

**CITY OF UKIAH  
CITY COUNCIL AGENDA  
Regular Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
June 17, 2015  
6:00 p.m.**

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**5:30 p.m.** Reception for Incoming City Manager – Civic Center Lobby.

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- a. Oath of Office: Incoming City Manager.
- b. Proclamation: Celebrating the 100<sup>th</sup> Anniversary of Kiwanis International.
- c. Proclamation for Cleveland Lane Community Garden.
- d. Presentation: Business Watch Outreach Program Administered by Ukiah Police Department.

**4. PETITIONS AND COMMUNICATIONS**

**5. APPROVAL OF MINUTES**

- a. Minutes of June 3, 2015, a Regular Meeting.

**6. RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

**7. CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- a. Report of Disbursements for the Month of May.
- b. Adoption of the Planned Development Ordinance/Precise Development Plan for the PEP Affordable Senior Housing Project Located at 517 South Main Street
- c. Notification of Agreement with Sonoma County Sheriff's Office for Coordinated County Wide Bomb Squad Services, and Authorization for Continuance of Agreement for Future Years – Contingent on Yearly Budget Approval.
- d. Report of Disposition of Surplus Materials, Used Equipment and Supplies.
- e. Notification of Purchase of Services for Roll-Up Door Replacement at the Municipal Garage

to Overhead Door Company in the Amount of \$22,320.

- f. Approval of Budget Amendment for Rental of Water Truck for Four Months from Hertz Equipment Rental in the Amount of \$8,628.36.
- g. Award a Unit Price Contract for Portable Toilet Rental with United Site Services.
- h. Approval of Visit Ukiah (TOT Program) Contract with Sunset Magazine in Amount of \$25,880, to be Paid Out of Measure X Funds (Hotel Bed Tax)
- i. Notification to City Council of Expenditure for Engineering Services to Design Walk Grating for the Lake Mendocino Hydro Electric Plant to Crawford And Associates, Inc. in the Amount of \$13,838.00. (EUD)
- j. Award Professional Services Agreement in the Amount of \$86,260 to Green Valley Consulting Engineers for Preparation of Plans, Specifications and Estimate for Summer 2015 Street Reconstruction Project and Approve Budget Amendment.
- k. Notification to City Council of Expenditure for Sauber Mfg. Co, Single Reel Turret Trailer for the Electric Utility Department (EUD) in the Amount of \$25,413.51.
- l. Approve New Monthly Service Charge for AT&T Managed 200mbps Internet Fiber Service with Cisco Router in the Amount of \$2,121.03 per Month.
- m. Award of Contract for Leslie Street Undergrounding Extension Project: Specification 15-05 to Wipf Construction in the Amount of \$52,862.50 (EUD).
- n. Adoption of Resolution Removing 94 Lineal Feet of On-Street Parking on South State Street at the Corner of Gobbi Street.

## **8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

## **9. COUNCIL REPORTS**

## **10. CITY MANAGER/CITY CLERK REPORTS**

## **11. PUBLIC HEARINGS (6:15 PM)**

## **12. UNFINISHED BUSINESS**

- a. Authorize Amendment to Disposition and Regulatory Agreements Between the City of Ukiah and Petaluma Ecumenical Projects to Qualify Project for Exemption From Voter Approval Requirement in Article 34 of the California Constitution.
- b. Reject Bids for Spec No. 15-03 Grace Hudson Nature Education Facility Grant Project.

**13. NEW BUSINESS**

- a. Discussion, Direction, and Approve Budget Amendment Regarding Pedestrian Facilities for the Crosswalk on North State Street at Redwood Empire Fairgrounds.
- b. Consider Approving and Authorizing the City Manager to Sign an Agreement with PEP Housing to Defer the Sewer and Water Connection Fees for the PEP Housing Sun House Senior Affordable Housing Project Until a Certificate of Occupancy is Issued.
- c. Discussion and Possible Adoption of Resolution Appointing Alan Nicholson to the Parks, Recreation and Golf Commission.
- d. Approve Plans and Specifications for Slurry Seal of Local Streets and Airport Parking, Specification No. 15-07 and Direct Staff to Advertise for Bids.
- e. Adoption of Resolution Amending Rates for Legal Services Provided by the City Attorney to \$200 per Hour.
- f. Award Contract to Install Conduit, Vaults and Equipment Pads to Specification No. 15-04. Improving the Capability and Reliability to the North West Portion of Ukiah. (EUD)
- g. Reclassify the Deputy Director of Public Works, Water and Sewer to Director of Water and Sewer and Include the Position in the Department Head Bargaining Unit.

**14. CLOSED SESSION – Closed Session may be held at any time during the meeting**

- a. **Conference with Legal Counsel – Pending Litigation**  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (1 case)
- b. **Conference with Legal Counsel – Existing Litigation**  
(Government Code Section 54956.9(d)(1))  
Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Mendocino County Superior Court Case No. SCU-K-CVC-13-63024

**15. ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 12<sup>th</sup> day of June, 2015.  
Kristine Lawler, City Clerk

# PROCLAMATION

OF THE  
CITY COUNCIL  
UKIAH, CALIFORNIA  
RECOGNIZING

## *Kiwanis International Centennial Anniversary*

**WHEREAS**, Kiwanis International is a global organization of volunteers dedicated to changing the world one child at a time, with the belief that children are the future and, when you give a child the chance to learn, experience, dream, grow, thrive, and succeed, great things will happen; and

**WHEREAS**, the first Kiwanis club started its service in Detroit, Michigan, USA, in 1915 and Kiwanis International celebrates its Centennial Anniversary of the founding of the Detroit Kiwanis Club No. 1; and whereas the Kiwanis Club of Ukiah was chartered in 1948; and

**WHEREAS**, Kiwanis International is one of the largest service organizations in the world with more than 600,000 members of all ages and abilities in more than 80 nations; and

**WHEREAS**, The members of Kiwanis Club of Ukiah are devoted to improving the lives of families in the community by seeking “primacy to the human and spiritual, rather than the material values of life”, and providing service that will continue to have a positive effect on our community and citizens; and

**WHEREAS**, In addition, Kiwanis club members promote the development of community leaders, positive role models, intercultural understanding and cooperation, and opportunities for fellowship, personal growth, professional development, and community service;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Ukiah, California hereby proclaims June 17, 2015, as **Kiwanis International Day** celebrating the 100<sup>th</sup> Anniversary of Kiwanis International and do hereby call upon all citizens of Ukiah to recognize the charitable contribution of the Kiwanis Club of Ukiah and to make themselves aware of Kiwanis International whose members this day are providing meaningful services to our homes, schools and communities.

***Signed and sealed, this 17<sup>th</sup> day of June in the year Two Thousand and Fifteen.***

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***Douglas F. Crane, Mayor***





ITEM NO.: 3c

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

### **SUBJECT: PROCLAMATION FOR CLEVELAND LANE COMMUNITY GARDEN**

**Summary:** Council will issue a proclamation to recognize the success of the Cleveland Lane Community Garden.

**Background:** The Cleveland Lane Community Garden was established in 2000 as a temporary land-lease to utilize undeveloped property at the Grace Hudson Museum. Due to the development of the Grace Hudson Cultural Center, the Garden is closing. Staff has worked with the Garden Project over the past two years to transition gardeners to new garden locations.

**Discussion:** The Proclamation recognizes that the Cleveland Lane Community Garden was the first community garden in Ukiah and was a great success. Staff from the Gardens Project of North Coast Opportunities, including Miles Gordon and Stephanie Lodgson, will be present along with lead Gardeners to accept the proclamation.

**RECOMMENDED ACTION(S):** Issue proclamation to recognize the Cleveland Lane Community Garden

**ALTERNATIVES:** Remand to staff with direction.

Citizens advised: Gardens Project, Sun House Guild, Museum Endowment  
Requested by:  
Prepared by: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director  
Coordinated with:  
Presenters: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director  
Attachments: 1. Proclamation

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

# PROCLAMATION

## *TO RECOGNIZE THE CLEVELAND LANE COMMUNITY GARDEN*

**WHEREAS,** The Cleveland Lane Community Garden planted the first crops with the opening of the garden in 2000 and it became an immediate success; and

**WHEREAS,** The Cleveland Lane Community Garden was established in partnership with the Gardens Project of North Coast Opportunities, the City of Ukiah and the Grace Hudson Museum to utilize undeveloped Museum property which had been set-aside for future expansion; and

**WHEREAS,** The Garden started as a small pilot project, but due to the dedication of the volunteer gardeners, grew to include 28 plots with 140 family members participating throughout the year, with the 2014 harvest yield reaching more than 8,000 pounds; and

**WHEREAS,** Community gardens provide a spirit of belonging – where every member is equally vital to the health and strength of the community – and where residents can enjoy and appreciate companionship – exercise, hard work and relaxation; and

**WHEREAS,** Community gardens are a valuable asset to the health and beauty of our City, and have proven to strengthen our community, provide healthy sources of nutrition, and create recreation and therapeutic outlets for our residents; and

**WHEREAS,** The Cleveland Lane Garden was the first Community Garden in Ukiah and quickly gained community support - which thereby resulted in 24 Community, school, senior, and community support services gardens throughout Ukiah, benefiting over 3,000 people with 25,000 lbs of fresh produce in 2014; and

**WHEREAS,** The Cleveland Lane Garden fostered a strong partnership between the City and the Gardens Project, which lead to the creation of the Vinewood Park Community Garden, the first garden in a city park, constructed in 2014; and

**WHEREAS,** The Cleveland Lane Community Garden has harvested the final crops and will be leaving the Museum property due to the development of the Grace Hudson Cultural Center; and

**WHEREAS,** The dedicated volunteer gardeners and families at the Cleveland Lane Community Garden should be proud of their work and accomplishments, and should be recognized for their outstanding contributions and achievements.

**THEREFORE, BE IT RESOLVED** that Douglas F. Crane, Mayor of Ukiah, with the support of the Ukiah City Council does hereby proclaim this recognition to the Gardeners of the Cleveland Lane Community Garden.

***Signed and sealed, this 17<sup>th</sup> day of June in the year Two Thousand and Fifteen.***

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***Douglas F. Crane, Mayor***

**CITY OF UKIAH  
CITY COUNCIL MINUTES  
Regular Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
June 3, 2015  
6:00 p.m.**

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**1. ROLL CALL**

Ukiah City Council met at a Regular Meeting on June 3, 2015, having been legally noticed on May 29, 2015. Mayor Crane called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, Vice Mayor Scalmanini and Mayor Crane. **Staff Present:** Jane Chambers, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

*MAYOR CRANE PRESIDING.*

**2. PLEDGE OF ALLEGIANCE**

**3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

a. **Proclamation: Honoring Departing City Manager, Jane Chambers.**  
**Presenter:** Mayor Crane.

b. **Presentation: Berryessa Snow Mountain Campaign.**  
**Presenter:** Robert Miyashiro, Berryessa Snow Mountain Campaign Coordinator.

c. **Presentation: Airport Day.**  
**Presenter:** Greg Owen, Airport Manager.

**4. PETITIONS AND COMMUNICATIONS**

**5. APPROVAL OF MINUTES**

- a. Minutes of May 18, 2015, a Special Meeting.
- b. Minutes of May 19, 2015, a Special Meeting.
- c. Minutes of May 20, 2015, a Special Meeting.
- d. Minutes of May 20, 2015, a Regular Meeting.
- e. Minutes of May 21, 2015, a Special Meeting.

**Motion/Second:** Brown/Doble to approve the minutes of May 18, 2015, a Special Meeting; May 19, 2015, a Special Meeting, May 20, 2015, a Special Meeting; May 20, 2015, a Regular Meeting; and May 21, 2015, a Special meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

**6. RIGHT TO APPEAL DECISION**

**7. CONSENT CALENDAR**

- a. ~~Award of Contract to Darren Taylor Construction, Inc. in the Amount of \$135,765.55 for ADA Curb Ramps Phase 6b, Specification No. 14-13 and Approve Budget Amendment—Public Works. Pulled by Councilmember Doble and placed as Agenda Item 13e.~~

- b. Authorize Federal Aviation Administration (FAA) Entitlement Fund Transfer – *Airport*.

**Motion/Second:** Doble/Mulheren to approve Consent Calendar Items 7b, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**Presenter:** Benj Thomas, Richard Cooper, Elizabeth Archer, Linda Ruffing, Todd Crabtree, and Richard Shoemaker.

*(Note: All comments given were for agenda item 3a in lieu of no public expression at that time).*

9. **COUNCIL REPORTS**

**Presenters:** Councilmember Mulheren and Vice Mayor Scalabrini.

10. **CITY MANAGER/CITY CLERK REPORTS**

**Presenters:** Jane Chambers, City Manager and Tim Eriksen, Public Works Director.

11. **PUBLIC HEARINGS**

- a. **Consideration and Possible Adoption of a Mitigated Negative Declaration, Resolution Amending the General Plan, and Introduction of a Planned Development Ordinance/Precise Development Plan for the PEP Affordable Senior Housing Project Located at 517 South Main Street – Planning and Community Development.**

**Presenters:** Charley Stump, Planning and Community Development Director and Kevin Thompson, Principal Planner.

**Applicant Team Presentation:** Elizabeth Burkes, LACO Associates Senior Planner; Mary Stompe, PEP Housing Executive Director; Bob Hayes, Robert Hayes & Associates Project Architect; Ann Baker, Ann Baker Landscape Architecture – Project Landscape Architect.

*PUBLIC HEARING OPENED AT 7:16 P.M.*

**Public Comment:** Todd Crabtree, Community Development Commission (CDC) of Mendocino County Executive Director and Tom Fletcher,

*PUBLIC HEARING CLOSED AT 7:22 P.M.*

**Motion/Second:** Doble/Brown to adopt the Mitigated Negative Declaration. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

**Motion/Second:** Doble/Brown to adopt the Resolution (2015-18) amending the General Plan. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

**Motion/Second:** Doble/Brown to introduce Ordinance by title only. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

*City Clerk, Kristine Lawler, read the Ordinance title.*

**Motion/Second:** Doble/Brown to introduce the Ordinance amending the official zoning map for the City of Ukiah, California. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

**12. UNFINISHED BUSINESS**

**a. Update on FY 2016 Budget Schedule.**

**Presenter:** Karen Scalabrini, Finance Director.

Report was received.

**13. NEW BUSINESS**

**a. Consideration and Selection of Nominations to the City Selection Committee for Possible Appointment to North Coast Rail Authority Board of Directors and the County Airport Land Use Commission – *Community Services*.**

**Presenter:** Sage Sangiacomo, Assistant City Manager.

**Council Consensus** to Nominate Councilmember Mulheren to the City Selection Committee for the open seat on the North Coast Railroad Authority.

**Council Direction** given to the City Attorney to discuss possible conflicts with Mendocino County Counsel for the suggested Airport Land Use Commission nomination of Michael Whetzel.

**b. Adoption of Resolution Extending Two Year Interim Agreement Between City of Ukiah and Ukiah Valley Fire District to June 30, 2016 – *Administration*.**

**Presenter:** Jane Chambers, City Manager.

**Motion/Second:** Scalmanini/Mulheren to adopt Resolution (2015-19) extending two-year interim agreement (COU No. 1314-198-A1) between City of Ukiah and Ukiah Valley Fire District to June 30, 2016. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

**c. Appointment of Ad Hoc for Consideration of Shopping Cart Ordinance – *Administration*.**

**Presenter:** Jane Chambers, City Manager.

**Motion/Second:** Crane/Doble to appoint Councilmembers Mulheren and Brown to be on the Shopping Cart Ordinance Exploration Ad Hoc. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

**d. Appointment of City Manager and Approval of an Employment Agreement between the City of Ukiah and Sage Sangiacomo – *Human Resources*.**

**Presenters:** Mayor Crane and Melody Harris, Human Resources Director.

**Motion/Second:** Brown/Scalmanini to adopt the Resolution (2015-20) which appoints the City Manager and approves the Employment Agreement (COU No. 1415-205) between the City of Ukiah and Sage Sangiacomo. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- e. **Award of Contract to Darren Taylor Construction, Inc. in the Amount of \$135,765.55 for ADA Curb Ramps Phase 6b, Specification No. 14-13 and Approve Budget Amendment – Public Works – From Consent Calendar Agenda Item 7a.**

**Presenters:** Tim Eriksen, Public Works Director.

**Motion/Second:** Doble/Brown to award contract (COU No. 1415-206) in the amount of \$135,765.55 (with designation of funding in the amount of \$13,576.55 for authorized change orders) for ADA Curb Ramps Phase 6B, Specification No. 14-13, to Darren Taylor Construction, Inc., and approve budget amendment. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

*THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:10 P.M.*

#### **14. CLOSED SESSION**

- a. **Conference with Legal Counsel – Pending Litigation**  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (1 case)
- b. **Conference with Legal Counsel – Existing Litigation**  
(Government Code Section 54956.9(d)(1))  
Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Mendocino County Superior Court Case No. SCU-K-CVC-13-63024
- c. **Conference with Real Property Negotiators (\$54956.8)**  
Property: APN 184-150-01  
Negotiator: Jane Chambers, City Manager  
Negotiating Parties: City of Ukiah and Joe Valera  
Under Negotiation: Price & Terms
- d. **Conference with Real Property Negotiators (\$54956.8)**  
Property: APN Nos. 002-101-19, 20 & 21  
Negotiator: Jane Chambers, City Manager  
Negotiating Parties: Rural Communities Housing Development Corporation (RCHDC) and City of Ukiah  
Under Negotiation: Price & Terms

No action was taken on Closed Session items.

#### **15. ADJOURNMENT**

There being no further business, the meeting adjourned at 8:30 p.m.

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Kristine Lawler, City Clerk



ITEM NO.: 7a  
MEETING DATE: JUNE 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: REPORT OF DISBURSEMENTS FOR THE MONTH OF MAY 2015**

Payments made during the month of MAY 2015, are summarized on the attached Report of Disbursements. Further detail is supplied on the attached Schedule of Bills, representing the five (5) individual payment cycles within the month.

Accounts Payable check numbers: **3011794 – 3011750, 3011851 – 3011943, 3011944 – 3012032, 3012033 – 3012164, 3012165 – 3012247**

Accounts Payable wire transfer numbers:

Payroll check numbers: 502756 – 502793, 502794 – 502828,  
502829 – 502864

Payroll Manual check numbers:

Void check numbers: 3011843, 3011841, 3011842, 3011611,  
3011740, 3010835, 3011726

This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

**Fiscal Impact:**

☐ Budgeted FY 14/15 ☐ New Appropriation ☒ Not Applicable ☐ Budget Amendment Required

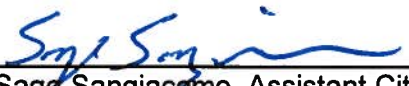
| <u>Amount Budgeted</u> | <u>Source of Funds (title and #)</u> | <u>Account Number</u> | <u>Addit. Appropriation Requested</u> |
|------------------------|--------------------------------------|-----------------------|---------------------------------------|
| \$                     |                                      |                       |                                       |

**Recommended Action(s):**

Approve the Report of Disbursements for the month of May 2015

**Alternative Council Option(s):** N/A

Citizens advised: N/A  
Requested by: Assistant City Manager  
Prepared by: Administrative Analyst – Finance Department  
Coordinated with: Finance Director and City Manager  
Attachments: Reports of Disbursements

Approved:   
Sage Sangiacomo, Assistant City Manager

**CITY OF UKIAH  
REPORT OF DISBURSEMENTS  
REGISTER OF PAYROLL AND DEMAND PAYMENTS  
FOR THE MONTH OF MAY 2015**

Demand Payments approved:

**FUNDS:**

|     |                                    |                |        |                                 |              |
|-----|------------------------------------|----------------|--------|---------------------------------|--------------|
| 100 | General Fund                       | \$236,586.40   | 777    | Airport                         | \$61,416.97  |
| 105 | Measure S General Fund             | \$159,413.14   | 778    | Airport Capital Improvement     |              |
| 110 | Special General Fund               |                | 841    | Sewer Construction Fund         |              |
| 220 | Equipment Reserve Fund             |                | 840    | City/District Sewer             | \$94,145.29  |
| 300 | Park Development                   |                | 844/94 | Sewer Capital Projects Fund     |              |
| 302 | Observatory Park Fund              |                |        | City/District Sewer Replace     |              |
| 310 | Museum Grants                      |                | 843    | Special Sewer Fund (Cap Imp)    |              |
|     | N E H.1. Museum Grant              |                |        | San Dist Revolving Fund         |              |
| 607 | Prop. 84 Grant Fund                |                | 940    | Sanitation District Special     |              |
| 630 | Asset Seizure Fund                 | \$4,205.99     | 943    | Spec San Dist Fund (Camp Imp)   |              |
| 631 | Asset Seizure (Drug/Alcohol)       |                | 952    | REDIP Sewer Enterprise Fund     |              |
| 633 | H&S Education 11489 (B)(2)(A1)     |                | 700    | Sanitary Disposal Site Fund     | \$8,352.23   |
| 634 | Federal Asset Seizure Grants       | \$495.00       | 701    | Landfill Corrective Fund        |              |
| 635 | Sup Law Enforce. Srv. Fund (SLESF) | \$2,500.00     | 702    | Disposal Closure Reserve        | \$14,697.03  |
| 900 | Community Oriented Policing        |                | 902    | U S W. Bill & Collect           | \$52,955.57  |
| 637 | Local Law Enforce. Blk Grant       |                | 206    | Public Safety Dispatch          | \$28,478.05  |
| 638 | Asset Forfeiture 11470.2 H&S       | \$1,838.29     | 720    | Golf                            | \$438.77     |
| 640 | Parking Dist. #1 Oper & Maint      | \$1,706.39     | 204    | Warehouse/Stores                | \$2,556.25   |
| 640 | Parking Dist. #1 Revenue Fund      |                | 205    | Billing Enterprise Fund         | \$4,624.61   |
| 250 | Special Revenue Fund               | \$39,067.00    | 220    | Fixed Asset Fund                | \$2,937.50   |
| 311 | ARC General Operating Fund         | \$3,110.63     |        | Special Projects Reserve        |              |
| 312 | Downtown Business Improvement      |                | 610    | City RDA Projects               |              |
| 505 | Signalization Fund                 |                | 800    | Electric                        | \$878,106.61 |
| 506 | Bridge Fund                        |                | 805    | Street Lighting Fund            | \$9,276.66   |
| 500 | 2106 Gas Tax Fund                  |                | 806    | Public Benefits Charges         | \$18,122.58  |
| 501 | 2107 Gas Tax Fund                  |                | 820    | Water                           | \$114,519.82 |
| 503 | 2105 Gas Tax Fund                  |                | 822    | Special Water Fund (Cap Imp)    | \$21,256.25  |
| 779 | Special Aviation Fund              |                | 900    | Special Deposit Trust           | \$24,352.59  |
| 778 | Airport Capital Improvement        |                | 201    | Worker's Comp. Fund             | \$756.96     |
| 507 | 1998 STIP Augmentation Fund        |                | 202    | Liability Fund                  |              |
| 905 | Federal Emerg. Shelter Grant       |                | 207    | Payroll Posting Fund            | \$429,391.65 |
| 600 | Comm. Development Block Grant      |                | 901    | General Service (Accts Recv)    | \$1,310.53   |
| 601 | EDBG 94-333 Revolving Loan         |                | 960    | Community Redev. Agency         |              |
| 602 | Community Dev. Comm. Fund          |                | 961    | RDA Housing Pass-Through        |              |
| 603 | 08-HOME-4688                       |                | 962    | Redevelopment Housing Fund      |              |
| 604 | CDBG Grant 09-STBG-6417            |                | 963    | Housing Debt                    |              |
| 606 | CDBG Grant 10-EDEF-7261            | \$82,582.64    | 964    | RDA Capital Pass-Through        |              |
| 508 | SB325 Reimbursement Fund           | \$24,358.32    | 965    | Redevelopment Cap Imprv. Fund   |              |
| 509 | S.T.P.                             |                | 966    | Redevelopment Debt Svc.         | \$179,672.50 |
| 510 | Trans-Traffic Congest Relief       |                | 967    | Housing Bond Proceeds           |              |
| 251 | Specail Projects Reserve           |                | 968    | Non-Housing Bond Proceeds       |              |
| 730 | Conference Center Fund             | \$9,961.80     | 969    | RDA Obligation Retirement Fd    | \$3,809.73   |
| 691 | Museum Fund                        | \$3,774.92     | 911    | Russian River Watershed Assoc   | \$22,199.30  |
| 605 | 11-Home-7654 Fund                  |                | 900    | Community Oriented Policing     |              |
| 803 | Lake Mendocino Bond-Int/Red        |                | 905    | Fed. Emergency Shelter Prog.    |              |
| 803 | Lake Mendocino Bond-Reserve        | \$1,831,717.96 |        | Retainage withheld              | (\$4,472.60) |
| 203 | Garage                             | \$7,040.09     | 639    | Special Revenue Police          |              |
| 301 | Anton Stadium Fund                 | \$1,439.55     | 704    | Post Closure Fund - Solid Waste |              |
| 304 | Swimming Pool Fund                 |                |        |                                 |              |
| 305 | Riverside Park Fund                |                |        |                                 |              |
| 306 | Skate Park Fund                    |                |        |                                 |              |
| 903 | Public Safety AB 109               |                |        |                                 |              |

PAYROLL CHECK NUMBERS: 502756-502793  
DIRECT DEPOSIT NUMBERS: 71049-71228  
PAYROLL PERIOD: 4/12/15-4/25/15  
PAYROLL CHECK NUMBERS: 502794-502828  
DIRECT DEPOSIT NUMBERS: 71229-71408  
PAYROLL PERIOD: 4/26/15-5/9/15  
PAYROLL CHECK NUMBERS: 502829-502864  
DIRECT DEPOST NUMBERS: 71409-71587  
PAYROLL PERIOD: 5/10/15-5/23/15

TOTAL DEMAND PAYMENTS- A/P CHECKS \$4,378,702.97  
TOTAL DEMAND PAYMENTS-WIRES\* & EFT's \$246.00  
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$995,572.57  
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$801,161.97  
\* vendor name( if applicable)

VOID CHECK NUMBERS:  
3011843, 3011841, 3011842,  
3011611, 3011740, 3010835,  
3011726

TOTAL PAYMENTS \$6,175,683.51

MANUAL CHECK NUMBERS:

**CERTIFICATION OF CITY CLERK**

This register of Payroll and Demand Payments was duly approved by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
City Clerk

**APPROVAL OF CITY MANAGER**

I have examined this Register and approve same.

\_\_\_\_\_  
City Manager

**CERTIFICATION OF DIRECTOR OF FINANCE**

I have audited this Register and approve for accuracy and available funds.

\_\_\_\_\_  
Director of Finance



# List of Checks Presented for Approval on 5/1/2015

The following list of bills payable was reviewed and approved for payment.



Signature

## Invoices

| Vendor Name                             | Invoice #                | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                             |                   |
|-----------------------------------------|--------------------------|-----------------------------------|-------------|----------------------------------------------|-----------------------------|-------------------|
| AFLAC                                   | DV042215                 | AFLAC 2015 INSURANCE J6482        | \$6,506.36  | 20700000-20527                               | SECTION 125 (CANCER & LIFE) | \$6,506.36        |
|                                         |                          |                                   |             |                                              | <b>Vendor Total:</b>        | <b>\$6,506.36</b> |
| AIMEE SHIELDS                           | TRANSCRIPTI<br>ON SVCS11 | MONTHLY TRANSCRIPTIONS            | \$2,500.00  | 63520210-52100                               | CONTRACTED SERVICES         | \$2,500.00        |
|                                         |                          |                                   |             |                                              | <b>Vendor Total:</b>        | <b>\$2,500.00</b> |
| ALPHA ANALYTICAL<br>LABORATORIES INC    | 5041483-<br>UKIAHSTP     | MISCELLANEOUS LABORATORY<br>WORK  | \$254.00    | 84024425-52100                               | CONTRACTED SERVICES         | \$254.00          |
|                                         |                          |                                   |             |                                              | <b>Vendor Total:</b>        | <b>\$254.00</b>   |
| ANDREW PHILLIPS                         | 5/3-8/15                 | TRAVEL & TRAINING                 | \$980.60    | 10520210-57100                               | CONFERENCE & TRAINING       | \$980.60          |
|                                         |                          |                                   |             |                                              | <b>Vendor Total:</b>        | <b>\$980.60</b>   |
| BAYSIDE PRINTED PRODUCTS                | 99593                    | PRINTING AND TYPESETTING<br>SERVI | \$1,082.71  | 64020213-54100                               | SUPPLIES                    | \$1,082.71        |
|                                         |                          |                                   |             |                                              | <b>Vendor Total:</b>        | <b>\$1,082.71</b> |
| CALIFORNIA MUNICIPAL<br>UTILITIES ASSOC | DV042215                 | REGISTRATION FEES                 | \$715.00    | 80026110-57100                               | CONFERENCE & TRAINING       | \$715.00          |
|                                         |                          |                                   |             |                                              | <b>Vendor Total:</b>        | <b>\$715.00</b>   |
| CDW GOVERNMENT INC                      | tj29798                  | COMPUTER HARDWARE AND<br>PERIPHER | \$7,665.20  | 10022900-54320                               | SOFTWARE                    | \$2,912.78        |
|                                         |                          |                                   |             | 77722900-54320                               | SOFTWARE                    | \$153.30          |
|                                         |                          |                                   |             | 80022900-54320                               | SOFTWARE                    | \$2,299.56        |
|                                         |                          |                                   |             | 82022900-54320                               | SOFTWARE                    | \$1,149.78        |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name                  | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                          |                          |
|------------------------------|---------------|--------------------------------|-------------|----------------------------------------------|--------------------------|--------------------------|
| CDW GOVERNMENT INC           | tj29798       | COMPUTER HARDWARE AND PERIPHER | \$7,665.20  | 84022900-54320                               | SOFTWARE                 | \$1,149.78               |
|                              | SJ92050       | COMPUTER HARDWARE AND PERIPHER | \$22,609.58 | 10022900-54320                               | SOFTWARE                 | \$8,591.64               |
|                              |               |                                |             | 77722900-54320                               | SOFTWARE                 | \$452.20                 |
|                              |               |                                |             | 80022900-54320                               | SOFTWARE                 | \$6,782.88               |
|                              |               |                                |             | 82022900-54320                               | SOFTWARE                 | \$3,391.44               |
|                              |               |                                |             | 84022900-54320                               | SOFTWARE                 | \$3,391.42               |
|                              | Vendor Total: |                                |             |                                              |                          | \$30,274.78              |
| CHASE RIGBY                  | UA041515      | UNIFORM ALLOWANCE              | \$1,000.00  | 10520210-51270                               | UNIFORM ALLOWANCE        | \$1,000.00               |
|                              |               |                                |             |                                              |                          | Vendor Total: \$1,000.00 |
| CHEM DRY OF MENDOCINO COUNTY | 14227         | CARPET CLEANING SERVICES (SEE  | \$785.00    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$785.00                 |
|                              | 14154         | CARPET CLEANING SERVICES (SEE  | \$900.00    | 73022600-56300                               | BUILDING MAINT. & REPAIR | \$900.00                 |
|                              | Vendor Total: |                                |             |                                              |                          | \$1,685.00               |
| CITY OF WILLITS              | 3             | LOCAL GOV LEADERS LUNCHEON     | \$15.00     | 10010000-57100                               | CONFERENCE & TRAINING    | \$4.50                   |
|                              |               |                                |             | 77710000-57100                               | CONFERENCE & TRAINING    | \$0.60                   |
|                              |               |                                |             | 80010000-57100                               | CONFERENCE & TRAINING    | \$4.80                   |
|                              |               |                                |             | 82010000-57100                               | CONFERENCE & TRAINING    | \$2.40                   |
|                              |               |                                |             | 84010000-57100                               | CONFERENCE & TRAINING    | \$2.70                   |
|                              | 5             | LOCAL GOV LEADERS LUNCHEON     | \$15.00     | 10012100-57100                               | CONFERENCE & TRAINING    | \$8.40                   |
|                              |               |                                |             | 77716100-57100                               | CONFERENCE & TRAINING    | \$0.30                   |
|                              |               |                                |             | 80016100-57100                               | CONFERENCE & TRAINING    | \$2.55                   |
|                              |               |                                |             | 82016100-57100                               | CONFERENCE & TRAINING    | \$1.80                   |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name                   | Invoice #   | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |            |
|-------------------------------|-------------|--------------------------------|-------------|----------------------------------------------|------------------------------|------------|
| CITY OF WILLITS               | 5           | LOCAL GOV LEADERS LUNCHEON     | \$15.00     | 84016100-57100                               | CONFERENCE & TRAINING        | \$1.95     |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$30.00    |
| DANNY PIFFERO                 | 6729        | ANTON STADIUM IMPROVEMENTS     | \$875.53    | 30122210-54100                               | SUPPLIES                     | \$875.53   |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$875.53   |
| DAVE SENG                     | 136         | SIGNS, SIGN MATERIALS, SIGN MA | \$190.30    | 80026110-54100                               | SUPPLIES                     | \$190.30   |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$190.30   |
| DAVID KIRCH                   | 3/24-25/15  | TRAVEL EXPENSE                 | \$29.90     | 20324100-57100                               | CONFERENCE & TRAINING        | \$29.90    |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$29.90    |
| DELL MARKETING LP             | XJN3T8TX5   | COMPUTER ACCESSORIES AND SUPPL | \$615.84    | 20620231-54100                               | SUPPLIES                     | \$615.84   |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$615.84   |
| EBA ENGINEERING               | 27561       | CORP YARD QTRLY REMEDIATION SY | \$5,551.78  | 25024300-52100                               | CONTRACTED SERVICES          | \$5,551.78 |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$5,551.78 |
| EDWARD BACON                  | 26979       | EQUIPMENT MAINTENANCE          | \$76.40     | 82024414-56130                               | EXTERNAL SERVICES            | \$76.40    |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$76.40    |
| EFFICIENCY SERVICES GROUP LLC | 726         | ADMIN OF EUD PUBLIC BENEFITS P | \$3,708.92  | 80626500-52137                               | PUBLIC BENEFITS PROGRAM MGMT | \$3,708.92 |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$3,708.92 |
| ERNEST WIPF                   | 36488       | DELIVERY OF VARIOUS MATERIALS  | \$543.84    | 82024414-54100                               | SUPPLIES                     | \$543.84   |
|                               |             |                                |             |                                              | <b>Vendor Total:</b>         | \$543.84   |
| FEDERAL EXPRESS               | 5-004-10507 | SHIPPING & DELIVERY EXPENSES   | \$99.66     | 10013400-54101                               | POSTAGE                      | \$36.89    |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name                       | Invoice #   | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |            |
|-----------------------------------|-------------|-----------------------------------|-------------|----------------------------------------------|-----------------------|------------|
| FEDERAL EXPRESS                   | 5-004-10507 | SHIPPING & DELIVERY EXPENSES      | \$99.66     | 10022810-54101                               | POSTAGE               | \$25.09    |
|                                   |             |                                   |             | 10022900-54101                               | POSTAGE               | \$7.26     |
|                                   |             |                                   |             | 10520210-54101                               | POSTAGE               | \$18.58    |
|                                   |             |                                   |             | 77722900-54101                               | POSTAGE               | \$0.38     |
|                                   |             |                                   |             | 80022900-54101                               | POSTAGE               | \$5.73     |
|                                   |             |                                   |             | 82022900-54101                               | POSTAGE               | \$2.87     |
|                                   |             |                                   |             | 84022900-54101                               | POSTAGE               | \$2.86     |
|                                   |             |                                   |             | Vendor Total:                                |                       | \$99.66    |
| FISHER WIRELESS SVCS INC          | 223764      | COMMUNICATION EQUIP & MISC<br>REP | \$52.65     | 82024414-56130                               | EXTERNAL SERVICES     | \$26.33    |
|                                   |             |                                   |             | 84024421-56130                               | EXTERNAL SERVICES     | \$26.32    |
|                                   |             |                                   |             | Vendor Total:                                |                       | \$52.65    |
| INTERWEST CONSULTING<br>GROUP INC | 21156       | GIS SERVICES - ON-CALL AND AS     | \$3,885.00  | 10022900-52100                               | CONTRACTED SERVICES   | \$1,476.30 |
|                                   |             |                                   |             | 77722900-52100                               | CONTRACTED SERVICES   | \$77.70    |
|                                   |             |                                   |             | 80022900-52100                               | CONTRACTED SERVICES   | \$1,165.50 |
|                                   |             |                                   |             | 82022900-52100                               | CONTRACTED SERVICES   | \$582.75   |
|                                   |             |                                   |             | 84022900-52100                               | CONTRACTED SERVICES   | \$582.75   |
|                                   |             |                                   |             | Vendor Total:                                |                       | \$3,885.00 |
| JAROD THIELE                      | 3/24-25/15  | TRAVEL EXPENSE                    | \$24.90     | 20324100-57100                               | CONFERENCE & TRAINING | \$24.90    |
|                                   |             |                                   |             | Vendor Total:                                |                       | \$24.90    |
| JIMMY LOZANO                      | 3/24-27/15  | TRAVEL EXPENSE                    | \$42.57     | 80026400-57100                               | CONFERENCE & TRAINING | \$42.57    |
|                                   |             |                                   |             | Vendor Total:                                |                       | \$42.57    |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name                   | Invoice #        | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-------------------------------|------------------|---------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| KEN FOWLER                    | 90657            | MISC AUTOMOTIVE PARTS AS NEEDED | \$362.87    | 10521210-56130                               | EXTERNAL SERVICES              | \$362.87   |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$362.87   |
| LES SCHWAB TIRE CENTER        | 168830           | MISC TIRE SERVICES AS NEEDED    | \$25.00     | 82024414-56130                               | EXTERNAL SERVICES              | \$25.00    |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$25.00    |
| LORELEI SCOTT                 | 2773             | SIGNAGE & ADVERTISING           | \$130.93    | 10022810-54100                               | SUPPLIES                       | \$130.93   |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$130.93   |
| MARY WILLIAMSON               | 3/18-19/15       | TRAVEL EXPENSE                  | \$35.00     | 20413500-57100                               | CONFERENCE & TRAINING          | \$35.00    |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$35.00    |
| MEL GRANDI                    | 4/14-16/15       | TRAVEL EXPENSES                 | \$929.20    | 80026110-57100                               | CONFERENCE & TRAINING          | \$929.20   |
|                               | 1/20-22/15       | TRAVEL EXPENSE                  | \$261.70    | 80026400-57100                               | CONFERENCE & TRAINING          | \$261.70   |
|                               | 2/2-3/15         | TRAVEL EXPENSE                  | \$206.70    | 80026410-57100                               | CONFERENCE & TRAINING          | \$206.70   |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$1,397.60 |
| MENDOCINO COUNTY GENERAL SVCS | MONTHLY FY141510 | NARROW BANDIG SPANISH MNT       | \$50.00     | 20620231-52100                               | CONTRACTED SERVICES            | \$50.00    |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$50.00    |
| MILSOFT UTILITY SOLUTIONS INC | 20150944         | DATA PROCESSING, COMPUTER, PRO  | \$3,350.00  | 80026400-52100                               | CONTRACTED SERVICES            | \$3,350.00 |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$3,350.00 |
| MOTION INDUSTRIES INC         | CA23-490606      | BEARING, FITTINGS & MISC ITEMS  | \$758.61    | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$758.61   |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$758.61   |
| NANCY SAWYER                  | 4/6-10/15        | TRAVEL EXPENSE                  | \$90.05     | 10520210-57100                               | CONFERENCE & TRAINING          | \$90.05    |
| Vendor Total:                 |                  |                                 |             |                                              |                                | \$90.05    |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name                         | Invoice #    | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-------------------------------------|--------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| NATIONAL METER & AUTOMATION         | S1060152.001 | 2' COMPOUND SERIES METER W/TES | \$7,056.24  | 82224413-80230                               | INFRASTRUCTURE                 | \$7,056.24 |
| Vendor Total:                       |              |                                |             |                                              |                                | \$7,056.24 |
| NOVACOAST INC                       | 90029584     | SOFTWARE, SYSTEM, NETWORK MAIN | \$3,150.00  | 10022900-52100                               | CONTRACTED SERVICES            | \$1,197.00 |
|                                     |              |                                |             | 77722900-52100                               | CONTRACTED SERVICES            | \$63.00    |
|                                     |              |                                |             | 80022900-52100                               | CONTRACTED SERVICES            | \$945.00   |
|                                     |              |                                |             | 82022900-52100                               | CONTRACTED SERVICES            | \$472.50   |
|                                     |              |                                |             | 84022900-52100                               | CONTRACTED SERVICES            | \$472.50   |
| Vendor Total:                       |              |                                |             |                                              |                                | \$3,150.00 |
| OLDCASTLE PRECAST INC               | 030201245    | WATER SUPPLY, GROUNDWATER, SEW | \$39.75     | 82024414-54100                               | SUPPLIES                       | \$39.75    |
| Vendor Total:                       |              |                                |             |                                              |                                | \$39.75    |
| ONE TIME PAY VENDOR                 | 112942-8     | UTILITY REFUND                 | \$60.58     | 90100000-10421                               | UTILITY RECEIVABLES CLEARING   | \$60.58    |
| Vendor Total:                       |              |                                |             |                                              |                                | \$60.58    |
| OVERHEAD DOOR COMPANY OF SANTA ROSA | 39302        | BUILDING MAINTENANCE & REPAIRS | \$450.00    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$450.00   |
|                                     | 39104        | BUILDING MAINTENANCE & REPAIRS | \$675.00    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$675.00   |
| Vendor Total:                       |              |                                |             |                                              |                                | \$1,125.00 |
| PACE SUPPLY CORPORATION             | 22746671     | MISCELLANEOUS ITEMS AS NEEDED  | \$492.47    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$492.47   |
|                                     | 22742510     | MISCELLANEOUS ITEMS AS NEEDED  | \$77.31     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$77.31    |
|                                     | 22726527-1   | PLUMBING EQUIPMENT, FIXTURES,  | \$57.87     | 82000000-12104                               | INVENTORY - PURCHASES          | \$57.23    |
|                                     |              |                                |             | 82024414-54100                               | SUPPLIES                       | \$0.64     |
|                                     | 22722215-1   | PLUMBING EQUIPMENT, FIXTURES,  | \$62.62     | 82000000-12104                               | INVENTORY - PURCHASES          | \$61.93    |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name               | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                             |                     |
|---------------------------|------------|--------------------------------|-------------|----------------------------------------------|-----------------------------|---------------------|
| PACE SUPPLY CORPORATION   | 22722215-1 | PLUMBING EQUIPMENT, FIXTURES,  | \$62.62     | 82024414-54100                               | SUPPLIES                    | \$0.69              |
|                           | 22714541   | MISCELLANEOUS ITEMS AS NEEDED  | \$382.87    | 82000000-12104                               | INVENTORY - PURCHASES       | \$382.87            |
|                           | 22741919   | MISCELLANEOUS ITEMS AS NEEDED  | \$397.94    | 82000000-12104                               | INVENTORY - PURCHASES       | \$397.94            |
|                           | 22733398-1 | MISCELLANEOUS ITEMS AS NEEDED  | \$74.43     | 82024411-54102                               | SMALL TOOLS                 | \$74.43             |
|                           | 22744004   | MISCELLANEOUS ITEMS AS NEEDED  | \$313.14    | 82024414-54100                               | SUPPLIES                    | \$313.14            |
|                           | 22738318   | MISCELLANEOUS ITEMS AS NEEDED  | \$59.81     | 84024421-54100                               | SUPPLIES                    | \$59.81             |
|                           | 22719795   | MISCELLANEOUS ITEMS AS NEEDED  | \$143.69    | 84024421-54100                               | SUPPLIES                    | \$143.69            |
|                           | 22753716   | MISCELLANEOUS ITEMS AS NEEDED  | \$177.49    | 84024421-54100                               | SUPPLIES                    | \$177.49            |
| Vendor Total: .....       |            |                                |             |                                              |                             | \$2,239.64          |
| PERISCOPE HOLDINGS INC    | 16875      | LIBRARY AND SUBSCRIPTION SERVI | \$495.00    | 20413500-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$495.00            |
|                           |            |                                |             |                                              |                             | Vendor Total: ..... |
| PORTOLA SYSTEMS INC       | 14628      | I.T. SERVICES AS NEEDED        | \$787.15    | 10022900-52100                               | CONTRACTED SERVICES         | \$299.12            |
|                           |            |                                |             | 77722900-52100                               | CONTRACTED SERVICES         | \$15.74             |
|                           |            |                                |             | 80022900-52100                               | CONTRACTED SERVICES         | \$236.15            |
|                           |            |                                |             | 82022900-52100                               | CONTRACTED SERVICES         | \$118.07            |
|                           |            |                                |             | 84022900-52100                               | CONTRACTED SERVICES         | \$118.07            |
|                           |            |                                |             | Vendor Total: .....                          |                             | \$787.15            |
| PUBLIC SERVICE DEPARTMENT | 042315     | UTILITY BILLING                | \$80,065.21 | 20324100-61425                               | ALLOCATED UTILITIES         | \$100.15            |
|                           |            |                                |             | 80626500-52133                               | MONTHLY DISCOUNT PROGRAM    | \$61.79             |
|                           |            |                                |             | 10012400-55210                               | UTILITIES                   | \$337.27            |
|                           |            |                                |             | 10017100-55210                               | UTILITIES                   | \$121.58            |

# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name               | Invoice # | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |             |
|---------------------------|-----------|-----------------------------------|-------------|----------------------------------------------|----------------------------|-------------|
| PUBLIC SERVICE DEPARTMENT | 042315    | UTILITY BILLING                   | \$80,065.21 | 10022100-55210                               | UTILITIES                  | \$10,313.51 |
|                           |           |                                   |             | 10022300-55210                               | UTILITIES                  | \$2,896.43  |
|                           |           |                                   |             | 10022500-55210                               | UTILITIES                  | \$5,471.03  |
|                           |           |                                   |             | 10024220-55210                               | UTILITIES                  | \$433.29    |
|                           |           |                                   |             | 10024300-55210                               | UTILITIES                  | \$157.47    |
|                           |           |                                   |             | 10026630-55210                               | UTILITIES                  | \$540.46    |
|                           |           |                                   |             | 20324100-55210                               | UTILITIES                  | \$829.58    |
|                           |           |                                   |             | 20620231-55210                               | UTILITIES                  | \$55.96     |
|                           |           |                                   |             | 25024300-55210                               | UTILITIES                  | \$46.72     |
|                           |           |                                   |             | 64020213-55210                               | UTILITIES                  | \$494.26    |
|                           |           |                                   |             | 69122700-55210                               | UTILITIES                  | \$2,247.46  |
|                           |           |                                   |             | 73022600-55210                               | UTILITIES                  | \$1,745.26  |
|                           |           |                                   |             | 77725200-55210                               | UTILITIES                  | \$1,738.08  |
|                           |           |                                   |             | 80026400-55210                               | UTILITIES                  | \$868.43    |
|                           |           |                                   |             | 80526610-55210                               | UTILITIES                  | \$9,086.50  |
|                           |           |                                   |             | 82024410-55210                               | UTILITIES                  | \$324.12    |
|                           |           |                                   |             | 82024411-55210                               | UTILITIES                  | \$16,172.20 |
|                           |           |                                   |             | 84024421-55210                               | UTILITIES                  | (\$46.02)   |
|                           |           |                                   |             | 84024425-55210                               | UTILITIES                  | \$26,069.68 |
|                           |           |                                   |             | Vendor Total:                                |                            | \$80,065.21 |
| RELINER DURAN INC         | 21068     | ELECTRICAL EQUIPMENT AND<br>SUPPL | \$240.16    | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES | (\$0.24)    |



# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name           | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-----------------------|------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| RELINER DURAN INC     | 21068      | ELECTRICAL EQUIPMENT AND SUPPL | \$240.16    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.96)   |
|                       |            |                                |             | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$14.41)  |
|                       |            |                                |             | 84024421-54100                               | SUPPLIES                       | \$15.61    |
|                       |            |                                |             | 84024421-54100                               | SUPPLIES                       | \$240.16   |
|                       |            |                                |             | Vendor Total:                                |                                | \$240.16   |
| RESERVE ACCOUNT       | COPY ROOM6 | EVERY OTHER MONTH              | \$6,500.00  | 10000000-10301                               | PRE-PAID POSTAGE               | \$6,500.00 |
|                       |            |                                |             | Vendor Total:                                |                                | \$6,500.00 |
| RICHARD SEANOR        | 4/16/15    | TRAVEL EXPENSE                 | \$62.68     | 10024210-57100                               | CONFERENCE & TRAINING          | \$62.68    |
|                       |            |                                |             | Vendor Total:                                |                                | \$62.68    |
| RICK PINTANE          | 5/11-12/15 | TRAVEL EXPENSE                 | \$240.00    | 10520210-57100                               | CONFERENCE & TRAINING          | \$240.00   |
|                       |            |                                |             | Vendor Total:                                |                                | \$240.00   |
| SBOE SALES & USE TAX  | DV042915   | 1ST QTR 2015 SALES TX RETURN   | \$2,247.00  | 77725200-58401                               | AVIATION FUEL                  | \$1,355.46 |
|                       |            |                                |             | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | \$26.94    |
|                       |            |                                |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | \$152.80   |
|                       |            |                                |             | 90000000-23013                               | STATE USE TAX LIABILITY        | \$711.80   |
|                       |            |                                |             | Vendor Total:                                |                                | \$2,247.00 |
| SCOTT BOZZOLI         | 2/1-6/15   | TRAVEL EXPENSE                 | \$486.65    | 80026400-57100                               | CONFERENCE & TRAINING          | \$486.65   |
|                       |            |                                |             | Vendor Total:                                |                                | \$486.65   |
| SNAP-ON INDUSTRIAL    | 25493285   | SMALL TOOLS                    | \$810.13    | 20324100-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$810.13   |
|                       |            |                                |             | Vendor Total:                                |                                | \$810.13   |
| SONSRAY MACHINERY LLC | P03204-04  | EQUIPMENT MAINTENANCE & REPAIR | \$226.45    | 84024421-56130                               | EXTERNAL SERVICES              | \$226.45   |

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| Vendor Name           | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |          |
|-----------------------|------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|----------|
| SONSRAY MACHINERY LLC | P03174-04  | EQUIPMENT MAINTENANCE & REPAIR | \$539.94    | 84024421-56130                               | EXTERNAL SERVICES              | \$539.94 |
| Vendor Total:         |            |                                |             |                                              |                                | \$766.39 |
| STAPLES CARD          | 16643      | OFFICE SUPPLIES, MISC AS NEEDE | \$56.27     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$56.27  |
|                       | 11042      | OFFICE SUPPLIES, MISC AS NEEDE | \$54.60     | 10024220-54120                               | PW - SPECIAL SUPPLIES          | \$54.60  |
|                       | 9718741661 | OFFICE SUPPLIES, MISC AS NEEDE | \$56.47     | 10011100-54100                               | SUPPLIES                       | \$30.93  |
|                       |            |                                |             | 10013400-54100                               | SUPPLIES                       | \$4.91   |
|                       |            |                                |             | 77711100-54100                               | SUPPLIES                       | \$1.77   |
|                       |            |                                |             | 77713400-54100                               | SUPPLIES                       | \$0.49   |
|                       |            |                                |             | 80011100-54100                               | SUPPLIES                       | \$4.42   |
|                       |            |                                |             | 80013400-54100                               | SUPPLIES                       | \$2.46   |
|                       |            |                                |             | 82011100-54100                               | SUPPLIES                       | \$3.54   |
|                       |            |                                |             | 82013400-54100                               | SUPPLIES                       | \$2.21   |
|                       |            |                                |             | 84011100-54100                               | SUPPLIES                       | \$3.53   |
|                       |            |                                |             | 84013400-54100                               | SUPPLIES                       | \$2.21   |
|                       | 13234      | OFFICE SUPPLIES, MISC AS NEEDE | \$96.63     | 10013400-54100                               | SUPPLIES                       | \$38.65  |
|                       |            |                                |             | 77713400-54100                               | SUPPLIES                       | \$3.87   |
|                       |            |                                |             | 80013400-54100                               | SUPPLIES                       | \$19.33  |
|                       |            |                                |             | 82013400-54100                               | SUPPLIES                       | \$17.39  |
|                       |            |                                |             | 84013400-54100                               | SUPPLIES                       | \$17.39  |
|                       | 9300       | PARTS WASHER SERVICE AS NEEDED | \$35.43     | 20324100-54100                               | SUPPLIES                       | \$35.43  |
|                       | 15242      | OFFICE SUPPLIES, MISC AS NEEDE | \$108.11    | 20513300-54100                               | SUPPLIES                       | \$108.11 |

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| Vendor Name           | Invoice #                      | Invoice Description            | Invoice Amt    | Invoice Account Detail and Allocation Detail |                       |            |
|-----------------------|--------------------------------|--------------------------------|----------------|----------------------------------------------|-----------------------|------------|
| STAPLES CARD          | 13711                          | OFFICE SUPPLIES, MISC AS NEEDE | \$49.80        | 77725200-54100                               | SUPPLIES              | \$49.80    |
|                       | 13145                          | OFFICE SUPPLIES, MISC AS NEEDE | \$115.47       | 80026120-54100                               | SUPPLIES              | \$29.19    |
|                       |                                |                                |                | 80026120-54100                               | SUPPLIES              | \$86.28    |
|                       | 13187                          | OFFICE SUPPLIES, MISC AS NEEDE | \$26.88        | 80026330-54100                               | SUPPLIES              | \$26.88    |
|                       | 16621                          | OFFICE SUPPLIES, MISC AS NEEDE | \$16.21        | 80026400-54100                               | SUPPLIES              | \$16.21    |
|                       | 10941                          | OFFICE SUPPLIES, MISC AS NEEDE | \$121.92       | 80026400-54100                               | SUPPLIES              | \$121.92   |
|                       | 13936                          | OFFICE SUPPLIES, MISC AS NEEDE | \$58.33        | 82024411-54100                               | SUPPLIES              | \$58.33    |
|                       | 9429                           | OFFICE SUPPLIES, MISC AS NEEDE | \$60.53        | 82024414-54100                               | SUPPLIES              | \$60.53    |
|                       | 11883                          | OFFICE SUPPLIES, MISC AS NEEDE | \$137.94       | 84024425-54100                               | SUPPLIES              | \$137.94   |
|                       | 12676                          | OFFICE SUPPLIES, MISC AS NEEDE | \$251.95       | 84024425-54100                               | SUPPLIES              | \$251.95   |
| 12678                 | OFFICE SUPPLIES, MISC AS NEEDE | \$341.53                       | 84024425-54100 | SUPPLIES                                     | \$341.53              |            |
| Vendor Total:         |                                |                                |                |                                              | \$1,588.07            |            |
| THOMAS CORNING JR     | UA041515                       | UNIFORM ALLOWANCE              | \$1,000.00     | 10520210-51270                               | UNIFORM ALLOWANCE     | \$1,000.00 |
| Vendor Total:         |                                |                                |                |                                              | \$1,000.00            |            |
| TIM SANTO             | 3/24-27/15                     | TRAVEL EXPENSE                 | \$81.00        | 80026120-57100                               | CONFERENCE & TRAINING | \$81.00    |
| Vendor Total:         |                                |                                |                |                                              | \$81.00               |            |
| UKIAH LOCK & SECURITY | 2026                           | DUPLICATE KEYS, REPAIRS & MISC | \$17.09        | 10022810-54100                               | SUPPLIES              | \$17.09    |
|                       | 512                            | DUPLICATE KEYS, REPAIRS & MISC | \$70.12        | 10022832-54100                               | SUPPLIES              | \$70.12    |
|                       | 2025                           | DUPLICATE KEYS, REPAIRS & MISC | \$25.28        | 10022840-54100                               | SUPPLIES              | \$25.28    |
|                       | 8844                           | DUPLICATE KEYS, REPAIRS & MISC | \$109.08       | 20620231-54100                               | SUPPLIES              | \$109.08   |

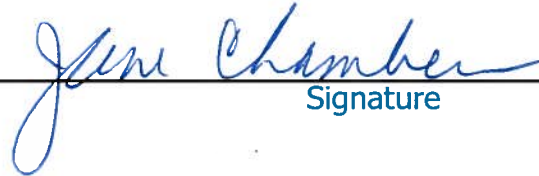
# List of Checks Presented for Approval on 5/1/2015

## Invoices

| Vendor Name                          | Invoice #    | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                               |              |
|--------------------------------------|--------------|---------------------------------|-------------|----------------------------------------------|-------------------------------|--------------|
| UKIAH LOCK & SECURITY                | 993          | DUPLICATE KEYS, REPAIRS & MISC  | \$60.13     | 80026330-54100                               | SUPPLIES                      | \$28.76      |
|                                      |              |                                 |             | 80026400-54100                               | SUPPLIES                      | \$31.37      |
|                                      |              |                                 |             | Vendor Total:                                |                               | \$281.70     |
| US POST OFFICE                       | DV10         | PERMIT 243                      | \$3,500.00  | 20513300-54101                               | POSTAGE                       | \$3,500.00   |
|                                      |              |                                 |             | Vendor Total:                                |                               | \$3,500.00   |
| VIVAX METROTECH                      | RO4195       | ELECTRONIC EQUIPMENT, COMPONENT | \$409.78    | 80026110-54100                               | SUPPLIES                      | \$409.78     |
|                                      |              |                                 |             | Vendor Total:                                |                               | \$409.78     |
| WAGEWORKS INC                        | 125AI0387985 | ADMIN FEES MAR 2015             | \$125.00    | 10016100-52151                               | AFLAC & PERS INSUR ADMIN FEES | \$48.01      |
|                                      |              |                                 |             | 10016100-52151                               | AFLAC & PERS INSUR ADMIN FEES | \$59.28      |
|                                      |              |                                 |             | 77716100-52151                               | AFLAC & PERS INSUR ADMIN FEES | \$0.77       |
|                                      |              |                                 |             | 80016100-52151                               | AFLAC & PERS INSUR ADMIN FEES | \$9.24       |
|                                      |              |                                 |             | 82016100-52151                               | AFLAC & PERS INSUR ADMIN FEES | \$3.85       |
|                                      |              |                                 |             | 84016100-52151                               | AFLAC & PERS INSUR ADMIN FEES | \$3.85       |
|                                      |              |                                 |             | Vendor Total:                                |                               | \$125.00     |
| WESTERN HILLS HOMEOWNERS ASSOCIATION | 242401       | MEMBER DUES BY QTR              | \$225.00    | 10012400-52100                               | CONTRACTED SERVICES           | \$225.00     |
|                                      |              |                                 |             | Vendor Total:                                |                               | \$225.00     |
| INVOICE TOTAL:                       |              |                                 |             |                                              |                               | \$180,507.93 |

# List of Checks Presented for Approval on 5/8/2015

The following list of bills payable was reviewed and approved for payment.

  
Signature

## Invoices

| Vendor Name                          | Invoice #            | Invoice Description              | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |            |
|--------------------------------------|----------------------|----------------------------------|-------------|----------------------------------------------|-----------------------|------------|
| ALHAMBRA NATIONAL WATER              | 1292665204151<br>5   | DRINKING WATER SERVICES          | \$128.46    | 10520210-54100                               | SUPPLIES              | \$64.23    |
|                                      |                      |                                  |             | 20620231-54100                               | SUPPLIES              | \$64.23    |
|                                      |                      |                                  |             | Vendor Total:                                |                       | \$128.46   |
| ALL-GUARD ALARM SYSTEMS INC          | A707442              | SECURITY EXPENSES                | \$71.00     | 84024425-52180                               | SECURITY SERVICES     | \$71.00    |
|                                      |                      |                                  |             | Vendor Total:                                |                       | \$71.00    |
| ALONZO FRIAS                         | 5/15-16/15           | TRAVEL EXPENSES                  | \$210.75    | 82024411-57100                               | CONFERENCE & TRAINING | \$210.75   |
|                                      |                      |                                  |             | Vendor Total:                                |                       | \$210.75   |
| ALPHA ANALYTICAL<br>LABORATORIES INC | 5042291-<br>UKIAHSTP | MISCELLANEOUS LABORATORY<br>WORK | \$64.00     | 84024425-52100                               | CONTRACTED SERVICES   | \$64.00    |
|                                      | 5041730-<br>UKIAHSTP | MISCELLANEOUS LABORATORY<br>WORK | \$271.00    | 84024425-52100                               | CONTRACTED SERVICES   | \$271.00   |
|                                      | 5042330-<br>UKIAHSTP | MISCELLANEOUS LABORATORY<br>WORK | \$271.00    | 84024425-52100                               | CONTRACTED SERVICES   | \$271.00   |
|                                      | 5042333-<br>UKIAHSTP | MISCELLANEOUS SERVICES, NO.<br>1 | \$1,728.00  | 84024425-52100                               | CONTRACTED SERVICES   | \$1,728.00 |
|                                      |                      |                                  |             | Vendor Total:                                |                       | \$2,334.00 |
| AMADOU CAMARA                        | DV042815             | INSTRUCTOR                       | \$123.20    | 10022850-52100                               | CONTRACTED SERVICES   | \$123.20   |
|                                      |                      |                                  |             | Vendor Total:                                |                       | \$123.20   |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                 | Invoice #  | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                                   |            |
|-----------------------------|------------|-----------------------------------|-------------|----------------------------------------------|-----------------------------------|------------|
| ANTHONY DELAPO JR           | UA042015   | UNIFORM ALLOWANCE                 | \$702.80    | 10520210-51270                               | UNIFORM ALLOWANCE                 | \$702.80   |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$702.80   |
| B & B INDUSTRIAL SUPPLY INC | 168154     | MISCELLANEOUS MATERIALS AS<br>NEE | \$9.73      | 10022500-56300                               | BUILDING MAINT. & REPAIR          | \$9.73     |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$9.73     |
| BRIAN WEBB                  | 5/18-22/15 | TRAVEL EXPENSES                   | \$786.75    | 10520210-57100                               | CONFERENCE & TRAINING             | \$786.75   |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$786.75   |
| BSN SPORTS                  | 96737148   | SPORTS PROGRAM EXPENSES           | \$588.27    | 10022832-54100                               | SUPPLIES                          | \$588.27   |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$588.27   |
| CANON SOLUTIONS AMERICA INC | 4015104508 | LEASE AND COPY CHARGES            | \$1,467.08  | 10012200-56120                               | EQUIPMENT MAINTENANCE &<br>REPAIR | \$556.26   |
|                             |            |                                   |             | 10012200-54100                               | SUPPLIES                          | \$910.82   |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$1,467.08 |
| CANTEEN SERVICE             | 7986       | MISCELLANEOUS SUPPLIES AS<br>NEED | \$129.25    | 90000000-23222                               | COFFEE FUND TRUST ACCOUNT         | \$129.25   |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$129.25   |
| CHASE RIGBY                 | UA042015   | UNIFORM EXPENSE                   | \$304.34    | 10520210-51270                               | UNIFORM ALLOWANCE                 | \$304.34   |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$304.34   |
| CITRIX ONLINE LLC           | 1205732685 | DATA PROCESSING, COMPUTER,<br>PRO | \$457.60    | 10022900-54320                               | SOFTWARE                          | \$173.89   |
|                             |            |                                   |             | 77722900-54320                               | SOFTWARE                          | \$9.15     |
|                             |            |                                   |             | 80022900-54320                               | SOFTWARE                          | \$137.28   |
|                             |            |                                   |             | 82022900-54320                               | SOFTWARE                          | \$68.64    |
|                             |            |                                   |             | 84022900-54320                               | SOFTWARE                          | \$68.64    |
| Vendor Total:               |            |                                   |             |                                              |                                   | \$457.60   |

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| Vendor Name                                 | Invoice #   | Invoice Description                | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |            |
|---------------------------------------------|-------------|------------------------------------|-------------|----------------------------------------------|-----------------------|------------|
| CLARK PEST CONTROL                          | 16876877    | PEST CONTROL SVCS<br>*TEMPORARY*   | \$95.00     | 80026400-52100                               | CONTRACTED SERVICES   | \$95.00    |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$95.00    |
| COMCAST                                     | 041215      | CABLE EXPENSE                      | \$121.94    | 31122870-52100                               | CONTRACTED SERVICES   | \$121.94   |
|                                             | 042215      | CABLE EXPENSES                     | \$146.97    | 73022600-55100                               | TELEPHONE             | \$146.97   |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$268.91   |
| COMPUTER OPTIONS INC                        | BILL34624   | IT SERVICES                        | \$225.00    | 10022900-52100                               | CONTRACTED SERVICES   | \$85.50    |
|                                             |             |                                    |             | 77722900-52100                               | CONTRACTED SERVICES   | \$4.50     |
|                                             |             |                                    |             | 80022900-52100                               | CONTRACTED SERVICES   | \$67.52    |
|                                             |             |                                    |             | 82022900-52100                               | CONTRACTED SERVICES   | \$33.75    |
|                                             |             |                                    |             | 84022900-52100                               | CONTRACTED SERVICES   | \$33.73    |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$225.00   |
| CONSOLIDATED ELECTRICAL<br>DISTRIBUTORS INC | 8821-494804 | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$452.31    | 80000000-12104                               | INVENTORY - PURCHASES | \$452.31   |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$452.31   |
| CUMMINS PACIFIC LLC                         | 025-11488   | EQUIPMENT MAINTENANCE &<br>REPAIRS | \$1,092.68  | 10521210-56130                               | EXTERNAL SERVICES     | \$1,092.68 |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$1,092.68 |
| DARWIN DICK                                 | 5/15-16/15  | TRAVEL EXPENSES                    | \$385.55    | 82024411-57100                               | CONFERENCE & TRAINING | \$385.55   |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$385.55   |
| DAVID BIGLER                                | 041415      | LANDSCAPE ARCHITECTURE<br>SVCS     | \$300.00    | 10022100-54100                               | SUPPLIES              | \$300.00   |
| Vendor Total:                               |             |                                    |             |                                              |                       | \$300.00   |

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|----------------------------------------------|-----------|---------------------------------|-------------|----------------------------------------------|-----------------------------|-------------|
| DAVID WILLOUGHBY                             | DV042915  | REACO MEMBERSHIP MEETING        | \$40.00     | 10023320-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$40.00     |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$40.00     |
| DEFATTE EQUIPMENT INC                        | 9787      | MATERIAL HANDLING, CONVEYORS,   | \$13,515.63 | 80026400-80100                               | MACHINERY & EQUIPMENT       | \$13,515.63 |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$13,515.63 |
| DELL MARKETING LP                            | XJKPJR3R7 | Microcomputers, Desktop or Tow  | \$1,791.14  | 10024220-54120                               | PW - SPECIAL SUPPLIES       | \$716.46    |
|                                              |           |                                 |             | 10024300-54100                               | SUPPLIES                    | \$1,074.68  |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$1,791.14  |
| ECONOMIC DEVELOPMENT & FINANCING CORPORATION | 202       | EDFC PROGRAM SVC                | \$12,000.00 | 10017100-52100                               | CONTRACTED SERVICES         | \$12,000.00 |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$12,000.00 |
| EDMO DISTRIBUTORS INC                        | 1360698   | CLEANING & MAINTENANCE EXPENSES | \$356.20    | 77725200-56300                               | BUILDING MAINT. & REPAIR    | \$356.20    |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$356.20    |
| EEL RIVER FUELS                              | 388481    | MISC FUEL AND OIL AS NEEDED     | \$59.42     | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE  | \$59.42     |
|                                              | 388814    | MISC FUEL AND OIL AS NEEDED     | \$289.35    | 84024421-56130                               | EXTERNAL SERVICES           | \$289.35    |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$348.77    |
| ENV ENVIRONMENTAL INT'L INC                  | 15911     | Haz Waste Bin Rental & Dispos   | \$300.00    | 80026400-52100                               | CONTRACTED SERVICES         | \$300.00    |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$300.00    |
| EPIC AVIATION LLC                            | 6709289   | JET FUEL AS NEEDED              | \$33,646.21 | 77725200-58401                               | AVIATION FUEL               | \$33,646.21 |
|                                              |           |                                 |             |                                              | <b>Vendor Total:</b>        | \$33,646.21 |
| FARWEST LINE SPECIALTIES                     | 187797    | ELECTRICAL EQUIPMENT AND SUPPL  | \$1,130.47  | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES  | (\$1.28)    |
|                                              |           |                                 |             | 80026110-54100                               | SUPPLIES                    | \$1.28      |



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| Vendor Name               | Invoice #  | Invoice Description             | Invoice Amt          | Invoice Account Detail and Allocation Detail |                                |                   |
|---------------------------|------------|---------------------------------|----------------------|----------------------------------------------|--------------------------------|-------------------|
| FARWEST LINE SPECIALTIES  | 187797     | ELECTRICAL EQUIPMENT AND SUPPL  | \$1,130.47           | 80026110-54100                               | SUPPLIES                       | \$1,047.33        |
|                           |            |                                 |                      | 80026120-54100                               | SUPPLIES                       | \$83.14           |
|                           | 188778     | ELECTRICAL EQUIPMENT AND SUPPL  | \$386.61             | 80026110-54100                               | SUPPLIES                       | \$386.61          |
|                           |            |                                 |                      | <b>Vendor Total:</b>                         |                                | <b>\$1,517.08</b> |
| FASTENAL                  | 15441      | HARDWARE SUPPLIES AS NEEDED     | \$76.28              | 30122210-54100                               | SUPPLIES                       | \$76.28           |
|                           | CAUKA15388 | HARDWARE AS NEEDED              | (\$10.25)            | 84024421-54100                               | SUPPLIES                       | (\$10.25)         |
|                           | CAUKA15367 | HARDWARE AS NEEDED              | \$10.25              | 84024421-54100                               | SUPPLIES                       | \$10.25           |
|                           | CAUKA15250 | HARDWARE AS NEEDED              | \$97.15              | 84024421-54100                               | SUPPLIES                       | \$97.15           |
|                           |            |                                 | <b>Vendor Total:</b> |                                              | <b>\$173.43</b>                |                   |
| FOXCROFT EQUIPMENT & SVCS | 804006     | EQUIPMENT MAINTENANCE & REPAIR  | \$248.66             | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$0.28)          |
|                           |            |                                 |                      | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$1.14)          |
|                           |            |                                 |                      | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$18.51           |
|                           |            |                                 |                      | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$248.66          |
|                           |            |                                 |                      | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$17.09)         |
|                           | 804007     | EQUIPMENT MAINTENANCE & REPAIRS | \$847.22             | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$1.03)          |
|                           |            |                                 |                      | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$4.13)          |
|                           |            |                                 |                      | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$67.04           |
|                           |            |                                 |                      | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$847.22          |
|                           |            |                                 |                      | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$61.88)         |
|                           |            |                                 |                      | <b>Vendor Total:</b>                         |                                | <b>\$1,095.88</b> |
|                           |            |                                 |                      |                                              |                                |                   |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                     | Invoice #  | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                                   |            |
|---------------------------------|------------|-----------------------------------|-------------|----------------------------------------------|-----------------------------------|------------|
| GAYNOR TELESYSTEMS INC          | 28619      | POLICE AND PRISON EQUIPMENT<br>AN | \$9,620.58  | 10022500-80100                               | MACHINERY & EQUIPMENT             | \$8,287.70 |
|                                 |            |                                   |             | 10024220-80100                               | MACHINERY & EQUIPMENT             | \$1,332.88 |
|                                 |            |                                   |             | Vendor Total:                                |                                   | \$9,620.58 |
| GENERAL PACIFIC INC             | 1235145    | ELECTRICAL EQUIPMENT AND<br>SUPPL | \$562.25    | 80000000-12104                               | INVENTORY - PURCHASES             | \$562.25   |
|                                 |            |                                   |             | Vendor Total:                                |                                   | \$562.25   |
| GHD INC                         | 91018      | COUNTY COURTHOUSE TRAFFIC<br>STUD | \$87.00     | 10024210-52100                               | CONTRACTED SERVICES               | \$87.00    |
|                                 |            |                                   |             | Vendor Total:                                |                                   | \$87.00    |
| GOLDSTAR PRODUCTS INC           | 0060717    | FACILITY MAINTENANCE              | \$998.94    | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES        | (\$1.12)   |
|                                 |            |                                   |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S        | (\$4.50)   |
|                                 |            |                                   |             | 90000000-23013                               | STATE USE TAX LIABILITY           | (\$67.50)  |
|                                 |            |                                   |             | 84024421-54100                               | SUPPLIES                          | \$73.12    |
|                                 |            |                                   |             | 84024421-54100                               | SUPPLIES                          | \$998.94   |
|                                 |            |                                   |             | Vendor Total:                                |                                   | \$998.94   |
| GRAINGER INC                    | 9675306931 | FACILITY MAINTENANCE              | \$236.61    | 82024411-56120                               | EQUIPMENT MAINTENANCE &<br>REPAIR | \$236.61   |
|                                 |            |                                   |             | Vendor Total:                                |                                   | \$236.61   |
| GRANITE CONSTRUCTION<br>COMPANY | 792543     | MISC ROCK & ROAD PATCH<br>MATERIA | \$68.02     | 84024421-54100                               | SUPPLIES                          | \$68.02    |
|                                 | 793299     | MISC ROCK & ROAD PATCH<br>MATERIA | \$87.32     | 84024421-54100                               | SUPPLIES                          | \$87.32    |
|                                 | 792541     | MISC ROCK & ROAD PATCH<br>MATERIA | \$153.44    | 84024421-54100                               | SUPPLIES                          | \$153.44   |
|                                 |            |                                   |             | Vendor Total:                                |                                   | \$308.78   |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                              | Invoice #  | Invoice Description                | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |             |
|------------------------------------------|------------|------------------------------------|-------------|----------------------------------------------|----------------------------|-------------|
| GRAPHIC ENTERPRISES INC                  | 718384     | PRINTING AND TYPESETTING<br>SERVI  | \$104.59    | 10521210-54100                               | SUPPLIES                   | \$52.30     |
|                                          |            |                                    |             | 73022600-54100                               | SUPPLIES                   | \$52.29     |
|                                          |            |                                    |             | Vendor Total:                                |                            | \$104.59    |
| GRILL BROS PARTNERSHIP                   | 161199-2   | EQUIPMENT & MACHINERY<br>RENTAL A  | \$161.60    | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES | (\$0.19)    |
|                                          |            |                                    |             | 84024421-54100                               | SUPPLIES                   | \$0.19      |
|                                          |            |                                    |             | 84024421-54100                               | SUPPLIES                   | \$161.60    |
|                                          |            |                                    |             | Vendor Total:                                |                            | \$161.60    |
| HD SUPPLY POWER SOLUTIONS<br>LTD BENICIA | 2846314-00 | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$356.81    | 80000000-12104                               | INVENTORY - PURCHASES      | \$356.81    |
|                                          | 2846314-01 | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$692.00    | 80000000-12104                               | INVENTORY - PURCHASES      | \$692.00    |
|                                          | 2815381-00 | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$7,927.40  | 80000000-12104                               | INVENTORY - PURCHASES      | \$7,927.40  |
|                                          | 2816415-00 | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$17,083.75 | 80000000-12104                               | INVENTORY - PURCHASES      | \$17,083.75 |
|                                          |            |                                    |             | Vendor Total:                                |                            | \$26,059.96 |
| HI-TECH EMERGENCY VEHICLE<br>SVC INC     | 149556     | EQUIPMENT MAINTENANCE &<br>REPAIRS | \$63.05     | 10521210-56130                               | EXTERNAL SERVICES          | \$63.05     |
|                                          |            |                                    |             | Vendor Total:                                |                            | \$63.05     |
| HOME DEPOT CREDIT SERVICES               | 2041736    | MISC SUPPLIES AS NEEDED            | \$129.43    | 10022100-54100                               | SUPPLIES                   | \$129.43    |
|                                          | 3173016    | MISC SUPPLIES AS NEEDED            | \$6.46      | 82024414-54100                               | SUPPLIES                   | \$6.46      |
|                                          | 2025527    | MISC SUPPLIES AS NEEDED            | \$249.73    | 84024421-54100                               | SUPPLIES                   | \$249.73    |
|                                          |            |                                    |             | Vendor Total:                                |                            | \$385.62    |
| HUBB SYSTEMS LLC                         | SI-102869  | Microcomputers, Handheld, Lapt     | \$1,500.00  | 63820210-54100                               | SUPPLIES                   | \$1,500.00  |
|                                          |            |                                    |             | Vendor Total:                                |                            | \$1,500.00  |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                    | Invoice #  | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                      |                   |
|--------------------------------|------------|---------------------------------|-------------|----------------------------------------------|----------------------|-------------------|
| INDUSTRIAL EQUIPMENT           | 44208      | EQUIPMENT MAINTENANCE & REPAIRS | \$160.43    | 10024300-56130                               | EXTERNAL SERVICES    | \$160.43          |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$160.43</b>   |
| INTERWEST CONSULTING GROUP INC | 21525      | GIS SERVICES - ON-CALL AND AS   | \$315.00    | 10022900-52100                               | CONTRACTED SERVICES  | \$119.70          |
|                                |            |                                 |             | 77722900-52100                               | CONTRACTED SERVICES  | \$6.30            |
|                                |            |                                 |             | 80022900-52100                               | CONTRACTED SERVICES  | \$94.50           |
|                                |            |                                 |             | 82022900-52100                               | CONTRACTED SERVICES  | \$47.25           |
|                                |            |                                 |             | 84022900-52100                               | CONTRACTED SERVICES  | \$47.25           |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$315.00</b>   |
| IWATER INC                     | 6987       | DATA PROCESSING, COMPUTER, PRO  | \$5,499.00  | 82024414-54100                               | SUPPLIES             | \$2,749.50        |
|                                |            |                                 |             | 84024421-54100                               | SUPPLIES             | \$2,749.50        |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$5,499.00</b> |
| JAKE BURGESS                   | DV043015   | REC STAFF SHIRTS                | \$68.90     | 10022810-54100                               | SUPPLIES             | \$68.90           |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$68.90</b>    |
| JUSTIN WYATT                   | UA042215   | UNIFORM ALLOWANCE               | \$1,000.00  | 10520210-51270                               | UNIFORM ALLOWANCE    | \$1,000.00        |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$1,000.00</b> |
| KEVIN MURRAY                   | DV042815   | PD OPERATIONS EXPENSE           | \$484.37    | 10520210-54100                               | SUPPLIES             | \$484.37          |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$484.37</b>   |
| LABMARK SAFETY DISTRIBUTORS    | 1299       | PD OPERATIONS EXPENSES          | \$164.31    | 10520210-54201                               | PRISONER EXPENSE     | \$164.31          |
|                                |            |                                 |             |                                              | <b>Vendor Total:</b> | <b>\$164.31</b>   |
| MARC CARSON                    | 2014-04-13 | COMMUNICATIONS AND MEDIA RELAT  | \$2,100.00  | 63020210-52100                               | CONTRACTED SERVICES  | \$1,605.00        |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                                   | Invoice #  | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                                   |                   |
|-----------------------------------------------|------------|-----------------------------------|-------------|----------------------------------------------|-----------------------------------|-------------------|
| MARC CARSON                                   | 2014-04-13 | COMMUNICATIONS AND MEDIA<br>RELAT | \$2,100.00  | 63420250-52100                               | CONTRACTED SERVICES               | \$495.00          |
|                                               |            |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$2,100.00</b> |
| MARY HORGER                                   | 3/18-19/15 | TRAVEL EXPENSES                   | \$35.00     | 20413500-57100                               | CONFERENCE & TRAINING             | \$35.00           |
|                                               |            |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$35.00</b>    |
| MENDOCINO SOLID WASTE<br>MANAGEMENT AUTHORITY | 6686       | HAZARDOUS WASTE DISPOSAL          | \$22.00     | 84024425-59101                               | FEES                              | \$22.00           |
|                                               |            |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$22.00</b>    |
| MOTOROLA SOLUTIONS INC                        | 13059839   | RADIO COMMUNICATION<br>EQUIPMENT, | \$6,011.11  | 80026110-54100                               | SUPPLIES                          | \$3,005.56        |
|                                               |            |                                   |             | 80026120-54100                               | SUPPLIES                          | \$3,005.55        |
|                                               |            |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$6,011.11</b> |
| NAPA AUTO PARTS                               | 879617     | AUTO & MACHINE PARTS &<br>MATERIA | \$16.41     | 80026400-56120                               | EQUIPMENT MAINTENANCE &<br>REPAIR | \$16.41           |
|                                               | 877798     | AUTO & MACHINE PARTS &<br>MATERIA | \$7.68      | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE        | \$7.68            |
|                                               | 880748     | AUTO & MACHINE PARTS &<br>MATERIA | \$10.44     | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE        | \$10.44           |
|                                               | 877495     | AUTO & MACHINE PARTS &<br>MATERIA | \$14.62     | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE        | \$14.62           |
|                                               | 879528     | AUTO & MACHINE PARTS &<br>MATERIA | \$5.65      | 10022100-56130                               | EXTERNAL SERVICES                 | \$5.65            |
|                                               | 879131     | AUTO & MACHINE PARTS &<br>MATERIA | \$5.99      | 10022100-56130                               | EXTERNAL SERVICES                 | \$5.99            |
|                                               | 879524     | AUTO & MACHINE PARTS &<br>MATERIA | \$15.48     | 10022100-56130                               | EXTERNAL SERVICES                 | \$15.48           |
|                                               | 879134     | AUTO & MACHINE PARTS &<br>MATERIA | \$59.34     | 10022100-56130                               | EXTERNAL SERVICES                 | \$59.34           |
|                                               | 880758     | AUTO & MACHINE PARTS &<br>MATERIA | \$5.65      | 10022500-56130                               | EXTERNAL SERVICES                 | \$5.65            |
|                                               | 878981     | AUTO & MACHINE PARTS &<br>MATERIA | \$102.09    | 10024210-56130                               | EXTERNAL SERVICES                 | \$102.09          |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                            | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                             |            |
|----------------------------------------|---------------|--------------------------------|-------------|----------------------------------------------|-----------------------------|------------|
| NAPA AUTO PARTS                        | 877483        | AUTO & MACHINE PARTS & MATERIA | \$15.46     | 10520210-56130                               | EXTERNAL SERVICES           | \$15.46    |
|                                        | 877482        | AUTO & MACHINE PARTS & MATERIA | \$18.57     | 10520210-56130                               | EXTERNAL SERVICES           | \$18.57    |
|                                        | 880873        | AUTO & MACHINE PARTS & MATERIA | \$12.33     | 10521210-56130                               | EXTERNAL SERVICES           | \$12.33    |
|                                        | 876666        | AUTO & MACHINE PARTS & MATERIA | \$13.45     | 82024414-56130                               | EXTERNAL SERVICES           | \$13.45    |
|                                        | 878380        | AUTO & MACHINE PARTS & MATERIA | \$7.06      | 84024421-56130                               | EXTERNAL SERVICES           | \$7.06     |
|                                        | 878659        | AUTO & MACHINE PARTS & MATERIA | \$62.85     | 84024425-56130                               | EXTERNAL SERVICES           | \$62.85    |
|                                        | 043015        | AUTO & MACHINE PARTS & MATERIA | (\$8.92)    | 20324100-59350                               | PURCHASE DISCOUNTS TAKEN    | (\$8.92)   |
|                                        | 881125        | AUTO & MACHINE PARTS & MATERIA | \$56.23     | 20324100-59350                               | PURCHASE DISCOUNTS TAKEN    | \$56.23    |
|                                        | 880876        | AUTO & MACHINE PARTS & MATERIA | \$16.75     | 20324100-54100                               | SUPPLIES                    | \$16.75    |
| Vendor Total:                          |               |                                |             |                                              |                             | \$437.13   |
| NCS                                    | 43            | Street and Highway Lighting Lu | \$190.16    | 80526610-54100                               | SUPPLIES                    | \$190.16   |
|                                        | Vendor Total: |                                |             |                                              |                             | \$190.16   |
| NOR-CAL RECYCLED ROCK & AGGREGATES INC | 9637          | MISC ROCK MATERIALS AS NEEDED  | \$371.80    | 82024414-54100                               | SUPPLIES                    | \$371.80   |
|                                        | Vendor Total: |                                |             |                                              |                             | \$371.80   |
| NORTHWEST PUBLIC POWER ASSOCIATION     | 114433        | REGISTRATION FEES              | \$1,130.00  | 80026400-57100                               | CONFERENCE & TRAINING       | \$1,130.00 |
|                                        | 114427        | REGISTRATION FEES              | \$1,150.00  | 80026400-57100                               | CONFERENCE & TRAINING       | \$1,150.00 |
|                                        | Vendor Total: |                                |             |                                              |                             | \$2,280.00 |
| ONE TIME PAY VENDOR                    | DV042715      | REFUND OF DEPOSIT              | \$100.00    | 77700000-21110                               | CUSTOMER DEPOSITS           | \$100.00   |
|                                        | 101944-7      | ENERGY REBATE                  | \$50.00     | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$50.00    |
|                                        | 68861-4.1     | ENERGY REBATE                  | \$50.00     | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$50.00    |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                    | Invoice #    | Invoice Description                      | Invoice Amt | Invoice Account Detail and Allocation Detail |                             |             |
|--------------------------------|--------------|------------------------------------------|-------------|----------------------------------------------|-----------------------------|-------------|
| ONE TIME PAY VENDOR            | 39178-9      | ENERGY REBATE                            | \$100.00    | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$100.00    |
|                                | 47950-1      | ENERGY REBATE                            | \$183.00    | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$183.00    |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$483.00    |
| ONESOURCE DISTRIBUTORS LLC     | S4682320.001 | ELECTRICAL EQUIPMENT AND SUPPL           | \$166.86    | 80000000-12104                               | INVENTORY - PURCHASES       | \$166.86    |
|                                |              |                                          |             |                                              |                             |             |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$166.86    |
| OREN THOMPSON                  | 01-018312    | MISC PARTY RENTALS & SUPPLIES            | \$291.13    | 73022600-54100                               | SUPPLIES                    | \$291.13    |
|                                | 01-018373    | MISC PARTY RENTALS & SUPPLIES            | \$629.99    | 73022600-54100                               | SUPPLIES                    | \$629.99    |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$921.12    |
| PAUL & HING CHAN FAMILY ENT LP | 050115       | PARKS OFFICE RENT                        | \$1,300.00  | 10022100-52600                               | RENT                        | \$1,300.00  |
|                                |              |                                          |             |                                              |                             |             |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$1,300.00  |
| PHYSIO-CONTROL INC             | 115102099    | HOSPITAL AND SURGICAL EQUIPMEN           | \$27,833.57 | 10521210-80100                               | MACHINERY & EQUIPMENT       | \$27,833.57 |
|                                |              |                                          |             |                                              |                             |             |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$27,833.57 |
| PUBLIC FINANCIAL MANAGEMENT    | 55327        | FINANCIAL ADVISORY SERVICES 05.01455.001 | \$5,984.90  | 10015100-52100                               | CONTRACTED SERVICES         | \$5,984.90  |
|                                |              |                                          |             |                                              |                             |             |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$5,984.90  |
| PUBLIC SERVICE DEPARTMENT      | 042315.      | UTILITY BILLING                          | \$630.95    | 80026400-55210                               | UTILITIES                   | \$630.95    |
|                                |              |                                          |             |                                              |                             |             |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$630.95    |
| R EMMETT JONES                 | FEB2015      | MANAGEMENT ADVISORY SERVICES F           | \$2,325.00  | 70024500-52100                               | CONTRACTED SERVICES         | \$2,325.00  |
|                                | JAN2015      | MANAGEMENT ADVISORY SERVICES F           | \$949.00    | 70224500-52100                               | CONTRACTED SERVICES         | \$949.00    |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$3,274.00  |
| R&R PRODUCTS INC               | CD1889901    | OPERATION EXPENSES                       | \$433.44    | 72022400-54100                               | SUPPLIES                    | \$433.44    |
|                                |              |                                          |             |                                              |                             |             |
| Vendor Total:                  |              |                                          |             |                                              |                             | \$433.44    |



# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name                   | Invoice #  | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |             |
|-------------------------------|------------|-----------------------------------|-------------|----------------------------------------------|--------------------------------|-------------|
| REDWOOD COAST FUELS           | 1713015    | EQUIPMENT MAINTENANCE             | \$129.75    | 77725200-56300                               | BUILDING MAINT. & REPAIR       | \$129.75    |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$129.75    |
| REDWOOD TOXICOLOGY LAB INC    | 169820153  | DRUG SCREENING TESTING            | \$77.75     | 10520210-52100                               | CONTRACTED SERVICES            | \$77.75     |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$77.75     |
| RICK PINTANE                  | UA042315   | UNIFORM ALLOWANCE                 | \$482.11    | 10520210-51270                               | UNIFORM ALLOWANCE              | \$482.11    |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$482.11    |
| ROY DOUGLASS                  | 18899      | ANNUAL & QTRLY 2 YR SERVICE ON    | \$1,528.88  | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$1,528.88  |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$1,528.88  |
| SAGE SANGIACOMO               | 4/20-23/15 | TRAVEL & TRAINING EXPENSES        | \$1,879.17  | 10012100-57100                               | CONFERENCE & TRAINING          | \$1,409.37  |
|                               |            |                                   |             | 10017100-57100                               | CONFERENCE & TRAINING          | \$469.80    |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$1,879.17  |
| SAN DIEGO POLICE EQUIPMENT CO | 617178     | PD OPERATIONS EXPENSES            | \$132.35    | 10520210-54100                               | SUPPLIES                       | \$132.35    |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$132.35    |
| SANTA ROSA JUNIOR COLLEGE     | AR15-01676 | TRAVEL & TRAINING EXPENSE         | \$290.00    | 10520210-57100                               | CONFERENCE & TRAINING          | \$290.00    |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$290.00    |
| SHAPE PRODUCTS                | 181811     | WWTP OPERATION EXPENSES           | \$584.41    | 84024425-54100                               | SUPPLIES                       | \$584.41    |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$584.41    |
| SOLID WASTES SYSTEMS INC      | DV050415   | RESIDENTIAL GARBAGE FEES APR 2015 | \$23,431.55 | 90200000-52170                               | UKIAH WASTE SOLUTIONS          | \$23,431.55 |
|                               |            |                                   |             |                                              | <b>Vendor Total:</b>           | \$23,431.55 |
| STATE OF CALIFORNIA           | 094612     | CHEM TEST/SUPPORT CRIMINAL INV    | \$420.00    | 10520210-52100                               | CONTRACTED SERVICES            | \$420.00    |



# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name            | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |                   |
|------------------------|------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|-------------------|
| STATE OF CALIFORNIA    | 91126.1    | PD OPERATIONS EXPENSE          | \$368.00    | 10020000-44420                               | FINGERPRINT FEES               | \$368.00          |
|                        | 94763      | CLETS - QUARTERLY - FYE 2015   | \$1,200.48  | 20620231-55100                               | TELEPHONE                      | \$1,200.48        |
|                        |            |                                |             |                                              | <b>Vendor Total:</b>           | <b>\$1,988.48</b> |
| STEVEN BUTLER          | 118        | GENERAL I.T. SERVICES ON AN AS | \$2,700.00  | 10022900-52100                               | CONTRACTED SERVICES            | \$798.00          |
|                        |            |                                |             | 10522900-52100                               | CONTRACTED SERVICES            | \$600.00          |
|                        |            |                                |             | 77722900-52100                               | CONTRACTED SERVICES            | \$42.00           |
|                        |            |                                |             | 80022900-52100                               | CONTRACTED SERVICES            | \$630.00          |
|                        |            |                                |             | 82022900-52100                               | CONTRACTED SERVICES            | \$315.00          |
|                        |            |                                |             | 84022900-52100                               | CONTRACTED SERVICES            | \$315.00          |
|                        |            |                                |             |                                              | <b>Vendor Total:</b>           | <b>\$2,700.00</b> |
| TOMARK SPORTS          | 96870207   | SPORTS PROGRAM EXPENSES        | \$166.35    | 10022100-54100                               | SUPPLIES                       | \$166.35          |
|                        |            |                                |             |                                              |                                |                   |
|                        |            |                                |             |                                              | <b>Vendor Total:</b>           | <b>\$166.35</b>   |
| TRINIDAD ARTEAGA       | 336373     | SMALL TOOLS                    | \$227.01    | 82024411-54102                               | SMALL TOOLS                    | \$227.01          |
|                        |            |                                |             |                                              |                                |                   |
|                        |            |                                |             |                                              | <b>Vendor Total:</b>           | <b>\$227.01</b>   |
| TYLER TECHNOLOGIES INC | 045-131075 | CONTRACT FOR UTILITY BILLING B | \$587.50    | 22013300-80100                               | MACHINERY & EQUIPMENT          | \$587.50          |
|                        | 045-130492 | CONTRACT FOR UTILITY BILLING B | \$2,350.00  | 22013300-80100                               | MACHINERY & EQUIPMENT          | \$2,350.00        |
|                        |            |                                |             |                                              | <b>Vendor Total:</b>           | <b>\$2,937.50</b> |
| UKIAH PAPER SUPPLY     | 440166     | JANITORIAL SUPPLIES, MISC AS N | \$46.36     | 84024425-56300                               | BUILDING MAINT. & REPAIR       | \$46.36           |
|                        | 440163     | JANITORIAL SUPPLIES, MISC AS N | \$892.03    | 10022500-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$892.03          |
|                        | 440511     | JANITORIAL SUPPLIES, MISC AS N | \$92.97     | 10024300-54100                               | SUPPLIES                       | \$92.97           |
|                        | 439155     | JANITORIAL SUPPLIES, MISC AS N | \$122.06    | 10024300-54100                               | SUPPLIES                       | \$122.06          |

# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name              | Invoice #  | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                   |                     |
|--------------------------|------------|---------------------------------|-------------|----------------------------------------------|-------------------|---------------------|
| UKIAH PAPER SUPPLY       | 440706     | JANITORIAL SUPPLIES, MISC AS N  | \$86.48     | 31122870-54100                               | SUPPLIES          | \$86.48             |
|                          | 439983     | JANITORIAL SUPPLIES, MISC AS N  | \$48.66     | 73022600-54100                               | SUPPLIES          | \$48.66             |
|                          | 440213     | JANITORIAL SUPPLIES, MISC AS N  | \$602.48    | 73022600-54100                               | SUPPLIES          | \$602.48            |
|                          | 440410     | JANITORIAL SUPPLIES, MISC AS N  | \$123.18    | 77725200-54100                               | SUPPLIES          | \$123.18            |
|                          | 440053     | JANITORIAL SUPPLIES, MISC AS N  | \$63.37     | 80026110-54100                               | SUPPLIES          | \$63.37             |
|                          | 440917     | JANITORIAL SUPPLIES, MISC AS N  | (\$20.44)   | 84024425-54100                               | SUPPLIES          | (\$20.44)           |
|                          | 440918     | JANITORIAL SUPPLIES, MISC AS N  | \$18.39     | 84024425-54100                               | SUPPLIES          | \$18.39             |
|                          | 440877     | JANITORIAL SUPPLIES, MISC AS N  | \$18.90     | 84024425-54100                               | SUPPLIES          | \$18.90             |
| Vendor Total: .....      |            |                                 |             |                                              |                   | \$2,094.44          |
| UNITED ROTARY BRUSH CORP | CI166435   | EQUIPMENT MAINTENANCE & REPAIRS | \$531.48    | 10024220-56130                               | EXTERNAL SERVICES | \$531.48            |
|                          |            |                                 |             |                                              |                   | Vendor Total: ..... |
| UPS                      | E19R54175  | SHIPPING CHARGES                | \$21.37     | 84024421-56130                               | EXTERNAL SERVICES | \$21.37             |
|                          |            |                                 |             |                                              |                   | Vendor Total: ..... |
| VERIZON WIRELESS         | 9744246241 | DATA & CELL USAGE               | \$680.16    | 10022900-55100                               | TELEPHONE         | \$117.91            |
|                          |            |                                 |             | 10023100-55100                               | TELEPHONE         | \$38.01             |
|                          |            |                                 |             | 10024210-55100                               | TELEPHONE         | \$25.34             |
|                          |            |                                 |             | 10024220-55100                               | TELEPHONE         | \$25.31             |
|                          |            |                                 |             | 10520210-55100                               | TELEPHONE         | \$76.02             |
|                          |            |                                 |             | 77725200-55100                               | TELEPHONE         | \$4.80              |
|                          |            |                                 |             | 80026400-55100                               | TELEPHONE         | \$152.04            |
|                          |            |                                 |             | 82024410-55100                               | TELEPHONE         | \$25.34             |

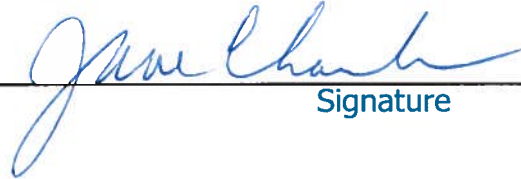
# List of Checks Presented for Approval on 5/8/2015

## Invoices

| Vendor Name            | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |              |
|------------------------|------------|--------------------------------|-------------|----------------------------------------------|-----------------------|--------------|
| VERIZON WIRELESS       | 9744246241 | DATA & CELL USAGE              | \$680.16    | 82024410-55100                               | TELEPHONE             | \$38.01      |
|                        |            |                                |             | 82024411-55100                               | TELEPHONE             | \$38.01      |
|                        |            |                                |             | 84024420-55100                               | TELEPHONE             | \$25.34      |
|                        |            |                                |             | 84024421-55100                               | TELEPHONE             | \$114.03     |
|                        |            |                                |             | Vendor Total:                                |                       | \$680.16     |
| WALMART COMMUNITY      | 2026       | MISC ITEMS AS NEEDED           | \$17.09     | 10022810-54100                               | SUPPLIES              | \$17.09      |
|                        | 512        | MISC ITEMS AS NEEDED           | \$70.12     | 10022832-54100                               | SUPPLIES              | \$70.12      |
|                        | 2025       | MISC ITEMS AS NEEDED           | \$25.28     | 10022840-54100                               | SUPPLIES              | \$25.28      |
|                        | 8844       | MISC ITEMS AS NEEDED           | \$109.08    | 20620231-54100                               | SUPPLIES              | \$109.08     |
|                        | 993        | MISC ITEMS AS NEEDED           | \$60.13     | 80026330-54100                               | SUPPLIES              | \$28.76      |
|                        |            |                                |             | 80026400-54100                               | SUPPLIES              | \$31.37      |
| Vendor Total:          |            | \$281.70                       |             |                                              |                       |              |
| WESCO DISTRIBUTION INC | 345077     | ELECTRICAL EQUIPMENT AND SUPPL | \$162.19    | 80000000-12104                               | INVENTORY - PURCHASES | \$162.19     |
|                        | 337951     | ELECTRICAL EQUIPMENT AND SUPPL | \$185.43    | 80000000-12104                               | INVENTORY - PURCHASES | \$185.43     |
| Vendor Total:          |            | \$347.62                       |             |                                              |                       |              |
| WEST COAST NETTING INC | 0110661-IN | SPORTING GOODS, ATHLETIC EQUIP | \$1,313.29  | 90000000-23236                               | FIELD SIGNAGE FEES    | \$1,313.29   |
| Vendor Total:          |            | \$1,313.29                     |             |                                              |                       |              |
| WEST YOST ASSOCIATED   | 9          | RRWA EXECUTIVE DIRECTOR SVCS F | \$22,199.30 | 91190100-52100                               | CONTRACTED SERVICES   | \$22,199.30  |
| Vendor Total:          |            | \$22,199.30                    |             |                                              |                       |              |
| INVOICE TOTAL:         |            |                                |             |                                              |                       | \$239,197.72 |

# List of Checks Presented for Approval on 5/15/2015

The following list of bills payable was reviewed and approved for payment.



