



City Council
Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
Register for Ukiah City Council Regular Meeting at:

<https://attendee.gotowebinar.com/register/6116794701044618766>

After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

September 16, 2020 - 6:00 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 3.a. Presentation and Possible Direction Regarding the Mendocino County Continuum of Care's Strategic Plan for Addressing Homelessness in Mendocino County.

Recommended Action: 1. Receive presentation and provide direction to Staff, if warranted; and 2. Endorse the Mendocino County Continuum of Care's Strategic Plan for Addressing Homelessness in Mendocino County.

Attachments:

1. CoC Strategic Plan Presentation Ukiah
2. Strategic Plan to Address Homeless in Mendocino County

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- 5.a. Approval of the Minutes for the September 2, 2020, Regular Meeting.

Recommended Action: Approve the Minutes of September 2, 2020, Regular Meeting, as submitted.

Attachments:

1. 2020-09-02 Draft Minutes

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. Report of Disbursements for the Month of July 2020.

Recommended Action: Approve the Report of Disbursements for the Month of July 2020.

Attachments:

1. July 2020 Summary of Disbursements
2. Account Codes for Reference
3. Object codes for Reference
4. July 2020 Disbursement Detail

7.b. Possible Adoption of the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

Recommended Action: Approve the adoption of the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

Attachments:

1. Livestock Permitting Ordinance Introduced

7.c. Adoption of Resolution Approving Records Destruction.

Recommended Action: Adopt resolution authorizing the destruction of outdated documents.

Attachments:

1. Resolution with Exhibit A

7.d. Determination of Notification of Intent to Adjust Curbside Collection and Transfer Station Service Rates in compliance with solid waste contracts.

Recommended Action: Confirm the determination of the City Manager, as reported here, of compliance with the provisions of the agreements between the City of Ukiah and Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. regarding the company's notice of intent to adjust curbside collection and transfer station rates.

Attachments:

1. UWS Rate Package 2021
2. SWS Rate Package 2021

7.e. Review Landfill Closure Financial Plan Update.

Recommended Action: Receive and file update to the Landfill Closure Financial Plan.

Attachments:

1. CC Reso-Establishing Funding Closure-Ukiah Solid Waste Disposal
2. Annual Inflation Factor Report 2019

- 7.f. Award of Purchase for Rental of Street Sweeper from Owen Equipment, Inc. in the Amount of \$10,671 per Month and Approval of Corresponding Budget Amendment.
Recommended Action: Award of purchase of rental Street Sweeper from Owen Equipment, Inc. in the amount of \$10,671 per month and approval of corresponding budget amendment.
Attachments:

1. Quote

- 7.g. Approve Amended Scope of Work in Pioneer Law Group Retainer Agreement.
Recommended Action: Approve and authorize City Manager to sign Engagement Letter Amendment 1, with the Pioneer Law Group.
Attachments:

1. Engagement Letter - Amendment I

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

- 11.a. Conduct a Public Hearing to Consider Adoption of a Resolution Authorizing Submittal of an Application in Response to the 2020 State Community Development Block Grant Program - Coronavirus Response Round 1 Notice of Funding Availability; and Approve Corresponding Budget Amendments if Awarded the Grant.
Recommended Action: Conduct public hearing and adopt a resolution authorizing the submittal of an application in response to the 2020 State Community Development Block Grant Program - Coronavirus Response Round 1 Notice of Funding Availability, and approve corresponding budget amendments if awarded the grant.
Attachments:

1. CDBG-CV1 NOFA
2. CARES-Programs-for-CDBG-Grantees-Enterprise
3. CDBG-CV1 Jurisdiction Allocations
4. Resolution- 2020 CDBG-CV1 application

12. UNFINISHED BUSINESS

- 12.a. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.
Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Attachments: None

- 12.b. Follow-up Review of Unfunded Accrued Liability Financing Strategy with CalPERS and Approval of Recommended Repayment Plan.

Recommended Action: Approve final recommended unfunded accrued liability financing strategy and payment shape as presented by staff.

Attachments:

1. Ukiah UAL Restructuring Analysis 200910

- 12.c. Approval of Contract Amendment with Carollo Engineers for the Design Efforts of the Recycled Water Phase 4 Project.

Recommended Action: Approve Contract Amendment Seven with Carollo Engineers for the Design Efforts of the Recycled Water Phase 4 Project.

Attachments:

1. Amendment No 7_9Sept2020

- 12.d. Receive and File Fourth Quarter Financial Report.

Recommended Action: Receive and file report.

Attachments: None

13. NEW BUSINESS

- 13.a. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2020 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)(2))

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)(Number of potential cases: 3)

Recommended Action: Confer in Closed Session

Attachments: None

- 14.b. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d)(4))
Deciding whether to initiate litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 (Potential Cases: 1)
Recommended Action: Confer in Closed Session
Attachments: None
- 14.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200
Recommended Action: Confer in Closed Session
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUk- CVPT-15-66036
Recommended Action: Confer in Closed Session
Attachments: None
- 14.e. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
Recommended Action: Confer in Closed Session
Attachments: None
- 14.f. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
Attachments: None

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk
Dated: 9/11/20



AGENDA SUMMARY REPORT

SUBJECT: Presentation and Possible Direction Regarding the Mendocino County Continuum of Care's Strategic Plan for Addressing Homelessness in Mendocino County.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Shannon Riley, Deputy City Manager

PRESENTER: Shannon Riley, Deputy City Manager and Daniel McIntire, RCHDC

ATTACHMENTS:

1. CoC Strategic Plan Presentation Ukiah
2. Strategic Plan to Address Homeless in Mendocino County

Summary: The Mendocino County Homeless Continuum of Care has developed and adopted a Strategic Plan for Addressing Homelessness in Mendocino County and is seeking endorsement from the Ukiah City Council. The Plan will be presented by the Co-Chairs of the Strategic Planning Committee.

