

**CITY OF UKIAH
CITY COUNCIL AGENDA
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
August 17, 2016
6:00 p.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. Minutes of August 3, 2016, a Regular Meeting.

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- a. Report of Disbursements for the Month of July.
- b. Adoption of Resolution Designating Finance Director as Alternate Director to the Redwood Empire Municipal Insurance Fund's (REMIF) Board of Directors.
- c. Report Purchase of the Design of the Concrete Slab and Support Foundations for the 12,000 Gallon Avgas Fuel Tank in the Amount of \$11,340 and Approval of Associated Budget Amendment.
- d. Approval of Notice of Completion for the North State Street Sewer Main Improvement Project, Specification No. 14-04.
- e. Reporting and Approval of Contracted Staffing Services with Accountemps for the Finance Department, and Approve Corresponding Budget Amendments.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- a. Adoption of Resolution of the City Council of the City of Ukiah Authorizing Appropriating Funds for the General Fund and Other Funds in the Fiscal Year 2016-2017 Operating and Capital Budget.
- b. Approval of Updated 2016 Council Special Assignment List Showing Disbandment of Homeless Shelter Ad Hoc, Creation of Homeless Shelter Committee, Creation of a Budget Development Best Practices and Financial Policy Ad Hoc, and Reassignments as Directed by Council.

13. NEW BUSINESS

- a. Discussion and Possible Introduction of Ordinance Amending the Ukiah City Code to Authorize a Hearing Officer for Appeals Hearings.
- b. Consideration to Adopt Three Nominations for Landmark Tree Status.
- c. Consider a First Amendment to the Administration of Services Agreement for Fire Chief Services Between the City of Ukiah, Ukiah Valley Fire District, and Hopland Fire District Adjusting the City's Cost of Services from \$3,500 per Month to \$5,475 and Approve Corresponding Budget Amendment in the Amount of \$23,700.

14. CLOSED SESSION – Closed Session may be held at any time during the meeting.

- a. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036*
- b. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: *Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737*
- c. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *County of Mendocino v. Solid Waste System, Inc. et al., Mendocino County Superior Court, Case No. SCUK-CVG-11-59459*

d. **Conference with Legal Counsel – Existing Litigation**

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUKCVPT 14-63579

e. **Conference with Legal Counsel – Anticipated Litigation**

Significant exposure to litigation pursuant to Cal. Gov't Code Section 54956.9(d)(2) Number of potential cases (1)

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 12th day of August, 2016.

Kristine Lawler, City Clerk

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
August 3, 2016
6:00 p.m.

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Regular Meeting on August 3, 2016, having been legally noticed on July 29, 2016. Mayor Scalmanini called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Maureen Mulheren, Kevin Doble, Jim O. Brown, Stephen G. Scalmanini. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4. **PETITIONS AND COMMUNICATIONS**

Council Consensus to move Agenda Item 13d to be heard before Agenda Item 12a.

5. **APPROVAL OF MINUTES**

- a. Minutes of July 20, 2016, a Regular Meeting.
- b. Minutes of July 25, 2016, a Special Meeting.

Motion/Second: Brown/Doble to approve Minutes of July 20, 2016, a Regular Meeting, as submitted, and July 25, 2016, a Special Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Crane; Mulheren *for the July 25, 2016, minutes only*; Doble; Brown; Scalmanini. NOES: None. ABSENT: None. ABSTAIN: Mulheren *for the July 20, 2016, minutes only*.

6. **RIGHT TO APPEAL DECISION**

7. **CONSENT CALENDAR**

- a. Authorize City Manager to Assign Current Lease (COU No. 1617-095) with California Shock Trauma Air Rescue to Calstar Air Medical Services, LLC - *Airport*.
- b. Adoption of Resolution (2016-46) Removing Ninety-Four (94') Lineal Feet of On-Street Parking and Establishing a Bus Loading Zone at 671 South Orchard Avenue – *Public Works*.
- c. Report of Acquisition of Professional Services from Rau and Associates, Inc. (COU No. 1213-180-A1) for Additional Design Work for the Smith Street Sidewalk Reconstruction Project – *Public Works*.

Motion/Second: Crane/Doble to approve to Approve Consent Calendar Items 7a-7c, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Susan Knopf, Alisha Marin, Cambria Milani, Phil Baldwin, Misty Washburn, and Deanna (surname illegible).

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

Sage Sangiacomo, City Manager; Sean White, Water and Sewer Director, and Kristine Lawler, City Clerk.

11. PUBLIC HEARINGS (6:15 PM)

13. NEW BUSINESS

City Attorney, David Rapport, recused himself from Item 13d due to a conflict of interest.

Public Comment: Phil Baldwin.

d. Discussion and Possible Introduction by Title Only of an Ordinance Amending Section 7154 in Division 8, Chapter 1, Article 10 of the Ukiah City Code to Allow Tow Trucks and Commercial Recovery Vehicles to Park in Residential Neighborhoods – Public Works.

Presenter: Tim Eriksen, Director of Public Works / City Engineer.

Public Comment: Katheryn Hoffar, Linda Sanders, Beth Hale, Pinky Kushner, Roger Vincent, Susan Knopf, Keith Hewett, Wayne Hunt, (unidentified woman), Ruben Herrera, Phil Baldwin, David Rapport (*speaking as a private citizen*), Paul Zellman, and Mark Hilliker.

Motion/Second: Crane/Brown to refer this item back to the Traffic Engineering Committee for further analysis and review, and bring back to Council at a future date. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 7:55 – 8:06 P.M.

12. UNFINISHED BUSINESS

a. Adopt Ordinance Adding Division 9, Chapter 2, Article 15.6 to the Zoning Code Related to Development and Operating Standards for Community Gardens, Live Entertainment, Outdoor Dining, Sidewalk Cafes, and Specialty Food and Beverage Sales with Tasting and Adding Definitions of Outdoor Dining and Sidewalk Cafes – Planning and Community Development.

Presenters: Kevin Thompson, Principal Planner and Michelle Johnson, Assistant Planner.

Public Comment: Susan Knopf.

Motion/Second: Crane/Brown to adopt Ordinance (1167) adding Division 9, Chapter 2, Article 15.6 to the Zoning Code related to development and operating standards for community gardens, live entertainment, outdoor dining, sidewalk cafes, and specialty food and beverage sales with tasting and adding definitions of outdoor dining and sidewalk cafes. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Crane/Brown to direct staff to bring ordinance back in a year for review with a specific focus on live entertainment. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

ORDINANCE NO. 1167

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING DIVISION 9, CHAPTER 2, ARTICLE 15.6, SECTIONS §9173, §9173.1, §9173.2, §9173.3, §9173.4, §9173.5, §9173.6 TO THE ZONING CODE RELATED TO DEVELOPMENT AND OPERATING STANDARDS FOR: COMMUNITY GARDENS, LIVE ENTERTAINMENT, OUTDOOR DINING, SIDEWALK CAFES, SPECIALTY FOOD AND BEVERAGE SALES WITH TASTING AND AMENDING SECTION §9278 ADDING DEFINITIONS OF OUTDOOR DINNING AND SIDEWALK CAFES

b. Adoption of Ordinance Amending the Maximum Fence Height from Six Feet to Seven Feet in All Zoning Districts; and Amending the Parking Lot Tree Shading Requirement from Ten Years to Fifteen Years Applicable in the R-2, R-3, C-N, C-1, C-2, P-D, P-F – Planning and Community Development.

Presenter: Michelle Johnson, Assistant Planner.

Motion/Second: Brown/Doble to adopt Ordinance (1168) amending the maximum fence height from six feet to seven feet in all zoning districts; and amending the parking lot tree shading requirement from ten years to fifteen years applicable in the R-2, R-3, C-N, C-1, C-2, P-D, P-F. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

ORDINANCE NO. 1168

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 9, CHAPTER 2, ARTICLE 3, SECTION 9016.A, AND ARTICLE 16, SECTION 9178.B RELATED TO FENCE HEIGHT; ARTICLE 4, SECTION 9037B.1.e, ARTICLE 5, SECTION 9052.B.1.e, ARTICLE 6, SECTION 9068.D.1.e, ARTICLE 7, SECTION 9087.D.1.e, ARTICLE 8, SECTION 9101.D.1.e, AND ARTICLE 15, SECTION 9170.7.E.5 RELATED TO TREE SHADING REQUIREMENTS

c. Award of Contract for a Feasibility Analysis for a Downtown Hotel to CBRE in the Amount of \$25,000 and Approval of Corresponding Budget Amendments – Administration.

Presenters: Shannon Riley, Senior Management Analyst and Mary Horger, Purchasing Supervisor.

Motion/Second: Crane/Doble to award contract (COU No. 1617-096) to CBRE for development of a feasibility analysis for a downtown hotel in the amount of \$25,000 and approval of corresponding budget amendments. Motion **carried** by the following roll call votes: AYES: Crane, Doble, Brown, Scalmanini. NOES: Mulheren. ABSENT: None. ABSTAIN: None.

d. Continued Discussion of the Development of Water Conservation Methods for the Todd Grove Recreation Area, Including the Ukiah Golf Course, and Request for Council to Consider Approval of up to \$72,000 for Development of Water Efficient Irrigation System Plans for the Area – Public Works.

Presenter: Sean White, Water/Sewer Utilities Director.

Public Comment: Paul Zellman.

Motion/Second: Crane/Brown to approve up to \$72,000 for the development of water efficient system plans for the Todd Grove Recreation Area. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

e. Fiscal Year 2016-17 Budget Status Update and Discussion – Finance.

Presenters: David Spilman, Interim Finance Director and Dan Buffalo, Finance Director.

Public Comment: Linda Sanders and Susan Knopf.

Report was received.

RECESS: 9:24 – 9:35 P.M.

13. NEW BUSINESS - Continued

a. Report of 2015-16 Activities from the Ukiah Main Street Program – Administration.

Presenters: Shannon Riley, Senior Management Analyst and Rick Hanson, Ukiah Main Street Program Executive Director.

Report was received.

b. Expansion of the Light Pole Banner Program to Include Airport Park Boulevard and East Perkins Street on Behalf of the Ukiah Main Street Program – Administration.

Presenters: Shannon Riley, Senior Management Analyst and Rick Hanson, Ukiah Main Street Program Executive Director.

Motion/Second: Crane/Mulheren to approve UMSP's request to expand light pole banner program to Airport Park Boulevard and East Perkins Street. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

c. Authorize Execution of Amendment to the Agreement with SHN in an Amount not to Exceed \$32,380 for Supplemental Services for the North State Street – Low Gap Road Storm Drain and Traffic Signal Project and Approve Budget Amendment – Public Works.

Presenter: Tim Eriksen, Director of Public Works / City Engineer.

Public Comment: Richard Shoemaker.

Motion/Second: Crane/Brown to authorize execution of amendment to the agreement with SHN (*COU No. 1516-229-A1*) in an amount not to exceed \$32,380 for supplemental services for the North State Street - Low Gap Road Storm Drain and Traffic Signal Project and approve budget amendment. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

e. Review of Appointments and Discussion Regarding 2016 Council Assignments – City Council.

Presenter: Stephen G. Scalmanini, Mayor.

Council Consensus directs staff to agendaize on the Consent Calendar an item for disbandment of the Homeless Shelter ad hoc, moving it to committee assignments; and to remove Councilmember Mulheren from the Health and Human Services Liaisons.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737

c. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.*, Mendocino County Superior Court, Case No. SCUK-CVG-11-59459

d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUKCVPT 14-63579

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:54 p.m.

Kristine Lawler, City Clerk



ITEM NO.: 7a

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: REPORT OF DISBURSEMENTS FOR THE MONTH OF JULY**Summary:**

Payments made during the month of JULY 2016, are summarized on the attached Report of Disbursements. Further detail is supplied on the attached Schedule of Bills, representing the five (5) individual payment cycles within the month.

Background:

Accounts Payable check numbers:

3017425 – 3017538, 3017539 – 3017640, 3017641 – 3017642 – 3017730
3017731 – 3017822, 3017823 – 3017928

Accounts Payable Wire Transfer numbers:

Payroll Check numbers: 503992 – 504051, 504052 – 504106

Payroll Manual check numbers:

Void check numbers: 3017416

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

FISCAL IMPACT:			
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required
See Attached	N/A	See Attached	Yes ☐ No ☒

RECOMMENDED ACTION(S): Approve the Report of Disbursements for the month of JULY 2016**ALTERNATIVES:** N/A

Citizens advised: N/A
Requested by: City Manager
Prepared by: Administrative Analyst – Finance Department
Coordinated with: Finance Director and City Manager
Presenters:
Attachments: Report of Disbursements

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____**RECORDS APPROVED:** ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF JULY**

FUNDS:

100 General Fund	\$255,948.87	700 Sanitary Disposal Site Fund	\$6,265.20
105 Measure S General Fund	\$236,467.49	701 Landfill Corrective Fund	
110 Special General Fund		702 Disposal Closure Reserve Fund	
201 Worker's Comp Fund	\$148,655.16	704 Post Closure Fund - Solid Waste	\$0.00
202 Liability Fund	\$412,101.00	720 Golf Fund	\$174.20
203 Garage Fund	\$10,364.13	730 Conference Center Fund	\$10,222.14
204 Purchasing Fund	\$4,111.23	750 Visit Ukiah	\$0.00
205 Billing & Collections Fund	\$3,752.45	777 Airport Fund	\$53,479.07
206 Public Safety Dispatch Fund	\$28,659.16	778 Airport Capital Improvement Fund	
207 Payroll Posting Fund	\$241,709.88	779 Special Aviation Fund	
208 Building Maintenance/Corp Yard Fund	\$0.00	800 Electric Fund	\$740,793.74
209 IT Fund	\$0.00	801 Electric Capital Reserve Fund	\$5,221.06
220 Equipment Reserve Fund	\$136,101.29	803 Lake Mendocino Bond Reserve	\$2,001,787.50
250 Special Revenue Fund	\$1,836.49	805 Street Lighting Fund	\$12,240.29
251 Special Projects Reserve Fund	\$61,671.99	806 Public Benefits Fund	\$14,659.39
300 Park Development Fund	\$10,442.44	820 Water Fund	\$103,361.15
301 Anton Stadium Fund	\$0.00	822 Water Capital Improvement Fund	\$27,733.00
302 Observatory Park Fund		840 City/District Sewer Fund	\$90,653.63
304 Swimming Pool Fund	\$0.00	841 Sewer Construction Fund	
305 Riverside Park Fund	\$0.00	843 Sewer Capital Fund	
306 Skate Park Fund	\$0.00	900 Special Deposit Trust	\$35,920.64
310 Museum Grants	\$183,030.47	901 General Service (Accts Recv)	\$724.29
311 Alex Rorbaugh Recreation Center Fund	\$9,072.95	902 U.S.W. Billing & Collection	\$52,496.20
312 Downtown Business Improvement Fund	\$3,595.75	903 Public Safety - AB 109	\$0.00
500 2106 Gas Tax Fund		905 Federal Emergency Shelter Grant	
501 2107 Gas Tax Fund	\$23,801.99	905 Mendocino Emergency Service Authority	
503 2105 Gas Tax Fund		911 Russian River Watershed Association	\$88,973.63
505 Signalization Fund		940 Sanitation District Special Fund	\$940.77
506 Bridge Fund		943 Sanitation District Capital Improvement Fund	
507 1998 STIP Augmentation Fund		952 REDIP Sewer Enterprise Fund	
508 SB325 Reimbursement Fund		960 Community Redevelopment Agency	
509 S.T.P. Fund		961 RDA Housing Pass-Through	
510 Trans-Traffic Congest Relief Fund		962 Redevelopment Housing Fund	
600 Community Development Block Grant		963 Housing Debt	\$259,300.00
601 EDBG 94-333 Revolving Loan		964 RDA Capital Pass-Through	
602 Community Development Fund		965 Redevelopment Capital Improvement Fund	
603 08-HOME-4688		966 Redevelopment Debt Service	
604 CDBG Grant 09-STBG-6417		967 Housing Bond Proceeds	
605 11-HOME-7654 Fund	\$0.00	968 Non-Housing Bond Proceeds	
606 CDBG Grant 10-EDEF-7281		969 RDA Obligation Retirement Fund	\$436.40
607 Prop 84 Grant Fund		844/944 Sewer Capital Projects Fund	\$342,030.15
610 City RDA Projects Fund		Retainage Withheld	\$12,393.61
630 Asset Seizure Fund	\$12,294.08		
631 Asset Seizure Fund (Drug/Alcohol)			
633 H & S Education 11489(B)(2)(A1)			
634 Federal Asset Seizure Grants			
635 SUP Law Enforcement Service Fund	\$1,250.00		
637 Local Law Enforcement Block Grant			
638 Asset Forfeiture 11470.2 H & S			
639 Special Revenue - Police	\$0.00		
640 Parking District Fund	\$2,740.16		
691 Museum Fund	\$2,920.23		

PAYROLL CHECK NUMBERS: 503992 - 504051
DIRECT DEPOSIT NUMBERS: 77193 - 77406
PAYROLL PERIOD: 6/19/16 - 7/2/16
PAYROLL CHECK NUMBERS: 504052 - 504106
DIRECT DEPOSIT NUMBERS: 77407 - 77625
PAYROLL PERIOD: 7/3/16 - 7/16/16
PAYROLL CHECK NUMBERS:
DIRECT DEPOSIT NUMBERS:
PAYROLL PERIOD:

TOTAL DEMAND PAYMENTS- A/P CHECKS \$5,650,333.27
TOTAL DEMAND PAYMENTS-WIRES* & EFT's \$255.00
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$796,613.17
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$609,068.67
* vendor name(if applicable)

VOID CHECK NUMBERS: 3017416

TOTAL PAYMENTS \$7,056,270.11

MANUAL CHECK NUMBERS:

WIRE TRANSFER NUMBERS:

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024220	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122870	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

Account Code Summary

0517462	FTHB Activity Delivery	80026130	Electric Substation
0517467	FTHB - PIR	80026140	Reimbursable Work for Others
0600000	CDBG Grant 10-EDEF-7261 Fund	80026200	Electric Metering
0617441	Grant - CDBG 606	80026300	Electric Generation
0617451	General Administration	80026312	Mendocino Hydro
0617452	AD ED Direct Financial Assistance	80026330	Hydro Electric
0617453	ED Direct Financial Assistance	80026400	Electric Administration
0717443	Grant Prop 84	80026410	Electric General Administration
0724413	Prop 84 Water Distribution Cap	80026430	Interdepartmental Charges
0900000	13-CDBG-8940	80326330	Hydro Plant
0917458	13-CDBG-8940	80526610	Street Lighting
3020210	Asset Seizure Expenditure	80626500	Public Benefit
3120210	Drug & Alcohol Education	82024410	Water
3320210	H&S Asset Seizure Expenditure	82024411	Water - Production O&M
3420250	Fed Asset Seizure Expenditure	82024413	Water - Distribution Capital
3520210	SLESF	82024414	Water - Distribution O&M
3820210	Asset Forfeiture 11470	82024415	Water - Production Capital
4020213	Parking Enforcement	82224413	Water - Distribution Capital
9122700	Museum	84024420	Wastewater
'0024500	Landfill 700	84024421	Wastewater City - O&M
'0224500	Landfill Closure	84024422	Wastewater City - Capital
'0424500	Landfill Post closure	84024425	Wastewater Treatment - O&M
'2022400	Golf	84124426	Wastewater Treatment - Capital
'3022600	Conference Center	84224420	Wastewater
'5017110	Visit Ukiah	84324422	Wastewater City - Capital
'7725200	Airport Operations	84424421	Wastewater City Capital - O&M
'7817411	FAA Grant	84424422	Wastewater City - Capital
'0026100	Electric Administration	90000000	Special Deposit Trust Fund
'0026110	Electric Overhead	91190100	Russian River Watershed Assoc
'0026120	Electric Underground	96900000	Successor Agency

List of Checks Presented for Approval on 7/1/2016

The following list of bills payable was reviewed and approved for payment.

 7-6-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
12TH DISTRICT AGRICULTURAL ASSOCIATION	DV61516	COMMERICAL LIGHTING REBATE	\$2,984.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$2,984.00
Vendor Total:						\$2,984.00
AFLAC GROUP INSURANCE	A069067100	JUNE 2016 - AFLAC CRITICAL CARE INSURANCE	\$563.38	20700000-20538	AFLAC CRITICAL ILLNSS POLICY	\$563.38
Vendor Total:						\$563.38
ALLEN JAMES	DV062416	INSTRUCTOR	\$647.50	10022850-52100	CONTRACTED SERVICES	\$647.50
Vendor Total:						\$647.50
ANNE KATHARINE TILT	2	ARCHITECT SVCS GHM ROOF REPLAC	\$4,155.67	22022700-80220	BUILDING IMPROVEMENTS	\$4,155.67
	1	ARCHITECT SVCS GHM ROOF REPLAC	\$4,731.38	22022700-80220	BUILDING IMPROVEMENTS	\$4,731.38
Vendor Total:						\$8,887.05
ARAMARK UNIFORM SERVICES	702776982	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75
	702797020	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75
	702776981	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702797019	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702764099	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
	702784168	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ARAMARK UNIFORM SERVICES	702804252	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
	702774085	UNIFORM SVC - AIRPORT FYE 2016	\$53.18	77725200-54100	SUPPLIES	\$53.18
	702794137	UNIFORM SVC - AIRPORT FYE 2016	\$69.04	77725200-54100	SUPPLIES	\$69.04
	702804268	UNIFORM SVC - AIRPORT FYE 2016	\$69.04	77725200-54100	SUPPLIES	\$69.04
	702764115	UNIFORM SVC - AIRPORT FYE 2016	\$224.78	77725200-54100	SUPPLIES	\$224.78
	702784184	UNIFORM SVC - AIRPORT FYE 2016	\$355.84	77725200-54100	SUPPLIES	\$355.84
Vendor Total:						\$1,288.44
AT&T	0602044538-JUL	LIVESCAN	\$540.06	10520210-55100	TELEPHONE	\$540.06
	0602044538	LIVE SCAN	\$540.07	10520210-55100	TELEPHONE	\$540.07
Vendor Total:						\$1,080.13
BARNES & THORNBURG	41140-1 15/16	2015-2016 YEAR MONITORING	\$2,475.00	77725200-52100	CONTRACTED SERVICES	\$2,475.00
Vendor Total:						\$2,475.00
BAYSIDE PRINTED PRODUCTS	103595	CLOTHING: ATHLETIC, CASUAL, DR	\$1,337.72	90000000-23226	CONCERT SERIES	\$1,337.72
Vendor Total:						\$1,337.72
BREWSTER AMES APARTMENTS	DV61516	COMMERCIAL LIGHTING REBATE	\$150.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$150.00
Vendor Total:						\$150.00
BUSINESS CARD	SF-D 18794	POLICE CREDIT CARD, MISC PURCH	\$46.74	10520214-57100	CONFERENCE & TRAINING	\$46.74
	SF-D 19652	POLICE CREDIT CARD, MISC PURCH	\$1,047.92	90000000-23252	DISTRICT USE TAX-LIBRARIES	\$0.42
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$1.70
				10520210-54202	MAJOR CRIME INVETIGATIONS	\$1,047.92
				90000000-23013	STATE USE TAX LIABILITY	\$27.19

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	SF-D 19652	POLICE CREDIT CARD, MISC PURCH	\$1,047.92	10520210-54100	SUPPLIES	(\$29.31)
	SF-D 19651	POLICE CREDIT CARD, MISC PURCH	\$69.00	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.00)
				10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$3.00
				10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$69.00
	SF-D 18792	POLICE CREDIT CARD, MISC PURCH	\$333.30	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.00)
				20620231-54100	SUPPLIES	\$3.00
				20620231-54100	SUPPLIES	\$333.30
	Vendor Total:					\$1,496.96
CA STATE DISBURSEMENT UNIT	DV052216	INCOME WITHHOLDING ORDER	\$39.22	10000000-20150	AP CONTRACT RETAINAGE	\$39.22
					Vendor Total: \$39.22	
CANTEEN SERVICE	9044	MISCELLANEOUS SUPPLIES AS NEED	\$242.16	10022300-54100	SUPPLIES	\$242.16
					Vendor Total: \$242.16	
CELLEBRITE USA INC	INVUS166741	TELECOMMUNICATION EQUIPMENT, A	\$3,000.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$3.75)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$15.00)
				90000000-23013	STATE USE TAX LIABILITY	(\$225.00)
				63020210-54100	SUPPLIES	\$243.75
				63020210-54100	SUPPLIES	\$3,000.00
				Vendor Total: \$3,000.00		
CHINOOK GARDEN APARTMENTS LLC	DV61516	COMMERICAL LIGHTING REBATE	\$150.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$150.00
Vendor Total:					\$150.00	

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CODE PUBLISHING COMPANY	53477	CODIFICATION SERVICES AS PER A	\$107.25	10011100-52100	CONTRACTED SERVICES	\$107.25
					Vendor Total:	\$107.25
COMCAST	JUNE 16	INTERNET SERVICE	\$147.25	31122870-52100	CONTRACTED SERVICES	\$147.25
					Vendor Total:	\$147.25
COMPUTER OPTIONS INC	BILL39889	IT SERVICES	\$450.00	20922900-52100	CONTRACTED SERVICES	\$450.00
					Vendor Total:	\$450.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-496902	MISC ELECTRICAL SUPPLIES AS NE	\$172.50	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.81)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.81
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$172.50
					Vendor Total:	\$172.50
CRABSHAW LTD INC	CONCERT 7/31/16	7/31/16 CONCERT-ELVIN BISHOP	\$5,000.00	90000000-23226	CONCERT SERIES	\$5,000.00
					Vendor Total:	\$5,000.00
CRAWFORD & ASSOC INC	34317	ENGINEERING SERVICES - HYDROELE	\$1,326.75	80026330-52100	CONTRACTED SERVICES	\$1,326.75
					Vendor Total:	\$1,326.75
CURRY'S DISCOUNT INC	605687	PAPER, FOR OFFICE AND PRINT SH	\$1,254.25	10012200-54100	SUPPLIES	\$1,254.25
					Vendor Total:	\$1,254.25
DANIEL STEEL & MACHINE INC	13548	ALUMINUM PANELS FOR SPEED SIGNS	\$210.84	10520210-56130	EXTERNAL SERVICES	\$210.84
					Vendor Total:	\$210.84
DARLENE R SIMPSON	8064	CONST. SPEC. 15-11 CROSSWALK A	\$8,970.00	50124220-80230	INFRASTRUCTURE	\$8,970.00
					Vendor Total:	\$8,970.00

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DIANN LUCCHETTI	DV061716	REIMBURSE FOR PRINTS	\$61.92	80026400-54100	SUPPLIES	\$61.92
					Vendor Total:	\$61.92
EDWARD BACON	27991	JACK AHMMER PARTS	\$202.98	82024414-56130	EXTERNAL SERVICES	\$202.98
					Vendor Total:	\$202.98
EEL RIVER FUELS	501033	MISC FUEL AND OIL AS NEEDED, F	\$79.04	84024425-56210	FUEL & FLUIDS	\$79.04
					Vendor Total:	\$79.04
ERNEST WIPF	38335	CONSTRUCTION SERVICES, HEAVY	\$8,830.00	80026120-52100	CONTRACTED SERVICES	\$8,830.00
					Vendor Total:	\$8,830.00
EVOQUA WATER TECHNOLOGIES LLC	902660874	PART#41937-316-3 NEOPRENE SQUE	\$2,292.25	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,292.25
					Vendor Total:	\$2,292.25
FEDERAL EXPRESS	5-452-11018	SHIPPING CHARGES	\$281.78	10013400-54101	POSTAGE	\$29.79
				10013400-54101	POSTAGE	\$32.75
				10013400-54101	POSTAGE	\$64.36
				10013400-54101	POSTAGE	\$84.48
				10017100-54101	POSTAGE	\$19.77
				10520210-54101	POSTAGE	\$19.77
				77725200-54100	SUPPLIES	\$20.13
				84024425-54100	SUPPLIES	\$10.73
					Vendor Total:	\$281.78
FULWIDER OUTDOOR POWER EQUIP	1660984	PARTS	\$76.66	10024220-56130	EXTERNAL SERVICES	\$76.66
					Vendor Total:	\$76.66

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GCS ENVIRONMENTAL EQUIP SRVS	13763	PARTS & SUPPLIES AS NEEDED, FY	\$297.84	10024220-56130	EXTERNAL SERVICES	\$297.84
					Vendor Total:	\$297.84
GEARY, SHEA, O'DONNELL, GRATTAN, & MITCHELL	41007	TRIAL COUNSEL IN UVSD VS. COU	\$27,806.97	84424422-52100	CONTRACTED SERVICES	\$27,806.97
					Vendor Total:	\$27,806.97
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI003572	CONTROL PANEL	\$363.59	10521210-56130	EXTERNAL SERVICES	\$363.59
					Vendor Total:	\$363.59
GROENIGER & CO	1178173	PLUMBING EQUIPMENT, FIXTURES,	\$1,973.63	82000000-12104	INVENTORY - PURCHASES	\$1,973.63
					Vendor Total:	\$1,973.63
HARRY E SWANK	DV62416	INSTRUCTOR	\$49.00	10022850-52100	CONTRACTED SERVICES	\$49.00
					Vendor Total:	\$49.00
HAWKINS TRAFFIC SAFETY SUPPLY	INV003826	PEDESTRIAN SIGNS	\$260.88	10024220-54127	PW - SIGN POSTS/SHEETING	\$260.88
					Vendor Total:	\$260.88
HOME DEPOT CREDIT SERVICES	5041290	MISCELLANEOUS SUPPLIES AS NEED	\$30.64	10022300-54106	SPECIALTY SUPPLIES	\$30.64
	5040674	MISCELLANEOUS SUPPLIES AS NEED	\$46.02	73022600-54100	SUPPLIES	\$46.02
					Vendor Total:	\$76.66
IBEW, LOCAL 1245	JUNE 16	ELECTRIC UNIT UNION DUES	\$1,433.94	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,433.94
					Vendor Total:	\$1,433.94
IDEXX DISTRIBUTION INC	3003289442	Colorimeters, Optical, Compara	\$1,981.03	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$2.18)
				82024411-54100	SUPPLIES	\$2.18

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
IDEXX DISTRIBUTION INC	3003289442	Colorimeters, Optical, Compara	\$1,981.03	82024411-54100	SUPPLIES	\$1,981.03
					Vendor Total:	\$1,981.03
INTEGRITY SHRED	59573	DOCUMENT SHREDDING	\$28.50	20513300-54100	SUPPLIES	\$28.50
					Vendor Total:	\$28.50
INTERCOUNTY MECHANICAL INC	9550-5	ENERGY REBATE	\$273.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$273.00
					Vendor Total:	\$273.00
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E3185	ROADSIDE, GROUNDS, RECREATIONA	\$14,800.00	10022100-52100	CONTRACTED SERVICES	\$14,800.00
					Vendor Total:	\$14,800.00
KELLY-MOORE PAINT COMPANY INC	9100000238541	MISC. MATERIALS AS NEEDED, FYE	\$163.90	20824300-54100	SUPPLIES	\$163.90
					Vendor Total:	\$163.90
KIMBALL MIDWEST	4967763	PARTS	\$257.99	20324100-54100	SUPPLIES	\$257.99
					Vendor Total:	\$257.99
KORTNEY R MARTINSON	234	RE-DESIGN SUNSET AD FOR AUGUST	\$300.00	75017110-52515	ADVERTISING & PUBLICATION	\$300.00
					Vendor Total:	\$300.00
KRISTINE LAWLER	DV 061516	EMPLOYEE REIMBURSEMENT	\$457.11	10011100-57100	CONFERENCE & TRAINING	\$457.11
					Vendor Total:	\$457.11
MELINDA WALLS	FY 16/17	BEACON RIGHT-OF-WAY	\$4,017.35	77725200-52100	CONTRACTED SERVICES	\$4,017.35
					Vendor Total:	\$4,017.35
MELISSA COBURN	DV62216	INSTRUCTOR	\$100.00	10022850-52100	CONTRACTED SERVICES	\$100.00
					Vendor Total:	\$100.00

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MICHAEL TUFTS	2016-259(B)	POLYGRAPH & INVESTIGATION SERVICES	\$796.95	10520210-52100	CONTRACTED SERVICES	\$796.95
	2016-263(B)	POLYGRAPH & INVESTIGATION SERVICES	\$750.00	10520210-54100	SUPPLIES	\$750.00
					Vendor Total:	\$1,546.95
MISSOURI TURF PAINT	5943	TURF PAINT	\$549.90	10022822-54100	SUPPLIES	\$549.90
					Vendor Total:	\$549.90
MOIRS	130177	MISC POOL SUPPLIES AS NEEDED,	\$172.83	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$172.83
	130304	MISC POOL SUPPLIES AS NEEDED,	\$172.83	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$172.83
	130643	MISC POOL SUPPLIES AS NEEDED,	\$216.04	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$216.04
	130887	MISC POOL SUPPLIES AS NEEDED,	\$259.25	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$259.25
	131186	MISC POOL SUPPLIES AS NEEDED,	\$259.25	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$259.25
					Vendor Total:	\$1,080.20
MUNICIPAL MAINTENANCE EQUIPMENT	0110222-IN	MISCELLANEOUS PARTS AS NEEDED,	\$207.88	84024421-56130	EXTERNAL SERVICES	\$207.88
	0110155-IN	MISCELLANEOUS PARTS AS NEEDED,	\$202.02	20324100-58510	REIMBRABLE JOBS	\$202.02
					Vendor Total:	\$409.90
NATHANIEL HAYES	DV062216	INSTRUCTOR	\$343.78	10022850-52100	CONTRACTED SERVICES	\$343.78
					Vendor Total:	\$343.78
NATIONAL DOCUMENT SOLUTIONS	0071980	PRINTING AND TYPESETTING SERVI	\$549.28	90000000-23226	CONCERT SERIES	\$549.28
					Vendor Total:	\$549.28
NFP NATIONAL ACCOUNT SERVICES	JUN-16	JULY 2016 NFP INSURANCE	\$3,133.38	20700000-20523	P/R DEDUCT-LTD	\$2,836.38
				20700000-20512	REMIF LIFE	\$33.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NFP NATIONAL ACCOUNT SERVICES	JUN-16	JULY 2016 NFP INSURANCE	\$3,133.38	20700000-20512	REMIF LIFE	\$264.00
Vendor Total:						\$3,133.38
NORTHSTAR ENGINEERING GROUP INC	9664	Aerial Surveys and Mapping Ser	\$3,000.00	10022100-52100	CONTRACTED SERVICES	\$3,000.00
Vendor Total:						\$3,000.00
NORTHWEST PUBLIC POWER ASSOCIATION	17217	ONLINE JOB ADVERTISING	\$110.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$110.00
Vendor Total:						\$110.00
ONE TIME PAY VENDOR	dv062216	2016 SUMMER SAFARI DAY CAMP	\$172.83	10022840-54100	SUPPLIES	\$172.83
Vendor Total:						\$172.83
ONESOURCE DISTRIBUTORS LLC	S5063021.002	ELECTRICAL EQUIPMENT AND SUPPL	\$1,608.64	80000000-12104	INVENTORY - PURCHASES	\$1,608.64
	S5101513.003	ELECTRICAL EQUIPMENT AND SUPPL	\$142.73	80026110-54100	SUPPLIES	\$142.73
	S5149226.001	PARTS AS NEEDED	\$716.87	80026120-54100	SUPPLIES	\$716.87
Vendor Total:						\$2,468.24
OPERATING ENGINEERS UNION	1606-1	JUNE 2016 PW UNION DUES	\$1,026.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,026.00
	1606-1	JUNE 2016 MISC UNION DUES	\$1,378.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,378.00
Vendor Total:						\$2,404.00
PACE SUPPLY CORPORATION	023343448	MISCELLANEOUS ITEMS AS NEEDED,	\$21.16	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.10)
				84024421-54100	SUPPLIES	\$0.10
				84024421-54100	SUPPLIES	\$21.16
	023341731	MISCELLANEOUS ITEMS AS NEEDED,	\$114.59	82000000-12104	INVENTORY - PURCHASES	\$114.59
	023327290-1	MISCELLANEOUS ITEMS AS NEEDED,	\$26.48	82024414-54100	SUPPLIES	\$26.48

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023327290-2	MISCELLANEOUS ITEMS AS NEEDED,	\$52.96	82024414-54100	SUPPLIES	\$52.96
	023312850	MISCELLANEOUS ITEMS AS NEEDED,	\$198.99	82024414-54100	SUPPLIES	\$198.99
					Vendor Total:	\$414.18
PERISCOPE HOLDINGS INC	SI-1576	COMMODITY CODE LICENSE RENEWAL	\$495.00	20413500-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$495.00
					Vendor Total:	\$495.00
PETE BUSHBY	DV 062316	EMPLOYEE REIMBURSEMENT	\$40.01	10521210-54100	SUPPLIES	\$40.01
					Vendor Total:	\$40.01
PETERSON CAT	PC060131854	MISC PARTS AS NEEDED, FYE 2016	\$25.44	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.12)
				10024220-56130	EXTERNAL SERVICES	\$0.12
				10024220-56130	EXTERNAL SERVICES	\$25.44
					Vendor Total:	\$25.44
PETERSON TRUCKS INC	258093P	PARTS AS NEEDED	\$14.11	10024220-56130	EXTERNAL SERVICES	\$14.11
	257947P	PARTS AS NEEDED	\$946.81	10024220-56130	EXTERNAL SERVICES	\$946.81
					Vendor Total:	\$960.92
PG&E CO	0853-6/1/16	UTILITIES	\$2,395.55	31122870-55210	UTILITIES	\$2,395.55
					Vendor Total:	\$2,395.55
PITNEY BOWES INC	1000838578	POSTAGE MACHINE SUPPLIES	\$117.00	73022600-52100	CONTRACTED SERVICES	\$117.00
					Vendor Total:	\$117.00
POWER INDUSTRIES INC	709585	TOOLS AS NEEDED	\$34.45	10024220-56130	EXTERNAL SERVICES	\$34.45
	710345	PARTS AS NEEDED	\$80.65	10024220-56130	EXTERNAL SERVICES	\$80.65
					Vendor Total:	\$115.10

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUMPING SOLUTIONS INC	3002548	BUILDING MAINTENANCE & REPAIRS	\$760.23	82024411-56300	BUILDING MAINT. & REPAIR	\$3.30
				82024411-56300	BUILDING MAINT. & REPAIR	\$760.23
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.30)
				Vendor Total:		\$760.23
REALTY WORLD-SELZER REALTY	102109-6	ENERGY REFUND	\$3,577.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$3,577.00
				Vendor Total:		\$3,577.00
REDWOOD COAST FUELS	1787689	CARDLOCK FUEL PURCHASES, FYE 2	\$129.97	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$129.97
	1789396	CARDLOCK FUEL PURCHASES, FYE 2	\$666.59	20324100-56210	FUEL & FLUIDS	\$666.59
	1787916	CARDLOCK FUEL PURCHASES, FYE 2	\$507.27	20324100-58410	GARAGE LUBRICANTS & PARTS	\$507.27
	1787931	CARDLOCK FUEL PURCHASES, FYE 2	\$199.82	20324100-54100	SUPPLIES	\$199.82
				Vendor Total:		\$1,503.65
REOA LTD	1097	OFFICIATING OF ADULT SOFTBALL	\$3,533.00	10022822-52100	CONTRACTED SERVICES	\$3,533.00
				Vendor Total:		\$3,533.00
RESERVE ACCOUNT	063016	RESERVE ACCOUNT REFILL	\$6,500.00	10000000-10301	PRE-PAID POSTAGE	\$6,500.00
				Vendor Total:		\$6,500.00
RKS RESEARCH & CONSULTING	Q4528	Analytical Studies and Surveys	\$4,500.00	80026400-52100	CONTRACTED SERVICES	\$4,500.00
				Vendor Total:		\$4,500.00
S'WINE COUNTRY BBQ & GOURMET GRILL	398	2016 SUNDAYS IN THE PARK	\$118.94	90000000-23226	CONCERT SERIES	\$118.94
				Vendor Total:		\$118.94
SAFEWAY INC	802271-061016-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$34.21	90000000-23226	CONCERT SERIES	\$34.21

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SAFEWAY INC	725461-052516-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$12.00	10016100-54160	HR - CITY LIABILITY & CONTRACT	\$12.00
	805827-061616-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$45.97	10016100-54167	HR - EMPLOYEE DEVELOPMENT	\$45.97
	431897-060916-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$22.36	10022300-54100	SUPPLIES	\$22.36
	431969-060916-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$23.48	10022300-54100	SUPPLIES	\$23.48
	724482-061416-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$27.56	10022300-54100	SUPPLIES	\$27.56
	806407-061716-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$35.94	10022300-54100	SUPPLIES	\$35.94
	804585-061516-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$41.88	10022300-54100	SUPPLIES	\$41.88
	803957-061316-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$57.75	10022300-54100	SUPPLIES	\$57.75
	728643-060116-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$14.26	10022810-54100	SUPPLIES	\$14.26
	806067-061616-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$15.43	20822500-54100	SUPPLIES	\$15.43
	801610-060916-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$30.39	73022600-54100	SUPPLIES	\$30.39
	805696-052516-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$183.14	73022600-54100	SUPPLIES	\$183.14
	437192-053116-1583	MISC SUPPLIES AS NEEDED, FYE 2	\$105.70	77725200-54100	SUPPLIES	\$105.70
Vendor Total:						\$650.07
SANTA ROSA JUNIOR COLLEGE	AR-16-01774	FTO TRAINING-RIGBY & CORNING	\$132.00	10520210-57100	CONFERENCE & TRAINING	\$132.00
					Vendor Total:	
SECRETARY OF STATE	DV 061516	RENEW NOTARY LICENSE	\$40.00	10011100-57100	CONFERENCE & TRAINING	\$40.00
					Vendor Total:	
SHANNON RILEY	DV62716	REIMBURSE VISIT UKIAH SUPPLIES AND TRAVEL	\$5,068.03	75017110-52515	ADVERTISING & PUBLICATION	\$1,657.46

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SHANNON RILEY	DV62716	REIMBURSE VISIT UKIAH SUPPLIES AND TRAVEL	\$5,068.03	10012100-57100	CONFERENCE & TRAINING	\$44.44
				10017100-57100	CONFERENCE & TRAINING	\$15.00
				75017110-57100	CONFERENCE & TRAINING	\$2,235.06
				75017110-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$595.00
				75017110-54100	SUPPLIES	\$521.07
				Vendor Total:		\$5,068.03
SIERRA WEST CONSULTANTS INC	2016-43	OVERSIGHT CONSULTING SERVICES	\$4,087.50	82224413-80230	INFRASTRUCTURE	\$4,087.50
				Vendor Total:		\$4,087.50
SIRI GRADING & PAVING INC	39412	Contract 1516145 retainage 02/19/2016 to	\$4,394.49	30000000-20150	AP CONTRACT RETAINAGE	\$1,363.75
				30000000-20150	AP CONTRACT RETAINAGE	\$3,030.74
				Vendor Total:		\$4,394.49
SNAP-ON INDUSTRIAL	ARV/29291432	PARTS AS NEEDED	\$838.75	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$838.75
	ARV/29289637	Hand Tools, Special Automotive	\$1,452.82	20324100-54100	SUPPLIES	\$1,452.82
	Vendor Total:		\$2,291.57			
SOLID WASTES SYSTEMS INC	478187	MISC. DUMP FEES FOR FYE 2016	\$28.50	84024425-56504	FACILITY MAINTENANCE & REPAIR	\$28.50
	478176	MISC. DUMP FEES FOR FYE 2016	\$57.00	84024425-56504	FACILITY MAINTENANCE & REPAIR	\$57.00
	478693	MISC. DUMP FEES FOR FYE 2016	\$42.02	84024425-59101	FEES	\$42.02
	Vendor Total:		\$127.52			
SONOMA MEDIA INVESTMENTS LLC	2745460	EMPLOYMENT ADVERTISEMENT	\$1,114.60	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,114.60
				Vendor Total:		\$1,114.60

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SPENCER BREWER III	CONCERT 6/26/16.1	MANAGEMENT OF SUNDAY'S CONCERT SERIES	(\$500.00)	90000000-23226	CONCERT SERIES	(\$500.00)
	CONCERT 6/26/16.2	MANAGEMENT OF SUNDAY'S CONCERT	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
	CONCERT 7/10/16	MANAGEMENT OF SUNDAY'S CONCERT	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
	CONCERT 7/24/16	MANAGEMENT OF SUNDAY'S CONCERT	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
	CONCERT 7/31/16	MANAGEMENT OF SUNDAY'S CONCERT	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
	CONCERT 8/14/16	MANAGEMENT OF SUNDAY'S CONCERT	\$500.00	90000000-23226	CONCERT SERIES	\$500.00
Vendor Total: -----						\$2,000.00
STAPLES CREDIT PLAN	63426	SUPPLIES AS NEEDED	\$17.57	10022300-54106	SPECIALTY SUPPLIES	\$17.57
	63372	SUPPLIES AS NEEDED	\$67.04	10022300-54106	SPECIALTY SUPPLIES	\$67.04
	19640	SUPPLIES AS NEEDED	\$11.88	10011100-54100	SUPPLIES	\$11.88
	19463	SUPPLIES AS NEEDED	\$17.28	10012200-54100	SUPPLIES	\$17.28
	23139	SUPPLIES AS NEEDED	\$24.30	10012200-54100	SUPPLIES	\$24.30
	25416	SUPPLIES AS NEEDED	\$69.18	10022810-54100	SUPPLIES	\$69.18
	61754	SUPPLIES AS NEEDED	\$240.28	10022810-54100	SUPPLIES	\$240.28
	25894	SUPPLIES AS NEEDED	\$626.13	10022840-54100	SUPPLIES	\$626.13
	60030	SUPPLIES AS NEEDED	\$48.65	80026200-54100	SUPPLIES	\$48.65
	19923	SUPPLIES AS NEEDED	\$37.83	80026400-54100	SUPPLIES	\$37.83
	61246	SUPPLIES AS NEEDED	\$47.56	80026400-54100	SUPPLIES	\$47.56
	23543	SUPPLIES AS NEEDED	\$31.98	82024411-54100	SUPPLIES	\$31.98

