CITY OF UKIAH
CITY COUNCIL AGENDA
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 18, 2017
6:00 p.m.

5:30 - 5:55 P.M. UKIAH ON ICE SPONSOR RECEPTION IN CIVIC CENTER LOBBY.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Receive Presentation Regarding Ukiah on Ice, the Outdoor Holiday Ice Rink, and Present Event Sponsors with Certificates of Appreciation.

b. Receive Presentation on the Blue Zones Project Community Development Process and Determine if the City of Ukiah Would Like to Engage in Researching the Steps Needed to Begin an Application Process.

c. Receive Report for January 9-10, 2017, Winter Storm.

d. Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Minutes of January 4, 2017, a Regular Meeting.

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

a. Report of Disbursements for the Month of December.

b. Report of Contract with Jones & Mayer in the Amount of $10,355.80, and Approval of Additional Expenditures as Needed Against the Contract.

c. Authorize City Manager to Execute Design Services Agreement with Mead & Hunt, Inc. for Runway 15-33 Pavement Rehabilitation and Taxiway Realignment Design in the Amount of $189,993.

d. Authorize the Mayor to Sign Letters of Support for California Senate Bill 1 (Beall) and Assembly Bill 1 (Frazier) Regarding Transportation Funding.

e. Authorize City Manager to Execute an Engineering Services Agreement with Mead & Hunt, Inc. to Complete Airport Pavement Management Program (APMP) Study with Pavement Classification Number (PCN Calculation) in the Amount of $48,418.

f. Adoption of Resolution Authorizing the City of Ukiah Council to Submit an Application to the California State Department of Housing and Community Development for Funding Under the Home Investment Partnerships Program; and if Selected, to Execute a Standard Agreement, Any Amendments Thereto, and Any Related Documents Necessary to Participate in the Home Investment Partnerships Program; Approval of Corresponding Budget Amendments if Awarded the Grant.

g. Consider Approval of a Revised Mendocino County Youth Project (MCYP) Joint Powers Agreement and Authorize the City Manager to Negotiate and Execute the Joint Powers Agreement if Appropriate.

h. Award the Purchase of Two Police Vehicles: One (1) Ford Utility Police Interceptor from Ukiah Ford in the Amount of $40,199.61, and One (1) Dodge Charger Pursuit Vehicle from Elk Grove Auto Group in the Amount of $30,989.86.

i. Adoption of Resolution Authorizing the City Manager to Act as the Authorized Representative for a State Water Resources Control Board Grant in Coordination with the Russian River Watershed Association.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

a. Discussion and Direction on Proposed Marijuana Dispensary Ordinance and Negative Declaration; and if Appropriate, Consider Introduction of Ordinance by Title Only.

12. UNFINISHED BUSINESS

a. Consideration of Funding to the Economic Development Financing Corporation (EDFC) for Fiscal Year 2016-17.

b. Adoption of Resolution of the City Council of the City of Ukiah Authorizing Appropriating Funds for the General Fund and Other Funds in the Fiscal Year 2016-2017 Operating and Capital Budget Including the Wastewater Enterprise and Recycled Water Project Budgets.

13. NEW BUSINESS

a. Adoption of a Resolution of the City Council of the City of Ukiah Authorizing the Submission of the Application to the California Infrastructure and Economic Development Bank for Financing of Redwood Business Park Infrastructure Improvements, Declaration of Official Intent to Reimburse Certain Expenditures from Proceeds of Obligation, and Approving Other Matters in Connection Therewith.

b. Authorize the City Manager to Negotiate and Execute the Third Amendment (Related to Fire Chief Services) to the Interim Agreement for Fire Protection and Emergency Medical Services Between Ukiah Valley Fire Protection District and The City of Ukiah.

c. Consideration and Selection of Nominations to the City Selection Committee for Possible Appointments to Vacancies on the North Coast Rail Authority, LAFCo, Sonoma Clean Power, California Coastal Commission, and the County Airport Land Use Commission. (Lawler)

d. Approve Agreement and Corresponding Resolution Between the Successor Agency to the Former Redevelopment Agency of the City of Ukiah and the City of Ukiah Regarding the Expenditure of Excess Bond Proceeds.

14. CLOSED SESSION – Closed Session may be held at any time during the meeting.

a. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Cal. Gov't Code Section 54956.9(d)(2) Number of potential cases (1) (Landfill)

b. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

***c.* Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737

d. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUKCVPT 14-63579

e. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *Howard Jarvis Taxpayers Assn., et al. v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUK-CVG-17-68588

f. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: 429 South Dora St. Ukiah, CA 95482
Negotiator: Sage Sangiacomo, City Manager; Negotiating Parties: City of Ukiah and Ukiah Unified School District; Under Negotiation: Price & Terms of Payment

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 13th day of January, 2017.
Kristine Lawler, City Clerk

City of Ukiah

ITEM NO.: 3a

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: RECEIVE PRESENTATION REGARDING UKIAH ON ICE, THE OUTDOOR HOLIDAY ICE RINK, AND PRESENT EVENT SPONSORS WITH CERTIFICATES OF APPRECIATION

Summary: The Ukiah City Council approved a partnership between the City and the Ukiah Valley Medical Center to bring an outdoor ice rink to downtown Ukiah for the first time ever. The ice rink was overwhelmingly supported by the community and its sponsors, and tonight (Wednesday, January 18, 2017), the Council will present sponsors with certificates of appreciation.

Background: To celebrate their 60th anniversary, the Ukiah Valley Medical Center (UVMC) wanted to bring an outdoor ice-skating rink to Ukiah in December; however, for it to be feasible, they needed the City of Ukiah to assist. By partnering with the City, the rink was able to be located in the historic downtown and was extended from a three-day event to a five-week event, allowing the rink to be open for the entire duration of the school winter break.

Discussion: The rink was open daily, including holidays, for five weeks and hosted school field trips for the first three weeks of operation. Skating (including skate rental) was $10 per person per day.

The community response to the ice rink was tremendous, drawing people from all around the County, Lake County, and northern Sonoma County. The excitement and energy focused around the ice rink was infectious, and resulted in increased traffic to the downtown and to nearby businesses.

Ukiah on Ice:

- ❖ received 7,306 skaters of all ages from near and far
- ❖ welcomed thirty-three field trips with over 800 students and dozens of chaperones
- ❖ hosted ten private parties and five small parties
- ❖ employed fourteen young adults
- ❖ was supported by twenty-four sponsors

Continued to Page 2

RECOMMENDED ACTION(S): Receive presentation regarding Ukiah on Ice, the outdoor holiday ice rink, and present event sponsors with certificates of appreciation.

ALTERNATIVES: N/A

Citizens advised:	N/A
Requested by:	N/A
Contacts/Prepared by:	Maya Simerson, Project Administrator; Shannon Riley, Senior Management Analyst; and Kerry Randall, Facilities Administrator.
Coordinated with:	Sage Sangiacomo, City Manager
Presenters:	Shannon Riley, Senior Management Analyst and Kerry Randall, Facilities Administrator.
Attachment:	N/A

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Sage Sangiacomo, City Manager

- ❖ received widespread exposure on social media; on Facebook 'Ukiah on Ice' posts reached an impressive 140,656 people, with 3,996 reactions, 1,452 shares and 927 comments.

City Staff would like to extend their appreciation to the City Council for their support and to everyone who participated in Ukiah on Ice, from the skaters to the behind-the-scenes-staff. In particular, City Staff would like to recognize the generous community sponsors who took a leap of faith in supporting this event and ultimately made it possible, many of who responded to urgent, unanticipated needs, going above and beyond for this community event. For their contributions, they are being presented with Certificates of Appreciation and honored this evening.

A detailed financial analysis was not available at the time of this report due to outstanding payroll and invoices. Therefore, Staff will return with a full report at the February 1, 2017 meeting, along with the opportunity to determine whether the City should work to bring the ice rink back in December 2017.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
N/A	N/A	N/A	Yes ☐ No ☒	N/A

City of Ukiah

ITEM NO.: 3b

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: **RECEIVE PRESENTATION ON THE BLUE ZONES PROJECT COMMUNITY DEVELOPMENT PROCESS AND DETERMINE IF THE CITY OF UKIAH WOULD LIKE TO ENGAGE IN RESEARCHING THE STEPS NEEDED TO BEGIN AN APPLICATION PROCESS**

Summary: Council will receive a presentation on the Blue Zones Project, a community wellness project proposed by the Ukiah Valley Medical Center, and consider whether the City of Ukiah would like to pursue researching the program and have more information brought forward regarding the project.

Background: Scientists have discovered five "Blue Zones" in different parts of the world—these are longevity "hotspots," where people live measurably longer lives with lower rates of chronic diseases and a higher quality of life. The Blue Zones Project seeks to reproduce the environment found naturally in those five areas and has developed tools and programs in participating communities to transform them into healthier, more vibrant places.

Discussion: Blue Zones Project is a community well-being improvement initiative designed to facilitate inclusion of the nine lifestyle characteristics that contribute to longevity:

1. **Move Naturally** (be active without having to think about it)
2. **Know Your Purpose** (well focused, passion driven energy)
3. **Down Shift** (slow down daily, rest, take vacation; stress reduction)
4. **80% Rule** (stop eating when you are 80% full; Moderate calories intake)
5. **Plant Slant** (eat more veggies, less meat and processed foods)
6. **Wine @ 5** (one alcoholic beverage every day, especially wine)
7. **Right Tribe** (create a healthy social network)
8. **Community** (be part of a spiritual community)
9. **Loved Ones First** (make family a priority)

Continued on Page 2

RECOMMENDED ACTION(S): Receive presentation and provide direction to Staff.

ALTERNATIVES: N/A

Citizen advised:	Tiffany Gibson, Wellness Director with Ukiah Valley Medical Center
Requested by:	Ukiah Valley Medical Center
Contacts/Prepared by:	Shannon Riley, Senior Management Analyst and Maya Simerson, Project Administrator.
Coordinated with:	Sage Sangiacomo, City Manager
Presenters:	Shannon Riley, Senior Management Analyst and Maya Simerson, Project Administrator.
Attachment:	None

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to_____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Sage Sangiacomo, City Manager

By impacting environment, policy, and social networks, the Blue Zones Project makes healthier choices easier. As a result, people can live longer, better lives and communities can lower healthcare costs, improve productivity, and boost national recognition as a great place to live, work, and play.

The quantifiable value of Blue Zones Projects is determined by three methods: reduction in lifestyle risks as measured by the Gallup-Healthways Well Being Index, movement in the metrics reported by the community and its organizations, and value associated with the media interest generated by Blue Zones Project in a community. Additional information can be found at https://www.bluezonesproject.com.

Currently, over thirty (30) communities in the United States have earned designation as Blue Zone Communities through this project.

Blue Zones Projects can only be implemented in communities through a partnership of Heathways, the Blue Zones Project, and the community. Once a community has been approved to participate, partial funding is provided and access to grant monies is expanded. For a community the size of Ukiah, the deployment would likely take three to five years. Possible fiscal impact is unknown at this time.

Staff recommends Council receive the presentation and provide direction to Staff.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
N/A	N/A	N/A	Yes ☐ No ☒	N/A

City of Ukiah

ITEM NO.: 3c

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: RECEIVE REPORT FOR JANUARY 9-10, 2017, WINTER STORM

Summary: The City Council will receive a report regarding the January 9-10, 2017, winter storm.

Background and Discussion: On January 9, 2017, the City Manager, acting as the Director of Emergency Services, called a meeting of the department directors to discuss and implement an action plan for the following 48 hours due to excessive rain, flooding and storm conditions.

Tami Bartolomei, Community Services Administrator, established and directed an Emergency Operations Center, that became the central coordination point for information gathering and dissemination relating to the winter storm. Ms. Bartolomei will present a report detailing the events, actions that took place, and post storm status of the City and community.

FISCAL IMPACT:

Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Receive Report.

ALTERNATIVES: N/A

Citizens advised: N/A
Requested by: Sage Sangiacomo, City Manager
Prepared by: Kristine Lawler, City Clerk
Coordinated with: Sage Sangiacomo, City Manager and Tami Bartolomei, Community Services Administrator
Presenters: Tami Bartolomei, Community Services Administrator
Attachments: 1. Fact Sheet from January 9-10 Winter Storm

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Approved: _____
Sage Sangiacomo, City Manager

City of Ukiah

ITEM NO.: 3d

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: **STATUS REPORT, DISCUSSION AND POSSIBLE ACTION REGARDING THE UKIAH VALLEY SANITATION DISTRICT'S LITIGATION AGAINST THE CITY OF UKIAH RELATED TO THE OPERATION OF THE SANITARY SEWER SYSTEM**

Summary: Staff will provide the latest status report on the Ukiah Valley Sanitation District's Litigation against the City of Ukiah related to the operation of the sanitary sewer system.

The City of Ukiah continues to request that the District consider a change in process outside of litigation to resolve the dispute and restore a working relationship, recognizing there is simply too much at stake for the ratepayers, system operations, and the community.

Background *(Chronologic History of Recent Correspondence & Activity)*: In September 2013, the Ukiah Valley Sanitation District (UVSD) filed a claim for damages with the City, and one month later filed its lawsuit. In its lawsuit, the District seeks damages for alleged breaches of the various agreements between the City and the District related to the operation of the sanitary sewer system, starting with the original 1955 agreement.

The lawsuit will have significant adverse financial impacts to both agencies, as well as the ratepayers and the community, and the City is seeking an alternative to litigation to resolve this dispute. Attached is the letter that was sent on September 14, 2016, by the City Council to the District Board, formally requesting that the District drop the lawsuit with terms that would allow the District to refile if agreement cannot be reached *(UVSD Litigation Update Box File #1)*, as well as an informational piece that details the background/impacts *(UVSD Litigation Update Box File #2)*.

On September 21, 2016, the City Council received a presentation *(UVSD Litigation Update Box File #3)* from staff that explained the relationship between the two agencies and provided responses to some of the most frequently asked questions about this matter to better inform the public about the consequences of the litigation. This information along with a video link to the September 21st presentation/discussion are accessible at http://www.cityofukiah.com/projects/uvsd-vs-cou/.

The UVSD submitted a letter dated September 20, 2016 *(UVSD Litigation Update Box File #4)* which inaccurately asserts that the City's request is for the District to drop the lawsuit until after the recycled water project funding is received. In fact, the City's request is for the District to dismiss its lawsuit and

Continued on Page 2

RECOMMENDED ACTION(S): Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.

ALTERNATIVES: N/A

Citizens advised:	N/A
Requested by:	City Council (Councilmembers Crane and Doble)
Prepared by:	Sage Sangiacomo, City Manager and Sean White, Director of Water and Sewer
Coordinated with:	David Rapport, City Attorney and Tim Eriksen, Director of Public Works
Presenters:	Sage Sangiacomo, City Manager
Attachments:	UVSD Litigation Update Box Files located at: https://cityofukiah.box.com/v/UVSDlitigationUpdates

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to_____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Sage Sangiacomo, City Manager

that the City and District devote their time, money and resources to solving the costly issues confronting the sewer system and improving their working relationship. The City's goal is to eliminate the lawsuit altogether. The City has offered to include terms that would allow the District to refile the lawsuit, if the parties fail to reach agreement, but the City never suggested that the District would simply refile the lawsuit once state funding was obtained. Also, the City never suggested that dismissing the lawsuit is all that would be necessary to obtain State funding. In addition to dismissal of the lawsuit, there would have to be an agreement between the City and the District regarding the recycled water project that would satisfy the State Water Resources Control Board.

At the conclusion of the September 21st discussion, the Council directed the City Manager to contact the UVSD District Manager to explore possible alternatives. The City Manager attempted to contact the District Manager by email, but due to a reported medical leave, Mr. McMichael was not available to provide a timely/detailed response. On October 5, the City Attorney received an email correspondence from Duncan James (Attorney representing the District) responding to the City Manager's email to Mr. McMichael. Mr. James indicated in the email that the District had accepted the City's request to meet and formed a committee consisting of Frank McMichael, District Manager; Jim Ronco, Board Chair; Bob Page, Board Member; and legal counsel. The City Manager issued a supplemental memo to the City Council for the October 5th City Council meeting regarding this email exchange and included a recommendation to Council for the formation of a City Council ad hoc committee to meet with the District *(UVSD Litigation Update Box File #5)*. At the City Council meeting, Mr. Doug Losak with the Law Offices of Duncan James delivered and read aloud a letter containing some additional allegations, but in the end, agreed to meet with the City. The City Council formed an ad hoc committee consisting of Councilmembers Crane and Doble. The City immediately made efforts to schedule the first meeting between the District's committee and the City's ad hoc.

At the October 19, 2016, meeting, the City Council discussed the latest correspondence from the District including the District's request to hold the ad hoc meetings in private and require the City to consent to a confidentiality agreement. The City Manager provided the Council with the correspondence to date from the District regarding the confidentiality condition *(UVSD Litigation Update Box File #6)* for consideration. At the time of the meeting, the District had not provided a draft of the proposed confidentiality agreement. By consensus, the City Council continued to object to private meetings that do not provide the public with the opportunity to be informed. However, the City Council did direct the ad hoc to meet with the District's ad hoc to discuss the process for such meetings and report back to the City Council at its regular meeting on November 2, 2016.

Prior to the ad hoc meeting, the City Attorney received a letter from Duncan James' Office regarding the District's request for a confidentiality agreement for the ad hoc meetings along with a draft of the agreement *(UVSD Litigation Update Box File #7)*. The City Attorney issued a response (*UVSD Litigation Update Box File #8)* indicating that such agreement would need to be discussed at the first joint ad hoc meeting and ultimately considered by the City Council.

In addition, the City Council received correspondence from the District Manager related to the recycled water project dated October 21st *(UVSD Litigation Update Box File #9)*. Most of the questions referenced in the letter had already been either answered or provided to the District. Nonetheless, City staff welcomed the dialogue and discussion in a sincere effort to move this critical project forward. Staff provided a response to the District Manager on October 27, 2016 (*UVSD Litigation Update Box File* #10*)*.

On October 28, 2016, the City's ad hoc met with the District's ad hoc. At the meeting, the District presented the City with a take it or leave it condition imposing confidentiality on the ad hoc discussions.

On November 2nd and 4th, the City Council considered the District's confidentiality condition on the ad hoc discussions and approved a letter (*UVSD Litigation Update Box File #11)* that confirmed agreement to the condition if the District Board would agree to either stay further proceedings in the lawsuit or dismiss the lawsuit without prejudice. The City's proposal, if accepted, would halt the costly litigation fees currently being incurred by both agencies, but would not preclude the District from terminating the stay or

refiling the lawsuit if the District wasn't satisfied with the discussions/negotiations. The District issued a response to the City's proposal on November 8, 2016 (*UVSD Litigation Update Box File #12)* that continues to impose a confidentiality condition on the joint ad hoc meetings. The District further stated "the lawsuit needs to otherwise remain in motion" except to provide a limitation on any discovery requests for a period of 4 weeks.

It's important to note that the District's legal team has predominately utilized the Public Information Act (PRA) rather than formal discovery to obtain information. Because the City of Ukiah is a public agency, the District's attorneys have used the PRA process to obtain information, which does not require the District to justify its requests by showing how they are relevant to the issues in the case. In a typical lawsuit, the discovery process is used to obtain documents and is overseen and controlled by the court to prevent burdensome or oppressive requests. The City continues to expense a tremendous amount of staff resources responding to the District's PRA requests for information dating back to 1955. To date, the District has submitted over 41 requests (with multiple parts) under the PRA process. The City has diligently been responding to the requests for the past 12 months. Suspension of the formal discovery process will not prevent the continued practice by the District nor will it limit the escalating litigation expenses during this proposed period.

With regard to the recycled water project, the City received additional correspondence from the District Manager indicating the need for more information (*UVSD Litigation Update Box File #13)*. However, the correspondence did not identify any specific questions or information that had not otherwise been provided. The City Manager issued a response on November 15th (*UVSD Litigation Update Box File #14)* and included a BOX link to all relevant information on the recycled water project (https://cityofukiah.box.com/v/uvsdpointsofinterest). Most, if not all, of the information and/or documents have already been provided to the District. Furthermore, the City Manager requested a determination from the District regarding its position on the project and offered to provide any other information and/or presentations that would be necessary for a determination.

On November 16th, the City Council instructed the City Attorney to contact the lawyers for the Ukiah Valley Sanitation District to work out the details for mediating the outstanding disputes including selecting a mediator. Furthermore and as a first step in the mediation, the City Council requested the District to provide a detailed written response and any counter proposals to the City's written proposal that was submitted to the District in March 2014, during the original mediation between the City and the District. On November 17th, the City Attorney sent correspondence to the UVSD's lawyer to initiate mediation as directed (*UVSD Litigation Update Box File #15)*. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Additional correspondence between the City and District had also been exchanged related to the recycled water project (*UVSD Litigation Update Box File #16 & #17)*. Despite continued attempts to engage and provide the District with information, the District had yet to conclude that the recycled water project is the superior alternative of disposing treated wastewater. In an effort to bring this item to a conclusion, the City Manager proposed in a December 1st correspondence to the District Manager a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the project. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Related to the Fiscal Year 16/17 Budget, the District has not yet identified the District's timeline for their previously identified budget review process that reportedly extends through various staff, committee and District Board stages before a final joint meeting with the City can be scheduled. The previously approved continuing resolution for the budget was scheduled to expire on December 31, 2016. The City had made inquiries as to the District's progress and anticipated review timeline (*UVSD Litigation Update Box File #18)*. Staff recognized some level of District review was underway given recent engagement (since November 11th) on the budget, but the District Manager had not provided a timeline for completion of their review and/or indicated readiness for a joint budget meeting. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

At the January 4, 2017 City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District has not responded to the City's requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project. It was further reported that the City received a notice from the District Chair related to communication in the absence of the District Manager due to an extended medical leave (*UVSD Litigation Update Box File #19)*.

Discussion: The City Attorney continues to engage with the District's legal counsel regarding mediation. As of the date of publication of this report, the terms for mediation including date, location, and mediator had not been finalized.

At the December 7th City Council meeting, the Council adopted a resolution to secure funding for the construction of the recycled water system using water revenues as an alternate to the City's wastewater revenues. While this was a less desirable option for securing project funding, it was considered a better alternative to losing the project funds altogether. The Ukiah Valley Sanitation District's lawsuit remains the only impediment to securing project funding with the wastewater revenues given the City must be able to demonstrate to the State an unconstrained revenue source to guarantee repayment of the loan funds. City staff continues to vet the water revenue alternative with the State Water Resources Control Board. As of the date of publication of this report, the UVSD has yet to respond to the City Manager's December 1st proposal for a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the recycled water project.

Related to the Fiscal Year 16/17 Budget, the City Council and the District Board have approved a continuing budget resolution at their respective meetings on December 7th and December 27th. The City's current continuing resolution will expire on January 18, 2017, unless otherwise extended. The City has requested a joint meeting with the District Board prior to the expiration of the resolution. While the District has taken action to extend the continuing resolution beyond December 31, 2016, it has yet to identify a timeline for the completion of its budget review or response to the City's request for a joint meeting. Given the lack of response by the District, Staff is recommending the adoption of the Fiscal Year 16/17 Wastewater Budget under a separate agenda item at this meeting.

At the January 18th City Council meeting, Staff will provide the latest status report on the Ukiah Valley Sanitation District's Litigation against the City of Ukiah related to the operation of the sanitary sewer system including the most recent correspondence from the District.

The Council may elect to discuss the matter further and, if desired, provide direction to Staff and/or consider any related action(s). As part of this agenda item, the Council does not intend to consult with legal counsel regarding the litigation itself and does not intend to waive evidentiary privileges for attorney-client communication or attorney work product.

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 4, 2017
6:00 p.m.

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1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Regular Meeting on January 4, 2017, having been legally noticed on December 29, 2016. Mayor Brown called the meeting to order at 6:02 p.m. Roll was taken with the following **Councilmembers Present:** Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, Kevin Doble, and Jim O. Brown. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Ashley Cocco, Deputy City Clerk.

MAYOR BROWN PRESIDING.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System – *Administration.*

Presenters: Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Sean White, Water/Sewer Utilities Director.

Public Comment: Don Crawford.

Report was received.

b. Presentation of Mobile Application "My Ukiah" – *Administration.*

Presenters: Shannon Riley, Senior Management Analyst and Jarod Thiele, Public Works Management Analyst.

Presentation was received.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Minutes of December 7, 2016, a Regular Meeting.

Motion/Second: Mulheren/Doble to approve Minutes of December 7, 2016, a Regular Meeting as submitted. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Report of Disbursements for the Month of November - *Finance*.

b. Report to City Council Regarding the Contract *(COU No. 1516-167)* for Professional Services with the North Bay Professional Officials Association for Adult Basketball Referees – *Community Services*.

c. Adoption of Resolution *(2017-01)* Approving the Nominations and Appointments of Donovan Albright and Mark Ashiku to the Airport Commission – *City Clerk*.

d. Adoption of Resolution *(2017-02)* Authorizing City Manager to Execute Agreements with the State Board of Equalization for Implementation of a Local Transactions and Use Tax – *City Clerk***.**

e. Adoption of Resolution *(2017-03)* Authorizing City Manager and/or Finance Director to Designate City Officers or Employees to Represent the City to Examine Transactions (Sales) and Use Tax Records of the State Board of Equalization Pertaining to the City – *City Clerk*.

f. Award of Contract *(COU No. 1617-153)* to David Bigler Associates for Development of Water Conservation Methods for the Todd Grove Recreation Area in an Amount Not to Exceed $61,910 – *Community Services*.

g. Adoption of Resolution *(2017-04)* Approving the City of Ukiah's Qualified Contractors List for 2017 – *City Clerk*.

h. Approve Notice of Completion for Cupples and Sons Construction Inc. for Grace Hudson Outdoor Classroom and Boardwalk, Spec. No. 15-16, Funded by Prop 84 Nature Education Facility Grant – *Community Services*.

i. Adoption of Resolution *(2017-05)* Restoring the 10% Salary Reduction Taken by the City Council and Bringing the Council Compensation Back to $490 per Month, Retroactive to July 1, 2016, per the Adopted FY 2016-17 Budget – *City Clerk*.

Motion/Second: Doble/Scalmanini to approve Consent Calendar Items 7a-i, as submitted. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

9. COUNCIL REPORTS

Presenter: Councilmember Scalmanini.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager and David Rapport, City Attorney.

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

a. Receive Technical Memo for the Basis of Design for the Pressure Zone Two South Reservoir – *Public Works.*

Presenters: Sean White, Water/Sewer Utilities Director and Jarod Thiele, Public Works Management Analyst.

Report was received.

b. Authorize the City Manager to Decline Renewal of the City's Agreement with the Russian River Flood Control District for 800 Acre Feet of Water per Year – *Public Works.*

Presenters: Sean White, Water/Sewer Utilities Director and Jarod Thiele, Public Works Management Analyst.

Public Comment: Frank McMichael.

Council Consensus directs Staff to schedule a Council Workshop to discuss water including water sources, uses, and long term planning. Agenda item continued to a date uncertain.

c. Resolve Bid Protest Received for Specification No. 16-06 North State Street Intersection – Low Gap Road/Brush Street, Storm Drain and Signalization Improvements Project, and Make Final Award Recommendation – *Public Works.*

Presenters: Mary Horger, Procurement Manager and Tim Eriksen, Public Works Director.

Motion/Second: Crane/Doble to reverse the decision to waive the irregularity for the Argonaut bid on Specification No. 16-06 North State Street Intersection – Low Gap Road/Brush Street, Storm Drain and Signalization Improvements Project; and to reject all three bids based on bid irregularities and rebid the project. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, and Brown. NOES: Scalmanini. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

a. Discussion and Appointments Regarding 2017 Council Assignments, and Consideration of Disbandments and Modifications to City Council Committees and Ad Hocs – *City Clerk.*

Presenter: Mayor Brown.

Public Comment: Joaquin Blanco.

Council Consensus to assign Councilmember Mulheren to the Library Advisory Board.

Motion/Second: Doble/Crane to move the disbandment of the following ad hocs:

- Oversight Review of Public Works Work and Process in Relation to Calvert and Willow Project
- Sales Tax Measure for Street Improvements
- Five Year Rate Review Process – Solid Waste
- Local Preference Purchasing Policy
- *County of Mendocino v. Solid Wastes Systems* – Case No. SCUK-CVG-11-59459

And the creation of the following ad hocs:

- Public Works' project specification development and standards, bid processes, and project management and reporting with Vice Mayor Doble and Councilmember Crane assigned
- Sanctuary City – with Mayor Brown and Councilmember Scalmanini assigned.

Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

NOTE: Clerk will attach copy of finalized 2017 Council Assignments and Ad Hoc Committee List to the January 4, 2017, minutes for recordation, per recommended action.

DRAFT

CITY COUNCIL DID NOT ADJOURN TO CLOSED SESSION.

14. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Cal. Gov't Code Section 54956.9(d)(2) Number of potential cases (1) (Landfill)

b. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

c. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737

d. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: County of Mendocino v. Solid Waste System, Inc. et al., Mendocino County Superior Court, Case No. SCUK-CVG-11-59459

e. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUKCVPT 14-63579

f. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: 429 South Dora St. Ukiah, CA 95482
Negotiator: Sage Sangiacomo, City Manager
Negotiating Parties: City of Ukiah and Ukiah Unified School District

15. ADJOURNMENT

There being no further business, the meeting adjourned at 8:19 p.m.

_____
Ashley Cocco, Deputy City Clerk

DRAFT

2017 COUNCIL ASSIGNMENTS

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Rd., Ukiah	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide.	**Scalmanini** **Brown - Alternate**	**Rick Seanor,** Deputy Director of Public Works; 463-6296 rseanor@cityofukiah.com
Mendocino County Inland Water and Power Commission	2nd Thursday of month, 7:00 p.m.	Civic Center 300 Seminary Ave. Conf. Room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	**Doble** **Brown - Alternate**	**Sean White,** Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Mendocino Solid Waste Mgmt. Authority (MSWMA)	3rd Thur. of every other month (varies) 10:00 a.m.	Willits Council Chambers	Solid Waste Director 3200 Taylor Dr. Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	**Brown** **Doble - Alternate**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conf. Ctr. Or Ft. Bragg, or Pt. Arena	Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transpiration issues and funding	**Mulheren** **Brown - Alternate**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced	419 Talmage Road, Suite M Ukiah CA 95482 463-3280	Provides a unified & revitalized rail infrastructure meeting the freight and passenger needs of the region	**The City Selection Committee (composed of Mayors within the County) has filled the open seat with a Willits representative at this time.**	**Shannon Riley,** Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall	Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	**Doble** **Brown - Alternate**	**Sean White,** Water/Sewer Director; 463-5712 swhite@cityofukiah.com
COUNTY/REGIONAL One + Staff Alternate	**MTG DATE/TIME**	**MEETING LOCATION**	**MAILING ADDRESS/CONTACT**	**COMMITTEE FUNCTION**	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Depot Infrastructure Development	TBD	TBD	300 Seminary Ave. Ukiah, CA 95482	Review and advise regarding public infrastructure improvements in and around the railroad depot property and area	**Doble** (no alternate necessary)	**Shannon Riley,** Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Economic Development & Financing Corp. (EDFC)	2nd Thursday of month. 2:00-4:30 p.m.	Primarily 631 S. Orchard St., but location varies	Executive Director 631 South Orchard Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	**Doble** **Riley - Alternate**	**Shannon Riley,** Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Greater Ukiah Chamber of Commerce Liaison **ex officio**	4th Wednesday of month, 9:00 a.m.	Conference Center 200 S. School Street, Ukiah	200 S. School Street Ukiah, CA 95482 462-4705	To represent and set policy for Chamber and area businesses.	**Doble** **Riley - Alternate**	**Shannon Riley,** Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com; **Kerry Randall,** Facilities Admin; 463-6706 KRANDALL@cityofukiah.com
Homeless Shelter	2nd Thursday of month. 2:00 p.m.	260 Hospital Drive, 2nd Floor Conference Room	631 Tokay Avenue Ukiah, CA 95482 or MCAVHN at: P.O. Box 1350 Ukiah, CA 95482 Judy Popowski - 463-6655	HSAG (Homeless Services Action Group).	**Scalmanini**	**Shannon Riley,** Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Main Street Program Board of Directors **ex officio**	1st Thursday of month, 8:00 a.m.	200 S. School Street, Ukiah	200 S. School St. Ukiah, CA 95482 463-6729	Develops activities for downtown economic development program	**Mulheren** **Riley - Alternate**	**Shannon Riley,** Sr. Mgmt. Analyst; 467-5793 **Kerry Randall,** Facilities Admin; 463-6706 KRANDALL@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 - 6:30 p.m.	Sun House, 431 S. Main St. Ukiah	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	**Doble** **Sangiacomo - Alternate**	**Tami Bartolomei,** Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com **Sherrie Smith-Ferri,** Museum Director/Cultural Arts; 467-2836 sherrie@gracehudsonmuseum.org

2017 COUNCIL ASSIGNMENTS

Mendocino Youth Project JPA Board of Directors	3rd Wednesday of the month, 7:45 a.m.	776 S. State Street Conference Room	Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices.	**Brown Chief Dewey - Alternate**	**Chris Dewey,** Police Chief; 463-6245 cdewey@cityofukiah.com
Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. *(See calendar from NCPA)*	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	**Crane Grande - Alternate**	**Mel Grandi,** Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIASONS OnGoing One or Two Council and/or Staff	**MTG DATE/TIME**	**LOCATION**	**MAILING ADDRESS/CONTACT**	**COMMITTEE FUNCTION**	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call.	Various locations that are announced.	Redwood Empire League President; Public Affairs Program Mgr. (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	**Mulheren Doble - Alternate**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conf. Room 501 Low Gap Rd. Rm. 1090, Ukiah	C/O: BOS 501 Low Gap, Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	**Mayor**	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	**Crane Alan Carter,** Treasurer	**Dan Buffalo,** Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Thursday of month, 1:00 p.m.	Various Mendo County Libraries	Ukiah County Library 463-4491	Review library policy and activities	**Mulheren**	**Kristine Lawler,** City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater.	**Sangiacomo Greg Owen,** Airport Mgr.	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent and City Manager	**Mayor**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD)	2nd Monday of the month, 5:00 p.m.	151 Laws Ave., Suite D	151 Laws Ave. Ukiah, CA 95482	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.	**Doble**	**Sean White,** Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Health & Human Services Liaisons	2nd Wednesday; 9:00 - 11:00 a.m.	Big Sur Room in Co. Dept. of Social Svcs.	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St., Ukiah CA 95482	Discussions and possible work on health and human service issues	**Brown - Liaison**	**Sage Sangiacomo,** City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	**Doble**	**Kevin Thompson,** Interim Director of Planning; 463-6219 kthompson@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conf. Room 501 Low Gap Rd. Rm. 1090, Ukiah	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity.	**None from Ukiah Council currently**	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com

2017 AD HOC COMMITTEES

COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	**Crane/Scalmanini**	**Mel Grandi,** Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
Rate Studies for Electric, Water, Sewer	**Crane/Doble**	**Mel Grandi,** Electric Utility Director; 463-6295 mgrandi@cityofukiah.com**;** **Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com**;** **Sean White,** Water/Sewer Director; 463-5712 swhite@cityofukiah.com**;** **Dan Buffalo,** Director of Finance 463-6220 dbuffalo@cityofukiah.com
Sales Tax Sharing	**Crane/Doble**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com; **Guy Mills,** Project & Grant Admin; 467-5719 gmills@cityofukiah.com; **David Rapport,** City Attorney; 467-2800 drapport@cityofukiah.com
Ukiah Valley Sanitation District Mediation	**Crane/Doble**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Fire District Merger Discussion	**Doble/Brown**	**Kirk Thomsen,** Interim Fire Chief;462-7921 x400 kthomsen@cityofukiah.com; **Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
Groundwater Sustainability	**Crane/Doble**	**Sean White,** Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Marijuana Legislation and Policy	**Mulheren/Brown**	**Chris Dewey,** Police Chief; 463-6245 cdewey@cityofukiah.com
Strategic Planning	**Crane/Doble**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
Landfill Closure	**Crane/Scalmanini**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
City Water Rights	**Doble/Crane**	**Sean White,** Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Downtown Parking Management	**Mulheren/Brown**	**Shannon Riley,** Senior Management Analyst; 467-5793 sriley@cityofukiah.com
Budget Development Best Practices and Financial Policy	**Crane/Doble**	**Dan Buffalo,** Finance Director; 463-6220 dbuffalo@cityofukiah.com; **Sheri Mannion,** Human Resource Director/Risk Manager, 463-6272, smannion@cityofukiah.com
Public Works Project Specification Development	**Crane/Doble**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Sanctuary City	**Brown/Scalmanini**	**Shannon Riley,** Senior Management Analyst; 467-5793 sriley@cityofukiah.com

Airport Commission - 5 Members, 3 Year Term

Such Commission shall act in an advisory capacity to the city council in all matters pertaining to the operations of the municipal airport. Such commission shall aid and advise the city manager in the selection of personnel for the operation of the municipal airport in keeping with the provisions of the civil service ordinance. (Ord. 512, Section 4, adopted 1956).

			Date Appointed	Term Expires
Donovan	**Albright**	**Commissioner - County Resident (Doble)**	1/4/2017	1/31/2020
Mark	**Ashiku**	**Commissioner - City Resident (Mulheren)**	1/4/2017	1/31/2020
Randal S.	**Beckler**	**Commissioner - City Resident (Crane)**	10/15/2014	6/30/2017
Eric	**Crane**	**Commissioner - City Resident (Scalmanini)**	7/15/2015	6/30/2018
Bill R.	**Beard**	**Commissioner - County Resident (Brown)**	6/1/2016	6/30/2019

Board of Appeals - 5 Members/3 Alternates, 3 Year Term

To hear and decide appeals of orders, decisions or determinations by the building official.

			Date Appointed	Term Expires
Lawrence S.	**Mitchell**	**Member (Brown)**	6/19/2013	7/31/2019
Gregory	**Hoyt**	**Member (Scalmanini)**	10/15/2014	6/30/2017
VACANT		**Member**	N/A	N/A
VACANT		**Member**	N/A	N/A
VACANT		**Member**	N/A	N/A
VACANT		**Alternate Member**	N/A	N/A
VACANT		**Alternate Member**	N/A	N/A
VACANT		**Alternate Member**	N/A	N/A

Civil Service Board - 3 Members, 4 Years to Indefinite Term

Hold hearings and examine witnesses; Set procedures: To hear and decide for the City appeals by employees under §1306.

			Date Appointed	Term Expires
Jim	**Andersen**	**Member - Appointed by Council**	3/19/2014	2018
VACANT		**Member - Appointed by Other Two Members**	N/A	Indefinite
VACANT		**Member - Appointed by Employees**	N/A	Indefinite

Demolition Permit Review Committee - 5 Members, 2 Year Term

The duties of the Demolition Permit Review Committee shall include: a) Research ofhistorical, cultural, and architectural significance of the subject structure; b) Evaluation of the feasibility of rehabilitating or relocating the struture if it is deemed historical; c) In the event that the structure is found to have historical or architectural significance, determine if the salvaging of historic materials is feasible; d) Recommendation to the City Council regarding whether any of the criteria listed in Ukiah City Code Section 3016(E) apply to the subject structure, and whetehr or not the Demolition Permit should be issued, issued with conditions, or denied.

			Date Appointed	Term Expires
Tim	**Eriksen**	**Director of Public Works/City Engineer or assigned designee**	N/A	N/A
Kevin	**Thompson**	**Director of Planning and Community Development or assigned**	N/A	N/A
David	**Willoughby**	**Building Inspector or assigned designee**	N/A	N/A
Paul	**Poulos**	**A Representative of the Mendocino County Historical Society or other group/organization involved with local history, or a local historian (Crane)**	4/6/2016	4/6/2018
Estok	**Menton**	**A City of Ukiah resident with expertise in architecture, building, or closely related field (Scalmanini)**	4/6/2016	4/6/2018

Design Review Board - 5 Members, 4 Year Term Coinciding with Appointing Councilmember

It shall be the function and duty of the Design Review Board to review proposed site development permit applications, planned development applications and precise development plans, work with staff and the applicants to ensure design consistency with the Ukiah General Plan, Zoning Code, and Design Review Guidelines, and make recommendations concerning architecture, site design layout, landscaping, parking, signage, exterior lighting, and other aspects of urban design to city staff, Zoning Administrator, Planning Commission and City Council as appropriate.

			Date Appointed	Term Expires (Coincides with Appointing Councilmember)
Howell	**Hawkes**	**Member - City Resident/Property or Business Owner (Brown)**	12/17/2014	12/31/2018
Colin	**Morrow**	**Member - City Resident/Property or Business Owner (Mulheren)**	7/20/2016	12/31/2018
Tom	**Liden**	**Member - City Resident/Property or Business Owner (Doble)**	12/17/2014	12/31/2018
Alan	**Nicholson**	**Member - Community at Large (Rodin/Scalmanini)**	6/6/2012	12/31/2016
Thomas	**Hise**	**Member - Community at Large (Crane)**	7/20/2016	11/30/2016

Investment Oversight Committee

1. Conduct comprehensive review of the City's investment activities to ensure regulations are adhered to and adopted strategies are appropriate and being followed. 2. Review annual audit of investements. 3. Review policy, investment strategies, and investment performances. 4. Develop long range planning for the City's investment portfolio. 5. Receive and review monthly porfolio reports and quarterly performance reports from Advisory firm. 6. Report its findings and make recommendations as needed to the City Council.

			Date Appointed	Term Expires
Allen	**Carter**	**City Treasurer**	N/A	N/A
Sage	**Sangiacomo**	**City Manager**	N/A	N/A
Dan	**Buffalo**	**Director of Finance**	N/A	N/A
Monte	**Hill**	**Public Member (Baldwin)**	10/17/2012	Indefinite
Douglas F.	**Crane**	**City Councilmember**	N/A	N/A

Parks, Recreation, & Golf Commission - 5 Members, 3 Year Term

The Commission shall have the power and duty to recommend and advise on: A) Policies to be adopted and enforced for the operation, use and management of all recreation activities and facilities, parks, and parkways. B) Policies for the planning of recreation and parks programs for the inhabitants of the city, promote and stimulate public interest therein, and to that end, solicit to the fullest extent possible the cooperation of school authorities and other public or private agencies interested therein. C) Policies for the acquisition, development and improvement of parks, playgrounds and facilities for recreation.

			Date Appointed	Term Expires
Knopf	**Susan**	**Commissioner - At Large, City Resident (Brown)**	7/20/2016	7/31/2019
Faye	**Hefte**	**Commissioner - At Large, City Resident (Landis)**	10/15/2014	6/30/2017
Henry	**Sadowski**	**Commissioner - At Large, County Resident (Thomas)**	10/15/2014	6/30/2017
Alan	**Nicholson**	**Commissioner - At Large, County Resident (Crane)**	6/17/2015	6/30/2018
Vicki	**Bitonti-Brown**	**Commissioner - At Large, City Resident (Scalmanini)**	8/19/2015	8/19/2018

Paths, Open Space, & Creeks Commission - 5 Members, 3 Year Term

The Commission shall have the power and duty to recommend and advise regarding: A) Efficient implementation of the Open Space and Conservation Element of the Ukiah General Plan. B) Efficient implementation of the pathway sections of the Transportation Element of the Ukiah General Plan. C) Procedure and funding mechanisms for acquisition, preservation, and effective stewardship of City paths, open space, and creeks.

			Date Appointed	Term Expires
Christopher J.	**Watt**	**Commissioner - Resident in City Sphere of Influence (Mulheren)**	7/20/2016	7/31/2019
Dan W.	**Holbrook**	**Commissioner - Resident in City Limits (Thomas)**	10/15/2014	6/30/2017
Megan Elliott	**Parker**	**Commissioner - Resident in City Sphere of Influence (Scalmanini)**	8/5/2015	8/5/2018
Deborah	**Edelman**	**Commissioner - Resident in City Limits (Brown)**	8/19/2015	8/19/2018
Beth	**Lang**	**Commissioner - Resident in City Limits (Brown)**	8/19/2015	8/19/2018

Planning Commission - 5 Members, 4 Year Term Coinciding with Appointing Councilmember

It shall be the function and duty of the Planning Commission to prepare, make and adopt, subject to the provisions of law, a master plan for the physical development of the city, and of any land situated outside the boundaries therof which in the Commission's judgement bears relation to the planning thereof. The Commission may appoint officers and employees and contract for services, subject to the provisions of law, provided that all expenditures of the Commission, exclusive of gifts, shall be within the amounts appropriated for the purpose by the City Council.

			Date Appointed	Term Expires (Coincides with Appointing Councilmember)
Laura	**Christensen**	**Commissioner (Mulheren)**	12/17/2014	December, 2018
Christopher	**Watt**	**Commissioner (Doble)**	12/17/2014	December, 2018
Mark	**Hilliker**	**Commissioner (Brown)**	12/17/2014	December, 2018
Michael L.	**Whetzel**	**Commissioner (Crane)**	3/19/2014	December, 2016
Linda	**Sanders**	**Commissioner (Scalmanini)**	7/15/2015	December, 2016

Traffic Engineering Committee - Indefinite Term

To determine the installation and proper timing and maintenance of traffic-control devices and signals, to conduct engineering analyses of traffic accidents and to devise remedial measures, to conduct engineering and traffic investigations of traffic conditions and to cooperate with other City officials in the development of ways and means to improve traffic conditions, and to carry out the additional powers and duties imposed by ordinances of the City.

			Date Appointed	Term Expires
Carla	**Meyer**	**Mendocino Transit Authority Representative**	N/A	Indefinite
Kevin	**Thompson**	**Planning Director Representative**	N/A	Indefinite
Ben	**Kageyama**	**City Manager Representative**	N/A	Indefinite
John	**Lampi**	**Public Member (Rodin)**	7/19/2006	Indefinite
Tim	**Eriksen**	**Public Works Director / City Engineer**	N/A	Indefinite
Sean	**Kaeser**	**Chief of Police Representative**	N/A	Indefinite
Darin	**Malugani**	**Superintendent of Public Works Representative**	N/A	Indefinite
Donald Keith	**Hewett**	**Public Member (Crane)**	6/1/2016	Indefinite
Neil	**Davis**	**Active Transportation Representative (Scalmanini)**	9/7/2016	Indefinite

City of Ukiah

ITEM NO.: 7a

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: REPORT OF DISBURSEMENTS FOR THE MONTH OF DECEMBER

Summary:

Payments made during the month of DECEMBER 2016, are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Background:

Accounts Payable check numbers: 3019541 – 3019646, 3019647 – 3019730, 3019731 – 3019888, 3019889 - 3019846

Accounts Payable Wire Transfer numbers:

Payroll Check numbers: 504448 – 504472, 504473 - 504509

Payroll Manual check numbers:

Void check numbers: 3019716, 3019934

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

FISCAL IMPACT:			
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**
See Attached	N/A	See Attached	Yes ☐ No ☒

RECOMMENDED ACTION(S): Approve the Report of Disbursements for the month of DECEMBER 2016

ALTERNATIVES: N/A

Citizens advised:	N/A
Requested by:	City Manager
Prepared by:	Management Analyst – Finance Department
Coordinated with:	Finance Director and City Manager
Presenters:	
Attachments:	Report of Disbursements

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: _____
Sage Sangiacomo, City Manager

CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF DECEMBER

FUNDS:

100	General Fund	$178,573.17
105	Measure S General Fund	$48,864.70
110	Special General Fund	
201	Worker's Comp Fund	$957.44
202	Liability Fund	$116,435.88
203	Garage Fund	$4,721.33
204	Purchasing Fund	$10,608.17
205	Billing & Collections Fund	$17,731.21
206	Public Safety Dispatch Fund	$2,627.37
207	Payroll Posting Fund	$234,048.74
208	Building Maintenance/Corp Yard Fund	$14,270.79
209	IT Fund	$38,327.32
220	Equipment Reserve Fund	$68,808.16
250	Special Revenue Fund	$1,043.41
251	Special Projects Reserve Fund	$25,215.00
300	Park Development Fund	
301	Anton Stadium Fund	$0.00
302	Observatory Park Fund	
304	Swimming Pool Fund	$0.00
305	Riverside Park Fund	$0.00
306	Skate Park Fund	$0.00
310	Museum Grants	$283,383.76
311	Alex Rorbaugh Recreation Center Func	$4,062.84
312	Downtown Business Improvement Func	$7,791.36
313	LMIHF Housing Asset Fund	$2,975.00
314	Winter Special Events	$45,344.23
500	2106 Gas Tax Fund	
501	2107 Gas Tax Fund	
503	2105 Gas Tax Fund	
505	Signalization Fund	
506	Bridge Fund	
507	1998 STIP Augmentation Fund	
508	SB325 Reimbursement Fund	
509	S.T.P. Fund	
510	Trans-Traffic Congest Relief Fund	
600	Community Development Block Grant	
601	EDBG 94-333 Revolving Loan	
602	Community Development Fund	
603	08-HOME-4688	
604	CDBG Grant 09-STBG-6417	
605	11-HOME-7654 Fund	$0.00
606	CDBG Grant 10-EDEF-7261	
607	Prop 84 Grant Fund	
609	13-CDBG-8940	$8,937.00
610	City RDA Projects Fund	
630	Asset Seizure Fund	$1,800.00
631	Asset Seizure Fund (Drug/Alcohol)	
633	H & S Education 11489(B)(2)(A1)	
634	Federal Asset Seizure Grants	
635	SUP Law Enforcement Service Fund	$1,250.00
637	Local Law Enforcement Block Grant	
638	Asset Forfeiture 11470.2 H & S	
639	Special Revenue - Police	$0.00
640	Parking District Fund	$2,216.14
691	Museum Fund	$5,153.23
700	Sanitary Disposal Site Fund	$52,964.98
701	Landfill Corrective Fund	
702	Disposal Closure Reserve Fund	
704	Post Closure Fund - Solid Waste	$0.00
720	Golf Fund	$853.19
730	Conference Center Fund	$6,914.87
750	Visit Ukiah	$0.00
777	Airport Fund	$35,689.01
778	Airport Capital Improvement Fund	
779	Special Aviation Fund	$5,556.25
800	Electric Fund	$872,862.45
801	Electric Capital Reserve Fund	$9,385.46
803	Lake Mendocino Bond Reserve	
805	Street Lighting Fund	$9,086.50
806	Public Benefits Fund	$9,809.15
820	Water Fund	$43,158.79
822	Water Capital Improvement Fund	$101,551.25
830	Recycled Water Fund	$487.50
840	City/District Sewer Fund	$121,773.45
841	Sewer Contruction Fund	
843	Sewer Capital Fund	
900	Special Deposit Trust	$32,544.16
901	General Service (Accts Recv)	$685.33
902	U.S.W. Billing & Collection	$26,213.51
903	Public Safety - AB 109	$0.00
905	Federal Emergency Shelter Grant	
905	Mendocino Emergency Service Authority	
911	Russian River Watershed Association	$48,704.07
940	Sanitation District Special Fund	
943	Sanitation District Capital Improvement Fund	
952	REDIP Sewer Enterprise Fund	
960	Community Redevelopment Agency	
961	RDA Housing Pass-Through	
962	Redevelopment Housing Fund	
963	Housing Debt	
964	RDA Capital Pass-Through	
965	Redevelopment Capital Improvement Fund	
966	Redevelopment Debt Service	
967	Housing Bond Proceeds	
968	Non-Housing Bond Proceeds	
969	RDA Obligation Retirement Fund	$774.00
844/944	Sewer Capital Projects Fund	$88,423.57
	Retainage Withheld	

PAYROLL CHECK NUMBERS: 504448 - 504472
DIRECT DEPOSIT NUMBERS: 79557 - 79751
PAYROLL PERIOD: 11/22/16 - 12/05/16

PAYROLL CHECK NUMBERS: 504473 - 504509
DIRECT DEPOSIT NUMBERS: 79752 - 79931
PAYROLL PERIOD: 12/04/16 - 12/17/16

PAYROLL CHECK NUMBERS:
DIRECT DEPOST NUMBERS:
PAYROLL PERIOD:

VOID CHECK NUMBERS:
30,197,163,019,934

MANUAL CHECK NUMBERS:

WIRE TRANSFER NUMBERS:

TOTAL DEMAND PAYMENTS- A/P CHECKS	$2,592,583.74
TOTAL DEMAND PAYMENTS-WIRES* & EFT's	$49.00
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS	$373,019.04
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS)	$317,386.42

* vendor name(if applicable)

TOTAL PAYMENTS $3,283,038.20

CERTIFICATION OF CITY CLERK
This register of Payroll and Demand Payments was duly approved by the City Council on _____.

_____
City Clerk

APPROVAL OF CITY MANAGER
I have examined this Register and approve same.

_____
City Manager

CERTIFICATION OF DIRECTOR OF FINANCE
I have audited this Register and approve for accuracy and available funds.

_____
Director of Finance

Account Code Summary

10000000	General Fund
10010000	City Council
10011100	City Clerk
10011300	Elections
10012100	City Manager
10012200	Administrative Support
10012400	Miscellaneous General Government
10013400	Finance Department
10014000	City Attorney
10015100	Treasury Management
10016100	Human Resources
10017100	Economic Development
10018000	Community Outreach
10020217	Animal Control
10022100	Parks
10022300	Aquatics
10022800	Recreation
10022810	Recreation Administration
10022821	Adult Basketball
10022822	Adult Softball
10022824	Co-Ed Volleyball
10022831	Youth Basketball
10022832	Youth Softball
10022840	Day Camp
10022850	Classes & Clinics
10022860	Special Activities
10023100	Community Planning
10023320	Building Inspection
10024210	Engineering
10024214	Traffic Signals
10024220	Streets
10024224	Storm Drains
10514000	Police - City Attorney
10520210	Patrol
10520214	Police Reserves
10520216	COPS Grant
10520218	Police - CSO
10520224	Police - Major Crimes Task Force
10521210	Fire Administration
10521312	Fire Volunteer Station
20112400	Worker's Compensation Fund
20212400	Liability Fund
20324100	Garage Fund
20413500	Purchasing Fund
20513300	Billing and Collections
20514000	Billing and Collections - City Attorney
20524412	Water Department - Meter Readers
20526430	Electric Department - Meter Readers
20620231	Ukiah Dispatch
20620232	Ft Bragg Dispatch
20700000	Payroll Posting Fund
20822500	Building Maintenance
20824300	Corporation Yard
20922900	IT Fund
22013300	FA Replace - Finance UB
22020200	FA Replace - Police Operations
22021210	FA Replace - Fire Administration
22022900	FA Replace - Information Technology
22024100	FA Replace - Garage
22024220	FA Replace - Streets
22024413	FA Replace - Water Distribution Cap
22024414	FA Replace - Water Distribution O&M
22024421	FA Replace - City Wastewater
25024210	Engineering Reserve
25024300	Corporation Yard Reserve
25122900	CIP - IT
25123100	CIP - Planning
25124210	CIP - Engineering
25124220	CIP - Streets
25124410	CIP - Water
25124421	CIP - City Wastewater
25126410	CIP - Electric
30022200	Park Development
30122210	Anton Stadium
30222220	Observatory Park
30522250	Riverside Park
30622260	Skate Park
30822280	Project Planning
31022700	Museum Grant
31122870	Alex Rorabaugh Recreation Center
31217100	Downtown Business Improvement District
50524210	Engineering - Signalization Fund
50624210	Capital Engineering
50824210	SB325 - Engineering
50824220	SB325 - Streets
50924210	STP - Engineering
50924220	STP - Streets
51024220	Trans - Traffic Slurry Seal
510X9999	Trans -Traffic Project
60217441	Grant - CDBG 602
60317442	Grant - HOME 603
60417441	Grant - CDBG 604
60517442	Grant - HOME 605
60517461	First Time Homebuyer Program

Account Code Summary

60517462	FTHB Activity Delivery
60517467	FTHB - PIR
60600000	CDBG Grant 10-EDEF-7261 Fund
60617441	Grant - CDBG 606
60617451	General Administration
60617452	AD ED Direct Financial Assistance
60617453	ED Direct Financial Assistance
60717443	Grant Prop 84
60724413	Prop 84 Water Distribution Cap
60900000	13-CDBG-8940
60917458	13-CDBG-8940
63020210	Asset Seizure Expenditure
63120210	Drug & Alcohol Education
63320210	H&S Asset Seizure Expenditure
63420250	Fed Asset Seizure Expenditure
63520210	SLESF
63820210	Asset Forfeiture 11470
64020213	Parking Enforcement
69122700	Museum
70024500	Landfill 700
70224500	Landfill Closure
70424500	Landfill Post closure
72022400	Golf
73022600	Conference Center
75017110	Visit Ukiah
77725200	Airport Operations
77817411	FAA Grant
80026100	Electric Administration
80026110	Electric Overhead
80026120	Electric Underground
80026130	Electric Substation
80026140	Reimbursable Work for Others
80026200	Electric Metering
80026300	Electric Generation
80026312	Mendocino Hydro
80026330	Hydro Electric
80026400	Electric Administration
80026410	Electric General Administration
80026430	Interdepartmental Charges
80326330	Hydro Plant
80526610	Street Lighting
80626500	Public Benefit
82024410	Water
82024411	Water - Production O&M
82024413	Water - Distribution Capital
82024414	Water - Distribution O&M
82024415	Water - Production Capital
82224413	Water - Distribution Capital
84024420	Wastewater
84024421	Wastewater City - O&M
84024422	Wastewater City - Capital
84024425	Wastewater Treatment - O&M
84124426	Wastewater Treatment - Capital
84224420	Wastewater
84324422	Wastewater City - Capital
84424421	Wastewater City Capital - O&M
84424422	Wastewater City - Capital
90000000	Special Deposit Trust Fund
91190100	Russian River Watershed Assoc
96900000	Successor Agency

Object Code Summary

12102	INVENTORY OF SUPPLIES
12103	STORES PURCHASES
12104	INVENTORY - PURCHASES
12105	STORES ISSUES
51211	PERS UNFUNDED LIABILITY
51280	OVERTIME/CALLOUT MEALS
51285	CALLOUT MILEAGE REIMBURSEMENTS
52100	CONTRACTED SERVICES
52107	CONTRACTED SERVICES-EIR
52108	CONTRACT SERVICES-GPU
52110	AMBULANCE BILLING
52111	MAINT. CONTRCTS - DEFIBRULATOR
52112	M. S. OVERSIGHT
52113	PLANNING STUDIES
52114	COMPLIANCE STUDIES
52120	LABOR CHARGES FROM OTHER DEPAR
52130	EDUCATIONAL & MARKETING MATL'S
52131	ASSISTANCE TO SENIORS
52132	EMERGENCY ASSISTANCE
52133	MONTHLY DISCOUNT PROGRAM
52134	CONTRACT ADMINISTRATION
52135	ENERGY CONSERVATION PROGRAM
52136	PHOTOVOLTAIC RATES/INCENTIVE
52137	PUBLIC BENEFITS PROGRAM MGMT
52138	NCPA PUBLIC BENEFITS PROGRAM
52139	RESEARCH, DEVELOPMENT & DEMO
52140	LITIGATION EXPENSES
52145	DETACHMENT-SEWER-UVSD
52150	LEGAL SERVICES/EXPENSES
52151	AFLAC & PERS INSUR ADMIN FEES
52170	UKIAH WASTE SOLUTIONS
52171	RESIDENTIAL BILLING CHARGE
52172	COMMERCIAL OVERSIGHT FEE
52180	SECURITY SERVICES
52301	PROPERTY TAX ADMIN FEE
52302	AMBULANCE FEES
52303	REHIT SUPPORT
52304	LAFCO FEES AND PROP TAX EXP
52500	TRUSTEE FEES
52510	ADVERTISING & PROMOTION
52515	ADVERTISING & PUBLICATION
52521	LIABILITY INSURANCE PREMIUM
52522	LIABILITY INSURANCE DEDUCT
52523	BOILER/MACHINERY PREMIUMS
52524	PROPERTY INSURANCE
52525	WORKER'S COMP. EXPENSE
52526	FRAUD INVEST. ASSESSMENT
52527	A.D.P. PREMIUM & DEDUCTIBLE
52528	LIABILITY INSURANCE
52529	EARTHQUAKE & FLOOD PREMIUMS
52530	POLLUTION-ENVIRON INS PREMIUM
52531	UMEMPLOY. INS EXPENSE
52532	SAFETY & TRAINING SUPPORT
52600	RENT
52841	SUCCESSOR AGENCY ADMIN
54100	SUPPLIES
54101	POSTAGE
54102	SMALL TOOLS
54105	PHOTOGRAPHIC EXPENSE
54106	SPECIALTY SUPPLIES
54120	PW - SPECIAL SUPPLIES
54121	PW - ASPHALT CONCRETE
54122	PW - AGGREGATE BASE
54123	PW - CRACK SEALANT
54124	PW - CONCRETE/SUPPLIES
54125	PW - TRAFFIC PAINT
54126	PW-PREMARKS
54127	PW - SIGN POSTS/SHEETING
54128	PW - COLD PATCH MATERIAL
54129	PW - TACK OIL
54130	PW - SAFETY
54131	PW - BARRICADES & CONES
54160	HR - CITY LIABILITY & CONTRACT
54161	HR - BACKGROUND & PHYSICALS
54162	HR - ADVERTISING
54163	HR - INTERVIEW SUPPLIES
54164	HR - FORMS & OTHER DIV. EXP.
54165	HR - NEW EMPLOYEE FINGERPRINT
54166	HR - DOT TESTING PROGRAM
54167	HR - EMPLOYEE DEVELOPMENT
54168	HR - REMIF SAFETY TRNG & SUPPO
54201	PRISONER EXPENSE
54202	MAJOR CRIME INVETIGATIONS
54320	SOFTWARE
55100	TELEPHONE
55200	PG&E
55210	UTILITIES
56100	VEHICLE & EQUIPMENT MAINT. & R
56110	CITY GARAGE - PARTS
56111	CITY GARAGE - LABOR
56112	EQUIPMENT PARTS FOR RESALE
56120	EQUIPMENT MAINTENANCE & REPAIR

56121 R & M RADIO EQUIPMENT
56122 R & M NON-AUTO EMS EQUIPMENT
56123 R & M COMPUTERS
56124 MAINT CONTRACT DEFIBULATORS
56130 EXTERNAL SERVICES
56210 FUEL & FLUIDS
56300 BUILDING MAINT. & REPAIR
56410 EQUIPMENT RENTAL - PRIVATE
56504 FACILITY MAINTENANCE & REPAIR
56600 AIRFIELD MAINTENANCE & REPAIR
56700 LANDFILL CLOSURE EXPENSE
57100 CONFERENCE & TRAINING
57101 CONF & TRAINING-AQUATICS
57102 CONF & TRAINING-PARKS STAFF
57200 MEETINGS
57300 MEMBERSHIPS & SUBSCRIPTIONS
58101 NCPA PLANT GENERATION
58102 NCPA POWER PURCHASES
58103 NCPA TRANSMISSION
58104 NCPA MANAGEMENT SERVICES
58105 NCPA THIRD PARTY SALES
58106 NCPA PASS THROUGH COSTS
58107 NCPA COMMITMENTS ACTIVITY
58201 WATER PURCHASES
58202 WATER TREATMENT PLANT CHEMICAL
58401 AVIATION FUEL
58410 GARAGE LUBRICANTS & PARTS
58510 REIMBRSABLE JOBS
59100 PROPERTY TAXES PAID
59101 FEES
59102 FRANCHISE FEES
59350 PURCHASE DISCOUNTS TAKEN
59400 OTHER EXPENSES
70101 LOAN PAYMENTS MADE
70102 BOND INTEREST PAYMENTS
70110 BOND ISSUANCE COSTS
70201 LOAN PRINCIPAL PAYMENTS
70202 BOND PRINCIPAL PAYMENTS
80100 MACHINERY & EQUIPMENT
80200 BUILDINGS ACQUISITION
80210 LAND ACQUISITION
80220 BUILDING IMPROVEMENTS
80230 INFRASTRUCTURE
80231 RECYCLING STUDY 50% GRANT MATC
80232 LINE REPLACEMENTS
80233 MAIN REPLACEMENTS
80234 INFLOW/INFILTRATION
80235 SYSTEM MAINTENANCE
80236 EMERGENCY/CONTINGENCY
90100 LOAN PROCEEDS
90101 LOAN PAYMENT RECEIVED
90301 LOAN REPAYMENT
90410 BOND PROCEEDS

List of Checks Presented for Approval on 12/1/2016

The following list of bills payable was reviewed and approved for payment.

12-8-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AFLAC GROUP INSURANCE	A075954700	CRITICAL CARE INSURANCE	$563.38	*20700000-20538*	*AFLAC CRITICAL ILLNSS POLICY*	*$563.38*
					Vendor Total:	*$563.38*
AIMEE SHIELDS	DEC 16	TRANSCRIPTION SERVICES FOR POL	$1,250.00	*63520210-52100*	*CONTRACTED SERVICES*	*$1,250.00*
					Vendor Total:	*$1,250.00*
ALAN HODGE	DV111816	REIMBURSE CERTIFICATION RENEWAL	$340.00	*84024425-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$340.00*
					Vendor Total:	*$340.00*
ALPHA ANALYTICAL LABORATORIES INC	6111047-UKIAHSTP	Soil, Soil Vapor, and Groundwa	$1,728.00	*84024425-52100*	*CONTRACTED SERVICES*	*$1,728.00*
					Vendor Total:	*$1,728.00*
ALPINE AWARDS	5513812	SHIRT SUPPLIES	$323.30	*82024414-54100*	*SUPPLIES*	*$161.65*
				84024421-54100	*SUPPLIES*	*$161.65*
					Vendor Total:	*$323.30*
ANDREW PHILLIPS	TA 12/4 - 12/16/16	TRAVEL ADVANCE	$1,594.44	*10520210-57100*	*CONFERENCE & TRAINING*	*$1,594.44*
					Vendor Total:	*$1,594.44*
AT&T MOBILITY	83218877X1114 2016	DATA & VOICE	$148.39	*10022300-55100*	*TELEPHONE*	*$49.66*
				20620231-55100	*TELEPHONE*	*$12.63*
				77725200-55100	*TELEPHONE*	*$22.69*

List of Checks Presented for Approval on 12/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T MOBILITY	83218877X111420162016	DATA & VOICE	$148.39	*82024410-55100*	*TELEPHONE*	*$12.63*
				82024411-55100	*TELEPHONE*	*$12.69*
				82024411-55100	*TELEPHONE*	*$12.83*
				84024421-55100	*TELEPHONE*	*$25.26*
	832056361X11142016	POLICE MODEMS	$499.80	*10520210-55100*	*TELEPHONE*	*$499.80*
	875108535X11142016	VOICE & DATA	$63.15	*82024411-55100*	*TELEPHONE*	*$25.26*
				84024421-55100	*TELEPHONE*	*$37.89*
					Vendor Total:	*$711.34*
BAYSIDE PRINTED PRODUCTS	104991	PRINTING AND TYPESETTING SERVI	$1,605.66	*64020213-54100*	*SUPPLIES*	*$1,605.66*
					Vendor Total:	*$1,605.66*
BEST BEST & KRIEGER LLP	783144	RDA LEGAL SERVICES AS NEEDED	$124.80	*96995669-52100*	*CONTRACTED SERVICES*	*$124.80*
	783145	RDA LEGAL SERVICES AS NEEDED	$343.20	*96995669-52100*	*CONTRACTED SERVICES*	*$343.20*
					Vendor Total:	*$468.00*
BROOKE HOFSTETTER	DV112316	INSTRUCTOR	$80.00	*10022850-52100*	*CONTRACTED SERVICES*	*$80.00*
					Vendor Total:	*$80.00*
CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT	300000151	MEMBERSHIP DUES	$350.00	*10017100-57100*	*CONFERENCE & TRAINING*	*$350.00*
					Vendor Total:	*$350.00*
CA POLICE CHIEFS ASSOC	6787	REGISTRATION	$551.00	*10520210-57100*	*CONFERENCE & TRAINING*	*$551.00*
					Vendor Total:	*$551.00*
CBRE INC	41490-SF160113	HOTEL FEASIBILITY STUDY	$25,000.00	*10017100-52100*	*CONTRACTED SERVICES*	*$15,000.00*

List of Checks Presented for Approval on 12/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CBRE INC	41490-SF160113	HOTEL FEASIBILITY STUDY	$25,000.00	*75017110-52100*	*CONTRACTED SERVICES*	*$10,000.00*
					Vendor Total:	*$25,000.00*
CLARK PEST CONTROL	19192178	PEST CONTROL SVCS	$95.00	*80026400-52100*	*CONTRACTED SERVICES*	*$95.00*
					Vendor Total:	*$95.00*
CLOVER STORNETTA FARMS	5020060150	PROVIDE MISC GOODS AS NEEDED	$30.88	*73022600-54100*	*SUPPLIES*	*$30.88*
					Vendor Total:	*$30.88*
CODE PUBLISHING COMPANY	54660	CODIFICATION SERVICES AS PER A	$64.35	*10011100-52100*	*CONTRACTED SERVICES*	*$64.35*
					Vendor Total:	*$64.35*
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-497400	MISCELLANEOUS ELECTRICAL SUPPI	$436.45	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($2.03)*
				80026120-54100	*SUPPLIES*	*$2.03*
				80026120-54100	*SUPPLIES*	*$436.45*
					Vendor Total:	*$436.45*
CONTRA COSTA COUNTY SHERRIFF'S OFFICE	19718	REGISTRATION	$324.00	*10520210-57100*	*CONFERENCE & TRAINING*	*$324.00*
					Vendor Total:	*$324.00*
CONVERGENT COMPUTING	BILL42037	IT SERVICES	$2,475.00	*20922900-52100*	*CONTRACTED SERVICES*	*$2,475.00*
	BILL41957	IT SERVICES	$3,600.00	*20922900-52100*	*CONTRACTED SERVICES*	*$3,600.00*
					Vendor Total:	*$6,075.00*
DANIEL STEEL & MACHINE INC	13760	LABOR & MATERIAL FOR STEEL PIPE PIECE	$43.79	*80100000-80230*	*INFRASTRUCTURE*	*$43.79*
					Vendor Total:	*$43.79*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DEPT OF FORESTRY & FIRE PROTECTION	138577	Tree and Shrub Removal Service	$1,486.03	*10024220-52100*	*CONTRACTED SERVICES*	*$1,143.10*
				80100000-80230	*INFRASTRUCTURE*	*$342.93*
					Vendor Total:	*$1,486.03*
DISBURSEMENT UNIT	DV120116	WITHHOLDING ORDER 0450016456-01	$75.00	*10000000-20150*	*AP CONTRACT RETAINAGE*	*$75.00*
					Vendor Total:	*$75.00*
DIVERSIFIED INSPECTIONS INC	270044	EQUIPMENT MAINTENANCE AND REPA	$6,475.00	*20324100-52100*	*CONTRACTED SERVICES*	*$1,200.00*
				10022100-56130	*EXTERNAL SERVICES*	*$505.55*
				10024220-56130	*EXTERNAL SERVICES*	*$880.56*
				10521210-56130	*EXTERNAL SERVICES*	*$450.00*
				80026400-56130	*EXTERNAL SERVICES*	*$3,088.89*
				82024411-56130	*EXTERNAL SERVICES*	*$200.00*
				82024414-56130	*EXTERNAL SERVICES*	*$75.00*
				84024421-56130	*EXTERNAL SERVICES*	*$75.00*
					Vendor Total:	*$6,475.00*
ELLIES MUTT HUT	698744	WORKING LUNCH	$41.73	*10013400-57100*	*CONFERENCE & TRAINING*	*$41.73*
					Vendor Total:	*$41.73*
EPIC AVIATION LLC	6923411	AVGAS	$27,936.94	*77725200-58401*	*AVIATION FUEL*	*$27,936.94*
					Vendor Total:	*$27,936.94*
EUREKA OXYGEN CO	432401	EQUIPMENT MAINTENANCE	$145.00	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.01)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.03)*
				31122870-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$0.42*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
EUREKA OXYGEN CO	432401	EQUIPMENT MAINTENANCE	$145.00	*31122870-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$145.00*
				90000000-23013	*STATE USE TAX LIABILITY*	*($0.38)*
					Vendor Total:	*$145.00*
FASTENAL	CAUKA23752	SUPPLIES	$133.76	*84024421-54100*	*SUPPLIES*	*$133.76*
					Vendor Total:	*$133.76*
FEDERAL EXPRESS	5-615-24096	SHIPPING CHARGES	$376.40	*10520210-54101*	*POSTAGE*	*$30.71*
				10520210-54101	*POSTAGE*	*$33.24*
				10520210-54101	*POSTAGE*	*$33.24*
				10520210-54101	*POSTAGE*	*$33.40*
				10520210-54101	*POSTAGE*	*$45.85*
				82024411-54101	*POSTAGE*	*$8.33*
				82024411-54101	*POSTAGE*	*$128.31*
				84024425-54100	*SUPPLIES*	*$30.86*
				84024425-54100	*SUPPLIES*	*$32.46*
					Vendor Total:	*$376.40*
FLEETPRIDE	81228627	MISC PARTS & MATERIALS AS NEED	$7.63	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.04)*
				82024411-54100	*SUPPLIES*	*$0.04*
				82024411-54100	*SUPPLIES*	*$7.63*
					Vendor Total:	*$7.63*
GENERAL SERVICES AGENCY	DV120116	SPANISH MTN SUBLEASE MO RENT-N	$50.00	*20620231-52100*	*CONTRACTED SERVICES*	*$50.00*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GENERAL SERVICES AGENCY	201610-4	SLA AGREEMENT	$1,541.84	*20620231-52100*	*CONTRACTED SERVICES*	*$1,541.84*
					Vendor Total:	*$1,591.84*
GRADY HURN	TA 12/4 - 12/16/16	TRAVEL ADVANCE	$1,926.17	*80026400-57100*	*CONFERENCE & TRAINING*	*$1,926.17*
					Vendor Total:	*$1,926.17*
GRANITE CONSTRUCTION COMPANY	1083490	MISC ROCK & ROAD PATCH MATERIA	$471.38	*82024414-54100*	*SUPPLIES*	*$353.54*
				84024421-54100	*SUPPLIES*	*$117.84*
					Vendor Total:	*$471.38*
HACH COMPANY	10181121	TREATMENT SUPPLIES	$186.56	*84024425-54100*	*SUPPLIES*	*$186.56*
	10187449	TREATMENT SUPPLIES	$316.15	*84024425-54100*	*SUPPLIES*	*$316.15*
					Vendor Total:	*$502.71*
HARTFORD RETIREE PREMIUM ACCT	50011-DEC 16	RETIREE HEALTH INSURANCE	$2,069.49	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$2,069.49*
					Vendor Total:	*$2,069.49*
IBEW, LOCAL 1245	NOV 16.1	ELECTRIC UNIT UNION DUES	$1,584.50	*20700000-20509*	*P/R DEDUCT.-UNION DUES*	*$1,584.50*
					Vendor Total:	*$1,584.50*
IDEXX DISTRIBUTION INC	3008945922	SIMPLATE	$225.08	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.25)*
				84024425-54100	*SUPPLIES*	*$0.25*
				84024425-54100	*SUPPLIES*	*$225.08*
					Vendor Total:	*$225.08*
INFOSEND INC	113472	SNIPE - UKIAH ON ICE	$486.00	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.57)*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
INFOSEND INC	113472	SNIPE - UKIAH ON ICE	$486.00	*10022810-54100*	*SUPPLIES*	*$0.57*
				10022810-54100	*SUPPLIES*	*$486.00*
					Vendor Total:	*$486.00*
INTEGRITY SHRED	64070	DOCUMENT SHREDDING	$57.00	*10520210-54100*	*SUPPLIES*	*$28.50*
				20620231-54100	*SUPPLIES*	*$28.50*
					Vendor Total:	*$57.00*
INTERCOUNTY MECHANICAL & ELECTRICAL INC	5402	AIR CONDITIONING MAINTENANCE--WWTP	$391.92	*84024425-52100*	*CONTRACTED SERVICES*	*$391.92*
					Vendor Total:	*$391.92*
INTERWEST CONSULTING GROUP INC	30158	GIS SERVICES - ON-CALL AND AS	$131.25	*20922900-52100*	*CONTRACTED SERVICES*	*$52.50*
				82024410-52100	*CONTRACTED SERVICES*	*$78.75*
					Vendor Total:	*$131.25*
JOHN CRANE INC	3292853	SEAL ASSEMBLY CARTRIDGE	$906.71	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$906.71*
					Vendor Total:	*$906.71*
JUDY CHAN	DV120116	RENT FOR 185 MASON ST	$1,365.00	*10022100-52600*	*RENT*	*$1,365.00*
					Vendor Total:	*$1,365.00*
KENNETH JUDD	DV110916	BOOT ALLOWANCE	$109.86	*84024425-54100*	*SUPPLIES*	*$109.86*
					Vendor Total:	*$109.86*
LIBBY ROSEN-MATHIS	DV112316	INSTRUCTOR	$100.00	*10022850-52100*	*CONTRACTED SERVICES*	*$100.00*
					Vendor Total:	*$100.00*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY	10442	DRUM DISPOSAL	$210.00	*80026400-54100*	*SUPPLIES*	*$210.00*
					Vendor Total:	*$210.00*
MOTION INDUSTRIES INC	CA23-501630	BEARING, FITTING & MISCELLANEO	$97.71	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.46)*
				80100000-80230	*INFRASTRUCTURE*	*$0.46*
				80100000-80230	*INFRASTRUCTURE*	*$97.71*
					Vendor Total:	*$97.71*
MUNI SERVICES LLC	0000043766	BUSINESS LICENSE PROCESSING	$2,916.00	*10013400-52100*	*CONTRACTED SERVICES*	*$2,916.00*
					Vendor Total:	*$2,916.00*
NATHANIEL HAYES	DV112316	INSTRUCTOR	$473.00	*10022850-52100*	*CONTRACTED SERVICES*	*$473.00*
					Vendor Total:	*$473.00*
NFP NATIONAL ACCOUNT SERVICES	DEC-16	DEC-16 NFP INS--LIFE & LTD	$2,960.97	*20700000-20523*	*P/R DEDUCT-LTD*	*$2,670.72*
				20700000-20512	*REMIF LIFE*	*$32.25*
				20700000-20512	*REMIF LIFE*	*$258.00*
					Vendor Total:	*$2,960.97*
NOR-CAL RECYCLED ROCK & AGGREGATES INC	12415	MISC ROCK & ROAD PATCH MATERIA	$761.82	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($3.54)*
				70024500-54100	*SUPPLIES*	*$3.54*
				70024500-54100	*SUPPLIES*	*$761.82*
	12420	MISC ROCK & ROAD PATCH MATERIA	$1,063.66	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($4.94)*
				70024500-54100	*SUPPLIES*	*$4.94*
				70024500-54100	*SUPPLIES*	*$1,063.66*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	12463	MISC ROCK & ROAD PATCH MATERIA	$467.46	*84024421-54100*	*SUPPLIES*	*$467.46*
					Vendor Total:	*$2,292.94*
NORTHERN AGGREGATES INC	51520	MISC ROCK & SAND AS NEEDED	$755.37	*70024500-54100*	*SUPPLIES*	*$755.37*
					Vendor Total:	*$755.37*
NSI LAB SOLUTIONS INC	337260	CHEMICAL SUPPLIES AS NEEDED	$291.50	*84024425-54100*	*SUPPLIES*	*$291.50*
					Vendor Total:	*$291.50*
OFFICE DEPOT	861551973001	OFFICE SUPPLIES, MISCELLANEOUS	$7.77	*10011100-54100*	*SUPPLIES*	*$7.77*
	861551500001	OFFICE SUPPLIES, MISCELLANEOUS	$12.99	*10011100-54100*	*SUPPLIES*	*$12.99*
	861551974001	OFFICE SUPPLIES, MISCELLANEOUS	$7.35	*10012100-54100*	*SUPPLIES*	*$7.35*
					Vendor Total:	*$28.11*
ONE TIME PAY VENDOR	107314-7	SOLAR PV SYSTEM REBATE	$1,186.64	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$1,186.64*
	DV112816	REIMBURSE JOB COSTS	$1,097.74	*90000000-23200*	*REFUNDABLE DEPOSITS TRUST*	*$7,131.84*
				10000000-44830	*REIMBURSABLE JOBS*	*($1,000.00)*
				82000000-44830	*REIMBURSABLE JOBS*	*($1,272.80)*
				82000000-44830	*REIMBURSABLE JOBS*	*($1,005.82)*
				82000000-44830	*REIMBURSABLE JOBS*	*($838.11)*
				84000000-44830	*REIMBURSABLE JOBS*	*($1,005.82)*
				84000000-44830	*REIMBURSABLE JOBS*	*($461.38)*
				84000000-44830	*REIMBURSABLE JOBS*	*($450.17)*
	113936-9	UTILITIES REFUND	$55.88	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$55.88*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	115266-9	UTLITIES REFUND	$62.28	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$62.28*
	113695-1	UTILITIES REFUND	$86.12	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$86.12*
	116471-4	UTILITY REFUND	$136.29	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$136.29*
					Vendor Total:	*$2,624.95*
OPERATING ENGINEERS UNION	1611-1	PUBLIC WORKS UNION DUES	$855.00	*20700000-20509*	*P/R DEDUCT.-UNION DUES*	*$855.00*
	1611 - 1	MISCELLANEOUS UNION DUES	$954.00	*20700000-20509*	*P/R DEDUCT.-UNION DUES*	*$954.00*
					Vendor Total:	*$1,809.00*
OWEN EQUIPMENT SALES	00037454	PARTS AS NEEDED	$30.16	*84024421-56130*	*EXTERNAL SERVICES*	*$30.16*
					Vendor Total:	*$30.16*
PERKOWSKI SCREEN PRINT	14440	SPORT TEK RIVAL CINCH PACK	$600.09	*10520210-52100*	*CONTRACTED SERVICES*	*$600.09*
					Vendor Total:	*$600.09*
PFM ASSET MANAGEMENT LLC	PFM-71340	FINANCIAL ADVISORY SERVICES	$5,116.85	*10015100-52100*	*CONTRACTED SERVICES*	*$5,116.85*
					Vendor Total:	*$5,116.85*
PHYSIO-CONTROL INC	416134911	POOL SUPPLIES	$145.49	*10022300-54100*	*SUPPLIES*	*$145.49*
					Vendor Total:	*$145.49*
PLATT ELECTRIC SUPPLY	K801952	MISC ELECTRICAL SUPPLIES AS NE	$3.53	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.02)*
				82024411-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$0.02*
				82024411-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$3.53*
	K812755	MISC ELECTRICAL SUPPLIES AS NE	$14.68	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.07)*
				82024411-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$0.07*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PLATT ELECTRIC SUPPLY	K812755	MISC ELECTRICAL SUPPLIES AS NE	$14.68	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$14.68*
	K839392	MISC ELECTRICAL SUPPLIES AS NE	$43.16	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.20)*
				82024411-54102	*SMALL TOOLS*	*$0.20*
				82024411-54102	*SMALL TOOLS*	*$43.16*
					Vendor Total:	*$61.37*
PORTOLA SYSTEMS INC	34028	I.T. SERVICES AS NEEDED	$396.25	*20922900-52100*	*CONTRACTED SERVICES*	*$396.25*
	34014	I.T. SERVICES AS NEEDED	$2,640.00	*20922900-52100*	*CONTRACTED SERVICES*	*$2,640.00*
					Vendor Total:	*$3,036.25*
PRESS DEMOCRAT	2760811	EMPLOYMENT AD--CSR III	$1,007.40	*10016100-54162*	*HR - ADVERTISING*	*$1,007.40*
					Vendor Total:	*$1,007.40*
PROFESSIONALCELLULAR & PAGING	A37002	IT ON CALL PAGERS	$155.55	*20922900-54100*	*SUPPLIES*	*$155.55*
					Vendor Total:	*$155.55*
QUALITY ASSURANCE SOLUTION LLC	CA-2016-071	TRAINING AND MANAGEMENT SYSTEM SUPPORT	$690.00	*84024425-57100*	*CONFERENCE & TRAINING*	*$690.00*
					Vendor Total:	*$690.00*
REDWOOD COAST FUELS	1813644	CARDLOCK FUEL PURCHASES	$169.43	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$147.91*
				84024421-56130	*EXTERNAL SERVICES*	*$21.52*
	1813297	CARDLOCK FUEL PURCHASES	$17.43	*20822500-56210*	*FUEL & FLUIDS*	*$17.43*
					Vendor Total:	*$186.86*
REDWOOD EMPIRE AIKIKAI	DV 111516	INSTRUCTOR	$32.00	*10022850-52100*	*CONTRACTED SERVICES*	*$32.00*
					Vendor Total:	*$32.00*
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	DEC - 16	MEDICAL, DENTAL & VISION INSURANCE PREMIUMS	$215,111.40	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$473.20*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	DEC - 16	MEDICAL, DENTAL & VISION INSURANCE PREMIUMS	$215,111.40	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$2,296.00*
				20700000-20524	*NON-EMPLOYEE HEALTH INS.PREM*	*$10,216.00*
				20700000-20520	*P/R DEDUCT.- MEDICAL INS*	*$186,128.00*
				20700000-20510	*REMIF DENTAL*	*$13,341.00*
				20700000-20511	*REMIF VISION*	*$2,657.20*
	DEC-16	DEC-16 REMIF EAP INS	$481.44	*20112400-52525*	*WORKER'S COMP. EXPENSE*	*$481.44*
					Vendor Total:	*$215,592.84*
REMY MOOSE MANLEY LLP	104320	RETAIN TO REP CITY IN LAWSUIT	$93.00	*90000000-21111*	*PLANNING PERMIT ESCROW*	*$93.00*
					Vendor Total:	*$93.00*
RICHARD ANDERSON	2016-1121-1	AGREEMENT FOR PROF.SVC'S FOR W	$2,100.00	*20922900-52100*	*CONTRACTED SERVICES*	*$2,100.00*
					Vendor Total:	*$2,100.00*
RINO PACIFIC	CL16332	FUEL AS NEEDED	$128.94	*82024414-56210*	*FUEL & FLUIDS*	*$69.63*
				84024421-56210	*FUEL & FLUIDS*	*$59.31*
					Vendor Total:	*$128.94*
RODS SHOES	SF-D 19560	RAIN BOOTS--OVERLAND	$173.00	*20524412-54100*	*SUPPLIES*	*$173.00*
					Vendor Total:	*$173.00*
SANTA ROSA JUNIOR COLLEGE	AR17-00992	REGISTRATION	$132.00	*10520210-57100*	*CONFERENCE & TRAINING*	*$132.00*
					Vendor Total:	*$132.00*
SHAPIRO, GALVIN, SHAPIRO & MORAN	22926	LEGAL REPRESENTATION IN PERSON	$101.25	*10016100-52100*	*CONTRACTED SERVICES*	*$101.25*
					Vendor Total:	*$101.25*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SILVA SEPTIC INC	65759	SERVICE WALMART PARKING LOT RV HOLDING TANK	$75.00	*10520220-59101*	*FEES*	*$75.00*
					Vendor Total:	*$75.00*
SNAP-ON INDUSTRIAL	ARV/30623176	TOOLS AS NEEDED	$521.89	*20324100-54102*	*SMALL TOOLS*	*$521.89*
	ARV/30707971	TOOLS AS NEEDED	$95.21	*20324100-54100*	*SUPPLIES*	*$95.21*
	ARV/30692114	TOOLS AS NEEDED	$106.15	*20324100-54100*	*SUPPLIES*	*$106.15*
	ARV/30756925	TOOLS AS NEEDED	$332.81	*20324100-54100*	*SUPPLIES*	*$332.81*
					Vendor Total:	*$1,056.06*
SPECIAL TAXES REMIT PROCESSING	0002 5598 762	WATER RIGHTS FEE	$163.19	*82024410-59101*	*FEES*	*$163.19*
	0002 5284 183	WATER RIGHTS FEE	$1,000.00	*82024410-59101*	*FEES*	*$1,000.00*
	0002 5275 083	WATER RIGHTS FEE	$1,105.65	*82024410-59101*	*FEES*	*$1,105.65*
	0002 5288 877	WATER RIGHTS FEE	$5,778.90	*82024410-59101*	*FEES*	*$5,778.90*
					Vendor Total:	*$8,047.74*
STAPLES CREDIT PLAN	57768	OFFICE SUPPLIES, MISC AS NEEDE	$45.41	*10013400-54100*	*SUPPLIES*	*$45.41*
	77629	OFFICE SUPPLIES, MISC AS NEEDE	$50.26	*10022100-54100*	*SUPPLIES*	*$50.26*
	64167	OFFICE SUPPLIES, MISC AS NEEDE	$141.38	*10022100-54100*	*SUPPLIES*	*$141.38*
	64493	OFFICE SUPPLIES, MISC AS NEEDE	$76.94	*10022810-54100*	*SUPPLIES*	*$76.94*
	61974	OFFICE SUPPLIES, MISC AS NEEDE	$6.26	*73022600-54100*	*SUPPLIES*	*$6.26*
	1683964891	OFFICE SUPPLIES, MISC AS NEEDE	$139.95	*73022600-54100*	*SUPPLIES*	*$139.95*
	60064	OFFICE SUPPLIES, MISC AS NEEDE	$20.53	*75017110-54100*	*SUPPLIES*	*$20.53*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	59635	OFFICE SUPPLIES, MISC AS NEEDE	($7.57)	*77725200-54100*	*SUPPLIES*	*($7.57)*
	58862	OFFICE SUPPLIES, MISC AS NEEDE	$122.17	*77725200-54100*	*SUPPLIES*	*$122.17*
	77616	OFFICE SUPPLIES, MISC AS NEEDE	$27.02	*80026400-54100*	*SUPPLIES*	*$27.02*
	77371	OFFICE SUPPLIES, MISC AS NEEDE	$250.04	*82024411-54100*	*SUPPLIES*	*$250.04*
	62188	OFFICE SUPPLIES, MISC AS NEEDE	$102.69	*84024421-54100*	*SUPPLIES*	*$102.69*
	60308	OFFICE SUPPLIES, MISC AS NEEDE	$105.91	*84024421-54100*	*SUPPLIES*	*$105.91*
					Vendor Total:	*$1,080.99*
STATE OF CALIFORNIA	DV111516	PESTICIDE APPLICATORS CERTIFICATE RENEWAL	$60.00	*10022100-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$60.00*
					Vendor Total:	*$60.00*
SYAR INDUSTRIES INC	625031	ASPHALT AS NEEDED	$259.22	*10024220-54121*	*PW - ASPHALT CONCRETE*	*$259.22*
	624823	ASPHALT AS NEEDED	$265.97	*10024220-54121*	*PW - ASPHALT CONCRETE*	*$265.97*
	625384	ASPHALT AS NEEDED	$515.05	*10024220-54121*	*PW - ASPHALT CONCRETE*	*$515.05*
					Vendor Total:	*$1,040.24*
TAPCO	INV004857	WHITE POST W/ HARDWARE	$344.50	*10024220-54127*	*PW - SIGN POSTS/SHEETING*	*$344.50*
					Vendor Total:	*$344.50*
TELECOM	8478	TELEPHONE PRODUCTS & SERVICES	$105.00	*20922900-52100*	*CONTRACTED SERVICES*	*$105.00*
	8489	TELEPHONE PRODUCTS & SERVICES	$105.00	*20922900-52100*	*CONTRACTED SERVICES*	*$105.00*
	8471	TELEPHONE PRODUCTS & SERVICES	$604.50	*20922900-52100*	*CONTRACTED SERVICES*	*$604.50*
					Vendor Total:	*$814.50*

List of Checks Presented for Approval on 12/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TIM POMA	DV 111616	LASER PROJECTOR REIMBURSEMENT	$528.97	*10022810-54100*	*SUPPLIES*	*$528.97*
					Vendor Total:	*$528.97*
TNEMEC COMPANY INC	2239201	PAINT SUPPLIES	$757.76	*80026330-54100*	*SUPPLIES*	*$757.76*
					Vendor Total:	*$757.76*
TRI-PACIFIC SUPPLY	124123	C132-1 MANUAL SQUEEZE OFF TOOL W/ GROUNDING SPIKE	$1,038.80	*82024414-54102*	*SMALL TOOLS*	*$1,038.80*
					Vendor Total:	*$1,038.80*
TURF STAR INC	6949291-00	MISCELLANEOUS PARTS AS NEEDED	$39.21	*10022100-56130*	*EXTERNAL SERVICES*	*$39.21*
	6957264-00	MISCELLANEOUS PARTS AS NEEDED	$87.29	*10022100-56130*	*EXTERNAL SERVICES*	*$87.29*
					Vendor Total:	*$126.50*
UKIAH DAILY JOURNAL	0005829593	LEGAL NOTICE PUBLICATIONS FY 1	$100.00	*10011100-52150*	*LEGAL SERVICES/EXPENSES*	*$100.00*
	0005845930	LEGAL NOTICE PUBLICATIONS FY 1	$100.00	*10011100-52150*	*LEGAL SERVICES/EXPENSES*	*$100.00*
	0005832311	LEGAL NOTICE PUBLICATIONS FY 1	$100.00	*10023100-54100*	*SUPPLIES*	*$100.00*
	0005830819	LEGAL NOTICE PUBLICATIONS FY 1	$171.22	*10023100-54100*	*SUPPLIES*	*$171.22*
	0005823710	LEGAL NOTICE PUBLICATIONS FY 1	$13.11	*10520210-54100*	*SUPPLIES*	*$13.11*
					Vendor Total:	*$484.33*
UKIAH PAPER SUPPLY	I463448	JANITORIAL SUPPLIES, MISC AS N	$37.50	*31122870-56300*	*BUILDING MAINT. & REPAIR*	*$37.50*
	I464370	JANITORIAL SUPPLIES, MISC AS N	$153.03	*84024425-56300*	*BUILDING MAINT. & REPAIR*	*$153.03*
	I463601	JANITORIAL SUPPLIES, MISC AS N	$70.38	*31122870-54100*	*SUPPLIES*	*$70.38*
	I463832	JANITORIAL SUPPLIES, MISC AS N	$10.41	*73022600-54100*	*SUPPLIES*	*$10.41*

List of Checks Presented for Approval on 12/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	I464116	JANITORIAL SUPPLIES, MISC AS N	$370.27	*80026400-54100*	*SUPPLIES*	*$370.27*
	I463997	JANITORIAL SUPPLIES, MISC AS N	$35.02	*82024411-54100*	*SUPPLIES*	*$35.02*
	I463725	JANITORIAL SUPPLIES, MISC AS N	$181.48	*82024411-54100*	*SUPPLIES*	*$181.48*
	I463868	JANITORIAL SUPPLIES, MISC AS N	$119.56	*84024421-54100*	*SUPPLIES*	*$119.56*
					Vendor Total:	*$977.65*
UKIAH TROPHIES & GIFTS	039873	BADGES, AWARDS, EMBLEMS, NAME	$1,320.21	*10022822-54100*	*SUPPLIES*	*$1,320.21*
					Vendor Total:	*$1,320.21*
UKIAH VALLEY MEDICAL CENTER	1353	OCT-16 PRE-EMPLOYMENT & EMPLOYEE EXAMS	$1,143.32	*84024421-59101*	*FEES*	*$512.89*
				10016100-54161	*HR - BACKGROUND & PHYSICALS*	*$495.43*
				10024220-54120	*PW - SPECIAL SUPPLIES*	*$135.00*
					Vendor Total:	*$1,143.32*
UKIAH WASTE SOLUTIONS INC	325082	BIOSOLID REMOVAL	$6,727.68	*84024425-52100*	*CONTRACTED SERVICES*	*$6,727.68*
					Vendor Total:	*$6,727.68*
UNION BANK OF CALIFORNIA	1008700	TRUSTEE FEES 08/01/16-10/31/16	$1,181.00	*10015100-52100*	*CONTRACTED SERVICES*	*$875.00*
				96995601-52100	*CONTRACTED SERVICES*	*$153.00*
				96995669-52100	*CONTRACTED SERVICES*	*$153.00*
					Vendor Total:	*$1,181.00*
UNITED SITE SERVICES	1114-4661603	PORTABLE TOILET RENTAL	$166.78	*10022100-52100*	*CONTRACTED SERVICES*	*$166.78*
	114-4661600	PORTABLE TOILET RENTAL	$166.78	*10022100-52100*	*CONTRACTED SERVICES*	*$166.78*
	114-4661601	PORTABLE TOILET RENTAL	$166.78	*10022100-52100*	*CONTRACTED SERVICES*	*$166.78*
	114-4661602	PORTABLE TOILET RENTAL	$166.78	*10022100-52100*	*CONTRACTED SERVICES*	*$166.78*

List of Checks Presented for Approval on 12/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UNITED SITE SERVICES	114-4673903	PORTABLE TOILET RENTAL	$249.19	*10022100-52100*	*CONTRACTED SERVICES*	*$249.19*
	114-4661604	PORTABLE TOILET RENTAL	$136.29	*80026330-52100*	*CONTRACTED SERVICES*	*$136.29*
					Vendor Total:	*$1,052.60*
UPS	0000E19R54466	MAILING & SHIPPING SERVICES	$43.36	*80026110-54100*	*SUPPLIES*	*$11.28*
				80026110-54100	*SUPPLIES*	*$11.28*
				80026400-54100	*SUPPLIES*	*$9.52*
				80026400-54100	*SUPPLIES*	*$11.28*
	0000E19R54476	MAILING & SHIPPING SERVICES	$23.96	*80026130-54100*	*SUPPLIES*	*$23.96*
					Vendor Total:	*$67.32*
USA BLUEBOOK	107173	SUPPLIES AS NEEDED	$224.36	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$224.36*
	107230	SUPPLIES AS NEEDED	$598.93	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$598.93*
					Vendor Total:	*$823.29*
VWR INTERNATIONAL INC	8046719701	INDICATOR STRIPS	$44.55	*84024425-54100*	*SUPPLIES*	*$44.55*
	8046719702	BDH BUFFERS	$787.52	*84024425-54100*	*SUPPLIES*	*$787.52*
					Vendor Total:	*$832.07*
WAGEWORKS INC	125AI0496961	ADMIN FEES	$93.20	*10016100-52151*	*AFLAC & PERS INSUR ADMIN FEES*	*$93.20*
					Vendor Total:	*$93.20*
WALMART COMMUNITY	5384	MISC ITEMS AS NEEDED	$4.91	*90000000-23219*	*PUMPKINFEST*	*$4.91*
	5383	MISC ITEMS AS NEEDED	$31.98	*90000000-23219*	*PUMPKINFEST*	*$31.98*
	5233	MISC ITEMS AS NEEDED	$69.42	*90000000-23219*	*PUMPKINFEST*	*$69.42*
	1225	MISC ITEMS AS NEEDED	$73.00	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$73.00*

List of Checks Presented for Approval on 12/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WALMART COMMUNITY	6421	MISC ITEMS AS NEEDED	$300.11	*10022100-54100*	*SUPPLIES*	*$300.11*
	6591	MISC ITEMS AS NEEDED	$46.15	*10520210-54100*	*SUPPLIES*	*$46.15*
	5290	MISC ITEMS AS NEEDED	$11.29	*80026400-54100*	*SUPPLIES*	*$11.29*
	9721	MISC ITEMS AS NEEDED	$40.68	*80026400-54100*	*SUPPLIES*	*$40.68*
					Vendor Total:	*$577.54*
WESCO DISTRIBUTION INC	999619	CHEMICAL SUPPLIES	$277.07	*80000000-12104*	*INVENTORY - PURCHASES*	*$277.07*
					Vendor Total:	*$277.07*
WORLD OIL ENVIRONMENTAL SERVICES	I500-00113264	DISPOSAL OF MISC. PRODUCTS AS	$120.00	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$120.00*
					Vendor Total:	*$120.00*
WYATT IRRIGATION CO	224102-00	PARTS & MISC SUPPLIES AS NEEDE	$62.28	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.29)*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$0.29*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$62.28*
					Vendor Total:	*$62.28*
ZUMAR INDUSTRIES INC	0167545	SIGN SHEETING	$641.08	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($2.94)*
				10024220-54127	*PW - SIGN POSTS/SHEETING*	*$2.94*
				10024220-54127	*PW - SIGN POSTS/SHEETING*	*$641.08*
					Vendor Total:	*$641.08*
					INVOICE TOTAL:	***$365,425.29***

List of Checks Presented for Approval on 12/9/2016

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCOUNTEMPS	46975455	TEMPORARY SERVICES - PURCHASIN	$810.00	*10013400-52100*	*CONTRACTED SERVICES*	*$202.50*
				20413500-52100	*CONTRACTED SERVICES*	*$607.50*
	47026040	TEMPORARY SERVICES - PURCHASIN	$810.00	*10013400-52100*	*CONTRACTED SERVICES*	*$202.50*
				20413500-52100	*CONTRACTED SERVICES*	*$607.50*
	47114066	TEMPORARY SERVICES - PURCHASIN	$810.00	*10013400-52100*	*CONTRACTED SERVICES*	*$202.50*
				20413500-52100	*CONTRACTED SERVICES*	*$607.50*
	47129617	TEMPORARY SERVICES - PURCHASIN	$810.00	*10013400-52100*	*CONTRACTED SERVICES*	*$540.00*
				20413500-52100	*CONTRACTED SERVICES*	*$270.00*
					Vendor Total:	*$3,240.00*
ADAMSON POLICE PRODUCTS	INV230128	AUTOMOTIVE ACCESSORIES FOR AUT	$2,444.15	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($2.83)*
				10520210-56130	*EXTERNAL SERVICES*	*$2.83*
				10520210-56130	*EXTERNAL SERVICES*	*$2,444.15*
					Vendor Total:	*$2,444.15*
AFLAC	959966	CANCER, LIFE, ACC INSURANCE	$6,694.00	*20700000-20527*	*SECTION 125 (CANCER & LIFE)*	*$6,694.00*
					Vendor Total:	*$6,694.00*
ALHAMBRA NATIONAL WATER	5109554 110616	DRINKING WATER SERVICES	$126.61	*69122700-54100*	*SUPPLIES*	*$41.20*

List of Checks Presented for Approval on 12/9/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ALHAMBRA NATIONAL WATER	5109554 110616	DRINKING WATER SERVICES	$126.61	*77725200-54100*	*SUPPLIES*	*$33.21*
				84024425-54100	*SUPPLIES*	*$52.20*
					Vendor Total:	*$126.61*
ALL IN ONE AUTO REPAIR & TOWING	48320	TOWING SERVICES	$89.00	*10520210-56130*	*EXTERNAL SERVICES*	*$89.00*
					Vendor Total:	*$89.00*
ALL-GUARD ALARM SYSTEMS INC	A100911	MONTHLY MONITORING OF WWTP	$76.90	*84024425-52180*	*SECURITY SERVICES*	*$76.90*
					Vendor Total:	*$76.90*
ALLEN JAMES	DV120216	INSTRUCTOR	$572.00	*10022850-52100*	*CONTRACTED SERVICES*	*$160.00*
				10022850-52100	*CONTRACTED SERVICES*	*$412.00*
					Vendor Total:	*$572.00*
ALPHA ANALYTICAL LABORATORIES INC	6102621-UKIAHELEC	MISCELLANEOUS LABORATORY WORK	$230.00	*80026400-52100*	*CONTRACTED SERVICES*	*$230.00*
	6102610-UKIAHELEC	MISCELLANEOUS LABORATORY WORK	$390.00	*80026400-52100*	*CONTRACTED SERVICES*	*$390.00*
	6112097-UKIAHSTP	Soil, Soil Vapor, and Groundwa	$1,728.00	*84024425-52100*	*CONTRACTED SERVICES*	*$1,728.00*
					Vendor Total:	*$2,348.00*
ANIXTER	3397157-00	GENERAL CABLE	$544.95	*80026120-54100*	*SUPPLIES*	*$544.95*
					Vendor Total:	*$544.95*
ASHLEE DUNCAN	DV120116	INSTRUCTOR	$180.00	*10022850-52100*	*CONTRACTED SERVICES*	*$180.00*
					Vendor Total:	*$180.00*
AT&T	0602100555	LIVE SCAN	$1,072.63	*10520210-55100*	*TELEPHONE*	*$1,072.63*
					Vendor Total:	*$1,072.63*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BENJAMIN KAGEYAMA	TR 11/15/16	REIMBURSE TRAVEL EXPENSE	$15.00	*10024224-57100*	*CONFERENCE & TRAINING*	*$15.00*
					Vendor Total:	*$15.00*
BJ'S EMBROIDERY	12420	EMBROIDERY SERVICES	$74.44	*20524412-54100*	*SUPPLIES*	*$74.44*
	12414	EMBROIDERY SERVICES	$97.13	*82024411-54100*	*SUPPLIES*	*$97.13*
	12410	EMBROIDERY SERVICES	$100.45	*82024411-54100*	*SUPPLIES*	*$100.45*
	12412	EMBROIDERY SERVICES	$126.24	*82024411-54100*	*SUPPLIES*	*$126.24*
	12413	EMBROIDERY SERVICES	$178.21	*82024411-54100*	*SUPPLIES*	*$178.21*
	12411	EMBROIDERY SERVICES	$261.53	*82024411-54100*	*SUPPLIES*	*$261.53*
					Vendor Total:	*$838.00*
BLUEPRINTS & COPIES	52604	PAPER,DRAFTING SUPPLIES,PLAN C	$94.61	*10000000-48110*	*MISCELLANEOUS RECEIPTS*	*$94.61*
					Vendor Total:	*$94.61*
BORIS PROKOP	UKIAH-2016-06	ASSIST EUD WITH REGULATORY & M	$9,130.00	*80026400-52100*	*CONTRACTED SERVICES*	*$9,130.00*
					Vendor Total:	*$9,130.00*
BUCKLES SMITH ELECTRIC CO	1801537-00	ELECTRICAL EQUIPMENT AND SUPPL	$1,828.39	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$1,828.39*
					Vendor Total:	*$1,828.39*
CINDY SAUERS	TR 11/14 - 11/16/16	REIMBURSE TRAVEL EXPENSE	$450.86	*80026400-57100*	*CONFERENCE & TRAINING*	*$450.86*
					Vendor Total:	*$450.86*
COMCAST	NOV16	INTERNET SERVICE	$147.24	*31122870-52100*	*CONTRACTED SERVICES*	*$147.24*
	NOV - 16	INTERNET SERVICE	$152.31	*73022600-55100*	*TELEPHONE*	*$152.31*
					Vendor Total:	*$299.55*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CPS HR CONSULTING	SOP42897	FIREFIGHTER ENTRY LEVEL EXAM	$869.00	*10016100-54163*	*HR - INTERVIEW SUPPLIES*	*$869.00*
					Vendor Total:	*$869.00*
DAPHINE HARRIS	TR 11/7/16	REIMBURSE TRAVEL EXPENSE	$75.81	*10013400-57100*	*CONFERENCE & TRAINING*	*$75.81*
					Vendor Total:	*$75.81*
DAVID MCCARTY	DV112916	REIMBURSE SEWER LATERAL REPLACEMENT	$2,000.00	*84424422-52100*	*CONTRACTED SERVICES*	*$2,000.00*
					Vendor Total:	*$2,000.00*
DC ELECTRIC GROUP INC	26835	EQUIPMENT MAINT, REPAIR, AND R	$2,870.68	*10024214-52100*	*CONTRACTED SERVICES*	*$2,870.68*
					Vendor Total:	*$2,870.68*
ECS IMAGING INC	11881	COMPUTER ACCESSORIES AND SUPPL	$1,174.84	*10011100-54100*	*SUPPLIES*	*$1,174.84*
					Vendor Total:	*$1,174.84*
EDDIE VEDOLLA JR	DV112916	INSTRUCTOR	$570.50	*10022850-52100*	*CONTRACTED SERVICES*	*$570.50*
					Vendor Total:	*$570.50*
EEL RIVER FUELS	537238	MISC FUEL AND OIL AS NEEDED	$725.84	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$725.84*
					Vendor Total:	*$725.84*
ELIJAU WANN	DV112916	INSTRUCTOR	$300.00	*10022850-52100*	*CONTRACTED SERVICES*	*$300.00*
					Vendor Total:	*$300.00*
ESRI	93209788	COMPUTER SOFTWARE FOR MINI AND	$25,000.00	*25124210-54320*	*SOFTWARE*	*$6,250.00*
				25124410-54320	*SOFTWARE*	*$6,250.00*
				25124421-54320	*SOFTWARE*	*$6,250.00*

List of Checks Presented for Approval on 12/9/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ESRI	93209788	COMPUTER SOFTWARE FOR MINI AND	$25,000.00	*25126410-54320*	*SOFTWARE*	*$6,250.00*
					Vendor Total:	*$25,000.00*
FASTENAL	CAUKA23838	EQUIPMENT PARTS	$80.55	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$80.55*
					Vendor Total:	*$80.55*
FLIGHT LIGHT INC	0056841-IN	30/45 WATT TRANSFORMER	$375.93	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$1.68*
				77725200-56300	*BUILDING MAINT. & REPAIR*	*$375.93*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.68)*
					Vendor Total:	*$375.93*
GCS ENVIRONMENTAL EQUIP SRVS	14650	PARTS & SUPPLIES AS NEEDED	$441.30	*10024220-56130*	*EXTERNAL SERVICES*	*$441.30*
					Vendor Total:	*$441.30*
GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL	41736	TRIAL COUNSEL IN UVSD VS. COU	$35,687.16	*84424422-52100*	*CONTRACTED SERVICES*	*$35,687.16*
					Vendor Total:	*$35,687.16*
GREEN VALLEY CONSULTING ENGINEERS	7869	SUMMER 2015 STREET RECONSTRUCT	$215.00	*25124421-80230*	*INFRASTRUCTURE*	*$215.00*
					Vendor Total:	*$215.00*
GREG OWEN	TR 11/16 - 11/17/16	REIMBURSE TRAVEL EXPENSE	$637.48	*77725200-57100*	*CONFERENCE & TRAINING*	*$637.48*
					Vendor Total:	*$637.48*
JACK WANN	DV112916	INSTRUCTOR	$900.00	*10022850-52100*	*CONTRACTED SERVICES*	*$900.00*
					Vendor Total:	*$900.00*
JASON CHAPMAN	TA 1/3 - 1/7/17	TRAVEL ADVANCE	$633.40	*10520210-57100*	*CONFERENCE & TRAINING*	*$633.40*
					Vendor Total:	*$633.40*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JENNIFER HIGBEE	DV112916	RENEWAL FEES FOR WTP OPERATOR T-3	$90.00	*82024411-57100*	*CONFERENCE & TRAINING*	*$90.00*
					Vendor Total:	*$90.00*
JEREMY NASH	DV113016	INSTRUCTOR	$200.00	*10022850-52100*	*CONTRACTED SERVICES*	*$200.00*
					Vendor Total:	*$200.00*
JOANNA MONTES	TR 10/19/16	REIMBURSE TRAVEL EXPENSE	$15.00	*10013400-57100*	*CONFERENCE & TRAINING*	*$15.00*
	TR 11/3/16	REIMBURSE TRAVEL EXPENSE	$25.00	*10013400-57100*	*CONFERENCE & TRAINING*	*$25.00*
					Vendor Total:	*$40.00*
JOSIE CASTANON-PETTY CASH	PC 112816	REPLENISH PETTY CASH	$238.94	*10520210-57100*	*CONFERENCE & TRAINING*	*$0.27*
				10520210-57100	*CONFERENCE & TRAINING*	*$0.60*
				10520210-57100	*CONFERENCE & TRAINING*	*$0.60*
				10520210-57100	*CONFERENCE & TRAINING*	*$17.00*
				10520210-57100	*CONFERENCE & TRAINING*	*$40.00*
				10520210-56130	*EXTERNAL SERVICES*	*$7.02*
				10520210-54101	*POSTAGE*	*$7.15*
				10520210-54100	*SUPPLIES*	*$4.00*
				10520210-54100	*SUPPLIES*	*$8.00*
				10520210-54100	*SUPPLIES*	*$9.72*
				10520210-54100	*SUPPLIES*	*$10.00*
				10520210-54100	*SUPPLIES*	*$12.90*
				10520210-54100	*SUPPLIES*	*$37.83*
				10520210-54100	*SUPPLIES*	*$51.85*

List of Checks Presented for Approval on 12/9/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JOSIE CASTANON-PETTY CASH	PC 112816	REPLENISH PETTY CASH	$238.94	*10520214-54100*	*SUPPLIES*	*$5.41*
				10520214-54100	*SUPPLIES*	*$14.00*
				20620231-54100	*SUPPLIES*	*$12.59*
					Vendor Total:	*$238.94*
K2 FARMING CO LLC	DV110116	GRANT MATCH REIMBURSEMENT FOR RECYCLED WATER GRANT	$19,627.21	*84424422-80230*	*INFRASTRUCTURE*	*$19,627.21*
					Vendor Total:	*$19,627.21*
KEVIN COUSINEAU	TR 11/3 - 11/4/16	REIMBURSE TRAVEL EXPENSE	$151.09	*10520214-57100*	*CONFERENCE & TRAINING*	*$151.09*
					Vendor Total:	*$151.09*
LEIGH HALVORSEN	TR 11/7/16	REIMBURSE TRAVEL EXPENSE	$15.00	*10013400-57100*	*CONFERENCE & TRAINING*	*$15.00*
					Vendor Total:	*$15.00*
MARY HORGER	TA 12/12 - 12/13/16	TRAVEL ADVANCE	$45.00	*20413500-57100*	*CONFERENCE & TRAINING*	*$45.00*
					Vendor Total:	*$45.00*
MARY WILLIAMSON	TA 12/12 - 12/13/16	TRAVEL ADVANCE	$190.04	*20413500-57100*	*CONFERENCE & TRAINING*	*$190.04*
					Vendor Total:	*$190.04*
MAYA SIMERSON - PETTY CASH	DV120116	PETTY CASH FOR ICE SKATING RINK	$200.00	*31400000-52100*	*CONTRACTED SERVICES*	*$200.00*
					Vendor Total:	*$200.00*
MENDO MILL & LUMBER CO	L38921/1	METAL SIDING FOR ANTON PRESS BOOTH	$671.14	*30122210-54100*	*SUPPLIES*	*$671.14*
					Vendor Total:	*$671.14*
MENDOCINO COUNTY TAX COLLECTOR	16/17.1 51228	PROPERTY TAXES	$99.85	*10022100-59100*	*PROPERTY TAXES PAID*	*$99.85*
	16/17.1 51231	PROPERTY TAXES	$573.50	*10022100-59100*	*PROPERTY TAXES PAID*	*$573.50*

List of Checks Presented for Approval on 12/9/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO COUNTY TAX COLLECTOR	16/17.1 57354	PROPERTY TAXES	$301.60	*70024500-59100*	*PROPERTY TAXES PAID*	*$301.60*
	16/17.1 57182	PROPERTY TAXES	$762.90	*70024500-59100*	*PROPERTY TAXES PAID*	*$762.90*
	16/17.1 4143	PROPERTY TAXES	$554.28	*77725200-59100*	*PROPERTY TAXES PAID*	*$554.28*
	16/17.1 59410	PROPERTY TAXES	$835.99	*84024425-59100*	*PROPERTY TAXES PAID*	*$835.99*
	16/17.1 59406	PROPERTY TAXES	$2,032.54	*84024425-59100*	*PROPERTY TAXES PAID*	*$2,032.54*
	16/17.1 59472	PROPERTY TAXES	$2,190.59	*84024425-59100*	*PROPERTY TAXES PAID*	*$2,190.59*
					Vendor Total:	*$7,351.25*
MOIRS	134730	MISCELLANEOUS POOL SUPPLIES AS	$172.83	*82024411-58202*	*CHEMICALS*	*$172.83*
	134860	MISCELLANEOUS POOL SUPPLIES AS	$302.45	*82024411-58202*	*CHEMICALS*	*$302.45*
	134948	MISCELLANEOUS POOL SUPPLIES AS	$388.87	*82024411-58202*	*CHEMICALS*	*$388.87*
					Vendor Total:	*$864.15*
MOTION INDUSTRIES INC	CA23-501839	BEARING, FITTING & MISCELLANEO	$510.49	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($2.38)*
				80100000-80230	*INFRASTRUCTURE*	*$2.38*
				80100000-80230	*INFRASTRUCTURE*	*$510.49*
					Vendor Total:	*$510.49*
MUNI SERVICES LLC	DV113016	OVER PAYMENT OF BUSINESS LICENSE FEES	$7,791.36	*31200000-41440*	*BUSINESS LICENSE TAX*	*$7,791.36*
					Vendor Total:	*$7,791.36*
NHA ADVISORS LLC	UKI-01	WASTEWATER MUNICIPAL ADVISORY	$3,431.25	*10013400-52100*	*CONTRACTED SERVICES*	*$3,431.25*
					Vendor Total:	*$3,431.25*
ONE TIME PAY VENDOR	DV110816	REFUND OVERPAYMENT OF AIRPORT FEES	$117.36	*77700000-46803*	*AIRPORT HANGAR RENT*	*$117.36*

List of Checks Presented for Approval on 12/9/2016

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	DV113016	REFUND REC CLASS	$51.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$51.00*
	DV120116	REFUND REC CLASS	$51.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$51.00*
	DV112916	REFUND SPONSORSHIP	$250.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$250.00*
	113603-5	UTILITY REFUND	$101.32	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$101.32*
					Vendor Total:	*$570.68*
OSMOSE UTILITIES SERVICES INC	750-0000352	ELECTRICAL EQUIPMENT AND SUPPL	$790.00	*80026110-54100*	*SUPPLIES*	*$790.00*
					Vendor Total:	*$790.00*
PACE SUPPLY CORPORATION	023593601	MISCELLANEOUS ITEMS AS NEEDED	$27.33	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.13)*
				82024414-54100	*SUPPLIES*	*$0.13*
				82024414-54100	*SUPPLIES*	*$27.33*
	023590075	MISCELLANEOUS ITEMS AS NEEDED	$37.03	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.17)*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$0.17*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$37.03*
	023578488	MISCELLANEOUS ITEMS AS NEEDED	$64.67	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.30)*
				82024414-54100	*SUPPLIES*	*$0.30*
				82024414-54100	*SUPPLIES*	*$64.67*
	02390117	MISCELLANEOUS ITEMS AS NEEDED	$122.36	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.57)*
				82000000-12104	*INVENTORY - PURCHASES*	*$0.57*
				82000000-12104	*INVENTORY - PURCHASES*	*$122.36*
	023591548	MISCELLANEOUS ITEMS AS NEEDED	$129.68	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.60)*
				82024411-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$0.60*

List of Checks Presented for Approval on 12/9/2016

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023591548	MISCELLANEOUS ITEMS AS NEEDED	$129.68	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$129.68*
	023601615	MISCELLANEOUS ITEMS AS NEEDED	$341.20	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($1.59)*
				84024425-54102	*SMALL TOOLS*	*$1.59*
				84024425-54102	*SMALL TOOLS*	*$341.20*
	023579173	MISCELLANEOUS ITEMS AS NEEDED	$459.41	*82000000-12104*	*INVENTORY - PURCHASES*	*$459.41*
	CM023447689	MISCELLANEOUS ITEMS AS NEEDED	($1,019.23)	*82024414-54100*	*SUPPLIES*	*($1,019.23)*
					Vendor Total:	*$162.45*
PETERSON CAT	PC060134976	PARTS & SERVICE REPAIRS AS NEE	$248.51	*77725200-56130*	*EXTERNAL SERVICES*	*$248.51*
					Vendor Total:	*$248.51*
PETERSON TRUCKS INC	CM262029P	PARTS RETURN	($98.91)	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*($98.91)*
	262029P	PARTS	$98.91	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$98.91*
	CM262217P	PARTS RETURN	($128.47)	*84024421-56130*	*EXTERNAL SERVICES*	*($128.47)*
	264280P	PARTS	$128.32	*84024421-56130*	*EXTERNAL SERVICES*	*$128.32*
	262217P	PARTS	$128.47	*84024421-56130*	*EXTERNAL SERVICES*	*$128.47*
					Vendor Total:	*$128.32*
PG&E CO	NOV16	GAS AND ELECTRIC SERVICES	$21.36	*20822500-55210*	*UTILITIES*	*$21.36*
					Vendor Total:	*$21.36*
PHENOVA	126847	PROFICIENCY TESTING SAMPLES	$532.93	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.57)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($2.27)*
				84024425-54100	*SUPPLIES*	*$2.84*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SILVA SEPTIC INC	65917	PORTABLE RESTROOM RENTAL	$223.81	*84024425-52100*	*CONTRACTED SERVICES*	*$223.81*
					Vendor Total:	*$223.81*
SMART GRID CONSUMER COLLABORATIVE	1651	Membership Dues	$2,500.00	*80100000-80100*	*MACHINERY & EQUIPMENT*	*$2,500.00*
					Vendor Total:	*$2,500.00*
SOLID WASTES SYSTEMS INC	OCT 16	RESIDENTIAL GARBAGE FEES	$24,572.72	*90200000-52170*	*UKIAH WASTE SOLUTIONS*	*$24,572.72*
					Vendor Total:	*$24,572.72*
STATE WATER RESOURCES CONTROL BOARD	SW-0121514	ANNUAL PERMIT FEES	$527.00	*10024224-59101*	*FEES*	*$527.00*
					Vendor Total:	*$527.00*
STEVE BEAMAN	TR 11/7 - 11/10/16	REIMBURSE TRAVEL EXPENSE	$1,095.65	*80026200-57100*	*CONFERENCE & TRAINING*	*$1,095.65*
					Vendor Total:	*$1,095.65*
TARGET SOLUTIONS	INV0000001616 4	LIBRARY AND SUBSCRIPTION SERVI	$1,394.00	*10521210-57100*	*CONFERENCE & TRAINING*	*$1,394.00*
					Vendor Total:	*$1,394.00*
TERRY NELSON	DV113016	REPLENISH PETTY CASH	$30.69	*90000000-23219*	*PUMPKINFEST*	*$29.00*
				73022600-54100	*SUPPLIES*	*$1.69*
					Vendor Total:	*$30.69*
THE LABOR COMPLIANCE MANAGERS	IWD005	LABOR COMPLIANCE OVERSIGHT WEL	$3,000.00	*82224413-80230*	*INFRASTRUCTURE*	*$750.00*
				82224413-80230	*INFRASTRUCTURE*	*$2,250.00*
					Vendor Total:	*$3,000.00*
TYLER BUSINESS FORMS	271160	IRS FORMS AND ENVELOPES	$220.88	*10016100-54164*	*HR - FORMS & OTHER DIV. EXP.*	*$220.88*
					Vendor Total:	*$220.88*

List of Checks Presented for Approval on 12/9/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
UKIAH PAPER SUPPLY	I464335	JANITORIAL SUPPLIES, MISC AS N	$97.03	*20822500-54100*	*SUPPLIES*		*$97.03*
	I464118	JANITORIAL SUPPLIES, MISC AS N	$224.42	*31122870-54100*	*SUPPLIES*		*$224.42*
						Vendor Total:	*$321.45*
UKIAH VALLEY DELI	SF-20108	PUMPKINFEST STAFF MEETING	$170.00	*90000000-23219*	*PUMPKINFEST*		*$170.00*
						Vendor Total:	*$170.00*
VERIZON WIRELESS	9775623887	CELLULAR PHONES	$1,193.83	*10022100-54100*	*SUPPLIES*		*$38.01*
				10022300-54100	*SUPPLIES*		*$38.01*
				10022840-54100	*SUPPLIES*		*$38.01*
				10023100-55100	*TELEPHONE*		*$38.01*
				10024210-55100	*TELEPHONE*		*$63.35*
				10024220-55100	*TELEPHONE*		*$25.21*
				10520210-55100	*TELEPHONE*		*$76.02*
				20922900-55100	*TELEPHONE*		*$408.43*
				77725200-55100	*TELEPHONE*		*$38.00*
				80026400-55100	*TELEPHONE*		*$152.04*
				82024410-55100	*TELEPHONE*		*$82.35*
				82024411-55100	*TELEPHONE*		*$38.01*
				84024420-55100	*TELEPHONE*		*$44.35*
				84024421-55100	*TELEPHONE*		*$114.03*
						Vendor Total:	*$1,193.83*
WILLOW COUNTY WATER DIST	NOV 16	WATER SERVICES	$20.00	*31122870-55210*	*UTILITIES*		*$20.00*
	NOV16	WATER SERVICES	$36.21	*31122870-55210*	*UTILITIES*		*$36.21*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WILLOW COUNTY WATER DIST	NOV-16	WATER SERVICE	$188.36	*84024425-58201*	*WATER PURCHASES*	*$188.36*
					Vendor Total:	*$244.57*
WIPF CONSTRUCTION	39218	CONSTRUCTION SERVICES, GENERAL	$15,200.00	*84024421-52100*	*CONTRACTED SERVICES*	*$15,200.00*
	39407	CONSTRUCTION SERVICES, GENERAL	$3,400.00	*80026110-54100*	*SUPPLIES*	*$3,400.00*
					Vendor Total:	*$18,600.00*
ZACK'S RESTAURANT & CATERING INC	11/21/16	CATERING FOR PG&E TRAINING	$452.77	*73022600-54100*	*SUPPLIES*	*$452.77*
					Vendor Total:	*$452.77*
					INVOICE TOTAL:	***$326,588.61***

List of Checks Presented for Approval on 12/19/2016

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCOUNTEMPS	47179073	TEMPORARY SERVICES - PURCHASIN	$810.00	*10013400-52100*	*CONTRACTED SERVICES*	*$202.50*
				20413500-52100	*CONTRACTED SERVICES*	*$607.50*
					Vendor Total:	*$810.00*
ACCURATE CALIBRATION SVCS LLC	73040	TESTING AND CALIBRATION SERVIC	$1,500.00	*80026200-54102*	*SMALL TOOLS*	*$1,500.00*
					Vendor Total:	*$1,500.00*
ACME RIGGING & SUPPLY CO	281812	MISC RENTAL & SUPPLIES AS NEED	$18.27	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$18.27*
	281785	MISC RENTAL & SUPPLIES AS NEED	$667.93	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$667.93*
	281902	MISC RENTAL & SUPPLIES AS NEED	$76.66	*10024220-54102*	*SMALL TOOLS*	*$76.66*
					Vendor Total:	*$762.86*
AIR QUALITY MANAGEMENT DISTRICT	2730 16-17	LANDFILL PERIMETER GAS EXTRACTION SYSTEM	$99.60	*70024500-59101*	*FEES*	*$99.60*
	12211	LANDFILL GAS COLLECTION & CONTROL SYSTEM	$3,467.50	*70024500-59101*	*FEES*	*$3,467.50*
					Vendor Total:	*$3,567.10*
AIR TECHNOLOGY WEST	21324	AIR COMPRESSOR TRAINING	$417.00	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$417.00*
					Vendor Total:	*$417.00*