Background: The Continuum of Care (CoC) is a collaborative of over 31 public agencies and private non-profits organizations throughout the County that serve the unsheltered population. While funding for homeless services generally flows through the County of Mendocino and the CoC, the significant impacts of homelessness are felt by the cities, particularly by Police, Fire, Streets, and Parks Departments. Therefore, the City of Ukiah has maintained a presence at CoC meetings; Police Captain Sean Kaeser sits on the Board to represent law enforcement, and Deputy City Manager Shannon Riley serves on the Strategic Planning Committee.

Additional background is provided in the August 17, 2020, letter to the City Council, provided as Attachment #1.

Discussion: Over the course of several months, the Strategic Planning Committee worked to develop a strategic plan that would provide a mechanism for improved service coordination, transparency in decision-making and funding allocation, and improved collaboration between stakeholders. This plan was adopted by the full CoC board in April, and subsequently endorsed by the Mendocino County Board of Supervisors in August. (Attachment #2)

Shannon Riley and Daniel McIntire (RCHDC), co-chairs of the Strategic Planning Committee, will present and seek endorsement for the plan. There is no fiscal impact to the City of Ukiah associated with the endorsement of this plan.

Recommended Action: 1. Receive presentation and provide direction to Staff, if warranted; and
2. Endorse the Mendocino County Continuum of Care's Strategic Plan for Addressing Homelessness in Mendocino County.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mendocino County Continuum of Care

Approved: 
Sage Sangiacomo, City Manager



**Mendocino County
Homeless Services Continuum of Care**

August 17, 2020

Ukiah City Council
300 Seminary Avenue
Ukiah, California 95482

Re: Mendocino County Homeless Services Continuum of Care's Strategic Plan for Addressing Homelessness in Mendocino County

To Mayor Crane,

In August of 2019, a subcommittee of the Mendocino County Homeless Services Continuum of Care (MCHSCOC) began developing a strategic plan for addressing homelessness in our county. The Continuum of Care is a collaborative of over 31 public agencies and private non-profits organizations throughout the County that serve the unsheltered population; admittedly, it is a fragmented system. A key focus of the new strategic plan is to deal with the fragmented approach to serving the unsheltered population in the county.

The development of this strategic plan is long overdue, and its implementation is particularly urgent in light of the fact that significant funding is now being allocated directly to Continuums of Care. Therefore, this document fulfills Federal and State requirements that local jurisdictions have a community plan for addressing homelessness. However, equally important, an effective strategic plan provides a shared vision and transparency of decision making related to this important community crisis; further, it provides the framework necessary to effectively prioritize projects and to efficiently and fairly allocate funding.

The Plan recognizes that transforming our County's homeless service system will also require close collaboration with community members and key stakeholders, elected officials, agency staff, service and housing providers, and people with lived experience of homelessness. Thus, the Plan includes goals related to strengthening collaboration both between the CoC and the broader community and within the CoC governing body itself.

On April 27, 2020, the MCHSCOC governing board reviewed and formally adopted the attached strategic plan. However, no one entity alone can solve homelessness. Therefore, we are respectfully submitting this plan for your jurisdiction's review and endorsement, and would like to request the opportunity to do a brief presentation for the full Council at one of your regularly scheduled meetings. Please contact Shannon Riley at sriley@cityofukiah.com to coordinate a date and time that works for your agency.

Sincerely,

Daniel McIntire
Chair, Strategic Planning Committee

Shannon Riley
Co-Chair, Strategic Planning Committee

Cc: Kristine Lawler, City Clerk and Sage Sangiacomo, City Manager

STRATEGIC PLAN TO ADDRESS HOMELESSNESS IN MENDOCINO COUNTY

**Adopted by the Mendocino County Homeless Services Continuum of Care on
April 27, 2020**

ACKNOWLEDGEMENTS

Mendocino County Homeless Services of Continuum of Care—Strategic Planning Committee

Shannon Riley	City of Ukiah
Lisa Judd	Community Development Commission of Mendocino Co.
Angelica Millan	Legal Services of Northern California
Wynd Novotny	Manzanita Services
Carla Harris/Lynelle Johnson	Mendocino Coast Hospitality Center
Veronica Wilson/Megan Van Sant/Heather Criss	Mendocino County Health and Human Services (non-voting)
Blythe Post/Brady Nord	Mendocino County Office of Education
Que B. Anthnoy	Individual—formerly unsheltered
Judy Albert	Project Sanctuary
Sage Wolf	Redwood Community Services
Dan McIntire/Ryan LaRue	Rural Communities Housing Development Corporation

Mendocino County Board of Supervisors Ad Hoc Committee on Homelessness

Dan Gjerde
John McCowen

Technical Assistance Collaborative

Lisa Sloan
Jenna Espinosa

Mendocino County Homeless Services Continuum of Care Governing Board

Dan McIntire, RCHDC (Co-Chair)	Organization representing a housing developer
Jacque Williams, Ford Street Project (Co-Chair)	Organization addressing needs of persons w/chronic substance abuse
Veronica Wilson, HHSA (CoC Secretary, non-voting)	Collaborative Applicant/Administrative Entity
Lisa Judd, Community Development Commission	Public Housing Authority
Diana Clarke, Ukiah Senior Center	Organization addressing needs of seniors
Judy Albert, Project Sanctuary	Organization addressing needs of victims of domestic violence
Grace Peeler-Stankiewicz, MCAVHN	Organization addressing needs of persons with HIV/AIDS
Zenia Leyva Chou, Mendocino Community Health Clinics	Organization providing health care services to the homeless
Wynd Novotny, Manzanita Services	Organization addressing needs of persons with serious mental illness
Karen Lovato, HHSA	County of Mendocino
Amanda Archer, Mendocino County Youth Project	Organization addressing needs of unaccompanied minors
Carla Harris, Mendocino Coast Hospitality Center	Shelter Representative, Coast
Sean Kaeser, Ukiah Police Department	Organization representing law enforcement
Sandra Stolfi, Veterans Administration	Organization addressing needs of veterans
Que B. Anthnoy	Individual representing people currently or formerly unsheltered
Lindsey Spencer, Adventist Health	Organization addressing needs of chronically homeless
Sage Wolf, Redwood Community Services	Shelter representative, North/Inland
Blythe Post, Mendocino County Office of Education	Organization serving the needs of children

I. INTRODUCTION

The purpose of the Mendocino County Strategic Plan to Address Homelessness (“Plan”) is to share with the community a common agenda and plan of action to make homelessness RARE, BRIEF, and only ONE TIME. The Plan was developed by the Strategic Planning Committee of the Mendocino County Homeless Services Homeless Continuum of Care (MCHSCoC), a collaborative of over 31 public agencies and private non-profit organizations throughout the County that serve the unsheltered population. The Plan was reviewed by the MCHSCoC governing board and formally adopted on April 27, 2020. The following jurisdictions have also adopted this Plan: XXX, XXX, XXX.