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	61360	SUPPLIES AS NEEDED	\$81.08	82024411-54100	SUPPLIES	\$81.08
	25873	SUPPLIES AS NEEDED	\$367.60	82024411-54100	SUPPLIES	\$367.60
	CM22458	CREDIT MEMO	(\$166.18)	84024425-54100	SUPPLIES	(\$166.18)
	23262	SUPPLIES AS NEEDED	\$129.73	84024425-54100	SUPPLIES	\$129.73
	21472	SUPPLIES AS NEEDED	\$166.18	84024425-54100	SUPPLIES	\$166.18
	Vendor Total:					\$1,818.09
SW HEALTH RESOURCES	061516	SECURITY, FIRE, SAFETY, AND EM	\$2,200.00	10022300-57101	CONF & TRAINING-AQUATICS	\$400.00
				10022810-57100	CONFERENCE & TRAINING	\$1,800.00
				Vendor Total:		
THE PEAVEY CORPORATION	319023	SUPPLIES	\$158.73	64020213-54100	SUPPLIES	\$158.73
						Vendor Total:
THRIFTY SUPPLY CO	2135939-01	EQUIPMENT REPAIR & MAINTENANCE	\$24.77	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$24.77
						Vendor Total:
TRAINING INNOVATIONS INC	15-053	TMS SOFTWARE SUPPORT	\$750.00	10520210-57100	CONFERENCE & TRAINING	\$750.00
						Vendor Total:
TRI AIR TESTING INC	99154	SUPPLIES AS NEEDED	\$172.00	10521210-54100	SUPPLIES	\$172.00
						Vendor Total:
TRINIDAD ARTEAGA	350622	TOOLS	\$167.96	20324100-54102	SMALL TOOLS	\$167.96
						Vendor Total:
TURF STAR INC	6939474-00	MISC. PARTS AS NEEDED FOR FYE	\$208.53	10022100-56130	EXTERNAL SERVICES	\$208.53
						Vendor Total:

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH AUTO PARTS	941560	MISC PARTS AS NEEDED FYE 2016	\$488.70	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$488.70
	940520	MISC PARTS AS NEEDED FYE 2016	\$69.77	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$69.77
	CM942277	MISC PARTS AS NEEDED FYE 2016	(\$30.13)	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$30.13)
	CM942280	MISC PARTS AS NEEDED FYE 2016	(\$6.49)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$6.49)
	939715	MISC PARTS AS NEEDED FYE 2016	\$6.37	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$6.37
	938613	MISC PARTS AS NEEDED FYE 2016	\$30.78	10022100-56130	EXTERNAL SERVICES	\$30.78
	936725	MISC PARTS AS NEEDED FYE 2016	\$38.56	10022100-56130	EXTERNAL SERVICES	\$38.56
	937057	MISC PARTS AS NEEDED FYE 2016	\$103.68	10022100-56130	EXTERNAL SERVICES	\$103.68
	CM942282	MISC PARTS AS NEEDED FYE 2016	(\$56.32)	10024220-56130	EXTERNAL SERVICES	(\$56.32)
	CM942276	MISC PARTS AS NEEDED FYE 2016	(\$34.79)	10520210-56130	EXTERNAL SERVICES	(\$34.79)
	CM942283	MISC PARTS AS NEEDED FYE 2016	(\$5.98)	10520210-56130	EXTERNAL SERVICES	(\$5.98)
	CM942288	MISC PARTS AS NEEDED FYE 2016	(\$3.07)	10520210-56130	EXTERNAL SERVICES	(\$3.07)
	940637	MISC PARTS AS NEEDED FYE 2016	\$57.99	10520210-56130	EXTERNAL SERVICES	\$57.99
	940457	MISC PARTS AS NEEDED FYE 2016	\$127.10	10520210-56130	EXTERNAL SERVICES	\$127.10
	CM942279	MISC PARTS AS NEEDED FYE 2016	(\$299.94)	10520224-56130	EXTERNAL SERVICES	(\$299.94)
	937329	MISC PARTS AS NEEDED FYE 2016	\$45.39	10521210-56130	EXTERNAL SERVICES	\$45.39
	937001	MISC PARTS AS NEEDED FYE 2016	\$19.43	20324100-56130	EXTERNAL SERVICES	\$19.43
	939360	MISC PARTS AS NEEDED FYE 2016	(\$1.21)	77725200-56130	EXTERNAL SERVICES	(\$1.21)
	939324	MISC PARTS AS NEEDED FYE 2016	\$6.56	77725200-56130	EXTERNAL SERVICES	\$6.56

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH AUTO PARTS	937188	MISC PARTS AS NEEDED FYE 2016	\$10.89	77725200-56130	EXTERNAL SERVICES	\$10.89
	940973	MISC PARTS AS NEEDED FYE 2016	\$18.58	77725200-56130	EXTERNAL SERVICES	\$18.58
	936920	MISC PARTS AS NEEDED FYE 2016	\$14.03	80026400-56130	EXTERNAL SERVICES	\$14.03
	940703	MISC PARTS AS NEEDED FYE 2016	\$19.99	80026400-56130	EXTERNAL SERVICES	\$19.99
	CM942284	MISC PARTS AS NEEDED FYE 2016	(\$17.79)	82024414-56130	EXTERNAL SERVICES	(\$17.79)
	937607	MISC PARTS AS NEEDED FYE 2016	\$56.07	84024421-56130	EXTERNAL SERVICES	\$56.07
	938620	MISC PARTS AS NEEDED FYE 2016	\$19.97	20822500-56210	FUEL & FLUIDS	\$19.97
	CM942287	MISC PARTS AS NEEDED FYE 2016	(\$52.89)	20324100-58510	REIMBRABLE JOBS	(\$52.89)
	940656	MISC PARTS AS NEEDED FYE 2016	\$34.58	20324100-58510	REIMBRABLE JOBS	\$34.58
	937161	MISC PARTS AS NEEDED FYE 2016	\$20.73	10022100-54100	SUPPLIES	\$20.73
	939869	MISC PARTS AS NEEDED FYE 2016	\$22.64	20324100-54100	SUPPLIES	\$22.64
	939652	MISC PARTS AS NEEDED FYE 2016	\$3.23	80026400-54100	SUPPLIES	\$3.23
Vendor Total: -----						\$706.43
UKIAH OXYGEN	429299	EQUIPMENT MAINTENANCE	\$37.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.01)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.03)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$0.42
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$37.00
				90000000-23013	STATE USE TAX LIABILITY	(\$0.38)
Vendor Total: -----						\$37.00
UKIAH PAPER SUPPLY	458053	JANITORIAL SUPPLIES, MISC AS N	\$146.46	84024425-56300	BUILDING MAINT. & REPAIR	\$146.46

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH PAPER SUPPLY	I458203	JANITORIAL SUPPLIES, MISC AS N	\$98.80	10520210-54201	PRISONER EXPENSE	\$98.80
	I457453	JANITORIAL SUPPLIES, MISC AS N	\$145.74	10022100-54100	SUPPLIES	\$145.74
	457991	JANITORIAL SUPPLIES, MISC AS N	\$51.92	20822500-54100	SUPPLIES	\$51.92
	I458122	JANITORIAL SUPPLIES, MISC AS N	\$166.43	20824300-54100	SUPPLIES	\$166.43
	I457461	JANITORIAL SUPPLIES, MISC AS N	\$106.88	31122870-54100	SUPPLIES	\$106.88
	457676	JANITORIAL SUPPLIES, MISC AS N	\$348.69	73022600-54100	SUPPLIES	\$348.69
	I458066	JANITORIAL SUPPLIES, MISC AS N	\$94.72	80026400-54100	SUPPLIES	\$94.72
	I457169	JANITORIAL SUPPLIES, MISC AS N	\$220.99	82024411-54100	SUPPLIES	\$220.99
Vendor Total:						\$1,380.63
UKIAH ROUND TREE GLASS	153595	BUILDING MAINTENANCE & REPAIRS	\$18.38	20822500-56300	BUILDING MAINT. & REPAIR	\$18.38
	Vendor Total:					\$18.38
UNIVAR USA INC	SJ748022	SODIUM HYDROXIDE 30% (CAUSTIC	\$3,687.17	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$3,687.17
	Vendor Total:					\$3,687.17
UPS	0000E19R54256	SHIPPING SERVICES	\$68.73	10024220-56130	EXTERNAL SERVICES	\$7.25
				80026400-54100	SUPPLIES	\$61.48
	000E19R54216	SHIPPING SERVICES	\$18.19	10023320-54101	POSTAGE	\$18.19
	Vendor Total:					\$86.92
US BANK TRUST NA	REF#9581327	1992 ELECTRIC BONDS-TRUST# SA9481312	\$2,000,000.00	80300000-10260	CASH WITH FISCAL AGENT	\$2,000,000.00
	Vendor Total:					\$2,000,000.00

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
US POST OFFICE	DV 062016	REFILL POSTAGE METER; ACCT 45258829	\$3,500.00	73022600-54101	POSTAGE	\$3,500.00
					Vendor Total:	\$3,500.00
USA BLUEBOOK	980761	SUPPLIES AS NEEDED	\$69.69	82024411-54100	SUPPLIES	\$69.69
					Vendor Total:	\$69.69
UTILITY TREE SERVICE INC	67H71316	ROADSIDE, GROUNDS, RECREATIONA	\$4,497.60	80026110-52100	CONTRACTED SERVICES	\$4,497.60
	67S69516	ROADSIDE, GROUNDS, RECREATIONA	\$4,872.40	80026110-52100	CONTRACTED SERVICES	\$4,872.40
	66T42416	ROADSIDE, GROUNDS, RECREATIONA	\$5,622.00	80026110-52100	CONTRACTED SERVICES	\$5,622.00
					Vendor Total:	\$14,992.00
VAN LANT & FANKHANEL	61716	AUDIT SVCS, 5-YEAR AGREEMENT	\$23,200.00	10013400-52100	CONTRACTED SERVICES	\$23,200.00
					Vendor Total:	\$23,200.00
WAGEWORKS INC	125AI0469036	SEC 125 ADMIN FEES	\$93.20	10016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$93.20
					Vendor Total:	\$93.20
WAGNER & BONSIGNORE	06-16-2110.5	EUD WATER RIGHTS REPORTING AND	\$160.00	80026330-52100	CONTRACTED SERVICES	\$160.00
					Vendor Total:	\$160.00
WALMART COMMUNITY	003422	MISC ITEMS AS NEEDED, FYE 2016	\$22.21	90000000-23226	CONCERT SERIES	\$22.21
	007868	MISC ITEMS AS NEEDED, FYE 2016	\$27.85	10024220-54120	PW - SPECIAL SUPPLIES	\$27.85
	001542	MISC ITEMS AS NEEDED, FYE 2016	\$48.42	10024220-54120	PW - SPECIAL SUPPLIES	\$48.42
	007869	MISC ITEMS AS NEEDED, FYE 2016	\$64.36	10024220-54120	PW - SPECIAL SUPPLIES	\$64.36
	008009	MISC ITEMS AS NEEDED, FYE 2016	\$175.12	10022300-54100	SUPPLIES	\$175.12

List of Checks Presented for Approval on 7/1/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WALMART COMMUNITY	005745	MISC ITEMS AS NEEDED, FYE 2016	\$20.98	10022810-54100	SUPPLIES	\$20.98
	004946	MISC ITEMS AS NEEDED, FYE 2016	\$345.83	10022840-54100	SUPPLIES	\$345.83
	002583	MISC ITEMS AS NEEDED, FYE 2016	\$90.15	77725200-54100	SUPPLIES	\$90.15
	001655	MISC ITEMS AS NEEDED, FYE 2016	\$253.79	77725200-54100	SUPPLIES	\$253.79
	009257	MISC ITEMS AS NEEDED, FYE 2016	\$12.98	82024410-54100	SUPPLIES	\$12.98
	001819	MISC ITEMS AS NEEDED, FYE 2016	\$17.74	82024411-54100	SUPPLIES	\$17.74
Vendor Total:						\$1,079.43
WATTCO	45694	Radar Instruments, Traffic Enf	\$13,812.81	10520210-54100	SUPPLIES	\$13,812.81
	Vendor Total:					\$13,812.81
WESTERN STATES CONTROLS GROUP	1066018	PLUMBING EQUIPMENT, FIXTURES,	\$2,136.55	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,136.55
	Vendor Total:					\$2,136.55
ZAB ENTERPRISES INC	294607	PROVIDE MISC. FOOD DISHES AS N	\$45.41	82024411-57100	CONFERENCE & TRAINING	\$45.41
	297603	PROVIDE MISC. FOOD DISHES AS N	\$70.50	82024411-57100	CONFERENCE & TRAINING	\$70.50
	295042	PROVIDE MISC. FOOD DISHES AS N	\$14.20	10016100-54163	HR - INTERVIEW SUPPLIES	\$14.20
Vendor Total:						\$130.11
INVOICE TOTAL:						\$2,239,767.08

List of Checks Presented for Approval on 7/8/2016

The following list of bills payable was reviewed and approved for payment.

 7-13-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BEHAVIOR ANALYSIS TRAINING INSTITUTE	DV 062216	INTERVIEW & INTERROGATION TRAINING-CHAPMAN	\$481.00	10520210-57100	CONFERENCE & TRAINING	\$481.00
	DV062216	INTERVIEW & INTERROGATION TRAINING-MADRIGAL	\$481.00	10520210-57100	CONFERENCE & TRAINING	\$481.00
Vendor Total:						\$962.00
AIMEE SHIELDS	JULY-17	JULY 2017 TRANSCRIPTION SERVICES	\$1,250.00	63520210-52100	CONTRACTED SERVICES	\$1,250.00
Vendor Total:						\$1,250.00
ALL-GUARD ALARM SYSTEMS INC	AG31841	SECURITY MONITORING SERVICES	\$74.00	84024425-52180	SECURITY SERVICES	\$74.00
Vendor Total:						\$74.00
ALLEN JAMES	DV 062916	INSTRUCTOR	\$66.50	10022850-52100	CONTRACTED SERVICES	\$66.50
Vendor Total:						\$66.50
ALPINE AWARDS	5511110	SUPPLIES AS NEEDED	\$150.35	10022840-54100	SUPPLIES	\$150.35
Vendor Total:						\$150.35
AMERICAN PUBLIC POWER ASSOCIATION	DV 032716	APPA PUBLIC POWER LEADERSHIP WORKSHOP	\$695.00	80026400-57100	CONFERENCE & TRAINING	\$695.00
Vendor Total:						\$695.00
ANTHONY DELAPO JR	062316UA	UNIFORM ALLOWANCE	\$153.22	10520210-51270	UNIFORM ALLOWANCE	\$153.22
Vendor Total:						\$153.22

List of Checks Presented for Approval on 7/8/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	JULY-17	911 SYSTEM	\$223.51	20620231-52100	CONTRACTED SERVICES	\$223.51
					Vendor Total:	\$223.51
BLARNEY PUBLISHING INC	16MN023	FULL PAGE ADVERTISEMENT	\$4,500.00	10018000-52510	ADVERTISING & PROMOTION	\$3,000.00
				75017110-52515	ADVERTISING & PUBLICATION	\$1,500.00
					Vendor Total:	\$4,500.00
BORGES & MAHONEY INC	137942	EQUIPMENT REPAIR & MAINTENANCE	\$487.36	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$487.36
					Vendor Total:	\$487.36
CA BUILDING OFFICIALS	DV061716	TRAINING REGISTRATION	\$585.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$585.00
					Vendor Total:	\$585.00
CA PEACE OFFICERS ASSOC	DV 061316	COPS WEST TRAINING EXPO-DEWEY	\$350.00	10520210-57100	CONFERENCE & TRAINING	\$350.00
					Vendor Total:	\$350.00
CINDY SAUERS	TR 06/22/16	TRAVEL REIMBURSEMENT	\$198.08	80026400-57100	CONFERENCE & TRAINING	\$198.08
	DV 062816	EMPLOYEE REIMBUREMENT	\$175.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$175.00
					Vendor Total:	\$373.08
COATINGS & SUNDRIES INC	N0105253	Paints, Traffic	\$4,386.20	10024220-54125	PW - TRAFFIC PAINT	\$4,386.20
					Vendor Total:	\$4,386.20
COMCAST	0472-06/22/16	UTILITIES	\$309.39	73022600-55100	TELEPHONE	\$309.39
					Vendor Total:	\$309.39
CRISTANDO HOUSE INC	30236	COMMAND STAFF TRAINING	\$2,200.00	63020210-57100	CONFERENCE & TRAINING	\$2,200.00
					Vendor Total:	\$2,200.00

List of Checks Presented for Approval on 7/8/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	8079	ROADSIDE, GROUNDS, RECREATIONA	\$3,080.00	10022100-52100	CONTRACTED SERVICES	\$1,603.33
				30022200-52100	CONTRACTED SERVICES	\$1,476.67
				Vendor Total:		\$3,080.00
DAVID KIRCH	TA 07/24- 07/29/16	TRAVEL ADVANCE	\$608.78	82024414-57100	CONFERENCE & TRAINING	\$304.44
				84024421-57100	CONFERENCE & TRAINING	\$304.34
	DV 061416	BOOT ALLOWANCE	\$150.00	20324100-54100	SUPPLIES	\$150.00
				Vendor Total:		\$758.78
DEPT OF FORESTRY & FIRE PROT	135380	Tree and Shrub Removal Service	\$685.44	10024220-52100	CONTRACTED SERVICES	\$685.44
	135373	Tree and Shrub Removal Service	\$1,370.88	10024220-52100	CONTRACTED SERVICES	\$1,370.88
	135385	Tree and Shrub Removal Service	\$2,970.24	77725200-52100	CONTRACTED SERVICES	\$456.96
				82024411-52100	CONTRACTED SERVICES	\$2,513.28
				Vendor Total:		\$5,026.56
DETROIT INDUSTRIAL TOOL	537572	PARTS AS NEEDED	\$495.45	82024414-54102	SMALL TOOLS	\$247.73
				84024421-54102	SMALL TOOLS	\$247.72
				Vendor Total:		\$495.45
DON BROWN	DV 062716	SHOE REIMBURSEMENT	\$150.00	82024414-54100	SUPPLIES	\$75.00
				84024421-54100	SUPPLIES	\$75.00
				Vendor Total:		\$150.00
DON WADDINGTON	TA 07/25- 07/29/16	TRAVEL ADVANCE	\$200.00	82024414-57100	CONFERENCE & TRAINING	\$100.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DON WADDINGTON	TA 07/25-07/29/16	TRAVEL ADVANCE	\$200.00	84024421-57100	CONFERENCE & TRAINING	\$100.00
					Vendor Total:	\$200.00
ERIC SINGLETON	UA 062816	UNIFORM ALLOWANCE	\$1,000.00	10521210-51270	UNIFORM ALLOWANCE	\$1,000.00
					Vendor Total:	\$1,000.00
ERNEST WIPF	38678	EMERGENCY REPLACEMENT OF LATER	\$2,998.15	84424422-52100	CONTRACTED SERVICES	\$2,998.15
	38665	EMERGENCY REPLACEMENT OF LATER	\$5,086.15	84424422-52100	CONTRACTED SERVICES	\$5,086.15
					Vendor Total:	\$8,084.30
FRANK ROMANO	UPD05312016	ANNUAL K9 TRAINING	\$500.00	63020210-54100	SUPPLIES	\$500.00
					Vendor Total:	\$500.00
GENERAL PACIFIC INC	1259206	SUPPLIES AS NEEDED	\$205.44	80026200-54100	SUPPLIES	\$205.44
					Vendor Total:	\$205.44
GEOCELL	DV 062216	TRAINING-PHILLIPS	\$565.00	10520210-57100	CONFERENCE & TRAINING	\$565.00
					Vendor Total:	\$565.00
GINA GRECO	DV 063016	INSTRUCTOR	\$1,634.50	10022850-52100	CONTRACTED SERVICES	\$1,634.50
					Vendor Total:	\$1,634.50
GRANITE CONSTRUCTION COMPANY	999503	MISC ROCK & ROAD PATCH MTLs AS	\$98.36	82024414-54100	SUPPLIES	\$98.36
					Vendor Total:	\$98.36
GRAPHIC ENTERPRISES INC	55224	BUSINESS CARDS	\$66.83	10022300-54100	SUPPLIES	\$66.83
					Vendor Total:	\$66.83

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
HACH COMPANY	9985406	SUPPLIES AS NEEDED	\$331.16	82024411-54100	SUPPLIES	\$331.16
					Vendor Total:	\$331.16
IDEXX DISTRIBUTION INC	3003254937	LABORATORY EQUIPMENT, ACCESSOR	\$750.00	82024411-54100	SUPPLIES	\$750.00
	3003158876	LABORATORY EQUIPMENT, ACCESSOR	\$3,699.80	82024411-54100	SUPPLIES	\$3,699.80
					Vendor Total:	\$4,449.80
INTEGRITY SHRED	60104	DOCUMENT SHREDDING SERVICES	\$28.50	10016100-52100	CONTRACTED SERVICES	\$28.50
	59581	DOCUMENT SHREDDING SERVICES	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
	60004	DOCUMENT SHREDDING SERVICES	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$142.50
ISABEL MADRIGAL	TA 08/01-08/05/16	TRAVEL ADVANCE	\$75.00	10520210-57100	CONFERENCE & TRAINING	\$75.00
					Vendor Total:	\$75.00
KEVIN PIERACHINI	DV 062716	EMPLOYEE REIMBURSEMENT	\$180.00	82024414-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$180.00
					Vendor Total:	\$180.00
LACO ASSOCIATES	0037473	EVAL WATER RESOURCES @ UKIAH G	\$798.75	82224413-80230	INFRASTRUCTURE	\$798.75
					Vendor Total:	\$798.75
LES SCHWAB TIRE CENTER	64000249521	AUTOMOTIVE ACCESSORIES FOR AUT	\$2,432.21	10024220-56130	EXTERNAL SERVICES	\$2,432.21
	64000249178	MISCELLANEOUS TIRE SERVICES AS	\$9.95	84024425-56130	EXTERNAL SERVICES	\$9.95
					Vendor Total:	\$2,442.16

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
LINCOLN EQUIPMENT INC	SI290811	EQUIPMENT MAINTENANCE & REPAIRS	\$64.30	10022300-56120	EQUIPMENT MAINTENANCE & REPAIR	\$64.30
	SI291536	EQUIPMENT MAINTENANCE & REPAIRS	\$198.80	10022300-56120	EQUIPMENT MAINTENANCE & REPAIR	\$198.80
	Vendor Total:					\$263.10
LINDA CHANCE JOHNSTON	DV063016	INSTRUCTOR	\$294.00	10022850-52100	CONTRACTED SERVICES	\$294.00
	Vendor Total:					\$294.00
LINDA R. HELLAND	DV 062716	SEWER LATERAL REPLACEMENT REIMBURSEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
	Vendor Total:					\$2,000.00
MEDSTAR AMBULANCE OF MENDOCINCO COUNTY INC	286	FIRST AID/CPR/AED TRAINING	\$450.00	10520210-57100	CONFERENCE & TRAINING	\$450.00
	Vendor Total:					\$450.00
MEL GRANDI	TR 06/23-06/24/16	TRAVEL REIMBURSEMENT	\$356.33	80026400-57100	CONFERENCE & TRAINING	\$356.33
	Vendor Total:					\$356.33
MJ DONOVAN ENT INC	108344	CUSTOM REFLECTIVE VEHICLE GRAPHIC KIT	\$390.81	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.46)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.85)
				10520210-56130	EXTERNAL SERVICES	\$30.06
				10520210-56130	EXTERNAL SERVICES	\$390.81
				90000000-23013	STATE USE TAX LIABILITY	(\$27.75)
				Vendor Total:		\$390.81
MOSS ADAMS LLP	3036593	ANNUAL REVIEW OF FINANCIALS OF	\$15,000.00	90224500-52100	CONTRACTED SERVICES	\$15,000.00
	3036593.0	ANNUAL REVIEW OF SOLID WASTE S	\$15,000.00	90224500-52100	CONTRACTED SERVICES	\$15,000.00
	Vendor Total:					\$30,000.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MUNISERVICES LLC	0000041887	COMMISSION ON FEES RECOVERED	\$6.25	10013400-52100	CONTRACTED SERVICES	\$6.25
					Vendor Total:	\$6.25
NANCY SAWYER	TR 06/20-06/23/16	TRAVEL REIMBURSEMENT	\$40.47	10520214-57100	CONFERENCE & TRAINING	\$40.47
					Vendor Total:	\$40.47
NATIONAL DOCUMENT SOLUTIONS	0072885	OFFICE SUPPLIES, GENERAL	\$1,027.19	10012200-54100	SUPPLIES	\$1,027.19
					Vendor Total:	\$1,027.19
NOR-CAL RECYCLED ROCK & AGGREGATES INC	11688	CONCRETE	\$639.41	10024220-54124	PW - CONCRETE/SUPPLIES	\$639.41
					Vendor Total:	\$639.41
NORBAY CONSULTING	5935	BUILDING MAINTENANCE, INSTALLA	\$1,326.00	80100000-80230	INFRASTRUCTURE	\$1,326.00
					Vendor Total:	\$1,326.00
NORTHERN SAFETY CO INC	901977361	TOOLS	\$125.69	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.14)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.55)
				10024220-54130	PW - SAFETY	\$8.94
				10024220-54130	PW - SAFETY	\$125.69
				90000000-23013	STATE USE TAX LIABILITY	(\$8.25)
	901976930	SUPPLIES AS NEEDED	\$381.97	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.48)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.91)
				90000000-23013	STATE USE TAX LIABILITY	(\$28.65)
				84024425-54100	SUPPLIES	\$31.04
				84024425-54100	SUPPLIES	\$381.97
					Vendor Total:	\$507.66

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NORTHERN TOOL & EQUIPMENT	35534147	EQUIPMENT REPAIR & MAINTENANCE	\$563.29	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.42)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.70)
				84024425-54102	SMALL TOOLS	\$27.62
				84024425-54102	SMALL TOOLS	\$563.29
				90000000-23013	STATE USE TAX LIABILITY	(\$25.50)
Vendor Total: -----						\$563.29
OFFICE DEPOT	842392783001	OFFICE SUPPLIES & MISC. AS NEE	\$108.11	10024210-54100	SUPPLIES	\$36.03
				82024410-54100	SUPPLIES	\$36.04
				84024420-54100	SUPPLIES	\$36.04
	841468768001	OFFICE SUPPLIES & MISC. AS NEE	\$85.58	82024410-54100	SUPPLIES	\$42.79
				84024420-54100	SUPPLIES	\$42.79
Vendor Total: -----						\$193.69
ONE TIME PAY VENDOR	110811-7	COLLECTION SERVICES	\$338.10	20500000-44270	CHARGES TO ELECTRIC FUND	\$338.10
	DV 062016	RENTAL CANCELLATION REFUND	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
	DV 062916	REINSTATEMENT IN ERROR	\$104.34	10023300-42260	PERMIT REINSTATEMENT FEES	\$104.34
	59742847	AT&T U-VERSE	\$95.01	10022840-54100	SUPPLIES	\$95.01
Vendor Total: -----						\$637.45
ONESOURCE DISTRIBUTORS LLC	S5173643.001	PARTS AS NEEDED	\$89.01	80000000-12104	INVENTORY - PURCHASES	\$89.01
Vendor Total: -----						\$89.01
OPPERMAN & SON INC	1261540071	MISC. PARTS AS NEEDED, FYE 201	\$8.17	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$8.17

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OPPERMAN & SON INC	1261740033	MISC. PARTS AS NEEDED, FYE 201	\$48.53	10022100-56130	EXTERNAL SERVICES	\$48.53
	1261660035	MISC. PARTS AS NEEDED, FYE 201	\$18.88	10024220-56130	EXTERNAL SERVICES	\$18.88
	1261820057	MISC. PARTS AS NEEDED, FYE 201	\$34.73	10024220-56130	EXTERNAL SERVICES	\$34.73
	1261720051	MISC. PARTS AS NEEDED, FYE 201	\$80.51	10520210-56130	EXTERNAL SERVICES	\$41.56
				84024421-56130	EXTERNAL SERVICES	\$38.95
	1261730037	MISC. PARTS AS NEEDED, FYE 201	\$139.78	10520210-56130	EXTERNAL SERVICES	\$139.78
	1261660031	MISC. PARTS AS NEEDED, FYE 201	\$16.46	10521210-56130	EXTERNAL SERVICES	\$16.46
	1261660027	MISC. PARTS AS NEEDED, FYE 201	\$113.59	20324100-56130	EXTERNAL SERVICES	\$113.59
	1261800018	MISC. PARTS AS NEEDED, FYE 201	\$14.53	80026400-56130	EXTERNAL SERVICES	\$14.53
	1261810011	MISC. PARTS AS NEEDED, FYE 201	\$12.80	82024414-56130	EXTERNAL SERVICES	\$12.80
	1261820010	MISC. PARTS AS NEEDED, FYE 201	\$18.22	84024421-56130	EXTERNAL SERVICES	\$18.22
	1261810034	MISC. PARTS AS NEEDED, FYE 201	\$22.52	84024421-56130	EXTERNAL SERVICES	\$22.52
	1261550004	MISC. PARTS AS NEEDED, FYE 201	\$24.63	84024421-56130	EXTERNAL SERVICES	\$24.63
	1261750009	MISC. PARTS AS NEEDED, FYE 201	\$38.06	20324100-58510	REIMBRABLE JOBS	\$38.06
	1261530044	MISC. PARTS AS NEEDED, FYE 201	\$230.63	20324100-58510	REIMBRABLE JOBS	\$230.63
	Vendor Total: -----					\$822.04
PACE SUPPLY CORPORATION	023358902	MISCELLANEOUS ITEMS AS NEEDED,	\$30.92	20822500-56300	BUILDING MAINT. & REPAIR	\$30.92
	.23356434	MISCELLANEOUS ITEMS AS NEEDED,	\$52.65	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.24)
				84024421-54100	SUPPLIES	\$0.24
				84024421-54100	SUPPLIES	\$52.65

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023310728	Fountains, Pet Drinking	\$4,550.14	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$21.14)
				30022200-54100	SUPPLIES	\$21.14
				30022200-54100	SUPPLIES	\$4,550.14
				Vendor Total:		\$4,633.71
PETERSON CAT	PC060132075	MISC PARTS AS NEEDED, FYE 2016	\$120.25	82024414-56130	EXTERNAL SERVICES	\$120.25
	PC080131594	MISC PARTS AS NEEDED, FYE 2016	\$124.26	84024421-56130	EXTERNAL SERVICES	\$124.26
	Vendor Total:		\$244.51			
PETERSON TRUCKS INC	258309P	PARTS AS NEEDED	\$52.57	10024220-56130	EXTERNAL SERVICES	\$52.57
						Vendor Total:
PG&E CO	JUNE-0853	UTILITIES	\$4,777.29	31122870-55210	UTILITIES	\$4,777.29
						Vendor Total:
PHILLIPS SEABROOK ASSOCIATES	6427	STRUCT ENGNG/PLAN CHCK/SUBSTIT	\$450.00	10023320-52100	CONTRACTED SERVICES	\$450.00
						Vendor Total:
PITNEY BOWES INC	1000940979	POSTAGE MACHINE SUPPLIES	\$145.97	73022600-52100	CONTRACTED SERVICES	\$145.97
						Vendor Total:
POWER MONITORS INC	14549	DATA PLAN RENEWAL	\$481.00	80026200-54100	SUPPLIES	\$481.00
						Vendor Total:
PUBLIC FINANCIAL MANAGEMENT	PFM-66804	FINANCIAL ADVISORY SERVICES	\$5,811.29	10015100-52100	CONTRACTED SERVICES	\$5,811.29
						Vendor Total:

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RAU & ASSOCIATES INC	201600081	PUBLIC WORKS AND RELATED SERV	\$1,178.75	82224413-80230	INFRASTRUCTURE	\$589.37
				82224413-80230	INFRASTRUCTURE	\$589.38
				Vendor Total:		\$1,178.75
REDWOOD COAST FUELS	1790611	CARDLOCK FUEL PURCHASES, FYE 2	\$216.39	84024421-56130	EXTERNAL SERVICES	\$216.39
				20324100-54100	SUPPLIES	\$540.63
	1790550	CARDLOCK FUEL PURCHASES, FYE 2	\$540.63	Vendor Total:		\$757.02
REMY MOOSE MANLEY LLP	103156	RETAIN TO REP CITY IN LAWSUIT	\$248.00	90000000-21111	PLANNING PERMIT ESCROW	\$248.00
				Vendor Total:		\$248.00
REXEL INC	J658219	MISC ELECTRICAL SUPPLIES AS NE	\$6.75	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.03)
				82024411-54102	SMALL TOOLS	\$0.03
				82024411-54102	SMALL TOOLS	\$6.75
	J578014	MISC ELECTRICAL SUPPLIES AS NE	\$64.23	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.30)
				82024411-54102	SMALL TOOLS	\$0.30
				82024411-54102	SMALL TOOLS	\$64.23
				Vendor Total:		\$70.98
RICK PINTANE	UA 062616	UNIFORM ALLOWANCE	\$164.12	10520210-51270	UNIFORM ALLOWANCE	\$164.12
				Vendor Total:		\$164.12
ROBERT H AARONSON	DV 062816	COMMAND STAFF TRAINING	\$1,000.00	63020210-57100	CONFERENCE & TRAINING	\$1,000.00
				Vendor Total:		\$1,000.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ROBERT RAMSEIER	UA 062416	UNIFORM ALLOWANCE	\$264.95	10521210-51270	UNIFORM ALLOWANCE	\$264.95
					Vendor Total:	\$264.95
ROSEMOUNT ANALYTICAL	804042	SUPPLIES AS NEEDED	\$547.20	84024425-54100	SUPPLIES	\$547.20
					Vendor Total:	\$547.20
S'WINE COUNTRY BBQ & GOURMET GRILL	406	2016 SUNDAYS IN THE PARK	\$86.50	90000000-23226	CONCERT SERIES	\$86.50
					Vendor Total:	\$86.50
SANTA BARBARA CONTROL SYS INC	97539	PARTS AS NEEDED	\$700.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.41)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.68)
				10022300-56120	EQUIPMENT MAINTENANCE & REPAIR	\$27.22
				10022300-56120	EQUIPMENT MAINTENANCE & REPAIR	\$700.00
				90000000-23013	STATE USE TAX LIABILITY	(\$25.13)
					Vendor Total:	\$700.00
SHANNON RILEY	DV 062916	EMPLOYEE REIMBURSEMENT	\$200.00	75000000-10102	PETTY CASH CASHIER	\$200.00
					Vendor Total:	\$200.00
SHAPE PRODUCTS	4003892	SUPPLIES	\$680.65	84024425-54100	SUPPLIES	\$680.65
					Vendor Total:	\$680.65
SIERRA CHEMICAL	SLC10011486	SODIUM HYDROCHLORITE 12.5% PER	(\$1,000.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$1,000.00)
	SLS10035176	SODIUM HYDROCHLORITE 12.5% PER	\$1,928.91	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$1,928.91
	SLS10035347	SODIUM HYDROCHLORITE 12.5% PER	\$3,148.03	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,148.03
					Vendor Total:	\$4,076.94

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STACY ROWE	DV 062916	2016 SUMMER REC GUIDE AD REFUND	\$155.00	10022850-44916	SALE OF BROCHURE ADS	\$155.00
					Vendor Total:	\$155.00
SW HEALTH RESOURCES	062516	LIFEGUARD TRAINING	\$750.00	10022300-57101	CONF & TRAINING-AQUATICS	\$750.00
					Vendor Total:	\$750.00
SWANK MOTION PICTURES INC	RG2196262	ALADDIN MOVIE RENTAL	\$528.00	90000000-23235	MOVIES IN THE PLAZA	\$528.00
	RG 2189669	STAR WARS MOVIE RENTAL	\$653.00	90000000-23235	MOVIES IN THE PLAZA	\$653.00
					Vendor Total:	\$1,181.00
TABITHA OLSEN - PETTY CASH	063016	REPLENISH PETTY CASH	\$26.00	90000000-23219	PUMPKINFEST	\$26.00
					Vendor Total:	\$26.00
TGIF REPAIRS INC	4979	EQUIPMENT MAINTENANCE & REPAIRS	\$210.00	10013400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$210.00
					Vendor Total:	\$210.00
TIM POMA	DV061016	EMPLOYEE REIMBURSEMENT	\$157.62	10022810-54100	SUPPLIES	\$157.62
					Vendor Total:	\$157.62
TURF STAR INC	6932316-02	MISC. PARTS AS NEEDED FOR FYE	\$97.53	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$97.53
					Vendor Total:	\$97.53
UKIAH DAILY JOURNAL	0000973382	NEWSPAPER PUBLICATION SERVICES	\$3,088.25	10016100-54162	HR - ADVERTISING	\$1,046.06
				10011100-52150	LEGAL SERVICES/EXPENSES	\$55.56
				10011100-52150	LEGAL SERVICES/EXPENSES	\$178.00
				10011100-52150	LEGAL SERVICES/EXPENSES	\$180.82
				10011100-52150	LEGAL SERVICES/EXPENSES	\$190.10

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0000973382	NEWSPAPER PUBLICATION SERVICES	\$3,088.25	10011100-52150	LEGAL SERVICES/EXPENSES	\$190.28
				10011100-52150	LEGAL SERVICES/EXPENSES	\$333.98
				10011100-52150	LEGAL SERVICES/EXPENSES	\$453.13
				10023100-54100	SUPPLIES	\$144.44
				10023100-54100	SUPPLIES	\$144.44
				10023100-54100	SUPPLIES	\$158.33
				10520210-54100	SUPPLIES	\$13.11
				Vendor Total:		
UKIAH OXYGEN	429136	CONTRACTED SERVICES	\$384.61	10520210-56130	EXTERNAL SERVICES	\$384.61
						Vendor Total:
UKIAH PAPER SUPPLY	457104	JANITORIAL SUPPLIES, MISC AS N	\$240.08	10022810-54100	SUPPLIES	\$240.08
						Vendor Total:
UKIAH ROUND TREE GLASS	153235	UPD WINDOW REPAIR	\$510.19	20822500-56300	BUILDING MAINT. & REPAIR	\$510.19
						Vendor Total:
UKIAH VALLEY FIRE DISTRICT	corr 4-2015	CORRECTION TO CONTRACT	(\$217,795.00)	10521210-52100	CONTRACTED SERVICES	(\$217,795.00)
	DV070616	2-YEAR INTERIM AGREEMENT FOR F	\$82,308.75	10521210-52100	CONTRACTED SERVICES	\$82,308.75
	corr - 4-2015	2-YEAR INTERIM AGREEMENT FOR F	\$217,795.00	10521210-52100	CONTRACTED SERVICES	\$217,795.00
	Vendor Total:					\$82,308.75
UKIAH VALLEY MEDICAL CENTER	947	PRE-EMPLOYMENT & EMPLOYEE EXAMS	\$806.23	10016100-54161	HR - BACKGROUND & PHYSICALS	\$536.23
				10024220-54120	PW - SPECIAL SUPPLIES	\$135.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH VALLEY MEDICAL CENTER	947	PRE-EMPLOYMENT & EMPLOYEE EXAMS	\$806.23	10022100-54100	SUPPLIES	\$135.00
					Vendor Total:	\$806.23
UNITED SITE SERVICES	114-4131138	PORTABLE TOILET RENTAL	\$423.70	90000000-23226	CONCERT SERIES	\$423.70
	114-4103551	PORTABLE TOILET RENTAL	\$814.94	77725200-54100	SUPPLIES	\$814.94
					Vendor Total:	\$1,238.64
USA BLUEBOOK	981285	PARTS AS NEEDS	\$677.51	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$677.51
					Vendor Total:	\$677.51
VERIZON WIRELESS	9767335614	MOBILE PHONE SERVICES	\$1,072.37	10022300-54100	SUPPLIES	\$38.01
				10022840-54100	SUPPLIES	\$38.01
				10023100-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$63.35
				10024220-55100	TELEPHONE	\$25.21
				10520210-55100	TELEPHONE	\$76.02
				20922900-55100	TELEPHONE	\$324.97
				77725200-55100	TELEPHONE	\$38.00
				80026400-55100	TELEPHONE	\$152.04
				82024410-55100	TELEPHONE	\$82.36
				82024411-55100	TELEPHONE	\$38.01
				84024420-55100	TELEPHONE	\$44.35
				84024421-55100	TELEPHONE	\$114.03
					Vendor Total:	\$1,072.37

List of Checks Presented for Approval on 7/8/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WESCO DISTRIBUTION INC	836604	ELECTRICAL EQUIPMENT AND SUPPL	\$1,973.28	80000000-12104	INVENTORY - PURCHASES	\$1,973.28
					Vendor Total:	\$1,973.28
WEST YOST ASSOCIATED	2030043	PREP OF 2015 URBAN WATER MGMT	\$7,252.74	82024410-52100	CONTRACTED SERVICES	\$7,252.74
					Vendor Total:	\$7,252.74
WILLOW COUNTY WATER DIST	40351-06/22/16	UTILITIES	\$20.00	31122870-55210	UTILITIES	\$20.00
	40353-06/22/16	UTILITIES	\$29.29	31122870-55210	UTILITIES	\$29.29
	81154-06/22/16	UTILITIES	\$108.58	84024425-58201	WATER PURCHASES	\$108.58
					Vendor Total:	\$157.87
WITTMAN ENTERPRISES LLC	1605044	AMBULANCE BILLING SERVICES	\$5.04	10521210-52110	AMBULANCE BILLING	\$5.04
					Vendor Total:	\$5.04
WYATT IRRIGATION CO	215660-00	PARTS & MISC SUPPLIES AS NEEDED	\$232.84	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.52)
				10022100-54100	SUPPLIES	\$0.52
				10022100-54100	SUPPLIES	\$232.84
					Vendor Total:	\$232.84
WYVERN RESTAURANTS INC	02-4831	PIZZA LUNCHEON	\$76.68	82024410-57100	CONFERENCE & TRAINING	\$76.68
					Vendor Total:	\$76.68
ZERO WASTE USA	108702	SUPPLIES AS NEEDED	\$533.06	10022100-54100	SUPPLIES	\$533.06
					Vendor Total:	\$533.06
					INVOICE TOTAL:	\$216,363.64

List of Checks Presented for Approval on 7/15/2016

The following list of bills payable was reviewed and approved for payment.

