

CITY OF UKIAH
CITY COUNCIL AGENDA
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
June 15, 2016
6:00 p.m.

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- a. Presentation: Rural Communities Housing Development Corporation (RCHDC) and Mendocino County's Behavioral Health and Recovery Services (BHRS) Housing Project for Mentally Ill and Homeless.

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

- a. Minutes of June 1, 2016, a Regular Meeting.

6. **RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- a. Report of Disbursements for the Month of May.
- b. Approval of New Agreement with Aimee Shields Formerly DBA Perfection Plus Transcription for Procurement of Sole Source Transcription Services, not to Exceed \$15,000 per Fiscal Year.
- c. Award of Contract for Oak Manor Subdivision Electric Improvement Project, Specification 16-04, to Wipf Construction in the Amount of \$44,727.50 (EUD).
- d. Discussion and Possible Adoption of Resolution Establishing Fees and Charges Under California Public Records Act for Requested Copies of Public Records.
- e. Authorize the City Manager to Negotiate and Execute an Agreement with the Credit Bureau of Ukiah, Inc. for Collection Services

- f. Notification of Publishing Services by *Ukiah Daily Journal* for Fiscal Year 2016/2017, in the Amount of \$6.25 Per Column Inch for the First Insertion and \$4.26 Per Column Inch for Each Subsequent Insertion of the Same Advertisement.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- a. Discussion, Consideration, and Possible Introduction by Title Only of an Ordinance Amending the Traffic Engineering Committee (TEC) to Include a Position for an Active Transportation Representative.
- b. Receive Status Report and Provide Direction Concerning the Proposed LAFCo Sphere of Influence for the Willow County Water District.
- c. Authorize the City Manager to Negotiate and Execute an Agreement with Mark and Jann Lanz for the Purchase of an Easement at the Corner of South State Street and Hastings Avenue and Approval of Corresponding Budget Amendment.
- d. Adoption of Resolution of the City Council of the City of Ukiah Authorizing Funding and Appropriations to Continue Municipal Operations Pending Adoption of the Fiscal Year 2016-17 Budget.

13. NEW BUSINESS

- a. Presentation of Annual Report from the Economic Development Financing Corporation (EDFC) and Consideration of Funding in Fiscal Year 2016-17.
- b. Discussion and Consideration of a Resolution Amending Section 2081 – Adjusting Voluntary Spending Limits to Reflect Increase in Consumer Price Index from Original Limits Established in 2006.

14. CLOSED SESSION – Closed Session may be held at any time during the meeting.

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737

c. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.*, Mendocino County Superior Court, Case No. SCUК-CVG-11-59459

d. Conference With Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUКCVPT 14-63579

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 10th day of June, 2016.
Kristine Lawler, City Clerk



ITEM NO.: Urgency Item

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE LETTER OF SUPPORT FROM THE UKIAH CITY COUNCIL FOR RURAL COMMUNITIES HOUSING DEVELOPMENT CORPORATION'S PROPOSED AFFORDABLE SENIOR HOUSING PROJECT ON BRUSH STREET

Summary: Rural Communities Housing Development Corporation (RCHDC) has been invited to submit a final application for funding from California's Affordable Housing and Sustainable Communities program to develop an affordable senior housing project near the corner of Brush Street and Orchard Avenue. A letter of support for this application has been requested.

Background: RCHDC has applied for funding from California's Affordable Housing and Sustainable Communities program for the development on an 80-unit affordable senior housing project called Orr Creek Commons. The site for the proposed Orr Creek Commons development is the western-most five acres of an approximately eight-acre empty field currently owned by Rural Communities Housing Development Corporation. The site is in Mendocino County bordering on the Ukiah City limits.

The development proposal includes 1,000 feet of Class I bike and walking trails along Orr Creek with picnic tables and benches creating a linear park. The trail would be constructed of non-toxic material and placed at the north edge of the Orr Creek riparian zone. The trail would be constructed to be ADA compliant and would provide important linkage to other trails and service corridors.

On April 20, 2016, the City Council authorized Staff to negotiate a property access agreement related to this project so that RCHDC may make improvements to Orr Creek related to this project.

Discussion: RCHDC has requested a letter of support from the City Council for this funding application. A draft letter that outlines the ways in which the project is consistent with the City's long-range planning goals is attached (Attachment #1). There is no fiscal impact associated with this action.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Authorize the Mayor to sign a letter of support for RCHDC's application for funding from California's Affordable Housing and Sustainable Communities program for the proposed Orr Creek Commons project.

ALTERNATIVES: Provide alternate direction to Staff

Citizens advised: N/A
Requested by: Rural Communities Housing Development Corporation
Prepared by/Contact: Shannon Riley, Senior Management Analyst
Coordinated with: Rural Communities Housing Development Corporation
Presenter: Shannon Riley, Senior Management Analyst
Attachment: 1. Draft letter of support for Orr Creek Commons project

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager



June 15, 2016

To Whom It May Concern:

On behalf of the Ukiah City Council, I am pleased to see that Rural Communities Housing Development Corporation (RCHDC) has been invited to submit a final application for funding from California's Affordable Housing and Sustainable Communities program. Success in obtaining funding will help to fill Ukiah's significant need for additional and upgraded transportation infrastructure.

RCHDC has been an important affordable housing and community partner to the City of Ukiah for many years, so we are encouraged to learn about this new development.

RCHDC's proposal for affordable senior housing, Orr Creek Commons, respects one of the City's best natural features, Orr Creek, by restoring the natural habitat and incorporating green space with amenities and a pathway parallel to the creek. The infill site is located near many amenities including: shopping, restaurants, grocery stores, and medical offices. Because of this, it lends itself well to a high-density project and encourages city-centered development.

Additionally, the proposed project furthers many long-range planning goals and policies, including those found in the General Plan and our Bicycle and Pedestrian Master Plan:

General Plan: Goal PR-13 and Policy PR-13.2: *"Identify safe bicycle lanes within the Ukiah Valley" and "Coordinate a connective network of existing and new bicycle lanes to enhance and enable the safe movement of bicycle traffic within the city and surrounding areas"*

Bicycle and Pedestrian Master Plan: Goal 2 - Greater Citywide Access: *"Develop and maintain a city-wide system of paths, lanes, and routes which meets the needs of commuter and recreational users, helps reduce motor vehicle trips and links residential neighborhoods with employment centers with local and regional destinations"*.

The Orr Creek Commons project proposes the construction of a pedestrian pathway, which furthers our vision for a multi-modal Ukiah. By potentially constructing a linkage to Ukiah's newly constructed Rail Trail, the project provides the community an alternative mode of transit helping us reduce VMT and greenhouse gas emissions. Phase One of the Rail Trail was completed in 2015, Phase Two to the south will be constructed in 2016, and Phase Three, which would be in close proximity to the proposed project, will be constructed as soon as funding is available.

The project's infill site is bordered on the south side by Orr Creek, which is the city of Ukiah's largest Russian River tributary. According to the "Ukiah Orr Creek Habitat Enhancement and Flood Control Study" performed in 1999, the "Department of Fish and Game believes it may be possible to rehabilitate the Creek so that it can once again provide spawning grounds for salmon and other native fish species." The preservation and enhancement of this creek is an important step in this process.

Because of all these reasons, we enthusiastically support the Rural Communities Housing Development Corporation's Affordable Housing and Sustainable Communities grant application. We wish them the best and will continue to work with RCHDC to improve housing and transportation in the Ukiah Valley.

Sincerely,

Stephen G. Scalmanini
Mayor, City of Ukiah



ITEM NO.: 3a

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: PRESENTATION: RURAL COMMUNITIES HOUSING DEVELOPMENT CORPORATION (RCHDC) AND MENDOCINO COUNTY'S BEHAVIORAL HEALTH AND RECOVERY SERVICES (BHRS) HOUSING PROJECT FOR MENTALLY ILL AND HOMELESS

Summary: Council will receive a presentation from the Rural Communities Housing Development Corporation (RCHDC) and the Mendocino County's Behavioral Health and Recovery Services (BHRS) regarding a permanent housing facility for people who are mentally ill and homeless or at risk of homelessness.

Background and Discussion: Please see Attachment 1 for correspondence received by the City Manager on May 28, 2016.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Receive Report

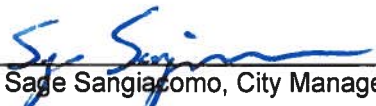
ALTERNATIVES: N/A

Citizens advised: N/A
Requested by: RCHDC
Prepared by/Contact: Kristine Lawler, City Clerk
Coordinated with: Sage Sangiacomo, City Manager
Presenters: Representatives from RCHDC and BHRS
Attachments: 1. Correspondence Received

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Mental Health Services Act

Permanent Housing

Rural Communities Housing Development Corporation
Ukiah June 15, 2016

Mental Health Services Act

Permanent Housing

- Mendocino County has been allocated \$1,332,379 to develop and maintain permanent housing for clients who are mentally ill and homeless or at risk of homelessness (special needs)
- RCHDC has been selected to help fulfill this goal, working with the County's Behavioral Health & Recovery Services.

Mental Health Services Act

Permanent Housing

- Housing First – HUD’s principle that the way to break the vicious cycle of poverty, joblessness, homelessness, hunger, addiction, and mental illness is to provide stable, secure, supportive housing that provides a foundation for addressing the other issues.

Mental Health Services Act

Permanent Housing

- Housing First – It’s important to not exclusively address this as a “bleeding heart” issue. This is an approach that works financially and socially in the short and long term.
- Think of the dollars wasted by
 - the police department,
 - hospital emergency room,
 - retailers affected by panhandlers,
 - repeated environmental cleanups,
 - citizen fear,
 - property values...

Mental Health Services Act

Permanent Housing

- <https://www.washingtonpost.com/news/local/wp/2015/03/04/housing-first-approach-works-for-homeless-study-says/>
- <http://www.endhomelessness.org/blog/entry/rerun-why-housing-first#.V1YYhfkrKUk>
- <https://www.huduser.gov/portal/publications/hsgfirst.pdf>

Mental Health Services Act

Permanent Housing

Rural Communities Housing Development Corporation (RCHDC)

- Founded and based in Ukiah since 1975
- Developed over 1000 affordable housing units in 31 facilities in Northern California
- Developed and manages 4 special needs facilities, two in Ukiah, one in Lakeport and a MHSA facility recently completed in Arcata.
- Developed and manages numerous family, senior and special needs affordable housing facilities in the Ukiah Valley.

Mental Health Services Act Permanent Housing



RCHDC partnered with Humboldt Housing to develop Arcata Bay Crossing which houses MHSA and other special needs tenants.

Mental Health Services Act Permanent Housing

There are several decisions that must be made.

- What will be the overall size of the project?
- Where will the facility be?
- Where will extra funding come from?

Mental Health Services Act

Permanent Housing

Overall size of the project - options

1. Use the MHSA funds to purchase and maintain a modest sized facility. Perhaps 8 to 10 housing units.
2. Leverage the MHSA funds with other affordable housing money for a larger facility – perhaps 30 to 40 housing units. Supervisors favor this solution.

Mental Health Services Act

Permanent Housing

Where will the facility be?

Input may come from:

- Survey
- City Councils
- Land availability and price
- BHRS

Mental Health Services Act

Permanent Housing

Where will additional resources come from?

- Low Income Housing Tax Credits
- Affordable Housing Program
- Land donations...?
- CDBG – current opportunity
- Other?

Mental Health Services Act

Permanent Housing

Example of Leveraging – Arcata Bay Crossings

• MHSA Funding	\$ 1,343,957
• City of Arcata Loan	\$ 395,000
• City of Arcata CDBG	\$ 245,876
• City of Arcata Grant	\$ 229,387
• Developer	\$ 75,481
• Solar Tax Credits	\$ 50,916
• <u>Housing Tax Credits</u>	<u>\$ 3,492,409</u>
• Total Project	\$ 5,833,026

Mental Health Services Act

Permanent Housing

- What do we hope for from the Ukiah City Council?
- A response (or no response) that can help the Board of Supervisors determine where to develop the facility.

Mental Health Services Act

Permanent Housing

- Anything, from a letter or resolution (for or against) up to a financial or land contribution.
- Thank you for considering this important project.

Kristine Lawler

Subject: Special Needs Housing in Mendocino County

From: Mike Pallesen [<mailto:MPallesen@rchdc.org>]
Sent: Saturday, May 28, 2016 11:59 AM
To: Sage Sangiacomo
Cc: Karen Lovato (lovatok@co.mendocino.ca.us); melocher@co.mendocino.ca.us
Subject: Special Needs Housing in Mendocino County

Hello Sage,

Rural Communities Housing Development Corporation (RCHDC) and Mendocino County's Behavioral Health and Recovery Services (BHRS) have been assigned by the Mendocino County Board of Supervisors the task of working with the Cities in the County to help determine the location of a permanent housing facility for people who are mentally ill and homeless or at risk of homelessness. The County has received \$1,332,379 to initiate this project. RCHDC will solicit for other federal, state and local resources to enhance the facility's capacity and long term success.

We would like to make a presentation to the City Council of Ukiah to better inform the Council about the program and to solicit a response regarding the level of support that Ukiah might be willing to make. Our presentation should take about 10 minutes; then we will be available for questions and comments.

Will it be possible to schedule that presentation for your regular 6:00 PM meeting June 15?

Thank you,

Mike Pallesen
Director of Development
Rural Communities Housing Development Corporation
499 Leslie Street
Ukiah, CA 95482
(707) 463 1975 x121 office
(707) 972 1524 cell

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CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482

June 1, 2016
6:00 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on June 1, 2016, having been legally noticed on May 27, 2016. Mayor Scalmanini called the meeting to order at 6:09 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Maureen Mulheren, Kevin Doble, Vice Mayor Jim O. Brown, and Mayor Stephen G. Scalmanini. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR SCALMANINI PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

(not agendized) Swearing in of Sergeant Chris Long – Police

Presenter: Chief Chris Dewey, Police Dewey

Public Comment: Sergeant Chris Long

a. Airport Day Presentation – Airport

Presenter: Greg Owen, Airport Manager.

b. Conference Center Employee Recognition Awards – Community Services

Presenter: Tami Bartolomei, Community Services Administrator.

Staff Comment: Kerry Randall, Facilities Administrator; Tabitha Olson, Conference Center Coordinator; Kate Jones, Conference Center Facility Attendant; Mary-Kate Stoeber, Event and Facility Attendant.

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

- a. Minutes of May 18, 2016, a Special Meeting.
- b. Minutes of May 18, 2016, a Regular Meeting.
- c. Minutes of May 23, 2016, a Special Meeting.

Motion/Second: Mulheren/Crane to approve the Minutes of May 18, 2016, a Special Meeting, the Minutes of May 18, 2016, a Regular Meeting, and the Minutes of May 23, 2016, a Special Meeting as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

6. **RIGHT TO APPEAL DECISION**

7. CONSENT CALENDAR

- a. Adoption of Resolution (2016-29) Appointing Bill R. Beard to the Airport Commission as a Commissioner Who May Reside Outside the City Limits but Within Mendocino County – *City Clerk*.
- b. Approve Amendment (COU No. 1516-156-A2) for Specification No. 15-16 with Cupples and Sons Construction to Incorporate Revised Foundation Requirements of Grace Hudson Museum Brush Arbor Interpretive Structure in the Amount of \$13,491 – *Community Services*.
- c. Amend Material Purchase Agreement (PO 44212-01) with Menton Builders, Inc. for Pre-Fabrication of Grace Hudson Museum Brush Arbor in an Amount Not to Exceed \$11,136 – *Community Services*.
- d. Notification of Purchase (PO 44271) of Lifepak 15 from Physio Control – *Fire Department*.

Motion/Second: Crane/Doble to approve Consent Calendar Item 7a-d, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS – 6:15 P.M.

- a. **Adopt Resolution Updating the Fees for Planning and Building Permits and Services – *Planning and Community Development*.**

Presenter: Charley Stump, Community Development Director.

PUBLIC HEARING OPENED AT 6:51 P.M.

No public comment received.

PUBLIC HEARING CLOSED AT 6:51 P.M.

Motion by Mayor Scalmanini to leave appeal fee at \$100.

Motion dies for lack of a second.

Motion/Second: Crane/Brown to adopt Resolution (2016-30) updating the Fees for Planning and Building Permits and Services. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, and Brown. NOES: Scalmanini. ABSENT: None. ABSTAIN: None.

- b. **Resolution of the City Council of the City of Ukiah Approving a Negative Declaration and Amendment/Update to the Housing Element of the Ukiah General Plan – *Planning and Community Development*.**

Presenter: Kevin Thompson, Principal Planner.

Staff Comment: Tim Eriksen, Public Works Director/City Engineer.

PUBLIC HEARING OPENED AT 6:58 P.M.

Public Comment: Frank Sharp, Ukiah Valley Sanitation District Legal Representative and Frank McMichael, Ukiah Valley Sanitation District General Manager.

PUBLIC HEARING CLOSED AT 7:44 P.M.

Motion/Second: Crane/Doble to adopt Resolution (2016-31) approving a Negative Declaration and amendment/update to the Housing Element of the Ukiah General Plan. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

c. Conduct a Public Hearing to Discuss the City of Ukiah's SB X7-7 Water Use Target Method, the 2015 Urban Water Management Plan and Adopt a Resolution Approving the Target Method and the 2015 Urban Water Management Plan – Public Works.

Presenters: Sean White, Water and Sewer Director; Jarod Thiele, Public Works Project Analyst; and Jim Connell, West Yost Associates.

PUBLIC HEARING OPENED AT 7:46 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 8:09 P.M.

Motion/Second: Crane/Mulheren to adopt Resolution (2016-32) approving the Target Method and the 2015 Urban Water Management Plan. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 8:10 – 8:16 P.M.

12. UNFINISHED BUSINESS

a. Receive Status Report and Provide Direction Concerning the Proposed LAFCo Sphere of Influence for the Willow County Water District – Planning and Community Development.

Presenter: Charley Stump, Community Development Director.

Report was received.

Motion/Second: Brown/Crane to direct staff to attend the LAFCo meeting; indicate to LAFCo that the letter previously submitted still stands; communicate that the City of Ukiah would like to look at the issue and continue to work with the Willow Water District cooperatively; express that more information is needed by City of Ukiah and in our opinion by LAFCo as well; that we would like to work together before a decision is made on the Sphere of Influence (SOI); and for staff to bring this discussion back to Council at the June 15, 2016, City Council meeting. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

- b. Authorize the City Manager to Negotiate and Execute an Agreement with Syblon Reid, General Engineering Contractors, in an Amount Not to Exceed \$50,000, for Performing Necessary Work to Install a New Top Seal and Repair Welds on the Tainter Gate of the City's Lake Mendocino Hydroelectric Plant (EUD) – *Electric Utility.***

Presenter: Mel Grandi, Electric Utility Director.

Motion/Second: Crane/Mulheren to authorize the City Manager to negotiate and execute an agreement (*COU No. 1516-210*) with Syblon Reid, General Engineering Contractors, in an amount not to exceed \$50,000, for performing necessary work to install a new top seal and repair welds on the tainter gate and tunnel repair of the City's Lake Mendocino Hydroelectric Plant. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

- c. Adoption of Resolution Establishing an Expenditure Plan; Approval of Argument in Favor of Proposed Sales Tax Measure (Measure Y) for Street Repair and Maintenance; and Final Direction to the Ad Hoc – *Public Works.***

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Public Comment: Don Huen.

Council Consensus to continue this item after agenda item 13a.

13. NEW BUSINESS

- a. Conduct Interviews, Receive Nomination and Possible Adoption of Resolution Making an Appointment to the Public Member Position on the Traffic Engineering Committee – *City Clerk.***

Presenter: Kristine Lawler, City Clerk.

Interview presentations: Niel Davis and Keith Hewett.

Councilmember Crane nominated Keith Hewett for the public member position on the Traffic Engineering Committee (TEC).

Motion/Second: Crane/Doble to adopt resolution (*2016-33*) accepting nomination and making appointment of Keith Hewett to the Public Member position, term indefinite, on the Traffic Engineering Committee. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

Council Consensus directs staff to agendize the reformation of the TEC to include a representative for Active Transportation.

12. UNFINISHED BUSINESS - Continued

- c. Continued - Adoption of Resolution Establishing an Expenditure Plan; Approval of Argument in Favor of Proposed Sales Tax Measure (Measure Y) for Street Repair and Maintenance; and Final Direction to the Ad Hoc – *Public Works.***

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Motion/Second: Doble/Brown to:

- 1) Adopt Resolution (2016-34) establishing the expenditure plan for the proposed sales tax measure with an amendment replacing paragraph B under the listed resolves as follows:

In addition to the revenue from measure Y, the City shall continue the current level of spending from the general fund on street maintenance and repair, which is \$350,000 per fiscal year. The level of street maintenance funding based on current spending shall be adjusted every year in March and will be effective on July 1st of the new fiscal year. The adjustment shall be calculated by the City Engineer and will be based on the construction cost index history as reported by the Engineering News Records (ENR). The base line will be March 2015; at that time the ENR index was 9972. If the index ceases to exist, the City Engineer shall propose a replacement index to be adopted by the City Council. Nothing in this resolution prevents the City Council from establishing a higher level of street maintenance funding.

- 2) Approve the argument in favor of the proposed sales tax measure; and
- 3) Authorize the ad hoc committee to respond to arguments against the proposed sales tax measure. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

b. Authorize the City Manager to Negotiate and Execute Agreements with Humboldt County and the California Land Stewardship Institute for Proposition 84 Grant Funds Awarded – Public Works.

Presenters: Sean White, Water and Sewer Director and Tim Eriksen, Public Works Director/City Engineer.

Motion/Second: Crane/Mulheren to authorize the City Manager to negotiate and execute agreements with Humboldt County (COU No. 1516-211) and the California Land Stewardship Institute (COU No. 1516-213) for Proposition 84 grant funds awarded. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 10:05 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUk- CVPT-15-66036*

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah, Mendocino County Superior Court, Case No. SCUk-CVC-13-63024*

c. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.*, Mendocino County Superior Court, Case No. SCUК-CVG-11-59459

d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUКCVPT 14-63579

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:40 p.m.

Kristine Lawler, City Clerk



ITEM NO.: 7a

MEETING DATE: May 15, 2016

AGENDA SUMMARY REPORT**SUBJECT: REPORT OF DISBURSEMENTS FOR THE MONTH OF MAY****Summary:**

Payments made during the month of MAY 2016, are summarized on the attached Report of Disbursements. Further detail is supplied on the attached Schedule of Bills, representing the four (4) individual payment cycles within the month.

Background:

Accounts Payable check numbers: 3016640 – 3016721, 3016722 – 3016805, 3016806 – 3016899, 3016900 - 3016998

Accounts Payable Wire Transfer numbers: 10

Payroll Check numbers: 503831 – 503865, 503866 – 503895

Payroll Manual check numbers: 76349, 76350

Void check numbers: 3016702, 3016002, 3016335, 3016211, 3016350

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

FISCAL IMPACT:			
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required
See Attached	N/A	See Attached	Yes ☐ No ☒

RECOMMENDED ACTION(S): Approve the Report of Disbursements for the month of MAY 2016**ALTERNATIVES:** N/A

Citizens advised: N/A
Requested by: City Manager
Prepared by: Administrative Analyst – Finance Department
Coordinated with: Interim Finance Director and City Manager
Presenters:
Attachments: Report of Disbursements

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____**RECORDS APPROVED:** ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____*Note: Please write Agreement No. in upper right corner of agreement when drafted..*

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF MAY**

FUNDS:

100	General Fund	\$104,072.14	700	Sanitary Disposal Site Fund	\$43,705.73
105	Measure S General Fund	\$99,587.56	701	Landfill Corrective Fund	
110	Special General Fund		702	Disposal Closure Reserve Fund	
201	Worker's Comp Fund	\$130,375.20	704	Post Closure Fund - Solid Waste	\$0.00
202	Liability Fund		720	Golf Fund	\$105.84
203	Garage Fund	\$3,610.57	730	Conference Center Fund	\$4,790.03
204	Purchasing Fund	\$3,839.78	750	Visit Ukiah	\$0.00
205	Billing & Collections Fund	\$9,020.82	777	Airport Fund	\$19,487.78
206	Public Safety Dispatch Fund	\$7,498.59	778	Airport Capital Improvement Fund	\$6,083.25
207	Payroll Posting Fund	\$226,928.85	779	Special Aviation Fund	
208	Building Maintenance/Corp Yard Fund	\$18,699.53	800	Electric Fund	\$525,475.04
209	IT Fund	\$15,354.84	801	Electric Capital Reserve Fund	\$18,422.77
220	Equipment Reserve Fund		803	Lake Mendocino Bond Reserve	\$1,881,300.03
250	Special Revenue Fund	\$19,380.76	805	Street Lighting Fund	\$12,752.77
251	Special Projects Reserve Fund	\$10,072.50	806	Public Benefits Fund	\$172.57
300	Park Development Fund	\$58,644.01	820	Water Fund	\$70,978.73
301	Anton Stadium Fund	\$0.00	822	Water Capital Improvement Fund	\$11,196.12
302	Observatory Park Fund		840	City/District Sewer Fund	\$74,128.74
304	Swimming Pool Fund	\$0.00	841	Sewer Contruction Fund	
305	Riverside Park Fund	\$0.00	843	Sewer Capital Fund	
306	Skate Park Fund	\$0.00	900	Special Deposit Trust	\$14,437.32
310	Museum Grants	\$208,958.43	901	General Service (Accts Recv)	\$1,835.71
311	Alex Rorbaugh Recreation Center Fund	\$13,740.29	902	U.S.W. Billing & Collection	\$27,498.15
312	Downtown Business Improvement Fund		903	Public Safety - AB 109	\$0.00
500	2108 Gas Tax Fund		905	Federal Emergency Shelter Grant	
501	2107 Gas Tax Fund	\$53,278.90	905	Mendocino Emergency Service Authority	
503	2105 Gas Tax Fund		911	Russian River Watershed Association	\$47,152.81
505	Signalization Fund		940	Sanitation District Special Fund	\$1,500,151.03
506	Bridge Fund		943	Sanitation District Capital Improvement Fund	
507	1998 STIP Augmentation Fund		952	REDIP Sewer Enterprise Fund	
508	SB325 Reimbursement Fund		960	Community Redevelopment Agency	
509	S.T.P. Fund		961	RDA Housing Pass-Through	
510	Trans-Traffic Congest Relief Fund		962	Redevelopment Housing Fund	
600	Community Development Block Grant		963	Housing Debt	
601	EDBG 94-333 Revolving Loan		964	RDA Capital Pass-Through	
602	Community Development Fund		965	Redevelopment Capital Improvement Fund	
603	08-HOME-4688		966	Redevelopment Debt Service	\$110,569.46
604	CDBG Grant 09-STBG-6417		967	Housing Bond Proceeds	
605	11-HOME-7654 Fund	\$0.00	968	Non-Housing Bond Proceeds	
606	CDBG Grant 10-EDEF-7261		969	RDA Obligation Retirement Fund	\$519.20
607	Prop 84 Grant Fund		844/944	Sewer Capital Projects Fund	\$360,990.09
610	City RDA Projects Fund			Retainage Withheld	\$29,901.12
630	Asset Seizure Fund	\$7,490.65			
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)				
634	Federal Asset Seizure Grants				
635	SUP Law Enforcement Service Fund	\$2,500.00			
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S				
639	Special Revenue - Police	\$0.00			
640	Parking District Fund	\$1,050.72			
691	Museum Fund	\$1,356.40			

PAYROLL CHECK NUMBERS: 503831 - 503865

DIRECT DEPOSIT NUMBERS: 76349 - 76543

PAYROLL PERIOD: 4/24/16 - 5/07/16

PAYROLL CHECK NUMBERS: 503866 - 503895

DIRECT DEPOSIT NUMBERS: 76544 - 76729

PAYROLL PERIOD: 5/08/16 - 5/21/16

PAYROLL CHECK NUMBERS:

DIRECT DEPOSIT NUMBERS:

PAYROLL PERIOD:

VOID CHECK NUMBERS:

3016702, 3016002, 3016335, 3016211, 3016350

MANUAL CHECK NUMBERS:

76349, 76350

WIRE TRANSFER NUMBERS:

10

TOTAL DEMAND PAYMENTS- A/P CHECKS \$5,757,114.83

TOTAL DEMAND PAYMENTS-WIRES* & EFT's \$70.00

TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$650,966.86

TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$627,777.31

* vendor name(if applicable)

TOTAL PAYMENTS

\$7,035,929.00

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

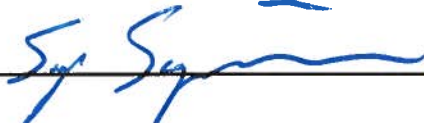
Director of Finance

Account Code Summary

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024220	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122870	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

List of Checks Presented for Approval on 5/6/2016

The following list of bills payable was reviewed and approved for payment.

 5-11-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCONTEMPS	45520492	A/P BACKFILL - JOANNA MONTES	\$1,400.00	10013400-52100	CONTRACTED SERVICES	\$1,400.00
	45596656	A/P BACKFILL - JOANNA MONTES	\$1,400.00	10013400-52100	CONTRACTED SERVICES	\$1,400.00
	45572302	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
Vendor Total:						\$3,610.00
AFLAC	764507	APR-16 AFLAC ACCT NO J6482	\$6,661.16	20700000-20527	SECTION 125 (CANCER & LIFE)	\$6,661.16
	Vendor Total:					\$6,661.16
AFLAC GROUP INSURANCE	A066229800	APR-16 AFLAC CRITICAL INS	\$845.07	20700000-20538	AFLAC CRITICAL ILLNSS POLICY	\$845.07
	Vendor Total:					\$845.07
AIMEE SHIELDS	MAY-16	TRANSCRIPTION SERVICES	\$2,500.00	63520210-52100	CONTRACTED SERVICES	\$2,500.00
	Vendor Total:					\$2,500.00
ALLEN JAMES	DV 042716	INSTRUCTOR	\$316.00	10022850-52100	CONTRACTED SERVICES	\$316.00
	Vendor Total:					\$316.00
ANTONIO MORENO ROCHA	DV 042716	EUD STAFF MEETING LUNCHEON	\$243.20	80026400-54100	SUPPLIES	\$243.20
	Vendor Total:					\$243.20
ARAMARK UNIFORM SERVICES	702676346	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75
	702696472	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ARAMARK UNIFORM SERVICES	702716559	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75
	702676345	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702696471	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702716558	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702683610	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
	702703730	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
	702683626	UNIFORM SVC - AIRPORT FYE 2016	\$53.18	77725200-54100	SUPPLIES	\$53.18
	702693625	UNIFORM SVC - AIRPORT FYE 2016	\$53.18	77725200-54100	SUPPLIES	\$53.18
	702703746	UNIFORM SVC - AIRPORT FYE 2016	\$74.78	77725200-54100	SUPPLIES	\$74.78
	702713683	UNIFORM SVC - AIRPORT FYE 2016	\$74.78	77725200-54100	SUPPLIES	\$74.78
Vendor Total:						\$879.46
AVIATION FUEL HANDLING TECHNOLOGY	1151	BUILDING MAINT & REPAIR	\$111.36	77725200-56300	BUILDING MAINT. & REPAIR	\$111.36
	Vendor Total:					\$111.36
BIG 5 SPORTS	29287	SUPPLIES AS NEEDED	\$83.20	10022832-54100	SUPPLIES	\$83.20
	Vendor Total:					\$83.20
BJ'S EMBROIDERY	12256	UNIFORM EXPENSE	\$239.39	10022100-54100	SUPPLIES	\$239.39
	Vendor Total:					\$239.39
BRIAN WEBB	UA 041416	UNIFORM ALLOWANCE	\$483.20	10520218-51270	UNIFORM ALLOWANCE	\$483.20
	Vendor Total:					\$483.20

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CALPERS	1000000147463 97	GASB-68 FEES	\$1,950.00	10013400-52100	CONTRACTED SERVICES	\$1,950.00
					Vendor Total:	\$1,950.00
CLARK PEST CONTROL	18279102	PEST CONTROL SVCS	\$95.00	80026400-52100	CONTRACTED SERVICES	\$95.00
					Vendor Total:	\$95.00
COUNTY OF MENDOCINO	MAY16	SPANISH MTN SUBLEASE MO RENT-N	\$50.00	20620231-52100	CONTRACTED SERVICES	\$50.00
					Vendor Total:	\$50.00
CURRY'S DISCOUNT INC	602689	SUPPLIES AS NEEDED	\$8.95	10011100-54100	SUPPLIES	\$8.95
					Vendor Total:	\$8.95
DELL MARKETING LP	XJX4P4PK6	Microcomputers, Handheld, Lapt	\$37.18	20922900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$37.18
	XJX4N17X5	Microcomputers, Handheld, Lapt	\$3,549.96	20922900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,549.96
				20922900-54100	SUPPLIES	\$2,000.00
	XJX584K33	Microcomputers, Handheld, Lapt	\$37.18	10016100-54164	HR - FORMS & OTHER DIV. EXP.	\$37.18
	XJX547482	Microcomputers, Handheld, Lapt	\$3,028.56	10016100-54164	HR - FORMS & OTHER DIV. EXP.	\$3,028.56
	XJX4MD8N5	Microcomputers, Handheld, Lapt	\$55.78	10012200-54100	SUPPLIES	\$55.78
	XJX5J62N9	Microcomputers, Handheld, Lapt	\$2,305.72	10012200-54100	SUPPLIES	\$3.00
				10012200-54100	SUPPLIES	\$131.40
				10012200-54100	SUPPLIES	\$2,171.32
	XJX5FK3J2	Microcomputers, Handheld, Lapt	\$297.52	10022100-54100	SUPPLIES	\$119.02
				10022810-54100	SUPPLIES	\$133.89
				20822500-54100	SUPPLIES	\$44.61

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DELL MARKETING LP	XJX4MT4N9	Microcomputers, Handheld, Lapt	\$2,820.30	10022100-54100	SUPPLIES	\$1,128.12
				10022810-54100	SUPPLIES	\$1,269.14
				20822500-54100	SUPPLIES	\$423.04
	XJX51338	COMPUTER HARDWARE AND PERIPHER	\$37.18	10024210-54100	SUPPLIES	\$7.45
				82024410-54100	SUPPLIES	\$14.86
				84024420-54100	SUPPLIES	\$14.87
	XJX4RK6T5	COMPUTER HARDWARE AND PERIPHER	\$74.38	10024210-54100	SUPPLIES	\$14.86
				82024410-54100	SUPPLIES	\$29.76
				84024420-54100	SUPPLIES	\$29.76
	XJX4N98D3	COMPUTER HARDWARE AND PERIPHER	\$751.01	10024210-54100	SUPPLIES	\$142.20
				82024410-54100	SUPPLIES	\$304.41
				84024420-54100	SUPPLIES	\$304.40
	XJX4P1916	COMPUTER HARDWARE AND PERIPHER	\$3,028.56	10024210-54100	SUPPLIES	\$605.71
				82024410-54100	SUPPLIES	\$1,211.43
				84024420-54100	SUPPLIES	\$1,211.42
	XJX66R485	COMPUTER HARDWARE AND PERIPHER	\$3,160.59	10024210-54100	SUPPLIES	\$632.10
				82024410-54100	SUPPLIES	\$1,264.25
				84024420-54100	SUPPLIES	\$1,264.24
Vendor Total:					\$19,183.92	
EMPLOYMENT DEVELOPMENT DEPT	L0321629120	SUI 1ST QTR 2016	\$6,741.00	20700000-20606	CITY CONTRIBUTION-UNEMP INS.	\$6,741.00
Vendor Total:					\$6,741.00	