List of Checks Presented for Approval on 12/19/2016

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ALHAMBRA NATIONAL WATER	5109554 120616	DRINKING WATER SERVICES	$92.77	*69122700-54100*	*SUPPLIES*	*$8.65*
				77725200-54100	*SUPPLIES*	*$23.29*
				84024425-54100	*SUPPLIES*	*$60.83*
					Vendor Total:	*$92.77*
ALPHA ANALYTICAL LABORATORIES INC	6103614-UKIAH	MISCELLANEOUS LABORATORY WORK	$85.00	*82024411-52100*	*CONTRACTED SERVICES*	*$85.00*
	6111573-UKIAH	ANALYZE WATER SAMPLES FOR TTHM	$300.00	*82024411-52100*	*CONTRACTED SERVICES*	*$300.00*
	6112185-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$130.00	*84024425-52100*	*CONTRACTED SERVICES*	*$130.00*
	6111319-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$260.00	*84024425-52100*	*CONTRACTED SERVICES*	*$260.00*
	6111001-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$271.00	*84024425-52100*	*CONTRACTED SERVICES*	*$271.00*
	6111585-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$271.00	*84024425-52100*	*CONTRACTED SERVICES*	*$271.00*
	6112147-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$271.00	*84024425-52100*	*CONTRACTED SERVICES*	*$271.00*
	6112916-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$271.00	*84024425-52100*	*CONTRACTED SERVICES*	*$271.00*
	6113341-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	$271.00	*84024425-52100*	*CONTRACTED SERVICES*	*$271.00*
					Vendor Total:	*$2,130.00*
ALSCO-AMERICAN LINEN DIVISION	LSR0944018	LINEN AND LAUNDRY SERVICES	$214.90	*20324100-52100*	*CONTRACTED SERVICES*	*$214.90*
	LSR0947062	LINEN AND LAUNDRY SERVICES	$214.90	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$214.90*
					Vendor Total:	*$429.80*
ARAMARK UNIFORM SERVICES	703004875	MAT & TOWEL SERVICE	$93.75	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$93.75*
	703039498	MAT & TOWEL SERVICE	$93.75	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$93.75*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ARAMARK UNIFORM SERVICES	703059949	MAT & TOWEL SERVICE	$93.75	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$93.75*
	70318981	MAT & TOWEL SERVICE	$93.75	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$93.75*
	703029294	MAT & TOWEL SERVICE	$69.61	*31122870-56300*	*BUILDING MAINT. & REPAIR*	*$69.61*
	703049786	MAT & TOWEL SERVICE	$69.61	*31122870-56300*	*BUILDING MAINT. & REPAIR*	*$69.61*
	703070193	MAT & TOWEL SERVICE	$69.61	*31122870-56300*	*BUILDING MAINT. & REPAIR*	*$69.61*
	702998428	MAT & TOWEL SERVICE	$73.75	*73022600-56300*	*BUILDING MAINT. & REPAIR*	*$73.75*
	703039495	MAT & TOWEL SERVICE	$73.75	*73022600-56300*	*BUILDING MAINT. & REPAIR*	*$73.75*
	703059946	MAT & TOWEL SERVICE	$73.75	*73022600-56300*	*BUILDING MAINT. & REPAIR*	*$73.75*
	792123181	MAT & TOWEL SERVICE	$73.75	*73022600-56300*	*BUILDING MAINT. & REPAIR*	*$73.75*
	702988193	MAT & TOWEL SERVICE	$69.61	*31122870-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$69.61*
	703008776	MAT & TOWEL SERVICE	$69.61	*31122870-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$69.61*
	702988209	UNIFORM SVC-AIRPORT	$65.63	*77725200-54100*	*SUPPLIES*	*$65.63*
	702998441	UNIFORM SVC-AIRPORT	$65.63	*77725200-54100*	*SUPPLIES*	*$65.63*
	703008791	UNIFORM SVC-AIRPORT	$65.63	*77725200-54100*	*SUPPLIES*	*$65.63*
	703018993	UNIFORM SVC-AIRPORT	$65.63	*77725200-54100*	*SUPPLIES*	*$65.63*
	703029310	UNIFORM SVC-AIRPORT	$65.63	*77725200-54100*	*SUPPLIES*	*$65.63*
	703039509	UNIFORM SVC-AIRPORT	$66.77	*77725200-54100*	*SUPPLIES*	*$66.77*
	703049801	UNIFORM SVC-AIRPORT	$66.77	*77725200-54100*	*SUPPLIES*	*$66.77*
	703059961	UNIFORM SVC-AIRPORT	$66.77	*77725200-54100*	*SUPPLIES*	*$66.77*

List of Checks Presented for Approval on 12/19/2016

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ARAMARK UNIFORM SERVICES	703070209	UNIFORM SVC-AIRPORT	$66.77	*77725200-54100*	*SUPPLIES*	*$66.77*
					Vendor Total:	*$1,613.28*
AT&T	NOV 16	911 SYSTEM	$223.51	*20620231-52100*	*CONTRACTED SERVICES*	*$223.51*
	000008839070	TELEPHONE	$5,057.89	*10022100-52180*	*SECURITY SERVICES*	*$227.34*
				10010000-55100	*TELEPHONE*	*$41.26*
				10011100-55100	*TELEPHONE*	*$21.83*
				10012100-55100	*TELEPHONE*	*$81.58*
				10012200-55100	*TELEPHONE*	*$56.03*
				10013400-55100	*TELEPHONE*	*$52.32*
				10014000-55100	*TELEPHONE*	*$21.95*
				10016100-55100	*TELEPHONE*	*$43.64*
				10022100-55100	*TELEPHONE*	*$19.78*
				10022300-55100	*TELEPHONE*	*$21.05*
				10022810-55100	*TELEPHONE*	*$91.08*
				10022840-55100	*TELEPHONE*	*$9.19*
				10023100-55100	*TELEPHONE*	*$50.59*
				10023320-55100	*TELEPHONE*	*$21.83*
				10024210-55100	*TELEPHONE*	*$59.78*
				10024220-55100	*TELEPHONE*	*$45.58*
				10520210-55100	*TELEPHONE*	*$702.41*
				10521210-55100	*TELEPHONE*	*$349.11*
				20324100-55100	*TELEPHONE*	*$56.63*
				20413500-55100	*TELEPHONE*	*$26.40*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008839070	TELEPHONE	$5,057.89	*20513300-55100*	*TELEPHONE*	*$138.47*
				20620231-55100	*TELEPHONE*	*$131.75*
				20822500-55100	*TELEPHONE*	*$39.39*
				20824300-55100	*TELEPHONE*	*$165.95*
				20922900-55100	*TELEPHONE*	*$41.43*
				64020213-55100	*TELEPHONE*	*$12.65*
				69122700-55100	*TELEPHONE*	*$517.74*
				70024500-55100	*TELEPHONE*	*$12.66*
				72022400-55100	*TELEPHONE*	*$173.01*
				73022600-55100	*TELEPHONE*	*($0.08)*
				73022600-55100	*TELEPHONE*	*$360.04*
				77725200-55100	*TELEPHONE*	*$116.37*
				80026130-55100	*TELEPHONE*	*$222.23*
				80026330-55100	*TELEPHONE*	*$202.17*
				80026400-55100	*TELEPHONE*	*$208.49*
				82024410-55100	*TELEPHONE*	*$89.78*
				82024410-55100	*TELEPHONE*	*$224.60*
				82024411-55100	*TELEPHONE*	*$79.36*
				84024420-55100	*TELEPHONE*	*$43.61*
				84024425-55100	*TELEPHONE*	*$278.89*
	000008838672	T1 TO INTERNET	$573.75	*10011100-55100*	*TELEPHONE*	*$5.46*
				10012100-55100	*TELEPHONE*	*$21.86*
				10012200-55100	*TELEPHONE*	*$16.39*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008838672	T1 TO INTERNET	$573.75	*10013400-55100*	*TELEPHONE*	*$24.59*
				10016100-55100	*TELEPHONE*	*$10.93*
				10017100-55100	*TELEPHONE*	*$5.49*
				10022100-55100	*TELEPHONE*	*$2.73*
				10022810-55100	*TELEPHONE*	*$16.39*
				10023100-55100	*TELEPHONE*	*$21.86*
				10023320-55100	*TELEPHONE*	*$5.46*
				10024210-55100	*TELEPHONE*	*$21.86*
				10024220-55100	*TELEPHONE*	*$5.46*
				10520210-55100	*TELEPHONE*	*$136.61*
				10521210-55100	*TELEPHONE*	*$60.11*
				20413500-55100	*TELEPHONE*	*$5.46*
				20513300-55100	*TELEPHONE*	*$51.91*
				20620231-55100	*TELEPHONE*	*$16.39*
				20922900-55100	*TELEPHONE*	*$21.86*
				69122700-55100	*TELEPHONE*	*$16.39*
				70024500-55100	*TELEPHONE*	*$5.46*
				72022400-55100	*TELEPHONE*	*$2.73*
				73022600-55100	*TELEPHONE*	*$5.46*
				73022600-55100	*TELEPHONE*	*$10.93*
				77725200-55100	*TELEPHONE*	*$10.93*
				80026400-55100	*TELEPHONE*	*$38.25*
				82024410-55100	*TELEPHONE*	*$16.39*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008838672	T1 TO INTERNET	$573.75	*82024411-55100*	*TELEPHONE*	*$10.93*
				84024425-55100	*TELEPHONE*	*$5.46*
					Vendor Total:	*$5,855.15*
B & B INDUSTRIAL SUPPLY INC	183167	MISCELLANEOUS MATERIALS AS NEE	$55.99	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$55.99*
	183393	MISCELLANEOUS MATERIALS AS NEE	$15.23	*10520210-56130*	*EXTERNAL SERVICES*	*$15.23*
	183391	MISCELLANEOUS MATERIALS AS NEE	$27.73	*10521210-56130*	*EXTERNAL SERVICES*	*$27.73*
	183130	MISCELLANEOUS MATERIALS AS NEE	$58.73	*84024425-56130*	*EXTERNAL SERVICES*	*$58.73*
	183234	MISCELLANEOUS MATERIALS AS NEE	$687.47	*80100000-80230*	*INFRASTRUCTURE*	*$687.47*
	183510	MISCELLANEOUS MATERIALS AS NEE	$29.81	*84024421-54100*	*SUPPLIES*	*$29.81*
					Vendor Total:	*$874.96*
BANNERS & SIGNS	4220	UKIAH ON ICE SPONSOR BANNERS	$233.55	*31400000-54100*	*SUPPLIES*	*$233.55*
	4221	UKIAH ON ICE STATE STREET BANNER	$973.13	*31400000-54100*	*SUPPLIES*	*$973.13*
					Vendor Total:	*$1,206.68*
BJ'S EMBROIDERY	12401	EMBROIDERY SERVICES	$87.66	*10012200-54100*	*SUPPLIES*	*$87.66*
	12436	EMBROIDERY SERVICES	$17.25	*10022100-54100*	*SUPPLIES*	*$17.25*
					Vendor Total:	*$104.91*
BSN SPORTS	98475817	BLACK WHISTLES	$17.71	*10000000-48110*	*MISCELLANEOUS RECEIPTS*	*$9.19*
				10022831-54100	*SUPPLIES*	*$8.52*
	98496812	INSTANT KOLD PAK	$346.32	*10000000-48110*	*MISCELLANEOUS RECEIPTS*	*$81.10*
				10022831-54100	*SUPPLIES*	*$265.22*
					Vendor Total:	*$364.03*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	SF-20451	PURCHASING CREDIT CARD, MISC.	$99.36	*10018000-52510*	*ADVERTISING & PROMOTION*	*$69.36*
				31400000-54100	*SUPPLIES*	*$30.00*
	30003	CITY MGR DEPARTMENT CREDIT CAR	$386.75	*10012100-57100*	*CONFERENCE & TRAINING*	*$386.75*
	SF-19958	PURCHASING CREDIT CARD, MISC.	$367.00	*10022810-57100*	*CONFERENCE & TRAINING*	*$169.00*
				20413500-57100	*CONFERENCE & TRAINING*	*$198.00*
	SF-19776	PURCHASING CREDIT CARD, MISC.	$3.99	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.01)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.02)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($0.30)*
				20513300-54100	*SUPPLIES*	*$0.33*
				20513300-54100	*SUPPLIES*	*$3.99*
	SF-19956	PURCHASING CREDIT CARD, MISC.	$56.99	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.08)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.29)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($4.28)*
				80026400-54100	*SUPPLIES*	*$4.65*
				80026400-54100	*SUPPLIES*	*$56.99*
	SF-20204	POLICE CREDIT CARD, MISC. PURC	$223.84	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.28)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.12)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($16.79)*
				20620231-54100	*SUPPLIES*	*$18.19*
				20620231-54100	*SUPPLIES*	*$223.84*
	SF-19959	PURCHASING CREDIT CARD, MISC.	$250.20	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.28)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.10)*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	SF-19959	PURCHASING CREDIT CARD, MISC.	$250.20	*90000000-23013*	*STATE USE TAX LIABILITY*	*($16.50)*
				82024414-54100	*SUPPLIES*	*$8.94*
				82024414-54100	*SUPPLIES*	*$125.10*
				84024421-54100	*SUPPLIES*	*$8.94*
				84024421-54100	*SUPPLIES*	*$125.10*
	SF-19778	PURCHASING CREDIT CARD, MISC.	$539.64	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.57)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($2.27)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($34.02)*
				84024425-54100	*SUPPLIES*	*$36.86*
				84024425-54100	*SUPPLIES*	*$539.64*
	SF-20203	PUBLIC SAFETY CREDIT CARD, MIS	$751.96	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.88)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($3.50)*
				10520210-54100	*SUPPLIES*	*$4.38*
				10520210-54100	*SUPPLIES*	*$751.96*
	PO 44507	ELECTRICAL EQUIPMENT AND SUPPL	$1,406.00	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($1.61)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($6.43)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($96.45)*
				80026110-54100	*SUPPLIES*	*$104.49*
				80026110-54100	*SUPPLIES*	*$1,406.00*
	SF-20201	POLICE CREDIT CARD, MISC. PURC	$89.87	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.38)*
				10520210-54100	*SUPPLIES*	*$0.38*
				10520210-54100	*SUPPLIES*	*$89.87*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	SF-19951	PURCHASING CREDIT CARD, MISC.	$796.41	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($3.70)*
				80026110-54100	*SUPPLIES*	*$1.85*
				80026110-54100	*SUPPLIES*	*$398.21*
				80026120-54100	*SUPPLIES*	*$1.85*
				80026120-54100	*SUPPLIES*	*$398.20*
	SF-19698	POLICE CREDIT CARD, MISC. PURC	$731.29	*10520210-56130*	*EXTERNAL SERVICES*	*$731.29*
	35413	HR/RISK MGMT CREDIT CARD, MISC	$20.00	*10016100-54163*	*HR - INTERVIEW SUPPLIES*	*$20.00*
	120216	ECONOMIC DEVELOPMENT CREDIT CA	$65.22	*10018000-54100*	*SUPPLIES*	*$65.22*
	2039141	POLICE CREDIT CARD, MISC. PURC	$8.90	*10520210-54100*	*SUPPLIES*	*$8.90*
	SF-20212	POLICE CREDIT CARD, MISC. PURC	$241.18	*10520210-54100*	*SUPPLIES*	*$241.18*
	sf-19954	PURCHASING CREDIT CARD, MISC.	$722.20	*20824300-54100*	*SUPPLIES*	*$722.20*
	5971683	ECONOMIC DEVELOPMENT CREDIT CA	$91.73	*31400000-54100*	*SUPPLIES*	*$91.73*
	SF-20110	PURCHASING CREDIT CARD, MISC.	$1,056.11	*31400000-54100*	*SUPPLIES*	*$1,056.11*
					Vendor Total:	*$7,908.64*
CA PEACE OFFICERS ASSOC	47040	ANNUAL PREMIUMS	$270.00	*10520210-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$270.00*
	47050	ANNUAL PREMIUMS	$270.00	*10520210-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$270.00*
	47060	ANNUAL PREMIUMS	$270.00	*10520210-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$270.00*
					Vendor Total:	*$810.00*
CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	60123	MEMBERSHIP DUES	$110.00	*10013400-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$110.00*
					Vendor Total:	*$110.00*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CAMILLE VILLAVICENCIO	120916	AMUSEMENT, DECORATIONS, ENTERT	$1,200.00	*10016100-54167*	*HR - EMPLOYEE DEVELOPMENT*	*$1,200.00*
					Vendor Total:	*$1,200.00*
CANCER RESOURCE CENTERS OF MENDOCINO COUNTY	DV120616	ADULT SOFTBALL DONATION	$222.50	*10022822-54100*	*SUPPLIES*	*$222.50*
					Vendor Total:	*$222.50*
CANTEEN SERVICE	5975:000308	WATER FILTRATION SERVICE POLIC	$45.00	*10520210-54100*	*SUPPLIES*	*$22.50*
				20620231-54100	*SUPPLIES*	*$22.50*
					Vendor Total:	*$45.00*
CARTER GRISSOM	DV121016	2017 SUNDAYS IN THE PARK CONCE	$3,000.00	*90000000-23226*	*CONCERT SERIES*	*$3,000.00*
					Vendor Total:	*$3,000.00*
CHEM DRY	16440	CARPET CLEANING SVCS	$1,150.00	*90000000-23219*	*PUMPKINFEST*	*$1,150.00*
					Vendor Total:	*$1,150.00*
CHEVRON AND TEXACO BUSINESS CARD SVCS	49136257	FUEL AS NEEDED	$327.98	*10520210-56210*	*FUEL & FLUIDS*	*$327.98*
					Vendor Total:	*$327.98*
CHOUINARD & MYHRE INC	16102007	CONSULTING SERVICES	$100.00	*20922900-52100*	*CONTRACTED SERVICES*	*$100.00*
					Vendor Total:	*$100.00*
CHRISTOPHER DEWEY	TA 1/04 - 1/06/16	TRAVEL ADVANCE	$481.26	*10520210-57100*	*CONFERENCE & TRAINING*	*$481.26*
					Vendor Total:	*$481.26*
CHROMAGRAPHICS	57824	BUSINESS CARDS	$327.08	*10013400-54100*	*SUPPLIES*	*$39.06*
				10013400-54100	*SUPPLIES*	*$39.06*
				20324100-54100	*SUPPLIES*	*$26.05*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CHROMAGRAPHICS	57824	BUSINESS CARDS	$327.08	*20413500-54100*	*SUPPLIES*	*$39.07*
				20513300-54100	*SUPPLIES*	*$39.06*
				20513300-54100	*SUPPLIES*	*$53.62*
				82024410-54100	*SUPPLIES*	*$26.05*
				82024411-54100	*SUPPLIES*	*$39.06*
				84024420-54100	*SUPPLIES*	*$26.05*
					Vendor Total:	*$327.08*
CLERK-RECORDER, MENDOCINO COUNTY	DV111816	CEQA FILING FEE	$50.00	*10023100-59101*	*FEES*	*$50.00*
					Vendor Total:	*$50.00*
COLANTUONO HIGHSMITH & WHATLEY PC	31951	UVSD DETACHMENT FROM UKIAH	$555.00	*84424422-52100*	*CONTRACTED SERVICES*	*$555.00*
					Vendor Total:	*$555.00*
COMMUNITY DEVELOPMENT COMMISSION	9-2016	GRANT ADMINISTRATION	$8,937.00	*60917458-52100*	*CONTRACTED SERVICES*	*$2,989.50*
				60917458-52100	*CONTRACTED SERVICES*	*$5,947.50*
					Vendor Total:	*$8,937.00*
CONVERGENT COMPUTING	BILL42285	IT SERVICES	$450.00	*20922900-52100*	*CONTRACTED SERVICES*	*$450.00*
	BILL42141	IT SERVICES	$5,400.00	*20922900-52100*	*CONTRACTED SERVICES*	*$5,400.00*
	BILL42182	IT SERVICES	$7,200.00	*20922900-52100*	*CONTRACTED SERVICES*	*$7,200.00*
					Vendor Total:	*$13,050.00*
COOPER COMPLIANCE CORPORATION	1473	COMPLIANCE RPT SVCS TO MEET FE	$2,666.67	*80026400-52100*	*CONTRACTED SERVICES*	*$2,666.67*
					Vendor Total:	*$2,666.67*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DAVID RAPPORT	6501	LEGAL SERVICES FOR FY 16/17	$29,846.12	*90214000-52140*	*LITIGATION EXPENSES*	*$460.82*
					Vendor Total:	*$29,846.12*
DC CUSTOMS INC	183209	SEAT COVER AND FLOOR MATS	$339.76	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($1.51)*
				10022100-56130	*EXTERNAL SERVICES*	*$0.76*
				10022100-56130	*EXTERNAL SERVICES*	*$222.72*
				80026400-56130	*EXTERNAL SERVICES*	*$0.75*
				80026400-56130	*EXTERNAL SERVICES*	*$117.04*
					Vendor Total:	*$339.76*
DEEP VALLEY SECURITY	304633.1	SECURITY SYSTEM AT OBSERVATORY	$39.95	*10022100-52180*	*SECURITY SERVICES*	*$39.95*
	304633	ALARM SERVICES AS REQUIRED	$481.35	*10022100-52180*	*SECURITY SERVICES*	*$56.90*
				10022822-52180	*SECURITY SERVICES*	*$22.95*
				20822500-52180	*SECURITY SERVICES*	*$42.95*
				20824300-52180	*SECURITY SERVICES*	*$27.25*
				69122700-52180	*SECURITY SERVICES*	*$85.90*
				73022600-52180	*SECURITY SERVICES*	*$41.90*
				73022600-52180	*SECURITY SERVICES*	*$74.90*
				80026400-52180	*SECURITY SERVICES*	*$24.50*
				82024411-52180	*SECURITY SERVICES*	*$44.95*
				82024414-52180	*SECURITY SERVICES*	*$29.57*
				84024421-52180	*SECURITY SERVICES*	*$29.58*
					Vendor Total:	*$521.30*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DEPARTMENT OF JUSTICE	202903	FINGERPRINTING SERVICES	$255.00	*10020000-44420*	*FINGERPRINT FEES*	*$255.00*
	203029	FINGERPRINTING AND LIVESCAN REPORTS	$64.00	*10016100-54165*	*HR - NEW EMPLOYEE FINGERPRINT*	*$64.00*
					Vendor Total:	*$319.00*
E&M ELECTRIC & MACHINERY, INC	292786	DATA PROCESSING, COMPUTER, PRO	$11,831.28	*84024425-52100*	*CONTRACTED SERVICES*	*$11,831.28*
					Vendor Total:	*$11,831.28*
ELLIES MUTT HUT	698728	INTERVIEW PANEL LUNCH	$61.04	*10016100-54163*	*HR - INTERVIEW SUPPLIES*	*$61.04*
					Vendor Total:	*$61.04*
EVERGREEN JOB & SAFETY TRAINING INC	563	EDUCATIONAL/TRAINING SERVICES	$2,028.00	*80026110-52100*	*CONTRACTED SERVICES*	*$1,014.00*
				80026120-52100	*CONTRACTED SERVICES*	*$1,014.00*
	564	EDUCATIONAL/TRAINING SERVICES	$2,028.00	*80026110-52100*	*CONTRACTED SERVICES*	*$1,014.00*
				80026120-52100	*CONTRACTED SERVICES*	*$1,014.00*
					Vendor Total:	*$4,056.00*
FISHER WIRELESS SVCS INC	227420	COMMUNICATION EQUIP & MISC REP	$157.31	*10521210-56130*	*EXTERNAL SERVICES*	*$157.31*
					Vendor Total:	*$157.31*
FLIGHT LIGHT INC	0056965-IN	PRIMARY CONNECTOR KIT	$137.68	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$0.48*
				77725200-56300	*BUILDING MAINT. & REPAIR*	*$137.68*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($0.48)*
					Vendor Total:	*$137.68*
FREIGHTQUOTE.COM INC	SF-19780	SHIPPING CHARGES	$273.51	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$273.51*
	SF-19779	SHIPPING CHARGES	$175.19	*84024425-54100*	*SUPPLIES*	*$175.19*
					Vendor Total:	*$448.70*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35752923	MISC ITEMS AS NEEDED	$28.35	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$28.35*
	35743131	MISC ITEMS AS NEEDED	$63.24	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$55.18*
				20822500-54102	*SMALL TOOLS*	*$8.06*
	35732887	MISC ITEMS AS NEEDED	$67.93	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$67.93*
	35748885	MISC ITEMS AS NEEDED	$77.24	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$77.24*
	35741340	MISC ITEMS AS NEEDED	$77.44	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$77.44*
	35754585	MISC ITEMS AS NEEDED	$82.47	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$82.47*
	35726587	MISC ITEMS AS NEEDED	$102.66	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$102.66*
	35748498	MISC ITEMS AS NEEDED	$154.61	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$154.61*
	35728418	MISC ITEMS AS NEEDED	$186.56	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$43.19*
				20822500-54102	*SMALL TOOLS*	*$143.37*
	35754581	MISC ITEMS AS NEEDED	$219.88	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$219.88*
	35739622	MISC ITEMS AS NEEDED	$226.74	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$226.74*
	35733427	MISC ITEMS AS NEEDED	$267.17	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$65.05*
				20822500-54102	*SMALL TOOLS*	*$202.12*
	35749902	MISC ITEMS AS NEEDED	$37.75	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$37.75*
	35728515	MISC ITEMS AS NEEDED	$90.08	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$90.08*
	35753570	MISC ITEMS AS NEEDED	$243.17	*77725200-56300*	*BUILDING MAINT. & REPAIR*	*$243.17*
	35740634	MISC ITEMS AS NEEDED	$2.65	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$2.65*
	35734861	MISC ITEMS AS NEEDED	$16.86	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$16.86*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35735954	MISC ITEMS AS NEEDED	$68.98	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$68.98*
	35755401	MISC ITEMS AS NEEDED	$95.53	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$95.53*
	35742815	MISC ITEMS AS NEEDED	$4.45	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$4.45*
	35743165	MISC ITEMS AS NEEDED	$14.76	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$14.76*
	35749135	MISC ITEMS AS NEEDED	$49.54	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$49.54*
	35743222	MISC ITEMS AS NEEDED	($9.86)	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*($9.86)*
	35736208	MISC ITEMS AS NEEDED	$3.36	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$3.36*
	35754365	MISC ITEMS AS NEEDED	$41.88	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$41.88*
	35753250	MISC ITEMS AS NEEDED	$45.37	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$45.37*
	35741160	MISC ITEMS AS NEEDED	$165.56	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$165.56*
	35749519	MISC ITEMS AS NEEDED	$401.47	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$240.36*
				84024425-54102	*SMALL TOOLS*	*$161.11*
	35743268	MISC ITEMS AS NEEDED	$438.03	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$255.29*
				84024425-54102	*SMALL TOOLS*	*$182.74*
	35726315	MISC ITEMS AS NEEDED	$27.07	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$27.07*
	35748402	MISC ITEMS AS NEEDED	$11.48	*10520210-56130*	*EXTERNAL SERVICES*	*$11.48*
	35739611	MISC ITEMS AS NEEDED	$23.72	*10520210-56130*	*EXTERNAL SERVICES*	*$23.72*
	35729544	MISC ITEMS AS NEEDED	$20.92	*10022100-59400*	*OTHER EXPENSES*	*$20.92*
	35744112	MISC ITEMS AS NEEDED	$22.19	*10022100-59400*	*OTHER EXPENSES*	*$22.19*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35754562	MISC ITEMS AS NEEDED	$29.06	*10022100-59400*	*OTHER EXPENSES*	*$29.06*
	35743249	MISC ITEMS AS NEEDED	$7.40	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$7.40*
	35727877	MISC ITEMS AS NEEDED	$34.08	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$34.08*
	35747637	MISC ITEMS AS NEEDED	$44.22	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$44.22*
	35733791	MISC ITEMS AS NEEDED	$60.85	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$60.85*
	35733980	MISC ITEMS AS NEEDED	$127.59	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$127.59*
	35749847	MISC ITEMS AS NEEDED	$34.90	*10024220-54102*	*SMALL TOOLS*	*$34.90*
	35755452	MISC ITEMS AS NEEDED	$51.90	*20324100-54102*	*SMALL TOOLS*	*$25.95*
				20922900-54100	*SUPPLIES*	*$25.95*
	35730879	MISC ITEMS AS NEEDED	$163.29	*82024411-54102*	*SMALL TOOLS*	*$163.29*
	35728461	MISC ITEMS AS NEEDED	$33.74	*84024425-54102*	*SMALL TOOLS*	*$33.74*
	35736197	MISC ITEMS AS NEEDED	$61.17	*84024425-54102*	*SMALL TOOLS*	*$61.17*
	35749482	MISC ITEMS AS NEEDED	$176.48	*84024425-54102*	*SMALL TOOLS*	*$176.48*
	35742649	MISC ITEMS AS NEEDED	$31.31	*10022100-54100*	*SUPPLIES*	*$31.31*
	35729901	MISC ITEMS AS NEEDED	$33.49	*10022100-54100*	*SUPPLIES*	*$33.49*
	35735601	MISC ITEMS AS NEEDED	$34.32	*10022100-54100*	*SUPPLIES*	*$34.32*
	35743092	MISC ITEMS AS NEEDED	$34.58	*10022100-54100*	*SUPPLIES*	*$34.58*
	35734834	MISC ITEMS AS NEEDED	$123.62	*10022100-54100*	*SUPPLIES*	*$123.62*
	35735077	MISC ITEMS AS NEEDED	$150.29	*10022100-54100*	*SUPPLIES*	*$150.29*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35753718	MISC ITEMS AS NEEDED	$39.93	*10022831-54100*	*SUPPLIES*	*$39.93*
	35753457	MISC ITEMS AS NEEDED	$19.96	*70024500-54100*	*SUPPLIES*	*$19.96*
	35732523	MISC ITEMS AS NEEDED	$47.32	*70024500-54100*	*SUPPLIES*	*$47.32*
	35743324	MISC ITEMS AS NEEDED	$18.60	*80026120-54100*	*SUPPLIES*	*$18.60*
	35740763	MISC ITEMS AS NEEDED	$19.53	*80026120-54100*	*SUPPLIES*	*$19.53*
	35729024	MISC ITEMS AS NEEDED	$29.46	*80026120-54100*	*SUPPLIES*	*$29.46*
	35729448	MISC ITEMS AS NEEDED	$53.65	*80026130-54100*	*SUPPLIES*	*$53.65*
	35742100	MISC ITEMS AS NEEDED	$13.21	*80026330-54100*	*SUPPLIES*	*$13.21*
	35734940	MISC ITEMS AS NEEDED	$18.58	*80026330-54100*	*SUPPLIES*	*$18.58*
	35741832	MISC ITEMS AS NEEDED	$29.44	*80026330-54100*	*SUPPLIES*	*$29.44*
	35732485	MISC ITEMS AS NEEDED	$60.58	*80026330-54100*	*SUPPLIES*	*$60.58*
	35743199	MISC ITEMS AS NEEDED	$377.36	*80026330-54100*	*SUPPLIES*	*$377.36*
	35729023	MISC ITEMS AS NEEDED	($32.84)	*80026400-54100*	*SUPPLIES*	*($32.84)*
	35749043	MISC ITEMS AS NEEDED	$8.29	*80026400-54100*	*SUPPLIES*	*$8.29*
	35727375	MISC ITEMS AS NEEDED	$13.35	*80026400-54100*	*SUPPLIES*	*$13.35*
	35742230	MISC ITEMS AS NEEDED	$14.48	*80026400-54100*	*SUPPLIES*	*$14.48*
	35728991	MISC ITEMS AS NEEDED	$32.84	*80026400-54100*	*SUPPLIES*	*$32.84*
	35741693	MISC ITEMS AS NEEDED	$40.29	*80026400-54100*	*SUPPLIES*	*$40.29*
	35742269	MISC ITEMS AS NEEDED	$47.94	*80026400-54100*	*SUPPLIES*	*$47.94*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35748513	MISC ITEMS AS NEEDED	$107.53	*82024411-54100*	*SUPPLIES*	*$107.53*
	35728338	MISC ITEMS AS NEEDED	$4.93	*82024414-54100*	*SUPPLIES*	*$4.93*
	35741815	MISC ITEMS AS NEEDED	$14.95	*82024414-54100*	*SUPPLIES*	*$14.95*
	35734175	MISC ITEMS AS NEEDED	$16.69	*82024414-54100*	*SUPPLIES*	*$16.69*
	35728983	MISC ITEMS AS NEEDED	$25.95	*82024414-54100*	*SUPPLIES*	*$25.95*
	35727303	MISC ITEMS AS NEEDED	$39.79	*82024414-54100*	*SUPPLIES*	*$39.79*
	35727307	MISC ITEMS AS NEEDED	$42.29	*82024414-54100*	*SUPPLIES*	*$42.29*
	35749830	MISC ITEMS AS NEEDED	$59.05	*82024414-54100*	*SUPPLIES*	*$59.05*
	35735593	MISC ITEMS AS NEEDED	$59.69	*82024414-54100*	*SUPPLIES*	*$59.69*
	35754779	MISC ITEMS AS NEEDED	$59.69	*82024414-54100*	*SUPPLIES*	*$59.69*
	35747367	MISC ITEMS AS NEEDED	$79.58	*82024414-54100*	*SUPPLIES*	*$79.58*
	35748388	MISC ITEMS AS NEEDED	$252.76	*82024414-54100*	*SUPPLIES*	*$252.76*
					Vendor Total:	*$6,216.41*
GCR TIRES & SERVICES	851-35277	TIRES, TUBES, REPAIRS & LABOR	$170.48	*10024220-56130*	*EXTERNAL SERVICES*	*$170.48*
	851-35487	TIRES, TUBES, REPAIRS & LABOR	$18.00	*10520210-56130*	*EXTERNAL SERVICES*	*$18.00*
	851-35582	TIRES, TUBES, REPAIRS & LABOR	$610.09	*10520210-56130*	*EXTERNAL SERVICES*	*$610.09*
	851-35276	TIRES, TUBES, REPAIRS & LABOR	$257.85	*77725200-56130*	*EXTERNAL SERVICES*	*$257.85*
					Vendor Total:	*$1,056.42*
GINA GRECO	DV120816	INSTRUCTOR	$1,659.00	*10022850-52100*	*CONTRACTED SERVICES*	*$1,659.00*
					Vendor Total:	*$1,659.00*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI005474	AUTOMOTIVE ACCESSORIES FOR AUT	$1,314.83	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($1.37)*
				10521210-56130	*EXTERNAL SERVICES*	*$1.37*
				10521210-56130	*EXTERNAL SERVICES*	*$1,314.83*
					Vendor Total:	*$1,314.83*
GRAFIX SHOPPE	111420	DECALS	$67.51	*10520210-56130*	*EXTERNAL SERVICES*	*$67.51*
					Vendor Total:	*$67.51*
GRAINGER INC	9295902374	MOTOR FOR FRONT GATE AT WTP	$324.05	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$324.05*
					Vendor Total:	*$324.05*
GRANITE CONSTRUCTION COMPANY	1082346	MISC ROCK & ROAD PATCH MATERIA	$369.79	*70024500-54100*	*SUPPLIES*	*$369.79*
	1087707	MISC ROCK & ROAD PATCH MATERIA	$83.19	*84024421-54100*	*SUPPLIES*	*$83.19*
					Vendor Total:	*$452.98*
GREEN EARTH SUPPLY	8249-E	CONCENTRATED DEGREASER	$606.63	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.76)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($3.04)*
				90000000-23013	*STATE USE TAX LIABILITY*	*($45.50)*
				82024411-54100	*SUPPLIES*	*$49.30*
				82024411-54100	*SUPPLIES*	*$606.63*
					Vendor Total:	*$606.63*
HART'S AUTO SUPPLY	36673	FRONT AND REAR BREAKS	$398.00	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.50)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.99)*
				10520210-56130	*EXTERNAL SERVICES*	*$32.34*
				10520210-56130	*EXTERNAL SERVICES*	*$398.00*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
HART'S AUTO SUPPLY	36673	FRONT AND REAR BREAKS	$398.00	*90000000-23013*	*STATE USE TAX LIABILITY*	*($29.85)*
					Vendor Total:	*$398.00*
HEDGEROW FARMS	110416-19	NURSERY (PLANTS) STOCK, EQUIPM	$427.58	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.50)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.99)*
				25024210-80230	*INFRASTRUCTURE*	*$66.31*
				31022700-80230	*INFRASTRUCTURE*	*$2.49*
				31022700-80230	*INFRASTRUCTURE*	*$361.27*
	110416-18	NURSERY (PLANTS) STOCK, EQUIPM	$4,785.10	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($5.29)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($21.14)*
				25024210-80230	*INFRASTRUCTURE*	*$740.94*
				31022700-80230	*INFRASTRUCTURE*	*$26.43*
				31022700-80230	*INFRASTRUCTURE*	*$4,044.16*
					Vendor Total:	*$5,212.68*
HOME DEPOT CREDIT SERVICES	5030008	MISCELLANEOUS SUPPLIES AS NEED	$58.00	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$58.00*
	2012195	MISCELLANEOUS SUPPLIES AS NEED	$64.78	*82024414-54102*	*SMALL TOOLS*	*$64.78*
	5033994	MISCELLANEOUS SUPPLIES AS NEED	$79.88	*82024414-54102*	*SMALL TOOLS*	*$79.88*
	20998	MISCELLANEOUS SUPPLIES AS NEED	$103.15	*10022100-54100*	*SUPPLIES*	*$103.15*
					Vendor Total:	*$305.81*
HOPLAND FIRE PROTECTION DIST	12072016	SERVICES OF FIRE CHIEF JOHN BA	$5,475.00	*10521210-52100*	*CONTRACTED SERVICES*	*$5,475.00*
					Vendor Total:	*$5,475.00*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ICE RENTALS LLC	UK0003	DOWNTOWN ICE RINK	$19,400.00	*31400000-52100*	*CONTRACTED SERVICES*	*$19,400.00*
	UK0002	DOWNTOWN ICE RINK	$23,000.00	*31400000-52100*	*CONTRACTED SERVICES*	*$23,000.00*
					Vendor Total:	*$42,400.00*
INDIGO STUDIOS	1220	DRUG ED COLUMN/PRFM RPT CARD	$800.00	*63020210-52100*	*CONTRACTED SERVICES*	*$800.00*
					Vendor Total:	*$800.00*
INTEGRITY SHRED	64684	DOCUMENT SHREDDING	$28.50	*20513300-52100*	*CONTRACTED SERVICES*	*$28.50*
	64449	DOCUMENT SHREDDING	$57.00	*10520210-54100*	*SUPPLIES*	*$28.50*
				20620231-54100	*SUPPLIES*	*$28.50*
					Vendor Total:	*$85.50*
INTERCOUNTY MECHANICAL & ELECTRICAL INC	5524	SENSOR REPAIR	$463.50	*20822500-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$463.50*
	5630-B	EQUIPMENT MAINTENANCE AND REPA	$2,975.00	*31300000-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$2,975.00*
					Vendor Total:	*$3,438.50*
INTOXIMETERS	549830	MOUTHPIECES	$286.00	*10520210-54201*	*PRISONER EXPENSE*	*$286.00*
					Vendor Total:	*$286.00*
IWATER INC	7659	COMPUTER SOFTWARE FOR MICROCOM	$2,000.00	*82024414-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$1,000.00*
				84024421-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$1,000.00*
					Vendor Total:	*$2,000.00*
J & M LOCK	31949	DUPLICATE KEYS, REPAIRS & MISC	$11.35	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$11.35*
	31945	DUPLICATE KEYS, REPAIRS & MISC	$38.93	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$38.93*
	31960	DUPLICATE KEYS, REPAIRS & MISC	$27.25	*10520210-54100*	*SUPPLIES*	*$27.25*
					Vendor Total:	*$77.53*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JENNIFER HIGBEE	DV120916	RENEWAL FEES FOR D-3	$90.00	*82024411-57100*	*CONFERENCE & TRAINING*	*$90.00*
					Vendor Total:	*$90.00*
JONES & MAYER	79816	LEGAL SVCS-PITCHESS	$4,228.77	*10014000-52100*	*CONTRACTED SERVICES*	*$4,228.77*
					Vendor Total:	*$4,228.77*
JUSTIN WYATT	TA 1/04 - 1/06/17	TRAVEL ADVANCE	$481.26	*10520210-57100*	*CONFERENCE & TRAINING*	*$481.26*
	TR 11/21 - 11/22/16	REIMBURSE TRAVEL EXPENSE	$661.67	*10520210-57100*	*CONFERENCE & TRAINING*	*$661.67*
	TA 1/08 - 1/12/2017	TRAVEL ADVANCE	$721.12	*10520210-57100*	*CONFERENCE & TRAINING*	*$721.12*
					Vendor Total:	*$1,864.05*
KEN FOWLER MOTORS INC	98412	MISC AUTOMOTIVE PARTS AS NEEDE	$78.95	*10520210-56130*	*EXTERNAL SERVICES*	*$78.95*
	98608	MISC AUTOMOTIVE PARTS AS NEEDE	$221.87	*10520210-56130*	*EXTERNAL SERVICES*	*$221.87*
	98607	MISC AUTOMOTIVE PARTS AS NEEDE	$615.90	*10520210-56130*	*EXTERNAL SERVICES*	*$615.90*
					Vendor Total:	*$916.72*
KEOUGH'S LANDSCAPING INC	16240	LANDSCAPE MAINT.-ORCHARD SUBST	$500.00	*80026130-52100*	*CONTRACTED SERVICES*	*$500.00*
					Vendor Total:	*$500.00*
KIMBALL MIDWEST	5277646	SHOP STOCK	$171.97	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$171.97*
					Vendor Total:	*$171.97*
KIWANIS CLUB OF UKIAH	DV121316	ANNUAL DUES	$123.00	*10012100-57100*	*CONFERENCE & TRAINING*	*$123.00*
					Vendor Total:	*$123.00*
KRISTANA ARP	DV112316	ENERGY REBATE	$1,186.64	*80626500-52136*	*PHOTOVOLTAIC RATES/INCENTIVE*	*$1,186.64*
					Vendor Total:	*$1,186.64*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
KRISTINE LAWLER	DV120616	REIMBURSE SUPPLIES	$29.16	*10010000-54100*	*SUPPLIES*	*$29.16*
					Vendor Total:	*$29.16*
LES SCHWAB TIRE CENTER	64000273475	MISCELLANEOUS TIRE SERVICES AS	$356.12	*84024421-56130*	*EXTERNAL SERVICES*	*$356.12*
					Vendor Total:	*$356.12*
LEXIS NEXIS RISK SOLUTIONS	1410964-20161130	LEXIS NEXIS LE PLUS SEARCHING	$85.50	*10520210-54202*	*MAJOR CRIME INVETIGATIONS*	*$85.50*
					Vendor Total:	*$85.50*
LINCOLN AQUATICS	SI297624	EQUIPMENT MAINTENANCE	$661.54	*10022300-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$661.54*
					Vendor Total:	*$661.54*
LORI MARTIN	TR 11/07/16	REIMBURSE TRAVEL EXPENSE	$15.00	*20513300-57100*	*CONFERENCE & TRAINING*	*$15.00*
	TR 11/10/16	REIMBURSE TRAVEL EXPENSE	$15.00	*20513300-57100*	*CONFERENCE & TRAINING*	*$15.00*
					Vendor Total:	*$30.00*
LOUIS MALDONADO SR	310419	4 QTR-DEFENSIVE TACTICAL TRAIN	$1,500.00	*10520210-57100*	*CONFERENCE & TRAINING*	*$1,500.00*
					Vendor Total:	*$1,500.00*
LYNN PEAVEY COMPANY	325613	ZLOCK BAGS	$18.46	*10520210-54201*	*PRISONER EXPENSE*	*$18.46*
					Vendor Total:	*$18.46*
MARC CARSON WEB DESIGN	21 NOV 16	UPD WEBSITE HOSTING AND PHONE SUPPORT	$1,000.00	*63020210-52100*	*CONTRACTED SERVICES*	*$1,000.00*
					Vendor Total:	*$1,000.00*
MARK CLEMENTI PHD	11-30-16	PRE-EMPLOYMENT PSYCHOLOGICAL EXAM	$685.00	*10520210-52100*	*CONTRACTED SERVICES*	*$685.00*
					Vendor Total:	*$685.00*
MATHESON TRI-GAS INC	14426156	OXYGEN & MISCELLANEOUS AS NEED	$51.07	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.24)*

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MATHESON TRI-GAS INC	14426156	OXYGEN & MISCELLANEOUS AS NEED	$51.07	*80026130-54100*	*SUPPLIES*	*$0.24*
				80026130-54100	*SUPPLIES*	*$51.07*
	14462543	OXYGEN & MISCELLANEOUS AS NEED	$28.85	*80026130-54100*	*SUPPLIES*	*$28.85*
					Vendor Total:	*$79.92*
MATTHEW MICHAEL COUGHLIN	DV120916	INSTRUCTOR	$420.00	*10022850-52100*	*CONTRACTED SERVICES*	*$420.00*
					Vendor Total:	*$420.00*
MATTHEW SCOTT EDWARDS	TA 1/03 - 1/07/17	TRAVEL ADVANCE	$633.40	*10520210-57100*	*CONFERENCE & TRAINING*	*$633.40*
					Vendor Total:	*$633.40*
MAX BRAZILL	TA 1/08 - 1/13/17	TRAVEL ADVANCE	$1,064.75	*10520210-57100*	*CONFERENCE & TRAINING*	*$1,064.75*
					Vendor Total:	*$1,064.75*
MAYA SIMERSON	DV121216	REIMBURSE ICE RINK SUPPLIES	$32.31	*31400000-54100*	*SUPPLIES*	*$32.31*
	DV120816	REIMBURSE ICE RINK SUPPLIES	$80.46	*31400000-54100*	*SUPPLIES*	*$80.46*
					Vendor Total:	*$112.77*
MCFARLAND CASCADE	USS-0012681	ELECTRICAL EQUIPMENT AND SUPPL	$15,034.76	*80000000-12104*	*INVENTORY - PURCHASES*	*$15,034.76*
	USS-0012701	ELECTRICAL EQUIPMENT AND SUPPL	$18,225.53	*80000000-12104*	*INVENTORY - PURCHASES*	*$18,225.53*
					Vendor Total:	*$33,260.29*
MCMASTER-CARR SUPPLY CO	91099336	ALLIGATOR LACING FOR FILTER PRESS	$89.44	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$89.44*
	91396634	PIPE INSULATION	$230.74	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$230.74*
					Vendor Total:	*$320.18*
MENDOCINO COUNTY FARM SUPPLY	432070	MISCELLANEOUS PURCHASES AS REQ	$25.42	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$25.42*
	432010	MISCELLANEOUS PURCHASES AS REQ	$36.34	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$36.34*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO COUNTY FARM SUPPLY	431937	MISCELLANEOUS PURCHASES AS REQ	($172.28)	*70024500-54100*	*SUPPLIES*	*($172.28)*
	431972	MISCELLANEOUS PURCHASES AS REQ	$42.71	*70024500-54100*	*SUPPLIES*	*$42.71*
	431944	MISCELLANEOUS PURCHASES AS REQ	$97.10	*70024500-54100*	*SUPPLIES*	*$97.10*
	431935	MISCELLANEOUS PURCHASES AS REQ	$861.38	*70024500-54100*	*SUPPLIES*	*$861.38*
					Vendor Total:	*$890.67*
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY	10363	DRUM DISPOSAL	$60.00	*80026400-52100*	*CONTRACTED SERVICES*	*$60.00*
					Vendor Total:	*$60.00*
MICROFLEX CORP #774353	IN1718860	BLACK GLOVES	$225.98	*10520210-54201*	*PRISONER EXPENSE*	*$225.98*
					Vendor Total:	*$225.98*
MOTOROLA SOLUTIONS INC	50107237	High Frequency Radio (SSB), Mo	$68,808.16	*22020200-54100*	*SUPPLIES*	*$68,808.16*
					Vendor Total:	*$68,808.16*
MUNI SERVICES LLC	0000043947	SALES TAX AUDIT REPORTING SERV	$9,527.93	*10013400-52100*	*CONTRACTED SERVICES*	*$9,527.93*
					Vendor Total:	*$9,527.93*
NATIONAL METER & AUTOMATION	S1078950.001	SOLE SOURCE BADGER METERS	$829.28	*82000000-12104*	*INVENTORY - PURCHASES*	*$829.28*
	S1078665.001	WATER SUPPLY, GROUNDWATER, SEW	$2,377.69	*82000000-12104*	*INVENTORY - PURCHASES*	*$2,377.69*
					Vendor Total:	*$3,206.97*
NATIONAL NOTARY ASSOCIATION	DV 120916	RENEWAL FEE FOR L.K. LIMBIRD #2059537	$33.00	*82024410-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$16.50*
				84024420-57300	*MEMBERSHIPS & SUBSCRIPTIONS*	*$16.50*
					Vendor Total:	*$33.00*
NCPA	006102-1216020	NCPA DEC 2016	$790,240.00	*80026300-58104*	*NCPA MANAGEMENT SERVICES*	*$65,406.00*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NCPA	006102-1216020	NCPA DEC 2016	$790,240.00	*80026300-58101*	*NCPA PLANT GENERATION*	*$208,179.00*
				80026300-58102	*NCPA POWER PURCHASES*	*$437,774.00*
				80026300-58105	*NCPA THIRD PARTY SALES*	*($53,543.00)*
				80026300-58103	*NCPA TRANSMISSION*	*$132,424.00*
					Vendor Total:	*$790,240.00*
NELAC INSTITUTE	4651	2016 TNI STANDARD VOL 1	$75.00	*84024425-57100*	*CONFERENCE & TRAINING*	*$75.00*
					Vendor Total:	*$75.00*
NORTH BAY PROFESSIONAL OFFICIALS INC	115	OFFICIATE ADULT BASKETBALL GAM	$1,275.00	*10022821-52100*	*CONTRACTED SERVICES*	*$1,275.00*
					Vendor Total:	*$1,275.00*
NORTHERN TOOL & EQUIPMENT	129010	MILL DISCHARGE HOSE	$419.33	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.47)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.90)*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$30.87*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$419.33*
				90000000-23013	*STATE USE TAX LIABILITY*	*($28.50)*
	36541823	DEWATERING PUMP	$526.71	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*($0.63)*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($2.55)*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$41.36*
				84024425-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$526.71*
				90000000-23013	*STATE USE TAX LIABILITY*	*($38.18)*
					Vendor Total:	*$946.04*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OFFICE DEPOT	875263813002	OFFICE SUPPLIES, MISCELLANEOUS	$16.54	*10011100-54100*	*SUPPLIES*	*$16.54*
	877870966001	OFFICE SUPPLIES, MISCELLANEOUS	$542.79	*10011100-54100*	*SUPPLIES*	*$542.79*
	877212978001	OFFICE SUPPLIES, MISCELLANEOUS	$7.33	*10012100-54100*	*SUPPLIES*	*$7.33*
	877213162001	OFFICE SUPPLIES, MISCELLANEOUS	$20.60	*10012100-54100*	*SUPPLIES*	*$20.60*
	878094020001	OFFICE SUPPLIES, MISCELLANEOUS	$15.67	*10520210-54100*	*SUPPLIES*	*$15.67*
	878093754001	OFFICE SUPPLIES, MISCELLANEOUS	$17.65	*10520210-54100*	*SUPPLIES*	*$17.65*
	881462715001	OFFICE SUPPLIES, MISCELLANEOUS	$17.71	*10520210-54100*	*SUPPLIES*	*$17.71*
	880637154001	OFFICE SUPPLIES, MISCELLANEOUS	$29.40	*10520210-54100*	*SUPPLIES*	*$29.40*
	880637046001	OFFICE SUPPLIES, MISCELLANEOUS	$46.31	*10520210-54100*	*SUPPLIES*	*$46.31*
	881462355001	OFFICE SUPPLIES, MISCELLANEOUS	$104.64	*10520210-54100*	*SUPPLIES*	*$104.64*
	883158025001	OFFICE SUPPLIES, MISCELLANEOUS	$128.40	*10520210-54100*	*SUPPLIES*	*$128.40*
	881966947001	OFFICE SUPPLIES, MISCELLANEOUS	$404.07	*10520210-54100*	*SUPPLIES*	*$404.07*
	879878182001	OFFICE SUPPLIES, MISCELLANEOUS	$17.61	*20324100-54100*	*SUPPLIES*	*$17.61*
	879878378001	OFFICE SUPPLIES, MISCELLANEOUS	$24.10	*20324100-54100*	*SUPPLIES*	*$24.10*
	877890194001	OFFICE SUPPLIES, MISCELLANEOUS	$24.61	*20620231-54100*	*SUPPLIES*	*$24.61*
	877889841001	OFFICE SUPPLIES, MISCELLANEOUS	$27.02	*20620231-54100*	*SUPPLIES*	*$27.02*
	876937968001	OFFICE SUPPLIES, MISCELLANEOUS	$103.83	*80026400-54100*	*SUPPLIES*	*$37.72*
				84024421-54100	*SUPPLIES*	*$66.11*
	881358637001	OFFICE SUPPLIES, MISCELLANEOUS	$252.81	*80026400-54100*	*SUPPLIES*	*$252.81*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OFFICE DEPOT	876424125001	OFFICE SUPPLIES, MISCELLANEOUS	$464.66	*80026400-54100*	*SUPPLIES*	*$464.66*
	876115610001	OFFICE SUPPLIES, MISCELLANEOUS	$29.62	*82024410-54100*	*SUPPLIES*	*$29.62*
	881498901001	OFFICE SUPPLIES, MISCELLANEOUS	$40.18	*82024410-54100*	*SUPPLIES*	*$20.09*
				84024420-54100	*SUPPLIES*	*$20.09*
	881498856001	OFFICE SUPPLIES, MISCELLANEOUS	$125.40	*82024410-54100*	*SUPPLIES*	*$62.70*
				84024420-54100	*SUPPLIES*	*$62.70*
	883183835001	OFFICE SUPPLIES, MISCELLANEOUS	$31.82	*82024414-54100*	*SUPPLIES*	*$15.91*
				84024421-54100	*SUPPLIES*	*$15.91*
	883183190001	OFFICE SUPPLIES, MISCELLANEOUS	$95.79	*82024414-54100*	*SUPPLIES*	*$47.90*
				84024421-54100	*SUPPLIES*	*$47.89*
					Vendor Total:	*$2,588.56*
ONE TIME PAY VENDOR	SCUKCVPT 1463579	LEGAL EXPENSES	$17,707.39	*90000000-21111*	*PLANNING PERMIT ESCROW*	*$17,707.39*
	DV120516	REFUND REC CLASS	$30.00	*10022800-44915*	*RECREATION PROGRAM INCOME*	*$30.00*
	DV120616	REFUND REC CLASS	$51.00	*10022831-44915*	*RECREATION PROGRAM INCOME*	*$51.00*
					Vendor Total:	*$17,788.39*
ONESOURCE DISTRIBUTORS LLC	S5304980.001	ELECTRICAL EQUIPMENT AND SUPPL	$229.87	*80000000-12104*	*INVENTORY - PURCHASES*	*$229.87*
	S5228263.002	ELECTRICAL EQUIPMENT AND SUPPL	$323.88	*80000000-12104*	*INVENTORY - PURCHASES*	*$323.88*
	S5228263.001	ELECTRICAL EQUIPMENT AND SUPPL	$5,505.92	*80000000-12104*	*INVENTORY - PURCHASES*	*$5,505.92*
	S5341493.002	PIN INSULATOR	$378.44	*80026110-54100*	*SUPPLIES*	*$378.44*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONESOURCE DISTRIBUTORS LLC	S5341493.001	ELECTRIC SUPPLIES	$561.44	*80026110-54100*	*SUPPLIES*	*$561.44*
					Vendor Total:	*$6,999.55*
ONLINE INFORMATION SRVS INC	752072	UTILITY EXCHANGE REPORTING FY	$237.90	*20513300-52100*	*CONTRACTED SERVICES*	*$237.90*
					Vendor Total:	*$237.90*
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 DEC 2016	HEALTH INSURANCE	$3,256.00	*20700000-20524*	*NON-EMPLOYEE HEALTH INS.PREM*	*$3,256.00*
					Vendor Total:	*$3,256.00*
OPPERMAN & SON INC	1263120031	MISCELLANEOUS PARTS AS NEEDED	$19.68	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$19.68*
	1263200031	MISCELLANEOUS PARTS AS NEEDED	$46.26	*10022100-56130*	*EXTERNAL SERVICES*	*$4.28*
				10520210-56130	*EXTERNAL SERVICES*	*$4.93*
				10520210-56130	*EXTERNAL SERVICES*	*$8.91*
				80026400-56130	*EXTERNAL SERVICES*	*$8.91*
				80026400-56130	*EXTERNAL SERVICES*	*$10.32*
				20324100-58510	*REIMBRSABLE JOBS*	*$8.91*
	1263220037	MISCELLANEOUS PARTS AS NEEDED	$18.44	*10520210-56130*	*EXTERNAL SERVICES*	*$18.44*
	1263270035	MISCELLANEOUS PARTS AS NEEDED	$207.54	*10520210-56130*	*EXTERNAL SERVICES*	*$207.54*
	1263140002	MISCELLANEOUS PARTS AS NEEDED	$248.08	*10520210-56130*	*EXTERNAL SERVICES*	*$248.08*
	1263080031	MISCELLANEOUS PARTS AS NEEDED	$293.05	*10520210-56130*	*EXTERNAL SERVICES*	*$293.05*
	1263060049	MISCELLANEOUS PARTS AS NEEDED	$96.47	*10521210-56130*	*EXTERNAL SERVICES*	*$96.47*
	1263140012	MISCELLANEOUS PARTS AS NEEDED	$820.87	*10521210-56130*	*EXTERNAL SERVICES*	*$820.87*
	1263200004	MISCELLANEOUS PARTS AS NEEDED	$20.63	*80026400-56130*	*EXTERNAL SERVICES*	*$20.63*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OPPERMAN & SON INC	1263220040	MISCELLANEOUS PARTS AS NEEDED	$161.89	*82024414-56130*	*EXTERNAL SERVICES*	*$161.89*
	1263130001	MISCELLANEOUS PARTS AS NEEDED	$14.28	*84024421-56130*	*EXTERNAL SERVICES*	*$14.28*
	1263230022	MISCELLANEOUS PARTS AS NEEDED	$29.75	*10022100-56210*	*FUEL & FLUIDS*	*$14.88*
				20824300-56210	*FUEL & FLUIDS*	*$14.87*
					Vendor Total:	*$1,976.94*
OREILLY AUTO PARTS	2707-278097	PARTS	$73.11	*10520210-56130*	*EXTERNAL SERVICES*	*$73.11*
					Vendor Total:	*$73.11*
OWEN EQUIPMENT SALES	00037414	PINS	$22.96	*84024421-56130*	*EXTERNAL SERVICES*	*$22.96*
					Vendor Total:	*$22.96*
PACE SUPPLY CORPORATION	023617748	MISCELLANEOUS ITEMS AS NEEDED	$129.40	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.65)*
				82024414-54100	*SUPPLIES*	*$0.65*
				82024414-54100	*SUPPLIES*	*$129.40*
					Vendor Total:	*$129.40*
PAYMENTUS GROUP INC	US16110033	CREDIT CARD PROCESSING SERVICE	$2,194.00	*20513300-52100*	*CONTRACTED SERVICES*	*$2,194.00*
					Vendor Total:	*$2,194.00*
PERKOWSKI SCREEN PRINT	14441	AWARDS FOR AWARDS DINNER	$1,082.33	*10520210-52100*	*CONTRACTED SERVICES*	*$1,082.33*
					Vendor Total:	*$1,082.33*
PETERSON CAT	PC060135155	PARTS & SERVICE REPAIRS AS NEE	$248.51	*10024220-56130*	*EXTERNAL SERVICES*	*$248.51*
	PC060135185	PARTS & SERVICE REPAIRS AS NEE	$120.25	*10520210-56130*	*EXTERNAL SERVICES*	*$120.25*
	PC060134997	PARTS & SERVICE REPAIRS AS NEE	$105.63	*20822500-56130*	*EXTERNAL SERVICES*	*$105.63*
					Vendor Total:	*$474.39*

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PG&E CO	DEC16	GAS AND ELECTRIC SERVICES	$7,015.21	*10024220-56210*	*FUEL & FLUIDS*	*$8.38*
				84024425-55200	*PG&E*	*$1,878.64*
				10022100-55210	*UTILITIES*	*$67.68*
				10022300-55210	*UTILITIES*	*$8.38*
				20822500-55210	*UTILITIES*	*$715.52*
				69122700-55210	*UTILITIES*	*$116.71*
				70024500-55210	*UTILITIES*	*$553.32*
				73022600-55210	*UTILITIES*	*$152.40*
				73022600-55210	*UTILITIES*	*$371.39*
				77725200-55210	*UTILITIES*	*$61.11*
				82024411-55210	*UTILITIES*	*$2,998.03*
				84024421-55210	*UTILITIES*	*$83.65*
	DEC-16	GAS AND ELECTRIC SERVICES	$2,463.07	*31122870-55210*	*UTILITIES*	*$2,463.07*
					Vendor Total:	*$9,478.28*
PLATT ELECTRIC SUPPLY	K895827	MISC ELECTRICAL SUPPLIES AS NE	$449.30	*77725200-56600*	*AIRFIELD MAINTENANCE & REPAIR*	*$1.98*
				77725200-56600	*AIRFIELD MAINTENANCE & REPAIR*	*$449.30*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($1.98)*
	K871847	MISC ELECTRICAL SUPPLIES AS NE	$433.85	*20822500-56300*	*BUILDING MAINT. & REPAIR*	*$1.39*
				20822500-56300	*BUILDING MAINT. & REPAIR*	*$301.48*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*($2.01)*
				20822500-54102	*SMALL TOOLS*	*$0.62*
				20822500-54102	*SMALL TOOLS*	*$132.37*

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PLATT ELECTRIC SUPPLY	K924656	MISC ELECTRICAL SUPPLIES AS NE	$192.65	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.90)*
				82024411-54102	*SMALL TOOLS*	*$0.90*
				82024411-54102	*SMALL TOOLS*	*$192.65*
					Vendor Total:	*$1,075.80*
POLYDYNE INC	1094496	LIQ POLYMER ALKYLAMINE	$3,460.00	*84024425-58202*	*CHEMICALS*	*$3,460.00*
					Vendor Total:	*$3,460.00*
PRESS DEMOCRAT	2762222	ADVERTISING	$892.20	*10016100-54162*	*HR - ADVERTISING*	*$892.20*
					Vendor Total:	*$892.20*
RAINBOW AGRICULTURAL SERVICES	5367180-00	PARTS & MISC SUPPLIES AS NEEDE	$1.61	*10022100-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$1.61*
	5339051-00	PARTS & MISC SUPPLIES AS NEEDE	$3.23	*10022100-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$3.23*
	5368077-00	PARTS & MISC SUPPLIES AS NEEDE	$4.53	*10022100-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$4.53*
	5364965-01	PARTS & MISC SUPPLIES AS NEEDE	$47.53	*10022100-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$47.53*
	5364965-00	PARTS & MISC SUPPLIES AS NEEDE	$88.25	*10022100-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$88.25*
	5367166-00	PARTS & MISC SUPPLIES AS NEEDE	$135.13	*10022100-54100*	*SUPPLIES*	*$135.13*
	5365698-00	PARTS & MISC SUPPLIES AS NEEDE	$35.66	*10520210-54100*	*SUPPLIES*	*$35.66*
	5366766-00	PARTS & MISC SUPPLIES AS NEEDE	$64.86	*10520210-54100*	*SUPPLIES*	*$64.86*
	5365407-00	PARTS & MISC SUPPLIES AS NEEDE	$86.48	*10520210-54100*	*SUPPLIES*	*$86.48*
	536302-00	PARTS & MISC SUPPLIES AS NEEDE	$216.23	*20324100-54100*	*SUPPLIES*	*$216.23*

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RAINBOW AGRICULTURAL SERVICES	5369256-00	PARTS & MISC SUPPLIES AS NEEDE	$77.82	*82024411-54100*	*SUPPLIES*	*$77.82*
					Vendor Total:	*$761.33*
RAU & ASSOCIATES INC	201600173	CONCRETE PAD DESIGN & CLCS FOR	$5,556.25	*77900000-80100*	*MACHINERY & EQUIPMENT*	*$5,556.25*
					Vendor Total:	*$5,556.25*
REDWOOD COAST FUELS	1816379	CARDLOCK FUEL PURCHASES	$5,490.81	*10022100-56210*	*FUEL & FLUIDS*	*$637.58*
				10024220-56210	*FUEL & FLUIDS*	*$1,160.75*
				10520210-56210	*FUEL & FLUIDS*	*$24.97*
				10520210-56210	*FUEL & FLUIDS*	*$71.04*
				10520210-56210	*FUEL & FLUIDS*	*$1,725.87*
				10520224-56210	*FUEL & FLUIDS*	*$36.59*
				20324100-56210	*FUEL & FLUIDS*	*$50.19*
				20822500-56210	*FUEL & FLUIDS*	*$151.43*
				80026400-56210	*FUEL & FLUIDS*	*$618.05*
				82024411-56210	*FUEL & FLUIDS*	*$209.92*
				82024412-56210	*FUEL & FLUIDS*	*$17.71*
				82024414-56210	*FUEL & FLUIDS*	*$191.24*
				82024414-56210	*FUEL & FLUIDS*	*$222.57*
				84024421-56210	*FUEL & FLUIDS*	*$162.91*
				84024421-56210	*FUEL & FLUIDS*	*$189.60*
				84024425-56210	*FUEL & FLUIDS*	*$20.39*
	1814255	CARDLOCK FUEL PURCHASES	$5,885.91	*10022100-56210*	*FUEL & FLUIDS*	*$546.26*
				10024220-56210	*FUEL & FLUIDS*	*$1,072.54*

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1814255	CARDLOCK FUEL PURCHASES	$5,885.91	*10520210-56210*	*FUEL & FLUIDS*	*$13.99*
				10520210-56210	*FUEL & FLUIDS*	*$1,745.21*
				10520224-56210	*FUEL & FLUIDS*	*$150.88*
				20324100-56210	*FUEL & FLUIDS*	*$50.14*
				20822500-56210	*FUEL & FLUIDS*	*$74.34*
				80026400-56210	*FUEL & FLUIDS*	*$928.93*
				82024411-56210	*FUEL & FLUIDS*	*$282.53*
				82024412-56210	*FUEL & FLUIDS*	*$20.41*
				82024414-56210	*FUEL & FLUIDS*	*$196.30*
				82024414-56210	*FUEL & FLUIDS*	*$278.79*
				84024421-56210	*FUEL & FLUIDS*	*$167.22*
				84024421-56210	*FUEL & FLUIDS*	*$237.48*
				84024425-56210	*FUEL & FLUIDS*	*$120.89*
					Vendor Total:	*$11,376.72*
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	DEC16	EAP INSURANCE	$476.00	*20112400-52525*	*WORKER'S COMP. EXPENSE*	*$476.00*
					Vendor Total:	*$476.00*
REDWOOD TREE SERVICE STATIONS INC	NOV 16	CAR WASHES & INTERIOR CLEANING	$130.00	*10520210-56130*	*EXTERNAL SERVICES*	*$106.00*
				20324100-56130	*EXTERNAL SERVICES*	*$24.00*
					Vendor Total:	*$130.00*
RICHARD ANDERSON	2016-1205-1	AGREEMENT FOR PROF.SVC'S FOR W	$1,975.00	*20922900-52100*	*CONTRACTED SERVICES*	*$1,975.00*
					Vendor Total:	*$1,975.00*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
S'WINE COUNTRY BBQ & GOURMET GRILL	120916	CATERING FOR HOLIDAY PARTY	$3,904.18	*10016100-54167*	*HR - EMPLOYEE DEVELOPMENT*	*$3,904.18*
					Vendor Total:	*$3,904.18*
SAFEWAY INC	803538	MISCELLANEOUS PURCHASES AS REQ	$47.97	*10016100-54167*	*HR - EMPLOYEE DEVELOPMENT*	*$47.97*
	806444	MISCELLANEOUS PURCHASES AS REQ	$59.67	*10016100-54167*	*HR - EMPLOYEE DEVELOPMENT*	*$59.67*
	439994	MISCELLANEOUS PURCHASES AS REQ	$10.00	*90000000-23219*	*PUMPKINFEST*	*$10.00*
	800901	MISCELLANEOUS PURCHASES AS REQ	$27.20	*90000000-23219*	*PUMPKINFEST*	*$27.20*
	805161	MISCELLANEOUS PURCHASES AS REQ	$85.94	*10010000-54100*	*SUPPLIES*	*$47.96*
				10012100-54100	*SUPPLIES*	*$37.98*
	436524	MISCELLANEOUS PURCHASES AS REQ	$43.97	*10013400-54100*	*SUPPLIES*	*$43.97*
	800602-092416-1583	MISCELLANEOUS PURCHASES AS REQ	$46.91	*69122700-54100*	*SUPPLIES*	*$46.91*
	436757	MISCELLANEOUS PURCHASES AS REQ	$31.25	*73022600-54100*	*SUPPLIES*	*$31.25*
	726344	MISCELLANEOUS PURCHASES AS REQ	$35.88	*73022600-54100*	*SUPPLIES*	*$35.88*
	723019	MISCELLANEOUS PURCHASES AS REQ	$40.68	*73022600-54100*	*SUPPLIES*	*$40.68*
	806265	MISCELLANEOUS PURCHASES AS REQ	$71.25	*73022600-54100*	*SUPPLIES*	*$71.25*
	433932	MISCELLANEOUS PURCHASES AS REQ	$60.55	*77725200-54100*	*SUPPLIES*	*$60.55*
	807927	MISCELLANEOUS PURCHASES AS REQ	$37.20	*82024411-54100*	*SUPPLIES*	*$37.20*
					Vendor Total:	*$598.47*
SALES & USE TAX	NOV 16	PRE-PAID SALES AND USE TAX RETURN	$1,296.00	*77725200-58401*	*AVIATION FUEL*	*$476.00*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SALES & USE TAX	NOV 16	PRE-PAID SALES AND USE TAX RETURN	$1,296.00	*90000000-23252*	*DISTRICT USE TAX-LIBRARIES*	*$14.00*
				90000000-23237	*DISTRICT USE TAX-MEASURE S*	*$102.00*
				90000000-23013	*STATE USE TAX LIABILITY*	*$704.00*
					Vendor Total:	*$1,296.00*
SARAH BAILEY	DV12062016	SEWER LATERAL REPLACEMENT	$2,000.00	*84424422-52100*	*CONTRACTED SERVICES*	*$2,000.00*
					Vendor Total:	*$2,000.00*
SCHAT'S BAKERY	CH371888	PROVIDE MISCELLANOUS FOOD DISH	$67.91	*10010000-54100*	*SUPPLIES*	*$67.91*
					Vendor Total:	*$67.91*
SCOTT SHAVER	TR 11/10/16	REIMBURSE TRAVEL EXPENSE	$15.00	*20922900-57100*	*CONFERENCE & TRAINING*	*$15.00*
					Vendor Total:	*$15.00*
SEAN KAESER	TA 1/04 - 1/06/17	TRAVEL ADVANCE	$481.26	*10520210-57100*	*CONFERENCE & TRAINING*	*$481.26*
					Vendor Total:	*$481.26*
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	90054	DESIGN & CONST. MGMNT FOR ZONE	$2,720.00	*82224413-80230*	*INFRASTRUCTURE*	*$2,720.00*
	89464	CONSTRUCTION MGMT & INSPECTION	$875.00	*84424422-80230*	*INFRASTRUCTURE*	*$875.00*
	89834	CONSTRUCTION MGMT & INSPECTION	$1,617.50	*84424422-80230*	*INFRASTRUCTURE*	*$1,617.50*
	89095	CONSTRUCTION MGMT & INSPECTION	$1,649.05	*84424422-80230*	*INFRASTRUCTURE*	*$1,649.05*
					Vendor Total:	*$6,861.55*
SIRI GRADING & PAVING INC	15-1615	Spec 15-17 GHM Landscape Impro	$292,548.43	*31022700-80230*	*INFRASTRUCTURE*	*$292,548.43*
					Vendor Total:	*$292,548.43*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SLAM DUNK PIZZA	127359	EMERGENCY POLE REPAIR	$64.87	*80026400-54100*	*SUPPLIES*	*$64.87*
					Vendor Total:	*$64.87*
SNAP-ON INDUSTRIAL	ARV/30466827	PART SUPPLIES	$38.40	*20324100-54102*	*SMALL TOOLS*	*$38.40*
	ARV/30496710	PART SUPPLIES	$40.19	*20324100-54100*	*SUPPLIES*	*$40.19*
					Vendor Total:	*$78.59*
STAPLES CREDIT PLAN	3322597875	OFFICE SUPPLIES, MISC AS NEEDE	$74.05	*90000000-23258*	*ICE SKATING RINK TRUST ACCOUNT*	*$74.05*
	322597869	OFFICE SUPPLIES, MISC AS NEEDE	$3.35	*10012200-54100*	*SUPPLIES*	*$3.35*
	3322597874	OFFICE SUPPLIES, MISC AS NEEDE	$4.53	*10012200-54100*	*SUPPLIES*	*$4.53*
	3322597873	OFFICE SUPPLIES, MISC AS NEEDE	$33.82	*10012200-54100*	*SUPPLIES*	*$33.82*
	3322597868	OFFICE SUPPLIES, MISC AS NEEDE	$36.52	*10012200-54100*	*SUPPLIES*	*$36.52*
	3322597876	OFFICE SUPPLIES, MISC AS NEEDE	$38.28	*10012200-54100*	*SUPPLIES*	*$38.28*
	3322597866	OFFICE SUPPLIES, MISC AS NEEDE	$41.10	*10012200-54100*	*SUPPLIES*	*$41.10*
	3322597867	OFFICE SUPPLIES, MISC AS NEEDE	$43.89	*10012200-54100*	*SUPPLIES*	*$43.89*
	3322597871	OFFICE SUPPLIES, MISC AS NEEDE	$55.79	*10012200-54100*	*SUPPLIES*	*$55.79*
	3322597870	OFFICE SUPPLIES, MISC AS NEEDE	$148.34	*10012200-54100*	*SUPPLIES*	*$148.34*
	3322597872	OFFICE SUPPLIES, MISC AS NEEDE	$248.68	*10013400-54100*	*SUPPLIES*	*$248.68*
					Vendor Total:	*$728.35*
STATE WATER RESOURCES CONTROL BOARD	WD-0119224	ANNUAL FEE FOR NPDES MS4	$8,980.00	*10024224-59101*	*FEES*	*$8,980.00*
	WD-0116746	ANNUAL FEE FOR WASTE DISCHARGE REQUIREMENTS	$30,625.00	*70024500-59101*	*FEES*	*$30,625.00*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STATE WATER RESOURCES CONTROL BOARD	WD-0121044	ANNUAL PERMIT FEE	$2,088.00	*84024421-59101*	*FEES*	*$2,088.00*
	WD-0121055	ANNUAL PERMIT FEE	$2,088.00	*84024421-59101*	*FEES*	*$2,088.00*
	WD-0117855	ANNUAL PERMIT FEES	$12,271.00	*84024425-59101*	*FEES*	*$12,271.00*
					Vendor Total:	*$56,052.00*
SYAR INDUSTRIES INC	626781	ASPHALT AS NEEDED	$789.12	*10024220-54121*	*PW - ASPHALT CONCRETE*	*$789.12*
					Vendor Total:	*$789.12*
TELSTAR INSTRUMENTS INC	88267	EQUIPMENT MAINT, REPAIR, AND R	$1,187.64	*82024411-52100*	*CONTRACTED SERVICES*	*$1,187.64*
	87729	CONSULTING SERVICES	$4,788.00	*80100000-80100*	*MACHINERY & EQUIPMENT*	*$4,788.00*
					Vendor Total:	*$5,975.64*
THE COMMUNITY FOUNDATION OF MENDOCINO COUNTY	DV112316	ENERGY REBATE - SOLAR	$3,022.32	*80626500-52136*	*PHOTOVOLTAIC RATES/INCENTIVE*	*$3,022.32*
					Vendor Total:	*$3,022.32*
THE HOMESTEAD EXCHANGE COOPERATIVE INC	dv112316	ENERGY REBATE	$4,000.00	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$4,000.00*
					Vendor Total:	*$4,000.00*
THOMPSON'S PARTY RENTALS	01-021624-04	MISC PARTY RENTALS & SUPPLIES	$569.60	*73022600-54100*	*SUPPLIES*	*$569.60*
	01-021462-07	MISC PARTY RENTALS & SUPPLIES	$660.10	*73022600-54100*	*SUPPLIES*	*$660.10*
					Vendor Total:	*$1,229.70*
TIM SANTO	DV120716	REIMBURSE FUEL EXPENSE	$49.78	*80026200-54100*	*SUPPLIES*	*$49.78*
					Vendor Total:	*$49.78*
TRACTOR SUPPLY CREDIT PLAN	200173913	MISCELLANEOUS SUPPLIES AS NEED	$14.05	*10024220-54120*	*PW - SPECIAL SUPPLIES*	*$14.05*
	100315191	MISCELLANEOUS SUPPLIES AS NEED	$141.61	*80026400-54100*	*SUPPLIES*	*$141.61*
					Vendor Total:	*$155.66*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TUFTS POLYGRAPH & INVESTIGATION	2016-290(B)	POLYGRAPH & INVESTIGATION SERVICES	$750.00	*10520210-52180*	*SECURITY SERVICES*	*$750.00*
					Vendor Total:	*$750.00*
TYLER TECHNOLOGIES INC	045-173043	DATA PROCESSING, COMPUTER, PRO	$1,650.00	*10013400-52100*	*CONTRACTED SERVICES*	*$825.00*
				10016100-52100	*CONTRACTED SERVICES*	*$66.00*
				10023100-52100	*CONTRACTED SERVICES*	*$148.50*
				20413500-52100	*CONTRACTED SERVICES*	*$198.00*
				20513300-52100	*CONTRACTED SERVICES*	*$412.50*
	045-173042	DATA PROCESSING, COMPUTER, PRO	$56,312.14	*10013400-52100*	*CONTRACTED SERVICES*	*$28,156.07*
				10016100-52100	*CONTRACTED SERVICES*	*$2,252.49*
				10023100-52100	*CONTRACTED SERVICES*	*$5,068.09*
				20413500-52100	*CONTRACTED SERVICES*	*$6,757.45*
				20513300-52100	*CONTRACTED SERVICES*	*$14,078.04*
					Vendor Total:	*$57,962.14*
UKIAH AUTO PARTS	969491	AUTO & MACHINE PARTS & MATERIA	$28.18	*82024411-56300*	*BUILDING MAINT. & REPAIR*	*$28.18*
	971539	AUTO & MACHINE PARTS & MATERIA	$12.95	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$12.95*
	970299	AUTO & MACHINE PARTS & MATERIA	$4.83	*20324100-56112*	*EQUIPMENT PARTS FOR RESALE*	*$4.83*
	967784	AUTO & MACHINE PARTS & MATERIA	$7.56	*10520210-56130*	*EXTERNAL SERVICES*	*$7.56*
	969777	AUTO & MACHINE PARTS & MATERIA	$10.49	*10520210-56130*	*EXTERNAL SERVICES*	*$10.49*
	969848	AUTO & MACHINE PARTS & MATERIA	$20.09	*10520210-56130*	*EXTERNAL SERVICES*	*$20.09*
	971576	AUTO & MACHINE PARTS & MATERIA	$21.15	*10520210-56130*	*EXTERNAL SERVICES*	*$21.15*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH AUTO PARTS	970775	AUTO & MACHINE PARTS & MATERIA	$25.93	*10520210-56130*	*EXTERNAL SERVICES*	*$25.93*
	967934	AUTO & MACHINE PARTS & MATERIA	$304.52	*80026400-56130*	*EXTERNAL SERVICES*	*$304.52*
	969901	AUTO & MACHINE PARTS & MATERIA	$88.42	*10024220-54102*	*SMALL TOOLS*	*$88.42*
	970921	AUTO & MACHINE PARTS & MATERIA	$58.40	*20824300-54100*	*SUPPLIES*	*$58.40*
					Vendor Total:	*$582.52*
UKIAH DAILY JOURNAL	0001017221.2	CLASSIFIED ADS	$5,755.25	*10016100-54162*	*HR - ADVERTISING*	*$581.71*
				10016100-54162	*HR - ADVERTISING*	*$604.31*
				10016100-54162	*HR - ADVERTISING*	*$614.44*
				10016100-54162	*HR - ADVERTISING*	*$655.82*
				10016100-54162	*HR - ADVERTISING*	*$669.19*
				10016100-54162	*HR - ADVERTISING*	*$678.15*
				10016100-54162	*HR - ADVERTISING*	*$702.15*
				10016100-54162	*HR - ADVERTISING*	*$867.09*
				10023100-54100	*SUPPLIES*	*$93.06*
				10023100-54100	*SUPPLIES*	*$100.00*
				10023100-54100	*SUPPLIES*	*$176.22*
				10520210-54100	*SUPPLIES*	*$13.11*
	0001017221.1	CONSULTING SERVICES	$1,131.14	*10011100-52150*	*LEGAL SERVICES/EXPENSES*	*$1,131.14*
					Vendor Total:	*$6,886.39*
UKIAH TROPHIES & GIFTS	674618	CO-ED VOLLEYBALL PLAQUES	$64.77	*10022824-54100*	*SUPPLIES*	*$64.77*
	674619	CO-ED VOLLEYBALL SHIRTS	$163.49	*10022824-54100*	*SUPPLIES*	*$163.49*
					Vendor Total:	*$228.26*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN18638	JANITORIAL SVCS-WWTP FY 16/17	$480.00	*84024425-52100*	*CONTRACTED SERVICES*	*$480.00*
					Vendor Total:	*$480.00*
UNITED ROTARY BRUSH CORP	CI194891	CABLE WRAPS, GUTTER BROOMS & M	$770.98	*10024220-56130*	*EXTERNAL SERVICES*	*$770.98*
					Vendor Total:	*$770.98*
UPS	0000E19R54496	SHIPPING CHARGES	$8.61	*80026200-54100*	*SUPPLIES*	*$8.61*
	0000E19R54486	SHIPPING CHARGES	$9.52	*80026400-54100*	*SUPPLIES*	*$9.52*
					Vendor Total:	*$18.13*
USA BLUEBOOK	082908	4' GAUGE	$185.18	*82024414-54100*	*SUPPLIES*	*$185.18*
					Vendor Total:	*$185.18*
WAKE MECHANICAL SERVICES	171045	COMMERCIAL FREEZER SERVICE & CLEANING	$133.70	*73022600-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$133.70*
					Vendor Total:	*$133.70*
WESTECH	61159	CYLINDER	$994.06	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$994.06*
					Vendor Total:	*$994.06*
WIPF CONSTRUCTION	39436	DELIVERY OF VARIOUS MATERIALS	$597.60	*84024421-54100*	*SUPPLIES*	*$597.60*
					Vendor Total:	*$597.60*
WYATT IRRIGATION CO	224117	PARTS & MISC SUPPLIES AS NEEDE	$25.70	*90000000-23237*	*DISTRICT USE TAX-MEASURE S*	*($0.12)*
				10022100-54100	*SUPPLIES*	*$0.12*
				10022100-54100	*SUPPLIES*	*$25.70*
					Vendor Total:	*$25.70*
XEROX CORP	087269667	COPIER LEASE-SEE ADD'L DESCRIP	$843.29	*20822500-52100*	*CONTRACTED SERVICES*	*$843.29*

List of Checks Presented for Approval on 12/19/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
XEROX CORP	087194948	COPIER LEASE-SEE ADD'L DESCRIP	$859.80	*20822500-52100*	*CONTRACTED SERVICES*	*$859.80*
	087194946	COPIER LEASE-SEE ADD'L DESCRIP	$217.09	*69122700-52100*	*CONTRACTED SERVICES*	*$217.09*
	087194947	COPIER LEASE-SEE ADD'L DESCRIP	$480.92	*73022600-52100*	*CONTRACTED SERVICES*	*$480.92*
	087194945	COPIER LEASE-SEE ADD'L DESCRIP	$514.17	*10520210-94500*	*LEASE PAYMENTS*	*$282.79*
				10521210-94500	*LEASE PAYMENTS*	*$179.96*
				20620231-94500	*LEASE PAYMENTS*	*$25.71*
				64020213-94500	*LEASE PAYMENTS*	*$25.71*
					Vendor Total:	*$2,915.27*
					INVOICE TOTAL:	***$1,631,252.50***

List of Checks Presented for Approval on 12/29/2016

The following list of bills payable was reviewed and approved for payment.

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ADVANCED SECURITY SYSTEMS	314762	ALARM MONITORING AT GHM	$88.50	*69122700-52180*	*SECURITY SERVICES*	*$88.50*
	323929	ALARM MONITORING AT GHM	$88.50	*69122700-52180*	*SECURITY SERVICES*	*$88.50*
	333535	ALARM MONITORING AT GHM	$88.50	*69122700-52180*	*SECURITY SERVICES*	*$88.50*
	343092	ALARM MONITORING AT GHM	$88.50	*69122700-52180*	*SECURITY SERVICES*	*$88.50*
	352826	ALARM MONITORING AT GHM	$88.50	*69122700-52180*	*SECURITY SERVICES*	*$88.50*
	328778	COMMERCIAL SERVICE CALL	$165.00	*69122700-52180*	*SECURITY SERVICES*	*$165.00*
					Vendor Total:	*$607.50*
ALLEN JAMES	DV121316	INSTRUCTOR	$340.00	*10022850-52100*	*CONTRACTED SERVICES*	*$340.00*
					Vendor Total:	*$340.00*
AT&T	000008981618	TELEPHONE	$5,191.91	*10022100-52180*	*SECURITY SERVICES*	*$226.30*
				10010000-55100	*TELEPHONE*	*$41.20*
				10011100-55100	*TELEPHONE*	*$21.77*
				10012100-55100	*TELEPHONE*	*$81.42*
				10012200-55100	*TELEPHONE*	*$55.95*
				10013400-55100	*TELEPHONE*	*$52.26*
				10014000-55100	*TELEPHONE*	*$21.02*
				10016100-55100	*TELEPHONE*	*$43.56*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008981618	TELEPHONE	$5,191.91	*10022100-55100*	*TELEPHONE*	*$19.29*
				10022300-55100	*TELEPHONE*	*$21.01*
				10022810-55100	*TELEPHONE*	*$90.92*
				10022840-55100	*TELEPHONE*	*$9.15*
				10023100-55100	*TELEPHONE*	*$50.51*
				10023320-55100	*TELEPHONE*	*$21.77*
				10024210-55100	*TELEPHONE*	*$59.65*
				10024220-55100	*TELEPHONE*	*$45.49*
				10520210-55100	*TELEPHONE*	*$701.08*
				10521210-55100	*TELEPHONE*	*$348.48*
				20324100-55100	*TELEPHONE*	*$56.61*
				20413500-55100	*TELEPHONE*	*$26.36*
				20513300-55100	*TELEPHONE*	*$138.27*
				20620231-55100	*TELEPHONE*	*$130.29*
				20822500-55100	*TELEPHONE*	*$39.31*
				20824300-55100	*TELEPHONE*	*$165.95*
				20922900-55100	*TELEPHONE*	*$41.35*
				64020213-55100	*TELEPHONE*	*$12.63*
				69122700-55100	*TELEPHONE*	*$643.56*
				70024500-55100	*TELEPHONE*	*$12.62*
				72022400-55100	*TELEPHONE*	*$173.01*
				73022600-55100	*TELEPHONE*	*$20.46*
				73022600-55100	*TELEPHONE*	*$355.05*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008981618	TELEPHONE	$5,191.91	*77725200-55100*	*TELEPHONE*	*$118.20*
				80026130-55100	*TELEPHONE*	*$215.76*
				80026330-55100	*TELEPHONE*	*$204.48*
				80026400-55100	*TELEPHONE*	*$208.37*
				82024410-55100	*TELEPHONE*	*$89.29*
				82024410-55100	*TELEPHONE*	*$224.59*
				82024411-55100	*TELEPHONE*	*$83.38*
				84024420-55100	*TELEPHONE*	*$43.59*
				84024425-55100	*TELEPHONE*	*$277.95*
	000008981220	T1 TO INTERNET	$600.75	*10011100-55100*	*TELEPHONE*	*$5.72*
				10012100-55100	*TELEPHONE*	*$22.89*
				10012200-55100	*TELEPHONE*	*$17.16*
				10013400-55100	*TELEPHONE*	*$25.75*
				10016100-55100	*TELEPHONE*	*$11.44*
				10017100-55100	*TELEPHONE*	*$5.74*
				10022100-55100	*TELEPHONE*	*$2.86*
				10022810-55100	*TELEPHONE*	*$17.16*
				10023100-55100	*TELEPHONE*	*$22.89*
				10023320-55100	*TELEPHONE*	*$5.72*
				10024210-55100	*TELEPHONE*	*$22.89*
				10024220-55100	*TELEPHONE*	*$5.72*
				10520210-55100	*TELEPHONE*	*$143.04*
				10521210-55100	*TELEPHONE*	*$62.94*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008981220	T1 TO INTERNET	$600.75	*20413500-55100*	*TELEPHONE*	*$5.72*
				20513300-55100	*TELEPHONE*	*$54.35*
				20620231-55100	*TELEPHONE*	*$17.16*
				20922900-55100	*TELEPHONE*	*$22.89*
				69122700-55100	*TELEPHONE*	*$17.16*
				70024500-55100	*TELEPHONE*	*$5.72*
				72022400-55100	*TELEPHONE*	*$2.86*
				73022600-55100	*TELEPHONE*	*$5.72*
				73022600-55100	*TELEPHONE*	*$11.44*
				77725200-55100	*TELEPHONE*	*$11.44*
				80026400-55100	*TELEPHONE*	*$40.05*
				82024410-55100	*TELEPHONE*	*$17.16*
				82024411-55100	*TELEPHONE*	*$11.44*
				84024425-55100	*TELEPHONE*	*$5.72*
	000008977333	MTD CIRCUIT	$1,365.08	*10520210-55100*	*TELEPHONE*	*$1,365.08*
					Vendor Total:	*$7,157.74*
AT&T MOBILITY	832118877X12142016	DATA & VOICE	$150.68	*10022300-55100*	*TELEPHONE*	*$49.66*
				20620231-55100	*TELEPHONE*	*$12.60*
				77725200-55100	*TELEPHONE*	*$24.70*
				82024410-55100	*TELEPHONE*	*$12.60*
				82024411-55100	*TELEPHONE*	*$12.73*
				82024411-55100	*TELEPHONE*	*$13.19*
				84024421-55100	*TELEPHONE*	*$25.20*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T MOBILITY	832056361X12142016	POLICE MODEMS	$499.80	*10520210-55100*	*TELEPHONE*	*$499.80*
	875108535X12142016	VOICE & DATA	$63.00	*82024411-55100*	*TELEPHONE*	*$25.20*
				84024421-55100	*TELEPHONE*	*$37.80*
					Vendor Total:	*$713.48*
CA PARKS & REC SOCIETY	DV122016	ANNUAL MEMBER REGISTRATIONS	$1,675.00	*73022600-57100*	*CONFERENCE & TRAINING*	*$150.00*
				10012100-57300	*MEMBERSHIPS & SUBSCRIPTIONS*	*$480.00*
				10022100-57300	*MEMBERSHIPS & SUBSCRIPTIONS*	*$450.00*
				10022810-57300	*MEMBERSHIPS & SUBSCRIPTIONS*	*$595.00*
					Vendor Total:	*$1,675.00*
CLARK PEST CONTROL	19372713	PEST CONTROL SVCS	$95.00	*80026400-52100*	*CONTRACTED SERVICES*	*$95.00*
	19191635	PEST CONTROL SVCS	$140.00	*84024425-52100*	*CONTRACTED SERVICES*	*$140.00*
					Vendor Total:	*$235.00*
COMCAST	DEC 16	INTERNET SERVICE	$299.23	*31122870-52100*	*CONTRACTED SERVICES*	*$299.23*
	DEC16	INTERNET SERVICE	$252.31	*10011100-55100*	*TELEPHONE*	*$2.40*
				10012100-55100	*TELEPHONE*	*$9.61*
				10012200-55100	*TELEPHONE*	*$7.21*
				10013400-55100	*TELEPHONE*	*$10.81*
				10016100-55100	*TELEPHONE*	*$4.81*
				10017100-55100	*TELEPHONE*	*$2.42*
				10022100-55100	*TELEPHONE*	*$1.20*
				10022810-55100	*TELEPHONE*	*$7.21*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
COMCAST	DEC16	INTERNET SERVICE	$252.31	*10023100-55100*	*TELEPHONE*	*$9.61*
				10023320-55100	*TELEPHONE*	*$2.40*
				10024210-55100	*TELEPHONE*	*$9.61*
				10024220-55100	*TELEPHONE*	*$2.40*
				10520210-55100	*TELEPHONE*	*$60.07*
				10521210-55100	*TELEPHONE*	*$26.43*
				20413500-55100	*TELEPHONE*	*$2.40*
				20513300-55100	*TELEPHONE*	*$22.83*
				20620231-55100	*TELEPHONE*	*$7.21*
				20922900-55100	*TELEPHONE*	*$9.61*
				64020213-55100	*TELEPHONE*	*$2.40*
				69122700-55100	*TELEPHONE*	*$7.21*
				70024500-55100	*TELEPHONE*	*$2.40*
				72022400-55100	*TELEPHONE*	*$1.20*
				73022600-55100	*TELEPHONE*	*$4.81*
				77725200-55100	*TELEPHONE*	*$4.81*
				80026400-55100	*TELEPHONE*	*$16.82*
				82024410-55100	*TELEPHONE*	*$7.21*
				82024411-55100	*TELEPHONE*	*$4.81*
				84024425-55100	*TELEPHONE*	*$2.40*
					Vendor Total:	*$551.54*
CONVERGENT COMPUTING	BILL42440	IT SERVICES	$1,350.00	*20922900-52100*	*CONTRACTED SERVICES*	*$1,350.00*
					Vendor Total:	*$1,350.00*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CWEA	DV120916	RENEW ENVIRONMENTAL COMPLIANCE INSPECTOR GRADE I	$83.00	*84024425-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$83.00*
					Vendor Total:	*$83.00*
DAN HUNT	DV121516	REIMBURSE CERTIFICATION RENEWAL	$420.00	*82024414-57100*	*CONFERENCE & TRAINING*	*$155.00*
				84024421-57100	*CONFERENCE & TRAINING*	*$265.00*
					Vendor Total:	*$420.00*
EDDIE VEDOLLA JR	DV121516	INSTRUCTOR	$199.50	*10022850-52100*	*CONTRACTED SERVICES*	*$199.50*
					Vendor Total:	*$199.50*
EFAX CORPORATE	848572	EFAX SERVICES	$130.30	*10012200-55100*	*TELEPHONE*	*$130.30*
					Vendor Total:	*$130.30*
FOOD MAXX	2853435	CORP YARD BBQ SUPPLIES	$93.76	*82024410-57100*	*CONFERENCE & TRAINING*	*$59.94*
				84024420-57100	*CONFERENCE & TRAINING*	*$33.82*
	262	CORP YARD BBQ SUPPLIES	$59.24	*84024420-57100*	*CONFERENCE & TRAINING*	*$2.29*
				10016100-54167	*HR - EMPLOYEE DEVELOPMENT*	*$56.95*
					Vendor Total:	*$153.00*
FORKS RANCH MARKET	212880	CORP YARD BBQ SUPPLIES	$555.70	*82024410-57100*	*CONFERENCE & TRAINING*	*$240.06*
				20824300-54100	*SUPPLIES*	*$315.64*
					Vendor Total:	*$555.70*
GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL	41848	TRIAL COUNSEL IN UVSD VS. COU	$18,831.63	*84424422-52100*	*CONTRACTED SERVICES*	*$18,831.63*
					Vendor Total:	*$18,831.63*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
INTERNATIONAL CODE COUNCIL	3114311	MEMBERSHIP DUES	$135.00	*10023320-57300*	*MEMBERSHIPS & SUBSCRIPTIONS*	*$135.00*
					Vendor Total:	*$135.00*
JIM THOMSEN	DV122116	REIMBURSE PROPANE FOR ICE RINK	$18.38	*31400000-54100*	*SUPPLIES*	*$18.38*
					Vendor Total:	*$18.38*
JOANNA MONTES	TR 12/8/16	REIMBURSE TRAVEL EXPENSE	$324.31	*10013400-57100*	*CONFERENCE & TRAINING*	*$324.31*
					Vendor Total:	*$324.31*
JONES & MAYER	80282	LEGAL SVCS-PITCHESS	$4,395.05	*10520210-52150*	*LEGAL SERVICES/EXPENSES*	*$4,395.05*
					Vendor Total:	*$4,395.05*
KERRY RANDALL	DV121216	REIMBURSE RINK SET UP MEALS	$128.56	*31400000-54100*	*SUPPLIES*	*$128.56*
					Vendor Total:	*$128.56*
KEVIN PIERACHINI	DV121316	REIMBURSE BOOT ALLOWANCE	$143.96	*82024414-54100*	*SUPPLIES*	*$71.98*
				84024421-54100	*SUPPLIES*	*$71.98*
					Vendor Total:	*$143.96*
KRISTINE LAWLER	DV121916	REIMBURSE LODGING RESERVATIONS FOR PUBLIC WORKS	$737.23	*10024210-57100*	*CONFERENCE & TRAINING*	*$245.75*
				82024410-57100	*CONFERENCE & TRAINING*	*$245.74*
				84024420-57100	*CONFERENCE & TRAINING*	*$245.74*
					Vendor Total:	*$737.23*
MASSEY SMALL ENGINE REPAIR	304393	TANK VALVE	$50.14	*10024220-56130*	*EXTERNAL SERVICES*	*$50.14*
					Vendor Total:	*$50.14*
MEL GRANDI	DV121616	REIMBURSE FUEL EXPENSE	$22.97	*80026400-54100*	*SUPPLIES*	*$22.97*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MEL GRANDI	DV 121616	REIMBURSE MEETING MEALS	$84.82	*80026400-54100*	*SUPPLIES*	*$36.76*
				80026400-54100	*SUPPLIES*	*$48.06*
					Vendor Total:	*$107.79*
MENDOCINO COUNTY ENVIRONMENTAL HEALTH	EH31907	HAZARDOUS WASTE PERMIT	$1,029.00	*20324100-59101*	*FEES*	*$1,029.00*
	EH30780	SOLID WASTE PERMIT	$5,474.00	*70024500-59101*	*FEES*	*$5,474.00*
	EH31911	HAZARDOUS MATERIALS PERMIT	$1,299.00	*82024411-59101*	*FEES*	*$1,299.00*
					Vendor Total:	*$7,802.00*
ONE TIME PAY VENDOR	DV102416	REFUND PERMIT - DOUBLE PAYMENT	$61.00	*10023300-42210*	*BUILDING PERMITS*	*$50.00*
				90000000-23234	*GENERAL PLAN UPDATE FEES*	*$7.50*
				10023300-42212	*TECH & RECORDS SURCHARGE*	*$1.50*
				10023300-42211	*TRAIN & CERTIFICATION SURCHRG*	*$2.00*
	66478-9	ENERGY REBATE	$17.27	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$17.27*
	13951-9	ENERGY REBATE	$50.00	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$50.00*
	114419-5	ENERGY REBATE	$100.00	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$100.00*
	11727-5	ENERGY REBATE	$100.00	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$100.00*
	DV 121216	REFUND ICE RINK DEPOSIT FOR FIELD TRIP	$100.00	*31400000-48110*	*MISCELLANEOUS RECEIPTS*	*$100.00*
	DV1216116	REFUND REC CLASS	$51.00	*10022850-44915*	*RECREATION PROGRAM INCOME*	*$51.00*
	111678-9	UTILITY REFUND	$15.73	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$15.73*
	109667-6	UTILITY REFUND	$50.66	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$50.66*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	116281-7	UTILITY REFUND	$79.89	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$79.89*
	115507-6	UTILITY REFUND	$97.16	*90100000-10421*	*UTILITY RECEIVABLES CLEARING*	*$97.16*
					Vendor Total:	*$722.71*
PG&E CO	DEC 16	GAS AND ELECTRIC SERVICES	$83.87	*10022100-55210*	*UTILITIES*	*$83.87*
					Vendor Total:	*$83.87*
PUBLIC SERVICE DEPARTMENT	NOV16	ELECTRIC SERVICES	$84,523.16	*80626500-52133*	*MONTHLY DISCOUNT PROGRAM*	*$96.28*
				10012400-55210	*UTILITIES*	*$298.31*
				10022100-55210	*UTILITIES*	*$10,516.80*
				10022300-55210	*UTILITIES*	*$2,962.27*
				10024214-55210	*UTILITIES*	*$636.87*
				10024220-55210	*UTILITIES*	*$392.14*
				20620231-55210	*UTILITIES*	*$72.53*
				20822500-55210	*UTILITIES*	*$5,508.64*
				20824300-55210	*UTILITIES*	*$1,329.21*
				25024300-55210	*UTILITIES*	*$29.83*
				64020213-55210	*UTILITIES*	*$557.09*
				69122700-55210	*UTILITIES*	*$2,827.21*
				73022600-55210	*UTILITIES*	*$2,237.80*
				77725200-55210	*UTILITIES*	*$2,247.41*
				80026400-55210	*UTILITIES*	*$1,456.11*
				80526610-55210	*UTILITIES*	*$9,086.50*
				82024411-55210	*UTILITIES*	*$13,814.42*
				84024421-55210	*UTILITIES*	*$51.31*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	NOV16	ELECTRIC SERVICES	$84,523.16	*84024425-55210*	*UTILITIES*	*$30,402.43*
	NOV 16	SANITATION SERVICE	$135.66	*31122870-55210*	*UTILITIES*	*$135.66*
	OCT16	SANITATION SERVICE	$135.66	*31122870-55210*	*UTILITIES*	*$135.66*
					Vendor Total:	*$84,794.48*
REDWOOD EMPIRE TITLE COMPANY	20162655DN	PRELIMINARY TITLE REPORT	$360.00	*10012400-52100*	*CONTRACTED SERVICES*	*$360.00*
					Vendor Total:	*$360.00*
REDWOOD PLAZA CARWASH	JUNE 16	CAR WASHES & INTERIOR CLEANING	$34.20	*82024411-52100*	*CONTRACTED SERVICES*	*$17.10*
				82024412-56120	*EQUIPMENT MAINTENANCE & REPAIR*	*$17.10*
	AUG 16	CAR WASHES & INTERIOR CLEANING	$45.90	*82024412-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$45.90*
					Vendor Total:	*$80.10*
RICHARD SEANOR	TR 12/8/16	REIMBURSE TRAVEL EXPENSE	$88.04	*10024210-57100*	*CONFERENCE & TRAINING*	*$88.04*
	TR 12/13/16	REIMBURSE TRAVEL EXPENSE	$71.16	*10024224-57100*	*CONFERENCE & TRAINING*	*$71.16*
					Vendor Total:	*$159.20*
RINO PACIFIC	CL16694	FUEL AS NEEDED	$262.98	*82024414-56210*	*FUEL & FLUIDS*	*$142.01*
				84024421-56210	*FUEL & FLUIDS*	*$120.97*
					Vendor Total:	*$262.98*
SHANE YOUNG	DV121516	REIMBURSE BOOT ALLOWANCE	$150.00	*10024220-54130*	*PW - SAFETY*	*$150.00*
					Vendor Total:	*$150.00*
SIMONA'S ITALIAN RESTAURANT	53286	EUD STAFF MEETING LUNCHEON	$572.00	*80026400-54100*	*SUPPLIES*	*$572.00*
					Vendor Total:	*$572.00*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SOLAR WINDS	IN303520	COMPUTER SOFTWARE FOR MICROCOM	$9,032.00	*20922900-54320*	*SOFTWARE*	*$9,032.00*
					Vendor Total:	*$9,032.00*
SOUTHWEST CHAPTER OF AMERICAN ASSOC	200001668	REGISTRATION	$520.00	*77725200-57100*	*CONFERENCE & TRAINING*	*$520.00*
					Vendor Total:	*$520.00*
STEVO'S TOWING	DV121216	PAYMENT FOR LIABILITY INSURANCE	$2,630.00	*90000000-23259*	*PARADE OF LIGHTS*	*$2,630.00*
					Vendor Total:	*$2,630.00*
T & T VALVE AND INSTRUMENT INC	52110	SOLENOID ACTUATOR	$484.40	*84024425-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$484.40*
					Vendor Total:	*$484.40*
TELSTAR INSTRUMENTS INC	88201	Instrumentation Equipment, Par	$1,275.00	*82024411-56120*	*EQUIPMENT MAINTENANCE & REPAIR*	*$1,275.00*
					Vendor Total:	*$1,275.00*
UKIAH WASTE SOLUTIONS INC	9/14/16	REFRIG RECYCLE PROGRM-AGMNT OF	$50.00	*80626500-52135*	*ENERGY CONSERVATION PROGRAM*	*$50.00*
					Vendor Total:	*$50.00*
UPS	000E19R54516	SHIPPING CHARGES	$16.78	*80026400-54100*	*SUPPLIES*	*$16.78*
					Vendor Total:	*$16.78*
US CELLULAR	0167625251	CELLULAR PHONES	$157.36	*80026400-55100*	*TELEPHONE*	*$41.59*
				80026400-55100	*TELEPHONE*	*$43.92*
				82024410-55100	*TELEPHONE*	*$19.71*
				84024421-55100	*TELEPHONE*	*$19.71*
				84024425-55100	*TELEPHONE*	*$32.43*
					Vendor Total:	*$157.36*

List of Checks Presented for Approval on 12/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
US POST OFFICE	DV122116	2017 WINTER REC GUIDE POSTAGE	$182.19	*10022850-54100*	*SUPPLIES*	*$182.19*
					Vendor Total:	*$182.19*
WATEREUSE ASSOCIATION	D20177335	MEMBERSHIP DUES	$487.50	*83024430-54100*	*SUPPLIES*	*$487.50*
					Vendor Total:	*$487.50*
WEST YOST ASSOCIATED	2031060	RRWA EXECUTIVE DIRECTOR SVCS	$48,704.07	*91190100-52100*	*CONTRACTED SERVICES*	*$12,523.57*
				91190100-52100	*CONTRACTED SERVICES*	*$14,898.00*
				91190100-52100	*CONTRACTED SERVICES*	*$21,282.50*
					Vendor Total:	*$48,704.07*
WESTERN WATER CONSTRUCTORS INC	4.0	SPEC 16-02 SITE DEVELOPMENT WE	$34,825.00	*82224413-80230*	*INFRASTRUCTURE*	*$34,825.00*
	4	SPEC 16-02 SITE DEVELOPMENT WE	$66,050.00	*82224413-80230*	*INFRASTRUCTURE*	*$66,050.00*
					Vendor Total:	*$100,875.00*
WILD GARDEN FARM	1162	NURSERY (PLANTS) STOCK, EQUIPM	$1,234.73	*25024210-80230*	*INFRASTRUCTURE*	*$206.33*
				31022700-80230	*INFRASTRUCTURE*	*$1,028.40*
					Vendor Total:	*$1,234.73*
					INVOICE TOTAL:	***$299,680.18***

City of Ukiah

ITEM NO.: 7b

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: REPORT OF CONTRACT WITH JONES & MAYER IN THE AMOUNT OF $10,355.80, AND APPROVAL OF ADDITIONAL EXPENDITURES AS NEEDED AGAINST THE CONTRACT

Summary: Staff is notifying the City Council of a contract with Jones & Mayer in the amount of $10,355.80, for legal services, and requesting approval of additional expenditure against this contract as needed.

Background and Discussion: Typically, the City Attorney represents the Ukiah Police Department in court matters involving the examination of personnel records. Due to a conflict of interest for the City Attorney, the City Attorney researched, and with City Manager approval retained Jones & Mayer, a law firm that specializes in representing police departments, to respond to a motion filed in a recent criminal case.

The original contract was projected to cost less than $10,000, which allowed the City to enter the contract with City Manager approval. During the course of this case, an appeal was filed which added to the projected costs in this case. The contract with Jones & Mayer now has exceeded $10,000, and is currently at $10,355.80. Depending upon the outcome of pending appeals, a small amount of work may still need to occur.

These services are being expensed as-needed from the City Attorney's budget in the general fund, and the contract amount is subject to, and determined by, budget appropriation.

Recommendations: Staff recommends that Council receive this report of the contract with Jones & Mayer in the amount of $10,355.80 and approve additional expenditures against this contract for this case as needed.

FISCAL IMPACT:

Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
$30,000	City Attorney Contracted Services	10014000.52100	Yes ☐ No ☒	COU No. 1617-140

Recommended Action(s): Receive report of a contract with Jones & Mayer in the amount of $10,355.80 and approve additional expenditures against this contract as needed.

Alternative Council Option(s): Receive report of a contract with Jones & Mayer in the amount of $10,355.80 and provide an alternative direction to staff.

Citizens advised: N/A
Requested by: Police Department
Prepared by: Lieutenant Sean Kaeser, Ukiah Police Department
Coordinated with: Mary Horger, Procurement Manager and Daniel Buffalo, Finance Director
Attachments: N/A

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to_____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Sage Sangiacomo, City Manager

City of Ukiah

ITEM NO.: 7c

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE CITY MANAGER TO EXECUTE DESIGN SERVICES AGREEMENT WITH MEAD & HUNT, INC. FOR RUNWAY 15-33 PAVEMENT REHABILITATION AND TAXIWAY REALIGNMENT DESIGN IN THE AMOUNT OF $189,993

Summary: The FAA has awarded the Airport a design grant for runway 15-33 pavement rehabilitation and taxiway realignment. The design services must be provided by a qualified consultant. Mead & Hunt, Inc. has submitted an agreement to provide the design engineering services.

Background: The original runway paving was completed in 1942. In 1984, the runway and taxiways were repaved. A slurry seal project was completed in 1997 on the runway and taxiways. The current pavement has been in place for thirty-two (32) years and has been showing sign of wear and a need for replacement.

Under both state law and FAA procurement requirements, engineering services must be procured in a two- step process. In step one, the best qualified firm is selected based on previously established criteria. In step two, the cost of services is negotiated with the top rated firm. If a satisfactory price cannot be negotiated with that firm, the City can initiate negotiations with the second place firm.

In 2013, Mead & Hunt was selected as the top-ranked consultant. This selection allows Mead & Hunt to provide engineering services that require only an independent fee estimate for future projects.

Discussion: Staff is requesting that the City Manager be authorized to sign the Design Services Agreement with Mead & Hunt, Inc. for runway 15-33 pavement rehabilitation and taxiway realignment design (Attachment #1.) Currently runway 15-33 is 4,415 feet long and 150 feet wide. The current project scope will be to provide the engineering design to reduce the runway width to 75 feet and rehabilitate remaining pavement. Design will include installation of new runway edge lights. The design of new taxiway connectors A2 and A4 will also be performed to comply with FAA standards; this design will also include the demolition of Taxiways B and D.

As part of the of the grant process, a fee estimate is required from an independent consulting firm. Staff was able to find a firm called Independent Fee Estimates. Staff requested Independent Fee Estimates to perform the required review of this project.

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RECOMMENDED ACTION(S): Authorize City Manager to Execute Design Services Agreement with Mead & Hunt, Inc. for Runway 15-33 Pavement Rehabilitation and Taxiway Realignment Design in the amount of $189,993.

ALTERNATIVES: Do not accept offer and provide direction to staff.

Citizens advised:	None
Requested by:	Greg Owen, Airport Manager
Contact/Prepared by:	Greg Owen, Airport Manager and Mary Horger, Procurement Manager.
Coordinated with:	Sage Sangiacomo, City Manager
Presenters:	None
Attachment:	1. Design Engineering Scope of Services

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Approved: _____
Sage Sangiacomo, City Manager

Independent Fee Estimate

TOTAL MEAD & HUNT FEES	$367,899.05
TOTAL DIRECT SUBCONSULTANT FEES	$25,004.30
TOTAL PROJECT FEES	**$392,903.35**

Mead & Hunt

TOTAL MEAD & HUNT FEES	$131,993.00
TOTAL DIRECT SUBCONSULTANT FEES	$55,000.00
TOTAL PROJECT FEES	**$189,993.00**

As you can see from the table above Independent Fee Estimate shows that the proposal from Mead & Hunt was competitive and a lower cost.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
$190,000	Airport Infrastructure – Runway 15-43 Pavement Grant	778.00.000.80230.15040	Yes ☐ No ☒	N/A

The FAA funding is for $207,311; the total cost of this project will be $230,345; A Caltrans grant match in the amount of $11,517 and Airport operating funds in the amount of $11,517 will be included.

778.00.000.80230.15040	$230,345	Expense
778.00.000.80230.15040	$ 11,517	Local match
778.00.000.43299.15040	$207,311	FAA revenue
778.00.000.43299.15040	$ 11,517	State match

UKIAH MUNICIPAL AIRPORT
City of Ukiah
Runway 15-33 Pavement Rehabilitation and Taxiway Realignment
Design Engineering Scope of Services

September 23, 2016

PROJECT DESCRIPTION

The City of Ukiah (CITY) has requested a scope of services from Mead & Hunt, Inc. (CONSULTANT) to provide engineering and design services to reduce the width of the existing runway, which is 4,415 feet long by 150 feet wide, to 75 feet wide, at the Ukiah Municipal Airport. The remaining pavement will be rehabilitated by a combination of several different pavement repair methods as determined by the geotechnical and field testing investigations. It is anticipated that the rehabilitation will involve crack repair work, application of a slurry seal, installation of new MIRLs, and the application of new markings.

In addition, Taxiways B and D existing connector taxiways do not meet current Federal Aviation Administration (FAA) standards. This project will include review of the required design standards to address the proposed alignment changes, and the design of the new connector taxiway, Taxiways A2 and A4, meeting current FAA design standards. Sufficient design will be performed to accommodate these changes as they relate to their intersection with the proposed runway width reduction. Additional design will be required at a later date to address changes to other taxiways within the taxiway system on the Airport.

Also included in this grant is a Non-Federal Reimbursable Agreement between the Department of Transportation, the FAA, and the City of Ukiah for engineering services to "Replace VASI with PAPI and Relocate REILs." That agreement and its scope of work and fees, is addressed under a separate contract document between the FAA and the City of Ukiah.

This project will be funded by the FAA's Airport Improvement Program (AIP) grant number 3-06-0268-013-2016.

This Scope of Services represents the work to be provided CONSULTANT to the CITY for the preparation of the design and the bidding documents for the Runway 15-33 Pavement Reduction and Rehabilitation and Demolition of Taxiways B and D, and the construction of new connector Taxiways A2 and A4.

DESIGN SERVICE PHASES

PHASE I CONTRACT ADMINISTRATION AND COORDINATION

This phase involves those activities required for defining the scope of project, negotiating contract and subcontracts, and general coordination and administration for the duration of the project, including (but not limited to) the following activities:

1.0 PROJECT SCOPING

1.1 Preliminary Meetings with the CITY

CONSULTANT will confer with the CITY to ascertain project requirements, finances, schedules, and other pertinent matters and will meet, if needed, with the FAA and other concerned agencies

and parties on matters affecting the project, and will arrive at a mutual understanding of such matters with the CITY. The CITY shall provide the CONSULTANT with any environmental documents available. The CONSULTANT will determine the need for topographical surveying and pavement/geotechnical testing. It is anticipated that there will be a maximum of two (2) meeting(s) with the CITY and/or the FAA, with one meetings occurring at the project location.

1.2 Prepare Project Scope of Work and Proposal

This task includes preparing the scope of work and fee proposal and negotiating the contract scope and fee with the CITY. This also includes coordination with subconsultants for scopes and fees.

2.0 PREPARE CONTRACT AND SUB-CONTRACTS

This includes preparing the CONSULTANT-CITY contract and preparing subconsultant contracts.

3.0 PROJECT COORDINATION (coordination with Design Team, CITY, FAA etc.)

CONSULTANT will coordinate with the subconsultants, CITY, FAA, and other applicable agencies to complete the work elements in Phase I. Weekly progress meetings will be held with the design team and CITY along with monthly reports to the FAA.

4.0 GENERAL ADMINISTRATION

Provide general administration during the design. A Project Manager will be assigned to this Project to ensure continuity through all phases of work. The Project Manager's responsibilities include the following:

a. Define tasks, schedules, and costs.
b. Monitor work progress and resolve problems.
c. Maintain up-to-date schedules.
d. Coordinate with the CITY to receive their input; address their concerns; keep them informed regarding project status; obtain their concurrence on project scope, cost, and schedule; and obtain their input and approval of concepts and final design.
e. Focus the efforts of the CONSULTANT and subconsultants to expedite the design of a quality Project that meets the needs and budget of the CITY.
f. Maintain quality control on work of the CONSULTANT and subconsultants. Implement and monitor a program of Quality Control (QC) and Quality Assurance (QA).
g. Prepare invoices to submit to the CITY in accordance with the CITY's standard invoice requirements.

5.0 GRANT APPLICATION AND ADMINISTRATION

This element of work includes the preparation of the grant application before design has been completed and revisions to the application after bids are accepted. Preparation of the application will include the following:

a. Federal forms 424 and 5100, current forms.
b. Create program narrative, discussing the purpose and need of the work and the method of accomplishment
c. Project Funding Summary
d. Prepare Preliminary Estimate

e. Include current Exhibit A Property Map

f. Prepare an exhibit of proposed project area to be submitted with application

g. Prepare the Sponsor's Certifications (all that pertain to this project; usually 4 certifications)

h. Attach the current Grant Assurances

i. Include Title VI Assurances

The CONSULTANT will prepare an electronic "application package" in pdf. format and submit to the CITY for approval and signatures. CITY will then send two (2) copies of the signed application package to the FAA for further processing.

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PHASE I DELIVERABLES

1) Final Scope of Services – Two (2) original
2) Executed Contract – Three (3) originals
3) Grant Application – Four (4) copies

PHASE II SURVEY, GEOTECHNICAL INVESTIGATION, AND DESIGN CONCEPT REPORT

6.0 TOPOGRAPHICAL SURVEYING

6.1. Coordination to Collect Existing Data and Locate Existing Facilities and Utilities
CONSULTANT will coordinate the collection of existing data and locate known utilities. This task includes collection and review of as-built plans and available existing survey information in order to gather information on existing topography, facilities, and utilities. This also includes coordination for field utility locates with CITY and FAA. The CONSULTANT will coordinate with field survey crews to establish survey limits, coordinate access, establish survey schedule, and provide available survey control information.

6.2. Survey Control (CONSULTANT and Subconsultant)
Survey control will be established and used for design surveys. The CONSULTANT will provide a drawing showing the location of the existing or established control for the project. The CONSULTANT will coordinate necessary bench loop and traverse procedures to verify accuracy of vertical and horizontal control points. If applicable, the CONSULTANT will establish runway end coordinates and runway centerline alignments, and tie these into the project survey control.

6.3. Convert Survey Data for Design Software
This work includes analyzing the topographical surveying data and preparing the data for use with computer modeling. Included are establishment of design coordinates and alignments to be used, inputting raw survey data into the computer to generate a design surface, review computer generated surface, and generate contours, and process pavement profiles and cross sections.

7.0 GEOTECHNICAL INVESTIGATION

7.1 Coordination for Geotechnical Work
This task includes data collection, review of as-built plans, and compiling available existing geotechnical information in order to gather information on existing soil conditions and past

geotechnical or pavement test results. Coordination will be done with the geotechnical sub-CONSULTANT to schedule work and establish any work constraint parameters.

7.2 Establish Project Testing Requirements

The CONSULTANT will determine the type and frequency of geotechnical testing required for the project. The testing shall consider such items as pavement type, design methodology, type of wheel loading, and weight of design aircraft (e.g. greater than or less than 60,000 lbs.). The CONSULTANT will use this information to perform the following tasks:

a. Determine soil boring locations and frequency of testing.

b. Develop a project sketch showing location and coordinates of borings.

c. Determine soil sampling locations and types of soils testing required.

7.3 Site Visit

Perform visual assessment of the existing pavement and document visible distresses. Calculate quantity of and severity of cracks and their locations.

7.4 Analyze Data

After receiving the testing report from the geotechnical firm, the CONSULTANT will analyze the data and existing geotechnical data from previous projects, to determine appropriate pavement designs to be incorporated into the plans.

7.5 Prepare Proposed Pavement Design Alternatives

The CONSULTANT will use the information obtained in the geotechnical investigation to determine the pavement sections required to support the design vehicle or aircraft using FAA Advisory Circular 150/5320-6E, *Airport Pavement Design and Evaluation*. Particular consideration will be given to reusing existing material when practical and minimizing construction material off haul as part of the design.

The following efforts will be completed under this task:

a. Verify the pavement section based on accepted FAA pavement design procedures. The applicable design program to be used will be the most current version of FAARFIELD. Develop pavement design alternatives and make recommendations as to the most economical pavement section and/or rehabilitation alternative. Perform pavement design calculation with a total of up to three (3) pavement design alternatives, one (1) full reconstruction alternatives and two (1) overlay alternatives, traditional mill and overlay and cold in place recycling options.

b. Evaluate pavement design alternatives using the guidelines and procedures provided in FAA Advisory Circular 150/5335-5C, *Standardized Method of Reporting Pavement Strength – PCN*.

c. Calculate sub-excavation, undercutting, and other techniques for subgrade stabilization.

d. Review proposed pavement analysis with FAA Engineer during the review meeting included at the completion of this element.

e. Prepare pavement design narrative to describe the design procedure, historic design, and justification for the COUNTY and FAA.

After receiving the testing report from the geotechnical firm, the CONSULTANT will analyze the data and existing geotechnical data from previous projects, to determine appropriate pavement designs to be incorporated into the plans.

8.0 PREPARE PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST (OPCC)

8.1 Calculate Estimated Preliminary Quantities

The CONSULTANT will calculate necessary quantities for the various work items. Quantities will be consistent with the Specifications and acceptable quantity calculation practices. Electrical and drainage improvements will not be evaluated as part of this phase. The CONSULTANT will include contingency line items in the OPCC for such items.

8.2 Prepare Preliminary OPCC

The CONSULTANT will provide a preliminary OPCC based on record cost data and similar work. The OPCC shall include all costs for design, construction, construction administration, and CITY administration, for grant application purposes. The OPCC shall be included in the Preliminary Project Design Concept Report.

9.0 PREPARE PRELIMINARY PROJECT DESIGN CONCEPT REPORT

The objective of this phase is to investigate, evaluate and provide a recommendation to the CITY of the preferred pavement rehabilitation, based on the best engineering practices, for the Project. The purpose of the report is to document the design approach and provide justification for the preferred alternative to the FAA for their consideration and to obtain their concurrence with the design method, as well as gain funding eligibility. To document the results of this phase a Preliminary Project Design Concept Report will be prepared. The report will include the summary of the following:

a. Project description and exhibits.
b. Evaluation of existing pavement condition.
c. Evaluation of applicable pavement geometric design.
d. FAA Advisory Circular 150/5300-13A evaluation of existing pavement characteristics.
e. Evaluation of topography and surface gradients per FAA standards.
f. Pavement Rehabilitation Alternative Analysis and recommendation.
g. Geotechnical analysis and subgrade recommendations.
h. Preliminary OPCC.

10.0 PHASE II PROJECT MEETINGS

The CONSULTANT will arrange and lead a meeting to review Phase II work progress, as described in the subtasks below. The CONSULTANT will produce drawings and handouts, as needed, to conduct each meeting and will prepare minutes to document the discussions.

10.1 Present Design Concept Alternatives and Recommendations to CITY

The CONSULTANT will prepare for and conduct a meeting to present the findings of the preliminary engineering phase and any alternatives and recommendations for the project.

10.2 Coordination Meeting (with FAA, Caltrans, local agencies, subconsultants, etc.) and Site Investigation Visit

The CONSULTANT will conduct one coordination meeting in conjunction with one site visit to the Airport (or other named site) if needed.

PHASE II DELIVERABLES

At the completion of Phase II, the CONSULTANT will deliver the following information to the CITY:

1) Draft Preliminary Project Design Concept Report – Electronic submittal.
2) Final Preliminary Project Design Concept Report – Three (3) bound hard copies.
3) Geotechnical Report – Provided as part of the report.

PHASE III 60% DESIGN PLANS

11.0 PREPARE PLAN SHEETS FOR 60% SUBMITTAL

11.1 Prepare a project layout sheet that will depict the proposed improvements.

11.2 Prepare the Construction Safety and Phasing Plan sheets.

11.3 Prepare a typical section sheet with preliminary design sections for review.

11.4 Develop and review impact of potential pavement design section alternatives.

11.5 Project Plans – 60%

Plan sheets will be prepared depicting the proposed improvements as indicated under Project Description. The following is a general list of drawings that will be used as a guideline. Actual number and title of drawings may be modified during the design process.

General:

G-001	Cover Sheet, Sheet Index and Symbols
G-002	Legend and Abbreviations
G-003	General Notes
G-021	Project Layout Plan
G-041	Survey Control Plan
G-081	Construction Safety and Phasing Plan

Geotechnical:

B-051	Plan and Log of Soil Borings

Civil:

General

C-021	Erosion Control Plans
C-031	Erosion Control Details
C-051	Demolition Plans
C-061	Demolition Details
C-081	Geometrics
C-101	Grading and Drainage Plans
C-201	Plan and Profiles
C-301	Typical Sections
C-311	Paving Details

Marking

C-651	Marking Plans
C-671	Marking Details

X-Sections

C-901	Cross Sections

12.0 PREPARE FAA PAVEMENT DESIGN REPORT AND FAA FORM 5100.

This task will consist of using information obtained in the geotechnical investigation to calculate the required pavement sections required to support the design vehicle or aircraft using FAA Advisory Circular 150/5320-6E, *Airport Pavement Design and Evaluation*.

The following efforts will be completed under this task:

a. Determine critical design aircraft or vehicle based on current and forecasted aircraft fleet mix and vehicular use.

b. Develop the pavement section based on accepted FAA pavement design programs. The applicable design program to be used is FAARFIELD. Develop pavement design alternatives and make recommendations as to the most economical pavement section and/or rehabilitation alternative.

c. Evaluate interim and ultimate pavement strength requirements.

d. Evaluate effects of pavement profile on adjacent operational pavement areas and future apron/taxiway pavement rehabilitation.

e. Evaluate subgrade stabilization technics - over excavation, undercutting, cement/lime treatment and other techniques for subgrade stabilization.

f. Review proposed pavement analysis with FAA Engineer.

g. Prepare pavement design narrative to describe the design procedure, historic design, and justification for the FAA and CITY.

h. Prepare FAA Pavement Design Form 5100 for each separate pavement section for inclusion in the final Engineer's Design Report.

13.0 PREPARE PRELIMINARY SURFACE DRAINAGE ANALYSIS

Preliminary surface drainage design will be completed in accordance with standard engineering practices, local requirements, and in accordance with the FAA Advisory Circular 150/5320-5C, *Surface Drainage Design*. The CONSULTANT will also examine the Storm Water Pollution Prevention Plan (SWPPP) provided by CITY to determine whether it's up to date or whether it needs to be updated to include the proposed development. The CONSULTANT will also determine which drainage permits will be needed by the proposed development.

14.0 PREPARE 60% COST ESTIMATE

a. Calculate Estimated 60% Quantities. The CONSULTANT will calculate necessary quantities for the various work items. Quantities will be consistent with the specifications and acceptable quantity calculation practices.

b. Prepare 60% Cost Estimate. The CONSULTANT will provide a preliminary cost estimate based on record cost data and similar work. Cost estimate shall be included in the Design Letter Report.

15.0 PREPARE 60% DESIGN LETTER REPORT

To document the results of a 60% design, a letter report will be prepared. The report will include the summary of the project scope, geometrics, pavement design, drainage design, pavement marking, environmental issues, construction phasing plans, and a preliminary project construction cost. The report will also contain details on alternative design concepts that were investigated (if any) as part of the preliminary design effort and recommendations on which alternatives to pursue. This report will discuss funding, budget, strategies for bidding the project and potential use of bid alternates. The information will be presented in letter report format for review by the CITY.

16.0 PREPARE FAA FORM 7460 (if required)
CONSULTANT will complete a notice of proposed construction or alteration as per FAA guidelines and will send the form to the CITY to be submitted to the FAA.

17.0 REVIEW ENVIRONMENTAL DOCUMENTATION.
CONSULTANT will review environmental documentation provided by the CITY and meet with the CITY to discuss the documents and the impact of this data on the proposed Airport improvements.

