

**CITY OF UKIAH
CITY COUNCIL AGENDA
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
August 19, 2015
6:00 p.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- a. Proclamation and Presentation: National Health Center Week, August 9-15, 2015.
- b. Presentation: Retirement of Police Canine, Daisy.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. Minutes of July 29, 2015, a Special Meeting
- b. Minutes of August 5, 2015, a Regular Meeting.

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- a. Report of Disbursements for the Month of July.
- b. Notification of Purchase of a Police Dual Trained – Protection and Narcotics Canine from Golden Gate K9, LLC, in the Amount of \$17,243.75 Utilizing Police Asset Forfeiture Funds.
- c. Adoption of Resolution Designating Human Resources Sr. Management Analyst as Alternate Director to the Redwood Empire Municipal Insurance Fund's (REMIF) Board of Directors.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- a. Award Construction Contract for Grace Hudson Museum Building Improvements Spec No. 15-08.
- b. Award Construction Contract for Grace Hudson Museum Parking and Storm Water Improvements Spec No. 15-09.
- c. Update Regarding Proposed Amendments to Professional Services Agreements with GHD, Inc. in an Amount not to Exceed \$8,318 for Construction Management and Inspection Services, and in an Amount not to Exceed \$24,967 for Re-Design of Construction Documents, for the Northwestern Pacific Rail Trail Project Phase 1, Specification No. 14-01.
- d. Discussion and Consideration of Adoption the Fiscal Year 2015-2016 Budget, Capital Improvement Plan and Cost Allocation Plan.

13. NEW BUSINESS

- a. Adoption of Resolution Making Appointments to the Paths, Open Space and Creeks Commission (POSCC) and the Parks, Recreation and Golf Commission (PRGC).
- b. Introduction of Ordinance by Title Only to Give Citation Authority to Community Services Officers and Other City Employees Designated by the City Manager or City Council Resolution to Enforce Specified City Ordinances or State Laws.
- c. Adopt Resolution Approving Application for Grant Funds for the California Cultural and Historical Endowment Museum Grant Program for the Grace Hudson Cultural Center.
- d. Award Purchase of 2016 Digger Derrick Line Truck to Altec Industries Western Division in the Amount of \$360,305.33 and Authorize Corresponding Budget Authorization for Fiscal Year 2015-2016 (EUD).
- e. Retention of Steven Mitchell and Geary, Shea, O'Donnell, Grattan & Mitchell as Trial Counsel in Ukiah Valley Sanitation District v. City of Ukiah and Corresponding Budget Authorization for Fiscal Year 15/16.

14. CLOSED SESSION – Closed Session may be held at any time during the meeting

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court Case No. SCUK-CVC-13-63024

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 14th day of August, 2015.

Kristine Lawler, City Clerk

PROCLAMATION

“Recognition of August 9-15, 2015 as National Community Health Center Week”

WHEREAS, the members of the Alliance for Rural Community Health provide comprehensive care to members of our community regardless of ability to pay; and

WHEREAS, Community Health Centers in Mendocino County serve more than 83% of those in their communities; and

WHEREAS, two of our County’s Community Health Centers are the principle health care providers within the City of Ukiah; and

WHEREAS, these Community Health Centers provide high quality, patient-centered health care with the focus on prevention and patient engagement to personalize care; and

WHEREAS, Ukiah’s Community Health Centers provide a wide range of services which include medical, dental, psychiatric, behavioral health, perinatal and specialty care; and

WHEREAS, in 2014 Hillside Health Center in Ukiah provided over 17,200 individuals who live, work and play in the Greater Ukiah area with 84,100 health encounters and, of the individuals served, approximately 53% live at or below the federal poverty level.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council, hereby proclaims and recognizes the valuable contribution our Community Health Centers make in improving the health and future well-being of the citizens of the Greater Ukiah Area by recognizing their contribution during this week and proclaims August 9 - 15, 2015 as:

“National Community Health Center Week”

Signed and sealed, this 19th day of August in the year Two Thousand and Fifteen.

Douglas F. Crane, Mayor

**CITY OF UKIAH
CITY COUNCIL AGENDA
Special Meeting
Ukiah Valley Conference Center
200 S. School Street
Ukiah, CA 95482**

**July 29, 2015
3:00 p.m.**

1. ROLL CALL

Ukiah City Council met at a Special Meeting on July 29, 2015, having been legally noticed on July 24, 2015. Mayor Crane called the meeting to order at 3:14 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, Vice Mayor Scalmanini and Mayor Crane. **Staff Present:** Sage Sangiacomo, City Manager; Karen Scalabrini, Finance Director; Charley Stump, Planning and Community Development Director; Chris Dewey, Police Chief; Greg Owen, Airport Manager; Mel Grandi, Electric Utilities Director; John Bartlett, Fire Chief; Melody Harris, Human Resources Director; Tim Eriksen, Public Works Director; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

3. PUBLIC COMMENT

Presenter: Nancy J. Parker expressed her views regarding a roundabout, and submitted a handout detailing her concerns.

2. WORK STUDY SESSION

a. Review and Discuss the City Council's Strategic Plan and Process.

Presenter: Sage Sangiacomo, City Manager

Mayor Crane and City Manager Sangiacomo gave an overview of the Strategic Planning process, asking Council how they would like to move forward. At the request of Mayor Crane, the staff and audience gave their perspective and input of the process.

Jeff Trouette, a public citizen, expressed that he would prefer to see high level city staff take on the strategic planning meeting leadership and not spend money on a facilitator, and encouraged the Council to stick to the goals or take them off the table.

Pinky Kushner, a public citizen, proposed to use the four strategic planning areas that were previously developed -

Strategy 1: Maintain downtown historic place as a regional center of civic and economic activity.

Strategy 2: Planning Valley-Wide takes place based on sound planning principles.

Strategy 3: Develop a prioritize plan for maintaining and improving public infrastructure.

Strategy 4: Council and staff work together to create a more responsive and effective workplace environment.

- as a framework to move forward by reviewing the status and options of each area. Mayor Crane polled the Council who unanimously concurred, with Vice Mayor Scalmanini and Councilmember Brown requesting that additional items be added.

Councilmember Doble suggested combining attachment 1 (*Strategic Planning reflection Process, January 11, 2010*) with Attachment 3 (*Strategic Planning Session, November 2010, City of Ukiah*); showing the history, evidence of what is working versus what needs to be done, and detailing the costs associated with the projects along with how long the process will take.

City Manager Sangiacomo added 'identifying what may be missing' to Councilmember Doble's list. He suggested that staff create an initial draft that he will bring to the Strategic Planning Ad Hoc Committee, whom he would also work with to create a meeting format and outline.

Council had consensus to continue the Strategic Planning meetings on the fifth Wednesdays that occur throughout the year, setting the next meeting date for September 30, 2015. Councilmember Doble requested that the packets be issued to Council two weeks prior to the meeting.

Additional Council direction to staff included: Providing an updated Strategic Plan to coincide with the budget review so as to inform Council on how to prioritize budget items; create a webpage for the Strategic Planning process in addition to other channels available to the public; collect public input ahead of the meeting and include with the agenda packet for Council consideration.

Susan Knopf, a public citizen, suggested that Strategic Planning sessions could also be announced in the newspaper and on the radio.

b. Review and Provide Direction Regarding the Revised Draft Capital Improvement Plan for Fiscal Year 2015-2016.

Presenter: Karen Scalabrini, Finance Director.

Director Scalabrini gave an overview of the budget process and documents to date, explaining changes, additions, and informative elements. Referring to updated budget calendars that were distributed for both Operations and Capital Improvements, Director Scalabrini said that the Operations budget is due to Council for review and feedback on August 12–19, adding that Council will have the option to adopt the budget on the 19th, or can have an additional work session after that meeting and then conduct a Special Meeting on August 26th for budget adoption.

In regards to the Capital Improvements budget, City Manager Sangiacomo added that Council may place a hold on any project pending additional analysis, and approve the rest of the budget.

Director Scalabrini requested direction in respect to the budget document, and the Council gave the following input:

- Place an asterisk (*) next to items that have restricted funds and then place a footnote at the bottom of the page detailing their restrictions.
- Give a summary of the history of the project.
- Add a line item for street improvements.
- Add a line item for pedestrian safety improvements.

Public comment included: Mark Hilliker asked for clarification on the driving force behind the roundabout concept; Justine Frederickson asked for the reasoning behind the Orr Creek Bridge project; and Susan Knopf expressed her views that the Orr Creek Street Bridge should be discussed in public with plenty of advance notice. Ms. Knopf also expressed her preference to see objects being removed from the sidewalks (i.e. phone polls, fire hydrants, no parking signs, utility

monuments, etc...) than more crosswalks.

City Manager Sangiacomo acknowledged the need to prioritize a discussion related to sidewalks regarding whose responsible and identifying the standards. He added that the fleet justification sheets have been updated and will be included as an appendix to the capital improvements document, and would be distributed to Council for review. Additionally City Manager Sangiacomo recognized the Council's request to:

- Look for funding opportunities through the Mendocino Council of Governments (MCOG); and
- Identify a process review for prioritizing capital improvement projects.

4. ADJOURNMENT

Mayor Crane determined that there was no further business, and the meeting was adjourned at 5:55 p.m.

Kristine Lawler, City Clerk

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
August 5, 2015
6:00 p.m.**

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on August 5, 2015, having been legally noticed on July 30, 2015. Mayor Crane called the meeting to order at 6:01 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, Vice Mayor Scalmanini and Mayor Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Presentation: Observatory Park.

Presenter: Martin Bradley, Community Services Assistant.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Minutes of July 15, 2015, a Regular Meeting.

Motion/Second: Mulheren/Doble to approve the minutes of July 15, 2015, a Regular Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Adoption of an Ordinance Amending, Section 1001 in Division 1, Chapter 4, Article 1 of the Ukiah City Code to Reduce the Parks, Recreation and Golf Commission (PRGC) from Seven Members to Five Members and to Make Them All At-Large Members – *Community Services*.

ORDINANCE NO. 1159

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 1001 IN DIVISION 1, CHAPTER 4, ARTICLE 1 OF THE UKIAH CITY CODE ENTITLED, "PARKS, RECREATION, AND GOLF COMMISSION"

- b. ~~Authorize the City Manager to Execute an On-Call Services Contract for Park Planning, Design and Operation Consultant Services with Gates + Associates Community Services. Pulled by Councilmember Mulheren and placed as Agenda Item 13f.~~

- c. Award of Contract (COU No. 1516-090) to West Yost Associates for Preparation of the 2015 Urban Water Management Plan in the Amount of \$63,202 and Authorize Corresponding Budget Authorization for Fiscal Year 2015-2016 – *Public Works*.

Motion/Second: Brown/Doble to approve Consent Calendar Items 7a and c, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

Presenter: Phil Baldwin.

9. **COUNCIL REPORTS**

Presenter: Councilmember Doble.

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Sage Sangiacomo, City Manager; David Rapport, City Attorney; Tim Eriksen, Public Works Director; Charley Stump, Planning and Community Development Director; and David Willoughby, Building Official.

Public Comment: Phil Baldwin.

11. **PUBLIC HEARINGS**

a. **Consider Approving an Application to Demolish (Remove Over 50% of Exterior Siding Material) a Structure Over 50 Years Old Located at 204 South Bush Street.**

Presenters: Charley Stump, Planning and Community Development Director and David Willoughby, Building Official.

OPEN PUBLIC HEARING 7:00 P.M.

No public comment was received.

CLOSED PUBLIC HEARING 7:01 P.M.

Motion/Second: Scalmanini/Brown to find that the structure, located at 204 South Bush Street, does not meet the City Code criteria for historic or architectural significance; and to approve the Demolition Permit. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

12. **UNFINISHED BUSINESS**

a. **Approval of Amendments to Professional Services Agreements with GHD, Inc. in an Amount not to Exceed \$8,318 for Construction Management and Inspection Services, and in an Amount not to Exceed \$24,967 for Re-Design of Construction Documents, for the Northwestern Pacific Rail Trail Project Phase 1, Specification No. 14-01, and Approval of Corresponding Budget Authorization for FY 15/16 – *Public Works*.**

Presenter: Tim Eriksen, Public Works Director.

Motion/Second: Brown/Doble to continue this item to the next City Council meeting scheduled for August 19, 2015. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Consideration of Request to Utilize Eight Public Parking Spaces for a Tesla Motors Electric Vehicle Supercharging Station – Administration.

Presenter: Shannon Riley, Program and Grant Administrator.

Staff Comment: Mel Grandi, Electric Utility Director.

Public Comment: Chris Watt and Mark Hilliker.

Motion by Councilmember Brown to take the negotiation with Tesla off the table.

Motion dies for lack of a second.

Motion/Second: Scalmanini/Doble to agree to the stated location. Motion **carried** by the following roll call votes: AYES: Doble, Scalmanini, and Crane. NOES: Mulheren and Brown. ABSENT: None. ABSTAIN: None.

Motion/Second: Scalmanini/Doble to agree to a contract which allows for the construction of eight (8) super charging stations; two (2) of which would be exclusive to Tesla and six (6) would include a 2-hour parking limit with a trigger point - 8:00 – 5:00, Monday through Friday - to increase the two (2) exclusive stations by two (2) additional exclusive stations at a time, with a maximum of eight (8) stations; requesting Tesla to provide four (4) universal stations to the City; and authorize the City Manager to negotiate and execute the agreement. Motion **carried** by the following roll call votes: AYES: Doble, Scalmanini, and Crane. NOES: Mulheren and Brown. ABSENT: None. ABSTAIN: None.

c. Update on Progress to Include Food Waste in the Green Waste Stream – Public Works.

Presenter: Tim Eriksen, Public Works Director.

Public Comment: Phil Baldwin.

Report was received.

RECESS: 8:56 – 9:07 P.M.

13. NEW BUSINESS**a. Consider Adopting a Resolution Approving the Doolin Creek Restoration and Enhancement Plan – Planning and Community Development.**

Presenter: Charley Stump, Planning and Community Development Director.

Public Comment: Linda Sanders (speaking as a private citizen), Chris Watt, Paths, Open Space and Creeks Commission (POSCC) Chair.

Motion/Second: Doble/Brown to adopt the Resolution (2015-29) approving the Doolin Creek Restoration and Enhancement Plan. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Adoption of Resolution Appointing Megan Elliott Parker to the Paths, Open Space and Creeks Commission – City Clerk.

Presenter: Kristine Lawler, City Clerk.

Nomination by Vice Mayor Scalmanini to appoint Megan Elliott Parker to the Paths, Open Space and Creeks Commission.

Motion/Second: Doble/Mulheren to adopt the Resolution (2015-30) approving the nomination and appointing Megan Elliott Parker to the Paths, Open Space and Creeks Commission as a City Sphere of Influence resident representative. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Approve Plans and Specifications for the North State Street Sewer Main Improvement Project, Specification No. 14-04 and Direct Staff to Advertise for Bids. – Public Works.

Presenter: Tim Eriksen, Public Works Director.

Motion/Second: Scalmanini/Brown to approve plans and specifications for the North State Sewer Main Improvement Project, Specification No. 14-04, with modifications as discussed, and direct staff to advertise for bids. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

d. Consideration of Draft Development Fee Deferral Program and Direction Regarding Implementation – Administration.

Presenter: Shannon Riley, Program and Grant Administrator.

Motion/Second: Scalmanini/Brown to direct Staff to finalize and implement the Development Fee Deferral Program as presented. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

e. Discussion and Consideration of a Request to Support Senate Bill SB-350, Clean Energy and Pollution Reduction Act of 2015 – Electric Utility.

Presenter: Mel Grandi, Electric Utility Director.

Motion/Second: Brown/Doble to authorize the Mayor to sign a letter of support for Senate Bill SB-350, Clean Energy and Pollution Reduction Act of 2015, with stated modifications. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

f. Authorize the City Manager to Execute an On-Call Services Contract for Park Planning, Design and Operation Consultant Services with Gates + Associates – Community Services – From Consent Calendar Item 7b.

Presenter: Maya Simmerson, Community Services Director.

Motion/Second: Mulheren/Doble to authorize the City Manager to execute a five-year on-call contract (COU No. 1516-091) with the option to renew for an additional term of up to five years, subject to mutually agreeable pricing modifications and service performance, with Gates + Associates for Park Planning, Design, and Operation Consultant Services. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

THE CITY CONCIL ADJOURNED TO CLOSED SESSION AT 10:03 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Cal. Gov't Code Section 54956.9(d)(2) Number of potential cases (1)

b. Conference with Legal Counsel – Existing Litigation (Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUК- CVPT-15-66036

c. Conference with Legal Counsel – Existing Litigation (Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUКCVPT 14-63579

d. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court Case No. SCUК-CVC-13-63024

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:38 p.m.

Kristine Lawler, City Clerk



ITEM NO.: 7a

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: REPORT OF DISBURSEMENTS FOR THE MONTH OF JULY 2015**Summary:**

Payments made during the month of JULY 2015, are summarized on the attached Report of Disbursements. Further detail is supplied on the attached Schedule of Bills, representing the five (5) individual payment cycles within the month.

Background:

Accounts Payable check numbers: 3012634 – 3012755, 3012756 – 3012892, 3012893 - 3012960, 3012961 – 3013043, 3013044 - 3013111

Accounts Payable Wire Transfer numbers:

Payroll Check numbers: 502963 – 503019, 503020 – 503081

Payroll Manual check numbers: 72211, 72426

Void check numbers: 72120, 72278

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

FISCAL IMPACT:			
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required
See Attached	N/A	See Attached	Yes ☐ No ☒

Continued on Page 2

RECOMMENDED ACTION(S): Approve the Report of Disbursements for the month of JULY 2015**ALTERNATIVES:** N/A

Citizens advised: N/A
Requested by: City Manager
Prepared by: Administrative Analyst – Finance Department
Coordinated with: Finance Director and City Manager
Presenters:
Attachments: Report of Disbursements

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____**RECORDS APPROVED:** ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF APRIL 2014**

Demand Payments approved:

FUNDS:

100 General Fund	\$195,208.25	777 Airport	\$164,972.36
105 Measure S General Fund	\$191,075.41	778 Airport Capital Improvement	
110 Special General Fund		841 Sewer Construction Fund	
220 Equipment Reserve Fund		840 City/District Sewer	\$80,216.66
300 Park Development		844/843 Sewer Capital Projects Fund	\$35,526.96
302 Observatory Park Fund		City/District Sewer Replace	
310 Museum Grants		843 Special Sewer Fund (Cap Imp)	
N.E.H. 1. Museum Grant		San Dist Revolving Fund	
607 Prop. 84 Grant Fund		940 Sanitation District Special	
630 Asset Seizure Fund	\$13,559.72	943 Spec San Dist Fund (Camp Imp)	
631 Asset Seizure (Drug/Alcohol)		952 REDIP Sewer Enterprise Fund	
633 H&S Education 11489 (B)(2)(A1)	\$40,000.00	700 Sanitary Disposal Site Fund	\$573.33
634 Federal Asset Seizure Grants		701 Landfill Corrective Fund	
635 Sup Law Enforce. Srv. Fund (SLESF)	\$2,500.00	702 Disposal Closure Reserve	\$39,426.96
900 Community Oriented Policing		902 U.S.W. Bill & Collect	\$23,061.90
637 Local Law Enforce. Blk Grant		206 Public Safety Dispatch	\$57,740.16
638 Asset Forfeiture 11470.2 H&S	\$12,641.77	720 Golf	\$331.28
640 Parking Dist. #1 Oper & Maint	\$1,256.86	204 Warehouse/Stores	\$634.03
640 Parking Dist. #1 Revenue Fund		205 Billing Enterprise Fund	\$25,052.21
250 Special Revenue Fund	\$148,273.30	220 Fixed Asset Fund	
311 ARC General Operating Fund	\$3,353.44	Special Projects Reserve	
312 Downtown Business Improvement	\$5,724.92	610 City RDA Projects	
505 Signalization Fund		800 Electric	\$1,194,805.63
506 Bridge Fund		805 Street Lighting Fund	\$12,240.29
500 2106 Gas Tax Fund		806 Public Benefits Charges	\$7,692.78
501 2107 Gas Tax Fund		820 Water	\$74,802.27
503 2105 Gas Tax Fund		822 Special Water Fund (Cap Imp)	
779 Special Aviation Fund		900 Special Deposit Trust	\$14,978.77
778 Airport Capital Improvement		201 Worker's Comp. Fund	\$130,380.64
507 1998 STIP Augmentation Fund		202 Liability Fund	\$325,488.00
905 Federal Emerg. Shelter Grant		207 Payroll Posting Fund	\$209,947.98
600 Comm. Development Block Grant		901 General Service (Accts Recv)	\$1,512.46
601 EDBG 94-333 Revolving Loan		960 Community Redev. Agency	
602 Community Dev. Comm. Fund		961 RDA Housing Pass-Through	
603 08-HOME-4688		962 Redevelopment Housing Fund	
604 CDBG Grant 09-STBG-6417		963 Housing Debt	\$242,750.00
606 CDBG Grant 10-EDEF-7261		964 RDA Capital Pass-Through	
508 SB325 Reimbursement Fund	\$37,982.62	965 Redevelopment Cap Imprv. Fund	
509 S.T.P.		966 Redevelopment Debt Svc.	
510 Trans-Traffic Congest Relief		967 Housing Bond Proceeds	
251 Specail Projects Reserve	\$8,180.15	968 Non-Housing Bond Proceeds	
730 Conference Center Fund	\$7,309.07	969 RDA Obligation Retirement Fd	\$1,627.52
691 Museum Fund	\$5,171.13	911 Russian River Watershed Assoc	\$81,432.12
605 11-Home-7654 Fund		900 Community Oriented Policing	
803 Lake Mendocino Bond-Int/Red	\$1,787.50	905 Fed. Emergency Shelter Prog.	
803 Lake Mendocino Bond-Reserve		Retainage withheld	
203 Garage	\$26,977.73	639 Special Revenue Police	
301 Anton Stadium Fund	\$2,672.43	704 Post Closure Fund - Solid Waste	
304 Swimming Pool Fund		209 IT Fund	\$1,486.91
305 Riverside Park Fund			
306 Skate Park Fund			
903 Public Safety AB 109			

PAYROLL CHECK NUMBERS: 502963 - 503019

DIRECT DEPOSIT NUMBERS: 71999 - 72210

PAYROLL PERIOD: 6/21/15 - 7/04/15

PAYROLL CHECK NUMBERS: 503020 - 503081

DIRECT DEPOSIT NUMBERS: 72212 - 72426

PAYROLL PERIOD: 7/05/15 - 7/18/15

PAYROLL CHECK NUMBERS:

DIRECT DEPOSIT NUMBERS:

PAYROLL PERIOD:

VOID CHECK NUMBERS:

72120, 72278

MANUAL CHECK NUMBERS:

72211, 72426

TOTAL DEMAND PAYMENTS- A/P CHECKS \$3,430,355.52

TOTAL DEMAND PAYMENTS-WIRES* & EFT's \$451.00

TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$727,113.95

TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$545,881.93

* vendor name(if applicable)

TOTAL PAYMENTS **\$4,703,802.40**

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

List of Checks Presented for Approval on 7/2/2015

The following list of bills payable was reviewed and approved for payment.


Signature

7-6-15

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BEHAVIOR ANALYSIS TRAINING INSTITUTE	SEPT 21-25	REGISTRATION	\$481.00	10520210-57100	CONFERENCE & TRAINING	\$481.00
Vendor Total:						\$481.00
AIMEE SHIELDS	JULY	TRANSCRIPTION SERVICES	\$2,500.00	63520210-52100	CONTRACTED SERVICES	\$2,500.00
Vendor Total:						\$2,500.00
ALL-GUARD ALARM SYSTEMS INC	A714456	MONTHLY MONITORING OF WWTP	\$71.00	84024425-52180	SECURITY SERVICES	\$71.00
Vendor Total:						\$71.00
AMADOU CAMARA	DV062415	INSTRUCTOR	\$163.80	10022850-52100	CONTRACTED SERVICES	\$163.80
Vendor Total:						\$163.80
ANDREW PHILLIPS	UA061715	UNIFORM ALLOWANCE	\$49.49	10520210-51270	UNIFORM ALLOWANCE	\$49.49
Vendor Total:						\$49.49
ANTHONY DELAPO JR	UA062815	UNIFORM ALLOWANCE	\$74.58	10520210-51270	UNIFORM ALLOWANCE	\$74.58
Vendor Total:						\$74.58
ARROW FENCING	74863	FENCING	\$3,125.00	80026130-52100	CONTRACTED SERVICES	\$3,125.00
Vendor Total:						\$3,125.00
AT&T MOBILITY	832118877X061 42015	DATA & VOICE	\$182.46	10022300-55100	TELEPHONE	\$49.51
				20620231-55100	TELEPHONE	\$12.25

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T MOBILITY	832118877X061 42015	DATA & VOICE	\$182.46	77725200-55100	TELEPHONE	\$24.17
				80026400-55100	TELEPHONE	\$35.22
				82024410-55100	TELEPHONE	\$12.25
				82024411-55100	TELEPHONE	\$12.25
				82024411-55100	TELEPHONE	\$12.31
				84024421-55100	TELEPHONE	\$24.50
	832056361X061 42015	POLICE MODEMS	\$548.40	10520210-55100	TELEPHONE	\$548.40
	875108535X061 42015	VOICE & DATA	\$61.25	82024411-55100	TELEPHONE	\$24.50
				84024421-55100	TELEPHONE	\$36.75
				Vendor Total: -----		\$792.11
BELKORP AG	167623	PARTS	\$4.86	84024425-56210	FUEL & FLUIDS	\$4.86
	161785	PARTS	\$75.89	10022100-54100	SUPPLIES	\$75.89
	161270	PARTS	\$85.25	10022100-54100	SUPPLIES	\$85.25
	Vendor Total: -----		\$166.00			
BORGES & MAHONEY INC	136700	MAINTENANCE KIT	\$106.84	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$106.84
	136734	PARTS	\$729.40	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$729.40
	Vendor Total: -----		\$836.24			
BOUTIN JONES INC	3005471	LEGAL RETAINER FOR UVSD LITIGA	(\$4,828.20)	84424422-52100	CONTRACTED SERVICES	(\$4,828.20)
	3010661	LEGAL RETAINER FOR UVSD LITIGA	(\$3,785.06)	84424422-52100	CONTRACTED SERVICES	(\$3,785.06)
	301830	LEGAL RETAINER FOR UVSD LITIGA	(\$608.40)	84424422-52100	CONTRACTED SERVICES	(\$608.40)
	72616	LEGAL RETAINER FOR UVSD LITIGA	\$33.80	84424422-52100	CONTRACTED SERVICES	\$33.80

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BOUTIN JONES INC	74952	LEGAL RETAINER FOR UVSD LITIGA	\$67.60	84424422-52100	CONTRACTED SERVICES	\$67.60
	82935	LEGAL RETAINER FOR UVSD LITIGA	\$304.20	84424422-52100	CONTRACTED SERVICES	\$304.20
	74554	LEGAL RETAINER FOR UVSD LITIGA	\$371.80	84424422-52100	CONTRACTED SERVICES	\$371.80
	82154	LEGAL RETAINER FOR UVSD LITIGA	\$405.23	84424422-52100	CONTRACTED SERVICES	\$405.23
	75914	LEGAL RETAINER FOR UVSD LITIGA	\$1,152.84	84424422-52100	CONTRACTED SERVICES	\$1,152.84
	81504	LEGAL RETAINER FOR UVSD LITIGA	\$1,678.20	84424422-52100	CONTRACTED SERVICES	\$1,678.20
	76817.1	LEGAL RETAINER FOR UVSD LITIGA	\$3,202.16	84424422-52100	CONTRACTED SERVICES	\$3,202.16
	83889	LEGAL RETAINER FOR UVSD LITIGA	\$3,785.60	84424422-52100	CONTRACTED SERVICES	\$3,785.60
					Vendor Total:	\$1,779.77
BWS DISTRIBUTORS INC	201056	RECALIBRATE & CHECK MONITOR	\$261.32	80026120-54100	SUPPLIES	\$261.32
						Vendor Total:
CA PEACE OFFICERS ASSOC	OCT 12-14	REGISTRATION	\$275.00	10520210-57100	CONFERENCE & TRAINING	\$275.00
						Vendor Total:
CA STATE DISBURSEMENT UNIT	DV070115	INCOME WITHHOLDING ORDER	\$39.22	10000000-20150	AP CONTRACT RETAINAGE	\$39.22
						Vendor Total:
CANTEEN SERVICE	8169	MISCELLANEOUS SUPPLIES AS NEED	\$87.25	90000000-23222	COFFEE FUND TRUST ACCOUNT	\$87.25
						Vendor Total:
CHASE RIGBY	UA062515	UNIFORM ALLOWANCE	\$667.49	10520210-51270	UNIFORM ALLOWANCE	\$667.49
						Vendor Total:

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CHEM DRY OF MENDOCINO COUNTY	14467	CARPET CLEANING SERVICES (SEE	\$90.00	73022600-56300	BUILDING MAINT. & REPAIR	\$90.00
					Vendor Total:	\$90.00
CHRISTOPHER JOHN WATT	DV062515	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
COMCAST	JUNE 15	INTERNET SERVICE	\$146.97	73022600-55100	TELEPHONE	\$146.97
					Vendor Total:	\$146.97
COMMAND CONSULTING AND INVESTIGATIONS INC	1505-02	Employment Agency and Search F	\$1,972.00	10520210-54202	MAJOR CRIME INVETIGATIONS	\$1,972.00
					Vendor Total:	\$1,972.00
CRITERION PICTURES USA INC	404388	RENTAL OR LEASE SERVICES OF AP	\$320.00	90000000-23235	MOVIES IN THE PLAZA	\$320.00
					Vendor Total:	\$320.00
CYBERNETICS	790035	DATA PROCESSING, COMPUTER, PRO	\$3,439.00	10022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,306.82
				77722900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$68.78
				80022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,031.70
				82022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$515.85
				84022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$515.85
					Vendor Total:	\$3,439.00
DANIEL SPENCE	DV0625815	REIMBURSE FOR POOL CONCESSIONS	\$123.38	10022300-54100	SUPPLIES	\$123.38
					Vendor Total:	\$123.38
DARLENE R SIMPSON	PAYMENT 6	NW PACIFIC RAIL TRAIL PROJ PHA	\$141,189.34	25024210-80230	INFRASTRUCTURE	\$141,189.34
					Vendor Total:	\$141,189.34

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DAVID WILLOUGHBY	JUNE 2015	MILEAGE REIMBURSEMENT	\$132.83	10023320-56130	EXTERNAL SERVICES	\$132.83
	MAY 2015	MILEAGE REIMBURSEMENT	\$140.30	10023320-56130	EXTERNAL SERVICES	\$140.30
Vendor Total:						\$273.13
DAY WIRELESS SYSTEMS	171706-00	RADIO COMMUNICATION EQUIPMENT,	\$24,510.79	20620231-80100	MACHINERY & EQUIPMENT	\$24,510.79
Vendor Total:						\$24,510.79
DELL MARKETING LP	XJP6FKX23	COMPUTER HARDWARE AND PERIPHER	\$2,763.31	10022810-54100	SUPPLIES	\$2,763.31
	XJP3J5NF5	COMPUTER HARDWARE AND PERIPHER	\$6,320.76	10520210-54100	SUPPLIES	\$6,320.76
Vendor Total:						\$9,084.07
DONALD KNIGHT	18375	VEHICLE SIGNAGE	\$267.88	77725200-54100	SUPPLIES	\$267.88
Vendor Total:						\$267.88
EFFICIENCY SERVICES GROUP LLC	816	ADMIN OF EUD PUBLIC BENEFITS P	\$3,725.88	80626500-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,725.88
	800	ADMIN OF EUD PUBLIC BENEFITS P	\$3,735.63	80626500-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,735.63
Vendor Total:						\$7,461.51
EPIC AVIATION LLC	6733969	JET FUEL	\$15,469.90	77725200-58401	AVIATION FUEL	\$15,469.90
	6732208	JET FUEL	\$18,437.14	77725200-58401	AVIATION FUEL	\$18,437.14
	6732209	AVGAS	\$34,451.68	77725200-58401	AVIATION FUEL	\$34,451.68
Vendor Total:						\$68,358.72
FASTENAL	CAUKA16309	PARTS	\$40.73	30122210-80230	INFRASTRUCTURE	\$40.73
	CAUKA16217	PARTS	\$11.98	10024220-54120	PW - SPECIAL SUPPLIES	\$11.98
Vendor Total:						\$52.71

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail					
FEDERAL EXPRESS	5-069-77582	SHIPPING CHARGES	\$157.94	10013400-54101	POSTAGE	\$10.16			
				10013400-54101	POSTAGE	\$14.97			
				10013400-54101	POSTAGE	\$15.79			
				10520210-54101	POSTAGE	\$18.77			
				10520210-54101	POSTAGE	\$19.96			
				20413500-54101	POSTAGE	\$16.91			
				77713400-54101	POSTAGE	\$1.02			
				77713400-54101	POSTAGE	\$1.50			
				77713400-54101	POSTAGE	\$1.58			
				80013400-54101	POSTAGE	\$5.08			
				80013400-54101	POSTAGE	\$7.49			
				80013400-54101	POSTAGE	\$7.89			
				82013400-54101	POSTAGE	\$4.57			
				82013400-54101	POSTAGE	\$6.74			
				82013400-54101	POSTAGE	\$7.10			
				84013400-54101	POSTAGE	\$4.57			
				84013400-54101	POSTAGE	\$6.74			
				84013400-54101	POSTAGE	\$7.10			
				Vendor Total:					\$157.94
				FLINT TRADING INC	183685	PAINT SUPPLIES	\$517.58	10024220-54126	PW-PREMARKS
Vendor Total:					\$517.58				
FLOYD WILLIAMS	6.14.15	SECURITY, FIRE, SAFETY, AND EM	\$1,750.00	10022840-54100	SUPPLIES	\$1,750.00			

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FLOYD WILLIAMS	UA062215	UNIFORM ALLOWANCE	\$32.41	10521210-51270	UNIFORM ALLOWANCE	\$32.41
					Vendor Total:	\$1,782.41
GATES & ASSOC	37332	GOBBI ST STREETScape STUDY	\$14,482.50	50824210-52100	CONTRACTED SERVICES	\$14,482.50
	37333	PERKINS ST GATEWAY STREETScape	\$18,378.31	50824210-52100	CONTRACTED SERVICES	\$18,378.31
					Vendor Total:	\$32,860.81
GENERAL PACIFIC INC	1238429	ELECTRICAL EQUIPMENT AND SUPPL	\$2,002.20	80026110-54100	SUPPLIES	\$2,002.20
					Vendor Total:	\$2,002.20
GEOFF HEINECKEN	SF-D 15640	REPAIR & MOUNTING FOR DISPLAY RISERS	\$247.50	69122700-54100	SUPPLIES	\$247.50
					Vendor Total:	\$247.50
GEORGE DUTTON	14-094	NARRATIVE APPRAISAL FOR COURTHOUSE SITE	\$5,500.00	10012400-52100	CONTRACTED SERVICES	\$5,500.00
					Vendor Total:	\$5,500.00
GI JOES ARMY-NAVY	110778	MISC ITEMS AS NEEDED	\$10.81	84024425-54102	SMALL TOOLS	\$10.81
	110443	MISC ITEMS AS NEEDED	\$226.90	84024425-54100	SUPPLIES	\$226.90
					Vendor Total:	\$237.71
GRANITE CONSTRUCTION COMPANY	822773	MISC ROCK & ROAD PATCH MATERIA	\$329.15	10024220-54122	PW - AGGREGATE BASE	\$88.91
				10024220-54122	PW - AGGREGATE BASE	\$146.11
				84024421-54100	SUPPLIES	\$94.13
					Vendor Total:	\$329.15
GRAPHIC ENTERPRISES INC	50079	BUSINESS CARDS	\$140.71	10520210-54100	SUPPLIES	\$140.71
					Vendor Total:	\$140.71

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRILL BROS PARTNERSHIP	172407-2	EQUIPMENT & MACHINERY RENTAL A	\$549.88	84024421-54102	SMALL TOOLS	\$549.88
					Vendor Total:	\$549.88
HARMONIE ROBERTS	DV062615	INSTRUCTOR	\$476.00	10022850-52100	CONTRACTED SERVICES	\$476.00
					Vendor Total:	\$476.00
HD SUPPLY POWER SOLUTIONS LTD BENICIA	2836846-01 & 2919531	ELECTRICAL EQUIPMENT AND SUPPL	\$968.47	80000000-12104	INVENTORY - PURCHASES	\$968.47
	2836846-00	ELECTRICAL EQUIPMENT AND SUPPL	\$2,751.02	80000000-12104	INVENTORY - PURCHASES	\$2,751.02
					Vendor Total:	\$3,719.49
HD SUPPLY POWER SOLUTIONS LTD PORTLAND	2899130-00	SUPPLIES	\$233.55	80026130-54100	SUPPLIES	\$233.55
					Vendor Total:	\$233.55
HOME ENERGY ASSISTANCE PROGRAM	72867-5	UTILITY REFUND	\$92.75	90100000-10421	UTILITY RECEIVABLES CLEARING	\$92.75
					Vendor Total:	\$92.75
IBEW, LOCAL 1245	JUNE 2015	ELECTRIC UNIT UNION DUES	\$1,220.22	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,220.22
					Vendor Total:	\$1,220.22
IDEXX DISTRIBUTION INC	290049868	PARTS	\$927.89	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.05)
				84024425-54100	SUPPLIES	\$1.05
				84024425-54100	SUPPLIES	\$927.89
					Vendor Total:	\$927.89
INTERCOUNTY MECHANICAL & ELECTRICAL INC	3889-B	EQUIPMENT MAINTENANCE AND REPA	\$1,385.00	10022100-54100	SUPPLIES	\$1,385.00
					Vendor Total:	\$1,385.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JOE MAC COGGINS	6201	MISC LOCK & KEY SERVICES AS NE	\$22.71	80026400-54100	SUPPLIES	\$22.71
					Vendor Total:	\$22.71
KEITH AISNER	386	ADVERTISING	\$750.00	10017110-52515	ADVERTISING & PUBLICATION	\$750.00
					Vendor Total:	\$750.00
KEOUGH'S LANDSCAPING INC	14083	LANDSCAPE MAINT.-ORCHARD SUBST	\$400.00	80026130-52100	CONTRACTED SERVICES	\$400.00
					Vendor Total:	\$400.00
LAURA CHRISTENSEN	DV062515	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
LORELEI SCOTT	DV062515	SIGNS FOR CONCERT IN THE PARK	\$74.61	90000000-23226	CONCERT SERIES	\$74.61
					Vendor Total:	\$74.61
LOUIS MALDONADO SR	392726	DEFENSIVE TRAINING	\$750.00	10520210-57100	CONFERENCE & TRAINING	\$750.00
					Vendor Total:	\$750.00
LYNN PEAVEY COMPANY	303923	SUPPLIES	\$317.45	10520210-54201	PRISONER EXPENSE	\$317.45
					Vendor Total:	\$317.45
MARK HILLIKER	DV062515	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
MATHESON TRI-GAS INC	11439302	OXYGEN & MISC AS NEEDED	\$149.44	10022500-54102	SMALL TOOLS	\$149.44
	11378921	OXYGEN & MISC AS NEEDED	\$26.19	80026130-54100	SUPPLIES	\$26.19
					Vendor Total:	\$175.63

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MELISSA COBURN	DV062315	INSTRUCTOR	\$100.00	10022850-52100	CONTRACTED SERVICES	\$100.00
					Vendor Total:	\$100.00
MENDO MILL & LUMBER CO	K33383/1	SUPPLIES	\$21.59	84024425-56210	FUEL & FLUIDS	\$21.59
	K33384/1	SUPPLIES	\$43.19	84024425-56210	FUEL & FLUIDS	\$43.19
	K36963/1	SUPPLIES	(\$43.24)	10022100-54100	SUPPLIES	(\$43.24)
	K34458/1	SUPPLIES	\$37.83	10022100-54100	SUPPLIES	\$37.83
	K36819/1	SUPPLIES	\$43.24	10022100-54100	SUPPLIES	\$43.24
	K37697/1	SUPPLIES	\$45.09	10022100-54100	SUPPLIES	\$45.09
					Vendor Total:	\$147.70
MENDOCINO ANIMAL HOSPITAL	113114	VETERINARY SERVICES	\$27.50	10520210-54100	SUPPLIES	\$27.50
	112853	VETERINARY SERVICES	\$105.82	10520210-54100	SUPPLIES	\$105.82
					Vendor Total:	\$133.32
MENDOCINO COMMUNITY HEALTH CLINIC	1828393	EXAM FEES	\$95.00	10521210-54100	SUPPLIES	\$95.00
					Vendor Total:	\$95.00
MENDOCINO COUNTY FARM SUPPLY	414130	MISC PURCHASES AS REQUIRED	\$36.09	10024220-54120	PW - SPECIAL SUPPLIES	\$36.09
	STMT 5/31/15	MISC PURCHASES AS REQUIRED	\$4.00	10013400-54100	SUPPLIES	\$4.00
					Vendor Total:	\$40.09
MES - MUNICIPAL EMERGENCY SERVICES INC	00635690_SNV	FIRE PROTECTION EQUIPMENT AND	\$10,306.17	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$47.88)
				10521210-54100	SUPPLIES	\$47.88
				10521210-54100	SUPPLIES	\$10,306.17