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ENGINEERING NEW-RECORD	DV 042716	SUBSCRIPTION RENEWAL	\$87.00	10024210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$29.00
				82024410-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$29.00
				84024420-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$29.00
				Vendor Total:		\$87.00
FILETRAIL	2016-0256	HOSTED FILE MANAGMENT SYSTEM	\$475.00	10011100-52100	CONTRACTED SERVICES	\$475.00
				Vendor Total:		\$475.00
FISHER WIRELESS SVCS INC	226122	COMMUNICATION EQUIP & MIS REPA	\$27.90	10520210-56130	EXTERNAL SERVICES	\$27.90
				Vendor Total:		\$27.90
FLEETPRIDE	76633947	MISC PARTS & MAT'LS AS NEEDED,	\$85.30	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.40)
				20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.40
				20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$85.30
				Vendor Total:		\$85.30
GATES & ASSOC	38256	ARCHITECTURAL SERVICES, PROFES	\$1,060.00	30022200-52100	CONTRACTED SERVICES	\$1,060.00
				Vendor Total:		\$1,060.00
GCS ENVIRONMENTAL EQUIP SRVS	13432	PARTS & SUPPLIES AS NEEDED, FY	\$111.72	10024220-56130	EXTERNAL SERVICES	\$111.72
				Vendor Total:		\$111.72
GRAINGER INC	90795155756	PARTS AS NEEDED	\$208.95	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$208.95
				Vendor Total:		\$208.95
GRANITE CONSTRUCTION COMPANY	962990	MISC ROCK & ROAD PATCH MTLs AS	\$475.49	84424422-80230	INFRASTRUCTURE	\$475.49

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRANITE CONSTRUCTION COMPANY	962542	MISC ROCK & ROAD PATCH MTLAS	\$629.07	84424422-80230	INFRASTRUCTURE	\$629.07
					Vendor Total:	\$1,104.56
GRILL BROS PARTNERSHIP	211740	EQUIPMENT & MACHINERY RENTAL A	\$336.80	84024425-52100	CONTRACTED SERVICES	\$336.80
					Vendor Total:	\$336.80
HDR ENGINEERING INC	00481146-h	Engineering Consulting	\$617.50	80100000-52100	CONTRACTED SERVICES	\$617.50
					Vendor Total:	\$617.50
HF SCIENTIFIC INC	00203562	EQUIPMENT MAINTENANCE & REPAIR	\$1,000.43	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,000.43
					Vendor Total:	\$1,000.43
HI-TECH EMERGENCY VEHICLE SVC INC	153343	VEHICLE MAINTENANCE & REPAIR	\$278.68	10521210-56130	EXTERNAL SERVICES	\$278.68
					Vendor Total:	\$278.68
IBEW, LOCAL 1245	APR-16	APR-16 ELECTRIC UNIT UNION DUES	\$1,433.94	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,433.94
					Vendor Total:	\$1,433.94
JAVIER F JACINTO	00532	Painting, Vehicle	\$1,220.80	10521210-56130	EXTERNAL SERVICES	\$1,220.80
					Vendor Total:	\$1,220.80
JOBS AVAILABLE	1609055	16-00223 EMPLOYMENT ADVERTISEMENT	\$624.00	10016100-54162	HR - ADVERTISING	\$624.00
					Vendor Total:	\$624.00
JONATHAN MCCHESENEY	DV042916	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
KAREN POPLAWSKI	DV 042716	INSTRUCTOR	\$303.80	10022850-52100	CONTRACTED SERVICES	\$303.80
					Vendor Total:	\$303.80

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
KIMBALL MIDWEST	4844134	EQUIPMENT MAINTENANCE & REPAIR	\$196.20	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$196.20
					Vendor Total:	\$196.20
LAUTZENHISERS STATIONARY INC	11798	SUPPLIES	\$459.49	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.49)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.99)
				10011100-54100	SUPPLIES	\$2.48
				10011100-54100	SUPPLIES	\$459.49
					Vendor Total:	\$459.49
MARGARET AGNEW	DV031816	INSTRUCTOR	\$170.10	10022850-52100	CONTRACTED SERVICES	\$170.10
					Vendor Total:	\$170.10
MARIO DOGALI	DV 042716	SHOE REIMBURSEMENT	\$150.00	82024414-54100	SUPPLIES	\$75.00
				84024421-54100	SUPPLIES	\$75.00
					Vendor Total:	\$150.00
MENTON BUILDERS INC	11	SUPPLIES	\$1,100.00	31022700-80230	INFRASTRUCTURE	\$1,100.00
	162	Poles, Treated and Untreated	\$2,250.00	31022700-80230	INFRASTRUCTURE	\$2,250.00
					Vendor Total:	\$3,350.00
MERLIN E SWITZER	1367	PD PROFESSIONAL TRAINING	\$187.50	63020210-57100	CONFERENCE & TRAINING	\$187.50
	1450	PD PROFESSIONAL TRAINING	\$187.50	63020210-57100	CONFERENCE & TRAINING	\$187.50
	1501	PD PROFESSIONAL TRAINING	\$550.00	63020210-57100	CONFERENCE & TRAINING	\$550.00
					Vendor Total:	\$925.00

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MICHAEL TUFTS	2016-263(A)	POLYGRAPH & INVESTIGATION SERVICES	\$650.00	10520210-52100	CONTRACTED SERVICES	\$650.00
					Vendor Total:	\$650.00
MOTION INDUSTRIES INC	CA23-497642	Motors and Engines (Including	\$1,263.90	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,263.90
					Vendor Total:	\$1,263.90
NCS	84 R1	ELECTRICAL EQUIPMENT AND SUPPL	\$2,680.10	80000000-12104	INVENTORY - PURCHASES	\$2,680.10
					Vendor Total:	\$2,680.10
NOR-CAL RECYCLED ROCK & AGGREGATES INC	11381	SUPPLIES AS NEEDED	\$778.21	84424422-80230	INFRASTRUCTURE	\$408.85
				10024220-54124	PW - CONCRETE/SUPPLIES	\$369.36
					Vendor Total:	\$778.21
ONE TIME PAY VENDOR	113718-1	UTILITY REFUND	\$133.27	90100000-10421	UTILITY RECEIVABLES CLEARING	\$133.27
	62805-7	UTILITY REFUND	\$137.16	90100000-10421	UTILITY RECEIVABLES CLEARING	\$137.16
					Vendor Total:	\$270.43
OPERATING ENGINEERS UNION	1064--1	APR-16 PW UNION DUES	\$1,083.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,083.00
	1604-1	APR-16 MISC UNION DUES	\$1,378.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,378.00
					Vendor Total:	\$2,461.00
OPPERMAN & SON INC	1261110020	MISC. PARTS AS NEEDED, FYE 201	\$11.29	10024220-56130	EXTERNAL SERVICES	\$11.29
	1261170015	MISC. PARTS AS NEEDED, FYE 201	\$46.56	10024220-56130	EXTERNAL SERVICES	\$46.56
	1261190041	MISC. PARTS AS NEEDED, FYE 201	\$58.07	10024220-56130	EXTERNAL SERVICES	\$14.19
				10024220-56130	EXTERNAL SERVICES	\$17.41
				10520210-56130	EXTERNAL SERVICES	\$3.59

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OPPERMAN & SON INC	1261190041	MISC. PARTS AS NEEDED, FYE 201	\$58.07	80026400-56130	EXTERNAL SERVICES	\$3.83
				80026400-56130	EXTERNAL SERVICES	\$5.15
				82024411-56130	EXTERNAL SERVICES	\$9.45
				82024414-56130	EXTERNAL SERVICES	\$4.45
	1261110013	MISC. PARTS AS NEEDED, FYE 201	\$68.39	10024220-56130	EXTERNAL SERVICES	\$68.39
	1261180037	MISC. PARTS AS NEEDED, FYE 201	\$10.19	10521210-56130	EXTERNAL SERVICES	\$10.19
	1260960050	MISC. PARTS AS NEEDED, FYE 201	\$25.52	10521210-56130	EXTERNAL SERVICES	\$25.52
	1260960040	MISC. PARTS AS NEEDED, FYE 201	\$182.18	10521210-56130	EXTERNAL SERVICES	\$182.18
	1261160008	MISC. PARTS AS NEEDED, FYE 201	\$228.45	10521210-56130	EXTERNAL SERVICES	\$228.45
	1261130002	MISC. PARTS AS NEEDED, FYE 201	(\$20.58)	20324100-56130	EXTERNAL SERVICES	(\$20.58)
	1260990050	MISC. PARTS AS NEEDED, FYE 201	\$21.80	80026400-56130	EXTERNAL SERVICES	\$21.80
	1261030009	MISC. PARTS AS NEEDED, FYE 201	\$84.71	80026400-56130	EXTERNAL SERVICES	\$84.71
	1260990049	MISC. PARTS AS NEEDED, FYE 201	\$21.80	84024421-56130	EXTERNAL SERVICES	\$21.80
	1261200011	MISC. PARTS AS NEEDED, FYE 201	\$40.86	84024421-56130	EXTERNAL SERVICES	\$40.86
PACE SUPPLY CORPORATION	1261160018	MISC. PARTS AS NEEDED, FYE 201	\$113.53	84024421-56130	EXTERNAL SERVICES	\$113.53
	Vendor Total: -----					\$892.77
	023241782	MISCELLANEOUS ITEMS AS NEEDED,	\$6.24	82024411-56300	BUILDING MAINT. & REPAIR	\$0.03
				82024411-56300	BUILDING MAINT. & REPAIR	\$6.24
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.03)
	023262261	MISCELLANEOUS ITEMS AS NEEDED,	\$8.18	82024411-56300	BUILDING MAINT. & REPAIR	\$0.04

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023262261	MISCELLANEOUS ITEMS AS NEEDED,	\$8.18	82024411-56300	BUILDING MAINT. & REPAIR	\$8.18
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.04)
	023267695	MISCELLANEOUS ITEMS AS NEEDED,	\$13.11	82024411-56300	BUILDING MAINT. & REPAIR	\$0.06
				82024411-56300	BUILDING MAINT. & REPAIR	\$13.11
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.06)
	23257056	MISCELLANEOUS ITEMS AS NEEDED,	\$24.81	82024411-56300	BUILDING MAINT. & REPAIR	(\$0.12)
				82024411-56300	BUILDING MAINT. & REPAIR	\$0.12
				82024411-56300	BUILDING MAINT. & REPAIR	\$24.81
	023264551	MISCELLANEOUS ITEMS AS NEEDED,	\$25.68	82024411-56300	BUILDING MAINT. & REPAIR	\$0.12
				82024411-56300	BUILDING MAINT. & REPAIR	\$25.68
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.12)
	023266027	MISCELLANEOUS ITEMS AS NEEDED,	\$51.81	82024411-56300	BUILDING MAINT. & REPAIR	\$0.24
				82024411-56300	BUILDING MAINT. & REPAIR	\$51.81
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.24)
	023258418	MISCELLANEOUS ITEMS AS NEEDED,	\$23.99	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.11)
				82024414-54100	SUPPLIES	\$0.11
				82024414-54100	SUPPLIES	\$23.99
	023266379	MISCELLANEOUS ITEMS AS NEEDED,	\$193.83	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.90)
				82024414-54100	SUPPLIES	\$0.90
				82024414-54100	SUPPLIES	\$193.83
	023242462	MISCELLANEOUS ITEMS AS NEEDED,	\$830.43	82000000-12104	INVENTORY - PURCHASES	\$830.43
Vendor Total:						\$1,178.08

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PARCEL QUEST	18145	COMPUTER SOFTWARE FOR MICROCOM	\$7,000.00	20922900-54320	SOFTWARE	\$7,000.00
					Vendor Total:	\$7,000.00
PAUL & HING CHAN FAMILY ENT LP	MAY16	RENTAL FACILITY	\$1,365.00	10022100-52600	RENT	\$1,365.00
					Vendor Total:	\$1,365.00
PETERSON CAT	PC060130417	MISC PARTS AS NEEDED, FYE 2016	\$105.63	10520210-56130	EXTERNAL SERVICES	\$105.63
	PC060130443	MISC PARTS AS NEEDED, FYE 2016	\$105.63	10520224-56130	EXTERNAL SERVICES	\$105.63
					Vendor Total:	\$211.26
PHILLIPS SEABROOK ASSOCIATES	6240	STRUCT ENGNG/PLAN CHCK/SUBSTIT	\$370.00	10023320-52100	CONTRACTED SERVICES	\$370.00
					Vendor Total:	\$370.00
RADIO SHACK	0017295	SUPPLIES AS NEEDED	\$68.10	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$68.10
					Vendor Total:	\$68.10
REDWOOD COAST FUELS	1776922	CARDLOCK FUEL PURCHASES, FYE 2	\$5,525.77	10022100-56210	FUEL & FLUIDS	\$653.85
				10024220-56210	FUEL & FLUIDS	\$1,217.13
				10520210-56210	FUEL & FLUIDS	\$65.03
				10520210-56210	FUEL & FLUIDS	\$75.25
				10520210-56210	FUEL & FLUIDS	\$1,680.55
				10520224-56210	FUEL & FLUIDS	\$129.40
				20324100-56210	FUEL & FLUIDS	\$102.93
				20822500-56210	FUEL & FLUIDS	\$31.64
				80026400-56210	FUEL & FLUIDS	\$581.28
				82024411-56210	FUEL & FLUIDS	\$210.03

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1776922	CARDLOCK FUEL PURCHASES, FYE 2	\$5,525.77	82024414-56210	FUEL & FLUIDS	\$160.16
				82024414-56210	FUEL & FLUIDS	\$165.50
				84024421-56210	FUEL & FLUIDS	\$136.44
				84024421-56210	FUEL & FLUIDS	\$140.99
				84024425-56210	FUEL & FLUIDS	\$175.59
				Vendor Total:		\$5,525.77
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	MAY16	MAY16 REMIF INS PREMIUMS	\$194,871.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$346.50
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,032.00
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$6,913.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$169,333.00
				20700000-20510	REMIF DENTAL	\$13,887.00
				20700000-20511	REMIF VISION	\$2,359.50
	MAY.16	4TH QTR WORKERS COMP PREMIUM	\$129,940.00	20112400-52525	WORKER'S COMP. EXPENSE	\$129,940.00
				Vendor Total:		\$324,811.00
REXEL INC	J185048	MISC ELECTRICAL SUPPLIES AS NE	\$12.54	82024411-56300	BUILDING MAINT. & REPAIR	\$0.06
				82024411-56300	BUILDING MAINT. & REPAIR	\$12.54
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.06)
	J364504	MISC ELECTRICAL SUPPLIES AS NE	\$356.80	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.66)
				80526610-54100	SUPPLIES	\$1.66
				80526610-54100	SUPPLIES	\$356.80
	J104737	MISC ELECTRICAL SUPPLIES AS NE	\$360.23	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.67)

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REXEL INC	J104737	MISC ELECTRICAL SUPPLIES AS NE	\$360.23	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.67
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$360.23
	J227205	MISC ELECTRICAL SUPPLIES AS NE	\$392.51	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.82)
				80526610-54100	SUPPLIES	\$1.82
				80526610-54100	SUPPLIES	\$392.51
	Vendor Total:					\$1,122.08
RICK PINTANE	UA 042116	UNIFORM ALLOWANCE	\$73.48	10520210-51270	UNIFORM ALLOWANCE	\$73.48
						Vendor Total:
RINO PACIFIC	CL14084	FUEL AS NEEDED	\$79.31	82024414-56210	FUEL & FLUIDS	\$42.83
				84024421-56210	FUEL & FLUIDS	\$36.48
	CL13957	FUEL AS NEEDED	\$542.69	82024414-56210	FUEL & FLUIDS	\$293.05
				84024421-56210	FUEL & FLUIDS	\$249.64
				Vendor Total:		
ROBERT RAMSEIER	UA 041916	UNIFORM ALLOWANCE	\$204.72	10521210-51270	UNIFORM ALLOWANCE	\$204.72
						Vendor Total:
SAFEWAY INC	807480-042116-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$49.97	10016100-54167	HR - EMPLOYEE DEVELOPMENT	\$49.97
	801323-042216-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$11.97	10013400-54100	SUPPLIES	\$11.97
	801097-042216-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$46.63	10013400-54100	SUPPLIES	\$46.63
	437869-042216-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$52.36	10013400-54100	SUPPLIES	\$52.36
	807031-042016-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$217.35	73022600-54100	SUPPLIES	\$217.35
	Vendor Total:					\$378.28

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	87949	CONSTRUCTION MGMT & INSPECTION	\$3,271.25	84424422-80230	INFRASTRUCTURE	\$3,271.25
					Vendor Total:	\$3,271.25
SIERRA CHEMICAL	SLS10032587	SODIUM HYDROCHLORITE 12.5% PER	\$3,146.71	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,146.71
					Vendor Total:	\$3,146.71
SIRI GRADING & PAVING INC	042016	SPEC 15-18 - OAK MANOR PARK UP	\$60,614.75	30022200-80230	INFRASTRUCTURE	\$60,614.75
					Vendor Total:	\$60,614.75
STAPLES CREDIT PLAN	8585	SUPPLIES AS NEEDED	\$38.80	10520210-54201	PRISONER EXPENSE	\$38.80
	1134	SUPPLIES AS NEEDED	\$46.45	10520210-54201	PRISONER EXPENSE	\$46.45
	55054	SUPPLIES AS NEEDED	\$19.46	90000000-23219	PUMPKINFEST	\$19.46
	4884	SUPPLIES AS NEEDED	\$21.40	90000000-23219	PUMPKINFEST	\$21.40
	3320	SUPPLIES AS NEEDED	\$30.79	10024220-54130	PW - SAFETY	\$30.79
	11161	SUPPLIES AS NEEDED	\$224.58	75017110-54100	SUPPLIES	\$224.58
	1537133661	SUPPLIES AS NEEDED	\$107.04	77725200-54100	SUPPLIES	\$107.04
	1630	SUPPLIES AS NEEDED	\$86.49	80026400-54100	SUPPLIES	\$86.49
	6599	SUPPLIES AS NEEDED	\$353.53	80026400-54100	SUPPLIES	\$353.53
	10305	SUPPLIES AS NEEDED	\$50.86	82024411-54100	SUPPLIES	\$50.86
	5779	SUPPLIES AS NEEDED	\$52.00	82024411-54100	SUPPLIES	\$52.00
	10474	SUPPLIES AS NEEDED	\$54.04	82024414-54100	SUPPLIES	\$54.04

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	55071	SUPPLIES AS NEEDED	\$304.52	84024425-54100	SUPPLIES	\$304.52
					Vendor Total:	\$1,389.96
STATE OF CALIFORNIA	161552	CHEM TEST/SUPPORT CRIMINAL INV	\$210.00	10520210-52100	CONTRACTED SERVICES	\$210.00
					Vendor Total:	\$210.00
STATE WATER RESOURCES CONTROL BOARD	SW-01134568	ANNUAL PERMIT FEES	\$1,282.00	77725200-52100	CONTRACTED SERVICES	\$1,282.00
	LW-1005949	LARGE WATER SYSTEM FEES	\$5,735.97	82024411-59101	FEES	\$5,735.97
					Vendor Total:	\$7,017.97
STATEWIDE TRAFFIC SAFETY AND SIGNS	09001350	SIGNS, SIGN MATERIALS, SIGN MA	\$8,466.18	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$9.91)
				10024220-54127	PW - SIGN POSTS/SHEETING	\$9.91
				10024220-54127	PW - SIGN POSTS/SHEETING	\$8,466.18
					Vendor Total:	\$8,466.18
SW HEALTH RESOURCES	041116	Safety Training and Awareness	\$1,775.00	10022300-57101	CONF & TRAINING-AQUATICS	\$1,775.00
					Vendor Total:	\$1,775.00
TRINIDAD ARTEAGA	348225	SUPPLIES AS NEEDED	\$43.56	20324100-54102	SMALL TOOLS	\$43.56
					Vendor Total:	\$43.56
UKIAH VALLEY SANITATION DIST	5.5.16	UVSD TRANSFER	\$1,500,000.00	94000000-10101	POOLED CASH	\$1,500,000.00
					Vendor Total:	\$1,500,000.00
ULINE	76220826	SUPPLIES AS NEEDED	\$195.42	10520210-54201	PRISONER EXPENSE	\$195.42
	76189420	SUPPLIES AS NEEDED	\$731.27	20822500-54100	SUPPLIES	\$566.08

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ULINE	76189420	SUPPLIES AS NEEDED	\$731.27	80026400-54100	SUPPLIES	\$165.19
					Vendor Total:	\$926.69
UNITED ROTARY BRUSH CORP	CI183994	MISC. SUPPLIES AS NEEDED, FYE	\$844.48	10024220-56130	EXTERNAL SERVICES	\$844.48
					Vendor Total:	\$844.48
UPS	0000E19R5418 6	SHIPPING SERVICES	\$3.74	80026120-54100	SUPPLIES	\$3.74
					Vendor Total:	\$3.74
US POST OFFICE	DV 050216	POSTAGE PERMIT #243	\$3,500.00	20513300-54101	POSTAGE	\$3,500.00
					Vendor Total:	\$3,500.00
UTILITY TREE SERVICE INC	62K45616	ROADSIDE, GROUNDS, RECREATIONA	\$5,622.00	80026110-52100	CONTRACTED SERVICES	\$5,622.00
					Vendor Total:	\$5,622.00
VWR INTERNATIONAL INC	8044605579	SUPPLIES AS NEEDED	\$162.13	84024425-54100	SUPPLIES	\$162.13
	8044611596	SUPPLIES AS NEEDED	\$535.97	84024425-54100	SUPPLIES	\$535.97
					Vendor Total:	\$698.10
WAGNER & BONSIGNORE	04-16-2110.0	ENG SVCS FOR WATER RIGHT PERMI	\$440.00	82024410-52100	CONTRACTED SERVICES	\$440.00
					Vendor Total:	\$440.00
WALMART COMMUNITY	8384	MISC ITEMS AS NEEDED, FYE 2016	\$13.93	10520210-56130	EXTERNAL SERVICES	\$13.93
	1474	MISC ITEMS AS NEEDED, FYE 2016	\$72.84	10024220-54120	PW - SPECIAL SUPPLIES	\$72.84
	LC-01/16	MISC ITEMS AS NEEDED, FYE 2016	\$10.79	10013400-54100	SUPPLIES	\$10.79
	6086	MISC ITEMS AS NEEDED, FYE 2016	\$66.29	10022840-54100	SUPPLIES	\$66.29
	01106	MISC ITEMS AS NEEDED, FYE 2016	\$19.40	20620231-54100	SUPPLIES	\$19.40

List of Checks Presented for Approval on 5/6/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WALMART COMMUNITY	5760	MISC ITEMS AS NEEDED, FYE 2016	\$15.33	73022600-54100	SUPPLIES	\$15.33
					Vendor Total:	\$198.58
WAXIE SANITARY SUPPLY	CM75895494	Janitorial Equipment and Suppl	(\$39.35)	20822500-54100	SUPPLIES	(\$37.09)
				69122700-54100	SUPPLIES	(\$2.26)
	75895494	Janitorial Equipment and Suppl	\$1,753.32	20822500-54100	SUPPLIES	\$1,644.31
				69122700-54100	SUPPLIES	\$109.01
					Vendor Total:	\$1,713.97
WILLOW COUNTY WATER DIST	40351-04/22/16	UTILITIES	\$20.00	31122870-55210	UTILITIES	\$20.00
	40353-04/22/16	UTILITIES	\$29.29	31122870-55210	UTILITIES	\$29.29
	81154-04/22/16	UTILITIES	\$129.64	84024425-58201	WATER PURCHASES	\$129.64
					Vendor Total:	\$178.93
WYVERN RESTAURANTS INC	02-4711	LUNCH MEETING	\$153.36	84024420-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$153.36
					Vendor Total:	\$153.36
					INVOICE TOTAL:	\$2,012,369.49

List of Checks Presented for Approval on 5/13/2016

The following list of bills payable was reviewed and approved for payment.

 5-16-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCONTEMPS	45603949	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
Vendor Total:						\$810.00
ACME RIGGING & SUPPLY CO	276926	MISC RENTAL & SUPPLIES AS NEED	\$4.11	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4.11
	277275	MISC RENTAL & SUPPLIES AS NEED	\$78.36	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$78.36
	276924	MISC RENTAL & SUPPLIES AS NEED	\$482.22	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$482.22
	277405	MISC RENTAL & SUPPLIES AS NEED	\$75.67	10024220-54130	PW - SAFETY	\$75.67
Vendor Total:						\$640.36
ALL-GUARD ALARM SYSTEMS INC	A67722	WWTP ALARM MONITORING	\$74.00	84024425-52100	CONTRACTED SERVICES	\$74.00
Vendor Total:						\$74.00
ALONZO FRIAS	TA 05/20-05/21/2016	TRAVEL ADVANCE	\$178.82	82024410-57100	CONFERENCE & TRAINING	\$178.82
Vendor Total:						\$178.82
ALPHA ANALYTICAL LABORATORIES INC	6041966-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$170.00	82024411-52100	CONTRACTED SERVICES	\$170.00
	6041396-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$290.00	82024411-52100	CONTRACTED SERVICES	\$290.00
Vendor Total:						\$460.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ANN BAKER	3	GHM CONST. ADMIN & EXHIBIT DEV	\$60,128.74	25024210-80230	INFRASTRUCTURE	\$9,012.00
				31022700-80230	INFRASTRUCTURE	\$51,116.74
				Vendor Total:		\$60,128.74
AT&T	MAY16	911 SYSTEM	\$223.51	20620231-52100	CONTRACTED SERVICES	\$223.51
				Vendor Total:		\$223.51
B & B INDUSTRIAL SUPPLY INC	177645	MISC MATERIALS AS NEEDED, FYE	\$31.77	20822500-56300	BUILDING MAINT. & REPAIR	\$31.77
	177646	MISC MATERIALS AS NEEDED, FYE	\$126.92	20822500-56300	BUILDING MAINT. & REPAIR	\$126.92
	177551	MISC MATERIALS AS NEEDED, FYE	\$7.44	82024411-56300	BUILDING MAINT. & REPAIR	\$7.44
	177518	MISC MATERIALS AS NEEDED, FYE	\$12.11	82024411-56300	BUILDING MAINT. & REPAIR	\$12.11
	177496	MISC MATERIALS AS NEEDED, FYE	\$81.61	82024411-56300	BUILDING MAINT. & REPAIR	\$81.61
	177773	MISC MATERIALS AS NEEDED, FYE	\$196.95	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$196.95
	177974	MISC MATERIALS AS NEEDED, FYE	\$14.34	82024414-56130	EXTERNAL SERVICES	\$14.34
	177419	MISC MATERIALS AS NEEDED, FYE	\$157.86	90000000-23236	FIELD SIGNAGE FEES	\$157.86
	177904	MISC MATERIALS AS NEEDED, FYE	\$52.41	82024414-54100	SUPPLIES	\$52.41
	177784	MISC MATERIALS AS NEEDED, FYE	\$198.78	82024414-54100	SUPPLIES	\$198.78
	178090	MISC MATERIALS AS NEEDED, FYE	\$8.11	84024421-54100	SUPPLIES	\$8.11
Vendor Total:						\$888.30
BELKORP AG	248408	Mower-Tractor Unit or Self-Pro	\$3,033.42	82024411-54100	SUPPLIES	\$3,033.42
				Vendor Total:		\$3,033.42

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CANTEEN SERVICE	8943	MISCELLANEOUS SUPPLIES AS NEED	\$40.25	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.05)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.18)
				90000000-23013	STATE USE TAX LIABILITY	(\$2.78)
				10012200-54100	SUPPLIES	\$3.01
				10012200-54100	SUPPLIES	\$40.25
				Vendor Total:		\$40.25
COLE GOWAN	DV 050616	2016 BOOT ALLOWANCE	\$97.08	10022100-54100	SUPPLIES	\$97.08
						Vendor Total:
CURRY'S DISCOUNT INC	603338	40 CASES OF PAPER, 40 ASA 9220	\$1,254.25	10012200-54100	SUPPLIES	\$1,254.25
						Vendor Total:
DANNY PIFFERO	7191	CONTRACTED SERVICES	\$408.29	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$408.29
						Vendor Total:
DARLENE R SIMPSON	8005	CONST. SPEC. 15-11 CROSSWALK A	\$55,614.50	50124220-80230	INFRASTRUCTURE	\$55,614.50
						Vendor Total:
DAVID RAPPORT	6410	LEGAL SERVCIES FOR FY 15/16	\$24,517.99	84424422-52100	CONTRACTED SERVICES	\$141.87
				84424422-52100	CONTRACTED SERVICES	\$8,279.06
				10014000-52150	LEGAL SERVICES/EXPENSES	\$764.29
				10014000-52150	LEGAL SERVICES/EXPENSES	\$5,939.76
				10514000-52150	LEGAL SERVICES/EXPENSES	\$3,592.17
				20414000-52150	LEGAL SERVICES/EXPENSES	\$594.96
				20514000-52150	LEGAL SERVICES/EXPENSES	\$173.91

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DAVID RAPPORT	6410	LEGAL SERVCIES FOR FY 15/16	\$24,517.99	70014000-52150	LEGAL SERVICES/EXPENSES	\$3,233.36
				80014000-52150	LEGAL SERVICES/EXPENSES	\$164.76
				82014000-52150	LEGAL SERVICES/EXPENSES	\$1,086.94
				84014000-52150	LEGAL SERVICES/EXPENSES	\$260.87
				90214000-52150	LEGAL SERVICES/EXPENSES	\$135.01
				94024423-52150	LEGAL SERVICES/EXPENSES	\$151.03
				Vendor Total:		\$24,517.99
DC ELECTRIC GROUP INC	25793	CONSTRUCTION SERVICES, GENERAL	\$1,925.00	80526610-52100	CONTRACTED SERVICES	\$1,925.00
				Vendor Total:		\$1,925.00
DEEP VALLEY SECURITY	287914	ALARM SERVICES AS REQUIRED, FY	\$172.50	69122700-51210	RETIREMENT (PERS)	\$172.50
	294391.0	SECURITY SYSTEM AT OBSERVATORY	\$39.95	10022100-52180	SECURITY SERVICES	\$39.95
	294391	ALARM SERVICES AS REQUIRED, FY	\$479.45	10022100-52180	SECURITY SERVICES	\$56.90
				10022822-52180	SECURITY SERVICES	\$22.95
				20822500-52180	SECURITY SERVICES	\$42.95
				20824300-52180	SECURITY SERVICES	\$27.25
				69122700-52180	SECURITY SERVICES	\$85.90
				73022600-52180	SECURITY SERVICES	\$41.90
				73022600-52180	SECURITY SERVICES	\$74.90
				80026400-52180	SECURITY SERVICES	\$24.50
				82024411-52180	SECURITY SERVICES	\$44.95
				82024414-52180	SECURITY SERVICES	\$28.62

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	294391	ALARM SERVICES AS REQUIRED, FY	\$479.45	84024421-52180	SECURITY SERVICES	\$28.63
					Vendor Total:	\$691.90
DONALD KNIGHT	018898	SIGNAGE SERVICES	\$690.95	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.21)
				10022100-56130	EXTERNAL SERVICES	\$3.21
				10022100-56130	EXTERNAL SERVICES	\$98.75
				10024220-56130	EXTERNAL SERVICES	\$98.70
				80026400-56130	EXTERNAL SERVICES	\$98.70
				82024411-56130	EXTERNAL SERVICES	\$98.70
				82024414-56130	EXTERNAL SERVICES	\$98.70
				84024421-56130	EXTERNAL SERVICES	\$98.70
				84024425-56130	EXTERNAL SERVICES	\$98.70
					Vendor Total:	\$690.95
EFAX CORPORATE C/O J2 GLOBAL COMMUNICATIONS	762180	EFAX SERVICES	\$129.50	10012200-55100	TELEPHONE	\$129.50
					Vendor Total:	\$129.50
ENTENMANN-ROVIN CO	0117465-IN	PD BADGE ORDER	\$872.03	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.29)
				10520210-54100	SUPPLIES	\$1.29
				10520210-54100	SUPPLIES	\$872.03
					Vendor Total:	\$872.03
FASTENAL	CAUKA20685	PARTS AS NEEDED	\$410.22	84024421-54100	SUPPLIES	\$410.22
					Vendor Total:	\$410.22
FISHER WIRELESS SVCS INC	226218	COMMUNICATION EQUIP & MIS REPA	\$14.50	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FISHER WIRELESS SVCS INC	226016	COMMUNICATION EQUIP & MIS REPA	\$12.71	10520210-56130	EXTERNAL SERVICES	\$12.71
					Vendor Total:	\$27.21
FRC INC	6	Contract 1516095 retainage 12/11/2015 to	\$16,235.00	31022700-20150	AP CONTRACT RETAINAGE	\$160.05
				31022700-20150	AP CONTRACT RETAINAGE	\$1,272.20
				31022700-20150	AP CONTRACT RETAINAGE	\$2,920.70
				31022700-20150	AP CONTRACT RETAINAGE	\$4,734.75
				31022700-20150	AP CONTRACT RETAINAGE	\$7,147.30
					Vendor Total:	\$16,235.00
FRIEDMANS HOME IMPROVEMENT	35487271	MISC ITEMS AS NEEDED, FYE 2016	\$7.54	20822500-56300	BUILDING MAINT. & REPAIR	\$7.54
	35467188	MISC ITEMS AS NEEDED, FYE 2016	\$40.70	20822500-56300	BUILDING MAINT. & REPAIR	\$40.70
	35495692	MISC ITEMS AS NEEDED, FYE 2016	\$50.45	20822500-56300	BUILDING MAINT. & REPAIR	\$30.97
				20822500-54102	SMALL TOOLS	\$19.48
	35479132	MISC ITEMS AS NEEDED, FYE 2016	\$55.17	20822500-56300	BUILDING MAINT. & REPAIR	\$55.17
	35469853	MISC ITEMS AS NEEDED, FYE 2016	\$129.47	20822500-56300	BUILDING MAINT. & REPAIR	\$129.47
	35798010	MISC ITEMS AS NEEDED, FYE 2016	\$221.09	20822500-56300	BUILDING MAINT. & REPAIR	\$188.38
				20822500-54102	SMALL TOOLS	\$32.71
	35487163	MISC ITEMS AS NEEDED, FYE 2016	\$759.61	20822500-56300	BUILDING MAINT. & REPAIR	\$759.61
	35467438	MISC ITEMS AS NEEDED, FYE 2016	\$29.95	77725200-56300	BUILDING MAINT. & REPAIR	\$29.95
	35469931	MISC ITEMS AS NEEDED, FYE 2016	\$391.65	77725200-56300	BUILDING MAINT. & REPAIR	\$391.65
	CM35493251	MISC ITEMS AS NEEDED, FYE 2016	(\$116.78)	82024411-56300	BUILDING MAINT. & REPAIR	(\$116.78)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35496990	MISC ITEMS AS NEEDED, FYE 2016	\$9.06	82024411-56300	BUILDING MAINT. & REPAIR	\$9.06
	35477186	MISC ITEMS AS NEEDED, FYE 2016	\$20.50	82024411-56300	BUILDING MAINT. & REPAIR	\$20.50
	35477428	MISC ITEMS AS NEEDED, FYE 2016	\$55.66	82024411-56300	BUILDING MAINT. & REPAIR	\$55.66
	35479777	MISC ITEMS AS NEEDED, FYE 2016	\$92.36	82024411-56300	BUILDING MAINT. & REPAIR	\$92.36
	35489449	MISC ITEMS AS NEEDED, FYE 2016	\$177.39	82024411-56300	BUILDING MAINT. & REPAIR	\$177.39
	35499873	MISC ITEMS AS NEEDED, FYE 2016	\$350.85	82024411-56300	BUILDING MAINT. & REPAIR	\$350.85
	35468234	MISC ITEMS AS NEEDED, FYE 2016	\$7.95	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$7.95
	35485394	MISC ITEMS AS NEEDED, FYE 2016	\$8.51	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$8.51
	35461386	MISC ITEMS AS NEEDED, FYE 2016	\$48.31	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$48.31
	35489649	MISC ITEMS AS NEEDED, FYE 2016	\$146.26	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$146.26
	35469850	MISC ITEMS AS NEEDED, FYE 2016	\$37.09	90000000-23236	FIELD SIGNAGE FEES	\$37.09
	35487156	MISC ITEMS AS NEEDED, FYE 2016	\$561.19	90000000-23236	FIELD SIGNAGE FEES	\$561.19
	35495152	MISC ITEMS AS NEEDED, FYE 2016	\$10.64	80026120-80230	INFRASTRUCTURE	\$10.64
	35493037	MISC ITEMS AS NEEDED, FYE 2016	\$29.33	82224413-80230	INFRASTRUCTURE	\$29.33
	35469207	MISC ITEMS AS NEEDED, FYE 2016	\$12.10	10024220-54120	PW - SPECIAL SUPPLIES	\$12.10
	35474626	MISC ITEMS AS NEEDED, FYE 2016	\$14.77	10024220-54120	PW - SPECIAL SUPPLIES	\$14.77
	35477789	MISC ITEMS AS NEEDED, FYE 2016	\$16.69	10024220-54120	PW - SPECIAL SUPPLIES	\$16.69
	35467642	MISC ITEMS AS NEEDED, FYE 2016	\$22.65	10024220-54120	PW - SPECIAL SUPPLIES	\$22.65
	35467923	MISC ITEMS AS NEEDED, FYE 2016	\$28.74	10024220-54120	PW - SPECIAL SUPPLIES	\$28.74