18.0 PHASE III PROJECT MEETINGS
The CONSULTANT will arrange and lead meetings to address Phase III work progress, as described in the subtasks below. The CONSULTANT will produce drawings and handouts, as needed, to conduct each meeting and will prepare minutes to document the discussions.

18.1 Present 60% Design Alternatives and Recommendations to CITY
The CONSULTANT will prepare for and conduct a meeting at the Airport to present and discuss the findings of the 60% engineering phase and any alternatives and recommendations for the project.

18.2 Coordination Meeting (with FAA, Caltrans, local agencies, subconsultants, etc.) and Site Investigation Visit
The CONSULTANT will conduct one coordination meeting in conjunction with one site visit to the Airport (or other named site) if needed.

PHASE III DELIVERABLES

At the completion of Phase III, the CONSULTANT will deliver the following information to the CITY:

1) 60% Design Report – Two (2) copies
2) Plans in support of 60% design – Two (2) copies
3) FAA Form 7460 – Two (2) copies
4) FAA Pavement Report and Form 5100 – Two (2) Copies

PHASE IV FINAL DESIGN (90% and Final)

19.0 PREPARE SPECIFICATIONS
The CONSULTANT will assemble the specifications and bid documents for CITY to use in obtaining competitive bids for the work. All documents shall meet current FAA Standards for AIP funded projects.

19.1 Prepare Bidding and Contract Documents
The CONSULTANT will prepare bidding and contract documents including, but not limited to, Invitation for Bids (Notice to Bidders), Instruction to Bidders, Proposal (Bid Form), List of Subcontractors, FAA Required Certifications, Equal Employment Opportunity Clauses, DBE Requirements, Suspension and Debarments Requirements, Sample Construction Contract/Agreement, Bid Bond, Performance Bond, and Payment Bond. All documents shall be based on the current FAA standards and provisions.

19.1.1 Required Federal Provisions

Federal laws and regulations require that specific contract provisions be included in federally funded contracts, as established within the grant assurances. Consultant will include the Required Federal Provisions in the bid documents. These requirements cover items such as:

- Affirmative Action Plan
- Buy American Preferences
- Civil Rights
- Disadvantaged Business Enterprises
- Federal Fair Labor Standards Act (Minimum Wage)
- Lobbying and Influencing Federal Employees
- Occupational Safety and Health Act
- Davis Bacon Requirements
- Equal Employment Opportunity
- Non-segregated Facilities

19.1.2 FAA General Provisions (Advisory Circular 150-5370-10G)

FAA requires these provisions be included and complied with for all projects funded with federal grant monies through the Airport Improvement Program (AIP), as established within the grant assurances. The CONSULTANT will include the FAA General Provisions and provide any project specific information. These provisions cannot be modified other than where noted in the document.

19.1.3 Prepare Special Provisions for Airport Construction

The CONSULTANT will prepare Special Provisions to address, or expand on, conditions specific to construction on airports that require additional clarification. They will include, but are not limited to information regarding the following items (as applicable):

- General Safety Requirements, Airfield Safety and Traffic Control
- Record Drawings
- Time Limitations
- Liquidated Damages
- Barricades and Runway Closure Markers
- Radio Communication
- Access and Security
- Work Hour Limitations
- SWPPP Requirements and guidance for Contractor

19.1.4 Prepare Technical Specifications

The CONSULTANT will prepare Technical Specifications using FAA Standard Specifications and FAA format. For work not covered by FAA Standards, CITY or Caltrans Standard Specifications will be used.

20.0 PREPARE FINAL SURFACE DRAINAGE ANALYSIS

Using the findings from the preliminary drainage analysis completed in Phase II, a final surface drainage and storm sewer impact design will be completed in accordance with standard engineering practices, local requirements, and the FAA Advisory Circular 150/5320-5C, *Surface Drainage Design*.

21.0 PREPARE LIGHTING LAYOUT AND CIRCUIT CALCULATIONS

The CONSULTANT will establish the lighting layouts and equipment necessary to meet FAA criteria and standards and to meet the National Electrical Code. Included for this work item are the following tasks:

a. Layout light locations.
b. Visit site to inventory existing equipment.
c. Determine functional characteristics of proposed system (e.g. voltage/current, facility control, etc.).
d. Design new home-run circuiting in coordination with the location of the vault.
e. Determine sign legends and sign sizes, if not being reused.
f. Calculate voltage drop and estimate wire size to meet the National Electrical Code.
g. Layout conduit locations and sizes.
h. Calculate fault current.
i. Calculate regulator, transformer, and control equipment sizes.
j. Prepare narrative discussion (layout, equipment selection, sizes, electrical calculations).

22.0 UPDATE AIRPORT SIGNING AND MARKING PLAN - **NIC**

23.0 EROSION CONTROL PLAN

The CONSULTANT will develop an Erosion Control Plan for the project that is in general conformance with BAT (Best Available Technology) management practices. The plan will detail types of erosion control measures recommended for the site in addition to other information needed for the NPDES permitting application. The Contractor shall prepare the SWPPP. This information shall include, but not limited to:

a. Project Location
b. Size of Disturbance of Project
c. Amount of Impervious Surface
d. Hydrologic Classification of Site
e. Receiving Waters
f. Site Drainage Overview

24.0 PREPARE SPONSOR CERTIFICATIONS, JUSTIFICATIONS FOR MODIFICATIONS TO FAA STANDARDS, AND MODIFICATION OF STANDARDS (if required)

24.1 Sponsor Certifications

The CONSULTANT will complete the required Sponsor Certifications verifying the plans and specifications were developed in accordance with Federal guidelines, and the Equipment/Construction certification.

24.2 Justifications for Modification of Standards

If any additions or modifications are made to FAA Standards (General Provisions and/or Technical Specifications) justifications for the change must be provided to the FAA. CONSULTANT will prepare justifications as needed; these will be included in the Engineer's Design Report.

24.3 Modification of Standards

If necessary, the CONSULTANT will prepare a Request for Modification to Standards, if found to be necessary for the project.

25.0 PREPARE 90% SUBMITTAL

Based on CITY's written review comments on the preliminary submittal, prepare 90% engineering design documents of all improvements. This work shall include:

a. Perform internal QA/QC for all documents included in the 90% submittal.
b. Prepare and submit 90% plans.
c. Prepare and submit 90% specifications and bid documents.
d. Prepare and submit 90% cost estimate.
e. Conduct 90% review meeting with the CITY to go over submitted data and discuss schedule for final submittals.

26.0 PREPARE AND SUBMIT FINAL CONTRACT DOCUMENTS

A final set of contract documents will be prepared that will incorporate revisions, modifications, and corrections determined during the FAA and CITY's review of the ninety percent (90%) submittal.

27.0 PREPARE AND SUBMIT FINAL COST ESTIMATE

a. Calculate Estimated Final Quantities. Prepare Final Cost Estimate.
b. Using the final quantities calculated following the completion of the plans and specifications, the CONSULTANT will prepare the final construction cost estimate. The estimate will be based on information obtained from previous projects, contractors, material suppliers, and other databases available.

28.0 PREPARE AND SUBMIT ENGINEER'S DESIGN REPORT

Prepare the Engineer's Design Report in conformance with FAA requirements. The report will include a summary and explanation of the project design including (as applicable) geometrics, pavement and electrical design, drainage design, pavement marking, environmental issues, phasing plans, and a project schedule. The report will also contain any alternative design concepts that were investigated and evaluated. A construction operation plan will be included, as well as a final Engineer's cost estimate. This report will also include details for bidding the project and recommended bid alternates. The report shall include, but not be limited to, the following:

a. Project Scope
b. Design Standards
c. Topographic Survey Summary
d. Geotechnical Investigation Summary (report included as an Appendix)
e. Design Geometrics (reference Federal Advisory Circular 150/5300-13A)
f. Pavement Design Analysis (reference Federal Advisory Circular 150/5320-6E)
g. Drainage Considerations
h. Pavement Marking Considerations
i. Airport Operational Safety (reference Federal Advisory Circular 150/5370-2F)
j. Construction Estimate
k. Project Schedule and Construction Phasing

l. Summary of Contract Documents
m. Construction Inspection and Testing
n. Deviations From FAA Standards
o. Sponsor Certification for Project Plans and Specifications
p. Sponsor Certification for Equipment/Construction Contract

29.0 PREPARE CONSTRUCTION SAFETY AND PHASING PLAN

CONSULTANT will prepare a Construction Safety and Phasing Plan (CSPP) in conformance with FAA Standards and AC 150/5370-2F, *Operations on Airports During Construction*. The CSPP will be uploaded to the FAA online portal for review and approval. The final CSPP will be included in the Bid Document package and will include the following information:

a. Overview & Purpose
b. Construction Safety Responsibility of Each Party
c. Construction Phasing, including (but not limited to):
    - Phasing and time limitations
    - Areas and operations affected by construction
    - Wildlife management
    - Hazardous materials management
    - Inspection requirements
    - Marking and signs for access routes
    - Protection of runway and taxiway critical areas
    - Safety plan compliance document
d. Construction Safety and Phasing Plan Sheet(s)

30.0 PHASE IV PROJECT MEETINGS

The CONSULTANT will arrange and lead the meetings as described below. The CONSULTANT will produce drawings and handouts, as needed, to conduct each meeting and shall issue minutes to document the discussion. The following meetings shall be included in Phase IV:

30.1 Conduct 90% Submittal review meeting (1)

The CONSULTANT will prepare for and conduct a meeting at the Airport to present the results of the 90% engineering phase and any alternatives and recommendations for the project.

30.2 Conduct Final Submittal review meeting (1)

The CONSULTANT will prepare for and conduct a meeting at the Airport to present the findings of the Final engineering phase and any alternatives and recommendations for the project.

30.3 Coordination meetings with CITY and FAA (1)

The CONSULTANT will conduct one coordination meeting in conjunction with one site visits to the Airport (or other named site) if needed.

PHASE IV DELIVERABLES

During the Phase IV design effort, the CONSULTANT will deliver all of the following information to the CITY:

1) 90% Contract Documents – Four (4) copies each
2) 90% Cost Estimates – Four (4) copies each
3) Final Contract Documents – Four (4) hard copies each; One (1) camera-ready set of full and half size plans, one (1) camera-ready set of original Contract Documents, and electronic files of all documents.
4) Final Engineer's Design Report – Four (4) bound copies
5) Construction Safety and Phasing Plan – to be included in final bid documents.

PHASE V BID ADMINISTRATION

31.0 PREPARE ADVERTISEMENT FOR BIDS

Required advertisement dates and bidding dates will be established. CONSULTANT will prepare the Advertisement in conformance with FAA and local standards and submit a copy of the advertisement to the CITY. The CITY shall arrange for the legal advertising in conformance with local standards and shall pay for the associated cost of advertising.

32.0 BID DOCUMENTS DISTRIBUTION

CONSULTANT will prepare and upload Contract Documents to Quest Construction Data Network (QuestCDN.com). Contractors interested in bidding on the project can register and pay a fee (approximately $20) to download the Contract Documents. Bidders will be responsible for submitting their bids to the CITY similar to previous projects.

33.0 RESPOND TO BIDDERS QUESTIONS (RFI's)

During the bidding process, the CONSULTANT will be available to clarify bidding issues with contractors and suppliers, and for consultation with the various entities associated with the project. This item also includes contacting bidders to generate interest in the project.

34.0 PREPARE AND DISTRIBUTE ADDENDA

CONSULTANT will prepare and issue bid addenda as appropriate to interpret, clarify, or change the bidding documents as required by the CITY or the FAA. Addenda will be made available to the plan holders electronically via QuestCDN.com. Any addenda that are generated as a sole result of the CITY's error or omission, or FAA request, will be considered as extra services, and the CONSULTANT will be reimbursed for this effort as an amendment to this contract.

35.0 PRE-BID CONFERENCE

CONSULTANT will arrange for and conduct Pre-Bid Conference. The Project Manager and Project Engineer will attend and conduct the Pre-Bid Conference with potential contractors and the CITY to review the project and answer questions. The conference will be conducted at the Airport and will include a site inspection. Meeting minutes will be prepared and distributed.

36.0 BID OPENING - **NIC**

37.0 BID REVIEW AND BID ABSTRACT

CONSULTANT will advise CITY as to the acceptability of any subcontractors, suppliers, and other persons and organizations proposed by the bidders and as to the acceptability of substitute materials and equipment proposed by bidders. The CONSULTANT will prepare a spreadsheet that includes all bid items for the purpose of evaluating the lowest bidder. The CONSULTANT will input the as-bid unit prices into the spreadsheet and verify mathematical computations of the bids. The CONSULTANT will then provide recommendations to the CITY as to the name of the Apparent Low Bidder.

38.0 PREPARE RECOMMENDATION FOR AWARD

The CONSULTANT will prepare a Recommendation of Award for the CITY to accept or reject the bids as submitted. If rejection is recommended, the CONSULTANT will provide an explanation for their recommendation and possible alternative actions that the CITY can pursue to complete the project. Once the contract award is made, the CONSULTANT will distribute the bid tabulations at request of the CITY.

PHASE V DELIVERABLES

1) Bid Documents – as required for bidding.
2) Bid Abstract – Two (2) copies and electronic files.
3) Recommendation of Award – Two (2) copies and electronic files.

CITY'S RESPONSIBILITIES

1) The CITY shall provide all criteria and full information as to the CITY's requirements for the Project including: design objectives and constraints; space, capacity, and performance requirements, flexibility, and expandability, and any budgetary limitations; furnish copies of all design and construction standards that CITY will require to be included in the drawings and specifications; and furnish copies of the CITY's standard forms, conditions, and related documents for CONSULTANT to include in the bidding documents, where applicable.
2) Provide access to and make all provisions for the CONSULTANT to enter upon public and private lands as required for the CONSULTANT to perform such work as surveys and inspections in the development of the Project.
3) Furnish or otherwise make available such Project related information and data as is reasonably required to enable CONSULTANT to complete services as described in this scope.
4) Advertise for proposals from bidders (legal advertisement), open proposals at the appointed time and place, and pay all costs incidental of thereto.
5) Designate a CITY Representative with respect to the work to be performed under this Agreement. The CITY's Representative shall have complete authority to transmit instructions, receive information, and interpret and define the CITY's policy and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement.
6) Obtain approvals and permits from governmental agencies.

ADDITIONAL SERVICES

If authorized in writing by CITY, the CONSULTANT may provide additional services of the types listed below, and CITY will compensate as stated under "Compensation, Additional Services" section of this scope.

1) Revisions to the drawings or specifications previously approved by the CITY.
2) Services in connection with changes in the scope, extent, or character of portions of the Project or its design requirements.
3) Services in connection with Contract Change Orders requested by the CITY, and services to evaluate changes or substitutions proposed by the contractor after award of the Construction Contract.
4) Services resulting from CITY's request to evaluate additional alternative solutions beyond those identified in scope of work or services required as a result of CITY providing incomplete or incorrect Project information.
5) Services during construction of the Project.
6) Any miscellaneous services not specifically described in this "Scope of Services."

SCHEDULE OF COMPLETION

1) The CONSULTANT will complete all work called for under Phase II – survey, Geotechnical and Design Concept Report within fifty-five (55) working days from the date the CITY issues the Notice to Proceed with the work.
2) The CONSULTANT will complete all work called for under Phase III – 60% Design within forty-five (45) working days from the date the FAA issues comments on the Design Concept Report.
3) The CONSULTANT will complete the 90% submittal detailed in Phase IV – Final Design within forty (40) working days of receipt of CITY's review comments on the 60% submittal.
4) The CONSULTANT will complete the final Engineer's Design Report and Final Contract Documents detailed in Phase IV – Final Design, for use in bidding, within twenty-five (25) working days of the receipt of CITY's and FAA's review comments on the 90% submittal

COMPENSATION FOR SERVICES

1) Payment for all work outlined in Scope of Services, Phase I, II, III, IV, and V shall be a fixed fee of One Hundred Eighty-nine Thousand Nine Hundred Ninety-three Dollars ($189,993.00). This fee shall include labor, materials, expenses, and incidentals necessary to complete the work as described herein. An Engineering Services Cost Estimate is included as Attachment 1 to this Scope of Services. Payments will be made monthly based on the percentage of work complete.
2) Payment for any additional services requested by the CITY will be performed on a time-and-expense basis in conformance with the Mead & Hunt, Inc. Standard Billing Rate Schedule (2016) included as Attachment 2 to this Scope of Services. The CONSULTANT will establish the budget for additional services prior to the start of work and may not exceed the budget without written authorization from the CITY. Any additional services must be authorized in writing by the CITY.

Aviation Services Design Engineering Work scope

AIRPORT: Ukiah Municipal Airport
LOCATION: Ukiah, California
AIP PROJECT NO. 3-06-0268-013-2016
PROJECT DESCRIPTION: Runway 15-33 Pavement Reduction and Rehabilitation and Demolition of Taxiways B&D

PROJECT NUMBER: 2112200-160246.01
DATE: 9/218/16
REV. NO: 0

	PHASE I - CONTRACT ADMINISTRATION AND COORDINATION	ENGINEERING FEES	
1.0	Project Scoping	$	5,004.00
2.0	Prepare Contract and Sub-Contracts	$	1,144.00
3.0	Project Coordination	$	2,686.00
4.0	General Administration	$	7,440.00
5.0	Grant Application and Administration	$	2,030.00
	Expenses	$	604.00
	TOTAL PHASE I - CONTRACT ADMINISTRATION & COORD.	**$**	**18,908.00**
	PHASE II - SURVEY, GEOTECHNICAL AND DESIGN CONCEPT REPORT		
6.0	Topographical Surveying	$	6,197.00
7.0	Geotechnical Investigation	$	7,561.50
8.0	Preliminary Opinion of Probable Construction Cost	$	4,405.00
9.0	Preliminary Project Design Concept Report	$	3,107.00
10.0	Phase II Project Meetings	$	2,232.00
	Expenses	$	524.00
	TOTAL PHASE II - SURVEY, GEOTECHNICAL, DESIGN CONCEPT	**$**	**24,026.50**
	PHASE III - 60% DESIGN		
11.0	Prepare Plan Sheets for 60% Submittal	$	35,604.00
12.0	Prepare FAA Pavement Design Report and Form 5100	$	1,339.00
13.0	Prepare Preliminary Surface Drainage Analysis	$	1,146.00
14.0	Prepare 60% Cost Estimate	$	1,662.00
15.0	Prepare 60% Design Letter Report	$	1,769.00
16.0	Prepare FAA Form 7460 (if required))	$	874.00
17.0	Review Environmental Documentation	$	2,851.00
18.0	Phase III Project Meetings	$	3,067.00
	Expenses	$	524.00
	TOTAL PHASE III - 60% DESIGN	**$**	**48,836.00**
	PHASE IV - FINAL DESIGN (90% and Final)		
19.0	Prepare Specifications	$	6,648.00
20.0	Prepare Final Surface Drainage Analysis	$	930.00
21.0	Prepare Lighting Layout and Circuit Calcs	$	3,964.00
22.0	Update Airport Signing and Marking Plan - NIC	$	-
23.0	Erosion Control Plan	$	1,728.00
24.0	Prepare Certification of Engineering & Mod to Stds.	$	1,895.00
25.0	Prepare 90% Submittal	$	2,480.50
26.0	Prepare and Submit Final Contract Documents	$	519.50
27.0	Prepare and Submit Final Cost Estimate	$	1,424.00
28.0	Prepare and Submit Engineer's Design Report	$	2,147.50
29.0	Prepare Construction Safety and Phasing Plan	$	1,925.00
30.0	Phase IV Project Meetings	$	4,005.00
	Expenses	$	848.00
	TOTAL PHASE IV - FINAL DESIGN (90% and Final)	**$**	**28,514.50**
	PHASE V - BID ADMINISTRATION		
31.0	Prepare Advertisement for Bids	$	742.00
32.0	Bid Documents Distribution	$	1,702.00
33.0	Respond to Bidders Questions (RFIs)	$	2,841.00
34.0	Prepare & Distribute Addenda	$	1,644.00
35.0	Pre-bid Conference	$	2,427.00
36.0	Bid Opening - NIC	$	-
37.0	Bid Review and Bid Abstract	$	1,477.00
38.0	Prepare Recommendation for Award	$	665.00
	Expenses	$	210.00
	TOTAL PHASE V - BIDDING PHASE	**$**	**11,708.00**
	TOTAL MEAD & HUNT FEES	**$**	**131,993.00**
	TOTAL DIRECT SUBCONSULTANT FEES	**$**	**55,000.00**
	TOTAL PROJECT FEES	**$**	**186,993.00**

DIRECT SUB CONSULTANTS FEES		
Additional Topographic Surveying (for Design)	$	25,000.00
Additional Geotechnical Investigation (for Design)	$	30,000.00
Cultural and Biological Field Investigations	$	-
Expenses	$	-
TOTAL DIRECT SUB CONSULTANTS	**$**	**55,000.00**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE I - CONTRACT ADMINISTRATION AND COORDINATION												
1.0	**Project Scoping**												
1.1	Preliminary meetings with the City	0	5	6	0	0	0	0	1	0.5	12.5		$ 2,275.50
1.2	Prepare project scope of work and proposal	1	5	6	0	0	0	0	3	0.5	15.5		$ 2,728.50
	Estimated Total Man-hours	**1**	**10**	**12**	**0**	**0**	**0**	**0**	**4**	**1**	**28**		
	Summary Costs	$263.00	$2,160.00	$2,124.00	$0.00	$0.00	$0.00	$0.00	$380.00	$77.00			**$ 5,004.00**
2.0	**Prepare Contract and Sub-Contracts**												
	Estimated Total Man-hours	1	2	2	0	0	0	0	1	0	6		$ 1,144.00
	Summary Costs	$263.00	$432.00	$354.00	$0.00	$0.00	$0.00	$0.00	$95.00	$0.00			**$ 1,144.00**
3.0	**Project Coordination**												
	Estimated Total Man-hours	0	10	2	0	0	0	0	1	1	14		$ 2,686.00
	Summary Costs	$0.00	$2,160.00	$354.00	$0.00	$0.00	$0.00	$0.00	$95.00	$77.00			**$ 2,686.00**
4.0	**General Administration**												
	Estimated Total Man-hours	0	10	10	10	6	5	0	2	0	43		$ 7,440.00
	Summary Costs	$0.00	$2,160.00	$1,770.00	$1,440.00	$1,080.00	$800.00	$0.00	$190.00	$0.00			**$ 7,440.00**
5.0	**Grant Application and Administration**												
	Estimated Total Man-hours	0	3	0	4	0	0	4	3	1	15		$ 2,030.00
	Summary Costs	$0.00	$648.00	$0.00	$576.00	$0.00	$0.00	$444.00	$285.00	$77.00			**$ 2,030.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	360	0	0	0	0	0	0	0	360 Miles	$ 0.90	$ 324.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$ 150.00	$ -
	Airline Costs	0	0	0	0	0	0	0	0	0	0 Trips	$ 600.00	$ -
	Meals	0	2	0	0	0	0	0	0	0	2	$ 50.00	$ 100.00
	Trips	0	0	0	0	0	0	0	0	0	0 Days	$ 250.00	$ -
	Miscellaneous	0	0	0	0	0	0	0	0	0		$ 200.00	$ -
	Reproduction	0	0	0	0	0	0	0	1	0	1	$ 180.00	$ 180.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 100.00	$ -
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 604.00**
												PHASE I - CONTRACT ADMINISTRATION AND COORDINATIONTOTAL	**$ 18,908.00**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE II - SURVEY, GEOTECHNICAL INVESTIGATION, AND DESIGN CONCEPT REPORT												
6.0	**Topographical Surveying**												
6.1	Coordination (collect existing data, locate utilities)	0	0	0	2	0	8	0	1	0	11		$ 1,663.00
6.2	Survey control	0	1	0	2	0	8	0	1	0	12		$ 1,879.00
6.3	Convert survey data for design software	0	0	0	0	0	16	0	1	0	17		$ 2,655.00
	Estimated Total Man-hours	**0**	**1**	**0**	**4**	**0**	**32**	**0**	**3**	**0**	**40**		
	Summary Costs	$0.00	$216.00	$0.00	$576.00	$0.00	$5,120.00	$0.00	$285.00	$0.00			**$ 6,197.00**
7.0	**Geotechnical Investigation**												
7.1	Coordination for geotechnical work	0	0	0	2	0	4	0	0	1	7		$ 1,005.00
7.2	Establish project testing requirements	0.5	1	4	1	0	0	0	0	0	6.5		$ 1,199.50
7.3	Site Visit	0	4	0	4	4	4	0	0	0	16		$ 2,800.00
7.4	Analyze data	0	0	0	3	0	3	0	0	0	6		$ 912.00
7.5	Prepare Proposed Pavement Design Alternatives	0	2	4	0	0	0	3	1	1	11		$ 1,645.00
	Estimated Total Man-hours	**0.5**	**7**	**8**	**10**	**4**	**11**	**3**	**1**	**2**	**46.5**		
	Summary Costs	$131.50	$1,512.00	$1,416.00	$1,440.00	$720.00	$1,760.00	$333.00	$95.00	$154.00			**$ 7,561.50**
8.0	**Preliminary Opinion of Probable Construction Cost**												
8.1	Calculate Estimated Preliminary Quantities	0	0	0	2	1	8	6	0	0	17		$ 2,414.00
8.2	Prepare Preliminary OPCC	0	2	6	0	1	0	2	1	0	12		$ 1,991.00
	Estimated Total Man-hours	**0**	**2**	**6**	**2**	**2**	**8**	**8**	**1**	**0**	**29**		
	Summary Costs	$0.00	$432.00	$1,062.00	$288.00	$360.00	$1,280.00	$888.00	$95.00	$0.00			**$ 4,405.00**
9.0	**Preliminary Project Design Concept Report**												
	Estimated Total Man-hours	0	4	8	0	1	0	0	6	1	**20**		$ 3,107.00
	Summary Costs	$0.00	$864.00	$1,416.00	$0.00	$180.00	$0.00	$0.00	$570.00	$77.00			**$ 3,107.00**
10.0	**Phase II Project Meetings**												
10.1	Present Design Concept to CITY	0	4	0	4	0	0	0	0	0	8		$ 1,440.00
10.2	Coordinate Meeting with FAA etc.	0	1	0	4	0	0	0	0	0	5		$ 792.00
	Estimated Total Man-hours	**0**	**5**	**0**	**8**	**0**	**0**	**0**	**0**	**0**	**13**		
	Summary Costs	$0.00	$1,080.00	$0.00	$1,152.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$ 2,232.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	0	0	360	0	0	0	0	0	360 Miles	$ 0.90	$ 324.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$ 150.00	$ -
	Miscellaneous	0	1	0	0	0	0	0	0	0	1	$ 200.00	$ 200.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 524.00**
												PHASE II - SURVEY, GEOTECHNICAL INVESTIGATION, AND DESIGN CONCEPT REPORT TOTAL	**$ 24,026.50**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE III - 60% DESIGN PLANS												
11.0	**Prepare Plan Sheets for 60% Submittal**												
11.1	Project Layout Sheet	0	0	0	0	0	4	1	0	0	5		$ 751.00
11.2	Construction Safety and Phasing Plans	0	3	0	4	0	6	2	10	0	25		$ 3,356.00
11.3	Prepare Typical Section Sheet	0	1	2	4	0	0	1	0	0	8		$ 1,257.00
11.4	Develop potential pavement design section alternatives	0	1	2	2	0	0	1	0	0	6		$ 969.00
11.5	Project Plans 60%												
	General												
	G-001 Cover Sheet, Sheet Index & Symbols	0	0	0	0	0.5	4	0	0	0	4.5		$ 730.00
	G-002 Legend & Abbreviations	0	0	0	0	0.5	2	0	0	0	2.5		$ 410.00
	G-021 Project Layout Plan	0	1	1	0	0.5	2	0	0	0	4.5		$ 803.00
	G-041 Survey Control Plan	0	0	1	0	0.5	6	0	0		7.5		$ 1,227.00
	G-081 Construction Safety & Phasing Plan	0	1	1	0	1	2	2	0	0	7		$ 1,115.00
	Geotechnical												
	B-051 Plan and Log of Soil Borings	0	0	1	0	0	6	0	0		7		$ 1,137.00
	Civil - General												
	C-021 Erosion Control Plans	0	0	2	0	0.5	5	0	0	0	7.5		$ 1,244.00
	C-031 Erosion Control Details	0	1	1	0	0	6	4	0	0	12		$ 1,797.00
	C-051 Demolition Plans	0	0	2	0	0.5	6	0	0	0	8.5		$ 1,404.00
	C-061 Demolition Details	0	0	1	0	0	0	0	0	0	1		$ 177.00
	C-081 Geometrics	0	0	3	0	0	4	2	0	0	9		$ 1,393.00
	C-101 Grading & Paving Plans (4 Sheets)	0	1	6	0	1	8	2	0	0	18		$ 2,960.00
	C-201 Plan & Profiles (2 Sheets)	0	1	6	0	1	0	0	0	0	8		$ 1,458.00
	C-301 Typical Sections	0	0	2	0	0.5	2	0	0	0	4.5		$ 764.00
	C-311 Paving Details	0	0	0	2	0.5	0	0	0	0	2.5		$ 378.00
	Marking												
	C-651 Marking Plans (2 Sheets)	0	0	1	0	1	5	0	0	0	7		$ 1,157.00
	C-671 Marking Details	0	0	0	6	0	0	0	0	0	6		$ 864.00
	X-Sections												
	C-901 Cross Sections (3 Sheets)	0	0	4	0	2	0	0	0	0	6		$ 1,068.00
	Electrical												
	E-001 Electrical Notes & Symbols	0	0	1	0	1	5	0	0	0	7		$ 1,157.00
	E-101 Electrical Removal Plan	0	0	0	6	4	0	0	0	0	10		$ 1,584.00
	E-201 Electrical Layout Plan	0	0	4	0	8	0	0	0	0	12		$ 2,148.00
	E-501 Wiring Diagrams	0	0	4	0	8	0	0	0	0	12		$ 2,148.00
	E-601 Electrical Details	0	0	4	0	8	0	0	0	0	12		$ 2,148.00
	Estimated Total Man-hours	**0**	**10**	**49**	**24**	**39**	**73**	**15**	**10**	**0**	**167**		
	Summary Costs	$0.00	$2,160.00	$8,673.00	$3,456.00	$7,020.00	$11,680.00	$1,665.00	$950.00	$0.00			**$ 35,604.00**
12.0	**Prepare FAA Pavement Design Report and Form 5100**												
	Estimated Total Man-hours	0	1	4	0	0	2	0	1	0	0		$ 1,339.00
	Summary Costs	$0.00	$216.00	$708.00	$0.00	$0.00	$320.00	$0.00	$95.00	$0.00			**$ 1,339.00**
13.0	**Prepare Preliminary Surface Drainage Analysis**												
	Estimated Total Man-hours	0	1	4	0	0	0	2	0	0	7		$ 1,146.00
	Summary Costs	$0.00	$216.00	$708.00	$0.00	$0.00	$0.00	$222.00	$0.00	$0.00			**$ 1,146.00**
14.0	**Prepare 60% Cost Estimate**												
	Estimated Total Man-hours	0	1	2	2	2	0	4	0	0	11		$ 1,662.00
	Summary Costs	$0.00	$216.00	$354.00	$288.00	$360.00	$0.00	$444.00	$0.00	$0.00			**$ 1,662.00**
15.0	**Prepare 60% Design Letter Report**												
	Estimated Total Man-hours	0	6	0	0	0	0	1	3	1	11		$ 1,769.00
	Summary Costs	$0.00	$1,296.00	$0.00	$0.00	$0.00	$0.00	$111.00	$285.00	$77.00			**$ 1,769.00**
16.0	**Prepare FAA Form 7460 (if required))**												
	Estimated Total Man-hours	0	0	1	0	0	0	2	5	0	8		$ 874.00
	Summary Costs	$0.00	$0.00	$177.00	$0.00	$0.00	$0.00	$222.00	$475.00	$0.00			**$ 874.00**
17.0	**Review Environmental Documentation**												
	Estimated Total Man-hours	0	8	4	0	0	2	0	1	0	15		$ 2,851.00
	Summary Costs	$0.00	$1,728.00	$708.00	$0.00	$0.00	$320.00	$0.00	$95.00	$0.00			**$ 2,851.00**
18.0	**Phase III Project Meetings**												
18.1	Present 60% Design Alternatives to City	0	5	5	0	0	0	0	0	0			$ 1,965.00
18.2	Coordination Meeting	0	1	2	0	2	0	0	1	1			$ 1,102.00
	Estimated Total Man-hours	**0**	**6**	**7**	**0**	**2**	**0**	**0**	**1**	**1**	**17**		
	Summary Costs	$0.00	$1,296.00	$1,239.00	$0.00	$360.00	$0.00	$0.00	$95.00	$77.00			**$ 3,067.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	360	0	0	0	0	0	0	0	360 Miles	$ 0.90	$ 324.00
	Miscellaneous	0	0	0	0	0	0	0	1	0	1	$ 200.00	$ 200.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 524.00**
												PHASE III - 60% DESIGN PLANS TOTAL	**$ 48,836.00**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE IV - FINAL DESIGN (90% and Final)												
19.0	**Prepare Specifications**												
19.1.1	Required Federal Provisions	0	1	1	0	0	0	0	8	1	11		$ 1,230.00
19.1.2	FAA General Provisions	0	1	1	0	0	0	0	4	0	6		$ 773.00
19.1.3	Special Provisions for Airport Construction	0	1	1	0	0	0	0	4	0	6		$ 773.00
19.1.4	Technical Specifications	0	1	8	0	4	0	0	16	0	29		$ 3,872.00
	Estimated Total Man-hours	**0**	**4**	**11**	**0**	**4**	**0**	**0**	**32**	**1**	**52**		
	Summary Costs	$0.00	$216.00	$1,416.00	$0.00	$720.00	$0.00	$0.00	$1,520.00	$0.00			**$ 6,648.00**
20.0	**Prepare Final Surface Drainage Analysis**												
	Estimated Total Man-hours	0	0	4	0	0	0	2	0	0	6		$ 930.00
	Summary Costs	$0.00	$0.00	$708.00	$0.00	$0.00	$0.00	$222.00	$0.00	$0.00			**$ 930.00**
21.0	**Prepare Lighting Layout and Circuit Calcs**												
	Estimated Total Man-hours	0	0	0	0	16	4	4	0	0	24		$ 3,964.00
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$2,880.00	$640.00	$444.00	$0.00	$0.00			**$ 3,964.00**
22.0	**Update Airport Signing and Marking Plan - NIC**												
	Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		$ -
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$ -**
23.0	**Erosion Control Plan**												
	Estimated Total Man-hours	0	0	4	4	0	0	4	0	0	12		$ 1,728.00
	Summary Costs	$0.00	$0.00	$708.00	$576.00	$0.00	$0.00	$444.00	$0.00	$0.00			**$ 1,728.00**
24.0	**Prepare Certification of Engineering & Mod to Stds.**												
24.1	Sponsor Certifications	0	0	1	0	0	0	0	1	0			$ 272.00
24.2	Justifications for MODs to Standard	0.5	0	2	0	0	0	0	4	0			$ 865.50
24.3	MODs to Standard	0.5	0	3	0	0	0	0	1	0			$ 757.50
	Estimated Total Man-hours	**1**	**0**	**6**	**0**	**0**	**0**	**0**	**6**	**0**	**13**		
	Summary Costs	$263.00	$0.00	$1,062.00	$0.00	$0.00	$0.00	$0.00	$570.00	$0.00			**$ 1,895.00**
25.0	**Prepare 90% Submittal**												
	Estimated Total Man-hours	0.5	1	4	2	2	2	0	4	1	16.5		$ 2,480.50
	Summary Costs	$131.50	$216.00	$708.00	$288.00	$360.00	$320.00	$0.00	$380.00	$77.00			**$ 2,480.50**
26.0	**Prepare and Submit Final Contract Documents**												
	Estimated Total Man-hours	0.5	1	0	0	0	0	0	1	1	3.5		$ 519.50
	Summary Costs	$131.50	$216.00	$0.00	$0.00	$0.00	$0.00	$0.00	$95.00	$77.00			**$ 519.50**
27.0	**Prepare and Submit Final Cost Estimate**												
	Estimated Total Man-hours	0	1	1	2	0	0	6	0	1	11		$ 1,424.00
	Summary Costs	$0.00	$216.00	$177.00	$288.00	$0.00	$0.00	$666.00	$0.00	$77.00			**$ 1,424.00**
28.0	**Prepare and Submit Engineer's Design Report**												
	Estimated Total Man-hours	0.5	3.5	4	0	0	0	0	5	1	14		$ 2,147.50
	Summary Costs	$131.50	$756.00	$708.00	$0.00	$0.00	$0.00	$0.00	$475.00	$77.00			**$ 2,147.50**
29.0	**Prepare Construction Safety and Phasing Plan**												
	Estimated Total Man-hours	0	1	6	0	0	0	0	6	1	14		$ 1,925.00
	Summary Costs	$0.00	$216.00	$1,062.00	$0.00	$0.00	$0.00	$0.00	$570.00	$77.00			**$ 1,925.00**
30.0	**Phase IV Project Meetings**												
30.1	Present 90% Design to City	0	4	4	0	0	0	0	1	0	9		$ 1,667.00
30.2	Present Final Design to City	0	4	4	0	0	0	0	1	0	9		$ 1,667.00
30.3	Coordination Meeting	0	0	0	4	0	0	0	1	0	5		$ 671.00
	Estimated Total Man-hours	**0**	**8**	**8**	**4**	**0**	**0**	**0**	**3**	**0**	**23**		
	Summary Costs	$0.00	$1,728.00	$1,416.00	$576.00	$0.00	$0.00	$0.00	$285.00	$0.00			**$ 4,005.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	720	0	0	0	0	0	0	0	720 Miles	$ 0.90	$ 648.00
	Miscellaneous	0	0	0	0	0	0	0	1	0	1	$ 200.00	$ 200.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 848.00**
												PHASE IV - FINAL DESIGN (90% and Final) TOTAL	**$ 28,514.50**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE V - Bid Administration												
31.0	**Prepare Advertisement for Bids**												
	Estimated Total Man-hours	0	0.5	1	0	0	0	0	4	1	6.5		$ 742.00
	Summary Costs	$0.00	$108.00	$177.00	$0.00	$0.00	$0.00	$0.00	$380.00	$77.00			**$ 742.00**
32.0	**Bid Documents Distribution**												
	Estimated Total Man-hours	1	0.5	0	5	0	0	0	4	3	13.5		$ 1,702.00
	Summary Costs	$263.00	$108.00	$0.00	$720.00	$0.00	$0.00	$0.00	$380.00	$231.00			**$ 1,702.00**
33.0	**Respond to Bidders Questions (RFIs)**												
	Estimated Total Man-hours	0	2	6	0	6	0	0	2	1	17		$ 2,841.00
	Summary Costs	$0.00	$432.00	$1,062.00	$0.00	$1,080.00	$0.00	$0.00	$190.00	$77.00			**$ 2,841.00**
34.0	**Prepare & Distribute Addenda**												
	Estimated Total Man-hours	1	1	4	0	0	0	0	4	1	11		$ 1,644.00
	Summary Costs	$263.00	$216.00	$708.00	$0.00	$0.00	$0.00	$0.00	$380.00	$77.00			**$ 1,644.00**
35.0	**Pre-bid Conference**												
	Estimated Total Man-hours	0	6	0	6	0	0	0	2	1	15		$ 2,427.00
	Summary Costs	$0.00	$1,296.00	$0.00	$864.00	$0.00	$0.00	$0.00	$190.00	$77.00			**$ 2,427.00**
36.0	**Bid Opening - NIC**												
	Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		$ -
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$ -**
37.0	**Bid Review and Bid Abstract**												
	Estimated Total Man-hours	0	1	3	0	3	0	0	2	0	9		$ 1,477.00
	Summary Costs	$0.00	$216.00	$531.00	$0.00	$540.00	$0.00	$0.00	$190.00	$0.00			**$ 1,477.00**
38.0	**Prepare Recommendation for Award**												
	Estimated Total Man-hours	0	1	2	0	0	0	0	1	0	4		$ 665.00
	Summary Costs	$0.00	$216.00	$354.00	$0.00	$0.00	$0.00	$0.00	$95.00	$0.00			**$ 665.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	120	0	0	0	0	0	0	0	120 Miles	$ 0.90	$ 108.00
	Miscellaneous	0	0	0	0	0	0	0	1	0	1	$ 102.00	$ 102.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 210.00**
												PHASE V - Bid Administration TOTAL	**$ 11,708.00**

MEAD & HUNT, Inc.
Western Standard Billing Rate Schedule
Effective January 1, 2016

Standard Billing Rates

Clerical	$77.00 / hour
Interior Designer, Technical Editor	$103.00 / hour
Senior Editor	$152.00 / hour
Registered Land Surveyor	$117.00 / hour
Accounting, Administrative Assistant	$95.00 / hour
Technician I, Technical Writer	$88.00 / hour
Technician II, Surveyor - Instrument Person	$103.00 / hour
Technician III	$111.00 / hour
Technician IV	$134.00 / hour
Senior Technician	$160.00 / hour
Engineer I, Scientist I, Architect I, Planner I	$121.00 / hour
Engineer II, Scientist II, Architect II, Planner II	$133.00 / hour
Engineer III, Scientist III, Architect III, Planner III	$144.00 / hour
Senior Engineer, Senior Scientist, Senior Architect, Senior Planner, Senior Economist	$164.00 / hour
Project Engineer, Project Scientist, Project Architect, Project Planner	$177.00 / hour
Senior Project Engineer, Senior Project Scientist, Senior Project Architect, Senior Project Planner	$216.00 / hour
Senior Associate	$263.00 / hour
Principal	$273.00 / hour
Senior Client/Project Manager	$273.00 / hour

Expenses

Geographic Information or GPS Systems	$32.00 / hour
Total Station Survey Equipment	$16.00 / hour
Charges for other equipment may appear in a proposal	
Out-Of-Pocket Direct Job Expenses	cost plus 15%
Such as reproductions, sub-consultants / contractors, etc.	

Travel Expense

Company or Personal Car Mileage	$0.90 / mile
Air and Surface Transportation	cost plus 15%
Lodging and Sustenance	cost plus 15%

Billing & Payment

Travel time is charged for work required to be performed out-of-office. A minimum of two hours will be billed for any work out-of-office.

Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice. An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of invoice.

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UKIAH REGIONAL AIRPORT

Airport Pavement Management Program and PCN Calculations

Scope of Services

AIP Project No. 3-06-0268-014-2016

September 22, 2016

OVERVIEW

Mead & Hunt, Inc. (Consultant) will provide engineering services to prepare an Airport Pavement Management Plan (APMP) for Ukiah Regional Airport, for the City of Ukiah (City). The term APMP can be used interchangeable with "Pavement Management System (PMS), and "Pavement Maintenance-Management Program" (PMMP). The methods and techniques used in preparation of the APMP shall be in conformance with Federal Aviation Administration (FAA) Advisory Circular (AC) 150/5380-7B, "*Airport Pavement Management Program."* The APMP is a set of defined procedures for collecting, analyzing, maintaining, and reporting pavement data. Federally obligated airports should perform a detailed inspection of their airport every year, and perform a Pavement Condition Index (PCI) survey every three years.

The FAA also requested a Pavement Classification Number (PCN) analysis be performed by the City at Ukiah Regional Airport, which will be included as part of the APMP study. The PCN analysis will be conducted on City-maintained airfield pavements. In order to derive PCN values, a geotechnical investigation will have to be performed to provide subsurface information in areas for which records are not available or the pavement sections are unknown. The PCN calculations will be performed using the FAA COMFAA program in accordance with Advisory Circular (AC) 150/5335-5C *"Pavement Strength – PCN."*

SCOPE OF SERVICES

The Consultant will coordinate the following services:

A. Geotechnical Investigation

1. Consultant to subcontract with a geotechnical engineering firm to perform an investigation of the airfield pavement section thickness and subsurface soil strength, for which there is not currently information available. The investigation will be conducted for the following airfield pavements: the primary runway - Runway 15-33, parallel Taxiway A, connector Taxiways C and E, pavement around northwest parking aprons, and hangar taxilanes (Hangar Areas 1 and 2).
2. The geotechnical investigation shall include up to eleven (11) random borings to a depth of 10 feet. The soil borings are to be classified, and samples obtained to perform the laboratory testing as summarized below:
    a. In situ moisture content, ASTM D2937 (11 tests);
    b. Maximum density-optimum moisture of bulk samples, ASTM D698 (4 tests);
    c. Grain Size Distribution, ASTM D422 (4 tests);
    d. Atterberg Limits, ASTM D4318 (4 tests); and
    e. California Bearing Ratio (CBR), ASTM D1883 (6 tests).
3. A report will be prepared detailing the geotechnical investigation, which will include the following:

a. A description of the site surface and subsurface conditions encountered at the time of the field investigation;
b. Results of laboratory testing;
c. Tabulated structural pavement sections measured at each drill hole site;
d. Recommendations related to geotechnical aspects of:
    1) Site preparation, engineered fill, subdrains and subgrades;
    2) Subgrade stabilization methods;
    3) Shrinkage or bulking factors for on-site soils; and
e. Appendices, which will present a summary of the field investigation and laboratory testing programs.

4. This scope assumes the geotechnical investigation will be completed under City escort and during daytime working hours. The work will be scheduled in advance with the Airport.

B. APMP Study

1. Prepare an inventory of existing pavement and, if available, obtain pavement construction history from any previous APMP reports or available City records. The following will be depicted:
    a. Identification of all runways, taxiways, and aprons broken into sections having similar properties;
    b. Dimensions and areas of pavements and pavement sections;
    c. Type of pavement surface;
    d. Year of construction and most recent rehabilitation (if known); and
    e. Type of funding used for recent projects (AIP or City funds).
2. Conduct a visual condition survey of each airfield pavement area to identify and quantify pavement distress.
3. Generate current Pavement Condition Ratings (and PCIs) for each paved area based upon the Visual Condition Survey and the Consultant's judgment of the pavement condition. Prepare an AutoCAD drawing that graphically shows condition ratings of the pavement.
4. Based upon the results of the pavement inspection and analysis, prepare pavement maintenance, rehabilitation, and repair recommendations for the next five (5) years.

C. PCN Calculations and Analysis

1. The PCN calculations will be performed using the FAA COMFAA program in accordance with Advisory Circular (AC) 150/5335-5C.
2. The previously prepared aircraft fleet mix used for the recent runway rehabilitation project will be utilized for the intended use and type of aircraft on the airfield pavements.
3. Up to seven (7) PCN models will be determined for the following pavement areas:
    a. Runway (1);
    b. Taxiways (3); and
    c. Aprons and taxilanes (3).

D. Reporting

1. Consultant will prepare draft report (3 copies) detailing analysis and recommendations for City review. The APMS report will include a discussion of the pavement distress, pavement condition ratings, maintenance and repair recommendations, and associated cost estimates. Drawings will be included depicting Pavement Features and Pavement Condition Ratings. A color graphic will be prepared to illustrate the PCN information calculated for the designated airfield pavements. The report will also include the geotechnical report as an appendix.
2. After City's review, Consultant will incorporate City's comments, finalize, and provide three (3) copies of the final report and an electronic copy to the City.

CONSULTANT EXPERTISE REQUIRED

The Consultants will be Civil Engineers experienced in the evaluation and design of airport pavements in accordance with FAA standards. The Consultants shall be registered in the State of California to practice their professions.

SERVICES PROVIDED BY THE CITY

The City and Consultant agree that the following items will be provided by the City and, if added to the Consultant's work, will be considered as extra services:

1. Any environmental analysis.
2. Provide airside escorts for geotechnical investigation team and provide NOTAMS.
3. Any permit fees from City, State, County, or utility companies, etc.
4. Use of PAVER or MicroPAVER computer programs for the preparation of the analysis.
5. Any services not covered under Scope of Services.

SCHEDULE

The geotechnical investigation, inventory, and draft report submission will be completed within ninety (90) calendar days of the Notice to Proceed. The final report shall be submitted within 15 calendar days of receiving the City's written comments to the draft report.

COMPENSATION FOR SERVICES

For the services described under Scope of Services, the Consultant will be paid a lump sum amount of Forty-eight Thousand Four Hundred Eighteen Dollars ($48,418). This cost shall not be exceeded without written authorization from the City. A breakdown of the costs are included in *Attachment 1*. Payment shall be made based upon actual time and expenses as approved by the City based upon the Consultant's current Standard Billing Rate Schedule, attached as *Attachment 2.*

UKIAH REGIONAL AIRPORT

Engineering Services Cost Estimate

Airport Pavement Management Program (APMP)

and PCN Calculations

BASIC ENGINEERING DESIGN SERVICES

General Administration & Coordination						
Senior Associate	5	Hours	@	$ 263.00	$	1,315.00
Senior Project Engineer	15	Hours	@	$ 216.00	$	3,240.00
Accounting	6	Hours	@	$ 95.00	$	570.00
				Subtotal	$	5,125.00
Geotechnical Investigation						
Senior Project Engineer	2	Hours	@	$ 216.00	$	432.00
Subconsultant - Geotechnical Services	1	Each (cost +15%)	@	$ 13,500.00	$	13,500.00
				Subtotal	$	13,932.00
APMP Study - Visual Condition Survey and Analysis						
Senior Project Engineer	12	Hours	@	$ 216.00	$	2,592.00
Project Engineer	24	Hours	@	$ 177.00	$	4,248.00
Engineer II	4	Hours	@	$ 133.00	$	532.00
Trip	1	Each	@	$ 400.00	$	400.00
				Subtotal	$	7,772.00
APMP Study - Maintenance Program and Costs						
Senior Project Engineer	4	Hours	@	$ 216.00	$	864.00
Project Engineer	8	Hours	@	$ 177.00	$	1,416.00
Engineer II	24	Hours	@	$ 133.00	$	3,192.00
				Subtotal	$	5,472.00
PCN Calculation and Analysis (3 Models)						
Senior Project Engineer	8	Hours	@	$ 216.00	$	1,728.00
Project Engineer	36	Hours	@	$ 177.00	$	6,372.00
Engineer II	12	Hours	@	$ 133.00	$	1,596.00
				Subtotal	$	9,696.00
Reporting						
Senior Project Engineer	8	Hours	@	$ 216.00	$	1,728.00
Project Engineer	16	Hours	@	$ 177.00	$	2,832.00
Engineer II	8	Hours	@	$ 133.00	$	1,064.00
Administrative Assistant	6	Hours	@	$ 95.00	$	570.00
Expenses - Reproduction	1	Each	@	$ 227.00	$	227.00
				Subtotal	$	6,421.00
TOTAL BASIC ENGINEERING					**$**	**48,418.00**

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Effective January 1, 2016

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Senior Editor	$152.00 / hour
Registered Land Surveyor	$117.00 / hour
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Technician I, Technical Writer	$88.00 / hour
Technician II, Surveyor - Instrument Person	$103.00 / hour
Technician III	$111.00 / hour
Technician IV	$134.00 / hour
Senior Technician	$160.00 / hour
Engineer I, Scientist I, Architect I, Planner I	$121.00 / hour
Engineer II, Scientist II, Architect II, Planner II	$133.00 / hour
Engineer III, Scientist III, Architect III, Planner III	$144.00 / hour
Senior Engineer, Senior Scientist, Senior Architect, Senior Planner, Senior Economist	$164.00 / hour
Project Engineer, Project Scientist, Project Architect, Project Planner	$177.00 / hour
Senior Project Engineer, Senior Project Scientist, Senior Project Architect, Senior Project Planner	$216.00 / hour
Senior Associate	$263.00 / hour
Principal	$273.00 / hour
Senior Client/Project Manager	$273.00 / hour

Expenses

Geographic Information or GPS Systems	$32.00 / hour
Total Station Survey Equipment	$16.00 / hour
Charges for other equipment may appear in a proposal	
Out-Of-Pocket Direct Job Expenses	cost plus 15%
Such as reproductions, sub-consultants / contractors, etc.	

Travel Expense

Company or Personal Car Mileage	$0.90 / mile
Air and Surface Transportation	cost plus 15%
Lodging and Sustenance	cost plus 15%

Billing & Payment

Travel time is charged for work required to be performed out-of-office. A minimum of two hours will be billed for any work out-of-office.

Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice. An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of invoice.

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City of Ukiah

ITEM NO.: 7d

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: **AUTHORIZE THE MAYOR TO SIGN LETTERS OF SUPPORT FOR CALIFORNIA SENATE BILL 1 (BEALL) and ASSEMBLY BILL 1 (Frazier) REGARDING TRANSPORTATION FUNDING**

Summary: The City Council will consider authorizing the Mayor to sign letters of support for Senate Bill 1 (Beall) and Assembly Bill 1 (Frazier) regarding transportation funding.

Background: The Legislature and the Governor were unable to pass a transportation funding package during last year's Special Session on Transportation and Infrastructure. However, they did commit to addressing the matter early in this new legislative session. The Governor's budget proposal is expected to include a funding proposal similar to his $3.1 Billion proposal last year. Additionally a 2/3 majority in both houses of the Legislature offers a new opportunity to pass a funding proposal.

The current transportation funding system is antiquated due to fuel efficiency advancements and a gas tax which was set in 1994 and has remained unadjusted.

AB 1 and SB 1 would raise revenue over a variety of sources:

- A 12 cent increase to the gas tax (SB 1 would ask to phase this increase in over 3 years);
- Ending the Board of Equalization's "true up" process on the unreliable price based excise tax on gas;
- A $38 increase to the vehicle registration fee;
- A $100 vehicle registration fee on zero emission vehicles;
- A 20 cent increase to the diesel excise tax;
- $300 million from existing cap and trade funds; and
- $500 million in vehicle weight fees phased in over five years.

Discussion: The League of California Cities is asking local cities to remind Legislators and the Governor to keep their commitment made at the end of last year's Special Session to fund California's deteriorating streets and roads. For Council's consideration are letters of support, SB 1 (Beall – Attachment 1) and AB 1 (Frazier – Attachment 2), for new legislative proposals which will generate about $6 billion annually and provide comprehensive and sensible transportation reforms, modest increases to existing revenue sources, and meaningful infrastructure investments.

Continued on Page 2

RECOMMENDED ACTION(S): Authorize the Mayor to sign letters of support for California Senate Bill 1 (Beall) and Assembly Bill 1 (Frazier) regarding transportation funding.

ALTERNATIVES: Do not authorize support for SB 1 (Beall) and/or AB 1(Frazier).

Citizens advised:	MTA
Requested by:	Councilmember Scalmanini
Prepared by:	Kristine Lawler, City Clerk
Coordinated with:	Sage Sangiacomo, City Manager and Mayor Brown
Presenters:	Councilmember Scalmanini
Attachments:	1. Draft Letter of Support for SB 1 (Beall) 2. Draft Letter of Support for AB 1 (Frazier)

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Approved: _____
Sage Sangiacomo, City Manager

FISCAL IMPACT:			
Budgeted Amount in 15-16 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**
N/A	N/A	N/A	Yes ☐ No ☒

City of Ukiah

January 18, 2017

The Honorable Jim Beall
Chair, Senate Transportation Committee
California State Capitol, Room 2082
Sacramento, CA 95814
FAX: (916) 651-4915

RE: **SB 1 (Beall). Transportation Funding.** *(as introduced December 5, 2016)*
Notice of Support

Dear Senator Beall:

The City of Ukiah is pleased to support your SB 1, which represents a comprehensive transportation proposal inclusive of sensible reforms, modest increases to existing revenue sources, and robust infrastructure investment. The proposal presents an opportunity for the new legislature to advance a comprehensive framework to address the overwhelming backlog of repair and deferred maintenance as well as other transportation needs in the early part of 2017.

It would be an understatement to say the time to act is now to address the $73 billion unmet funding need for local streets and roads and $72 billion backlog to the State's Highway System. For local streets and roads alone, the funding need grows by an additional $20 billion in just ten years. With the expressed commitment of Legislative Leadership and this Administration to getting this done in the early parts of 2017, we urge this legislature's immediate attention to this proposal as the vehicle to deliver this victory for California.

The City of Ukiah would use these funds to repair, maintain and improve the condition of its 53 Centerline miles of streets. The City, like most of California has a Pavement Condition Index (PCI) rating well below the National Average. Currently the City's PCI is 41, which is classified as poor.

When fully phased in, SB 1 would generate an additional $6 billion annually to provide desperately needed funding for the state and local transportation network. To repair and maintain existing transportation infrastructure, the proposal would generate up to $2.4 billion and $2.2 billion annually for the state's highway system and local streets and roads, respectively. The bill also provides nearly $600 million for freight and the state's trade corridors, over a half billion for transit and intercity rail, and up to $150 million to support active transportation programs throughout the state.

The proposal takes the approach of raising revenue over a variety of sources, such as a 12 cent increase to the gas tax to restore some of its purchasing power phased in over three years, ending the Board of Equalization's "true up" process on the price based excise tax on gas, a $38 increase to the vehicle registration fee, a $100 vehicle registration fee on zero emission vehicles, a 20 cent increase to the diesel excise tax, $300 million from existing cap and trade funds, and returning $500 million in vehicle weight fees phased in over five years.

In addition to raising revenue, the proposal includes a series of reforms to improve efficiency, transparency, and accountability, such as restoring independence to the California Transportation

Commission, creating the Office of the Transportation Inspection General with audit and investigation authority over the state's transportation spending, and establishing local reporting requirements on local transportation spending. To streamline roadwork, the bill permanently extends and expands on the limited exemptions to California's Environmental Quality Act (CEQA) for repair, maintenance, and minor alteration projects on existing roadways to cities and counties with populations greater than 100,000 and state roadways. The proposal also creates an advanced mitigation program which authorizes the Natural Resources Agency to establish state and regional transportation mitigation plans and mitigation banks to allow transportation projects to fulfill their environmental requirements in advance.

Overall, this proposal provides a comprehensive transportation reform and funding package that picks up where we left off at the end of the special session, while giving this legislature an opportunity for early action. While the legislature has had success in recent years in balancing the state budget, we can no longer afford to ignore our most basic repair and maintenance needs if we wish to avoid systematic failure of the state's entire transportation infrastructure. There may be no better way to put Californians back to work and stimulate our economy than making the roads we and our children rely on everyday safe again.

For these reasons, the City of Ukiah **Supports** SB 1 (Beall).

Sincerely,

Jim O. Brown
Mayor
City of Ukiah

cc: Senator Mike McGuire
Assembly Member Jim Woods
Assembly Member Jim Frazier
Kristine Guerrero, League of California Cities

City of Ukiah

January 18, 2017

The Honorable Jim Frazier
Chair, Assembly Transportation Committee
California State Capitol, Room 3091
Sacramento, CA 95814
FAX: (916) 319-2111

RE: **AB 1 (Frazier). Transportation Funding.** *(as introduced December 5, 2016)*
Notice of Support

Dear Assemblymember Frazier:

The City of Ukiah is pleased to support your AB 1, which represents a comprehensive transportation proposal inclusive of sensible reforms, modest increases to existing revenue sources, and robust infrastructure investment. The proposal presents an opportunity for the new legislature to advance a comprehensive framework to address the overwhelming backlog of repair and deferred maintenance as well as other transportation needs in the early part of 2017.

It would be an understatement to say the time to act is now to address the $73 billion unmet funding need for local streets and roads and $72 billion backlog to the State's Highway System. For local streets and roads alone, the funding need grows by an additional $20 billion in just ten years. With the expressed commitment of Legislative Leadership and this Administration to getting this done in the early parts of 2017, we urge this legislature's immediate attention to this proposal as the vehicle to deliver this victory for California.

The City of Ukiah would use these funds to repair, maintain and improve the condition of its 53 Centerline miles of streets. The City, like most of California has a Pavement Condition Index (PCI) rating well below the National Average. Currently the City's PCI is 41, which is classified as poor.

When fully phased in, AB 1 would generate an additional $6 billion annually to provide desperately needed funding for the state and local transportation network. To repair and maintain existing transportation infrastructure, the proposal would generate up to $2.4 billion and $2.2 billion annually for the state's highway system and local streets and roads, respectively. The bill also provides nearly $600 million for freight and the state's trade corridors, over a half billion for transit and intercity rail, and up to $150 million to support active transportation programs throughout the state.

The proposal takes the approach of raising revenue over a variety of sources, such as a 12 cent increase to the gas tax to restore some of its purchasing power, ending the Board of Equalization's "true up" process on the price based excise tax on gas, a $38 increase to the vehicle registration fee, a $100 vehicle registration fee on zero emission vehicles, a 20 cent increase to the diesel excise tax, $300 million from existing cap and trade funds, and returning $500 million in vehicle weight fees phased in over five years.

In addition to raising revenue, the proposal includes a series of reforms to improve efficiency, transparency, and accountability, such as restoring independence to the California Transportation Commission, creating the Office of the Transportation Inspection General with audit and investigation authority over the state's transportation spending, and establishing local reporting

requirements on local transportation spending. To streamline roadwork, the bill permanently extends and expands on the limited exemptions to California's Environmental Quality Act (CEQA) for repair, maintenance, and minor alteration projects on existing roadways to cities and counties with populations greater than 100,000 and state roadways. The proposal also creates an advanced mitigation program which authorizes the Natural Resources Agency to establish state and regional transportation mitigation plans and mitigation banks to allow transportation projects to fulfill their environmental requirements in advance.

Overall, this proposal provides a comprehensive transportation reform and funding package that picks up where we left off at the end of the special session, while giving this legislature an opportunity for early action. While the legislature has had success in recent years in balancing the state budget, we can no longer afford to ignore our most basic repair and maintenance needs if we wish to avoid systematic failure of the state's entire transportation infrastructure. There may be no better way to put Californians back to work and stimulate our economy than making the roads we and our children rely on everyday safe again.

For these reasons, the City of Ukiah **Supports** AB 1 (Frazier).

Sincerely,

Jim O. Brown
Mayor
City of Ukiah

cc: Senator Mike McGuire
Assembly Member Jim Woods
Assembly Member Jim Frazier
Kristine Guerrero, League of California Cities

City of Ukiah

ITEM NO.: 7e

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE CITY MANAGER TO EXECUTE AN ENGINEERING SERVICES AGREEMENT WITH MEAD & HUNT, INC. TO COMPLETE AN AIRPORT PAVEMENT MANAGEMENT PROGRAM (APMP) STUDY WITH PAVEMENT CLASSIFICATION NUMBER (PCN CALCULATION) IN THE AMOUNT OF $48,418

Summary: The FAA has awarded a grant for an Airport Pavement Management Program (APMP) study with Pavement Classification Number (PCN calculation) and Mead & Hunt, Inc. has submitted an agreement to provide the engineering services.

Background: The original runway paving was completed in 1942 where only minor maintenance was performed until 1984 when the runway and taxiways were repaved. A slurry seal project was completed in 1997 on the runway and taxiways. The current pavement has been in place for thirty-two (32) years. The FAA (Federal Aviation Administration) has provided very little money to perform pavement maintenance in the past. The current goal of the FAA is to provide continued maintenance and a plan for airports to follow to insure a longer life to runways and taxiways.

Under both State law and FAA procurement requirements, engineering services must be procured in a two-step process. In step one the best qualified firm is selected based on previously established criteria. In step two, the cost of services is negotiated with the top rated firm. If a satisfactory price cannot be negotiated with that firm, the City can initiate negotiations with the second place firm.

In 2013, Mead & Hunt was selected as the top-ranked consultant. This selection allows Mead & Hunt to provide engineering services that requires only an independent fee estimate for future projects.

Discussion: Staff is requesting that the City Manager be authorized to sign the Engineering Services Agreement with Mead & Hunt, Inc. (Attachment #1.) This project will give an updated assessment of pavement conditions and will allow development of a better maintenance plan to prolong the useful life of airport pavements. PCN values will bring an airport into compliance with FAA standards. Geotechnical data will also be useful in development of costs for future pavement rehabilitations. There is no current data on the runway or taxiways pavements.

Continued on Page 2

RECOMMENDED ACTION(S): Authorize City Manager to execute an Engineering Services Agreement with Mead & Hunt, Inc. to complete an Airport Pavement Management Program (APMP) study with Pavement Classification Number (PCN calculation) in the amount of $48, 418.

ALTERNATIVES: Do not accept offer and provide direction to staff.

Citizens advised:	None
Requested by:	Greg Owen, Airport Manager
Contacts/Prepared by:	Greg Owen, Airport Manager and Mary Horger, Procurement Manager.
Coordinated with:	Sage Sangiacomo, City Manager
Presenters:	Greg Owen, Airport Manager and Mary Horger, Procurement Manager.
Attachment:	1. Design Engineering Scope of Services

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Approved: _____
Sage Sangiacomo, City Manager

As part of the of the grant process, a fee estimate is required from an independent consulting firm. Staff contacted a firm called Independent Fee Estimates. Staff then requested Independent Fee Estimates to perform the required review of this project.

Independent Fee Estimate

TOTAL PROJECT FEES	**$62,714.90**

Mead & Hunt

TOTAL PROJECT FEES	**$48,418.00**

As you can see from the table above Independent Fee Estimate shows that the proposal from Mead & Hunt was competitive and a lower cost.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
$50,000	FAA	778.00.000.52100.15041	Yes ☐ No ☒	N/A

Project Budget

778.00.000.52100.15041	$50,000	Expense
778.00.000.52100.15041	$ 3,000	Local match
778.00.000.43299.15041	$45,000	FAA revenue
778.00.000.43190.15041	$ 2,000	State match

UKIAH MUNICIPAL AIRPORT
City of Ukiah
Runway 15-33 Pavement Rehabilitation and Taxiway Realignment
Design Engineering Scope of Services

September 23, 2016

PROJECT DESCRIPTION

The City of Ukiah (CITY) has requested a scope of services from Mead & Hunt, Inc. (CONSULTANT) to provide engineering and design services to reduce the width of the existing runway, which is 4,415 feet long by 150 feet wide, to 75 feet wide, at the Ukiah Municipal Airport. The remaining pavement will be rehabilitated by a combination of several different pavement repair methods as determined by the geotechnical and field testing investigations. It is anticipated that the rehabilitation will involve crack repair work, application of a slurry seal, installation of new MIRLs, and the application of new markings.

In addition, Taxiways B and D existing connector taxiways do not meet current Federal Aviation Administration (FAA) standards. This project will include review of the required design standards to address the proposed alignment changes, and the design of the new connector taxiway, Taxiways A2 and A4, meeting current FAA design standards. Sufficient design will be performed to accommodate these changes as they relate to their intersection with the proposed runway width reduction. Additional design will be required at a later date to address changes to other taxiways within the taxiway system on the Airport.

Also included in this grant is a Non-Federal Reimbursable Agreement between the Department of Transportation, the FAA, and the City of Ukiah for engineering services to "Replace VASI with PAPI and Relocate REILs." That agreement and its scope of work and fees, is addressed under a separate contract document between the FAA and the City of Ukiah.

This project will be funded by the FAA's Airport Improvement Program (AIP) grant number 3-06-0268-013-2016.

This Scope of Services represents the work to be provided CONSULTANT to the CITY for the preparation of the design and the bidding documents for the Runway 15-33 Pavement Reduction and Rehabilitation and Demolition of Taxiways B and D, and the construction of new connector Taxiways A2 and A4.

DESIGN SERVICE PHASES

PHASE I CONTRACT ADMINISTRATION AND COORDINATION

This phase involves those activities required for defining the scope of project, negotiating contract and subcontracts, and general coordination and administration for the duration of the project, including (but not limited to) the following activities:

1.0 PROJECT SCOPING

1.1 Preliminary Meetings with the CITY

CONSULTANT will confer with the CITY to ascertain project requirements, finances, schedules, and other pertinent matters and will meet, if needed, with the FAA and other concerned agencies

and parties on matters affecting the project, and will arrive at a mutual understanding of such matters with the CITY. The CITY shall provide the CONSULTANT with any environmental documents available. The CONSULTANT will determine the need for topographical surveying and pavement/geotechnical testing. It is anticipated that there will be a maximum of two (2) meeting(s) with the CITY and/or the FAA, with one meetings occurring at the project location.

1.2 Prepare Project Scope of Work and Proposal

This task includes preparing the scope of work and fee proposal and negotiating the contract scope and fee with the CITY. This also includes coordination with subconsultants for scopes and fees.

2.0 PREPARE CONTRACT AND SUB-CONTRACTS

This includes preparing the CONSULTANT-CITY contract and preparing subconsultant contracts.

3.0 PROJECT COORDINATION (coordination with Design Team, CITY, FAA etc.)

CONSULTANT will coordinate with the subconsultants, CITY, FAA, and other applicable agencies to complete the work elements in Phase I. Weekly progress meetings will be held with the design team and CITY along with monthly reports to the FAA.

4.0 GENERAL ADMINISTRATION

Provide general administration during the design. A Project Manager will be assigned to this Project to ensure continuity through all phases of work. The Project Manager's responsibilities include the following:

a. Define tasks, schedules, and costs.
b. Monitor work progress and resolve problems.
c. Maintain up-to-date schedules.
d. Coordinate with the CITY to receive their input; address their concerns; keep them informed regarding project status; obtain their concurrence on project scope, cost, and schedule; and obtain their input and approval of concepts and final design.
e. Focus the efforts of the CONSULTANT and subconsultants to expedite the design of a quality Project that meets the needs and budget of the CITY.
f. Maintain quality control on work of the CONSULTANT and subconsultants. Implement and monitor a program of Quality Control (QC) and Quality Assurance (QA).
g. Prepare invoices to submit to the CITY in accordance with the CITY's standard invoice requirements.

5.0 GRANT APPLICATION AND ADMINISTRATION

This element of work includes the preparation of the grant application before design has been completed and revisions to the application after bids are accepted. Preparation of the application will include the following:

a. Federal forms 424 and 5100, current forms.
b. Create program narrative, discussing the purpose and need of the work and the method of accomplishment
c. Project Funding Summary
d. Prepare Preliminary Estimate

e. Include current Exhibit A Property Map

f. Prepare an exhibit of proposed project area to be submitted with application

g. Prepare the Sponsor's Certifications (all that pertain to this project; usually 4 certifications)

h. Attach the current Grant Assurances

i. Include Title VI Assurances

The CONSULTANT will prepare an electronic "application package" in pdf. format and submit to the CITY for approval and signatures. CITY will then send two (2) copies of the signed application package to the FAA for further processing.

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PHASE I DELIVERABLES

1) Final Scope of Services – Two (2) original
2) Executed Contract – Three (3) originals
3) Grant Application – Four (4) copies

PHASE II SURVEY, GEOTECHNICAL INVESTIGATION, AND DESIGN CONCEPT REPORT

6.0 TOPOGRAPHICAL SURVEYING

6.1. Coordination to Collect Existing Data and Locate Existing Facilities and Utilities
CONSULTANT will coordinate the collection of existing data and locate known utilities. This task includes collection and review of as-built plans and available existing survey information in order to gather information on existing topography, facilities, and utilities. This also includes coordination for field utility locates with CITY and FAA. The CONSULTANT will coordinate with field survey crews to establish survey limits, coordinate access, establish survey schedule, and provide available survey control information.

6.2. Survey Control (CONSULTANT and Subconsultant)
Survey control will be established and used for design surveys. The CONSULTANT will provide a drawing showing the location of the existing or established control for the project. The CONSULTANT will coordinate necessary bench loop and traverse procedures to verify accuracy of vertical and horizontal control points. If applicable, the CONSULTANT will establish runway end coordinates and runway centerline alignments, and tie these into the project survey control.

6.3. Convert Survey Data for Design Software
This work includes analyzing the topographical surveying data and preparing the data for use with computer modeling. Included are establishment of design coordinates and alignments to be used, inputting raw survey data into the computer to generate a design surface, review computer generated surface, and generate contours, and process pavement profiles and cross sections.

7.0 GEOTECHNICAL INVESTIGATION

7.1 Coordination for Geotechnical Work
This task includes data collection, review of as-built plans, and compiling available existing geotechnical information in order to gather information on existing soil conditions and past

geotechnical or pavement test results. Coordination will be done with the geotechnical sub-CONSULTANT to schedule work and establish any work constraint parameters.

7.2 Establish Project Testing Requirements

The CONSULTANT will determine the type and frequency of geotechnical testing required for the project. The testing shall consider such items as pavement type, design methodology, type of wheel loading, and weight of design aircraft (e.g. greater than or less than 60,000 lbs.). The CONSULTANT will use this information to perform the following tasks:

a. Determine soil boring locations and frequency of testing.

b. Develop a project sketch showing location and coordinates of borings.

c. Determine soil sampling locations and types of soils testing required.

7.3 Site Visit

Perform visual assessment of the existing pavement and document visible distresses. Calculate quantity of and severity of cracks and their locations.

7.4 Analyze Data

After receiving the testing report from the geotechnical firm, the CONSULTANT will analyze the data and existing geotechnical data from previous projects, to determine appropriate pavement designs to be incorporated into the plans.

7.5 Prepare Proposed Pavement Design Alternatives

The CONSULTANT will use the information obtained in the geotechnical investigation to determine the pavement sections required to support the design vehicle or aircraft using FAA Advisory Circular 150/5320-6E, *Airport Pavement Design and Evaluation*. Particular consideration will be given to reusing existing material when practical and minimizing construction material off haul as part of the design.

The following efforts will be completed under this task:

a. Verify the pavement section based on accepted FAA pavement design procedures. The applicable design program to be used will be the most current version of FAARFIELD. Develop pavement design alternatives and make recommendations as to the most economical pavement section and/or rehabilitation alternative. Perform pavement design calculation with a total of up to three (3) pavement design alternatives, one (1) full reconstruction alternatives and two (1) overlay alternatives, traditional mill and overlay and cold in place recycling options.

b. Evaluate pavement design alternatives using the guidelines and procedures provided in FAA Advisory Circular 150/5335-5C, *Standardized Method of Reporting Pavement Strength – PCN*.

c. Calculate sub-excavation, undercutting, and other techniques for subgrade stabilization.

d. Review proposed pavement analysis with FAA Engineer during the review meeting included at the completion of this element.

e. Prepare pavement design narrative to describe the design procedure, historic design, and justification for the COUNTY and FAA.

After receiving the testing report from the geotechnical firm, the CONSULTANT will analyze the data and existing geotechnical data from previous projects, to determine appropriate pavement designs to be incorporated into the plans.

8.0 PREPARE PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST (OPCC)

8.1 Calculate Estimated Preliminary Quantities

The CONSULTANT will calculate necessary quantities for the various work items. Quantities will be consistent with the Specifications and acceptable quantity calculation practices. Electrical and drainage improvements will not be evaluated as part of this phase. The CONSULTANT will include contingency line items in the OPCC for such items.

8.2 Prepare Preliminary OPCC

The CONSULTANT will provide a preliminary OPCC based on record cost data and similar work. The OPCC shall include all costs for design, construction, construction administration, and CITY administration, for grant application purposes. The OPCC shall be included in the Preliminary Project Design Concept Report.

9.0 PREPARE PRELIMINARY PROJECT DESIGN CONCEPT REPORT

The objective of this phase is to investigate, evaluate and provide a recommendation to the CITY of the preferred pavement rehabilitation, based on the best engineering practices, for the Project. The purpose of the report is to document the design approach and provide justification for the preferred alternative to the FAA for their consideration and to obtain their concurrence with the design method, as well as gain funding eligibility. To document the results of this phase a Preliminary Project Design Concept Report will be prepared. The report will include the summary of the following:

a. Project description and exhibits.
b. Evaluation of existing pavement condition.
c. Evaluation of applicable pavement geometric design.
d. FAA Advisory Circular 150/5300-13A evaluation of existing pavement characteristics.
e. Evaluation of topography and surface gradients per FAA standards.
f. Pavement Rehabilitation Alternative Analysis and recommendation.
g. Geotechnical analysis and subgrade recommendations.
h. Preliminary OPCC.

10.0 PHASE II PROJECT MEETINGS

The CONSULTANT will arrange and lead a meeting to review Phase II work progress, as described in the subtasks below. The CONSULTANT will produce drawings and handouts, as needed, to conduct each meeting and will prepare minutes to document the discussions.

10.1 Present Design Concept Alternatives and Recommendations to CITY

The CONSULTANT will prepare for and conduct a meeting to present the findings of the preliminary engineering phase and any alternatives and recommendations for the project.

10.2 Coordination Meeting (with FAA, Caltrans, local agencies, subconsultants, etc.) and Site Investigation Visit

The CONSULTANT will conduct one coordination meeting in conjunction with one site visit to the Airport (or other named site) if needed.

PHASE II DELIVERABLES

At the completion of Phase II, the CONSULTANT will deliver the following information to the CITY:

1) Draft Preliminary Project Design Concept Report – Electronic submittal.
2) Final Preliminary Project Design Concept Report – Three (3) bound hard copies.
3) Geotechnical Report – Provided as part of the report.

PHASE III 60% DESIGN PLANS

11.0 PREPARE PLAN SHEETS FOR 60% SUBMITTAL

11.1 Prepare a project layout sheet that will depict the proposed improvements.

11.2 Prepare the Construction Safety and Phasing Plan sheets.

11.3 Prepare a typical section sheet with preliminary design sections for review.

11.4 Develop and review impact of potential pavement design section alternatives.

11.5 Project Plans – 60%

Plan sheets will be prepared depicting the proposed improvements as indicated under Project Description. The following is a general list of drawings that will be used as a guideline. Actual number and title of drawings may be modified during the design process.

General:

G-001	Cover Sheet, Sheet Index and Symbols
G-002	Legend and Abbreviations
G-003	General Notes
G-021	Project Layout Plan
G-041	Survey Control Plan
G-081	Construction Safety and Phasing Plan

Geotechnical:

B-051	Plan and Log of Soil Borings

Civil:

General

C-021	Erosion Control Plans
C-031	Erosion Control Details
C-051	Demolition Plans
C-061	Demolition Details
C-081	Geometrics
C-101	Grading and Drainage Plans
C-201	Plan and Profiles
C-301	Typical Sections
C-311	Paving Details

Marking

C-651	Marking Plans
C-671	Marking Details

X-Sections

C-901	Cross Sections

12.0 PREPARE FAA PAVEMENT DESIGN REPORT AND FAA FORM 5100.

This task will consist of using information obtained in the geotechnical investigation to calculate the required pavement sections required to support the design vehicle or aircraft using FAA Advisory Circular 150/5320-6E, *Airport Pavement Design and Evaluation*.

The following efforts will be completed under this task:

a. Determine critical design aircraft or vehicle based on current and forecasted aircraft fleet mix and vehicular use.

b. Develop the pavement section based on accepted FAA pavement design programs. The applicable design program to be used is FAARFIELD. Develop pavement design alternatives and make recommendations as to the most economical pavement section and/or rehabilitation alternative.

c. Evaluate interim and ultimate pavement strength requirements.

d. Evaluate effects of pavement profile on adjacent operational pavement areas and future apron/taxiway pavement rehabilitation.

e. Evaluate subgrade stabilization technics - over excavation, undercutting, cement/lime treatment and other techniques for subgrade stabilization.

f. Review proposed pavement analysis with FAA Engineer.

g. Prepare pavement design narrative to describe the design procedure, historic design, and justification for the FAA and CITY.

h. Prepare FAA Pavement Design Form 5100 for each separate pavement section for inclusion in the final Engineer's Design Report.

13.0 PREPARE PRELIMINARY SURFACE DRAINAGE ANALYSIS

Preliminary surface drainage design will be completed in accordance with standard engineering practices, local requirements, and in accordance with the FAA Advisory Circular 150/5320-5C, *Surface Drainage Design*. The CONSULTANT will also examine the Storm Water Pollution Prevention Plan (SWPPP) provided by CITY to determine whether it's up to date or whether it needs to be updated to include the proposed development. The CONSULTANT will also determine which drainage permits will be needed by the proposed development.

14.0 PREPARE 60% COST ESTIMATE

a. Calculate Estimated 60% Quantities. The CONSULTANT will calculate necessary quantities for the various work items. Quantities will be consistent with the specifications and acceptable quantity calculation practices.

b. Prepare 60% Cost Estimate. The CONSULTANT will provide a preliminary cost estimate based on record cost data and similar work. Cost estimate shall be included in the Design Letter Report.

15.0 PREPARE 60% DESIGN LETTER REPORT

To document the results of a 60% design, a letter report will be prepared. The report will include the summary of the project scope, geometrics, pavement design, drainage design, pavement marking, environmental issues, construction phasing plans, and a preliminary project construction cost. The report will also contain details on alternative design concepts that were investigated (if any) as part of the preliminary design effort and recommendations on which alternatives to pursue. This report will discuss funding, budget, strategies for bidding the project and potential use of bid alternates. The information will be presented in letter report format for review by the CITY.

16.0 PREPARE FAA FORM 7460 (if required)
CONSULTANT will complete a notice of proposed construction or alteration as per FAA guidelines and will send the form to the CITY to be submitted to the FAA.

17.0 REVIEW ENVIRONMENTAL DOCUMENTATION.
CONSULTANT will review environmental documentation provided by the CITY and meet with the CITY to discuss the documents and the impact of this data on the proposed Airport improvements.

18.0 PHASE III PROJECT MEETINGS
The CONSULTANT will arrange and lead meetings to address Phase III work progress, as described in the subtasks below. The CONSULTANT will produce drawings and handouts, as needed, to conduct each meeting and will prepare minutes to document the discussions.

18.1 Present 60% Design Alternatives and Recommendations to CITY
The CONSULTANT will prepare for and conduct a meeting at the Airport to present and discuss the findings of the 60% engineering phase and any alternatives and recommendations for the project.

18.2 Coordination Meeting (with FAA, Caltrans, local agencies, subconsultants, etc.) and Site Investigation Visit
The CONSULTANT will conduct one coordination meeting in conjunction with one site visit to the Airport (or other named site) if needed.

PHASE III DELIVERABLES

At the completion of Phase III, the CONSULTANT will deliver the following information to the CITY:

1) 60% Design Report – Two (2) copies
2) Plans in support of 60% design – Two (2) copies
3) FAA Form 7460 – Two (2) copies
4) FAA Pavement Report and Form 5100 – Two (2) Copies

PHASE IV FINAL DESIGN (90% and Final)

19.0 PREPARE SPECIFICATIONS
The CONSULTANT will assemble the specifications and bid documents for CITY to use in obtaining competitive bids for the work. All documents shall meet current FAA Standards for AIP funded projects.

19.1 Prepare Bidding and Contract Documents
The CONSULTANT will prepare bidding and contract documents including, but not limited to, Invitation for Bids (Notice to Bidders), Instruction to Bidders, Proposal (Bid Form), List of Subcontractors, FAA Required Certifications, Equal Employment Opportunity Clauses, DBE Requirements, Suspension and Debarments Requirements, Sample Construction Contract/Agreement, Bid Bond, Performance Bond, and Payment Bond. All documents shall be based on the current FAA standards and provisions.

19.1.1 Required Federal Provisions

Federal laws and regulations require that specific contract provisions be included in federally funded contracts, as established within the grant assurances. Consultant will include the Required Federal Provisions in the bid documents. These requirements cover items such as:

- Affirmative Action Plan
- Buy American Preferences
- Civil Rights
- Disadvantaged Business Enterprises
- Federal Fair Labor Standards Act (Minimum Wage)
- Lobbying and Influencing Federal Employees
- Occupational Safety and Health Act
- Davis Bacon Requirements
- Equal Employment Opportunity
- Non-segregated Facilities

19.1.2 FAA General Provisions (Advisory Circular 150-5370-10G)

FAA requires these provisions be included and complied with for all projects funded with federal grant monies through the Airport Improvement Program (AIP), as established within the grant assurances. The CONSULTANT will include the FAA General Provisions and provide any project specific information. These provisions cannot be modified other than where noted in the document.

19.1.3 Prepare Special Provisions for Airport Construction

The CONSULTANT will prepare Special Provisions to address, or expand on, conditions specific to construction on airports that require additional clarification. They will include, but are not limited to information regarding the following items (as applicable):

- General Safety Requirements, Airfield Safety and Traffic Control
- Record Drawings
- Time Limitations
- Liquidated Damages
- Barricades and Runway Closure Markers
- Radio Communication
- Access and Security
- Work Hour Limitations
- SWPPP Requirements and guidance for Contractor

19.1.4 Prepare Technical Specifications

The CONSULTANT will prepare Technical Specifications using FAA Standard Specifications and FAA format. For work not covered by FAA Standards, CITY or Caltrans Standard Specifications will be used.

20.0 PREPARE FINAL SURFACE DRAINAGE ANALYSIS

Using the findings from the preliminary drainage analysis completed in Phase II, a final surface drainage and storm sewer impact design will be completed in accordance with standard engineering practices, local requirements, and the FAA Advisory Circular 150/5320-5C, *Surface Drainage Design*.

21.0 PREPARE LIGHTING LAYOUT AND CIRCUIT CALCULATIONS

The CONSULTANT will establish the lighting layouts and equipment necessary to meet FAA criteria and standards and to meet the National Electrical Code. Included for this work item are the following tasks:

a. Layout light locations.
b. Visit site to inventory existing equipment.
c. Determine functional characteristics of proposed system (e.g. voltage/current, facility control, etc.).
d. Design new home-run circuiting in coordination with the location of the vault.
e. Determine sign legends and sign sizes, if not being reused.
f. Calculate voltage drop and estimate wire size to meet the National Electrical Code.
g. Layout conduit locations and sizes.
h. Calculate fault current.
i. Calculate regulator, transformer, and control equipment sizes.
j. Prepare narrative discussion (layout, equipment selection, sizes, electrical calculations).

22.0 UPDATE AIRPORT SIGNING AND MARKING PLAN - **NIC**

23.0 EROSION CONTROL PLAN

The CONSULTANT will develop an Erosion Control Plan for the project that is in general conformance with BAT (Best Available Technology) management practices. The plan will detail types of erosion control measures recommended for the site in addition to other information needed for the NPDES permitting application. The Contractor shall prepare the SWPPP. This information shall include, but not limited to:

a. Project Location
b. Size of Disturbance of Project
c. Amount of Impervious Surface
d. Hydrologic Classification of Site
e. Receiving Waters
f. Site Drainage Overview

24.0 PREPARE SPONSOR CERTIFICATIONS, JUSTIFICATIONS FOR MODIFICATIONS TO FAA STANDARDS, AND MODIFICATION OF STANDARDS (if required)

24.1 Sponsor Certifications

The CONSULTANT will complete the required Sponsor Certifications verifying the plans and specifications were developed in accordance with Federal guidelines, and the Equipment/Construction certification.

24.2 Justifications for Modification of Standards

If any additions or modifications are made to FAA Standards (General Provisions and/or Technical Specifications) justifications for the change must be provided to the FAA. CONSULTANT will prepare justifications as needed; these will be included in the Engineer's Design Report.

24.3 Modification of Standards

If necessary, the CONSULTANT will prepare a Request for Modification to Standards, if found to be necessary for the project.

25.0 PREPARE 90% SUBMITTAL

Based on CITY's written review comments on the preliminary submittal, prepare 90% engineering design documents of all improvements. This work shall include:

a. Perform internal QA/QC for all documents included in the 90% submittal.
b. Prepare and submit 90% plans.
c. Prepare and submit 90% specifications and bid documents.
d. Prepare and submit 90% cost estimate.
e. Conduct 90% review meeting with the CITY to go over submitted data and discuss schedule for final submittals.

26.0 PREPARE AND SUBMIT FINAL CONTRACT DOCUMENTS

A final set of contract documents will be prepared that will incorporate revisions, modifications, and corrections determined during the FAA and CITY's review of the ninety percent (90%) submittal.

27.0 PREPARE AND SUBMIT FINAL COST ESTIMATE

a. Calculate Estimated Final Quantities. Prepare Final Cost Estimate.
b. Using the final quantities calculated following the completion of the plans and specifications, the CONSULTANT will prepare the final construction cost estimate. The estimate will be based on information obtained from previous projects, contractors, material suppliers, and other databases available.

28.0 PREPARE AND SUBMIT ENGINEER'S DESIGN REPORT

Prepare the Engineer's Design Report in conformance with FAA requirements. The report will include a summary and explanation of the project design including (as applicable) geometrics, pavement and electrical design, drainage design, pavement marking, environmental issues, phasing plans, and a project schedule. The report will also contain any alternative design concepts that were investigated and evaluated. A construction operation plan will be included, as well as a final Engineer's cost estimate. This report will also include details for bidding the project and recommended bid alternates. The report shall include, but not be limited to, the following:

a. Project Scope
b. Design Standards
c. Topographic Survey Summary
d. Geotechnical Investigation Summary (report included as an Appendix)
e. Design Geometrics (reference Federal Advisory Circular 150/5300-13A)
f. Pavement Design Analysis (reference Federal Advisory Circular 150/5320-6E)
g. Drainage Considerations
h. Pavement Marking Considerations
i. Airport Operational Safety (reference Federal Advisory Circular 150/5370-2F)
j. Construction Estimate
k. Project Schedule and Construction Phasing

l. Summary of Contract Documents
m. Construction Inspection and Testing
n. Deviations From FAA Standards
o. Sponsor Certification for Project Plans and Specifications
p. Sponsor Certification for Equipment/Construction Contract

29.0 PREPARE CONSTRUCTION SAFETY AND PHASING PLAN

CONSULTANT will prepare a Construction Safety and Phasing Plan (CSPP) in conformance with FAA Standards and AC 150/5370-2F, *Operations on Airports During Construction*. The CSPP will be uploaded to the FAA online portal for review and approval. The final CSPP will be included in the Bid Document package and will include the following information:

a. Overview & Purpose
b. Construction Safety Responsibility of Each Party
c. Construction Phasing, including (but not limited to):
    - Phasing and time limitations
    - Areas and operations affected by construction
    - Wildlife management
    - Hazardous materials management
    - Inspection requirements
    - Marking and signs for access routes
    - Protection of runway and taxiway critical areas
    - Safety plan compliance document
d. Construction Safety and Phasing Plan Sheet(s)

30.0 PHASE IV PROJECT MEETINGS

The CONSULTANT will arrange and lead the meetings as described below. The CONSULTANT will produce drawings and handouts, as needed, to conduct each meeting and shall issue minutes to document the discussion. The following meetings shall be included in Phase IV:

30.1 Conduct 90% Submittal review meeting (1)

The CONSULTANT will prepare for and conduct a meeting at the Airport to present the results of the 90% engineering phase and any alternatives and recommendations for the project.

30.2 Conduct Final Submittal review meeting (1)

The CONSULTANT will prepare for and conduct a meeting at the Airport to present the findings of the Final engineering phase and any alternatives and recommendations for the project.

30.3 Coordination meetings with CITY and FAA (1)

The CONSULTANT will conduct one coordination meeting in conjunction with one site visits to the Airport (or other named site) if needed.

PHASE IV DELIVERABLES

During the Phase IV design effort, the CONSULTANT will deliver all of the following information to the CITY:

1) 90% Contract Documents – Four (4) copies each
2) 90% Cost Estimates – Four (4) copies each
3) Final Contract Documents – Four (4) hard copies each; One (1) camera-ready set of full and half size plans, one (1) camera-ready set of original Contract Documents, and electronic files of all documents.
4) Final Engineer's Design Report – Four (4) bound copies
5) Construction Safety and Phasing Plan – to be included in final bid documents.

PHASE V BID ADMINISTRATION

31.0 PREPARE ADVERTISEMENT FOR BIDS

Required advertisement dates and bidding dates will be established. CONSULTANT will prepare the Advertisement in conformance with FAA and local standards and submit a copy of the advertisement to the CITY. The CITY shall arrange for the legal advertising in conformance with local standards and shall pay for the associated cost of advertising.

32.0 BID DOCUMENTS DISTRIBUTION

CONSULTANT will prepare and upload Contract Documents to Quest Construction Data Network (QuestCDN.com). Contractors interested in bidding on the project can register and pay a fee (approximately $20) to download the Contract Documents. Bidders will be responsible for submitting their bids to the CITY similar to previous projects.

33.0 RESPOND TO BIDDERS QUESTIONS (RFI's)

During the bidding process, the CONSULTANT will be available to clarify bidding issues with contractors and suppliers, and for consultation with the various entities associated with the project. This item also includes contacting bidders to generate interest in the project.

34.0 PREPARE AND DISTRIBUTE ADDENDA

CONSULTANT will prepare and issue bid addenda as appropriate to interpret, clarify, or change the bidding documents as required by the CITY or the FAA. Addenda will be made available to the plan holders electronically via QuestCDN.com. Any addenda that are generated as a sole result of the CITY's error or omission, or FAA request, will be considered as extra services, and the CONSULTANT will be reimbursed for this effort as an amendment to this contract.

35.0 PRE-BID CONFERENCE

CONSULTANT will arrange for and conduct Pre-Bid Conference. The Project Manager and Project Engineer will attend and conduct the Pre-Bid Conference with potential contractors and the CITY to review the project and answer questions. The conference will be conducted at the Airport and will include a site inspection. Meeting minutes will be prepared and distributed.

36.0 BID OPENING - **NIC**

37.0 BID REVIEW AND BID ABSTRACT

CONSULTANT will advise CITY as to the acceptability of any subcontractors, suppliers, and other persons and organizations proposed by the bidders and as to the acceptability of substitute materials and equipment proposed by bidders. The CONSULTANT will prepare a spreadsheet that includes all bid items for the purpose of evaluating the lowest bidder. The CONSULTANT will input the as-bid unit prices into the spreadsheet and verify mathematical computations of the bids. The CONSULTANT will then provide recommendations to the CITY as to the name of the Apparent Low Bidder.

38.0 PREPARE RECOMMENDATION FOR AWARD

The CONSULTANT will prepare a Recommendation of Award for the CITY to accept or reject the bids as submitted. If rejection is recommended, the CONSULTANT will provide an explanation for their recommendation and possible alternative actions that the CITY can pursue to complete the project. Once the contract award is made, the CONSULTANT will distribute the bid tabulations at request of the CITY.

PHASE V DELIVERABLES

1) Bid Documents – as required for bidding.
2) Bid Abstract – Two (2) copies and electronic files.
3) Recommendation of Award – Two (2) copies and electronic files.

CITY'S RESPONSIBILITIES

1) The CITY shall provide all criteria and full information as to the CITY's requirements for the Project including: design objectives and constraints; space, capacity, and performance requirements, flexibility, and expandability, and any budgetary limitations; furnish copies of all design and construction standards that CITY will require to be included in the drawings and specifications; and furnish copies of the CITY's standard forms, conditions, and related documents for CONSULTANT to include in the bidding documents, where applicable.
2) Provide access to and make all provisions for the CONSULTANT to enter upon public and private lands as required for the CONSULTANT to perform such work as surveys and inspections in the development of the Project.
3) Furnish or otherwise make available such Project related information and data as is reasonably required to enable CONSULTANT to complete services as described in this scope.
4) Advertise for proposals from bidders (legal advertisement), open proposals at the appointed time and place, and pay all costs incidental of thereto.
5) Designate a CITY Representative with respect to the work to be performed under this Agreement. The CITY's Representative shall have complete authority to transmit instructions, receive information, and interpret and define the CITY's policy and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement.
6) Obtain approvals and permits from governmental agencies.

ADDITIONAL SERVICES

If authorized in writing by CITY, the CONSULTANT may provide additional services of the types listed below, and CITY will compensate as stated under "Compensation, Additional Services" section of this scope.

1) Revisions to the drawings or specifications previously approved by the CITY.
2) Services in connection with changes in the scope, extent, or character of portions of the Project or its design requirements.
3) Services in connection with Contract Change Orders requested by the CITY, and services to evaluate changes or substitutions proposed by the contractor after award of the Construction Contract.
4) Services resulting from CITY's request to evaluate additional alternative solutions beyond those identified in scope of work or services required as a result of CITY providing incomplete or incorrect Project information.
5) Services during construction of the Project.
6) Any miscellaneous services not specifically described in this "Scope of Services."

SCHEDULE OF COMPLETION

1) The CONSULTANT will complete all work called for under Phase II – survey, Geotechnical and Design Concept Report within fifty-five (55) working days from the date the CITY issues the Notice to Proceed with the work.
2) The CONSULTANT will complete all work called for under Phase III – 60% Design within forty-five (45) working days from the date the FAA issues comments on the Design Concept Report.
3) The CONSULTANT will complete the 90% submittal detailed in Phase IV – Final Design within forty (40) working days of receipt of CITY's review comments on the 60% submittal.
4) The CONSULTANT will complete the final Engineer's Design Report and Final Contract Documents detailed in Phase IV – Final Design, for use in bidding, within twenty-five (25) working days of the receipt of CITY's and FAA's review comments on the 90% submittal

COMPENSATION FOR SERVICES

1) Payment for all work outlined in Scope of Services, Phase I, II, III, IV, and V shall be a fixed fee of One Hundred Eighty-nine Thousand Nine Hundred Ninety-three Dollars ($189,993.00). This fee shall include labor, materials, expenses, and incidentals necessary to complete the work as described herein. An Engineering Services Cost Estimate is included as Attachment 1 to this Scope of Services. Payments will be made monthly based on the percentage of work complete.
2) Payment for any additional services requested by the CITY will be performed on a time-and-expense basis in conformance with the Mead & Hunt, Inc. Standard Billing Rate Schedule (2016) included as Attachment 2 to this Scope of Services. The CONSULTANT will establish the budget for additional services prior to the start of work and may not exceed the budget without written authorization from the CITY. Any additional services must be authorized in writing by the CITY.

Aviation Services Design Engineering Work scope

AIRPORT: Ukiah Municipal Airport
LOCATION: Ukiah, California
AIP PROJECT NO. 3-06-0268-013-2016
PROJECT DESCRIPTION: Runway 15-33 Pavement Reduction and Rehabilitation and Demolition of Taxiways B&D

PROJECT NUMBER: 2112200-160246.01
DATE: 9/218/16
REV. NO: 0

	PHASE I - CONTRACT ADMINISTRATION AND COORDINATION	ENGINEERING FEES	
1.0	Project Scoping	$	5,004.00
2.0	Prepare Contract and Sub-Contracts	$	1,144.00
3.0	Project Coordination	$	2,686.00
4.0	General Administration	$	7,440.00
5.0	Grant Application and Administration	$	2,030.00
	Expenses	$	604.00
	TOTAL PHASE I - CONTRACT ADMINISTRATION & COORD.	**$**	**18,908.00**
	PHASE II - SURVEY, GEOTECHNICAL AND DESIGN CONCEPT REPORT		
6.0	Topographical Surveying	$	6,197.00
7.0	Geotechnical Investigation	$	7,561.50
8.0	Preliminary Opinion of Probable Construction Cost	$	4,405.00
9.0	Preliminary Project Design Concept Report	$	3,107.00
10.0	Phase II Project Meetings	$	2,232.00
	Expenses	$	524.00
	TOTAL PHASE II - SURVEY, GEOTECHNICAL, DESIGN CONCEPT	**$**	**24,026.50**
	PHASE III - 60% DESIGN		
11.0	Prepare Plan Sheets for 60% Submittal	$	35,604.00
12.0	Prepare FAA Pavement Design Report and Form 5100	$	1,339.00
13.0	Prepare Preliminary Surface Drainage Analysis	$	1,146.00
14.0	Prepare 60% Cost Estimate	$	1,662.00
15.0	Prepare 60% Design Letter Report	$	1,769.00
16.0	Prepare FAA Form 7460 (if required))	$	874.00
17.0	Review Environmental Documentation	$	2,851.00
18.0	Phase III Project Meetings	$	3,067.00
	Expenses	$	524.00
	TOTAL PHASE III - 60% DESIGN	**$**	**48,836.00**
	PHASE IV - FINAL DESIGN (90% and Final)		
19.0	Prepare Specifications	$	6,648.00
20.0	Prepare Final Surface Drainage Analysis	$	930.00
21.0	Prepare Lighting Layout and Circuit Calcs	$	3,964.00
22.0	Update Airport Signing and Marking Plan - NIC	$	-
23.0	Erosion Control Plan	$	1,728.00
24.0	Prepare Certification of Engineering & Mod to Stds.	$	1,895.00
25.0	Prepare 90% Submittal	$	2,480.50
26.0	Prepare and Submit Final Contract Documents	$	519.50
27.0	Prepare and Submit Final Cost Estimate	$	1,424.00
28.0	Prepare and Submit Engineer's Design Report	$	2,147.50
29.0	Prepare Construction Safety and Phasing Plan	$	1,925.00
30.0	Phase IV Project Meetings	$	4,005.00
	Expenses	$	848.00
	TOTAL PHASE IV - FINAL DESIGN (90% and Final)	**$**	**28,514.50**
	PHASE V - BID ADMINISTRATION		
31.0	Prepare Advertisement for Bids	$	742.00
32.0	Bid Documents Distribution	$	1,702.00
33.0	Respond to Bidders Questions (RFIs)	$	2,841.00
34.0	Prepare & Distribute Addenda	$	1,644.00
35.0	Pre-bid Conference	$	2,427.00
36.0	Bid Opening - NIC	$	-
37.0	Bid Review and Bid Abstract	$	1,477.00
38.0	Prepare Recommendation for Award	$	665.00
	Expenses	$	210.00
	TOTAL PHASE V - BIDDING PHASE	**$**	**11,708.00**
	TOTAL MEAD & HUNT FEES	**$**	**131,993.00**
	TOTAL DIRECT SUBCONSULTANT FEES	**$**	**55,000.00**
	TOTAL PROJECT FEES	**$**	**186,993.00**

DIRECT SUB CONSULTANTS FEES		
Additional Topographic Surveying (for Design)	$	25,000.00
Additional Geotechnical Investigation (for Design)	$	30,000.00
Cultural and Biological Field Investigations	$	-
Expenses	$	-
TOTAL DIRECT SUB CONSULTANTS	**$**	**55,000.00**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE I - CONTRACT ADMINISTRATION AND COORDINATION												
1.0	**Project Scoping**												
1.1	Preliminary meetings with the City	0	5	6	0	0	0	0	1	0.5	12.5		$ 2,275.50
1.2	Prepare project scope of work and proposal	1	5	6	0	0	0	0	3	0.5	15.5		$ 2,728.50
	Estimated Total Man-hours	**1**	**10**	**12**	**0**	**0**	**0**	**0**	**4**	**1**	**28**		
	Summary Costs	$263.00	$2,160.00	$2,124.00	$0.00	$0.00	$0.00	$0.00	$380.00	$77.00			**$ 5,004.00**
2.0	**Prepare Contract and Sub-Contracts**												
	Estimated Total Man-hours	1	2	2	0	0	0	0	1	0	6		$ 1,144.00
	Summary Costs	$263.00	$432.00	$354.00	$0.00	$0.00	$0.00	$0.00	$95.00	$0.00			**$ 1,144.00**
3.0	**Project Coordination**												
	Estimated Total Man-hours	0	10	2	0	0	0	0	1	1	14		$ 2,686.00
	Summary Costs	$0.00	$2,160.00	$354.00	$0.00	$0.00	$0.00	$0.00	$95.00	$77.00			**$ 2,686.00**
4.0	**General Administration**												
	Estimated Total Man-hours	0	10	10	10	6	5	0	2	0	43		$ 7,440.00
	Summary Costs	$0.00	$2,160.00	$1,770.00	$1,440.00	$1,080.00	$800.00	$0.00	$190.00	$0.00			**$ 7,440.00**
5.0	**Grant Application and Administration**												
	Estimated Total Man-hours	0	3	0	4	0	0	4	3	1	15		$ 2,030.00
	Summary Costs	$0.00	$648.00	$0.00	$576.00	$0.00	$0.00	$444.00	$285.00	$77.00			**$ 2,030.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	360	0	0	0	0	0	0	0	360 Miles	$ 0.90	$ 324.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$ 150.00	$ -
	Airline Costs	0	0	0	0	0	0	0	0	0	0 Trips	$ 600.00	$ -
	Meals	0	2	0	0	0	0	0	0	0	2	$ 50.00	$ 100.00
	Trips	0	0	0	0	0	0	0	0	0	0 Days	$ 250.00	$ -
	Miscellaneous	0	0	0	0	0	0	0	0	0		$ 200.00	$ -
	Reproduction	0	0	0	0	0	0	0	1	0	1	$ 180.00	$ 180.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 100.00	$ -
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 604.00**
												PHASE I - CONTRACT ADMINISTRATION AND COORDINATIONTOTAL	**$ 18,908.00**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE II - SURVEY, GEOTECHNICAL INVESTIGATION, AND DESIGN CONCEPT REPORT												
6.0	**Topographical Surveying**												
6.1	Coordination (collect existing data, locate utilities)	0	0	0	2	0	8	0	1	0	11		$ 1,663.00
6.2	Survey control	0	1	0	2	0	8	0	1	0	12		$ 1,879.00
6.3	Convert survey data for design software	0	0	0	0	0	16	0	1	0	17		$ 2,655.00
	Estimated Total Man-hours	**0**	**1**	**0**	**4**	**0**	**32**	**0**	**3**	**0**	**40**		
	Summary Costs	$0.00	$216.00	$0.00	$576.00	$0.00	$5,120.00	$0.00	$285.00	$0.00			**$ 6,197.00**
7.0	**Geotechnical Investigation**												
7.1	Coordination for geotechnical work	0	0	0	2	0	4	0	0	1	7		$ 1,005.00
7.2	Establish project testing requirements	0.5	1	4	1	0	0	0	0	0	6.5		$ 1,199.50
7.3	Site Visit	0	4	0	4	4	4	0	0	0	16		$ 2,800.00
7.4	Analyze data	0	0	0	3	0	3	0	0	0	6		$ 912.00
7.5	Prepare Proposed Pavement Design Alternatives	0	2	4	0	0	0	3	1	1	11		$ 1,645.00
	Estimated Total Man-hours	**0.5**	**7**	**8**	**10**	**4**	**11**	**3**	**1**	**2**	**46.5**		
	Summary Costs	$131.50	$1,512.00	$1,416.00	$1,440.00	$720.00	$1,760.00	$333.00	$95.00	$154.00			**$ 7,561.50**
8.0	**Preliminary Opinion of Probable Construction Cost**												
8.1	Calculate Estimated Preliminary Quantities	0	0	0	2	1	8	6	0	0	17		$ 2,414.00
8.2	Prepare Preliminary OPCC	0	2	6	0	1	0	2	1	0	12		$ 1,991.00
	Estimated Total Man-hours	**0**	**2**	**6**	**2**	**2**	**8**	**8**	**1**	**0**	**29**		
	Summary Costs	$0.00	$432.00	$1,062.00	$288.00	$360.00	$1,280.00	$888.00	$95.00	$0.00			**$ 4,405.00**
9.0	**Preliminary Project Design Concept Report**												
	Estimated Total Man-hours	0	4	8	0	1	0	0	6	1	**20**		$ 3,107.00
	Summary Costs	$0.00	$864.00	$1,416.00	$0.00	$180.00	$0.00	$0.00	$570.00	$77.00			**$ 3,107.00**
10.0	**Phase II Project Meetings**												
10.1	Present Design Concept to CITY	0	4	0	4	0	0	0	0	0	8		$ 1,440.00
10.2	Coordinate Meeting with FAA etc.	0	1	0	4	0	0	0	0	0	5		$ 792.00
	Estimated Total Man-hours	**0**	**5**	**0**	**8**	**0**	**0**	**0**	**0**	**0**	**13**		
	Summary Costs	$0.00	$1,080.00	$0.00	$1,152.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$ 2,232.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	0	0	360	0	0	0	0	0	360 Miles	$ 0.90	$ 324.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$ 150.00	$ -
	Miscellaneous	0	1	0	0	0	0	0	0	0	1	$ 200.00	$ 200.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 524.00**
												PHASE II - SURVEY, GEOTECHNICAL INVESTIGATION, AND DESIGN CONCEPT REPORT TOTAL	**$ 24,026.50**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE III - 60% DESIGN PLANS												
11.0	**Prepare Plan Sheets for 60% Submittal**												
11.1	Project Layout Sheet	0	0	0	0	0	4	1	0	0	5		$ 751.00
11.2	Construction Safety and Phasing Plans	0	3	0	4	0	6	2	10	0	25		$ 3,356.00
11.3	Prepare Typical Section Sheet	0	1	2	4	0	0	1	0	0	8		$ 1,257.00
11.4	Develop potential pavement design section alternatives	0	1	2	2	0	0	1	0	0	6		$ 969.00
11.5	Project Plans 60%												
	General												
	G-001 Cover Sheet, Sheet Index & Symbols	0	0	0	0	0.5	4	0	0	0	4.5		$ 730.00
	G-002 Legend & Abbreviations	0	0	0	0	0.5	2	0	0	0	2.5		$ 410.00
	G-021 Project Layout Plan	0	1	1	0	0.5	2	0	0	0	4.5		$ 803.00
	G-041 Survey Control Plan	0	0	1	0	0.5	6	0	0		7.5		$ 1,227.00
	G-081 Construction Safety & Phasing Plan	0	1	1	0	1	2	2	0	0	7		$ 1,115.00
	Geotechnical												
	B-051 Plan and Log of Soil Borings	0	0	1	0	0	6	0	0		7		$ 1,137.00
	Civil - General												
	C-021 Erosion Control Plans	0	0	2	0	0.5	5	0	0	0	7.5		$ 1,244.00
	C-031 Erosion Control Details	0	1	1	0	0	6	4	0	0	12		$ 1,797.00
	C-051 Demolition Plans	0	0	2	0	0.5	6	0	0	0	8.5		$ 1,404.00
	C-061 Demolition Details	0	0	1	0	0	0	0	0	0	1		$ 177.00
	C-081 Geometrics	0	0	3	0	0	4	2	0	0	9		$ 1,393.00
	C-101 Grading & Paving Plans (4 Sheets)	0	1	6	0	1	8	2	0	0	18		$ 2,960.00
	C-201 Plan & Profiles (2 Sheets)	0	1	6	0	1	0	0	0	0	8		$ 1,458.00
	C-301 Typical Sections	0	0	2	0	0.5	2	0	0	0	4.5		$ 764.00
	C-311 Paving Details	0	0	0	2	0.5	0	0	0	0	2.5		$ 378.00
	Marking												
	C-651 Marking Plans (2 Sheets)	0	0	1	0	1	5	0	0	0	7		$ 1,157.00
	C-671 Marking Details	0	0	0	6	0	0	0	0	0	6		$ 864.00
	X-Sections												
	C-901 Cross Sections (3 Sheets)	0	0	4	0	2	0	0	0	0	6		$ 1,068.00
	Electrical												
	E-001 Electrical Notes & Symbols	0	0	1	0	1	5	0	0	0	7		$ 1,157.00
	E-101 Electrical Removal Plan	0	0	0	6	4	0	0	0	0	10		$ 1,584.00
	E-201 Electrical Layout Plan	0	0	4	0	8	0	0	0	0	12		$ 2,148.00
	E-501 Wiring Diagrams	0	0	4	0	8	0	0	0	0	12		$ 2,148.00
	E-601 Electrical Details	0	0	4	0	8	0	0	0	0	12		$ 2,148.00
	Estimated Total Man-hours	**0**	**10**	**49**	**24**	**39**	**73**	**15**	**10**	**0**	**167**		
	Summary Costs	$0.00	$2,160.00	$8,673.00	$3,456.00	$7,020.00	$11,680.00	$1,665.00	$950.00	$0.00			**$ 35,604.00**
12.0	**Prepare FAA Pavement Design Report and Form 5100**												
	Estimated Total Man-hours	0	1	4	0	0	2	0	1	0	0		$ 1,339.00
	Summary Costs	$0.00	$216.00	$708.00	$0.00	$0.00	$320.00	$0.00	$95.00	$0.00			**$ 1,339.00**
13.0	**Prepare Preliminary Surface Drainage Analysis**												
	Estimated Total Man-hours	0	1	4	0	0	0	2	0	0	7		$ 1,146.00
	Summary Costs	$0.00	$216.00	$708.00	$0.00	$0.00	$0.00	$222.00	$0.00	$0.00			**$ 1,146.00**
14.0	**Prepare 60% Cost Estimate**												
	Estimated Total Man-hours	0	1	2	2	2	0	4	0	0	11		$ 1,662.00
	Summary Costs	$0.00	$216.00	$354.00	$288.00	$360.00	$0.00	$444.00	$0.00	$0.00			**$ 1,662.00**
15.0	**Prepare 60% Design Letter Report**												
	Estimated Total Man-hours	0	6	0	0	0	0	1	3	1	11		$ 1,769.00
	Summary Costs	$0.00	$1,296.00	$0.00	$0.00	$0.00	$0.00	$111.00	$285.00	$77.00			**$ 1,769.00**
16.0	**Prepare FAA Form 7460 (if required))**												
	Estimated Total Man-hours	0	0	1	0	0	0	2	5	0	8		$ 874.00
	Summary Costs	$0.00	$0.00	$177.00	$0.00	$0.00	$0.00	$222.00	$475.00	$0.00			**$ 874.00**
17.0	**Review Environmental Documentation**												
	Estimated Total Man-hours	0	8	4	0	0	2	0	1	0	15		$ 2,851.00
	Summary Costs	$0.00	$1,728.00	$708.00	$0.00	$0.00	$320.00	$0.00	$95.00	$0.00			**$ 2,851.00**
18.0	**Phase III Project Meetings**												
18.1	Present 60% Design Alternatives to City	0	5	5	0	0	0	0	0	0			$ 1,965.00
18.2	Coordination Meeting	0	1	2	0	2	0	0	1	1			$ 1,102.00
	Estimated Total Man-hours	**0**	**6**	**7**	**0**	**2**	**0**	**0**	**1**	**1**	**17**		
	Summary Costs	$0.00	$1,296.00	$1,239.00	$0.00	$360.00	$0.00	$0.00	$95.00	$77.00			**$ 3,067.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	360	0	0	0	0	0	0	0	360 Miles	$ 0.90	$ 324.00
	Miscellaneous	0	0	0	0	0	0	0	1	0	1	$ 200.00	$ 200.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 524.00**
												PHASE III - 60% DESIGN PLANS TOTAL	**$ 48,836.00**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE IV - FINAL DESIGN (90% and Final)												
19.0	**Prepare Specifications**												
19.1.1	Required Federal Provisions	0	1	1	0	0	0	0	8	1	11		$ 1,230.00
19.1.2	FAA General Provisions	0	1	1	0	0	0	0	4	0	6		$ 773.00
19.1.3	Special Provisions for Airport Construction	0	1	1	0	0	0	0	4	0	6		$ 773.00
19.1.4	Technical Specifications	0	1	8	0	4	0	0	16	0	29		$ 3,872.00
	Estimated Total Man-hours	**0**	**4**	**11**	**0**	**4**	**0**	**0**	**32**	**1**	**52**		
	Summary Costs	$0.00	$216.00	$1,416.00	$0.00	$720.00	$0.00	$0.00	$1,520.00	$0.00			**$ 6,648.00**
20.0	**Prepare Final Surface Drainage Analysis**												
	Estimated Total Man-hours	0	0	4	0	0	0	2	0	0	6		$ 930.00
	Summary Costs	$0.00	$0.00	$708.00	$0.00	$0.00	$0.00	$222.00	$0.00	$0.00			**$ 930.00**
21.0	**Prepare Lighting Layout and Circuit Calcs**												
	Estimated Total Man-hours	0	0	0	0	16	4	4	0	0	24		$ 3,964.00
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$2,880.00	$640.00	$444.00	$0.00	$0.00			**$ 3,964.00**
22.0	**Update Airport Signing and Marking Plan - NIC**												
	Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		$ -
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$ -**
23.0	**Erosion Control Plan**												
	Estimated Total Man-hours	0	0	4	4	0	0	4	0	0	12		$ 1,728.00
	Summary Costs	$0.00	$0.00	$708.00	$576.00	$0.00	$0.00	$444.00	$0.00	$0.00			**$ 1,728.00**
24.0	**Prepare Certification of Engineering & Mod to Stds.**												
24.1	Sponsor Certifications	0	0	1	0	0	0	0	1	0			$ 272.00
24.2	Justifications for MODs to Standard	0.5	0	2	0	0	0	0	4	0			$ 865.50
24.3	MODs to Standard	0.5	0	3	0	0	0	0	1	0			$ 757.50
	Estimated Total Man-hours	**1**	**0**	**6**	**0**	**0**	**0**	**0**	**6**	**0**	**13**		
	Summary Costs	$263.00	$0.00	$1,062.00	$0.00	$0.00	$0.00	$0.00	$570.00	$0.00			**$ 1,895.00**
25.0	**Prepare 90% Submittal**												
	Estimated Total Man-hours	0.5	1	4	2	2	2	0	4	1	16.5		$ 2,480.50
	Summary Costs	$131.50	$216.00	$708.00	$288.00	$360.00	$320.00	$0.00	$380.00	$77.00			**$ 2,480.50**
26.0	**Prepare and Submit Final Contract Documents**												
	Estimated Total Man-hours	0.5	1	0	0	0	0	0	1	1	3.5		$ 519.50
	Summary Costs	$131.50	$216.00	$0.00	$0.00	$0.00	$0.00	$0.00	$95.00	$77.00			**$ 519.50**
27.0	**Prepare and Submit Final Cost Estimate**												
	Estimated Total Man-hours	0	1	1	2	0	0	6	0	1	11		$ 1,424.00
	Summary Costs	$0.00	$216.00	$177.00	$288.00	$0.00	$0.00	$666.00	$0.00	$77.00			**$ 1,424.00**
28.0	**Prepare and Submit Engineer's Design Report**												
	Estimated Total Man-hours	0.5	3.5	4	0	0	0	0	5	1	14		$ 2,147.50
	Summary Costs	$131.50	$756.00	$708.00	$0.00	$0.00	$0.00	$0.00	$475.00	$77.00			**$ 2,147.50**
29.0	**Prepare Construction Safety and Phasing Plan**												
	Estimated Total Man-hours	0	1	6	0	0	0	0	6	1	14		$ 1,925.00
	Summary Costs	$0.00	$216.00	$1,062.00	$0.00	$0.00	$0.00	$0.00	$570.00	$77.00			**$ 1,925.00**
30.0	**Phase IV Project Meetings**												
30.1	Present 90% Design to City	0	4	4	0	0	0	0	1	0	9		$ 1,667.00
30.2	Present Final Design to City	0	4	4	0	0	0	0	1	0	9		$ 1,667.00
30.3	Coordination Meeting	0	0	0	4	0	0	0	1	0	5		$ 671.00
	Estimated Total Man-hours	**0**	**8**	**8**	**4**	**0**	**0**	**0**	**3**	**0**	**23**		
	Summary Costs	$0.00	$1,728.00	$1,416.00	$576.00	$0.00	$0.00	$0.00	$285.00	$0.00			**$ 4,005.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	720	0	0	0	0	0	0	0	720 Miles	$ 0.90	$ 648.00
	Miscellaneous	0	0	0	0	0	0	0	1	0	1	$ 200.00	$ 200.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 848.00**
												PHASE IV - FINAL DESIGN (90% and Final) TOTAL	**$ 28,514.50**

Item No.		Senior Associate	Senior Project Engineer	Project Engineer	Engineer III	Electrical Engineer	Senior Engineering Technician	Technician III	Administrative Assistant	Clerical	Total Hours		Cost Summary
		$263.00	$216.00	$177.00	$144.00	$180.00	$160.00	$111.00	$95.00	$77.00			
	PHASE V - Bid Administration												
31.0	**Prepare Advertisement for Bids**												
	Estimated Total Man-hours	0	0.5	1	0	0	0	0	4	1	6.5		$ 742.00
	Summary Costs	$0.00	$108.00	$177.00	$0.00	$0.00	$0.00	$0.00	$380.00	$77.00			**$ 742.00**
32.0	**Bid Documents Distribution**												
	Estimated Total Man-hours	1	0.5	0	5	0	0	0	4	3	13.5		$ 1,702.00
	Summary Costs	$263.00	$108.00	$0.00	$720.00	$0.00	$0.00	$0.00	$380.00	$231.00			**$ 1,702.00**
33.0	**Respond to Bidders Questions (RFIs)**												
	Estimated Total Man-hours	0	2	6	0	6	0	0	2	1	17		$ 2,841.00
	Summary Costs	$0.00	$432.00	$1,062.00	$0.00	$1,080.00	$0.00	$0.00	$190.00	$77.00			**$ 2,841.00**
34.0	**Prepare & Distribute Addenda**												
	Estimated Total Man-hours	1	1	4	0	0	0	0	4	1	11		$ 1,644.00
	Summary Costs	$263.00	$216.00	$708.00	$0.00	$0.00	$0.00	$0.00	$380.00	$77.00			**$ 1,644.00**
35.0	**Pre-bid Conference**												
	Estimated Total Man-hours	0	6	0	6	0	0	0	2	1	15		$ 2,427.00
	Summary Costs	$0.00	$1,296.00	$0.00	$864.00	$0.00	$0.00	$0.00	$190.00	$77.00			**$ 2,427.00**
36.0	**Bid Opening - NIC**												
	Estimated Total Man-hours	0	0	0	0	0	0	0	0	0	0		$ -
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$ -**
37.0	**Bid Review and Bid Abstract**												
	Estimated Total Man-hours	0	1	3	0	3	0	0	2	0	9		$ 1,477.00
	Summary Costs	$0.00	$216.00	$531.00	$0.00	$540.00	$0.00	$0.00	$190.00	$0.00			**$ 1,477.00**
38.0	**Prepare Recommendation for Award**												
	Estimated Total Man-hours	0	1	2	0	0	0	0	1	0	4		$ 665.00
	Summary Costs	$0.00	$216.00	$354.00	$0.00	$0.00	$0.00	$0.00	$95.00	$0.00			**$ 665.00**
	Expenses											**Rate**	
	Subconsultant	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Auto Rental	0	0	0	0	0	0	0	0	0	0 Days	$ 75.00	$ -
	Mileage	0	120	0	0	0	0	0	0	0	120 Miles	$ 0.90	$ 108.00
	Miscellaneous	0	0	0	0	0	0	0	1	0	1	$ 102.00	$ 102.00
	Other	0	0	0	0	0	0	0	0	0	0	$ 50.00	$ -
												Total Expenses	**$ 210.00**
												PHASE V - Bid Administration TOTAL	**$ 11,708.00**

MEAD & HUNT, Inc.
Western Standard Billing Rate Schedule
Effective January 1, 2016

Standard Billing Rates

Clerical	$77.00 / hour
Interior Designer, Technical Editor	$103.00 / hour
Senior Editor	$152.00 / hour
Registered Land Surveyor	$117.00 / hour
Accounting, Administrative Assistant	$95.00 / hour
Technician I, Technical Writer	$88.00 / hour
Technician II, Surveyor - Instrument Person	$103.00 / hour
Technician III	$111.00 / hour
Technician IV	$134.00 / hour
Senior Technician	$160.00 / hour
Engineer I, Scientist I, Architect I, Planner I	$121.00 / hour
Engineer II, Scientist II, Architect II, Planner II	$133.00 / hour
Engineer III, Scientist III, Architect III, Planner III	$144.00 / hour
Senior Engineer, Senior Scientist, Senior Architect, Senior Planner, Senior Economist	$164.00 / hour
Project Engineer, Project Scientist, Project Architect, Project Planner	$177.00 / hour
Senior Project Engineer, Senior Project Scientist, Senior Project Architect, Senior Project Planner	$216.00 / hour
Senior Associate	$263.00 / hour
Principal	$273.00 / hour
Senior Client/Project Manager	$273.00 / hour

Expenses

Geographic Information or GPS Systems	$32.00 / hour
Total Station Survey Equipment	$16.00 / hour
Charges for other equipment may appear in a proposal	
Out-Of-Pocket Direct Job Expenses	cost plus 15%
Such as reproductions, sub-consultants / contractors, etc.	

Travel Expense

Company or Personal Car Mileage	$0.90 / mile
Air and Surface Transportation	cost plus 15%
Lodging and Sustenance	cost plus 15%

Billing & Payment

Travel time is charged for work required to be performed out-of-office. A minimum of two hours will be billed for any work out-of-office.

Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice. An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of invoice.

This schedule of billing rates is effective January 1, 2016, and will remain in effect until December 31, 2016, unless unforeseen increases in operational costs are encountered. We reserve the right to change rates to reflect such increases.

UKIAH REGIONAL AIRPORT

Airport Pavement Management Program and PCN Calculations

Scope of Services

AIP Project No. 3-06-0268-014-2016

September 22, 2016

OVERVIEW

Mead & Hunt, Inc. (Consultant) will provide engineering services to prepare an Airport Pavement Management Plan (APMP) for Ukiah Regional Airport, for the City of Ukiah (City). The term APMP can be used interchangeable with "Pavement Management System (PMS), and "Pavement Maintenance-Management Program" (PMMP). The methods and techniques used in preparation of the APMP shall be in conformance with Federal Aviation Administration (FAA) Advisory Circular (AC) 150/5380-7B, "*Airport Pavement Management Program."* The APMP is a set of defined procedures for collecting, analyzing, maintaining, and reporting pavement data. Federally obligated airports should perform a detailed inspection of their airport every year, and perform a Pavement Condition Index (PCI) survey every three years.

The FAA also requested a Pavement Classification Number (PCN) analysis be performed by the City at Ukiah Regional Airport, which will be included as part of the APMP study. The PCN analysis will be conducted on City-maintained airfield pavements. In order to derive PCN values, a geotechnical investigation will have to be performed to provide subsurface information in areas for which records are not available or the pavement sections are unknown. The PCN calculations will be performed using the FAA COMFAA program in accordance with Advisory Circular (AC) 150/5335-5C *"Pavement Strength – PCN."*

SCOPE OF SERVICES

The Consultant will coordinate the following services:

A. Geotechnical Investigation

1. Consultant to subcontract with a geotechnical engineering firm to perform an investigation of the airfield pavement section thickness and subsurface soil strength, for which there is not currently information available. The investigation will be conducted for the following airfield pavements: the primary runway - Runway 15-33, parallel Taxiway A, connector Taxiways C and E, pavement around northwest parking aprons, and hangar taxilanes (Hangar Areas 1 and 2).
2. The geotechnical investigation shall include up to eleven (11) random borings to a depth of 10 feet. The soil borings are to be classified, and samples obtained to perform the laboratory testing as summarized below:
    a. In situ moisture content, ASTM D2937 (11 tests);
    b. Maximum density-optimum moisture of bulk samples, ASTM D698 (4 tests);
    c. Grain Size Distribution, ASTM D422 (4 tests);
    d. Atterberg Limits, ASTM D4318 (4 tests); and
    e. California Bearing Ratio (CBR), ASTM D1883 (6 tests).
3. A report will be prepared detailing the geotechnical investigation, which will include the following:

a. A description of the site surface and subsurface conditions encountered at the time of the field investigation;
b. Results of laboratory testing;
c. Tabulated structural pavement sections measured at each drill hole site;
d. Recommendations related to geotechnical aspects of:
    1) Site preparation, engineered fill, subdrains and subgrades;
    2) Subgrade stabilization methods;
    3) Shrinkage or bulking factors for on-site soils; and
e. Appendices, which will present a summary of the field investigation and laboratory testing programs.

4. This scope assumes the geotechnical investigation will be completed under City escort and during daytime working hours. The work will be scheduled in advance with the Airport.

B. APMP Study

1. Prepare an inventory of existing pavement and, if available, obtain pavement construction history from any previous APMP reports or available City records. The following will be depicted:
    a. Identification of all runways, taxiways, and aprons broken into sections having similar properties;
    b. Dimensions and areas of pavements and pavement sections;
    c. Type of pavement surface;
    d. Year of construction and most recent rehabilitation (if known); and
    e. Type of funding used for recent projects (AIP or City funds).
2. Conduct a visual condition survey of each airfield pavement area to identify and quantify pavement distress.
3. Generate current Pavement Condition Ratings (and PCIs) for each paved area based upon the Visual Condition Survey and the Consultant's judgment of the pavement condition. Prepare an AutoCAD drawing that graphically shows condition ratings of the pavement.
4. Based upon the results of the pavement inspection and analysis, prepare pavement maintenance, rehabilitation, and repair recommendations for the next five (5) years.