Signature

## Invoices

| Vendor Name                          | Invoice #            | Invoice Description                 | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|--------------------------------------|----------------------|-------------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| AFFINITY SPECIALTY APPAREL<br>INC    | 5397946002           | CLOTHING: ATHLETIC, CASUAL,<br>DR   | \$127.39    | 80026400-54100                               | SUPPLIES                       | \$127.39   |
|                                      | 5415687001           | CLOTHING: ATHLETIC, CASUAL,<br>DR   | \$238.74    | 80026400-54100                               | SUPPLIES                       | \$238.74   |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$366.13   |
| AFLAC GROUP INSURANCE                | A052383000           | MAY 2015 AFLAC CRITICAL CARE<br>INS | \$845.07    | 20700000-20538                               | AFLAC CRITICAL ILLNSS POLICY   | \$845.07   |
|                                      |                      |                                     |             |                                              |                                |            |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$845.07   |
| ALPHA ANALYTICAL<br>LABORATORIES INC | 5041976-<br>UKIAHSTP | ENVIRONMENTAL AND<br>ECOLOGICAL S   | \$1,504.00  | 84024425-52100                               | CONTRACTED SERVICES            | \$1,504.00 |
|                                      |                      |                                     |             |                                              |                                |            |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$1,504.00 |
| ALSCO-AMERICAN LINEN<br>DIVISION     | LSRO821031           | CLEANING & UNIFORM<br>EXPESNES      | \$195.70    | 20324100-52100                               | CONTRACTED SERVICES            | \$195.70   |
|                                      |                      |                                     |             |                                              |                                |            |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$195.70   |
| ARROW FENCING                        | 74769                | RENTAL OR LEASE OF GENERAL<br>EQU   | \$1,595.93  | 96995669-52100                               | CONTRACTED SERVICES            | \$1,595.93 |
|                                      |                      |                                     |             |                                              |                                |            |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$1,595.93 |
| ARTS COUNCIL OF MENDOCINO<br>COUNTY  | DV051115             | MEMBERSHIP DUES                     | \$1,000.00  | 10012400-57300                               | MEMBERSHIPS &<br>SUBSCRIPTIONS | \$1,000.00 |
|                                      |                      |                                     |             |                                              |                                |            |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$1,000.00 |
| AT&T                                 | 042315               | 911 SYSTEM                          | \$317.68    | 20620231-52100                               | CONTRACTED SERVICES            | \$317.68   |
|                                      |                      |                                     |             |                                              |                                |            |
| Vendor Total:                        |                      |                                     |             |                                              |                                | \$317.68   |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                              | Invoice # | Invoice Description                | Invoice Amt | Invoice Account Detail and Allocation Detail |                                   |            |
|------------------------------------------|-----------|------------------------------------|-------------|----------------------------------------------|-----------------------------------|------------|
| BRIAN WEBB                               | UA043015  | UNIFORM ALLOWANCE                  | \$25.48     | 10520218-51270                               | UNIFORM ALLOWANCE                 | \$25.48    |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$25.48    |
| CA STATE DISBURSEMENT UNIT               | DV051215  | INCOME WITHHOLDING ORDER           | \$39.22     | 10000000-20150                               | AP CONTRACT RETAINAGE             | \$39.22    |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$39.22    |
| CELLEBRITE USA INC                       | 154700    | TRAVEL & TRAINING EXPENSES         | \$650.00    | 10520210-57100                               | CONFERENCE & TRAINING             | \$650.00   |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$650.00   |
| CHEVRON AND TEXACO<br>BUSINESS CARD SVCS | 44285256  | AUTOMOTIVE FUEL AS NEEDED          | \$983.73    | 10520210-56210                               | FUEL & FLUIDS                     | \$983.73   |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$983.73   |
| CROP PRODUCTION SERVICES                 | 26565830  | WEED SPRAYS & CHEMICALS AS<br>NEE  | \$180.57    | 10022100-54100                               | SUPPLIES                          | \$180.57   |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$180.57   |
| CUMMINS PACIFIC LLC                      | 027-61829 | EQUIPMENT MAINTENANCE AND<br>REPA  | \$47.93     | 10521210-56130                               | EXTERNAL SERVICES                 | \$47.93    |
|                                          | 025-11515 | EQUIPMENT REPAIRS &<br>MAINTENANCE | \$481.25    | 10521210-56130                               | EXTERNAL SERVICES                 | \$481.25   |
|                                          | 027-95399 | EQUIPMENT MAINTENANCE AND<br>REPA  | \$1,258.18  | 10521210-56130                               | EXTERNAL SERVICES                 | \$1,258.18 |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$1,787.36 |
| EBA ENGINEERING                          | 27549     | PREPARATION OF 1ST QTR 2015<br>DE  | \$5,462.00  | 70024500-52100                               | CONTRACTED SERVICES               | \$5,462.00 |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$5,462.00 |
| EDDIE'S COCINA                           | 492223    | CATERING SERVICE                   | \$259.54    | 73022600-54100                               | SUPPLIES                          | \$259.54   |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$259.54   |
| EMD MILLIPORE CORP                       | 7141797   | WWTP OPERATINS EXPENSES            | \$918.10    | 84024425-56120                               | EQUIPMENT MAINTENANCE &<br>REPAIR | \$918.10   |
|                                          |           |                                    |             |                                              | <b>Vendor Total:</b>              | \$918.10   |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                 | Invoice #   | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |             |
|-----------------------------|-------------|--------------------------------|-------------|----------------------------------------------|------------------------------|-------------|
| EMPLOYMENT DEVELOPMENT DEPT | L1918194880 | SUI 1ST QTR 2015               | \$6,527.00  | 20700000-20606                               | CITY CONTRIBUTION-UNEMP INS. | \$6,527.00  |
| Vendor Total:               |             |                                |             |                                              |                              | \$6,527.00  |
| EPIC AVIATION LLC           | 6712941     | AVIATION FUEL CHARGES          | \$18,318.87 | 77725200-58401                               | AVIATION FUEL                | \$18,318.87 |
| Vendor Total:               |             |                                |             |                                              |                              | \$18,318.87 |
| FASTENAL                    | CAUKA15527  | SMALL PARTS AS NEEDED          | \$327.42    | 30122210-54100                               | SUPPLIES                     | \$327.42    |
| Vendor Total:               |             |                                |             |                                              |                              | \$327.42    |
| FILETRAIL                   | 2015-0283   | HOSTED FILE MANAGMENT SYSTEM   | \$475.00    | 10011100-52100                               | CONTRACTED SERVICES          | \$332.50    |
|                             |             |                                |             | 77711100-52100                               | CONTRACTED SERVICES          | \$19.00     |
|                             |             |                                |             | 80011100-52100                               | CONTRACTED SERVICES          | \$47.50     |
|                             |             |                                |             | 82011100-52100                               | CONTRACTED SERVICES          | \$38.00     |
|                             |             |                                |             | 84011100-52100                               | CONTRACTED SERVICES          | \$38.00     |
| Vendor Total:               |             |                                |             |                                              |                              | \$475.00    |
| FLOYD WILLIAMS              | 042915      | EDUCATIONAL/TRAINING SERVICES  | \$2,750.00  | 10022300-57100                               | CONFERENCE & TRAINING        | \$2,750.00  |
| Vendor Total:               |             |                                |             |                                              |                              | \$2,750.00  |
| GHD INC                     | 90976       | DESIGN OF WELL #9              | \$38,382.75 | 82024410-52100                               | CONTRACTED SERVICES          | \$38,382.75 |
|                             | 90959       | DOWNTOWN STREETScape & TRANSPo | \$377.00    | 25024210-80230                               | INFRASTRUCTURE               | \$377.00    |
|                             | 90987       | TRANSPORTATION IMPROVEMENTS RE | \$6,208.75  | 25024210-80230                               | INFRASTRUCTURE               | \$6,208.75  |
|                             | 90982       | CONSULTING SVCS NW PACIFIC RAI | \$10,002.75 | 25024210-80230                               | INFRASTRUCTURE               | \$10,002.75 |
| Vendor Total:               |             |                                |             |                                              |                              | \$54,971.25 |

## List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                           | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |            |
|---------------------------------------|------------|--------------------------------|-------------|----------------------------------------------|-----------------------|------------|
| GINA GRECO                            | DV050615   | INSTRUCTOR                     | \$1,218.00  | 10022850-52100                               | CONTRACTED SERVICES   | \$1,218.00 |
|                                       |            |                                |             |                                              | Vendor Total:         | \$1,218.00 |
| GRAINGER INC                          | 9722914760 | WTP OPERATION EXPENSES         | \$96.88     | 82024411-54100                               | SUPPLIES              | \$96.88    |
|                                       |            |                                |             |                                              | Vendor Total:         | \$96.88    |
| GRANICUS INC                          | 63243      | MONTHLY MANAGED SERVICE        | \$1,950.00  | 10022900-54320                               | SOFTWARE              | \$741.00   |
|                                       |            |                                |             | 77722900-54320                               | SOFTWARE              | \$39.00    |
|                                       |            |                                |             | 80022900-54320                               | SOFTWARE              | \$585.00   |
|                                       |            |                                |             | 82022900-54320                               | SOFTWARE              | \$292.50   |
|                                       |            |                                |             | 84022900-54320                               | SOFTWARE              | \$292.50   |
|                                       |            |                                |             |                                              | Vendor Total:         | \$1,950.00 |
| GRANITE CONSTRUCTION COMPANY          | 794262     | MISC ROCK & ROAD PATCH MATERIA | \$68.39     | 82024414-54100                               | SUPPLIES              | \$68.39    |
|                                       | 795184     | MISC ROCK & ROAD PATCH MATERIA | \$2,288.79  | 82024414-54100                               | SUPPLIES              | \$2,288.79 |
|                                       |            |                                |             |                                              | Vendor Total:         | \$2,357.18 |
| GRICE INDUSTRIES INC                  | G1259      | PLUMBING EQUIPMENT, FIXTURES,  | \$449.00    | 82024414-54100                               | SUPPLIES              | \$449.00   |
|                                       |            |                                |             |                                              | Vendor Total:         | \$449.00   |
| HACH COMPANY                          | 9349106    | WWTP OPERATION EXPENSES        | \$143.21    | 84024425-54100                               | SUPPLIES              | \$143.21   |
|                                       | 9344780    | WWTP OPERATING EXPENSES        | \$726.46    | 84024425-54100                               | SUPPLIES              | \$726.46   |
|                                       |            |                                |             |                                              | Vendor Total:         | \$869.67   |
| HD SUPPLY POWER SOLUTIONS LTD BENICIA | 2844999-00 | ELECTRICAL EQUIPMENT AND SUPPL | \$6,217.19  | 80000000-12104                               | INVENTORY - PURCHASES | \$6,217.19 |
|                                       |            |                                |             |                                              | Vendor Total:         | \$6,217.19 |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                             | Invoice # | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |             |
|-----------------------------------------|-----------|---------------------------------|-------------|----------------------------------------------|--------------------------------|-------------|
| HI-TECH EMERGENCY VEHICLE SVC INC       | 149713    | EQUIPMENT REPAIR & MAINTENANCE  | \$728.26    | 10521210-56130                               | EXTERNAL SERVICES              | \$728.26    |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$728.26    |
| INLAND WATER & POWER COMM               | 2015.1    | ANNUAL DUES                     | \$2,000.00  | 82224413-52100                               | CONTRACTED SERVICES            | \$2,000.00  |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$2,000.00  |
| INTEGRITY SHRED                         | 48756     | PD OPERATING EXPENSES           | \$57.00     | 10520210-54100                               | SUPPLIES                       | \$28.50     |
|                                         |           |                                 |             | 20620231-54100                               | SUPPLIES                       | \$28.50     |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$57.00     |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 3979      | BUILDING MAINTENANCE            | \$87.96     | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$87.96     |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$87.96     |
| INTOXIMETERS                            | 496680    | PD OPERATIONS EXPENSES          | \$376.46    | 10520210-54201                               | PRISONER EXPENSE               | \$376.46    |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$376.46    |
| JM SQUARED & ASSOC INC                  | i15-6895  | PUMPING EQUIPMENT AND ACCESSOR  | \$4,754.26  | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$4,754.26  |
|                                         | i15-6866  | PUMPING EQUIPMENT AND ACCESSOR  | \$7,958.71  | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$7,958.71  |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$12,712.97 |
| KAREN POPLAWSKI                         | DV050715  | INSTRUCTOR                      | \$93.80     | 10022850-52100                               | CONTRACTED SERVICES            | \$93.80     |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$93.80     |
| KEN FOWLER                              | 90977     | MISC AUTOMOTIVE PARTS AS NEEDED | \$100.48    | 10521210-56130                               | EXTERNAL SERVICES              | \$100.48    |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$100.48    |
| LAKE-MENDOCINO ENGINEERS ASSOC          | DV050615  | DEPOSIT REFUND                  | \$650.00    | 69100000-46530                               | MUSEUM MEETING RENTALS         | \$650.00    |
|                                         |           |                                 |             |                                              | <b>Vendor Total:</b>           | \$650.00    |



# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                                   | Invoice # | Invoice Description                    | Invoice Amt | Invoice Account Detail and Allocation Detail |                                   |            |
|-----------------------------------------------|-----------|----------------------------------------|-------------|----------------------------------------------|-----------------------------------|------------|
| LARRY RICHMOND JR                             | DV051115  | INSTRUCTOR                             | \$385.00    | 10022850-52100                               | CONTRACTED SERVICES               | \$385.00   |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$385.00   |
| LIEBERT CASSIDY WHITMORE                      | DV042715  | LEGAL REPRESENTATION<br>RETAINED       | \$70.50     | 10016100-52100                               | CONTRACTED SERVICES               | \$70.50    |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$70.50    |
| LYNN PEAVEY COMPANY                           | 302123    | PD OPERATIONS EXPENSES                 | \$56.47     | 10520210-54201                               | PRISONER EXPENSE                  | \$56.47    |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$56.47    |
| MAJOR DISPLAY FABRICATION<br>LLC              | 1049      | EQUIPMENT REPAIRS &<br>MAINTENANCE     | \$414.00    | 90000000-23236                               | FIELD SIGNAGE FEES                | \$414.00   |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$414.00   |
| MARINOS PIZZA & RAVIOLI                       | DV043015  | ENERGY REBATE                          | \$1,395.00  | 80626500-52135                               | ENERGY CONSERVATION<br>PROGRAM    | \$1,395.00 |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$1,395.00 |
| MENDOCINO COUNTY AUDITOR-<br>CONTROLLER       | DV050815  | PARKING CITATION SURCHARGE<br>APR 2015 | \$2,340.00  | 90000000-23070                               | COUNTY SURCHG, PKG<br>ENFORCE     | \$585.00   |
|                                               |           |                                        |             | 90000000-23070                               | COUNTY SURCHG, PKG<br>ENFORCE     | \$1,755.00 |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$2,340.00 |
| MENDOCINO SOLID WASTE<br>MANAGEMENT AUTHORITY | 6691      | BUILDING MAINTENANCE,<br>INSTALLA      | \$1,320.00  | 84024425-59101                               | FEES                              | \$1,320.00 |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$1,320.00 |
| MICROFLEX CORP #774353                        | 1561629   | PD OPERATIONS EXPENSES                 | \$225.99    | 10520210-54201                               | PRISONER EXPENSE                  | \$225.99   |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$225.99   |
| MOIRS                                         | 121482    | MISC POOL SUPPLIES AS<br>NEEDED        | \$145.32    | 10022300-54100                               | SUPPLIES                          | \$145.32   |
|                                               | 121484    | MISC POOL SUPPLIES AS<br>NEEDED        | \$712.00    | 82024411-58202                               | WATER TREATMENT PLANT<br>CHEMICAL | \$712.00   |
|                                               |           |                                        |             |                                              | <b>Vendor Total:</b>              | \$857.32   |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                  | Invoice #      | Invoice Description            | Invoice Amt  | Invoice Account Detail and Allocation Detail |                                |              |
|------------------------------|----------------|--------------------------------|--------------|----------------------------------------------|--------------------------------|--------------|
| MOTION INDUSTRIES INC        | CA23-491518    | BEARING, FITTINGS & MISC ITEMS | (\$247.74)   | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | (\$247.74)   |
|                              | CA23-491353    | BEARING, FITTINGS & MISC ITEMS | \$642.01     | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$642.01     |
|                              | Vendor Total:  |                                |              |                                              |                                | \$394.27     |
| MUNOZ-NARVAEZ FITNESS        | 042015         | APRIL FITNESS TRAINING         | \$500.00     | 10521210-57100                               | CONFERENCE & TRAINING          | \$500.00     |
|                              |                |                                |              |                                              | Vendor Total:                  | \$500.00     |
| NATHANIEL HAYES              | DV050615       | INSTRUCTOR                     | \$177.78     | 10000000-20150                               | AP CONTRACT RETAINAGE          | (\$39.22)    |
|                              |                |                                |              | 10022850-52100                               | CONTRACTED SERVICES            | \$217.00     |
|                              |                |                                |              | Vendor Total:                                |                                | \$177.78     |
| NCPA                         | 006102-0515020 | ELECT OPERATIONS EXPENSE       | \$634,996.00 | 80026300-58104                               | NCPA MANAGEMENT SERVICES       | \$42,417.00  |
|                              |                |                                |              | 80026300-58101                               | NCPA PLANT GENERATION          | \$129,345.00 |
|                              |                |                                |              | 80026300-58102                               | NCPA POWER PURCHASES           | \$301,422.00 |
|                              |                |                                |              | 80026300-58105                               | NCPA THIRD PARTY SALES         | \$47,302.00  |
|                              |                |                                |              | 80026300-58103                               | NCPA TRANSMISSION              | \$114,510.00 |
|                              |                |                                |              | Vendor Total:                                |                                | \$634,996.00 |
| NORTHWEST PUBLIC POWER ASSOC | 114961         | REGISTRATION FEES              | \$895.00     | 80026400-57100                               | CONFERENCE & TRAINING          | \$895.00     |
|                              |                |                                |              |                                              | Vendor Total:                  | \$895.00     |
| NOVACOAST INC                | 90029745       | SOFTWARE, SYSTEM, NETWORK MAIN | \$2,800.00   | 10022900-52100                               | CONTRACTED SERVICES            | \$1,064.00   |
|                              |                |                                |              | 77722900-52100                               | CONTRACTED SERVICES            | \$56.00      |
|                              |                |                                |              | 80022900-52100                               | CONTRACTED SERVICES            | \$840.00     |
|                              |                |                                |              | 82022900-52100                               | CONTRACTED SERVICES            | \$420.00     |
|                              |                |                                |              | 84022900-52100                               | CONTRACTED SERVICES            | \$420.00     |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                               | Invoice #      | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-------------------------------------------|----------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| NOVACOAST INC                             | 90029728       | Integrated Hardware-Software I | \$2,111.06  | 10022900-54100                               | SUPPLIES                       | \$4.97     |
|                                           |                |                                |             | 10022900-54100                               | SUPPLIES                       | \$797.24   |
|                                           |                |                                |             | 77722900-54100                               | SUPPLIES                       | \$0.26     |
|                                           |                |                                |             | 77722900-54100                               | SUPPLIES                       | \$41.96    |
|                                           |                |                                |             | 80022900-54100                               | SUPPLIES                       | \$3.92     |
|                                           |                |                                |             | 80022900-54100                               | SUPPLIES                       | \$629.40   |
|                                           |                |                                |             | 82022900-54100                               | SUPPLIES                       | \$1.96     |
|                                           |                |                                |             | 82022900-54100                               | SUPPLIES                       | \$314.70   |
|                                           |                |                                |             | 84022900-54100                               | SUPPLIES                       | \$1.96     |
|                                           |                |                                |             | 84022900-54100                               | SUPPLIES                       | \$314.69   |
| Vendor Total:                             |                |                                |             |                                              | \$4,911.06                     |            |
| OLIN CORPORATION                          | 1989336        | SODIUM HYDROCHLORITE 12.5% PER | \$3,235.58  | 84024425-58202                               | WATER TREATMENT PLANT CHEMICAL | \$3,235.58 |
|                                           |                |                                |             | Vendor Total:                                |                                | \$3,235.58 |
| ONE TIME PAY VENDOR                       | DV050415       | DEPOSIT REFUND                 | \$300.00    | 10022100-46350                               | PLAZA RENTAL                   | \$300.00   |
|                                           | 101514-8       | UTILITY REFUND                 | \$93.57     | 90100000-10421                               | UTILITY RECEIVABLES CLEARING   | \$93.57    |
|                                           | 111729-0       | UTILITY REFUND                 | \$106.80    | 90100000-10421                               | UTILITY RECEIVABLES CLEARING   | \$106.80   |
| Vendor Total:                             |                |                                |             |                                              | \$500.37                       |            |
| OPERATING ENGINEER PUBLIC& MISC EMPLOYEES | 86138 MAY 2015 | HEALTH INS FOR JUNE 2015       | \$3,164.00  | 20700000-20524                               | NON-EMPLOYEE HEALTH INS.PREM   | \$3,164.00 |
|                                           |                |                                |             | Vendor Total:                                |                                | \$3,164.00 |
| PACE SUPPLY CORPORATION                   | 22714631       | MISCELLANEOUS ITEMS AS NEEDED  | \$5.19      | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$5.19     |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                    | Invoice #         | Invoice Description                | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |                   |
|--------------------------------|-------------------|------------------------------------|-------------|----------------------------------------------|-----------------------|-------------------|
| PAGE SUPPLY CORPORATION        | 22744286          | PLUMBING EQUIPMENT,<br>FIXTURES,   | \$190.85    | 82000000-12104                               | INVENTORY - PURCHASES | \$190.85          |
|                                |                   |                                    |             |                                              | <b>Vendor Total:</b>  | <b>\$196.04</b>   |
| PACIFIC ECORISK INC            | 10842             | ENVIRONMENTAL AND<br>ECOLOGICAL S  | \$565.00    | 84024425-52100                               | CONTRACTED SERVICES   | \$565.00          |
|                                |                   |                                    |             |                                              | <b>Vendor Total:</b>  | <b>\$565.00</b>   |
| PG&E CO                        | 052015            | UTILITY BILLING                    | \$2,031.70  | 31122870-55210                               | UTILITIES             | \$2,031.70        |
|                                |                   |                                    |             |                                              | <b>Vendor Total:</b>  | <b>\$2,031.70</b> |
| PRE-PAID LEGAL SERVICES INC    | 38295-MAY<br>2015 | PRE-PAID LEGAL SERVICE MAY<br>2015 | \$77.70     | 20700000-20526                               | PREPAID LEGAL - AFLAC | \$77.70           |
|                                |                   |                                    |             |                                              | <b>Vendor Total:</b>  | <b>\$77.70</b>    |
| PRIETO AUTOMOTIVE GROUP<br>INC | FOCS125862        | PARTS & SERVICE REPAIRS AS<br>NEE  | \$110.00    | 10024220-56130                               | EXTERNAL SERVICES     | \$110.00          |
|                                | CM115287          | PARTS & SERVICE REPAIRS AS<br>NEE  | (\$149.74)  | 10520210-56130                               | EXTERNAL SERVICES     | (\$149.74)        |
|                                | 115271            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$39.01     | 10520210-56130                               | EXTERNAL SERVICES     | \$39.01           |
|                                | 115287            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$181.95    | 10520210-56130                               | EXTERNAL SERVICES     | \$181.95          |
|                                | 115313            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$633.50    | 10520210-56130                               | EXTERNAL SERVICES     | \$633.50          |
|                                | 115076            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$31.88     | 80026400-56130                               | EXTERNAL SERVICES     | \$31.88           |
|                                | 115154            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$31.88     | 80026400-56130                               | EXTERNAL SERVICES     | \$31.88           |
|                                | 115069            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$57.64     | 80026400-56130                               | EXTERNAL SERVICES     | \$57.64           |
|                                | 115152            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$67.95     | 80026400-56130                               | EXTERNAL SERVICES     | \$67.95           |
|                                | FOCS126119        | PARTS & SERVICE REPAIRS AS<br>NEE  | \$55.00     | 82024414-56130                               | EXTERNAL SERVICES     | \$55.00           |
|                                | 115396            | PARTS & SERVICE REPAIRS AS<br>NEE  | \$63.76     | 20324100-58510                               | REIMBRABLE JOBS       | \$63.76           |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                             | Invoice #      | Invoice Description                | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |             |
|-----------------------------------------|----------------|------------------------------------|-------------|----------------------------------------------|------------------------------|-------------|
| PRIETO AUTOMOTIVE GROUP INC             | 115379         | PARTS & SERVICE REPAIRS AS NEE     | \$692.72    | 20324100-58510                               | REIMBRABLE JOBS              | \$692.72    |
|                                         |                |                                    |             |                                              | <b>Vendor Total:</b>         | \$1,815.55  |
| PUBLIC SERVICE DEPARTMENT               | 89690-2.042915 | UTILITY BILLING                    | \$87.21     | 31122870-55210                               | UTILITIES                    | \$87.21     |
|                                         |                |                                    |             |                                              | <b>Vendor Total:</b>         | \$87.21     |
| REDWOOD COAST FUELS                     | 1714389        | PROPANE DISPENSER                  | \$68.42     | 10024220-54120                               | PW - SPECIAL SUPPLIES        | \$68.42     |
|                                         |                |                                    |             |                                              | <b>Vendor Total:</b>         | \$68.42     |
| REDWOOD EMPIRE MUNICIPAL INSURANCE FUND | JUN-15         | JUNE 2015 REMIF INSURANCE PREMIUMS | \$22,186.78 | 20700000-20524                               | NON-EMPLOYEE HEALTH INS.PREM | \$2,659.02  |
|                                         |                |                                    |             | 20700000-20523                               | P/R DEDUCT-LTD               | \$2,514.52  |
|                                         |                |                                    |             | 20700000-20510                               | REMIF DENTAL                 | \$13,446.00 |
|                                         |                |                                    |             | 20700000-20512                               | REMIF LIFE                   | \$195.30    |
|                                         |                |                                    |             | 20700000-20511                               | REMIF VISION                 | \$2,614.98  |
|                                         |                |                                    |             | 20112400-52525                               | WORKER'S COMP. EXPENSE       | \$756.96    |
|                                         |                |                                    |             |                                              | <b>Vendor Total:</b>         | \$22,186.78 |
| RELIANCE ENTERPRISES                    | 27144          | CONSTRUCTION SERVICES, TRADE (     | \$4,475.00  | 80026330-52100                               | CONTRACTED SERVICES          | \$4,475.00  |
|                                         |                |                                    |             |                                              | <b>Vendor Total:</b>         | \$4,475.00  |
| REMY MOOSE MANLEY LLP                   | 100272         | LEGAL SVCS TALMAGE RD/US 101 I     | \$11,625.00 | 25024210-80230                               | INFRASTRUCTURE               | \$11,625.00 |
|                                         |                |                                    |             |                                              | <b>Vendor Total:</b>         | \$11,625.00 |
| REXEL INC                               | G655609        | MISC ELECTRICAL SUPPLIES AS NE     | \$71.03     | 10022500-56300                               | BUILDING MAINT. & REPAIR     | \$0.33      |
|                                         |                |                                    |             | 10022500-56300                               | BUILDING MAINT. & REPAIR     | \$71.03     |
|                                         |                |                                    |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S   | (\$0.33)    |
|                                         | G598899        | MISC ELECTRICAL SUPPLIES AS NE     | \$22.11     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S   | (\$0.11)    |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name   | Invoice # | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |          |
|---------------|-----------|--------------------------------|-------------|----------------------------------------------|--------------------------------|----------|
| REXEL INC     | G598899   | MISC ELECTRICAL SUPPLIES AS NE | \$22.11     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.11   |
|               |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$22.11  |
|               | G550077   | MISC ELECTRICAL SUPPLIES AS NE | \$25.18     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.12) |
|               |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.12   |
|               |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$25.18  |
|               | G567920   | MISC ELECTRICAL SUPPLIES AS NE | \$32.00     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.15) |
|               |           |                                |             | 10022100-54100                               | SUPPLIES                       | \$0.15   |
|               |           |                                |             | 10022100-54100                               | SUPPLIES                       | \$32.00  |
|               | G655595   | MISC ELECTRICAL SUPPLIES AS NE | \$71.03     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.33) |
|               |           |                                |             | 31122870-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.33   |
|               |           |                                |             | 31122870-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$71.03  |
|               | G633576   | MISC ELECTRICAL SUPPLIES AS NE | \$120.76    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.57) |
|               |           |                                |             | 31122870-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.57   |
|               |           |                                |             | 31122870-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$120.76 |
|               | G548503   | MISC ELECTRICAL SUPPLIES AS NE | \$156.03    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.73) |
|               |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.73   |
|               |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$156.03 |
| Vendor Total: |           |                                |             |                                              | \$498.14                       |          |
| RINO PACIFIC  | CL09520   | FUEL AS NEEDED                 | \$146.00    | 82024414-56210                               | FUEL & FLUIDS                  | \$78.84  |
|               |           |                                |             | 84024421-56210                               | FUEL & FLUIDS                  | \$67.16  |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                  | Invoice #  | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |             |
|------------------------------|------------|---------------------------------|-------------|----------------------------------------------|-----------------------|-------------|
| RINO PACIFIC                 | CL09383    | FUEL AS NEEDED                  | \$625.16    | 82024414-56210                               | FUEL & FLUIDS         | \$337.59    |
|                              |            |                                 |             | 84024421-56210                               | FUEL & FLUIDS         | \$287.57    |
|                              |            |                                 |             | Vendor Total:                                |                       | \$771.16    |
| SANTA ROSA JUNIOR COLLEGE    | AR15-01827 | TRAINING EXPENSES               | \$66.00     | 10520210-57100                               | CONFERENCE & TRAINING | \$66.00     |
|                              |            |                                 |             | Vendor Total:                                |                       | \$66.00     |
| SOLID WASTES SYSTEMS INC     | DV040715   | MAR 15 RESIDENTIAL GARBAGE FEES | \$27,134.15 | 90200000-52170                               | UKIAH WASTE SOLUTIONS | \$27,134.15 |
|                              |            |                                 |             | Vendor Total:                                |                       | \$27,134.15 |
| SONOMA COUNTY SHERIFF'S DEPT | 7718       | NON-BIDDABLE MISCELLANEOUS ITE  | \$10,041.00 | 10520210-52100                               | CONTRACTED SERVICES   | \$10,041.00 |
|                              |            |                                 |             | Vendor Total:                                |                       | \$10,041.00 |
| STACY ROWE                   | DV050415   | INSTRUCTOR                      | \$508.73    | 10022850-52100                               | CONTRACTED SERVICES   | \$508.73    |
|                              |            |                                 |             | Vendor Total:                                |                       | \$508.73    |
| STAPLES ADVANTAGE            | 3265229877 | OFFICE SUPPLIES AS NEEDED       | (\$237.41)  | 10013400-54100                               | SUPPLIES              | (\$237.41)  |
|                              | 3262287022 | Printer Accessories and Suppli  | \$237.41    | 10013400-54100                               | SUPPLIES              | \$94.96     |
|                              |            |                                 |             | 77713400-54100                               | SUPPLIES              | \$9.50      |
|                              |            |                                 |             | 80013400-54100                               | SUPPLIES              | \$47.48     |
|                              |            |                                 |             | 82013400-54100                               | SUPPLIES              | \$42.73     |
|                              |            |                                 |             | 84013400-54100                               | SUPPLIES              | \$42.74     |
|                              | 3262287021 | Printer Accessories and Suppli  | \$237.85    | 10013400-54100                               | SUPPLIES              | \$95.14     |
|                              |            |                                 |             | 77713400-54100                               | SUPPLIES              | \$9.51      |
|                              |            |                                 |             | 80013400-54100                               | SUPPLIES              | \$47.57     |
|                              |            |                                 |             | 82013400-54100                               | SUPPLIES              | \$42.81     |
|                              |            |                                 |             |                                              |                       |             |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name              | Invoice #                 | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                               |             |
|--------------------------|---------------------------|--------------------------------|-------------|----------------------------------------------|-------------------------------|-------------|
| STAPLES ADVANTAGE        | 3262287021                | Printer Accessories and Suppli | \$237.85    | 84013400-54100                               | SUPPLIES                      | \$42.82     |
|                          | 3262287023                | OFFICE SUPPLIES AS NEEDED      | \$237.41    | 10013400-54100                               | SUPPLIES                      | \$237.41    |
|                          | 3262287020                | COMPUTER ACCESSORIES AND SUPPL | \$798.63    | 10024210-54100                               | SUPPLIES                      | \$266.20    |
|                          |                           |                                |             | 82024410-54100                               | SUPPLIES                      | \$266.19    |
|                          |                           |                                |             | 84024420-54100                               | SUPPLIES                      | \$266.24    |
|                          | 3262287019                | Printer Accessories and Suppli | \$311.27    | 10520210-54100                               | SUPPLIES                      | \$311.27    |
|                          | 3262287016                | OFFICE SUPPLIES, GENERAL       | \$655.81    | 20513300-54100                               | SUPPLIES                      | \$655.81    |
|                          | 3265229876                | Desks and Tables, Wood         | (\$419.49)  | 63020210-54100                               | SUPPLIES                      | (\$419.49)  |
|                          | 3262287015                | Desks and Tables, Wood         | \$1,268.17  | 63020210-54100                               | SUPPLIES                      | \$1,268.17  |
|                          | 3262287017                | OFFICE SUPPLIES, GENERAL       | \$49.87     | 69122700-54100                               | SUPPLIES                      | \$49.87     |
| Vendor Total: \$3,139.52 |                           |                                |             |                                              |                               |             |
| STATE OF CALIFORNIA      | 125003                    | NON-BIDDABLE MISCELLANEOUS ITE | \$25,008.30 | 20620231-52100                               | CONTRACTED SERVICES           | \$25,008.30 |
|                          | 96709                     | PD OPERATIONS EXPENSES         | \$64.00     | 10016100-54165                               | HR - NEW EMPLOYEE FINGERPRINT | \$49.28     |
|                          |                           |                                |             | 77716100-54165                               | HR - NEW EMPLOYEE FINGERPRINT | \$0.64      |
|                          |                           |                                |             | 80016100-54165                               | HR - NEW EMPLOYEE FINGERPRINT | \$7.68      |
|                          |                           |                                |             | 82016100-54165                               | HR - NEW EMPLOYEE FINGERPRINT | \$3.20      |
|                          |                           |                                |             | 84016100-54165                               | HR - NEW EMPLOYEE FINGERPRINT | \$3.20      |
|                          | Vendor Total: \$25,072.30 |                                |             |                                              |                               |             |
| STEVEN OROPEZA           | DV050715                  | UNIFORM EXPENSE                | \$96.34     | 10024220-54120                               | PW - SPECIAL SUPPLIES         | \$96.34     |
| Vendor Total: \$96.34    |                           |                                |             |                                              |                               |             |



# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name               | Invoice #     | Invoice Description                | Invoice Amt    | Invoice Account Detail and Allocation Detail |                                |                |
|---------------------------|---------------|------------------------------------|----------------|----------------------------------------------|--------------------------------|----------------|
| SYAR INDUSTRIES INC       | 562351        | ASPHALT AS NEEDED                  | \$372.81       | 10024220-54121                               | PW - ASPHALT CONCRETE          | \$372.81       |
|                           | 562186        | ASPHALT AS NEEDED                  | \$464.65       | 84024421-54100                               | SUPPLIES                       | \$464.65       |
|                           | Vendor Total: |                                    |                |                                              |                                | \$837.46       |
| UKIAH FORD INC            | 5188          | Automobiles, Police and Securi     | \$40,578.14    | 10520210-80100                               | MACHINERY & EQUIPMENT          | \$40,578.14    |
|                           | 5189          | Automobiles, Police and Securi     | \$40,578.14    | 10520210-80100                               | MACHINERY & EQUIPMENT          | \$40,578.14    |
|                           | Vendor Total: |                                    |                |                                              |                                | \$81,156.28    |
| UKIAH WASTE SOLUTIONS INC | 033115        | REFRIG RECYCLE PROGRM-<br>AGMNT OF | \$100.00       | 80626500-52135                               | ENERGY CONSERVATION<br>PROGRAM | \$100.00       |
|                           |               |                                    |                |                                              | Vendor Total:                  |                |
| UNITED ROTARY BRUSH CORP  | CI169406      | EQUIPMENT MAINTENANCE &<br>REPAIR  | \$531.67       | 10024220-56130                               | EXTERNAL SERVICES              | \$531.67       |
|                           |               |                                    |                |                                              | Vendor Total:                  |                |
| US BANK TRUST NA          | DV042415      | LAKE MENDO ELECTRIC BOND           | \$1,831,717.96 | 80326330-70102                               | BOND INTEREST PAYMENTS         | \$221,718.75   |
|                           |               |                                    |                | 80326330-70102                               | BOND INTEREST PAYMENTS         | \$1,610,000.00 |
|                           |               |                                    |                | 80300000-10260                               | CASH WITH FISCAL AGENT         | (\$0.79)       |
|                           |               |                                    |                | Vendor Total:                                |                                | \$1,831,717.96 |
| US POST OFFICE            | DV051315      | REC GUIDE POSTAGE                  | \$2,500.00     | 10022850-54100                               | SUPPLIES                       | \$2,500.00     |
|                           |               |                                    |                |                                              | Vendor Total:                  |                |
| VALLEY PAVING             | 15/024        | CONSTRUCTION SERVICES,<br>GENERAL  | \$1,200.00     | 90000000-23236                               | FIELD SIGNAGE FEES             | \$1,200.00     |
|                           |               |                                    |                |                                              | Vendor Total:                  |                |
| WESCO DISTRIBUTION INC    | 351335        | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$269.36       | 80000000-12104                               | INVENTORY - PURCHASES          | \$269.36       |
|                           | 351336        | ELECTRICAL EQUIPMENT AND<br>SUPPL  | \$274.64       | 80000000-12104                               | INVENTORY - PURCHASES          | \$274.64       |
|                           | Vendor Total: |                                    |                |                                              |                                | \$544.00       |

# List of Checks Presented for Approval on 5/15/2015

## Invoices

| Vendor Name                             | Invoice #    | Invoice Description                    | Invoice Amt | Invoice Account Detail and Allocation Detail |                 |                |
|-----------------------------------------|--------------|----------------------------------------|-------------|----------------------------------------------|-----------------|----------------|
| WILLITS SEVENTH DAY<br>ADVENTIST SCHOOL | SF17873      | YOUTH BASKETBALL OPERATING<br>EXPENSES | \$900.00    | 10022831-52600                               | RENT            | \$900.00       |
| Vendor Total:                           |              |                                        |             |                                              |                 | \$900.00       |
| WILLOW COUNTY WATER<br>DISTRICT         | 40351.042215 | UTILITY BILLING                        | \$20.00     | 31122870-55210                               | UTILITIES       | \$20.00        |
|                                         | 40353.042215 | UTILITY BILLING                        | \$27.05     | 31122870-55210                               | UTILITIES       | \$27.05        |
|                                         | 81154.042215 | UTILITY BILLING                        | \$20.95     | 84024425-58201                               | WATER PURCHASES | \$20.95        |
| Vendor Total:                           |              |                                        |             |                                              |                 | \$68.00        |
| ZACK'S RESTAURANT &<br>CATERING INC     | 041715       | MISCELLANEOUS SERVICES, NO.<br>1       | \$1,298.20  | 73022600-54100                               | SUPPLIES        | \$1,298.20     |
| Vendor Total:                           |              |                                        |             |                                              |                 | \$1,298.20     |
| INVOICE TOTAL:                          |              |                                        |             |                                              |                 | \$2,816,612.55 |

# List of Checks Presented for Approval on 5/22/2015

The following list of bills payable was reviewed and approved for payment.

  
Signature

## Invoices

| Vendor Name                            | Invoice #      | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                             |            |
|----------------------------------------|----------------|--------------------------------|-------------|----------------------------------------------|-----------------------------|------------|
| 12TH DISTRICT AGRICULTURAL ASSOCIATION | DV042415       | ENERGY REBATE                  | \$1,269.94  | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$1,269.94 |
|                                        | DV42415        | ENERGY REBATE                  | \$1,367.77  | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$1,367.77 |
|                                        | Vendor Total:  |                                |             |                                              |                             | \$2,637.71 |
| ACME RIGGING & SUPPLY CO               | 269975         | MISC RENTAL & SUPPLIES AS NEED | \$90.70     | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE  | \$90.70    |
|                                        | 270047         | MISC RENTAL & SUPPLIES AS NEED | \$28.13     | 80026400-56130                               | EXTERNAL SERVICES           | \$28.13    |
|                                        | Vendor Total:  |                                |             |                                              |                             | \$118.83   |
| ADVANCED COLLISION REPAIR INC          | 1092           | EQUIPMENT MAINTENANCE          | \$50.00     | 10520224-56130                               | EXTERNAL SERVICES           | \$50.00    |
|                                        | Vendor Total:  |                                |             |                                              |                             | \$50.00    |
| AFLAC                                  | 018985         | CANCER,LIFE, ACC INS           | \$6,506.36  | 20700000-20527                               | SECTION 125 (CANCER & LIFE) | \$6,506.36 |
|                                        | Vendor Total:  |                                |             |                                              |                             | \$6,506.36 |
| AL SMATSKY                             | 13             | DESIGN, ENGINEERNG & CONSULTAN | \$7,588.23  | 80026400-52100                               | CONTRACTED SERVICES         | \$7,588.23 |
|                                        | Vendor Total:  |                                |             |                                              |                             | \$7,588.23 |
| ALHAMBRA NATIONAL WATER                | 5109554 050615 | DRINKING WATER SERVICES        | \$188.06    | 69122700-54100                               | SUPPLIES                    | \$18.40    |
|                                        |                |                                |             | 77725200-54100                               | SUPPLIES                    | \$45.57    |
|                                        |                |                                |             | 84024425-54100                               | SUPPLIES                    | \$124.09   |
|                                        |                |                                |             | Vendor Total:                                |                             |            |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                          | Invoice #        | Invoice Description                  | Invoice Amt  | Invoice Account Detail and Allocation Detail |                                |              |
|--------------------------------------|------------------|--------------------------------------|--------------|----------------------------------------------|--------------------------------|--------------|
| ALONZO FRIAS                         | 5/8/15           | REIMBURSE TRAVEL EXPENSE             | \$180.95     | 82024411-57100                               | CONFERENCE & TRAINING          | \$180.95     |
|                                      |                  |                                      |              |                                              | <b>Vendor Total:</b>           | \$180.95     |
| ALPHA ANALYTICAL<br>LABORATORIES INC | 5051015-UKIAHSTP | MISCELLANEOUS LABORATORY WORK        | \$106.00     | 84024425-52100                               | CONTRACTED SERVICES            | \$106.00     |
|                                      | 5043365-UKIAHSTP | MISCELLANEOUS LABORATORY WORK        | \$271.00     | 84024425-52100                               | CONTRACTED SERVICES            | \$271.00     |
|                                      | 5051078-UKIAHSTP | MISCELLANEOUS LABORATORY WORK        | \$271.00     | 84024425-52100                               | CONTRACTED SERVICES            | \$271.00     |
|                                      | 5051175-UKIAHSTP | MISCELLANEOUS LABORATORY WORK        | \$379.00     | 84024425-52100                               | CONTRACTED SERVICES            | \$379.00     |
|                                      |                  |                                      |              |                                              | <b>Vendor Total:</b>           | \$1,027.00   |
| ALPINE AWARDS                        | 5504748          | YOUTH BASKETBALL REPLACEMENT         | \$7.23       | 10022831-54100                               | SUPPLIES                       | \$7.23       |
|                                      | 5504946          | YOUTH BASKETBALL REPLACEMENT         | \$7.23       | 10022831-54100                               | SUPPLIES                       | \$7.23       |
|                                      | 5504701          | YOUTH & ADULT BASKETBALL REPLACEMENT | \$55.85      | 10022831-54100                               | SUPPLIES                       | \$55.85      |
|                                      |                  |                                      |              |                                              | <b>Vendor Total:</b>           | \$70.31      |
| ANTHEM BLUE CROSS                    | 001491790A       | BLUE CROSS INSURANCE PREMIUMS        | \$179,764.05 | 20700000-20524                               | NON-EMPLOYEE HEALTH INS.PREM   | \$7,265.20   |
|                                      |                  |                                      |              | 20700000-20520                               | P/R DEDUCT.- MEDICAL INS       | \$172,498.85 |
|                                      |                  |                                      |              |                                              | <b>Vendor Total:</b>           | \$179,764.05 |
| APPERSON ENERGY MGMT                 | DV050415         | ENERGY REBATE                        | \$2,596.00   | 80626500-52135                               | ENERGY CONSERVATION PROGRAM    | \$800.00     |
|                                      |                  |                                      |              | 80626500-52135                               | ENERGY CONSERVATION PROGRAM    | \$1,796.00   |
|                                      |                  |                                      |              |                                              | <b>Vendor Total:</b>           | \$2,596.00   |
| ARAMARK UNIFORM SERVICES             | STMT 1/31/15.    | MAT & TOWEL SERVICES (PLEASE S       | \$432.01     | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$192.37     |
|                                      |                  |                                      |              | 31122870-56300                               | BUILDING MAINT. & REPAIR       | \$103.50     |
|                                      |                  |                                      |              | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$136.14     |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name              | Invoice #              | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|--------------------------|------------------------|-----------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| ARAMARK UNIFORM SERVICES | STMT 4/30/15           | MAT & TOWEL SERVICES<br>(PLEASE S | \$455.60    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$204.50   |
|                          |                        |                                   |             | 31122870-56300                               | BUILDING MAINT. & REPAIR       | \$103.50   |
|                          |                        |                                   |             | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$147.60   |
|                          | STMT 2/27/15           | MAT & TOWEL SERVICES<br>(PLEASE S | \$456.25    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$204.50   |
|                          |                        |                                   |             | 31122870-56300                               | BUILDING MAINT. & REPAIR       | \$103.50   |
|                          |                        |                                   |             | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$148.25   |
|                          | STMT 3/31/15           | MAT & TOWEL SERVICES<br>(PLEASE S | \$631.50    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$306.75   |
|                          |                        |                                   |             | 31122870-56300                               | BUILDING MAINT. & REPAIR       | \$103.50   |
|                          |                        |                                   |             | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$221.25   |
|                          | STMT 1/31/15..         | UNIFORM SVC - AIRPORT FYE 2015    | \$179.10    | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$6.56     |
|                          |                        |                                   |             | 77725200-54100                               | SUPPLIES                       | \$172.54   |
|                          | STMT 2/27/15.          | UNIFORM SVC - AIRPORT FYE 2015    | \$187.67    | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$5.25     |
|                          |                        |                                   |             | 77725200-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$182.42   |
|                          | STMT 4/30/15.          | UNIFORM SVC - AIRPORT FYE 2015    | \$219.21    | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$6.00     |
|                          |                        |                                   |             | 77725200-54100                               | SUPPLIES                       | \$213.21   |
|                          | STMT 3/31/15.          | UNIFORM SVC - AIRPORT FYE 2015    | \$271.04    | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$9.00     |
|                          |                        |                                   |             | 77725200-54100                               | SUPPLIES                       | \$262.04   |
|                          |                        |                                   |             |                                              | Vendor Total:                  | \$2,832.38 |
| AT&T MOBILITY            | 832118877X051<br>42015 | DATA & VOICE                      | \$174.57    | 10022300-55100                               | TELEPHONE                      | \$49.51    |
|                          |                        |                                   |             | 20620231-55100                               | TELEPHONE                      | \$12.25    |
|                          |                        |                                   |             | 77725200-55100                               | TELEPHONE                      | \$21.50    |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                 | Invoice #              | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-----------------------------|------------------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| AT&T MOBILITY               | 832118877X051<br>42015 | DATA & VOICE                   | \$174.57    | 80026400-55100                               | TELEPHONE                      | \$29.73    |
|                             |                        |                                |             | 82024410-55100                               | TELEPHONE                      | \$12.25    |
|                             |                        |                                |             | 82024411-55100                               | TELEPHONE                      | \$12.25    |
|                             |                        |                                |             | 82024411-55100                               | TELEPHONE                      | \$12.58    |
|                             |                        |                                |             | 84024421-55100                               | TELEPHONE                      | \$24.50    |
|                             | 832056361X051<br>42015 | POLICE MODEMS                  | \$548.00    | 10520210-55100                               | TELEPHONE                      | \$548.00   |
|                             | 875108535X051<br>42015 | VOICE & DATA                   | \$61.25     | 82024411-55100                               | TELEPHONE                      | \$24.50    |
|                             |                        |                                |             | 84024421-55100                               | TELEPHONE                      | \$36.75    |
|                             | Vendor Total: -----    |                                |             |                                              |                                | \$783.82   |
| B & B INDUSTRIAL SUPPLY INC | 168531                 | MISCELLANEOUS MATERIALS AS NEE | \$23.98     | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE     | \$23.98    |
|                             | 168360                 | MISCELLANEOUS MATERIALS AS NEE | \$115.99    | 10520210-56130                               | EXTERNAL SERVICES              | \$115.99   |
|                             | 168508                 | MISCELLANEOUS MATERIALS AS NEE | \$27.02     | 10024220-54120                               | PW - SPECIAL SUPPLIES          | \$27.02    |
|                             | 168468                 | MISCELLANEOUS MATERIALS AS NEE | \$85.96     | 10022100-54100                               | SUPPLIES                       | \$85.96    |
|                             | Vendor Total: -----    |                                |             |                                              |                                | \$252.95   |
| BJ'S EMBROIDERY             | 12043                  | T-SHIRTS FOR YOUTH SOFTBALL    | \$1,223.35  | 10022832-54100                               | SUPPLIES                       | \$1,223.35 |
|                             |                        |                                |             |                                              | Vendor Total: -----            |            |
| BLUEPRINTS & COPIES         | 51399                  | PAPER, DRAFTING SUPPLIES, PLAN | \$865.00    | 20413500-54100                               | SUPPLIES                       | \$865.00   |
|                             |                        |                                |             |                                              | Vendor Total: -----            |            |
| BOB KROFCHIK                | 023                    | POSTER DESIGN                  | \$60.00     | 90000000-23235                               | MOVIES IN THE PLAZA            | \$60.00    |
|                             |                        |                                |             |                                              | Vendor Total: -----            |            |
| CANON SOLUTIONS AMERICA INC | 4015887702             | COPIER LEASE                   | \$611.87    | 10012200-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$611.87   |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                       | Invoice #      | Invoice Description              | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |             |
|-----------------------------------|----------------|----------------------------------|-------------|----------------------------------------------|-----------------------|-------------|
| CANON SOLUTIONS AMERICA INC       | 4015883751     | COPIER USAGE                     | \$278.83    | 10012200-54100                               | SUPPLIES              | \$278.83    |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$890.70    |
| CAROLLO ENGINEERS INC             | 0141229        | DESIGN PHASES I&II RECYCLED WA   | \$48,392.07 | 84424422-80230                               | INFRASTRUCTURE        | \$48,392.07 |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$48,392.07 |
| CHRISTOPHER LONG                  | 5/25 - 5/28/15 | TRAVEL ADVANCE                   | \$479.90    | 10520210-57100                               | CONFERENCE & TRAINING | \$479.90    |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$479.90    |
| CLARK PEST CONTROL                | 16876822       | PEST CONTROL SVCS<br>*TEMPORARY* | \$74.00     | 80026330-52100                               | CONTRACTED SERVICES   | \$74.00     |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$74.00     |
| COASTSIDE CONCRETE                | 1              | PERKINS ST UNDERGROUNDING PROJ   | \$89,452.00 | 80026120-80230                               | INFRASTRUCTURE        | \$89,452.00 |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$89,452.00 |
| COLANTUONO HIGHSMITH & WHATLEY PC | 28789          | UVSD DETACHMENT FROM UKIAH       | \$65.00     | 84424422-52100                               | CONTRACTED SERVICES   | \$65.00     |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$65.00     |
| COLE GOWAN                        | 4/14/15.       | REIMBURSE TRAVEL EXPENSE         | \$119.60    | 10022100-57100                               | CONFERENCE & TRAINING | \$119.60    |
|                                   |                |                                  |             |                                              | <b>Vendor Total:</b>  | \$119.60    |
| COMCAST                           | MAY15          | INTERNET SERVICE                 | \$246.97    | 10011100-55100                               | TELEPHONE             | \$1.65      |
|                                   |                |                                  |             | 10012100-55100                               | TELEPHONE             | \$5.27      |
|                                   |                |                                  |             | 10012200-55100                               | TELEPHONE             | \$7.06      |
|                                   |                |                                  |             | 10013400-55100                               | TELEPHONE             | \$4.23      |
|                                   |                |                                  |             | 10016100-55100                               | TELEPHONE             | \$3.62      |
|                                   |                |                                  |             | 10017100-55100                               | TELEPHONE             | \$2.35      |
|                                   |                |                                  |             | 10022100-55100                               | TELEPHONE             | \$1.18      |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name | Invoice # | Invoice Description | Invoice Amt | Invoice Account Detail and Allocation Detail |           |         |
|-------------|-----------|---------------------|-------------|----------------------------------------------|-----------|---------|
| COMCAST     | MAY15     | INTERNET SERVICE    | \$246.97    | 10022810-55100                               | TELEPHONE | \$7.06  |
|             |           |                     |             | 10022900-55100                               | TELEPHONE | \$3.58  |
|             |           |                     |             | 10023100-55100                               | TELEPHONE | \$9.41  |
|             |           |                     |             | 10023320-55100                               | TELEPHONE | \$2.35  |
|             |           |                     |             | 10024210-55100                               | TELEPHONE | \$9.41  |
|             |           |                     |             | 10024220-55100                               | TELEPHONE | \$2.35  |
|             |           |                     |             | 10520210-55100                               | TELEPHONE | \$0.01  |
|             |           |                     |             | 10520210-55100                               | TELEPHONE | \$58.80 |
|             |           |                     |             | 10521210-55100                               | TELEPHONE | \$25.87 |
|             |           |                     |             | 20413500-55100                               | TELEPHONE | \$2.35  |
|             |           |                     |             | 20513300-55100                               | TELEPHONE | \$22.34 |
|             |           |                     |             | 20620231-55100                               | TELEPHONE | \$7.06  |
|             |           |                     |             | 64020213-55100                               | TELEPHONE | \$2.35  |
|             |           |                     |             | 69122700-55100                               | TELEPHONE | \$7.06  |
|             |           |                     |             | 70024500-55100                               | TELEPHONE | \$2.35  |
|             |           |                     |             | 72022400-55100                               | TELEPHONE | \$1.18  |
|             |           |                     |             | 73022600-55100                               | TELEPHONE | \$4.70  |
|             |           |                     |             | 77711100-55100                               | TELEPHONE | \$0.09  |
|             |           |                     |             | 77712100-55100                               | TELEPHONE | \$0.19  |
|             |           |                     |             | 77713400-55100                               | TELEPHONE | \$0.42  |
|             |           |                     |             | 77716100-55100                               | TELEPHONE | \$0.05  |
|             |           |                     |             | 77722900-55100                               | TELEPHONE | \$0.19  |
|             |           |                     |             | 77725200-55100                               | TELEPHONE | \$4.70  |



# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                    | Invoice # | Invoice Description  | Invoice Amt | Invoice Account Detail and Allocation Detail |                     |          |
|--------------------------------|-----------|----------------------|-------------|----------------------------------------------|---------------------|----------|
| COMCAST                        | MAY15     | INTERNET SERVICE     | \$246.97    | 80011100-55100                               | TELEPHONE           | \$0.24   |
|                                |           |                      |             | 80012100-55100                               | TELEPHONE           | \$1.60   |
|                                |           |                      |             | 80013400-55100                               | TELEPHONE           | \$2.12   |
|                                |           |                      |             | 80016100-55100                               | TELEPHONE           | \$0.56   |
|                                |           |                      |             | 80022900-55100                               | TELEPHONE           | \$2.82   |
|                                |           |                      |             | 80026400-55100                               | TELEPHONE           | \$16.46  |
|                                |           |                      |             | 82011100-55100                               | TELEPHONE           | \$0.19   |
|                                |           |                      |             | 82012100-55100                               | TELEPHONE           | \$1.13   |
|                                |           |                      |             | 82013400-55100                               | TELEPHONE           | \$1.90   |
|                                |           |                      |             | 82016100-55100                               | TELEPHONE           | \$0.24   |
|                                |           |                      |             | 82022900-55100                               | TELEPHONE           | \$1.41   |
|                                |           |                      |             | 82024410-55100                               | TELEPHONE           | \$7.06   |
|                                |           |                      |             | 82024411-55100                               | TELEPHONE           | \$4.70   |
|                                |           |                      |             | 84011100-55100                               | TELEPHONE           | \$0.19   |
|                                |           |                      |             | 84012100-55100                               | TELEPHONE           | \$1.22   |
|                                |           |                      |             | 84013400-55100                               | TELEPHONE           | \$1.90   |
|                                |           |                      |             | 84016100-55100                               | TELEPHONE           | \$0.24   |
|                                |           |                      |             | 84022900-55100                               | TELEPHONE           | \$1.41   |
|                                |           |                      |             | 84024425-55100                               | TELEPHONE           | \$2.35   |
|                                |           |                      |             | Vendor Total:                                |                     | \$246.97 |
| COMMUNITY DEVELOPMENT SERVICES | 3         | DOCUMENT PREPERATION | \$330.00    | 10017100-52100                               | CONTRACTED SERVICES | \$330.00 |
|                                |           |                      |             | Vendor Total:                                |                     | \$330.00 |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                              | Invoice #   | Invoice Description                 | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |            |
|------------------------------------------|-------------|-------------------------------------|-------------|----------------------------------------------|----------------------------|------------|
| CONSOLIDATED ELECTRICAL DISTRIBUTORS INC | 8821-494844 | MISCELLANEOUS ELECTRICAL SUPPL      | \$189.64    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.89)   |
|                                          |             |                                     |             | 80026130-54100                               | SUPPLIES                   | \$0.89     |
|                                          |             |                                     |             | 80026130-54100                               | SUPPLIES                   | \$189.64   |
|                                          |             |                                     |             | Vendor Total:                                |                            | \$189.64   |
| COOPER COMPLIANCE CORPORATION            | 1258        | CONSULTING SERVICES                 | \$2,666.67  | 80026400-52100                               | CONTRACTED SERVICES        | \$2,666.67 |
|                                          |             |                                     |             | Vendor Total:                                |                            | \$2,666.67 |
| CPS HR CONSULTING                        | SOP39296    | WRITTEN EXAM FEES - POLICE SERGEANT | \$401.35    | 10016100-54163                               | HR - INTERVIEW SUPPLIES    | \$309.04   |
|                                          |             |                                     |             | 77716100-54163                               | HR - INTERVIEW SUPPLIES    | \$4.01     |
|                                          |             |                                     |             | 80016100-54163                               | HR - INTERVIEW SUPPLIES    | \$48.16    |
|                                          |             |                                     |             | 82016100-54163                               | HR - INTERVIEW SUPPLIES    | \$20.07    |
|                                          |             |                                     |             | 84016100-54163                               | HR - INTERVIEW SUPPLIES    | \$20.07    |
|                                          |             |                                     |             | Vendor Total:                                |                            | \$401.35   |
| CURRY'S DISCOUNT INC                     | 586834      | OFFICE SUPPLIES, GENERAL            | \$1,297.50  | 10012200-54100                               | SUPPLIES                   | \$1,297.50 |
|                                          |             |                                     |             | Vendor Total:                                |                            | \$1,297.50 |
| DEEP VALLEY SECURITY                     | 276478.1    | SECURITY SYSTEM AT OBSERVATORY      | \$39.95     | 10022100-52180                               | SECURITY SERVICES          | \$39.95    |
|                                          | 276478      | ALARM SERVICES AS REQUIRED          | \$479.45    | 10022100-52180                               | SECURITY SERVICES          | \$56.90    |
|                                          |             |                                     |             | 10022500-52180                               | SECURITY SERVICES          | \$42.95    |
|                                          |             |                                     |             | 10022822-52180                               | SECURITY SERVICES          | \$22.95    |
|                                          |             |                                     |             | 10024300-52180                               | SECURITY SERVICES          | \$27.25    |
|                                          |             |                                     |             | 69122700-52180                               | SECURITY SERVICES          | \$85.90    |
|                                          |             |                                     |             | 73022600-52180                               | SECURITY SERVICES          | \$41.90    |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                                 | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |               |
|---------------------------------------------|---------------|--------------------------------|-------------|----------------------------------------------|------------------------------|---------------|
| DEEP VALLEY SECURITY                        | 276478        | ALARM SERVICES AS REQUIRED     | \$479.45    | 73022600-52180                               | SECURITY SERVICES            | \$74.90       |
|                                             |               |                                |             | 80026400-52180                               | SECURITY SERVICES            | \$24.50       |
|                                             |               |                                |             | 82024410-52180                               | SECURITY SERVICES            | \$28.62       |
|                                             |               |                                |             | 82024411-52180                               | SECURITY SERVICES            | \$44.95       |
|                                             |               |                                |             | 84024421-52180                               | SECURITY SERVICES            | \$28.63       |
|                                             |               |                                |             | Vendor Total:                                |                              | \$519.40      |
| DENBESTE LANDSCAPE SUPPLIES                 | 208005        | LANDSCAPE SUPPLIES             | \$139.92    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S   | (\$0.65)      |
|                                             |               |                                |             | 10022100-54100                               | SUPPLIES                     | \$0.65        |
|                                             |               |                                |             | 10022100-54100                               | SUPPLIES                     | \$139.92      |
|                                             |               |                                |             | Vendor Total:                                |                              | \$139.92      |
| EBA ENGINEERING                             | 27675         | CORP YARD QTRLY REMEDIATION SY | \$2,692.50  | 25024300-52100                               | CONTRACTED SERVICES          | \$2,692.50    |
|                                             | 27662         | LANDFILL ENGINEERING SERVICES  | \$3,498.75  | 70224500-52100                               | CONTRACTED SERVICES          | \$3,498.75    |
|                                             | Vendor Total: |                                | \$6,191.25  |                                              |                              |               |
| EFAX CORPORATE C/O J2 GLOBAL COMMUNICATIONS | 631951        | EFAX SERVICES                  | \$130.70    | 10012200-55100                               | TELEPHONE                    | \$130.70      |
|                                             |               |                                |             |                                              |                              | Vendor Total: |
| EFFICIENCY SERVICES GROUP LLC               | 783           | ADMIN OF EUD PUBLIC BENEFITS P | \$3,810.00  | 80626500-52137                               | PUBLIC BENEFITS PROGRAM MGMT | \$3,810.00    |
|                                             |               |                                |             |                                              |                              | Vendor Total: |
| ERNEST WIPF                                 | 36657         | DELIVERY OF VARIOUS MATERIALS  | \$1,087.68  | 84024421-54100                               | SUPPLIES                     | \$1,087.68    |
|                                             |               |                                |             |                                              |                              | Vendor Total: |
| EUROFINS EATON ANALYTICAL INC               | L019519       | UCMR3 WATER TESTING AS PER ATT | \$40.00     | 82024411-52100                               | CONTRACTED SERVICES          | \$40.00       |
|                                             |               |                                |             |                                              |                              | Vendor Total: |

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|-------------------------------|-----------|---------------------------------|-------------|----------------------------------------------|--------------------------|----------|
| FILETRAIL                     | 2015-0366 | HOSTED FILE MANAGMENT<br>SYSTEM | \$475.00    | 10011100-52100                               | CONTRACTED SERVICES      | \$332.50 |
|                               |           |                                 |             | 77711100-52100                               | CONTRACTED SERVICES      | \$19.00  |
|                               |           |                                 |             | 80011100-52100                               | CONTRACTED SERVICES      | \$47.50  |
|                               |           |                                 |             | 82011100-52100                               | CONTRACTED SERVICES      | \$38.00  |
|                               |           |                                 |             | 84011100-52100                               | CONTRACTED SERVICES      | \$38.00  |
|                               |           |                                 |             | Vendor Total: -----                          |                          | \$475.00 |
| FRIEDMANS HOME<br>IMPROVEMENT | 35079458  | MISC ITEMS AS NEEDED            | \$32.61     | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$32.61  |
|                               | 35088599  | MISC ITEMS AS NEEDED            | \$42.20     | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$42.20  |
|                               | 35086089  | MISC ITEMS AS NEEDED            | \$58.08     | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$58.08  |
|                               | 35094289  | MISC ITEMS AS NEEDED            | \$136.49    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$136.49 |
|                               | 35062648  | MISC ITEMS AS NEEDED            | \$170.83    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$170.83 |
|                               | 35077267  | MISC ITEMS AS NEEDED            | \$172.92    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$172.92 |
|                               | 35084692  | MISC ITEMS AS NEEDED            | \$178.85    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$178.85 |
|                               | 35067305  | MISC ITEMS AS NEEDED            | \$201.90    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$201.90 |
|                               | 35096673  | MISC ITEMS AS NEEDED            | \$21.61     | 73022600-56300                               | BUILDING MAINT. & REPAIR | \$21.61  |
|                               | 35079969  | MISC ITEMS AS NEEDED            | \$63.25     | 77725200-56300                               | BUILDING MAINT. & REPAIR | \$63.25  |
|                               | 35066767  | MISC ITEMS AS NEEDED            | \$69.03     | 77725200-56300                               | BUILDING MAINT. & REPAIR | \$69.03  |
|                               | 35085456  | MISC ITEMS AS NEEDED            | \$100.96    | 77725200-56300                               | BUILDING MAINT. & REPAIR | \$100.96 |
|                               | 35088180  | MISC ITEMS AS NEEDED            | \$119.10    | 77725200-56300                               | BUILDING MAINT. & REPAIR | \$119.10 |

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| FRIEDMANS HOME IMPROVEMENT | 35096627  | MISC ITEMS AS NEEDED | \$121.77    | 77725200-56300                               | BUILDING MAINT. & REPAIR       | \$121.77  |
|                            | 35061360  | MISC ITEMS AS NEEDED | \$146.11    | 77725200-56300                               | BUILDING MAINT. & REPAIR       | \$146.11  |
|                            | 35098234  | MISC ITEMS AS NEEDED | (\$15.71)   | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | (\$15.71) |
|                            | 35095045  | MISC ITEMS AS NEEDED | \$15.57     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$15.57   |
|                            | 35094177  | MISC ITEMS AS NEEDED | \$15.71     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$15.71   |
|                            | 35098258  | MISC ITEMS AS NEEDED | \$35.06     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$35.06   |
|                            | 35063682  | MISC ITEMS AS NEEDED | \$37.81     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$37.81   |
|                            | 35082562  | MISC ITEMS AS NEEDED | \$180.23    | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$180.23  |
|                            | 35081015  | MISC ITEMS AS NEEDED | \$195.17    | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$195.17  |
|                            | 35068187  | MISC ITEMS AS NEEDED | \$12.20     | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$12.20   |
|                            | 35096924  | MISC ITEMS AS NEEDED | \$44.12     | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$44.12   |
|                            | 35095801  | MISC ITEMS AS NEEDED | \$105.99    | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$105.99  |
|                            | 35098561  | MISC ITEMS AS NEEDED | \$32.25     | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE     | \$32.25   |
|                            | 35095044  | MISC ITEMS AS NEEDED | \$39.87     | 10024300-56130                               | EXTERNAL SERVICES              | \$5.53    |
|                            |           |                      |             | 20324100-56130                               | EXTERNAL SERVICES              | \$34.34   |
|                            | 35066846  | MISC ITEMS AS NEEDED | \$25.60     | 10520210-56130                               | EXTERNAL SERVICES              | \$25.60   |
|                            | 35097636  | MISC ITEMS AS NEEDED | \$45.19     | 10520210-56130                               | EXTERNAL SERVICES              | \$45.19   |
|                            | 35094900  | MISC ITEMS AS NEEDED | \$142.80    | 90000000-23236                               | FIELD SIGNAGE FEES             | \$142.80  |
|                            | 35071306  | MISC ITEMS AS NEEDED | \$24.51     | 10022100-59400                               | OTHER EXPENSES                 | \$24.51   |

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| FRIEDMANS HOME<br>IMPROVEMENT | 35084700  | MISC ITEMS AS NEEDED | \$7.73      | 10024220-54124                               | PW - CONCRETE/SUPPLIES   | \$7.73   |
|                               | 35077964  | MISC ITEMS AS NEEDED | \$102.99    | 10024220-54124                               | PW - CONCRETE/SUPPLIES   | \$102.99 |
|                               | 35061943  | MISC ITEMS AS NEEDED | \$187.10    | 10024220-54124                               | PW - CONCRETE/SUPPLIES   | \$187.10 |
|                               | 35096228  | MISC ITEMS AS NEEDED | \$10.77     | 10024220-54127                               | PW - SIGN POSTS/SHEETING | \$10.77  |
|                               | 35097230  | MISC ITEMS AS NEEDED | \$38.80     | 10024220-54127                               | PW - SIGN POSTS/SHEETING | \$38.80  |
|                               | 35075854  | MISC ITEMS AS NEEDED | \$14.13     | 10024220-54120                               | PW - SPECIAL SUPPLIES    | \$14.13  |
|                               | 35086070  | MISC ITEMS AS NEEDED | \$16.93     | 10024220-54120                               | PW - SPECIAL SUPPLIES    | \$16.93  |
|                               | 35070138  | MISC ITEMS AS NEEDED | \$39.40     | 10024220-54120                               | PW - SPECIAL SUPPLIES    | \$39.40  |
|                               | 35093847  | MISC ITEMS AS NEEDED | \$42.27     | 10024220-54120                               | PW - SPECIAL SUPPLIES    | \$42.27  |
|                               | 35061440  | MISC ITEMS AS NEEDED | \$50.60     | 10024220-54120                               | PW - SPECIAL SUPPLIES    | \$50.60  |
|                               | 35094959  | MISC ITEMS AS NEEDED | \$58.99     | 10024220-54125                               | PW - TRAFFIC PAINT       | \$58.99  |
|                               | 35080848  | MISC ITEMS AS NEEDED | \$101.54    | 84024421-54102                               | SMALL TOOLS              | \$101.54 |
|                               | 35067850  | MISC ITEMS AS NEEDED | (\$5.76)    | 10022100-54100                               | SUPPLIES                 | (\$5.76) |
|                               | 35067851  | MISC ITEMS AS NEEDED | \$3.24      | 10022100-54100                               | SUPPLIES                 | \$3.24   |
|                               | 35062490  | MISC ITEMS AS NEEDED | \$3.34      | 10022100-54100                               | SUPPLIES                 | \$3.34   |
|                               | 35087016  | MISC ITEMS AS NEEDED | \$4.07      | 10022100-54100                               | SUPPLIES                 | \$4.07   |
|                               | 35078050  | MISC ITEMS AS NEEDED | \$13.22     | 10022100-54100                               | SUPPLIES                 | \$13.22  |
|                               | 35063735  | MISC ITEMS AS NEEDED | \$13.74     | 10022100-54100                               | SUPPLIES                 | \$13.74  |
|                               | 35095563  | MISC ITEMS AS NEEDED | \$14.14     | 10022100-54100                               | SUPPLIES                 | \$14.14  |

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| FRIEDMANS HOME<br>IMPROVEMENT | 35090020  | MISC ITEMS AS NEEDED | \$14.42     | 10022100-54100                               | SUPPLIES | \$14.42    |
|                               | 35096133  | MISC ITEMS AS NEEDED | \$14.51     | 10022100-54100                               | SUPPLIES | \$14.51    |
|                               | 350908357 | MISC ITEMS AS NEEDED | \$25.69     | 10022100-54100                               | SUPPLIES | \$25.69    |
|                               | 35078168  | MISC ITEMS AS NEEDED | \$52.29     | 10022100-54100                               | SUPPLIES | \$52.29    |
|                               | 35088678  | MISC ITEMS AS NEEDED | \$58.86     | 10022100-54100                               | SUPPLIES | \$58.86    |
|                               | 35098308  | MISC ITEMS AS NEEDED | \$250.31    | 10022100-54100                               | SUPPLIES | \$250.31   |
|                               | 35097751  | MISC ITEMS AS NEEDED | \$360.06    | 10022100-54100                               | SUPPLIES | \$360.06   |
|                               | 35096296  | MISC ITEMS AS NEEDED | \$479.22    | 10022100-54100                               | SUPPLIES | \$479.22   |
|                               | 35089924  | MISC ITEMS AS NEEDED | (\$21.08)   | 10022822-54100                               | SUPPLIES | (\$21.08)  |
|                               | 35097184  | MISC ITEMS AS NEEDED | \$32.13     | 10022822-54100                               | SUPPLIES | \$32.13    |
|                               | 35088597  | MISC ITEMS AS NEEDED | \$160.87    | 10022822-54100                               | SUPPLIES | \$160.87   |
|                               | 35089919  | MISC ITEMS AS NEEDED | \$196.89    | 10022822-54100                               | SUPPLIES | \$196.89   |
|                               | 35090288  | MISC ITEMS AS NEEDED | \$233.33    | 10022822-54100                               | SUPPLIES | \$233.33   |
|                               | 35080713  | MISC ITEMS AS NEEDED | \$36.17     | 10024300-54100                               | SUPPLIES | \$36.17    |
|                               | 35071733  | MISC ITEMS AS NEEDED | (\$147.42)  | 30122210-54100                               | SUPPLIES | (\$147.42) |
|                               | 35089288  | MISC ITEMS AS NEEDED | \$64.81     | 30122210-54100                               | SUPPLIES | \$64.81    |
|                               | 35097732  | MISC ITEMS AS NEEDED | \$61.85     | 31122870-54100                               | SUPPLIES | \$61.85    |
|                               | 35095129  | MISC ITEMS AS NEEDED | (\$14.01)   | 80026110-54100                               | SUPPLIES | (\$14.01)  |
|                               | 35089733  | MISC ITEMS AS NEEDED | \$26.58     | 80026110-54100                               | SUPPLIES | \$26.58    |

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| FRIEDMANS HOME<br>IMPROVEMENT | 35077538  | MISC ITEMS AS NEEDED | \$30.34     | 80026110-54100                               | SUPPLIES | \$30.34  |
|                               | 35076936  | MISC ITEMS AS NEEDED | \$34.28     | 80026110-54100                               | SUPPLIES | \$34.28  |
|                               | 35075586  | MISC ITEMS AS NEEDED | \$52.79     | 80026110-54100                               | SUPPLIES | \$52.79  |
|                               | 35061297  | MISC ITEMS AS NEEDED | \$114.93    | 80026110-54100                               | SUPPLIES | \$114.93 |
|                               | 35066922  | MISC ITEMS AS NEEDED | \$10.57     | 80026120-54100                               | SUPPLIES | \$10.57  |
|                               | 35071535  | MISC ITEMS AS NEEDED | \$4.04      | 80026130-54100                               | SUPPLIES | \$4.04   |
|                               | 35077077  | MISC ITEMS AS NEEDED | \$25.14     | 80026130-54100                               | SUPPLIES | \$25.14  |
|                               | 35078797  | MISC ITEMS AS NEEDED | \$7.42      | 80026400-54100                               | SUPPLIES | \$7.42   |
|                               | 35068424  | MISC ITEMS AS NEEDED | \$13.05     | 82024414-54100                               | SUPPLIES | \$13.05  |
|                               | 35063899  | MISC ITEMS AS NEEDED | \$17.08     | 82024414-54100                               | SUPPLIES | \$17.08  |
|                               | 35080688  | MISC ITEMS AS NEEDED | \$24.39     | 82024414-54100                               | SUPPLIES | \$24.39  |
|                               | 35080615  | MISC ITEMS AS NEEDED | \$25.54     | 82024414-54100                               | SUPPLIES | \$25.54  |
|                               | 35088086  | MISC ITEMS AS NEEDED | \$26.86     | 82024414-54100                               | SUPPLIES | \$26.86  |
|                               | 35098015  | MISC ITEMS AS NEEDED | \$56.31     | 82024414-54100                               | SUPPLIES | \$56.31  |
|                               | 35062665  | MISC ITEMS AS NEEDED | \$6.70      | 84024421-54100                               | SUPPLIES | \$6.70   |
|                               | 35076832  | MISC ITEMS AS NEEDED | \$14.95     | 84024421-54100                               | SUPPLIES | \$14.95  |
|                               | 35063470  | MISC ITEMS AS NEEDED | \$15.59     | 84024421-54100                               | SUPPLIES | \$15.59  |
|                               | 35094595  | MISC ITEMS AS NEEDED | \$17.12     | 84024421-54100                               | SUPPLIES | \$17.12  |
|                               | 35076690  | MISC ITEMS AS NEEDED | \$29.91     | 84024421-54100                               | SUPPLIES | \$29.91  |



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| FRIEDMANS HOME IMPROVEMENT     | 35063006      | MISC ITEMS AS NEEDED           | \$44.89     | 84024421-54100                               | SUPPLIES                    | \$44.89    |
|                                | 350623299     | MISC ITEMS AS NEEDED           | \$60.51     | 84024421-54100                               | SUPPLIES                    | \$60.51    |
|                                | 35080024      | MISC ITEMS AS NEEDED           | \$70.29     | 84024421-54100                               | SUPPLIES                    | \$70.29    |
|                                | 35079250      | MISC ITEMS AS NEEDED           | \$259.18    | 84024421-54100                               | SUPPLIES                    | \$259.18   |
| Vendor Total:                  |               |                                |             |                                              |                             | \$6,136.68 |
| GARTON TRACTOR INC             | dv42315       | ENERGY REBATE                  | \$384.00    | 80626500-52135                               | ENERGY CONSERVATION PROGRAM | \$384.00   |
|                                | Vendor Total: |                                |             |                                              |                             | \$384.00   |
| GCR                            | 851-27902     | TIRES, TUBES, REPAIRS & LABOR  | \$43.00     | 10024220-56130                               | EXTERNAL SERVICES           | \$43.00    |
|                                | 851-27749     | TIRES, TUBES, REPAIRS & LABOR  | \$209.74    | 10024220-56130                               | EXTERNAL SERVICES           | \$209.74   |
|                                | 851-27591     | TIRES, TUBES, REPAIRS & LABOR  | \$279.01    | 10024220-56130                               | EXTERNAL SERVICES           | \$279.01   |
|                                | 851-27538     | TIRES, TUBES, REPAIRS & LABOR  | \$154.52    | 10520210-56130                               | EXTERNAL SERVICES           | \$154.52   |
|                                | 851-27797     | TIRES, TUBES, REPAIRS & LABOR  | \$300.46    | 10520210-56130                               | EXTERNAL SERVICES           | \$300.46   |
|                                | 851-27667     | TIRES, TUBES, REPAIRS & LABOR  | \$244.63    | 82024414-56130                               | EXTERNAL SERVICES           | \$244.63   |
|                                | 851-27656     | TIRES, TUBES, REPAIRS & LABOR  | \$335.45    | 84024425-56130                               | EXTERNAL SERVICES           | \$335.45   |
| Vendor Total:                  |               |                                |             |                                              |                             | \$1,566.81 |
| GLENMOUNT GLOBAL SOLUTIONS INC | AIS40685EV002 | OFFICE SUPPLIES, GENERAL       | \$810.00    | 82024411-52100                               | CONTRACTED SERVICES         | \$810.00   |
|                                | Vendor Total: |                                |             |                                              |                             | \$810.00   |
| GRANITE CONSTRUCTION COMPANY   | 799080        | MISC ROCK & ROAD PATCH MATERIA | \$230.70    | 82024414-54100                               | SUPPLIES                    | \$230.70   |
|                                | Vendor Total: |                                |             |                                              |                             | \$230.70   |

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| GRAPHIC ENTERPRISES INC                  | 718798              | PRINTING AND TYPESETTING<br>SERVI | \$53.83     | 10520210-54100                               | SUPPLIES                        | \$53.83    |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$53.83    |
| GREEN VALLEY CONSULTING<br>ENGINEERS     | 7438                | WATER MAIN REPLACEMENT<br>PROJECT | \$4,375.00  | 82224413-80230                               | INFRASTRUCTURE                  | \$4,375.00 |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$4,375.00 |
| GREG & TRISH TATARIAN                    | UKCI001015A-<br>REV | WILDLIFE SURVEY & WETLAND<br>DELI | \$6,161.28  | 70224500-52100                               | CONTRACTED SERVICES             | \$6,161.28 |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$6,161.28 |
| HACH COMPANY                             | 9349108             | WTP OPERATION EXPENSES            | \$74.82     | 82024411-54100                               | SUPPLIES                        | \$74.82    |
|                                          | 9344789             | WTP OPERATION EXPENSES            | \$89.10     | 82024411-54100                               | SUPPLIES                        | \$89.10    |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$163.92   |
| HARTFORD RETIREE PREMIUM<br>ACCT         | 50011-JUNE15        | RETIREE HEALTH INSURANCE          | \$3,076.50  | 20700000-20524                               | NON-EMPLOYEE HEALTH<br>INS.PREM | \$3,076.50 |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$3,076.50 |
| HD SUPPLY POWER SOLUTIONS<br>LTD BENICIA | 2839367-00          | ELECTRICAL EQUIPMENT AND<br>SUPPL | \$183.81    | 80000000-12104                               | INVENTORY - PURCHASES           | \$183.81   |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$183.81   |
| HOPLAND FIRE PROTECTION<br>DIST          | 050515              | SERVICES OF FIRE CHIEF JOHN<br>BA | \$3,500.00  | 10521210-52100                               | CONTRACTED SERVICES             | \$3,500.00 |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$3,500.00 |
| HUBB SYSTEMS LLC                         | SI-103057           | PD OPERATING SUPPLIES             | \$338.29    | 63820210-54100                               | SUPPLIES                        | \$338.29   |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$338.29   |
| IBEW, LOCAL 1245                         | MAY 2015            | ELECTRIC UNIT UNION DUES          | \$1,215.52  | 20700000-20509                               | P/R DEDUCT.-UNION DUES          | \$1,215.52 |
| Vendor Total:                            |                     |                                   |             |                                              |                                 | \$1,215.52 |
| INTEGRITY SHRED                          | 48564               | DOCUMENT SHREDDING                | \$28.50     | 10016100-52100                               | CONTRACTED SERVICES             | \$21.95    |