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35470327	MISC ITEMS AS NEEDED, FYE 2016	\$62.07	10024220-54120	PW - SPECIAL SUPPLIES	\$62.07
	35498284	MISC ITEMS AS NEEDED, FYE 2016	\$87.97	10024220-54120	PW - SPECIAL SUPPLIES	\$87.97
	35468986	MISC ITEMS AS NEEDED, FYE 2016	\$141.91	10024220-54120	PW - SPECIAL SUPPLIES	\$141.91
	35475988	MISC ITEMS AS NEEDED, FYE 2016	\$316.98	10024220-54102	SMALL TOOLS	\$316.98
	35480411	MISC ITEMS AS NEEDED, FYE 2016	\$26.06	84024421-54102	SMALL TOOLS	\$26.06
	35488544	MISC ITEMS AS NEEDED, FYE 2016	\$91.29	84024421-54102	SMALL TOOLS	\$91.29
	CM35463703	MISC ITEMS AS NEEDED, FYE 2016	(\$16.44)	10022100-54100	SUPPLIES	(\$16.44)
	CM35491303	MISC ITEMS AS NEEDED, FYE 2016	(\$9.41)	10022100-54100	SUPPLIES	(\$9.41)
	35489436	MISC ITEMS AS NEEDED, FYE 2016	\$14.88	10022100-54100	SUPPLIES	\$14.88
	35474210	MISC ITEMS AS NEEDED, FYE 2016	\$21.51	10022100-54100	SUPPLIES	\$21.51
	35490656	MISC ITEMS AS NEEDED, FYE 2016	\$28.22	10022100-54100	SUPPLIES	\$28.22
	35488507	MISC ITEMS AS NEEDED, FYE 2016	\$113.01	10022100-54100	SUPPLIES	\$113.01
	35496983	MISC ITEMS AS NEEDED, FYE 2016	\$122.35	10022100-54100	SUPPLIES	\$122.35
	CM35476578	MISC ITEMS AS NEEDED, FYE 2016	(\$21.08)	10022822-54100	SUPPLIES	(\$21.08)
	35476139	MISC ITEMS AS NEEDED, FYE 2016	\$304.80	10022822-54100	SUPPLIES	\$304.80
	35467858	MISC ITEMS AS NEEDED, FYE 2016	\$6.48	10520210-54100	SUPPLIES	\$6.48
	35497523	MISC ITEMS AS NEEDED, FYE 2016	\$93.29	20324100-54100	SUPPLIES	\$93.29
	35476696	MISC ITEMS AS NEEDED, FYE 2016	\$132.04	20922900-54100	SUPPLIES	\$132.04
	35476661	MISC ITEMS AS NEEDED, FYE 2016	\$5.68	80026120-54100	SUPPLIES	\$5.68

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35496997	MISC ITEMS AS NEEDED, FYE 2016	\$5.15	80026400-54100	SUPPLIES	\$5.15
	35468763	MISC ITEMS AS NEEDED, FYE 2016	\$39.88	80026400-54100	SUPPLIES	\$39.88
	35466560	MISC ITEMS AS NEEDED, FYE 2016	\$44.49	80026400-54100	SUPPLIES	\$44.49
	35475374	MISC ITEMS AS NEEDED, FYE 2016	\$7.95	82024411-54100	SUPPLIES	\$7.95
	35478619	MISC ITEMS AS NEEDED, FYE 2016	\$4.89	82024414-54100	SUPPLIES	\$4.89
	35451108	MISC ITEMS AS NEEDED, FYE 2016	\$28.72	82024414-54100	SUPPLIES	\$28.72
	35467048	MISC ITEMS AS NEEDED, FYE 2016	\$32.22	82024414-54100	SUPPLIES	\$32.22
	35488725	MISC ITEMS AS NEEDED, FYE 2016	\$34.96	82024414-54100	SUPPLIES	\$34.96
	35485380	MISC ITEMS AS NEEDED, FYE 2016	\$37.71	82024414-54100	SUPPLIES	\$37.71
	35477959	MISC ITEMS AS NEEDED, FYE 2016	\$72.02	82024414-54100	SUPPLIES	\$72.02
	35464730	MISC ITEMS AS NEEDED, FYE 2016	\$105.64	84024421-54100	SUPPLIES	\$105.64
Vendor Total: -----						\$5,154.14
GARTON TRACTOR INC	CU23133	PARTS AS NEEDED	\$144.31	82024411-56130	EXTERNAL SERVICES	\$144.31
Vendor Total: -----						\$144.31
GINA GRECO	DV 050216	INSTRUCTOR	\$1,319.50	10022850-52100	CONTRACTED SERVICES	\$1,319.50
Vendor Total: -----						\$1,319.50
GRAINGER INC	9091588849	PARTS AS NEEDED	\$81.52	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$81.52
Vendor Total: -----						\$81.52
GRANITE CONSTRUCTION COMPANY	967083	MISC ROCK & ROAD PATCH MTLs AS	\$266.86	10022100-54100	SUPPLIES	\$266.86
Vendor Total: -----						\$266.86

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRAPHIC ENTERPRISES INC	54313	BUSINESS CARDS-MARCUS FREEMAN	\$66.76	10520210-54101	POSTAGE	\$66.76
Vendor Total:						\$66.76
GREEN VALLEY CONSULTING ENGINEERS	7739	SUMMER 2015 STREET RECONSTRUCT	\$10,072.50	25124421-80230	INFRASTRUCTURE	\$10,072.50
	7745	WATER MAIN REPLACEMENT PROJECT	\$375.00	82224413-80230	INFRASTRUCTURE	\$375.00
Vendor Total:						\$10,447.50
HANSEL TOYOTA/SCION	189539	PARTS AS NEEDED	\$14.20	10520210-56130	EXTERNAL SERVICES	\$14.20
Vendor Total:						\$14.20
HARRY E SWANK	DV 050516	INTRUCTOR	\$48.93	10022850-52100	CONTRACTED SERVICES	\$48.93
Vendor Total:						\$48.93
INTEGRITY SHRED	57945	DOCUMENT SHREDDING SERVICES	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
Vendor Total:						\$57.00
J & M LOCK	322753	DUPLICATE KEYS,REPAIRS,&MISC.,	\$16.22	20822500-56300	BUILDING MAINT. & REPAIR	\$16.22
	31735	DUPLICATE KEYS,REPAIRS,&MISC.,	\$59.25	20822500-56300	BUILDING MAINT. & REPAIR	\$59.25
	32763	DUPLICATE KEYS,REPAIRS,&MISC.,	\$69.63	20822500-56300	BUILDING MAINT. & REPAIR	\$69.63
	31736	DUPLICATE KEYS,REPAIRS,&MISC.,	\$120.00	20822500-56300	BUILDING MAINT. & REPAIR	\$120.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
J & M LOCK	32745	DUPLICATE KEYS,REPAIRS,&MISC.,	\$10.81	10520210-54100	SUPPLIES	\$10.81
					Vendor Total:	\$275.91
JAROD THIELE	TA 05/20-05/21/16	TRAVEL ADVANCE	\$178.82	82024410-57100	CONFERENCE & TRAINING	\$178.82
					Vendor Total:	\$178.82
JASON CHAPMAN	UA 042516	UNIFORM ALLOWANCE	\$63.52	10520210-51270	UNIFORM ALLOWANCE	\$63.52
					Vendor Total:	\$63.52
JOHN DEERE FINANCIAL	CM-NOV-15	CREDIT MEMO	(\$244.69)	10022100-56130	EXTERNAL SERVICES	(\$244.69)
	CM213078	CREDIT MEMO	(\$111.28)	10022100-56130	EXTERNAL SERVICES	(\$111.28)
	234175	PARTS AS NEEDED	\$159.91	10022100-56130	EXTERNAL SERVICES	\$159.91
	215916	PARTS AS NEEDED	\$237.03	10022100-56130	EXTERNAL SERVICES	\$237.03
	240068	PARTS AS NEEDED	\$128.15	77725200-56130	EXTERNAL SERVICES	\$128.15
	223351	PARTS AS NEEDED	\$8.95	10022100-54100	SUPPLIES	\$8.95
					Vendor Total:	\$178.07
JOHN HAMNER	DV 050416	WATER TREATMENT OPERATOR MATH PREP CLASS	\$150.00	82024410-57100	CONFERENCE & TRAINING	\$150.00
					Vendor Total:	\$150.00
KAREN ADAIR	83833	CONTRACTED SERVICES	\$774.75	63020210-52100	CONTRACTED SERVICES	\$774.75
					Vendor Total:	\$774.75
KEOUGH'S LANDSCAPING INC	15315	LANDSCAPE MAINT.-ORCHARD SUBST	\$500.00	80026130-52100	CONTRACTED SERVICES	\$500.00
					Vendor Total:	\$500.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
LACO ASSOCIATES	CM0036915	PROFESSIONAL SERVICES	(\$1,068.75)	84024425-52100	CONTRACTED SERVICES	(\$1,068.75)
	RE 0036915	UPDATE SWPPP FOR WWTP	\$1,068.75	84024425-52100	CONTRACTED SERVICES	\$1,068.75
	0036799	UPDATE SWPPP FOR WWTP	\$2,455.00	84024425-52100	CONTRACTED SERVICES	\$2,455.00
	Vendor Total:					\$2,455.00
MARK CLEMENTI PHD	4-21-16	PROFESSIONAL SERVICES	\$625.00	10520210-52100	CONTRACTED SERVICES	\$625.00
	Vendor Total:					\$625.00
MATHESON TRI-GAS INC	13290179	OXYGEN & MISC AS NEEDED, FYE 2	\$27.35	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.03)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.14)
				90000000-23013	STATE USE TAX LIABILITY	(\$2.05)
				80026130-54100	SUPPLIES	\$2.22
				80026130-54100	SUPPLIES	\$27.35
	13251657	OXYGEN & MISC AS NEEDED, FYE 2	\$99.02	80026130-54100	SUPPLIES	\$99.02
	Vendor Total:					\$126.37
MEAD & HUNT INC	253087	AIRPORT ENGINEERING SVCS FOR A	\$235.70	77817411-52100	CONTRACTED SERVICES	\$235.70
	251447	AIRPORT ENGINEERING SVCS FOR A	\$5,847.55	77817411-52100	CONTRACTED SERVICES	\$5,847.55
	Vendor Total:					\$6,083.25
MEL GRANDI	TR 02/01-02/02/2016	TRAVEL RIEMBURSEMENT	\$244.84	80026400-57100	CONFERENCE & TRAINING	\$244.84
					Vendor Total:	
MENDOCINO COUNTY AUDITOR-CONTROLLER	APR-16	APR-16 SURCHARGE FROM PARKING CITATIIONS	\$900.00	90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$216.00
				90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$684.00
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MICHELLE MORSE	UA 042816	UNIFORM ALLOWANCE	\$130.50	10520210-51270	UNIFORM ALLOWANCE	\$130.50
					Vendor Total:	\$130.50
MOTION INDUSTRIES INC	CA23-497662	MISC. PARTS AND SUPPLIES AS NE	\$389.14	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$389.14
					Vendor Total:	\$389.14
MUNISERVICES LLC	IN-0000041502	SALES TAX AUDIT REPORTING SERV	\$625.00	10013400-52100	CONTRACTED SERVICES	\$625.00
					Vendor Total:	\$625.00
NCPA	MAY16	MAY 2016 NCPA	\$490,239.00	80026300-58104	NCPA MANAGEMENT SERVICES	\$43,079.00
				80026300-58101	NCPA PLANT GENERATION	\$174,378.00
				80026300-58102	NCPA POWER PURCHASES	\$128,243.00
				80026300-58105	NCPA THIRD PARTY SALES	\$7,582.00
				80026300-58103	NCPA TRANSMISSION	\$136,957.00
					Vendor Total:	\$490,239.00
ONE TIME PAY VENDOR	113148-1	UTILITIES REFUND	\$45.90	90100000-10421	UTILITY RECEIVABLES CLEARING	\$45.90
	113544-1	UTILITIES REFUND	\$297.03	90100000-10421	UTILITY RECEIVABLES CLEARING	\$297.03
					Vendor Total:	\$342.93
ONLINE INFORMATION SRVS INC	710660	UTILITY EXCHANGE REPORTING FY1	\$273.00	20513300-52100	CONTRACTED SERVICES	\$273.00
					Vendor Total:	\$273.00
OREILLY AUTO PARTS	2707-209085	PARTS AS NEEDED	\$5.94	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5.94
	2707-208513	PARTS AS NEEDED	\$53.81	10520210-56130	EXTERNAL SERVICES	\$53.81

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OREILLY AUTO PARTS	2707-208515	PARTS AS NEEDED	\$138.36	10520210-56130	EXTERNAL SERVICES	\$138.36
					Vendor Total:	\$198.11
PACE SUPPLY CORPORATION	023268567	MISCELLANEOUS ITEMS AS NEEDED,	\$10.54	82024411-56300	BUILDING MAINT. & REPAIR	\$0.05
				82024411-56300	BUILDING MAINT. & REPAIR	\$10.54
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.05)
	023271569	MISCELLANEOUS ITEMS AS NEEDED,	\$104.99	82024411-56300	BUILDING MAINT. & REPAIR	\$0.49
				82024411-56300	BUILDING MAINT. & REPAIR	\$104.99
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.49)
	023202689	PLUMBING EQUIPMENT, FIXTURES,	\$8,486.41	82024414-54100	SUPPLIES	\$8,486.41
					Vendor Total:	\$8,601.94
PACO	SI-31579	AIR COMPRESSORS AND ACCESSORIE	\$21,583.59	82224413-80100	MACHINERY & EQUIPMENT	\$10,791.79
				84024421-80100	MACHINERY & EQUIPMENT	\$10,791.80
					Vendor Total:	\$21,583.59
PATRICK J WALSH	DV 05032016	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
PG&E CO	MAY16-0853	UTILITIES	\$2,120.88	31122870-55210	UTILITIES	\$2,120.88
					Vendor Total:	\$2,120.88
PHILLIPS SEABROOK ASSOCIATES	6066	STRUCT ENGNG/PLAN CHCK/SUBSTIT	\$330.00	10023320-52100	CONTRACTED SERVICES	\$330.00
					Vendor Total:	\$330.00
POWER INDUSTRIES INC	706512	PARTS AS NEEDED	\$68.38	10024220-56130	EXTERNAL SERVICES	\$68.38

List of Checks Presented for Approval on 5/13/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
POWER INDUSTRIES INC	706283	PARTS AS NEEDED	\$75.36	10024220-56130	EXTERNAL SERVICES	\$37.68
				84024421-56130	EXTERNAL SERVICES	\$37.68
	7066400	PARTS AS NEEDED	\$113.85	10024220-56130	EXTERNAL SERVICES	\$24.97
				10024220-56130	EXTERNAL SERVICES	\$43.41
				84024421-56130	EXTERNAL SERVICES	\$3.17
				84024421-56130	EXTERNAL SERVICES	\$42.30
				Vendor Total:		
PR BUSHBY SHARPENING INC	657459	EQUIPMENT MAINTENANCE	\$26.00	10022100-54100	SUPPLIES	\$26.00
				Vendor Total: \$26.00		
R EMMETT JONES	APR16	MANAGEMENT ADVISORY SERVICES 2	\$1,125.00	70024500-52100	CONTRACTED SERVICES	\$1,125.00
				Vendor Total: \$1,125.00		
RAINBOW AGRICULTURAL SERVICES	5304931-00	PARTS & MISC SUPPLIES AS NEEDE	\$50.75	82024411-56300	BUILDING MAINT. & REPAIR	\$50.75
	5300559-03	PARTS & MISC SUPPLIES AS NEEDE	\$73.49	82024414-56130	EXTERNAL SERVICES	\$36.74
				84024421-56130	EXTERNAL SERVICES	\$36.75
	5300559-02	PARTS & MISC SUPPLIES AS NEEDE	\$0.85	84024421-56130	EXTERNAL SERVICES	\$0.85
	5300559-01	PARTS & MISC SUPPLIES AS NEEDE	\$52.35	84024421-56130	EXTERNAL SERVICES	\$52.35
	5298214-01	PARTS & MISC SUPPLIES AS NEEDE	\$59.45	84024421-56130	EXTERNAL SERVICES	\$59.45
	5298214-00	PARTS & MISC SUPPLIES AS NEEDE	\$215.51	84024421-56130	EXTERNAL SERVICES	\$215.51
	5300559-00	PARTS & MISC SUPPLIES AS NEEDE	\$230.72	84024421-56130	EXTERNAL SERVICES	\$230.72
	5302792-00	PARTS & MISC SUPPLIES AS NEEDE	\$112.42	10024220-54102	SMALL TOOLS	\$112.42
	5300858-00	PARTS & MISC SUPPLIES AS NEEDE	\$85.62	10022100-54100	SUPPLIES	\$85.62

List of Checks Presented for Approval on 5/13/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	5307306-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5301689-00	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05
	5305606-00	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05
	5304545-00	PARTS & MISC SUPPLIES AS NEEDE	\$55.12	10520210-54100	SUPPLIES	\$55.12
	5300896-00	PARTS & MISC SUPPLIES AS NEEDE	\$69.17	10520210-54100	SUPPLIES	\$69.17
	5300572-00	PARTS & MISC SUPPLIES AS NEEDE	\$129.73	82024411-54100	SUPPLIES	\$129.73
Vendor Total:						\$1,286.52
REGIONAL GOVERNMENT SERVICES AUTHORITY	5895	FINANCIAL ADVISORY SERVICES	\$1,557.99	10013400-52100	CONTRACTED SERVICES	\$1,557.99
	Vendor Total:					\$1,557.99
RICHARD SEANOR	TR 05/03/2016	TRAVEL REIMBURSEMENT	\$149.00	10024210-57100	CONFERENCE & TRAINING	\$149.00
	Vendor Total:					\$149.00
SEAN WHITE	TA 05/20-05/21/2016	TRAVEL ADVANCE	\$178.82	82024410-57100	CONFERENCE & TRAINING	\$178.82
	Vendor Total:					\$178.82
SHORELINE ENVIRONMENTAL RESOURCES INC	2033	HAZ WASTE BIN RENTAL AND DISPO	\$372.00	80026400-52100	CONTRACTED SERVICES	\$372.00
	Vendor Total:					\$372.00
SOFTMART INC	ARINV-681299	SUPPLIES AS NEEDED	\$312.24	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.39)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.56)
				90000000-23013	STATE USE TAX LIABILITY	(\$23.42)
				20620231-54100	SUPPLIES	\$25.37
				20620231-54100	SUPPLIES	\$312.24
				Vendor Total:		\$312.24

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TAPCO	I524014	PARTS AS NEEDED	\$445.13	50124220-80230	INFRASTRUCTURE	\$445.13
					Vendor Total:	\$445.13
TAYMAN PARK GOLF GROUP INC	DV 050516	INSTRUCTOR	\$96.00	10022850-52100	CONTRACTED SERVICES	\$96.00
					Vendor Total:	\$96.00
TEAM GHILOTTI INC	815801	N. STATE SEWER MAIN PROJECT SP	\$103,310.00	84424422-80230	INFRASTRUCTURE	\$103,310.00
					Vendor Total:	\$103,310.00
TGIF REPAIRS INC	4867	EQUIPMENT MAINTENANCE & REPAIRS	\$140.00	10520210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$140.00
					Vendor Total:	\$140.00
THOMAS & ASSOCIATES	28824	Centrifugal Pumps, Compact, Su	\$2,391.18	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,391.18
					Vendor Total:	\$2,391.18
THURSTON AUTO PLAZA	190216	PARTS & SERVICE REPAIRS AS NEE	\$6.38	10520210-56130	EXTERNAL SERVICES	\$6.38
					Vendor Total:	\$6.38
UKIAH AUTO PARTS	933670	MISC PARTS AS NEEDED FYE 2016	\$12.94	82024411-56300	BUILDING MAINT. & REPAIR	\$12.94
	932564	MISC PARTS AS NEEDED FYE 2016	\$7.84	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$7.84
	932720	MISC PARTS AS NEEDED FYE 2016	\$7.84	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$7.84
	936457	MISC PARTS AS NEEDED FYE 2016	\$9.34	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$9.34
	936455	MISC PARTS AS NEEDED FYE 2016	\$29.10	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$29.10
	933921	MISC PARTS AS NEEDED FYE 2016	\$61.94	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$61.94
	936137	MISC PARTS AS NEEDED FYE 2016	\$16.35	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$16.35

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH AUTO PARTS	936338	MISC PARTS AS NEEDED FYE 2016	\$10.64	10024220-56130	EXTERNAL SERVICES	\$10.64
	936330	MISC PARTS AS NEEDED FYE 2016	\$16.41	10024220-56130	EXTERNAL SERVICES	\$16.41
	935144	MISC PARTS AS NEEDED FYE 2016	\$43.68	10024220-56130	EXTERNAL SERVICES	\$43.68
	936349	MISC PARTS AS NEEDED FYE 2016	\$52.22	10024220-56130	EXTERNAL SERVICES	\$52.22
	936405	MISC PARTS AS NEEDED FYE 2016	\$52.22	10024220-56130	EXTERNAL SERVICES	\$52.22
	936404	MISC PARTS AS NEEDED FYE 2016	\$55.18	10024220-56130	EXTERNAL SERVICES	\$55.18
	934986	MISC PARTS AS NEEDED FYE 2016	\$69.75	10024220-56130	EXTERNAL SERVICES	\$69.75
	934985	MISC PARTS AS NEEDED FYE 2016	\$74.98	10024220-56130	EXTERNAL SERVICES	\$74.98
	932532	MISC PARTS AS NEEDED FYE 2016	\$26.27	10520210-56130	EXTERNAL SERVICES	\$26.27
	933421	MISC PARTS AS NEEDED FYE 2016	\$93.32	10520210-56130	EXTERNAL SERVICES	\$93.32
	932909	MISC PARTS AS NEEDED FYE 2016	\$9.60	10520224-56130	EXTERNAL SERVICES	\$9.60
	932597	MISC PARTS AS NEEDED FYE 2016	\$5.07	10521210-56130	EXTERNAL SERVICES	\$5.07
	932677	MISC PARTS AS NEEDED FYE 2016	\$5.07	10521210-56130	EXTERNAL SERVICES	\$5.07
	935275	MISC PARTS AS NEEDED FYE 2016	\$104.64	72022400-56130	EXTERNAL SERVICES	\$104.64
	934093	MISC PARTS AS NEEDED FYE 2016	\$2.64	82024414-56130	EXTERNAL SERVICES	\$2.64
	933417	MISC PARTS AS NEEDED FYE 2016	\$4.45	82024414-56130	EXTERNAL SERVICES	\$4.45
	934068	MISC PARTS AS NEEDED FYE 2016	\$12.55	82024414-56130	EXTERNAL SERVICES	\$12.55
	932539	MISC PARTS AS NEEDED FYE 2016	\$34.58	20824300-54100	SUPPLIES	\$34.58
	932565	MISC PARTS AS NEEDED FYE 2016	\$69.16	20824300-54100	SUPPLIES	\$69.16

List of Checks Presented for Approval on 5/13/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH AUTO PARTS	932843	MISC PARTS AS NEEDED FYE 2016	\$41.08	84024421-54100	SUPPLIES	\$41.08
					Vendor Total:	\$928.86
UKIAH CAR CENTER LLC	119802	PARTS & SERVICE REPAIRS AS NEE	\$4.24	10022100-56130	EXTERNAL SERVICES	\$4.24
	119593	PARTS & SERVICE REPAIRS AS NEE	\$356.69	10520210-56130	EXTERNAL SERVICES	\$356.69
					Vendor Total:	\$360.93
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN17755	JANITORIAL SVCS-CORP YARD & WW	\$425.00	20824300-52100	CONTRACTED SERVICES	\$425.00
					Vendor Total:	\$425.00
UNITED SITE SERVICES	114-3449695	PORTABLE TOILET RENTAL	\$204.02	10022100-52100	CONTRACTED SERVICES	\$204.02
	114-3427722	PORTABLE TOILET RENTAL	\$295.98	10022100-52100	CONTRACTED SERVICES	\$295.98
	114-3511339	PORTABLE TOILET RENTAL	\$555.65	10022100-52100	CONTRACTED SERVICES	\$555.65
					Vendor Total:	\$1,055.65
USA BLUEBOOK	933365	PARTS AS NEEDED	\$534.61	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$534.61
	935851	PARTS AS NEEDED	\$91.06	82024411-54100	SUPPLIES	\$91.06
					Vendor Total:	\$625.67
WATSON-MARLOW INC	SI008363	SUPPLIES AS NEEDED	\$397.11	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$397.11
					Vendor Total:	\$397.11
WESCO DISTRIBUTION INC	757867	ELECTRICAL EQUIPMENT AND SUPPL	\$275.72	80000000-12104	INVENTORY - PURCHASES	\$275.72
	757868	PARTS AS NEEDED	\$880.14	80000000-12104	INVENTORY - PURCHASES	\$880.14
					Vendor Total:	\$1,155.86
WEST YOST ASSOCIATED	2029562	PREP OF 2015 URBAN WATER MGMT	\$12,762.92	82024410-52100	CONTRACTED SERVICES	\$12,762.92
					Vendor Total:	\$12,762.92

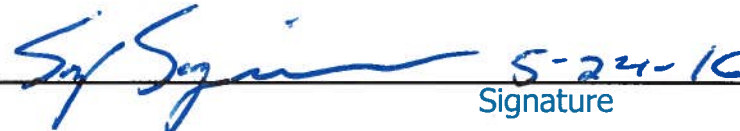
List of Checks Presented for Approval on 5/13/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WYATT IRRIGATION CO	214343-00	PARTS & MISC SUPPLIES AS NEEDE	\$338.06	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.57)
				10022100-54100	SUPPLIES	\$1.57
				10022100-54100	SUPPLIES	\$338.06
				Vendor Total:		\$338.06
				INVOICE TOTAL:		\$856,045.57

List of Checks Presented for Approval on 5/20/2016

The following list of bills payable was reviewed and approved for payment.


Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCONTEMPS	45624123	A/P BACKFILL - JOANNA MONTES	\$1,120.00	10013400-52100	CONTRACTED SERVICES	\$1,120.00
	45692858	A/P BACKFILL - JOANNA MONTES	\$1,400.00	10013400-52100	CONTRACTED SERVICES	\$1,400.00
	45656707	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
	Vendor Total:					\$3,330.00
ADAMSON POLICE PRODUCTS	INV210507	SUPPLIES AS NEEDED	\$361.12	82024414-56130	EXTERNAL SERVICES	\$180.55
				84024421-56130	EXTERNAL SERVICES	\$180.57
				Vendor Total:		
AFFILIATED PATHOLOGISTS MEDICAL GROUP	DV050916	PRE-EMPLOYMENT PHYSICAL	\$13.00	10016100-54161	HR - BACKGROUND & PHYSICALS	\$13.00
					Vendor Total:	
AL SMATSKY	25	DESIGN, ENGINEERNG & CONSULTAN	\$5,690.55	80026400-52100	CONTRACTED SERVICES	\$5,690.55
					Vendor Total:	
ALPHA ANALYTICAL LABORATORIES INC	CM01202016	MISCELLANEOUS LAB WORK AS NEED	(\$250.00)	70024500-52100	CONTRACTED SERVICES	(\$250.00)
	6042471-UKIAHLF	Soil, Soil Vapor, and Groundwa	\$570.00	70024500-52100	CONTRACTED SERVICES	\$570.00
	6042360-UKIAHLF	Soil, Soil Vapor, and Groundwa	\$579.00	70024500-52100	CONTRACTED SERVICES	\$579.00
	6042210-UKIAHLF	ENVIRONMENTAL AND ECOLOGICAL S	\$1,321.00	70024500-52100	CONTRACTED SERVICES	\$1,321.00
	6042532-UKIAHLF	Soil, Soil Vapor, and Groundwa	\$3,174.95	70024500-52100	CONTRACTED SERVICES	\$3,174.95

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	6042479-UKIAHLF	Soil, Soil Vapor, and Groundwa	\$3,462.95	70024500-52100	CONTRACTED SERVICES	\$3,462.95
	6042361-UKIAHLF	Soil, Soil Vapor, and Groundwa	\$3,984.95	70024500-52100	CONTRACTED SERVICES	\$3,984.95
	6042387-UKIAHLF	Soil, Soil Vapor, and Groundwa	\$4,005.95	70024500-52100	CONTRACTED SERVICES	\$4,005.95
	CM03012016	MISCELLANEOUS LAB WORK AS NEED	(\$874.00)	84024425-52100	CONTRACTED SERVICES	(\$874.00)
	CM02232016A	MISCELLANEOUS LAB WORK AS NEED	(\$271.00)	84024425-52100	CONTRACTED SERVICES	(\$271.00)
	CM02232016B	MISCELLANEOUS LAB WORK AS NEED	(\$271.00)	84024425-52100	CONTRACTED SERVICES	(\$271.00)
	6041425-UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$271.00	84024425-52100	CONTRACTED SERVICES	\$271.00
	6042386-UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$271.00	84024425-52100	CONTRACTED SERVICES	\$271.00
	6042763-UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$271.00	84024425-52100	CONTRACTED SERVICES	\$271.00
	6042681-UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$680.00	84024425-52100	CONTRACTED SERVICES	\$680.00
	6041635-UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$772.00	84024425-52100	CONTRACTED SERVICES	\$772.00
Vendor Total:						\$17,697.80
ANIXTER	3157235-00	ELECTRICAL EQUIPMENT AND SUPPL	\$17,805.27	80100000-80100	MACHINERY & EQUIPMENT	\$17,805.27
	3187917-00	SUPPLIES AS NEEDED	\$988.48	80526610-54100	SUPPLIES	\$988.48
Vendor Total:						\$18,793.75
BEST BEST & KRIEGER LLP	771206	RDA LEGAL SERVICES AS NEEDED	\$62.40	96995669-52100	CONTRACTED SERVICES	\$62.40
	771207	RDA LEGAL SERVICES AS NEEDED	\$280.80	96995669-52100	CONTRACTED SERVICES	\$280.80
Vendor Total:						\$343.20
BJ'S EMBROIDERY	12291	UNIFORM EXPENSE	\$51.90	20524412-54100	SUPPLIES	\$51.90
Vendor Total:						\$51.90

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BNY WESTERN TRUST CO	06/01-UKIAHRDA07	UKIAH RDA 2007 LOAN# UKIAHRDA07	\$24,525.71	96695604-70102	BOND INTEREST PAYMENTS	\$69,423.75
				96600000-10260	CASH WITH FISCAL AGENT	(\$44,898.04)
	06/01-811599	UKIAH RDA 2011 LOAN# UKIAHDA11A	\$86,043.75	96695604-70102	BOND INTEREST PAYMENTS	\$91,043.75
				96600000-10260	CASH WITH FISCAL AGENT	(\$5,000.00)
				Vendor Total:		\$110,569.46
CA STATE DISBURSEMENT UNIT	DV 051716	INCOME WITHHOLDING ORDER	\$39.22	10000000-20150	AP CONTRACT RETAINAGE	\$39.22
					Vendor Total:	
CALPERS	100000014751324	MAY-16 UNFUNDED ACCRUED LIABILITY	\$42,934.00	10520210-51211	PERS UNFUNDED LIABILITY	\$42,934.00
	100000014751312	MAY-16 UNFUNDED ACCRUED LIABILITY	\$23,263.00	10521210-51211	PERS UNFUNDED LIABILITY	\$23,263.00
	Vendor Total:		\$66,197.00			
CANTEEN SERVICE	8948	MISCELLANEOUS SUPPLIES AS NEED	\$40.25	10011100-54100	SUPPLIES	\$40.25
					Vendor Total:	
CEDRIC CROOK	TA 06/08-0611/2016	TRAVEL ADVANCE-SECOND SESSION	\$568.25	10520210-57100	CONFERENCE & TRAINING	\$568.25
					Vendor Total:	
CHEVRON AND TEXACO BUSINESS CARD SVCS	47380558	FUEL AS NEEDED	\$341.65	10520210-56210	FUEL & FLUIDS	\$341.65
					Vendor Total:	
COLANTUONO HIGHSMITH & WHATLEY PC	30828	UVSD DETACHMENT FROM UKIAH	\$291.35	10012400-52100	CONTRACTED SERVICES	\$291.35
					Vendor Total:	
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-496633	MISC ELECTRICAL SUPPLIES AS NE	\$33.90	82024411-56300	BUILDING MAINT. & REPAIR	\$0.16
				82024411-56300	BUILDING MAINT. & REPAIR	\$33.90
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.16)

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-496705	MISC ELECTRICAL SUPPLIES AS NE	\$13.45	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.07)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.07
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$13.45
	8821-496721	MISC ELECTRICAL SUPPLIES AS NE	\$140.77	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.66)
				84024425-56504	FACILITY MAINTENANCE & REPAIR	\$0.66
				84024425-56504	FACILITY MAINTENANCE & REPAIR	\$140.77
	Vendor Total:					\$188.12
CUPPLES & SONS CONST INC	3	SPEC. 15-16 GHM OUTDOOR CLASSR	\$124,937.83	31022700-80230	INFRASTRUCTURE	\$124,937.83
						Vendor Total: \$124,937.83
DARLENE R SIMPSON	8018	SPEC 15-09 - GHM PARKING & STO	\$157.12	31022700-80230	INFRASTRUCTURE	\$157.12
	8007	SPEC 15-09 - GHM PARKING & STO	\$3,688.00	31022700-80230	INFRASTRUCTURE	\$3,688.00
	Vendor Total:					\$3,845.12
DAVID RAPPORT	6408	LEGAL SERVCIES FOR FY 15/16	\$176.00	96995669-52100	CONTRACTED SERVICES	\$176.00
						Vendor Total: \$176.00
DAVID WILLOUGHBY	DV 050916	MEETING REIMBURSEMENT	\$41.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$41.00
						Vendor Total: \$41.00
EBA ENGINEERING	29232	ENGINEERING SERVICES, PROFESSI	\$5,462.00	70024500-52100	CONTRACTED SERVICES	\$5,462.00
						Vendor Total: \$5,462.00
EPIC AVIATION LLC	513685	JET FUEL AS NEEDED	\$13,950.34	77725200-58401	AVIATION FUEL	\$13,950.34
						Vendor Total: \$13,950.34