C. PCN Calculations and Analysis

1. The PCN calculations will be performed using the FAA COMFAA program in accordance with Advisory Circular (AC) 150/5335-5C.
2. The previously prepared aircraft fleet mix used for the recent runway rehabilitation project will be utilized for the intended use and type of aircraft on the airfield pavements.
3. Up to seven (7) PCN models will be determined for the following pavement areas:
    a. Runway (1);
    b. Taxiways (3); and
    c. Aprons and taxilanes (3).

D. Reporting

1. Consultant will prepare draft report (3 copies) detailing analysis and recommendations for City review. The APMS report will include a discussion of the pavement distress, pavement condition ratings, maintenance and repair recommendations, and associated cost estimates. Drawings will be included depicting Pavement Features and Pavement Condition Ratings. A color graphic will be prepared to illustrate the PCN information calculated for the designated airfield pavements. The report will also include the geotechnical report as an appendix.
2. After City's review, Consultant will incorporate City's comments, finalize, and provide three (3) copies of the final report and an electronic copy to the City.

CONSULTANT EXPERTISE REQUIRED

The Consultants will be Civil Engineers experienced in the evaluation and design of airport pavements in accordance with FAA standards. The Consultants shall be registered in the State of California to practice their professions.

SERVICES PROVIDED BY THE CITY

The City and Consultant agree that the following items will be provided by the City and, if added to the Consultant's work, will be considered as extra services:

1. Any environmental analysis.
2. Provide airside escorts for geotechnical investigation team and provide NOTAMS.
3. Any permit fees from City, State, County, or utility companies, etc.
4. Use of PAVER or MicroPAVER computer programs for the preparation of the analysis.
5. Any services not covered under Scope of Services.

SCHEDULE

The geotechnical investigation, inventory, and draft report submission will be completed within ninety (90) calendar days of the Notice to Proceed. The final report shall be submitted within 15 calendar days of receiving the City's written comments to the draft report.

COMPENSATION FOR SERVICES

For the services described under Scope of Services, the Consultant will be paid a lump sum amount of Forty-eight Thousand Four Hundred Eighteen Dollars ($48,418). This cost shall not be exceeded without written authorization from the City. A breakdown of the costs are included in *Attachment 1*. Payment shall be made based upon actual time and expenses as approved by the City based upon the Consultant's current Standard Billing Rate Schedule, attached as *Attachment 2.*

UKIAH REGIONAL AIRPORT

Engineering Services Cost Estimate

Airport Pavement Management Program (APMP)

and PCN Calculations

BASIC ENGINEERING DESIGN SERVICES

General Administration & Coordination						
Senior Associate	5	Hours	@	$ 263.00	$	1,315.00
Senior Project Engineer	15	Hours	@	$ 216.00	$	3,240.00
Accounting	6	Hours	@	$ 95.00	$	570.00
				Subtotal	$	5,125.00
Geotechnical Investigation						
Senior Project Engineer	2	Hours	@	$ 216.00	$	432.00
Subconsultant - Geotechnical Services	1	Each (cost +15%)	@	$ 13,500.00	$	13,500.00
				Subtotal	$	13,932.00
APMP Study - Visual Condition Survey and Analysis						
Senior Project Engineer	12	Hours	@	$ 216.00	$	2,592.00
Project Engineer	24	Hours	@	$ 177.00	$	4,248.00
Engineer II	4	Hours	@	$ 133.00	$	532.00
Trip	1	Each	@	$ 400.00	$	400.00
				Subtotal	$	7,772.00
APMP Study - Maintenance Program and Costs						
Senior Project Engineer	4	Hours	@	$ 216.00	$	864.00
Project Engineer	8	Hours	@	$ 177.00	$	1,416.00
Engineer II	24	Hours	@	$ 133.00	$	3,192.00
				Subtotal	$	5,472.00
PCN Calculation and Analysis (3 Models)						
Senior Project Engineer	8	Hours	@	$ 216.00	$	1,728.00
Project Engineer	36	Hours	@	$ 177.00	$	6,372.00
Engineer II	12	Hours	@	$ 133.00	$	1,596.00
				Subtotal	$	9,696.00
Reporting						
Senior Project Engineer	8	Hours	@	$ 216.00	$	1,728.00
Project Engineer	16	Hours	@	$ 177.00	$	2,832.00
Engineer II	8	Hours	@	$ 133.00	$	1,064.00
Administrative Assistant	6	Hours	@	$ 95.00	$	570.00
Expenses - Reproduction	1	Each	@	$ 227.00	$	227.00
				Subtotal	$	6,421.00
TOTAL BASIC ENGINEERING					**$**	**48,418.00**

MEAD & HUNT, Inc.
Western Standard Billing Rate Schedule
Effective January 1, 2016

Standard Billing Rates

Clerical	$77.00 / hour
Interior Designer, Technical Editor	$103.00 / hour
Senior Editor	$152.00 / hour
Registered Land Surveyor	$117.00 / hour
Accounting, Administrative Assistant	$95.00 / hour
Technician I, Technical Writer	$88.00 / hour
Technician II, Surveyor - Instrument Person	$103.00 / hour
Technician III	$111.00 / hour
Technician IV	$134.00 / hour
Senior Technician	$160.00 / hour
Engineer I, Scientist I, Architect I, Planner I	$121.00 / hour
Engineer II, Scientist II, Architect II, Planner II	$133.00 / hour
Engineer III, Scientist III, Architect III, Planner III	$144.00 / hour
Senior Engineer, Senior Scientist, Senior Architect, Senior Planner, Senior Economist	$164.00 / hour
Project Engineer, Project Scientist, Project Architect, Project Planner	$177.00 / hour
Senior Project Engineer, Senior Project Scientist, Senior Project Architect, Senior Project Planner	$216.00 / hour
Senior Associate	$263.00 / hour
Principal	$273.00 / hour
Senior Client/Project Manager	$273.00 / hour

Expenses

Geographic Information or GPS Systems	$32.00 / hour
Total Station Survey Equipment	$16.00 / hour
Charges for other equipment may appear in a proposal	
Out-Of-Pocket Direct Job Expenses	cost plus 15%
Such as reproductions, sub-consultants / contractors, etc.	

Travel Expense

Company or Personal Car Mileage	$0.90 / mile
Air and Surface Transportation	cost plus 15%
Lodging and Sustenance	cost plus 15%

Billing & Payment

Travel time is charged for work required to be performed out-of-office. A minimum of two hours will be billed for any work out-of-office.

Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice. An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of invoice.

This schedule of billing rates is effective January 1, 2016, and will remain in effect until December 31, 2016, unless unforeseen increases in operational costs are encountered. We reserve the right to change rates to reflect such increases.

City of Ukiah

ITEM NO.: 7f

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION AUTHORIZING THE CITY OF UKIAH COUNCIL TO SUBMIT AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF SELECTED, TO EXECUTE A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM; APPROVAL OF CORRESPONDING BUDGET AMENDMENTS IF AWARDED THE GRANT

Summary: The Department of Housing and Community Development (HCD) released a Notice of Funding Availability (NOFA) for the HOME Investment Partnerships Program (HOME) on December 6, 2016. The NOFA is for rental projects, first-time homebuyer (FTHB) projects, and program activities. A minimum of $26,000,000 is available for this NOFA.

Staff requests Council approve a resolution authorizing submittal of an application from the City of Ukiah in response to the 2016 NOFA.

Background and Discussion: The Community Development Commission (CDC) of Mendocino County administers the HOME Program for the City of Ukiah. The HOME program provides funding for Projects and Programs that create and retain affordable housing.

The 2016 HOME NOFA was issued on December 6, 2016, with applications due February 2, 2017. For Program activities, this year's NOFA has a maximum of $500,000 available to jurisdictions with no 2013, 2014, or 2015 HOME contracts—including the City of Ukiah—and $1,000,000 for jurisdictions that have a HOME contract for one of these three years. For Project activities, jurisdictions can apply for up to $4,500,000 for rental new construction projects and $2,000,000 for first time homebuyer new construction projects. Eligible Program activities include the following: First Time Homebuyer (FTHB) program, Owner-

Continued on Page 2

RECOMMENDED ACTION(S): Adopt resolution authorizing submittal of an application from the City of Ukiah for the HOME Investment Partnerships Program and, if selected, authorize Staff to execute the standard agreement, any amendments thereto, and any related documents necessary to participate in the program, as well as the corresponding budget amendments if awarded the grant.

ALTERNATIVES: Provide alternate direction to Staff.

Citizens advised:	N/A
Requested by:	N/A
Contacts/Prepared by:	Shannon Riley, Senior Management Analyst and Craig Schlatter, Development and Sustainability Manager for CDC.
Coordinated with:	N/A
Presenters:	Shannon Riley, Senior Management Analyst and Craig Schlatter, Development and Sustainability Manager for CDC
Attachment:	1. Resolution of the Ukiah City Council authorizing the submittal of an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnership Program and, if selected, the execution of a standard agreement, any amendments thereto, and any related documents necessary to participate in the HOME Investment Partnerships Program.

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

Occupied Housing Rehabilitation program, and Tenant Based Rental Assistance (TBRA) program. Program activities can be split between a maximum of two activities.

In response to the 2016 NOFA, CDC has prepared an application for a FTHB/TBRA split program. Both programs will be operated in City of Ukiah incorporated areas. The City of Ukiah did not have a 2013, 2014, or 2015 HOME contract so it can apply for the maximum of $500,000.

FTHB Program
The CDC last operated a City of Ukiah HOME FTHB program in 2009-2011, through the $700,000 HOME contract, #11-HOME-7654. Nine (9) FTHB loans were made with this program. CDC also provided homeownership counseling to seventy-nine (79) residents. It is expected that funding of a new City HOME FTHB Program would lead to the financing of an additional two to three loans for first time homebuyers.

The Ukiah FTHB program is expected to provide deferred payment (no payments on principal and interest), three percent (3%) interest rate loans, amortized over thirty (30) years, to qualifying low-income first time homebuyers. The FTHB loan would be recorded in second position behind a loan with a traditional lender. Commonly referred to as a "silent second," the FTHB loan provides gap financing for the low-income homebuyer between what they qualify for from the first lender and the purchase price.

TBRA Program
The CDC operated a $700,000 HOME TBRA program for the County of Mendocino in 2008-2010. The program assisted over one-hundred (100) households but was different than Ukiah's proposed program in that the County's program was available to all Mendocino County residents. It is expected that funding of a new City of Ukiah TBRA program will assist up to fifteen (15) households in the Ukiah city limits, at least 90% of whom will be "very low-income" households with incomes equal to or less than 60% of Area Median Income.

HOME regulations require a resolution by the City Council to authorize submittal of an application.

The following is requested:

First Time Homebuyers (FTHB) Program	$227,906
FTHB Activity Delivery	$ 15,844
FTHB General Administration	$ 6,250
Tenant Based Rental Assistance (TBRA) Program	$231,562
TBRA Activity Delivery	$ 12,188
TBRA General Administration	$ 6,250
Total	**$500,000**

HOME provides funding to cities, counties and nonprofit community housing development organizations (CHDOs) for projects and programs in support of housing rehabilitation, acquisition, tenant-based rental assistance, new construction, and acquisition/rehabilitation. Activities must benefit "low-income" households defined as those individuals earning 80% of Area Median Income in Mendocino County or less.

At this time, Staff is recommending approval of the attached resolution (Attachment 1) authorizing submittal of an application from the City of Ukiah for the HOME Investment Partnerships Program and, if selected, authorize Staff to execute the standard agreement, any amendments thereto, and of any related documents necessary to participate in the program.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RESOLUTION NO. 2017-

RESOLUTION OF THE UKIAH CITY COUNCIL AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM.

WHEREAS, The California Department of Housing and Community Development (the "Department") is authorized to allocate HOME Investment Partnerships Program ("HOME") funds made available from the U.S. Department of Housing and Urban Development ("HUD"). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200; and

WHEREAS, On December 6, 2016 the Department issued a 2016 Notice of Funding Availability announcing the availability of funds under the HOME program (the "NOFA"); and

WHEREAS, in response to the 2016 NOFA, City of Ukiah, a political subdivision of the State of California (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, HOME funds.

NOW, THEREFORE, BE IT RESOLVED by the Ukiah City Council as follows:

Section 1
In response to the 2016 NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed Five Hundred Thousand Dollars ($500,000) for the following activities:

First Time Homebuyers (FTHB) Program	$227,906
FTHB Activity Delivery	$ 15,844
FTHB General Administration	$ 6,250
Tenant Based Rental Assistance (TBRA) Program	$231,562
TBRA Activity Delivery	$ 12,188
TBRA General Administration	$ 6,250
Total	$500,000

Program activities will be located in the incorporated area of the City of Ukiah.

Section 2
If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME program (collectively, the required documents).

Section 3
The applicant authorizes the City Manager or his/her designee(s) to execute, in the name of the applicant, the required documents.

The foregoing Resolution introduced by Councilmember _____, seconded by Councilmember _____, and carried this 18TH day of January, 2017, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

WHEREUPON, the Mayor declared said Resolution adopted and **SO ORDERED.**

_____
Jim O. Brown, Mayor
Ukiah City Council

ATTEST: KRISTINE LAWLER
City Clerk

_____

APPROVED AS TO FORM:
David Rapport, Counsel

_____

I hereby certify that according to the provisions of Government Code Section §25103, delivery of this document has been made.

BY: KRISTINE R. LAWLER
City Clerk

_____

City of Ukiah

ITEM NO.: 7g

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: CONSIDER APPROVAL OF A REVISED MENDOCINO COUNTY YOUTH PROJECT (MCYP) JOINT POWERS AGREEMENT AND AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE JOINT POWERS AGREEMENT IF APPROPRIATE

Summary: The Board of Directors of the Mendocino County Youth Project (MCYP) is updating and revising its Joint Powers Agreement (JPA). Revisions to the JPA must be reviewed and approved by current members of the agreement.

Background: The City of Ukiah is an original member of the Mendocino County Youth Project (MCYP) Joint Powers Agreement (JPA). Since 1974, MCYP has helped children and their families throughout Mendocino County by providing critical services including mental health, substance abuse, transitional living, youth crisis services, as well as school based youth services.

The Board of Directors of the Mendocino County Youth Project (MCYP) is updating and revising its Joint Powers Agreement (JPA) (Attachment #1). Revisions to the JPA must be reviewed and approved by current members of the agreement. The Council last reviewed and approved a JPA agreement with the Youth Project in June of 2009. Please find the MCYP Cover Memo and the JPA Instructions Memo as Attachments #2 and #3 respectively.

Discussion: MCYP has updated and revised the JPA agreement document, and is seeking approval from each participating agency. MCYP provides a variety of options for serving the needs of high risk children, young adults, and their families. City of Ukiah membership includes the appointment of a representative to serve on the MCYP Board of Directors and a commitment to attend and participate.

Existing members of the MCYP JPA include Mendocino County Office of Education, Ukiah Unified School District, Mendocino Unified School District, Fort Bragg Unified School District, Willits Unified School District, City of Ukiah, City of Willits, City of Fort Bragg, Round Valley Unified School District, Potter Valley Community Unified School District, Point Arena Joint Union High School District/Arena Union Elementary District, Laytonville Unified School District, Manchester Unified School District and Leggett Valley School District.

Continued on Page 2

Recommended Action(s): Authorize the City Manager to negotiate and execute the revised JPA agreement with the Mendocino County Youth Project.

Alternative Council Option(s): Provide an alternative direction to staff.

Citizens advised:	N/A
Requested by:	Police Department
Contact/Prepared by:	Chief Dewey, Ukiah Police Department
Coordinated with:	Jim Brown, Mayor and Sage Sangiacomo, City Manager.
Presenter:	Chief Dewey, Ukiah Police Department
Attachments:	1. Revised JPA Agreement 2. MCYP Cover Memo 3. JPA Instructions Memo

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

Union Elementary District, Laytonville Unified School District, Manchester Unified School District and Leggett Valley School District.

Attachment #1 is the Draft Amended and Restated Joint Powers Agreement for review. Each agency is currently reviewing this material and considering it for approval. The final JPA document will be crafted with the appropriate agencies and their respective representatives.

Recommendations: MCYP provides a tremendous resource for the residents of Ukiah and staff recommends that the City continue its membership with MCYP and that City Council authorize the City Manager to negotiate and execute the revised JPA with MCYP.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
N/A	N/A	N/A	Yes ☐ No ☒	Cou No. 091410

AMENDED AND RESTATED

J O I N T P O W E R S A G R E E M E N T

for

OPERATION

of

MENDOCINO COUNTY YOUTH PROJECT

THIS AMENDED AND RESTATED JOINT POWERS AGREEMENT is made and entered into effective September 1, 2016, by and between the undersigned member agencies, acting through their respective legislative bodies hereafter referred to as "PARTIES" and individually as "PARTY**".**

W I T N E S S E T H :

WHEREAS, on June 4, 1992, a joint powers agreement was made and entered into by the Mendocino Office of Education, Ukiah Unified School District, Mendocino Unified School District, Fort Bragg Unified School District, Willits Unified School District, City of Ukiah, City of Willits, Round Valley Unified School District, Potter Valley Community Unified School District, Point Arena Joint Union High School District/Arena Union Elementary District, Laytonville Unified School District, and Leggett Valley School District ("Original Joint Powers Agreement"), establishing a separate agency known as the MENDOCINO COUNTY YOUTH PROJECT, pursuant to Title 1, Division 7, Chapter 5, Article 1, commencing with section 6500 of the Government Code of the State of California, under which two or more public agencies may, by Agreement, jointly exercise any power common to the contracting Parties;

WHEREAS, each of the Parties to the Original Joint Powers Agreement is a "public agency" as this term is defined in section 6500 of the Government Code of the State of California;

WHEREAS, the State Legislature, under Chapter 10, Part 7, Division 1, Title 1, Education Code, has authorized public authorities, including counties, cities and school districts, to organize, promote and conduct programs, and to establish centers contributing to the physical, mental or moral development of the community;

WHEREAS, the goals stated in the Original Joint Powers Agreement included exercising any power that the Parties have in common to operate a Youth Services Bureau pursuant to Welfare and Institutions Code section 1900-1906, which program has since been repealed by the California legislature;

WHEREAS, in light of the repeal of the Youth Services Bureau statute, the fact that the programs operated by the MENDOCINO COUNTY YOUTH PROJECT have changed since its inception, and that the Original Joint Powers Agreement no longer reflect the goals, purposes and operations of this Joint Powers Agency, it is deemed in the mutual benefit of the Parties hereto and in the best public interest that the purposes be revised and the Original Joint Powers Agreement be amended and restated to reflect the following purposes;

WHEREAS, the Parties hereto find and determine that there are serious problems among youth in the community, such as substance abuse, mental health issues, homelessness, and family conflicts, that effect the performance of children and youth in schools;

WHEREAS, the United States Department of Health and Human Services Administration for Children and Families suggests that the positive youth development approach helps young people to achieve their full potential and is the best way to prevent them from engaging in risky behaviors;

WHEREAS, organizations that promote positive youth development give youth the chance to exercise leadership, build skills, and get involved;

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WHEREAS, the self-confidence, trust, and practical knowledge that young people gain from these opportunities help them grow into healthy, happy, self-sufficient adults; and

NOW, THEREFORE, the Parties mutually agree that the Original Joint Powers Agreement is hereby amended and restated, as follows:

1. CONTINUATION OF AGENCY. Nothing in this agreement shall impair or affect the continued effectiveness of the agreement or operation of the agency established by the Original Joint Powers Agreement as a public entity wholly separate and apart from the Parties, known as Mendocino County Youth Project (hereinafter referred to as "MCYP" or "Project").

2. PURPOSE. The purpose of this agreement and the project is to provide comprehensive prevention, intervention and treatment services for children, youth and their families that affect the performance of children and youth in schools in Mendocino and northwest Sonoma Counties, and such other persons as may be authorized by the Board of Directors. This purpose shall be accomplished by organizing, promoting and conducting programs to support the development of children, youth and families.

3. GEOGRAPHIC AREA. Mendocino and northwest Sonoma counties shall be designated as the geographical area of the Project unless otherwise approved by the Board.

4. CONTROL OF AGENCY: The Project shall be under the control of a Board of Directors, hereinafter referred to as "The Board".

4.1 The Board of Directors shall consist of one representative of each Party to this agreement. A Party may choose to also appoint an alternate. The representative will have one vote. Each representative or alternate will serve a two year term, with no limit on the number of terms they may serve.

4.2 The Alternate(s) will act on behalf of the agenc(ies) they represent only in the absence of the appointed representative(s).

4.3 The members of the Board shall serve without compensation.

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5. NOTICES: The Board, by resolution, shall designate a specific location at which it will receive notices, correspondence and other communications, and shall designate one of its members, or its secretary, as an officer for the purpose of receiving service on behalf of the Project.

5.1 All notices required or given pursuant to this agreement shall be deemed properly served when deposited, postage prepaid, in the United States mail, fax, email or overnight delivery, addressed to each Party at its respective address indicated at the end of this agreement.

6. MEETINGS: The Board shall hold regular meetings at least once every two months. The date, hour and place for each such regular meeting shall be fixed annually by said Board. Special meetings shall be conducted on the call of the chairperson of the Board or on the call of a simple majority of members thereof as long as a seven-day notice is given prior to the convening of such special meetings.

6.1 An Annual Meeting of the Board shall be held in July for the purpose of selection of officers and the conduct of whatever other business is necessary.

7. VOTING: The presence of a majority of the Board of Directors shall be required in order to constitute a quorum necessary for the transaction of the business of the Board. No action of the Board shall be valid unless a majority of the membership concur therein by their affirmative votes.

8. OFFICERS AND EMPLOYEES: The Board shall elect a chairperson and a vice chairperson from its members upon the occasion of its Annual Meeting. The chairperson shall preside at all meetings of the Board of Directors and perform such other duties as the Board of Directors shall instruct. The duties of the vice-chairperson shall be the usual and customary duties of such officer.

8.1 The Board shall appoint the Executive Director of the Project, who shall act as executive and administrative officer of the Project. The Executive Director shall serve as secretary of the Board and shall perform such other and further duties, as may be determined by the Board. The Executive Director shall have charge of, handle, or have access to property of the Project. "Property of the Project" as used in this paragraph does

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not include property of a member public entity used for Project purposes, unless that member specifically authorizes such use.

8.2 The Secretary of the Board, who shall be the Executive Director, shall cause to be kept minutes of its meetings, both regular and special, and shall promptly transmit to each of the Parties hereto, and to such other persons as the Board may determine, true and correct copies of the minutes of such meetings, which shall be primarily a reflection of the actions taken by the Board.

8.3 The Board, for the achievement of the purposes herein, shall have the power to appoint any other officer, or officers, as it may deem necessary and appropriate, to fix their duties, and to fix and pay their compensation.

8.4 The Board shall have the power to fix the duties, to fix and pay the compensation, and to regulate the reimbursement of expenses of all directors, officers and employees of the Project.

9. SCOPE OF POWER:

9.1 The Board shall have the power and authority to exercise any power common to the Parties hereto and to exercise any power set forth in Government Code, Section 6508, provided that the same are for the furtherance of the objectives of this Agreement, as contained herein in section 2 and in the recitals set forth above. The Board may to the extent permissible enter into contracts in the Project's name with persons and with public or private agencies, boards, and other entities, all subject to the terms and conditions of this agreement.

9.2 The Board shall adopt appropriate rules, not inconsistent herewith, for the orderly transaction of the business of the Project.

9.3 The manner in which the Project shall exercise its powers and perform its duties is and shall be subject to the restrictions upon the manner in which the Mendocino County Office of Education, which is a Party to this agreement, could exercise such powers and perform such duties, and shall not be subject to any restriction applicable to the manner

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in which any other public agency could exercise such powers or perform such duties, whether such agency is a Party to this agreement or not.

9.4 The Board shall have no power or authority to incur any obligation in excess of the amount appropriated to its use by the funding sources.

9.5 The Board shall have power to purchase real property in the name of the agency upon such case or credit terms as to the board may seem appropriate. Any credit arrangement shall be limited to a purchase-money obligation for which the property shall serve as the sole security and for which neither the agency nor any member shall have any other obligation. The annual amount required to be paid on such a secured obligation shall be included in computing the limit on the board's power to incur obligations under sub-paragraph 9.4 of this agreement.

10. ADVISORY COMMITTEE: The Board, from time to time, may establish, or it may abolish, one or more advisory committees, including youth advisory committees, to perform such functions as the Board may determine.

11. FUNDS AND EXPENDITURES:

11.1 There shall be strict accountability of all funds of the Project and report of all receipts and disbursements.

11.2 The Board delegates to the Executive Director the power to recommend for Board approval the appointment of the Chief Financial Officer, who will act as controller, and who will be an employee of the project. The Board will establish a relationship with a government agency that will serve as a fiscal agent consistent with the requirements of Government Code 6505.5. The fiscal agent will designate an employee to serve on the selection committee for the Chief Financial Officer. The fiscal agent will develop a Memorandum of Understanding with the Project outlining the specific responsibilities of the fiscal agent and the Project. The Executive Director authorizes the controller to access all funds through the designated government agency. All funds are on deposit with the

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Mendocino County treasury. All fiscal activities of the Project will be in accordance with General Accepted Accounting Practices (GAAP).

11.3 The Executive Director shall assure an independent audit to be made by a certified public accountant, or public accountant, in compliance with Government Code Section 6505.

11.4 The Project shall receive and disburse funds for the operation of the Project and its programs, pursuant to a budget approved by the Board, and shall at all times maintain a complete and accurate system of accounting for such funds consistent with the established accounting procedures for the fiscal agent and Sections 6505, 6505.1 and 6505.5 of the Government Code.

12. CONTRIBUTIONS. The Parties may, in appropriate circumstances: (a) make contributions from their treasuries; (b) make advances of public funds for such purposes set forth in this Agreement on such terms of repayment as may be agreed to between the MCYP and the Party making the advance; (c) use their personnel, equipment or property in lieu of, or in addition to, other contributions and advances; and (d) seek additional sources of funding for the Project.

13. INVESTMENT OF FUNDS. The MCYP shall have the power to invest any money in the treasury pursuant to Government Code section 6505.5 that is not required for the immediate necessities of the MCYP, as the Board of Directors determines is advisable, in the same manner and upon the same conditions as local agencies pursuant to Section 53601 of the Government Code. Any proceeds from such investments shall accrue to and become part of the Project funds described in paragraph 12 above. (See Government Code section 6509.5).

14. INSURANCE: The Board of the Project is authorized to and shall procure general comprehensive liability insurance, errors and omissions insurance for its officers, employees and Board of Directors, and other insurance by such means and in such amounts as it deems advisable to protect the Project and each of the Parties hereto, charging the cost thereof to the operating costs of the Project.

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15. LIABILITY AND CONTRIBUTION.

15.1 The debts, liabilities and obligations of the Board and the Project shall not become the debts, liabilities and obligations of the Parties to this agreement unless expressly consented to by a individual Party, or Parties, in which case such debts, liabilities and obligations shall be imputed to that Party, or Parties only.

15.2 In the absence of its consent, no Party to this agreement, appointing power or members of the Board, shall be bound to provide any sum of money, property, or service of any kind to the Project. The Board shall have no power or authority to bind any of the Parties to this Agreement to any debt, liability or obligation from the Party to be bound.

15.3. It is expressly agreed by the Board and all Parties to this agreement that in contemplation of Section 895.6 of the Government Code respecting the right of contribution of public entities that are parties to a joint powers agreement, upon any judgment for damages caused by a negligent or wrongful act or omission occurring in the performance of this agreement, which judgment is rendered or imposed upon any one of Parties or the Project, no Party shall be liable to make contribution beyond its equal share of the entire judgment, unless that Party shall have authorized or consented to the same by an appropriately adopted ordinance, resolution, or contract.

16. HOLD HARMLESS. The MCYP shall defend, indemnify, and hold harmless the Parties to this Agreement and their officers, agents, and employees from all liability for any loss, damage or injury to persons or property, including attorney's fees and costs, arising out of or attributable to the furnishing of services by MCYP pursuant to this agreement.

17. IMMUNITY. All of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, all pension, relief, disability, worker's compensation, and

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other benefits which apply to the activity of officers, agents, or employees of any such public agency when performing their respective functions within the territorial limits of their respective public agencies, shall apply to them in the same degree and extent while engaged in the performance of any of their functions or duties extraterritorially under the provision of Article 1 of Chapter 5, Division 7 of Title 1 of the Government Code of the State of California and as provided by law pursuant to Government Code, section 6513.

18. ADDITION AND WITHDRAWAL OF MEMBERS. Additional eligible entities may, from time to time, become Party to this agreement upon authorization by their legislative or other governing bodies and the approval of the Board of Directors. Upon ninety (90) days written notice to all other Parties and to the Board, any Party may withdraw from its status as a Party to this agreement. Such withdrawal by any Party shall not terminate this agreement as to the remaining Parties.

19. TERMINATION OF AGREEMENT: This agreement shall remain in effect until terminated by a majority vote of the Parties to this agreement.

20. DISPOSITION OF PROPERTY UPON TERMINATION: Upon the termination of this Agreement, that property acquired by the MCYP as a result of this exercise of joint powers shall be disposed as follows:

(a) If the MCYP shall be continued beyond the life of this Agreement, it shall retain title to all property held by the MCYP pursuant to this Agreement.

(b) If the MCYP shall be succeeded by a new and separate entity or public agency deemed by the MCYP board of Directors to be a "successor agency or entity," that agency or entity shall receive title to all property held by MCYP pursuant to this Agreement.

(c) If MCYP shall not be continued beyond the life of this Agreement, and if there shall be no "successor agency or entity," the Board of Directors of MCYP shall determine in what proportion property held by the MCYP shall be divided among the Parties to this Agreement or whether such property shall be sold and the proceeds disposed of in those proportions.

21. SURPLUS MONEY UPON TERMINATION. Upon termination of this Agreement, any money obtained by MCYP from any of the Parties hereto for the purpose of carrying out the objective of this Agreement herein stated, which is in the possession of MCYP after payment of all costs, expenses, and charges validly incurred under this Agreement, shall be returned to the Parties in proportion to their contribution determined as of the time of termination. In the case of those monies received by way of grant or any other such means of financial assistance, the Board of Directors of MCYP shall determine in what proportion funds held by the MCYP at the date of its termination shall be divided among the Parties to this Agreement.

22. AMENDMENTS: This Agreement may be amended at any time by the affirmative vote of two-thirds of the Parties hereto.

22.1 The Project shall prepare and file a notice of amendment of this agreement with the Secretary of State in accordance with Government Code Section 6503.5.

23. SEVERABILITY: Should any portion, term, condition, or provision of this AGREEMENT be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California or to be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affective thereby.

24. DUPLICATE ORIGINALS. This Agreement can be executed in one or more duplicate originals, each bearing the original signatures of the Parties, and when so executed, each duplicate original shall be deemed an original of the Agreement admissible in court as evidence of the terms of Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date first above written.

MENDOCINO COUNTY OFFICE OF EDUCATION
2240 Old River Road
Ukiah, California 95482
By _____
Warren Galletti, Superintendent

ATTEST:
By _____

UKIAH UNIFIED SCHOOL DISTRICT
925 North State Street
Ukiah, California 95482
By _____
Debra Kubin, Superintendent

ATTEST:
By _____

FORT BRAGG UNIFIED SCHOOL DISTRICT
312 South Lincoln Street
Fort Bragg, California 95437
By _____
Charles Bush, Superintendent

ATTEST:
By _____

WILLITS UNIFIED SCHOOL DISTRICT
120 Pearl Street
Willits, California 95490

DRAFT

By _____

Patricia Johnson, Superintendent

ATTEST:

By _____

CITY OF UKIAH

300 Seminary Avenue

Ukiah, California 95482

By _____

Sage Sangiacomo, City Manager

ATTEST:

By _____

POINT ARENA JOINT UNION HIGH SCHOOL DISTRICT/ARENA UNION ELEMENTARY DISTRICT

P. O. Box 87

Point Arena, California 95468

By _____

Brent Cushenbery, Superintendent

ATTEST:

By _____

LAYTONVILLE UNIFIED SCHOOL DISTRICT

150 Ramsey Road

DRAFT

P.O. Box 868
Laytonville, CA 95454
By _____
Joan Potter, Superintendent

ATTEST:
By _____

MENDOCINO UNIFIED SCHOOL DISTRICT
44141 Little Lake Road
P.O. Box 1154
Mendocino, CA 95460
By _____
Jason Morse, Superintendent

ATTEST:
By _____

MANCHESTER UNION ELEMENTARY
19550 South Highway 1
P.O. Box 98
Manchester, CA 95459
By _____
Cynthia L.B. Gonzalez, Superintendent

ATTEST:
By _____

ROUND VALLEY UNIFIED
Howard and High Streets

DRAFT

P.O. Box 276
Covelo, CA 95428
By _____
Mike Gorman, Superintendent

ATTEST:
By _____

POTTER VALLEY UNIFIED
10401 Main Street
P.O. Box 219
Potter Valley, CA 95469
By _____
Damon Dickinson, Superintendent

ATTEST:
By _____

LEGGETT VALLEY UNIFIED
1 School Way
P.O. Box 186
Leggett, CA 95585
By _____

ATTEST:
By _____

DRAFT

CITY OF WILLITS
111 E. Commercial St.
Willits, CA 95490
By _____
Adrienne Moore, City Manager

ATTEST:
By _____

CITY OF FORT BRAGG
416 N. Franklin Street
Fort Bragg, CA 95437
By _____
Linda Ruffing, City Manager

ATTEST:
By _____

DRAFT

2016 Revision of the Mendocino County Youth Project's Joint Powers Agreement

A Joint Powers Agency is formed when at least two independent units of government, such as school districts and cities, come together to form another independent unit of government to perform a function that is better performed by a separate unit.

Mendocino County Youth Projects Joint Power's Agency History:

In 1974, MCOE and Juvenile Probation came together to develop a project to address the needs of youth in high-risk situations in schools. Over the years this "Youth Project" grew and expanded to provide other services, but always with the goal to help youth be successful in schools. From 1974 until 1992 the Youth Project was a program of MCOE with an advisory Board. In the early 1990's it was no longer feasible for the Youth Project to continue as a project of MCOE (program services had grown and expanded to no longer be considered a 'program') so after a long and inclusive process, it was decided that the Youth Project would become a JPA with members from districts and two cities. In 1992 a formal JPA was adopted by all districts (except for Manchester and Anderson Valley) and by the Cities of Willits and Ukiah. (The City of Fort Bragg did not sign the original agreement.) This JPA has governed Youth Project since then with no revisions. The Board of Directors has governing authority.

In 2016 the Youth Project is involved in a process to revise the JPA to better reflect the needs of children, youth and families, schools and communities county-wide. We are inviting school districts, cities and the county who are not current members of our JPA to become part of the JPA. Being part of the JPA gives school districts, cities and the county a voice in the services of MCYP. As members of the JPA the Youth Project would then work to develop services that are specific to the needs of your community through the development of grants and contracts. The 2016 revision of the JPA has been approved by the staff of MCYP and the Youth Project Board of Directors.

Here are some of the key points you may want to note as you review the proposed JPA.

A. The original JPA was drawn up at a time when YP was receiving specific funding to establish a youth service bureau to deal with status offenders (truants, runaways, and out-of-control youth). The original JPA had a specific required purpose of delinquency prevention. This requirement is no longer in effect. The changed purpose still incorporates delinquency prevention but broadens it to other issues that interfere with children and youth being successful at school, including truancy, crisis, gang issues, substance abuse, mental health issues, and family conflicts. Services are provided on school sites, in homes, at Juvenile Hall and at other sites in the community. (see Section 2, page 3 JPA Revision)

B. In the revised JPA, each party will have a designated member to serve on the Board of Directors. A Party would also designate an alternate who can vote in the absence of the designated member. Those JPA members who are not near Ukiah may phone in to board meetings.

C. The Board delegates to the Executive Director the power to recommend for Board approval the appointment of the Chief Financial Officer. The Board will establish a relationship with a government agency that will serve as a fiscal agent. This will continue to be MCOE at this point in time. This fiscal agent will serve on the selection committee for the CFO. There will be a MOU between the fiscal agent and YP outlining their specific responsibilities to each other.

D. As in the existing JPA, no Party has liability for any debt, liability or obligation. (see Section 15.2)
E. Consistent with the JPA law, "any judgment for damages caused by a negligent or wrongful act or omission occurring in the performance of this agreement, which judgment is rendered or imposed upon any one of Parties or the Project, no Party shall be liable to make contribution beyond its equal share of the entire judgment, unless that Party shall have authorized or consented to the same by an appropriately adopted ordinance, resolution, or contract." In a case of tort liability in which a judgment is rendered, the court partitions out liability. What this means is that only the Parties to which the judgment pertains have any liability for the judgment. This is a new section that the JPA law requires us to have. MCYP is also required to have adequate insurance coverage. (See Section 15.3)
F. In the original JPA, there was no mechanism for adding new members except through a complicated amendment process. In the revision, new members can become party to the agreement upon the approval of their Board/Council and the MCYP Board. (see Section 18)
G. The original JPA had a complicated voting mechanism for making amendments to the JPA. This has been simplified. (see Section 22).

What we are requesting of you:

A. If your district or city would like to continue as part of the JPA, or become a new member of the JPA please review the JPA member signee form attached in this email, and proceed. Current JPA members include: MCOE, UUSD, WUSD, FBUSD, PAUSD, and the City of Ukiah.

B. Joanna Olson, Executive Director and Chris Dewey, MCYP Board Chair, are available to assist you with the process of getting the revised JPA on your governing board or city councils agenda. Please contact either party as necessary for clarification of how to proceed.

C. If you are a current member of the JPA and you don't want to continue, your governing board or council will need to give notice in writing to all of the Parties noted on the MCYP current Board of Directors (provided via email) at least 90 days prior to the effective date of your termination. You may do so by sending a copy of this notice to the Youth Project Board of Directors.

D. Proposed new JPA partners: if you wish to join the JPA, please review the JPA member signee and contact us as is necessary for clarification.

We would like to welcome the school districts of Laytonville, Leggett, Round Valley, Potter Valley, Manchester, Mendocino and Anderson Valley, and the cities of Willits and Fort Bragg.

Mendocino County Youth Project
776 S. State St., Suite 107
Ukiah, CA 95482 (707) 463-4915
www.mcyp.org

ATTACHMENT #3

MEMORANDUM

To: **School District Superintendents and City Councils**
From: Chris Dewey, MCYP Board Chair
Date: May 5, 2016
Subject: Joint Powers Agreement (JPA)/ MCYP: Revision and Membership Status

As you know, the Board of Directors of the Mendocino County Youth Project (MCYP) is updating and revising its Joint Powers Agreement (JPA). Revisions of the JPA must receive approval from current members of the JPA requiring action by your Board of Education or City Council. This JPA revision also presents the opportunity for members of the JPA to determine whether they wish to continue their membership and for new members to join the JPA. MCYP has been meeting with school districts and cities for the purpose of inviting new members to support the mission of the organization.

Membership in the JPA assures that MCYP can continue to operate as a JPA and provide school districts and communities a variety of options for serving the needs of high risk children, young adults and their families. Members of the JPA help to guide the services of MCYP. Your voice on the JPA insures that the needs of children, youth and families are served. Additionally, your participation on the JPA supports grant applications and creates opportunities for much needed services in your schools and communities.

JPA Membership includes the appointment by school districts and city councils of one representative and an alternate to serve on the MCYP Board of Directors, with one person attending the board meeting each month (ten month calendar) for up to 90 minutes. The MCYP board selects two months off per year, which are usually July and December. Occasionally MCYP will conduct a one day board retreat to address necessary agency business. JPA memberships are revised in three year cycles with the next update to occur in 2019. Meetings are conducted at MCYP in Ukiah. In person attendance is not required, members may phone in.

JPA membership does not require funding contributions to MCYP however most school districts and cities have made contributions through contract services or donations. JPA representatives are welcome but not required to participate in MCYP prevention activities in the community.

Attached (or included in this packet) are the following documents that you may choose to use in addressing this agenda item with your Board or Council:

Facts about MCYP **JPA Final Draft 09-15-15**

Please follow the directions below to become a member, to continue your district or city membership or to terminate your membership in the JPA. JPA Memberships are vital to the continuance and growth of services provided to high risk children, youth and families county-wide. We look forward to our continued partnership with school districts and cities.

Action to Revise JPA and Continue Membership or become a Membership in the JPA
If your district or city decides to **continue or join** in the JPA, please take the following actions:

1. Adopt the proposed changes to the JPA (will not take effect for 90 days) and continue membership.

2. **Send this to Randi Sanchez at MCYP and we will notify all other parties of the JPA of your Board's action.**

3. MCYP will contact you for a wet ink signature on the approved final JPA.

Proposed narrative for this action is as follows:

1. ***To adopt the proposed changes to the JPA and agree to JPA membership:***

The [school district/city council] voted on [date] to accept the Amended and Restated Joint Powers Agreement for Operation of Mendocino County Youth Project and to continue membership. We understand that for this amendment to take effect, it must be approved by resolutions adopted by two-thirds of the current Parties to the JPA. If the amendment is not approved by 100% of the Parties, the amendment shall not take effect for ninety (90) days, unless the dissenting parties waive the 90 day period.

_____ Ayes _____Noes _____ Abstentions

_____
(signature) President/[school district]/Mayor, City of –[city]

(CONTINUE to page 3 for: Action to Revise and Terminate Membership in the JPA

Action to Revise and Terminate Membership in the JPA

If your district or city council decides to **terminate membership** in the JPA, please take the following actions:

1. Adopt the proposed changes to the JPA (will not take effect for 90 days). This action, while your agency is still a member of the JPA, will assist in the process of establishing the amended JPA. It has no effect on whether or not your district then takes action to continue or terminate membership on the JPA.
2. Vote to terminate membership.
3. **Send this to Randy Sanchez at MCYP and, as agreed, we will notify all other parties of the JPA of your Board's action.**

Proposed narrative for this action is as follows:

1. ***To adopt the proposed changes to the JPA***

The [school district/city council] voted on [date] to accept the Amended and Restated Joint Powers Agreement for Operation of Mendocino County Youth Project. We understand that for this amendment to take effect, it must be approved by resolutions adopted by two-thirds of the current Parties to the JPA. If the amendment is not approved by 100% of the Parties, the amendment shall not take effect for ninety (90) days, unless the dissenting parties waive the 90 day period.

_____ Ayes _____Noes _____ Abstentions

_____

(signature) President/[school district]/Mayor, City of –[city]

2. To terminate membership in the JPA

While [district/city] supports the work of the Mendocino County Youth Project, it wishes not to assign a representative to serve on the Board of Directors as required by the proposed Amended and Restated Joint Powers Agreement. Therefore, the [school district/city council] voted on [date] to terminate its membership in the Joint Powers Agreement, dated June 4, 1992. [school district/city council] understands that as per Section 14 of the agreement, the effective date of [school district/city council]'s termination will be 90 days from [the date of the vote], [date].

_____ Ayes _____ Noes _____ Abstentions

_____

(signature) President/[school district]/Mayor, City of [city]

City of Ukiah

ITEM NO.: 7h

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: AWARD THE PURCHASE OF TWO POLICE VEHICLES: ONE (1) FORD UTILITY POLICE INTERCEPTOR FROM UKIAH FORD IN THE AMOUNT OF $40,199.61, AND ONE (1) DODGE CHARGER PURSUIT VEHICLE FROM ELK GROVE AUTO GROUP IN THE AMOUNT OF $30,989.86

Summary: Staff is requesting Council to award the purchase of two police vehicles: one (1) Ford Utility Police Interceptor SUV from Ukiah Ford in the amount of $40,199.61 and one (1) Dodge Charger Pursuit Vehicle from Elk Grove Auto Group in the amount of $30,989.86.

Background: Included in each fiscal year budget is the purchase of patrol vehicles, or other vehicles, as required to maintain an operating fleet of twenty-four (24) police specific vehicles. Patrol vehicles have an approximate 3-year/100,000-mile life span. Vehicles intended for other use, such as administration, Detectives, and Community Service Officers are utilized as long as possible. For the past fifteen years, except during the recent fiscal crisis, the department has budgeted and replaced vehicles annually to maintain serviceable vehicles for police activities.

This fiscal year staff has specified one Ford Utility Police Interceptor, which is an SUV that has special additional interior and cargo capability than the sedan version of this model, without sacrificing the police-rated performance and pursuit capability. Additionally, staff is specifying one Dodge Charger Pursuit Vehicle.

Discussion: In December of 2016, staff submitted bids to Ford and Dodge dealerships, including all local dealers, for the purchase of two police vehicles according to State of California specifications for police vehicles with preferred additional options desired by the Ukiah Police Department. One bid was received from Ukiah Ford for the Ford Utility Police Interceptor, and one bid was received from Thurston for the Dodge Charger Pursuit Vehicle.

In the City's bid specifications it reads "The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services contract." When comparing the individual state contracts for each vehicle model, Ukiah Ford's price was below the State contract. However, the bid received by Thurston was $2,141.47 over State Contract ID #1-15-23-14A held by Elk

Continued on Page 2

RECOMMENDED ACTION(S): Award the purchase of two police vehicles: one (1) Ford Utility Police Interceptor from Ukiah Ford in the amount of $40,199.61 and one (1) Dodge Charger from Elk Grove Auto Group in the amount of $30,989.86.

ALTERNATIVES: Provide staff with alternate direction.

Citizens advised:	N/A
Requested by:	N/A
Contact/Prepared by:	Captain Justin Wyatt
Coordinated with:	Mary Horger, Procurement Manager and Chris Dewey, Police Chief.
Presenter:	Captain Justin Wyatt
Attachments:	1. Justification Worksheet 2. Equipment Specification Sheets

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to _____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

Grove Auto Group, whose price for the same vehicle and options were $30,989.86. Because only one bid was received, Staff was able to approach Thurston to see if they could lower the price to be, at a minimum, within the 5% local preference. They were unable to do so, stating that there was already very little profit built into the bid submitted. Below is a finalized tabulation, including the lower State Contract pricing from Elk Grove Auto Group:

2017 Ford Utility Police Interceptor		2017 Dodge Charger Pursuit Vehicle	
Vendor	**Price**	**Vendor**	**Price**
Ukiah Ford	$40,199.61	Thurston	$33,131.33
		Elk Grove Auto Group	$30,989.86

It is therefore staff's recommendation to award the purchase of one (1) Ford Utility Police Interceptor from Ukiah Ford in the amount of $40,199.61 and one Dodge Charger from Elk Grove Auto Group in the amount of $30,989.86.

The fleet vehicle justification worksheet and equipment specification sheets are included for reference as Attachment #1 and #2, respectively.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
$120,000.00	General Fund Police Dept.	10520210.80100	Yes ☐ No ☒	N/A

City of Ukiah

Fleet Vehicle Justification

Proposed Vehicle: Police Patrol Car

Department: Police

Area of use: Patrol

Prepared by: Justin Wyatt

1 VEHICLE PURPOSE

Need for vehicle within Department fleet
The Ukiah Police Department maintains a fleet of 7 shared & marked Police vehicles, 3 shared CSO vehicles, 4 marked K9 patrol vehicles, 5 detective vehicles, an unmarked special enforcement vehicle, and 4 administrative vehicles, for a total of 24 police specific vehicles. *These vehicles are equipped with safety equipment, radios, lights and sirens, provide transportation for police services and are authorized for emergency response and pursuit activities.* *The department currently deploys as many as 5 uniformed patrol officers a shift and 7 shared vehicles are currently within the fleet, to allow for scheduled maintenance activities, unanticipated mechanical failures, and emergencies which may require the deployment of additional personnel.*

2 REPLACEMENT JUSTIFICATION

2.1 Current Vehicle

Description, Mileage, Funding Source and Market Value
These vehicles have been in service with the department's fleet as marked patrol cars since they were purchased using general fund account dollars. *Vehicle #4196 is a 2011 Ford Crown Victoria Police Interceptor and has nearly 100,000 miles. The blue book trade-in value of this vehicle is estimated to be less than $2000.00.* *Vehicle #3107 is a 2009 Chevrolet Tahoe Police Pursuit Vehicle and has nearly 100,000 miles The blue book trade-in value of this vehicle is estimated to be less than $3000.00.*

2.2 Maintenance Costs

Overall Condition, Maintenance Costs, Out of Service Time, Parts Availability, and Associated Safety Issues

Overall Mechanical Condition:

These police vehicles have significant mileage of high demand police activities.

After 100,000 miles police vehicles begin to suffer from cracked frames and other significant structural issues as well as repeated, significant mechanical failures.

The 2011 vehicle recently suffered major engine damage, and the department's mechanic determined there were numerous internal components of the engine requiring repair or replacement, the cost of which exceeds the vehicle's value and life expectancy.

The department's mechanic has projected the cost of the 2009 vehicle's next significant mechanical failure will likely exceed the vehicle's value and life expectancy.

Maintenance Costs:

Vehicle maintenance records indicate the department has spent $4,528.05 in parts and labor properly equipping and maintaining vehicle #4101 over the life of the vehicle.

Vehicle maintenance records indicate the department has spent $27,160.32 in parts and labor properly equipping and maintaining vehicle #3107 thus far.

Out of Service Time:

Vehicle #4196 was out of service a total of 514.5 hours, and vehicle #3107 was out of service a total of 2107 hours.

Parts Availability:

Most parts are still available for both vehicles of their respective model year. The Ford Crown Victoria Police Interceptor is no longer in production.

Associated Safety Issues:

If sold at auction, potential buys should be made aware of the age and mileage.

Shared Resources

Police Pursuit rated vehicles are specific purpose vehicles, with legislated specifications for emergency driving applications. A review of the City fleet was conducted and no other vehicle exists for this purpose.

3 PROPOSED VEHICLE SPECIFICATIONS

Proposed Vehicle Specifications

Police pursuit rated vehicles are tested and evaluated in California by the Los Angeles County Sheriff's Department, and by the Michigan State Police. Certified emergency response vehicles include a number of additional safety measures to protect occupants in emergency response situations.

The Ford Police Interceptor and Dodge Charger Pursuit are designed with the latest safety features, to include; comprehensive and sophisticated air-bag systems, crash and roll-over impact worthiness, ballistic door panels, and reverse sensing systems.

See Specification Sheets

4 ALTERNATIVE FUEL AND CARB REGULATIONS

4.1 Alternative Fuels Availability

Proposed Vehicle Alternative Fuels Availability

Staff continues to research the feasibility of deploying alternative fuel marked patrol vehicles. While many alternative fuel vehicles are now available, their deployment as an emergency response vehicle is not yet practical.

Ford and Dodge have developed these vehicles to be Flex-Fuel compliant, which if offered in our area may serve as an alternative in the future.

4.2 CARB STANDARDS

CARB STANDARDS

CARB regulations do not apply to this purchase
.

CITY OF UKIAH
EQUIPMENT SPECIFICATION E29902-02
NEW 2017 FORD UTILITY POLICE INTERCEPTOR

The City of Ukiah invites bids for furnishing one (1) new 2017 Ford Utility Police Interceptor.

The following specifications shall be considered minimum. All deviations from these specifications shall be described in the bid response. There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), as well as sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah.

Only bids from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services contract.

Please contact Mary Horger at (707) 463-6233 or at mhorger@cityofukiah.com if you have any questions regarding these specifications.

GENERAL INSTRUCTIONS TO BIDDERS

Each bidder is asked to attach to their bid response a complete detailed description of the unit they propose to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit. **Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah**.

The total price shall include all equipment, accessories and optional items. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, and availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public.

The City reserves the right to reject any or all bids, and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery.

2017 Ford Utility Police Interceptor AWD

3.7 TI-VCT V6 FFV
6-Speed Automatic
Rear recovery hooks
Independent front/rear suspension
Engine Oil Cooler
18.6 gallon fuel tank
Engine Hour Meter
220 Amp Alternator
78 Amp Hour Battery
Lower black body side cladding
Dual Exhaust
Black spoiler
Electric Power Assist Steering
Acoustic laminated windshield
18” Tires and Wheels
Fixed glass lift gate
Full Size Spare
AM/FM/CD
Roll curtain airbag
Safety Canopy W/Roll Over Sensor
Anti-Lock Brakes With Advanced Trac and traction control
LED tail lamps
2nd/3rd Row Privacy Glass
My Ford police cluster
Black Grill
Headlamps-LED Low Beam Halogen Hi Beam
Lift Gate Release Switch - 45 Second Time out
Rearview Camera with Washer
All-Wheel Drive
Manual folding power mirror
Fold flat 60/40 rear vinyl bench
Single Zone Manual Climate Control
Power Windows - 1 Touch Up/Down
Power Locks
Cruise Control/Tilt Wheel
Calibrated Speedometer
Column Shift
Work Task Light red/white
Simple fleet key
Power Adjustable Pedals
Two-Way Radio Pre-Wire
Particulate air filter
Power Pig tail
Delivery within 30 Miles
Locking Glove Box

Standard Warranty:
Basic: 3 Years/ 36,000 Miles
Drivetrain: 5 Years/100,000 Miles
Corrosion: 5 Years/ Unlimited Miles
Emissions: 8 Years/80,000 Miles
Roadside Assistance: 5 Years/60,000 Miles

2017 Ford Utility Police Interceptor AWD – Options List

43D – Dark car feature – Courtesy Lights Inop
17T – Dome Lamp Red/Wht cargo area
51V – Spot Light Dual LED – Whelen
21L – Front Auxiliary Light Red/Blue
21W - Forward Indicator-Red/Blue Pocket Warning Light
60A - Pre-wiring grill lamp, siren, speaker
63B - Side Marker LED - Red/Blue
63L - Rear Quarter Glass Side Marker Lights - Red/Blue
92R - Glass-Solar Tint 2nd Row Only, Privacy Glass on Rear Quarter and Liftgate Window
87R - Rear View Camera - Includes Electrochromic Rear View Mirror (replaces standard camera in center stack area)
53M - Sync® Basic – includes USB port and aux input jack
18W - Rear window power delete
90G - Ballistic Door Panels – Level IV Driver/Passenger Front
55B - BLIS® Blind spot monitoring (N/A with heated mirrors)
76R - Reverse Sensing
Keyed Alike – Code # 1248X
63V – Cargo Storage Vault
55D - Scuff Guards
60R - Noise Suppression Bonds (Ground Straps)
47A - Engine Idle Control
67H - Ready for the Road Package-not available with Interior Upgrade Package All-in Complete Package-Includes Police Interceptor Packages 66A 66B 66C plus
- Whelen Cencom light controller
- Whelen Cencom relay center/siren amp with traffic advisor
- Light controller/relay Cencom wiring
- Grille LED Lights
- 100 Watt Siren/Speaker
- (9) I/O digital Serial Cable (console to cargo)
- Hidden door lock plunger & rear door handles inop
- Rear console mounting plate

(not available with 66A 66B 66C 67G 67U 65U)
91A - Two-Tone Vinyl Wrap - Package #1
Roof & Right/left, front/rear doors vinyl - white only
-Exterior paint - Black
SERVICE MANUALS on CD – 2017 Model Year

CITY OF UKIAH
EQUIPMENT SPECIFICATION E29902-01
NEW 2017 DODGE CHARGER PURSUIT

The City of Ukiah invites bids for furnishing one (1) new 2017 Dodge Charger Pursuit Vehicle.

The following specifications shall be considered minimum. All deviations from these specifications shall be described in the bid response. There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), as well as sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah.

Only bids from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services contract.

Please contact Mary Horger at (707) 463-6233 or at mhorger@cityofukiah.com if you have any questions regarding these specifications.

GENERAL INSTRUCTIONS TO BIDDERS

Each bidder is asked to attach to their bid response a complete detailed description of the unit they propose to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit. **Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah**.

The total price shall include all equipment, accessories and optional items. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, and availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public.

The City reserves the right to reject any or all bids, and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery.

Dodge Charger - Base Vehicle Profile - 2017 Police Pursuit 4dr Sedan

Powertrain

- 3.6L V-6 DOHC SMPI 24 valve engine with variable valve control
- 220 amp alternator
- 800 amp battery with run down protection
- Engine oil cooler, HD radiator
- 5-speed electronic sequential shift control automatic transmission with overdrive, lock-up
- Rear-wheel drive
- ABS & driveline traction control
- 2.62 axle ratio
- Stainless steel exhaust with tailpipe finisher

Steering and Suspension

- Electric power assist rack and pinion steering
- 4-wheel disc brakes with front and rear vented discs
- HD ride suspension, with auto-leveling, electronic stability
- Independent front suspension
- Front short and long arm suspension
- Front anti-roll bar
- Front coil springs
- Gas-pressurized front shocks
- Rear independent suspension
- Rear multi-link suspension
- HD rear anti-roll bar
- Rear coil springs
- Air rear shocks
- Front and rear 18.0" x 7.50" black steel wheels with chrome center caps
- P225/60WR18.0 BSW performance front and rear tires, matching full size spare tire

Safety

- 4-wheel anti-lock braking system
- Daytime running lights, center high mounted stop light
- Dual airbags, seat mounted driver and passenger side-impact airbags, curtain 1st and 2nd row overhead airbags, airbag
occupancy sensor
- Front height adjustable seatbelts with front pre-tensioners
- Immobilizer, panic alarm

Comfort and Convenience

- Dual zone front air conditioning, air filter, under seat ducts
- AM/FM/Satellite-prep, clock, seek-scan, MP3 decoder, external memory control, 6 speakers,
window grid antenna, radio steering wheel controls
- 1st row LCD monitors
- Cruise control with steering wheel controls
- Power door locks with 2 stage unlock, key fob (all doors) keyless entry, power remote trunk/hatch/door release, power remote
fuel release, child safety rear door locks, fuel filler door power release
- One 12V DC power outlet, driver foot rest, retained accessory power, wireless phone connectivity
- Digital/analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge,
oil temperature gauge, transmission fluid temp gauge, engine hour meter, compass, exterior temp, systems monitor, redundant digital speedometer, trip odometer, trip computer
- Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, low washer fluid,
lighting malfunction, door ajar, trunk ajar, service interval, brake fluid, turn signal on, tire specific low tire pressure,
transmission fluid temp
- Leather/metal-look steering wheel with tilt and telescopic adjustment
- Power front and rear windows with light tint, driver and passenger 1-touch down
- Variable intermittent front windshield wipers with heated fluid reservoir, rear window defroster
- Dual illuminated vanity mirrors, dual auxiliary visors
- Day-night rearview mirror
- Interior lights include dome light, 4 door curb lights, illuminated entry
- Partial floor console, mini overhead console with storage, locking glove box with light, front and rear cup holders,
Instrument panel bin, driver and passenger door bins, rear door bins
- Carpeted cargo floor, cargo light

Seating and Interior

- Seating capacity of 5
- Bucket front seats with adjustable anti-whiplash head restraints
- 8-way adjustable (6-way power) driver seat
- 4-way adjustable passenger seat
- Rear bench seat with 2 fixed rear head restraints
- Cloth faced front seats with plastic back material
- Cloth faced rear seats with cloth back material
- Vinyl door trim insert, full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

Exterior Features

- Side impact beams, galvanized steel/aluminum body material
- Black side window moldings
- Body-colored door handles
- Black grille
- Driver and passenger power remote body-colored folding outside mirrors
- Front and rear body-colored bumpers
- Projector beam halogen fully automatic headlamps with delay-off feature
- Additional exterior lights include under hood light, remote activated perimeter/approach lights
- Clear coat monotone paint

Dodge Charger Pursuit Factory Warranty

Basic…..36 months/ 36,000 miles
Powertrain ….60 months/100,000 miles
Corrosion Perforation…..All Panels, 36 months
Corrosion Perforation…..Outer Panels, 60 months

2017 Dodge Charger Pursuit – Option List

LDDE48 27A RWD

Base Car - V6 Engine, RWD

3.6 Liter V6 Engine, 300 HP, 264 lb-ft. of torque
50 State Emissions
5-Speed W5A580 Automatic Transmission
Column Mount Gear Shift Lever
2.62 Rear Axle Ratio
18 x 7.5 Black Steel Wheels with Chrome Center Caps
P225/60R18 BSW Performance Tires
Power Windows-Locks-Mirrors
Cruise Control
5" Touch Screen Display
UConnect 5.0 Radio, AM/FM/BT
Black Vinyl Floor Covering
Mini (half) Floor Console
Center Dome Lamp
Four Key Fobs with Proximity Keyless Entry and Keyless Go
Secure Park (Key Fob must be present for idling vehicle to be driven)

TYL P245/55R18 BSW Performance Tires

AHM Convenience Group

4-Way Power Front Passenger Seat
Power Adjustable Pedals

AMV Fleet Park Assist Group

Rear Park Assist Sensors
Rear Back-Up Camera

GUK Heated Exterior Mirrors

AYJ Max Flow Package

GXA Entire Fleet Key-Alike (FREQ 2)

Includes 4 additional key fobs for a total of 8 key fobs.

AYE Patrol Package Base Prep

Front & Rear Wire Harness
Power Distribution Center
Siren Speaker & Bracket
Trunk Tray & Cooling Fan

CW6 Deactivate Rear Door Interior Handles and Window Switches

Includes bagged parts kit to reactivate rear door interior handles & window switches.

CUG Police Floor Console

CBT Steel Seat Back Panel Inserts

XDV Driver Side Ballistic Door Panel
XDG Passenger Side Ballistic Door Panel

LNX Left & Right LED Spot Lamps, black housings

M2C White Graphics Wrap – All Four Doors

M3G White Graphics Wrap – Roof

PX8 Pitch Black

Service Manuals on CD
2017 Model Year (PN 81-270-17078-CD)

City of Ukiah

ITEM NO.: 7i

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION AUTHORIZING THE CITY MANAGER TO ACT AS THE AUTHORIZED REPRESENTATIVE FOR A STATE WATER RESOURCES CONTROL BOARD GRANT IN COORDINATION WITH THE RUSSIAN RIVER WATERSHED ASSOCIATION

Summary: City Council will consider adopting a resolution authorizing the City Manager to act as the Authorized Representative for a grant agreement on behalf of the Russian River Watershed Association (RRWA).

Background: On February 3, 3016, City Council authorized staff to apply for grant funds to establish a Russian River Regional Monitoring Program and to concurrently develop a Stormwater Resource Plan in coordination with RRWA. A grant application for these projects was submitted on March 17, 2016.

The initial purpose of the Russian River Regional Monitoring Program is to ensure that water quality monitoring conducted in the watershed with public monies is adequately standardized, coordinated, and accessible to cost-effectively answer the following basic questions: what is the water quality of the watershed; how is it changing in response to management and regulatory actions; and what are the best ways to improve water quality in the future? The primary strengths of regional monitoring are transparency, efficiency, and the ability to tie data collected to specific water quality management actions and priorities. The program can be expanded in the future to cover additional aspects of watershed health including but not necessarily limited to wildlife habitat monitoring and conservation.

The regional monitoring program will help inform the development of a regional Stormwater Resources Plan. The State Water Resources Control Board recently adopted the final Storm Water Resource Plan Guidelines which establishes guidance for public agencies for the development of Storm Water Resource Plans consistent with Water Code sections §10560 et seq. (as amended by Senate Bill 985, Stats. 2014, Ch. 555, §5) Water Code section §10563, subdivision (c)(1), requires a Storm Water Resource Plan (Plan) as a condition of receiving funds for storm water and dry weather runoff capture projects from any bond approved by voters after January 2014. This requirement applies to Proposition 1, the water bond measure approved by voters in November 2014, which authorized $200 million in grants for multi-benefit storm water management projects.

Continued on Page 2

RECOMMENDED ACTION(S): Adopt a resolution authorizing the City Manager to act as the Authorized Representative for a State Water Resources Control Board Grant in coordination with the Russian River Watershed Association.

ALTERNATIVES: Do not authorize the City Engineer or City Manager and provide direction to staff.

Citizens advised:	N/A
Requested by:	Tim Eriksen, Public Works Director/City Engineer
Contact/Prepared by:	Jarod Thiele, Public Works Management Analyst
Coordinated with:	Andy Rodgers, RRWA Staff
Presenters:	Tim Eriksen, Director of Public Works and Jarod Thiele, Public Works Management Analyst.
Attachment:	1) Resolution

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

Discussion: On July 8, 2016, staff received notice that a grant has been awarded to the City in the amount of $500,000. Since that time, City staff and RRWA staff have been working on the Grant Agreement with the State Water Resources Control Board.

At this time, a resolution (Attachment #1) is needed in order to designate the City Manager as the Authorized Representative to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

RRWA will take the lead in the scope of work for the grant and will coordinate with all of the member agencies. City staff will be responsible for submittals to the State including the draft plan, comments, and invoicing. The City will receive $25,000 for grant administration.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
$0	91190100.52100 PC 16025	91190100.52100 PC16025	Yes ☐ No ☒	N/A

ATTACHMENT 1

RESOLUTION NO. 2017-

AUTHORIZING THE CITY MANAGER TO ACT AS THE AUTHORIZED REPRESENTATIVE FOR A STATE WATER RESOURCES CONTROL BOARD GRANT IN COORDINATION WITH THE RUSSIAN RIVER WATERSHED ASSOCIATION

WHEREAS, The CITY OF UKIAH has applied for Proposition 1 Grant funds to the State Water Resources Control Board for for the preparation of the Russian River Regional Storm Water Resource Management Plan and;

WHEREAS, The CITY OF UKIAH has been awarded $500,000 in grant funds from the State Water Resources Control Board for Storm Water Planning;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ukiah hereby approves as follows: The City Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board for the planning, design, and construction of (the "Project").

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the assistance agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable requirements.

CERTIFICATION:

PASSED AND ADOPTED this 18th day of January 2017, by the following roll call vote.

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jim O. Brown, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

City of Ukiah

ITEM NO.: 11a

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION AND CONSIDERATION OF THE PROPOSED MARIJUANA DISPENSARY ORDINANCE AND NEGATIVE DECLARATION; AND IF APPROPRIATE, CONSIDER INTRODUCTION OF ORDINANCE BY TITLE ONLY

Summary: The City Council will review and consider a proposed Negative Declaration and Marijuana Dispensary Ordinance establishing development and operating standards for dispensaries in commercially zoned areas within the city. The Marijuana Ad hoc Committee is asking for the Council to consider introduction of the ordinance at this meeting.

Background: On October 9, 2015, the Governor signed into law AB 266, AB 243, and SB 643, which together comprise the Medical Marijuana Regulation & Safety Act (MMRSA). The MMRSA, which went into effect on January 1, 2017, created a statewide regulatory structure for the medical marijuana industry that also allows local governments to regulate the operation of marijuana businesses within their jurisdiction, pursuant to local ordinances. Specifically, the MMRSA allows the City of Ukiah to issue permits or licenses to operate marijuana businesses or prohibit their operation entirely, to regulate or expressly prohibit the delivery of medical marijuana within its boundaries, and to regulate or expressly prohibit the cultivation of marijuana within its boundaries. Pursuant to the MMRSA, if the City opts not to expressly prohibit or regulate the cultivation, processing, delivery, and/or dispensing of medical marijuana, the State will be the sole licensing authority for any of these activities once the State licensing and regulatory regime goes into effect, no earlier than January 1, 2018.

The Ordinance (see Attachment #2 for a clean copy and Attachment #3 for a redline version) was drafted by an Ad hoc committee comprised of Councilmember Mulheren and Mayor Brown and supported by the City Manager, Planning Director, City Attorney, Assistant City Attorney, and Chief of Police. The Ad hoc Committee was created by the City Council on July 1, 2015, in response to (1) the enactment of the MMRSA - specifically, to address any regulatory gaps in the City's current regulation of medical marijuana distribution, delivery, and cultivation that would allow for sole State jurisdiction over these activities; and (2) to consider the City's policy objectives with regard to the marijuana industry given the

Continued on Page 2

RECOMMENDED ACTION(S): Consider adoption of the Negative Declaration and introduction of the Ordinance by title only amending Chapter 8 in Division 6; Table 3 in Section 9223.1 of Article 18, Chapter 2 in Division 9; and Section 9254 in Article 19, Chapter 2 in Division 9 of the Ukiah City Code, Entitled "Medical Marijuana Dispensaries"

ALTERNATIVES: Do not approve but provide direction to staff.

Citizens advised:	Publically noticed pursuant to Ukiah City Code.
Requested by:	City Council
Contacts/Prepared by:	Kevin Thompson, Interim Planning Director and Darcy Vaughn, Assistant City Attorney.
Coordinated with:	Marijuana Legislation and Policy Ad hoc
Presenters:	Kevin Thompson, Interim Planning Director and Darcy Vaughn, Assistant City Attorney.
Attachments:	1. Negative Declaration 2. Draft Ordinance (clean version) 3. Draft Ordinance (redlined version) 4. Staff Questions and Answers 5. Legislative Analysis of Prop 64 6. Article - Medical Marijuana Dispensaries and Their Effect on Crime 7. Maps delineating potential locations for dispensaries

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

proliferation of marijuana businesses within the County's jurisdiction. Though the MMRSA was later amended in order to preserve local authority over marijuana-related industry and activities or to give local government entities additional time to adopt ordinances to regulate the operation of marijuana businesses, the City Council thought it prudent to proceed with drafting and adopting an ordinance allowing and regulating medical marijuana dispensaries and the operation of such businesses.

In drafting the ordinance, the Ad hoc Committee has considered a number of factors including need, benefits, and impact concerns. A number of local residents have inquired about the possibility of establishing and operating medical marijuana dispensaries within the city limits. Further, a number of citizens have expressed concerns regarding the lack of dispensary options in Ukiah and the difficulties in obtaining medicinal marijuana for legitimate treatment needs. Conversely, other citizens have expressed safety and quality of life concerns regarding dispensaries. The proposed Ordinance provides the City with local control in an attempt to balance the demand verses the concerns. The corresponding Negative Declaration (Attachment #1) provides an analysis of the proposed Ordinance as it relates to CEQA compliance. For additional information, see Attachment #4 for staff-prepared questions and answers regarding dispensaries; also, see Attachment #5 Legislative Analyst which provides details on Prop 64, and Attachment #6 for an article regarding dispensaries and effects on crime.

Discussion: On both September 14 and 28, 2016, the Planning Commission conducted public hearings to gather input, as well as to provide comments and recommendations to staff on the proposed Ordinance. Subsequently, the Council met on October 19, and November 16, 2016, to discuss the Ordinance. In response, the Ad hoc committee met on September 19, October 3, and November 30, 2016, and January 9, 2017, to discuss the comments and recommendations provided by both the Planning Commission and by the City Council. In general, the Ad hoc Committee agreed with a majority of the recommendations. However, they requested Council input on these remaining Planning Commission recommendations:

> **Section §5707 Limitation on Location of Dispensary (C)(1)** *PC Recommendation:* Increase the minimum distance a dispensary can be located from a Youth Oriented Facility from 250' to 500'. The same distance requirement would apply between dispensaries. *Ad hoc Comments: The Ad hoc is concerned that the Planning Commission's recommendation of a 500-foot distance limitation from all youth-oriented facilities will unnecessarily limit possible locations of dispensaries. As such, they prefer to retain the 250-foot distance requirement for now. To help the conversation, see Attachment #7 for maps illustrating possible locations using both the 250' and 500' foot criteria.*
>
> **Section §5710 Criteria for Review Section Zoning Administrator (b)** *PC Recommendation:* Dispensary Use Permits should be reviewed and approved by the Planning Commission, not the Zoning Administrator. *After further discussion by the Ad hoc, the Ordinance has been amended to require Planning Commission approval of Dispensaries Use Permits; see* Section §5710 and description below.

Based on direction and input received at the November 16, 2016, City Council meeting, the Ad hoc Committee met and further revised the Ordinance at their November 30, 2016, and January 9, 2017, meetings. The Ad hoc Committee reconsidered its previous position on the Planning Commission's recommended changes to the hearing procedures for Dispensary Use Permit applications in Section §5710, and discussed appropriate changes to the Ordinance. The attached redlined version of the Ordinance indicates the most recent amendments. The amendments include but are not limited to amendment of the procedures for application for a Dispensary Use Permit in Section §5710 to authorize the Planning Commission to conduct the public hearing on the initial application and to authorize the City Council to hear appeals of Planning Commission decisions on Dispensary Use Permit applications, and clarification of Subsection 57Uk10(D), which authorizes the Planning Commission to reduce distance restrictions for Dispensary locations as allowable under California law if the Commission makes a finding of no adverse impact resulting from the proposed location.

The proposed Ordinance, if adopted, will allow people to apply for Dispensary Use Permits. Using the criteria contained in the Ordinance, staff will evaluate any proposals received, and once deemed complete, staff will schedule a public hearing using the procedures contained in the Ordinance.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
N/A	N/A	N/A	Yes ☐ No ☒	N/A

City of Ukiah

California Environmental Quality Act

INITIAL ENVIRONMENTAL STUDY
AND
PROPOSED NEGATIVE DECLARATION

PROPOSED
MEDICAL MARIJUANA DISPENSARY ORDINANCE

Prepared by:

City of Ukiah
Department of Planning and Community Development
300 Seminary Avenue, Ukiah, CA 95482

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Appendix

A. Draft Ordinance

1.0 INTRODUCTION

1.1 CEQA Compliance

The City of Ukiah Department of Planning and Community Development is the lead agency under the California Environmental Quality Act (CEQA) for the proposed Medical Marijuana Dispensary Ordinance (Project) that would be located citywide. In accordance with Section 15070 through Section 15075, Negative Declaration Process, of the CEQA Guidelines, this Initial Study/Proposed Negative Declaration has been prepared by the City of Ukiah. Section 15070 of the CEQA Guidelines states the following with the respect to the preparation of a Mitigated Negative Declaration:

"A public agency shall prepare or have prepared a proposed negative declaration or mitigated negative declaration for a project subject to CEQA when:

(a) The initial study shows that there is no substantial evidence, in light of the whole record before the agency, that the project may have a significant effect on the environment, or

(b) The initial study identifies potentially significant effects, but:

(1) Revisions in the project plans or proposals made by, or agreed to by the applicant before a proposed mitigated negative declaration and initial study are released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effect would occur, and

(2) There is no substantial evidence, in light of the whole record before the agency that the project as revised may have a significant effect on the environment.

As prescribed in Section 15070, an Initial Study has been prepared that analyzes the potential project-related impacts anticipated to occur as a result of implementing Marijuana Dispensary Ordinance the City of Ukiah. Pursuant to Section 15071 of the CEQA Guidelines, the Initial Study/Proposed Negative Declaration includes:

- A description of the proposed project (refer to Section 2.0);
- The location of the project (refer to Section 2.1);
- A list of the environmental factors potentially affected by project implementation (Refer to Section 3.0);
- A comprehensive analysis of each environmental topic included in the City's environmental checklist (refer to Chapter 4.0);
- A proposed finding that the project will not have a significant effect on the environment (refer to Section 5.1).

1.2 Incorporation by Reference

As allowed under Section 15150 of the State CEQA Guidelines, this Initial Study incorporates the Final Marijuana Dispensary Ordinance by reference. The Ordinance was utilized during the preparation of the Initial Study. The relevant information and/or analysis that has been incorporated by reference into this Initial Study has been summarized. The Final marijuana Dispensary Ordinance is available for review at the City of Ukiah Department of Planning and Community Development located at 300 Seminary Avenue, Ukiah, California, 95482.

1.3 Purpose

The Marijuana Dispensary Ordinance for the City of Ukiah prepared by the City of Ukiah Department of Planning and Community Development for submittal to the Ukiah City Council.

The environmental document that follows is an Initial Study and Negative Declaration (IS/ND) for the Ukiah Marijuana Dispensary Ordinance project as proposed by the City of Ukiah. An initial study is a preliminary analysis that is completed as part of the project design and assessment to determine whether an environmental impact report or negative declaration must be prepared to assess potential environmental impacts in accordance with the California Environmental Quality Act (CEQA) and State CEQA Guidelines (Section 15000 *et seq.*). The initial study is intended to determine if the project may have a significant effect on the environment. A negative declaration is a written statement that briefly describes the reasons why a proposed project will not have a significant effect on the environment and, therefore, does not require the preparation of an EIR.

As indicated above, the City of Ukiah is proposing to establish and implement regulations for marijuana dispensaries, which will be implemented upon the adoption of this document by the City of Ukiah City Council. This study has been prepared in accordance with the CEQA, Public Resources Code 21000 *et seq.*, and the State CEQA Guidelines, California Code of Regulations, Section 15000 *et seq.* This document provides a description of the project setting and characteristics and includes an environmental evaluation and checklist that identifies the potential environmental impacts associated with implementation of the proposed Marijuana Dispensary Ordinance, and includes a discussion of the checklist responses and findings.

1.4 Determination of No Significant Impacts

This Initial Study/ Negative Declaration has been prepared pursuant to Section 15070 through Section 15075 of the CEQA Guidelines as prescribed in Section 1.1, above. As indicated in Chapter 5.0 of the document, no significant impacts will occur as a result of project implementation with the incorporation of appropriate mitigation measures into the final Ordinance to establish "self-mitigation." The City of Ukiah City Council will consider the information contained in this document prior to making a final decision on the proposed Marijuana Dispensary Ordinance.

2.0 PROJECT DESCRIPTION Sections 2.1-2.7 Below

2.1 Project Location

The proposed Marijuana Dispensary Ordinance would apply to the following zoning districts: C1, C2, M, PD (Commercial), GU, UC, and DC. Medical Marijuana Dispensaries would not be allowed within residential zoning districts or within 250 feet (subject to change based on City Council direction) of a "Youth-Oriented facility" (public park, church, library, museum licensed daycare facility) and 600 feet from schools. The City is approximately 4.84 square miles and is comprised of 4,997 parcels.

2.2 Environmental Setting

The City of Ukiah is the county seat for Mendocino County and serves as the employment, shopping and medical hub for the region. The population is approximately 16,000 and swells to approximately 25,000-30,000 during a typical week day due to the in-migration of workers, shoppers, visitors and those in need of medical and other services. The City is densely urban with three major creeks flowing west to east towards the Russian River. The City is well forested for an urban environment and has an ample number of parks and associated open spaces.

2.3 Background and History

In 2007, the City of Ukiah enacted Ordinance 1095, §1 ("Medical Marijuana Dispensaries Ordinance"), which prohibited and declared a public nuisance medical marijuana dispensaries in the City of Ukiah.

The 2007 Medical Marijuana Dispensaries Ordinance also stated the City Council's intention was to prohibit the operation and location of dispensaries in the City "until such time as their legality is clearly established and a proposal can be developed that would sat satisfy the city council that the facility could operate without causing serious adverse impacts".

On October 9, 2015, the Governor signed into law AB 266, AB 243, and SB 643, which together comprise the Medical Marijuana Regulation & Safety Act ("MMRSA"). The MMRSA, which went into effect on January 1, 2016 created a statewide regulatory structure for the medical marijuana industry that also allows local governments to regulate the operation of marijuana businesses within their jurisdiction, pursuant to local ordinances. Specifically, the MMRSA allows the City of Ukiah to issue permits or licenses to operate marijuana businesses or prohibit their operation, to regulate or expressly prohibit the delivery of medical marijuana within its boundaries, and to regulate or expressly prohibit the cultivation of marijuana within its boundaries. Pursuant to the MMRSA, if the City opts not to expressly prohibit or regulate the cultivation, processing, delivery, and/or dispensary of medical marijuana, the State will be the sole licensing authority for these activities in the City.

To protect the public health, safety, and welfare, it is the desire of the City Council to modify the City Code consistent with the MMP and the MMRSA, regarding the location and operation of medical marijuana dispensaries, delivery of medical marijuana within the boundaries of the City, and cultivation of medical marijuana within the boundaries of the City.

2.4 Project Characteristics/Description

The project is an ordinance regulating medical marijuana dispensaries, distribution, and cultivation in order to promote the health, safety, morals, and general welfare of resident and businesses within the city. The ordinance requires a use permit to operate a dispensary and there are limitations on the location of dispensaries – required distances from youth-oriented facilities, parks, schools, or another dispensary. There are also dispensary operating requirements, application preparation and filing requirements, criteria for the review of dispensary use permits, use permit processing requirements, and other requirements.

2.5 Project Timing

The proposed Marijuana Dispensary Ordinance would go into full force and effect 30-days after adoption by the City Council.

2.6 Project Objectives

- To provide reasonable regulations for marijuana dispensaries, marijuana distribution, and cultivation that would protect the public's health, safety, morals, and general welfare of residents and businesses in the city.

- To provide regulations that are easy to understand, explain to the public, and implement.

- To provide regulations that are enforceable.

2.7 Assumptions

- Future dispensaries would likely locate within existing commercial buildings similar to other new retail uses. Construction of new buildings to house medical marijuana dispensaries would require discretionary review and separate CEQA review.

- Similar to other communities of comparable size such as Sebastopol and Arcata, it is expected that if the proposed ordinance is adopted there would not be a proliferation of dispensaries. Due to market conditions and competition, it is assumed that not more than a maximum of 3 dispensaries would locate within the city limits (Sebastopol and Arcata have 1 dispensary each).

- Since growing marijuana in dispensaries is limited to 500 square feet, it is assumed that water use would be similar to that of a typical 3-bedroom, 2-bathroom single family residence with two parents and two children/teenagers, lawns, two showers, a washing machine, dishwasher, sinks, and outdoor gardening space. The average water use for a typical single family residence is 200 gallons per day.

3.0 ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED AND DETERMINATION

3.1 Environmental Factors Potentially Affected

The environmental analysis in Section 4.0 is patterned after the Initial Study Checklist recommended by the *CEQA Guidelines,* as amended, and used by the City of Ukiah in its environmental review process. For the preliminary environmental assessment undertaken as part of this Initial Study's preparation, a determination that there is a potential for significant effects indicates the need to more fully analyze the development's impacts and to identify mitigation.

Chapter 4.0 (Environmental Analysis) analyzes the potential environmental impacts associated with the proposed Marijuana Dispensary Ordinance project. The issue areas evaluated in this Initial Study include:

Aesthetics	X
Air Quality	X
Utilities and Service Systems	X
Biological Resources	X
Public Services	X
Land Use and Planning	X
Hydrology and Water Quality	X
Hazards and Hazardous Materials	X

For the evaluation of potential impacts, the questions in the Initial Study Checklist are stated and an answer is provided according to the analysis undertaken as part of the Initial Study. The analysis considers the long term, direct, indirect, and cumulative impacts of the development. To each question, there are four possible responses:

- **No Impact.** The development will not have any measurable environmental impact on the environment.

- **Less Than Significant Impact.** The development will have the potential for impacting the environment, although this impact will be below established thresholds that are considered to be significant

- **Less Than Significant Impact With Mitigation Incorporated.** The development will have the potential to generate impacts, which may be considered as a significant effect on the environment, although mitigation measures or changes to the development's physical or operational characteristics can reduce these impacts to levels that are less than significant.

- **Potentially Significant Impact.** The development could have impacts, which may be considered significant, and therefore additional analysis is required to identify mitigation measures that could reduce potentially significant impacts to less than significant levels. Where potential impacts are anticipated to be significant, mitigation measures will be required, such that impacts may be avoided or reduced to insignificant levels.

3.2 Environmental Factors Clearly Not Affected

The Initial Study found that it can be seen with certainty that the following issue areas would not be significantly impacted and therefore no analysis is required:

Agriculture and Forestry Resources: There are no prime agricultural lands or forestry lands within the City limits, therefore none would be impacted by the implementation of the proposed Marijuana Dispensary ordinance.

Mineral Resources: There are mineral resource extraction facilities and no known mineral resources within the City limits, therefore none would be affected by the implementation of the proposed Marijuana Dispensary ordinance.

Noise: Research reveals that the vast majority of existing medical marijuana dispensaries, including all the dispensaries in Mendocino County are operating within existing structures. It is therefore assumed that if the ordinance is enacted, new dispensaries would open in vacant retail commercial or industrial space and no noise ordinance violating construction would occur.

The operation of retail medical marijuana dispensaries would be required to comply with the existing City of Ukiah noise ordinance in the same manner as other retail businesses.

Population and Housing: The proposed ordinance would regulate medical marijuana dispensaries, distribution, and cultivation of marijuana (within the dispensaries) and would not, in and of itself cause the City's population to increase. Nor would the ordinance affect housing in any way because it would regulate retail businesses not residential properties.

Cultural Resources: The City of Ukiah is a dense urban environment where the ground has been significantly disturbed to allow urban development for over 100 years. If medical marijuana dispensaries are established within the city as permitted by the proposed ordinance, it is assumed that they would located within existing retail commercial space and therefore there no prehistoric or historic cultural resources would be adversely impacted by the project.

Recreation: The City's formal recreation services and activities are primarily conducted in the local parks and on school grounds. The ordinance specifically prohibits the establishment of medical marijuana dispensaries within 250 feet of parks (subject to change based on City Council direction) and 600 feet from schools these areas to preclude impacts.

Geology and Soils: Research reveals that the vast majority of existing medical marijuana dispensaries, including all the dispensaries in Mendocino County are operating within existing structures. It is therefore assumed that if the ordinance is enacted, new dispensaries would open in vacant retail commercial space and no impacts to geology and soils would result. If a new building was constructed to provide space for a medical marijuana dispensary, a geotechnical soils investigation would be required with the submittal of a building permit application as required by the California Building Code to ensure the geology and soils are adequate for the development of a foundation and building.

3.3 Environmental Determination

On the basis of this initial evaluation:

___**X**___ I find that the proposed use **COULD NOT** have a significant effect on the environment, and a **NEGATIVE DECLARATION** will be prepared.

_____ I find that although the proposal could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been

made by or agreed to by the project proponent. A **MITIGATED NEGATIVE DECLARATION** will be prepared.

_____ I find that the proposal **MAY** have a significant effect on the environment, and an **ENVIRONMENTAL IMPACT REPORT** is required.

_____ I find that the proposal **MAY** have a significant effect(s) on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets, if the effect is a "potentially significant impact" or "potentially significant unless mitigated." An **ENVIRONMENTAL IMPACT REPORT** is required, but it must analyze only the effects that remain to be addressed.

_____ I find that although the proposed project could have a significant effect on the environment, because all potentially significant effect (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION, pursuant to all applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures are imposed upon the proposed project, nothing further is required.

Signature

8/22/16
Date

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4.0 ENVIRONMENTAL ANALYSIS

The purpose of this Initial Study/Proposed Negative Declaration for the proposed Ukiah Medical Marijuana Dispensary Ordinance is to provide an analysis of the potential environmental consequences that are anticipated to occur as a result of implementation of the ordinance in accordance with the environmental review process as implemented by the City of Ukiah. The analysis contained in this chapter includes a discussion of the anticipated impacts associated with the implementation of the Ukiah Medical Marijuana Dispensary Ordinance as described in Chapter 2.0 (Project Description).

4.1 Aesthetics - *Would the project:*

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Have a substantial adverse effect on a scenic vista?				X
b. Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?				X
c. Substantially degrade the existing visual character or quality of the site and its surroundings?				X
d. Create a new source of substantial light or glare, which would adversely affect day or nighttime views in the area?				X

Significance Criteria:

A project may be deemed to have a significance adverse aesthetic impact if it results in any of the following:

- Changes at the site substantially degrade the character of the site, degrade an existing public viewshed, or alter the character of a public view shed by the introduction of anomalous structures or elements.

- Changes at the site would result in changes in the expectations of viewers (measured against the relative importance of those views) and would result in a negative impression of the view shed. (The emphasis of this criterion is on views from public areas, not views from individual lots unless view easements are involved.)

- Changes at the site substantially conflict with and/or do not uphold the scenic and visual quality objectives for development, as articulated in the County's General Plan goals, objectives

Analysis:

a. Have a substantial adverse effect on a scenic vista?

No Impact. There are no officially designated scenic vistas located within or in close proximity to the city limits, therefore none would be adversely impacted by a medical marijuana dispensary retail store opening in an existing retail business or industrial space. Similarly, if a building was constructed within the dense urban city environment to accommodate a medical marijuana dispensary, it would not adversely impact any official scenic vista because none exist in the city or immediate vicinity.

b. Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?

No Impact. There are no officially designated scenic resources or state scenic highways within or in close proximity to the city limits, therefore none would be impacted by the establishment of a medical marijuana dispensary.

Even though the western hillside overlooking the City of Ukiah is not designated as an official scenic vista, an argument could be made that the views of these hills are important. The hillside area is zoned for rural residential development and therefore according to the proposed ordinance no medical marijuana dispensary could locate in this area of the community.

c. Substantially degrade the existing visual character or quality of the site and its surroundings?

No Impact. As noted above, it is expected that any proposed medical marijuana dispensary that establishes in the City pursuant to the provisions of the proposed ordinance would locate within the existing building in the densely urban environment of the city and therefore not create new impacts to the visual character or quality in the area. Also, as noted above, if a building was constructed within the dense urban city environment to accommodate a medical marijuana dispensary, it would be subject to design review board and planning commission review, as well as separate CEQA review, which would ensure that no new visual impacts would result from the project.

If a medical marijuana dispensary erects signs for its business, they would be required to comply with existing sign regulations designed to protect the visual quality of commercial areas and therefore would not degrade visual character and quality of its surroundings.

d. Create a new source of substantial light or glare, which would adversely affect day or nighttime views in the area?

No Impact. As noted above, it is expected that any proposed medical marijuana dispensary that establishes in the City pursuant to the provisions of the proposed ordinance would locate within the existing building in the densely urban environment of the city and therefore not create light or glare impacts. Nighttime and daytime views of the densely urban environment where medical marijuana dispensary would locate are of buildings, signs, motor vehicles, trees, etc., and the Ukiah City Code prohibits substantial light and glare from businesses from shining into streets. If a building was constructed within the dense urban city environment to accommodate a medical marijuana dispensary, it would be subject to design review board and planning commission review, as well as separate CEQA review, which would ensure that no impacts to daytime and nighttime visual resources would result from the project.

Cumulative Impacts

Since no visual quality impacts would result from implementation of the ordinance, none would contribute cumulatively to the degradation of visual quality in the City of Ukiah.

Mitigation Measures

Project implementation will not result in any potentially significant visual impacts. Therefore, no mitigation measures are required.

4.2 Air Quality - *Would the project:*

Would the Project:	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Conflict with or obstruct implementation of the applicable air quality plan?				x
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				x
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				x
d) Expose sensitive receptors to substantial pollutant concentrations?				x
e) Create objectionable odors affecting a substantial number of people?			x	

Significance Criteria:

The proposed project would result in significant adverse environmental impacts if any of the following occur:

- Air quality Impacts would be significant if the project results in any conflicts with or obstructions to implementation of any applicable air quality plan;
- Violate of any air quality standard or substantial contributions to an existing air quality violation
- Exposure to sensitive receptors to substantial pollutant concentrations; or creation of objectionable odors affecting a substantial number of people.

Air Quality and Greenhouse Gas Emissions: The proposed ordinance would not result in adverse impacts to air quality because it would merely regulate certain retail businesses, and based on the small size of the city and its market area, as well as opportunities to establish outside the city limits, it is anticipated that only a small number of dispensaries would establish within the city limits. This has been the affect in other communities such as Arcata, California. Therefore, delivery vehicles associated with the dispensaries would be limited and would not substantially contribute to air pollutants.

Creation of objectionable odors affecting a substantial number of people:
Cannabis cultivation is associated with a strong odor, especially cultivation operations during the final phase of the growing cycle. Generally, the larger the size of the cultivation activity and the proximity to sensitive uses, the greater the potential for odor to be evident. The proposed Ordinance includes a 500 square foot maximum indoor cultivation area for medical cannabis dispensaries. Further, dispensaries are required to obtain a Dispensary Use Permit prior to operation. Dispensary Use Permits are subject to the operational standards contained in the ordinance as follows:

> Section 5708 (H)(4) Odors Control. The Dispensary shall have an air treatment system that prevents odors generated from the storage and cultivation of marijuana on the Dispensary property from being detected by any reasonable person of normal sensitivity outside the dispensary property. To achieve this, both the storage and cultivation areas shall be, at minimum, mechanically ventilated with a carbon filter or superior method.

Based on the proposed Ordinance's inclusion of the above requirements and standards related to maximum grow areas, distance from residential uses, and air filtration requirements the impact of producing odor impacting a substantial number of people is considered less than significant.

4.3 Utilities and Service Systems – Would the Project:

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				X
b. Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
c. Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
d. Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				X
e. Result in a determination by the				

wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing				X
f. Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
f. Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
g. Comply with federal, state, and local statutes and regulations related to solid waste?				X

Significance Criteria:

The proposed project would result in significant adverse environmental impacts if any of the following occur:

- The project-related demand caused an increase in wastewater treatment that reached or exceeded the current capacity of existing or planned treatment facilities or caused a reduction in the level of service, thereby requiring substantial expansion of existing facilities or the construction of new facilities.
- The proposed project's use of water resources will substantially and adversely deplete existing sources of domestic water.
- The proposed project will require the construction of new water facilities beyond those already planned and the cost of which would not be borne by the applicant.
- The project will generate solid waste that exceeds the capacity of the landfill to accept and disposal of the waste.

Analysis:

a. Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?

No Impact. While the ordinance would permit some growing (and watering) of marijuana on-site at a dispensary location, it could not exceed 500 square feet of area and must be contained inside of the building. The ordinance also requires cultivation practices to utilize the most water efficient methods available, and the City has the right to require annual reports on cultivation facility practices including water conservation methods. Moreover, the ordinance requires the cultivation methods to fully comply with all applicable stormwater, wastewater and building code requirements.

b. Require or result in the construction of new water or wastewater treatment facilities or

expansion of existing facilities, the construction of which could cause significant environmental effects?

No Impact. As noted above, dispensary cultivation operations are limited in size and water use and would be reviewed by water and wastewater officials. A proposed dispensary would not be allowed to be developed if water and wastewater facilities could not serve the proposal. Moreover, based on the experiences of other similar sized cities such as Arcata and Sebastopol, it is reasonable to assume that the small market area of Ukiah would not result in a proliferation of medical marijuana dispensaries. Accordingly, it is anticipated that water and wastewater services would be available to the few dispensaries that may be proposed in the City.

c. Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?

No Impact. Similar to above, if the expected maximum amount of water to be used in the cultivation practices associated with a future dispensary was discharged from the sites into the storm drain system, it would be comparable to the runoff from a single family residences. Moreover, it is anticipated that new dispensaries would most likely be proposed in existing buildings and therefore not increase urban stormwater runoff. In all likelihood, the water used, but not absorbed into the soil and plants would not be discharged into the storm drain system, but rather into the wastewater system or drained to landscaping on the site. No impact to the storm drain system is expected.

d. Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?

No Impact. Discussions with the City Public Works Department reveal that the City has the water supply to serve the minor demand that would be created by marijuana dispensary cultivation practices resulting from the proposed ordinance. This is based on the reasonable assumption that the small population and existing market area would not support more than a few dispensaries. However, even if more than a few dispensaries were proposed, the Public Works Department would determine if the City had the capacity to serve the proposed dispensary before granting approval just as it does with every proposed development project.

e. Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?

No Impact. Discussions with the City Public Works Department reveal that the City has the wastewater treatment capacity to serve the minor demand that would be created by marijuana dispensary cultivation practices resulting from the proposed ordinance. This is based on the reasonable assumption that the small population and existing market area would not support more than a few dispensaries. However, even if more than a few dispensaries were proposed, the Public Works Department would determine if the City had the capacity to serve the proposed dispensary before granting approval just as it does with every proposed development project.

f. Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?

No Impact. The solid waste generated from an assumed maximum of three (3) marijuana dispensary businesses is not expected to exceed what a typical retail business generates and

therefore would not adversely impact solid waste pick-up and disposal operations. This was confirmed by the City Department of Public Works staff. This is based on the reasonable assumption that medical marijuana dispensaries would not generate an unusual amount of soild waste.

g. Comply with federal, state, and local statutes and regulations related to solid waste?

No Impact. The solid waste generated from future marijuana dispensary businesses is not expected to be significant and is required to comply with all federal, state and local laws related to solid waste.

Cumulative Impacts

It has been concluded that the implementation of the proposed marijuana dispensary ordinance would result in minor water usage, little or no discharge of water into the stormdrain system, and little or no discharge into the wastewater systems, and therefore no impacts to the City's utility and services systems. These minor amounts of water use and discharge would be comparable to approximately a typical single family residences, which according to the Department of Public Works would not result in cumulative impacts, when combined with known or foreseeable future projects.

Mitigation Measures

Project implementation will not result in any potentially significant impacts to utilities and service systems. Therefore, no mitigation measures are required.

4.4 Biological Resources - *Would the project:*

Would the Project:	**Potentially Significant Impact**	**Less Than Significant Impact with Mitigation**	**Less Than Significant Impact**	**No Impact**
a. Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
b. Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
c. Have a substantial adverse effect on federally protected				

wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				X
d. Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?				X
e. Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				X
f. Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?				X

Significance Criteria:

The proposed project would result in significant adverse environmental impacts if one or more of the following conditions occur as a result of implementation of the proposed project:

- Direct or indirect loss of individuals of a state- or federal-listed threatened or endangered species.
- Substantial adverse effect on a rare plant or animal species.
- Substantial adverse effect on a species or native plant or animal community.
- Substantial adverse effect on a habitat of concern.
- Substantial adverse effect on a critical, yet limited, resource utilized by state or federal listed threatened or endangered species.
- Substantial adverse effect on the movement of any resident or migratory fish or wildlife species.

Analysis:

a. ***Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?***

No Impact. It is expected that most, if not all future marijuana dispensary businesses would locate in existing retail commercial buildings in the dense urban environment and not involve new construction, and therefore would not adversely impact plant and animal habitats and special species. However, if a new building were proposed in the future, it would be subject to discretionary review and potential impacts to plants and animals and their habitats would be evaluated through separate CEQA review.

b. Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?

No Impact. It is expected that most, if not all future marijuana dispensary businesses would locate in existing retail commercial buildings in the dense urban environment and not involve new construction, and therefore would not adversely impact riparian habitats or other sensitive natural communities identified in planning policy documents. However, if a new building were proposed in the future, it would be subject to discretionary review and potential impacts to riparian areas. would be evaluated through separate CEQA review.

c. Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?

No Impact. It is expected that most, if not all future marijuana dispensary businesses would locate in existing retail commercial buildings in the dense urban environment and not involve new construction, and therefore would not adversely impact wetland areas. However, if a new building were proposed in the future, it would be subject to discretionary review and potential impacts to wetlands would be evaluated through separate CEQA review.

d. Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?

No Impact. It is expected that most, if not all future marijuana dispensary businesses would locate in existing retail commercial buildings in the dense urban environment and not involve new construction, and therefore would not adversely impact movements of any native animals or fish species, wildlife corridors, or impede the use of native wildlife nursery sites. However, if a new building were proposed in the future, it would be subject to discretionary review and potential impacts to movements of any native animals or fish species, wildlife corridors, or impede the use of native wildlife nursery sites would be evaluated through separate CEQA review.

e. Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?

No Impact. The City does not have any ordinances protecting biological resources, but does have tree protection policies. It is expected that most, if not all future marijuana dispensary businesses would locate in existing retail commercial buildings in the dense urban environment and not involve new construction, and therefore would not violate the City's tree protection policies. However, if a new building were proposed in the future, it would be subject to discretionary review and consistency with the City's tree protection policies would be required.

f. Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?

No Impact. Any future marijuana dispensary permitted under the proposed ordinance would be located within the city limits. There is no adopted Habitat Conservation Plan applicable to the City of Ukiah and therefore none would be violated by the establishment of a marijuana dispensary locating within an existing retail commercial building or if it involved new construction.

Cumulative Impacts

Since no potential biological impacts were identified, none would contribute to possible cumulative impacts to biological resources.

Mitigation Measures

Project implementation will not result in any potentially significant biological resource impacts. Therefore, no mitigation measures are required.

4.5 Public Services – Would the Project:

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				X
1. Fire protection?				X
2. Police protection				X
3. Schools?				X
4. Parks?				X
5. Other Facilities?				X

Significance Criteria:

The proposed project would result in significant adverse environmental impacts if any of the following occur:

- An increase in the demand for fire protection services to such a degree that accepted service standards (e.g., manpower, equipment, response times, etc.) are not maintained.

- The interference with emergency response or evacuation plan(s) in the community or not provide internally consistent analysis or policies to guide future development.

- Expose people or structures to significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands.

- Result in response times that exceed the County's adopted maximum emergency response criteria.

- An increase in the demand for law enforcement services to such a degree that accepted service standards are not maintained without an increase in manpower and/or equipment.

Analysis:

a. ***1 and 2. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for fire protection or police protection?***

No Impact. Any future marijuana dispensary that includes indoor growing would require an electrical building permit for grow lighting and would be reviewed by the City Building Official and Fire Marshal for compliance with the State Electrical and Fire Codes. No construction would be permitted that did not comply with the State Electrical and Fire Codes.

The City Police Department has assisted in the preparation of the proposed ordinance and as a result, police protection concerns related to the location, intensity, operations, land use compatibility, etc. have been fully addressed by the standards and requirements contained in the ordinance.

b. ***3 and 4. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for schools and parks?***

No Impact. The ordinance specifically mandates that future marijuana dispensary facilities be located a minimum of 250 (subject to change based on City Council direction) feet from any youth oriented facility to eliminate any potential impacts to these facilities.

c. ***5. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could***

cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for other public facilities?

No Impact. The City Police and Fire Departments have reviewed the proposed ordinance and have concluded that permitting marijuana dispensaries in commercial and industrial zones within the city, would not adversely impact their abilities to provide adequate service or require new or altered police or fire facilities to maintain acceptable response times or other performance objectives.

Cumulative Impacts

Since no impacts to public services were identified, none would contribute to possible cumulative impacts.

Mitigation Measures

Project implementation will not result in any potentially significant public service impacts. Therefore, no mitigation measures are required.

4.6 Land Use and Planning – Would the Project:

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Physically divide an established community?				X
b. Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?				X
c. Conflict with any applicable habitat conservation plan or natural community conservation plan?				X

Significance Criteria:

The proposed project would result in significant adverse environmental impacts if any of the following occur:

- Physically divide an established community.
- Conflict with the County of Mendocino County General Plan or zoning ordinance.

- Conflict with the Habitat Conservation Plan for Mendocino County.
- Be incompatible with adjacent land uses.

Analysis:

a. Physically divide an established community?

No Impact. It can be seen with certainty that if marijuana dispensary business establish within an existing retail commercial building or if a new building is constructed to accommodate such businesses, the established community would not become divided.

***b.* Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?**

No Impact. The project would result in permitting a new type of retail business in the City where it is currently not listed as a permitted business in the city code. Review of the general plan and other applicable planning documents reveals no conflict or inconsistency with adopted goals and polices, or with other land use regulations.

***c.* Conflict with any applicable habitat conservation plan or natural community conservation plan?**

No Impact. As noted in the Biological resources section above, the City of Ukiah does not have a Habitat Conservation Plan or natural Communities Conservation Plan, so that none would be adversely impacted by the proposed marijuana dispensary ordinance.

Cumulative Impacts

Since no impacts to land use planning were identified, none would contribute to possible cumulative impacts.

Mitigation Measures

Project implementation will not result in any potentially significant land use planning impacts. Therefore, no mitigation measures are required.

4.7 Hydrology and Water Quality – Would the Project:

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Violate any water quality standards or waste discharge requirements?				X
b.Violate any water quality standards or waste discharge				X

requirements?				
c.Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre - existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				X
d.Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of stream or river, in a manner, which would result in substantial erosion or siltation on- or off□site?				X
e.Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner, which would result in flooding on - or off - site?				X
f.Create or contribute runoff which would exceed the capacity of existing or planned storm				X
g.water drainage systems or provide substantial additional sources of polluted runoff?				X
h.Otherwise substantially degrade water quality?				X
i.Place housing within a 100 - year flood hazard as mapped on a Federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				X
j.Place structures within a 100 - year flood hazard area which would impede or redirect flood flows?				X
k.Inundation by seiche, tsunami, or mudflow?				X
l.Result in a potential for discharge of stormwater pollutants from areas of material storage, vehicle or equipment fueling, vehicle or equipment maintenance (including washing), waste handling, hazardous materials handling or storage, delivery				X

areas, loading docks or other outdoor work areas?				
m.Result in the potential for discharge or stormwater to affect the beneficial uses of the receiving waters?				X
n.Create the potential for significant change in the flow velocity or volume of stormwater runoff to cause environmental harm?				X
o.Creates insignificant increases in erosion of the project site or surrounding areas?				X

Significance Criteria:

- The proposed project would result in significant adverse environmental impacts if one or more of the following conditions occur as a result of implementation of the proposed project:

- Substantial and adverse increased inundation, sedimentation and/or damage from water forces to the subject project and/or other properties are caused by improvements such as grading, construction of barriers or structures.

- Development within the 100-year flood plain as delineated by FEMA that would expose people and/or property to potential serious injury and/or damage.

- Impervious surfaces increase and/or divert storm water runoff that results in the inability of the existing collection and conveyance facilities to accommodate the increased flows.

- Project implementation will cause a violation of water quality objectives for surface and groundwater as established by the Water Quality Control Plan and impede the existing beneficial uses of on-site surface waters or off-site coastal waters as defined in the Water Quality Control Plan.

- A usable groundwater aquifer for municipal, private, or agricultural purposes is substantially and adversely affected by depletion or recharge.

- Storm water and/or induced runoff mixes with a tidal habitat or pond causing instability to the existing water quality (e.g., reduction of salinity below 16 ppm) which, in turn, substantially and adversely affects the sensitive brackish/saltwater marsh habitat by allowing for the introduction and establishment of invasive fresh water species.

- Sediments are increased and/or diverted by proposed improvements and cause sediment deposition in defined sensitive habitat areas (e.g., wetlands, jurisdictional waters) that adversely affect or significantly affect significant habitat and/or sensitive species as recognized by the applicable resource agencies.

Analysis:

A through o. Impacts to local hydrology and water quality

No Impact. The proposed marijuana dispensary ordinance would allow dispensaries to locate within existing buildings and/or construct new buildings with the securing of a use permit. Given the small market area, it is expected that only a few dispensaries would choose to locate within

the city limits. Dispensaries that located within existing buildings would not impact factors a through o listed in the Table above because they would not involve site grading or construction, or alterations to drainage patterns, wetlands, or floodplains.

Construction of new buildings to house marijuana dispensaries would require discretionary review and would be required to comply with all city code requirements related to hydrology and stormwater management, locating outside floodplains, environmental quality, as well as the state building code.

Cumulative Impacts

Since no impacts to hydrology and water quality were identified, none would contribute to possible cumulative impacts.

Mitigation Measures

Project implementation will not result in any potentially significant hydrology or water quality impacts. Therefore, no mitigation measures are required.

4.8 Hazards and Hazardous Materials – Would the Project:

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?				X
b. Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
c. Emit hazardous emissions or				

handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				X
d. Be located on a site, which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5, and, as a result, would it create a significant hazard to the public or the environment?				X
e. For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
f. For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X
g. Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X
h. Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X

Significance Criteria:

The proposed project would result in significant adverse environmental impacts if one or more of the following conditions occur as a result of implementation of the proposed project:

- Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials.
- Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment.
- Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school.

- Be located on a site that is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would create a significant hazard to the public or the environment.

- Result in a safety hazard for people residing or working in the project area if located within two miles of a public airport or public use airport.

Analysis:

a. Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?

No Impact. Small indoor marijuana cultivation areas associated with dispensaries could involve the use of fertilizers and insecticides. However, the amount and schedule of use would be comparable to a typical outdoor garden on a single family residential property and therefore not significant.

b. Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?

No Impact. As indicated above, the minor use of fertilizers and insecticides may occur in the future dispensaries, but because of limitations on the size of growing areas and the number of dispensaries would not result in significant hazardous conditions.

c. Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?

No Impact. As indicated above, the minor use of fertilizers and insecticides may occur in the cultivation areas of future dispensaries, but because of limitations on the size of growing areas and the number of dispensaries would not result in hazardous emissions. These materials are not considered acutely hazardous.

d. Be located on a site, which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5, and, as a result, would it create a significant hazard to the public or the environment?

No Impact. It is expected that future marijuana dispensaries would be located in existing retail commercial buildings and therefore not on any hazardous material site. Any newly proposed building intended to house a dispensary would be subject to discretionary review and CEQA compliance and would be evaluated at that time. Moreover, no hazardous sites included on a list pursuant to Government Code Section 65962.5 exist within the city limits.

e. For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?

No Impact. The city has an Airport Master Plan with density, height and open space requirements intended to protect people, as well as the airport. It is expected that future marijuana dispensaries would typically locate in existing buildings or construct small buildings and would not involve large concentrations of people. They would function similar to pharmacies and small retail stores and therefore would not violate the land use compatibility standards contain in the Airport Master Plan.

f. For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?

No Impact. (See Item e above)

g. Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?

No Impact. New marijuana dispensaries would operate similar to pharmacies and small retail stores and therefore would not conflict or interfere with any adopted emergency response plan.

h. Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?

No Impact. Pursuant to the locations requirements contained in the proposed ordinance, no marijuana dispensary could be located in the western hillside area of the city, which is the only Wildland Fire hazard designated area in the City.

Cumulative Impacts

Since no impacts to hazards and hazardous materials were identified, none would contribute to possible cumulative impacts.

Mitigation Measures

Project implementation will not result in any potentially significant hazards and hazardous material impacts. Therefore, no mitigation measures are required.

CHAPTER 5.0 – CONCLUSIONS

5.0 CONCLUSIONS

The analysis contained in this Initial Environmental Study reveals that the proposed medical marijuana dispensary ordinance would not result in potentially significant adverse impacts on the physical environment.

5.1 Mandatory Findings of Significance

Would the Project:	Potentially Significant Impact	Less Than Significant Impact with Mitigation	Less Than Significant Impact	No Impact
a. Does the project have the potential to degrade the quality of				X

the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				
b. Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?				X
c. Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?				X

Impact Analysis

a. ***Does*** the ***project have*** the ***potential*** to ***degrade*** the ***quality*** of the ***environment, substantially reduce the habitat of*** a fish ***or wildlife species, cause*** a ***fish*** or ***wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?***

No. Based on the findings and conclusions contained in the Initial Environmental Study, the proposed medical marijuana dispensary ordinance would not have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?

b. Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?

No. Based on the findings and conclusions contained in the Initial Environmental Study, the proposed medical marijuana dispensary ordinance would not have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?

c. Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?

No. Based on the findings and conclusions contained in the Initial Environmental Study, the proposed medical marijuana dispensary ordinance would not have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?

5.2 Mitigation Monitoring and Reporting Program

In accordance with the California Environmental Quality Act (CEQA), the City of Ukiah Department of Planning and Community Development prepared a Negative Declaration (ND) and Initial Study for the proposed project located citywide. The Initial Environmental Study and ND indicated that no potential adverse environmental impacts would result from the implementation of the proposed medical marijuana dispensary ordinance. Therefore no mitigation measures were required or identified and a Mitigation Monitoring and Reporting program is not required.

CHAPTER 6.0 – REFERENCES

7.0 REFERENCES

1. California Department of Conservation, Division of Land Resource Protection Farmland Mapping and Monitoring Program – *Mendocino County – Important Farmland 2012, Sheet 2 of 2.*- *ftp://ftp.consrv.ca.gov/pub/dlrp/FMMP/pdf/2012/men12_so.pdf*

2. California Department of Conservation, Division of Mines and Geology – *Special Studies Zone, Ukiah Quadrangle.* Dated January 1, 1982.

3. California Department of Forestry and Fire Protection – *Fire Hazard Severity Zones, Mendocino County.* November 2007. http://frap.fire.ca.gov/webdata/maps/mendocino/fhszs_map.23.pdf

4. Department of Transportation - California Scenic Highway Mapping System. http://www.dot.ca.gov/hq/LandArch/scenic_highways/index.htm

5. County of Mendocino – *The County of Mendocino General Plan.* Adopted August 2009.

6. County of Mendocino – Ukiah Valley Area Plan (UVAP). Adopted 2012

7. Federal Highway Administration – *Construction Noise Handbook.* https://www.fhwa.dot.gov/environment/noise/construction_noise/handbook/handbook00.cfm

8. Ukiah General Plan and Growth Management Plan, 1995 (2004/2009 – Housing Element) www.cityofukiah.com

9. Ukiah Municipal Airport Master Plan. Adopted 1996.

10. Ukiah WalMart Expansion EIR. Certified 2010

11. Ukiah Costco EIR. Certified 2012

12. Ukiah City Code – Medical Marijuana Dispensaries 5700-5703. Ordinance 1095 adopted 2007.

13. Ukiah Municipal Service Review, LAFCo, 2012

14. Ukiah Urban Water Management Plan, 2010

15. Ukiah City Code Zoning Regulations, Division 9, Chapter 2.

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 8 IN DIVISION 6; TABLE 3 IN SECTION 9223.1 OF ARTICLE 18, CHAPTER 2 IN DIVISION 9; AND SECTION 9254 IN ARTICLE 19, CHAPTER 2 IN DIVISION 9 OF THE UKIAH CITY CODE, ENTITLED "MEDICAL MARIJUANA DISPENSARIES"

The City Council of the City of Ukiah hereby ordains as follows.

SECTION 1

Chapter 8 in Division 6 of the Ukiah City Code is hereby amended to read as follows:

§ 5700 FINDINGS AND PURPOSE

The City Council adopts the ordinance codified in this Chapter based upon the following findings:

(A) In 1970, Congress enacted the Controlled Substances Act ("CSA") which, among other things, makes it illegal to import, manufacture, distribute, possess or use marijuana in the United States.

(B) In 1996, the voters of the state of California approved Proposition 215, or the Compassionate Use Act of 1996, codified at Health and Safety Code §11362.5 *et seq.* (the "Act").

(C) The Act creates a limited exception from criminal liability for seriously ill persons who are in need of medical marijuana for specified medical purposes and who obtain and use medical marijuana under limited, specified circumstances.

(D) On January 1, 2004, SB 420 went into effect. SB 420, codified as Health and Safety Code §11362.7 – 11362.83 and known as the "Medical Marijuana Program" ("MMP") was enacted by the state legislature to clarify the scope of the act and to allow cities and other governing bodies to adopt and enforce rules and regulations consistent with SB 420.

(E) After the enactment of the MMP and in response to the MMP's explicit reservation of local authority to regulate medical marijuana cultivation and distribution, the City Council took legislative notice of the fact that California cities and counties that had permitted the establishment of medical marijuana dispensaries had experienced serious adverse impacts associated with and resulting from such dispensaries, including an increase in crime, including burglaries, robberies, violence, illegal sales of marijuana, use of marijuana by minors and other persons without medical need in the areas immediately surrounding such medical marijuana dispensaries; and malodorous smells, indoor fire hazards, mold, fungus, and pests caused by indoor cultivation at dispensaries.

(F) To address these potential adverse impacts, in 2007, the City Council enacted Ordinance 1095, §1 ("Medical Marijuana Dispensaries Ordinance"), which prohibited and declared a public nuisance medical marijuana dispensaries in the City of Ukiah.

(G) The 2007 Medical Marijuana Dispensaries Ordinance also states that the City Council's intention is to prohibit the operation and location of dispensaries in the City "until such

time as their legality is clearly established and a proposal can be developed that would satisfy the city council that the facility could operate without causing [serious adverse impacts]".

(H) On October 9, 2015, the Governor signed into law AB 266, AB 243, and SB 643, which together comprise the Medical Marijuana Regulation & Safety Act ("MMRSA"). The MMRSA, which went into effect on January 1, 2016, created a statewide regulatory structure for the medical marijuana industry that also allows local governments to regulate the operation of marijuana businesses within their jurisdiction, pursuant to local ordinances. Specifically, the MMRSA allows the City of Ukiah to issue permits or licenses to operate marijuana businesses or prohibit their operation, to regulate or expressly prohibit the delivery of medical marijuana within its boundaries, and to regulate or expressly prohibit the cultivation of marijuana within its boundaries. Pursuant to the MMRSA, if the City opts not to expressly prohibit or regulate the cultivation, processing, delivery, and/or dispensing of medical marijuana, the State will be the sole licensing authority for these activities in the City.

(I) To protect the public health, safety, and welfare, it is the desire of the City Council to modify the City Code consistent with the MMP and the MMRSA, regarding the location and operation of medical marijuana dispensaries, delivery of medical marijuana within the boundaries of the City, and cultivation of medical marijuana within the boundaries of the City.

(J) There have been a number of marijuana dispensing-related incidents in California, some including acts of violence committed by persons without a legitimate medical need to use marijuana.

(K) The City Council finds that medical marijuana dispensing which exceeds the limitations set forth in these regulations will likely result in an unreasonable risk of crime and other adverse impacts and will likely create offensive odors to persons living nearby.

(L) It is the City Council's intention that nothing in this Chapter shall be construed to (1) allow persons to engage in conduct that endangers others or causes a public nuisance; (2) allow the use of marijuana for non-medical purposes; or (3) allow any activity relating to the distribution or consumption of marijuana that is otherwise illegal.

(M) Pursuant to California Health and Safety Code §11362.71 *et seq.*, the State Department of Health through the state's counties, is to be responsible for establishing and maintaining a voluntary medical marijuana identification card program for qualified patients and primary caregivers.

(N) Health and Safety Code §11362.71(b) requires every county health department, or its designee, to implement a procedure to accept and process applications from those seeking to join the identification program in the manner set forth in §11362.71 *et seq.*

(O) This Chapter is compatible with the general objectives of the general plan, in that a Medical Marijuana Dispensary use will be conditionally permitted in commercial and industrial districts, being similar to other permitted and conditionally permitted uses, such as pharmacies and medical clinics, and in that the use will be subject to strict review and conditions.

(P) This Chapter will not be detrimental to the public health, safety and general welfare or adversely affect the orderly development of property, because the uses permitted under this

Chapter will be subject to careful review, limited in scope and location, and subject to strict operating requirements, avoiding or limiting potential negative effects.

(Q) It is the purpose and intent of this Chapter to regulate medical marijuana dispensaries in order to promote the health, safety, morals, and general welfare of residents and businesses within the City.

§ 5701 INTERPRETATION AND APPLICABILITY.

(A) This Chapter is not intended to create a positive conflict with the CSA, but rather to implement the MMRSA and related state laws.

(B) Nothing in this Chapter is intended, nor shall it be construed, to exempt any marijuana-related activity from any and all applicable local and state construction, electrical, plumbing, land use, or any other building, fire, or land use standards or permitting requirements.

(C) Nothing in this Chapter is intended, nor shall it be construed, to make legal any cultivation, transportation, sale, or other use of marijuana that is otherwise prohibited under California law.

(D) All processing and distribution of medical marijuana within City limits shall be subject to the provisions of this Chapter, even if the processing, distribution, or cultivation existed or occurred prior to adoption of this Chapter.

(E) Nothing in this Chapter is intended, nor shall it be construed, to allow or permit any "commercial cannabis activity," as defined in Business and Professions Code §19300.5(j), or any commercial or non-commercial activity involving marijuana use for recreational or other non-medical purposes that is not otherwise authorized in the Ukiah City Code.

§ 5702 DEFINITIONS.

For the purpose of this Chapter, the following words and phrases shall have the following meaning:

(A) "Accessory building" shall have the same meaning as set forth in City Code §9278.

(B) "Applicant" means a person who is required to file an application for a permit under this Chapter, including an individual owner, managing partner, officer of a corporation, or any other operator, manager, employee, or agent of a Dispensary.

(C) "City" means the City of Ukiah.

(D) "Delivery" shall have the same definition as set forth in California Business and Professions Code §19300.5, and as it may be amended.

(E) "Dispensary Use Permit" means a permit required to operate a Medical Marijuana Dispensary within the City and that is issued pursuant to this Chapter.

(F) "Drug paraphernalia" or "paraphernalia" shall have the same definition as set forth in City Code §6071.

(G) “Identification card” shall have the same definition as in California Health and Safety Code §11362.7, and as it may be amended.

(H) “Medical Marijuana Dispensary” or “Dispensary” means a “Dispensary” as defined in California Business and Professions Code §19300.5, as it now reads or may be amended in the future.

(I) “On-Site” means an activity or accessory use that is related to the primary use – i.e. lawful, retail distribution of medical marijuana – and is located on the same legal parcel as the primary use.

(J) “Permittee” means the person to whom a Dispensary Use Permit is issued.

(K) “Person” means any individual, partnership, co-partnership, firm, association, joint stock company, corporation, limited liability company or combination of the above in whatever form or character.

(L) “Person with an identification card” shall have the same definition as set forth in California Health and Safety Code §11362.7, and as it may be amended.

(M) “Physician” means a licensed medical doctor (M.D.) or a doctor of osteopathic medicine (D.O.).

(N) “Primary caregiver” shall have the same definition as set forth in California Health and Safety Code §11362.7, and as it may be amended.

(O) “Qualified patient” shall have the same definition as set forth California Health and Safety Code §11362.7, and as it may be amended.

(P) “School” means an institution of learning for minors, whether public or private, offering a regular course of instruction required by the California Education Code. This definition includes an elementary school, middle or junior high school, senior high school, or any special institution of education, but it does not include a vocational or professional institution of higher education, including any other college or university.

(Q) “Use Permit” shall have the same definition as set forth in City Code §9261 and as it may be amended.

(R) “Youth-oriented facility” means a public park, church, museum, library, or licensed daycare facility.

(S) “Zoning Administrator” means the Zoning Administrator of the City of Ukiah or the authorized representative thereof.

§ 5703 DISPENSARY USE PERMIT REQUIRED TO OPERATE.

(A) It is unlawful for any person to engage in, conduct or carry on, or to permit to be engaged in, conducted or carried on, in or upon any premises in the City the operation of a Medical Marijuana Dispensary unless the person first obtains and continues to maintain in full force and effect a Dispensary Use Permit from the City as required in this Chapter.

(B) After January 1, 2018, or such time when State implementing regulations are in effect for the MMRSA, whichever is earlier, it shall be unlawful to operate any business or conduct any activity in the City for which a State license is required under the MMRSA without also having a valid State license pursuant to the MMRSA. Prior to implementation of the State license program pursuant to MMRSA, any operation of a Dispensary, cultivation of medical marijuana, or delivery of medical marijuana permitted by the City shall be conducted in accordance with this Chapter, the City's Zoning and Land Use Ordinances, and all laws pertaining to the equivalent license classification under the MMRSA.

(C) The grant of a Dispensary Use Permit by the City shall not create an entitlement or vested right in the permitee to any permit or license to operate any commercial, non-medical marijuana businesses or conduct any commercial, non-medical marijuana activities within the City.

§ 5704 TERM OF PERMITS AND RENEWALS REQUIRED.

(A) Dispensary Use Permits issued under this Chapter shall expire one year following the date of their issuance which date shall appear on the face of the permit.

(B) Dispensary Use Permits may be renewed by the Zoning Administrator for additional one-year periods upon application by the permittee, unless the permit is suspended or revoked in accordance with the provisions of this Chapter.

(C) Applications for renewal shall be made at least 45 days before the expiration date of the permit and shall be accompanied by the nonrefundable application fee referenced in Section 5706 and all information necessary for the Zoning Administrator to evaluate the renewal request in light of the criteria listed in (F) below. In acting on an application for renewal the Zoning Administrator shall follow the procedures set forth in Section 5711(B) and (C), except that all references therein to the Planning Commission shall be deemed to refer to the Zoning Administrator. Upon timely application to renew a permit, the permit being renewed shall remain in effect until final action is taken to grant or deny the renewal application.

(D) Applications for renewal made less than 45 days before the expiration date shall be processed in the same manner as a timely renewal application but shall not stay the expiration date of the permit.

(E) Renewal applications shall be subject to duly noticed public hearings in accordance to the procedures set forth for minor use permit applications in Section 9262 of Division 9, Chapter 2, Article 20 of the City Code.

(F) In determining whether to renew a Dispensary Use Permit, the Zoning Administrator will consider the following non-exclusive criteria, in addition to those criteria set forth in this Chapter at Section 5710:

1. Whether the Dispensary operated by the permittee has generated an excessive number of calls for police service compared to similarly situated businesses of the same size as the Dispensary.
2. Whether there have been excessive secondary criminal or public nuisance impacts in the surrounding area or neighborhood, including, but not limited to, disturbances of the peace, illegal drug activity, marijuana use in public, harassment of passersby, littering, loitering, illegal parking, loud noises, or lewd conduct.

3. Whether the Dispensary operated by the permittee has a history of inadequate safeguards or procedures that show it is likely that it will not comply with the operating requirements and standards in this Chapter.
4. Whether the Dispensary has failed to pay fees, penalties, or taxes required by this Code or has failed to comply with the production of records or other reporting requirements of this Chapter.
5. Whether it appears that the permittee has, in its renewal application, provided a false statement of material fact or has knowingly omitted a material fact.
6. Whether the renewal applicant or one or more of its officers, employees, partners, managers or members with management responsibilities ("Managers") has been convicted of a felony, or has engaged in misconduct that is substantially related to the qualifications, functions or duties of a Dispensary operator. A conviction within the meaning of this Chapter means a plea or verdict of guilty, or a conviction following a plea of nolo contendere. Notwithstanding the above, an application shall not be denied solely on the basis that the applicant or any Manager has been convicted of a felony, if the person convicted has obtained a certificate of rehabilitation (expungement of felony record) under California law or under a similar federal statute or state law where the expungement was granted.
7. Whether the renewal applicant or Dispensary has previously or is currently engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.

(G) The Zoning Administrator shall make findings of fact and either grant, grant conditionally, or deny the application for renewal of a Dispensary Use Permit. An applicant aggrieved by the Zoning Administrator 's decision to issue or to deny a Dispensary Use Permit renewal may appeal such decision to the Planning Commission by filing an appeal. All determinations of the Zoning Administrator regarding Dispensary Use Permit renewals shall be final unless a written appeal, stating the reasons for the appeal, and the appeal fee, if any, as established by resolution of the City Council from time to time, are filed with the Planning Department within ten (10) days of the date the decision was made. The appeal fee will be in addition to the nonrefundable renewal application fee. Appeals may be filed by an applicant.

The Planning Commission shall conduct a duly noticed public hearing on the appeal in accordance to the applicable procedures as set forth in Section 9266 of Division 9, Chapter 2, Article 20 of the City Code, except that all references therein to the City Council shall be deemed to refer to the Planning Commission. At the close of the public hearing, the Planning Commission may affirm, reverse, or modify the appealed decision of the Zoning Administrator. All Planning Commission decisions on appeals of the Zoning Administrator 's decision with regard to an application for a Dispensary Use Permit renewal are final for the City.

§ 5705 GENERAL TAX LIABILITY.

As a prerequisite to obtaining a permit pursuant to the terms hereof, an operator of a Dispensary shall also be required to apply for and obtain a Business License or exemption from the City of Ukiah and obtain a seller's permit or exemption from the State Board of Equalization pursuant to Division 2, Part 2, Chapter 2, Article 2 of the Cal. Revenue and Taxation Code, commencing with Section 6066e. Dispensary sales shall be subject to sales tax consistent with State law.

§ 5706 IMPOSITION OF FEES.

Every application for a Dispensary Use Permit or renewal shall be accompanied by an application fee, as established by resolution of the City Council from time to time. This application or renewal fee shall not include fingerprinting, photographing, and background check costs and shall be in addition to any other business license fee or permit fee imposed by this Code or other governmental agencies. Fingerprinting, photographing, and background check fees will be as established by resolution adopted by the City Council from time to time.

§ 5707 LIMITATION ON LOCATION OF DISPENSARIES.

(A) A Dispensary may only be located within the C1, C2, CN, M, and PD (Commercial) zoning districts and in the GU, UC, and DC downtown zoning districts as designated in the General Plan, Zoning Map.

(B) A Dispensary shall be in a visible location that provides good views of the Dispensary entrance, windows and premises from a public street.