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| INTEGRITY SHRED                         | 48564               | DOCUMENT SHREDDING             | \$28.50     | 77716100-52100                               | CONTRACTED SERVICES      | \$0.29     |
|                                         |                     |                                |             | 80016100-52100                               | CONTRACTED SERVICES      | \$3.42     |
|                                         |                     |                                |             | 82016100-52100                               | CONTRACTED SERVICES      | \$1.43     |
|                                         |                     |                                |             | 84016100-52100                               | CONTRACTED SERVICES      | \$1.41     |
|                                         | 49039               | DOCUMENT SHREDDING             | \$57.00     | 10520210-54100                               | SUPPLIES                 | \$28.50    |
|                                         |                     |                                |             | 20620231-54100                               | SUPPLIES                 | \$28.50    |
|                                         | Vendor Total: ----- |                                |             |                                              |                          | \$85.50    |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 3998                | BUILDING MAINTENANCE           | \$570.79    | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$570.79   |
|                                         |                     |                                |             |                                              |                          |            |
| JANE VALERIUS                           | 2015-049            | PREP STATUS PLANTS SURVEY FOR  | \$4,088.00  | 70224500-52100                               | CONTRACTED SERVICES      | \$4,088.00 |
|                                         |                     |                                |             |                                              |                          |            |
| JENNIFER COURSEY                        | 906                 | DRUG ED COLUMN/PRFM RPT CARD/V | \$1,625.00  | 63020210-52100                               | CONTRACTED SERVICES      | \$800.00   |
|                                         |                     |                                |             | 63020210-52100                               | CONTRACTED SERVICES      | \$825.00   |
|                                         |                     |                                |             | Vendor Total: -----                          |                          |            |
| JOAN KELLY                              | 4/29 - 4/30/15      | REIMBURSE TRAVEL EXPENSE       | \$44.72     | 84024425-57100                               | CONFERENCE & TRAINING    | \$44.72    |
|                                         |                     |                                |             |                                              |                          |            |
| JOE MAC COGGINS                         | 32332               | MISC LOCK & KEY SERVICES AS NE | \$50.33     | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$50.33    |
|                                         | 32341               | MISC LOCK & KEY SERVICES AS NE | \$70.00     | 10022500-56300                               | BUILDING MAINT. & REPAIR | \$70.00    |
|                                         | 32342               | MISC LOCK & KEY SERVICES AS NE | \$11.35     | 10022100-54100                               | SUPPLIES                 | \$11.35    |
|                                         | Vendor Total: ----- |                                |             |                                              |                          | \$131.68   |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                | Invoice #        | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |            |
|----------------------------|------------------|--------------------------------|-------------|----------------------------------------------|----------------------------|------------|
| LEIGH HALVORSEN            | 4/23/15          | REIMBURSE TRAVEL EXPENSE       | \$15.00     | 10017100-57100                               | CONFERENCE & TRAINING      | \$15.00    |
| Vendor Total:              |                  |                                |             |                                              |                            | \$15.00    |
| LES SCHWAB TIRE CENTER     | 167346           | MISC TIRE SERVICES AS NEEDED   | \$51.25     | 10022100-56130                               | EXTERNAL SERVICES          | \$51.25    |
|                            | 175654           | MISC TIRE SERVICES AS NEEDED   | \$51.25     | 10520224-56130                               | EXTERNAL SERVICES          | \$51.25    |
|                            | 175891           | MISC TIRE SERVICES AS NEEDED   | \$97.00     | 10520224-56130                               | EXTERNAL SERVICES          | \$97.00    |
|                            | 172971           | MISC TIRE SERVICES AS NEEDED   | \$135.50    | 77725200-56130                               | EXTERNAL SERVICES          | \$135.50   |
|                            | 172197           | MISC TIRE SERVICES AS NEEDED   | \$194.59    | 77725200-56130                               | EXTERNAL SERVICES          | \$194.59   |
|                            | 171497           | MISC TIRE SERVICES AS NEEDED   | \$56.25     | 80026400-56130                               | EXTERNAL SERVICES          | \$56.25    |
| Vendor Total:              |                  |                                |             |                                              |                            | \$585.84   |
| LEXISNEXIS RISK DATA MGMNT | 1410964-20150430 | LEXIS NEXIS LE PLUS SEARCHING  | \$77.90     | 10520210-54202                               | MAJOR CRIME INVETIGATIONS  | \$77.90    |
| Vendor Total:              |                  |                                |             |                                              |                            | \$77.90    |
| LN CURTIS & SONS           | 6241225-00       | AIR COMPRESSORS AND ACCESSORIE | \$1,505.29  | 10521210-56130                               | EXTERNAL SERVICES          | \$1,505.29 |
| Vendor Total:              |                  |                                |             |                                              |                            | \$1,505.29 |
| MARCUS FREEMAN             | UA50815          | UNIFORM ALLOWANCE              | \$286.11    | 10520218-51270                               | UNIFORM ALLOWANCE          | \$286.11   |
| Vendor Total:              |                  |                                |             |                                              |                            | \$286.11   |
| MATHESON TRI-GAS INC       | 11199277         | OXYGEN & MISC AS NEEDED        | \$269.61    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$1.26)   |
|                            |                  |                                |             | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE | \$1.26     |
|                            |                  |                                |             | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE | \$269.61   |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                             | Invoice #    | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-----------------------------------------|--------------|---------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| MATHESON TRI-GAS INC                    | 11218396     | OXYGEN & MISC AS NEEDED         | \$25.55     | 80026130-54100                               | SUPPLIES                       | \$25.55    |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$295.16   |
| MCMASTER-CARR SUPPLY CO                 | 29097079     | WWTP OPERATING SUPPLIES         | \$83.52     | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$83.52    |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$83.52    |
| MENDOCINO COUNTY FARM SUPPLY            | 412041       | MISC PURCHASES AS REQUIRED      | \$38.24     | 10024220-54120                               | PW - SPECIAL SUPPLIES          | \$38.24    |
|                                         | 411572       | MISC PURCHASES AS REQUIRED      | \$552.69    | 10022100-54100                               | SUPPLIES                       | \$552.69   |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$590.93   |
| MUNOZ-NARVAEZ FITNESS                   | 050515       | MAY CROSSFIT TRAINING           | \$500.00    | 10521210-57100                               | CONFERENCE & TRAINING          | \$500.00   |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$500.00   |
| NATIONAL AIR TRANSPORTATION ASSOCIATION | 013784       | ONLINE TRAINING                 | \$179.90    | 77725200-57100                               | CONFERENCE & TRAINING          | \$179.90   |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$179.90   |
| NATIONAL METER & AUTOMATION             | S1060837.001 | Meters, Water                   | \$1,486.10  | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$1,486.10 |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$1,486.10 |
| NOR-CAL RECYCLED ROCK & AGGREGATES INC  | 9638         | ROCK MATERIALS AS NEEDED        | \$603.60    | 10024220-54124                               | PW - CONCRETE/SUPPLIES         | \$603.60   |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$603.60   |
| NORTHWEST PUBLIC POWER ASSOCIATION      | 115060       | REGISTRATION                    | \$715.00    | 80026110-57100                               | CONFERENCE & TRAINING          | \$715.00   |
|                                         | 115059       | REGISTRATION                    | \$715.00    | 80026110-57100                               | CONFERENCE & TRAINING          | \$715.00   |
| Vendor Total:                           |              |                                 |             |                                              |                                | \$1,430.00 |
| OFFICE DEPOT                            | 766425253001 | OFFICE SUPPLIES, MISC AS NEEDED | \$50.26     | 10016100-54162                               | HR - ADVERTISING               | \$38.70    |
|                                         |              |                                 |             | 77716100-54162                               | HR - ADVERTISING               | \$0.50     |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name  | Invoice #    | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                  |          |
|--------------|--------------|--------------------------------|-------------|----------------------------------------------|------------------|----------|
| OFFICE DEPOT | 766425253001 | OFFICE SUPPLIES, MISC AS NEEDE | \$50.26     | 80016100-54162                               | HR - ADVERTISING | \$6.03   |
|              |              |                                |             | 82016100-54162                               | HR - ADVERTISING | \$2.51   |
|              |              |                                |             | 84016100-54162                               | HR - ADVERTISING | \$2.52   |
|              | 766347211001 | OFFICE SUPPLIES, MISC AS NEEDE | \$5.38      | 10013400-54100                               | SUPPLIES         | \$5.38   |
|              | 766347210001 | OFFICE SUPPLIES, MISC AS NEEDE | \$36.65     | 10013400-54100                               | SUPPLIES         | \$36.65  |
|              | 766346800001 | OFFICE SUPPLIES, MISC AS NEEDE | \$105.72    | 10013400-54100                               | SUPPLIES         | \$105.72 |
|              | 765270465001 | COMPUTER ACCESSORIES AND SUPPL | \$320.14    | 10013400-54100                               | SUPPLIES         | \$76.62  |
|              |              |                                |             | 10520210-54100                               | SUPPLIES         | \$134.37 |
|              |              |                                |             | 20413500-54100                               | SUPPLIES         | \$109.15 |
|              | 763466191002 | OFFICE SUPPLIES, MISC AS NEEDE | \$7.34      | 10017100-54100                               | SUPPLIES         | \$7.34   |
|              | 763466191001 | OFFICE SUPPLIES, MISC AS NEEDE | \$60.73     | 10017100-54100                               | SUPPLIES         | \$60.73  |
|              | 764010664001 | OFFICE SUPPLIES, MISC AS NEEDE | \$66.20     | 10022810-54100                               | SUPPLIES         | \$66.20  |
|              | 766958967001 | OFFICE SUPPLIES, MISC AS NEEDE | \$8.13      | 10023100-54100                               | SUPPLIES         | \$8.13   |
|              | 766958452001 | OFFICE SUPPLIES, MISC AS NEEDE | \$25.87     | 10023100-54100                               | SUPPLIES         | \$25.87  |
|              | 768183265001 | OFFICE SUPPLIES, MISC AS NEEDE | \$10.53     | 10520210-54100                               | SUPPLIES         | \$10.53  |
|              | 767229209001 | OFFICE SUPPLIES, MISC AS NEEDE | \$106.68    | 10520210-54100                               | SUPPLIES         | \$106.68 |
|              | 764536073001 | OFFICE SUPPLIES, MISC AS NEEDE | \$136.29    | 10520210-54100                               | SUPPLIES         | \$136.29 |
|              | 768182761001 | OFFICE SUPPLIES, MISC AS NEEDE | \$200.37    | 10520210-54100                               | SUPPLIES         | \$200.37 |
|              | 767228014001 | OFFICE SUPPLIES, MISC AS NEEDE | \$209.41    | 10520210-54100                               | SUPPLIES         | \$209.41 |
|              | 764137346001 | Printer Accessories and Suppli | \$109.15    | 20413500-54100                               | SUPPLIES         | \$109.15 |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name         | Invoice #    | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |            |
|---------------------|--------------|--------------------------------|-------------|----------------------------------------------|------------------------------|------------|
| OFFICE DEPOT        | 764138118001 | Printer Accessories and Suppli | \$109.15    | 20413500-54100                               | SUPPLIES                     | \$109.15   |
|                     | 764536204001 | OFFICE SUPPLIES, MISC AS NEEDE | \$3.05      | 64020213-54100                               | SUPPLIES                     | \$3.05     |
|                     | 764543263001 | OFFICE SUPPLIES, MISC AS NEEDE | \$28.37     | 64020213-54100                               | SUPPLIES                     | \$28.37    |
|                     | 764536205001 | OFFICE SUPPLIES, MISC AS NEEDE | \$29.40     | 64020213-54100                               | SUPPLIES                     | \$29.40    |
|                     | 766820041001 | OFFICE SUPPLIES, MISC AS NEEDE | \$31.14     | 64020213-54100                               | SUPPLIES                     | \$31.14    |
|                     | 766820086001 | OFFICE SUPPLIES, MISC AS NEEDE | \$35.11     | 64020213-54100                               | SUPPLIES                     | \$35.11    |
|                     | 76521660001  | OFFICE SUPPLIES, GENERAL       | \$34.59     | 80026110-54100                               | SUPPLIES                     | \$34.59    |
|                     | 767843201001 | OFFICE SUPPLIES, MISC AS NEEDE | \$330.80    | 80026110-54100                               | SUPPLIES                     | \$330.80   |
|                     | 765531891001 | COMPUTER ACCESSORIES AND SUPPL | \$481.24    | 80026110-54100                               | SUPPLIES                     | \$286.27   |
|                     |              |                                |             | 80026120-54100                               | SUPPLIES                     | \$194.97   |
|                     | 767884794001 | OFFICE SUPPLIES, MISC AS NEEDE | \$14.36     | 80026400-54100                               | SUPPLIES                     | \$14.36    |
|                     | 767884748001 | OFFICE SUPPLIES, MISC AS NEEDE | \$15.21     | 80026400-54100                               | SUPPLIES                     | \$15.21    |
|                     | 764754645001 | OFFICE SUPPLIES, MISC AS NEEDE | \$34.94     | 80026400-54100                               | SUPPLIES                     | \$34.94    |
| Vendor Total: ----- |              |                                |             |                                              |                              | \$2,606.21 |
| ONE TIME PAY VENDOR | 21663-0      | ENERGY REBATE                  | \$1,352.00  | 80626500-52135                               | ENERGY CONSERVATION PROGRAM  | \$1,352.00 |
|                     | 108153-8     | ENERGY REBATE                  | \$1,694.16  | 80626500-52135                               | ENERGY CONSERVATION PROGRAM  | \$1,694.16 |
|                     | DV051815     | DEPOSIT REFUND                 | \$1,000.00  | 10022100-46360                               | PARKS RENTAL                 | \$1,000.00 |
|                     | 113008-7     | UTILITY REFUND                 | \$59.74     | 90100000-10421                               | UTILITY RECEIVABLES CLEARING | \$59.74    |
|                     | 78639-2      | UTILITY REFUND                 | \$101.22    | 90100000-10421                               | UTILITY RECEIVABLES CLEARING | \$101.22   |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                 | Invoice #        | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |            |
|-----------------------------|------------------|--------------------------------|-------------|----------------------------------------------|------------------------------|------------|
| ONE TIME PAY VENDOR         | 110701-0         | UTILITY REFUND                 | \$109.84    | 90100000-10421                               | UTILITY RECEIVABLES CLEARING | \$109.84   |
|                             | 111148-3         | ELECTRIC/PV CREDIT             | \$559.61    | 90100000-10421                               | UTILITY RECEIVABLES CLEARING | \$559.61   |
| Vendor Total: -----         |                  |                                |             |                                              |                              | \$4,876.57 |
| ONLINE INFORMATION SRVS INC | 642510           | UTILITY EXCHANGE REPORTING FY1 | \$259.50    | 20513300-52100                               | CONTRACTED SERVICES          | \$259.50   |
|                             |                  |                                |             |                                              |                              |            |
| Vendor Total: -----         |                  |                                |             |                                              |                              | \$259.50   |
| OPERATING ENGINEERS UNION   | 1501-1 MAY 2015  | UNION DUES                     | \$750.00    | 20700000-20509                               | P/R DEDUCT.-UNION DUES       | \$750.00   |
|                             | 1505-1 MAY 2015. | UNION DUES                     | \$884.00    | 20700000-20509                               | P/R DEDUCT.-UNION DUES       | \$884.00   |
| Vendor Total: -----         |                  |                                |             |                                              |                              | \$1,634.00 |
| OPPERMAN & SON INC          | 1251190047       | MISC PARTS AS NEEDED           | \$4.45      | 10022100-56130                               | EXTERNAL SERVICES            | \$4.45     |
|                             | 1251170048       | MISC PARTS AS NEEDED           | \$33.27     | 10022100-56130                               | EXTERNAL SERVICES            | \$4.46     |
|                             |                  |                                |             | 10520210-56130                               | EXTERNAL SERVICES            | \$24.47    |
|                             |                  |                                |             | 80026400-56130                               | EXTERNAL SERVICES            | \$4.34     |
|                             | 1251170013       | MISC PARTS AS NEEDED           | \$31.67     | 10024220-56130                               | EXTERNAL SERVICES            | \$31.67    |
|                             | 1251010010       | MISC PARTS AS NEEDED           | \$51.88     | 10024220-56130                               | EXTERNAL SERVICES            | \$51.88    |
|                             | 1250980036       | MISC PARTS AS NEEDED           | \$7.38      | 10521210-56130                               | EXTERNAL SERVICES            | \$7.38     |
|                             | 1250910005       | MISC PARTS AS NEEDED           | \$24.18     | 10521210-56130                               | EXTERNAL SERVICES            | \$24.18    |
|                             | 1250970021       | MISC PARTS AS NEEDED           | \$35.36     | 10521210-56130                               | EXTERNAL SERVICES            | \$35.36    |
|                             | 1250980034       | MISC PARTS AS NEEDED           | \$116.37    | 10521210-56130                               | EXTERNAL SERVICES            | \$116.37   |
|                             | 1251050015       | MISC PARTS AS NEEDED           | \$164.00    | 10521210-56130                               | EXTERNAL SERVICES            | \$164.00   |
|                             | 1251180047       | MISC PARTS AS NEEDED           | \$209.46    | 10521210-56130                               | EXTERNAL SERVICES            | \$209.46   |



# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                            | Invoice #     | Invoice Description           | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|----------------------------------------|---------------|-------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| OPPERMAN & SON INC                     | 1250680039    | MISC PARTS AS NEEDED          | \$74.25     | 20324100-56130                               | EXTERNAL SERVICES              | \$37.13    |
|                                        |               |                               |             | 82024414-56130                               | EXTERNAL SERVICES              | \$37.12    |
|                                        | 1251170014    | MISC PARTS AS NEEDED          | \$67.51     | 80026400-56130                               | EXTERNAL SERVICES              | \$67.51    |
|                                        | 1251030037    | MISC PARTS AS NEEDED          | \$356.60    | 84024421-56130                               | EXTERNAL SERVICES              | \$356.60   |
|                                        | 1251110049    | MISC PARTS AS NEEDED          | \$397.68    | 10024220-54120                               | PW - SPECIAL SUPPLIES          | \$397.68   |
|                                        | 1251200084    | MISC PARTS AS NEEDED          | (\$64.23)   | 20324100-58510                               | REIMBRSABLE JOBS               | (\$64.23)  |
|                                        | 1251190048    | MISC PARTS AS NEEDED          | \$61.23     | 20324100-58510                               | REIMBRSABLE JOBS               | \$61.23    |
|                                        | 1251170071    | MISC PARTS AS NEEDED          | \$64.23     | 20324100-58510                               | REIMBRSABLE JOBS               | \$64.23    |
|                                        | 1251110018    | MISC PARTS AS NEEDED          | \$51.22     | 10024300-54100                               | SUPPLIES                       | \$51.22    |
|                                        | 1251130052    | MISC PARTS AS NEEDED          | \$70.40     | 10024300-54100                               | SUPPLIES                       | \$70.40    |
|                                        | 1251130020    | MISC PARTS AS NEEDED          | \$76.22     | 20324100-54100                               | SUPPLIES                       | \$76.22    |
| Vendor Total:                          |               |                               |             |                                              |                                | \$1,833.13 |
| OVERHEAD DOOR COMPANY OF<br>SANTA ROSA | 39508         | BUILDING MAINTENANCE          | \$550.00    | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$550.00   |
|                                        | Vendor Total: |                               |             |                                              |                                | \$550.00   |
| PACE SUPPLY CORPORATION                | 22765586      | MISCELLANEOUS ITEMS AS NEEDED | \$69.51     | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$69.51    |
|                                        | 22769817      | MISCELLANEOUS ITEMS AS NEEDED | \$48.07     | 82000000-12104                               | INVENTORY - PURCHASES          | \$48.07    |
|                                        | 22767742      | MISCELLANEOUS ITEMS AS NEEDED | \$65.30     | 82000000-12104                               | INVENTORY - PURCHASES          | \$65.30    |
|                                        | 22722215-2    | PLUMBING EQUIPMENT, FIXTURES, | \$134.08    | 82000000-12104                               | INVENTORY - PURCHASES          | \$132.60   |
|                                        |               |                               |             | 82024414-54100                               | SUPPLIES                       | \$1.48     |
|                                        | 22759947      | MISCELLANEOUS ITEMS AS NEEDED | \$66.34     | 82024414-54100                               | SUPPLIES                       | \$66.34    |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name             | Invoice #  | Invoice Description           | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |            |
|-------------------------|------------|-------------------------------|-------------|----------------------------------------------|----------------------------|------------|
| PACE SUPPLY CORPORATION | 22770658   | MISCELLANEOUS ITEMS AS NEEDED | \$173.84    | 82024414-54100                               | SUPPLIES                   | \$173.84   |
| Vendor Total:           |            |                               |             |                                              |                            | \$557.14   |
| PG&E CO                 | MAY 2015   | GAS AND ELECTRIC SERVICES     | \$3,732.33  | 10024220-56210                               | FUEL & FLUIDS              | \$37.01    |
|                         |            |                               |             | 84024425-55200                               | PG&E                       | \$496.39   |
|                         |            |                               |             | 10022100-55210                               | UTILITIES                  | \$17.76    |
|                         |            |                               |             | 10022300-55210                               | UTILITIES                  | \$25.83    |
|                         |            |                               |             | 10022500-55210                               | UTILITIES                  | \$868.74   |
|                         |            |                               |             | 69122700-55210                               | UTILITIES                  | \$35.53    |
|                         |            |                               |             | 70024500-55210                               | UTILITIES                  | \$554.58   |
|                         |            |                               |             | 73022600-55210                               | UTILITIES                  | \$77.70    |
|                         |            |                               |             | 73022600-55210                               | UTILITIES                  | \$337.35   |
|                         |            |                               |             | 77725200-55210                               | UTILITIES                  | \$39.45    |
|                         |            |                               |             | 82024411-55210                               | UTILITIES                  | \$1,166.48 |
|                         |            |                               |             | 84024421-55210                               | UTILITIES                  | \$75.51    |
|                         | MAY15      | GAS AND ELECTRIC SERVICES     | \$14.30     | 10022100-55210                               | UTILITIES                  | \$14.30    |
| Vendor Total:           |            |                               |             |                                              |                            | \$3,746.63 |
| PLEASANT VIEW DAIRY     | 5020033130 | PROVIDE MISC GOODS AS NEEDED  | \$14.96     | 73022600-54100                               | SUPPLIES                   | \$14.96    |
| Vendor Total:           |            |                               |             |                                              |                            | \$14.96    |
| POINT EMBLEMS           | 3787       | PD OPERATIONS EXPENSES        | \$745.00    | 10520214-57100                               | CONFERENCE & TRAINING      | \$60.54    |
|                         |            |                               |             | 10520214-57100                               | CONFERENCE & TRAINING      | \$745.00   |
|                         |            |                               |             | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES | (\$0.93)   |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                   | Invoice #    | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-------------------------------|--------------|---------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| POINT EMBLEMS                 | 3787         | PD OPERATIONS EXPENSES          | \$745.00    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$3.73)   |
|                               |              |                                 |             | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$55.88)  |
|                               |              |                                 |             | <b>Vendor Total:</b>                         |                                | \$745.00   |
| POLYDYNE INC                  | 963954       | LIQUID POLYMER EMULSION - WWTP  | \$4,799.67  | 84024425-58202                               | WATER TREATMENT PLANT CHEMICAL | \$4,799.67 |
|                               |              |                                 |             | <b>Vendor Total:</b>                         |                                | \$4,799.67 |
| POWER INDUSTRIES INC          | 681986       | EQUIPMENT MAINTENANCE           | \$61.81     | 10024300-54100                               | SUPPLIES                       | \$61.81    |
|                               |              |                                 |             | <b>Vendor Total:</b>                         |                                | \$61.81    |
| PR BUSHBY SHARPENING INC      | 619431       | EQUIPMENT MAINTENANCE           | \$202.19    | 10521210-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$202.19   |
|                               |              |                                 |             | <b>Vendor Total:</b>                         |                                | \$202.19   |
| R & B COMPANY - RWC           | S1475240.001 | PLUMBING EQUIPMENT, FIXTURES,   | \$651.12    | 82000000-12104                               | INVENTORY - PURCHASES          | \$519.41   |
|                               |              |                                 |             | 82024414-54100                               | SUPPLIES                       | \$131.71   |
|                               |              |                                 |             | <b>Vendor Total:</b>                         |                                | \$651.12   |
| RAINBOW AGRICULTURAL SERVICES | 5197318-00   | PARTS & MISC SUPPLIES AS NEEDED | \$24.30     | 10022100-56130                               | EXTERNAL SERVICES              | \$24.30    |
|                               | 5197074-00   | PARTS & MISC SUPPLIES AS NEEDED | \$19.41     | 84024421-56130                               | EXTERNAL SERVICES              | \$19.41    |
|                               | 5192864-00   | PARTS & MISC SUPPLIES AS NEEDED | \$27.58     | 10024220-54120                               | PW - SPECIAL SUPPLIES          | \$27.58    |
|                               | 5193393-00   | PARTS & MISC SUPPLIES AS NEEDED | \$12.43     | 10022100-54100                               | SUPPLIES                       | \$12.43    |
|                               | 5194066-00   | PARTS & MISC SUPPLIES AS NEEDED | \$18.91     | 10022100-54100                               | SUPPLIES                       | \$18.91    |
|                               | 5192532-00   | PARTS & MISC SUPPLIES AS NEEDED | \$44.86     | 10022100-54100                               | SUPPLIES                       | \$44.86    |
|                               | 5201665-00   | PARTS & MISC SUPPLIES AS NEEDED | \$22.66     | 10520210-54100                               | SUPPLIES                       | \$22.66    |
|                               | 5194242-00   | PARTS & MISC SUPPLIES AS NEEDED | \$43.24     | 10520210-54100                               | SUPPLIES                       | \$43.24    |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                   | Invoice #        | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                           |            |
|-------------------------------|------------------|--------------------------------|-------------|----------------------------------------------|---------------------------|------------|
| RAINBOW AGRICULTURAL SERVICES | 5198954-00       | PARTS & MISC SUPPLIES AS NEEDE | \$43.24     | 10520210-54100                               | SUPPLIES                  | \$43.24    |
|                               | 5201941-00       | PARTS & MISC SUPPLIES AS NEEDE | \$43.24     | 10520210-54100                               | SUPPLIES                  | \$43.24    |
|                               | 5195250-00       | PARTS & MISC SUPPLIES AS NEEDE | \$67.01     | 10520210-54100                               | SUPPLIES                  | \$67.01    |
|                               | 5199299-00       | PARTS & MISC SUPPLIES AS NEEDE | \$73.50     | 10520210-54100                               | SUPPLIES                  | \$73.50    |
|                               | 5198366-00       | PARTS & MISC SUPPLIES AS NEEDE | \$75.65     | 82024414-54100                               | SUPPLIES                  | \$75.65    |
| Vendor Total: .....           |                  |                                |             |                                              |                           | \$516.03   |
| REDWOOD COAST FUELS           | 1716505          | BULK OIL                       | \$790.02    | 84024421-56130                               | EXTERNAL SERVICES         | \$280.96   |
|                               |                  |                                |             | 20324100-56210                               | FUEL & FLUIDS             | \$509.06   |
|                               | 1714939 MISC     | CARDLOCK FUEL PURCHASES        | \$350.10    | 10022100-56210                               | FUEL & FLUIDS             | \$92.63    |
|                               |                  |                                |             | 10024220-56210                               | FUEL & FLUIDS             | \$93.78    |
|                               |                  |                                |             | 10520210-56210                               | FUEL & FLUIDS             | \$19.23    |
|                               |                  |                                |             | 80026400-56210                               | FUEL & FLUIDS             | \$25.29    |
|                               |                  |                                |             | 82024414-56210                               | FUEL & FLUIDS             | \$35.30    |
|                               |                  |                                |             | 84024421-56210                               | FUEL & FLUIDS             | \$41.45    |
|                               |                  |                                |             | 20324100-58410                               | GARAGE LUBRICANTS & PARTS | \$42.42    |
|                               | 1712270 PARKS    | CARDLOCK FUEL PURCHASES        | \$754.75    | 10022100-56210                               | FUEL & FLUIDS             | \$754.75   |
|                               | 1714939 PARKS    | CARDLOCK FUEL PURCHASES        | \$762.39    | 10022100-56210                               | FUEL & FLUIDS             | \$762.39   |
|                               | 1714939 POOL CAR | CARDLOCK FUEL PURCHASES        | \$21.00     | 10022500-56210                               | FUEL & FLUIDS             | \$21.00    |
|                               | 1712270 POOL CAR | CARDLOCK FUEL PURCHASES        | \$68.73     | 10022500-56210                               | FUEL & FLUIDS             | \$68.73    |
|                               | 1714939 STREETS  | CARDLOCK FUEL PURCHASES        | \$409.14    | 10024220-56210                               | FUEL & FLUIDS             | \$409.14   |
|                               | 1712270 STREETS  | CARDLOCK FUEL PURCHASES        | \$1,859.02  | 10024220-56210                               | FUEL & FLUIDS             | \$1,859.02 |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name         | Invoice #                  | Invoice Description     | Invoice Amt | Invoice Account Detail and Allocation Detail |               |            |
|---------------------|----------------------------|-------------------------|-------------|----------------------------------------------|---------------|------------|
| REDWOOD COAST FUELS | 1712270<br>PARKING         | CARDLOCK FUEL PURCHASES | \$41.15     | 10520210-56210                               | FUEL & FLUIDS | \$41.15    |
|                     | 1712270<br>POLICE          | CARDLOCK FUEL PURCHASES | \$66.93     | 10520210-56210                               | FUEL & FLUIDS | \$66.93    |
|                     | 1714939<br>ANIMAL CONT     | CARDLOCK FUEL PURCHASES | \$85.52     | 10520210-56210                               | FUEL & FLUIDS | \$85.52    |
|                     | 1712270<br>ANIMAL CONT     | CARDLOCK FUEL PURCHASES | \$92.70     | 10520210-56210                               | FUEL & FLUIDS | \$92.70    |
|                     | 1714939<br>POLICE          | CARDLOCK FUEL PURCHASES | \$1,100.76  | 10520210-56210                               | FUEL & FLUIDS | \$1,100.76 |
|                     | 1712270<br>POLICE.1        | CARDLOCK FUEL PURCHASES | \$2,829.40  | 10520210-56210                               | FUEL & FLUIDS | \$2,829.40 |
|                     | 1712270 TASK<br>FORCE      | CARDLOCK FUEL PURCHASES | \$194.99    | 10520224-56210                               | FUEL & FLUIDS | \$194.99   |
|                     | 1714939 TASK<br>FORCE      | CARDLOCK FUEL PURCHASES | \$197.86    | 10520224-56210                               | FUEL & FLUIDS | \$197.86   |
|                     | 1716334                    | BULK OIL                | \$695.19    | 20324100-56210                               | FUEL & FLUIDS | \$695.19   |
|                     | 1714939<br>ELECT           | CARDLOCK FUEL PURCHASES | \$423.33    | 80026400-56210                               | FUEL & FLUIDS | \$423.33   |
|                     | 1712270<br>ELECT           | CARDLOCK FUEL PURCHASES | \$1,202.51  | 80026400-56210                               | FUEL & FLUIDS | \$1,202.51 |
|                     | 1712270 WTP                | CARDLOCK FUEL PURCHASES | \$208.78    | 82024411-56210                               | FUEL & FLUIDS | \$208.78   |
|                     | 1714939 WTP                | CARDLOCK FUEL PURCHASES | \$315.99    | 82024411-56210                               | FUEL & FLUIDS | \$315.99   |
|                     | 1714939<br>METER READ      | CARDLOCK FUEL PURCHASES | \$24.33     | 82024412-56210                               | FUEL & FLUIDS | \$24.33    |
|                     | 1712270<br>METER READ      | CARDLOCK FUEL PURCHASES | \$26.07     | 82024412-56210                               | FUEL & FLUIDS | \$26.07    |
|                     | 1714939<br>SEWER/WATE<br>R | CARDLOCK FUEL PURCHASES | \$119.99    | 82024414-56210                               | FUEL & FLUIDS | \$64.79    |
|                     |                            |                         |             | 84024421-56210                               | FUEL & FLUIDS | \$55.20    |
|                     | 1712270<br>SEWER/WATE<br>R | CARDLOCK FUEL PURCHASES | \$253.67    | 82024414-56210                               | FUEL & FLUIDS | \$136.98   |
|                     |                            |                         |             | 84024421-56210                               | FUEL & FLUIDS | \$116.69   |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                                | Invoice #                  | Invoice Description                             | Invoice Amt  | Invoice Account Detail and Allocation Detail |                                   |              |
|--------------------------------------------|----------------------------|-------------------------------------------------|--------------|----------------------------------------------|-----------------------------------|--------------|
| REDWOOD COAST FUELS                        | 1714939<br>WATER/SEWE<br>R | CARDLOCK FUEL PURCHASES                         | \$286.02     | 82024414-56210                               | FUEL & FLUIDS                     | \$154.45     |
|                                            |                            |                                                 |              | 84024421-56210                               | FUEL & FLUIDS                     | \$131.57     |
|                                            | 1712270<br>WATER/SEWE<br>R | CARDLOCK FUEL PURCHASES                         | \$549.63     | 82024414-56210                               | FUEL & FLUIDS                     | \$296.80     |
|                                            |                            |                                                 |              | 84024421-56210                               | FUEL & FLUIDS                     | \$252.83     |
|                                            | 1712270 WWTP               | CARDLOCK FUEL PURCHASES                         | \$243.88     | 84024425-56210                               | FUEL & FLUIDS                     | \$243.88     |
|                                            | 1712270<br>GARAGE          | CARDLOCK FUEL PURCHASES                         | \$84.80      | 20324100-58410                               | GARAGE LUBRICANTS & PARTS         | \$84.80      |
|                                            | Vendor Total:              |                                                 |              |                                              |                                   | \$14,058.65  |
| REDWOOD EMPIRE MUNICIPAL<br>INSURANCE FUND | JULY 2015                  | MEDICAL, DENTAL, & VISION<br>INSURANCE PREMIUMS | \$198,311.05 | 20700000-20524                               | NON-EMPLOYEE HEALTH<br>INS.PREM   | \$223.02     |
|                                            |                            |                                                 |              | 20700000-20524                               | NON-EMPLOYEE HEALTH<br>INS.PREM   | \$2,436.00   |
|                                            |                            |                                                 |              | 20700000-20524                               | NON-EMPLOYEE HEALTH<br>INS.PREM   | \$8,103.37   |
|                                            |                            |                                                 |              | 20700000-20520                               | P/R DEDUCT.- MEDICAL INS          | \$171,660.68 |
|                                            |                            |                                                 |              | 20700000-20510                               | REMIF DENTAL                      | \$13,306.00  |
|                                            |                            |                                                 |              | 20700000-20511                               | REMIF VISION                      | \$2,581.98   |
|                                            |                            |                                                 |              | Vendor Total:                                |                                   |              |
| REDWOOD TOXICOLOGY LAB INC                 | 169820154                  | DRUG SCREENING TESTING                          | \$177.50     | 10520210-52100                               | CONTRACTED SERVICES               | \$177.50     |
| Vendor Total:                              |                            |                                                 |              |                                              | \$177.50                          |              |
| REDWOOD TREE SERVICE<br>STATIONS INC       | 043015                     | CAR WASHES & INTERIOR<br>CLEANING               | \$138.00     | 10022500-56120                               | EQUIPMENT MAINTENANCE &<br>REPAIR | \$23.00      |
|                                            |                            |                                                 |              | 10022500-56120                               | EQUIPMENT MAINTENANCE &<br>REPAIR | \$92.00      |
|                                            |                            |                                                 |              | 82024414-54100                               | SUPPLIES                          | \$23.00      |
| Vendor Total:                              |                            |                                                 |              |                                              | \$138.00                          |              |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name               | Invoice # | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                      |                     |
|---------------------------|-----------|-----------------------------------|-------------|----------------------------------------------|----------------------|---------------------|
| RKS RESEARCH & CONSULTING | P4476     | CONSULTING SERVICES               | \$3,500.00  | 80026400-52100                               | CONTRACTED SERVICES  | \$3,500.00          |
|                           |           |                                   |             |                                              | <b>Vendor Total:</b> | -----<br>\$3,500.00 |
| ROBERT PERKOWSKI          | 12877     | CLOTHING: ATHLETIC, CASUAL,<br>DR | \$514.46    | 80026110-54100                               | SUPPLIES             | \$167.38            |
|                           |           |                                   |             | 82024414-54100                               | SUPPLIES             | \$173.54            |
|                           |           |                                   |             | 84024421-54100                               | SUPPLIES             | \$173.54            |
|                           | 13005     | CLOTHING: ATHLETIC, CASUAL,<br>DR | \$37.02     | 82024414-54100                               | SUPPLIES             | \$18.51             |
|                           |           |                                   |             | 84024421-54100                               | SUPPLIES             | \$18.51             |
|                           | 12876     | CLOTHING: ATHLETIC, CASUAL,<br>DR | \$904.26    | 82024414-54100                               | SUPPLIES             | \$452.11            |
|                           |           |                                   |             | 84024421-54100                               | SUPPLIES             | \$452.15            |
|                           |           |                                   |             |                                              | <b>Vendor Total:</b> | -----<br>\$1,455.74 |
| SAFEWAY INC               | 430918    | MISC PURCHASES AS REQUIRED        | \$43.97     | 10016100-54162                               | HR - ADVERTISING     | \$33.86             |
|                           |           |                                   |             | 77716100-54162                               | HR - ADVERTISING     | \$0.44              |
|                           |           |                                   |             | 80016100-54162                               | HR - ADVERTISING     | \$5.28              |
|                           |           |                                   |             | 82016100-54162                               | HR - ADVERTISING     | \$2.20              |
|                           |           |                                   |             | 84016100-54162                               | HR - ADVERTISING     | \$2.19              |
|                           | 435892    | MISC PURCHASES AS REQUIRED        | \$46.65     | 10022300-54100                               | SUPPLIES             | \$46.65             |
|                           | 724339    | MISC PURCHASES AS REQUIRED        | \$11.08     | 10022840-54100                               | SUPPLIES             | \$11.08             |
|                           | 433646    | MISC PURCHASES AS REQUIRED        | \$18.62     | 10022840-54100                               | SUPPLIES             | \$18.62             |
|                           | 723258    | MISC PURCHASES AS REQUIRED        | \$14.95     | 73022600-54100                               | SUPPLIES             | \$14.95             |
|                           | 805600    | MISC PURCHASES AS REQUIRED        | \$14.98     | 73022600-54100                               | SUPPLIES             | \$14.98             |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                   | Invoice #           | Invoice Description                     | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |            |
|-------------------------------|---------------------|-----------------------------------------|-------------|----------------------------------------------|----------------------------|------------|
| SAFEWAY INC                   | 800681              | MISC PURCHASES AS REQUIRED              | \$29.26     | 73022600-54100                               | SUPPLIES                   | \$29.26    |
|                               | 432986              | MISC PURCHASES AS REQUIRED              | \$40.80     | 77725200-54100                               | SUPPLIES                   | \$40.80    |
|                               | Vendor Total: ----- |                                         |             |                                              |                            | \$220.31   |
| SAN DIEGO POLICE EQUIPMENT CO | 617387              | PD OPERATION EXPENSES                   | \$134.35    | 10520210-54100                               | SUPPLIES                   | \$134.35   |
|                               | Vendor Total: ----- |                                         |             |                                              |                            | \$134.35   |
| SANTA ROSA JUNIOR COLLEGE     | AR15-01728          | TUITION                                 | \$11.50     | 10521210-57100                               | CONFERENCE & TRAINING      | \$11.50    |
|                               | Vendor Total: ----- |                                         |             |                                              |                            | \$11.50    |
| SBOE SALES & USE TAX          | DV051515            | PREPAID SALES & USE TAX RETURN APR 2015 | \$1,997.00  | 77725200-58401                               | AVIATION FUEL              | \$839.25   |
|                               |                     |                                         |             | 77725200-58401                               | AVIATION FUEL              | \$1,093.09 |
|                               |                     |                                         |             | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES | \$0.98     |
|                               |                     |                                         |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | \$17.65    |
|                               |                     |                                         |             | 90000000-23013                               | STATE USE TAX LIABILITY    | \$46.03    |
|                               |                     |                                         |             | Vendor Total: -----                          |                            |            |
| SHANNON RILEY                 | 4/23/15             | REIMBURSE TRAVEL EXPENSE                | \$15.00     | 10017100-57100                               | CONFERENCE & TRAINING      | \$15.00    |
|                               | Vendor Total: ----- |                                         |             |                                              |                            | \$15.00    |
| SNAP-ON INDUSTRIAL            | ARV/25641230        | SMALL TOOLS                             | \$104.20    | 20324100-54100                               | SUPPLIES                   | \$104.20   |
|                               | ARV/25644189        | SMALL TOOLS                             | \$241.01    | 20324100-54100                               | SUPPLIES                   | \$241.01   |
|                               | ARV/25576783        | SMALL TOOLS                             | \$776.71    | 20324100-54100                               | SUPPLIES                   | \$776.71   |
|                               | ARV/25572893        | SMALL TOOLS                             | \$238.10    | 84024421-54100                               | SUPPLIES                   | \$238.10   |
|                               | ARV/25565810        | SMALL TOOLS                             | \$306.35    | 84024421-54100                               | SUPPLIES                   | \$306.35   |
|                               | Vendor Total: ----- |                                         |             |                                              |                            | \$1,666.37 |



# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                         | Invoice #  | Invoice Description                    | Invoice Amt | Invoice Account Detail and Allocation Detail |                           |            |
|-------------------------------------|------------|----------------------------------------|-------------|----------------------------------------------|---------------------------|------------|
| SONOMA MEDIA INVESTMENTS LLC        | 10822938   | RECRUITING EXPENSES                    | \$600.60    | 80016100-54162                               | HR - ADVERTISING          | \$600.60   |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$600.60   |
| STAPLES ADVANTAGE                   | 3265229874 | OPERATION EXPENSES                     | \$128.96    | 10013400-54100                               | SUPPLIES                  | \$128.96   |
|                                     | 3265229875 | OPERATION EXPENSES                     | \$162.34    | 10013400-54100                               | SUPPLIES                  | \$162.34   |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$291.30   |
| STATE OF CALIFORNIA                 | 096593     | FINGERPRINTING                         | \$746.00    | 10020000-44420                               | FINGERPRINT FEES          | \$746.00   |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$746.00   |
| STATE WATER RESOURCES CONTROL BOARD | LW-1000276 | WATER SYSTEM FEES                      | \$4,944.64  | 82024411-59101                               | FEES                      | \$4,944.64 |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$4,944.64 |
| SUNSET MAGAZINE                     | 1498657    | MAY 2015 ISSUE                         | \$5,000.00  | 10017110-52515                               | ADVERTISING & PUBLICATION | \$5,000.00 |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$5,000.00 |
| SUNSET PUBLISHING                   | DV51315    | REGISTRATION                           | \$1,572.00  | 10017110-57100                               | CONFERENCE & TRAINING     | \$1,572.00 |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$1,572.00 |
| TERESA WILSON                       | 36592      | REIMBURSE REPLACEMENT OF SEWER LATERAL | \$1,667.76  | 84424422-52100                               | CONTRACTED SERVICES       | \$1,667.76 |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$1,667.76 |
| THANKSGIVING COFFEE COMPANY         | 050115     | MISC COFFEE SUPPLIES AS NEEDED         | \$101.50    | 73022600-54100                               | SUPPLIES                  | \$101.50   |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$101.50   |
| THE REED GROUP INC                  | 1553       | PERFORM WATER RATE STUDY               | \$3,125.00  | 82024410-52100                               | CONTRACTED SERVICES       | \$3,125.00 |
|                                     |            |                                        |             |                                              | <b>Vendor Total:</b>      | \$3,125.00 |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                | Invoice # | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |                     |
|----------------------------|-----------|--------------------------------|-------------|----------------------------------------------|--------------------------------|---------------------|
| TRACTOR SUPPLY CREDIT PLAN | 154772    | MISC SUPPLIES AS NEEDED        | \$6.24      | 80026120-54100                               | SUPPLIES                       | \$6.24              |
|                            |           |                                |             |                                              | <b>Vendor Total:</b>           | -----<br>\$6.24     |
| TRI-VALLEY PAINTS          | 1-68049   | WTP MAINTENANCE                | \$42.00     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.20)            |
|                            |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.20              |
|                            |           |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$42.00             |
|                            |           |                                |             |                                              | <b>Vendor Total:</b>           | -----<br>\$42.00    |
| TRINITY YOUTH SERVICES     | 0415COU   | GYM LEASE AND UTILITIES        | \$254.99    | 10022810-55210                               | UTILITIES                      | \$254.99            |
|                            |           |                                |             |                                              | <b>Vendor Total:</b>           | -----<br>\$254.99   |
| UKIAH DAILY JOURNAL        | 5447549   | LEGAL NOTICING/SERVICES FOR CI | \$105.56    | 10011100-52150                               | LEGAL SERVICES/EXPENSES        | \$105.56            |
|                            | 5451185   | LEGAL NOTICING/SERVICES FOR CI | \$112.50    | 10011100-52150                               | LEGAL SERVICES/EXPENSES        | \$112.50            |
|                            | 5469918   | LEGAL NOTICING/SERVICES FOR CI | \$166.67    | 10011100-52150                               | LEGAL SERVICES/EXPENSES        | \$166.67            |
|                            | 5443536   | LEGAL NOTICES                  | \$13.11     | 10520210-54100                               | SUPPLIES                       | \$13.11             |
|                            |           |                                |             |                                              | <b>Vendor Total:</b>           | -----<br>\$397.84   |
| UKIAH OXYGEN               | 415149    | SAFETY EQUIPMENT MAINTENANCE   | \$430.02    | 77725200-56300                               | BUILDING MAINT. & REPAIR       | \$430.02            |
|                            | 416523    | SAFETY EQUIPMENT MAINTENANCE   | \$51.50     | 10022500-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$51.50             |
|                            | 416541    | SAFETY EQUIPMENT MAINTENANCE   | \$145.00    | 73022600-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$145.00            |
|                            | 415275    | SAFETY EQUIPMENT MAINTENANCE   | \$168.05    | 20324100-56112                               | EQUIPMENT PARTS FOR RESALE     | \$168.05            |
|                            | 415295    | SAFETY EQUIPMENT MAINTENANCE   | \$243.00    | 10521210-54100                               | SUPPLIES                       | \$243.00            |
|                            |           |                                |             |                                              | <b>Vendor Total:</b>           | -----<br>\$1,037.57 |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name                                      | Invoice #   | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |            |
|--------------------------------------------------|-------------|-----------------------------------|-------------|----------------------------------------------|-----------------------|------------|
| UKIAH ROUND TREE GLASS                           | 148107      | ELECT OPERATION EXPENSES          | \$151.38    | 80026400-56130                               | EXTERNAL SERVICES     | \$151.38   |
| Vendor Total:                                    |             |                                   |             |                                              |                       | \$151.38   |
| UKIAH TROPHIES & GIFTS                           | 447720      | AWARDS & PLAQUES                  | \$225.44    | 10022822-54100                               | SUPPLIES              | \$225.44   |
| Vendor Total:                                    |             |                                   |             |                                              |                       | \$225.44   |
| UKIAH VALLEY ASSOCIATION<br>FOR HABILITATION INC | IN16343     | JANITORIAL SVCS-CORP YARD &<br>WW | \$365.00    | 10024300-52100                               | CONTRACTED SERVICES   | \$365.00   |
|                                                  | IN16365     | JANITORIAL SVCS-CORP YARD &<br>WW | \$700.00    | 84024425-52100                               | CONTRACTED SERVICES   | \$700.00   |
| Vendor Total:                                    |             |                                   |             |                                              |                       | \$1,065.00 |
| UKIAH VALLEY DELI                                | 65170       | ELECT UTILITY STAFF MEETING       | \$106.88    | 80026110-57100                               | CONFERENCE & TRAINING | \$106.88   |
| Vendor Total:                                    |             |                                   |             |                                              |                       | \$106.88   |
| UKIAH WASTE SOLUTIONS INC                        | 285758      | BIOSOLID REMOVAL CONTRACT<br>(SEE | \$4,671.36  | 84024425-52100                               | CONTRACTED SERVICES   | \$4,671.36 |
| Vendor Total:                                    |             |                                   |             |                                              |                       | \$4,671.36 |
| UNITED SITE SERVICES                             | 114-2869800 | PORTABLE TOILET RENTAL            | \$220.09    | 10022100-52100                               | CONTRACTED SERVICES   | \$220.09   |
|                                                  | 114-2888077 | PORTABLE TOILET RENTAL            | \$220.09    | 10022100-52100                               | CONTRACTED SERVICES   | \$220.09   |
|                                                  | 114-2890930 | PORTABLE TOILET RENTAL            | \$220.09    | 10022100-52100                               | CONTRACTED SERVICES   | \$220.09   |
|                                                  | 114-2890935 | PORTABLE TOILET RENTAL            | \$220.09    | 10022100-52100                               | CONTRACTED SERVICES   | \$220.09   |
|                                                  | 114-2890938 | PORTABLE TOILET RENTAL            | \$220.09    | 10022100-52100                               | CONTRACTED SERVICES   | \$220.09   |
|                                                  | 114-2890942 | PORTABLE TOILET RENTAL            | \$220.09    | 10022100-52100                               | CONTRACTED SERVICES   | \$220.09   |
|                                                  | 114-2890946 | PORTABLE TOILET RENTAL            | \$111.23    | 80026330-52100                               | CONTRACTED SERVICES   | \$111.23   |
| Vendor Total:                                    |             |                                   |             |                                              |                       | \$1,431.77 |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name         | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|---------------------|---------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| US CELLULAR         | 84232937      | CELL SERVICE                   | \$135.59    | 80026400-55100                               | TELEPHONE                      | \$65.45    |
|                     |               |                                |             | 82024410-55100                               | TELEPHONE                      | \$19.22    |
|                     |               |                                |             | 84024421-55100                               | TELEPHONE                      | \$19.21    |
|                     |               |                                |             | 84024425-55100                               | TELEPHONE                      | \$31.71    |
|                     |               |                                |             | Vendor Total:                                |                                | \$135.59   |
| USA BLUEBOOK        | 626959        | WWTP OPERATION EXPENSES        | \$24.82     | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$24.82    |
|                     | 636719        | WWTP OPERATION EXPENSES        | \$182.58    | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$182.58   |
|                     | 621187        | WWTP OPERATING SUPPLIES        | \$561.02    | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$561.02   |
|                     | Vendor Total: |                                | \$768.42    |                                              |                                |            |
| WAGeworks INC       | 125AIO393908  | ADMIN FEES                     | \$125.00    | 10016100-52151                               | AFLAC & PERS INSUR ADMIN FEES  | \$48.01    |
|                     |               |                                |             | 10016100-52151                               | AFLAC & PERS INSUR ADMIN FEES  | \$59.28    |
|                     |               |                                |             | 77716100-52151                               | AFLAC & PERS INSUR ADMIN FEES  | \$0.77     |
|                     |               |                                |             | 80016100-52151                               | AFLAC & PERS INSUR ADMIN FEES  | \$9.24     |
|                     |               |                                |             | 82016100-52151                               | AFLAC & PERS INSUR ADMIN FEES  | \$3.85     |
|                     |               |                                |             | 84016100-52151                               | AFLAC & PERS INSUR ADMIN FEES  | \$3.85     |
|                     |               |                                |             | Vendor Total:                                |                                | \$125.00   |
| WAGNER & BONSIGNORE | 3002060CK     |                                | (\$486.25)  | 80026330-52100                               | CONTRACTED SERVICES            | (\$486.25) |
|                     | 05-15-2110.5  | EUD WATER RIGHTS REPORTING AND | \$37.50     | 80026330-52100                               | CONTRACTED SERVICES            | \$37.50    |
|                     | 07-13-2110.5  | EUD WATER RIGHTS REPORTING AND | \$70.00     | 80026330-52100                               | CONTRACTED SERVICES            | \$70.00    |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name            | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|------------------------|---------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| WAGNER & BONSIGNORE    | 07-14-2110.5  | EUD WATER RIGHTS REPORTING AND | \$145.00    | 80026330-52100                               | CONTRACTED SERVICES            | \$145.00   |
|                        | 05-13-2110.5  | EUD WATER RIGHTS REPORTING AND | \$210.00    | 80026330-52100                               | CONTRACTED SERVICES            | \$210.00   |
|                        | 05-15-2110.0  | ENG SVCS FOR WATER RIGHT PERMI | \$488.80    | 82024410-52100                               | CONTRACTED SERVICES            | \$488.80   |
| Vendor Total:          |               |                                |             |                                              |                                | \$465.05   |
| WESCO DISTRIBUTION INC | 362410        | ELECTRICAL EQUIPMENT AND SUPPL | \$5,518.70  | 80000000-12104                               | INVENTORY - PURCHASES          | \$5,518.70 |
|                        | Vendor Total: |                                |             |                                              |                                | \$5,518.70 |
| WYATT IRRIGATION CO    | 201580-00     | PARTS & MISC SUPPLIES AS NEEDE | (\$553.38)  | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | \$2.57     |
|                        |               |                                |             | 10022100-54100                               | SUPPLIES                       | (\$553.38) |
|                        |               |                                |             | 10022100-54100                               | SUPPLIES                       | (\$2.57)   |
|                        | 201365-00     | PARTS & MISC SUPPLIES AS NEEDE | \$9.19      | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.05)   |
|                        |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$0.05     |
|                        |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$9.19     |
|                        | 201881-00     | PARTS & MISC SUPPLIES AS NEEDE | \$21.57     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.10)   |
|                        |               |                                |             | 82024411-54100                               | SUPPLIES                       | \$0.10     |
|                        |               |                                |             | 82024411-54100                               | SUPPLIES                       | \$21.57    |
|                        | 201789-00     | PARTS & MISC SUPPLIES AS NEEDE | \$22.48     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.11)   |
|                        |               |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.11     |
|                        |               |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$22.48    |
|                        | 201691-00     | PARTS & MISC SUPPLIES AS NEEDE | \$31.59     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.15)   |
|                        |               |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.15     |
|                        |               |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$31.59    |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name         | Invoice # | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |          |
|---------------------|-----------|--------------------------------|-------------|----------------------------------------------|----------------------------|----------|
| WYATT IRRIGATION CO | 201581-00 | PARTS & MISC SUPPLIES AS NEEDE | \$43.81     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.21) |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$0.21   |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$43.81  |
|                     | 201222-00 | PARTS & MISC SUPPLIES AS NEEDE | \$75.94     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.36) |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$0.36   |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$75.94  |
|                     | 201503-00 | PARTS & MISC SUPPLIES AS NEEDE | \$80.21     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.38) |
|                     |           |                                |             | 82024411-54102                               | SMALL TOOLS                | \$0.38   |
|                     |           |                                |             | 82024411-54102                               | SMALL TOOLS                | \$80.21  |
|                     | 201391-00 | PARTS & MISC SUPPLIES AS NEEDE | \$96.54     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.45) |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$0.45   |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$96.54  |
|                     | 201239-00 | PARTS & MISC SUPPLIES AS NEEDE | \$136.97    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.64) |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$0.64   |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$136.97 |
|                     | 202145-00 | PARTS & MISC SUPPLIES AS NEEDE | \$173.98    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.81) |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$0.81   |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$173.98 |
|                     | 202203-00 | PARTS & MISC SUPPLIES AS NEEDE | \$181.95    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.85) |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$0.85   |
|                     |           |                                |             | 10022100-54100                               | SUPPLIES                   | \$181.95 |
|                     | 201130-00 | PARTS & MISC SUPPLIES AS NEEDE | \$225.45    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$1.05) |

# List of Checks Presented for Approval on 5/22/2015

## Invoices

| Vendor Name         | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |              |
|---------------------|---------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|--------------|
| WYATT IRRIGATION CO | 201130-00     | PARTS & MISC SUPPLIES AS NEEDE | \$225.45    | 10022100-54100                               | SUPPLIES                       | \$1.05       |
|                     |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$225.45     |
|                     | 201650-00     | PARTS & MISC SUPPLIES AS NEEDE | \$338.93    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$1.58)     |
|                     |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$1.58       |
|                     |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$338.93     |
|                     | 201541-00     | PARTS & MISC SUPPLIES AS NEEDE | \$742.13    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$3.45)     |
|                     |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$3.45       |
|                     |               |                                |             | 10022100-54100                               | SUPPLIES                       | \$742.13     |
|                     | Vendor Total: |                                |             |                                              |                                | \$1,627.36   |
| XEROX CORPORATION   | 079504238     | LEASE AND COPIES CHARGES       | \$255.80    | 69122700-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$255.80     |
|                     |               |                                |             |                                              | Vendor Total:                  |              |
| ZAB ENTERPRISES INC | 043015        | PROVIDE MISC FOOD DISHES AS NE | \$27.05     | 82024410-57100                               | CONFERENCE & TRAINING          | \$11.75      |
|                     |               |                                |             | 77716100-54163                               | HR - INTERVIEW SUPPLIES        | \$15.30      |
|                     | 043015UVCC    | PROVIDE MISC FOOD DISHES AS NE | \$2,403.52  | 73022600-54100                               | SUPPLIES                       | \$2,403.52   |
|                     |               |                                |             |                                              | Vendor Total:                  |              |
| INVOICE TOTAL:      |               |                                |             |                                              |                                | \$689,630.92 |

# List of Checks Presented for Approval on 5/29/2015

The following list of bills payable was reviewed and approved for payment.

  
Signature

## Invoices

| Vendor Name                   | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |            |
|-------------------------------|---------------|--------------------------------|-------------|----------------------------------------------|----------------------------|------------|
| ACCURATE FORKLIFT INC         | 011032027     | EQUIPMENT MAINTENANCE          | \$938.71    | 80026400-80100                               | MACHINERY & EQUIPMENT      | \$938.71   |
| Vendor Total:                 |               |                                |             |                                              |                            | \$938.71   |
| ALHAMBRA NATIONAL WATER       | 1292665205131 | DRINKING WATER SERVICES        | \$128.40    | 10520210-54100                               | SUPPLIES                   | \$64.20    |
|                               | 5             |                                |             | 20620231-54100                               | SUPPLIES                   | \$64.20    |
| Vendor Total:                 |               |                                |             |                                              |                            | \$128.40   |
| ALL-GUARD ALARM SYSTEMS INC   | 060115        | MONTHLY FIRE & BURG MONITORING | \$71.00     | 84024425-52180                               | SECURITY SERVICES          | \$71.00    |
| Vendor Total:                 |               |                                |             |                                              |                            | \$71.00    |
| ALLEN JAMES                   | DV052015      | INSTRUCTOR                     | \$1,016.00  | 10022850-52100                               | CONTRACTED SERVICES        | \$1,016.00 |
| Vendor Total:                 |               |                                |             |                                              |                            | \$1,016.00 |
| ALSCO-AMERICAN LINEN DIVISION | LSR0824285    | LAUNDRY & UNIFORM RENTAL       | \$195.70    | 20324100-52100                               | CONTRACTED SERVICES        | \$195.70   |
| Vendor Total:                 |               |                                |             |                                              |                            | \$195.70   |
| ANDREW WARREN                 | DV052815      | SBOE LEVY SRJH101026010        | (\$643.81)  | 10000000-20150                               | AP CONTRACT RETAINAGE      | (\$643.81) |
|                               | 8771          | TOURNEY EXPENSES               | \$68.75     | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.18)   |
|                               |               |                                |             | 10022810-54100                               | SUPPLIES                   | \$0.18     |
|                               |               |                                |             | 10022810-54100                               | SUPPLIES                   | \$68.75    |
|                               | 8770          | TOURNEY EXPENSES               | \$124.93    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.49)   |



# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name       | Invoice #     | Invoice Description | Invoice Amt | Invoice Account Detail and Allocation Detail |                            |          |
|-------------------|---------------|---------------------|-------------|----------------------------------------------|----------------------------|----------|
| ANDREW WARREN     | 8770          | TOURNEY EXPENSES    | \$124.93    | 10022821-54100                               | SUPPLIES                   | \$0.49   |
|                   |               |                     |             | 10022821-54100                               | SUPPLIES                   | \$124.93 |
|                   | 8737          | TOURNEY EXPENSES    | \$450.14    | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$1.82) |
|                   |               |                     |             | 10022822-54100                               | SUPPLIES                   | \$1.82   |
|                   |               |                     |             | 10022822-54100                               | SUPPLIES                   | \$450.14 |
|                   | Vendor Total: |                     |             |                                              |                            | \$0.01   |
| ANTHONY DELAPO JR | UA052715      | UNIFORM ALLOWANCE   | \$219.99    | 10520210-51270                               | UNIFORM ALLOWANCE          | \$219.99 |
|                   |               |                     |             | Vendor Total:                                |                            |          |
| AT&T              | 6535142       | T1 TO INTERNET      | \$871.50    | 10011100-55100                               | TELEPHONE                  | \$5.81   |
|                   |               |                     |             | 10012100-55100                               | TELEPHONE                  | \$18.59  |
|                   |               |                     |             | 10012200-55100                               | TELEPHONE                  | \$24.90  |
|                   |               |                     |             | 10013400-55100                               | TELEPHONE                  | \$14.94  |
|                   |               |                     |             | 10016100-55100                               | TELEPHONE                  | \$12.78  |
|                   |               |                     |             | 10017100-55100                               | TELEPHONE                  | \$8.33   |
|                   |               |                     |             | 10022100-55100                               | TELEPHONE                  | \$4.15   |
|                   |               |                     |             | 10022810-55100                               | TELEPHONE                  | \$24.90  |
|                   |               |                     |             | 10022900-55100                               | TELEPHONE                  | \$12.62  |
|                   |               |                     |             | 10023100-55100                               | TELEPHONE                  | \$33.20  |
|                   |               |                     |             | 10023320-55100                               | TELEPHONE                  | \$8.30   |
|                   |               |                     |             | 10024210-55100                               | TELEPHONE                  | \$33.20  |
|                   |               |                     |             | 10024220-55100                               | TELEPHONE                  | \$8.30   |
|                   |               |                     |             | 10520210-55100                               | TELEPHONE                  | \$207.50 |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name | Invoice # | Invoice Description | Invoice Amt | Invoice Account Detail and Allocation Detail |           |         |
|-------------|-----------|---------------------|-------------|----------------------------------------------|-----------|---------|
| AT&T        | 6535142   | T1 TO INTERNET      | \$871.50    | 10521210-55100                               | TELEPHONE | \$91.30 |
|             |           |                     |             | 20413500-55100                               | TELEPHONE | \$8.30  |
|             |           |                     |             | 20513300-55100                               | TELEPHONE | \$78.85 |
|             |           |                     |             | 20620231-55100                               | TELEPHONE | \$24.90 |
|             |           |                     |             | 69122700-55100                               | TELEPHONE | \$24.90 |
|             |           |                     |             | 70024500-55100                               | TELEPHONE | \$8.30  |
|             |           |                     |             | 72022400-55100                               | TELEPHONE | \$4.15  |
|             |           |                     |             | 73022600-55100                               | TELEPHONE | \$8.30  |
|             |           |                     |             | 73022600-55100                               | TELEPHONE | \$16.60 |
|             |           |                     |             | 77711100-55100                               | TELEPHONE | \$0.33  |
|             |           |                     |             | 77712100-55100                               | TELEPHONE | \$0.66  |
|             |           |                     |             | 77713400-55100                               | TELEPHONE | \$1.49  |
|             |           |                     |             | 77716100-55100                               | TELEPHONE | \$0.17  |
|             |           |                     |             | 77722900-55100                               | TELEPHONE | \$0.66  |
|             |           |                     |             | 77725200-55100                               | TELEPHONE | \$16.60 |
|             |           |                     |             | 80011100-55100                               | TELEPHONE | \$0.83  |
|             |           |                     |             | 80012100-55100                               | TELEPHONE | \$5.64  |
|             |           |                     |             | 80013400-55100                               | TELEPHONE | \$7.47  |
|             |           |                     |             | 80016100-55100                               | TELEPHONE | \$1.99  |
|             |           |                     |             | 80022900-55100                               | TELEPHONE | \$9.96  |
|             |           |                     |             | 80026400-55100                               | TELEPHONE | \$58.10 |
|             |           |                     |             | 82011100-55100                               | TELEPHONE | \$0.66  |
|             |           |                     |             | 82012100-55100                               | TELEPHONE | \$3.98  |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name             | Invoice #  | Invoice Description                     | Invoice Amt | Invoice Account Detail and Allocation Detail |                        |             |
|-------------------------|------------|-----------------------------------------|-------------|----------------------------------------------|------------------------|-------------|
| AT&T                    | 6535142    | T1 TO INTERNET                          | \$871.50    | 82013400-55100                               | TELEPHONE              | \$6.72      |
|                         |            |                                         |             | 82016100-55100                               | TELEPHONE              | \$0.83      |
|                         |            |                                         |             | 82022900-55100                               | TELEPHONE              | \$4.98      |
|                         |            |                                         |             | 82024410-55100                               | TELEPHONE              | \$24.90     |
|                         |            |                                         |             | 82024411-55100                               | TELEPHONE              | \$16.60     |
|                         |            |                                         |             | 84011100-55100                               | TELEPHONE              | \$0.66      |
|                         |            |                                         |             | 84012100-55100                               | TELEPHONE              | \$4.32      |
|                         |            |                                         |             | 84013400-55100                               | TELEPHONE              | \$6.72      |
|                         |            |                                         |             | 84016100-55100                               | TELEPHONE              | \$0.83      |
|                         |            |                                         |             | 84022900-55100                               | TELEPHONE              | \$4.98      |
|                         |            |                                         |             | 84024425-55100                               | TELEPHONE              | \$8.30      |
|                         |            |                                         |             | Vendor Total:                                |                        |             |
| BEST BEST & KRIEGER LLP | 747608     | RDA LEGAL SERVICES AS NEEDED            | \$405.60    | 96995669-52100                               | CONTRACTED SERVICES    | \$405.60    |
|                         | 747609     | RDA LEGAL SERVICES AS NEEDED            | \$910.60    | 96995669-52100                               | CONTRACTED SERVICES    | \$910.60    |
| Vendor Total:           |            |                                         |             |                                              | \$1,316.20             |             |
| BJ'S EMBROIDERY         | 12062      | UNIFORM EXPENSES                        | \$34.60     | 82024412-54100                               | SUPPLIES               | \$34.60     |
|                         | 12069      | UNIFORM EXPENSES                        | \$43.25     | 82024412-54100                               | SUPPLIES               | \$43.25     |
|                         | 12063      | UNIFORM EXPENSES                        | \$48.49     | 82024412-54100                               | SUPPLIES               | \$48.49     |
|                         | 12064      | UNIFORM EXPENSES                        | \$99.20     | 82024412-54100                               | SUPPLIES               | \$99.20     |
| Vendor Total:           |            |                                         |             |                                              | \$225.54               |             |
| BNY WESTERN TRUST CO    | DV052615.1 | UKIAH RDA 2007 LOAN INTEREST UKIAHRDA07 | \$76,303.75 | 96695604-70102                               | BOND INTEREST PAYMENTS | \$76,303.75 |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name          | Invoice # | Invoice Description                               | Invoice Amt  | Invoice Account Detail and Allocation Detail |                        |              |
|----------------------|-----------|---------------------------------------------------|--------------|----------------------------------------------|------------------------|--------------|
| BNY WESTERN TRUST CO | DV052615  | SEMI-ANNUAL INTEREST & PRINCIPAL PMNT UKIAHRDA11A | \$103,368.75 | 96695604-70102                               | BOND INTEREST PAYMENTS | \$103,368.75 |
|                      |           |                                                   |              |                                              | <b>Vendor Total:</b>   | \$179,672.50 |
| BORGES & MAHONEY INC | 136604    | WWTP OPERATION EXPENSES                           | \$335.38     | 84024425-54100                               | SUPPLIES               | \$335.38     |
|                      |           |                                                   |              |                                              | <b>Vendor Total:</b>   | \$335.38     |
| BRETT CHAPMAN        | UA051915  | UNIFORM ALLOWANCE                                 | \$768.69     | 10520210-51270                               | UNIFORM ALLOWANCE      | \$768.69     |
|                      |           |                                                   |              |                                              | <b>Vendor Total:</b>   | \$768.69     |
| BSN SPORTS           | 96920963  | SPORTS PROGRAM EXPENSES                           | \$1,205.74   | 90000000-23236                               | FIELD SIGNAGE FEES     | \$1,205.74   |
|                      |           |                                                   |              |                                              | <b>Vendor Total:</b>   | \$1,205.74   |
| BUSINESS CARD        | BUR-6914  | CITY MGR DEPT CREDIT CARD, MIS                    | \$53.84      | 10012100-57100                               | CONFERENCE & TRAINING  | \$30.15      |
|                      |           |                                                   |              | 77712100-57100                               | CONFERENCE & TRAINING  | \$1.08       |
|                      |           |                                                   |              | 80012100-57100                               | CONFERENCE & TRAINING  | \$9.15       |
|                      |           |                                                   |              | 82012100-57100                               | CONFERENCE & TRAINING  | \$6.46       |
|                      |           |                                                   |              | 84012100-57100                               | CONFERENCE & TRAINING  | \$7.00       |
|                      | 030715    | HR/RISK MGMT CREDIT CARD, MISC                    | (\$419.18)   | 10016100-57100                               | CONFERENCE & TRAINING  | (\$322.77)   |
|                      |           |                                                   |              | 77716100-57100                               | CONFERENCE & TRAINING  | (\$4.19)     |
|                      |           |                                                   |              | 80016100-57100                               | CONFERENCE & TRAINING  | (\$50.30)    |
|                      |           |                                                   |              | 82016100-57100                               | CONFERENCE & TRAINING  | (\$20.96)    |
|                      |           |                                                   |              | 84016100-57100                               | CONFERENCE & TRAINING  | (\$20.96)    |
|                      | 022315    | HR/RISK MGMT CREDIT CARD, MISC                    | \$55.00      | 10016100-57100                               | CONFERENCE & TRAINING  | \$42.35      |
|                      |           |                                                   |              | 77716100-57100                               | CONFERENCE & TRAINING  | \$0.55       |
|                      |           |                                                   |              | 80016100-57100                               | CONFERENCE & TRAINING  | \$6.60       |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name   | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |          |
|---------------|------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|----------|
| BUSINESS CARD | 022315     | HR/RISK MGMT CREDIT CARD, MISC | \$55.00     | 82016100-57100                               | CONFERENCE & TRAINING          | \$2.75   |
|               |            |                                |             | 84016100-57100                               | CONFERENCE & TRAINING          | \$2.75   |
|               | 042715     | HR/RISK MGMT CREDIT CARD, MISC | \$55.00     | 10016100-57100                               | CONFERENCE & TRAINING          | \$55.00  |
|               | 5/25-28/15 | POLICE CREDIT CARD, MISC PURCH | \$165.00    | 10520210-57100                               | CONFERENCE & TRAINING          | \$165.00 |
|               | 2781       | POLICE CREDIT CARD, MISC PURCH | \$188.14    | 10520214-57100                               | CONFERENCE & TRAINING          | \$188.14 |
|               | 042115     | ELECTRICAL EQUIPMENT AND SUPPL | \$58.90     | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$0.06) |
|               |            |                                |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.24) |
|               |            |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$4.04   |
|               |            |                                |             | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$58.90  |
|               |            |                                |             | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$3.74) |
|               | 11113984   | OFFICE SUPPLIES, GENERAL       | \$108.24    | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$0.12) |
|               |            |                                |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$0.49) |
|               |            |                                |             | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$7.49) |
|               |            |                                |             | 80026110-54100                               | SUPPLIES                       | \$8.10   |
|               |            |                                |             | 80026110-54100                               | SUPPLIES                       | \$108.24 |
|               | 1100413019 | COMPUTER HARDWARE AND PERIPHER | \$331.94    | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$0.37) |
|               |            |                                |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$1.54) |
|               |            |                                |             | 10022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$9.48   |
|               |            |                                |             | 10022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$126.14 |
|               |            |                                |             | 77722900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.50   |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name   | Invoice #  | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|---------------|------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| BUSINESS CARD | 1100413019 | COMPUTER HARDWARE AND PERIPHER | \$331.94    | 77722900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$6.64     |
|               |            |                                |             | 80022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$7.48     |
|               |            |                                |             | 80022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$99.58    |
|               |            |                                |             | 82022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$3.74     |
|               |            |                                |             | 82022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$49.79    |
|               |            |                                |             | 84022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$3.74     |
|               |            |                                |             | 84022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$49.79    |
|               |            |                                |             | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$23.03)  |
|               | 042315     | POLICE CREDIT CARD, MISC PURCH | \$777.56    | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$0.88)   |
|               |            |                                |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$3.55)   |
|               |            |                                |             | 20620231-54100                               | SUPPLIES                       | \$4.43     |
|               |            |                                |             | 20620231-54100                               | SUPPLIES                       | \$777.56   |
|               | D526283    | REFRIGERATION EQUIPMENT AND AC | \$1,331.92  | 90000000-23252                               | DISTRICT USE TAX-LIBRARIES     | (\$1.37)   |
|               |            |                                |             | 90000000-23237                               | DISTRICT USE TAX-MEASURE S     | (\$5.49)   |
|               |            |                                |             | 90000000-23013                               | STATE USE TAX LIABILITY        | (\$82.42)  |
|               |            |                                |             | 10022300-54100                               | SUPPLIES                       | \$89.28    |
|               |            |                                |             | 10022300-54100                               | SUPPLIES                       | \$1,331.92 |
|               | 57963      | ELECTRICAL EQUIPMENT AND SUPPL | \$32.95     | 10022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$12.52    |
|               |            |                                |             | 77722900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$0.66     |
|               |            |                                |             | 80022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$9.89     |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name   | Invoice #      | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |          |
|---------------|----------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|----------|
| BUSINESS CARD | 57963          | ELECTRICAL EQUIPMENT AND SUPPL | \$32.95     | 82022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$4.94   |
|               |                |                                |             | 84022900-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$4.94   |
|               | ILT-0428-00857 | AUTOMOTIVE AND TRAILER EQUIPME | \$130.00    | 82024411-56130                               | EXTERNAL SERVICES              | \$130.00 |
|               | 00420J         | HR/RISK MGMT CREDIT CARD, MISC | \$200.00    | 82016100-54162                               | HR - ADVERTISING               | \$100.00 |
|               |                |                                |             | 84016100-54162                               | HR - ADVERTISING               | \$100.00 |
|               | 1502170        | HR/RISK MGMT CREDIT CARD, MISC | \$11.98     | 10016100-54160                               | HR - CITY LIABILITY & CONTRACT | \$9.22   |
|               |                |                                |             | 77716100-54160                               | HR - CITY LIABILITY & CONTRACT | \$0.12   |
|               |                |                                |             | 80016100-54160                               | HR - CITY LIABILITY & CONTRACT | \$1.44   |
|               |                |                                |             | 82016100-54160                               | HR - CITY LIABILITY & CONTRACT | \$0.60   |
|               |                |                                |             | 84016100-54160                               | HR - CITY LIABILITY & CONTRACT | \$0.60   |
|               | 01847J         | HR/RISK MGMT CREDIT CARD, MISC | \$46.64     | 10016100-54164                               | HR - FORMS & OTHER DIV. EXP.   | \$46.64  |
|               | 23331          | HR/RISK MGMT CREDIT CARD, MISC | \$54.28     | 10016100-54163                               | HR - INTERVIEW SUPPLIES        | \$41.80  |
|               |                |                                |             | 77716100-54163                               | HR - INTERVIEW SUPPLIES        | \$0.54   |
|               |                |                                |             | 80016100-54163                               | HR - INTERVIEW SUPPLIES        | \$6.51   |
|               |                |                                |             | 82016100-54163                               | HR - INTERVIEW SUPPLIES        | \$2.71   |
|               |                |                                |             | 84016100-54163                               | HR - INTERVIEW SUPPLIES        | \$2.72   |
|               | 2969           | HR/RISK MGMT CREDIT CARD, MISC | \$65.15     | 10016100-54163                               | HR - INTERVIEW SUPPLIES        | \$50.17  |
|               |                |                                |             | 77716100-54163                               | HR - INTERVIEW SUPPLIES        | \$0.65   |
|               |                |                                |             | 80016100-54163                               | HR - INTERVIEW SUPPLIES        | \$7.82   |
|               |                |                                |             | 82016100-54163                               | HR - INTERVIEW SUPPLIES        | \$3.26   |
|               |                |                                |             | 84016100-54163                               | HR - INTERVIEW SUPPLIES        | \$3.25   |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name   | Invoice #    | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                             |            |
|---------------|--------------|--------------------------------|-------------|----------------------------------------------|-----------------------------|------------|
| BUSINESS CARD | 050515       | HR/RISK MGMT CREDIT CARD, MISC | \$995.00    | 10016100-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$766.15   |
|               |              |                                |             | 77716100-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$9.95     |
|               |              |                                |             | 80016100-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$119.40   |
|               |              |                                |             | 82016100-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$49.75    |
|               |              |                                |             | 84016100-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$49.75    |
|               | 40821056     | COMPUTER SOFTWARE FOR MINI AND | \$179.40    | 10022900-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$68.17    |
|               |              |                                |             | 77722900-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$3.59     |
|               |              |                                |             | 80022900-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$53.82    |
|               |              |                                |             | 82022900-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$26.91    |
|               |              |                                |             | 84022900-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$26.91    |
|               | 511819001588 | POLICE CREDIT CARD, MISC PURCH | \$27.08     | 10520210-57300                               | MEMBERSHIPS & SUBSCRIPTIONS | \$27.08    |
|               | 00000003.1   | POLICE CREDIT CARD, MISC PURCH | \$91.85     | 10520210-54100                               | SUPPLIES                    | \$91.85    |
|               | STMT         | POLICE CREDIT CARD, MISC PURCH | (\$127.31)  | 63020210-54100                               | SUPPLIES                    | (\$127.31) |
|               | 042215       | ELECTRICAL EQUIPMENT AND SUPPL | \$116.38    | 80026110-54100                               | SUPPLIES                    | (\$7.73)   |
|               |              |                                |             | 80026110-54100                               | SUPPLIES                    | \$124.11   |
|               | 042215.1     | ELECTRICAL EQUIPMENT AND SUPPL | \$544.92    | 80026110-54100                               | SUPPLIES                    | \$544.92   |
|               | 42734322     | ELECTRICAL EQUIPMENT AND SUPPL | \$144.46    | 80026130-54100                               | SUPPLIES                    | \$144.46   |
|               | 43689        | WELDING EQUIPMENT AND SUPPLIES | \$139.80    | 82024414-54100                               | SUPPLIES                    | (\$11.36)  |
|               |              |                                |             | 82024414-54100                               | SUPPLIES                    | \$151.16   |



# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name              | Invoice # | Invoice Description                    | Invoice Amt | Invoice Account Detail and Allocation Detail |                         |                    |
|--------------------------|-----------|----------------------------------------|-------------|----------------------------------------------|-------------------------|--------------------|
|                          |           |                                        |             |                                              | <b>Vendor Total:</b>    | <b>\$5,358.94</b>  |
| CLARK PEST CONTROL       | 16985784  | PEST CONTROL SVCS<br>*TEMPORARY*       | \$95.00     | 80026400-52100                               | CONTRACTED SERVICES     | \$95.00            |
|                          |           |                                        |             |                                              | <b>Vendor Total:</b>    | <b>\$95.00</b>     |
| CONCEPT DEVELOPMENT CORP | 26417     | PD OPERATIONS EXPENSES                 | \$1,081.19  | 10520214-54100                               | SUPPLIES                | \$1,081.19         |
|                          |           |                                        |             |                                              | <b>Vendor Total:</b>    | <b>\$1,081.19</b>  |
| DARWIN DICK              | DV051415  | CERTIFICATION RENEWAL                  | \$170.00    | 82024411-57100                               | CONFERENCE & TRAINING   | \$170.00           |
|                          |           |                                        |             |                                              | <b>Vendor Total:</b>    | <b>\$170.00</b>    |
| DAVID RAPPORT            | 6208      | LEGAL SERVICES                         | \$14,126.75 | 10014000-52100                               | CONTRACTED SERVICES     | \$3,452.24         |
|                          |           |                                        |             | 10014000-52150                               | LEGAL SERVICES/EXPENSES | \$4,745.22         |
|                          |           |                                        |             | 10514000-52150                               | LEGAL SERVICES/EXPENSES | \$118.04           |
|                          |           |                                        |             | 20414000-52150                               | LEGAL SERVICES/EXPENSES | \$788.15           |
|                          |           |                                        |             | 77714000-52150                               | LEGAL SERVICES/EXPENSES | \$9.08             |
|                          |           |                                        |             | 80014000-52150                               | LEGAL SERVICES/EXPENSES | \$1,332.95         |
|                          |           |                                        |             | 82014000-52150                               | LEGAL SERVICES/EXPENSES | \$74.46            |
|                          |           |                                        |             | 84014000-52150                               | LEGAL SERVICES/EXPENSES | \$933.43           |
|                          |           |                                        |             | 90214000-52150                               | LEGAL SERVICES/EXPENSES | \$2,389.87         |
|                          |           |                                        |             | 84014000-52140                               | LITIGATION EXPENSES     | \$283.31           |
|                          | 6209      | LEGAL SERVICES                         | \$897.60    | 96995669-52100                               | CONTRACTED SERVICES     | \$897.60           |
|                          |           |                                        |             |                                              | <b>Vendor Total:</b>    | <b>\$15,024.35</b> |
| DAVID WILLOUGHBY         | DV051915  | MILEAGE FOR PERSONAL USE OF<br>VEHICLE | \$1,233.59  | 10023320-56130                               | EXTERNAL SERVICES       | \$1,233.59         |
|                          |           |                                        |             |                                              | <b>Vendor Total:</b>    | <b>\$1,233.59</b>  |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                         | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |             |
|-------------------------------------|---------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|-------------|
| DEPARTMENT OF MOTOR VEHICLES        | DV052615      | REGISTRATION FEE               | \$10.00     | 80026400-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$10.00     |
| Vendor Total:                       |               |                                |             |                                              |                                | \$10.00     |
| EUROFINS EATON ANALYTICAL INC       | L0214524      | UCMR3 WATER TESTING AS PER ATT | \$85.00     | 82024411-52100                               | CONTRACTED SERVICES            | \$85.00     |
|                                     | L0214525      | UCMR3 WATER TESTING AS PER ATT | \$374.00    | 82024411-52100                               | CONTRACTED SERVICES            | \$374.00    |
| Vendor Total:                       |               |                                |             |                                              |                                | \$459.00    |
| EVERGREEN JOB & SAFETY TRAINING INC | 319           | SECURITY, FIRE, SAFETY, AND EM | \$927.68    | 80026400-57100                               | CONFERENCE & TRAINING          | \$927.68    |
|                                     | 318           | SECURITY, FIRE, SAFETY, AND EM | \$2,028.00  | 80026400-57100                               | CONFERENCE & TRAINING          | \$2,028.00  |
| Vendor Total:                       |               |                                |             |                                              |                                | \$2,955.68  |
| FASTENAL                            | CAUKA15779    | OPERATING EXPENSES             | \$9.53      | 84024425-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$9.53      |
|                                     | CAUKA15568    | OPERATING EXPENSES             | \$47.43     | 30122210-54100                               | SUPPLIES                       | \$47.43     |
|                                     | CAUKA15726C M | OPERATING EXPENSES             | (\$66.16)   | 82024414-54100                               | SUPPLIES                       | (\$66.16)   |
|                                     | CAUKA15809    | OPERATING EXPENSES             | \$65.22     | 82024414-54100                               | SUPPLIES                       | \$65.22     |
|                                     | CAUKA15726    | OPERATING EXPENSES             | \$149.54    | 84024421-54100                               | SUPPLIES                       | \$149.54    |
| Vendor Total:                       |               |                                |             |                                              |                                | \$205.56    |
| FLOYD WILLIAMS                      | UA050515      | UNIFORM ALLOWANCE              | \$967.59    | 10521210-51270                               | UNIFORM ALLOWANCE              | \$967.59    |
| Vendor Total:                       |               |                                |             |                                              |                                | \$967.59    |
| FREE ROLL ENT LLC                   | DV051315      | CONCERT 8/23/15-JACK MACK AND  | \$3,000.00  | 90000000-23226                               | CONCERT SERIES                 | \$3,000.00  |
| Vendor Total:                       |               |                                |             |                                              |                                | \$3,000.00  |
| GATES & ASSOC                       | 37120         | GOBBI ST STREETScape STUDY     | \$10,737.50 | 50824210-52100                               | CONTRACTED SERVICES            | \$10,737.50 |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                                   | Invoice #           | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |                    |
|-----------------------------------------------|---------------------|-----------------------------------|-------------|----------------------------------------------|-----------------------|--------------------|
| GATES & ASSOC                                 | 37126               | PERKINS ST GATEWAY<br>STREETSCAPE | \$13,620.82 | 50824210-52100                               | CONTRACTED SERVICES   | \$13,620.82        |
|                                               |                     |                                   |             |                                              | <b>Vendor Total:</b>  | <b>\$24,358.32</b> |
| GHD INC                                       | 91559               | DESIGN OF WELL #9                 | \$13,729.15 | 82024410-52100                               | CONTRACTED SERVICES   | \$13,729.15        |
|                                               |                     |                                   |             |                                              | <b>Vendor Total:</b>  | <b>\$13,729.15</b> |
| GRANITE CONSTRUCTION<br>COMPANY               | 802265              | MISC ROCK & ROAD PATCH<br>MATERIA | \$82.69     | 84024421-54100                               | SUPPLIES              | \$82.69            |
|                                               |                     |                                   |             |                                              | <b>Vendor Total:</b>  | <b>\$82.69</b>     |
| HOWARD INDUSTRIES C/O<br>WRATHALL & KRUSI INC | 54021-481765        | ELECTRICAL EQUIPMENT AND<br>SUPPL | \$7,466.03  | 80000000-12104                               | INVENTORY - PURCHASES | \$7,466.03         |
|                                               | 54021-479769        | ELECTRICAL EQUIPMENT AND<br>SUPPL | \$22,780.86 | 80000000-12104                               | INVENTORY - PURCHASES | \$22,780.86        |
|                                               |                     |                                   |             |                                              | <b>Vendor Total:</b>  | <b>\$30,246.89</b> |
| INTERWEST CONSULTING<br>GROUP INC             | 21774               | GIS SERVICES - ON-CALL AND AS     | \$840.00    | 10022900-52100                               | CONTRACTED SERVICES   | \$319.20           |
|                                               |                     |                                   |             | 77722900-52100                               | CONTRACTED SERVICES   | \$16.80            |
|                                               |                     |                                   |             | 80022900-52100                               | CONTRACTED SERVICES   | \$252.00           |
|                                               |                     |                                   |             | 82022900-52100                               | CONTRACTED SERVICES   | \$126.00           |
|                                               |                     |                                   |             | 84022900-52100                               | CONTRACTED SERVICES   | \$126.00           |
|                                               | 21758               | GIS SERVICES - ON-CALL AND AS     | \$840.00    | 80026400-52100                               | CONTRACTED SERVICES   | \$840.00           |
|                                               | 21526               | GIS SERVICES - ON-CALL AND AS     | \$1,837.50  | 80026400-52100                               | CONTRACTED SERVICES   | \$1,837.50         |
|                                               |                     |                                   |             |                                              | <b>Vendor Total:</b>  | <b>\$3,517.50</b>  |
| JANE CHAMBERS                                 | DV APR & MAY<br>-15 | PERSONAL VEHICLE USE              | \$237.48    | 10012100-57100                               | CONFERENCE & TRAINING | \$132.99           |
|                                               |                     |                                   |             | 77712100-57100                               | CONFERENCE & TRAINING | \$4.75             |
|                                               |                     |                                   |             | 80012100-57100                               | CONFERENCE & TRAINING | \$40.37            |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                       | Invoice #           | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                       |               |
|-----------------------------------|---------------------|-----------------------------------|-------------|----------------------------------------------|-----------------------|---------------|
| JANE CHAMBERS                     | DV APR & MAY<br>-15 | PERSONAL VEHICLE USE              | \$237.48    | 82012100-57100                               | CONFERENCE & TRAINING | \$28.50       |
|                                   |                     |                                   |             | 84012100-57100                               | CONFERENCE & TRAINING | \$30.87       |
|                                   |                     |                                   |             | Vendor Total:                                |                       | \$237.48      |
| JOE MAC COGGINS                   | 5928                | MISC LOCK & KEY SERVICES AS<br>NE | \$88.66     | 10024220-56130                               | EXTERNAL SERVICES     | \$88.66       |
|                                   | 6106                | MISC LOCK & KEY SERVICES AS<br>NE | \$153.00    | 82024414-56130                               | EXTERNAL SERVICES     | \$76.50       |
|                                   |                     |                                   |             | 84024421-56130                               | EXTERNAL SERVICES     | \$76.50       |
|                                   | 6114                | MISC LOCK & KEY SERVICES AS<br>NE | \$30.28     | 30122210-54100                               | SUPPLIES              | \$30.28       |
|                                   | 5926                | MISC LOCK & KEY SERVICES AS<br>NE | \$8.87      | 80026120-54100                               | SUPPLIES              | \$8.87        |
| Vendor Total:                     |                     |                                   |             |                                              |                       | \$280.81      |
| KEOUGH'S LANDSCAPING INC          | 13960               | LANDSCAPE MAINT.-ORCHARD<br>SUBST | \$400.00    | 80026130-52100                               | CONTRACTED SERVICES   | \$400.00      |
|                                   |                     |                                   |             |                                              |                       | Vendor Total: |
| KIMBALL MIDWEST                   | 4170453             | EQUIPMENT MAINTENANCE             | \$180.61    | 10520210-56130                               | EXTERNAL SERVICES     | \$180.61      |
|                                   |                     |                                   |             |                                              |                       | Vendor Total: |
| LINCOLN EQUIPMENT INC             | SI263955            | SAFETY SIGNAGE                    | \$815.14    | 10022300-54100                               | SUPPLIES              | \$815.14      |
|                                   |                     |                                   |             |                                              |                       | Vendor Total: |
| MARTIN BRADLEY                    | DV051815            | OPERATING EXPENSES                | \$141.40    | 10022100-54100                               | SUPPLIES              | \$141.40      |
|                                   |                     |                                   |             |                                              |                       | Vendor Total: |
| MEL GRANDI                        | 4/26-30/15          | TRAVEL EXPENSES                   | \$2,656.48  | 80026400-57100                               | CONFERENCE & TRAINING | \$2,656.48    |
|                                   |                     |                                   |             |                                              |                       | Vendor Total: |
| MENDOCINO COUNTY PUBLIC<br>HEALTH | SOCUK14-15          | NON-BIDDABLE MISCELLANEOUS<br>ITE | \$23,720.00 | 10020217-52100                               | CONTRACTED SERVICES   | \$23,720.00   |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                           | Invoice #      | Invoice Description             | Invoice Amt | Invoice Account Detail and Allocation Detail |                              |                    |
|---------------------------------------|----------------|---------------------------------|-------------|----------------------------------------------|------------------------------|--------------------|
| MENDOCINO COUNTY PUBLIC HEALTH        | SHELTERUK14-15 | NON-BIDDABLE MISCELLANEOUS ITE  | \$63,075.00 | 10020217-52100                               | CONTRACTED SERVICES          | \$63,075.00        |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$86,795.00</b> |
| MENDOCINO COUNTY SHERIFF'S OFFICE     | DV052815       | REISSUE PR CK502863 GARNISHMENT | \$334.22    | 20700000-20514                               | P/R DEDUCT.-MISC.            | \$334.22           |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$334.22</b>    |
| MENDOCINO COUNTY YOUTH PROJECT        | DV052115       | DEPOSIT REFUND                  | \$400.00    | 69100000-46530                               | MUSEUM MEETING RENTALS       | \$400.00           |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$400.00</b>    |
| MICROFLEX CORP #774353                | IN1565249      | PD OPERATING EXPENSES           | \$112.99    | 10520210-54201                               | PRISONER EXPENSE             | \$112.99           |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$112.99</b>    |
| MUNISERVICES LLC                      | 37535          | SALES TAX AUDIT REPORTING SERV  | \$625.00    | 10013400-52100                               | CONTRACTED SERVICES          | \$625.00           |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$625.00</b>    |
| NATIONAL METER & AUTOMATION           | S1060152.002   | 2' COMPOUND SERIES METER W/TES  | \$7,825.01  | 82224413-80230                               | INFRASTRUCTURE               | \$7,825.01         |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$7,825.01</b>  |
| NATIONAL RECREATION & PARK ASSOCIATON | DV051815       | CPRP CERTIFICATION              | \$313.92    | 10022810-57100                               | CONFERENCE & TRAINING        | \$313.92           |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$313.92</b>    |
| NEW FRONTIER MGMT INC                 | DV051315       | CONCERT - 7/12/15 THE SUFFERS   | \$1,500.00  | 90000000-23226                               | CONCERT SERIES               | \$1,500.00         |
|                                       |                |                                 |             |                                              | <b>Vendor Total:</b>         | <b>\$1,500.00</b>  |
| ONE TIME PAY VENDOR                   | JCR052815      | JOB COSTS RECONCILIATION REFUND | \$4.20      | 90000000-23200                               | REFUNDABLE DEPOSITS TRUST    | \$340.56           |
|                                       |                |                                 |             | 10000000-44830                               | REIMBURSABLE JOBS            | (\$56.06)          |
|                                       |                |                                 |             | 82000000-44830                               | REIMBURSABLE JOBS            | (\$280.30)         |
|                                       | 106048-2       | UTILITY REFUND                  | \$92.55     | 90100000-10421                               | UTILITY RECEIVABLES CLEARING | \$92.55            |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                         | Invoice #    | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |            |
|-------------------------------------|--------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|------------|
| ONE TIME PAY VENDOR                 | 107809-6     | UTILITY REFUND                 | \$126.62    | 90100000-10421                               | UTILITY RECEIVABLES CLEARING   | \$126.62   |
| Vendor Total:                       |              |                                |             |                                              |                                | \$223.37   |
| ONESOURCE DISTRIBUTORS LLC          | S4682320.002 | ELECTRICAL EQUIPMENT AND SUPPL | \$229.33    | 80000000-12104                               | INVENTORY - PURCHASES          | \$17.23    |
|                                     |              |                                |             | 80026110-54100                               | SUPPLIES                       | \$212.10   |
| Vendor Total:                       |              |                                |             |                                              |                                | \$229.33   |
| OVERHEAD DOOR COMPANY OF SANTA ROSA | 39481        | BUILDING MAINTENANCE, INSTALLA | \$1,250.00  | 10022500-56300                               | BUILDING MAINT. & REPAIR       | \$1,250.00 |
| Vendor Total:                       |              |                                |             |                                              |                                | \$1,250.00 |
| PACE SUPPLY CORPORATION             | 22785608     | MISCELLANEOUS ITEMS AS NEEDED  | \$67.71     | 31122870-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$67.71    |
|                                     | 22785750     | MISCELLANEOUS ITEMS AS NEEDED  | \$308.56    | 82024411-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$308.56   |
|                                     | 22770622     | MISCELLANEOUS ITEMS AS NEEDED  | \$27.51     | 82000000-12104                               | INVENTORY - PURCHASES          | \$27.51    |
|                                     | 22766574     | MISCELLANEOUS ITEMS AS NEEDED  | \$94.20     | 80026120-54100                               | SUPPLIES                       | \$94.20    |
| Vendor Total:                       |              |                                |             |                                              |                                | \$497.98   |
| PETERSON CAT                        | PC060123840  | PARTS & SERVICE REPAIRS AS NEE | \$119.06    | 10024220-56130                               | EXTERNAL SERVICES              | \$119.06   |
|                                     | PC060123986  | PARTS & SERVICE REPAIRS AS NEE | \$92.18     | 10520210-56130                               | EXTERNAL SERVICES              | \$92.18    |
|                                     | PC060123644  | PARTS & SERVICE REPAIRS AS NEE | \$103.97    | 10520210-56130                               | EXTERNAL SERVICES              | \$103.97   |
|                                     | PC060124123  | PARTS & SERVICE REPAIRS AS NEE | \$119.06    | 10520210-56130                               | EXTERNAL SERVICES              | \$119.06   |
|                                     | PC060123612  | PARTS & SERVICE REPAIRS AS NEE | \$492.14    | 10521210-56130                               | EXTERNAL SERVICES              | \$492.14   |
|                                     | PC060123112  | PARTS & SERVICE REPAIRS AS NEE | \$103.97    | 82024411-56130                               | EXTERNAL SERVICES              | \$103.97   |
|                                     | PC060123524  | PARTS & SERVICE REPAIRS AS NEE | \$103.97    | 82024411-56130                               | EXTERNAL SERVICES              | \$103.97   |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                  | Invoice #     | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                                |               |
|------------------------------|---------------|--------------------------------|-------------|----------------------------------------------|--------------------------------|---------------|
| PETERSON CAT                 | PC060123550   | PARTS & SERVICE REPAIRS AS NEE | \$98.62     | 82024414-56130                               | EXTERNAL SERVICES              | \$98.62       |
|                              | PC060124065   | PARTS & SERVICE REPAIRS AS NEE | \$103.99    | 82024414-56130                               | EXTERNAL SERVICES              | \$103.99      |
|                              | PC060124037   | PARTS & SERVICE REPAIRS AS NEE | \$119.06    | 82024414-56130                               | EXTERNAL SERVICES              | \$119.06      |
|                              | Vendor Total: |                                |             |                                              |                                | \$1,456.02    |
| PHILLIPS SEABROOK ASSOCIATES | 5211          | STRUCT ENGNG/PLAN CHCK/SUBSTIT | \$450.00    | 10023320-52100                               | CONTRACTED SERVICES            | \$450.00      |
|                              |               |                                |             |                                              |                                | Vendor Total: |
| POLYDYNE INC                 | 964705        | LIQUID POLYMER EMULSION - WWTP | \$4,799.67  | 84024425-58202                               | WATER TREATMENT PLANT CHEMICAL | \$4,799.67    |
|                              |               |                                |             |                                              |                                | Vendor Total: |
| POWER INDUSTRIES INC         | 682762        | OPERATING EXPENSES             | \$58.58     | 20324100-56130                               | EXTERNAL SERVICES              | \$58.58       |
|                              | 683207        | EQUIPMENT MAINTENANCE          | \$88.06     | 84024421-56130                               | EXTERNAL SERVICES              | \$88.06       |
|                              | 683124        | OPERATING EXPENSES             | \$175.76    | 82024414-54100                               | SUPPLIES                       | \$87.88       |
|                              |               |                                |             | 84024421-54100                               | SUPPLIES                       | \$87.88       |
|                              | Vendor Total: |                                |             |                                              |                                | \$322.40      |
| PR BUSHBY SHARPENING INC     | 051115        | EQUIPMENT MAINTENANCE          | \$77.28     | 10521210-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$77.28       |
|                              | 041415        | EQUIPMENT MAINTENANCE          | \$80.54     | 10521210-56120                               | EQUIPMENT MAINTENANCE & REPAIR | \$80.54       |
|                              | Vendor Total: |                                |             |                                              |                                | \$157.82      |
| RAU & ASSOCIATES INC         | 201500062     | DESIGN OF STORM DRAIN @ FAIRGR | \$683.88    | 10024220-52100                               | CONTRACTED SERVICES            | \$683.88      |
|                              |               |                                |             |                                              |                                | Vendor Total: |
| REMY MOOSE MANLEY LLP        | 100438        | LEGAL SVCS TALMAGE RD/US 101 I | \$2,562.50  | 25024210-80230                               | INFRASTRUCTURE                 | \$2,562.50    |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name                             | Invoice #   | Invoice Description            | Invoice Amt | Invoice Account Detail and Allocation Detail |                        |            |
|-----------------------------------------|-------------|--------------------------------|-------------|----------------------------------------------|------------------------|------------|
| REMY MOOSE MANLEY LLP                   | 100330      | RETAIN TO REP CITY IN LAWSUIT  | \$6,133.50  | 90000000-21111                               | PLANNING PERMIT ESCROW | \$6,133.50 |
| Vendor Total:                           |             |                                |             |                                              |                        | \$8,696.00 |
| RINO PACIFIC                            | CL09727     | FUEL AS NEEDED                 | \$80.01     | 82024414-56210                               | FUEL & FLUIDS          | \$43.21    |
|                                         |             |                                |             | 84024421-56210                               | FUEL & FLUIDS          | \$36.80    |
|                                         | CL09585     | FUEL AS NEEDED                 | \$832.56    | 82024414-56210                               | FUEL & FLUIDS          | \$449.59   |
|                                         |             |                                |             | 84024421-56210                               | FUEL & FLUIDS          | \$382.97   |
| Vendor Total:                           |             |                                |             |                                              |                        | \$912.57   |
| SAFETY-KLEEN CORPORATION                | 66699484    | PARTS WASHER SERVICE AS NEEDED | \$406.90    | 20324100-52100                               | CONTRACTED SERVICES    | \$406.90   |
| Vendor Total:                           |             |                                |             |                                              |                        | \$406.90   |
| SAM KIEFER                              | 6/6/15      | TRAINING EXPENSES              | \$80.66     | 10022300-54100                               | SUPPLIES               | \$80.66    |
| Vendor Total:                           |             |                                |             |                                              |                        | \$80.66    |
| SANTA ROSA UNIFORM & CAREER APPAREL INC | 155975      | UNIFORM EXPENSES               | \$870.00    | 10520210-54100                               | SUPPLIES               | \$870.00   |
|                                         | 156001      | UNIFORM EXPENSES               | \$870.00    | 10520210-54100                               | SUPPLIES               | \$870.00   |
| Vendor Total:                           |             |                                |             |                                              |                        | \$1,740.00 |
| SCOTT BOZZOLI                           | 5/31-6/5/15 | TRAVEL EXPENSES                | \$1,928.53  | 80026110-57100                               | CONFERENCE & TRAINING  | \$964.27   |
|                                         |             |                                |             | 80026120-57100                               | CONFERENCE & TRAINING  | \$964.26   |
| Vendor Total:                           |             |                                |             |                                              |                        | \$1,928.53 |
| SPENCER BREWER III                      | 061415      | CONCERT MANAGEMENT             | \$500.00    | 90000000-23226                               | CONCERT SERIES         | \$500.00   |
|                                         | 062815      | CONCERT MANAGEMENT             | \$500.00    | 90000000-23226                               | CONCERT SERIES         | \$500.00   |
|                                         | 071215      | CONCERT MANAGEMENT             | \$500.00    | 90000000-23226                               | CONCERT SERIES         | \$500.00   |



# List of Checks Presented for Approval on 5/29/2015

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| Vendor Name          | Invoice #          | Invoice Description                   | Invoice Amt  | Invoice Account Detail and Allocation Detail |                            |              |
|----------------------|--------------------|---------------------------------------|--------------|----------------------------------------------|----------------------------|--------------|
| SPENCER BREWER III   | 072615             | CONCERT MANAGEMENT                    | \$500.00     | 90000000-23226                               | CONCERT SERIES             | \$500.00     |
|                      | 081615             | CONCERT MANAGEMENT                    | \$500.00     | 90000000-23226                               | CONCERT SERIES             | \$500.00     |
|                      | 082315             | CONCERT MANAGEMENT                    | \$500.00     | 90000000-23226                               | CONCERT SERIES             | \$500.00     |
| Vendor Total:        |                    |                                       |              |                                              |                            | \$3,000.00   |
| STATE OF CALIFORNIA  | DV052815           | LEVY SBOE SRJH101026010               | \$643.81     | 10000000-20150                               | AP CONTRACT RETAINAGE      | \$643.81     |
|                      | 083958CORR         | PD OPERATION EXPENSES                 | (\$315.00)   | 10520210-52100                               | CONTRACTED SERVICES        | (\$315.00)   |
|                      | 083958CONTR<br>ACT | CHEM TEST/SUPPORT CRIMINAL<br>INV     | \$315.00     | 10520210-52100                               | CONTRACTED SERVICES        | \$315.00     |
|                      | 100035             | CHEM TEST/SUPPORT CRIMINAL<br>INV     | \$525.00     | 10520210-52100                               | CONTRACTED SERVICES        | \$525.00     |
|                      | 079019CORR         | PD OPERATION EXPENSES                 | (\$1,200.48) | 20620231-55100                               | TELEPHONE                  | (\$1,200.48) |
|                      | 079019CONTR<br>ACT | CLETS - QUARTERLY - FYE 2015          | \$1,200.48   | 20620231-55100                               | TELEPHONE                  | \$1,200.48   |
| Vendor Total:        |                    |                                       |              |                                              |                            | \$1,168.81   |
| STREAT FOODS         | DV052215           | DISBURSEMENT #2 10-EDEF-7261<br>GRANT | \$82,582.64  | 60617453-43290                               | FEDERAL                    | \$82,582.64  |
|                      | Vendor Total:      |                                       |              |                                              |                            | \$82,582.64  |
| SYAR INDUSTRIES INC  | 563246             | ROAD AND HIGHWAY BUILDING<br>MATE     | \$1,020.84   | 84024421-54100                               | SUPPLIES                   | \$1,020.84   |
|                      | Vendor Total:      |                                       |              |                                              |                            | \$1,020.84   |
| THE AGENCY GROUP LTD | DV051315           | CONCERT - 6/14/15 - TOMMY<br>CAST     | \$3,000.00   | 90000000-23226                               | CONCERT SERIES             | \$3,000.00   |
|                      | Vendor Total:      |                                       |              |                                              |                            | \$3,000.00   |
| TRI-VALLEY PAINTS    | 1-68175            | WTP FACILITY MAINTENANCE              | \$47.37      | 90000000-23237                               | DISTRICT USE TAX-MEASURE S | (\$0.22)     |
|                      |                    |                                       |              | 82024411-54100                               | SUPPLIES                   | \$0.22       |

# List of Checks Presented for Approval on 5/29/2015

## Invoices

| Vendor Name           | Invoice #           | Invoice Description               | Invoice Amt | Invoice Account Detail and Allocation Detail |                                   |                     |
|-----------------------|---------------------|-----------------------------------|-------------|----------------------------------------------|-----------------------------------|---------------------|
| TRI-VALLEY PAINTS     | 1-68175             | WTP FACILITY MAINTENANCE          | \$47.37     | 82024411-54100                               | SUPPLIES                          | \$47.37             |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$47.37</b>      |
| TRINIDAD ARTEAGA      | 337383              | SMALL TOOLS                       | \$57.50     | 20324100-54102                               | SMALL TOOLS                       | \$57.50             |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$57.50</b>      |
| TURF STAR INC         | 6891309-00          | MISC PARTS AS NEEDED              | \$109.89    | 10022100-56130                               | EXTERNAL SERVICES                 | \$109.89            |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$109.89</b>     |
| UNIVAR USA INC        | SJ682832            | SODIUM HYDROXIDE<br>30%(CAUSTIC S | \$3,976.39  | 82024411-58202                               | WATER TREATMENT PLANT<br>CHEMICAL | \$3,976.39          |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$3,976.39</b>   |
| UPS                   | EI9R54205           | SHIPPING EXPENSES                 | \$134.76    | 20324100-54100                               | SUPPLIES                          | \$134.76            |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$134.76</b>     |
| VWR INTERNATIONAL INC | 8040287866          | WWTP OPERATION EXPENSES           | \$47.84     | 84024425-54100                               | SUPPLIES                          | \$47.84             |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$47.84</b>      |
| WECK LABORATORIES INC | W5E0414-<br>COUKIAH | WTP LAB TESTING EXPENSES          | \$344.00    | 82024411-52100                               | CONTRACTED SERVICES               | \$344.00            |
|                       |                     |                                   |             |                                              | <b>Vendor Total:</b>              | <b>\$344.00</b>     |
|                       |                     |                                   |             |                                              | <b>INVOICE TOTAL:</b>             | <b>\$511,404.04</b> |



ITEM NO.: 7b

MEETING DATE: June 17, 2015

**AGENDA SUMMARY REPORT****SUBJECT: ADOPTION OF THE PLANNED DEVELOPMENT ORDINANCE/PRECISE DEVELOPMENT PLAN FOR THE PEP AFFORDABLE SENIOR HOUSING PROJECT LOCATED AT 517 SOUTH MAIN STREET**

**Summary:** On June 3, 2015, the City Council conducted a public hearing and voted unanimously (5-0) to introduce a Planned Development Ordinance/Precise Development Plan for the Petaluma Ecumenical Housing (PEP) affordable senior housing project at 517 Main Street. The ordinance has been prepared in final form and is ready for adoption. Per City Council practice, since the ordinance was unanimously introduced, it has been placed on the consent calendar for adoption.

| FISCAL IMPACT:                 |                                                       |                |                                                                       |
|--------------------------------|-------------------------------------------------------|----------------|-----------------------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                                          |
|                                |                                                       |                | Yes <input type="checkbox"/> No X <input checked="" type="checkbox"/> |

**RECOMMENDED ACTION(S):** 1) Adopt the Planned Development Ordinance/Precise Development Plan for the Petaluma Ecumenical affordable senior housing project.

