



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
November 15, 2017 - 6:00 PM

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 3.a. [Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.](#)
Recommended Action: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.
[Attachment 1 - UVSD Litigation Update Box Files location](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

- 5.a. [Approval of the November 1, 2017, Regular Meeting Minutes.](#)
Recommended Action: Approve Minutes of November 1, 2017, a Regular Meeting, as submitted.
[Attachment 1 - Minutes of November 1, 2017 - Draft](#)
- 5.b. [Approval of the November 6, 2017, Special Meeting Minutes.](#)
Recommended Action: Approve the Minutes of November 6, 2017, a Special Meeting, as submitted.
[Attachment 1 - Minutes of November 6, 2017 - Draft](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. [Report of Disbursements for the Month of October 2017.](#)

Recommended Action: Approve the Report of Disbursements for the month of October 2017.

[Attachment 1 - October 2017 Summary of Disbursements](#)

[Attachment 2 - Account Codes \(for reference\)](#)

[Attachment 3 - Object Codes \(for reference\)](#)

[Attachment 4 - October 2017 Disbursement Detail](#)

7.b. [Approval of Notice of Completion for the Perkins Street Underground District #2 Project, Specification No. 14-15, and Approval of Final Payment of the 5% Retention to Coastsides Concrete. \(EUD\)](#)

Recommended Action: Approve Notice of Completion for the Perkins Street Underground District #2 Project, Specification No. 14-15, and approve final payment of the 5% retention to Coastsides Concrete & Construction, Inc.

[Attachment 1 - Perkins Street Undergrounding Project, Specification 14-15](#)

[Attachment 2 - Notice of Completion - Perkins Street Undergrounding Project, Specification 14-15](#)

7.c. [Approve the Purchase of Printing Services for the Activities and Recreation Guide from Wesco Graphics in the Amount of \\$45,127.62 Plus Tax.](#)

Recommended Action: Approve the purchase of printing services for the Activities and Recreation Guide from Wesco Graphics for a three-year term in the amount of \$45,127.62 plus tax.

[Attachment 1 - Bid Tabulation - Recreation Guide Printing](#)

7.d. [Approval of Ukiah Valley Fire District and City of Ukiah Employee Transfer Agreement.](#)

Recommended Action: Approve Ukiah Valley Fire District and City of Ukiah Employee Transfer Agreement.

[Attachment 1 - Employee Transfer Language - Draft](#)

7.e. [Possible Adoption of an Ordinance of the City Council of the City of Ukiah Amending Section 3951 of Article 1 to Chapter 6 in Division 4 of the Ukiah City Code, Regarding the Requirements for Notice of a Proposed Utility Rate Change.](#)

Recommended Action: Adopt the Utility Rate Change Ordinance.

[Attachment 1 - Utility Rate Amendment Ordinance](#)

[Attachment 2 - UCC Article 1, Chapter 6, Division 4](#)

7.f. [Notification to City Council of Amendment No. 2 for Contract #1617-220, with Lee Mechanical, Inc. for the Repair of 54-inch Valve Bearing for a Total Contract Amount of \\$15,989.56. \(EUD\)](#)

Recommended Action: Receive report on the contract #1617-220 for services to provide inspection, report and repairs at the Mendocino Hydroelectric Plant in the amount of \$15,989.56.

[None](#)

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

- 11.a. Discussion and Possible Adoption of Resolution Amending Aviation Fuel Prices at the Ukiah Regional Airport.

Recommended Action: Conduct a Public Hearing and adopt the resolution amending the aviation fuel prices at the Ukiah Regional Airport.

Attachment 1 - Resolution 2015-03 - Establishing Fuel Prices at Airport

Attachment 2 - Resolution 2015-04 - Establishing Bulk Store Fuel Prices and Self Fueling Prices

Attachment 3 - Proposed Resolution - 2017

Attachment 4 - 2017 Airport Fuel Pricing Chart

- 11.b. Conduct a Public Hearing and Adopt Resolution to Establish the Gobbi Street Underground District No. 3. Gobbi Street from Orchard Ave. to State Street Including Sections of Main Street and Leslie Street, Its Boundaries, Proposed Schedule. (EUD)

Recommended Action: Adopt Resolution establishing Gobbi Street Underground District No. 3, and approve boundaries and proposed timeline.

Attachment 1 - Gobbi Boundary Map - State to Orchard 8.5x11.pdf

Attachment 2 - Gobbi St. Boundary Description

Attachment 3 - Gobbi Timeline

Attachment 4 - Proposed Resolution redline and clean copies

12 UNFINISHED BUSINESS

- 12.a. Conduct Interviews, Review the Nomination Received, and Adopt a Resolution Making an Appointment to the Parks, Recreation, and Golf Commission.

Recommended Action: Conduct interviews, review the nomination received, and adopt the proposed resolution appointing _____ to the Parks, Recreation, and Golf Commission with a term ending November 15, 2020.

Attachment 1 - Applications (with redactions)

Attachment 2 - Resolution 2014-48

Attachment 3 - Ordinance 1159

Attachment 4 - Nomination Letter

Attachment 5 - Proposed Resolution

- 12.b. Discussion and Request for Direction on the Proposed Cannabis Cultivation Ordinance.
Recommended Action: Discuss the proposed Cannabis Cultivation Ordinance, provide policy direction, and consider introduction of the Cannabis Cultivation Ordinance at the next regular meeting.
Attachment 1 - Cannabis Cultivation Ordinance
Attachment 2 - Current UCC Re Cannabis Cultivation
- 12.c. Receive Report Regarding the Economic Development and Financing Corporation (EDFC); Consideration of Request for Funding from EDFC; and Request for Authorization for the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC.
Recommended Action: Receive report regarding the Economic Development and Financing Corporation (EDFC); consider request for funding from EDFC; and authorize the City Manager to negotiate and execute Performance Agreement between the City of Ukiah and EDFC.
Attachment 1 - Agenda Staff Report 03-01-1995
Attachment 2 - COU No. 1617-190
Attachment 3 - Report of EDFC's Services and Activities
Attachment 4 - EDFC Profit and Loss Statement
Attachment 5 - EDFC Balance Sheet

13 NEW BUSINESS

- 13.a. Discussion of the Fiscal Year 2018-19 Budget Development Schedule.
Recommended Action: Move to accept the budget development and adoption schedule for the 2018-19 fiscal year.
Attachment 1 - Budget Schedule, 2018-19

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036 (Palace Hotel)

Recommended Action: Confer in Closed Session
None

- 14.b. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

Recommended Action: Confer in Closed Session
None

- 14.c. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)

Property: 429 South Dora St. Ukiah, CA 95482
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: City of Ukiah and Ukiah Unified School District;
Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session
None

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

November 9, 2017
Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.

DEPARTMENT: Administration

PREPARED BY: Sage Sangiacomo

ATTACHMENTS:

[Attachment 1 - UVSD Litigation Update Box Files location](#)

Summary: Staff will provide the latest status report on the Ukiah Valley Sanitation District's Litigation against the City of Ukiah related to the operation of the sanitary sewer system.

The City of Ukiah continues to request that the District consider a change in process outside of litigation to resolve the dispute and restore a working relationship, recognizing there is simply too much at stake for the ratepayers, system operations, and the community.

Background: Chronological History of Recent Correspondence and Activity:

In September 2013, the Ukiah Valley Sanitation District (UVSD) filed a claim for damages with the City, and one month later filed its lawsuit. In its lawsuit, the District seeks damages for alleged breaches of the various agreements between the City and the District related to the operation of the sanitary sewer system, starting with the original 1955 agreement.

RECOMMENDED ACTION: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

The lawsuit will have significant adverse financial impacts to both agencies, as well as the ratepayers and the community, and the City is seeking an alternative to litigation to resolve this dispute. Attached is the letter that was sent on September 14, 2016, by the City Council to the District Board, formally requesting that the District drop the lawsuit with terms that would allow the District to refile if agreement cannot be reached (UVSD Litigation Update Box File #1), as well as an informational piece that details the background/impacts (UVSD Litigation Update Box File #2).

On September 21, 2016, the City Council received a presentation (UVSD Litigation Update Box File #3) from staff that explained the relationship between the two agencies and provided responses to some of the most frequently asked questions about this matter to better inform the public about the consequences of the litigation. This information along with a video link to the September 21st presentation/discussion are accessible at <http://www.cityofukiah.com/projects/uvsd-vs-cou/>.

The UVSD submitted a letter dated September 20, 2016, (UVSD Litigation Update Box File #4) which inaccurately asserts that the City's request is for the District to drop the lawsuit until after the recycled water project funding is received. In fact, the City's request is for the District to dismiss its lawsuit and that the City and District devote their time, money and resources to solving the costly issues confronting the sewer system and improving their working relationship. The City's goal is to eliminate the lawsuit altogether. The City has offered to include terms that would allow the District to refile the lawsuit if the parties fail to reach agreement, but the City never suggested that the District would simply refile the lawsuit once State funding was obtained. Also, the City never suggested that dismissing the lawsuit is all that would be necessary to obtain State funding. In addition to dismissal of the lawsuit, there would have to be an agreement between the City and the District regarding the recycled water project that would satisfy the State Water Resources Control Board.

At the conclusion of the September 21st discussion, the Council directed the City Manager to contact the UVSD District Manager to explore possible alternatives. The City Manager attempted to contact the District Manager by email, but due to a reported medical leave, Mr. McMichael was not available to provide a timely/detailed response. On October 5th, the City Attorney received an email correspondence from Duncan James (Attorney representing the District) responding to the City Manager's email to Mr. McMichael. Mr. James indicated in the email that the District had accepted the City's request to meet and formed a committee consisting of Frank McMichael, District Manager; Jim Ronco, Board Chair; Bob Page, Board Member; and legal counsel. The City Manager issued a supplemental memo to the City Council for the October 5th City Council meeting regarding this email exchange and included a recommendation to Council for the formation of a City Council ad hoc committee to meet with the District (UVSD Litigation Update Box File #5). At the City Council meeting, Mr. Doug Losak with the Law Offices of Duncan James delivered and read aloud a letter containing some additional allegations, but in the end, agreed to meet with the City. The City Council formed an ad hoc committee consisting of Councilmembers Crane and Doble. The City immediately made efforts to schedule the first meeting between the District's committee and the City's ad hoc.

At the October 19, 2016, meeting, the City Council discussed the latest correspondence from the District including the District's request to hold the ad hoc meetings in private and require the City to consent to a confidentiality agreement. The City Manager provided the Council with the correspondence to date from the District regarding the confidentiality condition (UVSD Litigation Update Box File #6) for consideration. At the time of the meeting, the District had not provided a draft of the proposed confidentiality agreement. By consensus, the City Council continued to object to private meetings that do not provide the public with the opportunity to be informed. However, the City Council did direct the ad hoc to meet with the District's ad hoc to discuss the process for such meetings and report back to the City Council at its regular meeting on November 2, 2016.

Prior to the ad hoc meeting, the City Attorney received a letter from Duncan James' Office regarding the District's request for a confidentiality agreement for the ad hoc meetings along with a draft of the agreement (UVSD Litigation Update Box File #7). The City Attorney issued a response (UVSD Litigation Update Box File #8) indicating that such agreement would need to be discussed at the first joint ad hoc meeting and ultimately

considered by the City Council.

In addition, the City Council received correspondence from the District Manager related to the recycled water project dated October 21st (UVSD Litigation Update Box File #9). Most of the questions referenced in the letter had already been either answered or provided to the District. Nonetheless, City staff welcomed the dialogue and discussion in a sincere effort to move this critical project forward. Staff provided a response to the District Manager on October 27, 2016 (UVSD Litigation Update Box File #10).

On October 28, 2016, the City's ad hoc met with the District's ad hoc. At the meeting, the District presented the City with a take-it-or-leave-it condition imposing confidentiality on the ad hoc discussions.

On November 2nd and 4th, the City Council considered the District's confidentiality condition on the ad hoc discussions and approved a letter (UVSD Litigation Update Box File #11) that confirmed agreement to the condition if the District Board would agree to either stay further proceedings in the lawsuit or dismiss the lawsuit without prejudice. The City's proposal, if accepted, would halt the costly litigation fees currently being incurred by both agencies, but would not preclude the District from terminating the stay or refiling the lawsuit if the District wasn't satisfied with the discussions/negotiations. The District issued a response to the City's proposal on November 8, 2016 (UVSD Litigation Update Box File #12) that continues to impose a confidentiality condition on the joint ad hoc meetings. The District further stated "the lawsuit needs to otherwise remain in motion" except to provide a limitation on any discovery requests for a period of 4 weeks.

It's important to note that the District's legal team has predominately utilized the Public Information Act (PRA) rather than formal discovery to obtain information. Because the City of Ukiah is a public agency, the District's attorneys have used the PRA process to obtain information, which does not require the District to justify its requests by showing how they are relevant to the issues in the case. In a typical lawsuit, the discovery process is used to obtain documents and is overseen and controlled by the court to prevent burdensome or oppressive requests. The City continues to expense a tremendous amount of staff resources responding to the District's PRA requests for information dating back to 1955. To date, the District has submitted over 41 requests (with multiple parts) under the PRA process. The City has diligently been responding to the requests for the past 12 months. Suspension of the formal discovery process will not prevent the continued practice by the District nor will it limit the escalating litigation expenses during this proposed period.

With regard to the recycled water project, the City received additional correspondence from the District Manager indicating the need for more information (UVSD Litigation Update Box File #13). However, the correspondence did not identify any specific questions or information that had not otherwise been provided. The City Manager issued a response on November 15th (UVSD Litigation Update Box File #14) and included a BOX link to all relevant information on the recycled water project (<https://cityofukiah.box.com/v/uvsdpointsofinterest>). Most, if not all, of the information and/or documents have already been provided to the District. Furthermore, the City Manager requested a determination from the District regarding its position on the project and offered to provide any other information and/or presentations that would be necessary for a determination.

On November 16th, the City Council instructed the City Attorney to contact the lawyers for the Ukiah Valley Sanitation District to work out the details for mediating the outstanding disputes including selecting a mediator. Furthermore, and as a first step in the mediation, the City Council requested the District to provide a detailed written response and any counter proposals to the City's written proposal that was submitted to the District in March 2014, during the original mediation between the City and the District. On November 17th, the City Attorney sent correspondence to the UVSD's lawyer to initiate mediation as directed (UVSD Litigation Update Box File #15). As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Additional correspondence between the City and District had also been exchanged related to the recycled water project (UVSD Litigation Update Box File #16 & #17). Despite continued attempts to engage and provide the

District with information, the District had yet to conclude that the recycled water project is the superior alternative of disposing treated wastewater. In an effort to bring this item to a conclusion, the City Manager proposed in a December 1st correspondence to the District Manager a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the project. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Related to the Fiscal Year 16/17 Budget, the District has not yet identified the District's timeline for their previously identified budget review process that reportedly extends through various staff, committee and District Board stages before a final joint meeting with the City can be scheduled. The previously approved continuing resolution for the budget was scheduled to expire on December 31, 2016. The City had made inquiries as to the District's progress and anticipated review timeline (UVSD Litigation Update Box File #18). Staff recognized some level of District review was underway given recent engagement (since November 11th) on the budget, but the District Manager had not provided a timeline for completion of their review and/or indicated readiness for a joint budget meeting. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

At the December 7th City Council meeting, the Council adopted a resolution to secure funding for the construction of the recycled water system using water revenues as an alternate to the City's wastewater revenues. While this was a less desirable option for securing project funding, it was considered a better alternative to losing the project funds altogether. The Ukiah Valley Sanitation District's lawsuit remains the only impediment to securing project funding with the wastewater revenues, given the City must be able to demonstrate to the State an unconstrained revenue source to guarantee repayment of the loan funds. City staff reported that they were vetting the details of the water revenue alternative with the State Water Resources Control Board. The UVSD continued to be unresponsive to the City Manager's proposal for a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the recycled water project.

Related to the Fiscal Year 16/17 Budget, the City Council and the District Board approved a continuing budget resolution at their respective meetings on December 7th and December 27th. The City's continuing resolution was set to expire on January 18, 2017, unless otherwise extended. The City requested a joint meeting with the District Board prior to the expiration of the resolution. While the District had taken action to extend the continuing resolution beyond December 31, 2016, it had yet to identify a timeline for the completion of its budget review or response to the City's request for a joint meeting.

At the January 4, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project. It was further reported that the City received a notice from the District Chair related to communication in the absence of the District Manager due to an extended medical leave (UVSD Litigation Update Box File #19).

At the January 18, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

Development of the City's wastewater operating budget is a joint process between the City and the Ukiah Valley Sanitation District (UVSD). The process had been delayed significantly despite efforts by the City to move it forward expeditiously. In the interim, the City had been operating its wastewater enterprise on a continuing resolution, carrying forward the adopted appropriations from Fiscal Year 2015-16. At its meeting of December 7, 2016, the City Council determined that continuing to do so impeded its ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD and voted to move the budget process forward with its consideration and potential adoption at its regularly scheduled meeting on January 18, 2017. The City notified UVSD of its intentions and again called on it to schedule a meeting with the City Council

to complete the budget review process. As of the January 18th City Council meeting, the UVSD continued to be unresponsive to the requests to meet. As such, the City Council unilaterally considered and approved the FY 16-17 Wastewater Budget (UVSD Litigation Update Box File #20).

At the February 1, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed with a location and mediator agreed to, but a date not finalized. Furthermore, the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the February 15, 2017, City Council meeting, the City Attorney reported that a date (May 11th) had been finalized for the first session of mediation. In addition, the City had accepted the District's conditions that the mediation be subject to a confidentiality agreement in addition to the Evidence Code mediation privilege and to conduct the mediation in Santa Rosa using a mediator from the Judicial Arbitration and Mediation Service (JAMS). The City Manager also reported the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the March 1, 2017, City Council Meeting, the City Manager reported that the District remains nonresponsive to the requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project.

At the March 15, 2017, City Council Meeting, the City Manager reported the District continues to remain nonresponsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. The City Manager also reported that District Manager McMichael had responded to the City's request for a staff meeting to prepare the bid package to rebid the installation of the barscreen at the Wastewater Treatment Plant as previously directed by the City Council and District Board. The barscreen meeting took place on the morning of March 15th.

At the April 5, 2017, City Council Meeting, the City Manager reported that the District continues to remain nonresponsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. At the District's March 16, 2017 Board meeting, the City Manager reiterated the City's request for the joint meeting during public comment on non-agenda items. In addition, the City continues to be available and responsive to budget and billing inquiries from Mr. Dickerson and public information requests from the District's legal counsel, although none have been received in the past two weeks.

At the April 19, 2017, City Council Meeting, the City Manager reported that the District continues to remain nonresponsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. In addition, the City has provided the District with a timeline for the City's proposed FY 17-18 Budget process and has sought input on how/when the District would prefer to coordinate the development and joint review of next year's FY 17-18 wastewater budget (UVSD Litigation Update Box File #21).

At the May 3, 2017, City Council Meeting, the City Manager reported that the UVSD continues to be nonresponsive to the City's ongoing requests for a joint meeting on the FY 16-17 Budget and recycled water project. In addition, the District has been nonresponsive to the City's request to engage in the development and joint review of the FY 17-18 wastewater budget. Furthermore, it was reported that the District was unwilling to provide details related to the maintenance of customer billing accounts as demonstrated by the District's refusal to share refund calculations and methodology related to a sizable refund reportedly authorized by the District at their January 19, 2017, board meeting. Given the District's uncooperative approach regarding account information through customary administrative communication, the City was forced to seek the information through a Public Records Act (PRA) request. Since the May 3rd meeting, the District has provided a response to the PRA request which is currently being reviewed by City staff.

At the May 17, 2017, City Council Meeting, the City Manager reported that mediation regarding the litigation resumed on May 11, 2017, and continues with the efforts remaining confidential due to the rules established for the meetings. In addition, the District remains nonresponsive to the City's ongoing request for a joint meeting

on the FY 16-17 budget and recycled water project. The District also continues to be nonresponsive to the City's numerous requests for engagement in the development and joint review of the FY 17-18 wastewater budget. Correspondence has been sent to the District detailing the budget development schedule and budget related items on the City Council's agenda, inclusive of the following dates:

- March 13-17: Budget Training in Munis
- March 20-31: First-round budget meetings
- March 31: Deadline for personnel requests for budget
- Friday April 7: Budget entry due. Budget will be locked to departments to allow for further processing and analysis by Finance
- April 17-28: Second-round budget meetings
- Wednesday, May 17: Budget 101 with Council
- May 19: Comment period on budget document closes
- June 7: First budget hearing and workshop with Council
- June 14: Final budget hearing with Council and adoption (tentative)

At the June 7, 2017, City Council Meeting, the City Manager reported the District continues to be nonresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. The City Attorney also reported that the mediation process is ongoing.

At the June 21, 2017, City Council Meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. In addition, Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

At the July 5, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. Given the continued lack of response from the District, the City Council, at its meeting of June 21, 2017, approved the Fiscal Year 17-18 budget inclusive of the budget for wastewater. The City continues to seek cooperation from the District, but delaying approval of the budget impedes the City's ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD.

In addition, the District had not yet considered the barscreen installation bid which requires joint approval. Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

The City Manager also reported the second mediation date is scheduled for July 14, 2017.

Furthermore, UVSD Director Marshall has contacted the City requesting a tour be scheduled for the District's new interim manager. The City is responding to coordinate the request.

At the July 19, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. In addition, a tour of the Wastewater Treatment Plant was given to the new District Manager and UVSD Board Member Marshall. Mediation meetings continue, but no public reports are available. The candidate filing period for 3 of the 5 District Board seats for the November 7th Election is open from July 17 - August 11.

At the August 2nd, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. City representatives attended the UVSD Board Meeting on July 20, 2017, and again requested cooperation from the District.

Regarding the barscreen rebid, the City Manager reported: On June 21st, the City Council approved the award of contract to Fort Bragg Electric for the installation of a barscreen at the Wastewater Treatment Plant. The award was contingent upon the District taking corresponding action of which they were informed. Due to an extended delay and no response from the UVSD, the City requested an extension of the expiring bid from the contractor to afford the District additional time to take action. The District approved the contract at its July 20, 2017, Board Meeting and the project will proceed.

Regarding the litigation Impact, the City Manager reported: Staff completed an updated estimate of legal related expenses associated with the Ukiah Valley Sanitation District. Estimates demonstrated that the Ukiah Valley Sanitation District is closing in on \$4 million dollars of legal related expenses with over \$3.3 million directly paid to the Law Offices of Duncan James (UVSD Litigation Update Box File #22). In defense of the District's legal actions, the City has expended approximately \$814,000. On a cost per account base evaluation, this equates to \$1,225.55 per District customer account and \$207.39 per City customer account.

At the August 16, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. However, discussions related to mediation continue. Furthermore, City representatives continue to attend the UVSD Board Meetings in an effort to seek an improved working relationship.

At the September 6, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. With regard to mediation, representatives of the City of Ukiah and the Ukiah Valley Sanitation District continue to have meetings, but because of the confidential nature of mediations, the parties cannot reveal any further information. On the administrative front, the City Manager and Joe Tait, the new District Manager had a meeting on August 24, 2017. While the meeting was an initial meet and greet, both Mr. Tait and the City Manager expressed a desire to improve the working relationship between the two agencies. Earlier in the week, Mr. Tait also met with engineering staff to review operational processes and procedures.

During this reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

At the September 20, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project.

During the previous reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

Over the course of the two weeks leading up to the City Council meeting on September 20th, the District made a number of false claims related to their draw on District funds in an effort to justify their continued legal action

against the City. The press release that fully describes this issue is included in the Litigation Files as UVSD Litigation Update Box File #23.

Mediation continues, but the litigation activities are escalating as the March 2018 trial date nears. The high cost of litigation could be avoided if the District were to agree to focus on mediation efforts and put a hold on the trial. The City's Director of Finance gave an updated presentation on the impacts of the District's litigation (UVSD Litigation Update Box File #24).

The City Council had previously requested the District put a hold on litigation activities over a year ago and the District opposed the request. The City Council issued a new request on September 21, 2017 (UVSD Litigation Update Box File #25) in hopes the parties could agree to focus efforts on resolution and stay the litigation activities in an effort to avoid the high costs a trial.

At the October 4, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,126,971 in legal fees, with \$3,426,487 paid directly to the Law Offices of Duncan James. Litigation activities were reported to be escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. As of that meeting, the District had not responded to the most recent request from the City Council to put the litigation on hold. In addition, the paid advertisements from the District continued through this period across multiple media platforms with a continued attempt on justifying their litigation.

At the October 18, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

Litigation activities continue and are quickly escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. The City had previously made this request and issued a new request following the conclusion of the last City Council meeting (UVSD Litigation Update Box File #25). Unfortunately, mediation efforts are significantly being displaced by the litigation. To date, the District has not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation.

At a special meeting on October 11, 2017, the Ukiah Valley Sanitation District voted in favor of contract amendments to their contract for legal services with Law Office of Duncan James. In addition, the Board voted to change their regular meeting time to the 3rd Wednesdays of the month at 6pm which is in direct conflict with the regular City Council meetings.

The District continues to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contain false, partial and manipulated information.

The City's Finance Director again reported on the impacts litigation has on the refinancing of the wastewater treatment plant bonds. A current review by Director Buffalo demonstrates that refinancing would not be feasible given the litigation in that the rates would not be advantageous due to a diminished rating. In addition, it would be difficult to secure insurance and underwriting given the risk to investors created by the District's litigation efforts.

At the November 1, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget,

and the recycled water project.

The City of Ukiah continues to contend that the lawsuit is unnecessary, and is seeking cooperation with the District to settle the dispute outside of litigation. As of the end of September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

During this period, litigation activities continued and escalated as the trial date nears with a number of depositions completed and scheduled. Mediation efforts were significantly being displaced by the litigation. The District had not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation (UVSD Litigation Update Box Filet #25).

The District continued to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contained false, partial and manipulated information.

Discussion: At the November 15, 2017, City Council meeting, Staff will provide the latest status report on Ukiah Valley Sanitation District's litigation against the City of Ukiah related to the operation of the sanitary sewer system. The Council may elect to discuss the matter further and, if desired, provide direction to Staff and/or consider any related action(s).

As part of this agenda item, the Council does not intend to consult with legal counsel regarding the litigation itself and does not intend to waive evidentiary privileges for attorney-client communication or attorney work product.

UVSD Litigation Update Box Files located at:

<https://cityofukiah.box.com/v/UVSDlitigationUpdates>



AGENDA SUMMARY REPORT

SUBJECT: Approval of the November 1, 2017, Regular Meeting Minutes.

DEPARTMENT: City Clerk

PREPARED BY: Ashley Cocco

ATTACHMENTS:

[Attachment 1 - Minutes of November 1, 2017 - DRAFT](#)

Summary: Council will consider approving the Minutes of November 1, 2017, a Regular Meeting.

Background: N/A

Discussion: N/A

RECOMMENDED ACTION: Approve Minutes of November 1, 2017, a Regular Meeting, as submitted.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Kristine Lawler, City Clerk

Approved: _____


Sage Sangiacomo, City Manager

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
November 1, 2017
6:00 p.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Regular Meeting on November 1, 2017, having been legally noticed on October 27, 2017. Mayor Brown called the meeting to order at 6:03 p.m. Roll was taken with the following **Councilmembers Present:** Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, Kevin Doble, and Jim O. Brown. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Ashley Cocco, Deputy City Clerk.

MAYOR BROWN PRESIDING.

The Pledge of Allegiance was led by Councilmember Stephen G. Scalmanini.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Introduction of New Employee - Steven Oropeza, Public Works Engineering Technician.

Presenter: Tim Eriksen, Public Works Director / City Engineer

Steven Oropeza, Public Works Engineering Technician was introduced.

b. Introduction of New Employee - Matthew Keizer, Building Official.

Presenter: Craig Schlatter, Community Development and Planning Director

Matthew Keizer, Building Official was introduced.

c. Presentation of Donation to Cancer Resource Center of Mendocino County by the Recreation Department.

Presenter: Jake Burgess, Recreation Supervisor and Julie Webb, Sports Coordinator.

Presentation was received.

d. Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System.

Presenter: Sage Sangiacomo, City Manager

Public Comment: Don Crawford and Theresa McNerlin.

Report was received.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Approval of Minutes of the Regular Meeting of October 18, 2017.

Motion/Second: Mulheren/Doble to approve Minutes of October 18, 2017, as submitted. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Notification to City Council of Purchase Order #45054 Issued to Lee Mechanical, Inc., for Emergency Hydraulic Repairs at the Hydroelectric Plant for the Electric Utility Department (EUD) in an Amount Not to Exceed \$20,000 – *Electric Utility*.
- b. Approval of Change Order #2 with California Pavement Maintenance Company for the Installation of Thermoplastic Street Markings for the 2017 Slurry Seal of Local Streets and Airport Service Roads Project, Specification Number 17-10, in the amount of \$4,707.15 – *Public Works*.
- c. Award of Contract (COU No. 1718-135) to SHN Consulting Engineers and Geologists in the Total Amount of \$45,911 for Materials and Compaction Testing Services for the Talmage Interchange, Specification No. 17-07 and Redwood Business Park, Specification No. 17-09 Projects – *Public Works*.
- d. Possible Adoption of Ordinance of the City Council of the City of Ukiah Amending Various Sections of the Ukiah City Code Regulating Medical Marijuana Dispensaries – *Community Development*.

ORDINANCE 1182

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING VARIOUS SECTIONS OF THE UKIAH CITY CODE REGULATING MEDICAL MARIJUANA DISPENSARIES

- e. Approve the Repair and Rebuild of Floway 16DK Close Coupled Pump from Weir Floway, Inc. in the Amount of \$29,490.31 – *Water Resources*.

Staff Comment: Jarod Thiele, Public Works Management Analyst

Motion/Second: Doble/Crane to approve to Approve Consent Calendar Items 7a-7e, as submitted. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Theresa McNerlin – Ukiah Valley Sanitation District.

9. COUNCIL REPORTS

Presenter: Councilmember Mulheren

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; Tim Eriksen, Public Works Director / City Engineer; and Jarod Thiele, Public Works Management Analyst.

11. PUBLIC HEARINGS (6:15 PM)

- a. Continuation of Public Hearing to Consider Adoption of a Resolution Amending the Ukiah Police Department Fee Schedule, including; Bike Licenses, Concealed Weapons Permits, Civil Subpoenas, Local Criminal History Letters, Police Reports, Live-Scan Fingerprinting,

Photographs, Second Hand Dealer Licensing, Stored Vehicles, Records Subpoenas, Taxi Permits, Traffic Accident Reports and Fees Associated with Vehicle Repossession Release.

Presenter: Chris Dewey, Police Chief.

PUBLIC HEARING WAS REOPENED AT 7:07 P.M.

No public comment was received.

PUBLIC HEARING WAS CLOSED AT 7:07 P.M.

Motion/Second: Crane/Mulheren to adopt resolution (2017-52) increasing Ukiah Police Department fees, including; bike licenses, concealed weapons permits, civil subpoenas, local criminal history letters, police reports, Live-Scan fingerprinting, photographs, second hand dealer licensing, stored vehicles, records subpoenas, taxi permits, traffic accident reports and fees associated with vehicle repossession release. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

12. UNFINISHED BUSINESS

a. Update Regarding Proposed Multi-Family Housing Development on City-Owned Property at 345 North Main Street and 215 Norton Street; Authorization for City Manager to Negotiate and Execute Lease-Option Agreement with Guillon, Inc.

Presenters: Shannon Riley, Deputy City Manager and Sage Sangiacomo, City Manager.

Motion/Second: Crane/Doble to authorize the City Manager to negotiate and execute a lease-option agreement (COU No. 1718-136) with Guillon, Inc. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

b. Award Contract to Ghilotti Construction Company, Inc. in the Amount of \$22,357,358 for the Construction of Phases 1 Through 3 of the Recycled Water System.

Presenters: Tim Eriksen, Public Works Director / City Engineer and Jarod Thiele, Public Works Management Analyst.

Motion/Second: Crane/Doble to award contract (COU No. 1718-138) to Ghilotti Construction Company, Inc. in the amount of \$22,357,358 for the construction of phases 1 through 3 of the recycled water system. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

c. Introduction and Adoption of Urgency Ordinance Amending Section 9171 in Division 9, Chapter 2, Article 15.5 of the Ukiah City Code Regarding Operation of the Inland Emergency Winter Shelter During the Winter of 2017-2018.

Presenter: Shannon Riley, Deputy City Manager

Public Comment: Camille Shrader (RCS)

Motion/Second: Crane/Scalmanini to introduce, by title only, an urgency ordinance of the City Council of the City of Ukiah amending Section 9171 in Division 9, Chapter 2, Article 15.5 of the Ukiah City Code regarding operation of the Inland Emergency Winter Shelter during the winter of 2017-2018. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

Deputy City Clerk, Ashley Cocco read the title into the record:

Motion/Second: Crane/Scalmanini to introduce and adopt an urgency ordinance (1183) of the City Council of the City of Ukiah amending Section 9171 in Division 9, Chapter 2, Article 15.5 of the Ukiah City Code regarding operation of the Inland Emergency Winter Shelter during the winter of 2017-2018. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

ORDINANCE 1183

URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 9171 IN DIVISION 9, CHAPTER 2 OF THE UKIAH CITY CODE REGARDING OPERATION OF THE INLAND EMERGENCY SHELTER DURING THE WINTER OF 2017-2018

13. **NEW BUSINESS**

a. Discussion and Possible Introduction of an Ordinance of the City Council of the City of Ukiah Amending Section 3951 of Article 1 to Chapter 6 in Division 4 of the Ukiah City Code, Regarding the Requirements for Notice of a Proposed Utility Rate Change.

Presenter: Darcy Vaughn, Assistant City Attorney

Motion/Second: Crane/Doble to introduce the Utility Rate Change Ordinance by Title Only. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

Deputy City Clerk, Ashley Cocco read the title into the record:

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 3951 OF ARTICLE 1 TO CHAPTER 6 IN DIVISION 4 OF THE UKIAH CITY CODE, REGARDING THE REQUIREMENTS FOR NOTICE OF A PROPOSED UTILITY RATE CHANGE

Motion/Second: Crane/Doble to introduce the Utility Rate Change Ordinance. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

b. Discussion and Possible Action Regarding Cancellation of the January 3, 2018, City Council Meeting Unless Otherwise Determined to be Needed by the City Manager for Time Sensitive Items.

Presenter: Ashley Cocco, Deputy City Clerk

Motion/Second: Doble/Crane to approve the cancellation the January 3, 2018, City Council Meeting unless otherwise determined to be needed by the City Manager or Mayor for time sensitive items. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

The City Council adjourned to closed session at 7:44 p.m.

14. **CLOSED SESSION**

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUk- CVPT-15-66036 (Palace Hotel)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Operating Engineers Local 3 v. City of Ukiah, Public Employment Relations Board, Case No. SF-CE-1442-M

d. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Matthew Black v. City of Ukiah et al., Mendocino County Superior Court, Case No. SCUK-CVPT-17-69780

e. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: 429 South Dora St. Ukiah, CA 95482

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: City of Ukiah and Ukiah Unified School District;

Under Negotiation: Price & Terms of Payment

The City Council reconvened in open session at 8:04 p.m.

The City Attorney reported out of closed session, regarding Agenda Item 14d, that the City Council approved a settlement agreement in the case of Matthew Black v. City of Ukiah (*Mendocino County Superior Court, Case No. SCUK-CVPT-17-69780*) both before the public employees relations board and a civil action that had been filed; and Council also approved a budget amendment.

Motion/Second: Crane/Doble to approve the settlement agreement and authorize its signature including the corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Scalmanini, Crane, Mulheren, Doble, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

The City Council adjourned to closed session at 8:09 p.m.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 8:48 p.m.

Ashley Cocco, Deputy City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Approval of the November 6, 2017, Special Meeting Minutes.

DEPARTMENT: City Clerk

PREPARED BY: Ashley Cocco

ATTACHMENTS:

[Attachment 1 - Minutes of November 6, 2017 - Draft](#)

Summary: Council will consider approving the Minutes of November 6, 2017, a Special Meeting.

Background: N/A

Discussion: N/A

RECOMMENDED ACTION: Approve the Minutes of November 6, 2017, a Special Meeting, as submitted.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Kristine Lawler, City Clerk

Approved: _____


Sage Sangiacomo, City Manager

**CITY OF UKIAH
CITY COUNCIL AGENDA
Special Meeting
Civic Center Conference Room No. 3
300 Seminary Avenue
Ukiah, CA 95482
November 6, 2017
5:00 p.m.**

1. ROLL CALL

Ukiah City Council met for a Special Meeting on November 6, 2017, which was legally noticed on November 5, 2017. Mayor Brown called the meeting to order at 5:04 p.m. Roll was taken with the following **Councilmembers Present:** Stephen Scalmanini, Douglas F. Crane, Maureen Mulheren, Kevin Doble, and Mayor Jim O. Brown. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk (*departing at 5:05 p.m.*)

MAYOR BROWN PRESIDING.

2. PUBLIC COMMENT

CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 5:05 P.M.

3. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

No reportable action was taken on the Closed Session item.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 6:30 p.m.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of October 2017.

DEPARTMENT: Finance

PREPARED BY: Daphine Harris

ATTACHMENTS:

[Attachment 1 - October 2017 Summary of Disbursements](#)

[Attachment 2 - Account Codes \(for reference\)](#)

[Attachment 3 - Object Codes \(for reference\)](#)

[Attachment 4 - October 2017 Disbursement Detail](#)

Summary: Payments made during the month of October 2017, are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Background: Accounts Payable Check Numbers (City): 1226, 3024041 - 3024132, 3024133 - 3024213, 3024232 - 3024364, 3024365 - 3024473

Accounts Payable Check Numbers (UVFD): 3024029 - 3024040, 3024214 - 3024231

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 505395 - 505434, 505435 - 505474

RECOMMENDED ACTION: Approve the Report of Disbursements for the month of October 2017.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____

Sage Sangiacomo, City Manager

Payroll Manual Check Numbers: 505435

Void Check Numbers: 505397, 3018210, 3018372, 3019318, 3019802, 3020336, 3020498, 3021650, 3021834, 3022025, 3020159, 3024190, 3023844

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: October 2017 Summary of Disbursements

Attachment #2: Account Codes for reference

Attachment #3: Object Codes for reference

Attachment #4: October 2017 Disbursement Detail

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF OCTOBER**

Attachment 1

FUNDS:

100	General Fund	\$204,742.76	700	Sanitary Disposal Site Fund	\$2,356.02
105	Measure S General Fund	\$160.46	701	Landfill Corrective Fund	
110	Special General Fund		702	Disposal Closure Reserve Fund	
201	Worker's Comp Fund	\$524.96	704	Post Closure Fund - Solid Waste	\$0.00
202	Liability Fund		720	Golf Fund	\$174.03
203	Garage Fund	\$4,770.76	730	Conference Center Fund	\$5,828.94
204	Purchasing Fund	\$2,101.40	750	Visit Ukiah	\$0.00
205	Billing & Collections Fund	\$7,553.77	777	Airport Fund	\$166,263.69
206	Public Safety Dispatch Fund	\$1,387.71	778	Airport Capital Improvement Fund	
207	Payroll Posting Fund	\$246,457.40	779	Special Aviation Fund	\$7,571.90
208	Building Maintenance/Corp Yard Fund	\$42,709.72	800	Electric Fund	\$881,737.34
209	IT Fund	\$88,596.24	801	Electric Capital Reserve Fund	\$118,599.34
220	Equipment Reserve Fund		803	Lake Mendocino Bond Reserve	\$2,000.00
250	Special Revenue Fund	\$29.34	805	Street Lighting Fund	\$13,023.48
251	Special Projects Reserve Fund		806	Public Benefits Fund	\$20,937.54
300	Park Development Fund		820	Water Fund	\$57,181.35
301	Anton Stadium Fund	\$0.00	822	Water Capital Improvement Fund	\$358,327.48
302	Observatory Park Fund		830	Recycled Water Fund	\$1,214.69
304	Swimming Pool Fund	\$0.00			
305	Riverside Park Fund	\$0.00	840	City/District Sewer Fund	\$156,386.61
306	Skate Park Fund	\$0.00	841	Sewer Contruction Fund	
310	Museum Grants		843	Sewer Capital Fund	
311	Alex Rorbaugh Recreation Center Fund	\$3,016.43	900	Special Deposit Trust	\$26,111.81
312	Downtown Business Improvement Fund		901	General Service (Accts Recv)	\$782.74
313	LMIHF Housing Asset Fund		902	U.S.W. Billing & Collection	\$26,915.77
314	Winter Special Events	\$24,044.51	903	Public Safety - AB 109	\$0.00
500	2106 Gas Tax Fund		905	Federal Emergency Shelter Grant	
501	2107 Gas Tax Fund		905	Mendocino Emergency Service Authority	
503	2105 Gas Tax Fund		911	Russian River Watershed Association	\$129,347.98
505	Signalization Fund		940	Sanitation District Special Fund	\$63.28
506	Bridge Fund		943	Sanitation District Capital Improvement Fund	
507	1998 STIP Augmentation Fund		952	REDIP Sewer Enterprise Fund	
508	SB325 Reimbursement Fund		960	Community Redevelopment Agency	
509	S.T.P. Fund		961	RDA Housing Pass-Through	
510	Trans-Traffic Congest Relief Fund		962	Redevelopment Housing Fund	
600	Community Development Block Grant		963	Housing Debt	
601	EDBG 94-333 Revolving Loan		964	RDA Capital Pass-Through	
602	Community Development Fund		965	Redevelopment Capital Improvement Fund	
603	08-HOME-4688		966	Redevelopment Debt Service	
604	CDBG Grant 09-STBG-6417		967	Housing Bond Proceeds	
605	11-HOME-7654 Fund	\$0.00	968	Non-Housing Bond Proceeds	
606	CDBG Grant 10-EDEF-7261		969	RDA Obligation Retirement Fund	\$386.00
607	Prop 84 Grant Fund		844/944	Sewer Capital Projects Fund	\$124,207.96
609	13-CDBG-8940		915	UVFD	\$46,989.09
610	City RDA Projects Fund			Retainage Withheld	\$17,551.61
630	Asset Seizure Fund	\$1,493.54			
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)				
634	Federal Asset Seizure Grants				
635	SUP Law Enforcement Service Fund	\$1,250.00			
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S				
639	Special Revenue - Police	\$0.00			
640	Parking District Fund	\$791.39			
691	Museum Fund	\$2,926.35			

PAYROLL CHECK NUMBERS: 505395 - 505434

DIRECT DEPOSIT NUMBERS: 84097 - 84299

PAYROLL PERIOD: 9/24/17 - 10/07/17

PAYROLL CHECK NUMBERS: 505435 - 505474

DIRECT DEPOSIT NUMBERS: 84300 - 84500

PAYROLL PERIOD: 10/08/07 - 10/21/17

PAYROLL CHECK NUMBERS:

DIRECT DEPOST NUMBERS:

PAYROLL PERIOD:

VOID CHECK NUMBERS:

3018210, 3018372, 3019318, 3019802, 3020336,
3020498, 3021650, 3021834, 3022025, 3020159,
3024190, 3023844, 505397

MANUAL CHECK NUMBERS:

505435

WIRE TRANSFER NUMBERS:

TOTAL DEMAND PAYMENTS- A/P CHECKS \$2,796,515.39

TOTAL DEMAND PAYMENTS-WIRES* & EFT's \$305.00

TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$885,558.08

TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$564,366.57

* vendor name(if applicable)

TOTAL PAYMENTS

\$4,246,745.04

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

City Manager

Director of Finance

Account Code Summary

Attachment 2

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024220	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122870	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

Account Code Summary

Attachment 2

60517462	FTHB Activity Delivery	80026130	Electric Substation
60517467	FTHB - PIR	80026140	Reimbursable Work for Others
60600000	CDBG Grant 10-EDEF-7261 Fund	80026200	Electric Metering
60617441	Grant - CDBG 606	80026300	Electric Generation
60617451	General Administration	80026312	Mendocino Hydro
60617452	AD ED Direct Financial Assistance	80026330	Hydro Electric
60617453	ED Direct Financial Assistance	80026400	Electric Administration
60717443	Grant Prop 84	80026410	Electric General Administration
60724413	Prop 84 Water Distribution Cap	80026430	Interdepartmental Charges
60900000	13-CDBG-8940	80326330	Hydro Plant
60917458	13-CDBG-8940	80526610	Street Lighting
63020210	Asset Seizure Expenditure	80626500	Public Benefit
63120210	Drug & Alcohol Education	82024410	Water
63320210	H&S Asset Seizure Expenditure	82024411	Water - Production O&M
63420250	Fed Asset Seizure Expenditure	82024413	Water - Distribution Capital
63520210	SLESF	82024414	Water - Distribution O&M
63820210	Asset Forfeiture 11470	82024415	Water - Production Capital
64020213	Parking Enforcement	82224413	Water - Distribution Capital
69122700	Museum	84024420	Wastewater
70024500	Landfill 700	84024421	Wastewater City - O&M
70224500	Landfill Closure	84024422	Wastewater City - Capital
70424500	Landfill Post closure	84024425	Wastewater Treatment - O&M
72022400	Golf	84124426	Wastewater Treatment - Capital
73022600	Conference Center	84224420	Wastewater
75017110	Visit Ukiah	84324422	Wastewater City - Capital
77725200	Airport Operations	84424421	Wastewater City Capital - O&M
77817411	FAA Grant	84424422	Wastewater City - Capital
80026100	Electric Administration	90000000	Special Deposit Trust Fund
80026110	Electric Overhead	91190100	Russian River Watershed Assoc
80026120	Electric Underground	96900000	Successor Agency

Object Code Summary

Attachment 3

12102 INVENTORY OF SUPPLIES	52526 FRAUD INVEST. ASSESSMENT
12103 STORES PURCHASES	52527 A.D.P. PREMIUM & DEDUCTIBLE
12104 INVENTORY - PURCHASES	52528 LIABILITY INSURANCE
12105 STORES ISSUES	52529 EARTHQUAKE & FLOOD PREMIUMS
51211 PERS UNFUNDED LIABILITY	52530 POLLUTION-ENVIRON INS PREMIUM
51280 OVERTIME/CALLOUT MEALS	52531 UMEMPLOY. INS EXPENSE
51285 CALLOUT MILEAGE REIMBURSEMENTS	52532 SAFETY & TRAINING SUPPORT
52100 CONTRACTED SERVICES	52600 RENT
52107 CONTRACTED SERVICES-EIR	52841 SUCCESSOR AGENCY ADMIN
52108 CONTRACT SERVICES-GPU	54100 SUPPLIES
52110 AMBULANCE BILLING	54101 POSTAGE
52111 MAINT. CONTRCTS - DEFIBRULATOR	54102 SMALL TOOLS
52112 M. S. OVERSIGHT	54105 PHOTOGRAPHIC EXPENSE
52113 PLANNING STUDIES	54106 SPECIALTY SUPPLIES
52114 COMPLIANCE STUDIES	54120 PW - SPECIAL SUPPLIES
52120 LABOR CHARGES FROM OTHER DEPAR	54121 PW - ASPHALT CONCRETE
52130 EDUCATIONAL & MARKETING MATL'S	54122 PW - AGGREGATE BASE
52131 ASSISTANCE TO SENIORS	54123 PW - CRACK SEALANT
52132 EMERGENCY ASSISTANCE	54124 PW - CONCRETE/SUPPLIES
52133 MONTHLY DISCOUNT PROGRAM	54125 PW - TRAFFIC PAINT
52134 CONTRACT ADMINISTRATION	54126 PW-PREMARKS
52135 ENERGY CONSERVATION PROGRAM	54127 PW - SIGN POSTS/SHEETING
52136 PHOTOVOLTAIC RATES/INCENTIVE	54128 PW - COLD PATCH MATERIAL
52137 PUBLIC BENEFITS PROGRAM MGMT	54129 PW - TACK OIL
52138 NCPA PUBLIC BENEFITS PROGRAM	54130 PW - SAFETY
52139 RESEARCH, DEVELOPMENT & DEMO	54131 PW - BARRICADES & CONES
52140 LITIGATION EXPENSES	54160 HR - CITY LIABILITY & CONTRACT
52145 DETACHMENT-SEWER-UVSD	54161 HR - BACKGROUND & PHYSICALS
52150 LEGAL SERVICES/EXPENSES	54162 HR - ADVERTISING
52151 AFLAC & PERS INSUR ADMIN FEES	54163 HR - INTERVIEW SUPPLIES
52170 UKIAH WASTE SOLUTIONS	54164 HR - FORMS & OTHER DIV. EXP.
52171 RESIDENTIAL BILLING CHARGE	54165 HR - NEW EMPLOYEE FINGERPRINT
52172 COMMERCIAL OVERSIGHT FEE	54166 HR - DOT TESTING PROGRAM
52180 SECURITY SERVICES	54167 HR - EMPLOYEE DEVELOPMENT
52301 PROPERTY TAX ADMIN FEE	54168 HR - REMIF SAFETY TRNG & SUPPO
52302 AMBULANCE FEES	54201 PRISONER EXPENSE
52303 REHIT SUPPORT	54202 MAJOR CRIME INVETIGATIONS
52304 LAFCO FEES AND PROP TAX EXP	54320 SOFTWARE
52500 TRUSTEE FEES	55100 TELEPHONE
52510 ADVERTISING & PROMOTION	55200 PG&E
52515 ADVERTISING & PUBLICATION	55210 UTILITIES
52521 LIABILITY INSURANCE PREMIUM	56100 VEHICLE & EQUIPMENT MAINT. & R
52522 LIABILITY INSURANCE DEDUCT	56110 CITY GARAGE - PARTS
52523 BOILER/MACHINERY PREMIUMS	56111 CITY GARAGE - LABOR
52524 PROPERTY INSURANCE	56112 EQUIPMENT PARTS FOR RESALE
52525 WORKER'S COMP. EXPENSE	56120 EQUIPMENT MAINTENANCE & REPAIR

56121	R & M RADIO EQUIPMENT	80235	SYSTEM MAINTENANCE
56122	R & M NON-AUTO EMS EQUIPMENT	80236	EMERGENCY/CONTINGENCY
56123	R & M COMPUTERS	90100	LOAN PROCEEDS
56124	MAINT CONTRACT DEFIBULATORS	90101	LOAN PAYMENT RECEIVED
56130	EXTERNAL SERVICES	90301	LOAN REPAYMENT
56210	FUEL & FLUIDS	90410	BOND PROCEEDS
56300	BUILDING MAINT. & REPAIR		
56410	EQUIPMENT RENTAL - PRIVATE		
56504	FACILITY MAINTENANCE & REPAIR		
56600	AIRFIELD MAINTENANCE & REPAIR		
56700	LANDFILL CLOSURE EXPENSE		
57100	CONFERENCE & TRAINING		
57101	CONF & TRAINING-AQUATICS		
57102	CONF & TRAINING-PARKS STAFF		
57200	MEETINGS		
57300	MEMBERSHIPS & SUBSCRIPTIONS		
58101	NCPA PLANT GENERATION		
58102	NCPA POWER PURCHASES		
58103	NCPA TRANSMISSION		
58104	NCPA MANAGEMENT SERVICES		
58105	NCPA THIRD PARTY SALES		
58106	NCPA PASS THROUGH COSTS		
58107	NCPA COMMITMENTS ACTIVITY		
58201	WATER PURCHASES		
58202	WATER TREATMENT PLANT CHEMICAL		
58401	AVIATION FUEL		
58410	GARAGE LUBRICANTS & PARTS		
58510	REIMBRASABLE JOBS		
59100	PROPERTY TAXES PAID		
59101	FEES		
59102	FRANCHISE FEES		
59350	PURCHASE DISCOUNTS TAKEN		
59400	OTHER EXPENSES		
70101	LOAN PAYMENTS MADE		
70102	BOND INTEREST PAYMENTS		
70110	BOND ISSUANCE COSTS		
70201	LOAN PRINCIPAL PAYMENTS		
70202	BOND PRINCIPAL PAYMENTS		
80100	MACHINERY & EQUIPMENT		
80200	BUILDINGS ACQUISITION		
80210	LAND ACQUISITION		
80220	BUILDING IMPROVEMENTS		
80230	INFRASTRUCTURE		
80231	RECYCLING STUDY 50% GRANT MATC		
80232	LINE REPLACEMENTS		
80233	MAIN REPLACEMENTS		
80234	INFLOW/INFILTRATION		

List of Checks Presented for Approval on 10/6/2017

The following list of bills payable was reviewed and approved for payment.

 10-17-17 
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail
ACOUNTEMP	49276007	TEMP SVCS FOR A/P & PAYROLL	\$1,017.72	10013400-52100	CONTRACTED SERVICES \$1,017.72
					Vendor Total: \$1,017.72
ACCURATE AIR ENGINEERING INC	L-070242	300EBE1095X REMANUFACTURED AIR	\$4,545.78	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR \$4,545.78
					Vendor Total: \$4,545.78
ADVANCED COLLISION REPAIR INC	D764FEF3	REPAIR/REFINISH BUMPER	\$300.00	80026400-56130	EXTERNAL SERVICES \$300.00
					Vendor Total: \$300.00
AIMEE SHIELDS	OCT 17	TRANSCRIPTION SERVICES FOR POL	\$1,250.00	63520210-52100	CONTRACTED SERVICES \$1,250.00
					Vendor Total: \$1,250.00
AIR QUALITY MANAGEMENT DISTRICT	DV092017	PERMIT RENEWAL #2859	\$346.22	80026220-59101	FEES \$346.22
	DV092617	PERMIT RENEWAL #2854	\$865.85	82024411-59101	FEES \$387.91
				82024411-59101	FEES \$477.94
					Vendor Total: \$1,212.07
AMAZON CAPITAL SERVICES	17TT-M3NM-LX7X	MISCELLANEOUS SUPPLIES AS NEED	\$20.45	10013400-54100	SUPPLIES \$20.45
	11KL-VXJH-9FWX	MISCELLANEOUS SUPPLIES AS NEED	\$35.47	10013400-54100	SUPPLIES \$35.47
	16CF-7WJT-CQFC	MISCELLANEOUS SUPPLIES AS NEED	\$118.00	10013400-54100	SUPPLIES \$118.00
	1PYR-HW74-73PR	MISCELLANEOUS SUPPLIES AS NEED	\$171.96	10024210-54100	SUPPLIES \$85.98
				82024410-54100	SUPPLIES \$42.99
				84024420-54100	SUPPLIES \$42.99
	17TTM3NM-MDJW	MISCELLANEOUS SUPPLIES AS NEED	(\$15.49)	20513300-54100	SUPPLIES (\$15.49)
	14TH-3MWX-KNNL	MISCELLANEOUS SUPPLIES AS NEED	\$25.27	20513300-54100	SUPPLIES \$25.27
	1RHW-GK1N-6DTK	MISCELLANEOUS SUPPLIES AS NEED	\$489.49	20513300-54100	SUPPLIES \$489.49

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1GH3-WM4Y-CM7V	VARIDESK PRO PLUS 48 BLK HEIGH	\$2,145.84	20913900-54100	SUPPLIES	\$2,145.84
Vendor Total:						\$2,990.99
ANTHONY DELAPO JR	TA 10/19-20/17	TRAVEL ADVANCE 10/19-20/2017	\$167.08	10020210-57100	CONFERENCE & TRAINING	\$167.08
Vendor Total:						\$167.08
AT&T	0602208929	LIVESCAN	\$1,068.74	10020210-55100	TELEPHONE	\$1,068.74
Vendor Total:						\$1,068.74
BRAD BOWERS	TR 08/13-26/17	TRAVEL REIMBURSEMENT 08/13-26/17	\$398.76	80026120-52100	CONTRACTED SERVICES	\$398.76
Vendor Total:						\$398.76
CATHLEEN PANTTAJA	DV092917	INSTRUCTOR FEES	\$914.20	10022850-52100	CONTRACTED SERVICES	\$914.20
Vendor Total:						\$914.20
CITY OF SACRAMENTO	GRAGNG05004	CTO DISPATCHER TRAINING	\$160.00	20620231-57100	CONFERENCE & TRAINING	\$160.00
Vendor Total:						\$160.00
CLARK PEST CONTROL	20629500	PEST CONTROL SVCS	\$92.00	80026210-52100	CONTRACTED SERVICES	\$92.00
	20614227	PEST CONTROL SVCS	\$74.00	80026220-52100	CONTRACTED SERVICES	\$74.00
	20614268	PEST CONTROL SVCS	\$95.00	80026400-52100	CONTRACTED SERVICES	\$95.00
	Vendor Total:					\$261.00
COASTLAND CIVIL ENGINEERING	42361	TEMP BUILDING OFFICIAL SERVICE	\$640.00	10023320-52100	CONTRACTED SERVICES	\$640.00
Vendor Total:						\$640.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-498185	MISCELLANEOUS ELECTRICAL SUPPI	\$229.17	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.07)
				82024411-56210	FUEL & FLUIDS	\$2.14
				82024411-56210	FUEL & FLUIDS	\$229.17
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.07)
	Vendor Total:					\$229.17
CONVERGENT COMPUTING	BILL46105	IT SERVICES	\$3,600.00	20913900-80100	MACHINERY & EQUIPMENT	\$3,600.00
Vendor Total:						\$3,600.00
CREATIVE WORKSHOP	130149	PRINTING SERVICES	\$292.61	77725200-54100	SUPPLIES	\$292.61
Vendor Total:						\$292.61

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	Allocation Detail	
DC ELECTRIC GROUP INC	28745	EQUIPMENT MAINTENANCE	\$520.64	10024214-52100	CONTRACTED SERVICES	\$520.64
					Vendor Total:	\$520.64
DELL MARKETING LP	10191394872	DELL PRECISIONS WORKSTATIONS T	\$5,503.08	20913900-54330	COMPUTER AND TECHNOLOGY	\$5,503.08
	1091625475	DELL LATITUDE 7480	\$2,620.38	10024210-54100	SUPPLIES	\$655.09
				82024410-54100	SUPPLIES	\$655.10
				83024430-54100	SUPPLIES	\$655.09
				84024420-54100	SUPPLIES	\$655.10
	10191695378	DELL LATITUDE 7480	\$1,846.69	82024410-54100	SUPPLIES	\$923.35
				84024420-54100	SUPPLIES	\$923.34
					Vendor Total:	\$9,970.15
DIANN LUCCHETTI	TR 9/18-20/17	TRAVEL REIMBURSEMENT 9/18-20/17	\$189.47	80026400-57100	CONFERENCE & TRAINING	\$189.47
					Vendor Total:	\$189.47
DON BROWN	DV092617	BOOT ALLOWANCE	\$150.00	82024414-54100	SUPPLIES	\$75.00
				84024421-54100	SUPPLIES	\$75.00
					Vendor Total:	\$150.00
EBA ENGINEERING	31451	BID DOCUMENTS PREPARATION	\$995.00	20824300-52100	CONTRACTED SERVICES	\$995.00
	31578	BID DOCUMENTS PREPARATION	\$3,238.75	20824300-52100	CONTRACTED SERVICES	\$3,238.75
					Vendor Total:	\$4,233.75
EDDIE VEDOLLA JR	DV092817	INSTRUCTOR	\$116.20	10022850-52100	CONTRACTED SERVICES	\$116.20
					Vendor Total:	\$116.20
EFFICIENCY SERVICES GROUP LLC	1588	ADMIN OF EUD PUBLIC BENEFITS P	\$3,810.00	80626500-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,810.00
					Vendor Total:	\$3,810.00
ELENA CEBALLOS	TR 9/23/17	TRAVEL REIMBURSEMENT	\$65.00	84024425-57100	CONFERENCE & TRAINING	\$65.00
	DV092017	BOOT ALLOWANCE	\$150.00	84024425-54100	SUPPLIES	\$150.00
					Vendor Total:	\$215.00
EPIC AVIATION LLC	7015808	JET A FUEL	\$11,568.50	77725200-58401	AVIATION FUEL	\$11,568.50

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EPIC AVIATION LLC	7014197	JET A FUEL	\$13,742.36	77725200-58401	AVIATION FUEL	\$13,742.36
Vendor Total:						\$25,310.86
FASTENAL	CAUKA27816	MISC SUPPLIES AS NEEDED	\$302.37	82024414-54102	SMALL TOOLS	\$302.37
	CAUKA27857	MISC SUPPLIES AS NEEDED	\$1.01	10022100-54100	SUPPLIES	\$1.01
Vendor Total:						\$303.38
FERGUSON ENTERPRISES INC #1423	129255-1	PLUMBING EQUIPMENT, FIXTURES,	\$124.85	82000000-12104	INVENTORY - PURCHASES	\$124.85
Vendor Total:						\$124.85
GENERAL PACIFIC INC	1288816	ELECTRICAL SUPPLIES	\$255.94	80000000-12104	INVENTORY - PURCHASES	\$255.94
Vendor Total:						\$255.94
GENERAL SERVICES AGENCY	DV062917	SPANISH MTN SUBLEASE MO RENT-N	\$50.00	20620231-52100	CONTRACTED SERVICES	\$50.00
Vendor Total:						\$50.00
GINA GRECO	DV092917	INSTRUCTOR	\$1,281.00	10022850-52100	CONTRACTED SERVICES	\$1,281.00
Vendor Total:						\$1,281.00
GRANITE CONSTRUCTION COMPANY	128670	MISC ROCK & ROAD PATCH MATERIA	\$10,122.59	20824300-54100	SUPPLIES	\$10,122.59
	1227485	MISC ROCK & ROAD PATCH MATERIA	\$10,753.95	20824300-54100	SUPPLIES	\$10,753.95
	1248002	MISC ROCK & ROAD PATCH MATERIA	\$94.10	82024414-54100	SUPPLIES	\$94.10
	1241734	MISC ROCK & ROAD PATCH MATERIA	\$100.08	84024421-54100	SUPPLIES	\$100.08
Vendor Total:						\$21,070.72
INTERCOUNTY MECHANICAL & ELECTRICAL INC	6100	AC REPAIRS	\$330.00	82024411-56300	BUILDING MAINT. & REPAIR	\$330.00
	6089	INSTALL BATTERIES FOR IT	\$171.64	20913900-52100	CONTRACTED SERVICES	\$171.64
	6093-B	ELECTRICAL PANEL REMOVE AND	\$6,500.00	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$6,500.00
	6126	SERVICES AS NEEDED	\$110.00	20822500-56120	EQUIPMENT MAINTENANCE & REPAIR	\$110.00
Vendor Total:						\$7,111.64
INTERSTATE BATTERIES	380029408	BATTERIES	\$271.81	10020210-56130	EXTERNAL SERVICES	\$271.81
Vendor Total:						\$271.81

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JENDI COURSEY COMMUNICATIONS	1361	PERFORMANCE AND SERVICE REVIEW	\$800.00	63020210-52100	CONTRACTED SERVICES	\$800.00
					Vendor Total:	\$800.00
JIM EDDIE	DV092517	BOOT ALLOWANCE	\$150.00	82024414-54100	SUPPLIES	\$75.00
				84024421-54100	SUPPLIES	\$75.00
					Vendor Total:	\$150.00
JOHN AGUILAR	TA 10/15-20/17	TRAVEL ADVANCE	\$860.85	82024414-57100	CONFERENCE & TRAINING	\$860.85
					Vendor Total:	\$860.85
JUDY CHAN	DV070617	OCT 17	\$1,385.00	10022100-52600	RENT	\$1,385.00
					Vendor Total:	\$1,385.00
KAREN POPLAWSKI	DV092917	INSTRUCTOR	\$203.00	10022850-52100	CONTRACTED SERVICES	\$203.00
					Vendor Total:	\$203.00
KEOUGH'S LANDSCAPING INC	17116	LANDSCAPE MAINT.-ORCHARD SUBST	\$500.00	80026130-52100	CONTRACTED SERVICES	\$500.00
	17289	LANDSCAPE MAINT.-ORCHARD SUBST	\$500.00	80026130-52100	CONTRACTED SERVICES	\$500.00
					Vendor Total:	\$1,000.00
KIPPI DAYTON	TA 10/18/17	TRAVEL ADVANCE 10/18	\$15.00	10013400-57100	CONFERENCE & TRAINING	\$15.00
					Vendor Total:	\$15.00
LINCOLN AQUATICS	SI326206	100# PULSAR PLUS BRIQUETTES 1"	\$5,403.57	10022300-54106	SPECIALTY SUPPLIES	\$5,403.57
					Vendor Total:	\$5,403.57
LOUIS MALDONADO SR	DV100217	17/18 DEFENSIVE TACTICAL TRAIN	\$2,600.00	10020210-57100	CONFERENCE & TRAINING	\$2,600.00
					Vendor Total:	\$2,600.00
MATTHEW SCOTT EDWARDS	TA 10/19-20/17	TRAVEL ADVANCE 10/19-20/17	\$167.08	10020210-57100	CONFERENCE & TRAINING	\$167.08
					Vendor Total:	\$167.08
MCMaster-CARR SUPPLY CO	46707031	ATTACHABEL HEADBAND	\$72.56	80026110-54100	SUPPLIES	\$72.56
					Vendor Total:	\$72.56
MENDO MILL & LUMBER CO	K79196	KEYS	\$8.65	82024411-54100	SUPPLIES	\$8.65
					Vendor Total:	\$8.65
MENDOCINO COUNTY TOURISM COMMISSION	2017-03	SOCIAL MEDIA	\$625.00	75012700-52515	ADVERTISING & PUBLICATION	\$625.00

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDOCINO COUNTY TOURISM COMMISSION	2017-04	SOCIAL MEDIA	\$625.00	75012700-52515	ADVERTISING & PUBLICATION	\$625.00
Vendor Total:						\$1,250.00
MOIRS	1415586	MISCELLANEOUS POOL SUPPLIES AS	\$259.35	82024411-58202	CHEMICALS	\$259.35
	141453	MISCELLANEOUS POOL SUPPLIES AS	\$259.84	82024411-58202	CHEMICALS	\$259.84
Vendor Total:						\$519.19
MOTION INDUSTRIES INC	CA23-505953	BEARING, FITTING & MISCELLANEO	\$293.22	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.37)
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2.74
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$293.22
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.37)
Vendor Total:						\$293.22
MUNI SERVICES LLC	INV06-00463	BUSINESS LICENSE PROCESSING	\$486.00	10013400-52100	CONTRACTED SERVICES	\$486.00
	INV06-000133	BUSINESS LICENSE PROCESSING	\$846.00	10013400-52100	CONTRACTED SERVICES	\$846.00
Vendor Total:						\$1,332.00
NANCY SKELLY	DV092817	INSTRUCTOR	\$792.00	10022850-52100	CONTRACTED SERVICES	\$792.00
Vendor Total:						\$792.00
NATIONAL METER & AUTOMATION	S1088820.001	WATER SUPPLY, GROUNDWATER, SEW	\$2,173.20	82000000-12104	INVENTORY - PURCHASES	\$2,173.20
Vendor Total:						\$2,173.20
NFP NATIONAL ACCOUNT SERVICES	SEPT 17	SEPT 17 NFP INSURANCE FOR LIFE & LTD	\$2,950.44	20700000-20523	P/R DEDUCT-LTD	\$2,644.44
				20700000-20512	REMIF LIFE	\$34.00
				20700000-20512	REMIF LIFE	\$272.00
Vendor Total:						\$2,950.44
NOR-CAL RECYCLED ROCK & AGGREGATES INC	13860	MISC ROCK & ROAD PATCH MATERIA	\$939.46	10024220-54122	PW - AGGREGATE BASE	\$939.46
Vendor Total:						\$939.46

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OCT WATER QUALITY ACADEMY	WQA3781	REGISTRATION - JOHN AGUILAR	\$675.00	82024414-57100	CONFERENCE & TRAINING	\$675.00
					Vendor Total:	\$675.00
ONE TIME PAY VENDOR	11401-7	ENERGY REBATE	\$100.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$100.00
	115883-1	ENERGY REBATE	\$1,000.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$1,000.00
					Vendor Total:	\$1,100.00
ONESOURCE DISTRIBUTORS LLC	S5571182.001	ELECTRICAL EQUIPMENT AND SUPPL	\$658.27	80026110-54100	SUPPLIES	\$658.27
	S5571182.002	ELECTRICAL EQUIPMENT AND SUPPL	\$691.11	80026110-54100	SUPPLIES	\$691.11
					Vendor Total:	\$1,349.38
ONLINE INFORMATION SRVS INC	806223	UTILITY EXCHANGE REPORTING FY	\$299.96	20513300-52100	CONTRACTED SERVICES	\$299.96
	812493	UTILITY EXCHANGE REPORTING FY	\$308.70	20513300-52100	CONTRACTED SERVICES	\$308.70
					Vendor Total:	\$608.66
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 SEPT 17	SEPT 17 HEALTH INS	\$1,687.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,687.00
					Vendor Total:	\$1,687.00
OPPERMAN & SON INC	1272440044	MISCELLANEOUS PARTS AS NEEDED	\$309.22	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$309.22
	1272410013	MISCELLANEOUS PARTS AS NEEDED	\$100.55	10020210-56130	EXTERNAL SERVICES	\$100.55
	1272680025	MISCELLANEOUS PARTS AS NEEDED	\$131.78	10020210-56130	EXTERNAL SERVICES	\$131.78
	1272540041	MISCELLANEOUS PARTS AS NEEDED	\$150.47	10020210-56130	EXTERNAL SERVICES	\$150.47
	1272410076	MISCELLANEOUS PARTS AS NEEDED	\$266.52	10020210-56130	EXTERNAL SERVICES	\$133.26
				80026400-56130	EXTERNAL SERVICES	\$133.26
	1272720013	MISCELLANEOUS PARTS AS NEEDED	\$371.30	10020224-56130	EXTERNAL SERVICES	\$371.30
	1272550027	MISCELLANEOUS PARTS AS NEEDED	\$210.55	10021210-56130	EXTERNAL SERVICES	\$210.55
	1272610050	MISCELLANEOUS PARTS AS NEEDED	\$164.27	10024210-56130	EXTERNAL SERVICES	\$164.27

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OPPERMAN & SON INC	1272500006	MISCELLANEOUS PARTS AS NEEDED	\$160.92	10024220-56130	EXTERNAL SERVICES	\$160.92
	1272360029	MISCELLANEOUS PARTS AS NEEDED	\$317.42	10024220-56130	EXTERNAL SERVICES	\$317.42
	1272480067	MISCELLANEOUS PARTS AS NEEDED	\$48.54	80026400-56130	EXTERNAL SERVICES	\$48.54
	1272680020	MISCELLANEOUS PARTS AS NEEDED	\$52.54	82024411-56130	EXTERNAL SERVICES	\$52.54
	1272710053	MISCELLANEOUS PARTS AS NEEDED	\$111.46	84024421-56130	EXTERNAL SERVICES	\$111.46
	1272440034	MISCELLANEOUS PARTS AS NEEDED	\$251.35	10024210-54100	SUPPLIES	\$83.78
				82024410-54100	SUPPLIES	\$83.79
				84024420-54100	SUPPLIES	\$83.78
	1272710022	MISCELLANEOUS PARTS AS NEEDED	\$163.90	20324100-54100	SUPPLIES	\$163.90
Vendor Total:					\$2,810.79	
OWEN EQUIPMENT COMPANY	00040213	PARTS AS NEEDED	\$592.76	84024421-56130	EXTERNAL SERVICES	\$592.76
	Vendor Total:					\$592.76
PACE SUPPLY CORPORATION	024044296-1	MISCELLANEOUS ITEMS AS NEEDED	\$18.06	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.06
	024123557	MISCELLANEOUS ITEMS AS NEEDED	\$74.72	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$74.72
	024086338	MISCELLANEOUS ITEMS AS NEEDED	\$105.52	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$105.52
	024108079	MISCELLANEOUS ITEMS AS NEEDED	\$12.78	82224413-80230	INFRASTRUCTURE	\$12.78
Vendor Total:					\$211.08	
PETERSON TRUCKS INC	276527P	PARTS AS NEEDED	\$90.10	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$76.74
				10020210-56130	EXTERNAL SERVICES	\$9.24
				84024421-56130	EXTERNAL SERVICES	\$4.12
	276163P	PARTS AS NEEDED	\$158.89	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$12.88
				10020210-56130	EXTERNAL SERVICES	\$4.43
				10024220-56130	EXTERNAL SERVICES	\$141.58
	276071PX1	PARTS AS NEEDED	\$12.99	10024220-56130	EXTERNAL SERVICES	\$12.99
Vendor Total:					\$261.99	

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PHILLIPS SEABROOK ASSOCIATES	7814	STRUCT ENNG/PLAN CHCK/SUBSTIT	\$668.90	10023320-52100	CONTRACTED SERVICES	\$668.90
					Vendor Total:	\$668.90
PLATT ELECTRIC SUPPLY	N911125	MISC ELECTRICAL SUPPLIES AS NE	\$783.19	80526150-54100	SUPPLIES	\$783.19
					Vendor Total:	\$783.19
PMI	10026027	DATA PLAN RENEWAL-EUD METERS	\$481.00	80026200-54100	SUPPLIES	\$481.00
					Vendor Total:	\$481.00
POWER INDUSTRIES INC	740773	PARTS & TOOLS AS NEEDED	\$22.44	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$22.44
	741910	PARTS & TOOLS AS NEEDED	\$47.85	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$47.85
	742114	PARTS & TOOLS AS NEEDED	\$90.94	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$90.94
	742205	TOOLS AS NEEDED	\$603.35	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$603.35
	742279	PARTS & TOOLS AS NEEDED	\$46.16	10022100-56130	EXTERNAL SERVICES	\$46.16
	742115	PARTS & TOOLS AS NEEDED	\$8.17	84024421-56130	EXTERNAL SERVICES	\$8.17
					Vendor Total:	\$818.91
POWER PARTNERS INC	84545	ELECTRICAL EQUIPMENT AND SUPPL	\$7,386.84	80000000-12104	INVENTORY - PURCHASES	\$7,386.84
					Vendor Total:	\$7,386.84
PROTEC EQUIPMENT RESOURCES INC	5700417	RENTAL OR LEASE OF GENERAL EQU	\$1,094.71	80026330-54102	SMALL TOOLS	\$1,094.71
					Vendor Total:	\$1,094.71
REDWOOD COAST FUELS	1877843	CARDLOCK FUEL PURCHASES	\$349.50	84024421-56130	EXTERNAL SERVICES	\$349.50
	1878143	CARDLOCK FUEL PURCHASES	\$58.25	84024425-56130	EXTERNAL SERVICES	\$58.25
	1875108	CARDLOCK FUEL PURCHASES	\$11.91	20822500-56210	FUEL & FLUIDS	\$11.91
					Vendor Total:	\$419.66
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	17-10 HEALTHCOM P	OCT 17 REMIF EAP INSURANCE PREMIUMS	\$229,437.40	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$473.20

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	17-10 HEALTHCOM P	OCT 17 REMIF EAP INSURANCE PREMIUMS	\$229,437.40	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,172.00
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$14,565.00
				20700000-20520	P/R DEDUCT.-MEDICAL INS	\$195,263.00
				20700000-20510	REMIF DENTAL	\$14,125.00
				20700000-20511	REMIF VISION	\$2,839.20
				Vendor Total:		\$229,437.40
REGAL PACIFIC AVIATION EQUIPMENT	20709	THERMOHYDROMETER	\$103.17	77725200-56300	BUILDING MAINT. & REPAIR	\$103.17
					Vendor Total:	
RINO PACIFIC	CL18945	FUEL AS NEEDED	\$174.83	82024414-56210	FUEL & FLUIDS	\$94.41
				84024421-56210	FUEL & FLUIDS	\$80.42
				Vendor Total:		\$174.83
ROBERTSON & ASSOCIATES CPAS	59694	CPA SERVICES	\$2,000.00	10012400-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	
ROTO-ROOTER PLUMBERS	23422	PLUMBING SERVICES	\$145.00	84024421-52100	CONTRACTED SERVICES	\$145.00
					Vendor Total:	
SIERRA CHEMICAL	SLC 10016695	CHLORINE PRODUCTS AS NEEDED	(\$1,975.00)	82024411-58202	CHEMICALS	(\$1,975.00)
	SLS 10049808.1	LIQ SODIUM HYPOCHLORITE	\$597.24	82024411-58202	CHEMICALS	\$597.24
	SLS 10049808	CHLORINE PRODUCTS AS NEEDED	\$3,226.76	82024411-58202	CHEMICALS	\$3,226.76
	SLS 10051363	LIQ SODIUM HYPOCHLORITE	\$3,012.39	84024425-52100	CONTRACTED SERVICES	\$3,012.39
	Vendor Total:		\$4,861.39			
STAPLES CREDIT PLAN	1838404201	OFFICE SUPPLIES, MISC AS NEEDE	\$43.85	10012500-54100	SUPPLIES	\$43.85
	1838476001	OFFICE SUPPLIES, MISC AS NEEDE	\$70.73	10012500-54100	SUPPLIES	\$70.73
	24092	OFFICE SUPPLIES, MISC AS NEEDE	\$78.21	10022810-54100	SUPPLIES	\$78.21
	9434 OAC-000000001	OFFICE SUPPLIES, MISC AS NEEDE	(\$77.37)	10022840-54100	SUPPLIES	(\$77.37)

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	1285 OAC-000000001	OFFICE SUPPLIES, MISC AS NEEDED	(\$48.74)	10024210-54100	SUPPLIES	(\$16.25)
				82024410-54100	SUPPLIES	(\$16.25)
				84024420-54100	SUPPLIES	(\$16.24)
	1869835471	OFFICE SUPPLIES, MISC AS NEEDED	\$139.58	73022600-54100	SUPPLIES	\$139.58
	1906	OFFICE SUPPLIES, MISC AS NEEDED	\$15.70	82024411-54100	SUPPLIES	\$15.70
Vendor Total: -----						\$221.96
SUMMIT SAFETY LLC	146506A	FIRST AID AND SAFETY EQUIPMENT	\$176.75	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.22)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.89)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.89)
				90000000-23013	STATE USE TAX LIABILITY	(\$12.82)
				82024414-54100	SUPPLIES	\$7.41
	146506B	FIRST AID AND SAFETY EQUIPMENT	\$838.75	82024414-54100	SUPPLIES	\$88.38
				84024421-54100	SUPPLIES	\$7.41
				84024421-54100	SUPPLIES	\$88.37
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.05)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.20)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$4.20)
				90000000-23013	STATE USE TAX LIABILITY	(\$60.81)
				82024414-54100	SUPPLIES	\$35.13
				82024414-54100	SUPPLIES	\$419.38
				84024421-54100	SUPPLIES	\$35.13
84024421-54100	SUPPLIES	\$419.37				
Vendor Total: -----						\$1,015.50
T & T VALVE AND INSTRUMENT INC	53650	WWTP EQUIPMENT SUPPLIES	\$489.82	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$489.82
Vendor Total: -----						\$489.82
TELSTAR INSTRUMENTS INC	90784	EQUIPMENT MAINT, REPAIR, AND R	\$1,677.00	84024425-52100	CONTRACTED SERVICES	\$1,677.00

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	Allocation Detail	
TELSTAR INSTRUMENTS INC	91408	WELL 4 & 9 TELEMETRY UPGRADE	\$2,080.00	82224413-80230	INFRASTRUCTUR E	\$1,040.00
				82224413-80230	INFRASTRUCTUR E	\$1,040.00
				Vendor Total:		\$3,757.00
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN19557	JANITORIAL SERVICES - WWTP FYE	\$640.00	84024425-52100	CONTRACTED SERVICES	\$640.00
	IN19800	JANITORIAL SERVICES - WWTP FYE	\$640.00	84024425-52100	CONTRACTED SERVICES	\$640.00
	IN19674	JANITORIAL SERVICES - WWTP FYE	\$800.00	84024425-52100	CONTRACTED SERVICES	\$800.00
			Vendor Total:		\$2,080.00	
UKIAH WASTE SOLUTIONS INC	348946	BIOSOLID REMOVAL	\$5,055.84	84024425-52100	CONTRACTED SERVICES	\$5,055.84
					Vendor Total:	\$5,055.84
UNITED SITE SERVICES	114-5758320	PORTABLE TOILET RENTAL	\$166.81	10022100-52100	CONTRACTED SERVICES	\$166.81
	114-5758322	PORTABLE TOILET RENTAL	\$166.81	10022100-52100	CONTRACTED SERVICES	\$166.81
	114-5817243	PORTABLE TOILET RENTAL	\$203.09	10022100-52100	CONTRACTED SERVICES	\$203.09
	114-5758326	PORTABLE TOILET RENTAL	\$136.32	80026220-52100	CONTRACTED SERVICES	\$136.32
	114-5835551	PORTABLE TOILET RENTAL	\$353.14	82024414-52100	CONTRACTED SERVICES	\$353.14
	114-5707274	PORTABLE TOILET RENTAL	\$128.38	90000000-23243	FAMILY FUN IN THE SUN	\$128.38
			Vendor Total:		\$1,154.55	
UNIVAR USA INC	SJ841977	SODIUM BISULFITE	\$5,048.23	84024425-52100	CONTRACTED SERVICES	\$5,048.23
					Vendor Total:	\$5,048.23
USA BLUEBOOK	331384	SUPPLIES AS NEEDED	\$191.89	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$191.89
	374836	ORP CALIBRATION SOLUTION	\$188.83	84024425-54100	SUPPLIES	\$188.83
			Vendor Total:		\$380.72	
VWR INTERNATIONAL INC	8049821766	PARTS AS NEEDED	\$140.48	84024425-54100	SUPPLIES	\$140.48
	8049826695	SUPPLIES AS NEEDED	\$522.02	84024425-54100	SUPPLIES	\$522.02
			Vendor Total:		\$662.50	

List of Checks Presented for Approval on 10/6/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WALMART COMMUNITY	P9273007R01 37JHLQ	MISC ITEMS AS NEEDED	(\$12.29)	82024411-56300	BUILDING MAINT. & REPAIR	(\$12.29)
	P9273007N01 37JHLN	MISC ITEMS AS NEEDED	\$19.75	82024411-56300	BUILDING MAINT. & REPAIR	\$19.75
Vendor Total:						\$7.46
WESCO DISTRIBUTION INC	310481	ELECTRICAL EQUIPMENT AND SUPPL	\$2,492.63	80000000-12104	INVENTORY - PURCHASES	\$2,492.63
	263067	ROAD AND HIGHWAY EQUIPMENT: EA	\$4,259.14	10024220-54102	SMALL TOOLS	\$1,419.72
				82024414-54102	SMALL TOOLS	\$1,419.71
				84024421-54102	SMALL TOOLS	\$1,419.71
Vendor Total:						\$6,751.77
WEST YOST ASSOCIATED	2032984	PROP 1 STORM WATER RESOURCES P	\$48,162.00	91190100-52100	CONTRACTED SERVICES	\$48,162.00
Vendor Total:						\$48,162.00
WESTERN WATER CONSTRUCTORS INC	13	SPEC 16-02 SITE DEVELOPMENT WE	\$81,527.26	82224413-80230	INFRASTRUCTUR E	\$40,313.63
				82224413-80230	INFRASTRUCTUR E	\$41,213.63
Vendor Total:						\$81,527.26
WILLOW COUNTY WATER DIST	81154-SEPT 17	WATER SERVICES	\$54.54	84024425-58201	WATER PURCHASES	\$54.54
Vendor Total:						\$54.54
INVOICE TOTAL:						\$530,989.55

List of Checks Presented for Approval on 10/13/2017

The following list of bills payable was reviewed and approved for payment.