(C) A Dispensary shall not be allowed in the following areas at the time of its permitted establishment:

(1) Within 600 feet of a School, with that distance measured as the horizontal distance in a straight line from the property line of the School to the closest property line of the lot on which the Dispensary is to be located without regard to intervening structures, pursuant to California Health and Safety Code §11362.768; or

(2) Within 250 feet of a Youth-oriented facility other than a School, or another Dispensary, with that distance measured by street frontage from the property line of the Youth-oriented facility to the closest property line of the lot on which the Dispensary is to be located, and not radial distance; or

(3) Abutting, on any side of the parcel upon which the Dispensary is located, a parcel occupied by a Youth-oriented facility, a School, or another Dispensary; or

(4) Within any residential zoned parcel or primary land use, or any property with an underlying residential or mobile homes general plan land use designation.

(5) On a parcel having a residential unit, or on a parcel directly abutting a residentially-zoned property, unless there are intervening non-residential uses between the Dispensary and the residential unit or the residentially-zoned property that the Planning Commission or, on appeal, the City Council determines sufficient to provide an appropriate separation.

(D) A waiver of the provisions in subsections (C)(2)-(5) of this Section may be granted if the applicant demonstrates on plans and materials presented for review and, on appeal, the Planning Commission determines that a physical barrier or other condition exists which achieves the same purpose and intent as the distance separation requirements established herein, and that, as a result, the Planning Commission makes a finding of no adverse impact resulting from the proposed location of the Dispensary.

§ 5708 OPERATING REQUIREMENTS.

Dispensary operations shall be established and managed only in compliance with the following standards:

(A) Criminal History. Any applicant, his or her agent or employees, volunteer workers, or any person exercising managerial authority of a Dispensary on behalf of the applicant shall not have been convicted of any of the felony offenses enumerated in Health and Safety Code §19323(b)(5), or of a felony or misdemeanor involving moral turpitude, or on probation for a drug offense, or engaged in misconduct related to the qualifications, functions or duties of a permittee.

(B) Minors.

(1) It is unlawful for any permittee, operator, or other person in charge of any Dispensary to employ any person who is not at least 21 years of age.

(2) Persons under the age of 18 shall not be allowed on the premises of a Dispensary unless they are a qualified patient or a primary caregiver, and they are in the presence of their parent or guardian. (3) The entrance to a Dispensary shall be clearly and legibly posted with a notice indicating that persons under the age of 18 are precluded from entering the premises unless they are a qualified patient or a primary caregiver, and they are in the presence of their parent or guardian.

(4) The burden of proof is on the Dispensary personnel to establish compliance with this subsection (B) by clear and convincing evidence.

(D) Dispensary Access.

(1) The entrance into the Dispensary building shall be locked at all times with entry strictly controlled; e.g., a buzz-in electronic/mechanical entry system with a vestibule is highly encouraged. A viewer shall be installed in the door that allows maximum angle of view of the exterior entrance.

(2) Dispensary personnel shall monitor site activity, control loitering and site access.

(3) Only Dispensary staff, primary caregivers, qualified patients and persons with bona fide purposes for visiting the site shall be allowed on the premises at a Dispensary.

(4) Potential patients or caregivers shall not visit a Dispensary without first having obtained a valid written recommendation from their physician recommending use of medical marijuana.

(5) Only a primary caregiver and qualified patient shall be a in the designated dispensing area with Dispensary personnel. All other authorized visitors shall remain in the designated waiting area in the front entrance/lobby.

(6) Restrooms shall remain locked and under the control of management.

(E) Dispensing Operations.

(1) The Dispensary may possess no more dried marijuana or plants per qualified patient or caregiver than permitted in strict accordance with California Health and Safety Code § 11362.77 and any other applicable State law, and as amended.

(2) A Dispensary shall only dispense to qualified patients or caregivers with:

(a) a currently valid physician's approval or recommendation in compliance with the criteria in California Health and Safety Code § 11362.5 *et seq.* and valid official identification, such as a Department of Motor Vehicles driver's license or State Identification Card, or

(b) a currently valid California Medical Marijuana Identification Card or a Patient ID Center Identification Card.

(3) For qualified patients or caregivers without a California Medical Marijuana Identification Card or a Patient ID Center Identification Card, prior to dispensing medical marijuana, the Dispensary shall obtain verbal, online, or signed verification from the recommending physician's office personnel that the individual requesting medical marijuana is a qualified patient.

(4) A Dispensary shall not have a physician on-site to evaluate patients and provide a recommendation for medical marijuana.

(5) Patient records shall be maintained and verified as needed, and at least annually verified with the qualifying patient's medical doctor or doctor of osteopathy unless the patient has provided a California Medical Marijuana Identification Card or a Patient ID Center Identification Card.

(6) Information on prior year's operations shall be provided annually, as required in this Chapter. The operator shall adjust the operations as necessary to address issues.

(F) Hours of Operation

(1) Hours of Operation are limited to 9:00 a.m. to 9:00 p.m., seven days a week.

(G) Consumption Restrictions.

(1) Marijuana shall not be consumed on the premises of the Dispensary. The term "premises" includes the actual building, as well as any accessory structures, parking areas, or other surroundings within 200 feet of the Dispensary's entrance.

(2) Dispensary operations shall not result in illegal redistribution of medical marijuana obtained from the Dispensary, or use in any manner that violates local, State or City Codes.

(3) No person may consume marijuana, by smoking or vaporization, in any public places. Public places shall include, but are not limited to, city owned parks and/or city sponsored events where designated as nonsmoking areas by resolution of the city council, streets, sidewalks, alleys, highways, public parking lots as defined in City Code §6000 and as amended, enclosed places and places of employment as defined in City Code §4503 and 4505 and as amended, and any other property owned or leased by the City, or in which the City holds a right-of-way easement, and which is open to members of the general public, except while actively passing through on the way to another destination. Nothing in this Section is intended, nor shall it be construed to be inconsistent with the California Indoor Clean Air Act of 1976, Health and Safety Code §118875 *et seq* and as amended.

(H) Retail Sales and Cultivation.

(1) No cannabis shall be cultivated on the premises of the Dispensary, except in compliance with this Chapter and with City Code §6093 and 9254 and Health and Safety Code §11362.5 *et seq.* The space devoted to on-site cultivation at a permitted Dispensary shall not exceed twenty-five percent of the total floor area, but in no case more than five hundred square feet. Cultivation shall be limited to interior areas of buildings.

(a) Except for immature nursery stock marijuana plants, marijuana plants grown by the Dispensary shall only be utilized for production of processed marijuana to dispense to patients.

(b) A security plan for the growing area shall be submitted to the Ukiah Police Chief for review and approval. Such plan shall include: security alarms and surveillance systems; physical measures to prevent access to the area by anyone other than Dispensary staff; and physical measures to prevent vehicle penetration of the growing area.

(c) The cultivation area shall include a one-hour firewall assembly and shall not create excessive humidity or mold conditions. The cultivation area shall have an air treatment system that prevents odors generated from the cultivation of marijuana on the Dispensary property from being detected by any reasonable person of normal sensitivity outside the Dispensary property, as set forth in City Code §5708(I)(4). The medical marijuana cultivation area shall be in compliance with the current, adopted edition of the California Building Code as regards Natural Ventilation or Mechanical Ventilation.

(d) Cultivation facilities are strongly encouraged to utilize the most water-efficient and environmentally-responsible cultivation practices available. The City reserves the right to require annual reports on cultivation facility practices, including but not limited to cultivation mediums and water use methods.

(e) The cultivation use shall comply with applicable storm water, wastewater, and Building Code requirements and any applicable State or Federal law, including the Clean Water Act, 33 U.S.C. §1251 *et seq*.

(2) With the approval of the Planning Commission, a Dispensary may conduct or engage in the commercial sale of specific products, goods or services in addition to the provision of medical marijuana and other items permitted by these regulations on terms and conditions consistent with this Chapter and applicable law.

(3) Up to 150 square feet of the total square footage of the Dispensary may be utilized for display and sales of devices necessary for administering medical marijuana, including but not limited to rolling papers and related materials and devices, pipes, water pipes, and vaporizers. Such devices may only be provided to qualified patients or primary caregivers and only in accordance with Health and Safety Code §11364.5 and as amended.

(4) Retail sales of medical marijuana that violate California law or this Chapter are expressly prohibited.

(5) A Dispensary shall meet all the operating criteria for the dispensing of medical marijuana as is required pursuant to California Health and Safety Code §11362.5 *et seq* and as amended.

(6) The provision of locally-grown and organic marijuana is encouraged.

(I) Operating Plans.

(1) Floor Plan. A Dispensary shall have a lobby waiting area at the entrance to receive clients, and a separate and secure designated area for dispensing medical marijuana to qualified patients or designated caregivers. The primary entrance shall be located and maintained clear of barriers, landscaping and similar obstructions so that it is clearly visible from public streets, sidewalks or site driveways.

(2) Storage. A Dispensary shall have suitable locked storage on premises, identified and approved as a part of the security plan, for after-hours storage of medical marijuana.

(3) Minimum Staffing Levels. The premises shall be staffed with at least one person during hours of operation who shall not be responsible for dispensing medical marijuana.

(4) Odors Control. The Dispensary shall have an air treatment system that prevents odors generated from the storage and cultivation of marijuana on the Dispensary property from being detected by any reasonable person of normal sensitivity outside the Dispensary property. To achieve this, both the storage and cultivation areas shall be, at minimum, mechanically ventilated with a carbon filter or superior method.

(5) Security Plans. A Dispensary shall provide adequate security on the premises, as approved by the Chief of Police and reviewed by the Planning Commission, including

lighting and a premise and panic alarm system monitored by a licensed operator, to insure the safety of persons and to protect the premises from theft.

(6) Security Cameras. Security surveillance cameras shall be installed to monitor the main entrance and exterior of the premises to discourage loitering, crime, illegal or nuisance activities.

(7) Security Video Retention. Security video shall be maintained for 90 days.

(8) Alarm System. Professionally monitored premise and panic alarm system shall be installed and maintained in good working condition.

(9) Emergency Contact. A Dispensary shall provide the Chief of Police with the name, e-mail address, phone number and facsimile number of an on-site community relations staff person to whom one can provide notice if there are operating problems associated with the Dispensary. The Dispensary shall make every good faith effort to encourage neighborhood residents to call this person to try to solve operating problems, if any, before any calls or complaints are made to the City.

(J) Signage and Notices.

(1) A notice shall be clearly and legibly posted in the Dispensary indicating that smoking, ingesting or consuming marijuana on the premises or in the vicinity of the Dispensary is prohibited. The notice shall be posted in both English and Spanish.

(2) Signs on the premises shall not obstruct the entrance or windows.

(3) Address identification shall comply with illuminated address signs requirements.

(4) Business identification signage shall be limited to that needed for identification only, consisting of a single window sign or wall sign that shall comply with City Code §3227 and any other City Code provisions regulating signage.

(K) Employee Records. Each owner or operator of a Dispensary shall maintain a current register of the names of all volunteers and employees currently working at or employed by the Dispensary, and shall disclose such registration for inspection by any City officer or official for purposes of determining compliance with the requirements of this Chapter.

(L) Patient Records. Information identifying the names of patients, their medical conditions, or the names of their primary caregivers is confidential and such disclosure is prohibited pursuant to the federal Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. Sec. 1320d *et seq*.) and the Confidentiality of Medical Information Act (California Civil Code §56 *et seq*.). In order to protect patient confidentiality, the Dispensary shall maintain records of all qualified patients with a valid identification card and primary caregivers with a valid identification card using only the identification card number issued by the State, or its agent, pursuant to California Health and Safety Code §11362.7 *et seq*. Such records may be maintained on or off-site, and shall be made available for inspection by any City official authorized to enforce this Chapter for purposes of determining compliance with the requirements of this Chapter.

(M) Staff Training. Dispensary staff shall receive appropriate training for their intended duties to ensure understanding of rules and procedures regarding dispensing in compliance with state and local law, and the Dispensary shall employ properly trained or use professionally-hired security personnel in accordance with the conditions of its permit.

(N) Site Management.

(1) The operator of the establishment shall take all reasonable steps to discourage and correct objectionable conditions that constitute a nuisance in parking areas,

sidewalks, alleys and areas surrounding the premises and adjacent properties during business hours if directly related to the patrons of the subject Dispensary.

(a) “Reasonable steps” shall include calling the police in a timely manner; and requesting those engaging in objectionable activities to cease those activities, unless personal safety would be threatened in making the request.

(b) “Nuisance” includes, but is not limited to, disturbances of peace, open public consumption of marijuana or alcohol, excessive pedestrian or vehicular traffic, illegal drug activity, harassment of passersby, excessive littering, excessive loitering, illegal parking, excessive loud noises, especially late at night or early in the morning hours, lewd conduct or excessive police detentions and arrests.

(2) The operator shall take all reasonable steps to reduce loitering in public areas, sidewalks, alleys and areas surrounding the premises and adjacent properties during business hours.

(3) The operator shall provide Dispensary patients with a list of the rules and regulations governing medical marijuana use and consumption within the City and recommendations on sensible marijuana etiquette.

(O) Compliance with Other Requirements. The operator shall comply with all applicable provisions of local, state or federal laws, regulations or orders, as well as any condition imposed on any permits issued pursuant to applicable laws, regulations or orders.

(P) Confidentiality. The information provided for purposes of this Section shall be maintained by the City as confidential information, and shall not be disclosed as public records unless pursuant to subpoena issued by a court of competent jurisdiction or otherwise compelled by court order.

(Q) Display of Permit. Every Dispensary shall display at all times during business hours the permit issued pursuant to the provisions of this Chapter for such Dispensary in a conspicuous place so that the same may be readily seen by all persons entering the Dispensary.

(R) Reporting and Payment of Fees. Each permittee shall file an annual statement with the Planning Department: (1) indicating the number of patients served by the Dispensary within the previous calendar year, (2) the continuing accuracy of the information in the prior year’s Dispensary Use Permit application, (3) documenting any changes or additions to that information as of the date for renewal of the Permit, any citizen complaints, City Code violations, and calls for law enforcement during the prior year, the applicant’s compliance with applicable City and State law governing the operation of dispensaries, and (4) including any additional information the Planning Department deems necessary to administer this Chapter, and pay all annual permit fees.

(S) Alcoholic Beverages. No Dispensary shall hold or maintain a license from the State Division of Alcoholic Beverage Control for the sale of alcoholic beverages, or operate a business on the premises that sells alcoholic beverages. No alcoholic beverages shall be allowed or consumed on the premises.

(T) Dispensaries shall comply with the parking requirements for medical office uses.

(U) Inspections. During normal business hours, Dispensaries permitted under this Chapter shall provide access for administrative inspections by City officials or officers to verify compliance with this Chapter. Any Dispensary’s refusal to comply with this Section shall be deemed a violation of this Chapter.

§ 5709 APPLICATION PREPARATION AND FILING.

(A) Application Filing. A complete Dispensary Use Permit application submittal packet shall be submitted in accordance with City Code §9262, including a detailed written statement as to how the proposed Dispensary complies with Sections 5707 and 5708, and any other information or submissions required by this Chapter. All applications for Dispensary Use Permits shall be filed with the Planning Department, using forms provided by the City, and accompanied by the applicable filing fee and any other applicable fees or charges. It is the responsibility of the applicant to provide information required for approval of the permit. The application shall be made under penalty of perjury.

(B) Eligibility for Filing. Applications may only be filed by the owner of the subject property, or person with a lease signed by the owner or duly authorized agent allowing them to occupy the property for the intended use. If the applicant is a lessee, a copy of the duly executed lease currently in effect must accompany the application.

(C) Filing Date. The filing date of any application shall be the date when the City receives the last submission of information or materials required in compliance with the submittal requirements specified herein.

(D) Effect of Incomplete Filing. Upon notification that an application submittal is incomplete, the applicant shall submit any additional documents or information required to complete the application within thirty (30) days of the date the applicant is notified in writing by the Planning Department that the application is incomplete. If the applicant fails to complete the application within said thirty (30) days, the application shall be deemed withdrawn and a new application submittal that complies with Sections 5709(A) and (F) shall be required in order to proceed with the application.

(E) Effect of Other Permits or Licenses. The fact that an applicant possesses other types of state or City permits or licenses does not exempt the applicant from the requirement of obtaining a Dispensary Use Permit.

(F) Submittal Requirements. Any application for a Dispensary Use Permit shall include the following information.

(1) Applicant(s) Name. The full name (including any current or prior aliases, or other legal names the applicant is or has been known by, including maiden names), present address, and telephone number of the applicant;

(2) Applicant(s) Mailing Address. The address to which notice of action on the application is to be mailed;

(3) Previous Addresses. Previous addresses for the past five years immediately prior to the present address of the applicant;

(4) Verification of Age. Written proof that the applicant is over the age of 21 years of age;

(5) Physical Description. Applicant’s height, weight, color of eyes and hair;

(6) Photographs. Passport quality photographs for identification purposes;

(7) Employment History. All business, occupation, or employment of the applicant for the five years immediately preceding the date of the application;

(8) Tax History. The Dispensary business tax history of the applicant, including whether such person, in previously operating in this or another city, county or state under license has had a business license revoked or suspended, the reason therefor, and the

business or activity or occupation in which the applicant engaged subsequent to such action of suspension or revocation;

(9) Management Information. The name or names and addresses of the person or persons having the management or supervision of applicant's business;

(10) Criminal Background. A background investigation verifying whether the person or person having the management or supervision of applicant's business has been convicted of a crime(s), the nature of such offense(s), and the sentence(s) received therefor;

(11) Employee Information. Number of employees, volunteers, and other persons who will work at the Dispensary;

(12) Plan of Operations. A plan of operations describing how the Dispensary will operate consistent with the intent of State law and the provisions of this Chapter, including but not limited to:

(a) Ensuring that the Dispensary will not engage in retail sales of medical marijuana that violate California law or this Chapter.

(b) Controls that will assure medical marijuana will be dispensed to qualifying patients or caregivers only.

(c) Controls that will ensure access to Dispensary premises is adequately monitored and restricted to pre-approved qualified patients and caregivers.

(13) Written Project Description. A written description summarizing the proposed Dispensary use size, number of patients, characteristics and intent;

(14) Written Response to Dispensary Standards. The applicant shall provide a comprehensive written response identifying how the Dispensary plan complies with the each of the standards for review in this Chapter, specifically the limitation on location and operating requirements in Sections 5707 and 5708;

(15) Written Response to Criteria for Review Section. The applicant shall provide a written response indicating the method by which each of the criteria for review enumerated in Section 5710 has been satisfied;

(16) Security Plan. A detailed security plan outlining the proposed security arrangements for insuring the safety of persons and to protect the premises from theft. The plan shall include installation of security cameras, a premise and panic alarm system monitored by a licensed operator, and a security assessment of the site conducted by a qualified professional;

(17) Floor Plan. A sketch or diagram showing the interior configuration of the premises, including a statement of the total floor area occupied by the Dispensary. The sketch or diagram need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six inches;

(18) Site Plan. A sketch or diagram showing exterior configuration of the premises, including the outline of all structures, parking and landscape areas, and property boundaries. The sketch or diagram need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions to an accuracy of plus or minus six inches;

(19) Accessibility Evaluation. A written evaluation of accessibility to and within the building, and identification of any planned accessibility improvements.

(20) Neighborhood Context Map. An accurate straight-line drawing depicting the building and the portion thereof to be occupied by the Dispensary, and: (a) the property lines of any School within 600 feet of the property line of the Dispensary for which a permit is requested, (b) the property lines of any Dispensary within 250 feet of the primary entrance of the Dispensary for which a permit is requested, and (c) the property lines of

any youth-oriented facility or residential zone or use within 250 feet of the primary entrance of the Dispensary;

(21) Lighting Plan. A lighting plan showing existing and proposed exterior premises and interior lighting levels that would be the minimum necessary to provide adequate security lighting for the use and comply with all City standards regarding lighting design and installation. All lighting shall be fully hooded and downcast, and shall not shine towards the night sky, adjacent property or any street.

(22) City Authorization. Written authorization for the City, its agents and employees to seek verification of the information contained within the application;

(23) Statement of Owner's Consent. A statement in writing by the applicant that he or she certifies under penalty of perjury that the applicant has the consent of the property owner and landlord to operate a Dispensary at the location;

(24) Applicant's Certification. A statement in writing by the applicant that he or she certifies under penalty of perjury that all the information contained in the application is true and correct;

(25) Other Information. Such other information as deemed necessary by the Planning Department to demonstrate compliance with this Chapter including all City and State Codes, including operating requirements established in this Chapter.

(G) Renewal. Applications for one-year renewal shall be accompanied by the following minimum information:

(1) The operator shall report the number of patients served and pay applicable fees, as required by this Chapter.

(2) The operator shall provide a detailed description of any adjustments and changes proposed or that have occurred in Dispensary operations to address issues, or comply with laws.

(3) The operator shall identify any problems encountered during operations and how they have been addressed.

(4) The operator shall identify how the Dispensary has managed its operations to comply with the operating requirements of this Chapter and with State law.

§ 5710 CRITERIA FOR REVIEW.

In addition to the findings required in City Code §9262, the Planning Commission shall consider the following criteria in determining whether to grant or deny a Dispensary Use Permit, and the Zoning Administrator shall consider the following criteria in determining whether to grant or deny renewals of a Dispensary Use Permit:

(A) That the Dispensary Use Permit is consistent with the intent of the Compassionate Use Act of 1996, the MMRSA, and related State law, the provisions of this Chapter and the City Code, including the application submittal and operating requirements herein.

(B) That the Dispensary location is not identified as having significant crime issues (e.g., based upon crime reporting statistics as maintained by the Police Department).

(C) That there have not been significant numbers of calls for police service, crimes or arrests in the area or to an existing Dispensary location.

(D) That an applicant or employee is not under 21 years of age.

(E) That all required application materials have been provided and/or the Dispensary has operated successfully in a manner that shows it would comply with the operating requirements and standards specified in this Chapter.

(F) That all required application or annual renewal fees have been paid and reporting requirements have been satisfied in a timely manner.

(G) That the location is not prohibited by the provisions of this Chapter or any local or state law, statute, rule or regulation and no significant nuisance issues or problems are anticipated or have resulted from Dispensary operations.

(H) That the site plan, floor plan, and security plan have incorporated features necessary to assist in reducing potential crime-related problems and as specified in the operating requirements in Section 5708. These features may include, but are not limited to, security on-site; procedure for allowing entry; openness to surveillance and control of the premises; the perimeter, and surrounding properties; reduction of opportunities for congregating and obstructing public ways and neighboring property; illumination of exterior areas; and limiting furnishings and features that encourage loitering and nuisance behavior.

(I) That no Dispensary use, owner, permittee, agent, or employee has violated any provision of this Chapter including grounds for suspension, modification or revocation of a permit.

(J) That all reasonable measures have been incorporated into the plan and/or consistently taken to successfully control the establishment's patrons' conduct resulting in disturbances, vandalism, crowd control inside or outside the premises, traffic control problems, marijuana use in public, or creation of a public or private nuisance, or interference with the operation of another business.

(K) That the Dispensary would not adversely affect the health, peace or safety of persons living or working in the surrounding area, overly burden a specific neighborhood with special needs or high impact uses, or contribute to a public nuisance; or that the Dispensary has resulted in repeated nuisance activities including disturbances of the peace, illegal drug activity, marijuana use in public, harassment of passersby, excessive littering, excessive loitering, illegal parking, excessive loud noises, especially late at night or early in the morning hours, lewd conduct, or police detentions or arrests.

(L) That any provision of the City Code or condition imposed by a City issued permit, or any provision of any other local, or State law, regulation, or order, or any condition imposed by permits issued in compliance with those laws has not been violated.

(M) That the applicant has not violated any local or State law, statute, rule or regulation respecting the distribution, possession, or consumption of marijuana.

(N) That the applicant has not knowingly made a false statement of material fact or has knowingly omitted to state a material fact in the application for a permit.

(O) That the applicant, his or her agent or employees, or any person who is exercising managerial authority on behalf of the applicant has not been convicted of a felony, or of a misdemeanor involving moral turpitude, or has engaged in misconduct related to the qualifications, functions or duties of a permittee.

(P) That the applicant has not engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.

(Q) That adequate parking will be provided at a rate of one space for every 200 gross square feet of retail space, office space, and similar floor areas, pursuant to City Code §9198(F)(1).

§ 5711 INVESTIGATION AND ACTION ON APPLICATION.

After the making and filing of a complete application for the Dispensary Use Permit and the payment of the fees, the applicant shall complete a fingerprint background check and the Police Department shall conduct an investigation of the application. In processing the application:

(A) The Planning Department shall refer the application to any other City departments as necessary to complete the review of the application.

(B) Following provision of complete application materials, inter-departmental review, and compliance with the California Environmental Quality Act, the Planning Department shall schedule the Dispensary Use Permit for Planning Commission review. In making a decision to grant or deny the application the Planning Commission shall follow the notice and hearing procedures and make the findings required by City Code §9262(C)-(F) and shall either grant or deny the application in accordance with the provisions of this Chapter.

(C) In approving a Dispensary Use Permit, the Planning Commission may impose conditions, restrictions or require revisions to the proposal to comply with the purpose and intent of this Chapter.

(D) The Planning Department shall cause a written notice of the Planning Commission decision to issue or deny a permit to be mailed to the applicant by U.S. mail.

§ 5712 APPEAL FROM PLANNING COMMISSION DETERMINATION.

(A) An applicant aggrieved by the Planning Commission decision to issue or to deny a Dispensary Use Permit may appeal such decision to the City Council by filing an appeal. All determinations of the Planning Commission regarding Dispensary Use Permits shall be final unless a written appeal, stating the reasons for the appeal, and the appeal fee, if any, as established by resolution of the City Council from time to time, are filed with the City Council within ten (10) days of the date the decision was made. Appeals may be filed by an applicant or any interested party. An interested party may appeal only if he or she appeared and stated his or her position during the hearing on the decision from which the appeal is taken.

(B) The City Council shall conduct a duly noticed public hearing on the appeal in accordance to the procedures applicable to an appeal of a decision to grant or deny a use permit as set forth in Division 9, Chapter 2, Article 20 of the City Code. At the close of the public hearing, the City Council may affirm, reverse, or modify the appealed decision of the Planning Commission. All City Council decisions on appeals of the Planning Commission's decision with regard to an application for a Dispensary Use Permit are final for the City.

§ 5713 REVOCATION.

(A) Any Dispensary Use Permit issued under the terms of this Chapter may be revoked by the Zoning Administrator, when it shall appear to the Administrator that the use for which the Dispensary Use Permit was granted is not being conducted in compliance with the Dispensary Use Permit as conditioned, the permittee has violated any of the requirements of this Chapter, or the Dispensary is operated in a manner that violates the provisions of this Chapter, including the criteria for review and operating requirements sections, or conflicts with State law.

(B) The Zoning Administrator shall conduct revocation proceedings in compliance with Section 9262(H) of this Code, except that all references therein to the Planning Commission shall be deemed to refer to the Zoning Administrator. Notice of the hearing required by said Section shall be given in compliance with Section 9262(C). In addition, notice of the revocation hearing, including a description of the facts and violations relied upon in seeking revocation, shall be served on the permit holder by personal service, overnight courier or registered United States Mail, return receipt requested, not later than ten (10) day prior to the hearing. Service shall be deemed complete when received by the permit holder or forty-eight hours after deposit in the United States Mail, whichever occurs first. Notice shall be sent to the address as shown on the permit application or to an address which the permit holder has requested in writing that the City use for official communications. The address shall not be a Post Office box, but must be a physical address.

(C) If any person holding a permit or acting under the authority of such permit under this Chapter is convicted of a public offense in any court for any offense that would constitute a violation of their Dispensary Use Permit or this Chapter, the Zoning Administrator may revoke such permit forthwith without any further action thereof, other than giving notice of revocation to the permittee.

(D) The final decision of the Zoning Administrator to revoke a Dispensary Use Permit may be appealed to the Planning Commission. The appeal hearing shall be conducted in compliance with City Code Section 9266, except that all references therein to the City Council in an appeal of a Zoning Administrator decision shall be deemed to refer to the Planning Commission.

§ 5714 EFFECT OF REVOCATION.

When a final decision has been made revoking any Dispensary Use Permit provided for in this Chapter, no new application for a Dispensary Use Permit shall be accepted from the applicant and no such Permit shall be issued to such person or to any corporation or other business entity, including but not limited to, a partnership or limited liability company, in which he or she shall have any direct or indirect beneficial, financial or ownership interest for a period of three years after the action revoking the Permit.

§ 5715 TRANSFER OF PERMITS.

(A) A permittee shall not operate a Dispensary under the authority of a Dispensary Use Permit at any place other than the address of the Dispensary stated in the application for the permit.

(B) A permittee shall not transfer ownership or control of a Dispensary, including by transferring a controlling interest in the permittee, or transfer a Dispensary Use Permit to another

person or entity unless and until the transferee obtains its own Dispensary Use Permit. Any other assignment of a Dispensary Use Permit is prohibited.

(C) No Dispensary Use Permit may be transferred when the Zoning Administrator or Planning Commission have notified the permittee that the permit has been or may be revoked.

(D) Any attempt to transfer a Dispensary Use Permit either directly or indirectly in violation of this Section is declared void, and the permit shall be deemed revoked.

§ 5716 TIME LIMIT FOR FILING APPLICATIONS UPON ANNEXATION.

Any Dispensary that was legally established in Mendocino County ("County") and which is subsequently annexed into the City must apply for and obtain a Dispensary Use Permit in compliance with the provisions of this Chapter within 90 days from the date the annexation becomes effective. Continued operation of a Dispensary without a permit more than 90 days after annexation shall constitute a violation of this Chapter, unless an extension of the 90 day period is approved by the Planning Commission upon the applicant's demonstration of reasonable grounds to do so.

§ 5717 MARIJUANA DELIVERY.

(A) A permitted Dispensary located in the City may deliver marijuana to qualified patients and caregivers at their residence in the City. Such permissible delivery of marijuana to qualified patients shall be limited to delivery by lawfully-operated, permitted dispensaries located within the jurisdictional limits of the City. Any individual engaging in the activity of delivering medical marijuana from a permitted Dispensary to a qualified patient must have a business license in accordance with Division 2, Chapter 1, Article 3 of the City Code.

All other marijuana delivery is a prohibited activity in the City, except where the City is preempted by federal or state law from enacting a prohibition on such activity.

(B) In conformity with City Code §6001, it shall be unlawful for any qualified individual engaging in the activity of delivering medical marijuana from a permitted Dispensary to a qualified patient to be in an intoxicated condition or under the influence of narcotic drugs within the corporate City limits of the City in, on, or about any automobile, motorcycle, motor vehicle, street car, railroad car or other vehicle.

§ 5718 VIOLATIONS.

(A) It is unlawful for any person, individual, partnership, co-partnership, firm, association, joint stock company, corporation, limited liability company or combination of the above in whatever form or character to violate any provision or fail to comply with any of the requirements of this Chapter.

(B) A violation of this Chapter shall be subject to the enforcement and penalties specified in City Code §5723.

§ 5719 REMEDIES.

This Chapter shall be subject to enforcement pursuant to Division 8, Article 22 of this Code.

§ 5720 SEPARATE OFFENSE FOR EACH DAY.

Any person who violates any provision of this Chapter shall be guilty of a separate offense for each and every day during any portion of which any such person commits, continues, permits, or causes a violation thereof, and shall be penalized accordingly.

§ 5721 HOLD HARMLESS.

As a condition of approval of any permit issued pursuant to this Chapter for medical marijuana cultivation, processing, or distribution, the permittee shall indemnify, defend and hold harmless the City of Ukiah and its agents, officers, elected officials, and employees for any claims, damages, or injuries brought by a permittee's clients or employees, adjacent or nearby property owners or other third parties due to permitted uses or operations, and for any expense incurred by City as a result of or in defense of any such claim..

§ 5723 PENALTIES.

(A) It shall be unlawful and constitute a misdemeanor for any person to violate the provisions of this Chapter, punishable by a fine of not more than one thousand dollars ($1,000.00) or imprisonment in the county jail for a period of not more than six (6) months or both. This penalty shall not apply, if prohibited by state law.

(B) The penalty provided herein is in addition to any other penalty or remedy available at law or in equity, whether civil or criminal, for any violation of this Chapter or engaging in activity requiring a City license or permit, including, without limitation, a business license or building permit, without first obtaining such permit or license.

§ 5724 JUDICIAL REVIEW.

Judicial review of a decision made under this Chapter may be had by filing a petition for a writ of mandate with the superior court in accordance with the provisions of the California Code of Civil Procedure §1094.5.

Any such petition shall be filed within 90 days after the day the decision becomes final as provided in California Code of Civil Procedure §1994.6 which shall be applicable for such actions.

SECTION 2

Table 3 in Section 9223.1 of Article 18, Chapter 2 in Division 9 of the Ukiah City Code is hereby amended by adding a new permit category, DUP – Use Allowed with a Dispensary Use Permit, to the heading column entitled "Use Categories and Specific Uses", by specifying that a Medical marijuana dispensary is an allowable use with a Dispensary Use Permit in the General Urban (GU), Urban Center (UC), and Downtown Core (DC) zoning districts, and replacing the reference to section 5702 in the column entitled "Additional Zoning Requirements by Code Section with references to Section 5703 and Section 5707.

SECTION 3

Section 9254 in Article 19, Chapter 2 in Division 9 of the Ukiah City Code is hereby amended to read as follows (unchanged text is omitted and is shown by "* * *"):

§ 9254 MARIJUANA CULTIVATION

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B. Cultivation of Marijuana:

*** * ***

2. Indoor Cultivation: Except as permitted in Chapter 8 in Division 6 of this Code, it is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within any residential zoning district (R-1, R-2, R-3 and CN districts) in the city of Ukiah to cause or allow such parcel to be used for the cultivation of more than twelve (12) mature and twenty four (24) immature marijuana plants within a fully enclosed and secure structure on the parcel.

3. Indoor Cultivation Of Marijuana Restricted To Qualified Patients And Primary Caregivers: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within the city of Ukiah to cause or allow such parcel to be used for the cultivation of marijuana, unless (a) the person is a qualified patient or primary caregiver, growing the amount of marijuana per qualified patient authorized by Health and Safety Code section 11362.77(a) – (b) and (d) – (f), not to exceed the per parcel limit in subsection B2 of this Section, or (b) the person is operating a Medical Marijuana Dispensary pursuant to a valid Dispensary Use Permit, within the C1, C2, CN, M, and PD (Commercial) zoning districts and in the GU, UC, and DC downtown zoning districts, and the space devoted to on-site cultivation at the permitted Dispensary does not exceed twenty-five percent of the total floor area, but in no case more than five hundred square feet.

SECTION 4.

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2017, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on _____, 2017 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jim O. Brown, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING CHAPTER 8 IN DIVISION 6; TABLE 3 IN SECTION 9223.1 OF ARTICLE 18, CHAPTER 2 IN DIVISION 9; AND SECTION 9254 IN ARTICLE 19, CHAPTER 2 IN DIVISION 9 OF THE UKIAH CITY CODE, ENTITLED "MEDICAL MARIJUANA DISPENSARIES"

The City Council of the City of Ukiah hereby ordains as follows.

SECTION 1

Chapter 8 in Division 6 of the Ukiah City Code is hereby amended to read as follows:

§ 5700 FINDINGS AND PURPOSE

The City Council adopts the ordinance codified in this Chapter based upon the following findings:

(A) In 1970, Congress enacted the Controlled Substances Act ("CSA") which, among other things, makes it illegal to import, manufacture, distribute, possess or use marijuana in the United States.

(B) In 1996, the voters of the state of California approved Proposition 215, or the Compassionate Use Act of 1996, codified at Health and Safety Code §11362.5 *et seq.* (the "Act").

(C) The Act creates a limited exception from criminal liability for seriously ill persons who are in need of medical marijuana for specified medical purposes and who obtain and use medical marijuana under limited, specified circumstances.

(D) On January 1, 2004, SB 420 went into effect. SB 420, codified as Health and Safety Code §§ 11362.7 – 11362.83 and known as the "Medical Marijuana Program" ("MMP") was enacted by the state legislature to clarify the scope of the act and to allow cities and other governing bodies to adopt and enforce rules and regulations consistent with SB 420.

(E) After the enactment of the MMP and in response to the MMP's explicit reservation of local authority to regulate medical marijuana cultivation and distribution, the City Council took legislative notice of the fact that California cities and counties that had permitted the establishment of medical marijuana dispensaries had experienced serious adverse impacts associated with and resulting from such dispensaries, including an increase in crime, including burglaries, robberies, violence, illegal sales of marijuana, use of marijuana by minors and other persons without medical need in the areas immediately surrounding such medical marijuana dispensaries; and malodorous smells, indoor fire hazards, mold, fungus, and pests caused by indoor cultivation at dispensaries.

(F) To address these potential adverse impacts, in 2007, the City Council enacted Ordinance 1095, §1 ("Medical Marijuana Dispensaries Ordinance"), which prohibited and declared a public nuisance medical marijuana dispensaries in the City of Ukiah.

(G) The 2007 Medical Marijuana Dispensaries Ordinance also states that the City Council's intention is to prohibit the operation and location of dispensaries in the City "until such time as their legality is clearly established and a proposal can be developed that would satisfy the city council that the facility could operate without causing [serious adverse impacts]".

(H) On October 9, 2015, the Governor signed into law AB 266, AB 243, and SB 643, which together comprise the Medical Marijuana Regulation & Safety Act ("MMRSA"). The MMRSA, which went into effect on January 1, 2016, created a statewide regulatory structure for the medical marijuana industry that also allows local governments to regulate the operation of marijuana businesses within their jurisdiction, pursuant to local ordinances. Specifically, the MMRSA allows the City of Ukiah to issue permits or licenses to operate marijuana businesses or prohibit their operation, to regulate or expressly prohibit the delivery of medical marijuana within its boundaries, and to regulate or expressly prohibit the cultivation of marijuana within its boundaries. Pursuant to the MMRSA, if the City opts not to expressly prohibit or regulate the cultivation, processing, delivery, and/or dispensing of medical marijuana, the State will be the sole licensing authority for these activities in the City.

(I) To protect the public health, safety, and welfare, it is the desire of the City Council to modify the City Code consistent with the MMP and the MMRSA, regarding the location and operation of medical marijuana dispensaries, delivery of medical marijuana within the boundaries of the City, and cultivation of medical marijuana within the boundaries of the City.

(J) There have been a number of marijuana dispensing-related incidents in California, some including acts of violence committed by persons without a legitimate medical need to use marijuana.

(K) The City Council finds that medical marijuana dispensing which exceeds the limitations set forth in these regulations will likely result in an unreasonable risk of crime and other adverse impacts and will likely create offensive odors to persons living nearby.

(L) It is the City Council's intention that nothing in this Chapter shall be construed to (1) allow persons to engage in conduct that endangers others or causes a public nuisance; (2) allow the use of marijuana for non-medical purposes; or (3) allow any activity relating to the distribution or consumption of marijuana that is otherwise illegal.

(M) Pursuant to California Health and Safety Code § 11362.71 *et seq.*, the State Department of Health through the state's counties, is to be responsible for establishing and maintaining a voluntary medical marijuana identification card program for qualified patients and primary caregivers.

(N) Health and Safety Code § 11362.71(b) requires every county health department, or its designee, to implement a procedure to accept and process applications from those seeking to join the identification program in the manner set forth in § 11362.71 *et seq.*

(O) This Chapter is compatible with the general objectives of the general plan, in that a Medical Marijuana Dispensary use will be conditionally permitted in commercial and industrial districts, being similar to other permitted and conditionally permitted uses, such as pharmacies and medical clinics, and in that the use will be subject to strict review and conditions.

(P) This Chapter will not be detrimental to the public health, safety and general welfare or adversely affect the orderly development of property, because the uses permitted under this Chapter will be subject to careful review, limited in scope and location, and subject to strict operating requirements, avoiding or limiting potential negative effects.

(Q) It is the purpose and intent of this Chapter to regulate medical marijuana dispensaries in order to promote the health, safety, morals, and general welfare of residents and businesses within the City.

§ 5701 INTERPRETATION AND APPLICABILITY.

(A) This Chapter is not intended to create a positive conflict with the CSA, but rather to implement the MMRSA and related state laws.

(B) Nothing in this Chapter is intended, nor shall it be construed, to exempt any marijuana-related activity from any and all applicable local and state construction, electrical, plumbing, land use, or any other building, fire, or land use standards or permitting requirements.

(C) Nothing in this Chapter is intended, nor shall it be construed, to make legal any cultivation, transportation, sale, or other use of marijuana that is otherwise prohibited under California law.

(D) All processing and distribution of medical marijuana within City limits shall be subject to the provisions of this Chapter, even if the processing, distribution, or cultivation existed or occurred prior to adoption of this Chapter.

(E) Nothing in this Chapter is intended, nor shall it be construed, to allow or permit any "commercial cannabis activity," as defined in Business and Professions Code § 19300.5(j), or any commercial or non-commercial activity involving marijuana use for recreational or other non-medical purposes that is not ~~expressly~~ otherwise authorized in the Ukiah City Code.

§ 5702 DEFINITIONS.

For the purpose of this Chapter, the following words and phrases shall have the following meaning:

(A) "Accessory building" shall have the same meaning as set forth in City Code § 9278.

(B) “Applicant” means a person who is required to file an application for a permit under this Chapter, including an individual owner, managing partner, officer of a corporation, or any other operator, manager, employee, or agent of a Dispensary.

(C) “City” means the City of Ukiah.

(D) “Delivery” shall have the same definition as set forth in California Business and Professions Code § 19300.5, and as it may be amended.

(E) “Dispensary Use Permit” means a permit required to operate a Medical Marijuana Dispensary within the City and that is issued pursuant to this Chapter.

(F) “Drug paraphernalia” or “paraphernalia” shall have the same definition as set forth in City Code § 6071.

(G) “Identification card” shall have the same definition as in California Health and Safety Code § 11362.7, and as it may be amended.

(H) “Medical Marijuana Dispensary” or “Dispensary” means a “Dispensary” as defined in California Business and Professions Code § 19300.5, as it now reads or may be amended in the future.

(I) “On-Site” means an activity or accessory use that is related to the primary use – i.e. lawful, retail distribution of medical marijuana – and is located on the same legal parcel as the primary use.

(J) “Permittee” means the person to whom a Dispensary Use Permit is issued.

(K) “Person” means any individual, partnership, co-partnership, firm, association, joint stock company, corporation, limited liability company or combination of the above in whatever form or character.

(L) “Person with an identification card” shall have the same definition as set forth in California Health and Safety Code § 11362.7, and as it may be amended.

(M) “Physician” means a licensed medical doctor (M.D.) or a doctor of osteopathic medicine (D.O.).

~~(N) “Planning Director” means the Planning Director of the City of Ukiah or the authorized representative thereof.~~

(N~~O~~) “Primary caregiver” shall have the same definition as set forth in California Health and Safety Code § 11362.7, and as it may be amended.

(~~P~~O) "Qualified patient" shall have the same definition as set forth California Health and Safety Code § 11362.7, and as it may be amended.

(P~~Q~~) "School" means an institution of learning for minors, whether public or private, offering a regular course of instruction required by the California Education Code. This definition includes an elementary school, middle or junior high school, senior high school, or any special institution of education, but it does not include a vocational or professional institution of higher education, including any other college or university.

(Q~~R~~) "Use Permit" shall have the same definition as set forth in City Code § 9261 and as it may be amended.

(R~~S~~) "Youth-oriented facility" means a public park, church, museum, library, or licensed daycare facility.

(S~~T~~) "Zoning Administrator" means the Zoning Administrator of the City of Ukiah or the authorized representative thereof.

§ 5703 DISPENSARY USE PERMIT REQUIRED TO OPERATE.

(A) It is unlawful for any person to engage in, conduct or carry on, or to permit to be engaged in, conducted or carried on, in or upon any premises in the City the operation of a Medical Marijuana Dispensary unless the person first obtains and continues to maintain in full force and effect a Dispensary Use Permit from the City as required in this Chapter.

(B) After January 1, 2018, or such time when State implementing regulations are in effect for the MMRSA, whichever is earlier, it shall be unlawful to operate any business or conduct any activity in the City for which a State license is required under the MMRSA without also having a valid State license pursuant to the MMRSA. Prior to implementation of the State license program pursuant to MMRSA, any operation of a Dispensary, cultivation of medical marijuana, or delivery of medical marijuana permitted by the City shall be conducted in accordance with this Chapter, the City's Zoning and Land Use Ordinances, and all laws pertaining to the equivalent license classification under the MMRSA.

(C) The grant of a Dispensary Use Permit by the City shall not create an entitlement or vested right in the permitee to any permit or license to operate any commercial, non-medical marijuana businesses or conduct any commercial, non-medical marijuana activities within the City.

§ 5704 TERM OF PERMITS AND RENEWALS REQUIRED.

(A) Dispensary Use Permits issued under this Chapter shall expire one year following the date of their issuance which date shall appear on the face of the permit.

(B) Dispensary Use Permits may be renewed by the Zoning Administrator~~Planning Director~~ for additional one-year periods upon application by the permittee, unless the permit is suspended or revoked in accordance with the provisions of this Chapter.

(C) Applications for renewal shall be made at least 45 days before the expiration date of the permit and shall be accompanied by the nonrefundable application fee referenced in Section 5706 and all information necessary for the Zoning Administrator~~Planning Director~~ to evaluate the renewal request in light of the criteria listed in (F) below. In acting on an application for renewal the Zoning Administrator~~Planning Director~~ shall follow the procedures set forth in Section 5711(B) and (C), except that all references therein to the ~~Zoning Administrator~~Planning Commission shall be deemed to refer to the Zoning Administrator~~Planning Director~~. Upon timely application to renew a permit, the permit being renewed shall remain in effect until final action is taken to grant or deny the renewal application.

(D) Applications for renewal made less than 45 days before the expiration date shall be processed in the same manner as a timely renewal application but shall not stay the expiration date of the permit.

(E) Renewal applications shall be subject to duly noticed public hearings in accordance to the procedures set forth for minor use permit applications in Section 9262 of Division 9, Chapter 2, Article 20 of the City Code~~, except that all references therein to the Zoning Administrator shall be deemed to refer to the Planning Director~~.

(F) In determining whether to renew a Dispensary Use Permit, the Zoning Administrator ~~Planning Director~~ will consider the following non-exclusive criteria, in addition to those criteria set forth in this Chapter at Section 5710:

1. Whether the Dispensary operated by the permittee has generated an excessive number of calls for police service compared to similarly situated businesses of the same size as the Dispensary.
2. Whether there have been excessive secondary criminal or public nuisance impacts in the surrounding area or neighborhood, including, but not limited to, disturbances of the peace, illegal drug activity, marijuana use in public, harassment of passersby, littering, loitering, illegal parking, loud noises, or lewd conduct.
3. Whether the Dispensary operated by the permittee has a history of inadequate safeguards or procedures that show it is likely that it will not comply with the operating requirements and standards in this Chapter.
4. Whether the Dispensary has failed to pay fees, penalties, or taxes required by this Code or has failed to comply with the production of records or other reporting requirements of this Chapter.
5. Whether it appears that the permittee has, in its renewal application, provided a false statement of material fact or has knowingly omitted a material fact.
6. Whether the renewal applicant or one or more of its officers, employees, partners, managers or members with management responsibilities ("Managers") has been convicted of a felony, or has engaged in misconduct that is substantially related to the qualifications, functions or duties of a Dispensary operator. A conviction within the meaning of this Chapter means a plea or verdict of guilty, or a conviction following a plea of nolo contendere. Notwithstanding the above, an

application shall not be denied solely on the basis that the applicant or any Manager has been convicted of a felony, if the person convicted has obtained a certificate of rehabilitation (expungement of felony record) under California law or under a similar federal statute or state law where the expungement was granted.

7. Whether the renewal applicant or Dispensary has previously or is currently engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.

(G) The Zoning Administrator ~~Planning Director~~ shall make findings of fact and either grant, grant conditionally, or deny the application for renewal of a Dispensary Use Permit. An applicant aggrieved by the Zoning Administrator ~~Planning Director~~'s decision to issue or to deny a Dispensary Use Permit renewal may appeal such decision to the Planning Commission by filing an appeal. All determinations of the Zoning Administrator ~~Planning Director~~ regarding Dispensary Use Permit renewals shall be final unless a written appeal, stating the reasons for the appeal, and the appeal fee, if any, as established by resolution of the City Council from time to time, are filed with the Planning Department within ten (10) days of the date the decision was made. The appeal fee will be in addition to the nonrefundable renewal application fee. Appeals may be filed by an applicant.

The Planning Commission shall conduct a duly noticed public hearing on the appeal in accordance to the applicable procedures as set forth in Section 9266 of Division 9, Chapter 2, Article 20 of the City Code, except that all references therein to the City Council shall be deemed to refer to the Planning Commission. At the close of the public hearing, the Planning Commission may affirm, reverse, or modify the appealed decision of the Zoning Administrator ~~Planning Director~~. All Planning Commission decisions on appeals of the Zoning Administrator ~~Planning Director~~'s decision with regard to an application for a Dispensary Use Permit renewal are final for the City.

§ 5705 GENERAL TAX LIABILITY.

As a prerequisite to obtaining a permit pursuant to the terms hereof, an operator of a Dispensary shall also be required to apply for and obtain a Business License or exemption from the City of Ukiah and obtain a seller's permit or exemption from the State Board of Equalization pursuant to Division 2, Part 2, Chapter 2, Article 2 of the Cal. Revenue and Taxation Code, commencing with Section 6066e. Dispensary sales shall be subject to sales tax consistent with State law.

§ 5706 IMPOSITION OF FEES.

Every application for a Dispensary Use Permit or renewal shall be accompanied by an application fee, as established by resolution of the City Council from time to time. This application or renewal fee shall not include fingerprinting, photographing, and background check costs and shall be in addition to any other business license fee or permit fee imposed by this Code or other governmental agencies. Fingerprinting, photographing, and background check fees will be as established by resolution adopted by the City Council from time to time.

§ 5707 LIMITATION ON LOCATION OF DISPENSARIES.

(A) A Dispensary may only be located within the C1, C2, CN, M, and PD (Commercial) zoning districts and in the GU, UC, and DC downtown zoning districts as designated in the General Plan, Zoning Map.

(B) A Dispensary shall be in a visible location that provides good views of the Dispensary entrance, windows and premises from a public street.

(C) A Dispensary shall not be allowed in the following areas at the time of its permitted establishment:

(1) Within 600 feet of a School, with that distance measured as the horizontal distance in a straight line from the property line of the School to the closest property line of the lot on which the Dispensary is to be located without regard to intervening structures, pursuant to California Health and Safety Code § 11362.768; or

(2) Within 250 feet of a Youth-oriented facility other than a School, or another Dispensary, with that distance measured by street frontage from the property line of the Youth-oriented facility to the closest property line of the lot on which the Dispensary is to be located, and not radial distance; or

(3) Abutting, on any side of the parcel upon which the Dispensary is located, a parcel occupied by a Youth-oriented facility, a School, or another Dispensary; or

(4) Within any residential zoned parcel or primary land use, or any property with an underlying residential or mobile homes general plan land use designation.

(5) On a parcel having a residential unit, or on a parcel directly abutting a residentially-zoned property, unless there are intervening non-residential uses between the Dispensary and the residential unit or the residentially-zoned property that the Planning Commission ~~Zoning Administrator~~ or, on appeal, the ~~Planning Commission~~City Council determines sufficient to provide an appropriate separation.

(D) A waiver of the provisions in subsections (C)(2)-(5) of this Section may be granted if the applicant demonstrates on plans and materials presented for review and, on appeal, the Planning Commission determines that a physical barrier or ~~similar~~ other condition exists which achieves the same purpose and intent as the distance separation requirements established herein, and that, as a result, the Planning Commission makes a finding of no adverse impact resulting from the proposed location of the Dispensary.

§ 5708 OPERATING REQUIREMENTS.

Dispensary operations shall be established and managed only in compliance with the following standards:

(A) Criminal History. Any applicant, his or her agent or employees, volunteer workers, or any person exercising managerial authority of a Dispensary on behalf of the applicant shall not have been convicted of any of the felony offenses enumerated in Health and Safety Code § 19323(b)(5), or of a felony or misdemeanor involving moral turpitude, or on probation for a drug offense, or engaged in misconduct related to the qualifications, functions or duties of a permittee.

(B) Minors.

(1) It is unlawful for any permittee, operator, or other person in charge of any Dispensary to employ any person who is not at least 21 years of age.

(2) Persons under the age of 18 shall not be allowed on the premises of a Dispensary unless they are a qualified patient or a primary caregiver, and they are in the presence of their parent or guardian. (3) The entrance to a Dispensary shall be clearly and legibly posted with a notice indicating that persons under the age of 18 are precluded from entering the premises unless they are a qualified patient or a primary caregiver, and they are in the presence of their parent or guardian.

(4) The burden of proof is on the Dispensary personnel to establish compliance with this subsection (B) by clear and convincing evidence.

(D) Dispensary Access.

(1) The entrance into the Dispensary building shall be locked at all times with entry strictly controlled; e.g., a buzz-in electronic/mechanical entry system with a vestibule is highly encouraged. A viewer shall be installed in the door that allows maximum angle of view of the exterior entrance.

(2) Dispensary personnel shall monitor site activity, control loitering and site access.

(3) Only Dispensary staff, primary caregivers, qualified patients and persons with bona fide purposes for visiting the site shall be allowed on the premises at a Dispensary.

(4) Potential patients or caregivers shall not visit a Dispensary without first having obtained a valid written recommendation from their physician recommending use of medical marijuana.

(5) Only a primary caregiver and qualified patient shall be a in the designated dispensing area with Dispensary personnel. All other authorized visitors shall remain in the designated waiting area in the front entrance/lobby.

(6) Restrooms shall remain locked and under the control of management.

(E) Dispensing Operations.

(1) The Dispensary may possess no more dried marijuana or plants per qualified patient or caregiver than permitted in strict accordance with California Health and Safety Code § 11362.77 and any other applicable State law, and as amended.

(2) A Dispensary shall only dispense to qualified patients or caregivers with:

(a) a currently valid physician's approval or recommendation in compliance with the criteria in California Health and Safety Code § 11362.5 *et seq.* and valid official identification, such as a Department of Motor Vehicles driver's license or State Identification Card, or

(b) a currently valid California Medical Marijuana Identification Card or a Patient ID Center Identification Card.

(3) For qualified patients or caregivers without a California Medical Marijuana Identification Card or a Patient ID Center Identification Card, prior to dispensing medical marijuana, the Dispensary shall obtain verbal, online, or signed verification from the recommending physician's office personnel that the individual requesting medical marijuana is a qualified patient.

(4) A Dispensary shall not have a physician on-site to evaluate patients and provide a recommendation for medical marijuana.

(5) Patient records shall be maintained and verified as needed, and at least annually verified with the qualifying patient's medical doctor or doctor of osteopathy unless the patient has provided a California Medical Marijuana Identification Card or a Patient ID Center Identification Card.

(6) Information on prior year's operations shall be provided annually, as required in this Chapter. The operator shall adjust the operations as necessary to address issues.

(F) Hours of Operation

(1) Hours of Operation are limited to 9:00 a.m. to 9:00 p.m., seven days a week.

(G) Consumption Restrictions.

(1) Marijuana shall not be consumed on the premises of the Dispensary. The term "premises" includes the actual building, as well as any accessory structures, parking areas, or other surroundings within 200 feet of the Dispensary's entrance.

(2) Dispensary operations shall not result in illegal redistribution of medical marijuana obtained from the Dispensary, or use in any manner that violates local, State or City Codes.

(3) No person may consume marijuana, by smoking or vaporization, in any public places. Public places shall include, but are not limited to, city owned parks and/or city sponsored events where designated as nonsmoking areas by resolution of the city council, streets, sidewalks, alleys, highways, public parking lots as defined in City Code § 6000 and as amended, enclosed places and places of employment as defined in City Code §§ 4503 and 4505 and as amended, and any other property owned or leased by the City, or in which the City holds a right-of-way easement, and which is open to members of the general public, except while actively passing through on the way to another destination. Nothing in this Section is intended, nor shall it be construed to be inconsistent with the California Indoor Clean Air Act of 1976, Health and Safety Code § 118875 *et seq* and as amended.

(H) Retail Sales and Cultivation.

(1) No cannabis shall be cultivated on the premises of the Dispensary, except in compliance with this Chapter and with City Code §§ 6093 and 9254 and Health and Safety Code § 11362.5 *et seq.* The space devoted to on-site cultivation at a permitted Dispensary shall not exceed twenty-five percent of the total floor area, but in no case more than five hundred square feet. Cultivation shall be limited to interior areas of buildings.

(a) Except for immature nursery stock marijuana plants, marijuana plants grown by the Dispensary shall only be utilized for production of processed marijuana to dispense to patients.

(b) A security plan for the growing area shall be submitted to the Ukiah Police Chief for review and approval. Such plan shall include: security alarms and surveillance systems; physical measures to prevent access to the area by anyone other than Dispensary staff; and physical measures to prevent vehicle penetration of the growing area.

(c) The cultivation area shall include a one-hour firewall assembly and shall not create excessive humidity or mold conditions. The cultivation area shall have an air treatment system that prevents odors generated from the cultivation of marijuana on the Dispensary property from being detected by any reasonable person of normal sensitivity outside the Dispensary property, as set forth in City Code § 5708(I)(4). The medical marijuana cultivation area shall be in compliance with the current, adopted edition of the California Building Code as regards Natural Ventilation or Mechanical Ventilation.

(d) Cultivation facilities are strongly encouraged to utilize the most water-efficient and environmentally-responsible cultivation practices available. The City reserves the right to require annual reports on cultivation facility practices, including but not limited to cultivation mediums and water use methods.

(e) The cultivation use shall comply with applicable stormwater, wastewater, and Building Code requirements and any applicable State or Federal law, including the Clean Water Act, 33 U.S.C. § 1251 *et seq*.

(2) With the approval of the Planning Commission~~Zoning Administrator~~, a Dispensary may conduct or engage in the commercial sale of specific products, goods or services in addition to the provision of medical marijuana and other items permitted by these regulations on terms and conditions consistent with this Chapter and applicable law.

(3) Up to 150 square feet of the total square footage of the Dispensary may be utilized for display and sales of devices necessary for administering medical marijuana, including but not limited to rolling papers and related materials and devices, pipes, water pipes, and vaporizers. Such devices may only be provided to qualified patients or primary caregivers and only in accordance with Health and Safety Code § 11364.5 and as amended.

(4) Retail sales of medical marijuana that violate California law or this Chapter are expressly prohibited.

(5) A Dispensary shall meet all the operating criteria for the dispensing of medical marijuana as is required pursuant to California Health and Safety Code § 11362.5 *et seq* and as amended.

(6) The provision of locally-grown and organic marijuana is encouraged.

(I) Operating Plans.

(1) Floor Plan. A Dispensary shall have a lobby waiting area at the entrance to receive clients, and a separate and secure designated area for dispensing medical marijuana to qualified patients or designated caregivers. The primary entrance shall be located and maintained clear of barriers, landscaping and similar obstructions so that it is clearly visible from public streets, sidewalks or site driveways.

(2) Storage. A Dispensary shall have suitable locked storage on premises, identified and approved as a part of the security plan, for after-hours storage of medical marijuana.

(3) Minimum Staffing Levels. The premises shall be staffed with at least one person during hours of operation who shall not be responsible for dispensing medical marijuana.

(4) Odors Control. The Dispensary shall have an air treatment system that prevents odors generated from the storage and cultivation of marijuana on the Dispensary property from being detected by any reasonable person of normal sensitivity outside the Dispensary property. To achieve this, both the storage and cultivation areas shall be, at minimum, mechanically ventilated with a carbon filter or superior method.

(5) Security Plans. A Dispensary shall provide adequate security on the premises, as approved by the Chief of Police and reviewed by the Planning Commission, including lighting and a premise and panic alarm system monitored by a licensed operator, to insure the safety of persons and to protect the premises from theft.

(6) Security Cameras. Security surveillance cameras shall be installed to monitor the main entrance and exterior of the premises to discourage loitering, crime, illegal or nuisance activities.

(7) Security Video Retention. Security video shall be maintained for 90 days.

(8) Alarm System. Professionally monitored premise and panic alarm system shall be installed and maintained in good working condition.

(9) Emergency Contact. A Dispensary shall provide the Chief of Police with the name, e-mail address, phone number and facsimile number of an on-site community relations staff person to whom one can provide notice if there are operating problems associated with the Dispensary. The Dispensary shall make every good faith effort to encourage neighborhood residents to call this person to try to solve operating problems, if any, before any calls or complaints are made to the City.

(J) Signage and Notices.

(1) A notice shall be clearly and legibly posted in the Dispensary indicating that smoking, ingesting or consuming marijuana on the premises or in the vicinity of the Dispensary is prohibited. The notice shall be posted in both English and Spanish.

(2) Signs on the premises shall not obstruct the entrance or windows.

(3) Address identification shall comply with illuminated address signs requirements.

(4) Business identification signage shall be limited to that needed for identification only, consisting of a single window sign or wall sign that shall comply with City Code § 3227 and any other City Code provisions regulating signage.

(K) Employee Records. Each owner or operator of a Dispensary shall maintain a current register of the names of all volunteers and employees currently working at or employed by the Dispensary, and shall disclose such registration for inspection by any City officer or official for purposes of determining compliance with the requirements of this Chapter.

(L) Patient Records. Information identifying the names of patients, their medical conditions, or the names of their primary caregivers is confidential and such disclosure is prohibited pursuant to the federal Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. Sec. 1320d *et seq*.) and the Confidentiality of Medical Information Act (California Civil Code § 56 *et seq*.). In order to protect patient confidentiality, the Dispensary shall maintain

records of all qualified patients with a valid identification card and primary caregivers with a valid identification card using only the identification card number issued by the State, or its agent, pursuant to California Health and Safety Code § 11362.7 *et seq*. Such records may be maintained on or off-site, and shall be made available for inspection by any City official authorized to enforce this Chapter for purposes of determining compliance with the requirements of this Chapter.

(M) Staff Training. Dispensary staff shall receive appropriate training for their intended duties to ensure understanding of rules and procedures regarding dispensing in compliance with state and local law, and the Dispensary shall employ properly trained or use professionally-hired security personnel in accordance with the conditions of its permit.

(N) Site Management.

(1) The operator of the establishment shall take all reasonable steps to discourage and correct objectionable conditions that constitute a nuisance in parking areas, sidewalks, alleys and areas surrounding the premises and adjacent properties during business hours if directly related to the patrons of the subject Dispensary.

(a) "Reasonable steps" shall include calling the police in a timely manner; and requesting those engaging in objectionable activities to cease those activities, unless personal safety would be threatened in making the request.

(b) "Nuisance" includes, but is not limited to, disturbances of peace, open public consumption of marijuana or alcohol, excessive pedestrian or vehicular traffic, illegal drug activity, harassment of passersby, excessive littering, excessive loitering, illegal parking, excessive loud noises, especially late at night or early in the morning hours, lewd conduct or excessive police detentions and arrests.

(2) The operator shall take all reasonable steps to reduce loitering in public areas, sidewalks, alleys and areas surrounding the premises and adjacent properties during business hours.

(3) The operator shall provide Dispensary patients with a list of the rules and regulations governing medical marijuana use and consumption within the City and recommendations on sensible marijuana etiquette.

(O) Compliance with Other Requirements. The operator shall comply with all applicable provisions of local, state or federal laws, regulations or orders, as well as any condition imposed on any permits issued pursuant to applicable laws, regulations or orders.

(P) Confidentiality. The information provided for purposes of this Section shall be maintained by the City as confidential information, and shall not be disclosed as public records unless pursuant to subpoena issued by a court of competent jurisdiction or otherwise compelled by court order.

(Q) Display of Permit. Every Dispensary shall display at all times during business hours the permit issued pursuant to the provisions of this Chapter for such Dispensary in a conspicuous place so that the same may be readily seen by all persons entering the Dispensary.

(R) Reporting and Payment of Fees. Each permittee shall file an annual statement with the Planning Department: (1) indicating the number of patients served by the Dispensary within the previous calendar year, (2) the continuing accuracy of the information in the prior year's Dispensary Use Permit application, (3) documenting any changes or additions to that information as of the date for renewal of the Permit, any citizen complaints, City Code violations, and calls for law enforcement during the prior year, the applicant's compliance with applicable City and State law governing the operation of dispensaries, and (4) including any additional information the Planning Department deems necessary to administer this Chapter, and pay all annual permit fees.

(S) Alcoholic Beverages. No Dispensary shall hold or maintain a license from the State Division of Alcoholic Beverage Control for the sale of alcoholic beverages, or operate a business on the premises that sells alcoholic beverages. No alcoholic beverages shall be allowed or consumed on the premises.

(T) Dispensaries shall comply with the parking requirements for medical office uses.

(U) Inspections. During normal business hours, Dispensaries permitted under this Chapter shall provide access for administrative inspections by City officials or officers to verify compliance with this Chapter. Any Dispensary's refusal to comply with this Section shall be deemed a violation of this Chapter.

§ 5709 APPLICATION PREPARATION AND FILING.

(A) Application Filing. A complete Dispensary Use Permit application submittal packet shall be submitted in accordance with City Code § 9262, including a detailed written statement as to how the proposed Dispensary complies with Sections 5707 and 5708, and any other information or submissions required by this Chapter. All applications for Dispensary Use Permits shall be filed with the Planning Department, using forms provided by the City, and accompanied by the applicable filing fee and any other applicable fees or charges. It is the responsibility of the applicant to provide information required for approval of the permit. The application shall be made under penalty of perjury.

(B) Eligibility for Filing. Applications may only be filed by the owner of the subject property, or person with a lease signed by the owner or duly authorized agent allowing them to occupy the property for the intended use. If the applicant is a lessee, a copy of the duly executed lease currently in effect must accompany the application.

(C) Filing Date. The filing date of any application shall be the date when the City receives the last submission of information or materials required in compliance with the submittal requirements specified herein.

(D) Effect of Incomplete Filing. Upon notification that an application submittal is incomplete, the applicant shall submit any additional documents or information required to complete the application within thirty (30) days of the date the applicant is notified in writing by the Planning Department that the application is incomplete. If the applicant fails to complete the

application within said thirty (30) days, the application shall be deemed withdrawn and a new application submittal that complies with Sections 5709(A) and (F) shall be required in order to proceed with the application.

(E) Effect of Other Permits or Licenses. The fact that an applicant possesses other types of state or City permits or licenses does not exempt the applicant from the requirement of obtaining a Dispensary Use Permit.

(F) Submittal Requirements. Any application for a Dispensary Use Permit shall include the following information.

(1) Applicant(s) Name. The full name (including any current or prior aliases, or other legal names the applicant is or has been known by, including maiden names), present address, and telephone number of the applicant;

(2) Applicant(s) Mailing Address. The address to which notice of action on the application is to be mailed;

(3) Previous Addresses. Previous addresses for the past five years immediately prior to the present address of the applicant;

(4) Verification of Age. Written proof that the applicant is over the age of 21 years of age;

(5) Physical Description. Applicant's height, weight, color of eyes and hair;

(6) Photographs. Passport quality photographs for identification purposes;

(7) Employment History. All business, occupation, or employment of the applicant for the five years immediately preceding the date of the application;

(8) Tax History. The Dispensary business tax history of the applicant, including whether such person, in previously operating in this or another city, county or state under license has had a business license revoked or suspended, the reason therefor, and the business or activity or occupation in which the applicant engaged subsequent to such action of suspension or revocation;

(9) Management Information. The name or names and addresses of the person or persons having the management or supervision of applicant's business;

(10) Criminal Background. A background investigation verifying whether the person or person having the management or supervision of applicant's business has been convicted of a crime(s), the nature of such offense(s), and the sentence(s) received therefor;

(11) Employee Information. Number of employees, volunteers, and other persons who will work at the Dispensary;

(12) Plan of Operations. A plan of operations describing how the Dispensary will operate consistent with the intent of State law and the provisions of this Chapter, including but not limited to:

(a) Ensuring that the Dispensary will not engage in retail sales of medical marijuana that violate California law or this Chapter.

(b) Controls that will assure medical marijuana will be dispensed to qualifying patients or caregivers only.

(c) Controls that will ensure access to Dispensary premises is adequately monitored and restricted to pre-approved qualified patients and caregivers.

(13) Written Project Description. A written description summarizing the proposed Dispensary use size, number of patients, characteristics and intent;

(14) Written Response to Dispensary Standards. The applicant shall provide a comprehensive written response identifying how the Dispensary plan complies with the each of the standards for review in this Chapter, specifically the limitation on location and operating requirements in Sections 5707 and 5708;

(15) Written Response to Criteria for Review Section. The applicant shall provide a written response indicating the method by which each of the criteria for review enumerated in Section 5710 has been satisfied;

(16) Security Plan. A detailed security plan outlining the proposed security arrangements for insuring the safety of persons and to protect the premises from theft. The plan shall include installation of security cameras, a premise and panic alarm system monitored by a licensed operator, and a security assessment of the site conducted by a qualified professional;

(17) Floor Plan. A sketch or diagram showing the interior configuration of the premises, including a statement of the total floor area occupied by the Dispensary. The sketch or diagram need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six inches;

(18) Site Plan. A sketch or diagram showing exterior configuration of the premises, including the outline of all structures, parking and landscape areas, and property boundaries. The sketch or diagram need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions to an accuracy of plus or minus six inches;

(19) Accessibility Evaluation. A written evaluation of accessibility to and within the building, and identification of any planned accessibility improvements.

(20) Neighborhood Context Map. An accurate straight-line drawing depicting the building and the portion thereof to be occupied by the Dispensary, and: (a) the property lines of any School within 600 feet of the property line of the Dispensary for which a permit is requested, (b) the property lines of any Dispensary within 250 feet of the primary entrance of the Dispensary for which a permit is requested, and (c) the property lines of any youth-oriented facility or residential zone or use within 250 feet of the primary entrance of the Dispensary;

(21) Lighting Plan. A lighting plan showing existing and proposed exterior premises and interior lighting levels that would be the minimum necessary to provide adequate security lighting for the use and comply with all City standards regarding lighting design and installation. All lighting shall be fully hooded and downcast, and shall not shine towards the night sky, adjacent property or any street.

(22) City Authorization. Written authorization for the City, its agents and employees to seek verification of the information contained within the application;

(23) Statement of Owner's Consent. A statement in writing by the applicant that he or she certifies under penalty of perjury that the applicant has the consent of the property owner and landlord to operate a Dispensary at the location;

(24) Applicant's Certification. A statement in writing by the applicant that he or she certifies under penalty of perjury that all the information contained in the application is true and correct;

(25) Other Information. Such other information as deemed necessary by the Planning Department to demonstrate compliance with this Chapter including all City and State Codes, including operating requirements established in this Chapter.

(G) Renewal. Applications for one-year renewal shall be accompanied by the following minimum information:

(1) The operator shall report the number of patients served and pay applicable fees, as required by this Chapter.

(2) The operator shall provide a detailed description of any adjustments and changes proposed or that have occurred in Dispensary operations to address issues, or comply with laws.

(3) The operator shall identify any problems encountered during operations and how they have been addressed.

(4) The operator shall identify how the Dispensary has managed its operations to comply with the operating requirements of this Chapter and with State law.

§ 5710 CRITERIA FOR REVIEW.

In addition to the findings required in City Code § 9262, the Planning Commission ~~Zoning Administrator~~ shall consider the following criteria in determining whether to grant or deny a Dispensary Use Permit, and the Zoning Administrator ~~Planning Director~~ shall consider the following criteria in determining whether to grant or deny renewals of a Dispensary Use Permit:

(A) That the Dispensary Use Permit is consistent with the intent of the Compassionate Use Act of 1996, the MMRSA, and related State law, the provisions of this Chapter and the City Code, including the application submittal and operating requirements herein.

(B) That the Dispensary location is not identified as having significant crime issues (e.g., based upon crime reporting statistics as maintained by the Police Department).

(C) That there have not been significant numbers of calls for police service, crimes or arrests in the area or to an existing Dispensary location.

(D) That an applicant or employee is not under 21 years of age.

(E) That all required application materials have been provided and/or the Dispensary has operated successfully in a manner that shows it would comply with the operating requirements and standards specified in this Chapter.

(F) That all required application or annual renewal fees have been paid and reporting requirements have been satisfied in a timely manner.

(G) That the location is not prohibited by the provisions of this Chapter or any local or state law, statute, rule or regulation and no significant nuisance issues or problems are anticipated or have resulted from Dispensary operations.

(H) That the site plan, floor plan, and security plan have incorporated features necessary to assist in reducing potential crime-related problems and as specified in the operating requirements in Section 5708. These features may include, but are not limited to, security on-site; procedure for allowing entry; openness to surveillance and control of the premises; the perimeter, and surrounding properties; reduction of opportunities for congregating and obstructing public ways and neighboring property; illumination of exterior areas; and limiting furnishings and features that encourage loitering and nuisance behavior.

(I) That no Dispensary use, owner, permittee, agent, or employee has violated any provision of this Chapter including grounds for suspension, modification or revocation of a permit.

(J) That all reasonable measures have been incorporated into the plan and/or consistently taken to successfully control the establishment's patrons' conduct resulting in disturbances, vandalism, crowd control inside or outside the premises, traffic control problems, marijuana use in public, or creation of a public or private nuisance, or interference with the operation of another business.

(K) That the Dispensary would not adversely affect the health, peace or safety of persons living or working in the surrounding area, overly burden a specific neighborhood with special needs or high impact uses, or contribute to a public nuisance; or that the Dispensary has resulted in repeated nuisance activities including disturbances of the peace, illegal drug activity, marijuana use in public, harassment of passersby, excessive littering, excessive loitering, illegal parking, excessive loud noises, especially late at night or early in the morning hours, lewd conduct, or police detentions or arrests.

(L) That any provision of the City Code or condition imposed by a City issued permit, or any provision of any other local, or State law, regulation, or order, or any condition imposed by permits issued in compliance with those laws has not been violated.

(M) That the applicant has not violated any local or State law, statute, rule or regulation respecting the distribution, possession, or consumption of marijuana.

(N) That the applicant has not knowingly made a false statement of material fact or has knowingly omitted to state a material fact in the application for a permit.

(O) That the applicant, his or her agent or employees, or any person who is exercising managerial authority on behalf of the applicant has not been convicted of a felony, or of a misdemeanor involving moral turpitude, or has engaged in misconduct related to the qualifications, functions or duties of a permittee.

(P) That the applicant has not engaged in unlawful, fraudulent, unfair, or deceptive business acts or practices.

(Q) That adequate parking will be provided at a rate of one space for every 200 gross square feet of retail space, office space, and similar floor areas, pursuant to City Code § §9198(F)(1).

§ 5711 INVESTIGATION AND ACTION ON APPLICATION.

After the making and filing of a complete application for the Dispensary Use Permit and the payment of the fees, the applicant shall complete a fingerprint background check and the Police Department shall conduct an investigation of the application. In processing the application:

(A) The Planning Department shall refer the application to any other City departments as necessary to complete the review of the application.

(B) Following provision of complete application materials, inter-departmental review, and compliance with the California Environmental Quality Act, the Planning Department shall schedule the Dispensary Use Permit for Planning Commission~~Zoning Administrator~~ review. In making a decision to grant or deny the application the Planning Commission~~Zoning Administrator~~ shall follow the notice and hearing procedures and make the findings required by City Code § 9262(C)-(F) and shall either grant or deny the application in accordance with the provisions of this Chapter.

(C) In approving a Dispensary Use Permit, the Planning Commission~~Zoning Administrator~~ may impose conditions, restrictions or require revisions to the proposal to comply with the purpose and intent of this Chapter.

(D) The Planning Department shall cause a written notice of the ~~Zoning Administrator~~Planning Commission decision to issue or deny a permit to be mailed to the applicant by U.S. mail.

§ 5712 APPEAL FROM ~~ZONING ADMINISTRATOR~~PLANNING COMMISSION DETERMINATION.

(A) An applicant aggrieved by the ~~Zoning Administrator~~Planning Commission decision to issue or to deny a Dispensary Use Permit may appeal such decision to the City Council~~Planning Commission~~ by filing an appeal. All determinations of the Planning Commission~~Zoning Administrator~~ regarding Dispensary Use Permits shall be final unless a written appeal, stating the reasons for the appeal, and the appeal fee, if any, as established by resolution of the City Council from time to time, are filed with the City Council~~Planning Commission~~ within ten (10) days of the date the decision was made. Appeals may be filed by an applicant or any interested party. An interested party may appeal only if he or she appeared and stated his or her position during the hearing on the decision from which the appeal is taken.

(B) The City Council~~Planning Commission~~ shall conduct a duly noticed public hearing on the appeal in accordance to the procedures applicable to an appeal of a decision to grant or deny a use permit as set forth in Division 9, Chapter 2, Article 20 of the City Code. At the close of the public hearing, the City Council~~Planning Commission~~ may affirm, reverse, or modify the appealed decision of the Planning Commission~~Zoning Administrator~~. All City Council~~Planning Commission~~ decisions on appeals of the Planning Commission~~Zoning Administrator~~'s decision with regard to an application for a Dispensary Use Permit are final for the City.

§ 5713 REVOCATION.

(A) Any Dispensary Use Permit issued under the terms of this Chapter may be revoked by the Zoning Administrator, when it shall appear to the Administrator that the use for which the Dispensary Use Permit was granted is not being conducted in compliance with the Dispensary Use Permit as conditioned, the permittee has violated any of the requirements of this Chapter, or the Dispensary is operated in a manner that violates the provisions of this Chapter, including the criteria for review and operating requirements sections, or conflicts with State law.

(B) The Zoning Administrator shall conduct revocation proceedings in compliance with Section 9262(H) of this Code, except that all references therein to the Planning Commission shall be deemed to refer to the Zoning Administrator. Notice of the hearing required by said Section shall be given in compliance with Section 9262(C). In addition, notice of the revocation hearing, including a description of the facts and violations relied upon in seeking revocation, shall be served on the permit holder by personal service, overnight courier or registered United States Mail, return receipt requested, not later than ten (10) day prior to the hearing. Service shall be deemed complete when received by the permit holder or forty-eight hours after deposit in the United States Mail, whichever occurs first. Notice shall be sent to the address as shown on the permit application or to an address which the permit holder has requested in writing that the City use for official communications. The address shall not be a Post Office box, but must be a physical address.

(C) If any person holding a permit or acting under the authority of such permit under this Chapter is convicted of a public offense in any court for any offense that would constitute a violation of their Dispensary Use Permit or this Chapter, the Zoning Administrator may revoke such permit forthwith without any further action thereof, other than giving notice of revocation to the permittee.

(D) The final decision of the Zoning Administrator to revoke a Dispensary Use Permit may be appealed to the Planning Commission. The appeal hearing shall be conducted in compliance with City Code Section 9266, except that all references therein to the City Council in an appeal of a Zoning Administrator decision shall be deemed to refer to the Planning Commission.

§ 5714 EFFECT OF REVOCATION.

When a final decision has been made revoking any Dispensary Use Permit provided for in this Chapter, no new application for a Dispensary Use Permit shall be accepted from the applicant and no such Permit shall be issued to such person or to any corporation or other business entity, including but not limited to, a partnership or limited liability company, in which he or she shall have any direct or indirect beneficial, financial or ownership interest for a period of three years after the action revoking the Permit.

§ 5715 TRANSFER OF PERMITS.

(A) A permittee shall not operate a Dispensary under the authority of a Dispensary Use Permit at any place other than the address of the Dispensary stated in the application for the permit.

(B) A permittee shall not transfer ownership or control of a Dispensary, including by transferring a controlling interest in the permittee, or transfer a Dispensary Use Permit to another person or entity unless and until the transferee obtains its own Dispensary Use Permit. Any other assignment of a Dispensary Use Permit is prohibited.

(C) No Dispensary Use Permit may be transferred when the Zoning Administrator or Planning Commission have notified the permittee that the permit has been or may be revoked.

(D) Any attempt to transfer a Dispensary Use Permit either directly or indirectly in violation of this Section is declared void, and the permit shall be deemed revoked.

§ 5716 TIME LIMIT FOR FILING APPLICATIONS UPON ANNEXATION.

Any Dispensary that was legally established in Mendocino County ("County") and which is subsequently annexed into the City must apply for and obtain a Dispensary Use Permit in compliance with the provisions of this Chapter within 90 days from the date the annexation becomes effective. Continued operation of a Dispensary without a permit more than 90 days after annexation shall constitute a violation of this Chapter, unless an extension of the 90 day period is approved by the Planning Commission~~Zoning Administrator~~ upon the applicant's demonstration of reasonable grounds to do so.

§ 5717 MARIJUANA DELIVERY.

(A) A permitted Dispensary located in the City may deliver marijuana to qualified patients and caregivers at their residence in the City. Such permissible delivery of marijuana to qualified patients shall be limited to delivery by lawfully-operated, permitted dispensaries located within the jurisdictional limits of the City. Any individual engaging in the activity of delivering medical marijuana from a permitted Dispensary to a qualified patient must have a business license in accordance with Division 2, Chapter 1, Article 3 of the City Code.

All other marijuana delivery is a prohibited activity in the City, except where the City is preempted by federal or state law from enacting a prohibition on such activity.

(B) In conformity with City Code § 6001, it shall be unlawful for any qualified individual engaging in the activity of delivering medical marijuana from a permitted Dispensary to a qualified patient to be in an intoxicated condition or under the influence of narcotic drugs within the corporate City limits of the City in, on, or about any automobile, motorcycle, motor vehicle, street car, railroad car or other vehicle.

§ 5718 VIOLATIONS.

(A) It is unlawful for any person, individual, partnership, co-partnership, firm, association, joint stock company, corporation, limited liability company or combination of the above in whatever form or character to violate any provision or fail to comply with any of the requirements of this Chapter.

(B) A violation of this Chapter shall be subject to the enforcement and penalties specified in City Code § 5723.

§ 5719 REMEDIES.

This Chapter shall be subject to enforcement pursuant to Division 8, Article 22 of this Code.

§ 5720 SEPARATE OFFENSE FOR EACH DAY.

Any person who violates any provision of this Chapter shall be guilty of a separate offense for each and every day during any portion of which any such person commits, continues, permits, or causes a violation thereof, and shall be penalized accordingly.

§ 5721 HOLD HARMLESS.

As a condition of approval of any permit issued pursuant to this Chapter for medical marijuana cultivation, processing, or distribution, the permittee shall indemnify, defend and hold harmless the City of Ukiah and its agents, officers, elected officials, and employees for any claims, damages, or injuries brought by a permittee's clients or employees, adjacent or nearby property owners or other third parties due to permitted uses or operations, and for any expense incurred by City as a result of or in defense of any such claim..

§ 5723 PENALTIES.

(A) It shall be unlawful and constitute a misdemeanor for any person to violate the provisions of this Chapter, punishable by a fine of not more than one thousand dollars ($1,000.00) or imprisonment in the county jail for a period of not more than six (6) months or both. This penalty shall not apply, if prohibited by state law.

(B) The penalty provided herein is in addition to any other penalty or remedy available at law or in equity, whether civil or criminal, for any violation of this Chapter or engaging in activity

requiring a City license or permit, including, without limitation, a business license or building permit, without first obtaining such permit or license.

§ 5724 JUDICIAL REVIEW.

Judicial review of a decision made under this Chapter may be had by filing a petition for a writ of mandate with the superior court in accordance with the provisions of the California Code of Civil Procedure § 1094.5.

Any such petition shall be filed within 90 days after the day the decision becomes final as provided in California Code of Civil Procedure § 1994.6 which shall be applicable for such actions.

SECTION 2

Table 3 in Section 9223.1 of Article 18, Chapter 2 in Division 9 of the Ukiah City Code is hereby amended by adding a new permit category, DUP – Use Allowed with a Dispensary Use Permit, to the heading column entitled "Use Categories and Specific Uses", by specifying that a Medical marijuana dispensary is an allowable use with a Dispensary Use Permit in the General Urban (GU), Urban Center (UC), and Downtown Core (DC) zoning districts, and replacing the reference to section 5702 in the column entitled "Additional Zoning Requirements by Code Section with references to Section 5703 and Section 5707.

SECTION 3

Section 9254 in Article 19, Chapter 2 in Division 9 of the Ukiah City Code is hereby amended to read as follows (unchanged text is omitted and is shown by "* * *"):

§9254 MARIJUANA CULTIVATION

*** * ***

B. Cultivation Of Marijuana:

*** * ***

2. Indoor Cultivation: Except as permitted in Chapter 8 in Division 6 of this Code, it is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within any residential zoning district (R-1, R-2, R-3 and CN districts) in the city of Ukiah to cause or allow such parcel to be used for the cultivation of more than twelve (12) mature and twenty four (24) immature marijuana plants within a fully enclosed and secure structure on the parcel.

3. Indoor Cultivation Of Marijuana Restricted To Qualified Patients And Primary Caregivers: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within the city of Ukiah to cause or allow such parcel to be used for the cultivation of marijuana, unless (a) the person is a qualified patient or primary caregiver, growing the amount of marijuana per qualified patient authorized

by Health and Safety Code section 11362.77(a) – (b) and (d) – (f), not to exceed the per parcel limit in subsection B2 of this Section, or (b) the person is operating a Medical Marijuana Dispensary pursuant to a valid Dispensary Use Permit, within the C1, C2, CN, M, and PD (Commercial) zoning districts and in the GU, UC, and DC downtown zoning districts, and the space devoted to on-site cultivation at the permitted Dispensary does not exceed twenty-five percent of the total floor area, but in no case more than five hundred square feet.

SECTION 4.

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2016, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on _____, 2016 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Steven Scalmanini, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

Based on the Council's questions from the November 19, 2016 meeting, staff has compiled the following questions and answers regarding medical marijuana dispensaries:

1. **Analysis of the benefits to the City**: According to staff research, the following are some potential benefits to allowing Medical Dispensaries within the City:

    1. Provides an alternative to the black market and illegal sales.
    2. Provides location for patients to obtain medicine.
    3. Limited revenue source in the form of sales tax on devices, excise tax, business license fees.
    4. Job creation (Craig's List search revealed an average rate of $16 per hour for dispensaries jobs).
    5. Increased traffic / business / tourism.

2. **Planning Commission Vs. Zoning Administrator Decisions**: The Council requested information regarding what types of projects were considered by the Zoning Administrator. The following provides the Code sections and examples of Zoning Administrator projects:

    Three types of permits issued by the Zoning Administrator:

    1. Minor Use Permits
    2. Minor Site Development Permits
    3. Minor Variances

    In determining whether a project is considered minor or major permit, the Planning Director uses the following criteria found in Section 9262 of the Zoning Ordinance:

    …. If the Planning Director determines that the use permit application is minor in nature, it shall be scheduled for a public hearing before the Zoning Administrator. If the Planning Director determines that the use permit application is major, it shall be scheduled for consideration by the Planning Commission for public hearing and action.

    And

    … If the Planning Director determines that the site development permit application is minor in nature, it shall be scheduled for a public hearing before the Zoning Administrator

    Typical permits issued by the Zoning Administrator include: Large Day Care Facilities, variances seeking encroachment of less than 50% into the setback, retail uses in the C2 zoning designation, and minor alterations to facades of commercial buildings.

    The following projects were approved by the Zoning Administrator in 2016:

    1. Ground mounted photovoltaic system setback reduction- *Minor Variance*
    2. Tasting Room Hours of Operation modification- *Minor Use Permit*
    3. Two Large Family Day Cares- *Minor Use Permits*
    4. Restaurant expansion- *Minor Site Development Permit*
    5. Residential setback encroachment- *Minor Variance*
    6. Cemetery Pavilion construction- *Minor Site Development Permit*
    7. Residential Fence Height- *Minor Variance*

3. **Estimation of Business License and other revenue:** In terms of business license fees, dispensaries would be considered retail sales and charged a rate of $.35 per every $1,000 of sales. Additionally, dispensaries located in the Business Improvement District would be charged an additional business license tax equivalent to the business license fee (capped at $250). For example, if a business's gross receipts are $1,000,000 the City would collect a $350 for the business licenses and an additional Business Improvement District fee of $250.

Other Potential Revenue:

The City could enact a cannabis business tax, as the County did with Measure AI. This would require a ballot measure that could impose a business license tax on cultivating, manufacturing, dispensing, producing, processing, preparing, selling or distributing medical cannabis or medical cannabis products.

For example, Measure AI imposes a 2.5% business license tax based on gross sales, per fiscal year. Additionally, Measure AI imposes annual business taxes on cultivation, based on the size of the grow operation. A 2,500 sq. ft. or less cultivation would trigger a $2,500 annual business licenses tax. To collect additional revenue, the City could consider a similar ballot measure.

Current Sales Tax Data Analysis:

Staff was able to obtain sales tax data from a local dispensary in the Ukiah area but outside the City limits. It should be noted that with the passage of Proposition 64, local jurisdictions will no longer be able to collect sales tax on medical marijuana. The revenue shown in the table below represents sales tax (1%) the County collected from one dispensary in the Ukiah Area:

Timeframe	Sales Tax Collected (1%)	Gross Sales (Est.)
YE 2015/Q2	$10,566	$1,056,000
YE 2014/Q2	$6,893	$693,000
YE 2013/Q2	$5,581	$581,000
YE 2012/Q2	4,914	$494,000

State Taxes:
Effective January 1, 2018, a 15 percent State excise tax, based on the gross receipts from the retail sale, would be imposed upon retail purchasers of all marijuana and marijuana products, including medical marijuana. In addition, a tax on cultivators of marijuana would generally be imposed as follows:

- $9.25 per dry-weight ounce of marijuana flowers
- $2.75 per dry-weight ounce of marijuana leaves

While this State excise tax described above will not be collected or distributed to the City, it will be available in the form of grants that the City will be able to apply for under certain circumstances. At this point, the amount of grant funding is unknown.

4. **Analysis of Allowed Signage:** Dispensaries would be subject to the same sign regulations as other businesses in the City as follows:

   § 5708 OPERATING REQUIREMENTS. (4) Business identification signage shall be limited to that needed for identification only, consisting of a single window sign or wall sign that shall comply with City Code § 3227 and any other City Code provisions regulating signage.

   1. One and one-half (1 1/2) square feet of sign area for every ground level linear foot of parcel frontage. No more than two-thirds (2/3) of this allowed signage to be freestanding.
   2. On corner lots the maximum allowable number and square footage of on-site signs are permitted for each street frontage up to two (2). Said maximum allowances, however, are not transferable either in whole or in part from one street frontage to another, except when the sign is placed at a forty-five degree (45) angle in the corner of the parcel, in which case site development is required.
   3. In no case shall the total square footage of signs on a building frontage exceed the number of linear feet in the frontage or five hundred (500) square feet, whichever is the lesser figure.

   Some commercial centers (i.e. Pear Tree Center) have adopted sign programs that provide signage criteria unique to their development. Criteria typically includes size, location and method of illumination. A dispensary seeking to locate within a development with a sign program would be subject to those criteria.

5. **Examples of cities that regulate the appearance of the façade**: Staff analyzed ordinances from 15 cities and counties, none of which specifically regulate the façade or appearance of dispensaries. For jurisdictions with adopted design guidelines, staff believes those standards would apply to dispensaries like any other business. Dispensaries proposed in the Downtown area would be subject to architectural standards found in the Downtown Zoning Code. These generally include material selection, number of windows, and entry way design, among others.

6. **Crime associated with dispensaries**: Please see Attachment 6 of the ASR for an article entitled “Medical Marijuana Dispensaries and Their Effect on Crime”. The article summarizes several surveys and studies pertaining to the effects on crime resulting from Medical Marijuana Dispensaries. It concluded that medical marijuana dispensaries do not increase crime in the neighborhood where they are located.

7. Pictures of Dispensaries:

3460
THE
CLINIC
MEDICAL AND RECREATIONAL

SHANGO
PREMIUM CANNABIS

Salubrious

A Green Alternative™ MMCC
6:36 66°
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NEWS

HARVEST

PROP 64

MARIJUANA LEGALIZATION. INITIATIVE STATUTE.

ANALYSIS BY THE LEGISLATIVE ANALYST

BACKGROUND

State Marijuana Laws

Marijuana Generally Illegal Under State Law. Under current state law, it is generally illegal to possess or use marijuana. (Please see the nearby box for detailed information on how marijuana is used.) Penalties for marijuana-related activities vary depending on the offense. For example, possession of less than one ounce of marijuana (the equivalent of roughly 40 marijuana cigarettes, also known as "joints") is punishable by a fine, while selling or growing marijuana may result in a jail or prison sentence.

Proposition 215 Legalized Medical Marijuana. In 1996, voters approved Proposition 215, which made it legal under state law for individuals of any age to use marijuana in California for medical purposes. Individuals must have a recommendation from a doctor to use medical marijuana. In 2003, the Legislature legalized medical marijuana collectives, which are nonprofit organizations that grow and provide marijuana to their members. Collectives are not now licensed or regulated by the state, but cities and counties can regulate where and how medical marijuana is grown and sold by individuals or collectives.

How do Individuals Use Marijuana?

Smoking. The most common way individuals use marijuana is by smoking it. Typically, users smoke the dried flowers of the marijuana plant. Dried marijuana leaves can also be smoked but this is rare because leaves contain only small amounts of tetrahydrocannabinol (THC), which is the ingredient in marijuana that produces a "high." Marijuana leaves, flowers, and stalks can also be processed into concentrated marijuana and smoked. Examples of concentrated marijuana include hash and hash oil. Concentrated marijuana is much stronger than dried marijuana, often containing five to ten times the THC levels found in dried marijuana flowers.

Vaporizing. Some users consume marijuana with devices called vaporizers. A vaporizer heats up dried marijuana or concentrated marijuana but does not burn it. This heating process creates a gas containing THC that is inhaled.

Eating. Marijuana can also be added to food. Edible marijuana products are typically made by adding THC from the plant into ingredients (like butter or oil) that are used to prepare foods such as brownies, cookies, or chocolate bars.

Other Methods.Other less common ways of using marijuana including drinking beverages infused with marijuana and rubbing marijuana infused lotions on the skin.

State Currently Adopting New Medical Marijuana Regulations. Recently, new state laws were adopted to begin regulating medical marijuana. As shown in Figure 1, a new Bureau of Medical Cannabis Regulation and other state agencies are responsible for this regulation. The new laws require the state to set standards for labelling, testing, and packaging medical marijuana products and to develop a system to track such products from production to sale. Currently, these regulations are being developed by the different regulatory agencies. Under the new laws, medical marijuana collectives must be closed within a few years and replaced by state-licensed businesses. Local governments will continue to have the ability to regulate where and how medical marijuana businesses operate.

Figure 1
Medical Marijuana Industry to Be Regulated by Multiple State Agencies

Regulatory Agency	Primary Responsibilities
Bureau of Medical Cannabis Regulation	License medical marijuana distributors, transporters, testing facilities, and retailers.

Regulatory Agency	Primary Responsibilities
Department of Food and Agriculture	License and regulate medical marijuana growers.
Department of Public Health	License and regulate producers of edible marijuana products.
State Water Resources Control Board	Regulate the environmental impacts of marijuana growing on water quality.
Department of Fish and Wildlife	Regulate environmental impacts of marijuana growing.
Department of Pesticide Regulation	Regulate pesticide use for growing marijuana.

Taxes on Medical Marijuana. State and local governments currently collect sales tax on medical marijuana. A small number of cities also impose additional taxes specifically on medical marijuana. The total amount of state and local taxes collected on medical marijuana likely is several tens of millions of dollars annually.

Federal Marijuana Laws

Under federal law, it is illegal to possess or use marijuana, including for medical use. The U.S. Supreme Court ruled in 2005 that federal agencies could continue under federal law to prosecute individuals who possess or use marijuana for medical purposes even if legal under a state's law. Currently, however, the U.S. Department of Justice (DOJ) chooses not to prosecute most marijuana users and businesses that follow state and local marijuana laws if those laws are consistent with federal priorities. These priorities include preventing minors from using marijuana and preventing marijuana from being taken to other states.

PROPOSAL

This measure (1) legalizes adult nonmedical use of marijuana, (2) creates a system for regulating nonmedical marijuana businesses, (3) imposes taxes on marijuana, and (4) changes penalties for marijuana-related crimes. These changes are described below.

Legalization of Adult Nonmedical Use of Marijuana

Personal Use of Nonmedical Marijuana. This measure changes state law to legalize the use of marijuana for nonmedical purposes by adults age 21 and over. Figure 2 summarizes what activities would be allowable under the measure. These activities would remain illegal for individuals under the age of 21.

Purchasing Marijuana. Under the measure, adults age 21 and over would be able to purchase marijuana at state-licensed businesses or through their delivery services. Businesses could generally not be located within 600 feet of a school, day care center, or youth center, unless allowed by a local government. In addition, businesses selling

Figure 2
Proposition 64 Legalizes Nonmedical Marijuana Activities, With Restrictions

Activity	Activities Allowed Under the Measure	Activities Not Allowed Under the Measure
Smoking marijuana	Smoking marijuana in a private home or at a business licensed for on-site marijuana consumption.	Smoking marijuana (1) while driving a car, (2) in any public place (other than at a business licensed for on-site consumption), or (3) anywhere that smoking tobacco is prohibited.
Possessing marijuana for personal use	Possession of up to 28.5 grams (about one ounce) of marijuana and up to 8 grams of concentrated marijuana (such as hash).	Possession of marijuana on the grounds of a school, day care center, or youth center while children are present.
Growing marijuana	Growing up to six marijuana plants and keeping the marijuana produced by the plants within a private home.	Growing in an area that is unlocked or visible from a public place.

Activity	Activities Allowed Under the Measure	Activities Not Allowed Under the Measure
Giving away marijuana	Giving away to other adults up to 28.5 grams of marijuana and up to 8 grams of concentrated marijuana.	Providing marijuana to minors under the age of 21 for nonmedical use.

marijuana could not sell tobacco or alcohol. Under the measure, local governments could authorize licensed businesses to allow on-site consumption of marijuana. However, such businesses could not allow consumption in areas within the presence or sight of individuals under the age of 21 or areas visible from a public place. In addition, businesses allowing on-site marijuana consumption could not allow consumption of alcohol or tobacco.

Regulation of Nonmedical Marijuana Businesses

State Regulation of Nonmedical Marijuana Businesses. This measure changes the name of the Bureau of Medical Cannabis Regulation to the Bureau of Marijuana Control and makes it also responsible for regulating and licensing nonmedical marijuana businesses. In addition, the measure requires other state agencies to regulate and license different parts of the nonmedical marijuana industry. These state agencies would have responsibilities similar to the ones they currently have for medical marijuana. The measure requires each licensing agency to charge fees that cover its marijuana regulatory costs. Under the measure, the system for tracking medical marijuana products that must be developed under current law would be expanded to include marijuana for nonmedical use. The measure also creates the Marijuana Control Appeals Panel to hear appeals from individuals affected by a decision of the state's regulatory agencies. Decisions of the panel could be appealed to the courts.

Local Regulation of Nonmedical Marijuana Businesses. Under the measure, cities and counties could regulate nonmedical marijuana businesses. For example, cities and counties could require nonmedical marijuana businesses to obtain local licenses and restrict where they could be located. Cities and counties could also completely ban marijuana-related businesses. However, they could not ban the transportation of marijuana through their jurisdictions.

Taxation of Marijuana

The measure imposes new state taxes on growing and selling both medical and nonmedical marijuana. As shown in Figure 3, the new tax on growing marijuana would be based on a dollar amount per ounce of marijuana, and the new excise tax would be based on the retail price of marijuana products sold.

The measure would also affect sales tax revenue to the state and local governments in two ways. First, legalizing the sale of nonmedical marijuana will result in new sales tax revenue. (This would happen automatically, as generally products are subject to this tax under current law.) Second, the sale of medical marijuana, which is currently subject to sales tax, is

Figure 3
Taxation of Marijuana Under Proposition 64

Type of Tax	Type of Marijuana Taxed	Rate
New state tax on growing	Both medical and nonmedical.	$9.25 per ounce of dried marijuana flowers and $2.75 per ounce of dried marijuana leaves.
New state retail excise tax	Both medical and nonmedical.	15 percent of retail price.
Existing state and local sales tax	Nonmedical only.	Rates vary across the state but average around 8 percent.
Existing and future local taxes	Can apply to both medical and nonmedical.	Subject to local government decisions.

specifically exempted from that tax. The measure does not change local governments' existing ability to place other taxes on medical marijuana and does not restrict their ability to tax nonmedical marijuana.

Beginning in 2020, the tax on growing marijuana would be adjusted annually for inflation. The measure also allows the state Board of Equalization to annually adjust the tax rate for marijuana leaves to reflect changes in the price of marijuana flowers relative to leaves. In addition, the measure allows the board to establish other categories of marijuana (such as frozen marijuana) for tax purposes and specifies that these categories would be taxed at their value relative to marijuana flowers.

Allocation of Certain State Tax Revenues. Revenues collected from the new state retail excise tax and the state tax on growing marijuana would be deposited in a new state account, the California Marijuana Tax Fund. Certain fines on businesses or individuals who violate regulations created by the measure would also be deposited into this fund. Monies in the fund would first be used to pay back certain state agencies for any marijuana regulatory costs not covered by license fees. A portion of the monies would then be allocated in specific dollar amounts for various purposes, as shown in Figure 4.

All remaining revenues (the vast majority of monies deposited in the fund) would be allocated as follows:

- 60 percent for youth programs—including substance use disorder education, prevention, and treatment.
- 20 percent to clean up and prevent environmental damage resulting from the illegal growing of marijuana.
- 20 percent for (1) programs designed to reduce driving under the influence of alcohol, marijuana, and other drugs and (2) a grant program designed to reduce any potential negative impacts on public health or safety resulting from the measure.

Penalties for Marijuana-Related Crimes

Change in Penalties for Future Marijuana Crimes. The measure changes state marijuana penalties. For example, possession of one ounce or less of marijuana is currently punishable by a $100 fine. Under the measure, such a crime committed by

Figure 4
Proposition 64 Allocates a Portion of State Revenues for Specific Purposes

Purpose	Annual Funding	Duration
Grants for certain services (such as job placement assistance and substance use disorder tretment) in communities most affected by past drug policies	$10 million to $50 million[a]	2018-19 and ongoing
Evaluate effects of the measure	$10 million	2018-19 through 2028-29
Create and adopt methods to determine whether someone is driving while impaired, including by marijuana	$3 million	2018-19 through 2022-23
Study the risks and benefits of medical marijuana	$2 million	2017-18 and ongoing

[a] $10 million in 2018-19, increasing by $10 million annually until 2022-23, and $50 million each year thereafter.

someone under the age of 18 would instead be punishable by a requirement to attend a drug education or counseling program and complete community service. In addition, selling marijuana for nonmedical purposes is currently punishable by up to four years in state prison or county jail. Under the measure, selling marijuana without a license would be a crime generally punishable by up to six months in county jail and/or a fine of up to $500. In addition, individuals engaging in any marijuana business activity without a license would be subject to a civil penalty of up to three times the amount of the license fee for each violation. While the measure changes penalties for many

marijuana-related crimes, the penalties for driving a vehicle while under the impairment of marijuana would remain the same. The measure also requires the destruction—within two years—of criminal records for individuals arrested or convicted for certain marijuana-related offenses.

Individuals Previously Convicted of Marijuana Crimes. Under the measure, individuals serving sentences for activities that are made legal or are subject to lesser penalties under the measure would be eligible for resentencing. For example, an offender serving a jail or prison term for growing or selling marijuana could have their sentence reduced. (A court would not be required to resentence someone if it determined that the person was likely to commit certain severe crimes.) Qualifying individuals would be resentenced to whatever punishment they would have received under the measure. Resentenced individuals currently in jail or prison would be subject to community supervision (such as probation) for up to one year following their release, unless a court removes that requirement. In addition, individuals who have completed sentences for crimes that are reduced by the measure could apply to the courts to have their criminal records changed.

FISCAL EFFECTS

Fiscal Effects Subject to Significant Uncertainty

This measure would affect both costs and revenues for state and local governments. The size of these effects could vary significantly depending primarily on three key factors:

- First, it would depend on how state and local governments chose to regulate and tax marijuana. For example, if many cities and counties banned marijuana businesses, the amount of revenue from taxes on marijuana would be less than without such bans.
- Second, it would depend on whether the U.S. DOJ enforced federal laws prohibiting marijuana. For example, if the U.S. DOJ chose to prosecute state-licensed marijuana businesses, there could be significantly reduced revenue from marijuana taxes. This analysis assumes the U.S. DOJ will follow its current policy regarding enforcement of marijuana laws.
- Third, the fiscal effects would depend heavily on how marijuana prices and consumption change under the measure. This analysis assumes that the price of marijuana would decline significantly. This is primarily because (1) businesses would become more efficient at producing and distributing marijuana and (2) the price of marijuana would no longer be inflated to compensate for the risk of selling an illegal drug. This analysis also assumes that marijuana consumption would increase under the measure. This is primarily because of (1) the reduced price and (2) the reduced legal risk for marijuana users.

The actual effects on marijuana prices and consumption are unknown, as are the regulatory and enforcement actions of the state, federal, and local governments. As such, the potential cost and revenue impacts of this measure described below are subject to significant uncertainty.

Effects on State and Local Costs

Reduction in Various Criminal Justice Costs. The measure would result in reduced criminal justice costs for the state and local governments. This is primarily related to a decline in the number of offenders held in state prisons and county jails for growing and selling marijuana. The measure would also reduce the number of such offenders placed under community supervision (such as county probation). In addition, the measure would likely reduce other criminal justice costs, such as state court costs for the handling of related criminal cases.

The above cost reductions would be partially offset by increased costs in several areas. In particular, the courts would incur costs to process applications from individuals seeking to be resentenced or have their criminal records changed. In addition, there would be costs to supervise resentenced offenders in the community. These various costs would be incurred largely within the first couple of years following the passage of the measure. In addition, there would be ongoing costs in a few areas. For example, there would be court costs to destroy records of arrest and conviction for individuals who commit certain marijuana-related crimes. In addition, there would be ongoing costs to operate drug education and counseling programs as required by the measure. There would also be some increased criminal justice costs (such as county jail and state court costs) to the extent that increased marijuana use leads to increased marijuana-related crime (such as driving while impaired by marijuana).

In total, the net reduction in state and local criminal justice costs from the above changes could be in the tens of millions of dollars annually. In many cases, these resources would likely be redirected to other criminal justice activities.

Effects on State and Local Health Programs. The measure could also have various fiscal effects on state and local health programs as a result of increased marijuana use. For example, the measure could result in an increase in the number of individuals seeking publicly funded substance use treatment. Any additional costs for such services could be partially or entirely offset by additional funding that would be available for substance use treatment under the measure. Although research on the health effects of marijuana use is limited, there is some evidence that smoking marijuana has harmful effects. For example, marijuana smoke is among a list of substances identified by the state to cause cancer. To the extent that an increase in marijuana use negatively affects users' health, it would increase somewhat state and local health program costs.

Increased State Regulatory Costs. The measure would also result in costs for the state to regulate nonmedical marijuana businesses. These costs would vary depending on how the state chooses to regulate marijuana but could amount to several tens of millions of dollars annually. Eventually, these costs would likely be entirely offset by license fees and tax revenues.

Effects on State and Local Revenues

Tax Revenues Could Reach $1 Billion Annually, but Not Right Away. State and local governments would receive more revenues—including sales, excise, and income taxes—from marijuana sales allowed under this measure. This increase in tax revenue would result primarily from (1) new state excise taxes on growing and selling marijuana, (2) individuals switching from illegal purchases of marijuana (made from individuals who do not pay all the taxes they owe) to legal purchases (at businesses that collect and pay the taxes they owe), and (3) an increase in consumption of marijuana. In addition, lower marijuana prices due to the measure may provide individuals using marijuana now with some savings. This could allow them to purchase other legal products that generate tax revenue. These revenue increases, however, would be partially offset by the loss of sales taxes now collected on medical marijuana sales, as the measure exempts such purchases from these taxes.

In total, our best estimate is that the state and local governments could eventually collect net additional revenues ranging from the high hundreds of millions of dollars to over $1 billion annually. However, the revenues are likely to be significantly lower in the first several years following the passage of the measure. This is because it will take a couple of years for the state to issue licenses to marijuana businesses. In addition, it will likely take time for newly licensed businesses to set up efficient production and distribution systems. Prices in the legal market will likely fall as more legal businesses are licensed and as they become more efficient. As this occurs, more consumers will begin purchasing marijuana legally. It is unknown precisely how long this process will take but it could be several years after the measure passes before revenues reach the range described above. As discussed earlier, the measure requires that most of these funds be spent on specified purposes.

Additional Local Government Revenues. The measure could result in additional revenues if local governments impose taxes on marijuana. The amount of additional revenues could vary significantly, depending primarily on how many local governments impose marijuana taxes and at what rates. These revenues could easily amount to tens of millions of dollars annually.

Potential Impact on Local Economies in Marijuana Producing Areas. Exports of marijuana currently contribute significantly to the economy in parts of Northern California, such as Humboldt, Mendocino, and Trinity Counties. Precisely how this measure would affect these local economies is unknown. Lower marijuana prices and more opportunity for legal cultivation elsewhere could hurt the economy in these areas, reducing local government tax revenues. If, however, local growers and businesses successfully marketed their marijuana products as premium goods, consumers might be willing to pay above-average prices for them. If that occurred, it could help offset some of the negative economic effects in those areas.

Visit *http://www.sos.ca.gov/measure-contributions* for a list of committees primarily formed to support or oppose this measure. Visit *http://www.fppc.ca.gov/transparency/top-contributors/nov-16-gen-v2.html* to access the committee's top 10 contributors.

Economical Pros and Cons of medical marijuana

PROS:

According to the State Board of Equalization, it is estimated that the state would see $1.4 billion in tax revenue and reduced enforcement cost through the legalization of marijuana.

This may not completely fix our enormous deficit, but it is absolutely an untapped, very attainable resource. With another potential 12 to 18 billion dollars in peripheral benefits associated with other businesses such as hemp production, tourism brought by Amsterdam-type coffee houses, etc., as well as an increase in employment the new industry would create, it is likely that the legalization of marijuana will have an even bigger impact than projected.

Consider: the expenditures spent to prohibit marijuana are huge. According to The Budgetary Implications of Drug Prohibition by Jeffrey A. Miron of Harvard College, California spends $1.87 billion on criminal justice resources that enforce laws prohibiting marijuana production, distribution, and use. The Marijuana Policy Project states that the simple decriminalization of medical marijuana in California has already saved this state $100 million in enforcement costs.

It is naïve to believe that if we just increase taxes on corporations and the wealthy, they are going to stick around to foot the bill. California has lost business after business both overseas and to other states because of friendlier tax programs. Growing, selling and taxing our own marijuana would produce new jobs, more money, less criminals and new industries.

Similar to the days of Prohibition, marijuana production and distribution isn't something the state or even federal government is able to control. Instead of trying to prevent the inevitable, maybe we should, instead, reap the benefits.

According to the Time magazine article "Can Marijuana Help Rescue California's Economy" by Allison Stateman, marijuana production is the most profitable "cash crop" in the state, producing $14 billion a year, trumping milk and dairy with revenues of only $7.3 billion per year.

http://collegian.csufresno.edu/2011/12/02/legalize-pot-to-save-economy/

The illegal import of drugs into the United States is a multi-billion dollar a year industry, all of the profit going to criminals, killers, and dangerous organizations. If marijuana were legalized and regulated, the marijuana black market would be entirely eliminated and the immense expenditure on both the war on drugs and the sale of drugs could be turned to far more practical applications.

In an ideal world, marijuana would be taxed and regulated much like alcohol and tobacco are today. It would be produced in many forms including pre-rolled cigarettes and food products which could be consumed responsibly by citizens within the law. Legalize.org does not support the sale (legal or illegal) of marijuana to minors, as the effects of all drugs are particularly harmful to developing bodies. Marijuana should be restricted by existing local and federal zoning laws, sold at specific locations at specific times and only to responsible adults.

The legalization and mass distribution of marijuana products would also alleviate some of its glamour and allure, and the regulation of its sale would actually make it more difficult for minors to acquire it.

The legal sale of marijuana would be a significant financial boom both to private citizens who choose to enter the industry and the United States government who can, and should, tax the use of the drug heavily. The taxes generated by legal marijuana sale would be more than enough to fully fund a thorough and expansive drug treatment program,

helping those who wish to quit (marijuana and other illegal drugs) and rendering aid to those who need it. The money saved on police budgeting from the war on drugs could also be more wisely spent, allowing police to focus on gangs, violence, organized crime, and the prosecution of dangerous, violent criminals.

The regulation of marijuana also allows for many health benefits to those who use it. Today, marijuana is illegal, so there is no regulation of what the drug contains. Unwary buyers of the drug often get more than they bargain for when marijuana is laced with other drugs and other harmful additives. If it were legalized, not only would this harmful practice never occur, but the products themselves could be heavily regulated for health concerns including filtering, and specialized growing and manufacturing. Packages of the legal product would be emblazoned with warnings from the surgeon general describing the health risks involved.

Additionally, laws would be passed forbidding the use of marijuana when operating a vehicle or piece of heavy machinery, preventing accidental deaths that are associated with marijuana use. Here marijuana is again comparable to alcohol which causes thousands of accidental injuries and deaths per year.

Through federal regulation, marijuana use can be made safe and profitable for all involved parties. It would benefit the economy by adding revenue and tax money, it would benefit those who need medical relief by providing it in a safe and regulated way, and it would benefit society by allowing police to concentrate on violent criminals. The only real losers are those who stand to profit from the illegal sale of marijuana and the transportation of the drug into the U.S.

http://www.legalize.org/the-economic-benefits-of-a-legal-regulated-marijuana-industry/

CONS:

According to a report by National Public Radio's John Burnett on the April 20 broadcast of "All Things Considered," the theory that legalizing this vice would bring in big bucks for the government is a myth.

"A lot of people think this taxation of marijuana will create a windfall for government coffers," Burnett said. "Jeffrey Miron is a Harvard economist who has studied and written about the economics of the marijuana market. Miron figures state and federal taxes on cannabis sales adds up to $6.7 billion annually. And he calculates the savings from not having to enforce state and federal marijuana laws, in arrests, prosecution and incarceration, at $12.9 billion a year. Excluding additional expenses, such as the public health cost of marijuana, or the cost of administering the new law, Miron figures that legal pot creates almost a $20 billion bonus."
With a federal government that is on track to be running $1-trillion deficits, that's just a drop in the bucket, and doesn't necessarily justify legalization, as advocates and some in the media suggested.

"But compared to the size of most federal government agencies, compared to the tax revenue from things like alcohol and tobacco, and certainly compared to the size of deficits that we have, this is just not a major issue, it is not a panacea, it is not curing any of our significant ills," Miron said. "There may be good reasons to do it, but the budgetary part is not a crucial reason to do it."

One thing that is often overlooked in the recent string of media coverage about marijuana legalization is what would happen to the market if it were a legal drug. The revenue-generating potential would be greatly reduced if it were legal to be grown anywhere.

Segments on Fox News April 19 "Geraldo at Large" and CNN's April 16 "American Morning" both trotted out proponents of legalization suggesting a regulated market would be better than a black market.
"We're talking about America's number one cash crop," marijuana advocate Rob Van Dam said on the April 19 "Geraldo at Large." "It's completely unregulated and untaxed. Let's take that money out of the streets. We're putting it into the black market that prohibition created and let's put that in the right hands, where we can use it with our government, by taxing and regulating it."
As CNBC's Regan confirmed in her report, marijuana is indeed the country's largest cash crop. However, legalizing

the crop would cause prices to plummet, she explained to viewers.
"The price is very important," Regan said. "Because, think about this guys – it really wouldn't be this expensive if it was legal."
"You'd get a glut," "Power Lunch" co-host Michele Caruso Cabrera added.
And legal farms, like one highlighted by NPR's April 20 "All Things Considered," reflect how once government gets involved, the business incentive diminishes. Carol Ann Sayle, the wife of a legal organic marijuana farmer, explained her disappointment in the business of marijuana cultivation.
"The retailer takes a big hit off the bong, so to speak, and then the government comes in with their taxes," Sayle said. "So what's left for the farmer? After all that work and … trying to ease people's fears that we're going to be giving it to children. So, what's left for the farmer? Stems and seeds is about all that's left."

Criticism of current marijuana policy typically starts by limiting the calculation of marijuana's societal costs to the costs of arresting and imprisoning marijuana users. This way of calculating the costs minimizes those produced by use of the drug itself (i.e., the costs of treatment, drugged driving crashes, and lost productivity). When the costs related to the use of marijuana are minimized, the legalization of marijuana gives the appearance of reducing marijuana-related social costs in the same way that counting only the costs of enforcing the speeding laws and ignoring the high social costs of speeding would make legalizing speeding look like a smart idea.

Asa Hutchinson, a former director of the DEA and an outspoken critic of legalization, explained there would be unintended consequences if the marijuana were legal. In an April 16 CNN debate with Neil Franklin, a former member of the Baltimore Police Department and now a spokesman for the group Law Enforcement Against Prohibition (LEAP), Hutchinson explained the criminal element would focus on more dangerous drugs to sustain the black market.

"You've always had people who've said, 'Oh legalize and tax marijuana,'" Istook said. "They have all these wonderful promises of the finances. It's the same thing we see with lotteries. It's the same thing we've seen with legalizing other things. And they don't count the social costs. They say, 'Well, government can make money.' How about the families that are damaged by legalizing another way for people to get high?"

http://www.mrc.org/bmi/articles/2009/Media_Talk_Up_Pot_Legalization_as_Possible_Answer_to_Bad_Economy.html

There are significant cost burdens that come along with increased marijuana use. For example, there will be a greater social cost, from decline in worker productivity and school performance. Legalization will also lead to greater need for drug education, rehabilitation and treatment. And there will be costs associated with selling the drug.

Consider these findings from a white paper by the California Police Chiefs Association's Task Force on Marijuana Dispensaries: California legalized "medical" marijuana in 1996, and dispensaries where the drug is handed out – to pretty much whoever comes in with a doctor's note – have become catalysts for serious crime.

According to the white paper, dispensary operators have been attacked, robbed and murdered. Also, "drug dealing, sales to minors, loitering, heavyvehicle and foot traffic in retail areas, increased noise and robberies of customers just outside dispensaries" are all criminal byproducts resulting from California's **medical marijuana** distribution. We can expect similar problems—but on a far grander scale—from full legalization.

Given these cost burdens—not to mention health and societal burdens—we should continue to focus efforts to discourage drug use. We can do this in a variety of ways. On alcohol and cigarettes, we require warnings and education. With methamphetamine, cocaine and other harmful drugs, we prohibit and criminalize their sale and use. While marijuana may not be as harmful and addictive as methamphetamine, it is harmful nonetheless, and the best economic policy is to make its sale and use illegal.

The additional costs of drug education and rehabilitation combined with the increased social costs associated with increased marijuana use and sale are all greater than the potential revenue gained through legalization.

Even with the U.S. economy struggling, we should not buy into the argument that vices should be legalized, taxed and regulated—no matter how much revenue we think it may generate.

Some things just aren't worth the costs.

http://www.cnbc.com/id/36267217/Legalizing_Marijuana_Not_Worth_the_Costs

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"We change laws."

Medical Marijuana Dispensaries and Their Effect on Crime

Opponents of medical marijuana sometimes speculate that medical marijuana dispensaries will lead to increased crime rates in surrounding areas.[1] These dispensaries, they claim, will attract thieves and robbers to the facilities and breed secondary crimes in surrounding areas. Such claims have prompted empirical and statistical analyses by researchers and law enforcement agencies. In what should not come as a surprise, given the robust security at most medical marijuana facilities, these studies have routinely shown that, contrary to these concerns, dispensaries are not magnets for crime. Instead, these studies suggest that dispensaries are no more likely to attract crime than any other business, and in many cases, by bringing new business and economic activity to previously abandoned or run-down retail spaces, dispensaries actually contribute to a reduction in crime.

While the data is reassuring, one public safety challenge for dispensaries and adult use marijuana stores has been that many have been forced to operate as cash-only businesses because of banks' concern about federal legal issues. However, with new guidance that was issued by the federal government in February 2014, it is expected that more small banks and credit unions will open accounts for marijuana businesses.

What follows is a brief summary of anecdotal and scientific evidence, including law enforcement data analyses and academic research on medical marijuana dispensaries and their effect on crime. For more information on dispensaries, medical use of marijuana, state laws, and other issues related to medical marijuana, please visit mpp.org/medical.

2009 Los Angeles Police Department survey — In response to debate over medical marijuana regulations by the Los Angeles City Council, and claims from medical marijuana opponents that dispensaries were magnets for crime, Los Angeles Police Chief Charlie Beck asked his department to produce a report comparing the robbery rates of L.A. banks and medical marijuana dispensaries. The report indicated that there were 71 robbery reports filed with the LAPD at the city's 350 banks. Despite there being far more medical marijuana dispensaries — more than 800 at the time according to Beck — there were fewer robbery reports filed at dispensaries: just 47.

When asked about the report, and claims that dispensaries are crime magnets, Beck said, "I have tried to verify that because, of course, that is the mantra. It really doesn't bear out. … Banks are more likely to get robbed than medical marijuana dispensaries."[2]

2009 Denver Police Department survey — An analysis of robbery and burglary rates at medical marijuana dispensaries conducted by the Denver Police Department at the request of the Denver City Council found that the robbery and burglary rates at dispensaries were lower than

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[1] "'Across the state, we're seeing an increase in crime related to dispensaries,' said Ernie Martinez, a Denver police detective who is president of the Colorado Drug Investigators Association." "Medical marijuana dispensaries' effect on crime unclear," *The Denver Post*, January 24, 2011. http://www.denverpost.com/news/marijuana/ci_17178820#ixzz1ngbvMOlI.

[2] "LAPD Chief: Pot clinics not plagued by crime," *Los Angeles Daily News*, January 17, 2010. http://www.dailynews.com/news/ci_14206441.

area banks and liquor stores and on par with those of pharmacies. Specifically, the report found a 16.8 percent burglary and robbery rate for dispensaries, equal to that of pharmacies. That's lower than the 19.7 percent rate for liquor stores and the 33.7 percent rate for banks, the analysis found.[3]

2010 Denver Police Department analysis — In late 2010, the Denver Police Department looked at crime rates in areas in and around dispensaries. The analysis showed that through the first nine months of 2010, crime was down 8.2% relative to the same period in 2009. The decrease was comparable to the city's overall drop in crime of 8.8%.[4] *The Denver Post* completed a similar analysis and found that crime rates in some areas with the highest concentration of dispensaries saw bigger decreases in crime than neighborhoods with no dispensaries.[5]

2010 Colorado Springs Police Department analysis — An analysis by the Colorado Springs Police Department found that robbery and burglary rates at area dispensaries were on par with those of other businesses. Specifically, the department's data indicated that there were 41 criminal incidents reported at the city's 175 medical marijuana businesses in the 18-month period ending August 31, 2010. Meanwhile, over that same period, there were 797 robberies and 4,825 burglaries at other city businesses. These findings led the department's spokesman, Sgt. Darrin Abbink, to comment, "I don't think the data really supports [dispensaries] are more likely to be targeted at this point."[6]

October 2011 UCLA study, "Exploring the Ecological Link Between Crime and Medical Marijuana Dispensaries," — Researchers from UCLA, funded by the National Institute on Drug Abuse, used data from 95 census tracts in Sacramento to analyze two types of crime (violent and property) in areas with varying concentrations of dispensaries. What they found was that while factors traditionally understood to lead to increased crime — for example, large percentages of land zoned for commercial rather than residential use, a high percentage of one-person households, the presence of highway ramps, and a higher percentage of the population being ages 15-24 — were positively associated with crime in those areas, "the density of medical marijuana dispensaries was not associated with violent or property crime rates." In their conclusion, the researchers said, "[t]hese results suggest that the density of [medical marijuana dispensaries] may not be associated with increased crime rates or that measures dispensaries take to reduce crime (i.e., doormen, video cameras) may increase guardianship, such that it deters possible motivated offenders."[7]

Specifically, the study applied the "routine activity theory" of crime, which suggests that crime is more likely when three criteria are met: (1) a motivated offender, (2) a suitable target, as defined by factors like value, visibility, and access, and (3) a lack of guardianship such as low residency or poor security. The authors hypothesized that the lack of a relationship between dispensaries and crime could be attributable to either of two possible conclusions: either medical marijuana dispensaries were no more valuable a target than other businesses in the area — a possibility supported by the law enforcement surveys in L.A. and Denver discussed above — or heightened security at dispensaries was sufficient to deter criminal activity in the area.

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[3] "Analysis: Denver pot shops' robbery rate lower than banks," *The Denver Post*, January 27, 2010. http://www.denverpost.com/ci_14275637.
[4] See note 1, *supra.*
[5] *Id*.
[6] "Marijuana shops not magnets for crime, police say," *Fort Collins Gazette*, September 14, 2010. http://www.gazette.com/articles/wall-104598-marijuana-brassfield.html.
[7] http://www.uclamedicalmarijuanaresearch.com/node/10.