**ALTERNATIVES:** Provide alternative direction to staff.

Citizens advised: Publically noticed pursuant to the Ukiah City Code  
Requested by: Charley Stump, Director of Planning and Community Development  
Prepared by: Kevin Thompson, Principal Planner  
Coordinated with: Jane Chambers, City Manager, Sage Sangiacomo, Assistant City Manager, and Charley Stump, Director of Planning and Community development.  
Presenters: N/A (Consent Calendar)  
Attachments: 1. Planned Development Ordinance/Precise Development Plan

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved:   
Sage Sangiacomo, Assistant City Manager

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF UKIAH AMENDING THE OFFICIAL ZONING MAP  
FOR THE CITY OF UKIAH, CALIFORNIA**

**SECTION ONE**

Pursuant to the procedures set forth in the Ukiah Municipal Code sections 9167 and 9168, the Official Zoning Map for the City of Ukiah is amended to change the zoning of the parcel located at 517 South Main Street (APNs 002-281-15, 002-281-18, 002-281-24, 002-281-28, and 002-281-30) from Community Commercial (C-1) Heavy Commercial (C-2) and Public Facility (PF) to PEP Housing Planned Development/High Density Residential (PD-R3).

**SECTION TWO**

The rezoning action and amendment to the Official Zoning Map of the City of Ukiah is necessary to allow a new precise development plan for the parcels located at 517 South Main Street. The rezoning action includes the PEP Housing Precise Development Plan and PD zoning regulations ("Project") and will allow development of 42 affordable senior housing units a community center and other site improvements five parcels.

**SECTION THREE**

The Planned Development rezoning includes the PEP Housing precise development plans, attached hereto as Exhibit A, and the PEP Housing PD zoning regulations, attached hereto as Exhibit B, which are the development plans for the Project.

**SECTION FOUR**

Planning Department staff prepared an initial environmental study (IS) in order to evaluate the potential impacts that could result from the Project. The IS identified potential impacts to Aesthetics, Air Quality, Biological Resources, Cultural Resources, Hydrology & Water Quality, and Noise. As part of the IS, mitigation measures were identified that would reduce the impacts to less than significant levels; therefore, a mitigated negative declaration (MND) was prepared for the Project. The Project proponent has agreed to the mitigation measures included in the IS and MND.

**SECTION FIVE**

The Planning Commission held a duly noticed public hearing on May 27, 2015 after giving notice of said hearing in the manner, for the period, and in the form required by the Ukiah City Code and Government Code sections 65090 and 65091 to consider the Mitigated Negative for the PEP Housing Planned Development Rezoning with precise development plan and PD zoning regulations. At the meeting, the Planning Commission received public comment, discussed the initial environmental study, requested additional information be included in the hydrology and water quality section of the IS. On May 27, 2015 the Planning Commission voted 3-0 to recommend the City Council adopt the mitigated negative declaration for the PEP Housing Planned Development Rezoning and Precise Development Plan with Planned Development Zoning Regulations.

**SECTION SIX**

At the May 27, 2015 public hearing, the Planning Commission conducted a public hearing to consider the PEP Housing Planned Development Rezoning and Precise Development Plan with Planned Development Zoning Regulations. After receiving public testimony, considering the staff report, and due deliberation, the Planning Commission voted 3-0 to recommend the City Council approve the PEP Housing Planned Development Rezoning and Precise Development Plan with Planned Development zoning regulations.

1 **SECTION SEVEN**

2 The PEP Housing Rezoning and Precise Development Plan are hereby approved and subject to  
3 the conditions of approval contained in the attached Exhibit C.  
4

5 **SECTION EIGHT**

6 The precise development plan for the PEP Housing Planned Development, as required by Ukiah  
7 Municipal Code section 9167(E), is approved.  
8

9 **SECTION NINE**

10 The PD zoning regulations for the PEP Housing Planned Development, attached hereto as  
11 Exhibits A and B, required by Ukiah Municipal Code section 9167(D)(3) and 9167(E)(1) supersede the R3  
12 zoning regulations and are hereby approved.  
13

14 **SECTION TEN**

15 Based on the analysis and conclusions contained in the Initial Environmental Study, the City  
16 Council concluded that the proposed Project would not have a significant effect on the environment and  
17 adopted a Mitigated Negative Declaration.  
18

19 **SECTION ELEVEN**

20  
21 The approval of the proposed Project is based on the following findings:  
22

- 23 1. The Project, as conditioned, is consistent with the General Plan as described in the *General Plan*  
24 attachment of the staff report.  
25
- 26 2. The Project, as conditioned, is consistent with the findings required for adoption of an ordinance  
27 establishing a Planned Development Combining Zone prescribed in Ukiah City Code section 9168(C)  
28 based on the following:  
29
  - 30 A. **General Plan:** The Project includes a General Plan amendment to facilitate the project. It is  
31 consistent with the goals and policies of the General plan as described in the *General Plan*  
32 consistency section of the staff report.  
33
  - 34 B. **Purpose and Intent of the Planned Development Combining Zone District:** The proposed  
35 Project would increase the supply of housing in Ukiah by constructing forty-two (42) senior  
36 affordable units. The Project is required to construct frontage improvements, including curb,  
37 gutter, sidewalk, and a walking trail connecting Main Street to the rail trail which provide an  
38 amenity to the neighborhood. The Project through the precise development plan and PD  
39 zoning regulations includes the preservation and protection of healthy native trees. The in-fill  
40 project utilizes the site efficiently by constructing new 42 new senior affordable units, a  
41 community center and site amenities on 1.5 acre site.  
42
  - 43 C. **Complements and Compatible with Existing and Potential Development:** The Project would  
44 develop forty-two (42) senior affordable units on the 1.5 acre site. The surrounding  
45 neighborhood is comprised of the area bounded by Main State Street to the west, North Coast  
46 Rail Road tracks to the east, the Grace Hudson Museum to the north, and Cleveland Avenue to  
47 the south. The Project is located within a developed urban area and surrounded by  
48 commercial, public, single and multi-family uses.  
49

1  
2 The proposed PD Regulations identify the uses and development standards for the parcels included in  
3 the PD. The PD regulations are based on the uses and development standards of the R3 zoning district  
4 and modified to address the specific parcels and use (affordable multi-family). The density, and use  
5 are compatible with and complementary to other development in the area. The Project was reviewed  
6 by the Design Review Board who found the Project compatible with and complementary to other  
7 development in the area and appropriate for the individual parcels on which the project would be  
8 constructed.  
9

- 10 3. The PEP Housing Precise Development Plan, as conditioned, is consistent with the criteria for  
11 evaluating the consistency of precise development plans with the purpose and intent of the Planned  
12 Development combining district identified in zoning ordinance section 9167(F) as described below:  
13

14 A. **Circulation Needs and Impacts:** The traffic technical memorandum prepared by LACO engineers  
15 indicated that the number of trips potentially generated if the subject parcels were to be  
16 developed consistent with current land use and zoning designations. Based on the current  
17 allowed uses of the parcels (Ukiah City Code (Ord. 539 3 adopted 1961) and the ITE Land Use  
18 categories assumed to best represent these uses were calculated that build out of the subject  
19 parcels could be expected to generate 19 AM peak-hour trips and 15 PM peak-hour trips, or 2 to 3  
20 more peak-hour trips than estimated Project-generated peak-hour trips. It was concluded that the  
21 development of the PEP Sun House, and associated General Plan amendment and zone  
22 classification, will not result in significant increase in traffic volumes, particularly when compared  
23 to traffic volumes that could be generated by development of the subject parcels under the  
24 current land use zoning designations.  
25

26 B. **Parking and Traffic Needs and Impacts:** Based on the mixture of one and two bedroom units, 49  
27 parking spaces would typically be required. However, 32 spaces or .75 spaces per unit are  
28 proposed. The proposed parking is summarized in Table 5. Section 9198 (A) (7) allows for the  
29 reduction in the number of parking spaces projects providing special needs housing, including  
30 senior housing as follows: "In any district, the planning director may approve a reduction in  
31 parking requirements not exceeding thirty percent (30%) for housing projects with at least four  
32 (4) living units reserved for seniors, disabled persons, emergency shelters, transitional housing,  
33 single room occupancies, or other special needs housing with reduced parking demand based on  
34 factors such as age of occupants, disabilities, household size, or other factors that support a  
35 finding of reduced parking demand"  
36

37 C. **Utilities and Public Services Needs and Impacts:** City services are available to serve the Project.  
38 The City has enacted mandatory water conservation measures and the residents of the Project  
39 would be required to comply with any water conservation measures in place. The Project  
40 includes drought tolerant landscaping and water conserving irrigation. The Project has been  
41 reviewed by Public Works Department, Electric Utility, Fire Marshal, and Building Official and  
42 there are adequate services and utilities to serve the Project.  
43

44 D. **Noise Needs and Impacts:** The proposed Project would be similar in use, intensity, and density to  
45 the surrounding neighborhood. The City's noise ordinance would apply to this Project both  
46 during construction and after occupancy. Mitigation measures and conditions of approval have  
47 been applied to the Project to address construction related noise impacts.  
48

49 E. **Odor Needs and Impacts:** The Project is a residential Planned Development; typically odors are  
50 not associated with residential uses.  
51

52 F. **Private and Common Space Needs and Impacts:** The project is providing on-site recreational  
53 amenities including: a 1,600 sq. ft. recreation center, and community garden, open space and

walking trails. These amenities will provide residents recreational opportunities. The impact to parks would be less than significant.

G. **Trash Collection Needs and Impacts:** The precise development plan identifies a location for the trash/recycling enclosures. The onsite manager will responsible for disposal of the project's trash and recycling.

H. **Security and Crime Deterrence Needs and Impacts:** The project's design provides built in crime deterrence features including: exterior lighting, "eyes on" facing windows, security doors and on-site manager. Development of the site as proposed could reduce the incidents of loitering in the area since there would be fewer locations for loitering and more "eyes on the street." The Project was reviewed by the Police Department and no concerns related to security and crimes were identified.

I. **Energy Consumption Needs and Impacts:** The Project is subject to the requirements of the California Green Building Code Standards which includes specific requirements (materials and light fixtures) to reduce energy consumption. Further, the project proposes the installation of a 22kW of photovoltaic system to offset energy use of the common areas of the project.

J. **Design Needs and Impacts:** The design of the project is based in part on the historic Sun House and Grace Hudson Museum. The design incorporates similar design features such as: roof pitches, materials, and colors. As required by City Code the Project was reviewed by the Design Review Board (DRB) on both: January 8, 2015 and March 3<sup>rd</sup> 2015. DRB provided the applicant design comments that were into the Project. Furthermore, some of the DRB recommendations will be included as conditions of approval. Therefore the project would not degrade the existing visual character or quality of site and its surroundings and the project would infill a vacant lot and the proposed density would be consistent with existing development in the area.

K. **Relationship to Physical Features:** The in-fill project site is surrounded by existing residential development and commercial uses. The project site is not known to contain any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service and therefore the Project would have no impact on candidate, sensitive, or special status species. There are no riparian areas or riparian habitat on the in-fill subject parcels or other sensitive natural community identified in local or regional plans, policies, or regulations or by the California Department of Fish and Game or US Fish and Wildlife Service. Therefore, the Project would have no impact on these resources.

The infill site is partially paved and contains no wetlands, marshes, vernal pools, or other water courses on the parcels included in the Project. Therefore, the Project would have no impact on these resources.

No migratory path for wildlife species, no connection with any wildlife habitat, no water courses are located on the parcels included in this Project.

L. **Consistency of Architectural Features:** The design of the project is based in part on the historic Sun House and Grace Hudson Museum. The design incorporates similar design features such as: roof pitches, materials, and colors. The Project was reviewed by the DRB who found the design of the Project compatible with the neighborhood and made recommendations to differentiate the house plan on each parcel. Some of the recommendations from the DRB have been incorporated into the design of the individual house plan in order to customize each plan.

- 1  
2 M. **Balance and Integration with Neighborhood:** The size and height of the project is consistent  
3 with other structures in the neighborhood. The Project includes open space similar to  
4 neighboring Grace Hudson Museum. The design of the house plan was based in part on the  
5 design of historic Grace Hudson Museum.  
6 The Project was reviewed by the Design Review Board who found the Project to be consistent  
7 and compatible with other residential development in the neighborhood and appropriate for the  
8 individual parcels included in the Project. Based on the above, the Project is consistent with this  
9 requirement.  
10  
11 N. **Building Design:** The size and height of the project is consistent with other structures in the  
12 neighborhood. The Project includes open space similar to neighboring Grace Hudson Museum.  
13 The design of the house plan was based in part on the design of historic Grace Hudson Museum.  
14  
15 O. **Density:** As required by City Code the Project was reviewed by the Design Review Board (DRB)  
16 on both: January 8, 2015 and March 3<sup>rd</sup> 2015. DRB provided the applicant design comments that  
17 were into the Project. Furthermore, some of the DRB recommendations will be included as  
18 conditions of approval. Therefore the project would not degrade the existing visual character or  
19 quality of site and its surroundings and the project would infill a vacant lot and the proposed  
20 density would be consistent with existing development in the area. The project is achieves 28  
21 units per acre, the highest allowable density per the City's Zoning Ordinance.  
22

23 3.Planning Department staff prepared an Initial Environmental Study (IS) in order to evaluate the  
24 potential impacts that could result from construction and implementation of the PEP Housing Planned  
25 Development Rezoning, Precise Development Plan and PD Zoning Regulations. The IS identified potential  
26 impacts to Aesthetics, Air Quality, Biological Resources, Cultural Resources, Hydrology & Water Quality,  
27 and Noise. As part of the IS, mitigation measures were identified that would reduce the impacts to less  
28 than significant levels. A Mitigation Monitoring Reporting Program has been prepared for the Project and  
29 the project proponent has agreed to the mitigation measures.  
30

31 4. Notice of the Intent to Adopt a Mitigated Negative Declaration and notice of the Rezoning and  
32 Precise Development Plan was provided in the following manner:  
33

- 34     ▪ posted at the County Clerk on April 29, 2015;  
35     ▪ mailed to property owners within 300 feet of the parcels included in the Project on April 29,  
36     2015;  
37     ▪ published in the Ukiah Daily Journal on April 30, 2015;  
38     ▪ posted on the Project site on April 28, 2015;  
39     ▪ posted at the Civic Center (glass case) on April 28, 2015;  
40     ▪ posted on the City's Web site April 28, 2015.  
41

- 42 5. On May 27, 2015, the Planning Commission conducted a duly noticed public hearing, and after  
43 considerable discussion, voted unanimously to recommend adoption of the Ordinance to the City  
44 Council.

#### 45 **SECTION THIRTEEN**

46 The ordinance shall be published as required by law in a newspaper of general circulation in the  
47 City of Ukiah.  
48

#### 49 **SECTION FOURTEEN**

50 The ordinance shall become effective 30 days after its adoption.  
51



1     **INTRODUCED BY TITLE ONLY** on June 3, 2015 by the following roll call vote:

2

3     AYES:

4     NOES:

5     ABSENT:

6     ABSTAIN:

7

8     **PASSED AND ADOPTED** on June 17, 2015 by the following roll call vote:

9

10    AYES:

11    NOES:

12    ABSENT:

13    ABSTAIN:

14

15    **ATTEST**

16

17

18

19

20    \_\_\_\_\_  
Kristine Lawler, City Clerk

21

22

23

24    Exhibit A: PEP Housing Precise Development Plans

25    Exhibit B: PEP Housing Planned Development Regulations

26    Exhibit C: PEP Housing Conditions of Approval

27

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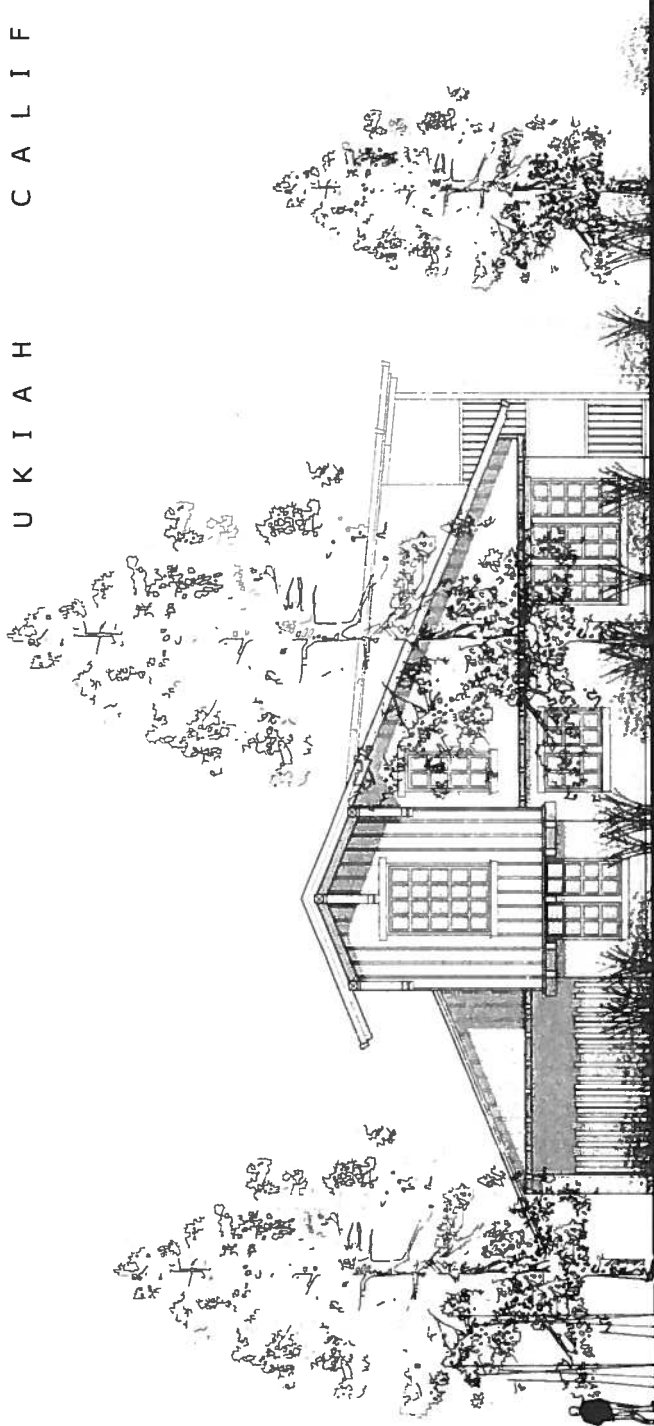
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Douglas F. Crane, Mayor

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**Exhibit A: PEP Housing Precise Development Plans**

PETALUMA ECUMENICAL PROPERTIES  
SUN HOUSE SENIOR HOUSING  
UKIAH CALIFORNIA



PROJECT DESCRIPTION

PEP HOUSING PROPOSES TO DEVELOP A 42 UNIT HOUSING COMPLEX, AVAILABLE TO LOW AND MODERATE INCOME SENIOR CITIZENS. THERE WILL BE 3 APARTMENT BUILDING, EACH 2 STORIES FOR A TOTAL OF 30,025 SQUARE FEET OF RESIDENTIAL LIVING SPACE. SIX OF THE UNITS WILL BE 2 BEDROOMS AND THE REMAINING 36 UNITS WILL BE 1 BEDROOM. A 1,650 SQUARE FOOT COMMUNITY CENTER FOR THE BENEFIT OF THE RESIDENTS IS ALSO PROPOSED. OUTDOOR AREA WILL INCLUDE A SMALL PARK, A GARDENING AREA FOR THE SENIORS AND A SMALL DOG RUN.

OWNER AND CONSULTANTS

**OWNER:**  
PETALUMA ECUMENICAL PROPERTIES (PEP HOUSING)  
951 SOUTH PETALUMA BOULEVARD PETALUMA, CA 94952  
707-762-2336

**ARCHITECT:**  
ROBERT W. HAYES & ASSOCIATES  
620 BUTTE STREET SAUSALITO, CA 94965  
415-332-0999

**CIVIL ENGINEER:**  
LACO ASSOCIATES  
311 SOUTH MAIN STREET UKIAH, CA 95482  
707-443-5054

**LANDSCAPE ARCHITECT:**  
ANN BAKER & ASSOCIATES  
1016 MCNEAR AVE. PETALUMA, CA 94952  
510-926-2557

LIST OF SHEETS

|                      | A0.0                                                     | TITLE SHEET |
|----------------------|----------------------------------------------------------|-------------|
| <b>LANDSCAPE</b>     |                                                          |             |
| L1.0                 | LANDSCAPE PLAN                                           |             |
| L1.1                 | LANDSCAPE DETAILS                                        |             |
| <b>ARCHITECTURAL</b> |                                                          |             |
| A1.0                 | CONTEXT SITE PLAN & PROJECT DATA                         |             |
| A1.1                 | SITE FLOOR/ROOF PLAN                                     |             |
| A2.0                 | BUILDING 1 PLANS                                         |             |
| A2.1                 | BUILDING 2 & 3 FIRST FLOOR PLAN                          |             |
| A2.2                 | BUILDING 2 & 3 SECOND FLOOR PLAN                         |             |
| A2.3                 | BUILDING 2 & 3 ROOF PLAN                                 |             |
| A2.4                 | COMMUNITY CENTER FLOOR, ROOF PLANS & EXTERIOR ELEVATIONS |             |
| A3.0                 | ENLARGED ELEVATIONS BUILDING 1 AND 3                     |             |
| A3.1                 | BUILDING 1 EXTERIOR ELEVATIONS                           |             |
| A3.2                 | BUILDING 2 EXTERIOR ELEVATIONS                           |             |
| <b>CIVIL</b>         |                                                          |             |
| C1.0                 | GRADING AND DRAINAGE PLAN                                |             |

**OWNER:**  
PETALUMA ECUMENICAL PROPERTIES (PEP HOUSING)  
951 SOUTH PETALUMA BOULEVARD PETALUMA, CA 94952  
707-762-2336

**ARCHITECT:**  
ROBERT W. HAYES & ASSOCIATES  
620 BUTTE STREET SAUSALITO, CA 94965  
415-332-0999

**CIVIL ENGINEER:**  
LACO ASSOCIATES  
311 SOUTH MAIN STREET UKIAH, CA 95482  
707-443-5054

**LANDSCAPE ARCHITECT:**  
ANN BAKER & ASSOCIATES  
1016 MCNEAR AVE. PETALUMA, CA 94952  
510-926-2557

|                                                                                                  |  |  |
|--------------------------------------------------------------------------------------------------|--|--|
| <b>OWNER:</b><br>PETALUMA ECUMENICAL PROPERTIES<br>951 Petaluma Blvd. South<br>Petaluma CA 94952 |  |  |
| <b>PROJECT:</b><br>Sun House Senior Housing<br>517 Main Street<br>Ukiah CA 95482                 |  |  |
| <b>SHEET TITLE:</b><br>TITLE SHEET                                                               |  |  |
| <b>DATE:</b><br>JAN. 14-29                                                                       |  |  |

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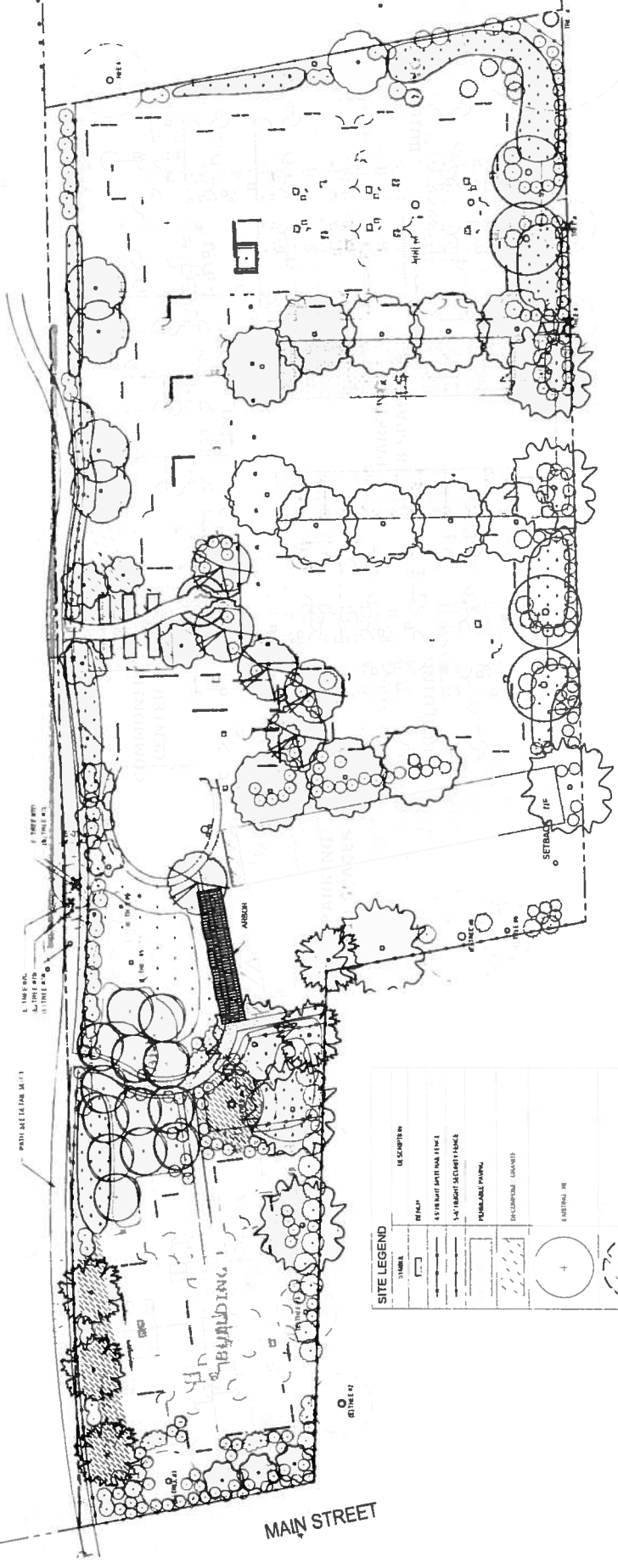
COMPLET  
DATE



CLEVELAND AVE

MAIN STREET

GRACE HUDSON MUSEUM



| SITE LEGEND |                          | DESCRIPTION |
|-------------|--------------------------|-------------|
|             | BUILDING                 | AS SHOWN    |
|             | EXISTING METAL SIGN      | AS SHOWN    |
|             | NEW METAL SIGN           | AS SHOWN    |
|             | 4' TROUGH SECURITY FENCE | AS SHOWN    |
|             | PERIMETER FENCE          | AS SHOWN    |
|             | EXISTING GRAVEL          | AS SHOWN    |
|             | EXISTING PAVEMENT        | AS SHOWN    |
|             | EXISTING METAL SIGN      | AS SHOWN    |

SHEET TITLE:  
LANDSCAPE  
PLAN

JOB NO. 14-29  
DATE  
DATE

PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah, CA 95482

OWNER:  
Petroleum Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma, CA 94952

ROBERT W. HARRIS, ARCHITECT  
ARCHITECT & PLANNER  
1415 (S) 212 0999



JOHN B. HARRIS, ARCHITECT  
ARCHITECT & PLANNER  
1415 (S) 212 0999

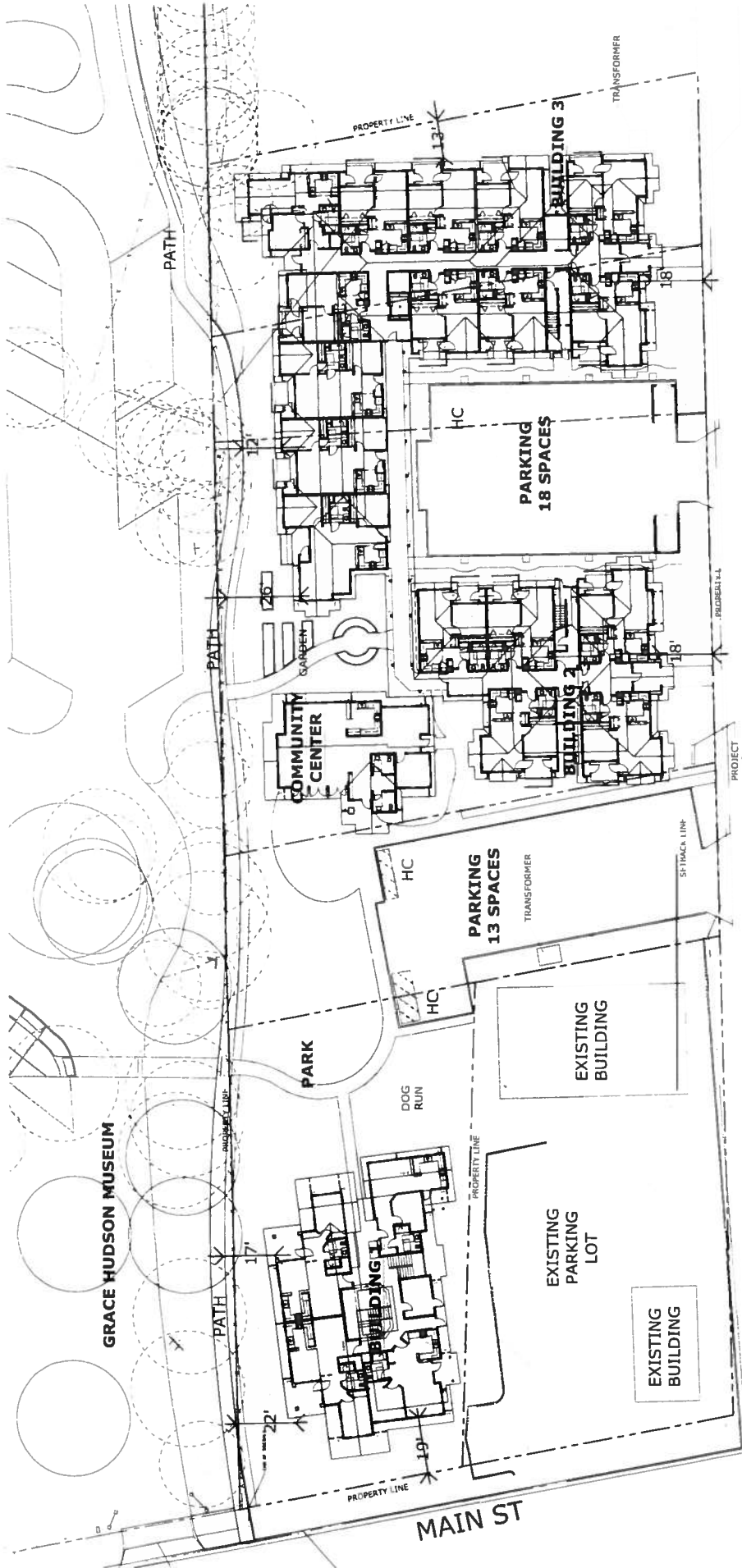
THE UNIVERSITY OF  
THE STATE OF CALIFORNIA  
OFFICE OF THE ATTORNEY GENERAL  
1415 (S) 212 0999



# PETALUMA ECUMENICAL PROPERTIES

## SUN HOUSE SENIOR HOUSING

### UKIAH CALIFORNIA



CLEVELAND ST

1 SITE FIRST FLOOR & ROOF PLAN

1/16" = 1'-0"



PROJECT  
SIGN  
4" H X 6" L  
SEE DETAIL 2/A3

PROPERTY LINE

STREET LINE

TRANSFORMER

PARKING  
18 SPACES

PARKING  
13 SPACES

EXISTING  
BUILDING

EXISTING  
PARKING  
LOT

EXISTING  
BUILDING

MAIN ST

PARK

DOG  
RUN

COMMUNITY  
CENTER

PROPERTY LINE

PATH

GRACE HUDSON MUSEUM

SHEET  
OF

A1.1

JOB NO. 14-29  
SCALE  
DATE

SHEET TITLE:  
SITE /  
FLOOR-ROOF  
PLAN

PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

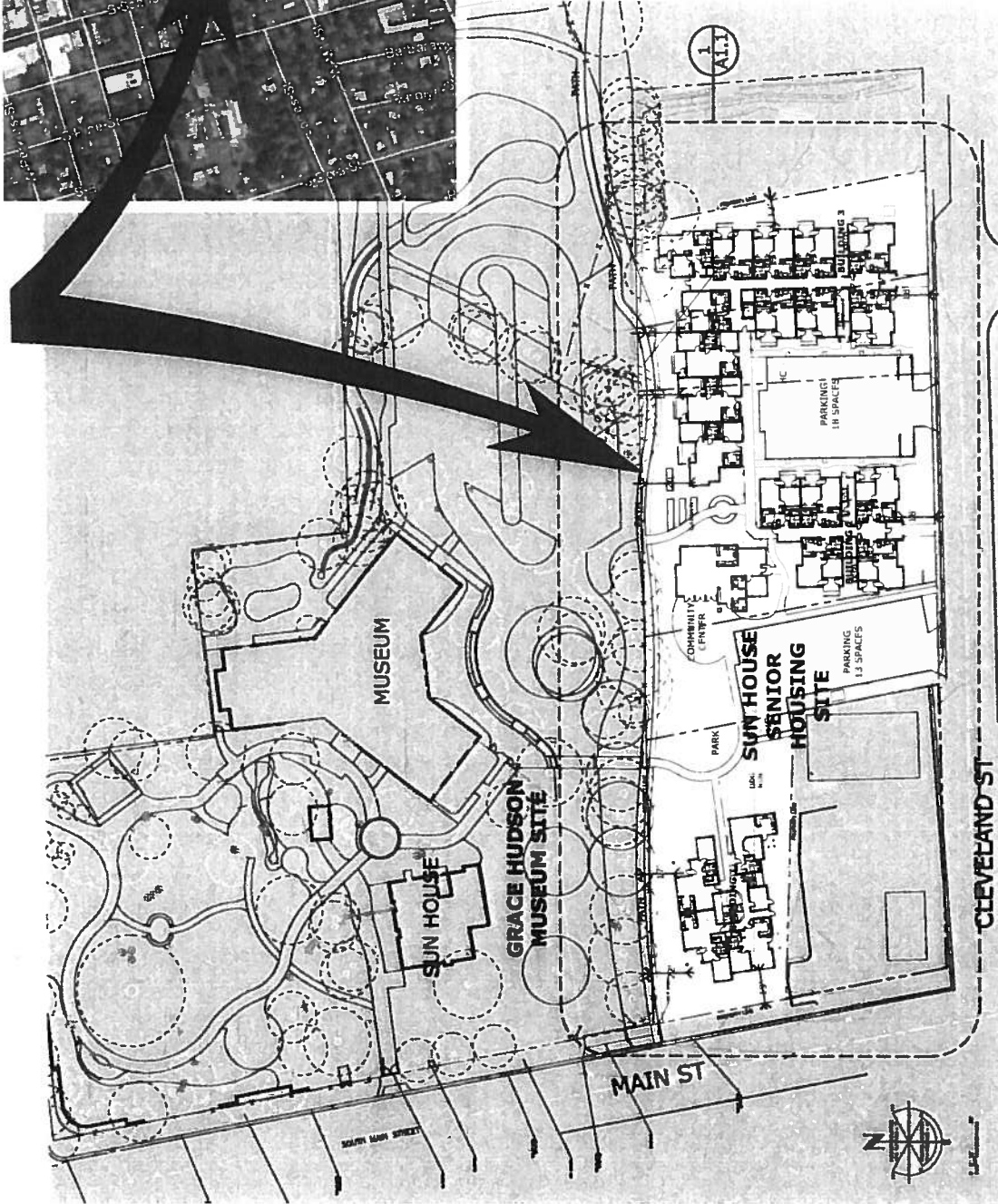
OWNER:  
Petaluma Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma CA 94952



Robert W. Hall Architects  
1000 Broadway, Suite 100  
Ukiah, CA 95482  
Tel: 707/462-1111  
Fax: 707/462-1112

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA

## SITE



### CONTEXT SITE PLAN

1"=30'-0"

### 1 AERIAL VIEW

### 2 PROJECT DATA

#### RESIDENTIAL BUILDINGS;

#### 2 STORIES

42 UNITS; (6) 2 BED UNITS (36) 1 BED UNITS

BUILDING 1: FF 3,204 + SF 2,829 = 6,033

BUILDING 2: FF 4,290 + SF 4,290 = 8,580

BUILDING 3: FF 10,495 + SS 10,495 = 20,990

TOTAL AREA: 35,603 sq ft

#### COMMUNITY CENTER:

1 STORY

AREA: 1,650 sq ft

PARCEL AREA (S): 65,923 SQ FT TOTAL (1.51 Acres)

PARKING: 35 SPACES (.75 SPACES per unit)

DENSITY: 28 units / acre

### 3

THE DESIGN OF THE  
SUN HOUSE SENIOR HOUSING  
PROJECT WAS A JOINT EFFORT  
BY PETALUMA ECUMENICAL PROPERTIES  
AND ROBERT W. HALL ARCHITECTS



OWNER:  
Petaluma Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma, CA 94952  
(415) 372-0590

PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah, CA 95482

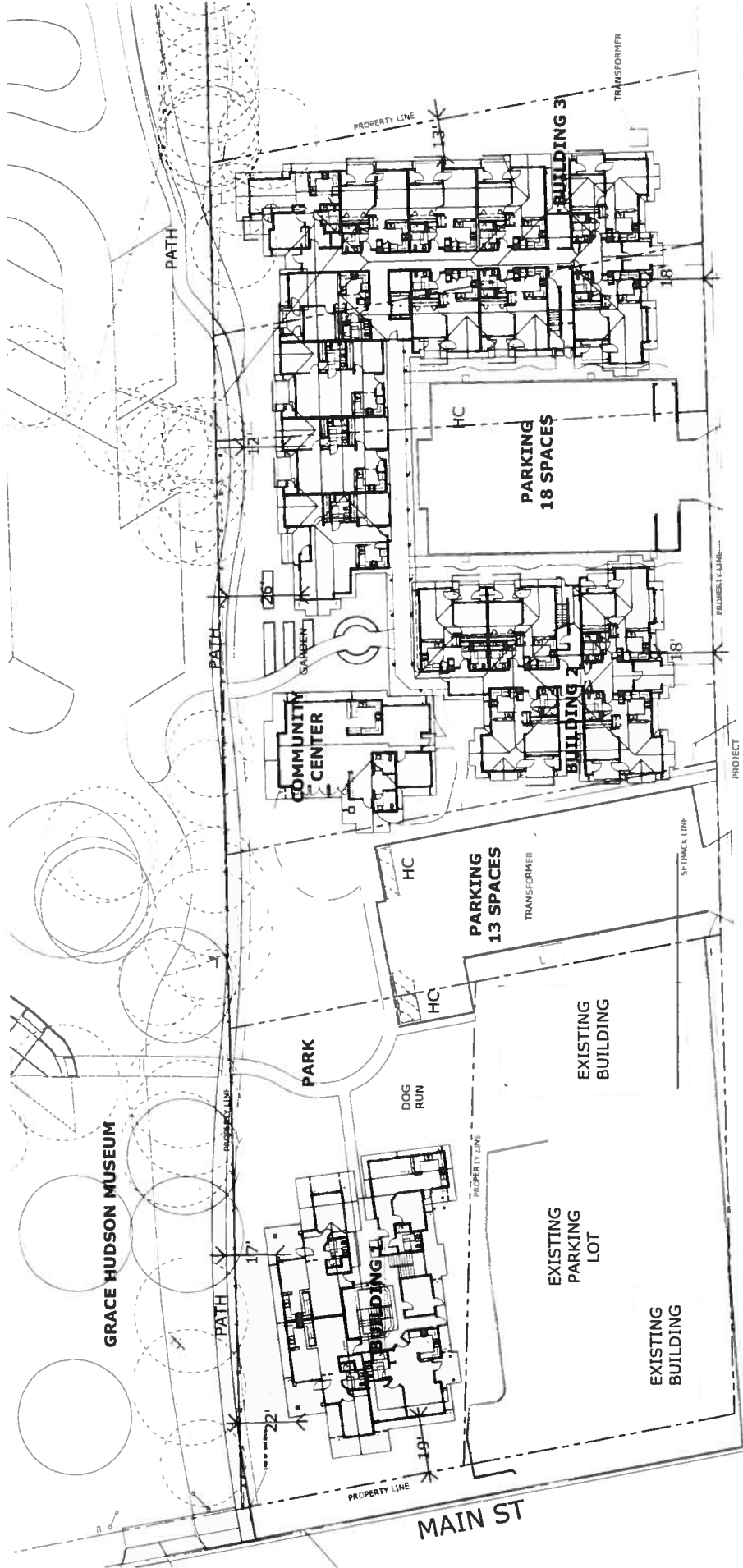
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DATA  
CONTEXT

ISS. NO. 14-29  
SCALE  
DATE

A1.0

SCALE:  
UP

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA



CLEVELAND ST

1 SITE FIRST FLOOR & ROOF PLAN

1/16" = 1'-0"



**A1.1**

SHEET  
OF

SHEET TITLE:  
SITE /  
FLOOR-ROOF  
PLAN

JOB NO: 14-29  
SCALE:  
DATE:

PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

OWNER:  
Petaluma Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma CA 94952



Robert W. Hayes Architects  
1515-733-0996  
1515-733-0996  
1515-733-0996



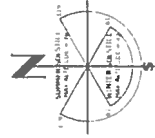
# PETALUMA ECUMENICAL PROPERTIES

## SUN HOUSE SENIOR HOUSING

### UKIAH CALIFORNIA

#### BUILDING 1 DATA

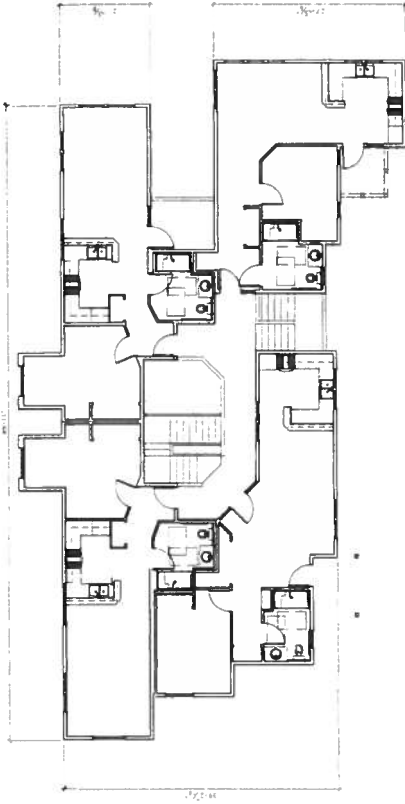
|                    |             |
|--------------------|-------------|
| FIRST FLOOR AREA:  | 3,204 sq ft |
| SECOND FLOOR AREA: | 2,829 sq ft |
| TOTAL FLOOR AREA   | 6,033 sq ft |
| MAXIMUM HEIGHT:    | 28'-6"      |



0 5' 10' 30'

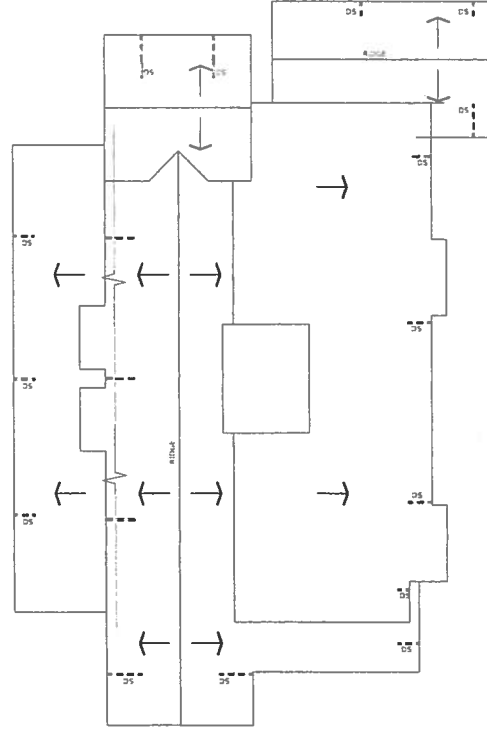
2 BUILDING 1 SECOND FLOOR PLAN

1/8"=1'-0"



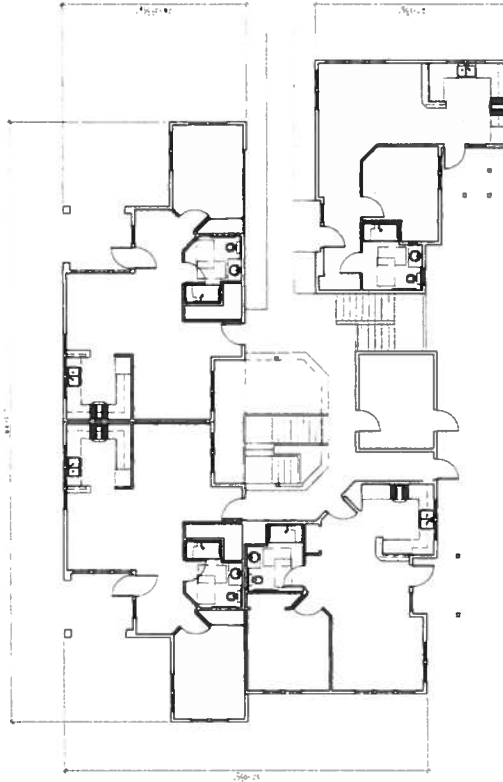
3 BUILDING 1 ROOF PLAN

1/8"=1'-0"



1 BUILDING 1 FIRST FLOOR PLAN

1/8"=1'-0"



PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

SHEET TITLE:  
BUILDING 1  
FLOOR &  
ROOF PLANS

WDR NO. 14-29  
SCALE  
DATE

A2.0

SHEET  
OF

OWNER:  
Petaluma Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma CA 94952



ROBERT W. KNEALE ARCHITECTS  
1000 N. G ST. SUITE 200  
Petaluma CA 94952  
TEL: 707.765.0595

THESE PLANS ARE THE PROPERTY OF  
ROBERT W. KNEALE ARCHITECTS  
AND ARE NOT TO BE REPRODUCED  
OR COPIED IN ANY MANNER  
WITHOUT THE WRITTEN CONSENT  
OF ROBERT W. KNEALE ARCHITECTS

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA

## BUILDING 2: DATA

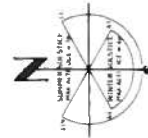
|                    |             |
|--------------------|-------------|
| FIRST FLOOR AREA:  | 4,290 sq ft |
| SECOND FLOOR AREA: | 4,290 sq ft |
| TOTAL FLOOR AREA   | 8,580 sq ft |
| MAXIMUM HEIGHT:    | 28'-6"      |

(10) 1 BEDROOM UNITS

## BUILDING 3: DATA

|                    |              |
|--------------------|--------------|
| FIRST FLOOR AREA:  | 10,495 sq ft |
| SECOND FLOOR AREA: | 10,495 sq ft |
| TOTAL FLOOR AREA   | 20,990 sq ft |
| MAXIMUM HEIGHT:    | 28'-6"       |

(18) 1 BEDROOM UNITS  
(6) 2 BEDROOM UNITS



0 5' 10' 30'

1 BUILDING 2 & 3 FIRST FLOOR PLAN

1/8"=1'-0"

**A2.1**

Sheet  
01

SHEET TITLE:  
BUILDING  
2 & 3 FIRST  
FLOOR PLAN

JOB NO. 14-29  
SCALE  
DATE

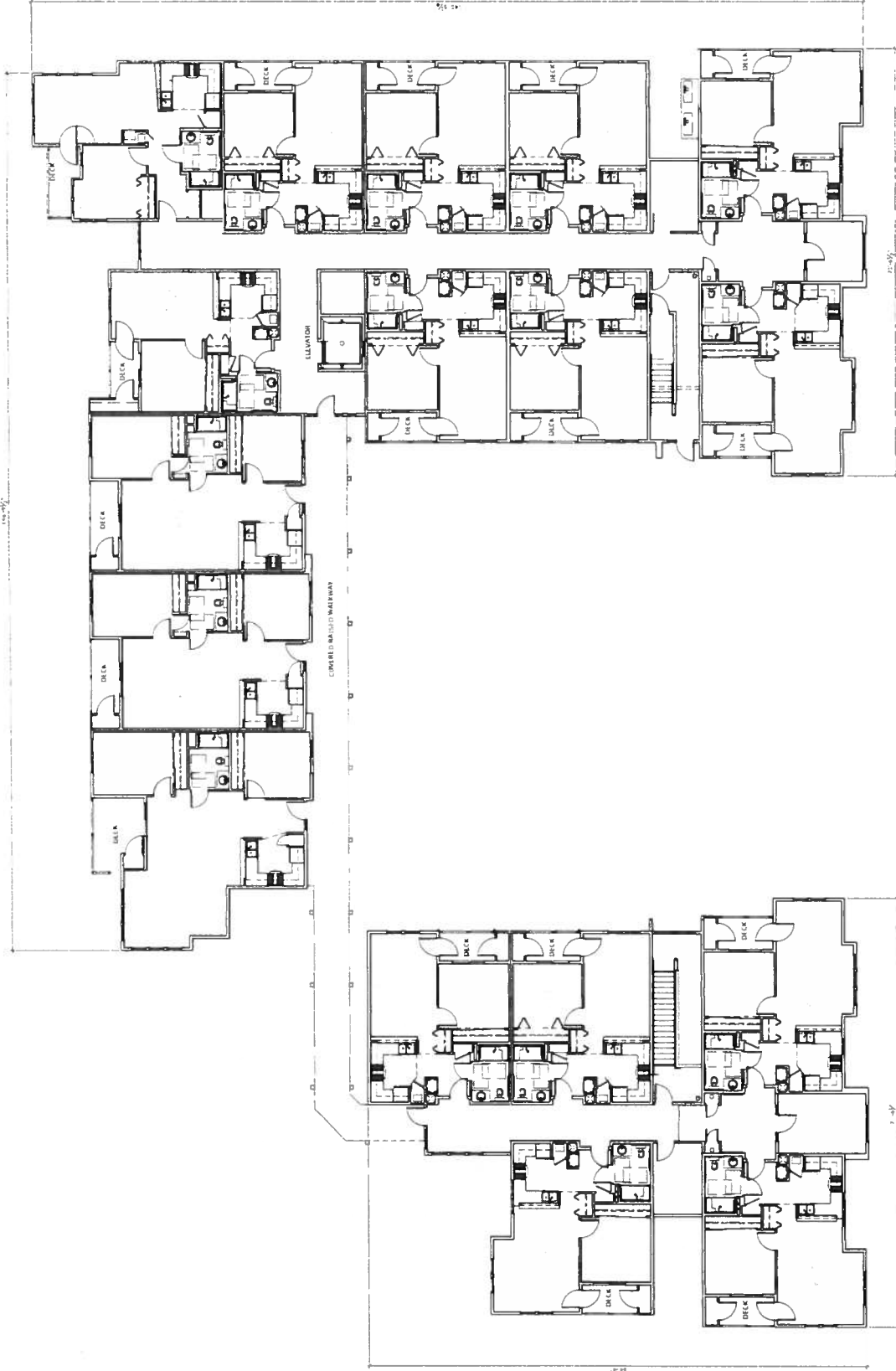
PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

OWNER:  
Petaluma Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma CA 94952

DESIGNED BY: W. MARK ARCHITECT  
1000 N. 1ST ST.  
Petaluma CA 94952  
(707) 765-1111

DATE: 10/1/14  
BY: W. MARK ARCHITECT  
CHECKED BY: W. MARK ARCHITECT  
DATE: 10/1/14

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA



1 BUILDING 2 & 3 SECOND FLOOR PLAN

0 5' 10' 30'

1/8" = 1'-0"

**A2.2**

SHEET  
OF

**PROJECT:**  
 Sun House Senior Housing  
 517 Main Street  
 Ukiah CA 95482

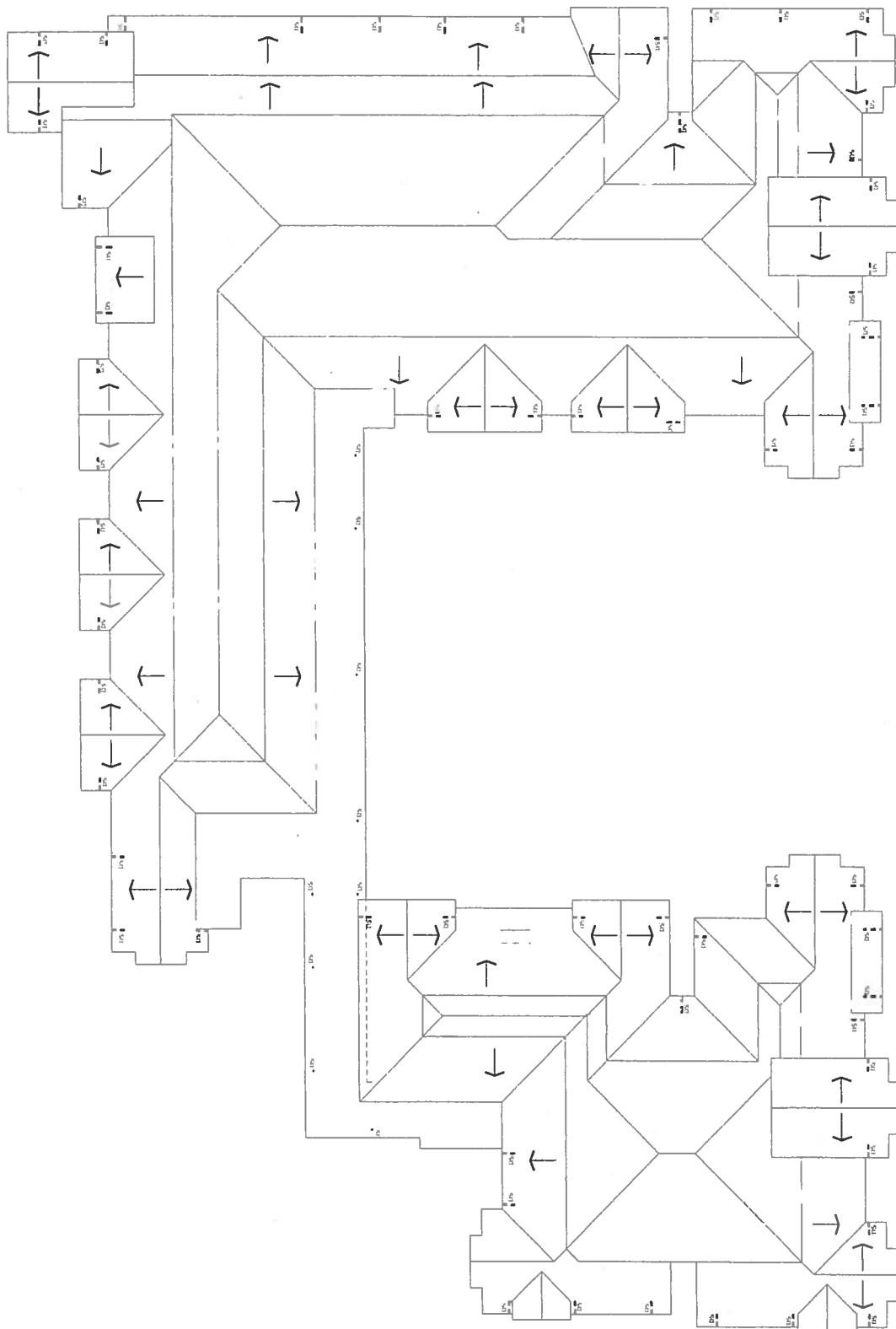
**OWNER:**  
 Petaluma Ecumenical Properties  
 951 Petaluma Blvd. South  
 Petaluma CA 94952

**ARCHITECT:**  
 ADRIAN W. MAHL ARCHITECT  
 415-332-0999  
 1000 AVENUE 100  
 SUITE 100  
 SAN FRANCISCO, CA 94103

**SHEET TITLE:**  
 BUILDING  
 2 & 3  
 SECOND  
 FLOOR PLAN

**DR. NO. 14-29**  
 DATE  
 10/10/14

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA



1 BUILDING 2 & 3 ROOF FLOOR PLAN

0 5' 10' 30'

1/8"=1'-0"

A2.3

SHEET  
UP

SHEET TITLE:  
BUILDING  
2 & 3  
ROOF PLAN

JOB NO. 14-29

DATE

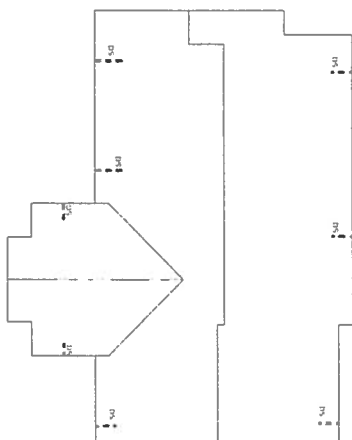
PROJECT:

Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

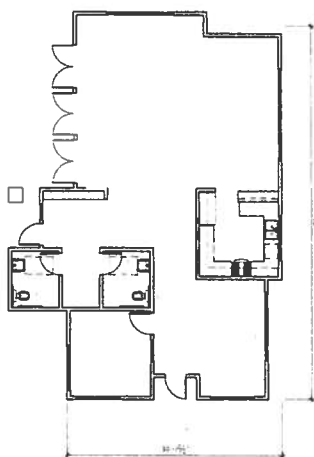
OWNER:  
Petaluma Ecumenical Properties  
951 Petaluma Blvd. South  
Petaluma CA 94952

ROBERT W. HAYES, ARCHITECT  
ARCHITECTS  
1515-132-0999

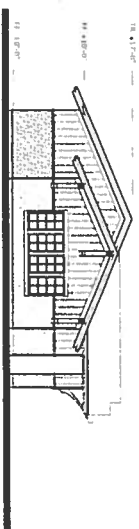
This drawing is the property of the Architect and is not to be used for any other project without the written consent of the Architect.



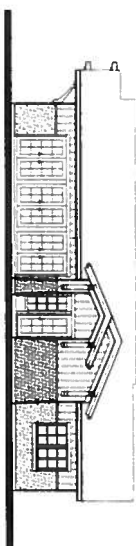
6 COMMUNITY CENTER ROOF PLAN  
1,650 sq ft 1/8" = 1'-0"



3 COMMUNITY CENTER FLOOR PLAN  
1,650 sq ft  
1/8"=1'-0"



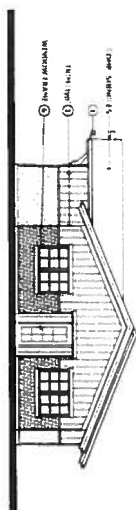
5 WEST ELEVATION



2 SOUTH ELEVATION 1/8"=1'-0"



4 NORTH ELEVATION 1/8" = 1'-0"



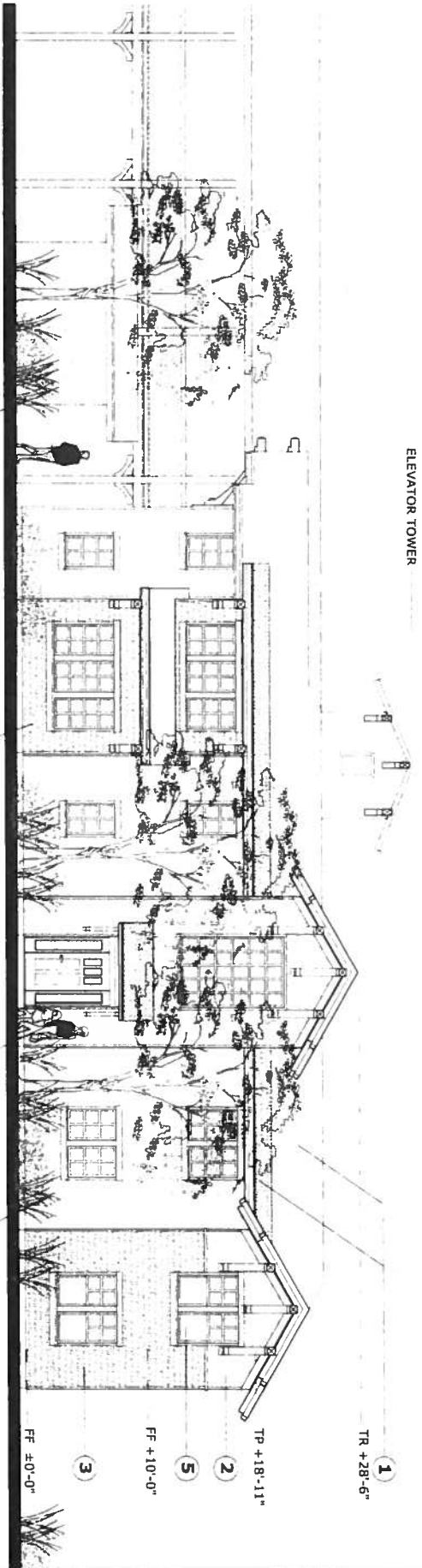
1 EAST ELEVATION  $1/8" = 1'-0"$

**LEGEND**

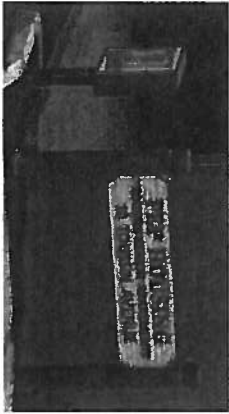
 **SETTLERS**  
① CATTLE  
② CORN

 **BOARD & MATTIE**  
③ CORN

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA

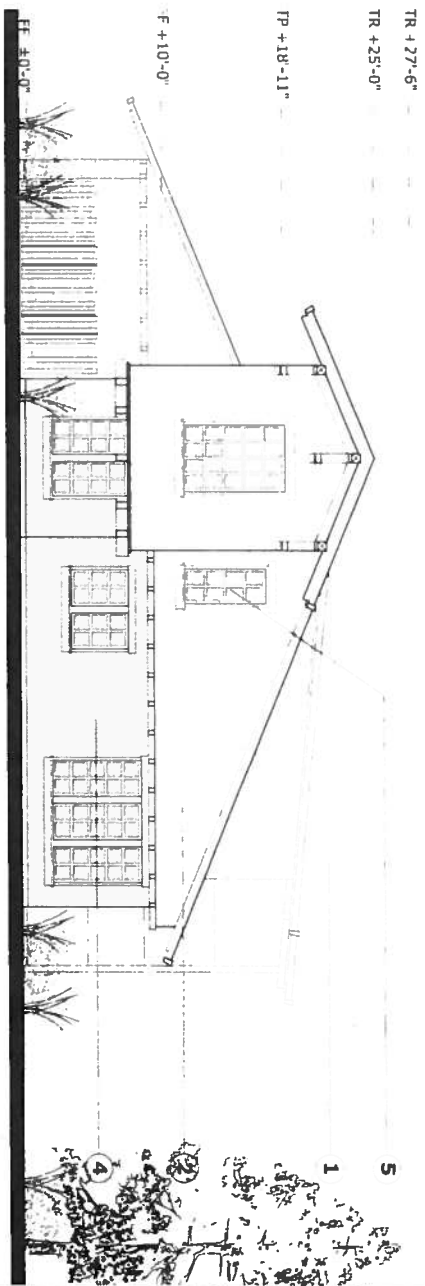


3 BUILDING 1 NORTH ELEVATION  
1/4"=1'-0"



2 ENTRY SIGN  
NOT TO SCALE

- LEGEND**
- 1 ASPHALT COMPOSITION ROOF SHINGLES
  - 2 BOARD & BATTEN HARDI-BOARD SIDING
  - 3 SHINGLE HARDI-BOARD SIDING
  - 4 COR-TEN METAL SIDING
  - 5 RECESSED WINDOWS
  - 6 SPLIT FACE CONCRETE MASONRY UNITS



1 BUILDING 1 WEST ELEVATION  
1/4"=1'-0"

THESE PLANS ARE THE PROPERTY OF ROBERT W. HAYES ARCHITECT, INC. AND ARE NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF ROBERT W. HAYES ARCHITECT, INC.

ROBERT W. HAYES ARCHITECT  
2224 BUTTE STREET  
SANTA ROSA, CA 95401  
(415) 332-2999

OWNER:  
Petaluma Ecumenical Properties  
951 Main Street  
Ukiah CA 95482

PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

SHEET TITLE:  
ENLARGED  
ELEVATION  
BUILDING 1  
& BUILD. 3  
JOB NO. 14-29  
SCALE  
DATE: 10/1/11  
DRAWN BY: [Signature]

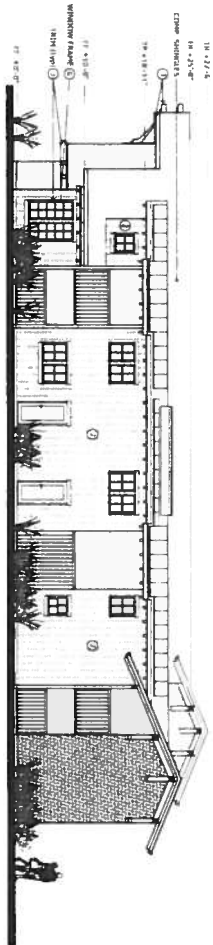
A3.0  
SHEET 01

# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA

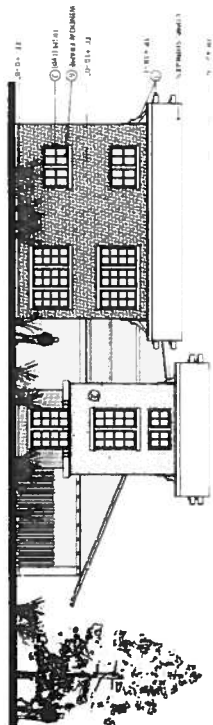
## LEGEND

- SHINGLES
- ③ COLOR, UNLESS NOTED OTHERWISE
- BOARD & BATTEN
- ① COLOR, UNLESS NOTED OTHERWISE
- COR-TEN SIDING

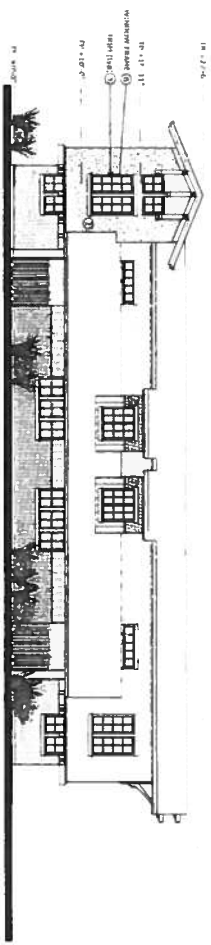
0 5' 10' 30'



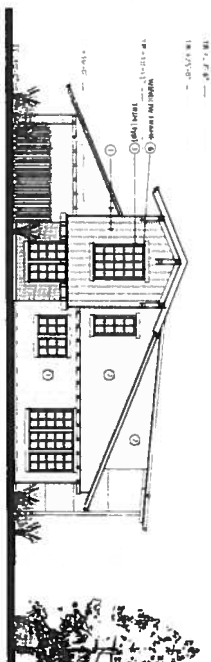
4 BUILDING 1 SOUTH ELEVATION  
1/8"=1'-0"



2 BUILDING 1 EAST ELEVATION  
1/8"=1'-0"

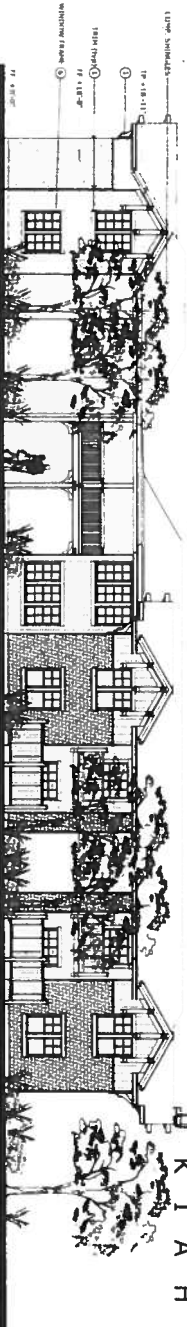


3 BUILDING 1 NORTH ELEVATION  
1/8"=1'-0"

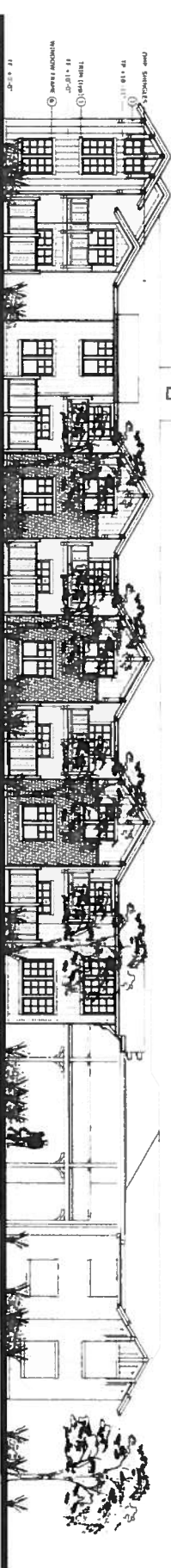


1 BUILDING 1 WEST ELEVATION  
1/8"=1'-0"

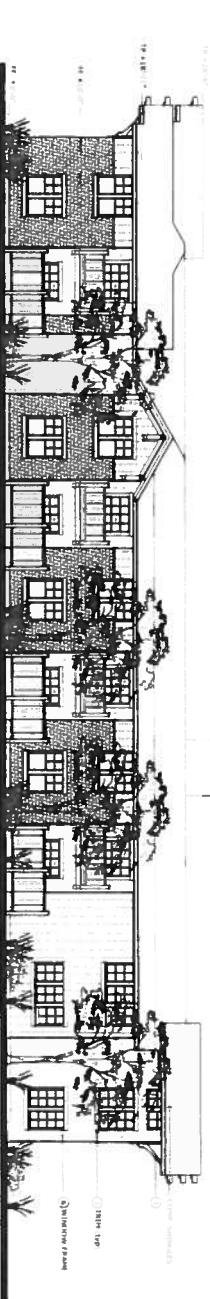
# PETALUMA ECUMENICAL PROPERTIES SUN HOUSE SENIOR HOUSING UKIAH CALIFORNIA



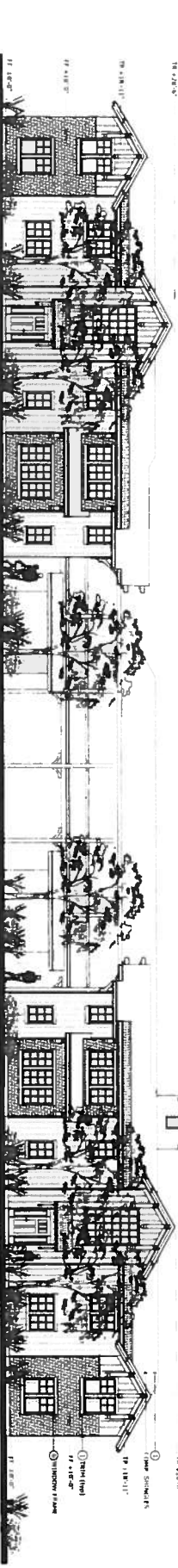
4 BUILDING 2 & 3 WEST ELEVATION  
1/8"=1'-0"



3 BUILDING 2 & 3 NORTH ELEVATION  
1/8"=1'-0"



2 BUILDING 3 EAST ELEVATION  
1/8"=1'-0"



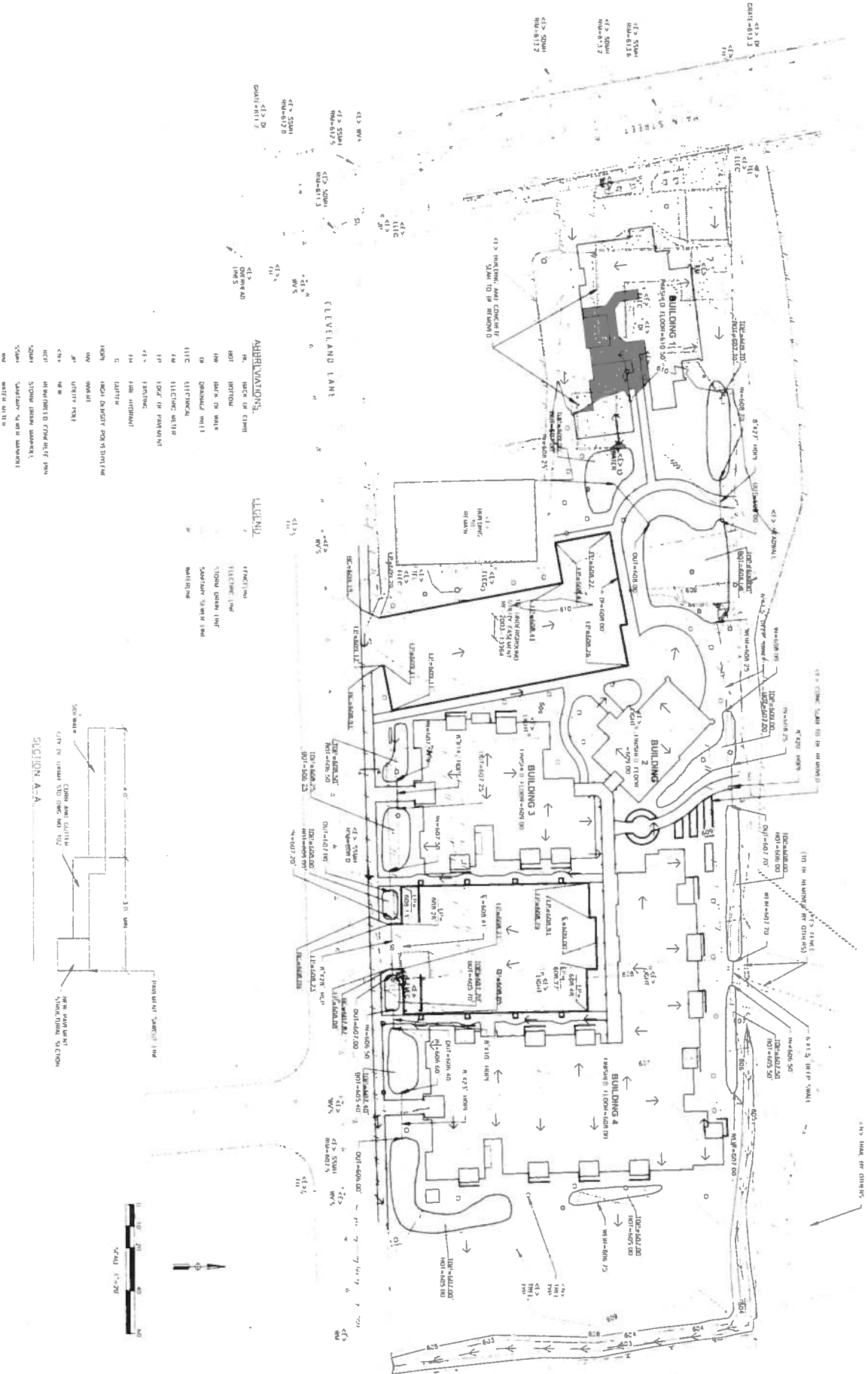
1 BUILDING 2 & 3 SOUTH ELEVATION  
1/8"=1'-0"

## LEGEND

- SHINGLES  
5 COLOR
- BOARD & BATTEN  
4 COLOR
- COR-TEN SIDING



# SUN HOUSE GRACE MUSEUM



SECTION A-A



SHEET C1.8  
OF 1

JOB NO. 7689.01  
DATE: 10/1/01  
DRAWN BY: [Signature]

SHEET TITLE:  
GRADING  
AND  
DRAINAGE  
PLAN

PROJECT:  
Sun House Senior Housing  
517 Main Street  
Ukiah CA 95482

OWNER:  
Petula Ecumenical Properties  
951 Petula Blvd. South  
Petula CA 94952



## Exhibit B: PEP Housing Planned Development Regulations

### PEP Senior Housing Planned Development Zoning Regulations 517 South Main Street May 2015

**PURPOSE AND INTENT:** The PEP Housing Sun House is a Planned Development (PD) located on Main and Cleveland Streets in Ukiah, CA. The PD consists of 42 single-family, senior affordable multi-family homes and a community center, open space areas, community garden and walking trails. The project will provide new senior affordable housing for the City. The PD will also fulfill the City's goal for "infill" - to develop high-density residential areas on empty lots within the City limits.

**DESIGN:** The PEP Housing Sun House is designed to assimilate and be compatible with the other historic houses, commercial buildings including the Grace Hudson Museum in the downtown area of Ukiah. The PEP Sun House design has craftsman elements like those found in Grace Hudson Museum. In general, the design of the buildings is agrarian and reflects the style rural Mendocino County. The materials include: batten board, scalloped, and horizontal siding, corrugated metal, similar to other exterior sidings used Grace Hudson Museum. The building will be painted a unique color combination that will complement each other as well as the existing houses and buildings in the neighborhood.

The project will be located on a vacant 1.5 acre in-fill site, formerly an athletic / tennis club. The site is within walking distance (within .5 miles) of many daily needs including: grocery stores, pharmacies, restaurants, public transit and civic uses. The site is generally flat, partially paved with former tennis courts and contains some mature trees. A total of 15 trees of varying health are proposed for removal. An existing single-family home located on the frontage of Main Street is proposed for demolition.

**ALLOWED USES:** The following uses are allowed in the PEP Housing Sun House PD:

- Multi- family dwellings
- Assembly uses associated with the Community Center

**ACCESSORY USES:** The following accessory uses are allowed in the PEP Housing Sun House PD:

- Home Occupations as defined by the Zoning Ordinance section 9278 and in compliance with Zoning Ordinance requirements. Home Occupations require a City of Ukiah Business License.

**BUILDING HEIGHT LIMITS:** Building height shall be:

- **Multi-Family Residence:** The height of multi-family buildings shall be as shown on the approved Precise Development Plan.
- **Detached Accessory Building (Community Center):** Maximum of 18-feet measured from finished grade to the peak of the roof.

1 **REQUIRED YARD SETBACKS:**

2  
3 A. **Multi-Family Homes and Accessory buildings:** The minimum setbacks for the multi-family  
4 apartments shall be as shown on the approved Precise Development Plan as follows:

5 **Front:** 18 feet

6 **Rear:** 5 feet

7 **Sides:** 5 feet

8 **REQUIRED PARKING:** The minimum on-site parking required shall be as follows:

- 9  
10 ■ **Number of Spaces:** The project will provide a minimum of 31 off street parking spaces located in  
11 two parking lots accessed from Cleveland Street.

12  
13 **DRAINAGE/SWALES:** The project includes drainage swales and rain gardens to provide adequate drainage  
14 and allow the infiltration and filtering of runoff prior to water entering the City's storm drain system.  
15 Maintenance of the drainage swales and rain gardens are the responsibility of the property owner.  
16 Drainage swales and rain gardens shall not be removed or modified without review and approval of the  
17 Public Works Department and Planning Department.

18  
19 **LANDSCAPING:** Shall be installed and maintained as shown on the approved Precise Development Plan.

- 20  
21 A. **STREET / ON SITE TREES:** As shown on the approved Precise Development Plan landscaping will  
22 be installed throughout the site.

23  
24 On-site Trees and landscaping are required to be maintained by PEP of the parcels on which the  
25 trees are located. Removal of street trees is prohibited. In the event a street tree may require  
26 removal (such as disease or death of a tree), the resident/property owner shall request in writing  
27 removal of the tree from the Planning and Community Development Department. The request  
28 shall include the reason for the removal and a proposed replacement tree species that is suitable  
29 for the location and selected from the City's Approved Street Tree List. Any removal of a street  
30 tree shall be approved by the Planning and Community Development Department and Public  
31 Works Department.

- 32  
33 B. **IRRIGATION:** The front yard landscaping is installed as part of the original development of each  
34 parcel. The irrigation system shall be maintained by the PEP Housing.

35  
36 **EXTERIOR LIGHTING:** Outdoor light fixtures shall be located, aimed, and shielded so as to minimize light  
37 trespassing over property lines and avoid directing light towards motorists and pedestrians. Fixtures shall  
38 be full cutoff and nighttime friendly and shall be International Dark Sky Association (IDA) approved or  
39 equivalent.

40  
41 **STANDARDS NOT ADDRESSED:** Standards not addressed herein shall default to the Zoning Ordinance and  
42 Ukiah City Code.

43  
44

**Exhibit C: PEP Senior Housing Projects Conditions of Approval**

1. Approval is granted for the PEP Housing Project as shown on the approved Precise Development Plan date stamped May 27, 2015 and the approved PEP Housing Planned Development Zoning Regulations dated May 13, 2015 except as modified by the following conditions of approval.
2. For the parcels included in this project, the approved PEP Housing Precise Development Plan and associated PEP Housing Planned Development Zoning Regulations shall supersede Ordinance 1092 which approved a precise development plan for the parcels included in this project. Ordinance 1092 and the applicable conditions of approval shall remain in full force and effect for 517 South Main Street (APN 002-281-024, 002-281-018, 002-281-028, 002-281-030, 002-281-015) which was part of the rezoning to Planned Development approved by Ordinance XX.
3. Development and operation of the Project shall comply with the approved PEP Housing Precise Development Plan and associated PEP Housing Planned Development Zoning Regulations. Any items not addressed by the approved precise development plan and zoning regulations shall default to the zoning ordinance and city code.
4. The mitigation measures included in the PEP Housing Rezoning and Precise Development Plan Mitigation Monitoring Reporting Plan have been agreed to by the project proponent and are hereby included by reference as conditions of approval. The mitigation measures are listed below.

From the Public Works Department (Ben Kageyama 707.463.6284)

5. The Preliminary SUSMP must include a completed BMP Selection Table for each tributary area, demonstrating selection of the highest priority BMPs possible (refer to "BMP Selection" beginning on page 23 of the LID Manual).
6. The section of the Preliminary SUSMP on BMP maintenance must be revised to indicate that the development, not the City, will be responsible for funding and performing the ongoing maintenance.
7. Please submit a SUSMP Determination Worksheet signed by the property owner or developer.
8. Please include a completed Preliminary SUSMP Submittal Guide.
9. Sheet C1.0: Show all proposed sewer and water service connections.
10. Sheet C1.0: Provide a curb to curb width of Cleveland Lane of 30 feet (adjust proposed curb approximately 1 foot north) and show no parking on the north side of the street.
11. Sheet C1.0: Install the proposed sidewalk along Cleveland Lane. A meandering sidewalk could also be considered with a vegetated bio-swale between the sidewalk and the street curb. There is an existing 10' wide roadway easement, approximately 180 feet in length along the project street frontage. A sidewalk easement will be required to accommodate any proposed portion of sidewalk outside the right-of-way or easement.
12. Sheet C1.0: At the driveway approaches to the parking lots, revise the plan to show ADA compliant sidewalk with 2% maximum cross-slope across the driveways.
13. Sheet C1.0: At the west end of project frontage, show sidewalk transition to existing sidewalk.

- 1 14. Sheet C1.0: Provide details of the outfall weirs and demonstrate how the adjacent vacant parcel  
2 to the east will not be negatively impacted from concentrated site drainage.
- 3 15. Sheet C1.0: Show all proposed BMPs on plan, including pervious pavement, vegetated swales,  
4 and subdrains, and provide typical details and sections.
- 5 16. Sheet C1.0: Show on plans the removal of abandoned driveway aprons on Main Street and  
6 restoration to curb and sidewalk.
- 7 17. Sheet C1.0: The some of the proposed rain gardens along the northerly boundary appear to  
8 conflict with the pedestrian path. Revise as required.
- 9 18. Sheets L1.0, L1.1: Specify plantings for proposed rain garden areas.
- 10 19. Street frontage improvements along Cleveland Lane shall be constructed in accordance with  
11 improvement plans prepared by a Registered Civil Engineer and approved by the City Engineer.  
12 These improvements shall include, but are not limited to, curb, gutter, ADA compliant sidewalk,  
13 street trees, and additional improvements as needed to conform to existing conditions. The  
14 applicant shall be responsible for the relocation or replacement of utilities as necessary to  
15 accommodate the construction of the street frontage improvements.
- 16 20. Prior to construction of site improvements, a final grading and drainage plan, and an erosion and  
17 sediment control plan, prepared by a Civil Engineer, shall be submitted for review and approval  
18 by the Department of Public Works.
- 19 21. All driveway and parking areas shall be paved with asphaltic concrete, concrete, or other  
20 alternative surfacing, subject to approval by the City Engineer. If heavy truck traffic is anticipated  
21 from the solid waste company, delivery trucks, or other heavy vehicles, the pavement section  
22 should be calculated appropriately to ensure that it can withstand the loading.
- 23 22. All work within the public right-of-way shall be performed by a licensed and properly insured  
24 contractor. The contractor shall obtain an encroachment permit for work within this area or  
25 otherwise affecting this area. Encroachment permit fee shall be \$45 plus 3% of estimated  
26 construction costs.
- 27 23. The proposed development is located within the City of Ukiah sanitary sewer service area and  
28 subject to applicable sewer connection fees.
- 29 24. Capital improvement fees for water services are based on the water meter size. A fee schedule  
30 for water meter sizes is available upon request. Additional charges for water service construction  
31 are also applicable.

32 From the Building Official (707.467.5718)

- 33 25. A grading permit is required (this will include obtaining a California storm water permit and  
34 Mendocino County Air Quality Management District permit for dust control).
- 35 26. A Geotechnical Report is required.
- 36 27. A demolition permit is required for the structures proposed to be removed (The site plan shows a  
37 home with a garage and carport that will be demolished and a 2 story commercial structure  
38 adjacent to Cleveland that will remain. There are actually 2 existing commercial structures  
39 adjacent to Cleveland and both are single story. Revise the plans to show this).