This Plan also fulfills Federal and State requirements that local jurisdictions receiving funding from the U.S Department of Housing and Urban Development (HUD) have a community plan for addressing homelessness. Mendocino County’s CoC is the U.S Department of Housing and Urban Development (HUD) designated Homeless Continuum of Care for Mendocino County, with the County providing project monitoring and fiduciary oversight.¹

This Plan is also seeks seeking to address the fragmentation that currently exists in the system, which diminishes the effectiveness of homelessness-related funding, service delivery, and system performance. The Plan recognizes that transforming our County’s homeless service system will also require close collaboration with community members and key stakeholders, elected officials, agency staff, service and housing providers, and people with lived experience of homelessness. Thus, the Plan includes two additional goals related to strengthening collaboration both between the CoC and the broader community and within the CoC governing body itself.

¹ HUD requires that each Homeless Continuum of Care develop a plan that coordinates implementation of a housing and service system, conducts a Point-in-Time count of homeless persons, analyzes needs and provides strategies to address gaps in housing and services, provides information required to complete the Consolidated Plan(s), and plans for and evaluates performance of Emergency Solutions Grant (ESG) recipients. <https://www.hudexchange.info/coc/coc-program-law-regulations-and-notice/>

II. HOMELESSNESS IN MENDOCINO COUNTY

Mendocino County covers 3,506 square miles of mostly mountainous terrain, making it the 15th largest among California's 58 counties—almost equal in geographic size to the states of Delaware and Rhode Island combined. The population of Mendocino County is 89,009.² Ukiah, the County Seat of Government, is the largest city in the County, with a population of 16,296. Fort Bragg, the primary population center on the coast, has a population of 7,478. Approximately 15% of Mendocino County residents reside in one of the County's four federally-designated Frontier Communities, which are communities with a population density of 6 or fewer people/square mile. Mendocino County's population is 66% White, 24% Hispanic, 6% Native American, and 4% bi-racial or other ethnicities and includes 10 Native American Indian Rancherias. However, the ethnic profiles of Mendocino County's public schools—where, on average, 43% of students are Hispanic and 44% are White—illustrates the changing demographics of the County.

Mendocino County's scenic beauty contrasts sharply with a depressed economy and associated high levels of poverty. The median household income in Mendocino County is \$46,528, just 69% of the statewide median of \$67,169, and 16% of families live below the federal poverty level, compared to 11% of families Statewide (American Community Survey, February 2019 update). And, like the rest of California, Mendocino County has a shortage of rental units affordable and available to those most vulnerable to losing their housing—e.g., households with extremely low-incomes, which are those at or below the poverty guideline or 30% of their area median income. Many of these households are severely cost burdened, spending more than half of their income on housing. They are thus more likely than other renters to experience unstable housing situations like evictions. Not surprisingly, areas of high poverty and a high share of rentals are associated with higher rates of homelessness. Right now in California there are 22 units available and affordable for every 100 households with extremely low incomes (NY Times 1/14/2020).

While a number of factors heighten the risk of homelessness, **poverty, leading to the inability to pay for housing, is the single greatest risk factor for homelessness.**³ These factors include being African American, a member of an immigrant community, a new mother, Native American, LGBTI, having a history of incarceration, mental health or substance use problems, adverse childhood experiences, social isolation, experiencing interpersonal violence, low wage work, chronic health problems, a prior history of homelessness, and spending >50% household income on rent. The association between poverty and homelessness holds true in Mendocino County where, according to the Homelessness Needs Assessment and Action Steps for Mendocino County prepared in March 2018 by Dr. Robert Marbut ("Homeless Assessment"),

² California Department of Finance estimates for January 2019.

³ Margot Kushel, MD., Professor of Medicine, UCSF, Center for Vulnerable Populations. Presentation at Kaiser Permanente, October 18, 2018.

the majority of the County's homeless (61%) were living in Mendocino County, a high-poverty county, when they became homeless.

Nationally, the demographics of homelessness are changing as the baby boomer generation ages. Whereas in the early 1990s, 11% of single adults experiencing homelessness were aged 50 and over, by 2003, this rate had increased to 37%. Currently, approximately half of single adults who are homeless nationally are aged 50 and older.⁴ In Mendocino County, according to the Homeless Assessment, the median age for individuals experiencing homelessness is 46, which means that half of the homeless in Mendocino County are over 46 years of age—slightly younger median of 50 years of age. Nationally, approximately half of those who are homeless and aged 50 and older had their first ever experience of homelessness after the age of 50. In comparison, the median age an individual starts experiencing street-level homelessness in Mendocino County (or before moving to Mendocino County) is 41 years of age, again younger than the national median. The aging of the unsheltered population has critical policy implications because adults in their 50s and 60s who are homeless experience premature aging, having the health characteristics of people 20 years older.

Counting Mendocino County's Homeless Population

[This explanation of the following point-in-time count is from the website of the National Alliance to End Homelessness (<https://endhomelessness.org/resource/what-is-a-point-in-time-count/>).]

The U.S. Department of Housing and Urban Development (HUD) requires that communities receiving federal funds from the McKinney-Vento Homeless Assistance Grants program conduct a count of all people experiencing homelessness in the last week of January annually. Electronic administrative records are used to enumerate people living on the streets and in emergency shelters and transitional housing. In an unsheltered counting effort, outreach workers and volunteers are organized to canvas Homeless Continuum of Care to enumerate the people who appear to be living in places not meant for human habitation.

During these point-in-time counts, communities are required to identify whether a person is an individual, a member of a family unit, or an unaccompanied youth under the age of 18 or age 18 to 24. In addition, communities must identify if a person is chronically homeless, indicating long-time or repeated homelessness, and the presence of a disability.