June 2011 Regent University study — Researcher Maura Scherrer of Regent University looked at the perception of crime, and medical marijuana dispensaries' impact on crime, among residents of Denver neighborhoods with varying socio-economic profiles. In so doing, she found that most crimes, including robbery, vandalism, and disorderly conduct increased in Denver from 2008 to 2009. However, in areas within 1,000 feet of a dispensary, rates were down for most types of crime, including burglary, larceny, and a 37.5% reduction in disorderly conduct citations. In her conclusion the author notes, "it appears that crime around the medical marijuana centers is considerably lower than citywide crime rates; a much different depiction than originally perceived."[8]

February 2014 *Urban Geography* — Researchers from the University of South Florida, the University of Colorado, and the New York City Criminal Justice Agency set out to determine whether medical marijuana dispensaries in Denver could be considered locally undesirable land uses (LULUs), land uses that people do not want to live close to, but which provide services to the community.[9] The researchers studied 275 medical marijuana centers in 75 Denver neighborhoods and concluded that:

> "[w]hile public officials, and especially law enforcement, clearly warn residents about the negative effects of these centers on the communities in which they are situated, there is little evidence that residents are listening, as these centers do not appear to have any impact on the urban landscape — and therefore on the health of the communities in which they are located."[10]

The study did find that medical marijuana centers are more likely to be opened in areas that have higher crime rates, but that is not unusual because crime follows retail concentrations. "In short, medical marijuana facilities appear to … be more similar to drugstores and coffee houses than they are to LULUs."[11]

Los Angeles crime trends — Los Angeles has frequently been cited as the city with the most dispensaries and the least regulation of those dispensaries. It is also the most populous city in the state that has the oldest and the broadest medical marijuana law, where any medical condition qualifies. While L.A. voters do prefer some regulation and control — and they approved a ballot measure to create a regulatory system in May 2013 — the city that has been cited as having more dispensaries than Starbucks certainly has not suffered a crime epidemic as a result of its permissive policies. On the contrary, overall crime in Los Angeles has dropped dramatically since dispensing collectives became legal in 2004. Crime rates have plummeted in the past 11 years, with decreases each of those 11 years. They are now the lowest they have been since 1949.[12]

The Effect of Medical Marijuana Laws on Crime: Evidence from State Panel Data, 1990-2006[13] — Researchers Robert Morris, Michael TenEyck, J.C. Barnes, and Tomislav Kovandzic

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[8] Study available at http://adr.coalliance.org/codr/fez/view/codr:983.
[9] Lyndsay N. Boggess, Deanna M. Pérez, Kathryn Cope, Carl Root & Paul B. Stretesky, Urban Geography (2014): Do medical marijuana centers behave like locally undesirable land uses? Implications for the geography of health and environmental justice, *Urban Geography*.
[10] *Id.* at p. 15
[11] *Id.* at p.16
[12] Kathy Mather, "L.A. crime falls for 11th year; officials note historic drops," *L.A. Times*, Jan. 13, 2014. http://www.latimes.com/local/lanow/la-me-ln-crime-falls-20140113,0,3357277.story#axzz2vJ6f1xlX
[13] Morris RG, TenEyck M, Barnes JC, Kovandzic TV (2014). "The Effect of Medical Marijuana Laws on Crime: Evidence from State Panel Data, 1990-2006." *PLoS ONE* 9(3): e92816. doi: 10.1371/journal.pone.0092816

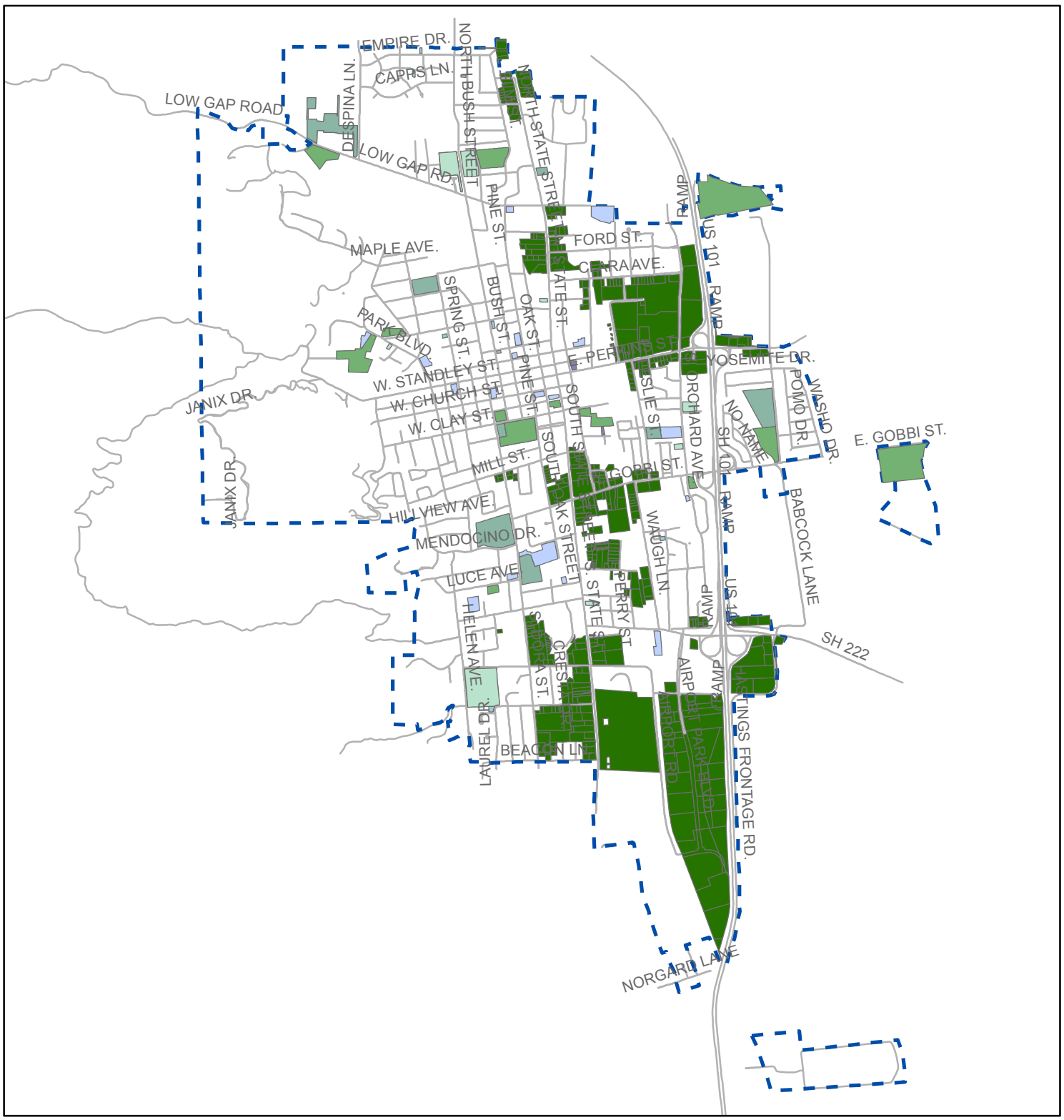
analyzed the association between the enactment of a medical marijuana law and state crime rates for all Part 1 offenses — homicide, rape, robbery, assault, burglary, larceny, and auto theft — as collected by the FBI. The purpose was to help inform the debate on whether passage of medical marijuana laws leads to increased crime rates. The researchers used fixed-effects panel design to identify what, if any, effect passage of a medical marijuana law has on crime rates. This design analyzes changes individual states see in their respective crime rates over time and compares the changes to the crime rate trends among states that enacted medical marijuana laws and those that did not.

While all states experienced a reduction in Part 1 offenses during the period studied, those that had passed a medical marijuana law experienced greater reductions in those offenses than those states that had not. The researchers conclude that enactment of a medical marijuana law "is not predictive of higher crime rates and *may* be related to reductions in rates of homicide and assault."[14] They note that the most "important finding . . . is the lack of evidence of any increase in robbery or burglary, which are the type of crimes one might expect to gradually increase over time if the [medical marijuana laws lead to increased crime] theory was correct."[15]

[14] *Id.* at 5.
[15] *Id.*

ATTACHMENT #7

Allowable Locations 500 ft from Youth Facilities



Legend

Youth Facility

- Afterschool Program/Youth Services
- Church
- Family Fun Center
- Large Home Daycare
- Park
- Preschool
- School
- Allowable Locations 500 ft
- Streets
- CITY LIMITS

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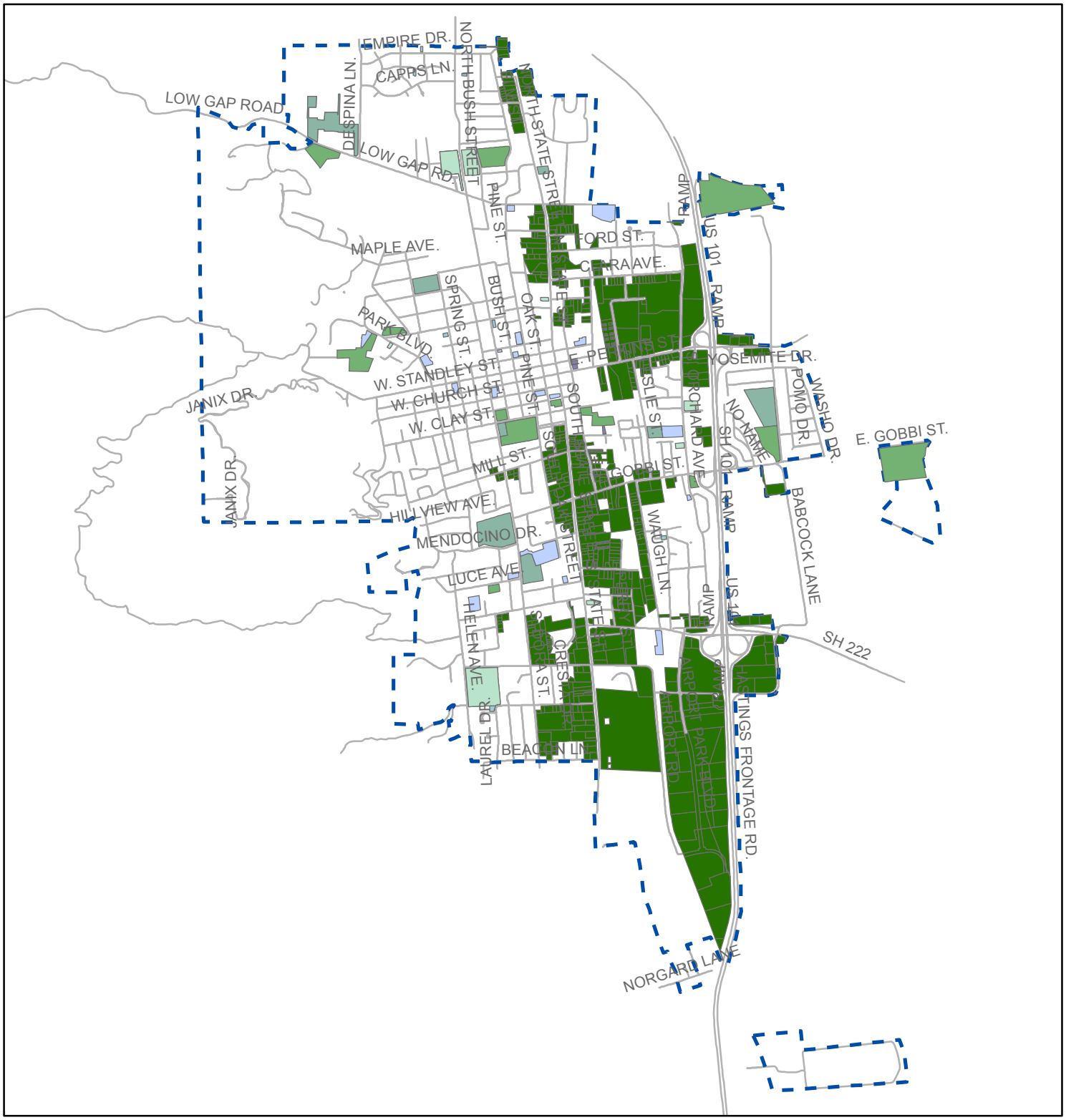
0 1,625 3,250 6,500 Feet

City of Ukiah

Date: 1/10/2017

Allowable Locations 250 ft from Youth Facilities



Legend

Youth Facility

- Afterschool Program/Youth Services
- Church
- Family Fun Center
- Large Home Daycare
- Park
- Preschool
- School
- Allowable Locations 250 ft
- Streets
- CITY LIMITS

N
W E
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0 1,625 3,250 6,500 Feet

City of Ukiah

Date: 1/10/2017

City of Ukiah

ITEM NO.: 12a

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: CONSIDERATION OF FUNDING TO THE ECONOMIC DEVELOPMENT FINANCING CORPORATION (EDFC) FOR FISCAL YEAR 2016-17

Summary: The City of Ukiah has contributed to the Economic Development and Financing Corporation (EDFC) for the provision of economic development activities in the Ukiah area since 1995. At this meeting, the Council will consider funding for the 2016-17 fiscal year.

Background: The Economic Development and Financing Corporation (EDFC) is a non-profit, tax-exempt Community Development Financial Institution (CDFI) founded in 1995 that engages in economic development activity in Mendocino and Lake Counties. EDFC was formed through a partnership between Mendocino County's four incorporated cities and the county to coordinate and support economic development activity Mendocino County-wide and has now expanded its business into Lake County.

EDFC provides gap financing and acts as lender-of-last-resort for small business, incubates economic development projects, and coordinates economic development activity for Mendocino County.

EDFC's twenty-one-member Board of Directors includes two Mendocino County Supervisors, a city council member from each of the four incorporated cities in Mendocino County (Ukiah, Fort Bragg, Willits, and Point Arena) and members from the business, banking and non-profit community. Councilmember Mulheren is the Council representative.

Up until 2015, the City of Ukiah entered into an annual performance agreement with EDFC to include specific performance indicators that were designed to measure the impact to the local community. However, these performance agreements were not consistently enforced and in general, there was a lack of consistency and coordination with City Staff. Also, EDFC was focusing on regional projects at the time that, while not in the city limits, may provide benefits to the Ukiah community. Therefore, in September of 2015, the Council elected to authorize funding in the amount of $10,000 for fiscal year 2015-16 without a performance agreement.

On June 15, 2016, the City Council received EDFC's annual report from Director John Kuhry. Council did not take action at that time, as it was assumed that further discussion about funding the organization would occur during budget hearings. However, the budget schedule was compressed due to a number of factors and that discussion did not occur.

Continued on Page 2

RECOMMENDED ACTION(S): Authorize Staff to develop a mutually agreeable service contract between EDFC and the City of Ukiah and to disburse funds in the amount of $11,982.75, based on the formula of 50 cents per capita.

ALTERNATIVES: Provide alternate direction to Staff.

Citizens advised:	N/A
Requested by:	Economic Development and Financing Corporation
Prepared by:	Shannon Riley, Senior Management Analyst
Coordinated with:	N/A
Presenter:	Shannon Riley, Senior Management Analyst
Attachment:	1. EDFC Annual Report 2015-16

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to _____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

Discussion: Through additional research, Staff has learned that, when EDFC was originally formed, an assessment formula was developed by the participating entities—50 cents per capita for the County and 75 cents per capita for cities. At that time, service contracts were also recommended for each entity in order to specify the services required. In checking with other local city administrators, Staff found that they, too, had been unaware of these items. For example, while the City of Ukiah and the County of Mendocino had generated service contracts, other entities had not.

Likewise, funding of EDFC seems to have been a budgetary decision at each entity rather than being based on the formula or original agreements. For example, subsequent to the dissolution of redevelopment and the economic downturn, the cities of Fort Bragg and Willits discontinued making annual contributions to EDFC, although Fort Bragg *did* contribute $5,000 for fiscal year 16-17. Lake County does not contribute to EDFC.

Funding from the City of Ukiah has varied over the years, as has the level of service and coordination. At this time, staff is recommending that the Council authorize returning to the original assessment formula to establish a funding amount and direct Staff to work with EDFC to develop a service contract that is mutually agreeable and consistent with EDFC's mission and the economic development goals of the City. Based on Ukiah's population of 15,977, the contribution for 2016-17 would be $11,982.75.

Through this arrangement, Staff hopes to achieve improved coordination and communication between the City of Ukiah, EDFC, and the other jurisdictions in the County.

Attached for Council's information is EDFC's 2015-16 annual report (Attachment #1).

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
$12,000	N/A	10017100.52100	Yes ☐ No ☒	1314-197 1516-132

Economic Development & Financing Corporation

EDFC PARTNERSHIP REPORT FY 2015-16: CITY OF UKIAH

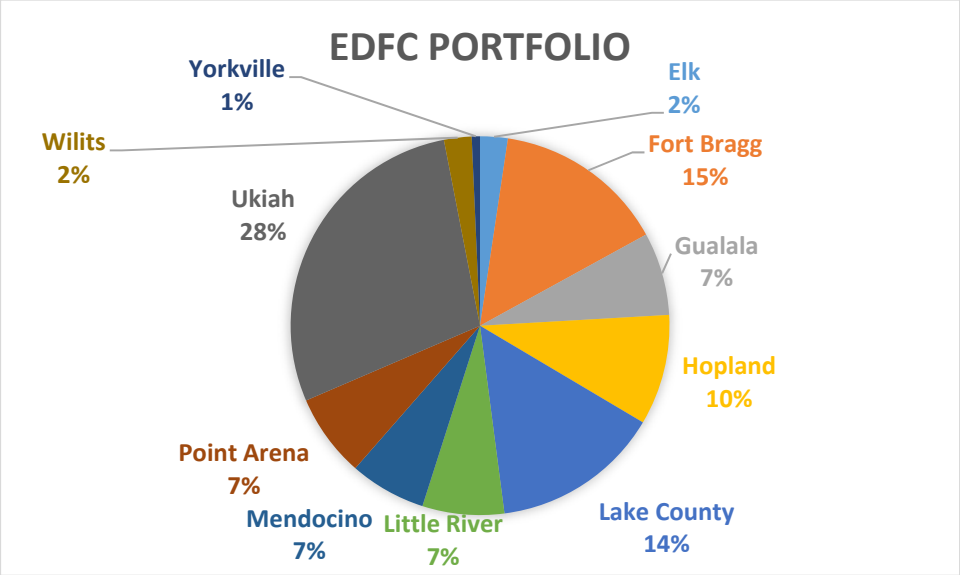
Introduction

EDFC ends its 2015-16 Fiscal Year stronger than it has been since before the recession of 2008, expanding to 3 loan programs from 1, developing a larger target market, and building strong partnerships. One of those key partnerships is with the City of Ukiah. This report highlights EDFC's activities and how it benefits the City of Ukiah.

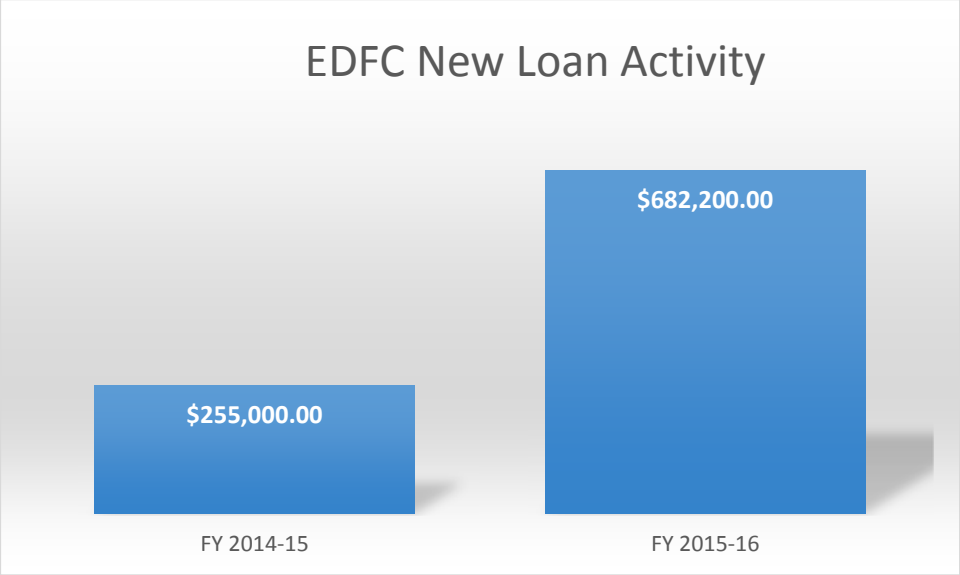
EDFC generates most of its income from lending activity and supports it economic development effort through grants and partner contributions. EDFC's two largest economic development projects, the Direct Public Offering (DPO) and the entrepreneur hub, are located within the City of Ukiah.

Lending Activity

EDFC's FY 2015-16 loan portfolio is $ 2,166,777 with $601,200, or **28% lent out to Ukiah businesses.**



EDFC lent out $682,200 during FY 2015-16, up from $255,000 from FY 2016-17. $253,200, or 37% of new loan activity booked was in Ukiah, creating or retaining 8 jobs.



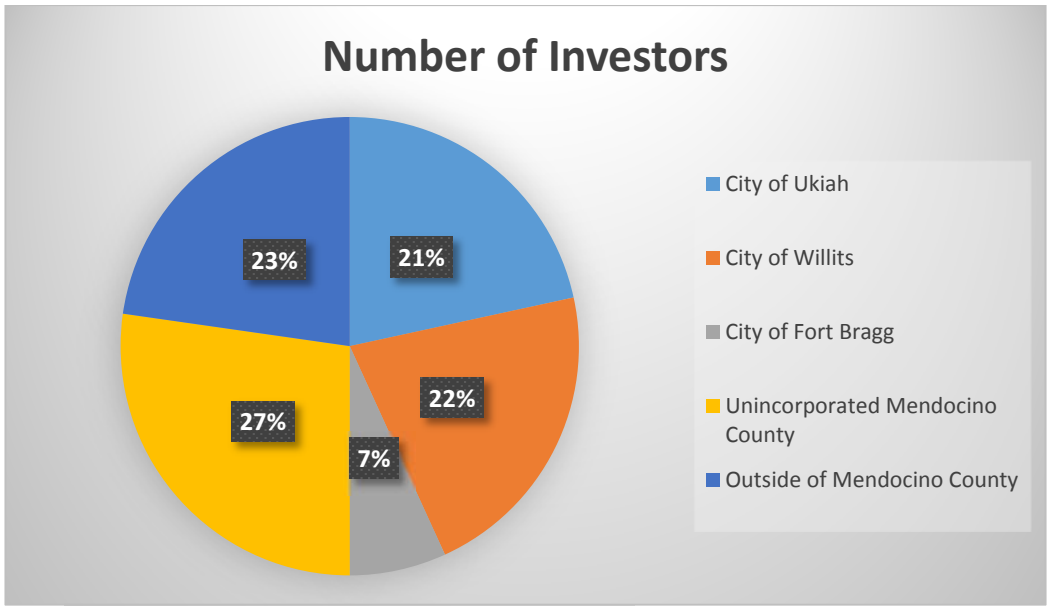
With the City of Ukiah's investment of $10,000 for FY 2015-16 this translates into a job creation **cost of $1,250 per job**.

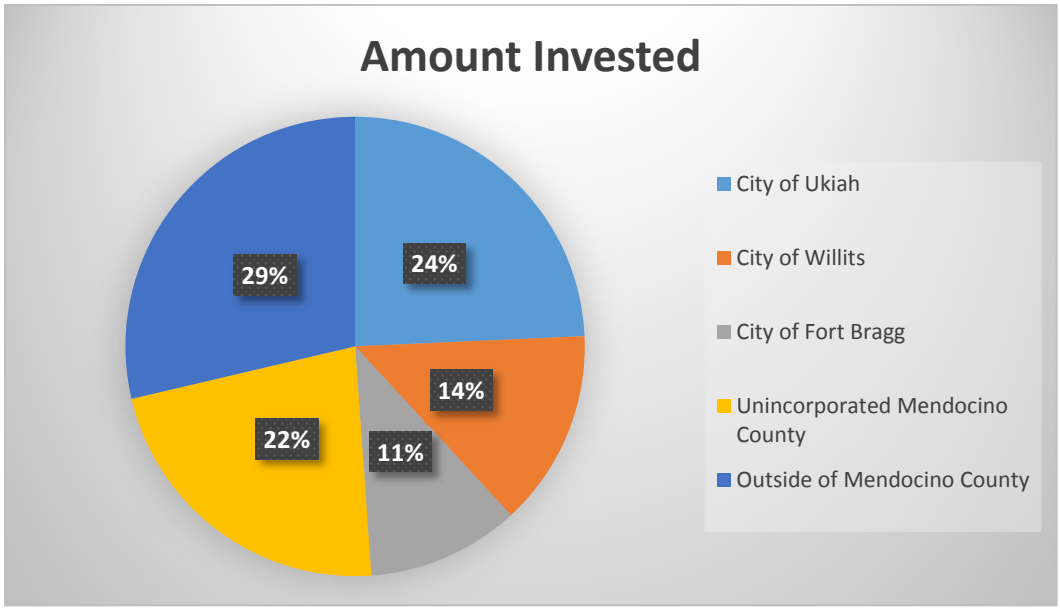
EDFC's increase in loan activity is partially attributed to an improving economy, but is also due to EDFC's increased visibility and reputation. One of the ways that EDFC was able to increase visibility was through the creation of the first Direct Public Offering (DPO), open to non-accredited investors, by a non profit, for economic development.

Economic Development Projects

EDFC successfully raised $350,000 from accredited and non-accredit investors to fund the Mendocino Wool and Fiber Mill to be built on Orchard Ave. In Ukiah.

Location	Number	Amount
City of Ukiah	19	$86,000
City of Willits	19	$49,000
City of Fort Bragg	6	$38,000
Unincorporated Mendocino County	24	$79,500
Outside of Mendocino County	20	$101,500





The DPO's success not only increased EDFC's reputation in our community, but also gave the organization national visibility as a leader in local investment. The DPO also lays the groundwork for other economic development projects such as the Meat Processing Facility. With $350,000 invested and another $27,000 granted to the project, the City of Ukiah's $10,000 investment was **leveraged 37.7 to 1**.

EDFC was also moved from the Mendocino Works building on Orchard Ave. in Ukiah to the Ukiah Unified Methodist Church's (UUMC) Center on Bush St. EDFC is partnering with the UUMC to create a co-working, entrepreneur hub. EDFC has leveraged community partnerships and grants totaling $13,000 to help launch the facility. EDFC has leveraged over 1 to 1 the $10,000 City of Ukiah investment to catalyze entrepreneurship in and around the downtown area. EDFC has hired a consultant (Bison Media) to launch the facility by the end of July. EDFC continues to apply for grants to for the project.

Collaboration

EDFC continues to facilitate collaboration in our community through fiscal sponsorship of the Broadband Alliance of Mendocino County (BAMC). The BAMC has been leading the advocacy for broadband infrastructure and adoption in Mendocino County. EDFC has been collaborating with our local Small Business Development Center (SBDC), West Company. West Company provides technical assistance to prospective and existing borrowers. EDFC and West Company are now partnering with the Community Foundation of Mendocino County to foster micro entrepreneurs. The Community Foundation will provide grants to qualified micro entrepreneurs to help fund the 25% borrower contributions required for micro loans originated by EDFC with mandatory technical assistance provided by West Company.

EDFC also advocates for regional economic development by participation on the board of directors of the Sonoma Mendocino Economic Development District and chairing the Workforce Investment Board (WIB). The SMEDD is important now that California no longer has Redevelopment Agency funds. The SMEDD is creating a joint Comprehensive Economic Development Strategy (CEDS). This joint CEDS will allow lower matching funds requirement for Economic Development Administration (EDA) funding for projects like the Brush Street Bridge, where EDFC leverage EDA funds for the City of Ukiah. To learn more or to participate in the CEDS process visit http://www.sonomamendocinoceds.com.

Conclusion

EDFC is poised to make significant economic development impacts after reorganizing and absorbing the losses from 2008.

EDFC's partnership with the City of Ukiah has been instrumental in this change. The move away from a contract to a membership allows EDFC to focus on its core competencies. The City of Ukiah increased funding to EDFC to $12,000 for one year. Given EDFC's portfolio (28% in Ukiah), cost of creating jobs ($1,200 per job), ability to leverage funding (37.7 to 1), and its collaborative networking abilities (BAMC, SMEDD, WIB, etc.), EDFC hopes the City of Ukiah would reinstate the increase given by the previous city council.

City of Ukiah

ITEM NO.: 12b

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT:	**ADOPTION OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING APPROPRIATING FUNDS FOR THE GENERAL FUND AND OTHER FUNDS IN THE FISCAL YEAR 2016-2017 OPERATING AND CAPITAL BUDGET INCLUDING THE WASTEWATER ENTERPRISE AND RECYCLED WATER PROJECT BUDGETS**

Summary: Council to consider a resolution amending the City's Fiscal Year 2016-17 operating budget and to appropriate funds for wastewater and recycled water activities.

Background: Development of the City's wastewater operating budget is a joint process between the City and the Ukiah Valley Sanitation District (UVSD). The process has been delayed significantly despite efforts by the City to move it forward expeditiously.

In the interim, the City has operated its wastewater enterprise on a continuing resolution, carrying forward the adopted appropriations from Fiscal Year 2015-16. At its meeting of December 7, 2016, the City Council determined that continuing to do so impeded its ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD and voted to move the budget process forward with its consideration and potential adoption at its regularly scheduled meeting on January 18, 2017. The City notified UVSD of its intentions and again called on it to schedule a meeting with the City Council to complete the budget review process.

As of the date of this report, the UVSD has been unresponsive to a request to meet. The current continuing resolution expires January 18, 2017.

Discussion: Two budgets are presented here for Council's consideration: the wastewater enterprise budget (Attachment #1) and the recycled water project budget (Attachment #2). The wastewater budget remains unchanged from what was presented to Council and UVSD last August. The recycled water budget also remains unchanged despite participation of the water enterprise in providing security for financing. These two budgets will be added to the existing City budget for Fiscal Year 2016-17 and, therefore, necessitate its amendment.

The capital improvement elements of both budgets have been added to the CIP Summary Schedule presented in the adopted FY 2016-17 budget document. That revised schedule is attached here (Attachment #3) for review and consideration by Council.

Continued on Page 2

RECOMMENDED ACTION(S): Adoption of resolution amending the City's 2016-17 budget and appropriating funds for the wastewater enterprise and recycled water project activities (Attachment #4).

ALTERNATIVES: Remand to staff with direction and/or consider a continuing budget resolution for the wastewater enterprise.

Citizens advised:	N/A
Requested by:	City Council
Contacts/Prepared by:	Daniel Buffalo, Finance Director and Daphine Harris, Administrative Analyst – Finance.
Coordinated with:	Sage Sangiacomo, City Manager; Sean White, Water and Sewer Director; and Tim Eriksen, Public Works Director/City Engineer.
Presenter:	Daniel Buffalo, Finance Director
Attachments:	1. 2016-17 Wastewater Budget Document 2. 2016-17 Recycled Water Budget Document 3. CIP Summary Schedule (revised) 4. Budget Amendment Resolution

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to _____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Sage Sangiacomo, City Manager

The 2016-17 wastewater budget (Attachment 1) is summarized as follows:

Revenue:	
Charges for service, City customers	$4,723,480
UVSD charges for service	2,328,160
Other	125,266
Total	$7,176,906
Other sources:	
Transfers in	15,000
Contributions – UVSD share of debt service	2,595,984
Total	2,610,984
Total revenues and other sources	9,787,890
Operating expenditures:	
Operations	4,869,600
Capital outlay	1,349,700
Debt service	4,869,600
Total	11,028,786
Other uses:	
Transfers out	86,000
Total expenditures and other uses	11,114,786
Revenue over (under) expenditures	$(1,326,896)
Use of capital project reserves	$1,326,896
Budgetary surplus (deficit)	-

The 2016-17 recycled water budget (Attachment 2) is summarized as follows:

Revenue:	
State WRFP Grant	$9,996,000
Other sources:	
Transfers in	2,176,191
Loan proceeds – SRF	25,564,000
Total	27,740,191
Total revenues and other sources	37,736,191
Operating expenditures:	
Operations	85,084
Capital outlay	37,650,191
Total	37,735,275
Revenue over (under) expenditures	$916
Budgetary surplus (deficit)	$916

Fiscal Impact:

Budget amendment required	Yes ☒ No ☐ *(If yes, Finance review required)*
Current budget appropriation	$69,689,308
Requested amendment increase (decrease)	$48,764,061
Amended budget appropriation	$118,453,369
Source of financing	New revenue ☒ Current revenue ☒ Fund balance/working capital ☒ Other ☒:SRF loan proceeds
Affected fund(s)	☒ General ☐ Special revenue ☐ Water ☒ Sewer ☐ Electric ☐ Other enterprise ☐ Internal service ☐ Fiduciary funds
Account(s)	Various
Associated contract or PO No.	N/A
Finance reviewed	Yes ☒ No ☐
Comments: N/A	

City of Ukiah

WASTEWATER ENTERPRISE FUND BUDGET
Fiscal Year 2016-17

84024420	**Wastewater Administration**
84024421	**Operations & Maintenance**
84024425	**Wastewater Treatment**

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Wastewater Departments are comprised of three divisions: Administration, Collection and Treatment. The Administration division is responsible for all compliance, permitting, funding oversight, budgeting and assists the other divisions with technical assistance. The Collection division is closely coordinated with the Water Distribution Division of the Water Department as the same team of employees maintains and improves both systems. The Treatment Division is responsible for the operation and maintenance of the Wastewater Treatment Plant (WWTP) and all discharges from the WWTP.

The wastewater system is run by approximately 23 full and part time employees.

MAJOR ACCOMPLISHMENTS FOR FY 2015-16:

- North State Sewer Main Replacement Project was completed.
- Implemented a Toxicity Identification Evaluation (TIE) and reduced problem constituents.
- Passed all Chronic and Acute Toxicity testing resulting in a savings of at least $50,000.
- In calendar year 2015, treated 980,000,000 gallons of effluent.
- Successfully procured a barscreen for the influent pump station (IPS).

PERFORMANCE GOALS AND OBJECTIVES FOR FY 2016-17:

Administration:

- Complete Rate Study.
- Initiate City/District analysis and a possible master plan for addressing the Inflow and Infiltration (I and I) into the collection system.
- Begin negotiating renewal of the Discharge Permit (NPDES) with the North Coast Regional Water Quality Control Board (NCRWQCB).
- Prepare a report to establish a programmatic approach to replacing sewer mains.

Collection:

- Add telemetry to the Ford/Orchard, el Dorado and Vichy Springs Lift Stations.
- Replace sewer mains on Lucy and Observatory.
- Replace sewer main on Myron Place.
- Install a sewer main and lift station near the Ackerman Creek Bridge on North State Street.
- Purchase flow meters to support data gathering and monitoring of inflow and infiltration.

Treatment:

- Install an Ammonia and Nitrate analyzer to assist in the identification of areas in the plant where production of these constituents is high.
- Installation of the bar screen to reduce the risk of damage to the IPS Pumps.
- Consider options for repair or replacement of the Belt Filter Press (BFP) which dewaters the sludge.

The BFP drums/rollers are worn and failing.

- Improve reliability of SCADA system at the Treatment Plant to reduce plant shutdowns.

PROCESS GOALS FOR THE DISTRICT/CITY WORKING GROUP:

It is the policy and viewpoint of the City and UVSD that all data and information kept or generated regarding the operations, maintenance, management and administration of the entire sewer system (WWTP, trunk sewer and collection system) shall be readily and completely available to the City and the District. Based on this policy, the proposed goals for FY 16-17 are:

- Joint Board/City Council Meetings: Set a routine joint meeting schedule.
- Complete Customer List: Develop shared administrative access to the customer list (City and District) for the total sewer system.
- Historical Information - ESSUs: Compile all historical information kept by the City and District that supports the ESSU summary reports to date.
- Monthly Financial Reports: Develop and reformat monthly financial reports (revenue and expenditures) for the complete system.
- Delinquency Accounts: Resolve the delinquency accounts process including customer notifications and accounting.
- WWTP Inflow - Outflow Reports: Generate monthly reports showing daily WWTP inflow and outflow including discharge to the river and other relevant data.
- Collection System Work Reports: Generate system work progress/activity reports and develop a routine reporting process and format.
- Regular Staff Meetings: Have regular meetings (at least monthly) about all projects and activities within the overall system.
- Resolution of Accounts: Review customer accounts for assignment between District and City, and establish an audit process to maintain proper billing.
- Master Meters: Initiate discussions regarding the two agency's approaches to billing regarding master meters.
- ESSU Methodology: Initiate discussions regarding ESSU methodology and allocation.

FUTURE ITEMS FOR CONSIDERATION:

- Review and develop policy regarding credits of ESSU for redeveloped property with prior system and/or allocations.

Wastewater Enterprise Funds Summary

	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget 2016	Estimated Year-End 2016	Budget FY 2017	Difference from Estimated Year-End 2016 $	Difference from Estimated Year-End 2016 %
Wastewater Revenues:									
City/District Operations 840									
Charges for Services:									
Residential - City	$ 2,412,663	$ 2,676,813	$ 2,848,913	$ 2,941,467	$ 2,905,846	$ 2,894,200	$ 2,794,153	$ (100,047)	-3%
Commercial - City	1,213,955	1,321,462	1,372,468	1,473,658	1,439,174	1,311,300	1,363,576	52,276	4%
Multi Family - City	492,357	520,681	571,264	560,528	570,800	569,100	565,751	(3,349)	-1%
Other Fees	390	-	30	160	-	-	-	-	0%
Other Revenues:									
Investment Income	24,235	38,116	67,109	27,720	67,109	45,000	30,000	(15,000)	-33%
Other	68,561	7,500	21,267	6,632	4,472	25,343	6,662	(18,681)	-74%
Total Revenues City/District Operations 840	4,212,161	4,564,572	4,881,051	5,010,166	4,987,401	4,844,943	4,760,142	(84,801)	-2%
Transfers In from Other Funds									
840 UVSD Charges for Operations from 940	2,770,136	2,266,440	1,515,512	1,789,891	2,393,448	1,992,373	2,328,160	335,787	17%
Total Revenues and Other Sources Fund 840	**6,982,298**	**6,831,012**	**6,396,562**	**6,800,057**	**7,380,849**	**6,837,316**	**7,088,302**	**250,986**	4%
Debt Service 841									
Interest	57,734	15,678	5,630	18,372	-	15,100	15,005	(95)	-1%
Transfers In from Other Funds [2]									
841 UVSD Charges for Debt Service from 940	2,005,507	2,485,486	2,478,879	2,478,177	2,482,068	2,594,978	2,595,984	1,006	0%
Total Revenues and Other Sources Fund 841	**2,063,241**	**2,501,164**	**2,484,509**	**2,496,549**	**2,482,068**	**2,610,078**	**2,610,989**	**911**	**0%**
Rate Stabilization 842									
Interest	-	-	26,453	13,835	-	18,600	16,000		0%
Total Revenues Fund 842	**-**	**-**	**26,453**	**13,835**	**-**	**18,600**	**16,000**	**(2,600)**	-14%
Connection Fee 843									
Interest	-	-	3,027	1,677	-	2,600	2,600		
Miscellaneous Revenues	-	-	-	700	-	-	-		
Connection Fee	-	-	24,424	13,185	-	87,700	50,000		
Total Revenues Fund 843	**-**	**-**	**27,451**	**15,562**	**-**	**90,300**	**52,600**	**(37,700)**	**-42%**
Capital Projects 844									
Interest			21,147	9,010	-	10,900	5,000		
Miscellaneous Revenues			-	-	-	30	-		
Total Revenues Fund 844			21,147	9,010	-	10,930	5,000	**(5,930)**	**-54%**
Transfers In from Other Funds [2]									
844 In from Fund 220 Equipment Reserve			-	-	200,000	-	-		
844 In from Fund 607 Prop 84 Rd2			-	-	400,000	-	-		
844 In from Fund 607 Prop 84 Drought			-	-	1,690,191	-	-		
844 In From Fund 251 Special Projects Reserve			-	-	-	-	15,000		
Total Transfers Fund 844			-	-	2,290,191	-	15,000	15,000	100%
Total Revenues and Other Sources Fund 844	**-**	**-**	**21,147**	**9,010**	**2,290,191**	**10,930**	**20,000**	**9,070**	**83%**
Total Wastewater Operating Revenues & Other Sources	**$ 9,045,538**	**$ 9,332,176**	**$ 8,956,122**	**$ 9,335,012**	**$ 12,153,108**	**$ 9,567,224**	**$ 9,787,890**	**220,667**	**2%**
Wastewater Expenses by Department									
Wastewater Operations Fund 840									
Wastewater Litigation [1]	-	-	-	40,151	100,000	-	-	-	0%
Wastewater Administration	466,760	874,291	882,559	769,468	1,377,105	1,250,038	1,619,994	369,956	30%
Wastewater Operations & Maintenance	550,339	720,922	563,585	626,420	572,516	521,195	615,277	94,082	18%
Wastewater Treatment	2,263,463	2,942,006	1,814,602	1,689,814	2,749,869	2,401,003	2,494,215	93,212	4%
Fines & Penalties	42,000	-	-	-	100,000	24,000	80,000	56,000	233%
Depreciation	1,914,112	1,892,642	1,877,905	1,877,915	-	-	-		
Total Wastewater Operating Expenses	**5,236,673**	**6,429,861**	**5,138,651**	**5,003,768**	**4,899,490**	**4,196,236**	**4,809,486**	**613,250**	**15%**
Capital Improvements and Equipment Funds 840 & 844									
Equipment Fund 840	-	-	-	-	450,000	498,243	350,000		
Other Fund 844	-	-	57,054	(329,161)	425,000	304,068	340,000		
Infrastructure Fund 844	-	-	23,891	414,574	2,749,891	632,738	659,700		
Total Capital Improvements & Equipment	**-**	**-**	**80,945**	**85,414**	**3,624,891**	**1,435,050**	**1,349,700**	(85,350)	-6%
Debt Service fund 841	**4,887,405**	**4,879,122**	**4,796,502**	**4,834,039**	**4,866,800**	**4,866,800**	**4,869,600**	2,800	0%
Transfers to Other Funds									
Transfer to Recycled Water Fund 830						474,000	86,000		

Wastewater Enterprise Funds Summary

Transfer to Other Funds		1,492,237							
Total Transfers [2]	**$ -**	**$ 1,492,237**	**$ -**	**$ -**	**$ -**	**$ 474,000**	**$ 86,000**	(388,000)	-82%
Total Wastewater Operating and Other Uses	**10,124,078**	**12,801,221**	**10,016,098**	**9,923,221**	**13,391,181**	**10,972,086**	**11,114,786**	**142,700**	**1%**
Total Net Surplus (Deficit)	**$ (1,078,540)**	**$ (3,469,044)**	**$ (1,059,976)**	**$ (588,209)**	**$ (1,238,073)**	**$ (1,404,862)**	**$ (1,326,896)**	**77,966**	**-6%**
Beginning Net Position			27,839,499	28,599,108	-	27,259,566	25,854,704		
Adjustments			1,819,585	**(751,333)**	-				
Ending Net Position			**28,599,108**	**27,259,566**	**(1,238,073)**	**25,854,704**	**24,527,808**		
Allocation of Net Position									
Investment in Fixed Assets			13,703,497	14,658,376	-	15,764,608	16,617,608		
Deferred Liabilities			(1,105,622)	(3,608,641)	-	(3,608,641)	(3,608,641)		
Encumberances Reserved			1,002,855	967,842	-	-	-		
Rate Stabilization Fund 842			2,873,257	2,887,092	-	2,905,692	2,921,692		
Reserved for Capital Projects Fund 843			306,986	349,549	-	439,871	492,471		
Reserved for Capital Projects Fund 844			6,054,721	5,889,007	-	4,781,502	4,271,802		
Working Capital			5,763,414	6,116,341	-	5,571,672	3,832,876		
Total Net Position			**28,599,108**	**27,259,566**	**-**	**25,854,704**	**24,527,808**		

[1] Litigation and Detachment costs funded as special projects in Fund 844

Wastewater Enterprise Fund Detail for Fiscal Year 2016/2017

Account Number ORG	OBJ	DESCRIPTION	Actual FY 2012	Actual FY 2013	ACTUAL FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year-End 2016	Budget FY 2017
84000000	42421	WASTE DISCHARGE PERMIT	(840)	-	(1,593)	-	(1,593)	(559)	(1,000)
84000000	42422	GREASE TRAP PERMIT FEES CITY	(400)	-	(100)	-	(100)	(16)	(100)
84000000	43190	STATE OTHER	(36,497)	-	-	-	-	-	-
84000000	44170	PLAN CHECK FEES	(6,799)	-	(730)	(570)	(700)	(3,500)	(3,000)
84000000	44621	SEWER 1 RESIDENCE (CITY)	(1,623,637)	(1,793,339)	(1,976,694)	(1,998,975)	(1,975,713)	(2,018,000)	(1,896,684)
84000000	44622	SEWER 2 RESIDENCE (CITY)	(167,417)	(186,057)	(185,485)	(182,792)	(186,905)	(184,000)	(179,428)
84000000	44623	SEWER 3 RESIDENCE (CITY)	(34,749)	(39,467)	(37,837)	(39,740)	(38,236)	(40,400)	(39,001)
84000000	44624	SEWER 4 RESIDENCE (CITY)	(102,721)	(116,366)	(112,166)	(114,695)	(112,459)	(116,700)	(110,209)
84000000	44625	SEWER RESIDENTIAL/UNIT (CITY	(484,140)	(541,584)	(536,730)	(605,263)	(592,533)	(535,100)	(568,831)
84000000	44626	SEWER COMMERCIAL (CITY)	(212,251)	(218,521)	(275,527)	(259,140)	(245,693)	(277,900)	(250,606)
84000000	44627	SEWER COMM LOW PER UNIT CITY	(612,529)	(667,679)	(685,291)	(754,556)	(747,305)	(579,900)	(672,574)
84000000	44628	SEWER COMM MODERATE/UNIT CIT	(84,471)	(91,649)	(93,485)	(124,715)	(120,036)	(122,700)	(124,837)
84000000	44629	SEWER COMM MEDIUM/UNIT CITY	(58,162)	(57,203)	(47,900)	(54,142)	(52,831)	(54,600)	(50,717)
84000000	44630	SEWER COMM HIGH/UNIT CITY	(246,541)	(286,410)	(270,264)	(281,106)	(273,309)	(276,200)	(264,842)
84000000	44631	SEWER APARTMENTS CITY	(403,179)	(413,581)	(464,453)	(453,303)	(464,664)	(450,800)	(455,370)
84000000	44632	SEW LAT INSPECTION FEE-CITY	(1,100)	(1,000)	(1,550)	(2,000)	(2,079)	(2,500)	(2,162)
84000000	44633	SEWER MOBILE HOMES CITY	(89,179)	(107,100)	(106,810)	(107,225)	(106,136)	(118,300)	(110,381)
84000000	44640	SERVICE FEES	(390)	-	(30)	(160)	-	-	-
84000000	44732	SEW LAT INSPECTION FEE-UVSD	(450)	(400)	(300)	(295)	-	(360)	(400)
84000000	44830	REIMBURSABLE JOBS	(20,166)	(6,100)	324	-	-	(11,008)	-
84000000	46110	INTEREST ON INVESTMENTS	(24,235)	(38,116)	(67,109)	(27,720)	(67,109)	(45,000)	(30,000)
84000000	46116	MISCELLANEOUS INCOME	(2,308)	-	(1,000)	-		-	-
84000000	48110	MISCELLANEOUS RECEIPTS	-	-	(16,318)	(3,767)		(7,400)	-
		Total Wastewater Revenue	**(4,212,161)**	**(4,564,572)**	**(4,881,051)**	**(5,010,166)**	**(4,987,401)**	**(4,844,943)**	**(4,760,142)**
Transfers In From Other Funds									
84000000	44734	UVSD CHARGES FOR OPERATIONS FROM 940	(2,770,136)	(2,266,440)	(1,515,512)	(1,789,891)	(2,393,448)	(1,992,373)	(2,328,160)
		Total Transfers In	**(2,770,136)**	**(2,266,440)**	**(1,515,512)**	**(1,789,891)**	**(2,393,448)**	**(1,992,373)**	**(2,328,160)**
84000000 Total		**Wastewater Revenue & Other Sources**	**(6,982,297)**	**(6,831,012)**	**(6,396,562)**	**(6,800,056)**	**(7,380,849)**	**(6,837,316)**	**(7,088,302)**
WASTEWATER LITIGATION									
84014000	52140	LITIGATION EXPENSES	-	-	-	40,151	100,000	-	
84014000	52100	CONTRACT SERVICES DETACHMENT EIR							
84014000 Total		Wastewater Litigation [1]	-	-	-	40,151	100,000	-	-
[1] Not included in allocation costs to UVSD and shifted to Capital									
WASTEWATER EXPENSES									
84024420	51110	REGULAR SALARIES & WAGES	129,180	189,015	158,850	153,614	234,340	188,794	186,456
84024420	51120	NON-REGULAR SALARIES & WAGES	-	-	-	3,076	-	1,409	-
84024420	51130	OVERTIME SALARIES & WAGES	11	-	807	1,964	1,500	1,500	1,500
84024420	51140	STAND-BY-SALARIES &WAGES	-	-	-	-	-	-	-
84024420	51150	ACCRUED SALARIES & BENEFITS	10,277	-	(4,547)	(294)	-	-	-
84024420	51210	RETIREMENT (PERS)	30,396	48,672	40,610	43,173	67,816	56,042	58,136
84024420	51220	INSURANCE	21,744	38,343	14,418	12,735	16,200	18,308	21,684
84024420	51230	WORKERS COMP	5,805	9,932	9,538	7,241	10,317	8,760	9,975
84024420	51240	MEDICARE	1,945	2,745	2,283	2,291	3,529	3,036	2,978
84024420	51250	UNEMPLOYMENT	1,409	1,890	1,744	1,724	2,445	2,101	2,065
84024420	51260	FICA	20	0	-	-	-	-	-
84024420	51290	CELL PHONE STIPEND	-	-	686	743	695	425	461
84024420	52100	CONTRACTED SERVICES	106,914	400,265	33,961	7,949	220,000	150,000	95,000
84024420	52113	PLANNING STUDIES	-	-	-	-	-	-	275,000
84024420	52120	LABOR CHARGES FROM OTHER DEPTS	-	157	-	-	-	-	-
84024420	52180	SECURITY SERVICES	344	351	-	-	-	-	-
84024420	54100	SUPPLIES	3,082	7,000	4,677	4,746	6,000	6,000	6,000
84024420	54101	POSTAGE	334	1,000	250	146	500	400	500
84024420	55100	TELEPHONE	1,974	2,270	519	710	600	600	600
84024420	55210	UTILITIES	-	-	-	-	-	-	-
84024420	56120	EQUIPMENT MAINTENANCE & REPAIR	-	400	-	101	300	300	300
84024420	56210	FUEL & FLUIDS	-	100	-	-	300	300	300
84024420	56300	BUILDING MAINTENANCE & REPAIR	-	-	-	-	-	-	-
84024420	57100	CONFERENCE & TRAINING	1,097	2,500	3,555	3,368	4,000	4,000	6,000
84024420	57300	MEMBERSHIPS & SUBSCRIPTIONS	432	1,660	1,941	1,172	2,000	1,500	8,000
84024420	59100	PROPERTY TAXES PAID	-	-	-	-	-	-	-
84024420	59101	FEES	-	-	239	-	300	300	300
84024420	59400	OTHER EXPENSES	29,478	11,000	19,059	20,684	16,000	16,000	20,000

Wastewater Enterprise Fund Detail for Fiscal Year 2016/2017

Account Number			Actual	Actual	ACTUAL	Actual	Budget	Estimated Year-End	Budget
ORG	OBJ	DESCRIPTION	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	2016	FY 2017
84024420	61100	GENERAL GOVERNMENT ALLOCATION	-	-	209,802	-	-	-	-
84024420	61200	PURCHASING ALLOCATION	-	-	23,877	40,827	38,273	38,273	26,043
84024420	61300	BILLING & COLLECTION ALLOCATION	-	-	130,345	103,964	185,434	185,434	320,669
84024420	61410	RENT ALLOCATION	-	-	901	901	-	-	-
84024420	61420	BUILDING MAINTENANCE ALLOCATION	-	-	3,093	3,054	3,417	3,417	3,708
84024420	61422	IT ALLOCATION	-	-	-	-	52,404	52,404	63,139
84024420	61425	UTILITIES ALLOCATION	-	-	685	685	680	680	653
84024420	61430	CORPORATION YARD ALLOCATION	-	-	-	-	10,829	10,829	12,217
84024420	61500	INSURANCE ALLOCATION	-	-	60,094	2,668	223,201	223,201	243,125
84024420	61700	DISPATCH ALLOCATION	10,000	10,000	10,000	10,000	10,000	10,000	14,597
84024420	62100	ADMINISTRATIVE SERVICES ALLOCATION [2]	112,320	146,991	155,172	342,227	266,025	266,025	240,588
84024420	94301	TRANSFERS TO RESERVES	-	-	-	-	-	-	-
84024420	94700	FINES & PENALTIES	-	-	-	-	-	-	-
84024420	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	-	-	-	-
84024420	95251	TRANSFTER TO SPECIAL PROJECTS	-	-	-	-	-	-	-
84024420 Total			466,760	874,291	882,559	769,468	1,377,105	1,250,038	1,619,994
OPERATIONS & MAINTENANCE EXPENSES									
84024421	51110	REGULAR SALARIES & WAGES	224,268	272,943	219,181	241,702	241,021	219,813	239,915
84024421	51120	NON-REGULAR SALARIES & WAGES	10,229	10,575	11,737	8,850	6,750	-	6,750
84024421	51130	OVERTIME SALARIES & WAGES	8,200	6,053	7,359	10,550	9,500	9,500	9,500
84024421	51140	STAND-BY SALARIES & WAGES	11,651	20,153	11,580	11,915	12,500	10,082	10,000
84024421	51150	ACCRUED SALARIES & WAGES	-	-	-	-	-	-	-
84024421	51210	RETIREMENT (PERS)	53,080	73,620	57,494	67,336	71,368	65,596	70,917
84024421	51220	INSURANCE	53,214	67,359	49,365	55,885	55,727	50,306	57,386
84024421	51230	WORKERS COMP	9,930	16,261	16,169	13,883	12,818	11,449	14,755
84024421	51240	MEDICARE	3,730	4,491	3,419	4,146	4,380	4,151	4,399
84024421	51250	UNEMPLOYMENT	2,632	3,036	2,929	3,301	3,045	2,883	3,062
84024421	51260	FICA	635	656	734	549	419	-	419
84024421	51290	CELL PHONE STIPEND	-	-	836	1,509	1,302	1,529	1,236
84024421	52100	CONTRACTED SERVICES	12,158	20,000	4,195	7,629	23,000	23,000	20,000
84024421	52180	SECURITY SERVICES	-	-	344	344	350	300	350
84024421	54100	SUPPLIES	55,662	55,000	67,807	79,960	36,000	30,000	80,000
84024421	54101	POSTAGE	-	-	-	-	100	50	100
84024421	54102	SMALL TOOLS	4,984	5,150	3,639	4,259	7,500	7,500	7,500
84024421	55100	TELEPHONE	1,132	758	2,396	2,404	2,400	2,400	2,400
84024421	55210	UTILITIES	2,027	1,900	1,887	1,875	1,900	1,900	1,900
84024421	56110	CITY GARAGE - PARTS	1,164	1,194	1,186	1,186	4,591	4,591	5,611
84024421	56111	CITY GARAGE - LABOR	31,073	31,876	31,669	31,669	16,945	16,945	26,777
84024421	56120	EQUIPMENT MAINTENANCE & REPAIR	7,636	16,000	3,087	5,874	9,900	9,900	10,000
84024421	56130	EXTERNAL SERVICES	29,041	29,091	21,486	21,112	10,000	15,000	10,000
84024421	56210	FUEL & FLUIDS	23,173	21,850	13,055	15,704	18,000	16,000	18,000
84024421	56410	EQUIPMENT RENTAL - PRIVATE	-	-	-	-	-	1,000	1,800
84024421	57100	CONFERENCE & TRAINING	1,427	3,700	380	1,933	3,700	3,000	3,700
84024421	57300	MEMBERSHIPS & SUBSCRIPTIONS	-	264	125	279	800	800	800
84024421	58510	REIMBRSABLE JOBS	-	30,000	7,396	-	10,000	5,000	1,000
84024421	59100	PROPERTY TAXES PAID	-	3,042	-	-	-	-	-
84024421	59101	FEES	3,293	-	4,929	5,059	8,500	8,500	7,000
84024421	59400	OTHER EXPENSES	-	750	-	-	-	-	-
84024421	61410	RENT ALLOCATION	-	-	4,312	4,312	-	-	-
84024421	61422	IT ALLOCATION	-	-	-		-	-	-
84024421	61425	ALLOCATED UTILITIES	-	-	-	-	-	-	-
84024421	61430	CORP YARD ALLOCATION	-	25,200	14,889	23,194	-	-	-
84024421	61500	INSURANCE ALLOCATION	-	-	-	-	-	-	-
84024421	61700	DISPATCH ALLOCATION	-	-	-	-	-	-	-
84024421 Total			550,339	720,922	563,585	626,420	572,516	521,195	615,277
WASTEWATER TREATMENT EXPENSES									
84024425	51110	REGULAR SALARIES & WAGES	466,014	572,490	516,202	500,147	519,261	491,653	640,017
84024425	51120	NON-REGULAR SALARIES & WAGES	-	28,000	-	1,592	15,000	25,164	-
84024425	51130	OVERTIME SALARIES & WAGES	24,439	39,996	19,883	19,206	23,000	28,047	28,000
84024425	51140	STAND-BY SALARIES & WAGES	20,963	23,332	21,681	21,472	22,500	19,434	20,000
84024425	51210	RETIREMENT (PERS)	107,776	149,653	131,988	139,318	156,474	135,461	206,808
84024425	51220	INSURANCE	100,162	123,626	97,606	92,736	91,073	99,071	140,578
84024425	51230	WORKERS COMP	21,530	34,850	34,875	26,663	26,237	26,171	37,864
84024425	51240	MEDICARE	7,299	9,626	7,751	8,359	8,996	8,630	11,325
84024425	51250	UNEMPLOYMENT	5,226	6,240	6,378	6,355	6,207	6,636	7,812

Wastewater Enterprise Fund Detail for Fiscal Year 2016/2017

Account Number ORG	OBJ	DESCRIPTION	Actual FY 2012	Actual FY 2013	ACTUAL FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year-End 2016	Budget FY 2017
84024425	51260	FICA	-	1,736	-	99	930	195	-
84024425	51280	OVERTIME/CALLOUT MEALS	-	-	-	-	-	-	-
84024425	52100	CONTRACTED SERVICES	314,694	605,945	234,549	211,326	617,500	400,000	398,500
84024425	52114	COMPLIANCE STUDIES	-	-	-	-	-	-	185,000
84024425	52180	SECURITY SERVICES	1,443	1,780	736	766	1,200	1,200	1,200
84024425	54100	SUPPLIES	29,421	34,000	35,634	42,340	35,000	30,000	35,000
84024425	54102	SMALL TOOLS	1,550	2,500	1,840	1,748	2,000	2,000	2,000
84024425	55100	TELEPHONE	3,772	5,100	3,798	4,076	4,000	4,000	4,000
84024425	55200	PG&E	8,341	10,000	7,212	8,275	9,000	8,500	9,000
84024425	55210	UTILITIES	314,541	360,000	285,333	299,491	300,000	275,000	300,000
84024425	56110	CITY GARAGE - PARTS	98	380	85	85	1,221	1,221	1,257
84024425	56111	CITY GARAGE - LABOR	2,603	10,149	2,262	2,262	8,267	8,267	9,854
84024425	56120	EQUIPMENT MAINTENANCE & REPAIR	196,920	213,860	241,937	95,616	200,000	150,000	200,000
84024425	56130	EXTERNAL SERVICES	6,101	3,500	3,167	3,395	3,500	3,500	3,500
84024425	56210	FUEL & FLUIDS	4,087	16,000	3,072	10,434	8,000	7,500	8,000
84024425	56300	BUILDING MAINTENANCE & REPAIR	1,795	4,700	1,492	2,037	3,000	2,500	3,000
84024425	56504	FACILITY MAINTENANCE & REPAIR	86	1,000	283	530	500	400	500
84024425	57100	CONFERENCE & TRAINING	5,141	8,950	9,678	3,774	9,000	8,000	11,000
84024425	57300	MEMBERSHIPS & SUBSCRIPTIONS	3,131	2,900	3,218	2,663	3,500	3,000	3,500
84024425	58201	WATER PURCHASES	-	700	961	262	1,000	950	1,000
84024425	58202	WATER TREATMENT PLANT CHEMICAL	164,429	220,000	78,191	130,918	190,000	175,000	190,000
84024425	59100	PROPERTY TAXES PAID	-	25,000	9,772	9,855	10,000	11,000	10,500
84024425	59101	FEES	25,907	-	21,315	19,571	20,000	15,000	25,000
84024425	61422	IT ALLOCATION	-	-	-	-	-	-	-
84024425	70102	STATE LOAN INTEREST	-		-	-	13,208	13,208	-
84024425	70202	STATE LOAN PRINCIPAL [3]	425,993	425,993	33,703	24,444	440,295	440,295	-
84024425 Total			2,263,463	2,942,006	1,814,602	1,689,814	2,749,869	2,401,003	2,494,215
[2] Loan paid off in FY 2016									
DEPRECIATION AND FINES & PENATIES									
84024421	94700	FINES & PENALTIES	-	-	-	-	50,000	-	30,000
84024422	94400	DEPRECIATION *	1,914,112	1,892,642	1,877,905	1,877,915	-	-	-
84024425	94700	FINES & PENALTIES	42,000	-	-	-	50,000	24,000	50,000
840244xx Total		**Depreciation and Fines & Penalties**	1,956,112	1,892,642	1,877,905	1,877,915	100,000	24,000	80,000
* Not included in cost allocation to UVSD									
Total Wastewater Operating Treatment Expenses			**5,236,673**	**6,429,861**	**5,138,651**	**5,003,768**	**4,899,490**	**4,196,236**	**4,809,486**
TRANSFERS									
84024421	95220	TRANSFER TO FIXED ASSET FUND *	-	-	68,000	-	-	-	-
84024421	95841	TRANSFER TO SEWER BOND DEBT SERVICE *	-	1,492,237	2,381,669	2,380,933			-
84024421	95830	TRANSFER TO RECYCLED WATER FUND *							86,000
84024421	95844	TRANSFER TO CITY SEWER CAPITAL *	-	-	-	-	250,000	258,243	470,000
84024421	95844	TRANSFER TO UVSD SEWER CAPITAL *	-	-	-	-	-	-	-
84024425	95841	TRANSFER TO SEWER BOND DEBT SERVICE *	-	-	-	-	2,380,665	2,380,665	2,272,776
840244xx Total [4]		**Transfers**	-	1,492,237	2,449,669	2,380,933	2,630,665	2,638,908	2,828,776
WASTEWATER CAPITAL EQUIPMENT AND REPLACEMENT									
84024421		MACHINERY & EQUIPMENT						5,412	
84024421	15056	Air Compressor					15,000	10,792	
84024421	15061	Sewer Nozzles for 2 vactors					20,000	8,175	
84024425		MACHINERY & EQUIPMENT						207,791	
84024425	15058	Replace Dodge PU at WWTP					30,000	26,073	
84024422	15053	Replace AWWT Feed Pump Motors					90,000		90,000
84024422	15054	Clorine Mixer					40,000		40,000
84024422	15055	Manhole Replacement					15,000		15,000
84024422		Online Ammonia & Nitrate Analyzer							50,000
84024422	15057	Vactor Replacement (50% Water)					200,000	200,000	
84024422	15059	Replace Dodge Service Truck					30,000	30,000	
84024422	15060	Replace Hose on 2 Vactors (50% Water)					10,000	10,000	
84024422		Vac-Trailer for WWTP							70,000
84024422		Replace 2006 Prius							30,000

Wastewater Enterprise Fund Detail for Fiscal Year 2016/2017

Account Number ORG	OBJ	DESCRIPTION	Actual FY 2012	Actual FY 2013	ACTUAL FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year-End 2016	Budget FY 2017
84024422		Replace ¾ Ton Dodge at WWTP							45,000
84024422		Replace Ford Ranger							10,000
		Equipment and Replacement					**450,000**	**498,243**	**350,000**
Total Wastewater Treatment Expenses and other Uses			**5,236,673**	**7,922,098**	**7,588,320**	**7,384,702**	**7,980,155**	**7,333,387**	**7,988,262**
Total Net Surplus (Deficit)			**(1,024,513)**	**(3,357,526)**	**(2,707,269)**	**(2,374,536)**	**(2,992,754)**	**(2,488,444)**	**(3,228,120)**

Wastewater Enterprise Operations
Shared City / Sanitation District Fund 840 and Debt Service Fund 841
Costs Allocation Detail for Fiscal Year 2016/2017

Operations and Maintenance Allocation Based on Annual ESSU Allocations

Account Number ORG	OBJ	DESCRIPTION	Budget FY 2016	Estimated Year-End FY 2016	Budget FY 2017	FY 2017 Cost Distribution [1] UVSD 47.47%	City 52.53%
WASTEWATER EXPENSES							
84024420	51110	REGULAR SALARIES & WAGES	234,340	188,794	186,456	88,511	97,945
84024420	51120	NON-REGULAR SALARIES & WAGES	-	1,409	-	-	-
84024420	51130	OVERTIME SALARIES & WAGES	1,500	1,500	1,500	712	788
84024420	51140	STAND-BY-SALARIES &WAGES	-	-	-	-	-
84024420	51150	ACCRUED SALARIES & BENEFITS	-	-	-	-	-
84024420	51210	RETIREMENT (PERS)	67,816	56,042	58,136	27,597	30,539
84024420	51220	INSURANCE	16,200	18,308	21,684	10,293	11,391
84024420	51230	WORKERS COMP	10,317	8,760	9,975	4,735	5,240
84024420	51240	MEDICARE	3,529	3,036	2,978	1,414	1,564
84024420	51250	UNEMPLOYMENT	2,445	2,101	2,065	980	1,085
84024420	51260	FICA	-	-	-	-	-
84024420	51290	CELL PHONE STIPEND	695	425	461	219	242
84024420	52100	CONTRACTED SERVICES	220,000	150,000	95,000	45,097	49,904
84024420	52XXX	PLANNING STUDIES	-	-	275,000	130,543	144,458
84024420	52120	LABOR CHARGES FROM OTHER DEPTS	-	-	-	-	-
84024420	52180	SECURITY SERVICES	-	-	-	-	-
84024420	54100	SUPPLIES	6,000	6,000	6,000	2,848	3,152
84024420	54101	POSTAGE	500	400	500	237	263
84024420	55100	TELEPHONE	600	600	600	285	315
84024420	55210	UTILITIES	-	-	-	-	-
84024420	56120	EQUIPMENT MAINTENANCE & REPAIR	300	300	300	142	158
84024420	56210	FUEL & FLUIDS	300	300	300	142	158
84024420	56300	BUILDING MAINTENANCE & REPAIR	-	-	-	-	-
84024420	57100	CONFERENCE & TRAINING	4,000	4,000	6,000	2,848	3,152
84024420	57300	MEMBERSHIPS & SUBSCRIPTIONS	2,000	1,500	8,000	3,798	4,202
84024420	59100	PROPERTY TAXES PAID	-	-	-	-	-
84024420	59101	FEES	300	300	300	142	158
84024420	59400	OTHER EXPENSES	16,000	16,000	20,000	9,494	10,506
84024420	61100	GENERAL GOVERNMENT ALLOCATION	-	-	-	-	-
84024420	61200	PURCHASING ALLOCATION	38,273	38,273	26,043	12,363	13,680
84024420	61300	BILLING & COLLECTION ALLOCATION	185,434	185,434	320,669	152,222	168,447
84024420	61410	RENT ALLOCATION	-	-	-	-	-
84024420	61420	BUILDING MAINTENANCE ALLOCATION	3,417	3,417	3,708	1,760	1,948
84024420	61422	IT ALLOCATION	52,404	52,404	63,139	29,972	33,167
84024420	61425	UTILITIES ALLOCATION	680	680	653	310	343
84024420	61430	CORPORATION YARD ALLOCATION	10,829	10,829	12,217	5,799	6,418
84024420	61500	INSURANCE ALLOCATION	223,201	223,201	243,125	115,411	127,714
84024420	61700	DISPATCH	10,000	10,000	14,597	6,929	7,668
84024420	62100	ADMINISTRATIVE SERVICES ALLOCATION	266,025	266,025	240,588	114,207	126,381
84024420	94301	TRANSFERS TO RESERVES	-	-	-	-	-
84024420	94700	FINES & PENALTIES	-	-	-	-	-
84024420	95220	TRANSFER TO FIXED ASSET FUND	-	-	-	-	-
84024420	95251	TRANSFTER TO SPECIAL PROJECTS	-	-	-	-	-
84024420 Total			1,377,105	1,250,038	1,619,994	769,011	850,983
OPERATIONS & MAINTENANCE EXPENSES							
84024421	51110	REGULAR SALARIES & WAGES	241,021	219,813	239,915	113,888	126,027
84024421	51120	NON-REGULAR SALARIES & WAGES	6,750	-	6,750	3,204	3,546
84024421	51130	OVERTIME SALARIES & WAGES	9,500	9,500	9,500	4,510	4,990
84024421	51140	STAND-BY SALARIES & WAGES	12,500	10,082	10,000	4,747	5,253
84024421	51150	ACCRUED SALARIES & WAGES	-	-	-	-	-
84024421	51210	RETIREMENT (PERS)	71,368	65,596	70,917	33,664	37,253
84024421	51220	INSURANCE	55,727	50,306	57,386	27,241	30,145
84024421	51230	WORKERS COMP	12,818	11,449	14,755	7,004	7,751
84024421	51240	MEDICARE	4,380	4,151	4,399	2,088	2,311
84024421	51250	UNEMPLOYMENT	3,045	2,883	3,062	1,454	1,608
84024421	51260	FICA	419	-	419	199	220
84024421	51290	CELL PHONE STIPEND	1,302	1,529	1,236	587	649
84024421	52100	CONTRACTED SERVICES	23,000	23,000	20,000	9,494	10,506
84024421	52180	SECURITY SERVICES	350	300	350	166	184
84024421	54100	SUPPLIES	36,000	30,000	80,000	37,976	42,024

Wastewater Enterprise Operations
Shared City / Sanitation District Fund 840 and Debt Service Fund 841
Costs Allocation Detail for Fiscal Year 2016/2017

Account Number			Budget	Estimated Year-End	Budget	FY 2017 Cost Distribution [1]	
						UVSD	City
ORG	OBJ	DESCRIPTION	FY 2016	FY 2016	FY 2017	47.47%	52.53%
84024421	54101	POSTAGE	100	50	100	47	53
84024421	54102	SMALL TOOLS	7,500	7,500	7,500	3,560	3,940
84024421	55100	TELEPHONE	2,400	2,400	2,400	1,139	1,261
84024421	55210	UTILITIES	1,900	1,900	1,900	902	998
84024421	56110	CITY GARAGE - PARTS	4,591	4,591	5,611	2,664	2,947
84024421	56111	CITY GARAGE - LABOR	16,945	16,945	26,777	12,711	14,066
84024421	56120	EQUIPMENT MAINTENANCE & REPAIR	9,900	9,900	10,000	4,747	5,253
84024421	56130	EXTERNAL SERVICES	10,000	15,000	10,000	4,747	5,253
84024421	56210	FUEL & FLUIDS	18,000	16,000	18,000	8,545	9,455
84024421	56410	EQUIPMENT RENTAL - PRIVATE	-	1,000	1,800	854	946
84024421	57100	CONFERENCE & TRAINING	3,700	3,000	3,700	1,756	1,944
84024421	57300	MEMBERSHIPS & SUBSCRIPTIONS	800	800	800	380	420
84024421	58510	REIMBRSABLE JOBS	10,000	5,000	1,000	475	525
84024421	59100	PROPERTY TAXES PAID	-	-	-	-	-
84024421	59101	FEES	8,500	8,500	7,000	3,323	3,677
84024421	59400	OTHER EXPENSES	-	-	-	-	-
84024421	61410	RENT ALLOCATION	-	-	-	-	-
84024421	61422	IT ALLOCATION	-	-	-	-	-
84024421	61425	ALLOCATED UTILITIES	-	-	-	-	-
84024421	61430	CORP YARD ALLOCATION	-	-	-	-	-
84024421	61500	INSURANCE ALLOCATION	-	-	-	-	-
84024421	61700	DISPATCH	-	-	-	-	-
84024421 Total			572,516	521,195	615,277	292,072	323,205
WASTEWATER TREATMENT EXPENSES							
84024425	51110	REGULAR SALARIES & WAGES	519,261	491,653	640,017	303,816	336,201
84024425	51120	NON-REGULAR SALARIES & WAGES	15,000	25,164	-	-	-
84024425	51130	OVERTIME SALARIES & WAGES	23,000	28,047	28,000	13,292	14,708
84024425	51140	STAND-BY SALARIES & WAGES	22,500	19,434	20,000	9,494	10,506
84024425	51210	RETIREMENT (PERS)	156,474	135,461	206,808	98,172	108,636
84024425	51220	INSURANCE	91,073	99,071	140,578	66,732	73,846
84024425	51230	WORKERS COMP	26,237	26,171	37,864	17,974	19,890
84024425	51240	MEDICARE	8,996	8,630	11,325	5,376	5,949
84024425	51250	UNEMPLOYMENT	6,207	6,636	7,812	3,708	4,104
84024425	51260	FICA	930	195	-	-	-
84024425	51280	OVERTIME/CALLOUT MEALS	-	-	-	-	-
84024425	52100	CONTRACTED SERVICES	617,500	400,000	678,500	322,084	356,416
84024425	52180	SECURITY SERVICES	1,200	1,200	1,200	570	630
84024425	54100	SUPPLIES	35,000	30,000	35,000	16,615	18,386
84024425	54102	SMALL TOOLS	2,000	2,000	2,000	949	1,051
84024425	55100	TELEPHONE	4,000	4,000	4,000	1,899	2,101
84024425	55200	PG&E	9,000	8,500	9,000	4,272	4,728
84024425	55210	UTILITIES	300,000	275,000	300,000	142,410	157,590
84024425	56110	CITY GARAGE - PARTS	1,221	1,221	1,257	597	660
84024425	56111	CITY GARAGE - LABOR	8,267	8,267	9,854	4,678	5,176
84024425	56120	EQUIPMENT MAINTENANCE & REPAIR	200,000	150,000	200,000	94,940	105,060
84024425	56130	EXTERNAL SERVICES	3,500	3,500	3,500	1,661	1,839
84024425	56210	FUEL & FLUIDS	8,000	7,500	8,000	3,798	4,202
84024425	56300	BUILDING MAINTENANCE & REPAIR	3,000	2,500	3,000	1,424	1,576
84024425	56504	FACILITY MAINTENANCE & REPAIR	500	400	500	237	263
84024425	57100	CONFERENCE & TRAINING	9,000	8,000	11,000	5,222	5,778
84024425	57300	MEMBERSHIPS & SUBSCRIPTIONS	3,500	3,000	3,500	1,661	1,839
84024425	58201	WATER PURCHASES	1,000	950	1,000	475	525
84024425	58202	WATER TREATMENT PLANT CHEMICAL	190,000	175,000	190,000	90,193	99,807
84024425	59100	PROPERTY TAXES PAID	10,000	11,000	10,500	4,984	5,516
84024425	59101	FEES	20,000	15,000	25,000	11,868	13,133
84024425	61422	IT ALLOCATION	-	-	-	-	-
84024425	70102	STATE LOAN INTEREST *	13,208	13,208	-	-	-
84024425	70202	STATE LOAN PRINCIPAL *	440,295	440,295	-	-	-
84024425 Total			2,749,869	2,401,003	2,589,215	1,229,100	1,360,115
* State Loan paid off in FY 2016							
OTHER USES							
84024421	94700	FINES & PENALTIES	50,000	-	30,000	14,241	15,759
84024425	94700	FINES & PENALTIES	50,000	24,000	50,000	23,735	26,265
Total Other Uses			**100,000**	**24,000**	**80,000**	**37,976**	**42,024**

Wastewater Enterprise Operations
Shared City / Sanitation District Fund 840 and Debt Service Fund 841
Costs Allocation Detail for Fiscal Year 2016/2017

Account Number ORG	OBJ	DESCRIPTION	Budget FY 2016	Estimated Year-End FY 2016	Budget FY 2017	FY 2017 Cost Distribution [1] UVSD 47.47%	City 52.53%
Total Wastewater Treatment Operating Expenses			**4,799,490**	**4,196,236**	**4,904,486**	**2,328,160**	**2,576,326**
		UVSD Allocation of Costs	2,278,798	1,992,373			
		City Allocation of Costs	2,520,692	2,203,863			

Debt Service Allocation Based on Annual ESSU and Capacity Allocations under Amendment # 2 to Participation Agreement

Debt Service - 2006A Bonds

Under the **recital in Amendment #2 to the Participation Agreement** the allocation of costs between Capacity (33.33%) and Rehab/Upgrade (66.67%) was based on the preliminary design estimates by Brown & Caldwell.

Under **section 2.1 of the amendment**, the allocation of Capacity costs is set at 35% to the City and 65% to UVSD which reflected the projected number of new service connections (ESSU) for the City (840) and UVSD (1,560) to 2020. The section further provides for an annual review of the percentage allocation based on the previous 12 months actual connections and updated projections of likely connections over the next 1, 3 and 5 years. Based on this annual review the City and UVSD may adjust the allocation. (The allocation has not been adjusted).

Under **section 2.2 of the amendment**, the allocation of Upgrade/Rehabilitation costs is to be set annually on the ratios of City and UVSD ESSUs as of March 31st of each year for the succeeding fiscal year operations (Section 1 of Participation Agreement). For FY 16-17, the allocation percentage of ESSU on April 1, 2016 was set at 52.53% for the City and 47.47% for the UVSD.

Account Number ORG	OBJ	DESCRIPTION	Budget FY 2016	Year-End 2016	Budget FY 2017	Allocation Based on Financing and Participation Agreements [2] UVSD 53.31%	City 46.69%
84124426	52500	TRUSTEE FEES	8,300	8,300	8,300	4,425	3,875
84124426	70102	BOND INTEREST PAYMENTS	2,928,500	2,928,500	2,851,300	1,520,028	1,331,272
84124426	70202	BOND PRINCIPAL PAYMENTS	1,930,000	1,930,000	2,010,000	1,071,531	938,469
Total Wastewater Debt Service			**4,866,800**	**4,866,800**	**4,869,600**	**2,595,984**	**2,273,616**
		UVSD Allocation of Costs	2,481,581	2,594,978			
		City Allocation of Costs	2,384,732	2,271,822			
Total Wastewater Operations and Debt Service Allocated Expenses			**9,666,290**	**9,063,036**	**9,774,086**	**4,924,143**	**4,849,943**
		UVSD Allocation of Costs	4,760,379	4,587,351			
		City Allocation of Costs	4,905,424	4,475,685			

[1] Current and Historical Operations allocation percentage based on annual ESSU calculation

		UVSD	City
FY 2012	100%	47.50%	52.50%
FY 2013	100%	47.50%	52.50%
FY 2014	100%	47.39%	52.61%
FY 2015	100%	47.40%	52.60%
FY 2016	100%	47.48%	52.52%
ESSU as of April 1, 2016 applied to FY 2017	**12,006.71**	**5,700.07**	**6,306.64**
FY 2017	**100%**	**47.47%**	**52.53%**

Wastewater Enterprise Operations
Shared City / Sanitation District Fund 840 and Debt Service Fund 841
Costs Allocation Detail for Fiscal Year 2016/2017

Account Number ORG	OBJ	DESCRIPTION	Budget FY 2016	Estimated Year-End FY 2016	Budget FY 2017	FY 2017 Cost Distribution [1] UVSD 47.47%	City 52.53%

[2] Below is a summary of the allocation of Debt Service Costs based on the Financing and Participation Agreements and Amendment #2 to the Participation Agreement. The Combined Percentage allocation is to be applied to the annual debt service payments and trustee fees.

2006 A Wastewater Revenue Bonds	Total	Use of Bond Proceeds: Added Capacity	Use of Bond Proceeds: Rehabilitation and Upgrades
	100%	**33.33%**	**66.66%**
Principal	75,060,000	25,020,000	50,040,000
Interest	66,853,856	22,284,619	44,569,237
Total	**141,913,856**	**47,304,619**	**94,609,237**

Capacity Allocation - Based on projected use of added capacity in Participation Agreement	**Total**	**UVSD**	**City**
	100%	**65.00%**	**35.00%**
Principal	25,020,000	16,263,000	8,757,000
Interest	22,284,619	14,485,002	7,799,617
Total	**47,304,619**	**30,748,002**	**16,556,617**

Rehabilitation and Upgrades - Based on annual ESSU Allocation percent	**Total**	**UVSD**	**City**
	100%	**47.47%**	**52.53%**
Principal	50,040,000	23,753,988	26,286,012
Interest	44,569,237	21,157,017	23,412,220
Total	**94,609,237**	**44,911,005**	**49,698,232**

Combined Debt Service Obligation of Capacity and Rehabilitation/Upgrades	**Total**	**UVSD**	**City**
	100%	**53.31%**	**46.69%**
Principal	75,060,000	40,016,988	35,043,012
Interest	66,853,856	35,642,019	31,211,837
Total	**141,913,856**	**75,659,007**	**66,254,849**

Current and Historical Debt Service allocation percentage based Financing and Participation Agreement

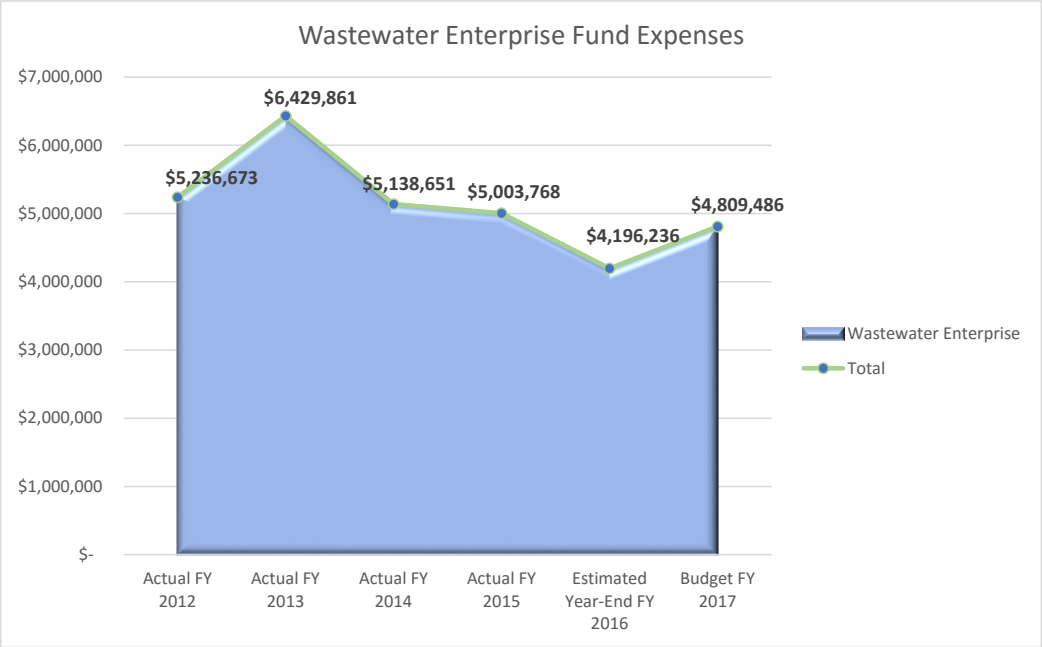
		UVSD	**City**
FY 2012	100%	50.99%	49.00%
FY 2013	100%	50.99%	49.00%
FY 2014	100%	50.99%	49.00%
FY 2015	100%	50.99%	49.00%
FY 2016	100%	53.32%	46.68%
FY 2017	**100%**	**53.31%**	**46.69%**

Wastewater Enterprise Fund Detail for Fiscal Year 2016/2017
For Funds 841, 842, 843 and 844

Account Number ORG	OBJ	DESCRIPTION	Actual FY 2012	Actual FY 2013	ACTUAL FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year-End 2016	Budget FY 2017
WASTEWATER BOND DEBT SERVICE FUND 841									
REVENUES AND OTHER SOURCES									
84100000	46110	INTEREST ON INVESTMENTS	(57,734)	(15,674)	(5,624)	(18,363)		(15,093)	(15,000)
84100000	46113	INTEREST FROM TRUSTEE	-	(4)	(6)	(9)		(7)	(5)
84100000	46116	MISCELLANEOUS INCOME							
		Total Revenues	(57,734)	(15,678)	(5,630)	(18,372)	-	(15,100)	(15,005)
Transfers In From Other Funds									
84100000	91840	Transfer In From City /Dist 840	(1,926,859)	(2,388,016)	(2,381,669)	(2,380,933)	(2,384,732)	(2,271,822)	(2,273,616)
84100000	91940	Transfer In From Sanitation District 940	(2,005,507)	(2,485,486)	(2,478,879)	(2,478,177)	(2,482,068)	(2,594,978)	(2,595,984)
		Total Transfers In From Other Funds	(3,932,366)	(4,873,502)	(4,860,548)	(4,859,110)	(4,866,800)	(4,866,800)	(4,869,600)
		Total Revenues and Other Sources	(3,990,100)	(4,889,180)	(4,866,178)	(4,877,482)	(4,866,800)	(4,881,900)	(4,884,605)
WASTEWATER DEBT SERVICE EXPENSES									
84124426	52500	TRUSTEE FEES	12,236	8,820	1,800	8,470	8,300	8,300	8,300
84124426	70102	BOND INTEREST PAYMENTS	3,215,169	3,150,302	3,014,702	2,975,569	2,928,500	2,928,500	2,851,300
84124426	70202	BOND PRINCIPAL PAYMENTS	1,660,000	1,720,000	1,780,000	1,850,000	1,930,000	1,930,000	2,010,000
84124426 Total			**4,887,405**	**4,879,122**	**4,796,502**	**4,834,039**	**4,866,800**	**4,866,800**	**4,869,600**
Total Net Surplus (Deficit)			**(897,305)**	**10,058**	**69,676**	**43,443**	**-**	**15,100**	**15,005**
WASTEWATER CITY RATE STABILIZATION FUND 842									
REVENUES AND OTHER SOURCES									
84200000	46110	INTEREST ON INVESTMENTS			(26,453)	(13,835)		(18,600)	(16,000)
84200000	46116	MISCELLANEOUS INCOME							
		Total Revenues			(26,453)	(13,835)	-	(18,600)	(16,000)
		Total Revenues and Other Sources			(26,453)	(13,835)	-	(18,600)	(16,000)
WASTEWATER RATE STABILIZATION EXPENSES AND OTHER USES									
84024420	61100	GENERAL GOVERNMENT ALLOCATION			3,977				
84200000 Total					**3,977**	**-**	**-**	**-**	**-**
Total Net Surplus (Deficit)					**22,476**	**13,835**	**-**	**18,600**	**16,000**
WASTEWATER CONNECTION FEE FUND 843									
REVENUES AND OTHER SOURCES									
84300000	46110	INTEREST ON INVESTMENTS			(3,027)	(1,677)		(2,600)	(2,600)
84300000	46116	MISCELLANEOUS INCOME			-	(700)		-	
84300000	44640	CONNECTION FEES			(24,424)	(13,185)		(87,700)	(50,000)
		Total Revenues			(27,451)	(15,562)	-	(90,300)	(52,600)
		Total Revenues and Other Sources			(27,451)	(15,562)	-	(90,300)	(52,600)
WASTEWATER CONNECTION FEE EXPENSES AND OTHER USES									
84024420	61100	GENERAL GOVERNMENT ALLOCATION			450				
84200000 Total					**450**	**-**	**-**	**-**	**-**
Total Net Surplus (Deficit)					**27,001**	**15,562**	**-**	**90,300**	**52,600**
WASTEWATER CAPITAL PROJECTS FUND 844									
REVENUES AND OTHER SOURCES									
84400000	46110	INTEREST ON INVESTMENTS			(21,147)	(9,010)		(10,900)	(5,000)
84400000	46116	MISCELLANEOUS INCOME						(30)	
		Total Revenues			(21,147)	(9,010)	-	(10,930)	(5,000)
Transfers In From Other Funds									
		Transfer In from Fund 220 Equipment Reserve					(200,000)		
		Transfer In from Fund 607 Prop 84 Rd2					(400,000)		
		Transfer In from Fund 607 Prop 84 Drought					(1,690,191)		
		Transfer In from Fund 251 Special Projects Reserve							(15,000)
		Transfer In from Fund 840					(250,000)	(258,243)	(470,000)
		Total Transfers In From Other Funds			-	-	(2,540,191)	(258,243)	(485,000)

Wastewater Enterprise Fund Detail for Fiscal Year 2016/2017
For Funds 841, 842, 843 and 844

Account Number ORG	OBJ		DESCRIPTION	Actual FY 2012	Actual FY 2013	ACTUAL FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year-End 2016	Budget FY 2017
Total Revenues and Other Sources						(21,147)	(9,010)	(2,540,191)	(269,173)	(490,000)
WASTEWATER CAPITAL PROJECT EXPENSES AND OTHER USES										
Capital Improvements and Equipment										
84424422	59405		GAAP EXPENDITURE OFFSET				(411,564)		-	-
84424422	52100		CONTRACTED SERVICES			57,054	1,298			
84424422	52100		CONTRACTED SERVICES				81,106		51,099	
84424422	52100	15051	Asset Management Software System							15,000
84424422	52100	15067	UVSD Litigation					300,000	248,618	200,000
84424422	52100	15068	UVSD Detachment EIR					125,000	4,351	125,000
			Other Related			**57,054**	**(329,161)**	**425,000**	**304,068**	**340,000**
84424422	80230		INFRASTRUCTURE				548		35	
84424422	80230		INFRASTRUCTURE			15,857	54,610		25,558	
84424422	80230	15004	Recycled Water Grant Project Prop 84				359,417			
84424422	80230	15062	Recycled Water Phase 1 & 2					2,090,191		
84424422	80230	15099	N. State Street Sewer						595,120	
84424422	80235	15065	System Maintenance			8,034		64,700	12,026	64,700
84424422	80230	15063	Main replacements – Luce and Observatory					400,000		400,000
84424422	80230	15064	Inflow/infiltration					150,000		150,000
84424422	80230	15066	Emergency/contingency					45,000		45,000
			Infrastructure			**23,891**	**414,574**	**2,749,891**	**632,738**	**659,700**
84400000 Total						**80,945**	**85,414**	**3,174,891**	**936,807**	**999,700**
Transfers Out To Other Funds										
Transfer out to Recycle Water Fund 830									474,000	
Total Transfers Out						-	-	-	**474,000**	-
84400000 Total Capital Improvement Fund Uses						**80,945**	**85,414**	**3,174,891**	**1,410,807**	**999,700**
Total Net Surplus (Deficit)						**(59,798)**	**(76,404)**	**(634,700)**	**(1,141,634)**	**(509,700)**


Wastewater Enterprise Fund Expenses
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
$5,236,673
$6,429,861
$5,138,651
$5,003,768
$4,196,236
$4,809,486
Actual FY 2012
Actual FY 2013
Actual FY 2014
Actual FY 2015
Estimated Year-End FY 2016
Budget FY 2017
Wastewater Enterprise
Total

BUDGET DETAIL
WASTEWATER ADMINISTRATION
FISCAL YEAR 2016-17

ACCOUNT NO. 84024420

			DEPARTMENT REQUEST
51110	**Salaries, Regular**		**$ 186,456**
	Director of Public Works/City Engineer (0.10 Engineering, 0.05 Corp Yard, 0.10 Streets, 0.25 Landfill, 0.17 Water Admin., 0.05 Garage, 0.05 Storm Water, 0.05 Recycled Water)	0.18	
	Director of Water & Sewer Utilities (0.40 Water Admin., .020 Recycled Water)	0.40	
	Deputy Public Works Director (0.10 Engineering, 0.05 Corp Yard, 0.08 Streets, 0.35 Landfill, 0.05 Garage, 0.15 Water Admin., 0.07 Storm Water)	0.15	
	Senior Civil Engineer (0.10 Engineering, 0.10 Landfill, 0.35 Water Admin., 0.10 Storm Water)	0.35	
RECLASS	Public Works Management Analyst (0.05 Engineering, 0.20 Landfill, 0.25 Water Admin., 0.05 Garage, 0.20 Recycled Water)	0.25	
NEW	Engineering Analyst (0.10 Engineering, 0.20 Landfill, 0.20 Water Admin., 0.10 Recycled Water, 0.20 Electric Admin.)	0.20	
	Administrative Secretary/Human Resources Assistant (0.45 Human Resources, 0.15 Landfill, 0.15 Water Admin., 0.10 Garage)	0.15	
	Development Permit Coordinator (0.20 Engineering, 0.30 Building Inspection, 0.05 Planning, 0.15 Water Admin., 0.15 Electric Admin.)	0.15	
	Total FTE	1.83	
51130	**Salaries, Overtime**		**$ 1,500**
	Employee Benefits		**$ 95,299**
51210	Retirement (PERS)	$ 58,136	
51220	Group Insurance	$ 21,684	
51230	Workers Compensations Insurance	$ 9,975	
51240	Medicare	$ 2,978	
51250	Unemployment Insurance	$ 2,065	
51290	Cell Phone Stipend	$ 461	
52100	**Contract Services**		**$ 95,000**
	Engineering Consultant Services.	$75,000	
	Russian River Watershed Association.	$20,000	
52113	**Planning Studies**		**$ 275,000**
	Sewer system management plan updates.	$25,000	
	Sewer master plan.	$100,000	
	Current and future ESSU capacity study.	$150,000	
54100	**Supplies**		**$ 6,000**
	Miscellaneous Office and Computer Supplies, Safety and Training Materials, Public Educational Brochures (Grease Disposal).		
54101	**Postage**		**$ 500**
	Miscellaneous Department Mailings, Postage Allocation.		
55100	**Telephone**		**$ 600**
	Land line and Fax.		
56120	**Equipment Maintenance and Repair**		**$ 300**
	Maintenance and Repairs for Copy/Fax Machine, Printers, Plotter, GPS Equipment.		
56210	**Fuel & Fluids**		**$ 300**
	Fuel and Fluids for Vehicles		
57100	**Conference and Training**		**$ 6,000**
	Water Environment Federation and California Water Environment Association Conferences, Safety Training, Water Reuse Conference.		

57300	**Memberships and Subscriptions**		**$ 8,000**
	Underground Service Alert Fee, Notary Fee, XC2 Fog Program Maintenance, Water Reuse Association.		
59101	**Fees**		**$ 300**
	Document Recording Fees and other miscellaneous fees.		
59400	**Other Expenses**		**$ 20,000**
	Bad Debt		
61200	**Purchasing Allocation**		**$ 26,043**
	Charge for Purchasing functions.		
61300	**Billing and Collection Allocation**		**$ 320,669**
	Charge for Billing and Collection functions.		
61420	**Building Maintenance Allocation**		**$ 3,708**
	Share of maintenance for Civic Center facility.		
61422	**IT Allocation**		**$ 63,139**
	Share of Information Technology services.		
61425	**Utilities Allocation**		**$ 653**
	Share of Civic Center Utilities.		
61430	**Corporation Yard Allocation**		**$ 12,217**
61500	**Insurance Allocation**		**$ 243,125**
	Share of the Citywide costs of liability and property insurance.		
61700	**Dispatch**		**$ 14,597**
	Share of Dispatch services.		
62100	**Administrative Services Allocation**		**$ 240,588**
	Annual allocation for general government services.		
	City Council	$ 10,586	
	City Clerk	$ 19,639	
	City Manager	$ 35,893	
	Administrative Support	$ 6,824	
	Miscellaneous General Government	$ 10,589	
	Accounting	$ 60,053	
	City Attorney	$ 12,788	
	Treasurer	$ 43,972	
	Human Resources/Risk Management	$ 40,244	
DEPARTMENT TOTAL 84024420			**$ 1,619,994**

BUDGET DETAIL
OPERATIONS & MAINTENANCE
FISCAL YEAR 2016-17

ACCOUNT NO. 84024421

			DEPARTMENT REQUEST
51110	**Salaries, Regular**		**$ 239,915**
	Water, Sewer & Streets Supervisor (0.25 Landfill, 0.25 Water, 0.15 Streets, 0.10 Storm Water)	0.25	
	Water & Sewer Lead Worker (0.48 Water)	0.52	
	Water & Sewer Attendant II (4) (2.20 Water)	1.80	
	Water & Sewer Attendant I (3) (1.65 Water)	1.35	
	Water & Sewer Service Attendant (0.80 Water)	0.20	
	Senior Water Treatment Plant Operator Mechanic (0.99 Water)	0.01	
	Water Treatment Plant Operator Mechanic (3) (2.97 Water)	0.03	
	Total FTE	4.16	
51120	**Non-Regular Salaries**		**$ 6,750**
	Seasonal Water & Sewer Attendant (1,000 hour) (0.26 Water)	0.22	
	Total FTE	0.22	
51130	**Salaries, Overtime**		**$ 9,500**
51140	**Stand-by Salaries & Wages**		**$ 10,000**
	Employee Benefits		**$ 152,174**
51210	Retirement (PERS)	$ 70,917	
51220	Group Insurance	$ 57,386	
51230	Workers Compensation Insurance	$ 14,755	
51240	Medicare	$ 4,399	
51250	Unemployment Insurance	$ 3,062	
51260	FICA	$ 419	
51290	Cell Phone Stipend	$ 1,236	
52100	**Contract Services**		**$ 20,000**
	Emergency Sewer System Repairs.		
52180	**Security Services**		**$ 350**
	Burglar Alarm Fees		
54100	**Supplies**		**$ 80,000**
	Repair Materials (gravel, pipe, blacktop, etc.), Safety Supplies, Office and Computer Supplies.		
54101	**Postage**		**$ 100**
54102	**Small Tools**		**$ 7,500**
	Miscellaneous Maintenance Tools, Televideo Inspection Tools, and Sewer Cleaning Tools.		
55100	**Telephone**		**$ 2,400**
	Land line and Fax.		
55210	**Utilities**		**$ 1,900**
	Electricity for three lift stations.		
56110	**City Garage Parts**		**$ 5,611**
	Annual allocation for City Garage parts for vehicles and equipment.		
56111	**City Garage Labor**		**$ 26,777**
	Annual allocation for City Garage labor for vehicles and equipment.		
56120	**Equipment Maintenance and Repair**		**$ 10,000**
	Lift Station Parts/Service, Camera Truck Repairs.		
56130	**External Services**		**$ 10,000**
	Outside Labor and Parts.		

56210	**Fuels and Fluids**	**$**	**18,000**
	Fuel and Fluids for Vehicles.		
56410	**Equipment Rental - Private**	**$**	**1,800**
57100	**Conference and Training**	**$**	**3,700**
	Pumper and Cleaner Environmental Expo, Required Safety Training, WEFTEC Conference, CWEA Certifications.		
57300	**Memberships and Subscriptions**	**$**	**800**
	CWEA Memberships.		
58510	**Reimbursable Jobs**	**$**	**1,000**
59101	**Fees**	**$**	**7,000**
	SWRCB Sewer System Fee and DOT Testing and Physicals.		
94700	**Fines & Penalties**	**$**	**30,000**
DEPARTMENT TOTAL 84024421		**$**	**645,277**

BUDGET DETAIL
WASTEWATER TREATMENT
FISCAL YEAR 2016-17

ACCOUNT NO. 84024425

				DEPARTMENT REQUEST
51110	**Salaries, Regular**			**$ 640,017**
	Wastewater Treatment Plant Supervisor		1.00	
NEW	Lead Wastewater Treatment Plant Operator		1.00	
	Senior Wastewater Treatment Plant Operator Mechanic		1.00	
	Senior Wastewater Treatment Plant Operator (2)		2.00	
	Wastewater Treatment Plant Operator (3)		3.00	
	Environment Laboratory Technician III (0.03 Water)		0.97	
NEW	Environment Laboratory Technician I (0.03 Water)		0.97	
		Total FTE	9.94	
51130	**Salaries, Overtime**			**$ 28,000**
51140	**Salaries Stand-by**			**$ 20,000**
	Employee Benefits			**$ 404,387**
51210	Retirement (PERS)	$	206,808	
51220	Group Insurance	$	140,578	
51230	Workers Compensation Insurance	$	37,864	
51240	Medicare	$	11,325	
51250	Unemployment Insurance	$	7,812	
51260	FICA	$	-	
52100	**Contract Services**			**$ 398,500**
	Miscellaneous Contractual Services (crane service, fence repairs, fiber optic cable repair, etc.)	$	15,000	
	Laboratory Testing Services Including Bio-Solids Testing	$	65,000	
	Perc Pond Levee Maintenance Repair	$	20,000	
	Scarify Percolation Ponds	$	20,000	
	Biosolids Disposal	$	90,000	
	Pest Control Services	$	5,500	
	SCADA System Annual Maintenance System Contract	$	20,000	
	Janitorial Services	$	8,000	
	Storage Analysis	$	100,000	
	Barscreen Installation	$	55,000	
52114	**Compliance Studies**			**$ 185,000**
	Study to Identify Potential Sources of Priority Pollutants (NPDES Permit requirement)	$	15,000	
	2016 NPDES required studies	$	70,000	
	2016 NPDES engineering services - permit renewal	$	100,000	
52180	**Security Services**			**$ 1,200**
	Burglar Alarm Services.			
54100	**Supplies**			**$ 35,000**
	Laboratory Testing Supplies, Training Materials, Safety Supplies, Miscellaneous Office and Computer Supplies.			
54102	**Small Tools**			**$ 2,000**
	Replacement of Shop Tools.			
55100	**Telephone**			**$ 4,000**

Telephone Charges.

55200	**PG&E (Natural Gas)**	**$**	**9,000**
	Boiler Fuel for Digester Heater.		
55210	**Utilities**	**$**	**300,000**
	Electricity Costs for Waste Water Treatment Plant.		
56110	**City Garage Parts**	**$**	**1,257**
	Annual allocation for City Garage parts for vehicles and equipment.		
56111	**City Garage Labor**	**$**	**9,854**
	Annual allocation for City Garage labor for vehicles and equipment.		
56120	**Equipment Maintenance and Repair**	**$**	**200,000**
	General Maintenance and Repair Parts, Pump/Motor Parts, Plumbing and Electrical Supplies, Lab Testing Equipment and Repair.		
56130	**External Services**		**3,500**
	Outside Vendor Labor and Parts.		
56210	**Fuel and Fluids**	**$**	**8,000**
	Fuel for Emergency Generator and Vehicles.		
56300	**Building Maintenance**	**$**	**3,000**
	Maintenance of Buildings at Waste Water Treatment Plant.		
56504	**Facility Maintenance and Repair**	**$**	**500**
	General Maintenance, sheds, gravel.		
57100	**Conference and Training**	**$**	**11,000**
	Safety Training, Electrical System Operator Training, Valve Operation Training, Programmable Logic Control (PLC) Training, California Water Environment Association (CWEA) and Water Environment Federation (WEF) Conferences.		
57300	**Memberships and Subscriptions**	**$**	**3,500**
	California Water Environment Association (CWEA) dues.		
58201	**Water Purchases**	**$**	**1,000**
	Water from Willow County Water District.		
58202	**Water Treatment Plant Chemicals**	**$**	**190,000**
	Chemicals Used in Wastewater Treatment Process.		
59100	**Property Taxes paid**	**$**	**10,500**
	Property Taxes for North Pond and 3495 Taylor Drive.		
59101	**Fees**	**$**	**25,000**
	Annual State Environmental Laboratory Accreditation Fee, Annual State Storm Water Pollution Prevention Plan (SWPPP), Mendocino County HazMat Permit Fee, Mendocino County Air Quality Permit, SWRCB Discharge Fee.		
70102	**Bond Interest Payments**	**$**	**-**
70202	**Bond Principal Payments**	**$**	**-**
94700	**Fines & Penalties**	**$**	**50,000**
95841	**Transfer to Sewer Bond Debt**	**$**	**-**

DEPARTMENT TOTAL 84024425	**$ 2,544,215**

City of Ukiah

RECYCLED WATER FUND BUDGET
Fiscal Year 2016-17

83024430 **Recycled Water**

BRIEF DEPARTMENT AND/OR DIVISION OVERVIEW:

The Recycled Water Utility is a new operation as a result of the need to discharge effluent from the Wastewater Treatment Plant to a location other than the Russian River. This need is driven by the increased regulations that are in place when discharging treated effluent to a surface water body. There are still a number of decisions that need to be made for the successful operation of this utility.

MAJOR ACCOMPLISHMENTS OF FY 2015-16:

- Received nearly $10M in grant funding for the construction of Phase 1 through 3 of the Recycled Water System.
- Accelerated design for Phases 1 through 3.

PERFOMANCE GOALS AND OBJECTIVES FOR FY 2016-17:

- Complete construction of a portion, or complete Phases 1 through 3 during Fiscal Year 2016/2017.

SIGNIFICANT CHANGES:

- New Utility.

Recycled Water Enterprise Summary

	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year- End FY 2016	Budget FY 2017	Difference From Estimated Year-End	%
Revenue and Other Sources:									
INTEREST ON INVESTMENTS	-	-	-	-	-	-	-		
MISCELLANEOUS INCOME	-	-	-	-	-	-	-		
Total Revenues	-	-	-	-	-	-	-	-	0%
Transfers In From Other Funds									
Transfer In from Wastewater Operations Fund 840	-	-	-	-	-	-	86,000		
Transfer In from Wastewater Capital Fund 844	-	-	-	-	-	474,000	-		
Transfer In from Fund 607 Prop 84 Rd2	-	-	-	-	-	-	400,000		
Transfer In from Fund 607 Prop 84 Drought	-	-	-	-	-	-	1,690,191		
Total Transfers In From Other Funds	-	-	-	-	-	474,000	2,176,191	1,702,191	359%
Other Sources	-	-	-	-	-	-			
State Revolving Loan Fund (CWSRF) Proceeds	-	-	-	-	-	-	25,564,000		
State WRFP Construction Grant	-	-	-	-	-	-	9,996,000		
Total Other Sources	-	-	-	-	-	-	35,560,000	35,560,000	0%
Total Revenues and Other Sources	**-**	**-**	**-**	**-**	**-**	**474,000**	**37,736,191**		
Expenses and Other Uses:									
Recycled Water:									
Recycled Water	-	-	-	-	-	-	85,084		
Total Recycled Water Operating Expenses	-	-	-	-	-	-	85,084	85,084	100%
Recycled Capital									
Recycled Water Grant	-	-	-	-	-	474,000	-		
Recycled Water System Phases 1 & 2	-	-	-	-	-	-	37,650,191		
	-	-	-	-	-	474,000	37,650,191	37,176,191	7843%
Total Recycled Water Fund Expenses	**-**	**-**	**-**	**-**	**-**	**474,000**	**37,735,275**	**$ 37,261,275**	**100%**
Total Net Surplus (Deficit)	**-**	**-**	**-**	**-**	**-**	-	**916**		
Beginning Net Position						-	-		
Adjustments						-	-		
Ending Net Position						-	**916**		
Allocation of Net Position									
Investment in Capital Assets (non-cash)						-	-		
Deferred Noncurrent Liabilities						-	-		
Unassigned						-	-		
Working Capital						-	916		
Total Net Position						-	**916**		

Recycled Water Enterprise Fund Detail for Fiscal Year 2016/2017

ORG	OBJ	DESCRIPTION	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Year-End FY 2016	Budget FY 2017
REVENUES AND OTHER SOURCES									
83000000		INTEREST ON INVESTMENTS	-	-	-	-	-	-	-
83000000		MISCELLANEOUS INCOME	-	-	-	-	-	-	-
		Total Revenues	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Transfers In From Other Funds									
		Transfer In from Wastewater Operations Fund 840	-	-	-	-	-	-	(86,000)
		Transfer In from Wastewater Capital Fund 844	-	-	-	-	-	(474,000)	-
		Transfer In from Fund 607 Prop 84 Rd2	-	-	-	-	-	-	(400,000)
		Transfer In from Fund 607 Prop 84 Drought	-	-	-	-	-	-	(1,690,191)
		Total Transfers In From Other Funds	**-**	**-**	**-**	**-**	**-**	**(474,000)**	**(2,176,191)**
Other Sources									
		State Revolving Loan Fund (CWSRF) Proceeds	-	-	-	-	-	-	(25,564,000)
		State WRFP Construction Grant	-	-	-	-	-	-	(9,996,000)
		Total Other Sources	**-**	**-**	**-**	**-**	**-**	**-**	**(35,560,000)**
		Total Revenues and Other Sources			-	-	-	**(474,000)**	**(37,736,191)**
RECYCLED WATER OPERATING EXPENSES									
83024430	51110	REGULAR SALARIES & WAGES	-	-	-	-	-	-	54,059
83024430	51210	RETIREMENT (PERS)	-	-	-	-	-	-	16,906
83024430	51220	INSURANCE	-	-	-	-	-	-	7,526
83024430	51230	WORKERS COMP	-	-	-	-	-	-	2,995
83024430	51240	MEDICARE	-	-	-	-	-	-	896
83024430	51250	UNEMPLOYMENT	-	-	-	-	-	-	623
83024430	51290	CELL PHONE STIPEND	-	-	-	-	-	-	79
83024430	54100	SUPPLIES	-	-	-	-	-	-	2,000
83024430 Total Operating Expenses			-	-	-	-	-	-	85,084
RECYCLED WATER CAPITAL									
83024430	15004	Recycled Water Grant	-	-	-	-	-	474,000	-
83024430	15062	Recycled Water System Phases 1 & 2	-	-	-	-	-	-	37,650,191
830 Total Capital			-	-	-	-	-	474,000	37,650,191
Total Recycled Water Expenses and Other Uses			-	-	-	-	-	474,000	37,735,275
Total Net Surplus (Deficit)			-	-	-	-	-	-	916

BUDGET DETAIL
RECYCLED WATER
FISCAL YEAR 2016-17

ACCOUNT NO. 83024430			**DEPARTMENT REQUEST**
51110	**Salaries, Regular**		**$ 54,059**
	Employee Benefits		**$ 29,025**
51210	Retirement (PERS)	$ 16,906	
51220	Insurance	$ 7,526	
51230	Workers Compensation Insurance	$ 2,995	
51240	Medicare	$ 896	
51250	Unemployment Insurance	$ 623	
51290	Cell Phone Stipend	$ 79	
54100	**Supplies**		**$ 2,000**
	Operational supplies.		
DEPARTMENT TOTAL 83024430			**$ 85,084**

Capital Improvement Program
Expenditure Plan - Current
Fiscal Year 2016-17

	Project Name	Funding Source					Total Programmed Expenditure
	STREETS AND RIGHTS-OF-WAY	General	Electric	Water	Wastewater	Other	
	Special Project Reserve Fund 251						
2	Smith Street Sidewalk - curb, gutter, pavement	$ -	$ -	$ -	$ -	$ 21,951	$ 21,951
2	Street reconstruction (Luce, Washington, Observatory)*	-	-	-	-	661,019	661,019
	Congestion Relief Fund 510						-
2	Slurry Seal Various Steets	-	-	-	-	200,000	200,000
2	Overlay Streets	-	-	-	-	200,000	200,000
2	Smith Street Sidewalk, Curb, Gutter, Pavement	-	-	-	-	250,000	250,000
	STIP Augmentation Fund 507						
1	Gobbi/Waugh Traffic Signal	-	-	-	-	112,000	112,000
	SB 325 Reimbursment Fund 508						
2	City Speed Zone Reports	-	-	-	-	40,000	40,000
	State STP Fund 509						
2	N. State St. & Empire Dr/Ford Rd. Signal Coordination	-	-	-	-	25,000	25,000
	Total	$ -	$ -	$ -	$ -	$ 1,509,970	$ 1,509,970
	INFRASTRUCTURE						
	Parks and Related Facitlities Fund 301						
2	Anton Stadium infrastructure	$ -	$ -	$ -	$ -	$ 18,000	$ 18,000
	Building Maintenance 208						
2	Civic Center Facility Improvements	-	-	-	-	120,000	120,000
	Museum Prop 84 & Habiat Conservation Grants 310						
2	Museum	-	-	-	-	1,509,011	1,509,011
	State STP Fund 509						
2	N. State St. & Empire Dr/Ford Rd. Signal Coordination	-	-	-	-	32,380	32,380
	Airport FAA Grants 777						
2	Runway 15-33 Pavement Rehab & Taxiway Alignment	-	-	-	-	190,000	190,000
2	Concrete slab for fuel tank project	-	-	-	-	11,340	11,340
2	Pavement Management & PCN	-	-	-	-	34,700	34,700
	Electric 801						
1	Automated Meter Reading Upgrade - AMI (Electric System)	-	1,900,000	-	-	-	1,900,000
2	Distribtuon - transformer replacements	-	50,000	-	-	-	50,000
2	Utility poll testing and replacement	-	50,000	-	-	-	50,000
2	Conductor upgrades	-	20,000	-	-	-	20,000
2	Design Build 1350 Hastings Rd, consulting services	-	120,000	-	-	-	120,000
2	System loading and fault monitoring	-	50,000	-	-	-	50,000
2	Communication upgade	-	25,000	-	-	-	25,000
1	Facility Improvements (Electric Utility Service Center)	-	800,000	-	-	-	800,000
1	Community Solar (renewable resource development)	-	750,000	-	-	-	750,000
	Water 822						
2	Well #4	-	-	1,397,900	-	-	1,397,900
2	Well #9	-	-	1,635,800	-	-	1,635,800
1	Pipeline Improvements	-	-	1,150,000	-	-	1,150,000
1	Replace PZ2s Reservoir	-	-	1,000,000	-	-	1,000,000
2	Millview/Ukiah Intertie	-	-	125,000	-	-	125,000
2	Willow/Ukiah Intertie	-	-	125,000	-	-	125,000
2	Connect Chlorine at WTP (switch to liquid chlorine)	-	-	200,000	-	-	200,000
1	Water Meter Replacement	-	-	1,040,000	-	-	1,040,000
2	Well #3 Roof	-	-	15,000	-	-	15,000
	Wastewater 840	-	-	-	-	-	-
	Replace AWWT Feed Pump Motors	-	-	-	90,000	-	90,000
	Chlorine Mixer	-	-	-	40,000	-	40,000
	Manhole Replacement	-	-	-	15,000	-	15,000
	Online Ammonia & Nitrate Analyzer	-	-	-	50,000	-	50,000
	Vac-Trailer	-	-	-	70,000	-	70,000
	Replace 2006 Prius	-	-	-	30,000	-	30,000
	Replace 3/4 Ton Dodge	-	-	-	45,000	-	45,000
	Replace Ford Ranger	-	-	-	10,000	-	10,000
	Recycled Water 830	-	-	-	-	-	-
	Recycled Water System Phases 1 & 2	-	-	-	-	37,650,191	37,650,191
	Total	$ -	$ 3,765,000	$ 6,688,700	$ 350,000	$ 39,565,622	$ 50,369,322
	EQUIPMENT/OTHER						
	Equipment Reserve Fund 220						
2	Police patrol vehicles	$ -	$ -	$ -	$ -	$ 120,000	$ 120,000
2	Police portable radios	-	-	-	-	60,000	60,000
2	Replace SCBA	-	-	-	-	15,000	15,000
2	Replace defibrillator	-	-	-	-	25,000	25,000
1	New Type I fire engine	-	-	-	-	325,000	325,000
	Asset Forfeiture Fund 638						
2	Body cameras	-	-	-	-	21,684	21,684
	Airport FAA Grants 777						
2	Fuel Tank, Upgrades and Self service tank	-	-	-	-	172,200	172,200
	Electric 801						
1	Equipment Replacements (trucks, equipment etc.)	-	495,000	-	-	-	495,000
2	Control System Upgrades (Hydro & Substation)	-	75,000	-	-	-	75,000
2	Tainter Valve and Penstock Repair (Hydro)	-	225,000	-	-	-	225,000
2	T1/T2 Bushing & Gasket Replacement (Orchard Substation)	-	250,000	-	-	-	250,000
2	Primary & Secondary Conductor Repair/Replacement	-	50,000	-	-	-	50,000
2	Undergrounding Phase 3 & 4: Overhead to Underground	-	20,000	-	-	-	20,000
	Water 820						
2	Truck Replacement (Ford Ranger, shared with wastewater)	-	-	10,000	-	-	10,000
1	Service Truck	-	-	45,000	-	-	45,000
1	Portion of Service Truck (50% Wastewater Fund)	-	-	30,000	-	-	30,000
1	Vactor Replacement (50% Wastewater Fund)	-	-	200,000	-	-	200,000
2	Asset Management Software (GIS system)	-	-	15,000	-	-	15,000
2	Genie Lift (personnel lift for cleaning/maintenance at water plant)	-	-	12,000	-	-	12,000
	Garage 203						
1	Truck Replacement	-	-	-	-	114,000	114,000

	Information Technology 209							
2	Council Chambers Electronic Renovation	-	-	-	-	75,000		75,000
2	Access Point Wi-Fi and Switches	-	-	-	-	30,000		30,000
2	Cardlock System Phase II	-	-	-	-	85,000		85,000
2	Veeam Backup and Replication, disaster recovery software	-	-	-	-	18,300		18,300
2	Host Cluster Server VM-Host	-	-	-	-	10,000		10,000
2	Point Multipoint Communications	-	-	-	-	50,000		50,000
	Total	$ -	$ 1,115,000	$ 312,000	$ -	$ 1,121,184	$	2,548,184
	Total capital	$ -	$ 4,880,000	$ 7,000,700	$ 350,000	$ 42,196,776	$	54,427,476

1. Council review and approval required before initiation.
2. Regular approval procurement process applies.
*Specific engineer's estimates on each project not yet available.

RESOLUTION NO. 2017-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING THE CITY OF UKIAH OPERATING AND CAPITAL BUDGET TO INCLUDE WASTEWATER AND RECYCLED WATER FUNDS IN THE FISCAL YEAR 2016-2017

WHEREAS, the Ukiah Municipal Code requires the City Manager to prepare and submit an annual budget to the City Council for its approval; and

WHEREAS, it is good management practice to have comprehensive operating and capital improvement budgets to implement the various policies, programs and projects of the City Council, and the City Council has established a policy to review, adopt, and provide multiple updates to Fiscal Year ("FY") Budgets; and

WHEREAS, on September 7, 2016, the City Council adopted revenue, expenditure and capital budgets for the General Fund, internal service funds, enterprise funds and several special revenue funds; and

WHEREAS, the Wastewater enterprise funds were reviewed and considered but not adopted due to the need to consider them jointly with the Ukiah Valley Sanitation District; and

WHEREAS, the Recycled Water fund was reviewed and considered but not adopted due to its interdependent relationship with the Wastewater enterprise funds; and

WHEREAS, at a special joint meeting on the 21st day of June, 2016, the Ukiah Valley Sanitation District ("DISTRICT") Board of Directors and the Ukiah City Council reviewed the budget process and schedule and determined additional time beyond July 1, 2016, was needed to develop and approve the FY 2016-2017 Wastewater System Budget; and

WHEREAS, the DISTRICT Board of Directors and the Ukiah City Council each passed continuing budget resolutions to allow for the ordinary operation and maintenance and emergency response to be provided by the City of Ukiah for the Wastewater Treatment Plant ("WWTP") and collection system in accordance with the FY 2015-16 Wastewater System Budget approved by the Ukiah City Council; and

WHEREAS, at a special joint meeting on the 15th day of August, 2016, the DISTRICT Board of Directors and the Ukiah City Council reviewed the FY 2016-2017 Wastewater System Budget process and schedule; and

WHEREAS, after review and discussion of the current process and progress, the Board of Directors and the Ukiah City Council agreed the budget review process could not be completed by August 15, 2016, because additional time was needed for the review of the proposed budget and presentation; and

WHEREAS, the DISTRICT Board submitted for the August 15, 2016 joint meeting of the City Council and DISTRICT Board a resolution setting forth Board's views and factual assertions concerning Amendment No. 1 to the Participation Agreement between the CITY and DISTRICT and the process that has occurred in the past and which has occurred in connection with approval of the Sewer System budget for the 2016-17 fiscal year; and

WHEREAS, the City Council doesn't agree with many of those views and factual assertions; and

WHEREAS, the City Council agreed to provide the DISTRICT with more time to review the budget proposed by the City; and

WHEREAS, City of Ukiah staff has responded to all questions raised by the DISTRICT and requested a joint meeting with the DISTRICT to allow the budget to be adopted; and

WHEREAS, the DISTRICT has not responded to the request for a joint meeting and the DISTRICT has indicated staffing limitations are affecting its ability to consider finalization of the budget and have not indicated when its Board will be prepared to participate in a joint meeting with the City Council to approve the budget; and

WHEREAS, at its meeting of December 7, 2016, the City Council determined that continuing to operate under a continuing budget resolution impeded its ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD and voted to move the budget process forward independently, if necessary, with complete consideration and adoption at its regularly scheduled meeting on January 18, 2017; and

WHEREAS, the proposed budget for the 2016-2017 fiscal year does not include an expense category not included in an approved budget prior to the 1997/98 fiscal year or a capital expenditure in excess of $100,000 other than for repair or replacement of existing equipment; and

WHEREAS, the operation and maintenance expenses required to provide sewer service to the City and UVSD ratepayers exceeds the operation and maintenance expenses budgeted in fiscal year 2015-16.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ukiah does hereby amend the adopted operating and capital budgets for the general fund and other funds for Fiscal Year 2016-17, previously approved by Resolution No. 2016-52, to include the wastewater enterprise funds and recycled water fund budgets.

NOW THEREFORE BE IT FURTHER RESOLVED that,

1. The City of Ukiah will provide for the operation and maintenance of, and emergency response for, the WWTP and collection system.

2. Funds are appropriated at the Fund level for total expenditures, transfers, and other uses as summarized in Attachment A, attached hereto.

3. Transfers between funds are authorized and reserve amounts are established as summarized in Attachment A, attached hereto.

4. The FY 2016-17 Operations and Capital Budget provides detail to the sources and uses of the authorized appropriations by fund and the final adopted document is incorporated herein by reference.

5. The City Manager is authorized to approve budget changes between accounts within each Department within the same fund and that any budget appropriation changes between Funds require City Council approval.

6. The encumbrances outstanding at year-end are reported as committed and, with any unreserved and undesignated funds remaining on June 30, 2016, are hereby designated as reserved in Fund Balance or Net Position and available for appropriation in FY 2016-17 or future Fiscal Years.

PASSED AND ADOPTED this 18th day of January 2017, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jim O. Brown, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

City of Ukiah
FY 16-17
Budget Summary by Fund

		Fiscal Year 16-17 Budget						
		Estimated Revenues & Other Sources	Appropriations			Total Appropriations	Operating Transfers	
			Operations & Other Uses	Capital Improvements & Equipment	Debt Payments		In	Out
General Funds								
100	General Fund	$ 14,329,169	$ 6,432,454	$ -	$ -	$ 6,432,454	$ 547,625	$ 8,567,433
105	General Fund - Public Safety	2,740,300	10,836,285	-	-	10,836,285	8,220,985	-
110	General Fund Strategic Reserve	-	-	-	-	-	-	-
	Total General Funds	**$ 17,069,469**	**$ 17,268,739**	**$ -**	**$ -**	**$ 17,268,739**	**$ 8,768,610**	**$ 8,567,433**
Special Revenue Funds								
220	Equipment Reserve	$ 5,000	$ -	$ 545,000	$ -	$ 545,000	$ -	$ 347,330
250	Special Revenue Reserve	-	-	-	-	-	54,850	-
251	Special Projects Reserve	10,000	-	682,970	-	682,970	-	156,850
Various	Parks & Rec Facilities Related Funds [7]	-	-	18,000	-	18,000	-	-
310	Museum Grant	1,512,385	-	1,509,011	-	1,509,011	-	-
311	Alex Rorabaugh Recreation Center	96,100	110,562	-	-	110,562	-	-
249	RDA Low Moderate Income Housing Bonds	3,600	-	-	-	-	-	-
313	Low Moderate Income Housing	12,250	-	-	-	-	-	-
Various	Gas Tax Funds [4]	358,561	-	682,380	-	682,380	-	297,625
505	Signalization Fund	2,500	-	-	-	-	-	-
Various	Streets Related Funds [3]	152,000	-	177,000	-	177,000	-	-
Various	Comm Dev & Aff Housing Grants [2]	900	-	-	-	-	-	-
607	Prop 84 Grant - Water	125,000	-	-	-	-	-	125,000
Various	Asset Seizure & Forfeiture Funds [5]	60,700	20,000	21,684	-	41,684	-	-
Various	Police Related Funds [6]	225,000	-	-	-	-	-	125,000
905	FEMA Shelter Program		-	-	-	-	-	-
691	Museum	105,500	437,926	-	-	437,926	360,564	-
695	Transfer Station	150,000	10,000	-	-	10,000	177,000	317,000
750	Visit Ukiah	-	157,426	-	-	157,426	110,884	-
	Total Special Revenue Funds	**$ 2,819,496**	**$ 735,914**	**$ 3,636,045**	**$ -**	**$ 4,371,959**	**$ 703,298**	**$ 1,368,805**
Enterprise Funds [1]								
640	**Parking Enforcement**	**$ 155,100**	**$ 145,639**	**$ -**	**$ 715**	**$ 146,354**	**$ -**	**-**
700	Sanitary Disposal Site Operating	279,800	674,874	-	-	674,874	317,000	-
702	Landfill Closure	75,000	2,873,100	-	-	2,873,100	-	-
704	Landfill Post Closure	-	-	-	-	-	-	-
	Total Landfill [1.1]	**354,800**	**3,547,974**	**-**	**-**	**3,547,974**	**317,000**	**-**
720	**Golf**	**81,700**	**48,129**	-	-	48,129	-	-
730	**Conference Center**	**366,569**	**364,740**	-	-	364,740	-	-
777	Airport Operations	929,000	903,307	11,340	-	914,647	-	134,115
778	FAA Grant	262,625	-	396,900	-	396,900	134,115	-
	Total Airport	**1,191,625**	**903,307**	**408,240**	**-**	**1,311,547**	**134,115**	**134,115**
800	Electric Administration	16,033,192	15,548,447	-	-	15,548,447	-	3,669,722
801	Capital Reserve	-	-	4,880,000	-	4,880,000	3,569,172	-
802	Rate Stabilization	-	-	-	-	-	-	-
803	Lake Mendocino Debt	3,500	-	-	2,068,338	2,068,338	67,000	-
805	Street Lighting	196,000	409,271	-	-	409,271	33,550	-
806	Public Benefit	442,900	428,620	-	-	428,620	-	-
	Total Electric	**16,675,592**	**16,386,338**	**4,880,000**	**2,068,338**	**23,334,676**	**3,669,722**	**3,669,722**
820	Water	5,998,136	3,028,246	312,000	-	3,340,246	-	6,610,278
821	Water Capital Reserve	-	-	-	-	-	-	887,508
822	Water - Distribution Capital	68,232	-	6,688,700	927,318	7,616,018	7,472,786	-
	Total Water	**6,066,368**	**3,028,246**	**7,000,700**	**927,318**	**10,956,264**	**7,472,786**	**7,497,786**

(continued)

840 Wastewater	7,088,302	4,809,486	350,000	-	5,159,486	-	86,000
841 Wastewater Debt Service	2,610,989	-	-	4,869,600	4,869,600	-	-
842 Wastewater Rate Stabilization	16,000	-	-	-	-	-	-
843 Wastewater City Connection Fee	52,600	-	-	-	-	-	-
844 Wastewater City Capital	20,000	-	999,700	-	999,700	-	-
830 Recycled Water	37,736,191	85,084	37,650,191	-	37,735,275	86,000	-
Total Wastewater & Recycled Water	**47,524,081**	**4,894,570**	**38,999,891**	**4,869,600**	**48,764,061**	**86,000**	**86,000**
Total Enterprise Funds	**$ 72,415,835**	**$ 29,318,943**	**$ 51,288,831**	**$ 7,865,971**	**$ 88,473,745**	**$ 11,679,623**	**$ 11,387,623**
Internal Services Funds [1]							
201 Worker's Comp & Unemployment	$ 709,500	$ 803,953	$ -	$ -	$ 803,953	$ -	$ -
202 Liability & Property Insurance	640,200	640,202	-	-	640,202	-	-
203 Garage	511,534	439,536	114,000	-	553,536	34,030	-
204 Purchasing	263,972	272,672	-	-	272,672	-	-
205 Billing and Collections	1,498,551	1,329,136	-	-	1,329,136	-	-
206 Ukiah Public Safety Dispatch	1,057,230	1,156,449	-	-	1,156,449	-	-
208 Building & Corp Yard Maintenance	562,248	647,068	120,000	-	767,068	120,000	-
209 Information Technology	854,627	854,627	268,300	-	1,122,927	268,300	-
Total Internal Services Funds	**$ 6,097,862**	**$ 6,143,643**	**$ 502,300**	**$ -**	**$ 6,645,943**	**$ 422,330**	**$ -**
Total City Funds	**$ 98,402,662**	**$ 53,467,239**	**$ 55,427,176**	**$ 7,865,971**	**$ 116,760,386**	**$ 21,573,861**	**$ 21,323,861**
Successor Agency to Redevelopment Agency							
969 Successor Agency	1,341,420	44,000	-	1,631,929	1,675,929	-	250,000
Total Successor Agency	**1,341,420**	**44,000**	**-**	**1,631,929**	**1,675,929**	**-**	**250,000**
Total All Funds	**$ 99,744,082**	**$ 53,511,239**	**$ 55,427,176**	**$ 9,497,900**	**$ 118,436,315**	**$ 21,573,861**	**$ 21,573,861**
Other Agency Funds Administered by City							
312 Downtown Business Improvement District	18,000	17,054	-	-	17,054	-	-
Total All FY 16-17 Transactions	**99,762,082**	**53,528,293**	**55,427,176**	**9,497,900**	**118,453,369**	**21,573,861**	**21,573,861**

[1] For Enterprise, except Landfill funds, and Internal Service Funds the Fund Balance includes non-cash investments in fixed assets and advances or Due to Other funds. It also includes a reduction for Deferred noncurrent liabilities or assets. Please see the Sources and Uses schedule for each fund for the detail to Net position and the available working capital and reserves in each fund.