1  
2 28. The City has a separate process for issuing demolition permits for structures older than 50 years  
3 (usually takes 6 to 8 weeks). This requires information gathering for the structure, convening of a  
4 demolition review committee and subsequent approval or not of the demolition permit by the  
5 City council. If the structures are older than 50 years, City staff will facilitate this process however  
6 we can.  
7

8 29. There are currently property lines which bisect the proposed structures. Boundary line  
9 adjustments will need to be completed prior to issuance of the building permit, so that the  
10 distance from property lines to structures is maintained according to the building code.  
11

12 From the Fire Marshal (Kevin Jennings 707.463.6271)  
13

14 30. A residential sprinkler system will need to be designed and installed in all dwelling areas and a  
15 commercial sprinkler system designed and installed in the community center.  
16

17 31. Residential Fire Sprinkler system will be required.  
18

19 32. Smoke & Carbon Monoxide detectors will be required.  
20

21 33. Plans indicate a path on the northern property line. There appears to be two gated entrances to  
22 the proposed project. One additional gated entrance shall be installed at an easterly location to  
23 the rear of building #3. All shall be keyed alike and master key located in the Knox Box.  
24

25 34. Know boxes for each building, #1, 2, 3, and community room.  
26

27 35. Per CFC and Ukiah Municipal Code, map directories shall be installed. One shall be located in the  
28 entrance of the parking lot for Building 1&2. The other shall be located at the entrance of the  
29 parking lot for Building #3.  
30

31 **STANDARD CONDITIONS OF APPROVAL**  
32

33 36. All required landscaping shall be properly maintained to insure the long-term health and vitality  
34 of the plants, shrubs and trees. Proper maintenance means, but is not limited to the following:  
35

36 37. Regular slow, deep watering when feasible. The amount of water used shall fluctuate according  
37 to the season, i. e., more water in summer, less in the winter.  
38

39 38. Additional watering shall occur during long periods of severe heat and drying winds, and reduced  
40 watering shall be used during extended periods of cool rainy weather.  
41

42 39. Fertilizer shall only being used on trees during planting. Shrubs may receive periodic fertilizer  
43 according to the recommendations of a landscaping professional.  
44

45 40. Weed killers shall not be used on or near trees.  
46

47 41. The tree ties and stakes shall be checked every six months to ensure they do not constrict the  
48 trunks and damage the trees.  
49

- 1 42. Tree ties and stakes shall be removed after 1 to 3 years to ensure they do not damage the trunk  
2 of the tree and its overall growth.
- 3
- 4 43. Any tree that dies or is unhealthy due to pests, disease or other factors, including vandalism,  
5 shall be replaced with the same or similar tree species, or an alternative species approved by the  
6 department of Planning and Community Development.
- 7
- 8 44. All trees shall be properly pruned as appropriate. No topping cuts shall be made. All pruning shall  
9 follow standard industry methods and techniques to ensure the health and vitality of the tree.
- 10
- 11 45. All conditions of approval that do not contain specific completion periods shall be completed  
12 prior to building permit final.
- 13
- 14 46. All construction activities shall comply with all fire, building, electric, plumbing, occupancy, and  
15 structural laws, regulations, and ordinances in effect at the time the Building Permit is approved  
16 and issued.
- 17
- 18 47. The property owner shall obtain and maintain any permit or approval required by law,  
19 regulation, specification, or ordinance of the City of Ukiah and other Local, State, or Federal  
20 agency as applicable.
- 21
- 22 48. No permit or entitlement shall be deemed effective unless and until all fees and charges  
23 applicable to this application and these conditions of approval have been paid in full.
- 24
- 25 49. The project shall comply with the following requirements to reduce air quality impacts related to  
26 project construction:
- 27
- 28 50. All grading shall comply with Mendocino County Air Quality Management District Rule 1-430,  
29 Fugitive Dust Emissions.
- 30
- 31 51. All activities involving site preparation, excavation, filling, grading, road construction, and  
32 building construction institute a practice of routinely watering exposed soil to control dust,  
33 particularly during windy days.
- 34
- 35 52. All inactive soil piles on the project site shall be completely covered at all times to control fugitive  
36 dust.
- 37
- 38 53. All activities involving site preparation, excavation, filling, grading, and actual construction shall  
39 include a program of washing off trucks leaving the construction site to control the transport of  
40 mud and dust onto public streets.
- 41
- 42 54. Low emission mobile construction equipment, such as tractors, scrapers, and bulldozers shall be  
43 used for earth moving operations.
- 44
- 45 55. All earth moving and grading activities shall be suspended if wind speeds (as instantaneous gusts)  
46 exceed 25 miles per hour.
- 47
- 48 56. Adjacent roadways exposed to dust, dirt, or other soil particles by vehicles tires, poorly covered  
49 truck loads, or other construction activities shall be cleaned each day prior to the end of  
50 construction activities using methods approved by the Director of Public Works/City Engineer.
- 51

1 57. This approval is contingent upon agreement of the applicant and property owner and their  
2 agents, successors and heirs to defend, indemnify, release and hold harmless the City, its agents,  
3 officers, attorneys, employees, boards and commissions from any claim, action or proceeding  
4 brought against any of the foregoing individuals or entities, the purpose of which is to attack, set  
5 aside, void or annul the approval of this application. This indemnification shall include, but not be  
6 limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted  
7 by any person or entity, including the applicant, arising out of or in connection with the City's  
8 action on this application, whether or not there is concurrent passive or active negligence on the  
9 part of the City. If, for any reason any portion of this indemnification agreement is held to be  
10 void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall  
11 remain in full force and effect.  
12  
13

14 **CEQA Mitigation Measures (imposed as additional Conditions of Approval):**  
15

- 16 1. All outdoor light fixtures shall be located, aimed, and shielded so as to minimize light spilling over  
17 property lines and avoid directing light towards motorists and pedestrians. Fixtures shall be full cutoff  
18 and nighttime friendly and shall be International Dark Sky Association (IDA) approved or equivalent.  
19 Prior to installation of the exterior lighting, the applicant shall prepare a photometric plan for review  
20 and approval by the Planning Department that demonstrates that the lighting will not spillover onto  
21 adjacent properties and that all lighting is shielded.  
22
- 23 2. All activities involving site preparation, excavation, filling, grading, road construction, and building  
24 construction shall institute a practice of routinely watering exposed soil to control dust, particularly  
25 during windy days.  
26
- 27 3. All activities involving site preparation, excavation, filling, grading, and actual construction shall  
28 include a program of washing off trucks leaving the construction site to control the transport of mud  
29 and dust onto public streets.  
30
- 31 4. All inactive soil piles on the project site shall be completely covered at all times to control fugitive  
32 dust.  
33
- 34 5. All earth moving and grading activities shall be suspended if wind speeds (as instantaneous gusts)  
35 exceed 25 miles per hour.  
36
- 37 6. The burning of construction debris is prohibited. Any disposal of vegetation removed as a result of  
38 site preparation shall be lawfully disposed of, preferably by chipping and composting, or as  
39 authorized by the Mendocino County Air Quality Management District.  
40
- 41 7. If site preparation and tree removal/trimming include the spring bird nesting season (February  
42 through July), a preconstruction survey shall be conducted by a qualified professional within two  
43 weeks prior to removing/trimming any trees. If active nests (with eggs or living young) are found, no  
44 activity shall be permitted that might disturb or remove the active nests until the young birds are able  
45 to leave the nest and forage on their own. Empty nests may be removed. If eggs or young are  
46 present, the nests shall be left until the young birds leave. Setback buffers for the nests will vary  
47 depending on the species affected and the location of the nest. Buffer zones shall be determined on a  
48 case by case basis in consultation with a California Department of Fish and Wildlife biologist.  
49
- 50 8. Location of tree protection fencing and protective buffer for native trees being persevered on site  
51 shall be consistent with the best practices outlined by the John M. Phillips Certified Arborist.  
52



- 1 9. Notes on the plans that state that state "Construction materials, vehicles and equipment, and the  
2 cleaning of equipment or materials is prohibited within the area of the protective fencing and under  
3 the driplines of the trees to be protected and preserved.  
4
- 5 10. A detail of the protective fencing and protective buffer recommended in the arborist report. The  
6 fencing shall be 5 to 6 feet in height, metal and secured with in-ground posts.  
7
- 8 11. Care shall be taken when digging under ground near the base of the trees to be protected and  
9 preserved.  
10
- 11 12. All digging within 6-feet of the base of the trees shall be done by hand.  
12
- 13 13. Any holes dug for construction (such as foundations, fence posts, utilities) shall avoid roots 4 inches  
14 or greater by relocating these holes to an area where roots do not exceed 4 inches.  
15
- 16 14. Care shall be taken when removing the garage in order to prevent mechanical damage to and soil  
17 compaction under protected trees.  
18
- 19 15. If, during site preparation or construction activities, any historic or prehistoric cultural resources are  
20 unearthed and discovered, all work shall immediately be halted, and the City shall be notified of the  
21 discovery. The applicant shall be required to fund the hiring of a qualified professional archaeologist  
22 to perform a field reconnaissance and to develop a precise mitigation program if deemed necessary.  
23
- 24 16. If human remains are encountered during construction excavation and grading activities, State Health  
25 and Safety Code Section 7050.5 requires that no further disturbance shall occur until the County  
26 Coroner has made the necessary findings as to the origin and disposition pursuant to PRC Section  
27 5097.98. If the remains are determined to be of Native American Descent, the coroner has 24 hours  
28 to notify the Native American Heritage Commission (NAHC). The NAHC will then identify the person(s)  
29 thought to be the Most Likely descendent, who will help determine what course of action should be  
30 taken in dealing with the remains.  
31
- 32 17. Prior to construction of site improvements, a final grading and drainage plan and an erosion and  
33 sediment control plan, prepared by a Civil Engineer shall be submitted for review and approval by the  
34 Department of Public Works.  
35
- 36 18. Plans submitted for building permit shall demonstrate that roof drains are designed to maximize  
37 infiltration into landscaped areas and not discharge directly into storm drains or into the street  
38
- 39 19. Construction hours are limited to Monday through Friday from 8:00 a.m. to 6:00 p.m. and Saturday  
40 from 9:00 a.m. to 4 p.m. Construction hours are prohibited on Sunday and all holidays recognized by  
41 the City of Ukiah. Interior work that generates negligible or no noise at the property line is allowed  
42 outside of the construction hours noted above.  
43
- 44 20. Approval of additional construction hours may be requested in writing from the Planning and  
45 Community Development Director and Public Works Director for extenuating circumstances. The  
46 written request must be submitted a minimum of 14 days prior to the date for which the change in  
47 construction hours/days is being requested and shall explain the need for the extended construction  
48 hours, describe the extenuating circumstances, and identify the additional construction hours  
49 requested, including the duration.  
50
- 51 21. Signs shall be posted at the Project site prior to commencement of construction of the proposed  
52 Project for the purpose of informing all contractors/subcontractors, their employees, agents, material

1 haulers, and all other persons at the construction site(s) of the basic requirements of mitigation  
2 measures for Noise.

3  
4 22. Signs shall be posted at the construction site that include the permitted construction days and hours,  
5 and day and evening contact name and phone number for the onsite complaint and enforcement  
6 manager (see #4 below) to allow people to contact the complaint and enforcement in the event of  
7 noise concerns related to the Project.

8  
9 23. An onsite complaint and enforcement manager shall be designated for the Project and shall respond  
10 to and track complaints and questions related to noise. The name and contact information for the  
11 designated onsite complaint and enforcement manager shall be included on the title sheet of the  
12 plans submitted for building permit.

13  
14 24. Equipment and trucks used for proposed Project construction shall use the best available noise  
15 control techniques (e.g. improved mufflers, use of intake silencers, ducts, engine enclosures, and  
16 acoustically-attenuated shields or shrouds, wherever feasible).

17  
18 25. Impact tools (e.g. jack hammers, pavement breakers, and rock drills) if used for Project construction  
19 shall be hydraulically or electrically powered wherever possible to avoid noise associated with  
20 compressed air exhaust from pneumatically powered tools.

21  
22 26. No outside amplified sources (e.g. stereo "boom boxes") shall be used on site during Project  
23 construction.

24  
25  
26  
27

## Exhibit C: PEP Senior Housing Projects Conditions of Approval

1. Approval is granted for the PEP Housing Project as shown on the approved Precise Development Plan date stamped May 27, 2015 and the approved PEP Housing Planned Development Zoning Regulations dated May 13, 2015 except as modified by the following conditions of approval.
2. For the parcels included in this project, the approved PEP Housing Precise Development Plan and associated PEP Housing Planned Development Zoning Regulations shall supersede Ordinance 1092 which approved a precise development plan for the parcels included in this project. Ordinance 1092 and the applicable conditions of approval shall remain in full force and effect for 517 South Main Street (APN 002-281-024, 002-281-018, 002-281-028, 002-281-030, 002-281-015) which was part of the rezoning to Planned Development approved by Ordinance XX.
3. Development and operation of the Project shall comply with the approved PEP Housing Precise Development Plan and associated PEP Housing Planned Development Zoning Regulations. Any items not addressed by the approved precise development plan and zoning regulations shall default to the zoning ordinance and city code.
4. The mitigation measures included in the PEP Housing Rezoning and Precise Development Plan Mitigation Monitoring Reporting Plan have been agreed to by the project proponent and are hereby included by reference as conditions of approval. The mitigation measures are listed below.

### From the Public Works Department (Ben Kageyama 707.463.6284)

5. The Preliminary SUSMP must include a completed BMP Selection Table for each tributary area, demonstrating selection of the highest priority BMPs possible (refer to "BMP Selection" beginning on page 23 of the LID Manual).
6. The section of the Preliminary SUSMP on BMP maintenance must be revised to indicate that the development, not the City, will be responsible for funding and performing the ongoing maintenance.
7. Please submit a SUSMP Determination Worksheet signed by the property owner or developer.
8. Please include a completed Preliminary SUSMP Submittal Guide.
9. Sheet C1.0: Show all proposed sewer and water service connections.
10. Sheet C1.0: Provide a curb to curb width of Cleveland Lane of 30 feet (adjust proposed curb approximately 1 foot north) and show no parking on the north side of the street.
11. Sheet C1.0: Install the proposed sidewalk along Cleveland Lane. A meandering sidewalk could also be considered with a vegetated bio-swale between the sidewalk and the street curb. There is an existing 10' wide roadway easement, approximately 180 feet in length along the project street frontage. A sidewalk easement will be required to accommodate any proposed portion of sidewalk outside the right-of-way or easement.
12. Sheet C1.0: At the driveway approaches to the parking lots, revise the plan to show ADA compliant sidewalk with 2% maximum cross-slope across the driveways.
13. Sheet C1.0: At the west end of project frontage, show sidewalk transition to existing sidewalk.

- 1 14. Sheet C1.0: Provide details of the outfall weirs and demonstrate how the adjacent vacant parcel  
2 to the east will not be negatively impacted from concentrated site drainage.
- 3 15. Sheet C1.0: Show all proposed BMPs on plan, including pervious pavement, vegetated swales,  
4 and subdrains, and provide typical details and sections.
- 5 16. Sheet C1.0: Show on plans the removal of abandoned driveway aprons on Main Street and  
6 restoration to curb and sidewalk.
- 7 17. Sheet C1.0: The some of the proposed rain gardens along the northerly boundary appear to  
8 conflict with the pedestrian path. Revise as required.
- 9 18. Sheets L1.0, L1.1: Specify plantings for proposed rain garden areas.
- 10 19. Street frontage improvements along Cleveland Lane shall be constructed in accordance with  
11 improvement plans prepared by a Registered Civil Engineer and approved by the City Engineer.  
12 These improvements shall include, but are not limited to, curb, gutter, ADA compliant sidewalk,  
13 street trees, and additional improvements as needed to conform to existing conditions. The  
14 applicant shall be responsible for the relocation or replacement of utilities as necessary to  
15 accommodate the construction of the street frontage improvements.
- 16 20. Prior to construction of site improvements, a final grading and drainage plan, and an erosion and  
17 sediment control plan, prepared by a Civil Engineer, shall be submitted for review and approval  
18 by the Department of Public Works.
- 19 21. All driveway and parking areas shall be paved with asphaltic concrete, concrete, or other  
20 alternative surfacing, subject to approval by the City Engineer. If heavy truck traffic is anticipated  
21 from the solid waste company, delivery trucks, or other heavy vehicles, the pavement section  
22 should be calculated appropriately to ensure that it can withstand the loading.
- 23 22. All work within the public right-of-way shall be performed by a licensed and properly insured  
24 contractor. The contractor shall obtain an encroachment permit for work within this area or  
25 otherwise affecting this area. Encroachment permit fee shall be \$45 plus 3% of estimated  
26 construction costs.
- 27 23. The proposed development is located within the City of Ukiah sanitary sewer service area and  
28 subject to applicable sewer connection fees.
- 29 24. Capital improvement fees for water services are based on the water meter size. A fee schedule  
30 for water meter sizes is available upon request. Additional charges for water service construction  
31 are also applicable.
- 32
- 33
- 34
- 35
- 36
- 37

38 From the Building Official (707.467.5718)

39

- 40 25. A grading permit is required (this will include obtaining a California storm water permit and  
41 Mendocino County Air Quality Management District permit for dust control).
- 42 26. A Geotechnical Report is required.
- 43 27. A demolition permit is required for the structures proposed to be removed (The site plan shows a  
44 home with a garage and carport that will be demolished and a 2 story commercial structure  
45 adjacent to Cleveland that will remain. There are actually 2 existing commercial structures  
46 adjacent to Cleveland and both are single story. Revise the plans to show this).
- 47
- 48

1  
2 28. The City has a separate process for issuing demolition permits for structures older than 50 years  
3 (usually takes 6 to 8 weeks). This requires information gathering for the structure, convening of a  
4 demolition review committee and subsequent approval or not of the demolition permit by the  
5 City council. If the structures are older than 50 years, City staff will facilitate this process however  
6 we can.  
7

8 29. There are currently property lines which bisect the proposed structures. Boundary line  
9 adjustments will need to be completed prior to issuance of the building permit, so that the  
10 distance from property lines to structures is maintained according to the building code.  
11

12 From the Fire Marshal (Kevin Jennings 707.463.6271)  
13

14 30. A residential sprinkler system will need to be designed and installed in all dwelling areas and a  
15 commercial sprinkler system designed and installed in the community center.  
16

17 31. Residential Fire Sprinkler system will be required.  
18

19 32. Smoke & Carbon Monoxide detectors will be required.  
20

21 33. Plans indicate a path on the northern property line. There appears to be two gated entrances to  
22 the proposed project. One additional gated entrance shall be installed at an easterly location to  
23 the rear of building #3. All shall be keyed alike and master key located in the Knox Box.  
24

25 34. Know boxes for each building, #1, 2, 3, and community room.  
26

27 35. Per CFC and Ukiah Municipal Code, map directories shall be installed. One shall be located in the  
28 entrance of the parking lot for Building 1&2. The other shall be located at the entrance of the  
29 parking lot for Building #3.  
30

31 **STANDARD CONDITIONS OF APPROVAL**  
32

33 36. All required landscaping shall be properly maintained to insure the long-term health and vitality  
34 of the plants, shrubs and trees. Proper maintenance means, but is not limited to the following:  
35

36 37. Regular slow, deep watering when feasible. The amount of water used shall fluctuate according  
37 to the season, i. e., more water in summer, less in the winter.  
38

39 38. Additional watering shall occur during long periods of severe heat and drying winds, and reduced  
40 watering shall be used during extended periods of cool rainy weather.  
41

42 39. Fertilizer shall only being used on trees during planting. Shrubs may receive periodic fertilizer  
43 according to the recommendations of a landscaping professional.  
44

45 40. Weed killers shall not be used on or near trees.  
46

47 41. The tree ties and stakes shall be checked every six months to ensure they do not constrict the  
48 trunks and damage the trees.  
49

- 1 42. Tree ties and stakes shall be removed after 1 to 3 years to ensure they do not damage the trunk  
2 of the tree and its overall growth.
- 3
- 4 43. Any tree that dies or is unhealthy due to pests, disease or other factors, including vandalism,  
5 shall be replaced with the same or similar tree species, or an alternative species approved by the  
6 department of Planning and Community Development.
- 7
- 8 44. All trees shall be properly pruned as appropriate. No topping cuts shall be made. All pruning shall  
9 follow standard industry methods and techniques to ensure the health and vitality of the tree.
- 10
- 11 45. All conditions of approval that do not contain specific completion periods shall be completed  
12 prior to building permit final.
- 13
- 14 46. All construction activities shall comply with all fire, building, electric, plumbing, occupancy, and  
15 structural laws, regulations, and ordinances in effect at the time the Building Permit is approved  
16 and issued.
- 17
- 18 47. The property owner shall obtain and maintain any permit or approval required by law,  
19 regulation, specification, or ordinance of the City of Ukiah and other Local, State, or Federal  
20 agency as applicable.
- 21
- 22 48. No permit or entitlement shall be deemed effective unless and until all fees and charges  
23 applicable to this application and these conditions of approval have been paid in full.
- 24
- 25 49. The project shall comply with the following requirements to reduce air quality impacts related to  
26 project construction:
- 27
- 28 50. All grading shall comply with Mendocino County Air Quality Management District Rule 1-430,  
29 Fugitive Dust Emissions.
- 30
- 31 51. All activities involving site preparation, excavation, filling, grading, road construction, and  
32 building construction institute a practice of routinely watering exposed soil to control dust,  
33 particularly during windy days.
- 34
- 35 52. All inactive soil piles on the project site shall be completely covered at all times to control fugitive  
36 dust.
- 37
- 38 53. All activities involving site preparation, excavation, filling, grading, and actual construction shall  
39 include a program of washing off trucks leaving the construction site to control the transport of  
40 mud and dust onto public streets.
- 41
- 42 54. Low emission mobile construction equipment, such as tractors, scrapers, and bulldozers shall be  
43 used for earth moving operations.
- 44
- 45 55. All earth moving and grading activities shall be suspended if wind speeds (as instantaneous gusts)  
46 exceed 25 miles per hour.
- 47
- 48 56. Adjacent roadways exposed to dust, dirt, or other soil particles by vehicles tires, poorly covered  
49 truck loads, or other construction activities shall be cleaned each day prior to the end of  
50 construction activities using methods approved by the Director of Public Works/City Engineer.
- 51

1 57. This approval is contingent upon agreement of the applicant and property owner and their  
2 agents, successors and heirs to defend, indemnify, release and hold harmless the City, its agents,  
3 officers, attorneys, employees, boards and commissions from any claim, action or proceeding  
4 brought against any of the foregoing individuals or entities, the purpose of which is to attack, set  
5 aside, void or annul the approval of this application. This indemnification shall include, but not be  
6 limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted  
7 by any person or entity, including the applicant, arising out of or in connection with the City's  
8 action on this application, whether or not there is concurrent passive or active negligence on the  
9 part of the City. If, for any reason any portion of this indemnification agreement is held to be  
10 void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall  
11 remain in full force and effect.  
12  
13

14 **CEQA Mitigation Measures (imposed as additional Conditions of Approval):**  
15

- 16 1. All outdoor light fixtures shall be located, aimed, and shielded so as to minimize light spilling over  
17 property lines and avoid directing light towards motorists and pedestrians. Fixtures shall be full cutoff  
18 and nighttime friendly and shall be International Dark Sky Association (IDA) approved or equivalent.  
19 Prior to installation of the exterior lighting, the applicant shall prepare a photometric plan for review  
20 and approval by the Planning Department that demonstrates that the lighting will not spillover onto  
21 adjacent properties and that all lighting is shielded.  
22
- 23 2. All activities involving site preparation, excavation, filling, grading, road construction, and building  
24 construction shall institute a practice of routinely watering exposed soil to control dust, particularly  
25 during windy days.  
26
- 27 3. All activities involving site preparation, excavation, filling, grading, and actual construction shall  
28 include a program of washing off trucks leaving the construction site to control the transport of mud  
29 and dust onto public streets.  
30
- 31 4. All inactive soil piles on the project site shall be completely covered at all times to control fugitive  
32 dust.  
33
- 34 5. All earth moving and grading activities shall be suspended if wind speeds (as instantaneous gusts)  
35 exceed 25 miles per hour.  
36
- 37 6. The burning of construction debris is prohibited. Any disposal of vegetation removed as a result of  
38 site preparation shall be lawfully disposed of, preferably by chipping and composting, or as  
39 authorized by the Mendocino County Air Quality Management District.  
40
- 41 7. If site preparation and tree removal/trimming include the spring bird nesting season (February  
42 through July), a preconstruction survey shall be conducted by a qualified professional within two  
43 weeks prior to removing/trimming any trees. If active nests (with eggs or living young) are found, no  
44 activity shall be permitted that might disturb or remove the active nests until the young birds are able  
45 to leave the nest and forage on their own. Empty nests may be removed. If eggs or young are  
46 present, the nests shall be left until the young birds leave. Setback buffers for the nests will vary  
47 depending on the species affected and the location of the nest. Buffer zones shall be determined on a  
48 case by case basis in consultation with a California Department of Fish and Wildlife biologist.  
49
- 50 8. Location of tree protection fencing and protective buffer for native trees being persevered on site  
51 shall be consistent with the best practices outlined by the John M. Phillips Certified Arborist.  
52

- 1 9. Notes on the plans that state that state "Construction materials, vehicles and equipment, and the  
2 cleaning of equipment or materials is prohibited within the area of the protective fencing and under  
3 the driplines of the trees to be protected and preserved.  
4
- 5 10. A detail of the protective fencing and protective buffer recommended in the arborist report. The  
6 fencing shall be 5 to 6 feet in height, metal and secured with in-ground posts.  
7
- 8 11. Care shall be taken when digging under ground near the base of the trees to be protected and  
9 preserved.  
10
- 11 12. All digging within 6-feet of the base of the trees shall be done by hand.  
12
- 13 13. Any holes dug for construction (such as foundations, fence posts, utilities) shall avoid roots 4 inches  
14 or greater by relocating these holes to an area where roots do not exceed 4 inches.  
15
- 16 14. Care shall be taken when removing the garage in order to prevent mechanical damage to and soil  
17 compaction under protected trees.  
18
- 19 15. If, during site preparation or construction activities, any historic or prehistoric cultural resources are  
20 unearthed and discovered, all work shall immediately be halted, and the City shall be notified of the  
21 discovery. The applicant shall be required to fund the hiring of a qualified professional archaeologist  
22 to perform a field reconnaissance and to develop a precise mitigation program if deemed necessary.  
23
- 24 16. If human remains are encountered during construction excavation and grading activities, State Health  
25 and Safety Code Section 7050.5 requires that no further disturbance shall occur until the County  
26 Coroner has made the necessary findings as to the origin and disposition pursuant to PRC Section  
27 5097.98. If the remains are determined to be of Native American Descent, the coroner has 24 hours  
28 to notify the Native American Heritage Commission (NAHC). The NAHC will then identify the person(s)  
29 thought to be the Most Likely descendent, who will help determine what course of action should be  
30 taken in dealing with the remains.  
31
- 32 17. Prior to construction of site improvements, a final grading and drainage plan and an erosion and  
33 sediment control plan, prepared by a Civil Engineer shall be submitted for review and approval by the  
34 Department of Public Works.  
35
- 36 18. Plans submitted for building permit shall demonstrate that roof drains are designed to maximize  
37 infiltration into landscaped areas and not discharge directly into storm drains or into the street  
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- 39 19. Construction hours are limited to Monday through Friday from 8:00 a.m. to 6:00 p.m. and Saturday  
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16 acoustically-attenuated shields or shrouds, wherever feasible).

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18 25. Impact tools (e.g. jack hammers, pavement breakers, and rock drills) if used for Project construction  
19 shall be hydraulically or electrically powered wherever possible to avoid noise associated with  
20 compressed air exhaust from pneumatically powered tools.

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22 26. No outside amplified sources (e.g. stereo "boom boxes") shall be used on site during Project  
23 construction.

24  
25  
26  
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ITEM NO.: 7c

MEETING DATE: June 17<sup>th</sup>, 2015

## **AGENDA SUMMARY REPORT**

**SUBJECT: NOTIFICATION OF AGREEMENT WITH SONOMA COUNTY SHERIFF'S OFFICE FOR COORDINATED COUNTY WIDE BOMB SQUAD SERVICES, AND AUTHORIZATION FOR CONTINUANCE OF AGREEMENT FOR FUTURE YEARS – CONTINGENT ON YEARLY BUDGET APPROVAL**

### **Summary:**

Since 2007, the City of Ukiah has contracted with the Sonoma County Sheriff's Office for bomb disposal services. Although not common, bomb related incidents are both extremely time intensive, and disruptive for business, or locations where they occur. The City of Ukiah is mandated to provide emergency aid in these events, but the City does not have the resources or extensive training required to properly identify, handle, dispose or investigate these types of events.

### **Background:**

Before 2007 the Ukiah Police Department relied on mutual aid through other local agencies (CALFIRE & U.S. Department of Defense) to assist our agency in response to suspected bomb related events. The service provided by other local agencies, because of increasing expense, was discontinued and is no longer available.

### **Discussion:**

Since receiving approval within the FY 2007-08 budget, the Ukiah Police Department has entered an annual contract with the Sonoma County Sheriff's Office for bomb disposal services. The contract for services has been reviewed and approved for form annually by our City Attorney, and has been reviewed and approved by REMIF's General Manager.

The Sonoma County Bomb unit is the nearest certified bomb disposal unit within our local area. By maintaining an annual contract for bomb services with Sonoma County, we avoid costly call out charges which are charged when bomb units respond to a bomb related incident. The purpose of this report is to notify the council of this annual contract for service, and receive authorization for continuance of the agreement for future years.

**RECOMMENDED ACTION(S):** Approve continuance of bomb disposal agreement for FY 14/15 and future years – if funded within future budgets.

**ALTERNATIVES:** Do not approve the agreement and provide direction.

Citizens advised: n/a  
Requested by: n/a  
Prepared by: Chris Dewey, Ukiah Police Department  
Coordinated with: Mary Horger, Purchasing Supervisor  
Presenters: Chris Dewey, Ukiah Police Department  
Attachments: 1. Sonoma County Bomb Agreement

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved:   
Sage Sangiacomo, Assistant City Manager

**Recommendations:**

Staff recommends the annual continuation of a professional services contract with the Sonoma County Sheriff's Office for these services at an annual rate not to exceed \$23,000 dollars per fiscal year.

| <b>FISCAL IMPACT:</b>                  |                                                                    |                       |                                                                     |
|----------------------------------------|--------------------------------------------------------------------|-----------------------|---------------------------------------------------------------------|
| <b>Budgeted Amount<br/>in 15-16 FY</b> | <b>New Appropriation<br/>Source of Funds<br/>(Title &amp; No.)</b> | <b>Account Number</b> | <b>Budget Amendment<br/>Required</b>                                |
| 23,000                                 | n/a                                                                | 105.20210.52100       | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |



# Sonoma County Sheriff's Office

STEVE FREITAS  
Sheriff-Coroner

LORENZO DUEÑAS  
Assistant Sheriff  
Law Enforcement Division

RANDALL WALKER  
Assistant Sheriff  
Detention Division

Attn: Chris Dewey  
City of Ukiah  
300 Seminary Avenue  
Ukiah, CA 95482

Chief Dewey,

On January 28, 2014 the Sonoma County Board of Supervisors approved a draft Agreement for Sonoma County Sheriff Bomb Squad Services rendered to outside agencies. The enclosed draft for your review and signature provides for such services as needed, to be billed at a per capita rate based on current year population counts. The Agreement is substantively the same as the prior Agreement for such services with one exception: in lieu of a termination date, the Agreement will remain in effect until terminated by either party.

Feel free to contact me if you have any questions regarding the enclosed.

Respectfully,

A handwritten signature in black ink, appearing to read "M. Chapman".

Monique Chapman  
Department Analyst  
(707) 565-2872

**BOMB SQUAD & WEAPONS OF MASS DESTRUCTION (WMD)  
AGREEMENT  
Version A**

THIS AGREEMENT is entered into by and between the County of Sonoma, a political subdivision of the State of California, including the Town of Windsor and City of Sonoma, collectively referred to hereinafter as "COUNTY," and the City of Ukiah, a political subdivision in the state of California, County of Mendocino, referred to hereinafter as "AGENCY".

WHEREAS, the COUNTY, through its Sheriff's Office, maintains staff who are fully trained and qualified Bomb Squad and Weapons of Mass Destruction ("WMD") specialists, as well as related equipment.

WHEREAS, AGENCY desires to use the services of the COUNTY's Bomb Squad to respond to various bomb, fireworks, and threats or actual incidents involving WMD as defined in Penal Code Section 11417 emergency calls for service.

WHEREAS, the parties have negotiated the terms under which COUNTY's Bomb Squad/WMD Specialists services will be provided and have herein reduced such terms to writing.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the PARTIES hereto agree as follows:

**PART A - SPECIFIC PROVISIONS:**

1. Scope of Services: Depending on availability, COUNTY Bomb Squad/WMD Specialist deputies will respond to requests for service from the AGENCY for suspected hazardous device incidents and/or WMD actual incidents or creditable threats. COUNTY shall have the sole discretion to determine whether or not its Bomb Squad/WMD Specialist deputies are available to respond to a request based on the following procedures.

(a) To request Bomb Squad/WMD Specialist services under this Agreement, AGENCY shall contact Sonoma County Sheriff's Office Dispatch Center pursuant to the COUNTY's call-out procedures set forth in Exhibit A, attached hereto and incorporated herein by this reference.

(b) Responding Bomb Squad/WMD Specialist deputies shall not serve in the role of lead investigative officers in any response for the AGENCY under this Agreement. Responsibility for the primary investigative role rests with the AGENCY. Responding Bomb Squad/WMD Specialist deputies shall be the primary investigating officers for the hazardous device and/or WMD portion of any investigation to which they respond.

(c) Should Bomb Squad/WMD Specialist deputies encounter hazardous, explosive, or WMD devices that are beyond their ability to manage effectively, such inability shall be immediately relayed to the AGENCY, which shall then be responsible for obtaining the necessary resources to manage the incident. Bomb Squad/WMD Specialist deputies shall not take custody of any item of evidence

for storage or safekeeping that is beyond the capability of the COUNTY to safely and effectively store or safe keep.

2. Payment: For all services provided and incidental costs incurred by COUNTY under this Agreement, AGENCY shall pay COUNTY pursuant to the fee schedule set forth in Exhibit B, attached hereto and incorporated herein. COUNTY shall invoice AGENCY for the specific amounts outlined in Exhibit B after provision of services. AGENCY shall then make such payments to the COUNTY within thirty (30) days of receipt of an invoice. Should AGENCY fail to timely make such payments, COUNTY shall be released from all of its obligations under this Agreement until such payment has been made.

3. Term and Termination of Agreement: The term of this Agreement shall commence on January 28, 2014, and shall remain in full force and effect unless and until it is terminated by either or both of the parties upon thirty (30) days' written notice, in accordance with Section A.5.

4. Indemnity/Liability: The AGENCY and COUNTY each agree to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release each other (including their respective supervisors, officers, agents, and employees) from and against any and all actions, claims, damages, disabilities, or expenses that may be asserted by any person or entity, including themselves, resulting from AGENCY's or COUNTY's own respective negligence or willful misconduct arising out of or in connection with the performance of this Agreement. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for the parties hereto or their agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

5. Notices: All notices, invoices, and payments shall be made in writing and may be given by personal delivery or by mail. Notices, invoices, and payments sent by mail shall be addressed to the AGENCY'S current public safety headquarters as indicated on the signature page to this Agreement. When so addressed, notices, invoices, and payments shall be deemed given upon being placed in the United States Mail, postage prepaid. In all other instances, notices, invoices, and payments shall be deemed given at the time of actual personal delivery. Changes in the parties' addresses shall be given in writing to the other party to this Agreement.

#### PART B - MISCELLANEOUS PROVISIONS:

1. No Third Party Beneficiaries: Nothing contained in this Agreement shall be construed to create, and the parties do not intend to create, any rights in or for the benefit of third parties.

2. Assignment/Delegation: No party hereto shall assign, sublet, or transfer any interest, right, or responsibility contained in this Agreement without the written consent of the other party. No assignment or delegation shall have any force or effect unless and until the necessary written consent has been provided.

3. Merger and Modification: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by all parties.

4. Nondiscrimination: The parties hereto shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment and provision of services because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference. Further, AGENCY has reviewed Sonoma County Ordinance No. 4291 prohibiting discrimination in housing, employment, and services because of AIDS or HIV infection, and agrees to comply therewith.

5. Authorization: By signing this Agreement, the signatories represent that they have the authority to enter into this Agreement on behalf of their respective agency.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Agreement as of the Effective Date.

CITY OF UKIAH

COUNTY

  
\_\_\_\_\_

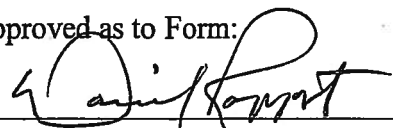
Chris Dewey, Chief of Police  
City of Ukiah

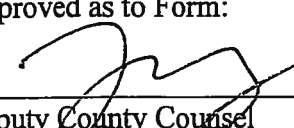
~~6850 Laguna Park Way~~ 300 Seminary Ave.  
Ukiah, CA 95482

\_\_\_\_\_  
Steve Freitas, Sheriff-Coroner  
2796 Ventura Avenue  
Santa Rosa, CA 95403

Date: 2/12/2014

Date: \_\_\_\_\_

Approved as to Form:   
\_\_\_\_\_

Approved as to Form:   
\_\_\_\_\_  
Deputy County Counsel

Date: 2/13/14

Date: 2/6/14

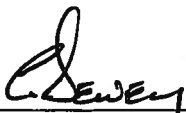
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CITY OF UKIAH

COUNTY



Chris Dewey, Chief of Police

City of Ukiah

~~6850 Laguna Park Way~~ 300 SEMINARI AVE  
Ukiah, CA 95482

Steve Freitas, Sheriff-Coroner

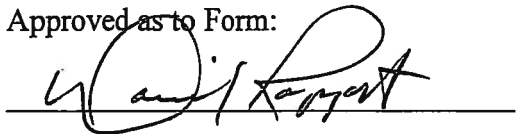
2796 Ventura Avenue

Santa Rosa, CA 95403

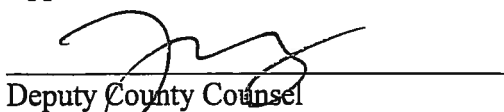
Date: 2/12/2014

Date: \_\_\_\_\_

Approved as to Form:



Approved as to Form:

  
Deputy County Counsel

Date: 2/13/04

Date: 2/6/14



4. Nondiscrimination: The parties hereto shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment and provision of services because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference. Further, AGENCY has reviewed Sonoma County Ordinance No. 4291 prohibiting discrimination in housing, employment, and services because of AIDS or HIV infection, and agrees to comply therewith.

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IN WITNESS WHEREOF, the PARTIES hereto have executed this Agreement as of the Effective Date.

CITY OF UKIAH

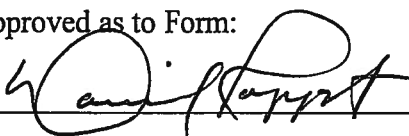
COUNTY

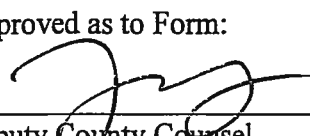
  
Chris Dewey, Chief of Police  
City of Ukiah  
6850 Laguna Park Way  
Ukiah, CA 95482

  
Steve Freitas, Sheriff-Coroner  
2796 Ventura Avenue  
Santa Rosa, CA 95403

Date: 2/12/2014

Date: \_\_\_\_\_

Approved as to Form:  


Approved as to Form:  
  
Deputy County Counsel

Date: 2/13/14

Date: 2/6/14

## **Exhibit A**

### **Bomb Squad/WMD Specialist Procedures**

**I. PURPOSE:** To outline the operational procedures for the call-out of Sonoma County Sheriff's Office Bomb Squad/WMD Specialist (COUNTY) personnel in response to requests for services involving known or suspected explosive and/or WMD devices from another agency in or out of Sonoma County (AGENCY). These procedures are subject to change at the discretion of COUNTY and upon the COUNTY providing 30 days written notice to AGENCY.

#### **II. PROCEDURES:**

##### **A. Bomb Technician Call-Out List:**

A current call-out list of COUNTY Bomb Squad personnel shall be maintained within the Computer Aided Dispatch (CAD) System and with the Sonoma County Sheriff's Office Dispatch Center.

##### **B. Call-Out Procedure:**

1. Depending on availability, COUNTY Bomb Squad/WMD Specialist deputies will respond to a request for service from AGENCY for a real or suspected hazardous device incident.
2. The AGENCY requesting Bomb Squad/WMD Specialist services shall contact Sonoma County Sheriff's Dispatch Center (DISPATCH) to request Bomb Squad/WMD Specialist services.
  - (a) DISPATCH shall notify the on-call Bomb Squad/WMD Specialist personnel of the request for service under the Agreement.
  - (b) DISPATCH shall assign an incident number to each request for Bomb Squad/WMD Specialist services and record all phone calls made relating to that request.
3. Upon receipt of a request for services from DISPATCH, COUNTY shall inform DISPATCH of its availability to respond to the request for service.
4. Upon agreeing to respond to a request for Bomb Squad/WMD Specialist services, COUNTY shall follow the Policies and Procedures set forth by the Sonoma County Sheriff's Office as they relate to the response, handling, and disposition of explosive ordnances and/or weapons of mass destruction. At the conclusion of any request for Bomb Squad/WMD Specialist services, the responding Bomb Squad/WMD Specialist deputy shall prepare a report documenting the activities involved in the response in a Sonoma County Sheriff's Office Crime Report.
5. In the event the COUNTY is not available or otherwise declines to respond to a request for Bomb Squad/WMD Specialist services, DISPATCH shall notify the AGENCY of the unavailability of the COUNTY.

**Exhibit B**

**BOMB SQUAD & WEAPONS OF  
MASS DESTRUCTION (WMD) AGREEMENT**

**Fee Schedule**

**A. Calculation of Annual Fees**

The annual fees to be paid by AGENCY under this Agreement are to be calculated by multiplying the applicable Base Fee rate by the estimated population within the AGENCY's jurisdiction. Fees due for each succeeding fiscal year under this Agreement after Fiscal Year 2013-2014 shall be adjusted by multiplying the prior year's Base Fee rate by the annual change in the Bay Area Computer Price Index (CPI), as well as by the population within the AGENCY's jurisdiction as reflected in the applicable population figures published by the California Department of Finance.

**B. Notice of Annual Fee Schedule**

COUNTY shall provide a written fee schedule to the AGENCY in May prior to the commencement of each fiscal year to establish the new applicable fee schedule required under this Agreement.

**C. Fee Schedule for FY 2013-2014**

The fee schedule established for Fiscal Year 2013-2014 is as follows:

| Jurisdiction       | Population | FY 13-14 |             |
|--------------------|------------|----------|-------------|
|                    |            | Base Fee |             |
|                    |            | \$0.63   | Payment Due |
| City of Ukiah      | 15,960     | \$ 9,975 |             |
| Contribution Total |            |          | \$ 9,975    |

Monique



ITEM NO.: 7d

MEETING DATE: June 17, 2015

**AGENDA SUMMARY REPORT****SUBJECT: REPORT OF DISPOSITION OF SURPLUS MATERIALS, USED EQUIPMENT AND SUPPLIES**

**Summary:** Per City of Ukiah Procedures for Sale of Surplus or Obsolete Materials, Used Equipment and Supplies dated September 19, 1996 (Attachment 1), this report documents the sale of equipment determined to be obsolete, or in poor condition, and no longer used. Sale of the equipment is also in accordance to City Code Section 1533 (Attachment 2).

**Background:** In March of this year, a list of items was entered into an online auction through GovDeals.com. Please refer to Attachment 3 for a list of the items, the amount each item sold for, as well as how the revenues were distributed. The net amount received as a result of this sale was \$39,104.95.

**Discussion:** At the time of this auction, in addition to the wide-span marketing that GovDeals.com conducts, ads were run in *The Daily Journal*, and banners posted to alert local buyers to the sale.

GovDeals.com is used by public agencies throughout the country to sell surplus items. What is ideal about the use of this site is that an auction can be held for any item, at any time, without transportation costs to auction sites. The auction is accessible both locally and abroad.

| FISCAL IMPACT:                 |                                                       |                |                                                          |
|--------------------------------|-------------------------------------------------------|----------------|----------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                             |
| N/A                            | N/A                                                   | N/A            | Yes <input type="checkbox"/> No <input type="checkbox"/> |

**RECOMMENDED ACTION(S):** Receive and file report regarding the disposition of surplus materials, used equipment and supplies.

**ALTERNATIVES:** N/A

Citizens advised: N/A  
Requested by: Karen Scalabrini, Finance Director  
Prepared by: Mary Horgner, Purchasing Supervisor  
Coordinated with: Mary Williamson, Buyer and Dave Kirch, Senior Equipment Mechanic  
Presenters: Mary Horgner, Purchasing Supervisor  
Attachments: 1. Procedures for Sales of Surplus or Obsolete Materials, Used Equipment and Supplies Statement; 2. City Code Section 1533, 3. Assets Sold Report

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted..*

Approved:   
Sage Sangiacomo, Assistant City Manager

**PROCEDURES FOR SALES OF SURPLUS OR OBSOLETE  
MATERIALS, USED EQUIPMENT, AND SUPPLIES**

9/18/96

In order to process materials or equipment found to be surplus or obsolete within each City Department, the following procedure is established:

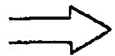
1. On a quarterly basis (July 1, October 1, January 1, April 1), each City Department Head completes and submits a prescribed form listing all materials and equipment found to be surplus or obsolete to the Director of Finance for approval. Copies of the completed form are distributed to the City Manager and Purchasing/Warehouse Supervisor.
2. Those items listed as surplus will continue to be housed within the Department requesting disposition until a sale is completed or date of auction.
3. Copies of the items listed as surplus are distributed by the Director of Finance to all Department Heads for possible recycling.
4. Purchasing Officer shall have the authority to dispose of surplus and file a report with the City Council setting forth a description of sale by the close of the agenda for the next regularly scheduled meeting.
5. The Purchasing Department will follow City Code Section 1533, Procedures for Sale of the Surplus Items.
  - a. Purchasing Department will solicit bids on surplus wire and scrap iron from local and outside dealers of these commodities.
  - b. Purchasing Department will coordinate public auctions with the County of Mendocino, joining with them for sale of surplus items. The auctioneer will publicize the date of auction and items available for sale.
  - c. Purchasing Department will coordinate the moving of surplus items to the auction site during the week immediately preceding the auction.
  - d. Following the auction, the auctioneer will provide a list of items sold, the selling prices, and the funds received to the Purchasing Department.
  -  e. Specialty items as approved by the Purchasing Officer or extremely large items which cannot be moved to the auction site, will be advertised for sale in the local newspaper or through direct contact with governmental agencies or purchasers appropriate to the specialty surplus items by the Purchasing Department. The Purchasing Officer shall have the authority to solicit on the open market.
  - f. During those times of the year that items are declared as surplus that do not coincide with the annual public auction conducted by the County, items for sale will be advertised by the Purchasing Department and closed bids will be accepted by the City Clerk. Bids will be opened at a designated time and the high bidder will be notified by the Purchasing Department. In the event of the high bid ending in a tie for any item, all bids will be rejected and the bid process will be repeated, with the tie bid as the new minimum bid.
6. If after completing steps 1-5 above, any item is not sold or recycled, and it is not reasonable to assume that the item can be sold or recycled, the purchasing agent is authorized to dispose of such item by any safe and lawful method.

B) 1. Recorded Explanation: The head of such department shall send to the Purchasing Officer a requisition and a copy of the delivery record together with a full written report of the circumstances of the emergency. The report shall be filed with the Council as provided in subsection A1 above.

2. Emergency Procedure: The Purchasing Officer shall prescribe by rules and regulations the procedure under which emergency purchases by heads of departments may be made. (Ord. 667, §2, adopted 1975)

§1531: **COOPERATIVE PURCHASING:** The Purchasing Officer shall have the authority to join with other units of government in cooperative purchasing plans when the best interests of the City would be served thereby. (Ord. 667, §2, adopted 1975)

§1532: **INSPECTION AND TESTING:** The Purchasing Officer shall inspect supplies and equipment delivered to determine their conformance with the specifications set forth in the order. The Purchasing Officer shall have authority to require chemical and physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with specifications. (Ord. 667, §2, adopted 1975)



§1533: **SURPLUS SUPPLIES AND EQUIPMENT:** All departments shall submit to the Purchasing Officer, at such times and in such forms as he shall prescribe, reports showing all supplies and equipment which are no longer used or which have become obsolete or worn out. The Purchasing Officer shall have authority to exchange for or trade in on new supplies and equipment all supplies and equipment which cannot be used by any agency or which have become unsuitable for City use. The Purchasing Officer shall have the authority to dispose of surplus property by solicitation of bids or by public auction. (Ord. 667, §2, adopted 1975)

§1534: **SEVERABILITY:** If any section, subsection, subdivision, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such invalidity shall not affect the validity of the entire ordinance or any of the remaining portions thereof. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, subdivision, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses or phrases be declared unconstitutional or otherwise invalid. (Ord. 667, §2, adopted 1975)

**ASSETS SOLD  
SPRING 2015**

**ATTACHMENT 3**

| Item #        | ID | Description                                                              | Sold Amount         | Revenue Distribution | Department  |
|---------------|----|--------------------------------------------------------------------------|---------------------|----------------------|-------------|
| 1             | 38 | Lot of Copper Wire Scrap Metal                                           | \$795.00            | 80000000.44820       | Electric    |
| 2             | 41 | Equip #3110, 1986 Nissan Pickup King Cab 4WD                             | \$840.00            | 77700000.48110       | Airport     |
| 3             | 40 | Equip #2231 2007 Ford F-550 Regular Cab 2WD Bucket Truck DRW             | \$15,680.00         | 80000000.44820       | Electric    |
| 4             | 42 | Equip #2300 1989 Ford F700 Fuel Truck with 2200 Gallon Tank              | \$5,110.00          | 77700000.48110       | Airport     |
| 5             | 39 | Huge Lot of Aluminum Scrap Metal                                         | \$4,655.00          | 80000000.44820       | Electric    |
| 6             | 44 | Equip #1220 1983 Kubota B7100 Tractor/Mower 2WD                          | \$2,762.59          | 10000000.44810       | Parks       |
| 7             | 43 | Equip #3121 1996 Chevrolet C/K 1500 Reg. Cab W/T 6'-7" Bed 4WD           | \$1,594.00          | 10000000.44810       | Streets     |
| 8             | 45 | Hale Truck Mounted Pump and 250 Gallon Tank                              | \$1,399.14          | 10021000.44522       | Fire        |
| 9             | 47 | 5.5 HP Craftsman Air Compressor                                          | \$54.06             | 10000000.44810       | Parks       |
| 10            | 46 | Lot of Approximately 13 Pieces of Landscaping Equipment                  | \$257.34            | 10000000.44810       | Parks       |
| 11            | 48 | Equip #6540 1949 Wilson WASP 200 amp Portable Welder                     | \$163.27            | 20300000.48110       | Garage      |
| 12            | 49 | Lot of approximately 28 New and Used Tires, Some with Rims, Some in sets | \$232.47            | 20300000.48110       | Garage      |
| 13            | 52 | Lot of Approx 20 Motorola and iCom Radios                                | \$82.17             | 10020000.44433       | Police      |
| 14            | 53 | Lot of Four Charging Stations/Battery and Volt Testers and an RRRRC      | \$95.15             | 20300000.48110       | Garage      |
| 15            | 55 | Sav-Jack Bumper Jack                                                     | \$95.15             | 20300000.48110       | Garage      |
| 16            | 59 | Diesel Fuel Tank Burner with Pump                                        | \$23.79             | 20300000.48110       | Garage      |
| 17            | 57 | Cues Proscout Pipe Ranger Wheeled Sewer Camera                           | \$610.00            | 84000000.48110       | Sewer       |
| 18            | 58 | Big Lot of Scrap Metal Copper, Brass, Aluminum and Iron                  | \$2,650.00          | 10000000.44810       | Parks       |
| 19            | 59 | Equip #3521 1989 Nissan Pickup King Cab 2WD                              | \$1,000.00          | 10000000.44810       | Engineering |
| 20            | 60 | Equip #6510 1980 Onan Hydraulic Energy Unit                              | \$259.50            | 10000000.44810       | Streets     |
| 21            | 62 | Equip #7151 1990 Case Vibraplate                                         | \$172.99            | 10000000.44810       | Streets     |
| 22            | 61 | Equip #7650 1995 Aeroil Pavement Grinder                                 | \$573.33            | 10000000.44810       | Streets     |
| <b>TOTAL:</b> |    |                                                                          | <b>\$ 39,104.95</b> |                      |             |

| Total Revenue Summary by Fund |     |              |
|-------------------------------|-----|--------------|
| General                       | 100 | \$ 10,805.12 |
| Garage                        | 203 | \$ 609.83    |
| Airport                       | 777 | \$ 5,950.00  |
| Electric                      | 800 | \$ 21,130.00 |
| Sewer                         | 840 | \$ 610.00    |



ITEM NO.: 7e

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: NOTIFICATION OF PURCHASE OF SERVICES FOR ROLL-UP DOOR REPLACEMENT AT THE MUNICIPAL GARAGE TO OVERHEAD DOOR COMPANY IN THE AMOUNT OF \$22,320**

**Background:** Pursuant to the requirements of Section 1522 of the Municipal Code, staff is reporting to City Council the purchase of services for the replacement of all roll-up doors at the municipal garage facility. Over the course of the last year, two of the six doors, in total have failed and were inoperable.

**Discussion:** Staff is concerned that if a door fails it could fall. Given this potential safety issue it was decided to replace all doors. In addition, the doors are rolled up and down continuously each day and very difficult to operate properly.

Bids were released and a contract was awarded to Overhead Door Company of Santa Rosa in the amount of \$22,320. A summary of the bid results is shown below.

Overhead Doors Company, Santa Rosa, CA- \$22,320

RW Garage Door, Vacaville, CA- \$24,618

Ferranti Construction, Ukiah, CA- \$31,848

| FISCAL IMPACT:              |                                                 |                |                                                                     |
|-----------------------------|-------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount in 14-15 FY | New Appropriation Source of Funds (Title & No.) | Account Number | Budget Amendment Required                                           |
| 35,000                      | Garage Internal Service Fund                    | 20124100.52100 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

**RECOMMENDED ACTION(S):** Receive the Report

**ALTERNATIVES:**

Citizens advised:

Requested by: Tim Eriksen, Director of Public Works/City Engineer

Prepared by: Jarod Thiele, Public Works Project Analyst and Dave Kirch, Senior Equipment Mechanic

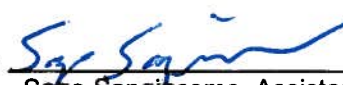
Coordinated with: Mary Horger, Purchasing Supervisor

Presenters: N/A

Attachments: N/A

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved:   
Sage Sangiacomo, Assistant City Manager





ITEM NO.: 7f

MEETING DATE: June 17, 2014

**AGENDA SUMMARY REPORT****SUBJECT: APPROVAL OF BUDGET AMENDMENT FOR RENTAL OF WATER TRUCK FOR FOUR MONTHS FROM HERTZ EQUIPMENT RENTAL IN THE AMOUNT OF \$8,628.36****Summary:** Approval of budget amendment for rental of water truck

**Background:** On April 20, 2015, City staff met with Council Members Crane and Doble regarding staff's request for the purchase of a water truck. Several other options were discussed including using an existing dump truck and inserting a tank. Staff and Council Members Doble and Crane agreed that the best solution to the need for a water truck this summer season will be to rent one. This truck will be used by Public Works and Community Services Departments.

**Discussion:** The purchasing department received quotes for a rental period of four months. The lowest cost was from Hertz Equipment Rental in Ukiah for \$2,157.09 per month. This truck will have no hour restrictions and has been equipped with the optional accessories needed to perform all of the functions it will be used for. The total for the four month rental period is \$8,628.36. The budget amendment will allow for the issuance of a purchase order so the funds can be encumbered. At this time staff is requesting a budget amendment for the rental as it was not included in the current fiscal year budget. The expense will be split among the following funds: Water Operations (10%), Waste Water Operations (20%), Streets (35%) and Parks (35%).

| FISCAL IMPACT:                 |                                                                                                                                                                                       |                                                    |                                                                     |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.)                                                                                                                                 | Account Number                                     | Budget Amendment<br>Required                                        |
| \$0                            | Water Operating Fund-<br>\$862.84<br>82024414.56410<br>Waste Water Operating Fund-<br>\$1,725.67<br>84024421.56410<br>Streets/Parks General Fund-<br>\$6,039.85<br>10024220.56410/100 | 82000000.30007<br>84000000.30007<br>10000000.30007 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

**RECOMMENDED ACTION(S):** Approve budget amendment for rental of a water truck.**ALTERNATIVES:** Provide staff with direction

Citizens advised:

Requested by: Tim Eriksen, Director of Public Works/City Engineer

Prepared by: Jarod Thiele, Public Works Project Analyst

Coordinated with: Mary Horger, Purchasing Supervisor and Dave Kirch, Senior Equipment Mechanic

Presenters: None

Attachments: None

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_*Note: Please write Agreement No. in upper right corner of agreement when drafted.*Approved:   
Sage Sangiacomo, Assistant City Manager



ITEM NO.: 7g

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: AWARD A UNIT PRICE CONTRACT FOR PORTABLE TOILET RENTAL WITH UNITED SITE SERVICES**

**Summary:** Staff is requesting City Council to award a three year unit price contract with United Site Services for portable toilet rentals.

**Background:** The City of Ukiah utilizes portable toilet services each year to provide clean and accessible restroom facilities for public park users. Throughout the year, there are seasonal and regular schedules for portable toilet units at various park locations. There is also the yearly use at special events such as Sundays in the Park Concert Series and Pumpkinfest. In addition, there are "will-call" deliveries for units for other miscellaneous use throughout the year.

**Discussion:** Bids were distributed to the known portable toilet rental providers for the area, which included United Site Services, Silva Septic, Roto Rooter, and North Bay Portables. One bid was received from United Site Services. Please refer to Attachment A for the list of fees that were bid. The fees include the environmental fees, but do not include tax. United Site Services is our current portable toilet provider, after purchasing Waste Management's portable toilet services last year. After performing some market research, staff determined that the pricing presented is competitive.

The units are budgeted in various funds and accounts including the Parks Fund, the Concerts in the Park Trust Fund, PumpkinFest Trust Fund and similar program funds as appropriate.

| FISCAL IMPACT:                 |                                                       |                |                                                                     |
|--------------------------------|-------------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                                        |
|                                |                                                       | Various        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

**RECOMMENDED ACTION(S):** Award a three year unit price contract with United Site Services for portable toilet rental services.

**ALTERNATIVES:** Do not award, and provide alternate direction to Staff.

Citizens advised: N/A  
Requested by: N/A  
Prepared by: Mary Horger, Purchasing Supervisor  
Coordinated with: Jarrod Meyer, Parks Superintendent and Stephanie Young, Recreation Supervisor  
Presenters: Mary Horger  
Attachments: Attachment #1 – Bid Received

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted..*

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

## ATTACHMENT 1

### CITY OF UKIAH - REQUEST FOR BID

#### RENTAL AND SERVICE OF PORTABLE TOILETS AT VARIOUS CITY LOCATIONS AND DATES

The City of Ukiah invites bids for rental and servicing of portable toilets as required at various locations and dates for events as described in this bid request. Bids will be received by the City of Ukiah Purchasing Department at the Civic Center, 411 West Clay Street, Ukiah, CA 95482, until 1:30 P.M. June 9, 2015. Bids received after this date and time will not be accepted or considered. Bids must be sent to the attention of Mary Horger, Purchasing Supervisor. They can be faxed to (707) 313-3621, emailed to [mhorger@cityofukiah.com](mailto:mhorger@cityofukiah.com), or delivered to the address above. For questions, please call (707) 463-8233.

The Intent of this invitation for Bid is to establish a three year contract for the rental and service of portable toilets at the various locations and dates identified, in accordance with the terms, conditions and work specifications contained herein.

#### GENERAL PROVISIONS

**BIDS:** Vendors are required to submit a bid on all bid items, on the forms as supplied by the City. Bid submittals which do not have all items bid will not be considered.

This Request for Bid shall result in a firm, fixed price for the duration of the contract. ***PLEASE NOTE: Any fees not declared on the bid sheet at the time of submitting the bid will not be recognized, and supplier will absorb these costs.***

Those firms wishing to respond must provide a bid based upon the terms and conditions as stated by the City of Ukiah. Bids must be signed by an authorized member of the firm to be considered as a valid bid. Obligations assumed by such signature must be fulfilled.

In case of default by the vendor, the City of Ukiah may procure articles and services from other sources and may deduct from any monies due, or that may thereafter become due to the contractor, the difference between the price named in the contract or purchase order and actual cost thereof to the City of Ukiah. Costs paid by the City shall be considered prevailing market price at the time such service is performed. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the City.

In submitting a bid, the vendor agrees that the acceptance of any or all bids by the City of Ukiah within 60 days constitutes a contract.

**EQUIPMENT:** Equipment provided will be in working order, of good quality and in good condition.

**YEAR-ROUND RENTALS:** Year-round rentals will be serviced twice a week, with the exception of the Hydro Electric Plant Unit, which will only be serviced once a month. This unit will be behind a locked gate, so the service person will need to call ahead so the gate can be unlocked for them.

The following are the current year-round rental locations, quantity and type of units:

- Vinewood Park: 1260 Elm Street – 1 standard unit
- Oak Manor Park: 500 Oak Manor Drive – 1 standard unit
- Hydro Electric Plant: 1229 Lake Mendocino Drive – 1 standard unit
- Observatory Park: 432 Observatory Park Avenue – 1 standard unit
- Anton Stadium: 506 Park Boulevard - 1 ADA unit
- Softball Complex: 905 River Street – 1 standard unit

**"SUNDAYS IN THE PARK" CONCERT SERIES:** Rentals are to be delivered at Todd Grove Park, 600 Live Oak, on Sunday mornings by 8 a.m., and picked up the next day.

**PUMPKINFEST:** Rentals are to be delivered on Friday, at various locations along School Street, as coordinated each year with the City's Community Services Department. All units are to be cleaned on Sunday before 9 a.m. Units are to be picked up the following Monday.

**CONTRACT PERIOD:** The resulting contract shall be in effect three years (36 months) from date of issuance of Purchase Order, with an option of cancellation by the City of Ukiah with a thirty (30) day written notice. Rates shall be firm for the entire term of the contract.

**AWARD:** The City of Ukiah reserves the right to reject any and all bids; to waive any irregularities, and to accept the bid that appears to be in the best interest of the City. Right is reserved to accept separate items unless specifically denied by the bidder. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within 60 days. The City intends to award all bid items to a single vendor.

In determining and evaluating the best bid, the prices will not necessarily be the controlling element; quality, efficiency, general terms, delivery, suitability of the service offered, and the reputation of the service in general will also be considered with any other relevant factors. Vendors shall be required to provide the information requested under **Work Performance History Capability**. This information will be a critical part of the bid evaluation and award. Failure to provide this information may be sufficient reason to declare the bid non-responsive.

#### **BILLING AND INVOICES**

All billings shall be sent to:

City of Ukiah  
Attn: Accounts Payable  
300 Seminary Avenue  
Ukiah, CA 95482

All payments will be made within 30 days of receipt of invoice.

Invoices shall be required to:

1. Separately bill for each service location.
2. On special, one-time orders, state the name of the person ordering the service, along with the location of the delivery.
3. Include all applicable sales tax.
4. Prorate partial service months.
5. Bill in arrears.

**COMPLIANCE WITH LAWS & REGULATIONS:** All materials, parts and equipment furnished pursuant to these specifications shall be in compliance with the laws and regulations of the State of California and OSHA. The vendor shall, if requested by the City, supply certification and evidence of such compliance.

**LEGAL REQUIREMENTS & PERMITS:** The vendor agrees to fully comply with all local, City, State and Federal laws, regulations and ordinances governing performance of contractual services required hereunder, and it will be the responsibility of the vendor to obtain any and all necessary licenses, permits and/or clearances. Any costs incurred by the vendor to obtain these licenses, permits or clearances, including the actual cost of licenses, permits or clearances are the responsibility of the vendor.

**LICENSE REQUIREMENTS:** Vendor must possess a current City of Ukiah business license. To obtain a City of Ukiah business license application, you can go the City's website at [www.cityofukiah.com](http://www.cityofukiah.com), or contact: Kathy Norris in our Finance Department at (707) 463-6202.

**INSURANCE REQUIREMENTS:** Contractor shall furnish Certificates of Insurance covering full liability under Worker's Compensation laws of the State of California, and Comprehensive General Liability, and Business Auto with policy limits of not less than \$1,000,000 naming the City as an additional insured party. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. Contractor's attention is directed to the insurance requirements (see attached insurance requirements). It is highly recommended that you confer with your respective insurance carriers or brokers to determine in advance of bid submission the availability of insurance certificates and endorsements as prescribed and provided herein. If an apparent awarded contractor fails to comply strictly with the insurance requirements, that contractor may be disqualified from award of the contract. If you have questions regarding the City's requirements, please contact the City's Risk Manager at (707) 463-6287.

**INDEMNIFY AND HOLD HARMLESS:** Contractor agrees to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the City, its officers, agents and employees, from and against any and all actions, claims, damages, disabilities, or costs of litigation that may be asserted by any person or

entity, arising out of or in connection with the negligent or willful misconduct in the performance by contractor hereunder, whether or not there is concurrent, passive or active negligence on the part of the City, but excluding liability due to the sole active negligence or willful misconduct of the City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under Workmen's Compensation acts, disability benefits acts or other employee's benefits acts. Contractor shall be liable to the City for any loss or damage to City property arising from or in connection with Contractor performance hereunder.

**BIDDER/CONTRACTOR STATEMENT  
REGARDING INSURANCE COVERAGE  
(To be submitted with Bid)**

**PROPOSER/CONTRACTOR HEREBY CERTIFIES** that he/she has reviewed and understands the insurance coverage requirements specified in the Request for Bid for:

**RENTAL AND SERVICE OF PORTABLE TOILETS AT VARIOUS CITY LOCATIONS AND DATES**

Should we/I be awarded the contract, we/I certify that we/I can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agree to name the **City of Ukiah as Additional Insured** for the work specified. And we/I will comply with the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, before commencing the performance of the work specified.

United Site Services of California, Inc.

Please Print (Person, Firm, or Corporation)



Signature of Authorized Representative

Adam W. Jacobs, General Counsel & Secretary

Please Print (Name & Title of Authorized Representative)

06/08/2015

707-373-9177 Debbi Thornton, Government Account Manager - CA

Date

Phone Number



**CITY OF UKIAH - BID SHEET  
PORTABLE TOILET RENTAL SERVICES**

| ON-CALL RENTAL PRICING                                                                                               |  | PRICING                                       |           |  |  |
|----------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------|-----------|--|--|
| Description                                                                                                          |  | Per Weekend                                   | Per Month |  |  |
| Standard Unit (Number of cleanings this price includes: WEEKENDS NO SERVICE, MONTHLY 1x WEEK)                        |  | \$ 79.03                                      | \$ 84.67  |  |  |
| ADA Unit (Number of cleanings this price includes: WEEKENDS NO SERVICE, MONTHLY 1x WEEK)                             |  | \$ 107.25                                     | \$ 135.48 |  |  |
| Trallered Standard Unit (Number of cleanings this price includes: WEEKENDS NO SERVICE, MONTHLY 1x WEEK)              |  | \$ 124.19                                     | \$ 135.48 |  |  |
| Handwash Station (Number of cleanings this price includes: WEEKENDS NO SERVICE, MONTHLY 1x WEEK)                     |  | \$ 79.03                                      | \$ 84.67  |  |  |
| <b>EACH PRICE</b>                                                                                                    |  |                                               |           |  |  |
| Per visit cleaning/service charge (additionally requested): WEEKDAYS \$25.00, WEEKENDS \$40.00 PER UNIT              |  |                                               | \$        |  |  |
| Delivery/pick-up fee: \$40.00 FOR FIRST UNIT, \$10 EACH ADDITIONAL UNIT                                              |  |                                               | \$        |  |  |
| Other fees for each rental type (per weekend/per month):                                                             |  |                                               |           |  |  |
| <b>YEAR-ROUND RENTAL PRICING - VARIOUS LOCATIONS AS IDENTIFIED IN BID REQUEST, SUBJECT TO ADDITIONS OR DELETIONS</b> |  |                                               |           |  |  |
| Description                                                                                                          |  | PRICING                                       |           |  |  |
|                                                                                                                      |  |                                               | Per Month |  |  |
| Standard Unit (to include cleaning 2 times per week):                                                                |  |                                               | \$ 165.96 |  |  |
| ADA Unit (to include cleaning 2 times per week):                                                                     |  |                                               | \$ 248.38 |  |  |
| Hydro Electric Plant, One Standard Unit that includes handwash sink, to include once a month cleaning:               |  |                                               | \$ 135.48 |  |  |
| <b>EACH PRICE</b>                                                                                                    |  |                                               |           |  |  |
| Per visit cleaning/service charge per unit (additionally requested): WEEKDAYS \$25.00 - WEEKENDS \$40.00 PER UNIT    |  |                                               | \$        |  |  |
| Other fees for each rental type:                                                                                     |  |                                               |           |  |  |
| <b>SPECIAL EVENT RENTAL PRICING</b>                                                                                  |  |                                               |           |  |  |
| <b>"SUNDAYS IN THE PARK " Concert Series</b>                                                                         |  |                                               |           |  |  |
| Location: Todd Grove Park                                                                                            |  |                                               |           |  |  |
| 6 concerts held from June through August                                                                             |  |                                               |           |  |  |
| Description                                                                                                          |  | LUMP SUM PRICE - PER CONCERT                  |           |  |  |
| Four (4) Standard Units                                                                                              |  | Lump Sum Price: \$ 711.27<br>Per Concert      |           |  |  |
| Two (2) Handicap Units                                                                                               |  |                                               |           |  |  |
| Include delivery on Sunday before 9 a.m., and picked up the following Monday morning.                                |  |                                               |           |  |  |
| <b>"PUMPKINFEST"</b>                                                                                                 |  |                                               |           |  |  |
| Location: School Street                                                                                              |  |                                               |           |  |  |
| One Weekend In October                                                                                               |  |                                               |           |  |  |
| Description                                                                                                          |  | LUMP SUM PRICE - PER YEARLY EVENT             |           |  |  |
| Three (3) Standard Units                                                                                             |  | Lump Sum Price: \$ 818.52<br>Per Yearly Event |           |  |  |
| Three (3) Handicap Units                                                                                             |  |                                               |           |  |  |
| Include delivery, pick-up, and cleaned on Sunday before 9 a.m., as described in bid request.                         |  |                                               |           |  |  |
| <b>SERVICE RESPONSE TIME</b>                                                                                         |  |                                               |           |  |  |
| Guaranteed Service Response Time for Service Calls: 6-8 HOURS                                                        |  |                                               |           |  |  |
| <b>* PRICES DO NOT INCLUDE TAXES</b>                                                                                 |  |                                               |           |  |  |

The undersigned declares that he/she is familiar with the items specified, has carefully read the requirements, checked all of the figures stated on the specifications, and accepts full responsibility for any error or omission in the preparation of this bid. The undersigned also acknowledges that this document, together with the City's Request for Bid, the purchase order issued by the City, the insurance requirements for contractors, and the Bidder/Contractor Statement Regarding Insurance coverage comprise a written agreement between the Contractor and the City binding on both parties.

This bid is submitted by (check one):

Individual Owner \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation ☒ Other (Specify): \_\_\_\_\_

Legal Name of Bidder: United Site Services of California, Inc.

Address of Bidder: 1521 Copperhill Parkway, Santa Rosa, CA 95403

Email address: debby.thornton@unitedsiteservices.com

Phone: 707-373-9177 Fax: 707-747-2818

Signed by: \_\_\_\_\_

Print Name: Adam W. Jacobs

Date: 6/8/2015

General Counsel & Secretary

WORK PERFORMANCE DATA

HISTORY AND CAPABILITY: Provide the name, locations and a narrative statement on the work performed.

WORK PERFORMED

- |                                                          |                                                |
|----------------------------------------------------------|------------------------------------------------|
| 1. COMPANY NAME: <u>City of Santa Rosa</u>               | <u>Rental Portable Restrooms</u>               |
| CONTACT: <u>Valerie Shatto</u>                           | <u>Contract - Long Term &amp; Events</u>       |
| ADDRESS: <u>PO Box 1678, Santa Rosa, CA</u>              | <u></u>                                        |
| PHONE: <u>707-543-3708</u>                               | <u></u>                                        |
|                                                          |                                                |
| 2. COMPANY NAME: <u>Sonoma County</u>                    | <u>Rental Portable Restrooms</u>               |
| CONTACT: <u>Liz Cureton</u>                              | <u>Contract - Long Term &amp; Large Events</u> |
| ADDRESS: <u>2300 County Center Drive, Santa Rosa, CA</u> | <u></u>                                        |
| PHONE: <u>707-565-2433</u>                               | <u></u>                                        |
|                                                          |                                                |
| 3. COMPANY NAME: <u>City of Healdsburg</u>               | <u>Rental Portable Restrooms</u>               |
| CONTACT: <u>Tina</u>                                     | <u>Contract - Long Term</u>                    |
| ADDRESS: <u>401 Grove Street, Healdsburg, CA</u>         | <u></u>                                        |
| PHONE: <u>707-431-3384</u>                               | <u></u>                                        |
|                                                          |                                                |
| 4. COMPANY NAME: <u>City of Novato</u>                   | <u>Rental Portable Restrooms</u>               |
| CONTACT: <u>Clive</u>                                    | <u>Contract - Long Term</u>                    |
| ADDRESS: <u>922 Machin Ave, Novato, CA</u>               | <u></u>                                        |
| PHONE: <u>(C) 415-827-3936</u>                           | <u></u>                                        |
|                                                          |                                                |
| 5. COMPANY NAME: <u>City of Petaluma</u>                 | <u>Rental Portable Restrooms</u>               |
| CONTACT: <u>Leslie Manning</u>                           | <u>Contract - Long Term &amp; Large Events</u> |
| ADDRESS: <u>PO Box 61, Petaluma, CA</u>                  | <u></u>                                        |
| PHONE: <u>707-778-4413</u>                               | <u></u>                                        |



## INSURANCE REQUIREMENTS FOR CONTRACTORS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

### I. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial **General Liability** coverage (Form No. CG 20 10 10 01 and Commercial General Liability – Completed Operations Form No. CG 20 37 10 01).
- B. Insurance Services Office form number CA 0001 (Ed. 1/87) covering **Automobile Liability**, code 1 (any auto).
- C. **Worker's Compensation** insurance as required by the State of California and Employer's Liability Insurance.

### II. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

- A. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Insurance must be written on an occurrence basis.
- B. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage. Insurance must be written on an occurrence basis.
- C. Worker's Compensation Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

### III. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the insurer to reduce or eliminate such deductibles or self-insured retentions with respect to the City, its officers, officials, employees and volunteers; or the Contractor to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses; or to approve the deductible without a guarantee.

### IV. REQUIRED Insurance Provisions

Proof of **general liability** and **automobile liability** policies are to contain, or be endorsed to contain, the following provisions:

A. The City, its officers, officials, employees, and volunteers are to be covered as **ADDITIONAL INSURED** with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment, furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

B. **The workers' compensation policy is to be endorsed with a waiver of subrogation.** The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City. NOTE: You cannot be added as an additional insured on a workers' compensation policy.

C. For any claims related to this project, the Contractor's insurance coverage shall be **primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.



D. Each insurance policy required by this clause shall be endorsed to state that coverage shall **not be canceled** by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

E. **Note: (This protects the Contractor)** -Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.

V. **RATING - Acceptability of Insurers**

Insurance is to be placed with admitted California insurers with a current A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

VI. **Verification of Coverage**

Contractor shall furnish the City with original certificates and amendatory endorsements affecting coverage required by this clause. The endorsements should be on **forms provided by the City**. If endorsements are on forms other than the City's forms, those endorsements or policies must provide coverage that is equivalent to or better than the forms requested by the City. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

VII. **Subcontractors**

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

**If you have questions regarding our insurance requirements contact:**

**Risk Manager  
(707) 463-6287      FAX (707) 463-6204**



ITEM NO.: 7h

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: APPROVAL OF VISIT UKIAH (TOT PROGRAM) CONTRACT WITH SUNSET MAGAZINE IN AMOUNT OF \$25,880, TO BE PAID OUT OF MEASURE X FUNDS (HOTEL BED TAX)**

**Summary:** Visit Ukiah has been advertising in Sunset Magazine since 2011 with much success; research supports that Sunset Magazine reaches the target visitor demographic for Visit Ukiah. To date, that advertising has resulted in nearly 10,000 reader requests for additional information about Ukiah and thousands more website visits and phone calls. The Visit Ukiah Staff and Task Force are recommending the approval of another advertising contract with Sunset Magazine.

**Background:** Visit Ukiah has been advertising in Sunset Magazine since 2011 with much success; research supports that Sunset Magazine reaches the target visitor demographic for Visit Ukiah. To date, that advertising has resulted in nearly 10,000 reader requests for additional information about Ukiah and thousands more website visits and phone calls. The requests are fulfilled by staff at the Ukiah Visitor Center and include a personalized cover letter with up-to-date event information, brochures, and the Grace Hudson Museum rack card. Since advertising with Sunset, community event attendance is up significantly.

Other benefits of the Sunset advertising contract include access to the magazine's extensive marketing and demographic data, "value added" components including free website listings and free magazine ads, and a greater likelihood that the Ukiah area will be featured within the content of the magazine. (Since 2011, the Ukiah area has been featured in Sunset magazine at least three times.) The reader requests for information also serve to build Visit Ukiah's mailing list, which was nonexistent prior to the City assuming administration of the program in March of 2011.

**Discussion:** Based on the prior successful marketing programs with Sunset, the Visit Ukiah staff and Task Force recommend entering into another contract spanning through November 2015 in the amount of \$25,880. At least \$10,000 of that amount will be reimbursed by partners sharing ad space with Visit Ukiah. The proposed contract includes five magazine ads and over \$16,000 worth of value-added bonuses. The magazine issues will be strategically selected to maximize community benefit by capitalizing on events and attractions that promote hotel stays.

Due to the confidential nature of the contract negotiations between staff and Sunset Magazine, staff is not able to attach the detailed contract. The proposed contract is consistent with prior contracts and with

Continued on Page 2

**RECOMMENDED ACTION(S):** Authorize Visit Ukiah Staff to execute advertising contract with Sunset Magazine in the amount of \$25,880, to be paid out of Measure X funds.

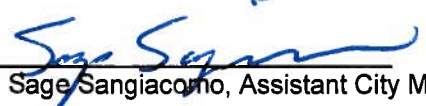
**ALTERNATIVES:** Provide alternate direction to Staff.

Citizens advised: Visit Ukiah Task Force  
Requested by: Visit Ukiah Task Force  
Prepared by: Shannon Riley, Program and Grant Administrator  
Coordinated with: Kerry Randall, Facilities Manager  
Presenters: Shannon Riley, Program and Grant Administrator  
Attachments: None

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved:   
Sage Sangiacomo, Assistant City Manager

Visit Ukiah's mission statement and marketing plan. The Visit Ukiah program is paid for by Measure X funds (hotel bed tax).

| FISCAL IMPACT:                 |                                                       |                |                                                                     |
|--------------------------------|-------------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                                        |
| \$52,620                       |                                                       | 10017110.52515 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |



ITEM NO.: 7i

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: NOTIFICATION TO CITY COUNCIL OF EXPENDITURE FOR ENGINEERING SERVICES TO DESIGN WALK GRATING FOR THE LAKE MENDOCINO HYDRO ELECTRIC PLANT TO CRAWFORD AND ASSOCIATES, INC. IN THE AMOUNT OF \$13,838.00. (EUD)**

**Summary:** Expenditure report for engineering support services to design grating walkway systems around hydroelectric generators and turbine pits located at the Mendocino Hydroelectric power plant in the amount of \$13,838.00.

**Background:** Since the Hydroelectric plant was placed into commercial operation, the plants grating has been insufficient or nonexistent altogether. Prior to the hydro flood in December 2005, plywood was used as grating but was damaged by water and ultimately removed. Currently, temporary planking and barricades are used to protect visitors and staff from equipment pits. Staff is recommending the installation of commercial grating that will provide superior protection and will be engineered to support equipment and personnel traversing the generator and turbine pit areas. This work will meet OSHA requirements and provide additional personnel safety and improve access to power generation equipment.

**Discussion:** Pursuant to the requirements of Section 1522 of the Municipal Code, staff is reporting to City Council the expenditure for Engineering Services to design and create a bid specification for grating for the Lake Mendocino Hydro Electric Plant.

Proposals were requested from two local engineering firms to provide catwalk grating engineering design services. One firm, Crawford & Associates Inc., provided a proposal to design catwalk grating, develop a detailed specification and to provide technical support. Staff is recommending awarding contract to Crawford & Associates, Inc. in the amount of \$13,838.00.

**Fiscal Impact:**

☒ Budgeted FY 14/15 ☐ New Appropriation ☐ Not Applicable ☐ Budget Amendment Required

| <u>Amount Budgeted</u> | <u>Source of Funds (title and #)</u> | <u>Account Number</u> | <u>Addit. Appropriation Requested</u> |
|------------------------|--------------------------------------|-----------------------|---------------------------------------|
| \$80,000               | Electric Utility Hydroelectric       | 80026330.52100        |                                       |

**Recommended Action(s):** Receive notification of expenditure for Engineering Services to Crawford and Associates, Inc. in the amount of \$13,838.00.

**Alternative Council Option(s):** N/A

Citizens advised: N/A  
Requested by: Jim O'Brien, Electric Substation Technician, Steve Beaman, Metering Technician  
Prepared by: Mary Williamson, Buyer  
Coordinated with: Mel Grandi, Electric Utility Director, Mary Horger, Purchasing Supervisor  
Attachments:

Approved:   
Sage Sangiacomo, Assistant City Manager



ITEM NO.: 7j

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: AWARD PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$86,260 TO GREEN VALLEY CONSULTING ENGINEERS FOR PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE FOR SUMMER 2015 STREET RECONSTRUCTION PROJECT AND APPROVE BUDGET AMENDMENT**

**Summary:** This report will recommend award of a professional services agreement for preparation of plans, specifications, and estimate for the Summer 2015 Street Reconstruction Project.

**Background:** City Council has previously identified funding for reconstruction of Luce Ave. (Helen Ave. to S. State St.), Observatory Ave. (Helen Ave. to S. State St.), and Washington Ave. (S. Dora St. to S. State St.) During the course of evaluating these streets for reconstruction, staff determined that water lines and sewer mains also needed to be upgraded on the respective streets. City staff will bring the issue regarding replacement of private sewer laterals to the City Council at a future meeting so that the sewer laterals can be incorporated with the design of the replacement sewer mains.

**Discussion:** Staff prepared and issued a request for proposals (RFP) for the Summer 2015 Street Reconstruction Project. Staff distributed the RFP to 10 firms. Three firms submitted proposals to the City. Proposals were provided by Crawford & Associates, Inc., Ukiah, CA, \$185,705; NorthStar Engineering, Chico, CA \$206,049.75; and Green Valley Consulting Engineers, Santa Rosa, CA, \$86,260. The proposals were reviewed and evaluated by a consultant selection committee comprised of Public Works staff. The consultant selection committee evaluated and ranked each proposal. The committee recommended Green Valley Consulting Engineers for the project. Staff therefore recommends award of a professional services agreement in the amount of \$86,260 to Green Valley Consulting Engineers for this work. Staff also recommends a budget amendment in the amount of \$86,260.

| FISCAL IMPACT:          |                                                 |                |                                                                     |
|-------------------------|-------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budget Amendment Amount | New Appropriation Source of Funds (Title & No.) | Account Number | Budget Amendment Required                                           |
| \$61,260                | Special Projects Reserve                        | 25124221.80230 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| \$10,000                | Water                                           | 82224413.80230 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| \$15,000                | Sewer                                           | 84424422.80233 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

**RECOMMENDED ACTION(S):** Award professional services agreement in the amount of \$86,260 to Green Valley Consulting Engineers for preparation of plans, specifications and estimate for Summer 2015 Street Reconstruction Project, and approve budget amendment.

**ALTERNATIVES:** Provide staff with other direction.

Citizens advised: N/A  
Requested by: Tim Eriksen, Director of Public Works / City Engineer  
Prepared by: Rick Seanor, Deputy Director of Public Works  
Coordinated with: Sage Sangiacomo, Assistant City Manager  
Presenters: Tim Eriksen, Director of Public Works / City Engineer  
Attachments: None.

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved:   
Sage Sangiacomo, Assistant City Manager



ITEM NO.: 7k

MEETING DATE: June 9, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: NOTIFICATION TO CITY COUNCIL OF EXPENDITURE FOR SAUBER MFG. CO, SINGLE REEL TURRET TRAILER FOR THE EUD IN THE AMOUNT OF \$25,413.51.**

**Summary and Background:** Pursuant to the requirements of Section 1522 of the Municipal Code, staff is reporting to City Council the expenditure for the purchase of a new single reel turret trailer in the amount of \$25,413.51.

Staff requested bids from four companies. Three companies responded as follows:

Brooks Brothers Trailers - \$19,692.17 (includes tax and freight)  
Sauber Mfg. Co. - \$25,413.51 (includes tax and freight)  
Sherman & Reilly - \$36,211.06 (includes tax –Freight to be added)

**Discussion:** Staff is recommending Sauber Manufacturing Co. over the apparent low bid based on:

1. The Sauber trailer is rated 25% higher than the Brooks Brothers unit. For some wire sizes the low bid trailer's rating would be exceeded.
2. Ukiah's recommendation based on experience with an existing 21 year old three reel trailer (not being replaced).
3. Several other electric utilities have good experience with Sauber wire trailers.
4. 10 year warranty verses a 3 year warranty.

**Fiscal Impact:**

☒ Budgeted FY 14/15 ☐ New Appropriation ☐ Not Applicable ☐ Budget Amendment Required

| <u>Amount Budgeted</u> | <u>Source of Funds (title and #)</u> | <u>Account Number</u> | <u>Addit. Appropriation Requested</u> |
|------------------------|--------------------------------------|-----------------------|---------------------------------------|
| \$45,000               | Electric Utility                     | 80026110.80100        |                                       |

**Recommended Action(s):** Receive notification of expenditure for Single Reel Turret Trailer from Sauber Mfg. Co.in the amount of \$25,413.51.

**Alternative Council Option(s):** N/A

Citizens advised: N/A  
Requested by: Tim Santo, Interim Electric Supervisor  
Prepared by: Mary Williamson, Buyer  
Coordinated with: Mary Horger, Purchasing Supervisor, Mel Grandi, Director, Electric Utility  
Attachments:

Approved:   
Sage Sangiacomo, Assistant City Manager





ITEM NO.: 71

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: APPROVE NEW MONTHLY SERVICE CHARGE FOR AT&T MANAGED 200MBPS INTERNET FIBER SERVICE WITH CISCO ROUTER IN THE AMOUNT OF \$2,121.03 PER MONTH.**

**Summary:** Staff is requesting approval for a new AT&T monthly service charge in the amount of \$2,121.03 per month for managed 2000Mbps internet fiber services with a Cisco router.

**Background:** Currently the City is utilizing an AT&T triple-banded T1 as our Public Safety Internet Gateway. The total bandwidth offered is 1.544 Mbps X 3 = 4.632Mbps. The new Police Mobile Data Computers will not function on the old T1 Point to Point circuit because of diminished bandwidth.

The current cost for the triple-banded T1 is \$871.50 per month. In addition, we are utilizing an AT&T - T1 Point to Point Circuit, which provided a cellular traffic path for our old Police Mobile Data Computers (MDCs) at a cost of \$182.47 per month. The total cost of the current infrastructure is \$1,053.97 per month.

**Discussion:** AT&T has provided cost for a fiber 200Mbps connection in the amount of \$2,121.03 per month. This pricing is based on the State of California Calnet3 contract, which provides competitively priced services. This will replace the current infrastructure as described above, and will also provide an acceptable bandwidth for use with the Police Mobile Data computers and other needed City of Ukiah services. Once approved, the new infrastructure will be installed, and the existing infrastructure cancelled, with a net monthly service fee increase of \$1,067.06 per month.

The new 200Mbps Fiber Gateway will provide for the services below:

- Police Mobile Data Computer Traffic And Police Web Application Services
- Higher Bandwidth Internet Access For Remote Sites
- Police Video Upload Bandwidth For Microsoft Azure Cloud Storage Access
- Future Data Center Server Infrastructure Movement to Microsoft Azure Cloud Services

Staff is requesting approval of the monthly service charge because of these necessary and enhanced services.

Continued on Page 2

**RECOMMENDED ACTION(S):** Approve a new monthly service charge for AT&T managed 200Mbps internet fiber service with Cisco router in the amount of \$2,121.03 per month.

**ALTERNATIVES:** Do not approve, and provide alternate direction to Staff.

Citizens advised: N/A  
Requested by: Sage Sangiacomo, Assistant City Manager  
Prepared by: Scott Shaver, Information Technology Coordinator  
Coordinated with: Mary Horger, Purchasing Supervisor  
Presenters: Scott Shaver  
Attachments: 1. AT&T Pricing

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

| FISCAL IMPACT:                 |                                                       |                |                                                                     |
|--------------------------------|-------------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount<br>in 15-16 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                                        |
| \$25,452.36                    | 10022900                                              | 52100          | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |



**Managed Internet Services (EAMIS) with Managed Router\*\***

|              | Quantity | Port Cost | Access Cost | Total Price Per Month | Installation Cost |
|--------------|----------|-----------|-------------|-----------------------|-------------------|
| 200Mbps      | 1        | 1,400.97  | 720.00      | \$2,121.03            | \$0               |
| IP Addresses | 15       | \$0       | \$0         | \$0                   | \$0               |

**CALNET 3 PRICING**
<https://ebiznet.att.com/calnetinfoiii/ShowLinks.cfm?urlSectionId=1>
**- Category 2-7 Sub-Category 5 for Managed Internet Services****- Item 10 on page 8 of 35**

| A           | B                                               | C                               | D                                                          | E                                                            | F                             | G                                      | H               | I                          | J                          | K                      |
|-------------|-------------------------------------------------|---------------------------------|------------------------------------------------------------|--------------------------------------------------------------|-------------------------------|----------------------------------------|-----------------|----------------------------|----------------------------|------------------------|
| Line item # | Feature Name                                    | Contractor's Product Identifier | Feature Description                                        | Feature Restrictions, Limitations and Additional Information | Non-Recurring Charge per item | Monthly Recurring Charge/item per unit | Unit of Measure | Charge per change per item | Delegation Needed (Yes/No) | Required/Discretionary |
| 10          | InSBET 1000-Base-TX 250 Mbps Ethernet Transport | LN250                           | InSBET Service with maximum burstable data rate of 250Mbps | NA                                                           | \$0.00                        | \$720.06                               | each            | \$0.00                     | No                         | Required               |

**- Item 51 of page 22 of 35**

| A           | B                                                      | C                               | D                                                                                                               | E                                                            | F                             | G                                      | H               | I                          | J                          | K                      |
|-------------|--------------------------------------------------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|-------------------------------|----------------------------------------|-----------------|----------------------------|----------------------------|------------------------|
| Line item # | Feature Name                                           | Contractor's Product Identifier | Feature Description                                                                                             | Feature Restrictions, Limitations and Additional Information | Non-Recurring Charge per item | Monthly Recurring Charge/item per unit | Unit of Measure | Charge per change per item | Delegation Needed (Yes/No) | Required/Discretionary |
| 51          | InSBEPM Minimum Bandwidth Commitment Ethernet 200 Mbps | 8368                            | Ethernet minimum monthly bandwidth commitment charge. Includes Contractor owned, managed and maintained router. | Requires phone line provided separately for maintenance.     | \$0.00                        | \$1,400.97                             | each            | \$0.00                     | No                         | Required               |

**Notes:**

- 1) Ordering off of existing CalNet 3 contract.
- 2) \*MIS with Managed Router: customers have the option of Tele-installation or On-site installation.
- 3) If customer selects tele-installation, the customer is responsible for unpacking and connecting the CPE, with telephone assistance from AT&T if required. With on-site installation, an authorized AT&T Service Technician will unpack, connect, and test the CPE and completes cooperative testing with the NOC. Charges apply for On-Site (Managed Router Service), no charge for Tele-Install. One time Additional \$145 for jack and wiring work may apply if required. On-site install covers standard installations and does not cover any special construction fees or curb to demark construction cost if uncovered.
- 4) \*\*If you chose the Managed Router option you are required to provide an analog line (non-PBX) for the use of the additional diagnostic modem that come with the equipment for additional back end support in case of an outage.
- 5) AT&T will provide connection up to smart-jack router located at the City of Ukiah telecommunications room, 300 Seminary Avenue, Ukiah, CA 95482, at no additional cost to the City.
- 6) AT&T anticipates that the Managed Internet Service installation will be completed and ready for City of Ukiah use within 60 calendar days after receipt of order.
- 7) Monthly billing commences from the date the service is installed.



ITEM NO.: 7m

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: AWARD OF CONTRACT FOR LESLIE STREET UNDERGROUNDING EXTENSION PROJECT: SPECIFICATION 15-05 TO WIPF CONSTRUCTION IN THE AMOUNT OF \$52,862.50 (EUD).**

**Summary.** Staff recommends that the City Council award the contract for the Leslie Street Undergrounding Extension Project, Specification No 15-05, to the lowest responsive bidder, Wipf Construction in the amount \$52,862.50.

**Background:** The current electric system consists of two separate primary radial systems that are not interconnected. Customers on either system will experience electric outages that 1. Last longer because repairs must be totally completed before power is turned back on, and 2. The power outage affects a larger number of customers because the Utility is unable to isolate failure to a small area. The result: More customers experience long power outages.

This contract will install necessary conduits and vaults in the 600 block of Leslie Street enabling the Electric Utility Department (EUD) to loop the two existing 12,000 Volt systems. The project creates the ability to backup each primary circuit increasing the system reliability and creating capability to balance load between both primary circuits.

Under a joint trench agreement, Comcast (Cable TV) has requested additional substructures in the same trench project. The impact will be a shared benefit between the EUD and Comcast, the cost will be divided according to space each utility occupies, footage of trench and placement of conduits and vaults.

Once the underground construction is completed, EUD will remove the overhead primary facilities in the 600 block of Leslie Street.

**Discussion:** On June 4, 2015, sealed proposals were received from two (2) contractors and opened by the City Clerk. Attachment #1 details the bid results. After evaluating the bid responses, Staff discovered an irregularity on the bid submitted by Wipf Construction. Wipf omitted their Department of Industrial Relations (DIR) Public Works Contractor Registration Number from the proposal sheet. Staff verified Wipf's registration with DIR, and found they have been registered since February 3, 2015. As this is an irregularity that can be waived, and this does not give the bidder an unfair competitive advantage, Staff is recommending that Council waive this irregularity, and award the bid to Wipf Construction for \$52,862.50.