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MES - MUNICIPAL EMERGENCY SERVICES INC	00634953_SNV	FIRE PROTECTION EQUIPMENT AND	\$14,464.80	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$67.20)
				10521210-54100	SUPPLIES	\$67.20
				10521210-54100	SUPPLIES	\$14,464.80
				Vendor Total:		\$24,770.97
MICHAEL L WHETZEL	DV062515	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
				Vendor Total:		\$600.00
MOIRS	122719	MISC POOL SUPPLIES AS NEEDED	\$374.53	10022300-54100	SUPPLIES	\$374.53
	123395	MISC POOL SUPPLIES AS NEEDED	(\$210.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$210.00)
	123758	MISC POOL SUPPLIES AS NEEDED	(\$110.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$110.00)
	122922	MISC POOL SUPPLIES AS NEEDED	(\$100.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$100.00)
	122722	MISC POOL SUPPLIES AS NEEDED	(\$50.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$50.00)
	123008	MISC POOL SUPPLIES AS NEEDED	\$376.80	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$376.80
	123487	MISC POOL SUPPLIES AS NEEDED	\$376.80	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$376.80
	122720	MISC POOL SUPPLIES AS NEEDED	\$573.60	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$573.60
			Vendor Total:		\$1,231.73	
MUNICIPAL MAINTENANCE EQUIPMENT	0099264-IN	PLUMBING EQUIPMENT, FIXTURES,	\$3,440.00	84024421-54100	SUPPLIES	\$3,440.00
				Vendor Total:		\$3,440.00
NATHANIEL HAYES	DV062315	INSTRUCTOR	\$196.78	10000000-20150	AP CONTRACT RETAINAGE	(\$39.22)
				10022850-52100	CONTRACTED SERVICES	\$236.00
				Vendor Total:		\$196.78

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NATIONAL DOCUMENT SOLUTIONS	65765	UVSD STATEMENTS	\$497.52	20513300-54100	SUPPLIES	\$497.52
					Vendor Total:	\$497.52
NOBLE WAIDELICH	UA062515	UNIFORM ALLOWANCE	\$539.24	10520210-51270	UNIFORM ALLOWANCE	\$539.24
					Vendor Total:	\$539.24
NORTHERN TOOL & EQUIPMENT	33079296	WWTP OPERATIONS EXPENSE	\$112.73	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.50)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$8.13
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$112.73
				90000000-23013	STATE USE TAX LIABILITY	(\$7.50)
					Vendor Total:	\$112.73
NOVACOAST INC	90030467	SOFTWARE, SYSTEM, NETWORK MAIN	\$175.00	10022900-52100	CONTRACTED SERVICES	\$66.50
				77722900-52100	CONTRACTED SERVICES	\$3.50
				80022900-52100	CONTRACTED SERVICES	\$52.50
				82022900-52100	CONTRACTED SERVICES	\$26.25
				84022900-52100	CONTRACTED SERVICES	\$26.25
	90030396	SOFTWARE, SYSTEM, NETWORK MAIN	\$525.00	10022900-52100	CONTRACTED SERVICES	\$199.50
				77722900-52100	CONTRACTED SERVICES	\$10.50
				80022900-52100	CONTRACTED SERVICES	\$157.50
				82022900-52100	CONTRACTED SERVICES	\$78.75
				84022900-52100	CONTRACTED SERVICES	\$78.75
					Vendor Total:	\$700.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OLIN CORPORATION	2018181	SODIUM HYDROCHLORITE 12.5% PER	\$3,263.56	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,263.56
	2019481	SODIUM HYDROCHLORITE 12.5% PER	\$3,266.21	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,266.21
	Vendor Total:					\$6,529.77
ONE TIME PAY VENDOR	DV062515.1	REIMBURSE PLUMBING CHGS	\$250.00	84024421-52100	CONTRACTED SERVICES	\$250.00
	DV062515	REC CLASS REFUND	\$25.00	10022800-44915	RECREATION PROGRAM INCOME	\$25.00
	DV062615	REC CLASS REFUND	\$40.00	10022800-44915	RECREATION PROGRAM INCOME	\$40.00
	112244-9	UTILITY REFUND	\$89.93	90100000-10421	UTILITY RECEIVABLES CLEARING	\$89.93
	111928-8	UTILITY REFUND	\$106.43	90100000-10421	UTILITY RECEIVABLES CLEARING	\$106.43
	Vendor Total:					\$511.36
ONESOURCE DISTRIBUTORS LLC	S4682320.003	ELECTRICAL EQUIPMENT AND SUPPL	\$180.89	80000000-12104	INVENTORY - PURCHASES	\$13.59
				80026110-54100	SUPPLIES	\$167.30
	S4754402.001	ELECT OPERATIONS EXPENSES	\$648.75	80026120-54100	SUPPLIES	\$648.75
	Vendor Total:					\$829.64
OPENGOV INC	1391	DATA PROCESSING, COMPUTER, PRO	\$6,500.00	10013400-52100	CONTRACTED SERVICES	\$1,625.00
				80013400-52100	CONTRACTED SERVICES	\$1,625.00
				82013400-52100	CONTRACTED SERVICES	\$1,625.00
				84013400-52100	CONTRACTED SERVICES	\$1,625.00
				Vendor Total:		
OPERATING ENGINEERS UNION	1506-1	JUNE 2015 UNION DUES	\$750.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$750.00
	1506.1.	JUNE 2015 UNION DUES	\$884.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$884.00
	Vendor Total:					\$1,634.00

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-115981	EQUIPMENT MAINTENANCE	\$641.70	10520210-56130	EXTERNAL SERVICES	\$641.70
Vendor Total:						\$641.70
OVERHEAD DOOR COMPANY OF SANTA ROSA	39766	Overhead Door Installation, Ma	\$22,320.00	20324100-56300	BUILDING MAINT. & REPAIR	\$22,320.00
Vendor Total:						\$22,320.00
PACE SUPPLY CORPORATION	22786916	PLUMBING EQUIPMENT, FIXTURES,	\$139.34	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$137.77
				82024414-54100	SUPPLIES	\$1.57
	22808395-1	PLUMBING EQUIPMENT, FIXTURES,	\$227.56	82000000-12104	INVENTORY - PURCHASES	\$227.56
	22767746-2	PLUMBING EQUIPMENT, FIXTURES,	\$712.07	82000000-12104	INVENTORY - PURCHASES	\$712.07
	22826909	PLUMBING EQUIPMENT, FIXTURES,	\$1,279.81	84024421-54102	SMALL TOOLS	\$1,279.81
	22823542	MISCELLANEOUS ITEMS AS NEEDED	\$8.53	82024411-54100	SUPPLIES	\$8.53
	22822153	MISCELLANEOUS ITEMS AS NEEDED	\$48.37	82024411-54100	SUPPLIES	\$48.37
	22805551	MISCELLANEOUS ITEMS AS NEEDED	\$111.21	82024414-54100	SUPPLIES	\$111.21
	22824627	MISCELLANEOUS ITEMS AS NEEDED	\$242.70	82024414-54100	SUPPLIES	\$242.70
	Vendor Total:					\$2,769.59
PARAMOUNT SIGN CONTRACTORS INC	140480	PD OPERATIONS EXPENSE	\$370.87	10520214-54100	SUPPLIES	\$370.87
Vendor Total:						\$370.87
PAUL & HING CHAN FAMILY ENT LP	0501152	PARKS OFFICE RENT	\$1,300.00	10022100-52600	RENT	\$1,300.00
Vendor Total:						\$1,300.00
PETE BUSHBY	UA062515	UNIFORM ALLOWANCE	\$94.71	10521210-51270	UNIFORM ALLOWANCE	\$94.71
Vendor Total:						\$94.71

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PETERSON TRUCKS INC	242942P	EQUIPMENT MAINTENANCE	\$500.05	84024421-56130	EXTERNAL SERVICES	\$500.05
					Vendor Total:	\$500.05
PROGLASS INC	2015245	ELECTRICAL EQUIPMENT AND SUPPL	\$1,692.65	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.70)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$6.81)
				80000000-12104	INVENTORY - PURCHASES	\$110.63
				80000000-12104	INVENTORY - PURCHASES	\$1,692.65
				90000000-23013	STATE USE TAX LIABILITY	(\$102.12)
					Vendor Total:	\$1,692.65
PUBLIC SERVICE DEPARTMENT	5/6-6/8	UTILITY BILLING	\$105,191.69	20324100-61425	ALLOCATED UTILITIES	\$111.07
				80626500-52133	MONTHLY DISCOUNT PROGRAM	\$81.27
				10012400-55210	UTILITIES	\$308.50
				10017100-55210	UTILITIES	\$121.57
				10022100-55210	UTILITIES	\$21,000.67
				10022300-55210	UTILITIES	\$3,387.23
				10022500-55210	UTILITIES	\$6,627.85
				10024220-55210	UTILITIES	\$313.30
				10024300-55210	UTILITIES	\$154.74
				10026630-55210	UTILITIES	\$655.00
				20324100-55210	UTILITIES	\$751.13
				20620231-55210	UTILITIES	\$70.97
				25024300-55210	UTILITIES	\$66.16
				64020213-55210	UTILITIES	\$601.45

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	5/6-6/8	UTILITY BILLING	\$105,191.69	69122700-55210	UTILITIES	\$1,475.75
				73022600-55210	UTILITIES	\$2,132.01
				77725200-55210	UTILITIES	\$1,985.10
				80026400-55210	UTILITIES	\$1,048.03
				80526610-55210	UTILITIES	\$12,240.29
				82024410-55210	UTILITIES	\$279.76
				82024411-55210	UTILITIES	\$24,618.08
				84024421-55210	UTILITIES	\$61.09
				84024425-55210	UTILITIES	\$27,100.67
				Vendor Total:		
RALPH ANDERSON & ASSOC	11829	EXECUTIVE SEARCH SERVICES	\$1,226.99	10012100-52100	CONTRACTED SERVICES	\$1,226.99
				Vendor Total: \$1,226.99		
REDWOOD COAST FUELS	1722486 PARKS	CARDLOCK FUEL PURCHASES	\$753.44	10022100-56210	FUEL & FLUIDS	\$753.44
	1722486 POOL CAR	CARDLOCK FUEL PURCHASES	\$167.85	10022500-56210	FUEL & FLUIDS	\$167.85
	1722486 STREETS	CARDLOCK FUEL PURCHASES	\$1,334.99	10024220-56210	FUEL & FLUIDS	\$1,334.99
	1722486 PARKING	CARDLOCK FUEL PURCHASES	\$90.04	10520210-56210	FUEL & FLUIDS	\$37.63
				82024412-56210	FUEL & FLUIDS	\$52.41
	1722486 ANIMAL CONT	CARDLOCK FUEL PURCHASES	\$161.66	10520210-56210	FUEL & FLUIDS	\$161.66
	1722486 POLICE	CARDLOCK FUEL PURCHASES	\$2,838.09	10520210-56210	FUEL & FLUIDS	\$2,838.09
	1722486 TASK FORCE	CARDLOCK FUEL PURCHASES	\$270.82	10520224-56210	FUEL & FLUIDS	\$270.82

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1718748	EQUIPMENT MAINTENANCE EXPENSES	\$59.43	20324100-56210	FUEL & FLUIDS	\$59.43
	1716333	BULK OIL	\$695.19	20324100-56210	FUEL & FLUIDS	\$695.19
	1722486 ELECT	CARDLOCK FUEL PURCHASES	\$855.09	80026400-56210	FUEL & FLUIDS	\$855.09
	1722486 WTP	CARDLOCK FUEL PURCHASES	\$147.84	82024411-56210	FUEL & FLUIDS	\$147.84
	1722486 S/W	CARDLOCK FUEL PURCHASES	\$389.15	82024414-56210	FUEL & FLUIDS	\$210.14
				84024421-56210	FUEL & FLUIDS	\$179.01
	1722486 W/S	CARDLOCK FUEL PURCHASES	\$441.90	82024414-56210	FUEL & FLUIDS	\$238.63
				84024421-56210	FUEL & FLUIDS	\$203.27
	1722486 WWT[	CARDLOCK FUEL PURCHASES	\$65.52	84024425-56210	FUEL & FLUIDS	\$65.52
	1722486 GARAGE	CARDLOCK FUEL PURCHASES	\$57.37	20324100-58410	GARAGE LUBRICANTS & PARTS	\$57.37
Vendor Total:						\$8,328.38
RESERVE ACCOUNT	COPY ROOM7	EVERY OTHER MONTH	\$6,500.00	10000000-10301	PRE-PAID POSTAGE	\$6,500.00
					Vendor Total:	
REXEL INC	G706880.1	MISC ELECTRICAL SUPPLIES AS NE	\$864.01	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.02)
				90000000-23236	FIELD SIGNAGE FEES	\$4.02
				90000000-23236	FIELD SIGNAGE FEES	\$864.01
				Vendor Total:		\$864.01
RICHARD THORNTON DBA TELECOM	7548.1	SOUND SYSTEMS, COMPONENTS, AND	\$5,894.25	10022900-80100	MACHINERY & EQUIPMENT	\$2,239.82
				77722900-80100	MACHINERY & EQUIPMENT	\$117.89
				80022900-80100	MACHINERY & EQUIPMENT	\$1,768.28
				82022900-80100	MACHINERY & EQUIPMENT	\$884.13

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RICHARD THORNTON DBA TELECOM	7548.1	SOUND SYSTEMS, COMPONENTS, AND	\$5,894.25	84022900-80100	MACHINERY & EQUIPMENT	\$884.13
					Vendor Total:	\$5,894.25
ROBERT RAMSEIER	UA062515	UNIFORM ALLOWANCE	\$484.83	10521210-51270	UNIFORM ALLOWANCE	\$484.83
					Vendor Total:	\$484.83
ROY THOMPSON JR	DV062615	INSTRUCTOR	\$824.00	10022850-52100	CONTRACTED SERVICES	\$824.00
					Vendor Total:	\$824.00
RYAN NELSON	UA062115	UNIFORM ALLOWANCE	\$999.97	10521210-51270	UNIFORM ALLOWANCE	\$999.97
					Vendor Total:	\$999.97
SAFEWAY SIGN CO	2176	SCHOOL CROSSING SIGNS	\$791.58	10024220-54127	PW - SIGN POSTS/SHEETING	\$791.58
					Vendor Total:	\$791.58
SCHAAF & WHEELER CONSULTING CIVIL ENGINEERS	26027	PREP OF STORM DRAIN MAINT & RE	\$5,121.81	50824210-52100	CONTRACTED SERVICES	\$5,121.81
					Vendor Total:	\$5,121.81
SHAMROCK SCIENTIFIC SPECIALTY SYSTEMS INC	244188	PD OPERATIONS EXPENSE	\$82.92	10520210-54201	PRISONER EXPENSE	\$82.92
					Vendor Total:	\$82.92
SHERRIE SMITH-FERRI	DV061915	REIMBURSEMENT FOR EXHIBIT EXPENSES	\$647.26	69122700-54100	SUPPLIES	\$647.26
					Vendor Total:	\$647.26
SIERRA CHEMICAL	SLC10005354.4	CHLORINE PRODUCTS AS PER CONTR	(\$1,650.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$1,650.00)
	SLC10005666.5	CHLORINE PRODUCTS AS PER CONTR	(\$825.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$825.00)
	SLC10005666.1	CHEMICALS AS NEEDED	\$825.00	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$825.00
	SLC10005354.2	CHEMICALS AS NEEDED	\$1,650.00	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$1,650.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SIERRA CHEMICAL	SLS10021510	CHLORINE PRODUCTS AS PER CONTR	\$2,565.84	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$2,565.84
					Vendor Total:	\$2,565.84
SPORT & CYCLE INC	198019	REC EQUIPMENT	\$701.71	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.76)
				10022822-54100	SUPPLIES	\$0.76
				10022822-54100	SUPPLIES	\$701.71
	198001	REC EQUIPMENT	\$761.78	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.83)
				10022822-54100	SUPPLIES	\$0.83
				10022822-54100	SUPPLIES	\$761.78
					Vendor Total:	\$1,463.49
STAPLES CARD	32798	OFFICE SUPPLIES, MISC AS NEEDE	\$301.93	10022840-44915	RECREATION PROGRAM INCOME	\$301.93
	26106	OFFICE SUPPLIES, MISC AS NEEDE	\$54.02	10013400-54100	SUPPLIES	\$21.61
				77713400-54100	SUPPLIES	\$2.16
				80013400-54100	SUPPLIES	\$10.80
				82013400-54100	SUPPLIES	\$9.72
				84013400-54100	SUPPLIES	\$9.73
	6902	OFFICE SUPPLIES, MISC AS NEEDE	\$55.11	10022100-54100	SUPPLIES	\$55.11
	29315	OFFICE SUPPLIES, MISC AS NEEDE	\$32.39	10024210-54100	SUPPLIES	\$32.39
	5307	OFFICE SUPPLIES, MISC AS NEEDE	\$57.14	20413500-54100	SUPPLIES	\$57.14
	27816	OFFICE SUPPLIES, MISC AS NEEDE	\$11.53	69122700-54100	SUPPLIES	\$11.53
	26218	OFFICE SUPPLIES, MISC AS NEEDE	\$38.89	69122700-54100	SUPPLIES	\$38.89

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STAPLES CARD	5421	OFFICE SUPPLIES, MISC AS NEEDE	\$19.24	73022600-54100	SUPPLIES	\$19.24
	13590	OFFICE SUPPLIES, MISC AS NEEDE	\$31.88	82024410-54100	SUPPLIES	\$15.94
				84024420-54100	SUPPLIES	\$15.94
Vendor Total:						\$602.13
SYAR INDUSTRIES INC	565995	ROAD AND HIGHWAY BUILDING MATE	\$1,524.77	84024421-54100	SUPPLIES	\$1,524.77
Vendor Total:						\$1,524.77
TECHNICAL SAFETY SERVICES INC	IN0148483	EQUIPMENT RECERTIFICATION	\$280.00	84024425-54100	SUPPLIES	\$280.00
Vendor Total:						\$280.00
TELSTAR INSTRUMENTS INC	82140	MISCELLANEOUS SERVICES, NO. 2	\$1,544.80	82024411-52100	CONTRACTED SERVICES	\$1,544.80
Vendor Total:						\$1,544.80
TRAINING FOR SAFETY INC	DU-15-13	REGISTRATION	\$296.00	20620231-57100	CONFERENCE & TRAINING	\$296.00
Vendor Total:						\$296.00
TRENT TAYLOR	UA062315	UNIFORM ALLOWANCE	\$230.08	10520210-51270	UNIFORM ALLOWANCE	\$207.07
				20620231-51270	UNIFORM ALLOWANCE	\$23.01
Vendor Total:						\$230.08
TYLER SCHAPMIRE	UA062415	UNIFORM ALLOWANCE	\$54.92	10520210-51270	UNIFORM ALLOWANCE	\$54.92
Vendor Total:						\$54.92
UKIAH DAILY JOURNAL	5493840	LEGAL NOTICING/SERVICES FOR CI	\$119.44	10011100-52150	LEGAL SERVICES/EXPENSES	\$119.44
Vendor Total:						\$119.44
UKIAH PAPER SUPPLY	I442899	JANITORIAL SUPPLIES, MISC AS N	\$304.78	10022100-54100	SUPPLIES	\$304.78
	I443347	JANITORIAL SUPPLIES, MISC AS N	\$143.34	10022500-54100	SUPPLIES	\$143.34

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	I443028	JANITORIAL SUPPLIES, MISC AS N	\$84.96	31122870-54100	SUPPLIES	\$84.96
	443158	JANITORIAL SUPPLIES, MISC AS N	\$35.64	73022600-54100	SUPPLIES	\$35.64
	443530	JANITORIAL SUPPLIES, MISC AS N	\$61.92	73022600-54100	SUPPLIES	\$61.92
	443533	JANITORIAL SUPPLIES, MISC AS N	\$228.99	73022600-54100	SUPPLIES	\$228.99
	443776	JANITORIAL SUPPLIES, MISC AS N	\$290.45	73022600-54100	SUPPLIES	\$290.45
	442544	JANITORIAL SUPPLIES, MISC AS N	\$497.93	73022600-54100	SUPPLIES	\$497.93
	I443502	JANITORIAL SUPPLIES, MISC AS N	\$334.84	77725200-54100	SUPPLIES	\$334.84
	I442718	JANITORIAL SUPPLIES, MISC AS N	\$43.09	82024411-54100	SUPPLIES	\$43.09
Vendor Total:						\$2,025.94
UNITED SITE SERVICES	114-3038781	PORTABLE TOILET RENTAL	\$423.70	90000000-23226	CONCERT SERIES	\$423.70
	114-2989373	PORTABLE TOILET RENTAL	\$6.93	10022832-54100	SUPPLIES	\$6.93
	114-2981193	PORTABLE TOILET RENTAL	\$250.01	10022832-54100	SUPPLIES	\$250.01
Vendor Total:						\$680.64
US POST OFFICE	DV12	PERMIT 243	\$3,500.00	20513300-54101	POSTAGE	\$3,500.00
Vendor Total:						\$3,500.00
USA BLUEBOOK	646750	FACILITY OPERATIONS EXPENSE	\$96.72	82024411-54100	SUPPLIES	\$96.72
Vendor Total:						\$96.72
WAGeworks INC	125AI0399790	ADMIN FEES SECTION 125 MEDICAL	\$125.00	10016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$48.01
				10016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$59.28
				77716100-52151	AFLAC & PERS INSUR ADMIN FEES	\$0.77

List of Checks Presented for Approval on 7/2/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WAGEWORKS INC	125AI0399790	ADMIN FEES SECTION 125 MEDICAL	\$125.00	80016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$9.24
				82016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$3.85
				84016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$3.85
				Vendor Total:		\$125.00
WAGNER & BONSIGNORE	06-15-2110.0	ENG SVCS FOR WATER RIGHT PERMI	\$413.50	82024410-52100	CONTRACTED SERVICES	\$413.50
				Vendor Total:		\$413.50
WATTCO	43160	EQUIPMENT MAINTENANCE	\$75.58	10520210-56130	EXTERNAL SERVICES	\$75.58
				Vendor Total:		\$75.58
WESTERN HILLS HOMEOWNERS ASSOCIATION	242402	MEMBER DUES BY QTR	\$225.00	10012400-52100	CONTRACTED SERVICES	\$225.00
				Vendor Total:		\$225.00
ZAP MANUFACTURING	43947	REFURBISH SIGNS	\$1,185.12	10024220-54127	PW - SIGN POSTS/SHEETING	\$1,185.12
				Vendor Total:		\$1,185.12
INVOICE TOTAL:						\$557,596.04

List of Checks Presented for Approval on 7/10/2015

The following list of bills payable was reviewed and approved for payment.

 7-21-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCURATE AIR ENGINEERING INC	L-064465	PARTS	\$563.28	84024425-56210	FUEL & FLUIDS	\$563.28
Vendor Total:						\$563.28
ACME RIGGING & SUPPLY CO	271133	MISC RENTAL & SUPPLIES AS NEED	\$43.43	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$43.43
	271097	MISC RENTAL & SUPPLIES AS NEED	\$102.15	80026110-80230	INFRASTRUCTURE	\$102.15
	271031	MISC RENTAL & SUPPLIES AS NEED	\$270.28	80026120-54100	SUPPLIES	\$270.28
Vendor Total:						\$415.86
ADVANCED COLLISION REPAIR INC	1117	REPLACE WINDSHIELD	\$325.00	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.00)
				10520210-56130	EXTERNAL SERVICES	\$1.00
				10520210-56130	EXTERNAL SERVICES	\$325.00
Vendor Total:						\$325.00
AFLAC GROUP INSURANCE	A054669800	AFLAC CRITICAL CARE INSURANCE	\$563.38	20700000-20538	AFLAC CRITICAL ILLNESS POLICY	\$563.38
Vendor Total:						\$563.38
ALLEN JAMES	DV070215	INSTRUCTOR	\$384.00	10022850-52100	CONTRACTED SERVICES	\$384.00
Vendor Total:						\$384.00
ANDREW SNYDER	6/14 - 6/20/15	REIMBURSE TRAVEL EXPENSE	\$86.71	10520210-57100	CONFERENCE & TRAINING	\$86.71
Vendor Total:						\$86.71

List of Checks Presented for Approval on 7/10/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	JUNE 15	911 SYSTEM	\$223.51	20620231-52100	CONTRACTED SERVICES	\$223.51
	0601901362	LIVE SCAN	\$1,048.70	10520210-55100	TELEPHONE	\$1,048.70
	Vendor Total:					\$1,272.21
B & B INDUSTRIAL SUPPLY INC	170226	MISCELLANEOUS MATERIALS AS NEE	\$49.20	10022500-56300	BUILDING MAINT. & REPAIR	\$49.20
	170223	MISCELLANEOUS MATERIALS AS NEE	\$130.27	10022500-56300	BUILDING MAINT. & REPAIR	\$130.27
	169751	MISCELLANEOUS MATERIALS AS NEE	\$382.23	10022500-56300	BUILDING MAINT. & REPAIR	\$382.23
	169788	MISCELLANEOUS MATERIALS AS NEE	\$37.13	10520210-56130	EXTERNAL SERVICES	\$37.13
	191855	MISCELLANEOUS MATERIALS AS NEE	\$70.23	10520210-56130	EXTERNAL SERVICES	\$70.23
	169750	MISCELLANEOUS MATERIALS AS NEE	\$138.00	10022500-54102	SMALL TOOLS	\$138.00
Vendor Total:					\$807.06	
BARBARA K LEVIN FINE ART ASSOCIATES LLC	sf 15641	APPRAISAL SERVICES	\$585.00	10012400-52100	CONTRACTED SERVICES	\$585.00
					Vendor Total:	
BEST BEST & KRIEGER LLP	751525	RDA LEGAL SERVICES AS NEEDED	\$299.52	96995669-52100	CONTRACTED SERVICES	\$299.52
					Vendor Total:	
BOYS AND GIRLS CLUB OF UKIAH	DV070115	ANNUAL DONATION FOR DRUG & ALCOHOL EDUCATION	\$15,000.00	63320210-52100	CONTRACTED SERVICES	\$15,000.00
					Vendor Total:	
BSN SPORTS	97001811	VOLLEYBALL SUPPLIES	\$147.21	10022810-54100	SUPPLIES	\$147.21
					Vendor Total:	
BUSINESS MARKETERS GROUP	188509	TELECOMMUNICATION EQUIPMENT, A	\$4,816.56	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$5.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$20.54)
				20620231-80100	MACHINERY & EQUIPMENT	\$333.77

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS MARKETERS GROUP	188509	TELECOMMUNICATION EQUIPMENT, A	\$4,816.56	20620231-80100	MACHINERY & EQUIPMENT	\$4,816.56
				90000000-23013	STATE USE TAX LIABILITY	(\$308.10)
				Vendor Total:		\$4,816.56
CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT	FY 15/16	MEMBERSHIP DUES	\$465.00	10017100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$465.00
				Vendor Total:		\$465.00
CA BUILDING STANDARDS	APR - JUNE 15	BSA QUARTERLY REPORT	\$119.00	90000000-23027	BUILDING STDS ADMIN SPEC FD	\$132.00
				10000000-48110	MISCELLANEOUS RECEIPTS	(\$13.00)
				Vendor Total:		\$119.00
CALIFORNIA POLICE CHIEFS ASSOCIATION	1673	MEMBERSHIP DUES	\$125.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$125.00
	1721	MEMBERSHIP DUES	\$125.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$125.00
	1723	MEMBERSHIP DUES	\$125.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$125.00
	515 FY15/16	MEMBERSHIP DUES	\$399.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$399.00
	Vendor Total:		\$774.00			
CALPELRA	FY 15/16	REGISTRATION & MEMBERSHIP FEES	\$1,020.00	10016100-57100	CONFERENCE & TRAINING	\$670.00
				10016100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$350.00
	FY 15/16.	REGISTRATION & MEMBERSHIP FEES	\$1,020.00	10016100-57100	CONFERENCE & TRAINING	\$670.00
				10016100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$350.00
	Vendor Total:		\$2,040.00			
CANTEEN SERVICE	8163	MISCELLANEOUS SUPPLIES AS NEED	\$125.24	10022300-54100	SUPPLIES	\$125.24
Vendor Total:		\$125.24				

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CAROLLO ENGINEERS INC	0142622	DESIGN PHASES I&II RECYCLED WA	\$18,684.25	84424422-80230	INFRASTRUCTURE	\$18,684.25
Vendor Total:						\$18,684.25
CDW GOVERNMENT INC	WB22294	COMPUTER HARDWARE AND PERIPHER	\$261.76	10022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$99.47
				77722900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5.24
				80022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$78.53
				82022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.26
				84022900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.26
	VF50072	Multi-Function Office Machines	\$586.06	20324100-54100	SUPPLIES	\$586.06
Vendor Total:						\$847.82
CHEVRON AND TEXACO BUSINESS CARD SVCS	44804921	FUEL CHARGES	\$683.60	10520210-56210	FUEL & FLUIDS	\$683.60
Vendor Total:						\$683.60
CITY OF OROVILLE	6/29/15	Gasoline, Compressed Natural G	\$24,000.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$30.00)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$120.00)
				77725200-80100	MACHINERY & EQUIPMENT	\$1,950.00
				77725200-80100	MACHINERY & EQUIPMENT	\$24,000.00
				90000000-23013	STATE USE TAX LIABILITY	(\$1,800.00)
Vendor Total:						\$24,000.00
CLARK PEST CONTROL	17089139	PEST CONTROL SVCS *TEMPORARY*	\$74.00	80026330-54100	SUPPLIES	\$74.00
Vendor Total:						\$74.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CLEARs INC	FY2016	MEMBERSHIP DUES	\$50.00	20620231-57100	CONFERENCE & TRAINING	\$50.00
Vendor Total:						\$50.00
CONTRA COSTA COUNTY LETC	18912	REGISTRATION	\$648.00	10520210-57100	CONFERENCE & TRAINING	\$324.00
				10520210-57100	CONFERENCE & TRAINING	\$324.00
Vendor Total:						\$648.00
CORY OLIVER	UA070415	UNIFORM ALLOWANCE	\$577.16	10520210-51270	UNIFORM ALLOWANCE	\$577.16
Vendor Total:						\$577.16
CROP PRODUCTION SERVICES	27348900	WEED SPRAYS & CHEMICALS AS NEE	\$180.57	10022100-54100	SUPPLIES	\$180.57
Vendor Total:						\$180.57
DAVID RAPPORT	6256	LEGAL SERVICES	\$1,328.00	96995669-52100	CONTRACTED SERVICES	\$1,328.00
	6255	LEGAL SERVICES	\$14,562.39	25024210-80230	INFRASTRUCTURE	\$1,299.80
				10014000-52150	LEGAL SERVICES/EXPENSES	\$6,679.10
				10514000-52150	LEGAL SERVICES/EXPENSES	\$515.82
				20414000-52150	LEGAL SERVICES/EXPENSES	\$442.14
				77714000-52150	LEGAL SERVICES/EXPENSES	\$315.23
				80014000-52150	LEGAL SERVICES/EXPENSES	\$1,378.09
				82014000-52150	LEGAL SERVICES/EXPENSES	\$45.03
				84014000-52150	LEGAL SERVICES/EXPENSES	\$1,346.87
				84014000-52140	LITIGATION EXPENSES	\$2,540.31
Vendor Total:						\$15,890.39

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DC ELECTRIC GROUP INC	24360	TRAFFIC SIGNAL REPAIR	\$278.00	10024214-52100	CONTRACTED SERVICES	\$278.00
					Vendor Total:	\$278.00
DELL MARKETING LP	XJN1J3962	COMPUTER HARDWARE AND PERIPHER	\$1,075.24	20513300-54100	SUPPLIES	\$1,075.24
					Vendor Total:	\$1,075.24
DEPT OF CONSERVATION	APR - JUNE 15	SMIP QUARTERLY TAX RETURN	\$346.33	90000000-23006	STRONG MOTION ED. SET ASIDE	(\$18.23)
				90000000-23005	STRONG MOTION INSTR. PROG.	\$364.56
					Vendor Total:	\$346.33
DIVISION OF THE STATE ARCHITECT	Q2 2015	DISABILITY ACCESS & EDUCATION FEE	\$103.80	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$242.20)
				90000000-23002	STATE \$1 BUSINESS LICENSE FEE	\$346.00
					Vendor Total:	\$103.80
EAST BAY TRUCK CENTER	806004	PARTS	\$199.32	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.88)
				82024414-56130	EXTERNAL SERVICES	\$0.88
				82024414-56130	EXTERNAL SERVICES	\$199.32
					Vendor Total:	\$199.32
EFAX CORPORATE C/O J2 GLOBAL COMMUNICATIONS	652171	EFAX SERVICES	\$129.70	10012200-55100	TELEPHONE	\$129.70
					Vendor Total:	\$129.70
EMD MILLIPORE CORP	655828	NON-BIDDABLE MISCELLANEOUS ITE	\$4,542.00	84024425-52100	CONTRACTED SERVICES	\$4,542.00
					Vendor Total:	\$4,542.00
EPIC AVIATION LLC	6737055	JET FUEL	\$15,316.04	77725200-58401	AVIATION FUEL	\$15,316.04
					Vendor Total:	\$15,316.04

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
EVERGREEN JOB & SAFETY TRAINING INC	345	SECURITY, FIRE, SAFETY, AND EM	\$927.68	80026400-57100	CONFERENCE & TRAINING	\$927.68
	346	SECURITY, FIRE, SAFETY, AND EM	\$2,028.00	80026400-57100	CONFERENCE & TRAINING	\$2,028.00
Vendor Total:						\$2,955.68
EXECUTIVE LEADERSHIP BUSINESS MANAGEMENT DAILY	SBQ4R07	MEMBERSHIP DUES	\$139.00	10521210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$139.00
Vendor Total:						\$139.00
FASTENAL	CAUKA16185	PARTS	\$7.73	30122210-80230	INFRASTRUCTURE	\$7.73
	CAUKA16466	PARTS	\$324.35	82024414-54102	SMALL TOOLS	\$324.35
Vendor Total:						\$332.08
FIRST ALARM	835125	ALARM FOR UPD EVIDENCE FACILIT	\$62.40	10520210-52180	SECURITY SERVICES	\$62.40
Vendor Total:						\$62.40
GEMINI GROUP LLC	115-12274	PRINTING AND TYPESETTING SERVI	\$2,738.00	82024411-52100	CONTRACTED SERVICES	\$2,738.00
Vendor Total:						\$2,738.00
GHD INC	92743	DESIGN OF WELL #9	\$2,188.91	82024410-52100	CONTRACTED SERVICES	\$2,188.91
	93270	DOWNTOWN STREETSCAPE & TRANSP	\$29.00	25024210-80230	INFRASTRUCTURE	\$29.00
Vendor Total:						\$2,217.91
GI JOES ARMY-NAVY	110822	MISC ITEMS AS NEEDED	\$254.09	84024425-54100	SUPPLIES	\$254.09
	110823	MISC ITEMS AS NEEDED	\$254.09	84024425-54100	SUPPLIES	\$254.09
Vendor Total:						\$508.18
GINA GRECO	DV070215	INSTRUCTOR	\$1,402.80	10022850-52100	CONTRACTED SERVICES	\$1,402.80
Vendor Total:						\$1,402.80

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRADY HURN	7/19 - 7/31/15	TRAVEL ADVANCE	\$1,793.40	80026400-57100	CONFERENCE & TRAINING	\$1,793.40
					Vendor Total:	\$1,793.40
GRANITE CONSTRUCTION COMPANY	825832	MISC ROCK & ROAD PATCH MATERIA	\$82.20	82024414-54100	SUPPLIES	\$82.20
					Vendor Total:	\$82.20
HAINES & COMPANY	398879	SUBSCRIPTION FEES	\$230.67	20620231-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$230.67
					Vendor Total:	\$230.67
HARRIS COMPUTER SYSTEMS INC	MN00082943	Software Maintenance/Support	\$16,349.17	20513300-52100	CONTRACTED SERVICES	\$16,349.17
					Vendor Total:	\$16,349.17
HARRY E SWANK	DV070215	INSTRUCTOR	\$84.00	10022850-52100	CONTRACTED SERVICES	\$84.00
					Vendor Total:	\$84.00
HD SUPPLY POWER SOLUTIONS LTD PORTLAND	2906552-00	SUPPLIES	\$848.87	80026120-80230	INFRASTRUCTURE	\$848.87
	922908020	ELECTRICAL EQUIPMENT AND SUPPL	\$29,109.93	80000000-12104	INVENTORY - PURCHASES	\$29,109.93
	922936356	ELECTRICAL EQUIPMENT AND SUPPL	\$29,109.93	80000000-12104	INVENTORY - PURCHASES	\$29,109.93
	922977263	ELECTRICAL EQUIPMENT AND SUPPL	\$29,109.93	80000000-12104	INVENTORY - PURCHASES	\$29,109.93
	923014234	ELECTRICAL EQUIPMENT AND SUPPL	\$29,109.93	80000000-12104	INVENTORY - PURCHASES	\$29,109.93
					Vendor Total:	\$117,288.59
INTEGRITY SHRED	50390	DOCUMENT SHREDDING SERVICES	\$28.50	10016100-52100	CONTRACTED SERVICES	\$21.95
				77716100-52100	CONTRACTED SERVICES	\$0.29
				80016100-52100	CONTRACTED SERVICES	\$3.42
				82016100-52100	CONTRACTED SERVICES	\$1.43

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
INTEGRITY SHRED	50390	DOCUMENT SHREDDING SERVICES	\$28.50	84016100-52100	CONTRACTED SERVICES	\$1.41
	50391	DOCUMENT SHREDDING	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
Vendor Total:						\$85.50
INTERCOUNTY MECHANICAL & ELECTRICAL INC	4589	MAINTENANCE	\$270.00	10022500-56300	BUILDING MAINT. & REPAIR	\$270.00
	4543	FILTER REPLACEMENT	\$438.35	31122870-56300	BUILDING MAINT. & REPAIR	\$438.35
	4622	HVAC REPAIR	\$268.08	73022600-56300	BUILDING MAINT. & REPAIR	\$268.08
Vendor Total:						\$976.43
J & M LOCK	32395	DUPLICATE KEYS, REPAIRS & MISC	\$17.84	10022500-56300	BUILDING MAINT. & REPAIR	\$17.84
	32378	DUPLICATE KEYS, REPAIRS & MISC	\$20.92	10022500-56300	BUILDING MAINT. & REPAIR	\$20.92
	32396	DUPLICATE KEYS, REPAIRS & MISC	\$95.69	10520210-56130	EXTERNAL SERVICES	\$95.69
	32375	DUPLICATE KEYS, REPAIRS & MISC	\$38.38	10022100-54100	SUPPLIES	\$38.38
Vendor Total:						\$172.83
JEI	16281	MAINTENANCE	\$560.81	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	\$560.81
Vendor Total:						\$560.81
JENNIFER COURSEY	972	DRUG ED COLUMN/PRFM RPT CARD/V	\$4,350.00	63020210-52100	CONTRACTED SERVICES	\$4,350.00
Vendor Total:						\$4,350.00
JOHN CORIPPO	UA062415	UNIFORM ALLOWANCE	\$583.21	10521210-51270	UNIFORM ALLOWANCE	\$583.21
Vendor Total:						\$583.21
JOHN ZINK CO LLC	1297510	MACHINERY AND HARDWARE, INDUST	\$30,251.21	70224500-80230	INFRASTRUCTURE	\$30,251.21
Vendor Total:						\$30,251.21

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
KELLY-MOORE PAINT COMPANY INC	9100000217380	MISC PURCHASES AS REQUIRED	\$31.54	69122700-54100	SUPPLIES	\$31.54
Vendor Total:						\$31.54
LES SCHWAB TIRE CENTER	64000185248	TIRES AND TUBES (INCL. RECAPPE	\$2,150.15	10521210-56130	EXTERNAL SERVICES	\$2,150.15
Vendor Total:						\$2,150.15
LMK ENTERPRISES INC	22212	PLUMBING EQUIPMENT, FIXTURES,	\$4,427.56	82000000-12104	INVENTORY - PURCHASES	\$4,427.56
Vendor Total:						\$4,427.56
LOUIS MALDONADO SR	1ST QTR FY 15/16	DEFENSIVE TACTICAL TRAINING FO	\$2,100.00	10520210-57100	CONFERENCE & TRAINING	\$2,100.00
Vendor Total:						\$2,100.00
MARGARET MCCLURE	111564-1	REFUND ELECTRIC/PV	\$80.73	90100000-10421	UTILITY RECEIVABLES CLEARING	\$80.73
Vendor Total:						\$80.73
MARSH USA INC	769559387747	AVIATION LIABILITY INSURANCE RENEWAL	\$7,500.00	77725200-52528	LIABILITY INSURANCE	\$7,500.00
Vendor Total:						\$7,500.00
MARY WILLIAMSON	14/15	REPLENISH PETTY CASH	\$85.30	80026400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2.91
				80026400-56210	FUEL & FLUIDS	\$15.00
				80026400-56210	FUEL & FLUIDS	\$17.80
				80026130-54100	SUPPLIES	\$27.57
				80026200-54100	SUPPLIES	\$2.15
				80026330-54100	SUPPLIES	\$5.90
				80026400-54100	SUPPLIES	\$1.97
				80026400-54100	SUPPLIES	\$12.00
Vendor Total:						\$85.30