10-17-17


Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail
ACOUNTEMP	49307938	TEMP SVCS FOR A/P & PAYROLL	\$742.50	10013400-52100	CONTRACTED SERVICES \$742.50
					Vendor Total: \$742.50
ADAMSON POLICE PRODUCTS	254594	POLICE SIREN CONTROL CENTER	\$761.17	10020210-56130	EXTERNAL SERVICES \$761.17
					Vendor Total: \$761.17
AFLAC	254731	AFLAC ACCT# J6482 OCT 17	\$6,959.60	20700000-20527	SECTION 125 (CANCER & LIFE) \$6,959.60
					Vendor Total: \$6,959.60
ALAN HODGE	DV011117	BOOT ALLOWANCE	\$150.00	84024425-54100	SUPPLIES \$150.00
					Vendor Total: \$150.00
ALPHA ANALYTICAL LABORATORIES INC	7091134-UKIAH	MISCELLANEOUS LABORATORY WORK	\$340.00	82024411-52100	CONTRACTED SERVICES \$340.00
	7092698-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$130.00	84024425-52100	CONTRACTED SERVICES \$130.00
	7092256-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$193.00	84024425-52100	CONTRACTED SERVICES \$193.00
	7092143-UKIAHSTP	MISCELLANEOUS LABORATORY WORK	\$377.00	84024425-52100	CONTRACTED SERVICES \$377.00
					Vendor Total: \$1,040.00
ALSCO-AMERICAN LINEN DIVISION	LSRO101294 0	LAUNDRY AND LINEN SERVICES	\$248.10	20324100-52100	CONTRACTED SERVICES \$248.10
	LSRO101625 6	LAUNDRY AND LINEN SERVICES	\$248.10	20324100-52100	CONTRACTED SERVICES \$248.10
					Vendor Total: \$496.20
AMAZON CAPITAL SERVICES	1PYR-HW74-HMQN	MISCELLANEOUS SUPPLIES AS NEED	\$334.10	20620231-56120	EQUIPMENT MAINTENANCE & REPAIR \$334.10
	1PYR-HW74-HNCL	MISCELLANEOUS SUPPLIES AS NEED	\$11.64	10013400-54100	SUPPLIES \$11.64
	1WTC-YDTT-FNRR	MISCELLANEOUS SUPPLIES AS NEED	\$66.24	10013400-54100	SUPPLIES \$66.24
	17QW-R1KR-C43K	MISCELLANEOUS SUPPLIES AS NEED	\$333.78	10013400-54100	SUPPLIES \$250.33
				20413500-54100	SUPPLIES \$83.45

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1PMJ-D6RV-DY9N	MISCELLANEOUS SUPPLIES AS NEED	\$351.82	10013400-54100	SUPPLIES	\$263.86
				20413500-54100	SUPPLIES	\$87.96
	14QQ-VVDJ-DP4R	MISCELLANEOUS SUPPLIES AS NEED	\$797.11	10013400-54100	SUPPLIES	\$597.83
				20413500-54100	SUPPLIES	\$199.28
	1WYL-KPMR-VG6N	MISCELLANEOUS SUPPLIES AS NEED	\$13.54	20513300-54100	SUPPLIES	\$13.54
	17WQ-R1KR-VLG7	MISCELLANEOUS SUPPLIES AS NEED	\$20.97	20513300-54100	SUPPLIES	\$20.97
	1PYR-HW74-THRX	MISCELLANEOUS SUPPLIES AS NEED	\$54.16	20513300-54100	SUPPLIES	\$54.16
	Vendor Total:					\$1,983.36
ASCE-MEMBERSHIP	1043777502	MEMBERSHIP DUES	\$245.00	10024210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$245.00
Vendor Total:					\$245.00	
B & B INDUSTRIAL SUPPLY INC	1191568	MISCELLANEOUS MATERIALS AS NEE	\$45.54	10020210-56130	EXTERNAL SERVICES	\$45.54
	19130	MISCELLANEOUS MATERIALS AS NEE	\$28.34	10024220-54120	PW - SPECIAL SUPPLIES	\$28.34
	191685	MISCELLANEOUS MATERIALS AS NEE	\$202.55	82024414-54100	SUPPLIES	\$202.55
	Vendor Total:					\$276.43
BAY CITY BOILER & ENGINEERING CO INC	30967	INSTALLATION AND REMOVAL OF RE	\$3,793.13	84024425-52100	CONTRACTED SERVICES	\$3,793.13
				Vendor Total:		\$3,793.13
BRAD BOWERS	DV100417	REIMBURSEMENT FUEL	\$50.00	80026110-54100	SUPPLIES	\$50.00
Vendor Total:					\$50.00	
CANDICE RASMASON	TR 9/21/17	TRAVEL REIMBURSMET	\$33.00	10013400-57100	CONFERENCE & TRAINING	\$16.50
				20413500-57100	CONFERENCE & TRAINING	\$16.50
				Vendor Total:		\$33.00
CHRISTOPHER DEWEY	TR 5/9-10/17	TRAVEL REIMBURSEMENT	\$20.00	10520210-57100	CONFERENCE & TRAINING	\$20.00
Vendor Total:					\$20.00	
CHRISTOPHER JOHN WATT	DV091117	TECHNOLOGY REIMBURSEMENT	\$547.87	10023100-54330	COMPUTER AND TECHNOLOGY	\$547.87
Vendor Total:					\$547.87	

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COLE GOWAN	DV100217	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00
COMCAST	0472 SEP 17	TELEPHONE SERVICES	\$173.81	73022600-55100	TELEPHONE	\$173.81
					Vendor Total:	\$173.81
CONVERGENT COMPUTING	BILL46366	IT SERVICES	\$1,800.00	20913900-52100	CONTRACTED SERVICES	\$1,800.00
	BILL46283	IT SERVICES	\$1,125.00	20913900-80100	MACHINERY & EQUIPMENT	\$1,125.00
					Vendor Total:	\$2,925.00
CRAWFORD & ASSOC INC	35139	PREPARATION OF DFW PERMITS	\$371.25	10024210-52100	CONTRACTED SERVICES	\$371.25
	35010	PREPARATION OF DFW PERMITS	\$3,307.50	10024210-52100	CONTRACTED SERVICES	\$3,307.50
					Vendor Total:	\$3,678.75
CROSSFIT MENDOCINO	CFM102017CITY	CROSS-FIT TRAINING FOR FIRE ST	\$333.33	10021210-57100	CONFERENCE & TRAINING	\$333.33
					Vendor Total:	\$333.33
CRWA	DV10317	WATER TREATMENT CERTIFICATION	\$250.00	82024411-57100	CONFERENCE & TRAINING	\$250.00
					Vendor Total:	\$250.00
CSI PAINT	N0109327	SUPPLIES AS NEEDED	\$1,791.22	10024220-54125	PW - TRAFFIC PAINT	\$1,791.22
					Vendor Total:	\$1,791.22
DAN BUFFALO	TR 9/13-15/17	TRAVEL REIMBURSEMENT	\$170.54	10012100-57100	CONFERENCE & TRAINING	\$170.54
					Vendor Total:	\$170.54
DANIEL STEEL & MACHINE INC	092017-C	CRANE SERVICES AS NEEDED AT WW	\$550.00	84024425-52100	CONTRACTED SERVICES	\$550.00
					Vendor Total:	\$550.00
DAVID RAPPORT	6773	LEGAL SERVICES FOR FY 17/18	\$386.00	96995669-52100	CONTRACTED SERVICES	\$386.00
					Vendor Total:	\$386.00
DEPARTMENT OF PESTICIDE REGULATION USE 57R5	DV10217	CERTIFICATE ANNUAL RENEWAL	\$120.00	10022100-57100	CONFERENCE & TRAINING	\$120.00
					Vendor Total:	\$120.00
DIALED IN ATHLETICS	1223	ADULT SPORT LEAGUES CHAMPION T	\$377.86	10022822-54100	SUPPLIES	\$377.86
					Vendor Total:	\$377.86

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EFAX CORPORATE	979622	EFAX SERVICE	\$134.00	10012200-55100	TELEPHONE	\$134.00
Vendor Total:						\$134.00
EMD MILLIPORE CORP	8169716	PRGARD TS2 W/O PR0G0T0S2US	\$534.01	84024425-54100	SUPPLIES	\$534.01
Vendor Total:						\$534.01
FASTENAL	CAUKA27960	MISC SUPPLIES AS NEEDED	\$52.43	82024411-56300	BUILDING MAINT. & REPAIR	\$52.43
	CAUKA27714	MISC SUPPLIES AS NEEDED	\$12.15	84024425-52100	CONTRACTED SERVICES	\$12.15
Vendor Total:						\$64.58
FIRST ALARM	345525	ALARM MONITORING	\$162.00	10020210-52180	SECURITY SERVICES	\$117.00
				20822500-52180	SECURITY SERVICES	\$45.00
Vendor Total:						\$162.00
FLW INC	1160717	PARTS AS NEEDED	\$389.67	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.44)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2.20
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$389.67
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.76)
Vendor Total:						\$389.67
GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL	43176	TRIAL COUNSEL IN UVSD VS. COU	\$52,156.77	84424422-52100	CONTRACTED SERVICES	\$52,156.77
Vendor Total:						\$52,156.77
GINA GRECO	DV10317	INSTRUCTOR	\$70.00	10022850-52100	CONTRACTED SERVICES	\$70.00
Vendor Total:						\$70.00
GOLDEN GATE BRIDGE TOLL	T711721021882	TOLL EVASION	\$30.00	10020210-54100	SUPPLIES	\$30.00
Vendor Total:						\$30.00
IDEXX DISTRIBUTION INC	3021194587	SUPPLIES AS NEEDED	\$981.45	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.12)
				82024411-54100	SUPPLIES	\$1.12
				82024411-54100	SUPPLIES	\$981.45
Vendor Total:						\$981.45

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INTERNATIONAL CONFERENCE OF POLICE CHAPLAINS	44936	ANNUAL MEMBERSHIP	\$125.00	10020214-57100	CONFERENCE & TRAINING	\$125.00
Vendor Total:						\$125.00
J & M LOCK	33314	DUPLICATE KEYS, REPAIRS & MISC	\$67.50	20822500-56300	BUILDING MAINT. & REPAIR	\$67.50
	33313	DUPLICATE KEYS, REPAIRS & MISC	\$114.88	20822500-56300	BUILDING MAINT. & REPAIR	\$114.88
	3305	DUPLICATE KEYS, REPAIRS & MISC	\$58.50	80026400-52100	CONTRACTED SERVICES	\$58.50
	34297	DUPLICATE KEYS, REPAIRS & MISC	\$14.63	10020210-56130	EXTERNAL SERVICES	\$14.63
	34300	DUPLICATE KEYS, REPAIRS & MISC	\$19.40	80026400-54100	SUPPLIES	\$19.40
Vendor Total:						\$274.91
JAKE BURGESS - PETTY CASH	DV100517	PUMPKINFEST ANNUAL WEIGH-OFF	\$1,500.00	90000000-23219	PUMPKINFEST	\$1,500.00
Vendor Total:						\$1,500.00
KATRINA BALLARD	TR 9/18-21/17	TRAVEL REIMBURSEMENT	\$786.19	10023320-57100	CONFERENCE & TRAINING	\$786.19
Vendor Total:						\$786.19
KEN FOWLER MOTORS INC	12628	MISC AUTOMOTIVE PARTS AS NEEDED	\$57.29	80026400-56130	EXTERNAL SERVICES	\$57.29
	12607	MISC AUTOMOTIVE PARTS AS NEEDED	\$373.53	80026400-56130	EXTERNAL SERVICES	\$373.53
	12467	MISC AUTOMOTIVE PARTS AS NEEDED	\$62.86	84024421-56130	EXTERNAL SERVICES	\$62.86
Vendor Total:						\$493.68
LORI MARTIN	TR 2/7-10/17	TRAVEL REIMBURSEMENT	\$60.00	20513300-57100	CONFERENCE & TRAINING	\$60.00
Vendor Total:						\$60.00
MARY WILLIAMSON	TR 9/5-7/17	TRAVEL REIMBURSEMENT	\$70.00	20413500-57100	CONFERENCE & TRAINING	\$70.00
Vendor Total:						\$70.00
MATHESON TRI-GAS INC	16173584	OXYGEN & MISCELLANEOUS AS NEEDED	\$53.22	20824300-56210	FUEL & FLUIDS	\$53.22
Vendor Total:						\$53.22
MAUREEN MULHEREN	TR 9/13-15/17	TRAVEL REIMBURSEMENT	\$217.29	10010000-57100	CONFERENCE & TRAINING	\$217.29
Vendor Total:						\$217.29

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	Allocation Detail	
MEL GRANDI	DV10317	REIMBURSEMENT NCPA ANNUAL CONFERENCE	\$2,782.24	80026400-57100	CONFERENCE & TRAINING	\$2,782.24
					Vendor Total:	\$2,782.24
MENDOCINO COAST POLICE ACTIVITIES LEAGUE	DV10217	REGISTRATION FOR PAL RUN FOR PD	\$270.00	63020210-57100	CONFERENCE & TRAINING	\$270.00
					Vendor Total:	\$270.00
MOTION INDUSTRIES INC	CA23-505150	KOP-FLEX 153 KD SS500	\$1,979.76	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,979.76
					Vendor Total:	\$1,979.76
ONE TIME PAY VENDOR	39682.0	MISAPPLIED EASY PAY UTILITY PAYMENTS	\$1,277.40	80000000-44681	DOMESTIC LIGHTS	\$299.01
				82000000-44170	PLAN CHECK FEES	\$424.68
				90200000-44790	RESIDENTIAL REFUSE COLLECTION	\$112.92
				84000000-44621	SEWER 1 RESIDENCE (CITY)	\$440.79
	0006579	RECREATION CLASS REFUND	\$56.00	10022850-44915	RECREATION PROGRAM INCOME	\$56.00
	0006842	RECREATION CLASS REFUND	\$56.00	10022850-44915	RECREATION PROGRAM INCOME	\$56.00
	0006879	RECREATION CLASS REFUND	\$60.00	10022850-44915	RECREATION PROGRAM INCOME	\$60.00
	DV100317	RECREATION CLASS REFUND	\$80.00	10022850-44915	RECREATION PROGRAM INCOME	\$80.00
	DV10317	RECREATION CLASS REFUND	\$96.00	10022850-44915	RECREATION PROGRAM INCOME	\$96.00
	114981-4	UTILITY REFUND	\$10.19	90100000-10421	UTILITY RECEIVABLES CLEARING	\$10.19
	110470-2	UTITLITY REFUND	\$32.24	90100000-10421	UTILITY RECEIVABLES CLEARING	\$32.24
	115988-8	UTILITY REFUND	\$42.16	90100000-10421	UTILITY RECEIVABLES CLEARING	\$42.16
	115631-4	UTILITY REFUND	\$56.63	90100000-10421	UTILITY RECEIVABLES CLEARING	\$56.63
	115278-4	UTILITY REFUND	\$69.32	90100000-10421	UTILITY RECEIVABLES CLEARING	\$69.32
	113375-0	UTILITY REFUND	\$112.69	90100000-10421	UTILITY RECEIVABLES CLEARING	\$112.69

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	65275-0	UTILITY REFUND	\$169.10	90100000-10421	UTILITY RECEIVABLES CLEARING	\$169.10
					Vendor Total:	\$2,117.73
ONESOURCE DISTRIBUTORS LLC	S5590030.001	SUPPLIES AS NEEDED	\$605.63	80000000-12104	INVENTORY - PURCHASES	\$605.63
					Vendor Total:	\$605.63
PACE SUPPLY CORPORATION	024135815	PIPE, TUBING, AND ACCESSORIES	\$1,306.35	82224413-80230	INFRASTRUCTURE	\$1,306.35
	024055102-2	MISCELLANEOUS ITEMS AS NEEDED	\$143.06	82000000-12104	INVENTORY - PURCHASES	\$143.06
	024129176	MISCELLANEOUS ITEMS AS NEEDED	\$142.57	82024414-54100	SUPPLIES	\$142.57
					Vendor Total:	\$1,591.98
PARK N POOL CORP	389148.1	62" LIFEGUARD CHAIR, SURFACE M	\$1,495.31	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.87)
				90000000-23237	DISTRICT USE TAX-MEASURES	(\$7.48)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$7.48)
				10022300-54106	SPECIALTY SUPPLIES	\$125.24
				10022300-54106	SPECIALTY SUPPLIES	\$1,495.31
				90000000-23013	STATE USE TAX LIABILITY	(\$108.41)
					Vendor Total:	\$1,495.31
PETERSON TRUCKS INC	CM276071P	RETURNED SUPPLIES	(\$68.32)	10024220-56130	EXTERNAL SERVICES	(\$68.32)
	276071P	SUPPLIES AS NEEDED	\$146.42	10024220-56130	EXTERNAL SERVICES	\$146.42
					Vendor Total:	\$78.10
POLYDYNE INC	1171243	LIQ POLYMER ALKYLAMINE	\$3,738.94	84024425-52100	CONTRACTED SERVICES	\$3,738.94
					Vendor Total:	\$3,738.94
REDWOOD COAST FUELS	1875483	CARDLOCK FUEL PURCHASES	\$7,172.26	10020210-56210	FUEL & FLUIDS	\$19.06
				10020210-56210	FUEL & FLUIDS	\$154.49
				10020210-56210	FUEL & FLUIDS	\$2,360.00
				10022100-56210	FUEL & FLUIDS	\$556.13
				10024210-56210	FUEL & FLUIDS	\$31.02
				10024220-56210	FUEL & FLUIDS	\$1,111.45

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1875483	CARDLOCK FUEL PURCHASES	\$7,172.26	20324100-56210	FUEL & FLUIDS	\$108.57
				20513382-56210	FUEL & FLUIDS	\$26.40
				20822500-56210	FUEL & FLUIDS	\$217.82
				77725200-56210	FUEL & FLUIDS	\$58.32
				80026400-56210	FUEL & FLUIDS	\$876.41
				82024411-56210	FUEL & FLUIDS	\$387.09
				82024414-56210	FUEL & FLUIDS	\$295.73
				82024414-56210	FUEL & FLUIDS	\$321.13
				84024421-56210	FUEL & FLUIDS	\$251.92
				84024421-56210	FUEL & FLUIDS	\$273.55
				84024425-56210	FUEL & FLUIDS	\$75.03
				10022810-54100	SUPPLIES	\$48.14
		1877485	CARDLOCK FUEL PURCHASES	\$1,494.27	20824300-56210	FUEL & FLUIDS
	0079623	CARDLOCK FUEL PURCHASES	\$619.71	77725200-56210	FUEL & FLUIDS	\$619.71
Vendor Total: \$9,286.24						
ROB GIBSON	DV10417	BOOT ALLOWANCE	\$134.99	10022100-54100	SUPPLIES	\$134.99
					Vendor Total: \$134.99	
SAGE SANGIACOMO	TR 9/13-15/17	TRAVEL REIMBURSEMENT	\$81.23	10012100-57100	CONFERENCE & TRAINING	\$81.23
					Vendor Total: \$81.23	
SAUCY	174687	MISC FOOD DISHES AS NEEDED FOR	\$552.71	73022600-54100	SUPPLIES	\$552.71
					Vendor Total: \$552.71	
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	93942	DESIGN & CONST. MGMNT FOR ZONE	\$640.00	82224413-80230	INFRASTRUCTUR E	\$640.00
					Vendor Total: \$640.00	
SYDNEY DEARBORN	20171001	REIMBURSEMENT MEDICAL INSURANCE	\$1,800.22	91500000-20561	ACCRUED SICK	\$1,800.22
					Vendor Total: \$1,800.22	
TARGET SOLUTIONS LEARNING LLC	INV00000020360	ANNUAL SUBSCRIPTION	\$1,503.00	10021210-57100	CONFERENCE & TRAINING	\$1,503.00
					Vendor Total: \$1,503.00	

List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
THOMAS CORNING JR	TR 9/24-26/17	TRAVEL REIMBURSEMENT	\$295.66	10020210-57100	CONFERENCE & TRAINING	\$295.66
					Vendor Total:	\$295.66
TIM POMA	DV100617	REIMBURSEMENT PUMPKINFEST SUPPLIES	\$148.40	90000000-23219	PUMPKINFEST	\$148.40
					Vendor Total:	\$148.40
TRACTOR SUPPLY CREDIT PLAN	300241831	MISCELLANEOUS SUPPLIES AS NEED	\$4.49	10022100-56130	EXTERNAL SERVICES	\$4.49
	300239270	MISCELLANEOUS SUPPLIES AS NEED	\$16.78	84024421-56130	EXTERNAL SERVICES	\$16.78
	200202658	MISCELLANEOUS SUPPLIES AS NEED	\$33.57	82024411-54100	SUPPLIES	\$33.57
	200204804	MISCELLANEOUS SUPPLIES AS NEED	(\$23.83)	84024421-54100	SUPPLIES	(\$23.83)
	200204789	MISCELLANEOUS SUPPLIES AS NEED	\$75.84	84024421-54100	SUPPLIES	\$75.84
					Vendor Total:	\$106.85
UTILITY TREE SERVICE INC	75B01417	ROADSIDE, GROUNDS, RECREATIONA	\$749.60	80026110-52100	CONTRACTED SERVICES	\$749.60
	72Y61517	ROADSIDE, GROUNDS, RECREATIONA	\$5,153.50	80026110-52100	CONTRACTED SERVICES	\$5,153.50
					Vendor Total:	\$5,903.10
VERIZON WIRELESS	9793050030	CELL PHONES	\$1,398.96	10022100-54100	SUPPLIES	\$38.01
				10022300-54100	SUPPLIES	\$38.01
				10022840-54100	SUPPLIES	\$38.01
				10020210-55100	TELEPHONE	\$76.02
				10023100-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$63.35
				10024220-55100	TELEPHONE	\$72.73
				20913900-55100	TELEPHONE	\$385.46
				70024500-55100	TELEPHONE	\$47.51
				77725200-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$152.04
				82024410-55100	TELEPHONE	\$129.88

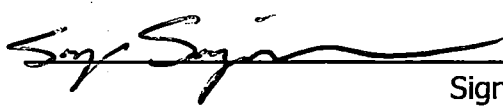
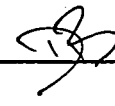
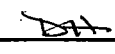
List of Checks Presented for Approval on 10/13/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	9793050030	CELL PHONES	\$1,398.96	80026400-55100	TELEPHONE	\$152.04
				82024410-55100	TELEPHONE	\$129.88
				82024411-55100	TELEPHONE	\$76.02
				84024420-55100	TELEPHONE	\$91.87
				84024421-55100	TELEPHONE	\$114.03
Vendor Total: -----						\$1,398.96
WEIR FLOWAY INC	104952	TEARDOWN & INSPECTION OF FLOWA	\$1,500.00	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,500.00
					Vendor Total: -----	
WESCO DISTRIBUTION INC	1595447	ELECTRICAL EQUIPMENT AND SUPPLIES	\$18.21	80000000-12104	INVENTORY - PURCHASES	\$18.21
	235694	ELECTRICAL EQUIPMENT AND SUPPLIES	\$635.16	80000000-12104	INVENTORY - PURCHASES	\$635.16
	Vendor Total: -----					
WEST YOST ASSOCIATED	2032985	RRWA EXECUTIVE DIRECTOR SVCS 1	\$43,881.79	91190100-52100	CONTRACTED SERVICES	\$43,881.79
					Vendor Total: -----	
WESTERN WATER CONSTRUCTORS INC	53612	Contract 1516202 retainage 10/06/2017 to	\$4,076.36	82200000-20150	AP CONTRACT RETAINAGE	\$2,015.68
				82200000-20150	AP CONTRACT RETAINAGE	\$2,060.68
				Vendor Total: -----		
INVOICE TOTAL:						\$172,730.11

List of Checks Presented for Approval on 10/20/2017

The following list of bills payable was reviewed and approved for payment.


 11-9-17  
 Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ACME RIGGING & SUPPLY CO	288429	MISC RENTAL & SUPPLIES AS NEED	\$243.74	80026110-54100	SUPPLIES	\$243.74
Vendor Total:						\$243.74
ADAMSON POLICE PRODUCTS	INV254332	SETINA #PK1138ITS12SCA - #6XL	\$6,390.77	10020210-56130	EXTERNAL SERVICES	\$35.50
				10020210-56130	EXTERNAL SERVICES	\$45.00
				10020210-56130	EXTERNAL SERVICES	\$45.00
				10020210-56130	EXTERNAL SERVICES	\$97.95
				10020210-56130	EXTERNAL SERVICES	\$99.50
				10020210-56130	EXTERNAL SERVICES	\$99.50
				10020210-56130	EXTERNAL SERVICES	\$145.00
				10020210-56130	EXTERNAL SERVICES	\$148.50
				10020210-56130	EXTERNAL SERVICES	\$250.00
				10020210-56130	EXTERNAL SERVICES	\$250.00
				10020210-56130	EXTERNAL SERVICES	\$257.50
				10020210-56130	EXTERNAL SERVICES	\$307.00
				10020210-56130	EXTERNAL SERVICES	\$315.00
				10020210-56130	EXTERNAL SERVICES	\$355.00
				10020210-56130	EXTERNAL SERVICES	\$1,664.82
				10020210-56130	EXTERNAL SERVICES	\$2,275.50
Vendor Total:						\$6,390.77
ALHAMBRA NATIONAL WATER	5109554 100617	DRINKING WATER SERVICES	\$206.57	84024425-52100	CONTRACTED SERVICES	\$198.58
				69122700-54100	SUPPLIES	\$7.99
Vendor Total:						\$206.57
ALTEC INDUSTRIES INC	10822345	PARTS & MATERIALS AS NEEDED	\$150.89	80026400-56130	EXTERNAL SERVICES	\$150.89
Vendor Total:						\$150.89

List of Checks Presented for Approval on 10/20/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1WF7-X3XV-DHYQ	MISCELLANEOUS SUPPLIES AS NEED	\$45.88	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.23)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.23)
				90000000-23013	STATE USE TAX LIABILITY	(\$3.33)
				20324100-54100	SUPPLIES	\$3.85
				20324100-54100	SUPPLIES	\$45.88
	1DC6-13JL-NR3K	MISCELLANEOUS SUPPLIES AS NEED	\$79.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.10)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.40)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$6.70
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$79.98
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.40)
				90000000-23013	STATE USE TAX LIABILITY	(\$5.80)
	1RTW-D1HH-DVFV	MISCELLANEOUS SUPPLIES AS NEED	\$119.97	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.15)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.60)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$10.05
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$119.97
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.60)
				90000000-23013	STATE USE TAX LIABILITY	(\$8.70)
	1WTC-YDTT-D7RD	MISCELLANEOUS SUPPLIES AS NEED	\$119.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.15)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.60)
				80026400-56130	EXTERNAL SERVICES	\$10.05
				80026400-56130	EXTERNAL SERVICES	\$119.99
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.60)

List of Checks Presented for Approval on 10/20/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1WTC-YDTT-D7RD	MISCELLANEOUS SUPPLIES AS NEED	\$119.99	90000000-23013	STATE USE TAX LIABILITY	(\$8.70)
	1RTW-D1HH-HP4C	MISCELLANEOUS SUPPLIES AS NEED	\$199.95	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.25)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.00)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$16.75
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$199.95
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.00)
				90000000-23013	STATE USE TAX LIABILITY	(\$14.50)
	1M1D-MHPW-K6GF	MISCELLANEOUS SUPPLIES AS NEED	\$454.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.69)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.73)
				80100000-80230	INFRASTRUCTURE	\$45.67
				80100000-80230	INFRASTRUCTURE	\$454.00
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.73)
				90000000-23013	STATE USE TAX LIABILITY	(\$39.52)
	1QHV-1CJQ-KCDW	MISCELLANEOUS SUPPLIES AS NEED	\$454.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.69)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.73)
				80100000-80230	INFRASTRUCTURE	\$45.67
				80100000-80230	INFRASTRUCTURE	\$454.00
				90000000-23028	MEASURE Y DISTRICT TAX	(\$2.73)
				90000000-23013	STATE USE TAX LIABILITY	(\$39.52)
	1DC6-13JK-JTDF	WALL MOUNT SIGN FRAMES	\$86.69	10012200-54100	SUPPLIES	\$86.69
	1PCL-WXRQ-D4T3	WALL MOUNT SIGN FRAMES	\$346.76	10012200-54100	SUPPLIES	\$346.76
	1RTW-D1HH-CV4H	WALL MOUNT SIGN FRAMES	\$433.45	10012200-54100	SUPPLIES	\$433.45
	1WTC-YDTT-RJFX	WALL MOUNT SIGN FRAMES	\$433.45	10012200-54100	SUPPLIES	\$433.45

List of Checks Presented for Approval on 10/20/2017

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	Allocation Detail
AMAZON CAPITAL SERVICES	0GXW-MJ4X-55Y7	MISCELLANEOUS SUPPLIES AS NEED	(\$41.86)	10022831-54100	SUPPLIES (\$41.86)
Vendor Total:					\$2,732.26
AMERICAN MESSAGING	W4200555RJ	ON CALL PAGER SERVICE	\$171.59	20913900-54100	SUPPLIES \$171.59
Vendor Total:					\$171.59
ANIXTER	3664651-00	SUPPLIES AS NEEDED	\$298.30	80000000-12104	INVENTORY - PURCHASES \$298.30
Vendor Total:					\$298.30
ARAMARK UNIFORM SERVICES	703494359	MAT & TOWEL SERVICE	\$95.75	20822500-56300	BUILDING MAINT. & REPAIR \$95.75
	703514767	MAT & TOWEL SERVICE	\$95.75	20822500-56300	BUILDING MAINT. & REPAIR \$95.75
	703484285	MAT & TOWEL SERVICE	\$59.52	31122870-56300	BUILDING MAINT. & REPAIR \$59.52
	703504613	MAT & TOWEL SERVICE	\$59.52	31122870-56300	BUILDING MAINT. & REPAIR \$59.52
	703494360	MAT & TOWEL SERVICE	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR \$73.75
	703514768	MAT & TOWEL SERVICE	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR \$73.75
	703494381	UNIFORM SVC-AIRPORT	\$55.94	77725200-54100	SUPPLIES \$55.94
	703504628	UNIFORM SVC-AIRPORT	\$55.94	77725200-54100	SUPPLIES \$55.94
	703514790	UNIFORM SVC-AIRPORT	\$55.94	77725200-54100	SUPPLIES \$55.94
	703484300	UNIFORM SVC-AIRPORT	\$87.08	77725200-54100	SUPPLIES \$87.08
Vendor Total:					\$712.94
AT&T	00001034338 2	MTD CIRCUIT	\$863.47	10020210-55100	TELEPHONE \$863.47
	00001034726 7	TI TO INTERNET	\$573.75	20913900-55100	TELEPHONE \$573.75
	00001034766 5	TELEPHONE	\$5,032.63	20913900-55100	TELEPHONE \$5,032.63
	SEPT 17	INTERNET SERVICES	\$75.00	77725200-55100	TELEPHONE \$75.00
	OCT 17	CREDIT CARD TERMINAL	\$101.49	77725200-55100	TELEPHONE \$101.49
Vendor Total:					\$6,646.34
BANNERS & SIGNS	5018	INSTALLATION OF VINYL FOR PD	\$262.50	10020210-56130	EXTERNAL SERVICES \$262.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BANNERS & SIGNS	4771	HARD HAT LOGO	\$45.43	82024414-54100	SUPPLIES	\$45.43
					Vendor Total:	\$307.93
BAVCO	825069	BACKFLOW DEVICE	\$642.52	82024414-54100	SUPPLIES	\$642.52
					Vendor Total:	\$642.52
BJ'S EMBROIDERY	12564	T-SHIRTS	\$330.98	20913900-54100	SUPPLIES	\$330.98
					Vendor Total:	\$330.98
BORGES & MAHONEY INC	139383	PARTS AS NEEDED	\$975.04	90000000-23028	MEASURE Y DISTRICT TAX	(\$4.33)
				84024425-54100	SUPPLIES	\$4.33
				84024425-54100	SUPPLIES	\$975.04
					Vendor Total:	\$975.04
BORIS PROKOP	UKIAH-2017-05	ASSIST EUD WITH REGULATORY & M	\$5,375.00	80026400-52100	CONTRACTED SERVICES	\$5,375.00
					Vendor Total:	\$5,375.00
BROADCAST MUSIC INC	30572383	LICENSE FEE	\$342.00	90000000-23226	CONCERT SERIES	\$342.00
					Vendor Total:	\$342.00
BRYANT FUEL TECHNOLOGIES INC	794-3-2017	TANKS (METAL, PLASTIC, WOOD, A	\$2,500.00	77900000-80100	MACHINERY & EQUIPMENT	\$2,500.00
					Vendor Total:	\$2,500.00
BUSINESS CARD	11544	PURCHASING CREDIT CARD, MISC.	\$13.00	10018000-52510	ADVERTISING & PROMOTION	\$13.00
	SF-D 20468	PURCHASING CREDIT CARD, MISC.	\$138.94	10018000-52510	ADVERTISING & PROMOTION	\$138.94
	99065867	ECONOMIC DEVELOPMENT CREDIT CA	\$29.00	75012700-52515	ADVERTISING & PUBLICATION	\$29.00
	SF-D 20144	PURCHASING CREDIT CARD, MISC.	\$42.83	90000000-23226	CONCERT SERIES	\$42.83
	873523	CITY MGR DEPARTMENT CREDIT CAR	\$468.70	10010000-57100	CONFERENCE & TRAINING	\$468.70
	104383	FINANCE CREDIT CARD, MISC. PUR	\$20.00	10012100-57100	CONFERENCE & TRAINING	\$20.00
	736331	FINANCE CREDIT CARD, MISC. PUR	\$414.70	10012100-57100	CONFERENCE & TRAINING	\$414.70
	5058570101	CITY MGR DEPARTMENT CREDIT CAR	\$428.70	10012100-57100	CONFERENCE & TRAINING	\$428.70
	278040	HR/RISK MGMT CREDIT CARD, MISC	\$641.31	10016100-57100	CONFERENCE & TRAINING	\$641.31

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	34259	POLICE CREDIT CARD, MISC. PURC	\$25.00	10020210-57100	CONFERENCE & TRAINING	\$25.00
	TA 12/8/17	POLICE CREDIT CARD, MISC. PURC	\$99.00	10020210-57100	CONFERENCE & TRAINING	\$99.00
	345105	FINANCE CREDIT CARD, MISC. PUR	\$133.00	10023100-57100	CONFERENCE & TRAINING	\$133.00
	7XNV7LHT7K	FINANCE CREDIT CARD, MISC. PUR	\$815.00	10023100-57100	CONFERENCE & TRAINING	\$815.00
	SF-D 20358	PURCHASING CREDIT CARD, MISC.	\$349.64	20413500-57100	CONFERENCE & TRAINING	\$349.64
	3368327463	PURCHASING CREDIT CARD, MISC.	\$367.83	20413500-57100	CONFERENCE & TRAINING	\$367.83
	SF-D 20650	PURCHASING CREDIT CARD, MISC.	\$425.00	20413500-57100	CONFERENCE & TRAINING	\$425.00
	44060086	PURCHASING CREDIT CARD, MISC.	\$304.00	20913900-57100	CONFERENCE & TRAINING	\$304.00
	SF-D 21004	PURCHASING CREDIT CARD, MISC.	\$667.68	20913900-57100	CONFERENCE & TRAINING	\$667.68
	SF-D 21003	PURCHASING CREDIT CARD, MISC.	\$667.69	20913900-57100	CONFERENCE & TRAINING	\$667.69
	64553024	CITY MGR DEPARTMENT CREDIT CAR	\$126.78	82024410-57100	CONFERENCE & TRAINING	\$126.78
	19691	CITY MGR DEPARTMENT CREDIT CAR	(\$5.07)	82024414-57100	CONFERENCE & TRAINING	(\$5.07)
	60860599	CITY MGR DEPARTMENT CREDIT CAR	\$123.39	82024414-57100	CONFERENCE & TRAINING	\$123.39
	60889498	CITY MGR DEPARTMENT CREDIT CAR	\$355.32	82024414-57100	CONFERENCE & TRAINING	\$355.32
	95478	CITY MGR DEPARTMENT CREDIT CAR	\$240.00	84024425-57100	CONFERENCE & TRAINING	\$240.00
	SF-D20955	POLICE CREDIT CARD, MISC. PURC	\$41.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.21)
				10020210-54202	MAJOR CRIME INVETIGATIONS	\$3.53
				10020210-54202	MAJOR CRIME INVETIGATIONS	\$41.98
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.21)
				90000000-23013	STATE USE TAX LIABILITY	(\$3.05)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	SF-D 20953	POLICE CREDIT CARD, MISC. PURC	\$51.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.24)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.24)
				90000000-23013	STATE USE TAX LIABILITY	(\$3.41)
				10020210-54100	SUPPLIES	\$3.95
				10020210-54100	SUPPLIES	\$51.98
	SF-D 20969	POLICE CREDIT CARD, MISC. PURC	\$51.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.24)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.24)
				90000000-23013	STATE USE TAX LIABILITY	(\$3.41)
				10020210-54100	SUPPLIES	\$3.95
				10020210-54100	SUPPLIES	\$51.98
	SF-D 20954	POLICE CREDIT CARD, MISC. PURC	\$87.50	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.11)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.44)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.44)
				10020210-54201	PRISONER EXPENSE	\$7.34
				10020210-54201	PRISONER EXPENSE	\$87.50
				90000000-23013	STATE USE TAX LIABILITY	(\$6.35)
	SF-D 20958	PUBLIC SAFETY CREDIT CARD, MIS	\$98.90	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.50)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.50)
				10020210-54201	PRISONER EXPENSE	\$8.30
				10020210-54201	PRISONER EXPENSE	\$98.90
				90000000-23013	STATE USE TAX LIABILITY	(\$7.17)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	SF-D 20371	PURCHASING CREDIT CARD, MISC.	\$219.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.27)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.10)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.10)
				90000000-23013	STATE USE TAX LIABILITY	(\$15.95)
				80026120-54100	SUPPLIES	\$18.42
				80026120-54100	SUPPLIES	\$219.98
	SF-D 20375	PURCHASING CREDIT CARD, MISC.	\$379.96	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.90)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.47)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.90)
				90000000-23013	STATE USE TAX LIABILITY	(\$27.55)
				84024421-54100	SUPPLIES	\$31.82
				84024421-54100	SUPPLIES	\$379.96
	SF-D 20952	POLICE CREDIT CARD, MISC. PURC	\$397.32	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.50)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.97)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.97)
				90000000-23013	STATE USE TAX LIABILITY	(\$28.52)
				10020210-54100	SUPPLIES	\$32.96
				10020210-54100	SUPPLIES	\$397.32
	SF-D 20971	POLICE CREDIT CARD, MISC. PURC	\$398.41	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.38)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.50)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.50)
				90000000-23013	STATE USE TAX LIABILITY	(\$21.75)
				63020210-54100	SUPPLIES	\$25.13
				63020210-54100	SUPPLIES	\$398.41
	SF-D 20967	POLICE CREDIT CARD, MISC. PURC	\$395.00	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$395.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	SF-D 20378	PURCHASING CREDIT CARD, MISC.	\$633.96	10024220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$309.82
				82024414-54100	SUPPLIES	\$162.07
				84024421-54100	SUPPLIES	\$162.07
	J-62946	HR/RISK MGMT CREDIT CARD, MISC	\$200.00	84024420-59101	FEES	\$200.00
	087490	HR/RISK MGMT CREDIT CARD, MISC	\$150.00	10016100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$150.00
	00119	FINANCE CREDIT CARD, MISC. PUR	\$68.18	10013400-54100	SUPPLIES	\$68.18
	47457	POLICE CREDIT CARD, MISC. PURC	\$89.41	10020210-54100	SUPPLIES	\$89.41
	000036	POLICE CREDIT CARD, MISC. PURC	\$310.00	10020210-54100	SUPPLIES	\$310.00
	SF-D 20956	POLICE CREDIT CARD, MISC. PURC	\$469.75	10020210-54100	SUPPLIES	\$469.75
	SF-D 20966	POLICE CREDIT CARD, MISC. PURC	\$490.74	10020210-54100	SUPPLIES	\$490.74
	04340G	POLICE CREDIT CARD, MISC. PURC	\$43.24	10020214-54100	SUPPLIES	\$43.24
	08895G	POLICE CREDIT CARD, MISC. PURC	\$294.07	10020214-54100	SUPPLIES	\$294.07
	08538G	POLICE CREDIT CARD, MISC. PURC	\$306.75	10020214-54100	SUPPLIES	\$306.75
	SF-D 21030	PURCHASING CREDIT CARD, MISC.	\$153.78	10022810-54100	SUPPLIES	\$153.78
	SF-D 21025	PURCHASING CREDIT CARD, MISC.	\$158.31	20913900-54100	SUPPLIES	\$158.31
	SF-D 20360	PURCHASING CREDIT CARD, MISC.	\$39.35	80026110-54100	SUPPLIES	\$14.48
				80026120-54100	SUPPLIES	\$24.87
	SF-D 20368	PURCHASING CREDIT CARD, MISC.	\$302.53	82024414-54100	SUPPLIES	\$151.27
				84024421-54100	SUPPLIES	\$151.26
	SF-D 21023	PURCHASING CREDIT CARD, MISC.	\$341.01	84024425-54100	SUPPLIES	\$341.01
Vendor Total:						\$13,065.53
CA BUILDING STANDARDS COMMISSION	JUL-SEPT 2017	BSA REPORT FEES	\$697.00	90000000-23027	BUILDING STDS ADMIN SPEC FD	\$775.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CA BUILDING STANDARDS COMMISSION	JUL-SEPT 2017	BSA REPORT FEES	\$697.00	10000000-48110	MISCELLANEOUS RECEIPTS	(\$78.00)
					Vendor Total:	\$697.00
CA DIVISION OF THE STATE ARCHITECT	Q3 2017	DISABILITY ACCESS & EDUCATION	\$14.70	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$34.30)
				90000000-23002	STATE \$1 BUSINESS LICENSE FEE	\$49.00
					Vendor Total:	\$14.70
CANTEEN SERVICE	10150	MISCELLANEOUS SUPPLIES AS NEED	\$40.25	10012200-54100	SUPPLIES	\$40.25
	10139	MISCELLANEOUS SUPPLIES AS NEED	\$78.45	10012200-54100	SUPPLIES	\$78.45
	5975:000972	MISCELLANEOUS SUPPLIES AS NEED	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
					Vendor Total:	\$163.70
CEDRIC CROOK	TA 11/5-9/17	TRAVEL ADVANCE	\$476.42	10020210-57100	CONFERENCE & TRAINING	\$476.42
					Vendor Total:	\$476.42
CELLEBRITE USA INC	INVUS186760	ANNUAL LICENSE PHONE RETRIEVAL	\$3,700.00	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$3,700.00
					Vendor Total:	\$3,700.00
CHEVRON AND TEXACO BUSINESS CARD SVCS	51554867	FUEL AS NEEDED UPD	\$311.09	10020210-56210	FUEL & FLUIDS	\$311.09
					Vendor Total:	\$311.09
CHRISTOPHER LONG	TA 11/5-9/17	TRAVEL ADVANCE	\$624.74	10020210-57100	CONFERENCE & TRAINING	\$624.74
					Vendor Total:	\$624.74
COLE GOWAN	TA 11/01/17	TRAVEL ADVANCE	\$20.00	10022100-57100	CONFERENCE & TRAINING	\$20.00
					Vendor Total:	\$20.00
COMCAST	1296	INTERNET SERVICES	\$160.20	31122870-52100	CONTRACTED SERVICES	\$160.20
	4635 OCT 17	INTERNET SERVICES	\$246.91	20913900-55100	TELEPHONE	\$246.91
					Vendor Total:	\$407.11
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821498227	MISCELLANEOUS ELECTRICAL SUPPI	\$25.88	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.12)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.24

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821498227	MISCELLANEOUS ELECTRICAL SUPPI	\$25.88	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$25.88
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.12)
	8821-498145	MISCELLANEOUS ELECTRICAL SUPPI	\$209.38	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.98)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.96
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$209.38
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.98)
	8821-498227	MISCELLANEOUS ELECTRICAL SUPPI	\$209.38	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.98)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.96
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$209.38
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.98)
				Vendor Total:		\$444.64
CONTRA COSTA COUNTY SHERRIFF'S OFFICE	DV10517	REGISTRATION TRAINING	\$648.00	10020210-57100	CONFERENCE & TRAINING	\$648.00
				Vendor Total:		\$648.00
CROUX HESTON KOPLIN	09/20/17	CATERING SERVICES	\$400.00	73022600-54100	SUPPLIES	\$400.00
				Vendor Total:		\$400.00
CUMMINS PACIFIC LLC	025-22969	TRANSMISSION SERVICE	\$527.51	80026400-56130	EXTERNAL SERVICES	\$527.51
	025-21157	CORE CREDIT	(\$67.73)	84024421-56130	EXTERNAL SERVICES	(\$67.73)
				Vendor Total:		\$459.78
DAPHINE HARRIS	TR 9/28/17	TRAVEL REIMBURSEMENT	\$199.39	10013200-57100	CONFERENCE & TRAINING	\$199.39
				Vendor Total:		\$199.39
DELL MARKETING LP	10194389639	DELL LATITUDE 7480	\$1,932.65	10021210-54330	COMPUTER AND TECHNOLOGY	\$1,932.65
				Vendor Total:		\$1,932.65
DEPARTMENT OF JUSTICE	259773	CHEM/TEST REPORT CRIMINAL INVE	\$765.00	10020000-44420	FINGERPRINT FEES	\$765.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail	
DEPARTMENT OF JUSTICE	259906	LIVESCAN	\$96.00	10016100-54165	HR - NEW EMPLOYEE FINGERPRINT \$96.00
				Vendor Total:	\$861.00
DEPT OF CONSERVATION	JUL-SEP 17	SMIP TAX RETURN	\$4,711.29	90000000-23006	STRONG MOTION ED. SET ASIDE (\$247.96)
				90000000-23005	STRONG MOTION INSTR. PROG. \$4,959.25
				Vendor Total:	\$4,711.29
ELECTRIC POWER SYSTEMS INTERNATIONAL INC	00037837	POWER TRANSFORMER REPAIR & TES	\$117,600.00	80100000-80230	INFRASTRUCTURE \$117,600.00
				Vendor Total:	\$117,600.00
EPIC AVIATION LLC	7018614	JET A FUEL	\$14,934.70	77725200-58401	AVIATION FUEL \$14,934.70
	7022101	JET A FUEL	\$15,643.11	77725200-58401	AVIATION FUEL \$15,643.11
	7021674	JET A FUEL	\$17,321.31	77725200-58401	AVIATION FUEL \$17,321.31
				Vendor Total:	\$47,899.12
FILETRAIL	2017-0663	HOSTED FILE MANAGMENT SYSTEM	\$489.00	10012500-52100	CONTRACTED SERVICES \$489.00
				Vendor Total:	\$489.00
FLEETPRIDE	87800957	MISC PARTS & MATERIALS AS NEED	\$28.65	90000000-23237	DISTRICT USE TAX-MEASURE S (\$0.13)
				10022100-56130	EXTERNAL SERVICES \$0.26
				10022100-56130	EXTERNAL SERVICES \$28.65
				90000000-23028	MEASURE Y DISTRICT TAX (\$0.13)
				Vendor Total:	\$28.65
FORCE FLOW	31865	LOAD CELL	\$694.24	82024411-56300	BUILDING MAINT. & REPAIR \$7.14
				82024411-56300	BUILDING MAINT. & REPAIR \$694.24
				90000000-23252	DISTRICT USE TAX-LIBRARIES (\$0.78)
				90000000-23237	DISTRICT USE TAX-MEASURE S (\$3.18)
				90000000-23028	MEASURE Y DISTRICT TAX (\$3.18)
				Vendor Total:	\$694.24
FRIEDMANS HOME IMPROVEMENT	36094879	MISC ITEMS AS NEEDED	\$27.46	20822500-56300	BUILDING MAINT. & REPAIR \$27.46
	36095503	MISC ITEMS AS NEEDED	\$32.76	20822500-56300	BUILDING MAINT. & REPAIR \$32.76

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36074231	MISC ITEMS AS NEEDED	\$64.01	20822500-56300	BUILDING MAINT. & REPAIR	\$64.01
	36090756	MISC ITEMS AS NEEDED	\$74.72	20822500-56300	BUILDING MAINT. & REPAIR	\$74.72
	36063677	MISC ITEMS AS NEEDED	\$90.72	20822500-56300	BUILDING MAINT. & REPAIR	\$90.72
	36068880	MISC ITEMS AS NEEDED	\$96.50	20822500-56300	BUILDING MAINT. & REPAIR	\$96.50
	36090055	MISC ITEMS AS NEEDED	\$153.22	20822500-56300	BUILDING MAINT. & REPAIR	\$153.22
	36092642	MISC ITEMS AS NEEDED	\$156.66	20822500-56300	BUILDING MAINT. & REPAIR	\$156.66
	36084010	MISC ITEMS AS NEEDED	\$203.43	20822500-56300	BUILDING MAINT. & REPAIR	\$203.43
	36068886	MISC ITEMS AS NEEDED	\$221.76	20822500-56300	BUILDING MAINT. & REPAIR	\$221.76
	36079099	MISC ITEMS AS NEEDED	\$615.58	20822500-56300	BUILDING MAINT. & REPAIR	\$615.58
	36087007	MISC ITEMS AS NEEDED	\$27.49	82024411-56300	BUILDING MAINT. & REPAIR	\$27.49
	36079361	MISC ITEMS AS NEEDED	\$370.10	10024220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$185.05
				82024414-54100	SUPPLIES	\$185.05
	36095118	MISC ITEMS AS NEEDED	\$4.38	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4.38
	36080263	MISC ITEMS AS NEEDED	\$14.09	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.09
	36069108	MISC ITEMS AS NEEDED	\$14.37	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.37
	36097118	MISC ITEMS AS NEEDED	\$12.69	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12.69
	36075459	MISC ITEMS AS NEEDED	\$15.53	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$15.53
	36094135	MISC ITEMS AS NEEDED	\$23.39	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$23.39
	36080338	MISC ITEMS AS NEEDED	\$34.25	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$34.25
	36075967	MISC ITEMS AS NEEDED	\$34.66	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$34.66
	36085975	MISC ITEMS AS NEEDED	\$37.47	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$37.47

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36078372	MISC ITEMS AS NEEDED	\$37.96	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$37.96
	36063926	MISC ITEMS AS NEEDED	\$18.97	84024425-56504	FACILITY MAINTENANCE & REPAIR	\$18.97
	36091642	MISC ITEMS AS NEEDED	\$9.67	82224413-80230	INFRASTRUCTURE	\$9.67
	36090385	MISC ITEMS AS NEEDED	\$43.90	82224413-80230	INFRASTRUCTURE	\$43.90
	36081943	MISC ITEMS AS NEEDED	\$66.34	10024220-54120	PW - SPECIAL SUPPLIES	\$66.34
	36077709	MISC ITEMS AS NEEDED	\$83.21	10024220-54120	PW - SPECIAL SUPPLIES	\$83.21
	36085195	MISC ITEMS AS NEEDED	\$83.21	10024220-54120	PW - SPECIAL SUPPLIES	\$83.21
	36090282	MISC ITEMS AS NEEDED	\$94.64	10024220-54120	PW - SPECIAL SUPPLIES	\$94.64
	36084439	MISC ITEMS AS NEEDED	\$210.64	20822500-54102	SMALL TOOLS	\$66.91
				20822500-54100	SUPPLIES	\$143.73
	36076847	MISC ITEMS AS NEEDED	\$168.57	82024414-54102	SMALL TOOLS	\$168.57
	36083356	MISC ITEMS AS NEEDED	\$14.26	84024425-54102	SMALL TOOLS	\$14.26
	36078081	MISC ITEMS AS NEEDED	\$37.97	84024425-54102	SMALL TOOLS	\$37.97
	36087157	MISC ITEMS AS NEEDED	\$44.20	84024425-54102	SMALL TOOLS	\$44.20
	36069416	MISC ITEMS AS NEEDED	\$295.24	84024425-54102	SMALL TOOLS	\$295.24
	UNAPP	MISC ITEMS AS NEEDED	(\$2.00)	10013400-54100	SUPPLIES	(\$2.00)
	36063886	MISC ITEMS AS NEEDED	(\$26.42)	10022100-54100	SUPPLIES	(\$26.42)
	36074095	MISC ITEMS AS NEEDED	\$18.10	10022100-54100	SUPPLIES	\$18.10
	36069106	MISC ITEMS AS NEEDED	\$30.98	10022100-54100	SUPPLIES	\$30.98
	36093117	MISC ITEMS AS NEEDED	\$45.17	10022100-54100	SUPPLIES	\$45.17
	36091857	MISC ITEMS AS NEEDED	\$93.68	10022100-54100	SUPPLIES	\$93.68

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36091855	MISC ITEMS AS NEEDED	\$88.87	10022822-54100	SUPPLIES	\$88.87
	36079688	MISC ITEMS AS NEEDED	\$7.22	10024210-54100	SUPPLIES	\$7.22
	36068901	MISC ITEMS AS NEEDED	\$39.38	20324100-54100	SUPPLIES	\$39.38
	36072749	MISC ITEMS AS NEEDED	\$13.34	20822500-54100	SUPPLIES	\$13.34
	36063928	MISC ITEMS AS NEEDED	\$38.79	20822500-54100	SUPPLIES	\$38.79
	36078309	MISC ITEMS AS NEEDED	\$63.01	20822500-54100	SUPPLIES	\$63.01
	36070481	MISC ITEMS AS NEEDED	(\$6.74)	20824300-54100	SUPPLIES	(\$6.74)
	36070482	MISC ITEMS AS NEEDED	\$6.74	20824300-54100	SUPPLIES	\$6.74
	36070382	MISC ITEMS AS NEEDED	\$26.78	20824300-54100	SUPPLIES	\$26.78
	36070258	MISC ITEMS AS NEEDED	\$40.37	20824300-54100	SUPPLIES	\$40.37
	36071962	MISC ITEMS AS NEEDED	\$3.68	20913900-54100	SUPPLIES	\$3.68
	36074217	MISC ITEMS AS NEEDED	\$4.05	80026120-54100	SUPPLIES	\$4.05
	36075790	MISC ITEMS AS NEEDED	\$23.18	80026120-54100	SUPPLIES	\$23.18
	36090095	MISC ITEMS AS NEEDED	\$29.24	80026120-54100	SUPPLIES	\$29.24
	36076170	MISC ITEMS AS NEEDED	\$30.82	80026120-54100	SUPPLIES	\$30.82
	36076179	MISC ITEMS AS NEEDED	\$34.66	80026120-54100	SUPPLIES	\$34.66
	36085071	MISC ITEMS AS NEEDED	\$93.44	80026120-54100	SUPPLIES	\$93.44
	36084472	MISC ITEMS AS NEEDED	\$207.35	80026120-54100	SUPPLIES	\$207.35
	36068424	MISC ITEMS AS NEEDED	\$11.07	80026200-54100	SUPPLIES	\$11.07
	36078877	MISC ITEMS AS NEEDED	\$13.10	80026220-54100	SUPPLIES	\$13.10
	36082743	MISC ITEMS AS NEEDED	\$35.20	80026220-54100	SUPPLIES	\$35.20

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36092865	MISC ITEMS AS NEEDED	\$59.67	80026220-54100	SUPPLIES	\$59.67
	36078391	MISC ITEMS AS NEEDED	\$77.04	80026220-54100	SUPPLIES	\$77.04
	36076116	MISC ITEMS AS NEEDED	\$196.28	80026220-54100	SUPPLIES	\$196.28
	36084794	MISC ITEMS AS NEEDED	(\$16.54)	82024411-54100	SUPPLIES	(\$16.54)
	36083497	MISC ITEMS AS NEEDED	\$16.54	82024411-54100	SUPPLIES	\$16.54
	36071334	MISC ITEMS AS NEEDED	\$19.15	82024411-54100	SUPPLIES	\$19.15
	36093282	MISC ITEMS AS NEEDED	\$43.04	82024411-54100	SUPPLIES	\$43.04
	36093968	MISC ITEMS AS NEEDED	\$44.74	82024411-54100	SUPPLIES	\$44.74
	36085873	MISC ITEMS AS NEEDED	\$68.71	82024411-54100	SUPPLIES	\$68.71
	36071138	MISC ITEMS AS NEEDED	\$2.80	82024414-54100	SUPPLIES	\$2.80
	36091647	MISC ITEMS AS NEEDED	\$11.54	82024414-54100	SUPPLIES	\$11.54
	36093087	MISC ITEMS AS NEEDED	\$22.07	82024414-54100	SUPPLIES	\$22.07
	36074229	MISC ITEMS AS NEEDED	\$25.81	82024414-54100	SUPPLIES	\$25.81
	36070626	MISC ITEMS AS NEEDED	\$28.43	82024414-54100	SUPPLIES	\$28.43
	36085078	MISC ITEMS AS NEEDED	\$58.52	82024414-54100	SUPPLIES	\$58.52
	36082762	MISC ITEMS AS NEEDED	\$63.42	82024414-54100	SUPPLIES	\$63.42
	36085201	MISC ITEMS AS NEEDED	\$103.78	82024414-54100	SUPPLIES	\$103.78
	36090249	MISC ITEMS AS NEEDED	\$103.78	82024414-54100	SUPPLIES	\$103.78
	36093693	MISC ITEMS AS NEEDED	\$11.38	84024421-54100	SUPPLIES	\$11.38
	36075918	MISC ITEMS AS NEEDED	\$41.22	84024421-54100	SUPPLIES	\$41.22
	36091767	MISC ITEMS AS NEEDED	\$50.77	84024421-54100	SUPPLIES	\$50.77

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	36095462	MISC ITEMS AS NEEDED	\$110.54	84024425-54100	SUPPLIES	\$110.54
	36094336	MISC ITEMS AS NEEDED	\$218.15	84024425-54100	SUPPLIES	\$218.15
Vendor Total:						\$5,857.92
GARTON TRACTOR INC	CU32506	PARTS AS NEEDED	\$38.02	10024220-56130	EXTERNAL SERVICES	\$38.02
Vendor Total:						\$38.02
GCR TIRES & SERVICES	851-39113	TIRES, TUBES, REPAIRS & LABOR	\$29.98	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$29.98
	851-39252	TIRES, TUBES, REPAIRS & LABOR	\$37.76	10020210-56130	EXTERNAL SERVICES	\$37.76
	851-39204	TIRES, TUBES, REPAIRS & LABOR	\$346.63	10020210-56130	EXTERNAL SERVICES	\$346.63
	851-39375	TIRES, TUBES, REPAIRS & LABOR	\$447.70	80026400-56130	EXTERNAL SERVICES	\$447.70
	851-39173	TIRES, TUBES, REPAIRS & LABOR	\$813.80	82024414-56130	EXTERNAL SERVICES	\$406.90
				84024421-56130	EXTERNAL SERVICES	\$406.90
	851-9254	TIRES, TUBES, REPAIRS & LABOR	\$392.28	84024425-56130	EXTERNAL SERVICES	\$392.28
	851-39156	TIRES, TUBES, REPAIRS & LABOR	\$754.49	84024425-56130	EXTERNAL SERVICES	\$754.49
Vendor Total:						\$2,822.64
GI JOES ARMY-NAVY	135358	MISCELLANEOUS ITEMS AS NEEDED	\$14.08	84024425-54100	SUPPLIES	\$14.08
	135357	MISCELLANEOUS ITEMS AS NEEDED	\$173.39	84024425-54100	SUPPLIES	\$173.39
Vendor Total:						\$187.47
GOLDEN GATE BRIDGE TOLL	1691737218013	BRIDGE TOLL	\$7.75	20513300-57100	CONFERENCE & TRAINING	\$7.75
Vendor Total:						\$7.75
GOVERNMENT FINANCE OFFICERS ASSOC	212231001	MEMBERSHIP RENEWAL	\$190.00	10013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$190.00
Vendor Total:						\$190.00
GREATER UKIAH CHAMBER OF COMMERCE	8326	ANNUAL MEMBERSHIP	\$2,500.00	10012400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$2,500.00
Vendor Total:						\$2,500.00
GREGG SIMPSON TRUCKING	54188	Contract 1617194 retainage 08/23/2017 to	\$4,281.90	77900000-20150	AP CONTRACT RETAINAGE	\$125.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GREGG SIMPSON TRUCKING	54188	Contract 1617194 retainage 08/23/2017 to	\$4,281.90	77900000-20150	AP CONTRACT RETAINAGE	\$1,062.63
				77900000-80100	MACHINERY & EQUIPMENT	\$306.38
				77900000-80100	MACHINERY & EQUIPMENT	\$2,787.89
				Vendor Total:		\$4,281.90
HARRINGTON INDUSTRIAL PLASTICS LLC	06J7487	2099 VALVES PARTS ACC MISC 159	\$2,268.98	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,268.98
				Vendor Total:		\$2,268.98
INDUSTRIAL SAFETY SUPPLY	1052462	ALUMINUM CYLINDER	\$287.43	84024425-54100	SUPPLIES	\$287.43
				Vendor Total:		\$287.43
INTEGRITY SHRED	74298	DOCUMENT SHREDDING	\$28.50	20513300-59400	BAD DEBT EXPENSE	\$28.50
	74202	DOCUMENT SHREDDING	\$57.00	10020210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
				Vendor Total:		\$85.50
INTERCOUNTY MECHANICAL & ELECTRICAL INC	6073	SERVICES AS NEEDED	\$550.00	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$550.00
				Vendor Total:		\$550.00
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	DV10417	MEMBERSHIP RENEWAL	\$260.00	10012500-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$260.00
				Vendor Total:		\$260.00
INTERWEST CONSULTING GROUP INC	36156	ON-CALL BUILDING & PLAN CHECK	\$10,955.83	10023320-52100	CONTRACTED SERVICES	\$10,955.83
				Vendor Total:		\$10,955.83
ISABEL MADRIGAL	TA 11/4-7/17	TRAVEL ADVANCE	\$622.72	10020210-57100	CONFERENCE & TRAINING	\$622.72
				Vendor Total:		\$622.72
JIM THOMSEN	DV100517	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
				Vendor Total:		\$150.00
JOAN KELLY	TA 10/31-11/1	TRAVEL ADVANCE	\$30.00	84024425-57100	CONFERENCE & TRAINING	\$30.00
				Vendor Total:		\$30.00
JUSTIN STROUT	DV101017	REIMBURSEMENT MASK	\$8.06	20513300-54100	SUPPLIES	\$8.06
				Vendor Total:		\$8.06
KELLY-MOORE PAINT COMPANY INC	91000000269 423	MISCELLANEOUS PURCHASES AS REQ	\$34.21	82024411-56300	BUILDING MAINT. & REPAIR	\$34.21

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KELLY-MOORE PAINT COMPANY INC	91000000270 839	MISCELLANEOUS PURCHASES AS REQ	\$39.44	10024220-56130	EXTERNAL SERVICES	\$39.44
	91000000270 831	MISCELLANEOUS PURCHASES AS REQ	\$246.54	10024220-56130	EXTERNAL SERVICES	\$246.54
	91000000269 779	MISCELLANEOUS PURCHASES AS REQ	\$130.29	10024220-54125	PW - TRAFFIC PAINT	\$130.29
	91000000270 097	MISCELLANEOUS PURCHASES AS REQ	\$390.87	10024220-54125	PW - TRAFFIC PAINT	\$390.87
	91000000269 771	MISCELLANEOUS PURCHASES AS REQ	\$523.07	10024220-54125	PW - TRAFFIC PAINT	\$523.07
	91000000270 924	MISCELLANEOUS PURCHASES AS REQ	\$140.18	84024421-54100	SUPPLIES	\$140.18
Vendor Total:						\$1,504.60
KEVIN DOBLE	TA 10/24- 27/17	TRAVEL ADVANCE	\$230.00	10010000-57100	CONFERENCE & TRAINING	\$230.00
					Vendor Total:	\$230.00
KEVIN PIERACHINI	TA 10/18- 19/17	TRAVEL ADVANCE	\$30.00	20324100-57100	CONFERENCE & TRAINING	\$30.00
					Vendor Total:	\$30.00
KIWANIS CLUB OF UKIAH	2017-2018	ANNUAL DUES	\$125.00	10012100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$125.00
					Vendor Total:	\$125.00
LARRY WAYNE PUTERBAUGHF	DV101317	PUMPKINFEST PERFORMANCE	\$250.00	90000000-23219	PUMPKINFEST	\$250.00
					Vendor Total:	\$250.00
LES SCHWAB TIRE CENTER	64000325066	MISCELLANEOUS TIRE SERVICES AS	\$94.50	10024220-56130	EXTERNAL SERVICES	\$94.50
	64000323813	MISCELLANEOUS TIRE SERVICES AS	\$79.95	20822500-56130	EXTERNAL SERVICES	\$79.95
	Vendor Total:					\$174.45
LEXIS NEXIS RISK SOLUTIONS	1410964- 20170930	LEXIS NEXIS LE PLUS SEARCHING	\$99.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$99.50
					Vendor Total:	\$99.50
LYNN PEAVEY COMPANY	336465	EVIDENCE SUPPLIES	\$47.31	10020210-54201	PRISONER EXPENSE	\$47.31
					Vendor Total:	\$47.31
MATHESON TRI- GAS INC	16320896	OXYGEN & MISCELLANEOUS AS NEED	\$16.80	10024220-54120	PW - SPECIAL SUPPLIES	\$16.80
					Vendor Total:	\$16.80
MENDOCINO RUGBY CLUB	DV101317	PUMPKINFEST SECURITY	\$1,170.00	90000000-23219	PUMPKINFEST	\$1,170.00
					Vendor Total:	\$1,170.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MICHELLE MALDONADO	TA 11/4-7/17	TRAVEL ADVANCE	\$654.46	10020210-57100	CONFERENCE & TRAINING	\$654.46
					Vendor Total:	\$654.46
MICROFLEX CORP #774353	IN180309	SUPPLIES AS NEEDED	\$226.62	10020210-54201	PRISONER EXPENSE	\$226.62
					Vendor Total:	\$226.62
MYERS MEDICAL PHARMACY	01211834	FINANCE CHARGE	\$3.43	10021210-54100	SUPPLIES	\$3.43
	14100662	PHARMACEUTICALS	\$61.95	10021210-54100	SUPPLIES	\$61.95
	16498601	PHARMACEUTICALS	\$166.95	10021210-54100	SUPPLIES	\$166.95
					Vendor Total:	\$232.33
NCPA	006102-1017021	NCPA OCT-17	\$819,712.00	80026300-58104	NCPA MANAGEMENT SERVICES	\$55,927.00
				80026300-58101	NCPA PLANT GENERATION	(\$35,287.00)
				80026300-58102	NCPA POWER PURCHASES	\$615,898.00
				80026300-58105	NCPA THIRD PARTY SALES	(\$11,831.00)
				80026300-58103	NCPA TRANSMISSION	\$195,005.00
					Vendor Total:	\$819,712.00
OFFICE DEPOT	962266937001	OFFICE SUPPLIES, MISCELLANEOUS	\$81.25	10016100-54160	HR - CITY LIABILITY & CONTRACT	\$81.25
	964594524001	OFFICE SUPPLIES, MISCELLANEOUS	\$46.69	10012200-54100	SUPPLIES	\$46.69
	964594166001	OFFICE SUPPLIES, MISCELLANEOUS	\$388.67	10012200-54100	SUPPLIES	\$388.67
	966201799001	OFFICE SUPPLIES, MISCELLANEOUS	\$7.56	10020210-54100	SUPPLIES	\$7.56
	966201893001	OFFICE SUPPLIES, MISCELLANEOUS	\$10.39	10020210-54100	SUPPLIES	\$10.39
	967100238001	OFFICE SUPPLIES, MISCELLANEOUS	\$11.90	10020210-54100	SUPPLIES	\$11.90
	966201892001	OFFICE SUPPLIES, MISCELLANEOUS	\$13.09	10020210-54100	SUPPLIES	\$13.09
	967098900001	OFFICE SUPPLIES, MISCELLANEOUS	\$31.91	10020210-54100	SUPPLIES	\$31.91
	962774246001	OFFICE SUPPLIES, MISCELLANEOUS	\$49.84	10020210-54100	SUPPLIES	\$49.84

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OFFICE DEPOT	96277451000 1	OFFICE SUPPLIES, MISCELLANEOUS	\$249.47	10020210-54100	SUPPLIES	\$249.47
	96081994500 1	OFFICE SUPPLIES, MISCELLANEOUS	\$265.70	10020210-54100	SUPPLIES	\$265.70
	96506995500 1	OFFICE SUPPLIES, MISCELLANEOUS	\$327.59	10020210-54100	SUPPLIES	\$327.59
	96259296600 1	OFFICE SUPPLIES, MISCELLANEOUS	\$41.53	10023100-54100	SUPPLIES	\$41.53
	96226732900 1	OFFICE SUPPLIES, MISCELLANEOUS	\$34.13	10024210-54100	SUPPLIES	\$34.13
	96408158100 1	OFFICE SUPPLIES, MISCELLANEOUS	\$351.10	10024210-54100	SUPPLIES	\$351.10
	96540077700 1	OFFICE SUPPLIES, MISCELLANEOUS	\$7.78	20324100-54100	SUPPLIES	\$7.78
	96540067100 1	OFFICE SUPPLIES, MISCELLANEOUS	\$45.50	20324100-54100	SUPPLIES	\$45.50
	96274113000 1	OFFICE SUPPLIES, MISCELLANEOUS	\$590.32	20513300-54100	SUPPLIES	\$590.32
	96476615300 1	OFFICE SUPPLIES, MISCELLANEOUS	\$19.89	80026400-54100	SUPPLIES	\$19.89
	96476625900 1	OFFICE SUPPLIES, MISCELLANEOUS	\$108.35	80026400-54100	SUPPLIES	\$108.35
	96198505900 1	OFFICE SUPPLIES, MISCELLANEOUS	\$109.49	80026400-54100	SUPPLIES	\$109.49
					Vendor Total:	\$2,792.15
ONE TIME PAY VENDOR	DV101117	RECREATION CLASS REFUND	\$81.60	10022850-44915	RECREATION PROGRAM INCOME	\$81.60
					Vendor Total:	\$81.60
PACE SUPPLY CORPORATION	024022276-1	PLUMBING EQUIPMENT, FIXTURES,	\$1,375.60	82024414-54100	SUPPLIES	\$1,375.60
					Vendor Total:	\$1,375.60
PAYMENTUS GROUP INC	US17090023	CREDIT CARD PROCESSING SERVICE	\$2,811.79	20513300-52100	CONTRACTED SERVICES	\$2,811.79
					Vendor Total:	\$2,811.79
PETERSON CAT	PC060141084	PARTS & SERVICE REPAIRS AS NEE	\$30.74	84024425-56130	EXTERNAL SERVICES	\$30.74
					Vendor Total:	\$30.74
PETERSON TRUCKS INC	276783P	PARTS AS NEEDED	\$22.97	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$18.41
				10022100-56130	EXTERNAL SERVICES	\$4.56

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	277078P	PARTS AS NEEDED	\$36.26	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$36.26
	274254PDP	PARTS AS NEEDED	(\$19.42)	90000000-23028	MEASURE Y DISTRICT TAX	\$0.09
				20324100-54100	SUPPLIES	(\$19.42)
				20324100-54100	SUPPLIES	(\$0.09)
					Vendor Total:	\$39.81
PG&E CO	0853-6 OCT 17	GAS & ELECTRIC SERVICES	\$2,591.84	31122870-55210	UTILITIES	\$2,591.84
					Vendor Total:	\$2,591.84
PHILLIPS SEABROOK ASSOCIATES	7883	STRUCT ENGNG/PLAN CHCK/SUBSTIT	\$754.57	10023320-52100	CONTRACTED SERVICES	\$754.57
					Vendor Total:	\$754.57
POWER INDUSTRIES INC	742651	PARTS & TOOLS AS NEEDED	\$438.23	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$438.23
	742664	PARTS & TOOLS AS NEEDED	\$107.82	10022100-56130	EXTERNAL SERVICES	\$107.82
	742831	PARTS & TOOLS AS NEEDED	\$88.13	80026400-56130	EXTERNAL SERVICES	\$88.13
	742732	PARTS & TOOLS AS NEEDED	\$26.44	84024421-56130	EXTERNAL SERVICES	\$26.44
	742483	PARTS & TOOLS AS NEEDED	\$111.98	84024421-56130	EXTERNAL SERVICES	\$111.98
	742830	PARTS & TOOLS AS NEEDED	\$111.98	84024421-56130	EXTERNAL SERVICES	\$111.98
					Vendor Total:	\$884.58
PRESS DEMOCRAT	10884452	CLASSIFIED ADS	\$883.60	84024420-59101	FEES	\$441.80
				10016100-54162	HR - ADVERTISING	\$441.80
					Vendor Total:	\$883.60
PROFORCE MARKETING INC	322976	BALLISTIC INSERT FORD TAURUS	\$2,206.43	10020210-56130	EXTERNAL SERVICES	\$2,206.43
					Vendor Total:	\$2,206.43
PUBLIC SERVICE DEPARTMENT	SEPT 17	UTILITIES	\$124,615.00	80626500-52133	MONTHLY DISCOUNT PROGRAM	\$183.46
				10012400-55210	UTILITIES	\$241.59
				10022100-55210	UTILITIES	\$27,917.70
				10022300-55210	UTILITIES	\$3,390.83