**Fiscal Impact:**

☒ Budgeted FY 14/15 ☐ New Appropriation ☐ Not Applicable ☐ Budget Amendment Required

| <u>Amount Budgeted</u> | <u>Source of Funds (title and #)</u> | <u>Account Number</u> | <u>Addit. Appropriation Requested</u> |
|------------------------|--------------------------------------|-----------------------|---------------------------------------|
| \$676,171.30           | Electric Underground                 | 80026120.80230        |                                       |

**Recommended Action:** Waive the bid irregularity, and award the contract to Wipf Construction for Leslie Street Undergrounding Extension Project in the amount of \$52,862.50.

**Alternative Council Option(s):** (1) Reject Approval, (2) provide Staff with other direction.

Citizens advised:

Requested by: Mel Grandi, Electric Utility Director

Prepared by: Al Smatsky, Electric System Designer

Coordinated with: Mary Horger, Purchasing Supervisor and Sage Sangiacomo, Assistant City Manager

Attachments: Bid Tabulation

Approved:   
Sage Sangiacomo, Assistant City Manager

| Leslie Street Undergrounding Extension Project |                                                                                              |     |     |            |                               |                         |                                    |  |
|------------------------------------------------|----------------------------------------------------------------------------------------------|-----|-----|------------|-------------------------------|-------------------------|------------------------------------|--|
| Owner: City of Ukiah                           |                                                                                              |     |     |            |                               |                         |                                    |  |
| Bid Opening: 06/04/15                          |                                                                                              |     |     |            | WIPF CONSTRUCTION             |                         | G.D. Nielson Construction, Inc.    |  |
|                                                |                                                                                              |     |     |            | PO Box 234<br>Ukiah, CA 95482 |                         | 147 Camino Oruga<br>Napa, CA 94558 |  |
| Bid Schedule                                   |                                                                                              |     |     |            |                               |                         |                                    |  |
| Item #                                         | Item Description                                                                             | QTY | UOM | Unit Price | Item Total                    | Unit Price              | Item Total                         |  |
| 1                                              | EXCAVATE, TRENCH, BACKFILL AND COMPACTION (18"X59" STREET TRENCH)                            | 310 | LF  | \$83.00    | \$25,730.00                   | \$142.00                | \$44,020.00                        |  |
| 2                                              | EXCAVATE, TRENCH, BACKFILL AND COMPACTION (18"X59" OFF-STREET TRENCH)                        | 30  | LF  | \$80.00    | \$2,400.00                    | \$120.00                | \$3,600.00                         |  |
| 3                                              | REMOVE AND REPLACE ASPHALT CONCRETE (18" TRENCH)                                             | 775 | SF  | \$9.00     | \$6,975.00                    | \$28.00                 | \$21,700.00                        |  |
| 4                                              | 2" PVC SCH 40 CONDUIT (COMCAST) INCLUDING INSTALLATION                                       | 75  | FT  | \$1.50     | \$112.50                      | \$7.00                  | \$525.00                           |  |
| 5                                              | 4" PVC SCH 40 CONDUIT INCLUDING INSTALLATION (ELECTRIC)                                      | 350 | FT  | \$3.50     | \$1,225.00                    | \$8.00                  | \$2,800.00                         |  |
| 6                                              | SIDEWALK REMOVAL AND REPLACEMENT FOR INSTALLATION OF ELECTRIC CONDUIT & CABLE VAULT          | 115 | SF  | \$20.00    | \$2,300.00                    | \$67.00                 | \$7,705.00                         |  |
| 7                                              | EXCAVATE, BACKFILL, COMPACT AND INSTALL CABLE SERVICE VAULTS B48 (COMCAST)                   | 1   | LS  | \$2,320.00 | \$2,320.00                    | \$2,357.00              | \$2,357.00                         |  |
| 8                                              | EXCAVATE, BACKFILL, COMPACT AND INSTALL 504LA VAULT WITH HD CONCRETE COVER (CITY TO PROVIDE) | 2   | EA  | \$3,900.00 | \$7,800.00                    | \$2,000.00              | \$4,000.00                         |  |
| 9                                              | EXCAVATE, BACKFILL, COMPACTION AND INSTALL TRANSFORMER BOX PAD (CITY TO PROVIDE)             | 1   | LS  | \$2,000.00 | \$2,000.00                    | \$2,000.00              | \$2,000.00                         |  |
| 10                                             | LANDSCAPE REMOVAL AND REPLACEMENT-659 & 660 LESLIE STREET                                    | 1   | LS  | \$2,000.00 | \$2,000.00                    | \$3,000.00              | \$3,000.00                         |  |
|                                                |                                                                                              |     |     |            |                               |                         |                                    |  |
| Total Bid Amount                               |                                                                                              |     |     |            | \$52,862.50                   |                         | \$91,707.00                        |  |
| Listed Subs                                    |                                                                                              |     |     | None       |                               | SHN Consulting Engineer |                                    |  |



ITEM NO.: 7n

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: ADOPTION OF RESOLUTION REMOVING 94 LINEAL FEET OF ON-STREET PARKING ON SOUTH STATE STREET AT THE CORNER OF GOBBI STREET.**

**Summary:** This report recommends establishing a no parking zone on South State St. at the corner of Gobbi St.

**Background:** The Traffic Engineering Committee (TEC) received a request from Estok Menton to establish a no parking zone on South State Street at Gobbi Street.

**Discussion:** Per Mr. Menton, vehicles parked along the east side of South State Street just south of Gobbi Street prevent traffic from merging right to make a right turn onto Gobbi Street. With the removal of the 94 lineal feet of on-street parking on this section of South State Street, the northbound number 2 lane is 19 feet wide. This width is insufficient to allow restriping for a designated northbound right turn lane. However, establishing no parking zone on this stretch of South State Street would potentially allow vehicles extra room to merge and make a right turn at the intersection. There will be a net loss of 4 on-street parking spaces. Staff met with Mr. Richard Respini, adjacent property owner, regarding the proposed no parking zone. Mr. Respini supports the proposed no parking zone.

The TEC reviewed this request at its meeting of June 9, 2015. The TEC recommends approval of the no parking zone to the City Council. A map of the area and photo are included for reference in Attachment 2.

| FISCAL IMPACT:              |                                                 |                |                                                                     |
|-----------------------------|-------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount in 14-15 FY | New Appropriation Source of Funds (Title & No.) | Account Number | Budget Amendment Required                                           |
| N/A                         | N/A                                             | N/A            | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

**RECOMMENDED ACTION(S):** Adopt resolution removing 94 lineal feet of on-street parking on South State St. at the corner of Gobbi St.

**ALTERNATIVES:** 1) Do not adopt resolution and provide direction to staff.

Citizens advised: Estok Menton: Richard Respini, RER Properties, LLC; Mendocino Bridal and Tux  
Requested by: Tim Eriksen, Director of Public Works / City Engineer  
Prepared by: Rick Seanor, Deputy Director of Public Works  
Coordinated with: Sage Sangiacomo, Assistant City Manager  
Presenters: Tim Eriksen, Director of Public Works / City Engineer  
Attachments: 1. Resolution for Adoption  
2. Location Map

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved:   
Sage Sangiacomo, Assistant City Manager

**RESOLUTION NO. 2015-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH REMOVING 94 LINEAL FEET OF ON-STREET PARKING ON SOUTH STATE STREET AT THE CORNER OF GOBBI STREET.**

**WHEREAS**, the City Council may by resolution designate portions of streets upon which the standing, parking, or stopping of vehicles is prohibited or restricted pursuant to Article 11, Chapter 1, Division 8 of the Ukiah City Code; and

**WHEREAS**, the Traffic Engineering Committee (Traffic Engineer) considered the request to establish a no parking zone on South State St. at the corner of Gobbi St. at its meeting on June 9, 2015; and

**WHEREAS**, the Traffic Engineer recommends the request to establish a no parking zone on South State St. at the corner of Gobbi St.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the City Council of the City of Ukiah does establish a no parking zone on South State St. at the corner of Gobbi St. The City Engineer shall direct installation of signage and curb painting as necessary;

**PASSED AND ADOPTED** this 17<sup>th</sup> day of June 2015, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Douglas F. Crane, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk



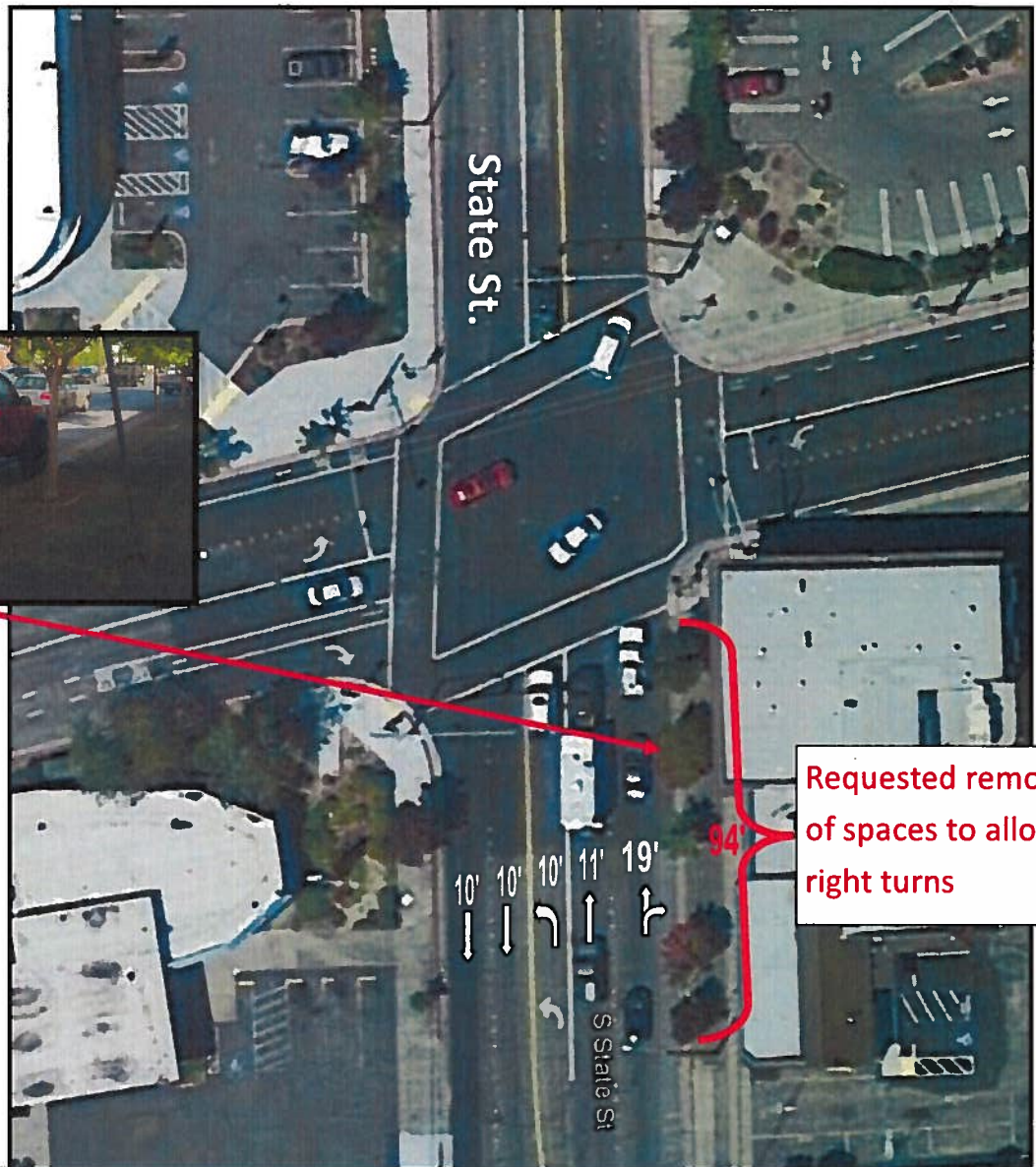


## ATTACHMENT "2"

### South State Street at Gobbi Street



Parking at corner  
State and Gobbi





ITEM NO.: 12a

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: AUTHORIZE AMENDMENT TO DISPOSITION AND REGULATORY AGREEMENTS BETWEEN THE CITY OF UKIAH AND PETALUMA ECUMENICAL PROJECTS TO QUALIFY PROJECT FOR EXEMPTION FROM VOTER APPROVAL REQUIREMENT IN ARTICLE 34 OF THE CALIFORNIA CONSTITUTION**

**Summary:** In order to facilitate development of an affordable housing project for seniors, City staff is recommending a minor modification to the Regulatory Agreement (Exhibit C to the Disposition Agreement) with Petaluma Ecumenical Projects (PEP) to reflect that 20 of the units will be restricted to low-income seniors and 21 of the units will be restricted to moderate-income seniors.

**Background:** The City of Ukiah has been working with Petaluma Ecumenical Projects ("PEP") to develop a housing project for low- and moderate-income seniors on several parcels adjacent to the Grace Hudson Museum purchased by the Ukiah Redevelopment Agency for the purpose of developing affordable housing.

The project will consist of 41 units of affordable housing for low-income seniors, plus one unit for a resident manager. In addition to financing from private entities, tax credit equity, and the Affordable Housing Program ("AHP"), the underlying property will be sold by the City to PEP for one dollar pursuant to a Disposition Agreement (DA) entered into between the City and PEP, which the City Council has already approved. In addition, a Regulatory Agreement between the City and PEP (Exhibit C to the DA) is required by the DA to be recorded at the same time as the deed conveying the property to PEP. The Regulatory Agreement will restrict the units to low and moderate income households for 55 years.

**Discussion:** As part of its application for tax credit equity for the project, PEP is required to demonstrate that the project is exempt from Article 34 of the California Constitution. Article 34 requires voter approval in a municipal election for a low income housing project before it can be developed, constructed, or acquired by any state public body. A public body includes the City. Under California Health & Safety Code Section 37001(a), a development will not be considered a low-rent housing project, subject to the

Continued on Page 2

**RECOMMENDED ACTION(S):** Authorize amendment to the Regulatory Agreement incorporated as Exhibit C into the Disposition Agreement with Petaluma Ecumenical Projects to qualify project for an exemption from the voter approval requirement in Article 34 of the California Constitution.

**ALTERNATIVES:** Discuss and provide alternate direction.

Citizens advised: n/a  
Requested by: Petaluma Ecumenical Projects  
Prepared by: Sage Sangiacomo, Assistant City Manager and Shannon Riley, Program and Grant Administrator  
Coordinated with: David Rapport, City Attorney and Kevin Thompson, Principle Planner  
Presenters: Shannon Riley, Program and Grant Administrator and David Rapport, City Attorney  
Attachments: 1. Redlined version of Disposition Agreement between Petaluma Ecumenical Projects and City of Ukiah

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

voter approval requirement in Article 34, if (i) the Project consists of privately-owned housing which is not exempt from property taxation or is exempt from property taxation pursuant to the provisions of Revenue and Taxation Code Section 214(f) or (g), or (ii) the financing restrictions that will be recorded against the development will not require in the aggregate that more than 49 percent of the units be rented to households with incomes at or below 80 percent of median income.<sup>1</sup>

Sections 2.1(a) and (b) in the Regulatory Agreement currently require 20% of the units to be rented to and occupied by households with moderate incomes (less than 120% of median income) and 80% of the units to be rented to and occupied by households with low incomes (less than 80% of median income). Staff and PEP propose changing sections 2.1(a) and (b) to read as follows:

**2.1 Occupancy Requirements.**

(a) **Moderate Income Units.** No more than Twenty-One (21) of the Units shall be rented to and occupied by, or if vacant, available for occupancy by Moderate Income Households.

(b) **Low Income Units.** At least Twenty (20) of the Units shall be rented to and occupied by or, if vacant, available for occupancy by Low Income Households.

A redlined version of the Disposition Agreement is attached (#1).

If the Regulatory Agreement is revised as proposed, under Health and Safety Code Section 37001, the project will be exempt from the voter approval requirement in Article 34, because not more than 49% of the units will be required by the Regulatory Agreement to be reserved for low income seniors.

Staff recommends that the City Council approve the proposed revisions to the Regulatory Agreement.

| <b>FISCAL IMPACT:</b>                  |                                                                    |                       |                                                                     |
|----------------------------------------|--------------------------------------------------------------------|-----------------------|---------------------------------------------------------------------|
| <b>Budgeted Amount<br/>in 14-15 FY</b> | <b>New Appropriation<br/>Source of Funds<br/>(Title &amp; No.)</b> | <b>Account Number</b> | <b>Budget Amendment<br/>Required</b>                                |
| n/a                                    | n/a                                                                | n/a                   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

<sup>1</sup> See *Conway v. City of San Mateo* (1981, Cal App 1st Dist) 127 Cal App 3d 330, and *City of Cerritos v. Cerritos Taxpayers Assn.* (2010, 2d Dist) 183 Cal App 4th 1417, both upholding Health and Safety Code §37001 as a reasonable legislative implementation of Article 34.



## **DISPOSITION AGREEMENT**

This Disposition Agreement (the “**Agreement**”), is entered into as of March \_\_\_\_, 2015 (“Effective Date”) by and between the City of Ukiah, a municipal corporation (the “**City**”), and Petaluma Ecumenical Properties, a California nonprofit public benefit corporation (“PEP” or the “**Developer**”) with reference to the following facts, understandings and intentions of the parties:

### **RECITALS**

A. These Recitals refer to and utilize certain capitalized terms defined in Article 1. The parties intend to refer to those definitions in connection with the use of capitalized terms in these Recitals.

B. The City is the fee owner of certain unimproved real property located in the City, as more particularly described in the legal description in Exhibit A attached hereto (the “**Site**”). The City selected Developer to be the developer of the Site. The parcels are designated with the following APNs: 002-281-015; 002-281-018; 002-281-024; 002-281-028; and 002-281-029.

C. The City desires to convey the Site to Developer, together with rights, privileges, easements, servitudes and appurtenances thereto (the “**Property**” as further defined in Article 1) for development of approximately 42 dwelling units for lease to qualifying low income seniors, including one manager’s unit and community space consisting of a kitchen, meeting area and a property manager’s office, and pedestrian trail shared with neighboring Museum property (collectively, the “**Improvements**”, and together with the Property, the “**Project**”).

D. The attached Exhibit B is a conceptual site plan for development of the Site (the “**Conceptual Site Plan**”) showing the general design and layout of the Project on the Site, and also showing the general location and boundaries of the Property.

E. To facilitate the development of the Project, as reflected in this Agreement, the City has agreed to sell the Property to Developer as described in Article 2 below. As a condition of the sale, Developer and the City will enter into a regulatory agreement (the “City Regulatory Agreement”) that will restrict ~~one hundred twenty percent (100%)~~ of the units ~~(except the manager’s unit)~~ to low income seniors earning no more than sixty percent (60%) of area median income and will restrict 21 of the units to moderate-income seniors earning no more than one hundred twenty percent (120%) of the area median income.

F. The Developer intends to finance the remainder of the costs of development from certain loans, grants and investor capital contributions. In connection with such financing, the Developer will form a limited partnership (the “Partnership”) that has Developer or its affiliate as the managing general partner. Upon or before the transfer of the Property to the Developer in accordance with this Agreement, the Developer intends to assign all of its rights, title, interest and obligations under this Agreement and its accompanying exhibits to the Partnership.

G. The City has determined that the Developer has the necessary expertise, skill and ability to carry out the commitments set forth in this Agreement and that this Agreement is in the best interests of the City.

NOW, THEREFORE, the City and the Developer agree as follows:

ARTICLE 1  
DEFINITIONS AND EXHIBITS

Section 1.1 Definitions. In addition to the terms defined elsewhere in this Agreement, the following definitions shall apply throughout this Agreement.

(a) “Actually known to the City” or “actual knowledge” means information possessed by a City officer or employee which has been reduced to writing and retained as a permanent record of the City.

(b) “**City Council**” means the governing body of the City.

(c) “**City Grant Deed**” means the grant deed of the Property to the Developer, substantially in the form of Exhibit D.

(d) “**City Regulatory Agreement**” means the Regulatory Agreement and Declaration of Restrictive Covenants, substantially in the form of Exhibit C, to be recorded against the Project pursuant to Section 4.3, which shall impose income limitations on the residential units in the Project.

(e) “**City**” means the City of Ukiah.

(f) “**Construction Plans**” means all construction documentation upon which the Developer and the Developer’s contractors shall rely in building each and every part of the Project (including landscaping, parking, and common areas) and a time schedule for construction.

(g) “**Developer**” means Petaluma Ecumenical Properties, and its successors and assigns as permitted by this Agreement.

(h) “**Escrow**” means the escrow established with the Escrow Company for the purpose of conveying the Property from the City to the Developer.

(i) “**Escrow Company**” means Redwood Empire Title Company.

(j) “**Event of Default**” has the meaning set forth in Section 6.3 or 6.4 as applicable.

(k) “**Hazardous Materials**” means:

(i) any “hazardous substance” as defined in Section 101(14) of Comprehensive Environmental Response, Compensation, and Liability Act 1980 (“CERCLA”) (42 U.S.C. Section 9601(14)) or Section 25281(d) or 25316 of the California Health and Safety Code at such time;

(ii) any “hazardous waste,” “infectious waste” or “hazardous material” as defined in Section 25117, 25117.5 or 25501(j) of the California Health and Safety Code at such time;

(iii) any other waste, substance or material designated or regulated in any way as “toxic” or “hazardous” in the RCRA (42 U.S.C. Section 6901 et seq.), CERCLA Federal Water Pollution Control Act (33 U.S.C. Section 1521 et seq.), Safe Drinking Water Act (42 U.S.C. Section 3000 (f) et seq.), Toxic Substances Control Act (15 U.S.C. Section 2601 et seq.), Clear Air Act (42 U.S.C. Section 7401 et seq.), California Health and Safety Code (Section 25100 et seq., Section 3900 et seq.), or California Water Code (Section 1300 et seq.) at such time; and

(iv) any additional wastes, substances or material which at such time are classified, considered or regulated as hazardous or toxic under any other present or future environmental or other similar laws relating to the Project.

The term “Hazardous Materials” shall not include: (i) construction materials, gardening materials, household products, office supply products or janitorial supply products customarily used in the construction, maintenance, rehabilitation, or management of residential property or associated buildings and grounds, or typically used in household activities, or (ii) certain substances which may contain chemicals listed by the State of California pursuant to California Health and Safety Code Sections 25249.8 et seq., which substances are commonly used by a significant portion of the population living within the region of the Project, including, but not limited to, alcoholic beverages, aspirin, and tobacco products.

(l) “**Hazardous Materials Laws**” means all federal, state, and local laws, ordinances, regulations, orders and directives pertaining to Hazardous Materials in, on or under the Project or any portion thereof.

(m) “**Improvements**” has the meaning in Recital C, to be managed in accordance with Exhibit C.

(n) “**Management Agent**” means Petaluma Ecumenical Properties or other management agent retained by Developer and approved by the City in accordance with the provisions of Section 5.14 to manage the Improvements.

(o) “**Outside Date**” means December 31, 2021.

(p) “**Partnership**” means the limited partnership formed to own the Project that will have Developer or its affiliate, as approved by the City Manager or his/her designee, as the managing general partner.

(q) “**Project**” has the meaning given in Recital C.

(r) “**Property**” means the real property to be transferred to and developed by the Developer pursuant to this Agreement.

(s) “**Site**” has the meaning defined in Recital B.

(t) “**Term**” means the term of this Agreement, which shall consist of the period commencing on the date of execution of this Agreement and continuing until the Outside Date.

(u) “**Title Company**” means Redwood Empire Title Company.

(v) “**Transfer**” has the meaning set forth in Section 7.1.

Section 1.2 Exhibits. The following exhibits are attached to and incorporated in the Agreement:

|            |                                   |
|------------|-----------------------------------|
| Exhibit A: | Legal Description of the Site     |
| Exhibit B: | Conceptual Site Plan              |
| Exhibit C: | Form of City Regulatory Agreement |
| Exhibit D: | Form of Grant Deed                |
| Exhibit E: | Public Utilities Easement         |
| Exhibit F: | Facilities Exchange Agreement     |

## ARTICLE 2 PREDISPOSITION REQUIREMENTS

Section 2.1 Conditions Precedent to Disposition of Property. The requirements set forth in this Article 2 are conditions precedent to the City’s obligations to convey the Property to the Developer. Except as such date may be extended pursuant to Section 10.3, the City’s obligation to convey the Property to the Developer shall be subject to the satisfaction of all such conditions precedent prior to the Outside Date, unless a later date is mutually agreed upon by the City’s City Manager and the Developer. Additional conditions precedent to the City’s obligation to convey the Property are set forth in Sections 3.4 and 3.5.

Section 2.2 Right of Entry to Perform Studies.

(a) Compliance with the California Environmental Quality Act (“CEQA”). At Developer’s expense, the City has certified the appropriate environmental review documents required by CEQA and the certification has become final and not subject to judicial review. No provision of this Agreement shall be deemed to limit in any way the exercise of the City’s discretion in reviewing and certifying environmental documents or in exercising its authority to adopt or amend zoning ordinances, land use and subdivision approvals or other exercises of its local police powers. The Developer shall execute and comply with the City’s standard agreement requiring the Developer to indemnify and defend the City in any action to review, set aside or annul decisions made by the City to comply with CEQA or other land use or subdivision approvals made by the City in connection with the Developer’s pursuit of the Project.

(b) Temporary Right of Entry. The City hereby grants a right of entry to the Property to the Developer for the sole purposes of performing a land survey, and conducting soils and other testing which require access to the Property (the “**Temporary Right of Entry**”). The Developer agrees at all times to keep the Property free and clear of all liens, encumbrances, and clouds upon title that could result from the exercise of the Temporary Right of Entry.

(c) Indemnity. Without limiting the generality of the indemnification set forth in Section 10.7, and subject to the division of liability between the Developer set forth in the last sentence of this subsection (c), the Developer agrees to indemnify, defend, and hold the City harmless against all claims, including but not limited to mechanics liens and personal or property damage, arising from the entry of the Developer or its agents, employees, contractors or subcontractors onto the Property, or created as a result of the exercise of this Temporary Right of Entry. The Developer further agrees that all survey and testing work performed pursuant to this Temporary Right of Entry shall be made at the Developer's sole cost. If Developer fails to purchase the Property from the City and this Agreement is terminated, Developer shall restore the Property to the condition it was in before the Developer performed any soils or other testing pursuant to Section 2.2(a).

### ARTICLE 3 DISPOSITION OF PROPERTY

Section 3.1 Sale and Purchase of Property. Provided the pre-disposition requirements set forth in Article 2, and the additional closing conditions set forth in Section 3.4 and Article 4 have been satisfied, the City shall sell the Property to the Developer and the Developer shall purchase the Property from the City, pursuant to the terms, covenants, and conditions of this Agreement.

Section 3.2 Purchase Price. The purchase price for the Property shall be One Dollar (\$1).

Section 3.3 Opening Escrow. To accomplish the purchase and sale of the Property from the City to the Developer, the parties shall establish the Escrow with the Escrow Company. The parties shall execute and deliver all written instructions to the Escrow Company to accomplish the terms hereof, which instructions shall be consistent with this Agreement.

Section 3.4 Close of Escrow for the Property. Escrow for the conveyance of the Property shall close on a date mutually acceptable to the parties, prior to the Outside Date. The City shall convey the Property to the Developer by executing and delivering the City Grant Deed to the Developer, substantially in the form of Exhibit D.

In addition to the conditions precedent to conveyance set forth in Article 2, the following conditions shall be satisfied prior to or concurrently with, and as conditions of, conveyance of the Property by the City to the Developer:

(a) The Developer shall provide the City with certified copies of corporate authorizing resolutions authorizing the purchase of the Property.

(b) The Developer shall have furnished the City with evidence of the insurance coverage meeting the general insurance requirements set forth in Section 6.8.

(c) The City Regulatory Agreement shall have been recorded against the Property, as a lien subject only to the exceptions authorized by this Agreement.

(d) The Developer shall have provided documentation to the City that Developer has commitments for all loans needed to construct the Project and a reservation of low income housing credits from the California Tax Credit Allocation Committee.

(e) There shall exist no condition, event or act which would constitute a material breach or default under this Agreement or which, upon the giving of notice or the passage of time, or both, would constitute such a material breach or default.

(f) All representations and warranties of the Developer contained in this Agreement shall be true and correct in all material respects as of the close of Escrow.

### Section 3.5 Condition of Title.

(a) Upon the close of Escrow on the Property, the Developer or its permitted assignee hereunder shall have insurable fee title to the Property which shall be free and clear of all liens, encumbrances, clouds and conditions, rights of occupancy or possession, except:

- (i) applicable building and zoning laws and regulations;
  - (ii) the provisions of this Agreement;
  - (iii) the provisions of the City Regulatory Agreement;
  - (iv) any lien for current taxes and assessments or taxes and assessments accruing subsequent to recordation of the City Grant Deed;
  - (v) a public utility easement as described in the attached Exhibit E;
- and
- (vi) conditions, covenants, restrictions or easements shown as exceptions in the preliminary title reports for the Property approved by the Developer, which approval shall not be unreasonably withheld.

### Section 3.6 Condition of Property.

(a) The City hereby represents and warrants that without any obligation to investigate and without having undertaken any such investigation, it has no actual knowledge, that any release of hazardous substances has come to be located on or beneath the Property.

(b) The City and the Developer understand and agree that the Property shall be accepted “as is” by the Developer and that the City shall in no way be responsible for demolition, site preparation or any other removal or replacement of improvements thereon. The Developer agrees to accept conveyance of the Property in its present condition “as is” and without representation or warranty from the City except as set forth in subsection (a) above, with respect to the condition of the Property including, but not limited to, the condition of the soil, presence of hazardous materials or contaminants, and all other physical characteristics. The Developer has performed and relies solely upon its own independent investigation concerning

the physical condition of the Property or compliance of the Property with any statutes, ordinances, rules or regulations.

(c) If after conveyance of the Property, the conditions of the Property are not in all respects entirely suitable for the use or uses to which the Property will be put as described in this Agreement, then it is the sole responsibility and obligation of the Developer to correct any soil conditions, correct any subsurface condition, correct any structural condition, demolish any improvements and otherwise put the Property in a condition suitable for the Project to be constructed pursuant to this Agreement. The Developer hereby waives any right to seek reimbursement or indemnification from the City of the Developer costs related to correction of any physical conditions on the Property except to the extent such costs are related to hazardous materials conditions actually known to the City but not disclosed pursuant to subsection (a) above.

Section 3.7 Costs of Escrow and Closing. Ad valorem taxes, if any, shall be prorated as of the date of conveyance. All costs of closing the conveyance of the Property, including but not limited to, the cost of title insurance, transfer tax, Title Company document preparation, recordation fees and the escrow fees of the Title Company and Escrow Company shall be paid by the Developer.

#### ARTICLE 4 PREDEVELOPMENT AND CONSTRUCTION OF IMPROVEMENTS

Section 4.1 Merger of Parcels. No later than the date set forth in the Development Schedule, the Developer, in cooperation with the City, shall apply for and exercise good faith efforts to merge the various parcels into a single legal parcel.

Section 4.2 Final Development Plans. The Developer has applied for approval by the City of the development plans for the Project (the approved development plans shall be referred to as the “**Final Development Plans**”). Developer shall provide a copy of the Final Development Plans to the City.

Section 4.3 Other Governmental Approvals. Promptly following City approval of the Final Development Plans, the Developer shall apply for and exercise diligent good faith efforts to obtain all other governmental approvals, including but not limited to a rezoning or general plan amendment for the main project, any applicable use or site development and building permits, necessary for development and operation of the Project. A decision by the City’s Planning Commission approving a site development permit for the Project shall be deemed appealed pursuant to Ukiah City Code (UCC) Section 1203 to the City Council which have the authority provided in UCC §9266 to affirm, reverse, revise or modify the appealed decision of the Planning Commission.

Section 4.4 Construction Pursuant to Laws. The Developer shall cause all work performed in connection with the Project to be performed in compliance with all applicable laws, ordinances, rules and regulations of federal, state, county or municipal governments or agencies, including, if applicable, the prevailing wage provisions set forth in Section 5.114.6. Each

element of the work shall proceed only after procurement of each permit, license, or other authorization that may be required for such element by any governmental agency having jurisdiction, and the Developer shall be responsible to the City for the procurement and maintenance thereof, as may be required of the Developer and all entities engaged in work on the Project.

Section 4.5        Equal Opportunity. During the construction of the Project there shall be no discrimination on the basis of race, color, creed, religion, sex, sexual orientation, marital status, age, national origin or ancestry in the hiring, firing, promoting or demoting of any person engaged in the construction work.

Section 4.6        Prevailing Wages. As material consideration to the City for entering into this Agreement, Developer agrees that, to the extent state law requires prevailing wages to be paid on the Project, Developer's construction contract with its general contractor for the initial Improvements and any replacement improvements or any material alterations or new construction on the Premises shall require the general contractor (and all subcontractors) to pay the then general prevailing rate of per diem wages, in the locality where said work is being performed, as ascertained by the California Department of Industrial Relations for each craft, classification or type of worker employed to perform the work.

Section 4.7        Developer Fee. Developer shall be entitled to a developer fee in an amount not exceeding the maximum amount allowed by California Tax Credit Allocation Committee.

Section 4.8        Management Agreement. Developer is hereby approved as the initial Management Agent for the Project. Upon request, Developer shall provide the City with a copy of the management agreement.

## ARTICLE 5 ONGOING DEVELOPER OBLIGATIONS

Section 5.1        Applicability. The conditions and obligations set forth in this Article 6-5 shall apply after conveyance of the Property to the Developer throughout the Term, unless a shorter period of applicability is specified for a particular condition or obligation.

Section 5.2        Use. The Developer hereby agrees that, for the entire Term, the Project will be used only for residential use consistent with the City Regulatory Agreement and the Final Development Plans.

Section 5.3        Mandatory Language in All Subsequent Deeds, Leases and Contracts.

(a)        Basic Requirement. The Developer covenants by and for itself, its successors and assigns that, except with respect to leasing of any portion of the Improvements to seniors or other groups as described in this Agreement or the City Regulatory Agreement, there shall be no discrimination against or segregation of a person or of a group of persons on account of race, color, creed, religion, sex, sexual orientation, marital status, age, national origin, ancestry or disability in the sale, lease, sublease transfer, use, occupancy, tenure or enjoyment of the



Project nor shall the Developer or any person claiming under or through the Developer establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees in the Project. The foregoing covenant shall run with the land.

Notwithstanding any provision of this Agreement to the contrary, with respect to familial status, Section 6.6(a) shall not be construed to apply to housing for older persons, as defined in Section 12955.9 of the California Government Code and shall not be construed to affect Sections 51.2, 51.3, 51.4, 51.10, 51.11 and 799.5 of the California Civil Code relating to housing for senior citizens.

(b) Provisions In Conveyance Documents. All deeds, leases or contracts made or entered into by the Developer, its successors or assigns, as to any portion of the Property shall contain therein the following language:

(i) In Deeds:

“Grantee herein covenants by and for itself, its successors and assigns that there shall be no discrimination against or segregation of a person or of a group of persons on account of race, color, creed, religion, sex, sexual orientation, marital status, age, national origin, ancestry or disability in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the property herein conveyed nor shall the grantee or any person claiming under or through the grantee establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees in the property herein conveyed. The foregoing covenant shall run with the land.”

(ii) In Leases:

“The lessee herein covenants by and for the lessee and lessee’s heirs, personal representatives and assigns and all persons claiming under the lessee or through the lessee that this lease is made subject to the condition that there shall be no discrimination against or segregation of any person or of a group of persons on account of race, color, creed, religion, sex, sexual orientation, marital status, age, national origin, ancestry or disability in the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the land herein leased nor shall the lessee or any person claiming under or through the lessee establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, sublessees, subtenants, or vendees in the land herein leased.”

(iii) In Contracts:

“There shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, sexual orientation, marital status, age, national origin or ancestry or disability in the sale, lease, sublease,

transfer, use, occupancy, tenure or enjoyment of the property nor shall the transferee or any person claiming under or through the transferee establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, subtenants, sublessees or vendees of the land.”

Section 5.4      Hazardous Materials.

(a)      Certain Covenants and Agreements. The Developer hereby covenants and agrees that:

(i)              The Developer shall not knowingly permit the Project or any portion thereof to be a site for the use, generation, treatment, manufacture, storage, disposal or transportation of Hazardous Materials or otherwise knowingly permit the presence of Hazardous Materials in, on or under the Project.

(ii)             The Developer shall keep and maintain the Project and each portion thereof in compliance with, and shall not cause or permit the Project or any portion thereof to be in violation of, any Hazardous Materials Laws.

(iii)            Upon receiving actual knowledge of the same, the Developer shall immediately advise the City in writing of: (A) any and all enforcement, cleanup, removal or other governmental or regulatory actions instituted, completed or threatened against the Developer or the Project pursuant to any applicable Hazardous Materials Laws; (B) any and all claims made or threatened by any third party against the Developer or the Project relating to damage, contribution, cost recovery, compensation, loss or injury resulting from any Hazardous Materials (the matters set forth in the foregoing clause (A) and this clause (B) are hereinafter referred to as “**Hazardous Materials Claims**”); (C) the presence of any Hazardous Materials in, on or under the Project; or (D) the Developer discovery of any occurrence or condition on any real property adjoining or in the vicinity of the Project classified as “borderzone property” under the provisions of California Health and Safety Code, Sections 25220 et seq., or any regulation adopted in accordance therewith, or to be otherwise subject to any restrictions on the ownership, occupancy, transferability or use of the Project under any Hazardous Materials Laws. The City shall have the right to join and participate in, as a party if it so elects, any legal proceedings or actions initiated in connection with any Hazardous Materials Claims, and to have its reasonable attorney’s fees in connection therewith paid by the Developer.

(iv)            Without the City’s prior written consent, which shall not be unreasonably withheld, and which the City shall promptly grant or deny, the Developer shall not take any remedial action in response to the presence of any Hazardous Materials on, under, or about the Project (other than in emergency situations or as required by governmental agencies having jurisdiction in which case the City agrees to provide its consent), nor enter into any settlement agreement, consent decree, or other compromise in respect to any Hazardous Materials Claims.

(b)      Indemnity. Without limiting the generality of the indemnification set forth in Section 7.4, the Developer hereby agrees to indemnify, protect, hold harmless and defend (by

counsel reasonably satisfactory to the City), the City, its City Council members, officers, and employees from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, administrative and judicial proceedings and orders, judgments, remedial action requirements, enforcement actions of any kind, and all costs and expenses incurred in connection therewith (including, but not limited to, the fees and expenses of attorneys, experts, consultants or investigators), arising directly or indirectly, in whole or in part, out of: (1) the failure of the Developer or its employees, agents, contractors or subcontractors to comply with any Hazardous Materials Law relating in any way whatsoever to the handling, treatment, presence, removal, storage, decontamination, cleanup, transportation or disposal of Hazardous Materials into, on, under or from the Project; (2) the presence in, on or under the Project of any Hazardous Materials or any releases or discharges of any Hazardous Materials into, on, under or from the Project occurring from and after Developer's acquisition of the Property; or (3) any activity carried on or undertaken on or off the Project, prior or subsequent to the conveyance of the Property to the Developer, and whether by the Developer or any employees, agents, contractors or subcontractors of the Developer, in connection with the handling, treatment, removal, storage, decontamination, cleanup, transport or disposal of any Hazardous Materials at any time located or present on or under the Project; provided, however, that the indemnification for activities undertaken off the Project shall only apply to activities undertaken by the Developer or its employees, agents, contractors or subcontractors. The foregoing indemnity shall further apply to any residual contamination on or under the Project, or affecting any natural resources, and to any contamination of any property or natural resources arising in connection with the generation, use, handling, treatment, storage, transport or disposal of any such Hazardous Materials, and irrespective of whether any of such activities were or will be undertaken in accordance with Hazardous Materials Laws.

(c) No Limitation. The Developer hereby acknowledges and agrees that the Developer's duties, obligations and liabilities under this Agreement, including, without limitation, under subsection (b) above, are in no way limited or otherwise affected by any information the City may have concerning the Project and/or the presence within the Project of any Hazardous Materials, whether the City obtained such information from the Developer or from its own investigations, unless such information was actually known to the City at the time of execution of this Agreement and/or the time of the close of escrow for the conveyance of the Property to the Developer but not disclosed pursuant to Section 3.6(a).

#### Section 5.5 Insurance Requirements.

(a) Required Coverage. The Developer and its successors and assigns to the Property pursuant to this Agreement shall maintain and keep in force, at the Developer (or its successors') sole cost and expense, the following insurance applicable to the Project:

(i) Worker's Compensation insurance, including Employer's Liability coverage, with limits not less than One Million Dollars (\$1,000,000) each accident, to the extent required by law, which must be increased if required by California Workers' Compensation Laws.

(ii) Comprehensive General Liability insurance with limits not less than Two Million Dollars (\$2,000,000) each occurrence combined single limit for Bodily Injury

and Property Damage, including coverages for Contractual Liability, Personal Injury, Broad Form Property Damage, Products and Completed Operations (this requirement may be satisfied by Comprehensive General Liability insurance with limits not less than One Million Dollars (\$1,000,000) each occurrence and umbrella coverage providing the remaining One Million Dollars (\$1,000,000) of coverage).

(iii) Comprehensive Automobile Liability insurance with limits not less than One Million Dollars (\$1,000,000) each occurrence combined single limit for Bodily Injury and Property Damage, including coverages for owned, non-owned and hired vehicles, as; provided, however, that if the Developer do not own or lease vehicles for purposes of this Agreement, then no automobile insurance shall be required and the parties to this Agreement shall initial this provision signifying same.

(iv) After completion of construction, property insurance covering the Project covering all risks of loss (other than earthquake), including flood (if required), for one hundred percent (100%) of the replacement value, with deductible, if any, acceptable to the City, naming the City as Loss Payees, as its interest may appear.

(v) During construction of the Improvements, Builder's Risk insurance in an amount required by the Construction Lender.

(vi) Insurance policy limits shall be subject to an increase, whenever the CPI increases by more than 10% over the base year or over the year of the most recent adjustment in the policy limit. "CPI" means the Consumer Price Index For San Francisco-Oakland-San Jose, CA, All Items (base year 1982-1984 = 100), published by the United States Department of Labor, Bureau of Labor Statistics. "Base year" means the first full year after the Effective Date. "Year of the most recent adjustment" means the year in which the policy limit was most recently increased based on the CPI. The CPI in any year shall be the average monthly CPI for that year. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

(b) Contractor's Insurance. The Developer shall cause any general contractor or agent working on the Improvements under direct contract with the Developer to maintain insurance of the types and in at least the minimum amounts described in subsections (a)(i), (a)(ii), and (a)(iii) above, and shall require that such insurance shall meet all of the general requirements of subsection (c) below. Subcontractors working on the Project under indirect contract with the Developer shall be required to maintain the insurance described in subsections (a)(i), (a)(ii) and (a)(iii) above, except that the Comprehensive General Liability insurance limits shall not be less than One Million Dollars (\$1,000,000) each occurrence combined single limit. Liability and Comprehensive Automobile Liability insurance to be maintained by such contractors and agents pursuant to this subsection shall name as additional insureds the City, the City Council, and their officers, agents, and employees.

(c) General Requirements. The required insurance shall be provided under an occurrence form, and the Developer shall maintain such coverage continuously throughout the Term. Should any of the required insurance be provided under a form of coverage that includes an annual aggregate limit or provides that claims investigation or legal defense costs be included in such annual aggregate limit, such annual aggregate limit shall be three times the occurrence limits specified above.

Comprehensive General Liability, Comprehensive Automobile Liability and Property insurance policies shall be endorsed to name as additional insureds the City and its City Council members, officers, agents, employees, and volunteers.

All policies and bonds shall be endorsed to provide thirty (30) days prior written notice of cancellation, reduction in coverage, or intent not to renew to the address established for notices to the City pursuant to Section 7.1.

(d) Certificates of Insurance. Upon the City's request at any time during the term of this Agreement, the Developer shall provide certificates of insurance and policy endorsements or complete insurance policies, in form and with insurers reasonably acceptable to the City, evidencing compliance with the requirements of this Section. All certificates and endorsements are to be received and approved by the City before work commences.

#### Section 5.6      Collaboration by Developer and the City.

(a) Developer shall exchange the use of certain facilities with the City of Ukiah for the mutual benefit of both parties, as set forth in Exhibit F.

(b) Developer will construct the Improvements in proper condition for their intended purposes, including the second phase of a pedestrian trail that is shared with the Museum property; parcels APN 002-281-026 and 002-281-029. The trail will be designed in collaboration with the Museum to incorporate similar pathway materials, plant materials, and overall design presentation. The design and proposed development of the trail will be approved by City as noted in section 4.2. After construction, the pedestrian trail will be dedicated to City, which will be responsible for the maintenance and repair of the pedestrian trail.

### ARTICLE 6 DEFAULT AND REMEDIES

Section 6.1      General Applicability. The provisions of this Article 6 shall govern the parties' remedies for breach or failure of this Agreement.

Section 6.2      No Fault of Parties. The following events constitute a basis for a party to terminate this Agreement without the fault of the other:

(a) The Developer, despite good faith and diligent efforts, is unable to satisfy all of the conditions precedent to the City's obligation to convey the Property to the Developer, set forth in Article 2 or if Developer determines in its sole discretion that (i) the Property is not suitable for the development of the Project or (ii) it will be unable to obtain the financing and/or

land-use approvals needed to construct the Project, by not later than the Outside Date or such later date mutually agreed upon by the City and the Developer; or

(b) The City, despite good faith and diligent efforts, is unable to convey the Property to the Developer, and the Developer is otherwise entitled to such conveyance.

Upon the happening of any of the above-described events, and at the election of any party, this Agreement may be terminated by written notice to the other party. After termination, neither party shall have any rights against nor liability to the other party under this Agreement, except that the indemnification provisions of Sections 2.2(c), 5.4)(b) and 7.4 shall survive such termination and remain in full force and effect.

Section 6.3 Fault of City. The following events each constitute an Event of Default by the City and a basis for the Developer to take action against the City:

(a) The City, without good cause, fails to convey the Property to the Developer within the time and in the manner set forth in Article 3, and the Developer is otherwise entitled by this Agreement to such conveyance; or

(b) The City breaches any other material provision of this Agreement.

Upon the happening of any of the above-described events, the Developer shall first notify the City in writing of its purported breach or failure, giving the City sixty (60) days from receipt of such notice to cure or, if cure cannot be accomplished within sixty (60) days, to commence to cure such breach, failure, or act. In the event the City does not then so cure within said sixty (60) days, or if the breach or failure is of such a nature that it cannot be cured within sixty (60) days, the City fails to commence to cure within such sixty (60) days and thereafter diligently complete such cure within a reasonable time thereafter but in no event later than one hundred twenty (120) days, then the Developer shall be afforded all rights and remedies available at law or in equity.

Section 6.4 Fault of the Developer. Except as to events constituting a basis for termination under Section 6.2, and provided further that the City has satisfied its obligations hereunder with respect to conveying title to the Property and exercising its power to give consents and approvals as reasonably requested, the following events in subsections (a) through (d) below, shall each constitute an Event of Default by the Developer and a basis for the City to take action against the Developer:

(a) The Developer fails to exercise good faith and diligent efforts to satisfy one or more of the conditions precedent to the City's obligation to convey the Property to the Developer; or

(b) The Developer refuses to accept conveyance from the City of the Property; or

(c) Any representation or warranty contained in this Agreement or in any application, financial statement, certificate or report submitted to the City in connection with this Agreement proves to have been incorrect in any material and adverse respect when made and continues to be materially adverse to the City; or

(d) Developer is in material breach of any other provision of this Agreement;  
or

(e) A court having jurisdiction shall have made or entered any decree or order (1) adjudging the Developer to be bankrupt or insolvent, (2) approving as properly filed a petition seeking reorganization of the Developer or seeking any arrangement for either of the Developer under the bankruptcy law or any other applicable debtor's relief law or statute of the United States or any state or other jurisdiction, (3) appointing a receiver, trustee, liquidator, or assignee of the Developer in bankruptcy or insolvency or for any of its properties, or (4) directing the winding up or liquidation of the Developer. The occurrence of any of the Events of Default in this subsection shall act to accelerate automatically, without the need for any action by the City, except as required under subsection (l) below.

(f) Remedies. Upon the happening of any of the above-described events, the City shall first notify the Developer in writing of its purported breach, failure or act above described, giving the Developer sixty (60) days from receipt of such notice to cure, or, if cure cannot be accomplished within said sixty (60) days, to commence to cure such breach, failure, or act. In the event the Developer fails to cure within said sixty (60) days, or if such breach is of a nature that it cannot be cured within sixty (60) days, the Developer fails to commence to cure within said sixty (60) days and diligently complete such cure within a reasonable time thereafter but in no event later than one hundred twenty (120) days, then, the City shall be afforded all of the rights and remedies available under law or in equity.

## ARTICLE 7 GENERAL PROVISIONS

Section 7.1 Notices, Demands and Communications. Formal notices, demands, and communications between the City and the Developer shall be sufficiently given if and shall not be deemed given unless dispatched in writing and (a) addressed as follows and (b) delivered in one of the following ways, and shall be deemed to have been delivered or received (i) five (5) days after the date when deposited in the United States registered or certified mail, return receipt requested, with postage prepaid (except in the event of a postal disruption, by strike or otherwise, in the United States), or (ii) when personally delivered, (iii) when sent by fax, provided receipt was promptly confirmed in writing by another means of notice allowed in this Section 7.1, or (iv) one business day after the date deposited with the courier when sent by personal delivery by a nationally recognized courier service (e.g., Federal Express) for next day delivery. The current addresses and telecopy numbers of the City and the Developer are as follows:

City:

City of Ukiah  
Ukiah Civic Center  
300 Seminary Avenue  
Ukiah, CA 95482  
Fax 707-463-6204

Attn: City Manager

Developer:

Petaluma Ecumenical Properties  
951 Petaluma Boulevard South  
Petaluma, CA 94952  
Attn: Executive Director

When the Agreement is transferred to a Partnership pursuant to Section 7.14, then the City shall send to the limited partner of the Partnership a copy of all notices of default and all other notices that City sends to Developer and/or the Partnership, at the address provided by any such limited partner. The City shall accept a cure by such limited partner as a cure by the Developer and/or the Partnership.

Section 7.2      Non-Liability of City Officials, Employees and Agents. No member, official, employee or agent of the City shall be personally liable to the Developer, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Developer or successor or on any obligation under the terms of this Agreement.

Section 7.3      Forced Delay. In addition to specific provisions of this Agreement, performance by either party hereunder shall not be deemed to be in default where delays or defaults are due directly or indirectly to war; insurrection; strikes or other labor unrest; lock-outs; riots; floods; earthquakes; fires; casualties; acts of God; acts of the public enemy; epidemics; quarantine restrictions; freight embargoes; governmental restrictions or priority; litigation (including suits filed by third parties concerning or arising out of this Agreement); unseasonable weather or soils conditions which, in the opinion of the Developer's contractors, will necessitate delays; acts of the other party; acts or failure to act of any public or governmental agency or entity (other than the acts or failure to act of the City) despite the diligent and good faith efforts of the party claiming the delay; or any other causes (other than the Developer's inability to obtain financing for the Project) beyond the control or without the fault of the party claiming an extension of time to perform. An extension of time for any cause will be deemed granted if notice by the party claiming such extension is sent to the other within thirty (30) days from the date the party seeking the extension first discovered the cause and such extension of time is not rejected in writing by the other party within ten (10) days of the date the notice is deemed received under Section 7.1.

Section 7.4      General Indemnification. The Developer agrees to indemnify, protect, hold harmless and defend (by counsel acceptable to the City) the City, the City Council members, and their officers and employees, from all suits, actions, claims, causes of action, costs (including attorney's fees), demands, judgments and liens arising out of the Developer's performance or non-performance under any of the City Regulatory Agreement or this Agreement, or any other agreement executed pursuant to the City Regulatory Agreement, except as caused by the City's willful misconduct or gross negligence.



Section 7.5        Applicable Law. This Agreement shall be interpreted under and pursuant to the laws of the State of California.

Section 7.6        No Brokers. All parties represent to the other parties that it has not had any contact or dealings regarding the Property, or any communication in connection with the subject matter of this transaction, through any real estate broker or other person who can claim a right to a commission or finder's fee. If any broker or finder makes a claim for a commission or finder's fee based upon a contact, dealings, or communications, the party through whom the broker or finder makes this claim shall indemnify, defend with counsel of the indemnified party's choice, and hold the indemnified party harmless from all expense, loss, damage and claims, including the indemnified party's attorneys' fees, if necessary, arising out of the broker's or finder's claim. The provisions of this section shall survive expiration of the Term or other termination of this Agreement, and shall remain in full force and effect.

Section 7.7        Binding Upon Successors. This Agreement shall be binding upon and inure to the benefit of the heirs, administrators, executors, successors in interest and assigns of each of the parties hereto except that there shall be no Transfer of any interest by any of the parties hereto except pursuant to the terms of this Agreement. Any reference in this Agreement to a specifically named party shall be deemed to apply to any successor, heir, administrator, executor or assign of such party who has acquired an interest in compliance with the terms of this Agreement, or under law.

Section 7.8        Parties Not Co-Venturers. Nothing in this Agreement is intended to or does establish the City and the Developer as partners, co-venturers, or principal and agent with one another.

Section 7.9        Warranties. The City expresses no warranty or representation to the Developer as to fitness or condition of the Property the subject of this Agreement for the building or construction to be conducted thereon.

Section 7.10       Representations and Warranties.

(a)        The City hereby covenants and warrants that it has full right, power and authority to enter into this Agreement and to carry out all actions on its part contemplated by this Agreement; that the execution and delivery of this Agreement were duly authorized by proper action of the City and no consent, authorization or approval of the City Council or any board, commission or person is necessary in connection with such execution and delivery or to carry out all actions on the City's part contemplated by this Agreement, except as have been obtained and are in full force and effect or are not required to be obtained until a later date; that the person executing this Agreement on behalf of the City has full corporate authority to do so; and that this Agreement constitutes the valid, binding and enforceable obligation of the City.

(b)        The Developer hereby covenants and warrants: that the Developer is a duly authorized and existing California nonprofit public benefit corporation; that the Developer is and shall remain in good standing and qualified to do business in the State of California; that the Developer has full right, power and authority to enter into this Agreement and to carry out all actions on its part contemplated by this Agreement; that the execution and delivery of this

Agreement were duly authorized by proper action of the Developer and no consent, authorization or approval of any person is necessary in connection with such execution and delivery or to carry out all actions on the Developer's part contemplated by this Agreement, except as have been obtained and are in full force and effect or are not required to be obtained until a later date; that the person executing this Agreement on behalf of the Developer has full corporate authority to do so; and that this Agreement constitutes the valid, binding and enforceable obligation of the Developer.

Section 7.11      Complete Understanding of the Parties. This Agreement may be executed in one or more duplicate originals, each of which shall be deemed to be an original. This Agreement and the attached exhibits constitute the entire understanding and agreement of the parties with respect to the matters set forth in this Agreement. This Agreement has been jointly negotiated and drafted. The language of this Agreement shall be construed as a whole according to its fair meaning, and not strictly for or against any Party.

Section 7.12      Conflict With City Regulatory Agreement. In the event of a conflict between the terms of this Agreement and the City Regulatory Agreement, the terms of this Agreement shall control to the extent of such conflict.

Section 7.14      Assignment. Developer shall be permitted to assign its interest in this Agreement to any limited partnership in which Developer or its affiliate is the managing general partner.

IN WITNESS WHEREOF, the City, and the Developer have executed this Agreement in triplicate on or as of the date first above written.

**DEVELOPER:**

Petaluma Ecumenical Properties, a California nonprofit  
public benefit corporation

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CITY OF UKIAH**, a municipal corporation

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title : \_\_\_\_\_

## EXHIBIT A

### Legal Description of the Site

The Site is comprised of five parcels with the following APNs: 002-281-018; 002-281-024; and 002-281-028; 002-281-015 and 002-281-029, as described below. The Developer shall have the right to merge the five parcels into one upon the Transfer of Property.

Beginning at a point on the Northerly line of Cleveland's Lane, which is the Southwest corner of the land of Jay C. Smith et ux, and which said point is distant 120 feet Westerly from the Southeast corner of that certain real property conveyed by S. S. McGarvey to G. Lucchesi, by deed dated January 24, 1918 and recorded January 24, 1918 in Book 146 of Deeds, Page 459, Mendocino County Records; thence from said point running Westerly along the Northerly line of said Cleveland's Lane a distance of 180 feet to the point of beginning of this description, said point being the Southwest corner of lands of Alvin W. Reeder et ux, as described in deed recorded January 31, 1951 in Volume 284 of Official Records, Page 28 Mendocino County Records; thence from said point of beginning running Westerly along the Northerly line of said Cleveland's Lane a distance of 60 feet; thence running Northerly and parallel with the Easterly line of Main Street in said City of Ukiah 175 feet; thence running Easterly and parallel with the Northerly line of Cleveland's Lane 60 feet to the Northwest corner of said Reeder land; thence along the West line of said Reeder land Southerly 175 feet to the point of beginning.

APN: 002-281-18

Commencing at a point on the Northerly line of Cleveland's Lane which is the Southwest corner of the land now or formerly owned by Jay C. Smith et ux and which said point is distant 120 feet Westerly from the Southeast corner of that certain real property conveyed by S. S. McGarvey to G. Lucchesi by deed dated the 24th day of January, 1918 and recorded on the 24th day of January, 1918 in Liber 146 of Deeds, Page 459, Mendocino County Records, and thence from said point running Westerly along the Northerly line of said Cleveland's Lane a distance of 60 feet to the point of beginning of this description; thence Northerly and parallel with the Easterly line of Main Street in the City of Ukiah to the Northerly line of the real property conveyed to G. Lucchesi by S. S. McGarvey as aforesaid; thence running Westerly along the Northerly line of aforesaid land conveyed by S. S. McGarvey to G. Lucchesi as aforesaid a distance of 120 feet; thence Southerly parallel with the Easterly line of Main Street to the Southerly line of the land conveyed by S. S. McGarvey to G. Lucchesi as aforesaid; thence Easterly along said Southerly line 120 feet to the place of beginning.

Together with the following described parcel of land:

Beginning at the Southeast corner of said Parcel One and as shown on a map recorded in Map Case 2, Drawer 38, Page 47, Mendocino County Records; thence along the East line of said parcel as shown on said map North 10° 48' 54" West, 176.39 feet (record per said map: 176.40 feet) to the Northeast corner of said parcel; thence along the Easterly extension of the North line of said parcel North 88° 49' 06" East (record per said map: North 88° 49' 07" East), 23.45 feet; thence leaving said Easterly extension South 3° 39' 09" East, 174.06 feet to the North line of Cleveland Lane as shown on said map; thence along said North line of Cleveland Lane South 88° 43' 02" West (record per said map: South 88° 19' 00" West), 1.43 feet to the point of beginning and the end of this description.

APN: 002-281-28

Parcel Three:

Commencing at a point on the East line of Main Street in the City of Ukiah, at the Northwest corner of the First Tract, described in the Decree of Distribution in the Matter of the Estate of Gulseppi Lucchesi, Deceased, dated September 15, 1933, recorded in Liber 107 of Official Records, Page 487, Mendocino County Records, and running thence Easterly along the North line of said First Tract a distance of 160 feet; thence Southerly at right angles 90 feet; thence in a Northwesterly direction to a point on the East line of Main Street, distant 75 feet Southerly from the point of beginning, and thence Northerly along the East line of Main Street, 75 feet to the point of beginning.

Excepting therefrom that portion lying Southerly of the line described in that certain Boundary Line Agreement by and between Thomas F. Johnson and Christine A. Johnson, husband and wife and Jack Fravel and Kay M. Fravel, husband and wife, on June 1, 1994 in Book 2180 of Official Records, Page 154, Mendocino County Records.

Parcel Four:

All that portion lying Northerly of the line described in that certain Boundary Line Agreement by and between Thomas F. Johnson and Christine A. Johnson, husband and wife and Jack Fravel and Kay M. Fravel, husband and wife, on June 1, 1994 in Book 2180 of Official Records, Page 154, Mendocino County Records.

APN: 002-281-24

Beginning at a point on the Northerly line of Cleveland's Lane, which said point is distant 60 feet Westerly from the Southeast corner of that certain real property conveyed by S. S. McGarvey to G. Lucchesi, by deed dated January 24, 1918, recorded January 24, 1918 in Book 146 of Deeds, Page 459, Mendocino County Records; thence from said point of beginning running Westerly along the Northerly line of said Cleveland's Lane, a distance of 60 feet; thence running Northerly and parallel with the Easterly line of Main Street in the City of Ukiah, a distance of 170 feet, more or less, to the Northerly line of the real property conveyed to G. Lucchesi by S. S. McGarvey as aforesaid, a distance of 60 feet; thence running Southerly in a direct line to the Northerly line of Cleveland's Lane and the point of beginning, being a portion of Block M of the City of Ukiah, County of Mendocino, State of California.

APN: 002-281-15

The land described in the deed to Mark A. Carpenter, et ux, recorded February 5, 1951 in Book 286 of Official Records, Page 48, Mendocino County Records, as follows:

Beginning at a point on the Northerly line of Cleveland's Lane, which is the Southwest corner of the land now or formerly owned by Jay C. Smith et ux and which point is distant 120 feet Westerly from the Southeast corner of that certain real property conveyed by S. S. McGarvey to G. Lucchesi, by deed dated the 24th day of January, 1918, and recorded on the 24th day of January, 1918, in Book 146 of Deeds, page 459, Mendocino County Records; and thence from said point of beginning running Westerly along the Northerly line of said Cleveland's Lane a distance of 60 feet; thence running Northerly and parallel with the Easterly line of Main Street in said City of Ukiah to the Northerly line of the real property conveyed to G. Lucchesi by S. S. McGarvey, as aforesaid; thence running Easterly along the Northerly line of the aforesaid land conveyed by S. S. McGarvey to G. Lucchesi as aforesaid, a distance of 60 feet, more or less, to the Northwest corner of the lands of Jay C. Smith and Dorothy Lee Smith; thence running Southerly along the Westerly line of the said Smith lands to the Southwesterly corner of the said Smith lands and the point of beginning, being a portion of Block M. of the City of Ukiah, Mendocino County, California.

Excepting therefrom that portion described in the deed to Thomas F. Johnson, recorded June 2, 2003 as 2003-13962, Mendocino County Records, as follows:

"Beginning at the Southeast corner of said PARCEL ONE as shown on a map recorded in Map Case 2, Drawer 38, Page 47, Mendocino County Records; thence along the East line of said parcel as shown on said map North 10° 48' 54" West, 176.39 feet (Record per said map: 176.40 feet) to the Northeast corner of said parcel; thence along the easterly extension of the North line of said parcel North 88° 49' 06" East (Record per said map: North 88° 49' 07" East), 23.45 feet; thence leaving said easterly extension South 3° 39' 09" East, 174.06 feet to the North line of Cleveland Lane as shown on said map; thence along said North line of Cleveland Lane South 88° 43' 02" West (Record per said map: South 88° 19' 00" West), 1.43 feet to the point of beginning and the end of this description."

APN: 002-281-29(ptn.)

**EXHIBIT B**  
**Conceptual Site Plan**

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**EXHIBIT C**  
**Form of City Regulatory Agreement**

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RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

City of Ukiah as Housing Successor  
300 Seminary Avenue  
Ukiah, CA 95482  
Attn: Executive Director

No fee document pursuant to  
Government Code Section 27383

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REGULATORY AGREEMENT AND  
DECLARATION OF RESTRICTIVE COVENANTS

This Regulatory Agreement and Declaration of Restrictive Covenants (the "Agreement") is made and entered into as of \_\_\_\_\_, 2015, by and between the City of Ukiah ("City"), a general law city, acting in its capacity as the City's Housing Successor (the "Housing Successor") and Petaluma Ecumenical Properties, a California nonprofit public benefit corporation ("PEP" or the "Developer"). The Housing Successor and the Developer are sometimes referred to in this Agreement individually as a "Party" and collectively as the "Parties".

RECITALS

1. The Housing Successor has entered into a Disposition Agreement (the "Agreement") with Developer under which the Housing Successor agrees to convey for \$1 undeveloped land to Developer located in the City of Ukiah, County of Mendocino, more particularly described in Exhibit A attached to and incorporated in this Agreement (the "Property"). The Property will be used for construction and development of a 42-unit rental housing development for low and moderate-income seniors (including one unrestricted unit for a resident manager).
2. The Property was acquired from the City's former Redevelopment Agency with funds from the funds set aside pursuant to Health and Safety Code Section 33334.2.
3. In accordance with the Redevelopment, the expenditure of monies to acquire the Property and convey it to the Developer will serve the purposes of Section 33334.2 of the Redevelopment Law, by improving and increasing the community's supply of affordable housing.
4. The Housing Successor has agreed to convey the Property to Developer on the condition that the Development be maintained and operated in accordance with Health and Safety Sections 33334.2 et seq., and in accordance with additional restrictions concerning affordability, operation, and maintenance of the Development, as specified in this Agreement.

5. In consideration of receipt of the Property for \$1, and other good and valuable consideration, the receipt of which is hereby acknowledged, Developer has further agreed to observe all the terms and conditions set forth below.

6. In order to ensure that the entire Development will be used and operated in accordance with these conditions and restrictions, the Housing Successor and Developer wish to enter into this Agreement.

THEREFORE, the Housing Successor and Developer agree as follows.

## **ARTICLE 1. DEFINITIONS**

1.1 Definitions. When used in this Agreement, the following terms shall have the respective meanings assigned to them in this Article 1.

(a) "Actual Household Size" shall mean the actual number of persons in the applicable household.

(b) "Adjusted Income" shall mean the total anticipated annual income of all persons in a household, as calculated in accordance with 25 California Code of Regulations Section 6914 or pursuant to a successor State housing program that utilizes a reasonably similar method of calculation of adjusted income. In the event that no such program exists, the Housing Successor shall provide the Developer with a reasonably similar method of calculation of adjusted income as provided in said Section 6914.

(c) "Agreement" shall mean this Regulatory Agreement and Declaration of Restrictive Covenants.

(d) "Apartments" shall mean the units of rental housing to be made available to low-income and moderate-income households, in accordance with this Agreement.

(e) "Assumed Household Size" shall have the meaning set forth in Section 2.2(c).

(f) "Housing Successor" means the City of Ukiah, acting in the capacity of the Housing Successor in accordance with Health and Safety Code Sections 34176 and 34176. "City" shall mean the City of Ukiah, a municipal corporation.

(g) "Developer" shall mean Petaluma Ecumenical Properties, a California nonprofit public benefit corporation, and its successors and assigns as permitted by this Agreement.

(h) "Development" shall mean the Property and the Improvements.

(i) "Low Income Household" shall mean a household with an Adjusted Income which does not exceed Eighty ~~80~~<sup>Sixty</sup> Percent (~~80~~<sup>60</sup>%) of Median Income, adjusted for Actual Household Size.

(j) "Low Income Rent" shall mean the maximum allowable rent for a Low Income Unit pursuant to Section 2.2(a) below.

(k) "Low Income Units" shall mean the Units which, pursuant to Section 2.1(b) below, are required to be occupied by Low Income Households.

(l) "Improvements" shall mean the improvements to be constructed by the Developer on the Property, including the Apartments, and appurtenant landscaping and improvements.

(m) "Median Income" shall mean the median gross yearly income adjusted for Actual Household Size or Assumed Household Size, as specified in this Agreement, in the County of Mendocino, California, as published from time to time by HUD and the State of California. In the event that such income determinations are no longer published, or are not updated for a period of at least eighteen (18) months, the Housing Successor shall provide the Developer with other income determinations which are reasonably similar with respect to methods of calculation to those previously published by HUD and the State.

(n) "Moderate Income Household" shall mean a household with an Adjusted Income which does not exceed One Hundred Twenty Percent (120%) of Median Income, adjusted for Actual Household size.

(o) "Moderate Income Rent" shall mean the maximum allowable rent for a Moderate Income Unit pursuant to Section 2.2(b) below.

(p) "Moderate Income Unit" shall mean the Units which, pursuant to Section 2.1(a) below, are required to be occupied by Moderate Income Households.

(q) "PEP" shall mean Petaluma Ecumenical Properties, a California nonprofit public benefit corporation.

(r) "Property" shall mean the real property described in Exhibit A attached o and incorporated in this Agreement.

(s) "Rent" shall mean the total of monthly payments by the tenants of a Unit for the following: use and occupancy of the Unit and land and associated facilities, including parking; other than security deposits; and the cost of an adequate level of service for utilities paid by the tenant, including garbage collection, sewer, water, electricity, and gas, but not cable or telephone service.

(t) "Tenant" shall mean a household occupying a Unit.

(u) "Term" shall mean the term of this Agreement which shall commence on the date of recordation of this Agreement, and shall continue until December 31, 2076, and in perpetuity thereafter, unless and until the Parties agree to terminate this agreement.

(v) "Units" shall mean the senior rental units to be constructed by the Developer on the Property.

## ARTICLE 2.

### OCCUPANCY AND AFFORDABILITY

#### 2.1 Occupancy Requirements.

(a) Moderate Income Units. ~~No more than Twenty-One (20) Percent (20)~~ of the Units shall be rented to and occupied by, or if vacant, available for occupancy by Moderate Income Households.

(b) Low Income Units. ~~At least Eighty (80) Percent~~ Twenty of the Units shall be rented to and occupied by or, if vacant, available for occupancy by Low Income Households.

#### 2.2 Allowable Rent.

(a) Low Income Rent. Subject to Section 2.3 below, the Rent charged to Tenants of the Low Income Units shall not exceed one-twelfth (1/12<sup>th</sup>) of thirty percent (30%) of Sixty Percent (60%) of Median Income, adjusted for Assumed Household Size.

(b) Moderate Income Rent. Subject to Section 2.3 below, the Rent charged to Tenants of the Moderate Income Units shall not exceed one-twelfth (1/12<sup>th</sup>) of Thirty Percent (30%) of One Hundred Ten Percent (110%) of Median Income, adjusted for Assumed Household Size.

(c) In calculating the allowable Rent for the Units, the following Assumed Household Sizes shall be utilized, provided, however, that if the Project is financed with low income housing tax credits, the assumed household size required by the California Tax Credit Allocation Committee shall control:

| <u>Number of Bedrooms</u> | <u>Assumed Household Size</u> |
|---------------------------|-------------------------------|
| Studio                    | 1                             |
| One                       | 2                             |
| Two                       | 3                             |
| Three                     | 4                             |

(d) Rent Increases. Annual rent increases, if any, shall be limited to: (i) the percentage of increase in Median Income since the last rent increase; (ii) the percentage increase, allowed by any other regulatory agreement applicable to the Development, whichever is lower.

### 2.3 Increased Income of Tenants.

(a) Increase Above Low Income Limit. In the event, upon recertification of a Tenant's household's income, the Developer determines that a Low Income Household no longer qualifies as a Low Income Household (but does qualify as a Moderate Income Household), such household's Unit shall be considered a Moderate Income Unit, and, upon expiration of the Tenant's lease, the Rent may be increased to one-twelfth ( $1/12^{\text{th}}$ ) of Thirty Percent (30%) of One Hundred Ten Percent (110%) of Median Income upon sixty (60) days written notice to the Tenant, and the Developer shall rent the next available Unit to a Low Income Household to comply with the requirements of Section 2.1 above.

(b) Termination of Occupancy. Upon termination of occupancy of a Unit by a Tenant, such Unit shall be deemed to be continuously occupied by a household of the same income level (i.e., Low Income Household or Moderate Income Household) as the initial income level of the vacating Tenant, until such Unit is reoccupied, at which time the income character of the Unit (i.e., Low Income or Moderate Income) shall be redetermined.

### 2.4 Tenant Selection.

All of the Units shall be available for occupancy on a continuous basis to members of the general public who are income eligible and who qualify as senior citizens pursuant to California Civil Code Section 51.3. Developer shall not give preference to any particular class or group of persons in renting the Units, except to the extent that the Units are required to be leased to Low Income Households or Moderate Income Households occupied by seniors. There shall be no other discrimination against or segregation of any person or group of persons, on account of race, color, creed, religion, sex, sexual orientation, marital status, national origin, source of income, disability, or ancestry, in the leasing, subleasing, transferring, use, occupancy, tenure, or enjoyment of any Unit.

2.5 Lease Provisions. Developer shall include in leases for all Units provisions which authorize Developer to immediately terminate the tenancy of any household one or more of whose members misrepresented any fact material to the household's qualification as a Low Income Household or Moderate Income Household. Each lease or rental agreement shall also provide that the household is subject to annual income recertification, and that, if the household's income increases above the applicable limits for a Low Income Household or Moderate Income Household, as applicable, such household's Rent may be subject to increase, and such household's occupancy may be subject to termination if the household fails or refuses to provide the information required by the Developer or any regulatory body with respect to the household's income.

2.6 Income Certification. The Developer will obtain, complete and maintain on file, immediately prior to initial occupancy and annually thereafter, income and household size certifications from each Tenant renting any of the Units. Copies of tenant income certifications shall be available to the Housing Successor upon request.

2.7 Annual Reports to Housing Successor. Developer shall submit to the Housing Successor not later than the ninetieth (90<sup>th</sup>) day after the close of each calendar year during the Term, a statistical report, including income and rent data for all Units.

2.8 Records. Developer shall maintain complete, accurate and current records pertaining to the Development, and shall permit any duly authorized representative of the Housing Successor to inspect records, including records pertaining to income and household size of Tenants. The Developer shall retain copies of all materials obtained or produced with respect to occupancy of the Units for a period of at least five (5) years.

2.9 On-site Inspection. The Housing Successor shall have the right to perform an on-site inspection of the Development at least one time per year. The Developer agrees to cooperate in such inspection.

### **ARTICLE 3. OPERATION OF THE DEVELOPMENT**

3.1 Residential Use. The Development shall be used only for rental residential use for low-income and moderate-income households.

3.2 Taxes and Assessments. Developer shall pay all real and personal property taxes, assessments, if any, and charges and all franchise, income, employment, old age benefit, withholding, sales, and other taxes assessed against it, or payable by it, at such times and in such manner as to prevent any penalty from accruing, or any line or charge from attaching to the Property; provided, however, that Developer shall have the right to contest in good faith, any such taxes, assessments, or charges. In the event Developer exercises its right to contest any tax, assessment, or charge against it, Developer, on final determination of the proceeding or contest, shall immediately pay or discharge any decision or judgment rendered against it, together with all costs, charges and interest.

### **ARTICLE 4. PROPERTY MANAGEMENT AND MAINTENANCE**

4.1 Management Responsibilities. The Developer is responsible for all management functions with respect to the Development, including without limitation the selection of tenants, certification and recertification of household size and income, evictions, collection of rents and deposits, maintenance, landscaping, routine and extraordinary repairs, replacement of capital items, and security. The Housing Successor shall have no direct responsibility over management of the Development. The Developer shall retain a professional property management company approved by the Housing Successor in its reasonable discretion to perform its management duties under this Agreement. A resident manager shall also be required.

4.2 Management Agent. The Development shall at all times be managed by an experienced management agent reasonably acceptable to the Housing Successor (as approved, the "Management Agent"), with demonstrated ability to operate residential facilities like the Development in a manner that will provide decent, safe, and sanitary housing. The Housing

Successor agrees that PEP is approved as the initial Management Agent of the Development. The Developer shall submit for the Housing Successor's approval the identity of any proposed substitute Management Agent. The Developer shall also submit such additional information about the background, experience and financial condition of any proposed substitute Management Agent as is reasonably necessary for the Housing Successor to determine whether the proposed Management Agent meets the standard for a qualified Management Agent set forth above. If the proposed substitute Management Agent meets the standard for a qualified Management Agent set forth above, the Housing Successor shall approve the proposed Management Agent by notifying the Developer in writing. Unless the proposed Management Agent is disapproved by the Housing Successor within thirty (30) days, which disapproval shall state with reasonable specificity the basis for disapproval, it shall be deemed approved. If the proposed Management Agent is disapproved by the Housing Successor for failing to meet the standard for a qualified Management Agent set forth above, the Housing Successor shall provide the specific reasons for such disapproval, and the Developer shall submit for the Housing Successor's approval a new proposed Management Agent within thirty (30) days following the Housing Successor's disapproval. The Developer shall continue to submit proposed Management Agents for Housing Successor approval until the Housing Successor approves a proposed Management Agent.

4.3 Property Maintenance. The Developer agrees, for the entire Term of this Agreement, to maintain all interior and exterior improvements, including landscaping, on the Property in good condition and repair (and, as to landscaping, in a healthy condition) and in accordance with all applicable laws, rules, ordinances, orders and regulations of all federal, state, county, municipal, and other governmental agencies and bodies having or claiming jurisdiction and all their respective departments, bureaus, and officials.

The Housing Successor places prime importance on quality maintenance to protect its investment and to ensure that all Housing Successor assisted affordable housing projects within the City are not allowed to deteriorate due to poor maintenance. Normal wear and tear of the Development will be acceptable to the Housing Successor assuming the Developer agrees to provide all necessary improvements to assure the Development is maintained in good condition. The Developer shall make all repairs and replacements necessary to keep the improvements in good condition and repair.

## **ARTICLE 5. ASSIGNMENT AND TRANSFERS**

### **5.1 Definitions.**

As used in this Article, the term "Transfer" means:

(a) Any total or partial sale, assignment or conveyance, or any trust or power, or any transfer in any other mode or form, of or with respect to this Agreement or of the Development or any part of the Developer or any interest in the Developer or any contract or agreement to do any of the same; or

(b) Any total or partial sale, assignment or conveyance, of any trust or power, or any transfer in any other mode or form, of or with respect to any ownership interest in Developer; or

(c) Any merger, consolidation, sale or lease of all or substantially all of the assets of Developer; or

(d) The leasing of part or all of the Property or the Improvements on the Property; provided, however, that leases of the units included within the Development to tenant occupants, in accordance with the Regulatory Agreement, shall not be deemed a "Transfer" for purposes of this Article.

## 5.2 Purpose of Restrictions on Transfer.

This Agreement is entered into solely for the purpose of the development and operation of the Development and its subsequent use in accordance with the terms of this Agreement. The Developer recognizes that the qualifications and identity of Developer are of particular concern to the Housing Successor, in view of:

(a) The importance of the redevelopment of the Property to the general welfare of the community; and

(b) The land acquisition assistance and other public aids that have been made available by law and by the government for the purpose of making such redevelopment possible; and

(c) The reliance by the Housing Successor upon the unique qualifications and ability of the Developer to serve as the catalyst for development of the Property and upon the continuing interest which the Developer will have in the Property to assure the quality of the use, operation and maintenance deemed critical by the Housing Successor in the development of the Property; and

(d) The fact that a change in ownership or control of the Developer as owner of the Property, or of a substantial part of the Property, or any other act or transaction involving or resulting in a significant change in ownership or with respect to the identity of the parties in control of the Developer or the degree those parties' control of the Developer is for practical purposes a transfer or disposition of the Property; and

(e) The fact that the Property is not to be acquired or used for speculation, but only for development and operation by the Developer in accordance with the Agreement; and

(f) The importance to the Housing Successor and the community of the standards of use, operation and maintenance of the Property.



The Developer further recognizes that it is because of such qualifications and identity that the Housing Successor is entering into this Agreement with the Developer and that Transfers are permitted only as provided in this Agreement.

### 5.3 Prohibited Transfers.

The limitations on Transfers set forth in this Article shall apply throughout the Term. Except as expressly permitted in this Agreement, the Developer represents and agrees that the Developer has not made or created, and will not make or create or suffer to be made or created, any Transfer, either voluntarily or by operation of law without the prior written approval of the Housing Successor.

Any Transfer made in contravention of this Section shall be void and shall be deemed to be a default under this Agreement whether or not the Developer knew of or participated in such Transfer.

### 5.4 Permitted Transfers.

Notwithstanding the provisions of Section 6.3, the following Transfers shall be permitted and by execution of this Agreement are approved by the Housing Successor, subject to satisfaction of the requirements of Section 5.5:

(a) Any Transfer creating a mortgage, deed of trust, or other method of security to finance acquisition, development, rehabilitation or repair of the Development (a "Secured Financing");

(b) Any Transfer directly resulting from the foreclosure of a Secured Financing or the granting of a deed in lieu of foreclosure of a Secured Financing; and

(c) The admission of an investor as a limited partner of the Developer for the purposes of syndicating the tax credits to an investor to obtain funds for acquisition, development, rehabilitation or repair of the Development, and any subsequent transfers by the investor limited partner. The Housing Successor, by execution of this Agreement, approves the sale of limited partnership interests in the Developer to investors.

(d) Any transfer to an affiliate of Developer or a limited partnership in which Developer or an entity controlled by Developer or PEP is the general partner or to a limited liability company of which Developer or an entity controlled by Developer or PEP is the managing member.

### 5.5 Effectiveness of Certain Permitted Transfers.

No Transfer of this Agreement permitted pursuant to Section 5.4 (other than a Transfer pursuant to a Secured Financing under Section 5.4(a) or (b)) or Section 5.6 shall be effective unless, at the time of the Transfer, the person or entity to which such Transfer is made, by an instrument in writing reasonably satisfactory to the Housing Successor and in form recordable

among the land records of Mendocino County, shall expressly assume the obligations of the Developer under this Agreement and agree to be subject to the conditions and restrictions to which the Developer is subject arising during this Agreement, to the fullest extent that such obligations are applicable to the particular portion of or interest in the Development conveyed in such Transfer. Anything to the contrary notwithstanding, the holder of a Secured Financing whose interest shall have been acquired by, through or under a Secured Financing or shall have been derived immediately from any holder of a Secured Financing shall not be required to give to Housing Successor such written assumption until such holder or other person is in possession of the Property or entitled to possession of the Property pursuant to enforcement of the Secured Financing.

In the absence of specific written agreement by the Housing Successor, no such Transfer, assignment or approval by the Housing Successor shall be deemed to relieve the Developer or any other party from any obligations under this Agreement.

#### 5.6 Other Transfers with Housing Successor Consent.

The Housing Successor may, in its sole discretion, approve in writing other Transfers as requested by the Developer. In connection with such request, there shall be submitted to the Housing Successor for review all instruments and other legal documents proposed to effect any such Transfer. If a requested Transfer is approved by the Housing Successor such approval shall be indicated to the Developer in writing. Such approval shall be granted or denied by the Housing Successor within thirty (30) days of receipt by the Housing Successor of Developer's request for approval of a Transfer.

### **ARTICLE 6. MISCELLANEOUS**

6.1 Term. The provisions of this Agreement shall apply to the Property for the entire Term even if the entire Loan is paid in full prior to the end of the Term.

6.2 Compliance with Program Requirements. The Developer's actions with respect to the Property shall at all times be in full conformity with the requirements imposed on projects assisted with Redevelopment Low and Moderate Income Housing Fund monies under California Health and Safety Code Section 33334.2 et seq.

6.3 Covenants to Run With the Land. The Housing Successor and Developer declare their express intent that the covenants and restrictions set forth in this Agreement shall run with the land, and shall bind all successors in title to the Property, provided, however, that on the expiration of the Term of this Agreement said covenants and restrictions shall expire.

6.4 Developer Default; Enforcement by the Housing Successor. If Developer fails to cure a default under this Agreement within thirty (30) days after the Housing Successor has notified the Developer in writing of the default or, if the default cannot be cured within thirty (30) days, failed to commence to cure within thirty (30) days and thereafter diligently pursue such cure, the Housing Successor shall have the right to enforce this Agreement by bringing an

action at law or in equity, including, but not limited to, an action to compel Developer's performance of its obligations under this Agreement.

6.5 Attorneys Fees and Costs. In any action brought to enforce this Agreement, the prevailing party shall be entitled to all costs and expenses of suit, including attorneys' fees.

6.6 Recording and Filing. The Housing Successor and Developer shall cause this Agreement, and all amendments and supplements to it, to be recorded against the Property in the Official Records of the County of Mendocino.

6.7 Governing Law. This Agreement shall be governed by the laws of the State of California.

6.8 Amendments. This Agreement may be amended only by a written instrument executed by all the Parties or their successors in title, and duly recorded in the real property records of the County of Mendocino, California.

6.9 Notice. Formal notices, demands, and communications between the Housing Successor and the Developer shall be sufficiently given if and shall not be deemed given unless dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered by reputable overnight delivery service, return receipt requested, or delivered personally with a delivery receipt, to the principal office of the Housing Successor and the Developer as follows:

Housing Successor:

Ukiah Redevelopment Housing Successor  
300 Seminary Avenue  
Ukiah, CA 95482  
Attn: Executive Director

Developer:

Petaluma Ecumenical Properties  
951 Petaluma Boulevard South  
Petaluma, CA 94952  
Attn: Executive Director

Such written notices, demands and communications may be sent in the same manner to such other addresses as the affected Party may from time to time designate by mail as provided in this Section. Receipt shall be deemed to have occurred on the date shown on a written receipt as the date of delivery or refusal of delivery (or attempted delivery if undeliverable).

6.10 Severability. If any provision of this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining portions of this Agreement shall not in any way be affected or impaired by such invalidity, illegality or unenforceability.

6.11 Multiple Originals; Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original.

6.12 Estoppel Certificates. The City agrees, from time to time, within fifteen (15) days after receipt of written notice from Developer, to execute and deliver to Developer a written statement certifying that, to the knowledge of the City, (a) this Agreement is in full force and effect and a binding obligation of the Parties (if such be the case); (b) this Agreement has not been amended or modified either orally or in writing, and if so amended, identifying the amendments; (c) Developer is not in default in the performance of its obligations under this Agreement, or if in default, to describe therein the nature and amount of any such defaults; and (d) such other matters reasonably required by any lender or the tax credit investor.

IN WITNESS WHEREOF, the Housing Successor and Developer have executed this Agreement by duly authorized representatives, all on the date first written above.

HOUSING SUCCESSOR:

City of Ukiah

By: \_\_\_\_\_

Its: \_\_\_\_\_

DEVELOPER:

Petaluma Ecumenical Properties, a California  
nonprofit public benefit corporation

By: \_\_\_\_\_

Mary Stompe  
Executive Director

APPROVED AS TO FORM

Housing Successor Counsel

By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

STATE OF CALIFORNIA )

)

COUNTY OF )

On \_\_\_\_\_, 20\_\_ before me, \_\_\_\_\_, Notary  
Public, personally appeared \_\_\_\_\_, personally  
known to me (or proved to me on the basis of satisfactory evidence) to be the person(s)

whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

STATE OF CALIFORNIA )

)

COUNTY OF )

On \_\_\_\_\_, 20\_\_ before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

**EXHIBIT D**  
**Form of City Grant Deed**

**This page intentionally left blank. See next page.**

RECORDING REQUESTED BY:

MAIL TAX STATEMENTS AND  
WHEN RECORDED MAIL TO:

Order No.:  
Escrow No.:

APN:

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

## GRANT DEED

THE UNDERSIGNED GRANTOR(S) DECLARE(S):

DOCUMENTARY TRANSFER TAX IS \$ \_\_\_\_\_

\_\_\_\_ Computed on full value of property conveyed, or

\_\_\_\_ Computed on full value less liens and encumbrances remaining at time of sale.

\_\_\_\_ Unincorporated area \_\_\_\_ City of \_\_\_\_\_

For valuable consideration, receipt of which is hereby acknowledged, the City of Ukiah

hereby GRANT(S) to Petaluma Ecumenical Properties, a California nonprofit public benefit corporation

the real property situated in the County of Mendocino, State of California, more particularly described as follows:

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
 ) SS.  
COUNTY OF \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, Notary Public,  
personally  
appeared \_\_\_\_\_,



who proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature\_\_\_\_\_

**EXHIBIT E**  
**Public Utilities Easement**

**WHEN RECORDED  
RETURN TO:**

**City of Ukiah  
City Clerk  
300 Seminary Avenue  
Ukiah, CA 95482**

**No fee pursuant to Government  
Code Section 6103,  
Value less than \$100.00**

**GRANT OF EASEMENT**

Petaluma Ecumenical Properties, a California nonprofit public benefit corporation ("GRANTOR"), does hereby grant to the City of Ukiah, a Municipal Corporation ("GRANTEE"), its successors and assigns forever, a non-exclusive easement for public utility purposes, over, under, and through land situated in the City of Ukiah, Mendocino County, California, owed by Grantor and which is described as follows:

ALL THAT CERTAIN REAL PROPERTY situated in the City of Ukiah, County of Mendocino, State of California, more particularly described in Exhibit "A" and as shown on Exhibit "B" attached hereto and made a part hereof.

Said grant of easement includes the right to use, construct, reconstruct, repair, maintain and inspect public utilities including, electric power lines, poles and appurtenances, and water and sewer utility lines; and the right to erect, maintain, and replace signs and markers warning of the location of said facilities and utilities; and the right to survey within said easement and to place or replace surveying stakes and monuments of a permanent nature therein.

\_\_\_\_\_  
Grantor: Petaluma Ecumenical Properties  
Mary Stompe, Executive Director

\_\_\_\_\_  
Date

**STATE OF CALIFORNIA  
COUNTY OF MENDOCINO**

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared, \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacities, and that by her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

\_\_\_\_\_  
Signature

### **Certificate of Acceptance**

This is to certify that the interest in real property conveyed by the Grant of Easement dated \_\_\_\_\_ from Petaluma Ecumenical Properties, a California nonprofit public benefit corporation, to the City of Ukiah, general law municipal corporation is hereby accepted by order of the undersigned officer on behalf of the City Council pursuant to authority conferred by resolution of the City Council adopted on February 1, 1961, and the Grantee consents to recordation thereof by its duly authorized officer and agrees to be bound by the terms of such Grant of Easement.

This document is presented for recordation by The City of Ukiah pursuant to Section 27281 of the Government Code.

By: \_\_\_\_\_  
Jane Chambers, City Manager

Date: \_\_\_\_\_

### **Acknowledgement**

STATE OF CALIFORNIA  
COUNTY OF MENDOCINO

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared, \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacities, and that by her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

---

Signature

Order No.  
Escrow No.  
Loan No.

WHEN RECORDED MAIL TO:

City of Ukiah  
Attn: Diana Steele  
300 Seminary Avenue  
Ukiah, CA 95482



2003-13964  
Page: 1 of 5

2003-13964  
Recorded at the request of  
CITY OF UKIAH  
06/02/2003 01:44P  
Fee: 0.00 No of Pages: 5

OFFICIAL RECORDS  
Mendocino County, CA  
Marsha A Wharff, Clerk-Recorder

MAIL TAX STATEMENTS TO:

SAME AS ABOVE

Space above this line for Recorder's use

DOCUMENTARY TRANSFER TAX Value less than \$100

Computed on the consideration or value of property conveyed: OR

Computed on the consideration or value less liens or encumbrances  
remaining at time of sale.

As declared by the undersigned Grantor

Signature of Declarant or Agent determining tax - Firm Name

## EASEMENT GRANT DEED

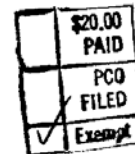
FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

THOMAS F. JOHNSON

hereby GRANT(S) to

CITY OF UKIAH, A MUNICIPAL CORPORATION

the easement in the City of Ukiah,  
County of Mendocino, State of California, described as



SEE EXHIBIT A AND EXHIBIT B ATTACHED HERETO AND MADE A PART HEREOF.

Dated May 28, 2003

STATE OF CALIFORNIA )  
COUNTY OF Mendocino )ss.

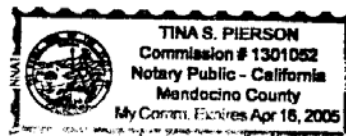
On May 28, 2003  
before me, Tina S. Pierson, personally  
appeared Thomas F. Johnson

personally known to me (or proved to me on the basis of  
satisfactory evidence) to be the person(s) whose name(s)  
is/are subscribed to the within instrument and acknowl-  
edged to me that he/she/they executed the same in his/  
her/their authorized capacity(ies), and that by his/her/their  
signature(s) on the instrument the person(s) or the entity  
upon behalf of which the person(s) acted, executed the  
instrument.

WITNESS my hand and official seal.

Signature Tina S. Pierson

Thomas F. Johnson  
THOMAS F. JOHNSON



(This area for official notarial seal)

MAIL TAX STATEMENTS AS DIRECTED ABOVE

Exhibit A

All that certain real property situated in the County of Mendocino, State of California City of Ukiah, more particularly described as follows:

TRACT ONE:

An easement over a strip of land being 10 feet in width for roadway purposes along the southerly 10 feet of the following described parcels of land:

PARCEL ONE:

Commencing at a point on the northerly line of Cleveland's Lane which is the southwest corner of the land now or formerly owned by Jay C. Smith et ux and which said point is distant 120 feet westerly from the southeast corner of that certain real property conveyed by S.S. McGarvey to G. Lucchesi by deed dated the 24<sup>th</sup> day of January, 1918 and recorded on the 24<sup>th</sup> day of January, 1918 in Liber 146 of Deeds, page 459, Mendocino County Records, and thence from said point running westerly along the northerly line of said Cleveland's Lane a distance of 60 feet to the POINT OF BEGINNING of this description; thence northerly and parallel with the easterly line of Main Street in the City of Ukiah to the northerly line of the real property conveyed to G. Lucchesi by S.S. McGarvey as aforesaid; thence running westerly along the northerly line of aforesaid land conveyed by S.S. McGarvey to G. Lucchesi as aforesaid a distance of 120 feet; thence southerly parallel with the easterly line of Main Street to the southerly line of the land conveyed by S.S. McGarvey to G. Lucchesi as aforesaid; thence easterly along said southerly line 120 feet to the point of beginning.

TOGETHERWITH the following described parcel of land:

BEGINNING at the Southeast corner of said PARCEL ONE as shown on a map recorded in Map Case 2, Drawer 38, Page 47, Mendocino County Records; thence along the East line of said parcel as shown on said map North 10° 48' 54" West, 176.39 feet (Record per said map: 176.40 feet) to the Northeast corner of said parcel; thence along the easterly extension of the North line of said parcel North 88° 49' 06" East (Record per said map: North 88° 49' 07" East), 23.45 feet; thence leaving said easterly extension South 3° 39' 09" East, 174.06 feet to the North line of Cleveland Lane as shown on said map; thence along said North line of Cleveland Lane South 88° 43' 02" West (Record per said map: South 88° 19' 00" West), 1.43 feet to the point of beginning and the end of this description.