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MEL GRANDI	6/16 - 6/17/15	REIMBURSE TRAVEL EXPENSE	\$251.96	80026400-57100	CONFERENCE & TRAINING	\$251.96
Vendor Total:						\$251.96
MENDOCINO COUNTY GENERAL SVCS	20156-4	RADIO MAINT SVC - SPANISH MOUN	\$385.00	20620231-52100	CONTRACTED SERVICES	\$385.00
Vendor Total:						\$385.00
MENDOCINO COUNTY YOUTH PROJECT	DV070115	ANNUAL DONATION	\$5,000.00	63320210-52100	CONTRACTED SERVICES	\$5,000.00
Vendor Total:						\$5,000.00
MIKE STEWART	UA063015	UNIFORM ALLOWANCE	\$64.24	10521210-51270	UNIFORM ALLOWANCE	\$64.24
	UA062615	UNIFORM ALLOWANCE	\$869.78	10521210-51270	UNIFORM ALLOWANCE	\$869.78
Vendor Total:						\$934.02
MUNICIPAL MAINTENANCE EQUIPMENT	0101510-IN	MISC PARTS AS NEEDED	\$7.24	84024421-56130	EXTERNAL SERVICES	\$7.24
Vendor Total:						\$7.24
NAPA AUTO PARTS	886591	AUTO & MACHINE PARTS & MATERIA	\$6.09	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$6.09
	887834	AUTO & MACHINE PARTS & MATERIA	\$7.72	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$7.72
	889081	AUTO & MACHINE PARTS & MATERIA	\$17.40	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$17.40
	887195	AUTO & MACHINE PARTS & MATERIA	(\$47.89)	10022100-56130	EXTERNAL SERVICES	(\$47.89)
	888772	AUTO & MACHINE PARTS & MATERIA	\$5.65	10022500-56130	EXTERNAL SERVICES	\$5.65
	885625	AUTO & MACHINE PARTS & MATERIA	\$14.03	10022500-56130	EXTERNAL SERVICES	\$14.03
	888627	AUTO & MACHINE PARTS & MATERIA	\$62.85	10022500-56130	EXTERNAL SERVICES	\$62.85
	888765	AUTO & MACHINE PARTS & MATERIA	\$208.82	10022500-56130	EXTERNAL SERVICES	\$208.82

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NAPA AUTO PARTS	886759	AUTO & MACHINE PARTS & MATERIA	\$4.93	10520210-56130	EXTERNAL SERVICES	\$4.93
	886944	AUTO & MACHINE PARTS & MATERIA	\$9.90	10520210-56130	EXTERNAL SERVICES	\$9.90
	887024	AUTO & MACHINE PARTS & MATERIA	\$23.78	10520210-56130	EXTERNAL SERVICES	\$23.78
	886760	AUTO & MACHINE PARTS & MATERIA	\$29.58	10520210-56130	EXTERNAL SERVICES	\$29.58
	889506	AUTO & MACHINE PARTS & MATERIA	\$174.42	10521210-56130	EXTERNAL SERVICES	\$174.42
	886904	AUTO & MACHINE PARTS & MATERIA	\$2.67	77725200-56130	EXTERNAL SERVICES	\$2.67
	886765	AUTO & MACHINE PARTS & MATERIA	\$14.15	82024411-56130	EXTERNAL SERVICES	\$14.15
	886143	AUTO & MACHINE PARTS & MATERIA	\$120.57	84024425-56210	FUEL & FLUIDS	\$120.57
	60315	AUTO & MACHINE PARTS & MATERIA	(\$17.36)	20324100-59350	PURCHASE DISCOUNTS TAKEN	(\$17.36)
	887861	AUTO & MACHINE PARTS & MATERIA	\$27.23	20324100-58510	REIMBRABLE JOBS	\$27.23
	889740	AUTO & MACHINE PARTS & MATERIA	\$40.60	82024411-54100	SUPPLIES	\$40.60
	887359	AUTO & MACHINE PARTS & MATERIA	\$34.02	84024425-54100	SUPPLIES	\$34.02
Vendor Total: -----						\$739.16
NATIONAL DOCUMENT SOLUTIONS	0065854	OFFICE SUPPLIES, GENERAL	\$2,148.98	20513300-54100	SUPPLIES	\$2,148.98
	Vendor Total: -----					
NESCO LLC	0615485	RENTAL OR LEASE SERVICES OF AG	(\$2,703.13)	80026110-80230	INFRASTRUCTURE	(\$2,703.13)
	0353109	RENTAL OR LEASE SERVICES OF AG	\$2,703.13	80026110-80230	INFRASTRUCTURE	\$2,703.13
	0352864	RENTAL OR LEASE SERVICES OF AG	\$4,003.13	80026110-80230	INFRASTRUCTURE	\$4,003.13
	Vendor Total: -----					
						\$4,003.13

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	9945	SUPPLIES	\$382.60	82024414-54100	SUPPLIES	\$382.60
Vendor Total:						\$382.60
ONE TIME PAY VENDOR	DV063015	REFUND HANGAR RENT	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	110595-6	UTILITY REFUND	\$8.56	90100000-10421	UTILITY RECEIVABLES CLEARING	\$8.56
	110192-2	UTILITY REFUND	\$44.48	90100000-10421	UTILITY RECEIVABLES CLEARING	\$44.48
	111708-4	UTILITY REFUND	\$53.12	90100000-10421	UTILITY RECEIVABLES CLEARING	\$53.12
	113513-6	UTILITY REFUND	\$76.35	90100000-10421	UTILITY RECEIVABLES CLEARING	\$76.35
	38978-3	UTILITY REFUND	\$350.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$350.00
Vendor Total:						\$632.51
PG&E CO	JUNE15	GAS AND ELECTRIC SERVICES	\$2,598.64	31122870-55210	UTILITIES	\$2,598.64
Vendor Total:						\$2,598.64
PITNEY BOWES INC	431180	POSTAGE MACHINE LEASE & SUPPLI	\$94.50	73022600-52100	CONTRACTED SERVICES	\$94.50
	382811	POSTAGE MACHINE LEASE & SUPPLI	\$145.98	73022600-52100	CONTRACTED SERVICES	\$145.98
Vendor Total:						\$240.48
PLEASANT VIEW DAIRY	5020036079	PROVIDE MISC GOODS AS NEEDED	\$14.88	73022600-54100	SUPPLIES	\$14.88
Vendor Total:						\$14.88
PORTOLA SYSTEMS INC	32360	I.T. SERVICES AS NEEDED	\$1,800.00	63820210-54100	SUPPLIES	\$1,800.00
Vendor Total:						\$1,800.00
POWER INDUSTRIES INC	686048	SUPPLIES	\$126.56	84024425-54100	SUPPLIES	\$126.56
Vendor Total:						\$126.56

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PR BUSHBY SHARPENING INC	596637	EQUIPMENT	\$32.44	10024220-56130	EXTERNAL SERVICES	\$32.44
Vendor Total:						\$32.44
PROGLASS INC	2015259	ELECTRICAL EQUIPMENT AND SUPPL	\$5,139.86	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$6.42)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$25.69)
				80026120-80230	INFRASTRUCTURE	\$417.59
				80026120-80230	INFRASTRUCTURE	\$5,139.86
				90000000-23013	STATE USE TAX LIABILITY	(\$385.48)
Vendor Total:						\$5,139.86
PUBLIC ENGINES INC	21708	COMPUTER SOFTWARE FOR MICROCOM	\$4,776.00	63020210-52100	CONTRACTED SERVICES	\$4,776.00
Vendor Total:						\$4,776.00
PUBLIC FINANCIAL MANAGEMENT	PFM-56914	FINANCIAL ADVISORY SERVICES	\$5,996.72	10015100-52100	CONTRACTED SERVICES	\$2,698.52
				77715100-52100	CONTRACTED SERVICES	\$59.97
				80015100-52100	CONTRACTED SERVICES	\$2,278.75
				82015100-52100	CONTRACTED SERVICES	\$479.74
				84015100-52100	CONTRACTED SERVICES	\$479.74
Vendor Total:						\$5,996.72
RAU & ASSOCIATES INC	201500102	PHASE 2 ENG FOR RAILROAD CENTE	\$1,293.00	25124210-52100	CONTRACTED SERVICES	\$1,293.00
	201500101	PHASE 1 ENG FOR RAILROAD CENTE	\$1,414.65	25124210-52100	CONTRACTED SERVICES	\$1,414.65
Vendor Total:						\$2,707.65
REBECCA SCHWENGER	UA063015	UNIFORM ALLOWANCE	\$868.69	10521210-51270	UNIFORM ALLOWANCE	\$868.69
Vendor Total:						\$868.69

List of Checks Presented for Approval on 7/10/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RED CARPET MINI STORAGE	103	REAL PROPERTY RENTAL OR LEASE	\$1,140.00	63020210-54100	SUPPLIES	\$1,140.00
Vendor Total:						\$1,140.00
REDWOOD CHILDRENS SERVICES INC	DV070115	ANNUAL DONATION - GRIP EDUCATION/GANG PREVENTION	\$10,000.00	63320210-52100	CONTRACTED SERVICES	\$10,000.00
Vendor Total:						\$10,000.00
REMY MOOSE MANLEY LLP	100650	RETAIN TO REP CITY IN LAWSUIT	\$95.62	90000000-21111	PLANNING PERMIT ESCROW	\$95.62
Vendor Total:						\$95.62
ROBERT BRAITMAN	1429	UVSD DETACHMENT FROM UKIAH	\$400.00	84014000-52145	DETACHMENT-SEWER-UVSD	\$400.00
	1425	UVSD DETACHMENT FROM UKIAH	\$610.00	84014000-52145	DETACHMENT-SEWER-UVSD	\$610.00
Vendor Total:						\$1,010.00
ROBERTA WERDINGER	DV070215	PUBLICITY WORK FOR UKIAHAIKU FESTIVAL	\$50.00	90000000-23233	POET LAUREATE PROGRAM	\$50.00
Vendor Total:						\$50.00
ROSETTA STONE LTD	5658697	COMPUTER SOFTWARE FOR MICROCOM	\$1,806.16	10520210-52100	CONTRACTED SERVICES	\$1,806.16
Vendor Total:						\$1,806.16
SAFEWAY INC	434968-062015-1583	MISC PURCHASES AS REQUIRED	\$9.81	90000000-23243	FAMILY FUN IN THE SUN	\$9.81
	802838-061415-1583	MISC PURCHASES AS REQUIRED	\$55.91	10022300-54100	SUPPLIES	\$55.91
	439814-061015-1583	MISC PURCHASES AS REQUIRED	\$26.58	10022500-54100	SUPPLIES	\$26.58
	80406-053115-1583	MISC PURCHASES AS REQUIRED	\$9.98	73022600-54100	SUPPLIES	\$9.98
	727993-053115-1583	MISC PURCHASES AS REQUIRED	\$44.86	73022600-54100	SUPPLIES	\$44.86
	433198-052815-1583	MISC PURCHASES AS REQUIRED	\$69.45	77725200-54100	SUPPLIES	\$69.45
Vendor Total:						\$216.59

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SANTA BARBARA CONTROL SYS INC	93693	SUPPLIES	\$200.00	10022300-54100	SUPPLIES	\$200.00
Vendor Total:						\$200.00
SANTA ROSA UNIFORM & CAREER APPAREL INC	156139	SUPPLIES	\$543.75	10520210-54100	SUPPLIES	\$543.75
Vendor Total:						\$543.75
SCOTT BOZZOLI	7/19 - 7/24/15	TRAVEL ADVANCE	\$2,851.20	80026400-57100	CONFERENCE & TRAINING	\$2,851.20
Vendor Total:						\$2,851.20
SHAPIRO, GALVIN, SHAPIRO & MORAN	19819	LEGAL REPRESENTATION IN PERSON	\$45.00	10016100-52100	CONTRACTED SERVICES	\$45.00
Vendor Total:						\$45.00
SHARON WEDEGAERTNER	DV70215	INSTRUCTOR	\$1,283.80	10022850-52100	CONTRACTED SERVICES	\$1,283.80
Vendor Total:						\$1,283.80
SILVA SEPTIC INC	60098	PORTABLE RENTAL	\$173.00	10024220-52100	CONTRACTED SERVICES	\$173.00
Vendor Total:						\$173.00
SPACE	DV070115	ANNUAL DONATION	\$5,000.00	63320210-52100	CONTRACTED SERVICES	\$5,000.00
	DV70215	SPACE RENTAL	\$250.00	90000000-23233	POET LAUREATE PROGRAM	\$250.00
Vendor Total:						\$5,250.00
STANLEY RUTNER	16337 FY15/16	REAL PROPERTY RENTAL OR LEASE	\$4,236.00	10521210-54100	SUPPLIES	\$4,236.00
Vendor Total:						\$4,236.00
STATE OF CALIFORNIA	107453	FINGERPRINTING FEES	\$300.00	10020000-44420	FINGERPRINT FEES	\$300.00
	107570	FINGERPRINTING/LIVESCAN	\$32.00	10016100-54165	HR - NEW EMPLOYEE FINGERPRINT	\$32.00
Vendor Total:						\$332.00

List of Checks Presented for Approval on 7/10/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STEVE BEAMAN	6/18 - 6/19/15	REIMBURSE TRAVEL EXPENSE	\$772.76	80026400-57100	CONFERENCE & TRAINING	\$772.76
					Vendor Total:	\$772.76
TGIF REPAIRS INC	4534	EQUIPMENT MAINTENANCE	\$140.00	10520210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$140.00
					Vendor Total:	\$140.00
THE SUFFERS LLC	DV70215	SUNDAY IN THE PARK BAND MEAL BUYOUT	\$150.00	90000000-23226	CONCERT SERIES	\$150.00
					Vendor Total:	\$150.00
TRAINING INNOVATIONS INC	14-434	SUBSCRIPTION	\$750.00	10520210-57100	CONFERENCE & TRAINING	\$750.00
					Vendor Total:	\$750.00
TRINIDAD ARTEAGA	338488	TOOLS	\$53.11	20324100-54100	SUPPLIES	\$53.11
	338714	TOOLS	\$279.11	20324100-54100	SUPPLIES	\$279.11
					Vendor Total:	\$332.22
TRITECH SOFTWARE SYSTEMS	IVC4003988	DATA PROCESSING, COMPUTER, PRO	\$43,930.77	10520210-52100	CONTRACTED SERVICES	\$18,475.10
				20620231-52100	CONTRACTED SERVICES	\$25,455.67
					Vendor Total:	\$43,930.77
UKIAH FORD INC	CMI*6	Transmission (Main, Transfer C	(\$648.75)	10520210-56130	EXTERNAL SERVICES	(\$648.75)
	116087	Transmission (Main, Transfer C	\$2,615.18	10520210-56130	EXTERNAL SERVICES	\$2,615.18
					Vendor Total:	\$1,966.43
UKIAH OXYGEN	415689	EQUIPMENT SERVICE	\$31.00	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$31.00
	U 122623	EQUIPMENT MAINTENANCE	\$675.00	10521210-56130	EXTERNAL SERVICES	\$675.00
					Vendor Total:	\$706.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH TROPHIES & GIFTS	606881	SUPPLIES	\$243.12	10022822-54100	SUPPLIES	\$243.12
					Vendor Total:	\$243.12
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN6572	JANITORIAL SVCS-CORP YARD & WW	\$365.00	10024300-52100	CONTRACTED SERVICES	\$365.00
					Vendor Total:	\$365.00
UKIAH VALLEY CULTURAL & RECREATIONAL CENTER	DV070115	DONATION FOR ARRC	\$5,000.00	63320210-52100	CONTRACTED SERVICES	\$5,000.00
					Vendor Total:	\$5,000.00
UKIAH VALLEY DELI	65278	TRAINING LUNCHEON	\$104.58	80026400-57100	CONFERENCE & TRAINING	\$104.58
					Vendor Total:	\$104.58
UKIAH VALLEY MEDICAL CENTER	FEB - MAY 2015	PRE-EMPLOYMENT & EMPLOYEE EXAM FEES	\$7,492.41	10520210-52100	CONTRACTED SERVICES	\$4,164.44
				80026400-52100	CONTRACTED SERVICES	\$540.00
				84024421-59101	FEES	\$207.02
				10016100-54161	HR - BACKGROUND & PHYSICALS	\$1,232.47
				10024220-54120	PW - SPECIAL SUPPLIES	\$540.00
				10521210-54100	SUPPLIES	\$538.48
				20324100-54100	SUPPLIES	\$135.00
				84024425-54100	SUPPLIES	\$135.00
					Vendor Total:	\$7,492.41
UKIAH WASTE SOLUTIONS INC	5/1 5/-31/15	REFRIG RECYCLE PROGRM- AGMNT OF	\$150.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$150.00
					Vendor Total:	\$150.00
UNITED SITE SERVICES	114-3050290	PORTABLE TOILET RENTAL	\$220.09	10022100-52100	CONTRACTED SERVICES	\$220.09
	114-3053631	PORTABLE TOILET RENTAL	\$220.09	10022100-52100	CONTRACTED SERVICES	\$220.09

List of Checks Presented for Approval on 7/10/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UNITED SITE SERVICES	114-3053636	PORTABLE TOILET RENTAL	\$220.09	10022100-52100	CONTRACTED SERVICES	\$220.09
	114-3053639	PORTABLE TOILET RENTAL	\$220.09	10022100-52100	CONTRACTED SERVICES	\$220.09
	114-30536436	PORTABLE TOILET RENTAL	\$220.09	10022100-52100	CONTRACTED SERVICES	\$220.09
Vendor Total: -----						\$1,100.45
VERIZON WIRELESS	9747603826	CELL PHONES	\$941.28	10023100-54100	SUPPLIES	\$38.01
				10022900-55100	TELEPHONE	\$307.94
				10024210-55100	TELEPHONE	\$63.35
				10024220-55100	TELEPHONE	\$25.18
				10520210-55100	TELEPHONE	\$76.02
				77725200-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$152.04
				82024410-55100	TELEPHONE	\$25.34
				82024410-55100	TELEPHONE	\$38.01
				82024411-55100	TELEPHONE	\$38.01
				84024420-55100	TELEPHONE	\$25.34
				84024421-55100	TELEPHONE	\$114.03
	9745930289	CELL PHONES	\$1,228.78	10023100-54100	SUPPLIES	\$38.01
				77725200-54100	SUPPLIES	\$38.01
				10022900-55100	TELEPHONE	\$562.50
				10024210-55100	TELEPHONE	\$96.29
				10024220-55100	TELEPHONE	\$25.18
				10520210-55100	TELEPHONE	\$76.02

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
VERIZON WIRELESS	9745930289	CELL PHONES	\$1,228.78	80026400-55100	TELEPHONE	\$152.04
				82024410-55100	TELEPHONE	\$25.34
				82024410-55100	TELEPHONE	\$38.01
				82024411-55100	TELEPHONE	\$38.01
				84024420-55100	TELEPHONE	\$25.34
				84024421-55100	TELEPHONE	\$114.03
				Vendor Total:		
VIEVU	13972	DOWNLOAD CABLE	\$191.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.20)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.80)
				10520210-54100	SUPPLIES	\$1.00
				10520210-54100	SUPPLIES	\$191.00
				Vendor Total:		
WALMART COMMUNITY	007366	MISC ITEMS AS NEEDED	\$215.82	77725200-56300	BUILDING MAINT. & REPAIR	\$215.82
	P927300570198 QNF9	MISC ITEMS AS NEEDED	\$14.94	90000000-23226	CONCERT SERIES	\$14.94
	P92730052017 F7N2W	MISC ITEMS AS NEEDED	\$77.63	90000000-23226	CONCERT SERIES	\$77.63
	P9273004P013 D91N6	MISC ITEMS AS NEEDED	\$82.41	10022300-54100	SUPPLIES	\$82.41
	P92730052017 F7N2L	MISC ITEMS AS NEEDED	\$14.88	10022500-54100	SUPPLIES	\$14.88
	927300570198 QNFH	MISC ITEMS AS NEEDED	\$412.76	10022840-54100	SUPPLIES	\$412.76
	P9273004Y015 WJD4F	MISC ITEMS AS NEEDED	\$11.63	73022600-54100	SUPPLIES	\$11.63
	P92730056018 NVYM0	MISC ITEMS AS NEEDED	\$73.75	73022600-54100	SUPPLIES	\$73.75

List of Checks Presented for Approval on 7/10/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WALMART COMMUNITY	P9273004G00Z PQEQM	MISC ITEMS AS NEEDED	\$26.70	77725200-54100	SUPPLIES	\$26.70
	P9273004M012 DSKMG	MISC ITEMS AS NEEDED	\$61.00	77725200-54100	SUPPLIES	\$61.00
	Vendor Total:					\$991.52
WECO INDUSTRIES LLC	0034331-IN	SUPPLIES	\$565.15	84024421-54100	SUPPLIES	\$565.15
						Vendor Total:
WESCO DISTRIBUTION INC	428559	ELECTRICAL EQUIPMENT AND SUPPL	\$1,053.38	80026130-54100	SUPPLIES	\$1,053.38
						Vendor Total:
WEST YOST ASSOCIATED	11	EXECUTIVE DIRECTOR'S SERVICES	\$37,867.88	91190100-52100	CONTRACTED SERVICES	\$1,926.40
				91190100-52100	CONTRACTED SERVICES	\$13,739.74
				91190100-52100	CONTRACTED SERVICES	\$22,201.74
				Vendor Total:		
WHISPERING WINDS NURSERY	20150630	SUPPLIES	\$280.00	10022300-54100	SUPPLIES	\$135.00
				10022840-54100	SUPPLIES	\$145.00
				Vendor Total:		
WILLOW COUNTY WATER DISTRICT	JUNE15	WATER SERVICES	\$40.27	31122870-55210	UTILITIES	\$40.27
	JUNE 15	WATER SERVICES	\$29.29	84024425-58201	WATER PURCHASES	\$29.29
	Vendor Total:					\$69.56
WITTMAN ENTERPRISES LLC	MAY 2015	AMBULANCE BILLING SERVICES	\$9.39	10521330-52110	AMBULANCE BILLING	\$9.39
						Vendor Total:
WONDERWARE NOR CAL C/O E AND M	274258	EQUIPMENT MAINTENANCE & REPAIR	\$998.00	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$998.00
						Vendor Total:

List of Checks Presented for Approval on 7/10/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WYATT IRRIGATION CO	204722 00	PARTS & MISC SUPPLIES AS NEEDE	\$35.77	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.16)
				10022100-54100	SUPPLIES	\$0.16
				10022100-54100	SUPPLIES	\$35.77
	205186 00	PARTS & MISC SUPPLIES AS NEEDE	\$49.35	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.22)
				10022100-54100	SUPPLIES	\$0.22
				10022100-54100	SUPPLIES	\$49.35
	205949 00	PARTS & MISC SUPPLIES AS NEEDE	\$30.14	10022100-54100	SUPPLIES	\$30.14
	205959 00	PARTS & MISC SUPPLIES AS NEEDE	\$268.42	10022100-54100	SUPPLIES	\$268.42
	Vendor Total: -----					\$383.68
XEROX CORPORATION	080340613	COPIER LEASE-SEE ADD'L DESCRIP	\$411.18	10022500-52100	CONTRACTED SERVICES	\$411.18
	080011451	COPIER LEASE-SEE ADD'L DESCRIP	\$569.35	10022500-52100	CONTRACTED SERVICES	\$569.35
	080011450	COPIER LEASE-SEE ADD'L DESCRIP	\$1,194.47	10022500-52100	CONTRACTED SERVICES	\$1,194.47
	080250608	COPIER LEASE-SEE ADD'L DESCRIP	\$181.47	69122700-52100	CONTRACTED SERVICES	\$181.47
	080250607	COPIER LEASE-SEE ADD'L DESCRIP	\$330.80	73022600-52100	CONTRACTED SERVICES	\$330.80
	080250606	COPIER LEASE-SEE ADD'L DESCRIP	\$209.36	10520210-94500	LEASE PAYMENTS	\$115.14
				10521210-94500	LEASE PAYMENTS	\$73.27
				20620231-94500	LEASE PAYMENTS	\$10.47
				64020213-94500	LEASE PAYMENTS	\$10.48
	080250605	COPIER LEASE-SEE ADD'L DESCRIP	\$456.37	10520210-94500	LEASE PAYMENTS	\$251.00
				10521210-94500	LEASE PAYMENTS	\$159.72
				20620231-94500	LEASE PAYMENTS	\$22.82

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
XEROX CORPORATION	080250605	COPIER LEASE-SEE ADD'L DESCRIP	\$456.37	64020213-94500	LEASE PAYMENTS	\$22.83
	080011440	LEASE AND USAGE	\$11.00	73022600-94500	LEASE PAYMENTS	\$11.00
	080011441	LEASE AND USAGE	\$38.34	73022600-94500	LEASE PAYMENTS	\$38.34
	Vendor Total:					\$3,402.34
ZAB ENTERPRISES INC	0153720	PROVIDE MISC FOOD DISHES AS NE	\$780.00	63020210-54100	SUPPLIES	\$780.00
	Vendor Total:					\$780.00
INVOICE TOTAL:						\$491,939.94

List of Checks Presented for Approval on 7/17/2015

The following list of bills payable was reviewed and approved for payment.

 7-21-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ALHAMBRA NATIONAL WATER	5109554 070615	DRINKING WATER SERVICES	\$71.41	69122700-54100	SUPPLIES	\$7.00
				77725200-54100	SUPPLIES	\$11.92
				84024425-54100	SUPPLIES	\$52.49
				Vendor Total:		\$71.41
ALSCO-AMERICAN LINEN DIVISION	LSR0831049	LAUNDRY AND LINEN SERVICES	\$195.70	20324100-52100	CONTRACTED SERVICES	\$195.70
	LSR0834173	LAUNDRY AND LINEN SERVICES	\$195.70	20324100-52100	CONTRACTED SERVICES	\$195.70
Vendor Total:						\$391.40
ALTEC INDUSTRIES INC	10418715	PARTS & MATERIALS AS NEEDED	\$26.74	80026400-56130	EXTERNAL SERVICES	\$26.74
Vendor Total:						\$26.74
ARROW FENCING	74870	FENCING	\$5,000.00	10012400-52100	CONTRACTED SERVICES	\$5,000.00
Vendor Total:						\$5,000.00
AT&T	000006758326	T1 TO INTERNET	\$871.50	10011100-55100	TELEPHONE	\$5.81
				10012100-55100	TELEPHONE	\$18.59
				10012200-55100	TELEPHONE	\$24.90
				10013400-55100	TELEPHONE	\$14.94
				10016100-55100	TELEPHONE	\$12.78

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000006758326	T1 TO INTERNET	\$871.50	10017100-55100	TELEPHONE	\$8.33
				10022100-55100	TELEPHONE	\$4.15
				10022810-55100	TELEPHONE	\$24.90
				10022900-55100	TELEPHONE	\$12.62
				10023100-55100	TELEPHONE	\$33.20
				10023320-55100	TELEPHONE	\$8.30
				10024210-55100	TELEPHONE	\$33.20
				10024220-55100	TELEPHONE	\$8.30
				10520210-55100	TELEPHONE	\$207.50
				10521210-55100	TELEPHONE	\$91.30
				20413500-55100	TELEPHONE	\$8.30
				20513300-55100	TELEPHONE	\$78.85
				20620231-55100	TELEPHONE	\$24.90
				69122700-55100	TELEPHONE	\$24.90
				70024500-55100	TELEPHONE	\$8.30
				72022400-55100	TELEPHONE	\$4.15
				73022600-55100	TELEPHONE	\$8.30
				73022600-55100	TELEPHONE	\$16.60
				77711100-55100	TELEPHONE	\$0.33
				77712100-55100	TELEPHONE	\$0.66
				77713400-55100	TELEPHONE	\$1.49
				77716100-55100	TELEPHONE	\$0.17
				77716100-55100	TELEPHONE	\$0.66

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000006758326	T1 TO INTERNET	\$871.50	77725200-55100	TELEPHONE	\$16.60
				80011100-55100	TELEPHONE	\$0.83
				80012100-55100	TELEPHONE	\$5.64
				80013400-55100	TELEPHONE	\$7.47
				80016100-55100	TELEPHONE	\$1.99
				80016100-55100	TELEPHONE	\$9.96
				80026400-55100	TELEPHONE	\$58.10
				82011100-55100	TELEPHONE	\$0.66
				82012100-55100	TELEPHONE	\$3.98
				82013400-55100	TELEPHONE	\$6.72
				82016100-55100	TELEPHONE	\$0.83
				82016100-55100	TELEPHONE	\$4.98
				82024410-55100	TELEPHONE	\$24.90
				82024411-55100	TELEPHONE	\$16.60
				84011100-55100	TELEPHONE	\$0.66
				84012100-55100	TELEPHONE	\$4.32
				84013400-55100	TELEPHONE	\$6.72
				84016100-55100	TELEPHONE	\$0.83
				84016100-55100	TELEPHONE	\$4.98
				84024425-55100	TELEPHONE	\$8.30
Vendor Total: -----						\$871.50
BO ANDERSON	110990-9	ELECTRIC/PV REFUND	\$125.98	90100000-10421	UTILITY RECEIVABLES CLEARING	\$125.98
Vendor Total: -----						\$125.98

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CA NARCOTICS OFFICERS ASSOC	DV0701115	REGISTRATION	\$45.00	10520210-57100	CONFERENCE & TRAINING	\$45.00
Vendor Total:						\$45.00
CA RURAL WATER ASSOC	11493	DISTRIBUTION CERTIFICATION REVIEW	\$250.00	82024411-57100	CONFERENCE & TRAINING	\$250.00
Vendor Total:						\$250.00
CANON SOLUTIONS AMERICA INC	4016410748.	COPIER LEASE	\$611.87	10012200-56120	EQUIPMENT MAINTENANCE & REPAIR	\$611.87
	4016410748	COPIER USAGE	\$687.31	10012200-54100	SUPPLIES	\$687.31
Vendor Total:						\$1,299.18
COMPUTER OPTIONS INC	BILL35561	IT SERVICES	\$7,200.00	10022900-52100	CONTRACTED SERVICES	\$2,736.00
				77722900-52100	CONTRACTED SERVICES	\$144.00
				80022900-52100	CONTRACTED SERVICES	\$2,160.00
				82022900-52100	CONTRACTED SERVICES	\$1,080.00
				84022900-52100	CONTRACTED SERVICES	\$1,080.00
Vendor Total:						\$7,200.00
DANIEL STEEL & MACHINE INC	062615-C	CRANE SERVICES AT THE WWTP	\$246.25	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$246.25
Vendor Total:						\$246.25
DIANN LUCCHETTI	0016	REIMBURSE SUPPLIES FOR TRAINING	\$15.90	80026400-57100	CONFERENCE & TRAINING	\$15.90
Vendor Total:						\$15.90
EBA ENGINEERING	27911	CORP YARD QTRLY REMEDIATION SY	\$2,753.47	25024300-52100	CONTRACTED SERVICES	\$2,753.47
	27894	LANDFILL ENGINEERING SERVICES	\$7,735.75	70224500-52100	CONTRACTED SERVICES	\$7,735.75
Vendor Total:						\$10,489.22

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
EPIC AVIATION LLC	6739501	JET FUEL	\$11,593.67	77725200-58401	AVIATION FUEL	\$11,593.67
	6741394	JET FUEL	\$14,340.33	77725200-58401	AVIATION FUEL	\$14,340.33
	Vendor Total: -----					\$25,934.00
ERNEST WIPF	36960	DELIVERY OF VARIOUS MATERIALS	\$1,631.52	82024414-54100	SUPPLIES	\$1,631.52
	Vendor Total: -----					\$1,631.52
FRIEDMANS HOME IMPROVEMENT	35139695	MISC ITEMS AS NEEDED	\$75.04	10022500-56300	BUILDING MAINT. & REPAIR	\$75.04
	35152075	MISC ITEMS AS NEEDED	\$76.67	10022500-56300	BUILDING MAINT. & REPAIR	\$76.67
	35169852	MISC ITEMS AS NEEDED	\$97.23	10022500-56300	BUILDING MAINT. & REPAIR	\$97.23
	35175891	MISC ITEMS AS NEEDED	\$137.33	10022500-56300	BUILDING MAINT. & REPAIR	\$137.33
	35165263	MISC ITEMS AS NEEDED	\$167.12	10022500-56300	BUILDING MAINT. & REPAIR	\$167.12
	35167530	MISC ITEMS AS NEEDED	\$195.67	10022500-56300	BUILDING MAINT. & REPAIR	\$195.67
	35159357	MISC ITEMS AS NEEDED	\$222.87	10022500-56300	BUILDING MAINT. & REPAIR	\$222.87
	35175897	MISC ITEMS AS NEEDED	\$395.78	10022500-56300	BUILDING MAINT. & REPAIR	\$395.78
	35158667	MISC ITEMS AS NEEDED	\$118.12	73022600-56300	BUILDING MAINT. & REPAIR	\$118.12
	35142943	MISC ITEMS AS NEEDED	(\$6.62)	77725200-56300	BUILDING MAINT. & REPAIR	(\$6.62)
	35142991	MISC ITEMS AS NEEDED	\$38.67	77725200-56300	BUILDING MAINT. & REPAIR	\$38.67
	35142483	MISC ITEMS AS NEEDED	\$199.85	77725200-56300	BUILDING MAINT. & REPAIR	\$199.85
	35146991	MISC ITEMS AS NEEDED	\$71.96	82024411-56300	BUILDING MAINT. & REPAIR	\$71.96
	35159985	MISC ITEMS AS NEEDED	\$115.89	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$115.89
	35148172	MISC ITEMS AS NEEDED	\$14.35	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.35

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35152436	MISC ITEMS AS NEEDED	\$30.12	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$30.12
	35142297	MISC ITEMS AS NEEDED	\$6.00	10520210-56130	EXTERNAL SERVICES	\$6.00
	35169856	MISC ITEMS AS NEEDED	\$31.56	90000000-23236	FIELD SIGNAGE FEES	\$31.56
	35140035	MISC ITEMS AS NEEDED	(\$202.41)	30122210-80230	INFRASTRUCTURE	(\$202.41)
	35163604	MISC ITEMS AS NEEDED	(\$14.29)	30122210-80230	INFRASTRUCTURE	(\$14.29)
	35163414	MISC ITEMS AS NEEDED	\$8.35	30122210-80230	INFRASTRUCTURE	\$8.35
	35163676	MISC ITEMS AS NEEDED	\$10.62	30122210-80230	INFRASTRUCTURE	\$10.62
	35154287	MISC ITEMS AS NEEDED	\$60.59	30122210-80230	INFRASTRUCTURE	\$60.59
	35175096	MISC ITEMS AS NEEDED	\$69.44	30122210-80230	INFRASTRUCTURE	\$69.44
	35171728	MISC ITEMS AS NEEDED	\$113.82	30122210-80230	INFRASTRUCTURE	\$113.82
	35146149	MISC ITEMS AS NEEDED	\$296.99	30122210-80230	INFRASTRUCTURE	\$296.99
	35157635	MISC ITEMS AS NEEDED	\$9.70	80026110-80230	INFRASTRUCTURE	\$9.70
	35159296	MISC ITEMS AS NEEDED	\$69.83	80026110-80230	INFRASTRUCTURE	\$69.83
	35169638	MISC ITEMS AS NEEDED	\$106.63	90000000-23219	PUMPKINFEST	\$106.63
	35160023	MISC ITEMS AS NEEDED	\$21.46	10024220-54120	PW - SPECIAL SUPPLIES	\$21.46
	35174163	MISC ITEMS AS NEEDED	\$37.43	10024220-54120	PW - SPECIAL SUPPLIES	\$37.43
	35141456	MISC ITEMS AS NEEDED	\$41.58	10024220-54120	PW - SPECIAL SUPPLIES	\$41.58
	35141549	MISC ITEMS AS NEEDED	\$295.57	10024220-54120	PW - SPECIAL SUPPLIES	\$295.57
	35139142	MISC ITEMS AS NEEDED	\$301.54	10024220-54120	PW - SPECIAL SUPPLIES	\$301.54

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35158411	MISC ITEMS AS NEEDED	\$16.91	20324100-58510	REIMBRABLE JOBS	\$16.91
	35149764	MISC ITEMS AS NEEDED	\$110.08	84024421-54102	SMALL TOOLS	\$110.08
	35169382	MISC ITEMS AS NEEDED	\$19.27	84024425-54102	SMALL TOOLS	\$19.27
	35168514	MISC ITEMS AS NEEDED	(\$6.18)	10022100-54100	SUPPLIES	(\$6.18)
	35168518	MISC ITEMS AS NEEDED	\$7.31	10022100-54100	SUPPLIES	\$7.31
	35168202	MISC ITEMS AS NEEDED	\$13.62	10022100-54100	SUPPLIES	\$13.62
	35168609	MISC ITEMS AS NEEDED	\$17.31	10022100-54100	SUPPLIES	\$17.31
	351582121	MISC ITEMS AS NEEDED	\$20.14	10022100-54100	SUPPLIES	\$20.14
	35147788	MISC ITEMS AS NEEDED	\$23.51	10022100-54100	SUPPLIES	\$23.51
	35175156	MISC ITEMS AS NEEDED	\$28.70	10022100-54100	SUPPLIES	\$28.70
	35140223	MISC ITEMS AS NEEDED	\$38.83	10022100-54100	SUPPLIES	\$38.83
	35158566	MISC ITEMS AS NEEDED	\$49.03	10022100-54100	SUPPLIES	\$49.03
	35148340	MISC ITEMS AS NEEDED	\$134.16	10022100-54100	SUPPLIES	\$134.16
	35159480	MISC ITEMS AS NEEDED	\$94.52	10022300-54100	SUPPLIES	\$94.52
	35158196	MISC ITEMS AS NEEDED	(\$21.08)	10022822-54100	SUPPLIES	(\$21.08)
	35157333	MISC ITEMS AS NEEDED	\$21.08	10022822-54100	SUPPLIES	\$21.08
	35157330	MISC ITEMS AS NEEDED	\$279.57	10022822-54100	SUPPLIES	\$279.57
	35174110	MISC ITEMS AS NEEDED	\$26.30	10024300-54100	SUPPLIES	\$26.30
	35169566	MISC ITEMS AS NEEDED	\$34.12	10024300-54100	SUPPLIES	\$34.12

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35160084	MISC ITEMS AS NEEDED	\$157.86	10024300-54100	SUPPLIES	\$157.86
	35155686	MISC ITEMS AS NEEDED	\$64.90	10520210-54100	SUPPLIES	\$64.90
	35155718	MISC ITEMS AS NEEDED	\$97.95	10520210-54100	SUPPLIES	\$97.95
	35168005	MISC ITEMS AS NEEDED	\$130.95	10520210-54100	SUPPLIES	\$130.95
	35169408	MISC ITEMS AS NEEDED	\$25.71	80026110-54100	SUPPLIES	\$25.71
	35144578	MISC ITEMS AS NEEDED	\$33.29	80026130-54100	SUPPLIES	\$33.29
	35168113	MISC ITEMS AS NEEDED	\$162.68	80026400-54100	SUPPLIES	\$162.68
	35158584	MISC ITEMS AS NEEDED	\$14.22	82024411-54100	SUPPLIES	\$14.22
	35168646	MISC ITEMS AS NEEDED	\$5.77	82024414-54100	SUPPLIES	\$5.77
	35159444	MISC ITEMS AS NEEDED	\$9.56	82024414-54100	SUPPLIES	\$9.56
	35141496	MISC ITEMS AS NEEDED	\$13.71	82024414-54100	SUPPLIES	\$13.71
	35142115	MISC ITEMS AS NEEDED	\$21.34	82024414-54100	SUPPLIES	\$21.34
	35174832	MISC ITEMS AS NEEDED	\$22.97	82024414-54100	SUPPLIES	\$22.97
	35166638	MISC ITEMS AS NEEDED	\$118.57	82024414-54100	SUPPLIES	\$118.57
	35139113	MISC ITEMS AS NEEDED	\$119.01	82024414-54100	SUPPLIES	\$119.01
	35173949	MISC ITEMS AS NEEDED	\$14.27	84024421-54100	SUPPLIES	\$14.27
Vendor Total:						\$5,134.42
GCR	851-28715	TIRES, TUBES, REPAIRS & LABOR	\$62.00	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.49)
				10520210-56130	EXTERNAL SERVICES	\$62.00
				82024414-56130	EXTERNAL SERVICES	\$3.49

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GCR	851-28490	TIRES, TUBES, REPAIRS & LABOR	\$545.94	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.50)
				10520210-56130	EXTERNAL SERVICES	\$2.50
				10520210-56130	EXTERNAL SERVICES	\$545.94
	851-28706	TIRES, TUBES, REPAIRS & LABOR	\$346.16	10022500-56130	EXTERNAL SERVICES	\$346.16
	851-28403	TIRES, TUBES, REPAIRS & LABOR	\$233.56	10520210-56130	EXTERNAL SERVICES	\$233.56
	851-28487	TIRES, TUBES, REPAIRS & LABOR	\$623.38	10520210-56130	EXTERNAL SERVICES	\$623.38
	851-28641	TIRES, TUBES, REPAIRS & LABOR	\$710.26	10520210-56130	EXTERNAL SERVICES	\$710.26
	851-28484	TIRES, TUBES, REPAIRS & LABOR	\$800.63	10521210-56130	EXTERNAL SERVICES	\$800.63
	851-28476	TIRES, TUBES, REPAIRS & LABOR	\$211.26	82024412-56130	EXTERNAL SERVICES	\$211.26
	Vendor Total:					\$3,533.19
GREG & TRISH TATARIAN	UKCI001015C	WILDLIFE SURVEY & WETLAND DELI	\$1,440.00	70224500-52100	CONTRACTED SERVICES	\$1,440.00
GRILL BROS PARTNERSHIP	173983-2	EQUIPMENT & MACHINERY RENTAL A	\$358.00	30122210-80230	INFRASTRUCTURE	\$358.00
HACH COMPANY	2116892	SUPPLIES	(\$323.59)	84024425-54100	SUPPLIES	(\$323.59)
	9402092	SUPPLIES	\$512.57	84024425-54100	SUPPLIES	\$512.57
Vendor Total:					\$188.98	
ISI'S PIZZA	DV070815	LUNCH MEETING	\$295.05	10024210-57100	CONFERENCE & TRAINING	\$59.01
				10024220-57100	CONFERENCE & TRAINING	\$44.26
				82024410-57100	CONFERENCE & TRAINING	\$103.26