Why do we Count?

Point-in-time counts are important because they establish the dimensions of the problem of homelessness and help policymakers and program administrators track progress toward the goal of ending homelessness. The first of these counts was conducted in January 2005. Although the counting methodology has changed several times since then, we nevertheless

⁴ Margot Kushel, MD., Homelessness in older adults: Causes, consequences, & prevention, September 27, 2018. UCSF Center for Vulnerable Populations.

have data for Mendocino County's CoC for the last 15 years. Collecting data on homelessness and tracking progress can inform public opinion, increase public awareness, and attract resources to address the problem.

HUD uses information from the local point-in-time counts, among other data sources, in the congressionally-mandated Annual Homeless Assessment Report to Congress (AHAR). This report is meant to inform Congress about the number of people experiencing homelessness in the U.S. and the effectiveness of HUD's programs and policies in decreasing those numbers.

On the local level, point-in-time counts help communities plan services and programs to appropriately address local needs, measure progress in decreasing homelessness, and identify strengths and gaps in a community's current homelessness assistance system.

The point-in-time counts are not without limitations. There is variation in count methodology year-to-year within and across communities. Unsheltered counts have more limitations than sheltered counts. Thus, there is more variation in the methodology used to arrive at unsheltered counts. Point-in-time counts are, however, the only annual measure that enumerates people experiencing unsheltered homelessness in addition to those who are sheltered. (The U.S. Census strives to include people who are unsheltered in its once per decade census count.) And, despite its flaws, the annual point-in-time counts result in the most reliable estimate of people experiencing homelessness that we have and from which progress can be measured.

Counting Youth

One gap that exists in these point-in-time counts is the coverage of unaccompanied youth (or those living separately from any family members) under the age of 25. Despite the fact that point-in-time counts are required to collect the number of unaccompanied youth under the age of 18, those numbers do not appear accurate, with many CoCs reporting that there are zero unaccompanied youth in their communities. Youth may be afraid or unwilling to enter individual shelters, and communities typically have scarce resources, beds, and units dedicated to youth. Moreover, unaccompanied youth are often not engaged with traditional homelessness assistance programs and congregate in different areas than older individuals experiencing homelessness. This means that, in most communities, the required count of sheltered youth is more likely a count of beds available to youth as opposed to the number of youth who need shelter. Without adequate coverage of homeless youth in point-in-time counts, there is a danger that they will continue to be underserved.

Children and youth living with their parent(s) in vehicles are also difficult to count accurately. For example, the point-in-time count attempts to count families who sleep in vehicles. But many families sleeping in vehicles do not park overnight where there are other people sleeping in vehicles because of safety concerns for children. Thus, many may be missed in the count. However, children and youth who are unsheltered but enrolled in school are counted by Mendocino County Office of Education's Foster and Homeless Youth Services (FHYS) program. The definition of homeless children and youth that FHYS uses is from the McKinney-Vento Homeless Assistance Act, which ensures educational rights and protections for children and

youth experiencing homelessness. Homeless children and youth are those who lack a fixed, regular, and adequate nighttime residence. This definition also includes:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.
- Children who may be living in motels, hotels, trailer parks, shelters, or awaiting foster care placement.
- Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
- Migratory children who qualify as homeless because they are children who are living in similar circumstances listed above.

According to FHYS, there were 1,058 children and youth in 2019 in Mendocino County who met the McKinney-Vento definition of homelessness. The highest rate of child and youth homelessness is in Round Valley where 41% of children and youth were homeless in 2019.

Mendocino County's Point in Time Counts

Following are results from Mendocino County's point-in-time counts for the past four years, with the exception of the count of homeless veterans, which includes a column for the point-in-time count from 2011. This table indicates a steep decline in the numbers of unsheltered veterans. This is a result of the Veterans Administration's commitment to applying Housing First principles to caring for homeless veterans.

TOTAL POPULATION PIT COUNT DATA

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	1242	1238	880	785
Emergency Shelter Total	117	113	94	80
Safe Haven Total	0	0	0	0
Transitional Housing Total	75	47	63	167*
Total Sheltered Count	192	160	157	247
Total Unsheltered Count	1050	1078	723	538
* FEMA HOUSING BROUGHT TO THE COUNTY FOLLOWING 2017 WILDFIRES ACCOUNTS FOR THE STEEP INCREASE IN TRANSITIONAL HOUSING UNITS.				

CHRONICALLY HOMELESS PIT COUNTS

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	177	97	96	123
Sheltered Count of Chronically Homeless Persons	76	38	43	48
Unsheltered Count of Chronically Homeless Persons	101	59	53	75

HOMELESS HOUSEHOLDS WITH CHILDREN PIT COUNTS

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	35	22	14	39
Sheltered Count of Homeless Households with Children	16	18	14	36
Unsheltered Count of Homeless Households with Children	19	4	0	3

HOMELESS VETERANS PIT COUNTS

	2011	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the No. of Homeless Veterans	92	19	24	12	16
Sheltered Count of Homeless Veterans	18	5	11	6	7
Unsheltered Count of Homeless Veterans	74	14	13	6	9

Another estimate of the homeless population in Mendocino County comes from the Homeless Assessment of 2018. The Homeless Assessment does not claim to provide a definitive count of the homeless population countywide, as the PIT count does. Rather, Dr. Marbut focused his work in and around those cities of Ukiah, Fort Bragg, and Willits because most of the individuals experiencing homelessness in Mendocino County are geographically located within and near those areas.