PARCEL TWO:

Commencing at a point on the northerly line of Cleveland's Lane, which is the southwest corner of the land of Jay C. Smith et ux, and which said point is distant 120 feet westerly

from the southeast corner of that certain real property conveyed by S.S. McGarvey to G. Lucchesi, by deed dated January 24, 1918 and recorded January 24, 1918 in Book 146 of Deeds, page 459, Mendocino County Records; thence from said point running westerly along the northerly line of said Cleveland's Lane a distance of 180 feet to the POINT OF BEGINNING of this description, said point being the southwest corner of lands of Alvin W. Reeder et ux, as described in deed recorded January 31, 1951 in Volume 284 of Official Records, page 28 Mendocino County Records; thence from said point of beginning running westerly along the northerly line of said Cleveland's Lane a distance of 60 feet; thence running northerly and parallel with the easterly line of Main Street in said City of Ukiah 175 feet; thence running easterly and parallel with the northerly line of Cleveland's Lane 60 feet to the northwest corner of said Reeder land; thence along the West line of said Reeder land southerly 175 feet to the point of beginning.

TRACT TWO:

An easement over a strip of land being 10 feet in width for underground utilities and incidental purposes lying 5 feet on each side of the following described centerline:

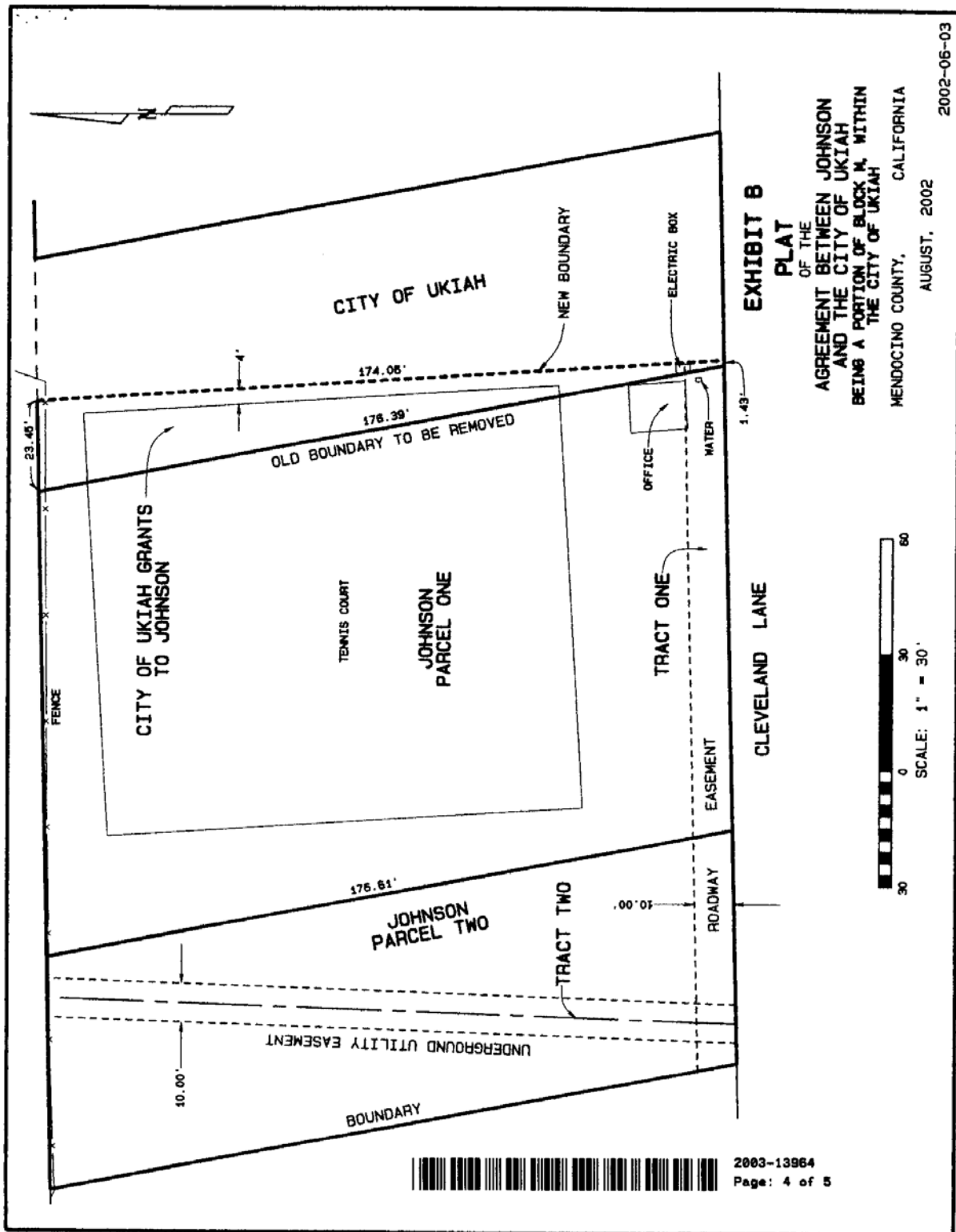
Commencing at the Southwest corner of PARCEL TWO as described in TRACT ONE above and as shown on a map recorded in Map Case 2, Drawer 60, Page 60, Mendocino County Records; thence along the South line of said parcel North  $88^{\circ} 43' 02''$  East, 10.23 feet to the centerline of said easement and the POINT OF BEGINNING of this description; thence leaving said South line and along the centerline of said easement North  $1^{\circ} 59' 52''$  East, 174.47 feet to the North line of said parcel and the end of this description. The sidelines of said easement shall be shortened or lengthened to the boundaries as described.

The basis of bearings for this description is North  $10^{\circ} 48' 54''$  West between monuments marking the Southwest and Northwest corners of said PARCEL TWO as shown on a map recorded in Map Case 2, Drawer 60, Page 60, Mendocino County Records.

  
Thomas M. Herman, P.L.S. 4805  
License Expires 9-30-04



2003-13964  
Page: 3 of 5





**CERTIFICATE OF ACCEPTANCE**

This is to certify that the interest in real property conveyed by the Deed or Grant dated **May, 28 2003** from **Thomas F. Johnson**, to the City of Ukiah a political corporation and/or governmental agency, is hereby accepted by order of the undersigned officer on behalf of the City Council pursuant to authority conferred by resolution of the City Council adopted on February 1, 1961, and the grantee consents to recordation thereof by its duly authorized officer.

DATED: 6-02-03

BY:



Candace Horsley, City Manager



2003-13964  
Page: 5 of 5

## **EXHIBIT F**

### **Facilities Exchange Agreement**

The City of Ukiah offers a variety of classes and programs, often held in the on-site community room. The Development will also include a community room with various programs and activities. Therefore, it is in the mutual interest of both Parties and subject to the terms and conditions as further stated herein, to exchange the use of certain facilities owned and maintained by them to support the recreation programs they each organize and conduct.

Each Party shall have the use of the facilities without charge, except that each Party may charge the other a facilities maintenance fee, if the time and expense to clean and prepare the facility for reuse exceeds a reasonable amount normally expected from routine use of the facility. As to each facility the Parties shall agree to leave the facility clean and each Party is to have performed general maintenance reasonably expected of the Party using the facility pursuant to this Agreement and the amount reasonably expected of the owner of the facility. Any bill under this subparagraph for a facilities maintenance fee shall itemize the time, hourly rates and expenses included in the bill. Each Party using the facility of the other shall pay all costs associated with repairing any damage to the facility caused by that use, normal wear and tear excepted. If either Party discovers such damage, it shall immediately notify the other and arrange a joint inspection of the damage. Each Party shall provide written notice to the other party of the name and contact information for the staff member who will participate in the joint inspection.

Any Party's use of the other Party's facilities under this Agreement shall not interfere with the normal use of the facility by the owner. Each Party shall have first priority for the use of the other Party's facility, after the facility owner or any third party user who has been previously scheduled. The Parties shall work cooperatively to schedule the use of such facilities under this Agreement to avoid unnecessary inconvenience to each other and third party facility users (i.e. community groups, private rentals, club/team activities, and sport groups). The Developer and City shall provide reasonable notice of their intended use of the facilities to each other.

Each Party shall exercise due care in providing adequate and legally required supervision of its use of facilities under this Agreement. With respect to all facilities the use and supervision of the activity shall comply with any requirements imposed by state law or local regulation or policy. The facility owner shall complete a use of facility document and provide the Party using the facility with a contact person and phone number who can be reached at any time while the facility is being used. All use of facility documents must be signed by an authorized representative.

Developer and the City shall also collaborate on senior programs to be offered at the Project.



ITEM NO.: 12b

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: REJECT BIDS FOR SPEC NO. 15-03 GRACE HUDSON NATURE EDUCATION FACILITY GRANT PROJECT**

**Summary:** Council will consider action to reject bids that were received for the Grace Hudson Nature Education Facility Project, Spec No. 15-03.

**Background:** The City is currently facilitating the design and construction of the Grace Hudson Nature Education Facility Project funded through Proposition 84 Grant, in tandem with the Ts'iwish Stormwater Garden area funded by the Habitat Conservation Fund Grant and the Cleveland Lane Drainage Special Project Reserve Fund. The major infrastructure items for these facilities were prepared as one large construction scope of work, or Phase 1, with the remaining work for the final design, creation and installation of numerous interpretive exhibits to occur as Phase 2. The Plans and Specifications for the Phase 1 construction were advertised to bidders on April 24, 2015. Staff held the mandatory pre-bid meeting on Tuesday May 12. The engineers estimate for the Phase 1 work was \$2.25 million.

**Discussion:** The City received two bids for the bid opening on June 9, 2015, with the base bid at \$2,993,178.75 from Bay West Builders of Novato Ca, and a base bid of \$3,005,612.37 from Cupples and Sons Construction of Ukiah Ca. The bid tabulation detail is included as Attachment #1. There is a budget of \$2.6 million available toward the construction for Phase 1 infrastructure and the remaining Phase 2 exhibit installations. Therefore, staff is recommending that City Council reject all bids for Spec. No. 15-03.

Staff has completed a preliminary review of the bid tabulation sheets and are working toward a revised phasing plan that will divide the components of Spec No. 15-03 into smaller projects. One example would be to bid the interior building work as a smaller contract and potentially the Stormwater Garden and Parking-lot as one contract. This would likely result in more competitive pricing, better quality controls, and reduced expenses related to construction administration.

The City has received correspondence that a number of contractors are interested in this project but could not align all of the subcontractors required. While this particular bid-opening did not result in a contract award, it does provide valuable information to move the project forward in an efficient and cost effective manner. A number of bid items were fairly priced and others were high. Staff is working closely with the design team and advisory committee members in an approach to value engineer and prioritize

Continued on Page 2

**RECOMMENDED ACTION(S):** Reject bids for Specification No. 15-03 Grace Hudson Nature Education Facility Grant Project.

**ALTERNATIVES:** Remand to staff with direction.

Citizens advised: Sun House Guild, Museum Endowment  
Requested by:  
Prepared by: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director  
Coordinated with: Mary Horger, Purchasing Supervisor  
Presenters: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director  
Attachments: Bid Tabulation

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted..*

Approved:   
Sage Sangiacomo, Assistant City Manager

components of the work. Similarly, when the City Council takes action to reject the bids, staff can then engage with contractors. Some contractors have already stepped forward to offer suggestions.

In summary, staff is recommending that the City Council reject the bids. Staff will then gather feedback from contractors, engage with committee members, identify an alternative phasing plan, and return to City Council at a future date.

| FISCAL IMPACT:        |                                             |                |                                                                     |
|-----------------------|---------------------------------------------|----------------|---------------------------------------------------------------------|
| Available for Project | Source of Funds (Title & No.)               | Account Number | Budget Amendment Required                                           |
| ~\$2,432,000          | Museum Grant Infrastructure                 | 31022700.80230 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| ~\$168,000            | Cleveland Lane Special Project Reserve Fund | 25024210.80230 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

| GRACE HUDSON MUSEUM NATURE EDUCATION PROJECT - SPEC 15-03 |                                                                                  |       |     |                                                           |              |                                                    |              |
|-----------------------------------------------------------|----------------------------------------------------------------------------------|-------|-----|-----------------------------------------------------------|--------------|----------------------------------------------------|--------------|
| Owner: City of Ukiah                                      |                                                                                  |       |     | West Bay Builders                                         |              | Cupples & Sons Construction                        |              |
| Bid Opening: 06/09/15                                     |                                                                                  |       |     | 250 Bel Marin Keys Blvd<br>Building A<br>Novato, CA 94949 |              | 221 Olive Avenue Ukiah CA 95482<br>Ukiah, CA 95482 |              |
|                                                           |                                                                                  |       |     |                                                           |              |                                                    |              |
| BASE BID                                                  |                                                                                  |       |     |                                                           |              |                                                    |              |
| Item #                                                    | Item Description                                                                 | QTY   | UOM | Unit Price                                                | Item Total   | Unit Price                                         | Item Total   |
| 1                                                         | MOBILIZATION AND PROJECT COORDINATION                                            | 1     | LS  | \$180,000.00                                              | \$180,000.00 | \$145,098.00                                       | \$145,098.00 |
| 2                                                         | TEMPORARY FACILITIES AND CONTROLS                                                | 1     | LS  | \$58,000.00                                               | \$58,000.00  | \$38,779.00                                        | \$38,779.00  |
| 3                                                         | TREE PROTECTION                                                                  | 1     | LS  | \$25,000.00                                               | \$25,000.00  | \$7,019.00                                         | \$7,019.00   |
| 4                                                         | SWPPP COMPLIANCE                                                                 | 1     | LS  | \$23,000.00                                               | \$23,000.00  | \$11,172.00                                        | \$11,172.00  |
| 5                                                         | EXTERIOR DEMOLITION, REMOVALS AND SALVAGE                                        | 1     | LS  | \$275,000.00                                              | \$275,000.00 | \$85,853.00                                        | \$85,853.00  |
| 7                                                         | SELECTIVE INTERIOR DEMOLITION, REMOVALS AND SALVAGE                              | 1     | LS  | \$6,900.00                                                | \$6,900.00   | \$8,774.00                                         | \$8,774.00   |
| 8                                                         | NEW CURB AND GUTTER                                                              | 67    | LF  | \$75.00                                                   | \$5,025.00   | \$76.04                                            | \$5,094.68   |
| 9                                                         | CONCRETE PAVING SYSTEMS                                                          | 3100  | SF  | \$17.00                                                   | \$52,700.00  | \$16.38                                            | \$50,778.00  |
| 10                                                        | DETECTABLE WARNING PAVING                                                        | 1     | LS  | \$6,600.00                                                | \$6,600.00   | \$7,019.00                                         | \$7,019.00   |
| 11                                                        | CONCRETE SLAB FOR BASKET CIRCLE MOSAIC PAVING                                    | 543   | SF  | \$17.00                                                   | \$9,231.00   | \$16.38                                            | \$8,894.34   |
| 12                                                        | WATERSHED BLOCK WALL                                                             | 207   | LF  | \$500.00                                                  | \$103,500.00 | \$453.27                                           | \$93,826.89  |
| 13                                                        | AC ENCLOSURES                                                                    | 1     | LS  | \$12,000.00                                               | \$12,000.00  | \$13,659.00                                        | \$13,659.00  |
| 14                                                        | RAINWATER TANK SKIRTING                                                          | 1     | LS  | \$17,000.00                                               | \$17,000.00  | \$9,195.00                                         | \$9,195.00   |
| 15                                                        | GRACE HUDSON WALL SIGN                                                           | 1     | LS  | \$26,000.00                                               | \$26,000.00  | \$5,849.00                                         | \$5,849.00   |
| 16                                                        | GRACE HUDSON ENTRY SIGN                                                          | 1     | LS  | \$18,000.00                                               | \$18,000.00  | \$5,849.00                                         | \$5,849.00   |
| 17                                                        | SUN HOUSE SIGN                                                                   | 1     | LS  | \$15,000.00                                               | \$15,000.00  | \$5,849.00                                         | \$5,849.00   |
| 18                                                        | WEATHERED STEEL PANEL GATES                                                      | 1     | LS  | \$27,000.00                                               | \$27,000.00  | \$23,747.00                                        | \$23,747.00  |
| 19                                                        | WEATHERED STEEL FRAME AND WOOD GATES                                             | 1     | LS  | \$19,000.00                                               | \$19,000.00  | \$62,234.00                                        | \$62,234.00  |
| 20                                                        | CABLE TRELLIS FENCE                                                              | 632   | LF  | \$150.00                                                  | \$94,800.00  | \$91.21                                            | \$57,644.72  |
| 21                                                        | HARDIE BOARD FENCES W/TRELLISES                                                  | 221   | LF  | \$150.00                                                  | \$33,150.00  | \$157.11                                           | \$34,721.31  |
| 22                                                        | BOARDWALK AND DECK                                                               | 1     | LS  | \$78,000.00                                               | \$78,000.00  | \$51,080.00                                        | \$51,080.00  |
| 23                                                        | OUTDOOR PAVILION                                                                 | 1     | LS  | \$194,000.00                                              | \$194,000.00 | \$93,505.00                                        | \$93,505.00  |
| 24                                                        | EXHIBIT HALL AND CONFERENCE ROOM                                                 | 1     | LS  | \$46,000.00                                               | \$46,000.00  | \$37,697.00                                        | \$37,697.00  |
| 25                                                        | RESTROOMS                                                                        | 1     | LS  | \$28,000.00                                               | \$28,000.00  | \$52,766.00                                        | \$52,766.00  |
| 26                                                        | PUBLIC ROOM DOORS                                                                | 1     | LS  | \$49,000.00                                               | \$49,000.00  | \$30,345.00                                        | \$30,345.00  |
| 27                                                        | BASE BID PAINTING                                                                | 1     | LS  | \$23,000.00                                               | \$23,000.00  | \$23,168.00                                        | \$23,168.00  |
| 28                                                        | RAINWATER HARVESTING AND RE-CIRCULATING SALMON STREAM                            | 1     | LS  | \$115,000.00                                              | \$115,000.00 | \$129,335.00                                       | \$129,335.00 |
| 29                                                        | FIRE SUPPRESSION FOR INTERIOR IMPROVEMENTS                                       | 1     | LS  | \$5,000.00                                                | \$5,000.00   | \$749.00                                           | \$749.00     |
| 30                                                        | INTERIOR AND EXTERIOR PLUMBING IMPROVEMENTS                                      | 1     | LS  | \$48,000.00                                               | \$48,000.00  | \$47,043.00                                        | \$47,043.00  |
| 31                                                        | HVAC FOR INTERIOR IMPROVEMENTS                                                   | 1     | LS  | \$9,000.00                                                | \$9,000.00   | \$15,208.00                                        | \$15,208.00  |
| 32                                                        | ELECTRICAL SERVICE RELOCATION, PANEL IMPROVEMENTS, FEEDERS AND POWER CONNECTIONS | 1     | LS  | \$53,000.00                                               | \$53,000.00  | \$105,284.00                                       | \$105,284.00 |
| 33                                                        | MUSEUM INTERIOR ELECTRICAL AND LIGHTING IMPROVEMENTS                             | 1     | LS  | \$24,000.00                                               | \$24,000.00  | \$79,548.00                                        | \$79,548.00  |
| 34                                                        | OUTDOOR PAVILION LIGHTING AND ELECTRICAL                                         | 1     | LS  | \$41,000.00                                               | \$41,000.00  | \$35,679.00                                        | \$35,679.00  |
| 35                                                        | SECURITY SYSTEM: CONDUIT AND BOXES                                               | 1     | LS  | \$31,000.00                                               | \$31,000.00  | \$15,208.00                                        | \$15,208.00  |
| 36                                                        | EXTERIOR LANDSCAPE LIGHTING SYSTEMS, SWITCHES AND TIMECLOCKS                     | 1     | LS  | \$13,000.00                                               | \$13,000.00  | \$90,076.00                                        | \$90,076.00  |
| 37                                                        | RE-USE OF CUSTOM LAMP POSTS                                                      | 5     | EA  | \$2,500.00                                                | \$12,500.00  | \$5,264.18                                         | \$26,320.90  |
| 38                                                        | PARKING LOT POLE LIGHTS                                                          | 3     | EA  | \$12,000.00                                               | \$36,000.00  | \$5,179.17                                         | \$15,537.51  |
| 39                                                        | PATH LIGHTS                                                                      | 34    | EA  | \$1,800.00                                                | \$61,200.00  | \$682.62                                           | \$23,209.08  |
| 40                                                        | TREE HANGING LIGHTS                                                              | 3     | EA  | \$2,100.00                                                | \$6,300.00   | \$1,717.68                                         | \$5,153.04   |
| 41                                                        | LIGHTS FOR THREE (3) SIGNS                                                       | 1     | LS  | \$20,000.00                                               | \$20,000.00  | \$8,306.00                                         | \$8,306.00   |
| 42                                                        | LED STRIP LIGHTS @ BOARDWALK                                                     | 1     | LS  | \$6,000.00                                                | \$6,000.00   | \$28,076.00                                        | \$28,076.00  |
| 43                                                        | EARTHWORK                                                                        | 1     | LS  | \$175,000.00                                              | \$175,000.00 | \$163,921.00                                       | \$163,921.00 |
| 44                                                        | STOCKPILE SOIL ON SITE                                                           | 225   | CY  | \$34.00                                                   | \$7,650.00   | \$15.60                                            | \$3,510.00   |
| 45                                                        | EXPORT SOIL OFF SITE                                                             | 225   | CY  | \$74.00                                                   | \$16,650.00  | \$33.27                                            | \$7,485.75   |
| 46                                                        | CLEAR AND GRUB                                                                   | 1     | LS  | \$14,000.00                                               | \$14,000.00  | \$22,811.00                                        | \$22,811.00  |
| 47                                                        | TREE AND SHRUB REMOVAL                                                           | 1     | LS  | \$17,000.00                                               | \$17,000.00  | \$16,840.00                                        | \$16,840.00  |
| 48                                                        | BOULDER PLACEMENT                                                                | 1     | LS  | \$3,700.00                                                | \$3,700.00   | \$3,767.00                                         | \$3,767.00   |
| 49                                                        | NATURAL SLABS                                                                    | 20    | TN  | \$1,525.00                                                | \$30,500.00  | \$2,042.50                                         | \$40,850.00  |
| 50                                                        | AC PAVING                                                                        | 13527 | SF  | \$3.00                                                    | \$40,581.00  | \$10.07                                            | \$136,216.89 |
| 51                                                        | AC OVERLAY                                                                       | 7114  | SF  | \$2.00                                                    | \$14,228.00  | \$5.17                                             | \$36,779.38  |
| 52                                                        | REINSTALL UNIT PAVERS                                                            | 1978  | SF  | \$15.00                                                   | \$29,670.00  | \$42.18                                            | \$83,432.04  |
| 53                                                        | GRAVEL PAVE                                                                      | 3256  | SF  | \$21.00                                                   | \$68,376.00  | \$11.70                                            | \$38,095.20  |
| 54                                                        | STABILIZED AGGREGATE PAVING - COLOR 1                                            | 8843  | SF  | \$9.00                                                    | \$79,587.00  | \$16.56                                            | \$146,440.08 |
| 55                                                        | STABILIZED AGGREGATE PAVING - COLOR 2                                            | 1495  | SF  | \$17.00                                                   | \$25,415.00  | \$29.62                                            | \$44,281.90  |
| 56                                                        | STABILIZED AGGREGATE PAVING - TYPE 3                                             | 1152  | SF  | \$17.00                                                   | \$19,584.00  | \$32.08                                            | \$36,956.16  |
| 57                                                        | STABILIZED AGGREGATE PAVING W/UNIT PAVER AT EDGE                                 | 1641  | SF  | \$23.00                                                   | \$37,743.00  | \$19.15                                            | \$31,425.15  |
| 58                                                        | SALVAGED BRICK PAVING IN STABILIZED AGGREGATE PAVING                             | 723   | SF  | \$17.00                                                   | \$12,291.00  | \$22.34                                            | \$16,151.82  |
| 59                                                        | INFILTRATION PATHWAYS                                                            | 515   | SF  | \$32.00                                                   | \$16,480.00  | \$39.65                                            | \$20,419.75  |
| 60                                                        | PERMEABLE PATH PAVING                                                            | 1256  | SF  | \$14.00                                                   | \$17,584.00  | \$29.42                                            | \$36,951.52  |
| 61                                                        | STRIPING AND SIGNAGE                                                             | 1     | LS  | \$7,500.00                                                | \$7,500.00   | \$4,172.00                                         | \$4,172.00   |
| 62                                                        | TREE TRUNK SEATS-                                                                | 6     | EA  | \$0.00                                                    | \$0.00       | \$0.00                                             | \$0.00       |
| 63                                                        | BIKE RACK                                                                        | 1     | LS  | \$2,300.00                                                | \$2,300.00   | \$1,170.00                                         | \$1,170.00   |
| 64                                                        | IRRIGATION SYSTEM 1 - WILD GARDEN AREA                                           | 1     | LS  | \$71,000.00                                               | \$71,000.00  | \$58,173.00                                        | \$58,173.00  |
| 65                                                        | IRRIGATION SYSTEM 2 - PARKING LOT COMPLETE AND QCV ONLY FOR STORMWATER AREA      | 1     | LS  | \$38,000.00                                               | \$38,000.00  | \$82,753.00                                        | \$82,753.00  |
| 66                                                        | IRRIGATION SYSTEM 3 - RENOVATE POMO COURTYARD IRRIGATION AND FOUNTAIN            | 1     | LS  | \$6,000.00                                                | \$6,000.00   | \$6,064.00                                         | \$6,064.00   |
| 67                                                        | SOIL PREPARATION, TYPE 1                                                         | 1000  | SF  | \$7.00                                                    | \$7,000.00   | \$6.69                                             | \$6,690.00   |
| 68                                                        | SOIL PREPARATION, TYPE 2-STORMWATER INFILTRATION AREAS                           | 3500  | SF  | \$4.00                                                    | \$14,000.00  | \$4.09                                             | \$14,315.00  |
| 69                                                        | ROOT BARRIERS                                                                    | 250   | LF  | \$36.00                                                   | \$9,000.00   | \$36.33                                            | \$9,082.50   |
| 70                                                        | PLANTING TREES, 15 GAL                                                           | 50    | EA  | \$358.00                                                  | \$17,900.00  | \$363.27                                           | \$18,163.50  |
| 71                                                        | PLANTING FROM T-POT & 5 GAL CONTAINERS                                           | 118   | EA  | \$115.00                                                  | \$13,570.00  | \$133.03                                           | \$15,697.54  |
| 72                                                        | PLANTING 1 GAL & D-POT CONTAINERS                                                | 1247  | EA  | \$21.00                                                   | \$26,187.00  | \$22.71                                            | \$28,319.37  |
| 73                                                        | PLANTING FROM 4", ROSE POT & TREE BAND CONTAINERS                                | 1715  | EA  | \$17.00                                                   | \$29,155.00  | \$17.28                                            | \$29,635.20  |
| 74                                                        | PLANTING 2" PLUG SIZED PLANTS                                                    | 13885 | EA  | \$5.00                                                    | \$69,425.00  | \$6.39                                             | \$88,725.15  |
| 75                                                        | INSTALLING SOD - AGROSTIS PALLENS                                                | 4421  | EA  | \$5.00                                                    | \$22,105.00  | \$4.54                                             | \$20,071.34  |
| 76                                                        | MULCH                                                                            | 160   | CY  | \$82.00                                                   | \$13,120.00  | \$82.82                                            | \$13,251.20  |
| 77                                                        | SEEDING TYPE 1                                                                   | 16346 | SF  | \$0.70                                                    | \$11,442.20  | \$0.74                                             | \$12,096.04  |
| 78                                                        | SEEDING TYPE 2                                                                   | 7758  | SF  | \$0.85                                                    | \$6,594.30   | \$0.84                                             | \$6,516.72   |
| 79                                                        | SEEDING TYPE 3                                                                   | 645   | SF  | \$1.45                                                    | \$935.25     | \$1.46                                             | \$941.70     |
| 80                                                        | PLANT MAINTENANCE AND PLANT ESTABLISHMENT PERIOD 1                               | 1     | LS  | \$12,000.00                                               | \$12,000.00  | \$13,139.00                                        | \$13,139.00  |
| 81                                                        | PLANT MAINTENANCE AND PLANT ESTABLISHMENT PERIOD 2                               | 1     | LS  | \$12,000.00                                               | \$12,000.00  | \$13,139.00                                        | \$13,139.00  |
| 82                                                        | DOMESTIC WATER SERVICE                                                           | 1     | LS  | \$12,000.00                                               | \$12,000.00  | \$2,369.00                                         | \$2,369.00   |
| 83                                                        | FIRE WATER SERVICE                                                               | 1     | LS  | \$10,000.00                                               | \$10,000.00  | \$8,879.00                                         | \$8,879.00   |

|                                 |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
|---------------------------------|------------------------------------------------------------------------------------|-------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|----------------|
| 84                              | SANITARY SEWER SERVICE FOR OUTDOOR CLASSROOM                                       | 1     | LS  | \$19,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$19,000.00    | \$4,143.00  | \$4,143.00     |
| 85                              | SITE STORM DRAINAGE STRUCTURES                                                     | 1     | LS  | \$18,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$18,000.00    | \$60,871.00 | \$60,871.00    |
| 86                              | GAS LINE                                                                           | 1     | LS  | \$13,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$13,000.00    | \$6,551.00  | \$6,551.00     |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$2,993,178.75 |             | \$3,005,612.37 |
| <b>ADDITIVE ALTERNATE ONE</b>   |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
| Item #                          | Item Description                                                                   | QTY   | UOM | Unit Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Item Total     | Unit Price  | Item Total     |
| 1                               | ADDITIVE ALTERNATE 1, INSTALLATION OF FULL IRRIGATION DESIGN FOR STORMWATER GARDEN | 1     | LS  | \$17,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$17,000.00    | \$57,197.00 | \$57,197.00    |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$17,000.00    |             | \$57,197.00    |
| <b>ADDITIVE ALTERNATE TWO</b>   |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
| Item #                          | Item Description                                                                   | QTY   | UOM | Unit Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Item Total     | Unit Price  | Item Total     |
| 1                               | ADDITIVE ALTERNATE 2, SHEET MULCHING                                               | 3000  | SF  | \$5.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$15,000.00    | \$17.97     | \$53,910.00    |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$15,000.00    |             | \$53,910.00    |
| <b>ADDITIVE ALTERNATE FOUR</b>  |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
| Item #                          | Item Description                                                                   | QTY   | UOM | Unit Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Item Total     | Unit Price  | Item Total     |
| 1                               | ADDITIVE ALTERNATE 4, INSTALLATION OF GRANITE CURBSTONE MARKERS                    | 10    | EA  | \$500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$5,000.00     | \$5,158.00  | \$51,580.00    |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$5,000.00     |             | \$51,580.00    |
| <b>ADDITIVE ALTERNATE FIVE</b>  |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
| Item #                          | Item Description                                                                   | QTY   | UOM | Unit Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Item Total     | Unit Price  | Item Total     |
| 1                               | ADDITIVE ALTERNATE 5, ECO-PAVE CHIPSEAL                                            | 20216 | SF  | \$1.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$20,216.00    | \$5.66      | \$114,422.56   |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$20,216.00    |             | \$114,422.56   |
| <b>ADDITIVE ALTERNATE SEVEN</b> |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
| Item #                          | Item Description                                                                   | QTY   | UOM | Unit Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Item Total     | Unit Price  | Item Total     |
| 1                               | ADDITIVE ALTERNATE 7, MUSEUM WEST SIDE EXTERIOR                                    | 1     | LS  | \$15,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$15,000.00    | \$24,271.00 | \$24,271.00    |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$15,000.00    |             | \$24,271.00    |
| <b>ADDITIVE ALTERNATE EIGHT</b> |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |             |                |
| Item #                          | Item Description                                                                   | QTY   | UOM | Unit Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Item Total     | Unit Price  | Item Total     |
| 1                               | ADDITIVE ALTERNATE 8, PUBLIC ROOM INTERIOR PAINTING                                | 1     | LS  | \$10,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$10,000.00    | \$19,608.00 | \$19,608.00    |
| Bid                             |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$10,000.00    |             | \$19,608.00    |
| <b>Total Bid Amount</b>         |                                                                                    |       |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$3,075,394.75 |             | \$3,326,600.93 |
| <b>Listed Subs</b>              |                                                                                    |       |     | <p>Fort Bragg Electric Inc<br/>489 S Harrison St<br/>Fort Bragg Ca<br/>Fort Bragg, CA 95437<br/>Theatrical</p> <p>Gene Amato Masonry<br/>CMU</p> <p>KBI Painting<br/>Painting</p> <p>Neary Landscape<br/>Landscape</p> <p>Slmeone Plumbing<br/>Plumbing</p> <p>Waterworks Industries<br/>Water Feature</p> <p>Custom Heating &amp; Cooling<br/>HVAC</p> <p>Dunn-Right Painting<br/>Painting</p> <p>Gene Amato Masonry<br/>Masonry</p> <p>Hardware Tech<br/>Partitions</p> <p>Johnson's Custom Landscaping, Inc.<br/>591 Riverside Dr.<br/>Ukiah, CA 95482<br/>Landscaping Pavers</p> <p>Mountain Enterprises<br/>Tree Removal</p> <p>Roberts Tile<br/>Ceramic Tile</p> <p>Striping Graphics<br/>Striping</p> <p>Valley Paving<br/>Demolition/AC Paving/ AC Overlay</p> <p>Watersphere Plumbing<br/>835 Pomo Drive<br/>Ukiah, CA 95482<br/>Plumbing</p> <p>Wlpf Construction<br/>Fire Sprinkler Underground</p> <p>WM Linn Electric<br/>Electrical</p> |                |             |                |



ITEM NO.: 13a

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: DISCUSSION, DIRECTION, AND APPROVE BUDGET AMENDMENT REGARDING PEDESTRIAN FACILITIES FOR THE CROSSWALK ON NORTH STATE STREET AT REDWOOD EMPIRE FAIRGROUNDS**

**Summary:** Council will discuss options for improving pedestrian facilities at the crosswalk on North State Street at the entrance to the Redwood Empire Fairgrounds.

**Background:** On North State Street at the main entrance driveway to the Redwood Empire Fairgrounds, there is an existing yellow school crosswalk with diagonal yellow crosswalk markings. Please refer to Attachment #1 for a layout map. For southbound traffic, there is an existing 25 mph school zone sign on the west side of State Street north of Garrett Drive. There is a School Crossing sign also on the west side of N. State Street located between Garrett Drive and the crosswalk. For northbound traffic, on the east side of N. State Street adjacent to Pacific Outfitters there is an existing 25 mph school zone sign. A School Crossing sign is located on the east side of N. State Street just south of the intersection of N. State Street and the main entrance driveway to the Redwood Empire Fairgrounds.

**Discussion:** The Traffic Engineering Committee (TEC) discussed several options for improving pedestrian facilities at this crosswalk at their May 12, 2015 meeting. The TEC recommended installation of the following:

- advanced yield shark teeth lines
- rapid flashing LED beacons on both sides of the street
- north and south bound radar speed signs and
- arrows on the pavement to identify the merge lane.

Since these items are not included in the current budget, staff is seeking Council's direction regarding purchase and installation of the pedestrian facilities. The advance yield markings will be similar to those which have been installed at South State Street and Luce Avenue. The advance yield markings with signage, at an estimated cost of \$5,000. Typically these would be installed by the street maintenance

Continued on Page 2

**RECOMMENDED ACTION(S):** Provide direction to staff and approve budget amendment regarding funding and construction of pedestrian facilities for the North State Street crosswalk at the Redwood Empire Fairgrounds.

**ALTERNATIVES:** Provide staff with other direction.

Citizens advised: Elna Gordon and Selah Sawyer, Charter Academy; James Switzer, Redwood Academy; and Jennifer Seward, Redwood Empire Fairgrounds  
Requested by: Tim Eriksen, Director of Public Works / City Engineer  
Prepared by: Rick Seanor, Deputy Director of Public Works  
Coordinated with: Sage Sangiacomo, Assistant City Manager  
Presenters: Tim Eriksen, Director of Public Works / City Engineer  
Attachments: 1. layout map  
2. example rectangular rapid flashing beacon (RRFB) sign assembly  
3. table listing proposed pedestrian facilities

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

crew, however, due to the total cost of this proposed project the advance yield markings will need to be installed as part of a construction contract. The rectangular rapid flashing beacon (RRFB) sign assembly would be a two faced sign, solar powered, located on each side of N. State St. at the crosswalk (see Attachment #2). A planning cost estimate for installation (labor and materials) of the RRFB is \$16,000. The pair of portable, solar powered radar speed signs, solar powered, are estimated to cost \$15,053 (labor and materials). Police Department staff and Engineering staff, in further discussion, determined that portable, solar powered radar speed signs would give staff the flexibility to utilize the signs at different locations in the City. The cost for merge lane pavement marking arrows is estimated at \$2,000. The total estimated cost for the pedestrian facilities, as recommended by the TEC, is therefore \$38,053.

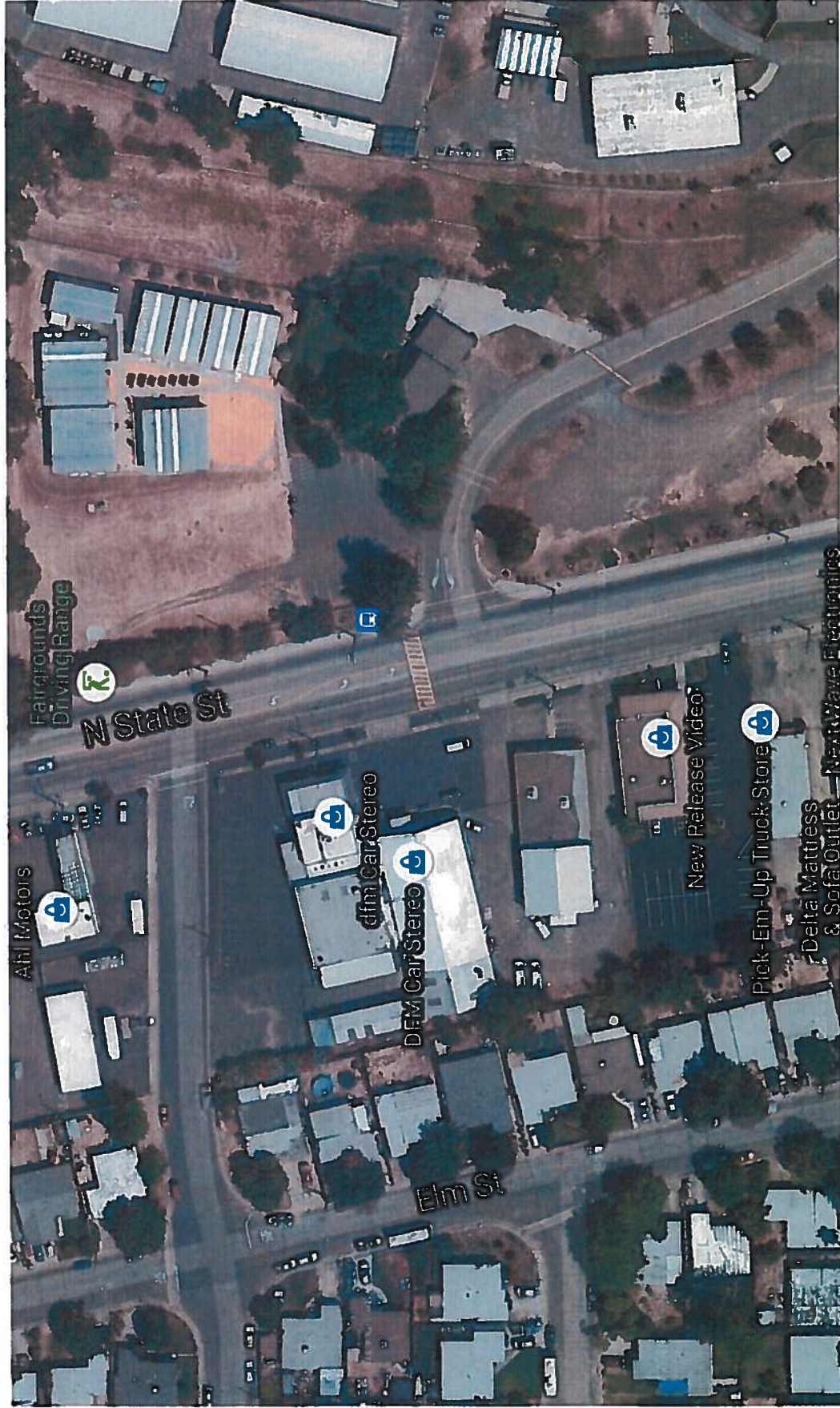
Although a curb bulb out was not included in the TEC recommendation, a curb bulb-out constructed on the west side of N. State St. would provide better visibility of pedestrians waiting to cross the street. The estimated cost of the ADA curb bulb-out, design and construction, is \$40,000.

Please see Attachment #3 for a cost summary for each item discussed in this report.

Possible accounts for these expenditures are: the Public Benefits Fund, Gas Tax, and the General Fund. Staff is seeking direction regarding the scope of improvements and funding for this work since it is not included in the budget.

| FISCAL IMPACT:                 |                                                       |                |                                                                     |
|--------------------------------|-------------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                                        |
| \$0                            | Public Benefit                                        | 80626500.80230 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| \$0                            | Gas Tax Fund 2107                                     | 50124220.80230 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| \$0                            | General Fund                                          | 10024221.80230 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |



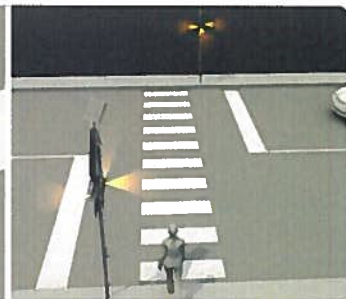


## ATTACHMENT #2

### EXAMPLE RECTANGULAR RAPID FLASHING BEACON SIGN ASSEMBLY



Each pole would be back-to-back like this.



## PROPOSED PEDESTRIAN FACILITIES FOR N. STATE ST. CROSSWALK

| <u>DESCRIPTION</u>                                | <u>AMOUNT</u> |
|---------------------------------------------------|---------------|
| Advance Yield Markings (shark's teeth) w/signs ** | \$5,000       |
| Rectangular Rapid Flashing Beacon **              | \$16,000      |
| Radar Speed Display Signs (solar, portable) **    | \$15,053      |
| merge lane pavement marking arrows **             | \$2,000       |
| Total =                                           | \$38,053      |

\*\* recommended by TEC

|                                    |          |
|------------------------------------|----------|
| ADA curb bulb-out (west side only) | \$40,000 |
|------------------------------------|----------|





ITEM NO.: 13b

MEETING DATE: 6/17/15

## AGENDA SUMMARY REPORT

**SUBJECT: CONSIDER APPROVING AND AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH PEP HOUSING TO DEFER THE SEWER AND WATER CONNECTION FEES FOR THE PEP HOUSING SUN HOUSE SENIOR AFFORDABLE HOUSING PROJECT UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED.**

**Summary:** PEP Housing has requested the deferment of sewer and water connection fees until a certificate of occupancy is issued upon completion of the project. Deferring the fees will assist PEP in obtaining construction financing for the project.

**Background:** At its June 3, 2015, meeting the City Council approved a Mitigated Negative Declaration, General Plan Amendment and introduced a Zoning Ordinance amendment for PEP Housing's 42-unit senior affordable housing project located at 517 S. Main Street. PEP has further requested that sewer and water connection fees be deferred until completion of the project (prior to issuance of a certificate of occupancy). The fees are estimated at \$446,382: \$22,360 for water and \$424,022 for sewer. The actual fee amount will be adjusted based on the connection rates at the time of calculation.

**Discussion:** Under Ukiah City Code §§ 3861 and 3732 Water and Sewer connection fees are due prior to use and occupancy of the new facility requiring the service, but in no event later than sixty (60) days after building permit issuance for the project. However, Government Code section 66007 requires "any local agency that imposes any fees or charges on a residential development for the construction of public improvements or facilities" to defer "the payment of those fees or charges, notwithstanding any other provision of law, until the date of the final inspection, or the date the certificate of occupancy is issued, whichever occurs first." Fees for utility service "may be collected at the time an application for utility service is received."

Under Government Code Section 66007, despite the deadline for paying water and sewer connection fees in Ukiah City Code Sections 3861 and 3732, the City must take action if it chooses to defer the payment of those fees for the PEP project. As fees for utility service, payment of the water and sewer connection fees can be required when the application for utility service is received. Under the Ukiah City

Continued on Page 2

**RECOMMENDED ACTION(S):** Approve and authorize the City Manager to sign the Fee Deferral Agreement.

**ALTERNATIVES:** Provide Alternate Direction

Citizens advised: N/A  
Requested by: Charley Stump, Director of Planning and Community Development  
Prepared by: Kevin Thompson, Principal Planner  
Coordinated with: Charley Stump, Director of Planning and Community Development, Sage Sangiacomo, City Manager

Presenters: Charley Stump, Director of Planning and Community Development  
Attachments: Fee Deferral Agreement

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

Code the application for water service is not required before the certificate of occupancy is issued. For that reason, the fees for utility service can also be deferred until the certificate of occupancy is issued.

Under the provisions of the attached agreement, the project will not receive a certificate of occupancy until all the fees are paid in full. The deferral of the fees will assist PEP in obtaining construction financing for the project.

The attached draft agreement with PEP Housing defers the water and sewer connection fees until certificate of occupancy.

| FISCAL IMPACT:                 |                                                       |                |                                   |
|--------------------------------|-------------------------------------------------------|----------------|-----------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required      |
|                                |                                                       |                | Yes <input type="checkbox"/> No X |

## AGREEMENT FOR PAYMENT OF FEES AND CHARGES

This Agreement for Payment of Fees ("Agreement") is entered into by (and Between Petaluma Ecumenical Properties ("PEP") and the City of Ukiah ("City") for the purpose of securing the payment of certain enumerated development related fees and charges. To the extent any fees and charges related to the development are not outlined in this Agreement, those fees and charges are, not affected by this Agreement. PEP and the City may be referred to in the singular as "Party" or collectively as "Parties" in this Agreement.

### RECITALS:

A. Connection fees are due and payable when new development imposes increased demand on the City's fire department, parks, public schools, and other public amenities, and are usually collected at the time building permits are issued for new development.

B. PEP is the non-profit developer of a certain project located at 517 Main Street in Ukiah, Assessor's Parcel No. 002-281-015, 002-281-018, 002-281-024, 002-281-028 and 002-281-030 ("Project"). The proposed project is a low income, senior housing project.

C. Government Code section 66007 provides, in pertinent part, "[A]ny local agency that imposes any fees or charges on a residential development for the construction of public improvements or facilities shall not require the payment of those fees or charges, notwithstanding any other provision of law, until the date of the final inspection, or the date the certificate of occupancy is issued, whichever occurs first. However, utility service fees may be collected at the time an application for utility service is received."

D. PEP has requested a delay in the collection of certain fees and charges. Specifically, PEP has requested the delayed collection of sewer connection fees (\$424,022), and water connection fees (\$22,360). The fees listed in this paragraph are collectively referred to as "Deferred Fees". The amounts of the Deferred Fees listed in this Agreement are estimates only. The amounts to be collected are the actual amounts imposed for each fee or charge as of July 2015. Further, it is the understanding of the City that PEP desires to exercise its rights with respect to other deferred fees and charges to be paid to other public agencies.

E. Water and Sewer connection fees are due under Ukiah City Code §§ 3861 and 3732 prior to use and occupancy of the new facility requiring the service, but in no event later than sixty (60) days after building permit issuance for the project. However, application for water and sewer service can be made on or after the issuance of a certificate of occupancy or the date of a final inspection, because an application for water and sewer service is not required prior to the issuance of a certificate of occupancy. Accordingly, the payment of those fees must be deferred on the same terms as other fees subject to Government Code Section 66007.

F. Government Code section 66007 allows a public agency to enter into an agreement to secure the payment of any Deferred Fees and Charges.

#### AGREEMENT

In consideration of full and timely performance of the following terms, covenants, and conditions, PEP and the City agree as follows:

1. The parties acknowledge that the above Recitals are true and correct and incorporate those Recitals as material terms into this Agreement.
2. PEP desires to exercise its rights pursuant to Government Code 66007. PEP has agreed to pay those standard and customary building fees prior to the issuance of a building permit, except the Deferred Fees listed in Recital Paragraph D, which are incorporated by reference.
3. The City agrees to issue a building permit for the Project provided PEP, or its authorized representative, pays such other development related fees prior to the issuance of the building permit.
4. As to all Deferred Fees listed in Recital Paragraph D, including any other deferred fees to be paid to other public agencies or public service providers PEP agrees to pay those fees prior to a final inspection or issuance of an occupancy permit, whichever comes first, as outlined in Government Code 66007(c).
5. PEP agrees to not request and waives any claim to receive a Certificate of Occupancy for any portion of the property until the Deferred Fees listed in Recital Paragraph D have been paid in full. No building or structure on the Property shall be used or occupied until the building official has issued a Certificate of Occupancy. The City may withhold issuance of a Certificate of Occupancy and/or final inspection approval until the Property owner pays in full all Connection Fees and any other fees owed in connection with development of the Property.
6. This Agreement shall run with the land, bind and benefit the parties and their respective successors, heirs, agents and assigns. No party may assign any obligation or right accorded under this Agreement without the prior written consent of the other party.
7. In the event another public agency or entity demands payment in contravention to the terms outlined in this Agreement for one or more of the Deferred Fees listed in Recital Paragraph D, PEP agrees to defend and indemnify the City for all costs resulting from such a demand, including any damages, fees, charges, attorneys' fees and costs, in defending against such a claim or demand.
8. To the extent any fees related to the Project are not specifically outlined in this Agreement, those fees are not affected by this Agreement.

9. This Agreement shall be effective immediately upon its execution by PEP and the City. This Agreement may be executed in counterparts, in duplicate originals, and/or facsimile or electronically transmitted signatures. If executed in counterparts, then upon proof of execution of at least one copy, the Agreement shall be effective from the date of the last signature. If executed in duplicate, each duplicate copy shall be valid as an original copy. If signatures are transmitted by facsimile or electronically, each facsimile or electronically transmitted signature shall be valid as an original signature.

10. PEP and the City agree to execute and deliver any other instrument or document convenient or necessary to carry out the terms of this Agreement.

11. This Agreement constitutes the entire agreement between PEP and the City related to the Deferred Fees listed in Recital Paragraph D. No modification of this Agreement shall be valid unless in writing signed by the parties.

12. Should any term of this Agreement be deemed unlawful, that provision or part thereof shall be stricken and such provision shall not affect the legality, enforceability or validity of the remainder of this Agreement. If any provision or part thereof of this Agreement, is stricken in accordance with the provisions of this paragraph, then the stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision that is as similar in meaning to the stricken provision as is legally possible; provided, however, the deferral of fees by other agencies than the City is subject to the validity and enforceability of paragraph 7 of this Agreement.

13. Each person executing this Agreement represents and warrants to the other signatories that they have the authority to execute this Agreement on behalf of the entity for whom they are signing this Agreement.

14. The parties agree that this Agreement has been jointly drafted and shall not be construed in favor of, or against, any party by reason of the extent to which any party or its counsel participated in the drafting of this Agreement.

15. This Agreement shall in all respects be interpreted, enforced, and governed by and under the laws of the State of California.

16. Should any action, motion, or other legal proceeding be brought to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs incurred in prosecuting such efforts.

IT IS SO AGREED:



**DEVELOPER**

\_\_\_\_\_  
BY:

\_\_\_\_\_  
Date

PRINTED NAME: \_\_\_\_\_

**CITY OF UKIAH**

BY: \_\_\_\_\_  
Sage Sangiacomo  
City Manager

\_\_\_\_\_  
Date

PRINTED NAME: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
Kristine Lawler  
City Clerk

\_\_\_\_\_  
Date

PRINTED NAME: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
DAVID RAPPORT  
CITY ATTORNEY, CITY OF UKIAH



ITEM NO.: 13c

MEETING DATE: June 17, 2015

## **AGENDA SUMMARY REPORT**

**SUBJECT: DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION APPOINTING ALAN NICHOLSON TO THE PARKS, RECREATION AND GOLF COMMISSION.**

**Summary:** The City Council will consider the application and possible nomination and appointment of Alan Nicholson to the Parks, Recreation and Golf Commission as an At Large Member.

**Background:** On December 17, 2014, the City Council adopted Resolution 2014-48, which amended the procedures for filling vacancies on city boards and commissions. Per Resolution 2014-48, the right to place a nomination before the City Council for consideration shall rotate among the Councilmembers based on seniority with the most senior Councilmember going first.

**Parks, Recreation and Golf Commission (PRGC):** There are four (4) seats available on the PRGC. One seat requires a Men's Golf Club membership, one seat requires either the Men's or Women's Golf Club membership, and two seats are for an At Large Member requiring county residency. The vacancies have been noticed throughout the year and remain posted on the website, library, and Civic Center glass display cabinet since the last posting of March 17, 2015, and are also posted periodically on Facebook and Twitter. An application from Alan Nicholson for an At Large position on the PRGC has been received by the City Clerk's office, which has received no other applications for these positions. This commission, which has a total of seven seats, is down to three members; the last PRGC meeting was cancelled due to lack of a quorum. The last nomination of Faye Hefte was made on October 15, 2014, by Mary Anne Landis. Due to the turnover of Councilmembers, the right to place a nomination before City Council would go to Mayor Crane as the most senior Councilmember; Mayor Crane last placed a nomination for the PRGC in 2011.

**Discussion:** Consideration of Nomination and Appointment by Resolution of Alan Nicholson for the At Large Member position on the PRGC.

**Fiscal Impact:**

☐ Budgeted FY 14/15 ☐ New Appropriation ☒ Not Applicable ☐ Budget Amendment Required

**Recommended Action(s):** Adopt the Resolution appointing Alan Nicholson to the Parks, Recreation and Golf Commission as an At Large Member.

**Alternative Council Option(s):** Do not adopt the resolution and give direction to staff.

Citizens advised: Posted throughout the year online/library/Civic Center glass cabinet, and periodically on Facebook and Twitter.

Requested by: N/A

Prepared by: Kristine Lawler, City Clerk

Coordinated with: N/A

Presenters: Kristine Lawler, City Clerk

Attachments: 1. Resolution; 2. Application; 3. Resolution 2014-48; 4. City Code for PRGC

Approved: \_\_\_\_\_

  
Sage Sangiacomo, Assistant City Manager

**RESOLUTION NO. 2015-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPOINTING ALAN NICHOLSON TO THE PARKS, RECREATION AND GOLF COMMISSION AS AN AT LARGE MEMBER**

**WHEREAS**, the Parks, Recreation and Golf Commission currently has four vacancies; and

**WHEREAS**, the vacancies have been noticed throughout the year and remain posted on the website, library, and Civic Center glass display cabinet, and are also posted periodically on Facebook and Twitter; and

**WHEREAS**, Alan Nicholson has submitted an application of interest and no other applications have been received.

**NOW, THEREFORE, BE IT RESOLVED**, that the Ukiah City Council approves the nomination, submitted per procedures outlined in resolution 2014-48 and in City Code Sections 1000-1005, and do hereby appoint Alan Nicholson to the Parks, Recreation and Golf Commission as an At Large Member.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of June, 2015, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Douglas F. Crane, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk

**CITY OF UKIAH  
PARKS, RECREATION & GOLF COMMISSION APPLICATION FOR APPOINTMENT**

**A. General Information**

|                                                                                                  |                                                                                                                                                                                                                                          |  |                   |                |                   |  |  |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------|----------------|-------------------|--|--|
| Full Name                                                                                        | Alan Nicholson                                                                                                                                                                                                                           |  |                   | Date           | June 4, 2015      |  |  |
| Residence Address<br>(Physical Address, not PO)                                                  | 3201 Mill Creek Road, Ukiah, CA. 95482                                                                                                                                                                                                   |  |                   |                |                   |  |  |
| Mailing Address<br>(if different from above)                                                     | P.O. Box 577, Talmage, CA. 95482                                                                                                                                                                                                         |  |                   |                |                   |  |  |
| Home Phone                                                                                       | ( 707 ) 462. 1045                                                                                                                                                                                                                        |  |                   | Work Phone     | ( 707 ) 972. 8879 |  |  |
| Email                                                                                            | alan@anDesignstudio.com                                                                                                                                                                                                                  |  |                   | Cell Phone     | ( 707 ) 972. 8879 |  |  |
| Employer                                                                                         | Sole Proprietor / Self Employed                                                                                                                                                                                                          |  |                   |                |                   |  |  |
| Business Address                                                                                 | P.O. Box 577, Talmage, CA. 95482                                                                                                                                                                                                         |  |                   |                |                   |  |  |
| Job Title/Position                                                                               | Principal                                                                                                                                                                                                                                |  |                   | Employed Since |                   |  |  |
| How long have you resided in:                                                                    | Ukiah?                                                                                                                                                                                                                                   |  | Mendocino County? | 35 years       | California?       |  |  |
| Please list community groups or organizations you are affiliated with and list any offices held. | Member, American Institute of Architects, 1997 - present; Board of Directors, 1999<br>Member, Board of Directors of The Inland Mendocino County Land Trust, 2004 - present.<br>City of Ukiah, Design Review Board: member: 2007- present |  |                   |                |                   |  |  |

**B. Please answer the following on a separate sheet(s) of paper and attach.**

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation and Golf Commission?
2. What is your understanding of the purpose, role and responsibility of the Parks, Recreation and Golf Commission?
3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Parks, Recreation and Golf Commission?
4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?
5. In your opinion what type or types of parks development or recreational and golf programs should the City encourage?
6. In your opinion what type or types of parks development or recreational and golf programs should the City discourage?
7. What kind of ideal community do you envision for Ukiah?
8. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Alan Nicholson  
Signature of Applicant

June 4, 2015  
Date

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

## Application for Parks, Recreation and Golf Commission

4. June. 2015

City of Ukiah  
300 Seminary Avenue  
Ukiah, CA.  
95482

Dear Staff of the City of Ukiah and  
City Council Members,

I very much appreciate the opportunity and privilege of applying for appointment to the City of Ukiah, Parks, Recreation and Golf Commission.

### **Better parks, better living.**

Successful parks pay dividends for cities—building civic pride, increasing tourism and economic investment, and contributing to health and quality of life. Cities recognize that open space and quality recreation opportunities add significant value and appeal in desirable communities. In surveys across the country concerning outdoor spaces, 40 percent of city residents regard high-quality parks and recreation facilities as essential to quality of life. It's in everybody's interest to advocate for more, and better, parks. Community services are the core interface between a city and its community.

### **The Commission**

The Parks, Recreation and Golf Commission works in an advisory role with City Staff under the direction of the City Council. The purpose of the Parks, Recreation and Golf Commission is to consider, advise or recommend policies to be adopted for the use and management of all recreation activities, facilities, parks and their environments. To give inspiration and support in utilizing existing facilities including funding acquisition for improvements. To give creative encouragement and vision for new parks and recreation opportunities within the city and its sphere of influence.

It works to maintain and upgrade existing facilities as well as will work to promote and stimulate all public and private agency users as well as citizens and visitors to utilize the resources and fund the programs and policies of the Recreation Department.

### **Important Issues**

#### **Income**

I believe parks, playgrounds, trails, and waterways are among many features that directly add to property values, increasing economic valuation, and tourism. These community services also include facilities and events that are the important reasons for people to visit Ukiah. In addition to recreation the City of Ukiah offers park and meeting facilities for rent for meetings, seminars, conferences, weddings, parties, and other group gatherings. All of these services and resources would benefit from increased exposure and rental use, including special events programming (e.g., tournaments, festivals) targeted at city, regional, and national audiences.

It is a constant effort to maintain and fund a vital and popular Park, Recreation and Golf program. Innovation and strategic planning are essential to a sustainable and successful program. This includes an active grant application program and implementation of up to date marketing opportunities.

### Accountability

In budgeting and funding these services, I believe Commission Members need to establish clear communication and transparent information sharing with all relevant City Departments. It takes respect and empathy to internally support these essential community services, and outwardly manifest a vital and engaging Parks, Recreation and Golf program. In planning, delivery, and maintenance of recreation programs and facilities, clear procedures should be shared.

### Personal experience and perspective

Alan Nicholson Design Studio is a small personalized architecture and design practice. We believe that every project has the potential for great architecture to be created when it is derived from sensitivity to the client's goals and the context of environment and site.

I have worked with the City of Ukiah; City Council, Planning Department, Planning Commission, and the Downtown Design Review Board over the years to bring architectural projects through the process of development. I consider myself an advocate for the benefit of the public good, and try to represent the best ideals of good planning and design integrity to the City of Ukiah.

I have served on the City Design Review Board since 2007 with the view that the character of a city cannot be defined by a specific checklist of design details but is a dynamic process. Good design should be strong enough to link and enliven the city fabric, strive for quality and support the City's adopted design standards.

I am on the Board of the Inland Mendocino County Land Trust which has worked with the City Parks and Recreation Department staff to help realize several parks and recreation projects including Riverside Park through grants funding support, and preliminary planning for a new Gibson Creek park above Standly Street.

This background will bring valuable experience to the Parks, Recreation and Golf Commission. I have over 30 years of experience managing architectural projects including residential, commercial, educational, recreation, religious and cultural institutions. This experience in site planning, design development, selection of materials and finishes, as well as good communication and presentation skills will offer a positive element to the City of Ukiah Parks, Recreation and Golf Commission.

My professional and personal affiliations are and have been:

Member, American Institute of Architects, 1997-present, and member of the Board of Directors as Director of Associate Education & Training Program, in 1999

Member, Board of Directors of The Inland Mendocino County Land Trust, 2004 - present.  
Conserving the health and vitality of inland Mendocino open space, preserving agricultural, riparian and wildlife habitats.

City of Ukiah, Community Design Forum: Professional Advisory member: 2004-05

City of Ukiah, Design Review Board: member: 2007-present

Thank you for your consideration, I am eagerly looking forward to working with the City of Ukiah as a part of the Parks, Recreation and Golf Commission in this very special opportunity.

In considering the significance of this work and its vision for the future of this special city, it is to become a lasting testament to the stewardship of those committed to a better Ukiah.



Alan Nicholson

**RESOLUTION NO. 2014-48****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING PROCEDURE FOR FILLING VACANCIES ON CITY BOARDS AND COMMISSIONS****WHEREAS,**

1. Ukiah City Code 1151 and 1161 provides that members of the Design Review Board and Planning Commission shall be appointed in accordance with a procedure established by resolution of the City Council; and
2. The City Council has determined that using a uniform procedure will insure fair and consistent treatment of candidates and Councilmembers; and
3. The City Council has determined to amend its procedures for appointing board members and commissioners.

**NOW, THEREFORE, BE IT RESOLVED,** that the Ukiah City Council hereby adopts the following amended procedure for filling vacancies on the City's boards and commissions:

- The City Council shall develop a pool of applicants for vacancies by posting a general advertisement once a year, preferably in June before the June 30<sup>th</sup> expirations, in a newspaper of general circulation in Ukiah, and by noticing available vacancies as they occur on the city's website, in the library, on popular social media sites (Facebook and Twitter), and in the glass cabinet located in front of the Civic Center subject to Government Code Section 54970-54974. Applications shall be received, reviewed for eligibility, and brought forward as they are submitted.
- If more applications have been received than position(s) available, the City Council will conduct interviews for the position.
- All applications received shall be kept on file in the City Clerk's office for a period of one (1) year.
- Incumbents seeking reappointment for an additional term only need to complete the contact portion of the application and not the questionnaire.
- City staff seeking appointment in their capacity as City staff and elected officials seeking appointment in their capacity as elected officials do not need to fill out an application.
- **Nominations:** Each Councilmember, including the Mayor, shall have the right to nominate a candidate from the available pool of applicants.
  - a. The right to place a name before the City Council for consideration shall rotate among the Councilmembers based on seniority with the most senior Councilmember going first.
  - b. The Council shall vote on nominations presented.
  - c. A councilmember's right to make a nomination shall rotate to the next most senior Councilmember, once that Councilmember's nomination is approved by a majority vote of the Councilmembers present, or the Councilmember agrees to pass the nomination to the next most senior Councilmember.
  - d. This process for rotating the right to nominate candidates among Councilmembers to fill vacancies shall be followed for each separate board or commission.

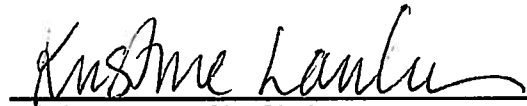
1. The City Clerk shall maintain a record of the last Councilmember to make a nomination for each board or commission.
2. When another vacancy must be filled on that board or commission, the next Councilmember in line to make a nomination for that board or commission shall make the first nomination to fill the vacancy.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of December, 2014, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane  
NOES: None  
ABSTAIN: None  
ABSENT: None

  
Douglas F. Crane, Mayor

ATTEST:

  
Kristine Lawler, City Clerk



## CHAPTER 4 COMMISSIONS AND BOARDS

### ARTICLE 1. PARKS, RECREATION, AND GOLF COMMISSION

#### SECTION:

- §1000:** Creation
- §1001:** Membership; Appointment
- §1002:** Term Of Office; Vacancies
- §1003:** Duties And Powers
- §1004:** Compensation
- §1005:** Chairperson; Officers

#### **§1000 CREATION**

There is hereby created a parks, recreation, and golf commission. This advisory body shall report to the city council. (Ord. 783, §1, adopted 1982; Ord. 916, §2, adopted 1990; Ord. 1020, adopted 1999)

#### **§1001 MEMBERSHIP; APPOINTMENT**

The commission shall consist of seven (7) members as follows:

- A. One member of the Ukiah men's golf club.
- B. One member of the Ukiah women's golf club.
- C. One member of either the men's or women's golf club.
- D. Four (4) at large members who may reside within the city limits or outside the city limits but within Mendocino County; provided that a majority of the seven (7) committee members must reside within the city limits.

All members of the commission shall be appointed by the city council. (Ord. 783, §1, adopted 1982; Ord. 890, adopted 1989; Ord. 916, §2, adopted 1990; Ord. 935, §2, adopted 1993; Ord. 1020, adopted 1999; Ord. 1100, §1, adopted 2007)

#### **§1002 TERM OF OFFICE; VACANCIES**

No members of the parks, recreation, and golf commission will lose their term of office by enactment of this ordinance. All appointments to this commission shall be for a term of three (3) years.

Reappointments to the commission shall be pursuant to article 5 of this chapter. (Ord. 783, §1, adopted 1982; Ord. 916, §2, adopted 1990; Ord. 1020, adopted 1999)

#### **§1003 DUTIES AND POWERS**

The parks, recreation, and golf commission shall have the power and duty to recommend and advise on:

- A. Policies to be adopted and enforced for the operation, use and management of all recreation activities and facilities, parks and parkways.

B. Policies for the planning of recreation and parks programs for the inhabitants of the city, promote and stimulate public interest therein, and to that end, solicit to the fullest extent possible the cooperation of school authorities and other public or private agencies interested therein.

C. Policies for the acquisition, development and improvement of parks, playgrounds and facilities for recreation. (Ord. 783, §1, adopted 1982; Ord. 916, §2, adopted 1990; Ord. 1020, adopted 1999)

#### **§1004 COMPENSATION**

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The members of the commission shall receive no compensation, except such traveling expenses as are authorized by law. (Ord. 783, §1, adopted 1982; Ord. 916, §2, adopted 1990)

#### **§1005 CHAIRPERSON; OFFICERS**

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The commission shall elect a chairperson from among its members for a term of one year and may elect such other officers as it may determine. (Ord. 783, §1, adopted 1982; Ord. 916, §2, adopted 1990)

---

**The Ukiah City Code is current through 1155, passed  
December 17, 2014.**

Disclaimer: The City Clerk's Office has the official version of the  
Ukiah City Code. Users should contact the City Clerk's Office for  
ordinances passed subsequent to the ordinance cited above.

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ITEM NO.: 13d

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: APPROVE PLANS AND SPECIFICATIONS FOR SLURRY SEAL OF LOCAL STREETS AND AIRPORT PARKING, SPECIFICATION NO. 15-07 AND DIRECT STAFF TO ADVERTISE FOR BIDS**

**Summary:** Staff is requesting Council's approval of plans and specifications number 15-07 for the Slurry Seal of Local Streets and Airport Parking.

**Background:** Per section 22039 of the Public Contracts Code, staff is requesting Council's approval of plans and specifications number 15-07 for the Slurry Seal of Local Streets and Airport Parking. The engineer's estimate, for construction contract items only, for this project is \$220,126.35. The location of the work is shown in the following table.

| STREET NAME        | From                | To                        |
|--------------------|---------------------|---------------------------|
| Clay St. (West)    | W/Side McPeak St.   | W/Side Oak St. minus Dora |
| Clubhouse Drive    | N/Side Park Blvd.   | Live Oak Ave.             |
| Cypress Ave.       | Oak Street          | Pine Street               |
| El Rio Street      | E/Side El Rio Ct.   | W/Side Oak Manor Dr.      |
| Giorno Avenue      | Standley Ave.       | End                       |
| Incline Drive      | Capps Ln.           | Empire Dr.                |
| Mendocino Drive    | Pomolita Drive      | Pomolita Way              |
| Mill Street (West) | E/Side Highland Dr. | W/Side McPeak             |
| Morris Street      | Pine St.            | Oak St.                   |
| Oak Street         | S/Side Mill St.     | N/Side Gobbi St.          |
| Oak Street         | S/Side Gobbi St.    | S/Side Freitas St.        |
| Perkins St. (West) | Highland Ave.       | W/Side Dora St.           |
| Pine Street        | Cypress Ave.        | Grove Ave.                |
| Pine Street        | Low Gap Rd.         | Gibson St.                |

Continued on Page 2

**RECOMMENDED ACTION(S):** Approve plans and specifications for the Slurry Seal of Local Streets and Airport Parking, Specification No. 15-07 and direct staff to advertise for bids.

**ALTERNATIVES:** Provide staff with other direction.

Citizens advised: n/a  
Requested by: Tim Eriksen, Director of Public Works / City Engineer  
Prepared by: Rick Seanor, Deputy Director of Public Works  
Coordinated with: Sage Sangiacomo, Assistant City Manager  
Presenters: Tim Eriksen, Director of Public Works / City Engineer  
Attachments: 1. Cover sheet - Plans  
2. Cover sheet - Specifications

**COUNCIL ACTION DATE:** \_\_\_\_\_ : ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved: Sage Sangiacomo  
Sage Sangiacomo, Assistant City Manager

|                                |                          |                         |
|--------------------------------|--------------------------|-------------------------|
| <b>Pomo Drive</b>              | Btw Maya And Wiyat       | S/Side Yosemite Dr.     |
| <b>Pomolita Way</b>            | N/Side Dr.               | S/Side Mendocino Dr.    |
| <b>Redwood Avenue</b>          | E/Side Helen Ave.        | End                     |
| <b>Rose Avenue</b>             | N/Side Beacon Lane       | S/Side Wabash           |
| <b>Sidnie Court</b>            | N/Side Ford St.          | End                     |
| <b>Smith Street (West)</b>     | Spring St                | Dora St.                |
| <b>Spring Street</b>           | S/Side Mill St.          | 100' N Of Mendocino Dr. |
| <b>Spring Street</b>           | 100' N. Of Mendocino Dr. | S. Side Mendocino Dr.   |
| <b>Spring Street</b>           | S/Side Perkins           | N/Side Clay St.         |
| <b>Spring Street</b>           | S/Side Clay St.          | Mill St. Minus Jones    |
| <b>Spring Street (South)</b>   | S/Side Mendocino Dr.     | N/Side Pomolita Dr.     |
| <b>Stella Drive</b>            | E/Side Warren Dr.        | N/Side Of South "Elbow" |
| <b>Washington Avenue</b>       | E/Side Helen Ave.        | W/Side Dora St.         |
| <b>Yokayo Drive</b>            | N/Side Beacon Ln.        | S/Side Wabash           |
| <b>Ukiah Municipal Airport</b> | Parking Lot              |                         |

**Discussion:** Project funding is from the Traffic Congestion Relief Fund 510. The proposed project will rehabilitate pavement with slurry seal of various local Ukiah streets and the Ukiah Municipal Airport parking lot as listed in the plans and specifications No. 15-07. The plans and specifications for the project are available for City Council and public review at the Ukiah Civic Center Engineering Department, 300 Seminary Avenue, Ukiah, California. In addition, the plans and specifications have been posted to the City's website for review. The can be found at the following address:

<http://www.cityofukiah.com/purchasing/>

In addition, below is a link to ArcGIS online where more information about the project and various locations can be found.

<http://cou.maps.arcgis.com/apps/MapTour/index.html?appid=2525df25f2f3476aacab4f8ba638e390#>

This project will be funded in Fiscal Year 2015-2016.

| <b>FISCAL IMPACT:</b>                       |                                                            |                                        |                                                                     |
|---------------------------------------------|------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------|
| <b>Proposed Budgeted Amount in 15-16 FY</b> | <b>New Appropriation Source of Funds (Title &amp; No.)</b> | <b>Account Number</b>                  | <b>Budget Amendment Required</b>                                    |
| \$200,000                                   | Traffic Congestion Relief Fund 510                         | 25024220.80230<br>Special Revenue Fund | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

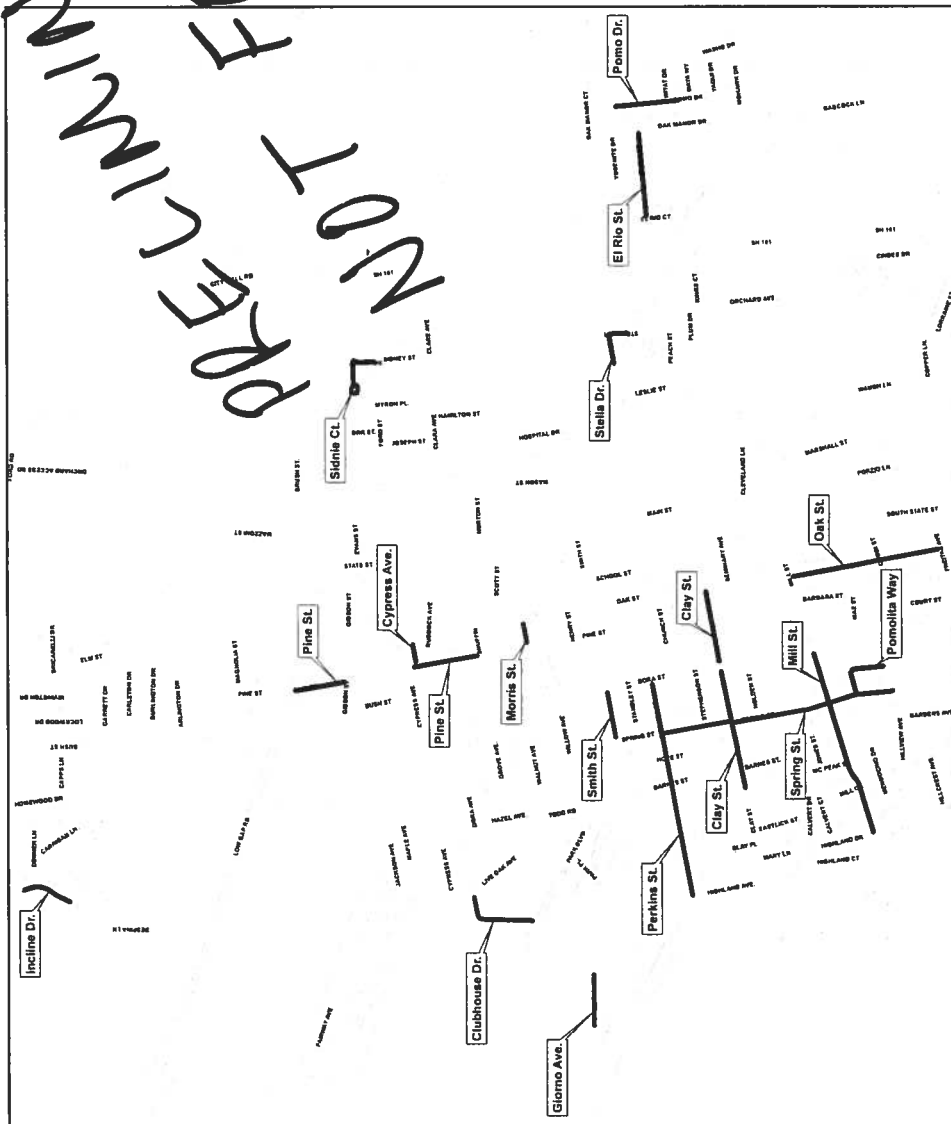
# SLURRY SEAL OF LOCAL STREETS & AIRPORT PARKING

SPECIFICATION NUMBER 15-07

VARIOUS LOCATIONS WITHIN  
UKIAH, CALIFORNIA

JUNE 2015

NOT FOR BIDDING PURPOSES



|                                                                                    |                                                       |
|------------------------------------------------------------------------------------|-------------------------------------------------------|
| CITY OF UKIAH                                                                      |                                                       |
| SLURRY SEAL OF LOCAL STREETS & AIRPORT PARKING<br>COVER SHEET                      |                                                       |
| SCALE:<br>NOT TO SCALE                                                             | DRAWN BY:<br>A.R.S.                                   |
| DATE:<br>JUNE 2015                                                                 | CHECKED BY:<br>R.J.S.                                 |
| SPECIFICATION<br>NUMBER:<br>15-07                                                  | DIRECTOR OF PUBLIC WORKS/CITY ENGINEER<br>TIM ERIKSEN |
| DRAWING FILE<br>S:\Public<br>Work\PROJECT<br>15-07\Slurry<br>Seal Local<br>Streets | DRAWING<br>NUMBER:<br>1 OF 3                          |

**GENERAL NOTES:**

ALL MATERIALS, WORKMANSHIP AND CONSTRUCTION SHALL CONFORM TO THE 2008 EDITION OF THE CALTRANS STANDARD PLANS AND SPECIFICATIONS, THESE IMPROVEMENT PLANS AND THE PROJECT SPECIAL PROVISIONS

CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF THE PROJECT, INCLUDING SAFETY OF ALL PROPERTY. THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS.

CONTRACTOR SHALL CONFINE HOURS OF CONSTRUCTION OPERATION TO 7 A.M. TO 6 P.M. MONDAY THROUGH FRIDAY, UNLESS OTHERWISE APPROVED BY THE ENGINEER.

CONTRACTOR SHALL REFERENCE EXISTING STRIPING PRIOR TO BEGINNING WORK AND SHALL RESTRIKE TO MATCH PRE-CONSTRUCTION STRIPING. SEE TABLE 1 FOR QUANTITIES.

QUANTITIES NOTED FOR SLURRY SEAL ARE BASED ON FIELD MEASUREMENTS AND ARE SHOWN IN TABLE 1.

CITY OF UKIAH  
MENDOCINO COUNTY, CALIFORNIA

**SPECIAL PROVISIONS**  
**FOR**  
**SLURRY SEAL OF LOCAL STREETS & AIRPORT PARKING**  
**SPECIFICATION NO. TS-07**

City of Ukiah  
Department of Public Works  
300 Seminary Avenue  
Ukiah, California 95482-5400

**Bids Open:** \_\_\_\_\_  
**2:00 p.m.**  
**Office of City Clerk**



ITEM NO.: 13e

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: ADOPTION OF RESOLUTION AMENDING RATES FOR LEGAL SERVICES PROVIDED BY THE CITY ATTORNEY TO \$200 PER HOUR**

**Summary:** David J. Rapport has provided contractual City Attorney services to the City of Ukiah on an as needed basis since July 7, 1983. The City Council will consider a resolution to increase the rates for legal services provided by the City Attorney and partnering associates to \$200 per hour.

**Background:** David J. Rapport has provided contractual City Attorney services to the City of Ukiah on an as needed basis since July 7, 1983. Mr. Rapport's experience and vast knowledge of municipal law are valued assets for the City. In addition, Mr. Rapport's long tenure provides a high level of continuity. The current rate of \$160 was last reviewed and set on May 21, 2008.

**Discussion:** The rate for City Attorney legal services has not been reviewed or adjusted for over 7 years. Mr. Rapport's current rate of \$160 per hour was last adjusted in May of 2008 and is well below the market rate.

Staff reviewed rates for legal services of adjacent cities that have recently approved/revised contracts. The City of Healdsburg approved a contract with Meyers Nave in 2013 with documented rates ranging from \$210-\$300 depending on the class of services from associates and partners. Most notable, the City of Fort Bragg conducted an extensive competitive recruitment process in the last half of 2014 and approved a contract with Burke, Williams, and Sorenson with rates ranging from \$225-\$240.

In comparison, Mr. Rapport's request for an updated flat rate of \$200 per hour is on the lower spectrum for legal services provided to similar cities in the market area. Given that Mr. Rapport is local, the City is not subject to travel costs often associated with similar contracts by other providers for other cities.

The Council is requested to consider the following action:

Effective July 1, 2015, the hourly rate under the Contract for Legal Services between David J. Rapport and the City of Ukiah shall be \$200 for the services provided directly by Mr. Rapport and

Continued on Page 2

**RECOMMENDED ACTION(s):** Adopt a resolution of the City Council of the City of Ukiah to amend rates for legal services provided by the City Attorney to \$200 per hour.

**ALTERNATIVES:** Do not approve the resolution and provide direction

Citizens advised:

Requested by: David J. Rapport, City Attorney  
Prepared by: Sage Sangiacomo, Assistant City Manager  
Coordinated with:  
Presenters: Sage Sangiacomo, Assistant City Manager  
Attachments: Resolution approving amended rates for legal services

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved:   
Sage Sangiacomo, Assistant City Manager

not to exceed an hourly rate of \$200 per hour for Darcy Vaughn who may assist Mr. Rapport. With the prior approval of the City Manager or City Council other attorneys in the Law Offices of Rapport and Marston may provide services at an hourly rate not to exceed \$200.

Note: Ms. Vaughn is a practicing attorney and an associate of Mr. Rapport. Ms. Vaughn has provided legal services for the City through Mr. Rapport's contract when work demand and/or schedule necessitates assistance including backup for City Council meetings.

| <b>FISCAL IMPACT:</b>                                 |                                                                    |                                          |                                                                     |
|-------------------------------------------------------|--------------------------------------------------------------------|------------------------------------------|---------------------------------------------------------------------|
| <b>Budgeted Amount</b>                                | <b>New Appropriation<br/>Source of Funds<br/>(Title &amp; No.)</b> | <b>Account Number</b>                    | <b>Budget Amendment<br/>Required</b>                                |
| Approved by Council<br>Annually; FY14/15<br>\$180,000 | Funds are billed by direct<br>service time                         | Primary Funds 100,<br>777, 800, 820, 840 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |



**RESOLUTION NO. 2015-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH TO AMEND RATES FOR LEGAL SERVICES PROVIDED BY THE CITY ATTORNEY TO \$200 PER HOUR.**

**WHEREAS**, the City of Ukiah (City) originally retained David J. Rapport for legal services on July 7, 1983; and

**WHEREAS**, The City maintains a contract with Mr. Rapport to provide services as the City Attorney on an as needed basis; and

**WHEREAS**, the City last approved a rate increase for Mr. Rapport on May 21, 2008, at an hourly rate of \$160; and

**WHEREAS**, Mr. Rapport's experience and vast knowledge of municipal law are valued assets for the City; and

**WHEREAS**, Mr. Rapport's long tenure provides a high level of continuity for operations.

**NOW, THEREFORE, BE IT RESOLVED** effective July 1, 2015, the hourly rate under the Contract for Legal Services between David J. Rapport and the City of Ukiah shall be \$200 for the services provided directly by Mr. Rapport and not to exceed an hourly rate of \$200 per hour for Darcy Vaughn who may assist Mr. Rapport. With the prior approval of the City Manager or City Council, other attorneys in the Law Offices of Rapport and Marston may provide services at an hourly rate not to exceed \$200.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of June, 2015, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Douglas F. Crane, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk



ITEM NO.: 13f

MEETING DATE: June 17, 2015

## **AGENDA SUMMARY REPORT**

**SUBJECT: AWARD CONTRACT TO INSTALL CONDUIT, VAULTS AND EQUIPMENT PADS TO SPECIFICATION NO. 15-04. IMPROVING THE CAPABILITY AND RELIABILITY TO THE NORTH WEST PORTION OF UKIAH. (EUD).**

**Summary:** The Ukiah Electric Utility Department is requesting the award of the contract for Low Gap to Despina 200/600 Amp Loop Project, Specification No. 15-04 that will improve electric service reliability to 2,250 customers in the north-west portion of the City.

Construction includes installing underground equipment along Low Gap Road and Despina Drive between Bush Street and Capps Lane. This work will improve reliability to all customers in the area.

**Discussion:** On May 6, 2015, the Ukiah City Council approved the Low Gap to Despina 200/600 Amp Loop Project. Council approved the plans and specifications to create a 200 amp loop. Following the approval, the City distributed the plans and specifications to the required builders' exchanges, publicly advertised this project in the Ukiah Daily Journal, sent copies of the Notice to Bidders to all licensed contractors on the City's 2015 Qualified Contractors list, and posted to the City's website.

The formal bid opening is scheduled at 2 p.m. on June 15, 2015. The bid results, along with staff's award recommendation, will be presented at the June 17, 2015, Council meeting. If the bid is awarded, compensation for the performance of the work will be based on unit prices bid for contract item quantities actually installed. Bid totals are based on unit prices bid for contract items at estimated quantities, and therefore, the actual total paid to the contractor may be lower or higher than the bid total indicated. As with construction projects, there may be cost overruns by reason of unforeseen work or because actual quantities installed exceed estimated quantities. Policy Resolution No. 13, authorizes the responsible Department Head, with approval of the City Manager, to issue change orders not to exceed 10 percent of the original contract sum or \$5,000 whichever is greater provided that no change, when added to the original contract sum, exceeds the amount budgeted for the project.

This project will install electric substructures (conduits, pedestals and pad mount switch box pads) along Low Gap Road and Despina Drive from Bush Street to Capps Lane. When completed, the new conduit system will connect to existing underground facilities to provide:

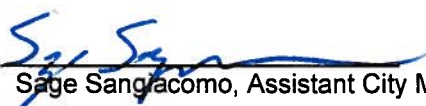
**RECOMMENDED ACTION(S):** Award Contract to Install Conduit, Vaults and Equipment Pads to Specification No. 15-04. Improving the Capability and Reliability to the North West Portion Of Ukiah. (EUD).

**ALTERNATIVES:** Do not approve the contract and provide direction.

|                   |                                                                                                                                               |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Citizens advised: | Property and business owners within construction areas                                                                                        |
| Requested by:     | Mel Grandi, Electric Utility Director                                                                                                         |
| Prepared by:      | Diann Lucchetti, Electric Utility Program Coordinator, Scott Bozzoli, Electrical Engineer Technician and Al Smatsky, Electric System Designer |
| Coordinated with: | Sage Sangiacomo, Assistant City Manager and Mary Horger, Purchasing Supervisor                                                                |
| Presenters:       | Mel Grandi, Electric Utility Director                                                                                                         |
| Attachments:      | 1. Plans and Specifications                                                                                                                   |

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved:   
Sage Sangiacomo, Assistant City Manager

1. Main feeder protection from smaller branch problems. Significantly reduces the number of affected customers from 2000 to less than 100.
2. Fault isolation capabilities on 200 and 600 amp systems enabling faster restoration of power,
3. 200 amp loops to restore customer power faster verses performing a complete repair taking many times longer to restore power and
4. Advanced system monitoring to assist restoring customer's power and add the ability to monitor system performance.

A copy of the specifications have been posted and are available for review on the City of Ukiah's website at [www.cityofukiah.com/purchasing/](http://www.cityofukiah.com/purchasing/).

| FISCAL IMPACT:                 |                                                       |                |                                                                     |
|--------------------------------|-------------------------------------------------------|----------------|---------------------------------------------------------------------|
| Budgeted Amount<br>in 14-15 FY | New Appropriation<br>Source of Funds<br>(Title & No.) | Account Number | Budget Amendment<br>Required                                        |
| \$675,000                      | Underground-Infrastructure                            | 80026120.80230 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |



A. CONTRACTOR TO FURNISH AND/OR INSTALL:

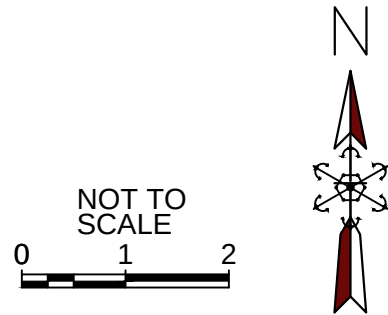
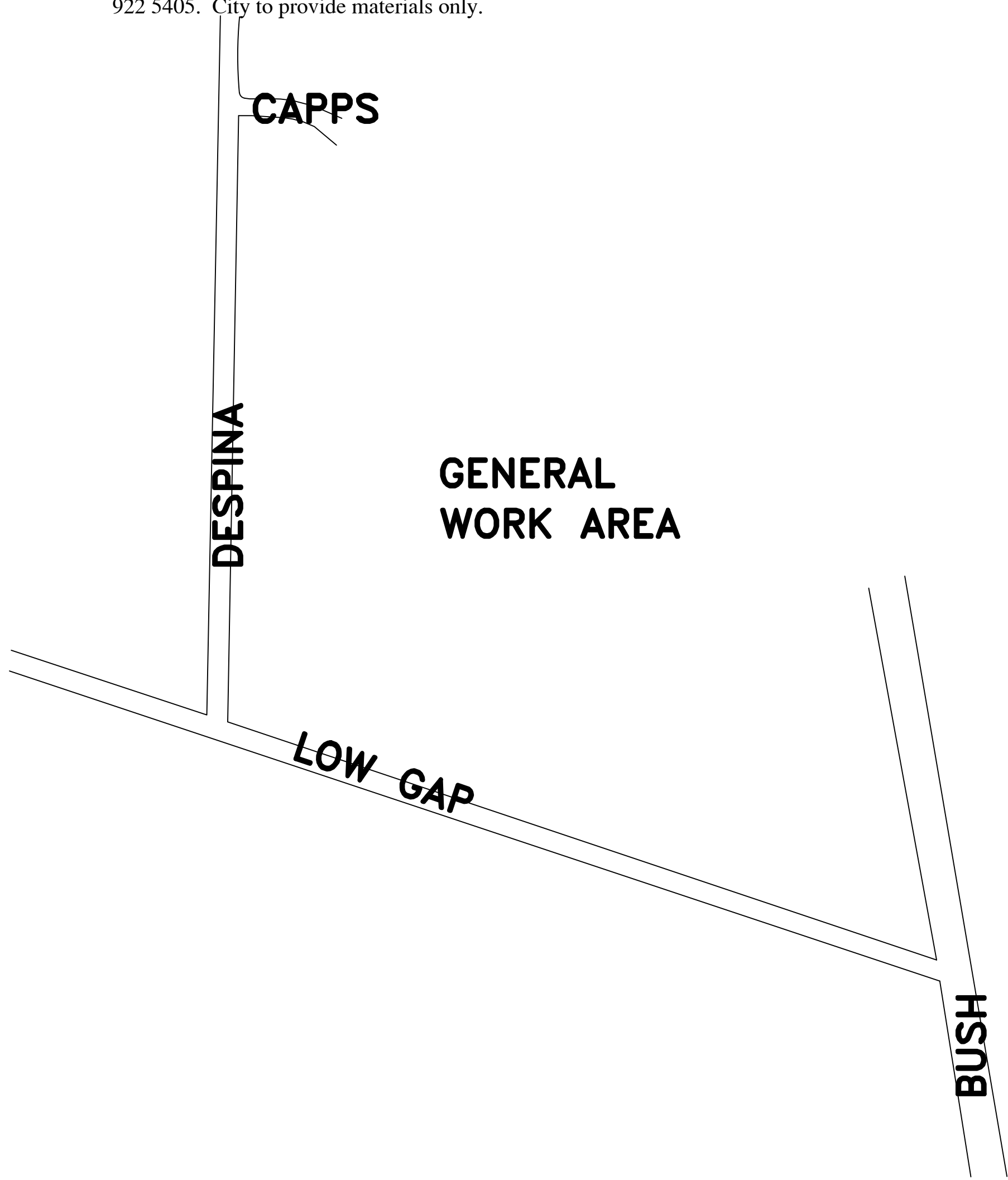
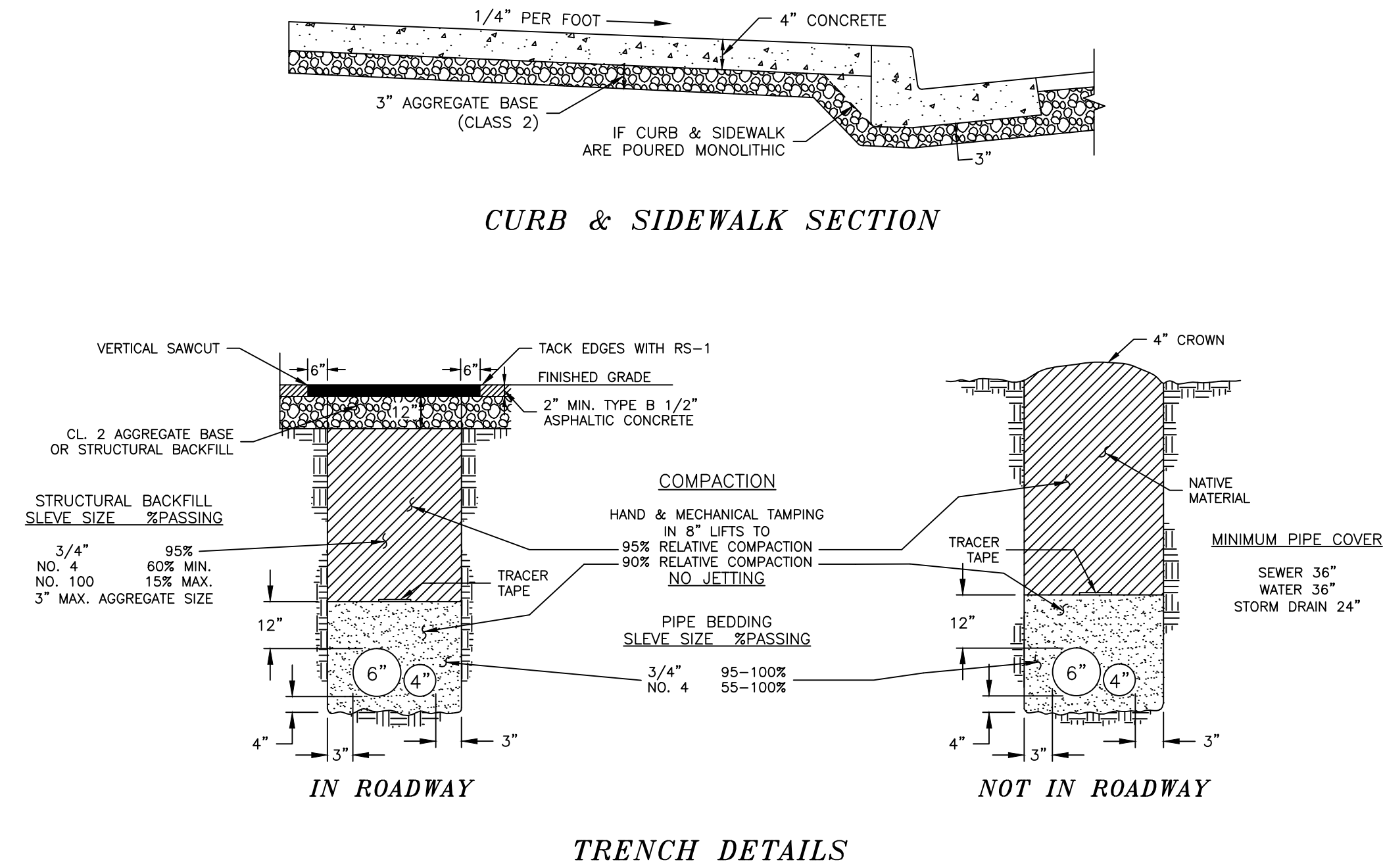
1. All primary trenching, backfill and compaction per City specifications.
2. All conduit. Conduit shall be 4" and 6" PVC, Schedule 40 (NEMA TC-2, gray in color). All 90 degree elbows to have a minimum 36" radius for 4" and minimum 48" radius for 6".
3. Remove and replace existing equipment, sidewalk and asphalt concrete as required to install conduit.
4. Prove ( with duct checker) and install pull line (conduit pull tape to be a min. 2500 lbs tensile strength) in each conduit.
5. Exact grade and location for padmount switch box pad and pedestal.
6. Excavation, backfill and compaction for padmount switch box pad and pedestal, including installation of 12" to 18" of drain rock below pad. Hydro hammer is not to be used around substructures. Padmount switch box pad to be installed per City of Ukiah Specification 317 2426(4).
7. Primary pedestal (installation only). Primary pedestal to be installed per City of Ukiah Specification 922 5405 & 317 2431.
8. Padmount switch box pad (installation only). Padmount switch box pad to be installed per City of Ukiah Specification 922 5406 & 317 2426(4)
9. Grounding per Electrical Construction Standard 314 1007 at each primary vault, primary junction box, primary switch and grounding per City of Ukiah specification 314 1008 at each transformer pad, primary pedestal enclosure and each location otherwise noted on plans. (city to provide ground conductor).
10. Transformer box pad (installation only) to be installed to City of Ukiah specification 922 5405. City to provide materials only.