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ISI'S PIZZA	DV070815	LUNCH MEETING	\$295.05	84024420-57100	CONFERENCE & TRAINING	\$88.52
					Vendor Total:	\$295.05
KEN FOWLER	91777	MISC AUTOMOTIVE PARTS AS NEEDE	(\$28.11)	10520210-56130	EXTERNAL SERVICES	(\$28.11)
	91671	MISC AUTOMOTIVE PARTS AS NEEDE	(\$50.82)	10521210-56130	EXTERNAL SERVICES	(\$50.82)
	91669	MISC AUTOMOTIVE PARTS AS NEEDE	\$489.43	10521210-56130	EXTERNAL SERVICES	\$489.43
					Vendor Total:	\$410.50
KEOUGH'S LANDSCAPING INC	14185	LANDSCAPE MAINT.-ORCHARD SUBST	\$400.00	80026130-52100	CONTRACTED SERVICES	\$400.00
					Vendor Total:	\$400.00
KIMBALL MIDWEST	4276501	SUPPLIES	\$22.17	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$22.17
					Vendor Total:	\$22.17
LINCOLN EQUIPMENT INC	SI269119	WATER AND WASTEWATER TREATING	\$2,420.44	10022300-54100	SUPPLIES	\$2,420.44
					Vendor Total:	\$2,420.44
MENDOCINO COUNTY AUDITOR-CONTROLLER	JUNE 15	PARKING CITATION REVENUES	\$2,232.00	90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$558.00
				90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$1,674.00
					Vendor Total:	\$2,232.00
MICHAEL TUFTS	2015-219	PD EMPLOYEE EXPENSES	\$228.00	10520210-52100	CONTRACTED SERVICES	\$228.00
					Vendor Total:	\$228.00
MUNISERVICES LLC	0000038247	LTC DISCOVERY SERVICES	\$45.20	10013400-52100	CONTRACTED SERVICES	\$45.20
					Vendor Total:	\$45.20

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NCPA	006102-0715020	NCPA - JULY 2015	\$900,294.00	80026300-58104	NCPA MANAGEMENT SERVICES	\$43,026.00
				80026300-58101	NCPA PLANT GENERATION	\$280,508.00
				80026300-58102	NCPA POWER PURCHASES	\$455,111.00
				80026300-58105	NCPA THIRD PARTY SALES	(\$151,941.00)
				80026300-58103	NCPA TRANSMISSION	\$273,590.00
				Vendor Total: -----		\$900,294.00
OFFICE DEPOT	775115752001	OFFICE SUPPLIES, MISC AS NEEDE	\$4.31	10016100-54162	HR - ADVERTISING	\$3.32
				77716100-54162	HR - ADVERTISING	\$0.04
				80016100-54162	HR - ADVERTISING	\$0.52
				82016100-54162	HR - ADVERTISING	\$0.22
				84016100-54162	HR - ADVERTISING	\$0.21
	773363428002	OFFICE SUPPLIES, MISC AS NEEDE	\$17.08	10012200-54100	SUPPLIES	\$17.08
	778054441001	OFFICE SUPPLIES, MISC AS NEEDE	\$31.35	10012200-54100	SUPPLIES	\$31.35
	778054619001	OFFICE SUPPLIES, MISC AS NEEDE	\$45.64	10012200-54100	SUPPLIES	\$45.64
	773363548001	OFFICE SUPPLIES, MISC AS NEEDE	\$70.84	10012200-54100	SUPPLIES	\$70.84
	773363547001	OFFICE SUPPLIES, MISC AS NEEDE	\$84.31	10012200-54100	SUPPLIES	\$84.31
	773363428001	OFFICE SUPPLIES, MISC AS NEEDE	\$536.45	10012200-54100	SUPPLIES	\$536.45
	774470189001	OFFICE SUPPLIES, MISC AS NEEDE	\$21.61	10022810-54100	SUPPLIES	\$21.61
	774469889001	OFFICE SUPPLIES, MISC AS NEEDE	\$51.11	10022810-54100	SUPPLIES	\$51.11
	774993041001	OFFICE SUPPLIES, MISC AS NEEDE	\$61.03	10022810-54100	SUPPLIES	\$61.03

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OFFICE DEPOT	775115540001	OFFICE SUPPLIES, MISC AS NEEDE	\$195.24	10024210-54100	SUPPLIES	\$65.08
				82024410-54100	SUPPLIES	\$65.08
				84024420-54100	SUPPLIES	\$65.08
	776424040001	OFFICE SUPPLIES, MISC AS NEEDE	\$2.88	10520210-54100	SUPPLIES	\$2.88
	777744826001	OFFICE SUPPLIES, MISC AS NEEDE	\$6.26	10520210-54100	SUPPLIES	\$6.26
	777744679001	OFFICE SUPPLIES, MISC AS NEEDE	\$48.07	10520210-54100	SUPPLIES	\$48.07
	776424167001	OFFICE SUPPLIES, MISC AS NEEDE	\$68.58	10520210-54100	SUPPLIES	\$68.58
	775380055001	OFFICE SUPPLIES, MISC AS NEEDE	\$626.13	10520210-54100	SUPPLIES	\$626.13
	773895090001	OFFICE SUPPLIES, MISC AS NEEDE	\$61.62	64020213-54100	SUPPLIES	\$61.62
	773906600001	OFFICE SUPPLIES, MISC AS NEEDE	\$151.98	64020213-54100	SUPPLIES	\$151.98
	7743512001	OFFICE SUPPLIES, MISC AS NEEDE	\$170.44	64020213-54100	SUPPLIES	\$170.44
	773906409001	OFFICE SUPPLIES, MISC AS NEEDE	\$184.86	64020213-54100	SUPPLIES	\$184.86
Vendor Total: -----						\$2,439.79
OLDCASTLE PRECAST INC	030205391	INLET COVER	\$817.29	10024220-54124	PW - CONCRETE/SUPPLIES	\$817.29
Vendor Total: -----						\$817.29
ONE TIME PAY VENDOR	DV071015	REFUND AIRPORT HANGAR DEPOSIT	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	DV071015.	REFUND AIRPORT HANGAR DEPOSIT	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	DV071015.1	REFUND AIRPORT HANGAR DEPOSIT	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	DV070915	REFUND RENTAL CANCELATION	\$100.00	10022100-46360	PARKS RENTAL	\$100.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	110371-2	UTILITY REFUND	\$41.74	90100000-10421	UTILITY RECEIVABLES CLEARING	\$41.74
Vendor Total:						\$441.74
ONESOURCE DISTRIBUTORS LLC	S4760042.003	ELECTRICAL EQUIPMENT AND SUPPL	\$9,974.53	80026120-80230	INFRASTRUCTURE	\$9,974.53
Vendor Total:						\$9,974.53
ONLINE INFORMATION SRVS INC	653746	UTILITY EXCHANGE REPORTING FY1	\$368.85	20513300-52100	CONTRACTED SERVICES	\$368.85
Vendor Total:						\$368.85
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 JULY 2015	HEALTH INSURANCE FOR AUGUST 2015	\$3,164.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$3,164.00
Vendor Total:						\$3,164.00
OPPERMAN & SON INC	1251220002	MISC PARTS AS NEEDED	(\$106.56)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$106.56)
	1251770044	MISC PARTS AS NEEDED	\$13.66	10024220-56130	EXTERNAL SERVICES	\$13.66
	1251750021	MISC PARTS AS NEEDED	\$81.97	10024220-56130	EXTERNAL SERVICES	\$81.97
	1251750055	MISC PARTS AS NEEDED	\$27.37	10520210-56130	EXTERNAL SERVICES	\$3.32
				10520210-56130	EXTERNAL SERVICES	\$3.55
				10520210-56130	EXTERNAL SERVICES	\$4.01
				10520210-56130	EXTERNAL SERVICES	\$6.30
				82024412-56130	EXTERNAL SERVICES	\$5.10
				82024414-56130	EXTERNAL SERVICES	\$5.09
	1251800038	MISC PARTS AS NEEDED	\$118.89	10520210-56130	EXTERNAL SERVICES	\$118.89
	1251600077	MISC PARTS AS NEEDED	\$37.60	10521210-56130	EXTERNAL SERVICES	\$37.60
	1251520014	MISC PARTS AS NEEDED	\$111.71	10521210-56130	EXTERNAL SERVICES	\$111.71

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OPPERMAN & SON INC	1251600045	MISC PARTS AS NEEDED	\$118.59	10521210-56130	EXTERNAL SERVICES	\$118.59
	1251750019	MISC PARTS AS NEEDED	\$243.82	10521210-56130	EXTERNAL SERVICES	\$243.82
	1251520017	MISC PARTS AS NEEDED	\$88.09	80026400-56130	EXTERNAL SERVICES	\$88.09
	1251800064	MISC PARTS AS NEEDED	\$19.29	82024414-56130	EXTERNAL SERVICES	\$19.29
	1251680024	MISC PARTS AS NEEDED	\$27.31	84024421-56130	EXTERNAL SERVICES	\$27.31
	1251360017	MISC PARTS AS NEEDED	\$366.98	20324100-56210	FUEL & FLUIDS	\$366.98
	1251670046	MISC PARTS AS NEEDED	\$2.82	20324100-58510	REIMBRASABLE JOBS	\$2.82
	1251730025	MISC PARTS AS NEEDED	\$136.82	20324100-54100	SUPPLIES	\$136.82
				Vendor Total:	\$1,288.36	
PACE SUPPLY CORPORATION	022808395-2	PLUMBING EQUIPMENT, FIXTURES,	\$150.47	82000000-12104	INVENTORY - PURCHASES	\$150.47
						Vendor Total:
PETERSON CAT	PC060124940	Environmental Services (Not Ot	\$119.06	10024220-56130	EXTERNAL SERVICES	\$119.06
	PC060124765	PARTS & SERVICE REPAIRS AS NEE	\$92.18	10520210-56130	EXTERNAL SERVICES	\$92.18
					Vendor Total:	\$211.24
PLEASANT VIEW DAIRY	0100292696	PROVIDE MISC GOODS AS NEEDED	\$214.79	10022300-54100	SUPPLIES	\$214.79
						Vendor Total:
PORTOLA SYSTEMS INC	32366	I.T. SERVICES AS NEEDED	\$28,112.50	10022900-52100	CONTRACTED SERVICES	\$8,826.45
				10522900-52100	CONTRACTED SERVICES	\$4,884.99
				77722900-52100	CONTRACTED SERVICES	\$464.55
				80022900-52100	CONTRACTED SERVICES	\$6,968.25
				82022900-52100	CONTRACTED SERVICES	\$3,484.13

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PORTOLA SYSTEMS INC	32366	I.T. SERVICES AS NEEDED	\$28,112.50	84022900-52100	CONTRACTED SERVICES	\$3,484.13
					Vendor Total:	\$28,112.50
POWER INDUSTRIES INC	686408	SUPPLIES	\$572.71	82024414-56130	EXTERNAL SERVICES	\$156.42
				84024421-56130	EXTERNAL SERVICES	\$156.42
				10024300-54100	SUPPLIES	\$259.87
					Vendor Total:	\$572.71
PRE-PAID LEGAL SERVICES INC	38295 JULY 2015	PRE-PAID LEGAL SERVICE	\$51.80	20700000-20526	PREPAID LEGAL - AFLAC	\$51.80
					Vendor Total:	\$51.80
PRIETO AUTOMOTIVE GROUP INC	115576	PARTS & SERVICE REPAIRS AS NEE	\$172.96	10022100-56130	EXTERNAL SERVICES	\$172.96
	116124	PARTS & SERVICE REPAIRS AS NEE	\$65.14	10520210-56130	EXTERNAL SERVICES	\$65.14
	116108	PARTS & SERVICE REPAIRS AS NEE	\$72.35	10520210-56130	EXTERNAL SERVICES	\$72.35
	115968	PARTS & SERVICE REPAIRS AS NEE	\$145.04	10520210-56130	EXTERNAL SERVICES	\$145.04
	115988	PARTS & SERVICE REPAIRS AS NEE	\$19.25	80026400-56130	EXTERNAL SERVICES	\$19.25
	116041	PARTS & SERVICE REPAIRS AS NEE	\$37.72	80026400-56130	EXTERNAL SERVICES	\$37.72
					Vendor Total:	\$512.46
RAU & ASSOCIATES INC	201500128	DESIGN OF STORM DRAIN @ FAIRGR	\$2,116.60	10024220-52100	CONTRACTED SERVICES	\$2,116.60
					Vendor Total:	\$2,116.60
REDWOOD COAST FUELS	1724870	SUPPLIES	\$98.13	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$86.88
				80026400-56130	EXTERNAL SERVICES	\$11.25

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1726763	FUEL AS NEEDED	\$126.40	84024425-56210	FUEL & FLUIDS	\$126.40
Vendor Total:						\$224.53
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	7/1/15 - 6/30/16	LIABILITY, PROPERTY, AUTO, & POLLUTION PREMIUMS	\$325,488.00	20212400-52527	A.D.P. PREMIUM & DEDUCTIBLE	\$27,790.00
				20212400-52521	LIABILITY INSURANCE	\$207,792.00
				20212400-52530	POLLUTION-ENVIRON INS PREMIUM	\$13,988.00
				20212400-52524	PROPERTY INSURANCE	\$75,918.00
	DV071415	ANNUAL PREMIUM	\$1,974.00	10016100-54166	HR - DOT TESTING PROGRAM	\$1,519.98
				77716100-54166	HR - DOT TESTING PROGRAM	\$19.74
				80016100-54166	HR - DOT TESTING PROGRAM	\$236.88
				82016100-54166	HR - DOT TESTING PROGRAM	\$98.70
				84016100-54166	HR - DOT TESTING PROGRAM	\$98.70
	1ST QTR 2015	WORKERS COMPENSATION PREMIUM	\$129,940.00	20112400-52525	WORKER'S COMP. EXPENSE	\$129,940.00
Vendor Total:						\$457,402.00
REOA LTD	997	OFFICIATING OF ADULT SOFTBALL	\$3,617.00	10022822-52100	CONTRACTED SERVICES	\$3,617.00
Vendor Total:						\$3,617.00
RINO PACIFIC	CL10344	FUEL AS NEEDED	\$58.93	82024414-56210	FUEL & FLUIDS	\$31.82
				84024421-56210	FUEL & FLUIDS	\$27.11
	CL10201	FUEL AS NEEDED	\$595.68	82024414-56210	FUEL & FLUIDS	\$321.66
				84024421-56210	FUEL & FLUIDS	\$274.02
Vendor Total:						\$654.61

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SIERRA CHEMICAL	SLS 10022699	CHLORINE PRODUCTS AS PER CONTR	\$1,928.91	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$1,928.91
					Vendor Total:	\$1,928.91
SNAP-ON INDUSTRIAL	ARV/25985583	SUPPLIES	\$383.02	20324100-54100	SUPPLIES	\$383.02
					Vendor Total:	\$383.02
SOLID WASTES SYSTEMS INC	290231	MISC DUMP FEES AS NEEDED	\$67.98	10022500-56300	BUILDING MAINT. & REPAIR	(\$65.71)
				10024220-54120	PW - SPECIAL SUPPLIES	\$19.15
				10024220-54120	PW - SPECIAL SUPPLIES	\$39.02
				10024220-54120	PW - SPECIAL SUPPLIES	\$47.88
				82024414-54100	SUPPLIES	\$27.64
					Vendor Total:	\$67.98
STATE OF CALIFORNIA	111141	CHEM TEST/SUPPORT CRIMINAL INV	\$140.00	10520210-52100	CONTRACTED SERVICES	\$140.00
					Vendor Total:	\$140.00
STEVEN BUTLER	119	GENERAL I.T. SERVICES ON AN AS	\$300.00	10022900-52100	CONTRACTED SERVICES	\$114.00
				77722900-52100	CONTRACTED SERVICES	\$6.00
				80022900-52100	CONTRACTED SERVICES	\$90.00
				82022900-52100	CONTRACTED SERVICES	\$45.00
				84022900-52100	CONTRACTED SERVICES	\$45.00
	120	GENERAL I.T. SERVICES ON AN AS	\$750.00	10022900-52100	CONTRACTED SERVICES	\$285.00
				77722900-52100	CONTRACTED SERVICES	\$15.00
				80022900-52100	CONTRACTED SERVICES	\$225.00
				82022900-52100	CONTRACTED SERVICES	\$112.50

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STEVEN BUTLER	120	GENERAL I.T. SERVICES ON AN AS	\$750.00	84022900-52100	CONTRACTED SERVICES	\$112.50
Vendor Total:						\$1,050.00
SYAR INDUSTRIES INC	1038720	ASPHALT AS NEEDED	\$22.87	84024421-54100	SUPPLIES	\$22.87
Vendor Total:						\$22.87
THURSTON HONDA	HOCS86449	EQUIPMENT MAINTENANCE	\$52.50	10520210-56130	EXTERNAL SERVICES	\$52.50
	HOCS86706	EQUIPMENT MAINTENANCE	\$52.50	10520210-56130	EXTERNAL SERVICES	\$52.50
	HOCS86796	EQUIPMENT MAINTENANCE	\$52.50	10520210-56130	EXTERNAL SERVICES	\$52.50
	HOCS86980	EQUIPMENT MAINTENANCE	\$52.50	10520210-56130	EXTERNAL SERVICES	\$52.50
	HOCS87263	EQUIPMENT MAINTENANCE	\$52.50	10520210-56130	EXTERNAL SERVICES	\$52.50
	32743	EQUIPMENT MAINTENANCE	\$90.82	10520210-56130	EXTERNAL SERVICES	\$90.82
Vendor Total:						\$353.32
TRACTOR SUPPLY CREDIT PLAN	165757	MISC SUPPLIES AS NEEDED	\$86.04	10520210-56130	EXTERNAL SERVICES	\$86.04
	167210	MISC SUPPLIES AS NEEDED	\$27.53	80026110-80230	INFRASTRUCTURE	\$27.53
	114995	MISC SUPPLIES AS NEEDED	\$54.05	10024300-54100	SUPPLIES	\$54.05
	114377	MISC SUPPLIES AS NEEDED	\$51.89	10520210-54100	SUPPLIES	\$51.89
	164068	MISC SUPPLIES AS NEEDED	\$51.89	10520210-54100	SUPPLIES	\$51.89
Vendor Total:						\$271.40
TYLER TECHNOLOGIES INC	045-138671	FINANCE OPERATING EXPENSES	\$568.26	10013400-54100	SUPPLIES	\$227.30

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TYLER TECHNOLOGIES INC	045-138671	FINANCE OPERATING EXPENSES	\$568.26	77713400-54100	SUPPLIES	\$22.73
				80013400-54100	SUPPLIES	\$113.65
				82013400-54100	SUPPLIES	\$102.29
				84013400-54100	SUPPLIES	\$102.29
				Vendor Total:		\$568.26
UKIAH MAIN STREET PROGRAM	2ND QTR 2015	2ND QTR DOWNTOWN IMPROVEMENT DISTRICT FEES	\$5,724.92	31217100-52100	CONTRACTED SERVICES	\$5,724.92
				Vendor Total:		\$5,724.92
UKIAH OXYGEN	415596	EUQIPMENT MAINTENANCE	\$131.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.01)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.02)
				10520210-56130	EXTERNAL SERVICES	\$0.40
				10520210-56130	EXTERNAL SERVICES	\$131.00
				90000000-23013	STATE USE TAX LIABILITY	(\$0.37)
	409450	EQUIPMENT MAINTENANCE	\$155.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.01)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.02)
				10521210-56130	EXTERNAL SERVICES	\$0.40
				10521210-56130	EXTERNAL SERVICES	\$155.00
				90000000-23013	STATE USE TAX LIABILITY	(\$0.37)
				Vendor Total:		\$286.00
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN16597	JANITORIAL SVCS-CORP YARD & WW	\$560.00	84024425-52100	CONTRACTED SERVICES	\$560.00
				Vendor Total:		\$560.00

List of Checks Presented for Approval on 7/17/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH WASTE SOLUTIONS INC	290141	BIOSOLID REMOVAL CONTRACT (SEE	\$4,599.36	84024425-52100	CONTRACTED SERVICES	\$4,599.36
					Vendor Total:	\$4,599.36
UNITED ROTARY BRUSH CORP	CL171571	CABLE WRAPS, GUTTER BROOMS & M	\$532.33	10024220-56130	EXTERNAL SERVICES	\$532.33
					Vendor Total:	\$532.33
USA BLUEBOOK	683684	SUPPLIES	\$384.25	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$384.25
	680250	SUPPLIES	\$479.01	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$479.01
					Vendor Total:	\$863.26
VISION METERING LLC	139695	ELECTRICAL EQUIPMENT AND SUPPL	\$990.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.20)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.80)
				90000000-23013	STATE USE TAX LIABILITY	(\$72.00)
				80026200-54100	SUPPLIES	\$78.00
				80026200-54100	SUPPLIES	\$990.00
					Vendor Total:	\$990.00
					INVOICE TOTAL:	\$1,501,276.95

List of Checks Presented for Approval on 7/24/2015

The following list of bills payable was reviewed and approved for payment.

 7-27-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AL SMATSKY	15	DESIGN, ENGINEERING & CONSULTAN	\$8,177.38	80026400-52100	CONTRACTED SERVICES	\$8,177.38
Vendor Total:						\$8,177.38
AMADOU CAMARA	DV071315	INSTRUCTOR	\$67.20	10022850-52100	CONTRACTED SERVICES	\$67.20
Vendor Total:						\$67.20
ARROW FENCING	74947	FENCING	\$2,750.00	77725200-56300	BUILDING MAINT. & REPAIR	\$2,750.00
Vendor Total:						\$2,750.00
AT&T	6345298 +	TELEPHONE	\$22,989.50	10022100-52180	SECURITY SERVICES	\$956.74
				10010000-55100	TELEPHONE	\$50.69
				10011100-55100	TELEPHONE	\$61.89
				10012100-55100	TELEPHONE	\$184.46
				10012200-55100	TELEPHONE	\$226.63
				10013400-55100	TELEPHONE	\$84.04
				10014000-55100	TELEPHONE	\$84.38
				10016100-55100	TELEPHONE	\$136.15
				10022100-55100	TELEPHONE	\$69.22
				10022300-55100	TELEPHONE	\$81.91
				10022500-55100	TELEPHONE	\$157.01

List of Checks Presented for Approval on 7/24/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	6345298 +	TELEPHONE	\$22,989.50	10022810-55100	TELEPHONE	\$384.02
				10022840-55100	TELEPHONE	\$37.54
				10022900-55100	TELEPHONE	\$63.04
				10023100-55100	TELEPHONE	\$203.45
				10023320-55100	TELEPHONE	\$88.42
				10024210-55100	TELEPHONE	\$241.00
				10024220-55100	TELEPHONE	\$178.07
				10024300-55100	TELEPHONE	\$729.88
				10520210-55100	TELEPHONE	\$6,274.03
				10521210-55100	TELEPHONE	\$1,425.61
				20324100-55100	TELEPHONE	\$216.02
				20413500-55100	TELEPHONE	\$107.19
				20513300-55100	TELEPHONE	\$558.26
				20620231-55100	TELEPHONE	\$511.65
				64020213-55100	TELEPHONE	\$50.85
				69122700-55100	TELEPHONE	\$1,829.75
				70024500-55100	TELEPHONE	\$50.86
				72022400-55100	TELEPHONE	\$205.06
				73022600-55100	TELEPHONE	\$0.04
				73022600-55100	TELEPHONE	\$1,299.00
				77710000-55100	TELEPHONE	\$6.76
				77711100-55100	TELEPHONE	\$3.54
				77712100-55100	TELEPHONE	\$6.59

List of Checks Presented for Approval on 7/24/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	6345298 +	TELEPHONE	\$22,989.50	77713400-55100	TELEPHONE	\$8.40
				77716100-55100	TELEPHONE	\$1.77
				77722900-55100	TELEPHONE	\$3.32
				77725200-55100	TELEPHONE	\$463.30
				80010000-55100	TELEPHONE	\$54.06
				80011100-55100	TELEPHONE	\$8.84
				80012100-55100	TELEPHONE	\$56.00
				80013400-55100	TELEPHONE	\$42.02
				80016100-55100	TELEPHONE	\$21.22
				80022900-55100	TELEPHONE	\$49.77
				80026130-55100	TELEPHONE	\$801.11
				80026330-55100	TELEPHONE	\$866.01
				80026400-55100	TELEPHONE	\$806.69
				82010000-55100	TELEPHONE	\$27.03
				82011100-55100	TELEPHONE	\$7.07
				82012100-55100	TELEPHONE	\$39.53
				82013400-55100	TELEPHONE	\$37.82
				82016100-55100	TELEPHONE	\$8.84
				82022900-55100	TELEPHONE	\$24.89
				82024410-55100	TELEPHONE	\$309.22
				82024410-55100	TELEPHONE	\$964.96
				82024411-55100	TELEPHONE	\$305.15
				84010000-55100	TELEPHONE	\$30.41

List of Checks Presented for Approval on 7/24/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	6345298 +	TELEPHONE	\$22,989.50	84011100-55100	TELEPHONE	\$7.07
				84012100-55100	TELEPHONE	\$42.82
				84013400-55100	TELEPHONE	\$37.82
				84016100-55100	TELEPHONE	\$8.84
				84022900-55100	TELEPHONE	\$24.89
				84024420-55100	TELEPHONE	\$176.24
				84024425-55100	TELEPHONE	\$1,190.64
				Vendor Total:		
AT&T MOBILITY	JULY 15.	DATA & VOICE	\$175.97	10022300-55100	TELEPHONE	\$49.51
				20620231-55100	TELEPHONE	\$12.25
				77725200-55100	TELEPHONE	\$29.76
				80026400-55100	TELEPHONE	\$22.55
				82024410-55100	TELEPHONE	\$12.25
				82024411-55100	TELEPHONE	\$12.38
				82024411-55100	TELEPHONE	\$12.77
				84024421-55100	TELEPHONE	\$24.50
	JULY 15	POLICE MODEMS	\$548.00	10520210-55100	TELEPHONE	\$548.00
	JULY15	VOICE & DATA	\$61.25	82024411-55100	TELEPHONE	\$24.50
84024421-55100				TELEPHONE	\$36.75	
Vendor Total:					\$785.22	
BJ'S EMBROIDERY	12094	EMBROIDERY SERVICES	\$626.69	10022500-54100	SUPPLIES	\$480.99

List of Checks Presented for Approval on 7/24/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BJ'S EMBROIDERY	12094	EMBROIDERY SERVICES	\$626.69	73022600-54100	SUPPLIES	\$145.70
					Vendor Total:	\$626.69
BLARNEY PUBLISHING INC	5/31/15	ADVERTISING	\$4,500.00	10018000-52510	ADVERTISING & PROMOTION	\$3,000.00
				10017110-52515	ADVERTISING & PUBLICATION	\$1,500.00
					Vendor Total:	\$4,500.00
BUSINESS CARD	7926012641875 10	PURCHASING CREDIT CARD, MISC P	\$10.00	10018000-52510	ADVERTISING & PROMOTION	\$10.00
	8087337592400 58	PURCHASING CREDIT CARD, MISC P	\$17.79	10018000-52510	ADVERTISING & PROMOTION	\$17.79
	0000031	POLICE CREDIT CARD, MISC PURCH	\$40.84	10520210-57100	CONFERENCE & TRAINING	\$40.84
	18491	POLICE CREDIT CARD, MISC PURCH	\$30.00	20620231-57100	CONFERENCE & TRAINING	\$30.00
	24745177	PURCHASING CREDIT CARD, MISC P	\$780.00	10018000-52100	CONTRACTED SERVICES	\$780.00
	FS2407659-SO	PURCHASING CREDIT CARD, MISC P	\$24.97	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.03)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.12)
				90000000-23013	STATE USE TAX LIABILITY	(\$1.87)
				80026400-54100	SUPPLIES	\$2.02
				80026400-54100	SUPPLIES	\$24.97
	0443-8214-9677 -2322	PURCHASING CREDIT CARD, MISC P	\$70.06	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.09)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.35)
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5.69
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$70.06
				90000000-23013	STATE USE TAX LIABILITY	(\$5.25)

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	331480	PURCHASING CREDIT CARD, MISC P	\$74.20	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.07)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.29)
				20513300-54100	SUPPLIES	\$0.36
				20513300-54100	SUPPLIES	\$74.20
ATL110711A		PURCHASING CREDIT CARD, MISC P	\$90.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.11)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.45)
				90000000-23013	STATE USE TAX LIABILITY	(\$6.75)
				30122210-54100	SUPPLIES	\$7.31
				30122210-54100	SUPPLIES	\$90.00
WFN10008965		PURCHASING CREDIT CARD, MISC P	\$109.80	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.07)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.07)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.27)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.27)
				90000000-23013	STATE USE TAX LIABILITY	(\$4.12)
				90000000-23013	STATE USE TAX LIABILITY	(\$4.12)
				82024414-54100	SUPPLIES	\$4.46
				82024414-54100	SUPPLIES	\$54.90
				84024421-54100	SUPPLIES	\$4.46
				84024421-54100	SUPPLIES	\$54.90
102-4003998- 8204202		PURCHASING CREDIT CARD, MISC P	\$169.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.21)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.85)
				90000000-23013	STATE USE TAX LIABILITY	(\$12.75)
				10022500-54100	SUPPLIES	\$13.81

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	102-4003998-8204202	PURCHASING CREDIT CARD, MISC P	\$169.99	10022500-54100	SUPPLIES	\$169.99
	ATL110709A	PURCHASING CREDIT CARD, MISC P	\$345.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.43)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.73)
				90000000-23013	STATE USE TAX LIABILITY	(\$25.88)
				30122210-54100	SUPPLIES	\$28.04
				30122210-54100	SUPPLIES	\$345.00
	64737	PURCHASING CREDIT CARD, MISC P	\$475.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.59)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.38)
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$38.60
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$475.00
				90000000-23013	STATE USE TAX LIABILITY	(\$35.63)
	1034217983	YAMAHA MG12 - 12-INPUT MIXER B	\$1,228.96	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.54)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$6.14)
				30122210-80230	INFRASTRUCTURE	\$99.85
				30122210-80230	INFRASTRUCTURE	\$1,228.96
				90000000-23013	STATE USE TAX LIABILITY	(\$92.17)
	102-3086531-4931464	COMPUTER HARDWARE AND PERIPHER	\$1,559.13	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.95)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$7.80)
				90000000-23013	STATE USE TAX LIABILITY	(\$116.94)
				10022500-54100	SUPPLIES	\$126.69
				10022500-54100	SUPPLIES	\$1,559.13
	92163	Carnival and Fair Equipment, A	\$1,799.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$2.25)

List of Checks Presented for Approval on 7/24/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	92163	Carnival and Fair Equipment, A	\$1,799.99	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$9.00)
				90000000-23013	STATE USE TAX LIABILITY	(\$135.00)
				10022840-54100	SUPPLIES	\$146.25
				10022840-54100	SUPPLIES	\$1,799.99
	1506181	HR/RISK MGMT CREDIT CARD, MISC	\$45.25	10016100-54160	HR - CITY LIABILITY & CONTRACT	\$34.84
				77716100-54160	HR - CITY LIABILITY & CONTRACT	\$0.45
				80016100-54160	HR - CITY LIABILITY & CONTRACT	\$5.43
				82016100-54160	HR - CITY LIABILITY & CONTRACT	\$2.26
				84016100-54160	HR - CITY LIABILITY & CONTRACT	\$2.27
	487711	FIRE CREDIT CARD, MISC PURCHAS	\$100.02	10520210-54201	PRISONER EXPENSE	\$100.02
	754566750	PURCHASING CREDIT CARD, MISC P	(\$11.55)	80026130-54102	SMALL TOOLS	(\$11.55)
	200017	PURCHASING CREDIT CARD, MISC P	(\$252.00)	10022300-54100	SUPPLIES	(\$252.00)
	SO264160	PURCHASING CREDIT CARD, MISC P	\$98.27	10022300-54100	SUPPLIES	\$98.27
	200017.	PURCHASING CREDIT CARD, MISC P	\$252.00	10022300-54100	SUPPLIES	\$84.00
				10022840-54100	SUPPLIES	\$168.00
	88422	PURCHASING CREDIT CARD, MISC P	\$444.44	10022810-54100	SUPPLIES	\$444.44
	108-0540049-1841821	PURCHASING CREDIT CARD, MISC P	\$756.86	10023100-54100	SUPPLIES	\$378.43
				20513300-54100	SUPPLIES	\$378.43
	6/6 - 7/5/15	POLICE CREDIT CARD, MISC PURCH	\$36.00	10520210-54100	SUPPLIES	\$36.00
	9822	POLICE CREDIT CARD, MISC PURCH	\$46.45	10520210-54100	SUPPLIES	\$46.45

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	113-1701111-5036257	POLICE CREDIT CARD, MISC PURCH	\$322.74	10520210-54100	SUPPLIES	\$322.74
	ATL110711A.	PURCHASING CREDIT CARD, MISC P	\$2.70	30122210-54100	SUPPLIES	\$2.70
	ATL110709A.1	PURCHASING CREDIT CARD, MISC P	\$10.35	30122210-54100	SUPPLIES	\$10.35
	110-4739986-1012234.	PURCHASING CREDIT CARD, MISC P	\$43.22	80026130-54100	SUPPLIES	\$43.22
	110-4739986-1012234	PURCHASING CREDIT CARD, MISC P	\$121.11	80026130-54100	SUPPLIES	\$121.11
Vendor Total: -----						\$8,841.59
CA STATE DISBURSEMENT UNIT	DV072315	INCOME WITHHOLDING ORDER	\$39.22	10000000-20150	AP CONTRACT RETAINAGE	\$11.53
				10000000-20150	AP CONTRACT RETAINAGE	\$27.69
				Vendor Total: -----		\$39.22
CALPERS	10000014565444	UNFUNDED ACCRUED LIABILITY	\$42,934.00	10520210-51211	PERS UNFUNDED LIABILITY	\$42,934.00
	100000014565435	UNFUNDED ACCRUED LIABILITY	\$23,263.00	10521210-51211	PERS UNFUNDED LIABILITY	\$23,263.00
Vendor Total: -----						\$66,197.00
CITY CLERKS ASSOC	20	ONLINE JOB ADVERTISEMENT	\$200.00	10016100-54161	HR - BACKGROUND & PHYSICALS	\$200.00
					Vendor Total: -----	
CLARK PEST CONTROL	6/23/15	PEST CONTROL SVCS *TEMPORARY*	\$74.00	80026330-52100	CONTRACTED SERVICES	\$74.00
	16985125	PEST CONTROL SVCS *TEMPORARY*	\$100.00	84024425-52100	CONTRACTED SERVICES	\$100.00
	17088543	PEST CONTROL SVCS *TEMPORARY*	\$103.00	84024425-52100	CONTRACTED SERVICES	\$103.00
Vendor Total: -----						\$277.00
COLANTUONO HIGHSMITH & WHATLEY PC	29142	UVSD DETACHMENT FROM UKIAH	\$32.50	84424422-52100	CONTRACTED SERVICES	\$32.50
Vendor Total: -----						\$32.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
COMCAST	JULY15	INTERNET SERVICE	\$141.93	31122870-52100	CONTRACTED SERVICES	\$141.93
	JULY 15	INTERNET SERVICE	\$246.99	10011100-55100	TELEPHONE	\$2.35
				10012100-55100	TELEPHONE	\$9.41
				10012200-55100	TELEPHONE	\$7.06
				10013400-55100	TELEPHONE	\$10.59
				10016100-55100	TELEPHONE	\$4.70
				10017100-55100	TELEPHONE	\$2.35
				10022100-55100	TELEPHONE	\$1.18
				10022810-55100	TELEPHONE	\$7.06
				10023100-55100	TELEPHONE	\$9.41
				10023320-55100	TELEPHONE	\$2.35
				10024210-55100	TELEPHONE	\$9.41
				10024220-55100	TELEPHONE	\$2.35
				10520210-55100	TELEPHONE	(\$0.01)
				10520210-55100	TELEPHONE	\$58.81
				10521210-55100	TELEPHONE	\$25.88
				20413500-55100	TELEPHONE	\$2.35
				20513300-55100	TELEPHONE	\$22.35
				20620231-55100	TELEPHONE	\$7.06
				20922900-55100	TELEPHONE	\$9.41
				64020213-55100	TELEPHONE	\$2.35
				69122700-55100	TELEPHONE	\$7.06
				70024500-55100	TELEPHONE	\$2.35

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
COMCAST	JULY 15	INTERNET SERVICE	\$246.99	72022400-55100	TELEPHONE	\$1.18
				73022600-55100	TELEPHONE	\$4.70
				77725200-55100	TELEPHONE	\$4.70
				80026400-55100	TELEPHONE	\$16.47
				82024410-55100	TELEPHONE	\$7.06
				82024411-55100	TELEPHONE	\$4.70
				84024425-55100	TELEPHONE	\$2.35
				Vendor Total:		\$388.92
COMPUTER OPTIONS INC	BILL35676	IT SERVICES	\$450.00	20922900-52100	CONTRACTED SERVICES	\$450.00
				Vendor Total:		\$450.00
DAVIS HAMMON & CO	68	AUDIT CONTRACT: FY 11/12, 12/	\$1,100.00	10013400-52100	CONTRACTED SERVICES	\$440.00
				77713400-52100	CONTRACTED SERVICES	\$44.00
				80013400-52100	CONTRACTED SERVICES	\$220.00
				82013400-52100	CONTRACTED SERVICES	\$198.00
				84013400-52100	CONTRACTED SERVICES	\$198.00
				Vendor Total:		\$1,100.00
DONALD KNIGHT	18519	MAINTENANCE SUPPLIES	\$32.29	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.15)
				84024425-56130	EXTERNAL SERVICES	\$0.15
				84024425-56130	EXTERNAL SERVICES	\$32.29
	18508	MAINTENANCE SUPPLIES	\$129.15	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.64)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$0.64
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$129.15

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DONALD KNIGHT	18507	MAINTENANCE SUPPLIES	\$206.64	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.90)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.06)
				10024220-56130	EXTERNAL SERVICES	\$0.90
				10024220-56130	EXTERNAL SERVICES	\$193.73
				84024425-56130	EXTERNAL SERVICES	\$0.06
				84024425-56130	EXTERNAL SERVICES	\$12.91
				Vendor Total:		\$368.08
EDMO DISTRIBUTORS INC	1370766	CLEANING SUPPLIES	\$251.59	77725200-56300	BUILDING MAINT. & REPAIR	\$251.59
				Vendor Total:		\$251.59
ENV ENVIRONMENTAL INT'L INC	15984	Haz Waste Bin Rental & Dispos	\$1,501.25	80026400-52100	CONTRACTED SERVICES	\$1,501.25
				Vendor Total:		\$1,501.25
FIRST ALARM	8421	MAINTENANCE	\$159.00	10022500-52180	SECURITY SERVICES	\$79.50
				10520210-52180	SECURITY SERVICES	\$79.50
				Vendor Total:		\$159.00
FRANK ROMANO	UPD06302015	ANNUAL K9 TRAINING	\$500.00	10520210-54100	SUPPLIES	\$100.00
				63020210-54100	SUPPLIES	\$400.00
	UPD05302015	ANNUAL K9 TRAINING	\$500.00	63020210-54100	SUPPLIES	\$500.00
				Vendor Total:		\$1,000.00
GARTON TRACTOR INC	CU18636.	PARTS	\$73.98	82024411-56130	EXTERNAL SERVICES	\$73.98
				Vendor Total:		\$73.98

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRAINGER INC	9787018036	REPAIR KIT	\$99.80	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$99.80
					Vendor Total:	\$99.80
GUY MILLS	B9PJ	REIMBURSE SUPPLIES	\$67.69	30122210-54100	SUPPLIES	\$67.69
					Vendor Total:	\$67.69
HART'S AUTO SUPPLY	35561	EQUIPMENT MAINTENANCE SUPPLIES	\$635.86	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.74)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.96)
				10520210-56130	EXTERNAL SERVICES	\$48.10
				10520210-56130	EXTERNAL SERVICES	\$635.86
				90000000-23013	STATE USE TAX LIABILITY	(\$44.40)
					Vendor Total:	\$635.86
HOME DEPOT CREDIT SERVICES	101355	MISC SUPPLIES AS NEEDED	\$42.96	30122210-54100	SUPPLIES	\$42.96
	6110285	MISC SUPPLIES AS NEEDED	\$992.59	84024425-54100	SUPPLIES	\$992.59
					Vendor Total:	\$1,035.55
HOPLAND FIRE PROTECTION DIST	070915	SERVICES OF FIRE CHIEF JOHN BA	\$3,500.00	10521210-52100	CONTRACTED SERVICES	\$3,500.00
					Vendor Total:	\$3,500.00
INTEGRITY SHRED	50699	DOCUMENT SHREDDING	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$57.00
ISABEL MADRIGAL	8/2 - 8/7/15	TRAVEL ADVANCE	\$753.80	10520210-57100	CONFERENCE & TRAINING	\$753.80
					Vendor Total:	\$753.80

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JAROD THIELE	15-10641	REIMBURSE RECYCLED WATER ADDENDUM FEES	\$50.00	84424422-52100	CONTRACTED SERVICES	\$50.00
					Vendor Total:	\$50.00
JASON CHAPMAN	UA70815	UNIFORM ALLOWANCE	\$78.10	10520210-51270	UNIFORM ALLOWANCE	\$78.10
	UA71015	UNIFORM ALLOWANCE	\$196.47	10520210-51270	UNIFORM ALLOWANCE	\$196.47
					Vendor Total:	\$274.57
KAREN JACOBSON TODD	DV071615	INSTRUCTOR	\$535.50	10022850-52100	CONTRACTED SERVICES	\$535.50
					Vendor Total:	\$535.50
LC ACTION POLICE SUPPLY	333669	PANT HOLSTERS	\$426.22	63020210-54100	SUPPLIES	\$426.22
					Vendor Total:	\$426.22
LEXISNEXIS RISK DATA MGMNT	1410964- 20150630	LEXIS NEXIS LE PLUS SEARCHING	\$84.90	10520210-54202	MAJOR CRIME INVETIGATIONS	\$84.90
					Vendor Total:	\$84.90
LINDA CHANCE JOHNSTON	DV71615	INSTRUCTOR	\$420.00	10022850-52100	CONTRACTED SERVICES	\$420.00
					Vendor Total:	\$420.00
LS MITCHELL ARCHITECT INC	425	ARCHITECT SERVICES FOR 1350 HA	\$1,268.81	80026400-52100	CONTRACTED SERVICES	\$1,268.81
	357	ARCHITECT SERVICES FOR 1350 HA	\$2,469.00	80026400-52100	CONTRACTED SERVICES	\$2,469.00
					Vendor Total:	\$3,737.81
MARC CARSON	2015-07-10	ANNUAL WEBSITE HOST	\$1,000.00	63020210-52100	CONTRACTED SERVICES	\$1,000.00
					Vendor Total:	\$1,000.00
MATHESON TRI-GAS INC	11550883	OXYGEN & MISC AS NEEDED	\$26.45	80026130-54100	SUPPLIES	\$26.45
					Vendor Total:	\$26.45