 7-15-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCONTEMPS	46014771	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
	46086902	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
					Vendor Total:	\$1,620.00
ACME RIGGING & SUPPLY CO	278930	MISC RENTAL & SUPPLIES AS NEED	\$76.84	84024421-56130	EXTERNAL SERVICES	\$76.84
					Vendor Total:	\$76.84
ALHAMBRA NATIONAL WATER	12926652 060816	DRINKING WATER SERVICES, FYE 2	\$226.85	10520210-54100	SUPPLIES	\$113.42
				20620231-54100	SUPPLIES	\$113.43
					Vendor Total:	\$226.85
ALSCO-AMERICAN LINEN DIVISION	LSRO916465	LAUNDRY SERVICES	\$204.74	20324100-52100	CONTRACTED SERVICES	\$204.74
	LSRO913794	LAUNDRY SERVICES	\$210.88	20324100-52100	CONTRACTED SERVICES	\$210.88
					Vendor Total:	\$415.62
ALTEC INDUSTRIES INC	10591197	PARTS & MAT'LS AS NEEDED, FYE	\$452.94	80026400-56130	EXTERNAL SERVICES	\$452.94
					Vendor Total:	\$452.94
AT BATTERY CO	A30004247	EQUIPMENT MAINTENANCE & REPAIRS	\$39.40	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.40
					Vendor Total:	\$39.40
B & B INDUSTRIAL SUPPLY INC	179255	MISC MATERIALS AS NEEDED, FYE	\$48.93	20822500-56300	BUILDING MAINT. & REPAIR	\$48.93

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
B & B INDUSTRIAL SUPPLY INC	179466	MISC MATERIALS AS NEEDED, FYE	\$34.60	84024421-56130	EXTERNAL SERVICES	\$34.60
	179306	MISC MATERIALS AS NEEDED, FYE	\$397.79	84024421-56130	EXTERNAL SERVICES	\$397.79
	179685	MISC MATERIALS AS NEEDED, FYE	\$863.92	20824300-54102	SMALL TOOLS	\$863.92
	179461	MISC MATERIALS AS NEEDED, FYE	\$539.54	84024421-54102	SMALL TOOLS	\$539.54
	179391	MISC MATERIALS AS NEEDED, FYE	\$108.00	20324100-54100	SUPPLIES	\$108.00
	179392	MISC MATERIALS AS NEEDED, FYE	\$756.86	20324100-54100	SUPPLIES	\$756.86
	179049	MISC MATERIALS AS NEEDED, FYE	\$5.41	82024414-54100	SUPPLIES	\$5.41
	179532	MISC MATERIALS AS NEEDED, FYE	\$117.06	84024421-54100	SUPPLIES	\$117.06
Vendor Total:						\$2,872.11
BJ'S EMBROIDERY	12341	UNIFORM SUPPLIES AS NEEDED	\$415.20	10024220-54130	PW - SAFETY	\$415.20
	12340	UNIFORM SUPPLIES AS NEEDED	\$878.79	10024220-54130	PW - SAFETY	\$878.79
Vendor Total:						\$1,293.99
CA POLICE CHIEFS ASSOC	16/17-1721	MEMBERSHIP DUES-WYATT	\$145.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$145.00
	16/17-515	MEMBERSHIP DUES-DEWEY	\$662.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$662.00
Vendor Total:						\$807.00
CALPERS	1000000147887 81	PUBLIC SAFETY POLICE-PEPRA	\$57.00	10520210-51211	PERS UNFUNDED LIABILITY	\$57.00
	1000000147887 71	PUBLIC SAFETY POLICE-CLASSIC	\$48,165.84	10520210-51211	PERS UNFUNDED LIABILITY	\$48,165.84
	1000000147887 61	PUBLIC SAFETR-FIRE	\$26,080.40	10521210-51211	PERS UNFUNDED LIABILITY	\$26,080.40
Vendor Total:						\$74,303.24

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CHEVRON AND TEXACO BUSINESS CARD SVCS	47890120	FUEL AS NEEDED	\$582.74	10520210-56210	FUEL & FLUIDS	\$582.74
					Vendor Total:	\$582.74
CLARK PEST CONTROL	18517487	PEST CONTROL SVCS	\$90.00	80026130-52100	CONTRACTED SERVICES	\$90.00
	18499211	PEST CONTROL SVCS	\$74.00	80026330-52100	CONTRACTED SERVICES	\$74.00
					Vendor Total:	\$164.00
COMMSYS INC	S1002	Software Maintenance/Support	\$5,201.50	20620231-52100	CONTRACTED SERVICES	\$5,201.50
					Vendor Total:	\$5,201.50
COOPER COMPLIANCE CORPORATION	1388	COMPLIANCE RPT SVCS TO MEET FE	\$2,666.67	80026400-52100	CONTRACTED SERVICES	\$2,666.67
					Vendor Total:	\$2,666.67
CUPPLES & SONS CONST INC	4	SPEC. 15-16 GHM OUTDOOR CLASSR	\$88,542.98	22022700-80220	BUILDING IMPROVEMENTS	\$5,220.00
				31022700-80230	INFRASTRUCTURE	\$83,322.98
					Vendor Total:	\$88,542.98
DIALED IN ATHLETICS	1253	SUPPLIES- ADULT SOFTBALL	\$824.10	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.94)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.74)
				10022822-54100	SUPPLIES	\$4.68
				10022822-54100	SUPPLIES	\$824.10
					Vendor Total:	\$824.10
EFAX CORPORATE C/O J2 GLOBAL COMMUNICATIONS	786261	EFAX SERVICES	\$133.10	10012200-55100	TELEPHONE	\$133.10
					Vendor Total:	\$133.10

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
EPIC AVIATION LLC	6872545	JET FUEL AS NEEDED	\$15,100.05	77725200-58401	AVIATION FUEL	\$15,100.05
					Vendor Total:	\$15,100.05
ERNEST WIPF	38759	DELIVERY OF VARIOUS MATERIALS	\$597.60	82024414-54100	SUPPLIES	\$597.60
					Vendor Total:	\$597.60
EXECUTIVE LEADERSHIP BUSINESS MANAGEMENT DAILY	CNV5R08	16/17 ANNUAL RENEWAL & UPDATES	\$149.00	10521210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$149.00
					Vendor Total:	\$149.00
FASTENAL	CAUKA21590	EQUIPMENT MAINTENANCE & REPAIRS	\$61.36	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$61.36
					Vendor Total:	\$61.36
FISHER WIRELESS SVCS INC	7498	COMMUNICATION EQUIP & MIS REPA	\$202.14	10520210-56130	EXTERNAL SERVICES	\$202.14
					Vendor Total:	\$202.14
FRANK ROMANO	9229	CONTRACTED SERVICES	\$193.00	10520210-54100	SUPPLIES	\$193.00
					Vendor Total:	\$193.00
FRIEDMANS HOME IMPROVEMENT	35572111	MISC ITEMS AS NEEDED, FYE 2016	\$11.03	20822500-56300	BUILDING MAINT. & REPAIR	\$11.03
	35543588	MISC ITEMS AS NEEDED, FYE 2016	\$61.60	20822500-56300	BUILDING MAINT. & REPAIR	\$61.60
	35567837	MISC ITEMS AS NEEDED, FYE 2016	\$69.52	20822500-56300	BUILDING MAINT. & REPAIR	\$69.52
	35570050	MISC ITEMS AS NEEDED, FYE 2016	\$75.28	20822500-56300	BUILDING MAINT. & REPAIR	\$75.28
	35577959	MISC ITEMS AS NEEDED, FYE 2016	\$106.27	20822500-56300	BUILDING MAINT. & REPAIR	\$106.27
	35562564	MISC ITEMS AS NEEDED, FYE 2016	\$107.05	20822500-56300	BUILDING MAINT. & REPAIR	\$107.05
	35560512	MISC ITEMS AS NEEDED, FYE 2016	\$167.94	20822500-56300	BUILDING MAINT. & REPAIR	\$167.94

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35549260	MISC ITEMS AS NEEDED, FYE 2016	\$224.69	20822500-56300	BUILDING MAINT. & REPAIR	\$224.69
	35551669	MISC ITEMS AS NEEDED, FYE 2016	\$247.22	20822500-56300	BUILDING MAINT. & REPAIR	\$128.22
				20822500-54102	SMALL TOOLS	\$119.00
	35561694	MISC ITEMS AS NEEDED, FYE 2016	\$94.12	77725200-56300	BUILDING MAINT. & REPAIR	\$94.12
	35568026	MISC ITEMS AS NEEDED, FYE 2016	\$122.15	77725200-56300	BUILDING MAINT. & REPAIR	\$122.15
	35567872	MISC ITEMS AS NEEDED, FYE 2016	\$5.60	82024411-56300	BUILDING MAINT. & REPAIR	\$5.60
	35565528	MISC ITEMS AS NEEDED, FYE 2016	\$9.34	82024411-56300	BUILDING MAINT. & REPAIR	\$9.34
	35562832	MISC ITEMS AS NEEDED, FYE 2016	\$20.53	82024411-56300	BUILDING MAINT. & REPAIR	\$20.53
	355717393	MISC ITEMS AS NEEDED, FYE 2016	\$31.10	82024411-56300	BUILDING MAINT. & REPAIR	\$31.10
	35553614	MISC ITEMS AS NEEDED, FYE 2016	\$38.19	10024220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$38.19
	35545527	MISC ITEMS AS NEEDED, FYE 2016	\$12.16	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12.16
	35545449	MISC ITEMS AS NEEDED, FYE 2016	\$127.18	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$127.18
	35570175	MISC ITEMS AS NEEDED, FYE 2016	\$9.94	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$9.94
	35575797	MISC ITEMS AS NEEDED, FYE 2016	\$24.73	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$24.73
	35562787	MISC ITEMS AS NEEDED, FYE 2016	\$64.73	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$64.73
	35558622	MISC ITEMS AS NEEDED, FYE 2016	\$18.53	10520210-56130	EXTERNAL SERVICES	\$18.53
	35567234	MISC ITEMS AS NEEDED, FYE 2016	\$28.26	10022100-59400	OTHER EXPENSES	\$28.26
	35542075	MISC ITEMS AS NEEDED, FYE 2016	\$349.57	10024220-54124	PW - CONCRETE/SUPPLIES	\$349.57
	35568943	MISC ITEMS AS NEEDED, FYE 2016	\$6.76	10024220-54120	PW - SPECIAL SUPPLIES	\$6.76

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35559990	MISC ITEMS AS NEEDED, FYE 2016	\$15.12	10024220-54120	PW - SPECIAL SUPPLIES	\$15.12
	35576797	MISC ITEMS AS NEEDED, FYE 2016	\$16.76	10024220-54120	PW - SPECIAL SUPPLIES	\$16.76
	35570006	MISC ITEMS AS NEEDED, FYE 2016	\$17.24	10024220-54120	PW - SPECIAL SUPPLIES	\$17.24
	35561698	MISC ITEMS AS NEEDED, FYE 2016	\$100.00	10024220-54102	SMALL TOOLS	\$100.00
	35580770	MISC ITEMS AS NEEDED, FYE 2016	\$447.09	10024220-54102	SMALL TOOLS	\$447.09
	35569272	MISC ITEMS AS NEEDED, FYE 2016	\$814.43	10024220-54102	SMALL TOOLS	\$814.43
	35581102	MISC ITEMS AS NEEDED, FYE 2016	\$855.24	10024220-54102	SMALL TOOLS	\$855.24
	35549299	MISC ITEMS AS NEEDED, FYE 2016	(\$91.87)	84024425-54102	SMALL TOOLS	(\$91.87)
	35564493	MISC ITEMS AS NEEDED, FYE 2016	\$84.37	84024425-54102	SMALL TOOLS	\$84.37
	35549302	MISC ITEMS AS NEEDED, FYE 2016	\$91.87	84024425-54102	SMALL TOOLS	\$91.87
	35550870	MISC ITEMS AS NEEDED, FYE 2016	\$94.84	84024425-54102	SMALL TOOLS	\$94.84
	35549129	MISC ITEMS AS NEEDED, FYE 2016	\$264.85	84024425-54102	SMALL TOOLS	\$264.85
	35544630	MISC ITEMS AS NEEDED, FYE 2016	\$10.75	10022100-54100	SUPPLIES	\$10.75
	35550384	MISC ITEMS AS NEEDED, FYE 2016	\$14.10	10022100-54100	SUPPLIES	\$14.10
	35552890	MISC ITEMS AS NEEDED, FYE 2016	\$14.74	10022100-54100	SUPPLIES	\$14.74
	35561660	MISC ITEMS AS NEEDED, FYE 2016	\$23.10	10022810-54100	SUPPLIES	\$23.10
	35579887	MISC ITEMS AS NEEDED, FYE 2016	\$38.93	10022840-54100	SUPPLIES	\$38.93
	35549522	MISC ITEMS AS NEEDED, FYE 2016	\$100.95	10022840-54100	SUPPLIES	\$100.95
	35578495	MISC ITEMS AS NEEDED, FYE 2016	\$126.78	20922900-54100	SUPPLIES	\$126.78

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35576518	MISC ITEMS AS NEEDED, FYE 2016	\$323.81	69122700-54100	SUPPLIES	\$323.81
	35578422	MISC ITEMS AS NEEDED, FYE 2016	\$342.25	69122700-54100	SUPPLIES	\$342.25
	S195739	MISC ITEMS AS NEEDED, FYE 2016	\$2.08	77725200-54100	SUPPLIES	\$1.04
				80026400-54100	SUPPLIES	\$1.04
	35573175	MISC ITEMS AS NEEDED, FYE 2016	\$86.54	77725200-54100	SUPPLIES	\$86.54
	35540849	MISC ITEMS AS NEEDED, FYE 2016	\$174.62	77725200-54100	SUPPLIES	\$174.62
	35580518	MISC ITEMS AS NEEDED, FYE 2016	\$15.05	80026120-54100	SUPPLIES	\$15.05
	35548661	MISC ITEMS AS NEEDED, FYE 2016	\$22.08	80026130-54100	SUPPLIES	\$22.08
	35569903	MISC ITEMS AS NEEDED, FYE 2016	\$15.96	80026400-54100	SUPPLIES	\$15.96
	35569077	MISC ITEMS AS NEEDED, FYE 2016	\$59.64	80026400-54100	SUPPLIES	\$59.64
	35548917	MISC ITEMS AS NEEDED, FYE 2016	\$67.92	80026400-54100	SUPPLIES	\$67.92
	35532659	MISC ITEMS AS NEEDED, FYE 2016	\$69.85	80026400-54100	SUPPLIES	\$69.85
	35558118	MISC ITEMS AS NEEDED, FYE 2016	\$93.33	80026400-54100	SUPPLIES	\$93.33
	35569883	MISC ITEMS AS NEEDED, FYE 2016	\$18.77	82024414-54100	SUPPLIES	\$18.77
	35580486	MISC ITEMS AS NEEDED, FYE 2016	\$21.44	82024414-54100	SUPPLIES	\$21.44
	35580429	MISC ITEMS AS NEEDED, FYE 2016	\$28.72	82024414-54100	SUPPLIES	\$28.72
	35579289	MISC ITEMS AS NEEDED, FYE 2016	\$35.44	82024414-54100	SUPPLIES	\$35.44
	35570008	MISC ITEMS AS NEEDED, FYE 2016	\$46.93	82024414-54100	SUPPLIES	\$46.93
	35577840	MISC ITEMS AS NEEDED, FYE 2016	\$69.34	82024414-54100	SUPPLIES	\$69.34

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35568783	MISC ITEMS AS NEEDED, FYE 2016	\$60.72	84024421-54100	SUPPLIES	\$60.72
	35550702	MISC ITEMS AS NEEDED, FYE 2016	\$74.66	84024421-54100	SUPPLIES	\$74.66
	35563191	MISC ITEMS AS NEEDED, FYE 2016	\$78.87	84024421-54100	SUPPLIES	\$78.87
	Vendor Total:					\$6,780.80
GAYNOR TELESYSTEMS INC	INV000030463	BUILDING CONSTRUCTION SERVICES	\$8,363.12	22022500-80100	MACHINERY & EQUIPMENT	\$4,410.89
				22022900-80100	MACHINERY & EQUIPMENT	\$3,952.23
	INV000031428	BUILDING CONSTRUCTION SERVICES	\$16,726.24	22022500-80100	MACHINERY & EQUIPMENT	\$8,821.78
				22022900-80100	MACHINERY & EQUIPMENT	\$7,904.46
Vendor Total:					\$25,089.36	
GEMINI GROUP LLC	116-12573	PRINTING AND TYPESETTING SERVI	\$2,712.00	82024411-52100	CONTRACTED SERVICES	\$2,712.00
					Vendor Total: \$2,712.00	
GREEN VALLEY CONSULTING ENGINEERS	7794	SUMMER 2015 STREET RECONSTRUCT	\$10,287.50	25124421-80230	INFRASTRUCTURE	\$10,287.50
					Vendor Total: \$10,287.50	
INTEGRITY SHRED	60216	DOCUMENT SHREDDING SERVICES	\$28.50	20513300-52100	CONTRACTED SERVICES	\$28.50
					Vendor Total: \$28.50	
INTERCOUNTY MECHANICAL & ELECTRICAL INC	5277-B	CONSTRUCTION SERVICES, TRADE (	\$5,165.00	80026120-80230	INFRASTRUCTURE	\$5,165.00
					Vendor Total: \$5,165.00	
J & M LOCK	32839	DUPLICATE KEYS,REPAIRS,&MISC.,	\$4.54	20822500-56300	BUILDING MAINT. & REPAIR	\$4.54
	32837	DUPLICATE KEYS,REPAIRS,&MISC.,	\$13.62	20822500-56300	BUILDING MAINT. & REPAIR	\$13.62

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
J & M LOCK	32847	DUPLICATE KEYS,REPAIRS,&MISC.,	\$287.31	20822500-56300	BUILDING MAINT. & REPAIR	\$287.31
	32842	DUPLICATE KEYS,REPAIRS,&MISC.,	\$2.27	10520210-54100	SUPPLIES	\$2.27
					Vendor Total:	\$307.74
JAMES O'BRIEN	DV 063016	EMPLOYEE REIMBURSEMENT	\$78.33	80026400-54100	SUPPLIES	\$78.33
					Vendor Total:	\$78.33
JANE VALERIUS	2016-084	CONTRACTED SERVICES	\$790.60	70024500-52100	CONTRACTED SERVICES	\$790.60
					Vendor Total:	\$790.60
JOHN CORIPPO	UA 070516	UNIFORM ALLOWANCE	\$829.27	10521210-51270	UNIFORM ALLOWANCE	\$829.27
					Vendor Total:	\$829.27
JOHN M PHILLIPS	062816	CONTRACTED SERVICES	\$175.00	10017100-52100	CONTRACTED SERVICES	\$175.00
					Vendor Total:	\$175.00
JUSTIN WYATT	UA 070516	UNIFORM ALLOWANCE	\$1,000.00	10520210-51270	UNIFORM ALLOWANCE	\$1,000.00
					Vendor Total:	\$1,000.00
KEN FOWLER	96585	MISC AUTOMOTIVE PARTS AS NEEDED	\$6.37	10520210-56130	EXTERNAL SERVICES	\$6.37
	96717	MISC AUTOMOTIVE PARTS AS NEEDED	\$43.20	10520210-56130	EXTERNAL SERVICES	\$43.20
					Vendor Total:	\$49.57
KIMBALL MIDWEST	4998256	SUPPLIES AS NEEDED	\$387.93	20324100-54100	SUPPLIES	\$387.93
					Vendor Total:	\$387.93
KIRK THOMSEN	UA 070316	UNIFORM ALLOWANCE	\$371.49	10521210-51270	UNIFORM ALLOWANCE	\$371.49
					Vendor Total:	\$371.49

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
LAFCO-LOCAL AGENCY FORMATION COMMISSION OF	755	ANNUAL COST SHARE OF LAFCO	\$22,002.44	10012400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$22,002.44
					Vendor Total:	\$22,002.44
LEXISNEXIS RISK DATA MANAGEMENT INC	1410964- 20160531	LEXIS NEXIS LE PLUS SEARCHING	\$90.50	10520210-54202	MAJOR CRIME INVETIGATIONS	\$90.50
					Vendor Total:	\$90.50
MARK CLEMENTI PHD	6-30-16	HEALTH RELATED SERVICES (FOR H	\$1,250.00	10520210-52100	CONTRACTED SERVICES	\$1,250.00
					Vendor Total:	\$1,250.00
MARSH USA INC	769555063204	AIRPORT LIABILITY POLICY RENEWAL 16/17	\$7,125.00	77725200-52528	LIABILITY INSURANCE	\$7,125.00
					Vendor Total:	\$7,125.00
MARY KATE STOEVER	DV 062916	EMPLOYEE REIMBURSEMENT	\$14.00	73022600-54100	SUPPLIES	\$14.00
					Vendor Total:	\$14.00
MATHESON TRI-GAS INC	13577026	OXYGEN & MISC AS NEEDED, FYE 2	\$51.07	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.24)
				80026130-54100	SUPPLIES	\$0.24
				80026130-54100	SUPPLIES	\$51.07
					Vendor Total:	\$51.07
MEL GRANDI	JAN-16	JAN 2016-MILEAGE REIMBURSEMENT	\$211.14	80026400-57100	CONFERENCE & TRAINING	\$211.14
	MAR-16	MARCH 2016-MILEAGE REIMBURSEMENT	\$213.84	80026400-57100	CONFERENCE & TRAINING	\$213.84
	JUNE-16	JUNE 2016-MILEAGE REIMBURSEMENT	\$216.00	80026400-57100	CONFERENCE & TRAINING	\$216.00
	MAY-16	MAY 2016 MILEAGE REIMBURSEMENT	\$415.80	80026400-57100	CONFERENCE & TRAINING	\$415.80
	APRIL-16	APRIL 2016-MILEAGE REIMBURSEMENT	\$416.88	80026400-57100	CONFERENCE & TRAINING	\$416.88
	FEB-16	FEB 2016-MILEAGE REIMBURSEMENT	\$417.96	80026400-57100	CONFERENCE & TRAINING	\$417.96

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MEL GRANDI	DV.070116	EMPLOYEE REIMBURSEMENT	\$30.82	80026400-54100	SUPPLIES	\$30.82
	DV.07.01.16	EMPLOYEE REIMBURSEMENT	\$111.27	80026400-54100	SUPPLIES	\$111.27
	DV 070116	INTERVIEW LUNCHEON	\$130.81	80026400-54100	SUPPLIES	\$130.81
	Vendor Total:					\$2,164.52
MICROFLEX CORP #774353	IN1674560	SUPPLIES AS NEEDED	\$225.98	10520210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$225.98
					Vendor Total:	
MOTION INDUSTRIES INC	CA23-498784	MISC. PARTS AND SUPPLIES AS NE	\$81.85	82024411-56300	BUILDING MAINT. & REPAIR	\$0.38
				82024411-56300	BUILDING MAINT. & REPAIR	\$81.85
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.38)
	CA23-498789	MISC. PARTS AND SUPPLIES AS NE	\$88.93	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$88.93
	Vendor Total:					\$170.78
NCPA	JULY-16	JULY 2016 NCPA	\$653,871.00	80026300-58104	NCPA MANAGEMENT SERVICES	\$1,535.00
				80026300-58101	NCPA PLANT GENERATION	\$195,060.00
				80026300-58102	NCPA POWER PURCHASES	\$248,352.00
				80026300-58105	NCPA THIRD PARTY SALES	(\$6,593.00)
				80026300-58103	NCPA TRANSMISSION	\$215,517.00
Vendor Total:					\$653,871.00	
NFPA	5703035X	MEMBERSHIP RENEWAL-JENNINGS ID# 2688801	\$175.00	10521210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$175.00
Vendor Total:					\$175.00	
NORCAL ASA	44347	EDUCATIONAL/TRAINING SERVICES	\$1,344.00	10022822-54100	SUPPLIES	\$1,344.00
Vendor Total:					\$1,344.00	

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	DV 070616	COMPROMISE & SETTLEMENT OF CLAIM	\$229.02	10024220-52100	CONTRACTED SERVICES	\$229.02
	DV070616	OVERPAYMENT ON PERMIT #1926	\$30.00	10024200-42402	ENCROACH PERMIT TIME LMTD	\$30.00
	11564--2	ENERGY REFUND	\$20.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$20.00
	Vendor Total:					\$279.02
ONLINE INFORMATION SRVS INC	722353	UTILITY EXCHANGE REPORTING FY1	\$278.40	20513300-52100	CONTRACTED SERVICES	\$278.40
						Vendor Total:
OREILLY AUTO PARTS	2707-233960	EQUIPMENT MAINTENANCE & REPAIRS	\$6.60	10521210-56130	EXTERNAL SERVICES	\$6.60
						Vendor Total:
OWEN EQUIPMENT SALES	00036638	PLUMBING EQUIPMENT, FIXTURES,	\$8,812.19	82024414-80100	MACHINERY & EQUIPMENT	\$4,406.09
				84024421-80100	MACHINERY & EQUIPMENT	\$4,406.10
				Vendor Total:		
PHYSIO-CONTROL INC	116116445	Cardiovascular Instrumentation	\$28,010.43	22021210-80100	MACHINERY & EQUIPMENT	\$28,010.43
						Vendor Total:
PLEASANT VIEW DAIRY	0100504385	PROVIDE MISC GOODS AS NEEDED,	\$22.50	10022300-54100	SUPPLIES	\$22.50
	0100503620	PROVIDE MISC GOODS AS NEEDED,	\$51.87	10022300-54100	SUPPLIES	\$51.87
	0100506880	PROVIDE MISC GOODS AS NEEDED,	\$97.72	10022300-54100	SUPPLIES	\$97.72
	0100496933	PROVIDE MISC GOODS AS NEEDED,	\$232.08	10022300-54100	SUPPLIES	\$232.08
	Vendor Total:					\$404.17
POWER INDUSTRIES INC	711379	TOOLS AS NEEDED	\$9.57	84024421-56130	EXTERNAL SERVICES	\$9.57
	711382	TOOLS AS NEEDED	\$11.82	84024421-56130	EXTERNAL SERVICES	\$11.82
	Vendor Total:					\$21.39

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC ENGINES INC	23302	Law Enforcement Software	\$4,776.00	63020210-52100	CONTRACTED SERVICES	\$4,776.00
					Vendor Total:	\$4,776.00
RAINBOW AGRICULTURAL SERVICES	5308965-01	PARTS & MISC SUPPLIES AS NEEDE	\$8.45	82024414-56130	EXTERNAL SERVICES	\$8.45
	5308965-00	PARTS & MISC SUPPLIES AS NEEDE	\$9.80	82024414-56130	EXTERNAL SERVICES	\$9.80
	5301979-00	PARTS & MISC SUPPLIES AS NEEDE	\$12.10	82024414-56130	EXTERNAL SERVICES	\$12.10
	5316139-00	PARTS & MISC SUPPLIES AS NEEDE	\$15.34	82024414-56130	EXTERNAL SERVICES	\$15.34
	5309102-00	PARTS & MISC SUPPLIES AS NEEDE	\$21.61	82024414-56130	EXTERNAL SERVICES	\$21.61
	523473-00	PARTS & MISC SUPPLIES AS NEEDE	\$252.88	82024414-56130	EXTERNAL SERVICES	\$252.88
	5314375-00	PARTS & MISC SUPPLIES AS NEEDE	\$5.26	84024421-56130	EXTERNAL SERVICES	\$5.26
	5325903-00	PARTS & MISC SUPPLIES AS NEEDE	\$522.18	10024220-54102	SMALL TOOLS	\$522.18
	5328414-00	PARTS & MISC SUPPLIES AS NEEDE	\$702.76	10024220-54102	SMALL TOOLS	\$702.76
	5325901-00	PARTS & MISC SUPPLIES AS NEEDE	\$738.55	10024220-54102	SMALL TOOLS	\$738.55
	5327763-00	PARTS & MISC SUPPLIES AS NEEDE	\$574.08	20824300-54102	SMALL TOOLS	\$574.08
	5312397-00	PARTS & MISC SUPPLIES AS NEEDE	\$31.98	10022100-54100	SUPPLIES	\$31.98
	5317268-00	PARTS & MISC SUPPLIES AS NEEDE	\$34.17	10022100-54100	SUPPLIES	\$34.17
	5311063-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5312186-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5316379-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	5317460-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5324612-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5326676-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5328086-00	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5319051-00	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05
	5321234-00	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05
	5324428-00	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05
	5311935-00	PARTS & MISC SUPPLIES AS NEEDE	\$73.50	10520210-54100	SUPPLIES	\$73.50
	5312118-00	PARTS & MISC SUPPLIES AS NEEDE	\$78.89	10520210-54100	SUPPLIES	\$78.89
	5316994-00	PARTS & MISC SUPPLIES AS NEEDE	\$86.49	84024425-54100	SUPPLIES	\$86.49
Vendor Total: -----						\$3,632.87
REDWOOD COAST FUELS	1788651	CARDLOCK FUEL PURCHASES, FYE 2	\$5,379.51	10022100-56210	FUEL & FLUIDS	\$527.79
				10024220-56210	FUEL & FLUIDS	\$794.72
				10520210-56210	FUEL & FLUIDS	\$27.77
				10520210-56210	FUEL & FLUIDS	\$72.97
				10520210-56210	FUEL & FLUIDS	\$2,206.21
				10520224-56210	FUEL & FLUIDS	\$209.65
				20324100-56210	FUEL & FLUIDS	\$47.63
				20524412-56210	FUEL & FLUIDS	\$24.19
				20822500-56210	FUEL & FLUIDS	\$119.21
				80026400-56210	FUEL & FLUIDS	\$670.20

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD COAST FUELS	1788651	CARDLOCK FUEL PURCHASES, FYE 2	\$5,379.51	82024411-56210	FUEL & FLUIDS	\$182.68
				82024414-56210	FUEL & FLUIDS	\$43.28
				82024414-56210	FUEL & FLUIDS	\$190.33
				84024421-56210	FUEL & FLUIDS	\$36.86
				84024421-56210	FUEL & FLUIDS	\$162.14
				84024425-56210	FUEL & FLUIDS	\$63.88
				Vendor Total:		\$5,379.51
REOA LTD	1099	OFFICIATING OF ADULT SOFTBALL	\$3,686.00	10022822-52100	CONTRACTED SERVICES	\$3,686.00
				Vendor Total:		\$3,686.00
RICHARD GORDON	DV 062116	PUBLIC UTILITY ASSESSMENT	\$300.00	80100000-80230	INFRASTRUCTURE	\$300.00
				Vendor Total:		\$300.00
RICHARDS MFG CO SALES INC	0894934-IN	SUPPLIES AS NEEDED	\$511.32	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.60)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.40)
				80000000-12104	INVENTORY - PURCHASES	\$39.00
				80000000-12104	INVENTORY - PURCHASES	\$511.32
				90000000-23013	STATE USE TAX LIABILITY	(\$36.00)
				Vendor Total:		\$511.32
ROSETTA STONE LTD	8631823	COMPUTER SOFTWARE FOR MICROCOM	\$1,796.00	10520210-52100	CONTRACTED SERVICES	\$1,796.00
				Vendor Total:		\$1,796.00
SAFETY-KLEEN CORPORATION	70522758	PART WASHER SERVICE AS NEEDED,	\$428.42	20324100-52100	CONTRACTED SERVICES	\$428.42
				Vendor Total:		\$428.42

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SANTA ROSA UNIFORM & CAREER APPAREL INC	152821	SUPPLIES AS NEEDED	\$543.75	10520210-54100	SUPPLIES	\$543.75
					Vendor Total:	\$543.75
SHARON WEDEGAERTNER	DV 070716	INSTRUCTOR	\$1,569.40	10022850-52100	CONTRACTED SERVICES	\$1,569.40
					Vendor Total:	\$1,569.40
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	88614	CONSTRUCTION MGMT & INSPECTION	\$32,114.55	84424422-80230	INFRASTRUCTURE	\$32,114.55
					Vendor Total:	\$32,114.55
SNAP-ON INDUSTRIAL	ARV/29374065	TOOLS AS NEEDED	\$287.76	20324100-54102	SMALL TOOLS	\$287.76
					Vendor Total:	\$287.76
SONOMA MEDIA INVESTMENTS LLC	2746833	EMPLOYMENT AD-CUSTOMER SERVICE REP II	\$873.40	10016100-54162	HR - ADVERTISING	\$873.40
	2747183	EMPLOYMENT AD- FINANCE CONTROLLER	\$1,169.00	10016100-54162	HR - ADVERTISING	\$1,169.00
					Vendor Total:	\$2,042.40
STANLEY RUTNER	16/17-16337	Storage Space Rental or Lease	\$4,380.00	10521210-54100	SUPPLIES	\$4,380.00
					Vendor Total:	\$4,380.00
STATE OF CALIFORNIA	172648	CONTRACTED SERVICES	\$420.00	10520210-52100	CONTRACTED SERVICES	\$420.00
	172847	CLETS 4TH QTR	\$1,200.48	10520210-55100	TELEPHONE	\$1,200.48
					Vendor Total:	\$1,620.48
TEAM GHILOTTI INC	815804	N. STATE SEWER MAIN PROJECT SP	\$44,276.61	25124210-80230	INFRASTRUCTURE	\$26,460.00
				84424422-80230	INFRASTRUCTURE	\$17,816.61
					Vendor Total:	\$44,276.61

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TGIF REPAIRS INC	4980	CONTRACTED SERVICES	\$350.00	10013400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$350.00
					Vendor Total:	\$350.00
THANKSGIVING COFFEE COMPANY	375102	MISC COFFEE SUPPLIES AS NEEDED	\$50.75	73022600-54100	SUPPLIES	\$50.75
	374936	MISC COFFEE SUPPLIES AS NEEDED	\$96.50	73022600-54100	SUPPLIES	\$96.50
					Vendor Total:	\$147.25
TIM POMA	DV 070716	EMPLOYEE REIMBURSEMENT	\$54.62	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$54.62
					Vendor Total:	\$54.62
TRACTOR SUPPLY CREDIT PLAN	292723	MISCELLANEOUS SUPPLIES AS NEED	\$32.43	10520210-56130	EXTERNAL SERVICES	\$32.43
	294411	MISCELLANEOUS SUPPLIES AS NEED	\$21.60	10024220-54120	PW - SPECIAL SUPPLIES	\$21.60
					Vendor Total:	\$54.03
TRITECH SOFTWARE SYSTEMS	IVC4004446	Software Maintenance/Support	\$37,710.52	10520210-52100	CONTRACTED SERVICES	\$16,308.61
				20620231-52100	CONTRACTED SERVICES	\$21,401.91
					Vendor Total:	\$37,710.52
TURF STAR INC	6942232-00	MISC. PARTS AS NEEDED FOR FYE	\$347.21	10022100-56130	EXTERNAL SERVICES	\$347.21
					Vendor Total:	\$347.21
UKIAH AUTO PARTS	942248	MISC PARTS AS NEEDED FYE 2016	\$9.70	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$9.70
	944727	MISC PARTS AS NEEDED FYE 2016	\$14.20	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.20
	944391	MISC PARTS AS NEEDED FYE 2016	\$31.53	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$31.53
	944606	MISC PARTS AS NEEDED FYE 2016	\$33.03	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$33.03
	942775	MISC PARTS AS NEEDED FYE 2016	\$2.39	10022100-56130	EXTERNAL SERVICES	\$2.39

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH AUTO PARTS	946772	MISC PARTS AS NEEDED FYE 2016	\$13.28	10022100-56130	EXTERNAL SERVICES	\$13.28
	946258	MISC PARTS AS NEEDED FYE 2016	\$31.92	10022100-56130	EXTERNAL SERVICES	\$31.92
	944037	MISC PARTS AS NEEDED FYE 2016	\$21.02	10024220-56130	EXTERNAL SERVICES	\$21.02
	943260	MISC PARTS AS NEEDED FYE 2016	\$165.53	10024220-56130	EXTERNAL SERVICES	\$165.53
	945188	MISC PARTS AS NEEDED FYE 2016	\$12.39	10521210-56130	EXTERNAL SERVICES	\$12.39
	941972	MISC PARTS AS NEEDED FYE 2016	\$69.04	20824300-56130	EXTERNAL SERVICES	\$69.04
	946808	MISC PARTS AS NEEDED FYE 2016	\$11.63	84024421-56130	EXTERNAL SERVICES	\$11.63
	946806	MISC PARTS AS NEEDED FYE 2016	\$16.15	84024421-56130	EXTERNAL SERVICES	\$16.15
	946931	MISC PARTS AS NEEDED FYE 2016	\$4.10	84024425-56130	EXTERNAL SERVICES	\$4.10
	946932	MISC PARTS AS NEEDED FYE 2016	\$12.29	84024425-56130	EXTERNAL SERVICES	\$12.29
	945292	MISC PARTS AS NEEDED FYE 2016	\$736.88	10024220-54102	SMALL TOOLS	\$736.88
	945256	MISC PARTS AS NEEDED FYE 2016	\$325.83	20324100-54102	SMALL TOOLS	\$325.83
	946968	MISC PARTS AS NEEDED FYE 2016	\$29.71	20324100-54100	SUPPLIES	\$29.71
	945257	MISC PARTS AS NEEDED FYE 2016	\$34.10	20324100-54100	SUPPLIES	\$34.10
	945228	MISC PARTS AS NEEDED FYE 2016	\$377.36	20324100-54100	SUPPLIES	\$377.36
	945189	MISC PARTS AS NEEDED FYE 2016	\$177.17	20824300-54100	SUPPLIES	\$177.17
Vendor Total: -----						\$2,129.25
UKIAH CAR CENTER LLC	120646	PARTS & SERVICE REPAIRS AS NEE	\$42.52	10022100-56130	EXTERNAL SERVICES	\$42.52
	CM120428	PARTS & SERVICE REPAIRS AS NEE	(\$81.10)	10022500-56130	EXTERNAL SERVICES	(\$81.10)

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH CAR CENTER LLC	120428	PARTS & SERVICE REPAIRS AS NEE	\$267.14	10022500-56130	EXTERNAL SERVICES	\$267.14
	120391	PARTS & SERVICE REPAIRS AS NEE	\$38.62	10024220-56130	EXTERNAL SERVICES	\$38.62
	120393	PARTS & SERVICE REPAIRS AS NEE	\$56.58	10024220-56130	EXTERNAL SERVICES	\$56.58
Vendor Total:						\$323.76
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN17984	JANITORIAL SVCS-CORP YARD & WW	\$425.00	20824300-52100	CONTRACTED SERVICES	\$425.00
	IN17429	JANITORIAL SVCS-CORP YARD & WW	\$640.00	84024425-52100	CONTRACTED SERVICES	\$640.00
	IN17542	JANITORIAL SVCS-CORP YARD & WW	\$640.00	84024425-52100	CONTRACTED SERVICES	\$640.00
Vendor Total:						\$1,705.00
UNITED SITE SERVICES	114-4124955	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-4124956	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-4124957	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-4124958	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-4125991	PORTABLE TOILET RENTAL	\$249.19	10022100-52100	CONTRACTED SERVICES	\$249.19
Vendor Total:						\$916.31
US BANK	4334290	TRUSTEE & PAYING AGENT SERVICES	\$1,787.50	80326330-52500	TRUSTEE FEES	\$1,787.50
Vendor Total:						\$1,787.50
USA BLUEBOOK	990555	PARTS AS NEEDED	\$278.05	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$278.05
Vendor Total:						\$278.05
VAN LANT & FANKHANEL	061716	AUDIT SVCS, 5-YEAR AGREEMENT	\$3,500.00	10013400-52100	CONTRACTED SERVICES	\$3,500.00
Vendor Total:						\$3,500.00

List of Checks Presented for Approval on 7/15/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WEST YOST ASSOCIATED	2030042	RRWA EXECUTIVE DIRECTOR SERVIC	\$44,507.80	91190100-52100	CONTRACTED SERVICES	\$44,507.80
Vendor Total:						\$44,507.80
XEROX CORP	085262033	COPIER LEASE-SEE ADD'L DESCRIP	\$783.63	20822500-52100	CONTRACTED SERVICES	\$783.63
	085262028	COPIER LEASE-SEE ADD'L DESCRIP	\$905.00	20822500-52100	CONTRACTED SERVICES	\$905.00
	085262032	COPIER LEASE-SEE ADD'L DESCRIP	\$171.04	69122700-52100	CONTRACTED SERVICES	\$171.04
	085262031	COPIER LEASE-SEE ADD'L DESCRIP	\$366.53	73022600-52100	CONTRACTED SERVICES	\$366.53
	085262030	COPIER LEASE-SEE ADD'L DESCRIP	\$243.76	10520210-94500	LEASE PAYMENTS	\$134.07
				10521210-94500	LEASE PAYMENTS	\$85.32
				20620231-94500	LEASE PAYMENTS	\$12.19
				64020213-94500	LEASE PAYMENTS	\$12.18
	085262029	COPIER LEASE-SEE ADD'L DESCRIP	\$543.66	10520210-94500	LEASE PAYMENTS	\$299.01
				10521210-94500	LEASE PAYMENTS	\$190.28
				20620231-94500	LEASE PAYMENTS	\$27.18
				20620231-94500	LEASE PAYMENTS	\$27.19
Vendor Total:						\$3,013.62
INVOICE TOTAL:						\$1,181,045.80

List of Checks Presented for Approval on 7/22/2016

The following list of bills payable was reviewed and approved for payment.

 7-22-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCURATE AIR ENGINEERING INC	L-066970	EQUIPMENT MAINTENANCE & REPAIRS	\$186.00	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$186.00
					Vendor Total:	\$186.00
ALHAMBRA NATIONAL WATER	5109554 070616	DRINKING WATER SERVICES, FYE 2	\$184.66	69122700-54100	SUPPLIES	\$26.92
				77725200-54100	SUPPLIES	\$54.49
				84024425-54100	SUPPLIES	\$103.25
					Vendor Total:	\$184.66
ALPHA ANALYTICAL LABORATORIES INC	6062208-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$57.50	82224413-80230	INFRASTRUCTURE	\$57.50
	6063431-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$60.00	82224413-80230	INFRASTRUCTURE	\$60.00
	6063443-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$60.00	82224413-80230	INFRASTRUCTURE	\$60.00
	6062198-UKIAH	BIOCHEMICALS, RESEARCH	\$280.00	82224413-80230	INFRASTRUCTURE	\$280.00
	6061765-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$367.50	82224413-80230	INFRASTRUCTURE	\$367.50
	6061534-UKIAH	MISCELLANEOUS LAB WORK AS NEED	\$375.00	82224413-80230	INFRASTRUCTURE	\$375.00
	6063084-UKIAH	BIOCHEMICALS, RESEARCH	\$395.00	82224413-80230	INFRASTRUCTURE	\$395.00
	6062592-UKIAH	BIOCHEMICALS, RESEARCH	\$2,040.00	82224413-80230	INFRASTRUCTURE	\$2,040.00
				Vendor Total:	\$3,635.00	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ARAMARK UNIFORM SERVICES	702817123	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75
	702837088	MAT & TOWELS - TEMPORARY	\$93.75	20822500-56300	BUILDING MAINT. & REPAIR	\$93.75
	702817122	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702837087	MAT & TOWELS - TEMPORARY	\$73.75	73022600-56300	BUILDING MAINT. & REPAIR	\$73.75
	702824295	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
	702844255	MAT & TOWELS - TEMPORARY	\$60.52	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$60.52
	702808067	MAT & TOWELS - TEMPORARY	\$290.80	10022300-54100	SUPPLIES	\$290.80
	702826046	MAT & TOWELS - TEMPORARY	\$290.80	10022300-54100	SUPPLIES	\$290.80
	702845977	MAT & TOWELS - TEMPORARY	\$290.80	10022300-54100	SUPPLIES	\$290.80
	702844271	UNIFORM SVC - AIRPORT FYE 2016	\$62.36	77725200-54100	SUPPLIES	\$62.36
	702814209	UNIFORM SVC - AIRPORT FYE 2016	\$69.04	77725200-54100	SUPPLIES	\$69.04
	702824311	UNIFORM SVC - AIRPORT FYE 2016	\$69.04	77725200-54100	SUPPLIES	\$69.04
	702834200	UNIFORM SVC - AIRPORT FYE 2016	\$69.04	77725200-54100	SUPPLIES	\$69.04
	Vendor Total:					\$1,597.92
BENJAMIN KAGEYAMA	TR 07/14/16	TRAVEL REIMBURSEMENT	\$20.00	10024210-57100	CONFERENCE & TRAINING	\$20.00
Vendor Total:						\$20.00
BEST BEST & KRIEGER LLP	774812	RDA LEGAL SERVICES AS NEEDED	\$374.40	96995669-52100	CONTRACTED SERVICES	\$374.40
Vendor Total:						\$374.40
BJ'S EMBROIDERY	12344	UNIFORM SUPPLIES AS NEEDED	\$47.47	10520214-54100	SUPPLIES	\$47.47

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BJ'S EMBROIDERY	12331	UNIFORM SUPPLIES AS NEEDED	\$491.75	82024410-54100	SUPPLIES	\$491.75
					Vendor Total:	\$539.22
BNY WESTERN TRUST CO	DV 063016	SEMI-ANNUAL INTERST PAYMENT-UKIAHRDA11B	\$259,300.00	96395602-70102	BOND INTEREST PAYMENTS	\$119,300.00
				96395602-70202	BOND PRINCIPAL PAYMENTS	\$140,000.00
					Vendor Total:	\$259,300.00
BWS DISTRIBUTORS INC	213373	SUPPLIES AS NEEDED	\$528.28	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.59)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.36)
				80026400-54100	SUPPLIES	\$2.95
				80026400-54100	SUPPLIES	\$528.28
					Vendor Total:	\$528.28
CA BUILDING STANDARDS	APR16-JUN16	QUARTERLY REPORT FOR BSA	\$168.00	90000000-23027	BUILDING STDS ADMIN SPEC FD	\$187.00
				10000000-48110	MISCELLANEOUS RECEIPTS	(\$19.00)
					Vendor Total:	\$168.00
CANON SOLUTIONS AMERICA INC	4019556123- 16/17	JULY16-COPIER LEASE	\$673.06	10012200-56120	EQUIPMENT MAINTENANCE & REPAIR	\$673.06
	4019556123	COPIER USAGE (JUNE)	\$468.09	10012200-54100	SUPPLIES	\$468.09
					Vendor Total:	\$1,141.15
CANTEEN SERVICE	9097	MISCELLANEOUS SUPPLIES AS NEED	\$155.49	10022300-54100	SUPPLIES	\$155.49
	9075	MISCELLANEOUS SUPPLIES AS NEED	\$210.56	10022300-54100	SUPPLIES	\$210.56
					Vendor Total:	\$366.05