MENDOCINO COUNTY HOMELESS ASSESSMENT COUNTS

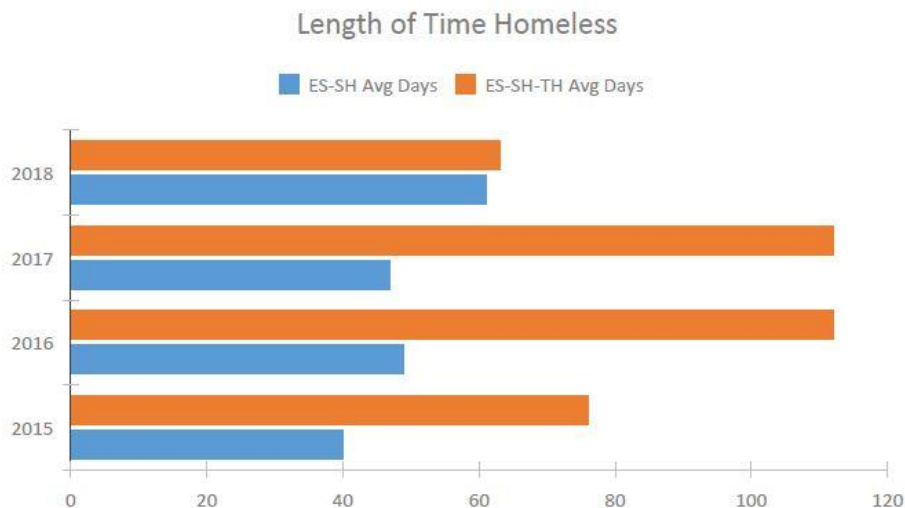
	Ukiah (including perimeter)	Willits	Fort Bragg (including perimeter)
Total Homeless in Programming	198-225	20-26	96-160
Individuals in 24/7 Homelessness Programming	106	n/a	49
Individuals Experiencing Street-Level Homelessness	92-119	n/a	47-64

How Long are People Homeless?

According to the Homeless Assessment, on average, in 2018, 78% of people interviewed had been homeless for one or more years. Of those, just over half (51%) had been homeless 1-5 years, which is strikingly high and worthy of notice because the rate of successful recovery from homelessness starts dropping after one year, and then precipitously drops after two to three years (Marbut, p. 19). When the length of time one is living on the streets is shortened, people are safer and more people can use limited resources.

In terms of how effective homeless systems of care are at getting people into permanent housing situations, HUD measures how quickly people move into permanent housing situations after entering a homeless system of care. This performance measure is called *Length of Time Homeless* and is

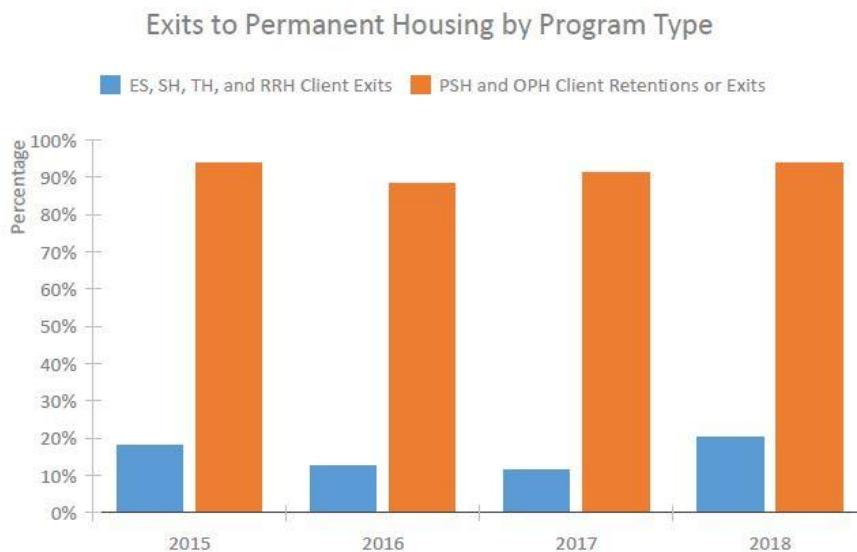
measured by calculating the average length of time people remain in emergency shelters (ES) or Safe Havens (SH, though there are none in Mendocino County) before moving on to permanent housing—the blue bar. HUD is also interested in measuring the average length of time people remain in emergency shelters, Safe Havens, and transitional housing before moving on to permanent housing—the orange bar. The HUD “length of time homeless” performance measure does not currently include the amount of time people spend living on the streets prior to entering the homeless system of care, but eventually street-level data will be included.



How Many People Are Getting Housed, and How Many Become Homeless Again?

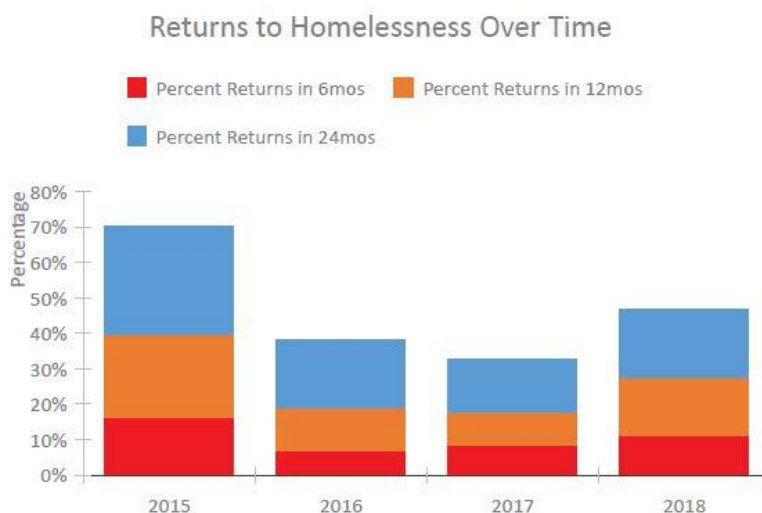
The adjacent graph, *Exits to Permanent Housing by Program Type*, conveys two distinct pieces of information. First, the blue bar

indicates that, in all years shown, no more than 20% of people who entered the homeless system exited to permanent housing. The data include people who entered into emergency shelters (ES), Safe Havens (SH, none of which exist in Mendocino County), transitional housing (TH), or received rapid re-housing funds.



The orange bar indicates that an average of 90% of those who were in permanent supportive housing (PSH) or other permanent housing (OPH) in each of the years shown retained their housing, a positive demonstration of stability for clients once in permanent housing.

The percentages of people who entered the homeless system of care, exited the homeless system of care, and then re-entered the system again—within six months, 12 months, and 24 months—from 2015 – 2018 are shown in the table below. This is a key measure of how effective Mendocino County’s homeless system of care is at reducing overall homelessness.