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MATTHEW SCOTT EDWARDS	8/2 - 8/7/15	TRAVEL ADVANCE	\$753.80	10520210-57100	CONFERENCE & TRAINING	\$753.80
					Vendor Total:	\$753.80
MELISSA COBURN	DV070915	INSTRUCTOR	\$80.00	10022850-52100	CONTRACTED SERVICES	\$80.00
					Vendor Total:	\$80.00
MENDOCINO ANIMAL HOSPITAL	115944	VETERINARY SERVICES	\$209.03	10520210-54100	SUPPLIES	\$209.03
					Vendor Total:	\$209.03
MENDOCINO COUNTY AIR QUALITY MANAGEMENT	5066	DIESEL PERMIT FEES	\$2,558.63	10022100-56130	EXTERNAL SERVICES	\$328.57
				10022500-56130	EXTERNAL SERVICES	\$440.78
				77725200-56130	EXTERNAL SERVICES	\$651.03
				84024421-56130	EXTERNAL SERVICES	\$1,138.25
	2805	PERMIT & FEES	\$848.47	84024425-59101	FEES	\$848.47
					Vendor Total:	\$3,407.10
MENDOCINO MAJOR CRIMES FORCE	DV071515	TRAINING	\$800.00	10520210-57100	CONFERENCE & TRAINING	\$800.00
					Vendor Total:	\$800.00
MERLIN E SWITZER	1421	PROFESSIONAL TRAINING	\$187.50	63020210-57100	CONFERENCE & TRAINING	\$187.50
					Vendor Total:	\$187.50
MICHAEL BONNIFIELD	DV71315	REIMBURSE SEWER LATERAL REPLACEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
MICHAEL TUFTS	2015-208C	PD EMPLOYMENT EXPENSES	\$80.23	10520210-52100	CONTRACTED SERVICES	\$80.23
	2015-214C	PD EMPLOYMENT EXPENSES	\$117.52	10520210-52100	CONTRACTED SERVICES	\$117.52

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MICHAEL TUFTS	2015-220A	PD EMPLOYMENT EXPENSES	\$650.00	10520210-52100	CONTRACTED SERVICES	\$650.00
					Vendor Total:	\$847.75
MISSOURI TURF PAINT	4103	SUPPLIES	\$549.90	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.68)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.74)
				90000000-23013	STATE USE TAX LIABILITY	(\$41.24)
				10022822-54100	SUPPLIES	\$44.66
				10022822-54100	SUPPLIES	\$549.90
					Vendor Total:	\$549.90
MUNISERVICES LLC	0000038287	BUSINESS LICENSE PROCESSING	\$1,242.00	10013400-52100	CONTRACTED SERVICES	\$1,242.00
					Vendor Total:	\$1,242.00
NATHANIEL HAYES	DV070915	INSTRUCTOR	\$1,172.28	10022850-52100	CONTRACTED SERVICES	\$1,172.28
					Vendor Total:	\$1,172.28
NORTHWEST PUBLIC POWER ASSOCIATION	114405	REGISTRATION	\$730.00	80026400-57100	CONFERENCE & TRAINING	\$730.00
					Vendor Total:	\$730.00
ONE TIME PAY VENDOR	DV72015	REFUND OVERPAYMENT	\$161.98	10023300-42210	BUILDING PERMITS	\$139.86
				90000000-23234	GENERAL PLAN UPDATE FEES	\$20.97
				90000000-23005	STRONG MOTION INSTR. PROG.	\$1.15
	SV71515	REFUND ENCROACHMENT APPLICATION 1059	\$5,343.63	10024200-42402	ENCROACH PERMIT TIME LMTD	\$5,343.63
	B 11738	REFUND PARK RENTAL	\$300.00	10022100-46360	PARKS RENTAL	\$300.00
	B 11741	REFUND DEPOSIT	\$300.00	10022100-46350	PLAZA RENTAL	\$300.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	111790-2	UTILITY REFUND	\$115.37	90100000-10421	UTILITY RECEIVABLES CLEARING	\$115.37
					Vendor Total:	\$6,220.98
PAMELA PARTEE	DV071315	REIMBURSE SEWER LATERAL REPLACEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
PG&E CO	JULY15	GAS AND ELECTRIC SERVICES	\$4,697.02	10024220-56210	FUEL & FLUIDS	\$27.69
				84024425-55200	PG&E	\$638.15
				10022100-55210	UTILITIES	\$11.23
				10022300-55210	UTILITIES	\$59.46
				10022500-55210	UTILITIES	\$108.55
				69122700-55210	UTILITIES	\$8.38
				70024500-55210	UTILITIES	\$491.78
				73022600-55210	UTILITIES	\$16.16
				73022600-55210	UTILITIES	\$34.40
				77725200-55210	UTILITIES	\$38.74
				82024411-55210	UTILITIES	\$3,191.52
				84024421-55210	UTILITIES	\$70.96
	JULY 15	GAS AND ELECTRIC SERVICES	\$2.86	10022100-55210	UTILITIES	\$2.86
					Vendor Total:	\$4,699.88
PORTOLA SYSTEMS INC	14752	OUTDOOR WIRELESS POINT	\$512.08	63820210-54100	SUPPLIES	\$512.08
					Vendor Total:	\$512.08
POWER INDUSTRIES INC	687415	EQUIPMENT MAINTENANCE SUPPLIES	\$35.17	10024220-56130	EXTERNAL SERVICES	\$35.17

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
POWER INDUSTRIES INC	686944	EQUIPMENT MAINTENANCE SUPPLIES	\$233.87	10024220-56130	EXTERNAL SERVICES	\$233.87
					Vendor Total:	\$269.04
PUBLIC FINANCIAL MANAGEMENT	57714	FINANCIAL ADVISORY SERVICES	\$5,808.18	10015100-52100	CONTRACTED SERVICES	\$2,613.68
				77715100-52100	CONTRACTED SERVICES	\$58.08
				80015100-52100	CONTRACTED SERVICES	\$2,207.11
				82015100-52100	CONTRACTED SERVICES	\$464.65
				84015100-52100	CONTRACTED SERVICES	\$464.66
					Vendor Total:	\$5,808.18
R&R PRODUCTS INC	CD1917530	SUPPLIES	\$120.89	72022400-54100	SUPPLIES	\$120.89
					Vendor Total:	\$120.89
RAINBOW AGRICULTURAL SERVICES	5215387-00	PARTS & MISC SUPPLIES AS NEEDE	\$49.19	10024220-56130	EXTERNAL SERVICES	\$49.19
	5218610-00	PARTS & MISC SUPPLIES AS NEEDE	\$38.37	10024220-54120	PW - SPECIAL SUPPLIES	\$38.37
	5203909-01	PARTS & MISC SUPPLIES AS NEEDE	\$4.84	10022100-54100	SUPPLIES	\$4.84
	5213486-00	PARTS & MISC SUPPLIES AS NEEDE	\$11.84	10022100-54100	SUPPLIES	\$11.84
	5213492-00	PARTS & MISC SUPPLIES AS NEEDE	\$34.49	10022100-54100	SUPPLIES	\$34.49
	5218628-00	PARTS & MISC SUPPLIES AS NEEDE	\$1.09	10520210-54100	SUPPLIES	\$1.09
	5218624-00	PARTS & MISC SUPPLIES AS NEEDE	\$5.38	10520210-54100	SUPPLIES	\$5.38
	5220766-00	PARTS & MISC SUPPLIES AS NEEDE	\$9.70	10520210-54100	SUPPLIES	\$9.70
	5219871-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5218674-00	PARTS & MISC SUPPLIES AS NEEDE	\$90.78	10520210-54100	SUPPLIES	\$90.78

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	5212851-00	PARTS & MISC SUPPLIES AS NEEDE	\$6.76	82024411-54100	SUPPLIES	\$6.76
	5212602-00	PARTS & MISC SUPPLIES AS NEEDE	\$58.90	82024411-54100	SUPPLIES	\$58.90
	5214582-00	PARTS & MISC SUPPLIES AS NEEDE	\$71.34	84024425-54100	SUPPLIES	\$71.34
	Vendor Total:					\$425.92
REDWOOD TOXICOLOGY LAB INC	00169820156	DRUG SCREENING TESTING	\$55.00	10520210-52100	CONTRACTED SERVICES	\$55.00
						Vendor Total:
RELIANCE ENTERPRISES	27642	REPAIR SAMPLER	\$196.46	84024425-52100	CONTRACTED SERVICES	\$196.46
						Vendor Total:
REMY MOOSE MANLEY LLP	99258	LEGAL SVCS TALMAGE RD/US 101 I	\$495.00	25024210-80230	INFRASTRUCTURE	\$495.00
	100756	LEGAL SVCS TALMAGE RD/US 101 I	\$9,500.00	25024210-80230	INFRASTRUCTURE	\$9,500.00
	Vendor Total:					\$9,995.00
RHINO	61494	FIRST AID AND SAFETY EQUIPMENT	\$914.90	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.93)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.72)
				90000000-23013	STATE USE TAX LIABILITY	(\$55.93)
				82024414-54100	SUPPLIES	\$60.58
				82024414-54100	SUPPLIES	\$914.90
				Vendor Total:		
RICHARD THORNTON DBA TELECOM	7654	TELEPHONE PRODUCTS & SERVICES	\$105.00	10520210-54100	SUPPLIES	\$105.00
	7710	TELEPHONE PRODUCTS & SERVICES	\$105.00	10520210-54100	SUPPLIES	\$105.00
	7702	TELEPHONE PRODUCTS & SERVICES	\$157.50	10520210-54100	SUPPLIES	\$157.50
	7685	TELEPHONE PRODUCTS & SERVICES	\$369.57	10520210-54100	SUPPLIES	\$369.57

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RICHARD THORNTON DBA TELECOM	7696	TELEPHONE PRODUCTS & SERVICES	\$456.41	10520210-54100	SUPPLIES	\$456.41
	7686	TELEPHONE PRODUCTS & SERVICES	\$1,167.59	10520210-54100	SUPPLIES	\$1,167.59
	7577	TELEPHONE PRODUCTS & SERVICES	\$95.00	20620231-54100	SUPPLIES	\$95.00
	Vendor Total:					\$2,456.07
ROY THOMPSON JR	DV071715	INSTRUCTOR	\$688.00	10022850-52100	CONTRACTED SERVICES	\$688.00
					Vendor Total: \$688.00	
SBOE EXCISE TAX DIVISION	DV71615	2ND QTR ELECTRIC ENERGY SURCHARGE	\$7,317.00	90000000-23009	ELECTRIC SURCHARGE TRUST	\$7,317.00
					Vendor Total: \$7,317.00	
SOLID WASTES SYSTEMS INC	JUNE 2015	RESIDENTIAL GARBAGE FEES	\$23,061.90	90200000-52170	UKIAH WASTE SOLUTIONS	\$23,061.90
					Vendor Total: \$23,061.90	
STB ELECTRICAL TEST EQUIPMENT INC	24353	RUBBER TESTING	\$716.65	80026400-52100	CONTRACTED SERVICES	\$716.65
					Vendor Total: \$716.65	
STEPHANIE YOUNG	637937	REIMBURSE BREAKFAST MEETING	\$36.00	90000000-23226	CONCERT SERIES	\$36.00
	DV071415	REIMBURSE DAY CAMP/POOL PHOTOS	\$47.16	10022300-54100	SUPPLIES	\$23.58
				10022840-54100	SUPPLIES	\$23.58
	Vendor Total: \$83.16					
TGIF REPAIRS INC	4681	EQUIPMENT MAINTENANCE	\$140.00	10520210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$140.00
					Vendor Total: \$140.00	
TYLER SCHAPMIRE	UA70615	UNIFORM ALLOWANCE	\$560.22	10520210-51270	UNIFORM ALLOWANCE	\$560.22
					Vendor Total: \$560.22	
UKIAH DAILY JOURNAL	5494333	EMPLOYMENT RECRUITMENT	\$625.83	10016100-54162	HR - ADVERTISING	\$481.89

List of Checks Presented for Approval on 7/24/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	5494333	EMPLOYMENT RECRUITMENT	\$625.83	77716100-54162	HR - ADVERTISING	\$6.26
				80016100-54162	HR - ADVERTISING	\$75.10
				82016100-54162	HR - ADVERTISING	\$31.29
				84016100-54162	HR - ADVERTISING	\$31.29
	5486388	EMPLOYMENT RECRUITMENT	\$627.10	10016100-54162	HR - ADVERTISING	\$482.87
				77716100-54162	HR - ADVERTISING	\$6.27
				80016100-54162	HR - ADVERTISING	\$75.25
				82016100-54162	HR - ADVERTISING	\$31.36
				84016100-54162	HR - ADVERTISING	\$31.35
	5489704	EMPLOYMENT RECRUITMENT	\$527.85	77716100-54162	HR - ADVERTISING	\$527.85
	5500534	LEGAL NOTICING/SERVICES FOR CI	\$63.88	10011100-52150	LEGAL SERVICES/EXPENSES	\$63.88
	5510292	LEGAL NOTICING/SERVICES FOR CI	\$73.61	10011100-52150	LEGAL SERVICES/EXPENSES	\$73.61
	5510875	LEGAL NOTICING/SERVICES FOR CI	\$77.78	10011100-52150	LEGAL SERVICES/EXPENSES	\$77.78
	5510180	LEGAL NOTICING/SERVICES FOR CI	\$102.77	10011100-52150	LEGAL SERVICES/EXPENSES	\$102.77
	5510706	LEGAL NOTICING/SERVICES FOR CI	\$128.46	10011100-52150	LEGAL SERVICES/EXPENSES	\$128.46
	5502537	LEGAL NOTICING/SERVICES FOR CI	\$137.50	10011100-52150	LEGAL SERVICES/EXPENSES	\$137.50
	5488215	PD CLASSIFIED AD	\$13.11	10520210-54100	SUPPLIES	\$13.11
Vendor Total:					\$2,377.89	
UNIVAR USA INC	SJ692574	SODIUM HYDROXIDE 30%(CAUSTIC S	\$4,424.12	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$4,424.12
					Vendor Total:	

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UPS	0000E19R54275	SHIPPING CHARGES	\$30.37	10022100-54100	SUPPLIES	\$30.37
					Vendor Total:	\$30.37
URBAN TREE FARM NURSERY INC	35754	SUPPLIES	\$161.73	10022100-54100	SUPPLIES	\$161.73
					Vendor Total:	\$161.73
US BANK	4013985	ELECTRIC SERIES 92 TRUSTEE & PAYING AGENT SERVICES	\$1,787.50	80326330-52500	TRUSTEE FEES	\$1,787.50
					Vendor Total:	\$1,787.50
US CELLULAR	92405779	VOICE & DATA	\$136.43	80026400-55100	TELEPHONE	\$65.99
				82024410-55100	TELEPHONE	\$19.23
				84024421-55100	TELEPHONE	\$19.23
				84024425-55100	TELEPHONE	\$31.98
					Vendor Total:	\$136.43
USA BLUEBOOK	688104	MAINTENANCE SUPPLIES	\$39.64	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.64
					Vendor Total:	\$39.64
ZAB ENTERPRISES INC	STMT 6/30/15	PROVIDE MISC FOOD DISHES AS NE	\$587.11	73022600-54100	SUPPLIES	\$587.11
					Vendor Total:	\$587.11
ZERO WASTE USA	80081	SUPPLIES	\$533.06	10022100-54100	SUPPLIES	\$533.06
					Vendor Total:	\$533.06
INVOICE TOTAL:						\$221,779.81

List of Checks Presented for Approval on 7/31/2015

The following list of bills payable was reviewed and approved for payment.

 8-12-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ADVANCED SECURITY SYSTEMS	305492	QUARTERLY MONITORING OF MUSEUM	\$88.50	69122700-52180	SECURITY SERVICES	\$88.50
Vendor Total:						\$88.50
ANDREW PHILLIPS	8/12/15	TRAVEL ADVANCE	\$15.00	10520210-57100	CONFERENCE & TRAINING	\$15.00
Vendor Total:						\$15.00
ANDREW SNYDER	UA071515	UNIFORM ALLOWANCE	\$118.79	10520210-51270	UNIFORM ALLOWANCE	\$118.79
Vendor Total:						\$118.79
AT&T	JULY 15	INTERNET SERVICES	\$223.83	10022840-54100	SUPPLIES	\$223.83
Vendor Total:						\$223.83
BNY WESTERN TRUST CO	DV062315	INTEREST AND PRINCIPAL PAYMENT	\$242,750.00	96395602-70102	BOND INTEREST PAYMENTS	\$122,750.00
				96395602-70202	BOND PRINCIPAL PAYMENTS	\$120,000.00
Vendor Total:						\$242,750.00
BORIS PROKOP	UKIAH-2015-02	ASSIST EUD WITH REGULATORY & M	\$5,390.00	80026400-52100	CONTRACTED SERVICES	\$5,390.00
Vendor Total:						\$5,390.00
BOUTIN JONES INC	85164	LEGAL RETAINER FOR UVSD LITIGA	\$8,980.44	84424422-52100	CONTRACTED SERVICES	\$8,980.44
Vendor Total:						\$8,980.44

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CA RURAL WATER ASSOC	DV073013	MEMBERSHIP DUES	\$1,091.00	82024411-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,091.00
					Vendor Total:	\$1,091.00
CA UTILITIES EMERGENCY ASSOC	1516080	MEMBERSHIP DUES	\$500.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$500.00
					Vendor Total:	\$500.00
CANTEEN SERVICE	8229	MISCELLANEOUS SUPPLIES AS NEED	\$119.12	10022300-54100	SUPPLIES	\$119.12
	8204	MISCELLANEOUS SUPPLIES AS NEED	\$175.84	10022300-54100	SUPPLIES	\$175.84
					Vendor Total:	\$294.96
CEDRIC CROOK	UA071715	UNIFORM ALLOWANCE	\$1,000.00	10520210-51270	UNIFORM ALLOWANCE	\$1,000.00
					Vendor Total:	\$1,000.00
CHOUINARD & MYHRE INC	15062007	CONSULTING SERVICES	\$1,400.00	10022900-52100	CONTRACTED SERVICES	\$532.00
				77722900-52100	CONTRACTED SERVICES	\$28.00
				80022900-52100	CONTRACTED SERVICES	\$420.00
				82022900-52100	CONTRACTED SERVICES	\$210.00
				84022900-52100	CONTRACTED SERVICES	\$210.00
					Vendor Total:	\$1,400.00
COASTSIDE CONCRETE	4	PERKINS ST UNDERGROUNDING PROJ	\$83,837.50	80026120-80230	INFRASTRUCTURE	\$83,837.50
					Vendor Total:	\$83,837.50
COMCAST	JULY 15.	INTERNET SERVICES	\$146.99	73022600-55100	TELEPHONE	\$146.99
					Vendor Total:	\$146.99

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
COMPUTER OPTIONS INC	BILL35748	IT SERVICES	\$450.00	20922900-52100	CONTRACTED SERVICES	\$450.00
					Vendor Total:	\$450.00
CWEA	DV072715	MEMBERSHIP DUES	\$84.00	84024425-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$84.00
					Vendor Total:	\$84.00
DEEP VALLEY SECURITY	279109	ALARM SERVICES AS REQUIRED	\$162.50	69122700-52180	SECURITY SERVICES	\$162.50
					Vendor Total:	\$162.50
FEDERAL EXPRESS	5-098-34165	SHIPPING CHARGES	\$406.49	10013400-54101	POSTAGE	\$22.32
				10017100-54101	POSTAGE	\$18.86
				10023320-54101	POSTAGE	\$79.83
				10023320-54101	POSTAGE	\$79.83
				10023320-54101	POSTAGE	\$79.83
				10520210-54101	POSTAGE	\$18.86
				10520210-54101	POSTAGE	\$31.40
				10520210-54101	POSTAGE	\$42.22
				70024500-54100	SUPPLIES	\$20.04
				84024425-54100	SUPPLIES	\$13.30
	5-098-34165.	SHIPPING SERVICES	\$241.02	10023100-54101	POSTAGE	\$20.04
				10024210-54101	POSTAGE	\$20.24
				10520210-54101	POSTAGE	\$18.86
				10520210-54101	POSTAGE	\$22.72
				10520210-54101	POSTAGE	\$27.76

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FEDERAL EXPRESS	5-098-34165.	SHIPPING SERVICES	\$241.02	10520210-54101	POSTAGE	\$31.71
				69122700-54101	POSTAGE	\$23.88
				69122700-54101	POSTAGE	\$75.81
				Vendor Total:		\$647.51
FLOYD WILLIAMS	3/30 - 4/3/15.	REIMBURSE TRAVEL EXPENSE	\$394.53	10521210-57100	CONFERENCE & TRAINING	\$394.53
				Vendor Total:		\$394.53
GARTON TRACTOR INC	CU18212	PARTS	\$786.03	10024220-56130	EXTERNAL SERVICES	\$786.03
	CU19263	PARTS	\$19.27	84024425-56130	EXTERNAL SERVICES	\$19.27
			Vendor Total:		\$805.30	
GAYNOR TELESYSTEMS INC	INV000028904	POLICE AND PRISON EQUIPMENT AN	\$19,820.12	10022500-80100	MACHINERY & EQUIPMENT	\$16,575.39
				10024220-80100	MACHINERY & EQUIPMENT	\$3,244.73
				Vendor Total:		\$19,820.12
GCS ENVIRONMENTAL EQUIP SRVS	11983	PARTS & SUPPLIES AS NEEDED, FY	(\$470.56)	10024220-56130	EXTERNAL SERVICES	(\$470.56)
	11970	PARTS & SUPPLIES AS NEEDED, FY	\$29.33	10024220-56130	EXTERNAL SERVICES	\$29.33
	119662	PARTS & SUPPLIES AS NEEDED, FY	\$601.74	10024220-56130	EXTERNAL SERVICES	\$601.74
			Vendor Total:		\$160.51	
GREATER UKIAH CHAMBER OF COMMERCE	1076	REGISTRATION	\$150.00	10010000-57100	CONFERENCE & TRAINING	\$100.00
				10012100-57100	CONFERENCE & TRAINING	\$50.00
				Vendor Total:		\$150.00

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
HARTFORD RETIREE PREMIUM ACCT	50011-AUG 15	RETIREE HEALTH INSURANCE	\$3,076.50	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$3,076.50
					Vendor Total:	\$3,076.50
HOME DEPOT CREDIT SERVICES	5032948	MISCELLANEOUS SUPPLIES AS NEED	\$15.89	10022500-56300	BUILDING MAINT. & REPAIR	\$15.89
	6173796	MISCELLANEOUS SUPPLIES AS NEED	\$579.52	10022100-54102	SMALL TOOLS	\$579.52
	2010543	MISCELLANEOUS SUPPLIES AS NEED	\$85.42	82024414-54100	SUPPLIES	\$85.42
					Vendor Total:	\$680.83
IBEW, LOCAL 1245	JULY 2015	ELECTRIC UNIT UNION DUES	\$1,224.92	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,224.92
					Vendor Total:	\$1,224.92
INTERNATIONAL ASSOC OF FIRE CHIEFS	ID 55767	MEMBERSHIP DUES	\$304.00	10521210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$304.00
					Vendor Total:	\$304.00
INTERWEST CONSULTING GROUP INC	22710	GIS SERVICES - ON-CALL AND AS	\$1,050.00	20922900-52100	CONTRACTED SERVICES	\$577.50
				25124210-54320	SOFTWARE	\$118.12
				25124410-54320	SOFTWARE	\$118.12
				25124421-54320	SOFTWARE	\$118.12
				25126410-54320	SOFTWARE	\$118.14
					Vendor Total:	\$1,050.00
JAMES REESE	16029	CLEANING SERVICES	\$385.00	73022600-56300	BUILDING MAINT. & REPAIR	\$385.00
					Vendor Total:	\$385.00
JANICE SIEGEL	DV072015	REIMBURSE SEWER LATERAL REPLACEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JASON CHAPMAN	UA071615	UNIFORM ALLOWANCE	\$102.13	10520210-51270	UNIFORM ALLOWANCE	\$102.13
					Vendor Total:	\$102.13
JENNIFER ANNE DUTTON	111221-8	REFUND ELECTRIC/PV	\$172.92	90100000-10421	UTILITY RECEIVABLES CLEARING	\$172.92
					Vendor Total:	\$172.92
JOE MAC COGGINS	6230	MISC LOCK & KEY SERVICES AS NE	\$8.00	80026400-54100	SUPPLIES	\$8.00
					Vendor Total:	\$8.00
KAREN HOLMES	DV072415	REIMBURSE SUPPLIES FOR EXHIBIT	\$309.41	69122700-54101	POSTAGE	\$190.83
				69122700-54100	SUPPLIES	\$118.58
					Vendor Total:	\$309.41
LAFCO-LOCAL AGENCY FORMATION COMMISSION OF	DV072015	FEE DEPOSIT #2 - SPHERE OF INFLUENCE UPDATE	\$5,000.00	25123100-52100	CONTRACTED SERVICES	\$5,000.00
					Vendor Total:	\$5,000.00
MAUREEN KANE & ASSOCIATES INC	9/8 - 9/11/15	REGISTRATION	\$1,500.00	10011100-57100	CONFERENCE & TRAINING	\$1,500.00
					Vendor Total:	\$1,500.00
MEL GRANDI	DV072115	REIMBURSE MEMBERSHIP DUES	\$80.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$80.00
					Vendor Total:	\$80.00
MELINDA WALLS	DV072215	BEACON RIGHT-OF-WAY	\$3,841.20	77725200-52100	CONTRACTED SERVICES	\$3,841.20
					Vendor Total:	\$3,841.20
MENDOCINO COMMUNITY NETWORK	1567595	WEBSITE HOSTING	\$60.00	90000000-23233	POET LAUREATE PROGRAM	\$60.00
					Vendor Total:	\$60.00

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO COUNTY AIR QUALITY MANAGEMENT	#2854	DIESEL PERMIT FEE	\$795.88	82024411-59101	FEES	\$386.47
				82024411-59101	FEES	\$409.41
				Vendor Total:		\$795.88
MUNICIPAL MAINTENANCE EQUIPMENT	0101927-IN	MISCELLANEOUS PARTS AS NEEDED,	\$109.53	84024421-56130	EXTERNAL SERVICES	\$109.53
				Vendor Total:		\$109.53
ONE TIME PAY VENDOR	74089-4	UTILITY REFUND	\$8.32	90100000-10421	UTILITY RECEIVABLES CLEARING	\$8.32
	63798-3	UTILITY REFUND	\$10.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$10.00
	112059-1	UTILITY REFUND	\$135.78	90100000-10421	UTILITY RECEIVABLES CLEARING	\$135.78
				Vendor Total:		\$154.10
OPERATING ENGINEERS UNION	1507-1 JULY.	UNION DUES	\$800.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$800.00
	1507-1 JULY	UNION DUES	\$884.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$884.00
				Vendor Total:		\$1,684.00
PAPE MACHINERY	9537640	PARTS	\$61.92	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.28)
				10024220-56130	EXTERNAL SERVICES	\$0.28
				10024220-56130	EXTERNAL SERVICES	\$61.92
				Vendor Total:		\$61.92
PETERSON CAT	211265	EQUIPMENT MAINTENANCE AND REPA	\$3,050.91	80026400-56130	EXTERNAL SERVICES	\$3,050.91
				Vendor Total:		\$3,050.91
PLEASANT VIEW DAIRY	0100296833	PROVIDE MISC GOODS AS NEEDED,	\$8.77	10022300-54100	SUPPLIES	\$8.77
	0100292499	PROVIDE MISC GOODS AS NEEDED,	\$35.93	10022300-54100	SUPPLIES	\$35.93

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PLEASANT VIEW DAIRY	0100293357	PROVIDE MISC GOODS AS NEEDED,	\$84.90	10022300-54100	SUPPLIES	\$84.90
	0100295243	PROVIDE MISC GOODS AS NEEDED,	\$93.37	10022300-54100	SUPPLIES	\$93.37
	0100300123	PROVIDE MISC GOODS AS NEEDED,	\$117.14	10022300-54100	SUPPLIES	\$117.14
	0100292702	PROVIDE MISC GOODS AS NEEDED,	\$260.06	10022300-54100	SUPPLIES	\$260.06
Vendor Total:						\$600.17
PORTOLA SYSTEMS INC	14756	Utilities: Back-up, Batch File	\$10,329.69	63820210-54100	SUPPLIES	\$10,329.69
	Vendor Total:					\$10,329.69
PRESTON ENTERPRISES LLC	020035	SCANNING AND PRINTING	\$92.34	80026330-54100	SUPPLIES	\$92.34
	Vendor Total:					\$92.34
QUILL CORPORATION	5747610	OFFICE SUPPLIES, MISC AS NEEDED	\$35.01	10023100-54100	SUPPLIES	\$35.01
	Vendor Total:					\$35.01
REDWOOD COAST FUELS	1727174	FUEL AS NEEDED	\$81.29	84024425-56130	EXTERNAL SERVICES	\$81.29
	1722486	CARDLOCK FUEL PURCHASES	\$1,334.99	10024220-56210	FUEL & FLUIDS	\$1,334.99
	1722486	CARDLOCK FUEL PURCHASES	\$389.15	82024414-56210	FUEL & FLUIDS	\$210.15
	SEWER/WATER			84024421-56210	FUEL & FLUIDS	\$179.00
	1722486	CARDLOCK FUEL PURCHASES	\$441.90	82024414-56210	FUEL & FLUIDS	\$238.62
	WATER/SEWER			84024421-56210	FUEL & FLUIDS	\$203.28
Vendor Total:						\$2,247.33
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	JULY 15	INSURANCE PREMIUMS	\$194,722.50	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$379.50
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,237.00

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	JULY 15	INSURANCE PREMIUMS	\$194,722.50	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$8,763.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$167,083.00
				20700000-20510	REMIF DENTAL	\$13,851.00
				20700000-20511	REMIF VISION	\$2,409.00
	AUG 2015	INSURANCE PREMIUMS	\$3,047.30	20700000-20523	P/R DEDUCT-LTD	\$2,416.11
				20700000-20512	REMIF LIFE	\$190.55
				20112400-52525	WORKER'S COMP. EXPENSE	\$440.64
				Vendor Total:		\$197,769.80
	000007663	TELEPHONE PRODUCTS & SERVICES	\$105.00	10022500-55100	TELEPHONE	\$105.00
				Vendor Total:		\$105.00
SBOE SALES & USE TAX	2ND QTR 2015	2ND QUARTER 2015 SALES TAX RETURN	\$9,427.00	77725200-58401	AVIATION FUEL	\$8,194.12
				90000000-23252	DISTRICT USE TAX-LIBRARIES	\$71.26
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$425.74
				90000000-23013	STATE USE TAX LIABILITY	\$735.88
				Vendor Total:		\$9,427.00
SHANNON RILEY	6/2/15	REIMBURSE TRAVEL EXEPENSE	\$189.54	10017110-57100	CONFERENCE & TRAINING	\$189.54
	6/5 - 6/7/15	REIMBURSE TRAVEL EXPENSE	\$520.40	10017110-57100	CONFERENCE & TRAINING	\$520.40
	DV072315	REIMBURSE POSTAGE	\$136.00	10024210-54101	POSTAGE	\$136.00
				Vendor Total:		\$845.94
SNAP-ON INDUSTRIAL	ARV/25898100	SUPPLIES	\$181.81	20324100-54100	SUPPLIES	\$181.81
				Vendor Total:		\$181.81

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SPACE	4/27/15	SPACE THEATER RENTAL	\$250.00	90000000-23233	POET LAUREATE PROGRAM	\$250.00
					Vendor Total:	\$250.00
SWANK MOTION PICTURES INC	2062808	RENTAL OR LEASE SERVICES OF AP	\$476.00	90000000-23235	MOVIES IN THE PLAZA	\$476.00
	2066908	RENTAL OR LEASE SERVICES OF AP	\$501.00	90000000-23235	MOVIES IN THE PLAZA	\$501.00
					Vendor Total:	\$977.00
SYAR INDUSTRIES INC	571316	ROAD AND HIGHWAY BUILDING MATE	\$1,707.68	84024421-54100	SUPPLIES	\$1,707.68
					Vendor Total:	\$1,707.68
TRINITY YOUTH SERVICES	0615COU	GYM UTILITIES	\$189.39	10022810-55210	UTILITIES	\$189.39
					Vendor Total:	\$189.39
UKIAH AUTO DISMANTLERS	6	TRAILER DISPOSAL	\$725.00	10520210-52100	CONTRACTED SERVICES	\$725.00
					Vendor Total:	\$725.00
UNITED SITE SERVICES	114-3078543	PORTABLE TOILET RENTAL	\$423.70	90000000-23226	CONCERT SERIES	\$423.70
					Vendor Total:	\$423.70
WESCO DISTRIBUTION INC	41328002	PARTS	\$26.82	80026120-80230	INFRASTRUCTURE	\$26.82
	437958	PARTS	\$794.56	80026120-80230	INFRASTRUCTURE	\$794.56
	443884 & 428559	ELECTRICAL EQUIPMENT AND SUPPL	\$1,334.01	80026130-54100	SUPPLIES	\$1,334.01
					Vendor Total:	\$2,155.39
WEST YOST ASSOCIATED	12	RRWA EXECUTIVE DIRECTOR'S SERVICES	\$43,564.24	91190100-52100	CONTRACTED SERVICES	\$2,810.00
				91190100-52100	CONTRACTED SERVICES	\$13,446.49

List of Checks Presented for Approval on 7/31/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WEST YOST ASSOCIATED	12	RRWA EXECUTIVE DIRECTOR'S SERVICES	\$43,564.24	91190100-52100	CONTRACTED SERVICES	\$27,307.75
					Vendor Total:	\$43,564.24
WILLOW COUNTY WATER DISTRICT	JULY 15	WATER SERVICES	\$49.29	31122870-55210	UTILITIES	\$49.29
					Vendor Total:	\$49.29
WINE COUNTRY WATERWORKS ASSOCIATES	SF 17714	REGISTRATION	\$180.00	82024411-57100	CONFERENCE & TRAINING	\$180.00
					Vendor Total:	\$180.00
WYATT IRRIGATION CO	206742 00	PARTS & MISC SUPPLIES AS NEEDED	\$46.64	10022300-54100	SUPPLIES	\$46.64
					Vendor Total:	\$46.64
					INVOICE TOTAL:	\$666,065.15



ITEM NO.: 7b

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: NOTIFICATION OF PURCHASE OF A POLICE DUAL TRAINED – PROTECTION AND NARCOTICS CANINE FROM GOLDEN GATE K9, LLC, IN THE AMOUNT OF \$17,243.75 UTILIZING POLICE ASSET FORFEITURE FUNDS AND APPROVE CORRESPONDING BUDGET AUTHORIZATION FOR FISCAL YEAR 2015-2016.

Summary: Ukiah Police Department canine Daisy is retiring from service with the department. The Department is replacing Daisy with a dual-purpose – drug detection and officer protection – canine named “T-Rex” utilizing department’s drug asset forfeiture fund. This report is intended to notify Council of the purchase and training for T-Rex, and report on Daisy service contributions and retirement.

Background: In January of 2010, the City Council authorized the Police Department to establish a Police Canine Narcotic Detection Program, and to purchase two Narcotic Detection Canines. By the summer of 2010, the Department deployed in service “Daisy” and “Bugsy”. Both dogs were purchased and trained by our sole source vendor which works with our agency and many other law enforcement agencies as part of a training cooperative group within the greater North Bay Area region. Both Daisy and Bugsy have been assigned work at Ukiah High School and on patrol within the City.

Both narcotic detection canines Daisy and Bugsy have had a positive impact in the reduction of drugs. The Department’s Narcotic Canines are used daily to search for and alert Officers to the likely location of drugs. At Ukiah High School, Daisy reduced drug violations on campus by over 50% during the first year assigned to the campus.

Because of increasing calls for service and demands on our limited officer resources, the Council authorized the expansion of our department’s K-9 program to include dual-purpose drug detection and officer protection canines in December of 2011.

Along with single purpose drug detection canines, a canine can be trained as dual-purpose drug detection and officer protection canines. These dual-purpose canines can search for and detect drugs, and are also trained to protect officers, conduct building and area searches, and utilize tracking skills to search for missing persons or evidence.

Continued on Page 2

RECOMMENDED ACTION(S): Notification of sole source purchase, in the amount of \$17,243.75, from Golden Gate K-9 Inc., from account 63020210.54100, and approve corresponding budget authorization for Fiscal Year 2015-2016.

ALTERNATIVES: N/A

Citizens advised:

Requested by:

Prepared by: Chris Dewey – Chief of Police

Coordinated with: Mary Horger – Purchasing Supervisor

Presenters: Chris Dewey – Chief of Police

Attachments:

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Most importantly, these dual-purpose canines act as “partner officers” providing protection and back-up to patrol officers and are invaluable in defusing fights and finding dangerous suspects.

Discussion:

Canine Daisy is being retired from service with the Ukiah Police Department. Daisy is a rescued dog from an animal shelter that has been trained as a narcotics detection dog. Daisy served the department from February of 2010 until June of 2015. Daisy worked at both the Ukiah High School and on active patrol within the City of Ukiah.

At Ukiah High School, Daisy was instrumental in reducing on-campus related drug incidents by over 50% during her first year on the campus.

Since 2010, Daisy has received 567 hours of narcotics detection training, and is trained to detect methamphetamine, marijuana, heroin, and cocaine. Daisy has been certified annually by the California Narcotic's Canine Association, for use by our department.

During Daisy's career, she was involved in 61 search warrants and/or probation/consent searches, and numerous school presentations and interactions with school students on campus.

Daisy was instrumental in the seizure of \$395,194 in United States currency during multiple narcotics related investigations. Daisy located 125 pounds of marijuana, three-quarters of a pound of methamphetamine and 3.3 grams of heroin.

In 2010 Daisy placed 2nd and 3rd at the Sonoma County Police K-9 competition in the narcotics detection categories.

Because of Daisy's age and loss of abilities, Daisy has now been retired from active service, and the department has begun the process with Golden Gate K-9 to select and train a new canine replacement.

Through our selection process with Golden Gate K-9, the department has selected canine “T-Rex” to become our newest canine officer. Over the summer, T-Rex has lived with his partner Officer Andy Snyder to bond and evaluate T-Rex for compatibility with Officer Snyder and his family.

Sole Source Purchase:

In 2012, the City Council authorized a sole source agreement with Golden Gate K-9 LLC for the purchase of dual-purpose canines and on-going department training and certification, as part of our participation with the Northern Bay Area law enforcement training cooperative. T-Rex is being purchased through this sole source authorization.

Since 2010 our department has partnered with other Northern Bay Area law enforcement agencies to provide on-going dog training at significantly reduced costs through a cost sharing partnership, and the partnership contracts with Golden Gate K-9 LLC, for training and certification services.

With this purchase, Golden Gate K-9, LLC will continue to warranty our new canine, and provide our department training and certification services.

Officer Training:

Dual purpose canines require two months of intensive training for both the dogs and their partner officers. These courses are California POST certified, and Officers must pass a number of comprehensive examination processes to complete the class.

Starting this August, the Northern Bay Area law enforcement agencies – through Golden Gate K-9 LLC will be hosting training in Santa Rosa. This local training significantly reduces travel and per diem costs for the department for the officer to attend.

Use Policy:

The department has adopted and trained staff in a canine use policy approved by REMIF and used by over 400 other police agencies in California. This Canine Policy has been tested in the courts, and clearly defines how and when canines can be utilized.

And, our canine officer's strong working connection with the Sonoma County Canine Association and their canine trainers and certified experts, following our strict policy, has ensured our staff is well trained and following the latest case law and deployment procedures in the deployment of our canines.

Availability of Funding:

Funding for this purchase was made from the Department's Asset Forfeiture Account. These funds are intended to supplement law enforcement not supplant general fund expenditures. The use of these funds is consistent with asset forfeiture spending guidelines.

In compliance with Section 1522 of the Ukiah City Code, this report is being submitted to the City Council for the purpose of reporting this acquisition.

Breakdown of Costs:

- | | |
|--|------------|
| 1. Purchase of dual-purpose canine with a 24 month limited warranty (and taxes): | \$9,243.75 |
| 2. Narcotic canine course with certification: | \$4,000.00 |
| 3. Patrol protection canine course with certification: | \$4,000.00 |

Total	<u>\$17,243.75</u>
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Recommendations:

Receive report and notification of sole source purchase, in the amount of \$17,243.75, from Golden Gate K-9 Inc., from the department's State Asset Forfeiture account number 63020210.54100; and approve corresponding budget authorization.