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
EVERGREEN JOB & SAFETY TRAINING INC	479	EDUCATIONAL/TRAINING SERVICES	\$927.68	20526430-57100	CONFERENCE & TRAINING	\$927.68
	478	EDUCATIONAL/TRAINING SERVICES	\$2,028.00	80026110-52100	CONTRACTED SERVICES	\$1,014.00
				80026120-52100	CONTRACTED SERVICES	\$1,014.00
				Vendor Total:		\$2,955.68
GENERAL PACIFIC INC	1256413	PARTS AS NEEDED	\$734.39	80026200-54100	SUPPLIES	\$734.39
				Vendor Total:		\$734.39
GOLDEN GATE BRIDGE TOLL	I691633054920	BRIDGE TOLL	\$7.25	10012100-57100	CONFERENCE & TRAINING	\$3.62
				10017100-57100	CONFERENCE & TRAINING	\$3.63
	I691530469656	BRIDGE TOLL	\$7.25	10013400-57100	CONFERENCE & TRAINING	\$2.42
				10016100-57100	CONFERENCE & TRAINING	\$2.41
				20413500-57100	CONFERENCE & TRAINING	\$2.42
				Vendor Total:		\$14.50
GOVERNMENT FINANCE OFFICERS ASSOC	2817389	EMPLOYMENT ADVERTISEMENT	\$150.00	10016100-54162	HR - ADVERTISING	\$150.00
				Vendor Total:		\$150.00
GRAINGER INC	9094892313	PARTS AS NEEDED	\$76.59	82024411-56300	BUILDING MAINT. & REPAIR	\$76.59
				Vendor Total:		\$76.59
GRANITE CONSTRUCTION COMPANY	969609	MISC ROCK & ROAD PATCH MTLs AS	\$1,040.41	82024414-54100	SUPPLIES	\$95.13
				82024414-54100	SUPPLIES	\$140.01
				82024414-54100	SUPPLIES	\$152.82
				82024414-54100	SUPPLIES	\$175.70
				84024421-54100	SUPPLIES	\$140.65
				84024421-54100	SUPPLIES	\$166.25

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRANITE CONSTRUCTION COMPANY	969609	MISC ROCK & ROAD PATCH MTLN AS	\$1,040.41	84024421-54100	SUPPLIES	\$169.85
					Vendor Total:	\$1,040.41
HOME ENERGY ASSISTANCE PROGRAM	109881-3	UTILITIES REFUND	\$340.53	90100000-10421	UTILITY RECEIVABLES CLEARING	\$340.53
					Vendor Total:	\$340.53
INTERCOUNTY MECHANICAL & ELECTRICAL INC	4879	Electrical Equipment (Except C	\$1,409.40	70024500-52100	CONTRACTED SERVICES	\$1,409.40
	5182-B	INSTALLATION OF MAKE-UP AIR IN	\$4,500.00	20822500-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4,500.00
					Vendor Total:	\$5,909.40
JENNIFER COURSEY	1121	DRUG ED COLUMN/PRFM RPT CARD	\$1,050.00	63020210-52100	CONTRACTED SERVICES	\$1,050.00
					Vendor Total:	\$1,050.00
JOHN M PHILLIPS	050716	CONTRACTED SERVICES	\$600.00	10022100-54100	SUPPLIES	\$600.00
					Vendor Total:	\$600.00
JULIE WEBB	DV 051016	EMPLOYEE REIMBURSEMENT	\$84.28	10022810-54100	SUPPLIES	\$84.28
					Vendor Total:	\$84.28
KAREN POPLAWSKI	DV 051116	INSTRUCTOR	\$25.90	10022850-52100	CONTRACTED SERVICES	\$25.90
					Vendor Total:	\$25.90
KEN FOWLER	96004	MISC AUTOMOTIVE PARTS AS NEEDED	\$108.84	80026400-56130	EXTERNAL SERVICES	\$108.84
					Vendor Total:	\$108.84
KEVIN COUSINEAU	TA 06/05-06/10/16	TRAVEL ADVANCE	\$755.90	10520214-57100	CONFERENCE & TRAINING	\$755.90
					Vendor Total:	\$755.90
KIMBALL MIDWEST	4871461	EQUIPMENT MAINTENANCE & REPAIR	\$209.61	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$209.61

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
KIMBALL MIDWEST	4864620	SUPPLIES AS NEEDED	\$777.65	20324100-54100	SUPPLIES	\$777.65
					Vendor Total:	\$987.26
LAW ENFORCEMENT CHAPLAINCY SACRAMENTO	DV 051016	CHAPLAINCY TRAINING	\$300.00	10520214-57100	CONFERENCE & TRAINING	\$300.00
					Vendor Total:	\$300.00
LEXISNEXIS RISK DATA MANAGEMENT INC	1410964- 20160430	LEXIS NEXIS LE PLUS SEARCHING	\$99.50	10520210-54202	MAJOR CRIME INVETIGATIONS	\$99.50
					Vendor Total:	\$99.50
LN CURTIS & SONS	6241418-00	CONTRACTED SERVICES	\$1,077.88	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,077.88
					Vendor Total:	\$1,077.88
MCMASTER-CARR SUPPLY CO	57485597	EQUIPMENT MAINTENANCE & REPAIR	\$21.04	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$21.04
					Vendor Total:	\$21.04
MENDOCINO COUNTY GENERAL SVCS	20164-4	SLA MAINTENANCE AGR. FY 15- 16	\$2,671.44	20620231-52100	CONTRACTED SERVICES	\$2,671.44
					Vendor Total:	\$2,671.44
MOTOROLA INC	13102918	Frequency Data Communication E	\$4,012.97	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4,012.97
					Vendor Total:	\$4,012.97
MUNISERVICES LLC	0000041625	BUSINESS LICENSE PROCESSING	\$3,258.00	10013400-52100	CONTRACTED SERVICES	\$3,258.00
					Vendor Total:	\$3,258.00
NATHANIEL HAYES	DV 051616	INSTRUCTOR	\$100.78	10022850-52100	CONTRACTED SERVICES	\$100.78
					Vendor Total:	\$100.78
OFFICE DEPOT	836847912001	OFFICE SUPPLIES & MISC. AS NEE	\$41.50	10016100-54160	HR - CITY LIABILITY & CONTRACT	\$41.50
	833080443001	OFFICE SUPPLIES & MISC. AS NEE	\$44.10	10016100-54163	HR - INTERVIEW SUPPLIES	\$44.10

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OFFICE DEPOT	834155542002	OFFICE SUPPLIES & MISC. AS NEE	\$18.92	10520210-54201	PRISONER EXPENSE	\$18.92
	834155542001	OFFICE SUPPLIES & MISC. AS NEE	\$21.82	10520210-54201	PRISONER EXPENSE	\$21.82
	833816239001	OFFICE SUPPLIES & MISC. AS NEE	\$21.75	10011100-54100	SUPPLIES	\$21.75
	833716029001	OFFICE SUPPLIES & MISC. AS NEE	\$40.21	10011100-54100	SUPPLIES	\$40.21
	CM833472170001	OFFICE SUPPLIES & MISC. AS NEE	(\$11.34)	10012200-54100	SUPPLIES	(\$11.34)
	832674309001	OFFICE SUPPLIES & MISC. AS NEE	\$17.93	10012200-54100	SUPPLIES	\$17.93
	835383109001	OFFICE SUPPLIES & MISC. AS NEE	\$42.46	10012200-54100	SUPPLIES	\$42.46
	837145312001	OFFICE SUPPLIES & MISC. AS NEE	\$212.26	10012200-54100	SUPPLIES	\$212.26
	833255484001	OFFICE SUPPLIES & MISC. AS NEE	\$30.82	10013400-54100	SUPPLIES	\$30.82
	835386069001	OFFICE SUPPLIES & MISC. AS NEE	\$4.75	10022810-54100	SUPPLIES	\$4.75
	832674766001	OFFICE SUPPLIES & MISC. AS NEE	\$13.16	10022810-54100	SUPPLIES	\$13.16
	837130605001	OFFICE SUPPLIES & MISC. AS NEE	\$49.08	10022810-54100	SUPPLIES	\$49.08
	835351603001	OFFICE SUPPLIES & MISC. AS NEE	\$142.70	10024210-54100	SUPPLIES	\$142.70
	832166444001	OFFICE SUPPLIES & MISC. AS NEE	\$63.86	10520210-54100	SUPPLIES	\$63.86
	834922123001	OFFICE SUPPLIES & MISC. AS NEE	\$12.10	20513300-54100	SUPPLIES	\$12.10
	836220077001	OFFICE SUPPLIES & MISC. AS NEE	\$52.73	64020213-54100	SUPPLIES	\$52.73
	836631586001	OFFICE SUPPLIES & MISC. AS NEE	\$144.64	64020213-54100	SUPPLIES	\$144.64
	836219953001	OFFICE SUPPLIES & MISC. AS NEE	\$161.46	64020213-54100	SUPPLIES	\$161.46
	836631749001	OFFICE SUPPLIES & MISC. AS NEE	\$183.16	64020213-54100	SUPPLIES	\$183.16

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
				Vendor Total:		\$1,308.07
ONE TIME PAY VENDOR	DV05116	RECREATION CLASS REFUND	\$32.00	10022800-44915	RECREATION PROGRAM INCOME	\$32.00
	DV 051116	RECREATION CLASS REFUND	\$36.00	10022800-44915	RECREATION PROGRAM INCOME	\$36.00
	114873-3	UTILITIES REFUND	\$53.63	90100000-10421	UTILITY RECEIVABLES CLEARING	\$53.63
	109245-1	UTILITIES REFUND	\$86.57	90100000-10421	UTILITY RECEIVABLES CLEARING	\$86.57
	113930-2	UTILITIES REFUND	\$116.70	90100000-10421	UTILITY RECEIVABLES CLEARING	\$116.70
	109427-5	UTILITIES REFUND	\$121.51	90100000-10421	UTILITY RECEIVABLES CLEARING	\$121.51
	113189-5	UTILITIES REFUND	\$133.06	90100000-10421	UTILITY RECEIVABLES CLEARING	\$133.06
	113827-0	UTILITIES REFUND	\$145.92	90100000-10421	UTILITY RECEIVABLES CLEARING	\$145.92
				Vendor Total:		\$725.39
ONESOURCE DISTRIBUTORS LLC	S5063021.001	ELECTRICAL EQUIPMENT AND SUPPL	\$818.46	80000000-12104	INVENTORY - PURCHASES	\$818.46
				Vendor Total:		\$818.46
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 MAY-16	JUNE-16 2016	\$3,256.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$3,256.00
				Vendor Total:		\$3,256.00
PACE SUPPLY CORPORATION	023268567-1	MISCELLANEOUS ITEMS AS NEEDED,	\$12.08	82024411-56300	BUILDING MAINT. & REPAIR	\$0.06
				82024411-56300	BUILDING MAINT. & REPAIR	\$12.08
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.06)
	023277485	MISCELLANEOUS ITEMS AS NEEDED,	\$23.31	82024411-56300	BUILDING MAINT. & REPAIR	\$0.11
				82024411-56300	BUILDING MAINT. & REPAIR	\$23.31
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.11)
	023277485-1	MISCELLANEOUS ITEMS AS NEEDED,	\$18.54	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.09)

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023277485-1	MISCELLANEOUS ITEMS AS NEEDED,	\$18.54	82024411-54100	SUPPLIES	\$0.09
				82024411-54100	SUPPLIES	\$18.54
	023271471	PLUMBING EQUIPMENT, FIXTURES,	\$5,985.29	82000000-12104	INVENTORY - PURCHASES	\$5,985.29
				Vendor Total:		\$6,039.22
PETERSON CAT	PC060130930	MISC PARTS AS NEEDED, FYE 2016	\$93.65	10520210-56130	EXTERNAL SERVICES	\$93.65
	PC060130836	MISC PARTS AS NEEDED, FYE 2016	\$120.25	10520210-56130	EXTERNAL SERVICES	\$120.25
	PC060130929	MISC PARTS AS NEEDED, FYE 2016	\$120.25	10520210-56130	EXTERNAL SERVICES	\$120.25
	PC060130931	MISC PARTS AS NEEDED, FYE 2016	\$497.03	10521210-56130	EXTERNAL SERVICES	\$497.03
	PC060130928	MISC PARTS AS NEEDED, FYE 2016	\$105.63	80026400-56130	EXTERNAL SERVICES	\$105.63
				Vendor Total:		\$936.81
PG&E CO	MAY16-7075	UTILITIES	\$11.55	10022100-55210	UTILITIES	\$11.55
				Vendor Total:		\$11.55
PLEASANT VIEW DAIRY	100467834	PROVIDE MISC GOODS AS NEEDED,	\$15.39	73022600-54100	SUPPLIES	\$15.39
				Vendor Total:		\$15.39
PRE-PAID LEGAL SERVICES INC	38295-MAY16	MAY-16 PREPAID LEGAL	\$51.80	20700000-20526	PREPAID LEGAL - AFLAC	\$51.80
				Vendor Total:		\$51.80
REDDING RECORD SEARCHLIGHT	1044308	EMPLOYMENT ADVERTISEMENT	\$380.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$380.00
	1043986	EMPLOYMENT ADVERTISEMENT	\$465.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$465.00
				Vendor Total:		\$845.00
REDWOOD COAST FUELS	1778763	CARDLOCK FUEL PURCHASES, FYE 2	\$32.28	84024421-56130	EXTERNAL SERVICES	\$32.28

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1779269	CARDLOCK FUEL PURCHASES, FYE 2	\$5,411.20	10022100-56210	FUEL & FLUIDS	\$626.93
				10024210-56210	FUEL & FLUIDS	\$21.05
				10024220-56210	FUEL & FLUIDS	\$991.82
				10520210-56210	FUEL & FLUIDS	\$1,935.24
				10520224-56210	FUEL & FLUIDS	\$109.24
				20324100-56210	FUEL & FLUIDS	\$59.14
				20524412-56210	FUEL & FLUIDS	\$22.53
				20822500-56210	FUEL & FLUIDS	\$113.46
				77725200-56210	FUEL & FLUIDS	\$57.36
				80026400-56210	FUEL & FLUIDS	\$692.66
				82024411-56210	FUEL & FLUIDS	\$238.75
				82024414-56210	FUEL & FLUIDS	\$50.53
				82024414-56210	FUEL & FLUIDS	\$233.17
				84024421-56210	FUEL & FLUIDS	\$43.05
				84024421-56210	FUEL & FLUIDS	\$198.63
				84024425-56210	FUEL & FLUIDS	\$17.64
	1778875	CARDLOCK FUEL PURCHASES, FYE 2	\$733.25	20324100-56210	FUEL & FLUIDS	\$733.25
	0059537	CARDLOCK FUEL PURCHASES, FYE 2	\$522.15	77725200-56210	FUEL & FLUIDS	\$522.15
	1778803	CARDLOCK FUEL PURCHASES, FYE 2	\$104.24	84024425-56210	FUEL & FLUIDS	\$104.24
	1780679	CARDLOCK FUEL PURCHASES, FYE 2	\$475.75	10024220-54100	SUPPLIES	\$475.75
	1780461	CARDLOCK FUEL PURCHASES, FYE 2	\$216.25	20324100-54100	SUPPLIES	\$216.25
Vendor Total:						\$7,495.12

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	JUNE-16	JUNE-16 REMIF	\$3,128.71	20700000-20523	P/R DEDUCT-LTD	\$2,502.86
				20700000-20512	REMIF LIFE	\$190.65
				20112400-52525	WORKER'S COMP. EXPENSE	\$435.20
				Vendor Total:		\$3,128.71
REDWOOD TOXICOLOGY LAB INC	00169820164	DRUG SCREENING TESTING	\$33.00	10520210-52100	CONTRACTED SERVICES	\$33.00
						Vendor Total: \$33.00
REDWOOD TREE SERVICE STATIONS INC	STMT 04/30/16	CAR WASHES & INTERIOR CLEANING	\$606.00	10520210-56130	EXTERNAL SERVICES	\$606.00
						Vendor Total: \$606.00
REMY MOOSE MANLEY LLP	102994	RETAIN TO REP CITY IN LAWSUIT	\$155.00	90000000-21111	PLANNING PERMIT ESCROW	\$155.00
						Vendor Total: \$155.00
RICHARD SEANOR	TR 05/11/16	TRAVEL REIMBURSEMENT	\$15.00	10024210-57100	CONFERENCE & TRAINING	\$15.00
	TR 05/12/16	TRAVEL REIMBURSEMENT	\$88.04	10024210-57100	CONFERENCE & TRAINING	\$88.04
			Vendor Total:		\$103.04	
SAFETY 1ST	016932	PLST LICENSE	\$149.90	77725200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$149.90
						Vendor Total: \$149.90
SAGE SANGIACOMO	TR 04/26-04/28/16	TRAVEL REIMBURSEMENT	\$676.22	10012100-57100	CONFERENCE & TRAINING	\$676.22
						Vendor Total: \$676.22
SBOE SALES & USE TAX	APR16	APR-16 SALES & USE TAX	\$1,376.00	77725200-58401	AVIATION FUEL	\$495.00
				90000000-23252	DISTRICT USE TAX-LIBRARIES	\$25.00
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$57.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SBOE SALES & USE TAX	APR16	APR-16 SALES & USE TAX	\$1,376.00	90000000-23013	STATE USE TAX LIABILITY	\$799.00
					Vendor Total:	\$1,376.00
SCOTT ASKINS	91	TINTING SERVICES	\$225.00	10520210-56130	EXTERNAL SERVICES	\$225.00
					Vendor Total:	\$225.00
SHANNON RILEY	TR 04/26-04/28/16	TRAVEL RIMBURSEMENT	\$527.08	10017100-57100	CONFERENCE & TRAINING	\$527.08
					Vendor Total:	\$527.08
SIERRA CHEMICAL	SLS 10032931	SODIUM HYDROCHLORITE 12.5% PER	\$3,146.12	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,146.12
					Vendor Total:	\$3,146.12
SOLID WASTES SYSTEMS INC	310929	MISC. DUMP FEES FOR FYE 2016	\$58.10	20822500-56300	BUILDING MAINT. & REPAIR	\$38.20
				10024220-54120	PW - SPECIAL SUPPLIES	\$9.55
				10024220-54120	PW - SPECIAL SUPPLIES	\$10.35
	APR-16	APR-16 RESIDENTIAL GARBAGE FEES	\$27,363.14	90200000-52170	UKIAH WASTE SOLUTIONS	\$27,363.14
					Vendor Total:	\$27,421.24
STACY ROWE	DV 050916	INSTRUCTOR	\$160.00	10022850-52100	CONTRACTED SERVICES	\$160.00
					Vendor Total:	\$160.00
STATE OF CALIFORNIA	163104	FINGERPRINTING SERVICES	\$559.00	10020000-44420	FINGERPRINT FEES	\$559.00
	157508	FINGERPRINTING SERVICES	\$64.00	10016100-54165	HR - NEW EMPLOYEE FINGERPRINT	\$64.00
	163215	FINGERPRINTING SERVICES	\$256.00	10016100-54165	HR - NEW EMPLOYEE FINGERPRINT	\$256.00
					Vendor Total:	\$879.00

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SUNSET MAGAZINE	1570940	MAY16 SUNSET ADVERTISING	\$16,000.00	75017110-52515	ADVERTISING & PUBLICATION	\$16,000.00
					Vendor Total:	\$16,000.00
THANKSGIVING COFFEE COMPANY	0373088	MISC COFFEE SUPPLIES AS NEEDED	\$50.75	73022600-54100	SUPPLIES	\$50.75
					Vendor Total:	\$50.75
THE STOCKTON RECORD	0416110552	EMPLOYMENT ADVERTISEMENT	\$564.75	10016100-54162	HR - ADVERTISING	\$564.75
					Vendor Total:	\$564.75
UKIAH AUTO DISMANTLERS	APR-16	APR-16 TOWING SERVICES	\$50.00	10520210-52100	CONTRACTED SERVICES	\$50.00
					Vendor Total:	\$50.00
UKIAH OXYGEN	U131268	FIRE EXTINGUISHER REFILL	\$49.46	10520210-56130	EXTERNAL SERVICES	\$49.46
	429165	FIRE EXTINGUISHER MAINTENANCE	\$301.00	10521210-56130	EXTERNAL SERVICES	\$301.00
					Vendor Total:	\$350.46
UKIAH UNIFIED SCHOOL DISTRICT	DV 041816	ARC SHARE OF UUSD UTILITIES AUG-15 TO MAR-16	\$10,297.49	31122870-55210	UTILITIES	\$10,297.49
					Vendor Total:	\$10,297.49
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN17786	JANITORIAL SVCS-CORP YARD & WW	\$640.00	84024425-52100	CONTRACTED SERVICES	\$640.00
					Vendor Total:	\$640.00
UKIAH VALLEY MEDICAL CENTER	DV 050116	PRE-EMPLOYMENT & EMPLOYMENT EXAMS MAY-15 TO MAR-16	\$8,249.76	10520210-52100	CONTRACTED SERVICES	\$1,257.02
				80026400-52100	CONTRACTED SERVICES	\$675.00
				84024421-59101	FEES	\$270.00
				10016100-54161	HR - BACKGROUND & PHYSICALS	\$3,229.23
				10024220-54120	PW - SPECIAL SUPPLIES	\$435.78

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH VALLEY MEDICAL CENTER	DV 050116	PRE-EMPLOYMENT & EMPLOYMENT EXAMS MAY-15 TO MAR-16	\$8,249.76	10022100-54100	SUPPLIES	\$470.55
				10521210-54100	SUPPLIES	\$1,213.16
				20324100-54100	SUPPLIES	\$294.02
				84024425-54100	SUPPLIES	\$405.00
				Vendor Total:		\$8,249.76
US BANK TRUST NA	DV 051816	LAKE MENDO ELEC BOND	\$1,881,300.03	80326330-70102	BOND INTEREST PAYMENTS	\$171,406.25
				80326330-70202	BOND PRINCIPAL PAYMENTS	\$1,710,000.00
				80300000-10260	CASH WITH FISCAL AGENT	(\$106.22)
				Vendor Total:		\$1,881,300.03
USA BLUEBOOK	940896	EQUIPMENT MAINTENANCE & REPAIRS	\$136.44	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.15)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.15
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$136.44
				Vendor Total:		\$136.44
UTILITY TREE SERVICE INC	62V39816	ROADSIDE, GROUNDS, RECREATIONA	\$5,247.20	80026110-52100	CONTRACTED SERVICES	\$5,247.20
				Vendor Total:		\$5,247.20
VINCENT MORSE	UA 050616	UNIFORM ALLOWANCE	\$562.24	10520210-51270	UNIFORM ALLOWANCE	\$562.24
				Vendor Total:		\$562.24
WEST YOST ASSOCIATED	DV 051016	RRWA EXECUTIVE DIRECTOR SERVIC	\$47,152.81	91190100-52100	CONTRACTED SERVICES	\$47,152.81
				Vendor Total:		\$47,152.81

List of Checks Presented for Approval on 5/20/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
YARDNEY WATER MANAGEMENT SYSTEMS INC	0067829-IN	EQUIPMENT MAINTENANCE & REPAIRS	\$656.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.80)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.18)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$51.68
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$656.99
				90000000-23013	STATE USE TAX LIABILITY	(\$47.70)
				Vendor Total:		\$656.99
ZAB ENTERPRISES INC	STMT043016	PROVIDE MISC. FOOD DISHES AS N	\$1,816.95	73022600-54100	SUPPLIES	\$1,816.95
						Vendor Total:
INVOICE TOTAL:						\$2,432,469.19

List of Checks Presented for Approval on 5/27/2016

The following list of bills payable was reviewed and approved for payment.

Signature 5-31-16

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCONTEMPS	45728836	A/P BACKFILL - JOANNA MONTES	\$1,400.00	10013400-52100	CONTRACTED SERVICES	\$1,400.00
	45706644	A/P BACKFILL - JOANNA MONTES	\$3,000.00	10013400-52100	CONTRACTED SERVICES	\$3,000.00
	45745077	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
	Vendor Total:					\$5,210.00
AFLAC	192421	CANCER/LIFE.ACC INS	\$6,661.16	20700000-20527	SECTION 125 (CANCER & LIFE)	\$6,661.16
	Vendor Total:					\$6,661.16
AFLAC GROUP INSURANCE	A067623500	MAY 2016- AFLAC CRITICAL CARE INS	\$563.38	20700000-20538	AFLAC CRITICAL ILLNSS POLICY	\$563.38
	Vendor Total:					\$563.38
ALHAMBRA NATIONAL WATER	5109554 050616	DRINKING WATER SERVICES, FYE 2	\$184.50	69122700-54100	SUPPLIES	\$35.84
				84024425-54100	SUPPLIES	\$148.66
				Vendor Total:		\$184.50
ALSCO-AMERICAN LINEN DIVISION	LSRO898399	LAUNDRY SERVICES	\$204.74	20324100-52100	CONTRACTED SERVICES	\$204.74
	LSRO901445	LAUNDRY SERVICES	\$204.74	20324100-52100	CONTRACTED SERVICES	\$204.74
	Vendor Total:					\$409.48
ANNA F ROBINSON	DV 051616	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
	Vendor Total:					\$2,000.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ANTONIO MUNOZ	CFM052016	HEALTH RELATED SERVICES (FOR H	\$333.33	10521210-57100	CONFERENCE & TRAINING	\$333.33
					Vendor Total:	\$333.33
AT&T MOBILITY	832118877X051 42016	VOICE & DATA CELL PHONES	\$146.59	10022300-55100	TELEPHONE	\$49.51
				20620231-55100	TELEPHONE	\$12.52
				77725200-55100	TELEPHONE	\$20.43
				82024410-55100	TELEPHONE	\$12.52
				82024411-55100	TELEPHONE	\$12.72
				82024411-55100	TELEPHONE	\$13.85
				84024421-55100	TELEPHONE	\$25.04
	832056361X051 42016	APN MODEMS	\$499.00	10520210-55100	TELEPHONE	\$499.00
	875108535X051 42016	VOICE & DATA CELL PHONES	\$62.60	82024411-55100	TELEPHONE	\$25.04
				84024421-55100	TELEPHONE	\$37.56
					Vendor Total:	\$708.19
AVIATION FUEL HANDLING TECHNOLOGY	1172	BUILDING MAINTENANCE & REPAIRS	\$211.79	77725200-56300	BUILDING MAINT. & REPAIR	\$211.79
					Vendor Total:	\$211.79
BENJAMIN KAGEYAMA	TR 05/11/16	TRAVEL REIMBURSEMENT	\$15.00	10024210-57100	CONFERENCE & TRAINING	\$15.00
					Vendor Total:	\$15.00
CANON SOLUTIONS AMERICA INC	4019030643	EQUIPMENT LEASE	\$673.06	10012200-56120	EQUIPMENT MAINTENANCE & REPAIR	\$673.06
	4019045183	SUPPLIES	\$194.61	10012200-54100	SUPPLIES	\$194.61
					Vendor Total:	\$867.67

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CHEM DRY OF MENDOCINO COUNTY	15690	CARPET CLEANING SERVICES (SEE	\$1,045.00	31122870-56300	BUILDING MAINT. & REPAIR	\$1,045.00
					Vendor Total:	\$1,045.00
CHRISTINE FELLER	DV 051616	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
CHRISTOPHER DEWEY	TA 06/01-06/03/16	TRAVEL ADVANCE	\$540.90	63020210-57100	CONFERENCE & TRAINING	\$540.90
					Vendor Total:	\$540.90
CLARK PEST CONTROL	18279054	PEST CONTROL SVCS	\$74.00	80026330-52100	CONTRACTED SERVICES	\$74.00
	18384596	PEST CONTROL SVCS	\$95.00	80026400-52100	CONTRACTED SERVICES	\$95.00
					Vendor Total:	\$169.00
COMCAST	4635-05/10/16	INTERNET SERVICES	\$252.32	10011100-55100	TELEPHONE	\$2.40
				10012100-55100	TELEPHONE	\$9.61
				10012200-55100	TELEPHONE	\$7.21
				10013400-55100	TELEPHONE	\$10.81
				10016100-55100	TELEPHONE	\$4.81
				10017100-55100	TELEPHONE	\$2.40
				10022100-55100	TELEPHONE	\$1.20
				10022810-55100	TELEPHONE	\$7.21
				10023100-55100	TELEPHONE	\$9.61
				10023320-55100	TELEPHONE	\$2.40
				10024210-55100	TELEPHONE	\$9.61
				10024220-55100	TELEPHONE	\$2.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail					
COMCAST	4635-05/10/16	INTERNET SERVICES	\$252.32	10520210-55100	TELEPHONE	\$0.02			
				10520210-55100	TELEPHONE	\$60.08			
				10521210-55100	TELEPHONE	\$26.43			
				20413500-55100	TELEPHONE	\$2.40			
				20513300-55100	TELEPHONE	\$22.83			
				20620231-55100	TELEPHONE	\$7.21			
				20922900-55100	TELEPHONE	\$9.61			
				64020213-55100	TELEPHONE	\$2.40			
				69122700-55100	TELEPHONE	\$7.21			
				70024500-55100	TELEPHONE	\$2.40			
				72022400-55100	TELEPHONE	\$1.20			
				73022600-55100	TELEPHONE	\$4.81			
				77725200-55100	TELEPHONE	\$4.81			
				80026400-55100	TELEPHONE	\$16.82			
				82024410-55100	TELEPHONE	\$7.21			
				82024411-55100	TELEPHONE	\$4.81			
				84024425-55100	TELEPHONE	\$2.40			
				Vendor Total: -----					\$252.32
				COMPUTER OPTIONS INC	BILL39383	IT SERVICES	\$1,125.00	20922900-52100	CONTRACTED SERVICES
Vendor Total: ----- \$1,125.00									
DAPHINE HARRIS	TR 04/30-05/05/16	TRAVEL REIMBURSEMENT	\$20.00	10013400-57100	CONFERENCE & TRAINING	\$20.00			
				Vendor Total: ----- \$20.00					
DARLENE R SIMPSON	38367	Contract 1516096 retainage 10/18/2015 to	\$25,486.67	25000000-20150	AP CONTRACT RETAINAGE	\$60.00			

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	38367	Contract 1516096 retainage 10/18/2015 to	\$25,486.67	25000000-20150	AP CONTRACT RETAINAGE	\$90.25
				25000000-20150	AP CONTRACT RETAINAGE	\$368.40
				25000000-20150	AP CONTRACT RETAINAGE	\$532.20
				25000000-20150	AP CONTRACT RETAINAGE	\$651.25
				25000000-20150	AP CONTRACT RETAINAGE	\$1,864.12
				25000000-20150	AP CONTRACT RETAINAGE	\$2,398.85
				25000000-20150	AP CONTRACT RETAINAGE	\$3,447.42
				31022700-20150	AP CONTRACT RETAINAGE	\$7.86
				31022700-20150	AP CONTRACT RETAINAGE	\$13.94
				31022700-20150	AP CONTRACT RETAINAGE	\$17.86
				31022700-20150	AP CONTRACT RETAINAGE	\$27.50
				31022700-20150	AP CONTRACT RETAINAGE	\$29.70
				31022700-20150	AP CONTRACT RETAINAGE	\$30.00
				31022700-20150	AP CONTRACT RETAINAGE	\$47.70
				31022700-20150	AP CONTRACT RETAINAGE	\$49.75
				31022700-20150	AP CONTRACT RETAINAGE	\$85.20
				31022700-20150	AP CONTRACT RETAINAGE	\$113.71
				31022700-20150	AP CONTRACT RETAINAGE	\$132.00
				31022700-20150	AP CONTRACT RETAINAGE	\$180.75
				31022700-20150	AP CONTRACT RETAINAGE	\$184.40
				31022700-20150	AP CONTRACT RETAINAGE	\$201.00
				31022700-20150	AP CONTRACT RETAINAGE	\$555.55
				31022700-20150	AP CONTRACT RETAINAGE	\$722.25

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	38367	Contract 1516096 retainage 10/18/2015 to	\$25,486.67	31022700-20150	AP CONTRACT RETAINAGE	\$1,919.35
				31022700-20150	AP CONTRACT RETAINAGE	\$3,079.31
				31022700-20150	AP CONTRACT RETAINAGE	\$3,859.56
				31022700-20150	AP CONTRACT RETAINAGE	\$4,655.50
				69122700-56300	BUILDING MAINT. & REPAIR	\$161.29
				Vendor Total:		\$25,486.67
DELL MARKETING LP	XJX62JR48	Microcomputers, Handheld, Lapt	\$3,220.36	10023320-54100	SUPPLIES	\$3,220.36
						Vendor Total:
DIANN LUCCHETTI	DV 051816	EMPLOYEE REIMBURSEMENT	\$20.97	80026400-54100	SUPPLIES	\$20.97
						Vendor Total:
DON O'HARA	DV 051616	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
						Vendor Total:
ELECTROMARK	9330827200	SUPPLIES AS NEEDED	\$301.14	80026400-54100	SUPPLIES	\$301.14
	93306675080	SUPPLIES AS NEEDED	\$387.79	80026400-54100	SUPPLIES	\$387.79
	Vendor Total:		\$688.93			
FARWEST LINE SPECIALTIES	210210	SUPPLIES AS NEEDED	\$200.07	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.22)
				80026110-54100	SUPPLIES	\$0.22
				80026110-54100	SUPPLIES	\$200.07
				Vendor Total:		\$200.07
FREEDOM COMMUNICATIONS, INC.	042916COUB	PRINTING AND TYPESETTING SERVI	\$1,617.55	75017110-52515	ADVERTISING & PUBLICATION	\$1,617.55
						Vendor Total:

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GARTON TRACTOR INC	CU22959	PARTS AS NEEDED	\$79.01	84024425-56130	EXTERNAL SERVICES	\$79.01
	CU22982	PARTS AS NEEDED	\$92.53	84024425-56130	EXTERNAL SERVICES	\$92.53
Vendor Total:						\$171.54
GCR	851-32332	TIRES,TUBES,REPAIR & LABOR AS	\$406.08	10024220-56130	EXTERNAL SERVICES	\$406.08
	851-32415	TIRES,TUBES,REPAIR & LABOR AS	\$631.43	10024220-56130	EXTERNAL SERVICES	\$631.43
	851-32414	TIRES,TUBES,REPAIR & LABOR AS	\$880.06	10024220-56130	EXTERNAL SERVICES	\$880.06
	851-32314	TIRES,TUBES,REPAIR & LABOR AS	\$632.34	10521210-56130	EXTERNAL SERVICES	\$632.34
	851-32532	TIRES,TUBES,REPAIR & LABOR AS	\$515.31	80026400-56130	EXTERNAL SERVICES	\$515.31
	851-32300	TIRES,TUBES,REPAIR & LABOR AS	\$674.14	80026400-56130	EXTERNAL SERVICES	\$674.14
	851-32330	TIRES,TUBES,REPAIR & LABOR AS	\$807.46	82024414-56130	EXTERNAL SERVICES	\$807.46
	851-32577	TIRES,TUBES,REPAIR & LABOR AS	\$382.76	10022100-54100	SUPPLIES	\$382.76
Vendor Total:						\$4,929.58
GHD INC	63590	TRANSPORTATION IMPROVEMENTS RE	\$930.50	25024210-80230	INFRASTRUCTURE	\$930.50
	Vendor Total:					\$930.50
GRAINGER INC	9093967322	EQUIPMENT MAINTENANCE & REPAIR	\$230.09	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$230.09
	Vendor Total:					\$230.09
GRANITE CONSTRUCTION COMPANY	976020	MISC ROCK & ROAD PATCH MTLs AS	\$91.02	10024220-54122	PW - AGGREGATE BASE	\$91.02
	966952	MISC ROCK & ROAD PATCH MTLs AS	\$108.47	10024220-54122	PW - AGGREGATE BASE	\$108.47
Vendor Total:						\$199.49