[1.1] For Landfill funds the Fund Balance includes only Working Capital. There is a $14.7 million deferred Liability required to be booked by the State of Californina for the closure of the landfill. This amount is for the total lanfill closure and projected 30 year post closure liability. If included in the Fund Balance, it would significantly distort the available working capital amounts for future closure of the Landfill. Under the 30 year closure plan, sufficient funding resources are projected from surcharge fees and short term cash flow financing to provide for the closure and post closure costs.

[2] CDBG, HOME and other related community development and housing grants and loans - Community Development Block Grant Fund 600, CDBG Fund 602, HOME 11-7654 Fund 605, CDBG 10EDEF-7261 Fund 606, CDBG 13-8940 Fund 609

[3] Streets related grants and other revenues sources - Capital Improvements Fund 506, STOP Augmentation Fund 507, SB325 Reimbursement Fund 508 and State STP Fund 509

[4] Gas Tax revenues are segregated into separate funds - 2106 Fund 500, 2107 Fund 501, 2107.5 Fund 502, 2105 Fund 503 and Congestion Relief (2103 Gas Tax)Fund 510

[5] Asset Seizure and Forfeiture related Funds - Asset Seizure Fund 630, Asset Seizure (Drugs & Alcohol) Fund 631, Federal Asset Seizure Fund 634 and Asset Forfeiture 11470.2 Fund 638

[6] Police related funds - H&S Education 11489 fund 633, Supplemental Law Enforcement Services Fund 635, Local Law Enforcement Block Grant Fund 637 and Special Revenue Police fund 639

[7] Parks and Recreation Facilities funds - Park Development Fund 300, Anton Stadium Fund 301, Observatory Park Fund 302, Parks and Playgrounds Fund 303, Swimming Pool Fund 304, Riverside Park Fund 305, Skate Park Fund 306 and Softball Complex Fund 307

(concluded)

City of Ukiah

ITEM NO.: 13a

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE SUBMISSION OF THE APPLICATION TO THE CALIFORNIA INFRASTRUCTURE AND ECONOMIC DEVELOPMENT BANK FOR FINANCING OF REDWOOD BUSINESS PARK INFRASTRUCTURE IMPROVEMENTS, DECLARATION OF OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF OBLIGATION, AND APPROVING OTHER MATTERS IN CONNECTION THEREWITH

Summary: The City Council will consider adopting a resolution that authorizes the City of Ukiah to submit a loan application to the California Infrastructure and Economic Development Bank (I-Bank) for the financing of infrastructure improvements at the Redwood Business Park and other related matters.

Background: The City of Ukiah has taken a very active and strategic role to stimulate redevelopment and economic development and is currently focused on a number of projects/programs that will have a positive catalytic effect in reducing blight, leveraging private investment, eliminating barriers to private property investment, and creating opportunities for new and existing businesses. While the former Ukiah Redevelopment Agency was a major conduit that the City utilized to promote economic development, the dissolution of redevelopment activities statewide has eliminated this powerful tool. However, the City has worked to develop alternate approaches to ensure the continuation of important economic development projects.

The development of the Redwood Business Park infrastructure improvements is among the most important projects for the City. Over forty acres of undeveloped and underutilized property currently exists within the Business Park. The property is easily accessible from US-101 and is zoned and designated for retail/commercial development. Despite the prime location, development has been hampered due to the need for the implementation of a number of public infrastructure improvements primarily related to traffic, the majority of which have been planned for over fifteen years.

Build-out of the underutilized property represents an opportunity that will help secure the economic vitality of the entire development and prevent unnecessary urban sprawl. The continued success and growth of the Redwood Business Park is critical to the City's tax revenues and ability to provide governmental

Continued on Page 2

RECOMMENDED ACTION(S): Adopt a resolution of the City Council of the City of Ukiah authorizing the submission of the application to the California Infrastructure and Economic Development Bank for financing of Redwood Business Park Infrastructure Improvements, declaration of official intent to reimburse certain expenditures from proceeds of obligation, and approving certain other matters in connection therewith.

ALTERNATIVES: Do not approve the Resolution and provide direction to Staff.

Citizens advised:	N/A
Requested by:	N/A
Contact/Prepared by:	Shannon Riley, Senior Management Analyst
Coordinated with:	Guy Mills, Project and Grant Administrator
Presenter:	Shannon Riley, Senior Management Analyst
Attachments:	1. Draft I-Bank Resolution
	2. I-Bank Interest Rate Setting Guidelines

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Sage Sangiacomo, City Manager

services including police, fire, streets, planning, and parks. In addition, property and sales tax revenues generated in the city also benefit the County, local schools and other governmental agencies serving the area.

While the former Redevelopment Agency raised funds in part for these improvements with a 2011 bond issuance, the use of the funds is currently under dispute with the Department of Finance. As an alternate mechanism to financing the necessary infrastructure improvements, the City has identified a State program offered through the California Infrastructure and Economic Development Bank.

Discussion: The California Infrastructure and Economic Development Bank ("I-Bank") was created in 1994 to finance public infrastructure and private development that promote a healthy climate for jobs, contribute to a strong economy and improve the quality of life in California communities. As a State of California financing authority, the I-Bank operates pursuant to the Bergeson-Peace Infrastructure and Economic Development Bank Act contained in the California Government Code Sections §63000 et seq. The I-Bank is located within the Business, Transportation and Housing Agency and is governed by a five-member Board of Directors.

The I-Bank has broad authority to issue tax-exempt and taxable revenue bonds, provide financing to public agencies, provide credit enhancements, acquire or lease facilities, and leverage State and Federal funds. Specifically, the I-Bank offers the Infrastructure State Revolving Fund Program ("ISRF"), which provides low-cost, long-term financing to local governments for a variety of public infrastructure projects.

ISRF uses a two-step application process —Preliminary Application and Financing Application. City Staff has successfully completed the preliminary application and are now seeking Council authorization with the attached Resolution (Attachment #1) to complete the Financing Application. Staff is recommending submitting an application for up to $4,000,000 for the Redwood Business Park Infrastructure Improvements. Remaining project costs will be funded through the Redwood Business Park Capital Infrastructure fund, General Fund, and Measure Y.

Specifically, these improvements include the following work in whole or part depending on final competitive bidding in the following phases. The costs listed in the table are preliminary engineer estimates. Phase I and II work consists of the necessary infrastructure improvements needed for build out of the Business Park. The additive is for street reconstruction of Airport Park Blvd.

Phase I	Intersection and signal at Airport Park Blvd/Talmage Road; signal at Airport Park Blvd./Commerce Road; median improvements on southern Airport Park Blvd; and widening at Hastings/State Street	$1,836,184
Phase II	Caltrans Right-away Improvements; Freeway Interchange, loop, and traffic light controlled intersection	$2,163,815
	Subtotal:	$3,999,999
Additive	Airport Park Reconstruction	$1,800,000
	Total:	**$5,799,999**

Attachment #2 provides a description of the interest rate setting guidelines. The interest rate is locked at closing and is below market rate for a term of thirty (30) years. Preliminary conversations with I-Bank staff indicate that the approximate interest rate could be 3.25%. Anticipated additional fees include a one-time origination fee of .85% of the ISRF (Infrastructure State Revolving Loan Fund) financing amount, or $10,000, whichever is greater, due at closing, and an annual fee of .3% of the outstanding principal balance.

Financing repayment will be secured with General Fund revenues backed by the Civic Center property. The annual payment varies slightly over the life of the financing given the annual fee assessed on the remaining principal.

If the I-Bank Financing is approved, the City will take steps to preserve repayment options utilizing the Redevelopment 2011 Bond proceeds should the dispute be resolved with the State. Although future tax revenues for any project cannot be guaranteed, the additional tax revenue generated from the buildout of the Business Park is estimated at over 1.5 million dollars with Measures P and Y in place.

At this time, Staff is recommending that the Council adopt the attached resolution that authorizes the City of Ukiah to submit a loan application to the California Infrastructure and Economic Development Bank (I-Bank) for the financing of infrastructure improvements at the Redwood Business Park and other related matters.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract or Purchase Order No.**
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RESOLUTION NO. 2017-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE SUBMISSION OF THE APPLICATION TO THE CALIFORNIA INFRASTRUCTURE AND ECONOMIC DEVELOPMENT BANK FOR FINANCING OF REDWOOD BUSINESS PARK INFRASTRUCTURE IMPROVEMENTS, DECLARATION OF OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF OBLIGATION, AND APPROVING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the California Infrastructure and Economic Development Bank ("I-Bank") administers a financing program to assist local governments with the financing of Public Development Facilities as described in Section 63000 *et seq.* of the California Government Code (the "Act"); and,

WHEREAS, the I-Bank has instituted an application process for financing under its Infrastructure State Revolving Fund Program ("ISRF Program"); and,

WHEREAS, the City of Ukiah ("Applicant") desires to submit an application ("Financing Application") to the I- Bank from the ISRF Program for the financing of Redwood Business Park Infrastructure Improvements ("Project") in an amount not to exceed $4,000,000; and,

WHEREAS, the Act requires the Applicant to certify by resolution certain findings prior to a Project being selected for financing by the I-Bank; and,

WHEREAS, the Applicant expects to pay certain expenditures (the "Reimbursement Expenditures") in connection with the Project prior to incurring indebtedness for the purpose of financing costs associated with the Project on a long-term basis; and

WHEREAS, the Applicant reasonably expects that a financing arrangement ("Obligation") in an amount not expected to exceed $4,000,000 will be entered into and that certain of the proceeds of such Obligation will be used to reimburse the Reimbursement Expenditures.

NOW, THEREFORE, the City Council for the City of Ukiah does resolve as follows:

Section 1. The City Council for the City of Ukiah hereby approves the filing of an ISRF Program Financing Application with the I-Bank for the Project; and in connection therewith certifies:

a. that the Project is consistent with the General Plan of both the City of Ukiah and the County of Mendocino;
b. the proposed financing is appropriate for the Project;
c. the Project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and conservation of natural resources;
d. the Project develops and enhances public infrastructure in a manner that will attract, create, and sustain long-term employment opportunities; and
e. the Project is consistent with the I-Bank's Criteria, Priorities and Guidelines for the ISRF Program.

Section 2. The Applicant hereby declares its official intent to use proceeds of the Obligation to reimburse itself for Reimbursement Expenditures. This declaration is made solely for purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the Applicant to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3. All of the Reimbursement Expenditures were made no earlier than 60 days prior to the date of this Declaration. The Applicant will allocate proceeds of the Obligation to pay Reimbursement Expenditures within eighteen (18) months of the later of the date the original expenditure is paid or the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid.

Section 4. City Manager for the City of Ukiah is hereby authorized and directed to act on behalf of the City of Ukiah in all matters pertaining to this application.

Section 5. If the application is approved, the City Manager for the City of Ukiah is authorized to enter into and sign the financing documents and any amendments thereto with the I-Bank for the purposes of this financing.

Section 6. This resolution shall become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of Ukiah City Council on the 18th day of January 2017, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jim O. Brown, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

DRAFT

California Infrastructure State Revolving Fund

Interest Rate Setting Guidelines

The ISRF Interest Rate Setting Guidelines provide for the rate setting methodology for the ISRF program that is designed to achieve a number of goals:

1) Mitigate the risks of lending to lower creditworthy Borrowers by including risk-based factors in the interest rate setting methodology,
2) Increase the attractiveness of the Infrastructure State Revolving Fund Program to higher-rated credits, thereby improving the over-all loan portfolio risk profile,
3) Allow subsidies to be provided to all Borrowers, yet simultaneously allow the I-Bank to achieve its mission with respect to promoting employment opportunities and assisting "low-wealth" areas of the State by making additional subsidies available to Borrowers in communities with high unemployment and/or low median household incomes,
4) Ensure long term ISRF viability by setting interest rates in a manner that covers the I-Bank's cost of funding loans, easily adjusts to changing market and economic conditions and satisfies tax compliance requirements,
5) Achieve goals 1-4 in a manner that is based on publicly available pricing data and is transparent to the Borrowers and prospective applicants.

Introduction/Background:

The California Infrastructure and Economic Development Bank (I-Bank), through its Infrastructure State Revolving Fund Program ("ISRF" or the "Program") has historically offered a one size fits all interest rate pegged at 67% of a generic A rated municipal bond with an equivalent term [weighted average life] to the Loan. This approach, while simple to apply, attractive to lower rated Borrowers, and reasonably well correlated to pre-2008 Treasury/Muni interest rate differentials has, over time, resulted in an excessive and arbitrary assignment of subsidies and has potentially endangered the long term viability of the Program by requiring greater dedication of Program revenues to cover Bond debt service, leaving less available to meet annual operating costs of the I-Bank and the ISRF Program. Moreover, the volatility of post-2008 credit spreads as well as Treasury/Muni spreads indicates that a static approach is not sustainable if both marketability and solvency are to be maintained.

Unlike many of the country's other State Revolving Fund Programs (SRF Program), which are limited to offering loans to water & sewer agencies, the I-Bank offers loans to a broad range of municipal Borrowers and certain nonprofit organizations secured by a

variety of pledges. Broadly, the quality of these pledges can be described as Strong, Good, and Adequate. Consequently, the I-Bank is faced with a much wider range of credit spreads than the typical SRF Program.

Proposed Methodology:

I-Bank's proposed methodology is a three step process.

Step 1 Determine the quality of the Security Pledge to select the appropriate proxy MMD scale to use.

1) MMD GO scales will be the entry point for Strong Pledge Loans,
2) MMD Revenue Bond Scales will be the entry point for Good Pledge Loans, and
3) MMD COP scales be used as the entry point for Adequate Pledge Loans.

Step 2 Use Published Letter Category Ratings for the pledged revenue stream to determine the Base (Market Price) Spread from the MMD AAA GO Scale applicable to the Borrower. Unrated and/or Below Investment Grade Borrowers would be assigned a spread equal to 105% of the Baa/BBB Spread (by maturity) within each category determined in Step 1.

Step 3 Apply subsidies to the spread determined in Steps 1 & 2 subject to certain limits:

1) General Subsidy applicable to All Borrowers equal to 15% of the applicable spread
2) Median Household Income Subsidy available on a sliding percentage scale to Borrowers that meet certain thresholds compared to the State Average Median Household Income (weighted)
3) Unemployment Rate Subsidy available on a sliding percentage scale to Borrowers that meet certain thresholds compared to the State Average Unemployment Rate (weighted)
4) Additional Subsidies as determined desirable by the Board & I-Bank Management (weighted)
5) Total Subsidies applicable to any Loan would be limited to the equivalent of a 2 letter category credit upgrade and 1 Security Pledge upgrade. In no event would a Borrower qualify for rates less than the MMD AAA GO (spread >= 0 except as outlined below in 6).
6) Upper limits on Loan Rates would be governed by Tax Law limitations on the portfolio yield.
7) If additional assistance is needed during construction, a stepped down coupon approach may be considered (x years at a discounted stepped down coupon

rate, reverting to normal coupons at x+1); provided Borrowers agree to longer restrictions on pre-payments.

By applying this methodology under these Guidelines, individual Loans would be structured using the adjusted scale derived from above. This will offer an incentive to better rated credits to utilize the ISRF Program, since they can reap the same benefits of a sloping yield curve as they would through a public offering at better rates.

Appendix A (attached) provides additional details on the Subsidy calculations, as well as several examples of how the methodology would be applied to different Borrowers.

APPENDIX A

Base Proxy Interest Rate and Spread Tables

Hypothetical as of November 14, 2013

	MMD Base Rates (AAA GO) & Spreads	1.05	ALL RATES as of:	11/14/2013										
	GO (Stongest Pledge)					Revenue (Strong Pledge)					Lease/COP (Weak Revenue Pledge)			
		Spread to MMD AAA GO					Spread to MMD AAA GO					Spread to MMD AAA GO		
Year	AAA	AA	A	BBB	NR/<IG	AAA	AA	A	BBB	NR/<IG	AAA	AA	A	BBB	NR/<IG
1	0.17	0.02	0.16	0.68	0.71	0.03	0.05	0.19	0.71	0.75	0.25	0.27	0.41	0.93	0.98
2	0.33	0.03	0.22	0.93	0.98	0.04	0.07	0.26	0.97	1.02	0.38	0.41	0.6	1.31	1.38
3	0.5	0.07	0.24	1.09	1.14	0.05	0.12	0.29	1.14	1.20	0.4	0.47	0.64	1.49	1.56
4	0.78	0.09	0.31	1.13	1.19	0.07	0.16	0.38	1.2	1.26	0.48	0.57	0.79	1.61	1.69
5	1.16	0.11	0.45	1.18	1.24	0.08	0.19	0.53	1.26	1.32	0.5	0.61	0.95	1.68	1.76
6	1.52	0.14	0.58	1.31	1.38	0.09	0.23	0.67	1.4	1.47	0.5	0.64	1.08	1.81	1.90
7	1.9	0.19	0.66	1.37	1.44	0.1	0.29	0.76	1.47	1.54	0.5	0.69	1.16	1.87	1.96
8	2.22	0.21	0.74	1.48	1.55	0.1	0.31	0.84	1.58	1.66	0.5	0.71	1.24	1.98	2.08
9	2.42	0.23	0.78	1.52	1.60	0.1	0.33	0.88	1.62	1.70	0.5	0.73	1.28	2.02	2.12
10	2.61	0.24	0.8	1.53	1.61	0.1	0.34	0.9	1.63	1.71	0.5	0.74	1.3	2.03	2.13
11	2.77	0.25	0.81	1.55	1.63	0.1	0.35	0.91	1.65	1.73	0.5	0.75	1.31	2.05	2.15
12	2.91	0.25	0.81	1.57	1.65	0.1	0.35	0.91	1.67	1.75	0.5	0.75	1.31	2.07	2.17
13	3.06	0.25	0.81	1.57	1.65	0.1	0.35	0.91	1.67	1.75	0.5	0.75	1.31	2.07	2.17
14	3.21	0.25	0.81	1.57	1.65	0.1	0.35	0.91	1.67	1.75	0.5	0.75	1.31	2.07	2.17
15	3.34	0.25	0.81	1.57	1.65	0.1	0.35	0.91	1.67	1.75	0.5	0.75	1.31	2.07	2.17
16	3.46	0.25	0.81	1.56	1.64	0.1	0.35	0.91	1.66	1.74	0.5	0.75	1.31	2.06	2.16
17	3.57	0.25	0.81	1.53	1.61	0.09	0.34	0.9	1.62	1.70	0.49	0.74	1.3	2.02	2.12
18	3.66	0.25	0.81	1.5	1.58	0.09	0.34	0.9	1.59	1.67	0.49	0.74	1.3	1.99	2.09
19	3.75	0.24	0.81	1.46	1.53	0.08	0.32	0.89	1.54	1.62	0.48	0.72	1.29	1.94	2.04
20	3.81	0.24	0.81	1.43	1.50	0.08	0.32	0.89	1.51	1.59	0.48	0.72	1.29	1.91	2.01
21	3.87	0.24	0.8	1.4	1.47	0.06	0.3	0.86	1.46	1.53	0.48	0.72	1.28	1.88	1.97
22	3.92	0.24	0.8	1.37	1.44	0.06	0.3	0.86	1.43	1.50	0.48	0.72	1.28	1.85	1.94
23	3.97	0.24	0.78	1.36	1.43	0.06	0.3	0.84	1.42	1.49	0.48	0.72	1.26	1.84	1.93
24	4.01	0.24	0.77	1.32	1.39	0.06	0.3	0.83	1.38	1.45	0.48	0.72	1.25	1.8	1.89
25	4.04	0.23	0.76	1.32	1.39	0.06	0.29	0.82	1.38	1.45	0.48	0.71	1.24	1.8	1.89
26	4.07	0.23	0.75	1.3	1.37	0.05	0.28	0.8	1.35	1.42	0.48	0.71	1.23	1.78	1.87
27	4.09	0.23	0.74	1.29	1.35	0.05	0.28	0.79	1.34	1.41	0.48	0.71	1.22	1.77	1.86
28	4.11	0.22	0.73	1.28	1.34	0.05	0.27	0.78	1.33	1.40	0.48	0.7	1.21	1.76	1.85
29	4.12	0.22	0.73	1.28	1.34	0.05	0.27	0.78	1.33	1.40	0.48	0.7	1.21	1.76	1.85
30	4.13	0.22	0.73	1.28	1.34	0.05	0.27	0.78	1.33	1.40	0.48	0.7	1.21	1.76	1.85

Using these rates/spreads three hypothetical Borrowers would be assigned Base Spreads as follows:

Scenario 1.

An A rated Borrower seeking a loan secured by Water/Sewer Municipal Utility Revenues would complete Steps 1 & 2 and be assigned a starting scale based on spreads indicated in the A column of the Revenue (Strong Pledge) section (19 bps – 91 bps). After application of the General Subsidy (15% of the Base Spread) the revised Spreads would equal (16 bps – 77 bps).

Scenario 2.

A BBB rated Borrower seeking a loan secured by an annual appropriation lease on a city owned police/fire station would complete Steps 1 & 2 and be assigned a starting scale

based on spreads indicated in the BBB column of the Lease/COP (Good Pledge) section (93 bps – 207 bps). After application of the General Subsidy (15% of the Base Spread) the revised Spreads would equal (79 bps – 176 bps).

Scenario 3.

An unrated/Below Investment Grade Borrower seeking a loan secured by an annual appropriation lease on a city owned office building would complete Steps 1 & 2 and be assigned a starting scale based on spreads indicated in the NR/<IG column of the Lease/COP (Adequate Pledge) section (98 bps – 217 bps). After application of the General Subsidy (15% of the Base Spread) the revised Spreads would equal (83 bps – 184 bps).

All three Borrowers qualify for the General Subsidy of 15%, so preliminary spread adjustments would be as indicated above. In addition to providing assistance to lower rated or unrated Borrowers, this General Subsidy will help to attract stronger rated credits within each letter category by equalizing base rates (A+ vs A- Borrowers)

General Subsidy:

General Subsidy	**Subsidy (% of "Spread")**
All Borrowers	15%

MHI Adjustments: (weighted)*

Median Household Income vs. State Average	**Subsidy (% of "Spread")**
>= State Average MHI	0%
< 75% of State Average MHI	30%
< 50% of State Average MHI	40%
< 25% of State Average MHI	50%

Unemployment Rate Adjustments: (weighted)*

Unemployment Rate vs. State Average	**Subsidy (% of "Spread")**
<= State Average Unemployment Rate	0%
> 115% of State Average Unemployment Rate	30%
> 125% of State Average Unemployment Rate	40%
> 135% of State Average Unemployment Rate	50%

Economic Disaster/Other Circumstance Approved by Board Action Adjustments: (weighted or add-on)[**]

Qualifies under Criteria	Subsidy (% of "Spread")
Yes	25%
No	0%

[*] Weights would sum up to 100% with emphasis based on Board/I-Bank goals and the total number of Subsidy Categories. In the examples provided, a 50/50 weighting is assumed for MHI and Unemployment.

[**] This category could either be weighted (as described above), or it could be an additional subsidy that would have the effect of allowing the all-in rate adjustment to exceed the "Spread to MMD".

Examples:

The following Charts show the Range of Possible Interest Rates Achievable by the three hypothetical Borrowers described earlier. Minimum Subsidies indicates the Scale that could be achieved solely by applying the General (15%) Subsidy, whereas Maximum Subsidies indicates that the Borrower qualified for and received the maximum subsidies (subject to limitation) available for Low MHI and High Unemployment, as well as the Subsidy for being in an Economic Disaster Area (as an add-on).

City of Ukiah

ITEM NO.: 13b

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE THIRD AMENDMENT (RELATED TO FIRE CHIEF SERVICES) TO THE INTERIM AGREEMENT FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES BETWEEN UKIAH VALLEY FIRE PROTECTION DISTRICT AND THE CITY OF UKIAH

Summary: The City of Ukiah and the Ukiah Valley Fire Protection District have been exploring a long term merger of fire services and currently provide joint services under an interim agreement. The services are provided by retaining each agency's team members in their separate employment, with oversight and operational management provided under contract with the Hopland Fire Protection District for a fire chief. The City Council will consider an amendment to the agreement to provide fire chief administration services.

Discussion: Since 2013, the City of Ukiah ("City) and the Ukiah Valley Fire Protection District ("UVFD") have been exploring a long term merger of fire services and currently provide joint services under an interim agreement (Attachment #1) with fire chief administration provided to the operation by Hopland Fire Protection District. With the recent departure of Chief Bartlett, the Hopland Fire Protection District issued a termination of services notice to the City and the UVFD.

In consultation with the City Manager's Office, the City Fire Services ad hoc members (Vice Mayor Brown and Councilmember Doble) met with the UVFD ad hoc members (Allen Cherry and Butch Carpenter) to explore an alternative plan to fill the command staff position. The proposed third amendment to the interim agreement (Attachment #2) was developed and provides for the Fire Chief to be employed through the City of Ukiah with costs shared equally among both agencies. In addition, the Chief will equally devote his/her entire productive time, ability, and attention to the business of the City and the UVFD during the term of the agreement.

The UFVD Board of Directors approved the amendment in substantial form at its January 11, 2017, meeting. Furthermore, the City Manager's Office is in the process of appointing an interim Fire Chief for the City of Ukiah. If the amendment is approved by the City Council, the interim appointment will also become the Fire Chief for the UVFD through the merged services agreement.

Upon joint approval of the third amendment, the City Manager's Office will initiate an open recruitment process with the cooperation of the UVFD to permanently fill the Fire Chief vacancy.

FISCAL IMPACT:

Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
$3,044,849	Fire Dept. Budget	10521210	Yes ☐ No ☒	1314-198, A1,A2

RECOMMENDED ACTION(S): Authorize the City Manager to negotiate and execute the third amendment (related to fire chief services) to the Interim Agreement for Fire Protection and Emergency Medical Services between Ukiah Valley Fire Protection District and the City of Ukiah.

ALTERNATIVES: Provide the Fire Services Ad-hoc and/or city staff with direction.

Citizens advised:	N/A
Requested by:	Fire Services Ad hoc members Brown and Doble
Contact/Prepared by:	Sage Sangiacomo, City Manager
Coordinated with:	Fire Services Ad hocs; Brown and Doble (City); Cherry and Carpenter (UVFD); and David Rapport, City Attorney.
Presenter:	Sage Sangiacomo, City Manager
Attachments:	1. Fire Protection Agreement with Amendments #1 & #2 2. Proposed Amendment #3 to the Fire Protection Agreement

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to_____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

INTERIM TWO YEAR AGREEMENT FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES BETWEEN UKIAH VALLEY FIRE PROTECTION DISTRICT AND CITY OF UKIAH

THIS AGREEMENT, is entered on April 10, 2014 ("Effective Date") in Ukiah, California, between the City of Ukiah, a general law municipal corporation ("City") and the Ukiah Valley Fire Protection District, a California fire protection district formed pursuant to Health and Safety Code Sections 13800 et seq. ("District"). The City or the District may be referred to hereafter as "Party," and collectively as "the Parties."

RECITALS:

1. The Parties have operated under an Automatic Aid Agreement, since March 19, 2009.

2. Under that agreement both agencies automatically responded in the City and the District to all structure fires and fires threatening structures, Highway 101 incidents from the North State Street exit south to Hwy 253, and aircraft emergencies.

3. The District and the City have determined that a combined fire department under a single fire chief serving the City and the District can potentially provide a high level of service with greater efficiency, but there are numerous issues to resolve.

4.. Since March 2013, the City and the District have combined operations with City employed firefighters responding from District facilities under the direction and supervision of the District Fire Chief to emergency calls for service to a combined area which includes the corporate limits of the City and the service area of the District.

5.. The Parties desire to formalize the current operational arrangement under this interim two year agreement with the expectation that they can negotiate a longer term agreement providing for combined operations.

AGREEMENT

In reliance upon the above-recitals and the terms and conditions as set forth below, the Parties hereby agree as follows.

1. TERM

The term of this Agreement is two years, commencing on January 1, 2014 and terminating on December 31, 2015. The Agreement may be terminated without cause at any time as provided below at paragraph 7.

2. SCOPE AND LEVEL OF SERVICES

The District shall provide an emergency response system that is an all risk based service that includes: Emergency Medical Response (EMS), Structural Firefighting, Wildland Firefighting, Public Education, Hazardous Material Response, Rescue, Fire Prevention Inspections, Fire Investigations and related public safety, managerial and administrative services within the corporate limits of the City, to the extent and in the manner set forth herein. These services shall encompass duties and functions of the type falling under the jurisdiction of and customarily rendered by the District and the City in providing for fire safety, fire code enforcement and in responding to emergencies. The City agrees that the District shall provide services in accordance with State and Federal laws consistent with the service level criteria described in this Agreement. The District will treat demands in all City areas covered by this Agreement under the same standards governing how calls are prioritized and responded to as apply in the District to ensure a consistent standard of performance and equal service level throughout the City and the District. The DISTRICT shall:

I. Provide fire protection and emergency medical services within the staffing guidelines established in "EXHIBIT A." If the demands of the City or District exceed the services which the District can provide, the District agrees to use mutual aid agreements as may be necessary to supplement the vehicles, equipment, apparatus, and personnel used by the District to provide services under this Agreement.

II. Maintain continuous (twenty-four (24) hours per day, seven (7) days per week) and uninterrupted fire and emergency medical services consistent with the service level criteria described in this Agreement, "EXHIBIT A."

III. Provide the services described in paragraph 1 of this section, subject to the following additional requirements:

a. Investigate fire cause and origin within the City.

b. Provide Fire Marshall services customarily provided by a public fire agency and as required by the City's Fire Code and other applicable ordinances and State Law.

c. Upon request of the City, review and propose fire code amendments, cost recovery options, and other ordinances pertaining to fire protection and response for adoption by the City.

d. Develop and maintain fire prevention and education programs within the City, including materials for use and dissemination of this information which is, at least, equal to the programs provided by the City Fire Department prior to the Effective Date.

e. Maintain for the City, adequate records of activities as may be required by the California Office of the State Fire Marshal.

f. Participate in mutual aid agreements with fire protection providers that are contiguous with the City and establish and maintain automatic aid

agreements in areas in which service might be improved by such agreements so long as it is in the best interests of all Parties to do so.

g. Take all reasonable steps to maintain all of the District's apparatus, equipment, and its entire system in a good state of repair and at all times conduct its operations under this Agreement in a safe and professional manner.

h. Participate in the City's emergency management planning through the District Fire Chief or designee and commit command staff (Captain level acceptable) to the emergency operations center when activated.

2. PERSONNEL, EQUIPMENT AND FACILITIES

I. PERSONNEL

a. **City Personnel:** The City will provide nine (9) fulltime regular or temporary firefighters and two (2) full time fulltime regular or temporary division chiefs employed by the City. During the term of this Agreement these employees will be employed by the City and will be subject to all City policies, ordinances, including the City's Civil Service Ordinance, resolutions and memoranda of understanding that apply to City employees generally or to emergency service employees in particular. Disciplinary action against any City employee shall be made in consultation with the District, yet must be initiated by the City and processed in accordance with the City's Civil Service Ordinance and other applicable law. The City shall provide all compensation and benefits for the City supplied personnel, including, but not limited to, pension benefits through the Public Employees Retirement System ("PERS"), health insurance, unemployment and workers' compensation insurance, uniform allowance, and paid and unpaid leave. The City-provided personnel shall serve under the direction of the Fire Chief. If vacancies occur among the City employees assigned to the District those vacancies must be filled the City in accordance with the applicable City's ordinances, including the City's Civil Service Ordinance, resolutions and memoranda of understanding; provided, however, that the Fire Chief shall have an opportunity to make hiring recommendations to the City Manager from the candidates certified to the City Manager in accordance with the City's Civil Service Ordinance.

b. **District Personnel:** The District will provide not less than five (5) full time fire fighters, and one (1) full time division chief, who shall be District employees for all purposes.

c. **Fire Chief:** The parties shall continue to share the costs for the employment of John Bartlett as the Fire Chief pursuant to the existing agreement among the District, the City and the Hopland Fire Protection District, a true and correct copy of which is attached hereto as Exhibit B.

If it becomes necessary for the District to replace John Bartlett as the District's Fire Chief during the term of this Agreement, the District shall use a reputable public employee recruiting firm with experience in recruiting to fill executive positions in the fire service which is approved by the City Manager. The parties shall share equally the firm's fees and costs. The City shall be consulted in developing the job description and qualifications for the position, which shall include experience in successfully working with multiple jurisdictions and/or providing fire and other emergency services to multiple jurisdictions. The City Manager shall have the opportunity to participate in the selection process and to make recommendations to the District Board of Directors. The Board shall make the final hiring decision. In the event that the District elects to offer compensation terms to a replacement Fire Chief which exceed the compensation paid to Chief Bartlett, the District will provide notice thereof to the City and the parties will negotiate in good faith in an effort to reach agreement to equitably share the additional cost.

The Fire Chief shall consult regularly with the City Manager or her designee and promptly respond to requests for consultation on all matters pertaining to each Party's performance under this Agreement and on the general subject of fire prevention and protection and emergency medical services. The Fire Chief shall keep the City Manager informed of all new developments, issues, or concerns related to the efficient delivery of fire and EMS services and the City Manager shall keep the Fire Chief informed of all new developments, issues, or concerns related to the efficient delivery of fire and EMS services in the City.

d. **Volunteers:** The District shall maintain and manage the Volunteer Recruitment & Training Program, including the volunteer Stipend Program, striving to maintain not less than 20 volunteers. The Volunteer Program shall include the provision to volunteers of personal protective equipment, pre-enlistment medical examinations and an ongoing training program. The Stipend Program for volunteers shall comply with the description in the attached Exhibit C.

II. EQUIPMENT

a. **City Equipment:** The City shall provide to the District for its use in providing the services under this Agreement, the fire engines, rolling stock and related equipment, as listed on Exhibit D_ attached hereto. Exhibit D shall include the mileage of each vehicle included on the list as of March h, 2014.All equipment currently installed or stored on or purchased during the term of this Agreement for any fire engine shall remain on that engine for the term of this Agreement. The City shall retain ownership of all City supplied equipment. The City shall maintain the equipment in operational condition to the customary standards of the fire service and provide for the maintenance of its equipment through the City's vehicle maintenance staff at its Corporations Yard. The costs for major repairs or replacement of City vehicles or equipment resulting from the negligence of willful misconduct of either Party shall be shared in proportion to the relative fault of the Parties.

b. **District Equipment:** For the provision of services under this Agreement, the District shall provide the fire engines, rolling stock and related equipment, as listed on Exhibit E_ attached hereto, which shall include the mileage of each vehicle included on the list as of _March 25th, 2014_, and all furnishings, fixtures and equipment required for the use of District Fire Stations Nos. 643 and 641. All equipment currently installed or stored on or purchased during the term of this Agreement for any fire engine shall remain on that engine for the term of this Agreement. The District shall retain ownership of all District supplied furniture, fixtures and equipment. The District shall maintain these in operational condition to the customary standards of the fire service. The District may elect to use the City's vehicle maintenance staff at the Corporation Yard to maintain District equipment. If it does, the District shall pay the same fee charged to other City departments for such services. The costs for major repairs or replacement of District vehicles or equipment resulting from the negligence or willful misconduct of either Party shall be shared in proportion to the relative fault of the Parties.

III. FACILITIES

a. **City Facilities:** The City shall make available to the District for its use in providing services under this Agreement the following facilities subject to the following terms and conditions:

- Training Tower and Training Room. The City shall make these facilities available without cost to the District for the training of paid staff and volunteers. The schedule for the use of these facilities shall be approved by the City Manager, but shall make the facilities available for not less than eight hours per week. The District shall maintain the facilities in clean, orderly and serviceable condition, reasonable wear and tear excepted. The City of Ukiah shall maintain ownership and responsibility for the training facilities, and the right to seek outside leases or temporary use agreements with other parties.

- Other Areas Within the Public Safety Side of the Ukiah Civic Center Formerly Used by the City's Fire Department ("Fire Facility"). The Fire Facility consists of the areas within the Public Safety wing of the Civic Center, including the garage, offices, sleep quarters, fire bays, and kitchen as more fully depicted and described on the attached Exhibit F_. Police Department Areas. Areas currently shared with Police shall be vacated, and Police areas will be designated as ***Restricted Police Access Only***. Some shared equipment – Asset Forfeiture Purchased Exercise Equipment and Large Screen TV shall not be removed from the facility and the District shall maintain the facilities in clean, orderly and serviceable condition, reasonable wear and tear excepted.

- If any of these areas are leased by the City to a third party, they are not available to the District without the prior consent of the lessee.

Portions of the Fire Facility not leased by the City shall be available on conditions and a schedule approved by the City Manager. During its use of these facilities, the District shall maintain the facilities in clean, orderly and serviceable condition, reasonable wear and tear excepted.

b. **District Facilities:** The District shall provide services under this Agreement from its North Station No. 643, located at141 Lovers Lane, Ukiah and South Fire Station No. 641, located at 1500 S. State Street, Ukiah, which it shall maintain in safe and operational condition to the customary standards of the fire service. All District personnel providing services under this Agreement, including District and City employees, shall be located at and dispatched from these facilities. The District shall pay all costs associated with the use of these facilities, subject to the City's contribution as specified in this Agreement.

3. CITY PAYMENT FOR SERVICES

For the provision of services under this Agreement, the City shall pay to the District a fixed amount ("Fixed Costs") for the costs specified in Section 3. I, below, and an amount based on the actual cost ("Reimbursed Costs") for the costs specified in section 3.II, below. The City will make a total of four payments to the District for Fixed Costs and Reimbursed Costs, each payment covering the services to be provided in the ensuing six (6) months. The amount and schedule for making these payments is set forth in the attached Exhibit G. The payment for Reimbursed Costs will be based on the past six months with an adjustment ("True-Up") made prior to the payment for the next six month period based on the actual costs incurred. The City will make the first payment for Fixed Costs to the District within two (2) weeks of the Effective Date. The Fixed Costs payment numbers 2, 3 and 4 will be made not later than 30 days from the beginning of the six (6) month period. The City will pay the district for the City's proportional share of the Reimbursed Costs no later than 60 days from the Fixed Cost payment to allow for the Parties, through the Fire Chief, or his designee, and the City Manager, or her designee, to True-Up the Reimbursed Costs.

I. FIXED COSTS

The City shall pay the District the fixed annual costs as follows:

a. **Amounts to Equalize Payment and Benefits for Personnel Providing Services Under this Agreement.** $136,280 for salary plus the related PERS contribution of $38,724 to raise the salaries and PERS contributions of District firefighters to the amounts paid by the City in Fiscal year ("FY") 2013/14 for the base pay for similar City positions.

b. **Cost of Fire Chief.** $42,000 as the City's share of the annual compensation paid to the Fire Chief. This payment shall continue to be made to the Hopland Fire District as promised for in the agreement for administration of

services between the Hopland and Ukiah Valley Fire District and Ukiah City Fire Department.

c. **Cost of Volunteer Program.** $46,257 as the City's share of annual cost for the Volunteer Program.

d. **Cost of Volunteer Stipends.** $100,350 for Volunteer Stipends

e. **Cost of Utilities, Building Maintenance and Rent at District Fire Stations.**

- **First year** - $28,000
- **Second year**- $45,500

II. REIMBURSED COSTS

a. The following actual costs will be shared with 64% of the cost paid by the City, and 36% paid by the District:[1]

- Overtime (Estimated to total $180,000, with the City paying $115,200)
- Fuel & Fluids (Estimated to total $44,000 with the City paying $28,160
- Supplies, including for EMS (Estimated to total $73,000 with City paying $40,320)

b. The combined cost of these items shall be estimated on an annual basis by City Manager and Fire Chief based on the prior year's costs with appropriate adjustments based on anticipated changes in costs. Each Party shall appropriate funding within its annual budget for that agency's share of the combined anticipated cost.

III. COST CONTAINMENT REQUIREMENTS

a. **Cost reviews.** Each quarter, commencing in May 2014, the City Manager and Fire Chief shall conduct a review of the costs of the services provided by the District pursuant to this Agreement in an effort to keep close track of those costs. Where they determine that cost containment measures are

[1] The allocation of these costs was derived from District calculation of providing a combined services contract for $3,043,348, with contributions of $1.1M from District and $1.9M from City of Ukiah. (Exclusive of equipment maintenance, City garage labor and parts).

necessary or advisable, they shall institute cost containment measures when those measures are within their delegated authority or recommend measures to each Party's governing body, if they require governing body approval.

b. **Reports.** The City Manager and Fire Chief shall prepare and submit to each Party's governing body a written quarterly report describing the use of overtime, fuel and fluids and supplies as a percentage of the annual amount budgeted by each Party for these Reimbursable Costs. The report shall also include:

- A comparison of the quarters expenses with previous quarters and agreed upon benchmarks;
- A description of significant events during the quarter that impact the amount of Reimbursable Costs and the impact of those events on such costs;
- The amount of sick leave and worker's compensation incurred or paid during the quarter and the impact on staff availability;
- The amount of actual and anticipated reimbursements from OES and reimbursements for medical supplies, if any, from any private ambulance company; and
- The elapsed mileage from mileage logs for each fire engine or vehicle, showing the amount of mileage driven from the last report and the total mileage of the vehicle.

4. OPERATIONAL AGREEMENTS

I. EQUIPMENT RESPONDING

a. It is understood that, on average, the District has responded to approximately 900 calls a year and the City has responded to approximately 2400 calls a year, for a total of 3300 calls a year. The District shall use reasonable efforts to dispatch an appropriate mix of City and District equipment to calls for service that is roughly proportional to the number of calls for service in each jurisdiction.

b. The District shall use reasonable efforts to dispatch an equitable mix of City and District personnel to OES calls for service. The City will receive reimbursement for city personnel assigned to OES calls. If the City has the appropriate piece of equipment to send to an OES call, the City will receive reimbursement for the equipment and personnel assigned to the OES call.

c. OES reimbursements for equipment use shall be paid to the owner of that equipment. The City will receive reimbursement for overtime incurred while City personnel are on OES assignment or while covering for District personnel on OES assignments.

5. MISCELLANEOUS FEES FOR SERVICE

At the request of City, or at the request of community organizations or private individuals, the Fire Chief or his designee may agree to provide extra fire services for special events and functions occurring within the geographic boundaries of City. As to special event services requested by City, District shall bill City under this Agreement for the actual cost of such services. As to special event services requested by other parties, District shall bill the requesting party directly for services performed. All Fire services provided for special events shall be billed at the District fee schedule which are calculated based on cost of providing services. For all fire service fees, the City fee schedule will reference the District fees in line with the Agreement. 64% of the fees collected shall be credited to the City.

6. PERSONNEL

The Fire Chief shall have the responsibility and authority for the supervision of Fire and Emergency services personnel, whether employed by the District or the City, who shall be subject to the District's standards of performance, assignment of personnel, determining training required, and other matters relating to the performance of services and control of personnel. If the Fire Chief determines that a City employee should be subjected to disciplinary action, he shall consult with the City Manager and the City's Personnel Director. The discipline of City employees shall be made in consultation with the District yet subject to the City's control as is administration of workers compensation claims and management of claims for time off pursuant to Labor Code Section 4850 et seq. The Fire Chief shall comply with the reasonable requests of the City Manager, City Personnel Director and the City's legal counsel concerning the discipline of City employees, including instructions related to progressive discipline, preparing documents and a record to support disciplinary action, and similar matters.

The District will reasonably cooperate with the City when necessary or desirable to assist the City in complying with the Meyers-Millias-Brown Act and all other applicable State and Federal laws and regulations governing public employees assigned to the District under this Agreement and bargaining agreements and memoranda of understanding covering them. City employees assigned to provide services on the District's behalf pursuant to this Agreement are required to abide by all rules, regulations, policies, and procedures (hereinafter referred to as procedures) applicable to District employees, except where such procedures may conflict with a requirement of this Agreement.

7. TERMINATION

Either Party may terminate this Agreement, with or without cause, by giving written notice to the other of not less than forty-five (45) days. In the event of early termination by either Party, the District shall refund to the City the portion of the Fixed Costs paid, but not earned, determined by multiplying the amount paid for the six month term by a fraction of which the denominator is 6 and the numerator is the number of full months that have elapsed on the effective date of termination. The City shall pay its share of the

Reimbursable Costs incurred as of the effective date of termination or the District shall refund any funds that have already been paid by the City that exceed that amount.

If this Agreement is terminated or expires by its terms, the parties shall cooperate with each to facilitate the transition to separate fire departments and the continuation of fire protection and prevention services in each jurisdiction without undue interruptions or unnecessary or easily avoidable costs.

8. EMERGENCY COMMUNICATIONS

The Ukiah Valley Fire District receives dispatch services from the CALFIRE Communications Center at Howard Forest. This Dispatch Center is a designated Secondary Answering Point. 911 calls received within the District first originate at the MCSO dispatch center and are then routed to the CALFIRE dispatch center if they are medical or fire related. The County of Mendocino negotiates and provides funding for this dispatch contract.

Currently, the County, City and CALFIRE are under contract to consolidate 911 communication systems with the State of California 911 office. Under this consolidation effort, the County and City are designated as primary answering points and CALFIRE is considered a secondary answering point.

The City of Ukiah is designated as the Primary Answering Point for 911 calls originating within the City of Ukiah and the City of Ukiah is responsible for the costs of providing a 911 communications center and dispatching emergency operations; including fire and medical related emergency calls.

To assist in merging fire operations with the District, the Ukiah City Council approved a contract with Cal-Fire for City of Ukiah fire dispatching in November of 2012. The terms of this agreement are March 1st, 2013 to June 30th, 2015.

The City of Ukiah will continue to provide fire dispatching services through CALFIRE for the terms of this agreement.

The City reserves the right to negotiate with CALFIRE dispatching services, or partner with the County of Mendocino, to negotiate for dispatching services with CALFIRE or explore negotiations with another vendor that the County of Mendocino may choose to utilize for fire dispatching services.

9. CITY POWERS AND ENFORCEMENT OF CITY ORDINANCES

It is agreed that in performing the services pursuant to this Agreement, District shall have all the powers of City and shall receive all cooperation possible from City to enable efficient enforcement of such rules, regulations, resolutions, and/or ordinances of City that are enforced by District pursuant to this Agreement. In the event District believes that a City ordinance is invalid, District will not be obligated to enforce such ordinance until reviewed and determined to be acceptable by the District's Counsel.

City is responsible for the validity of its rules, regulations, resolutions, and ordinances, including any ordinances or codes incorporated by reference in City's ordinances or code,

and City shall defend, hold harmless, and indemnify District, its officers, agents, and employees, with respect to any lawsuit or action challenging the validity of a City ordinance.

District is responsible for the validity of its rules, regulations, resolutions, and ordinances, including any ordinances or codes incorporated by reference in District's ordinances or code, and District shall defend, hold harmless, and indemnify City, its officers, agents, and employees, with respect to any lawsuit or action challenging the validity of a District ordinance.

10. LETTERS OF UNDERSTANDING

If requested by the Fire Chief or City Manager, Letters of Understanding may be signed by Fire Chief and City Manager with respect to questions relating to the provision of service under this Agreement. Letters of Understanding will set forth the question raised and the agreements reached. The intent and purpose of each such Letter of Understanding shall be to administratively implement, interpret, or clarify one or more provisions of this Agreement. No such Letter of Understanding shall have the effect of amending this Agreement unless an amendment to this Agreement is approved in writing by the City Council and the District Board of Directors. In the event of any inconsistency or ambiguity between the terms of such Letter of Understanding and the terms of this Agreement, the terms of this Agreement shall prevail.

11. PLANNING, COORDINATION, SERVICE AGREEMENT, AND BOUNDARY CHANGE

The City and District agree to cooperate in good faith and participate in all planning as it relates to the provision of fire and emergency medical services which affect the City. The District will be notified of all City General and Specific plan amendments, and amendments to land-use regulations affecting the provision of fire and EMS in the City. Upon their request, the Fire Chief or his designee will be included in public facility planning in the same manner as City staff.

12. LEGAL

The Fire Chief or his designee will consult with the City Manager or his/her designee who may authorize contact with the City Attorney when District actions are within the City boundaries and involve City ordinances, policies, or related issues. District will consult with District's attorney when considering action within the District. For actions involving both jurisdictions, both attorneys may collaborate as appropriate. Cost of counsel will be borne by the respective agency.

13. MUTUAL INDEMNIFICATION

District shall defend, indemnify, protect, and hold City and its agents, officers, and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to District's employees, agents, or officers or other claims for damages which arise from or are connected with or are caused or claimed to be caused by the acts or omissions of District, and its agents, officers, or employees, in performing this Agreement and the services herein; provided,

however, that District's duty to indemnify and hold harmless shall not include any claims or liability to the extent the claim or liability arises from the negligent or willfully wrongful acts or omissions of the City, its agents, officers, or employees, including employees assigned to the District pursuant to this Agreement. The District shall indemnify and defend the City from and against any vicarious liability arising from the acts or omissions of City employees for carrying out the policies, ordinances, rules or directions of the District or the Fire Chief, where the claim is not based on the negligent or willfully wrongful act or omission of the City employee.

CITY shall defend, indemnify, protect, and hold District and its agents, officers, and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to City's agents, officers, or employees which arise from or are connected with or are caused or claimed to be caused by the acts or omissions of City, and its agents, officers, or employees, in performing this Agreement; provided, however, that City's duty to indemnify and hold harmless shall not include any claims or liability to the extent the claim or liability arises from the negligent or willfully wrongful acts or omissions of the District, its agents, officers, or employees.

14. INSURANCE

Each Party shall be responsible for maintaining a program of insurance or self-insurance, or any combination thereof that shall cover each Party's indemnification obligations. Without in any way affecting the indemnity herein provided and in addition thereto, each Party shall secure and maintain throughout the Agreement the following types of insurance or self-insurance, including coverage through a pooled risk joint powers agency such as the Redwood Empire Municipal Insurance Fund with limits as shown.

1) Workers' Compensation:
A program of Workers' Compensation Insurance or a state-approved self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with $250,000 limits covering all persons providing services on behalf of each Party and all risks to such persons under this Agreement.

2) Comprehensive General and Automobile Liability Insurance or Self-Insurance:
This coverage is to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy or self-insurance shall have combined single limits for bodily injury and property damage of not less than two million dollars ($2,000,000.00).

   Additional Named Insured:

   All policies, memoranda of coverage or self-insurance, except Workers' Compensation, shall contain additional endorsements naming each Party and its officers, employees, agents and volunteers as additional named insured with respect to liabilities arising out of each Party's performance hereunder.

3) Policies Primary and non-Contributory:
All policies required above are to be the primary and non-contributory with any insurance or self-insurance carried or administered by each Party.

15. ADDITIONAL DOCUMENTS AND AGREEMENTS

The parties agree to cooperate in the execution of any additional documents or agreements that may be required to carry out the terms of this Agreement.

16. SUCCESSORS

This Agreement shall bind and inure to the benefit of all successors and assigns of the parties and any associates in interest, and their respective directors, officers, agents, servants, and employees, and the successors and assigns of each of them, separately and collectively.

17. CONSTRUCTION OF AGREEMENT

This Agreement shall be construed and enforced pursuant to the laws of the State of California. Each Party consents to the jurisdiction and venue of the Ukiah Branch of the Mendocino County Superior Court and waives any right pursuant to Code of Civil Procedure §394 or otherwise to seek a change of venue or an out-of-county judge.

18. AGREEMENT CONTROLLING

In the event of a conflict between the provisions of the text of this Agreement and the Exhibits, the provisions of the text shall prevail.

19. NOTICES

Whenever notice or other communication is permitted or required by this agreement, it shall be deemed given when personally delivered or when received, if delivered by overnight courier or fax or email, if receipt is acknowledged in writing, or 48 hours after it is deposited in the United States mail with proper first class postage affixed thereto and addressed as follows:

City of Ukiah:	Ukiah Valley Fire Protection District:
City Manager City of Ukiah 300 Seminary Avenue Ukiah, CA 95482-5400 Fax: Email:	Fire Chief Ukiah Valley Fire Protection District 1500 South School Street Ukiah, CA 95482 Fax: Email:

Changes may be made in addresses where notices are to be delivered by giving notice pursuant to this provision.

20. GENERAL PROVISIONS

Unless otherwise specifically prescribed in this Agreement, the following provisions shall govern its interpretation and construction. Time is of the essence of this Agreement.

Neither the District nor the City shall be relieved of its obligation to comply promptly with any provisions of this Agreement by any failure of the other party to enforce prompt compliance with any of its provisions.

Unless otherwise specified in this Agreement, any action authorized or required to be taken by the City shall be taken by the City Council or by the City Manager or his/her designee in conformance with City policies. Unless otherwise specified in this Agreement, any action required or authorized by this Agreement to be taken by the District shall be taken by the Fire Chief or the District Board of Directors in accordance with District policies.

If during the term of this Agreement the taxing ability of the District and/or City is limited by a State-wide ballot measure, Legislative action, a Court decision, the expiration of the half-cent sales tax enacted by Ukiah Measure S in the City, or any other reason, and if, as a result of the tax limitation, the District is unable to provide the level of service required by this Agreement, or if the City is unable to pay District for the established levels of service, the parties, subject to their continuing right of termination pursuant to paragraph 7, may elect to renegotiate this Agreement in good faith. The District is informed and understands that approximately 25% of the City's budget for public safety, including police and fire, is funded by Measure S, which will expire by September 25, 2015, unless extended or replaced in a municipal election.

This Agreement is subject to any applicable constitutional and City taxing or debt limitations and is contingent upon the City appropriating funds. If the City fails to appropriate the funds necessary for this Agreement, notice shall be given and both parties immediately negotiate a service transition.

21. ASSIGNMENT/DELEGATION

Neither party hereto shall assign, sublet, or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

22. NONDISCRIMINATION

District and City shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition (including an AIDS or HIV condition), handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are deemed incorporated by this reference.

23. AMENDMENT

This Agreement may only be amended in writing by an amendment authorized by the City Council and District Board of Directors.

24. WARRANTY OF LEGAL AUTHORITY

Each party warrants and covenants that it has the present legal authority to enter into this Agreement and to perform the acts required of it hereunder. If any party is found to lack the authority to perform the acts required of it hereunder or is prevented from performing the acts by a court of competent jurisdiction, this Agreement shall be void.

25. NO THIRD PARTY BENEFICIARY

No third party beneficiaries are intended by the Parties to have standing to enforce the terms of this Agreement which is solely for the benefit of each Party. Third parties have no standing to object to the amendment of this Agreement by the Parties. All such amendments must be in writing, approved in accordance with the law governing a Party's approval of agreements and executed by an authorized office of each Party.

26. ENTIRE AGREEMENT

This document is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. This Agreement may be executed in counterparts, each of which shall constitute an original.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated.

UKIAH VALLEY FIRE PROTECTION DISTRICT

Dated: 4-3-14

By: _____
Board President

ATTEST:

_____
Clerk of the Board

Reviewed as to form by DISTRICT:

Dated: _____

By: _____
District Counsel

CITY OF UKIAH

Dated: 4/10/14

By: _____
City Manager

Reviewed as to form by CITY:

Dated: 4/7/14

By: _____
City Attorney

"EXHIBIT A"

Staffing

Fire stations will be staffed with a minimum of 2 full-time personnel (at least one person at station 641 and 643 shall be a paramedic) and 1 stipend FF per shift in the following ranks and certifications:

Fire Station	Location	Personnel	Rank		Apparatus	
No. 641	1500 S State St Ukiah, Ca. 95482	1 1 1	Capt. FAE FF/S		Engine Type 1 w/ Medic Wildland Engine type 3	
No. 643	141 Lovers Lane Ukiah, Ca. 95482	1 1 1	Capt. FAE FF/S		Ladder Truck (Quint) w/ Medic Wildland Engine type 3	
No 642	300 Seminary Ukiah, Ca 95482	Volunteers			Type 1 Water Tender	

Daily Executive Staff Access

The Fire Chief will be available for daily executive staff access to the CITY. This will provide contact, on a as needed basis, of a senior chief officer to the CITY Manager and policymakers. The secretary/clerical personnel will also provide receptionist services and assist with coordination of fire inspection services in the CITY. The Fire Chief shall attend City Department Head meetings when deemed necessary and shall be a functional Department Head in terms of the City's Executive Team as requested by the City Manager. The Fire Chief shall also serve as the Assistant Director of Emergency Services [per City resolution].

EMS Level

Staff and equip first out Engine or Truck at the north and south station as a priority, to the paramedic level. One paramedic per unit minimum.

Inspection and Investigations

The District will establish fire inspection zones for each fire station and establish fire code prescribed frequencies for required inspections. Fire investigators will be available to fire scenes for fire cause determination 24 hours per day.

Fire Prevention Planning and Inspection

CITY desires to provide "one stop" planning and building services to minimize processing delays. DISTRICT will provide the City Fire Marshall for these services. The City agrees to provide work space for staff performing these duties. The District will work with the City Fire Marshall to establish a schedule of fees to cover the costs of providing services, issuing permits and enforcing regulations within the City. The City Fire Marshall under the direction of the Fire Chief will provide planning services for CITY projects and special events. The function of the District / City fire prevention shall be the implementation, administration and enforcement of the provisions of applicable codes.

Grants

DISTRICT will work proactively with CITY in seeking grant opportunities that are mutually beneficial. DISTRICT will apply on behalf of the CITY for grants, reimbursements, and other forms of funding.

Other Services

Along with services outlined previously herein, other emergency services to be provided include: hazardous materials, water rescue, technical rescue, wildland fire suppression, confined space rescue, urban search and rescue; and those other activities associated with the emergency services. The DISTRICT shall continue to maintain cooperative efforts with a regional approach with other providers of specialized services.

Community Liaison/Community Involvement

Fire prevention educational materials will be provided for use and dissemination within the CITY. The Division Chief, or designee will provide community liaison/community involvement duties for the CITY, consistent with the current level of service. Community involvement will include participation and involvement in key organizations as defined by the CITY. They may include but are not limited to: School, civic organizations.

Emergency Management

The DISTRICT will make available to the CITY an officer at the captain level position or above to function as Emergency Management liaison, consistent with current level of service. DISTRICT will coordinate Emergency Management activities with the CITY

"EXHIBIT A"

Staffing

Fire stations will be staffed with a minimum of 2 full-time personnel (at least one person at station 641 and 643 shall be a paramedic) and 1 stipend FF per shift in the following ranks and certifications:

Fire Station	Location	Personnel	Rank		Apparatus	
No. 641	1500 S State St Ukiah, Ca. 95482	! 1 1	Capt. FAE FF/S		Engine Type 1 w/ Medic Wildland Engine type 3	
No. 643	141 Lovers Lane Ukiah, Ca. 95482	1 1 1	Capt. FAE FF/S		Ladder Truck (Quint) w/ Medic Wildland Engine type 3	
No 642	300 Seminary Ukiah, Ca 95482	Volunteers			Type 1 Water Tender	

Daily Executive Staff Access

The Fire Chief will be available for daily executive staff access to the CITY. This will provide contact, on a as needed basis, of a senior chief officer to the CITY Manager and policymakers. The secretary/clerical personnel will also provide receptionist services and assist with coordination of fire inspection services in the CITY. The Fire Chief shall attend City Department Head meetings when deemed necessary and shall be a functional Department Head in terms of the City's Executive Team as requested by the City Manager. The Fire Chief shall also serve as the Assistant Director of Emergency Services [per City resolution].

EMS Level

Staff and equip first out Engine or Truck at each fire company the north and south station as a priority, to the paramedic level and advanced life-support level (ALS). One paramedic per unit minimum.

Inspection and Investigations

The District will establish fire inspection zones for each fire station and establish fire code prescribed frequencies for required inspections. Inspections in general business occupancies such as office complexes and retail outlets will be inspected every two years. Fire investigators will be available to fire scenes for fire cause determination 24 hours per day.

Fire Prevention Planning and Inspection

CITY desires to provide "one stop" planning and building services to minimize processing delays. DISTRICT will provide the City Fire Marshall for these services. The City agrees to provide work space for staff performing these duties. The District will work with the City Fire Marshall to establish a schedule of fees to cover the costs of providing services, issuing permits and enforcing regulations within the City. The City Fire Marshall under the direction of the Fire Chief ~~City~~ will provide planning services for CITY projects and special events. The function of the District / City fire prevention shall be the implementation, administration and enforcement of the provisions of applicable codes.

Grants

DISTRICT will work proactively with CITY in seeking grant opportunities that are mutually beneficial. DISTRICT will apply on behalf of the CITY for grants, reimbursements, and other forms of funding.

Other Services

Along with services outlined previously herein, other emergency services to be provided include: hazardous materials, water rescue, technical rescue, wildland fire suppression, confined space rescue, urban search and rescue; and those other activities associated with the emergency services. The DISTRICT shall continue to maintain cooperative efforts with a regional approach with other providers of specialized services.

Community Liaison/Community Involvement

Fire prevention educational materials will be provided for use and dissemination within the CITY. The Division Chief, or designee will provide community liaison/community involvement duties for the CITY, consistent with the current level of service. Community involvement will include participation and involvement in key organizations as defined by the CITY. They may include but are not limited to: School, civic organizations.

Emergency Management

The DISTRICT will make available to the CITY an officer at the captain level position or above to function as Emergency Management liaison, consistent with current level of service. DISTRICT will coordinate Emergency Management activities with the CITY

 EXHIBIT B

AGREEMENT
for
ADMINISTRATION OF FIRE SERVICES
between
THE HOPLAND FIRE DISTRICT
and
THE UKIAH VALLEY FIRE DISTRICT

This Agreement is made and entered into this twenty-first day of March, 2012, by and between the Hopland Fire District (hereafter HOP) and the Ukiah Valley Fire District (hereafter UKV), both independent government entities created under the laws of the State of California.

1. DEFINITIONS:

(a) As used in this Agreement, the term "administration of fire services" shall mean all activities and functions exercised by the UKV in conducting its business under authorization of statutes, regulations, ordinances, codes, rules, policies and procedures.

2. PARTIES:

HOP and UKV are duly established and existing legal entities and fire protection districts existing pursuant to Sections 13800, et seq. of the Health and Safety Code of the State of California and both have the authority to enter into contracts, including contracts with other public agencies, for purposes of providing services, including but not limited to the field of administration.

3. TERM OF THE AGREEMENT:

This Agreement shall become effective on April 1, 2012, and shall remain in force unless terminated pursuant to the provisions of this Agreement.

4. PURPOSE AND INTENT OF PARTIES:

This Agreement is consistent with the desires of both parties to explore a coordinated system of providing for the administration of fire services within the jurisdictions of HOP and UKV, which could enhance public safety, convenience, economy and general welfare.

5. HOP OBLIGATIONS:

(a) HOP agrees to provide its Fire Chief, (hereafter CHIEF), and its clerical support to provide administration of fire services for UKV. The CHIEF shall be deemed to be the Fire Chief for the UKV for purposes required by law. The CHIEF will equally devote his entire productive time, ability

and attention to the business of HOP and UKV during the term of this Agreement.

(b) The CHIEF and clerical support shall be employees of HOP, shall retain all rights and privileges of employment thereof, and shall be governed by and operate under the rules, regulations, policies, procedures and employment agreements of HOP. The CHIEF will report directly to UKV's Board of Directors while performing administration of fire services for UKV and will be governed by and operate under the rules, regulations, policies and procedures of the UKV during that time.

(c) HOP shall be responsible for salaries and employee benefits provided to its Fire Chief and clerical support.

(d) HOP shall provide Workers' Compensation Insurance coverage for its Fire Chief and clerical support.

6. UKV OBLIGATIONS:

(a) UKV shall take all steps required to delegate full authority for administration of fire services for the UKV to the CHIEF during the entire term of this Agreement.

(b) UKV shall furnish all equipment, supplies, records, reports and facilities necessary for the CHIEF to perform administration of fire services for UKV. UKV shall reimburse HOP $4,975.00 per month plus mileage, at the IRS mileage rate, and any incidental costs and expenses necessarily incurred in the administration of fire services for UKV. UKV shall reimburse HOP for clerical support to the CHIEF at an hourly rate of $16.50, not to exceed 52 hours per month.

(c) UKV shall maintain during the term of this Agreement comprehensive liability insurance coverage, at a level equal to or greater than its current limits, which names HOP as an additional insured and indemnifies HOP and its Fire Chief and clerical support against and from any and all claims arising from errors and/or omissions which may occur in performing the duties and obligations expressed in this Agreement.

7. HOLD HARMLESS:

(a) UKV shall hold harmless, and shall indemnify HOP, its Fire Chief, officers, employees and agents, from any and all costs, damages, claims, fees (including attorney fees or other court related costs or expenses) or other losses arising out of or in any way related to incidents occurring prior to the effective date of this Agreement, or arising out of or in any way related to acts or omissions of the UKV Board of Directors or any

other UKV employees during the term of this Agreement. In the event of any such claims or lawsuits, UKV agrees to resist and defend said claims or lawsuits by counsel reasonably satisfactory to HOP.

(b) UKV shall hold harmless, and shall indemnify HOP, its Fire Chief, officers, employees and agents, from any and all costs, damages, claims, fees (including attorney fees or other court related costs or expenses) or other losses arising out of or in any way related to the acts or omissions of the CHIEF in the performance of those duties and functions of the Fire Chief of UKV as delegated by the UKV Board of Directors, or arising out of or in any way related to those acts or omissions connected with the administration of fire services for UKV. In the event of any such claims or lawsuits, UKV agrees to resist and defend said claims or lawsuits by counsel reasonably satisfactory to HOP.

(c) HOP shall hold harmless, and indemnify UKV, its officers, agents and employees from any and all costs, damages, claims, fees (including attorney fees or other related costs or expenses) or other losses arising out of or in any way related to acts or omissions of the HOP Board of Directors or any HOP employee in the performance of their jobs or duties on behalf of HOP or as directed by the HOP Board of Directors, except those jobs and duties performed on behalf of UKV in accordance with this Agreement or as directed by the UKV Board of Directors. HOP agrees to resist and defend said claims or lawsuits against UKV by counsel reasonably satisfactory to UKV.

8. TERMINATION:
Either party may terminate this Agreement upon providing the party with thirty (30) days written notice of its intent to terminate.

9. SAVINGS CLAUSE:
In the event any part of this Agreement is declared invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be and remain in full force and effect unless the deletion of the invalid or unenforceable portion frustrates the purpose and intent of this Agreement.

THE PARTIES HERETO have executed this Agreement on the date specified.

BOARD OF DIRECTORS OF THE HOPLAND FIRE DISTRICT

Robert Gibson, President

3/22/12
Date

BOARD OF DIRECTORS OF THE UKIAH VALLEY FIRE DISTRICT

Jerry Buzzard, President

3-21-12
Date

APPROVED AS TO FORM:

H. James Lance, Attorney

AGREEMENT
for
ADMINISTRATION OF SERVICES
between
THE HOPLAND and UKIAH VALLEY FIRE DISTRICT
and
UKIAH CITY FIRE DEPARTMENT

This Agreement is made and entered into this 15th of May, 2012, by and between the Hopland Fire District (hereafter HOP), the Ukiah Valley Fire District (hereafter UKV) and the Ukiah of City in connection with operation of its Fire Department (hereafter UFD), all three independent government entities created under the laws of the State of California.

1. DEFINITIONS:

(a) As used in this Agreement, the term "administration of fire services" shall mean all activities and functions exercised by the UFD in conducting its business under authorization of statutes, regulations, ordinances, codes, rules, policies and procedures.

2. PARTIES:

HOP and UKV are duly established and existing legal entities and fire protection districts existing pursuant to Sections 13800, et seq. of the Health and Safety Code of the State of California. The City of Ukiah is a general law municipal corporation which operates a fire department pursuant to Sections 38600, et seq. California Government Code. Each agency has the authority to enter into contracts with other public agencies, for purposes of providing services, including but not limited to, the field of administration.

3. TERM OF THE AGREEMENT:

This agreement shall become effective on 15th May 2012, and shall remain in force unless terminated pursuant to the provisions of this Agreement.

4. PURPOSE AND INTENT OF PARTIES:

This Agreement is consistent with the desires of all parties to explore a coordinated system of providing for the administration of fire services within the jurisdictions of HOP, UFD and UKV, which could enhance public safety, convenience, economy and general welfare.

5. HOP OBLIGATIONS:

(a) HOP agrees to provide its Fire Chief, (hereafter CHIEF), to provide administration of fire services for HOP, UFD and UKV. The CHIEF shall be deemed to be the Fire Chief for the UFD, UKV and HOP for purposes required by law. The CHIEF will equally devote his entire productive time, ability and attention to the business of HOP, UKV and UFD during the term of this Agreement.

(b) The CHIEF shall be an employee of HOP, shall be governed by and operate under the rules, regulations, policies, procedures and employment agreements of HOP. The CHIEF will report directly to the Ukiah City Manager while performing Fire CHIEF services for UFD and will be governed by and operate under the rules, regulations, policies and procedures of the UFD during that time. (The Ukiah Director of Public Safety shall continue to report to the Ukiah City Manager, and work with the CHIEF, on issues relating to fire and ambulance administration, including budgetary decisions, dispatching services, and future planning for contracting of services or a future JPA agreement.)

(c) HOP shall be responsible for salaries and employee benefits provided to its Fire Chief and with responding to claims as provided in Title 1, Division 3.6 of the California Government Code, including, but not limited to, Part 7, commencing with Section 995.

(d) HOP shall provide Workers' Compensation Insurance coverage for its Fire Chief.

6. UFD OBLIGATIONS:

UFD shall take all steps required to delegate full authority for administration of fire service for the UFD to the CHIEF during the entire term of this Agreement. The Ukiah Director of Public Safety shall report to the Ukiah City Manager, and work with the CHIEF, on issues relating to fire and ambulance administration, including budgetary decisions, dispatching services, and future planning for contracting of services or a future JPA agreement.

(a) UFD shall furnish all equipment, supplies, records, reports, and facilities necessary for the CHIEF to perform administration of fire services for UFD. UFD shall reimburse HOP $3500.00 per month as its total share of the costs for the services of the CHIEF.

(b) UFD shall maintain during the term of this Agreement the equivalent of comprehensive liability insurance coverage through its membership in the Redwood Municipal Insurance Fund ("REMIF") at a level equal to or greater than its current scope of coverage and policy limits, which names HOP and UKV as additional insureds.

7. HOLD HARMLESS:

(a) UFD shall hold harmless, and shall indemnify HOP and UKV, its Fire Chief, officers, employees and agents, from any and all costs, damages claims, fees (including attorney fees or other court related costs or expenses) or other losses arising out of or in any way related to incidents involving only the UFD, which occurred prior to the effective date of this Agreement. In the event of any such claims or lawsuits. UFD agrees to resist and defend said claims or lawsuits by counsel reasonably satisfactory to HOP and UKV.

(b) UFD shall hold harmless, and shall indemnify HOP and UKV, its Fire Chief, officers, employees and agents, from any and all costs, damages claims, fees (including attorney fees or other court related costs or expenses) or other losses arising out of or in any way related to acts or omissions of the CHIEF in the performance of those duties and functions of the Fire Chief of UFD as delegated by the Ukiah City Manager, or arising out of or in any way related to those acts or omissions connected with the administration of fire services for UFD; except any acts or omissions of the CHIEF performed at the direction of the Hopland Board of Directors. In the event of any such claims or lawsuits. UFD agrees to resist and defend said claims or lawsuits by counsel reasonably satisfactory to HOP and UKV.

(c) HOP and UKV shall hold harmless, and shall indemnify UFD its officers, agents and employees from any and all costs, damages claims, fees (including attorney fees or other related costs or expenses) or other losses arising out of or in any way related to incidents involving only HOP and/or UKV occurring prior to the effective date of this Agreement, or arising out of or in any way related to acts or omissions of the HOP or UKV Board of Directors or any HOP or UKV employee in the performance of their job or duties on behalf of HOP or UKV or as directed by the HOP or UKV Board of Directors, except those jobs or duties performed on behalf of UFD in accordance with this Agreement or as directed by the Ukiah City Manager. HOP or UKV agrees to resist and defend said claims or lawsuits against UFD by counsel reasonably satisfactory to UFD.

(d) Each party (HOP, UKV and UFD) shall provide the other party with satisfactory evidence that the other party has been named as an additional insured or covered party under indemnifying party's public liability insurance, if the indemnifying party is insured by an insurance company, or memorandum of coverage, if the indemnifying party is insured by a joint powers agency.

8. TERMINATION:

Either party may terminate this Agreement upon providing the party with thirty (30) days written notice of its intent to terminate; provided, however, that the obligations under paragraphs 6(c) and 7 shall remain in effect after said termination with respect to claims arising from acts or omissions occurring during the term of this Agreement.

9. SAVINGS CLAUSE:
In the event any part of this Agreement is declared invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be and remain in full force and effect unless the deletion of the invalid or unenforceable portion frustrates the purpose and intent of this Agreement.

THE PARTIES HERETO have executed this Agreement on the date specified.

BOARD OF DIRECTORS OF THE HOPLAND FIRE DISTRICT	BOARD OF DIRECTORS OF THE UKIAH VALLEY DISTRICT	UKIAH CITY MANAGER UKIAH FIRE DEPARTMENT
Robert Gibson, President	Jerry Buzzard, President	Jane Chambers, City Manager
8/16/2012	8-15-12	8/20/12
Date	Date	Date

EXHIBIT C

JOHN BARTLETT
Fire Chief

Ukiah Valley Fire District
1500 South State Street
Ukiah, California 95482-6709
PHONE (707) 462-7921
FAX (707) 462-2938
E-MAIL uvfd@mcn.org

In cooperation with the City of Ukiah Fire Department the Ukiah Valley Fire District is implementing a Volunteer Stipend Program

THE FIRE FIGHTER/ENGINEER STIPEND PROGARAM

is open to Volunteers of the Ukiah Valley Fire District, the City of Ukiah Fire Department, and the Hopland Fire District.

Final Filing Date: OPEN

THE POSITION

Stipend Fire Fighters are intended to provide extra staffing for the Ukiah Valley Fire District and Ukiah City Fire response area. Funding is available for one shift at Station 642 and one shift at Station 641, 7 days a week.

Qualified volunteers may work either the day, night or both. The stipend pay for the full shift is the combination of the day shift and the night shift pay.

The Fire Fighter shall report to the Company Officer that they are assigned to. This is a non-supervisory position. Under direction from the Company Officer, a fire fighter protects life and property from fire and destruction by natural and man made cause; conducts rescue and salvage operations and performs related work as required. Primary duties will be to respond to fire alarms, aid in the suppression of fires, operate apparatus, administer emergency medical care, and operate resuscitation and other specialized rescue equipment.

JOB REQUIRMENTS AND QUALIFICATIONS

ABILITY TO:

- Learn technical fire fighting principles and techniques.
- Drive and operate District or City apparatus with care and safety in accordance with traffic laws, ordinances and district regulations.
- Maintain proficiency and competence in advanced First Aid techniques.
- Write and maintain records and reports.
- Understand and carry out oral and written directions and orders.
- Establish and maintain cooperative working relationship with those contacted in the course of duty and work.

Minimum Qualifications:

- Possession and maintenance of a valid California Class C or better driver's license.
- High School graduate or its tested equivalent.
- Current CPR/First Aid Card
- Minimum age at time of appointment 18 years old.
- Citizen of the United States
- Must pass a medical, drug and physical examination as outlined under the guidelines on the Ukiah Valley Fire District policy.

EXHIBIT C

STIPEND PAY INFORMATION

RANK	DAY SHIFT	NIGHT SHIFT	24 HOUR SHIFT
Firefighter	$100.00	$50.00	$150.00
Engineer	$115.00	$60.00	$175.00

SPECIAL NOTES

- Timesheets will be issued for the stipend shifts worked for the previous two weeks ending on the 15th and the last day of the month. Shifts will be kept on the District daily activity sheet (Gold Sheet) by the Duty Officer.
- Checks will be issued on the 15th and on the last day of the month.
- A calendar will be posted each month on the 10th of the prior month. The calendar will remain till the 17th of each month. A calendar will be posted on the 25th of each month to each department for that month's schedule.
- If you sign up for a shift and you need to cancel, it is your responsibility to fill that spot.

EXHIBIT D

UKIAH FIRE DEPARTMENT

John Bartlett
Fire Chief
300 Seminary Avenue
Ukiah, CA 95482
Bus: (707) 463-6261
jbartlett@cityofukiah.com

UKIAH VALLEY FIRE DISTRICT

John Bartlett
Fire Chief
1500 South State Street
Ukiah, CA. 95482
Bus. (707) 462-7921
chief6400@att.net

UVFD / UFD EQUIPMENT MILEAGE 4/1/2014

STATION	VEHICLE	BEGINNING MILEAGE	ENDING MILEAGE
641	6400	61354	
641	6403	80247	
641	6504	41166	
641	6505		
641	6456	147866	
641	6440	38247	
641	6460	46194	
641	6481	8886	
641	6468	69678	
641	6580	55945	
642	6547	25786	
642	6490	19514	
642	6483	94220	
642	6485	87040	
642	6520	07727	
642	6560	53216	
643	6584	68676	
643	6552	18421	
643	6472	29285	
643	6545	75732	
643	6431	27213	

Update: Moore/Decker
By: 2/11/2014

6520 Inventory

CAB

2	Yellow Traffic Vests	UFD
1	Kenwood Mobile Radio	UFD
1	Motorola Medical Radio	UFD
1	Passport Holder	UFD
1	Knox Box w/2 #2 keys	UFD
1	Outside Ukiah Run Book	UFD
1	City map (laminated)	UFD
1	Ukiah map	UFD
1	ERG for WMD	UFD
1	Fire line handbook	UFD
1	Owners manual	UFD
1	Inspectors guide (Preplan)	UFD
1	City map/hydrand/knox location book	UFD
1	Coastal Valleys Protocols book	UFD

Drivers front comp.

1	Box light	UFD
1	Haligan	UFD
1	Canteen	UFD
1	Hydrant wrench	UFD
Misc	Road flares	UFD

Drivers rear comp

1	Stair chair	UFD
1	Box light	UFD
1	Tire Iron	UFD

Passenger rear compartment

1	Tall Oxygen Cylinder & Wrench	UFD
1	Broom	UFD

Interior

1	Gurney	UFD
1	Green Airway Bag	UFD
1	Lifepack Monitor	UFD
1	Red Medical Bag	UFD
1	Pediatric Bag	UFD
1	Portable Suction	UFD
1	C-Spine Bag	UFD
1	Trauma Bag	UFD
3	3 Latex free glove box 1m 1lg 1xl	UFD
6	6 Laytex glovs 2m 2l 2xl	UFD
1	IV Tray	UFD
1	Baby wipe warmer	UFD
1	Shelf Box	UFD

1	Suction		UFD
1	Narc lock box		UFD
1	BP Cuf		UFD
2	Sharps containers		UFD
1	Stethescope		UFD
1	IV Set-up tub		UFD

Interior Airway Compartment 1

1	Set OPA	Tag #P662853	UFD
1	Pedi Airway Roll	Tag #P662853	UFD
1	Adult Airway Roll	Tag #P662853	UFD
2	Pedi NRB	Tag #P662853	UFD
2	Pedi Cannulas	Tag #P662853	UFD
1	Set NPA	Tag #P662853	UFD
2	Yankauer Tip and Tubing	Tag #P662853	UFD
1	Laryngoscope Kit	Tag #P662853	UFD
1	Tube Check	Tag #P662853	UFD
1	BAM	Tag #P662853	UFD
1	Stylet Pedi	Tag #P662853	UFD

Interior Airway Compartment 2

4	NRB	Tag #C117414	UFD
4	Cannulas	Tag #C117414	UFD
2	Nebulizers	Tag #C117414	UFD
1	BVM & Mask	Tag #C117414	UFD
2	Aerosol Masks	Tag #C117414	UFD

Interior Trauma Compartment

1	PKG 4x4	Tag #N559749	UFD
5	Cold Packs	Tag #N559749	UFD
2	Triangular Bandages	Tag #N559749	UFD
2	Blood Stoppers	Tag #N559749	UFD
5	Sterile 4x4	Tag #N559749	UFD
2	Eye Pads	Tag #N559749	UFD
6	Rolls Cling Wrap	Tag #N559749	UFD
5	Hot Packs	Tag #N559749	UFD
5	Trauma Dressings	Tag #N559749	UFD
1	Burn Sheet	Tag #N559749	UFD

Interior Misc Compartment

3	BSI Kits	Tag #N559749	UFD
2	Chux	Tag #N559749	UFD
5	1000 Bags NS	Tag #N559749	UFD
5	Extensions	Tag #N559749	UFD
1	Blood Tubing	Tag #N559749	UFD
1	Urinal	Tag #N559749	UFD
3	Emisis Basins	Tag #N559749	UFD
5	Macro Drips	Tag #N559749	UFD
2	Micro Drips	Tag #N559749	UFD
2	Teddy Bears	Tag #N559749	UFD
1	OB Kit	Tag #N559749	UFD

1	Set Restraints	Tag #N559749	**UFD**
2	Head Beds	Tag #N559749	**UFD**
12	Syringes	Tag #N559749	**UFD**
25	IV Cateters		
Misc	Medications (Drugs As Labeled)		
Misc	4x4s		
5	Tegaderms		

3/31/2014

Update: 3/21/2014 Medical Update: 3/21/2014
By: Stone By: Stone

6547 Inventory

CAB

1	Kenwood Mobile Radio	**UFD**
1	Code 3 Model 3892L4 Siren Box	**UFD**
1	Code 3 Arrowstik	**UFD**
1	Realistic Scanner	**UFD**
1	Redwood Oil Credit Card #755072	**UFD**
1	Liftmaster Garage Door Opener	**UFD**
2	Box XL Medical Gloves	**UFD**
1	BK Portable Radio Serial# 0427023	**UFD**
1	Tow Chain	**UFD**
1	Nite Tracker Spot Light	**UFD**
1	Combo box for Knox Key w/ Key 3 & 3	**UFD**

Left Front Compartment

1	Sledge Hammer	**UFD**
1	Streamlight Box Light w/Charger	**UFD**
1	Halligan Tool	**UFD**

Left Middle Compartment

1	Trauma Bag	**UFD**
1	Airway Bag	**UFD**
0	Box Medium Medical Gloves	**UFD**
0	Box Large Medical Gloves	**UFD**
0	Box X Large Medical Gloves	**UFD**
0	Tool Box	**UFD**
2	Rolls Fire Line Tape	**UFD**
1	Battery Charger Cables	**UFD**

Left Rear Compartment

1	Bucket of Absorbent	**UFD**

Right Lower Rear Compartment

1	Chock Block	**UFD**

Right Upper Middle Compartment

3	Round Point Shovels	**UFD**
1	Pick Head Axe w/Leather Scabbard	**UFD**
1	Short Pike Pole w/D Handle	**UFD**
1	Push Broom	**UFD**
1	Hydrant Wrench	**UFD**

3	Pulaski	**UFD**
1	Flat Head Shovel	**UFD**

Right Front Compartment

1	SCBA	**UFD**
1	Water Can	**UFD**
1	10 lb ABC Extinguisher	**UFD**

Exterior

1	Halligan	**UFD**
2	Traffic Cones	**UFD**
2	Pick Head Axes	**UFD**
1	EZ Lift Jack	**UFD**
1	Wire Stokes Basket	**UFD**

TRUCK 6552 EQUIPMENT INVENTORY (White)

Apparatus	Update:	Stone/Dresbach	Medical	Update:	Stone/Dresbach
6552	By _____	3/3/2014	By	_____	3/3/2014

A- Foam Tank-- Phos-Check WD 881---Don't Mix@!

B- Foam Tank-- Angus Tridol ATF 3-6 Don't Mix

Cab			
1	Green Binder		UFD
	• Daily/Weekly Log		UFD
	• Registration/Insurance		UFD
	• Yellow Sheets		UFD
	• Drug Log		UFD
1	Redwood Coast fuel card T-6552# 09004-76620		UFD
1	Lock box w/ Knox Box key #2 and PGE key #1000AB/CO2		UFD
2	Pre-plan books (1 North & 1 South)		UFD
1	CFTES Book		UFD
1	UVFD Run Book		UFD
1	Passport Holder		UFD
1	4 Gas Meter		UFD
1	Garage Door Opener		UFD
1	Waypoint Flashlight		UFD
4	Headsets		UFD
1	MSA TIC		UVFD
1	Incident Action Plan Book		UFD
1	Steno Notebook		UFD
2	Emergency Flares		UFD
0	BK Radio Battery	missing 2/15/2014	UFD
1	Lifepak Battery		UFD
1	MSA Battery		UFD
1	RIT Bag		UFD
1	Package of Buss Fuses		UFD
4	Reflective Vests		UFD
1	MSA Buddy Breather		UFD
1	Slim Jim Kit		UVFD
4	Box Lights		UFD
1	Drug Safe		UFD
1	Set of Irons (Marriage)		UFD
Shelves behind Driver Seat:			
Top Shelf:			
1	Red Water Rescue Bag		UVFD
1	Blue C-Spine Bag		UFD
1	EZ I/O		UFD
1	Kendrick Traction Device		UFD
Middle Shelf:			
1	Blue Trauma Bag		UFD
1	Blue Pedi Bag		UFD
Bottom Shelf:			
1	RIT Bag		UFD
1	Box N-95 Masks		UFD
1	Canister of Cavicide Wipes		UFD
1	Bottle Steris Spray		UFD
Misc	Box of Medical Gloves		UFD
Shelves behind Captain's Seat:			
Top Shelf:			
Misc	Boxes of Medical Gloves		UFD
1	Burn Kit		UFD
Middle Shelf:			
1	Green Airway Bag		UFD
1	BP Cuff		UFD
1	Stethoscope		UFD
1	O2 Cylinder and Regulator		UFD
2	Non Rebreather Mask		UFD
2	Nasal Cannula		UFD
1	Trauma Shear		UFD
1	N-95 Mask		UFD
6	Nasal Pharyngeal Airways (Set) (NPA) 1 missing 1/7/14		UFD
5	Orophryngeal Airways (OPA)		UFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

Bottom Shelf:			
1	Red Drug Bag		UFD
1	White Ice Chest		UFD
1	Roll of Duct Tape		UFD
1	Physio Control Lifepak 12 Monitor w/		UFD
1	Automated BP Cuff - Adult		UFD
1	SPO2 Monitor		UFD
1	4 Lead		UFD
1	AED Setup Adult		UFD
1	AED Pad Pedi		UFD
1	Electrode Pack		UFD
1	12 Lead Setup		UFD
1	BG Kit		UFD
10	Electrode Prep Pads		UFD
2	Razors		UFD
1	Bottle - Aspirin		UFD
2	Bottle - Nitro		UFD
1	Printer Paper		UFD
1	NIBP Cuff - Large Adult		UFD
1	Cable Connector		UFD
1	Smart Capnoline plus Adult	1 missing 1/7/2014	UFD
1	Filter Line Set		UFD
Driver's Side Front Compartment (Brass Box)			UFD
3	18V DeWalt Rechargable Batteries		UFD
3	18V Dewalt Rechargeable Battery Chargers		UFD
0	Rolls of flagging	missing 3/3/2014	UFD
Misc	Flares		UFD
1	Electical Testing Tool Kit		UFD
1	Tool Bag (Black)		
0	Drip Torch		UVFD
1	MSA Battery Charger		UVFD
1	MSA Battery		UVFD
1	Mounted hydrant wrench & 2 spanners		UFD
1	Water main shut-off (T)		UFD
1	15' 3" Hose		UFD
1	20' 5" LDH		UFD
2	Apartment Bundles		UFD
2	Hose straps		UFD
1	1.5" Dbl Male		UFD
2	1.5" Dbl Females		UFD
1	1.5" Female IP to Male 1.5" NH		UFD
1	1.5" Female NH to Male 1.5" IP		UFD
2	1.5" Male to 2.5" Female		UFD
2	1.5" Female to 2.5" Male		UFD
1	2.5" Dbl Male		UFD
2	2.5" Dbl Female		UFD
1	2.5" Female to 4.5" Male		UFD
0	2.5" Female to 4.5" Male Elbow w/ 4.5" Cap	missing 2/15/2014	UFD
2	4.5" Dbl Male		UVFD (1)-6460
2	4.5" Dbl Female		UVFD (1)-6460
1	4.5" Female to 5" Storz		UFD
1	4.5" Male to 5" Female Adapter		UVFD-641
1	1.5" x 1.5" x 1.5" Gated Wye		UFD
1	2.5" x 1.5" x 1.5" Gated Wye		UFD
1	2.5" x 2.5" x 2.5" Gated Wye		UFD
1	2.5" x 2.5" x 2.5" Siamese		UFD
1	TFT Thunderfog 200 GPM Nozzle		UFD
1	2.5" Ball w/ 2.5" to 1.25" Smooth Bore w/ 1.5" to 1.375" Tip		UFD
5	Modified Spanner Wrenches		UFD
1	Rubber Mallet		UFD
0	2.5" Rainbird Brass Attic Nozzle	missing 2/15/2014	UFD
1	1.5" Brass Foam Eductor		UFD
1	Sterlite Box w/ 2 David Clark C-3023 Headset Adapters		
1	100' x 1 3/4" wildland hose w/ fog nozzle		UVFD
2	Hosepacks		UVFD
2	100' wildland bundles		UVFD
2	mop-up lines w/ nozzles		UVFD
1	hose clamp		UVFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

0	1" Mop up hose	missing 2/15/2014	UFD
1	1 1/2" line w/ wildland nozzle		UVFD
1	Raytek Ranger ST no contact thermometer		UVFD - 6485
1	50 Gal. Tank Trap		UVFD - 6481
1	K-tool		UFD
1	Roll Duct tape		UFD
1	2.5" Female to 3/4" Male		UFD
1	Wildland T		UVFD
1	1.5" Ball w/Red S&H Combi Nozzle		UVFD
1	15-20' 3" Hose w/2.5" Siamese		UVFD
1	Tan Backpack Mop Up Kit		UVFD
5	3/4 Lines		UVFD
5	1" to 3/4" Reducers		UVFD
5	3/4" Nozzles		UVFD

Tool Bag

1	Tool bag	UFD
1	3lb Hammer	UFD
1	Wonder bar	UFD
1	Claw Hammer	UFD
1	Hacksaw	UFD
1	Pipe wrench	UFD
2	Channel Lock (1 small/1large)	UFD
4	Crescent wrench (15", 10", 8", 6")	UFD
1	Sheetrack saw	UFD
1	Cable Cutters	UFD
2	Vise Grips	UFD
1	Needle nose pliers	UFD
1	Snub nose pliers	UFD
1	Dikes	UFD
6	Blue Phillips screwdrivers	UFD
6	Red Straight screwdrivers	UFD
1	Clear driver	UFD
1	Assorted bits	UFD
1	Straight Phillips S-Tool	UFD
1	Tape measure	UFD
1	Stud finder	UFD
1	Pouch	UFD
1	No contact electrical test	UFD
1	Outlet tester	UFD
1	84 Drive saw chain	UFD

Driver's Side Bottle Tubes

2	SCBA air bottle (4)	UFD

Driver's Middle Front Compartment

1	Plug & Dike	UVFD - 6481
Misc	Absorbent pads	UFD
Misc	Hazmat Booms	UFD
1	MCI Bag	UVFD-643 Floor
2	Pick Head Axes	UFD
1	24" Bolt Cutters	UFD
1	Combo Tool	UFD
2	Ten Pound Sludges	UFD
1	Pulaski	UVFD
1	24" Pipe Wrench	UFD
1	Set of Irons (Marriage)	UFD
1	Orange Canteen	UVFD

Driver's Middle Rear Compartment

2	Full Body Harnesses	UFD
1	Orange Z-Rig Rope Bag w/ 300' Rope	UFD
1	Blue Z-Rig Rope Bag	UFD
1	Victim Harness in Small Blue Bag	UFD
1	Rescue Harness	UFD
1	Orange Bag w/200' of Rope & Hardware	UFD

Driver's Rear Compartment

1	Tempest Fan	UVFD
2	Long Rescue 42 Tele Struts	UFD
2	Shot Rescue 42 Tele Struts	UFD
1	Bag of Rescue 42 Hardware	UFD
2	Metal Rescue 42 Hand Cranks for Rescue 42 Tele Struts	UFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

Rear Left Compartment			
1	24' Ladder		UFD
2	16' Roof Ladders		UFD
Rear Middle Compartment			
4	Ladder harness		UFD
1	Ladder tip pulley		UFD
1	Red Bag w/200' Rescue Rope & 4:1 Rescue Hardware		UFD
Rear Right Compartment			
2	12' Attic Ladders		UFD
1	36' Ladder		UFD
2	Rubbish Hooks		UFD
1	Plaster Hook		UFD
2	Pike Poles		UFD
Captain's Side Front Compartment			
Top Shelf:			
1	Pair of Chaps in Black Web Bag		UFD
1	Stihl Chainsaw MS362 w/20" Bar		UFD
1	Stihl Chainsaw MS441 w/20" Bar		UFD
1	24" Bar		UFD
1	Domar Fuel Can		UVFD
1	Saw Tool Bag		UFD
Middle Shelf:			
1	Stihl K12 TS800 w/ Bicycle Seat		UFD
1	Stihl K12 TS400		UFD
2	Step Chalks		UFD
1	Milwaukee Reciprocating Saw		UFD
1	Husky Tool Set (socket set)		UFD
Bottom Shelf:			
2	Honda 2000 Generators		UFD
2	Totes of Misc Cribbing		UFD
1	Box DeWalt 18V Tools		UFD
Mounted on Door:			
3	Spare K12 Blades		UFD
Captain's Side Front Middle Compartment			
1	Red Hall Runner		UFD
1	Red Salvage Cover		UFD
2	Canvas Salvage Covers		UFD
1	Canvas Carry-all		UFD
1	Seated Mega Mover		UFD
1	Yellow Blanket		UFD
2	Rolls of Plastic		UFD
1	Tool Bag w/Razor, Staple Gun & Staples		UFD
1	Mega Mover		UFD
Right Rear Bottle Tubes			
2	SCBA bottles		UFD
Right Front Bottle Tubes			
1	5 lb ABC Extinguisher		UFD
1	Spare oxygen cylinder		UFD
Dunnage/Hose Bed:			UFD
misc.	3" hose with playpipe		UFD
1	Yellow backboard		UFD
2	Scoop shovel		UFD
0	Bucket of absorbent	missing 3/3/2014	UFD
Captain's Side Middle Rear Compartment			
2	Metal Flood Lights		UFD
1	Orange Halogen Light (2 Heads)		UFD
2	Yellow Extension Cords		UFD
1	Black Extension Cord		UFD
1	Blue Extension Cord		UFD
1	Orange Stand for Halogen Lights		UFD
1	Yellow Power Strip		UFD
1	Short Power Cord Adapter		UFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

Captain's Side Rear Compartment

Top Shelf:

2	Hay Hooks		UVFD
1	Sked		UFD
1	Short Adapter Hose for Hurst Tools		UFD

Middle Shelf: UFD

1	Short Hurst Ram		UFD
2	Green Hurst Hoses		UFD
Misc	Air Bags		UFD
1	Orange Tool Box w/Air Bag Controllor		UFD
1	Blue Tarp		UFD

Bottom Shelf: UFD

1	Hurst Power Unit		UFD
2	Orange Hurst Hoses		UFD
1	Blue Hurst Hose		UFD
1	Hurst Cutter		UFD
1	Hurst Spreader		UVFD
1	Can of Hurst Chains		UVFD

Mounted to Door:

1	Stop/Slow Sign		UFD

Crosslays

1	150' 1.75" Preconnect w/ 200 GPM TFT automatic nozzle	Red	UFD
1	200' 1.75" Preconnect w/ 200 GPM TFT automatic nozzle	Blue	UFD
1	200' 2.5" t Preconnect w/ straight stream nozzle		UFD

Exterior

2	Chock block w/ holder		UFD
1	Water Can Extinguisher		UFD

Front Bumper

2	50' 1.75" hose		UFD
1	200 GPM automatic nozzle SM F-20		UFD

Hose Bed

12	50' X 2 .5" blitz line w/straight stream nozzle		
16	50' LDH		UFD
1	Hydrant bag		UFD
2	Hydrant wrench		UFD
1	2 1/2" x 2 1/2" gate valve		UFD
3	Spanner wrenches		UFD
1	4 1/2" x 2/1/2" reducer		UFD
1	McCloud		UVFD
1	Short hand shovel		UFD
1	Push broom		UVFD - 642

Stick Box

1	MSA Mask Medium		UFD
1	MSA Buddy Hose for Ladder Tip		UFD
1	100' Tag Line		UFD
1	3.5" Female to 2.5" Male for Elevated Waterway		UFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

6552 Medical Supplies (Cab):

Main Components:			
Monitor			**UFD**
Airway Bag			**UFD**
C-Spine Bag			**UFD**
EZ IO Bag			**UFD**
Pedi Bag			**UFD**
Trauma Bag			**UFD**
Red Bag			**UFD**
			UFD
Monitor:			
1	Adult Automated BP Cuff		**UFD**
1	4 lead with electrodes		**UFD**
1	SPO2 Monitor		**UFD**
1	AED Setup Adult		**UFD**
1	Spare AED Adult pads		**UFD**
1	Spare Pedi AED pads		**UFD**
1	12 lead set up		**UFD**
1	BG Kit		**UFD**
	1	BG Monitor	**UFD**
	1	Bottle BG test strips (min. 5 strips)	**UFD**
	5	Fingerstick needles	**UFD**
	Misc	4 x 4	**UFD**
	Misc	alcohol prep pads	**UFD**
	Misc	band aids	**UFD**
Misc	Electrode pads		**UFD**
Misc	Razors (min. 2)		**UFD**
2	Bottles Nitro		**UFD**
1	Bottle ASA		**UFD**
2	Packs of Electodes		**UFD**
1	Printer paper		**UFD**
1	Adult large BP cuff		**UFD**
1	Cable connector		**UFD**
2	smart capnoline plus Adult		**UFD**
1	filter line S		**UFD**
Green Airway Bag:			**UFD**
1	Oxygen cylinder with regulator		**UFD**
1	Adult BVM		**UFD**
2	Adult nasal cannulas		**UFD**
2	Adult non re-breather masks		**UFD**
5	OPA's		**UFD**
12	NPA (1-22, 1-24, 2-26, 2-30, 3-28, 3-32, 2-34)		**UFD**
1	Trauma shears		**UFD**
Misc	Lubricating jelly		**UFD**
3	Throw away emises bags		**UFD**
1	Adult BP cuff		**UFD**
1	Stehescope		**UFD**
1	Laryngascope bag		**UFD**
	2	Spare batteries	**UFD**
	1	Power base	**UFD**
	2	Miller Blades (2,4)	**UFD**
	1	Mac Blades (2,4)	**UFD**
	1	Stylet	**UFD**
	1	Clamp	**UFD**
	1	12 mL syringe	**UFD**
	2	10 mL syringe	**UFD**
	1	Capnolite tubing	**UFD**
3	King airways (Red, Yellow, Purple)		**UFD**
8	Et Tubes (#9.0, 8.5, 8.0, 7.5, 7.0, 6.5, 6.0, 5.5, 5.0)		**UFD**
1	12 mm syringe		**UFD**
1	Ring cutter		**UFD**
3	Capnolite tubing		**UFD**
1	Tube check		**UFD**
1	Thomas tube holder		**UFD**
1	Bottle nasal spray		**UFD**
2	Pedi/Adult suction catheters		**UFD**
1	Penlight		**UFD**
2	Albutoral treatment set-up		**UFD**
2	Pedi NRM		**UFD**
2	Adult NRM		**UFD**
1	Crycothotomy kit		**UFD**
1	CPAP kit		**UFD**
1	Thoracentesis kit		**UFD**
1	Luer lock		**UFD**

TRUCK 6552 EQUIPMENT INVENTORY (White)

Red Medical Bag:			UFD
1	Multi-trauma dressing		UFD
Misc	4 x 4		UFD
Misc	Kurlex roll		UFD
Misc	Red biohazard bag		UFD
1	Sharps container		UFD
1	Dopomine set up (exp 6/14) w/ 60 drop extension		UFD
1	Yellow Drug Bag:		UFD
	5	Epi 1:10,000 preload w/injection canister	UFD
	3	Atropine Sulfate preload w/injection canister	UFD
	5	Amiodrone vials	UFD
	3	Adenosine vials	UFD
	2	Epi 1:1,000 vials	UFD
	2	Naloxone Hydrochloride preload w/injection canister	UFD
	2	Insta Glucose tube	UFD
	1	ASA bottle	UFD
	2	Calcium chloride preload	UFD
	1	Diphenhydramine vials (Benadryl)	UFD
	1	Dextrose 50% preload	UFD
	Misc	Syringes	UFD
	Misc	Needles	UFD
	Misc	Saline flushes	UFD
	1	Sodium Bicarbonate	UFD
	2	Albuterol sulfate	UFD
	1	Patroplum Bromide	UFD
	4	Ondansetron tabs	UFD
	2	Ondansetron vials	UFD
	1	Glucogen vial	UFD
	1	Nitro	UFD
IV Set Up Kits:			UFD
2	14g IV catheters		UFD
2	16g IV catheters		UFD
2	18g IV catheters		UFD
2	20g IV catheters		UFD
2	22g IV catheters		UFD
2	24g IV catheters		UFD
1	Tegaderm		UFD
1	Tournaquet		UFD
1	Roll tape		UFD
Misc	Alcohol prep pads		UFD
1	IV 1000mL set up w/10 drop extension		UFD
IV Spare Set Up Bag:			UFD
2	14g IV catheters		UFD
2	16g IV catheters		UFD
2	18g IV catheters		UFD
2	20g IV catheters		UFD
2	22g IV catheters		UFD
Misc	Needles		UFD
Misc	Syringes		UFD
Misc	Tournaquets		UFD
Misc	Tegaderms		UFD
Misc	Alcohol prep pads		UFD
1	Small IV drip bag w/extensions		UFD
Misc	Saline flushes		UFD
C-spine Bag:			UFD
1	Roller headbed		UFD
1	Foam headbed		UFD
1	Reusable spider straps		UFD
2	Pedi c-collars		UFD
2	Adult c-collars		UFD
EZ IO Bag:			UFD
1	Instruction card		UFD
1	EZ-IO gun		UFD
2	25mm needles (Blue)		UFD
2	15mm needles (Pink)		UFD
1	45mm needles (Yellow)		UFD
2	3-way stop cocks		UFD
2	Lidocane preload		UFD
2	Iodine swabsticks		UFD
6	IO Bracelets		UFD
1	Female Lauer lock w/fluid transfer set		UFD
2	Saline flushes		UFD
Misc	Alchohol prep pads		UFD
2	Curlex rolls		UFD
1	21g needle		UFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

Pedi Bag:			UFD
1	Pedi BVM		UFD
2	Masks		UFD
2	Infant non re-breathers		UFD
4	Cannulas		UFD
1	Pedi non re-breather		UFD
1	Infant BP cuff		UFD
1	Pedi BP cuff		UFD
1	Stethescope		UFD
1	CO2 detector		UFD
2	Stylets		UFD
2	Suction tubing		UFD
1	10 mL syringe		UFD
6	ET Tubes (5.0, 4.5, 4.0, 3.5, 3.0, 2.5)		UFD
1	Broselow Pedi tape		UFD
1	Red Bag:		UFD
	1	Lyringyscope power unit	UFD
	1	Mac 2 blade	UFD
	1	Miller 2 blade	UFD
	2	AA batteries	UFD
	1	Clamp	UFD
	2	Bulb syringe	UFD
	4	OPA's	UFD
1	Buretrol solution set w/extension set		UFD
1	60 drop IV set up		UFD
1	Yellow Bag:		UFD
	1	Arm splint	UFD
	Misc	Alcohol prep pads	UFD
	Misc	4 x 4	UFD
	Misc	Tournequets	UFD
	Misc	Tegaderms	UFD
	1	Roll tape	UFD
	2	Saline flushes	UFD
	1	Saline flush tubing	UFD
	2	20g IV Catheter	UFD
	2	22g IV Catheter	UFD
	2	24g IV Catheter	UFD
1	Blue Bag:		UFD
	2	Saline locks	UFD
	1	3-way stopcock	UFD
	2	Rolls tape	UFD
	Misc	Alcohol pads	UFD
	1	Iodine swabstick	UFD
	3	Tegaderms	UFD
1	Orange Bag:		UFD
	1	Roll tape	UFD
	Misc	4 x 4	UFD
	Misc	Tournequets	UFD
	Misc	Bandaids	UFD
1	Green Bag:		UFD
	Misc	Vionex towlettes	UFD
	2	Masks w/plastic	UFD
	Misc	Rubber gloves	UFD
Misc	Syringes		UFD
Misc	Needles		UFD

TRUCK 6552 EQUIPMENT INVENTORY (White)

Trauma Bag:			UFD
4	10' x 30" sterile dressings		UFD
3	8' x 30" sterile combi dressings		UFD
Misc	Triage tags		UFD
1	60 drop IV set up		UFD
1	Adult BP Cuff/ Stethoscope		UFD
1	10 drop IV set up		UFD
3	Cold packs		UFD
2	Hot packs		UFD
3	Blood stoppers		UFD
2	Abdominal pads		UFD
3	Sterile 4 x 4		UFD
4	Petroleum gauze		UFD
1	EMAT Tournaquet		UFD
2	Medium Kurlex rolls		UFD
2	Trauma shears		UFD
5	Small Kurlex rolls		UFD
1	Y-Type blood filter set		UFD
1	Triangular bandage		UFD
1	Sports wrap		UFD
1	Medium Kurlex sponge		UFD
2	8" x 7" combine dressing		UFD
1	Red Bag:		UFD
	4	NPA (24, 26, 28, 32)	UFD
	3	OPA	
1	Blue Bag:		UFD
	Misc	Alcohol wipes	UFD
	1	Saline lock	UFD
	1	Saline flush	UFD
	1	3-way stopcock	UFD
	3	Iodine swabsticks	UFD
1	Yellow Bag:		UFD
	Misc	Tegaderm	UFD
	Misc	Saline flush	UFD
	Misc	IV Catheters (at least 2 of each)	UFD
	Misc	Alcohol wipes	UFD
	Misc	Tournaquets	UFD
	Misc	Tape	UFD
	Misc	Syringes	UFD
	Misc	Needles	UFD

Update: 3/21/2014 Medical Update: 3/21/2014
By: Cooley/Bushby By: Cooley/Bushby

6560 Inventory

CAB

1	Kenwood Mobile Radio		UFD
1	Code 3 Model VC7 Strike Force Siren Box		UFD
1	Clipboard		UFD
3	Yellow Traffic Vests (S-XL)		UFD
1	Redwood Oil Credit Card #744183		UFD
2	Wildland Fire Shelters		UFD
1	Box L Medical Gloves		UFD
1	Optronic 12V 200,000 Candle Power Spot Light		UFD
1	Fireline Handbook		UFD
1	Screwdriver		UFD
3	Earplugs		UFD
Misc	Trash Bags		UFD
Misc	Haz Waste Bags (Red)		UFD
Misc	Ray-O-Vac AA Batteries		UFD
1	Denso W20M-L Spark Plug	(Glove box)	UFD
1	2008 Emergency Response Guide	(Glove box)	UFD
1	TK 690, 790, 890 Instruction Manual	(Glove box)	UFD
1	FOG Manual July 2007	(Glove box)	UFD
1	Passport	(Glove box)	UFD
1	MCI Plan Field Operations Guide	(Glove box)	UFD
1	Compartment Key	(Glove box)	UFD
1	Motorola Radius M100/M200 Owners Manual	(Glove box)	UFD

Left Front Compartment

3	Wildland Hose Packs		UFD
6	100' x 1.5" Wildland Hose		UFD
2	Forestry T		UFD
1	Wildland Hose Clamp		UFD

Left Middle Compartment

1	Stihl 038 AV Super Chainsaw		UFD
1	Chainsaw Bag (Green Belt Bag)		UFD
1	2 Gallon Mix Gas Can (Red)		UFD
1	Roll of Fire Line Tape		UFD
1	Green Tool Bag (Rolled)		UFD
1	Extra Chainsaw Chain & Scrench in Orange Bag		UFD
2	Bottles of Bar Oil		UFD

Left Rear Compartment

1	Garden Hose	UFD
1	1.5" Female to 2.5" Female Adapter	UFD
1	Battery Jumper Cables	UFD
1	Wildland Hose Clamp	UFD
2	Spanner Wrenches	UFD
2	Adjustable Nozzles w/Bail	UFD
1	1.5" to 1" Reducer	UFD
1	2.5" Strainer (Chrome)	UFD
1	Dish soap	UFD
1	1" NPT to 1" NH Adapter	UFD
1	Thermo Gel Kit - Nozzle, Hose, 5 Gallon Gel	UFD
1	Chock Block	UFD
1	2.5" x @20' Filler Line	UFD

Rear Compartment

2	50' Wildland Hose	UFD
1	1.5" Adjustable Nozzle w/Bail	UFD

Right Rear Upper Compartment

1	Push Broom	UFD
1	Flat File	UFD
3	Pulaski	UFD
1	Round Point Shovel	UFD
1	Square Shovel	UFD
1	Round Point Shovel w/D Handle	UFD
1	Water Shut Off T	UFD
1	6' Pry Bar	UFD
1	McCloud	UFD

Right Front Compartment

2	100' x 1" Wildland Hose	UFD
2	Box XL Medical Glove Box	UFD
1	Yellow Rescue Blanket	UFD
1	Tow Chain	UFD

Right Lower Compartment

1	Mixed fuel can	UFD
1	5 Gallon Fuel Can for Pump	UFD

Exterior

1	Hydrant Wrench	UFD
2	Spanner Wrenches	UFD
1	2.5" x 50' Hose	UFD
1	Metal Backpack Pump	UFD
2	Traffic Cones	UFD
1	2.5" x 20' Filler Line	UFD
2	2.5" Soft Suction Hoses	UFD
2	4" x 4" Cribbing	UFD

Update: 3/21/2014 Medical Update: 2/12/2014
By: Cooley By: Cooley

6515 inventory

CAB

1	Kenwood Mobile Radio	**UFD**
1	Code 3 Model 3892L4 Siren Box	**UFD**
1	Box Large Medical Gloves	**UFD**
1	Box Medium Medical Gloves	**UFD**
2	Face Masks	**UFD**
1	Lifepak Defebrillator	**UFD**
1	Airway Bag	**UFD**
1	Trauma Bag	**UFD**
1	Battery Jumper Cables	**UFD**

3/31/2014

Engine 6580 Inventory (Purple)

Apparatus Update: 3/31/2014 **By:** Ramseier/Rendon

Medical Update: 3/31/2014 **By:** Ramseier/Rendon

Cab

5	SCBA	UFD
1	RIC Bag	UFD
1	Lifepack 12	UFD
1	Trauma Bag	UFD
1	Pedi Bag	UFD
1	Drug Bag	UFD
1	Airway Bag	UFD
4	Box lights	UFD
1	TIC/Charger	UFD
1	Suction Unit	UFD
3	Wildland Hose packs = 600' 1 1/2"	UFD
4	Highway Reflective vest	UFD
2	Pre Plans UVFD North and South	UFD
1	City Map Book	UFD
1	UVFD Map Book	UFD
1	City Pre Plans	UFD
1	FOG Manual	UFD
1	ERG	UFD
1	Tech Rescue Guide	UFD
3	BK Portables/Chargers	UFD
1	4-gas monitoir	UFD
1	Voltage Monitor	UFD
1	Binoculars	UFD
1	SCBA Buddy Breather	UFD
1	Crash axe under Capt's Seat	UFD
1	Lucas Device	UFD
3	Pig Sock	UFD

Front Drivers Side Top Compartment

1	Set of Irons (marriage)	UFD
1	Sledge Hammer (6 lb.)	UFD
1	36" Bolt Cutter	UFD
1	24" Bolt Cutter	UFD
1	Set of Hayhooks	UFD
1	Gas Wrench	UFD
1	Power manifold	UFD
3	Pig tails	UFD
	Female twist lock to standard three prong male	
	Male twist Lock to Standard Three pong Female	
	Female twist lock to standard three prong male	

Front Drivers Side Top Compartment (continued)

1	Lock Kit/K Tool		UFD
1	Roll Duct tape		UFD
2	Roll Caution Tape		UFD
1	Sprinkler kit		UFD
1	Propane gas monitor		UFD
Misc	Road Flares		UFD
1	Hot Stick		UFD

Back Drivers side Top Compartment

1	Canteen		UFD
1	Flat Head Axe		UFD
1	Pickhead Axe		UFD
1	TNT Tool		UFD
1	Pry Bar		UFD
1	Engineer's SCBA		UFD
1	Box Light		UFD
4	Pickets		UFD
1	Portable tank trap 50 gals		UFD
2	Axe Scabbard Strap		UFD

Engineer's Compartment (Lower Front Drivers Side)

			UFD
2	Set of Spanner Wrenches		UFD
1	Hydrant Wrench		UFD
1	4 1/2" female to 2- 2 1/2" Males (Wye)		UFD
1	2 1/2" female to 2 1/2" Males (Wye)		UFD
1	2-2 1/2" female to 2 1/2" Males (Siamese)		UFD
1	4 1/2" Male to 2-2 1/2" Females (Siamese)		UFD
1	4 1/2" Double Male		UFD
1	4 1/2" Double Female		UFD
0	2 1/2" Female to 2-1 1/2" Males (Wye)	missing 2/27/2014	UFD
2	2 1/2" Bails		UFD
1	2 1/2" Fog Nozzle		UFD
1	2 1/2" Cellar Nozzle		UFD
1	Stack smooth bore tips		UFD
	1 2.5" Tip		UFD
	1 2" Tip		UFD
	1 1.75" Tip		UFD
	1 1.5" Tip		UFD
	1 1.375" Tip		UFD
2	2 1/2" Double Male		UFD
2	2 1/2" Double Female		UFD
2	2 1/2" Male to 1 1/2" Female Adapter		UFD
1	1 1/2" DM		UFD
1	1 1/2" DF		UFD
1	Rubber Mallet		UFD
1	20' 2 1/2" pony section		UFD
1	2.5: Female to 1.5" Male Reducer		UFD
1	1" Female to .75" Male Reducer		UFD

2	1.5" Bails	UFD
2	1.5" FSS Fog Nozzle	UFD
1	1.5" Bail w/Akron Nozzle	UFD
2	Forestry T's x/ .75" Reducer	UFD
1	1.5" NPSH to 1.5" Male NH (Adapter)	UFD
1	1.5" NH to 1.5" Male NPSH (Adapter)	UFD

Driver's Side Rear Lower Compartment

1	Absorbant Kit	UFD
1	Mechanical Positive Pressue Fan	UFD
2	Salvage Covers	UFD
1	Hall Runner	UFD
1	Ribbed Plastic Tube	UFD

Rear Compartment

1	Hurst Power Unit	UFD
1	Attic Ladder	UFD
2	Pike Poles (6' & 8')	UFD
1	Hydraulic Ram	UFD
1	Hydraulic Spreader/Cutter (Combi Tool)	UFD
1	Hydrant bag	UFD
1	2.5" to 4.5" Increaser	UFD
2	Spanner Wrenches	UFD
1	2.5" Gate Valve	UFD
2	Hydraulic Pressure Hoses	UFD
1	BCD extingisher	UFD

Passenger Side Long Compartment

2	Rubbish Hooks (6' & 8')	UFD
2	Plaster Hooks	UFD
2	Shovels	UFD
1	Water Shut off Tool	UFD
1	Pulaski (seasonal)	UFD
1	Push Broom	UFD
3	D- Lights	UFD
3	Twist Lock extention Cords	UFD

Passenger Side Rear Lower

1	lock Out Tag out Kit	UFD
1	Saw Kit	UFD
1	Tool Box	UFD
1	Star Wrench	UFD
2	Flat Wrench	UFD
1	Screw Driver	UFD
1	Flat Scrench	UFD
1	Star Alan Wrench	UFD
1	Saws All	UFD

1	20' 5" pony roll		UFD
1	Mix Gas Can		UFD
1	Circ Saw		UFD
1	Chain Saw		UFD
Misc	Extra Circ Saw Blades		UFD
1	Tool Roll		UFD
	1	Drywall Saw	UFD
	1	10" Crescent Wrench	UFD
	1	Needle Nose Pliers	UFD
	1	Wire Cutter	UFD
	1	Awl	UFD
	1	6" ACW	UFD
	1	Grape Knife	UFD
	1	050 to 3/16" Allen Wrench	UFD
	1	1.5 to 3 Allen Wrench	UFD
	1	5/54 - 1/25 Wrench	UFD
	1	T8-T40 Star Wrench	UFD
1	18" Pipe Wrench		UFD
1	Vice Grips		UFD
2	Small Crow Bars		UFD
2	Pairs of Chaps		UFD
2	Stop/Slow Signs		UFD
2	Hammers		UFD

Passenger Side Lower Front UFD

1	Rope #01-01, 300' 1/2" Red	UFD
1	Rope #01-02, 200' 1/2" yellow	UFD
1	Rope #01-05, 150' 1/2" Blue, Set up for 4:1 mechanical Advatage	UFD
1	Utility Rope	UFD
Misc	Webbing	UFD
Misc	Hardware	UFD
2	Harnessess	UFD

Top

1	Herbert Clamp	UFD
Misc	Cribbing	UFD
2	Cribbing Box	UFD
2	Block Chock	UFD
2	Step Chocks	UFD
3	Backboards	UFD
2	McLeod (Seasonal)	UFD
1	Scoop Shovel	UFD
1	Flathead Shovel	UFD
2	Hotel Packs	UFD
1	Street Key	UFD
4	Road Cones	UFD
1	C-Spine Bag	UFD
1	Ground Deck Gun Manifold	UFD

8	100' x 5" Hose	UFD
12	50' x 2.5" Hose w/ Smooth Bore Nozzle Tip & 2.5" Bail	UFD
2	200' 1.75" Preconnect w/ 1.75" Combi Nozzle	

Crosslay

3	50' x 1.75" Preconnect w/Combi Nozzle	UFD
4	50' x 1.75" Preconnect w/Combi Nozzle	UFD
4	50' x 2.5" Preconnect w/ Combi Nozzle	UFD

Airway Bag - Main Compartment UFD

1	Oxygen cylinder with regulator	UFD
1	Adult BVM	UFD
1	Pedi Bvm	UFD
1	NPA Set	UFD
1	OPA Set	UFD
2	Nasal cannulas	UFD
2	Non rebreather masks	UFD
4	Emesis bags	UFD
3	Rolls medical bags	UFD
1	Trauma shears	UFD
2	Pen Lights	UFD
Misc	Biohazard bags	UFD
Misc	N-95 masks	UFD
Misc	Face shields	UFD
Misc	Lubericating jelly	UFD

Airway Bag - Front Pouch

3	King airway size 3-4-5	UFD
1	ET tube intorducer	UFD
1	Adult Co2 detector	UFD
1	Tube check	UFD
1	10 ML syringe	UFD
1	20 ML syringe	UFD
1	Adult ET tube holder	UFD
9	ET tubes sizes 5, 5.5, 6, 6.5, 7, 7.5, 8, 8.5, 9	UFD
1	ET tube stylet	UFD

Laryngoscope bag containing:

1	Laryngoscope	UFD
1	Magil forcep	UFD
1	Spare bulb	UFD
2	Packs Lubricating jelly	UFD
2	Spare C batteries	UFD
3	Mac blades sizes 2, 3, 4	UFD
2	Miller blades sizes 2, 3	UFD

Airway Bag - Back Pouch

1	Emergency Thoracentesis kit	UFD
1	Emergency Cricothyrotomy kit	UFD
1	CPAP Kit with green O2 connector	UFD
2	Handheld Nebulizer kit each with 2 Albuterol and 1 Lpratropium	UFD
2	Simple masks	UFD

Airway Bag - End Pouch

1	BP Cuff	UFD
1	Stethoscope	UFD

C-Spine Bag UFD

3	Adult Adjustable C-collar	UFD
2	Pediatric Adjustable C-collar	UFD
3	Sets of Head Blocks	UFD
20	Triage Tags	UFD
2	Roll of 1.5" Tape	UFD
2	Disposable Spider Strap	UFD
1	Reusable Spider Strap	UFD
1	Trauma Shear	UFD

ALS DRUG BAG

OUTSIDE UPPER POUCH

1	10"X30" MULTI TRAUMA DRESSING	UFD
2	5"X9" COMBINE DRESSING	UFD
1	Emergency Blanket	UFD

SIDE POUCH #1

4	ROLLER GAUZE	UFD
40	4"X4" GAUZE	UFD
1	ROLL TAPE	UFD

SIDE POUCH #2

1	DOPAMINE PREMIX 400 MGM IN 250 ML D5W	UFD
1	60 DROP/ML IV DRIP SET	UFD
1	AED MAGNET	UFD

FRONT POUCH

1	PORTABLE SHARPS CONTAINER
2	RED BIOHAZARD BAGS

YELLOW POUCH INSIDE RED BAG

5	EPI 1:10,000 PRELOAD W/CANISTER	UFD
4	ATROPINE SULFATE PRELOAD W/CANISTER	UFD
6	AMIODARONE VIALS 150 MG/3 ML	UFD
6	ADENOSINE VIALS 6 MG/ 2 ML	UFD
1	BOTTLE NITROSTAT	UFD
1	FUROSEMIDE VIAL 40 MG (10 MG/ML)	UFD
1	ATROPINE MULTI USE VIAL 8 MG/ 20 ML	UFD
1	BOTTLE ASPIRIN	UFD
1	DEXTROSE PRELOAD WITH CANISTER	UFD
1	SODUIM BICARBONATE PRELOAD WITH CANISTER	UFD
2	NALOXONE HYDROCHLORIDE PRELOAD WITH CANISTER	UFD
1	CALCIUM CHLORIDE PRE LOAD WITH CANISTER	UFD
4	ONDANSETRON VIAL 4 MG/ 2 ML	UFD
2	DIPHENBYDRAMINE VIAL 50 MG/ ML	UFD
2	INSTA-GLUCOSE TUBE 31 GRAMS	UFD
2	INTRANASAL MUCOSAL ATOMIZATION DEVICE	UFD
4	5 ML SYRINGE	UFD
1	10 ML SYRINGE	UFD
4	1 ML LUER LOCK TIP SYRINGE	UFD
4	18 G X 1.5 NEEDLE BLUNT FILL NEEDLE WITH FILTER	UFD
4	3 ML SYRINGE	UFD
3	EPI 1:1000 SINGLE USE VIAL	UFD
4	ONDANSETRON ORAL TABLET PACKET	UFD
5	BD TWINPAK NEEDLE	UFD
4	18G X 1.5 NEEDLE	UFD
4	23G X 1" NEEDLE	UFD
2	Lever lock cannula	UFD

IV START BAG POUCH X 2

2	14 G CATHETERS	UFD
2	16 G CATHETERS	UFD
2	18 G CATHETERS	UFD
1	20 G CATHETERS	UFD
1	22 G CATHETERS	UFD
1	TAGADERM	UFD
1	TOURNAQUET	UFD
1	SALINE LOCK	UFD
2	ROLL TAPE	UFD
1	1000 ML NORMAL SALINE BAG	UFD

IV START KIT

2	14 G CATHETERS	UFD
2	16 G CATHETERS	UFD
2	18 G CATHETERS	UFD
2	20 G CATHETERS	UFD
2	22 G CATHETERS	UFD
1	100 ML SALINE BAG	UFD
1	10 DROP IV TUBING	UFD
1	60 DROP IV TUBING	UFD
2	SALINE FLUSHES	UFD
2	SALINE LOCKS	UFD
5	TAGADERMS	UFD
5	TOURNAQUETS	UFD
18	ALCOHOL PREP PADS	UFD
5	4X4 GAUZE	UFD
2	ROLLS OF TAPE	UFD
1	10 % DEXTROSE 250 ML	UFD
1	CLEAR LINK EXTENSION SET	UFD

EXHIBIT E

UKIAH FIRE DEPARTMENT

John Bartlett
Fire Chief
300 Seminary Avenue
Ukiah, CA 95482
Bus: (707) 463-6261
jbartlett@cityofukiah.com

UKIAH VALLEY FIRE DISTRICT

John Bartlett
Fire Chief
1500 South State Street
Ukiah, CA. 95482
Bus. (707) 462-7921
chief6400@att.net

UVFD / UFD EQUIPMENT MILEAGE 4/1/2014

STATION	VEHICLE	BEGINNING MILEAGE	ENDING MILEAGE
641	6400	61354	
641	6403	80247	
641	6504	41166	
641	6505		
641	6456	147866	
641	6440	38247	
641	6460	46194	
641	6481	8886	
641	6468	69678	
641	6580	55945	
642	6547	25786	
642	6490	19514	
642	6483	94220	
642	6485	87040	
642	6520	07727	
642	6560	53216	
643	6584	68676	
643	6552	18421	
643	6472	29285	
643	6545	75732	
643	6431	27213	

E6460 Inventory

By	Inventory : Gupta	3/25/2014		Medical By	Inventory : Gupta	3/25/2014
Weight : Foam	Total 30,980 lbs Phoschek	Rear-21020	Front-9500			
Front Bumper						
1	50' Double Jacked 1.75" hose with Elkheart SMF-20					UVFD
1(Summer)	20' x 1.5" Single Jacket Cotton Hose w/Maxi-Fog Nozzle w/Ball					UVFD
Cab						
1	Motorola JT-1000 HT Radio #1					UVFD
1	UVMC Entry Card #10494					UVFD
2	Bay Door Opener					UVFD
3	Box Medical Gloves (M,L & XL)					UVFD
Misc	Fire Road Signs				ON E6580	UVFD
2	UVFD Pre- Plan Book	(1)South District , (1)North			ON E6580	UVFD
1	UVFD Run Book				ON E6580	UVFD
1	Kenwood TK- 790 Mobile Radio					UVFD
1	Metal Clipboard					UVFD
1	Registration & Insurance				(Clipboard)	UVFD
1	Redwood Coast fuel card (redwood oil)				(Clipboard)	UVFD
3	MSA 3000 SCBA Packs					UVFD
2	Streamlight Litebox w/ Charger					UVFD
2	Streamlight 20XP Handheld Flashlight				1 missing since 7/2/2013	UVFD
1	Whelen Siren Box					UVFD
1	WUI Fast Check Guide				(Overhead Storage)	UVFD
1	Technical Rescue Guide				(Overhead Storage)	UVFD
3	Fire Shelter			(1-with Pre-Plan Books & 2-Under Cpt's Seat)		UVFD
1	Magellan GPS 310 w/manual				(Overhead Storage)	UVFD
1	Kestrol 3000				(Overhead Storage)	UVFD
1	2008 Emergency Response Guidebook				(Overhead Storage)	UVFD
1	Mendocino/Sonoma Coast Map				(Overhead Storage)	UVFD
1	Emergency Response Guidebook for Weapons of Mass Destruction				(Overhead Storage)	UVFD
1	Kenwood Radio Manual				(Overhead Storage)	UVFD
1	Rite In The Rain pad with pencil				(Overhead Storage)	UVFD
1	BK King HT Programming Manual				(Overhead Storage)	UVFD
1	pepper spray canister	missing 3/25/2014			(Overhead Storage)	UVFD
1	Can of smoke				(Overhead Storage)	UVFD
1	Bendix King HT Radio Clam Shell (Orange)				(Dash Storage)	UVFD
0	Blue Lock w/ two keys			(Dash Storage) Missing 5/9/2013		UVFD
2	Bendix King HT Radio w/ Speaker Mic			(Serial #0533253 & #0542021)		UVFD
1	Ice Chest					UVFD
4	David Clark Head Set					UVFD
3	David Clark Head Set Control Box					UVFD
1	Knox Box w/ Key #10 and PGE # 1000AB/CO2 City Keys #9 & #9					UVFD
1	Passport Holder					UVFD
0	Lock out, Tag out locks (key in cup holder w/ cab keys)			(Under Capt seat) missing 3/3/2014		UVFD
1	REACH helicopter landing light set				(Under Capt. Seat)	UVFD
3	9V batteries				(Under Capt. Seat)	UVFD
1	Smoke Detectors				(Under Capt. Seat)	UVFD
6	MRE's				(Under Rear Seat)	UVFD
1	Set Reflective Triangle				(Under Rear Seat)	UVFD
1	Pro-lock Car Opening Manual				(Under Rear Seat)	UVFD
1	Bag N-95 masks				(Under Rear Seat)	UVFD
7	Wooden wedges				(Under Rear Seat)	UVFD
1	Red Card copies binder				(Under Rear Seat)	UVFD
0	Whisk broom			(Under Rear Seat) missing		UVFD
1	KED				(behind Rear Seat)	UVFD
1	Binoculars, Bushnell 30x50				(Box in rear)	UVFD
1	MSA-Multi Gas Detector				(Box in rear)	UVFD
1	Fuji digital camera S-3100				(Box in rear)	UVFD
1	Jumper cables				(Box in rear)	UVFD
1	Lifepak 12					UVFD
1	Green ALS Airway Bag					UVFD
1	ALS Pedi Bag					UVFD
1	ALS Med Bag (red)					UVFD

