



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – PETER BUSHBY – ALLEN CHERRY – MICHAEL GRAHAM – DAVID B. HAAS

REGULAR MEETING

AGENDA

151 Laws ♦ Willow County Water District Board Room ♦ Ukiah, CA 95482

October 8, 2019

6:00 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

3.a. Next Regular Meeting will be December 11, 2019, at 6:00 p.m.

Recommended Action: Receive announcement.

Attachments: None

3.b. Next FEC Meeting will be November 14, 2019, at 5:30 p.m.

Recommended Action: Receive announcement.

Attachments: None

4. **PUBLIC EXPRESSION**

Limited to 3 minutes per person and a total of 15 minutes per subject to address any matter not on the agenda. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

5. **APPROVAL OF MINUTES**

5.a. Approval of Minutes of the August 14, 2019, Regular Meeting.

Recommended Action: Approve minutes of the August 14, 2019, regular meeting.

Attachments:

1. 2019-08-14 Minutes DRAFT

6. **UNFINISHED BUSINESS - DISCUSSION/ACTION**

6.a. Award Contract to Comfort Air for the Ukiah Valley Fire District HVAC Replacement, Specification No. 19-06, and Approve Corresponding Budget Amendment.

Recommended Action: Award Contract to Comfort Air for the Ukiah Valley Fire District HVAC Replacement, Specification No. 19-06; Approve Corresponding Budget Amendment; and Authorize staff to execute Change Orders up to 10 percent of the total project.

Attachments:

1. Attachment 1 - Comfort Air Bid

7. **NEW BUSINESS - DISCUSSION/ACTION**

- 7.a. Approval of Agreement with Van Lant and Fankhanel, LLP, for Professional, Independent Auditing Services for the Fiscal Years Ending in June 30, 2018 through June 30, 2022.
Recommended Action: Approve and authorize the Fire Chief to sign an agreement with Van Lant and Fankhanel, LLP for professional, independent auditing services for the fiscal years ending in June 30, 2018 through June 30, 2022.

Attachments:

1. Attachment 1 - UVFD Engagement, Van Lant

- 7.b. Approve Budget Addendum for Funding of Building Maintenance Account.
Recommended Action: Approve Budget Addendum for funding of Building Maintenance Account.

Attachments:

1. Maintenance Budget ASR (Updated)

8. COMMUNICATIONS RECEIVED AND FILED - INFORMATION

- 8.a. LAFCo; September 20, 2019; 200 S. School Street, Ukiah, CA 95482; eo@mendolafco.org; Mendocino LAFCo is accepting applications for Alternate Public Member; Application Deadline: October 28, 2019.

Recommended Action: Receive report of communication.

Attachments:

1. 2019-10-08 8a

9. ADMINISTRATOR, CHIEFS AND VOLUNTEERS REPORT - INFORMATION

10. DIRECTOR'S REPORT for FEC AND LAFCO

11. CLOSED SESSION

- Closed Session may be held at any time during the meeting

12. ADJOURNMENT

Please be advised that the Ukiah Valley Fire Authority needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The Ukiah Valley Fire Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following locations: Ukiah Valley Fire District Office - 1500 South State Street not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler
City Clerk

Dated: October 4, 2019