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GRILL BROS PARTNERSHIP	218470-2	EQUIPMENT & MACHINERY RENTAL A	\$443.18	84024421-54102	SMALL TOOLS	\$443.18
					Vendor Total:	\$443.18
HARTFORD RETIREE PREMIUM ACCT	50011-JUNE16	JUNE 2016-RETIREE HEALTH INSURANCE	\$689.83	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$689.83
					Vendor Total:	\$689.83
HI-TECH EMERGENCY VEHICLE SVC INC	153461	AUTOMOTIVE AND TRAILER EQUIPME	\$1,846.25	10521210-56130	EXTERNAL SERVICES	\$1,846.25
					Vendor Total:	\$1,846.25
INTEGRITY SHRED	58476	DOCUMENT SHREDDING SERVICES	\$28.50	10016100-52100	CONTRACTED SERVICES	\$28.50
	58377	DOCUMENT SHREDDING SERVICES	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$85.50
INTERNATIONAL SOCIETY OF CRIME	DV 051816	ANNUAL MEMBERSHIP: NANCY SAWYER #27399394	\$35.00	10520214-57100	CONFERENCE & TRAINING	\$35.00
					Vendor Total:	\$35.00
INTOXIMETERS	530866	EQUIPMENT MAINTENANCE & REPAIRS	\$556.32	10520210-54201	PRISONER EXPENSE	\$556.32
					Vendor Total:	\$556.32
ISABEL MADRIGAL	UA 05/09/16	UNIFORM ALLOWANCE	\$414.96	10520210-51270	UNIFORM ALLOWANCE	\$414.96
					Vendor Total:	\$414.96
JIM EDDIE	TA 06/06-06/10/16	TRAVEL ADVANCE	\$75.00	82024414-57100	CONFERENCE & TRAINING	\$75.00
					Vendor Total:	\$75.00
JIM THOMSEN	DV 051916	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E3198	CONTRACTED SERVICES	\$250.00	10024220-52100	CONTRACTED SERVICES	\$250.00
	E3194	CONTRACTED SERVICES	\$900.00	10024220-52100	CONTRACTED SERVICES	\$900.00
Vendor Total:						\$1,150.00
KAREN JACOBSON TODD	DV 051916	INSTRUCTOR	\$287.00	10022850-52100	CONTRACTED SERVICES	\$287.00
	Vendor Total:					\$287.00
KEITH GAUDETTE	061216	CONCERT SOUND 2016 SUNDAYS IN	\$1,972.00	90000000-23226	CONCERT SERIES	\$1,972.00
	062616	CONCERT SOUND 2016 SUNDAYS IN	\$1,972.00	90000000-23226	CONCERT SERIES	\$1,972.00
	071016	CONCERT SOUND 2016 SUNDAYS IN	\$1,972.00	90000000-23226	CONCERT SERIES	\$1,972.00
	072416	CONCERT SOUND 2016 SUNDAYS IN	\$1,972.00	90000000-23226	CONCERT SERIES	\$1,972.00
	073116	CONCERT SOUND 2016 SUNDAYS IN	\$1,972.00	90000000-23226	CONCERT SERIES	\$1,972.00
	081416	CONCERT SOUND 2016 SUNDAYS IN	\$1,972.00	90000000-23226	CONCERT SERIES	\$1,972.00
Vendor Total:						\$11,832.00
KELLY-MOORE PAINT COMPANY INC	910-00000237356	MISC. MATERIALS AS NEEDED, FYE	\$22.66	82024411-56300	BUILDING MAINT. & REPAIR	\$22.66
	910-00000236822	MISC. MATERIALS AS NEEDED, FYE	\$80.34	82024411-56300	BUILDING MAINT. & REPAIR	\$80.34
	910-00000237929	MISC. MATERIALS AS NEEDED, FYE	\$20.53	69122700-54100	SUPPLIES	\$20.53
	910-00000237746	MISC. MATERIALS AS NEEDED, FYE	\$43.74	69122700-54100	SUPPLIES	\$43.74
	910-00000237478	MISC. MATERIALS AS NEEDED, FYE	\$72.30	69122700-54100	SUPPLIES	\$72.30
Vendor Total:						\$239.57
KEVIN PIERACHINI	TA 06/06-06/10/16	TRAVEL ADVANCE	\$75.00	82024414-57100	CONFERENCE & TRAINING	\$75.00
	Vendor Total:					\$75.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
LARRY DEAN BATES	34747	VEHICLE MAINTENANCE & REPAIR	\$119.25	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.15)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.60)
				10520210-56130	EXTERNAL SERVICES	\$9.69
				10520210-56130	EXTERNAL SERVICES	\$119.25
				90000000-23013	STATE USE TAX LIABILITY	(\$8.94)
				Vendor Total:		\$119.25
LIFE ASSIST	747817	MISC. EMS SUPPLIES AS NEEDED,	\$167.57	10520210-54201	PRISONER EXPENSE	\$167.57
				Vendor Total:		\$167.57
LOUIS MALDONADO SR	310408	Instructor-led, Classroom Trai	\$2,000.00	10520210-57100	CONFERENCE & TRAINING	\$2,000.00
				Vendor Total:		\$2,000.00
MARC CARSON	2016-04-28	Web Page Design, Management an	\$4,200.00	63020210-52100	CONTRACTED SERVICES	\$4,200.00
				Vendor Total:		\$4,200.00
MENDOCINO COUNTY AIR QUALITY MANAGEMENT	DV 051916	AUTHORITY TO CONTRUCT APP #15-56	\$2,422.00	70024500-59101	FEES	\$2,422.00
				Vendor Total:		\$2,422.00
MICHAEL TUFTS	2016-257(B)	POLYGRAPH & INVESTIGATION SERVICES	\$350.00	10520210-52100	CONTRACTED SERVICES	\$350.00
				Vendor Total:		\$350.00
MITCHS CERTIFIED CLASSES	DV.051116	BACKFLOW PREVENTION: JIM EDDIE	\$1,000.00	82024414-57100	CONFERENCE & TRAINING	\$1,000.00
	DV051116	BACKFLOW PREVENTION: KEVIN PIERACHINI	\$1,000.00	82024414-57100	CONFERENCE & TRAINING	\$1,000.00
	DV 051116	BACKFLOW PREVENTION: NICK KIRBY	\$1,000.00	82024414-57100	CONFERENCE & TRAINING	\$1,000.00
				Vendor Total:		\$3,000.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MOTION INDUSTRIES INC	CA23-498249	MISC. PARTS AND SUPPLIES AS NE	\$350.02	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.20)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.63)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.78)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.63
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$350.02
				10520210-54201	PRISONER EXPENSE	\$0.98
				Vendor Total:		
MUNICIPAL MAINTENANCE EQUIPMENT	0109845-IN	MISCELLANEOUS PARTS AS NEEDED,	\$35.26	84024421-56130	EXTERNAL SERVICES	\$35.26
						Vendor Total:
NATIONAL DOCUMENT SOLUTIONS	0071925	PRINTING AND TYPESETTING SERVI	\$293.56	10013400-54100	SUPPLIES	\$293.56
	0071951	PRINTING AND TYPESETTING SERVI	\$536.87	20513300-54100	SUPPLIES	\$536.87
	Vendor Total:					\$830.43
NICK KIRBY	TA 04282016	TRAVEL ADVANCE	\$75.00	82024414-57100	CONFERENCE & TRAINING	\$75.00
						Vendor Total:
NIXON PEABODY LLP	9766413	LEGAL FEES	\$12,500.00	70024500-52150	LEGAL SERVICES/EXPENSES	\$12,500.00
						Vendor Total:
ONE TIME PAY VENDOR	DV051616	PARK RENTAL REFUND	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
	DV 051616	DEPOSIT REFUND ALEX THOMAS PLAZA	\$300.00	10022100-46350	PLAZA RENTAL	\$300.00
	DV 051816	RECREATION REFUND	\$60.00	10022832-44915	RECREATION PROGRAM INCOME	\$60.00
	114024-3	UTILITIES REFUND	\$91.37	90100000-10421	UTILITY RECEIVABLES CLEARING	\$91.37

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	113189-5	UTILITIES REFUND	\$133.06	90100000-10421	UTILITY RECEIVABLES CLEARING	\$133.06
Vendor Total:						\$684.43
ONESOURCE DISTRIBUTORS LLC	S5106904.001	ELECTRICAL EQUIPMENT AND SUPPL	\$1,785.14	80000000-12104	INVENTORY - PURCHASES	\$1,785.14
	s5124358.001	SUPPLIES AS NEEDED	\$80.45	80026110-54100	SUPPLIES	\$80.45
Vendor Total:						\$1,865.59
PACE SUPPLY CORPORATION	023258659	MISCELLANEOUS ITEMS AS NEEDED,	\$674.93	82024414-54100	SUPPLIES	\$674.93
	023251194	MISCELLANEOUS ITEMS AS NEEDED,	\$954.35	82024414-54100	SUPPLIES	\$954.35
Vendor Total:						\$1,629.28
PETERSON CAT	PC060130986	MISC PARTS AS NEEDED, FYE 2016	\$120.25	10024220-56130	EXTERNAL SERVICES	\$120.25
	PC060130987	MISC PARTS AS NEEDED, FYE 2016	\$124.26	10521210-56130	EXTERNAL SERVICES	\$124.26
	PC060131140	MISC PARTS AS NEEDED, FYE 2016	\$120.25	20324100-56130	EXTERNAL SERVICES	\$120.25
Vendor Total:						\$364.76
PG&E CO	MAY16-3822	UTILITIES	\$4,410.38	10022100-55210	UTILITIES	\$16.31
				10022300-55210	UTILITIES	\$8.11
				10024220-55210	UTILITIES	\$8.65
				20822500-55210	UTILITIES	\$561.00
				69122700-55210	UTILITIES	\$46.83
				70024500-55210	UTILITIES	\$702.77
				73022600-55210	UTILITIES	\$87.88
				73022600-55210	UTILITIES	\$190.93

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PG&E CO	MAY16-3822	UTILITIES	\$4,410.38	77725200-55210	UTILITIES	\$45.75
				82024411-55210	UTILITIES	\$1,361.84
				84024421-55210	UTILITIES	\$87.53
				84024425-55210	UTILITIES	\$1,292.78
				Vendor Total:		\$4,410.38
PORTOLA SYSTEMS INC	33374	I.T. SERVICES AS NEEDED	\$1,520.00	20922900-52100	CONTRACTED SERVICES	\$1,520.00
	33373	I.T. SERVICES AS NEEDED	\$1,545.00	20922900-52100	CONTRACTED SERVICES	\$1,545.00
	33375	I.T. SERVICES AS NEEDED	\$228.00	20922900-54320	SOFTWARE	\$228.00
			Vendor Total:		\$3,293.00	
POWER INDUSTRIES INC	707201	PARTS AS NEEDED	\$64.65	10024220-56130	EXTERNAL SERVICES	\$32.32
				82024414-56130	EXTERNAL SERVICES	\$32.33
				Vendor Total:		\$64.65
PROFESSIONALCELLULAR & PAGING	A36936	CELLULAR & PAGING SERVICES	\$155.55	20922900-54100	SUPPLIES	\$155.55
				Vendor Total:		\$155.55
PUBLIC SERVICE DEPARTMENT	042716	UTILITIES	\$73,135.26	80626500-52133	MONTHLY DISCOUNT PROGRAM	\$172.57
				10012400-55210	UTILITIES	\$325.34
				10017100-55210	UTILITIES	\$68.46
				10022100-55210	UTILITIES	\$6,282.96
				10022300-55210	UTILITIES	\$2,659.09
				10024220-55210	UTILITIES	\$317.52
				10026630-55210	UTILITIES	\$492.90

List of Checks Presented for Approval on 5/27/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	042716	UTILITIES	\$73,135.26	20620231-55210	UTILITIES	\$54.98
				20822500-55210	UTILITIES	\$4,985.36
				20824300-55210	UTILITIES	\$1,191.93
				25024300-55210	UTILITIES	\$25.77
				64020213-55210	UTILITIES	\$468.88
				69122700-55210	UTILITIES	\$409.87
				73022600-55210	UTILITIES	\$1,651.03
				77725200-55210	UTILITIES	\$1,724.18
				80026400-55210	UTILITIES	\$262.16
				80526610-55210	UTILITIES	\$9,086.50
				82024411-55210	UTILITIES	\$14,474.43
				82024414-55210	UTILITIES	(\$31.17)
				84024421-55210	UTILITIES	\$81.60
				84024425-55210	UTILITIES	\$28,430.90
	89690-04/28/16	UTILITIES	\$106.59	31122870-55210	UTILITIES	\$106.59
Vendor Total: -----						
\$73,241.85						
RADWELL INTERNATIONAL INC	INV2463098	EQUIPMENT MAINTENANCE & REPAIR	\$579.20	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$579.20
Vendor Total: -----						
\$579.20						
REGIONAL GOVERNMENT SERVICES AUTHORITY	5983.0	FINANCIAL ADVISORY SERVICES -	\$1,954.29	10013400-52100	CONTRACTED SERVICES	\$1,954.29
	5983	INTERIM FINANCE DIR JIM MCADLE	\$2,079.66	10013400-52100	CONTRACTED SERVICES	\$2,079.66
	Vendor Total: -----					
\$4,033.95						

List of Checks Presented for Approval on 5/27/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RICHARD THORNTON DBA TELECOM	0000008193	TELEPHONE PARTS AS NEEDED, FYE	\$52.50	20922900-52100	CONTRACTED SERVICES	\$52.50
					Vendor Total:	\$52.50
RINO PACIFIC	CL14139	FUEL AS NEEDED	\$470.06	82024414-56210	FUEL & FLUIDS	\$253.83
				84024421-56210	FUEL & FLUIDS	\$216.23
					Vendor Total:	\$470.06
ROY DOUGLASS	20464	ANNUAL & QTRLY 2 YR SERVICE ON	\$688.00	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$688.00
					Vendor Total:	\$688.00
SHORELINE ENVIRONMENTAL RESOURCES INC	2039	HAZ WASTE BIN RENTAL AND DISPO	\$360.00	80026400-52100	CONTRACTED SERVICES	\$360.00
					Vendor Total:	\$360.00
SIERRA CHEMICAL	SLS10033351	SODIUM HYDROCHLORITE 12.5% PER	\$3,148.56	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,148.56
					Vendor Total:	\$3,148.56
SPORT & CYCLE INC	201938	SPORTING GOODS, ATHLETIC EQUIP	\$1,203.97	10022822-54100	SUPPLIES	\$310.99
				10022840-54100	SUPPLIES	\$892.98
	201933	SPORTING GOODS, ATHLETIC EQUIP	\$3,862.14	10022840-54100	SUPPLIES	\$3,862.14
					Vendor Total:	\$5,066.11
STATE OF CALIFORNIA	167122	CHEM TEST/SUPPORT CRIMINAL INV	\$350.00	10520210-52100	CONTRACTED SERVICES	\$350.00
	161727	CHEM TEST/SUPPORT CRIMINAL INV	\$1,200.48	10520210-55100	TELEPHONE	\$1,200.48
					Vendor Total:	\$1,550.48
TAYMAN PARK GOLF GROUP INC	DV 052316	INSTRUCTOR	\$554.00	10022850-52100	CONTRACTED SERVICES	\$554.00
					Vendor Total:	\$554.00

List of Checks Presented for Approval on 5/27/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TEAM GHILOTTI INC	815802	N. STATE SEWER MAIN PROJECT SP	\$249,700.00	84424422-80230	INFRASTRUCTURE	\$249,700.00
					Vendor Total:	\$249,700.00
TELSTAR INSTRUMENTS INC	85814	DATA PROCESSING, COMPUTER, PRO	\$4,425.00	84424422-80230	INFRASTRUCTURE	\$4,425.00
					Vendor Total:	\$4,425.00
TRINIDAD ARTEAGA	349321	PARTS AS NEEDED	\$158.84	82024414-54102	SMALL TOOLS	\$158.84
					Vendor Total:	\$158.84
UKIAH DAILY JOURNAL	0000965098	NEWSPAPER PUBLICATION SERVICES	\$2,162.82	10016100-54162	HR - ADVERTISING	\$615.91
				10016100-54162	HR - ADVERTISING	\$617.61
				10016100-54162	HR - ADVERTISING	\$660.64
				10023100-54100	SUPPLIES	\$106.94
				10023100-54100	SUPPLIES	\$148.61
				10520210-54100	SUPPLIES	\$13.11
					Vendor Total:	\$2,162.82
UKIAH TROPHIES & GIFTS	337605	SUPPLIES AS NEEDED	\$161.11	10022822-54100	SUPPLIES	\$161.11
					Vendor Total:	\$161.11
US CELLULAR	0135903680	CELLULAR SERVICES	\$161.67	80026400-55100	TELEPHONE	\$36.51
				80026400-55100	TELEPHONE	\$64.02
				82024410-55100	TELEPHONE	\$17.03
				84024421-55100	TELEPHONE	\$17.03
				84024425-55100	TELEPHONE	\$27.08
					Vendor Total:	\$161.67

List of Checks Presented for Approval on 5/27/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
US POST OFFICE	DV 052716	REPLENISH PERMIT #243	\$3,500.00	20513300-54101	POSTAGE	\$3,500.00
					Vendor Total:	\$3,500.00
USA BLUEBOOK	943230	PARTS AS NEEDED	\$518.57	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$518.57
					Vendor Total:	\$518.57
VIEVU	17783	BODY WORN CAMERA	\$931.67	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.25)
				10520210-54201	PRISONER EXPENSE	\$5.31
				10520210-54201	PRISONER EXPENSE	\$931.67
					Vendor Total:	\$931.67
WAGEWORKS INC	125AI0463434	SEC 125 ADMIN FEES	\$93.20	10016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$93.20
					Vendor Total:	\$93.20
WESTERN RENEWABLE ENERGY GENERATION	DV 051816	WREGIS CERTIFICATE-ANNUAL FEE	\$675.46	80026400-52100	CONTRACTED SERVICES	\$675.46
					Vendor Total:	\$675.46
WITTMAN ENTERPRISES LLC	1604044	AMBULANCE BILLING SERVICES	\$2.52	10521210-52110	AMBULANCE BILLING	\$2.52
					Vendor Total:	\$2.52
WYATT IRRIGATION CO	214701-00	PARTS & MISC SUPPLIES AS NEEDED	\$34.49	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.16)
				10022100-54100	SUPPLIES	\$0.16
				10022100-54100	SUPPLIES	\$34.49
					Vendor Total:	\$34.49
WYVERN RESTAURANTS INC	02-4719	PUBLIC WORKS LUNCH MEETING	\$55.12	82024410-57100	CONFERENCE & TRAINING	\$55.12
					Vendor Total:	\$55.12

List of Checks Presented for Approval on 5/27/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
XEROX CORP	084474912	COPIER LEASE-SEE ADD'L DESCRIP	\$919.30	20822500-52100	CONTRACTED SERVICES	\$919.30
	084474917	COPIER LEASE-SEE ADD'L DESCRIP	\$1,149.68	20822500-52100	CONTRACTED SERVICES	\$1,149.68
	084474916	COPIER LEASE-SEE ADD'L DESCRIP	\$193.64	69122700-52100	CONTRACTED SERVICES	\$193.64
	084474915	COPIER LEASE-SEE ADD'L DESCRIP	\$401.56	73022600-52100	CONTRACTED SERVICES	\$401.56
	084474914	COPIER LEASE-SEE ADD'L DESCRIP	\$229.73	10520210-94500	LEASE PAYMENTS	\$126.36
				10521210-94500	LEASE PAYMENTS	\$80.41
				20620231-94500	LEASE PAYMENTS	\$11.48
				64020213-94500	LEASE PAYMENTS	\$11.48
	084474913	COPIER LEASE-SEE ADD'L DESCRIP	\$519.37	10520210-94500	LEASE PAYMENTS	\$285.65
				10521210-94500	LEASE PAYMENTS	\$181.78
				20620231-94500	LEASE PAYMENTS	\$25.97
				64020213-94500	LEASE PAYMENTS	\$25.97
	Vendor Total:					\$3,413.28
	INVOICE TOTAL:					\$472,297.71



ITEM NO.: 7b

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: APPROVAL OF NEW AGREEMENT WITH AIMEE SHIELDS FORMERLY DBA PERFECTION PLUS TRANSCRIPTION FOR PROCUREMENT OF SOLE SOURCE TRANSCRIPTION SERVICES, NOT TO EXCEED \$15,000 PER FISCAL YEAR

Summary: Council will consider approval of a new agreement with Aimee Shields formerly DBA Perfection Plus Transcription for police report transcription services, reducing the annual allocation not to exceed \$15,000 per fiscal year.

Background: The City Council authorized an indefinite sole source contract, effective July 1, 2008, with Aimee Shields formerly DBA as Perfection Plus Transcription for exclusive transcription services to the police department. The current contract provides that Aimee Shields be compensated at a rate of \$2,500.00 per month (\$30,000.00 per year) for all services provided. Aimee Shields was determined to be the only vendor in our area equipped to meet the department's specialized need for personal, specialized, and confidential transcription services on a 24 hour a day, 7 day a week basis and to meet the strict turnaround times for reports and other confidential documents.

Discussion: Staff research indicates while the transcription service continues to be utilized and has proven to significantly improve officers', investigators', and command staff's efficiency, its overall usage has diminished partially due to increased efficiency in other reporting methods. Aimee Shields continues to provide a high level of service under the existing contract, and staff desires to continue our successful contractual relationship with Aimee Shields based upon proven performance. Because the volume of documents being transcribed has diminished, staff proposes a change in compensation to Aimee Shields from \$2,500.00 per month (\$30,000.00 per year) for a minimum of thirty hours of dictation services per week, to \$1,250.00 per month (\$15,000.00 per year) for dictation services averaging fifteen hours or less per week. Staff research indicates this revised formula will provide more precise compensation for the current dictation needs of the department. The new agreement would allow for future modifications based upon the mutual written agreement of both parties. Staff requests the City Council authorize the City Manager to execute the new agreement for an indefinite term subject to termination by either party on thirty days' notice.

Continued on Page 2

RECOMMENDED ACTION(S): Authorize City Manager to execute new agreement with Aimee Shields for sole source transcriptions for the police department not to exceed \$15,000.00 per year.

ALTERNATIVES: Provide staff with alternate direction.

Citizens advised: N/A
Requested by: N/A
Prepared by/Contact: Captain Justin Wyatt
Coordinated with: Mary Horger, Purchasing Supervisor
Presenter: Captain Justin Wyatt.
Attachments: 1. Agreement for Professional Consulting Services
2. Attachment A
3. Proposal for Dictation Services

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

The General Fund is not used for these services. Funds for these services are provided by the department's Supplemental Law Enforcement Service Fund Grant and are budgeted within the fiscal year 16/17 budget.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$15,000.00	Supplemental Law Enforcement Service Fund Grant	63520210.52100	Yes ☐ No ☒	N/A

COU No. _____

AGREEMENT FOR
PROFESSIONAL CONSULTING SERVICES

This Agreement, made and entered into this 1st day of July, 2016 ("Effective Date"), by and between CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City" and Aimee Shields, a sole proprietorship organized and in good standing under the laws of the state of California, hereinafter referred to as "Consultant".

RECITALS

This Agreement is predicated on the following facts:

- a. City requires consulting services related to transcription of, but not limited to, police reports, interviews, and background and internal investigations.
- b. Consultant represents that it has the qualifications, skills, experience and properly licensed to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A", describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

TERMS OF AGREEMENT

1.0 DESCRIPTION OF PROJECT

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A").

2.0 SCOPE OF SERVICES

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

3.0 CONDUCT OF WORK

- 3.1 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from City and shall complete such services within the terms set forth in Attachment A from receipt of the Notice to Proceed. Consultant shall complete the work to the City's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis not to exceed a guaranteed maximum dollar amount of \$15,000.00 per fiscal year. Labor

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charges shall be based upon; billing rates as set forth in the attached Attachment A, which shall include all indirect costs and expenses of every kind or nature. Consultant shall complete the Scope of Work for the not-to-exceed guaranteed maximum, even if actual time and expenses exceed that amount.

4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipated on the date they entered this Agreement.

4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City prior to commencement of work. The cost of sub-consultants shall be included within guaranteed not-to-exceed amount set forth in Section 4.1.

4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to Consultant, which amounts shall be due and payable thirty (30) days after receipt by City. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City to determine progress made and to support the expenses claimed.

5.0 ASSURANCES OF CONSULTANT

5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of City for any purpose whatsoever. City shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed.

Those provisions of this Agreement that reserve ultimate authority in City have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and City.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or

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benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager determines that the Consultant has a disclosure obligation under the City's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's determination.

6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the full period of time allowed by law, surviving the termination of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 20 10 10 01 and Commercial General Liability Coverage – Completed Operations Form No. CG 20 37 10 01.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate

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such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

- a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant for the full period of time allowed by law, surviving the termination of this Agreement. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.
- b. The Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
- d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers

COU No. _____

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City with Certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before Consultant begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City has paid the premium.

G. Subcontractors

Consultant shall include all subcontractors or sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor or sub-consultant. All coverage for sub-contractors or sub-consultants shall be subject to all insurance requirements set forth in this Paragraph 6.1.

- 6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees, for the full period of time allowed by law, surviving the termination of this Agreement, to indemnify the City for any claim, cost or liability that arises out of, or pertains to, or relates to any negligent act or omission or the willful misconduct of Consultant in the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole negligence, willful misconduct or defects in design by the City, or arising from the active negligence of the City.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City or Consultant, include their officers, employees, agents, and subcontractors.

7.0 CONTRACT PROVISIONS

COU No. _____

- 7.1 Ownership of Work. All documents furnished to Consultant by City and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City upon their creation and shall be given to City immediately upon demand and at the completion of Consultant's services at no additional cost to City. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City.
- 7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.
- 7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties and replaces in their entirety any prior agreements or understandings between the parties concerning the provision of transcription services by Consultant.
- 7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.
- 7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.
- 7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's prior written consent.
- 7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.
- 7.8 Termination. This Agreement may be terminated by either party at any time on thirty (30) days prior written notice City shall pay the Consultant only for services performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to offset for any direct or consequential damages City may incur as a result of Consultant's breach of contract.
- 7.9 Execution of Agreement. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative,

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the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

8.0 NOTICES

Any notice given under this Agreement shall be in writing and deemed given when personally delivered or deposited in the mail (certified or registered) addressed to the parties as follows:

CITY OF UKIAH _____
DEPT. OF _____
300 SEMINARY AVENUE _____
UKIAH, CALIFORNIA 95482-5400

9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

CONSULTANT

BY: _____

Date

PRINT NAME: _____

IRS IDN Number

CITY OF UKIAH

BY: _____

Date

CITY MANAGER

ATTEST

CITY CLERK

Date

AGREEMENT FOR
PROFESSIONAL CONSULTING SERVICES
"ATTACHMENT A"

1. Scope of Work – Aimee Shields will provide dictation services to the staff of the Ukiah Police Department for, but not limited to, police reports, telephone interviews, suspect/victim/witness interviews, and background and internal investigations.
2. Compensation – The City of Ukiah will pay Aimee Shields for services agreed upon by this agreement at a rate of \$1,250.00 per month for dictation services averaging 15 hours or less per week.
3. Time of Completion - The Ukiah Police Department staff will have availability to submit reports for transcription 24 hours a day, 7 days a week, for the length of the contract. Report turn-around will depend on a number of factors: 1) In custody and priority reports and supplementals will be complete and returned to the department electronically within the same day, unless approved otherwise by the reporting officer or supervisor; 2) other reports will be complete and returned to the department electronically within two days of dictation.

PROPOSAL FOR DICTATION SERVICES

July 1, 2016 to June 30, 2017

Date: June 7, 2016

Submitted to: City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

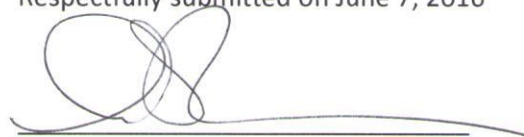
Services for: Ukiah Police Department
300 Seminary Avenue
Ukiah, CA 95482

Services by: Aimee L. Shields
1480 Chardonnay Ct.
Ukiah, CA 95482

This proposal is for all dictation services including, but not limited to, police reports, telephone interviews, suspect/victim/witness interviews, background investigations, and IA investigations. Dictation services will be available 24/7 – 365 days a year with an average of 15 hours a week of dictation services.

Contract will be \$15,000.00 per year made in payments of \$1,250.00 per month to be mailed on the 1st Friday of every month until modified or terminated according to the terms of the agreement.

Respectfully submitted on June 7, 2016



Aimee L. Shields

Acceptance of proposal

Signature: _____

Date: _____



ITEM NO.: 7c

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: AWARD OF CONTRACT FOR OAK MANOR SUBDIVISION ELECTRIC IMPROVEMENT PROJECT, SPECIFICATION 16-04, TO WIPF CONSTRUCTION IN THE AMOUNT OF \$44,727.50 (EUD).

Summary: Staff is recommending that the City Council award the contract for the Oak Manor Subdivision Electric Improvement Project, Specification No. 16-04, to Wipf Construction in the amount of \$44,727.50.

Background: The current electric system consists of two separate primary radial systems that are not interconnected. Customers on either system may experience electric outages that 1) last longer because repairs must be totally completed before power is turned back on, and 2) the power outage affects a larger number of customers because the Utility is unable to isolate the failure to a small area. The result: more customers experience long power outages.

This project will consist of trenching, backfilling, compacting, installing primary junction enclosure box pad (provided by the City, installed by Contractor), and underground conduits for electric utility at Oak Manor Drive, Mohawk Drive and 830 East Gobbi Street. The project creates the ability to backup each primary circuit increasing the system reliability and creating capability to balance load between both primary circuits.

Once the underground construction is completed, EUD will remove the overhead primary facilities.

Discussion: On June 9, 2016, sealed proposals were received from two (2) contractors and opened by the Deputy City Clerk. Attachment #1 details the bid results. A copy of the bid specification, addenda and bid responses can be found at the following link: <https://cityofukiah.box.com/v/Spec16-04OakManorSubEIP>

After evaluating the bid responses, Staff discovered an irregularity in the bid submitted by Wipf Construction. Wipf omitted a signed acknowledgment of the one addendum issued. The addendum made a correction to the bid proposal form, and provided a revised one. Wipf did, however, respond using the revised form, which demonstrated receiving the addendum. As this is an irregularity that can be waived, and this does not give the bidder an unfair competitive advantage, Staff is recommending that Council waive this irregularity, and award the bid to Wipf Construction in the amount of \$44,727.50.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$180,000	Underground Switching System Upgrades, Oak Manor Vault	80100000.80230 Project 15089	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Waive the bid irregularity, and award the contract to Wipf Construction for the Oak Manor Subdivision Electric Improvement Project in the amount of \$44,727.50.

ALTERNATIVES: Do not approve recommended action, and provide alternate direction to staff.

Citizens advised:

Requested by: Mel Grandi, Electric Utility Director

Contact/Prepared by: Mary Horger, Purchasing Supervisor

Coordinated with: Al Smatsky, Electric System Designer and Diann Lucchetti, Project Analyst

Presenter: Tim Santo, Interim Electric Supervisor

Attachment: 1. Bid Tabulation

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____

Sage Sangiacomo, City Manager

Spec 16-04 Oak Manor Subdivision Electric Improvement Project								
City of Ukiah								
Bid Opening: 06/09/16					Wipf Construction		Ferranti Construction	
					P O Box 234 Ukiah, CA 95482		PO Box 259 Redwood Valley, CA	
Bid Schedule								
Item #	Item Description	Quantity	Unit of Measure	Unit Price	Item Total	Unit Price	Item Total	
1	EXCAVATE, TRENCH, BACKFILL AND COMPACTION (18" TRENCH)	330	LF	\$83.00	\$27,390.00	\$140.00	\$46,200.00	
2	REMOVE AND REPLACE ASPHALT CONCRETE (24" TRENCH)	825	SF	\$9.00	\$7,425.00	\$15.60	\$12,870.00	
3	4" PVC SCHEDULE 40 CONDUIT INCLUDING INSTALLATION	575	FT	\$3.50	\$2,012.50	\$16.00	\$9,200.00	
4	SIDEWALK REMOVAL AND REPLACEMENT	80	SF	\$30.00	\$2,400.00	\$80.00	\$6,400.00	
5	EXCAVATE, BACKFILL, COMPACTION AND INSTALL PRIMARY JUNCTION BAR ENCLOSURE BOX PAD (CITY TO PROVIDE)	1	EA	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	
6	REMOVE AND REPLACE LANDSCAPE - AS REQUIRED	1	LS	\$2,500.00	\$2,500.00	\$1,800.00	\$1,800.00	
Total Bid Amount					\$44,727.50		\$78,970.00	
Listed Subs				NONE		NONE		



ITEM NO.: 7d

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION ESTABLISHING FEES AND CHARGES UNDER CALIFORNIA PUBLIC RECORDS ACT FOR REQUESTED COPIES OF PUBLIC RECORDS

Summary: Council will consider adopting a resolution that will establish the fees and charges for copies of public records under the California Public Records Act.

Background: Under the California Public Records Act (PRA), Government Code Section 6253 (Attachment 1), allows the City to charge "fees covering direct costs of duplication." Council last reviewed the fees and charges for providing copies of documents in 2006, and adopted resolution 2006-40 (Attachment 2), fixing the fee at \$.10/page for copies and providing an option to copy the documents onto a compact disk (CD) for \$3.00/disk.

However, in the past ten years technology has changed. Additionally, current PRAs are often seeking hundreds or thousands of pages of documents. While the City continues to support the letter and spirit of the PRA by making public records readily available to members of the public, staff seeks to recover the costs allowed under the PRA, when the request places a significant demand on City resources.

Discussion: As stated in the proposed resolution (Attachment 3) the City can charge for the actual direct cost of duplicating documents in response to a Public Records Act request. This authorization in Government Section 6253 of the PRA has been interpreted as follows in *North County Parents Organization v. Department of Education*, 23 Cal. App. 4th 144, 148 (Cal. App. 4th Dist. 1994):

The direct cost of duplication is the cost of running the copy machine, and conceivably also the expense of the person operating it. "Direct cost" does not include the ancillary tasks necessarily associated with the retrieval, inspection and handling of the file from which the copy is extracted.

Based on this interpretation of Section 6253, the proposed resolution only allows the City to charge for the time required to copy or scan a document on a copier or scanner.

Staff is therefore recommending for Council to consider adopting the proposed resolution superseding resolution 2006-40.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Reference No.
N/A	N/A	N/A	Yes ☐ No ☒	Resolution 2006-40

RECOMMENDED ACTION(S): Adopt resolution establishing fees and charges under the California Public Records Act for requested copies of public records.

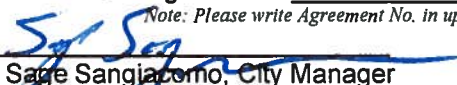
ALTERNATIVES: Do not adopt the resolution.

Citizens advised: N/A
Requested by: N/A
Prepared by/Contact: Kristine Lawler, City Clerk and David Rapport, City Attorney
Coordinated with: N/A
Presenter: David Rapport, City Attorney
Attachments: 1. Government Code Section 6253; 2. Resolution 2006-40; 3. Resolution

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

GOVERNMENT CODE - GOV**TITLE 1. GENERAL [100 - 7914]***(Title 1 enacted by Stats. 1943, Ch. 134.)***DIVISION 7. MISCELLANEOUS [6000 - 7599.2]***(Division 7 enacted by Stats. 1943, Ch. 134.)***CHAPTER 3.5. Inspection of Public Records [6250 - 6276.48]***(Chapter 3.5 added by Stats. 1968, Ch. 1473.)***ARTICLE 1. General Provisions [6250 - 6270.5]***(Article 1 heading added by Stats. 1998, Ch. 620, Sec. 1.)***6253.**

(a) Public records are open to inspection at all times during the office hours of the state or local agency and every person has a right to inspect any public record, except as hereafter provided. Any reasonably segregable portion of a record shall be available for inspection by any person requesting the record after deletion of the portions that are exempted by law.

(b) Except with respect to public records exempt from disclosure by express provisions of law, each state or local agency, upon a request for a copy of records that reasonably describes an identifiable record or records, shall make the records promptly available to any person upon payment of fees covering direct costs of duplication, or a statutory fee if applicable. Upon request, an exact copy shall be provided unless impracticable to do so.

(c) Each agency, upon a request for a copy of records, shall, within 10 days from receipt of the request, determine whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the person making the request of the determination and the reasons therefor. In unusual circumstances, the time limit prescribed in this section may be extended by written notice by the head of the agency or his or her designee to the person making the request, setting forth the reasons for the extension and the date on which a determination is expected to be dispatched. No notice shall specify a date that would result in an extension for more than 14 days. When the agency dispatches the determination, and if the agency determines that the request seeks disclosable public records, the agency shall state the estimated date and time when the records will be made available. As used in this section, "unusual circumstances" means the following, but only to the extent reasonably necessary to the proper processing of the particular request:

(1) The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request.

(2) The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request.

(3) The need for consultation, which shall be conducted with all practicable speed, with another agency having substantial interest in the determination of the request or among two or more components of the agency having substantial subject matter interest therein.

(4) The need to compile data, to write programming language or a computer program, or to construct a computer report to extract data.

(d) Nothing in this chapter shall be construed to permit an agency to delay or obstruct the inspection or copying of public records. The notification of denial of any request for records required by Section 6255 shall set forth the names and titles or positions of each person responsible for the denial.