FISCAL IMPACT:			
Budgeted Authorization in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Authorization Required
\$17,243.73	State Asset Forfeiture Funds	63020210.54100	Yes ☒ No ☐



ITEM NO.: 7c

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION DESIGNATING HUMAN RESOURCES SR. MANAGEMENT ANALYST AS ALTERNATE DIRECTOR TO THE REDWOOD EMPIRE MUNICIPAL INSURANCE FUND'S (REMIF) BOARD OF DIRECTORS

Summary: Each of the 15 cities covered by the Redwood Empire Municipal Insurance Fund Jt. Powers Authority (REMIF) are allowed to designate a primary and an alternate Board representative, and may change the designees from time to time. The Human Resources/Risk Management Director is currently the primary Board representative and staff is recommending appointment of the Human Resources Sr. Management Analyst as the Alternate Board representative.

Background: The City of Ukiah is one of seven founding member cities of the Redwood Empire Municipal Insurance Fund (REMIF), a Joint Powers Authority (JPA), which is now comprised of 15 Northern California cities total. REMIF provides a risk sharing and risk management program for its member cities, which includes workers' compensation, general/auto liability, property, environmental, auto physical damage, fidelity employee bonding, and employee health, dental and vision insurance.

Discussion: As the function of the REMIF Board primarily involves matters of risk management, insurance, and employee benefits, staff is requesting to designate the Human Resources Sr. Management Analyst Sheri Mannion as the Alternate REMIF Board representative, in place of the Finance Director. Human Resources/Risk Management Director Melody Harris will remain the primary Board representative.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Council to adopt Resolution approving designation of the Human Resources Sr. Management Analyst Sheri Mannion as the City's Alternate Director to the REMIF Board.

ALTERNATIVES: Provide other direction.

Citizens advised: N/A
Requested by: Sage Sangiacomo, City Manager
Prepared by: Melody Harris, Human Resources/Risk Management Director
Coordinated with: Sage Sangiacomo, City Manager
Presenters: Sage Sangiacomo, City Manager
Attachments: Resolution Appointing HR Sr. Management Analyst as Alternate Director to the REMIF Board

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2015-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH DESIGNATING THE HUMAN RESOURCES SR. MANAGEMENT ANALYST AS THE ALTERNATE DIRECTOR TO THE REDWOOD EMPIRE MUNICIPAL INSURANCE FUND (REMIF) BOARD OF DIRECTORS

WHEREAS, the City of Ukiah is a founding member of the Redwood Empire Municipal Insurance Fund (REMIF); and

WHEREAS, as a member of REMIF, the City of Ukiah is entitled to have a Director and Alternate Director on the REMIF Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Sr. Management Analyst is hereby appointed as Alternate Director in place of the Finance Director.

PASSED AND ADOPTED this 19th day of August, 2015, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



ITEM NO.: 12a

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: AWARD CONSTRUCTION CONTRACT FOR GRACE HUDSON MUSEUM BUILDING IMPROVEMENTS SPEC NO. 15-08 AND APPROVE CORRESPONDING BUDGET AUTHORIZATION FOR THE FY 15/16 BUDGET

Summary: Council will consider action to award a construction contract for Specification No. 15-08 Grace Hudson Museum Building Improvements.

Background: The City is currently facilitating the design and construction of the Grace Hudson Nature Education Facility Project funded through Proposition 84 grant, in tandem with the Ts'iwish Stormwater Garden area funded by the Habitat Conservation Fund grant and the Cleveland Lane Drainage Special Project Reserve Fund. The larger project will be constructed in phases with the Museum building improvements occurring during the first phase of work.

The scope of work for the Museum building includes reconfiguring the existing restrooms to address ADA code, plumbing code, and general building code items. A new exhibit hallway and entry point will be constructed to lead visitors from the Museum reception area into the new Nature Education garden space. This renovation work requires general building construction, electrical, plumbing, relocating HVAC, and other related items. The Museum building work is a grant deliverable for the Nature Education Facility Grant Project and will be expended from grant fund 31022700.

Discussion: In July 2015 the City Council approved specification No. 15-08 and the Purchasing Supervisor released the bid notice. The bid notice was published in the *Ukiah Daily Journal* and distributed to a number of builders exchange and contractors. The City held a mandatory pre-bid on July 30th. The engineers estimate for the base-bid is \$297,850. Bid opening is scheduled for Tuesday August 18 at 2pm. The bid results will be distributed at the City Council meeting.

FISCAL IMPACT:			
Available for Project	Source of Funds (Title & No.)	Account Number	Budget Amendment Required
\$2,432,000	Museum Grant Infrastructure Nature Education Facility	31022700.80230	Yes ☐ No ☒

RECOMMENDED ACTION(S):

1) Award contractor for Spec No. 15-08 Grace Hudson Museum Building Improvements to the lowest responsive bidder based upon bids submitted on August 18, 2015, and approve corresponding budget authorization for the FY 15/16 budget.

ALTERNATIVES: 1) Reject bids. 2) Remand to staff with other direction.

Citizens advised: Sun House Guild, Museum Endowment
Requested by:
Prepared by: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director
Coordinated with: Mary Horger, Purchasing Supervisor, Maya Simerson, Community Services Supervisor
Presenters: Katie Marsolan, Project Analyst, Sherrie Smith-Ferri, Museum Director
Attachments:

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager



ITEM NO.: 12b

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: AWARD CONSTRUCTION CONTRACT FOR GRACE HUDSON MUSEUM PARKING AND STORM WATER IMPROVEMENTS SPEC NO. 15-09, AND APPROVE CORRESPONDING BUDGET AUTHORIZATION FOR THE FY 15/16 BUDGET.

Summary: Council will consider action to award a construction contract for Specification No. 15-09 Grace Hudson Museum Parking and Storm Water Improvements.

Background: The City is currently facilitating the design and construction of the Grace Hudson Nature Education Facility Project funded through Proposition 84 grant, in tandem with the Ts'iwish Stormwater Garden area funded by the Habitat Conservation Fund grant and the Cleveland Lane Drainage Special Project Reserve Fund. The larger project will be constructed in stages with the parking lot and stormwater improvements occurring during the first phase of work.

Parking and Storm Water Improvements

The scope of work for the Parking lot includes reorienting the existing parking lot, expanding the number of spaces, new ADA stalls and ADA path of travel, new parking light poles, use of asphalt and permeable paving, and storm-water treatment with a center bio-swale, this work is a deliverable for the Nature Education Facility Grant Project and will be expended from fund 31022700. The remaining storm water improvements are part of the Ts'iwish Wetland that is east of the parking lot. Work will include re-grading the site, day-lighting existing storm-drain, and constructing a large infiltration swale. This work is a deliverable for the Habitat Conservation Fund Grant which includes a 50% match from the Cleveland Lane Drainage Special Project Reserve Fund. This portion of work will be expended from fund 25024210.

Discussion: In July 2015 the City Council approved specification No. 15-09 and the Purchasing Supervisor released the bid notice. The bid notice was published in the *Ukiah Daily Journal* and distributed to a number of builders exchange and contractors. The City held a mandatory pre-bid on July 30th. The engineers estimate for this work is \$698,800. Bid opening is scheduled for Tuesday August 18 at 2pm. The bid results will be distributed at the City Council meeting.

Continued on Page 2

RECOMMENDED ACTION(S):

1) Award contract for Spec No. 15-09 Grace Hudson Museum Parking and Storm Water Improvements, to the lowest responsive bidder based on bids submitted on August 18, 2015, and approve corresponding budget authorization for the FY 15/16 budget.

ALTERNATIVES: 1) Reject bids. 2) Remand to staff with other direction.

Citizens advised: Sun House Guild, Museum Endowment

Requested by:

Prepared by: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director

Coordinated with: Mary Horger, Purchasing Supervisor, Maya Simerson, Community Services Supervisor

Presenters: Katie Marsolan, Project Analyst, Sherrie Smith-Ferri, Museum Director

Attachments:

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager

FISCAL IMPACT:			
Available for Project	Source of Funds (Title & No.)	Account Number	Budget Amendment Required
\$2,432,000	Museum Grant Infrastructure	31022700.80230	Yes ☐ No ☒
\$168,000 & \$140,000	Cleveland Lane Special Project Reserve Fund & Habitat Conservation Fund	25024210.80230	Yes ☐ No ☒



ITEM NO.: 12c

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: UPDATE REGARDING PROPOSED AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS WITH GHD, INC. IN AN AMOUNT NOT TO EXCEED \$8,318 FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES, AND IN AN AMOUNT NOT TO EXCEED \$24,967 FOR RE-DESIGN OF CONSTRUCTION DOCUMENTS, FOR THE NORTHWESTERN PACIFIC RAIL TRAIL PROJECT PHASE 1, SPECIFICATION NO. 14-01

Summary: Council will receive an update regarding proposed amendments for two separate agreements for the Northwestern Pacific Rail Trail Project Phase 1 to address potential changes to the scope of work: Amendment No. 2 to a professional services agreement with GHD (COU No. 1415-112) in the amount of \$8,318 for construction and inspection services; and Amendment No. 2 in the amount of \$24,967 for re-design of construction documents (*original contract dated 10/16/2012*). After further consideration, GHD withdraws its request for the additional amendments.

Background & Discussion: This item was previously before the City Council on July 15 and was continued to August 19 for staff to provide further information. GHD acknowledges that their previous letter requesting the proposed amendment was not sufficiently clear to explain in detail the nature of the extra work and differentiate this work from the work approved with the earlier amendment. Although the Amendment 2 proposal included extra work items that were a continuation of unresolved items and issues partially addressed in the previous amendment (i.e. additional scope changes as a result of the transformer relocation, CPUC changes, unsecured easements, associated construction delays, etc.), a major difference with Amendment 2 was the additional time required related to the Gibson Creek box culvert. It should be noted that the construction project has taken an additional 8 months beyond the original 3 months schedule, which was beyond the control of GHD. In an effort to minimize change orders from issues beyond their control, GHD has continued to perform its construction management duties beyond their contract scope of services throughout the protracted construction schedule – reviewing contractor pay requests, performing inspection duties, documenting and approving changes, along with other time consuming tasks not specifically mentioned. GHD has provided reliable consultant services for the City of Ukiah on many recent and past projects, and wishes to maintain a positive working relationship with the City in the years to come. GHD regrets the confusion with the City Council and has decided to withdraw its request for the additional amendments.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Receive Report

ALTERNATIVES: None.

Citizens advised: None.
Requested by: Tim Eriksen, Director of Public Works/City Engineer
Prepared by: Ben Kageyama, Senior Civil Engineer
Coordinated with: Sage Sangiacomo, City Manager
Presenters: Tim Eriksen, Director of Public Works/City Engineer
Attachments: None.

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager



ITEM NO.: 12d

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE COST ALLOCATION PLAN AND POSSIBLE ADOPTION OF FISCAL YEAR 2015-2016 RESOLUTIONS ADOPTING THE OPERATIONS BUDGET AND CAPITAL IMPROVEMENT PLAN

Summary: Council to discuss and consider the Fiscal Year 2015-2016 Budget, Capital Improvement Plan and Cost Allocation Plan.

Background: Please find for your review the revised Fiscal Year 2015/16 Proposed Operating Budget (Attachment #1 – on file with Clerk or can be viewed at: <https://cityofukiah.box.com/081915CouncilMtg>). Over the course of the past six weeks, staff has worked to significantly restructure the document to incorporate the changes requested by the City Council during the budget hearings. The document provides a clear fiscal and service plan that aligns goals, priorities and strategic initiatives for the year.

In addition, the Operating Budget is accompanied by a separate Capital Improvement Plan/Budget (Attachment #2) and a Cost Allocation Plan (Attachment #3) utilized to determine the indirect cost allocations for Internal and Central Services.

Staff will provide a summary review and Council is requested to discuss and consider approval of the Fiscal Year 2015-16 documents. An additional special meeting date of August 26, 2015, has been reserved if more time for deliberation is necessary.

RECOMMENDED ACTION(S):

1. Approve the Cost Allocation Plan
2. Adopt the Resolution adopting the Fiscal Year 2015-2016 Operations Budget (Attachment #4)
3. Adopt the Resolution approving the Fiscal Year 2015-2016 Capital Improvement Plan (Attachment #5)

ALTERNATIVES:

Continue discussion and review of the Fiscal Year 2015-2016 document(s) to a special meeting scheduled for August 26, 2015.

Citizens advised:

Requested by:

Prepared by: Karen Scalabrini, Finance Director

Coordinated with: Sage Sangiacomo, City Manager

Presenters: Karen Scalabrini, Finance Director

Attachments: Operating Budget (Attachment #1 – On file with Clerk or can be viewed at: <https://cityofukiah.box.com/081915CouncilMtg>), Capital Improvement Project Budget (Attachment #2), Cost Allocation Plan (Attachment #3), Resolution Adopting Operations Budget (Attachment #4), Resolution Adopting Capital Budget (Attachment #5).

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

ATTACHMENT 1

FILE SAVED AS SEPARATE DOCUMENT

ATTACHMENT 2

FILE SAVED AS SEPARATE DOCUMENT

COST ALLOCATION PLAN

Fiscal Year 2015-16



City of Ukiah

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INDIRECT COST ALLOCATIONS

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INTRODUCTION

OVERVIEW

Purpose of the Plan

The purpose of the City's Cost Allocation Plan is to identify the total costs of providing specific City services. Why is a separate cost accounting analysis required to do this? Because in almost all organizations—whether in the private or the public sector—the cost of producing goods or delivering services can be classified into two basic categories: direct and indirect costs.

“Direct costs” by their nature are usually easy to identify and relate to a specific service. However, this is not the case for “indirect costs.” As such, if we want to know the “total cost” of providing a specific service, then we need to develop an approach—a plan—for reasonably allocating indirect costs to direct cost programs.

What Are Direct and Indirect Costs? Direct costs are those that can be specifically identified with a particular cost objective, such as street maintenance, police protection and water service. Indirect costs are not readily identifiable with a direct operating program, but rather, are incurred for a joint purpose that benefits more than one cost objective.

Common examples of indirect costs include accounting, purchasing, legal services, personnel administration and building maintenance. Although indirect costs are generally not readily identifiable with direct cost programs, their cost should be included if we want to know the total cost of delivering specific services.

Budgeting and Accounting for Indirect Costs. Theoretically, all indirect costs could be directly charged to specific cost objectives; however, practical difficulties generally preclude such an approach for organizational and accounting reasons. As such, almost all organizations separately budget and account for direct and indirect costs at some level depending on their financial reporting needs and the complexity of their operations.

Distributing Indirect Costs. In order to determine the total cost of delivering specific services, some methodology for determining and distributing indirect costs must be developed, and that is the purpose of cost allocation plans: to identify indirect costs and to allocate them to benefiting direct cost programs in a logical, consistent and reasonable manner.

Plan Goal: Reasonable Allocation of Costs. It is important to stress that the goal of the Cost Allocation Plan is a reasonable allocation of indirect costs, not a “perfect” one. By their very nature, indirect costs are difficult to link with direct costs. As such, in developing an allocation approach, it is important to keep this goal in mind balancing the cost and of effort of complicated allocation methods with the likely benefits from the end results.

Indirect Cost Allocation Strategies

There are several ways of allocating indirect costs, including:

Internal Service Funds. Many cities allocate costs through formal internal service funds for services like printing, information technology, fleet maintenance and insurance. Typically with this approach, the internal service fund provides services to the organization and charges back for departments based on their actual

INTRODUCTION

usage of the service and standard per unit billing rates, like a private company would (except the goal is to break even rather than earn a profit). In this case, for the operating programs, indirect costs become direct costs, like they would if they contracted-out for the service.

While this approach can result in added accounting costs to develop internal billing rates and track actual usage, it has the advantage of encouraging more efficient use of internal services by allocating costs based on actual usage, setting aside funds for long-term capital replacement needs (or in the case of insurance, adequate reserves) and helping measure performance.

As shown in the side bar, the City uses seven internal service funds to allocate organization-wide support costs.

Payroll Allocations. Some organizations allocate percentages of key support staff to selected funds through direct payroll allocations, such as 15% of the City Manager to the Water Fund or 20% of the Public Works Director to the Wastewater Fund, with direct cost distributions of non-staffing costs via accounts payable where possible.



While this practice is not uncommon, it has some conceptual drawbacks, such as the basis for the percentage allocations. One of the advantages of cost allocation plans is that the basis for the allocation is clear. Even where internal service funds are used, cost allocation plans are still often needed in allocating indirect costs to the internal service funds (so their costs reflect the full cost of providing services to the organization) and in allocating other indirect costs not typically recovered through internal service funds, such as city manager, city attorney, city clerk, human resources and accounting.

Cost Allocation Plan. Cost allocation Plans provide a clear, consistent and reasonable basis for allocating indirect costs.

Combination of the Three. Some agencies use a combination of these three approaches.

In the City's case, it uses a combination of internal services funds and a cost allocation plan in distributing indirect costs.

Determining Direct and Indirect Costs

The first step in preparing the City's Cost Allocation Plan is determining direct and indirect costs. Program costs that primarily provide service to the public are identified as direct costs, whereas the cost of programs that primarily provide services to the organization are identified as indirect costs.

In accordance with generally accepted accounting principles, only operating costs are considered in preparing the Cost Allocation Plan. As such, capital outlay, debt service, interfund transfers and "pass-through" costs are excluded from the calculations.

ALLOCATING INDIRECT COSTS

INTRODUCTION

For general purposes, the City-wide indirect cost rate can be used as the basis for allocating indirect costs. The indirect cost rate is simply the ratio between indirect and direct costs, which can be easily computed for the City as a whole once the direct and indirect cost base has been determined.

Citywide Indirect Cost Rate

Provided in Table 1 (page 6) is a summary of direct and indirect costs for the City of Ukiah based on the Preliminary 2015-16 Budget along with the resulting citywide indirect cost rate. By applying the overall indirect cost rate to any specific direct cost program, the total cost of the program can be determined. For example, with an overall indirect cost rate of 18% the total cost for a direct program of \$100,000 in Ukiah would be \$118,000 with this approach. (Note: Adjustments are made for capital outlay, debt service, interfund transfers and pass-through costs).

Bases of Allocation

This method of cost allocation assumes that all indirect costs are incurred proportionately to the direct cost of the program. However, this may not be a reasonable assumption in all cases, as the benefit received from certain types of support service programs may be more closely related to another indicator of activity than cost.

For example, if a program service is primarily delivered through contract and does not have any City staffing directly associated with it, distributing human resources costs to it may result in an inequitable allocation of costs. Because of this, the City's Cost Allocation Plan establishes separate *bases of allocation* for each major indirect cost category. With this approach, indirect costs can be allocated to each direct cost program in a fair, convenient, and most importantly, consistent manner. Provided in Table 2 on page 7 is a summary of the primary methods of allocation used in distributing indirect costs to direct cost programs.

Some of these costs lend themselves to an easily justified, rational approach of distribution. For example, human resources costs are related to the number of employees serviced. Other costs may not be as intuitive; however, the allocation bases are consistent with generally accepted accounting principles and recognize the concept that the cost of developing the information necessary to perform the cost allocations should not exceed the benefits likely to be gained.

Where there is not otherwise a clear relationship to another allocation base (like authorized staffing or assigned space), allocating costs based on operating budget is the common industry practice, and as such, this approach is used by the City.

INTRODUCTION

Indirect Cost Allocations

A summary of the indirect cost allocations (Central Services) is provided in Table 3.0 (page 7), followed by the detailed allocations for each specific indirect cost program for Central Services on Tables 4.0 through 4.8 (pages 8 to 16) and internal service fund allocations on Tables 5.0 to 5.9 (pages 17 to 25).

Simple Method of Allocating Costs

In performing the cost allocations, all indirect costs have been allocated only to direct cost programs rather than using a more complex sequential allocation system. Although there are some conceptual difficulties with this approach, the difference in the end result is insignificant, but the cost of preparation, review and audit is significantly reduced.

For example, the cost of the City Manager program is allocated solely to direct cost programs based on their operating budget. However, as the City Manager program also benefits other indirect cost programs such as Human Resources and Finance, the cost allocations could appear to be distorted since no allocations are made to them.

Under a more sophisticated system, the cost of the City Manager program would be allocated to the other indirect costs programs and iterative allocations then made to direct cost programs until all indirect costs are distributed. However, this process is extremely time consuming (and places far more reliance on the underlying significance of the allocation bases than may be appropriate) and results in the same basic cost allocations as the simpler method since all indirect costs are allocated in the final product. Again, as noted above, the plan's goal is a reasonable allocation of indirect costs, not a "perfect" one.

USES OF THE COST ALLOCATION PLAN

By identifying total program costs, the Cost Allocation Plan can be used as an analytical tool in many financial decision-making situations, including:

- **Reimbursement Transfers.** The Cost Allocation Plan identifies the costs incurred by the General Fund in providing administrative support services to the City's other funds such as enterprise operations and special revenue funds. For example, although the City's administrative, legal services, human resources and accounting funds are budgeted and accounted for in the General Fund, these programs provide support services to other City funds. The Cost Allocation Plan provides a clear methodology for determining this level of support in reimbursing these costs.
- **General Fund User Charges.** Similar to ensuring that enterprise fund revenues fully recover their costs, the Cost Allocation Plan can also be used in determining appropriate user fees for General Fund services, such as planning applications, building permits and recreation activities, in ensuring that the full cost of services are considered in setting rates.
- **Labor Rates.** Along with accounting for salary, benefits and paid leave (such as vacation, sick and holidays), "full cost" hourly labor rates can be developed that appropriately include indirect costs.
- **Contracting-Out for Services.** By identifying total costs, the cost allocation plan can also be helpful in analyzing the costs of contracting for services versus performing services in-house.

INTRODUCTION

- **Grant Administration.** Under federal cost accounting policies, it is permissible to include indirect costs in accounting for grant programs. By establishing indirect cost rates, the cost allocation plan can be used in recovering the total costs (direct and indirect) associated with implementing grant programs.

PLAN PREPARATION

In a true cost accounting system, indirect costs would be computed and allocated on an ongoing basis throughout the fiscal year based on actual costs. However, frequent updating in municipal finance would not serve any specific purpose—such as unit price control in a manufacturing company—but it would consume significant accounting resources. As such, the City’s Cost Allocation Plan is prepared annually based on the budget adopted by the Council.

This approach works well when significant variances are not expected between budget and actual. However, where large variances are possible, then at the end of the fiscal year, a “true-up” should be calculated based on actual costs. Any variances (either over or under the Cost Allocation Plan amounts) can then be applied to the following year’s Cost Allocation Plan.

After two years, the City will assess whether there were any significant variances between budget and actual, and move to a “true-up” approach if that proves to be the case.

SUMMARY

The Cost Allocation Plan helps make determining total program costs possible by establishing a reasonable methodology for identifying and allocating indirect costs to direct cost programs. Because of this, the Cost Allocation Plan can be a valuable analytical tool in a number of situations, including establishing fees designed for full cost recovery, reimbursing support service costs provided by the General Fund to other funds and recovering indirect costs associated with grant programs. Table 1 on the following page is a summary of all indirect and direct costs in this plan. Indirect costs represent only 18% of all costs.

Summary Schedules

Table 1 - Indirect and Direct Cost Summary

Indirect Costs		Direct Costs	
General Fund		General Fund	
City Council	126,158	Business, Economic, Grant & Housing	323,775
City Clerk	137,984	Community Outreach/Public Information Services	37,000
City Manager	396,602	Parks	1,101,063
Administrative Support	84,456	Recreation Administration (<i>Includes all recreation activities</i>)	866,893
Government	136,673	Planning & Community Development	506,928
Accounting	696,537	Building Inspection	284,354
City Attorney	201,161	Engineering (<i>Included Landfill/Solid Waste</i>)	610,293
Treasury Management	89,344	Traffic Signal operations	33,000
Management	481,893	Streets	775,765
Internal Service Funds		Storm Drain	98,239
Garage	400,620	Animal Control	78,500
Purchasing	219,871	Police Patrol	5,262,672
Billing & Collections	860,347	Police Major Crimes	162,314
Dispatch	687,987	Community Services Officers (<i>includes SLESF</i>)	504,767
Building Maintenance/ Corporation Yard	582,907	Fire	2,150,676
Information Technology	711,219	Enterprise Funds	
Insurance	288,013	Parking Enforcement	132,116
Total Interest Costs	6,101,772	Golf	41,973
		Conference Center	257,524
		Airport	1,119,216
		Electric	12,024,405
		Street Lighting	368,369
		Public Benefit	510,000
		Water	2,391,148
		Wastewater	3,442,852
		Special Revenue Funds	
		Successor Agency	33,800
		Alex Rorabaugh Recreation Center	76,426
		Downtown Business Improvement	15,000
		Museum	307,703
		Visit Ukiah	110,000
		Total Direct Costs	33,626,771
		Overall Indirect Cost rate	
		Indirect costs divided by direct costs	18%

Under Generally accepted accounting principles, capital outlay, debt service and interfund transfers and pass-through payments are usually excluded in calculating indirect cost rates; accordingly, only operating costs (less transfers) are considered in the City's cost allocation plan.

Summary Schedules

Table 2- Basis of Indirect Cost Allocations

Central Services:	Basis of Allocation
City Council	Operating Budget
City Clerk	Operating Budget
City Manager	Operating Budget
Administrative Support	Operating Budget
Miscellaneous General Government	Operating Budget
Finance- Accounting	Operating Budget
City Attorney	Operating Budget
Human Resources	Full-Time Equivalent Staffing
Treasury Management	Fund Balance- Interest Distribution
Internal Service Funds:	
Insurance Liability	Claims History/Claims Paid/Property Value
Garage	Previous Year Actual Parts/Labor
Purchasing	Operating Contractual Services & Supplies
Billing & Collections	Billable Revenues
Dispatch Center	Dispatch Services With Flat Rates to Utilities
Building Maintenance	Assigned Space
City Hall Use Allowance	Assigned Space
Information Technology	Full-Time Equivalent Staffing

Table 3.0- Summary of indirect Cost Allocations for Central Services

Central Services:	General Fund	Public Safety	Special Revenue Funds	Enterprise Funds	Total
City Council	\$ 17,398	\$ 30,610	\$ 2,037	\$ 76,113	\$ 126,158
City Clerk	19,029	33,479	2,228	83,248	137,984
City Manager	54,694	96,228	6,403	239,277	396,602
Administrative Support	11,647	20,492	1,364	50,954	84,456
Miscellaneous General Government	18,848	33,161	2,207	82,457	136,673
Finance- Accounting	96,056	169,002	11,246	420,233	696,537
City Attorney	27,741	48,808	3,248	121,364	201,161
Human Resources	147,449	159,420	14,126	160,898	481,893
Treasury Management	6,877	-	-	82,467	89,344
Total Indirect Costs for Central Services	\$ 399,737	\$ 591,201	\$ 42,859	\$ 1,317,011	\$ 2,350,808
Total Direct Costs	4,715,810	8,080,429	542,929	20,287,603	33,626,771
Total Costs	5,115,547	8,671,630	585,788	21,604,614	35,977,579
Indirect Cost Rate	8.48%	7.32%	7.89%	6.49%	6.99%

Indirect Cost Allocations by Program

Table 4.0 – Central Services: City Council Distribution

	Distribution Basis/Bases	Percent	Dept. Budget			
	Total Operating Budget FY 2015/2016	100.00%	\$ 126,158			
	Total	100.00%	\$ 126,158			
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 126,158		
GENERAL FUND						
10017100	Business, Economic, Grant & Housing	323,775	0.96%	1,215		
10018000	Community Outreach/Public Information Services	37,000	0.11%	139	GF	17,398 13.79%
10022100	Parks	1,101,063	3.27%	4,131	Police	22,541 17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	3,252	Fire	8,069 6.40%
10023100	Planning & Community Development	506,928	1.51%	1,902	Parking Enf.	496 0.39%
10023320	Building Inspection	284,354	0.85%	1,067	Golf	157 0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	2,290	Conf. Center	966 0.77%
10024214	Traffic Signal Operations	33,000	0.10%	124	Airport	4,199 3.33%
10024220	Streets	775,765	2.31%	2,910	Electric	45,112 35.76%
10024224	Storm Drain	98,239	0.29%	369	Street Lighting	1,382 1.10%
10020217	Animal Control	78,500	0.23%	295	Public Benefit	1,913 1.52%
10520210	Police Patrol	5,262,672	15.65%	19,744	Water	8,971 7.11%
10520224	Police Major Crimes	162,314	0.48%	609	Wastewater	12,917 10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	1,894	Successor Agency	127 0.10%
10521210	Fire	2,150,676	6.40%	8,069	ARRC	287 0.23%
ENTERPRISE FUNDS						
64020213	Parking Enforcement	132,116	0.39%	496	Downtown Bus. Imp	56 0.04%
72022400	Golf	41,973	0.12%	157	Museum	1,154 0.92%
73022600	Conference Center	257,524	0.77%	966	Visit Ukiah	413 0.33%
77725200	Airport	1,119,216	3.33%	4,199	Total	126,158 100.00%
80026110	Electric Overhead	1,069,948	3.18%	4,014		
80026120	Electric Underground	1,059,977	3.15%	3,977		
80026130	Electric Substation	297,165	0.88%	1,115		
80026200	Electric Testing & Calibrating	229,920	0.68%	863		
80026300	Electric Generation	8,541,565	25.40%	32,046		
80026330	Electric Hydro Plant	265,284	0.79%	995		
80026400	Electric Administration	560,546	1.67%	2,103		
80526610	Street Lighting	368,369	1.10%	1,382		
80626500	Public Benefit	510,000	1.52%	1,913		
82024410	Water Administration	539,837	1.61%	2,025		
82024411	Water Production Operations & Management	1,094,926	3.26%	4,108		
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	2,838		
84024420	Wastewater Administration	562,786	1.67%	2,111		
84024421	Wastewater Operations & Maintenance	580,033	1.72%	2,176		
84024425	Wastewater Treatment	2,300,033	6.84%	8,629		
SPECIAL REVENUES & OTHER FUNDS						
10017200	Successor Agency	33,800	0.10%	127		
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	287		
31217100	Downtown Business Improvement	15,000	0.04%	56		
69122700	Museum	307,703	0.92%	1,154		
75017110	Visit Ukiah	110,000	0.33%	413		
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 126,158		

Indirect Cost Allocations by Program

Table 4.1- Central Services: City Clerk Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Total Operating Budget FY 2015/2016	100.00%	\$ 137,984				
	Total	100.00%	\$ 137,984				
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 137,984			
GENERAL FUND							
10017100	Business, Economic, Grant & Housing	323,775	0.96%	1,329			
10018000	Community Outreach/Public Information Services	37,000	0.11%	152	GF	19,029	13.79%
10022100	Parks	1,101,063	3.27%	4,518	Police	24,654	17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	3,557	Fire	8,825	6.40%
10023100	Planning & Community Development	506,928	1.51%	2,080	Parking Enf.	542	0.39%
10023320	Building Inspection	284,354	0.85%	1,167	Golf	172	0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	2,504	Conf. Center	1,057	0.77%
10024214	Traffic Signal Operations	33,000	0.10%	135	Airport	4,593	3.33%
10024220	Streets	775,765	2.31%	3,183	Electric	49,341	35.76%
10024224	Storm Drain	98,239	0.29%	403	Street Lighting	1,512	1.10%
10020217	Animal Control	78,500	0.23%	322	Public Benefit	2,093	1.52%
10520210	Police Patrol	5,262,672	15.65%	21,595	Water	9,812	7.11%
10520224	Police Major Crimes	162,314	0.48%	666	Wastewater	14,127	10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	2,071	Successor Agency	139	0.10%
10521210	Fire	2,150,676	6.40%	8,825	ARRC	314	0.23%
ENTERPRISE FUNDS					Downtown Bus. Imp	62	0.04%
64020213	Parking Enforcement	132,116	0.39%	542	Museum	1,263	0.92%
72022400	Golf	41,973	0.12%	172	Visit Ukiah	451	0.33%
73022600	Conference Center	257,524	0.77%	1,057	Total	137,984	100.00%
77725200	Airport	1,119,216	3.33%	4,593			
80026110	Electric Overhead	1,069,948	3.18%	4,390			
80026120	Electric Underground	1,059,977	3.15%	4,350			
80026130	Electric Substation	297,165	0.88%	1,219			
80026200	Electric Testing & Calibrating	229,920	0.68%	943			
80026300	Electric Generation	8,541,565	25.40%	35,049			
80026330	Electric Hydro Plant	265,284	0.79%	1,089			
80026400	Electric Administration	560,546	1.67%	2,300			
80526610	Street Lighting	368,369	1.10%	1,512			
80626500	Public Benefit	510,000	1.52%	2,093			
82024410	Water Administration	539,837	1.61%	2,215			
82024411	Water Production Operations & Management	1,094,926	3.26%	4,493			
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	3,104			
84024420	Wastewater Administration	562,786	1.67%	2,309			
84024421	Wastewater Operations & Maintenance	580,033	1.72%	2,380			
84024425	Wastewater Treatment	2,300,033	6.84%	9,438			
SPECIAL REVENUES & OTHER FUNDS							
10017200	Successor Agency	33,800	0.10%	139			
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	314			
31217100	Downtown Business Improvement	15,000	0.04%	62			
69122700	Museum	307,703	0.92%	1,263			
75017110	Visit Ukiah	110,000	0.33%	451			
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 137,984			

Indirect Cost Allocations by Program

Table 4.2- Central Services: City Manager Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Total Operating Budget FY 2015/2016	100.00%	\$ 396,602				
	Total	100.00%	\$ 396,602				
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 396,602			
GENERAL FUND							
10017100	Business, Economic, Grant & Housing	323,775	0.96%	3,819			
10018000	Community Outreach/Public Information Services	37,000	0.11%	436	GF	54,694	13.79%
10022100	Parks	1,101,063	3.27%	12,986	Police	70,863	17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	10,224	Fire	25,366	6.40%
10023100	Planning & Community Development	506,928	1.51%	5,979	Parking Enf.	1,558	0.39%
10023320	Building Inspection	284,354	0.85%	3,354	Golf	495	0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	7,198	Conf. Center	3,037	0.77%
10024214	Traffic Signal Operations	33,000	0.10%	389	Airport	13,200	3.33%
10024220	Streets	775,765	2.31%	9,150	Electric	141,819	35.76%
10024224	Storm Drain	98,239	0.29%	1,159	Street Lighting	4,345	1.10%
10020217	Animal Control	78,500	0.23%	926	Public Benefit	6,015	1.52%
10520210	Police Patrol	5,262,672	15.65%	62,069	Water	28,202	7.11%
10520224	Police Major Crimes	162,314	0.48%	1,914	Wastewater	40,606	10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	5,953	Successor Agency	399	0.10%
10521210	Fire	2,150,676	6.40%	25,366	ARRC	901	0.23%
ENTERPRISE FUNDS					Downtown Bus. Imp	177	0.04%
64020213	Parking Enforcement	132,116	0.39%	1,558	Museum	3,629	0.92%
72022400	Golf	41,973	0.12%	495	Visit Ukiah	1,297	0.33%
73022600	Conference Center	257,524	0.77%	3,037	Total	396,602	100.00%
77725200	Airport	1,119,216	3.33%	13,200			
80026110	Electric Overhead	1,069,948	3.18%	12,619			
80026120	Electric Underground	1,059,977	3.15%	12,502			
80026130	Electric Substation	297,165	0.88%	3,505			
80026200	Electric Testing & Calibrating	229,920	0.68%	2,712			
80026300	Electric Generation	8,541,565	25.40%	100,741			
80026330	Electric Hydro Plant	265,284	0.79%	3,129			
80026400	Electric Administration	560,546	1.67%	6,611			
80526610	Street Lighting	368,369	1.10%	4,345			
80626500	Public Benefit	510,000	1.52%	6,015			
82024410	Water Administration	539,837	1.61%	6,367			
82024411	Water Production Operations & Management	1,094,926	3.26%	12,914			
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	8,921			
84024420	Wastewater Administration	562,786	1.67%	6,638			
84024421	Wastewater Operations & Maintenance	580,033	1.72%	6,841			
84024425	Wastewater Treatment	2,300,033	6.84%	27,127			
SPECIAL REVENUES & OTHER FUNDS							
10017200	Successor Agency	33,800	0.10%	399			
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	901			
31217100	Downtown Business Improvement	15,000	0.04%	177			
69122700	Museum	307,703	0.92%	3,629			
75017110	Visit Ukiah	110,000	0.33%	1,297			
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 396,602			

Indirect Cost Allocations by Program

Table 4.3 – Central Services: Administrative Support Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Total Operating Budget FY 2015/2016	100.00%	\$ 84,456				
	Total	100.00%	\$ 84,456				
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 84,456			
GENERAL FUND							
10017100	Business, Economic, Grant & Housing	323,775	0.96%	813			
10018000	Community Outreach/Public Information Services	37,000	0.11%	93	GF	11,647	13.79%
10022100	Parks	1,101,063	3.27%	2,765	Police	15,090	17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	2,177	Fire	5,402	6.40%
10023100	Planning & Community Development	506,928	1.51%	1,273	Parking Enf.	332	0.39%
10023320	Building Inspection	284,354	0.85%	714	Golf	105	0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	1,533	Conf. Center	647	0.77%
10024214	Traffic Signal Operations	33,000	0.10%	83	Airport	2,811	3.33%
10024220	Streets	775,765	2.31%	1,948	Electric	30,200	35.76%
10024224	Storm Drain	98,239	0.29%	247	Street Lighting	925	1.10%
10020217	Animal Control	78,500	0.23%	197	Public Benefit	1,281	1.52%
10520210	Police Patrol	5,262,672	15.65%	13,218	Water	6,006	7.11%
10520224	Police Major Crimes	162,314	0.48%	408	Wastewater	8,647	10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	1,268	Successor Agency	85	0.10%
10521210	Fire	2,150,676	6.40%	5,402	ARRC	192	0.23%
ENTERPRISE FUNDS					Downtown Bus. Imp	38	0.04%
64020213	Parking Enforcement	132,116	0.39%	332	Museum	773	0.92%
72022400	Golf	41,973	0.12%	105	Visit Ukiah	276	0.33%
73022600	Conference Center	257,524	0.77%	647	Total	84,456	100.00%
77725200	Airport	1,119,216	3.33%	2,811			
80026110	Electric Overhead	1,069,948	3.18%	2,687			
80026120	Electric Underground	1,059,977	3.15%	2,662			
80026130	Electric Substation	297,165	0.88%	746			
80026200	Electric Testing & Calibrating	229,920	0.68%	577			
80026300	Electric Generation	8,541,565	25.40%	21,453			
80026330	Electric Hydro Plant	265,284	0.79%	666			
80026400	Electric Administration	560,546	1.67%	1,408			
80526610	Street Lighting	368,369	1.10%	925			
80626500	Public Benefit	510,000	1.52%	1,281			
82024410	Water Administration	539,837	1.61%	1,356			
82024411	Water Production Operations & Management	1,094,926	3.26%	2,750			
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	1,900			
84024420	Wastewater Administration	562,786	1.67%	1,413			
84024421	Wastewater Operations & Maintenance	580,033	1.72%	1,457			
84024425	Wastewater Treatment	2,300,033	6.84%	5,777			
SPECIAL REVENUES & OTHER FUNDS							
10017200	Successor Agency	33,800	0.10%	85			
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	192			
31217100	Downtown Business Improvement	15,000	0.04%	38			
69122700	Museum	307,703	0.92%	773			
75017110	Visit Ukiah	110,000	0.33%	276			
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 84,456			

Indirect Cost Allocations by Program

Table 4.4 – Central Services: Miscellaneous General Government Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Total Operating Budget FY 2015/2016	100.00%	\$ 136,673				
	Total	100.00%	\$ 136,673				
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 136,673			
GENERAL FUND							
10017100	Business, Economic, Grant & Housing	323,775	0.96%	1,316			
10018000	Community Outreach/Public Information Services	37,000	0.11%	150	GF	18,848	13.79%
10022100	Parks	1,101,063	3.27%	4,475	Police	24,420	17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	3,523	Fire	8,741	6.40%
10023100	Planning & Community Development	506,928	1.51%	2,060	Parking Enf.	537	0.39%
10023320	Building Inspection	284,354	0.85%	1,156	Golf	171	0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	2,480	Conf. Center	1,047	0.77%
10024214	Traffic Signal Operations	33,000	0.10%	134	Airport	4,549	3.33%
10024220	Streets	775,765	2.31%	3,153	Electric	48,872	35.76%
10024224	Storm Drain	98,239	0.29%	399	Street Lighting	1,497	1.10%
10020217	Animal Control	78,500	0.23%	319	Public Benefit	2,073	1.52%
10520210	Police Patrol	5,262,672	15.65%	21,390	Water	9,719	7.11%
10520224	Police Major Crimes	162,314	0.48%	660	Wastewater	13,993	10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	2,052	Successor Agency	137	0.10%
10521210	Fire	2,150,676	6.40%	8,741	ARRC	311	0.23%
ENTERPRISE FUNDS					Downtown Bus. Imp	61	0.04%
64020213	Parking Enforcement	132,116	0.39%	537	Museum	1,251	0.92%
72022400	Golf	41,973	0.12%	171	Visit Ukiah	447	0.33%
73022600	Conference Center	257,524	0.77%	1,047	Total	136,673	100.00%
77725200	Airport	1,119,216	3.33%	4,549			
80026110	Electric Overhead	1,069,948	3.18%	4,349			
80026120	Electric Underground	1,059,977	3.15%	4,308			
80026130	Electric Substation	297,165	0.88%	1,208			
80026200	Electric Testing & Calibrating	229,920	0.68%	934			
80026300	Electric Generation	8,541,565	25.40%	34,716			
80026330	Electric Hydro Plant	265,284	0.79%	1,078			
80026400	Electric Administration	560,546	1.67%	2,278			
80526610	Street Lighting	368,369	1.10%	1,497			
80626500	Public Benefit	510,000	1.52%	2,073			
82024410	Water Administration	539,837	1.61%	2,194			
82024411	Water Production Operations & Management	1,094,926	3.26%	4,450			
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	3,074			
84024420	Wastewater Administration	562,786	1.67%	2,287			
84024421	Wastewater Operations & Maintenance	580,033	1.72%	2,357			
84024425	Wastewater Treatment	2,300,033	6.84%	9,348			
SPECIAL REVENUES & OTHER FUNDS							
10017200	Successor Agency	33,800	0.10%	137			
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	311			
31217100	Downtown Business Improvement	15,000	0.04%	61			
69122700	Museum	307,703	0.92%	1,251			
75017110	Visit Ukiah	110,000	0.33%	447			
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 136,673			