III. THE RESOURCES AVAILABLE TO ADDRESS HOMELESSNESS IN MENDOCINO COUNTY

The resources available to address the unsheltered population of Mendocino County include housing and services. But it is important to understand that people access these resources within a **system of care [NAME!]**. All service providers that participate in the system of care have agreed to use a Coordinated Entry System (CES) to facilitate the coordination and management of resources that comprise the crisis response system in the County. The CES allows service providers to efficiently and effectively connect people to interventions that aim to rapidly resolve their housing crisis. And reciprocally, the CES connects the most vulnerable persons in the community to available housing and supportive services equitably. The following graphic depicts how people in Mendocino County who are unsheltered move through Mendocino County’s homeless system Continuum of Care **[NAME!]** and access housing and services.

MENDOCINO COUNTY HOMELESS SERVICE SYSTEM

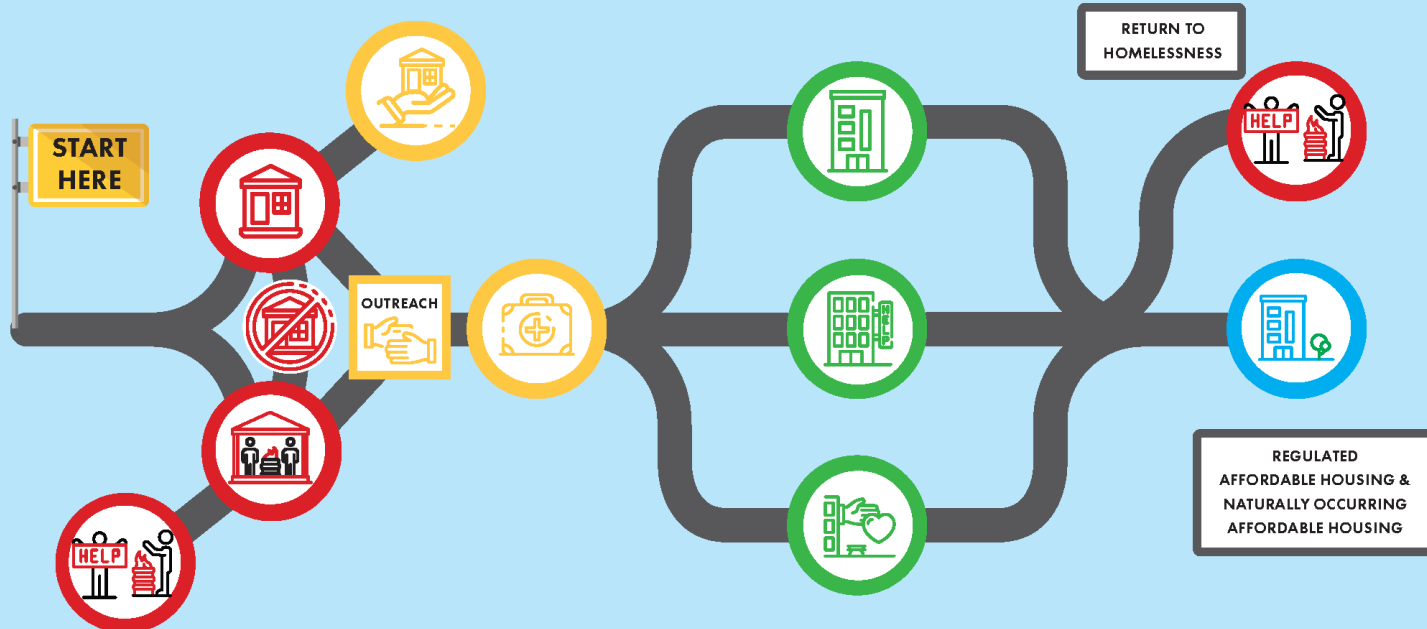
LEGEND

Populations:

- Family
- Individual
- Youth
- Veteran
- Domestic Violence Provider

Housing Types:

- Permanent Housing
- Transitional Housing
- Emergency Shelter
- Coordinated Entry



DENIED SHELTER ENTRY OR EXITED



ALTERNATIVE TO SHELTER OPTIONS



EMERGENCY SHELTER

50 year round beds

4 seasonal beds



COORDINATED ENTRY (CE) FRONT DOOR TRIAGE



DIVERSION



PERMANENT SUPPORTIVE HOUSING

281 units



RAPID RE-HOUSING

20 Units



TRANSITIONAL HOUSING

226 Beds

The table that follows is an inventory of the homeless assistance resources—including both housing and supportive services—referenced in the graphic above that are available to the unsheltered population of Mendocino County. The table divides the resources into those available countywide and in the Ukiah, North County, and coast geographic regions.

COUNTYWIDE RESOURCES

AGENCY/PROGRAM	SERVICE
COMMUNITY DEVELOPMENT COMMISSION	• Rental subsidies (Permanent supportive housing) • HUD-VASH subsidies • Housing Choice Voucher Program • Project-based Voucher Program • Family Unification Program • Mainstream Voucher Program
LEGAL SERVICES OF NORTHERN CALIFORNIA	• Housing rights and public benefits issues
MENDOCINO COMMUNITY HEALTH CLINIC (TWO SITES: UKIAH, WILLITS)	• Medical services: Women’s health, Dental care, Mental health care, Substance abuse/opiate treatment services, and transportation services for the homeless in Ukiah
CONSOLIDATED TRIBAL HEALTH	• Medical services
MENDOCINO COUNTY AIDS/VIRAL HEPATITIS CARE & PREVENTION NETWORK (MCAVHN)	• Case management • Client advocacy • Client loans and grants • Client social and informational events • Food vouchers • Harm reduction information and products • Coordinated entry front door • Syringe exchange • Transportation assistance
MENDOCINO COUNTY HEALTH AND HUMAN SERVICES, SOCIAL SERVICES BRANCH	• Public benefits, including general assistance • CalWORKs Housing Assistance for families with children • CalFresh (food stamps) • Employment Services • CalWORKs (AFDC/TANF) • Housing and Disabilities Assistance Program (very limited)
MENDOCINO COUNTY HEALTH AND HUMAN SERVICES, MENTAL HEALTH BRANCH	• Long-term case management • Facilitation of transitional and permanent supportive housing (very limited)
MENDOCINO COUNTY HEALTH AND HUMAN SERVICES, PUBLIC HEALTH BRANCH	• HIV/HCV testing, education, and counseling • TB testing • WIC clinic • Immunizations
MENDOCINO COUNTY HEALTH AND HUMAN SERVICES, PUBLIC HEALTH BRANCH, DIVISION OF SUBSTANCE USE DISORDER TREATMENT	• Substance abuse prevention, intervention, and treatment • Prenatal substance use treatment • Drug court services • Jail diversion work • Methamphetamine specific treatment