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CAROLLO ENGINEERS INC	150280	DESIGN PHASES I&II RECYCLED WA	\$244,547.26	84424422-80230	INFRASTRUCTURE	\$244,547.26
					Vendor Total:	\$244,547.26
CEDRIC CROOK	TA 08/03-08/06/16	TRAVEL ADVANCE	\$568.25	10520210-57100	CONFERENCE & TRAINING	\$568.25
					Vendor Total:	\$568.25
CLARK PEST CONTROL	1849878	PEST CONTROL SVCS	\$140.00	84024425-52100	CONTRACTED SERVICES	\$140.00
					Vendor Total:	\$140.00
COMCAST	4635-07/10/16	INTERNET SERVICES	\$252.31	10011100-55100	TELEPHONE	\$2.40
				10012100-55100	TELEPHONE	\$9.61
				10012200-55100	TELEPHONE	\$7.21
				10013400-55100	TELEPHONE	\$10.81
				10016100-55100	TELEPHONE	\$4.81
				10017100-55100	TELEPHONE	\$2.40
				10022100-55100	TELEPHONE	\$1.20
				10022810-55100	TELEPHONE	\$7.21
				10023100-55100	TELEPHONE	\$9.61
				10023320-55100	TELEPHONE	\$2.40
				10024210-55100	TELEPHONE	\$9.61
				10024220-55100	TELEPHONE	\$2.40
				10520210-55100	TELEPHONE	\$0.02
				10520210-55100	TELEPHONE	\$60.07
				10521210-55100	TELEPHONE	\$26.43
				20413500-55100	TELEPHONE	\$2.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
COMCAST	4635-07/10/16	INTERNET SERVICES	\$252.31	20513300-55100	TELEPHONE	\$22.83
				20620231-55100	TELEPHONE	\$7.21
				20922900-55100	TELEPHONE	\$9.61
				64020213-55100	TELEPHONE	\$2.40
				69122700-55100	TELEPHONE	\$7.21
				70024500-55100	TELEPHONE	\$2.40
				72022400-55100	TELEPHONE	\$1.20
				73022600-55100	TELEPHONE	\$4.81
				77725200-55100	TELEPHONE	\$4.81
				80026400-55100	TELEPHONE	\$16.82
				82024410-55100	TELEPHONE	\$7.21
				82024411-55100	TELEPHONE	\$4.81
				84024425-55100	TELEPHONE	\$2.40
				Vendor Total:		\$252.31
COMPUTER OPTIONS INC	BILL40200	IT SERVICES	\$675.00	20922900-52100	CONTRACTED SERVICES	\$675.00
						Vendor Total: \$675.00
COOPER COMPLIANCE CORPORATION	1409	COMPLIANCE RPT SVCS TO MEET FE	\$2,666.67	80026400-52100	CONTRACTED SERVICES	\$2,666.67
						Vendor Total: \$2,666.67
CUPPLES & SONS CONST INC	5	SPEC. 15-16 GHM OUTDOOR CLASSR	\$70,527.62	31022700-80230	INFRASTRUCTURE	\$70,527.62
						Vendor Total: \$70,527.62
DARLENE R SIMPSON	8126	CONST. SPEC. 15-11 CROSSWALK A	\$1,800.20	25124210-80230	INFRASTRUCTURE	\$1,800.20
	8112	CONST. SPEC. 15-11 CROSSWALK A	\$4,080.00	25124210-80230	INFRASTRUCTURE	\$4,080.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	8113	CONST. SPEC. 15-11 CROSSWALK A	\$29,674.73	25124210-80230	INFRASTRUCTURE	\$13,590.00
				50124220-80230	INFRASTRUCTURE	\$16,084.73
				Vendor Total:		\$35,554.93
DAVID MCQUEARY	TA 08/05/16	TRAVEL ADVANCE	\$195.00	10520210-57100	CONFERENCE & TRAINING	\$195.00
				Vendor Total:		\$195.00
DAVID RAPPORT	6442	LEGAL SERVCIES FOR FY 15/16	\$27,611.05	10014000-52100	CONTRACTED SERVICES	\$6,395.34
				84424422-52100	CONTRACTED SERVICES	\$8,998.06
				10014000-52150	LEGAL SERVICES/EXPENSES	\$1,238.48
				10014000-52150	LEGAL SERVICES/EXPENSES	\$3,041.43
				10514000-52150	LEGAL SERVICES/EXPENSES	\$3,342.48
				20414000-52150	LEGAL SERVICES/EXPENSES	\$347.73
				70014000-52150	LEGAL SERVICES/EXPENSES	\$2,062.55
				80014000-52150	LEGAL SERVICES/EXPENSES	\$107.18
				82014000-52150	LEGAL SERVICES/EXPENSES	\$357.26
				84014000-52150	LEGAL SERVICES/EXPENSES	\$553.51
				90214000-52150	LEGAL SERVICES/EXPENSES	\$126.23
				94024423-52150	LEGAL SERVICES/EXPENSES	\$940.77
				90214000-52140	LITIGATION EXPENSES	\$100.03
	6443	LEGAL SERVCIES FOR FY 15/16	\$62.00	96995669-52100	CONTRACTED SERVICES	\$62.00
			Vendor Total:		\$27,673.05	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DEPT OF CONSERVATION	APR16-JUN16	QUARTERLY TAX RETURN FOR SMIP	\$655.41	90000000-23006	STRONG MOTION ED. SET ASIDE	(\$34.49)
				90000000-23005	STRONG MOTION INSTR. PROG.	\$689.90
				Vendor Total:		\$655.41
DEREK SODERQUIST	07/24/16	2016 SUNDAYS IN THE PARK-MARCIA BALL CONCERT	\$200.00	90000000-23226	CONCERT SERIES	\$200.00
				Vendor Total:		\$200.00
DIVISION OF THE STATE ARCHITECT	APR16-JUN16	Q2 2016 SB1186-DISABILITY ACCESS & EDUCATION FEE	\$114.30	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$266.70)
				90000000-23002	STATE \$1 BUSINESS LICENSE FEE	\$381.00
				Vendor Total:		\$114.30
EDDIE VEDOLLA JR	DV 071316	INSTRUCTOR	\$381.50	10022850-52100	CONTRACTED SERVICES	\$381.50
				Vendor Total:		\$381.50
EFFICIENCY SERVICES GROUP LLC	1146	ADMIN OF EUD PUBLIC BENEFITS P	\$3,642.93	80626500-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,642.93
				Vendor Total:		\$3,642.93
EPIC AVIATION LLC	6875344	JET FUEL AS NEEDED	\$14,829.40	77725200-58401	AVIATION FUEL	\$14,829.40
				Vendor Total:		\$14,829.40
ERNEST WIPF	40070	Contract 1415211 retainage 06/24/2016 to	\$2,539.38	80000000-20150	AP CONTRACT RETAINAGE	\$2,539.38
				Vendor Total:		\$2,539.38
EVERGREEN JOB & SAFETY TRAINING INC	508	EDUCATIONAL/TRAINING SERVICES	\$927.68	20526430-57100	CONFERENCE & TRAINING	\$927.68
	496	EDUCATIONAL/TRAINING SERVICES	\$2,028.00	80026110-52100	CONTRACTED SERVICES	\$1,014.00
				80026120-52100	CONTRACTED SERVICES	\$1,014.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
EVERGREEN JOB & SAFETY TRAINING INC	507	EDUCATIONAL/TRAINING SERVICES	\$2,028.00	80026110-52100	CONTRACTED SERVICES	\$1,014.00
				80026120-52100	CONTRACTED SERVICES	\$1,014.00
				Vendor Total:		\$4,983.68
GCR	851-33435	TIRES,TUBES,REPAIR & LABOR AS	\$639.10	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.72)
				10520210-56130	EXTERNAL SERVICES	\$0.72
				10520210-56130	EXTERNAL SERVICES	\$639.10
	851-33503	TIRES,TUBES,REPAIR & LABOR AS	\$660.76	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.56)
				10520210-56130	EXTERNAL SERVICES	\$0.56
				10520210-56130	EXTERNAL SERVICES	\$660.76
	851.33432	TIRES,TUBES,REPAIR & LABOR AS	\$269.45	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.72)
				10024220-56130	EXTERNAL SERVICES	\$3.72
				10024220-56130	EXTERNAL SERVICES	\$269.45
	CM851-33504	TIRES,TUBES,REPAIR & LABOR AS	(\$727.64)	10520210-56130	EXTERNAL SERVICES	(\$727.64)
	851-33222	TIRES,TUBES,REPAIR & LABOR AS	\$18.00	10520210-56130	EXTERNAL SERVICES	\$18.00
	851-33467	TIRES,TUBES,REPAIR & LABOR AS	\$727.64	10520210-56130	EXTERNAL SERVICES	\$727.64
	851-33236	TIRES,TUBES,REPAIR & LABOR AS	\$687.36	20324100-56130	EXTERNAL SERVICES	\$687.36
			Vendor Total:		\$2,274.67	
GHD INC	65160	DESIGN OF WELL #9	\$28,974.00	82024410-52100	CONTRACTED SERVICES	\$28,974.00
	66422	TRANSPORTATION IMPROVEMENTS RE	\$1,808.00	25024210-80230	INFRASTRUCTURE	\$1,808.00
			Vendor Total:		\$30,782.00	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
INDUSTRIAL SCIENTIFIC	1893608	SUPPLIES AS NEEDED	\$355.19	84024425-54100	SUPPLIES	\$355.19
Vendor Total:						\$355.19
INTERCOUNTY MECHANICAL & ELECTRICAL INC	5247	ARC FILTERS	\$1,040.26	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,040.26
Vendor Total:						\$1,040.26
INTERCOUNTY MECHANICAL INC	1190348-7	ENERGY REBATE	\$1,678.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$1,678.00
Vendor Total:						\$1,678.00
JM SQUARED & ASSOC INC	116-7078	Pumps, Miscellaneous (Not Othe	\$8,063.18	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$277.09
				84024425-80100	MACHINERY & EQUIPMENT	\$7,786.09
Vendor Total:						\$8,063.18
JOANNE WALTS	DV 070616	EMPLOYEE REIMBURSEMENT	\$120.68	84024420-59101	FEES	\$120.68
	DV 07.06.16	EMPLOYEE REIMBURSEMENT	\$300.00	84024425-59101	FEES	\$300.00
Vendor Total:						\$420.68
JOHN FOSTER	21019	CONTRACTED SERVICES	\$40.00	80026120-54100	SUPPLIES	\$40.00
Vendor Total:						\$40.00
KEOUGH'S LANDSCAPING INC	15597	LANDSCAPE MAINT.-ORCHARD SUBST	\$500.00	80026130-52100	CONTRACTED SERVICES	\$500.00
Vendor Total:						\$500.00
LAURENCE THOMPSON	072416	2016 SUNDAYS IN THE PARK- MARCIA BALL CONCERT	\$100.00	90000000-23226	CONCERT SERIES	\$100.00
Vendor Total:						\$100.00
LES HJULMAND	072416	2016 SUNDAYS IN THE PARK- MARCIA BALL CONCERT	\$150.00	90000000-23226	CONCERT SERIES	\$150.00
Vendor Total:						\$150.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
LEXISNEXIS RISK DATA MANAGEMENT INC	1410964-20160630	LEXIS NEXIS LE PLUS SEARCHING	\$89.90	10520210-54202	MAJOR CRIME INVETIGATIONS	\$89.90
					Vendor Total:	\$89.90
LINDLEY ROBERTSON	NEF005	LABOR COMPLIANCE SERVICES	\$4,500.00	31022700-52100	CONTRACTED SERVICES	\$4,500.00
	NEF006	LABOR COMPLIANCE SERVICES	\$4,500.00	31022700-52100	CONTRACTED SERVICES	\$4,500.00
					Vendor Total:	\$9,000.00
MATHESON TRI-GAS INC	13675713	OXYGEN & MISCELLANEOUS AS NEED	\$20.67	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.10)
				84024421-54100	SUPPLIES	\$0.10
				84024421-54100	SUPPLIES	\$20.67
					Vendor Total:	\$20.67
MEL GRANDI	DV 071516	EMPLOYEE REIMBURSEMENT	\$26.71	80026400-54100	SUPPLIES	\$26.71
					Vendor Total:	\$26.71
MENDOCINO COUNTY AUDITOR-CONTROLLER	DV 071116	JUNE 2016 REVENUE TOTALS FROM PARKING CITATIONS	\$1,562.50	90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$375.00
				90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$1,187.50
					Vendor Total:	\$1,562.50
MENDOCINO COUNTY GENERAL SVCS	20166-4	SLA MAINTENANCE AGR. FY 15-16	\$385.00	20620231-52100	CONTRACTED SERVICES	\$385.00
	20165-4	SLA MAINTENANCE AGR. FY 15-16	\$648.82	20620231-52100	CONTRACTED SERVICES	\$648.82
					Vendor Total:	\$1,033.82
MENDOCINO COUNTY PUBLIC HEALTH	070616	AMBULANCE PERMIT RENEWAL FEE 16/17	\$336.00	10521210-52110	AMBULANCE BILLING	\$336.00
					Vendor Total:	\$336.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY	10477	HAZARDOUS MATERIAL DISPOSAL	\$27.50	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$27.50
					Vendor Total:	\$27.50
MENTON BUILDERS INC	183	Lumber, Redwood	\$24,882.40	31022700-80230	INFRASTRUCTURE	\$24,882.40
					Vendor Total:	\$24,882.40
MUNICIPAL MAINTENANCE EQUIPMENT	0110934-IN	ROAD AND HIGHWAY EQUIPMENT (EX	\$10,581.55	82024414-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5,290.78
				84024421-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5,290.77
	0110479-IN	MISCELLANEOUS PARTS AS NEEDED,	\$358.06	84024421-56130	EXTERNAL SERVICES	\$358.06
	0111371-IN	MISCELLANEOUS PARTS AS NEEDED,	\$963.83	84024421-56130	EXTERNAL SERVICES	\$963.83
					Vendor Total:	\$11,903.44
MUNISERVICES LLC	42238	COMMISSION ON SALES & USE TAX	\$61.60	10013400-52100	CONTRACTED SERVICES	\$61.60
	42284	BUSINESS LICENSE PROCESSING	\$1,368.00	10013400-52100	CONTRACTED SERVICES	\$1,368.00
					Vendor Total:	\$1,429.60
OFFICE DEPOT	843155654001	OFFICE SUPPLIES & MISC. AS NEE	\$916.86	10016100-54160	HR - CITY LIABILITY & CONTRACT	\$916.86
	844133510001	OFFICE SUPPLIES & MISC. AS NEE	\$41.07	10011100-54100	SUPPLIES	\$41.07
	843130722001	OFFICE SUPPLIES & MISC. AS NEE	\$41.04	10013400-54100	SUPPLIES	\$41.04
	844114530001	OFFICE SUPPLIES & MISC. AS NEE	\$56.42	20513300-54100	SUPPLIES	\$56.42
	84769244001	OFFICE SUPPLIES & MISC. AS NEE	\$141.45	64020213-54100	SUPPLIES	\$141.45
	846915054001	OFFICE SUPPLIES & MISC. AS NEE	\$76.15	80026400-54100	SUPPLIES	\$76.15
	846914882001	OFFICE SUPPLIES & MISC. AS NEE	\$94.01	80026400-54100	SUPPLIES	\$94.01

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OFFICE DEPOT	846915053001	OFFICE SUPPLIES & MISC. AS NEE	\$121.67	80026400-54100	SUPPLIES	\$121.67
Vendor Total:						\$1,488.67
ONE TIME PAY VENDOR	CABLE COM	PERMIT REFUND-APPLICATION #1926	\$143.00	10024200-42402	ENCROACH PERMIT TIME LMTD	\$143.00
	DV 071116	CLASS CANCELLATION REFUND	\$100.00	10022800-44915	RECREATION PROGRAM INCOME	\$100.00
	113673-8	UTILITIES REFUND	\$27.99	90100000-10421	UTILITY RECEIVABLES CLEARING	\$27.99
	76361-5	UTILITIES REFUND	\$53.89	90100000-10421	UTILITY RECEIVABLES CLEARING	\$53.89
	109634-6	UTILITIES REFUND	\$84.10	90100000-10421	UTILITY RECEIVABLES CLEARING	\$84.10
	114728-9	UTILITY REFUND	\$101.69	90100000-10421	UTILITY RECEIVABLES CLEARING	\$101.69
	113117-6	UTILITIES REFUND	\$125.70	90100000-10421	UTILITY RECEIVABLES CLEARING	\$125.70
Vendor Total:						\$636.37
PAYMENTUS GROUP INC	US16060030	JUNE 2016 TRANSACTION FEES	\$1,761.10	20513300-52100	CONTRACTED SERVICES	\$1,761.10
Vendor Total:						\$1,761.10
PG&E CO	JUNE16-3822	UTILITIES	\$4,586.19	10022100-55210	UTILITIES	\$10.30
				10022300-55210	UTILITIES	\$39.80
				10024220-55210	UTILITIES	\$7.84
				20822500-55210	UTILITIES	\$151.35
				69122700-55210	UTILITIES	\$8.65
				70024500-55210	UTILITIES	\$499.13
				73022600-55210	UTILITIES	\$29.00
				73022600-55210	UTILITIES	\$43.82

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PG&E CO	JUNE16-3822	UTILITIES	\$4,586.19	77725200-55210	UTILITIES	\$40.69
				82024411-55210	UTILITIES	\$3,236.07
				84024421-55210	UTILITIES	\$77.42
				84024425-55210	UTILITIES	\$442.12
				Vendor Total:		\$4,586.19
PHYSIO-CONTROL INC	416095296	ANNUAL MAINTENANCE	\$276.05	10521210-54100	SUPPLIES	\$276.05
						Vendor Total:
PLEASANT VIEW DAIRY	100508439	PROVIDE MISC GOODS AS NEEDED	\$96.06	10022300-54100	SUPPLIES	\$96.06
	100510794	PROVIDE MISC GOODS AS NEEDED	\$115.26	10022300-54100	SUPPLIES	\$115.26
	100507981	PROVIDE MISC GOODS AS NEEDED,	\$15.13	73022600-54100	SUPPLIES	\$15.13
	Vendor Total:					\$226.45
PORTOLA SYSTEMS INC	33584	I.T. SERVICES AS NEEDED	\$5,326.25	20922900-57100	CONFERENCE & TRAINING	\$1,120.00
				20922900-52100	CONTRACTED SERVICES	\$175.00
				20922900-52100	CONTRACTED SERVICES	\$4,031.25
	33489	I.T. SERVICES AS NEEDED	\$166.25	20922900-52100	CONTRACTED SERVICES	\$166.25
	33585	I.T. SERVICES AS NEEDED	\$720.00	20922900-52100	CONTRACTED SERVICES	\$720.00
	33586	I.T. SERVICES AS NEEDED	\$1,662.50	20922900-52100	CONTRACTED SERVICES	\$1,662.50
	33477	I.T. SERVICES AS NEEDED	\$5,600.00	20922900-52100	CONTRACTED SERVICES	\$160.00
				20922900-52100	CONTRACTED SERVICES	\$5,440.00

List of Checks Presented for Approval on 7/22/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PORTOLA SYSTEMS INC	33580	COMPUTER HARDWARE AND PERIPHER	\$2,508.00	20922900-54320	SOFTWARE	(\$228.00)
				20922900-54320	SOFTWARE	\$2,736.00
				Vendor Total:		\$15,983.00
PUBLIC SERVICE DEPARTMENT	05/10-06/08/16	UTILITIES	\$96,085.41	80626500-52133	MONTHLY DISCOUNT PROGRAM	\$234.46
				10012400-55210	UTILITIES	\$316.19
				10022100-55210	UTILITIES	\$19,526.56
				10022300-55210	UTILITIES	\$3,077.40
				10024214-55210	UTILITIES	\$615.00
				10024220-55210	UTILITIES	\$315.26
				20620231-55210	UTILITIES	\$67.65
				20822500-55210	UTILITIES	\$6,947.07
				20824300-55210	UTILITIES	\$107.51
				20824300-55210	UTILITIES	\$727.53
				25024300-55210	UTILITIES	\$28.49
				31122870-55210	UTILITIES	\$106.59
				64020213-55210	UTILITIES	\$682.83
				69122700-55210	UTILITIES	\$1,466.67
				73022600-55210	UTILITIES	\$2,478.12
				77725200-55210	UTILITIES	\$2,072.79
				80026400-55210	UTILITIES	\$1,199.18
				80526610-55210	UTILITIES	\$12,240.29
				82024410-55210	UTILITIES	\$50.90

List of Checks Presented for Approval on 7/22/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	05/10-06/08/16	UTILITIES	\$96,085.41	82024411-55210	UTILITIES	\$20,075.65
				82024414-55210	UTILITIES	\$350.62
				84024421-55210	UTILITIES	\$66.28
				84024425-55210	UTILITIES	\$23,332.37
	101865-4	UTILITIES CREDIT MEMO	(\$68.46)	10017100-55210	UTILITIES	(\$68.46)
Vendor Total: \$96,016.95						
R EMMETT JONES	JUNE2016	MANAGEMENT ADVISORY SERVICES 2	\$825.00	70024500-52100	CONTRACTED SERVICES	\$825.00
						Vendor Total: \$825.00
RAINFOREST FANTASY	12226	PEER SUPPORT	\$54.06	64020213-54100	SUPPLIES	\$54.06
						Vendor Total: \$54.06
RAU & ASSOCIATES INC	201600097	PHASE 2 ENG FOR RAILROAD CENTE	\$1,605.86	25124210-52100	CONTRACTED SERVICES	\$1,605.86
						Vendor Total: \$1,605.86
REBECCA SCHWENGER	UA 063016	UNIFORM ALLOWANCE	\$241.27	10521210-51270	UNIFORM ALLOWANCE	\$241.27
						Vendor Total: \$241.27
RICHARD SEANOR	TR 07/12/16	TRAVEL ADVANCE	\$15.00	10024210-57100	CONFERENCE & TRAINING	\$15.00
	TR 07/14/16	TRAVEL REIMBURSEMENT	\$20.00	10024210-57100	CONFERENCE & TRAINING	\$20.00
	Vendor Total: \$35.00					
ROCKWELL SOLUTIONS	1398	EQUIPMENT MAINTENANCE & REPAIRS	\$112.83	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$112.83
						Vendor Total: \$112.83
S'WINE COUNTRY BBQ & GOURMET GRILL	413	2016 SUNDAYS IN THE PARK- PETE ESCOVEDO CONCERT	\$118.94	90000000-23226	CONCERT SERIES	\$118.94
						Vendor Total: \$118.94

List of Checks Presented for Approval on 7/22/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SBOE EXCISE TAX DIVISION	APR16-JUN16	2ND QTR 2016 ELECTRICAL ENERGY SURCHARGE RETURN	\$7,431.00	90000000-23009	ELECTRIC SURCHARGE TRUST	\$7,431.00
Vendor Total:						\$7,431.00
SEAN KAESER	TA 08/08/16	TRAVEL ADVANCE	\$180.00	10520210-57100	CONFERENCE & TRAINING	\$180.00
Vendor Total:						\$180.00
SLAM DUNK PIZZA	99342	POWER OUTAGE WORK LUNCH	\$71.36	80026400-54100	SUPPLIES	\$71.36
Vendor Total:						\$71.36
SOLID WASTES SYSTEMS INC	475872	MISC. DUMP FEES FOR FYE 2016	\$19.10	10024220-54120	PW - SPECIAL SUPPLIES	\$19.10
Vendor Total:						\$19.10
SONOMA MEDIA INVESTMENTS LLC	2747747	EMPLOYMENT AD: IT NETWORK SPECIALIST	\$932.20	10016100-54162	HR - ADVERTISING	\$932.20
Vendor Total:						\$932.20
SPENCER BREWER III	07/24/16	2016 SUNDAYS IN THE PARK- MARCIA BALL CONCERT	\$100.00	90000000-23226	CONCERT SERIES	\$100.00
Vendor Total:						\$100.00
STATE OF CALIFORNIA	172978	CONTRACTED SERVICES	\$140.00	10520210-52100	CONTRACTED SERVICES	\$140.00
	174841	FINGERPRINTING SERVICES	\$320.00	10016100-54165	HR - NEW EMPLOYEE FINGERPRINT	\$320.00
Vendor Total:						\$460.00
SWANK MOTION PICTURES INC	RG2200891	INSIDE OUT DVD RENTAL	\$578.00	90000000-23235	MOVIES IN THE PLAZA	\$578.00
Vendor Total:						\$578.00
UKIAH DAILY JOURNAL	0000978604	NEWSPAPER PUBLICATION SERVICES	\$483.39	10011100-52150	LEGAL SERVICES/EXPENSES	\$38.89
				10011100-52150	LEGAL SERVICES/EXPENSES	\$355.00
				10023100-54100	SUPPLIES	\$76.39

List of Checks Presented for Approval on 7/22/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0000978604	NEWSPAPER PUBLICATION SERVICES	\$483.39	10520210-54100	SUPPLIES	\$13.11
					Vendor Total:	\$483.39
UKIAH MAIN STREET PROGRAM	APR16-JUN16	2ND QTR 2016 MAIN STREET PROGRAM	\$3,595.75	31217100-52100	CONTRACTED SERVICES	\$3,595.75
					Vendor Total:	\$3,595.75
UKIAH OXYGEN	UB3241	CONTRACTED SERVICES	\$62.93	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.30)
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.30
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$62.93
					Vendor Total:	\$62.93
UKIAH TROPHIES & GIFTS	337593	CONTRACTED SERVICES	\$64.87	10022822-54100	SUPPLIES	\$64.87
					Vendor Total:	\$64.87
UNITED SITE SERVICES	114-4181124	PORTABLE TOILET RENTAL	\$423.70	90000000-23226	CONCERT SERIES	\$423.70
	114-4124959	PORTABLE TOILET RENTAL	\$136.29	80026330-52100	CONTRACTED SERVICES	\$136.29
	114-4181171	PORTABLE TOILET RENTAL	\$559.51	90000000-23256	SPECIAL EVENTS TRUST	\$559.51
					Vendor Total:	\$1,119.50
UPS	0000E19R5427 6	SHIPPING SERVICES	\$56.36	10520210-56130	EXTERNAL SERVICES	\$56.36
					Vendor Total:	\$56.36
UTILITY TREE SERVICE INC	66I89816	Tree and Shrub Removal Service	\$2,248.80	10022100-52100	CONTRACTED SERVICES	\$2,248.80
	70G37316	ROADSIDE, GROUNDS, RECREATIONA	\$4,638.15	80026110-52100	CONTRACTED SERVICES	\$4,638.15
	89P47016	ROADSIDE, GROUNDS, RECREATIONA	\$5,247.20	80026110-52100	CONTRACTED SERVICES	\$5,247.20

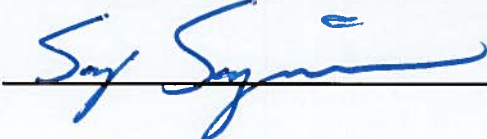
List of Checks Presented for Approval on 7/22/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UTILITY TREE SERVICE INC	88K81916	ROADSIDE, GROUNDS, RECREATIONA	\$5,622.00	80026110-52100	CONTRACTED SERVICES	\$5,622.00
					Vendor Total:	\$17,756.15
WITTMAN ENTERPRISES LLC	JUNE2016	AMBULANCE BILLING SERVICES	\$3.15	10521210-52110	AMBULANCE BILLING	\$3.15
					Vendor Total:	\$3.15
WYATT IRRIGATION CO	219315-00	PARTS & MISC SUPPLIES AS NEEDED	\$231.44	10022100-54100	SUPPLIES	\$231.44
					Vendor Total:	\$231.44
WYVERN RESTAURANTS INC	02-4731	LUNCH MEETING	\$76.68	82024410-57100	CONFERENCE & TRAINING	\$76.68
	02-4781	LUNCH MEETING	\$100.03	82024410-57100	CONFERENCE & TRAINING	\$100.03
					Vendor Total:	\$176.71
ZAB ENTERPRISES INC	STMT 06/30/16	PROVIDE MISC. FOOD DISHES AS N	\$218.10	10520214-57100	CONFERENCE & TRAINING	\$182.60
				82024410-57100	CONFERENCE & TRAINING	\$35.50
	STMT 063016	PROVIDE MISC. FOOD DISHES AS N	\$1,113.68	73022600-54100	SUPPLIES	\$1,113.68
					Vendor Total:	\$1,331.78
					INVOICE TOTAL:	\$932,525.32

List of Checks Presented for Approval on 7/29/2016

The following list of bills payable was reviewed and approved for payment.

 8-1-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
A1 JANITORIAL SUPPLY	A1S23320	SUPPLIES AS NEEDED	\$349.26	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.37)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.50)
				90000000-23013	STATE USE TAX LIABILITY	(\$22.48)
				84024421-54100	SUPPLIES	\$24.35
				84024421-54100	SUPPLIES	\$349.26
				Vendor Total:		\$349.26
ACCONTEMPS	46119595	TEMPORARY SERVICES - PURCHASIN	\$1,080.00	10013400-52100	CONTRACTED SERVICES	\$270.00
	45984986	TEMPORARY SERVICES - PURCHASIN	\$810.00	20413500-52100	CONTRACTED SERVICES	\$810.00
				20413500-52100	CONTRACTED SERVICES	\$810.00
				Vendor Total:		\$1,890.00
	ADAMSON POLICE PRODUCTS	INV216870	EQUIPMENT MAINTENANCE & REPAIRS	\$74.79	90000000-23252	DISTRICT USE TAX-LIBRARIES
10520210-56130					EXTERNAL SERVICES	\$0.07
10520210-56130					EXTERNAL SERVICES	\$74.79
Vendor Total:					\$74.79	
AFLAC	28158	JULY 2016- AFLAC	\$6,686.42	20700000-20527	SECTION 125 (CANCER & LIFE)	\$6,686.42
Vendor Total:						\$6,686.42

List of Checks Presented for Approval on 7/29/2016

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AFLAC GROUP INSURANCE	A070387800	JULY 2016-AFLAC CRITICAL CARE INS	\$563.38	20700000-20538	AFLAC CRITICAL ILLNSS POLICY	\$563.38
					Vendor Total:	\$563.38
AL SMATSKY	27	DESIGN, ENGINEERING & CONSULTAN	\$5,019.05	80026400-52100	CONTRACTED SERVICES	\$5,019.05
					Vendor Total:	\$5,019.05
ALHAMBRA NATIONAL WATER	12926652 070616	DRINKING WATER SERVICES, FYE 2	\$15.98	10520210-54100	SUPPLIES	\$7.99
				20620231-54100	SUPPLIES	\$7.99
					Vendor Total:	\$15.98
ALPHA ANALYTICAL LABORATORIES INC	6062501- UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$193.00	84024425-52100	CONTRACTED SERVICES	\$193.00
	6062379- UKIAHSTP	MISCELLANEOUS LAB WORK AS NEED	\$377.00	84024425-52100	CONTRACTED SERVICES	\$377.00
					Vendor Total:	\$570.00
ASSOC OF CALIFORNIA AIRPORTS	DV 071916	SWAAE MEMBERSHIP FEES	\$75.00	77725200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$75.00
					Vendor Total:	\$75.00
AT BATTERY CO	A30004844	EQUIPMENT MAINTENANCE & REPAIRS	\$39.66	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.66
					Vendor Total:	\$39.66
AT&T	000008310393	TELEPHONE	\$4,995.15	10022100-52180	SECURITY SERVICES	\$225.86
				10010000-55100	TELEPHONE	\$40.80
				10011100-55100	TELEPHONE	\$21.55
				10012100-55100	TELEPHONE	\$80.64
				10012200-55100	TELEPHONE	\$55.54
				10013400-55100	TELEPHONE	\$51.86
				10014000-55100	TELEPHONE	\$22.52

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
AT&T	000008310393	TELEPHONE	\$4,995.15	10016100-55100	TELEPHONE		\$43.12
				10022100-55100	TELEPHONE		\$19.18
				10022300-55100	TELEPHONE		\$20.97
				10022810-55100	TELEPHONE		\$90.50
				10022840-55100	TELEPHONE		\$9.05
				10023100-55100	TELEPHONE		\$50.07
				10023320-55100	TELEPHONE		\$21.55
				10024210-55100	TELEPHONE		\$59.10
				10024220-55100	TELEPHONE		\$45.27
				10520210-55100	TELEPHONE		\$696.20
				10521210-55100	TELEPHONE		\$345.18
				20324100-55100	TELEPHONE		\$56.49
				20413500-55100	TELEPHONE		\$26.10
				20513300-55100	TELEPHONE		\$137.15
				20620231-55100	TELEPHONE		\$129.58
				20822500-55100	TELEPHONE		\$38.99
				20824300-55100	TELEPHONE		\$165.95
				20922900-55100	TELEPHONE		\$41.03
				64020213-55100	TELEPHONE		\$12.57
				69122700-55100	TELEPHONE		\$487.78
				70024500-55100	TELEPHONE		\$12.52
				72022400-55100	TELEPHONE		\$173.00
				73022600-55100	TELEPHONE		\$353.94

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	000008310393	TELEPHONE	\$4,995.15	77725200-55100	TELEPHONE	\$115.55
				80026130-55100	TELEPHONE	\$220.43
				80026330-55100	TELEPHONE	\$202.87
				80026400-55100	TELEPHONE	\$207.76
				82024410-55100	TELEPHONE	\$89.18
				82024410-55100	TELEPHONE	\$224.42
				82024411-55100	TELEPHONE	\$79.85
				84024420-55100	TELEPHONE	\$43.47
				84024425-55100	TELEPHONE	\$277.56
	000008306117	MTD CIRCUIT	\$8.64	10520210-55100	TELEPHONE	\$8.64
	0602055860	LIVE SCAN	\$1,080.13	10520210-55100	TELEPHONE	\$1,080.13
Vendor Total:						\$6,083.92
AT&T MOBILITY	832118877X071 42016	DATA & VOICE	\$153.44	10022300-55100	TELEPHONE	\$49.66
				20620231-55100	TELEPHONE	\$12.70
				77725200-55100	TELEPHONE	\$27.58
				82024410-55100	TELEPHONE	\$12.70
				82024411-55100	TELEPHONE	\$12.70
				82024411-55100	TELEPHONE	\$12.70
				84024421-55100	TELEPHONE	\$25.40
	832056361X071 42016	APN MODEMS FOR PATROL CARS	\$500.00	10520210-55100	TELEPHONE	\$500.00
	875108535x071 42016	VOICE & DATA CELL PHONES	\$63.50	82024411-55100	TELEPHONE	\$25.40

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T MOBILITY	875108535x071 42016	VOICE & DATA CELL PHONES	\$63.50	84024421-55100	TELEPHONE	\$38.10
					Vendor Total:	\$716.94
BAYSIDE PRINTED PRODUCTS	103767	PRINTING AND TYPESETTING SERVI	\$1,675.94	64020213-54100	SUPPLIES	\$1,675.94
					Vendor Total:	\$1,675.94
BJ'S EMBROIDERY	12328	SUPPLIES AS NEEDED	\$129.75	20524412-54100	SUPPLIES	\$129.75
					Vendor Total:	\$129.75
CA DEPT OF FISH & WILDLIFE	DV72216	ADDITIONAL PERMIT FEES FOR DISPOSAL CLOSURE	\$1,715.00	70024500-52100	CONTRACTED SERVICES	\$1,715.00
					Vendor Total:	\$1,715.00
CA STATE DISBURSEMENT UNIT	DV 071816	INCOME WITHHOLDING ORDER	\$39.22	10000000-20150	AP CONTRACT RETAINAGE	\$39.22
					Vendor Total:	\$39.22
CHRISTOPHER JOHN WATT	DV 072016	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
CLARK PEST CONTROL	18278523	PEST CONTROL SVCS	\$140.00	84024425-52100	CONTRACTED SERVICES	\$140.00
	18498678	PEST CONTROL SVCS	\$140.00	84024425-52100	CONTRACTED SERVICES	\$140.00
					Vendor Total:	\$280.00
COMCAST	1296-07/12/16	UTILITIES	\$147.24	31122870-52100	CONTRACTED SERVICES	\$147.24
					Vendor Total:	\$147.24
COMPUTER OPTIONS INC	BILL40618	IT SERVICES	\$1,800.00	20922900-52100	CONTRACTED SERVICES	\$1,800.00
					Vendor Total:	\$1,800.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-496986	MISCELLANEOUS ELECTRICAL SUPPLIES	\$131.30	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.61)

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-496986	MISCELLANEOUS ELECTRICAL SUPPLIES	\$131.30	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$0.61
				82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$131.30
	8821-497008	MISCELLANEOUS ELECTRICAL SUPPLIES	\$376.55	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.75)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1.75
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$376.55
				Vendor Total:		\$507.85
DANIEL STEEL & MACHINE INC	071216-C	LOWER PUMP ON MW9	\$460.00	82224413-80230	INFRASTRUCTURE	\$460.00
						Vendor Total:
DC ELECTRIC GROUP INC	26234	CONTRACTED SERVICES	\$415.14	10024214-52100	CONTRACTED SERVICES	\$415.14
	26233	CONTRACTED SERVICES	\$455.14	10024214-52100	CONTRACTED SERVICES	\$455.14
	26243	EQUIPMENT MAINT, REPAIR, AND R	\$3,550.00	10024214-52100	CONTRACTED SERVICES	\$3,550.00
	Vendor Total:		\$4,420.28			
DEEP VALLEY SECURITY	297312	ALARM SERVICES AS REQUIRED	\$481.35	10022100-52180	SECURITY SERVICES	\$56.90
				10022822-52180	SECURITY SERVICES	\$22.95
				20822500-52180	SECURITY SERVICES	\$42.95
				20824300-52180	SECURITY SERVICES	\$27.25
				69122700-52180	SECURITY SERVICES	\$85.90
				73022600-52180	SECURITY SERVICES	\$41.90
				73022600-52180	SECURITY SERVICES	\$74.90
				80026400-52180	SECURITY SERVICES	\$24.50
				82024411-52180	SECURITY SERVICES	\$44.95

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DEEP VALLEY SECURITY	297312	ALARM SERVICES AS REQUIRED	\$481.35	82024414-52180	SECURITY SERVICES	\$29.57
				84024421-52180	SECURITY SERVICES	\$29.58
				Vendor Total:		\$481.35
DELL MARKETING LP	XJXW3NJ77	COMPUTER HARDWARE AND PERIPHER	\$2,481.73	10022100-54100	SUPPLIES	\$2,481.73
				Vendor Total:		\$2,481.73
ERNEST WIPF	38749	CONSTRUCTION SERVICES, GENERAL	\$2,500.00	82224413-80230	INFRASTRUCTURE	\$2,500.00
				Vendor Total:		\$2,500.00
FARWEST LINE SPECIALTIES	213924	SUPPLIES AS NEEDED	\$555.92	80026400-54100	SUPPLIES	\$0.63
				80026400-54100	SUPPLIES	\$555.92
				90000000-23232	UNCLAIMED PROPERTY-UTILITIES	(\$0.63)
				Vendor Total:		\$555.92
FASTENAL	CAUKA21682	EQUIPMENT MAINTENANCE & REPAIRS	\$58.95	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$58.95
				Vendor Total:		\$58.95
FEDERAL EXPRESS	5-481-08788	POSTAGE	\$325.04	10013400-54101	POSTAGE	\$56.55
				10013400-54101	POSTAGE	\$70.09
				10023320-54101	POSTAGE	\$54.31
				10520210-54101	POSTAGE	\$19.77
				10520210-54101	POSTAGE	\$24.15
				10520210-54101	POSTAGE	\$32.92
				82024410-54101	POSTAGE	\$67.25

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FEDERAL EXPRESS	5.481.08788	POSTAGE	\$19.96	10520210-54101	POSTAGE	\$19.96
					Vendor Total:	\$345.00
FLEETPRIDE	78258688	MISC PARTS & MATERIALS AS NEED	\$148.50	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.69)
				10024220-56130	EXTERNAL SERVICES	\$0.69
				10024220-56130	EXTERNAL SERVICES	\$148.50
					Vendor Total:	\$148.50
FRANK ROMANO	9269	SUPPLIES AS NEEDED	\$120.00	10520210-54100	SUPPLIES	\$120.00
	9245	SUPPLIES AS NEEDED	\$586.00	10520210-54100	SUPPLIES	\$586.00
					Vendor Total:	\$706.00
GAYNOR TELESYSTEMS INC	INV000031412	BUILDING CONSTRUCTION SERVICES	\$242.20	22022500-80100	MACHINERY & EQUIPMENT	\$133.60
				22022900-80100	MACHINERY & EQUIPMENT	\$108.60
					Vendor Total:	\$242.20
GINA GRECO	DV 072216	INSTRUCTOR	\$966.00	10022850-52100	CONTRACTED SERVICES	\$966.00
					Vendor Total:	\$966.00
GRANITE CONSTRUCTION COMPANY	1011835	MISC ROCK & ROAD PATCH MATERIA	\$104.45	84024421-54100	SUPPLIES	\$104.45
					Vendor Total:	\$104.45
HARTFORD RETIREE PREMIUM ACCT	50011-AUG16	AUG 2016- RETIREE HEALTH INSURANCE	\$2,069.49	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,069.49
					Vendor Total:	\$2,069.49
HOME DEPOT CREDIT SERVICES	5010696	MISCELLANEOUS SUPPLIES AS NEED	\$26.45	10022100-59400	OTHER EXPENSES	\$26.45
	5171073	MISCELLANEOUS SUPPLIES AS NEED	\$11.87	10022100-54100	SUPPLIES	\$11.87

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
HOME DEPOT CREDIT SERVICES	8032924	MISCELLANEOUS SUPPLIES AS NEED	\$123.09	84024421-54100	SUPPLIES	\$123.09
					Vendor Total:	\$161.41
HOPLAND FIRE PROTECTION DIST	07122016	CONTRACTED SERVICES	\$3,500.00	10521210-52100	CONTRACTED SERVICES	\$3,500.00
					Vendor Total:	\$3,500.00
IBEW, LOCAL 1245	JULY-16	JULY 2016-ELECTRIC UNIT UNION DUES	\$1,436.31	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,436.31
					Vendor Total:	\$1,436.31
JOHN FOSTER TRUCKING INC	21384	HAULING SERVICES	\$150.00	82224413-80230	INFRASTRUCTURE	\$150.00
					Vendor Total:	\$150.00
JONE DUGGAN	DV 072216	REIMBURSEMENT OF REPLACEMENT OF SEWER LATERAL	\$1,553.23	84424422-52100	CONTRACTED SERVICES	\$1,553.23
					Vendor Total:	\$1,553.23
JUDY CHAN	JULY-16	JULY 2016 RENT- 185 MASON STREET	\$1,365.00	10022100-52600	RENT	\$1,365.00
					Vendor Total:	\$1,365.00
KAREN ADAIR	83840	SIGNS, SIGN MATERIALS, SIGN MA	\$980.00	31022700-52100	CONTRACTED SERVICES	\$980.00
	83820	SIGNS, SIGN MATERIALS, SIGN MA	\$2,010.00	31022700-52100	CONTRACTED SERVICES	\$2,010.00
					Vendor Total:	\$2,990.00
KERRY RANDALL	DV 063016	EMPLOYEE REIMBURSEMENT	\$508.94	73022600-54100	SUPPLIES	\$508.94
					Vendor Total:	\$508.94
KIMBALL MIDWEST	5004843	EQUIPMENT PARTS	\$310.82	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$310.82
					Vendor Total:	\$310.82

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
KYNDLE SMALLCOMB	DV 071816	INSTRUCTOR	\$213.50	10022850-52100	CONTRACTED SERVICES	\$213.50
					Vendor Total:	\$213.50
LAURA CHRISTENSEN	DV 072016	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
LILY MENDOZA	DV 072216	INSTRUCTOR	\$120.00	10022850-52100	CONTRACTED SERVICES	\$120.00
	DV060616	INSTRUCTOR	\$150.00	10022850-52100	CONTRACTED SERVICES	\$150.00
					Vendor Total:	\$270.00
LINCOLN EQUIPMENT INC	SI295631	SUPPLIES AS NEEDED	\$276.01	10022300-54100	SUPPLIES	\$276.01
					Vendor Total:	\$276.01
LINDA SANDERS	DV 072016	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
LOGIN INC	28112	NEW MEMBERSHIP-CAPTAIN JUSTIN WYATT	\$875.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$875.00
					Vendor Total:	\$875.00
LOUIS MALDONADO SR	DV 070516	TACTICAL TRAINING FOR POLICE	\$2,600.00	10520210-57100	CONFERENCE & TRAINING	\$2,600.00
					Vendor Total:	\$2,600.00
MARK HILLIKER	DV 072016	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
MELISSA COBURN	DV 071816	INSTRUCTOR	\$80.00	10022850-52100	CONTRACTED SERVICES	\$80.00
					Vendor Total:	\$80.00
MENDOCINO COUNTY FARM SUPPLY	428357	MISCELLANEOUS PURCHASES AS REQ	\$29.45	20824300-56210	FUEL & FLUIDS	\$29.45

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO COUNTY FARM SUPPLY	427404	MISC. SUPPLIES AS NEEDED, FYE	\$853.38	20824300-54100	SUPPLIES	\$853.38
	428466	MISCELLANEOUS PURCHASES AS REQ	\$25.83	82024414-54100	SUPPLIES	\$25.83
					Vendor Total:	\$908.66
MICHAEL L WHETZEL	DV 072016	PLANNING COMMISSION STIPEND	\$600.00	10023100-52100	CONTRACTED SERVICES	\$600.00
					Vendor Total:	\$600.00
NATHANIEL HAYES	DV 072216	INSTRUCTOR	\$923.00	10022850-52100	CONTRACTED SERVICES	\$923.00
	DV 071816	INSTRUCTOR	\$1,654.78	10022850-52100	CONTRACTED SERVICES	\$1,654.78
					Vendor Total:	\$2,577.78
NATIONAL DOCUMENT SOLUTIONS	0073192	FORMS, CONTINUOUS: COMPUTER PA	\$270.31	10022810-54100	SUPPLIES	\$270.31
					Vendor Total:	\$270.31
NEXT LEVEL WAREHOUSE SOLUTIONS, INC	12884	MATERIAL HANDLING, CONVEYORS,	\$3,595.06	80100000-80230	INFRASTRUCTURE	\$3,595.06
					Vendor Total:	\$3,595.06
NFP NATIONAL ACCOUNT SERVICES	JUL-16	AUG 2016 NFP INSURANCE	\$3,119.88	20700000-20523	P/R DEDUCT-LTD	\$2,836.38
				20700000-20512	REMIF LIFE	\$31.50
				20700000-20512	REMIF LIFE	\$252.00
					Vendor Total:	\$3,119.88
NOR-CAL RECYCLED ROCK & AGGREGATES INC	11779	SUPPLIES AS NEEDED	\$377.87	82024414-54100	SUPPLIES	\$377.87
					Vendor Total:	\$377.87
OMG NATIONAL	N1030800	SUPPLIES AS NEEDED	\$535.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.61)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.42)
				90000000-23013	STATE USE TAX LIABILITY	(\$36.30)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OMG NATIONAL	N1030800	SUPPLIES AS NEEDED	\$535.00	63020210-54100	SUPPLIES	\$39.33
				63020210-54100	SUPPLIES	\$535.00
				Vendor Total:		\$535.00
ONE TIME PAY VENDOR	104963-4	ENERGY REBATE	\$1,950.00	80626500-52135	ENERGY CONSERVATION PROGRAM	\$1,950.00
	B14920	RENTAL REFUND	\$75.00	10022100-46360	PARKS RENTAL	\$75.00
	B16214	RENTAL CANCELLATION REFUND	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
	DV 071816	APPLICATION #1388-OVERPAYMENT REFUND	\$1,250.00	10023300-44170	PLAN CHECK FEES	\$1,250.00
	110161-7	UTILITIES REFUND	\$150.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$150.00
	113469-1	UTILITIES REFUND	\$180.92	90100000-10421	UTILITY RECEIVABLES CLEARING	\$180.92
Vendor Total:						\$3,705.92
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 JULY-16	AUG 2016 HEALTH INS	\$3,256.00	20700000-20524	NON-EMPLOYEE HEALTH	\$3,256.00
					INS.PREM	
Vendor Total:						\$3,256.00
OPERATING ENGINEERS UNION	1706-1	JULY 2016 PW UNION DUES	\$1,026.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,026.00
	1607--1	JULY 2016- MISC UNION DUES	\$1,351.50	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,351.50
	Vendor Total:					
PACE SUPPLY CORPORATION	023387060	MISCELLANEOUS ITEMS AS NEEDED	\$425.97	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$425.97
	023355995	PLUMBING EQUIPMENT, FIXTURES,	\$1,164.51	82000000-12104	INVENTORY - PURCHASES	\$1,164.51
	023392991	MISCELLANEOUS ITEMS AS NEEDED	\$135.55	10022100-54100	SUPPLIES	\$135.55

