

**CITY OF UKIAH
ZONING ADMINISTRATOR MINUTES
Civic Center Annex Conference Room #5
411 W. Clay St.
Ukiah, CA 95482
February 18, 2020
10:30 a.m.**

STAFF PRESENT

Craig Schlatter, Zoning Administrator
Mireya Turner, Associate Planner

OTHERS PRESENT

None

1. CALL TO ORDER

The Zoning Administrator called the meeting to order at 10:30 a.m. in Conference Room No. 5, Ukiah Civic Center Annex, 411 W. Clay St., Ukiah, California.

Zoning Administrator Craig Schlatter presiding.

2. SITE VISIT VERIFICATION

Zoning Administrator Craig Schlatter confirmed he had attempted to visit the site listed on today's agenda. However, he was not allowed access to the project area.

3. APPROVAL OF MINUTES – December 18, 2019

Zoning Administrator Craig Schlatter noted that the draft minutes contained a typographical error. He approved the Minutes of December 18, 2019, as corrected.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None.

5. APPEAL PROCESS

Note: For matters heard at this meeting the final date to appeal is February 28, 2020 at 5:00 p.m.

6. VERIFICATION OF NOTICE

Staff confirmed timely noticing of all public hearings posted on today's agenda.

7. PUBLIC HEARING

- a. Request to Modify an Existing Minor Use Permit to Increase the Area of Use within the Existing Emerald Sun Cannabis Processing, Manufacturing, and Distribution Facility at 1825 Airport Road; APN 180-110-07; File No. 19-5062

Associate Planner Mireya Turner presented the staff report.

Zoning Administrator Craig Schlatter requested an additional condition be added to the project, making the approval contingent on a site visit to verify the project proposal.

Zoning Administrator Schlatter opened the public hearing at 10:44 a.m. There was no one present wishing to speak, and the public hearing was closed at 10:44 a.m.

Zoning Administrator Craig Schlatter approved the Modification to the Existing Minor Use Permit to Increase the Area of Use within the Existing Emerald Sun Cannabis Processing, Manufacturing, and Distribution Facility at 1825 Airport Road; APN 180-110-07; File No. 19-5062, based on the Findings in the staff report dated February 18, 2020, and with the modified Conditions of Approval.

8. **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:50 a.m.

FINAL