(e) Except as otherwise prohibited by law, a state or local agency may adopt requirements for itself that allow for faster, more efficient, or greater access to records than prescribed by the minimum standards set forth in this chapter.

(Amended by Stats. 2001, Ch. 355, Sec. 2. Effective January 1, 2002.)

**RESOLUTION NO. 2006-40
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
REVISING FEES FOR COPY COSTS**

WHEREAS:

1. March 20, 1991, the City Council adopted Resolution 91-47, Establishing Regulations Under the California Public Records Act; and
2. Review of the approved copy fee is necessary due to the replacement of previously owned copy machines with more cost efficient copy machines.

NOW, THEREFORE, BE IT RESOLVED that Section 3 "Fees" of Resolution 91-47 is hereby revised as follows:

3. Fees.

Unless another fee is expressly authorized by statute, the Custodian shall charge a fee of 10¢ per page for copies; \$3.00 per CD-R

And \$1.00 per page for certified copies furnished under these regulations.

PASSED AND ADOPTED this 15th day of February, 2006, by the following roll call vote:

AYES: Councilmembers Crane, McCowen, Rodin, Baldwin, and Mayor Ashiku

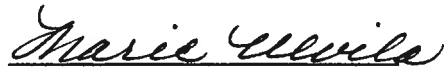
NOES: None

ABSTAIN: None

ABSENT: None


Mark Ashiku, Mayor

ATTEST:


CITY CLERK

RESOLUTION NO. 2016 –**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING FEES AND CHARGES UNDER CALIFORNIA PUBLIC RECORDS ACT FOR REQUESTED COPIES OF PUBLIC RECORDS****WHEREAS,**

1. In Government Code Section 6253, the California Public Records Act ("PRA") allows the City to charge "fees covering direct costs of duplication," when public records of the City are requested by members of the public; and
2. In City Council Resolution 2006-40, adopted on February 15, 2006, the City Council last established fees and charges for providing copies of documents under the PRA; and
3. Resolution 2006-40 fixed the fee at \$.10/page for copies and provided the option of copying the documents on to a compact disk ("CD") for \$3.00/disk; and
3. In the intervening ten years, the technology has changed and the use of the PRA has changed with requests often seeking hundreds or thousands of pages of documents; and
4. The City Council continues to support both the letter and the spirit of the PRA by making public records readily available to members of the public, while, at the same time, allowing the City to recover the costs allowed under the PRA, when the request places a significant demand on City resources;

NOW, THEREFORE, BE IT RESOLVED:

1. There shall be no charge for copies of documents as follows:
 - a. A total of 150 pages or less printed to paper in response to a single request or in multiple requests from or on behalf of the same requestor in any consecutive three (3) month period;
 - b. Documents transferred from electronic media or scanned into a PDF format and emailed to the requestor or copied to a flash drive or other storage medium supported by the City's computer system and supplied by the requestor, provided that the time required to scan the documents is one-half (1/2) hour or less.
2. For requests not covered by 1 above, the charge for public records is as follows:
 - a. For paper copies \$.04/page plus the hourly cost to the City of the City employee operating the copy machine (hereafter, "the Employee Cost") multiplied by the number of hours in one-half (1/2) hour increments required to scan the requested documents, not counting the time to locate the document, remove the document from the file, prepare the document for copying, return the documents to the file and return the files to storage (hereafter, "the Copying/Scanning Time");
 - b. For copies scanned to a flash drive or other storage medium compatible with the City's equipment which is supplied by the requestor, \$.02/page to cover the cost of the copy machine or

scanner plus the Employee Cost multiplied by the Copying/Scanning Time.

3. The City employee copying or scanning documents shall prepare and maintain a log recording the time required to provide copies of the documents requested which shall be provided to a requestor being charged for copies.

4. Where fees are required, the City can require a deposit prior to proceeding to copy or scan the documents and require full payment or make a required refund prior to furnishing the copies to the requestor.

5. Nothing in this resolution shall prevent the City Clerk from charging costs in accordance with Government Code Section 6253.9 or for the actual direct cost of making copies of documents that cannot be copied or scanned on City equipment (such as blue prints or other oversized documents) or require some other specialized copying or scanning.

6. This resolution shall become effective immediately upon its adoption and shall apply to PRA requests pending on the resolution's effective date.

PASSED AND ADOPTED on June 15, 2016, by the following Roll Call Vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stephen G. Scalmanini, Mayor

ATTEST:

Ashley Cocco, Deputy City Clerk

RESOLUTION NO. 2016 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING FEES AND CHARGES UNDER CALIFORNIA PUBLIC RECORDS ACT FOR REQUESTED COPIES OF PUBLIC RECORDS

WHEREAS,

1. In Government Code Section 6253, the California Public Records Act (“PRA”) allows the City to charge “fees covering direct costs of duplication,” when public records of the City are requested by members of the public; and
2. In City Council Resolution 2006-40, adopted on February 15, 2006, the City Council last established fees and charges for providing copies of documents under the PRA; and
3. Resolution 2006-40 fixed the fee at \$.10/page for copies and provided the option of copying the documents on to a compact disk (“CD”) for \$3.00/disk; and
3. In the intervening ten years, the technology has changed and the use of the PRA has changed with requests often seeking hundreds or thousands of pages of documents; and
4. The City Council continues to support both the letter and the spirit of the PRA by making public records readily available to members of the public, while, at the same time, allowing the City to recover the costs allowed under the PRA, when the request places a significant demand on City resources;

NOW, THEREFORE, BE IT RESOLVED:

1. There shall be no charge for copies of documents as follows:
 - a. A total of 150 pages or less printed to paper in response to a single request or in multiple requests from or on behalf of the same requestor in any consecutive three (3) month period;
 - b. Documents transferred from electronic media or scanned into a PDF format and emailed to the requestor or copied to a flash drive or other storage medium supported by the City's computer system and supplied by the requestor, provided that the time required to scan the documents is one-half (1/2) hour or less.
2. For requests not covered by 1 above, the charge for public records is as follows:
 - a. For paper copies \$.03/page for black/white, and \$.07 for color, plus the hourly cost to the City of the City employee operating the copy machine (hereafter, “the Employee Cost”) multiplied by the number of hours in one-half (1/2) hour increments required to scan the requested documents, not counting the time to locate the document, remove the document from the file, prepare the document for copying, return the documents to the file and return the files to storage (hereafter, “the Copying/Scanning Time”);
 - b. For copies scanned to a flash drive or other storage medium compatible with the City's equipment which is supplied by the requestor, \$.02/page to cover the cost of the copy machine or scanner plus the Employee Cost multiplied by the Copying/Scanning Time.

3. The City employee copying or scanning documents shall prepare and maintain a log recording the time required to provide copies of the documents requested which shall be provided to a requestor being charged for copies.

4. Where fees are required, the City can require a deposit prior to proceeding to copy or scan the documents and require full payment or make a required refund prior to furnishing the copies to the requestor.

5. Nothing in this resolution shall prevent the City Clerk from charging costs in accordance with Government Code Section 6253.9 or for the actual direct cost of making copies of documents that cannot be copied or scanned on City equipment (such as blue prints or other oversized documents) or require some other specialized copying or scanning.

6. This resolution shall become effective immediately upon its adoption and shall apply to PRA requests pending on the resolution's effective date.

PASSED AND ADOPTED on June 15, 2016, by the following Roll Call Vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stephen G. Scalmanini, Mayor

ATTEST:

Ashley Cocco, Deputy City Clerk

Kristine Lawler

Subject: RE: Copier Costs

From: Mary Horger
Sent: Wednesday, June 15, 2016 4:13 PM
To: Kristine Lawler; David Rapport
Cc: Sage Sangiacomo
Subject: RE: Copier Costs

Based on the last 11 months, our price per copy for the Civic Center and Annex machines are as follows:

Black Ink: \$0.03 per copy
Color Ink: \$0.07 per copy

Mary

From: David Rapport [<mailto:drapport@pacbell.net>]
Sent: Friday, June 10, 2016 10:36 PM
To: Kristine Lawler
Cc: Mary Horger; Sage Sangiacomo
Subject: Re: Copier Costs

This is probably a somewhat complex calculation based on the type of copiers the City is using, the cost of toner or ink, the ink coverage per page, and the longevity of the printer if you include its depreciation on the cost of per page. I quickly looked at some costs per page in a google search which was between \$.03 to \$.05. If you have better figures based on an analysis of the City's actual costs, we could substitute those for the numbers I used.

David J. Rapport
RAPPORT & MARSTON
Office Ph: 707-462-6846
FAX: 707-462-4235
Cell: 707-972-4944
Coast: 707-937-0785

From: Kristine Lawler
Sent: Friday, June 10, 2016 2:23 PM
To: David Rapport (drapport@pacbell.net); Mary Horger
Cc: Sage Sangiacomo (ssangiacomo@cityofukiah.com)
Subject: Copier Costs

Hello David, Mary:

In case the question comes up at the meeting, could you please tell me how we arrived at the .04 cents per page cost for printing pages for PRA requests? Is that for Black/White, or Color? I have attached the agenda item for your reference.

Thank you,

Kristine



ITEM NO.: 7e

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE CREDIT BUREAU OF UKIAH, INC. FOR COLLECTION SERVICES

Summary: Council to consider approving the authorization of the City Manager to negotiate and execute an agreement with the Credit Bureau of Ukiah, Inc. for collection services.

Background: The Credit Bureau of Ukiah, Inc. has been family owned and operated in Mendocino and Lake Counties since 1947. Their knowledge and long standing experience in the industry are proven. The Credit Bureau of Ukiah, Inc. abides by a strict code of ethics that is set forth by both national and state associations. The City of Ukiah has successfully worked with the Credit Bureau for many years.

Discussion: Staff has requested an updated agreement from the Credit Bureau after identifying that we were currently operating out of contract. Given the experience and history with this service we recommend continued utilization of these services. Please see attached draft agreement as Attachment #1. Staff recommends that Council authorize the City Manager to negotiate and execute an agreement with the Credit Bureau of Ukiah, Inc. for collection services.

There are no direct fiscal impacts, however if funds are successfully collected the Credit Bureau receives a percentage per the agreement, 35% general contingent fee and 50% when formal legal action is utilized.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Authorize the City Manager to negotiate and execute an agreement with the Credit Bureau of Ukiah, Inc. for collection services.

ALTERNATIVES: Reject recommended action and remand to staff with direction.

Citizens advised: N/A
Requested by: Jim McAdler, Interim Finance Director
Prepared by/Contact: Maya Simerson, Project and Grant Administrator and David Rapport, City Attorney
Coordinated with: Jim McAdler, Interim Finance Director and Sage Sangiacomo, City Manager
Presenters: Sage Sangiacomo, City Manager
Attachment: 1. Credit Bureau of Ukiah, Inc. Agreement Draft

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

CREDIT BUREAU OF UKIAH, INC.

A PROFESSIONAL COLLECTION AGENCY
117 CLARA AVENUE P.O. BOX 388 UKIAH, CALIFORNIA 95482
(707) 462-3811 (707) 462-3898 - fax

This agreement sets forth the terms and conditions by which the assignee CREDIT BUREAU OF UKIAH, INC. agrees to provide services for the "Assignor," City of Ukiah.

Credit Bureau agrees to undertake the collection of accounts placed with Credit Bureau by client for the purpose of collection, and to use diligence and employ such lawful, ethical and professionally acceptable means, methods and procedures in the collection of such accounts as shall be consistent with applicable law. Credit Bureau shall conduct its relations with client's debtors in a fair, honest and ethical manner. Credit Bureau shall, be in compliance with all federal, state and local laws and regulations governing debt collection and represents and warrants that it has all necessary licenses, permits or authorizations as may be required by applicable law to collect debts in any state where client refers accounts.

The Credit Bureau agrees to use reasonable efforts to maintain the security of all private information and prevent unauthorized use and/or disclosure of such information as required by law. The Credit Bureau further agrees to advise the Assignor if and when any breaches or violations have occurred. A copy of our privacy policy is attached.

Credit Bureau shall indemnify and defend Assignor from and against any claim by a debtor that Credit Bureau has failed to comply with all applicable state and federal laws governing the collection of debts or has failed to adequately maintain the privacy of information collected or maintained by Credit Bureau in the course of performing services under this Agreement for Assignor. Such indemnification and defense shall include, but is not limited to, all costs of a legal defense, such as the fees and expenses of attorneys, investigators, experts and consultants, filing and service fees and other litigation expenses, the payment in full of any settlement or judgment, and any expenses incurred by Assignor resulting from the claim.

The Assignor agrees to provide documentation which proves the debt, including, but not limited to, all judgments, legal documents, signed contracts or agreements, ledgers and written communications.

The Assignor agrees to a contingent fee of 35% of the amount recovered on all accounts. If the Credit Bureau files and diligently prosecutes legal action in the collection of an assigned account, it shall be entitled to a contingent of 50% of the amount recovered. Accounts already reduced to judgment will be accepted at a 35% contingent fee.

In the event that legal action is filed and diligently prosecuted in the collection of the account, all attorney fees, court costs, and civil officer's fees will be paid by the Credit Bureau. Assignor's sole contribution to the costs of collection is the contingent fee. Any amount collected by the Credit Bureau over and above the face amount of the claim, including interest, may be retained by the Credit Bureau up to, but not exceeding, its costs of collection. Any amounts recovered by the Credit Bureau that exceed its costs of collection shall be subject to the applicable contingent fee but the remaining balance shall be paid to Assignor.

Claims settled directly with a debtor by the Assignor or withdrawn during the process of collection are subject to the regular commission rate. It is further agreed by the Assignor to report to the Credit Bureau within two (2) working days all payments made directly to the Assignor on all

Attachment 1

accounts assigned to the Credit Bureau. The Credit Bureau is authorized to endorse any negotiable instrument received in payment of these accounts. Within 10 working days of the last working day of each month, the Credit Bureau shall provide Assignor statements of all payments received by Credit Bureau in that month which also reports the Credit Bureau's portion of the payment.

Credit Bureau of Ukiah reports delinquent accounts to Experian and Trans Union credit reporting agencies. Debtors are notified by written communication that the account will be reported if the account is not paid within 50 days of referral. Accounts paid after they have been reported are also updated on a monthly basis.

This agreement may be terminated at any time by either party by giving the other party a thirty (30) day prior written notice. The Credit Bureau will retain accounts assigned to the Credit Bureau while this Agreement remains in effect, and Credit Bureau will continue to pursue collection of the account until the statute of limitations on each such account has expired.

Formal notices, demands, payments and other communications between the Credit Bureau and Assignor shall be deemed given and received, on the date received, when given by express delivery service, such as UPS or Federal Express, with a delivery receipt, or delivered personally, with a delivery receipt, or delivered by fax or email, with an acknowledgment of receipt, or 48 hours after deposit in the United States mail with proper first class postage affixed thereto, if addressed as follows:

Assignor:

City of Ukiah
Attention: Finance Director
Ukiah Civic Center
300 Seminary Ave.
Ukiah, CA 95482
Fax: 707-463-6220
Email:

Credit Bureau:

Credit Bureau of Ukiah
Attention: Melissa Burke, President

Fax:
Email:

This agreement represents the entire agreement between the parties on the matters covered herein, and supersedes any prior or contemporaneous agreement, whether written or oral. This agreement may only be amended by a written document, signed by the parties. If any court of competent jurisdiction finds any portion of the agreement to be void or unenforceable, the balance of the agreement shall remain in force and effect so long as the general intent of the parties continues to be met.

ASSIGNOR

CREDIT BUREAU OF UKIAH

City of Ukiah

By: _____
Melissa Burke, President

By: _____
Sage Sangiacomo, City Manager

Dated: _____

Dated: _____



ITEM NO.: 7f

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: NOTIFICATION OF PUBLISHING SERVICES BY *UKIAH DAILY JOURNAL* FOR FISCAL YEAR 2016/2017, IN THE AMOUNT OF \$6.25 PER COLUMN INCH FOR THE FIRST INSERTION AND \$4.26 PER COLUMN INCH FOR EACH SUBSEQUENT INSERTION OF THE SAME ADVERTISEMENT

Summary: Council is given the notification of the 2016-2017 legal publishing service rates from the Ukiah Daily Journal.

Background:

As the *Ukiah Daily Journal* is the only newspaper that qualifies for the designation as "a newspaper having general circulation" in Ukiah, a formal process requesting bids for legal publishing services was not used.

Discussion:

The *Ukiah Daily Journal* submitted a letter outlining its proposed 2016/2017 fiscal year contract rates for legal advertising with the City of Ukiah (Attachment 1). There is no increase from the 2015/2016 rates. The proposal is \$6.25 for the first run, and \$4.26 per column inch for additional insertions, remaining the same as the last six years. Upon approval by the City Council, Staff will issue a Purchase Order to the Ukiah Daily Journal for legal advertising costs.

Fiscal Impact:

☒ Budgeted FY 16/17 ☐ New Appropriation ☐ Not Applicable ☐ Budget Amendment Required

<u>Amount Budgeted</u>	<u>Source of Funds (title and #)</u>	<u>Account Number</u>	<u>Addit. Appropriation Requested</u>
\$9,500.00	Legal Advertising	1011100.52150	

Recommended Action(s): Receive notification of the legal publishing services of *Ukiah Daily Journal* for fiscal year 2016/2017, in the amount of \$6.25 per column inch for the first issue and \$4.26 per column inch for additional issues.

Alternative Council Option(s): N/A

Citizens advised: N/A
Requested by: N/A
Prepared by: Kristine Lawler, City Clerk
Coordinated with: Mary Horger, Purchasing Supervisor
Attachments: 1. Proposal letter from *Ukiah Daily Journal* dated June 10, 2016

Approved: 
Sage Sangiacomo, City Manager

The Ukiah DAILY JOURNAL



ATTACHMENT 1

The Ukiah Daily Journal
617 S. State St.
Ukiah, CA. 95482

June 10, 2016

Kristine Lawler
City of Ukiah
463-6213
Ukiah, California 95482

Dear Kristine Lawler,

This letter serves as our proposed rate structure between the Ukiah Daily Journal and the City of Ukiah for legal advertising for the period of July 1, 2016 to June 30, 2017.

The Legal Advertising rates for the City of Ukiah will remain the same, as the past years, at \$6.25 per column inch for the first insertion and \$4.26 per column inch for each subsequent insertion of the same advertisement.

In addition to the following guidelines, all contract terms, conditions and general information specified on The Ukiah Daily Journal's current rate card (available online) apply to this agreement between The Ukiah Daily Journal and the City of Ukiah:

Errors and omissions: The Ukiah Daily Journal is liable only for the cost of the space containing an error and is not responsible for costs associated with omissions. Legal ads received and published after established deadlines will not be eligible for credit or a re-run in case of error.

Copy Acceptance: copy for legal ads will be accepted from printed copy, via email (as a text attachment only), on a CD (in text format only), and via fax.

Proofs will be made available for copy received before deadline upon request. Second requests for tear sheets after 30 days from publication are to be provided by electronic means (adobe PDF format). These will incur an additional charge of \$5 per request.

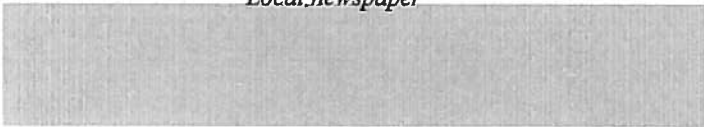
Requests for ads to run after published deadline will be considered as space and time allows, with no guarantee of publication. **Cancellations:** Ads canceled after published deadlines will incur a 25% cancellation penalty, if indeed we have not printed said ad, in those cases the charges will stand.

Advertiser must notify The Ukiah Daily Journal within 30 days of receipt of bill of any discrepancies. The bill will be due in full 15 days upon receipt. Finance charges will not be waived for amounts due over 60 days. Any previous contracted terms expire 30 days after the date of this notice.

Thank you,

Kevin McConnell
Publisher
The Ukiah Daily Journal

*Mendocino County's
Local newspaper*



PUBLIC WORKS PROJECT UPDATE

June 15, 2016

NEW WELL 9 and REPLACEMENT WELL 4

- New Well 9- Brush Street
 - Monitoring 9 is complete
 - Lab results should be in this week from the aquifer test
 - Decision to proceed with production well will follow receipt of lab results
- Replacement Well 4- Lorraine Street
 - Conductor casing is set for the monitoring well and production well
 - Monitoring well drilled and casing installed to 210 feet
 - Well development will begin Friday



NORTH STATE SEWER MAIN IMPROVEMENT PROJECT

- Mainline and all laterals are installed
- Extra work for the storm drain to the fairgrounds is underway



NORTH STATE SEWER MAIN IMPROVEMENT PROJECT ADDITIONAL WORK TO BE CONSIDERED AT JULY 6 MEETING



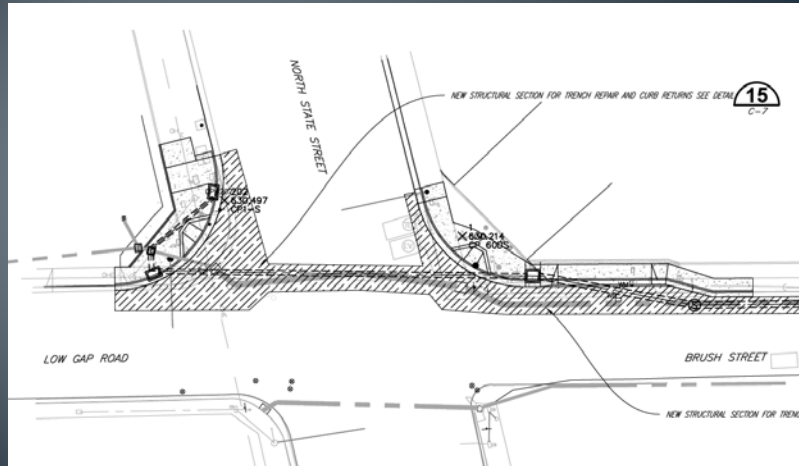
STORM DRAIN FAILURE



CURB LINE ISSUE



1995 ROW ACQUISITION



STATE STREET DUAL LEFT TURNS



BRUSH STREET PAVING



NORTH STATE CROSSWALK

- 95% Complete!
- Installation of a couple signs
- In Pavement lights are installed and almost operational





ITEM NO.: 12a

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION, CONSIDERATION, AND POSSIBLE INTRODUCTION BY TITLE ONLY OF AN ORDINANCE AMENDING THE TRAFFIC ENGINEERING COMMITTEE (TEC) TO INCLUDE A POSITION FOR AN ACTIVE TRANSPORTATION REPRESENTATIVE

Summary: The City Council will consider adopting an ordinance adding a position to the Traffic Engineering Committee to include an Active Transportation Representative.

Background: The Traffic Engineering Committee (TEC) currently consists of the following positions (or their duly appointed representatives): City Manager, Chief of Police, City Engineer, Planning Director, Superintendent of Public Works, along with a representative of the local transit authority, and two (2) city residents of driving age, each of whom may from time to time be determined and appointed by the Council.

On June 1, 2016, the City Council held interviews with two applicants for the city resident position that was vacated at the beginning of 2016. After discussion, Council directed staff to come back with an agenda item adding an active transportation representative to the TEC.

Discussion: Attachment 1 is a copy of Ordinance 1025 (redline and clean copies), which established the Traffic Engineer/TEC, showing the addition of an Active Transportation Representative. If Council so chooses to adopt this Ordinance, staff recommends introducing the Ordinance by title only at this meeting. The Ordinance would then return to Council for final adoption on the Consent Calendar at its July 6, 2016, meeting.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Introduce Ordinance by title only amending Ordinance 1025 and adding an Active Transportation Representative to the Traffic Engineering Committee (TEC).

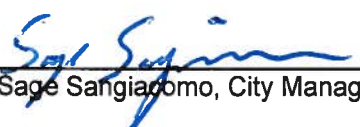
ALTERNATIVES: Remand to Staff with direction.

Citizens advised: N/A
Requested by: City Council
Prepared by/Contact: Kristine Lawler, City Clerk
Coordinated with: Tim Eriksen, Director of Public Works /City Engineer and Rick Seanor, Deputy Director of Public Works
Presenter: Tim Eriksen, Director of Public Works /City Engineer
Attachment: 1. Ordinance (redline and clean copies)

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

ORDINANCE NO. ~~1025~~ _____**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 8, CHAPTER 1, ARTICLE 2, SECTION 7030 OF THE UKIAH CITY CODE WHICH ESTABLISHES THE CITY TRAFFIC ENGINEER; OFFICE ESTABLISHED**

SECTION ONE: It is ordained that the City Council of the City of Ukiah hereby amends §7030 to read as follows:

§7030: CITY TRAFFIC ENGINEER; OFFICE ESTABLISHED: The office of City Traffic Engineer is hereby established. The office of City Traffic Engineer shall consist of a committee who shall serve without additional compensation, consisting of the City Manager, the Chief of Police, the City Engineer, the Planning Director, the Superintendent of Public Works or their duly appointed representatives, together with a representative of the local transit authority, a representative of active transportation (defined as a means of getting around that is powered by human energy, primarily walking and bicycling) who resides within the city limits, and two City residents of driving age, each of whom may from time to time be determined and appointed by the Council. The chairman shall be chosen by vote of the committee. Any member of such committee, whether appointed by this Chapter or by action of the Council, may be removed by the Council at any time.

SECTION TWO. This Ordinance shall be published as required by law in a newspaper of general circulation published in the City of Ukiah.

SECTION THREE. This Ordinance shall become effective thirty (30) days after adoption.

Introduced by title only on the ~~19th~~ 15th day of ~~January~~ June, ~~2000~~ 2016, by the following roll call vote:

AYES: ~~Councilmembers Smith, Baldwin, and Mayor Mastin.~~

NOES: ~~None.~~

ABSTAIN: ~~None.~~

ABSENT: ~~Councilmembers Libby and Ashiku.~~

~~**Adopted** on the 16th day of February, 2000, by the following roll call vote:—~~

~~AYES: —Councilmembers Libby, Baldwin, Ashiku, and Mayor Mastin.~~

~~NOES: —None.~~

~~ABSTAIN: None.~~

~~ABSENT: Councilmember Smith.~~

ATTEST:

~~Jim Mastin~~ Stephen G. Scalmanini, Mayor

~~Marie Ulvila~~ Kristine Lawler, City Clerk

ORDINANCE NO. _____

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 8, CHAPTER 1, ARTICLE 2, SECTION 7030 OF THE UKIAH CITY CODE WHICH ESTABLISHES THE CITY TRAFFIC ENGINEER; OFFICE ESTABLISHED

SECTION ONE: It is ordained that the City Council of the City of Ukiah hereby amends §7030 to read as follows:

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SECTION TWO. This Ordinance shall be published as required by law in a newspaper of general circulation published in the City of Ukiah.

SECTION THREE. This Ordinance shall become effective thirty (30) days after adoption.

Introduced by title only on the 15th day of June, 2016, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Stephen G. Scalmanini, Mayor

Kristine Lawler, City Clerk



ITEM NO.: 12b

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT**SUBJECT: RECEIVE STATUS REPORT AND PROVIDE DIRECTION CONCERNING THE PROPOSED LAFCO SPHERE OF INFLUENCE FOR THE WILLOW COUNTY WATER DISTRICT**

Summary: Council will receive a report from staff regarding the recent LAFCo meeting and pending action in respect to overlap areas within the Willow County Water District Sphere of Influence, and have a discussion and possible direction to staff on the next steps to take.

Background and Discussion: At the June 1, 2016, City Council meeting, the Council directed staff to attend the next LAFCo meeting and indicate that the City's April 20th letter objecting to the inclusion of District overlap areas within the Willow County Water District Sphere of Influence (Attachment 1) was still the City's position. The Council also directed staff to indicate that the City values its positive working relationship with the District, does not want to pursue action to harm the District, wants to continue exploring the overlap area issue with the District, and that the City wants what is best for the citizenry. At the direction of the Council, staff also emphasized that the LAFCo, City, and District need additional information to understand and ultimately resolve the overlap issue. Staff recommended the Commission not take final action and allow time for the City and District to continue its discussions.

After a lengthy discussion, the LAFCo voted to continue the matter to its meeting in July with a motion made by Commissioner McCowen still on the floor for consideration. That motion included the following:

1. Amend the proposed Resolution to delete the overlap areas from the District's Sphere of Influence; and
2. Amend the Resolution to insert language stating that prior to any future detachment of the overlap areas, a plan for services and an analysis of the potential fiscal impacts to the District shall be required.

Recommendation: Receive the report and consider directing staff to attend the July LAFCo meeting and express support for Commissioner McCowen's motion. Also direct staff to continue working with the Willow County Water District to identify and resolve issues associated with the overlap areas.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): 1) Receive report; 2) Direct Staff to attend the July LAFCo meeting and express support for Commissioner McCowen's motion; and 3) Continue to work cooperatively with the District to discuss and resolve any overlap issues.

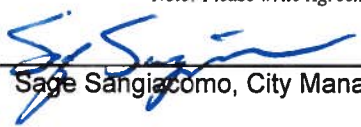
ALTERNATIVES: Provide alternative direction to Staff.

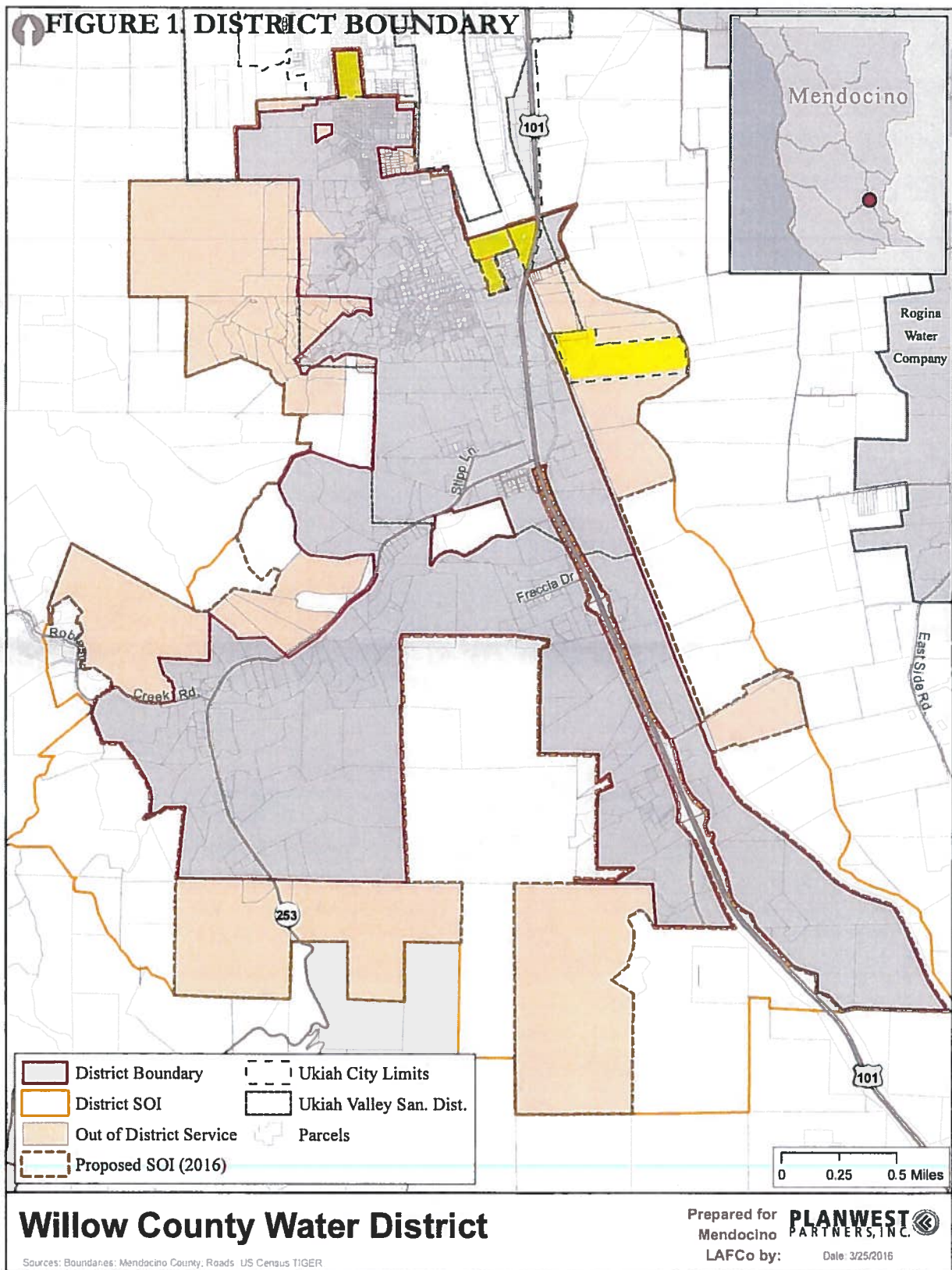
Citizens advised: N/A
Requested by: Charley Stump, Planning and Community Development Director
Contact/Prepared by: Charley Stump, Planning and Community Development Director
Coordinated with: Sage Sangiacomo, City Manager; Tim Eriksen, Public Works Director / City Engineer; and Sean White, Water and Sewer Director
Presenter: Kevin Thompson, Acting Community Development Director / Principal Planner
Attachment: 1. Diagram showing Overlap Areas

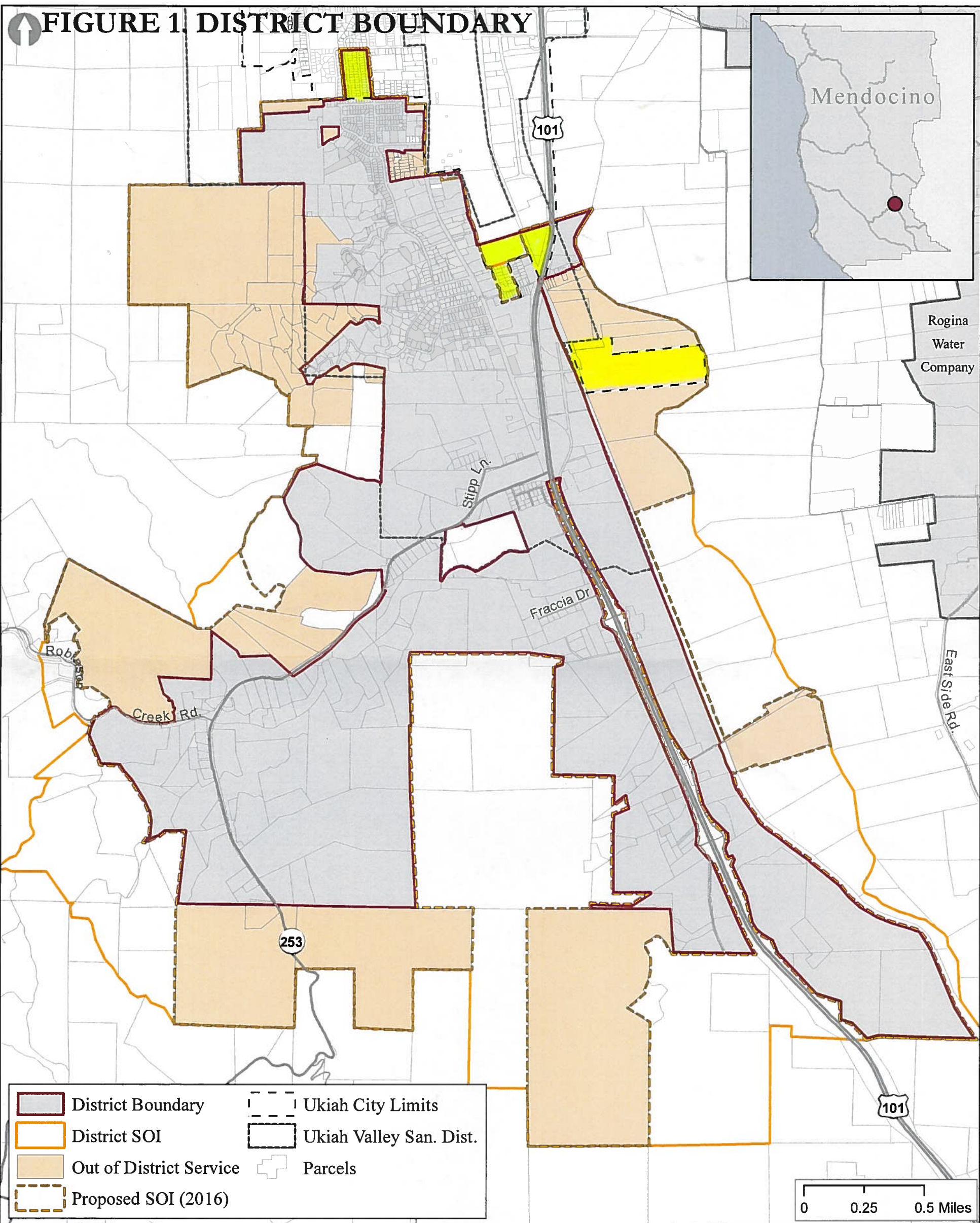
COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager





Willow County Water District

Prepared for
Mendocino
LAFCo by: **PLANWEST** PARTNERS, INC. 
Date: 3/25/2016

Sources: Boundaries: Mendocino County; Roads: US Census TIGER.
Path: D:\Planwest_GIS\projects\current\Mendocino_LAFCo\Water_Districts\mapdocs\Willow_County_Water_District.mxd



ITEM NO.: 12c

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MARK AND JANN LANZ FOR THE PURCHASE OF AN EASEMENT AT THE CORNER OF SOUTH STATE STREET AND HASTINGS AVENUE AND APPROVAL OF CORRESPONDING BUDGET AMENDMENT

Summary: Council will consider authorizing the City Manager to execute and negotiate an agreement for the purchase of an easement and corresponding budget amendment.