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023327290-3	MISCELLANEOUS ITEMS AS NEEDED	\$52.96	82024414-54100	SUPPLIES	\$52.96
					Vendor Total:	\$1,778.99
PHILLIPS SEABROOK ASSOCIATES	6423	STRUCT ENGNG/PLAN CHCK/SUBSTIT	\$370.00	10023320-52100	CONTRACTED SERVICES	\$370.00
					Vendor Total:	\$370.00
PLEASANT VIEW DAIRY	0100518483	PROVIDE MISC GOODS AS NEEDED	\$62.32	10022300-54100	SUPPLIES	\$62.32
					Vendor Total:	\$62.32
PRE-PAID LEGAL SERVICES INC	38295-JULY 2016	JULY 2016- PRE-PAID LEGAL SERVICES	\$51.80	20700000-20526	PREPAID LEGAL - AFLAC	\$51.80
					Vendor Total:	\$51.80
PUBLIC FINANCIAL MANAGEMENT	PFM-67728	FINANCIAL ADVISORY SERVICES	\$5,587.73	10015100-52100	CONTRACTED SERVICES	\$5,587.73
					Vendor Total:	\$5,587.73
RAU & ASSOCIATES INC	201600069	PHASE 2 ENG FOR RAILROAD CENTE	\$6,144.94	25124210-52100	CONTRACTED SERVICES	\$6,144.94
					Vendor Total:	\$6,144.94
REDDING RECORD SEARCHLIGHT	1149875	EMPLOYMENT ADS: LINEMAN	\$463.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$463.00
					Vendor Total:	\$463.00
REDWOOD COAST FUELS	1792743	CARDLOCK FUEL PURCHASES	\$134.68	10024220-56130	EXTERNAL SERVICES	\$134.68
	1791742	CARDLOCK FUEL PURCHASES, FYE 2	\$5,958.31	10022100-56210	FUEL & FLUIDS	\$785.71
				10024210-56210	FUEL & FLUIDS	\$21.97
				10024220-56210	FUEL & FLUIDS	\$1,032.77
				10520210-56210	FUEL & FLUIDS	\$29.73
				10520210-56210	FUEL & FLUIDS	\$148.72

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REDWOOD COAST FUELS	1791742	CARDLOCK FUEL PURCHASES, FYE 2	\$5,958.31	10520210-56210	FUEL & FLUIDS	\$2,019.15
				10520224-56210	FUEL & FLUIDS	\$104.54
				20324100-56210	FUEL & FLUIDS	\$56.21
				20524412-56210	FUEL & FLUIDS	\$19.83
				20822500-56210	FUEL & FLUIDS	\$71.91
				77725200-56210	FUEL & FLUIDS	\$61.24
				80026400-56210	FUEL & FLUIDS	\$719.38
				82024411-56210	FUEL & FLUIDS	\$103.15
				82024411-56210	FUEL & FLUIDS	\$185.33
				82024414-56210	FUEL & FLUIDS	\$80.02
				82024414-56210	FUEL & FLUIDS	\$197.11
				84024421-56210	FUEL & FLUIDS	\$68.17
				84024421-56210	FUEL & FLUIDS	\$167.90
				84024425-56210	FUEL & FLUIDS	\$85.47
	1793742	CARDLOCK FUEL PURCHASES	\$604.42	10024220-56210	FUEL & FLUIDS	\$201.48
				82024414-56210	FUEL & FLUIDS	\$201.47
				84024421-56210	FUEL & FLUIDS	\$201.47
				Vendor Total: -----		\$6,697.41
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	070516	FY16/17 LIABILITY, PROPERTY, AUTO & POLLUTION PREM	\$412,101.00	20212400-52527	A.D.P. PREMIUM & DEDUCTIBLE	\$28,368.00
				20212400-52521	LIABILITY INSURANCE PREMIUM	\$297,183.00
				20212400-52530	POLLUTION-ENVIRON INS PREMIUM	\$12,994.00
				20212400-52524	PROPERTY INSURANCE	\$73,556.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	JULY-16	JULY 2016 REMIF MEDICAL, DENTAL & VISION INSURANCE	\$214,614.40	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$418.60
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,077.00
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$7,568.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$187,710.00
				20700000-20510	REMIF DENTAL	\$14,129.00
				20700000-20511	REMIF VISION	\$2,711.80
				Vendor Total:		
	JUL-16	AUG-16 REMIF EAP INSURANCE	\$484.16	20112400-52525	WORKER'S COMP. EXPENSE	\$484.16
	07/05/16	FY16/17 1ST QTR WORKERS COMPENSATION PREMIUM	\$148,171.00	20112400-52525	WORKER'S COMP. EXPENSE	\$148,171.00
				Vendor Total:		
REGIONAL GOVERNMENT SERVICES AUTHORITY	6158	INTERIM FINANCE DIR JIM MCADLE	\$1,251.78	10013400-52100	CONTRACTED SERVICES	\$1,251.78
	6158.1	FINANCIAL ADVISORY SERVICES	\$1,463.52	10013400-52100	CONTRACTED SERVICES	\$1,463.52
	6095.1	INTERIM FINANCE DIR JIM MCADLE	\$14,202.00	10013400-52100	CONTRACTED SERVICES	\$14,202.00
	6095.2	FINANCIAL ADVISORY SERVICES	\$19,375.00	10013400-52100	CONTRACTED SERVICES	\$19,375.00
				Vendor Total:		
REMY MOOSE MANLEY LLP	103347	RETAIN TO REP CITY IN LAWSUIT	\$11,863.40	90000000-21111	PLANNING PERMIT ESCROW	\$11,863.40
				Vendor Total:		
RINO PACIFIC	CL14880	FUEL AS NEEDED	\$192.28	82024414-56210	FUEL & FLUIDS	\$103.83
				84024421-56210	FUEL & FLUIDS	\$88.45
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ROBERT PERKOWSKI	14097	EMBROIDERY AND SCREENPRINT SERVICES	\$515.76	82024414-54100	SUPPLIES	\$515.76
					Vendor Total:	\$515.76
RYAN GRINSELL	DV 071916	INSTRUCTOR	\$157.50	10022850-52100	CONTRACTED SERVICES	\$157.50
					Vendor Total:	\$157.50
SAFEWAY INC	439591-071016-1583	MISCELLANEOUS PURCHASES AS REQ	\$15.03	90000000-23226	CONCERT SERIES	\$15.03
	727454-071016-1583	MISCELLANEOUS PURCHASES AS REQ	\$22.92	90000000-23226	CONCERT SERIES	\$22.92
	438904-070816-1583	MISCELLANEOUS PURCHASES AS REQ	\$28.35	90000000-23226	CONCERT SERIES	\$28.35
	stmt 7/16/16	MISC SUPPLIES AS NEEDED, FYE 2	\$555.36	90000000-23226	CONCERT SERIES	\$33.55
				90000000-23226	CONCERT SERIES	\$74.90
				10022300-54100	SUPPLIES	\$96.86
				10022300-54100	SUPPLIES	\$107.29
				10022300-54100	SUPPLIES	\$188.24
				73022600-54100	SUPPLIES	\$54.52
	806988-070416-1583	MISCELLANEOUS PURCHASES AS REQ	\$25.96	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$25.96
	436040-070116-1583	MISCELLANEOUS PURCHASES AS REQ	\$62.85	90000000-23242	JULY 4TH PICNIC IN THE PARK	\$62.85
	806398-070816-1583	MISCELLANEOUS PURCHASES AS REQ	\$45.94	10022300-54100	SUPPLIES	\$45.94
	437034-070416-1583	MISCELLANEOUS PURCHASES AS REQ	\$57.28	10022300-54100	SUPPLIES	\$57.28
	806850-070316-1583	MISCELLANEOUS PURCHASES AS REQ	\$115.63	10022300-54100	SUPPLIES	\$115.63
	807570-070516-1583	MISCELLANEOUS PURCHASES AS REQ	\$127.94	10022300-54100	SUPPLIES	\$127.94

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SAFEWAY INC	729003-071416-1583	MISCELLANEOUS PURCHASES AS REQ	\$132.56	10022300-54100	SUPPLIES	\$132.56
	435696-070116-1583	MISCELLANEOUS PURCHASES AS REQ	\$219.81	10022300-54100	SUPPLIES	\$219.81
	Vendor Total:					\$1,409.63
SALLIE PALMER	DV 072216	INSTRUCTOR	\$800.00	10022850-52100	CONTRACTED SERVICES	\$800.00
	Vendor Total:					\$800.00
SANTA ROSA UNIFORM & CAREER APPAREL INC	12242	SUPPLIES AS NEEDED	\$952.43	10520210-54100	SUPPLIES	\$952.43
	Vendor Total:					\$952.43
SBOE SALES & USE TAX	JUNE 16	2ND QTR SALES TAX RETURN	\$4,981.00	77725200-58401	AVIATION FUEL	\$4,060.80
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$48.48)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$388.14)
				90000000-23013	STATE USE TAX LIABILITY	\$1,356.82
				Vendor Total:		
SIERRA WEST CONSULTANTS INC	2016-70	OVERSIGHT CONSULTING SERVICES	\$14,923.00	82224413-80230	INFRASTRUCTURE	\$14,923.00
					Vendor Total:	
SOLID WASTES SYSTEMS INC	315718	MISC. DUMP FEES FOR FYE 2016	\$28.65	10024220-54120	PW - SPECIAL SUPPLIES	\$28.65
	DV7616	RESIDENTIAL GARBAGE FEES FOR JUNE 16	\$22,269.94	90200000-52170	UKIAH WASTE SOLUTIONS	\$22,269.94
	Vendor Total:					\$22,298.59
SONOMA MEDIA INVESTMENTS LLC	2748842	EMPLOYMENTS ADS: METER READER	\$827.00	10016100-54162	HR - ADVERTISING	\$827.00
	2748343	EMPLOYMENTS ADS: FIREFIGHTER/EMT	\$989.80	10016100-54162	HR - ADVERTISING	\$989.80
	2748344	EMPLOYMENT ADS: FIRE CAPTAIN	\$1,055.00	10016100-54162	HR - ADVERTISING	\$1,055.00
	Vendor Total:					\$2,871.80

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SOUTHWEST CHAPTER OF AMERICAN ASSOC	300001110	MEMBERSHIP FEES	\$85.00	77725200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$85.00
					Vendor Total:	\$85.00
STATE OF CALIFORNIA	174714	FINGERPRINTING SERVICES	\$464.00	10020000-44420	FINGERPRINT FEES	\$464.00
					Vendor Total:	\$464.00
STATE WATER RESOURCES CONTROL BOARD	DV72216	ADDITIONAL PERMIT FEE FOR DISPOSAL SITE CLOSURE	\$358.00	70024500-52100	CONTRACTED SERVICES	\$358.00
					Vendor Total:	\$358.00
SYAR INDUSTRIES INC	607183	ASHPALT AS NEEDED, FYE 2016	\$252.49	10024220-54121	PW - ASPHALT CONCRETE	\$252.49
	609836	ASPHALT AS NEEDED	\$1,771.07	82024414-54100	SUPPLIES	\$885.54
				84024421-54100	SUPPLIES	\$885.53
					Vendor Total:	\$2,023.56
TOWNE FORD SALES	0256X	TRUCKS (INCLUDING, DIESEL, GAS	\$45,943.17	22024413-80100	MACHINERY & EQUIPMENT	\$45,943.17
	KC0195X	TRUCKS (INCLUDING, DIESEL, GAS	\$45,943.17	22024413-80100	MACHINERY & EQUIPMENT	\$22,970.08
				84024421-80100	MACHINERY & EQUIPMENT	\$22,973.09
					Vendor Total:	\$91,886.34
TYNDALE COMPANY INC	1098513	SUPPLIES AS NEEDED	\$961.18	80026400-54100	SUPPLIES	\$961.18
					Vendor Total:	\$961.18
UKIAH WASTE SOLUTIONS INC	CM315616	BIOSOLID REMOVAL	(\$1,705.44)	84024425-52100	CONTRACTED SERVICES	(\$1,705.44)
	315616	BIOSOLID REMOVAL	\$5,023.68	84024425-52100	CONTRACTED SERVICES	\$5,023.68
					Vendor Total:	\$3,318.24
UNITED SITE SERVICES	114-4215457	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78

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UNITED SITE SERVICES	114-4215458	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-4215459	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-4215460	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
					Vendor Total:	\$667.12
US CELLULAR	0144757455	TELEPHONE	\$158.72	80026400-55100	TELEPHONE	\$36.24
				80026400-55100	TELEPHONE	\$61.32
				82024410-55100	TELEPHONE	\$17.04
				84024421-55100	TELEPHONE	\$17.04
				84024425-55100	TELEPHONE	\$27.08
					Vendor Total:	\$158.72
WAGeworks INC	125AI0474586	SEC 125 ADMIN FEES	\$93.20	10016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$93.20
					Vendor Total:	\$93.20
WALMART COMMUNITY	5990	MISC ITEMS AS NEEDED, FYE 2016	\$17.04	90000000-23226	CONCERT SERIES	\$17.04
	3712	MISC ITEMS AS NEEDED	\$21.59	10022100-54100	SUPPLIES	\$21.59
					Vendor Total:	\$38.63
WEST YOST ASSOCIATED	72116.12	RRWA EXECUTIVE DIRECTOR SERVIC	\$44,465.83	91190100-52100	CONTRACTED SERVICES	\$1,633.00
				91190100-52100	CONTRACTED SERVICES	\$13,491.99
				91190100-52100	CONTRACTED SERVICES	\$29,340.84
					Vendor Total:	\$44,465.83
WESTERN RENEWABLE ENERGY GENERATION	27597	WREGIS CERTIFICATE	\$0.38	80026400-52100	CONTRACTED SERVICES	\$0.38

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WESTERN RENEWABLE ENERGY GENERATION	27962	WREGIS CERTIFICATE	\$221.21	80026400-52100	CONTRACTED SERVICES	\$221.21
					Vendor Total:	\$221.59
WYATT IRRIGATION CO	219975-00	PARTS & MISC SUPPLIES AS NEEDE	\$24.83	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.11)
				10022100-54100	SUPPLIES	\$0.11
				10022100-54100	SUPPLIES	\$24.83
	220067-00	PARTS & MISC SUPPLIES AS NEEDE	\$333.67	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.55)
				10022100-54100	SUPPLIES	\$1.55
				10022100-54100	SUPPLIES	\$333.67
					Vendor Total:	\$358.50
WYVERN RESTAURANTS INC	02-4785	MOVIE MADNESS 2016	\$45.06	90000000-23226	CONCERT SERIES	\$45.06
	02-4787	MOVIE MADNESS 2016	\$45.06	90000000-23226	CONCERT SERIES	\$45.06
					Vendor Total:	\$90.12
					INVOICE TOTAL:	\$1,122,907.94



ITEM NO.: 7b

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION DESIGNATING FINANCE DIRECTOR AS ALTERNATE DIRECTOR TO THE REDWOOD EMPIRE MUNICIPAL INSURANCE FUND'S (REMIF) BOARD OF DIRECTORS

Summary: Each of the fifteen cities covered by the Redwood Empire Municipal Insurance Fund Joint Powers Authority (REMIF) are allowed to designate a primary and an alternate Board representative, and may change the designees from time to time. The Human Resources/Risk Management Director is currently the primary Board representative and staff is recommending appointment of the Finance Director as the Alternate Board representative, due to recent staffing changes.

Background: The City of Ukiah is one of seven founding member cities of the Redwood Empire Municipal Insurance Fund (REMIF), a Joint Powers Authority (JPA), which is now comprised of fifteen Northern California cities total. REMIF provides a risk sharing and risk management program for its member cities, which includes workers' compensation, general/auto liability, property, environmental, auto physical damage, fidelity employee bonding, and employee health, dental and vision insurance.

Discussion: As the function of the REMIF Board primarily involves matters of risk management, insurance, and employee benefits, staff is requesting to continue utilizing the Human Resources/Risk Management Director as the primary Board representative. Sheri Mannion has recently been appointed to the Human Resources Director position, and has served as the Alternate Board representative since August 2015. Staff requests Council to consider designating the Finance Director as the Alternate REMIF Board representative, by adopting the resolution (Attachment #1).

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Council to consider adopting Resolution approving designation of the Finance Director as the City's Alternate Director to the REMIF Board.

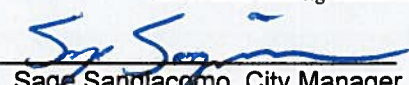
ALTERNATIVES: Provide other direction.

Citizens advised: N/A
Requested by: Sage Sangiacomo, City Manager
Prepared by: Sheri Mannion, Human Resources/Risk Management Director
Coordinated with: Sage Sangiacomo, City Manager
Presenter: Sheri Mannion, Human Resources/Risk Management Director
Attachment: 1. Resolution Appointing Finance Director as Alternate Director to the REMIF Board

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2016-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH DESIGNATING THE FINANCE DIRECTOR AS THE ALTERNATE DIRECTOR TO THE REDWOOD EMPIRE MUNICIPAL INSURANCE FUND (REMIF) BOARD OF DIRECTORS

WHEREAS, the City of Ukiah is a founding member of the Redwood Empire Municipal Insurance Fund (REMIF); and

WHEREAS, as a member of REMIF, the City of Ukiah is entitled to have a Director and Alternate Director on the REMIF Board of Directors;

WHEREAS, the City of Ukiah has designated the Human Resources/Risk Management Director as the primary representative;

NOW, THEREFORE, BE IT RESOLVED that the Finance Director is hereby appointed as Alternate Director in place of the Human Resources Senior Management Analyst.

PASSED AND ADOPTED this 17th day of August, 2016, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Stephen G. Scalmanini, Mayor

ATTEST:

Kristine Lawler, City Clerk



ITEM NO.: 7c

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: REPORT PURCHASE OF THE DESIGN OF THE CONCRETE SLAB AND SUPPORT FOUNDATIONS FOR THE 12,000 GALLON AVGAS FUEL TANK IN THE AMOUNT OF \$11,340 AND APPROVAL OF ASSOCIATED BUDGET AMENDMENT

Summary: Council to receive a report of purchase for the design of a concrete slab and support foundations for the 12,000 gallon Avgas fuel tank at the airport.

Background: In March 2016, Council approved the purchase of a 12,000 gallon self-service Avgas tank. The addition of this tank allows the current Avgas tank to be converted over to store more Jet A fuel.

Discussion: Staff contracted with Rau & Associates to perform the design of the concrete slab and support foundations for the 12,000 gallon Avgas fuel tank. Price includes electrical engineering required for the correct hook-ups necessary for the tank installation. Deliverables include documents that will enable bidding the installation of the pad, electrical, and fuel tank. Total cost for this project was \$11,340.

The purchase was approved in the 2015/2016 Fiscal Year Capital Improvement Project Budget under fund #77900000.80100, Project Code #15042. Since this budget line was not fully expensed for this project, and has not been re-budgeted for FY 2016/2017, staff is also requesting the approval of a budget amendment.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$11,340	Machinery and Equipment Fuel Tank Project	#77900000.80100 Project Code #15042	Yes ☒ No ☐	COU No. 1617-094

RECOMMENDED ACTION(S): Receive report of purchase of the design of the concrete slab and support foundations for the 12,000 Avgas fuel tank in the amount of \$11,340 and approve the associated budget amendment.

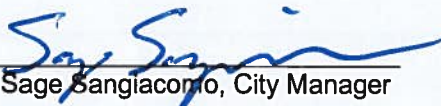
ALTERNATIVES: Remand to Staff with direction.

Citizens advised: Airport Commission
Requested by: Greg Owen, Airport Manager
Prepared by: Greg Owen, Airport Manager
Coordinated with: Mary Horger, Purchasing Supervisor
Presenter: Greg Owen, Airport Manager
Attachments: None

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager



ITEM NO.: 7d

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: APPROVAL OF NOTICE OF COMPLETION FOR THE NORTH STATE STREET SEWER MAIN IMPROVEMENT PROJECT, SPECIFICATION NO. 14-04

Summary: Staff is requesting the approval of a Notice of Completion for the North State Street Sewer Main Improvement Project.

Background and Discussion: The City Council awarded a contract on October 7, 2015, to Team Ghilotti, Inc. of Petaluma, California in the amount of \$512,326, and on May 18, 2016, a change order in the amount of \$79,522.61, for the subject project. The work on the contract was completed by the contractor in substantial conformance with the approved plans and specifications on July 15, 2016. The final contract cost, based on actual quantities constructed and an additional change order approved by the City Engineer was \$635,099.99. The additional change order was for a storm drain replacement at the north end of the project boundary and other small items. Final payment of the retention will be made to the contractor after thirty-five days from the date the Notice of Completion is filed with the County Recorder.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	COU Nos. 1516-128, 1516-128-A1, 1516-128-A2

RECOMMENDED ACTION(S): 1. Accept the work as complete; 2. Direct the City Clerk to file the Notice of Completion with the County Recorder for the North State Sewer Main Improvement Project, Specification No. 1-104.

ALTERNATIVES: N/A

Citizens advised: Karen Toso, Project Manager, Team Ghilotti, Inc.
Requested by: Tim Eriksen, Director of Public Works/City Engineer
Prepared by: Jarod Thiele, Public Works Project Analyst
Coordinated with: Sage Sangiacomo, City Manager
Presenter: Tim Eriksen, Director of Public Works/City Engineer
Attachment: 1. Notice of Completion

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

ATTACHMENT 1

Please return to:

CITY OF UKIAH
300 Seminary Avenue
Ukiah, California 95482-5400
(707) 463-6200

No fee pursuant to Government Code 27383

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the real property described is owned by the following whose address is: City of Ukiah, a Municipal Corporation, 300 Seminary Avenue, Ukiah, California 95482-5400.
2. That the nature of the title to the North State Street Sewer Main Improvement Project, Specification No. 14-04 of all said owners is that of fee simple.
3. That on the 15th day of July, 2016, the Contract work for this project was actually completed.
4. That the name and address of the Contractor is Team Ghilotti, Inc., 2531 Petaluma Blvd S., Petaluma, CA 94952
5. That the real property herein referred to is situated in the County of Mendocino, State of California, and is described as follows: City-owned property identified as North State Street within the City of Ukiah.

I hereby certify under penalty of perjury that the forgoing is true and correct:

City Council Approval

CITY OF UKIAH, a Municipal Corporation

Date

By: _____
Kristine Lawler, City Clerk

Date

State of California

County of Mendocino



ITEM NO.: 7e

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: REPORTING AND APPROVAL OF CONTRACTED STAFFING SERVICES WITH ACOUNTEMPS FOR THE FINANCE DEPARTMENT, AND APPROVE CORRESPONDING BUDGET AMENDMENTS

Summary: Council will receive a report regarding two contracts with Accountemps for providing assistance to the Finance Department, consider approving the extension of one, and corresponding budget amendments.

Background: In late October of 2015, Accountemps was contacted to provide temporary assistance to the Finance Department, Purchasing Division at twenty-four (24) hours per week, to assist in miscellaneous purchasing and clerical work overflow. Since that time, the twenty-four hours per week has been increased to thirty-two (32), with the additional eight (8) hours allocated to the Finance Department, Accounting Division to assist in miscellaneous accounting and clerical needs.

Discussion: The Purchasing Division currently consists of two staff: Buyer and Purchasing Supervisor. These two positions provide purchasing support for all of the City departments. The Purchasing Department used to have one additional "Purchasing Technician" position. In the fall of 2009, this position was vacated, and the Purchasing Supervisor volunteered to not refill the position, as it was during the time of the economic downturn, where staff and salary reductions were being realized. Since that time, the department has been challenged to keep up with workload, while being impacted by various large Capital Improvement Projects (CIP), information technology upgrades, and additional state laws that require new reporting for Public Work types of projects. The temporary services that began in late October of 2015, at twenty-four hours per week has provided much needed relief, and is giving the Finance Department an opportunity to evaluate what the more permanent solution might be.

In May, the Accounting Division began using the same temporary staff member provided for the Purchasing Division, increasing their time to thirty-two hours per week. The Finance Department has been generally down a number of positions that are relied upon for day to day activities. The additional clerical support has aided staff in managing the demands of fiscal year-end activities, audit, and payroll, while management works to fill key vacancies in the Finance Department.

Continued on Page 2

Recommended Action(s): Receive report of the contract with Accountemps for the Finance Department in the amount of \$12,712.83, approve current contract with Accountemps to exceed \$20,000.00, and approve corresponding budget amendments.

Alternative(s): Receive report, but do not approve extension request and corresponding budget amendments.

Citizens advised: N/A

Requested by: Daniel Buffalo, Finance Director.

Prepared by: Mary Horger, Purchasing Supervisor and Daniel Buffalo, Finance Director

Coordinated with: Daniel Buffalo, Finance Director and Sheri Mannion, Human Resources Director

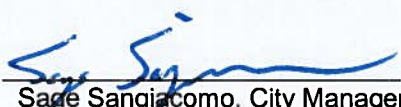
Presenter: Daniel Buffalo, Finance Director

Attachment: N/A

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Staff would like to continue utilizing the current contract with Accountemps for both the Purchasing and Accounting Divisions until the newly appointed Finance Director can complete an assessment of the needs of the Finance Department as a whole, and provide recommendations at that time.

The contract does not reference a "not to exceed" provision, but rather is subject to a budget appropriation. Current expenditures against the contract are \$16,791.88 (\$10,530.00 in FY 15-16 and \$6,261.88 in FY 16-17) and are expected to total \$19,051.88 by August 26, 2016. Council approval is required to continue the contract beyond \$20,000. Staff requests such approval.

The Purchasing Division budgeted \$6,430 in FY 2016-17 for temporary services, and is requesting an approval of a budget amendment of \$18,750. Salary savings due to unfilled positions in the Finance Department are recommended to be used to offset this appropriation increase. Staff is thus recommending the approval of a budget amendment from 10013400.51110 (Accounting Regular Salary and Wages) and 10013400.51210 (Accounting Retirement) into 20400000.44261 (Purchasing Charges to General Fund) and 20413500.52100 (Purchasing Contractual Services) respectively, and as outlined below.

FISCAL IMPACT:					
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title and No.)	Account Number		Budget Amendment Required	Previous Contract or Purchase Order No.
\$6,250	Accounting Contractual Svcs	10013400.52100		Yes ☐ No ☒	COU No. 1516-196
\$14,250	Accounting Salaries	FROM: 10013400.51110	TO: 20400000.44261 20413500.52100	Yes ☒ No ☐	
\$4,500	Accounting Benefits	FROM: 10013400.51210	TO: 20400000.44261 20413500.52100	Yes ☒ No ☐	



ITEM NO.: 12a

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH
AUTHORIZING APPROPRIATING FUNDS FOR THE GENERAL FUND AND OTHER
FUNDS IN THE FISCAL YEAR 2016-2017 OPERATING AND CAPITAL BUDGET

Summary: Council to consider a resolution to appropriate funds for the general fund and other funds in the FY 2016-17 operating, debt service, and capital Budget.

Background: Traditionally, the City Council conducts hearing on the budget for the fiscal year starting in June in order to approve the budget before the beginning of the fiscal year on July 1. Due to key staff vacancies the FY 2016-17 budget development was delayed. On June 15, 2016, the City Council adopted Resolution 2016-35 to continue the FY 15-16 appropriations until the FY 2016-17 Budget was reviewed and adopted.

The Budget is a complicated document and more so with the implementation of an updated cost allocation plan last year. In addition, as part of the FY 2016-17 budget, this will be the second year of implementing a comprehensive cost allocation system and refining the process and methodology to best reflect costs of services. Also included in the budget review were several of the capital improvement projects for FY 2016-17, as identified in the Five-Year Capital Improvement Plan adopted last year. The Council will consider a fully revised five-year plan later in the year.

Discussion: On July 25, 2016, the City Council reviewed a Draft Operations and Capital FY 2016-17 budget binder with revenue, expenditure and capital budgets for the general fund, internal service funds, enterprise funds and several special revenue funds that are active. The City Council provided comments and questions on the individual department budgets to staff. The Council and staff also identified some corrections and clarifications to the budget. On August 3, 2016, the City Council reviewed a summary of the changes to the budget and provided additional comments for the final budget document. The changes, including footnotes (see Attachment 1), remaining schedules identified in the table of contents, and the wastewater budget will be incorporated into a final budget document later in the year. A copy of the current budget document presented to Council on July 25th can be found here: <http://www.cityofukiah.com/finance/>.

As mentioned earlier, the wastewater and recycled water funds are not included in the budget binder as they need to be reviewed at a later date in a joint meeting with the Ukiah Valley Sanitation District. This is a requirement of the joint participation agreement. The recycled water fund is closely tied to the

Continued on Page 2

RECOMMENDED ACTION(S): Adoption of resolution appropriating funds for the general fund and other funds in the fiscal year 2016-17 operating, debt service, and capital budget.

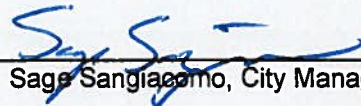
ALTERNATIVES: N/A

Citizens advised:	N/A
Requested by:	Daniel Buffalo, Finance Director
Contact/Prepared by:	David Spilman, Senior Advisor - Finance
Coordinated with:	Sage Sangiacomo, City Manager and Department Directors
Presenter:	Daniel Buffalo, Finance Director
Attachment:	1. Budget changes requested by City Council from 7/25/16 2. Resolution

COUNCIL ACTION DATE: _____ : ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

actions of the wastewater funds and both will be brought back to the City Council for review and approval after the joint meeting review and approval.

The attached resolution will formally appropriate funds for the expenditures, transfers and other uses as detailed in the department budgets by fund. The \$88,072,236 in appropriations includes \$66,722,775 for Operations, Capital Improvements and Debt payments. It also includes \$21,349,461 for transfers between funds.

The resolution also provides for the continuance of the Resolution 2016-35 Continuing appropriations for those funds not included in the attached resolution and a statement on the current authority of the City Manager to make certain budget changes within funds and require City Council approval for changes between funds.

The Gann Appropriations Limitation will be completed in accordance with the statewide guidelines that implement Article XIII B and brought back to the City Council at the September 7th meeting.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$88,072,236	Various – see Exhibit A	Various	Yes ☐ No ☒	N/A

Budget changes requested by City Council from 7/25/16 Budget Review

Below are the changes to the FY 16-17 Budget from the City Council comments and staff during the July 25, 2016 Budget Review. As the budget document is finalized, there will likely be other formatting, clarifications and other administrative adjustments that will need to be made and not affect appropriations.

1. Added Revenue detail to General Fund summary.
 - Beginning page number will be G-06.
2. Updated salary for City Council from \$490 to \$441.
 - Page G-23
3. Added footnote to reference the Cost Allocation Plan on all fund/departments that are effected.
 - Pages G-22, G-26, G-30, G-34, G-38, G-42, G-46, G-50, E-11, E-22, E-26, E-33, E-40, E-47, E-59, E-66, E-66, S-03, S-09, S-16, S-24.
4. Footnote added to personnel reclassifications.
 - Page G-31,
5. Removed adding a full-time Management Analyst from Human Resources.
 - Page G-53
6. Bold print to highlight revenue in Economic Development.
 - Page G-59
7. Corrected spelling of port-o-lets.
 - Page G-74
8. Added footnote for recreation income that is no longer in use.
 - Page G-80
9. Updated recreation program income to reflect the program associated with the revenue.
 - Page G-80
10. Added revenue detail for Community Planning.
 - Page G-99
11. Updated Pot Hole App to Reporting City Source App.
 - Page G-117
12. Updated graph for streets to show breakdown of surface, maintenance, and services.
 - Page G-121
13. Created Public Safety Revenue schedule to better show revenue sources for police and fire.
 - Page will be added in front of G-127
14. Adjusted FY 2016 Estimated Year End for Police salaries and benefits
 - G-129
15. Working with Water to verify revenue sources for the new Recycled Water Fund.
 - Page E-54
16. Removed parking violations description from narrative for recycled water.
 - Page E-56

17. Working with Water to verify capital projects listed and to create a footnote for adding fund 822 to water budget. This will change the capital costs to the budget per the updated CIP.
 - Page E-67
18. Added footnote to Internal Services to reference the Cost Allocation Plan.
 - Pages I-09, I-15, I-23, I-29, I-32, I-38
19. Added footnote to Building Maintenance on previous allocations.
 - Page I-29
20. Added Goals and Objectives for Corporation Yard.
 - After page I -31
21. Updated Corp Yard title.
 - Page I-32
22. Researching Corp Yard rental payment to Airport.
 - Page I-32
23. Added footnote – no allocation after IT became Internal Service Fund.
 - Page I-38
24. Updated revenue descriptions for police and fire in the IT budget.
 - Page I-38
25. Updated all Special Fund pages numbers from S- to SR-.
26. Updated projection for FY 16 in the ARRC budget.
 - Page S-03
27. Added detail to Goals and Objectives for the Downtown Business Improvement District.
 - Page S-07
28. Added footnote to Museum on the contributions from the Guild and Endowment.
 - Page S-16
29. Updated the Cost Allocation Plan from operating budget 14/15 to actuals 14/15.
 - Pages O-10 through O-26.

Additional Changes from staff

30. Updated Water Debt Service payments to final debt schedule for the new 2016 bond issue – added \$53,843 to costs
 - Page E-68
31. Removed entry in Electric Debt for initial estimate of a footnoted option for financing certain capital improvements – reduced costs by \$35,000.
 - Page E-28

RESOLUTION NO. 2016-**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPROPRIATING FUNDS FOR THE GENERAL FUND AND OTHER FUNDS IN THE FISCAL YEAR 2016-2017 OPERATING AND CAPITAL BUDGET**

WHEREAS, the Ukiah Municipal Code requires the City Manager to prepare and submit an Annual Budget to the City Council for its approval; and

WHEREAS, it is good management practice to have comprehensive Operating and Capital Improvement Budgets to implement the various policies, programs and projects of the City Council, and the City Council has established a policy to review, adopt, and provide multiple updates to Fiscal Year (FY) Budgets; and

WHEREAS, due to vacancies in key positions in the Finance Department, on June 15, 2016, the City Council adopted Resolution 2016-35 which provided for continuing appropriation authority until the FY 2016-17 Budget was completed, reviewed and adopted; and

WHEREAS, on July 25, 2016, the City Council reviewed Draft FY 2016-17 revenue, expenditure and capital budgets for the General Fund, internal service funds, enterprise funds and several special revenue funds; and

WHEREAS, the Wastewater enterprise funds along with several special revenue funds were not reviewed due to the need to review the Wastewater enterprise with the Ukiah Valley Sanitation District, develop the budgets for several special revenue funds and refine the capital improvement budget requests for FY 2016-17; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Ukiah does hereby adopt Operating and Capital Budgets for the General Fund and other funds for Fiscal Year 2016-17.

NOW THEREFORE BE IT FURTHER RESOLVED that,

1. Funds are appropriated at the Fund level for total expenditures, transfers and other uses as summarized in Attachment A, attached hereto.
2. Transfers between funds are authorized and reserve amounts are established as summarized in Attachment A, attached hereto.
3. The Continuing appropriations Resolution 2016-35 shall continue for those funds not included in Attachment A, attached hereto.
4. The FY 2016-17 Operations and Capital Budget provides detail to the sources and uses of the authorized appropriations by fund and the final adopted document is incorporated herein by reference.
5. The City Manager is authorized to approve budget changes between accounts within each Department within the same fund and that any budget appropriation changes between Funds require City Council approval.
6. The encumbrances outstanding at year-end are reported as committed and, with any unreserved and undesignated funds remaining on June 30, 2016, are hereby designated as reserved in Fund Balance or Net Position and available for appropriation in FY 2016-17 or future Fiscal Years.

PASSED AND ADOPTED this 17th day of August 2016, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Stephen G. Scalmanini, Mayor

Kristine Lawler, City Clerk

City of Ukiah
FY 16-17
Budget Summary by Fund

	Appropriations			Total Appropriations
	Operations & Other Uses	Capital Improvements & Equipment	Debt Payments	
General Funds				
100 General Fund	6,417,454	-	-	8,442,433
105 General Fund - Public Safety	10,836,285	-	-	10,836,285
110 General Fund Strategic Reserve				-
Total General Funds	17,253,739	-	-	8,442,433
Special Revenue Funds				
220 Equipment Reserve			497,330	497,330
250 Special Revenue Reserve				-
251 Special Projects Reserve			27,000	27,000
Various Parks & Rec Facilities Related Funds [7]	18,000			18,000
310 Museum Grant	1,509,011			1,509,011
311 Alex Rorabaugh Recreation Center	110,562			110,562
313 Low Moderate Income Housing				-
Various Gas Tax Funds [4]	650,000		297,625	947,625
505 Signalization Fund				-
Various Streets Related Funds [3]	177,000			177,000
Various Comm Dev & Aff Housing Grants [2]				-
607 Prop 84 Grant			125,000	125,000
Various Asset Seizure & Forfeiture Funds [5]				-
Various Police Related Funds [6]			125,000	125,000
905 FEMA Shelter Program				-
691 Museum	437,926			437,926
695 Transfer Station	10,000		317,000	327,000
750 Visit Ukiah	115,236			115,236
Total Special Revenue Funds	673,724	2,354,011	-	1,388,955
Enterprise Funds [1]				
640 Parking Enforcement	145,639		715	146,354
700 Sanitary Disposal Site Operating	674,874			674,874
702 Landfill Closure	2,873,100			2,873,100
704 Landfill Post Closure				-
Total Landfill	674,874	2,873,100	-	3,547,974
720 Golf	48,129			48,129
730 Conference Center	364,740			364,740
777 Airport Operations	903,307		134,115	1,037,422
778 FAA Grant	396,900			396,900
Total Airport	903,307	396,900	-	1,434,322
800 Electric Administration	15,548,448		3,636,172	19,184,620
801 Capital Reserve	4,760,000			4,760,000
802 Rate Stabilization				-
803 Lake Mendocino Debt			2,103,338	2,103,338
805 Street Lighting			409,271	409,271
806 Public Benefit			428,620	428,620
Total Electric	15,548,448	4,760,000	2,941,229	26,885,849
820 Water	3,210,259	312,000	6,610,278	10,132,537
821 Water Capital Reserve			887,508	887,508
822 Water - Distribution Capital	6,688,700		927,318	7,616,018
Total Water	3,210,259	7,000,700	927,318	18,636,063
840 Wastewater				
841 Wastewater Debt Service				
842 Wastewater Rate Stabilization				
843 Wastewater City Connection Fee				
844 Wastewater City Capital				
830 Recycled Water				
Total Wastewater & Recycled Water	-	-	-	-
Total Enterprise Funds	20,895,396	15,030,700	3,869,262	51,063,431

(continued)

Internal Services Funds [1]					
201 Worker's Comp & Unemployment	803,953				803,953
202 Liability & Property Insurance	640,202				640,202
203 Garage	439,536	114,000			553,536
204 Purchasing	272,672				272,672
205 Billing and Collections	1,329,136				1,329,136
206 Ukiah Public Safety Dispatch	1,156,449				1,156,449
208 Building & Corp Yard Maintenance	647,068	120,000			767,068
209 Information Technology	854,627	268,300			1,122,927
Total Internal Services Funds	6,143,643	502,300	-	-	6,645,943
Total City Funds					
	44,966,502	17,887,011	3,869,262	21,099,461	87,822,236
Successor Agency to Redevelopment Agency					
969 Successor Agency				250,000	-
Total Successor Agency	-	-	-	250,000	250,000
Total All Funds					
	44,966,502	17,887,011	3,869,262	21,349,461	88,072,236
Other Agency Funds Administered by City					
312 Downtown Business Improvement District	17,054				17,054
940 Ukiah Valley Sanitation District					

[1] For Enterprise and Internal Service Funds the Fund Balance includes non-cash investments in fixed assets and advances or Due to Other funds. It also includes a reduction for Deferred noncurrent liabilities or assets. Please see the Sources and Uses schedule for each fund for the detail to Net position and the available working capital and reserves in each fund.

[2] CDBG, HOME and other related communiyt development and housing grants and loans - Community Development Block Grant Fund 600, CDBG Fund 602, HOME 11-7654 Fund 605, CDBG 10EDEF-7261 Fund 606, CDBG 13-8940 Fund 609

[3] Streets related grants and other revenues sources - Capital Improvements Fund 506, STOP Augmentation Fund 507, SB325 Reimbursement Fund 508 and State STP Fund 509

[4] Gas Tax revenues are segregated into separate funds - 2106 Fund 500, 2107 Fund 501, 2107.5 Fund 502, 2105 Fund 503 and Congestion Relief (2103 Gas Tax)Fund 510

[5] Asset Seizure and Forfeiture related Funds - Asset Seizure Fund 630, Asset Seizure (Drugs & Alcohol) Fund 631, Federal Asset Seizure Fund 634 and Asset Forfeiture 11470.2 Fund 638

[6] Police related funds - H&S Education 11489 fund 633, Supplemental Law Enforcement Services Fund 635, Local Law Enforcement Block Grant Fund 637 and Special Revenue Police fund 639

[7] Parks and Recreation Facilities funds - Park Development Fund 300, Anton Stadium Fund 301, Observatory Park Fund 302, Parks and Playgrounds Fund 303, Swimming Pool Fund 304, Riverside Park Fund 305, Skate Park Fund 306 and Softball Complex Fund 307



ITEM NO.: 12b

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: APPROVAL OF UPDATED 2016 COUNCIL SPECIAL ASSIGNMENT LIST SHOWING DISBANDMENT OF HOMELESS SHELTER AD HOC, CREATION OF HOMELESS SHELTER COMMITTEE, CREATION OF A BUDGET DEVELOPMENT BEST PRACTICES AND FINANCIAL POLICY AD HOC, AND REASSIGNMENTS AS DIRECTED BY COUNCIL

Summary and Background: On August 4, 2016, Council directed staff to bring back an agenda item to disband the Homeless Shelter ad hoc, move it to a committee assignment with Mayor Scalmanini as representative, and remove Councilmember Mulheren from the Health and Human Services Liaison assignment. Council will now consider approval of those requested changes. Additionally, staff is recommending a Budget Development Best Practices and Financial Policy ad hoc for Council representation on budgetary development and risk analysis matrix review.

Discussion: Attachment 1 is a redline and clean copy of the 2016 Council Special Assignment List showing the requested changes to disband the Homeless Shelter ad hoc and add it as a committee assignment with Mayor Scalmanini as the representative; and to remove Councilmember Mulheren from the Health and Human Service Liaison assignment.

The Finance Director is eager to explore with staff and the Council, opportunities to improve the City's budget process and presentation. The City Manager recommended forming a Budget Development Best Practices and Financial Policy ad hoc to explore these opportunities and make a recommendation to Council on a new budget presentation format that is based on industry best practices, as promulgated by the Government Finance Officers Association (GFOA). The primary considerations of the Committee will be of a new budget presentation format and related budget policies. The goal is to develop a budget document that is simple, yet comprehensive and provides a clear narrative on City activities, programs, and priorities for decision makers, the community, and other users.

Continued on Page 2

RECOMMENDED ACTION(S): Approve the updated 2016 Council Special Assignment List showing disbandment of the Homeless Shelter ad hoc, creation of the Homeless Shelter committee with Mayor Scalmanini as representative; removal of Councilmember Mulheren from the Health and Human Services Liaison assignment, and creation of a Budget Development Best Practices and Financial Policy ad hoc, with _____ and _____ as appointed members.

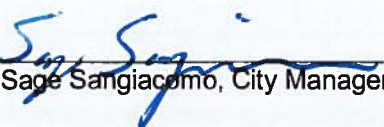
ALTERNATIVES: Remand to staff with additional direction.

Citizens advised: N/A
Requested by: City Council and Councilmember Crane (Risk Analysis Matrix)
Prepared by: Kristine Lawler, City Clerk
Coordinated with: Sage Sangiacomo, City Manager and Dan Buffalo, Finance Director
Presenters: Kristine Lawler and Sage Sangiacomo
Attachments: 1. Updated 2016 Special Assignment List - redline and clean copies
2. Risk Analysis Matrix and Council minutes from 11-05-08.

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

In addition, Councilmember Crane has brought forward an unfinished item related to the review of the City's risk analysis matrix which is a working document used to guide staff in the implementation of insurance requirements for contracts, services, leases and encroachments. Previous direction was given by Council (11/05/08) for staff to work with the North Coast Builder's Exchange and other stakeholders to review and refine the matrix criteria under the guidance of the now disbanded Financial Policies ad-hoc. Given the recommendation to reconstitute a similar ad-hoc, staff recommends assigning the review of the matrix criteria and completion of the unfinished refinement with stakeholders to the Budget Development Best Practices and Financial Policy ad hoc. The matrix and minutes documenting the previous direction are included as Attachment 2 for reference.