MENDOCINO COUNTY YOUTH PROJECT	• Mental health services for children/youth (0-21 years) and their families • Street outreach • Crisis intervention • Respite homes for homeless youth <18 years • Transitional housing for homeless youth 18-21 years
PROJECT SANCTUARY (UKIAH, WILLITS, AND FORT BRAGG)	• Domestic violence safe house—men and women’s shelter (shelter provided to homeless women and children who are not victims of domestic violence if space available) • Support groups and one-to-one counseling • Paralegal assistance • Violence prevention education for all ages • Self-defense classes • Motel vouchers (available to men on a limited basis) • Transitional housing
NORTH COAST OPPORTUNITIES	• Rural Communities Child Care • Head Start • Nutrition Education
RURAL COMMUNITIES HOUSING DEVELOPMENT CORPORATION	• Sweat-equity housing for families • Subsidized housing for seniors and families • Permanent housing with support for people with Seriously Mentally Illness

UKIAH AREA RESOURCES

AGENCY/PROGRAM	SERVICE
FORD STREET PROJECT	• Ukiah Food Bank • Transitional housing • Permanent housing • Sober living environment • Detoxification services • Substance use disorder education and treatment • Intensive outpatient treatment • Case management • Employment and training program
PLOWSHARES	• Hot lunches • Mail, phone messages, and information and referral services
REDWOOD COMMUNITY SERVICES	• Building Bridges winter shelter (48 beds) • Laundry and showers • Coordinated entry front door • Emergency Shelter • Case Management • Rapid Rehousing

NORTH COUNTY RESOURCES

AGENCY/PROGRAM	SERVICE
WILLITS COMMUNITY SERVICES	• Emergency food and shelter

	• Food bank twice/month supplemental groceries • Client telephone access • Referral to other homeless services • Utility assistance
BROWN BAG LUNCH PROGRAM (WILLITS CITY PARK)	• Saturday lunch
HARVEST TABLE (ASSEMBLY OF GOD, LAYTONVILLE)	• Thursday dinner
WILLITS DAILY BREAD	• Hot meal four afternoons per week
COVELO FOOD PANTRY	• Once/month supplemental groceries
LEGGETT FOOD BANK	• Once/month supplemental groceries

COAST RESOURCES

AGENCY/PROGRAM	SERVICE
MENDOCINO COAST HOSPITALITY CENTER	• Hospitality House (24-person shelter for families, men, and women) • Hospitality Center (Wellness programs for people with mental health challenges, homeless resources, and vocation programs) • Vocational jobs training program • Hospitality North (transitional housing (14 beds) for people with mental illness and/or people with children under 18 years of age; transitional housing (14 beds) at 101 Franklin St. for single adults) • Hospitality Clinic (Adult mental health services for those with MediCal) • Winter shelter (A revolving site shelter hosted by participating faith communities on the coast throughout the winter season. Light meal available.) • Coast Street Medicine (Screening for anyone homeless or threatened by homelessness for medical and mental health issues; health education, connection with primary care providers at Mendocino Coast Clinics; and basic health procedures)
MENDOCINO COAST CLINIC	• Primary and mental health care
GLEANINGS (OUR LADY OF GOOD COUNSEL CHURCH)	• Monday and Wednesday lunch
FIRST BAPTIST CHURCH	• Friday lunch
FORT BRAGG FOOD BANK (MENDOCINO FOOD AND NUTRITION)	• Assistance with food Monday, Wednesday, and Fridays • Emergency food
LIGHTHOUSE FOURSQUARE GOSPEL CHURCH	• Sunday Lunch • Tuesday and Thursday lunch
MENDOCINO PRESBYTERIAN CHURCH	• Tuesday brunch • Tuesday shower program • Dinner last Wednesday of the month
SAFE PASSAGE FAMILY RESOURCE CENTER	• Family services • Housing referrals • Family homeless prevention services and referrals to Mendocino Coast Hospitality Center
REDWOOD COAST SENIOR CENTER	• Meals to seniors who are not sheltered • Referrals to services

The housing and supportive services available to the unsheltered population of Mendocino County are funded by local fundraising, volunteers, as well as competitive grants and allocations from the State and federal governments. The following table lists the funding that is currently coming into Mendocino County for homeless or homeless-related services.

The table is divided into two main sections. The first section lists grants (allocations and competitive grant awards) awarded to Mendocino County Health and Human Services Agency's (HHSA) three branches—Social Services (yellow), Public Health (blue), and Behavioral Health (green). The second section (beige) lists grants that have been allocated to Mendocino County's Homeless Continuum of Care from the U.S. Department of Housing and Urban Development (HUD) via the County. Funding received by Mendocino County HHSA and the MCHSCoC are allocated by the Boards established to oversee each entity. Prior to federal legislation that passed in 2016, local CoC's did not have the authority to determine how federal funds to serve the homeless are allocated, with the exception of the Emergency Solutions Grant. MCHSCoC is establishing policies and procedures to ensure the integrity and effective of the funding allocation process.

The purpose of this Strategic Plan is to use *all* the funds coming into the County to address homelessness (whether granted to the County, the CoC, or an individual organization or agency) as efficiently and effectively as possible through coordination, cooperation, and agreed-upon goals and strategies.