Background: Staff has been working with the property owners at the northeast corner of the South State Street and Hastings Avenue intersection to acquire a portion of right of way needed. This right of way is needed in order to be able to construct the intersection improvements required as part of the Redwood Business Park traffic improvement project. The total size of the right of way needed is 769.7 square feet.

Discussion: Mr. and Mrs. Mark Lanz are the property owners and have agreed to the sum of \$10,000 for an easement for the right of way and landscape replacement. The draft agreements and easement are included as Attachment 1. In addition, the City has agreed to install and fence an electric sliding gate at the back of the sidewalk which will also be constructed as part of this project along with ADA Compliant Curb Ramps. In addition, the City or its contractor will install a ¾" water service to the property. The connection fee of \$1,629.55 will need to be paid to the water fund as well.

Staff is requesting Council authorize the City Manager to negotiate and execute the agreement for the purchase of the easement and approve a budget amendment in the amount of \$11,629.55 for the purchase of the easement as well as the connection fee that will be paid to the water fund.

FISCAL IMPACT:				
Non-budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$11,629.55	Special Project Reserve - ADA Ramp Fund	25100000.39010	Yes ☒ No ☐	N/A

RECOMMENDED ACTION(S): Authorize the City Manager to negotiate and execute an agreement for the purchase of an easement at the corner of South State Street and Hastings Avenue and approve a corresponding budget amendment.

ALTERNATIVES: Do not approve and provide direction to staff.

Citizens advised: Mr. and Mrs. Mark and Jann Lanz
Requested by: Sage Sangiacomo, City Manager
Prepared by: Jarod Thiele, Public Works Project Analyst
Coordinated with: David Rapport, City Attorney; Tim Eriksen, Director of Public Works / City Engineer
Presenter: Tim Eriksen, Director of Public Works / City Engineer
Attachment: 1. Draft Agreement and Easement

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

AGREEMENT FOR PURCHASE AND SALE OF EASEMENT

This Agreement is entered on _____, 2016 ("Effective Date"), in Ukiah, California, by and between the City of Ukiah ("City"), a general law municipal corporation and Mark G. Lanz and Jann Lanz ("Sellers"), husband and wife, joint tenants of real property.

1. **Sale of Easement:** Sellers agree to sell and Buyer agrees to buy an easement ("the Easement") located on real property owned by Sellers ("Sellers' Property") commonly known as Mendocino County Assessor's Parcel Number ("APN") 003-230-03 which real property is adjacent to the public street in the City of Ukiah, California, commonly known as Hastings Road. The Easement is more particularly depicted and described in the attached Exhibit 1, which is an unsigned Grant of Easement deed, including Exhibits A and B and an unsigned Certificate of Acceptance.

3. **Purchase Price: \$10,000**

a. **Cash consideration.** Seller agrees to accept from Buyer Ten Thousand Dollars (\$10,000) as cash consideration for the Easement.

b. **Additional non-cash consideration.** In addition to the cash consideration described in Section 3.a, above, Buyer agrees to construct the following improvements and water service on and to Seller's property, known as Mendocino County Assessor's Parcel Number ("APN") 003-230-03:

- 1) Replace existing gate with a sliding gate on Hastings Avenue driveway
- 2) Property owner to restore landscaping to his standard
- 3) City to construct sidewalk on Hastings Avenue
- 4) City to provide 1 additional $\frac{3}{4}$ " water service. Placement TBD in field

The improvements shall be constructed as specified in the attached Exhibit 2.

4. **Condition of Title:** Title to the Easement shall be free and clear of all liens, except for taxes not yet due, and all leases, easements and encumbrances not approved by Buyer.

5. **Escrow:** Buyer shall open escrow with a title company of its choice within five (5) days from the effective date of this Agreement and deposit with the title company \$1,000, which shall be applied toward the cash consideration specified in Section 3.a, above. The parties shall deliver escrow instructions to the escrow agent within 14 days from the effective date of this Agreement, which shall include the following:

a. **Closing date:** Escrow shall close by [REDACTED], 2016, unless extended by mutual written agreement of the parties.

b. **Preliminary title report and title insurance:** Buyer shall have 30 days from the Effective Date to approve a preliminary title report, including confirmation that Sellers have the authority to convey the Easement to Buyer. If Buyer disapproves the report, it must provide written notice of such disapproval to Sellers. Buyer shall have no further obligations under this Agreement and shall be entitled to the return of any money or documents deposited with the escrow agent, if it gives Sellers timely written notice that it disapproves of title as set forth in a preliminary title report. If Buyer fails to provide such timely written notice, it shall be deemed to have waived all objections to title. The title company must issue prior to closing a CLTA title insurance policy in the amount of the total purchase price, listing only those exceptions approved by Buyer.

c. **Sellers Disclosures:** Sellers disclose the following information they have concerning the condition of the Property and the Easement.

(1) **Flood Hazard Area Disclosure:** The Property and the Easement or a portion thereof are not located within a Federal Emergency Management Agency (FEMA) "Special Flood Hazard Area."

(2) **Geologic Hazard Zone:** The Property and the Easement are not located within a Special Studies Zone as designated under Public Resources Code §§ 2021-2625.

e. **Closing costs:** Buyer shall pay all escrow and title insurance costs of said conveyance. Real property taxes, assessments and insurance premiums, if any, shall be prorated between the parties from the date the deed is recorded in the official records of Mendocino County. All pro-rations shall be made on the basis of a 365 day year or 30 day month as applicable.

f. **Payment of purchase:** Buyer shall deposit by check the balance of the purchase price prior to close of escrow.

g. **Tax Withholding:** Under the Foreign Investment in Real Property Tax Act (FIRPA; 26 USC §1445), every buyer of U.S. real property must, unless an exemption applies, deduct and withhold from a seller's proceeds 10% of the gross sales price. No withholding is required if the Sellers certify under penalty of perjury that they are not a foreign person within the meaning of the Act. The Sellers hereby certify under penalty of perjury that they are not a "foreign person" within the meaning of FIRPA and Buyer is not required to and shall not withhold any portion of the gross sales price for state or federal capital gains tax.

6. **Right of Possession:** Buyer's right of possession shall commence upon close of escrow, except for any temporary right of access granted for the purpose of installing improvements prior

to close of escrow.

7. Force Majeure: The time for performing any condition under this Agreement shall be extended, and the obligations of Buyer suspended, by the number of days during which the performance of that condition is prevented due to fire, flood, unusual weather events, strikes, labor disputes, shortages, utility curtailments, power failures, explosions, civil disturbances, the time required to satisfy government regulatory requirements beyond the minimum periods permitted by law, acts of God, shortages of equipment or supplies, unavailability of transportation, acts or omissions of third parties or any other reason beyond the reasonable control of the Buyer.

8. Notice: Whenever notice is permitted or required under this Agreement, it shall be deemed given when personally served by personal delivery, fax, email or overnight courier, or when deposited in the United States mail with proper first class postage affixed thereto and addressed as follows:

BUYER:

City of Ukiah
C/o Sage Sangiacomo, City Manager
Ukiah Civic Center
300 Seminary Ave
Ukiah, CA. 95482
FAX: (707) 463-6204
Email: ssangiacomo@cityofukiah.com

SELLERS:

Mark G. Lanz and Jann Lanz
930 Knob Hill Road
Ukiah, CA 95482
Email: timber@pacific.net

Either party may change its official address by giving notice as provided in this paragraph.

9. Counterparts: This Agreement may be executed in counterparts and faxed or emailed signatures shall have the same legal effect as original signatures.

10. Partial Invalidity: If any term or provision of this Agreement shall be deemed to be invalid or unenforceable to any extent, the remainder of this Agreement will not be affected thereby, and each remaining term and provision of this Agreement will be valid and be enforced to the fullest extent permitted by law.

11. Waivers: No waiver of any breach of any covenant or provision contained herein will be deemed a waiver of any preceding or succeeding breach thereof, or of any other covenant or provision contained herein. No extension of time for performance of any obligation or act will be deemed an extension of time for performance of any other obligation or act except those of the waiving party, which will be extended by a period of time equal to the period of the delay.

12. Successors and Assigns: This Agreement is binding upon and inures to the benefit of the permitted successors and assigns of the parties hereto.

13. Professional Fees: Neither Buyer nor Sellers have used a licensed realtor or other

agent in connection with the purchase of the Easement and neither party is liable to any such realtor or agent for a commission or fee. If either party is determined to have an obligation to pay any such fee or commission, it shall be the sole responsibility of that party to pay the fee or commission and that party shall indemnify and defend the other party from against any cost or liability arising out of the obligation to pay any such fee or commission.

14. **Entire Agreement:** This Agreement (including all Exhibits attached hereto) constitutes the entire contract between the parties hereto and may not be modified except by an instrument in writing signed by the party to be charged.

15. **Time of Essence:** Sellers and Buyer hereby acknowledge and agree that time is strictly of the essence with respect to each and every term, condition, obligation, and provision hereof.

16. **Construction:** This Agreement has been prepared by Buyer and its professional advisors and reviewed by Sellers and their professional advisors. Sellers and Buyer and their respective advisors believe that this Agreement is the product of all of their efforts, that it expresses their agreement and that it should not be interpreted in favor of or against either Buyer or Sellers. The parties further agree that this Agreement will be construed to effectuate the normal and reasonable expectations of a sophisticated seller and buyer.

17. **Governing Law:** The parties hereto expressly agree that this Agreement will be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California. The parties mutually consent to jurisdiction and venue in the courts of Mendocino County and waive any objections to the jurisdiction or venue of such courts.

18. **Paragraph Headings:** The paragraph headings contained herein are for convenience and reference only and are not intended to define or limit the scope of this agreement.

WHEREFORE, the parties have entered this Agreement on the Effective Date.

BUYER

CITY OF UKIAH

By: _____
Sage Sangiacomo, City Manager

SELLERS

MARK G. LANZ AND JANN LANZ

By: _____
Mark G. Lanz

By: _____
Jann Lanz

Exhibit 2

- 1) Hastings Avenue will be fenced with a privacy chain link fence and an electric sliding gate to match the fence for access to the property. This work will be performed during the associated construction project by a City contractor.
- 2) Property owner to restore landscaping to his standard. This work will be completed after the associated construction project by a City contractor.
- 3) City to construct sidewalk on Hastings Avenue. This work will be performed during the associated construction project by a City contractor.
- 4) City to provide 1 additional ¾" water service. Meter placement will be determined in the field. This work will be performed by the City or its contractor after close of escrow for the easement.

**RECORDING REQUESTED BY
AND MAIL TO:**

City Clerk
City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

APN: 002-230-03

No fee pursuant to Government Code Section 6103

Document transfer Tax \$0.00 and the value is less than \$100.00

GRANT OF EASEMENT

MARK G. LANZ AND JANN LANZ, HUSBAND AND WIFE, AS JOINT TENANTS, hereinafter referred to as "GRANTOR(S)", do hereby grant to the City of Ukiah, a Municipal Corporation, ("GRANTEE"), its successors and assigns forever, a non-exclusive easement for public roadways and related facilities, including, but not limited to, right-of-way for vehicles and pedestrians, pavement, curbs, gutters, sidewalks, storm drains, planting strips, and street trees, and public utility purposes, over, under, and through a portion of the land situated in the City of Ukiah, Mendocino County, California, owned by Grantor and which is described as follows:

SEE EXHIBIT "A", ATTACHED HERETO AND MADE A PART HEREOF

Said grant of easement includes the right to use, construct, reconstruct, repair, maintain, and inspect public roadways and related facilities (as described above) and public utilities including, but not limited to, water lines; sewer lines; storm drains; electric power lines, poles and appurtenances; street lights; gas lines; and communication lines, poles and appurtenances; and the right to erect, maintain, and replace signs and markers warning of the location of said facilities and utilities; and the right to survey within said easement and to place or replace surveying stakes and monuments of a permanent nature therein.

Said grant of easement is subject to all easements, restrictions and other matters of record against Grantor's property or any part thereof and all improvements and above-ground or underground utility lines and conduits existing in the easement area as of the date of this grant.

MARK G. LANZ

By: _____

Dated: _____

JANN LANZ

By: _____

Dated: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____
Date Here Insert Name and Title of the Officer

personally appeared _____
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above

Exhibit "A"

All that certain real property situate, lying and being in the City of Ukiah, County of Mendocino, State of California, described in the Interspousal Transfer Deed recorded June 9, 1998 in Book 2513, Page 448, Mendocino County Official Records, more particularly described as follows:

COMMENCING at the southeasterly corner of Parcel Three as described in that deed recorded in Book 2513 at Page 448, Mendocino County Official Records; thence, North 88° 37' 34" West (Deed = North 89° 30' West) along the southerly boundary of the aforementioned Parcel Three and continuing along the southerly boundary of Parcel Two of the aforementioned deed, and the northerly boundary of Hastings Avenue (also known as Airport Road), a total distance of 259.18 feet, more or less, to the intersection of the easterly right of way line of South State Street and the northerly right of way line of Hastings Avenue; thence, leaving the easterly right of way line of South State Street, and back along the northerly right of way line of Hastings Avenue, 69.44 feet, TO THE POINT OF BEGINNING; thence, leaving said northerly right of way line, North 84°54'35" East, 33.83 feet; thence South 89°09'14" East, 155.70 feet, more or less, to the easterly property line of the land conveyed in a deed dated June 9th, 1998 in Book 2513, Page 448, Mendocino County Recorder's Office; thence southerly (Deed = South 7° 30' East) along said easterly property line, 5.26 feet, more or less, to the northerly right of way line of Hastings Avenue; thence westerly, along said northerly right of way line, North 88° 37' 34" West (Deed = North 89° 30' West), 189.74 feet, more or less, to the Point of Beginning.

The basis of bearings for this description is the bearing "South 16° 27' 11" East", from the HPGN Point identified as "Ukiah Airport Reset" to the HPGN Point identified as HPGN D CA 01 CG. This Basis of Bearings is a grid bearing in California Zone 2, NAD 83, with an epoch date 2007.00 and a theta angle of -0°45'33". The distances are grid distances established by a combined scale factor of 0.99998998.

A plat of the land described above is shown on Exhibit "B", attached.

PTN. APN. 003-230-03

This real property description was prepared by me, or under my direction, in conformance with the Professional Land Surveyor's Act.

George C. Rau R.C.E. 21908
My License Expires 09-30-2017

Date

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the Grant of Easement dated from _____ to the City of Ukiah, general law municipal corporation, is hereby accepted by order of the undersigned officer on behalf of the City Council pursuant to authority conferred by resolution of the City Council adopted on February 1, 1961, and the Grantee consents to recordation thereof by its duly authorized officer and agrees to be bound by the terms of such Grant of Easement.

This document is presented for recordation by the City of Ukiah pursuant to Section 27281 of the Government Code.

By: _____
Sage Sangiacomo, City Manager

Date: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____, before me, _____,

Notary Public, personally appeared Sage Sangiacomo, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above

7:1:R004153 D
awings Survey\R09153 REV R W TAKE LANZ.dwg, 4/13/2016 11:41:14 AM
SOUTH STATE STREET

LINE TABLE		
LINE	LENGTH	BEARING
L1	33.83	N84°54'35"E
L2	155.70	S89°09'14"E
L3	5.26	S03°21'10"E
L4	189.74	N88°37'34"W

RIGHT OF WAY

69.44'
S 88°37'34" E

POB

RIGHT OF WAY

POINT OF COMMENCEMENT

APPROX PROP. LINE

SCALE:
1"=40'

LANZ
APN 003-230-03
DOC NO. 1998-10430
BOOK 2513, PAGE 448
M.C.R.

CITY OF UKIAH
APN 003-230-04
DOC NO. 1957-20123

40' RIGHT OF WAY

HASTINGS AVE.

154 O.R. 73

CITY OF UKIAH
MUNICIPAL
AIRPORT

CITY OF UKIAH
APN 003-230-23

CITY OF UKIAH
APN 003-230-22
DOC NO. 1941-01521

DRAWING:

EXHIBIT "B"

PROJECT:

INTERSECTION WIDENING
AT SOUTH STATE ST. AND HASTINGS AVE

Date: April, 2016
Scale: 1"=40'
Drawn: JJR
Checked: JJR
Reviewed: GCR
JOB NO. R09153

SHEET

1

of 1

RAU

AND ASSOCIATES INC.

CIVIL ENGINEERS • LAND SURVEYORS
200 NORTH PINE STREET • (707) 462-6536 • UKIAH, CA 95482



ITEM NO.: 12d

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING FUNDING AND APPROPRIATIONS TO CONTINUE MUNICIPAL OPERATIONS PENDING ADOPTION OF THE FISCAL YEAR 2016-17 BUDGET.

Summary: Council to consider a resolution to continue municipal operations while development of the fiscal year 2016-17 budget is completed.

Background: Traditionally, the City Council conducts hearing on its budget for the fiscal year in June in order to approve the budget before the beginning of the fiscal year on July 1.

The Budget is a detailed document and more so with the implementation of an updated general ledger and cost allocation plan. The City Finance Director position has been vacant since March and Finance Controller retired in May. These positions were key members of the Budget team in analyzing, updating and implementing the cost allocation plan and development of the FY 2016-17 Budget document. Even with the assistance of interim help, the other Budget Team members have not been able to complete the analysis and the documents in a manner that can be considered by the City Council for a complete budget review and adoption prior to July 1.

In addition, the FY 2016-17 Budget will be the second year of implementing an updated comprehensive cost allocation system and refining the process and methodology to best reflect costs of services.

It is planned to have the Budget document completed by the July 6 City Council meeting for introduction and then setting a series of budget hearings.

Discussion: Staff is requesting Council adopt a continuing resolution based on the fiscal year 2015-16 spending levels.

By approving the continuing resolution at FY 2015-16 spending levels, staff will be able to continue to process checks and other financial activities for ongoing operations, debt and other contractual obligations of the City. Checks will continue to be reported to Council on a monthly basis.

It is anticipated the Ukiah Valley Sanitation District and City of Ukiah will meet in a joint session during the week of June 20th to consider a related continuing resolution for the Wastewater System budget.

Fiscal Impact: No fiscal impact is expected by approving the resolution. Staff will be held accountable for spending limits based on FY 2015-16 and other specifically authorized expenses, until the 2016-17 budget is approved.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

Recommended Action(s): Adoption of resolution authorizing continued municipal operations pending adoption of the fiscal year 2016-17 budget.

Alternative Council Option(s): Provide alternate direction to staff.

Citizens advised: N/A

Requested by: Sage Sangiacomo, City Manager

Prepared by: David Spilman and Jim McAdler, Interim Finance Director

Coordinated with: David Rapport, City Attorney

Attachments: 1. Resolution

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2016-

**ADOPTION OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
AUTHORIZING FUNDING AND APPROPRIATIONS TO CONTINUE MUNICIPAL
OPERATIONS AFTER JUNE 30, 2016 PENDING ADOPTION OF THE FISCAL YEAR 2016-
17 BUDGET**

WHEREAS,

1. Traditionally, the City Council conducts hearings on its Budget for the fiscal year in June in order to approve the Budget before the beginning of the fiscal year on July 1; and
2. The City Finance Director position has been vacant since March and Finance Controller retired in May. These positions were key members of the Budget team in updating and implementing the cost allocation plan and development of the FY 2016-17 Budget document; and
3. The FY 2016-17 Budget will be the second year of implementing an updated comprehensive cost allocation system and refining the process and methodology to best reflect costs of services; and
4. With the assistance of interim help, the other Budget Team members proceeded with development of the budget, but have not been able to complete the analysis and documents; and
5. Pending approval of the Budget for the Fiscal Year 2016-17, City staff must process and issue checks and other financial activities for the continued operation of City functions, payment of debt and other contractual obligations; and
6. Under the Participation Agreement with the Ukiah Valley Sanitation District, the City Council and the District Board of Directors are required to meet in joint session prior to July 1 to approve the budget for the sewer system serving the City and the District;

NOW, THEREFORE, BE IT RESOLVED:

1. City Manager is authorized to continue to process and issue checks and other financial activities for the continued operation of City functions, payment of debt and other contractual obligations and in accordance with law.
2. In certifying the availability of funds to pay demands, the official submitting the demands may rely on the financial information developed in the Fiscal Year 2015-16 budget as extended through August 2016. The availability of funds shall not exceed the appropriation limit in the California Constitution Article 13.B.
3. The Finance Director may draw checks in payment of certified payroll and other demands and certify that they comply with the Fiscal Year 2015-16 Budget, as extended, until the City Council approves the Fiscal Year 2016-17 Budget. Said checks shall be deemed to comply with Government Code Section 37208 and may be presented to the City Council for ratification after they have been issued.

4. This resolution is subject to any resolutions regarding the sewer system budget adopted in joint session by the City Council and the District Board of Directors prior to July 1.
5. This resolution shall terminate upon adoption of an approved Budget for Fiscal Year 2016-17.

PASSED AND ADOPTED on June 15, 2016, by the following Roll Call Vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Stephen G. Scalmanini, Mayor

ATTEST:

Kristine Lawler, City Clerk



ITEM NO.: 13a

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: PRESENTATION OF ANNUAL REPORT FROM THE ECONOMIC DEVELOPMENT FINANCING CORPORATION (EDFC) AND CONSIDERATION OF FUNDING IN FISCAL YEAR 2016-17

Summary: The City of Ukiah has contracted with the Economic Development and Financing Corporation (EDFC) to perform economic development activities in the Ukiah area since 1995. At this meeting, EDFC will present their annual report and is requesting funding for the 2016-17 fiscal year in the amount of \$12,000.

Background: The Economic Development and Financing Corporation (EDFC) is a non-profit, tax-exempt Community Development Financial Institution (CDFI) founded in 1995, that engages in economic development activity in Mendocino and Lake Counties. EDFC was formed through a partnership between Mendocino County's four incorporated cities and the county to coordinate and support economic development activity Mendocino County-wide and has now expanded its business into Lake County.

EDFC provides gap financing and acts as lender-of-last-resort for small business, incubates economic development projects, and coordinates economic development activity for Mendocino County.

EDFC's twenty-one-member Board of Directors includes two Mendocino County Supervisors, a City Councilmember from each of the four incorporated cities in Mendocino County (Ukiah, Fort Bragg, Willits, and Point Arena) and members from the business, banking, and non-profit communities. Councilmember Mulheren is the current Council representative.

In September 2015, the City Council authorized funding in the amount of \$10,000 for fiscal year 2015-16.

Discussion: Since the dissolution of redevelopment and the economic downturn, the cities of Fort Bragg and Willits have discontinued making annual contributions to EDFC. Currently, the combined support from the County, the City of Ukiah, and the City of Point Arena comprises roughly 20% of EDFC's operating budget. Lake County does not currently contribute to EDFC.

Up until 2015, the City of Ukiah entered into an annual performance agreement with EDFC to include specific performance indicators that directly impact the local community. Though some of these goals were met, these Ukiah-specific directives may not necessarily have been consistent with EDFC's overall mission

Continued on Page 2

RECOMMENDED ACTION(S): Receive annual report from the Economic Development and Financing Corporation and determine appropriate funding for fiscal year 2016-17.

ALTERNATIVES: N/A

Citizens advised: N/A
Requested by: Economic Development and Financing Corporation
Prepared by/Contact: Shannon Riley, Senior Management Analyst
Coordinated with: John Kuhry, EDFC Director
Presenter: Shannon Riley, Senior Management Analyst
Attachments: 1. EDFC Annual Report 2015-16
2. EDFC Annual Report 2014-15

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

to serve the county. Therefore, in September of 2015, the Council elected to authorize funding without a performance agreement.

John Kuhry, Executive Director of EDFC, will present the organization's 2015-16 annual report (Attachment #1) and is requesting \$12,000 in funding for fiscal year 2016-17. The annual report for fiscal year 2014-15 is also attached for Council's information (Attachment #2).

Staff is requesting Council's direction regarding funding for fiscal year 2016-17.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
Not yet budgeted	N/A	10017100.52100	Yes ☐ No ☒	N/A



Economic Development & Financing Corporation

EDFC PARTNERSHIP REPORT FY 2015-16: CITY OF UKIAH

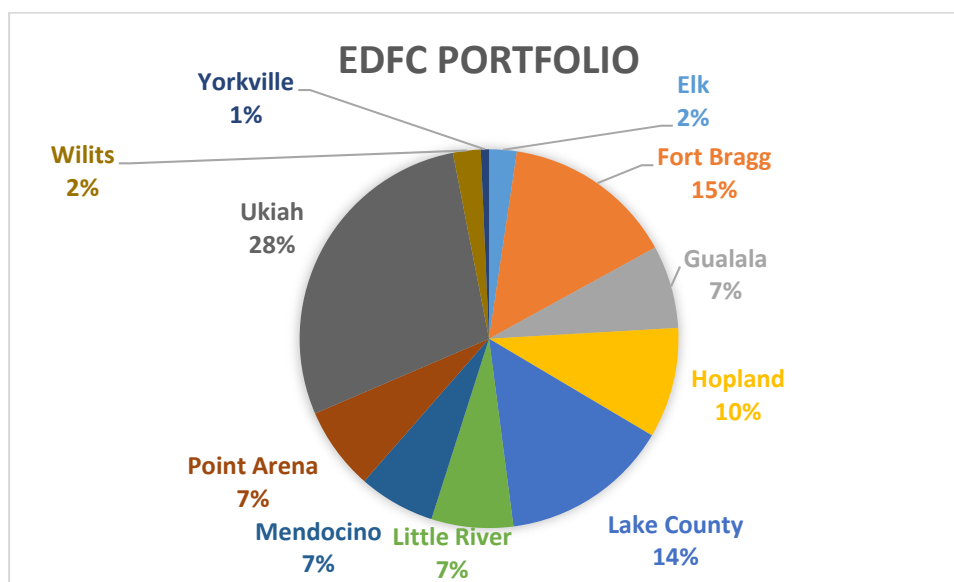
Introduction

EDFC ends its 2015-16 Fiscal Year stronger than it has been since before the recession of 2008, expanding to 3 loan programs from 1, developing a larger target market, and building strong partnerships. One of those key partnerships is with the City of Ukiah. This report highlights EDFC's activities and how it benefits the City of Ukiah.

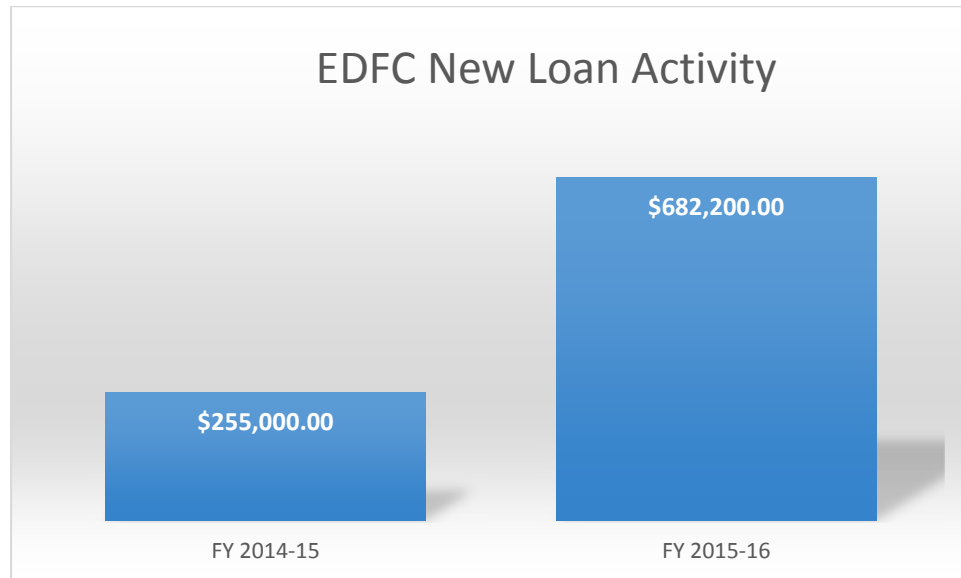
EDFC generates most of its income from lending activity and supports its economic development effort through grants and partner contributions. EDFC's two largest economic development projects, the Direct Public Offering (DPO) and the entrepreneur hub, are located within the City of Ukiah.

Lending Activity

EDFC's FY 2015-16 loan portfolio is \$ 2,166,777 with \$601,200, or **28% lent out to Ukiah businesses.**



EDFC lent out \$682,200 during FY 2015-16, up from \$255,000 from FY 2014-15. \$253,200, or 37% of new loan activity booked was in Ukiah, creating or retaining 8 jobs.



With the City of Ukiah's investment of \$10,000 for FY 2015-16 this translates into a job creation **cost of \$1,250 per job.**

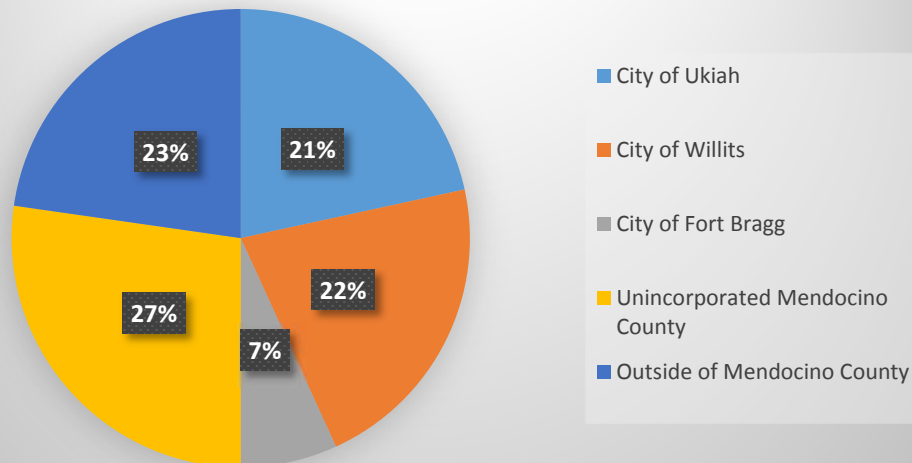
EDFC's increase in loan activity is partially attributed to an improving economy, but is also due to EDFC's increased visibility and reputation. One of the ways that EDFC was able to increase visibility was through the creation of the first Direct Public Offering (DPO), open to non-accredited investors, by a non profit, for economic development.

Economic Development Projects

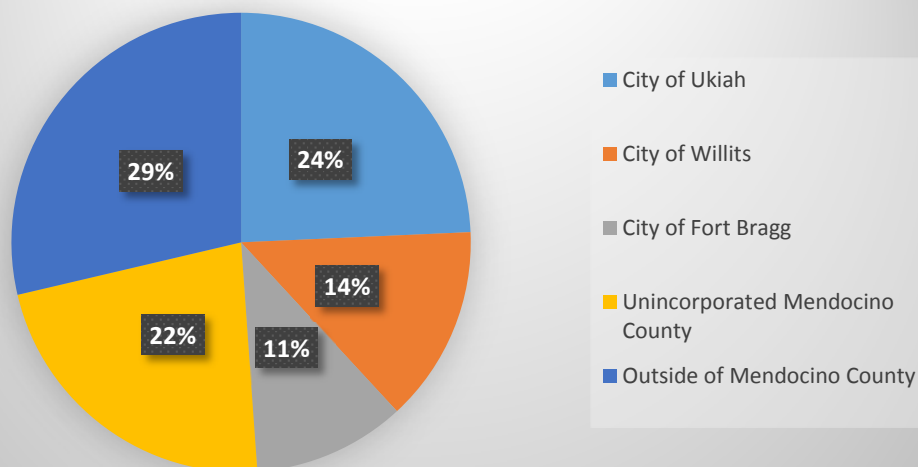
EDFC successfully raised \$350,000 from accredited and non-accredit investors to fund the Mendocino Wool and Fiber Mill to be built on Orchard Ave. In Ukiah.

Location	Number	Amount
City of Ukiah	19	\$86,000
City of Willits	19	\$49,000
City of Fort Bragg	6	\$38,000
Unincorporated Mendocino County	24	\$79,500
Outside of Mendocino County	20	\$101,500

Number of Investors



Amount Invested



The DPO's success not only increased EDFC's reputation in our community, but also gave the organization national visibility as a leader in local investment. The DPO also lays the groundwork for other economic development projects such as the Meat Processing Facility. With \$350,000 invested and another \$27,000 granted to the project, the City of Ukiah's \$10,000 investment was **leveraged 37.7 to 1**.

EDFC was also moved from the Mendocino Works building on Orchard Ave. in Ukiah to the Ukiah Unified Methodist Church's (UUMC) Center on Bush St. EDFC is partnering with the UUMC to create a co-working, entrepreneur hub. EDFC has leveraged community partnerships and grants totaling \$13,000 to help launch the facility. EDFC has leveraged over 1 to 1 the \$10,000 City of Ukiah investment to catalyze entrepreneurship in and around the downtown area. EDFC has hired a consultant (Bison Media) to launch the facility by the end of July. EDFC continues to apply for grants to for the project.



Collaboration

EDFC continues to facilitate collaboration in our community through fiscal sponsorship of the Broadband Alliance of Mendocino County (BAMC). The BAMC has been leading the advocacy for broadband infrastructure and adoption in Mendocino County. EDFC has been collaborating with our local Small Business Development Center (SBDC), West Company. West Company provides technical assistance to prospective and existing borrowers. EDFC and West Company are now partnering with the Community Foundation of Mendocino County to foster micro entrepreneurs. The Community Foundation will provide grants to qualified micro entrepreneurs to help fund the 25% borrower contributions required for micro loans originated by EDFC with mandatory technical assistance provided by West Company.

EDFC also advocates for regional economic development by participation on the board of directors of the Sonoma Mendocino Economic Development District and chairing the Workforce Investment Board (WIB). The SMEDD is important now that California no longer has Redevelopment Agency funds. The SMEDD is creating a joint Comprehensive Economic Development Strategy (CEDS). This joint CEDS will allow lower matching funds requirement for Economic Development Administration (EDA) funding for projects like the Brush Street Bridge, where EDFC leverage EDA funds for the City of Ukiah. To learn more or to participate in the CEDS process visit <http://www.sonomamendocinoceds.com>.

Conclusion

EDFC is poised to make significant economic development impacts after reorganizing and absorbing the losses from 2008.

EDFC's partnership with the City of Ukiah has been instrumental in this change. The move away from a contract to a membership allows EDFC to focus on its core competencies. The City of Ukiah increased funding to EDFC to \$12,000 for one year. Given EDFC's portfolio (28% in Ukiah), cost of creating jobs (\$1,200 per job), ability to leverage funding (37.7 to 1), and its collaborative networking abilities (BAMC, SMEDD, WIB, etc.), EDFC hopes the City of Ukiah would reinstate the increase given by the previous city council.