Staff is recommending approval of the updated 2016 Council Special Assignment List with the recommended changes as shown and with the assignment of Councilmembers to the new Budget Development Best Practices and Financial Policy ad hoc.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

2016 COUNCIL ASSIGNMENTS

ATTACHMENT 1

County/Regional OnGoing One + Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Civic Center, 300 Seminary Ave., Ukiah Chambers	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide.	Scalmanini Brown - Alternate	Rick Seanor , Deputy Director of Public Works; 463-6296 rseanor@cityofukiah.com
Mendocino County Inland Water and Power Commission	2nd Thursday of month, 7:00 p.m.	Civic Center 300 Seminary Ave. Conf. Room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Doble Brown - Alternate	Sean White , Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Mendocino Solid Waste Mgmt. Authority (MSWMA)	3rd Thur. of every other month (varies) 10:00 a.m.	Willits Council Chambers	Solid Waste Director 3200 Taylor Dr. Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Brown Doble - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	2nd Thursday of month, 1:30 p.m.	Alternating locations - Ukiah Conf. Ctr. Or Ft. Bragg, or Pt. Arena	Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transpiration issues and funding	Doble Brown - Alternate	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced	419 Talmage Road, Suite M Ukiah CA 95482 463-3280	Provides a unified & revitalized rail infrastructure meeting the freight and passenger needs of the region	The City Selection Committee (composed of Mayors within the County) has filled the open seat with a Willits representative at this time.	Shannon Riley , Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall	Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	Doble Brown - Alternate	Sean White , Water/Sewer Director; 463-5712 swhite@cityofukiah.com
County/Regional OnGoing One + Staff Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Depot Infrastructure Development	TBD	TBD	300 Seminary Ave. Ukiah, CA 95482	Review and advise regarding public infrastructure improvements in and around the railroad depot property and area	Doble (no alternate necessary)	Shannon Riley , Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Economic Development & Financing Corp. (EDFC)	2nd Thursday of month. 2:00-4:30 p.m.	Primarily 631 S. Orchard St., but location varies	Executive Director 631 South Orchard Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Mulheren Riley - Alternate	Shannon Riley , Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Greater Ukiah Chamber of Commerce Liaison ex officio	4th Wednesday of month, 9:00 a.m.	Conference Center 200 S. School Street, Ukiah	200 S. School Street Ukiah, CA 95482 462-4705	To represent and set policy for Chamber and area businesses.	Doble Riley - Alternate	Shannon Riley , Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com ; Kerry Randall , Facilities Admin; 463-6706 KRANDALL@cityofukiah.com
Homeless Shelter	2nd Thursday of month. 2:00 p.m.	260 Hospital Drive, 2nd Floor Conference Room	631 Tokay Avenue Ukiah, CA 95482 or MCAVHN at: P.O. Box 1350 Ukiah, CA 95482 Judy Popowski - 463-6655	HSAG (Homeless Services Action Group).	Scalmanini	Shannon Riley , Senior Mgmt Analyst; 467-5793 sriley@cityofukiah.com
Main Street Program Board of Directors ex officio	1st Thursday of month, 8:00 a.m.	200 S. School Street, Ukiah	200 S. School St. Ukiah, CA 95482 463-6729	Develops activities for downtown economic development program	Mulheren Riley - Alternate	Shannon Riley , Sr. Mgmt. Analyst; 467-5793 Kerry Randall , Facilities Admin; 463-6706 KRANDALL@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 - 6:30 p.m.	Sun House, 431 S. Main St. Ukiah	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Doble Sangiacomo - Alternate	Maya Simerson , Community Services Supervisor; 367-0699 msimerson@cityofukiah.com ; Sherrie Smith-Ferri , Museum Director/Cultural Arts; 467-2836 sherrie@gracehudsonmuseum.org
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of the month, 7:45 a.m.	776 S. State Street Conference Room	Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices.	Brown Chief Dewey - Alternate	Chris Dewey , Police Chief; 463-6245 cdewey@cityofukiah.com

2016 COUNCIL ASSIGNMENTS

Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. (See calendar from NCPA)	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	Crane Grande - Alternate	Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
Local/County/Regional Liasons OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call.	Various locations that are announced.	Redwood Empire League President; Public Affairs Program Mgr. (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Mulheren	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conf. Room 501 Low Gap Rd. Rm. 1090, Ukiah	C/O: BOS 501 Low Gap, Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	Mayor	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center Seminary Ave. 300 Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Alan Carter, Treasurer	Karen Scalabrini, Director of Finance; 463-6220 kscalabrini@cityofukiah.com
Library Advisory Board	3rd Thursday of month, 1:00 p.m.	Various Mendo County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Thomas	Kristine Lawler, City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater.	Sangiacomo Greg Owen, Airport Mgr.	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent and City Manager	Mayor	Sage Sangiacomo, City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD)	2nd Monday of the month, 5:00 p.m.	151 Laws Ave., Suite D	151 Laws Ave. Ukiah, CA 95482	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County.	Doble	Sean White, Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Health & Human Services Liaisons	2nd Wednesday; 9:00 - 11:00 a.m.	Big Sur Room in Co. Dept. of Social Svcs.	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St., Ukiah CA 95482	Discussions and possible work on health and human service issues	Brown - Liaison Mulheren - Liaison	Sage Sangiacomo, City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 10:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	Doble	Charley Stump, Director of Planning; 463-6219 cstump@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conf. Room 501 Low Gap Rd. Rm. 1090, Ukiah	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity.	None from Ukiah Council currently	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
Boards & Commissions Member Review	CURRENT PUBLIC MEMBERS	POSITION	NOMINATED BY	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Traffic Engineering Committee (TEC)	1. John Lampi 2. Keith Hewett 3. (vacant)	1. Public Member 2. Public Member 3. Active Transportation	1. Rodin 2. Crane 3. (Scalmanini)	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity.	N/A	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com Rick Seanor, Deputy Public Works Director; 463-6296 rseanor@cityofukiah.com

2016 AD HOC COMMITTEES

COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane / Scalmanini	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
Oversight Review of Public Works Work and Process in relation to Calvert and Willow Project (Spec. 13-02)	Crane / Scalmanini	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Rate Studies for Electric, Water, Sewer	Crane / Doble	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com; Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com; Sean White , Water/Sewer Director; 463-5712 swhite@cityofukiah.com; David Spillman , Director of Finance 463-6220 dspillman@cityofukiah.com
Sales Tax Sharing	Crane / Doble	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com; Guy Mills , Project & Grant Admin; 467-5719 gmills@cityofukiah.com; David Rapport , City Attorney; 467-2800 drapport@cityofukiah.com
Ukiah Valley Sanitation District Mediation	Crane / Doble	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Fire District Merger Discussion	Doble/Brown	John Bartlett , Fire Chief; 462-7921 x400 jbartlett@cityofukiah.com; Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Sales Tax Measure for Street Improvements	Scalmanini/Mulheren	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Groundwater Sustainability	Crane/Doble	Sean White , Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Marijuana Legislation and Policy	Mulheren/Brown	Chris Dewey , Police Chief; 463-6245 cdewey@cityofukiah.com
Strategic Planning	Crane/Doble	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Landfill Closure	Crane/Scalmanini	Tim Eriksen , Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Five Year Rate Review Process	Brown/Mulheren	David Spillman , Director of Finance; 463-6220 dspillman@cityofukiah.com
Homeless Shelter	Mulheren/Brown	Shannon Riley, Senior Management Analyst; 467-5793- sriley@cityofukiah.com
Local Preference Purchasing Policy	Brown/Mulheren	Shannon Riley , Senior Management Analyst; 467-5793 sriley@cityofukiah.com
City Water Rights	Doble/Crane	Sean White , Water/Sewer Director; 463-5712 swhite@cityofukiah.com
Downtown Parking Management	Mulheren/Brown	Shannon Riley , Senior Management Analyst; 467-5793 sriley@cityofukiah.com
Financial Policies		Dan Buffalo , Finance Director; 463-6220 dbuffalo@cityofukiah.com; Sheri Mannion , Human Resource Director/Risk Manager, 463-6272, smannion@cityofukiah.com

CITY OF UKIAH RISK ANALYSIS MATRIX

Activity	General Liability	Automobile Liability	Workers' Comp*	Errors & Omissions or Prof Liability	Builder's Risk	Pollution Liability	Signed Waiver of Liability & Indemnif
Aquatics, facility use	\$4-5 mil		\$1 mil				X
Construction Projects, Major - hvy equip useage, roofing	\$2 mil	\$1 mil	\$1 mil		Value of Compl't'd Proj		X
Construction projects/remodeling - windows, sheetrock, painting	\$1 mil	\$1 mil	\$1 mil				X
Electricity; use of, electrical work, repair	\$2 mil	\$1 mil	\$1 mil				X
Food; service, sales	\$1 mil	\$1 mil	\$1 mil				X
Golf Cart Use	\$500k						X
Lessees	\$1 mil		\$1 mil				X
Medical services, skilled	\$2 mil	\$1 mil	\$1 mil				X
Miscellaneous services (instructors, vendors)	\$1 mil	\$1 mil	\$1 mil				X
Permits:							
Building			\$1 mil				
Wideload		\$750k					X
Banner	\$1 mil						X
Encroachment - Lrg Proj in main st w/ foot/veh traffic, more than 1 day, use of hvy equip	\$2 mil						X
Encroachment - small proj 1 day, no hvy equip, not on main st	\$1 mil						X
Encroachment - sidewalk signs	\$1 mil						X
Plumbing/sewer; maintenance, construction, repair	\$2 mil	\$1 mil	\$1 mil				X
Professional services - environmental	\$1 mil	\$1 mil	\$1 mil			\$1 mil	X
Professional services/consultants engineering, architectural	\$1 mil	\$1 mil	\$1 mil	\$1 mil			X
Recreation/Day Camp							X
Special Events, use of City facilities/property	\$1 mil						X
Suppliers	\$1 mil						X
Taxis**		\$1 mil	\$1 mil				
Toxics; use or handling of	\$1 mil	\$1 mil	\$1 mil				X
Trucking, transportation	\$1 mil	\$1 mil	\$1 mil				X
Tunneling; excavation (3' or requires OSHA shoring)	\$2 mil	\$1 mil	\$1 mil				X
Welding; cutting with torch	\$2 mil	\$1 mil	\$1 mil				X

**Established by Resolution No. 93-46

*Statutory

possible and to present, at a minimum, a monthly status report to City Council.
Motion carried by the following roll call vote: AYES: Councilmembers Thomas, McCowen, Rodin, Baldwin, and Mayor Crane. NOES: None. ABSENT: None. ABSTAIN: None. 6:33:57 PM

c. **Discussion and Possible Action on Scope of City's Authority to Regulate How Mobile Home Parks Served Through a Master Water Meter Charge Tenants for Water and Sewer Serviced** 6:35:26 PM

City Attorney Rapport presented the item. Recommended Action: After considering the City Attorney's advice, provide direction to the City Attorney on options to incorporate in ordinance/resolution for City Council consideration.

Public Comment Opened 6:48 pm

Public Speaking to the item: 6:48:38 PM Betty Boltz; 6:51:50 PM Earl Russell; 6:52:37 PM Lisa Hillegas, Managing Attorney for Legal Services for Northern California; 7:01:25 PM David Vilner; 7:19:27 PM Gina Scott; and 7:22:16 PM Lee Howard.

Public Comment Closed 7:33 pm

By Consensus, City Council appointed Councilmembers McCowen and Thomas to an Ad Hoc Committee to work on the item further.

Recessed at 7:54 pm

Reconvened at 8:04 pm

a. **Report and Approval of Criteria for Establishing Insurance Limits for Encroachment Permits and Construction Contracts** 8:04:48 PM

City Manager Chambers and Risk Manager/Budget Officer Goodrick presented the item. Recommended Action: Council review Attachment 1 – Risk Analysis Matrix, make changes as necessary and direct staff on specific criteria to use particularly when evaluating the level of risk for encroachment permits and construction contracts.

Public Comment Opened 8:19 pm

Public Speaking to the item: 8:19:44 PM Jim Rickel; 8:23:32 PM Eric Crane, Crane of Ukiah; 8:34:35 PM Ken McCormick, homeowner; 8:37:15 PM Mark Walker, contractor; 8:42:25 PM Lee Howard; and 8:53:55 PM John Graff, ECMC.

Public Comment Closed 8:57 pm

Public Comment Reopened 9:04 pm

Public Speaking to the item: 9:04:32 PM Eric Crane; 9:12:41 PM Lee Howard; 9:13:41 PM Mark Walker; 9:36:52 PM Eric Crane, and 9:59:47 PM Jim Rickel.

Public Comment Closed 10:01 pm

M/S Rodin/Baldwin to adopt the Risk Analysis Matrix with the exception of encroachment permits and by the end of next week a committee to more specifically define the encroachment permit section of the Matrix. **Motion withdrawn.**

By Consensus, City Council directed staff to use the Risk Analysis Matrix as the working document, use one million dollars as the default limit and two million dollars based upon justification with the intention that the City accepts additional risk to achieve additional benefit to the local contractors and residence and to continue to refine the criteria that would more objectively define what constitutes the two million dollar limit. Staff is to work with the North Coast Builder's Exchange on what criteria constitutes the two million dollar limit and bring it back to the Financial Policies Committee. 9:49:04 PM

By Consensus, City Council directed staff to further review the Trucker's Light Parade insurance issue with Captain Taylor based on the information provided at tonight's meeting and ultimately it is staff's determination on what the insurance requirements are to be. 10:05:01 PM

d. **Electric Utility Report on Energy Efficiency Through the Public Benefits Program** 10:07:12 PM

Electric Utility Director Grandi presented the item. Recommended Action: Informational only, no action by Council is required.

Jim Brands, Efficiency Services Group, provided a presentation on the Electric Utility Report on Energy Efficiency through Public Benefits to the City Council.

New program information will come back to City Council after January 2009. 10:35:51 PM

By Consensus, City Council accepted report.

e. **Approve Amendment 1 to the Professional Services Agreement between Efficiency Services Group, LLC and the City of Ukiah and Authorize the City Manager to Approve Up to Two Yearly Contract Extensions** 10:38:37 PM

Electric Utility Director Grandi presented the item. Recommended Action: Approve Amendment 1 to the professional services agreement between Efficiency Services Group, LLC, and the City of Ukiah, and authorize the City Manager the authority to approve up to two, yearly extensions.

M/S Thomas/Baldwin to approve the Recommended Action. **Motion carried** by the following roll call vote: AYES: Councilmembers Thomas, McCowen, Rodin, Baldwin, and Mayor Crane. NOES: None. ABSENT: None. ABSTAIN: None.

11. **NEW BUSINESS**

b. **Report to Council of the Expenditure of \$7,434.41 to Power Monitors Inc., c/o Honn Company for the Purchase of Two Meter Recorders for the Electric Meters Division of the Public Utilities Department (was item 7d)**

Electric Utility Director Grandi presented the item. Recommended Action: Receive report on expenditure for recorders purchase in the amount of \$7437.41 from power Monitors, Inc., C/O Honn Company.



ITEM NO.: 13a

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION AND POSSIBLE INTRODUCTION OF ORDINANCE AMENDING THE UKIAH CITY CODE TO AUTHORIZE A HEARING OFFICER FOR APPEALS HEARINGS

Summary: City Staff is proposing the introduction of an ordinance that will amend the City Code to define the term "Hearing Officer" and to authorize the Hearing Officer to hear appeal hearings for taxi permit and badge denials, suspensions, and revocations; notices of nuisance abatement for private, commercially zoned property; denial, revocation, or termination of a dog or kennel license or a permit to keep a dangerous animal; seizure or impoundment of an animal; issuance, modification or termination or refusal to issue, modify or terminate a permit to keep livestock within the City limits; and notices of abatement and removal of abandoned vehicles.

Background and Discussion: The proposed Ordinance (Attachments 1 and 2) would add Section 24 to Division 1, Chapter 1 of the City Code and would amend the following Sections of the City Code for the purpose of authorizing the City's Hearing Officer to hear appeals of City actions:

- Section 23 in Division 1 (Government), Chapter 1 (General Provisions)
- Sections 2534 and 2535 in Division 2 (Business), Chapter 5 (For Hire Motor Vehicles), Article 2 (Vehicle Permits and Licenses Required; Application and Issuance)
- Sections 2580 and 2581 in Division 2 (Business), Chapter 5 (For Hire Motor Vehicles), Article 5 (Drivers' Badges Required)
- Sections 3406, 3407, 3408, 3410, 3411, 3412, 3413, and 3414 in Division 3 (Building), Chapter 11 (Private Commercially Zoned Property Maintenance)
- Section 4163 in Division 5 (Health and Sanitation), Chapter 1 (Animals Generally), Article 7 (Licensing and Permits)
- Sections 4183, 4184, 4185 in Division 5 (Health and Sanitation), Chapter 1 (Animals Generally), Article 9 (Impoundment)
- Section 4206 in Division 5 (Health and Sanitation), Chapter 2 (Livestock)
- Sections 7602, 7610, AND 7611 in Division 8 (Traffic), Chapter 8 (Abandoned Vehicle Removal)

Continued on Page 2

RECOMMENDED ACTION(S): Introduce the Ordinance by title only amending the Ukiah City Code to authorize a Hearing Officer for appeals hearings.

ALTERNATIVES: Leave the affected City Code sections unchanged or provide instructions to staff on desired amendments to the Ordinance

Citizens advised:	N/A
Requested by:	Chris Dewey, Police Chief
Prepared by:	Darcy Vaughn, Assistant City Attorney
Coordinated with:	Chris Dewey, Police Chief; Trent Taylor, Extra Help Retired Annuitant Captain; and Sean Kaiser, Administrative Lieutenant.
Presenter:	David J. Rapport, City Attorney
Attachments:	1. Ordinance – redline 2. Ordinance – clean

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

In 2015, the City Council authorized contracting for an Administrative Hearing Officer, specifically for hearing appeals pursuant to Division 3 Chapter 12 sections 3450 – 3467 which create a legal process for the Abatement of Public Nuisances. Section 3456 specifically authorizes a Hearing Officer to hear these appeals. The City has contracted with a local attorney, Matthew Finnegan, to act as Hearing Officer pursuant to Section 3456. Mr. Finnegan has successfully and thoroughly conducted hearings, issued thorough written rulings and facilitated successful abatement of nuisances. The use of an attorney or other person with education, training and experience necessary to hearing appeals, apply the law to facts adduced at a hearing, make legally required findings and prepare well-reasoned written decisions is a cost-effective and fair means of meeting the City's legal obligation to provide administrative hearings that comply with constitutional due process standards and state law governing such hearings.

Currently, the City Code provides that appeals of different types are heard by the City Manager, the City Attorney, the Traffic Engineering Committee, and other City officials and entities. It is the opinion of City Staff that using a hearing officer, such as Mr. Finnegan, to hear the most common appeals would promote the City's interest in providing due process and would make the appeals process more efficient and consistent.

City Staff cannot predict how many appeals the City may receive. While every decision from which the City Code provides a right of appeal is potentially subject to appeal, in the past there have been very few appeals heard in the City under the City Code provisions amended by the proposed ordinance. This number may increase as the City's code enforcement efforts increase, but the Police Department predicts that the overall annual costs for these hearings will come within the funding currently budgeted for these enforcement efforts. Moreover, the relevant sections of the City Code allow for the recovery of these costs when the administrative decision is upheld.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING AND AMENDING VARIOUS SECTIONS OF THE UKIAH CITY CODE TO PROVIDE FOR APPEALS FROM VARIOUS DECISIONS TO BE HEARD BY A HEARING OFFICER APPOINTED BY THE CITY COUNCIL

The City Council of the City of Ukiah hereby ordains as follows.

SECTION 1

The current Section 23 of Division 1, Chapter 1 of the Ukiah City Code is hereby renumbered Section 24.

Section 23 of Division 1, Chapter 1 of the Ukiah City Code is amended to read as follows.

§23 HEARING OFFICER

“Hearing Officer” means an individual appointed by the City Council to hear and decide appeals of certain decisions made by City officials and entities. “Hearing Officer” includes one or more persons appointed by the City Council to perform the role of Hearing Officer as provided in the Code. A hearing officer must be an attorney or must be otherwise qualified by training, education, or work experience to hear and decide appeals. A hearing officer must be impartial and must have no personal or business relationship with the City other than the contract with the City to perform the duties of the Hearing Officer. Unless otherwise provided in a state or federal law prescribing a shorter time period, judicial review of all decisions of the Hearing Officer must be filed in compliance with Code of Civil Procedure Section 1094.5 and within the time prescribed by Section 1094.6.

SECTION 2

Section 2534 in Division 2, Chapter 5, Article 2 of the Ukiah City Code is hereby amended to read as follows:

§2534 APPEALS

~~A. To the City Manager:~~ Upon the payment of a fee established, from time to time, by resolution of the City Council, any interested party may appeal, to the ~~City Manager~~Hearing Officer, a decision by the Director of Public Safety or his or her designee granting or denying an application for a permit under this Chapter. The appeal must be filed with the Director of Public Safety within ten (10) days of the date the permit or decision is delivered to the applicant. The ~~City Manager~~Hearing Officer shall hear the appeal not sooner than ten (10) days from the date the appeal is filed. Notice of

the hearing date, time and location shall be mailed to the appellant and the applicant at least five (5) days prior to the hearing. The ~~City Manager~~Hearing Officer shall consider all evidence or argument presented at the hearing by any interested party and may grant or deny the application or impose such conditions on the issuance thereof as he or she deems appropriate and necessary to protect the public health, safety and welfare. The ~~City Manager~~Hearing Officer shall personally deliver to the appellant and applicant or mail by first class mail to the address contained in the appeal a copy of his or her written decision. The decision shall be deemed delivered when personally served or when deposited in the United States mail with proper postage and address affixed thereto. The Hearing Officer's decision shall be deemed a final decision for the City.

~~B.—To the City Council: If an appellant or applicant remains dissatisfied with the decision of the City Manager, upon the payment of a fee established, from time to time, by resolution of the City Council, he or she may appeal the decision to the City Council. The appeal must be filed with the City Manager within ten (10) days of the date his or her decision is delivered to the appellant and applicant. The City Council shall hear the appeal at its next regularly scheduled meeting not sooner than ten (10) days from the date the appeal is filed. Notice of the hearing date, time and location shall be mailed to the appellant and the applicant at least five (5) days prior to the hearing. The City Council shall consider all evidence or argument presented at the hearing by any interested party and may grant or deny the application or impose such conditions on the issuance thereof as he or she deems appropriate and necessary to protect the public health, safety and welfare.~~

Section 2535 in Division 2, Chapter 5, Article 2 of the Ukiah City Code is hereby amended to read as follows:

§2535 SUSPENSION AND REVOCATION OF PERMIT

A. Immediate Suspension: The Director of Public Safety may immediately suspend a permit issued under this Chapter, whenever he or she determines that the applicant cannot furnish satisfactory evidence of insurance as required by subsection 2533A3, fails to provide an annual certificate that the vehicle included on the permit has been inspected and approved by the Ukiah Police Department or its designee, or has operated a permitted vehicle in a manner that does not comply with safety requirements imposed by this Chapter or the California Vehicle Code. Any suspension under this subsection shall take effect immediately upon its issuance and shall remain in effect until the applicant provides such proof to the Director of Public Safety.

1. Immediately upon its issuance, the Director of Public Safety shall personally serve or mail by first class mail to the applicant a copy of the suspension decision which shall be deemed served when personally delivered to the applicant or deposited in the United States mail addressed to the applicant at his or her official address on file with the Director of Public Safety. It shall be unlawful and constitute a violation of this Chapter for any permittee to operate a vehicle requiring a permit under this Chapter during any period of time when a permit suspension is in effect.

2. A permittee may appeal a decision to suspend his or her permit in accordance with the procedure contained in § 2534.

B. Grounds for Suspension or Revocation: The Director of Public Safety may suspend or revoke a permit for any of the following reasons:

1. Any misrepresentation or nondisclosure of a material fact by the applicant when applying for a permit;
2. Any of the reasons for denying a permit as set forth in §2533;
3. Any violation of this Chapter or a condition imposed upon the issuance of a permit under this Chapter; or
4. Any act in the operation of the business which poses a danger to the public health, safety or welfare.

C. Service of Notice: The Director of Public Safety shall provide a permittee notice of his or her decision to suspend or revoke a permit under subsection B, including the grounds therefor and the facts supporting the decision, by arranging for personal service of the notice or by mailing the notice to the permittee at the address on file with the Director of Public Safety. The decision shall be deemed served when personally served or deposited in the United States mail. The decision shall become effective ten (10) days after it is served, unless the permittee files an appeal. Within ten (10) days of the service of the decision suspending or revoking the permit, the permittee may appeal the decision in accordance with the procedure contained in §2534. After hearing the appeal, the ~~City Manager~~Hearing Officer ~~or City Council~~ may revoke the permit, reinstate the permit, suspend the permit or impose conditions on the permit as he or she~~it~~ deems necessary and appropriate to protect the public health, safety and welfare.

Section 2580 in Division 2, Chapter 5, Article 5 of the Ukiah City Code is hereby amended to read as follows:

§2580 DRIVERS' BADGES REQUIRED

A. Badge Required: It shall be unlawful for any person to drive any vehicle for hire, taxicab, or sightseeing automobile within the City, except as provided in Section 2530 of this Chapter, without first having obtained a driver's badge from the Director of Public Safety or his or her designee.

B. Application²: Within fifteen (15) days of receiving a completed application on a form approved by resolution of the City Council and all information required to be submitted with the form, the Director of Public Safety shall include the driver on the for hire vehicle permit issued pursuant to Section 2533 of this Chapter and issue a driver's badge as described by resolution of the City Council, unless he or she finds any of the following:

1. The applicant is under the age of eighteen (18);
2. The applicant does not possess a valid California driver's license of the class required for the vehicle he or she will operate;
3. The applicant is an undocumented or illegal alien;

4. The applicant tests positive for controlled substances or alcohol, where:

a. "Controlled substance" means marijuana, cocaine, opiates, amphetamines and phencyclidine.

b. "Tests positive" means:

(1) With respect to alcohol, an alcohol screening test showing a breath alcohol concentration of 0.02 percent or more; and

(2) With respect to a controlled substance means the cutoff levels for the initial and confirmatory tests as provided in 49 C.F.R. section 40.29 (e) and (f).

c. All tests for alcohol and controlled substances shall be conducted by the applicant's employer in conformity with Appendix B to the City of Ukiah Drug and Alcohol Testing Policy for Employees with Commercial Driver's Licenses and 49 C.F.R. parts 40 (commencing with section 40.1) and 382. The employer must certify as part of the application that it has conducted the required tests and must report any positive test results to the Police Department as part of the application. Self-employed independent drivers shall provide a copy of the laboratory report of the test results directly to the Police Department.

d. All controlled substance and alcohol test results shall be treated as confidential information and shall not be disclosed without the driver's consent, except as authorized or required by law. No evidence derived from positive test results shall be admissible in a criminal prosecution concerning unlawful possession, sale or distribution of controlled substances.

e. If a driver received a license based on a negative test result from another city or county within the State within a period of one year prior to the date of application, the applicant's employer or self-employed independent driver may submit the license or test result in lieu of a new test; provided, the test from the other jurisdiction was part of a controlled substance and alcohol testing certification program meeting the requirements of Government Code section 53075.5.

f. If a license application is denied based on this Section, requirements for rehabilitation, reapplication, follow-up testing and other requirements shall be as provided in 49 C.F.R. part 382 (commencing with section 382.101). In other words, an applicant may be eligible for a driver's badge after referral to a substance abuse professional, compliance with a recommended rehabilitation program, follow-up random drug and/or controlled substance testing, and negative test results. All such conditions shall be set forth in writing by the Police Department as preconditions to obtaining and keeping a driver's badge issued subsequent to a positive test result.

g. The driver and/or his or her employer shall pay all costs of testing and any referrals, rehabilitation counseling and follow-up testing that may be required.

5. Within five (5) years of the date of application, the applicant has been convicted by any state or Federal court of a crime (whether designated a felony, misdemeanor or infraction) involving serious or persistent and improper operation or maintenance of a motor vehicle, violence or the threatened use of violence or force, dishonesty, theft, destruction of property, pandering, sexual misconduct or the use, sale or possession of alcohol or controlled substances;
6. Within five (5) years of the date of application, the City or another jurisdiction has revoked a driver's permit required by this Chapter or a similar permit issued to the applicant;
7. Within five (5) years of the date of application, a state or Federal court judgment has been rendered against the applicant rendering him or her liable (other than vicariously or strictly liable) in money damages for personal injury or property damage or restraining him or her from acts of personal harassment, assault or battery; or
8. Within five (5) years of the date of application, the applicant has violated any provision of this Chapter or committed any other act which the Director of Public Safety determines creates a serious risk of harm to the public health, safety or welfare, if the permit is granted.

C. Appeal ~~Of~~ of Denial: Any person whose application is denied shall have the right to appeal that decision to the ~~City Manager~~ Hearing Officer ~~and City Council~~ in accordance with the procedure provided in Section 2534 of this Chapter.

Section 2581 in Division 2, Chapter 5, Article 5 of the Ukiah City Code is hereby amended to read as follows:

§2581 SUSPENSION OR REVOCATION OF BADGE³

A. Immediate Suspension Or Revocation: The Director of Public Safety may immediately suspend or revoke a driver's badge on any of the following grounds:

1. A suspension or revocation of his or her driver's license;
2. The driver caused a motor vehicle accident causing more than five hundred dollars (\$500.00) in property damage or bodily injury or death; or
3. The Director receives notice that the driver is no longer covered by liability insurance;
4. The driver tests positive for alcohol or controlled substances during an annual recertification test. Annual recertification tests for controlled substances and alcohol shall be required on or after the anniversary date for each driver issued a driver's badge. The Police Department will issue a notice to the driver specifying the date, time and place of the annual recertification test. If the driver was subject to a test meeting the requirements of this Section within a period of one year from the

date of recertification as part of a driver recertification program in another California city or county, the test from that other jurisdiction will satisfy the requirements of this subsection, unless the earlier test yielded a positive test result.

In the event of an immediate suspension or revocation under subsection A of this Section the Director of Public Safety shall immediately provide the notice and opportunity for a hearing provided in subsection C of this Section, except that the suspension or revocation shall remain in effect unless or until reversed by decision of the ~~City Manager~~Hearing Officer ~~or City Council~~. It shall be unlawful and constitute a violation of this Chapter for any driver to operate a for hire motor vehicle after notice of the suspension or revocation has been given.

B. Suspension Or Revocation With Opportunity For Prior Notice And Opportunity For A Hearing: The Director of Public Safety may suspend or revoke a driver's badge with prior notice and opportunity for a hearing based on any of the following grounds:

1. Any misrepresentation or omission of a material fact on the application for the badge;
2. Any of the grounds for denying a badge as stated in Section 2580 of this Article;
3. Any violation of any provision of this Chapter; or
4. Any act which tends to endanger the public health or safety, if the driver is allowed to continue operating a vehicle for which a driver's badge is required.

C. Procedure: Five (5) working days prior to the effective date of the suspension or revocation under subsection B of this Section, the Director of Public Safety shall serve a copy of a notice of suspension or revocation on the badge holder. The notice shall be personally served or sent by first class mail to the address on file with the Director of Public Safety. The notice shall be deemed served when personally delivered to the badge holder or when deposited in the United States mail. The notice shall state the grounds for the suspension or revocation, the facts supporting the decision and the dates when the suspension will begin and end or the effective date of revocation. The notice shall inform the badge holder that the decision will not become effective, if he or she files with the Director of Public Safety an appeal of the decision prior to the effective date. The badge holder has no right of appeal unless he or she files the request for an appeal prior to the effective date of the suspension or revocation. The ~~City Manager~~Hearing Officer ~~or City Council~~ shall hear the appeal in accordance with Section 2534 of this Chapter. After hearing the appeal, the ~~City Manager~~Hearing Officer ~~or City Council~~ may suspend, revoke or impose conditions on the use of the badge and shall specify the effective dates of the suspension, revocation or conditions.

Section 3406 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3406 FAILURE TO VOLUNTARILY ABATE

If a nuisance is not properly abated within the period established under the provisions of section 3405 of this chapter, or if required permits are not properly secured, the ~~city council~~ Hearing Officer for the City shall hold a public hearing to determine if the declared nuisance should be abated under the police powers of the city.

Section 3407 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3407 NOTICE OF PUBLIC HEARING – REQUIRED

A. A written notice of public hearing, substantially in the form contained in subsection B of this section, shall be served at least ten (10) days prior to the date set for the ~~city council~~ Hearing Officer public hearing.

B. Service of the notice and order may be made upon all persons entitled thereto either by personal delivery or by certified mail, addressed to the record owner and business owner at his or her or their address as it appears on the latest equalized assessment roll of Mendocino County, or as known to the city manager. A copy of the notice and order and any amended or supplemental notice and order shall also be posted on the premises.

1. In lieu of personally serving the owner or service by certified mail, service of the notice and order and any amended or supplemental notice and order may be made as follows:

a. In the event that the person entitled to service refuses to accept certified return receipt mail or cannot be personally served, service may be made by substituted service.

Substituted service may be accomplished as follows: 1) by leaving a copy during usual business hours in the recipient's business with the person who is apparently in charge, and by thereafter mailing by first class mail a copy to the recipient where the copy was left; 2) by leaving a copy at the recipient's dwelling or usual place of abode, in the presence of a competent member of the household and thereafter mailing by first class mail a copy to the recipient at the address where the copy was left.

b. In the event the person entitled to service refuses to accept certified return receipt mail or cannot be personally serviced and has a property manager or rental agency overseeing the premises, substituted service may be made as set forth in subsection B1a of this section upon the property manager or rental agency.

c. If the person entitled to service lives out of state and will not accept certified return receipt mail, then service may be made by first class mail.

d. If the person entitled to notice cannot be located, or service cannot be effected as set forth in this section, service may be made by publication in a

Mendocino County newspaper of general circulation, which is most likely to give actual notice of the order to the person. Service shall be deemed sufficient when it is accomplished pursuant to Government Code section 6063.

C. The failure of any such person to receive such notice and order shall not affect the validity of any proceedings taken under this section. Service by certified mail or first class in the manner herein provided shall be effective on the date of mailing. Service by publication shall be effective on the date of first publication. Service by personal service shall be effective upon delivery. Service by substitute service shall be effective from the date the mailing a copy of the order after substitute service.

Section 3408 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3408 NOTICE OF PUBLIC HEARING – FORM

Notice substantially in the following form shall be given:

**NOTICE OF PUBLIC HEARING TO DETERMINE EXISTENCE OF
PUBLIC NUISANCE AND TO ABATE IN WHOLE OR IN PART**

Notice is hereby given that on (insert date) the ~~City Council~~Hearing Officer of the City of Ukiah will hold a public hearing at (insert place) to ascertain whether certain premises situated in the City of Ukiah, State of California, known and designated as (insert address or description) to constitute a public nuisance subject to abatement by the rehabilitation of such premises or by the repair or demolition of buildings or structures situated thereon. If said premises, in whole or part, are found to constitute a public nuisance as defined by Section 3402 and if the same are not promptly abated by the owner, such nuisances may be abated by municipal authorities, in which case the cost of such abatement, including removal of the nuisance, rehabilitation, repair or demolition will be assessed upon such premises and such cost will constitute a lien upon such land until paid.

Said alleged violations consist of the following:

Said methods of abatement available are:

All persons having any objection to, or interest in, said matters are hereby notified to attend a hearing before the ~~City Council~~Hearing Officer of the City to be held on (insert date and time) when their testimony and evidence will be heard and given due consideration.

DATED (insert date)

City Manager of the City of Ukiah

Section 3410 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3410 HEARING – PROCEEDINGS

At the time and place stated in the notice of public hearing, the ~~city council~~Hearing Officer shall hear and consider all relevant evidence, objections or protests, and shall receive testimony from owners, witnesses, city personnel and interested persons relative to such alleged public nuisance and to proposed abatement measures. The hearing may be continued from time to time.

Section 3411 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3411 HEARING – DECISION

A. Upon the evidence presented, the ~~city council~~Hearing Officer shall determine whether the premises or any part thereof, as maintained, constitutes a nuisance within the meaning of section 3402 of this chapter.

If the ~~city council~~Hearing Officer finds that the same constitutes a nuisance, ~~it~~he or she shall order the same abated within a reasonable time, which time shall be determined by the ~~city council~~Hearing Officer.

B. The ~~city council~~Hearing Officer's decision shall be by written order, which shall contain the findings of the ~~city council~~Hearing Officer upon which such determination is based. If said nuisance is not abated within the time permitted by the ~~city council~~Hearing Officer, the city manager/designee is authorized to enter upon the premises for the purposes of abating the same, as hereinafter provided.

Section 3412 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3412 TIME LIMITATION FOR FILING JUDICIAL ACTION

Any aggrieved person who has exhausted all administrative remedies may bring any action to contest the ~~city council~~Hearing Officer's decision, provided said action is filed with a court of competent jurisdiction. Such action shall be governed by the provisions of Code of Civil Procedure Sections 1094.5 and 1094.6. ~~within thirty (30) days after the date of mailing such decision. Any aggrieved person to whom a copy of the decision is not mailed by first class mail must file said action within ninety (90) days of the date the decision was made by the city council.~~ Any action filed later than the time required by Code of Civil Procedure Section 1094.6 ~~this section~~ shall be barred from further prosecution.

Section 3413 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3413 SERVICE OF ABATEMENT ORDER

Upon issuance of the ~~city council~~[Hearing Officer](#)'s written decision, the city manager/designee shall post a copy thereof conspicuously on the premises involved and shall serve a copy upon the record owner by first class mail and one copy shall be mailed to each of the following if known to the department head or disclosed from official public records: the holder of any mortgage or deed of trust or other lien or encumbrance of record; the owner or holder of any lease of record; and the holder of any other estate or legal interest of record in the premises.

Section 3414 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3414 ABATEMENT IN CONJUNCTION WITH ORDER

The property owner, or person having charge or control of the property, may at his own expense, abate the nuisance as prescribed by the order of the ~~city council~~[Hearing Officer](#) prior to the expiration of the abatement period set forth in the order. If the nuisance has been inspected by the city and had been abated in accordance with the order, proceedings shall be terminated.

Section 4163 in Division 5, Chapter 1, Article 7 of the Ukiah City Code is hereby amended to read as follows:

§4163 DENIAL, CANCELLATION OR REVOCATION OF A LICENSE OR PERMIT

A. General Provisions: The Health Department or the Division of Animal Control may deny, revoke or cancel any permit or license issued pursuant to this Chapter in the following situations:

1. Whenever it is determined by inspection that any animal facility fails to meet any of the sanitary or health conditions or standards or any other requirements of any permit, license, this Chapter or applicable State law.
2. Whenever there is reason to believe that the applicant or permit holder has willfully withheld or falsified any information required for the permit or license.
3. If the applicant or permit holder has been convicted by a court of law of two (2) or more violations in a twelve (12) month period of this Chapter or State laws relating to animals, or has been convicted of cruelty to animals in this or any other state within the previous five (5) years. For purposes of this Section, a bail forfeiture shall be deemed to be a conviction of the offense charged.

B. Appeal Provisions: A denial, cancellation or revocation of a kennel license or permit shall become effective ten (10) days after written notice has been served in person or by certified mail by the issuing officer stating the grounds for such action. The grounds may include defective conditions or violations found to exist. The notice shall be served on the person owning, managing or operating the kennel. The aggrieved applicant, licensee or permittee has the right to an administrative hearing and review of this action. The aggrieved party must request the hearing by filing with the Division of Animal Control a written request for a hearing which states the reasons for appeal. The appeal shall be conducted by ~~the City Manager or a~~ the hearing Hearing officer Officer or ~~officers~~ Officers designated-appointed by the City ~~Manager~~ Council to hear and decide the appeal within five (5) business days of receipt of said notice.

The appeal notice of a license or permit denial, cancellation or revocation shall be in a form as provided by the Finance Department and shall be filed with the Division of Animal Control.

If an administrative hearing is requested, Animal Control shall immediately set a time, date and place for a hearing on said matter before the ~~City Manager or his or her designee~~ Hearing Officer. Said hearing shall be held not later than ten (10) days after the filing of the notice of appeal. Notice of the said hearing shall be given to the appellant in writing at the address shown in the notice of appeal.

At the time, date and place set for said hearing, the ~~City Manager or his or her designee~~ Hearing Officer shall hold a hearing on the appeal. The aggrieved licensee, permittee or petitioner may appear in person and testify as to any matters relevant to the proceedings. The Health Department or the Division of Animal Control shall present all evidence, oral and documentary, justifying license or permit denial, cancellation or revocation. Technical rules of evidence shall not apply to said proceedings, and the ~~City Manager or his or her designee~~ Hearing Officer may hear and consider any evidence ~~it~~ he or she deems relevant and upon which reasonable men would be likely to rely in the consideration of matters of a serious nature. The decision of the ~~City Manager or his or her designee~~ Hearing Officer shall be supported by the weight of the evidence presented. Upon conclusion of the hearing, the ~~City Manager or his or her designee~~ Hearing Officer shall determine whether to sustain or overrule the license or permit denial, cancellation or revocation action of the Animal Control Officer or the Health Department. The ~~City Manager or his or her designee's~~ Hearing Officer's decision is final.

If no appeal hearing is requested within the time limits specified, the license or permit denial, cancellation or revocation action shall be final.

Section 4183 in Division 5, Chapter 1, Article 9 of the Ukiah City Code is hereby amended to read as follows:

§4183 SUMMARY SEIZURE AND POST SEIZURE HEARING

An Animal Control Officer may seize and impound an animal for violation of any provision of this ordinance or State law prior to a hearing in any of the following situations where the owner is not present and where the Officer believes it is necessary:

- A. To protect public health, safety and property;
- B. To protect an animal which is injured, sick, or starving and must be cared for; and
- C. To protect an animal from injury which has strayed into public property or public right of way.
- D. Even when the owner is present where the animal has bitten a human being and the officer reasonably believes that the owner will remove the animal from the City before it has been quarantined as provided in §§4171 and 4172. The Animal Control Officer may quarantine the animal as provided in said Sections.

If the owner or person who has the right to control the animal wishes to challenge the impoundment, he/she shall personally deliver or mail a written request for a hearing, such that it is received by Animal Control within seventy two (72) hours of the seizure and impoundment.

Animal Control upon receipt of a notice of appeal, shall immediately set a time, date and place for a hearing on said matter before the ~~City Manager or a person or persons designated by the City Manager~~ Hearing Officer appointed by the City Council to hear and decide such appeals. Said hearing shall be held not less than five (5), nor more than ten (10) days after the filing of the notice of appeal. Notice of such hearing shall immediately be given to the owner at the address shown in the notice of appeal. During the pendency of any appeal from an order of impoundment or abatement, the animal impounded may be maintained in the City impound facility or other approved facilities.

The hearing shall be conducted as set forth in §4185 of this Article.

Section 4184 in Division 5, Chapter 1, Article 9 of the Ukiah City Code is hereby amended to read as follows:

§4184 HEARING PRIOR TO ANIMAL DEPRIVATION

Except as provided in §4182 of this Article, a peace officer, agents of the Department of Public Health and the Division of Animal Control may not seize or impound any animal, unless an appeal hearing is held as set forth in §4185 of this Article.

If the owner or person who has a right to control an animal refuses to consent to an impoundment of his/her animal, the Animal Control Officer may issue a notice commanding the person to appear at a specified time before the ~~City Manager or a person or persons designated by the City Manager to hear and decide such appeals~~ Hearing Officer.

Section 4185 in Division 5, Chapter 1, Article 9 of the Ukiah City Code is hereby amended to read as follows:

§4185 APPEAL HEARING

At the time, date and place set for said hearing, the ~~City Manager or designated hearing officer(s)~~Hearing Officer(s) shall hold a hearing at which time the aggrieved owner of the subject animal may appear and testify as to any matters relevant to the proceedings. The Animal Control Officer, County Health Officer, or police officer shall present all evidence, oral and documentary, justifying said order of seizure and impoundment or abatement. Each party may be represented and may call such witnesses as shall be necessary to present testimony on matters relevant to the hearing. Technical rules of evidence shall not apply to said proceedings, and the ~~City Manager or designated hearing officer~~Hearing Officer(s) may hear and consider any evidence he or she deems relevant and upon which reasonable people would be likely to rely in the consideration of matters of a serious nature. The decision of the ~~City Manager~~Hearing Officer(s) shall be supported by the weight of evidence.

Upon conclusion of the hearing, the ~~City Manager or the person designated to hear the matter~~Hearing Officer(s) shall determine whether to sustain or overrule the Animal Control Officer, Health Department or Police Department's order of seizure and impoundment or abatement.

If the order of seizure and impoundment or abatement is not appealed or if such order is sustained after a hearing, the animal seized shall not be released to the owner until the owner pays all fees, charges or costs of the impounding and care for such animal, and said animal owner signs a written promise to control said animal and to prevent said animal from trespassing, howling, barking or making other noises, or causing damage to property, or being vicious or demonstrating that it is potentially vicious or in any manner causing a public nuisance. If all fees, charges, fines, and penalties are not paid or the written promise to abate is not filed with five (5) days of the date that said order of abatement becomes final, the animal impounded shall be placed in a suitable home or humanely destroyed by the impounding agency.

If any seizure and impoundment or order of abatement is overruled by the ~~City Manager or designated hearing officer~~Hearing Officer(s), the animal impounded shall be released forthwith and the City shall bear all costs and expenses of such impoundment. Nothing in this Section shall be deemed to exempt any owner from any fines or penalties imposed by failure to have such animal duly and properly licensed or registered.

In the event any animal owner(s) is ordered to abate a nuisance and as a result of that order of abatement, said owner fails to take appropriate action which results in the animal constituting such nuisance being impounded and placed in a suitable home or humanely destroyed by the impounding agency, the ~~City Manager or designated hearing officer~~Hearing Officer(s) may, if a kennel owner is at fault, order that no further kennel license or permit be issued to such kennel licensee or pursuant to this Chapter for any such period of time, not to exceed one year, as he, she or they may determine.