E6460 Inventory

Brass Box / Left Side

2	1.5" x 1.5" x 1.5" Gated Wye		UVFD
2	1" FSS Nozzle w/ Ball		UVFD
1	1" NPSH x 3/4" NH Reducer		UVFD
2	1.5" NH x 1" NPSH Reducer		UVFD
1	1" NH Double Male		UVFD
2	1.5" NH Double Male		UVFD
1	1.5" NH Double Female		UVFD
2	2.5" NH x 1.5" NH Reducer		UVFD
2	2.5" NH Double Male		UVFD
2	2.5" NH Double Female		UVFD
1	Rubber Mallet		UVFD
1	3/4" GH Double Female	(1) missing 2/11/2014	UVFD
2	1.5" Gasket		UVFD
2	2.5" Gasket		UVFD
1	3" gasket		UVFD
0	3/4" Gasket	missing 2/11/2014	UVFD
0	4.5" Double Female	moved to 6552	UVFD
1	4 1/2" X 6" Double Female		UVFD
1	4 1/2" x 2 1/2" Reducer Kocheck (black)		UVFD
0	4.5" Double Male	moved to 6552	UVFD
0	5" Female to 4.5" Male	moved to 6552	UVFD
1	4.5" Male to 2.5" Female Adapter		UVFD
1	Nozzle 1.5" x 5/8" smooth bore tip		UVFD
1	Akron 200 GPM Turbo Jet Nozzle	(Style 1722)	UVFD
2	1-1/2" Wildland Tee		UVFD
1	2.5" Chrome Cap		UVFD
1	Hydrant wrench		UVFD
2	Spanner wrenches		UVFD
2	1.5" x 100' single jacket w/ 1 hose has a Tee		UVFD
2	Maxi-Fog 1.5" nozzle, 1 w/ ball		UVFD
1	3/4" mop line 50 ft.		UVFD
1	1.5" Task Force Tip Nozzle		UVFD
1	3/4" Garden Hoze Nozzle		UVFD
1	FDC Key		UVFD
Misc	Hose Rubbers		UVFD
1	3/4" x 3/4" x 3/4" Gated Wye		UVFD

Left Middle Compartment

1	Tool Box		UVFD
1	3" Hebert Hose Clamp		UVFD
1	Spanner Set - 1;Hydrant Wrench , 2;Spanner Wrench		UVFD
1	14' x 18' Canvas Salvage Tarp		UVFD
1	Salvage Cover blue		UVFD
2	Halogen Work Light		UVFD
1	Reel w/ Yellow Extension Cord		UVFD
1	Roll Duct Tape		UVFD
0	Slim Jim Kit	moved to 6552	UVFD
1	5' pry bar		UVFD
1	Plug 'n Dike, can		UVFD
1	Hall Runner, Red. Looks like a salvage cover only smaller, don't move it!		UVFD
1	4 Qt canteens	1 cracked and O.O.S. 11/29/2013	UVFD
1	Roll of Escape Route tape		UVFD
2	Roll Black/Yellow tape		UVFD
1	Roll Do Not Enter/ Fire Line Tape		UVFD
0	Roll Plastic Sheeting	missing 11/29/2013	UVFD
1	Roll Life Hazard Flagging		UVFD
1	2.5" x 25' Filler Hose		

Left Rear Compartment

1	Modified Shovel	UVFD
1	Round Shovel	UVFD
1	Square Shovel	UVFD
3	McCleod	UVFD
2	Pulaski	UVFD
1	Flathead Axe-(1) Halligan	UVFD
1	24" Bolt Cutter	UVFD
1	Pickhead Axe	UVFD
2	Drip Torch	UVFD
1	Polesaw	UVFD
1	Sledge Hammer	UVFD
1	Loppers, pruning shears	UVFD
2	Yellow back pump, rolled up.	UVFD
1	Come-A-Long	UVFD

E6460 Inventory

Left Side Bottle Tubes			
2	MSA 3000 Air Bottle		UVFD
Left Wheel Choc			
1	ZICO Quik-Choc		UVFD
Hose Bed			
4	50' x 2.5" Double Jacket Hose w/ TFT 350 GPM Nozzle	(Blue Blitz Line)	UVFD
16	50' x 3" Double Jacket Hose w/ Hydrant Bag	(1 Hydrant Wrench 2 Spanners)	UVFD
1	16' Extension Ladder		UVFD
1	Blue Backboard		UVFD
3	3' x 10' Hard Suction w/ (1) Strainer		UVFD
1	Push Broom		UVFD
2	6' Pike Pole		UVFD
2	50' x 1.75" Double Jacket Hose w/ TFT 350 Nozzle w/ Gated Wye	Apt. Bundle	UVFD
2	100' x 1.5" Single Jacket Hose w/ Max-Fog Nozzle & Ball	Lay	UVFD
4	50' x 1.75" Double Jacket Hose w/ TFT Nozzle	Lay	UVFD
1	Rubbish Hook		UVFD
9	100' x 1" Single Jacket Hose		UVFD
1	Stokes Basket W/ red backboard & yellow bag containing:		UVFD
	1 Stokes Harness		UVFD
	1 1/2" X 20' White Rescue Rope		UVFD
	4 Yellow Multi Loop Straps		UVFD
	2 Orange Multi Loop Straps		UVFD
1	*SKED in orange bag*		UVFD
Upper Rear Compartment			
4	Wildland Hose Packs - Containing :	(2) 100' x 1.5" Single Jacket Hose	UVFD
	All three packs have	(2) Forestry Tee	UVFD
	the timberland clamp	(1) Hose Clamp	UVFD
		(2) Garden Hoses 3/4" 50 ft.	UVFD
		(2) 1" x 3/4" reducers	UVFD
		(2) Garden Hose Nozzles 3/4"	UVFD
4	Traffic Cones, orange		UVFD
Assorted	Yellow Plastic Cribbing & Wedges		UVFD
2	Yellow Plastic Step Chocks		UVFD
1	5 gallon foam bucket with kitty litter		UVFD
Misc.	Hazmat pads		UVFD
Misc.	Rubber mats		UVFD
1	Larger Air Bags		UVFD
Misc.	Haz-Mat Booms		UVFD
1	Utility rope, orange and white		UVFD
1	Yellow Bag/Mop up Kit		UVFD
	5-Pencil Hoses		UVFD
	5-1 3/4" Reducers		UVFD
	5-3/4" Brass nozzles		UVFD
	1- 3/4" gated 'Y'		UVFD
1	1.5" Maxi-Fog Nozzle w/ Ball	missing 2/11/2014	UVFD
1	100'x1.5" Ready Line		UVFD
Lower Rear Compartment			
1	Red Tool Box with 4 Rescue 42 Ratchet Straps		UVFD
1	MS 290 Stihl Chain Saw		UVFD
1	1 Gal. Mixed Safety Fuel Can		UVFD
1	1 Qt. Bar Oil		UVFD
1	Saw Chaps Size; 36		UVFD
0	Gated Wye with 20'of 3" hose	moved to 6552	UVFD
1	Hose Roller		UVFD
1	Milwaukee Recip Saw		UVFD
2	"Rescue 42" Short Telescoping Struts W, Piercing heads		UVFD
2	"Rescue 42" Long Telestruts, Piercing heads next to them		UVFD
1	Green ammo box with 20' tow chain.		UVFD
Right Rear Compartment			
2	Stop/ Slow Sign		UVFD
1 Each	Orange and Green Hurst Hose		UVFD
1	Hurst Power Unit		UVFD
1	Hurst Cutter		UVFD
1	Hurst Combination Tool		UVFD
1	Airbag Control Unit		UVFD
3	Small Airbags 2 lb., 3 lb., and 9 lb.		UVFD
3	Rubber Mats		UVFD
1	Holmatro Securnet in Orange Box		UVFD
1	Yellow salvage cover for extrication equipment		UVFD
1	Case Bottle Water		UVFD
0	MCI Bag	moved to 6552	UVFD
1	Blue FSS bag w/ Traffic Safety Vests 1- 2/3 XL & 1- 3/4 XL		UVFD
1	Flares/Fuses in Red Flare Container		UVFD
0	Hay Hooks (2)	moved to 6552	UVFD
Misc.	Pull & Peak Tools, blue handled, red handled, don't move them!		UVFD
1	Windshield Saw (attached to L-Door)		UVFD
1	Blue rubber ball		UVFD

E6460 Inventory

Right Upper Compartment

1	Blue RPM Bag containing:			UVFD
asst.	*Edge Protection*			UVFD
2	*2" Adjustable Anchor Strs*	*2in RPM*		UVFD
2	*Rescue 8 Plate*	*1in RPM*		UVFD
1	*Steel collection Plate*	*1in RPM*		UVFD
2	*Shock Zorbers*			UVFD
1	*Aluminum Rappel Racks*	*1in RPM*		UVFD
3	*Long Tubular Webbing*	*20'*		UVFD
5	*Medium tubular webbing*	*12' or 15'*		UVFD
4	*Short webbing*	*5' or 6'*		UVFD
6	*Prusik Cords*	*2in RPM*		UVFD
1	*Gibbs Assender*			UVFD
3	*2" Pullys*	*2in RPM*		UVFD
1	*4" Pully*			UVFD
1	*Prusik Minding Pully*	*1in RPM*		UVFD
1	*Load Release Strap*	*1in RPM*		UVFD
11	*Carabiners*	*7 in RPM, 1 in webbing 5 in bag*		UVFD
1	Orange Water Rescue Bag containing:			UVFD
2	*Helmets - white*			UVFD
2	*Water Rescue Vests - blue*			UVFD
2	*Water Rescue Rope Bags with red & yellow rope*			UVFD
1	600' x .5" Red/Yellow Rescue Rope w/ Orange Bag			UVFD
1	(M) Harness			UVFD
2	(L) Harness			UVFD
2	Metal Rope Rollers			UVFD
0	50 Gal. Hazmat Tank Trap (Red Bag)		moved to E6580	UVFD
1	Long Hurst Ram			UVFD
1	Short Hurst Ram			UVFD
3	Hurst Ram extensions, Long, Med. Short			UVFD
1	Yellow Rescue Plate			UVFD
3	Chest Harnesses (in green bag)			UVFD
2	Wood cribbing blocks			UVFD
1	Over The Bank Edge Protector			UVFD
1	Green rope washer			UVFD

Right Side Front Bottle Tube

1	BC Extinguisher			UVFD

Right Side Rear Bottle Tube

1	MSA 3000 SCBA Bottle			UVFD

Dunnage Area

Right Wheel Choc

1	ZICO Quik-Choc			UVFD

Right Front- Med Compartment

2	Foam Neck Roll			UVFD
1	Sanizide spray bottle			UVFD
1	Blue Trauma Bag			UVFD
1	Yellow C- Spine Bag			UVFD
1	AED # U0132			UVFD
1	Spare Oxygen Cylinder			UVFD
0	Siskiyou Burn Kit			UVFD
1	Box Medical Glove (L)			UVFD
1	Plastic Box: WITH			UVFD
1		Kendrick Traction Device		UVFD
2		Stuffed Animal		UVFD
Misc		4"x4" Gauze		UVFD
1		OB Kit		UVFD
1		Emergency Blanket		UVFD
2		Burn Sheet		UVFD
Misc		Red Bio Hazard Bags		UVFD
1		Non rebreather mask		UVFD
1	ALS IO Kit			UVFD
2	Bio-Hazard Gowns			UVFD
1	Bottle VioNex			UVFD
1	Megamover in Blue bag			UVFD

E6460 Inventory

Yellow C- Spine Bag			
0	Sam Splint	missing 5/9/2013	UVFD
2	Adjustable Pedi Collar		UVFD
2	Adjustable Adult Collars		UVFD
1	Foam Neck Roll		UVFD
1	Yellow Head Block		UVFD
Misc.	Tape		UVFD
4	Cardboard Splint		UVFD
2	Spider Straps		UVFD
Blue Trauma Bag		missing 3/25/2014	UVFD
1	Sam Splint	missing 3/25/2014	UVFD
1	Spare V-Vac Canister	missing 3/25/2014	UVFD
1	Adult BP Cuff	missing 3/25/2014	UVFD
1	Child BP Cuff	missing 3/25/2014	UVFD
1	Child Stethoscope	missing 3/25/2014	UVFD
1	Adult Stethoscope	missing 3/25/2014	UVFD
Misc.	Trauma Tag	missing 3/25/2014	UVFD
1	"D" Oxygen Cylinder w/ Regulator ___1600___PSI	missing 3/25/2014	UVFD
2	Cold Pack	missing 3/25/2014	UVFD
1	V- Vac Suction Unit	missing 3/25/2014	UVFD
1	Adult Bag Valve Mask	missing 3/25/2014	UVFD
1	Set of 7 Oropharyngeal Airway	missing 3/25/2014	UVFD
3	Nasopharyngeal airways 20,22,26 FR.	missing 3/25/2014	UVFD
1	Suction Catheter	missing 3/25/2014	UVFD
3	Tube Glucose (8-11)	missing 3/25/2014	UVFD
1	Multi- Trauma Dressing	missing 3/25/2014	UVFD
2	Adult Non- Rebreather	missing 3/25/2014	UVFD
2	Nasal Canula	missing 3/25/2014	UVFD
1	Pedi Non- Rebreather	missing 3/25/2014	UVFD
1	Child Bag Valve Mask	missing 3/25/2014	UVFD
7	Face Shield	missing 3/25/2014	UVFD
1	Ring Cutter	missing 3/25/2014	UVFD
1	Spanish Translation Book	missing 3/25/2014	UVFD
Misc.	Medical Glove	missing 3/25/2014	UVFD
2	Triangle Bandage	missing 3/25/2014	UVFD
1	Roll Gauze	missing 3/25/2014	UVFD
Misc.	4" x 4" Dressing	missing 3/25/2014	UVFD
Misc.	Tape	missing 3/25/2014	UVFD
Misc.	Band- Aid	missing 3/25/2014	UVFD
Misc.	Dressing	missing 3/25/2014	UVFD
1	Bio Hazardous Bag	missing 3/25/2014	UVFD
1	Trauma Shear	missing 3/25/2014	UVFD
1	Trash bag	missing 3/25/2014	UVFD
1	Pen Light	missing 3/25/2014	UVFD
			3/31/2014

E-6481

Apparatus Inventory : 3/6/2014
By: Adair/Williams/McQuown

Medical Inventory : 3/6/2014
By: Adair/Williams/McQuown

Class A Foam : PHOS-CHEK Anchor Point

Front Bumper

2	1.75" x 50' Green Hose			UFD
1	Elkhart SM-20F Nozzle- UVFD-17			UVFD

Exterior Sides

Left

1	Hydrant wrench			UVFD
2	Spanner wrenches			UVFD
2	Hard Suction Hoses			UVFD
2	SCBA bottles - in tube			UVFD
1	Chock Block - ZICO Model SAC-44-E			UVFD

Right

1	Attic Ladder			UVFD
1	Pike Pole - 8' Yellow Fiberglass			UVFD
1	24' Extension Ladder			UVFD
1	14' Roof Ladder			UVFD
1	Ladder Foot Cover (Yellow)			UVFD
1	Hydrant wrench			UVFD
2	Spanner wrenches			UVFD
1	3" NH x 4.5" NH Adapter			UVFD
2	SCBA bottles - in tubes			UVFD
1	Chock Block - ZICO Model SAC-44-E			UVFD

Crosslays

4	1.75" x 50' Green Hose			UFD
1	Elkhart SM-20F Nozzle-UVFD-21			UVFD
3	1.75" x 50' Blue Hose			
1	TFT Mid-Matic Nozzle-UVFD-25			UVFD
2	1.5" x 100' Single Jacket Wildland Hose			UVFD
1	Maxi-Fog Nozzle with Bail-UVFD-5x193			UVFD

Left Lower Middle Compartment (Brass Box)

2	2.5" NH Double Female			UVFD
2	2.5" NH Double Male			UVFD
4	2.5" Female x 1.5" Male Reducers NH			UVFD
2	4.5" Male to 2.5" Female Reducers NH			UVFD
1	4.5" Female to 2.5" Male Reducer NH			UVFD
1	4.5" Double Male NH			UVFD
1	4.5" Double Female NH			UVFD
1	Akron Style 1715 Nozzle 1.5" NH- UVFD-91			UVFD
1	1.5" Double Female NH			UVFD
1	1.5" Double Male NH			UVFD
2	2.5" Caps (Chrome)	(Chrome)		UVFD
1	Kochek 5" NH Strainer			UVFD
0	Hydrant wrench		missing 7/10/2013	UVFD
1	UFD KNOX FDC Keywrench #26260			UVFD
1	4" x 50' Rubber Hose (LDH)			UVFD
1	Rubber Mallet			UVFD
1	2.5" x 25' Supply Line Hose			UVFD
2	Hose Straps			UVFD
1	1.5: Forestry T			UVFD
1	25' section of 1.5" single jacket hose			UVFD

Left Upper Middle Compartment

4	SCBA Packs			UVFD
1	Salvage Cover - Blue			UVFD
1	Salvage Cover - Red			UVFD
1	Hall runner - Red			UVFD
1	Roll of Plastic			UVFD
1	Roll of "Caution Fire Line Do Not Cross" Tape			UVFD
0	Slim Jim			UVFD

E-6481

Left Upper Rear Compartment			
1	Akron Hose Clamp (Red - Scissor Type)		UVFD
1	McLeod		UVFD
1	Pulaski		UVFD
1	Bolt Cutter - 24"		UVFD
1	Pick-Head Axe		UVFD
1	Irons - Flat Head Axe & Haligen		UVFD
1	Pry Bar		UVFD
0	K-12 circ saw	moved to 6552 6/6/2013	UVFD
1	Chainsaw		UVFD
1	Chainsaw Chaps blue		UVFD
1	Chainsaw fuel can		UVFD
1	Bar oil		UVFD
Left Lower Rear Compartment			
1	Honda EU 2000 Generator EAAJ-2239631		UVFD
1	Tempest 18 Power Blower		UVFD
Upper Rear Compartment			
2	2.5" x 50" Hose		UVFD
Lower Rear Compartment			
1	2.5" x 30' Hydrant Hose with Siamese "Y"		UVFD
1	Utility Rope		UVFD
1	RIC Pack		UVFD
3	Hose packs		UVFD
1	1.5" 100' Hose w/ wildland nozzle/reducer		UVFD
1	Yellow Mop Up Bag		UVFD
2	12" Circ Saw Blades	on door	UVFD
1	Water can extinguisher		UVFD
1	CO2 extinguisher		UVFD
1	ABC Dry chem extinguisher		UVFD
1	Blue ice chest		UVFD
3	Wildland Hose Packs		UVFD
3	1.5" x 100' Single Jacket Wildland Hose		UVFD
3	Forestry Tee		UVFD
1	Forestry Hose Clamp		UVFD
1	Mop Up Kit (Blue FSS Bag)		UVFD
5	Brass Garden Nozzles		UVFD
5	1" NPSH Female to 3/4" NH Adapters		UVFD
5	Pencil Lines		UVFD
Hose Bed			
8	4" x 100' Yellow Rubber Hose (LDH - Forward Lay)		UVFD
1	Hydrant Tool Bag with Hydrant Wrench & 2 Spanner Wrenches (on LDH - Forward Lay)		UVFD
1	Red Plastic Backboard (above LDH)		UVFD
16	3" x 50' Yellow Double Jacket Hose (Reverse Lay)		UVFD
1	Western Fire Equipment Nozzle with 1", 1 1/8", 1 1/4" Tips (Reverse Lay)		UVFD
1	Apartment Bundle: 2 -1.75" x 50' Hose with TFT 50-350 GPM Nozzle & 2.5" x 1.5" Gated Wye		UVFD
4	2.5" x 50' Blue Hose (Blitz Line)		UVFD
1	Akron Turbo Master Adjustable Nozzle (Blitz Line)		UVFD
1	4.5" x 2.5" reducer on the LDH		UVFD
Dunnage Area			
1	McLeod		UVFD
1	Pulaski		UVFD
1	Scoop Shovel		UVFD
1	Round Point Shovel		UVFD
1	Square Point Shovel		UVFD
1	5' Wood Pike Pole		UVFD
1	TFT Master Stream with Adjustable Nozzle		UVFD
1	Stream Straightener (1 3/8", 1 1/2", 1 3/4", and 2" Tips)		UVFD
1	TFT Portable Master Stream Base		UVFD
1	Rubbish Hook		UVFD
1	Plaster Hook		UVFD
4	Traffic Cones		UVFD

Right Rear Compartment			UVFD
2	Stop/Slow Signs		UVFD
0	Tank Trap in Black Bag	missing 6/6/2013	UVFD
2	Pig Socks (Grey)		UVFD
1	Tool Box		UVFD
0	Can of Plug-N-Dike	missing 1/1/2014	UVFD
Asst.	Absorbent Pads		UVFD
1	Ammo Can with 20' Tow Chain & 4' Utility Chain		UVFD
0	Grease sweep in foam bucket		UVFD
1	Red can of fuses		UVFD
2	Yellow lights		UVFD
1	Extension Cord		UVFD
1	1 Blue bag containing 2 traffic vest		UVFD
9	Fuses in Red Plastic Container		UVFD
Right Front Compartment (Medical Box)			
1	Spare Oxygen Cylinder		UVFD
1	AED - Phillips #U0132 0006194798		UVFD
1	Spray Bottle of Disinfectant Cleaner		UVFD
1	C Collar Bag with Assorted Collars (Blue)		UVFD
1	Medical Bag (Green)		UVFD
1	Rescue Bag (Red)		UVFD
2	Personal Flotation Vests		UVFD
1	Burn Kit		UVFD
1	Blue Plastic Box		UVFD
1	Stuffed Animal		UVFD
2	Isolation Gowns		UVFD
1	VioNex Hand Gel		UVFD
1	Plastic Bottle of Hand Wipes		UVFD
1	Burn Sheet		UVFD
Asst.	Bio-Hazard Bags (Red)		UVFD
1	OB kit		UVFD
1	Mega-Mover		UVFD
Cab Area			
Right Side			
1	StreamLight LiteBox with Charger		UVFD
1	Bendix-King Portable Radio (#0907037) with Microphone and Charger		UVFD
0	North Pre Plan book	missing 1/1/2014	UVFD
0	South Pre Plan book	missing 1/1/2014	UVFD
1	E6481 Passport Holder (On Dash)		UVFD
1	Ukiah Valley Run Map Binder - Red	(Glove Box)	UVFD
1	Metal Clip Board	(Glove Box)	UVFD
1	Redwood Fuel Card		UVFD
1	Insurance Card		UVFD
1	Vehicle Registration		UVFD
1	Medcor Insurance Info card		UVFD
1	Technical Rescue Field Operations Guide	Passenger Door	UVFD
1	MCI Plan Field Operations Guide	Passenger Door	UVFD
1	Rite-in-the Rain Notebook	Passenger Door	UVFD
1	GPH Flex-Mode Portable Radio Owner's Manual	Passenger Door	UVFD
1	WMD Manual	(Glove Box)	UVFD
0	David Clark Adapter C6008 for HT 1000 Radio (Dash Top	missing 8/8/2013	UVFD
1	David Clark Model C6405B P/N 40763G-11 headset/radio PTT adapter BK	(Dash Top)	UVFD
1	KenWorth Door Key	(Ash Tray)	UVFD
1	Compartment Key	(Ash Tray)	UVFD
3	Smoke Detectors	(Under seat)	UVFD
3	1-L & 1-M I-XL medical gloves		UVFD
0	TIC	missing 3/6/2014	UVFD
1	ER Access Card #10496		UVFD
0	JT 1000 #1	missing 8/8/2013	UVFD
Left Side			
1	Wildland Fire Shelter	(Driver's Side)	UVFD
1	StreamLight LiteBox with Charger		UVFD
1	Ace lock painted blue for lock outs.	(Center Console)	UVFD
1	Bendix-King Portable Radio (#0525297) with Charger		UVFD
2	StreamLight 20 XP Flashlights with Charger		UVFD
1	Emergency Triangles Box (Red)	(Behind Seat)	UVFD
1	Knox Box w/ Key # 6		UVFD
1	Jason Binoculars 10 x 50 with Black Bag		UVFD
1	MSA Thermal Imaging Charger		UVFD
1	Kenwood TK-790 Mobile Radio		UVFD
0	Garage Openers (651)	missing 6/6/2013	UVFD

Blue C- Spine Bag			
			UVFD
2	Head Immobilizer		UVFD
1	Roll of Tape		UVFD
2	Spider Straps		UVFD
2	Foam Cardboard Splint		UVFD
1	Pediatric Collar		UVFD
1	Baby No-neck Collar		UVFD
2	Adjustable Collar		UVFD
1	Regular Collar		UVFD
1	Tall Collar		UVFD

Green Medical Bag			
1	Adult Blood Pressure Cuff		UVFD
1	Stethoscope		UVFD
1	Trauma Shears-Bio & Trash Bag		UVFD
1	D Oxygen Bottle- __1500__-psi		UVFD
1	Oxygen regulator		UVFD
1	Adult Bag Valve Mask		UVFD
1	Sam Splint		UVFD
1	V-Vac		UVFD
2	Cold Packs		UVFD
Misc.	Triage Tags		UVFD
2	Tri-Flo Suction Catheter		UVFD
1	Tube Glucose - 8/14		UVFD
1	Set Of 6 Oropharyngeal Airway		UVFD
3	Nasopharyngeal airways 20, 22, 26 fr. (K-Y Jelly)		UVFD
1	Multi-Trauma Dressing (White)		UVFD
2	Adult Nonrebreather Mask		UVFD
2	Nasal Canula		UVFD
1	Pediatric NRB Mask		UVFD
1	Infant Mask		UVFD
1	Child Bag Valve Mask		UVFD
4	Face Shield Masks		UVFD
Misc.	Gloves		UVFD
1	Speedy Spanish Phrasebook		UVFD
Misc.	Tape		UVFD
Misc.	4" x 4" Dressing		UVFD
2	8" x 7 1/2" Combine Dressing		UVFD
5	Gauze Rolls		UVFD
2	Triangular Bandage		UVFD
1	8x10" Combo pad.		UVFD
Misc.	Band-Aids	3/31/2014	UVFD

ENGINE 6483 EQUIPMENT INVENTORY

Apparatus Update: 3/8/2014 By Stranglo/Bushby

Medical Update: 3/8/2014 By Stranglo/Bushby

A- Foam Tank– Phos-Check WD 881––Don't Mix@!

B- Foam Tank– Angus Tridol ATF 3-6 Don't Mix

Cab			
1	Motorola Radius GM300 Radio		UVFD
1	Kenwood Radio TK790		UVFD
1	Aluminum Clipboard		UVFD
0	Registration and Insurance	missing 3/8/2014	UVFD
1	Redwood Coast fuel card		UVFD
1	Lock box w/ Knox Box key #2 and PGE key #1000AB/CO2		UVFD
1	Emergency Response to Terrorism Book		UVFD
1	2008 Emergency Response Guidebook		UVFD
1	Technical Rescue Handbook		UVFD
1	BK Owners maunal		UVFD
1	MCI Plan Book		UVFD
0	Rite-in-the-Rain Pad w/pencil	missing 3/8/2014	UVFD
1	Lock out tag out key w/ 3 locks		UVFD
1	Blue lock w/ 2 keys		UVFD
0	MSA Thermal Imaging Camera w/ Charger	missing 7/8/2013	UVFD
0	UVMC Passport Card #10486 (on sunvisor)	missing 7/8/2013	UVFD
1	Passport Holder		UVFD
1	Run book		UVFD
1	Pre-plan book		UVFD
Misc.	Fire Road Signs	(console)	UVFD
1	Garage Door Opener		UVFD
1	V-Con Code 3 siren/light box		UVFD
1	Uniden Bearcat BC560XLT 16 ch. Scanner		UVFD
2	King Radio with speaker mic Model GPH5102XCMD (SN 0629291 & SN5102XCMD)		UVFD
1	King Radio charger		UVFD
2	David Clark Model C6008 radio adapter (for JT 1000)		UVFD
1	David Clark Model C84058 P/N 40763G-11 headset/radio PTT adapter (for BK)		UVFD
1	David Clark Model 40666G-01radio adapter		UVFD
3	David Clark headphone Model H 3442	1 missing 3/8/2014	UVFD
1	David Clark headphone Model H 6040		UVFD
2	Yellow SL 20XP - LED Streamlight w/ Charger		UVFD
2	Box Streamlights w/ Chargers		UVFD
1	Video Adapter for TIC & Light Shroud	(Under Capt Seat)	UVFD
1	King HT alkaline battery pack (clam shell)	(Under Capt Seat)	UVFD
1	Local Phone Book	(Under Capt Seat)	UVFD
1	MSA Co monitor	(Under Capt Seat)	UVFD
1	Smoke Detector	(Under Capt Seat)	UVFD
1	Jason binoculars 10x50	(Under Capt Seat)	UVFD
1	DeWalt Battery Charger	(Next To Drivers Seat)	UVFD
1	1A-10BC Fire Extinguisher	(Behind Capt Seat)	UVFD
1	Reflective triangles- behind rear left seat		UVFD
1	Fire Shelter	(Under L Rear Seat)	UVFD
1	Passport IC Board	(Behind L Rear Seat)	UVFD
2	MRE's	(Under Center Seat)	UVFD
1	Raytek Ranger ST no contact thermometer (under r rear seat)		UVFD
1	Ice Chest		UVFD
2	McLeods		UVFD
1	Round point shovel		UVFD
1	Square point shovel		UVFD
1 bag	Misc. particle masks (3-M)		UVFD
0	Pig Sock	missing 3/7/2014	UVFD
1	whisk broom		UVFD
0	PG&E lock w/ key	missing 2/25/2014	UVFD
1	Gold US lock with key		UVFD
1	Digital camera		UVFD
Left Step Compartments			
1	Caution tape		UVFD
1	Roll hazardous material tape		UVFD
Misc.	bag absorbent pads		UVFD
1	Roll Life Hazard tape		UVFD

ENGINE 6483 EQUIPMENT INVENTORY

Left Front Lower Compartment (Brass Box)				
1	1.5" PVC foam nozzle			UVFD
1	2.5" NH Female x 1.5" NH Male Reducer			UVFD
1	Hydrant Wrench			UVFD
2	Spanner wrenches			UVFD
1	Elkhart 21/2" Hydro-Foam nozzle- 350 GPM			UVFD
1	1.5" TFT Adjustable Nozzle w/ Bail		#UVFD-15	UVFD
1	1.5" Elkhart Select- O - Matic 20F 200 GPM Nozzle		#UVFD-13	UVFD
1	1.5" Elkhart Select- O - Matic 20F 200 GPM Nozzle		#UVFD-16	UVFD
1	2.5" Akron 120- 250 GPM Nozzle Model 1727		#UVFD-14	UVFD
1	Hose Strap			UVFD
1	Rubber Mallet			UVFD
1	2.5" Plug			UVFD
1	1.5" x 1/2" Smooth Bore Tip		(Red)	UVFD
1	Knox F.D.C. Keywrench #26329			UVFD
1	2.5" x 2.25" Brass Tip			UVFD
1	2.5" x 1.5" x 1.5" Gated Wye			UVFD
4	1" Metal Adjustable Wildland Nozzle			UVFD
2	Sprinkler Shut- off Tool			UVFD
1	Sprinkler Head Wrench			UVFD
Misc.	Wooden Sprinkler Wedges			UVFD
1	Faucet w/ 3/4" Female GHT			UVFD
1	3/4" Double Female			UVFD
2	1.5" Double Male			UVFD
2	1.5" Double Female			UVFD
1	2.5" Double Male			UVFD
1	2.5" Double Female			UVFD
1	1" NPSH Female x 1" NH Male Adapter		(Brass)	UVFD
1	3/4" Female x 1" Male Adapter		(Brass)	UVFD
Misc.	1.5" Hose Gaskets			UVFD
Misc.	2.5" Hose Gaskets			UVFD
Misc.	4.5" Hose Gaskets			UVFD
1	4.5" Double Male			UVFD
1	4.5" Double Female			UVFD
1	4.5" NH Male x 2.5" NH Female Adapter			UVFD
1	4.5" NH Female x 2.5" NH Female Adapter			UVFD
1	4" x 50' Large Diameter Hose			UVFD
1	4 1/2" Female x 2 1/2" Male			UVFD
1	2 1/2" x 2 1/2" x 2 1/2" Wye			UVFD
1	1 1/2"NH x 1" NPST			UVFD
1	1 1/2"x 1 1/2" x 1 1/2" gated wye			UVFD
1	1" NPSH female x 3/4" NH male adapter			UVFD
1	TFT foam Jet Adapter			UVFD
Left Side Bottle Tubes				
2	SCBA air bottle			UVFD
Left Front Upper Compartment				
1	Salvage cover		(1- Canvas)	UVFD
0	Debris carrier (Canvas)		missing 2/25/2014	UVFD
1	Vehicle entry kit (red plastic case)			UVFD
1	Red Tool box w/ assorted tools			UVFD
0	Floor runner	(Red)	missing 8/2/2013	UVFD
1	100' Tape measure			UVFD
1	Roll Duct Tape			UVFD
2	Roll of plastic sheeting			UVFD
1	11/2" foam eductor 95 GPM			UVFD
1	Foam nozzle pick up hose (Clear Plastic)			UVFD
Left Upper Middle Compartment				
2	Pulaski			UVFD
1	36" bolt cutter			UVFD
1	Halligan Tool & Flathead Axe w/ Carry Strap			UVFD
1	6 lb. sledge hammer			UVFD
1	36" crow bar			UVFD
1	24" Pipe Wrench			UVFD
0	pick head axe		missing 1/14/2014	UVFD
2	Portable 110v Lights			UVFD
1	Hux bar			UVFD
1	3" x 25' Fill Hose			UVFD

ENGINE 6483 EQUIPMENT INVENTORY

Left Rear Compartment			
1	Hobart hose clamp		UVFD
1	12 1/2 Ton Hydraulic Jack w/ Handle		UVFD
1	TFT Foam Nozzle for Deck Gun		UVFD
1	Deck Gun Base		UVFD
1	Air Hose	(Blue)	UVFD
1	Funnel		UVFD
1	Smoke ejector 18" Tempest		UVFD
1	120 B:C Extinguisher		UVFD
1	Carbon dioxide Extinguisher		UVFD
1	Attic Nozzle		UVFD
0	Bar and Chain Oil	missing 11/15/2013	UVFD
1	Plastic backboard		UVFD
1	come-a-long		UVFD
1	20 ft. Chain		UVFD
1	Trash Hook		UVFD
1	Plaster Hook		UVFD
3	Extra cut off blades, 2 masonry/concrete / 1 metal		UVFD
Rear Compartment			
1	Stihl MS260 chainsaw		UVFD
1	Stihl TS 400 Circular saw		UVFD
1	3" x 16' Hose w/ 2 1/2" x 2 1/2" x 2 1/2" Siamese "Y" w/ Bleeder Valve (no hose 7/8/2013)		UVFD
0	Flat Head Axe	missing 11/15/2013	UVFD
1	Pick head axe		UVFD
1	Leather Axe Scabbord		UVFD
1	2 gallon fuel can (safety can)		UVFD
1	Utility Rope		UVFD
	Wildland Inventory (Summer only) each containing		UVFD
	3 Hose Pack		UVFD
	3 Tees 1 1/2" x 1"		UVFD
	3 100' x 1 1/2" synthetic hose		UVFD
	1 Timberland hose clamp		UVFD
1	Mop Kit in Yellow Bag (3/pencil hoses- 3/1" adapters- 3/1" nozzles		UVFD
2	wood step chocks		UVFD
4	1"x 100' hose		UVFD
1	5 gal Grease sweep		UVFD
1	Broom Handle		UVFD
1	1 1/2"x100' wildland hose		UVFD
1	Ready line 100' w/T+FSS nozzle - 2.5" female to 1.5" reducer		UVFD
Rear Left Upper Compartment			
2	10' Pike pole		UVFD
1	Attic ladder		UVFD
Right Rear Compartment			
Misc.	Flares/Fusee in Red Flare Container		UVFD
2	Stop/slow sign		UVFD
1	Honda Gen. 2000 Watt		UVFD
0	RIT SCBA Pack w/Bottle and Regulator	missing 11/15/2013	UVFD
0	Broom Head	missing 3/8/2014	UVFD
3	Large Traffic Cones		UVFD
1	Red bag w/ 2 traffic vests (1) 3XL-4XL (1) XL-2XL		UVFD
1	Large area search rope		UVFD
1	100' extension cord on reel		UVFD
Right Bottle Tubes			
2	SCBA bottles		UVFD
Right Upper Middle Compartment			
3	Salvage Cover (Red) (2-Blue)		UVFD
1	Blue Bag Containing		UVFD
asst.	Edge Protection		UVFD
2	2" Adjustable Anchor Straps	2in RPM	UVFD
2	Rescue 8 Plate	1in RPM	UVFD
1	Steel collection Plate	1in RPM	UVFD
2	Shock Zorbers		UVFD
1	Aluminum Rappel Racks	1in RPM	UVFD
3	20' X 1" Tubular Webbing (Orange)		UVFD
3	15' X 1" Tubular Webbing (Blue)		UVFD
1	12 X 1" Tubular Webbing (Yellow)		UVFD
3	5' X 1" Tubular Webbing (Green)		UVFD
4	Short Pressic Cords	1in RPM	UVFD
2	Long Pressic Cord	1in RPM	UVFD
1	Gibbs Assender		UVFD
3	2" Pullys	2in RPM	UVFD
2	4" Pully		UVFD
1	Pressic Minding Pully	1in RPM	UVFD
1	Load Release Strap (Mariner)	1in RPM	UVFD
10	Locking D Rings	7in RPM	UVFD
1	Tank Trap		UVFD
3	Green Bags with Harness 1-Med, 1-Lgr, 1-XXLgr		UVFD

ENGINE 6483 EQUIPMENT INVENTORY

Right Upper Front Compartment			
1	300' x 1/2" Blue Rescue Rope in Orange Bag		UVFD
1	Harness, victim, full body (small orange bag)		UVFD
1	150' White Rope in Orange Bag		UVFD
1	Water Rescue Bag Containing	moved to 6552	UVFD
2	PFD's	moved to 6552	UVFD
2	Water Rescue Helmets	moved to 6552	UVFD
2	Water Rescue Rope Throw Bags	moved to 6552	UVFD
Right Front Lower Compartment (Medical)			
1	Green trauma bag w/ oxygen cylinder & regulator		UVFD
1	Spare oxygen cylinder		UVFD
1	AED # U0159		UVFD
1	Blue c-collar bag		UVFD
1	Burn kit		UVFD
2	Blue plastic boxes w/ assorted medical supplies, 2 Bio Hazard Gowns, OB kit, gloves		UVFD
2	Foam Head Immobilizers		UVFD
1	Disinfectant, bottle		UVFD
2	Cardboard splints		UVFD
1	Dark green bag w/ Mega-Mover		UVFD
1	Bottle of VioNex Hand Gel		UVFD
Right Step Compartments			
1	Can Plug - N - Dike		UVFD
1	Chain		UVFD
1	Pair Rubber Gloves		UVFD
Crosslays			
1	150' 1.75" Preconnect w/ 200 GPM TFT automatic nozzle Red		UVFD
1	200' 1.75" Preconnect w/ 200 GPM TFT automatic nozzle Blue		UVFD
1	200' 1.5" single jacket Preconnect w/ KK Wildland nozzle and Bal		UVFD
Exterior			UVFD
2	Hydrant wrench		UVFD
4	Spanner wrench		UVFD
1	30' extension ladder		UVFD
1	24' extension ladder		UVFD
1	14' roof ladder		UVFD
1	Stream Straightener		UVFD
1	1 3/8" tip		UVFD
1	1 1/2" tip		UVFD
1	1 3/4" tip		UVFD
1	2" tip		UVFD
1	TFT 1250 GPM combo nozzle and monitor		UVFD
1	Chock block w/ holder		UVFD
1	LDH Valve		UVFD
1	Water Can Extinguisher		UVFD
Front Bumper			
2	50' 1.75" hose		UVFD
1	200 GPM automatic nozzle SM F-20 #UVFD-11		UVFD
Hose Bed			
1	200' X 2 .5" blitz line w/ 50-350GPM Task Force Tip		UVFD
1	4.5" NH Male to 2.5" NH female reducer		UVFD
9	100' 4" large diameter hose		UVFD
1	Yellow bag w/1 hydrant wrench and 1 spanner (ratcheting hydrant wrench missing 7/8/2013)		UVFD
1	Elkhart 2.5" nozzle w/ 1", 1.25" and 1.5" tips		UVFD
16	50' 2 1/2" hose		UVFD
1	1 3/4" Apartment bundle w/ 2.5" x 1.5" x 1.5" Gated Y and a 50-350 GPM TFT		UVFD

ENGINE 6483 EQUIPMENT INVENTORY

Green Trauma Bag

1	Adult BP Cuff	UVFD
1	Stethoscope	UVFD
Misc.	Triage Tag	UVFD
1	"D" Oxygen Cylinder ____1200_____-psi	UVFD
1	Oxygen Regulator	UVFD
1	Cold Pack	UVFD
1	V- Vac Suction unit w/ extension tube	UVFD
1	Adult Bag Valve Mask	UVFD
1	Set of 6 Oropharyngeal Airway	UVFD
3	Nasopharyngeal airways 20, 22,26 fr.(K/Y-Jelly)	UVFD
1	Suction Catheter	UVFD
2	Tube Glucose (expires 2/15 & 4/16)	UVFD
1	Multi Trauma Dressing	UVFD
1	Bio bag	UVFD
1	Trauma Shears	UVFD
1	Trash bag	UVFD
2	Adult Non Re-Breather	UVFD
2	Nasal Canula	UVFD
1	Pediatric Non Re-Breather	UVFD
1	Pediatric Simple Mask	UVFD
1	Child Bag Valve Mask	UVFD
1	Speedy Spanish	UVFD
3	Face Shield	UVFD
Misc.	Medical Gloves	UVFD
2	Triangle Bandage	UVFD
5	Kerlex, Cling or roll gauze, call it what you want.	UVFD
Misc.	4" x 4"	UVFD
Misc.	Tape	UVFD
Misc.	Band-Aid	UVFD
4	Trauma Dressing	UVFD

Blue C- Spine Bag

2	Head Immobilizer Tubes	UVFD
1	Mini-adjustable collar	UVFD
1	Tall Collar	UVFD
1	Regular Collar	UVFD
2	Multi Adjustable	UVFD
1	Short Collar	UVFD
1	Roll medical tape	UVFD
2	Velcro Spider Backboard Straps	UVFD
2	Cardboard Splints	UVFD

3/31/2014

Engine 6485 Inventory

Apparatus Update: 3/18/2014 Medical Update: 3/18/2014
By Cooley/Rendon By Cooley/Rendon
Items moved to E-81 are noted on back page

Class A Foam : Phos/Chek Class A Fire Control Concentrate
Class B Foam : Tridol 3% - 6% Alcohol Resistant AR- AFFF
Ansulite 3% - 6% Alcohol Resistant AFFF

Left Side Step Compartment

3	Rolls of Hazard Flagging, (1)red, (2) yellow and black, (1) Yellow	UVFD
1	Roll of Life Safety Flagging	UVFD
1	Roll Black Tape	UVFD
1	Quart 15w-40 Motor oil	UVFD
1	Jumper Cables	UVFD
1	Hose rubbers	UVFD
1	Duct Tape	UVFD
1	Can WD-40	UVFD

Preconnects

7	1 3/4" X 50' Hose (3 Yellow - UVFD, 4 Green - UFD)	
2	TFT Mid Matic 70-200 GPM	UVFD
2	1 1/2" X 100' Single Jacket Hose w/Maxi-Fox adj nozzle & bail	UVFD

Brass Box

1	1 1/2" to 1" Reducer	UVFD
1	Smooth bore tip 2.5x1.5	UVFD
1	2 1/2" DBL. Female	UVFD
2	2 1/2" DBL. Male	UVFD
4	2 1/2" x 1 1/2" Reducers	UVFD
2	1 1/2" DBL. female	UVFD
2	1 1/2" DBL. Male	UVFD
2	1.5" hose T	UVFD
1	4" X 50' LDH Hose	UVFD
1	4.5" double male	UVFD
1	4.5" female x 2.5" male Reducer	UVFD
1	4.5" double female	UVFD
1	1.5" Adj. Wildand Nozzle/100' 1.5" Single Jacket Hose/ brass 2.5 x 1.5	UVFD
1	4.5 Male x 2.5 Female	UVFD
1	4.5" female x 2.5" female (Brass)	UVFD
1	Knox F.D.C. Keywrench #26331	UVFD
1	1" Turbo-Jet Nozzle 1710 - #85	UVFD
2	1" KK Adjustible Nozzle w/ Bail	UVFD
1	Wheel Chalk (Under Compartment)	UVFD
0	Spanner Wrench	UVFD
5	Wood sprinkler/Door Wedges	UVFD
1	Rubber Mallet	UVFD
1	1 1/2" cap	UVFD
1	Elkhart SM-20F 200 GPM nozzle #22	UVFD
1	Blue Mop Bag containing:	UVFD
	4 50' pencil lines	UVFD
	4 Garden nozzles	UVFD
	4 1" to 3/4" reducers	UVFD
1	Garden nozzle	UVFD
1	1" to 3/4" reducer	UVFD
2	Hose rubbers	UVFD
		UVFD

Left Front Upper

2	Salvage Covers	UVFD
1	Canvas debris carrier	UVFD
1	Hall Runners	UVFD
0	Tank Trap, 50 gal. Need 1	UVFD
1	Tool Box with Assorted Tools	UVFD
2	Spanner Wrenches	UVFD
1	Hydrant wrench	UVFD
0	Raytek Heat Gun moved to 6552	UVFD
2	Portable light	UVFD
1	MSA SCBA	UVFD
1	2.5" X 20' Filler hose	UVFD
1	Roll of red/white life hazard tape	UVFD

Left Rear Upper

1	Hux Bar	UVFD
2	Roll plastic sheeting	UVFD
1	3" Hose Clamp	UVFD
1	Sledge Hammer	UVFD
1	18" Bolt Cutter	UVFD
1	36" Bolt Cutter	UVFD
1	24" Pipe Wrench	UVFD
1	Halligan Tool/Axe, Flat Head (marriage)	UVFD
1	Bag of 150' Rope Orange w/ RPM w/ the following;	UVFD
1	*8 Plate*	UVFD
10	*Locking D Rings (7 on Z rig, 1 in software)*	UVFD
2	*Prusik Cords*	UVFD
2	*Anchor Straps*	UVFD
1	*Load Release Strap*	UVFD
1	*Prussic minding pully*	UVFD
2	*Anchor protectors*	UVFD
2	*2" Pulley's*	UVFD
1	*4" Pully*	UVFD
150'	*1/2" Rescue Rope*	UVFD
1	*Collection Plate*	UVFD
1	*Rappel Rack NEEDS ONE - where is it?*	UVFD
1	XL-Harness(1-20', 1-(12' or 15'),1-(5' or 6') webbing, 1-Locking D ring, 1-"8" Plate and 1-Prusik)	
1	M-Harness - (1-20', 1-(12' or 15'),1-(5' or 6') webbing, 1-Locking D ring, 1-"8" Plate and 1-Prusik)	
1	Orange CMC bag	UVFD
2	Anchor protectors	UVFD
2	Prusik Cords	UVFD
3	Long webbbing (20') (red or orange)	UVFD

Engine 6485 Inventory

4	Medium webbing (12'-15') (Blue or Yellow)		UVFD
7	Short Webbing (3'-6') (green)		UVFD

Engine 6485 Inventory

1	Pulaski		UVFD
1	50'x 3/8" utility rope (Black and orange)		UVFD
1	McCleods		UVFD
Left Side Bottle Tubes			
2	SCBA Air Bottles		UVFD
Left Rear Lower			
1	Smoke Blower (Tempest)		UVFD
1	1 Gal. Safety Gas Can (Mix fuel)		UVFD
1	12 Ton Bottle Jack		UVFD
1	Portable Monitor Folding Base w/ Strap		UVFD
1	ABC Extinguisher		UVFD
1	Funnel		UVFD
1	CO2 extinguisher		UVFD
Hose Bed			
10	4" X 100' LDH Hose		UVFD
1	4 1/2" Male x 2 1/2" Female Reducer		UVFD
1	Apt. Bundle 1.75" X 100' Hose w/Hose Strap, 2.5"x1.5" gated wye & TFT (# 2-10)		UVFD
4	2 1/2" X 50' Hose with 350 GPM TFT Nozzle (# 25)		UVFD
16	3" X 50' Hose		UVFD
1	Play Pipe Brass/Chrome		UVFD
1	10' Pike pole		UVFD
1	Blue Backboard		UVFD
Dunnage Area			
1	Lgr scoop shovel		UVFD
2	Round Point Shovel		UVFD
1	Square Point Shovel		UVFD
1	McCloud		UVFD
1	TFT Monitor w/ Combo Nozzle		UVFD
1	TFT Stack Tip Set		UVFD
1	TFT Stream Straightener		UVFD
4	Small Orange Traffic Cones		UVFD
1	Push broom		UVFD
1	5 gallon bucket kitty litter		UVFD
Rear Compartment			
1	20' x 3" hose with 2 1/2"x 2 1/2" siamese		UVFD
1	Pick Head Axe w/ scabbord		UVFD
1	Stihl MS 290 chain Saw w/ 20" bar Ser# 266781803		UVFD
1	Stihl TS-400 cutoff saw Ser# 18621581		UVFD
2	Cutoff Saw Blades		UVFD
1	Hurst Cutter		UVFD
1	Hurst Combi Tool		UVFD
0	Husrt Power Unit (small Honda)	from E6584 missing 2/5/2014	UVFD
0	Hurst Power Unit (Honda)	moved to 6552	UVFD
2	Hydraulic Hoses (1 orange 1 blue)		UVFD
1	Ammo Can w/ 12 foot of chain		UVFD
0	Bag of tire chains	missing 2/5/2014	UVFD
2	100' x 1" hose		UVFD
0	Peek and Pull tool (hay hook)	missing 2/5/2014	UVFD
1	Red Tarp		UVFD
0	Blue Tarp	moved to 6552	UVFD
1	Red Plastic Tool Box with DeWalt Sawzall Serial # 58184		UVFD
0	Yellow Rescue Plate	missing 2/5/2014	UVFD
1	1 Qt.Chain Oil		UVFD
1	Pair of green chainsaw chaps		UVFD
1	Hydrant Tool Kit w/ 2 Spanners, 1 Hydrant Wrench		UVFD
Right Rear Lower			
Misc	Flares/Fusees in Red Flare Container		UVFD
1	Water Can extinguisher		UVFD
0	Plastic reel w/ 50' extension cord	missing 2/5/2014	UVFD
1	Honda 1000 generator Serial # EZGA-1056990		UVFD
4	Wildland hose pack w/ 300' of hose, 3 T's ea., 1- standard hose clamp		UFD-3; UVFD-1
2	Step Chalks wood		UVFD
2	Stop/Slow paddles CDF's		UVFD
Misc.	Wood Cribbing		UVFD
1	Mop-Up Kit Yellow FFS pack		UVFD
	5 50 ft Pencil Hose		UVFD
	5 1x3/4" Reducers		UVFD
	5 3/4" GH Nozzles		UVFD
1	Red SCBA bag with Safety Vests 2- XL, 1- 3XL x 1- 4xL		UVFD
Right Front Lower			
Misc.	Face masks-N-95		UVFD
0	Yellow C- Spine Bag	missing 2/5/2014	UVFD
1	Blue Medical Bag		UVFD
0	Mega-Mover in Blue FSS bag	missing 2/5/2014	UVFD
1	AED # U0123- 2 pads, 4/12 & 12/12		UVFD
2	Extra Head Blocks		UVFD
3	Plastic Boxes		UVFD
1	Spare "D" Oxygen Bottle		UVFD
0	Water Rescue Gear	moved to 6552	
Right Side Bottle Tubes			
2	SCBA Air Bottles		

Engine 6485 Inventory

Right Side Step Haz-Mat Compartment				
1	Can Plug and Dike			UVFD
Misc	Absorbent Pads and booms			UVFD
Exterior				
1	24' Extension Ladder			UVFD
1	14' Roof Ladder			UVFD
1	Attic Ladder			UVFD
1	Ladder End Cover			UVFD
1	Hydrant Wrench, 1-tailboard W/ 2 Spanners			UVFD
1	Trash Hook			UVFD
1	Sheetrock Hook			UVFD
2	Pike poles			UVFD
Cab				
2	Streamlight Box w/Charger			UVFD
1	Run Book			UVFD
0	Pre Plan Book	missing 2/5/2014	(Behind Driver's Seat)	UVFD
1	PH Test Kit		(Under Capt Seat)	UVFD
1	Blue Lock Out lock		(Under Capt Seat)	UVFD
0	David Clark Model C6405B P/N 40763G-11 headset/radio PTT adapter			UVFD
2	Smoke Detector		(Under Capt Seat)	UVFD
1	Roll of Toilet Paper		(Under Capt Seat)	UVFD
3	Lockout/Tag out red locks		(Under Capt Seat)	UVFD
1	Slim Jim		(Under Rear Seat)	UVFD
1	Set Reflective Triangles		(Under Rear Seat)	UVFD
1	Fire Shelter		(Center Console)	UVFD
1	KED		(Under rear seat)	UVFD
0	Ukiah City Run Book-Moved to 81			UVFD
0	Buddha's Pre Plan Book-Moved to 81			UVFD
Misc.	Fire Road Signs			UVFD
2	Box Latex Gloves			UVFD
1	Kenwood Mobile Radio			UVFD
2	Bendix-King Portable Radio w/ 3 batteries			UVFD
4	Sigtronics Radio Headsets Model SE-2			UVFD
1	Siren Box			UVFD
1	Registration and Insurance		(Clipboard)	UVFD
1	Redwood Coast fuel card		(Clipboard)	UVFD
1	Voyager fuel card		(Clipboard)	UVFD
1	Aluminum Clipboard			UVFD
1	2008 Emergency Response Guidebook		(Overhead)	UVFD
1	Flood Fighting Methods		(Overhead)	UVFD
1	WMD Guide Book		(Overhead)	UVFD
1	Field Operations Guide (FOG Manual)		(Overhead)	UVFD
0	MSA 4 Multi Gas Meter		missing 2/5/2014	UVFD
1	Kestrel		(Overhead)	UVFD
1	Write In The Rain Notebook		(Overhead)	UVFD
3	Safety glasses		(Overhead)	UVFD
1	Pocket guide to Tank Cars		(Overhead)	UVFD
3	MSA SCBA			UVFD
1	MSA Thermal Imaging Camera (TIC)			UVFD
2	Streamlight Rechargable Flashlights			UVFD
0	MCI Plan book		missing 2/5/2014	UVFD
1	Passport Holder			UVFD
1	Ice Chest			UVFD
1	MSA TIC sun shield			UVFD
1	Knox Box			UVFD
0	Spare MSA TIC Battery		missing 2/5/2014	UVFD
1	GE Spot Light			UVFD
1	Case bottled water		under rear seat	UVFD
1	Barska binoculars			UVFD
Misc	Snack Bars		under rear seat	UVFD
2	BK leather holder		under rear seat	UVFD
1	Can of antiseptic wipes		under driver seat	UVFD

Engine 6485 Inventory

1	Haz-Mat IQ Cards		UVFD
Blue Medical Bag			UVFD
1	Adult Blood Pressure Cuff		UVFD
1	Stethoscope		UVFD
1	D Oxygen Cylinder		UVFD
1	Oxygen Regulator		UVFD
1	Sam Splint		UVFD
1	Adult Bag Valve Mask		UVFD
1	V-Vac		UVFD
2	Cold Pack		UVFD
2	Tube Glucose (exp.4/16)		UVFD
1	Set of 6 Oropharyngeal Airway		UVFD
3	Nasopharyngeal airways 20,22 & 26fr. W/ Lubricating Jelly		UVFD
1	10" x 30" Large Trauma Dressing		UVFD
1	60" x 96" Sterile Burn Sheet		UVFD
Misc.	Triage Tags		UVFD
1	Trauma Shears		UVFD
1	Bio hazard bag		UVFD
1	Bag shoulder strap		UVFD
2	Adult Nonrebreather Mask		UVFD
2	Nasal Canula		UVFD
1	Ring Cutter		UVFD
1	Child NRB		UVFD
1	Child simple mask		UVFD
1	Child Bag Valve Mask w/ misc sized masks		UVFD
3	Mask/ Face Shields		UVFD
Misc.	Gloves, 2 pr.		UVFD
Misc.	Tape		UVFD
Misc.	4" x 4" Dressing		UVFD
Misc.	4" Curlex		UVFD
Misc.	Triangular Bandage		UVFD
Misc.	8x10 abdominal pad		UVFD
2	5x9 Lamino Pads		UVFD
Misc.	Bandaids		UVFD
1	Yellow Field Blanket		UVFD
Yellow C- Spine Bag	missing 2/5/2014		UVFD
2	Head immobilizer tubes/straps/side pocket)	missing 2/5/2014	UVFD
1	Pedi collar	missing 2/5/2014	UVFD
1	Infant collar	missing 2/5/2014	UVFD
3	Adjustable collars	missing 2/5/2014	UVFD
2	Cardboard Splint	missing 2/5/2014	UVFD
Misc.	Tape	missing 2/5/2014	UVFD
2	Set Spider Straps 1- Black, 1-Black and Red	missing 2/5/2014	UVFD
1	Trauma shears	missing 2/5/2014	UVFD
1	Duct Tape	missing 2/5/2014	UVFD
Plastic boxes			UVFD
Box #1			UVFD
1	OB Kit		UVFD
Misc	Box Hand Wipes		UVFD
2	Bio-Hazard gowns		UVFD
Misc	Oxygen o-rings		UVFD
Extra	4x4's		UVFD
Box #2			UVFD
Misc.	Bio-Hazard Bags		UVFD
1	Yellow field blanket		UVFD
1	Extra V-Vac Cartriage		UVFD
1	Stuffed Animal		UVFD
1	Non Re breather		UVFD
Box #3	Siskiyou Burn Kit (saline- 2x 6/12)		UVFD

MCI / USAR 64 Trailer Inventory

Update:	3/10/2014	
By:	Bushby/Nelson/Dresbach	
Front - Interior		
1	48" x 48" 3/4" Plywood	UVFD
1	USAR Table	UVFD
10	Milk Cartons w/ Assorted 4"x4"x18" and 2"x4"x18" Cribbing	UVFD
1	Orange EZ Lift Jack	UVFD
1	Scoop Shovel	UVFD
1	Pulaski	UVFD
1	24" Bolt Cutter	UVFD
1	Come-a-Long	UVFD
7	Carabiners (4 Aluminum,3 Steel)	UVFD
2	Yellow Prussic Cords	UVFD
5	Multi-colored Prussic Cords	UVFD
3	Blue Prussic Cords	UVFD
1	Orange Ratchet Strap	UVFD
1	Black/Grey Lid Rubbermaid Action Packer (Empty)	UVFD
2	blue Pick Off Straps w/ keepers	UVFD
1	Flat Head Axe	UVFD
1	Pick Head Axe	UVFD
Right Side - Interior		
1	"H" Oxygen Cylinder w/regulator and green hand cart	UVFD
1	Orange Ratchet Strap	UVFD
6	7/8" O.D. x 48" Metal Pickets (Painted white/blue/white on end)	UVFD
3	1 7/8" O.D. x 48" Roller Pipes (Black)	UVFD
1	2.0" O.D. x 30.5" Roller Pipe (Silver)	UVFD
1	24" Pipe Wrench	UVFD
1	Square Point Shovel	UVFD
1	8 lb. Sledge hammer	UVFD
1	McCloud	UVFD
1	Collapsible Shovel	UVFD
1	Round Point Shovel	UVFD
2	36" Wrecking Bar	UVFD
1	36" Pinch Point Bar	UVFD
1	Rock Bar	UVFD
4	51.5" Pinch Point Bars	UVFD
1	Honda EMS 4500 Generator	UVFD
1	Ace Hand Saw 26"/12 Pt.	UVFD
1	Bahco Razor Hand Saw 22"/10 Pt.	UVFD
1	BCD Extinguisher	UVFD
1	Blue ratchet strap	UVFD

Left Side Shelves - Interior - Shelves											
Shelf #1 (Top):											
6	Orange HDX Backboards										
1	Multilator Orange Box including:										
	1	Oxygen Regulator - 1500 PSI									
	8	Non Re-Breather Masks									
	1	Green Oxygen Hose w/Fittings									
1	Cream Colored Tool Box including:						UVFD				
	1	Ball Pin Hammer					UVFD				
	1	3 lb. Maul					UVFD				
	1	15" Pry Bar (Red)					UVFD				
	2	Hack Saws w/ 3 extra blades					UVFD				
	1	Channel Lock Pliers					UVFD				
	1	12" Crescent Wrench					UVFD				
	1	Wire Cutters					UVFD				
	1	Pliers (Red Handle)					UVFD				
	1	Utility Knife					UVFD				
	1	Allen Wrench Set					UVFD				
	3	Flat Head Screwdrivers					UVFD				
	2	Phillip Head Screwdrivers					UVFD				
	1	Bastard File					UVFD				
	1	SAE Wrench Set (6)					UVFD				
	1	Metric Wrench Set (5)					UVFD				
	1	Orange 6' Lufkin Tape Measure					UVFD				
	1	Box mics screws					UVFD				
	1	Wooden dowel - plug					UVFD				
	1	Can opener					UVFD				
Shelf #2:											
4	Orange HDX Backboards						MC				
1	Orange bag (blue life safety line)						MC				
Shelf #3:											
Box #1:											
2	Pump Bottles of Vionex						MC				
1	Spray Bottle of Biozide						MC				
4	Boxes Encon Series 1400 Spectacles (Safety Glasses)						MC				
1	Box of X-Large Thumbs Up Isolation Gowns (15)						MC				
1	Box Medium Latex Examination Gloves						MC				
1	Box X-Large Latex Examination Gloves						MC				
1	Ziploc Bag of Red Bio-Waste Bags						MC				
1	Box Kendall Alcohol Preps						MC				
1	Box Maxi-Mask Surgical Grade Masks (5)						MC				
1	Bag Vionex Towelettes (exp. 3/08)						MC				
1	Bag of Ear Plugs						MC				
2	Combo Face Masks						MC				
1	RACAL: X-Small Green Face Mask						MC				
1	White 13 Gallon Trash Bags						MC				
2 box	1 gallon Zip Lock bags						MC				

Shelf #3 (continued):		
Box #2:		
8	Stethoscopes (Red)	MC
1	Blood Pressure Cuff - Child	MC
1	Blood Pressure Cuff - Infant	MC
5	Blood Pressure Cuff - Adult	MC
4	Childs toys/ stuffed animals	MC
Box #3:		
12	EVACU-AID Portable Stretcher (Red)	MC
Box #4:		
	Extra Tubes and Holders	
1	2.5 Endo Tracheal (Tube ET Tube)	MC
1	3.0 Endo Tracheal Tube	MC
1	3.5 Endo Tracheal Tube	MC
1	4.0 Endo Tracheal Tube	MC
1	4.5 Endo Tracheal Tube	MC
1	5.0 Endo Tracheal Tube	MC
1	5.5 Endo Tracheal Tube	MC
1	6.0 Endo Tracheal Tube	MC
1	6.5 Endo Tracheal Tube	MC
1	7.0 Endo Tracheal Tube	MC
1	7.5 Endo Tracheal Tube	MC
1	8.0 Endo Tracheal Tube	MC
1	8.5 Endo Tracheal Tube	MC
1	9.0 Endo Tracheal Tube	MC
1	9.5 Endo Tracheal Tube	MC
1	10.0 Endo Tracheal Tube	MC
3	Thomas Tube Holders	MC
15	Adult Non Re-Breather Masks	MC
1	***Blue LA Rescue Intubation Bag containing the following***	MC
1	2.5 Endo Tracheal (Tube ET Tube)	MC
1	3.0 Endo Tracheal Tube	MC
1	3.5 Endo Tracheal Tube	MC
1	4.0 Endo Tracheal Tube	MC
1	4.5 Endo Tracheal Tube	MC
1	5.0 Endo Tracheal Tube	MC
1	5.5 Endo Tracheal Tube	MC
1	6.0 Endo Tracheal Tube	MC
1	6.5 Endo Tracheal Tube	MC
1	7.0 Endo Tracheal Tube	MC
1	7.5 Endo Tracheal Tube	MC
1	8.0 Endo Tracheal Tube	MC
1	8.5 Endo Tracheal Tube	MC
1	9.0 Endo Tracheal Tube	MC
1	9.5 Endo Tracheal Tube	MC
1	10.0 Endo Tracheal Tube	MC
2	Thomas Tube Holders	MC
1	Small Laryngoscope Handle	MC
1	Large Laryngoscope Handle	MC
1	#0 Miller Blade	MC
1	#1 Miller Blade	MC
1	#2 Miller Blade	MC
1	#3 Miller Blade	MC
1	#4 Miller Blade	MC
1	#1 Mac Blade	MC
1	#2 Mac Blade	MC
1	#3 Mac Blade	MC
1	#4 Mac Blade	MC
2	Small Stylets	MC
2	Large Stylets	MC
1	Baggie with tape and KY lube ex.5/09	MC
3	10cc syringes	MC
1	Set of 6 OP airways	MC
1	Large McGill Forceps	MC
1	Small McGill Forceps	MC

Box #5:												
5	10" x 30" Trauma Dressing						MC					
2	Packages 4" Kerlex						MC					
1	Bag 4" x 4" Cover Sponges						MC					
1	Bag Assorted Dressing/Lamino Padding						MC					
1	Large Roll 6 Ply Kerlex						MC					
1	Bag 3" x 3" Sterile Gauze Pad						MC					
1	Bag Small Eye Pad 1 5/8" x 2 5/8"						MC					
2	Durable Cloth Tape Dispensers						MC					
1	8" x 10" AB Pad						MC					
4	Packages of 4" x 4" 8 Ply Gauze Sponges						MC					
1	Box Zonas Porus Tape						MC					
1	Normal Saline 1000 ml expires 12/1/2015						MC					
Box #6:												
12	Sam Splints						MC					
1	Roll Duct Tape						MC					
2	Bundles of Popsicle Sticks						MC					
11	Triangular Bandages						MC					
2	Cardboard Splints						MC					
6	Pediatric C-Collars						MC					
4	No-Neck C-Collars						MC					
2	Regular C-Collars						MC					
0	Short C-Collar	missing 3/10/2014					MC					
0	Tall C-Collar	missing 3/10/2014					MC					
Shelf #4:												
1	Green MCI Bag w/						MC					
	1	Yellow Tarp					MC					
	1	Green Tarp					MC					
	1	Red Tarp					MC					
	1	Black Tarp					MC					
	1	Triage Flags					MC					
	Misc.	Triage Tags					MC					
1	Green LA Rescue Bag						MC					
	1	"D" Oxygen Cylinder w/ Regulator	1500	psi			MC					
	5	Adult Non Re-Breather Mask					MC					
	5	Adult Nasal Cannula					MC					
	8	Berman Airways (Oropharyngeal)					MC					
1	Blue C-Collar Bag						MC					
	2	Foam Neck Rolls					MC					
	2	Cardboard Splints					MC					
	4	Single Velcro Straps					MC					
	1	Roll Tape					MC					
	1	Infant C-Collar					MC					
	1	Pediatric C-Collar					MC					
	1	Neckless C-Collar					MC					
	1	Short C-Collar					MC					
	1	Regular C-Collar					MC					
	1	Tall C-Collar					MC					
	1	Spider Strap					MC					

1	Orange Trauma Bag						MC					
	Left Compartment						MC					
	1	Stethoscope - Red					MC					
	1	Adult BP Cuff					MC					
	Misc.	Bio-Hazard Bags					MC					
	1	Bag Latex Gloves					MC					
	1	Pump Bottle Hand Sanitizer					MC					
	1	1000 mL Saline bag expires 12/1/2015					MC					
	Middle Compartment						MC					
	Misc.	Single Use Thermometers					MC					
	1	56" x 90" Emergency Blanket					MC					
	1	Sterile Burn/Trauma Dressing					MC					
	4	General use sponges (4x4's)					MC					
	1	Sterile Multi Trauma Dressing					MC					
	1	Set of 5 OP airways					MC					
	1	Bundle Popsicle Sticks					MC					
	1	5" x 9" Lamino Padding					MC					
	3	Small Eye Pad Oval 1 5/8" x 2 5/8"					MC					
	1	Conforming Gauze Bandage					MC					
	1	Laerdal Pocket Mask					MC					
	1	Box Surgical Masks					MC					
	1	Tweezers					MC					
	1	Surgical Scissors					MC					
	Misc.	Band-Aids					MC					
	1	Dispenser Flexible Clear Tape					MC					
	Misc.	Antiseptic Towelettes 3/08					MC					
	1	Silver Emergency Blanket					MC					
	Middle Compartment (Continued)						MC					
	2	Instant Cold Packs					MC					
	4	Flexible Elastic Bandages					MC					
	3	Hurt Free Wrap					MC					
	2	Triangular Bandages					MC					
	Misc.	Tape Rolls					MC					
	1	Roll Duct Tape					MC					
	Right Compartment						MC					
	1	O.B. Kit					MC					
	1	.5 liter Bottle of Purified Water (12/1/2015)					MC					
Box #7:												
20	Pairs of Leather Gloves						UVFD					
Box #8:												
2	22" x 18" Sterile Compress and Bandage						MC					
6	Stuffed Comfort Toys						UVFD					
Box #9:												
2	Chisels w/ Yellow Plastic Handles						UVFD					
2	2 1/2 lb. Engineer Hammers						UVFD					
1	2 lb. Engineer Hammer						UVFD					
1	Combination Square						UVFD					
2	16 oz. Rip Hammers						UVFD					
2	Tool Belts w/-Tape Measure, Pencil, & Square						UVFD					
1	Bag Assorted Rags						UVFD					
1	Spray Can of Fluourescent Pink Paint						UVFD					
1	Spray Can of High Visibility Yellow Paint						UVFD					
1	Plastic Folger Coffee Can of Duplex Nails						UVFD					
2	Boxes 8D Duplex 2 1/4" Nails						UVFD					
1	Ratchet and Socket Set						UVFD					
1	Yellow Bucket						UVFD					
2	Pencils/Crayons						UVFD					
1	25' LufkinTape Measure (Red)						UVFD					
2	3 lb hammer, yellow fiberglass handle						UVFD					

Shelf #5 (Floor Level):												
1	100 foot orange extension cord						UVFD					
1	Skill Saw						UVFD					
1	DeWalt Chop Saw						UVFD					
1	Universal Couplet Trailer Lock- on hitch						UVFD					
1	4 Ton Jack - Yellow						UVFD					
1	5 Ton Jack - Red						UVFD					
1	First Aid Box with						UVFD					
	4	Particulate Respirators					UVFD					
	1	Bag Q-Tips					UVFD					
	4	Rolls Hurt Free Tape					UVFD					
	1	RACAL X-Small Green Face Mask					UVFD					
	Misc.	4" x 4" Gauze Pads					UVFD					
	Misc.	3" x 3" Gauze Pads					UVFD					
	Misc.	Tape					UVFD					
	3	Self- Adhearing Elastic Bandages					UVFD					
	2	Instant Cold Packs					UVFD					
	2	Triangular Bandages					UVFD					
	1	Roll Curlex					UVFD					
6	Portable scene lights						UVFD					
1	4 Port 40' splitter box						UVFD					
1	4 port 15' splitter box						UVFD					
Box #10:												
40	Blankets						MC					
Box #11:												
8	EVACU-AID Portable Stretchers (Red)						MC					
Cardboard Box:												
35	Adult Non Re-Breather Masks						MC					

EXHIBIT F

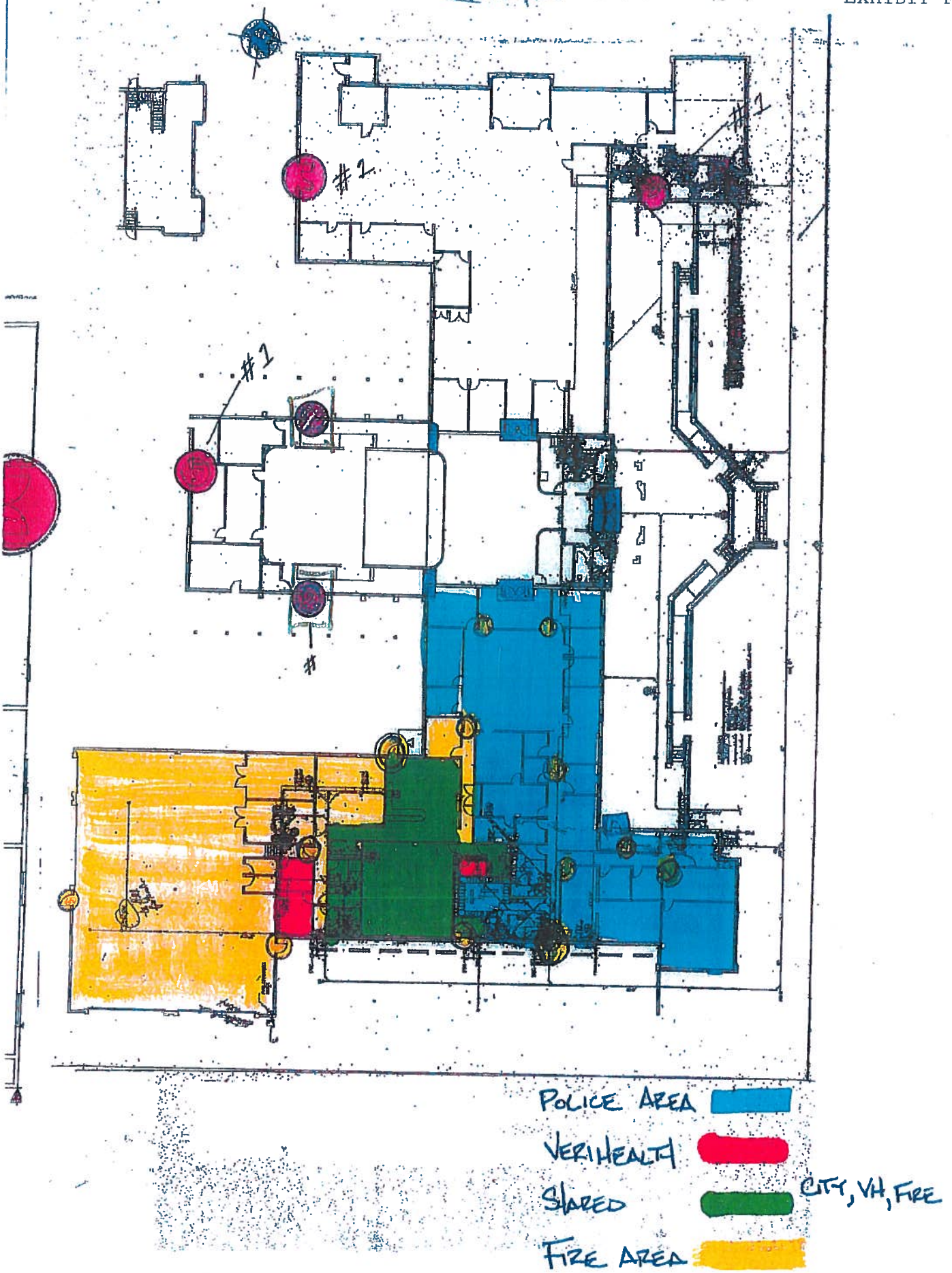


EXHIBIT G

PAYMENT SCHEDULE

Two Year Interim Agreement - City of Ukiah and Ukiah Valley Fire District

		Direct Payments to Fire District				
		Payment #1	Payment #2	Payment #3	Payment #4	
		(January 1 -June 30, 2014)	(July1 - December 31, 2014)	(January 1 -June 30, 2015)	(July1 - December 31, 2015)	
COST SHARES : City of Ukiah						
	2013/2014 approved Allocations					
Regular Salaries	$ 136,280	$ 68,140	$ 68,140	$ 68,140	$ 68,140	
PERS	$ 38,724	$ 19,362	$ 19,362	$ 19,362	$ 19,362	
Overtime	$ 115,200	$ - **	$ -	$ -	$ -	
$180,000**						
Fuel & Fluids	$ 28,160	$ 13,160 **	$ 14,080	$ 14,080	$ 14,080	
$44,000						
Supplies/EMS included	$ 40,320	$ 7,320 **	$ 20,160	$ 20,160	$ 20,160	
$73,000						
Contracted Services						
Chief	$ 42,000	$ -				
Stipends	$ 100,350	$ -	$ 50,175	$ 50,175	$ 50,175	
Volunteer Program	$ 46,257	$ 46,257	$ 23,128	$ 23,128	$ 23,129	
Rent/Utilities/Maint		$ 28,000 **	$ 22,750	$ 22,750	$ -	
Total Direct Payments to Fire District		$ 182,239	$ 217,795	$ 217,795	$ 195,046	$ 812,875 **
Fire Chief Services Hopland			21,000	21,000	21,000	63,000 ***
						$ 875,875

**Notes

City to Pay OT to City Employees

Fuel and Supplies amounts limited to amount as of date agreement is entered

Chief pay not part of Payment #1 - re-directed to District balance of FY 2013/14

City's Obligation under true-up for overtime, fuel, and supplies will not exceed the total City Council approved allocation for these line items

Actual PayOut to District Dependpent upon Actual Cost of Non Fixed Items (Fuel,Supplies)

The City pays $28,000 in the first year, $45,500 in the second year for Rent/Utilities/Maintenance

****Note: City of Ukiah continues $3,500 per month payments to Hopland Fire District for Chief Services*

4/2/2014

AMENDED EXHIBIT G

PAYMENT SCHEDULE

Extended Two Year Agreement Payment Schedule

Updated May 14, 2015

		Direct Payments to Fire District			PROPOSED		
		Payment #1	Payment #2	Payment #3	Payment #4	Payment #5	
		(January 1 -June 30, 2014)	(July1 - December 31, 2014)	(January 1 -June 30, 2015)	(July1 - December 31, 2015)	Janaury 1, 2016-June 30, 2016	
COST SHARES : City of Ukiah							
	2015/16 Allocations						
Regular Salaries	$ 136,280	$ 68,140	$ 68,140	$ 68,140	$ 68,140	68,140	
PERS	$ 38,724	$ 19,362	$ 19,362	$ 19,362	$ 19,362	19,362	
Overtime	110,000**	$ - **	$ -	$ -	$ -		
$180,000**							
Fuel & Fluids	$ 28,160	$ 13,160 **	$ 14,080	$ 14,080	$ 14,080	14,080	
$44,000							
Supplies/EMS included	$ 40,320	$ 7,320 **	$ 20,160	$ 20,160	$ 20,160	20,160	
$73,000							
Contracted Services							
Chief	$ 42,000	$ -					
Stipends	$ 100,350	$ -	$ 50,175	$ 50,175	$ 50,175	50,175	
Volunteer Program	$ 46,257	$ 46,257	$ 23,128	$ 23,128	$ 23,129	23,129	
Rent/Utilities/Maint		$ 28,000 **	$ 22,750	$ 22,750	$ 22,749	22,749	
Total Direct Payments to Fire District		**$ 182,239**	**$ 217,795**	**$ 217,795**	**$ 217,795**	$ 217,795	**$ 435,590**
Direct To Hopland Monthly* **			21,000	21,000	21,000	21,000	42,000
							$ 477,590

**Notes

City to pay OT to City Employees directly, estimate for 2015/16 based on 2014 actual

City's Obligation under true-up for overtime, fuel, and supplies will not exceed the total City Council approved allocation for these line items

The City pays $28,000 in the first year, $45,500 in the second year for Rent/Utilities/Maintenance

****Note: City of Ukiah continues $3,500 per month payments to Hopland Fire District for Chief Services*

ATTACHMENT 2

RESOLUTION NO. 2015-19

EXTENSION OF TWO YEAR INTERIM AGREEMENT BETWEEN CITY OF UKIAH AND UKIAH VALLEY FIRE DISTRICT TO JUNE 30, 2016

WHEREAS, the City of Ukiah entered a two year interim agreement with the Ukiah Valley Fire District (UVFD) effective January 2014 through December 31, 2015; and

WHEREAS, the agreement provides for combined Fire and Advanced Life Support (ALS) services covering both City and District residents; and

WHEREAS, the current contract has enabled the City and District to operate these combined services while continuing to explore financial and governance options for the long term delivery of combined services ; and

WHEREAS, extension of the current contract through June 30, 2016 will provide an additional year in which the two parties can further explore a model and options that could lead to long term combined service delivery; and

WHEREAS, the draft City of Ukiah FY 2015/16 Fire Department budget includes funding for two payments of $217,795 each, for a total of $435,590 under the contract, as shown on amended Exhibit G to be attached to the current agreement.

NOW, THEREFORE, BE IT RESOLVED, that the current term of the Interim Two Year Agreement for Fire Protection and Emergency Medical Services between Ukiah Valley Fire Protection District and City of Ukiah, currently scheduled to end December 31, 2015, is extended through June 30, 2016.

PASSED AND ADOPTED this 3rd day of June, 2015, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSTAIN: None
ABSENT: None

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk

SECOND AMENDMENT TO INTERIM TWO YEAR AGREEMENT FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES BETWEEN UKIAH VALLEY FIRE PROTECTION DISTRICT AND CITY OF UKIAH

THIS SECOND AMENDMENT to the Interim Two Year Agreement ("Interim Agreement") between the Ukiah Valley Fire Protection District ("District") and the City of Ukiah ("City"), dated April 10, 2014, is entered in Ukiah, California on July 1, 2016 ("the Effective Date"). Sections 1, entitled TERM, and 3, entitled CITY PAYMENT FOR SERVICES of the Interim Agreement are amended as stated below. Except as expressly stated in this Amendment, all other terms and conditions of the Interim Agreement remain in full force and effect as stated therein.

1. TERM

The term of the Interim Agreement is hereby extend as authorized by resolution of the City and the District on or about June 3, 2015, and for an additional period of up to one year from July 1, 2016 to June 30, 2017, subject to earlier termination as provided in paragraph 7.

3. CITY PAYMENT FOR SERVICES

I. MERGED SERVICES COSTS

For the provision of services under the Interim Agreement, the City shall pay an amount based on the actual cost ("Merged Services Costs") for the expenses specified by line item as detailed in the column labeled "increased cost from merged activity" in Exhibit A to this amendment. The City will make a total of four payments to the District for Merged Services Costs, each payment covering the services to be provided in the ensuing three (3) months. The payment for Merged Services Costs will be based on four equal payments of the total specified in Exhibit A for the 2016-2017 Fiscal Year with an adjustment ('True-Up") made prior to the payment for the next three-month period based on the actual costs incurred for the previous three months. At the conclusion or termination of the Interim Agreement, a final true-up will be performed and a final reconciliation payment, if any, will be made by or to the City. The City will make the first payment for Merged Services Costs to the District within two (2) weeks of the Effective Date of this Second Amendment. The remaining Merged Services Costs payments will be made no later than 30 days from the beginning of each subsequent three (3) month period to allow for the Parties, through the Fire Chief, or his designee, and the City Manager, or his designee, to True-Up the Merged Services Costs.

During the corresponding fiscal year and the Term of the Interim Agreement, the City of Ukiah will continue to budget $435,590 in contractual services to pay Merged Services Costs. Any unused funds will be allocated to improve the scope and level of services related to the Interim Agreement, including personnel, equipment, and/or facilities.

II. COST OF FIRE CHIEF

As specified in the Interim Agreement, the City shall continue to contract with the Hopland Fire District for administration services among the Hopland and Ukiah Valley Fire Districts and Ukiah City Fire Department. The payment for the City's share of Fire Chief Services in the total annual amount of $42,000 shall be made in equal monthly payments during the term of the Interim Agreement.

III. COST CONTAINMENT REQUIREMENTS

a. Cost reviews. Each quarter the City Manager and Fire Chief shall conduct a review of the

costs of the services provided by the District and City pursuant to this Agreement in an effort to keep close track of fire protection and emergency medical costs. Where necessary or advisable, District and/or City shall institute cost containment measures. Cost containment measures may be made by the Fire Chief and/or City Manager when those measures are within the authority delegated by their respective governing body. If the authority has not been delegated, the Fire Chief and/or City Manager shall recommend those measures to their respective governing body.

b. Reports. The Fire Chief shall prepare and submit to each Party's governing body a written quarterly report detailing actual costs for the quarter. The report shall also include:

- A comparison of the quarter's expenses with previous quarters and with the budget;
- A description of significant events during the quarter that impact the amount of Merged Services Costs and the impact of those events on such costs;
- The amount of sick leave, worker's compensation and overtime incurred or paid during the quarter and the impact on staff availability;
- The amount of actual and anticipated reimbursements from OES and reimbursements for medical supplies, if any, from any private ambulance company; and
- The elapsed mileage from mileage logs for each fire engine or vehicle, showing the amount of mileage driven from the last report and the total mileage of the vehicle.

IN WITNESS WHEREOF, the parties have entered this Agreement on the Effective Date.

UKIAH VALLEY FIRE PROTECTION DISTRICT

By: _____
Board President

ATTEST:
_____
Clerk of the Board

Reviewed as to form
_____
District Counsel

CITY OF UKIAH

By: _____
City Manager

ATTEST:
_____
City Clerk

Reviewed as to form:
_____
City Attorney

ATTACHMENT 1

UKIAH VALLEY FIRE DISTRICT			Page 1 of 3							
						16/17 Budget District Only	16/17 Budget with Merger	Increase Cost merged activity		
861011-REGULAR SALARIES						$341,100.00	$489,569.00	$148,469.00	*	increase to salary to make
	1 Division Chief									make equal with city
	3 Captains									personnel
	2 FAE's									
861012 - EXTRA HELP						$5,000.00	$5,000.00	$0.00		
	360 HRS EXTRA HELP									
	1240 HRS SEASONAL HELP									
861013 -OVERTIME						$67,250.00	$89,000.00	$21,750.00	*	due to salary increase
	FSLA, EMERGENCY CALL-BACK									
	VACATON & SICK LEAVE COVERAGE									
861014	STIPEND PROGRAM					$0.00	$0.00	$0.00		
861021 - RETIREMENT CONTRIB						$118,821.00	$161,757.00	$42,936.00	*	due to salary increase
	DISTRICT & EMPLOYEE CONTRIB		$121,800							
	DISTRICT UNFUND LIAB. CONTRIBUTION		$33,957							
	DISTRICT 457 PLAN MATCH (5 emp x $100mo x 12mo)									
	5 emp x $50pp x 24pp's		6000							
861022 - SOCIAL SECURITY		135500 (1012 & 1014) x 6.2%				$7,658.00	$9,000.00	$1,342.00	*	absorbing city volunteers
861023 - MEDICARE		686757 (1011, 1012, 1013, 1014) x 1.45%				$3,579.00	$8,000.00	$4,421.00	*	absorbing city volunteers
861030 - EMPLOYEE INSURANCE						$88,000.00	$88,000.00	$0.00		
	LIFE, MEDICAL, DENTAL, VISION, EAP									
861031 - UNEMPLOYMENT						$6,882.00	$7,500.00	$618.00	*	due to salary increase
861035 - WORKERS COMP						$40,000.00	$45,000.00	$5,000.00	*	due to salary increase
	TOTAL SALARIES & BENEFITS					$678,290.00	$902,826.00	$224,536.00		

UKIAH VALLEY FIRE DISTRICT							Page 2 of 3			
					16/17 Budget	16/17 Budget	Increased cost			
					District Only	with Merger	Merged activity			
862050-CLOTHING & PERSONAL ITEMS					$22,750.00	$22,750.00	$0.00			
Career Personnel Uniform										
Allowance			$5,400.00							
Vounteer T-shirt & hat			$1,600.00							
Measure B			$15,750.00	**						
862060 - COMMUNICATIONS					$4,973.00	$6,000.00	$1,027.00	*	for added personnel	
MCC GAN & air card			$1,620.00							
AT&T			$1,432.00							
RespecTech			$1,350.00							
Misc (add'l lines, etc.)			$1,598.00							
862080 - FOOD					$1,490.00	$2,000.00	$510.00	*	for added personnel	
862090 - HOUSEHOLD EXPENSE					$3,060.00	$8,500.00	$5,440.00	*	additional personnel	
paper products, cleaning supplies										
862101 - INSURANCE - GENERAL					$33,500.00	$33,500.00	$0.00			
GL, Prop, Auto, E&O										
862120 - MAINT. EQUIPMENT										
vehicles, portable equip					$10,600.00	$20,000.00	$9,400.00	*	additional equipment	
862130 -MAINT. BLDGS & GRDS					$14,778.00	$38,000.00	$23,222.00	*	additional personnel	
862140 - MEDICAL & DENTAL SUPPLIES					$10,920.00	$28,000.00	$17,080.00	*	increase due to	
									paramedic supplies	
862150 - MEMBERSHIPS					$4,668.00	$4,668.00	$0.00			
FDAC	550									
CFCA	258									
Mendo. Co.Fire Chief Assn			210							
CSDA	3650									
862170 - OFFICE EXPENSE					$3,120.00	$8,000.00	$4,880.00	*	for added personnel	
postage, office supplies										
862181 - AUDITING					$4,840.00	$4,840.00	$0.00			
annual district audit										
862183 - LEGAL SERVICES					$3,000.00	$3,000.00	$0.00			
District counsel as needed										
862185 - MEDICAL SERVICES					$1,068.00	$4,000.00	$2,932.00	*	physicals for volunteers	
per MOU and Volunteer Firefigther policy										
862187 - EDUCATION & TRAINING					$15,000.00	$15,000.00	$0.00	*	increase in volunteers	
General Fund			$0.00							
Measure B			$15,000.00	**						
862189 - PROFESSIONAL SVCS					$89,800.00	$89,800.00	$0.00			
Admin svcs contact			$77,700.00							
payroll services			$3,100.00							
sprinkler plan checks			$600.00							
SCI			$8,400.00							
862190 - PUBLICATIONS & LEGAL NOTICES					$2,000.00	$2,000.00	$0.00			
862200 - RENTS & LEASES OF EQUIPMENT					$52,480.00	$53,480.00	$1,000.00	*	increase for copier use	
copier	$2,000.00	*								
Measure B										
		#6465	$32,738.00	**						
		#6463	$18,742.00	**						
862220 - SMALL TOOLS					$2,500.00	$5,000.00	$2,500.00	*	increase to tool maint	
equipment/tools less than $500 ea										
862231 - ELECTION EXPENSE					$0.00	$0.00	$0.00			
862239 - SPEC. DEPT. EXP					$4,542.00	$10,000.00	$5,458.00	*	increase personnel	
awards dinner, emp. Awards, Knox locks for re-sale, scheduling software										
862250 - TRANSPORTATION & TRAVEL					$14,850.00	$34,850.00	$20,000.00	*	increase in call volume	
fuel & mileage			30000							
Volunteer reimb			15000							
862260 - UTILITIES					$9,360.00	$25,000.00	$10,000.00	*	increase personnel	
water, sewer, electricity, gas										
TOTAL SERVICES & SUPPLIES					$309,299.00	$418,388.00	$103,449.00			

UKIAH VALLEY FIRE DISTRICT					16/17 Budget District Only	16/17 Budget with Merger	Increased cost Merged activity		
863113 - PAYMENTS TO OTHER GOV'T AGENCIES					$20,000.00	$20,000.00	$0.00		
	Property & special tax collection	$17,500.00							
	LAFCO	$2,200.00							
Measure B		$3,500.00	**						
	TOTAL OTHER CHARGES				$20,000.00	$20,000.00	$0.00		
864350 - FIXED ASSETS - STRUCTURES & IMPROVEMENTS					$50,945.00	$50,945.00	$0.00		
	North station loan payment $1945.41 x 12		$23,345.00						
	Talmage station $2300.00 x 12		$27,600.00						
864370 - FIXED ASSETS					$28,961.00	$30,211.00	$1,250.00	*	additional computers
	computer replacement								
Measure B									
	Pager & Portable Radios	$5,000.00	**						
	SCBA equipment	$15,000.00	**						
	Apparatus Upgrades	$0.00	**						
	Fire Hose, Nozzles & Fittings	$3,500.00	**						
	AED, Rescue Gear, etc	$4,211.00	**						
	TOTAL FIXED ASSETS				$79,906.00	$81,156.00	$1,250.00		
	Total Measure B	$113,441.00							
	TOTAL APPROPRIATIONS				$1,087,495.00	$1,422,370.00	$329,235.00	*	needed for merged activity
16/17 PROPOSED BUDGET									
821110 - CURRENT SECURED TAXES					$287,638.00	$287,638.00			
821120 - CURRENT UNSECURED TAXES					$10,750.00	$10,750.00			
821130 - SUPPLEMENTAL ROLL TAXES					$1,983.00	$1,983.00			
821210 - PRIOR SECURED					$500.00	$500.00			
821220 - PRIOR UNSECURED					$551.00	$551.00			
821300 - SPECIAL TAX					$590,416.00	$590,416.00			
	11,457 units @ $50								
861301	Measure "B" funds to be used only for equipment,PPE and Training				$113,316.00	$113,316.00			
821700 - HIGHWAY PROPERTY RENTAL					$32.00	$32.00			
824100 - INTEREST					$843.00	$843.00			
	General Fund 550								
	transfer								
825481 - HOMEOWNERS PROP TAX RELIEF					$2,786.00	$2,786.00			
825490 - STATE OTHER					$0.00	$0.00			
826175 - MITIGATION FEES					$39,231.00	$39,231.00			
826199 - EMERGENCY RESPONSE FEE					$3,693.00	$3,693.00			
827600 - OTHER SALES					$608.00	$608.00			
827700 - OTHER REVENUE					$9,268.00	$9,268.00			
	Misc	$9,268.00							
	City of Ukiah - Fire EMS fee				$0.00	$0.00			
	SUBTOTAL REVENUE				$1,061,614.00	$1,061,614.00			
	CHIEF'S Salary from City not included in budget								

THIRD AMENDMENT TO INTERIM TWO-YEAR AGREEMENT FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES BETWEEN UKIAH VALLEY FIRE PROTECTION DISTRICT AND CITY OF UKIAH

THIS THIRD AMENDMENT to the Interim Two-Year Agreement ("Interim Agreement") between the Ukiah Valley Fire Protection District ("District") and the City of Ukiah ("City"), dated April 10, 2014, as amended by City Council Resolution No. 2015-19 ("First Amendment") and the Second Amendment to Interim Two-Year Agreement for Fire Protection and Emergency Medical Services Between Ukiah Valley Fire Protection District and City of Ukiah, effective July 1, 2016 ("Second Amendment") is entered in Ukiah, California on _____, 2017 ("the Effective Date").

Sections 2.I.c. of the Interim Agreement, entitled Fire Chief, and 3.II of the Second Amendment, entitled Cost of Fire Chief are amended in their entirety as stated below. The First Amendment and the Second Amendment are the only amendments to the Interim Agreement prior to the Effective Date of this Third Amendment. Except as expressly stated in this Third Amendment, all other terms and conditions of the Interim Agreement, the First Amendment and the Second Amendment remain in full force and effect as stated therein. All further references to the Interim Agreement include the Interim Agreement as amended by the First Amendment and the Second Amendment.

2.I.c. FIRE CHIEF**:**
The City agrees to employ a Fire Chief ("Chief") to provide administration of fire services for the City and District for the term of the Interim Agreement. The Chief shall be deemed to be the Fire Chief for the City and District for all purposes required by law. The Chief will equally devote his/her entire productive time, ability, and attention to the business of the City and District during the term of the Interim Agreement.

Notwithstanding Section 13 of the Interim Agreement:

a. District shall hold harmless, and shall indemnify City and the Fire Chief from any and all costs, damages, claims., fees (including attorney fees or other court related costs or expenses) or other losses arising out of or in any way related to the acts or omissions of the Fire Chief in the performance of those duties and functions of the Fire Chief in providing Fire Chief services to the District as delegated by the District Board of Directors, or arising out of or in any way related to those acts or omissions connected with the administration of fire services for District. In the event of any such claims or lawsuits, District agrees to resist and defend said claims or lawsuits by counsel reasonably satisfactory to City.

b. City shall hold harmless, and shall indemnify District and the Fire Chief from any and all costs, damages, claims., fees (including attorney fees or other court related costs or expenses) or other losses arising out of or in any way related to the acts or omissions of the Fire Chief in the performance of those duties and functions of the Fire Chief in providing Fire Chief services to the City as delegated by the City Council, or arising out of or in any way related to those acts or omissions connected with the administration of fire services for the City. In the event of any such claims or lawsuits, City agrees to resist and defend said claims or lawsuits by counsel reasonably satisfactory to District.

3.II COST OF FIRE CHIEF
The City and District shall share equally all costs to the City of employing the Fire Chief, including the salary and benefits provided to the Fire Chief as compensation for his services and other expenses associated with his or her employment such as workers' compensation and unemployment insurance.

These costs will be reconciled with the payments and True-Up for the Merged Services Costs made by or to the City.

IN WITNESS WHEREOF, the parties have entered this Agreement on the Effective Date.

UKIAH VALLEY FIRE PROTECTION DISTRICT

By: _____
Board President

ATTEST:

_____
Clerk of the Board

Reviewed as to form

_____
District Counsel

CITY OF UKIAH

By: _____
City Manager

ATTEST:

_____
City Clerk

Reviewed as to form:

_____
City Attorney

City of Ukiah

ITEM NO.: 13c

MEETING DATE: January 18, 2017

AGENDA SUMMARY REPORT

SUBJECT: CONSIDERATION AND SELECTION OF NOMINATIONS TO THE CITY SELECTION COMMITTEE FOR POSSIBLE APPOINTMENTS TO VACANCIES ON THE NORTH COAST RAIL AUTHORITY, LAFCO, SONOMA CLEAN POWER, CALIFORNIA COASTAL COMMISSION, AND THE COUNTY AIRPORT LAND USE COMMISSION

Summary: The City Council will consider nominations to forward with the Mayor to the City Selection Committee for possible appointments as the City's representative on the North Coast Rail Authority, LAFCo, Sonoma Clean Power, California Coastal Commission and the County Airport Land Use Commission.

Background: Pursuant to Government Code §50270 et seq., the City Selection Committee convenes meetings, as necessary, to appoint City representatives to various boards and commissions. The Committee consists of the Mayors or designees from the four incorporated cities in Mendocino County. The County is in the process of scheduling a meeting of the City Selection Committee for the purpose of filling the vacancies on the North Coast Rail Authority (NCRA), LAFCo, Sonoma Clean Power, Coastal Commission, and the County Airport Land Use Commission. While the Mayor can submit nominations, a majority vote of the City Selection Committee is needed for actual appointment.

NCRA Board of Directors:

Based on NCRA policy as fully detailed in Attachment #1, the city seat rotates among the counties with the requirement that the city representative must be a city councilmember and must come from a city on the NCRA right-of-way to which rail service has not yet been restored. Councilmembers from the cities of Ukiah and Willits meet the eligibility requirements for Mendocino County.

NCRA Regular Board meetings are scheduled for the second Wednesday of each month, starting at 10:30 a.m. and rotate meeting locations between Sonoma, Marin, Mendocino, and Humboldt Counties. Additional information regarding NCRA can be reviewed at http://northcoastrailroad.org/.

VACANCY: Appointee will fill remaining term vacated by Holly Madrigal ending in July, 2017; appointee must be a mayor or city council member.

Continued on Page 2

RECOMMENDED ACTION(S): Consideration and selection of nominations to the City Selection Committee for possible appointments to the North Coast Rail Authority, LAFCo, Sonoma Clean Power, and the County Airport Land Use Commission.

ALTERNATIVES: Do not nominate a member for potential appointment to the North Coast Rail Authority, LAFCo, Sonoma Clean Power, and the County Airport Land Use Commission. If appropriate, provide alternate direction to the Mayor for the City Selection Committee.

Citizens advised:	N/A
Requested by:	County of Mendocino
Contact Prepared by:	Kristine Lawler, City Clerk
Coordinated with:	Sage Sangiacomo, City Manager and Mayor Jim O. Brown.
Presenter:	Sage Sangiacomo, City Manager
Attachments:	1. NCRA Policy for City Representative to the Board of Directors 2. Letter from the Governor regarding the California Coast Commission position

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to_____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

LAFCo:
Mendocino LAFCo is a seven-member Commission comprised of two city council members, two county supervisor members, two special district members, and one public member.
LAFCo meets the first Monday of the month in the Board of Supervisor Chambers for approximately 1 – 3 hours depending on the business at hand. Those interested in learning more about LAFCo, its duties, functions, and powers, please refer to the following presentation:
http://mendolafco.org/documents/role_of_lafco.pdf

VACANCY: Two commissioner seats are available. Appointees will fill the remaining terms vacated by Holly Madrigal and Doug Hammerstrom, both ending in December, 2018; appointees must be a mayor or city council member.

Sonoma Clean Air:
Sonoma Clean Power is a public agency based in Santa Rosa, and governed by the Sonoma Clean Power Authority. Their Board of Directors is made up of local, representatives from Sonoma County and participating cities. This will be the first time the Mendocino County City Selection Committee has made an appointment to this board as it is a new position; appointee must be a mayor or city council member.

Regular Board meetings are scheduled for the first Thursday of the month at 8:45 a.m., in Santa Rosa, for approximately three hours. Additional information regarding NCRA can be reviewed at: https://sonomacleanpower.org/

VACANCY: There is one seat available.

California Coastal Commission:
In partnership with coastal cities and counties, The Coastal Commission plans and regulates the use of land and water in the coastal zone. The Commission is composed of twelve voting members, appointed equally (four each) by the Governor, the Senate Rules Committee, and the Speaker of the Assembly. Six of the voting commissioners are locally elected officials and six are appointed from the public at large. Three ex officio (non-voting) members represent the Resources Agency, the California State Transportation Agency, and the State Lands Commission. Additional information can be seen at: https://www.coastal.ca.gov/

VACANCY: There is one city council member position for appointment to represent the North Coast Region. The candidate for consideration should be an official committed to and knowledgeable about coastal preservation and conservation. The meetings take place over a two-day period and are at various locations across California; the next meeting taking place in Newport Beach on February 8-10, 2017.

Airport Land Use Commission:
Per the Public Utilities Code Sec. 21670(b), the following is the County Airport Land Use Commission's member composition with emphasis in bold as it relates to the current vacancy:
Commission shall consist of seven members to be selected as follows:
(1) Two representing the cities in the county, appointed by a city selection committee comprised of the mayors of all the cities within that county, except that if there are any cities contiguous or adjacent to the qualifying airport, at least one representative shall be appointed therefrom. If there are no cities within a county, the number of representatives provided for by paragraphs (2) and (3) shall each be increased by one.
(2) Two representing the county, appointed by the board of supervisors.
(3) Two having **expertise in aviation**, appointed by a selection committee comprised of the managers of all of the public airports within that county.
(4) One representing the general public, appointed by the other six members of the commission.

Regarding the County Airport Land Use Commission, the Commission's primary responsibility is formulation and adoption of a comprehensive land use plan that provides for the orderly growth and protection of the public health, safety and welfare within the planning area of each public use airport within the County of Mendocino. The Commission meets on an "as needed" basis, typically at the

County's main facility on Low Gap Road. Additional information regarding the Commission's activities can be reviewed at: http://www.co.mendocino.ca.us/planning/boards.htm.

VACANCY: Currently there is one vacancy for an appointee with aviation expertise, term to end in June, 2017. Appointee must be a resident of Mendocino County and be able to demonstrate expertise in aviation. The person who is interested in serving must fill out the application (Attachment 2) and return it to the Mendocino County Clerk of the Board's Office prior to the Committee meeting

Discussion: The Ukiah City Council may consider and make nominations for the vacancies on the NCRA, LAFCo, Sonoma Clean Power, California Coastal Commission, and County Airport Land Use Commission for the Mayor to take to the City Selection Committee for potential appointment.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	**New Appropriation Source of Funds (Title & No.)**	**Account Number**	**Budget Amendment Required**	**Previous Contract Nos.**
N/A	N/A	N/A	Yes ☐ No ☒	N/A

Attachment #1

NCRA Policy for Selection and Appointment of Citiesô Representative on NCRA Board of Directors.

1. The City representative shall be committed to fulfilling the mission of the NCRA by "maintaining railroad service to the north coast area of California" as stated in the NCRA enabling legislation;

2. The City representative shall be a sitting Mayor or Councilmember from a city served by the NCRA to which rail service has not yet been restored;

3. The City representative seat shall rotate every two years among those counties that contain one or more cities served by NCRA to which rail service has not yet been restored;

4. Consistent with the above criteria, the initial order of rotation shall be Humboldt, Mendocino and Sonoma;

Staff shall notify the City Selection Committee of the appropriate County requesting that it convene for the purpose of selecting an NCRA City representative consistent with the above criteria. If no appointment is made within 120 days, the next county in the rotation shall make the appointment.

OFFICE OF THE GOVERNOR

January 3, 2017

The Honorable Dan Gjerde
Chair, Mendocino County Board of Supervisors
501 Low Gap Road, Room 100
Ukiah, California 95482

Dear Supervisor Gjerde:

Pursuant to Section 30301.2 of the Public Resources Code, we are requesting the county and city selection committees of Del Norte, Humboldt and Mendocino counties to nominate at least one board supervisor and at least one city council member for appointment to the California Coastal Commission for the seat requiring a representative from the North Coast Region.

Please submit your list of nominees from Mendocino's county and city select committee to Ms. Kristin Stauffacher, Appointments Advisor, Office of the Governor, State Capitol, California 95814 within 45 days of receipt of this request.

Candidates for consideration should be officials committed to and knowledgeable about coastal preservation and conservation.

If you have any questions concerning the nomination or selection process, please do not hesitate to call me at (916) 445-4541.

Sincerely,

Mona Pasquil Rogers
Appointments Secretary

cc: Kristin Stauffacher, Appointments Advisor

City of Ukiah

ITEM NO.: CC 13d/ SA 8a

MEETING DATE: January 18, 2017

UKIAH CITY COUNCIL
AND
UKIAH REDEVELOPMENT SUCCESSOR AGENCY

AGENDA SUMMARY REPORT

SUBJECT: **APPROVE AGREEMENT AND CORRESPONDING RESOLUTIONS BETWEEN THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF UKIAH AND THE CITY OF UKIAH REGARDING THE EXPENDITURE OF HOUSING BOND PROCEEDS**

Summary: The City Council and the Successor Agency are asked to approve an agreement and associated resolutions (Attachments 1 and 2) between the Successor Agency to the Former Redevelopment Agency of the City of Ukiah and the City of Ukiah regarding the expenditure of excess bond proceeds and their transfer to the City of Ukiah's Low and Moderate Income Housing Asset Fund.

Background/Discussion: The legislation that dissolved redevelopment agencies, AB 1x 26, AB 1484 and other subsequent legislation (collectively, the "Dissolution Law"), also prescribes the procedures to be followed for winding down the former redevelopment agency's affairs. Following dissolution of the Redevelopment Agency of the City of Ukiah ("Redevelopment Agency") on February 1, 2012, the City elected to retain the housing assets and functions previously performed by the Redevelopment Agency, as the housing successor pursuant to Health and Safety Code Section 34176 ("Housing Successor"). All

Continued on Page 2

RECOMMENDED ACTION(S): Approve Agreement and the corresponding resolution for each agency respectfully, regarding expenditure of excess bond proceeds between the City and the Successor Agency relating to the 2011 Housing Bonds and approve transfer of unspent bond proceeds from the Successor Agency to the City of Ukiah.

ALTERNATIVES: Provide alternate direction to Staff

Citizens advised:	n/a
Requested by:	Sage Sangiacomo, City Manager
Prepared by:	Guy Mills, Program and Grant Administrator, Shannon Riley, Senior Management Analyst, and Dan Buffalo, Finance Director
Coordinated with:	Attorneys Iris Yang and Lynn Sleeper, Best, Best and Krieger
Presenters:	Dan Buffalo, Finance Director
Attachments:	1. City Council Resolution Approving Bond Expenditure Agreement between the Successor Agency to the Redevelopment Agency of the City of Ukiah and the City of Ukiah, as the Housing Successor to the Former Redevelopment Agency 2. Successor Agency Resolution Approving Bond Expenditure Agreement between the Successor Agency to the Redevelopment Agency of the City of Ukiah and the City of Ukiah, as the Housing Successor to the Former Redevelopment Agency 3. Agreement Regarding Expenditure of Excess Bond Proceeds [2011 Housing Bonds]

COUNCIL ACTION DATE: _____: ❑ Approved ❑ Continued to_____ ❑ Other _____

RECORDS APPROVED: ❑ Agreement: _____ ❑ Resolution: _____ ❑ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: _____
Sage Sangiacomo, City Manager

funds transferred to the Housing Successor are to be maintained in a separate Low and Moderate Income Housing Asset Fund created by the Housing Successor.

The Dissolution Law provides that after the Successor Agency to the Redevelopment Agency has received a Finding of Completion from the State Department of Finance ("DOF"),the Successor Agency is authorized to use the bond proceeds from bonds issued after January 1, 2011, in a manner consistent with the original bond covenants. Further, the Successor Agency may designate the use of and commit indebtedness obligation proceeds that were derived from indebtedness issued for redevelopment purposes after January 1, 2011, and that remain available after the satisfaction of enforceable obligations that have been approved on a Recognized Obligation Payment Schedule ("ROPS") and that are consistent with the indebtedness obligation covenants (hereafter "Excess Bond Proceeds").

Health and Safety Code Section 34176(g) provides that the Housing Successor may designate the use of and commit indebtedness obligation proceeds that remain after the satisfaction of enforceable obligations that have been approved in a ROPS and that are consistent with the indebtedness obligation covenants. That section also provides that one hundred percent (100%) of the proceeds derived from indebtedness obligations that were issued for the purposes of affordable housing prior to June 28, 2011, and that were backed by the Low and Moderate Income Housing Fund, can be used and committed in accordance with the indebtedness covenants and in a manner consistent with the purposes of the Low and Moderate Income Housing Asset Fund.

The Successor Agency received its Finding of Completion from DOF on April 26, 2013.

The proposed Agreement Regarding Expenditure of Excess Bond Proceeds (Attachment 3) would authorize the Successor Agency to transfer Excess Bond Proceeds from the Redevelopment Agency's 2011 Series B Tax Allocation Housing Bond issue (the "Housing Bonds") to the City, as the Housing Successor, to be used in accordance with the bond covenants.

The Agreement must be approved by the Oversight Board, and is subject to review by DOF. DOF has approved similar agreements transferring bond proceeds from a Successor Agency to the Housing Successor. If the Agreement is approved by the City and Successor Agency, the Successor Agency may list the Agreement as an enforceable obligation on the Recognized Obligation Payment Schedule.

The proposed Agreement Regarding Expenditure of Excess Bond Proceeds between the City and Successor Agency would permit all Excess Bond Proceeds from the Housing Bonds to be transferred from the Successor Agency to the City, as the Housing Successor, which in turn must use the proceeds in accordance with the bond covenants. As of December 31, 2017, the Successor Agency had $2,752,762.12 in Excess Bond Proceeds available from the 2011 Series B issue.

Regarding CEQA, the actions taken by enactment of the Resolutions do not commit the Successor Agency or the City to any actions that may have a significant effect on the environment. As a result, such actions do not constitute a project subject to the requirements of the California Environmental Quality Act.

At this time, Staff is recommending that the City Council, as the Housing Successor and Successor Agency: 1) approve an Agreement Regarding Expenditure of Excess Bond Proceeds between the City and the Successor Agency relating to the 2011 Housing Bonds, 2) approve the transfer of remaining unspent bond proceeds from the Successor Agency to the City.

Fiscal Impact: The transfer will allow the City to use the Excess Bond Proceeds for affordable housing projects. Staff will return to the City Council for a budget amendment(s) as the use of the unspent bond proceeds for activities and projects are planned and submitted for consideration.

Budget amendment required	Yes ☐ No ☒ *(If yes, Finance review required)*
Current budget appropriation	$-
Requested amendment increase (decrease)	$-
Amended budget appropriation	$-
Source of financing	New revenue ☐ Current revenue ☐ Fund balance/working capital ☐ Other ☐:SRF loan proceeds
Affected fund(s)	☐ General ☒ Special revenue ☐ Water ☐ Sewer ☐ Electric ☐ Other enterprise ☐ Internal service ☒ Fiduciary
Account(s)	Various
Associated contract or PO No.	N/A
Finance reviewed	Yes ☒ No ☐
Comments: Successor Agency activities are accounted for in the general ledger as Private Purpose Trust funds, No. 960-969. The unspent housing bond proceeds have been and are currently accounted for and reported in a special revenue fund, No. 249, a City of Ukiah fund. The recommended action, if approved, will satisfy the legal requirements for transfer of these bond proceeds, but no accounting entry is required to reflect it.	

CITY COUNCIL OF THE CITY OF UKIAH

RESOLUTION NO. 2017-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPROVING AN AGREEMENT REGARDING EXPENDITURE OF EXCESS BOND PROCEEDS BETWEEN THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF UKIAH AND THE CITY, AS THE HOUSING SUCCESSOR TO THE FORMER REDEVELOPMENT AGENCY

WHEREAS, pursuant to Assembly Bill 1X 26, enacted on June 28, 2011, Assembly Bill 1484, enacted on June 27, 2012, and other subsequent legislation (collectively, the "Dissolution Law"), the Redevelopment Agency of the City of Ukiah ("Redevelopment Agency") was dissolved on February 1, 2012; and

WHEREAS, under the authority of the Dissolution Act, the City of Ukiah elected to retain the housing assets and functions previously performed by the Redevelopment Agency, as the housing successor pursuant to Health and Safety Code Section 34176 (the "Housing Successor"); and

WHEREAS, pursuant to Health and Safety Code Section 34191.4(c), after a successor agency has received a finding of completion from the state Department of Finance ("DOF"), a successor agency, with the approval of its oversight board, may list enforceable obligations to expend excess bond proceeds on its Recognized Obligation Payment Schedule ("ROPS"), so long as such expenditures are consistent with the bond covenants; and

WHEREAS, the Successor Agency received a Finding of Completion from DOF on April 23, 2013; and

WHEREAS, the Successor Agency has excess bond proceeds from the Redevelopment Agency's 2011 Series B Tax Allocation Housing Bonds ("Housing Bonds"); and

WHEREAS, the Successor Agency and City desire to have all the excess bond proceeds held by the Successor Agency transferred to the City, as the Housing Successor, to be expended in a manner consistent with the applicable bond covenants.

NOW, THEREFORE, the City Council of the City of Ukiah hereby finds and resolves as follows:

Section 1. The foregoing recitals are true and correct and incorporated herein.

Section 2. The Agreement Regarding Expenditure of Excess Bond Proceeds [2011 Housing Bonds], a copy of which is attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.

Section 3. Subject to the conditions set forth in Section 4, below, the City Manager is hereby authorized and directed to execute the Agreement Regarding Expenditure of Excess Bond Proceeds [2011 Housing Bonds] in substantially the form attached hereto as Exhibit A, subject to any minor, technical and clarifying changes as may be approved by the City Attorney. The City Manager, or his designee, is hereby further authorized and directed to take such actions as are necessary and appropriate to implement said Agreement on behalf of the City.

Section 4. The approvals and authorizations set forth in Sections 2 and 3 of this Resolution are conditioned upon all of the following:

a. Approval of the Agreement Regarding Expenditure of Excess Bond Proceeds by the Successor Agency;

b. Approval of the Agreement Regarding Expenditure of Excess Bond Proceeds by the Oversight Board, and submittal of such action to DOF for review in accordance with Health and Safety Code Section 34179(h); and

c. Approval by DOF of the Oversight Board's action to approve the Agreement Regarding Expenditure of Excess Bond Proceeds, or if DOF does not request a review within five business days, the Oversight Board's action becomes effective in accordance with said Section 34179(h).

PASSED AND ADOPTED this 18th day of January, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jim O. Brown, Mayor

_____
Kristine Lawler, City Clerk

Exhibit A

AGREEMENT REGARDING
EXPENDITURE OF EXCESS BOND PROCEEDS
[2011 Housing Bonds]

UKIAH REDEVELOPMENT SUCCESSOR AGENCY

RESOLUTION NO. 2017-

RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF UKIAH APPROVING AN AGREEMENT REGARDING EXPENDITURE OF EXCESS BOND PROCEEDS BETWEEN THE SUCCESSOR AGENCY AND THE CITY OF UKIAH, AS THE HOUSING SUCCESSOR TO THE FORMER REDEVELOPMENT AGENCY

WHEREAS, pursuant to Assembly Bill 1X 26, enacted on June 28, 2011, Assembly Bill 1484, enacted on June 27, 2012, and other subsequent legislation (collectively, the "Dissolution Law"), the Redevelopment Agency of the City of Ukiah ("Redevelopment Agency") was dissolved on February 1, 2012; and

WHEREAS, under the authority of the Dissolution Act, the City of Ukiah elected to retain the housing assets and functions previously performed by the Redevelopment Agency, as the housing successor pursuant to Health and Safety Code Section 34176 (the "Housing Successor"); and

WHEREAS, pursuant to Health and Safety Code Section 34191.4(c), after a successor agency has received a finding of completion from the state Department of Finance ("DOF"), a successor agency, with the approval of its oversight board, may list enforceable obligations to expend excess bond proceeds on its Recognized Obligation Payment Schedule ("ROPS"), so long as such expenditures are consistent with the bond covenants; and

WHEREAS, the Successor Agency received a Finding of Completion from DOF on April 23, 2013; and

WHEREAS, the Successor Agency has excess bond proceeds from the Redevelopment Agency's 2011 Series B Tax Allocation Housing Bonds ("Housing Bonds"); and

WHEREAS, the Successor Agency and City desire to have all the excess bond proceeds held by the Successor Agency transferred to the City, as the Housing Successor, to be expended in a manner consistent with the applicable bond covenants.

NOW, THEREFORE, the Successor Agency to the Redevelopment Agency of the City of Ukiah hereby finds and resolves as follows:

Section 1. The foregoing recitals are true and correct and incorporated herein.

Section 2. The Agreement Regarding Expenditure of Excess Bond Proceeds [2011 Housing Bonds], a copy of which is attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.

Section 3. Subject to the conditions set forth in Section 4, below, the Chair of the Successor Agency is hereby authorized and directed to execute the Agreement Regarding Expenditure of Excess Bond Proceeds [2011 Housing Bonds] in substantially the form attached hereto as Exhibit A, subject to any minor, technical and clarifying changes as may be approved by the Successor Agency's legal counsel. The Chair, or his designee, is hereby further authorized and directed to take such actions as are necessary and appropriate to implement said Agreement on behalf of the Successor Agency.

Section 4. The approvals and authorizations set forth in Sections 2 and 3 of this Resolution are conditioned upon all of the following:

a. Approval of the Agreement Regarding Expenditure of Excess Bond Proceeds by the City;

b. Approval of the Agreement Regarding Expenditure of Excess Bond Proceeds by the Oversight Board, and submittal of such action to DOF for review in accordance with Health and Safety Code Section 34179(h); and

c. Approval by DOF of the Oversight Board's action to approve the Agreement Regarding Expenditure of Excess Bond Proceeds, or if DOF does not request a review within five business days, the Oversight Board's action becomes effective in accordance with said Section 34179(h).

PASSED AND ADOPTED this 18th day of January, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jim O. Brown, Chair

Kristine Lawler, Secretary

Exhibit A

AGREEMENT REGARDING
EXPENDITURE OF EXCESS BOND PROCEEDS
[2011 Housing Bonds]

AGREEMENT REGARDING
EXPENDITURE OF EXCESS BOND PROCEEDS
[2011 Housing Bonds]

This Agreement Regarding Expenditure of Excess Bond Proceeds ("Agreement") is entered into this 18th day of January, 2017, by and between the Successor Agency to the Redevelopment Agency of the City of Ukiah ("Successor Agency") and the City of Ukiah, a California municipal corporation, in its capacity as the Housing Successor to the former Redevelopment Agency of the City of Ukiah ("City"). The Successor Agency and the City are hereinafter collectively referred to as the "Parties."

RECITALS

A. Pursuant to the Community Redevelopment Law (Health & Safety Code Section 33000 *et al.*) ("CRL"), the former Redevelopment Agency of the City of Ukiah ("Redevelopment Agency") had responsibility to implement the Redevelopment Plan for the Ukiah Redevelopment Project (the "Redevelopment Project"), originally adopted by the City Council of the City of Ukiah ("City Council").

B. Pursuant to an Indenture of Trust Agreement, dated March 1, 2011, executed by and between the Redevelopment Agency and the Bank of New York Mellon Trust Company, as Trustee, (the "Trust Agreement"), the Redevelopment Agency issued 2011 Tax Allocation Housing Bonds, Series B (the "Housing Bonds").

C. Following dissolution of the Redevelopment Agency on February 1, 2012, pursuant to Assembly Bill 1X 26, the City elected to retain the housing assets and functions previously performed by the Redevelopment Agency, as the housing successor pursuant to Health and Safety Code Section 34176 ("Housing Successor"). All funds transferred to the Housing Successor are to be maintained in a separate Low and Moderate Income Housing Asset Fund created by the Housing Successor.

D. Health and Safety Code Section 34191.4(c) provides that once the Successor Agency has been issued a Finding of Completion by the California Department of Finance ("DOF"), the Successor Agency is authorized to use the bond proceeds from bonds issued after January 1, 2011, in a manner consistent with the original bond covenants. Further, the Successor Agency may designate the use of and commit indebtedness obligation proceeds that were derived from indebtedness issued for redevelopment purposes after January 1, 2011, and that remain available after the satisfaction of enforceable obligations that have been approved on a Recognized Obligation Payment Schedule ("ROPS") and that are consistent with the indebtedness obligation covenants (hereafter "Excess Bond Proceeds").

E. Health and Safety Code Section 34176(g) provides that the Housing Successor may designate the use of and commit indebtedness obligation proceeds that remain after the satisfaction of enforceable obligations that have been approved in a ROPS and that are consistent with the indebtedness obligation covenants. That section also provides that one hundred percent

(100%) of the proceeds derived from indebtedness obligations that were issued for the purposes of affordable housing prior to June 28, 2011, and that were backed by the Low and Moderate Income Housing Fund, can be used and committed in accordance with the indebtedness covenants and in a manner consistent with the purposes of the Low and Moderate Income Housing Asset Fund.

F. The DOF issued a Finding of Completion to the Successor Agency on April 26, 2013.

G. Health and Safety Code Section 34191.4(c) further provides that the expenditure of Excess Bond Proceeds must be listed separately on the applicable ROPS.

H. The Parties desire to enter into this Agreement to use the Excess Bond Proceeds for the purposes identified in and consistent with the covenants contained in the Trust Agreement and related documents (the "Bond Covenants") and the requirements of the CRL, and to provide for the Successor Agency to transfer the Excess Bond Proceeds to the City to be used for such purposes.

I. The execution of this Agreement was approved in a public meeting of the City Council and the Successor Agency on January 18, 2017.

J. This Agreement was approved by the Oversight Board for the Successor Agency in a public meeting on _____, 2017.

K. The Oversight Board's action to approve this Agreement was submitted to DOF pursuant to Health and Safety Code Section 34179(h), and DOF approved this Agreement on _____, 2017.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and promises herein contained, the Parties hereby agree as follows:

1. Recitals. The Recitals above are true and correct and are incorporated herein by reference.

2. Term. The term of this Agreement shall commence on the Effective Date, and shall continue in effect until the date that all Excess Bond Proceeds are expended in accordance with the requirements of this Agreement.

3. Excess Bond Proceeds. As of December 31, 2017, the Successor Agency had $2,752,762.12 in Excess Bond Proceeds available from the Housing Bonds.

4. Use of Excess Bond Proceeds. The City agrees that it shall use the Excess Bond Proceeds available from the Housing Bonds identified above solely for the purposes identified in Recital H., above, or for other projects consistent with the 2011 Housing Bond Covenants and the provisions of the CRL that apply to the expenditure of such Excess Bond Proceeds.

5. Transmittal of Excess Bond Proceeds. Upon the Effective Date, the Successor Agency shall transfer the Excess Bond Proceeds (including any interest accrued thereon as of the Effective Date) to the City, and the City shall deposit such funds into the Low and Moderate Income Housing Asset Fund for the City's use in accordance with the terms, conditions and purposes set forth in this Agreement.

6. Project Approvals; Environmental Review. This Agreement is not intended to limit in any manner the discretion of the City in connection with the issuance of approvals and entitlements for the projects described in this Agreement, nor to avoid legally required processes attendant to project approval, including, without limitation, the undertaking and completion of any required environmental review pursuant to the California Environmental Quality Act and the National Environmental Protection Act, as applicable, and the review and approval of plans and specifications.

7. Severability. If any term, provision, covenant, or condition set forth in this Agreement is held by the final judgment of a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions, covenants, and conditions shall continue in full force and effect to the extent that the basic intent of the Parties as expressed herein can be accomplished. In addition, the Parties shall cooperate in good faith in an effort to amend or modify this Agreement in a manner such that the purpose of any invalidated or voided provision, covenant or condition can be accomplished to the maximum extent legally permissible.

8. No Third-Party Beneficiaries; Assignments. Nothing in this Agreement is intended to create any third-party beneficiaries to this Agreement, and no person or entity other than the Successor Agency and the City, and the permitted successors and assigns of either of them, shall be authorized to enforce the provisions of this Agreement.

9. Further Assurances. Each Party agrees to execute, acknowledge and deliver all additional documents and instruments, and to take such other actions as may be reasonably necessary to carry out the intent of the transactions contemplated by this Agreement.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

11. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

12. Amendment. This Agreement may be modified or amended, in whole or in part, only by an instrument in writing, executed by the Parties.

13. Effective Date. This Agreement shall be effective when signed by both parties, and approved by the Oversight Board and DOF.

[*Signatures on following page*]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF UKIAH, in its capacity as the Housing Successor to the former Redevelopment Agency of the City of Ukiah

By:_____
Sage Sangiacomo, City Manager

Attest:

By:_____
Kristine Lawler, City Clerk

Approved as to Form:

By:_____
David Rapport, City Attorney

SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF UKIAH

By:_____
Jim O. Brown, Chairperson

Attest:

By:_____
Kristine Lawler, Secretary

Approved as to Form:

By:_____
David Rapport, Legal Counsel