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	SEPT 17	UTILITIES	\$124,615.00	10024214-55210	UTILITIES	\$582.25
				10024220-55210	UTILITIES	\$423.35
				20620231-55210	UTILITIES	\$77.94
				20822500-55210	UTILITIES	\$10,834.64
				20824300-55210	UTILITIES	\$863.95
				25024300-55210	UTILITIES	\$29.34
				64020213-55210	UTILITIES	\$716.64
				69122700-55210	UTILITIES	\$2,745.94
				73022600-55210	UTILITIES	\$3,291.66
				77725200-55210	UTILITIES	\$2,923.93
				80026400-55210	UTILITIES	\$1,747.76
				80526610-55210	UTILITIES	\$12,240.29
				82024411-55210	UTILITIES	\$27,785.36
				84024421-55210	UTILITIES	\$71.39
				84024425-55210	UTILITIES	\$28,546.98
	89690-2 AUG 17	SEWER SERVICE - 1640 S STATE	\$145.35	31122870-55210	UTILITIES	\$145.35
Vendor Total: \$124,760.35						
R EMMETT JONES	SEPT 17	MANAGEMENT ADVISORY SERVICES	\$2,812.50	10012100-52100	CONTRACTED SERVICES	\$1,050.00
				70024500-52100	CONTRACTED SERVICES	\$1,762.50
Vendor Total: \$2,812.50						
RAINBOW AGRICULTURAL SERVICES	5460753-00	PARTS & MISC SUPPLIES AS NEEDE	\$64.97	84024425-56130	EXTERNAL SERVICES	\$64.97
	5467762-00	PARTS & MISC SUPPLIES AS NEEDE	\$44.42	10024220-54120	PW - SPECIAL SUPPLIES	\$44.42
	5464618-00	PARTS & MISC SUPPLIES AS NEEDE	\$62.95	10024220-54102	SMALL TOOLS	\$62.95
	5464155-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.34	10020210-54100	SUPPLIES	\$43.34
	5465116-00	PARTS & MISC SUPPLIES AS NEEDE	\$54.17	10020210-54100	SUPPLIES	\$54.17
	5460073-00	PARTS & MISC SUPPLIES AS NEEDE	\$65.01	10020210-54100	SUPPLIES	\$65.01

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD EMPIRE TITLE COMPANY	20172189DN	PRELIM TITLE REPORTS	\$2,700.00	10012400-52100	CONTRACTED SERVICES	\$2,700.00
Vendor Total:						\$2,700.00
REDWOOD FORD	FOW126094	PARTS & SERVICE REPAIRS AS NEE	\$49.25	10020210-56130	EXTERNAL SERVICES	\$49.25
	FOW125905	PARTS & SERVICE REPAIRS AS NEE	\$59.49	10020210-56130	EXTERNAL SERVICES	\$59.49
	FOW126095	PARTS & SERVICE REPAIRS AS NEE	\$98.50	10020210-56130	EXTERNAL SERVICES	\$98.50
	FOW126167	PARTS & SERVICE REPAIRS AS NEE	\$269.04	10020210-56130	EXTERNAL SERVICES	\$269.04
	FOW126008	PARTS & SERVICE REPAIRS AS NEE	\$18.52	10022100-56130	EXTERNAL SERVICES	\$18.52
	FOW126009	PARTS & SERVICE REPAIRS AS NEE	\$37.03	10022100-56130	EXTERNAL SERVICES	\$37.03
	FOW126006	PARTS & SERVICE REPAIRS AS NEE	\$293.05	10022100-56130	EXTERNAL SERVICES	\$293.05
	FOW125978	PARTS & SERVICE REPAIRS AS NEE	\$20.09	10024220-56130	EXTERNAL SERVICES	\$20.09
	FOW126093	PARTS & SERVICE REPAIRS AS NEE	\$24.24	20324100-56130	EXTERNAL SERVICES	\$24.24
	FOW126153	PARTS & SERVICE REPAIRS AS NEE	\$4.10	80026400-56130	EXTERNAL SERVICES	\$4.10
	FOW126098	PARTS & SERVICE REPAIRS AS NEE	\$6.59	80026400-56130	EXTERNAL SERVICES	\$6.59
	FOW126146	PARTS & SERVICE REPAIRS AS NEE	\$225.54	80026400-56130	EXTERNAL SERVICES	\$225.54
	FOW126076	PARTS & SERVICE REPAIRS AS NEE	\$14.46	82024411-56130	EXTERNAL SERVICES	\$14.46
	FOE126067	PARTS & SERVICE REPAIRS AS NEE	\$77.51	82024414-56130	EXTERNAL SERVICES	\$77.51
Vendor Total:						\$1,197.41
REDWOOD TOXICOLOGY LAB INC	00169820179	DRUG SCREENING TESTING	\$324.32	10020210-52100	CONTRACTED SERVICES	\$324.32
Vendor Total:						\$324.32
REDWOOD TREE SERVICE STATIONS INC	SEPT-17	CAR WASHES & INTERIOR CLEANING	\$500.00	20822500-56120	EQUIPMENT MAINTENANCE & REPAIR	\$65.00
				80026400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$19.00
				10020210-56130	EXTERNAL SERVICES	\$341.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD TREE SERVICE STATIONS INC	SEPT-17	CAR WASHES & INTERIOR CLEANING	\$500.00	20513382-56130	EXTERNAL SERVICES	\$49.00
				82024411-56130	EXTERNAL SERVICES	\$26.00
				Vendor Total:		\$500.00
REGAL PACIFIC AVIATION EQUIPMENT	20750	SPOUT, AVGAS NOZZLE	\$214.08	77725200-56300	BUILDING MAINT. & REPAIR	\$214.08
				Vendor Total:		\$214.08
REOA LTD	1205	OFFICIATING OF ADULT SOFTBALL	\$3,129.00	10022822-52100	CONTRACTED SERVICES	\$3,129.00
				Vendor Total:		\$3,129.00
RICK PINTANE	TA 11/1-4/17	TRAVEL ADVANCE	\$620.30	10020210-57100	CONFERENCE & TRAINING	\$620.30
				Vendor Total:		\$620.30
ROB GIBSON	TA 11/01/17	TRAVEL ADVANCE	\$20.00	10022100-57100	CONFERENCE & TRAINING	\$20.00
				Vendor Total:		\$20.00
ROBERT BEELER	8049	BOND AND WELD SERVICE	\$105.40	10022100-59400	BAD DEBT EXPENSE	\$0.58
				10022100-59400	BAD DEBT EXPENSE	\$105.40
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.29)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.29)
				Vendor Total:		\$105.40
RYAN CAMERON	TR 9/24-29/17	TRAVEL REIMBURSEMENT	\$22.99	20913900-57100	CONFERENCE & TRAINING	\$22.99
				Vendor Total:		\$22.99
SAFEWAY INC	SEPT 17	MISCELLANEOUS PURCHASES AS REQ	\$183.59	10016100-54167	EMPLOYEE DEVELOPMENT	\$69.97
				10010000-54100	SUPPLIES	\$41.54
				10022831-54100	SUPPLIES	\$22.12
				10024210-54100	SUPPLIES	\$5.18
				73022600-54100	SUPPLIES	\$7.98
				73022600-54100	SUPPLIES	\$36.80
				Vendor Total:		\$183.59
SANTA ROSA JUNIOR COLLEGE	AR18-00511	POLICE ACADEMY REGISTRATION	\$7,242.00	10020210-57100	CONFERENCE & TRAINING	\$7,242.00
				Vendor Total:		\$7,242.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SAUCY	1-1507412999	MISC FOOD DISHES AS NEEDED FOR	\$414.53	73022600-54100	SUPPLIES	\$414.53
Vendor Total:						\$414.53
SCHAT'S BAKERY SEPT 17		PROVIDE MISCELLANEOUS FOOD DISH	\$340.98	73022600-54100	SUPPLIES	\$340.98
Vendor Total:						\$340.98
SEAN WHITE	TA 10/24- 25/17	TRAVEL ADVANCE	\$559.60	83024430-57100	CONFERENCE & TRAINING	\$559.60
Vendor Total:						\$559.60
SILVA SEPTIC INC	69922	PORTABLE RESTROOM RENTAL	\$219.24	10024220-52100	CONTRACTED SERVICES	\$219.24
Vendor Total:						\$219.24
SNAP-ON INDUSTRIAL	ARV/3384212 4	NAVISTAR BODY & CHASSIS ULTRA	\$329.86	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$329.86
	ARV/3384895 9	NAVISTAR BODY & CHASSIS ULTRA	\$1,051.07	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,051.07
Vendor Total:						\$1,380.93
SOLID WASTES SYSTEMS INC	349076	MISCELLANEOUS DUMP FEES	\$164.24	20822500-56300	BUILDING MAINT. & REPAIR	\$14.20
				10024220-54120	PW - SPECIAL SUPPLIES	\$14.86
				10024220-54120	PW - SPECIAL SUPPLIES	\$18.58
				10024220-54120	PW - SPECIAL SUPPLIES	\$31.80
				10024220-54120	PW - SPECIAL SUPPLIES	\$42.40
				10024220-54120	PW - SPECIAL SUPPLIES	\$42.40
	351316	MISCELLANEOUS DUMP FEES	\$75.31	10024220-54120	PW - SPECIAL SUPPLIES	\$14.05
				10024220-54120	PW - SPECIAL SUPPLIES	\$14.05
				10024220-54120	PW - SPECIAL SUPPLIES	\$26.01
				82024414-54100	SUPPLIES	\$21.20
Vendor Total:						\$239.55
SPEEDY SIGNS	019485	SOFTBALL SIGNS	\$85.90	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.40)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.40)
				10022100-54100	SUPPLIES	\$0.80

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SPEEDY SIGNS	019485	SOFTBALL SIGNS	\$85.90	10022100-54100	SUPPLIES	\$85.90
Vendor Total:						\$85.90
STAPLES CREDIT PLAN	3354711160	OFFICE SUPPLIES, MISC AS NEEDED	\$93.79	10013400-54100	SUPPLIES	\$93.79
	3354711156	OFFICE SUPPLIES, MISC AS NEEDED	\$227.75	10013400-54100	SUPPLIES	\$227.75
	3354711150	OFFICE SUPPLIES, MISC AS NEEDED	\$127.42	10020210-54100	SUPPLIES	\$127.42
	3354711157	OFFICE SUPPLIES, MISC AS NEEDED	\$61.12	10022810-54100	SUPPLIES	\$61.12
	3354711158	OFFICE SUPPLIES, MISC AS NEEDED	\$124.28	10022810-54100	SUPPLIES	\$124.28
	3354711154	OFFICE SUPPLIES, MISC AS NEEDED	\$128.97	10022810-54100	SUPPLIES	\$128.97
	3354711153	OFFICE SUPPLIES, MISC AS NEEDED	\$104.26	10022831-54100	SUPPLIES	\$104.26
	3354711155	OFFICE SUPPLIES, MISC AS NEEDED	\$148.04	10022831-54100	SUPPLIES	\$148.04
Vendor Total:						\$1,015.63
SUN HOUSE SENIOR APARTMENTS LP	DV100317	ENERGY REBATE - SOLAR PHOTOVOLTAIC	\$15,844.08	80626500-52136	PHOTOVOLTAIC RATES/INCENTIVE	\$15,844.08
Vendor Total:						\$15,844.08
TELECOM	9087	TELEPHONE PRODUCTS & SERVICES	\$339.86	20913900-52100	CONTRACTED SERVICES	\$339.86
	9057	SOFTWARE RENEWAL - 3YEARS	\$4,132.80	20913900-54320	SOFTWARE	\$4,132.80
Vendor Total:						\$4,472.66
TELEDYNE INSTRUMENTS INC	S020207956	EQUIPMENT SUPPLIES	\$752.12	84024425-54100	SUPPLIES	\$752.12
Vendor Total:						\$752.12
THOMSON REUTERS BARCLAYS	835998045	ANNUAL SUBSCRIPTION-TITLE 19: PUBLIC SERVICE CODES	\$140.46	10521210-54100	SUPPLIES	\$140.46
Vendor Total:						\$140.46
TRITECH SOFTWARE SYSTEMS	PA0006666	IQ SEARCH END USER TRAINING	\$800.00	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$800.00
Vendor Total:						\$800.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TROEMNER LLC	00860429	ANNUAL RECALIBRATION WEIGHTS	\$101.45	84024425-54100	SUPPLIES	\$101.45
					Vendor Total:	\$101.45
TUFTS POLYGRAPH & INVESTIGATION	2017-366(A)	POLYGRAPH & INVESTIGATION REPORT	\$650.00	20620231-52100	CONTRACTED SERVICES	\$650.00
					Vendor Total:	\$650.00
UKIAH AUTO DISMANTLERS	STMT 10/1/2017	VEHICLE TOWING	\$300.00	10020220-52100	CONTRACTED SERVICES	\$300.00
					Vendor Total:	\$300.00
UKIAH AUTO PARTS	020373	AUTO & MACHINE PARTS & MATERIA	\$9.24	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$9.24
	020666	AUTO & MACHINE PARTS & MATERIA	\$17.50	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$17.50
	009510	AUTO & MACHINE PARTS & MATERIA	(\$162.70)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$162.70)
	9986	AUTO & MACHINE PARTS & MATERIA	(\$64.97)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$64.97)
	018116	AUTO & MACHINE PARTS & MATERIA	\$56.34	10020210-56130	EXTERNAL SERVICES	\$56.34
	020150	AUTO & MACHINE PARTS & MATERIA	\$10.86	10022100-56130	EXTERNAL SERVICES	\$10.86
	020207	AUTO & MACHINE PARTS & MATERIA	\$222.16	10022100-56130	EXTERNAL SERVICES	\$222.16
	016839	AUTO & MACHINE PARTS & MATERIA	\$16.20	10024220-56130	EXTERNAL SERVICES	\$16.20
	018018	AUTO & MACHINE PARTS & MATERIA	\$17.33	10024220-56130	EXTERNAL SERVICES	\$17.33
	010880	AUTO & MACHINE PARTS & MATERIA	\$23.28	10024220-56130	EXTERNAL SERVICES	\$23.28
	018062	AUTO & MACHINE PARTS & MATERIA	\$35.92	10024220-56130	EXTERNAL SERVICES	\$35.92
	016875	AUTO & MACHINE PARTS & MATERIA	\$38.94	10024220-56130	EXTERNAL SERVICES	\$38.94
	017043	AUTO & MACHINE PARTS & MATERIA	\$113.71	10024220-56130	EXTERNAL SERVICES	\$113.71
	016786	AUTO & MACHINE PARTS & MATERIA	\$14.07	82024414-56130	EXTERNAL SERVICES	\$14.07
	018986	AUTO & MACHINE PARTS & MATERIA	\$11.53	84024421-56130	EXTERNAL SERVICES	\$11.53
	017921	AUTO & MACHINE PARTS & MATERIA	\$32.38	84024421-56130	EXTERNAL SERVICES	\$32.38

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH AUTO PARTS	018290	AUTO & MACHINE PARTS & MATERIA	\$38.99	84024425-54102	SMALL TOOLS	\$38.99
	020366	AUTO & MACHINE PARTS & MATERIA	\$12.98	10022100-54100	SUPPLIES	\$12.98
	019221	AUTO & MACHINE PARTS & MATERIA	\$42.23	10022100-54100	SUPPLIES	\$42.23
	Vendor Total:					\$485.99
UKIAH DAILY JOURNAL	0006013144	PUBLIC HEARING NOTICE	\$177.45	10023100-52100	CONTRACTED SERVICES	\$177.45
	0006009484	PUBLIC HEARING NOTICE	\$242.59	10023100-52100	CONTRACTED SERVICES	\$242.59
	0005998041	NOTICE TO BIDDERS	\$380.42	10024210-59101	FEES	\$380.42
	0005997063	CLASSIFIED ADVERTISING	\$370.45	10016100-54162	HR - ADVERTISING	\$370.45
	0005985267	LEGAL NOTICE PUBLICATIONS FY 1	\$56.69	10012500-52150	LEGAL SERVICES/EXPENSES	\$56.69
	0005996047	LEGAL NOTICE PUBLICATIONS FY 1	\$58.27	10012500-52150	LEGAL SERVICES/EXPENSES	\$58.27
	0005998652	LEGAL NOTICE PUBLICATIONS FY 1	\$58.27	10012500-52150	LEGAL SERVICES/EXPENSES	\$58.27
	0006012498	LEGAL NOTICE PUBLICATIONS FY 1	\$61.46	10012500-52150	LEGAL SERVICES/EXPENSES	\$61.46
	0006006052	LEGAL NOTICE PUBLICATIONS FY 1	\$69.40	10012500-52150	LEGAL SERVICES/EXPENSES	\$69.40
	0005997050	LEGAL NOTICE PUBLICATIONS FY 1	\$98.00	10012500-52150	LEGAL SERVICES/EXPENSES	\$98.00
	0006005442	LEGAL NOTICE PUBLICATIONS FY 1	\$98.00	10012500-52150	LEGAL SERVICES/EXPENSES	\$98.00
	0005991191C REDIT	PUBLIC HEARING	(\$25.96)	10020210-54100	SUPPLIES	(\$25.96)
	0005991191	PUBLIC NOTICE	\$13.11	10020210-54100	SUPPLIES	\$13.11
Vendor Total:					\$1,658.15	
UKIAH TROPHIES & GIFTS	772370	TROPHY & MUG ENGRAVING	\$397.74	10022822-54100	SUPPLIES	\$397.74
Vendor Total:					\$397.74	
ULINE	90774911	EVIDENCE BAGS	\$115.67	10020210-54201	PRISONER EXPENSE	\$77.09
				64020213-54100	SUPPLIES	\$38.58
				Vendor Total:		\$115.67
UNITED SITE SERVICES	114-5842320	PORTABLE TOILET RENTAL	\$128.38	10022100-52100	CONTRACTED SERVICES	\$128.38

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail	
UNITED SITE SERVICES	114-5872898	PORTABLE TOILET RENTAL	\$166.81	10022100-52100	CONTRACTED SERVICES	\$166.81
	114-5872899	PORTABLE TOILET RENTAL	\$166.81	10022100-52100	CONTRACTED SERVICES	\$166.81
	Vendor Total:					\$462.00
UNIVAR USA INC	SJ843900	LIQUID SODIUM HYPOCHLORITE 12.	\$3,469.74	84024425-52100	CONTRACTED SERVICES	\$3,469.74
	SJ839059	LIQUID SODIUM HYPOCHLORITE 12.	\$3,542.90	84024425-52100	CONTRACTED SERVICES	\$3,542.90
	Vendor Total:					\$7,012.64
US POST OFFICE	INV 092017	POSTAGE PERMIT FEE #243	\$225.00	20513300-54101	POSTAGE	\$225.00
Vendor Total:					\$225.00	
USA BLUEBOOK	380567	SUPPLIES AS NEEDED	\$96.70	84024425-54100	SUPPLIES	\$96.70
Vendor Total:					\$96.70	
UTILITY DESIGN SERVICES LLC	41	DESIGN, ENGINEERNG & CONSULTAN	\$11,655.55	80026400-52100	CONTRACTED SERVICES	\$11,655.55
Vendor Total:					\$11,655.55	
VAUGHANS INDUSTRIAL REPAIR INC	024968	REBUILD FAIRBANKS MORESE 10" V	\$27,119.29	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$37.23
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$27,119.29
				90000000-23028	MEASURE Y DISTRICT TAX	(\$37.23)
				Vendor Total:		
WESCO DISTRIBUTION INC	372091	ELECTRICAL EQUIPMENT AND SUPPL	\$160.40	80000000-12104	INVENTORY - PURCHASES	\$160.40
	361723	ELECTRICAL EQUIPMENT AND SUPPL	\$1,208.62	80000000-12104	INVENTORY - PURCHASES	\$1,208.62
	Vendor Total:					\$1,369.02
WESTERN WATER CONSTRUCTORS INC	14	SPEC 16-02 SITE DEVELOPMENT WE	\$31,701.07	82224413-80230	INFRASTRUCTURE	\$31,701.07
Vendor Total:					\$31,701.07	
WIPF CONSTRUCTION	690	DELIVERY OF VARIOUS MATERIALS	\$240.00	20324100-52100	CONTRACTED SERVICES	\$240.00
	83436	DELIVERY OF VARIOUS MATERIALS	\$597.60	84024421-54100	SUPPLIES	\$597.60
	Vendor Total:					\$837.60

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	090806436	COPIER LEASE-SEE ADD'L DESCRIP	\$180.41	69122700-52100	CONTRACTED SERVICES	\$180.41
	090806435	COPIER LEASE-SEE ADD'L DESCRIP	\$323.39	73022600-52100	CONTRACTED SERVICES	\$323.39
	090806432	XEROX CB070H COPIER LEASE	\$501.04	10012200-94500	LEASE PAYMENTS	\$501.04
	090806431	COPIER LEASE-SEE ADD'L DESCRIP	\$805.68	10012200-94500	LEASE PAYMENTS	\$805.68
	090806437	COPIER LEASE-SEE ADD'L DESCRIP	\$2,293.83	10012200-94500	LEASE PAYMENTS	\$2,293.83
	090806434	COPIER LEASE-SEE ADD'L DESCRIP	\$232.92	10020210-94500	LEASE PAYMENTS	\$128.11
				10021210-94500	LEASE PAYMENTS	\$81.53
				20620231-94500	LEASE PAYMENTS	\$11.64
				64020213-94500	LEASE PAYMENTS	\$11.64
	090806433	COPIER LEASE-SEE ADD'L DESCRIP	\$490.70	10020210-94500	LEASE PAYMENTS	\$269.89
				10021210-94500	LEASE PAYMENTS	\$171.75
				20620231-94500	LEASE PAYMENTS	\$24.53
				64020213-94500	LEASE PAYMENTS	\$24.53
	Vendor Total:					\$4,827.97
XYLEM WATER SOLUTIONS USA INC	3556963374	PARTS AS NEEDED	\$8.74	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$8.74
	Vendor Total:					\$8.74
INVOICE TOTAL:						\$1,362,243.24

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail	
ARGONAUT CONSTRUCTORS	10	2016 SEWER & WATER REPLACEMENT	\$269,504.97	82224413-80230	INFRASTRUCTURE \$253,691.00
				84024421-80230	INFRASTRUCTURE \$15,813.97
				Vendor Total: \$269,504.97	
BENMEADOWS.C OM	si03768942	SUPPLIES AS NEEDED	\$46.58	90000000-23252	DISTRICT USE TAX-LIBRARIES (\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S (\$0.21)
				90000000-23028	MEASURE Y DISTRICT TAX (\$0.21)
				90000000-23013	STATE USE TAX LIABILITY (\$3.02)
				10022100-54100	SUPPLIES \$3.50
				10022100-54100	SUPPLIES \$46.58
				Vendor Total: \$46.58	
BIG 5 SPORTS	49106	SUPPLIES AS NEEDED	\$158.05	10022822-54100	SUPPLIES \$158.05
				Vendor Total: \$158.05	
BJ'S EMBROIDERY	12570	EMBROIDERY SERVICES	\$638.16	82024414-54100	SUPPLIES \$319.08
				84024421-54100	SUPPLIES \$319.08
				Vendor Total: \$638.16	
BOUTIN JONES INC	105321	LEGAL RETAINER FOR UVSD LITIGA	\$7,390.02	84424422-52100	CONTRACTED SERVICES \$7,390.02
				Vendor Total: \$7,390.02	
CA PEACE OFFICERS ASSOC	81680	MEMBERSHIP DUES	\$1,150.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS \$1,150.00
				Vendor Total: \$1,150.00	
CA SURVEYING & DRAFTING SUPPLY INC	90506/1	SUPPLIES AS NEEDED	\$967.65	10024210-54100	SUPPLIES \$322.55
				82024410-54100	SUPPLIES \$322.55
				84024420-54100	SUPPLIES \$322.55
				Vendor Total: \$967.65	
CANCER RESOURCE CENTERS OF MENDOCINO COUNTY	DV102417	STRIKE OUT CANCER DONATION	\$1,000.00	10022822-54100	SUPPLIES \$1,000.00
				Vendor Total: \$1,000.00	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CHROMAGRAPHI CS	62315	BUISINESS CARDS	\$50.67	10024210-54100	SUPPLIES	\$50.67
					Vendor Total:	\$50.67
CLARK PEST CONTROL	20772668	PEST CONTROL SVCS	\$95.00	80026400-52100	CONTRACTED SERVICES	\$95.00
					Vendor Total:	\$95.00
COLANTUONO HIGHSMITH & WHATLEY PC	32526.2	COUNSEL SERVICES	\$611.50	10014000-52100	CONTRACTED SERVICES	\$611.50
	32526.1	UVSD DETACHMENT FROM UKIAH	(\$611.50)	84424422-52100	CONTRACTED SERVICES	(\$611.50)
	33867	UVSD DETACHMENT FROM UKIAH	\$32.50	84424422-52100	CONTRACTED SERVICES	\$32.50
					Vendor Total:	\$32.50
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-498217	MISCELLANEOUS ELECTRICAL SUPPI	\$112.81	77725200-56120	EQUIPMENT MAINTENANCE & REPAIR	\$112.81
					Vendor Total:	\$112.81
CONTRA COSTA COUNTY SHERRIFF'S OFFICE	DV100517	REGISTRATION	\$900.00	10020210-57100	CONFERENCE & TRAINING	\$900.00
					Vendor Total:	\$900.00
CORNWELL QUALITY TOOLS	3453	TOOLS AS NEEDED	\$406.75	20324100-54102	SMALL TOOLS	\$406.75
					Vendor Total:	\$406.75
DANIEL STEEL & MACHINE INC	14195	PUMP REPAIR	\$125.00	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$125.00
	14194	ELECTRIC SUPPLIES	\$877.91	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$877.91
					Vendor Total:	\$1,002.91
DAVID RAPPORT	6772	LEGAL SERVICES FOR FY 17/18	\$26,612.45	10014000-52150	LEGAL SERVICES/EXPENSES	\$81.36
				10014000-52150	LEGAL SERVICES/EXPENSES	\$302.85
				10014000-52150	LEGAL SERVICES/EXPENSES	\$13,564.93
				20414000-52150	LEGAL SERVICES/EXPENSES	\$501.74
				31422860-52150	LEGAL SERVICES/EXPENSES	\$169.51
				70014000-52150	LEGAL SERVICES/EXPENSES	\$18.08
				72022400-52150	LEGAL SERVICES/EXPENSES	\$174.03

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAVID RAPPORT	6772	LEGAL SERVICES FOR FY 17/18	\$26,612.45	77714000-52150	LEGAL SERVICES/EXPENSES	\$90.40
				80014000-52150	LEGAL SERVICES/EXPENSES	\$880.07
				84014000-52150	LEGAL SERVICES/EXPENSES	\$389.79
				84424422-52150	LEGAL SERVICES/EXPENSES	\$9,908.58
				90214000-52150	LEGAL SERVICES/EXPENSES	\$467.83
				94024423-52150	LEGAL SERVICES/EXPENSES	\$63.28
				Vendor Total:		\$26,612.45
DELL MARKETING LP	10196418948	COMPUTER, SOFTWARE	\$1,821.12	10020210-54330	COMPUTER AND TECHNOLOGY	\$1,821.12
	10196418956	DELL LATITUDE 7480	\$2,111.68	10024210-54330	COMPUTER AND TECHNOLOGY	\$1,055.84
				70024500-54330	COMPUTER AND TECHNOLOGY	\$527.93
				82024410-54330	COMPUTER AND TECHNOLOGY	\$316.75
				84024420-54330	COMPUTER AND TECHNOLOGY	\$211.16
				Vendor Total:		\$3,932.80
	DENBESTE LANDSCAPE SUPPLIES	203401	MISC LANDSCAPE SUPPLIES AS NEE	\$30.14	90000000-23237	DISTRICT USE TAX-MEASURE S
84024421-54100					SUPPLIES	\$0.21
84024421-54100					SUPPLIES	\$30.14
Vendor Total:					\$30.14	
ELENA CEBALLOS	TA 10/31-11/1	TRAVEL ADVANCE	\$177.32	84024425-57100	CONFERENCE & TRAINING	\$177.32
Vendor Total:		\$177.32				
EPIC AVIATION LLC	7023525	JET A FUEL	\$6,619.69	77725200-58401	AVIATION FUEL	\$6,619.69
	7024371	JET A FUEL	\$9,990.81	77725200-58401	AVIATION FUEL	\$9,990.81
	7023241	JET A FUEL	\$13,374.10	77725200-58401	AVIATION FUEL	\$13,374.10
	7024370	JET A FUEL	\$14,593.85	77725200-58401	AVIATION FUEL	\$14,593.85
	7023610	AVGAS 100LL	\$30,563.75	77725200-58401	AVIATION FUEL	\$30,563.75
	Vendor Total:		\$75,142.20			

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EXCISE TAX DIVISION	3RD QTR-2017	3RD QTR 2017 ELECTRICAL ENERGY	\$9,535.00	90000000-23009	ELECTRIC SURCHARGE TRUST	\$9,535.00
					Vendor Total:	\$9,535.00
FARWEST LINE SPECIALTIES LLC	233415.1	ELECTRICAL EQUIPMENT AND SUPPL	\$1,937.44	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$8.98)
				80026120-54102	SMALL TOOLS	\$8.98
				80026120-54102	SMALL TOOLS	\$1,937.44
					Vendor Total:	\$1,937.44
FASTENAL	CAUKA28045	MISC SUPPLIES AS NEEDED	\$31.27	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$31.27
	CAUKA28118	MISC SUPPLIES AS NEEDED	\$357.96	82024414-54100	SUPPLIES	\$357.96
	CAUKA28119	MISC SUPPLIES AS NEEDED	\$241.05	84024421-54100	SUPPLIES	\$241.05
	CAUKA28117	MISC SUPPLIES AS NEEDED	\$527.35	84024421-54100	SUPPLIES	\$527.35
					Vendor Total:	\$1,157.63
FERGUSON ENTERPRISES INC #1423	1310118	PLUMBING EQUIPMENT	\$802.63	82000000-12104	INVENTORY - PURCHASES	\$802.63
					Vendor Total:	\$802.63
FISHER WIRELESS SVCS INC	8683	RADIO COMMUNICATION EQUIPMENT,	\$4,418.39	80026400-54100	SUPPLIES	\$4,418.39
					Vendor Total:	\$4,418.39
FLEETPRIDE	88106000	MISC PARTS & MATERIALS AS NEED	\$254.09	80026400-56130	EXTERNAL SERVICES	\$254.09
					Vendor Total:	\$254.09
GARTON TRACTOR INC	CU32339	SUPPLIES AS NEEDED	\$253.74	84024425-56130	EXTERNAL SERVICES	\$253.74
					Vendor Total:	\$253.74
GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL	43234	TRIAL COUNSEL IN UVSD VS. COU	\$53,746.54	84424422-52100	CONTRACTED SERVICES	\$53,746.54
					Vendor Total:	\$53,746.54
GINA GRECO	DV101617	INSTRUCTOR	\$38.50	10022850-52100	CONTRACTED SERVICES	\$38.50
					Vendor Total:	\$38.50
GRANITE CONSTRUCTION COMPANY	1259515	MISC ROCK & ROAD PATCH MATERIA	\$133.11	82024414-54100	SUPPLIES	\$133.11
	1265369	MISC ROCK & ROAD PATCH MATERIA	\$185.34	82024414-54100	SUPPLIES	\$80.19

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GRANITE CONSTRUCTION COMPANY	1265369	MISC ROCK & ROAD PATCH MATERIA	\$185.34	84024421-54100	SUPPLIES	\$105.15
	1257956	MISC ROCK & ROAD PATCH MATERIA	\$605.73	82024414-54100	SUPPLIES	\$315.33
				84024421-54100	SUPPLIES	\$290.40
	1255714	MISC ROCK & ROAD PATCH MATERIA	\$273.11	84024421-54100	SUPPLIES	\$273.11
	Vendor Total:					\$1,197.29
GREATER UKIAH CHAMBER OF COMMERCE	DV91817	2017-2018 ICE RINK CONTRACT	\$23,875.00	31400000-52100	CONTRACTED SERVICES	\$23,875.00
					Vendor Total: \$23,875.00	
HARTFORD RETIREE PREMIUM ACCT	50011-NOV 17	HEALTH PREMIUM	\$1,126.46	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,126.46
					Vendor Total: \$1,126.46	
HERC RENTALS INC	29609751-001	ROAD AND HIGHWAY EQUIPMENT (EX	\$2,347.84	82024414-54102	SMALL TOOLS	\$1,173.92
				84024421-54102	SMALL TOOLS	\$1,173.92
				Vendor Total: \$2,347.84		
IBM GF INTERNATIONAL HOLDING LLC	Q8280J6	FINANCING OF DELL STORAGE UPGR	\$59,562.35	20900000-74500	CAPITAL LEASE PRINCIPAL	\$59,562.35
					Vendor Total: \$59,562.35	
ICMA	DV101617	MEMBERSHIP DUES	\$1,400.00	10012100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,400.00
					Vendor Total: \$1,400.00	
INTEGRITY SHRED	74643	SHREDDING SERVICES	\$57.00	10020210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
				Vendor Total: \$57.00		
INTERSTATE BATTERIES	380029731	BATTERIES	\$886.89	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$886.89
	380029682	BATTERIES	\$423.60	10020210-56130	EXTERNAL SERVICES	\$423.60
				Vendor Total: \$1,310.49		
INTOXIMETERS	577952	SUPPLIES AS NEEDED	\$390.30	10020210-54201	PRISONER EXPENSE	\$390.30
					Vendor Total: \$390.30	
KEMIRA WATER SOLUTIONS INC	9017564348	LIQUID FERRIC CHLORIDE	\$8,692.94	84024425-52100	CONTRACTED SERVICES	\$8,692.94
					Vendor Total: \$8,692.94	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEGAL SHIELD	38295 OCT 17	LEGAL SERVICE	\$51.80	20700000-20526	PREPAID LEGAL - AFLAC	\$51.80
					Vendor Total:	\$51.80
LYNN PEAVEY COMPANY	337118	EVIDENCE SUPPLIES	\$141.21	10020210-54201	PRISONER EXPENSE	\$141.21
					Vendor Total:	\$141.21
MATHESON TRI-GAS INC	16232844	OXYGEN & MISCELLANEOUS AS NEED	\$32.58	80026210-54100	SUPPLIES	\$32.58
	16338617	OXYGEN & MISCELLANEOUS AS NEED	\$32.86	80026220-54100	SUPPLIES	\$32.86
					Vendor Total:	\$65.44
MCCONNELL CHEVROLET	5120405	CARPET: REAR FLOOR 1NG41DX9AC	\$1,150.94	10020210-56130	EXTERNAL SERVICES	\$1,150.94
					Vendor Total:	\$1,150.94
MCGARD LLC	610674	SUPPLIES AS NEEDED	\$766.64	82024414-54100	SUPPLIES	\$766.64
					Vendor Total:	\$766.64
MUNI SERVICES LLC	INV06-000846	BUSINESS LICENSE PROCESSING	\$288.00	10013400-52100	CONTRACTED SERVICES	\$288.00
					Vendor Total:	\$288.00
NOBLE WAIDELICH	TA 11/5-9/17	TRAVEL ADVANCE	\$476.42	10020210-57100	CONFERENCE & TRAINING	\$476.42
					Vendor Total:	\$476.42
NORTHWEST INSURANCE AGENCY INC	101.5	PUMPKINFEST INSURANCE	\$3,633.00	90000000-23219	PUMPKINFEST	\$3,633.00
					Vendor Total:	\$3,633.00
ONE TIME PAY VENDOR	DV101817	HANGER REFUND	\$112.00	77700000-46803	AIRPORT HANGAR RENT	\$112.00
	DV 101617.7	HANGER REFUND	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	DV101617.9	HANGER REFUND	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	101617.3	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS)	\$25.00
	DV 10/16/17.5	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS)	\$25.00
	DV 101617	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS)	\$25.00
	DV 101617.4	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS)	\$25.00
	DV 101617.6	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS)	\$25.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail
ONE TIME PAY VENDOR	DV101617	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS) \$25.00
	DV101617.1	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS) \$25.00
	DV101617.2	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS) \$25.00
	DV101617.4	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS) \$25.00
	DV101617.5	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS) \$25.00
	DV101617.8	PUMPKINFEST REFUND	\$25.00	90000000-23220	PUMPKINFEST (CC VENDOR PYTS) \$25.00
	117822-7	UTILITY REFUND	\$39.42	90100000-10421	UTILITY RECEIVABLES CLEARING \$39.42
	117732-8	UTILITY REFUND	\$119.39	90100000-10421	UTILITY RECEIVABLES CLEARING \$119.39
	116550-5	UTILITY REFUND	\$131.60	90100000-10421	UTILITY RECEIVABLES CLEARING \$131.60
					Vendor Total: \$877.41
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 JUL 17	HEALTH INSURANCE	\$1,687.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM \$1,687.00
					Vendor Total: \$1,687.00
OPERATING ENGINEERS UNION	1710.1	PUBLIC WORKS UNION DUES	\$840.00	20700000-20509	P/R DEDUCT.-UNION DUES \$840.00
	1710-1	MISC UNION DUES	\$990.00	20700000-20509	P/R DEDUCT.-UNION DUES \$990.00
					Vendor Total: \$1,830.00
OSMOSE UTILITIES SERVICES INC	750-0001024	ANNUAL MAINTENANCE & SUPPORT R	\$790.00	80026110-54100	SUPPLIES \$790.00
					Vendor Total: \$790.00
OWEN EQUIPMENT COMPANY	00040389	PARTS AS NEEDED	\$764.75	84024421-56130	EXTERNAL SERVICES \$764.75
					Vendor Total: \$764.75
PACE SUPPLY CORPORATION	024156656	MISCELLANEOUS ITEMS AS NEEDED	\$31.53	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR \$31.53
	024151413	MISCELLANEOUS ITEMS AS NEEDED	\$112.79	10022100-54100	SUPPLIES \$112.79
	024133451	MISCELLANEOUS ITEMS AS NEEDED	\$139.28	82024414-54100	SUPPLIES \$139.28

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PACE SUPPLY CORPORATION	024166286	MISCELLANEOUS ITEMS AS NEEDED	\$104.56	84024421-54100	SUPPLIES	\$104.56
					Vendor Total:	\$388.16
PAPA	DV101617	MEMBERSHIP DUES	\$325.00	10022100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$325.00
					Vendor Total:	\$325.00
PAYMENTUS GROUP INC	US17070038	CREDIT CARD PROCESSING SERVICE	\$2,499.78	20513300-52100	CONTRACTED SERVICES	\$2,499.78
					Vendor Total:	\$2,499.78
PERKOWSKI SCREEN PRINT	15298	UNIFORM EXPENSE	\$187.60	10022100-54100	SUPPLIES	\$187.60
					Vendor Total:	\$187.60
PETERSON TRUCKS INC	277188P	PARTS AS NEEDED	\$147.74	10022100-56130	EXTERNAL SERVICES	\$147.74
	276071PX2	PARTS AS NEEDED	\$33.36	10024220-56130	EXTERNAL SERVICES	\$33.36
	276996P	PARTS AS NEEDED	\$162.88	10024220-56130	EXTERNAL SERVICES	\$162.88
	95524P	PARTS AS NEEDED	\$215.67	10024220-56130	EXTERNAL SERVICES	\$215.67
	277191P	PARTS AS NEEDED	\$24.63	20822500-56130	EXTERNAL SERVICES	\$24.63
	95478P	PARTS AS NEEDED	\$34.99	77725200-56130	EXTERNAL SERVICES	\$34.99
	277190P	PARTS AS NEEDED	\$123.12	80026400-56130	EXTERNAL SERVICES	\$123.12
	277186P	PARTS AS NEEDED	\$196.98	82024414-56130	EXTERNAL SERVICES	\$98.49
				84024421-56130	EXTERNAL SERVICES	\$98.49
					Vendor Total:	\$939.37
PLATT ELECTRIC SUPPLY	0254552	MISC ELECTRICAL SUPPLIES AS NE	\$79.34	82024411-56300	BUILDING MAINT. & REPAIR	\$79.34
	0220620	MISC ELECTRICAL SUPPLIES AS NE	\$394.32	20822500-54100	SUPPLIES	\$394.32
					Vendor Total:	\$473.66
POWER INDUSTRIES INC	743597	PARTS AS NEEDED	\$560.04	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$560.04
	743204	JACK HAMMER	\$56.00	82024414-56130	EXTERNAL SERVICES	\$56.00
	743155	PARTS & TOOLS AS NEEDED	\$54.73	84024421-56130	EXTERNAL SERVICES	\$54.73
					Vendor Total:	\$670.77
PRECISION WIRELESS	346899	RADIO ANTENNAS	\$226.33	10020210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$226.33
					Vendor Total:	\$226.33

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail
PUBLIC SERVICE DEPARTMENT	115530-8	UTILITIES	\$21.51	82024411-55210	UTILITIES \$21.51
Vendor Total:					\$21.51
RAU & ASSOCIATES INC	20170051	CONCRETE PAD DESIGN & CLCS FOR	\$790.00	77900000-80100	MACHINERY & EQUIPMENT \$790.00
Vendor Total:					\$790.00
REDWOOD COAST FUELS	1881825	CARDLOCK FUEL PURCHASES	\$7,612.78	10020210-56210	FUEL & FLUIDS \$19.54
				10020210-56210	FUEL & FLUIDS \$84.07
				10020210-56210	FUEL & FLUIDS \$3,116.89
				10020224-56210	FUEL & FLUIDS \$32.39
				10022100-56210	FUEL & FLUIDS \$744.39
				10024210-56210	FUEL & FLUIDS \$26.43
				10024210-56210	FUEL & FLUIDS \$44.64
				10024220-56210	FUEL & FLUIDS \$1,123.38
				20324100-56210	FUEL & FLUIDS \$84.36
				20513382-56210	FUEL & FLUIDS \$24.46
				20822500-56210	FUEL & FLUIDS \$105.44
				80026400-56210	FUEL & FLUIDS \$687.55
				82024411-56210	FUEL & FLUIDS \$285.36
				82024414-56210	FUEL & FLUIDS \$26.43
				82024414-56210	FUEL & FLUIDS \$202.03
				82024414-56210	FUEL & FLUIDS \$364.26
				84024421-56210	FUEL & FLUIDS \$26.43
				84024421-56210	FUEL & FLUIDS \$172.10
				84024421-56210	FUEL & FLUIDS \$310.30
				84024425-56210	FUEL & FLUIDS \$132.33
	1880558	CARDLOCK FUEL PURCHASES	\$62.32	80026220-54100	SUPPLIES \$62.32
Vendor Total:					\$7,675.10

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail	
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	17-10 EAP	OCT 17 REMIF EAP INSURANCE	\$524.96	20112400-52525	WORKER'S COMP. EXPENSE	\$524.96
Vendor Total:						\$524.96
RICHARD ANDERSON	2017-1016-1	AGREEMENT FOR PROF.SVC'S FOR W	\$1,650.00	20913900-52100	CONTRACTED SERVICES	\$1,650.00
Vendor Total:						\$1,650.00
SAGE SANGIACOMO	TR 10/19/17	TRAVEL REIMBURSEMENT	\$28.00	10012100-57100	CONFERENCE & TRAINING	\$28.00
	DV102017	REIMBURSE MEMBERSHIP DUES MMANC	\$95.00	10012100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$95.00
Vendor Total:						\$123.00
SALES & USE TAX	3RD QTR SALES TAXES	3RD QTR SALES TAX RETURN	\$16,250.00	77725200-58401	AVIATION FUEL	\$12,130.09
				90000000-23252	DISTRICT USE TAX-LIBRARIES	\$62.57
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$263.67
				90000000-23028	MEASURE Y DISTRICT TAX	\$352.80
				90000000-23013	STATE USE TAX LIABILITY	\$3,440.87
Vendor Total:						\$16,250.00
SEAN KAESER	DV101717	17/18 ANNUAL BUY FUND	\$1,000.00	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$1,000.00
Vendor Total:						\$1,000.00
SHARON WEDEGAERTNER	DV102317	INSTRUCTOR	\$991.20	10022850-52100	CONTRACTED SERVICES	\$991.20
Vendor Total:						\$991.20
SILVA SEPTIC INC	69612	PORTABLE RESTROOM RENTAL	\$348.03	82024414-52100	CONTRACTED SERVICES	\$348.03
Vendor Total:						\$348.03
SOLID WASTES SYSTEMS INC	DV101717	RESIDENTIAL GARBAGE FEES	\$26,335.02	90200000-52170	UKIAH WASTE SOLUTIONS	\$26,335.02
Vendor Total:						\$26,335.02
STATE CONTROLLER'S OFFICE	DV102317	16/17 CONFIRMATION LISTING	\$150.00	10013400-52100	CONTRACTED SERVICES	\$150.00
Vendor Total:						\$150.00
SUNSET MAGAZINE	1646949	ADVERTISING	\$3,045.00	75012700-52515	ADVERTISING & PUBLICATION	\$3,045.00
Vendor Total:						\$3,045.00

List of Checks Presented for Approval on 10/27/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail	
TGIF REPAIRS INC	5412	PRINTER MAINTENANCE	\$840.13	10013400-52100	CONTRACTED SERVICES	\$840.13
Vendor Total:						\$840.13
THOMPSON'S PARTY RENTALS	01-023296-01	MISC PARTY RENTALS & SUPPLIES	\$52.29	90000000-23219	PUMPKINFEST	\$52.29
Vendor Total:						\$52.29
TRI AIR TESTING INC	110968	AIR ANALYSIS	\$172.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.16)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.63)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.63)
				90000000-23013	STATE USE TAX LIABILITY	(\$9.14)
				10021210-54100	SUPPLIES	\$10.56
				10021210-54100	SUPPLIES	\$172.00
Vendor Total:						\$172.00
UKIAH VALLEY MEDICAL CENTER	464	EXAM FEES	\$956.85	84024421-59101	FEES	\$121.44
				84024421-59101	FEES	\$121.45
				10016100-54161	HR - BACKGROUND & PHYSICALS	\$713.96
Vendor Total:						\$956.85
UKIAH WASTE SOLUTIONS INC	351182	BIOSOLID REMOVAL	\$3,723.36	84024425-52100	CONTRACTED SERVICES	\$3,723.36
Vendor Total:						\$3,723.36
UNITED SITE SERVICES	114-5872900	PORTABLE TOILET RENTAL	\$136.32	80026220-52100	CONTRACTED SERVICES	\$136.32
Vendor Total:						\$136.32
US BANK	4697097	ARBITRAGE REBATE REPORT	\$2,000.00	80326330-54100	SUPPLIES	\$2,000.00
Vendor Total:						\$2,000.00
VALIN CORPORATION	3262334	VALVCON ROTARY VALVE ACTUATOR	\$1,247.41	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,247.41
Vendor Total:						\$1,247.41
VIA MAGAZINE	22249163	ADVERTISING	\$1,595.00	75012700-52515	ADVERTISING & PUBLICATION	\$1,595.00
Vendor Total:						\$1,595.00
WAGEWORKS INC	INV297598	MONTHLY ADMIN FEES	\$175.00	20700000-20528	MEDICAL & DEPENDANT REIMB.	\$175.00
Vendor Total:						\$175.00

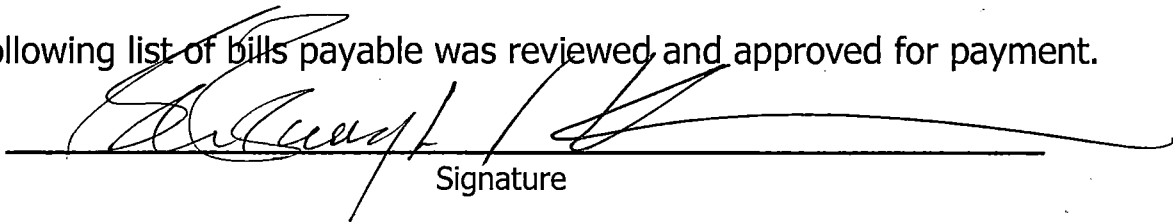
List of Checks Presented for Approval on 10/27/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	and Allocation Detail	
WEST YOST ASSOCIATED	2033317	PROP 1 STORM WATER RESOURCES P	\$37,304.19	91190100-52100	CONTRACTED SERVICES	\$37,304.19
Vendor Total:						\$37,304.19
WESTERN WATER CONSTRUCTORS INC	54190	Contract 1516202 retainage 10/20/2017 to	\$1,585.05	82200000-20150	AP CONTRACT RETAINAGE	\$1,585.05
Vendor Total:						\$1,585.05
INVOICE TOTAL:						\$690,729.92

List of Checks Presented for Approval on 10/5/2017

The following list of bills payable was reviewed and approved for payment.



Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AFLAC	135328	UVFD AFLAC SEPT 17	\$73.70	20700000-20656	UVFD AFLAC	\$73.70
Vendor Total:						\$73.70
AT&T	00001018746	TELEPHONE	\$22.21	91500000-55100	TELEPHONE	\$22.21
	00001018074 7	TELEPHONE	\$15.77	91521400-55100	TELEPHONE	\$15.77
Vendor Total:						\$37.98
COMCAST	8155 30 053 0151067	TELEPHONE/INTERNE T	\$211.40	91521400-55100	TELEPHONE	\$211.40
Vendor Total:						\$211.40
FEDERAL EXPRESS	5-930-70698	UVFD SHIPPING CHARGES	\$9.12	91521400-54101	POSTAGE	\$9.12
Vendor Total:						\$9.12
GOLDEN STATE RISK	GS171010021 6	QUARTERLY INSURANCE	\$22,543.82	91521400-52521	LIABILITY INSURANCE PREMIUM	\$22,543.82
Vendor Total:						\$22,543.82
KEVIN JENNINGS	1722532	REIMBURSEMENT PRINTING	\$171.80	91521400-54100	SUPPLIES	\$171.80
Vendor Total:						\$171.80
LIFE ASSIST	817803	UVFD MED SUPPLIES	\$11.56	91521400-54100	SUPPLIES	\$11.56
	818231	UVFD MED SUPPLIES	\$38.39	91521400-54100	SUPPLIES	\$38.39
	817596	UVFD MED SUPPLIES	\$391.17	91521400-54100	SUPPLIES	\$391.17
	816515	UVPD MED SUPPLIES	\$616.68	91521400-54100	SUPPLIES	\$616.68
Vendor Total:						\$1,057.80
MENDO MILL & LUMBER CO	L66643	OPERATIONAL SUPPLIES	\$2.66	91521400-54100	SUPPLIES	\$2.66
	K78391	OPERATIONAL SUPPLIES	\$2.91	91521400-54100	SUPPLIES	\$2.91
	K78247	OPERATIONAL SUPPLIES	\$15.61	91521400-54100	SUPPLIES	\$15.61
	66893	OPERATIONAL SUPPLIES	\$19.73	91521400-54100	SUPPLIES	\$19.73
	K77201	OPERATIONAL SUPPLIES	\$29.26	91521400-54100	SUPPLIES	\$29.26

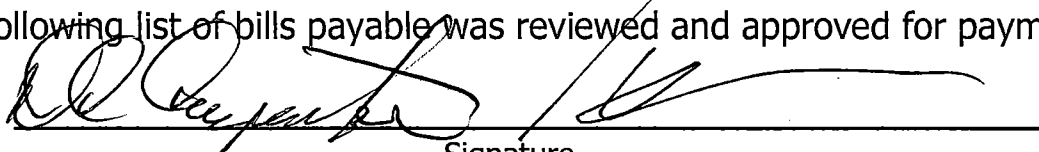
List of Checks Presented for Approval on 10/5/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDO MILL & LUMBER CO	K77393	OPERATIONAL SUPPLIES	\$49.41	91521400-54100	SUPPLIES	\$49.41
	K76790	OPERATIONAL SUPPLIES	\$56.50	91521400-54100	SUPPLIES	\$56.50
	K77004	OPERATIONAL SUPPLIES	\$92.87	91521400-54100	SUPPLIES	\$92.87
Vendor Total:						\$268.95
OPPERMAN & SON INC	1272490044	MISC. PARTS	\$111.26	91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$111.26
	Vendor Total:					\$111.26
REDWOOD COAST FUELS	1875610	FUEL EXPENSE	\$1,172.52	91521400-56210	FUEL & FLUIDS	\$1,172.52
	Vendor Total:					\$1,172.52
RESPECTECH	34306	PHONE SYSTEM SERVICE	\$89.25	91521400-55100	TELEPHONE	\$89.25
	34244	SET UP SCANNER	\$191.83	91521400-55100	TELEPHONE	\$191.83
	Vendor Total:					\$281.08
SCOTT'S PPE RECON INC	33456	UNIFORM REPAIR	\$52.00	91521400-54100	SUPPLIES	\$52.00
	Vendor Total:					\$52.00
INVOICE TOTAL:						\$25,991.43

List of Checks Presented for Approval on 10/19/2017

The following list of bills payable was reviewed and approved for payment.


Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail	Allocation Detail	
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION	36870	MEMBERSHIP DUES	\$3,598.00	91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$3,598.00
Vendor Total:						\$3,598.00
CROSSFIT MENDOCINO	CFM102017DI	CROSSFIT TRAINING STRICT	\$166.66	91521400-57100	CONFERENCE & TRAINING	\$166.66
Vendor Total:						\$166.66
GARTON TRACTOR INC	CU32666	CARTRIDGE AND ELEMENT	\$53.75	91521400-56130	EXTERNAL SERVICES	\$53.75
Vendor Total:						\$53.75
MANAGED HEALTH NETWORK	PRM-010591	UVFD MHN EAP 8	\$120.96	20700000-20661	UVFD HEALTH INS	\$120.96
Vendor Total:						\$120.96
MENDO MILL & LUMBER CO	K79418/1	STATION SUPPLIES	\$60.56	91521400-54100	SUPPLIES	\$60.56
Vendor Total:						\$60.56
MILLVIEW COUNTY WATER DISTRICT	SEPT 17	WATER SERVICES - LOVERS LANE	\$71.42	91521400-55210	UTILITIES	\$71.42
Vendor Total:						\$71.42
PETERSON TRUCKS INC	277060P	FILTER AND FILTER KIT	\$203.51	91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$203.51
Vendor Total:						\$203.51
PG&E CO	1522-8 OCT 17	GAS AND ELECTRIC SERVICES - TALMAGE STATION	\$38.91	91521400-55210	UTILITIES	\$38.91
	6833-2 OCT 17	GAS AND ELECTRIC SERVICES - LOVERS LANE	\$513.44	91521400-55210	UTILITIES	\$513.44
	6124-2 OCT 17	GAS AND ELECTRIC SERVICES - SOUTH STATION	\$1,304.89	91521400-55210	UTILITIES	\$1,304.89
Vendor Total:						\$1,857.24
PUBLIC SERVICE DEPARTMENT	81411-1 AUG 17	SEWER SERVICES - SOUTH STATION	(\$48.45)	91521400-55210	UTILITIES	(\$48.45)
	90558-8 AUG 17	SEWER SERVICES - LOVERS LANE	\$79.87	91521400-55210	UTILITIES	\$79.87
Vendor Total:						\$31.42

List of Checks Presented for Approval on 10/19/2017

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1878868	FUEL AS NEEDED	\$1,139.99	91521400-56210	FUEL & FLUIDS	\$1,139.99
Vendor Total:						\$1,139.99
ROGINA WATER COMPANY	0380 SEPT 17	WATER SERVICES - TALMAGE STATION	\$24.00	91521400-55210	UTILITIES	\$24.00
Vendor Total:						\$24.00
STAPLES CREDIT PLAN	3023711	RETURN SUPPLIES	(\$29.82)	91521400-54100	SUPPLIES	(\$29.82)
	1883740991	RETURN SUPPLIES	(\$17.27)	91521400-54100	SUPPLIES	(\$17.27)
	1899040701	OPERATIONAL SUPPLIES	\$98.55	91521400-54100	SUPPLIES	\$98.55
	1898207631	OPERATIONAL SUPPLIES	\$274.40	91521400-54100	SUPPLIES	\$274.40
Vendor Total:						\$325.86
SYDNEY DEARBORN	20171001	REIMBURSEMENT MEDICAL INSURANCE	\$1,800.22	91500000-20561	ACCRUED SICK	\$1,800.22
Vendor Total:						\$1,800.22
UKIAH VALLEY MEDICAL CENTER	477	VOLUNTEER SCREENING	\$307.72	91521400-54100	SUPPLIES	\$307.72
Vendor Total:						\$307.72
US BANK EQUIPMENT FINANCE	341411866	COPIER LEASE	\$152.10	91521400-54500	EQUIP RENTS AND LEASES	\$152.10
Vendor Total:						\$152.10
WASTE MANAGEMENT	2713605-2561-9	GARBAGE SERVICES - LOVERS LANE	\$56.82	91521400-55210	UTILITIES	\$56.82
	2713607-2561-5	GARBAGE SERVICES - SOUTH STATION	\$56.82	91521400-55210	UTILITIES	\$56.82
Vendor Total:						\$113.64
WILLOW COUNTY WATER DIST	10010 SEPT 17	WATER SERVICES - SOUTH STATION	\$44.06	91521400-55210	UTILITIES	\$44.06
Vendor Total:						\$44.06
WITMER PUBLIC SAFETY GROUP	E1632675.001	HELMET DECALS	\$23.59	91521400-54100	SUPPLIES	\$23.59
	E1632675	GOGGLES, TURNOUT GEAR BAG	\$427.85	91521400-54100	SUPPLIES	\$427.85
Vendor Total:						\$451.44
INVOICE TOTAL:						\$10,522.55



AGENDA SUMMARY REPORT

SUBJECT: Approval of Notice of Completion for the Perkins Street Underground District #2 Project, Specification No. 14-15, and Approval of Final Payment of the 5% Retention to Coastside Concrete. (EUD)

DEPARTMENT: Electric Utility

PREPARED BY: Diann Lucchetti

ATTACHMENTS:

[Attachment 1 - Perkins Street Undergrounding Project, Specification 14-15](#)

[Attachment 2 - Notice of Completion - Perkins Street Undergrounding Project, Specification 14-15](#)

Summary: Council is being asked to approve a Notice of Completion for the Perkins Street Underground District #2 Project, Specification No. 14-15, and to approve final payment of the 5% retention to Coastside Concrete & Construction, Inc.

Background: The project was awarded to Coastside Concrete & Construction, Inc. on February 4, 2015, as a unit price contract in the amount of \$619,220.00. This contract required the installation of electric, phone, and cable TV substructures (conduits and vaults) to be installed along Perkins Street, from State Street to Pomeroy Street, connecting to the existing underground facilities that were already in place. This new duct system provided a pathway for all utilities to underground their overhead facilities. In addition, steel pole LED streetlights were installed to facilitate the removal of overhead wood pole-mounted lighting.

Discussion: The contracted work was completed by the contractor in conformance with the approved plans

RECOMMENDED ACTION: Approve Notice of Completion for the Perkins Street Underground District #2 Project, Specification No. 14-15, and approve final payment of the 5% retention to Coastside Concrete & Construction, Inc.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: Contract #1415-160

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

and specifications on August 11, 2017 (Attachment 1). The original awarded unit price contract amount, based on estimated quantities, was \$619,220.00, with actual quantities resulting in a final amount of \$687,223.50. The cost for additional work scope increased the project cost by \$23,760.14, resulting in a final contract amount of \$710,983.64. The amount of \$323,990.57 will be reimbursed by cable TV and phone through a Joint Construction Agreement. The balance of \$386,993.07 has been paid from the Electric Fund.

Final payment of the 5% retention will be made to the contractor after 35 days from the date the Notice of Completion is filed with the County Recorder (Attachment 2).

CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA

**SPECIAL PROVISIONS
FOR
PERKINS STREET UNDERGROUNDING PROJECT
SPECIFICATION NO. 14-15**

CITY OF UKIAH
DEPARTMENT OF ELECTRIC UTILITY
300 Seminary Avenue
Ukiah, California 95482-5400

Bids Open: 2:00 p.m., January 13, 2015

**Office of City Clerk
300 Seminary Avenue
Ukiah, California 95482**

CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA

CITY COUNCIL:

**DOUGLAS CRANE - MAYOR
STEVE SCALMANINI
JIM BROWN
KEVIN DOBLE
MAUREEN MULHEREN**

JANE CHAMBERS – CITY MANAGER

MEL GRANDI – UKIAH ELECTRIC UTILITY DIRECTOR

KRISTINE LAWLER - CITY CLERK

ALLEN CARTER- CITY TREASURER

CITY OF UKIAH
DEPARTMENT OF ELECTRIC UTILITY
DECEMBER 2014

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**CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA
NOTICE TO BIDDERS FOR
PERKINS STREET UNDERGROUNDING PROJECT
SPECIFICATION NO. 14-15**

NOTICE IS HEREBY GIVEN that sealed standard proposals for Perkins Street Undergrounding Project will be received at the Office of the City Clerk, Ukiah Civic Center, 300 Seminary Avenue, Ukiah California until 2:00 p.m. on January 13, 2015, at which time, or as soon thereafter as possible, they will be publicly opened and read. Bids shall be addressed to the City Clerk and shall be endorsed "PERKINS STREET UNDERGROUNDING PROJECT". Bids are required for the entire work described herein. No fax bids will be accepted.

ESTIMATE OF QUANTITIES

Item No.	Description	Quantity	Unit
1.	Excavate, trench, backfill and compaction (12"x36" Street Trench)	2000	LF
2.	Excavate, trench, backfill and compaction (12"x36" Off-Street Trench)	300	LF
3.	Excavate, trench, backfill and compaction (18"x48" Street Trench)	120	LF
4.	Excavate, trench, backfill and compaction (18"x59" Street Trench)	675	LF
5.	Excavate, trench, backfill and compaction (18"x59" Off-Street Trench)	110	LF
6.	Excavate, trench, backfill and compaction (24"x59" Street Trench)	400	LF
7.	Excavate, trench, backfill and compaction (24"x59" Off-Street Trench)	325	LF
8.	Excavate, trench, backfill and compaction (30"x59" Off-Street Trench)	60	LF
9.	Remove and replace asphalt concrete (12" Trench)	4000	SF
10.	Remove and replace asphalt concrete (18" Trench)	1325	SF
11.	Remove and replace asphalt concrete (24" Trench)	375	SF
12.	1" PVC SCH 40 Conduit (COMCAST) including installation	240	FT
13.	2" PVC SCH 40 Conduit (COMCAST) including installation	6700	FT
14.	3" PVC SCH 40 Conduit (COMCAST) including installation	120	FT
15.	2" PVC SCHE 40 Conduit (AT&T) including installation	520	FT
16.	4" PVC SCH 40 Conduit (AT&T) including installation	1660	FT
17.	2" PVC SCH 40 Conduit including installation (ELECTRIC)	190	FT
18.	3" PVC SCH 40 Conduit including installation (ELECTRIC)	510	FT

19.	4" PVC SCH 40 Conduit including installation (ELECTRIC)	2550	FT
20.	6" PVC SCH 40 Conduit including installation (ELECTRIC)	960	FT
21.	Sidewalk removal and replacement for installation of Electric, Cable & AT&T Vaults and Boxes	840	SF
22.	Excavate, backfill, compact and install Cable Service Vaults B48 (Comcast)	7	EA
23.	Excavate, backfill, compact and install Cable Service Vaults N36 (Comcast)	6	EA
24.	Excavate, backfill, compact and install Cable Service Vaults N30 (Comcast)	8	EA
25.	Excavate, backfill, compact and install Cable Service Vaults K243630AT (AT&T)	7	EA
26.	Excavate, backfill, compact and install Concrete Vault (City to Provide Vault 94) (SPECIAL)	1	EA
27.	Excavate, backfill, compaction and install Pedestal Box Pad (City to Provide)	4	EA
28.	Excavate, backfill, compaction and install Transformer Box Pad (City to Provide)	2	EA
29.	Excavate, backfill, compaction and install Padmount Switch Box Pad (City to Provide)	3	EA
30.	Excavate, backfill, compaction and install Secondary Service Box(City to Provide)	4	EA
31.	Driveway, sidewalk AC removal and replacement behind right-a-way along Perkins Street (Residential and Commercial Property)	1	LS
32.	Landscape removal and replacement-Perkins Street and Orchard Avenue	1	LS
33.	Lane Striping	200	FT
34.	Traffic Loop Repair	1	LS
35.	1" HDPE conduit including installation	1700	FT
36.	Streetlight foundations including removal and replacement of sidewalk and installation of streetlight standard and luminaire	20	EA
37.	Install streetlight junction boxes and make electric connections	20	EA
38.	#8 AWG THWN including installation	6000	FT
39.	#12 AWG THWN including installation	2700	FT

Plans and Special Provisions may be inspected and/or copies obtained for a non-refundable fee of \$59 at the receptionist's station, Ukiah City Hall Annex, City of Ukiah, 411 West Clay Street, Ukiah, California 95482-5400. Plans and Special Provisions may also be downloaded at no charge from the City's website at www.cityofukiah.com/purchasing.

No bid will be considered unless it is made on the forms furnished by the City and is made in accordance with the details of the Special Provisions. Each bidder must be licensed as required by law. Further information regarding the work or these specifications can be obtained by calling Mary Horger at (707) 463-6233 or at fax phone (707) 463-6234.

The City Council reserves the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsible bid of a responsible bidder and which it deems in the best interest of the City to accept. The City Council also reserves the right to waive any information not material to cost or performance in any proposal or bid.

Pursuant to provisions of Section 1770, including amendments thereof, of the Labor Code of the State of California, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of wages for straight time, overtime Saturdays, Sundays and Holidays including employer payment for health and welfare, vacation, pension and similar purposes. Copies of the General Prevailing Wage Determination (applicable to the work), for the locality in which the work is to be done are available on the Internet at web address: <http://www.dir.ca.gov/DLSR/PWD/>

The prime contractor for the work herein shall possess a current, valid State of California, Class A (General Engineering) Contractor's License. Pursuant to Section 4590 of the California Government Code, this contract includes provisions that allow substitutions of certain types of securities in lieu of the City withholding a portion of the partial payments due the Contractor to insure performance under this contract.

By order of the City Council, City of Ukiah, County of Mendocino, State of California.

Dated: _____
Kristine Lawler, City Clerk, City of Ukiah, California

PUBLISH TWO TIMES: December 7 and December 14, 2014

INSTRUCTIONS TO BIDDERS

Perkins Street Undergrounding Project: Trench, backfill, compact, install underground conduits (electric, AT&T and Comcast), vault and box pads (installed by Contractor, provide by City) and cable and phone service boxes and vaults for underground duct system and install streetlight foundations, streetlight standards, luminaires and streetlight junction boxes (provided by City), conduit system by horizontal directional drilling (boring), streetlight conductor, as specified, between State Street and Pomeroy Street, in accordance with the Plans and Special Provisions therefore adopted, to which special reference is hereby made.

Each bidder must supply all the information required by the bid documents and Special Provisions.

Minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award of any contract entered into pursuant to this advertisement. Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards of requirements for the employment of minorities.

All proposals or bids shall be accompanied by a cashier's check or certified check payable to the order of the City of Ukiah amounting to 10 percent of the bid, or by a bond in said amount and signed by the bidder and a corporate surety, payable to said City. Said check shall be forfeited, or said bond shall become payable to said City in case the bidder depositing the same does not, within fifteen (15) days after written notice that the contract has been awarded to him: (a) enter into a contract with the City and (b) furnish certificates of insurance and endorsements, a bond of faithful performance and a payment bond as described in the Special Provisions.

No bidder shall withdraw his or her bid for a period of thirty (30) calendar days after the date set by the City for the opening thereof.

The Contractor and any subcontractors shall each possess a valid City of Ukiah Business License prior to the start of any work.

The Contractor shall furnish a project schedule to the City prior to the start of any work and start work as scheduled.

The work is to be completed within sixty-five (65) calendar days. The Contractor will pay to the City the sum of five hundred (\$500.00) dollars per day for each and every calendar day delay beyond the time prescribed.

Any bid protest must be filed with the City Clerk not more than five calendar days following the bid opening. If any such timely written protest is filed, all bidders shall be provided a copy of the protest within 2 calendar days of its receipt, which may be delivered to the bidders as an email attachment or by fax. All such bidders may file with the City Manager a written objection or other response to the protest.

All objections or responses filed not more than 5 days after receipt of the written protest will be presented to the City Council at its next regular meeting occurring not less than 12 calendar days following the bid opening. The City Council will resolve the bid protest at that meeting based on the written protest, any staff recommendation and all timely written objections and responses. In accordance with the Brown Act, any person may address the City Council on this item during the meeting. The City Council action on the protest shall represent a final decision by the City on the protest.

Examination of Site, Drawings, Etc.

Each bidder shall visit the site of the proposed work and fully acquaint himself with local conditions, construction and labor required so that he or she may fully understand the facilities, difficulties and restrictions attending the execution of the work under the Contract. Bidders shall thoroughly examine and be familiar with the Plans and Special Provisions. The failure of any bidder to receive or examine any form, instrument, addendum, or other document, or to visit the site and acquaint himself with conditions there existing, shall in no way relieve the bidder from any obligation with respect to his or her proposal or to the contract. The drawings for the work show conditions as they are supposed or believed by the City to exist; but, it is neither

intended nor shall it be inferred that the conditions as shown thereon constitute a representation by the City or its officers that such conditions are actually existent, nor shall the City, or any of their officers or representatives be liable for any loss sustained by the Contractor as a result of a variance between the conditions shown on the drawings and the conditions actually revealed during the progress of the work or otherwise.

The bidder's attention is directed to the possible existence of obstructions within the limits of the work or adjacent thereto, which may or may not be shown on the Drawings.

The bidder shall investigate to his or her satisfaction the conditions to be encountered, the character, quality and quantities of work to be performed and materials to be furnished and the requirements of the Plans, Special Provisions, California Standard Specifications, Standard Plans, and Contract Documents. The submission of a proposal shall be considered conclusive evidence that the bidder has made such examination and has accepted the project workplace as a safe workplace to perform the work of the Contract.

Location of the Work

All of the work to be performed will be on East Perkins Street between State Street and Pomeroy Street located in, Ukiah, California.

All work is anticipated to be performed during regular work hours.

GENERAL CONDITIONS

SECTION 1. PROPOSAL REQUIREMENTS AND GENERAL CONDITIONS

1-01. Definitions. Whenever any word or expression defined in this section, or pronoun used in its stead, occurs in these contract documents, it shall have and is mutually understood to have the meaning given:

- a. "City of Ukiah" or "City" shall mean the City of Ukiah, Mendocino County, California, acting through its City Council or any other board, body, official or officials to which or to whom the power belonging to the Council shall by virtue of any act or acts, hereafter pass or be held to appertain.
- b. "Engineer" shall mean the Engineer duly and officially appointed by the City to supervise and direct the work of construction under this contract, acting personally or through agents or assistants duly authorized by him, such agents or assistants acting within the scope of the particular duties entrusted to them.
- c. "Inspector" shall mean the engineering or technical inspector or inspectors duly authorized or appointed by the Engineer, limited to the particular duties entrusted to him or her or them.
- d. "Contractor" shall mean the party entering into contract with the City of Ukiah for the performance of work covered by this contract and his or her authorized agents or legal representatives.
- e. "Date of signing of contract" or words equivalent thereto, shall mean the date upon which this contract, with the signature of the Contractor affixed, together with the prescribed bonds, shall be or shall have been delivered to the City or its duly authorized representatives.
- f. "Day" or "days", unless herein otherwise expressly defined, shall mean a calendar day or days of twenty-four hours each.
- g. "The work" shall mean and include all the work specified, indicated, shown or contemplated in the contract to construct the improvement, including all alterations, amendments or extensions thereto made by contract change order or other written orders of the Engineer.
- h. "Contract drawings", "drawings", "plans" shall mean and include 1) all drawings or plans which may have been prepared by or on behalf of the City, as a basis for proposals, when duly signed and made a part of this contract by incorporation or reference, 2) all drawings submitted in pursuance of the terms of this contract by the successful bidder with his or her proposal and by the Contractor to the City if and when approved by the Engineer and 3) all drawings submitted by the Engineer to the Contractor during the progress of the work as provided for herein.
- i. Where "as shown", "as indicated", "as detailed" or words of similar import are used, it shall be understood that reference to the drawings accompanying these Special Provisions is made unless stated otherwise.

Where "as directed", "as permitted", "approved" or words of similar import are used, it shall be understood that the direction, requirements, permission, approval or acceptance of the Engineer is intended unless stated otherwise.

As used herein, "provide" or "install" shall be understood to mean "provide or install complete in place", that is, "furnish and install". "Shall" is mandatory; "may" is permissive.

1-02. Examination of Plans, Special Provisions and Site of Work. The bidder shall examine carefully the Proposal, Plans, Special Provisions, Contract forms and the site of the work contemplated therefore. It will be assumed that the bidder has investigated to his or her satisfaction the conditions to be encountered and the character, quality and requirements of all Plans, Special Provisions, California Standard Specifications, and Standard Plans involved.

1-03. Proposal. Bids shall be made on the blank form prepared by the City without removal from the bound Special Provisions. All bids shall give the prices bid, both in writing and in figures and shall be signed by the bidder or his or her authorized representative, with his or her address. If the bid is made by an individual or partner, his or her name and the post office address of his or her business or partnership, along with his or her signature or the signature of one or more partners must be shown; if made by a corporation, the bid shall show the name of the state under the laws of which the corporation is chartered, the name of the corporation and the title of the person who signs on behalf of the corporation.

Each proposal shall be enclosed in a sealed envelope, endorsed as specified in the notice to bidders. Bidders are warned against making erasures or alterations of any kind and proposals which contain omissions, erasures, conditions, alterations, additions not called for, additional proposals or irregularities of any kind may be rejected.

1-04. Withdrawal of Bids. Any bid may be withdrawn at any time prior to the hour fixed in the notice to bidders for the openings of bids, provided that a request in writing, executed by the bidder or his or her duly authorized representative, for the withdrawal of such bid is filed with the City. The withdrawal of a bid will not prejudice the right of a bidder to file a new bid.

1-05. Public Opening of Bids. Bids will be opened and read publicly at the time and place indicated in the notice to bidders. Bidders or their agents are invited to be present.

1-06. Bid Guaranty. Each bid must be accompanied by a certified check, cashier's check or bidder's bond executed by an admitted surety insurer, payable to the order of the City of Ukiah in an amount not less than 10 percent of the bid as a guarantee that the bidder will enter into a contract, if awarded the work.

1-07. Qualification of Bidders. Each bidder shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code and shall be skilled and regularly engaged in the general class or type of work called for under this contract. A statement setting forth this experience and business standing shall be submitted by each bidder on the form provided herewith. It is the intention of the City to award a contract only to a bidder who furnishes satisfactory evidence that he or she has the requisite experience and ability and that he or she has sufficient capital, facilities and equipment to enable him or her to prosecute the work successfully and promptly within the time and in the manner agreed.

In determining the degree of responsibility to be credited to a bidder, the City may weigh evidence that the bidder or his or her personnel charged with the responsibility in the work, has performed satisfactorily other contracts of like nature and magnitude or comparable difficulty at similar rates of progress.

1-08. Disqualification of Bidders. More than one bid from an individual business, partnership, corporation or association, under the same or different names, will not be considered. Reasonable grounds for believing that any bidder is financially interested in more than one bid for the work will cause the rejection of all bids in which he or she is so interested. If there is reason to believe that collusion exists among the bidders, none of the participants in such collusion will be considered. Bids in which the prices obviously are unbalanced may be rejected.

1-09. Identification of Subcontractors. All bids shall comply with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100 and following) and shall set forth:

(a) The name and the location of the place of business of each subcontractor who will perform work or labor, or render service to the prime contractor in or about the construction of the work, or to a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work according to detailed drawings contained in the plans and Special Provisions, in an amount in excess of one-half of 1 percent of the prime contractor's total bid.

(b) The portion of the work which will be done by each such subcontractor. The prime contractor shall list only one subcontractor for each such portion defined by the prime contractor in his or her bid.

1-10. General Provisions of the Standard Specifications. All provisions of the General Provisions, Sections 1 through 9, of the Standard Specifications, shall be applicable to the contract except as modified by these Special Provisions. The Standard Specifications are set forth in Section 12-03 of these Special Provisions.

SECTION 2. AWARD AND EXECUTION OF CONTRACT

2-01. Award of Contract. Award of the contract, if it be awarded, will be to the lowest responsible bidder whose bid complies with all the specified requirements. The award, if made, will be made within thirty (30) days after opening of the bids. The City reserves the right to reject any and all bids and to waive any irregularity in the proposal not pertaining to cost.

2-02. Return of Proposal Guaranties. All bid guaranties will be held until the contract has been fully executed, after which they will be returned to the respective bidders whose bids they accompany.

2-03. Execution of Contract. The contract agreement shall be executed in duplicate by the successful bidder and returned, together with the contract bonds, insurance certificates and endorsements, within fifteen (15) days after written notice of the award of the contract. After execution by the City; one copy shall be filed with the City and one copy shall be returned to the Contractor. If the bidder fails or refuses to enter into the contract agreement within the required time, then the bid guaranty accompanying the bid shall be forfeited to the City.

SECTION 3. SCOPE AND INTENT OF CONTRACT

3-01. Effect of Inspection and Payments. Neither the inspection by the Engineer or an inspector, nor any order, measurement or approved modification, nor certificate or payment of money, nor acceptance of any part or whole of the work, nor any extension of time, nor any possession by the City or its agents, shall operate as a waiver of any provision of this contract or of any power reserved therein to the City, or of any right to damages thereunder; nor shall any breach of this contract be held to be a waiver of any subsequent breach. All remedies shall be construed as cumulative.

3-02. Effect of Extension of Time. The granting of any extension of time on account of delays which, in the judgment of the City, are avoidable delays shall in no way operate as a waiver on the part of the City of its rights under this contract.

3-03. Extra Work. If extra work orders are given in accordance with provisions of this contract, such work shall be considered a part hereof and shall be subject to each and all of its terms and requirements.

3-04. Assignment of Contract. The contract may be assigned or sublet in whole or in part only upon the written consent of the City acting through its authorized agents. Consent will not be given to any proposed assignment which would relieve the original contractor or its surety of their responsibilities under the contract nor will the Engineer consent to any assignment of a part of the work under the contract.

3-05. Subcontractors. The Contractor shall be as fully responsible for the acts and omissions of his or her subcontractors and of persons either directly or indirectly employed by them, as he or she is for the acts and omissions of persons directly employed by him.

The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the terms of this Contract which are applicable to the work of subcontractors.

Nothing contained in this contract shall be construed to create or shall be relied upon to create any contractual relationship between any subcontractor and the City and no action may be brought by any subcontractor against the City based on this contract.