Section 4206 in Division 5, Chapter 2 of the Ukiah City Code is hereby amended to read as follows:

§4206 ADMINISTRATIVE HEARINGS

In any case where an applicant for a permit, a permittee, or any other interested person is dissatisfied with any determination of the Health Department relative to the presence or absence of any of the conditions mentioned in §4202, or is aggrieved by any decision of the Health Department with respect to the issuance, modification or termination or refusal to issue, modify or terminate any permit required by this Chapter, such person may apply for a hearing before ~~the Hearing Officer of the Cityan Administrative Board consisting of the City Manager and City Attorney~~. Such hearing shall be held within fifteen (15) days from the date of filing the application for hearing, unless continued at the request of the appellant. Notice of the time and place of hearing shall be given the appellant, and he shall be entitled to appear in person or by counsel and present evidence. In the event such a hearing is requested by other than an applicant or permittee, any applicant or permittee affected thereby shall be given the same notice and shall have the same rights to appear and present evidence as the person requesting the hearing.

The ~~Administrative Board~~Hearing Officer shall hear and consider evidence presented at such hearing, and shall decide the issue based upon the evidence presented. A decision must be rendered in writing by such ~~Board~~Hearing Officer within ten (10) days from the date of hearing, and a copy of any such decision shall be furnished to the person requesting the hearing, and affected applicant or permittee, and any other interested person requesting the same. The decision may reverse, affirm or modify any action of the Health Department, and may provide such other determination as the ~~Board~~Hearing Officer may deem appropriate.

Section 7602 in Division 8, Chapter 8 of the Ukiah City Code is hereby amended to read as follows:

§7602 DEFINITIONS

Except where the context otherwise requires, the definitions given in this Section govern the construction of this Chapter:

- A. The term "vehicle" means a device by which any person or property may be propelled, moved or drawn upon a highway, except a device moved by human power or used exclusively upon stationary rails or tracks.
- B. The term "highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes street.
- C. The term "public property" does not include highway.
- D. The term "owner of the land" means the owner of the land on which the vehicle or parts thereof, is located, as shown on the last equalized assessment roll.

E. The term "owner of the vehicle" means the last registered owner and legal owner of record.

~~F. The term "Traffic Engineering Committee" means the Traffic Engineer for the City of Ukiah as established in Section 7030 of this Division, which is a committee consisting of the City Engineer, City Manager, Chief of Police, City Attorney, Superintendent of Public Works, or their duly appointed representatives or any revised or successor committee established by this Code.~~

Section 7610 in Division 8, Chapter 8 of the Ukiah City Code is hereby amended to read as follows:

§7610 REQUEST FOR HEARING; HEARING UNNECESSARY

Upon request by the owner of the vehicle or owner of the land received by the City Clerk or her designated representative within ten (10) days after the mailing of the notices of intention to abate and remove, a public hearing shall be held by the ~~Traffic Engineering Committee~~Hearing Officer for the City on the question of abatement and removal of the vehicle or parts thereof as an abandoned, wrecked, dismantled or inoperative vehicle, and the assessment of the administrative costs and the cost of removal of the vehicle or parts thereof against the property on which it is located.

If the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on his land within such ten (10) day period, said statement shall be construed as a request for hearing which does not require his presence. Notice of the hearing shall be mailed at least ten (10) days before the hearing to the owner of the land and to the owner of the vehicle, unless the vehicle is in such condition that identification numbers are not available to determine ownership. If such a request for hearing is not received within said ten (10) days after mailing of the notice of intention to abate and remove, the City shall have the authority to abate and remove the vehicle or parts thereof as a public nuisance without holding a public hearing..

Section 7611 in Division 8, Chapter 8 of the Ukiah City Code is hereby amended to read as follows:

§7611 HEARING

All hearings under this Chapter shall be held before the ~~Traffic Engineering Committee~~which Hearing Officer who shall hear all facts and testimony ~~it~~he or she deems pertinent. Said facts and testimony may include testimony on the condition of the vehicle or parts thereof and the circumstances concerning its location on the said private property or public property. The ~~Traffic Engineering Committee~~Hearing Officer shall not be limited by the technical rules of evidence. The owner of the land may appear in person at the hearing or present a sworn written statement in time for consideration at the hearing, and deny responsibility for the presence of the vehicle on the land, with his reasons for such denial.

The ~~Traffic Engineering Committee~~Hearing Officer may impose such conditions and take such other action as ~~it~~ he or she deems appropriate under the circumstances to carry out the purpose of this Chapter. ~~It~~ He or she may delay the time for removal of the vehicle or parts thereof if, in ~~its~~ his or her opinion, the circumstances justify it. At the conclusion of the public hearing, the ~~Traffic Engineering Committee~~Hearing Officer may find that a vehicle or parts thereof has been abandoned, wrecked, dismantled, or is inoperative on private or public property and order the same removed from the property as a public nuisance and disposed of as hereinafter provided and determine the administrative costs and the cost of removal to be charged against the owner of the land. The order requiring removal shall include a description of the vehicle or parts thereof and the correct identification number and license number of the vehicle, if available at the site.

If it is determined at the hearing that the vehicle was placed on the land without the consent of the owner of the land and that he has not subsequently acquiesced in its presence, the ~~Traffic Engineering Committee~~Hearing Officer shall not assess the costs of administration or removal of the vehicle against the property upon which the vehicle is located or otherwise attempt to collect such costs from such owner of the land. If the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on his land but does not appear, he shall be notified, in writing, of the decision.

SECTION 2

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

~~Nothing in this Article shall limit or preclude the enforcement of other applicable laws.~~

SECTION 3

~~This Ordinance shall become effective 30 days after its adoption and shall be published as required by law.~~

Introduced by title only on _____, 2016 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Adopted on _____, 2016, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Steve Scalmanini, Mayor

ATTEST:

Kristine Lawler, City Clerk

ORDINANCE NO.**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING AND AMENDING VARIOUS SECTIONS OF THE UKIAH CITY CODE TO PROVIDE FOR APPEALS FROM VARIOUS DECISIONS TO BE HEARD BY A HEARING OFFICER APPOINTED BY THE CITY COUNCIL**

SECTION ONE: It is ordained that the City Council of the City of Ukiah hereby amends §7030 to read as follows:

The current Section 23 of Division 1, Chapter 1 of the Ukiah City Code is hereby renumbered Section 24.

Section 23 of Division 1, Chapter 1 of the Ukiah City Code is amended to read as follows:

§23 HEARING OFFICER

“Hearing Officer” means an individual appointed by the City Council to hear and decide appeals of certain decisions made by City officials and entities. “Hearing Officer” includes one or more persons appointed by the City Council to perform the role of Hearing Officer as provided in the Code. A hearing officer must be an attorney or must be otherwise qualified by training, education, or work experience to hear and decide appeals. A hearing officer must be impartial and must have no personal or business relationship with the City other than the contract with the City to perform the duties of the Hearing Officer. Unless otherwise provided in a state or federal law prescribing a shorter time period, judicial review of all decisions of the Hearing Officer must be filed in compliance with Code of Civil Procedure Section 1094.5 and within the time prescribed by Section 1094.6.

SECTION TWO:

Section 2534 in Division 2, Chapter 5, Article 2 of the Ukiah City Code is hereby amended to read as follows:

§2534 APPEALS

Upon the payment of a fee established, from time to time, by resolution of the City Council, any interested party may appeal, to the Hearing Officer, a decision by the Director of Public Safety or his or her designee granting or denying an application for a permit under this Chapter. The appeal must be filed with the Director of Public Safety within ten (10) days of the date the permit or decision is delivered to the applicant. The Hearing Officer shall hear the appeal not sooner than ten (10) days from the date the appeal is filed. Notice of the hearing date, time and location shall be mailed to the appellant and the applicant at least five (5) days prior to the hearing. The Hearing Officer shall consider all evidence or argument presented at the hearing by any interested party and may grant or deny the application or impose such conditions on the issuance thereof as he or she deems appropriate and necessary to protect the public health, safety and welfare. The Hearing Officer shall personally deliver to the appellant and applicant or mail by first class mail to the address contained in the appeal a copy of his or her written decision. The decision shall be deemed delivered when personally served or when deposited in the United States mail with proper postage and address affixed thereto. The Hearing Officer's decision shall be deemed a final decision for the City.

Section 2535 in Division 2, Chapter 5, Article 2 of the Ukiah City Code is hereby amended to read as follows:

§2535 SUSPENSION AND REVOCATION OF PERMIT

- A. Immediate Suspension: The Director of Public Safety may immediately suspend a permit issued under this Chapter, whenever he or she determines that the applicant cannot furnish satisfactory evidence of insurance as required by subsection 2533A3, fails to provide an annual certificate that the vehicle included on the permit has been inspected and approved by the Ukiah Police Department or its designee, or has operated a permitted vehicle in a manner that does not comply with safety requirements imposed by this Chapter or the California Vehicle Code. Any suspension under this subsection shall take effect immediately upon its issuance and shall remain in effect until the applicant provides such proof to the Director of Public Safety.
 - 1. Immediately upon its issuance, the Director of Public Safety shall personally serve or mail by first class mail to the applicant a copy of the suspension decision which shall be deemed served when personally delivered to the applicant or deposited in the United States mail addressed to the applicant at his or her official address on file with the Director of Public Safety. It shall be unlawful and constitute a violation of this Chapter for any permittee to operate a vehicle requiring a permit under this Chapter during any period of time when a permit suspension is in effect.
 - 2. A permittee may appeal a decision to suspend his or her permit in accordance with the procedure contained in § 2534.
- B. Grounds for Suspension or Revocation: The Director of Public Safety may suspend or revoke a permit for any of the following reasons:
 - 1. Any misrepresentation or nondisclosure of a material fact by the applicant when applying for a permit;
 - 2. Any of the reasons for denying a permit as set forth in §2533;
 - 3. Any violation of this Chapter or a condition imposed upon the issuance of a permit under this Chapter; or
 - 4. Any act in the operation of the business which poses a danger to the public health, safety or welfare.
- C. Service of Notice: The Director of Public Safety shall provide a permittee notice of his or her decision to suspend or revoke a permit under subsection B, including the grounds therefor and the facts supporting the decision, by arranging for personal service of the notice or by mailing the notice to the permittee at the address on file with the Director of Public Safety. The decision shall be deemed served when personally served or deposited in the United States mail. The decision shall become effective ten (10) days after it is served, unless the permittee files an appeal. Within ten (10) days of the service of the decision suspending or revoking the permit, the permittee may appeal the decision in accordance with the procedure contained in §2534. After hearing the appeal, the Hearing Officer may revoke the permit, reinstate the permit, suspend the permit or impose conditions on the permit as he or she deems necessary and appropriate to protect the public health, safety and welfare.

Section 2580 in Division 2, Chapter 5, Article 5 of the Ukiah City Code is hereby amended to read as follows:

§2580 DRIVERS' BADGES REQUIRED

- A. Badge Required: It shall be unlawful for any person to drive any vehicle for hire, taxicab, or sightseeing automobile within the City, except as provided in Section 2530 of this Chapter, without first having obtained a driver's badge from the Director of Public Safety or his or her designee.
- B. Application²: Within fifteen (15) days of receiving a completed application on a form approved by resolution of the City Council and all information required to be submitted with the form, the Director of Public Safety shall include the driver on the for hire vehicle permit issued pursuant to

Section 2533 of this Chapter and issue a driver's badge as described by resolution of the City Council, unless he or she finds any of the following:

1. The applicant is under the age of eighteen (18);
 2. The applicant does not possess a valid California driver's license of the class required for the vehicle he or she will operate;
 3. The applicant is an undocumented or illegal alien;
 4. The applicant tests positive for controlled substances or alcohol, where:
 - a. "Controlled substance" means marijuana, cocaine, opiates, amphetamines and phencyclidine.
 - b. "Tests positive" means:
 - (1) With respect to alcohol, an alcohol screening test showing a breath alcohol concentration of 0.02 percent or more; and
 - (2) With respect to a controlled substance means the cutoff levels for the initial and confirmatory tests as provided in 49 C.F.R. section 40.29 (e) and (f).
- C. All tests for alcohol and controlled substances shall be conducted by the applicant's employer in conformity with Appendix B to the City of Ukiah Drug and Alcohol Testing Policy for Employees with Commercial Driver's Licenses and 49 C.F.R. parts 40 (commencing with section 40.1) and 382. The employer must certify as part of the application that it has conducted the required tests and must report any positive test results to the Police Department as part of the application. Self-employed independent drivers shall provide a copy of the laboratory report of the test results directly to the Police Department.
- D. All controlled substance and alcohol test results shall be treated as confidential information and shall not be disclosed without the driver's consent, except as authorized or required by law. No evidence derived from positive test results shall be admissible in a criminal prosecution concerning unlawful possession, sale or distribution of controlled substances.
- E. If a driver received a license based on a negative test result from another city or county within the State within a period of one year prior to the date of application, the applicant's employer or self-employed independent driver may submit the license or test result in lieu of a new test; provided, the test from the other jurisdiction was part of a controlled substance and alcohol testing certification program meeting the requirements of Government Code section 53075.5.
- F. If a license application is denied based on this Section, requirements for rehabilitation, reapplication, follow-up testing and other requirements shall be as provided in 49 C.F.R. part 382 (commencing with section 382.101). In other words, an applicant may be eligible for a driver's badge after referral to a substance abuse professional, compliance with a recommended rehabilitation program, follow-up random drug and/or controlled substance testing, and negative test results. All such conditions shall be set forth in writing by the Police Department as preconditions to obtaining and keeping a driver's badge issued subsequent to a positive test result.
- G. The driver and/or his or her employer shall pay all costs of testing and any referrals, rehabilitation counseling and follow-up testing that may be required.
1. Within five (5) years of the date of application, the applicant has been convicted by any state or Federal court of a crime (whether designated a felony, misdemeanor or infraction) involving serious or persistent and improper operation or maintenance of a motor vehicle, violence or the threatened use of violence or force, dishonesty, theft, destruction of property, pandering, sexual misconduct or the use, sale or possession of alcohol or controlled substances;

2. Within five (5) years of the date of application, the City or another jurisdiction has revoked a driver's permit required by this Chapter or a similar permit issued to the applicant;
3. Within five (5) years of the date of application, a state or Federal court judgment has been rendered against the applicant rendering him or her liable (other than vicariously or strictly liable) in money damages for personal injury or property damage or restraining him or her from acts of personal harassment, assault or battery; or
4. Within five (5) years of the date of application, the applicant has violated any provision of this Chapter or committed any other act which the Director of Public Safety determines creates a serious risk of harm to the public health, safety or welfare, if the permit is granted.

H. Appeal of Denial: Any person whose application is denied shall have the right to appeal that decision to the Hearing Officer in accordance with the procedure provided in Section 2534 of this Chapter.

Section 2581 in Division 2, Chapter 5, Article 5 of the Ukiah City Code is hereby amended to read as follows:

§2581 SUSPENSION OR REVOCATION OF BADGE³

A. Immediate Suspension or Revocation: The Director of Public Safety may immediately suspend or revoke a driver's badge on any of the following grounds:

1. A suspension or revocation of his or her driver's license;
2. The driver caused a motor vehicle accident causing more than five hundred dollars (\$500.00) in property damage or bodily injury or death; or
3. The Director receives notice that the driver is no longer covered by liability insurance;
4. The driver tests positive for alcohol or controlled substances during an annual recertification test. Annual recertification tests for controlled substances and alcohol shall be required on or after the anniversary date for each driver issued a driver's badge. The Police Department will issue a notice to the driver specifying the date, time and place of the annual recertification test. If the driver was subject to a test meeting the requirements of this Section within a period of one year from the date of recertification as part of a driver recertification program in another California city or county, the test from that other jurisdiction will satisfy the requirements of this subsection, unless the earlier test yielded a positive test result.

In the event of an immediate suspension or revocation under subsection A of this Section the Director of Public Safety shall immediately provide the notice and opportunity for a hearing provided in subsection C of this Section, except that the suspension or revocation shall remain in effect unless or until reversed by decision of the Hearing Officer. It shall be unlawful and constitute a violation of this Chapter for any driver to operate a for hire motor vehicle after notice of the suspension or revocation has been given.

B. Suspension or Revocation with Opportunity for Prior Notice and Opportunity for a Hearing: The Director of Public Safety may suspend or revoke a driver's badge with prior notice and opportunity for a hearing based on any of the following grounds:

1. Any misrepresentation or omission of a material fact on the application for the badge;
2. Any of the grounds for denying a badge as stated in Section 2580 of this Article;
3. Any violation of any provision of this Chapter; or
4. Any act which tends to endanger the public health or safety, if the driver is allowed to continue operating a vehicle for which a driver's badge is required.

C. Procedure: Five (5) working days prior to the effective date of the suspension or revocation under subsection B of this Section, the Director of Public Safety shall serve a copy of a notice of

suspension or revocation on the badge holder. The notice shall be personally served or sent by first class mail to the address on file with the Director of Public Safety. The notice shall be deemed served when personally delivered to the badge holder or when deposited in the United States mail. The notice shall state the grounds for the suspension or revocation, the facts supporting the decision and the dates when the suspension will begin and end or the effective date of revocation. The notice shall inform the badge holder that the decision will not become effective, if he or she files with the Director of Public Safety an appeal of the decision prior to the effective date. The badge holder has no right of appeal unless he or she files the request for an appeal prior to the effective date of the suspension or revocation. The Hearing Officer shall hear the appeal in accordance with Section 2534 of this Chapter. After hearing the appeal, the Hearing Officer may suspend, revoke or impose conditions on the use of the badge and shall specify the effective dates of the suspension, revocation or conditions.

Section 3406 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3406 FAILURE TO VOLUNTARILY ABATE

If a nuisance is not properly abated within the period established under the provisions of section 3405 of this chapter, or if required permits are not properly secured, the Hearing Officer for the City shall hold a public hearing to determine if the declared nuisance should be abated under the police powers of the city.

Section 3407 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3407 NOTICE OF PUBLIC HEARING – REQUIRED

- A. A written notice of public hearing, substantially in the form contained in subsection B of this section, shall be served at least ten (10) days prior to the date set for the Hearing Officer public hearing.
- B. Service of the notice and order may be made upon all persons entitled thereto either by personal delivery or by certified mail, addressed to the record owner and business owner at his or her or their address as it appears on the latest equalized assessment roll of Mendocino County, or as known to the city manager. A copy of the notice and order and any amended or supplemental notice and order shall also be posted on the premises.
 - 1. In lieu of personally serving the owner or service by certified mail, service of the notice and order and any amended or supplemental notice and order may be made as follows:
 - a. In the event that the person entitled to service refuses to accept certified return receipt mail or cannot be personally served, service may be made by substituted service.

Substituted service may be accomplished as follows:

- 1) by leaving a copy during usual business hours in the recipient's business with the person who is apparently in charge, and by thereafter mailing by first class mail a copy to the recipient where the copy was left;
- 2) by leaving a copy at the recipient's dwelling or usual place of abode, in the presence of a competent member of the household and thereafter mailing by first class mail a copy to the recipient at the address where the copy was left.
- b. In the event the person entitled to service refuses to accept certified return receipt mail or cannot be personally serviced and has a property manager or rental agency overseeing the premises, substituted service may be made as set forth in subsection B1a of this section upon the property manager or rental agency.

- c. If the person entitled to service lives out of state and will not accept certified return receipt mail, then service may be made by first class mail.
- d. If the person entitled to notice cannot be located, or service cannot be effected as set forth in this section, service may be made by publication in a Mendocino County newspaper of general circulation, which is most likely to give actual notice of the order to the person. Service shall be deemed sufficient when it is accomplished pursuant to Government Code section 6063.
- e. The failure of any such person to receive such notice and order shall not affect the validity of any proceedings taken under this section. Service by certified mail or first class in the manner herein provided shall be effective on the date of mailing. Service by publication shall be effective on the date of first publication. Service by personal service shall be effective upon delivery. Service by substitute service shall be effective from the date the mailing a copy of the order after substitute service.

Section 3408 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3408 NOTICE OF PUBLIC HEARING – FORM

Notice substantially in the following form shall be given:

NOTICE OF PUBLIC HEARING TO DETERMINE EXISTENCE OF PUBLIC NUISANCE AND TO ABATE IN WHOLE OR IN PART

Notice is hereby given that on (insert date) the Hearing Officer of the City of Ukiah will hold a public hearing at (insert place) to ascertain whether certain premises situated in the City of Ukiah, State of California, known and designated as (insert address or description) to constitute a public nuisance subject to abatement by the rehabilitation of such premises or by the repair or demolition of buildings or structures situated thereon. If said premises, in whole or part, are found to constitute a public nuisance as defined by Section 3402 and if the same are not promptly abated by the owner, such nuisances may be abated by municipal authorities, in which case the cost of such abatement, including removal of the nuisance, rehabilitation, repair or demolition will be assessed upon such premises and such cost will constitute a lien upon such land until paid.

Said alleged violations consist of the following:

Said methods of abatement available are:

All persons having any objection to, or interest in, said matters are hereby notified to attend a hearing before the Hearing Officer of the City to be held on (insert date and time) when their testimony and evidence will be heard and given due consideration.

DATED (insert date)

City Manager of the City of Ukiah

Section 3410 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3410 HEARING – PROCEEDINGS

At the time and place stated in the notice of public hearing, the Hearing Officer shall hear and consider all relevant evidence, objections or protests, and shall receive testimony from owners, witnesses, city

personnel and interested persons relative to such alleged public nuisance and to proposed abatement measures. The hearing may be continued from time to time.

Section 3411 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3411 HEARING – DECISION

- A. Upon the evidence presented, the Hearing Officer shall determine whether the premises or any part thereof, as maintained, constitutes a nuisance within the meaning of section 3402 of this chapter.

If the Hearing Officer finds that the same constitutes a nuisance, he or she shall order the same abated within a reasonable time, which time shall be determined by the Hearing Officer.

- B. The Hearing Officer's decision shall be by written order, which shall contain the findings of the Hearing Officer upon which such determination is based. If said nuisance is not abated within the time permitted by the Hearing Officer, the city manager/designee is authorized to enter upon the premises for the purposes of abating the same, as hereinafter provided.

Section 3412 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3412 TIME LIMITATION FOR FILING JUDICIAL ACTION

Any aggrieved person who has exhausted all administrative remedies may bring any action to contest the Hearing Officer's decision, provided said action is filed with a court of competent jurisdiction. Such action shall be governed by the provisions of Code of Civil Procedure Sections 1094.5 and 1094.6. Any action filed later than the time required by Code of Civil Procedure Section 1094.6 shall be barred from further prosecution.

Section 3413 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3413 SERVICE OF ABATEMENT ORDER

Upon issuance of the Hearing Officer's written decision, the city manager/designee shall post a copy thereof conspicuously on the premises involved and shall serve a copy upon the record owner by first class mail and one copy shall be mailed to each of the following if known to the department head or disclosed from official public records: the holder of any mortgage or deed of trust or other lien or encumbrance of record; the owner or holder of any lease of record; and the holder of any other estate or legal interest of record in the premises.

Section 3414 in Division 3, Chapter 11 of the Ukiah City Code is hereby amended to read as follows:

§3414 ABATEMENT IN CONJUNCTION WITH ORDER

The property owner, or person having charge or control of the property, may at his own expense, abate the nuisance as prescribed by the order of the Hearing Officer prior to the expiration of the abatement period set forth in the order. If the nuisance has been inspected by the city and had been abated in accordance with the order, proceedings shall be terminated.

Section 4163 in Division 5, Chapter 1, Article 7 of the Ukiah City Code is hereby amended to read as follows:

§4163 DENIAL, CANCELLATION OR REVOCATION OF A LICENSE OR PERMIT

- A. General Provisions: The Health Department or the Division of Animal Control may deny, revoke or cancel any permit or license issued pursuant to this Chapter in the following situations:
1. Whenever it is determined by inspection that any animal facility fails to meet any of the sanitary or health conditions or standards or any other requirements of any permit, license, this Chapter or applicable State law.
 2. Whenever there is reason to believe that the applicant or permit holder has willfully withheld or falsified any information required for the permit or license.
 3. If the applicant or permit holder has been convicted by a court of law of two (2) or more violations in a twelve (12) month period of this Chapter or State laws relating to animals, or has been convicted of cruelty to animals in this or any other state within the previous five (5) years. For purposes of this Section, a bail forfeiture shall be deemed to be a conviction of the offense charged.
- B. Appeal Provisions: A denial, cancellation or revocation of a kennel license or permit shall become effective ten (10) days after written notice has been served in person or by certified mail by the issuing officer stating the grounds for such action. The grounds may include defective conditions or violations found to exist. The notice shall be served on the person owning, managing or operating the kennel. The aggrieved applicant, licensee or permittee has the right to an administrative hearing and review of this action. The aggrieved party must request the hearing by filing with the Division of Animal Control a written request for a hearing which states the reasons for appeal. The appeal shall be conducted by the Hearing Officer or Officers appointed by the City Council to hear and decide the appeal within five (5) business days of receipt of said notice.

The appeal notice of a license or permit denial, cancellation or revocation shall be in a form as provided by the Finance Department and shall be filed with the Division of Animal Control.

If an administrative hearing is requested, Animal Control shall immediately set a time, date and place for a hearing on said matter before the Hearing Officer. Said hearing shall be held not later than ten (10) days after the filing of the notice of appeal. Notice of the said hearing shall be given to the appellant in writing at the address shown in the notice of appeal.

At the time, date and place set for said hearing, the Hearing Officer shall hold a hearing on the appeal. The aggrieved licensee, permittee or petitioner may appear in person and testify as to any matters relevant to the proceedings. The Health Department or the Division of Animal Control shall present all evidence, oral and documentary, justifying license or permit denial, cancellation or revocation. Technical rules of evidence shall not apply to said proceedings, and the Hearing Officer may hear and consider any evidence he or she deems relevant and upon which reasonable men would be likely to rely in the consideration of matters of a serious nature. The decision of the Hearing Officer shall be supported by the weight of the evidence presented. Upon conclusion of the hearing, the Hearing Officer shall determine whether to sustain or overrule the license or permit denial, cancellation or revocation action of the Animal Control Officer or the Health Department. The Hearing Officer's decision is final.

If no appeal hearing is requested within the time limits specified, the license or permit denial, cancellation or revocation action shall be final.

Section 4183 in Division 5, Chapter 1, Article 9 of the Ukiah City Code is hereby amended to read as follows:

§4183 SUMMARY SEIZURE AND POST SEIZURE HEARING

An Animal Control Officer may seize and impound an animal for violation of any provision of this ordinance or State law prior to a hearing in any of the following situations where the owner is not present and where the Officer believes it is necessary:

- A. To protect public health, safety and property;
- B. To protect an animal which is injured, sick, or starving and must be cared for; and
- C. To protect an animal from injury which has strayed into public property or public right of way.
- D. Even when the owner is present where the animal has bitten a human being and the officer reasonably believes that the owner will remove the animal from the City before it has been quarantined as provided in §§4171 and 4172. The Animal Control Officer may quarantine the animal as provided in said Sections.

If the owner or person who has the right to control the animal wishes to challenge the impoundment, he/she shall personally deliver or mail a written request for a hearing, such that it is received by Animal Control within seventy-two (72) hours of the seizure and impoundment.

Animal Control upon receipt of a notice of appeal, shall immediately set a time, date and place for a hearing on said matter before the Hearing Officer appointed by the City Council to hear and decide such appeals. Said hearing shall be held not less than five (5), nor more than ten (10) days after the filing of the notice of appeal. Notice of such hearing shall immediately be given to the owner at the address shown in the notice of appeal. During the pendency of any appeal from an order of impoundment or abatement, the animal impounded may be maintained in the City impound facility or other approved facilities.

The hearing shall be conducted as set forth in §4185 of this Article.

Section 4184 in Division 5, Chapter 1, Article 9 of the Ukiah City Code is hereby amended to read as follows:

§4184 HEARING PRIOR TO ANIMAL DEPRIVATION

Except as provided in §4182 of this Article, a peace officer, agents of the Department of Public Health and the Division of Animal Control may not seize or impound any animal, unless an appeal hearing is held as set forth in §4185 of this Article.

If the owner or person who has a right to control an animal refuses to consent to an impoundment of his/her animal, the Animal Control Officer may issue a notice commanding the person to appear at a specified time before the Hearing Officer.

Section 4185 in Division 5, Chapter 1, Article 9 of the Ukiah City Code is hereby amended to read as follows:

§4185 APPEAL HEARING

At the time, date and place set for said hearing, the Hearing Officer(s) shall hold a hearing at which time the aggrieved owner of the subject animal may appear and testify as to any matters relevant to the proceedings. The Animal Control Officer, County Health Officer, or police officer shall present all evidence, oral and documentary, justifying said order of seizure and impoundment or abatement. Each party may be represented and may call such witnesses as shall be necessary to present testimony on matters relevant to the hearing. Technical rules of evidence shall not apply to said proceedings, and the Hearing Officer(s) may hear and consider any evidence he or she deems relevant and upon which reasonable people would be

likely to rely in the consideration of matters of a serious nature. The decision of the Hearing Officer(s) shall be supported by the weight of evidence.

Upon conclusion of the hearing, the Hearing Officer(s) shall determine whether to sustain or overrule the Animal Control Officer, Health Department or Police Department's order of seizure and impoundment or abatement.

If the order of seizure and impoundment or abatement is not appealed or if such order is sustained after a hearing, the animal seized shall not be released to the owner until the owner pays all fees, charges or costs of the impounding and care for such animal, and said animal owner signs a written promise to control said animal and to prevent said animal from trespassing, howling, barking or making other noises, or causing damage to property, or being vicious or demonstrating that it is potentially vicious or in any manner causing a public nuisance. If all fees, charges, fines, and penalties are not paid or the written promise to abate is not filed with five (5) days of the date that said order of abatement becomes final, the animal impounded shall be placed in a suitable home or humanely destroyed by the impounding agency.

If any seizure and impoundment or order of abatement is overruled by the Hearing Officer(s), the animal impounded shall be released forthwith and the City shall bear all costs and expenses of such impoundment. Nothing in this Section shall be deemed to exempt any owner from any fines or penalties imposed by failure to have such animal duly and properly licensed or registered.

In the event any animal owner(s) is ordered to abate a nuisance and as a result of that order of abatement, said owner fails to take appropriate action which results in the animal constituting such nuisance being impounded and placed in a suitable home or humanely destroyed by the impounding agency, the Hearing Officer(s) may, if a kennel owner is at fault, order that no further kennel license or permit be issued to such kennel licensee or pursuant to this Chapter for any such period of time, not to exceed one year, as he, she or they may determine.

Section 4206 in Division 5, Chapter 2 of the Ukiah City Code is hereby amended to read as follows:

§4206 ADMINISTRATIVE HEARINGS

In any case where an applicant for a permit, a permittee, or any other interested person is dissatisfied with any determination of the Health Department relative to the presence or absence of any of the conditions mentioned in §4202, or is aggrieved by any decision of the Health Department with respect to the issuance, modification or termination or refusal to issue, modify or terminate any permit required by this Chapter, such person may apply for a hearing before the Hearing Officer of the City. Such hearing shall be held within fifteen (15) days from the date of filing the application for hearing, unless continued at the request of the appellant. Notice of the time and place of hearing shall be given the appellant, and he shall be entitled to appear in person or by counsel and present evidence. In the event such a hearing is requested by other than an applicant or permittee, any applicant or permittee affected thereby shall be given the same notice and shall have the same rights to appear and present evidence as the person requesting the hearing.

The Hearing Officer shall hear and consider evidence presented at such hearing, and shall decide the issue based upon the evidence presented. A decision must be rendered in writing by such Hearing Officer within ten (10) days from the date of hearing, and a copy of any such decision shall be furnished to the person requesting the hearing, and affected applicant or permittee, and any other interested person requesting the same. The decision may reverse, affirm or modify any action of the Health Department, and may provide such other determination as the Hearing Officer may deem appropriate.

Section 7602 in Division 8, Chapter 8 of the Ukiah City Code is hereby amended to read as follows:

§7602 DEFINITIONS

Except where the context otherwise requires, the definitions given in this Section govern the construction of this Chapter:

- A. The term "vehicle" means a device by which any person or property may be propelled, moved or drawn upon a highway, except a device moved by human power or used exclusively upon stationary rails or tracks.
- B. The term "highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes street.
- C. The term "public property" does not include highway.
- D. The term "owner of the land" means the owner of the land on which the vehicle or parts thereof, is located, as shown on the last equalized assessment roll.
- E. The term "owner of the vehicle" means the last registered owner and legal owner of record.

Section 7610 in Division 8, Chapter 8 of the Ukiah City Code is hereby amended to read as follows:

§7610 REQUEST FOR HEARING; HEARING UNNECESSARY

Upon request by the owner of the vehicle or owner of the land received by the City Clerk or her designated representative within ten (10) days after the mailing of the notices of intention to abate and remove, a public hearing shall be held by the Hearing Officer for the City on the question of abatement and removal of the vehicle or parts thereof as an abandoned, wrecked, dismantled or inoperative vehicle, and the assessment of the administrative costs and the cost of removal of the vehicle or parts thereof against the property on which it is located.

If the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on his land within such ten (10) day period, said statement shall be construed as a request for hearing which does not require his presence. Notice of the hearing shall be mailed at least ten (10) days before the hearing to the owner of the land and to the owner of the vehicle, unless the vehicle is in such condition that identification numbers are not available to determine ownership. If such a request for hearing is not received within said ten (10) days after mailing of the notice of intention to abate and remove, the City shall have the authority to abate and remove the vehicle or parts thereof as a public nuisance without holding a public hearing.

Section 7611 in Division 8, Chapter 8 of the Ukiah City Code is hereby amended to read as follows:

§7611 HEARING

All hearings under this Chapter shall be held before the Hearing Officer who shall hear all facts and testimony he or she deems pertinent. Said facts and testimony may include testimony on the condition of the vehicle or parts thereof and the circumstances concerning its location on the said private property or public property. The Hearing Officer shall not be limited by the technical rules of evidence. The owner of the land may appear in person at the hearing or present a sworn written statement in time for consideration at the hearing, and deny responsibility for the presence of the vehicle on the land, with his reasons for such denial.

The Hearing Officer may impose such conditions and take such other action as he or she deems appropriate under the circumstances to carry out the purpose of this Chapter. He or she may delay the time for removal of the vehicle or parts thereof if, in his or her opinion, the circumstances justify it. At the conclusion of the public hearing, the Hearing Officer may find that a vehicle or parts thereof has been abandoned, wrecked, dismantled, or is inoperative on private or public property and order the same removed from the property as a public nuisance and disposed of as hereinafter provided and determine the administrative costs and the cost of removal to be charged against the owner of the land. The order

requiring removal shall include a description of the vehicle or parts thereof and the correct identification number and license number of the vehicle, if available at the site.

If it is determined at the hearing that the vehicle was placed on the land without the consent of the owner of the land and that he has not subsequently acquiesced in its presence, the Hearing Officer shall not assess the costs of administration or removal of the vehicle against the property upon which the vehicle is located or otherwise attempt to collect such costs from such owner of the land. If the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on his land but does not appear, he shall be notified, in writing, of the decision.

SECTION THREE:

1. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

2. EFFECTIVE DATE.

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on August 17, 2016 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Adopted on _____, 2016, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Stephen G. Scalmanini, Mayor

ATTEST:

Kristine Lawler, City Clerk



ITEM NO.: 13b

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: CONSIDERATION TO ADOPT THREE NOMINATIONS FOR LANDMARK TREE STATUS

Summary: The Tree Advisory Group has received and reviewed three volunteer private property tree nominations for Landmark Tree Status. The Tree Advisory Group is recommending City Council approve adopting these nominations for Landmark Tree Status.

Background: In December of 2008, a group of concerned citizens requested that the City Council consider drafting and adopting a tree preservation ordinance. The City Council determined that a citizen advisory committee should be formed to explore alternate approaches to tree preservation that would not require substantial amounts of staff time and ongoing costs. In Early 2009, a citizen advisory committee was formed and named the Tree Advisory Group. The direction from City Council was to address tree preservation issues and advise on tree policy/guidelines and care/maintenance. In December 2010, the Tree Management Guidelines were adopted along with future goals for the advisory group which included updating the City Master Tree List, creating a Landmark Tree Program, and improving education and outreach. The Tree Advisory Group is a completely open and voluntary committee consisting of horticulture/tree professionals, interested community members, and City staff representatives.

Discussion: In 2012, the Tree Advisory Group created a Landmark Tree Program that provides the City with a method to recognize noteworthy trees on public property and provide an opportunity for private property owners to participate on a voluntary basis. The criteria for a Landmark tree is that the tree is an outstanding specimen; is one of the largest or oldest in the city, has historic interest, has distinctive form or aesthetic appeal and environmental value.

There are three applications for Landmark tree status from private property owners (Attachment 1); Dawn Redwood Tree, London Plane/Sycamore Tree and a Coast Redwood Tree. The Tree Advisory Group has evaluated the nominations and is recommending that the City Council adopt these trees as Landmark trees.

FISCAL IMPACT:				
Budgeted Amount in 16-17 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Adopt the three nominations for Landmark Tree Status.

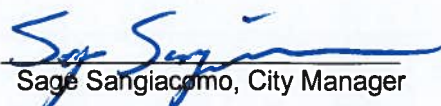
ALTERNATIVES: Return to Staff with direction.

Citizens advised: N/A
Requested by: Tree Advisory Group
Prepared by: Tami Bartolomei, Community Services Administrator
Coordinated with: Bruni Kobbe, Tree Advisory Group Volunteer
Presenters: Tami Bartolomei, Community Services Administrator and Bruni Kobbe, Tree Advisory Group Volunteer
Attachment: 1. Three Landmark Tree Nominations

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Sage Sangiacomo

City Manager

City of Ukiah

6-8-2016

Sage,

Please find attached the copies for three nominations for landmark tree status. TAG has evaluated the nominations and is recommending that the City Council adopt these trees. We would hope that the item could be scheduled for the consent calendar soon.

The nominations are from private property owners, who wish their trees to be recognized:

- 1) Dawn Redwood (at corner of Pine St/Perkins St.): a beautiful specimen of only a few trees of this species in Ukiah
- 2) London Plane/Sycamore (corner of N. Oak St./ Morris St.): a very large if not the largest specimen in Ukiah
- 3) Coast Redwood, Dawn Redwood, Ginkgo (345 N Spring St.): unique group, environmental value as extension of the riparian corridor

Thank you for your consideration.

Bruni Kobbe

Tree Advisory Group

City of Ukiah

Property Owner Consent

Property Owner Name

Vergilia P. Dakin

Address

345 N Spring St.

City, State Zip

Ukiah CA 95482

Home Phone

(707) 463 2567

Email

vdakin@gmail.com

I hereby authorize the City of Ukiah and/or their agents the right to enter onto my property to view a tree being submitted for nomination. I hereby give my consent to allow the public the opportunity to view the nominated tree on my property from the public street right-of-way if Landmark Tree status is obtained.

Property Owner Signature

Vergilia P. Dakin

Date

5-10-16

Submit Completed Nomination

City of Ukiah
Community Services Department
411 West Clay Street
Ukiah, California 95482
Attention: Landmark Tree Program

(707) 463-6231

Benefits

- ✦ Certificate of Recognition presented to owner
- ✦ Landmark Tree designation for the life of the tree
- ✦ Well maintained trees add to property value
- ✦ Trees provide shade and can reduce cooling and heating bills

Check List

- ✦ Nomination form
- ✦ Site map of tree location
- ✦ Picture of the tree(s)
- ✦ Brochures, newspaper clippings, or other supportive documentation
- ✦ Historical data or other significant information related to the tree
- ✦ Property owner consent



Landmark Tree Program



City of Ukiah

COMMUNITY SERVICES

411 W. CLAY STREET

(707) 463-6231
www.cityofukiah.com

City of Ukiah



Tree Advisory Group

Landmark Tree Program

The Landmark Tree Program was created by the Tree Advisory Group of the City of Ukiah to identify remarkable trees within Ukiah.

The program accepts trees that are outstanding specimens; are the largest or oldest in the city; have historic interest; have distinctive form or aesthetic appeal; have environmental value.

The Landmark Tree Program includes specific trees within the city limits on public property but also extends to private property for owners who wish to participate on a voluntary basis.

Nomination Form

TREE LOCATION

Please include map of property and photo

345 N. Spring St. (front yard)

COMMON NAME OF TREE

Ginkgo; Redwood; Dawn redwood

TREE CATEGORY ☒ Specimen ☐ Size/Age ☐ Historic Interest ☒ Aesthetic Appeal ☐ Environmental Value
Pick all that apply. If other, please explain.

Nominator

Vergilia P. Dakin

Date Submitted

11/15

Address

345 N Spring St.

Home Phone

463 2567

Cell Phone

(415) 602 4947

Email

vdakin@gmail.com

Tree Owner Name

(if different than nominator)

Address

Home Phone

Cell Phone

Email

Significance of Tree/Grove

Highlight and justify the specific reason(s) you think the tree is significant. Include any documents like newspaper clippings, brochures or other historical documentation.

Ginkgo (*Ginkgo biloba*), native to China, belongs to ancient group (*Gymnosperms*), uncommon tallest one in town known to owner

Coast Redwood (*Sequoia sempervirens*) - part of group - native to area

Dawn Redwood (*Metasequoia glyptostroboides*), native to China, related to Sequoias but deciduous; very few growing in Ukiah

- all 3 trees have multiple tops (storm damage?) but provide aesthetic appeal as a group; also support ea. other as a group, all grow well in the deep alluvial soil & underflow from nearby Gibson Creek; can be viewed as extension of the riparian corridor.

- all 3 about 50 years old, thought to have been planted by builder of house, former ag. Commissioner (Erikson)



345 N. Spring St., Ukiah

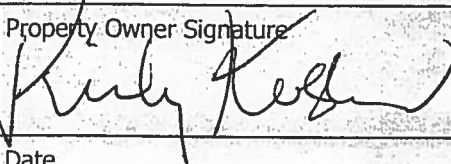


↑ Dawn Redwood

↑ Coast Redwood

↑ Ginkgo

Property Owner Consent

Property Owner Name Pinky Kushner	
Address 504 N. Oak St., #1	
City, State Zip Ukiah, CA 95482	
Home Phone 7074670107	
Email pinkykushner@mac.com	
I hereby authorize the City of Ukiah and/or their agents the right to enter onto my property to view a tree being submitted for nomination. I hereby give my consent to allow the public the opportunity to view the nominated tree on my property from the public street right-of-way if Landmark Tree status is obtained.	
Property Owner Signature 	
Date May 2, 2016	

Submit Completed Nomination

City of Ukiah
Community Services Department
411 West Clay Street
Ukiah, California 95482
Attention: Landmark Tree Program

(707) 463-6231

Benefits

- ✦ Certificate of Recognition presented to owner
- ✦ Landmark Tree designation for the life of the tree
- ✦ Well maintained trees add to property value
- ✦ Trees provide shade and can reduce cooling and heating bills

Check List

- ✦ Nomination form
- ✦ Site map of tree location
- ✦ Picture of the tree(s)
- ✦ Brochures, newspaper clippings, or other supportive documentation
- ✦ Historical data or other significant information related to the tree
- ✦ Property owner consent



Landmark Tree Program



(707) 463-6231
www.cityofukiah.com

City of Ukiah



Tree Advisory Group

Landmark Tree Program

The Landmark Tree Program was created by the Tree Advisory Group of the City of Ukiah to identify remarkable trees within Ukiah.

The program accepts trees that are outstanding specimens; are the largest or oldest in the city; have historic interest; have distinctive form or aesthetic appeal; have environmental value.

The Landmark Tree Program includes specific trees within the city limits on public property but also extends to private property for owners who wish to participate on a voluntary basis.

Nomination Form

TREE LOCATION

Please include map of property and photo
Morris St., at N. Oak St., NW corner

COMMON NAME OF TREE

London Plane

TREE CATEGORY ☐ Specimen ☒ Size/Age ☒ Historic Interest ☒ Aesthetic Appeal ☒ Environmental Value
Pick all that apply. If other, please explain.

Nominator
Pinky Kushner

Date Submitted
May 2, 2016

Address
504 N. Oak St., #1, Ukiah, CA 95482

Home Phone
7074670107

Cell Phone
5104598289

Email
pinkykushner@mac.com

Tree Owner Name
(if different than nominator)

Address

Home Phone

Cell Phone

Email

Significance of Tree/Grove

Highlight and justify the specific reason(s) you think the tree is significant. Include any documents like newspaper clippings, brochures or other historical documentation.

This very large London Plane is significant for its age, size, and shape. It is approx

90 years old, 60 ft tall, with a spreading

shape that has had little obvious trimming.