(Property Tax Administration Fee excluded from distribution)

Indirect Cost Allocations by Program

Table 4.5 – Central Services: Finance Accounting Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Total Operating Budget FY 2015/2016	100.00%	\$ 696,537				
	Total	100.00%	\$ 696,537				
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 696,537			
GENERAL FUND							
10017100	Business, Economic, Grant & Housing	323,775	0.96%	6,707			
10018000	Community Outreach/Public Information Services	37,000	0.11%	766	GF	96,056	13.79%
10022100	Parks	1,101,063	3.27%	22,807	Police	124,454	17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	17,957	Fire	44,549	6.40%
10023100	Planning & Community Development	506,928	1.51%	10,500	Parking Enf.	2,737	0.39%
10023320	Building Inspection	284,354	0.85%	5,890	Golf	869	0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	12,641	Conf. Center	5,334	0.77%
10024214	Traffic Signal Operations	33,000	0.10%	684	Airport	23,183	3.33%
10024220	Streets	775,765	2.31%	16,069	Electric	249,071	35.76%
10024224	Storm Drain	98,239	0.29%	2,035	Street Lighting	7,630	1.10%
10020217	Animal Control	78,500	0.23%	1,626	Public Benefit	10,564	1.52%
10520210	Police Patrol	5,262,672	15.65%	109,010	Water	49,530	7.11%
10520224	Police Major Crimes	162,314	0.48%	3,362	Wastewater	71,314	10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	10,456	Successor Agency	700	0.10%
10521210	Fire	2,150,676	6.40%	44,549	ARRC	1,583	0.23%
ENTERPRISE FUNDS					Downtown Bus. Imp	311	0.04%
64020213	Parking Enforcement	132,116	0.39%	2,737	Museum	6,374	0.92%
72022400	Golf	41,973	0.12%	869	Visit Ukiah	2,279	0.33%
73022600	Conference Center	257,524	0.77%	5,334	Total	696,537	100.00%
77725200	Airport	1,119,216	3.33%	23,183			
80026110	Electric Overhead	1,069,948	3.18%	22,163			
80026120	Electric Underground	1,059,977	3.15%	21,956			
80026130	Electric Substation	297,165	0.88%	6,155			
80026200	Electric Testing & Calibrating	229,920	0.68%	4,763			
80026300	Electric Generation	8,541,565	25.40%	176,928			
80026330	Electric Hydro Plant	265,284	0.79%	5,495			
80026400	Electric Administration	560,546	1.67%	11,611			
80526610	Street Lighting	368,369	1.10%	7,630			
80626500	Public Benefit	510,000	1.52%	10,564			
82024410	Water Administration	539,837	1.61%	11,182			
82024411	Water Production Operations & Management	1,094,926	3.26%	22,680			
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	15,668			
84024420	Wastewater Administration	562,786	1.67%	11,657			
84024421	Wastewater Operations & Maintenance	580,033	1.72%	12,015			
84024425	Wastewater Treatment	2,300,033	6.84%	47,642			
SPECIAL REVENUES & OTHER FUNDS							
10017200	Successor Agency	33,800	0.10%	700			
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	1,583			
31217100	Downtown Business Improvement	15,000	0.04%	311			
69122700	Museum	307,703	0.92%	6,374			
75017110	Visit Ukiah	110,000	0.33%	2,279			
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 696,537			

Indirect Cost Allocations by Program

Table 4.6 – Central Services: City Attorney Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Total Operating Budget FY 2015/2016	100.00%	\$ 201,161				
	Total	100.00%	\$ 201,161				
Org #	Departments	Total Operating Budget FY 2015/2016	Department Percent	Total Distribution \$ 201,161			
GENERAL FUND							
10017100	Business, Economic, Grant & Housing	323,775	0.96%	1,937			
10018000	Community Outreach/Public Information Services	37,000	0.11%	221	GF	27,741	13.79%
10022100	Parks	1,101,063	3.27%	6,587	Police	35,942	17.87%
10022810	Recreation Administration (includes all Recreation Activities)	866,893	2.58%	5,186	Fire	12,866	6.40%
10023100	Planning & Community Development	506,928	1.51%	3,033	Parking Enf.	790	0.39%
10023320	Building Inspection	284,354	0.85%	1,701	Golf	251	0.12%
10024210	Engineering (includes Landfill/Solid Waste)	610,293	1.81%	3,651	Conf. Center	1,541	0.77%
10024214	Traffic Signal Operations	33,000	0.10%	197	Airport	6,695	3.33%
10024220	Streets	775,765	2.31%	4,641	Electric	71,932	35.76%
10024224	Storm Drain	98,239	0.29%	588	Street Lighting	2,204	1.10%
10020217	Animal Control	78,500	0.23%	470	Public Benefit	3,051	1.52%
10520210	Police Patrol	5,262,672	15.65%	31,482	Water	14,304	7.11%
10520224	Police Major Crimes	162,314	0.48%	971	Wastewater	20,596	10.24%
10520218	Community Services Officers (Includes SLESF)	504,767	1.50%	3,020	Successor Agency	202	0.10%
10521210	Fire	2,150,676	6.40%	12,866	ARRC	457	0.23%
ENTERPRISE FUNDS							
64020213	Parking Enforcement	132,116	0.39%	790	Downtown Bus. Imp	90	0.04%
72022400	Golf	41,973	0.12%	251	Museum	1,841	0.92%
73022600	Conference Center	257,524	0.77%	1,541	Visit Ukiah	658	0.33%
77725200	Airport	1,119,216	3.33%	6,695	Total	201,161	100.00%
80026110	Electric Overhead	1,069,948	3.18%	6,401			
80026120	Electric Underground	1,059,977	3.15%	6,341			
80026130	Electric Substation	297,165	0.88%	1,778			
80026200	Electric Testing & Calibrating	229,920	0.68%	1,375			
80026300	Electric Generation	8,541,565	25.40%	51,097			
80026330	Electric Hydro Plant	265,284	0.79%	1,587			
80026400	Electric Administration	560,546	1.67%	3,353			
80526610	Street Lighting	368,369	1.10%	2,204			
80626500	Public Benefit	510,000	1.52%	3,051			
82024410	Water Administration	539,837	1.61%	3,229			
82024411	Water Production Operations & Management	1,094,926	3.26%	6,550			
82024414	Water Distribution Operations & Maintenance	756,385	2.25%	4,525			
84024420	Wastewater Administration	562,786	1.67%	3,367			
84024421	Wastewater Operations & Maintenance	580,033	1.72%	3,470			
84024425	Wastewater Treatment	2,300,033	6.84%	13,759			
SPECIAL REVENUES & OTHER FUNDS							
10017200	Successor Agency	33,800	0.10%	202			
31122870	Alex Rorabaugh Recreation Center (ARRC)	76,426	0.23%	457			
31217100	Downtown Business Improvement	15,000	0.04%	90			
69122700	Museum	307,703	0.92%	1,841			
75017110	Visit Ukiah	110,000	0.33%	658			
	Total Operating Budget Used for Distribution	33,626,771	100.00%	\$ 201,161			

\$100,000 for litigation costs are directly charged to the Wastewater Enterprise.

Indirect Cost Allocations by Program

Table 4.7 – Central Services: Human Resources/ Risk Management Distribution

	Distribution Basis/Bases	Percent	Dept. Budget				
	Number of Full Time Equivalent Employees (FTEs)	100.00%	\$ 481,893				
	Total	100.00%	\$ 481,893				
			Department Percent				
Org #	Departments	Number of Full Time Equivalent Employees (FTEs)	Department %	Total Distribution \$ 481,893			
GENERAL FUND							
10010000	City Council	1.90	1.21%	5,847	GF	147,449	30.60%
10015100	City Treasurer	0.38	0.24%	1,169	Police	125,105	25.96%
10011100	City Clerk	1.00	0.64%	3,078	Fire	34,315	7.12%
10012100	City Manager	1.56	1.00%	4,801	Golf	1,385	0.29%
10012200	Administrative Support	0.50	0.32%	1,539	Airport	13,049	2.71%
10013400	Accounting	6.80	4.34%	20,928	Conf. Center	8,340	1.73%
10017100	Business, Economic, Grant & Housing	2.40	1.53%	7,386	Electric	53,058	11.01%
10022100	Parks	11.15	7.12%	34,315	Street Lighting	3,539	0.73%
10022810	Recreation Administration (includes all Recreation Activities 4.40)	7.81	4.99%	24,036	Water	38,840	8.06%
10023100	Planning & Community Development	3.44	2.20%	10,587	Wastewater	42,687	8.86%
10023320	Building Inspection	2.06	1.32%	6,340	ARRC	708	0.15%
10024210	Engineering (includes Landfill/Solid Waste 1.40)	2.56	1.63%	7,879	Museum	11,880	2.47%
10024220	Streets	5.05	3.23%	15,542	Visit Ukiah	1,539	0.32%
10024214	Storm Drain	1.30	0.83%	4,001	Total	481,893	100.00%
10520210	Police Patrol	33.85	21.62%	104,177			
10520224	Police Major Crimes	1.00	0.64%	3,078			
10520218	Community Services Officers (Includes SLESF 1.00)	5.80	3.70%	17,850			
10521210	Fire	11.15	7.12%	34,315			
ENTERPRISE FUNDS							
72022400	Golf	0.45	0.29%	1,385			
73022600	Conference Center	2.71	1.73%	8,340			
77725200	Airport	4.24	2.71%	13,049			
80026110	Electric Overhead	5.20	3.32%	16,004			
80026120	Electric Underground	6.16	3.93%	18,958			
80026200	Electric Testing & Calibrating	1.40	0.89%	4,309			
80026130	Electric Substation	1.70	1.09%	5,232			
80026330	Electric Hydro Plant	0.75	0.48%	2,308			
80026400	Electric Administration	2.03	1.30%	6,248			
80526610	Street Lighting	1.15	0.73%	3,539			
82024410	Water Administration	2.03	1.30%	6,248			
82024411	Water Production Operations & Management	4.99	3.19%	15,357			
82024414	Water Distribution Operations & Maintenance	5.60	3.58%	17,235			
84024420	Wastewater Administration	2.98	1.90%	9,171			
84024421	Wastewater Operations & Maintenance	4.41	2.82%	13,572			
84024425	Wastewater Treatment	6.48	4.14%	19,943			
SPECIAL REVENUE & OTHER FUNDS							
31122870	Alex Rorabaugh Recreation Center (ARRC)	0.23	0.15%	708			
69122700	Museum	3.86	2.47%	11,880			
75017110	Vist Ukiah	0.50	0.32%	1,539			
	Total FTE's for Distribution	156.58	100.00%	\$ 481,893			

Indirect Cost Allocations by Program

Table 4.8 – Central Services: Treasurer Distribution

	Distribution Basis/Bases	Percent	Dept. Budget	
	Fund Balance FY 2015/2016	100.00%	\$ 89,344	
	Total	100.00%	\$ 89,344	
Org #	Fund/Department Name	Balance FY 2015/2016	Department Percent	Total Distribution \$ 89,344
GENERAL FUND				
10000000	General Fund	3,305,267	7.70%	6,877
ENTERPRISE FUNDS				
64020213	Parking Enforcement	113,260	0.26%	236
73022600	Conference Center	33,483	0.08%	70
77725200	Airport	186,827	0.44%	389
80026400	Electric Administration	12,131,498	28.25%	25,239
80526610	Street Lighting	440,856	1.03%	917
80626500	Public Benefit	6,039	0.01%	13
82024410	Water Administration	6,953,266	16.19%	14,466
84024420	Wastewater Administration (includes Fund 940)	19,773,631	46.05%	41,138
	Total Fund Balance for Distribution	42,944,127	100.00%	\$ 89,344

Internal Service Fund Allocations

Table 5.0 – Liability Insurance/Claims Premium Distribution

Distribution Basis/Bases		Percent	Dept. Budget									
Total Liability Insurance/Claims Premium FY 2015/2016		100%	\$	288,013								
Total		100%	\$	288,013								
Org #	Departments	Claims Paid: Last 3 Years			Claims Made: Last 3 Years			Operating Budget			Total Distribution	
		Amount	Percent	Distribution	No.	Percent	Distribution	Amount	Percent	Distribution		
GENERAL FUND												
10017100	Business, Economic, Grant & Housing	-	0.00%	-	-	0.00%	-	313,850	0.94%	896	896	
10018000	Community Outreach/Public Information Services	-	0.00%	-	-	0.00%	-	37,000	0.11%	106	106	
10022100	Parks	958	0.28%	300	2	5.48%	5,300	1,097,489	3.27%	3,133	8,733	
10022810	Recreation Administration (includes all Recreation Activities)	-	0.00%	-	-	0.00%	-	866,223	2.58%	2,473	2,473	
10023100	Planning & Community Development	-	0.00%	-	-	0.00%	-	506,928	1.51%	1,447	1,447	
10023320	Building Inspection	-	0.00%	-	-	0.00%	-	284,354	0.85%	812	812	
10024210	Engineering (includes Landfill/Solid Waste)	-	0.00%	-	-	0.00%	-	610,161	1.82%	1,742	1,742	
10024214	Traffic Signal Operations	-	0.00%	-	-	0.00%	-	33,000	0.10%	94	94	
10024220	Streets	12,481	3.67%	3,500	7	19.18%	18,400	775,765	2.31%	2,214	24,114	
10024224	Storm Drain	-	0.00%	-	-	0.00%	-	98,239	0.29%	280	280	
10020217	Animal Control	-	0.00%	-	-	0.00%	-	83,765	0.25%	239	239	
10520210	Police Patrol	82,498	24.26%	23,300	10	27.40%	26,300	5,243,320	15.62%	14,967	64,567	
10520224	Police Major Crimes	-	0.00%	-	-	0.00%	-	162,314	0.48%	463	463	
10520218	Community Services Officers (Includes SLESF)	-	0.00%	-	-	0.00%	-	504,767	1.50%	1,441	1,441	
10521210	Fire	8,699	2.56%	2,500	1	2.74%	2,600	2,144,519	6.39%	6,122	11,222	
ENTERPRISE FUNDS												
64020213	Parking Enforcement	-	0.00%	-	-	0.00%	-	127,906	0.38%	365	365	
72022400	Golf	-	0.00%	-	-	0.00%	-	41,973	0.13%	120	120	
73022600	Conference Center	36,000	10.59%	10,200	1	2.74%	2,600	257,524	0.77%	735	13,535	
77725200	Airport	-	0.00%	-	-	0.00%	-	1,116,037	3.32%	3,186	3,186	
80026110	Electric Overhead	-	0.00%	-	-	0.00%	-	1,069,948	3.19%	3,054	3,054	
80026120	Electric Underground	-	0.00%	-	-	0.00%	-	1,059,977	3.16%	3,026	3,026	
80026130	Electric Substation	-	0.00%	-	-	0.00%	-	297,165	0.89%	848	848	
80026200	Electric Testing & Calibrating	-	0.00%	-	-	0.00%	-	229,920	0.68%	656	656	
80026300	Electric Generation	-	0.00%	-	-	0.00%	-	8,541,565	25.45%	24,382	24,382	
80026330	Electric Hydro Plant	-	0.00%	-	-	0.00%	-	268,443	0.80%	766	766	
80026400	Electric Administration	4,131	1.21%	1,200	2	5.48%	5,300	560,546	1.67%	1,600	8,100	
80526610	Street Lighting	-	0.00%	-	-	0.00%	-	368,369	1.10%	1,052	1,052	
80626500	Public Benefit	-	0.00%	-	-	0.00%	-	510,000	1.52%	1,456	1,456	
82024410	Water Administration	5,557	1.63%	1,600	3	6.85%	6,600	539,837	1.61%	1,541	9,741	
82024411	Water Production Operations & Management	-	0.00%	-	-	0.00%	-	1,091,424	3.25%	3,115	3,115	
82024414	Water Distribution Operations & Maintenance	-	0.00%	-	-	0.00%	-	747,750	2.23%	2,134	2,134	
84024420	Wastewater Administration	189,778	55.80%	53,600	11	30.14%	28,900	562,786	1.68%	1,606	84,106	
84024421	Wastewater Operations & Maintenance	-	0.00%	-	-	0.00%	-	572,944	1.71%	1,635	1,635	
84024425	Wastewater Treatment	-	0.00%	-	-	0.00%	-	2,296,575	6.84%	6,556	6,556	
SPECIAL REVENUE & OTHER FUNDS												
10017200	Successor Agency	-	0.00%	-	-	0.00%	-	33,800	0.10%	96	96	
31122870	Alex Rorabaugh Recreation Center (ARRC)	-	0.00%	-	-	0.00%	-	76,426	0.23%	218	218	
31217100	Downtown Business Improvement	-	0.00%	-	-	0.00%	-	15,000	0.04%	43	43	
69122700	Museum	-	0.00%	-	-	0.00%	-	307,703	0.92%	878	878	
75017110	Visit Ukiah	-	0.00%	-	-	0.00%	-	110,000	0.33%	314	314	
	Total Operating Budget Used for Distribution	340,102	100.00%	96,200	37	100.00%	96,000	33,565,312	100.00%	95,813	288,013	

GF	40,696	14.13%
Police	66,710	23.16%
Fire	11,222	3.90%
Parking Enf.	365	0.13%
Golf	120	0.04%
Conf. Center	13,535	4.70%
Airport	3,186	1.11%
Electric	40,833	14.18%
Street Lighting	1,052	0.37%
Public Benefit	1,456	0.51%
Water	14,991	5.20%
Wastewater	92,298	32.05%
Successor Agency	96	0.03%
ARRC	218	0.08%
Downtown Bus. Imp.	43	0.01%
Museum	878	0.30%
Visit Ukiah	314	0.11%
Total	288,013	100.00%

Internal Service Fund Allocations

Table 5.1 – Property, Earthquake & Flood, and Auto Premium Distribution

[illegible]

Internal Service Fund Allocations

Table 5.2 – Building Maintenance Distribution

	Distribution Basis/Bases	Percent	Dept. Budget	
	Civic Center Square Footage	100.00%	\$ 427,357	
	Total	100.00%	\$ 427,357	
Org #	Departments	Civic Center Square Footage	Department Percent	Total Distribution \$ 427,357
GENERAL FUND				
10010000	City Council	2,639.60	10.41%	44,502
10011100	City Clerk	883.80	3.49%	14,900
10012100	City Manager	757.80	2.99%	12,776
10012200	Administrative Support	303.80	1.20%	5,122
10013400	Accounting	879.60	3.47%	14,830
10016100	Human Resources/Risk Management	391.90	1.55%	6,607
10022100	Parks	147.30	0.58%	2,483
10022810	Recreation Administration	725.00	2.86%	12,223
10023100	Planning & Community Development	568.40	2.24%	9,583
10023320	Building Inspection	173.20	0.68%	2,920
10024210	Engineering	554.20	2.19%	9,344
10024220	Streets	170.10	0.67%	2,868
10520210	Police Patrol	7,009.20	27.65%	118,172
10521210	Fire	9,090.30	35.86%	153,258
ENTERPRISE FUNDS				
80026400	Electric Administration	699.80	2.76%	11,798
82024410	Water Administration	151.40	0.60%	2,553
84024420	Wastewater Administration	202.70	0.80%	3,417
	Total	25,348.10	100.00%	\$ 427,357
	<i>Removed from Distribution</i>			
Adjustment to Fire				
*10521210	Verihealth Contract Credit \$42,000 (3,500 x 12 months)			\$ (42,000)
10521210	Fire adjusted distribution			\$ 111,258

GF	409,589	95.8%
Electric Administration	11,798	2.8%
Water Administration	2,553	0.6%
Wastewater Administration	3,417	0.8%
Total	427,357	100.0%

Internal Service Fund Allocations

Table 5.3 – Corporation Yard Distribution

	Distribution Basis/Bases	Percent	Dept. Budget	
	Corporation Yard	100.00%	\$ 70,550	
	Total	100.00%	\$ 70,550	
Org #	Departments	Corporation Yard	Department Percent	Total Distribution \$ 70,550
GENERAL FUND				
10024220	Streets	32,220.00	20.36%	14,366
ENTERPRISE FUNDS				
80026400	Electric Administration	75,261.00	47.57%	33,558
82024410	Water Administration	26,457.00	16.72%	11,797
84024420	Wastewater Administration	24,287.00	15.35%	10,829
Total Operating Budget Used for Distribution		158,225.00	100.00%	70,550

GF	14,366	20.4%
Electric Administration	33,558	47.6%
Water Administration	11,797	16.7%
Wastewater Administration	10,829	15.3%
Total	70,550	100.0%

A diagram showing area of Corporation yard can be found in the Appendix.

Internal Service Fund Allocations

Table 5.4 – Civic Utilities Distribution

	Distribution Basis/Bases	Percent	Building Utilities	
	Civic Center Square Footage	100.00%	\$ 85,000	
	Total	100.00%	\$ 85,000	
Org #	Departments	Civic Center Square Footage	Department Percent	Total Distribution \$ 85,000
GENERAL FUND				
10010000	City Council	2,639.60	10.41%	8,851
10011100	City Clerk	883.80	3.49%	2,964
10012100	City Manager	757.80	2.99%	2,541
10012200	Administrative Support	303.80	1.20%	1,019
10013400	Accounting	879.60	3.47%	2,950
10016100	Human Resources/Risk Management	391.90	1.55%	1,314
10022100	Parks	147.30	0.58%	494
10022810	Recreation Administration	725.00	2.86%	2,431
10023100	Planning & Community Development	568.40	2.24%	1,906
10023320	Building Inspection	173.20	0.68%	581
10024210	Engineering	554.20	2.19%	1,858
10024220	Streets	170.10	0.67%	570
10520210	Police Patrol	7,009.20	27.65%	23,504
10521210	Fire	9,090.30	35.86%	30,483
ENTERPRISE FUNDS				
80026400	Electric Administration	699.80	2.76%	2,347
82024410	Water Administration	151.40	0.60%	508
84024420	Wastewater Administration	202.70	0.80%	680
	Total Utilities	25,348.10	100.00%	85,000

GF	81,466	95.8%
Electric Administration	2,347	2.8%
Water Administration	508	0.6%
Wastewater Administration	680	0.8%
Total	85,000	100.0%

Internal Service Fund Allocations

Table 5.5 – Garage Distribution

	Distribution Basis/Bases		Percent	Dept. Budget		
	Garage Parts		100.00%	\$ 65,210		
	Garage Labor		100.00%	\$ 335,410		
	Total		100.00%	\$ 400,620		
Fund #	Departments	Garage Parts 65,210	Garage Labor (hrs) 335,410	Department Percent	Labor Distribution \$ 65,210	Total Distribution \$ 428,738
GENERAL FUND						
10012200	Administrative Support (includes Landfill)	-	2	0.06%	205	205
10024210	Engineering	37	11	0.34%	1,130	1,166
10024220	Streets	12,830	581	17.79%	59,667	72,497
10022100	Parks	5,471	242	7.41%	24,853	30,324
10520210	Police	13,563	904	27.68%	92,839	106,402
10020217	Animal Control	1,033	50	1.53%	5,135	6,168
10521210	Fire	14,448	417	12.77%	42,825	57,273
ENTERPRISE FUNDS						
77725200	Airport	2,065	74	2.27%	7,600	9,665
80026400	Electric	4,680	329	10.07%	33,787	38,468
82024411	Water Treatment Plan	1,635	81.5	2.50%	8,370	10,005
82024414	Water Operations & Maintenance	2,982	201	6.15%	20,642	23,624
80326330	Hydro Plant	-	30	0.92%	3,081	3,081
84024421	Sewer Operations & Maintenance	4,590	165	5.05%	16,945	21,535
84024425	Sewer Treatment Plant Operations	1,221	80.5	2.46%	8,267	9,488
SPECIAL REVENUE & OTHER FUNDS						
64020213	Parking	654	98	3.00%	10,064	10,718
	Total Operating Budget Used for Distribution	65,210	3,266	100.00%	335,410	400,620

GF	274,035	68.4%
Airport	9,665	2.4%
Electric	41,549	10.4%
Water	33,630	8.4%
Wastewater	31,023	7.7%
Parking	10,718	2.7%
Total	400,620	100.0%

Internal Service Fund Allocations

Table 5.6 – Dispatch Distribution

	Distribution Basis/Bases	Percent	Dispatch Budget
	Dispatch Department Distribution	100.00%	\$ 1,052,962
	Total	100.00%	\$ 1,052,962
	Distribution Base (less Flat Rates)		\$ 687,987
Org #	Departments	Dispatch Department Distribution	Total Distribution
GENERAL FUND			
10520210	Public Safety Police	60%	412,792
10521210	Public Safety Fire	40%	275,195
10520210	Public Safety Police - Flat Rate (Fort Bragg Contract)	flat rate	324,975
	(Fire now uses Cal Fire for dispatch)		
ENTERPRISE FUNDS			
80026400	Electric	flat rate	20,000
82024410	Water	flat rate	10,000
84024420	Sewer	flat rate	10,000
	Total Operating Budget Used for Distribution		<u>1,052,962</u>

GF	1,012,962	96.2%
Electric	20,000	1.9%
Water	10,000	0.9%
Wastewater	10,000	0.9%
Total	1,052,962	100.0%

Internal Service Fund Allocations

Table 5.7 – Purchasing Distribution

	Distribution Basis/Bases	Percent	Dept. Budget	Budget less Direct Costs	Direct Costs*	Total Distribution
	Purchasing Contractual Services & Supplies	100.00%	\$ 219,871	\$ 143,747	\$ 76,124	\$ 219,871
	Total	100.00%	\$ 219,871	\$ 143,747	\$ 76,124	\$ 219,871
Fund #	Departments	Purchasing Contractual Services & Supplies	Department Percent	Budget less Direct Costs \$ 143,747	Direct Costs*	Total Distribution
GENERAL FUND						
10010000	City Council	2,150.00	0.05%	67	-	67
10011100	City Clerk	27,650.00	0.60%	866	-	866
10012100	City Manager	13,940.00	0.30%	436	-	436
10012200	Administrative Support	18,000.00	0.39%	564	-	564
10012400	Miscellaneous General Government	60,000.00	1.31%	1,878	-	1,878
10013400	Accounting	113,000.00	2.46%	3,538	-	3,538
10014000	City Attorney	193,600.00	4.22%	6,061	-	6,061
10015100	Treasurer	80,000.00	1.74%	2,505	-	2,505
10016100	Human Resources/Risk Management	41,400.00	0.90%	1,296	-	1,296
10017100	Business, Economic, Grant and Housing Services	50,100.00	1.09%	1,568	-	1,568
10017200	Successor Agency	33,800.00	0.74%	1,058	-	1,058
10018000	Community Outreach/ Public Information Services	25,500.00	0.56%	798	-	798
10022100	Parks	89,000.00	1.94%	2,786	-	2,786
10022810	Recreation Administration (includes aquatics and programs)	274,350.00	5.98%	8,589	-	8,589
10023100	Planning & Community Development	110,500.00	2.41%	3,459	-	3,459
10023320	Building Inspection	44,700.00	0.97%	1,399	-	1,399
10024210	Engineering	25,000.00	0.54%	783	-	783
10024214	Storm Drains	31,500.00	0.69%	986	-	986
10024220	Streets	167,160.00	3.64%	5,233	-	5,233
10520210	Police (Includes Volunteers \$900 Major Crimes \$8,800 & SLESF \$28,621)	210,021.00	4.57%	6,575	-	6,575
10521210	Fire (reduced by \$477,590 for fire District Contract)	8,950.00	0.19%	280	-	280
ENTERPRISE FUNDS						
73022600	Conference	72,400.00	1.58%	2,267	-	2,267
77725200	Airport	42,900.00	0.93%	1,343	-	1,343
80026400	Electric (includes Street Lighting \$45,000 & Public Benefit \$120,000)	1,083,000.00	23.59%	33,905	72,318	106,223
82024410	Water	445,300.00	9.70%	13,941	1,903	15,844
84024420	Wastewater (reduced by \$100,000 for Litigation Services)	1,161,750.00	25.30%	36,370	1,903	38,273
SPECIAL REVENUE & OTHER FUNDS						
31122870	Alex Rorabaugh Recreation Center (ARRC)	25,000.00	0.54%	783	-	783
31217100	Downtown District	15,000.00	0.33%	470	-	470
64020213	Parking District	111,128.00	2.42%	3,479	-	3,479
69122700	Museum	14,800.00	0.32%	463	-	463
.	Total Operating Budget Used for Distribution	4,591,599.00	100.00%	143,747	76,124	219,871

*Direct Costs: 1 FTE Purchasing Assistant 95% Electric 2.5% Water, 2.5% Sewer

GF	50,727	23.1%
Conf. Center	2,267	1.0%
Airport	1,343	0.6%
Electric	106,223	48.3%
Water	15,844	7.2%
Wastewater	38,273	17.4%
ARRC	783	0.4%
Downtown District	470	0.2%
Parking District	3,479	1.6%
Museum	463	0.2%
Total	219,871	100.0%

Internal Service Fund Allocations

Table 5.8 – Billing & Collections Distribution

	Distribution Basis/Bases	Percent	Dept. Budget	Direct Distribution	Total Distribution	
	Utilities Based on Billable Revenues	100.00%	\$ 560,810	\$ 299,537	\$ 860,347	
	General Billing - Based on billed revenues	100.00%	\$ 560,810	\$ 299,537	\$ 860,347	
Org #	Departments	on Billable Revenues	Department Percent	Billable Distribution \$ 560,810	*Meter Readers Direct Distribution	Total Distribution
GENERAL FUND						
10012200	Administrative Support (includes Landfill)	155,205.44	0.50%	2,815	-	2,815
10520210	Public Safety Police	864.09	0.00%	16	-	16
ENTERPRISE FUNDS						
72022400	Golf	22,698.50	0.07%	412	-	412
77725200	Airport	532,163.26	1.72%	9,652	-	9,652
80026400	Electric	14,217,963.46	45.98%	257,872	179,189	437,061
82024410	Water	5,726,622.23	18.52%	103,864	120,348	224,212
84024420	Wastewater	10,224,066.74	33.07%	185,434	-	185,434
SPECIAL REVENUE & OTHER FUNDS						
64020213	Parking	41,136.50	0.13%	746	-	746
	Total Operating Budget Used for Distribution	30,920,720	100.00%	560,810	299,537	860,347
<i>Garbage is Removed from Distribution (flat amount) Sales x 3%</i>						
<i>*Based on historical time studies of 60% Electric 40% Water</i>						

GF	2,831	0.3%
Golf	412	0.0%
Airport	9,652	1.1%
Electric	437,061	50.8%
Water	224,212	26.1%
Wastewater	185,434	21.6%
Parking	746	0.1%
Total	860,347	100.0%

Internal Service Fund Allocations

Table 5.9 – Information Technology Distribution

	Distribution Basis/Bases	Percent	Dept. Budget			
	Number of Full Time Equivalent Employees (FTEs)	100.00%	\$ 711,219			
	Total	100.00%	\$ 711,219			
Org #	Departments	Number of Full Time Equivalent Employees (FTEs)	Department Percent	FTE Distribution \$ 711,219		
GENERAL FUND						
10010000	City Council	1.90	1.01%	7,179		
10015100	City Treasurer	0.38	0.20%	1,436		
10011100	City Clerk	1.00	0.53%	3,778	GF	386,176 54.3%
10012100	City Manager	1.56	0.83%	5,894	Purchasing	7,745 1.1%
10012200	Administrative Support	0.50	0.27%	1,889	Billing & Collection	36,876 5.2%
10013400	Accounting	6.80	3.61%	25,692	Garage	12,279 1.7%
10016100	Human Resources/Risk Management	2.50	1.33%	9,446	Corp Yard	1,209 0.2%
10017100	Business, Economic, Grant & Housing	2.40	1.27%	9,068	Building Maint	18,060 2.5%
10022100	Parks	11.15	5.92%	42,128	Dispatch	34,004 4.8%
10022810	Recreation Administration (includes all Recreation Activities 4.40)	7.81	4.15%	29,508	Golf	1,700 0.2%
10023100	Planning & Community Development	3.44	1.83%	12,997	Airport	16,020 2.3%
10023320	Building Inspection	2.06	1.09%	7,783	Electric	69,482 9.8%
10024210	Engineering (includes Landfill/Solid Waste 1.40)	2.56	1.36%	9,672	Water	47,682 6.7%
10024220	Streets	5.05	2.68%	19,080	Wastewater	52,404 7.4%
10024214	Storm Drain	1.30	0.69%	4,912	Conf. Center	10,239 1.4%
10520210	Police Patrol	33.85	17.98%	127,894	ARRC	869 0.1%
10520224	Police Major Crimes	1.00	0.53%	3,778	Visit Ukiah	1,889 0.3%
10520218	Community Services Officers (Includes SLESF 1.00)	5.80	3.08%	21,914	Museum	14,584 2.1%
10521210	Fire	11.15	5.92%	42,128	Total	711,219 100.0%
INTERNAL SERVICE FUNDS						
20413500	Purchasing	2.05	1.09%	7,745		
20513300	Billing & Collection	6.00	3.19%	22,670		
20524415	Water Meter Reading	1.88	1.00%	7,103		
20526430	Electric Meter Reading	1.88	1.00%	7,103		
20324100	Garage	3.25	1.73%	12,279		
20824300	Alex Rorabaugh Recreation Center (ARRC)	0.32	0.17%	1,209		
20822500	Building Maintenance	4.78	2.54%	18,060		
20620231	Dispatch Ukiah (Includes Dispatch Fort Bragg 3.00)	9.00	4.78%	34,004		
ENTERPRISE FUNDS						
72022400	Golf	0.45	0.24%	1,700		
73022600	Conference Center	2.71	1.44%	10,239		
77725200	Airport	4.24	2.25%	16,020		
80026110	Electric Overhead	5.20	2.76%	19,647		
80026120	Electric Underground	6.16	3.27%	23,274		
80026200	Electric Testing & Calibrating	1.40	0.74%	5,290		
80026130	Electric Substation	1.70	0.90%	6,423		
80526610	Street Lighting	1.15	0.61%	4,345		
80026330	Electric Hydro Plant	0.75	0.40%	2,834		
80026400	Electric Administration	2.03	1.08%	7,670		
82024410	Water Administration	2.03	1.08%	7,670		
82024411	Water Production Operations & Management	4.99	2.65%	18,853		
82024414	Water Distribution Operations & Maintenance	5.60	2.97%	21,158		
84024420	Wastewater Administration	2.98	1.58%	11,259		
84024421	Wastewater Operations & Maintenance	4.41	2.34%	16,662		
84024425	Wastewater Treatment	6.48	3.44%	24,483		
SPECIAL REVENUE & OTHER FUNDS						
31122870	Alex Rorabaugh Recreation Center (ARRC)	0.23	0.12%	869		
69122700	Museum	3.86	2.05%	14,584		
75017110	Visit Ukiah	0.50	0.27%	1,889		
	Total FTE Used for Distribution	188.24	100.00%	711,219		

Corp Yard Disbursement



RESOLUTION NO. 2015-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ADOPTING THE 2015-2016 FISCAL YEAR BUDGET

BE IT RESOLVED by the City Council of the City of Ukiah, State of California, that the Budget for the Fiscal Year beginning July 1, 2015, and ending June 30, 2016, is hereby adopted, for the Funds as follows:

CITY OF UKIAH Budget Summary by Fund Fiscal Year 2015-2016					
Description:	Estimated Beginning Fund Balance	REVENUES	EXPENDITURES	Increase/(Decrease) in Reserve	Estimated Ending Fund Balance
<u>Unrestricted Funds</u>					
FUND 100, 105 GENERAL FUND		17,526,085			
City Council			126,158		
City Clerk/Elections			137,984		
City Manager			396,602		
Administrative Support			84,456		
Miscellaneous General Government			161,673		
Finance Department			696,537		
City Attorney			201,161		
Treasury Management			89,344		
Human Resources/Risk Management			481,893		
Economic Development			325,382		
Visit Ukiah			-		
Successor Agency			-		
Community Outreach			37,904		
Parks			1,154,471		
Building Maintenance			-		
Recreation/Programs			958,007		
Planning			536,320		
Building			297,849		
Information Technology			-		
Public Works- Engineering			206,229		
Public Works- Traffic Signals			38,992		
Public Works- Streets			835,029		
Public Works - Corporation Yard			-		
Storm Drains			98,519		
Animal Control			83,635		
Police			6,942,106		
Fire			2,770,301		
Subtotal		17,526,085	16,660,552		
Transfers Out			410,856		
TOTAL GENERAL FUND	\$ 3,237,341	\$17,526,085	\$17,071,408	\$454,677	\$ 3,692,018

(Continued on Next Page)

CITY OF UKIAH
Budget Summary by Fund
 Fiscal Year 2015-2016

	Estimated Beginning Fund Balance	REVENUES	EXPENDITURES	Increase/(Decrease) in Reserve	Estimated Ending Fund Balance
Description:					
<u>Restricted Funds:</u>					
Fund 201, Worker' Compensation	\$ 375,997	\$ 605,584	\$ 710,628	\$ (105,044)	\$ 270,953
Fund 202, Insurance	1,995,945	555,421	555,419	2	1,995,947
Fund 203, Garage	53,561	411,224	457,224	(46,000)	7,561
Fund 204, Purchasing	23,645	219,871	219,871	-	23,645
Fund 205, Billing and Collection	569,646	1,019,115	1,139,799	(120,684)	448,962
Fund 206, Public Safety Dispatch	-	1,052,962	1,052,962	-	-
Fund 208, Building Maintenance/Corporation Yard	-	512,357	512,357	-	-
Fund 209, Information Technology	-	512,357	512,357	-	-
Fund 300, Park Development	21,838	218	-	218	22,056
Fund 311, Alex Rorabaugh Center (ARC)	4,485	88,016	88,016	-	4,485
Fund 312, Downtown Business Improvement	150	18,472	16,307	2,165	2,315
Fund 500, 2106 Gas Tax	84,260	52,897	52,473	424	84,684
Fund 501, 2107 Gas Tax	22,462	126,505	126,422	83	22,545
Fund 502, 2107.5 Gas Tax	196	4,000	4,000	-	196
Fund 503, 2105 Gas Tax	-	92,490	92,469	21	21
Fund 635, Supplemental Law Enforcement (SLESF)	-	100,500	110,571	(10,071)	(10,071)
Fund 640, Parking Enforcement	106,402	109,454	140,183	(30,729)	75,673
Fund 691, Museum	(247,010)	320,293	320,293	-	(247,010)
Fund 700-705, Solid Waste, Land Fill	6,809,762	55,104	427,389	(372,285)	6,437,477
Fund 720, Golf	(1,296,707)	78,240	50,080	28,160	(1,268,547)
Fund 730, Conference Center	49,021	330,680	330,603	77	49,098
Fund 750, Visit Ukiah	-	119,563	119,563	-	-
Fund 777, Airport	76,290	1,320,066	1,225,616	94,450	170,740
Fund 800, Electric	12,229,578	16,020,930	15,765,565	255,365	12,484,943
Fund 805, Street Lighting	446,946	191,758	339,372	(147,614)	299,332
Fund 806, Public Benefit	(116,477)	430,729	538,458	(107,729)	(224,206)
Fund 820, Water	7,046,230	5,794,019	4,273,145	1,520,874	8,567,104
Fund 840, Waste Water	11,142,697	7,380,849	7,280,155	100,694	11,243,391
TOTAL BUDGET		\$ 36,362,669	\$ 35,195,250	\$ 1,517,054	

This budget being more specifically detailed in the "City of Ukiah Budget, Fiscal Year 2015-2016" and incorporated herein by reference.

PASSED AND ADOPTED this ____th day of August 2015, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

 Douglas F. Crane, Mayor

ATTEST:

 Kristine Lawler, City Clerk

RESOLUTION NO. 2015-**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ADOPTING THE 2015-2016 FISCAL YEAR CAPITAL BUDGET**

BE IT RESOLVED by the City Council of the City of Ukiah, State of California, that the Budget for the Fiscal Year beginning July 1, 2015, and ending June 30, 2016, is hereby adopted, for the Funds as follows:

CITY OF UKIAH
Budget Summary by Fund
 Fiscal Year 2015-2016

Description:	Estimated Beginning Fund Balance	REVENUES	EXPENDITURES	Increase/(Decrease) in Reserve	Estimated Ending Fund Balance
Fund 220, Equipment Reserve	1,844,679	-	830,546	(830,546)	1,014,133
Fund 250, Special Revenue	2,219,181	2,204,000	2,204,000	-	2,219,181
Fund 251, General Capital	1,723,204	-	1,359,003	(1,359,003)	364,201
Fund 300, Park Development	21,838	282,800	282,800	-	21,838
Fund 301, Anton Stadium	-	18,000	18,000	-	-
Fund 310, Museum Grant	-	2,300,000	2,300,000	-	-
Fund 507, 1998 STIP	(49,576)	227,000	227,000	-	(49,576)
Fund 509, S.T.P	108,327	387,000	387,000	-	108,327
Fund 510, Traffic Congestion Relief	757,816	400,000	400,000	-	757,816
Fund 607, Proposition 84	-	2,277,691	2,277,691	-	-
Fund 720, Golf	(1,296,707)	155,000	155,000	-	(1,296,707)
Fund 777, Airport	76,290	-	212,375	(212,375)	(136,085)
Fund 778, Airport CIP	-	225,000	225,000	-	-
Fund 779, Airport Special Projects	-	200,000	200,000	-	-
Fund 800, Electric	12,229,578	-	4,745,000	(4,745,000)	7,484,578
Fund 801 Electric Capital	1,337,404	4,745,000	4,745,000	-	1,337,404
Fund 820, Water	7,046,230	-	4,167,500	(4,167,500)	2,878,730
Fund 821, Water Capital	-	4,167,500	4,167,500	-	-
Fund 840, Wastewater	11,142,697	250,000	1,334,770	(1,084,770)	10,057,927
Fund 844, Wastewater Capital	2,889,352	1,084,770	1,084,770	-	2,889,352
TOTAL BUDGET		\$ 18,923,761	\$ 31,322,955	\$ (12,399,194)	

This budget being more specifically detailed in the "City of Ukiah Budget, Fiscal Year 2015-2016" and incorporated herein by reference.