3-06. Interpretation of Special Provisions and Drawings. The Special Provisions and the Contract Drawings are intended to be explanatory of each other. Any work indicated in the Contract Drawings and not in the Special Provisions, or vice versa, is to be executed as if indicated in both. In case of a discrepancy or conflict between the Technical Specifications and Contract Plans, the Technical Specifications shall govern. All work shown on the Contract Drawings, the dimensions of which are not figured, shall be accurately followed to the scale to which the

drawings are made, but figured dimensions are in all cases to be followed, where given, though they differ from scaled measurements. Large scale drawings shall be followed in preference to small scale drawings. Should it appear that the work to be done, or any of the matters relative thereto, are not sufficiently detailed or explained in these contract documents, including the contract drawings, the Contractor shall apply to the Engineer for such further explanations as may be necessary and shall conform thereto as part of this contract, so far as may be consistent with the terms of this contract. In the event of any doubt or questions arising respecting the true meaning of the Special Provisions, reference shall be made to the Engineer and his or her decision thereon shall be final. If the Contractor believes that a clarification or interpretation justifies an increase in the contract price or contract time, the Contractor must comply with the written notice provisions of Sections 9-05 and 10-07 of these Special Provisions. Contractor's attention is directed to Section 12-05 of the Technical Specifications regarding the Standard Specifications and Standard Plans.

3-07. Liability of City Officials. No city official, nor the Engineer, nor any authorized assistant of any of them, shall be personally responsible for any liability arising under this contract.

3-08. Dispute Resolution. Claims of \$375,000 or less by the Contractor that arise under this Contract are subject to the mandatory dispute resolutions provisions in Public Contract Code Sections 20104-20104.6.

SECTION 4. BONDS

4-01. Faithful Performance Bond. As a part of the execution of this contract, the Contractor shall furnish a bond of a surety company or other securities providing equivalent protection such as cash, letter of credit, or certificates of deposit, acceptable to the City, conditioned upon the faithful performance of all covenants and stipulations under this contract. The amount of the bond shall be 100 percent of the total contract price, as this sum is set forth in the agreement.

4-02. Material and Labor Bond. As a part of the execution of this contract, the Contractor shall furnish a bond of a surety company or other securities providing equivalent protection such as cash, letter of credit or certificates of deposit acceptable to the City in a sum not less than 50 percent of the total contract price, as this sum is set forth in the agreement for the payment in full of all persons, companies or corporations who perform labor upon or furnish materials to be used in the work under this contract, in accordance with the provisions of Sections 3247 through 3252 inclusive of the Civil Code of the State of California and any acts amendatory thereof.

4-03. Defective Material and Workmanship Bond. As a condition precedent to the completion of this contract, the Contractor shall furnish a bond of a surety company acceptable to the City in an amount not less than 5 percent (5%) of the final contract price, to hold good for a period of one (1) year after the completion and acceptance of the work, to protect the City against the results of defective materials, workmanship and equipment during that time. This bond shall be delivered to the City before the final payment under this contract will be made.

4-04. Notification of Surety Companies. The surety companies shall familiarize themselves with all of the conditions and provisions of this contract and they waive the right of special notification of any change or modification of this contract or of extension of time, or decreased or increased work, or of the cancellation of the contract, or of any other act or acts by the City or its authorized agents, under the terms of this contract; and failure to so notify the aforesaid surety companies of changes shall in no way relieve the surety companies of their obligation under this contract.

SECTION 5. INSURANCE REQUIREMENTS FOR CONTRACTORS (WITH CONSTRUCTION RISKS)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his or her agents, representatives, employees or subcontractors.

5-01. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial Liability Coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss.

5-02. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury and property damage.
4. Course of Construction: Completed value of the project with no co-insurance penalty provisions.

5-03. Deductibles and Self-insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5-04. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees and volunteers are to be covered as Additional Insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
2. The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of this policy which arises from the work performed by the named insured for the City.
3. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees or volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
4. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.
5. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of Civil Code.

6. Course of Construction policies shall contain the following provisions:
 - a.) The City shall be named as loss payee.
 - b.) The insurer shall waive all rights of subrogation against the City.

5-05. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than the following:

A++ VII	A- VIII
A+ VII	B++ X
A VII	B+ X

5-06. Verification of Coverage. Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements shall be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received within 15 days from written notice of contract award, and the work shall not commence until the certificates and endorsements have been approved by the City. The City reserves the right to require complete certified copies of all required insurance policies, including endorsements affecting the coverage required by these Special Provisions at any time.

5-07. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

SECTION 6. RESPONSIBILITIES AND RIGHTS OF CONTRACTOR

6-01. Legal Address of Contractor. Both the address given in the proposal and the Contractor's office in the vicinity of the work are hereby designated as places to either of which drawings, samples, notices, letters or other articles or communications to the Contractor may be mailed or delivered. The delivery at either of these places of any such thing from the City or its agents to the Contractor shall be deemed sufficient service thereof upon the Contractor and the date of such service shall be the date of such delivery. The address named in the proposal may be changed at any time by notice in writing from the Contractor to the City. Nothing herein contained shall be deemed to preclude or render inoperative the service of any drawing, sample, notice, letter or other article or communication to or upon the Contractor personally.

6-02. Office of Contractor at Site. During the performance of this contract, the Contractor shall maintain a suitable office at the site of the work which shall be the headquarters of a representative authorized to receive drawings and any such thing given to the said representatives or delivered at the Contractor's office at the site of work in his or her absence shall be deemed to have been given to the Contractor.

6-03. Attention to Work. The Contractor shall give his or her personal attention to and shall supervise the work to the end that it shall be prosecuted faithfully and when he or she is not personally present on the work, he or she shall at all reasonable times be represented by a competent superintendent or foreman who shall receive and obey all instructions or orders given under this contract and who shall have full authority to execute the same and to supply materials, tools and labor without delay and who shall be the legal representative of the Contractor. The Contractor shall be liable for the faithful observance of any instructions delivered to him or her or to his or her authorized representative.

6-04. Liability of Contractor. The Contractor shall do all of the work and furnish all labor, materials, tools and appliances, except as otherwise herein expressly stipulated, necessary or proper for performing and completing the work herein required in the manner and within the time herein specified. The mention of any specific duty or liability imposed upon the Contractor shall not be construed as a limitation or restriction of any general liability or duty imposed upon the Contractor by this contract, said reference to any specific duty or liability being made herein merely for the purpose of explanation.

The right of general supervision by the City shall not make the Contractor an agent of the City and the liability of the Contractor for all damages to persons or to public or private property, arising from the Contractor's execution of the work, shall not be lessened because of such general supervision.

Until the completion and final acceptance by the City of all the work under and implied by this contract, the work shall be under the Contractor's responsible care and charge. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erections and repairs, occasioned or rendered necessary by causes of any nature whatsoever, excepting only acts of God and none other, to all or any portions of the work, except as otherwise stipulated.

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the City and its officers, directors, agents and employees from and against all claims, damages, losses and expenses including but not limited to attorneys' fees, costs of suit, expert witness fees and expenses and fees and costs of any necessary private investigators arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, other than the work itself, including the loss of use resulting there from and (2) is caused in whole or in part by any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder, or by the negligence or omission of a party indemnified herein.

In any and all claims against the City or any of its agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' or workmen's compensation acts, disability benefit acts, or other employee benefit acts. The obligation to indemnify shall extend to and include acts of the indemnified party which may be negligent or omissions which may cause negligence.

The City shall have the right to estimate the amount of such damage and to cause the City to pay the same and the amount so paid for such damage shall be deducted from the money due the Contractor under this contract; or the whole or so much of the money due or to become due the Contractor under this contract as may be considered necessary by the City, shall be retained by the City until such suits or claims for damages shall have been settled or otherwise disposed of and satisfactory evidence to that effect furnished to the City.

6-05. Protection of Persons and Property. The Contractor shall furnish such watchman, guards, fences, warning signs, walks and lights as shall be necessary and shall take all other necessary precautions to prevent damage or injury to persons or property.

All property line fences and improvements in the vicinity of the work shall be protected by the Contractor and, if they are injured or destroyed, they and any other property injured by the Contractor, his or her employees or agents, shall be restored to a condition as good as when he or she entered upon the work.

6-06. Protection of City Against Patent Claims. All fees, royalties or claims for any patented invention, article or method that may be used upon or in any manner connected with the work under this contract shall be included in the price bid for the work and the Contractor and his or her sureties shall protect and hold the City, together with all of its officers, agents, servants and employees, harmless against any and all demands made for such fees or claims brought or made on account of this contract. The Contractor shall, if requested by the Project Manager, furnish acceptable proof of a proper release from all such fees or classes.

Should the Contractor, his or her agents, servants or employees, or any of them be enjoined from furnishing or using any invention, article, material or appliance supplied or required to be supplied or used under this contract, the Contractor shall promptly substitute other articles, materials or appliance, in lieu thereof, of equal efficiency, quality, finish, suitability and market value and satisfactory in all respects to the Project Manager. Or, in the event that the Project Manager elects, in lieu of such substitution, to have supplied and to retain and use, any such invention, article, material or appliance, as may by this contract be required to be supplied, in that event the Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for the City, its officers, agents, servants and employees, or any of them, to use such invention, article, material or appliance without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should the Contractor neglect or refuse to make the substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then in that event the Project Manager shall have the right to make such substitution, or the City may pay such royalties and secure such licenses and charge the cost thereof against any money due to the Contractor from the City

or recover the amount thereof from him or her and his or her sureties notwithstanding final payment under this contract may have been made.

6-07. Protection of Contractor's Work Property. The Contractor shall protect his or her work, supplies and materials from damage due to the nature of the work, the action of the elements, trespassers, or any cause whatsoever under his or her control, until the completion and acceptance of the work. Neither the City nor any of its agents assume any responsibility for collecting indemnity from any person or persons causing damage to the work of the Contractor.

6-08. Regulations and Permits. The Contractor shall secure and pay for all permits, give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the Plans and Special Provisions are at variance therewith, he or she shall promptly notify the Project Manager in writing and any necessary changes shall be adjusted as provided in the contract for changes in the work. The contractor and any subcontractors shall each secure and maintain a valid City of Ukiah Business License. The City of Ukiah will issue a no fee encroachment permit to the Contractor allowing him or her to perform work within City right of way or within City property after the Contract Documents have been executed and insurance certificates and endorsements have been approved by the City.

6-09. Construction Utilities. The Contractor shall be responsible for providing for and in behalf of his or her work under this contract, all necessary utilities, such as special connection to water supply, telephones, power lines, fences, roads, watchmen, suitable storage places, etc.

6-10. Approval of Contractor's Plans. The approval by the Project Manager of any drawing or any method of work proposed by the Contractor in accordance with paragraph 8-06 shall not relieve the Contractor of any of his or her responsibility for his or her errors therein and shall not be regarded as any assumption of risk or liability by the City or any officer or employee thereof and the Contractor shall have no claim under this contract on account of the failure or partial failure or inefficiency of any plan or method so approved. Such approval shall be considered to mean merely that the Project Manager has no objection to the Contractor's using, upon his or her own full responsibility the plan or method approved.

6-11. Suggestions to the Contractor. Any plan or method of work suggested by the Project Manager to the Contractor, but not specified or required, if adopted or followed by the Contractor in whole or in part, shall be used at the risk and responsibility of the Contractor; and the Project Manager and the City shall assume no responsibility thereof.

6-12. Termination of Unsatisfactory Subcontracts. Should any subcontractor fail to perform in a satisfactory manner the work undertaken by him, such subcontract shall be terminated immediately by the Contractor upon notice from the Project Manager.

6-13. Preservation of Stakes and Marks. The Contractor shall preserve carefully bench marks, reference points and stakes and in case of destruction he or she shall replace his or her stakes, reference points and bench marks and shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance. Contractor's attention is directed to Section 7-03 of these Special Provisions.

6-14. Assistance to Project Manager. At the request of the Project Manager the Contractor shall provide men from his or her force and tools, stakes and other materials to assist the Project Manager temporarily in making measurements and surveys and in establishing temporary or permanent reference marks. Payment for such materials and assistance will be made as provided for under the caption "Extra Work," provided, however, that the cost of setting stakes and marks carelessly lost or destroyed by the Contractor's employees will be assessed to the Contractor.

6-15. Removal of Condemned Materials and Structures. The Contractor shall remove from the site of the work, without delay, all rejected and condemned materials or structures of any kind brought to or incorporated in the work and upon his or her failure to do so, or to make satisfactory progress in so doing, within forty-eight (48) hours after the service of a written notice from the Project Manager, the condemned material or work may be removed by the City and the cost of such removal shall be taken out of the money that may be due or may become due the Contractor on account of or by virtue of this contract. No such rejected or condemned material shall again be offered for use by the Contractor under this Contract.

6-16. Proof of Compliance with Contract. In order that the Project Manager may determine whether the Contractor has complied with the requirements of this contract, not readily enforceable through inspection and tests of the work and materials, the Contractor shall, at any time when requested, submit to the Project Manager properly authenticated documents or other satisfactory proofs as to his or her compliance with such requirements.

6-17. Errors and Omissions. If the Contractor, in the course of the work, finds any errors or omissions in plans or in the layout as given by survey points and instruction, or if he or she finds any discrepancy between the plans and the physical conditions of the locality, he or she shall immediately inform the Project Manager, in writing and the Project Manager shall promptly verify the same. Any work done after such discovery, until authorized, will be done at the Contractor's risk.

6-18. Cooperation. The Contractor shall cooperate with all other contractors who may be performing work in behalf of the City and workmen who may be employed by the City on any work in the vicinity of the work to be done under this contract with the work of such contractors or workmen. He or she shall make good promptly, at his or her own expense, any injury or damage that may be sustained by other contractors or employees of the City at his or her hands.

Any difference or conflict which may arise between the Contractor and other contractors or between the contractor and workmen of the City in regard to their work shall be adjusted and determined by the Project Manager. If the work of the Contractor is delayed because of any acts or omissions of any other contractor or of the City, the Contractor shall on that account have no claim against the City other than for an extension of time.

6-19. Right of Contractor to Stop Work. Under the following conditions the Contractor shall have the right, if he or she so desires, to stop the work and terminate the contract upon ten (10) days written notice to the Project Manager and recover from the City payment for all work actually performed and for all satisfactory materials actually delivered to the site of the work for permanent incorporation therein, all as may be shown by the estimate of the Project Manager.

- (1) If the work be stopped under an order of any court or other competent public authority for a period of time of three (3) months through no act or fault of the Contractor or of anyone employed by him.
- (2) If the Project Manager fails to issue the monthly certificate for payment in accordance with the terms of this contract.
- (3) If the City fails to pay the Contractor within sixty (60) days after it shall have become due, as provided by the terms of this contract, any sum certified by the Project Manager or awarded by the City.

All provided that if such action to terminate the contract be not instituted by the Contractor within ten (10) days after the alleged existence of such condition and if written notice of such action be not at that time delivered to the City and the Project Manager, then such right shall lapse until another occasion arises according to this section.

6-20. Hiring and Dismissal of Employees. The Contractor shall employ only such foremen, mechanics and laborers as are competent and skilled in their respective lines of work and whenever the Project Manager shall notify the Contractor that any person on the work is, in his or her opinion, incompetent, unfaithful, intemperate or disorderly, or refuses to carry out the provisions of this contract, or uses threatening or abusive language to any person on the work representing the City, or is otherwise unsatisfactory, such person shall be discharged immediately from the work and shall not be re-employed upon it except with the consent of the Project Manager.

6-21. Wage Rates.

1. Contractor shall pay all mechanics and laborers employed or working upon the site of the work unconditionally and without subsequent deductions or rebate on any account the full amounts due at

the time of payment at wage rates not less than those contained in the applicable prevailing wage determination, regardless of any contractual relationship which may be alleged to exist between the Contractor and subcontractors and such laborers and mechanics.

2. Contractor shall comply with the California Labor Code Section 1775. In accordance with said Section 1775, Contractor shall forfeit as a penalty to the Owner, \$50.00 for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for such work or craft in which such workman is employed for any work done under the Contract by him or her or by any subcontractor under him or her in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each workman for each calendar day or portion thereof for which each workman was paid less than the stipulated prevailing wage rate shall be paid to each workman by the Contractor.
3. Pursuant to the provision of Section 1770 of the Labor Code of the State of California, Owner has ascertained the general prevailing rate of wages (which rate includes employer payments for health and welfare, vacation, pension and similar purposes) applicable to the work to be done, for straight time work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of workmen concerned. Copies of the General Prevailing Wage Determination are available on the Internet at web address: <http://www.dir.ca.gov/DLSR/PWD> The Contractor shall post the wage determination at the site of work in a prominent place where it can easily be seen by the workers.
4. City will not recognize any claim for additional compensation because the Contractor has paid any rate in excess of the prevailing wage rate obtained by the Contractor. The possibility of wage increases is one of the elements to be considered by the Contractor in determining his or her bid and will not in any circumstances be considered as the basis for a claim against the City.
5. Travel and Subsistence Payments.

Contractor shall make travel and subsistence payments to each workman needed to execute the work in accordance with the requirements in Section 1773.8 of the Labor Code (Chapter 880, Statutes of 1968).

6. Apprentices.

Attention is directed to the provisions in Sections 1777.5 (Chapter 1411, Statutes of 1968) and 1777.6 of the California Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him. Contractor and any subcontractor under him or her shall comply with the requirements of said sections in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

6-22. Cleaning Up. The Contractor shall not allow the site of the work to become littered with trash and waste material, but shall maintain the same in a neat and orderly condition throughout the construction period. The Project Manager shall have the right to determine what is or is not waste material or rubbish and the place and manner of disposal.

On or before the completion of the work, the Contractor shall without charge therefore carefully clean out all pits, pipes, chambers or conduits and shall tear down and remove all temporary structures built by him or her and shall remove rubbish of all kind from any of the grounds which he or she has occupied and leave them in first class condition.

6-23. Guaranty. All work shall be guaranteed for a period of one year from the date of acceptance by the City. The Contractor shall promptly make all needed repairs arising out of defective materials, workmanship and equipment.

The City is hereby authorized to make such repairs if within ten days after the mailing of a notice in writing to the Contractor or his or her agent, the Contractor shall neglect to make or undertake with due diligence the aforesaid repairs, provided, however, that in case of an emergency where, in the opinion of the City delay would cause serious loss or damage, repairs may be made without notice being sent to the Contractor and the Contractor shall pay the costs thereof.

Pursuant to the provisions of Section 4-03 of these Special Provisions, the Contractor shall furnish a Defective Material and Workmanship Bond in an amount not less than 5 percent of the final contract price, which shall be effective for a period of one (1) year after the completion and acceptance of the work.

SECTION 7. RESPONSIBILITIES AND RIGHTS OF CITY

7-01. Authority of the Project Manager. All work done under this contract shall be done in a workmanlike manner and shall be performed to the reasonable satisfaction of the Project Manager, who shall have general supervision of all work included hereunder. To prevent disputes and litigation, the Project Manager (1) shall in all cases determine the amount, quality, acceptability and fitness of the several kinds of work and materials which are to be paid for under this contract, (2) shall decide all questions relative to the true construction, meaning and intent of the Special Provisions and Drawings, (3) shall decide all questions which may arise relative to the classifications and measurements of quantities and materials and the fulfillment of this contract and (4) shall have the power to reject or condemn all work or material which does not conform to the terms of this contract. His or her estimate and decision in all matters shall be a condition precedent to an appeal for arbitration, or the right of the Contractor to receive, demand, or claim any money or other compensation under this agreement and a condition precedent to any liability on the part of the City to the Contractor on account of this contract. Whenever the Project Manager shall be unable to act, in consequence of absence or other cause, then such Project Manager as the City shall designate, shall perform any and all of the duties and be vested with any or all of the powers herein given to the Project Manager.

7-02. Inspection. The City will provide personnel for the inspection of the work.

The Project Manager and his or her representatives shall at all times have access to the work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and inspection.

If the Special Provisions, the Project Manager instruction, laws, ordinances, or any public authority requires any work to be specially tested or approved, the Contractor shall give the Project Manager timely notice of its readiness for inspection and, if the inspection is by an authority other than the Project Manager, of the date fixed for such inspection. Inspections by the Project Manager shall be promptly made at the source of supply where practicable. If any work shall be covered up without approval or consent of the Project Manager, it must, if required by the Project Manager, be uncovered for examination and properly restored at the Contractor's expense.

Re-examination of any work may be ordered by the Project Manager and, if so ordered, the work must be uncovered by the Contractor. If such work is found to be in accordance with the contract documents, the City shall pay the cost of re-examination and replacement. If such work is not in accordance with the contract documents, the Contractor shall pay such cost.

Properly authorized and accredited inspectors shall be considered to be the representatives of the City limited to the duties and powers entrusted to them. It will be their duty to inspect materials and workmanship of those portions of the work to which they are assigned, either individually or collectively, under instructions of the Project Manager and to report any and all deviations from the Drawings, Special Provisions and other contract provisions which may come to their notice. Any inspector may be considered to have the right to order the work entrusted to his or her supervision stopped, if in his or her opinion such action becomes necessary, until the Project Manager is notified and has determined and ordered that the work may proceed in due fulfillment of all contract requirements.

7-03. Surveys. Contractor shall furnish all land surveys, establish all base lines and bench marks and make sufficient detailed surveys needed for working points, lines and elevations. The Contractor shall develop all

slope stakes and batter boards. Contractor shall also develop all additional working points, lines and elevations as he or she may desire to facilitate his or her methods and sequence of construction.

7-04. Rights-of-Way. The City will provide all necessary rights-of-way and easements in or beneath which work will be performed by the Contractor under this contract.

7-05. Retention of Imperfect Work. If any portion of the work done or material furnished under this contract shall prove defective and not in accordance with the Plans and Special Provisions, and if the imperfection in the same shall not be of sufficient magnitude or importance to make the work dangerous or undesirable, the Project Manager shall have the right and authority to retain such work instead of requiring the imperfect work to be removed and reconstructed, but he or she shall make such deductions therefore in the payments due or to become due the Contractor as may be just and reasonable.

7-06. Changes in the Work. The Project Manager shall have the right, in writing, to order additions to, omissions from, or corrections, alterations and modifications in the line, grade, form, dimensions, plan, or kind or amount of work or materials herein contemplated, or any part thereof, either before or after the beginning of construction. However, the arithmetical sum of the cost to the City of additions and subtractions from the work under this contract shall not exceed 10 percent of original contract amount or \$25,000, whichever is the lesser, unless based upon a supplementary agreement to be made therefore.

The order of such additions, omissions, corrections, alterations and modifications shall be in writing and signed by the Project Manager and, in order, shall then be binding upon the Contractor. The Contractor shall proceed with the work as changed and the value of such change shall be determined as provided for in section 10-07 of these Special Provisions.

Such alterations shall in no way affect, vitiate, or make void this contract or any part thereof, except that which is necessarily affected by such alterations and is clearly the evident intention of the parties to this contract.

7-07. Additional Drawings by City. The drawings made a part of this contract at the time of its execution are intended to be fairly comprehensive and to indicate in more or less detail the scope of the work. In addition to these drawings, however, the Project Manager shall furnish such additional drawings from time to time during the progress of the work as are necessary to make clear or to define in greater detail the intent of the Special Provisions and the contract drawings and the Contractor shall make his or her work conform to all such drawings.

7-08. Additional and Emergency Protection. Whenever, in the opinion of the Project Manager, the Contractor has not taken sufficient precautions for the safety of the public or the protection of the works to be constructed under this contract, or of adjacent structures or property which may be injured by the processes of construction on account of such neglect and whenever, in the opinion of the Project Manager, an emergency shall arise and immediate action shall be considered necessary in order to protect public or private, personal or property interest, then and in that event, the Project Manager, with or without notice to the Contractor may provide suitable protection to the said interests by causing such work to be done and such material to be furnished as shall provide such protection as the Project Manager may consider necessary and adequate.

The cost and expense of such work and material so furnished shall be borne by the Contractor and, if the same shall not be paid on presentation of the bills therefore, then such costs shall be deducted from any amounts due or to become due the Contractor.

The performance of such emergency work under the direction of the Project Manager shall in no way relieve the Contractor from any damages which may occur during or after such precaution has been taken by the Project Manager.

7-09. Suspension of Work. The City may at any time suspend the work or any part thereof by giving five (5) days written notice to the Contractor. The work shall be resumed by the Contractor within ten (10) days after the date fixed in the written notice from the City to the Contractor so to do. The City shall reimburse the Contractor for expense incurred by the Contractor in connection with the work under this contract as a result of such suspension.

If the work, or any part thereof, shall be stopped by the notice in writing aforesaid and if the City does not give notice in writing to the Contractor to resume work at a date within ten (10) days of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work so suspended and he or she will be entitled to the estimates and payments for all work done on the portions so abandoned, if any, plus 5 percent of the value of the work so abandoned, to compensate for loss of overhead, plant expense and anticipated profit.

7-10. Right of City to Terminate Contract. If the Contractor should be adjudged a bankrupt, or if he or she should make a general assignment for the benefit of his or her creditors, or if a receiver should be appointed on account of his or her insolvency, or if he or she should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply sufficient properly skilled workmen or proper materials, or if he or she should fail to make prompt payments to subcontractors or for material or labor, or persistently disregard laws, ordinances or the instructions of the Project Manager, or otherwise be guilty of a substantial violation of any provision of the contract, then the City, upon the certificate of the Project Manager that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy and after giving the Contractor seven days written notice, terminate the employment of the Contractor and take possession of the premises and of all materials, tools and appliances and finish the work by whatever method the City may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price shall exceed the expense of finishing the work, including compensation for additional managerial and administrative services; such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the City. The expense incurred by the City as herein provided and the damage incurred through the Contractor's default, shall be certified by the Project Manager.

7-11. Use of Completed Portions. The City shall have the right to take possession of and use any completed or partially completed portions of the work, notwithstanding the time for completing the entire work or such portions which may not have expired; but such taking possession and using shall not be deemed an acceptance of any work not completed in accordance with the contract documents. If such prior use increases the cost of or delays the work, the Contractor shall be entitled to such extra compensation, or extension of time or both, as the Project Manager may determine.

SECTION 8. WORKMANSHIP, MATERIALS and EQUIPMENT

8-01. General Quality. Materials and equipment shall be new and of a quality equal to that specified or approved. Work shall be done and completed in a thorough and workmanlike manner.

8-02. Quality in Absence of Detailed Specifications. Whenever under this contract it is provided that the Contractor shall furnish materials or manufactured articles or shall do work for which no detailed specifications are set forth, the materials or manufactured articles shall be of the best grade in quality and workmanship obtainable in the market from firms of established good reputation, or, if not ordinarily carried in stock, shall conform to the usual standards for first-class materials or articles of the kind required, with due consideration of the use to which they are to be put. In general, the work performed shall be in full conformity and harmony with the intent to secure the best standard of construction and equipment of the work as a whole or in part.

8-03. Materials and Equipment Specified by Name. Whenever any material or equipment is indicated or specified by patent or proprietary name or by the name of the manufacturer, such specification shall be considered as used for the purpose of describing the material or equipment desired and shall be considered as followed by the words "or approved equal". The Contractor may offer any material or equipment which shall be equal in every respect to that specified, provided that written approval first is obtained from the Project Manager.

8-04. Source of Materials. Price, fitness and quality being equal, preference shall be given by the Contractor for supplies grown, manufactured or produced in the State of California and, next, for such products partially produced in this State in accordance with Government Code Section 4332.

8-05. Storage of Materials. Materials shall be so stored to ensure the preservation of their quality and fitness for the work. They shall be so located and disposed that prompt and proper inspection thereof may be made.

8-06. Drawings, Samples and Tests. As soon as possible after execution of the contract, the Contractor shall submit to the Project Manager, in quintuplicate, sufficient information including, if necessary, assembly and detail drawings to demonstrate fully that the equipment and materials to be furnished comply with the provisions and intent of these Special Provisions and Drawings. If the information thus submitted indicates the equipment or materials is acceptable, the Project Manager will return one copy stamped with his or her approval; otherwise, one copy will be returned with an explanation of why the equipment or material is unsatisfactory. The Contractor shall have no claims for damages or for extension of time on account of any delay due to the revision of drawings or rejection of material. Fabrication or other work performed in advance of approval shall be done entirely at the Contractor's risk. After approval of equipment or material, the Contractor shall not deviate in any way from the design and specifications given without the written consent of the Project Manager.

When requested by the Project Manager, a sample or test specimens of the materials to be used or offered for use in connection with the work shall be prepared at the expense of the Contractor and furnished by him or her in such quantities and sizes as may be required for proper examination and tests, with all freight charges prepaid and with information as to their sources.

All samples shall be submitted before shipment and in ample time to permit the making of proper tests, analyses, or examination before the time at which it is desired to incorporate the material into the work. All tests of materials furnished by the Contractor shall be made by the Project Manager. Samples shall be secured and tested whenever necessary to determine the quality of the material.

SECTION 9. PROSECUTION OF WORK

9-01. Equipment and Methods. The work under this contract shall be prosecuted with all materials, tools, machinery, apparatus and labor and by such methods as are necessary to the complete execution of everything described, shown, or reasonably implied. If at any time before the beginning or during the progress of the work, any part of the Contractor's plant or equipment, or any of his or her methods of execution of the work, appear to the Project Manager to be unsafe, inefficient, or inadequate to insure the required quality or the rate of progress of the work, he or she may order the Contractor to increase or improve his or her facilities or methods and the Contractor shall comply promptly with such orders; but, neither compliance with such orders nor failure of the Project Manager to issue such orders shall relieve the Contractor from his or her obligation to secure the degree of safety, the quality of the work and the rate of progress required of the Contractor. The Contractor alone shall be responsible for the safety, adequacy and efficiency of his or her plant, equipment and methods.

9-02. Time of Completion. The Contractor shall promptly begin the work under this contract and shall complete and make ready for full use all portions of the project made the subject of this contract within the time set forth in the agreement bound herewith.

9-03. Avoidable Delays. Avoidable delays in the prosecution or completion of the work shall include all delays which might have been avoided by the exercise of care, prudence, foresight and diligence on the part of the Contractor. The City will consider as avoidable delays within the meaning of this contract (1) delays in the prosecution of parts of the work, which may in themselves be unavoidable, but do not necessarily prevent or delay the prosecution of other parts of the work nor the completion of the whole work within the time herein specified, (2) reasonable loss of time resulting from the necessity of submitting plans to the Project Manager for approval and from the making of surveys, measurements, inspections, and testing and (3) such interruptions as may occur in the prosecution of the work on account of the reasonable interference of other contractors employed by the City which do not necessarily prevent the completion of the whole work within the time herein specified.

9-04. Unavoidable Delays. Unavoidable delays in the prosecution or completion of the work under this contract shall include all delays which may result, through cause beyond the control of the Contractor and which he or she could not have provided against by the exercise of care, prudence, foresight and diligence. Orders issued by the City changing the amount of work to be done, the quantity of material to be furnished or

the manner in which the work is to be prosecuted and unforeseen delays in the completion of the work of other contractors under contract with the City will be considered unavoidable delays, so far as they necessarily interfere with the Contractor's completion of the whole of the work. Delays due to normally adverse weather conditions will not be regarded as unavoidable delays. However, truly abnormal amounts of rainfall, temperatures or other weather conditions for the location of the work and time of year may be considered as unavoidable delays if those conditions necessarily cause a delay in the completion of the work.

9-05. Notice of Delays. Whenever the Contractor foresees any delay in the prosecution of the work and, in any event, immediately upon the occurrence of any delay which the contractor regards as an unavoidable delay, he or she shall notify the Project Manager in writing of the probability of the occurrence of such delay and its cause, in order that the Project Manager may take immediate steps to prevent, if possible, the occurrence or continuance of the delay, or, if this cannot be done, may determine whether the delay is to be considered avoidable or unavoidable, how long it continues and to what extent the prosecution and completion of the work are to be delayed thereby.

9-06. Extension of Time. Should any delays occur which the Project Manager may consider unavoidable, as herein defined, the Contractor shall, pursuant to his or her application, be allowed an extension of time proportional to said delay or delays, beyond the time herein set forth, in which to complete this contract; and liquidated damages for delay shall not be charged against the Contractor by the City during an extension of time granted because of unavoidable delay or delays.

Any claim by Contractor for a time extension based on unavoidable delays shall be based on written notice delivered to the Project Manager within 15 days of the occurrence of the event giving rise to the claim. Failure to file said written notice within the time specified shall constitute a waiver of said claim. Notice of the full extent of the claim and all supporting data must be delivered to the Project Manager within 45 days of the occurrence unless the Project Manager specifies in writing a longer period. All claims for a time extension must be approved by the Project Manager and incorporated into a written change order.

9-07. Unfavorable Weather and Other Conditions. During unfavorable weather and other conditions, the Contractor shall pursue only such portions of the work as shall not be damaged thereby. No portions of the work whose satisfactory quality or efficiency will be affected by any unfavorable conditions shall be constructed while these conditions remain, unless, by special means or precautions approved by the Project Manager, the Contractor shall be able to overcome them.

The Contractor shall be granted a time extension of one day for each unfavorable weather day which prevents him or her from placing concrete forms or placing and finishing concrete or asphalt concrete. Such unfavorable weather day is defined as a rain day where precipitation prevents the contractor from performing the work more than four (4) continuous hours within the authorized work period or a temperature day where the ambient temperature is below that specified for the placement of materials associated with the controlling work item for more than four (4) continuous work hours of the authorized work period.

9-08. Saturday, Sunday, Holiday and Night Work. No work shall be done between the hours of 6 p.m. and 7 a.m., nor on Saturdays, Sundays or legal holidays except such work as is necessary for the proper care and protection of work already performed, or except in cases of absolute necessity and in any case only with the permission of the Project Manager. No lane closures will be allowed between the peak hours: 4:30 PM to 5:30 AM.

It is understood, however, that night work may be established as a regular procedure by the Contractor if he or she first obtains the written permission of the Project Manager and that such permission may be revoked at any time by the Project Manager if the Contractor fails to maintain at night adequate force and equipment for reasonable prosecution and to justify inspection of the work.

9-09. Hours of Labor. Eight (8) hours of labor shall constitute a legal day's work and the Contractor or any subcontractor shall not require or permit more than eight hours of labor in a day from any person employed by him or her in the performance of the work under this contract, unless paying compensation for all hours worked in excess of eight (8) hours per day at not less than 1½ times the basic rate of pay. The Contractor shall forfeit to the City, as a penalty, the sum of twenty-five dollars (\$25.00) for each workman employed in the execution of the contract by him or her or by any subcontractor, for each calendar day during which such

laborer, workman, or mechanic is required or permitted to labor more than eight hours in violation of the provisions of Section 1810 to 1816, inclusive, (Article 3, Chapter 1, Part 7, Division 2) of the Labor Code of the State of California and any acts amendatory thereof.

SECTION 10. PAYMENT

10-01. Certification by City. All payments under this contract shall be made upon the presentation of certificates in writing from the Project Manager and shall show that the work covered by the payments has been done and the payments thereof are due in accordance with this contract.

10-02. Progress Estimates and Payment. The Project Manager shall, within the first seven (7) days of each month, make an estimate of the value of the work performed in accordance with this contract during the previous calendar month.

The first estimate shall be of the value of the work satisfactorily completed in place and meeting the requirements of the contract. And every subsequent estimate, except the final estimate, shall be of the value of the work satisfactorily completed in place since the last preceding estimate was made; provided, however, that should the Contractor fail to adhere to the program of completion fixed in this contract, the Project Manager shall deduct from the next and all subsequent estimates the full calculated accruing amount of the liquidated damages to the date of said estimate, until such time as the compliance with the program has been restored.

The estimate shall be signed by the Project Manager and, after approval, the City shall pay or cause to be paid to the Contractor in the manner provided by law, an amount equal to 90 percent of the estimated value of the work satisfactorily performed and complete in place.

10-03. Substitution of Securities.

1. At such times that Government Code Section 4590 is in effect Contractor may propose the substitution of securities of at least equal market value for any moneys to be withheld to ensure performance under the Contract. Market value shall be determined as of the day prior to the date such substitution is to take place. Such substitution shall be made at the request and expense of the Contractor. The securities shall be one or more of the following types:

(a) Bonds or interest-bearing notes or obligations of the United States, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.

(b) Bonds or interest-bearing notes on obligations that are guaranteed as to principal and interest by a federal agency of the United States.

(c) Bonds of the State of California, or those for which the faith and credit of the State of California are pledged for the payment of principal and interest.

(d) Bonds or warrants, including, but not limited to, revenue warrants, of any county, city, metropolitan water district, California water district, California water storage district, irrigation district in the State of California, municipal utility district, or school district of the State of California, which are rated by Moody's or Standard and Poor as A or better.

(e) Bonds, consolidated bonds, collateral trust debentures, consolidated debentures, or other obligations issued by federal land banks or federal intermediate credit banks established under the Federal Farm Loan Act, as amended; debentures and consolidated debentures issued by the Central Bank for Cooperatives and banks for cooperatives established under the Farm Credit Act of 1933, as amended; bonds, or debentures of the Federal Home Loan Bank Board established under the Federal Home Loan Bank Act; and stock, bonds, debentures and other obligations of the Federal National Mortgage Association established under the National Housing Act as amended and bonds of any Federal Home Loan Mortgage Corporation.

(f) Commercial paper of "prime" quality as defined by a nationally recognized organization which rates such securities. Eligible paper is further limited to issuing corporations: (1) organized and

operating within the United States; (2) having total assets in excess of five hundred million dollars (\$500,000,000); and (3) approved by the Pooled Money Investment Board of the State of California. Purchases of eligible commercial paper may not exceed 180 days' maturity, nor represent more than 10 percent of the outstanding paper of an issuing corporation.

(g) Bills of exchange or time drafts on and accepted by a commercial bank, otherwise known as banker's acceptances, which are eligible for purchase by the Federal Reserve System.

(h) Certificates of deposits issued by a nationally or state-chartered bank or savings and loan association.

(i) The portion of bank loans and obligations guaranteed by the United States Small Business Administration or the United States Farmers Home Administration.

(j) Student loan notes insured under the Guaranteed Student Loan Program established pursuant to the Higher Education Act of 1965, as amended (20 U.S.C. 1001, et seq.) and eligible for resale to the Student Loan Marketing Association established pursuant to Section 133 of the Education Amendments of 1972, as amended (20 U.S.C. 1087-2).

(k) Obligations issued, assumed or guaranteed by International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, or the Government Development Bank of Puerto Rico.

(l) Bonds, debentures and notes issued by corporations organized and operating within the United States. Such securities eligible for substitution shall be within the top three ratings of a nationally recognized rating service.

2. The securities shall be deposited with City or with any commercial bank as escrow agent, who shall arrange for transfer of such securities to the Contractor upon satisfactory completion of the contract. Any interest accrued or paid on such securities shall belong to the Contractor and shall be paid upon satisfactory completion of the contract.

The market value of the securities deposited shall at all times be maintained in an amount at least equal, in the sole judgment of City, to the moneys to be withheld pursuant to the Contract Documents to ensure performance of the Contract. In order to comply with this condition, Contractor shall deposit additional securities as necessary upon request by City or the escrow agent.

3. Upon acceptance of any Proposal that includes substituting securities for amounts withheld to ensure performance, a separate escrow agreement satisfactory in form and substance to City shall be prepared and executed by City, the Contractor and the escrow agent, which may be City. The escrow agreement shall specify, among other matters, value of securities to be deposited; procedures for valuing the securities and for adding or withdrawing securities to maintain the market value of the deposited securities at least equal to the amount of moneys which would otherwise be withheld; the terms and conditions of conversion to cash in case of the default by the Contractor; and terms, conditions and procedure for termination of the escrow. City shall have no obligation to enter any such Agreement that does not provide the City with the unilateral right to convert securities to cash and to gain immediate possession of the cash.

10-04. Acceptance. The work must be accepted by vote of the City Council of the City of Ukiah when the whole project has been completed satisfactorily. The Contractor shall notify the Project Manager, in writing, of the completion of the work, whereupon the Project Manager shall promptly, by personal inspection, satisfy himself as to the actual completion of the work in accordance with the terms of the contract and shall thereupon recommend acceptance by the City Council.

10-05. Final Estimate and Payment. The Project Manager shall, as soon as practicable after the final acceptance of the work done under this contract, make a final estimate of the amount of work done there under and the value thereof.

Such final estimate shall be signed by the Project Manager, and after approval, the City shall pay or cause to be paid to the Contractor, in the manner provided by law, the entire sum so found to be due hereunder, after

deducting there from all previous payments and such other lawful amounts as the terms of this contract prescribe.

In no case will final payment be made in less than thirty-five (35) days after the filing of the notice of completion with the County Recorder.

10-06. Delay Payments. Should any payment due the Contractor or any estimate be delayed, through fault of the City beyond the time stipulated, such delay shall not constitute a breach of contract or be the basis for a claim for damages, but the City shall pay the Contractor interest on the amount of the payment at the rate of 6 percent per annum for the period of such delay. The terms for which interest will be paid shall be reckoned, in the case of any monthly or progress payment, from the twentieth day of the month next succeeding the month in which the work was performed to the date of payment of the estimate; and in the case of the final estimate, from the forty-fifth day after acceptance to the date of payment of the final estimate.

The date of payment of any estimate shall be considered the day on which the payment is offered or mailed as evidenced by the records of the Treasurer of the City. If interest shall become due on any delayed payment, the amount thereof, as determined by the City, shall be added to a succeeding payment. If the interest shall become due on the final payment, it shall be paid on a supplementary voucher to interest or any sum or sums which, by the terms of this contract, the City is authorized to reserve or retain.

10-07. Extra Work and Work Omitted. Whenever corrections, alterations, or modifications of the work under this contract ordered by the Project Manager and approved by the City increase the amount of work to be done, such added work shall be known as "extra work"; and when such corrections, alterations, or modifications decrease the amount of work to be done, such subtracted work shall be known as "work omitted".

When the Contractor considers that any changes ordered involve extra work, he or she shall immediately notify the Project Manager in writing and subsequently keep him or her informed as to when and where extra work is to be performed and shall make claim for compensation therefore each month not later than the first day of the month following that in which the work claimed to be extra work was performed and he or she shall submit a daily complete statement of materials and labor used and expenses incurred on account of extra work performed, showing allocation of all materials, labor and expenses.

All such claims shall state the date of the Project Manager's written order and the date of approval by the City authorizing the work on account of which claim is made. Unless such notification is made in writing within the time specified and unless complete statements of materials used and expenses incurred on account of such extra work are furnished as above required, the Contractor shall not be entitled to payment on account of extra work and Contractor shall be deemed to have waived the right to make any future claims for compensation for such extra work.

When changes decrease the amount of work to be done, they shall not constitute a claim for damages on account of anticipated profits on the work that may be omitted.

10-08. Compensation for Extra Work or Work Omitted. Whenever corrections, additions, or modifications in the work under this contract change the amount of work to be done or the amount of compensation due the Contractor, excepting increases or decreases in contract items having unit contract prices for each measurable quantity installed in place, and such changes have been ordered in writing by the Project Manager and approved by the City prior to the Contractor performing the extra work, then a price may be agreed upon. Failing such an agreement in price, the Contractor shall be compensated for performing extra work pursuant to the provisions of Section 4-1.03 D, "Extra Work", and Section 9-1.03, "Force Account Payment" of the Standard Specifications.

This method of determining the price of work shall not apply to the performance of any work which is required or reasonably implied to be performed or furnished under this contract.

10-09. Compensation to the City for Extension of Time. In case the work called for under this contract is not completed within the time limit stipulated herein, the City shall have the right as provided hereinabove, to extend the time of completion thereof. If the time limit be so extended, the City shall have the right to charge

to the Contractor and to deduct from the final payment for the work the actual cost to the City of engineering, inspection, superintendence and other overhead expenses which are directly chargeable to the contract and which accrue during the period of such extension, except that the cost of final unavoidable delays shall not be included in such charges.

10-10. Liquidated Damages for Delay. It is agreed by the parties to the contract that time is of the essence and that, in case all the work is not completed before or upon the expiration of the time limit as set forth, damage, other than those cost items identified in section 10-09, will be sustained by the City and that it is and will be impracticable to determine the actual amount of damage by reason of such delay; and it is therefore agreed that the Contractor will pay to the City the sum of five hundred dollars (\$500.00) per day for each and every calendar days delay beyond the time prescribed.

SECTION 11. MISCELLANEOUS

11-01. Notice. Whenever any provision of the contract documents requires the giving of written notice, it shall be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice. If mailed, the notice shall be deemed received on the date of delivery stated in the return receipt.

11-02. Computation of Time. When any period of time is referred to in the Contract Documents by days, it shall be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation.

11-03. Litigation and Forum Selection. Contractor and City stipulate and agree that any litigation relating to the enforcement or interpretation of this contract, arising out of Contractor's performance or relating in any way to the work shall be brought in Mendocino County and that venue will lie in Mendocino County.

The parties waive any objections they might otherwise have to the propriety of jurisdiction or venue in the state courts in Mendocino County and agree that California law shall govern any such litigation.

The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto and, in particular but without limitation, the warranties, guaranties and obligations imposed upon the Contractor and all of the rights and remedies available to the City there under, shall be in addition to and shall not be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by law or contract, by special warranty or guaranty, or by other provisions of the contract documents and the provisions of this paragraph shall be as effective as if repeated specifically in the contract documents in connection with each particular duty, obligation, right and remedy to which they apply. All warranties and guaranties made in the contract document shall survive final payment and termination or completion of this contract.

11-04. Waiver. The Contractor shall strictly comply with all notices and other contract requirements. Waiver by the City of any failure of the Contractor to comply with any term of the contract, including the notice provisions, shall not be deemed a waiver of a subsequent breach.

TECHNICAL SPECIFICATIONS

SECTION 12. GENERAL INFORMATION

12-01. Location and Scope of Work. All of the work to be performed will be on East Perkins Street between State Street and Pomeroy Street, Ukiah, California.

Work required, and to be more clearly defined in this specification under Section 13. Construction Details:

Trench, backfill, compact, install underground conduits (electric, AT&T and Comcast), vault(s), boxes and secondary service boxes (electric, AT&T and Comcast) and electric box pads for switch, transformer and pedestal(s) (installed by Contractor, provide by City) for underground duct system and install streetlight foundations, streetlight standards, luminaires and streetlight junction boxes (provided by City), conduit system by horizontal directional drilling (boring), streetlight conductor, as specified, between State Street and Pomeroy Street.

12-02. Examination of Site. The Contractor should familiarize himself with the local conditions of the project sites, and shall be responsible for having acquired full knowledge of the job and all problems affecting it. Failure to do so will in no way relieve him of the responsibility for performing any of the work or operations required as a part of this contract. Further information regarding the work or these specifications can be obtained from Mary Horger, (707) 463-6233.

12-03. Arrangement of Technical Specifications. The Technical Specifications are arranged in sections covering the various phases of work as follows:

Section No.	Title
12	General Information
13	Construction Details
14	Exclusions from General Conditions
15	Amendments to General Conditions

12-04. Arrangement of Plans. Plans delineating the scope of work are provided and indexed per Appendix "A" List of Drawings.

12-05. Standard Specifications and Standard Plans. The Standard Specifications and Standard Plans of the California State Department of Transportation, May 2006, are hereby made a part of these Special Provisions and are hereinafter referred to as "California Standard Specifications" and "California Standard Plans."

Whenever in the California Standard Specifications and the California Standard Plans the following terms are used, they shall be understood to mean and refer to the following:

Department of Transportation – The City Council.

Director of Public Works – The City of Ukiah Director of Public Works.

Engineer – The Engineer, designated by the City Council, acting either directly or through properly authorized agents, such agents acting within the scope of the particular duties entrusted to them.

State – The City of Ukiah

Other terms appearing in the California Standard Specifications and the California Standard Plans shall have the intent and meaning specified in Section I, Definition of terms of the California Standard Specifications. In case of discrepancy between the contract documents, the order of precedence from the highest to lowest is as follows:

1. (City) Special Provisions
2. (City) Project Plans
3. City Standard Plans and Details
4. California Standard Plans
5. California Standard Specifications

12-06. Business Licenses. The Contractor and any subcontractors shall each secure and maintain a valid City of Ukiah Business License prior to the start of any portion of the work.

12-07. Permits. The Contractor shall provide, procure, and pay for all permits required to complete this work.

12-08. Temporary Facilities. All temporary facilities are the responsibility of the Contractor. The removal of said facilities shall be the responsibility of the Contractor. The Contractor shall be responsible for any and all damages to existing facilities which are a result of the work.

12-09. Public Convenience and Safety. The Contractor shall conduct operations so as to cause the least possible obstruction and inconvenience to the public traffic. The Contractor shall, at his or her expense, furnish such flag persons and furnish, erect, construct and maintain such fences, barriers, lights, signs, detours, pedestrian walkways, driveway ramps and bridging as may be necessary to give adequate warning to the public that work is in progress and that dangerous conditions exist, to provide access to abutting properties and to permit the flow of pedestrian and vehicular traffic to safely and expeditiously pass until all work is completed.

12-10. Maintaining Traffic. Attention is directed to Section 7-1.08 "Public Convenience. "7-1.09, "Public Safety. "7-1.092. "Lane Closure." and 7-1.095. "Flagging Costs." of the California Standard Specifications.

Streets shall be open to through vehicular traffic during non-working hours. All public traffic shall be permitted to pass through the work with as little inconvenience and delay as possible.

Full costs for "Maintaining Traffic", including "flagging Costs", shall be considered as included in the various items of work and no additional compensation will be made.

12-11. Warranties. Unless otherwise indicated, the Contractor shall warrant all materials provided and work performed under this contract for a period of one year from the date of final acceptance. He shall replace promptly and at his own expense any materials and/or workmanship which fail during this warranty period.

12-12. Utilities. No water, sewer or electrical services will be provided by the City. It is the contractor's sole responsibility to arrange such services as necessary.

12-13. Preconstruction Conference. A preconstruction conference will be held before any work will be allowed to commence. This meeting will cover inspection, schedule for work, and among other items, the responsibilities and procedures of each of the interested parties to assure that the project will be completed in accordance with the contract documents.

12-14. Safety Requirements. The Contractor shall comply with all pertinent provisions of the Department of Labor "Safety and Health Regulations for Construction (29 FCS Part 1518, 36 CFR 7340)", with additions or modifications thereto, in effect during this project.

12-15. Notification of Underground Service Alert (USA). The Contractor shall notify Underground Service Alert (USA) two (2) working days prior to any excavation.

USA dial (toll free) 1-800-227-2600

SECTION 13 - CONSTRUCTION DETAILS

13-01. General. Contractor shall be responsible for furnishing all labor, materials, equipment, tools and incidentals necessary for trenching, backfilling and compacting, provide and install conduits (electric, ATT and Comcast), install vault, box pads and secondary service boxes (furnished by City), install cable vaults and AT&T boxes, blacktopping, sidewalk, curb and gutter removal and replacement and install streetlight foundations, streetlight standards, luminaires and streetlight junction boxes (provided by City), conduit system by horizontal directional drilling (boring), streetlight conductor, as specified, and other incidental and related work, all as shown on the plans and specifications for the Perkins Street Undergrounding Project. Location of the work will be on East Perkins Street between State Street and Pomeroy Street Ukiah, California, as more specifically in the construction drawings defined in Appendix "A".

13-02. Materials. Materials shall be new and of merchantable grade, free from defect. Contractor shall be responsible for providing any and all materials necessary for the completion of the project, which include, but are not limited to, all conduits, conduit sweeps and conduit fittings. Conduit sizes shall be as specified on the plans. PVC conduit, elbows and sweeps shall meet NEMA TC-2, TC-3 and UL 651 (Conduit) and 514b (Fittings) specifications for type Sch 40 and Sch 80. Rigid steel conduit at all riser pole locations shall be U.L. 6 listed and meet ANSI C80.1 specifications. The ¾" NPT threads (ANSI B1.20.1) shall be full cut and hot galvanized after cutting. All elbows and sweeps shall be minimum 48" radius for 6" conduit, minimum 36" radius for 4" conduit and minimum 24" for 2" conduit. Long line couplings shall be used. Five degrees angle couplings, flexible adapters and PVC flexible couplings shall not be used. Standard type duct spacers which proved for a 2" air space between conduits shall be throughout the project on electric duct system. All conduits shall be proved in a manner acceptable to the Electric Utility Department. Conduit shall be free of dirt, rocks or other obstructions which could prevent, hinder or harm the installation of electric cable. Mule Tape must be installed in each conduit. The open end of all conduits must be protected in such a manner that it prohibits dirt and debris from entering. Electronic conduit markers shall be installed at all conduit stub ends. Insulated bonding bushings will be required on metal conduit. No substitutions shall be permitted from the original specifications unless bidder obtains prior written approval.

13-03. Quantities. The preliminary estimate of the quantities of work to be done and materials to be furnished shown in the proposal are approximate only, being given as a basis for the comparison of bids. The City of Ukiah does not expressly or by implication agree that the actual amount of work will correspond therewith, but reserves the right to increase or decrease the amount of any class or portion of work or to omit portions of the work that may be deemed necessary or expedient by the City.

Upon completion of successful bid, the Contractor shall furnish to the Engineer a cost break-down for each contract lump sum item.

The contractor shall determine the quantities of the items required to complete all work shown on the plans. Such quantities and their values (including labor, equipment and materials) shall be included in the cost break-down submitted to the Engineer for approval. The sum of the quantity units times the unit price shall equal the contract quantities and values used in the cost break-down submitted for approval. Unbalancing of the unit prices will not be allowed.

Overhead, profit, bond premium, temporary construction facilities, and other such items shall be included in each individual unit listed in the cost break-down, however, costs for traffic control system shall not be included.

No adjustment of the compensation will be made in the contract lump sum prices paid for various work items due to any differences between quantities shown in the cost break-down furnished by the Contractor and the quantities required to complete the work as shown on the plans and as specified in these Special Provisions.

The cost break-down shall be submitted to the Engineer within 10 working days after the contract has been approved. The cost break-down shall be approved by the Engineer, in writing, before any partial payments for the items of work will be made. The approved cost break-down will be used to determine partial payments during the progress of the work and as the basis of calculating the adjustment of compensation for the items(s) of work due to the changes ordered by the Engineer. When an ordered change increases or decreases the quantities of an approved cost break-down, the adjustment in the compensation will be

determined in the same manner specified for increases and decreases in the quantity of a contract item of work in accordance with increases and decreases in the quantity of a contract item of work in accordance with the Contractor bid price.

Additions or deletions in the quantity of work as set forth in these specifications and accompanying drawings for lump sum items may be ordered by the Engineer after the contract price has been adjusted accordingly to the satisfaction of both the Contractor and the City of Ukiah, and they have been accepted in writing by the Engineer.

13-04. Payment. Payment will be at the unit price bid and will be compensation in full for all labor, materials, equipment, tools, including any and all incidentals.

13-05. Primary Junction Boxes, Transformer, Switch and Pedestal Box Pads. Primary Junction Boxes, Transformer, Switch and Pedestal Box Pads shall be provide by the City and installed by the Contractor. Primary Junction Box grade shall be equal to or slightly (maximum 0.5") above adjacent grade. Asphaltic vault sealant shall be installed between the junction box cover and the extension ring (if used) and between the extension ring (if used) and the junction box. Bottom of the primary junction box excavation shall be compacted to 90% compaction prior to installation of drain rock and junction box. Where "term-a duct" conduit ends are not installed in the vault, bell ends shall be installed on the conduit ends and grouted in flush with the vault surface. Grounding shall be installed per Ukiah Electric Utility Department specifications at each primary junction box and primary pedestal location. Primary Pedestals shall be installed per Ukiah Electric Utility Department specifications.

13-06. Streetlight Specifications, Material and Installation. The streetlight system shall be installed in accordance with these specifications including applicable drawings, which are part of these specifications, and the drawings(s) for the specific project. Streetlight standards, luminaires, (provided by City) shall be installed in accordance with the manufacturer's published installation procedures unless otherwise noted on the plans. A streetlight junction box (provided by City) shall be placed adjacent to each streetlight standard.

Standards shall not be placed on foundations until at least seven (7) days after placement of the foundation concrete. Standards shall be installed plumb (vertical). Shimming is not acceptable. Adjustments shall be made with the double nut arrangement. Grouting mortar, non-shrink, non-metallic grouting mortar such as Masterflow 713 Grout (manufactured by Master Builders Division of Martin Marietta, Corp.) or an approved equal shall be mixed and placed as recommended by the manufacturer. Grout Mortar shall be placed between the base of the standard and the foundation. It shall be solidly packed a minimum of three (3) inches under the standard as measured from the outside edge of the base plate and be struck vertical with the outside edge of the base plate to the top of the foundation. The thickness of the grouting mortar shall be a minimum of one (1) inch, i.e. the distance between the base plate and the foundation shall be one (1) inch minimum.

Concrete shall be ready-mixed in accordance with ASTM 94 and shall be sufficiently mixed to ensure complete uniformity of the batch. The concrete shall have a minimum compressive strength of 4000 PSI at twenty-eight (28) days. Absolute water-cement ratio shall not exceed 0.45. Slump shall not exceed four (4) inches without the approval of the City. Maximum normal coarse aggregate size shall not exceed one (1) inch. A minimum of six (6) bags of cement per yard of mix shall be used. Cement shall be Portland Cement Type II in accordance with ASTM C150, unless otherwise specified on the plans. Fine aggregate shall be in accordance with ASTM C33, with the exception that only natural sand shall be accepted. Coarse aggregate shall consist of clean, durable, hard-crushed stone, gravel, or a proper combination thereof, in accordance with ASTM C33. Only natural materials shall be accepted. Water for mixing and curing concrete shall be potable and free from injurious amounts of any substance that may be detrimental to concrete or anchor bolts. No additives shall be used in concrete without the written approval of the City. Chlorides shall not be used in concrete mix.

The Contractor, unless otherwise instructed, shall be required to make a set of compressive test specimens, each set consisting of four (4) compressive test cylinders made in accordance with ASTM C31. One set of compressive test specimens shall be made from each truck load (batch). Testing of the cylinders shall be handled by the Contractor through a qualified testing laboratory and the cost of testing shall be borne by the Contractor. Contractor shall require the laboratory to send the compressive test reports to the City of Ukiah, Electric Utility Department (UEUD). One sample shall be tested at seven (7) days and two (2) at twenty-

eight (28) days. One cylinder shall be held for a 45-day break in the event of a low break. The Contractor shall identify low break test. The Contractor shall maintain a record identifying the location of all streetlight foundations poured from each truck load. A copy of these records shall be forwarded to the Ukiah Electric Utility Department.

Connection to the power source (point of interconnection) at padmount transformers, secondary boxes or other source will be made by the Ukiah Electric Utility Department. Only authorized City of Ukiah employees shall be permitted access to City owned/maintained electrical equipment. The contractor shall provide and install all conductors and make all electric connections up to the point of interconnection. Fuseholders, insulating boots, fuses shall be provide by the City. The contractor shall coordinate work at the point of interconnection with the Ukiah Electric Utility Department - call (707)467-5775.

All conductor junction connectors shall be properly sized for the number and size of conductors to be connected and shall be separable without cutting the conductors. Wire nuts and splitbolt connectors are acceptable types of connectors. All conductor junction connections shall be capable of satisfactory operation under continuous submersion in water. The Dryconn™ silicone-filled wire connector Type KB - Aqua/Blue from King Innovation™ is an acceptable product. Other connectors may be waterproofed with the following product: The 3M™ Scotch® Scotchseal Compound #2229.

Ground electrodes shall be one-piece lengths of galvanized steel rod or copper clad steel rod not less than 5/8 inches in diameter and 8 ft. in length. One (1) #6 AWG solid bare copper conductor shall be used to connect the ground electrode to the grounding screw in the standard. The #6 copper conductor shall be continuous through the grounding screw in the standard and of sufficient length to reach a minimum of 1.5 ft. outside the standard through the handhole for connection to the grounding (equipment bonding) conductors. The ground electrode shall be connected to the ground rod using a ground rod clamp. Acceptable ground rod clamps are "Joslyn J8492AB" or "Blackburn JAB58H".

Conductors shall be stranded THWN copper of the gauge shown on the plans. Wire sizes shall be based on American Wire Gauge (AWG). The conductor diameter shall not be less than 98% of the specified AWG diameter. Provide sufficient conductors in each standard to permit bringing the fuses and connectors outside of the standard through the handhole (minimum 1.5 ft.)

Conductors shall be color coded as follows:

- Green - equipment grounding conductor;
- White - neutral for 120 volt systems;
- Gray - neutral for 277 volt systems;
- Black - the energized conductor for 120 volt systems and one of the energized conductors for 208 and 240 volt systems, and;
- Red - the other energized conductor for 208 and 240 volt systems
- Brown – the energized conductor for 277 volt systems.

The contractor shall furnish all labor, materials, tools, and equipment to install the streetlight conduit system using the horizontal direction drilling (boring) method. Work includes, but not limited to, proper installation, testing, restoration of underground utilities and environmental protection and restoration. All directional drilling operations shall be performed by a qualified directional drilling company who has at least three (3) years' experience involving work of a similar nature. The company must have installed a minimum of 25,000 linear feet of pipe using directional drilling operations or supply a list of project references, prior to job commencement. The contractor shall submit specifications on directional drilling equipment to be used to ensure that the equipment will be adequate to complete the project. Equipment list is to include but not be limited to: drilling rig, mud system, mud motors (if applicable), down-hole tools, guidance system, and rig safety systems. Include calibration records for guidance equipment. Submit any specifications for any drilling fluid additives that might be used.

Conduit size to be 1" HDPE. High Density Polyethylene (HDPE) conduits shall be smoothwall schedule 40, meeting NEMA TC7 and ANSI D1248 specifications. Color shall be gray. Conduits shall be equipped with SILICORE® inner lining or approved equivalent system for ease of installing conductor. Conduits shall be continuous i.e. couplings or fuse joints are not permitted. Couplings are permitted immediately adjacent to

streetlight foundations, junction boxes and/or power sources for connection of a PVC schedule 40 elbow to the HDPE conduit. Such coupling shall be of the compression type.

All materials are subject to approval by the City of Ukiah, Electric Utility Department prior to installation. Material submittals, for approval, shall be forwarded to the Ukiah Electric Utility Department.

13-07. Bonding and Grounding Bonding and grounding shall conform to Ukiah Electric Utility Department specification, 314 1007.

13-08. Maintaining Traffic The Contractor shall notify local authorities of the Contractor's intent to begin work at least 5 days before work is begun. The Contractor shall cooperate with local authorities relative to handling traffic through the area and shall make all arrangements relative to keeping the working area clear of parked vehicles.

Lane closures shall conform to the provisions in the section of these special provisions entitled "Traffic Control".

Payment – Full compensation for conforming to the requirements of this section shall be considered as included in the prices paid for the various contract items of work involved and no additional compensation will be allowed therefore.

13-09. Dust Control and Watering Dust control and watering shall conform to the provisions in Sections 10 "Dust Control" and 17 "Watering" of the California Standard Specifications and these Special Provisions.

The Contractor at their expense shall provide their own water for dust control and project construction.

Necessary precautions to prevent dust nuisance shall be taken during all phases of construction, on non-working days, and to final acceptance of the work.

Payment for dust control and watering shall be considered as included in the various items of work and no additional compensation will be allowed therefore.

13-10. Traffic Control Traffic control shall conform to Section 12 "Construction Area Traffic Control Devices" of the California Standard Specifications and these Special Provisions. Attention is particularly directed to the "MANUAL OF TRAFFIC CONTROLS FOR CONSTRUCTION AND MAINTENANCE WORK ZONES" published by Caltrans. Nothing in these Specifications is to be construed as to reduce the minimum standards set in said manual.

Traffic shall be maintained at all times as provided in these Special Provisions except as otherwise approved by the Engineer.

The Contractor will be required to keep all residents and businesses notified of the work schedule as it affects their access.

The Contractor shall maintain contact with the Ukiah Electric Utility Department dispatch office regarding start and completion of the following:

- Construction activity that may impede emergency vehicles, school buses, etc.
- Construction activity such as trenches or other excavation that prohibit access.
- Construction activity that removes a fire hydrant from service.

The Contractor shall provide the name and telephone number of a person directly responsible for the construction activity to the Ukiah Police and Fire Departments and Life Medical Paramedic Ambulance Service

The City will furnish "No Parking" signs which shall be posted by the Contractor.

The Contractor shall be responsible for supplying, installing and maintaining such fences, barriers, lights, signs and flaggers as are necessary to give adequate warning to the public at all times that the road or street is under construction and of any dangerous conditions to be encountered as a result thereof.

All traffic control equipment shall be removed when it is no longer required.

Upon request, the Contractor shall submit to the Engineer a sketch showing the proposed signing and barricading to be used in the project.

All existing warning, regulatory, and information signs shall be maintained in a visible location during all phases of the construction by the Contractor.

If it becomes necessary for the City of Ukiah to replace or place additional barricades in order to provide adequate safety to the public, the Contractor will be charged \$1 per barricade per day or portion thereof plus the cost of placement and removal. The Contractor will also be charged for replacement of damaged City barricades. The Contractor shall furnish and place barricades within 3 working days. No removal charge will be made if the Contractor returns City barricades to the Municipal Service Center.

Full compensation for furnishing all labor, materials, tools, equipment and incidentals for doing all work involved in furnishing and placing barricades, warning devices, and for flaggers as may be required by the Engineer shall be considered as included in the price paid for the various items of work, and no additional compensation will be allowed therefore.

13-11. Protection of Existing Facilities Protection of existing facilities shall conform to all the applicable provisions in Section 8-1.10 "Utility and Non-Highway Facilities" and Section 15 "Existing Highway Facilities" of the California Standard Specifications and these Special Provisions.

All known obstructions to the work are indicated on the plans. However, the City cannot guarantee the accuracy of this information. The Contractor will be held responsible for the maintenance and protection of or damage to existing facilities, structures, obstructions and all underground facilities shown on the Plans or brought to the Contractor's attention during the course of the work.

The Contractor shall notify owner agencies for locations of utilities or facilities prior to excavation.

The owning utility shall be immediately notified of any damage which is caused by the operations of the Contractor to any facility, utility or structure. At the owning utility's discretion, repairs shall be made by the Contractor at the owning utility's direction or by the utility, all to the satisfaction of the Engineer.

13-12. Removal Methods Removal of existing improvements shall conform to Section 15-2 "Miscellaneous Highway Facilities" of the California Standard Specifications, these Special Provisions and as shown on the Plans.

All portions of existing concrete to be removed shall be removed in a smooth, neat, vertical plane. Where expansion, contraction or construction joints are not present, the concrete shall be saw cut to a minimum depth of 1-1/2 inches. If an expansion, contraction or construction joint is within 3 feet of the concrete to be removed, the concrete shall be removed to that joint.

Prior to final paving, all portions of existing pavement to be removed shall be cut on a neat, straight line. Pavement removed outside the removal line shall be cut parallel to and at right angles to the removal line. The face of the cut shall be smooth and shall not overhang the removal area. Drop hammers are not allowed. Jackhammers may be used if the cuts are overlapped and meet the above criteria. Where edges of remaining pavement are raised by the removal method used, they shall be flattened with a mechanical tamper prior to setting frames or replacing pavement.

Where an excavation leaves less than 2 feet of pavement adjacent to the gutter, the remaining pavement shall be removed and replaced.

All removed material, unless otherwise specified, shall become the property of the Contractor and shall be disposed of outside of the right-of-way.

Payment for removal and disposal of existing improvements shall be in accordance with Section 15-2.07 "Payment" of the California Standard Specifications.

13-13. Vacuum Excavation All pothole work to expose existing utilities shall be done by vacuum excavation methods. The preferred method of excavation shall be by high pressure air. Use of water fluid for excavation shall only be by permission of the City Engineer. Maximum dimension of the pothole shall be 12 inches by 12 inches. All excavation material shall be removed and disposed of by the contractor. Backfill material shall be Class 2 aggregate base compacted to 90% relative compaction. Prior to paving, the pothole shall be cut to provide a clean vertical edge to pave against. The final dimension of the pothole prior to paving shall be 12 inches by 12 inches maximum. The asphalt concrete shall be a ½ inch mix having a depth of 4 inches.

All pothole work shall comply with the Traffic Control provisions of these specifications.

Full compensation for furnishing all labor, materials, tools, equipment and incidentals for doing the work involved in performing the pothole operation shall be considered as included in the price paid for the various items of work, and no additional compensation will be allowed therefore.

13-14. Pipe and Structure Excavation, Backfill and Compaction Excavation and backfill for pipe, manholes and miscellaneous structures shall conform to the provisions in Section 19.3 "Structure Excavation and Backfill" of the California Standard Specifications, and these Special Provisions.

Pavement and concrete removal shall conform to Section 13-11 "Removal Methods" of these Special Provisions.

All excavation shall be made to the lines and grades shown on the Plans. Trench edges shall be no closer than 1 foot to the toe of the gutter unless otherwise approved by the Engineer. Where mud, peat or any unstable or objectionable material is encountered at or within 6 inches of the bottom of any excavation, such material shall be removed to a depth of at least 12 inches below the established grade and the trench brought to grade by placing a suitable material thoroughly compacted in place, all as approved by the Engineer.

Trench width, bedding and backfill for pipe shall conform to "Pipe Bedding and Backfill Requirements", as shown on plans.

Ponding or jetting of backfill is not allowed unless specifically shown on the Plans.

Trench backfill shall attain a relative compaction of 90 percent around conduit duct bank and 95 percent within 30" of finish grade.. Backfill compaction within the structural section shall be as shown on the Plans. Structural backfill around all structures and manholes shall attain a relative compaction of 92 percent. The Contractor shall be responsible for scheduling compaction testing per City requirements. The cost for compaction testing shall be included in the total bid cost.

Backfill in street areas shall be brought to subgrade and the existing surfacing shall be replaced with the structural section shown on the Plans.

Trench backfill shall be accomplished as soon as possible after the pipe has been installed.

The Contractor shall conduct the construction operations so that trench backfill at all intersections is sufficiently adequate to allow 2-way traffic in both directions during all phases of construction unless otherwise specified.

Payment for pipe and structure excavation and backfill shall be considered as included in the price paid for the various items of work requiring excavation and backfill and no additional compensation will be allowed therefore.

13-15. Excavation Safety Excavation Safety shall conform to the provisions in Sections 5-1.02A "Trench Excavation Safety Plans" and 7-1.01E "Trench Safety" of the California Standard Specifications and these

Special Provisions.

In making excavations for the project, the Contractor shall be fully responsible for providing and installing adequate sheeting, shoring and bracing as may be necessary as a precaution against slides or cave-ins and to fully protect all existing improvements of any kind from damage.

The Contractor shall obtain a permit from the Division of Industrial Safety and shall submit a copy of the approved permit to the Engineer prior to the start of excavation. The cost of the permit shall be included in the total bid cost. If the shoring and bracing plan varies from the shoring system standards established by the Construction Safety Orders, the plan shall be prepared by a registered civil or structural engineer.

The criteria given by the California Department of Industrial Relations are MINIMA for the conditions shown thereon. In addition to shoring the excavation as specified, it shall be the Contractor's responsibility to provide any and all additional shoring required to support the sides of the excavation against the effects of loads which may exceed those derived by using the criteria set forth by said governing agency. The Contractor shall be solely responsible for any damages which may result from failure to provide adequate shoring to support the excavations under any or all of the conditions of loading which may exist or which may arise during the construction project.

The contract price paid per lump sum for excavation safety shall include full compensation for furnishing all labor, materials, permits and equipment and for doing all work involved as specified under these Special Provisions and no additional compensation will be allowed therefore.

13-16. Sprinklers and Landscaping All sprinkler systems, landscaping, sod or turf shall be reinstalled to its original condition.

13-17. Clean-Up Clean-up shall conform to the provisions in Section 22 "Finishing Roadway" of the California Standard Specifications and these Special Provisions.

Upon completion of the work, and prior to requesting final inspection, the work area shall be thoroughly cleaned of all rubbish, construction forms, stakes, excess material, and equipment, and all portions of the work shall be left in a neat and orderly condition. The final inspection will not be made until this has been accomplished.

Full compensation for clean-up shall be considered as included in the price paid for the various contract items of work requiring finishing, and no additional compensation will be allowed therefore.

13-18. Aggregate Base Aggregate base shall be Class 2 and shall conform to the provisions of Section 26 "Aggregate Bases" of the California Standard Specifications and these Special Provisions.

Aggregate grading shall be 3/4" maximum unless otherwise approved by the Engineer. The Contractor shall submit current gradation, R-value, sand equivalent, and durability index test results as requested by the Engineer.

Aggregate base shall not be placed until the subgrade has been approved by the Engineer. In lieu of the placement requirements specified in Section 26, aggregate base material shall be placed upon prepared subgrade in a uniform windrow or layer, and after placing, the material shall be graded, compacted and watered in accordance with the requirements of Section 26-1.05 "Compaction" of the California Standard Specifications and the construction plans. Motor graders may be used for the aforementioned grading.

Aggregate base shall be compacted as specified in the Standard Specifications to a relative compaction of 95 percent.

Finished grade shall be within 0.05 feet of plan grade.

The contract price paid per ton of aggregate base shall include full compensation for furnishing all labor, materials, tools and equipment and for doing all work involved in placing, compacting and watering aggregate base as shown on the plans and as specified in these Special Provisions, and no additional compensation will be allowed therefore.

13-19. Asphalt Concrete Asphalt concrete shall be Type B and shall conform to these Special Provisions and the following sections of the Standard Specifications:

39-1	General
39-2	Materials
39-3	Storing, Proportioning and Mixing Materials
39-4.01	Subgrade
39-4.02	Prime Coat and Paint Binder

All bituminous binder shall be viscosity grade AR-4000 liquid asphalt except AR-8000 liquid asphalt shall be used when the ambient temperature is over 90 to 95° F. Asphalt shall conform to those applicable parts of Section 92 "Asphalt" of the California Standard Specifications.

The mineral aggregate shall be 3/4-inch maximum size for base courses when such work constitutes 100 or more tons, and shall be as specified on the plans for the finish course.

Medium gradations shall be used. For base course work less than 100 tons, the aggregate size may be the same as the finish course. Asphalt concrete work required at manholes, water valves, feathering, and other miscellaneous facilities shall be 3/8-inch maximum size.

Asphalt concrete shall not be placed until the subgrade has been approved by the Engineer. Unstable subgrade shall not be paved. A prime coat is not required.

SS-1 asphaltic emulsion shall be applied to existing pavements, lower courses of new pavements (unless upper course is being applied in the same day and the lower course is clean), and vertical edges of new or existing pavements, prior to paving. If recommended by the manufacturer, the emulsion may be diluted up to 1:1. Immediately before applying the emulsion, the surface shall be cleaned of all dirt and loose material. Asphaltic emulsion and application shall conform to the applicable parts of Sections 94 "Asphaltic Emulsions" and 39-4.02 "Prime Coat and Paint Binder" of the California Standard Specifications.

13-20. Curbs, Sidewalks and Miscellaneous Concrete Curb, gutter, sidewalk, driveways, alley approaches and any other miscellaneous concrete structures shall be constructed as shown on the plans, and applicable City of Ukiah Standard Plans, and shall conform to the provisions in Section 73 "Concrete Curbs and Sidewalks" of the California Standard Specifications and these Special Provisions.

a.) Earthwork: Earthwork shall conform to the plans and Section 13-12 of these Special Provisions.

The area between the right-of-way line and the back of sidewalk shall be graded to 1/4-inch per foot and sufficient compactive effort and moisture shall be applied to this area to prevent settlement. Voids shall be filled with topsoil, not sand. Water service or other boxes and facilities shall be adjusted to grade.

b.) Curb, gutter, and sidewalk: Curb, gutter and sidewalk shall be of monolithic construction. Construction joints shall be edged and shall conform to the proposed scoring pattern.

Expansion joint material shall be installed to the full depth of the concrete at locations shown on the plans and as designated by the Engineer.

Side inlet catch basin and drop inlet catch basin concrete may be placed against neat excavation of undisturbed earth.

Concrete retaining walls shall be formed with plywood and all exposed edges shall be edged. After the back form has been removed, the void shall be backfilled to grade with clean native top soil.

c.) Commercial curb, gutter, and sidewalk: Commercial curb, gutter and sidewalk shall be of monolithic construction. Construction joints shall be edged and shall conform to the existing scoring pattern. Curb, gutter and sidewalk shall be constructed per City of Ukiah Standard Plan.

The driveway section from the back of walk to two feet past the substation wall must be of the commercial type. The last two feet of driveway inside the substation from the substation wall must slope to match the existing ground grade. The driveway and approach shall be 6" thick with #4 rebar on 6" centers throughout. The driveway, when finished, shall appear equal to existing driveway (i.e. same scoring and joints).

- d.) Concrete: Portland cement concrete shall be Class "B" conforming to Section 90 "Portland Cement Concrete" of the Standard Specifications with a minimum compressive strength of 2500 psi at 28 days.

All concrete used shall be mixed completely in a truck mixer, commonly known in the industry as "transit-mixed concrete".

- e.) Forms: Forming requirements shall conform to the provisions in Section 73-1.04 "Forms" of the California Standard Specifications. If clean neat lines can be cut, the Contractor may pour against undisturbed earth with prior approval by the Engineer. If any sloughing or caving of material occurs, both front and back forms may be required.

Forms shall be true to lines and grades as shown on the plans.

Forms previously used shall be thoroughly cleaned before re-use. Before concrete is placed within any form, all inside surfaces of the forms shall be thoroughly coated with an approved oil.

All forms shall be free of any foreign material previous to placing concrete.

- f.) Concrete Reinforcement: Mesh and reinforcing steel shall conform to the provisions in Section 52-1.02 "Materials" of the California Standard Specifications.

All reinforcing steel shall be accurately placed as shown on the plans.

All reinforcement shall be cleaned of dirt, rust, grease, loose scale and any other substance that may prevent concrete bonding. All reinforcement shall be securely positioned and supported so as to maintain the proper position during placement of concrete.

- g.) Concrete Placement: Concrete shall not be placed without approval of the Engineer. Placing concrete without notifying the Engineer may be reason for rejection of the work.

Prior to placing concrete, the subgrade and inside face of the forms shall be thoroughly wetted as the Engineer may direct.

Concrete shall not be deposited when it appears likely that the air temperature may fall below 40 °F during the placing of concrete or within the following 24 hours, unless special approval has been received from the Engineer prior to placing of concrete. Concrete which, in the opinion of the Engineer, has been damaged by freezing shall be removed and replaced.

Monolithic curb, gutter and sidewalk or median curb and gutter may be placed with extrusion machinery. The machinery shall be approved by the Engineer prior to use.