Economic Development and Financing Corporation (EDFC)

ANNUAL REPORT 2014/2015

*“Connecting money and ideas with entrepreneurs to create
sustainable prosperity in Lake and Mendocino Counties”*

History of EDFC

Economic Development and Financing Corporation (EDFC) is a non-profit, 501(c)3, Community Development Financial Institution. The jurisdictions in Mendocino County came together along with Mendocino County in 1994 to create a county wide economic development organization and EDFC opened its doors in 1995. That vision was expanded to include a regional focus by including Lake County in 2012 helping EDFC obtain certification as a CDFI in 2013. EDFC has loaned over \$4.3 million and brought another \$1 million in grant funding helping Mendocino County businesses grow and retain jobs in order to strengthen and diversify the economic base and the quality of life within our community.

The Global Financial Crisis of 2008 was devastating to our community and EDFC was not immune. EDFC had a historic default rate of 6.5% for our lending operations. After the Crisis, that rate jumped to 13.3% with almost 60% of EDFC defaults occurring at that time. This was also a time when Redevelopment Agency dissolution put pressures on local jurisdiction support and overall local government support was cut by 36% with the Cities of Fort Bragg and Willits pulling financial support.

In addition to the financial troubles, EDFC was facing an identity crisis. Much of our community was unclear as to how EDFC operates or what it does.

EDFC ended the 2014-15 Fiscal Year with a restoration of funding from the County of Mendocino to pre-2008 levels, and an increase from the City of Ukiah. This financial support underlies the reputation that EDFC is rebuilding that is highlighted by 2nd District Supervisor McCowan of the Mendocino County Board of Supervisors stating that EDFC has "...put back the 'Economic Development' into 'EDFC'."

EDFC has worked hard to redefine itself and clarify its mission of "Connecting money and idea with entrepreneurs to create sustainable prosperity in Lake and Mendocino Counties".

2014/2015 Accomplishments

- Awarded \$605,000 from the USDA Rural Development for microlending.
- Deployed \$100,000 in microloans and \$12,000 in technical assistance.
- Successfully incubated the inland woody biomass project culminating in creation of North Coast Biochar.
- Launched the cutting-edge Direct Public Offering for local investment.
- Fiscal sponsorship of the Broadband Alliance of Mendocino County (BAMC)
- Developed a new website.
- Awarded contract to administer the City of Point Arena Revolving Loan Fund
- Completed the second phase of the Meat Facility planning grant and actively engaged in site selection.
- Submitted applications for grant funding totaling \$2,401,500 from 9 sources.
- Awarded \$617,500 in grant funds with \$784,000 still pending.
- Launched on-line loan application process and implemented a new loan underwriting system.
- New loans made:
 - Brewpub in Lake Port
 - Wool Processor in Ukiah
 - Auto repair shop in Ukiah
 - Restaurant in Little River
 - Winegrape broker in Kelseyville.

Economic Development Incubation Projects



Meat Industry Study: Phase III

The successful completion of Phase II of the project resulted in business plan. In alignment with its mission, EDFC has been searching for an entrepreneur to use the plan to build the facility. Discussion with possible candidates did not work out. The next attempt was to see if there was interest in a producer cooperative. This did not work out. EDFC's next step is to develop the project into a worker-owned cooperative. The Meat Facility Committee engaged a

contractor to begin coordinating the development of the project as an EDFC project, which will be handed over to the worker cooperative as performance milestones are met. This is similar to the Taos Economic Development Corporation, which operates a facility for its regional producers.

In order for the project to be approved by EDFC Board of Directors more detail of costs and structure are being worked out. EDFC has identified a qualified operator and the next step will be to identify the land. The final study indicated that costs would be lowest for a parcel zoned light industrial that is connected to municipal wastewater treatment. This would limit sites to the City of Willits and around the City of Ukiah. The committee has also not ruled out locations in Lake County.

Meat Industry Study Group

Mendocino County livestock industry has unique challenges. Currently all the animals need to be transported several hours to be processed. The EDFC Meat Industry Study Group has determined that the current system is not sustainable. We are proposing a facility that will treat the animals humanely, treat the employees with respect and good working conditions and be kind to the environment. That is placing Mendocino County values on this industry.

Committee Members

Mary Anne Landis- Chair	EDFC
John Harper	UCCE Mendocino County Director
Patty Bruder	North Coast Opportunities/EDFC
John Ford	Producer Advisor
Adam Gaska	Producer Advisor
Mac MaGruder	Producer Advisor
Guinness McFadden	Producer Advisor
Julie Golden	Producer Advisor
Mark Biaggi	Producer Advisor
Don Gowan	Producer Advisor

Entrepreneur Hub

With a large geographic area and low population density, EDFC has identified that entrepreneur hubs are useful to develop mentors and a network of entrepreneurs in Mendocino County.

In addition to networking and mentorship, the hubs will allow for business incubation and cowork. EDFC was working with the City of Ukiah to rehabilitate the former Ukiah jail facilities, but the costs to renovate the facility were too high.



The Ukiah United Methodist Church (UUMC) invited community non-profits to explore developing their 7,000 square foot educational facility into a non-profit center. The facility is turn-key and EDFC proposed using some of the space to house the Entrepreneur Hub. The UUMC and EDFC have decided to move forward with developing the project. If the Ukiah Entrepreneur Hub is successful, EDFC hopes to replicate the project in other community locations.

EDFC will hold an open house to develop the initial feasibility in order to develop and realistic plan to relocate and operate the facility.

Committee Members

Orion Walker

Mendocino College/EDFC

Pamela Patterson

West Company

Kelley Rajala

Share Exchange/ Local Works

Pat Meek

Ukiah United Methodist Church

Peter Barrett

Ukiah United Methodist Church

Sarah Bodnar

Social Media Sisters/EDFC

Local Investment



The Global Financial Crisis of 2008 led many individuals to seek to move their deposits to local banks. That same desire to divest banking from Wall Street is also echoed by a desire to invest locally. EDFC has identified a lack of credible investments, especially for non-accredited investors. In addition to the lack of opportunity, EDFC also identified the need to vet, underwrite, and service investment.

In response to these needs, EDFC working with Cutting Edge Capital was approved to offer an innovative Direct Public Offering (DPO) for local investment - the first of its kind for local investment through a Community Development Financial Institution.

EDFC's offering allows local investors to loan EDFC money to be used to match grant funding to create a new revolving loan fund. This new fund will allow EDFC to help entrepreneurs and projects that cannot generate enough cash flow to service traditional debt and need more patient, flexible capital.

In addition to creating an opportunity for our community to move their investment out of Wall Street and back into Main Street, EDFC can now make loans greater than \$150,000 and loan to farms – restrictions from its existing funding sources.

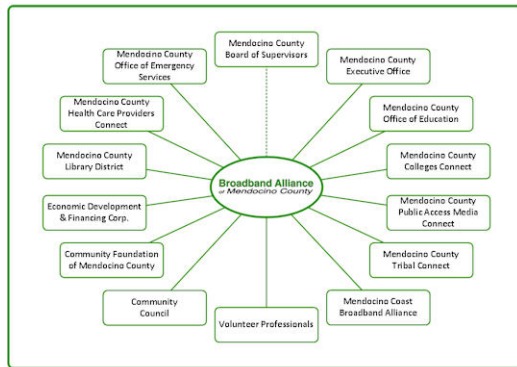
EDFC has until February 2016 to raise \$1,000,000, but can deploy funds with a minimum raise of \$250,000.

As of this report EDFC has raised over \$65,000 from local individuals and organizations.

Committee Members

Judith Harwood	Redwood Forest Foundation Inc./EDFC
Mary Anne Landis	EDFC
Sarah Bodnar	Social Media Sisters/EDFC
Pamela Patterson	West Company/EDFC
Scott Schneider	Visit Mendocino County/ EDFC
John Keleher	West Company/EDFC
Madge Strong	City of Willits/EDFC

Broadband Alliance of Mendocino County:



EDFC is a founding member and fiscal sponsor of the Broadband Alliance of Mendocino County (BAMC). The BAMC left Redwood Coast Connect Consortium to join a new North Bay/North Coast Broadband Consortium with Sonoma and Marin Counties. This realignment better reflected to challenges and opportunities for Mendocino County.

The BAMC recently presented 'The Erosion of America's 911 system' to the FCC and members of the US House of Representatives. This was a result of the loss of emergency services communication during last August's coastal broadband-break that caused a 45 hour outage impacting a 40 mile stretch of the northern Mendocino County Coast.

The BAMC is working to realign its mission and efforts to reflect the new developments in creating rural broadband access.

Committee Members:

Dan Hamburg	Mendocino County Board of Supervisors & EDFC
John McCowen	Mendocino County Board of Supervisors & EDFC
Trish Steele	Mendo Coast Broadband Alliance & Committee Chair
John Goldsmith	Wells Fargo Advisors & EDFC
Randy MacDonald	Comptche Volunteer Fire Department/Wild Iris
Susanne Norgard	Mendocino County Community Foundation
Steve Dunnicliff	Mendocino County
Brian Churm	Potter Valley

RMDZ:



EDFC is the Zone Administrator for the Mendocino/Sonoma/Lake zone of the Recycling Marketing Development Program. This state program of the Cal Recycling is to develop alternative uses of the waste streams.

Economic Development Financing

EDFC offers access to capital to entrepreneurs and organizations that cannot access traditional loans.

EDFC is now utilizing the underwriting services of LiftFund (formally ACCION of Texas) and deployed an online application process. These changes reduce staff effort and the costs of underwriting for EDFC. In addition to the efficiencies, LiftFund has a database of tens of thousands of borrowers to better model small loan risk.

EDFC has also launched a microloan program and is partnering with West Company to provide the mandatory technical assistance for the borrowers.

EDFC's certification as a Community Development Financial Institution (CDFI) has enabled EDFC to participate in the California Capital Access Program (CalCAP). CalCAP provides portfolio insurance and collateral support for the riskier lending that EDFC takes on.

EDFC also received one of the largest awards under the USDA Rural Development's Rural Microentrepreneur Assistance Program (RMAP). This award allows EDFC to offer a second financial product and comes with mandatory Technical Assistance.

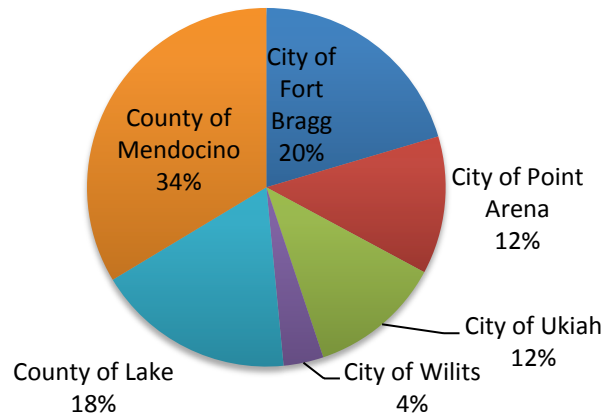
Committee Members:

EDFC Loan Committee sets loan guidelines and presents policy recommendations to the board. The Loan Committee meets to review loan applications, review status of current loans, and provides technical assistance to projects.

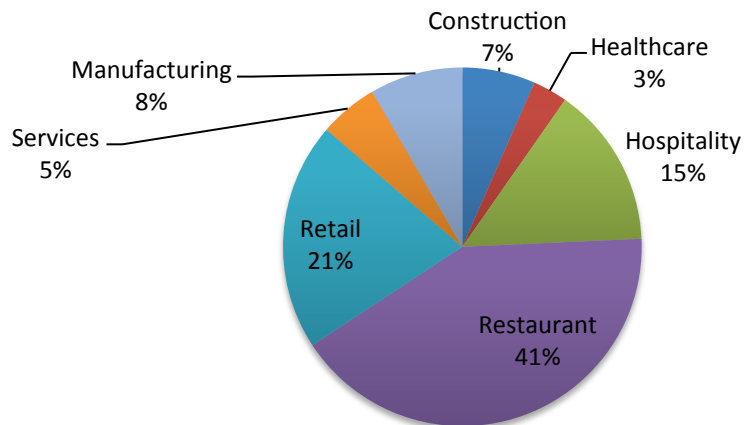
All loan committee members are volunteers from throughout Mendocino County. The volunteers bring financial expertise to the committee. Committee members work with clients while reducing risk to EDFC by participating with other EDC's.

Robert Hartline	Savings Bank/EDFC
Jeff Lucas	Community Development Services/EDFC
Carolyn Welch	North Coast Opportunities/EDFC
Jesse Burnett II	EDFC
Richard Cooper	Mendo Lake Credit Union

EDFC Loan Portfolio by Region



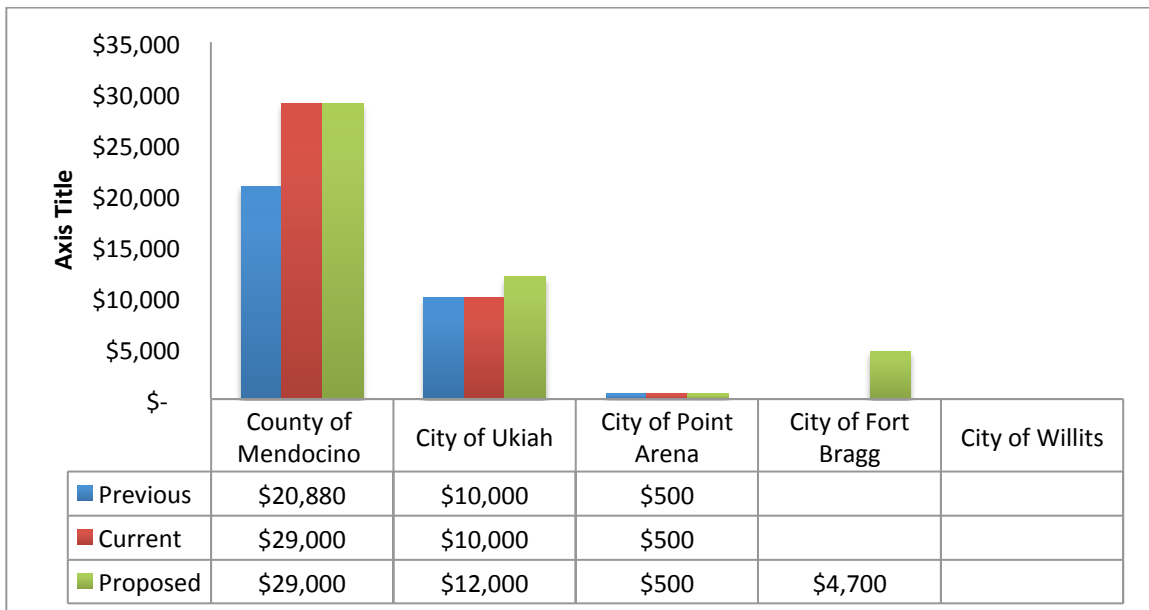
EDFC Loan Portfolio by Sector



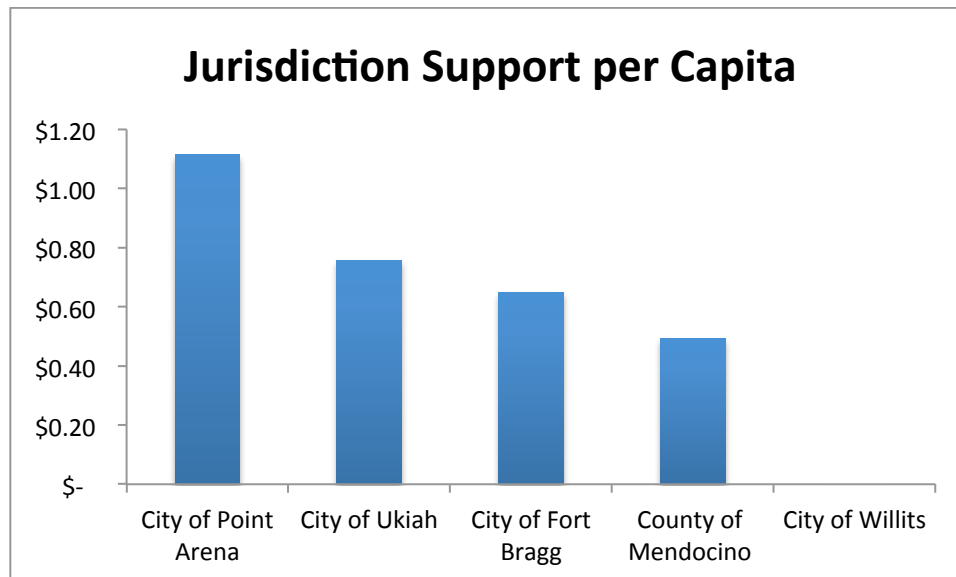
In addition to EDFC's lending programs, EDFC will be taking servicing CDBG loans for the County of Mendocino and will administer the Revolving Loan Program for the City of Point Arena.

Jurisdiction Investment

EDFC relies on local jurisdictional support to help fund its economic development activities. With the Global Financial Crisis of 2008 and the loss of Redevelopment Agency funding, EDFC saw dwindling support from local government with the Cities of Willits and Fort Bragg unable to contribute.



EDFC has since been able to restore and increase funding from the City of Ukiah and the County of Mendocino. EDFC is proposing that the City of Fort Bragg restore its original contribution.



This support is important as it roughly covers 20% of EDFC's operating budget. EDFC financing operations provide the 80% of operating revenue but only requiring 20% of staff effort. The economic development services by contrast, take up 80% of staff effort.

Grant Funding

In addition to jurisdictional support, EDFC relies on grant funding to provide for economic development services. This last year EDFC has submitted applications for grant funding totaling \$2,401,500 from 9 funding sources. EDFC was awarded \$617,500 and \$784,000 is pending.

Grant applications were submitted to:

- Economic Development Administration
- USDA Rural Development
- USDA Forest Service
- CDFI Fund
- FHL Bank
- Wells Fargo
- Community Foundation
- Mendo Lake Credit Union
- Pacific Gas & Electric

EDFC's Board of Directors

Name	Committees	Affiliation
COMMUNITY:		4 MEMBERS
Judy Harwood	Executive, Biomass	Environmental
Orion Walker	Entrepreneur Hub, DPO	Housing
Steve Hixenbaugh		Education
Jesse Burnett, II	Executive	
BUSINESS:		8 MEMBERS
Patty Bruder	Executive, Meat Facility	
Robert Hartline	Loan	
John Goldsmith	Executive, By Laws	
Pamela Patterson	Entrepreneur Hub	Business
Carolyn Welch	Loan	Business
Scott Schneider	DPO	
Sarah Bodnar	DPO	Business
Jeff Lucas	Loan	Business
CHAMBER OF COMMERCE		1 MEMBER
Teri Ullrich	Public Relations	
GOVERNMENT		10 MEMBERS
Dan Hamburg	By Laws	Board of Supervisors
John McCowen		Board of Supervisors
Mary Anne Landis	Meat Facility, DPO	Community
Madge Strong	DPO	City Council
Maureen Muhleren		City Council
Alvin "Joe" Dukepoo		Tribal
Jim Koogle		City Council
Michael Cimolino		City Council

EDFC Planning Schedule 2015/16

Direct Public Offering (DPO) Marketing	August 2015
Entrepreneur Hub Open House	August 2015
Access to Capital Workshop	August 2015
Meat Plant Planning Review Initiated	September 2015
CDFI Financial Assistance Grant Application	September 2015
Entrepreneur Hub Opens	January 2016
DPO Investment round closes	February 2016
EDA Revolving Loan Fund Application	February 2016
Deployment of DPO RLF Funds	April 2016



ITEM NO.: 13b

MEETING DATE: June 15, 2016

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION AND CONSIDERATION OF A RESOLUTION AMENDING SECTION 2081 – ADJUSTING VOLUNTARY SPENDING LIMITS TO REFLECT INCREASE IN CONSUMER PRICE INDEX FROM ORIGINAL LIMITS ESTABLISHED IN 2006

Summary: The City Council will review the current campaign voluntary spending limits that were established in 2006, and last reviewed by Council in 2013, and decide whether or not to adjust the limits in preparation for the upcoming November election.

Background/Discussion: For each election, a candidate or city committee may elect to comply with the voluntary spending limits as set forth in the City Code Section 2081 (Attachment 1). The voluntary spending limit of \$5,000 was established on August 2, 2006, by Ordinance No. 1083 (same text as City Code Section 2081 – Attachment 1). Spending limits were last reviewed by Council in 2013, and no adjustments were made.

Ordinance No. 1083 allows the voluntary spending limit to adjust periodically by resolution of the City Council to reflect increases or decreases in City population and the Consumer Price Index.

According to the Bureau of Labor Statistics, the Consumer Price Index (Attachment 2) has increased 17% since August, 2006 (Attachment 2). To reflect that increase, Council can consider modifying the voluntary spending limit by as much as 17%, which would be an additional \$850, bringing the total voluntary spending limit to \$5,850. This amount was arrived at by the following formula:

CPI for August, 2006 = \$203.9 subtracted from CPI for April, 2016 = \$239.3 = 35.4

35.4 divided by \$203.9 = 17% increase

The current spending limit of \$5,000 multiplied by 17% = \$850, thus totaling \$5,850.

In preparation for the upcoming election, staff is bringing this item to Council for discussion and possible approval of resolution (Attachment 3), if Council so chooses to increase the voluntary spending limit.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Discussion and possible adoption of resolution amending City Code Section 2081, increasing the voluntary spending limit to \$5,850.

ALTERNATIVES: Do not adopt the resolution and do not change the voluntary spending limit.

Citizens advised: N/A

Requested by: N/A

Prepared by/Contact: Kristine Lawler, City Clerk

Coordinated with: David Rapport, City Attorney and Sage Sangiacomo, City Manager

Presenter: Sage Sangiacomo, City Manager

Attachments: 1. Ukiah Municipal Code Section 2081; 2. Consumer Price Indexes; 3. Resolution

COUNCIL ACTION DATE: _____; ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

§2081 VOLUNTARY SPENDING LIMITS

A candidate or city committee may elect to comply with the voluntary spending limits as set forth in this section.

A. A candidate or city committee which voluntarily accepts expenditure limits may not make campaign expenditures in excess of the limits set forth in subsection C of this section. Campaign expenditures by a candidate and his or her controlled committee shall be aggregated.

B. Each candidate and each city committee shall indicate on a form provided by the city clerk his, her or its acceptance or rejection of the voluntary spending limits as established under subsection C of this section. At a minimum, the form shall: 1) state the voluntary spending limit then in effect, 2) the benefits of acceptance of the voluntary spending limit, and 3) contain an agreement to comply with the requirements of this section. Said form shall be filed with the city clerk at the same time that a candidate files his or her nomination paper and verified statement of acceptance pursuant to Elections Code section 10224 or that a city committee files its statement of organization pursuant to Government Code section 84101.

C. For the November 2006 city election, the spending limit is five thousand dollars (\$5,000.00). This voluntary spending limit shall apply to future elections, but may be adjusted periodically by resolution of the city council to reflect increases or decreases in city population and the consumer price index since August 2006.

D. For candidates and city committees accepting the voluntary spending limit, the following benefits apply:

1. The contribution limitation in subsection 2079A of this chapter is increased from two hundred dollars (\$200.00) to five hundred dollars (\$500.00).

2. Except for recall elections, the voluntary spending limit for any candidate opposing an incumbent shall be increased by twenty five percent (25%).

3. The city will pay for one-half (1/2) the cost of the candidate's statement of qualifications as printed in the ballot pamphlet.

4. Within one week of the filing deadline, the city will issue a news release, describing the purpose and benefits of the program, and announcing the candidates and city committees which have accepted the voluntary spending limit.

5. Each participating candidate and city committee may use the designation "voluntary spending limit candidate/committee" in all election/campaign materials and in the candidate's ballot pamphlet statement of qualifications.

6. Candidates and their controlled committees may carry over funds from one election cycle to the next, if, within the first three (3) days of the next election cycle, the candidate or committee files a statement with the city clerk accepting the voluntary spending limit applicable to that election cycle. If the candidate or committee does not file the required statement, all funds carried over from the previous election cycle shall be disbursed pursuant to section 2085 of this chapter within seven (7) days after the beginning of that subsequent election cycle.

7. The city shall post on the website a "voluntary spending limit candidates/committees" list. Upon payment by the candidate or committee of the actual costs thereof, the candidate or committee may post on the city's website:

- a. Up to a five hundred (500) word statement along with the candidate's picture.
- b. An additional five hundred (500) word statement, if an opposing candidate or city committee rejects the voluntary spending limit.

For purposes of subsections D7a and D7b of this section, the city council shall adopt a resolution establishing the actual costs to be charged by the city. Those costs shall include all direct and indirect costs associated with posting the statements on the website, the intent being that no public funds shall be made available for these postings.

The statements shall contain no reference to political party affiliation or partisan political membership, endorsements or activity.

The statements shall be accompanied by a notice from the city, stating that the views expressed in the statement are those of the candidate or committee and do not reflect the views of the city or its officials and do not constitute an endorsement of the candidate or committee by the city or its officials.

E. A candidate or city committee which files a notice accepting the voluntary spending limit may not thereafter reject the limit, except that if an opposing candidate or city committee files a statement rejecting the voluntary spending limit, the candidate or city committee may file a statement with the city clerk rescinding its acceptance of the voluntary spending limits within three (3) days after the final date that nomination papers can be filed.

F. Any candidate who files a statement of acceptance pursuant to subsection B of this section and makes campaign expenditures in excess of the limits shall be subject to the remedies in section 2087 of this chapter. (Ord. 1080, §1, adopted 2006; Ord. 1083, §1, adopted 2006; Ord. 1084, §1, adopted 2006)

Economic News Release

SHARE ON:     FONT SIZE:   PRINT: 

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, April 2016 [1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Mar. 2016	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Apr. 2015	Mar. 2016	Apr. 2016	Apr. 2015-Apr. 2016	Mar. 2016-Apr. 2016	Jan. 2016-Feb. 2016	Feb. 2016-Mar. 2016	Mar. 2016-Apr. 2016
All items	100.000	236.599	238.132	239.261	1.1	0.5	-0.2	0.1	0.4
Food	13.925	246.121	247.978	248.413	0.9	0.2	0.2	-0.2	0.2
Food at home	8.139	241.305	240.329	240.635	-0.3	0.1	0.2	-0.5	0.1
Cereals and bakery products	1.090	273.366	273.162	273.924	0.2	0.3	0.2	-0.6	0.3
Meats, poultry, fish, and eggs	1.831	258.991	250.837	250.839	-3.1	0.0	-0.1	-0.3	-0.1
Dairy and related products	0.830	222.691	218.131	218.315	-2.0	0.1	0.0	-0.5	0.4
Fruits and vegetables	1.386	290.178	298.162	296.217	2.1	-0.7	0.8	-1.9	-0.5
Nonalcoholic beverages and beverage materials	0.975	168.401	168.187	168.771	0.2	0.3	0.6	-0.3	0.3
Other food at home	2.027	208.648	209.743	211.009	1.1	0.6	-0.1	0.4	0.5
Food away from home ⁽¹⁾	5.785	254.727	260.883	261.517	2.7	0.2	0.1	0.2	0.2
Energy	6.609	203.715	179.017	185.652	-8.9	3.7	-6.0	0.9	3.4
Energy commodities	3.040	220.732	174.500	189.322	-14.2	8.5	-12.5	1.9	7.8
Fuel oil ⁽¹⁾	0.085	270.850	192.617	196.349	-27.5	1.9	-2.9	1.7	1.9
Motor fuel	2.870	216.595	171.050	186.428	-13.9	9.0	-12.9	2.2	8.0
Gasoline (all types)	2.828	215.461	170.356	185.808	-13.8	9.1	-13.0	2.2	8.1
Energy services ⁽²⁾	3.569	196.502	191.203	190.495	-3.1	-0.4	0.1	0.2	-0.1
Electricity ⁽²⁾	2.824	206.179	202.487	201.778	-2.1	-0.4	-0.2	0.4	-0.3
Utility (piped) gas service ⁽²⁾	0.746	164.839	154.822	154.130	-6.5	-0.4	1.0	-0.7	0.6
All items less food and energy	79.466	241.802	246.358	246.992	2.1	0.3	0.3	0.1	0.2
Commodities less food and energy commodities	19.730	147.303	146.367	146.565	-0.5	0.1	0.3	-0.2	-0.1
Apparel	3.196	128.593	127.427	127.770	-0.6	0.3	1.6	-1.1	-0.3
New vehicles	3.753	147.844	148.227	147.895	0.0	-0.2	0.2	0.0	-0.3
Used cars and trucks	2.141	149.788	146.178	147.489	-1.5	0.9	0.2	-0.1	-0.3
Medical care commodities	1.831	354.339	362.386	363.843	2.7	0.4	0.6	0.3	0.5
Alcoholic beverages	0.960	239.237	242.230	242.407	1.3	0.1	0.2	0.0	0.2
Tobacco and smoking products	0.653	917.843	953.512	952.185	3.7	-0.1	0.2	0.5	0.1
Services less energy services	59.737	299.544	307.703	308.619	3.0	0.3	0.3	0.2	0.3
Shelter	33.253	276.978	285.196	285.836	3.2	0.2	0.3	0.2	0.3
Rent of primary residence ⁽²⁾	7.741	283.598	293.489	294.175	3.7	0.2	0.3	0.3	0.3
	24.225	283.920	292.080	292.855	3.1	0.3	0.3	0.2	0.3

Footnotes

⁽¹⁾ Not seasonally adjusted.⁽²⁾ This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.⁽³⁾ Indexes on a December 1982=100 base.⁽⁴⁾ Indexes on a December 1996=100 base.

NOTE: Index applies to a month as a whole, not to any specific date.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category and commodity and service group

(1982-84=100, unless otherwise noted)

Expenditure category	Relative importance, December 2005	Unadjusted indexes		Unadjusted percent change to Aug. 2006 from—		Seasonally adjusted percent change from—		
		July 2006	Aug. 2006	Aug. 2005	July 2006	May to June	June to July	July to Aug.
CPI-U								
All items	100.000	203.5	203.9	3.8	0.2	0.2	0.4	0.2
All items (1967=100)	-	609.6	610.9	-	-	-	-	-
Food and beverages	15.051	195.6	196.0	2.5	.2	.3	.2	.3
Food	13.942	195.0	195.5	2.4	.3	.3	.2	.4
Food at home	7.988	192.6	193.1	1.9	.3	.4	.2	.4
Cereals and bakery products	1.098	214.6	214.6	2.1	.0	.3	.9	.0
Meats, poultry, fish, and eggs	2.133	185.1	187.1	1.5	1.1	.4	-.6	1.0
Dairy and related products	.852	180.8	180.0	-1.6	-.4	.1	.1	-.8
Fruits and vegetables	1.219	249.1	249.2	5.3	.0	1.3	.9	1.0
Nonalcoholic beverages and beverage materials	.910	146.3	146.9	1.8	.4	.1	-.5	.8
Other food at home	1.777	171.0	170.6	1.7	-.2	.1	.5	-.2
Sugar and sweets	.302	173.3	173.5	5.3	.1	.2	.7	.2
Fats and oils	.231	166.9	167.5	-.1	.4	-.2	-.5	.1
Other foods ¹	1.244	186.9	186.1	1.2	-.4	.1	.7	-.4
Other miscellaneous foods ^{1 2}	.328	115.0	113.8	1.8	-1.0	.1	.5	-1.0
Food away from home ¹	5.953	199.7	200.2	3.1	.3	.3	.3	.3
Other food away from home ²	.277	136.8	137.3	3.5	.4	.1	.4	.4
Alcoholic beverages ¹	1.109	201.3	201.2	2.7	.0	.4	-.1	.0
Housing	42.380	204.7	205.1	4.2	.2	.2	.3	.2
Shelter	32.260	233.6	234.2	3.8	.3	.4	.4	.2
Rent of primary residence ³	5.832	225.2	226.2	3.8	.4	.4	.4	.4
Lodging away from home ²	2.611	142.8	141.1	5.1	-1.2	.3	.6	-.4
Owners' equivalent rent of primary residence ^{3 4}	23.442	238.8	239.7	3.9	.4	.4	.4	.3
Tenants' and household insurance ^{1 2}	.375	116.4	116.2	-1.4	-.2	.1	.0	-.2
Fuels and utilities	5.371	198.5	199.0	9.5	.3	-.7	.4	.3
Fuels	4.494	181.1	181.5	10.4	.2	-.9	.3	.3
Fuel oil and other fuels	.339	241.9	245.3	16.9	1.4	1.4	3.1	1.7
Gas (piped) and electricity ³	4.155	186.2	186.4	9.9	.1	-1.1	.1	.2
Water and sewer and trash collection services ²	.877	137.1	137.8	5.0	.5	.5	.6	.2
Household furnishings and operations	4.749	127.1	127.1	1.0	.0	.0	.0	.2
Household operations ^{1 2}	.779	136.6	137.0	4.8	.3	.4	.2	.3
Apparel	3.786	113.8	116.1	.3	2.0	.0	-1.2	.9
Men's and boys' apparel	.915	110.3	110.8	-1.4	.5	-.4	-.4	.9
Women's and girls' apparel	1.612	102.3	105.7	.6	3.3	.4	-2.1	1.6
Infants' and toddlers' apparel	.183	114.4	115.6	1.9	1.0	-.5	1.5	-.2
Footwear	.759	119.1	120.6	-.9	1.3	-.8	-1.1	-.1
Transportation	17.415	189.0	188.5	6.1	-.3	-.2	1.6	.2
Private transportation	16.329	184.9	184.5	6.2	-.2	-.3	1.7	.2
New and used motor vehicles ²	7.858	95.6	95.5	.5	-.1	.1	.2	.0
New vehicles	5.155	136.9	136.4	1.0	-.4	-.1	.1	-.1
Used cars and trucks ¹	1.799	142.1	142.4	.3	.2	.4	.4	.2
Motor fuel	4.191	255.6	254.4	19.6	-.5	-1.0	5.1	.3
Gasoline (all types)	4.148	254.6	253.2	19.6	-.5	-1.0	5.3	.2
Motor vehicle parts and equipment ¹	.362	117.9	118.2	5.2	.3	.0	.8	.3
Motor vehicle maintenance and repair	1.131	216.7	216.2	4.3	-.2	.2	.6	-.1
Public transportation	1.087	237.4	234.3	4.9	-1.3	1.2	.4	.3
Medical care	6.220	337.0	337.7	4.3	.2	.3	.2	.4
Medical care commodities	1.457	287.1	287.6	3.9	.2	-.1	.3	.3
Medical care services	4.764	351.2	352.1	4.4	.3	.4	.2	.4
Professional services	2.815	289.8	290.2	2.8	.1	.2	.2	.3
Hospital and related services ³	1.576	469.3	471.1	7.2	.4	.3	.2	.8

See footnotes at end of table.

RESOLUTION 2016 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH INCREASING THE VOLUNTARY SPENDING LIMITS TO REFLECT THE CONSUMER PRICE INDEX INCREASE SINCE 2006

WHEREAS, on August 2, 2006, the Ukiah City Council adopted an Ordinance establishing voluntary spending limits for City elections, which included section 2081 of the Ukiah City Code, establishing a \$5,000 voluntary spending limit for campaigns; and

WHEREAS, Ukiah City Code Section 2081 reads: "This voluntary spending limit shall apply to future elections, but may be adjusted periodically by resolution of the City Council to reflect increases or decreases in City population and the Consumer Price Index since August 2006"; and

WHEREAS, the Bureau of Labor Statistics Consumer Price Index has increased 17% since August of 2006.

NOW, THEREFORE, BE IT RESOLVED that the Ukiah City Council approves increasing the spending limit under Ukiah City Code Section 2081 to \$_____. This voluntary spending limit shall apply to all elections conducted on or after the date this resolution is adopted, but may be adjusted periodically by resolution of the City Council to reflect increases or decreases in City population and the Consumer Price Index.

PASSED AND ADOPTED this 15th day of June, 2016, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Stephen G. Scalmanini, Mayor

ATTEST:

Ashley Cocco, Deputy City Clerk