It is similar in size, shape and canopy to a

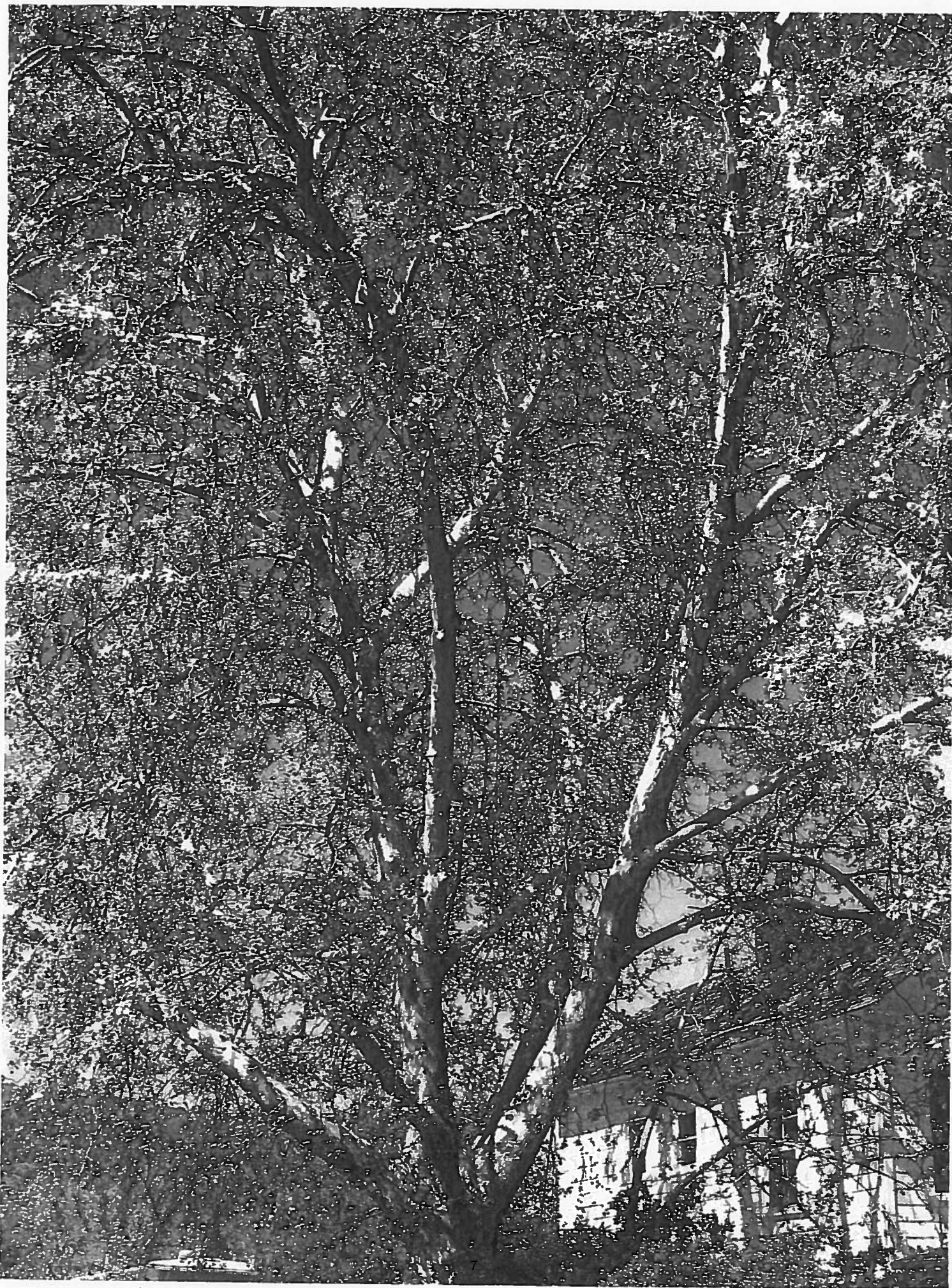
valley oak. John Phillips has stated that it

may be the tallest London Plane in

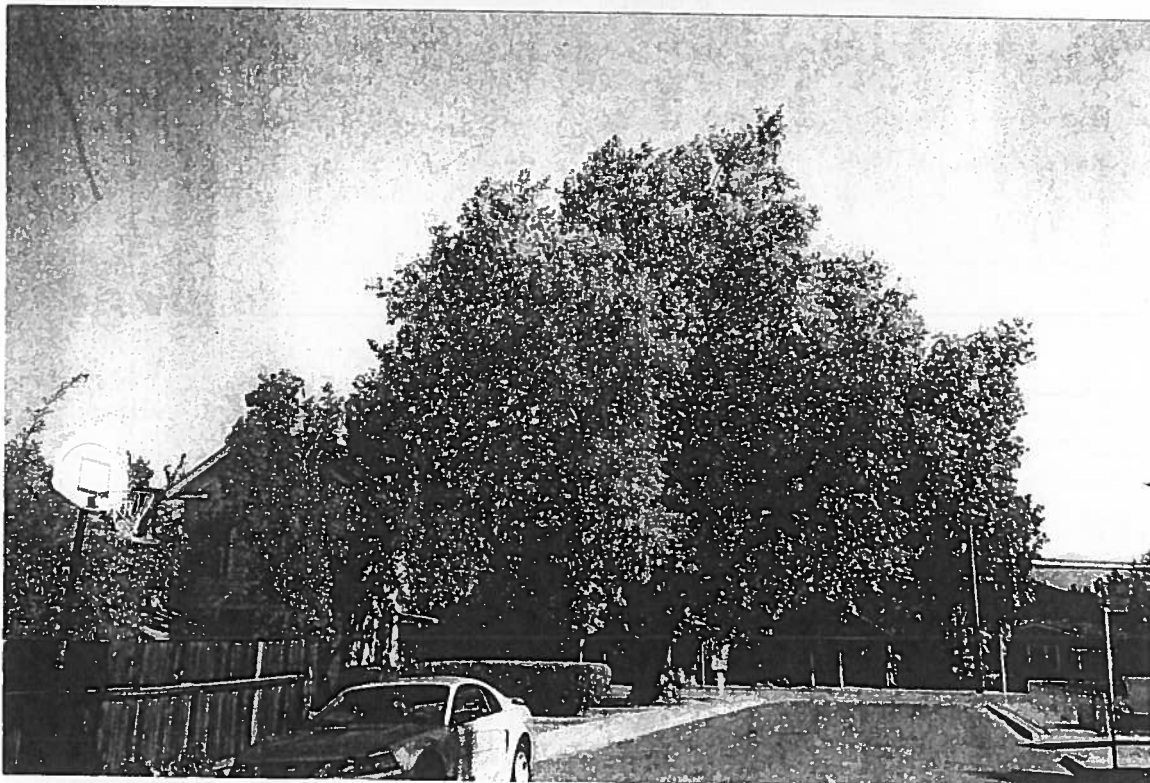
Mendocino County. It is on the property of

one of Ukiah's historic houses, dating to

1874.



504 N Oak, Sycamore (London plane) *Platanus occidentalis*



HISTORIC RESOURCES INVENTORY

HABS _____ HAER _____ Ser. No. _____
UTM: A 10/481920 NR 5 SHL 4333570 Loc _____
C _____ D _____

IDENTIFICATION

1. Common name: Cadogan Property
2. Historic name: Woodruff/Burke/Thomas Residence-Property
3. Street or rural address: 504 No. Oak Street
City Ukiah Zip 95482 County Mendocino
4. Parcel number: 002-181-06
5. Present Owner: Edward Cadogan Address: 2254 Guerneville
City Santa Rosa Zip 95401 Ownership is: Public _____ Private X
6. Present Use: Residential Original use: Residential

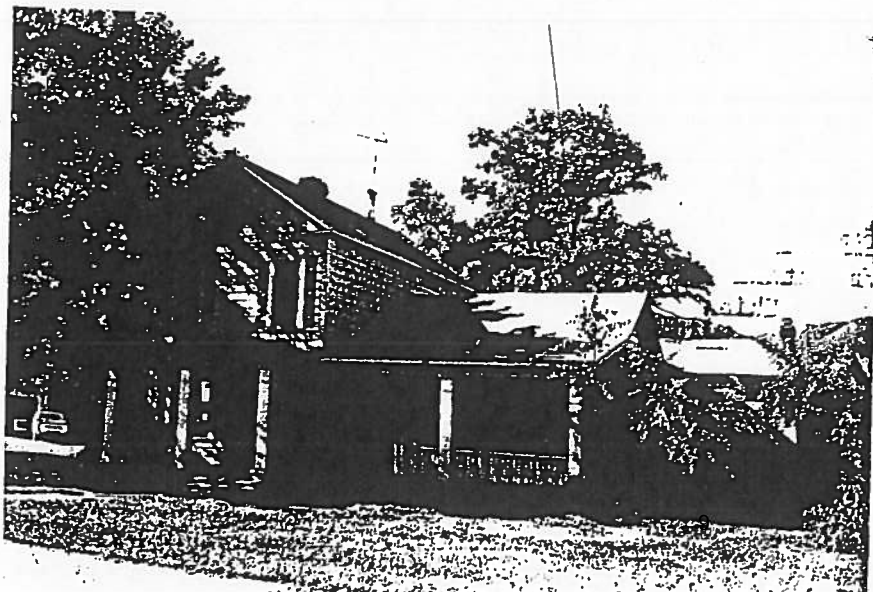
DESCRIPTION

- 7a. Architectural style: Vernacular, Classical and Craftsman influences
- 7b. Briefly describe the present *physical description* of the site or structure and describe any major alterations from its original condition:

The vernacular building is comprised of a two story gabled rectangle with a one story wing on the north. Both forms are surfaced with shiplap and have Craftsman influenced porches and entries. The two story portion has an open, pent-roofed porch supported by square posts. The porch of the small wing is covered by an extension of the gabled roof, also supported by square posts, but containing a board balustrade with a cut work design. Classical styling may be seen in the basic form and proportions of the two story wing and its gable eave returns. The solid entry door is topped by a transom window. Windows are double hung, both four lights over four and one over one, and flanked by shutters with a cut work pattern.

The building has received numerous alterations over time. The original building appears to be the two story portion, and the one story wing an addition. Craftsman porch and shutter elements are not original. Some windows and the door appear to have been changed, and an addition has been made to the rear. By the 1940's the house had been converted to rental units.

The house is sited on a large corner with lawn, large trees on the south and west, and shrubs.



8. Construction date:
Estimated _____ Factual 1874
9. Architect Unknown
10. Builder Unknown
11. Approx. property size (in feet)
Frontage 112 Depth 112
or approx. acreage _____
12. Date(s) of enclosed photograph(s)
Oct. 1984

13. Condition: Excellent _____ Good _____ Fair X Deteriorated _____ No longer in existence _____
14. Alterations: Craftsman style porch add. & wing, rear add., door & wind. chgs.
15. Surroundings: (Check more than one if necessary) Open land _____ Scattered buildings _____ Densely built-up X
Residential X Industrial _____ Commercial _____ Other: _____
16. Threats to site: None known X Private development _____ Zoning _____ Vandalism _____
Public Works project _____ Other: _____
17. Is the structure: On its original site? X Moved? _____ Unknown? _____
18. Related features: Carport on west

SIGNIFICANCE

19. Briefly state historical and/or architectural importance (include dates, events, and persons associated with the site.)

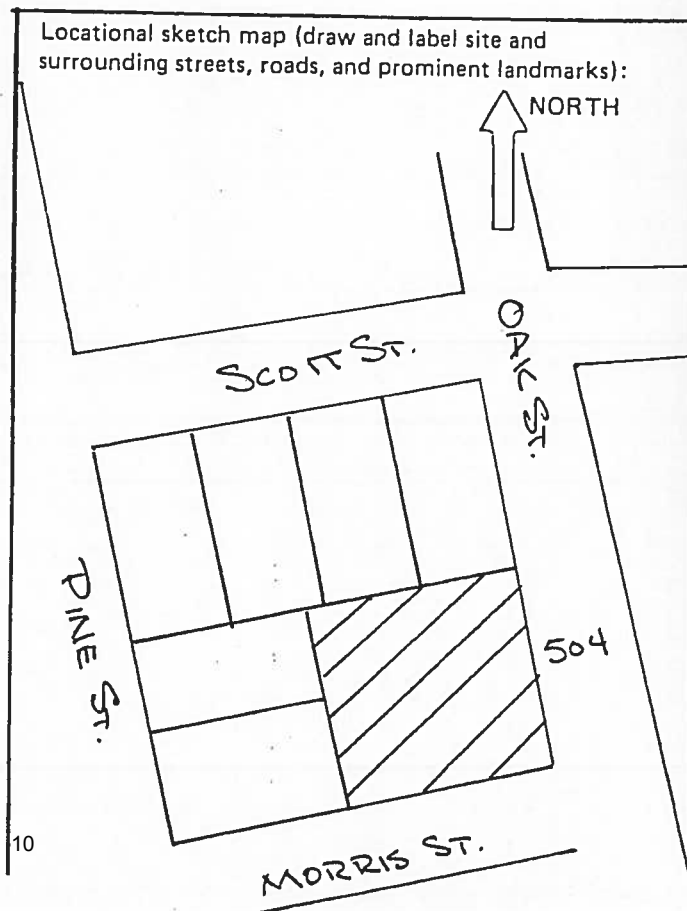
In 1874 Edward and Annie Woodruff bought the entire Block 29 for \$200. Ed Woodruff was a wagon maker and Annie a housewife. They came to California by 1870. Alexander and Martha Burke bought the property from the Woodruffs in 1882, and it stayed in the Burke family until 1902. Burke came to Mendocino County in 1857 and bought 1,000 acres in the south Ukiah Valley. It is not known if the Burkes lived at 504 or if it was used as a rental or a town house for the family. The property passed through 2 owners before Charles R. Thomas bought it in 1908. Thomas owned the property until 1923, and after his death that year the block was subdivided for the first time. Charles Thomas came to Ukiah in the 1870's with his parents, Dr. & Mrs. J.R. Thomas from Georgia.

The altered structure is important due to its age, historic associations, and neighborhood ambience.

20. Main theme of the historic resource: (If more than one is checked, number in order of importance.)
Architecture 2 Arts & Leisure _____
Economic/Industrial _____ Exploration/Settlement _____
Government _____ Military _____
Religion _____ Social/Education _____

21. Sources (List books, documents, surveys, personal interviews and their dates).
Western Title
Sanborn Maps
History of Mendocino
Mendocino Co. Records
County census

22. Date form prepared November 22, 1985
By (name) P. Boghosian/Vol. Committee
Organization Hist. Env. Cons./City of Ukiah
Address: 203 S. School St.
City Ukiah Zip 95482
Phone: (707) 462-2971



London Planes and American Sycamores

Posted on **March 13, 2012** by **David H.**

All around Philadelphia, and in many other cities as well, the streets are lined with London Plane trees. These trees, with their trunks of exfoliating bark making them look to be covered in military camouflage, are recognizable from a hundred yards away. Or so I used to think, until I looked closely at the confusion and complexity that surrounds this seemingly simple and so common tree.

The London Plane is of hybrid origin – it is the offspring of two different species, the American sycamore (*Platanus occidentalis*) and the Oriental plane (*Platanus orientalis*), and it is a tree that did not exist prior to European colonization of the new world. Before then, American sycamores and Oriental planes were kept separate by an ocean (the Atlantic if you're going east from the US, or the Pacific if you want to go all the way around the other way), and they didn't come together until the 17th century, when John Tradescant the Younger, a botanist and gardener (as was his father – John Tradescant the Elder, that is), came to the colonies in the early part of that century and in 1636 took the American sycamore to England. There were also Oriental planes in England at that time (they're originally from the more eastern parts of Europe), however though the geographic distances that had previously kept the *orientalis* and *occidentalis* separate were gone, still for some time after 1636 age differences would have maintained that separation, as it takes time for trees to grow, and to make flowers, and to shed pollen, and to make new seeds for new plants. And so for some time these different plants, though now together after having been so long separated, would still have remained distinct from one another.

By 1700, though, east had met west. We know this because in that year Leonard Plukenet, yet another English botanist, described an intermediate between the *Platanus* species that were already known (i.e., *orientalis* and *occidentalis*), and so from this we can infer that the London plane had arisen by then, an intermediate that looked like what it was, a hybrid cross of two morphologically distinct species. How, when, where and why this happened, we do not know exactly, except that it was in England in the latter part of the 17th century (the latter part because it would have had to have been long enough after 1636 to have allowed for the seeds Tradescant brought back to have grown into seed bearing trees themselves). Other than that, we can't say with more detail, with any confidence at least, when this hybridization event occurred.

It also isn't clear when this hybrid, the London plane, came to the US (or one could say semi came back to the US,

since half its genetics is from the new world) and to understand why, you have to understand the plants.

London planes look quite a bit like their parent species, as you might expect, since that's how genetics works (like begets like), and so it can be difficult to differentiate them. This is something I learned recently – I had thought for years it was easy to tell them apart, to differentiate the London plane from the American sycamore. But, as with so many things, I realized that the closer I looked, the more complicated it became.

There are, broadly speaking, four main characters that are useful for telling these trees apart, the London plane and the American sycamore. Two of those characters involve the bark. On London planes, the military camouflage appearance mentioned above, in the first paragraph, is found up and down the trunk of the tree – on American sycamores, the bark is thick and rough up most of the main trunk of the tree, only exfoliating (peeling away) further up. And American sycamores generally have a white, and commonly bone-white, tone to the underbark that is exposed from the peeling away of the outer bark layers, while the London plane's underbark will have a yellow or green tinge (or sometimes even a salmon orange color, as is found on a tree in Pastorius Park in Germantown, here in Philadelphia).

The leaves also differ – the leaves of both trees are lobed, and in the London plane, the center lobe is longer than it is wide, whereas the sycamore's is generally wider than it is long. A final character separates the two – the flowers (and then later, of course, the fruits) are borne on dangling peduncles (what we might call "stems" in normal English), and in American sycamores these are borne singly, while on the London plane they hang in twos and threes.

Something else also differentiates these trees – their habitats. If you're in the floodplain of a river or creek and you see a tree that looks like an American sycamore, it probably is. If you're on a city street, and you see a tree that looks like a London plane, it most likely is. London planes are phenomenally sturdy street trees – they're called "London planes" because they are and were so common throughout London, and while yes this is due to their attractiveness, it's also because they were able to grow in the soot filled air of 19th century cities, and so became exceedingly popular, especially in London with its thick industrial era atmosphere. Since its introduction to urban life, this tree has had times of peak interest, and times of reduced interest, as is noted in William Flemer III's article "Island and Median-Strip Planting", in *Arnoldia* [vol. 44(4), pp. 14-28 (Fall 1984)]: "The London plane tree has gone through several cycles of popularity and disapproval. Many years ago a few nurserymen grew the trees from seed that produced great variation in habit of growth and disease resistance and this may be one cause for the disapproval. Another may be the plane tree's vulnerability to canker stain disease, a serious condition spread by pruning tools or other mechanical means. The severity of the disease once led the city of Philadelphia to enact ordinances that prohibited planting the tree." But, I should add, even though the London plane has had its ups and downs in popularity, it still, generally, will do better in an urban environment than the American sycamore will. This habitat differentiation is noticeable if you go to the Powell house on 5th Street in downtown Philadelphia – there is a London plane planted right next to an American sycamore. The London plane is doing quite well, happy as can be – the sycamore, much less so.

Another habitat in which one seems to often encounter American sycamores is graveyards. There's an enormous sycamore in Greenwood Cemetery, in Frankford, and another one in the churchyard/graveyard of St. James the Lesser, which is up near Laurel Hill Cemetery – there's also some planted in the Palmer Burial Ground in Fishtown, and quite a few planted in West Laurel Hill, just over the city's border, in Bala Cynwyd; there's also an enormous one in the Germantown Friends burial ground that you can see easily and clearly from Germantown Ave, if you're standing just a bit west of Coulter St.; there's also one in the Friends Meeting House yard at 4th and Arch – there used to be a

cemetery there, too. The symbolism of this makes sense, planting sycamores in Christian cemeteries. In the gospels, e.g., in Luke 19, when Jesus is going through Jericho, Zacheus, the chief tax collector in town, climbs what is called a sycamore to see Jesus as he is walking by – Jesus sees Zacheus up in the tree and calls to him, and Zacheus then “received him joyously”, as it says in the King James Version. Now, this tree from the bible is said to have most likely been a sycamore fig, and certainly was not the sycamore that we have in the US, but the symbolism, one might imagine, would still work and would be effective, because in a graveyard in which the dead await the return of the messiah, one would want a tree for them to climb up on Jesus's return, so they can see him, and perhaps more importantly, be seen by him.

American sycamores can also grow to enormous size – in the early part of the 20th century, the American Genetic Association put out a call for photos of and associated data for the largest trees in America. They published results of this in 1919, in the *Journal of Heredity*, and the largest tree by far was an American sycamore in Worthington, Indiana – it was 42 1/4 feet in circumference. London planes can grow quite large, but I'm not aware of any that come close to that kind of size.

However, even though there are a number of differences between these plants, it can still be difficult to tell them apart. Why? Because even though the London plane is of hybrid origin, it still makes viable seeds, and those seeds are enormously variable, because they contain the genetics of both the parent species, in every combination available. Also, the London plane can back cross with its parent species, thereby further mixing up the characters. And so, many of the trees I see in Philadelphia that I once would have easily called “London plane”, I've come to notice often have a mix of the characters with those of American sycamore – and so separating them isn't so easy.

This all helps to make it difficult to figure out when the London plane came to the US – if we find it difficult now to separate them, it's not like it was any easier in previous decades or centuries, and trees identified as Oriental planes and American sycamores in old documents quite easily could have been misidentified London planes. William Hamilton, owner of the Woodlands and an avid plant collector who sent numerous plants over from England in the 1780s, when he wrote to his gardener in 1785, he mentioned he had sent over 12 plants of “*platanus orientalis*”. This may well have been London plane trees. Or it might not have been. We will most likely never know, because absent the plant itself, the name alone just doesn't tell us for sure what it is. This is the case for listings in numerous nursery catalogs (including Meehan's) – *Platanus orientalis*, for example, may be listed for sale, but we just can't be sure if that was what they were selling, and so tracking the movement of the London plane is difficult, if not impossible, to do. An example of this confusion can be found in an article in the magazine “Park and Cemetery Landscape Gardening” from 1916, where, in an article enumerating “Trees for Adverse City Conditions” includes “*Platanus orientalis* (The Oriental or London Plane)”

And even the plant's name is confused and confusing. The latin name most commonly used for the London plane is *Platanus x acerifolia* (the “x” indicates its hybrid status), however, another valid name is *Platanus x hybrida* – this confusion arises because we don't know which name, *hybrida* or *acerifolia*, came first, we don't know which was assigned before the other. This is important to botanical taxonomists (i.e., people who name plants) because sometimes a plant is named more than once; for example if someone thinks they've discovered a new species, and they describe it and name it, but it turns out that they just didn't know that someone else had named it before, well that first name that was applied previously is the one that is supposed to be used, and not the later one. This often simplifies things because the choice is based simply and solely on date of publication of the name of the species. However, it's

not always easy to figure that out, and this is one of those cases – while we know that both of these names for the London plane were assigned in 1805 (*hybrida* by Félix Brotero, a Portuguese botanist, and *acerifolia* by Carl Willdenow, a botanist in Berlin), we don't know exactly when within that year these names were used, and so priority is confused, and so are we.

And there are further questions of nomenclature here – due to the backcrossing with the parent species, and because plants grown from seeds that are progeny of a hybrid are not, strictly speaking, hybrids themselves, it furthermore becomes complicated as to whether or not many of the London planes we see should truly be called hybrids, and therefore include that little "x" in there.

The confusion doesn't end there. Due to that Brotero name, "*hybrida*", one might think that the hybrid origin of the London plane was clear and understood early on, or at least by the earliest part of the 19th century. But even this wasn't clarified until much later, in 1919, when Augustine Henry and Margaret Flood thoughtfully marshaled the evidence – intermediate morphology that is between the two parent species, highly variable seeds that show traits of both parent species in various combinations – in a paper in the *Proceedings of the Irish Royal Academy* that clearly indicate that yes, the London plane is a hybrid of the trees from two continents. So perhaps the confusion does end there, at least for that one question, and at least for now.

To read about some other local *Platanus*, see here:

<https://growinghistory.wordpress.com/2012/04/10/the-trees-of-monument-cemetery/>

<https://growinghistory.wordpress.com/2012/03/20/the-yard-of-the-wagner-free-institute/>

To read about some other trees, see here:

The saucer magnolia

American Chestnut

American elms

"Penn treaty" elms

The Callery pear

The Caucasian zelkova

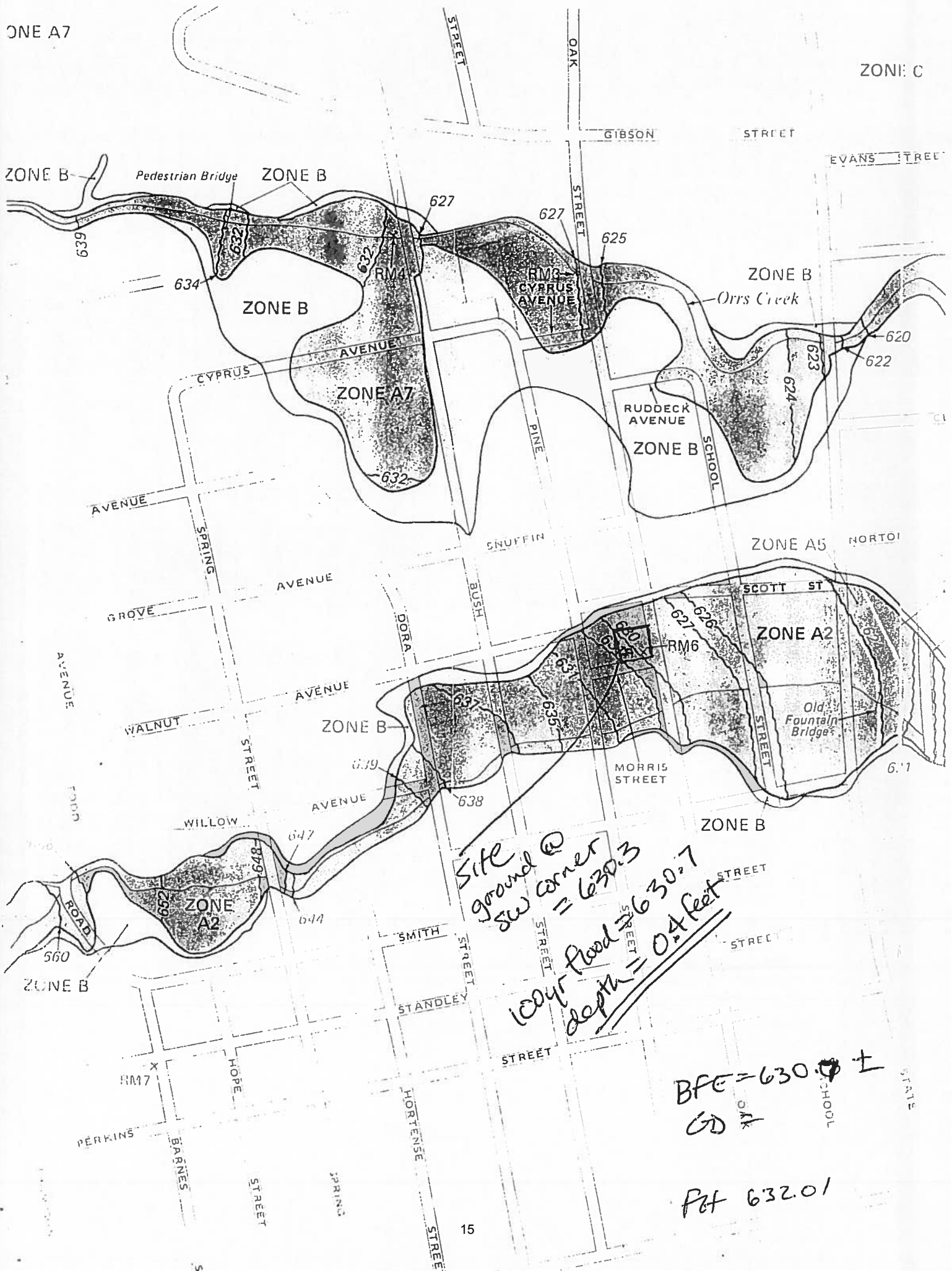
Paulownia tomentosa, the empress tree

The sophora

Fringe tree

ONE A7

ZONE C



Property Owner Consent

Property Owner Name

G. d E. Rau

Address

100 N. Pine St.

City, State Zip

Ukiah, CA 95482

Home Phone

707 391 3307

Email

george@rauandassoc.com

I hereby authorize the City of Ukiah and/or their agents the right to enter onto my property to view a tree being submitted for nomination. I hereby give my consent to allow the public the opportunity to view the nominated tree on my property from the public street right-of-way if Landmark Tree status is obtained.

Property Owner Signature

George E. Rau

Date

5-10-2016

Submit Completed Nomination

City of Ukiah
Community Services Department
411 West Clay Street
Ukiah, California 95482
Attention: Landmark Tree Program

(707) 463-6231

Benefits

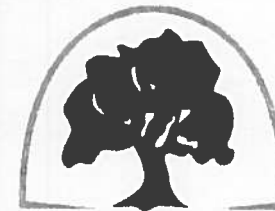
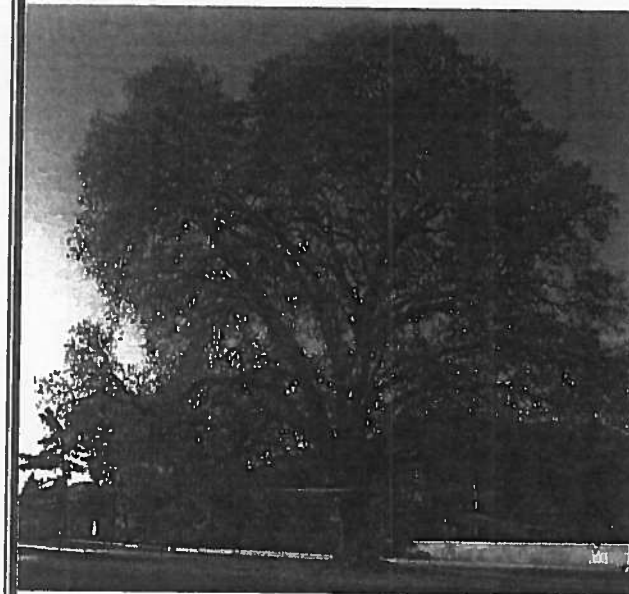
- ✦ Certificate of Recognition presented to owner
- ✦ Landmark Tree designation for the life of the tree
- ✦ Well maintained trees add to property value
- ✦ Trees provide shade and can reduce cooling and heating bills

Check List

- ✦ Nomination form
- ✦ Site map of tree location
- ✦ Picture of the tree(s)
- ✦ Brochures, newspaper clippings, or other supportive documentation
- ✦ Historical data or other significant information related to the tree
- ✦ Property owner consent



Landmark Tree Program



City of Ukiah

COMMUNITY SERVICES

411 W. CLAY STREET

(707) 463-6231
www.cityofukiah.com

City of Ukiah



Tree Advisory Group

Landmark Tree Program

The Landmark Tree Program was created by the Tree Advisory Group of the City of Ukiah to identify remarkable trees within Ukiah.

The program accepts trees that are outstanding specimens; are the largest or oldest in the city; have historic interest; have distinctive form or aesthetic appeal; have environmental value.

The Landmark Tree Program includes specific trees within the city limits on public property but also extends to private property for owners who wish to participate on a voluntary basis.

Nomination Form

TREE LOCATION

Please include map of property and photo

100 N PINE ST, UKIAH

COMMON NAME OF TREE

Metasequoia glyptostroboides
DAWN REDWOOD (META SEQUOIA)

TREE CATEGORY ☒ Specimen ☒ Size/Age ☐ Historic Interest ☒ Aesthetic Appeal ☐ Environmental Value
Pick all that apply. If other, please explain.

Nominator

GEORGE AND ESTELA RAU

Date Submitted

4-6-2016

Address

100 N. PINE ST. UKIAH, CA 95482

Home Phone

Cell Phone

707 391-3307

Email

george@rauandassoc.com

Tree Owner Name

(if different than nominator)

SAME

Address

Home Phone

Cell Phone

Email

Significance of Tree/Grove

Highlight and justify the specific reason(s) you think the tree is significant. Include any documents like newspaper clippings, brochures or other historical documentation.

It is native to the Lichuan
county of the Hubei Province
of China, but once
subspecies occupied
parts of North America.
Related to Sequoia
Sempervirens (coast redwood)
and Sequoiadendron
giganteum (giant sequoia)
both found in California.

Untitled Map

Significant Tree Application

Legend

-  100 N Pine St
-  Dawn Redwood
-  Feature 1



Google earth

© 2016 Google



Dawn Redwood, 100 N Pine St., through seasons



ITEM NO.: 13c

MEETING DATE: August 17, 2016

AGENDA SUMMARY REPORT

SUBJECT: CONSIDER A FIRST AMENDMENT TO THE ADMINISTRATION OF SERVICES AGREEMENT FOR FIRE CHIEF SERVICES BETWEEN THE CITY OF UKIAH, UKIAH VALLEY FIRE DISTRICT, AND HOPLAND FIRE DISTRICT ADJUSTING THE CITY'S COST OF SERVICES FROM \$3,500 PER MONTH TO \$5,475 AND APPROVE CORRESPONDING BUDGET AMENDMENT IN THE AMOUNT OF \$23,700

Summary: While exploring the possibility of a long term merger for fire services, the City of Ukiah and Ukiah Valley Fire District have been operating under a joint services agreement. In administrating the operation, both agencies contract with the Hopland Fire District for fire chief services. The City of Ukiah will consider a cost adjustment to the original contract entered in 2012, from \$3,500 per month to \$5,475, effective July 1, 2016.

Background: Since 2012, the City of Ukiah ("City") and the Ukiah Valley Fire District ("UVFD") have been meeting to explore merged fire services. The City and UVFD originally entered a two-year interim agreement effective January 2014 through December 2015 to provide joint services under the informal operational name of the Ukiah Valley Fire Authority. Subsequently, the City and UVFD have extended the agreement twice, once through June 2016 and again up to June 2017, in each case to provide additional time to explore a long term merger. The services are provided by retaining each agency's team members in their separate employment with oversight and operational management provided under contract with the Hopland Fire District ("HOP") for Chief Bartlett.

In 2012, the City of Ukiah and Ukiah Valley Fire District entered into an administration of services agreement with Hopland Fire District for fire chief services. At the time, each agency paid a share of the cost for chief services with the City at \$3,500 per month, UVFD at \$4,975 per month, and the HOP at \$1,666 per month for a total per year equivalent of \$121,692 between all three agencies. In June 2014, the UVFD increased their base contract amount from \$4,975 per month to \$5,475 to be commiserate with the chief's responsibilities and duties for a combined equivalent total of \$127,692 per year between all three agencies.

Discussion: The City's cost for fire chief services has remained unchanged since the original agreement in 2012 at \$3,500 per month despite the increased demand for administrative services specifically related to working on the long term merger between the City and UVFD. The Administration of Services

RECOMMENDED ACTION(S): Consider a first amendment to the Administration of Services Agreement for fire chief services between the City of Ukiah, Ukiah Valley Fire District, and Hopland Fire District adjusting the City's cost of services from \$3,500 per month to \$5,475 and approval of a corresponding budget amendment in the amount of \$23,700.

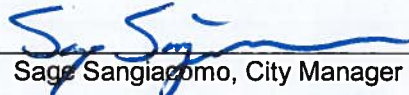
ALTERNATIVES: Provide the Fire Services Ad-hoc and/or city staff with direction.

Citizens advised: N/A
Requested by: Chief Bartlett, Fire Chief
Contact/Prepared by: Sage Sangiacomo, City Manager
Coordinated with: Fire Services Ad-hocs: Brown and Doble (City) and Cherry and Carpenter (UVFD), and Chief Bartlett, Fire Chief
Presenter: Sage Sangiacomo, City Manager
Attachments: 1. Administration of Services Agreement
2. Draft First Amendment to the Administration of Services Agreement

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Agreement for the City of Ukiah is included as Attachment #1. Chief Bartlett has requested the City consider increasing the City's agreement to \$5,475 per month to match the UVFD's current share for services. If approved, the City's per month cost would increase from \$3,500 to \$5,475 for a total per year contract of \$65,700. For reference and comparison, the current base salary is \$133,495 for director level positions with the City of Ukiah and \$212,345 including salary and benefits. With a City approved increase, the combined contractual cost from all three agencies (HOP, UVFD and City) for fire chief services would be \$151,392 per year.

The contractual and shared services arrangement provides a cost savings of \$146,645 per year to the City as opposed to a full time, employed director dedicated to fire. In the past, the City has operated with its own dedicated director level fire chief and most recently with a single public safety chief for police and fire when the operation included only City services, but this type of arrangement is not practical under the current merged services model with the UVFD. A draft first amendment to the Administration of Services Agreement is included as Attachment #2 for Council's consideration. If approved, Council will also need to approve a budget amendment in the amount of \$23,700 for a total contractual amount of \$65,700. Any affirmative action on an amendment by Council would be contingent upon corresponding action by the UVFD and HOP.

FISCAL IMPACT:				
Budgeted Amount in FY 16-17	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Amendment Amount
\$42,000	Provided in FY 2016/17 Fire Dept. Budget	10521210.52100	Yes ☒ No ☐	\$23,700

AGREEMENT
for
ADMINISTRATION OF SERVICES
between
THE HOPLAND and UKIAH VALLEY FIRE DISTRICT
and
UKIAH CITY FIRE DEPARTMENT

This Agreement is made and entered into this 15th of May, 2012, by and between the Hopland Fire District (hereafter HOP), the Ukiah Valley Fire District (hereafter UKV) and the Ukiah of City in connection with operation of its Fire Department (hereafter UFD), all three independent government entities created under the laws of the State of California.

1. DEFINITIONS:

(a) As used in this Agreement, the term “administration of fire services” shall mean all activities and functions exercised by the UFD in conducting its business under authorization of statutes, regulations, ordinances, codes, rules, policies and procedures.

2. PARTIES:

HOP and UKV are duly established and existing legal entities and fire protection districts existing pursuant to Sections 13800, et seq. of the Health and Safety Code of the State of California. The City of Ukiah is a general law municipal corporation which operates a fire department pursuant to Sections 38600, et seq. California Government Code. Each agency has the authority to enter into contracts with other public agencies, for purposes of providing services, including but not limited to, the field of administration.

3. TERM OF THE AGREEMENT:

This agreement shall become effective on 15 July 2012, and shall remain in force unless terminated pursuant to the provisions of this Agreement.

4. PURPOSE AND INTENT OF PARTIES:

This Agreement is consistent with the desires of all parties to explore a coordinated system of providing for the administration of fire services within the jurisdictions of HOP, UFD and UKV, which could enhance public safety, convenience, economy and general welfare.

1 5. HOP OBLIGATIONS:

2
3 (a) HOP agrees to provide its Fire Chief, (hereafter CHIEF), to provide
4 administration of fire services for HOP, UFD and UKV. The CHIEF shall be
5 deemed to be the Fire Chief for the UFD, UKV and HOP for purposes required by
6 law. The CHIEF will equally devote his entire productive time, ability and
7 attention to the business of HOP, UKV and UFD during the term of this
8 Agreement.

9
10 (b) The CHIEF shall be an employee of HOP, shall be governed by and operate under
11 the rules, regulations, policies, procedures and employment agreements of HOP.
12 The CHIEF will report directly to the Ukiah City Manager while performing Fire
13 CHIEF services for UFD and will be governed by and operate under the rules,
14 regulations, policies and procedures of the UFD during that time. (The Ukiah
15 Director of Public Safety shall continue to report to the Ukiah City Manager, and
16 work with the CHIEF, on issues relating to fire and ambulance administration,
17 including budgetary decisions, dispatching services, and future planning for
18 contracting of services or a future JPA agreement.)

19
20 (c) HOP shall be responsible for salaries and employee benefits provided to its Fire
21 Chief and with responding to claims as provided in Title 1, Division 3.6 of the
22 California Government Code, including, but not limited to, Part 7, commencing
23 with Section 995.

24
25 (d) HOP shall provide Workers' Compensation Insurance coverage for its Fire Chief.

26
27 6. UFD OBLIGATIONS:

28
29 UFD shall take all steps required to delegate full authority for administration of fire
30 service for the UFD to the CHIEF during the entire term of this Agreement. The Ukiah
31 Director of Public Safety shall report to the Ukiah City Manager, and work with the
32 CHIEF, on issues relating to fire and ambulance administration, including budgetary
33 decisions, dispatching services, and future planning for contracting of services or a future
34 JPA agreement.

35
36 (a) UFD shall furnish all equipment, supplies, records, reports, and facilities necessary
37 for the CHIEF to perform administration of fire services for UFD. UFD shall
38 reimburse HOP \$3500.00 per month as its total share of the costs for the services of
39 the CHIEF.

40
41 (b) UFD shall maintain during the term of this Agreement the equivalent of
42 comprehensive liability insurance coverage through its membership in the Redwood
43 Municipal Insurance Fund ("REMIF") at a level equal to or greater than its current
44 scope of coverage and policy limits, which names HOP and UKV as additional
45 insureds.

1
2 7. HOLD HARMLESS:
3

4 (a) UFD shall hold harmless, and shall indemnify HOP and UKV, its Fire Chief,
5 officers, employees and agents, from any and all costs, damages claims, fees
6 (including attorney fees or other court related costs or expenses) or other losses
7 arising out of or in any way related to incidents involving only the UFD, which
8 occurred prior to the effective date of this Agreement. In the event of any such
9 claims or lawsuits. UFD agrees to resist and defend said claims or lawsuits by
10 counsel reasonably satisfactory to HOP and UKV.
11

12 (b) UFD shall hold harmless, and shall indemnify HOP and UKV, its Fire Chief,
13 officers, employees and agents, from any and all costs, damages claims, fees
14 (including attorney fees or other court related costs or expenses) or other losses
15 arising out of or in any way related to acts or omissions of the CHIEF in the
16 performance of those duties and functions of the Fire Chief of UFD as delegated
17 by the Ukiah City Manager, or arising out of or in any way related to those acts or
18 omissions connected with the administration of fire services for UFD; except any
19 acts or omissions of the CHIEF performed at the direction of the Hopland Board
20 of Directors. In the event of any such claims or lawsuits. UFD agrees to resist and
21 defend said claims or lawsuits by counsel reasonably satisfactory to HOP and
22 UKV.
23

24 (c) HOP and UKV shall hold harmless, and shall indemnify UFD its officers, agents
25 and employees from any and all costs, damages claims, fees (including attorney
26 fees or other related costs or expenses) or other losses arising out of or in any way
27 related to incidents involving only HOP and/or UKV occurring prior to the
28 effective date of this Agreement, or arising out of or in any way related to acts or
29 omissions of the HOP or UKV Board of Directors or any HOP or UKV employee
30 in the performance of their job or duties on behalf of HOP or UKV or as directed
31 by the HOP or UKV Board of Directors, except those jobs or duties performed on
32 behalf of UFD in accordance with this Agreement or as directed by the Ukiah
33 City Manager. HOP or UKV agrees to resist and defend said claims or lawsuits
34 against UFD by counsel reasonably satisfactory to UFD.
35

36 (d) Each party (HOP, UKV and UFD) shall provide the other party with satisfactory
37 evidence that the other party has been named as an additional insured or covered
38 party under indemnifying party's public liability insurance, if the indemnifying
39 party is insured by an insurance company, or memorandum of coverage, if the
40 indemnifying party is insured by a joint powers agency.
41

42 8. TERMINATION:

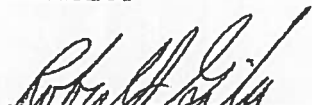
43 Either party may terminate this Agreement upon providing the party with thirty (30)
44 days written notice of its intent to terminate; provided, however, that the obligations
45 under paragraphs 6(c) and 7 shall remain in effect after said termination with respect
46 to claims arising from acts or omissions occurring during the term of this Agreement.

1
2 9. SAVINGS CLAUSE:

3 In the event any part of this Agreement is declared invalid or unenforceable by a
4 court of competent jurisdiction, the remainder of this Agreement shall be and remain
5 in full force and effect unless the deletion of the invalid or unenforceable portion
6 frustrates the purpose and intent of this Agreement.
7

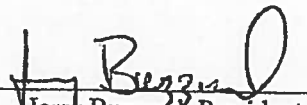
8 THE PARTIES HERETO have executed this Agreement on the date specified.
9

10 BOARD OF DIRECTORS
11 OF THE HOPLAND FIRE
12 DISTRICT

13
14 
15 Robert Gibson, President

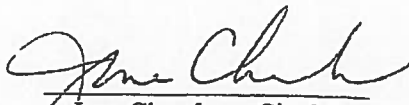
16
17
18 8/16/2012
19 Date

BOARD OF DIRECTORS
OF THE UKIAH VALLEY
DISTRICT

13
14 
15 Jerry Buzzard, President

16
17
18 8-15-12
19 Date

UKIAH CITY MANAGER
UKIAH FIRE DEPARTMENT

13
14 
15 Jane Chambers, City Manager

16
17
18 8/20/12
19 Date

FIRST AMENDMENT TO THE AGREEMENT FOR ADMINISTRATION OF SERVICES BETWEEN THE HOPLAND FIRE DISTRICT, UKIAH VALLEY FIRE DISTRICT AND UKIAH CITY FIRE DEPARTMENT

THIS FIRST AMENDMENT to the Agreement for Administration of Services ("Agreement") between the Hopland Fire District ("HOP"), Ukiah Valley Fire District ("UKV") and the City of Ukiah in connection with operation of its Fire Department ("UFD"), dated August 15, 2012, is entered in Ukiah, California on _____, 2016 ("the Effective Date") and retroactively applied starting July 1, 2016. Section 6(a), under UFD OBLIGATIONS is amended as stated below. Except as expressly stated in this Amendment, all other terms and conditions of the Agreement remain in full force and effect as stated therein.

6(a) UFD shall furnish all equipment, supplies, records, reports, and facilities necessary for the CHIEF to perform administration of fire services for UFD. UFD shall reimburse HOP \$5,475 per month as its total share of the costs for the services of the CHIEF.

IN WITNESS WHEREOF, the parties have entered this Agreement on the Effective Date.

UKIAH VALLEY FIRE PROTECTION DISTRICT

CITY OF UKIAH

By: _____
Board President

By: _____
City Manager

ATTEST:

ATTEST:

Clerk of the Board

City Clerk

HOPLAND FIRE DISTRICT

By: _____
Board President

ATTEST:

Clerk of the Board