The Contractor shall install bench mark monuments as shown on the plans. The City of Ukiah will furnish the bench mark monuments without cost to the Contractor.

If the plans do not call for sidewalk, side inlet catch basins shall be constructed with a 3-foot by 5-foot section unless otherwise indicated on the plans.

- h.) Finishing: After steel troweling, the concrete surfaces shall be given a fine hair broom finish. Brooming on sidewalk shall be transverse to the length of curb.

All exposed concrete surfaces shall be finished unless otherwise directed by the Engineer.

Score marks and weakened plane joints shall be located as shown on the plans and as directed by the Engineer.

- i.) Cure: Concrete cure shall be accomplished by either the water, pigmented curing compound or waterproof membrane method and shall conform to the provisions in Section 90-7 "Curing Concrete" of the California Standard Specifications. White pigmented curing compound shall not be used on exposed surfaces.
- j.) Tolerances: Dimensional tolerances for concrete work are listed below. Work done outside of these tolerances will be rejected by the Engineer.

Curb, gutter, sidewalk thickness: Up to 1/4-inch below specified thickness.

Flow line: Puddles shall not exceed 1/4-inch in depth, 6 inches in width or 10 feet in length. Grinding in excess of 1/2-inch and the use of epoxy fillers are not acceptable.

Sidewalk crossfall: Total crossfall on 5-foot sidewalks shall be within 1/2-inch of design.

Catch basins: The opening shall be a full 8 inches across the face of the catch basin with the top properly aligned within 3 inches of the base.

- k.) Payment: Curb and gutter, sidewalk, street sign posts, driveways and mowstrips shall be paid for under the various contract items and shall include full compensation for furnishing all labor, materials, including the cast-iron frames and grates, adjusting facilities within the sidewalk to grade, grading and adjustments at the back of walk, removal of existing facilities, tools and equipment, and for doing all work involved in their construction as shown on the plans and as specified under these Special Provisions, and no additional compensation will be allowed therefore.

13-21. Traffic Stripes and Pavement Markings The Contractor shall install painted traffic stripes as shown on the plans and in accordance with these Special Provisions, and applicable portions of Section 84-1 "General" and Section 84-3 "Traffic Stripes and Pavement Markings" of the California Standard Specifications.

- a.) Materials: Paint and glass spheres shall conform to the following Caltrans Specifications:

Section 84-3.02, "Materials," of the California Standard Specification is amended to read:

Paint for traffic stripes and pavement markings shall conform to the following: Morton White #2675A5, Morton Yellow #2676A5 (3427 Resin) or approved equal. Thinning of paint will not be allowed.

Glass beads shall conform to State Specification No. 8010-21C-22 Type II.

Paint manufacturer shall provide the Engineer with a Certificate of Compliance in accordance with the provisions of Section 6-1.07, "Certificate of Compliance" of the California Standard Specifications. Said certificate shall certify that the paint complies with the specifications and that paint manufactured to the same formulation and process has previously passed State of California testing.

- b.) Maintaining Traffic: Attention is directed to Sections 7-1.08, "Public Convenience," and 7-1.09, "Public Safety," of the California Standard Specifications and these Special Provisions.

All delineators used on the project shall conform to the requirements of the Caltrans Manual of Traffic Controls for Construction and Maintenance Work Zones.

The Contractor will be responsible for the posting of "No Parking" signs for streets as needed to accomplish scheduled work.

- c.) Paint Traffic Stripes and Pavement Markings: This work shall consist of painting traffic stripes, pavement markings (arrows, legends, symbols, etc.), and applying glass spheres on asphalt concrete pavement at locations shown on the plans or designated by the Engineer in conformance with these Special Provisions.

Traffic stripes and pavement markings shall be painted on pavement surfaces by mechanical means with a surface application of glass spheres, except glass spheres shall not be applied to black paint.

All additional work necessary to establish satisfactory lines for stripes shall be performed by the Contractor at Contractor's expense, including correction of minor irregularities in the line established by the Engineer and spotting with cat tracks.

Cat tracking shall consist of placing spots of paint not more than 3 inches in width and not more than 5 feet apart along the line established by the Engineer. Paint for cat tracks shall be the same as that used for the traffic stripe for which it is placed. Dribble lines shall not be used.

Traffic stripes and pavement markings shall be applied only on dry surfaces and during periods of favorable weather. Painting shall not be performed when the atmospheric temperature is below 40°F, or when freshly painted surfaces may become damaged by rain, fog or condensation, or when it can be anticipated that the atmospheric temperature will drop below 40°F during the drying period.

Surfaces which are to receive traffic stripes shall be dry and shall be cleaned of all dirt and loose material.

Paint may be heated to a maximum temperature of 125°F.

Traffic stripes shall be applied in two coats. Glass spheres shall be applied immediately after application of the second coat.

The completed pavement marking and stripe shall have clean and well-defined edges and its maximum deviation shall not exceed 1/4-inch in width of one inch in length from the dimensions shown on the plans. Drips, overspray, excessive tracking, or improper markings shall be immediately removed from the pavement surface by blast cleaning or methods approved by the Engineer at the Contractor's expense. Grinding will not be allowed.

Paint shall be applied to provide the following minimum thicknesses:

	<u>Wet</u>	<u>Dry</u>
1 st coat	0.009"	0.005"
2 nd coat	0.015"	0.008"

Application of the second coat may be delayed if, in the opinion of the Engineer, bleeding or other discoloration will adversely affect the finished product.

Glass spheres shall be applied at a rate of five to six pounds per gallon of paint.

- d.) Equipment and Operation: All of the equipment used in the application of traffic stripes shall produce stripes of uniform quality that conform to the specified requirements.

The striping machine shall be capable of operating at a speed of at least three miles per hour and it shall be thusly operated. Two colors of paint, including glass spheres where required, shall be applied in one pass of the striping machine.

Double stripes, consisting of two four-inch wide yellow stripes separated by a three-inch wide commercial quality black traffic paint shall be applied simultaneously.

The striping machine shall consist of a rubber-tired vehicle with a wheel base of at least 100 inches and it shall be maneuverable to the extent that straight lines can be followed and normal curves can

be made in true arcs. It shall be capable of applying traffic paints at the rate specified above and it shall be equipped with the following:

- A point or sighting device not less than five feet long and extending from the front thereof;
- A point or sighting device extending from the side of the machine to gauge the distance from centerline for shoulder stripes;
- Accurate gauges or dials to indicate the rates at which the paint and spheres are being applied;
- Positive acting cutoff device to prevent deposition of paint in gaps of dashed stripes;
- Shield or an adjustable air curtain for line control;
- Pressure regulators and gauges (if pneumatically operated) in full view of the operator at all times;
- Paint strainer in the paint supply line;
- Paint Storage tank with mechanical agitator operating continuously; and
- Attached glass sphere dispenser located approximately 18 inches behind, and controlled simultaneously with, the paint applicator nozzle.

The glass sphere dispenser shall be equipped with a gauge showing the rate of application of the glass spheres and it shall uniformly distribute the glass spheres upon the traffic paint. Spheres shall be imbedded in the coat of traffic paint to a depth of at least one-half their diameters.

Spray equipment shall be of a proper and adequate type for the work and shall include oil and water extractors, pressure regulators, and adequate air volume and compressor recovery capacity. Spray gun tip needle assemblies and orifices shall be of the proper size.

Where the traffic stripe is of such a nature, either due to configuration or location, as to render the striping machine unsuitable for use, traffic paint and glass spheres may be applied by other approved methods and equipment. The Engineer will determine if the striping machine is unsuitable for a particular use.

Upon completion of the project, the Engineer shall be furnished with the following information:

- The number of gallons of black, white and yellow paint used;
- Certificate of compliance regarding all materials used;
- Pounds of beads used.

- e.) Measurement: Traffic stripes will be measured by the linear foot along the line of the traffic stripes, including gaps in broken traffic stripes. Double traffic stripes will be measured as one.
- f.) Payment: The lump sum contract prices for the traffic stripes applied or removed shall include full compensation for furnishing all labor, materials (including paint and glass spheres), mixing paint, tools, equipment, posting "No Parking" as needed, and incidentals, and for doing all the work involved complete in place, as specified in the Standard Specifications and these Special Provisions, and as directed by the Engineer.

13-22. Signal, Lighting and Electrical Systems All work shall meet the requirements of Section 86-1.02 "Regulations and Code" of the California Standard Specifications.

13-23. Maintaining Existing Systems The Contractor shall maintain existing signal and lighting systems in accordance with Section 86-1.05 "Maintaining Existing and Temporary Electrical Systems" and these Special Provisions.

Traffic signal system shutdowns shall be limited to periods between the hours of 9:00 a.m. and 3:00 p.m.

The Contractor shall place "Stop Ahead" and "Stop" sign to direct vehicle and pedestrian traffic through the intersection during traffic signal system shutdown. All signal faces shall be covered when the system is shut down overnight. Temporary "Stop Ahead" and "Stop" signs shall be either covered or removed. "Stop Ahead" and "Stop" signs shall be furnished by the Contractor and shall conform to the provisions in Section 12-3.06, "Construction Area Signs," of the California Standard Specifications except that the base material for the signs shall not be plywood.

One "Stop Ahead" sign and one "Stop" sign shall be placed for each direction of traffic. Location of the signs shall be as directed by the Engineer. Full compensation for furnishing, installing, maintaining and removing temporary "Stop Ahead" and "Stop" signs and for covering signs not in use shall be considered as included in the contract lump sum price paid for the signal item involved and no additional compensation will be allowed therefore.

SECTION 14. EXCLUSIONS FROM GENERAL CONDITIONS

14-01. Provisions to be Excluded from General Conditions. The following designated provisions of the General Conditions are hereby determined to be inapplicable to the proposed work and, therefore, are hereby excluded from the terms of the Notice to Bidders, Proposal, Agreement and other contract documents as though entirely omitted from said General Conditions:

- (1) Section 6-02. Office at the Site
- (2) Section 7-03. Surveys

No other exclusions.

SECTION 15. AMENDMENTS TO GENERAL CONDITIONS

15-01. Sections of General Conditions to be Amended.

The following designated sections of the Special Provisions are hereby amended to read as follows:

No amendments.

**CITY OF UKIAH
MENDOCINO COUNTY, CALIFORNIA**

**PROPOSAL FOR
Perkins Street Undergrounding Project
Specification No. 14-15**

The undersigned, as bidder,
declares that he or she has examined thoroughly all of the contract documents herein contained, that this proposal is made without collusion with any other person, firm or corporation and that all laws and ordinances relating to the interest of public officers in this contract have been complied with in every respect.

AND he or she proposes and agrees, if this proposal is accepted,

- 1) that he or she will contract with the City of Ukiah, Mendocino County, California, in the form of the copy of the agreement herein contained
 - a) to provide all necessary machinery, tools, apparatus and other means of construction;
 - b) to furnish all conduit and accessories;
 - c) to provide all superintendence, overhead expenses and all labor and expenses of whatever nature necessary to complete the job in conformity with the specifications and drawings and other contract provisions herein or reasonably implied hereby or as necessary to complete the work in the manner and within the time named herein and according to the requirements and to the reasonable satisfaction of the City Project Manager;
 - d) to pay all charges of freight transportation and hauling;
- 2) that he or she indemnifies the City against any loss or damage arising from any act of the undersigned as Contractor; and
- 3) that he or she will accept as full payment therefore the following sums:

BIDDING SCHEDULE

In case of discrepancy between words and figures, the words shall prevail.

In any discrepancy between unit prices and extended amounts for a bid item using unit prices (specified unit price multiplied by specified quantity for bid item does not equal the extended amount for the item), the specified unit price will control and will be used by the City to compare bids in selecting the lowest bid and in awarding the contract. If the specified total bid amount does not equal the total of the extended amounts for all bid items, the City will use the total of the extended amounts for each bid item (adjusted, if necessary, so that the extended amount equals the specified unit price multiplied by the specified quantity for that bid item) to compare bids in selecting the lowest bid.

ITEM NO.	QUANTITY	DESCRIPTION AND UNIT PRICE BID (in words and in figures)	EXTENDED AMOUNT FOR ITEM (in figures)
1.	2,000 LF	Excavate, trench, backfill and compaction (12"x36" Street Trench)for the price per LF: _____ (\$ _____)	\$ _____
2.	300 LF	Excavate, trench, backfill and compaction (12"x36" Off-Street trench) for the price per LF: _____ (\$ _____)	\$ _____
3.	120 LF	Excavate, trench, backfill and compaction (18"x48" Street) for the price per LF: _____ (\$ _____)	\$ _____
4.	675 LF	Excavate, trench, backfill and compaction (18"x59" Street Trench) for the price per LF: _____ (\$ _____)	\$ _____
5.	110 LF	Excavate, trench, backfill and compaction (18"x59" Off-Street Trench) for the price per LF: _____ (\$ _____)	\$ _____
6.	400 LF	Excavate, trench, backfill and compaction (24"x59" Street Trench) for the price per LF: _____ (\$ _____)	\$ _____
7	325 LF	Excavate, trench, backfill and compaction (24"x59" Off-Street Trench) for the price per LF: _____ (\$ _____)	\$ _____
8.	60 LF	Excavate, trench, backfill and compaction (30"x59" Off-Street Trench) for the price per LF: _____ (\$ _____)	\$ _____
9.	4,000 SF	Remove and replace asphalt concrete (12" Trench) for the price per SF: _____ (\$ _____)	\$ _____

10.	1,325 SF	Remove and replace asphalt concrete (18" Trench) for the price per SF: _____ (\$ _____)	\$ _____
11.	375 SF	Remove and replace asphalt concrete (24" Trench) for the price per SF: _____ (\$ _____)	\$ _____
12.	240 FT	1" PVC Sch 40 Conduit (Comcast) including installation for the price per FT: _____ (\$ _____)	\$ _____
13.	6,700 FT	2" PVC Sch 40 Conduit (Comcast) including installation for the price per FT: _____ (\$ _____)	\$ _____
14.	120 FT	3" PVC Sch 40 Conduit (Comcast) including installation for the price per FT: _____ (\$ _____)	\$ _____
15.	520 FT	2" PVC Sch 40 Conduit (ATT) including installation for the price per FT: _____ (\$ _____)	\$ _____
16.	1,660 FT	4" PVC Sch 40 Conduit (AT&T) including installation for the price per FT: _____ (\$ _____)	\$ _____
17.	190 FT	2" PVC Sch 40 Conduit (electric) including installation for the price per FT: _____ (\$ _____)	\$ _____
18.	510 FT	3" PVC Sch 40 Conduit (electric) including installation for the price per FT: _____ (\$ _____)	\$ _____
19.	2,550 FT	4" PVC Sch 40 Conduit (electric) including installation for the price per FT: _____ (\$ _____)	\$ _____
20.	960 FT	6" PVC Sch 40 Conduit (electric) including installation for the price per FT: _____ (\$ _____)	\$ _____
21.	840 SF	Sidewalk removal and replacement for installation of electric, cable & AT&T vaults and boxes for the price per SF: _____ (\$ _____)	\$ _____

22.	7 EA	Excavate, backfill, compaction and install cable service vault (B48) for the price per each: _____ (\$ _____)	\$ _____
23.	6 EA	Excavate, backfill, compaction and install cable service vault (N36) for the price per each: _____ (\$ _____)	\$ _____
24.	8 EA	Excavate, backfill, compaction and install cable service vault (N30) for the price per each: _____ (\$ _____)	\$ _____
25.	7 EA	Excavate, backfill, compaction and install AT&T service box (K243630AT) for the price per each: _____ (\$ _____)	\$ _____
26.	1 EA	Excavate, backfill, compaction and install Concrete Vault (City to Provide Vault 94)(Special) for the price per each: _____	\$ _____
27.	4 EA	Excavate, backfill, compaction and install Pedestal Box Pad (City to Provide) for the price per each: _____ (\$ _____)	\$ _____
28..	2 EA	Excavate, backfill, compaction and install Transformer Box Pad (City to Provide) for the price per each: _____ (\$ _____)	\$ _____
29..	3 EA	Excavate, backfill, compaction and install Padmount Switch Box Pad (City to Provide)for the price per each: _____ (\$ _____)	\$ _____
30..	4 EA	Excavate, backfill, compaction and install Secondary Service Box (City to Provide) for the price per each: _____ (\$ _____)	\$ _____
31..	1 LS	Driveway, sidewalk, AC removal and replacement behind right-a-way along East Perkins Street (residential and commercial property)for the lump sum price: _____ (\$ _____)	\$ _____
32.	1 LS	Landscape removal and replacement on Perkins Street and Orchard Avenue for the lump sum price LS: _____ (\$ _____)	
33.	200 FT	Lane Striping for the price per FT: _____ (\$ _____)	\$ _____
34.	1 LS	Traffic Loop Repair for the lump sum price LS: _____ (\$ _____)	\$ _____

35.	1,700 FT	1" HDPE conduit including installation for the price per FT: _____ (\$ _____)	\$ _____
36.	20 EA	Streetlight foundations including sidewalk removal and replacement and streetlight standard and luminaire installation for the price EA: _____ (\$ _____)	\$ _____
37.	20 EA	Install streetlight junction boxes and make electric connections for the price EA: _____ (\$ _____)	\$ _____
38.	6000 FT	#8 AWG copper conductor including installation for the price FT: _____ (\$ _____)	\$ _____
39.	2700 FT	#12 AWG conductor including installation for the price FT: _____ (\$ _____)	\$ _____
Total Bid Amount in Words: _____			Total Bid Amount in Figures: \$ _____

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids or to select the base bid plus any additive bid item or combination of additive bid items and to determine which proposal is, in its opinion, the lowest responsible bid of a responsible bidder and that which it deems in the best interest of the City to accept.

We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of _____, 20____.

Licensed in accordance with an act providing for the registration of California Contractors License No. _____, expiration date _____.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Signature of bidder or bidders, with business name, address, phone number and fax number:

_____ **←SIGN HERE**

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: _____

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

Perkins Street Undergrounding Project

(Signature of Bidder)

Business Name and Mailing Address:

Business Location:

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this _____ day of _____, 200_____

Signature of Bidder, with Business Name and Address:

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and Business Name and Address of Bidder:

_____ Date _____

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the State Government Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction site in an amount in excess of one-half of 1 percent of the total bid and (b) the portion of the work to be done by each subcontractor.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

STATEMENT OF EXPERIENCE OF BIDDER

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the City Council to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

SIGNATURE(S) OF BIDDER

Accompanying this proposal is _____
(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

Licensed in accordance with an act providing for the registration of Contractors:

License No. _____, License Expiration Date _____.

Signature(s) of Bidder: _____

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: _____

Place of residence: _____

Dated: _____

CITY OF UKIAH
Mendocino County, California

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____
_____, as PRINCIPAL and

_____, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$_____.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on January 13, 2015 for PERKINS STREET UNDERGROUNDING PROJECT.

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, A.D. 20_____.

_____(Seal)

_____(Seal)

_____(Seal)

Principal

_____(Seal)

_____(Seal)

_____(Seal)

Surety

Address: _____

NON-COLLUSION AFFIDAVIT

Note: Bidder shall execute the affidavit on this page prior to submitting his or her bid.

To City Council, City of Ukiah:

The undersigned in submitting a bid for performing PERKINS STREEET UNDERGROUNDING PROJECT by contract, being duly sworn, deposes and says:

that he or she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

Signature(s) of Bidder

Business Address: _____

Place of Residence: _____

NOTARIZATION

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public in and for the County of _____, State of California.

My Commission Expires _____, 20 ____.

CITY OF UKIAH
Mendocino County, California

AGREEMENT

FOR

PERKINS STREET UNDERGROUNDING PROJECT

Specification No. 14-15

THIS AGREEMENT, made this _____ day of _____, 20____, by and between the City of Ukiah, Mendocino County, California, hereinafter called the City and , hereinafter called the Contractor,

WITNESSED:

WHEREAS, the City has caused to be prepared in accordance with law, specifications, drawings and other contract documents for the work herein described and shown and has approved and adopted these contract documents, specifications and drawings and has caused to be published in the manner and for the time required by law a notice to bidders inviting sealed proposals for doing the work in accordance with the terms of this contract and

WHEREAS, the Contractor, in response to the notice to bidders, has submitted to the City a sealed proposal accompanied by a proposal guaranty in an amount of not less than 10 percent of the bid price for the construction of the proposed work in accordance with the terms of this contract and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted and as a result has determined and declared the Contractor to be the lowest and best regular responsible bidder for the work and for the sums named in the proposal,

NOW, THEREFORE, THIS AGREEMENT WITNESSED:

Article 1. Work to be Done and Contract Days Allowed.

That the Contractor shall provide all necessary machinery, tools, apparatus and other means of construction; shall furnish all materials (as described), superintendence, overhead, expenses, all labor and expenses of whatever nature necessary for completion of the work in conformity with the Special Provisions and other contract documents hereto attached and according to such instructions as may be given by the Project Manager. The Contractor shall complete the work within sixty-five (65) calendar days. Contract days shall be counted starting with the 10th day following receipt of notice that the contract has been executed by the City. Contractor, at his or her option, may begin work prior to start of counting contract days, however, in no event shall the Contractor start work without giving notification to the Engineer at least 72 hours prior to the start of work, without obtaining an encroachment permit from the City, or without having submitted certificates of insurance that have been accepted and approved by the Engineer

Article II. Contract Prices.

That the City shall pay the Contractor the prices stated in the proposal submitted by the Contractor, for complete performance of the contract by the Contractor. The Contractor hereby agrees to accept the prices as full compensation for all material and appliances necessary to the work, for all labor and use of tools and other implements necessary to execute the work contemplated in this contract; for all loss or damage arising out of the nature of the work or from the action of the elements, or from any unforeseen obstructions or difficulties which may be encountered in the prosecution of the work; for all risks of every description connected therewith; for all expenses of the work, as herein specified; for all liability and other insurance, for all overhead and other expenses incident to the work; all according to the Contract Drawings, the Special Provisions, the Details, the instructions and the requirements of the City.

Article III. Labor Discrimination.

Attention is directed to Section 1735 of the Labor Code, which reads as follows:

"No discrimination shall be made in the employment of persons upon public works because of the race, color, national origin or ancestry, or religion of such persons and every contractor for public works violating this section is subject to all the penalties imposed for a violation of this chapter."

In connection with the performance of work under this contract, the Contractor agrees as follows:

- (a) The Contractor will not willfully discriminate against any employee or an applicant for employment because of race, color, religion, ancestry, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, ancestry, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provisions of this Fair Employment Practice section.
- (b) The Contractor will send to each labor union or representative of workers with which he or she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the awarding authority, advising the said labor union or worker's representative of the Contractor's commitments under this section, to employees and applicants for employment.
- (c) The Contractor will permit access to his or her records of employment, employment advertisements, application forms and other pertinent data and records by the Fair Employment Practices Commission, City of Ukiah or any other appropriate agency of the State of California designated by the awarding authority, for the purposes of investigation to ascertain compliance with the Fair Employment Practices section of this contract.
- (d) A finding of willful violation of the Fair Employment Practices section of this Contract or of the Fair Employment Practices Act shall be regarded by the awarding authority as a basis for determining the Contractor to be not a "responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's pre-qualification rating, if any and for refusing to establish, reestablish or renew a pre-qualification rating for the Contractor.

The City of Ukiah shall deem a finding of willful receipt of written notice from the Fair Employment Practices Act to have occurred upon that it has investigated and determined that

the Contractor has violated the Fair Employment Practices Act and has issued an order under Labor Code Section 1426 or obtained an injunction under Labor Code Section 1429.

Upon receipt of such written notice from the Fair Employment Practices Commission, the City shall notify the Contractor that unless he or she demonstrates to the satisfaction of the awarding authority within a stated period that the violation has been corrected, his or her pre-qualification rating will be revoked at the expiration of such period.

- (e) The Contractor agrees that should the City determine that the Contractor has not complied with the Fair Employment Practices section of this Contract, then pursuant to Labor Code Section 1735 and 1775 the Contractor shall, as a penalty to the City, forfeit for each calendar day or portion thereof, for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such monies may be recovered from the Contractor. The City may deduct any such damages from any monies due the Contractor.
- (f) Nothing contained in this Fair Employment Practices section shall be construed in any manner of fashion so as to prevent the City or the State of California from pursuing any other remedies that may be available at law.
- (g) Prior to awarding the Contract, the Contractor shall certify to the awarding authority that he or she has or will meet the following standards for affirmative compliance, which shall be evaluated in each case by the awarding authority:
 - (1) The Contractor shall provide evidence, as required by the City that he or she has notified all supervisors, foremen and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.
 - (2) The Contractor shall provide evidence, as required by the City, that he or she has notified all sources of employees' referrals (including unions, employment agencies, advertisements, Department of Employment) of the content of the anti-discrimination clause.
 - (3) The Contractor shall file a basic compliance report, as required by the City. Willfully false statements made in such reports shall be punishable as provided by law. The compliance report shall also spell out the sources of the work force and who has the responsibility for determining whom to hire, or whether or not to hire.
 - (4) Personally, or through his or her representatives, the Contractor shall, through negotiations with the unions with whom he or she has agreements, attempt to develop an agreement which will:
 - a. Spell out responsibilities for nondiscrimination in hiring, referral, upgrading and training.
 - b. Otherwise implement an affirmative anti-discrimination program in terms of the unions' specific areas of skill and geography to the end that qualified minority workers will be available and given and equal opportunity for employment.
 - (5) The Contractor shall notify the City of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its pre-qualification.
- (h) The Contractor will include the provisions of the foregoing paragraphs 1 through 5 in every first tier subcontract so that such provisions will be binding upon each such subcontractor.

- (i) The "Fair Employment Practices Certification" must be completed and signed prior to the time of submitting the bid.

Article IV. Parts of the Contract.

That the complete contract consists of the following documents, all of which shall be considered a part of this agreement.

1. Notice to Bidders
2. Wage Scales
3. General Conditions
4. Technical Specifications
5. Proposal
6. Fair Employment Practices Certification
7. Agreement
8. Contract Bonds
9. Contract Drawings and Construction Details
10. Standard Drawings
11. Indemnification Agreement

IN WITNESS WHEREOF, this contract being executed in duplicate and the parties having caused their names to be signed by authority of their duly authorized office this ____ day of _____, 20 ____.

CITY OF UKIAH, MENDOCINO COUNTY, CALIFORNIA

By: _____
CITY MANAGER, CITY OF UKIAH

Attest: _____
CITY CLERK, CITY OF UKIAH

By: _____
CONTRACTOR

Attest: _____

Title: _____

The foregoing contract is approved as to form and legality this ____ day of _____, 20 ____.

CITY ATTORNEY, CITY OF UKIAH

INDEMNIFICATION AGREEMENT

This Indemnification Agreement is made and entered in Ukiah, California, on _____, 20____, by and between the City of Ukiah (Ukiah) and _____ (Contractor). Contractor is performing the work in Specification 14-15, Perkins Street Undergrounding Project for the City of Ukiah.

As a condition of issuing the work order, attached hereto, Ukiah requires assurance that Contractor will protect Ukiah from damage or damage claims which arise from its performance of the work.

Accordingly, Contractor agrees as follows:

1. **Indemnification.** Contractor shall indemnify and hold harmless Ukiah and its officers, agents, and employees from and against any claim, loss, or damage, including the legal and other costs of defending against any claim of damage or loss which arises out of the Contractor's negligent or wrongful performance under the work order attached hereto, except for claims, losses, or damages resulting from the sole and exclusive negligence or other wrongful conduct of Ukiah or its officers, agents and employees.

CONTRACTOR

BY: _____

TITLE: _____

CITY OF UKIAH
Mendocino County, California

FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS,

That we the undersigned, _____

AS PRINCIPAL, and

AS SURETY,

are held firmly bound unto **THE CITY OF UKIAH**, hereinafter called the "City", in the penal sum of

_____ dollars (\$_____)

for the payment of which sum we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally.

WHEREAS, the Principal has entered into a certain Contract with the City, dated _____, 20_____, a copy of which is hereto attached and made a part hereof,

NOW, THEREFORE, the condition of this obligation is such that if the Principal shall in all respects fully perform the Contract and all duly authorized modifications thereof, during its original term and any extensions thereof that may be granted and during any guaranty period for which the Contract provides, and if the Principal shall fully satisfy all claims, arising out of the prosecution of the work under the Contract and shall fully indemnify the City for all expenses which it may incur by reason of such claims, including its attorney's fees and court costs, and if the Principal shall make full payment to all persons supplying labor, services, materials, or equipment in the prosecution of the work under the Contract, in default of which such persons shall have a direct right of action hereupon; and if the Principal shall pay or cause to be paid all sales and use taxes payable as a result of the performance of the Contract as well as payment of gasoline and special motor fuels taxes in the performance of the Contract and all motor vehicle fees required for commercial motor vehicles used in connection with the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect. No modification of the Contract or extension of the term thereof, nor any forbearance on the part of the City shall in any way release the Principal or the Surety from liability hereunder. Notice to the Surety of any such modification, extension, or forbearance is hereby waived.

IN WITNESS WHEREOF, the aforesaid Principal and Surety have executed this instrument and affixed their seals hereto, this _____ day of _____, 20_____.

In the presence of:

WITNESS:

(Individual Principal) (SEAL)

(Business Address)

(City/State/Zip Code)

WITNESS:

_____(SEAL)
(Corporate Principal)

(Business Address)

(City/State/Zip Code)

ATTEST:

(Corporate Principal) Affix
Corporate
Seal

(Business Address)

(City/State/Zip Code)

ATTEST:

(Corporate Surety) Affix
Corporate
Seal

(Business Address)

(City/State/Zip Code)

The rate of premium on this bond is \$ _____ per thousand.

The total amount of premium charges is \$ _____.

(The above is to be filled in by Surety Company). (Power of Attorney of person signing for Surety Company must be attached).

(CERTIFICATE AS TO CORPORATE PRINCIPAL)

I, _____, certify that I am the
_____ Secretary of the corporation named as Principal in the foregoing bond;
that _____, who signed the said bond on behalf of the Principal,
was then _____ of said corporation; that I know his
signature, and that his signature thereto is genuine; and that said bond was duly signed, sealed, and attested
to for and in behalf of said corporation by authority of its governing body.

_____ Affix Corporate Seal

CITY OF UKIAH
Mendocino County, California

MATERIAL AND LABOR BOND

KNOW ALL MEN BY THESE PRESENTS,

That we the undersigned, _____

AS PRINCIPAL, and

_____, **AS SURETY,**

are held firmly bound unto **THE CITY OF UKIAH**, hereinafter called the "City" in the penal sum of dollars (\$_____) for the payment of which sum we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally.

WHEREAS, the Principal has entered into a certain Contract with the City, dated _____, 20____, a copy of which is hereto attached and made a part hereof,

NOW, THEREFORE, the condition of this obligation is such that if the Principal shall in all respects fully perform the Contract and all duly authorized modifications thereof, during its original term and any extensions thereof that may be granted and during any guaranty period for which the Contract provides, and if the Principal shall fully satisfy all claims, arising out of the prosecution of the work under the Contract and shall fully indemnify the City for all expenses which it may incur by reason of such claims, including its attorney's fees and court costs, and if the Principal shall make full payment to all persons supplying labor, services, materials, or equipment in the prosecution of the work under the Contract, in default of which such persons shall have a direct right of action hereupon; and if the Principal shall pay or cause to be paid all sales and use taxes payable as a result of the performance of the Contract as well as payment of gasoline and special motor fuels taxes in the performance of the Contract and all motor vehicle fees required for commercial motor vehicles used in connection with the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect. No modification of the Contract or extension of the term thereof, nor any forbearance on the part of the City shall in any way release the Principal or the Surety from liability hereunder. Notice to the Surety of any such modification, extension, or forbearance is hereby waived.

IN WITNESS WHEREOF, the aforesaid Principal and Surety have executed this instrument and affixed their seals hereto, this _____ day of _____, 20_____.

In the presence of:

WITNESS:

_____(SEAL)
(Individual Principal)

(Business Address)

(City/State/Zip Code)

WITNESS:

_____(SEAL)
(Corporate Principal)

(Business Address)

(City/State/Zip Code)

ATTEST:

(Corporate Principal) Affix
Corporate
Seal

(Business Address)

(City/State/Zip Code)

ATTEST:

(Corporate Surety) Affix
Corporate
Seal

(Business Address)

(City/State/Zip Code)

The rate of premium on this bond is \$ _____ per thousand.

The total amount of premium charges is \$ _____.

(The above is to be filled in by Surety Company). (Power of Attorney of person signing for Surety Company must be attached).

(CERTIFICATE AS TO CORPORATE PRINCIPAL)

I, _____, certify that I am the
_____ Secretary of the corporation named as Principal in the foregoing bond;
that _____, who signed the said bond on behalf of the Principal,
was then _____ of said corporation; that I know his
signature, and that his signature thereto is genuine; and that said bond was duly signed, sealed, and attested
to for and in behalf of said corporation by authority of its governing body.

_____ Affix Corporate Seal

DIRECTIONS FOR PREPARATION OF PERFORMANCE AND MATERIAL AND LABOR BOND

1. Individual sureties, partnerships, or corporations not in the surety business will not be acceptable.
2. The name of the Principal shall be shown exactly as it appears in the Contract.
3. The penal sum shall not be less than required by the Specifications.
4. If the Principals are partners or joint venturers, each member shall execute the bond as an individual and state his place of residence.
5. If the Principal is a corporation, the bond shall be executed under its corporate seal.
If the corporation has no corporate seal, it shall so state and affix a scroll or adhesive seal following the corporate name.
6. The official character and authority of the person(s) executing the bond for the Principal, if a corporation, shall be certified by the Secretary or Assistant Secretary thereof under the corporate seal, or copies attached to such records of the corporation as will evidence the official character and authority of the officer signing, duly certified by the Secretary or Assistant Secretary, under the corporate seal, to be true copies.
7. The current power-of-attorney of the person signing for the surety company must be attached to the bond.
8. The date of the bond must not be prior to the date of the Contract.
9. The following information must be placed on the bond by the surety company:
 - a. The rate of premium in dollars per thousand; and
 - b. The total dollar amount of premium charged.
10. The signature of a witness shall appear in the appropriate place attending to the signature of each party of the bond.
11. Type or print the name underneath each signature appearing on the bond.
12. An executed copy of the bond must be attached to each copy of the Contract (original counterpart) intended for signing.

CITY OF UKIAH
Mendocino County, California

DEFECTIVE MATERIAL AND WORKMANSHIP (MAINTENANCE) BOND

KNOW ALL MEN BY THESE PRESENTS,

That we, _____,
_____, as **PRINCIPAL**

and _____,
_____, as **SURETY**,

are held and firmly bound unto the **City of Ukiah** as Obligee, in the penal sum of

_____, (\$ _____),
(5 PERCENT OF THE FINAL CONTRACT AMOUNT)

to which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the City Of Ukiah dated _____
for _____

WHEREAS, said Contract has been completed, and was approved on the _____ day of _____, _____,

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of one (1) year following completion of the Contract, then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the surety assumes no liability for such a guarantee.

Signed, sealed, and dated this _____ day of _____, 20____.

(Seal)

BY: _____ (Seal)

(Seal)

Principal

(Seal)

BY: _____ (Seal)

(Seal)

Surety

CERTIFICATE OF INSURANCE
CITY OF UKIAH

ISSUE DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE OF INSURANCE IS NOT AN INSURANCE POLICY AND DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICES BELOW.

COMPANIES
BEST'S RATING

COMPANY

LETTER A

COMPANY

LETTER B

COMPANY

LETTER C

COMPANY

LETTER D

COMPANY

LETTER E

INSURED

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	EXPIRATION DATE (MM/DD/YY)	ALL LIMITS IN THOUSANDS	
	GENERAL LIABILITY ☐ COMMERCIAL ☐ CLAIMS MADE ☐ OCCURRENCE ☐ OWNER'S & CONTRACTOR'S PROT. ☐ OTHER				GENERAL AGGREGATE	\$
					PRODUCTS COMP/OPS AGGREGATE	\$
					PERSONAL & ADVERTISING INJURY	\$
					EACH OCCURANCE	\$
					FIRE DAMAGE (any one fire)	\$
					MEDICAL EXPENSES (any one person)	\$
	AUTOMOTIVE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐ GARAGE LIABILITY				COMBINED SINGLE LIMIT	\$
					BODILY INJURY (per person)	\$
					BODILY INJURY (per accident)	\$
					PROPERTY DAMAGE	\$
	EXCESS LIABILITY ☐ UMBRELLA ☐ OTHER THAN UMBRELLA FORM				EACH OCCURRENCE	\$
					AGGREGATE	\$
	☐ WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY				STATUTORY	
					EACH ACCIDENT	\$
					DISEASE - POLICY LIMIT	\$
					DISEASE - EACH EMPLOYEE	\$
	PROPERTY DAMAGE ☐ COURSE OF CONSTRUCTION				AMOUNT OF INSURANCE	\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

THE FOLLOWING PROVISIONS APPLY:

- None of the above-described policies will be canceled until after 30 day's written notice has been given to the City at the address indicated below.
- The City, its officials, officers, employees, and volunteers are added as insureds on all Liability Insurance Policies listed above.
- It is agreed that any insurance or self-insurance maintained by the City will apply in excess of and not contribute with, the insurance described above.
- The City is named a loss payee on The Property Insurance Policies described above, if any.
- All rights of subrogation under the Property Insurance Policy listed above have been waived against the City.
- The Worker's Compensation Insurer named above, if any, agrees to waive all rights of subrogation against the City for injuries to employees of the insured resulting from work for the City or use of the City's premises or facilities.

INSURER:

COMMERCIAL GENERAL LIABILITY

POLICY NUMBER:

FORM CG 20 10 11 85 (MODIFIED)

ENDORSEMENT NUMBER:

THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY

**ADDITIONAL INSURED ----- OWNERS, LESSEES OR
CONTRACTORS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Organization(s)	Location(s) of Covered Operations
City of Ukiah, its officers, officials, employees and volunteers 300 Seminary Avenue Ukiah, CA 95482	

If no entry appears above, information required to complete this endorsement will be shown in
Declarations as applicable to this endorsement.

Section II WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the
Schedule, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" arising out of "your
work" performed for that insured.

Modifications to ISO form CG20 10 1185:

The insured scheduled above includes the insured's elected or appointed officers, officials, employees and volunteers.
This insurance shall be primary as respects the insured shown in the schedule above, or if excess, shall stand in an
unbroken chain of coverage excess of the Named Insured's scheduled underlying primary coverage. In either event, any
other insurance maintained by the Insured scheduled above shall be in excess of this insurance and shall not be called
upon to contribute with it.

The insurance afforded by this policy shall not be canceled except after thirty (30) days prior written notice by certified
mail, return receipt requested, has been given to the City.

Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case
where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the
Civil Code.

Signature-Authorized Representative

Address

Phone Number

WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY SPECIAL ENDORSEMENTFOR City of Ukiah (the "City")

Endorsement No. _____

Issue Date: _____

PRODUCER

Telephone: (_____) _____

POLICY INFORMATION:

Insurance Company: _____

Policy No. _____

Policy Period: (from) _____ (to) _____

NAMED INSURED**OTHER PROVISIONS**

CLAIMS: (Underwriter's representative for claims pursuant to this insurance.

Name: _____

Address: _____

Telephone: (_____) _____

EMPLOYERS LIABILITY LIMITS

\$ _____ (Each Accident)

\$ _____ (Disease - Policy Limit)

\$ _____ (Disease - Each Employee)

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows:

1. CANCELLATION NOTICE: This insurance shall not be canceled, except after thirty (30) days prior written notice by receipted delivery has been given to the City.
2. WAIVER OF SUBROGATION: This Insurance Company agrees to waive all rights of subrogation against the City, its officer, officials, employees, and volunteers for losses paid under the terms of this policy which arise from the work performed by the Named Insured for the City.

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER**CITY**

City of Ukiah

300 Seminary Avenue

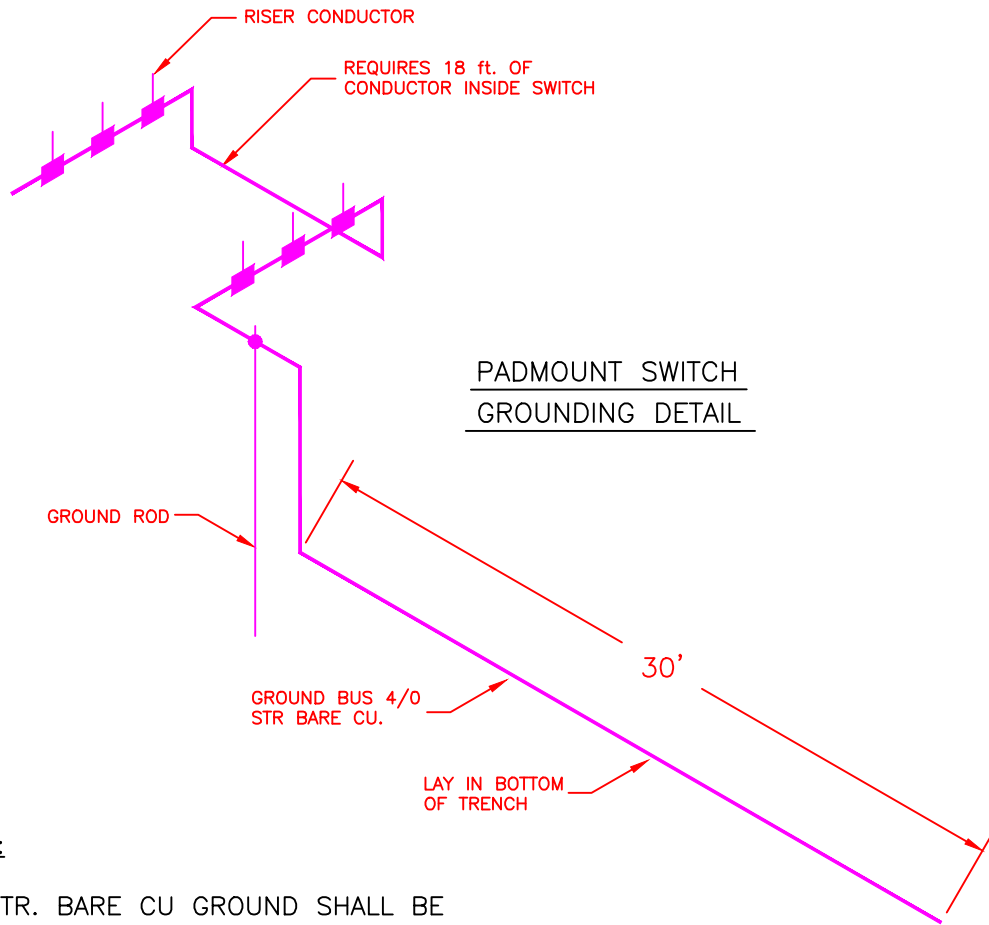
Ukiah, California 95482-5400

AUTHORIZED ☐ Broker/Agent ☐ Underwriter ☐**REPRESENTATIVE**

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)

Telephone: (_____) _____ Date signed: _____

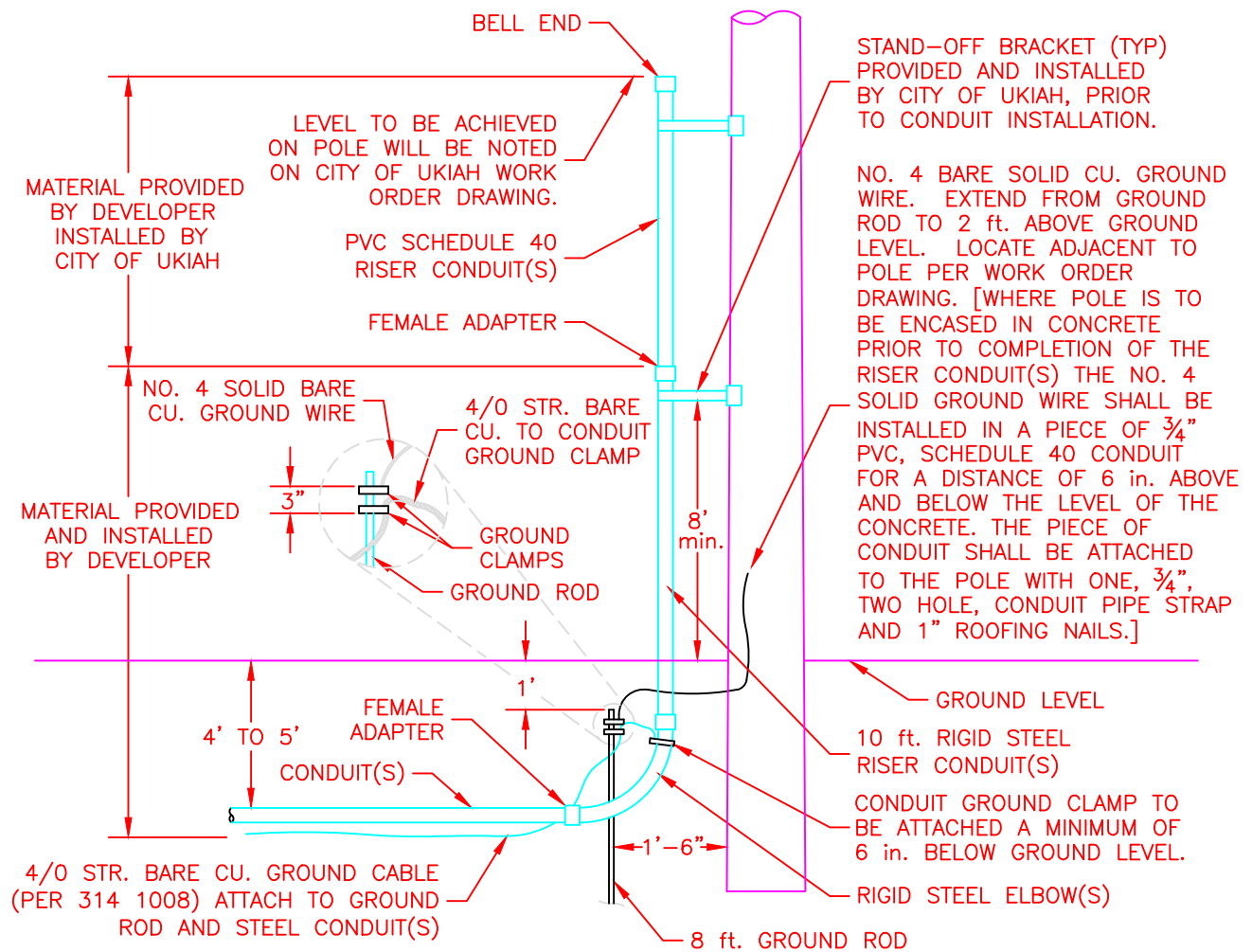


NOTES:

1. 4/0 STR. BARE CU GROUND SHALL BE ONE CONTINUOUS PIECE.
2. GROUND BUS SHALL BE INSTALLED AT THE BOTTOM OF THE TRENCH.
3. LAY 4/0 STR CU GROUND BUS IN BOTTOM OF VAULT PERIMETER AS SHOWN, SEE SHEET 1.
4. RISER CONDUCTOR SIZE TO BE:
 - a. 4/0 STR BARE CU FOR PRIMARY CABLE LARGER THAN 2/0.
 - b. #2 STR BARE CU FOR PRIMARY CABLE 2/0 AND SMALLER.
5. 4/0 STR BARE CU RISER CONDUCTOR TO BE TAPPED WITH #2 STR BARE CU TO GROUND THE 600 AMP MODULES.
6. GROUND BUS AND GROUND ROD INSTALLED AT TRANSFORMER SITES TO RISE IN THE SECONDARY PULL SECTION.
7. GROUND BUS AND GROUND ROD INSTALLED AT SWITCH SITES SHALL RISE IN THE PRIMARY PULL SECTION AT ONE SIDE OF THE SWITCH AND THEN THE GROUND BUS SHALL CONTINUE TO THE PRIMARY PULL SECTION AT THE OPPOSITE SIDE OF THE SWITCH.

Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Underground Spec\Equipment Grounding 314 1007-2.dwg Plotted: Oct 21, 2014 - 10:40am

CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT				CONSTRUCTION STANDARD VAULT AND PADMOUNT EQUIPMENT GROUNDING			
No.	REVISIONS			DATE	BY	CK'D	APP'D
04JAN11	AMS	AMS					
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	314 1007	

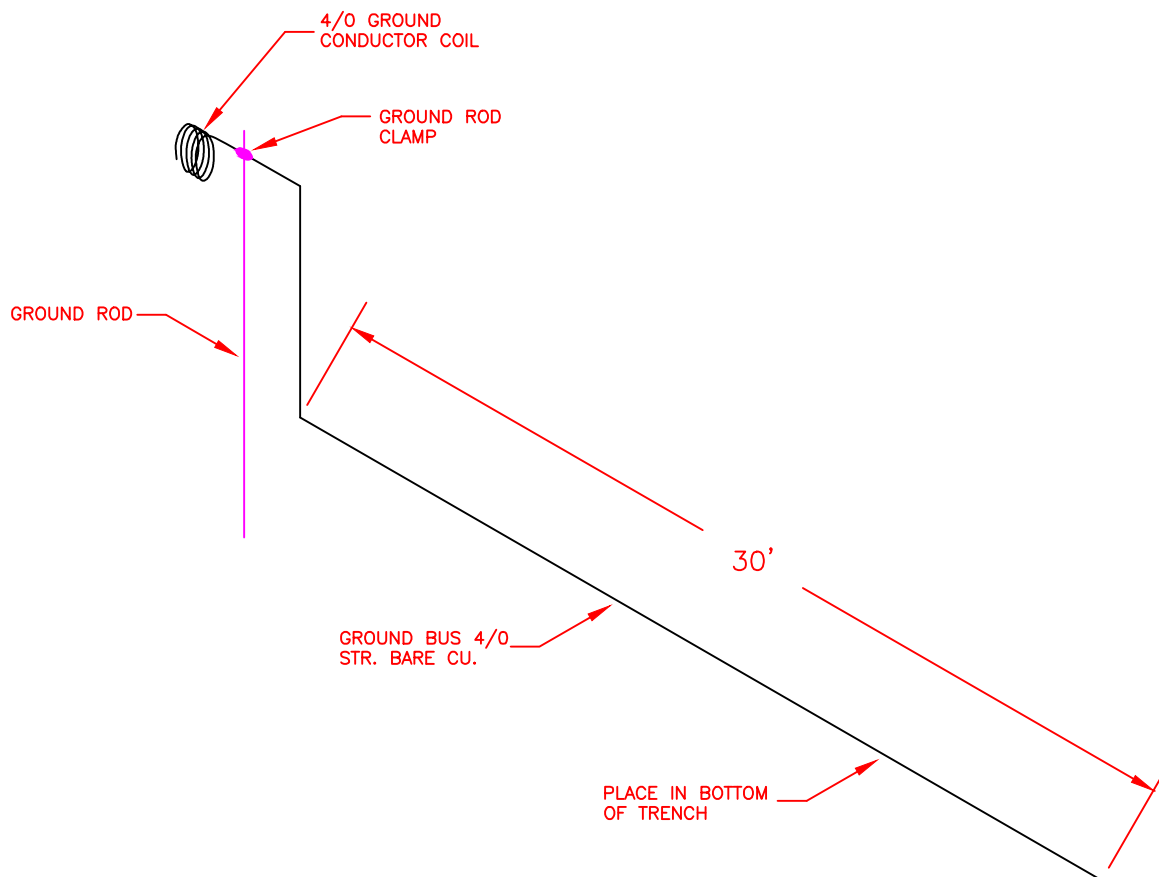


NOTE:

1. DEVELOPER TO PROVIDE RISER CONDUIT(S) AND ASSOCIATED EQUIPMENT TO REACH LEVEL ON POLE AS NOTED ON WORK ORDER. 90° ELBOW(S) AT POLE AND FIRST TEN FEET UP POLE TO BE RIGID STEEL CONDUIT(S) WITH THE REMAINDER UP THE POLE TO BE PVC SCHEDULE 40 (GRAY IN COLOR).
2. CONDUIT(S) AT THE POLE TO BE ATTACHED TO STAND-OFF BRACKETS WHICH WILL BE FURNISHED AND INSTALLED BY THE CITY OF UKIAH, ELECTRIC UTILITY DEPARTMENT.
3. ALL 90° RISER ELBOW(S) TO HAVE 36 in. RADIUS (OR AS SPECIFIED).
4. DEVELOPER TO INSTALL CONDUIT(S) UP TO AND INCLUDING RIGID STEEL RISER SECTION(S). CITY OF UKIAH, ELECTRIC UTILITY DEPARTMENT SHALL COMPLETE RISER CONDUIT(S) INSTALLATION FROM THE RIGID STEEL RISER SECTION(S) TO THE REQUIRED LEVEL ON POLE (MATERIAL TO BE PROVIDED BY DEVELOPER).
5. DEVELOPER TO PROVIDE SUFFICIENT PULL LINE IN EACH CONDUIT TO REACH THE REQUIRED LEVEL ON THE POLE.
6. LOCATION, SIZE AND NUMBER OF RISER CONDUIT(S) AT POLE SHALL BE PER CITY OF UKIAH SPECIFICATIONS AND WORK ORDER DRAWINGS.

Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Underground Spec\Riser Grounding 311 2007.dwg Plotted: Oct 21, 2014 - 10:41am

CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT				CONSTRUCTION STANDARD PRIMARY RISER CONDUIT(S) INSTALLATION GENERAL INFORMATION DETAIL			
No.	REVISIONS	DATE	BY	CK'D	APP'D		
21OCT10	AMS	AMS	<i>Ams</i>			SHEET 1 OF 1	311 2007
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION		



GROUNDING DETAIL

NOTE:

1. A COIL OF GROUND CONDUCTOR SHALL BE LEFT BEYOND THE GROUND ROD CLAMP ATTACHMENT. THE LENGTH OF GROUND CONDUCTOR NEEDED AT EACH TYPE OF EQUIPMENT LOCATION IS AS FOLLOWS:

MODULE ENCLOSURE	- 6 ft.
TRANSFORMER	- 6 ft.
VAULT	- 16 ft.
SWITCH	- 18 ft.
2. WHERE GROUND BUS IS TO BE INSTALLED AT PRIMARY VAULT LOCATIONS, THE GROUND ROD SHALL BE DRIVEN OUTSIDE OF THE PRIMARY VAULT. THE COIL OF GROUND CONDUCTOR SHALL BE PLACED INSIDE THE VAULT THROUGH A SEALED OPENING IN THE VAULT (SIDE).
3. THE GROUND ROD SHALL BE GALVANIZED STEEL OR COPPER CLAD STEEL NOT LESS THAN 5/8" IN DIAMETER AND 8 ft. IN LENGTH.
4. A GROUND ROD CLAMP SHALL BE USED TO CONNECT THE GROUND CONDUCTOR TO THE GROUND ROD. THE GROUND ROD CLAMP SHALL BE A 3/4", #8- 1/0 STR COPPER CLAMP, JOSLYN CAT. NO. J8493AB OR APPROVED EQUAL.

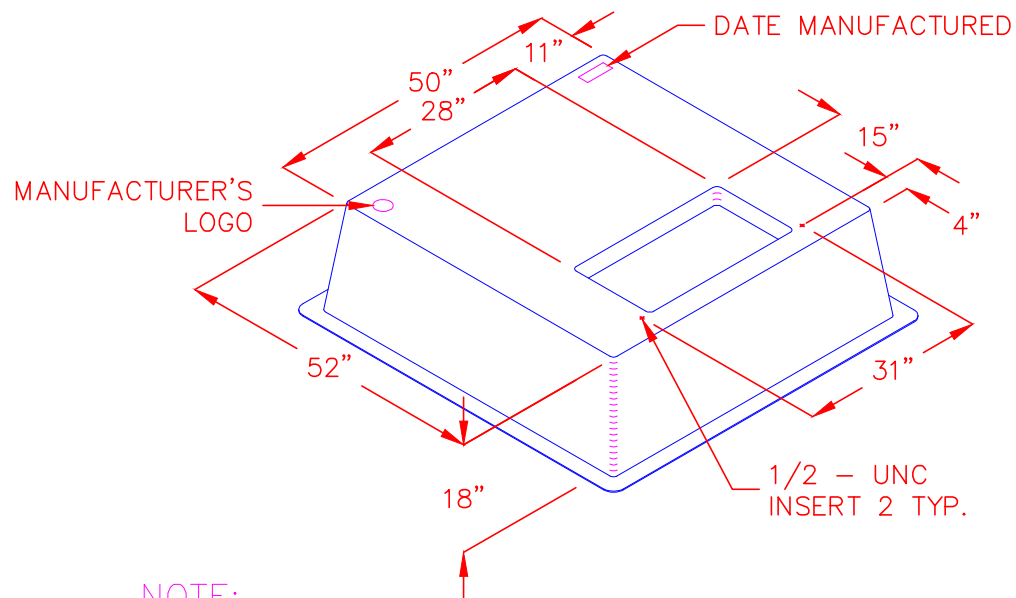
Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Underground Spec\Equipment Grounding 314 1008.dwg Plotted: Oct 21,2014 - 11:01am

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD

PADMOUNT EQUIPMENT GROUNDING

30APR12	AMS	AMS			SHEET 1 OF 1	314 1008
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	



NOTE:

1. MANUFACTURER REFERENCE: JENSEN
PRECAST NO 50X52X18 CODE M360002

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD

TRANSFORMER BOX PAD

02JULY12

AMS

AMS

SHEET 1 OF 1

922 5402

79

TE

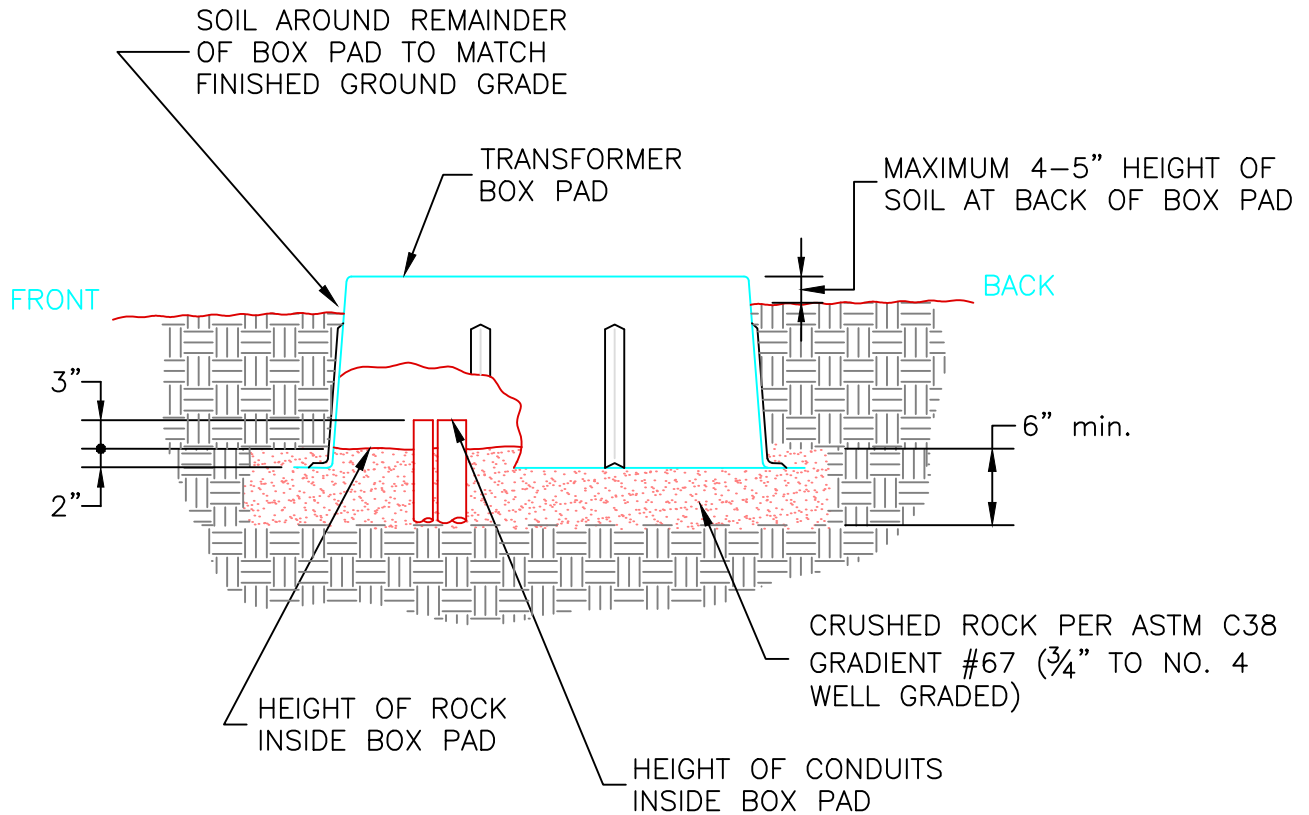
DRAWN

DESIGNED

CHECKED

APPROVAL

REVISION

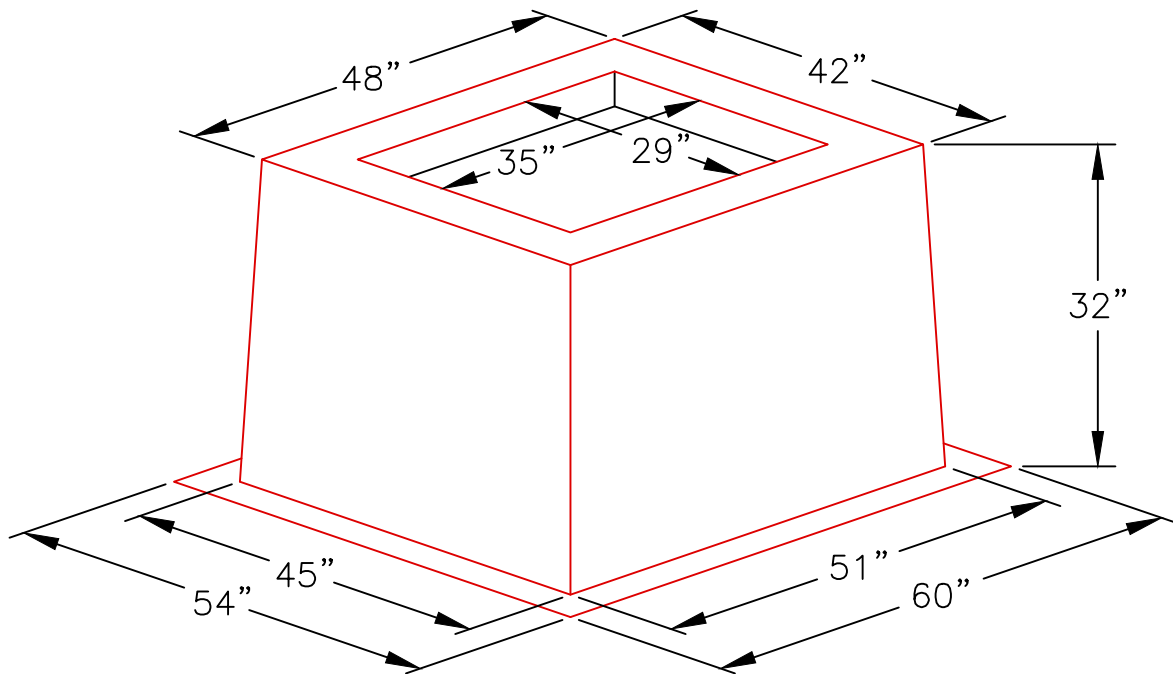


NOTES:

1. TRANSFORMER BOX PAD SHALL BE LEVEL.
2. TRANSFORMER SITE TO BE COMPACTED TO 90% COMPACTION (HYDRO-HAMMER IS NOT TO BE USED AROUND BOX PAD).
3. GROUND CONDUCTOR PER UEUD SPEC. 314 1008.

Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Underground Spec\Transformer box pad and conduit detail 317 2425-4.dwg Plotted: Oct 21,2014 - 10:21am

CITY OF UKIAH				CONSTRUCTION STANDARD		
ELECTRIC UTILITY DEPARTMENT				FIBERGLASS TRANSFORMER BOX PAD CONDUIT AND BOX PAD INSTALLATION DETAIL		
21OCT10	AMS	AMS	<i>AMS</i>	SHEET 4 OF 5	317 2425	
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL		
No. REVISIONS				DATE	BY	CK'D APP'D



NOTE:
1. MANUFACTURER REFERENCE: PROGLASS, INC. NO. TX484232 FOR MALTON ENCLOSURE.

M:\DATA\CAD\STANDARD\SPEC\0922\5405.DWG

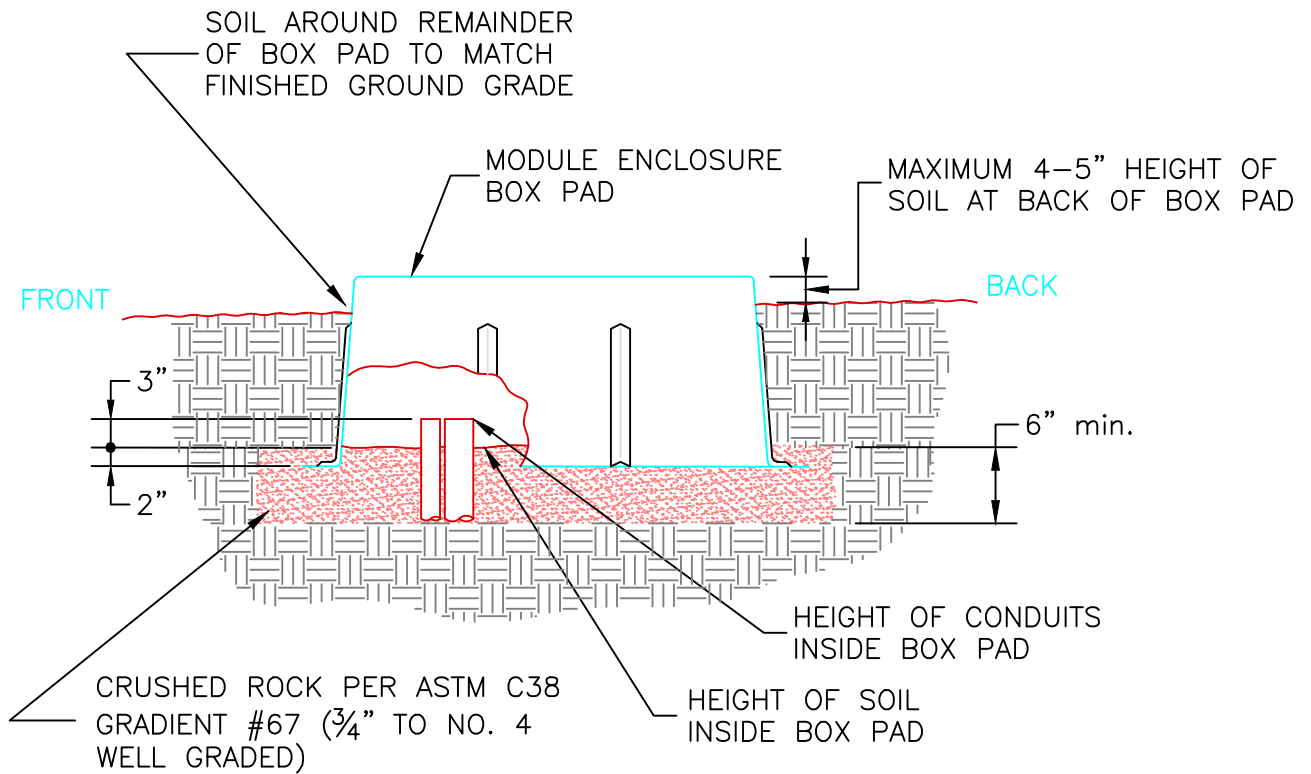
CITY OF UKIAH

ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD

MODULE ENCLOSURE BOX PAD

7JULY12	AMS	AMS			SHEET 1 OF 1	922 5405
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	



NOTES:

1. MODULE ENCLOSURE BOX PAD SHALL BE LEVEL.
2. MODULE ENCLOSURE BOX PAD SITE TO BE COMPACTION TO 90% COMPACTION (HYDRO-HAMMER IS NOT TO BE USED AROUND BOX PAD).

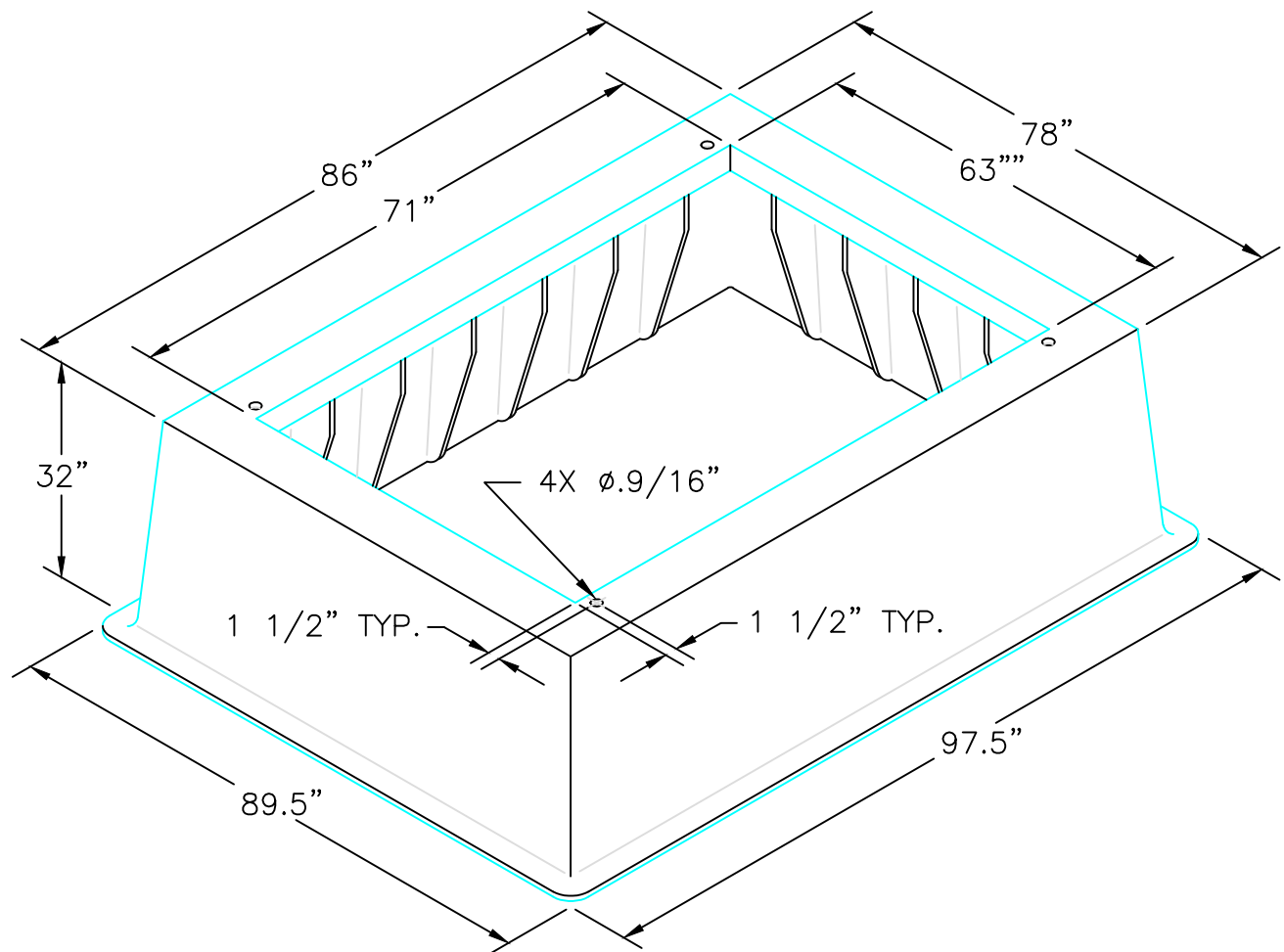
No.	REVISIONS	DATE	BY	CK'D	APP'D

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD
**MODULE ENCLOSURE BOX PAD
CONDUIT AND BOX PAD INSTALLATION DETAIL**

4AUG12	AMS	AMS			SHEET 1 OF 1
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION

317 2431



NOTES:

1. PAD SHALL HAVE A MINIMUM LOAD RATING OF 4000 LB.
2. MANUFACTURER REFERENCE: PROGLASS, INC. NO. SG867832

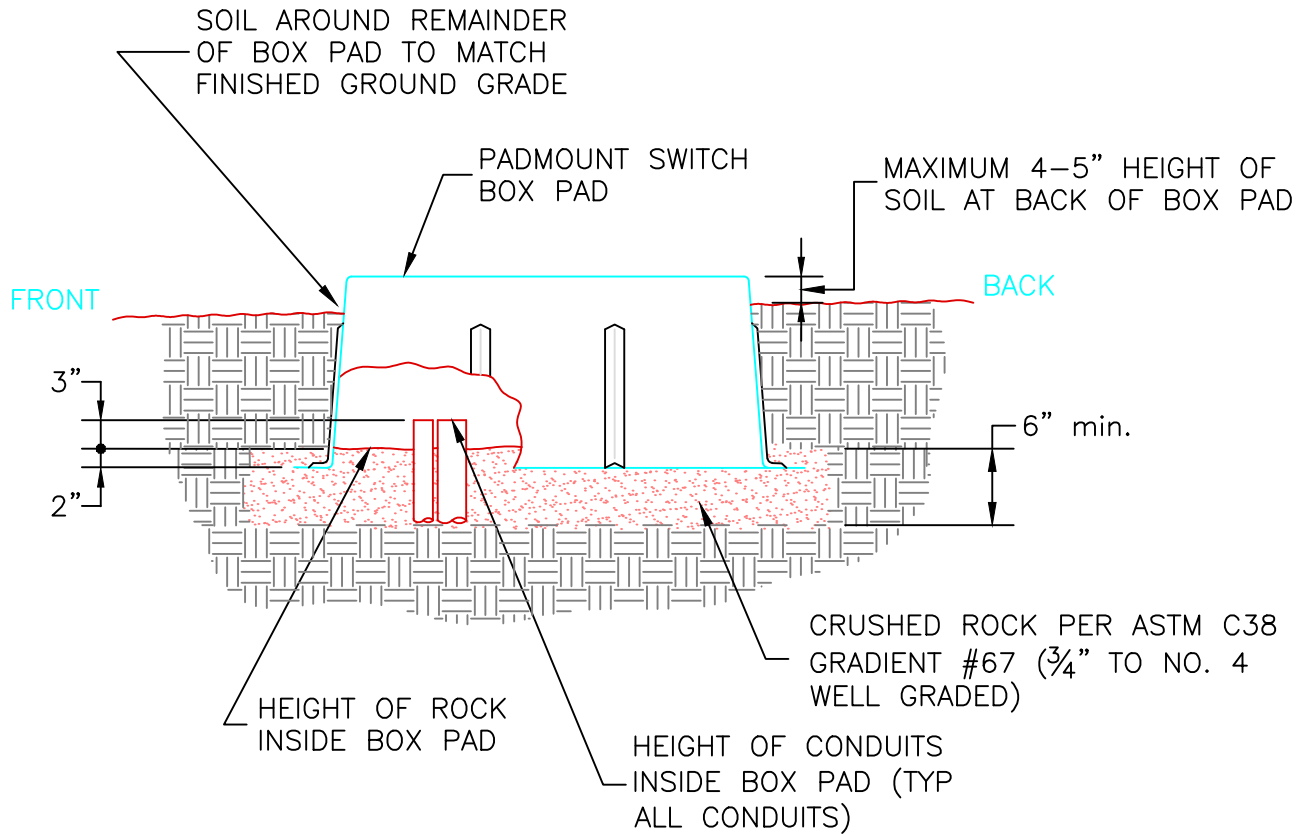
M:\DATA\CAD\STANDARD\SPEC\0922\5406.DWG

CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

ENGINEERING STANDARD

PADMOUNTED SWITCH BOX PAD

29DEC10	AMS	AMS			SHEET 1 OF 1	922 5406
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	

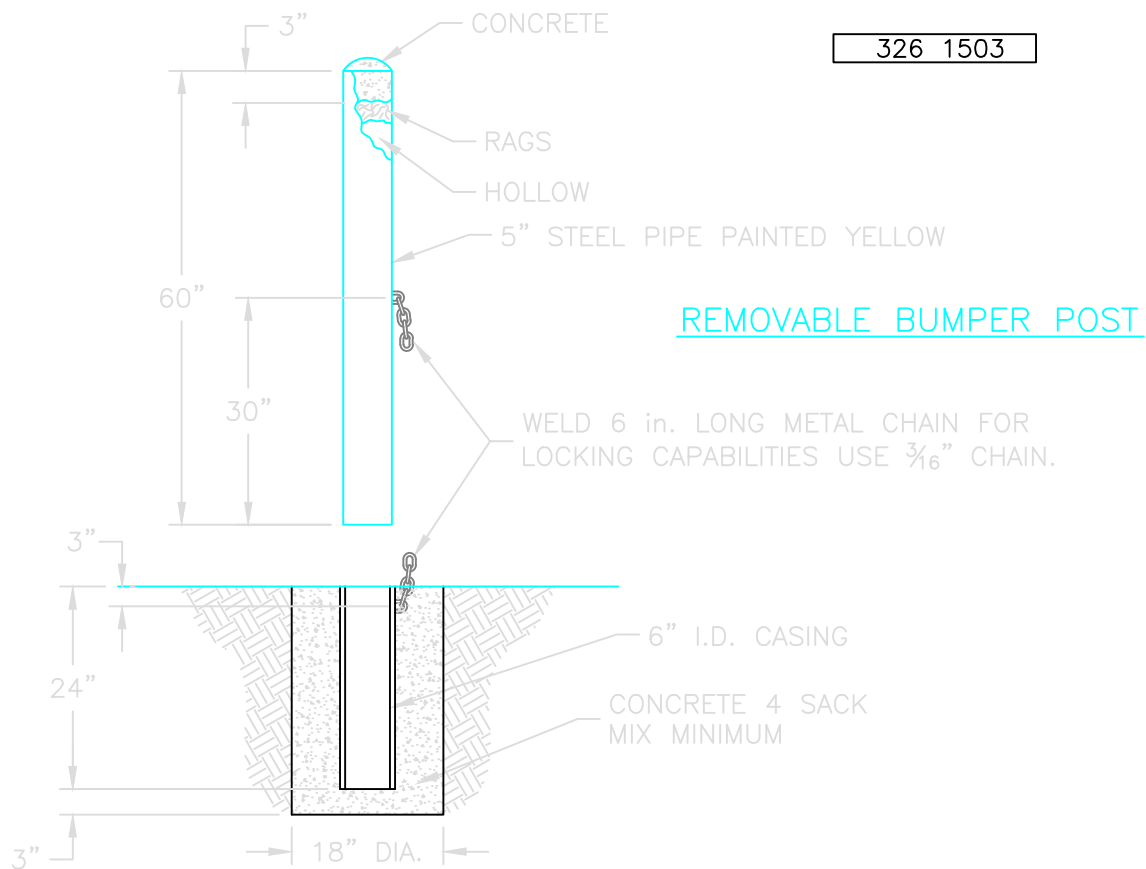


NOTES:

1. PADMOUNT SWITCH BOX PAD SHALL BE LEVEL.
2. PADMOUNT SWITCH SITE TO BE COMPACTED TO 90% COMPACTION (HYDRO-HAMMER IS NOT TO BE USED AROUND BOX PAD).
3. GROUND CONDUCTOR PER UEUD SPEC. 314 1007(2) & 314 1008.

Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Underground Spec\Padmount Switch Box Pad Location Detail 317 2426-4.dwg Plotted: Oct 21, 2014 - 10:16am

CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT				CONSTRUCTION STANDARD			
				PADMOUNT SWITCH BOX PAD CONDUIT AND BOX PAD INSTALLATION DETAIL			
29DEC10	AMS	AMS			SHEET 4 OF 5	317 2426	
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION		



Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Underground Spec\Bumper Post Spec 3261502-3.dwg Plotted: Oct 21, 2014 - 10:07am

No.	REVISIONS	DATE	BY	CK'D	APP'D
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CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD

BUMPER POST DETAILS

18MAR11	RT	AMS			SHEET 1 OF 1
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION

LEGEND:

SEE SPECIFICATIONS FOR ACCEPTABLE MATERIALS.



GROUND ELECTRODE



CONDUCTOR CONNECTOR



IN-LINE FUSE WITH INSULATING BOOTS



SOURCE



STREETLIGHT JB



STREETLIGHT



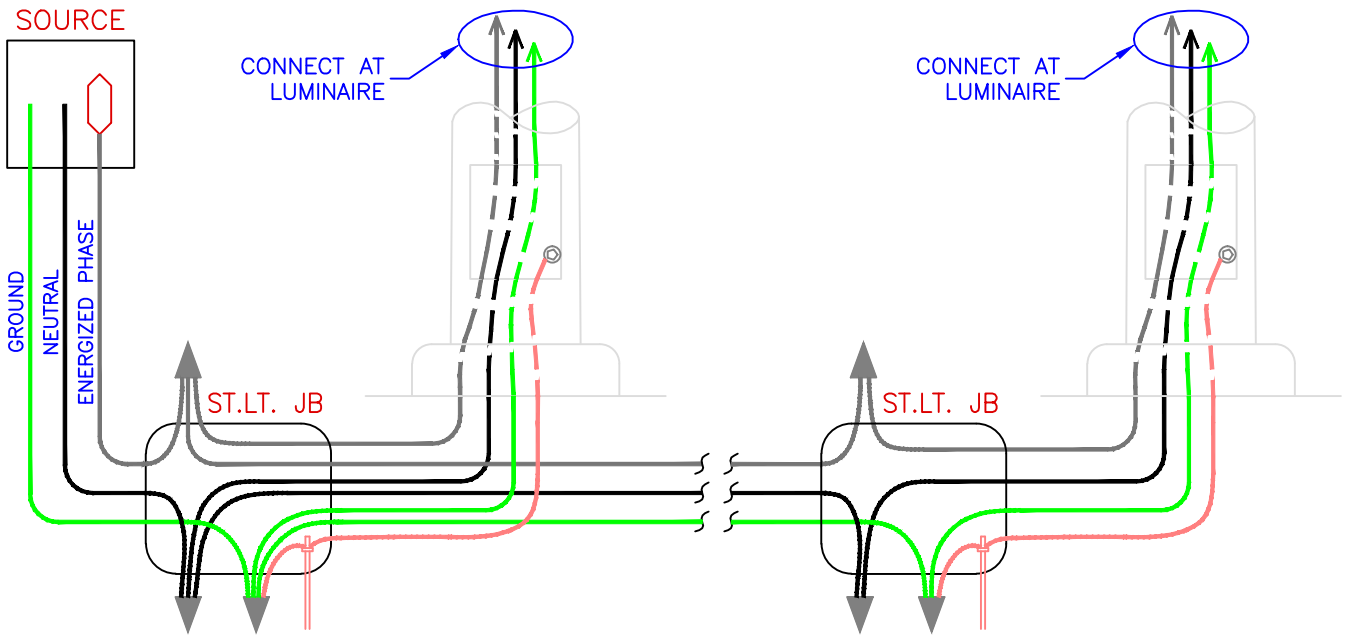
FUSE

NOTES:

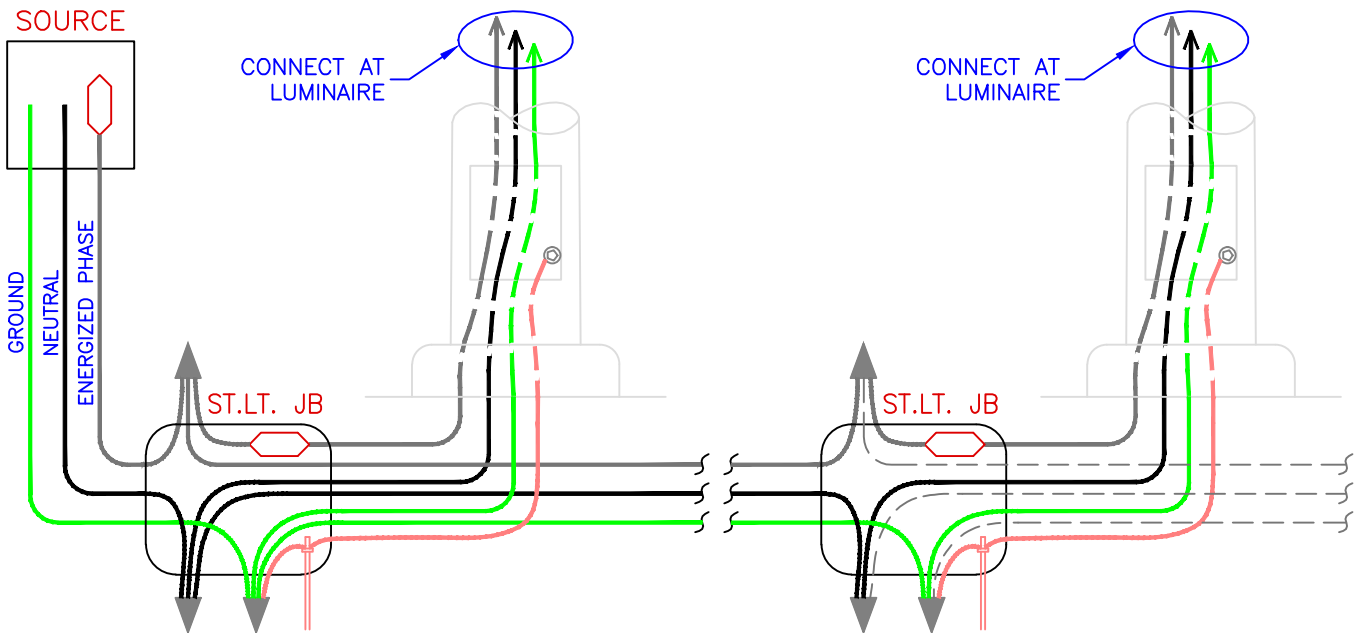
1. FUSES SHALL BE MIDGET FAST ACTING.
2. FUSE SIZE SHALL BE PER THE FUSING TABLE OR AS SHOWN ON THE JOB SPECIFIC DRAWINGS.
3. PROTECTION AT THE SOURCE GENERALLY WILL BE FUSE(S) UNLESS OTHERWISE NOTED ON THE JOB SPECIFIC DRAWINGS. A CIRCUIT BREAKER, WITH APPROPRIATE ENCLOSURE, MAY BE UTILIZED IN-LIEU OF FUSES.

Drawing name: C:\Users\A\Documents\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Streetlights\Streetlight Spec 503 0101 sheet 1 thru 6.dwg Plotted: Nov 13,2014 - 7:22pm

CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT				1				
				No.	REVISIONS	DATE	BY	CK'D
CONSTRUCTION STANDARD STREETLIGHT WIRING LEGEND				SHEET 1 OF 6			503 0101	
				REVISION				
06NOV14	RT	AMS		DATE	DRAWN	DESIGNED	CHECKED	APPROVAL



TWO LIGHTS PER SOURCE



THREE OR MORE LIGHTS PER SOURCE

VOLTAGE	ENERGIZED PHASE	NEUTRAL	GROUND
120V	BLACK	WHITE	GREEN
277V	BROWN	GRAY	GREEN

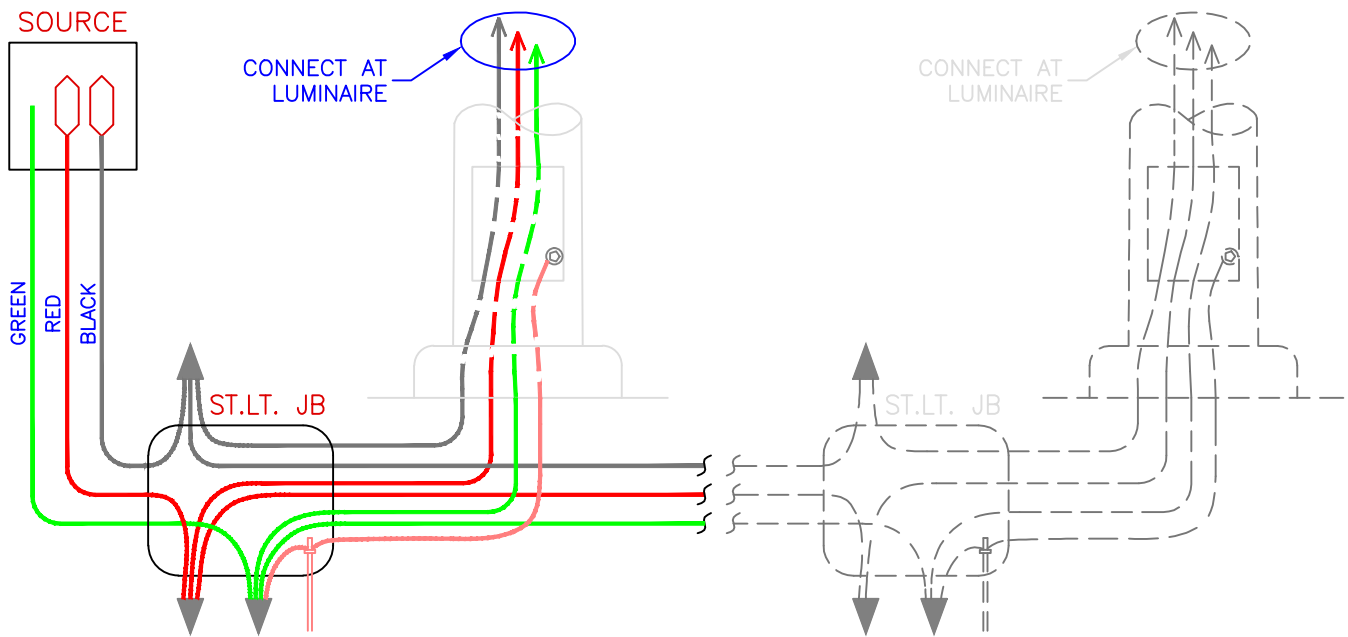
Drawing name: C:\Users\AI\Documents\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Streetlights\Streetlight Spec 503 0101 sheet 1 thru 6.dwg Plotted on: Nov. 13, 2014 - 7:23pm

No.	REVISIONS	DATE	BY	CK'D	APP'D
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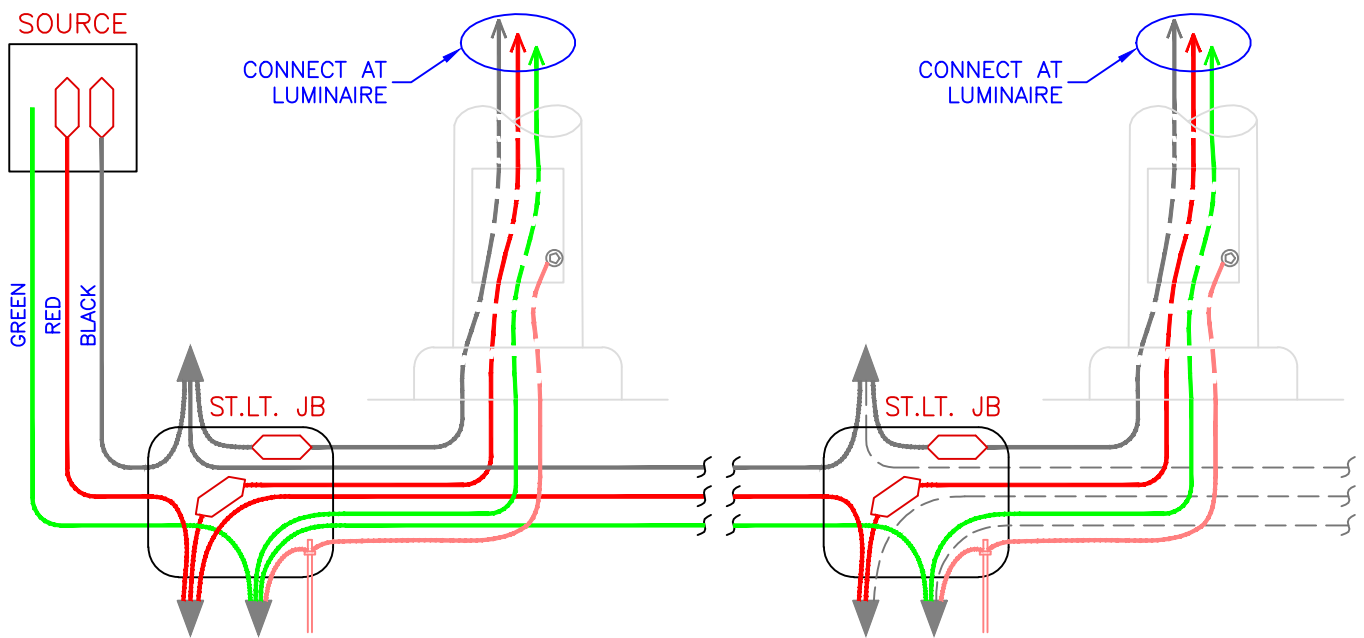
CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD
STREETLIGHT WIRING
DIAGRAM
120 OR 277 VOLT SYSTEM

06NOV14	RT	AMS			SHEET 2 OF 6	503 0101
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	



MAXIMUM TWO LIGHTS PER SOURCE



THREE OR MORE LIGHTS PER SOURCE

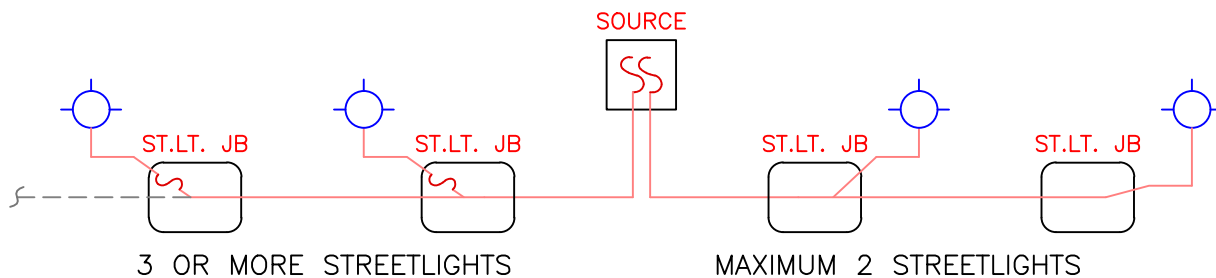
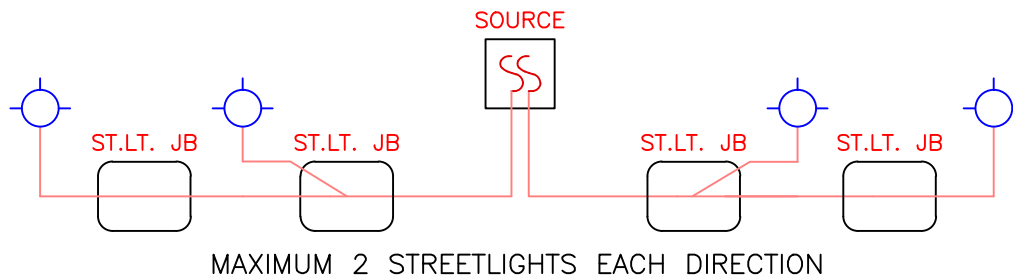
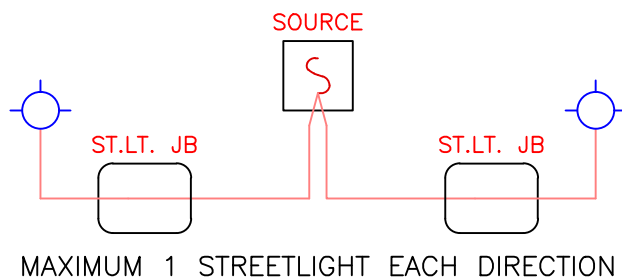
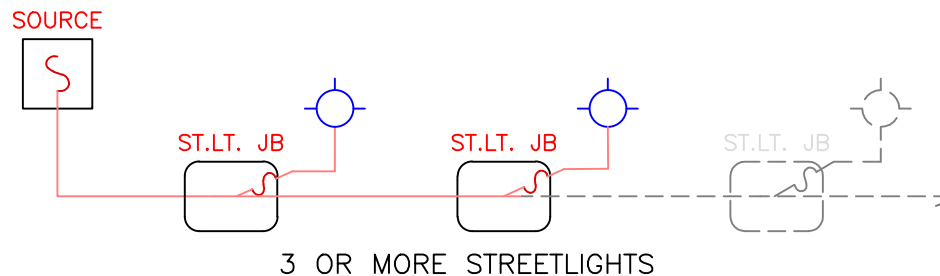
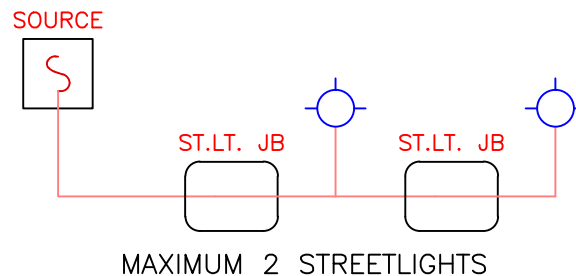
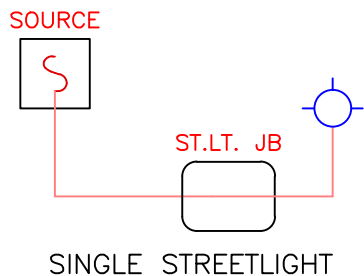
Drawing name: C:\Users\AI\Documents\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Streetlights\Streetlight Spec 503 0101 sheet 1 thru 6.dwg Plotted on: Nov. 13, 2014 - 7:24pm

No.	REVISIONS	DATE	BY	CK'D	APP'D
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CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD
STREETLIGHT WIRING
DIAGRAM
208 OR 240 VOLT SYSTEM

06NOV14	RT	AMS			SHEET 3 OF 6	503 0101
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	



MAXIMUM 2 STREETLIGHTS

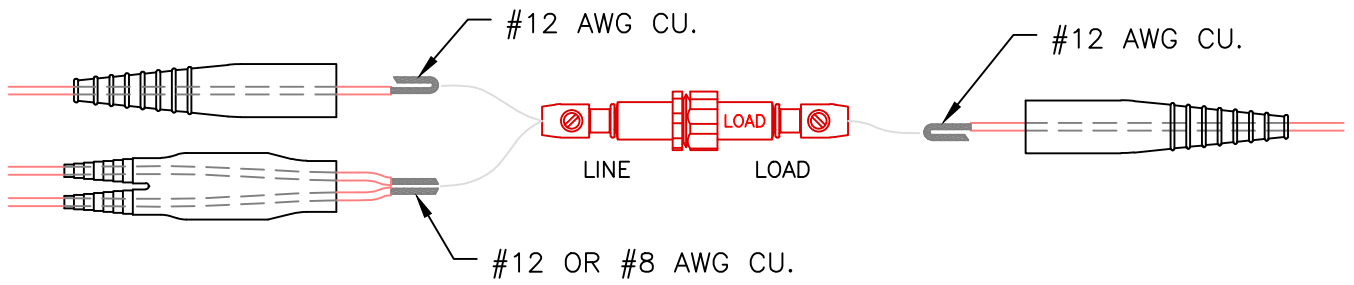
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No.	REVISIONS	DATE	BY	CK'D	APP'D
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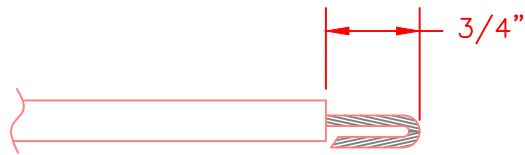
CITY OF UKIAH
ELECTRIC UTILITY DEPARTMENT

CONSTRUCTION STANDARD
STREETLIGHT WIRING
SINGLE LINE DIAGRAM

06NOV14	RT	AMS			SHEET 4 OF 6	503 0101
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	



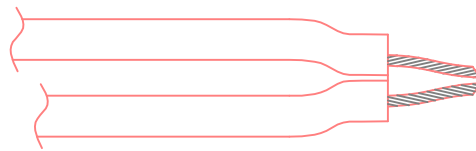
FUSE HOLDER, CONDUCTOR AND INSULATING BOOTS



SINGLE #12 AWG CU. CONDUCTOR



SINGLE #8 AWG CU. CONDUCTOR



TWO #12 OR #8 AWG CU. CONDUCTORS

CONDUCTOR PREPARATION AT FUSE HOLDER

Drawing name: C:\Users\AI\Documents\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Streetlights\Streetlight Spec 503 0101 sheet 1 thru 6.dwg Plotted on: Nov. 13, 2014 - 7:25pm

				No.	REVISIONS	DATE	BY	CK'D	APP'D
CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT				CONSTRUCTION STANDARD STREETLIGHT WIRING INSTALLATION REQUIREMENTS					
				SHEET 5 OF 6					
06NOV14	RT	AMS		503 0101					
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL		REVISION			

STREETLIGHT FUSING TABLE

LAMP SIZE (WATTS)	NUMBER OF STREETLIGHTS AND OPERATING CURRENT PER STREETLIGHT	OPERATING VOLTS			
		120	208	240	277
70	SINGLE STREETLIGHT	3	3	3	3
	TWO STREETLIGHTS	5	3	3	3
	OPERATING AMPERE	0.95	0.55	0.48	0.41
100	SINGLE STREETLIGHT	3	3	3	3
	TWO STREETLIGHTS	5	3	3	3
	OPERATING AMPERE	1.22	0.70	0.61	0.53
150	SINGLE STREETLIGHT	5	3	3	3
	TWO STREETLIGHTS	7.5	5	5	5
	OPERATING AMPERE	1.80	1.04	0.90	0.77
250	SINGLE STREETLIGHT	7.5	5	3	3
	TWO STREETLIGHTS	15	7.5	7.5	5
	OPERATING AMPERE	2.70	1.56	1.35	1.17
106	SINGLE STREETLIGHT	3	3	3	3
	TWO STREETLIGHTS	3	3	3	3
	OPERATING AMPERE	.88	.51	.44	.38

ACCEPTABLE FUSE SIZES: 3, 5, 7.5, 10, 15, 20 AND 30 AMPERE.

TO CALCULATE THE FUSE SIZE TO SUPPLY 3 OR MORE LIGHTS IN THE SAME STRING,
USE THE FOLLOWING FORMULA:

$$S = 2 * N * A$$

WHERE: S = FUSE SIZE (ROUND UP TO NEAREST SIZE)
N = NUMBER OF LIGHTS IN THE STRING
A = OPERATING AMPERES PER LIGHT FROM THE TABLE ABOVE

Drawing name: C:\Users\ANDocuments\AutoCAD Files\City of Ukiah\Ukiah OH UG Eng Specs\Streetlights\Streetlight Spec 503 0101 sheet 1 thru 6.dwg Plotted: Nov 13,2014 - 7:25pm

CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT		CONSTRUCTION STANDARD STREETLIGHT WIRING FUSING TABLE					
		No.	REVISIONS	DATE	BY	CK'D	APP'D
06NOV14	RT	AMS					
DATE	DRAWN	DESIGNED	CHECKED	APPROVAL	REVISION	503 0101	

GENERAL ENGINEERING SPECIFICATIONS

CABLEcom c/o Comcast

ALL SUBSTRUCTURE LAYOUT AND DESIGN COMPLETED BY OUTSIDE PERSONNEL MUST BE **REVIEWED AND APPROVED** BY CABLECOM OF CALIFORNIA, INC ENGINEERING PERSONNEL **30 DAYS PRIOR TO CONSTRUCTION START**. ALL SUBSTRUCTURE DRAWINGS OR COMPOSITES SHALL BE TO SCALE (PREFERABLY 1" = 100') AND **SHALL INDICATE TRENCH ROUTE AND FOOTAGE**. DRAWINGS MUST BE COMPLETED TO COMCAST CORP. CABLE STANDARDS USING COMCAST CORP. CABLE SYMBOLS AS INDICATED ON ATTACHED SHEET.

TRENCHING SPECIFICATIONS

ALL MAINLINE CONDUIT (2" CONDUIT INSTALLED IN PUBLIC RIGHT OF WAYS, STREETS OR DRIVEWAYS) SHALL BE INSTALLED AT A **MINIMUM DEPTH OF 24" BELOW FINISHED GRADE**.

SERVICE CONDUIT INSTALLED ON PRIVATE PROPERTY IN DIRT OR PLANTER AREAS MUST HAVE A **MINIMUM COVER DEPTH OF 12" BELOW FINISHED GRADE**.

CONDUITS SHOULD BE PROTECTED WITH A **MINIMUM OF 3" OF SAND IN THE BASE** OF THE TRENCH AND CONDUIT SHOULD BE **COVERED WITH A MINIMUM OF 3" OF SAND** PRIOR TO INTERMEDIATE BACKFILL. ALL TRENCHES MUST BE **COMPACTED TO A MINIMUM OF 95 PERCENT**.

COMCAST CORP. CABLE PREWIRE SPECIFICATIONS

THE NATIONAL ELECTRIC CODE, AS IT PERTAINS TO THE CLASSIFICATION AND LABELING OF ALL CATV WIRE USED IN COMMERCIAL AND RESIDENTIAL STRUCTURES IS AS FOLLOWS:

CATVP - TO BE USED IN AIR HANDLING SPACES (PLENUMS)

CATVR - TO BE USED IN RISER SHAFTS (ANY VERTICAL PASSAGEWAY)

CATVX - TO BE USED AS WIRING IN RESIDENTIAL OR COMMERCIAL BUILDING AREAS OTHER THAN THOSE LISTED ABOVE.

THE CABLE THAT CURRENTLY MEETS COMCAST CORP. SPECIFICATIONS IS RG6 AND IS MANUFACTURED BY COMMSCOPE. THIS CABLE CAN BE PURCHASED THROUGH COMCAST CORP. DIFFERENT VENDORS MAY OFFER AN EQUIVALENT TYPE OF WIRE, BUT IF YOU USE CABLE OTHER THAN COMMSCOPE CONTACT THE CONSTRUCTION COORDINATOR FOR THIS AREA FOR APPROVAL. NAME AND NUMBER ARE ON THE THIRD PAGE OF THIS LETTER.

PLEASE NOTE: SERVICE LEADS ARE NOT TO EXCEED 150'
FOR SERVICE LEADS OVER 150' USE RG11 OR CALL FOR INSTRUCTIONS

COMCAST CORP. RESERVES THE RIGHT TO REFUSE ANY WIRING THAT DOES NOT MEET OUR SPECIFICATIONS. THIS INCLUDES THE TYPE OF WIRE AND THE METHOD OF WIRING.
NO LOOP SYSTEMS!

PLEASE SEE ATTACHED RECOMMENDED WIRING EXAMPLES

6. CONDUITS ARE STRAIGHT FOR A DISTANCE **NOT LESS THAN 10'** IN OR OUT OF A VAULT, BOX OR PEDESTAL AND **LINE UP FOR STRAIGHT THROUGH PULLING.**

2" PVC SCHEDULE 40 BOE 90 DEGREE, MINIMUM 24" RADIUS SWEEP.
THERE SHALL BE NO MORE THAN FOUR (4) 90-DEGREE SWEEPS ALLOWED PER CONDUIT RUN.

2" PVC SCHEDULE 40 BOE 45 DEGREE, MINIMUM 24" RADIUS SWEEP.
THERE SHALL BE NO MORE THAN FOUR (4) SWEEPS OF ANY KIND ALLOWED PER CONDUIT RUN.

1" PVC SCHEDULE 40 BOE 90 DEGREE, MINIMUM 18" RADIUS SWEEP.
THERE SHALL BE NO MORE THAN FOUR (4) SWEEPS OF ANY KIND ALLOWED PER CONDUIT RUN.

RECOMMENDED CONDUIT SUPPLIES

VIKOMATIC
11290 POINT EAST DR. STE 230
RANCHO CORDOVA, CA
(916) 635-9273

UNDERGROUND CABLE TV CONSTRUCTION SPECIFICATIONS (CONT.)

BOX SPECIFICATIONS

CHRISTY FIBERLYTE "FL SERIES" MARKED CABLE TV. EACH BOX INSTALLATION SHALL INCLUDE A FIBERLYTE CONCRETE OR IRON LID (TRAFFIC AREAS), AN A FIBERLYTE BOX, EACH RATED FOR INCIDENTAL TRAFFIC.

BOX SIZES ARE AS FOLLOWS:

B-30	13" X 24"	ROUGH DIMENSIONS	13" X 24" X 18"
B-36	17" X 30"	ROUGH DIMENSIONS	17" X 30" X 18"
B-48	48" X 30"	ROUGH DIMENSIONS	48" X 30" X 12"

WITH 1'-10" EXTENSION

CABLECOM OF CALIFORNIA INC. RESERVES THE OPTION TO SUBSTITUTE A CHRISTY CONCRETE B-30 BOX IN PLACE OF A FIBERLYTE FL-30, DEPENDING ON NEED.

CableCom of California Inc. ■ 825 Chadbourne Rd. ■ Fairfield, Ca. 94534 ■
Phone (877) 230-3010 Fax (877) 230-2770
Contractor_For_Comcast@CableComLLC.Net

TRENCH SPECIFICATIONS - PEDESTAL & BOX ROUGH DIMENSIONS

COMCAST CORPS. SYMBOL PEDESTALS

TV-CPH-1230 12" X 30" X 6"



TV-CPH-1730 17" X 30" X 6"

BOX ROUGH DIMENSIONS



B-30 13" X 24" X 18"



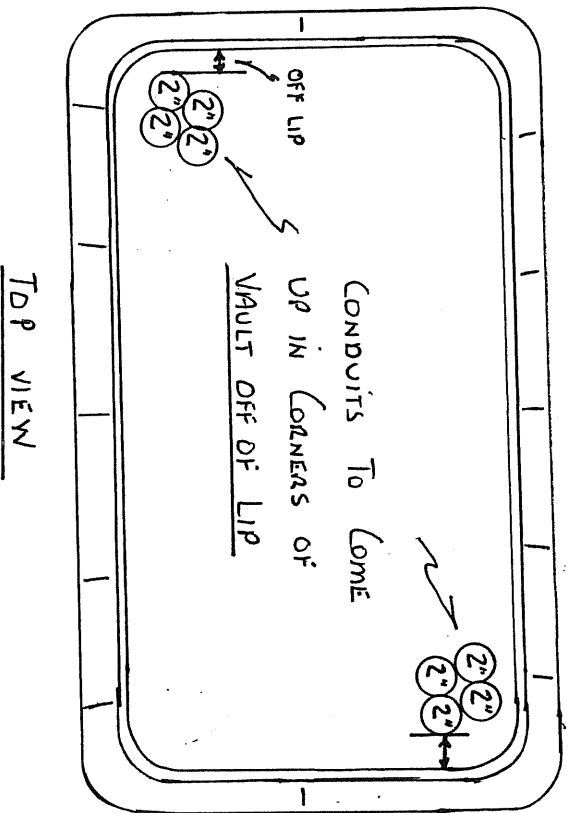
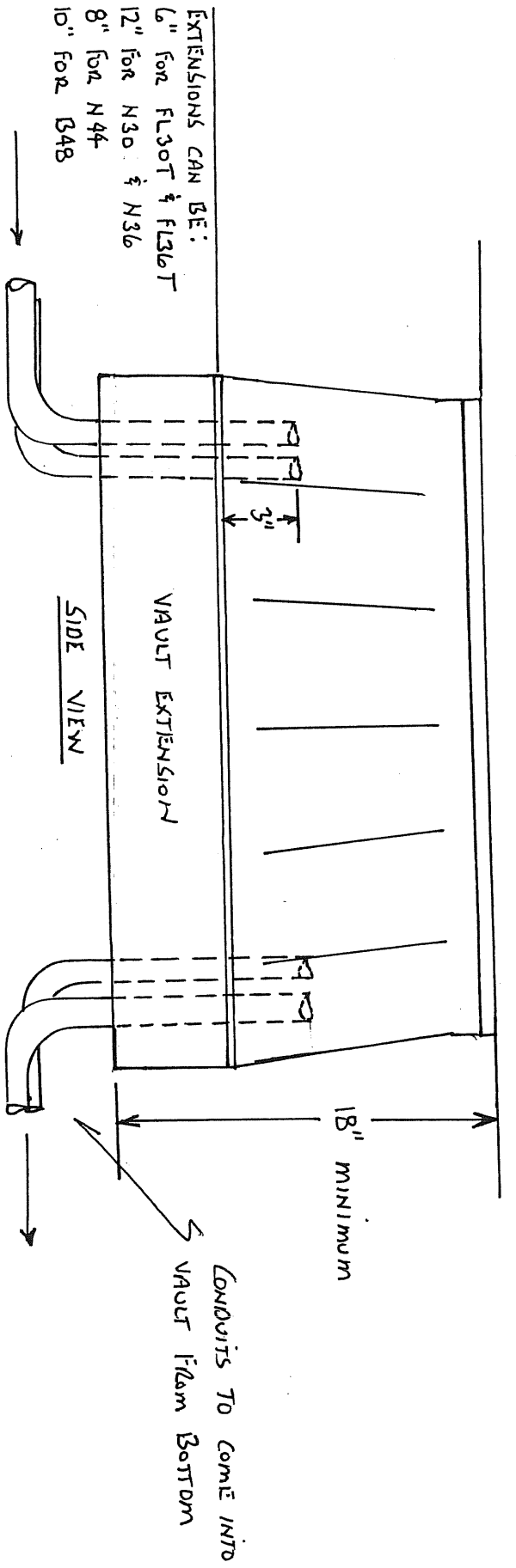
B-36 17" X 30" X 18"



B-48 48" X 30" X 12" WITH 1'-10" EXTENSION

Concrete Vault Installation Detail

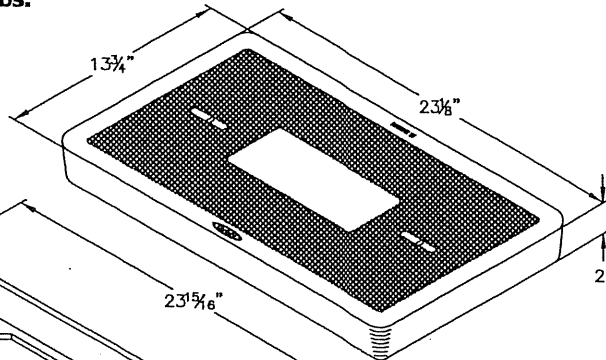
95



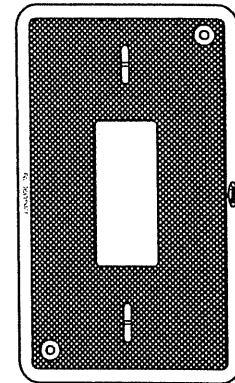
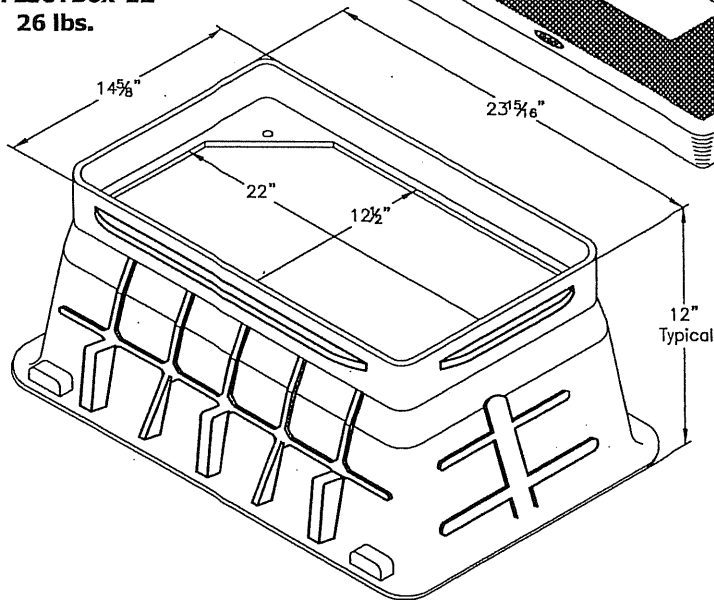
NOTE: FL VAULTS TO BE PLACED IN DIRT
 N VAULTS TO BE PLACED IN CONCRETE
 ANY VAULT PLACED IN TRAVEL WAY NEEDS TO BE TRAFFIC RATED
 WITH A TRAFFIC RATED LID WITH BOLT DOWN

TO BE USED IN DIRT AREA

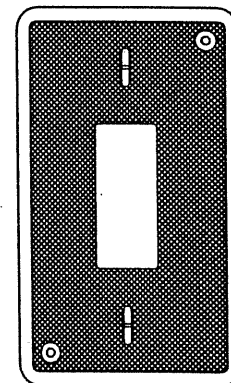
**Fibrelyte Lid
No. FL30D
20 lbs.**



**Fibrelyte Box
No. FL30TBox-12
26 lbs.**



FL30T



SYN1324T

All Fibrelyte valve and utility boxes are designed to receive either Fibrelyte, Synertech, standard Christy Concrete or cast iron lids. Both Fibrelyte and Synertech are durable, light weight and proven alternative to concrete. Approximate dimensions and weight shown.

Oldcastle Ordering Code	Item	Approx. Shipping Weight	Description
FL30TBOX12	BOX	26 lbs.	FL30T Box (13" x 24" x 12" high) – 30 per pallet
FL30TBOX18	BOX	35 lbs.	FL30T Box (13" x 24" x 18" high) – 18 per pallet
FL30TBOX20	BOX	36 lbs.	FL30T Box (13" x 24" x 20" high) – 15 per pallet
FL30TBOX24	BOX	44 lbs.	FL30T Box (13" x 24" x 24" high) – 15 per pallet
FL30D	LID	20 lbs.	Fibrelyte Lid
FL30T	LID	20 lbs.	Fibrelyte Lid, Bolt Down (order FL99 bolts separately)
FL30X6	EXTENSION	9 lbs.	6" High Extension
FL30X8	EXTENSION	10 lbs.	8" High Extension
SYN1324T	LID	33 lbs.	Synertech lid, bolt down (order FL99 bolts separately)



Oldcastle Precast®
Enclosure Solutions

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FL30T BOX

FILE NAME: FL30_JS0

ISSUE DATE: January, 2011

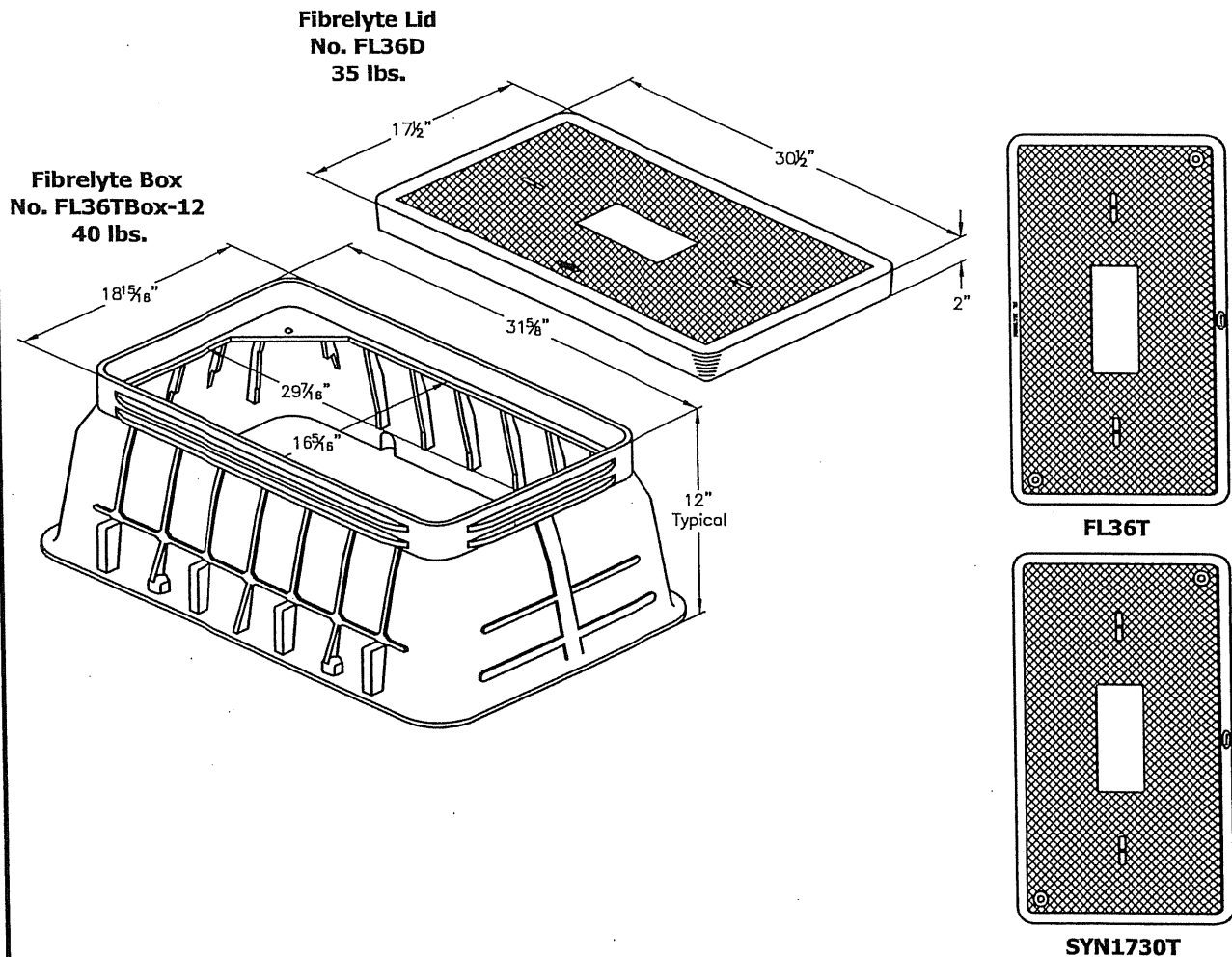
www.oldcastleprecast.com

FL30T FIBRELYTE BOX

13" x 24"

FIBRELYTE®

To BE USED IN DIRT AREA



All Fibrelyte valve and utility boxes are designed to receive either Fibrelyte, Synertech, standard Christy Concrete or cast iron lids. Both Fibrelyte and Synertech are durable, light weight and proven alternative to concrete. Approximate dimensions and weight shown.

Oldcastle Ordering Code	Item	Approx. Shipping Weight	Description
→ FL36TBOX12	BOX	40 lbs.	FL36T Box (17" x 30" x 12" high) - 20 per pallet
→ FL36TBOX18	BOX	52 lbs.	FL36T Box (17" x 30" x 18" high) - 12 per pallet
FL36TBOX20	BOX	58 lbs.	FL36T Box (17" x 30" x 20" high) - 10 per pallet
FL36TBOX24	BOX	64 lbs.	FL36T Box (17" x 30" x 24" high) - 10 per pallet
→ FL36D	LID	35 lbs.	Fibrelyte Lid
FL36T	LID	35 lbs.	Fibrelyte Lid, Bolt Down (order FL99 bolts separately)
FL36X6	EXTENSION	12 lbs.	6" High Extension
FL36X8	EXTENSION	18 lbs.	8" High Extension
SYN1730T	LID	60 lbs.	Synertech lid, bolt down (order FL99 bolts separately)



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FL36T BOX

FILE NAME: FL36_JS0

ISSUE DATE: January, 2011

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FL36T FIBRELYTE BOX

17" x 30"

FIBRELYTE®

Fibrelyte Boxes

Utility and Valve •

Electrical and Telephone •

Traffic Utilities & Traffic Valves •

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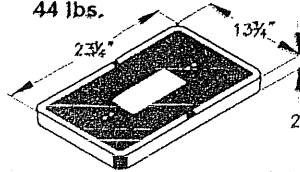
ChristySales@oldcastleprecast.com

- Etched polypropylene face
- Face anchored in concrete
- Ultra-violet inhibitor
- Exceeds ASTM-D1693 Standards for Environmental Stress Cracking Resistance
- Meets Caltrans #5 State Specifications

REINFORCED CONCRETE LID

No. B30D

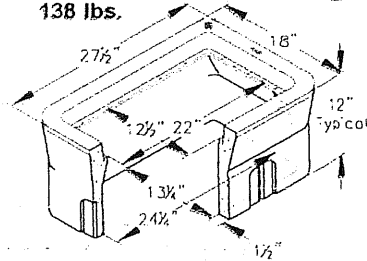
44 lbs.



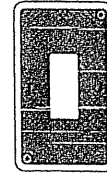
ELECTRICAL BOX

No. N30BOX

138 lbs.



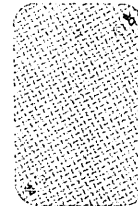
FL30D



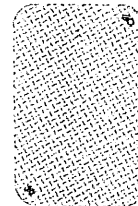
FL30T



N30T



N30-61J



B30-61D

A high density reinforced concrete pull and junction box with end and side knockouts. Non-settling shoulders maintain grade and facilitate back filling. Approximate dimensions and weight shown.

Ordering Code	Item	Approx. Shipping Weight	Description
N30BOX	BOX	138	N30 Electrical Box (13 1/4" x 24 1/4") - Meets #5 State Specifications - 16 per pallet
B30D	LID	44	Reinforced concrete
FL30D	LID	20	Fibrestyle lid, non-concrete
N30T	LID	44	Reinforced concrete, bolt down (order N99 bolts separately)
FL30T	LID	20	Fibrestyle lid, bolt down (order N99 bolts separately)
B30-61D	COVER	38	Steel checker plate
N30-61J	COVER	38	Steel checker plate, bolt down (order N99 bolts separately)
B30X12	EXTENSION	126	12" Reinforced concrete - 16 per pallet
B30SL	SLAB	52	Reinforced concrete (16" x 28")

Galvanizing available on all steel covers



MADERA/TRACY/ROSEVILLE/PHOENIX
Phone: (800) 486-7070 Fax: (800) 486-6804
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N30 BOX
File Name: N30_ISO
Issue Date: January 2009
www.oldcastleprecast.com

N30 ELECTRICAL BOX
13-1/4" x 24-1/4"



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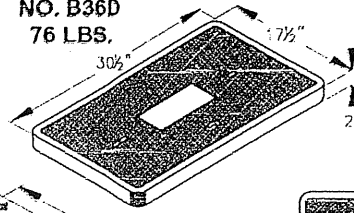
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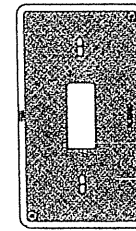
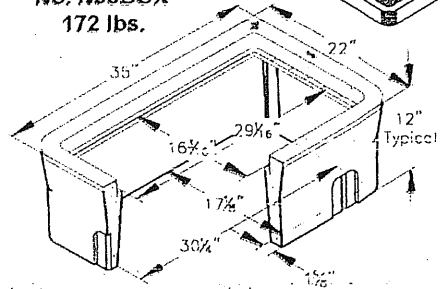
- Etched polypropylene face
- Face anchored in concrete
- Ultra-violet inhibitor
- Exceeds ASTM-D1693 Standards for Environmental Stress Cracking Resistance
- Meets Caltrans #6 State Specifications

REINFORCED CONCRETE LID

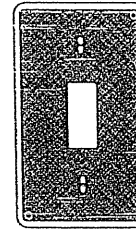
NO. B36D
76 LBS.



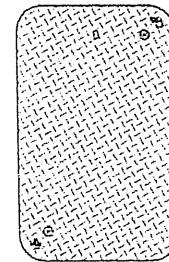
**ELECTRICAL BOX
No. N36BOX
172 lbs.**



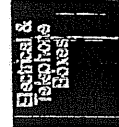
FL36T



N36T



N36-61J



PDF



A high density reinforced concrete pull and junction box with end and side knockouts. Non-settling shoulders maintain grade and facilitate back filling. Approximate dimensions and weight shown.

Ordering Code	Item	Approx. Shipping Weight	Description
N36BOX	BOX	172	N36 Electrical Box (17 1/2" x 30 1/2") - Meets #6 State Specifications - 8 per pallet
B36D	LID	76	Reinforced concrete
FL36D	LID	35	Fibrelyte lid, non-concrete
N36T	LID	76	Reinforced concrete, bolt down (order N99 bolts separately)
FL36T	LID	35	Fibrelyte lid, bolt down (order N99 bolts separately)
B36-61J	COVER	56	Steel checker plate
N36-61J	COVER	56	Steel checker plate, bolt down (order N99 bolts separately)
B36X12	EXTENSION	189	12" Reinforced concrete - 8 per pallet
B36SL	SLAB	104	Reinforced concrete (20" x 34")
Galvanizing available on all steel covers			



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N36 BOX
File Name: N36_ISO
Issue Date: January 2009
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N36 ELECTRICAL BOX
17-1/8" x 30-1/4"



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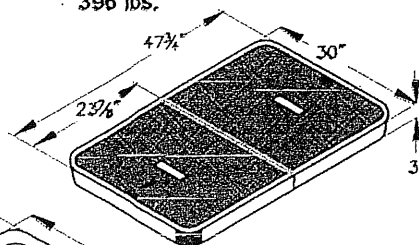


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REINFORCED CONCRETE LID

No. B48D2

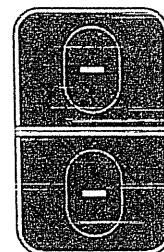
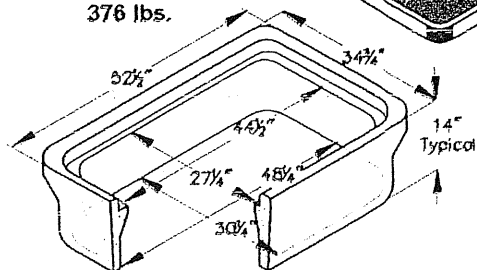
396 lbs.



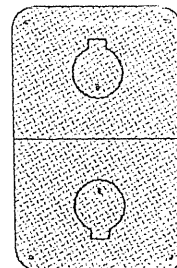
UTILITY BOX

No. B48BOX

376 lbs.



B48M2



B48-62G

A high density reinforced concrete box with non-setting shoulders positioned to maintain grade and facilitate back filling. Approximate dimensions and weight shown.

Ordering Code	Item	Approx. Shipping Weight	Description
B48BQX*	BOX	376	B48 Utility Box (30 1/4" x 48 1/4") - 3 per pallet
B48D2	LID	396	2 pc. Reinforced concrete
B48M2	LID	321	2 pc. Reinforced concrete with two 10" x 16" oval, concrete reading lids
B48-62D	COVER	155	2 pc. Steel checker plate
B48-62G	COVER	154	2 pc. Steel checker plate with two 10" round, self-closing, reading lid
B48X10	EXTENSION	288	10" Reinforced concrete - 3 per pallet
B4BSL	SLAB	406	Reinforced concrete (36" x 53")
* Will not accept bolt down lids (see Electrical B48T Box)			
Galvanizing available on all steel covers.			



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B48 BOX

File Name: B48_ISO

Issue Date: January 2009

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B48 UTILITY BOX
30-1/4" x 48-1/4"

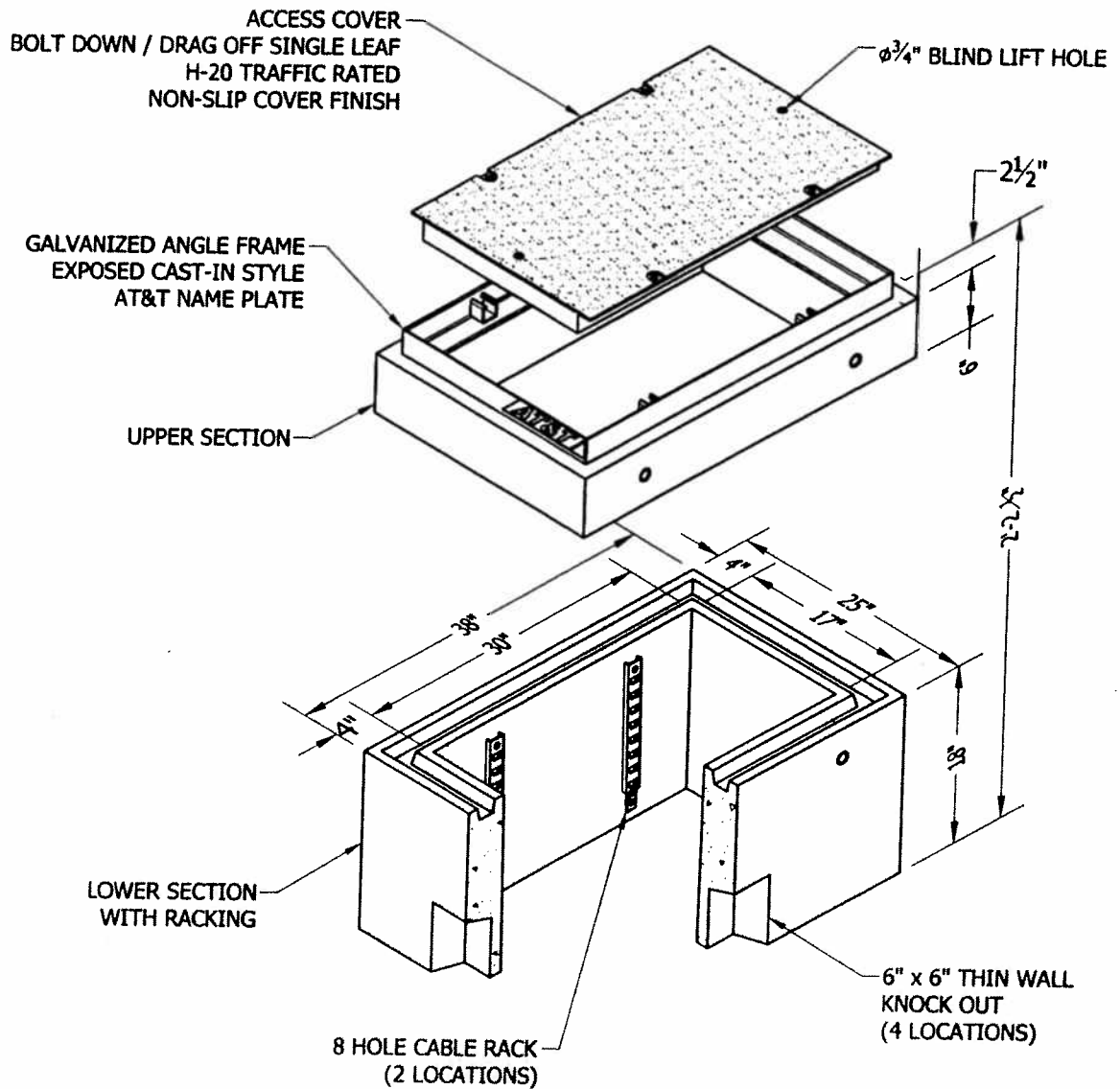
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MATERIAL LIST

AT&T PID: 301179750

PART NUM	DESCRIPTION	WEIGHT (LBS)
P8173018AT	17"x30"x18" LOWER SECTION - AT&T	642
CA1730C06AT	17"x30"x6" UPPER SECTION	279
	BOLTDOWN / DRAG OFF ALL GRIP STEEL COVER- AT&T	83



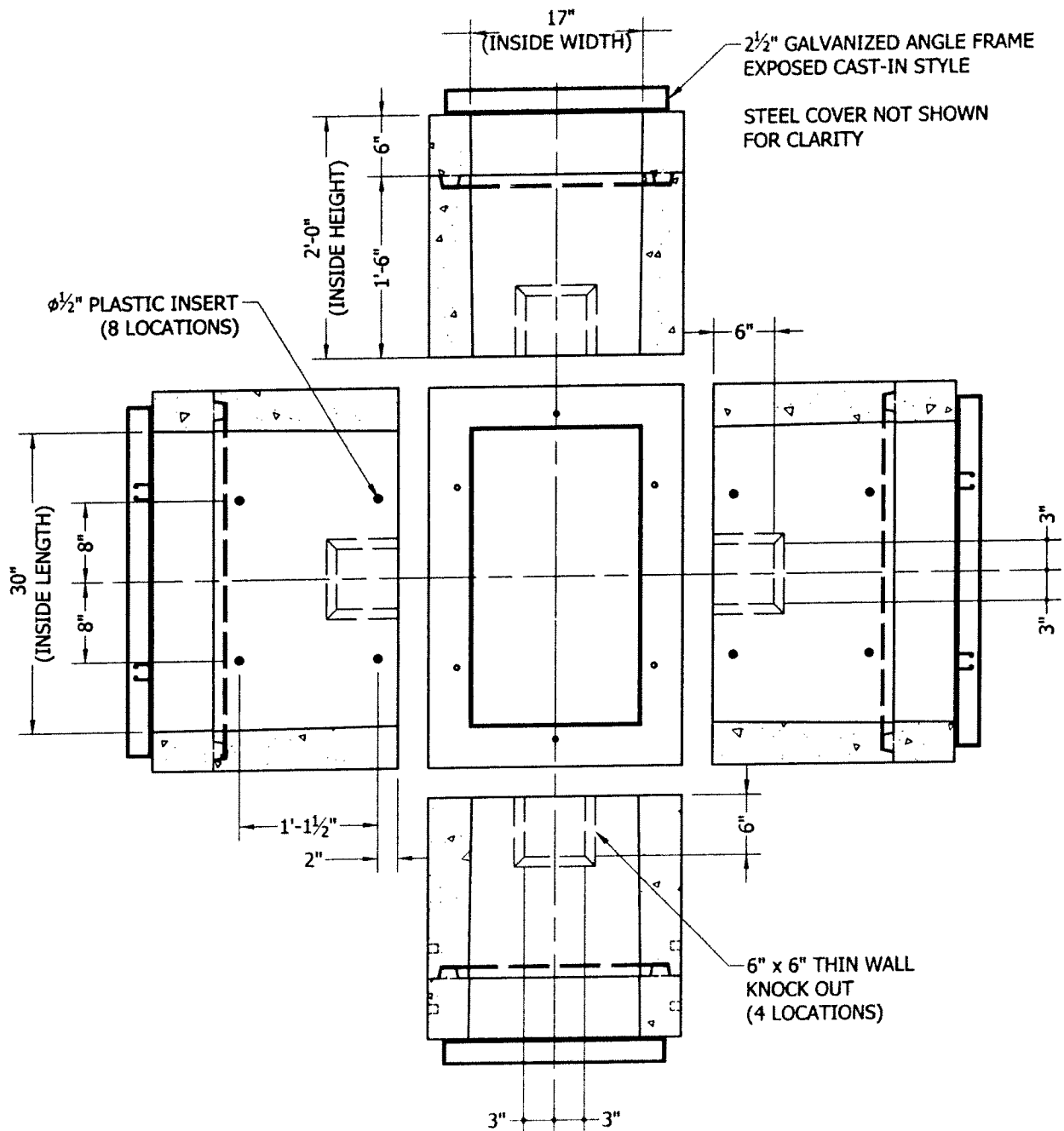
CUSTOMER SERVICE
Order and Delivery assistance
800 843-9569

JENSEN
PRECAST

JENSENPRECAST.COM

17"x30"x24"
AT&T SPLICE BOX
TRAFFIC RATED DRAG OFF
NON-SLIP COVER

ISSUE DATE: 07/11/2012
AGENCY SERIES:
PART #: K173024AT



**INSIDE FOLD OUT
DETAILED VIEW**

CUSTOMER SERVICE
Order and Delivery assistance
800 843-9569

JENSEN
PRECAST

JENSENPRECAST.COM

17"x30"x24"
AT&T SPLICE BOX
TRAFFIC RATED DRAG OFF
NON-SLIP COVER

ISSUE DATE: 07/11/2012
AGENCY SERIES:
PART #: K173024AT

MATERIAL LIST

PART NUM	DESCRIPTION	WEIGHT (LBS)
PB2436AT	2'-0" x 3'-0" x 24" LOWER SECTION - AT&T	1021
CA2436C06AT	2'-0" x 3'-0" x 6" UPPER SECTION - AT&T	343
	BOLT DOWN / DRAG OFF NON-SLIP STEEL COVER - TRAFFIC	160

AT&T PID: 301179768

ACCESS COVER
BOLT DOWN / DRAG OFF SINGLE LEAF
H-20 TRAFFIC RATED
NON-SLIP COVER FINISH

GALVANIZED ANGLE FRAME
EXPOSED CAST-IN STYLE
AT&T NAME PLATE

UPPER SECTION

LOWER SECTION
WITH RACKING

4.35"/4.5" STEPPED
DUCT TERMINATOR
(8 LOCATIONS)

8 HOLE CABLE RACK
(2 LOCATIONS)

6" x 6" THIN WALL
KNOCK OUT
(4 LOCATIONS)

CUSTOMER SERVICE
Order and Delivery assistance
800 843-9589

JENSEN
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2'-0"x3'-0"x2'-6"
AT&T SPLICE BOX
TRAFFIC RATED DRAG OFF
NON-SLIP COVER

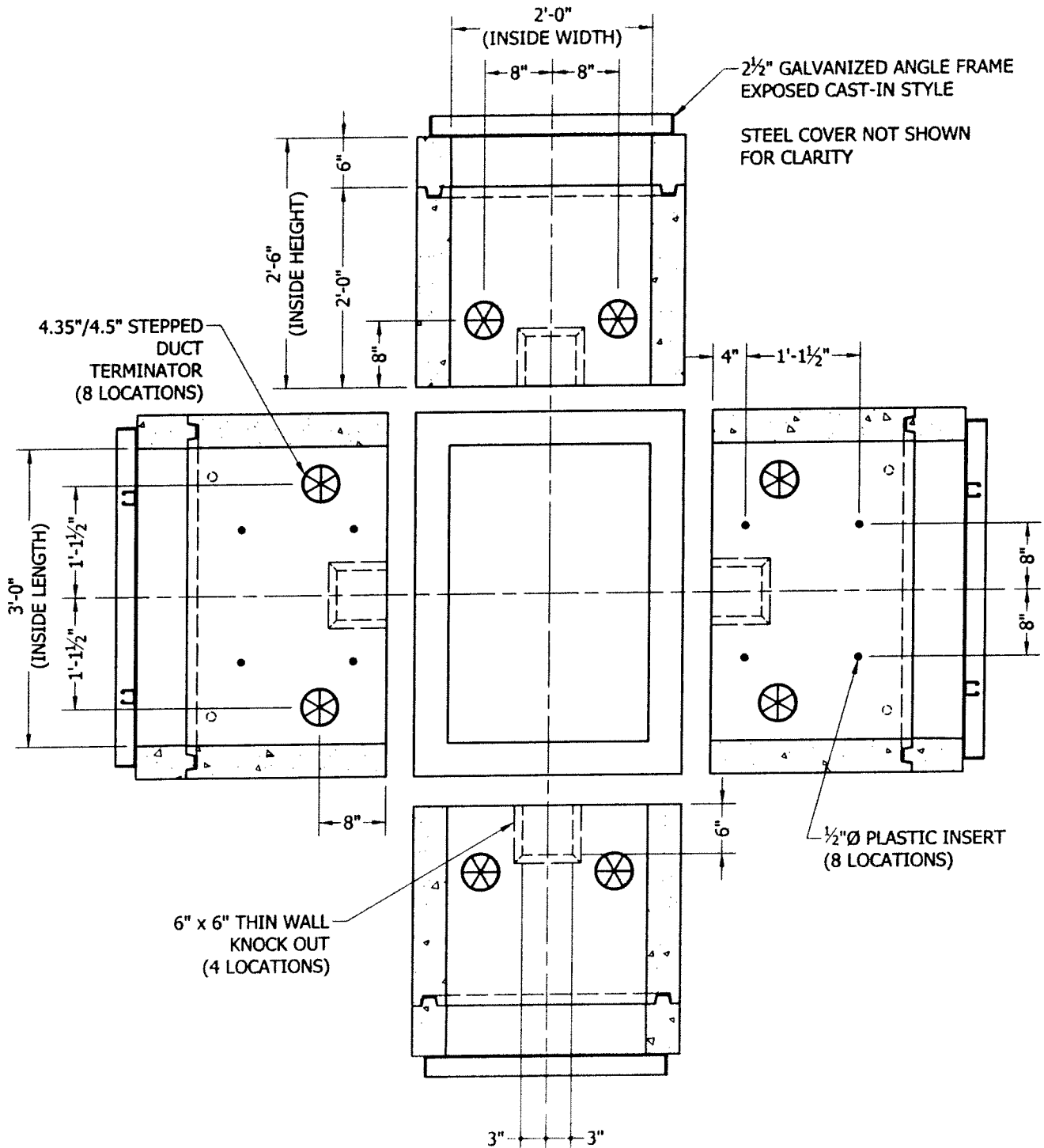
ISSUE DATE:

07/11/2012

AGENCY SERIES:

PART #:

K243630AT



INSIDE FOLD OUT
DETAILED VIEW

CUSTOMER SERVICE
Order and Delivery assistance
800 843-9569

JENSEN
PRECAST

JENSENPRECAST.COM

2'-0"x3'-0"x2'-6"
AT&T SPLICE BOX
TRAFFIC RATED DRAG OFF
NON-SLIP COVER

ISSUE DATE: 07/11/2012
AGENCY SERIES:
PART #:
K243630AT

MATERIAL LIST

AT&T PID: 000600072

PART NUM	DESCRIPTION	WEIGHT (LBS)
PB35AT48	3'-0" x 5'-0" x 4'-0" BASE WITH RACKING - AT&T	5214
CA35ATINS	TORSION HINGED NON-SLIP STEEL COVER - TRAFFIC RATED	445

ACCESS COVER
TORSION HINGED DOUBLE LEAF
H-20 TRAFFIC RATED (NON IMPACT)
NON-SLIP COVER FINISH
ADJUSTABLE SKIRTED STYLE FRAME
AT&T NAME PLATE

BASE SECTION
WITH RACKING

4.35"/4.5" STEPPED
DUCT TERMINATOR
(16 LOCATIONS)

Ø7/8" PULL IRON
STRESS RELIEVED,
GALVANIZED
(4 LOCATIONS)

18 HOLE CABLE RACK
(4 LOCATIONS)

Ø12" x 2" SUMP

CUSTOMER SERVICE
Order and Delivery assistance
800 843-9569

JENSEN
PRECAST

JENSENPRECAST.COM

3'-0"x5'-0"x4'-0"
AT&T SUB-SURFACE ENCLOSURE
TRAFFIC RATED HINGED
NON-SLIP COVER

ISSUE DATE: 07/11/2012
AGENCY SERIES: PTS-3660
PART #: K35T48AT

MATERIAL LIST

PART NUM	DESCRIPTION	WEIGHT (LBS)
PB466AT	4'-0" x 6'-6" x 4'-0" BASE WITH RACKING - AT&T	9823
CA466ATINS	TORSION HINGED NON-SLIP STEEL COVER - TRAFFIC RATED	710

AT&T PID: 000600304

ACCESS COVER
TORSION HINGED DOUBLE LEAF
H-20 TRAFFIC RATED (NON IMPACT)
NON-SLIP COVER FINISH
ADJUSTABLE SKIRTED STYLE FRAME
AT&T NAME PLATE

22 HOLE CABLE RACK
(8 LOCATIONS)

BASE SECTION
WITH RACKING

4.35"/4.5" STEPPED
DUCT
TERMINATOR
(20 LOCATIONS)

Ø7/8" PULL IRON
STRESS RELIEVED, GALVANIZED
(4 LOCATIONS)

12"Ø x 4" SUMP

12½" x 24" TERMINATOR PAN
(8 LOCATIONS)

CUSTOMER SERVICE
Order and Delivery assistance
800 843-9569

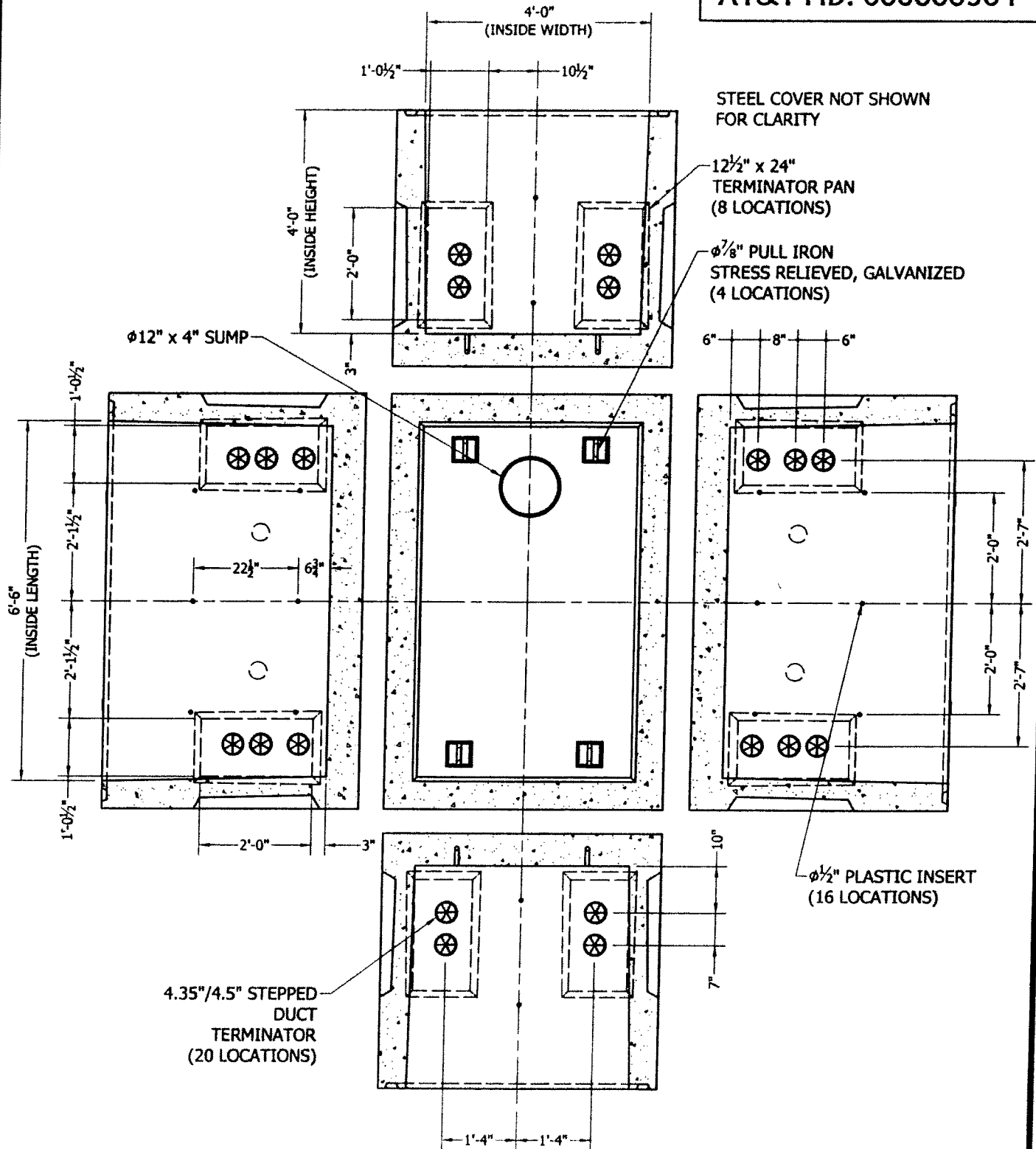
JENSEN
PRECAST

JENSENPRECAST.COM

4'-0"x6'-6"x4'-0"
AT&T SUB-SURFACE ENCLOSURE
TRAFFIC RATED HINGED
NON-SLIP COVER

ISSUE DATE: 07/11/2012
AGENCY SERIES: PTS-4878
PART #: K466DTATT

AT&T PID: 000600304



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AT&T SUB-SURFACE ENCLOSURE
TRAFFIC RATED HINGED
NON-SLIP COVER

**INSIDE FOLD OUT
DETAILED VIEW**

ISSUE DATE: 07/11/2012
AGENCY SERIES: PTS-4878
PART #: K466DTATT



AT&T

Specifications

Trenching

Conduit

Boxes

A Guide for California Residential Property Owners in a Municipal Underground District

This guide consists of AT&T California specifications and diagrams for trenching and underground support structure and other make ready work performed by property owners and their agents as required by AT&T for conversion of its aerial communication facilities on residential private property. Any deviation from the specifications provided in this document must be approved by the local AT&T Engineer.

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General Information on Underground Districts

Your local municipality has passed an ordinance in your neighborhood for the conversion of aerial communication and power facilities to underground facilities. The area to be converted from aerial to underground facilities is referred to as the "District".

AT&T's California Public Utility Commission Tariff Schedule A2 defines responsibilities for both the property owner and AT&T to convert the communication facilities on private property as described below.

The property owner is responsible for the trenching and underground supporting structure (conduit and pull boxes) between the public way and the building on your private property.

AT&T is responsible for converting the existing aerial service wire or cable to underground using the supporting structure provided by the property owner.

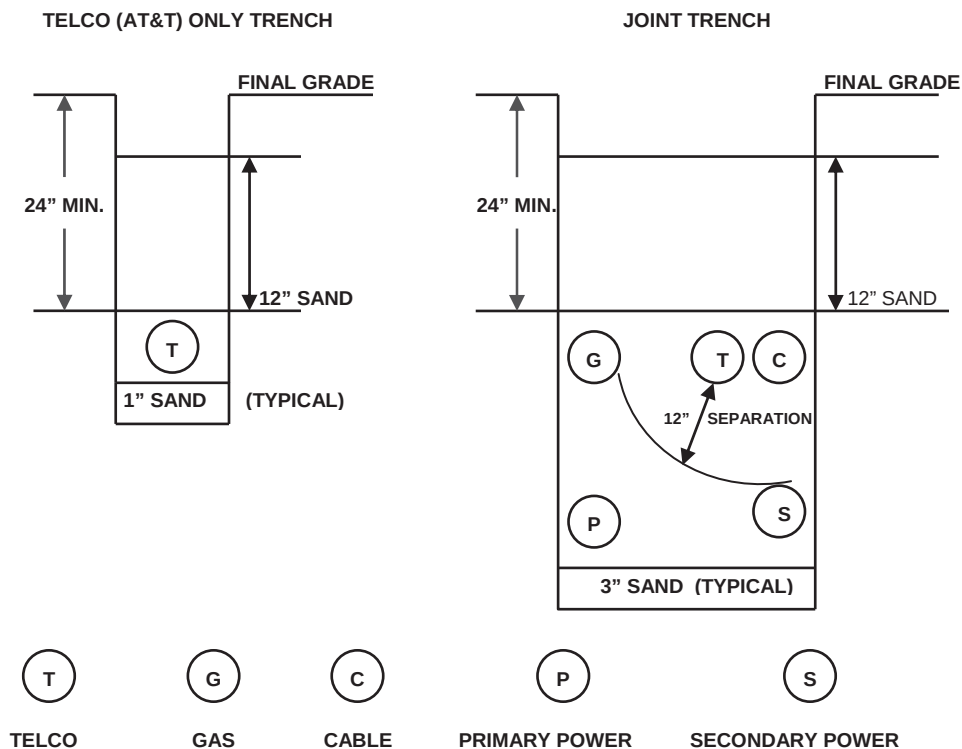
The trench work on the private property must be completed prior to the start of construction scheduled for your neighborhood street.

General Construction Requirements

4. Construct trench and place substructures according to AT&T plans and specifications.
5. Request and get authorization for any design change from the AT&T engineer or AT&T inspector prior to implementing the change.
6. Call [insert phone no.] for questions or information regarding the requirements in this Guide.
7. All trenching and conduit work must be completed on your private property before the scheduled date for conversion of facilities on your neighborhood street.

Trenching

1. The trench route from the telephone box on your house to the boundary of the street at your property line will be determined by AT&T.
2. Minimum radial clearance from all other trench occupants, except CATV, must be no less than 12 inches. A minimum 24" of coverage (dirt backfill) over the conduit is required within 5' of your property line (trench depth should be 27"). A minimum of 18" of coverage is acceptable for the remainder of the trench.
3. There may be no more than two 90 degree bends or a combination of bends that exceed 180 degrees total. If this requirement can not be met, then a minimum size 11" x 17" pull box must be installed in the conduit run in lieu of the bend. Consult with the AT&T engineer if necessary.



Conduit

Conduit placed for AT&T must be for its exclusive use. AT&T will not occupy the same conduit with other utilities or foreign cable/communication systems. AT&T may refuse to occupy conduit that deviates from our plans and specifications.

The property owner is responsible for repairing or resolving any problems with the conduit they have installed that prevents AT&T from pulling its wire through the conduit using normal installation methods. Conduit must be rodded, cleared, and roped prior to AT&T pulling in wire.

Material Requirements

1. Two inch (2") conduit must be type PTS 66/DB 120 rigid plastic or Schedule 40.
 - Minimum sweep for 2" conduit is a two ft 90 degree radius
 - Maximum of two (2) 90 degree bends
 - Install one quarter inch (1/4") plastic rope pull line, No. 12 pull wire, or weather proof pull tape
2. Rigid steel, condulets, plumber's fittings, flexible tubing, or water and gas pipes are not acceptable materials.