B. CITY OF UKIAH TO FURNISH AND/OR INSTALL:

1. Primary cable, primary cable terminations and associated equipment. Primary cables to be 1/0 Al, EPR, jacketed, concentric neutral 15 kV cable.
2. Padmount switch box pad (Materials only).(QTY:3)
3. Padmount switches (Materials only).(QTY:3)
4. Primary Pedestals (Materials only).(QTY:6)
5. Transformer box pad (Materials only) (QTY:1)
6. Ground rod and 4/0 Str Bare Copper Wire approximatly 46' l.f. Contractor will install Ground Rod and 4/0 Str bare Copper conductor per CUEUD Specification # 314 1007-1, 314 1007-2 and 314 1008 (City to provide).

NOTES:

- a. All work shall be inspected by the CUEUD for proper installation prior to backfill of any excavation. You may call the CUEUD at (707) 467-5775 to schedule inspection. Inspections to be performed outside of COUED normal scheduled workday (Monday through Thursday 6 A.M to 4:30 P.M.) shall be requested 48 hours in advance. Developer shall pay all cost including overtime premiums associated with inspections outside of the normal work schedule.
- b. All conduit shall be proved with a Duct Checker of the appropriate size per conduit, in a manner acceptable to the CUEUD. Conduit shall be free of dirt, rocks or other obstructions which could prevent, hinder or harm the installation of electric cable. Conduits shall be joined using a medium body, clear, electrical conduit PVC solvent cement approved by the CUEUD. All PVC couplings shall be long line couplings.
- c. Trench depth and location may have to be adjusted slightly in the field to avoid existing facilities.
- d. Developer to be responsible for condition of all substructures (for example, trench settlement, damaged substructures, etc.) for one year after the date of acceptance.
- e. The contractor shall do no excavating until all utility agencies have been given the opportunity to mark their facilities in the field. Call USA NORTH 800-227-2600.
- f. Maximum deflection of a 20' section of conduit shall be 5" or less. Contractor shall use manufactured pre made bends.
- g. The Contractor is responsible for obtaining all necessary permits prior to commencement of any work at the site location. A Traffic Control Plan must be submitted and approved by the City of Ukiah Public Works Department for Low Gap, Bush and Despina. An Encroachment Permit must also be obtained from the City of Ukiah Public Works Department, prior to performing work in the public right of way.
- h. The Contractor shall shore all trenches 5' in depth or greater. Shoring shall be in accordance with the Construction Safety Orders of the California Occupational Safety and Health Administration.
- i. The Contractor is responsible for repairing or replacing all damaged areas during construction to asphalt, concrete, curb, gutter, sidewalk, landscaping, etc. and restoring to original or better condition. Refer to City of Ukiah Specifications 13-20.
- j. All concrete shall be saw cut and removed along existing score lines.
- k. Standard interlocking conduit spacers that provide a separation of 2" (min) between conduit shall be spaced 5' apart (max) or where conduit transitions are made, where required.
- l. The CUEUD will assist the Contractor with the installation of all conduit into energized equipment (Vaults, Pads, or Boxes).
- m. Contractor shall notify all business and property owners within the construction zone of proposed work schedule at the start of the project. Contractor shall notify all business owners 48 hours in advance of any construction or disruption of traffic flow impacting the property and of any driveway closures.



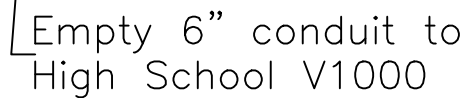
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| REVISION            | #        |      |
| DRAWN BY            | SBOZZOLI |      |
| APPROVED BY         | NAME     |      |

200/600 AMP  
LOW GAP TO DESPINA  
REINFORCEMENT

REINFORCEMENT LOOP

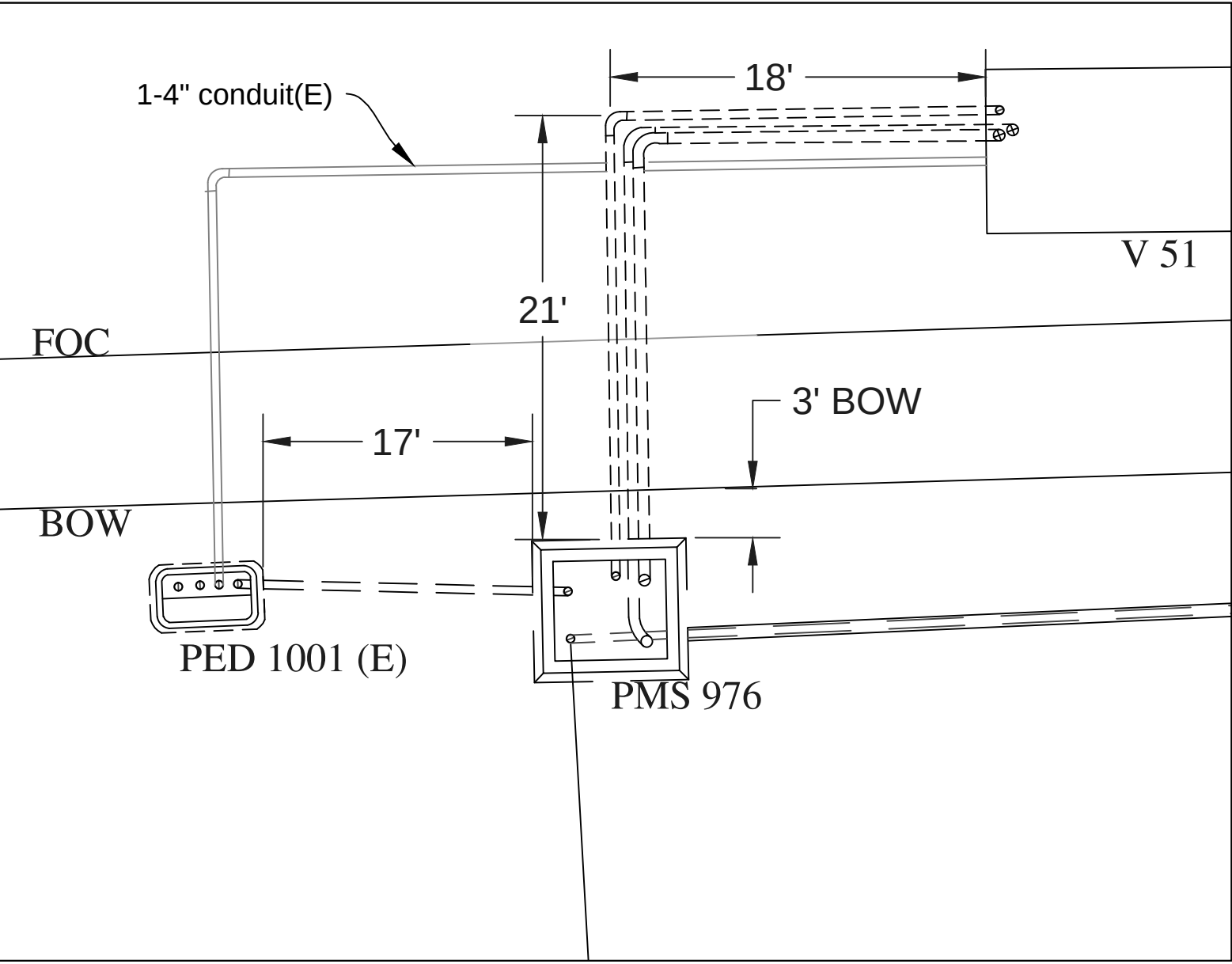
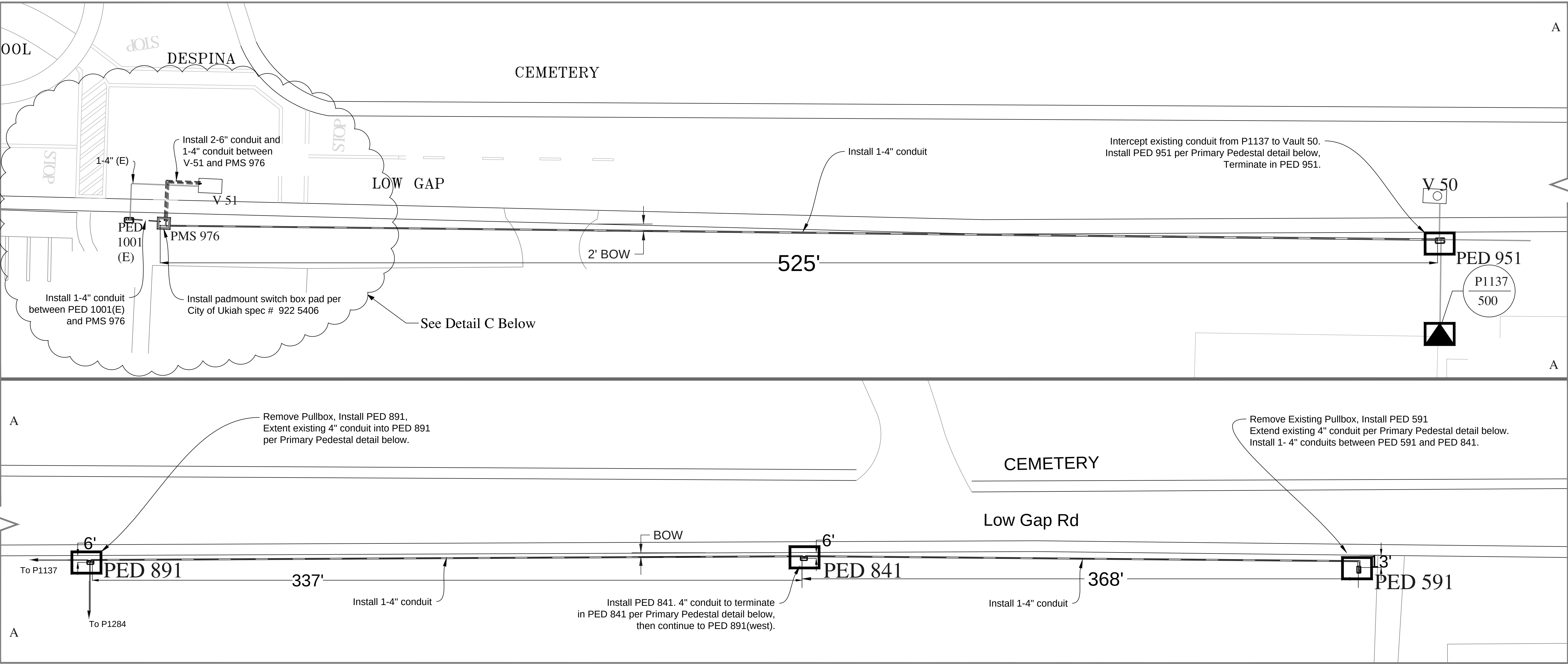
|           |           |
|-----------|-----------|
| DATE      | 5/14/2015 |
| PROJECT # | 15-04     |
| SHEET     | 1 of 4    |



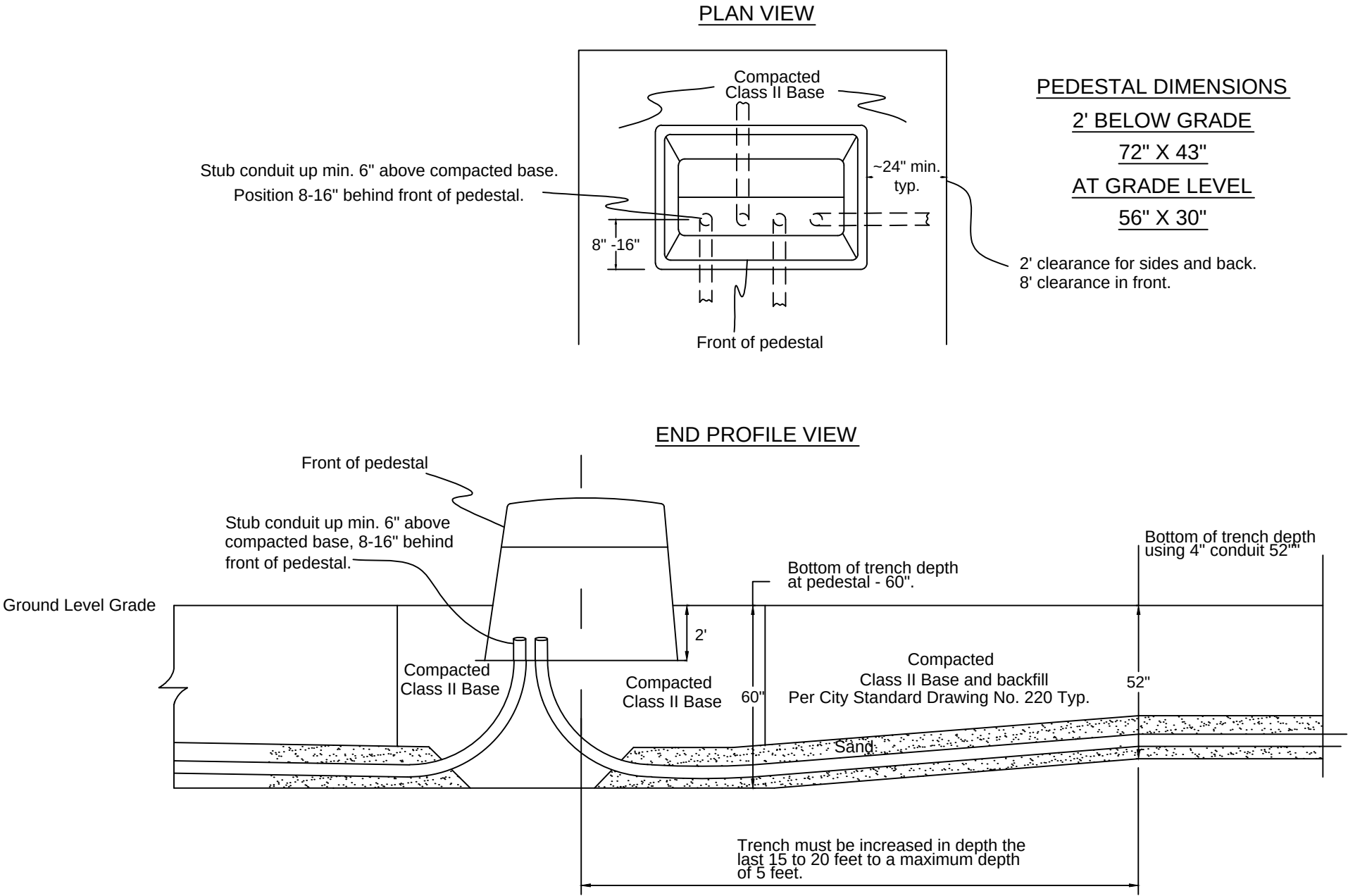


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|-----------|-----------|
| DATE      | 5/14/2015 |
| PROJECT # | 15-04     |
| SHEET     | 2 of 4    |

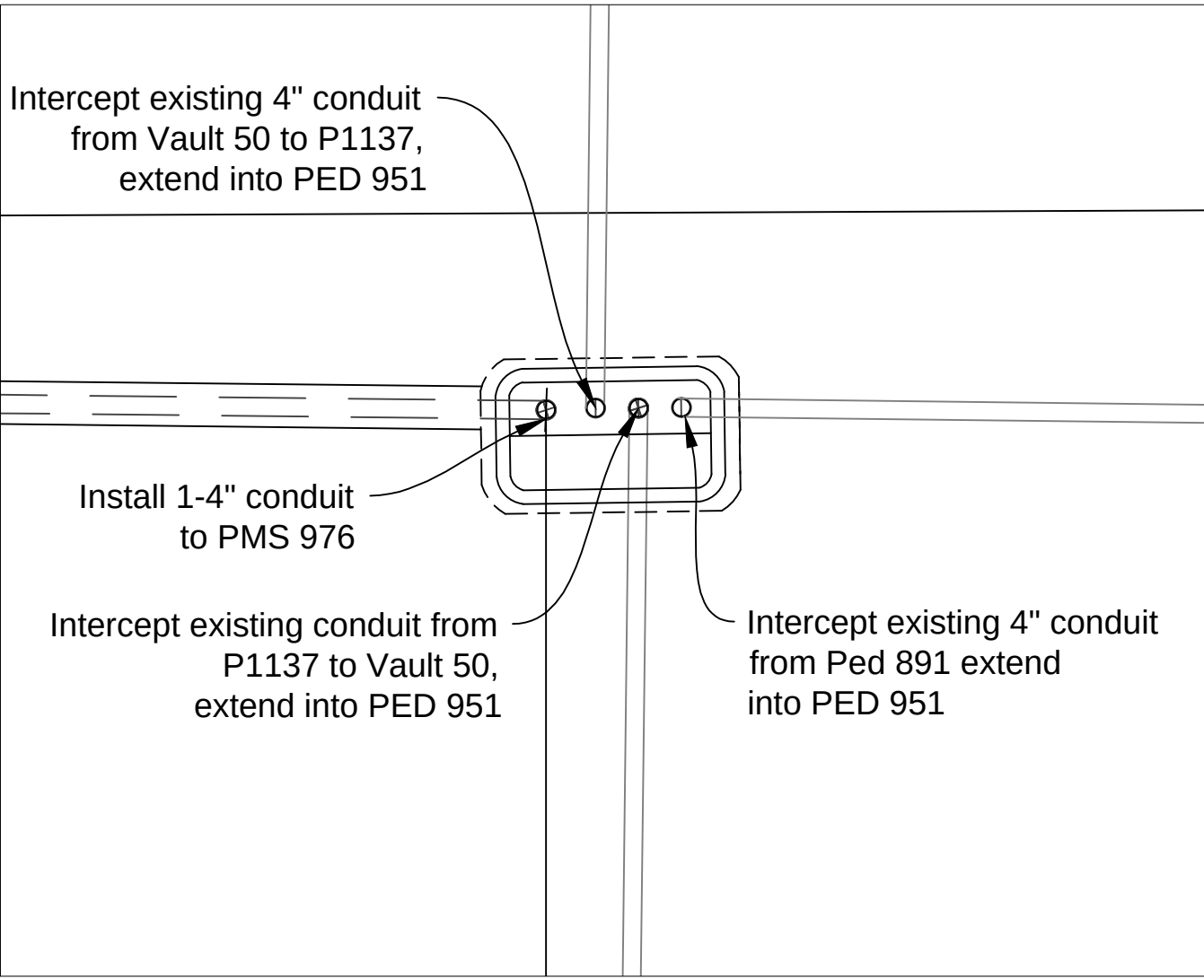




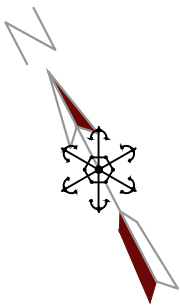
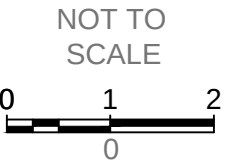
Detail "C" PMS 976 Location Detail  
Scale 1" = 8'



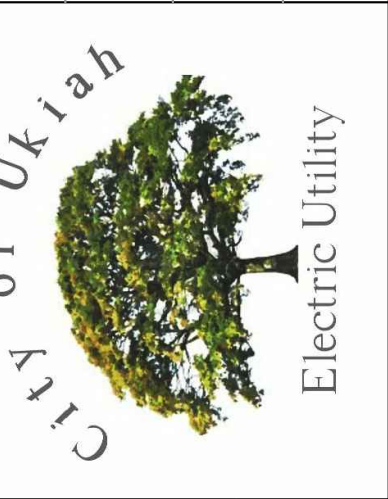
Primary Pedestal Detail



PED 951 Location Detail  
Scale 1" = 4'



| ELECTRIC DEPARTMENT |   | SCALE    |             | NONE |  |
|---------------------|---|----------|-------------|------|--|
| REVISION            | # | DRAWN BY | APPROVED BY | NAME |  |
|                     |   | SBOZZOLI |             |      |  |

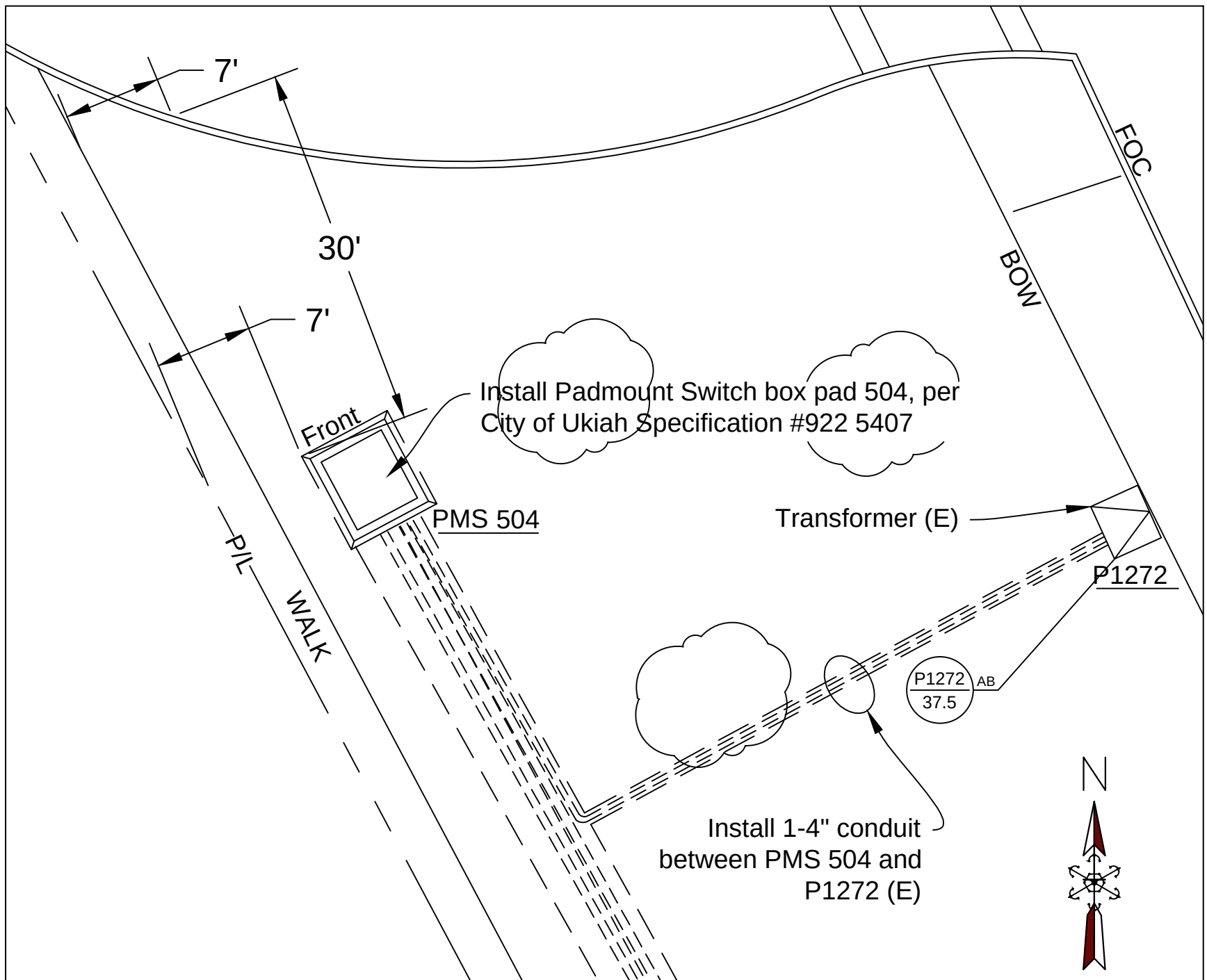
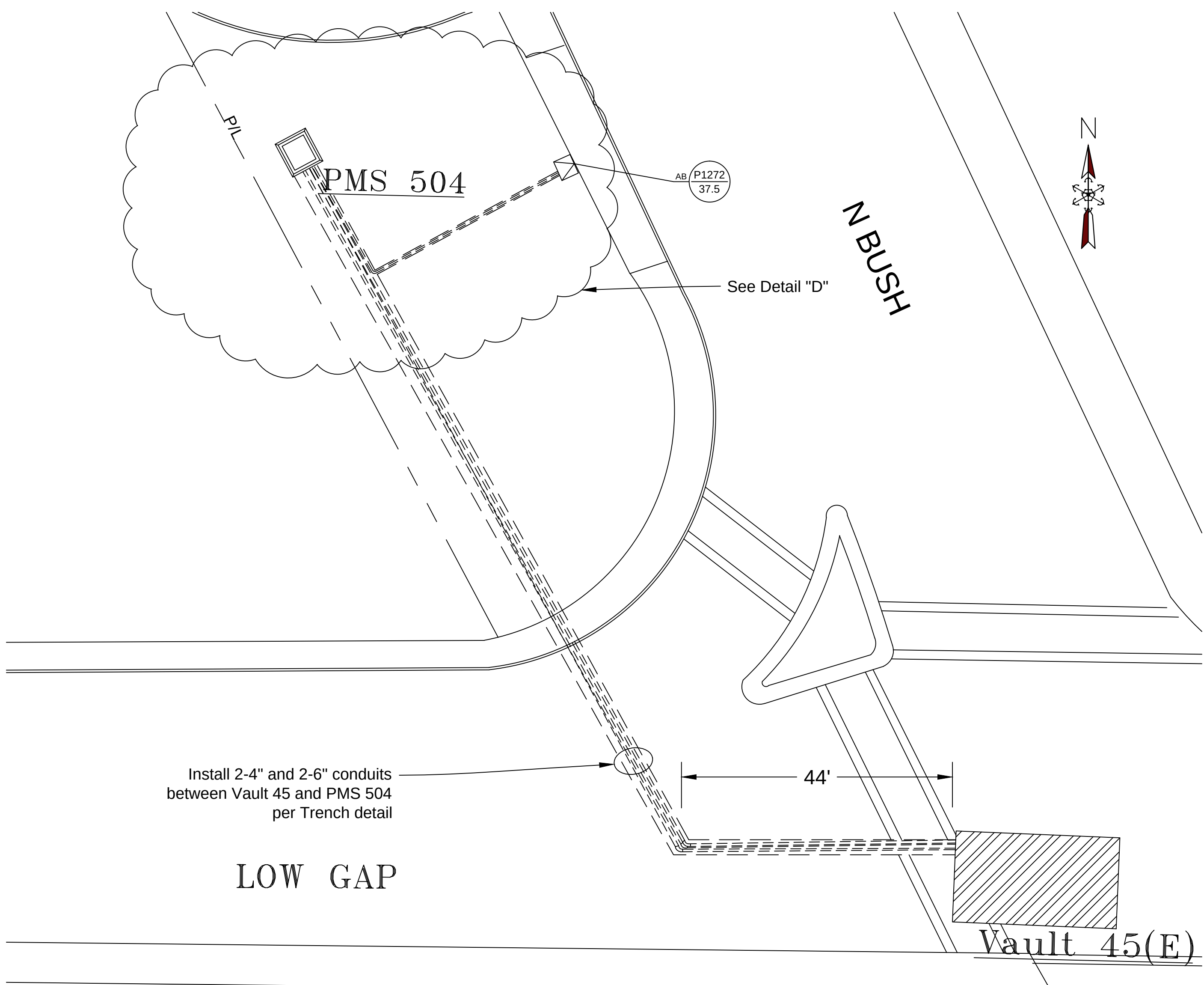


200/600 AMP  
LOW GAP TO DESPINA  
REINFORCEMENT

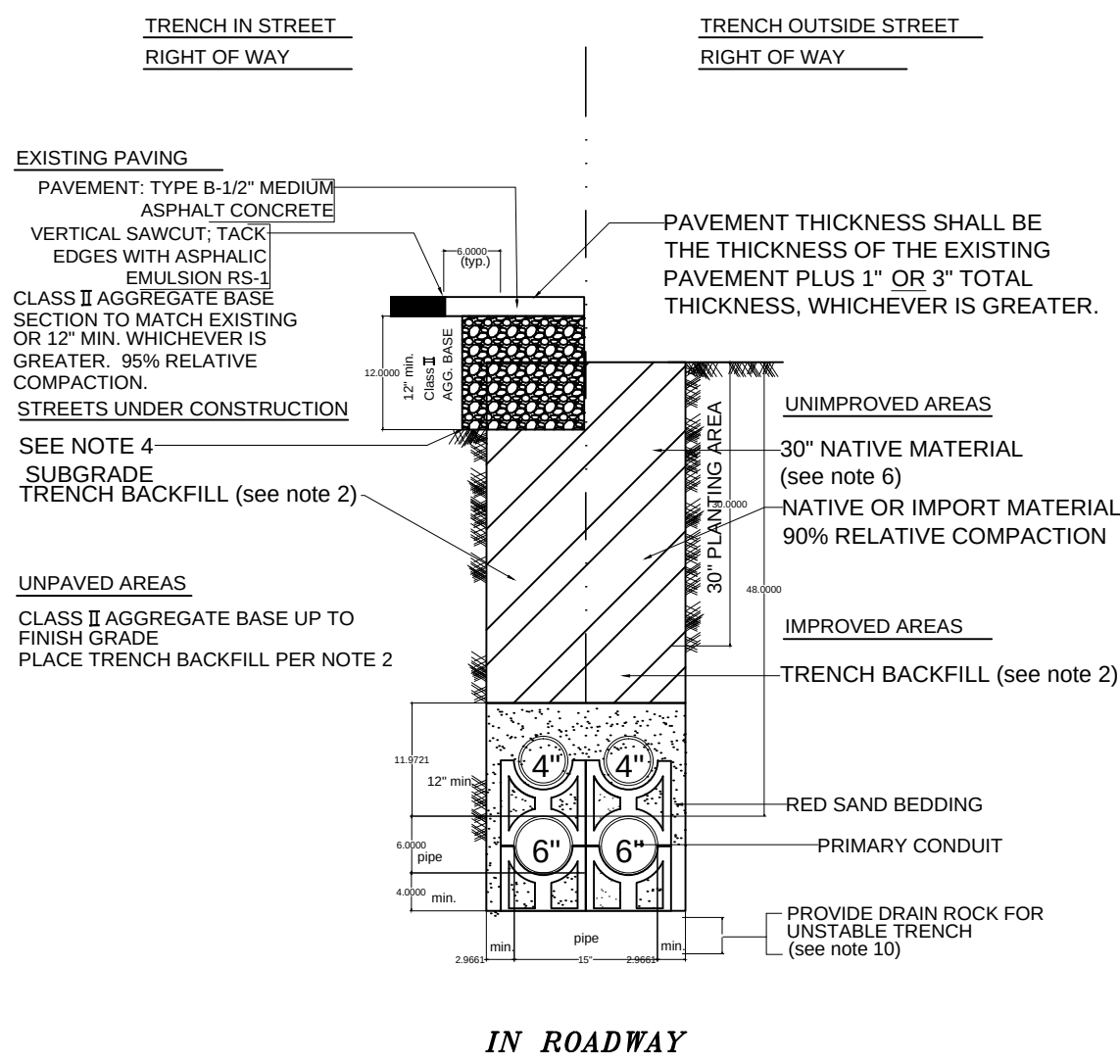
LOW GAP

|           |           |
|-----------|-----------|
| DATE      | 5/14/2015 |
| PROJECT # | 15-04     |
| SHEET     | 3 of 4    |

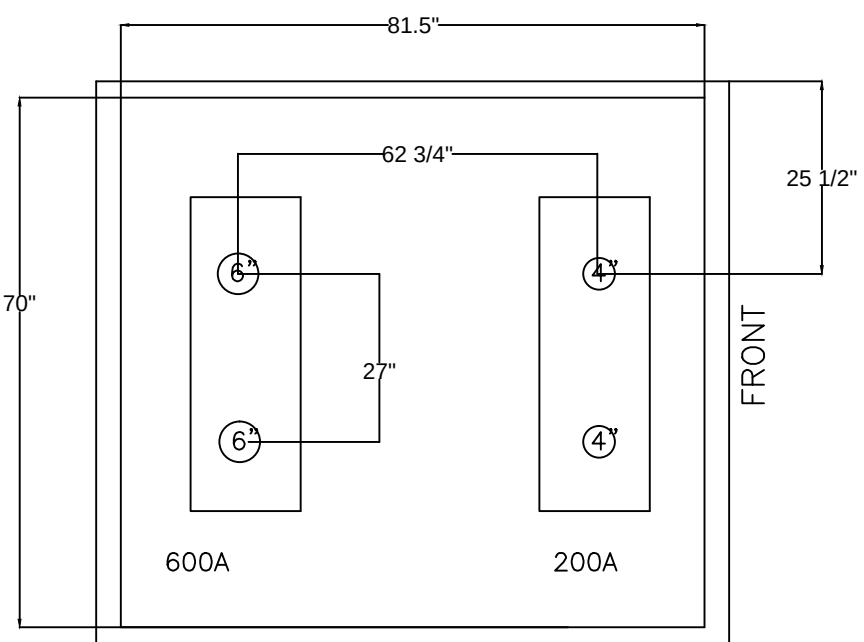




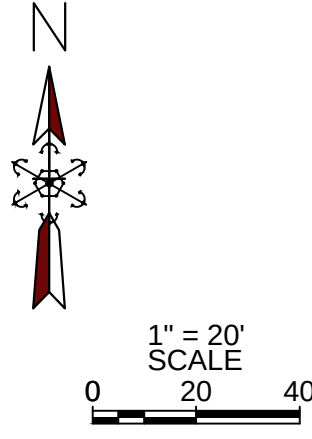
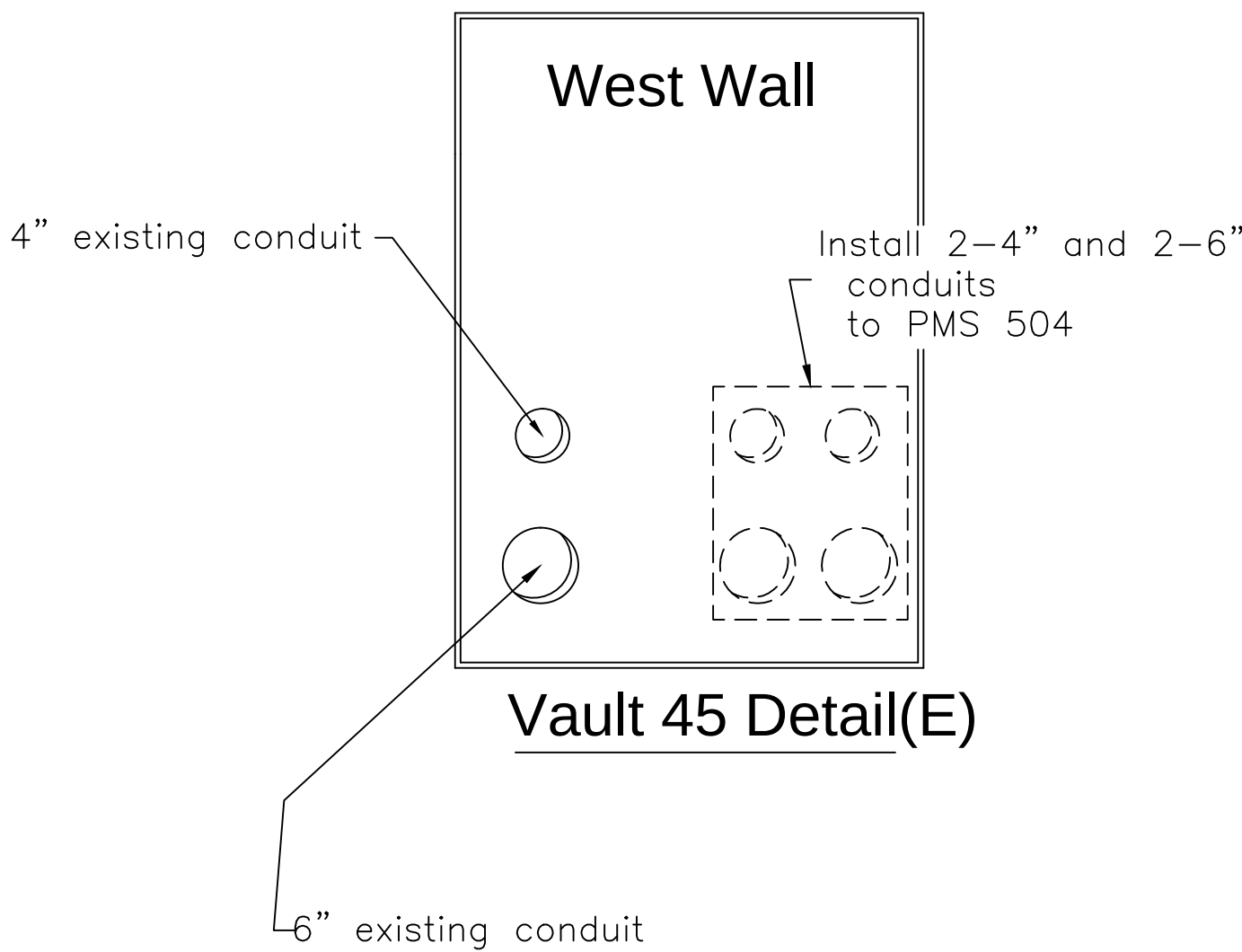
Detail "D" PMS 504



Trench Detail



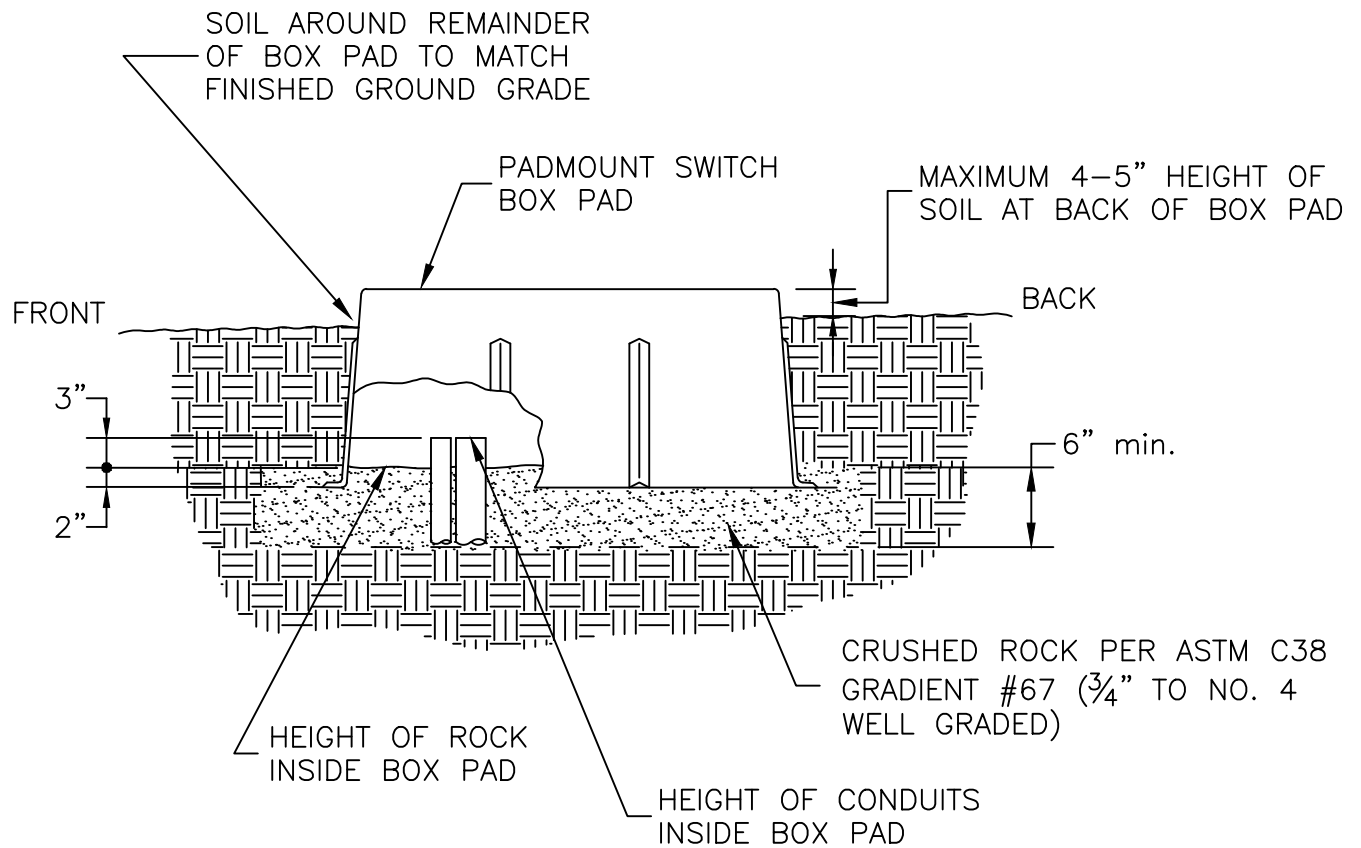
PMS 504 Conduit Location Detail



| ELECTRIC DEPARTMENT |          |       |      |
|---------------------|----------|-------|------|
| REVISION            | #        | SCALE | NONE |
| DRAWN BY            | SBOZZOLI |       |      |
| APPROVED BY         | NAME     |       |      |

200/600 AMP  
LOW GAP TO DESPINA  
REINFORCEMENT  
BUSH-LOW GAP

|           |           |
|-----------|-----------|
| DATE      | 5/14/2015 |
| PROJECT # | 15-04     |
| SHEET     | 4 of 4    |



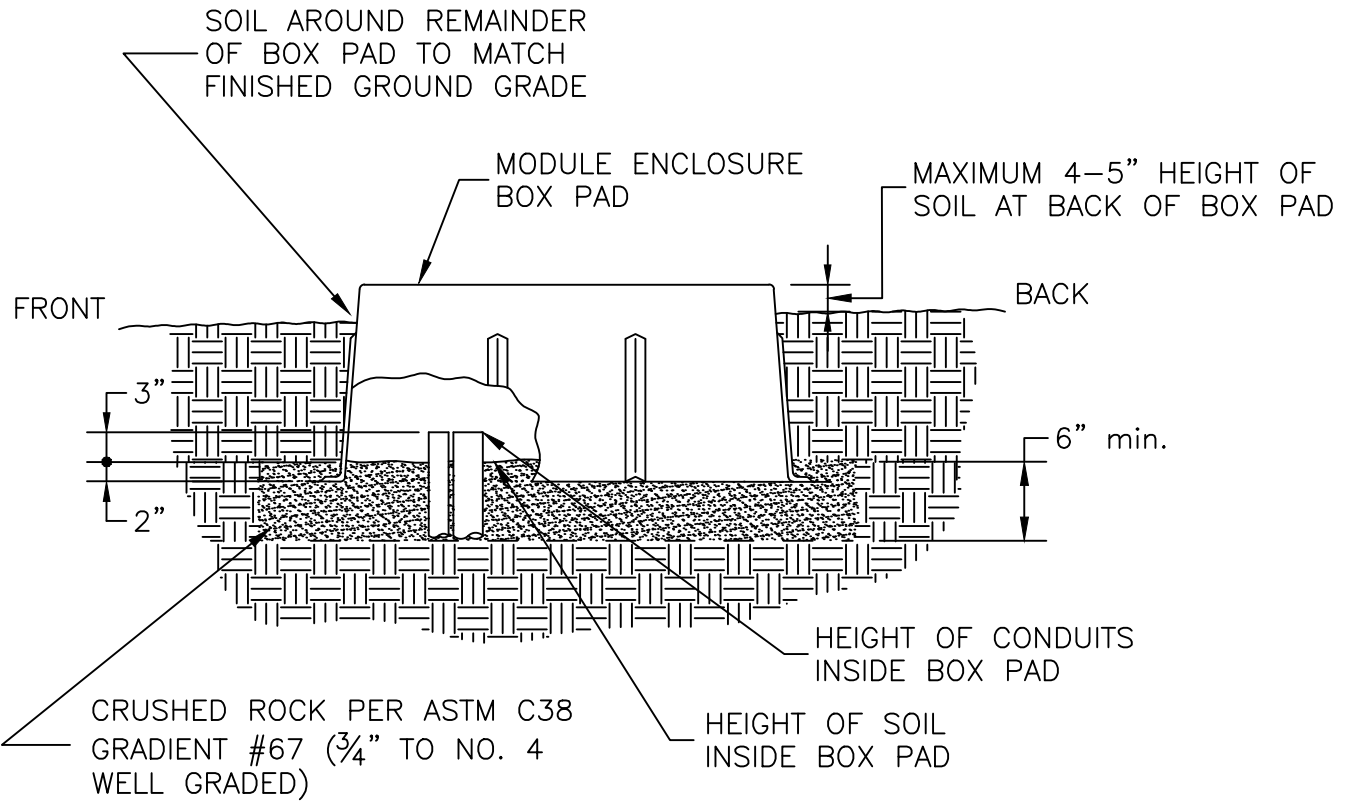
NOTES:

1. PADMOUNT SWITCH BOX PAD SHALL BE LEVEL.
2. PADMOUNT SWITCH SITE TO BE COMPACTED TO 90% COMPACTION (HYDRO-HAMMER IS NOT TO BE USED AROUND BOX PAD).

Drawing name: C:\Users\sbozzol\pappdata\localtemp\AcPublish\_3352\317 2426-4 Padmount Switch Box Pad Location Detail.dwg Plotted: May 14, 2015 - 8:32am

|                                              |       |          |         | No.                                                                                         | REVISIONS | DATE     | BY | CK'D | APP'D |
|----------------------------------------------|-------|----------|---------|---------------------------------------------------------------------------------------------|-----------|----------|----|------|-------|
| CITY OF UKIAH<br>ELECTRIC UTILITY DEPARTMENT |       |          |         | CONSTRUCTION STANDARD<br>PADMOUNT SWITCH BOX PAD<br>CONDUIT AND BOX PAD INSTALLATION DETAIL |           |          |    |      |       |
|                                              |       |          |         | SHEET 4 OF 5                                                                                |           |          |    |      |       |
| 29DEC10                                      | AMS   | AMS      |         | 317 2426                                                                                    |           |          |    |      |       |
| DATE                                         | DRAWN | DESIGNED | CHECKED |                                                                                             |           |          |    |      |       |
|                                              |       |          |         | APPROVAL                                                                                    |           | REVISION |    |      |       |





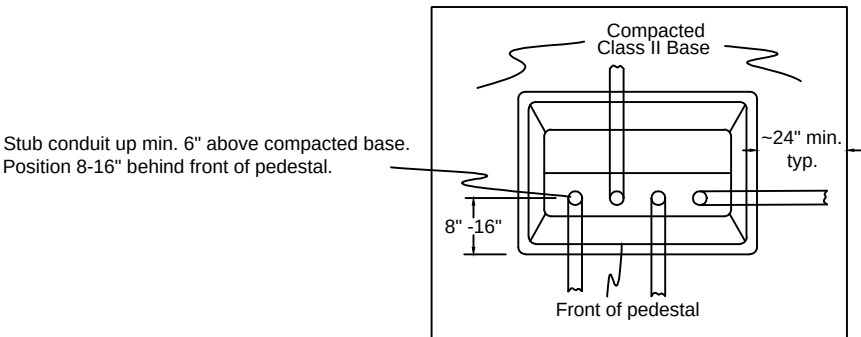
NOTES:

1. MODULE ENCLOSURE BOX PAD SHALL BE LEVEL.
2. MODULE ENCLOSURE BOX PAD SITE TO BE COMPACTED TO 90% COMPACTION (HYDRO-HAMMER IS NOT TO BE USED AROUND BOX PAD).

|                                                                                                 |       |          |         |                                                                                                                                                                        |  |          |    |      |       |
|-------------------------------------------------------------------------------------------------|-------|----------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------|----|------|-------|
|                                                                                                 |       |          |         |                                                                                                                                                                        |  |          |    |      |       |
|                                                                                                 |       |          |         |                                                                                                                                                                        |  |          |    |      |       |
| No.                                                                                             |       |          |         | REVISIONS                                                                                                                                                              |  | DATE     | BY | CK'D | APP'D |
| <h2 style="margin: 0;">CITY OF UKIAH</h2> <p style="margin: 0;">ELECTRIC UTILITY DEPARTMENT</p> |       |          |         | <p style="margin: 0;">CONSTRUCTION STANDARD</p> <h3 style="margin: 0;">MODULE ENCLOSURE BOX PAD</h3> <p style="margin: 0;">CONDUIT AND BOX PAD INSTALLATION DETAIL</p> |  |          |    |      |       |
|                                                                                                 |       |          |         |                                                                                                                                                                        |  |          |    |      |       |
| 4AUG12                                                                                          | AMS   | AMS      |         | SHEET 1 OF 1                                                                                                                                                           |  | 317 2431 |    |      |       |
| DATE                                                                                            | DRAWN | DESIGNED | CHECKED | APPROVAL                                                                                                                                                               |  |          |    |      |       |

# TYPICAL DEAD FRONT JUNCTION PEDESTAL INSTALLATION

PLAN VIEW



## PEDESTAL DIMENSIONS

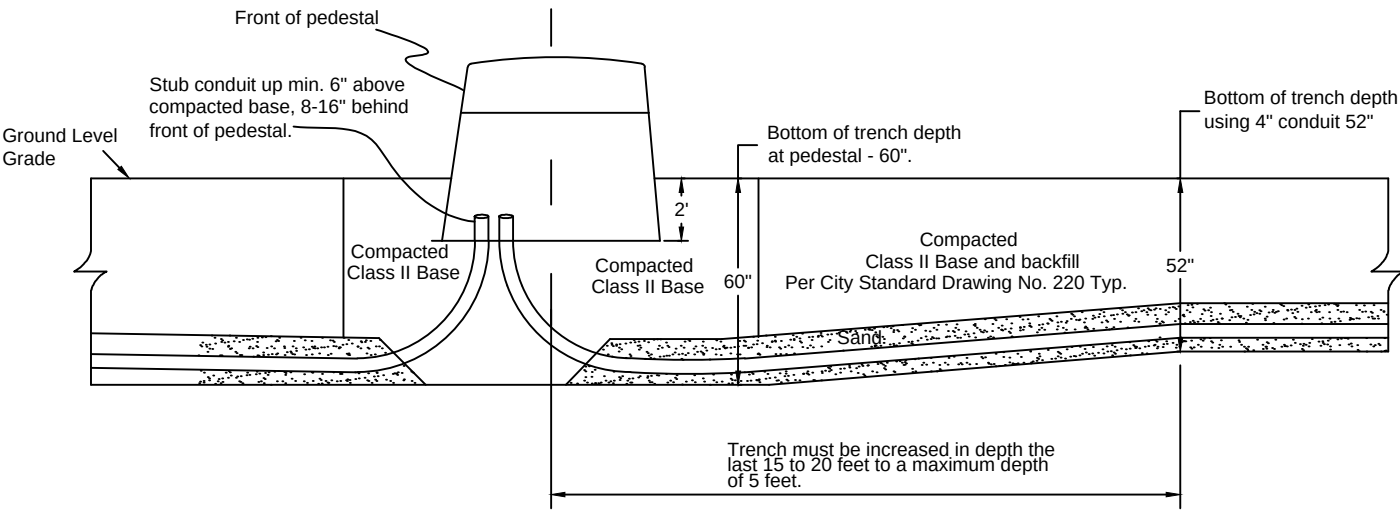
2' BELOW GRADE

72" X 43"

AT GRADE LEVEL

56" X 30"

END PROFILE VIEW



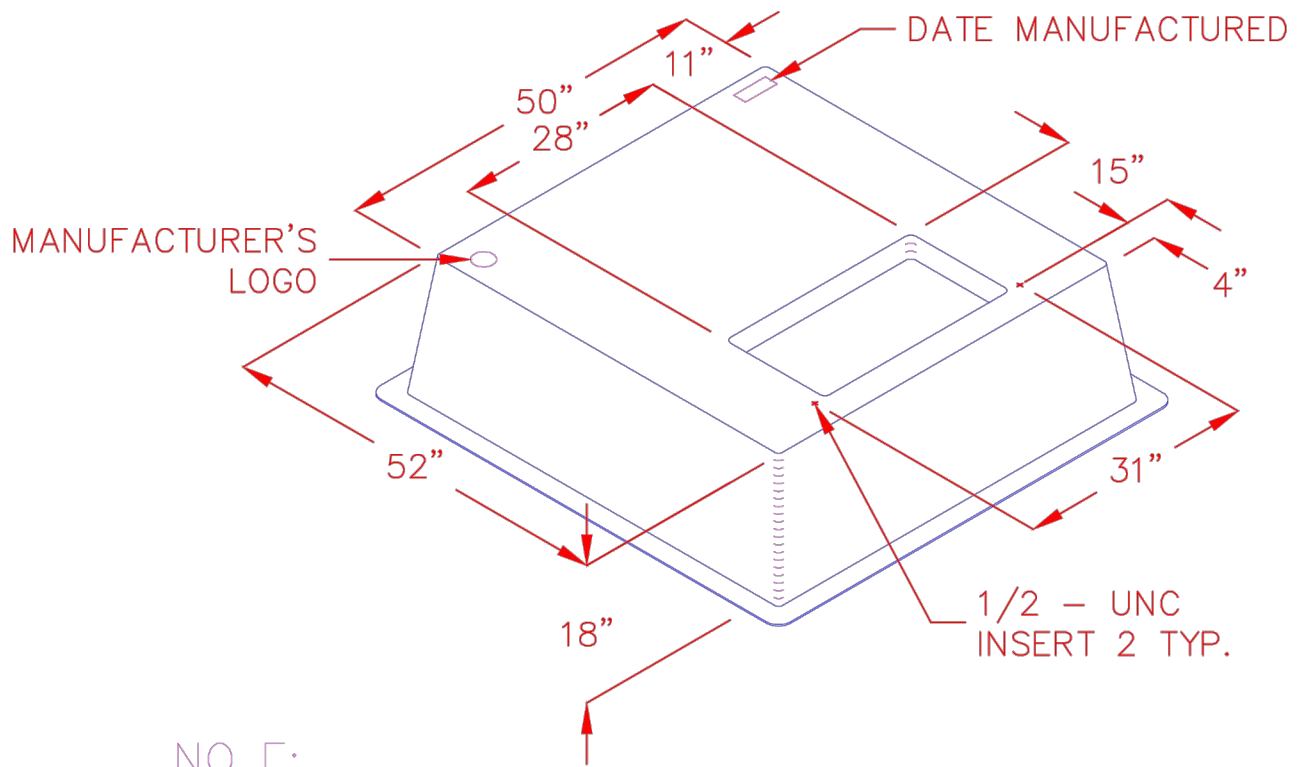
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|-----|-----------|------|----|-----|------|
|     |           |      |    |     |      |
| No. | REVISIONS | DATE | BY | CKD | APPD |

CITY OF UKIAH

ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD  
PEDESTAL INSTALLATION

|         |       |          |         |          |              |            |
|---------|-------|----------|---------|----------|--------------|------------|
| 13JAN11 | AMS   | AMS      |         |          | SHEET 1 OF 1 | PD317 3001 |
| DATE    | DRAWN | DESIGNED | CHECKED | APPROVAL | REVISION     |            |



NO 7:

1. MANUFACTURER REFERENCE: JENSEN  
 PROCAS NO 50X52X18 CODE M360002

**CITY OF UKIAH**  
 ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD

**TRANSFORMER BOX PAD**

02JULY12

AMS

AMS

DATE

DRAWN

DESIGNED

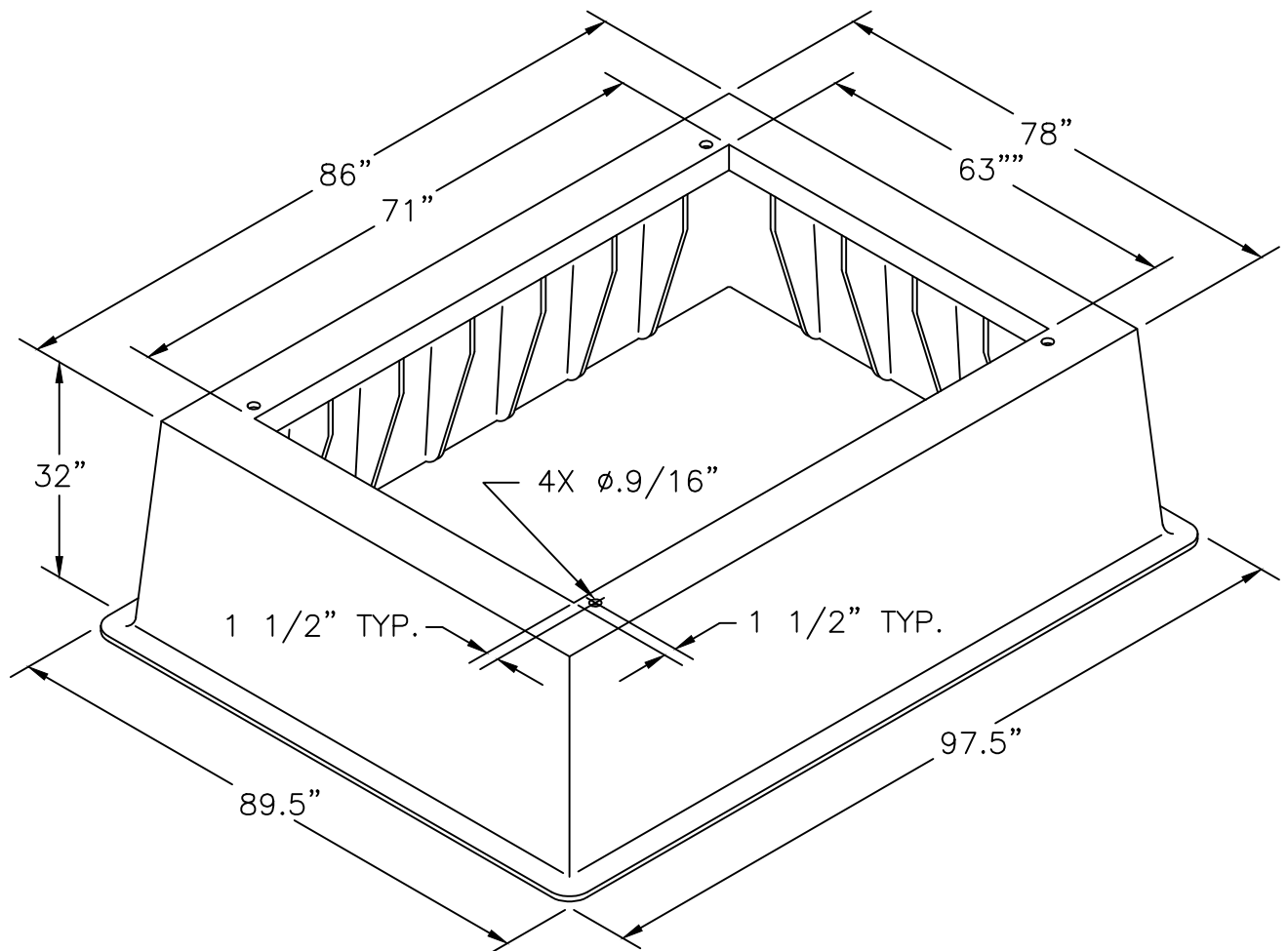
CHECKED

APPROVAL

SHEET 1 OF 1

REVISION

**922 5402**



NOTES:

1. PAD SHALL HAVE A MINIMUM LOAD RATING OF 4000 LB.
2. MANUFACTURER REFERENCE: PROGLASS, INC. NO. SG867832
3. PAD WIEGHS APPROXIMATLEY 300 POUNDS

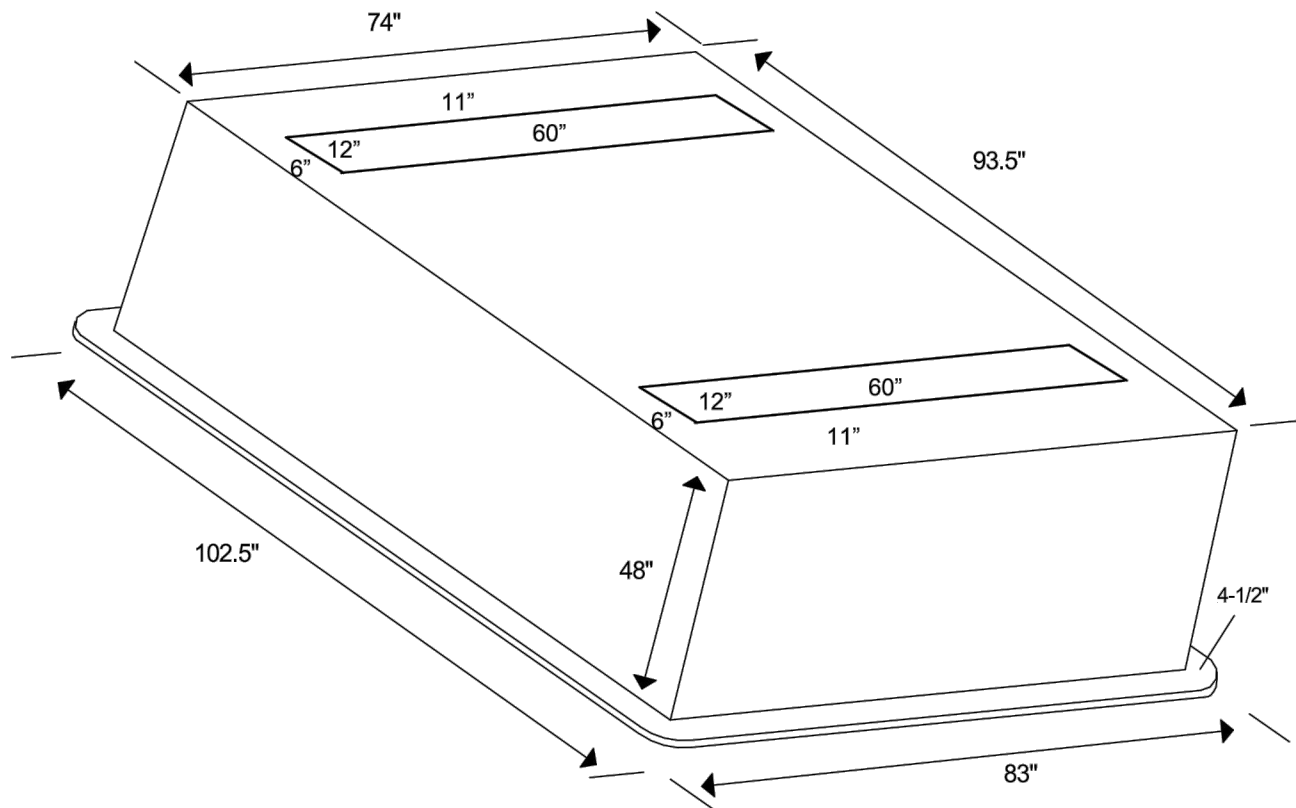
M:\DATA\CAD\STANDARD\SPEC\0922\5406.DWG

**CITY OF UKIAH**  
ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD

PADMOUNTED SWITCH BOX PAD

|         |       |          |         |          |              |             |
|---------|-------|----------|---------|----------|--------------|-------------|
| 29DEC10 | AMS   | AMS      |         |          | SHEET 1 OF 1 | UG 922 5406 |
| DATE    | DRAWN | DESIGNED | CHECKED | APPROVAL | REVISION     |             |



NOTES:

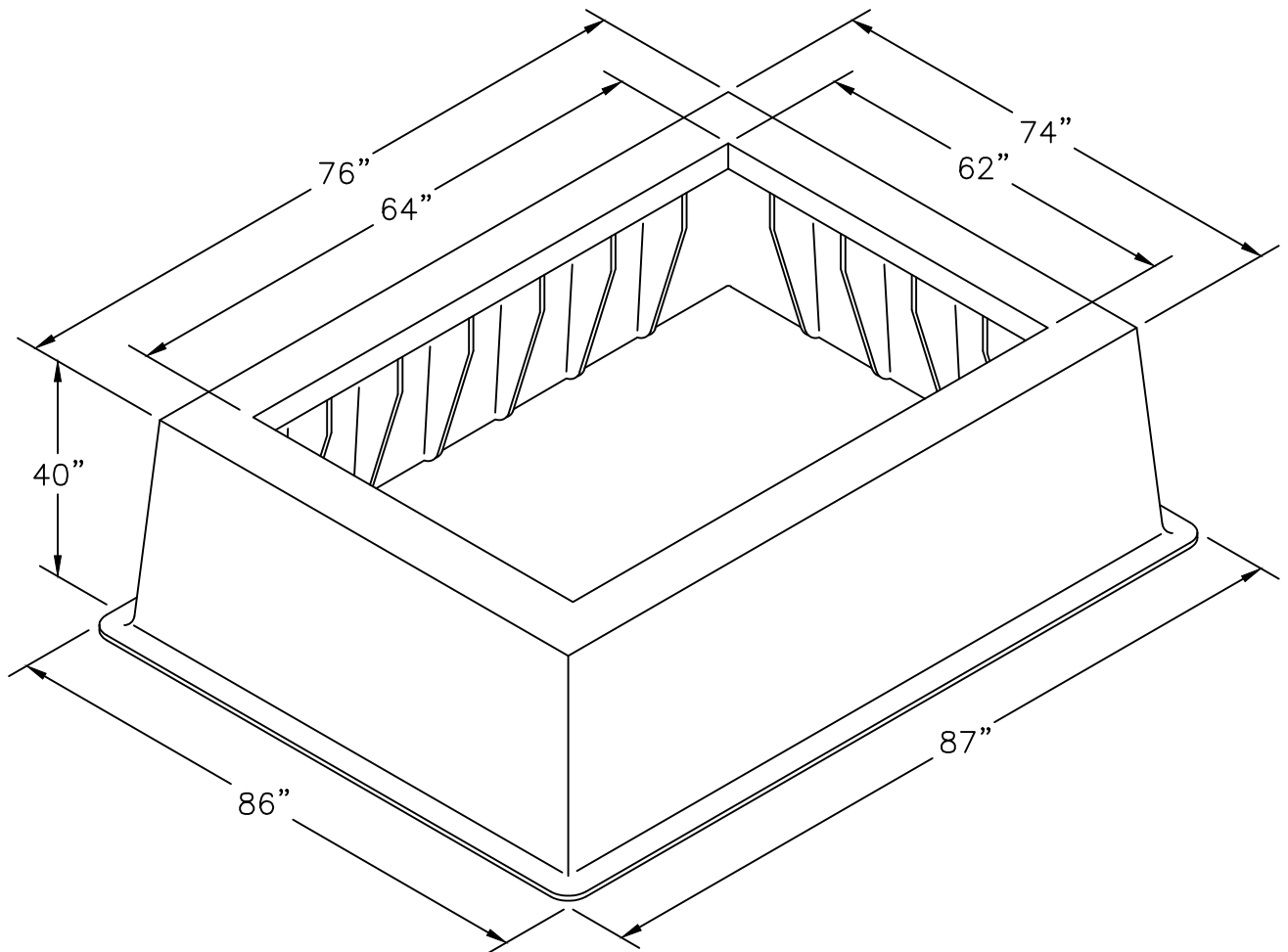
1. PAD SHALL HAVE A MINIMUM LOAD RATING OF 4000 LB.
2. MANUFACTURER REFERENCE: PROGLASS, INC. NO. SG937848
3. PAD WIEGHS APPROXIMATLEY 600 POUNDS

M:\DATA\CAD\STANDARD\SPEC\0922\5406.DWG

**CITY OF UKIAH**  
ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD  
**PADMOUNTED SWITCH BOX PAD**

|         |       |          |         |          |              |                |
|---------|-------|----------|---------|----------|--------------|----------------|
| 29APR13 | SB    | SB       |         |          | SHEET 1 OF 1 | UG 922 5406(2) |
| DATE    | DRAWN | DESIGNED | CHECKED | APPROVAL | REVISION     |                |



NOTES:

1. PAD SHALL HAVE A MINIMUM LOAD RATING OF 4000 LB.
2. MANUFACTURER REFERENCE: PROGLASS, INC. NO. SG767440
3. PAD WIEGHS APPROXIMATLEY 300 POUNDS

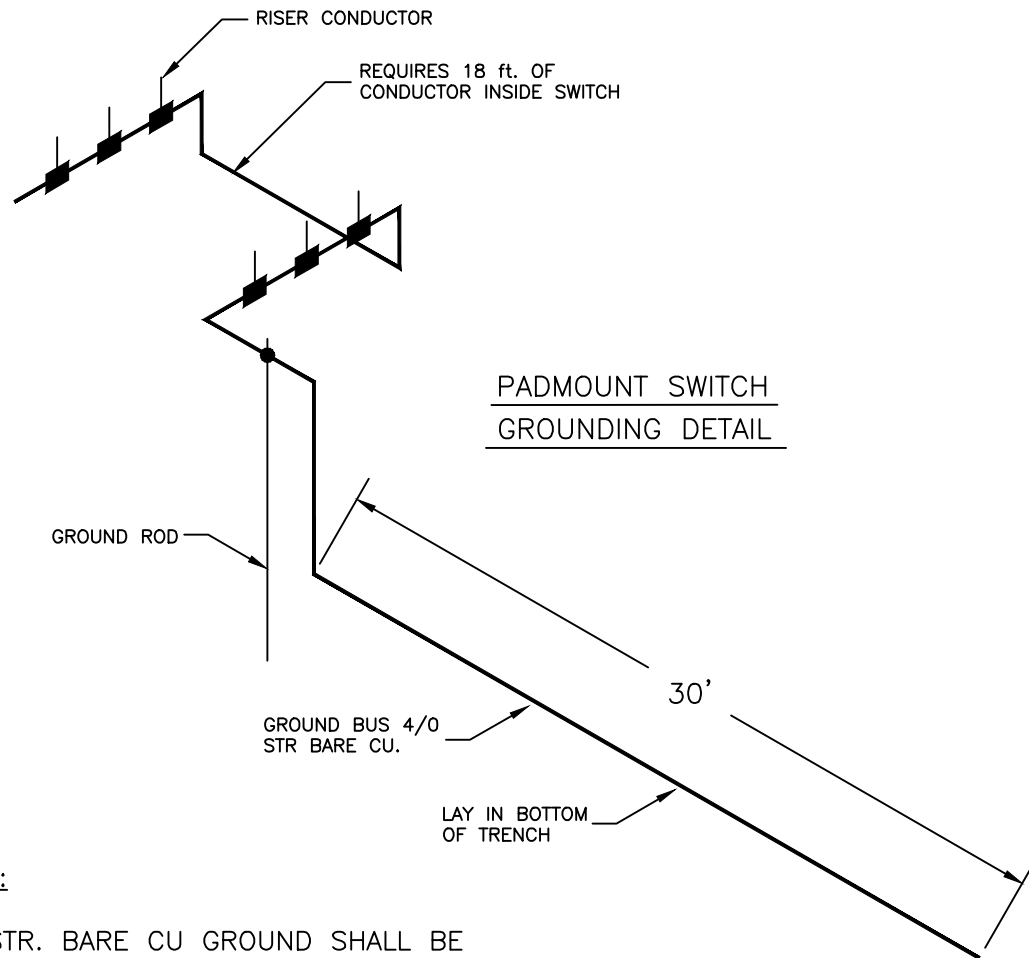
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**CITY OF UKIAH**  
ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD

PADMOUNTED SWITCH BOX PAD

|         |       |          |         |          |              |             |
|---------|-------|----------|---------|----------|--------------|-------------|
| 29DEC10 | AMS   | AMS      |         |          | SHEET 1 OF 1 | UG 922 5407 |
| DATE    | DRAWN | DESIGNED | CHECKED | APPROVAL | REVISION     |             |



**NOTES:**

1. 4/0 STR. BARE CU GROUND SHALL BE ONE CONTINUOUS PIECE.
2. GROUND BUS SHALL BE INSTALLED AT THE BOTTOM OF THE TRENCH.
3. LAY 4/0 STR CU GROUND BUS IN BOTTOM OF VAULT PERIMETER AS SHOWN, SEE SHEET 1.
4. RISER CONDUCTOR SIZE TO BE:
  - a. 4/0 STR BARE CU FOR PRIMARY CABLE LARGER THAN 2/0.
  - b. #2 STR BARE CU FOR PRIMARY CABLE 2/0 AND SMALLER.
5. 4/0 STR BARE CU RISER CONDUCTOR TO BE TAPPED WITH #2 STR BARE CU TO GROUND THE 600 AMP MODULES.
6. GROUND BUS AND GROUND ROD INSTALLED AT TRANSFORMER SITES TO RISE IN THE SECONDARY PULL SECTION.
7. GROUND BUS AND GROUND ROD INSTALLED AT SWITCH SITES SHALL RISE IN THE PRIMARY PULL SECTION AT ONE SIDE OF THE SWITCH AND THEN THE GROUND BUS SHALL CONTINUE TO THE PRIMARY PULL SECTION AT THE OPPOSITE SIDE OF THE SWITCH.

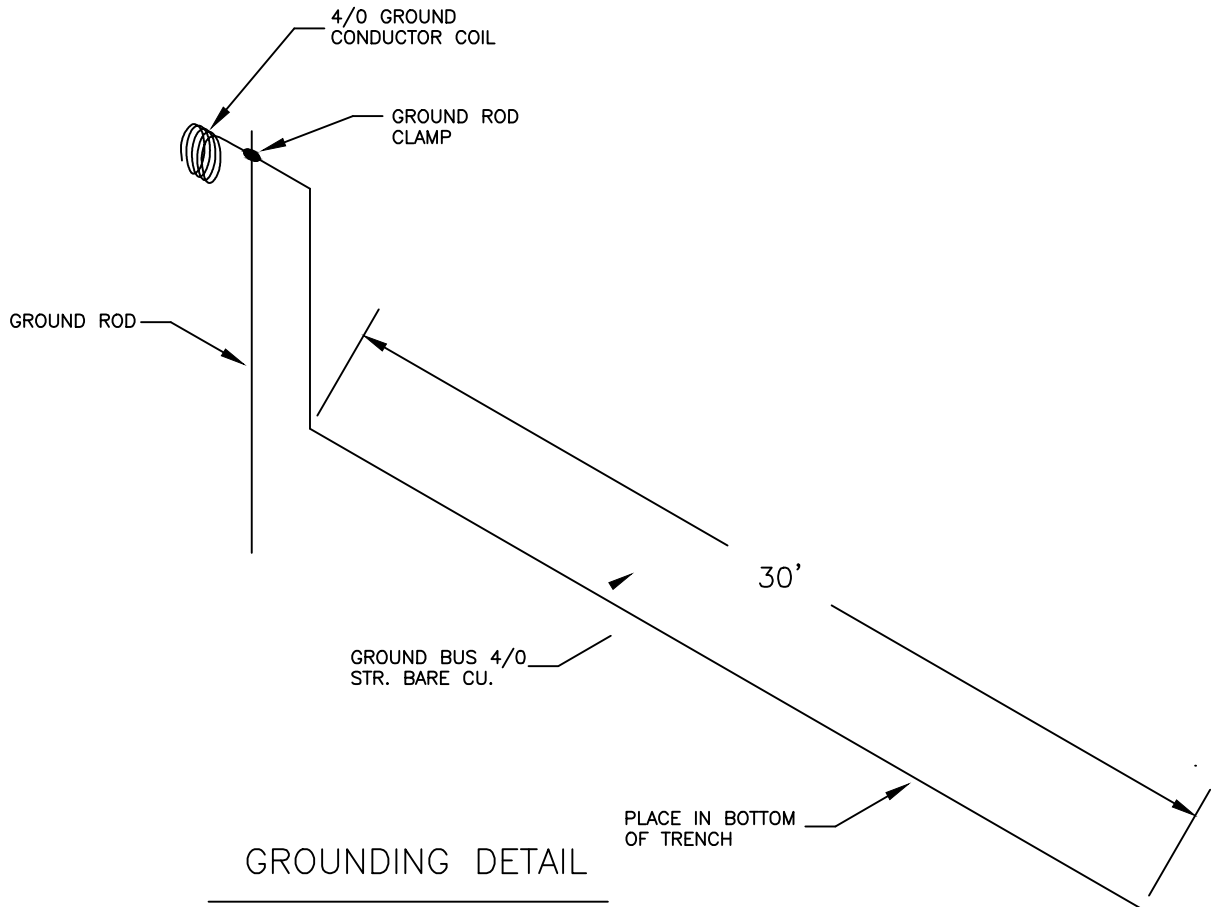
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| No. | REVISIONS | DATE | BY | CK'D | APP'D |
|-----|-----------|------|----|------|-------|
|-----|-----------|------|----|------|-------|

**CITY OF UKIAH**  
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD  
VAULT AND PADMOUNT  
EQUIPMENT GROUNDING

|         |       |          |         |          |              |             |
|---------|-------|----------|---------|----------|--------------|-------------|
| 04JAN11 | AMS   | AMS      |         |          | SHEET 2 OF 2 | GR 314 1007 |
| DATE    | DRAWN | DESIGNED | CHECKED | APPROVAL | REVISION     |             |



**NOTE:**

1. A COIL OF GROUND CONDUCTOR SHALL BE LEFT BEYOND THE GROUND ROD CLAMP ATTACHMENT. THE LENGTH OF GROUND CONDUCTOR NEEDED AT EACH TYPE OF EQUIPMENT LOCATION IS AS FOLLOWS:
 

|                  |          |
|------------------|----------|
| MODULE ENCLOSURE | — 6 ft.  |
| TRANSFORMER      | — 6 ft.  |
| VAULT            | — 16 ft. |
| SWITCH           | — 18 ft. |
2. WHERE GROUND BUS IS TO BE INSTALLED AT PRIMARY VAULT LOCATIONS, THE GROUND ROD SHALL BE DRIVEN OUTSIDE OF THE PRIMARY VAULT. THE COIL OF GROUND CONDUCTOR SHALL BE PLACED INSIDE THE VAULT THROUGH A SEALED OPENING IN THE VAULT (SIDE).
3. THE GROUND ROD SHALL BE GALVANIZED STEEL OR COPPER CLAD STEEL NOT LESS THAN 5/8" IN DIAMETER AND 8 ft. IN LENGTH.
4. A GROUND ROD CLAMP SHALL BE USED TO CONNECT THE GROUND CONDUCTOR TO THE GROUND ROD. THE GROUND ROD CLAMP SHALL BE A 3/4", #8- 1/0 STR COPPER CLAMP, JOSLYN CAT. NO. J8493AB OR APPROVED EQUAL.

Drawing name: C:\Users\sbozzoli\appdata\local\temp\AcPublish\_3352\Equipment Grounding 314 1008.dwg Plotted: May 14, 2015 - 8:43am

**CITY OF UKIAH**  
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD

PADMOUNT EQUIPMENT GROUNDING

|         |       |          |         |          |              |            |
|---------|-------|----------|---------|----------|--------------|------------|
| 30APR12 | AMS   | AMS      |         |          | SHEET 1 OF 1 | GR314 1008 |
| DATE    | DRAWN | DESIGNED | CHECKED | APPROVAL | REVISION     |            |





ITEM NO.: 13g

MEETING DATE: June 17, 2015

## AGENDA SUMMARY REPORT

**SUBJECT: RECLASSIFY THE DEPUTY DIRECTOR OF PUBLIC WORKS, WATER AND SEWER TO DIRECTOR OF WATER AND SEWER AND INCLUDE THE POSITION IN THE DEPARTMENT HEAD BARGAINING UNIT**

**Summary:** Reclassification of the Deputy Director of Public Works, Water and Sewer position to the Director of Water and Sewer.

**Background:** On April 18, 2015, the City Council approved the inclusion of Deputy Director of Public Works, Water and Sewer (Deputy Director) into the 2014/2015 year budget. This is a position that has been vacant for nearly five years. Several reasons were given for the emerging importance of this position. Among the most critical and immediate issues are: the governance of the groundwater basin and how the City will participate, the lawsuit and the relationship with the Ukiah Valley Sanitation District, and the administration and management of the recycled water system. These are all complicated and complex issues that require constant attention and a high level of experience.

With the approval of the Deputy Director position, Human Resources recruited to fill the position. Interviews were conducted and a candidate was selected that was a very good fit for the position. However, during employment negotiations it became clear that to successfully hire a candidate of the caliber and experience that we require, the City would have to improve the compensation package.

**Discussion:** The Assistant City Manager and the Public Works Director/City Engineer in cooperation with the Human Resources Department discussed proposed workload and regular duties and responsibilities of this proposed position. With further analysis of the position, its duties and responsibilities within the Division, and the intended scope of work and supervisory duties assigned, it was determined that the position should be a Department Head classification, rather than the Deputy Director level within the Management Unit. This is reflected in the recommended action and the draft organizational chart was developed to illustrate the job function within the City (Attachment 1).

The Water and Sewer Departments were merged into the Public Works Department in 2008, resulting in improved coordination and cost savings. This coordinated effort has been achieved with the maintenance and service crews as well as in the administration/support of all these departments.

Continued on Page 2

**RECOMMENDED ACTION(S):** Reclassify the Deputy Director of Public Works, Water and Sewer to Director of Water and Sewer and include the position in the Department Head bargaining unit.

**ALTERNATIVES:** Do not approve the reclassification.

Citizens advised:

Requested by: Tim Eriksen, P.E. Director of Public Works and City Engineer  
Prepared by: Tim Eriksen P.E., Director of Public Works and City Engineer  
Coordinated with: Sage Sangiacomo, Assistant City Manager and Melody Harris, Director of Human Resources  
Presenters: Tim Eriksen, P.E. Director of Public Works and City Engineer  
Attachments: 1. Organizational Chart  
2. Job Description: Director of Water and Sewer

**COUNCIL ACTION DATE:** \_\_\_\_\_: ☐ Approved ☐ Continued to \_\_\_\_\_ ☐ Other \_\_\_\_\_

**RECORDS APPROVED:** ☐ Agreement: \_\_\_\_\_ ☐ Resolution: \_\_\_\_\_ ☐ Ordinance: \_\_\_\_\_

Approved:   
Sage Sangiacomo, Assistant City Manager

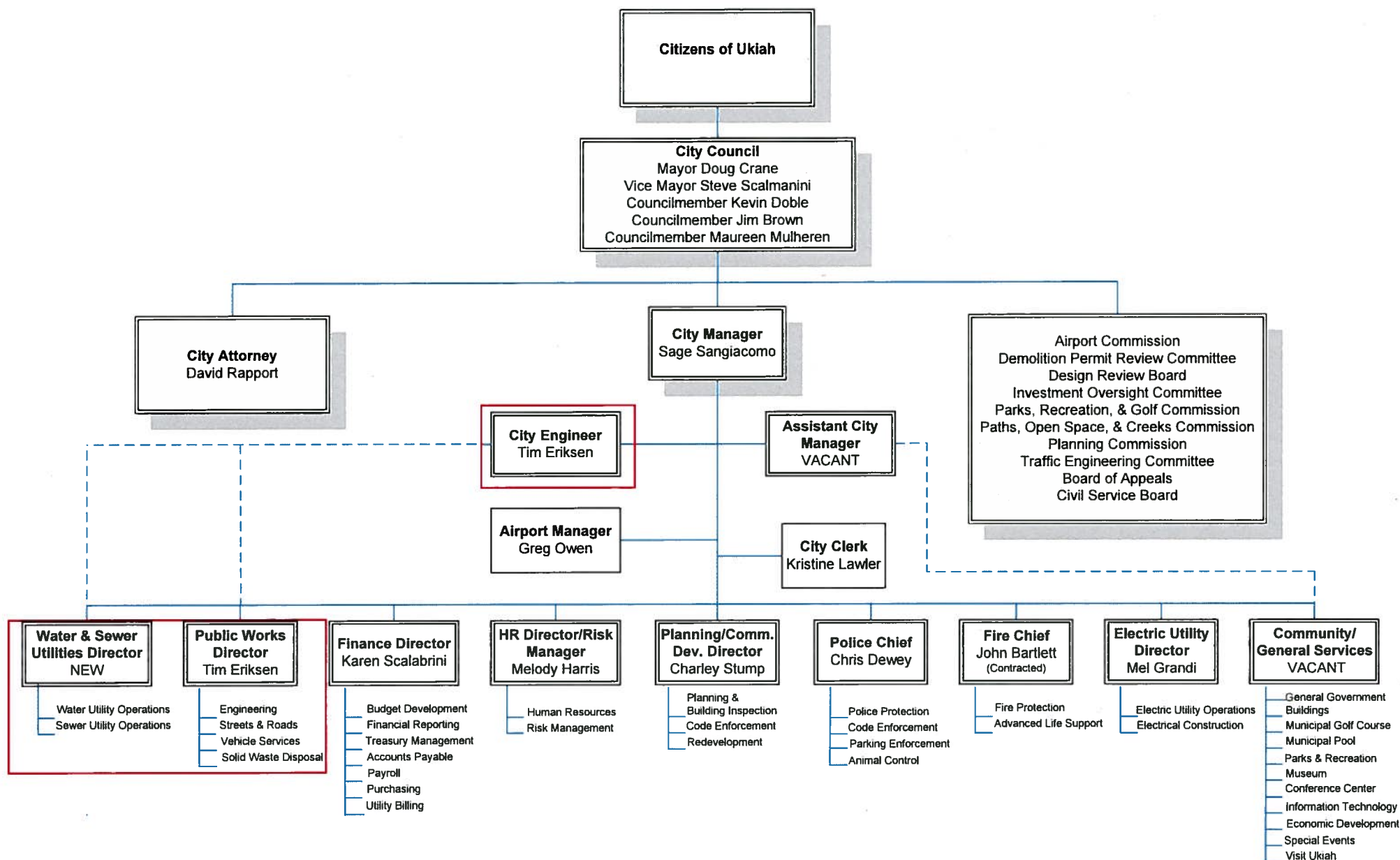
However, the emerging management needs of the City's water and sewer operations and increasingly complex regulatory environment, calls for the improved management structure proposed with the reclassification of the Deputy Director position. In order to provide continuity over the structure, the City Engineer will be tasked to maintain the coordinated effort between the Public Works and Water/Sewer Departments. The City Engineer will continue to act as the Director of Public Works as it is in the current structure and the reclassified Deputy Director position will act as the Director of Water and Sewer. Both Directors will have a direct report to the City Manager.

Attached to this report is the job description for the Director of Water Sewer position (Attachment 2). There is an additional cost to this action. The salary for the Deputy Director position at the highest step is \$10,000.10 monthly. The Department Head position at the highest step is \$10,595.00, in accordance with the established Department Head salary schedule. The increase in total compensation (salary and benefits) is \$28,823. This proposed amount is to be divided equally by water and sewer. This action does not impact the General Fund.

The management structure being proposed will provide the city with an organization and a team that is equipped to address the many issues we face.

| <b>FISCAL IMPACT:</b>                            |                                                                    |                       |                                      |
|--------------------------------------------------|--------------------------------------------------------------------|-----------------------|--------------------------------------|
| <b>Budgeted Impact</b>                           | <b>New Appropriation<br/>Source of Funds<br/>(Title &amp; No.)</b> | <b>Account Number</b> | <b>Budget Amendment<br/>Required</b> |
| Max increase<br>between positions<br>is \$28,823 | Split between water and sewer<br>operations                        | Various Water/Sewer   | Yes <input type="checkbox"/> No X    |

# City of Ukiah – Organization Chart **DRAFT**



**JOB DESCRIPTION****DIRECTOR OF WATER & SEWER UTILITIES****(At-Will, Exempt, Management Position)****DEFINITION**

Under the administrative direction of the City Manager, in coordination with the Public Works Director/City Engineer, to assist in the planning, directing, managing, and coordinating of various Water and Wastewater Public Works facilities, field service programs, and activities; to provide highly responsible technical and staff assistance; to assist in the planning and designing of municipal construction and capital improvement projects and supervising their inspection; and to do related work as assigned.

**EXAMPLES OF DUTIES:** (These examples are intended only as illustrations of the various types of work performed. The examples of work performed are neither restricted to nor all-encompassing of the duties to be performed under this job title.) **(E) Essential Duty; (M) Major Portion of Time**

- Plans, organizes, directs and evaluates the water production and distribution system, sewer collection system and wastewater treatment facilities. **(E,M)**
- Perform complex field and office engineering work in connection with the location, design, construction, and maintenance of Public Works Water and Wastewater Utilities projects. **(E,M)**
- Prepare comprehensive written reports and statistical support data relating to Public Works Water and Wastewater projects and work programs. **(E,M)**
- Participates in the development and implementation of goals, objectives, policies, and priorities of the Water and Wastewater Utilities of the Public Works Department. **(E,M)**
- Assist in the planning, directing, supervising, and coordinating of engineering work in Water and Wastewater projects and the design and construction of Water and Wastewater facilities and infrastructure. **(E,M)**
- Supervise and conduct field inspections of municipal contract construction and repair work and provide assistance. **(E,M)**
- Conduct and supervise plan checks for adherence to codes and standards. **(E,M)**
- Perform detailed analysis and prepare a variety of required governmental reports and statistical tabulations. **(E)**
- Assist in the supervision of consulting engineering staff in the preparation of plans, project specifications, legal descriptions, surveys, and other engineering work. **(E,M)**
- Assist in the coordination of engineering activities and field service programs with other City departments and divisions and with outside agencies. **(M)**
- Directs, through the supervisors, crews engaged in water and wastewater repairs and construction activities, including repair of water leaks, main replacements, manhole installation and repair. **(E,M)**
- Participate in the preparation and administration of all Public Works Water and Wastewater Utilities departmental budgets. **(E)**
- Represent the City in the community and at professional meetings as required. **(E)**
- Work with the public to answer questions and provide technical information. **(E)**
- Assist in the selection, supervision, training, and evaluation of staff. **(E)**
- Work flexible hours. **(E)**
- Perform other duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- Special Districts operations and governance, particularly as related to water and sewer utilities
- Engineering principles and practices as applied to water and sewer field and plant operations, including planning, design and construction, and operation and maintenance.
- Federal, State, and local laws, codes and regulations.
- Methods of preparing designs, plans, specifications, estimates, reports, and recommendations relating to public works facilities.
- Accepted methods of constructing, maintaining, and repairing water and sewer field and plant operations.
- Recordkeeping and reporting procedures.
- Principles and practices of organization, administration, budget, facility, and personnel management.
- Technical, legal, and financial issues involved in the conduct of a municipal public works program.
- Applicable Federal and State regulations.

### **Ability to:**

- Assist in the supervision of a City-wide program of water and wastewater utilities activities.
- Read and interpret construction plans and specifications.
- Perform technical engineering work of a complex nature.
- Communicate clearly and concisely, orally and in writing.
- Properly interpret and make decisions in accordance with laws, regulations, and policies.
- Assist in the supervision, training, and evaluation of staff.
- Prepare comprehensive and complex technical reports.
- Establish cooperative and effective working relations with subordinates, public groups and organizations, City officials, and other governmental agencies.
- Work flexible hours.
- Lift 20 pounds.
- Traverse uneven or steep ground.
- Work in extreme weather conditions.

### **Experience:**

Ten years of increasingly responsible experience in water and sewer field, plant operations and management; including two years of supervisory experience.

### **Education:**

Equivalent to a Bachelor's of Science Degree in Engineering or Science related field from an accredited college or university. Additional specialized training in water, sewer or engineering highly recommended.

### **Special Requirements:**

- Possession of a valid Class C California Driver's License is required.