PASSED AND ADOPTED this ____th day of August 2015, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

 Douglas F. Crane, Mayor

ATTEST:

 Kristine Lawler, City Clerk



ITEM NO.: 13a

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION MAKING APPOINTMENTS TO THE PATHS, OPEN SPACE AND CREEKS COMMISSION (POSCC) AND THE PARKS, RECREATION AND GOLF COMMISSION (PRGC)

Summary: The City Clerk's office has received two applications for reappointment from Beth Lang and Deborah Edelman for the Paths, Open Space and Creeks Commission; and an application for appointment from Vicki Bitonti-Brown for the Parks, Recreation and Golf Commission. The City Clerk is recommending these appointments.

Background: Resolution 2014-48 which sets forth the procedure for filling vacancies on City Commissions and Boards is attached (Attachment 1). Also attached is the city code section regarding the POSCC (Attachment 2) and the recently adopted Ordinance 1159 (Attachment 3) regarding the PRGC to assist Council with assessment of the duties and responsibilities of the Commissions.

Paths, Open Space and Creeks Commission: There are currently two expired terms on the Paths, Open Space and Creeks Commission, both requiring residency within the city limits.

The City Clerk's office has received requests for reappointment from both incumbents, Beth Lang and Deborah Edelman who are eligible for the 'residency within the City' positions. Vice Mayor Scalmanini placed the last nomination of Megan Elliot Parker at the August 5, 2015, meeting, placing Councilmember Brown and Doble as next having the right to place the nominations for this Commission.

Consideration of Appointments: The City Clerk's office has received a written notice from Councilmember Brown nominating Beth Lang and a written notice from Councilmember Doble nominating Deborah Edelman (Attachment 5). Therefore, staff recommends adopting the resolution approving the nominations and appointing Ms. Lang and Ms. Edelman to the Resident within the City positions on the Paths, Open Space and Creeks Commission.

Continued on Page 2

Recommended Action(s): Adopt the Resolution approving the listed table of nominations and making appointments to the Paths, Open Space and Creeks Commission; and the Parks, Recreation and Golf Commission.

Alternative Council Option(s): Do not approve one or all of the nominations; discuss and/or adopt the resolution with the remainder of the nominations; provide direction to staff.

Citizens advised: Vacancies postings are on-going; last updated on August 10, 2015. General listings noticed in Ukiah Daily Journal on July 10, 2015

Requested by: Planning Department and Airport.

Prepared by: Kristine Lawler, City Clerk

Coordinated with: N/A

Presenters: Kristine Lawler, City Clerk

Attachments: 1. Policy Resolution; 2. City Code Section - POSCC; 3. Ordinance 1159 – PRGC; 4. Application; 5. Written Nominations; 6. Resolution to make appointments.

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager

Parks, Recreation and Golf Commission: On August 5, 2015, Council approved the reorganization of the Parks, Recreation and Golf Commission, reducing the number of members from seven to five, and changing the membership requirements to At-Large Members with the majority residing within the city limits. This left one vacant position for an At-Large Member residing within the city limits. The City Clerk's office has received the attached application (Attachment 4) from Vicki Bitonti-Brown, and has determined that Ms. Bitonti-Brown's residency meets the requirements.

Consideration of Appointments: The City Clerk's office has received a written notice from Vice Mayor Scalmanini nominating Vicki Bitonti-Brown (Attachment 5), and, therefore recommends adopting the resolution approving the nomination and appointing Ms. Bitonti-Brown to the At-Large Position with city residency on the Parks, Recreation and Golf Commission.

Discussion:

Councilmembers may pull any of the nominations that they would like to discuss and vote on separately. The balance of the nominations may be enacted by a single motion and roll call vote by the City Council.

BOARD/ COMMISSION	NAME	POSITION	NOMINATED BY COUNCILMEMBER
Paths, Open Space and Creeks Commission	Beth Lang	Resident in City Limits	Councilmember Brown
Paths, Open Space and Creeks Commission	Deborah Edelman	Resident in City Limits	Councilmember Doble
Parks, Recreation and Golf Commission	Vicki Bitonti-Brown	At Large, City Resident	Vice Mayor Scalmanini

Fiscal Impact:

☐

Budgeted FY
15/16

☐

New Appropriation

☒

Not Applicable

☐

Budget Amendment
Required

RESOLUTION NO. 2014-48**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING PROCEDURE FOR FILLING VACANCIES ON CITY BOARDS AND COMMISSIONS****WHEREAS,**

1. Ukiah City Code 1151 and 1161 provides that members of the Design Review Board and Planning Commission shall be appointed in accordance with a procedure established by resolution of the City Council; and
2. The City Council has determined that using a uniform procedure will insure fair and consistent treatment of candidates and Councilmembers; and
3. The City Council has determined to amend its procedures for appointing board members and commissioners.

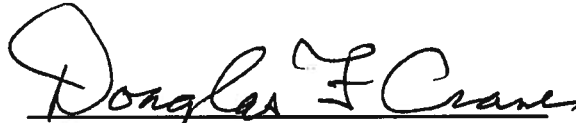
NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council hereby adopts the following amended procedure for filling vacancies on the City's boards and commissions:

- The City Council shall develop a pool of applicants for vacancies by posting a general advertisement once a year, preferably in June before the June 30th expirations, in a newspaper of general circulation in Ukiah, and by noticing available vacancies as they occur on the city's website, in the library, on popular social media sites (Facebook and Twitter), and in the glass cabinet located in front of the Civic Center subject to Government Code Section 54970-54974. Applications shall be received, reviewed for eligibility, and brought forward as they are submitted.
- If more applications have been received than position(s) available, the City Council will conduct interviews for the position.
- All applications received shall be kept on file in the City Clerk's office for a period of one (1) year.
- Incumbents seeking reappointment for an additional term only need to complete the contact portion of the application and not the questionnaire.
- City staff seeking appointment in their capacity as City staff and elected officials seeking appointment in their capacity as elected officials do not need to fill out an application.
- **Nominations:** Each Councilmember, including the Mayor, shall have the right to nominate a candidate from the available pool of applicants.
 - a. The right to place a name before the City Council for consideration shall rotate among the Councilmembers based on seniority with the most senior Councilmember going first.
 - b. The Council shall vote on nominations presented.
 - c. A councilmember's right to make a nomination shall rotate to the next most senior Councilmember, once that Councilmember's nomination is approved by a majority vote of the Councilmembers present, or the Councilmember agrees to pass the nomination to the next most senior Councilmember.
 - d. This process for rotating the right to nominate candidates among Councilmembers to fill vacancies shall be followed for each separate board or commission.

1. The City Clerk shall maintain a record of the last Councilmember to make a nomination for each board or commission.
2. When another vacancy must be filled on that board or commission, the next Councilmember in line to make a nomination for that board or commission shall make the first nomination to fill the vacancy.

PASSED AND ADOPTED this 17th day of December, 2014, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSTAIN: None
ABSENT: None


Douglas F. Crane, Mayor

ATTEST:


Kristine Lawler, City Clerk

**CHAPTER 4
COMMISSIONS AND BOARDS**

ARTICLE 1B. PATHS, OPEN SPACE, AND CREEKS COMMISSION

SECTION:

- §1020:** Creation
- §1021:** Membership; Appointment
- §1022:** Duties And Powers
- §1023:** Expenses Of Members; No Compensation
- §1024:** Chairperson; Officers

§1020 CREATION

There is hereby created a paths, open space, and creeks commission. This advisory body shall report to the city council. (Ord. 1045, §1, adopted 2003)

§1021 MEMBERSHIP; APPOINTMENT

The paths, open space, and creeks commission shall consist of five (5) members. Members shall be appointed according to procedures established by resolution of the city council. (Ord. 1045, §1, adopted 2003)

§1022 DUTIES AND POWERS

The paths, open space, and creeks commission shall have the power and duty to recommend and advise regarding:

- A. Efficient implementation of the open space and conservation element of the Ukiah general plan.
- B. Efficient implementation of the pathway sections of the transportation element of the Ukiah general plan.
- C. Procedure and funding mechanisms for acquisition, preservation, and effective stewardship of city paths, open space, and creeks. (Ord. 1045, §1, adopted 2003)

§1023 EXPENSES OF MEMBERS; NO COMPENSATION

The members of the paths, open space, and creeks commission shall receive no compensation, except such traveling expenses as are authorized by law. (Ord. 1045, §1, adopted 2003)

§1024 CHAIRPERSON; OFFICERS

The paths, open space, and creeks commission shall elect a chairperson from among its members for a term of one year and may elect such other officers as it may determine. (Ord. 1045, §1, adopted 2003)



ORDINANCE NO. 1159

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 1001 IN DIVISION 1, CHAPTER 4, ARTICLE 1 OF THE UKIAH CITY CODE ENTITLED, "PARKS, RECREATION, AND GOLF COMMISSION"

The City Council of the City of Ukiah hereby ordains as follows:

SECTION 1

Section 1001 in Division 1, Chapter 4, Article 1 of the Ukiah City Code is hereby amended to read as follows:

§1001 MEMBERSHIP; APPOINTMENT

The Commission shall consist of five (5) At Large members who may reside within the city limits or outside the city limits but within Mendocino County, provided that a majority of the five (5) commission members reside within the city limits.

All members of the Commission shall be appointed by the City Council.

SECTION 2

This Ordinance shall become effective thirty (30) days after its adoption and shall be published as required by law.

Introduced by title only on July 15, 2015, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None

Passed and adopted on August 5, 2015, by the following roll call vote:

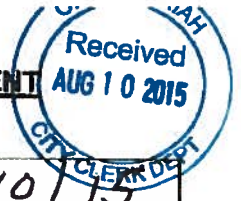
AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None


Douglas F. Crane, Mayor

ATTEST:


Kristine Lawler, City Clerk

CITY OF UKIAH
PARKS, RECREATION & GOLF COMMISSION APPLICATION FOR APPOINTMENT

**A. General Information**

Full Name	Vicki Bitonti-Brown			Date	8/10/15
Residence Address (Physical Address, not PO)	[Redacted]			Ukiah	
Mailing Address (if different from above)	[Redacted]				
Home Phone	[Redacted]	Work Phone	() 0		
Email	[Redacted]	Cell Phone	[Redacted]		
Employer	0				
Business Address	0				
Job Title/Position	Retired RN/PHN			Employed Since	
How long have you resided in:	Ukiah?	17 yrs	Mendocino County?	27 1/2 yrs	California?
					63 yrs
Please list community groups or organizations you are affiliated with and list any offices held.	Ukiah Garden Club - Recording Secretary Ukiah Valley Medical Center - Volunteer				

B. Please answer the following on a separate sheet(s) of paper and attach.

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation and Golf Commission?
2. What is your understanding of the purpose, role and responsibility of the Parks, Recreation and Golf Commission?
3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Parks, Recreation and Golf Commission?
4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?
5. In your opinion what type or types of parks development or recreational and golf programs should the City encourage?
6. In your opinion what type or types of parks development or recreational and golf programs should the City discourage?
7. What kind of ideal community do you envision for Ukiah?
8. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Vicki Bitonti-Brown

8/10/2015

Signature of Applicant

Date

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

Parks, Recreation and Golf Commission Application for Appointment

Submitted by

Vicki Bitonti-Brown

August 10, 2015

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation, and Golf Commission?

I have been enjoying parks all my life. As a citizen of Mendocino County for 37 years and Ukiah 27 years, I would like to participate in shaping the future of our beautiful park system. The improvements at Low Gap Park are a good example of providing our diverse community with a variety of healthy activities. I would like to be involved in this tradition of park development and maintenance.

2. What is your understanding of the purpose, role and responsibility of the Parks, Recreation and Golf Commission?

To be a citizen involved in the community; familiar with informal and formal institutions, agencies and services; and to recommend and advise to the City Council on policies for the operation, use and management of all recreation activities and facilities and parks.

3. How do you believe your own skills, experience, expertise and perspective will be beneficial to the work of the Parks, Recreation and Golf Commission?

I have two strong skills—group process and gardening. I was a Toastmaster in Ukiah for 10 years; I have participated in many group projects for work and leisure activities; I am on

the Board of the Ukiah Garden Club as recording Secretary; I participated with the Rose Society in the planting of the City Hall Rose Garden. I think it is important to learn trends in park use and to know the values and needs of our community.

4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?

Allocation of water use and reduction of water needs as we cope with the drought.

5. In your opinion what types of parks development or recreational and golf programs should the City encourage?

I am interested at looking at pocket parks for areas where there are children who don't have access to parks; continuing the development of Riverside Park; inclusive programs.

6. In your opinion, what types of parks development or recreational and golf programs should the City discourage?

Unhealthy activities.

7. What kind of ideal community do you envision for Ukiah?

Where young and old work and play together.

8. Are there any other City of Ukiah Committees/Commissions in which you are interested in and on which you would be willing to serve?

If I was qualified, I would be available to serve on another Commission. I would only want to be on one Commission at a time.

CITY OF UKIAH *MEMORANDUM*

Date: August 13, 2015

To: Kristine Lawler, City Clerk

From: Jim O. Brown, Councilmember

Subject: Nomination for Paths, Open Space and Creek Commission

I nominate Beth Lang for the Paths, Open Space and Creek Commission as a Resident within the City Representative, to be considered at the August 19, 2015, City Council meeting.

Signature



CITY OF UKIAH *MEMORANDUM*

Date: August 13, 2015
To: Kristine Lawler, City Clerk
From: Kevin Doble, Councilmember
Subject: Nomination for Paths, Open Space and Creek Commission

I nominate Deborah Edelman for the Paths, Open Space and Creek Commission as a Resident within the City Representative, to be considered at the August 19, 2015, City Council meeting.

Signature



CITY OF UKIAH MEMORANDUM

Date: August 13, 2015
To: Kristine Lawler, City Clerk
From: Steve Scalmanini, Vice Mayor
Subject: Nomination for Parks, Recreation and Golf Commission

I nominate Vicki Bitonti-Brown for the Parks, Recreation and Golf Commission as an At-Large, City Resident Representative, to be considered at the August 19, 2015, City Council meeting.

Signature Stephen B. Scalmanini

RESOLUTION NO. 2015-**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH MAKING APPOINTMENTS TO THE PATHS, OPEN SPACE AND CREEKS COMMISSION AND THE PARKS, RECREATION AND GOLF COMMISSION**

WHEREAS, the vacancies for City Boards and Commissions were last noticed in the Ukiah Daily Journal on July 10, 2015; and were last posted on August 10, 2015, on the city website, in the glass cabinet in front of the Civic Center, in the Ukiah County Library, in the Public View Binder, and in the City Clerk's office, with no other open applications having been received; and

WHEREAS, there are currently two expired positions on the Paths, Open Space, and Creeks Commission; and

WHEREAS, Beth Lang and Deborah Edelman both requested reappointment to the Paths, Open Space, and Creeks Commission and currently meet the qualifications for the residency within the city limits positions; and

WHEREAS, the City Clerk's office has received written notification from Councilmember Brown nominating Beth Lang, and Councilmember Doble nominating Deborah Edelman; and

WHEREAS, there is currently one vacancy on the Recreation, Parks and Golf Commission; and

WHEREAS, Vicki Bitonti-Brown submitted an application and meets the requirements for the At-Large position with city residency; and

WHEREAS, the City Clerk's office has received written notification from Vice Mayor Scalmanini nominating Vicki Bitonti-Brown.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council approved the nominations, submitted per procedures outlined in Resolution 2014-48 and do hereby appoint the following persons and terms:

BOARD/ COMMISSION	NAME	POSITION	NOMINATED BY	TERM ENDING
Paths, Open Space and Creeks Commission	Beth Lang	Resident in City Limits	Councilmember Brown	August 19, 2018
Paths, Open Space and Creeks Commission	Deborah Edelman	Resident in City Limits	Councilmember Doble	August 19, 2018
Parks, Recreation and Golf Commission	Vicki Bitonti-Brown	At-Large – City Resident	Vice Mayor Scalmanini	August 19, 2018

PASSED AND ADOPTED this 19th day of August, 2015, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



ITEM NO: 13b

MEETING DATE: August 19, 2014

AGENDA SUMMARY REPORT

SUBJECT: INTRODUCTION OF ORDINANCE BY TITLE ONLY TO GIVE CITATION AUTHORITY TO COMMUNITY SERVICES OFFICERS AND OTHER CITY EMPLOYEES DESIGNATED BY THE CITY MANAGER OR CITY COUNCIL RESOLUTION TO ENFORCE SPECIFIED CITY ORDINANCES OR STATE LAWS AND APPROVE CORRESPONDING BUDGET AMENDMENT

Summary: City Staff is proposing the introduction of an ordinance that will give designated City employees, who are not sworn "peace officers," the authority to issue infraction and misdemeanor citations in aid of enforcing City ordinances and state laws promoting public health, safety and welfare.

Background and Discussion: The proposed Ordinance would add Section 6323 to the City Code in Division 7 (police regulations), Chapter 4 (procedure), Article 3 (citation procedure for enforcement of City ordinances) for this purpose. The adoption of the ordinance is a necessary part of developing an effective program to enforce property maintenance ordinances in the City.

The Police Department has undertaken the job of enforcing City ordinances regulating the condition of privately owned real property in the City. This function is often performed by the City Planning and Building Department, but the City has one Building Official who barely has time to perform inspections and other services related to the issuance of building permits.

There are numerous properties in the City which have dilapidated buildings, accumulations of trash, overgrown weeds, accumulations of discarded furniture, equipment, appliances, abandoned or improperly maintained swimming pools and other conditions creating an attractive nuisance. These conditions not only create health and safety hazards, but lower property values and cause blighted conditions in the City. The City Council has adopted ordinances to remedy these conditions, but it has not had a consistent program for enforcing them. For example, Chapter 10 in Division 3 of the City Code provides an administrative procedure to abate unsafe or dilapidated buildings, Chapter 11 addresses the maintenance of commercially zoned property and Chapter 12 addresses the abatement of nuisance conditions on residential as well as commercial property.

Recommended Action(s): Introduce Ordinance by title only and adopt motion to introduce the ordinance adding section 6323 to division 7, chapter 4, article 3 of the Ukiah City Code, entitled "Citation Procedure for Violation of City Ordinances," and approve corresponding budget amendment.

Alternative Council Option(s): Decline to take these actions and provide direction to staff.

Citizens advised: N/A

Requested by: Trent Taylor, Police Captain

Prepared by: David J. Rapport, City Attorney

Coordinated with: Sage Sangiacomo, City Manager, Charley Stump, Planning Director

Attachments: 1. Ordinance of the City Council of the City of Ukiah adding section 6323 to division 7, chapter 4, article 3 of the Ukiah City Code, entitled "Citation Procedure for Violation of City Ordinances"

Approved: _____


Sage Sangiacomo, City Manager

Chapter 12 creates an administrative procedure for correcting a variety of conditions which create unsafe or unhealthy conditions on private property which is to be administered by a "Code Compliance Manager." That role has been assigned to Captain Trent Taylor. However, the City has not budgeted funds to clean-up properties, after the administrative process has been completed.

The Police Department currently employs five Community Services Officers who can be trained to initiate and carry-out enforcement of these ordinances. Captain Taylor is prepared to train them. These ordinances allow the City to abate these nuisance conditions on private property, after giving the property owner written notice of the conditions and an opportunity for a hearing if the property owner disputes that the property is in violation of the ordinance. If the property owner does not appeal or a hearing officer decides after conducting the hearing that the property is in violation, the City can clean up or repair the property and impose a lien for those costs on the property. These liens are enforceable as property taxes. They are often collected when a property sells. As an alternative or in addition, the City can issue a citation which initiates a criminal proceeding against the property owner. No physical arrest is involved in the issuance of a citation. Rather, the person cited signs a promise to appear and, thereafter, must appear in court for arraignment or other disposition.

The power to arrest is generally granted to sworn peace officers, who have completed Peace Officer Standards and Training (POST) academy and are authorized to carry firearms. (See Penal Code §§ 930.1 and 832.1.) However, under Penal Code §829.5, a city employee who has enforcement authority for health, safety, and welfare requirements, whose duties include enforcement of any statute, rule, regulation, or standard, and who is authorized to issue citations, or file formal complaints has that authority. The proposed ordinance will allow the City Manager or the City Council by resolution to designate specific employment positions with the City as responsible for enforcing ordinances or other state laws protecting health, safety and welfare and who will have the authority to issue citations in aid of enforcing those ordinances or laws.

Initially, the ordinance would give Community Services Officers in the Police Department the authority to issue citations, when violation of property maintenance ordinances is an infraction or a misdemeanor.

The adoption of this ordinance is part of putting in place a program for enforcing these property maintenance ordinances in the City. In addition, the City will need to retain a hearing officer to hear appeals. It will also need a fund to pay for clean-ups authorized through the administrative process. As these expenses are collected from properties which have been cleaned up, the account to pay these costs will be reimbursed by the property owner through direct billing or lien, if necessary. As such, a budget amendment in the amount of \$30,000 for expenses and \$30,000 in offsetting revenue is requested.

Fiscal Impact:

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation General Fund	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$0	\$30,000 Expense	To be determined	Yes ☒ No ☐	N/A
\$0	\$30,000 Revenue	To be determined	Yes ☒ No ☐	N/A



ITEM NO.: 13c

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: ADOPT RESOLUTION APPROVING APPLICATION FOR GRANT FUNDS FOR THE CALIFORNIA CULTURAL AND HISTORICAL ENDOWMENT MUSEUM GRANT PROGRAM FOR THE GRACE HUDSON CULTURAL CENTER

Summary: Council will consider adopting a resolution to approve filing a grant application for the California Endowment's Museum Grant Program to secure funding for the Grace Hudson Cultural Center.

Background: In 2013, Governor Jerry Brown signed Assembly Bill 482, which authorized creation of a specified competitive grant program, to support small capital projects in museums. Specifically, the Museum Grant Program has a focus on infrastructure projects that will help to repair, improve, or enrich existing facilities and thereby enhance opportunities for superior museums and cultural programs statewide.

Discussion: City staff have been monitoring the formation of this Museum Grant Program (MGP), anticipating the request for proposals for the initial round of funding. Staff have identified an appropriate project for funding which coordinates with the larger Grace Hudson Cultural Center facility project. The Museum Grant Program requires a 1:1 match, with few in-kind costs being allowed as part of this match. The Nature Education Facility (NEF) grant secured by the Grace Hudson Museum in 2011 provides funds which are eligible for this match. Thus, staff is proposing to match the NEF funding with the MGP funding to install a portion of the planned security items for the Museum's campus as a whole, such as fencing, gates and security cameras and an alarm system. These items have already undergone a process of design development and have been approved by the City of Ukiah Site Development permit process which included oversight from the Design Review Board and the Ukiah Planning Commission. Similarly, these items were approved by the City Council in March 2015 during the approval of plans and specifications for the larger Grace Hudson Nature Education Facility.

City staff have proposed a phased construction process for the Grace Hudson Nature Education Facility and have identified this Museum Grant as a potential funding source for approximately 350 linear feet of fencing around the Sun House, approximately five gates, and new security cameras and alarms to be integrated with the existing Museum security system.

Continued on Page 2

RECOMMENDED ACTION(S):

1) Adopt Resolution approving application for grant funds for the California Cultural and Historical Endowment's Museum Grant Program for the Grace Hudson Cultural Center.

ALTERNATIVES: Remand to staff with other direction.

Citizens advised: Sun House Guild, Museum Endowment
Requested by:
Prepared by: Katie Marsolan, Project Analyst, Sherrie Smith Ferri, Museum Director
Coordinated with: Maya Simerson, Community Services Supervisor
Presenters: Katie Marsolan, Project Analyst
Attachments: 1. Resolution

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

The California Cultural and Historical Endowment's Museum Grant Program is administered by the California Natural Resources Agency. Grant applications must be submitted by September 1, 2015.

FISCAL IMPACT:			
Available for Project	Source of Funds (Title & No.)	Account Number	Budget Amendment Required
\$2,432,000	Museum Grant Infrastructure Nature Education Grant	31022700.80230	Yes ☐ No ☒

RESOLUTION NO. 2015-

RESOLUTION OF THE CITY OF UKIAH APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE CALIFORNIA CULTURAL AND HISTORICAL ENDOWMENT'S MUSEUM GRANT PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002 (PROPOSITION 40)

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the California Cultural and Historical Endowment has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the California Cultural and Historical Endowment require a resolution certifying the approval of application(s) by the Applicants governing board before submission of said application(s) to the State; and

WHEREAS, the applicant, if selected, will enter into an agreement with the State of California to carry out the Project.

NOW, THEREFORE, BE IT RESOLVED that the Ukiah City Council:

1. Approves the filing of an application for the Grace Hudson Cultural Center Security Project; and
2. Determines Applicant Is eligible to apply for a State grant due to status as a 501 (c) 3 non-profit organization, government entity, or Federally Registered tribe; and
3. Certifies that applicant understands the assurances and certification in the application herein, and
4. Certifies applicant organization has long-term control of the property and will provide satisfactory documentation of the long-term control as part of the grant agreement development process; and
5. Certifies that applicant or title holder will have sufficient funds to operate and maintain the project consistent with the land tenure requirements; or will secure the resources to do so; and
6. Certifies the proposed project/organization is free of any legal challenges that could undermine progress on the project; and
7. Gives State permission to publish any provided digital image to its website and to crop or resize the image; and
8. Agrees to acknowledge State's support in any news media, brochures, articles, publications, seminars, exhibits, buildings, displays, products, or other promotion materials about the funded project; and
9. Certifies that it will comply with the provisions of Section 1771.5 of the State Labor Code regarding payment of prevailing wages on Projects awarded Proposition 84 Funds, and
10. Agrees that projects involving construction, renovation, repair, rehabilitation, or ground or visual disturbances must comply with all current laws and regulations which apply to the Project, including, but not limited to, labor codes related to prevailing wage, legal requirements for construction contracts, building codes, environmental laws, health and safety codes, disabled access and historic preservation laws and environmental laws. Grantee will be required to certify that, prior to commencement of construction, all applicable permits and licenses (e.g., state contractor's license) will be obtained; and
11. Agrees to adhere to the Americans with Disabilities Act of 1990 (ADA) and the 2010 ADA Standards for Accessible Design. Title III of the ADA covers places of public accommodation (such

- as museums, libraries, and educational institutions) and includes a specific section regarding new construction and alterations in public accommodations; and
12. Agrees that projects involving construction, renovation, repair, rehabilitation, or ground or visual disturbances must comply with the National Historic Preservation Act and NAGPRA (Native American Graves Protection and Repatriation Act); and
 13. Waives all rights to privacy and confidentiality of the material submitted to State, and
 14. Agrees to execute a grant agreement prior to the encumbrance deadline of June 30, 2017, and will caused work on the project to be commenced within a reasonable time after encumbering the funds, so that the project will be complete and the final invoice submitted to the State by May 1, 2019; and
 15. Agrees that for all property acquired or developed with Museum Grant funds, applicant will accept, sign, notarize and record a declaration of covenants, conditions and restrictions (deed restrictions) which attaches the conditions of the grant, as set forth in the grant agreement, on the use and enjoyment of the property until the end land tenure date specified in the grant agreement; and
 16. Appoints the City Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

PASSED AND ADOPTED this 19th day of August, 2015, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Douglas F. Crane, Mayor

ATTEST:

I, the undersigned, hereby certify that the foregoing Resolution Number 2015- was duly adopted by the Ukiah City Council.

Kristine Lawler, City Clerk



OITEM NO.: 13d
MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: AWARD PURCHASE OF 2016 DIGGER DERRICK LINE TRUCK TO ALTEC INDUSTRIES WESTERN DIVISION IN THE AMOUNT OF \$360,305.33 AND AUTHORIZE CORRESPONDING BUDGET AUTHORIZATION FOR FISCAL YEAR 2015-2016 (EUD).

Summary: Award purchase of 2016 digger derrick line truck to Altec Industries Western Division in the amount of \$360,305.33.

Background: Submitted for the City Council's consideration and action is staff's recommendation to award the purchase of a 2016 Freightliner M2-106 6x4 line truck, Altec model D4065B; 65 foot digger derrick with hydraulic extending full capacity intermediate and upper booms, be awarded to Altec Industries Western Division, Dixon, CA in the amount of \$360,305.33.

Altec Industries provided quote number 272587, dated July 7, 2015. This quote is based on the National Joints Power Alliance (NJPA) contract #31014, which is a national, competitively bid cooperative purchasing program, approved by the City of Ukiah Municipal Code Section 1522 B.3., as an alternate procurement method.

Discussion: The City of Ukiah Electric Utility Department currently utilizes a 28 year old 1987 Ford F800 digger derrick line truck for day to day operations including pole replacements, conductor handling, transformer installation and handling and the mobilizing of various utility trailers.

Considerations made in the recommendation to replace the 1987 truck included:

1. Overall condition of the truck and boom turret and bearing.
2. Age and operational hours.
3. Scheduled costs for updates, required upgrades and maintenance.
4. Operational needs related to existing and the proposed equipment:
 - a. Reach/working height of 54 feet vs. 65 feet. The additional 11 feet or 20% increase in reach will permit access to higher poles and improve overall crew efficiency.

Continued on Page 2

RECOMMENDED ACTION(S): Award purchase of 2016 digger derrick line truck to Altec Industries Western Division in the amount of \$360,305.33, and authorize corresponding budget authorization for Fiscal Year 2015-2016. (EUD)

ALTERNATIVES: Do not approve and provide direction to staff.

Citizens advised: N/A
Requested by: Tim Santo, Interim Electric Supervisor
Prepared by: Tim Santo, Interim Electric Supervisor
Coordinated with: Mel Grandi, Electric Utility Director, Mary Horger, Purchasing Supervisor and Mary Williamson, Buyer
Presenters: Mel Grandi, Electric Utility Director and Tim Santo, Interim Electric Supervisor
Attachments: 1) Altec Quote
2) Altec Quote-Boom
3) Altec Quote-Chassis

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

- b. Lifting capacity is currently 11,000* pounds. The proposed truck will be 16,310* pounds or a 48% increase in the ability to lift larger transformers. * Lifting capacity at 10 feet.
5. Compliance with California Air Resource's Board diesel particulate emissions standards. On December 8, 2005, the California Air Resource Board approved a regulation to reduce diesel particulate matter emissions from fleet operated by public agencies and utilities. Additional information be found at: <http://www.arb.ca.gov/msprog/publicfleets/publicfleetsfactsheet.pdf>

The existing truck is in need of major engine upgrades to meet California air quality standards, does not have the reach required in many construction or emergency situations or have the lifting capacity for setting larger poles and transformers. Within the electric distribution system, the need for additional working height, reach and lifting capacity is necessary to insure system repairs will be done efficiently with the right equipment.

Overall, considering engine upgrades, boom maintenance, limited reach and lifting capacity, the Electric Utility and its customers will be much better served by replacing this three decade old equipment.

Staff recommends the replacement of truck No. 2121 a 28 year old digger derrick as proposed.

This item is proposed in the Fiscal Year 15/16 Capital Improvement Budget along with additional justification.

FISCAL IMPACT:			
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Authorization Required
\$380,000	Electric Utility CIP	80100000.80100. 15014 (Project #)	Yes ☒ No ☐



ITEM NO.: 13e

MEETING DATE: August 19, 2015

AGENDA SUMMARY REPORT

SUBJECT: RETENTION OF STEVEN MITCHELL AND GEARY, SHEA, O'DONNELL, GRATTAN & MITCHELL AS TRIAL COUNSEL IN UKIAH VALLEY SANITATION DISTRICT V. CITY OF UKIAH AND CORRESPONDING BUDGET AUTHORIZATION FOR FISCAL YEAR 15/16

Summary: To date, efforts to mediate a resolution of the law suit filed by the Ukiah Valley Sanitation District ("District") against the City have been unsuccessful. The case has been transferred to Sonoma County. At this time the City must begin to prepare to defend itself at trial. Steven Mitchell is an experienced and successful trial lawyer in Santa Rosa. He has a well-deserved reputation as an effective litigator and is well known and respected by the judges in Sonoma County. He has represented the City in the past and represented Willits in a similar lawsuit filed by Brooktrails Township Community Services District against the City of Willits over the shared costs of the Willits wastewater treatment plant.

Background: On September 9, 2013, the District filed a damages claim with the City seeking millions of dollars in damages for what the District called breaches of the agreements between the City and the District for the provision of sewer services in the City and the District. The agreements began in 1955 and the District claims that the City committed breaches going back to 1967. The City denied the claim and on October 18, 2013, the District filed a 110 page complaint in Mendocino County Superior Court asking for damages for breaches of the agreements as they read in 1966, 1985, 1995, 2001, 2004 and 2006. The District also sought judicial declarations on over 100 separate issues.

The City's initial response was to object to the complaint on the grounds that any damages claimed by the District occurring more than a year prior to the date the District filed its claim with the City were barred by claim filing requirements imposed by state law and the City code. At about the same time, the District filed a motion to transfer the case out of Mendocino County.

Because of the enormous cost in attorneys' fees and litigation expenses of litigating this complex case, which costs will be borne by the sewer system ratepayers in the City and the District, the City asked whether the District was willing to enter formal mediation. These costs are reflected in the District having budgeted \$250,000 for attorneys' fees for the fiscal year beginning July 1, 2014, and ending June 30,

Continued on Page 2

RECOMMENDED ACTION(S): Approve retainer agreement with Geary, Shea, O'Donnell, Gratton & Mitchell contained in Attachment 1 and authorize the City Manager to sign the agreement, an association of counsel and the budget authorization for the 2015-16 fiscal year.

ALTERNATIVES: Decline to retain the law firm. Provide instructions to staff.

Citizens advised:

Requested by: David J. Rapport, City Attorney

Prepared by: David J. Rapport, City Attorney

Coordinated with: Sage Sangiacomo, City Manager

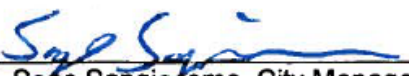
Presenters: David J. Rapport

Attachments: 1 – Retainer agreement

COUNCIL ACTION DATE: _____ : ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager

2015. The District has asked the City to transfer an additional \$1 Million for attorneys' fees budgeted in that same fiscal year. The City will be budgeting several hundred thousand dollars in the 2015-16 fiscal year for its attorneys' fees and litigation expenses of defending the lawsuit.

The parties have attempted mediation which is undertaken on a confidential basis. While the City and the District were actively engaged in mediation, they mutually agreed to continue the hearing on the City's objections to the District complaint and the District's motion to change venue. In December 2014, the District filed an amended complaint which mooted the City's objection to the original complaint and the Mendocino Superior Court ordered the case transferred to Sonoma County Superior Court. Mediation has not been active since January.

At its meeting on November 5, 2014, the City Council approved submitting to the Local Agency Formation Commission (LAFCO) a resolution of application to detach from the District the portion of its territory which is inside the City limits. The reasons for seeking to detach district territory from the City were summarized as follows:

A portion of the City has remained part of the Ukiah Valley Sanitation District ("District"), even after those areas were annexed to the City. This area, called the "overlap" area, is comprised of 1304 parcels and is depicted on the map attached as Attachment 1. As explained in more detail below the staff is asking the City Council to approve a resolution of application to the Local Agency Formation Commission ("LAFCO") to detach the overlap area from the District. Since 2010, the District has been seeking greater and greater independence from the City. These efforts have and will continue to increase the cost of providing sewer service to City residents, disrupt the provision of municipal services to City residents, subject City residents to duplicative and unnecessary administrative expenses, and cause unnecessary confusion for City residents. Detaching the overlap area from the District will avoid these adverse effects and provide oversight and control of sewer service in the City by one local government rather than two.

In its First Amended Complaint, filed in December 2014, the District added two claims intended to prevent the City from applying to LAFCO to detach District territory from the City. The City filed a motion to strike these added claims based on a state statute that bars law suits seeking to prevent the exercise of the constitutional right to petition. The Sonoma County court denied that motion and the City has appealed that order to the court of appeals. The City has renewed its timeliness objections to the District's First Amended Complaint. The Sonoma County court has scheduled a case management conference for September 17 and the hearing on the City's objections for September 30. At the scheduled case management conference or a subsequent conference this case will be set for trial.

Discussion: It is regrettable that the District has embarked on this course, but the City must prepare its defense. It is important to involve the attorney who will try the case at this early stage before extensive discovery has been undertaken. A qualified litigator who knows the Sonoma County courts and judges is the best choice for trial counsel. For these reasons, the City Attorney recommends retaining Mr. Mitchell and associating him as an attorney of record for the City.

FISCAL IMPACT:			
Budget Authorization in 15-16 FY CIP	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required
\$300,000	City Sewer CIP	84424422.52100	Yes ☐ No ☒

ATTORNEY-CLIENT FEE CONTRACT

This ATTORNEY-CLIENT FEE CONTRACT ("Contract") is entered into by and between CITY OF UKIAH ("Client") and GEARY, SHEA, O'DONNELL, GRATTAN & MITCHELL, P.C. ("Attorney").

1. **SCOPE & DUTIES.** Client hires Attorney to provide legal services in connection with the representation of Client in the dispute with Ukiah Valley Sanitation District, as set forth in *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court Case Number SCV 256737, and such other and further matters as Client requests Attorney to do. Attorney shall provide those legal services reasonably required to represent Client, and shall take reasonable steps to keep Client informed of progress and to respond to Client's inquiries. Client shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, abide by this Contract, pay Attorney's bills on time and keep Attorney advised of Client's address, telephone number and whereabouts.

2. **LEGAL FEES.** Client agrees to pay for legal services at the following rates to be billed in increments of one-tenth hours: Steven C. Mitchell and other attorneys with more than 15 years' experience \$235.00 per hour; Attorneys with 7 – 14 years' experience \$210 per hour; Attorneys with less than 7 years' experience, \$ 185 per hour; and Paralegals, \$ 110 per hour.

These rates are subject to possible increase. Should there be any change in our billing rates, you will be advised immediately.

3. **COSTS & EXPENSES.** In addition to paying legal fees, Client shall reimburse Attorney for all costs and expenses incurred by Attorney, including but not limited to, process servers' fees, fees fixed by law or assessed by courts or other agencies, court reporters' fees, long distance telephone calls, messenger and other delivery fees, postage, in-office photocopying, parking, mileage at \$.50 per mile, investigation expenses, consultants' fees, expert witness fees and other similar items. Client authorizes Attorney to incur all reasonable costs and to hire any investigators, consultants or expert witnesses reasonably necessary in Attorney's judgment, unless some or both of the clauses below are initialed by Client and Attorney.

Attorney shall obtain Client's consent before retaining outside investigators, consultants, or expert witnesses.

4. **STATEMENTS.** Attorney shall send Client statements for fees and costs incurred, on a monthly or as needed basis. Client shall pay Attorney's statements within twenty (20) days after each statement's date. Statements shall be final and conclusive as between the parties unless any problem or disagreement is communicated from Client to Attorney within twenty (20) days after rendition.

5. **DISCHARGE & WITHDRAWAL.** Client may discharge Attorney at any time. Attorney may withdraw with Client's consent for good cause. Good cause includes Client's breach of this Contract, Client's refusal to cooperate with Attorney or to follow Attorney's advice on a material matter or any other fact or circumstance that would render Attorney's continuing representation unlawful or unethical.

6. **CONCLUSION OF SERVICES.** When Attorneys' services conclude, all unpaid charges shall become immediately due and payable. After Attorney's services conclude, Attorney will, upon Client's request, deliver to Client any Client funds or property in Attorney's possession.

Client hereby grants to Attorney a lien upon any funds or property recovered by the Client through the proceedings which are the subject of this agreement, to the extent of securing any unpaid balance owed by Client to Attorney under the terms hereof, and Client agrees to execute any further documents necessary to document and perfect said lien.

7. **DISCLAIMER OF GUARANTEE.** Nothing in this Contract and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of Client's matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of Client's matter are expressions of opinion only.

8. **EFFECTIVE DATE.** This Contract will take effect when Client has have performed the conditions stated in paragraph 2, but its effective date will be retroactive to the date Attorney first provided services. The date at the beginning of this Contract is for reference only. Even if this Contract does not take effect, Clients will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Clients.

9. **ATTORNEY'S FEES AND LITIGATION EXPENSES IN THE EVENT OF COLLECTION ACTION.** In the event that it is necessary to commence action upon this Contract to collect any account due from Client to Attorney, and if such action is successful, Client agrees to pay attorney's fees, court costs and reasonable expenses necessarily incurred in connection with such legal action. Attorney's fees shall include either the fees of outside attorneys or reasonable compensation for the time expended in connection with said collection proceedings by attorneys who are members of the firm of GEARY, SHEA, O'DONNELL, GRATTAN & MITCHELL, P.C. In the event any such collection action is unsuccessful, then Attorney agrees to pay reasonable attorney's fees and litigation expenses incurred by Client in defense of such action.

10. **INSURANCE.** Attorney maintains errors and omissions insurance coverage applicable to the services to be rendered.

DATED: August __, 2015

"Attorney"

GEARY, SHEA, O'DONNELL, GRATTAN &
MITCHELL, P.C.

BY: _____
STEVEN C. MITCHELL

DATED: August __, 2015

"Client"

BY: _____
DAVID RAPPORT
City Attorney, City of Ukiah