Installation Requirements

1. Minimum trench coverage for conduit is detailed under Trenching.
2. Conduit must be terminated into the ends or sides of the box. Conduit may not enter the bottom of the box.
3. Conduits at the house must be plugged by the property owner to provide a seal against water intrusion.
4. Use a temporary universal plug to keep conduit free of debris. Cap all stubbed conduit. Stake conduit at property line for AT&T tie-in.

Pull Boxes

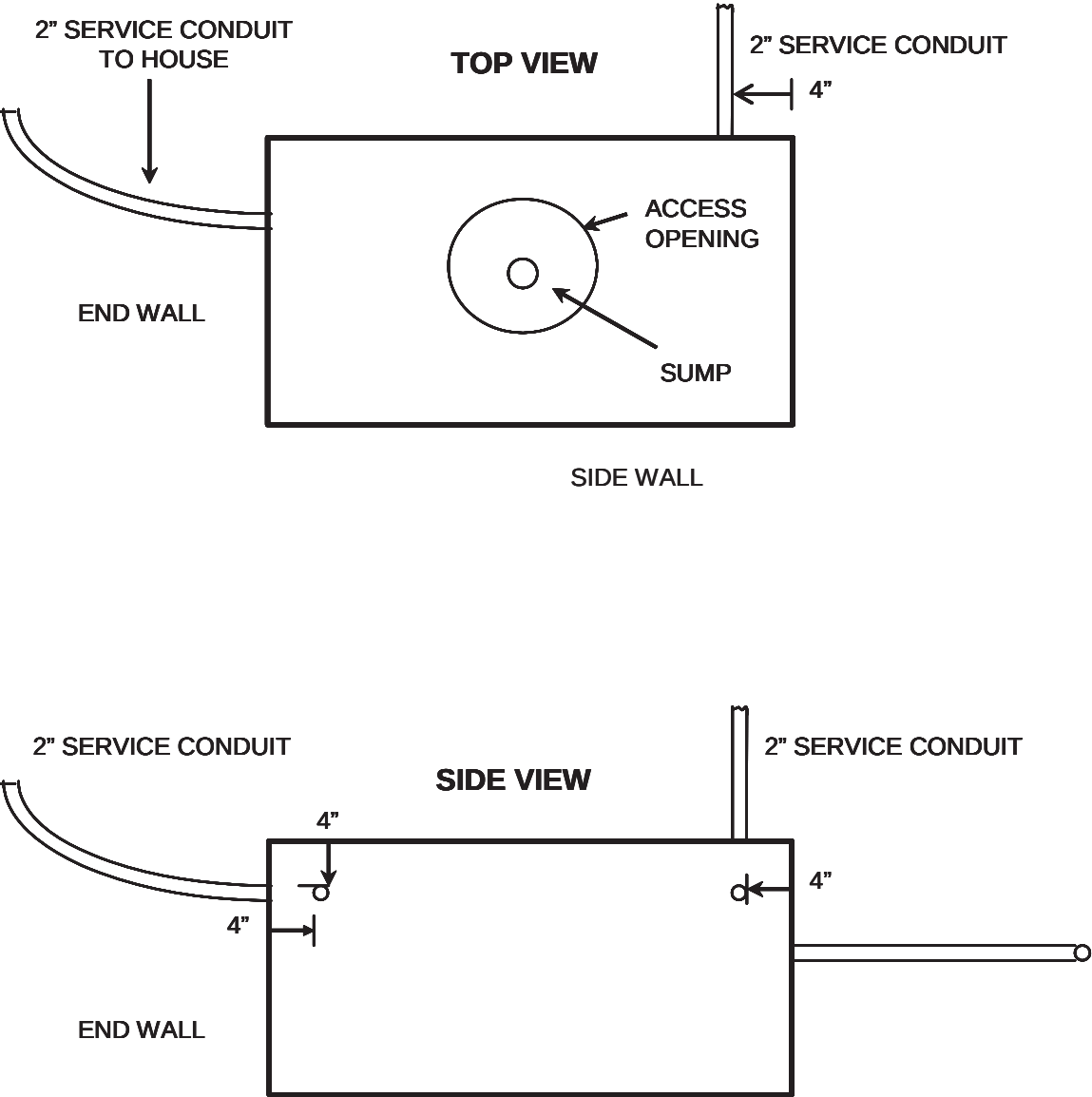
Material Specifications

All pull boxes that will be owned and maintained by the property owner must be approved for use by AT&T. You may purchase from any manufacturer that meets AT&T's specifications for boxes. Boxes placed on private property and owned by the property owner must have a generic telephone emblem on the lid. The use of AT&T's name or logo is not permitted on a property owner's box. The pull box must be for AT&T's exclusive use. AT&T will not install its facilities in any box that is also being used by other utilities.

Installation Specifications for Boxes

1. Boxes must be installed at the final grade of the property.
2. A pull box for drainage and to prevent water from entering your house is required on your property at the property line when the conduit to the telephone box on your house is below sidewalk elevation or when your house is more than 2% down grade from the street elevation.
3. A minimum of six inches (6") of compacted sand, graded level is required under all pull boxes. Equip each box with sump hole and crushed rock for drainage.
4. Conduit must terminate at the end wall or side wall of a pull box. Entry through the bottom of a box is not acceptable.
5. All conduits entering knockouts in a plastic or polymer box must be cut within one inch (1") flush with the inside of the wall and sealed. Bush ends on conduit to remove sharp edges. All joints must be mortared and all unused ports and openings sealed. Use cement mortar, water plug cement or other approved prepared mortars.

CONDUIT TERMINATIONS IN PULL BOXES



DO NOT INSTALL SERVICE CONDUITS INTO THE BOTTOM OF THE BOX

Bonding and Grounding

Bonding and grounding requirements must meet the National Electrical Code. Grounding Options are listed in the order of preference.

1. #10 copper ground wire to Electrical Power Service Grounding Electrode, Service Grounding Electrode Conductor or Service Panel
2. #10 copper ground wire to a Concrete-Encased Electrode meeting the requirements of the NEC (UFER Ground)
3. #10 copper ground wire to a Ground Ring meeting the requirements of the NEC or to the metal frame of the building which is effectively grounded.

Please return to:

CITY OF UKIAH
300 Seminary Avenue
Ukiah, California 95482-5400
(707) 463-6200

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the project described as: Perkins Street Underground Project
2. That the nature of the work: Installation of an underground system to re-enforce the electrical capabilities, Specification No. 14-15.
3. That on the 11th day of August, the Contract work for this project was actually completed.
4. That the name and address of the Contractor is Coastside Concrete & Construction, Inc., 5958 Petaluma Hill Rd., Rohnert Park, CA 94928.
5. That the property location of work performed herein referred to is situated in the County of Mendocino, State of California, and is described as follows: Perkins Street from State Street to Pomeroy Street.

I hereby certify under penalty of perjury that the forgoing is true and correct:

City Council Approval CITY OF UKIAH, a Municipal Corporation

_____ By: _____ _____
Date Kristine Lawler, City Clerk Date

State of California

County of Mendocino



AGENDA SUMMARY REPORT

SUBJECT: Approve the Purchase of Printing Services for the Activities and Recreation Guide from Wesco Graphics in the Amount of \$45,127.62 Plus Tax.

DEPARTMENT: Community Services

PREPARED BY: Mary Horger

ATTACHMENTS:

[Attachment 1 - Bid Tabulation - Recreation Guide Printing](#)

Summary: Council will consider approving the purchase of printing services for the Activities and Recreation Guide from Wesco Graphics in the amount of \$45,127.62 plus tax.

Background: The Community Services Department publishes an Activities and Recreation Guide three times per year: winter/spring, summer, and fall. 18,000 copies are run for each issue. The production of this publication requires the services of a printing company.

Discussion: A Request for Bid (RFB) was issued on November 1, 2017, for the printing of the Activities and Recreation Guide. The pricing is based on a three-year agreement, with nine (9) publication runs total, at 18,000 copies per run. Price includes delivery and mailing of the completed Guide.

Bids were received from six vendors. Please see Attachment 1 for a copy of the bid tabulation.

RECOMMENDED ACTION: Approve the purchase of printing services for the Activities and Recreation Guide from Wesco Graphics for a three-year term in the amount of \$45,127.62 plus tax.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 10022850.54100: \$17,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Tyler Anliker, Buyer; Tim Poma, Recreation Coordinator; Tami Bartolomei, Community Services Administrator

Approved: _____


Sage Sangiacomo, City Manager

Wesco Graphics, Inc. was the low bidder. It is Staff's recommendation to approve the purchase of printing services for the Activities and Recreation Guide from Wesco Graphics for a three-year term at \$5,014.18 per run, for a total price of \$45,127.62 plus tax.

Funds have been budgeted for Fiscal Year 2017/2018, and will be included in the proposed budget for each subsequent year of the agreement. Please note that a majority of these production costs are offset through advertisements sold through the Recreation Guide.

BID TABULATION
PRINTING SERVICES FOR RECREATION GUIDE

Recreation Guide 2017	Wesco Graphics, Inc	SCNG Printing	Bayside Printed Products	RR Donnelley	Minuteman Press	CALPIA Printing / Folsom State Prison
Subtotal one run of 18,000 copies	\$5,014.18	\$5,867.73	\$7,970.00	\$15,764.00	\$20,266.00	\$112,320.00
Delivery	Included	\$175.00	Included	Included		
Mailing	Included	\$20.00				
Tax			TBA			
1 Run Total	\$ 5,014.18	\$ 6,062.73	\$ 7,970.00	\$ 15,764.00	\$ 20,266.00	\$ 112,320.00
9 Run Total	\$ 45,127.62	\$ 54,564.57	\$ 71,730.00	\$ 141,876.00	\$ 182,394.00	\$ 1,010,880.00



AGENDA SUMMARY REPORT

SUBJECT: Approval of Ukiah Valley Fire District and City of Ukiah Employee Transfer Agreement.

DEPARTMENT: Fire

PREPARED BY: Kirk Thomsen

ATTACHMENTS:

[Attachment 1 - Employee Transfer Language - Draft](#)

Summary: On the August 24, 2017, in a joint City Council and District Board meeting, a Joint Powers Agreement for the Ukiah Valley Fire Authority was approved. In order to bring equity to team members and standardize employment packages, the transfer of employees from the District to the City is recommended.

Background: Since 2013, the City of Ukiah (City) and the Ukiah Valley Fire District (District) have been exploring a long term merger of fire services. This was finalized on August 24, 2017, in a joint City Council and District Board meeting. In that same meeting both agencies authorized the District President and the City Manager to open limited negotiations. Through the Joint budget adoption process for both agencies, personnel costs are allocated equally.

Discussion: In order to bring equity to the team members and standardize employment packages, Staff recommends for paid staff to be moved to the City of Ukiah. City of Ukiah IAFF local 3686 and Ukiah Valley Fire District Employees Association have met and both agreed to the attached agreement (Attachment 1). The Fire Executive Committee reviewed and recommended forwarding on to the legislative bodies for approval. The Ukiah Valley Fire District Board approved this agreement on November 8, 2017 regular meeting. Note: The

RECOMMENDED ACTION: Approve Ukiah Valley Fire District and City of Ukiah Employee Transfer Agreement.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

volunteers will remain on the District's portion of the operation.

Ukiah Valley Fire District and City of Ukiah Employee Transfer Agreement

This Agreement is made and entered on [REDACTED], 2017, in Ukiah, California, by and between the Ukiah Valley Fire District (“District”), a county fire district organized under Health and Safety Code Sections 13800 et seq., and the City of Ukiah (“City”) a general law California municipal corporation in order to achieve standardization and equality of status, seniority, compensation and benefits amongst the staff of the Ukiah Valley Fire District and the staff of the City of Ukiah Fire Department.

WITNESSETH:

WHEREAS, on August 24, 2017 the District and the City entered into a Joint Powers Agreement (“JPA”) to maximize the use of existing resources and to coordinate the delivery of fire, medical, and other emergency services at a high level of service; and

WHEREAS, in furtherance of the goals and purposes of the JPA the parties anticipate that many employees of the District (the “Transferring Employees”) will end their District employment and become employed by the City through attrition, promotion and negotiation with Labor representatives; and

WHEREAS, the parties desire to achieve standardization and equality of status, seniority, compensation and benefits among the City staff and the Transferring Employees effective upon transfer of employment as provided herein;

NOW, THEREFORE, the Parties, for and in consideration of the mutual benefits, promises, and agreements set forth herein, AGREE as Follows:

Employment of Transferring Employees by City

Effective December 17, 2017 (“Effective Date”), Transferring Employees are to be employed by the City under the terms and conditions of the City’s Collective Bargaining Agreements with I.A.F.F. 3686. Transfers of existing employees will follow and comply with the terms and conditions of this agreement. The following provisions relate to the continuing obligations pertaining to the employees transferred by the District to the City:

In accordance with the applicable Collective Bargaining Agreements and Civil Service Rules, the City agrees to treat all employment service with the District as equivalent of service with the City for purposes of employment status, seniority, and benefits relating to wages, hours, and terms and conditions of employment that are associated with seniority with the City. In the event this Agreement is terminated and any employee is transferred back to the District as its sole employer, all employment with the City will be treated by the District as the equivalent of service with the District for the same purposes referenced above.

If a Transferring Employee's base salary being earned at the time of transfer to the City was greater than the top range/control point band for the comparable classification in the City, such employee's salary shall not be reduced, but the employee shall be placed at a retained salary rate until such time as the salary range/band for the classification with the City meets or exceeds the salary of the employee.

All sick leave and vacation hours accrued by Transferring Employees at the time of transfer to the City shall be transferred with the Transferring Employees. If employees are transferred back to the District, all sick leave and vacation hours shall be transferred with the employees. If during the term of the Agreement, a payout of accrued vacation and/or compensation time earned is made for a Transferring Employee upon termination, retirement, death, or other reason, such payout shall be paid by each entity as defined in the Joint Powers Agreement budget percentage process.

Transferring Employees will be brought under the City's self-insured health insurance plan and the City agrees to allow Transferring Employees credit for time served upon retirement from the City.

The District shall continue to pay pre-funding of the benefits, service costs or any other associated costs ("Retiree Costs") of any retiree health insurance plan for retired Employees.

Utilization of Transferring Employees

While on the Effective Date the City will become the employer of Transferring Employees in addition to the City's existing employees, the utilization of employees to achieve the goals and purposes of the Agreement for Shared Management of Fire Departments ("JPA") and to satisfy legal requirements imposed on the District under Health and Safety Code Sections 13800 et seq. shall be subject to the Powers and Duties of the Fire Executive Committee as provided in Sections 5 and 6.A of the JPA and, where legally required, the concurrence of the District Board of Directors.

Workers' Compensation Claims and Insurance

The City shall not be responsible for the payment of insurance coverage, claims, or benefits to any District Employee or Transferring Employee arising out of their employment with the District prior to the date of transfer. The District agrees to fully indemnify and hold the City, its officers, employees and agents harmless from any claim, benefit, expense or cost incurred for such employees.

Volunteer Coverage

Volunteer personnel shall not be included in the City's workers' compensation program but shall remain under a separate policy of insurance naming the District as the employer. The provider of such coverage will be chosen by the District Board.

Termination

Upon termination of The Joint Powers Agreement, in order to provide fire protection services in the District, the District agrees to offer, not require, reinstatement of all Transferring Employees.

Upon termination of The Joint Powers Agreement, the District intends to offer any Transferring Employees that accepted job positions with the City in accordance with this Agreement, the following:

a. The employee's status upon reinstatement must be equivalent to the status he would have had if he were employed by the District during the term of his employment with the City so that there will be no break or lapse in service.

b. If the employee accepts the offer of reinstatement and was covered by the Collective Bargaining Agreement between the District and the Ukiah Valley Fire District Employees Association prior to being transferred to the City, that employee shall be reinstated with the District under the terms and conditions of employment covered by said Collective Bargaining Agreement, except for base salary. The employee's base salary shall be the base salary the employee is earning with the City at the time of reinstatement with the District.

c. If a Transferring Employee accepts the offer of reinstatement and was covered by the Collective Bargaining Agreement between the District and Ukiah Valley Fire District Employees Association prior to being transferred to the City, that employee shall be reinstated with the District under the terms and conditions of employment covered by said Collective Bargaining Agreement.

d. If the employee accepts the offer of reinstatement and was not covered by a Collective Bargaining Agreement with the District prior to being transferred to the City, that employee shall be reinstated under the terms and conditions of employment that existed with the District.

e. In the event the District is prevented from reinstating any of the Transferring Employees, or some of them, the Transferring Employees who cannot be reinstated with the District will remain employees of the City subject to applicable collective bargaining agreements and Civil Service Rules. This Agreement does not create any third party beneficiary employment rights.

f. Except for any costs, demands, claims, or other liability associated with any action, if any, filed against the City under its Collective Bargaining Agreements, the District agrees if any costs, demands, claims, or other liability, if any, arises from the above items the District intends to offer its former employees, that the District shall be solely responsible for such liability and holds the City harmless therefrom.

WHEREFORE, the District and the City have entered this Agreement on the date first written above.

UKIAH VALLEY FIRE DISTRICT

CITY OF UKIAH

By: _____
D.C. Carpenter
President of the Board of Directors

By: _____
Jim O. Brown, Mayor

AGREED:

UKIAH VALLEY FIRE DISTRICT EMPLOYEES ASSOC.

IAFF LOCAL 3686

By: _____
John Strangio, President

By: _____
Eric Singleton, President

ATTEST:

ATTEST:

Stephanie Abba, Clerk of the Board

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Possible Adoption of an Ordinance of the City Council of the City of Ukiah Amending Section 3951 of Article 1 to Chapter 6 in Division 4 of the Ukiah City Code, Regarding the Requirements for Notice of a Proposed Utility Rate Change.

DEPARTMENT: Administration

PREPARED BY: Darcy Vaughn

ATTACHMENTS:

[Attachment 1 - Utility Rate Amendment Ordinance](#)

[Attachment 2 - UCC Article 1, Chapter 6, Division 4](#)

Summary: The City Council will possibly adopt a proposed ordinance amending the current City Code provisions regarding notice requirements for a proposed utility rate change to eliminate duplication between the City Code and Proposition 218 requirements and fix other inconsistencies. This amendment is process related and does not change any rates.

Background: On November 1, 2017, the City Council conducted a public hearing and voted unanimously to introduce a proposed ordinance amending the current City Code provisions regarding notice requirements for a proposed utility rate change to eliminate duplication between the City Code and Proposition 218 requirements and fix other inconsistencies (Attachment 1)

The current Ukiah City Code provisions regarding the required procedures for adjusting utility rates state that, for proposed changes to rates for water service, sewer service, electricity services, landfill gate fees and curbside garbage collection, the City Clerk must arrange for notice of the proposed change "to be published in a

RECOMMENDED ACTION: Adopt the Utility Rate Change Ordinance.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

newspaper of general circulation in the City at least ten (10) days prior to any City Council consideration of the proposed change” (UCC § 3953). The City Code also sets forth the requirements for the content of the published notice.

These notice procedures are duplicative with the notice requirements for water, sewer and curbside garbage collection rates which the City considers fees for “Property Related Services” as defined in Proposition 218. Under Proposition 218 (Cal. Constitution, Article XIII.D, Section 6) direct mail notice to all property owners and others who pay for Property Related Services is required to be given at least 45 days before a public hearing on the proposed rate changes. Any ratepayer can file a protest prior to or at the hearing. The fees cannot be changed, if protests are received from a majority of the ratepayers. Electricity rates are excluded from these requirements by Proposition 218. Landfill or transfer station gate fees are not property related fees to which the Proposition 218 procedures apply.

As a result, under the current provisions in the Ukiah City Code, the City must follow both the City and the Proposition 218 procedures, when an increase in water, sewer, or curbside garbage collection fees is proposed. Given that Proposition 218 provides better notice and hearing rights than the City Code procedures, it is a redundant and unnecessary step for the City to also provide for published notice under the City Code procedure.

Discussion: The proposed Ordinance amends Section 3951 of the Ukiah City Code so that the required procedure for amending utility rates set forth in Division 4, Chapter 6, Article 1 (Attachment 2) of the City Code does not apply to those utility rates to which Proposition 218 applies. The amendment to Section 3951 of the City Code will further state that the City need only comply with the notice procedures and requirements set forth in Proposition 218 when adjusting fees for Property Related Services, currently water, sewer and curbside garbage collection fees. For all utility rate adjustments to which Proposition 218 does not apply, currently electricity service and transfer station gate fees, the procedures for adjustment will remain the same.

Section 3951 has also been amended to change the maximum duration of an automatic rate increase based on the consumer price index from three years to five years, to be consistent with the duration limits set forth in the Government Code for property-related fees. This amendment will also change the frequency of full rate review for rates based on cost of living increases to every five years instead of every four years. This provision will coincide with the current schedule for cost of living increases and full rate review for solid waste transfer station rates and curbside collection rates.

The current version of the Ordinance reflects City staff and Council input. The Ordinance is now ready for consideration for adoption.

ORDINANCE NO.

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH
AMENDING SECTION 3951 OF ARTICLE 1 TO CHAPTER 6 IN
DIVISION 4 OF THE UKIAH CITY CODE, REGARDING THE
REQUIREMENTS FOR NOTICE OF A PROPOSED UTILITY RATE
CHANGE**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE.

Section 3951 of Article 1, Chapter 6, of Division 4 of the Ukiah City Code are hereby amended to read as follows (unchanged text is omitted and is shown by “* * *”):

§3951 RATES AFFECTED BY THIS CHAPTER

A. Electric Service Rate Schedules: Provided, however, P.G.&E. fuel cost adjustments as approved by the California State Public Utilities Commission for retail rates shall be adopted without adherence to notice requirements and public hearing procedures as set forth in §§3953, 3954, 3956 and 3957 of this Article. City shall, by administrative action, pass such fuel cost adjustments on- to the electric service users as they shall occur.

B. Garbage rate schedules consisting of franchise fees and sanitary land fill and transfer station site fees as applicable.

C. Nothing contained in this Article shall prohibit the City from authorizing automatic adjustments of fees subject to this Article or payments to a contractor as defined in §4406 of this Code by reference to the United States Department of Labor’s consumer price index or a similar commonly accepted cost of living index. The City Council shall not adopt such an automatic increase without first complying with the procedures contained in this Article. No such automatic increase shall remain in effect for longer than a five (5) year period, unless the rate is subject to review and revision in accordance with the procedures contained in this Article not less often than every five (5) years.

D. Utility fees, charges, and rates charged for a Property Related Service as defined in Article XIII.D §2 of the California Constitution shall be adjusted in accordance with the procedures required by Article XIII D, Section 6 and Article 4.6, commencing with Section 53750 of Division 2, Part 1, Chapter 4 of the Government Code, as amended.

SECTION TWO.

1. Severability: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held by a court of competent jurisdiction to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Ukiah hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase

thereof irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases may be held invalid or unconstitutional.

2. Publication: Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

3. Effective Date: The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on November __, 2017, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on _____, 2017 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jim O. Brown, Mayor

ATTEST:

Kristine Lawler, City Clerk

ARTICLE 1. PROCEDURE FOR AMENDING UTILITY RATES

SECTION:

- §3950: Statement Of Policy
- §3951: Rates Affected By This Chapter
- §3952: Proposal For Rate Changes
- §3953: Notice Of Proposed Change
- §3954: Content Of Prior Notice
- §3955: Public Hearing Required
- §3956: Action By Council
- §3957: Publication Of Resolution Establishing Rates

§3950 STATEMENT OF POLICY

It is the intent of the City Council through the procedures outlined in this Chapter to provide opportunities for citizens to be informed of proposed utility rate adjustments prior to action by Council and to allow citizens an opportunity to present their views prior to Council action.

§3951 RATES AFFECTED BY THIS CHAPTER

The amendment of the following fees, charges, rates and taxes shall be accomplished according to the following procedure outlined in this Chapter:

- A. Electric Service Rate Schedules: Provided, however, P.G.&E. fuel cost adjustments as approved by the California State Public Utilities Commission for retail rates shall be adopted without adherence to notice requirements and public hearing procedures as set forth in §§3953, 3954, 3956 and 3957 of this Article. City shall, by administrative action, pass such fuel cost adjustments on- to the electric service users as they shall occur.
- B. Garbage rate schedules consisting of franchise fees and sanitary land fill and transfer station site fees as applicable.
- C. Nothing contained in this Article shall prohibit the City from authorizing automatic adjustments of fees subject to this Article or payments to a contractor as defined in §4406 of this Code by reference to the United States Department of Labor's consumer price index or a similar commonly accepted cost of living index. The City Council shall not adopt such an automatic increase without first complying with the procedures contained

in this Article. No such automatic increase shall remain in effect for longer than a five (5) year period, unless the rate is subject to review and revision in accordance with the procedures contained in this Article not less often than every five (5) years.

D. Utility fees, charges, and rates charged for a Property Related Service as defined in Article XIII.D §2 of the California Constitution shall be adjusted in accordance with the procedures required by Article XIII D, Section 6 and Article 4.6, commencing with Section 53750 of Division 2, Part 1, Chapter 4 of the Government Code, as amended.

§3952 PROPOSAL FOR RATE CHANGES

When a rate change appears desirable the proposal shall be referred to the City Manager who shall prepare a written report and recommendation on the proposed rate change.

§3953 NOTICE OF PROPOSED CHANGE

Upon notice of the completion of the City Manager's report the City Clerk shall cause a notice to be published in a newspaper of general circulation in the City at least ten (10) days prior to any City Council consideration of the proposed change.

§3954 CONTENT OF PRIOR NOTICE

The notice caused to be published by the City Clerk shall contain the following information:

The notice shall be titled:

- A. Notice of public hearing to consider amendment of utility rates.
- B. The date, time and place when the hearing will be held.
- C. A copy of the proposed rate structure and the suggested effective date.
- D. A statement that the city manager's report is on file with the city clerk and is available for review by interested persons.

§3955 PUBLIC HEARING REQUIRED

Prior to adopting any change in utility rates, the city council shall hold a public hearing for the purpose of hearing the report and recommendation of the city manager and the comments of any interested persons. Such hearing may be continued if the council so desires.

§3956 ACTION BY COUNCIL

Following the public hearing the city council may amend, revise, add to, and make deletions from the proposed rate change. The rate schedule so arrived at shall be put in the form of a resolution and shall be acted upon in the manner in which resolutions are usually considered by council.

§3957 PUBLICATION OF RESOLUTION ESTABLISHING RATES

When the city council amends rates or charges using the procedures set forth in this chapter the city clerk shall cause the publication of the resolution establishing rates in a newspaper of general circulation in the city within ten (10) days following council action.



AGENDA SUMMARY REPORT

SUBJECT: Notification to City Council of Amendment No. 2 for Contract #1617-220, with Lee Mechanical, Inc. for the Repair of 54-inch Valve Bearing for a Total Contract Amount of \$15,989.56. (EUD)

DEPARTMENT: Electric Utility

PREPARED BY: Diann Lucchetti

ATTACHMENTS:

None

Summary: Pursuant to the requirements of Section 1522 of the Municipal Code, staff is reporting to City Council the expenditure for inspection, report and repairs services for the Mendocino Hydroelectric Plant in the amount of \$15,989.56.

Background: On August 2, 2017, report #COU-88-2017 was submitted to Council to report Contract No. 1617-220 and Amendment No. 1 of expenditures for specialized services from Lee Mechanical, Inc. had been issued in the total amount of \$12,038.53. The contract scope of work included the inspection, repair and adjustment of wicket gates on two hydroelectric turbine units 1 and 2. During the wicket gate repairs, a 54-inch bypass valve malfunctioned requiring immediate repairs. The valve is a critical part of the plant's control system that must operate reliably and safely. Staff evaluated alternatives and selected Lee Mechanical, Inc. to be the best qualified to perform the work and - since already on site - be the most efficient to complete the repairs. The additional valve repairs increased the total cost of services in the amount of \$3,951.03 which increased the total contract cost to \$15,989.56 (\$12,038.53 + \$3,951.03).

RECOMMENDED ACTION: Receive report on the contract #1617-220 for services to provide inspection, report and repairs at the Mendocino Hydroelectric Plant in the amount of \$15,989.56.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: \$495,000 FY 16/17; #80100000.80100

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: COU No. 1617-220

COORDINATED WITH: Mary Horger, Purchasing Supervisor; Jim O'Brien, Electrical Utility Technician

Approved: _____

Sage Sangiacomo
Sage Sangiacomo, City Manager

Discussion: Repairs were necessary to resume power generation safety and reliability. The work was completed on August 20, 2017.

This City owned hydroelectric plant produces green, carbon-free, electric energy at the lowest possible cost for our customers. Since the plant is located locally and connected directly to Ukiah's electric system, we can avoid many grid transmission charges saving our customers even more money.

We are proud to have such a resource locally operated and maintained by our highly skilled Technicians.

There are no Attachments to this Agenda Item.



AGENDA SUMMARY REPORT

SUBJECT: Discussion and Possible Adoption of Resolution Amending Aviation Fuel Prices at the Ukiah Regional Airport.

DEPARTMENT: Airport

PREPARED BY: Greg Owen

ATTACHMENTS:

[Attachment 1 - Resolution 2015-03 - Establishing Fuel Prices at Airport](#)

[Attachment 2 - Resolution 2015-04 - Establishing Bulk Store Fuel Prices and Self Fueling Prices](#)

[Attachment 3 - Proposed Resolution - 2017](#)

[Attachment 4 - 2017 Airport Fuel Pricing Chart](#)

Summary: Council to consider revising aviation fuel prices at the Ukiah Regional Airport. Staff and the Commission are recommending the two previous Airport Fuel Resolutions be updated to better service the airport budget goals.

Background: The City sells two types of aviation fuel, Avgas and Jet A. Previously all fuel sold at the airport was full service, meaning a truck driven by an Airport Attendant pumps the fuel into the aircraft. The airport has recently installed a self-service Avgas system allowing pilots to fill their own aircraft 24-hours a day, 7-days a week. Full service is still needed to fuel aircraft requiring Jet A. The City also sells bulk Jet A to tenants that use their own fueling equipment.

RECOMMENDED ACTION: Conduct a Public Hearing and adopt the resolution amending the aviation fuel prices at the Ukiah Regional Airport.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

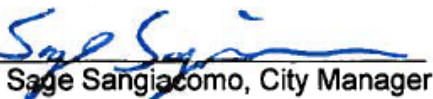
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Airport Commission; Sage Sangiacomo, City Manager; and David Rapport, City Attorney.

Approved: _____


Sage Sangiacomo, City Manager

Discussion: The Airport Commission and Staff have discussed the current bulk fuel sales rate and the full-service rate, and have determined that the current resolutions are not meeting the budget goals of the Airport. The current resolutions (Attachments 1 and 2) "Resolution 2015-03 - Establishing Fuel Prices at Airport" and "Resolution 2015-04 - Establishing Bulk Store Fuel Prices and Self Fueling Price" are recommended to be superseded with one resolution (Attachment 3) "Recommended Resolution Fuel Price 2017". This new resolution establishes new pricing for all categories of fuel service and allows for the management of competitive market pricing by the Airport Manager with application of the approved ranges of pricing.

Attachment 4 provides a comparison summary of all existing and proposed pricing for fuel and fuel related services. In addition, a comparison summary of fuel pricing to other regional airports is provided for reference.

The Airport Commission voted 5-0 in favor of the recommended update to the fuel pricing.

RESOLUTION NO. 2015- 03

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING FUEL PRICES AT THE UKIAH REGIONAL AIRPORT

WHEREAS, the City of Ukiah owns and operates the Ukiah Regional Airport; and

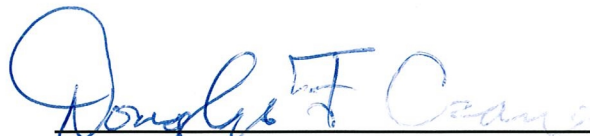
WHEREAS, the City of Ukiah provides full service retail sales of Jet A and 100LL (Avgas) fuel at the Ukiah Regional Airport; and

WHEREAS, The City of Ukiah staff has recommended a method establishing the price.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ukiah hereby adopts the markup price for full service 100LL (Avgas) is to be set at 1.03\$ above the total cost the City pays for the fuel. The markup price for full service Jet A is to be set at 2.28\$ above the total cost the City pays for the fuel. With CPI increases after 2015. The Airport Manager shall be allowed to change these marked up prices by 30% higher or lower depending on the current market. If there is a need to go lower than 30% the City Manager may do so in writing.

PASSED AND ADOPTED this 21st day of January, 2015, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None



Douglas F. Crane, Mayor

ATTEST: 

Kristine Lawler, City Clerk

RESOLUTION NO. 2015-04

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING BULK STORE FUEL PRICES AND SELF FUELING PERMIT FEES AT THE UKIAH REGIONAL AIRPORT

WHEREAS, the City of Ukiah owns and operates the Ukiah Regional Airport; and

WHEREAS, the City of Ukiah provides Sale of fuel from the bulk storage tank at the Ukiah Regional Airport; and

WHEREAS, the City of Ukiah requires a Self fuel permit to conduction fueling operation at the Ukiah Regional Airport; and

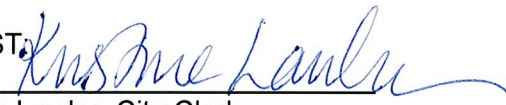
WHEREAS, the City of Ukiah staff has recommended a method establishing the price.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ukiah hereby adopts the price for bulk storage fuel sale is to be set at 1.50\$ a gallon over the City's cost for 2015. CPI increase would apply thereafter. The Self fueling permit fee be set at, \$75 application fee, a yearly \$25 fueling vehicle permit fee, and a .25 cents a gallon flowage fee with CPI increases after 2015 for fuel not purchased from the Airport.

PASSED AND ADOPTED this 21st day of January, 2015, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None


Douglas F. Crane, Mayor

ATTEST: 
Kristine Lawler, City Clerk

RESOLUTION NO. 2017-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
ESTABLISHING FUEL PRICES AT THE UKIAH REGIONAL AIRPORT**

WHEREAS, the City of Ukiah:

1. Owns and operates the Ukiah Regional Airport ("Airport");
2. Sells aviation fuel at the Airport; and
3. Staff has recommended a method for establishing the price of aviation fuel sold at the Airport;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ukiah hereby adopts price ranges to be added to the total cost of fuel sold at the Airport. The Airport Manager shall set the sales price within these ranges, depending on the current market price for aviation fuel and the budgeted expenses of the airport. If there is a need to establish prices lower than the minimum identified here, the City Manager may do so in writing to the Airport Manager. Fuel ranges identified here shall be adjusted by any annual increase in the Consumer Price Index for San Francisco-Oakland-San Jose (CPI-u) as reported for the month of April, beginning in fiscal year 2018-19. Annually adjusted fuel prices shall be effective the following July 1, unless otherwise determined by the Airport Manager. Such adjustments shall be applied to both the high and low values of each price range.

As an example, the annual percent change in the San Francisco-Oakland-San Jose CPI-u reported for the month of April 2018 would be applied to the fuel rate on July 1, 2018.

Service Avgas	\$0.72 -\$1.34 per gallon
Full Service Avgas	\$1.05 -\$1.95 per gallon
Full Service Jet A	\$1.75 -\$3.25 per gallon
Bulk Jet A	\$1.75- \$2.00 per gallon
Fuel flowage Fee	\$0.25 per gallon
Self-Fuel Permit Fee	\$75 application fee
Self-Fuel Annual Permit Fee	\$25 per year

PASSED AND ADOPTED this 15th day of November 2017, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim O. Brown, Mayor

ATTEST:

Kristine Lawler, City Clerk

UKIAH REGIONAL AIRPORT FUEL PRICING		
	Current Price Markup Range	Proposed Price Markup Range*
Full-Service Avgas	\$.72 – \$1.34	\$1.05 – \$1.94
Jet A Full Service	\$1.60 – \$2.96	\$1.75 - \$3.25
Self-Service Avgas		\$.72 – \$1.34
Bulk Jet A	\$1.50	\$1.75 - \$2.00
Jet A Full Service		\$1.75 – \$3.25
Fuel flowage Feee	\$0.25	\$0.25

*Annual CPI increase to be applied beginning FY 2018/19

Current local fuel prices as of October 23, 2017			
	Self Service - Avgas	Full Services – Avgas	Full Service Jet A
Ukiah	\$4.45 (markup .73)	\$4.95 (markup \$1.23)	\$4.85(markup \$2.35)
Willits	\$4.54	N/A	N/A
Little River	\$4.50	N/A	N/A
Covelo	\$4.50	N/A	N/A
Lakeport	\$4.89	N/A	N/A
Cloverdale	\$4.29	N/A	N/A
Healdsburg	\$4.25	N/A	N/A
Santa Rosa	\$4.45	\$5.79	\$4.79
Napa	\$4.82	\$5.49	\$5.64
Eureka	\$6.08	N/A	\$4.61
Arcata	\$5.67	N/A	N/A



AGENDA SUMMARY REPORT

SUBJECT: Conduct a Public Hearing and Adopt Resolution to Establish the Gobbi Street Underground District No. 3. Gobbi Street from Orchard Ave. to State Street Including Sections of Main Street and Leslie Street, Its Boundaries, Proposed Schedule. (EUD)

DEPARTMENT: City Council

PREPARED BY: Diann Lucchetti

ATTACHMENTS:

[Attachment 1 - Gobbi Boundary Map - State to Orchard 8.5x11.pdf](#)

[Attachment 2 - Gobbi St. Boundary Description](#)

[Attachment 3 - Gobbi Timeline](#)

[Attachment 4 - Proposed Resolution redline and clean copies.pdf](#)

Summary: The City Council will conduct a Public Hearing and consider adopting a resolution establishing the Gobbi Street Underground District No. 3 along Gobbi Street from Orchard Ave. to State Street including sections of Main Street and Leslie Street, approve its boundaries, proposed schedule. (EUD)

Background: Pursuant to City Code Sections 3800-3841, the City Council can establish an Underground District to require the utility companies to remove or underground overhead facilities including wires, poles and other associated equipment within a specified area and time schedule. On September 4, 2013, the Ukiah City Council provided direction to the Electric Utility Department for developing and prioritizing six overhead to underground conversion projects with the most recent project, Perkins Street Underground District No. 2 being completed in August of this year.

RECOMMENDED ACTION: Adopt Resolution establishing Gobbi Street Underground District No. 3, and approve boundaries and proposed timeline.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

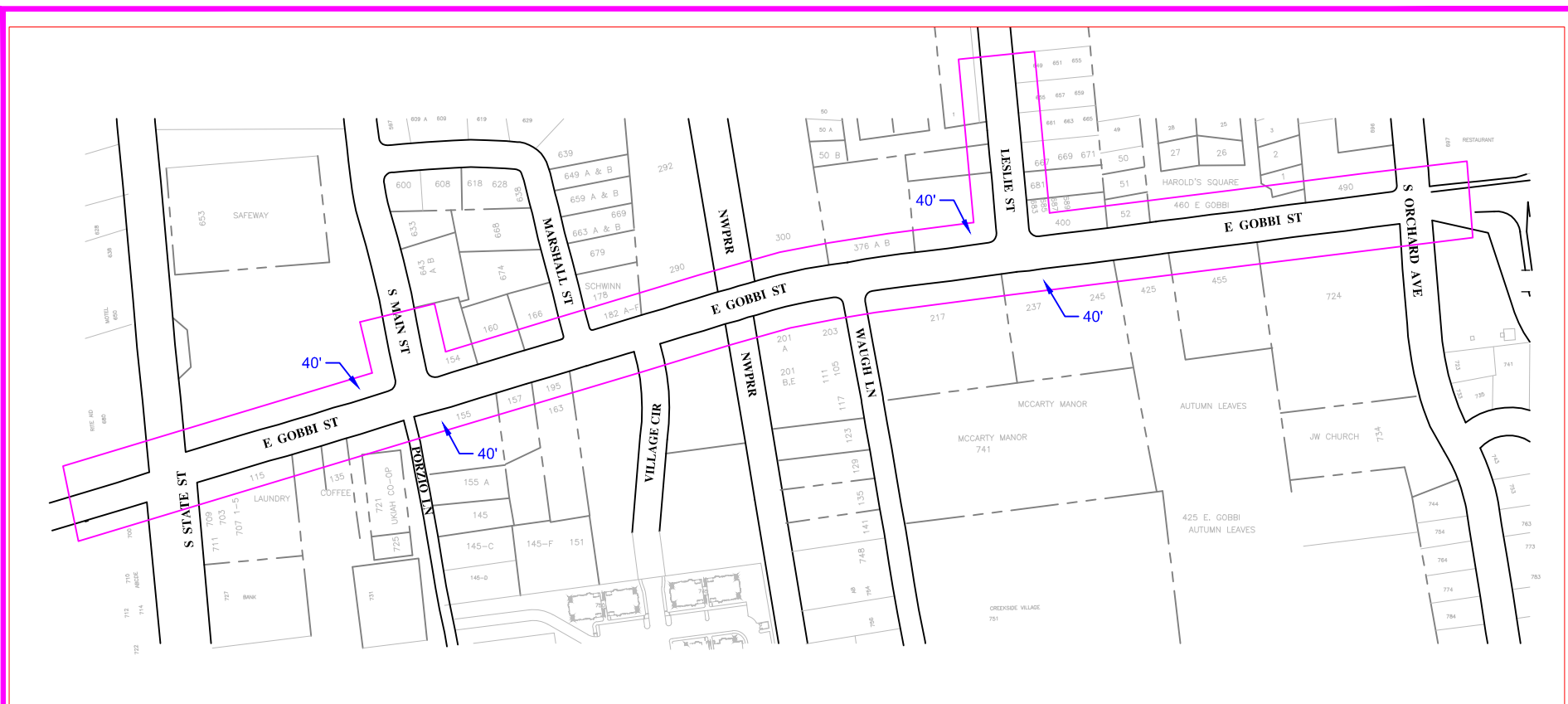
COORDINATED WITH: David Rapport, City Attorney

Approved: _____


Sage Sangiacomo, City Manager

Discussion: The proposed District (Attachment 1 - map) outlines the proposed boundary (Attachment 2 - boundary description) and if established will require overhead facilities including electric, cable TV and telephone facilities along Gobbi Street to be removed or undergrounded. A boundary description reflecting a 40 foot district setback from roadway right-of-way lines is attached (Attachment 3). The project also includes the removal of power poles, anchors, down guys and associated overhead equipment. Additionally, the existing street light system mounted on wood poles with interconnecting overhead wires, will be replaced with LED luminaires mounted on steel street light poles with underground supply lines. A significant amount of underground conduit is already in place so only limited trenching and conduit placement is necessary in the street. Additional trenching will occur from the right-of-way to the service equipment on each parcel. All disturbed areas will be restored to the condition they were in prior to the undergrounding. Staff recommends that the district is formed with all utilities jointly paying their allocated costs for the underground service and for customer equipment adaption costs to receive underground service.

Staff is recommending the approval of boundaries, timeline and the adoption of the Resolution (Attachment 4).



Drawing name: C:\Users\A\appdata\local\temp\AcPublish_23888\Gobbi Boundary Map - State to Orchard 8.5x11.dwg Plotted on: Nov 03, 2017 - 1:08pm



CITY OF UKIAH ELECTRIC UTILITY DEPARTMENT	LOCATION	GOBBI STREET - STATE ST TO ORCHARD AVE	W.O. NO.	-
			GRID NO.	14
	DESCRIPTION	GOBBI STREET UNDERGROUND DISTRICT #3	SCALE	NO SCALE
		PROPOSED BOUNDARY	AS BUILT	
	DRAWN BY	AMS	CHECKED BY	
		APPROVED BY	DATE	-

EXHIBIT "2"

CITY OF UKIAH UNDERGROUND DISTRICT NO. 3

BOUNDARY DESCRIPTION

GOBBI STREET – STATE STREET TO ORCHARD AVENUE

Starting at a point 100' West of the Westerly right-of-way line of State Street and 40' North of the Northerly right-of-way line of Gobbi Street; thence Easterly, parallel with the Northerly right-of-way line of Gobbi Street to a point 40' West of the Westerly right-of-way line of Main Street; thence Northerly 130', parallel with the Westerly right-of-way line of Main Street; thence Easterly, to 40' East of the Easterly right-of-way line of Main Street; thence Southerly 130', parallel with the Eastern right-of-way line of Main Street to 40' North of the Northerly right-of-way line of Gobbi Street; thence Easterly parallel with the Northerly right-of-way line of Gobbi Street to 40' West of the Westerly right-of-way line of Leslie Street; thence Northerly 330', parallel with the Western right-of-way line of Leslie Street; thence Easterly to 40' East of the Easterly right-of-way line of Leslie Street; thence Southerly 330', parallel with the Easterly right-of-way line of Leslie Street to 40' North of the Northerly right-of-way line of Gobbi Street; thence Easterly, parallel with the Northerly right-of-way line of Gobbi Street to 70' East the Easterly right-of-way line of Orchard Avenue; thence Southerly to 40' South of the Southerly right-of-way line of Gobbi Street; thence Westerly, parallel with the Southerly right-of-way line of Gobbi Street to 100' past the Westerly right-of-way line of State Street; thence Northerly, to the point of beginning.

GOBBI STREET
OVERHEAD TO UNDERGROUND CONVERSION
PROPOSED TIMELINE

Fall 2017/Spring 2018	Project Design and Easement Procurement.
Fall/Winter 2018	City Council Award Bid.
Spring/Summer 2019	Underground Utility Construction.
Summer/Fall 2019	Ukiah Electric Utility Department install underground facilities.
Fall 2019	Ukiah Electric Utility Department to remove overhead facilities.
Fall/Winter 2019	AT&T and Comcast install underground facilities.
Winter/Spring 2020	AT&T to remove poles.

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING THE
BOUNDARIES AND OTHER PROVISIONS OF UNDERGROUND DISTRICT NO. 3-
ALONG GOBBI STREET FROM STATE STREET TO ORCHARD AVENUE**

WHEREAS,

1. On _____, 2017, in accordance with UCC §3810, the City Clerk gave notice to affected property owners as shown on the last equalized assessment roll of the time, date, location and proposed boundaries of a new Underground District to be known as Underground District No. 3, which encompasses both sides of Gobbi Street between Orchard Avenue and State Street, as more fully described in the attached Exhibit 1; and

~~On September 4, 2013, the City Council established Underground Districts in accordance with Ukiah City Code ("UCC") Sections 3800-3841; and~~

~~2. Underground District No. 3 encompasses both sides of Gobbi Street between Orchard Avenue and State Street, as more fully described in Exhibit 2; and~~

~~3.~~ Under UCC Sections 3811 and 3820, when the City Council establishes an underground district, it must fix the time within which the removal of poles, overhead wires and associated overhead structures and the underground installation of these facilities shall be completed and ~~within which~~ when affected property owners must be ready to receive underground service; and

~~4. The time required by Resolution No. 90-1 for undergrounding overhead facilities in Underground District No. 2 has long since expired; and~~

~~5. Resolution No. 90-1 required utility companies and property owners to underground their facilities only when the use of their property changes or rezoning occurs; and~~

~~6. The City Council has determined that the boundaries of the District should be modified and the schedule for undergrounding overhead facilities within the district revised; and~~

~~7.~~ On November 15, 2017, the City Council conducted a ~~A~~ public hearing ~~before the City Council was called for November 15, 2017, at 6:00 p.m. or as soon thereafter as the matter could be heard in the City Council chambers at 300 Seminary Avenue, Ukiah~~ in accordance with UCC §3810, to consider establishing Underground District No. 3, its proposed boundaries of Underground District No. 3 and the schedule for completing the undergrounding of overhead facilities, including by ~~and to the obligations of~~ utilities and property owners within the proposed District. The City Council also considered ~~, and~~ whether the public necessity, health, safety or welfare ~~continues to require~~ requires the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying

electric, communication or similar or associated service within the ~~revised~~ boundaries, as depicted and described in the attached **Exhibit 21**; and

~~48.~~ At least ten (10) days prior to the scheduled hearing, notice of such hearing ~~has been~~was given to all affected property owners as shown on the last equalized assessment roll and all affected utilities in the manner and for the time required by law; and

~~69.~~ Such hearing has been duly and regularly held and all persons interested have been given an opportunity to be heard;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council finds that:

- a. Gobbi Street has been designated as a primary gateway into the City, ~~is a direct~~provides access from U.S. Highway 101 through important commercial areas to the historic downtown business district, and accordingly passes through a civic area of unique scenic interest to the general public.;
- b. ~~b.~~ The undergrounding to be accomplished will avoid or eliminate an unusually heavy concentration of overhead distribution facilities.;
- c. ~~c.~~ Gobbi Street is extensively used by the general public and carries a heavy volume of pedestrian ~~or~~and vehicular traffic.;
- d. ~~d.~~ The public necessity, health, safety and welfare require the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication or similar or associated service within the ~~revised~~ boundaries of Underground District No. 3, as described in the attached **Exhibit 12**.

2. Based on the foregoing findings:

- a. The removal and undergrounding of electrical facilities as herein provided shall apply to all of Underground ~~the revised~~ District No. 3, as described in **Exhibit 12**.
- b. All poles, overhead wires and associated overhead structures shall be removed and underground installation made in Underground District No. 3 within the following times and in the following manner:
 - (1) Underground installation by the utility companies, including the City of Ukiah Electric Department, AT&T and Comcast shall be completed by spring, 2020;
 - (2) Said utilities shall share equally the costs associated with undergrounding their facilities within the public right of way, including, but not limited to, the costs of removing poles and overhead wires and related facilities, furnishing and installing

conduits, conductors and associated equipment, and of trenching, compacting, backfilling, and paving over said facilities;

(3) With permission of the property owner, the City Electric Department and the other utilities furnishing service to the property, including AT&T and Comcast, at the expense of the utilities, will install up to 100 feet of underground service lines and related equipment from the public right-of-way for Gobbi Street to the service equipment on the property. If the property owner does not consent in a form and within the time satisfactory to the Director of the Electric Department or his or her designee, the property owner shall install those facilities at his or her expense in compliance with specifications and project timeline adopted by the Electric Department.

3. By no later than 10 days after the adoption of this Resolution, the City Clerk shall mail a copy of this resolution and a copy of Ukiah City Code Sections 3800-3855 to affected property owners as shown on the last equalized assessment role and to affected [utilities](#).

PASSED AND ADOPTED on November 15, 2017, by the following roll call vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

Jim O. Brown, Mayor

ATTEST:

Kristine Lawler, City Clerk

EXHIBIT “12”

CITY OF UKIAH UNDERGROUND DISTRICT NO. 3

BOUNDARY DESCRIPTION

GOBBI STREET – STATE STREET TO ORCHARD AVENUE

Starting at a point 100' West of the Westerly right-of-way line of State Street and 40' North of the Northerly right-of-way line of Gobbi Street; thence Easterly, parallel with the Northerly right-of-way line of Gobbi Street to a point 40' West of the Westerly right-of-way line of Main Street; thence Northerly 130', parallel with the Westerly right-of-way line of Main Street; thence Easterly, to 40' East of the Easterly right-of-way line of Main Street; thence Southerly 130', parallel with the Eastern right-of-way line of Main Street to 40' North of the Northerly right-of-way line of Gobbi Street; thence Easterly parallel with the Northerly right-of-way line of Gobbi Street to 40' West of the Westerly right-of-way line of Leslie Street; thence Northerly 330', parallel with the Western right-of-way line of Leslie Street; thence Easterly to 40' East of the Easterly right-of-way line of Leslie Street; thence Southerly 330', parallel with the Easterly right-of-way line of Leslie Street to 40' North of the Northerly right-of-way line of Gobbi Street; thence Easterly, parallel with the Northerly right-of-way line of Gobbi Street to 70' East the Easterly right-of-way line of Orchard Avenue; thence Southerly to 40' South of the Southerly right-of-way line of Gobbi Street; thence Westerly, parallel with the Southerly right-of-way line of Gobbi Street to 100' past the Westerly right-of-way line of State Street; thence Northerly, to the point of beginning.

RESOLUTION NO.**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING THE BOUNDARIES AND OTHER PROVISIONS OF UNDERGROUND DISTRICT NO. 3- ALONG GOBBI STREET FROM STATE STREET TO ORCHARD AVENUE****WHEREAS,**

1. On _____, 2017, in accordance with UCC §3810, the City Clerk gave notice to affected property owners as shown on the last equalized assessment roll of the time, date, location and proposed boundaries of a new Underground District to be known as Underground District No. 3, which encompasses both sides of Gobbi Street between Orchard Avenue and State Street, as more fully described in the attached Exhibit 1; and
2. Under UCC Sections 3811 and 3820, when the City Council establishes an underground district, it must fix the time within which the removal of poles, overhead wires and associated overhead structures and the underground installation of these facilities shall be completed and when affected property owners must be ready to receive underground service; and
3. On November 15, 2017, the City Council conducted a public hearing in accordance with UCC §3810, to consider establishing Underground District No. 3, its proposed boundaries and the schedule for completing the undergrounding of overhead facilities, including by utilities and property owners within the proposed District. The City Council also considered whether the public necessity, health, safety or welfare requires the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication or similar or associated service within the boundaries, as depicted and described in the attached **Exhibit 1**; and
4. At least ten (10) days prior to the scheduled hearing, notice of such hearing was given to all affected property owners as shown on the last equalized assessment roll and all affected utilities in the manner and for the time required by law; and
6. Such hearing has been duly and regularly held and all persons interested have been given an opportunity to be heard;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council finds that:
 - a. Gobbi Street has been designated as a primary gateway into the City, provides access from U.S. Highway 101 through important commercial areas to the historic downtown business district, and accordingly passes through a civic area of unique scenic interest to the general public.
 - b. The undergrounding to be accomplished will avoid or eliminate an unusually heavy concentration of overhead distribution facilities.

- c. Gobbi Street is extensively used by the general public and carries a heavy volume of pedestrian and vehicular traffic.
- d. The public necessity, health, safety and welfare require the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication or similar or associated service within the boundaries of Underground District No. 3, as described in the attached **Exhibit 1**.

2. Based on the foregoing findings:

- a. The removal and undergrounding of electrical facilities as herein provided shall apply to all of Underground District No. 3, as described in **Exhibit 1**.
- b. All poles, overhead wires and associated overhead structures shall be removed and underground installation made in Underground District No. 3 within the following times and in the following manner:

(1) Underground installation by the utility companies, including the City of Ukiah Electric Department, AT&T and Comcast shall be completed by spring, 2020;

(2) Said utilities shall share equally the costs associated with undergrounding their facilities within the public right of way, including, but not limited to, the costs of removing poles and overhead wires and related facilities, furnishing and installing conduits, conductors and associated equipment, and of trenching, compacting, backfilling, and paving over said facilities;

(3) With permission of the property owner, the City Electric Department and the other utilities furnishing service to the property, including AT&T and Comcast, at the expense of the utilities, will install up to 100 feet of underground service lines and related equipment from the public right-of-way for Gobbi Street to the service equipment on the property. If the property owner does not consent in a form and within the time satisfactory to the Director of the Electric Department or his or her designee, the property owner shall install those facilities at his or her expense in compliance with specifications and project timeline adopted by the Electric Department.

3. By no later than 10 days after the adoption of this Resolution, the City Clerk shall mail a copy of this resolution and a copy of Ukiah City Code Sections 3800-3855 to affected property owners as shown on the last equalized assessment role and to affected utilities.

PASSED AND ADOPTED on November 15, 2017, by the following roll call vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

Jim O. Brown, Mayor

ATTEST:

Kristine Lawler, City Clerk

EXHIBIT “1”

CITY OF UKIAH UNDERGROUND DISTRICT NO. 3

BOUNDARY DESCRIPTION

GOBBI STREET – STATE STREET TO ORCHARD AVENUE

Starting at a point 100’ West of the Westerly right-of-way line of State Street and 40’ North of the Northerly right-of-way line of Gobbi Street; thence Easterly, parallel with the Northerly right-of-way line of Gobbi Street to a point 40’ West of the Westerly right-of-way line of Main Street; thence Northerly 130’, parallel with the Westerly right-of-way line of Main Street; thence Easterly, to 40’ East of the Easterly right-of-way line of Main Street; thence Southerly 130’, parallel with the Eastern right-of-way line of Main Street to 40’ North of the Northerly right-of-way line of Gobbi Street; thence Easterly parallel with the Northerly right-of-way line of Gobbi Street to 40’ West of the Westerly right-of-way line of Leslie Street; thence Northerly 330’, parallel with the Western right-of-way line of Leslie Street; thence Easterly to 40’ East of the Easterly right-of-way line of Leslie Street; thence Southerly 330’, parallel with the Easterly right-of-way line of Leslie Street to 40’ North of the Northerly right-of-way line of Gobbi Street; thence Easterly, parallel with the Northerly right-of-way line of Gobbi Street to 70’ East the Easterly right-of-way line of Orchard Avenue; thence Southerly to 40’ South of the Southerly right-of-way line of Gobbi Street; thence Westerly, parallel with the Southerly right-of-way line of Gobbi Street to 100’ past the Westerly right-of-way line of State Street; thence Northerly, to the point of beginning.



AGENDA SUMMARY REPORT

SUBJECT: Conduct Interviews, Review the Nomination Received, and Adopt a Resolution Making an Appointment to the Parks, Recreation, and Golf Commission.

DEPARTMENT: Clerk/Admin

PREPARED BY: Ashley Cocco

ATTACHMENTS:

[Attachment 1 - Applications \(with redactions\)](#)

[Attachment 2 - Resolution 2014-48](#)

[Attachment 3 - Ordinance 1159](#)

[Attachment 4 - Nomination Letter](#)

[Attachment 5 - Proposed Resolution](#)

Summary: Council will conduct interviews, review a nomination received from Councilmember Mulheren, and consider adopting a resolution making an appointment to the Parks, Recreation, and Golf Commission to fill the expired term.

Background: Parks, Recreation, and Golf Commission (PRGC): One (1) member term of service is currently available for At-Large, County Resident (currently being served by Henry Sadowski) with the term expired as of July 1, 2017. Two (2) applications have been received to fill the vacancy (Attachment 1). Commissioner Sadowski is seeking reappointment to his respective position and has served as a Commissioner on the PRGC since June 15, 2011. Please note that incumbents seeking reappointment only need to complete the contact

RECOMMENDED ACTION: Conduct interviews, review the nomination received, and adopt the proposed resolution appointing _____ to the Parks, Recreation, and Golf Commission with a term ending November 15, 2020.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

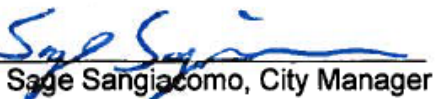
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Kristine Lawler, City Clerk

Approved: _____


Sage Sangiacomo, City Manager

portion of the application and not the questionnaire. The City Clerk's office also received an application from John Johns, seeking appointment to the PRGC. John Johns resides within City limits and therefore meets the requirements of the vacant position.

Resolution 2014-48 sets forth the procedure for filling vacancies on City Boards and Commissions (Attachment 2). The PRGC position requirements are outlined in Ordinance 1159 (Attachment 3).

The last nomination of Faye Hefte was made on July 3, 2017, by Vice Mayor Doble, placing Councilmember Mulheren as next having the right to place a nomination before the City Council. Councilmember Mulheren has submitted a written nomination for Henry Sadowski's reappointment (Attachment 4).

Discussion: A requirement of the Commission is that a majority of the members reside within City limits. Currently, three of the five Commissioners (Bitonti-Brown, Knopf, and Hefte) reside within City limits. If the nomination is not accepted, then Councilmember Mulheren may make additional nominations until the position is filled.

The City Clerk is recommending Council review the applications, conduct interviews, accept a nomination, and make an appointment to the At-Large County Resident position on the PRGC with a term of service ending November 15, 2020, by approving the proposed resolution (Attachment 5).

CITY OF UKIAH
PARKS, RECREATION & GOLF COMMISSION APPLICATION FOR APPOINTMENT

A. General Information

Full Name	Henry T. Sadowski		Date	4/18/2017	
Residence Address (Physical Address, not PO)	Redacted				
Mailing Address (if different from above)					
Home Phone	Redacted		Work Phone	(707) 468-1300	
Email	henrysadowski@tutoringcenter.com		Cell Phone	()	
Employer	Business Owner – The Tutoring Center				
Business Address	307 N State Street, Ukiah, CA 95482				
Job Title/Position	Director/Owner			Employed Since	Owned since 2009
How long have you resided in:	Ukiah?	13 years	Mendocino County?	17 years	California? 17 years
Please list community groups or organizations you are affiliated with and list any offices held.	Rotary				

**B. Please answer the following on a separate sheet(s) of paper and attach.**

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation and Golf Commission?
2. What is your understanding of the purpose, role and responsibility of the Parks, Recreation and Golf Commission?
3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Parks, Recreation and Golf Commission?
4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?
5. In your opinion what type or types of parks development or recreational and golf programs should the City encourage?
6. In your opinion what type or types of parks development or recreational and golf programs should the City discourage?
7. What kind of ideal community do you envision for Ukiah?
8. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Redacted

Signature of Applicant

Date

4-18-17

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

**CITY OF UKIAH
PARKS, RECREATION & GOLF COMMISSION APPLICATION FOR APPOINTMENT**



A. General Information

Full Name	John Johns			Date	5/6/17		
Residence Address (Physical Address, not PO)	Redacted						
Mailing Address (if different from above)	Same						
Home Phone	Redacted			Work Phone	()		
Email	organicsign @ gmail.com			Cell Phone	()		
Employer	Volunteer / Retired						
Business Address	n/a						
Job Title/Position	n/a			Employed Since	n/a		
How long have you resided in:	Ukiah?	21	Mendocino County?	38	California?	60	
Please list community groups or organizations you are affiliated with and list any offices held.	Veterans Garden / Community Garden Project* Mendocino County Farmer's Market *Manager of Veteran's Garden						

B. Please answer the following on a separate sheet(s) of paper and attach.

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation and Golf Commission?
2. What is your understanding of the purpose, role and responsibility of the Parks, Recreation and Golf Commission?
3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Parks, Recreation and Golf Commission?
4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?
5. In your opinion what type or types of parks development or recreational and golf programs should the City encourage?
6. In your opinion what type or types of parks development or recreational and golf programs should the City discourage?
7. What kind of ideal community do you envision for Ukiah?
8. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Redacted

Signature of Applicant

Date 5/6/2017

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

1. Why are you applying to serve on the City of Ukiah's Parks, Recreation and Golf Commission?

I have always felt that it is an obligation of community residents to assist with the upkeep and management of the city infrastructure. I have always been interested in knowing how things work, and the best way to learn is be involved. I am an advocate for community participation, and feel it is essential for residents to be vocal about how things happen where they live.

2. What is your understanding of the purpose, role and responsibility of the parks, Recreation and Golf Commission?

The commission is the advisory entity to City Council in the area of recreational activities and facilities, parks and parkways. They assist in the facilitation of decisions made around policies that affect the public's recreational interests.

3. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Parks, Recreation and Golf Commission?

I have had a variety of communication, marketing, and graphics occupations, and have knowledge of landscape design and development. I owned and operated a local retail sign business, which got me involved with the Greater Ukiah Chamber of Commerce and the Ukiah Main Street program. I worked with the 'Be Local' campaign for years, and spent multiple Wednesday nights in the chamber hall. I have been involved in the local agriculture industry, most recently facilitating the operation of the Ukiah Veterans Garden network, and I served as a member of the Operating Committee for the Farmer's Markets Association.

4. What do you believe is the single most important parks, recreation, and golf issue facing our community? And why?

I believe the biggest responsibility is the safety of residents and visitors while using recreational facilities. Recreational facilities have the potential of being hazardous, which makes it necessary to ensure ongoing safe use of the amenities already available, as well as any future developments.

5. In your opinion what type or types of parks development or recreational and golf programs should the city encourage?

Additional aquatic parks and activities; educational and scientific facilities geared toward local youth; activities centered around youth cyclists; and the ongoing support of community gardens for special interest groups and local youth.

6. In your opinion what type or types of parks development or recreational and golf programs should the City discourage?

I would like to encourage the use of alternatively powered means of transportation in and around our parks, recreational, and golf facilities in place of petroleum-fueled motor vehicles.

7. What kind of ideal community do you envision for Ukiah?

My vision for Ukiah is to eliminate all petroleum-fueled vehicles in the valley and replace them with alternative energy transportation, in an effort to reduce noise and air pollution. I would also like to see solar and wind energy used to power the City electrical grid in an effort to remove the dependence of external sources of energy. It would be nice to see a higher percentage of food and other resources come from local sources to promote self-sustainability.

8. Are there any other City of Ukiah Committee/Commissions in which you are interested and on which you would be willing to serve?

Any and all other Committees or Commission appeal to me, including but not limited to: the Airport Commission; Demolition Review Committee; Measure P Oversight Committee; Paths, Open Space, and Creeks Commission; Planning Commission; and/or the Traffic Engineering Committee.

RESOLUTION NO. 2014-48**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING PROCEDURE FOR FILLING VACANCIES ON CITY BOARDS AND COMMISSIONS****WHEREAS,**

1. Ukiah City Code 1151 and 1161 provides that members of the Design Review Board and Planning Commission shall be appointed in accordance with a procedure established by resolution of the City Council; and
2. The City Council has determined that using a uniform procedure will insure fair and consistent treatment of candidates and Councilmembers; and
3. The City Council has determined to amend its procedures for appointing board members and commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council hereby adopts the following amended procedure for filling vacancies on the City's boards and commissions:

- The City Council shall develop a pool of applicants for vacancies by posting a general advertisement once a year, preferably in June before the June 30th expirations, in a newspaper of general circulation in Ukiah, and by noticing available vacancies as they occur on the city's website, in the library, on popular social media sites (Facebook and Twitter), and in the glass cabinet located in front of the Civic Center subject to Government Code Section 54970-54974. Applications shall be received, reviewed for eligibility, and brought forward as they are submitted.
- If more applications have been received than position(s) available, the City Council will conduct interviews for the position.
- All applications received shall be kept on file in the City Clerk's office for a period of one (1) year.
- Incumbents seeking reappointment for an additional term only need to complete the contact portion of the application and not the questionnaire.
- City staff seeking appointment in their capacity as City staff and elected officials seeking appointment in their capacity as elected officials do not need to fill out an application.
- **Nominations:** Each Councilmember, including the Mayor, shall have the right to nominate a candidate from the available pool of applicants.
 - a. The right to place a name before the City Council for consideration shall rotate among the Councilmembers based on seniority with the most senior Councilmember going first.
 - b. The Council shall vote on nominations presented.
 - c. A councilmember's right to make a nomination shall rotate to the next most senior Councilmember, once that Councilmember's nomination is approved by a majority vote of the Councilmembers present, or the Councilmember agrees to pass the nomination to the next most senior Councilmember.
 - d. This process for rotating the right to nominate candidates among Councilmembers to fill vacancies shall be followed for each separate board or commission.

1. The City Clerk shall maintain a record of the last Councilmember to make a nomination for each board or commission.
2. When another vacancy must be filled on that board or commission, the next Councilmember in line to make a nomination for that board or commission shall make the first nomination to fill the vacancy.

PASSED AND ADOPTED this 17th day of December, 2014, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane

NOES: None

ABSTAIN: None

ABSENT: None


Douglas F. Crane, Mayor

ATTEST:


Kristine Lawler, City Clerk

ORDINANCE NO. 1159

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTION 1001 IN DIVISION 1, CHAPTER 4, ARTICLE 1 OF THE UKIAH CITY CODE ENTITLED, "PARKS, RECREATION, AND GOLF COMMISSION"

The City Council of the City of Ukiah hereby ordains as follows:

SECTION 1

Section 1001 in Division 1, Chapter 4, Article 1 of the Ukiah City Code is hereby amended to read as follows:

§1001 MEMBERSHIP; APPOINTMENT

The Commission shall consist of five (5) At Large members who may reside within the city limits or outside the city limits but within Mendocino County, provided that a majority of the five (5) commission members reside within the city limits.

All members of the Commission shall be appointed by the City Council.

SECTION 2

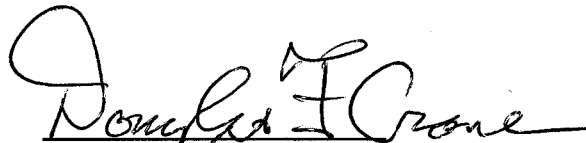
This Ordinance shall become effective thirty (30) days after its adoption and shall be published as required by law.

Introduced by title only on July 15, 2015, by the following roll call vote:

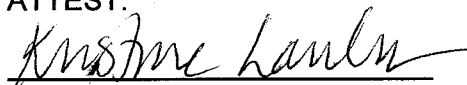
AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None

Passed and adopted on August 5, 2015, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini and Mayor Crane
NOES: None
ABSENT: None
ABSTAIN: None


Douglas F. Crane, Mayor

ATTEST:


Kristine Lawler, City Clerk

MEMORANDUM

Date: October 25, 2017
To: Kristine Lawler, City Clerk
From: Maureen Mulheren, City Councilmember
Subject: Nomination for Parks, Recreation, and Golf Commission

I nominate Henry Sadowski for the Parks, Recreation, and Golf Commission (PRGC) as a Commissioner - At Large, County Resident, term expiring November 15, 2020, to be considered at the November 15, 2017, Regular City Council meeting.

Signature

Maureen Mulheren

RESOLUTION NO. 2017-**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ACCEPTING THE NOMINATION AND MAKING APPOINTMENT TO THE PARKS, RECREATION, AND GOLF COMMISSION**

WHEREAS, the vacancies for City Boards and Commissions are noticed annually in the Ukiah Daily Journal; and were last noticed on July, 1, 2017; and were last posted on October 24, 2017, on the City's website, in the glass cabinet in front of the Civic Center, in the Ukiah County Library, in the public view binder, and in the City Clerk's office; and

WHEREAS, there is currently one At-Large County Resident position vacant on the Parks, Recreation and Golf Commission; and

WHEREAS, Council reviewed of the applications received, and _____ was nominated by Councilmember Mulheren.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council approved the nomination submitted per procedures outlined Resolution 2014-48 and does hereby appoint the following person and term:

BOARD/ COMMISSION	NAME	POSITION	NOMINATED BY COUNCILMEMBER	TERM ENDING
Parks, Recreation, and Golf Commission		At-Large County Resident	Mulheren	11/15/2020

PASSED AND ADOPTED this 15th day of November, 2017, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim O. Brown, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Discussion and Request for Direction on the Proposed Cannabis Cultivation Ordinance.

DEPARTMENT: Community Development

PREPARED BY: Darcy Vaughn

ATTACHMENTS:

[Attachment 1 - Cannabis Cultivation Ordinance](#)

[Attachment 2 - Current UCC Re Cannabis Cultivation](#)

Summary: The City Council will receive and review a proposed Cannabis Cultivation Ordinance and advise staff on how to proceed.

Background: The Cannabis Cultivation Ordinance (Attachment 1) was presented to the Council for discussion and direction at the October 18, 2017 meeting. The Council directed staff to remove those provisions of the Ordinance that defined and designated growing cannabis for personal use in a secure and permitted (subject to exemptions) greenhouse and to resubmit a version of the Ordinance that allows indoor cultivation for personal use only and incorporates any applicable requirements from the Control, Regulate, and Tax Adult Use of Marijuana Act ("AUMA"). The Council requested that the Cannabis Cultivation Ordinance, with requested changes implemented, return for review and discussion at their November 15, 2017 meeting. At least one member of the Council requested that the Ordinance return for discussion only, and not for possible introduction at the November 15, 2017 meeting, just in case the State's emergency regulations for commercial cannabis enterprises were issued in early November 2017 in time for discussion by the Council and possible incorporation into the provisions of the Ordinance applicable to personal cultivation.

RECOMMENDED ACTION: Discuss the proposed Cannabis Cultivation Ordinance, provide policy direction, and consider introduction of the Cannabis Cultivation Ordinance at the next regular meeting.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

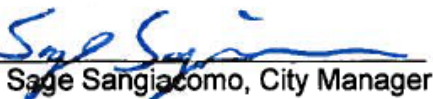
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

Discussion: 1. Summary of Amendments. The Medical Marijuana Ad Hoc and staff believe that the City's current law regarding cannabis cultivation is not in compliance with current State law. The AUMA states that cities and counties cannot ban, but can reasonably regulate, personal cultivation for recreational use of up to six (6) living marijuana plants per household. The UCC currently allows cultivation of up to twelve (12) mature plants and twenty-four (24) immature plants for medical use by a qualified patient. Another state law, SB 420, also known as the "Medical Marijuana Program" ("MMP"), states that a qualified patient may, "maintain no more than six (6) mature or twelve (12) immature marijuana plants". The personal, medical cultivation limit from the MMP has not been repealed, even by implication, and, in fact, has been confirmed by recent State cannabis law.

The Ad Hoc and staff have opted to simplify the City's approach to regulating personal cultivation and not differentiate between personal, indoor cultivation for medical use and for recreation use. Instead, the proposed Cannabis Cultivation Ordinance consolidates the approaches from the AUMA and MMP and changes the applicable provisions of the UCC to allow personal, indoor cultivation of no more than six (6) mature or twelve (12) immature marijuana plants per household.

The proposed Cannabis Cultivation Ordinance also removes the requirement that only a qualified patient may cultivate cannabis for personal use within the restrictions imposed by the UCC. Finally, the Ordinance indicates that commercial cannabis cultivation within the City will not be unlawful or a public nuisance if conducted in accordance with certain provisions of the Zoning Code. However, these provisions of the Zoning Code will only allow operation of a commercial cannabis cultivation business if the proposed Cannabis Business Ordinance goes into effect. If the Cannabis Business Ordinance does not go into effect, commercial cultivation, except to the limited extent already allowed in the Medical Marijuana Dispensaries Ordinance, will remain illegal.

2. Detailed discussion. On November 9, 2016, California voters passed the AUMA. While most of the AUMA's provisions do not go into effect until January 1, 2018, the provisions allowing personal cultivation of cannabis, subject to reasonable local regulation, went into effect immediately. The AUMA makes it legal for persons 21 years of age or older to cultivate up to six (6) living marijuana plants, per household, for personal use. The AUMA does not distinguish between mature and immature marijuana plants for the personal cultivation limitation. In addition, the AUMA provides that local governments can reasonably regulate, but cannot ban, personal indoor cultivation of up to six (6) living marijuana plants per household within the person's private residence or in an enclosed and secure accessory structure located on the same property. Private residence is defined as, "a house, an apartment unit, a mobile home, or other similar dwelling unit". While the AUMA allows local governments to regulate or outright ban outdoor personal cultivation of six (6) marijuana plants per household, it also states that cities and counties that opt to ban personal outdoor cultivation entirely will be ineligible to receive state grant monies for law enforcement, fire protection, or other local programs addressing public health and safety associated with the implementation of the AUMA. The AUMA applies only to cultivation of medical marijuana for personal, recreational use. The MMP, which has been in effect since January 1, 2004, states that a qualified patient may, "maintain no more than six (6) mature or twelve (12) immature marijuana plants". In addition, a provision of the Medicinal and Adult-Use Cannabis Regulation and Safety Act ("MAUCRSA"), which consolidates the State's regulatory regime for recreational and medical cannabis, affirms the MMP and confirms that cultivation limits for personal, medical cannabis cultivation are still no more than six (6) mature or twelve (12) immature cannabis plants per qualified patient, as defined by State law.

The City currently regulates the cultivation of cannabis plants for personal use in residential areas and allows cultivation of twelve (12) mature and twenty-four (24) immature marijuana plants indoors (See Attachment 2 for current City Code provisions regarding cannabis cultivation). Outdoor cultivation is prohibited, and no change is proposed for the ban on outdoor cultivation. Pursuant to UCC 9254, indoor cultivation includes cultivation in a "Fully Enclosed and Secure Structure", which would include any building that complies with the definition of Fully Enclosed and Secure Structure:

"A space within a building that complies with the California building code, as adopted in the city of Ukiah ("CBC"), or, if exempt from the permit requirements of the CBC, that has a complete roof enclosure supported by connecting walls extending from the ground to the roof, a foundation, slab or equivalent base to which the floor is secured by bolts or similar attachments, is secure against unauthorized entry, and is accessible only through one or more lockable doors. Walls and roofs must be constructed of solid materials that cannot be easily broken through, such as two inch by four inch (2" x 4") or thicker studs overlaid with three-eighths inch (3/8") or thicker plywood or the equivalent. Plastic sheeting, regardless of gauge, or similar products do not satisfy this requirement. If indoor grow lights or air filtration systems are used, they must comply with the California building, electrical, and fire codes as adopted in the city of Ukiah."

The Cannabis Cultivation Ordinance brings the City Code into compliance with the AUMA and the MMP/MAUCRSA by consolidating the State limits on personal cultivation for both medical and recreational use and changing the permissible number of marijuana plants grown for personal use for any reason to six (6) mature plants and twelve (12) immature plants. As the allowable number of cannabis plants cultivated for personal use as set forth in the AUMA and MAUCRSA has been interpreted as a ceiling and not a floor, the Ad Hoc believes that the safest approach is to not attempt to set a less restrictive standard and to use the limit set by the State, i.e. six (6) mature plants and twelve (12) immature plants, whether for recreational or medical use, in total.

As noted above, at least one member of the Council expressed interest in reviewing the State's emergency regulations promulgated pursuant to the AUMA and the MAUCRSA before proceeding with any amendments to the City Code regarding commercial cultivation. The proposed Cannabis Cultivation Ordinance does indicate that any commercial cultivation enterprises operating within the City will be illegal unless any such cultivation business complies with any applicable provisions State law and of UCC Sections 9261, 9262, and 9278, which would allow and regulate commercial cannabis cultivation under the proposed Cannabis Business Ordinance if said Ordinance is adopted. However, the State's Bureau of Cannabis Control and Department of Food and Agriculture, which have been charged with promulgating regulations applicable to commercial cannabis cultivation, have not yet issued emergency regulations, and there has been no update from the State as to when these regulations will be released, though the websites for each respective agency indicate a publication date of fall 2017.

The emergency regulations will clarify and provide additional direction to flesh out the AUMA and MAUCRSA, primarily by (1) specifying the procedures and requirements for applying for and obtaining a State license to operate and (2) setting forth additional standards for operation of commercial cannabis enterprises pursuant to a State license. The only standards for operation of a commercial cannabis enterprise that appear in the proposed Cannabis Cultivation Ordinance are actually found in the provisions of the UCC that remain unchanged by the Ordinance, i.e. the standards from the City's Medical Marijuana Dispensaries Ordinance that appear in UCC 9254(B)(3) and state that "the space devoted to on-site cultivation at the permitted dispensary does not exceed twenty-five percent (25%) of the total floor area, but in no case more than five hundred (500) square feet". In short, these standards for cultivation at a Medical Marijuana Dispensary are already part of the UCC and will not change even if the Ordinance is adopted. As such, staff does not believe it is necessary to wait for the emergency regulations to be published before adopting the proposed Cannabis Cultivation Ordinance.

Even if the State's emergency regulations set forth standards for the amount of space that can be devoted to on-site cultivation at a dispensary, because of the great deference shown to local control and local jurisdiction, if the City's standards are more restrictive than the State's, the City's standards will still apply to any dispensary engaged in on-site cultivation that is operating within the City. If the City's standards for the amount of space that can be devoted to on-site cultivation at a dispensary are less restrictive than those set forth by the State, then the dispensary will need to comply with the State's standards in order to obtain and maintain a State license to operate.

The Ad Hoc requests that Council discuss the proposed Cannabis Cultivation Ordinance and provide policy

direction. The Ad Hoc also requests that the Council consider introduction of the Cannabis Cultivation Ordinance at their next regular meeting.

CEQA Compliance:

The proposed City ordinances regulating commercial cannabis activity are statutorily exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Business and Professions Code Section 26055(h). This subdivision is in effect through July 1, 2019, and specifically exempts from environmental review the adoption of an ordinance or regulation by a local jurisdiction if the ordinance or regulation requires discretionary review, including environmental review, and approval of local permits or licenses for commercial cannabis activity.

ORDINANCE NO.**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING VARIOUS SECTIONS OF THE UKIAH CITY CODE REGULATING PERSONAL AND COMMERCIAL CANNABIS CULTIVATION.**

The City Council of the City of Ukiah hereby ordains as follows.

SECTION 1

Section 6093 in Article 10 of Chapter 1 in Division 7 of the Ukiah City Code is hereby amended to read as follows:

§ 6093 MARIJUANA CULTIVATION PROHIBITED

Outdoor cultivation of marijuana, or indoor cultivation in excess of ~~twelve-six~~ (126) mature plants or ~~twenty-four~~twelve (24)12 immature plants per household for personal use, within the city limits of the City of Ukiah in violation of Section 9254 of this Code is prohibited and constitutes a violation of this article. Any person violating any provision of this article shall be deemed guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), by imprisonment in the county jail not to exceed six (6) months or by both a fine and imprisonment.

SECTION 2

Article 19 of Chapter 2 in Division 9 of the Ukiah City Code is hereby amended to read as follows:

§ 9254 MARIJUANA CULTIVATION

A. Definitions: As used herein the following definitions shall apply:

CULTIVATION: The planting, growing, harvesting, drying, or processing of marijuana plants or any part thereof.

FULLY ENCLOSED AND SECURE STRUCTURE: A space within a building that complies with the California building code, as adopted in the city of Ukiah ("CBC"), or, if exempt from the permit requirements of the CBC, that has a complete roof enclosure supported by connecting walls extending from the ground to the roof, a foundation, slab or equivalent base to which the floor is secured by bolts or similar attachments, is secure against unauthorized entry, and is accessible only through one or more lockable doors. Walls and roofs must be constructed of solid materials that cannot be easily broken through, such as two inch by four inch (2" x 4") or thicker studs overlaid with three-eighths inch (3/8") or thicker plywood or the equivalent. Plastic sheeting, regardless of gauge, or similar products do not satisfy this requirement. If indoor grow lights or air filtration systems are used, they must comply with the California building, electrical, and fire codes as adopted in the city of Ukiah.

IMMATURE MARIJUANA PLANT: A marijuana plant, whether male or female, that has not yet flowered and which does not yet have buds that are readily observed by unaided visual examination.

INDOORS: Within a fully enclosed and secure structure.

MATURE MARIJUANA PLANT: A marijuana plant, whether male or female, that has flowered and which has buds that are readily observed by unaided visual examination.

OUTDOOR: Any location within the city of Ukiah that is not within a fully enclosed and secure structure.

PARCEL: Property assigned a separate parcel number by the Mendocino County assessor.

~~PRIMARY CAREGIVER: A "primary caregiver" as defined in Health and Safety Code section 11362.7(d).~~

~~QUALIFIED PATIENT: A "qualified patient" as defined in Health and Safety Code section 11362.7(f).~~

B. Cultivation ~~o~~^f Marijuana:

1. Outdoor Cultivation: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within any zoning district in the city of Ukiah to cause or allow such premises to be used for the outdoor cultivation of marijuana plants.

2. Indoor Cultivation for Personal Use in Residential Zoning Districts: Except as permitted in Division 6, Chapter 8 of this code, it is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within any residential zoning district (R-1, R-2, R-3 and CN districts) in the City of Ukiah to cause or allow such parcel to be used for the cultivation of more than ~~twelve~~^{six (126)} mature and ~~twenty-four~~^{twelve (2412)} immature marijuana plants within a fully enclosed and secure structure on the parcel.

3. Indoor Commercial Cultivation Of Marijuana ~~Restricted To Qualified Patients And Primary Caregivers~~: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within the City of Ukiah to cause or allow such parcel to be used for the commercial cultivation of marijuana, unless ~~(a) the person is a qualified patient or primary caregiver, growing the amount of marijuana per qualified patient authorized by Health and Safety Code section 11362.77(a) through (b) and (d) through (f), not to exceed the per parcel limit in subsection B2 of this section,~~ or (ba) the person is operating a medical marijuana dispensary pursuant to a valid dispensary use permit, within the C1, C2, CN, M, and PD (commercial) zoning districts and in the GU, UC, and DC downtown zoning districts, and the space devoted to on-site cultivation at the permitted dispensary does not exceed twenty-five percent (25%) of the total floor area, but in no case more than five hundred (500) square feet; or (b) the person is operating a commercial Cannabis Cultivation business of any type in compliance with all requirements set forth in Sections 9261, 9262, and 9278 of this Code and all applicable State laws and regulations including licensing requirements.

4. Public Nuisance Prohibited: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within the city of Ukiah to create a public nuisance in the course of cultivating marijuana plants or any

part thereof in any location, indoor or outdoor. A public nuisance may be deemed to exist, if such activity produces: a) odors which are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public, b) repeated responses to the parcel from law enforcement officers, c) a repeated disruption to the free passage of persons or vehicles in the neighborhood, d) excessive noise which is disturbing to people of normal sensitivity on adjacent or nearby property or areas open to the public, or e) any other impacts on the neighborhood which are disruptive of normal activity in the area.

C. Enforcement:

1. Public Nuisance: The violation of this section is hereby declared to be a public nuisance.

2. Abatement: A violation of this section may be abated by the city attorney by the prosecution of a civil action for injunctive relief and by the summary abatement procedure set forth in subsection C3 of this section.

3. Summary Abatement Procedure:

a. The code enforcement officer and the director of planning, or his or her designee (hereafter, the "enforcement official"), are hereby authorized to order the abatement of any violation of this section by issuing a notice to abate. The notice shall:

(1) Describe the location of and the specific conditions which represent a violation of this section and the actions required to abate the violation.

(2) Describe the evidence relied upon to determine that a violation exists, provided that the enforcement official may withhold the identity of a witness to protect the witness from injury or harassment, if such action is reasonable under the circumstances.

(3) State the date and time by which the required abatement actions must be completed.

(4) State that to avoid the civil penalty provided in subsection C3a(8) of this section and further enforcement action, the enforcement official must receive consent to inspect the premises where the violation exists to verify that the violation has been abated by the established deadline.

(5) State that the owner or occupant of the property where the violation is located has a right to appeal the notice by filing a written notice of appeal with the city clerk by no later than three (3) business days from the service of the notice. The notice of appeal must include an address, telephone number, fax number, if available, and e-mail address, if available. The city may rely on any of these for service or notice purposes. If an adequate written appeal is timely filed, the owner or occupant will be entitled to a hearing as provided in subsection C3c of this section.

(6) State that the order to abate the violation becomes final if a timely appeal is not filed or upon the issuance of a written decision after the appeal hearing is conducted in accordance with subsection C3c of this section.

(7) State that a final order of abatement may be enforced by application to the superior court for an inspection and/or abatement warrant or other court order.

(8) State that a final order to abate the nuisance will subject the property owner and the occupant to a civil penalty of five hundred dollars (\$500.00) for each day that the violation continues after the date specified in the notice under subsection C3a(3) of this section, when the violation must be abated. The penalty may be recovered through an ordinary civil action, or in connection with an application for an inspection or nuisance abatement warrant.

(9) State that in any administrative or court proceeding to enforce the abatement order the prevailing party is entitled to recover reasonable attorney fees from the other party or parties to the action, if the city elects, at the initiation of an individual action or proceeding, to seek recovery of its own attorney fees. In no action, administrative proceeding, or special proceeding shall an award of attorney fees to a prevailing party exceed the amount of reasonable attorney fees incurred by the city in the action or proceeding.

b. The notice described in subsection C3a of this section shall be served in the same manner as summons in a civil action in accordance with article 3 (commencing with section 415.10) of chapter 4 of title 5 of part 2 of the Code of Civil Procedure, or by certified mail, return receipt requested, at the option of the city. If the owner of record, after diligent search cannot be found, the notice may be served by posting a copy thereof in a conspicuous place upon the property for a period of ten (10) days and publication thereof in a newspaper of general circulation pursuant to Government Code section 6062.

c. Not sooner than five (5) business days after a notice of appeal is filed with the city clerk, a hearing shall be held before the city manager or a hearing officer designated by the city manager to hear such appeals. The appellant shall be given notice of the date, time and place of the hearing not less than five (5) days in advance. The notice may be given by telephone, fax, e-mail, personal service or posting on the property. At the hearing, the enforcement official shall present evidence of the violation, which may include, but is not limited to, incident and police reports, witness statements, photographs, and the testimony of witnesses. The property owner and the occupant of the property where the violation is alleged to exist shall have the right to present evidence and argument in their behalf and to examine and cross examine witnesses. The property owner and property occupant are entitled at their own expense to representation of their choice. At the conclusion of the hearing, the city manager or hearing officer shall render a written decision which may be served by regular first class mail on the appellants.

d. A final order to abate the nuisance will subject the property owner or owners and any occupant or occupants of the property who are cultivating marijuana in violation of this section to a civil penalty of five hundred dollars (\$500.00) for each day that the violation continues after the date specified in the notice under subsection C3a(3) of this section, when the violation must be abated. The enforcement official or the city manager or hearing officer hearing an appeal pursuant to subsection C3c of this section may reduce the daily rate of the civil penalty for good cause. The party subject to the civil penalty shall have the burden of establishing good cause, which may include, but is not limited to, a consideration of the nature and severity of the violation, whether it is a repeat offense, the public nuisance impacts caused by the violation, and the violator's ability to pay. The daily penalty shall continue until the violation is abated. The penalty may be recovered through an ordinary civil action, or in connection with an application for an inspection or nuisance abatement warrant.

4. Violation: Cultivation of marijuana on parcels within the city that does not comply with this section constitutes a violation of the zoning ordinance and is subject to the penalties and enforcement as provided in article 22 of this chapter.

5. Penalties Not Exclusive: The remedies and penalties provided herein are cumulative, alternative and nonexclusive. The use of one does not prevent the use of any others and none of these penalties and remedies prevent the city from using any other remedy at law or in equity which may be available to enforce this section or to abate a public nuisance.

SECTION 3.

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on _____, 2017, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adopted on, 2017 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jim O. Brown, Mayor

ATTEST:

Kristine Lawler, City Clerk

CHAPTER 1

CRIMES AGAINST PUBLIC PEACE AND ORDER

ARTICLE 10. MARIJUANA CULTIVATION ENFORCEMENT

SECTION:

§6093: Marijuana Cultivation Prohibited

§6094: Seizure And Destruction Of Marijuana

§6093 MARIJUANA CULTIVATION PROHIBITED

Outdoor cultivation of marijuana, or indoor cultivation in excess of twelve (12) mature plants or twenty four (24) immature plants, within the city limits of the city of Ukiah in violation of section 9254 of this code constitutes a violation of this article. Any person violating any provision of this article shall be deemed guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), by imprisonment in the county jail not to exceed six (6) months or by both a fine and imprisonment.

§6094 SEIZURE AND DESTRUCTION OF MARIJUANA

Except as otherwise expressly stated in this section, all marijuana seized by the city police in the enforcement of this article shall be seized, retained and destroyed in the same manner and subject to the same procedures as are provided in California Health and Safety Code sections 11472-11479, for marijuana possessed in violation of division 10 of the Health and Safety Code. The requirements in subsection (b) of Health and Safety Code section 11479, prescribing the conditions that must be satisfied before seized marijuana may be destroyed without a court order, as applied by this section, are revised as follows:

(b) Photographs have been taken which reasonably demonstrate the total number of mature and immature plants to be destroyed and the location where they were growing immediately prior to their seizure.

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Outdoor cultivation of marijuana, or indoor cultivation in excess of twelve (12) mature plants or twenty four (24) immature plants, within the city limits of the city of Ukiah in violation of section 9254 of this code constitutes a violation of this article. Any person violating any provision of this article shall be deemed guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), by imprisonment in the county jail not to exceed six (6) months or by both a fine and imprisonment.

§6094 SEIZURE AND DESTRUCTION OF MARIJUANA

Except as otherwise expressly stated in this section, all marijuana seized by the city police in the enforcement of this article shall be seized, retained and destroyed in the same manner and subject to the same procedures as are provided in California Health and Safety Code sections 11472-11479, for marijuana possessed in violation of division 10 of the Health and Safety Code. The requirements in subsection (b) of Health and Safety Code section 11479, prescribing the conditions that must be satisfied before seized marijuana may be destroyed without a court order, as applied by this section, are revised as follows:

(b) Photographs have been taken which reasonably demonstrate the total number of mature and immature plants to be destroyed and the location where they were growing immediately prior to their seizure.

CHAPTER 2

ZONING

ARTICLE 19. SPECIAL SITUATIONS

§9254 MARIJUANA CULTIVATION

A. Definitions: As used herein the following definitions shall apply:

CULTIVATION: The planting, growing, harvesting, drying, or processing of marijuana plants or any part thereof.

FULLY ENCLOSED AND SECURE STRUCTURE: A space within a building that complies with the California building code, as adopted in the city of Ukiah ("CBC"), or, if exempt from the permit requirements of the CBC, that has a complete roof enclosure supported by connecting walls extending from the ground to the roof, a foundation, slab or equivalent base to which the floor is secured by bolts or similar attachments, is secure against unauthorized entry, and is accessible only through one or more lockable doors. Walls and roofs must be constructed of solid materials that cannot be easily broken through, such as two inch by four inch (2" x 4") or thicker studs overlaid with three-eighths inch (3/8") or thicker plywood or the equivalent. Plastic sheeting, regardless of gauge, or similar products do not satisfy this requirement. If indoor grow lights or air filtration systems are used, they must comply with the California building, electrical, and fire codes as adopted in the city of Ukiah.

IMMATURE MARIJUANA PLANT: A marijuana plant, whether male or female, that has not yet flowered and which does not yet have buds that are readily observed by unaided visual examination.

INDOORS: Within a fully enclosed and secure structure.

MATURE MARIJUANA PLANT: A marijuana plant, whether male or female, that has flowered and which has buds that are readily observed by unaided visual examination.

OUTDOOR: Any location within the city of Ukiah that is not within a fully enclosed and secure structure.

PARCEL: Property assigned a separate parcel number by the Mendocino County assessor.

PRIMARY CAREGIVER: A "primary caregiver" as defined in Health and Safety Code section [11362.7\(d\)](#).

QUALIFIED PATIENT: A "qualified patient" as defined in Health and Safety Code section [11362.7\(f\)](#).

B. Cultivation Of Marijuana:

1. Outdoor Cultivation: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within any zoning district in the city of Ukiah to cause or allow such premises to be used for the outdoor cultivation of marijuana plants.

2. Indoor Cultivation: Except as permitted in Division 6, Chapter 8 of this code, it is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within any residential zoning district (R-1, R-2, R-3 and CN districts) in the City of Ukiah to cause or allow such parcel to be used for the cultivation of more than twelve (12) mature and twenty-four (24) immature marijuana plants within a fully enclosed and secure structure on the parcel.

3. Indoor Cultivation Of Marijuana Restricted To Qualified Patients And Primary Caregivers: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within the City of Ukiah to cause or

allow such parcel to be used for the cultivation of marijuana, unless (a) the person is a qualified patient or primary caregiver, growing the amount of marijuana per qualified patient authorized by Health and Safety Code section 11362.77(a) through (b) and (d) through (f), not to exceed the per parcel limit in subsection B2 of this section, or (b) the person is operating a medical marijuana dispensary pursuant to a valid dispensary use permit, within the C1, C2, CN, M, and PD (commercial) zoning districts and in the GU, UC, and DC downtown zoning districts, and the space devoted to on-site cultivation at the permitted dispensary does not exceed twenty-five percent (25%) of the total floor area, but in no case more than five hundred (500) square feet.

4. Public Nuisance Prohibited: It is hereby declared to be unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any parcel within the city of Ukiah to create a public nuisance in the course of cultivating marijuana plants or any part thereof in any location, indoor or outdoor. A public nuisance may be deemed to exist, if such activity produces: a) odors which are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public, b) repeated responses to the parcel from law enforcement officers, c) a repeated disruption to the free passage of persons or vehicles in the neighborhood, d) excessive noise which is disturbing to people of normal sensitivity on adjacent or nearby property or areas open to the public, or e) any other impacts on the neighborhood which are disruptive of normal activity in the area.

C. Enforcement:

1. Public Nuisance: The violation of this section is hereby declared to be a public nuisance.

2. Abatement: A violation of this section may be abated by the city attorney by the prosecution of a civil action for injunctive relief and by the summary abatement procedure set forth in subsection C3 of this section.

3. Summary Abatement Procedure:

a. The code enforcement officer and the director of planning, or his or her designee (hereafter, the "enforcement official"), are hereby authorized to order the abatement of any violation of this section by issuing a notice to abate. The notice shall:

(1) Describe the location of and the specific conditions which represent a violation of this section and the actions required to abate the violation.

(2) Describe the evidence relied upon to determine that a violation exists, provided that the enforcement official may withhold the identity of a witness to protect the witness from injury or harassment, if such action is reasonable under the circumstances.

(3) State the date and time by which the required abatement actions must be completed.

(4) State that to avoid the civil penalty provided in subsection C3a(8) of this section and further enforcement action, the enforcement official must receive consent to inspect the premises where the violation exists to verify that the violation has been abated by the established deadline.

(5) State that the owner or occupant of the property where the violation is located has a right to appeal the notice by filing a written notice of appeal with the city clerk by no later than three (3) business days from the service of the notice. The notice of appeal must include an address, telephone number, fax number, if available, and e-mail address, if available. The city may rely on any of these for service or notice purposes. If an adequate written appeal is timely filed, the owner or occupant will be entitled to a hearing as provided in subsection C3c of this section.

(6) State that the order to abate the violation becomes final if a timely appeal is not filed or upon the issuance of a written decision after the appeal hearing is conducted in accordance with subsection C3c of this section.

(7) State that a final order of abatement may be enforced by application to the superior court for an inspection and/or abatement warrant or other court order.

(8) State that a final order to abate the nuisance will subject the property owner and the occupant to a civil penalty of five hundred dollars (\$500.00) for each day that the violation continues after the date specified in the notice under subsection C3a(3) of this section, when the violation must be abated. The penalty may be recovered through an ordinary civil action, or in connection with an application for an inspection or nuisance abatement warrant.

(9) State that in any administrative or court proceeding to enforce the abatement order the prevailing party is entitled to recover reasonable attorney fees from the other party or parties to the action, if the city elects, at the initiation of an individual action or proceeding, to seek recovery of its own attorney fees. In no action, administrative proceeding, or special proceeding shall an award of attorney fees to a prevailing party exceed the amount of reasonable attorney fees incurred by the city in the action or proceeding.

b. The notice described in subsection C3a of this section shall be served in the same manner as summons in a civil action in accordance with article 3 (commencing with section 415.10) of chapter 4 of title 5 of part 2 of the Code of Civil Procedure, or by certified mail, return receipt requested, at the option of the city. If the owner of record, after diligent search cannot be found, the notice may be served by posting a copy thereof in a conspicuous place upon the property for a period of ten (10) days and publication thereof in a newspaper of general circulation pursuant to Government Code section 6062.

c. Not sooner than five (5) business days after a notice of appeal is filed with the city clerk, a hearing shall be held before the city manager or a hearing officer designated by the city manager to hear such appeals. The appellant shall be given notice of the date, time and place of the hearing not less than five (5) days in advance. The notice may be given by telephone, fax, e-mail, personal service or posting on the property. At the hearing, the enforcement official shall present evidence of the violation, which may include, but is not limited to, incident and police reports, witness statements, photographs, and the testimony of witnesses. The property owner and the occupant of the property where the violation is alleged to exist shall have the right to present evidence and argument in their behalf and to examine and cross examine witnesses. The property owner and property occupant are entitled at their own expense to representation of their choice. At the conclusion of the hearing, the city manager or hearing officer shall render a written decision which may be served by regular first class mail on the appellants.

d. A final order to abate the nuisance will subject the property owner or owners and any occupant or occupants of the property who are cultivating marijuana in violation of this section to a civil penalty of five hundred dollars (\$500.00) for each day that the violation continues after the date specified in the notice under subsection C3a(3) of this section,

when the violation must be abated. The enforcement official or the city manager or hearing officer hearing an appeal pursuant to subsection C3c of this section may reduce the daily rate of the civil penalty for good cause. The party subject to the civil penalty shall have the burden of establishing good cause, which may include, but is not limited to, a consideration of the nature and severity of the violation, whether it is a repeat offense, the public nuisance impacts caused by the violation, and the violator's ability to pay. The daily penalty shall continue until the violation is abated. The penalty may be recovered through an ordinary civil action, or in connection with an application for an inspection or nuisance abatement warrant.

4. Violation: Cultivation of marijuana on parcels within the city that does not comply with this section constitutes a violation of the zoning ordinance and is subject to the penalties and enforcement as provided in article 22 of this chapter.

5. Penalties Not Exclusive: The remedies and penalties provided herein are cumulative, alternative and nonexclusive. The use of one does not prevent the use of any others and none of these penalties and remedies prevent the city from using any other remedy at law or in equity which may be available to enforce this section or to abate a public nuisance.



AGENDA SUMMARY REPORT

SUBJECT: Receive Report Regarding the Economic Development and Financing Corporation (EDFC); Consideration of Request for Funding from EDFC; and Request for Authorization for the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC.

DEPARTMENT: Economic Development

PREPARED BY: Shannon Riley

ATTACHMENTS:

[Attachment 1 - Agenda Staff Report 03-01-1995](#)

[Attachment 2 - COU No. 1617-190](#)

[Attachment 3 - Report of EDFC's Services and Activities](#)

[Attachment 4 - EDFC Profit and Loss Statement](#)

[Attachment 5 - EDFC Balance Sheet](#)

Summary: The City Council will receive a report from the Economic Development and Financing Corporation (EDFC), consider their request for funding, and consider authorizing the City Manager to negotiate and execute a performance agreement with the organization.

Background: The Economic Development and Financing Corporation (EDFC) is a non-profit, tax-exempt Community Development Financial Institution (CDFI), founded in 1995, that engages in economic development activity in Mendocino and Lake Counties. EDFC was formed through a partnership between Mendocino

RECOMMENDED ACTION: Receive report regarding the Economic Development and Financing Corporation (EDFC); consider request for funding from EDFC; and authorize the City Manager to negotiate and execute Performance Agreement between the City of Ukiah and EDFC.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: \$12,000 in Account #10012600.52100; Contracted Services - Economic Development Consulting and Misc. Services

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: General Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: COU No. 1617-190

COORDINATED WITH: Diann Simmons, Program Director

Approved: _____


Sage Sangiacomo, City Manager

County's four incorporated cities and the county to coordinate and support economic development activity Mendocino County-wide and has now expanded its business into Lake County. Additional background, including details about the annual funding history from the City of Ukiah, is provided in the attached staff report from the January 18, 2017, meeting (Attachment #1). The 2016-17 Performance Agreement is provided as Attachment #2.

Discussion: EDFC's 2016/17 annual report and request for funding occurred in January-February of 2017. The current request is for fiscal year 2017/18.

The EDFC "Report to the City of Ukiah" (Attachment #3) details the work that has been done toward the 2016/17 Performance Agreement. Also provided for Council's information are the Profit and Loss Statement (Attachment #4) and Balance Sheet (Attachment #5).

EDFC is currently without an Executive Director and has not fulfilled the requirements of the most recent performance agreement. City Staff has, as noted in EDFC's Report to the City, been in communication with lead staff at the other jurisdictions in the County regarding EDFC's changing role and the concern that the organization's current scope of work is not entirely consistent with the original direction from the Cities and County. It is understood that additional discussion should occur between the lead staff and EDFC to mutually agree upon the role of EDFC in County-wide economic development.

In the meantime, EDFC is requesting funding for the 2017/18 fiscal year. Council is asked to receive a brief presentation from EDFC and consider this request for funding in the amount of \$11,983. If so desired, the Council may direct the City Manager to negotiate and execute a performance agreement with EDFC for the 2017/18 fiscal year.

AGENDA SUMMARY REPORT

SUBJECT: APPROVAL OF FISCAL YEAR 1994-95 FUNDING COMMITMENT TO ECONOMIC DEVELOPMENT AND FINANCING CORPORATION (EDFC)

The City Council is aware that for the last three years, especially, the City of Ukiah has actively involved itself in a number of efforts to establish a more coordinated, County-wide approach to economic development. These efforts have been many, but the more notable are:

1. The City of Ukiah took the initiative in beginning a public and private sector effort to attempt to establish a non-profit economic development organization in Mendocino County.
2. The City of Ukiah took the lead in pursuing, on behalf of the other jurisdictions in the County, federal economic development funds that were unavailable if such a County-wide organization was not in place.
3. The City of Ukiah participated in the development and organization of a comprehensive County Overall Economic Development Plan.
4. More recently, Councilman Mastin took a leadership role on a MCOG Steering Committee to finally establish a County-wide economic development and financing organization. This new organization, the Economic Development and Financing Corporation (EDFC) has not only filed for incorporation, but is close to selecting a new Executive Director for the organization.

(Continued on Page 2)

RECOMMENDED ACTION: Staff recommends the approval of a written commitment and appropriation of \$3,762.50 to the Economic Development and Funding Corporation, as the City's contribution for the balance of Fiscal Year 1994-95, to cover the months of March 1, 1994 to June 30, 1995.

ALTERNATIVE COUNCIL POLICY OPTIONS:

1. Determine funding commitment is not appropriate at this time.
-

Acct. No. (if NOT budgeted): N/A

Acct. No.: 960-5601-250
(if budgeted)

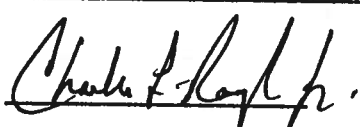
Appropriation Requested: N/A

Citizen Advised: N/A

Requested by: EDFC

Prepared by: Charles L. Rough, Jr., City Manager

Attachments: 1. Letter from EDFC, dated January 30, 1995.

APPROVED: 

R:4/CM:ASREDFC

EDFC has formally requested to the County and the incorporated cities within the County to commit to a financial contribution for the organization.

As you may also recall, we shared with you some time ago, the County and the incorporated cities would be annually assessed for a financial contribution to such a County-wide economic development organization. These contributions by the public sector do not constitute their total funding sources, but would demonstrate that the five general purpose political jurisdictions are fully supportive of the effort, and anticipate the use of this organization in formulating their economic development objectives.

The assessment that was determined for the County would be 50 cents/capita and for the incorporated cities it would be 75 cents/capita. Therefore, based on the certified population at this point in time (15,030), Ukiah's annual contribution to the EDFC would be \$11,272.50. However, at this time, they are only requesting a written commitment and financial contribution for the last four months (March 1 - June 30) of the fiscal year, or \$3,757.50. They have also indicated they would like a formal statement or resolution of commitment from the City of Ukiah for Fiscal Year 1995-96 when the Fiscal Year 1995-96 Budget undergoes review.

Attached, for your benefit, is a copy of a proposed services agreement that the County of Mendocino has drafted. Before the City enters into any long-term commitment, beginning with Fiscal Year 1995-96, we should also have in place a services contract with EDFC that specifies the services we would require for our contribution.

5

Economic Development & Financing Corp.
Business Resource Center
655 Kings Ct. Suite 200
Ukiah CA 95482

January 30, 1995

Dear City Manager/County Administrator,

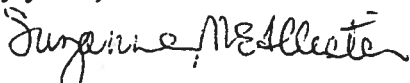
As you may know the new Economic development & Financing Corporation, EDFC, filed for incorporation on January 9, 1995. EDFC is also in the process of recruiting an executive director to be hired within the next 4 weeks. Thus the EDFC Board is now formally requesting written commitment for financial support and the transfer of financial contributions from each city and county as previously agreed upon with the cities' and county's EDFC representatives .

Several months ago the County passed a resolution and sent a letter with commitment to fund EDFC and the amount of funding set aside (50 cents/capita) for use in EDFC's current fiscal year of July 1, 1994 through June 30, 1995. Please consider this request for similar written funding commitments and imminent transfer of those funds from each city and the County to EDFC for the current fiscal year above (50 cents/capita, County and 75 cents/capita, cities). Additionally, EDFC requests formal written commitment of funding/intent to fund for the coming fiscal year July 1, 1995 through June 30, 1996 from each jurisdiction as your budgets undergo review.

The County is presently drafting a proposed contract for services with the EDFC. Please review the enclosed sample draft contract for economic development services to be provided by EDFC and use it as appropriate. Please return your draft contract for services along with the funding commitments at your earliest convenience. The hope is that the contracts will be kept simple and straightforward and allow some flexibility in application, considering this will be EDFC's startup year. Jurisdictional representatives are encouraged to discuss contracts, etc. amongst themselves as needed.

The EDFC Board of Directors, jurisdictions, and entire community await with great anticipation the opening date of the new EDFC office which will be co-located with the Community Coordinator in the new MPIC Business Resource Center in Ukiah. Your financial participation and commitment to county-wide economic development is crucial to making this entity a reality and to filling the economic development void in this county.

Very truly yours,



Suzanne McAllister, EDFC Interim Board Chair

CC w enclosures: Jurisdictions

EDFC List

C. Hall, MPIC Executive Director

~~DRAFT~~

COUNTY OF MENDOCINO

AGREEMENT

This Agreement is entered into this _____ day of _____, 1995, between COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and the Economic Development and Financing Corporation, a nonprofit public benefit corporation, having its principal office in Ukiah, California, hereinafter referred to as "CONTRACTOR".

PREMISES

Pursuant to Government Code, Section 31000, COUNTY may retain independent contractors to perform special services for COUNTY.

COUNTY wishes to extend to the residents of the County certain services which CONTRACTOR is equipped, staffed, licensed and prepared to provide.

CONTRACTOR is able to perform duties and render services as coordinator of economic development throughout the County of Mendocino, which services are determined by County to be necessary for the welfare of residents of the County of Mendocino.

COUNTY believes the provisions of these services to the residents is in their best interests.

CONTRACTOR is willing to perform such duties and render such services, as outlined more specifically below.

AGREEMENT

CONTRACTOR and COUNTY agree as follows:

1. The term of this Agreement shall be from January 1, 1995 through June 30, 1995.
2. CONTRACTOR has been selected by the Board of Supervisors to provide the services described in Exhibit "A", for which

compensation shall not exceed Fourteen Thousand-Four Hundred-Ninety-Seven Dollars (\$14,497.) for the term of this Agreement.

3. Cost overruns and/or failure to perform within the maximum compensation ceiling established by paragraph 2 above shall not relieve CONTRACTOR of responsibility to provide those services specified in Exhibit "A". CONTRACTOR must request compensation for services on a monthly basis. Said monthly claims shall be verified and recommended for payment by the County Administrators Office prior to submission to the County Auditor. All compensation contemplated by this Agreement and not requested by CONTRACTOR during the term of this Agreement shall be forfeited to COUNTY.

4. DEFINITIONS:

- A. MAY - is permissive
- B. SHOULD - is desirable
- C. SHALL - is mandatory

5. COMPLIANCE WITH LAWS AND ORDINANCES:

All services to be performed by CONTRACTOR pursuant to this Agreement shall be performed in accordance with all applicable federal, state, county, and municipal laws, ordinances, regulations, titles and departmental procedures.

6. SUBCONTRACTING:

CONTRACTOR may subcontract portions of the agreed upon services only with the prior written approval of COUNTY. Subcontractors shall maintain the same standard and level of service as is required of CONTRACTOR. CONTRACTOR shall continue to remain responsible for fulfilling the terms of this Agreement. This section is to be read in conjunction with paragraph 15 below, titled "Assignment".

7. SERVICE ELIGIBILITY:

Services provided under this Agreement shall be rendered without discrimination on the basis of race, color, religion, national origin, sex, ancestry or handicap.

8. PROGRAM SERVICES:

9

In consideration of the payments set forth below, CONTRACTOR shall perform the services for economic development described below, in Exhibit "A" (Program Description) attached hereto and incorporated by reference.

9. PAYMENT OF CONTRACTOR'S APPROVED CLAIMS:

- A) In the event that funds provided under this Agreement are expended prior to the end of the Agreement period, CONTRACTOR shall provide ongoing services under the terms of this Agreement through the end of the Agreement period without further payment from COUNTY.
- b) COUNTY shall process for payment approved claims as specified in paragraph 3 above. Payment for said claims by COUNTY shall be mailed by the fifteenth (15th) working day following submission of an approved claim by the department to the Auditor's Office.

10. FINANCIAL RECORDS:

- A) CONTRACTOR shall maintain on a current basis and preserve for a period of four (4) years, or until audit findings are resolved, whichever is later, records of all operating costs and expenses incurred as well as of all revenues received applicable to performances rendered under this Agreement. CONTRACTOR agrees to maintain and to provide to COUNTY access during normal business hours to, and the right to examine, all records including, but not limited to: general ledger, personnel records, payroll records, cancelled checks, revenue and expenditure records and related documents and records, to assure proper accounting of funds and performance of contract Agreement in accordance with instructions provided by COUNTY.
- B) COUNTY shall have the right to audit and inspect any books and records of CONTRACTOR which pertain to services performed and determination of amounts payable under this Agreement. CONTRACTOR shall be financially responsible for all audit exceptions resulting during the performance of this Agreement.

11. COMPLIANCE WITH LICENSING REQUIREMENTS:

CONTRACTOR must comply with all necessary licensing requirements and must obtain appropriate licenses and display the same in a location that is reasonably conspicuous, as well as file copies of same with the County Administrative Officer.

12. GOVERNANCE

CONTRACTOR shall have two seats on the Board of Supervisors. COUNTY shall have two seats on the Board of Supervisors. CONTRACTOR shall fill these two seats by appointing two members of the Board of Supervisors.

13. AFFIRMATIVE ACTION:

CONTRACTOR certifies that it is in compliance with the Equal Employment Opportunity Requirement of Executive Order 11246, as amended by Executive Order 11375, Title VII of the Civil Rights Act of 1964, the California Fair Employment Practices Act and any other federal and state laws pertaining to equal employment opportunity and that it will not discriminate against any employee or applicant for employment on the basis of race, color, religion, handicap, age, sex, national origin or ancestry in matters pertaining to recruitment, hiring, training, upgrading, transfer, compensation or termination.

14. INSURANCE:

CONTRACTOR, at its expense, shall secure and maintain at all times during the entire period of performance of this Agreement, insurance as set forth below with insurance companies acceptable to the COUNTY for COUNTY's protection, its elected or appointed officials, employees and volunteers, CONTRACTOR and subcontractor from any and all claims which may arise from operations under this Agreement, whether operations be by CONTRACTOR or by a subcontractor or by anyone directly or indirectly employed by either of them.

CONTRACTOR shall provide to COUNTY certificates of insurance with endorsements properly executed by an officer of the issuing insurance company evidencing coverage as specified below

In the event of breach of any provision of this Section, or in the event any notice is received which indicates any

required insurance coverage will be diminished or cancelled, COUNTY, at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend further work pursuant to this Agreement.

CONTRACTOR shall not commence work, nor shall he allow his employees or subcontractors or anyone to commence work contemplated through this Agreement until all insurance required hereunder has been submitted to and accepted by COUNTY. Failure to submit proof of insurance as required herein may result in awarding said Agreement to another bidder.

Insurance coverage in a minimum amount set forth herein shall not be construed to relieve CONTRACTOR for liability in excess of such coverage, nor shall it preclude COUNTY from taking such other action as is available to it under any other provisions of this Agreement or otherwise in law.

CONTRACTOR shall indemnify and hold harmless COUNTY, its elected or appointed officials, employees or volunteers against any claims, actions, or demands against them, or any of them, and against any damages, liabilities or expenses, including costs of defense and attorneys' fees, for personal injury or death, or for the loss or damage to property, or any or all of them, arising out of or in any way connected with the performance of this Agreement by CONTRACTOR.

CONTRACTOR affirms that it is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self insurance in accordance with the provisions of the Code. CONTRACTOR further assures that it will comply with such provisions before commencing the performance of work under this Agreement.

CONTRACTOR shall furnish to COUNTY certificate(s) of insurance evidencing Workers' Compensation Insurance coverage to cover its employees. CONTRACTOR shall require all subcontractors similarly to provide Workers' Compensation Insurance as required by the labor Code of the State of California for all of CONTRACTOR's and subcontractors' employees. CONTRACTOR shall furnish to

COUNTY certificates of insurance together with executed Automobile Liability/General Liability Endorsement form(s) for each said policy evidencing at a minimum the following:

- a. GENERAL LIABILITY/COMBINED SINGLE LIMIT BODILY INJURY LIABILITY AND PROPERTY DAMAGE LIABILITY (NOT AUTO)\$1,000,000 EACH OCCURRENCE.

COMBINED SINGLE LIMIT VEHICLE BODILY INJURY AND PROPERTY DAMAGE LIABILITY \$300,000 EACH OCCURRENCE.

Each policy of insurance specified above (with the exception of Workers' Compensation Insurance) shall be accompanied by an endorsement, properly executed by an officer of the issuing insurance company, stating:

- a. County of Mendocino is named and listed as an additional insured.
- b. Stipulation that the policy acts as primary insurance for the COUNTY and no other insurance held or owned by COUNTY shall be called upon to cover a loss under said policy.
- c. Restatement of limits of policy.
- d. Contain a non-severability of interest statement.
- e. Stipulation that failure to comply with the reporting procedures of policy shall not affect coverage provided to COUNTY.
- f. Stipulation that County of Mendocino will be notified by certified mail in the event that the remaining amount of coverage of the policy falls below the minimum requirements of the County of Mendocino.
- g. Stipulation that the County of Mendocino will be notified by first class mail a minimum of thirty (30) days before the policy is cancelled, altered, or not renewed.

15. ASSIGNMENT:

CONTRACTOR shall not assign this Agreement to a third party

without the prior written consent of COUNTY and an such assignment in violation of this section shall automatically terminate this Agreement; provided, however, that such provision shall not be deemed to apply to nor prevent subcontracting by CONTRACTOR hereunder to any independent contractor rendering the particular service at CONTRACTOR's facilities under an agreement with CONTRACTOR, and payment by CONTRACTOR to such independent contractor of portions of the amount received from COUNTY hereunder, provided there is prior approval by COUNTY of the Agreement with the independent contractor.

16. RELATIONSHIP OF PARTIES:

It is expressly understood that this is an Agreement by between two independent contractors and that this is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of independent contractor.

17. CONTRACT TERMS:

Terms of this Agreement shall be from January 1, 1995 through June 30, 1995, provided, however, that COUNTY may terminate this Agreement for any reason by giving written notice to CONTRACTOR at least ninety (90) days in advance of the effective date of such termination. This Agreement may be extended on its same terms and conditions, for a period not to exceed one (1) year, upon written agreement between the County Administrative Officer and CONTRACTOR.

In the event this Agreement is terminated prior to June 30, 1995, CONTRACTOR shall be paid on a prorated basis for only that portion of the contract term during which CONTRACTOR provided services pursuant to this Agreement. Such billing shall be subject to the approval of COUNTY as specified in paragraph 3 above.

18. TIME:

Time is of the essence.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands on the day

and year this Agreement first above written.

RECOMMENDED:

CONTRACTOR:

Department Head

Social Security No. _____
or Tax I.D. No. _____

Business Address:

COUNTY OF MENDOCINO

Date: _____

Chairman, BOARD OF SUPERVISORS

ATTEST:

Joyce Beard, Clerk of the Board

By: _____

APPROVED AS TO FORM:

H. Peter Klein, COUNTY COUNSEL

By: _____

EXHIBIT "A"**SCOPE OF SERVICES**

1. To serve as a County-wide Economic Development nexus and coordinator for economic development activities throughout the County and for regional efforts.
2. To promote economic development and business education throughout the entire County.
3. To assist local businesses in accessing private and public sector capital.
4. Promote the development of local employment and hiring.
5. To conduct economic and demographic research and analysis that promotes local economic development.
6. Operate and manage a County-wide revolving loan fund.

**PERFORMANCE AGREEMENT
between the
CITY OF UKIAH
and the
ECONOMIC DEVELOPMENT AND FINANCING CORPORATION**

This Agreement is made and entered on March 1st, 2017 between the City of Ukiah, a California general law municipal corporation, herein called "City," and the Economic Development and Financing Corporation (EDFC), a California not-for-profit corporation formed pursuant to and in compliance with the laws of the State of California, herein called "EDFC." Individually, EDFC and City may be referred to in this Agreement as a "Party," and collectively as "the Parties."

RECITALS

1. The City is desirous of creating a vital economic development climate through collaborative projects and the promotion of locally owned and operated small businesses.
2. EDFC is organized to provide assistance to individuals and small business owners by coordinating economic development activities in Mendocino County and in particular, the City of Ukiah, for the purpose of creating, expanding or retaining businesses. EDFC has expertise in economic development and in securing financing in the form of loans, grants, capital and venture capital funding, to assist with the development, expansion and/or retention of businesses.
3. EDFC was created in 1995 by the County of Mendocino and its incorporated cities in order to facilitate a countywide approach to economic development. At that time, a formula was developed for funding, whereby each city would pay 75 cents per capita per year and the County would pay 50 cents per capita per year. This formula, however, is not binding; compensation may also be based on performance of the agreed-upon scope of services and other terms outlined in this Agreement.

NOW, THEREFORE, in consideration of the above-recited facts and terms and conditions stated below, the Parties agree as follows:

A. TERM

This Agreement shall be effective from July 1, 2016 and shall terminate on June 30, 2017.

B. SCOPE OF SERVICES

EDFC shall perform the Scope of Services set forth in Exhibit A.

C. RECORDS, REPORTS AND ACCOUNTABILITY

EDFC shall maintain a bookkeeping system and books of account in accordance with generally accepted accounting principles consistently applied, which outline the accounting and utilization of City funds paid to the EDFC for services defined in this agreement. City shall have access to said books of account during regular business hours for purposes of inspection and audit. EDFC shall fully cooperate with the City and its agents and accountants during any such inspection and audit, including, but not limited to, making its employees, accountants, bookkeepers, or officials available to provide any requested information or documents. As stated in the Scope of Services in Exhibit A, EDFC shall furnish detailed annual reports by June 1, 2017.

D. FINANCIAL COMPENSATION BY CITY

In consideration of the EDFC's performance of the above services, and under the terms of this Agreement, the City shall pay the EDFC the sum of Eleven thousand, nine-hundred eighty-two dollars and seventy-five cents (\$11,982.75) for fiscal year 2016-17 in order for the EDFC to accomplish the specific scope of work identified in Exhibit A. This sum of money shall constitute the entirety of City's financial contribution to the EDFC during the effective dates of this Agreement.

The compensation provided in this paragraph shall be paid to EDFC in installments as follows:

Terms of Payment. Payment to EDFC for services rendered in accordance with this contract shall be based upon submission of annual invoices for the work satisfactorily performed prior to the date of the invoice, which amounts shall be due and payable thirty (30) days after receipt by the City. The invoices shall be accompanied with a description of work performed on behalf of the City and the amount of time spent on each item. Invoices shall be accompanied by documentation sufficient to enable the City to determine progress made.

E. INSURANCE AND INDEMNIFICATION

During the term of this Agreement, the EDFC agrees to indemnify and hold harmless the City, its officers, agents, and employees from and against any and all claims, losses, defense costs, or liability of any kind or nature which the City, its officers, agents, and employees may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the EDFC's performance under the terms of this Agreement, excepting only liability arising out of the sole and active negligence of the City.

Without limiting the EDFC's indemnification, it is agreed that the EDFC shall maintain in force at all times during the performance of this Agreement, the following policy or policies of insurance summarized below and fully detailed in Exhibit A approved by the City and issued by admitted California insurers approved by the City covering its operations:

1. Comprehensive General Liability, including contractual liability, products, and completed operations and business automotive liability, all of which shall include coverage for both bodily injury and property damage with a combined single limit of One Million Dollars (\$1,000,000).
2. Worker's Compensation coverage at statutory limits.

The certificates of insurance and endorsements shall be completed to the satisfaction of the City.

Should the EDFC fail to comply with this paragraph then, the City shall have the right to immediately terminate this Agreement without further notice to EDFC.

F. RELATIONSHIP BETWEEN EDFC AND CITY

Nothing in this Agreement shall be construed as making the EDFC or any of its employees or representatives, the agent or employee of the City for any purpose, or any employee of the City an employee of the EDFC or creating between the City and the EDFC the relationship of legal partners or joint ventures. It is understood that the contractual relationship of the EDFC to the City is that of an independent contractor.

The key contact person involved in the implementation and administration of this Agreement with EDFC will be John Kuhry, Executive Director of EDFC. The key contact person for City of Ukiah will be Sage Sangiacomo, City Manager, or his designee.

G. TERMINATION FOR NON-PERFORMANCE

If any Party to this Agreement breaches any provision thereof, then the other Party may give the defaulting Party a notice to remedy such violation within thirty (30) days. The other Party may terminate the Agreement: (a) if such violation is not remedied within said 30 days; or (b) if the breach cannot be remedied within such time period.

Should this contract be terminated for breach on the part of the EDFC, in addition to any other remedies or compensation to which the City may be entitled, EDFC shall not be entitled to any further installment payments not yet paid at the time of breach.

A waiver by either Party of performance of any provision of this Agreement shall not amount to a future waiver of the strict performance of such provisions or of any other provision of this Agreement.

H. NON-PERFORMANCE DUE TO CONDITION BEYOND CONTROL OF PARTIES

If either Party is unable to perform its obligations under this Agreement due to conditions beyond its reasonable control, such as, but not limited to, changes in local, state, or federal laws or regulations arising from legislative changes, judicial interpretations of existing law, vote by the citizens of Ukiah, or administrative action, and not due to the fault or neglect of any Party, such failure to perform shall not be deemed a violation of this Agreement provided the Party whose performance is so prevented performs its obligation as soon as practicable after the occurrence of the event preventing performance under this Agreement. Such Party shall use reasonable diligence to put itself again in a position to carry out its obligations hereunder, and in the event such Party does not or cannot within a reasonable time put itself again in a position to do so, the other Party may, at its option, terminate this Agreement.

J. MISCELLANEOUS PROVISIONS

1. WAIVER OR MODIFICATION INEFFECTIVE UNLESS IN WRITING

No waiver or modification of the Agreement or of any covenant, condition, or limitations herein contained shall be valid unless in writing and duly executed by the Party to be charged therewith. Furthermore, no evidence of any waiver or modification shall be offered or received in evidence in a proceeding, arbitration, or litigation between the parties arising out of or affecting this Agreement, or the rights or obligations of any Party hereunder, unless such waiver or modification is in writing and duly executed. The provisions of this paragraph may not be waived, except as herein set forth.

2. SEVERABILITY

In the event any section, subsection, provision, or clause of this Agreement or any combination thereof is found to be unenforceable at law, inequity, or under any presently existing or hereafter enacted legislation, regulation, or order of the United States, any state or subdivision thereof or any municipality, those findings shall not in any way affect the other sections, subsections, provisions, or clauses of this Agreement, which shall continue in full force and effect, and the unenforceable provisions shall be interpreted in a manner that imposes the maximum restriction or obligation permitted by applicable law.

Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.

3. NOTICE

Whenever notice is permitted or required by this Agreement, it shall be deemed given when deposited in the U.S. Mail with proper first class postage affixed thereto and addressed or personally delivered to:

City of Ukiah
Attention: Sage Sangiacomo
300 Seminary Ave.
Ukiah, CA 95482

Economic Development & Financing Corporation
Attn: John Kuhry
631 S. Orchard Ave.
Ukiah, CA. 95482

4. DUPLICATE ORIGINALS

This Agreement may be executed in one or more duplicate originals, each bearing the original signatures of the parties. When so executed, each such duplicate original shall be admissible to establish the existence and terms of this Agreement.

5. AUTHORITY

The parties hereto acknowledge that they have the authority to execute this Agreement on behalf of the entity that they represent as herein set forth below.

6. GOVERNING LAW AND JURISDICTION

The interpretation and enforcement of this Agreement shall be governed by the laws of the State of California. All legal actions arising under this Agreement shall be filed in the California state courts in Mendocino County, which shall have jurisdiction and venue over any such actions or proceedings.

7. ENTIRE AGREEMENT

This Agreement supersedes any and all other agreements, either, oral or in writing, between the parties hereto with respect to the terms and conditions contained herein, and contains all of the covenants and agreements between the parties with respect to this Agreement in any manner whatsoever. Each Party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any Party, or anyone acting on behalf of any Party, which is not embodied herein, and that no other agreements, statement, or promise not contained in this agreement shall be valid or binding.

8. PLAIN MEANING

This Agreement shall be interpreted in accordance with its plain meaning, neither for nor against any Party.

9. HEADINGS AND CONTEXT

The headings of this Agreement are inserted for convenience only and do not define, limit or extend the scope or intent of this agreement or any provision thereof. When the context permits, a word or phrase used in the singular means the plural and when used in any gender, its meaning also includes all genders.

10. MERGER

This Agreement constitutes the entire understanding between the parties as to the terms and conditions contained herein, all previous understandings being merged herein.

11. ADEQUATE ASSURANCES

Each Party shall execute, acknowledge and deliver such additional documents, writings or assurances as the other may periodically require so as to give full force and effect to the terms and provisions of this Agreement.

12. CONSTRUCTION OF AGREEMENT

This Agreement has been reviewed by separate counsel for both parties. Any ambiguity existing in this Agreement shall not be construed against either Party as the drafter of this Agreement.

13. TIME

Time is of the essence of this Agreement.

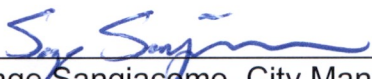
Acknowledgement:

IN WITNESS WHEREOF, this Agreement is executed by the City of Ukiah and the EDFC, by their duly authorized representatives, on the Effective Date.

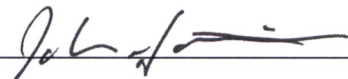
CITY OF UKIAH

ECONOMIC DEVELOPMENT &
FINANCING CORPORATION

By:


Sage Sangiacomo, City Manager

By:


_____, Chairperson

ATTEST:


Kristine Lawler, City Clerk

EXHIBIT A

ECONOMIC DEVELOPMENT & FINANCING CORPORATION SCOPE OF SERVICES

Contractor shall provide the following services:

1. Assist the City during the term of this agreement with support and coordination of economic development activities that encourage job retention, business expansion and business relocation within and to the City of Ukiah by coordinating activities with the County of Mendocino, tribal governments, Workforce Investment Board (WIB), MPIC Inc., West Company/Mendocino SBDC, Sonoma-Mendocino Economic Development District, the Ukiah Main Street Program and the Greater Ukiah Chamber of Commerce.

Performance Indicators

- § Help organize and co-host at least one Access to Capital Workshop, Job Fair, or similar event.
 - § Develop a centralized publication (or online platform) that contains current economic and demographic data for the Ukiah area.
 - § In quarterly reports provided to the City (no later than 30 days after the end of each quarter), detail coordination efforts with partners.
 - § Update and redistribute the Resource Guide.
2. Provide services and programming as the local Community Development Financial Institution (CDFI).
 3. Assist with locating grant funding, loans, private and public capital, and venture capital funds to support Ukiah businesses and the City of Ukiah. Of particular interest are grants and low-interest loans that would assist with façade improvements and code-required improvements (seismic retrofits, fire sprinklers, ADA improvements, etc.).

Performance Indicators

- § Provide regular updates to City Staff via quarterly reports.
 - § In the year-end report, detail the number of businesses assisted and the total amount of funds awarded to EDFC in the contract year that support economic development activities in the Greater Ukiah Valley.
4. Meet as needed with the City of Ukiah Business Liaison and inform the Liaison (by phone or email) when assistance is either requested by or provided to a business within the Ukiah city limits.

Performance Indicator

- § Contact Business Liaison as required.
5. Communicate activities, service delivery, and fiscal reports to the City.

Performance Indicator

- § Submit a detailed annual report to the City Staff and City Council regarding activities and services during contract period and including the work plan for the up-coming year.



REPORT OF EDFC'S SERVICES AND ACTIVITIES

- I. EDFC's Historical Services to Ukiah**
 - II. Report of Services FY 2016-17**
 - III. Current Year Update and Upcoming Activities**
 - IV. Financial Support Request**
-

I. EDFC's Historical Services to Ukiah

1. When EDFC was established in 1994, its role was to be the nexus and coordinator for other organizations and agencies involved in economic and workforce development. Operating income came from jurisdictional support and more significantly from technical assistance and research grants. When those funding opportunities dried up around 2000, the Board made the decision to expand the lending activities, to increase direct financial support to businesses and create financial sustainability for EDFC.
2. Since 2000, EDFC has loaned out \$1,710,000 to Ukiah businesses. \$1,070,000 of that has been within the last 6 years.
3. Those loans translate to over 62 jobs created.

II. Report of Services FY 2016-17

As specified by Exhibit A of the Economic Development and Financing Corporation (EDFC) contract with the City of Ukiah for the Fiscal Year 2016-17

- 1. Assist the City during the term of this agreement with support and coordination of economic development activities that encourage job retention, business expansion and business relocation within and to the City of Ukiah by coordinating activities with the County of Mendocino, tribal governments, Workforce Investment Board (WIB), MPIC Inc., West Company/Mendocino SBDC, Sonoma-Mendocino Economic Development District, the Ukiah Main Street Program and the Greater Ukiah Chamber of Commerce.**

Performance Indicators

- § Help organize and co-host at least one Access to Capital Workshop, Job Fair, or similar event**

EDFC received a draft of the 16-17 contract in February 2017 and a revised final contract in March 2017, far into the 16-17 fiscal year. At the end of May, John Kuhry, our Executive Director, moved on to a new job, after serving 7 years. The Executive

Committee went through a hiring process, but the chosen candidate withdrew before accepting the position due to the offer of a position with a higher salary. In the meantime, EDFC has been going through re-organization. During this interim period, Diann Simmons, Program Director, originally hired in an Administrative role, took on all of the tasks to continue operation. This lack of staffing impacted our ability to organize an Access to Capital workshop. Currently, the Program Director is working with West Co. and the Sacramento Regional Liaison from the Small Business Development Center to plan the workshop for this winter.

§ **Develop a centralized publication (or online platform) that contains current economic and demographic data for the Ukiah area.**

The Program Director researched available data and found that federal and state data is not broken-down to the small urban level. Ukiah data is only available rolled into Mendocino County data. An on-line platform was created on the EDFC website with links to up-to-date Mendocino County economic data: <http://edfc.org/economic-data/>

§ **In quarterly reports provided to the City (no later than 30 days after the end of each quarter), detail coordination efforts with partners.**

The Program Director provided a quarterly report to Shannon Riley on July 5th, 2017. Previous quarterly reports were not provided by the previous Executive Director. Going forward, reports will be consistently provided. During FY 16 - 17, John Kuhry, as ED through March 31 and continuing as a Board Member, has served as the Chair of the WorkForce Development Board and continues to chair the newly organized regional meetings. He served as Chair of the Visit Mendocino Board throughout the year and currently continues that role representing EDFC. He also regularly attends the Main Street Ukiah Economic Restructure Committee.

§ **Update and redistribute the Resource Guide**

The Program Director worked on a detailed revision of the Resource Guide and EDFC paid for editing, reformatting and final PDF and print versions of the revised Guide (\$530). Copies were sent to the City. EDFC currently does not have the funds to print the revised Guide for wide distribution.

2. Provide services and programming as the local Community Development Financial Institution (CDFI).

- EDFC opened the **Ukiah ShareSpace**, a co-work facility to serve the business community in the county, in Sept. 2016. The expectation was that after about 6 months, user fees would cover the basic costs of rent and supplies. A number of businesses took advantage of the range of options from single day use/day use package, per month open use and per month dedicated desk. All users indicated that it was a valuable support for their businesses, due to lack of broadband access in various areas of the county and the opportunity to have a consistent dedicated space to work and meet with people. EDFC applied for a variety of grants to support the facility, receiving \$5,000. In spite of that support, the ShareSpace had not met the goal of being self-supporting by the fall of 2017. Our new co-location space with the West

Co. does not offer room to continue the ShareSpace at that site. We are interested in trying the co-work idea again in the future if a space becomes available.

- EDFC hosted several entrepreneurial events in the fall of 2016:
 - Local investing workshop, “Aligning your investments with your values”
 - Mendo IdeaShare – a forum to share business project ideas and to nurture collaboration
- The Executive Director worked with 3 companies pursuing biomass projects in Mendocino Co. He connected two to potentially work together to develop a biochar project in Leggett. The third company was a referral from the City of Ukiah that he introduced to Ross Liberty for potential location at the Masonite property and to Mendocino Redwood Products for feedstock.
- The Executive Director helped lead an effort with Sonoma County to establish the Sonoma Mendocino Economic Development District (SMEDD). He went on to serve as the Chair of the Board, which he still holds as a member of the Board of EDFC. SMEDD completed the joint “Comprehensive Economic Development Strategy” which includes 15 joint projects. A formal application was submitted to the U.S. Economic Development Administration for official designation as an economic development district. This designation will increase access to funding for both counties for economic development.

3. Assist with locating grant funding, loans, private and public capital, and venture capital funds to support Ukiah businesses and the City of Ukiah. Of particular interest are grants and low-interest loans that would assist with façade improvements and code-required improvements (seismic retrofits, fire sprinklers, ADA improvements, etc.).

Performance Indicators

- § **Provide regular updates to City Staff via quarterly reports.**

See 1. above

- § **In the year-end report, detail the number of businesses assisted and the total amount of funds awarded to EDFC in the contract year that support economic development activities in the Greater Ukiah Valley.**

Business Loans:

1. July 2016 saw the culmination of EDFC’s project to create the new Direct Public Offering/Local Social Impact Investment Fund, with the closing of a \$350,000 loan to the new Ukiah based Mendocino Wool and Fiber, Inc. The company is in the final stages of process of calibrating their machinery for final occupancy sign-off by the City and have begun to make test products while bringing their equipment into full function. When they are running at full capacity, they will have two shifts and employ 6 – 8 people.
2. During April and June 2017, a loan for \$50,000 to U Top It, a Ukiah frozen yogurt shop, went through underwriting, for an owner buy-out and up-grade. The loan closed on July 6, 2017.

Loan Fund Awards:

1. \$500,000 USDA Rural Microentrepreneur Assistance Program Loan fund that allows loans up to \$50,000 for start-ups and developing businesses.
2. \$67,300 USDA grant to provide technical assistance to businesses
3. \$2,500 grant from PG&E to support the Ukiah ShareSpace
4. \$2,500 grant from AT&T to support the Ukiah ShareSpace
5. Application submitted to the USDA IRP - Intermediary Relending Program for \$500,000. This program allows up to \$250,000 in loans.
6. Application to the CDFI – Community Development Financial Institutions - Financial Assistance Program for \$460,000 for unrestricted loans

4. **Meet as needed with the City of Ukiah Business Liaison and inform the Liaison (by phone or email) when assistance is either requested by or provided to a business within the Ukiah city limits.**

Performance Indicator**§ Contact Business Liaison as required.**

- The EDFC Executive Director attended a meeting in August 2016, with the jurisdictional partners including representatives from the County of Mendocino, City of Ukiah, City of Fort Bragg, City of Willits, and the City of Point Arena. The agenda included an overview of the EDFC's history and jurisdictional participation agreements, current jurisdictional participation, an overview of EDFC projects, and a discussion regarding communication, collaboration and partnerships.
- The Executive Director and Program Director communicated directly with the Ukiah Business Liaison on various occasions

5. **Communicate activities, service delivery, and fiscal reports to the City.**

Performance Indicator**§ Submit a detailed annual report to the City Staff and City Council regarding activities and services during contract period and including the work plan for the up-coming year.****III. Current Year Update and Upcoming Activities****Loan Activity:**

1. Closed \$50,000 loan to U Top It Frozen Yogurt for \$50,000
2. Currently in underwriting process of a \$50,000 loan for a buy-out and expansion of an aircraft parts fabrication company located at the Ukiah Airport
3. Awarded \$500,000 from the USDA IRP Loan Fund Program
4. Awarded \$350,000 from the CDFI Financial Assistance Loan Program
5. Awarded \$18,325 USDA grant for technical assistance to businesses

Creation of Mendocino Business Development Center:

EDFC is co-locating with the West Co. at 175/185 E. Church St. on December 1 to establish a centralized business development center. We will be working more closely together to support business development in Ukiah and throughout the County.

Expansion of capacity:

EDFC has been working on improving loan policies and procedures to strengthen our loan programs. We will be expanding our staffing in the next few months to increase capacity. With Board involvement, we are planning a focused marketing campaign to deploy a total of \$1,130,000 new loan funds to increase support of new and developing businesses. The staff and board will also be considering new projects to sponsor that will support development of new businesses and industries.

Access to Capital Workshop

In collaboration with the West Co. and the California Small Business Development Center, EDFC will be organizing and co-hosting an "Access to Capital" workshop this winter.

Strategic Economic Planning

Working with the County Administrative Office, EDFC will participate in an initial workshop in early 2018, with county departments and West Co. to begin a strategic planning process that will be continued and opened to the other stakeholders throughout the County. The focus will be to develop ideas and action plans to revitalize the entire county's economy and create a sustainable economic future.

See attached EDFC Financial Reports for FY 16-17

V. Financial Support Request

EDFC requests \$11,983 in support from the City of Ukiah, for the 2017-18 FY (7/1/17 to 6/30/18). This amount is based on the original assessment of 75 cents/capita for all of the incorporated jurisdictions, using the current certified population.

11:32 AM

Economic Development & Financing Corporation

Profit & Loss

11/07/17

Accrual Basis

July 2016 through June 2017

	Jul '16 - Jun 17
Income	
4350 · Loan Reserve Income	
RMAP	1,717.50
IRP (2)	10,875.00
IRP (3)	1,625.00
Total 4350 · Loan Reserve Income	14,217.50
4911 · Share Space	6,579.00
4000 · Grant Revenue	-57,370.80
4100 · Local Gov't Support	48,482.75
4200 · Interest Inc-Loans	
4208 · DPO	5,986.79
4210 · EDFC	7,364.53
4215 · IRP(3)	6,952.04
4220 · IRP(2)	14,194.50
4225 · IRP(4)	32,658.99
4230 · IRP(5)	11,911.84
4235 · IRP(6)	24,171.10
4240 · RMAP	33,828.61
Total 4200 · Interest Inc-Loans	137,068.40
4250 · Interest Income - Banks	
3039 DPO	76.47
3953 WestA	8.84
4534 West A	65.91
CD West A	99.74
Total 4250 · Interest Income - Banks	250.96
4300 · Loan Packaging Revenue	
4315 · IRP(3)	1,675.00
4320 · IRP(2)	10,150.00
4340 · RMAP	867.50
Total 4300 · Loan Packaging Revenue	12,692.50
4400 · Loan Administration	
4405 · County Loan Administration	2,400.00
4400 · Loan Administration - Other	35.40
Total 4400 · Loan Administration	2,435.40
4700 · Late Fees	
4740 · RMAP	453.57
4710 · EDFC	150.00
4715 · IRP (3)	75.00
4720 · IRP (2)	10.72
4725 · IRP (4)	350.00
4730 · IRP (5)	175.00
4735 · IRP (6)	75.00
4700 · Late Fees - Other	35.71
Total 4700 · Late Fees	1,325.00
4875 · Admin Fee Revenue	3,190.00
4910 · Technical Assistance (USDA)	75,600.00
Total Income	244,470.71
Gross Profit	244,470.71
Expense	
6000 · Salaries	93,696.65
6010 · Payroll Taxes	8,009.74
6018 · Workers Compensation	1,364.93
6020 · Employee Benefits	6,407.06
6050 · Travel/Meals/Mileage	1,746.68

Economic Development & Financing Corporation

Profit & Loss

11/07/17

Accrual Basis

July 2016 through June 2017

	Jul '16 - Jun 17
6060 · Conference/Seminar Fees	934.02
6080 · Clerical/Other Contractor Fees	562.50
6100 · Accounting Fees	13,540.53
6110 · Legal/Professional Fees	12,409.26
6120 · Technical Assistance	14,531.94
6140 · Website Expenses	239.14
6200 · Rent	13,084.00
6230 · Office Supplies/Expenses	5,860.48
6240 · Telephone/Communications	3,372.94
6260 · Liability Insurance	5,156.03
6270 · Meeting Expense	4,353.04
6280 · Postage/Shipping	465.28
6290 · Software & Computer expense	1,759.87
6310 · Advertising/Marketing	4,346.59
6320 · Audit Fees	6,831.25
6330 · Bank Charges	248.40
6360 · Membership Dues	5,722.00
6370 · Subscriptions/Publications	250.00
6400 · Charge-Off Expense	
6430 · IRP(6)	9,301.93
Total 6400 · Charge-Off Expense	9,301.93
6500 · Reserve Loan Expense	
RMAP	1,717.50
IRP (3)	1,625.00
IRP (2)	10,875.00
Total 6500 · Reserve Loan Expense	14,217.50
6700 · Interest Expense	
6740 · RMAP	7,256.73
6710 · IRP(3)	1,176.88
6720 · IRP(2)	2,824.55
6725 · IRP(4)	5,219.94
6730 · IRP(5)	2,705.02
6735 · IRP(6)	3,178.24
Total 6700 · Interest Expense	22,361.36
6800 · Loan Packaging Exp & Fees	
6815 · IRP(3)	150.00
6820 · IRP(2)	5.00
6830 · IRP(5)	180.00
6835 · IRP(6)	141.00
6840 · RMAP	-670.00
6800 · Loan Packaging Exp & Fees - Other	564.97
Total 6800 · Loan Packaging Exp & Fees	370.97
6850 · Taxes & Licenses	75.23
Total Expense	251,219.32
Net Income	-6,748.61

11:35 AM

Economic Development & Financing Corporation

11/07/17

Balance Sheet

Accrual Basis

As of June 30, 2017

	Jun 30, 17
ASSETS	
Current Assets	
Checking/Savings	
1001 · Zions Bank (CalCap)	10,082.38
1000 · Cash in Bank	
WAmor - 5677 CDBG Savings	85.00
WAmor - 4534 IRP Checking	
IRP Loan Loss Reserve	86,264.00
WAmor - 4534 IRP Checking - Other	20,629.06
Total WAmor - 4534 IRP Checking	106,893.06
WAmor - 4690 Operating Checking	21,268.88
WAmor - 2841 RMAP Checking	117,448.97
WAmor - 3953 RMAP Loan Loss	35,945.70
WAmor - 3039 DPO MMkt	109,474.08
WAmor - 7949 CD	100,000.00
Petty Cash	100.00
Total 1000 · Cash in Bank	491,215.69
Total Checking/Savings	501,298.07
Accounts Receivable	
1200 · Accounts Receivable	30,000.00
Total Accounts Receivable	30,000.00
Other Current Assets	
1108 · Loan Receivable - DPO	
Mendo Wool 26-02-04	49,056.84
Mendocino Wool 26-01-01	18,156.40
Mendo Wool 26-02-02	147,170.57
Total 1108 · Loan Receivable - DPO	214,383.81
1241 · Loan Loss Reserve - Non CalCap	-13,480.00
1100 · Loans Receivable - EDFC	
ICONS 9-01-01	68,553.34
Coastal Organics Coop 5-02-02	4,113.51
Mendocino Beauty 12-01-01	3,487.89
Mendocino Solar Service13-01-01	71,978.15
Total 1100 · Loans Receivable - EDFC	148,132.89
1110 · Loan Receivable - IRP (3)	
The Q (Mayra Ahumada) 44-01-01	60,629.43
Hurst, James & Barbara 8-01-02	52,152.18
Total 1110 · Loan Receivable - IRP (3)	112,781.61
1115 · Loan Receivable - IRP (2)	
FBA Inspection/J Smith 46-01-01	47,351.72
Mendocino Wool 26-02-03	147,170.57
Hurst, James & Barbara 8-01-01	104,304.84
Total 1115 · Loan Receivable - IRP (2)	298,827.13
1120 · Loan Receivable - IRP (4)	
610 Prop/WildFlower 31-01-01	145,563.76
Coastal Organics Coop 5-02-01	123,544.11
Hurst, James & Barbara 8-01-03	52,152.19
O'Meara Bros. Brewing 25-01-01	155,554.09
WildFish, LLC 24-01-01	11,085.23
Total 1120 · Loan Receivable - IRP (4)	487,899.38
1125 · Loan Receivable - IRP (5)	
Ocino, Inc. 39-01-01	89,262.60

Economic Development & Financing Corporation

Balance Sheet

As of June 30, 2017

	Jun 30, 17
Campovida 1 06-01-01	120,347.78
Campovida 2 06-01-02	20,499.33
Total 1125 · Loan Receivable - IRP (5)	230,109.71
1130 · Loan Receivable - IRP (6)	
Yokayo Ranch 34-01-02	29,905.33
Surf Super Market 33-01-01	135,485.38
Campovida 2 06-01-03	20,499.33
Scoops - Lisa A. Davis 19-01-01	38,429.06
Uncorked Wine Bistro 21-01-01	19,928.34
Uncorked Wine Bistro 21-02-01	30,000.00
Total 1130 · Loan Receivable - IRP (6)	274,247.44
1150 · RMAP	
Bloom Skincare/D Frey 45-01-01	17,960.10
People Pleazin' Pantry 43-01-01	47,820.29
Lake Co Inv/WoodysCafe 42-01-01	30,361.29
ImagiNative Custom 41-01-01	6,663.80
The Village Pub 40-01-01	29,702.65
Ocino, Inc. 39-01-02	45,197.26
Taylor's Heat/Cool 36-01-01	12,419.55
Yokayo Ranch 34-01-01	38,144.52
Queenie's Roadhouse 32-01-01	39,934.33
New Era Health 30-01-01	23,806.53
Alliance Auto 27-01-01	31,318.30
North Coast Winegrape 29-01-01	32,117.64
Total 1150 · RMAP	355,446.26
1240 · Loan Loss Reserve CalCap	-17,089.88
Total Other Current Assets	2,091,258.35
Total Current Assets	2,622,556.42
Fixed Assets	
1505 · Computers, Software, Electronic	5,625.00
Total Fixed Assets	5,625.00
TOTAL ASSETS	2,628,181.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2400 · Pass thru - CDBG Loans	
CDBG Loan Interest	2,602.17
Maurice's Mble Milling 38-01-02	180.59
Agwood Mill and Lumber 02-02-01	7,499.90
Total 2400 · Pass thru - CDBG Loans	10,282.66
2320 · Interest Due USDA - IRP	10,394.62
2375 · Pass Thru - Mendo-Local	2,078.59
2376 · Pass Thru - Bio-Mass	205.00
2380 · Pass Thru - Broadband Alliance	4,364.19
2500 · Community Foundation	
2503 · Mendocino Beauty	172.19
2500 · Community Foundation - Other	57.29
Total 2500 · Community Foundation	229.48
Total Other Current Liabilities	27,554.54
Total Current Liabilities	27,554.54
Long Term Liabilities	

Economic Development & Financing Corporation

11/07/17

Balance Sheet

Accrual Basis

As of June 30, 2017

	Jun 30, 17
2800 · DPO - Notes Payable	
Patterson FDN	50,000.00
Rebecca Burgess	1,000.00
Frederick Smith Jr.	1,000.00
Heidi Cusick-Dickerson	1,000.00
Renita Herrmann	3,000.00
Caludia Viek	1,000.00
Amy Elliot	1,000.00
2800 · DPO - Notes Payable - Other	296,000.00
Total 2800 · DPO - Notes Payable	354,000.00
2900 · Notes Payable-USDA	
2910 · USDA - IRP(3)	117,618.12
2920 · USDA - IRP(2)	282,111.12
2925 · USDA - IRP(4)	460,154.68
2930 · USDA - IRP(5)	260,473.36
2935 · USDA - IRP(6)	317,378.24
2950 · USDA RMAP	506,263.70
Total 2900 · Notes Payable-USDA	1,943,999.22
Total Long Term Liabilities	2,297,999.22
Total Liabilities	2,325,553.76
Equity	
3041 · Fund Balance-Unreserved	676,141.13
3900 · Retained Earnings	-366,764.86
Net Income	-6,748.61
Total Equity	302,627.66
TOTAL LIABILITIES & EQUITY	2,628,181.42



AGENDA SUMMARY REPORT

SUBJECT: Discussion of the Fiscal Year 2018-19 Budget Development Schedule.

DEPARTMENT: Finance

PREPARED BY: Daphne Harris

ATTACHMENTS:

[Attachment 1 - Budget Schedule, 2018-19](#)

Summary: Receive and consider the City's operating and capital budget development and adoption schedule for the 2018-19 fiscal year.

Background: California law requires that an annually approved appropriation plan be considered for all local governmental entities. Most produce a budget to satisfy that requirement. The City of Ukiah will be implementing a new budget document for the 2018-19 fiscal year built on best practices, focused on clarity, and presented at the highest level of quality per the guidelines of the Government Finance Officers Association.

Discussion: Preparation for the 2018-19 budget has already begun. The Budgeting Best Practices Ad Hoc committee will hold its first meeting November 16th to discuss the development of a five-year capital budget. The committee will also review and discuss the development of the fiscal year 2017-18 operations budget. Council members appointed to the Ad Hoc include Councilmember Crane and Vice Mayor Doble.

Staff assigned to the budget development task force include the City Manager, Sage Sangiacomo; Human

RECOMMENDED ACTION: Move to accept the budget development and adoption schedule for the 2018-19 fiscal year.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

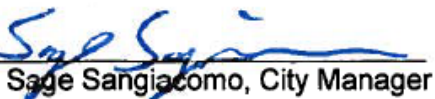
PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: _____


Sage Sangiacomo, City Manager

Resources and Risk Management Director, Sheri Mannion; the Finance Director, Daniel Buffalo; and the Management Analyst for the Finance Department, Daphine Harris. Ms. Harris will be the principal team member charged with managing the details of this process and will be the primary budget-related contact for all staff and the council.

A sound, well-managed budget for a governmental entity is a living document. It is subject to regular review and amendment, is clear and understandable, is scrutinized frequently, and its development thoughtfully planned and executed. The City of Ukiah's 2018-19 budget will exhibit these characteristics, starting with planning. The attached schedule (Attachment #1) outlines the development process, key dates, and milestones. The following are those of note:

February 13-15, 2018. City Council will conduct a priority and goals setting workshop. The purpose of this is to identify the areas of service delivery, operations, capital improvement, and special projects that Council considers to be most critical, important, and desirable for the coming year. To engage the public, staff is considering ways to gauge public sentiment parallel to that of the Council's.

March 12. Departments will begin meeting with Finance and the City Manager on initial budget requests. Finance will receive those numbers and begin analysis comparing it to revenue forecasts.

April 9. Second-round meetings with departments and the City Manager will begin. This is when individual departmental budgets are aligned at the fund level to ensure requests are supported by available resources and meet the goals and priorities established by management and the City Council.

May 16. Capital Improvement Plan (CIP) Budget 101 and presentation of budget format to Council. Here, the budget team will present the CIP budget document in template form for consideration by Council.

June 6. The full, complete recommended budget document to Council during its first regular meeting in June. This kicks off the first formal review of the 2018-19 budget with anticipation of adoption by the end of the month.

This schedule is formidable yet flexible. Dates may change as unforeseen challenges arise and require time to address. Knowing this going into the process creates the right frame of mind for everyone involved in developing what will be an end product that will be indelibly beneficial to staff, Council, and the community.

Budget Development Schedule

Attachment #1

Fiscal Year: 2018-19

Activity	Tasks	Start Date	Completion Date
Budget ad hoc committee	Discussion of Capital Improvement Plan - budget format and key elements	September	May
City Council budget priority/goal setting workshop	- Receive council/community communication - Discuss priorities for the fiscal year - Discuss capital and special projects - Discuss goals and objectives	February 13 - 15	February 15
Department initiation - UVFD - UVSD	- Schedule budget meetings with Departments - Distribute budget instructions memo - Distribute budget workbooks - Begin budget planning	February	February 28
Budget training – Munis Central Budget	Computer Lab – Set up in Conference Room 3 for budget entry training/ refresher	February 19	February 19
Preliminary Budget Meetings - UVFD - UVSD	First-round budget meetings with Departments and CM/Finance	March 12	March 23
City Manager review of budget requests	- Review appropriation requests - Meet with Finance for discussion/analysis - Finance to conduct preliminary revenue forecasts for all major funds	March 12	April 6
Reconciled Budget Meetings with City Manager - UVFD - UVSD	Second-round budget meetings with Departments and CM/Finance Discussion of appropriation requests - Finalize initial appropriation requests	April 9	April 20
Receipt of supplemental appropriation requests	Last opportunity for DH to make appropriation request changes prior to Council hearings	May	May 31
Finalize Draft Budget Document	- Finalize revenue estimates - Complete special revenue funds and trust/agency funds - Circulate for review/edits	May	May 31
Budget Training w/ Council	- CIP Budget 101 - Discussion of format - Review of Cost Allocation Plan	May 16	
First Budget Hearing with Council (special meeting/workshop)	- Presentation of budget proposal - Discussion of changes from prior year - Take questions and requests from Council	June 6	
Second Budget Hearing with Council	- Discussion - Q&A - Take requests and revisions	June 13	
Public Hearing w/ Council – Adoption of either final or tentative	- Final Q&A - Final revisions - Adoption – tentative or final	June 27	
Final Budget workshop and hearing, if necessary	- Final Q&A - Final revisions - Adoption/continuation of 17/18 budget	June 28 (If necessary)	