NOTE: The funding awards listed in the following tables span multiple funding periods. Additionally, some funds come from time-limited grants while others are noncompetitive allocations. Thus, totaling the grant amounts to determine annual countywide funding to address homelessness would be misleading.

Housing Programs and Homeless Services

County of Mendocino HHSA - Applicant and Provider of Funds



Funding Source		Recipient of Funds	FY 19-20 Funded	FY 20-21 Planned	Target Population and Services
Social Services (see)	Mendocino County General Assistance	Mendocino Coast Hospitality Center	\$ 139,697	\$ 139,697	Shelter Services in Fort Bragg and Coastal Region
			\$ 66,516	\$ 66,516	Emergency Winter Shelter
		Redwood Community Services	\$ 152,000	\$ 152,000	Inland Shelter and Day Resource Center
		Plowshares Peace and Justice Center	\$ 5,000	\$ 5,000	Meals for individuals experiencing homelessness
		Willits Community Services	\$ 31,570	\$ 31,570	Screenings for homelessness related services, hotel vouchers and emergency winter shelter
		Willits Daily Bread	\$ 4,500	\$ 4,500	Meals for individuals experiencing homelessness
	CalWORKs Homeless Assistance Program	Mendocino County HHSA	\$ 141,835	\$214,008	Temporary Housing Assistance or deposits for Permanent Housing
	CalWORKs Housing Support Program	Mendocino County HHSA	\$ 221,920	\$ 249,360	Housing Subsidies for families enrolled in CalWORKs
		Redwood Community Services	\$ 121,080	\$ 121,080	Housing navigation expertise to develop and secure transitional and permanent housing solutions
	Adult Protective Services- Home Safe Program	Mendocino County HHSA	\$ 72,139	\$ 72,139	Housing support for vulnerable seniors
	Housing and Disabilities Program - HDAP	Mendocino County HHSA	\$ 143,848	\$ 143,848	Housing support for individuals who have pending SSI benefits
	Partnership HealthPlan of California - Local Innovation Grants on Housing	Mendocino County HHSA with Rural Communities Housing Development Corporation (RCHDC)	\$ 580,900	\$ -	Capital investment for Phase I of Orr Creek Commons. (BOS approved MOU with RCHDC outlining expectations on Sep 10, 2019)
		FIRST 5 Mendocino	\$ 17,250	\$ 20,254	Rapid Rehousing for families
	Homeless Housing, Assistance and Prevention Program (HHAP)	Mendocino County HHSA	\$ -	\$ 172,078	Operating subsidies and reserves, landlord incentives, outreach and coordination, prevention and shelter diversion to permanent
			\$862,691.53 through Fiscal Year 24-25		
	CA Governor's COVID-19 Emergency Funding	Mendocino County HHSA	\$ 140,748	\$ -	Emergency Funding to support efforts related to COVID-19 to serve persons experiencing

Housing Programs and Homeless Services

County of Mendocino HHSA - Applicant and Provider of Funds



Funding Source		Recipient of Funds	FY 19-20 Funded	FY 20-21 Planned	Target Population and Services
Behavioral Health and Recovery Services (BHR)	Finding Home, Grants for the Benefit of Homeless Individuals (SAMHSA GBHI)	Redwood Community Services	\$ 282,475	\$ 120,282	Intensive care management for individuals with co-occurring mental health and substance use disorders who are experiencing homelessness
				Through Sep 2020	
		Mendocino Coast Hospitality Center	\$ 99,568	\$ 43,918	
				Through Sep 2020	
		Ford Street Project	\$ 42,504	\$ 25,944	
			Through Sep 2020		
	Mental Health Block Grant	Mendocino Coast Hospitality Center	\$ 67,239	\$ 67,239	Vocational services on the Coast for severely mentally ill clients experiencing homelessness
	Projects for Assistance in Transition from Homelessness (PATH)	Mendocino Coast Hospitality Center	\$ 18,202	\$ 18,202	Services for severely mentally ill clients who are residents of the Homeless Shelter or Transitional Housing Apartments
	No Place Like Home (CA Dept of Housing and Community Development)	Competitive Allocation: HHSA submitted joint application with RCHDC on Jan 7, 2020	\$ 3,373,963	\$ -	Capital investment for Phase II of Orr Creek Commons
			Awards to be issued by June 2020		
		Noncompetitive Allocation: Mendocino County HHSA	\$ 1,719,462	\$ -	Permanent supportive rental housing for people living with a serious mental illness who are homeless or at risk of homelessness
			HHSA submitted acceptance documents in July 2019. BHRS is developing an RFP; funding must be spent by June 30, 2021.		
			Technical Assistance: Mendocino County HHSA	\$ 75,000	\$ -

Housing Programs and Homeless Services

County of Mendocino HHSA - Applicant and Provider of Funds



Funding Source		Recipient of Funds	FY 19-20 Funded	FY 20-21 Planned	Target Population and Services
Public Health	Whole Person Care (CA Department of Health Care Services) <u>*Whole Person Care Figures are for Calendar Year 2019 and Calendar Year 2020. Whole Person Care Funding will end on 12/31/20.</u>	Adventist Health Ukiah Valley	\$ 172,800	\$ 50,000	Benefits individuals with severe mental illness in need of case management and housing support
		Manzanita	\$ -	\$ 36,000	
		Mendocino Coast Clinics	\$ 80,000	\$ 70,000	
		Mendocino Coast Hospitality Center	\$ -	\$ 36,000	
		Mendocino Community Health Clinic	\$ 80,000	\$ 70,000	
		Mendocino County AIDS/Viral Hepatitis Network (MCAVHN)	\$ -	\$ 36,000	
		Redwood Community Services	\$ -	\$ 79,000	
		Redwood Quality Management Company and their subcontracting agencies	\$ 1,687,000	\$ 1,315,300	
		Mendocino County HHSA	\$ 50,000	TBD	HHSA is piloting street level mobile outreach/engagement teams (for individuals) experiencing homelessness with local law enforcement
			\$ 340,446	\$ 340,446	Supports 4 HHSA employees, 2.75 FTE total (.5 Project Director, 1 Coordinator, 1 Data Analyst, .25 Fiscal Analyst)
	Homeless Mentally Ill Outreach and Treatment Program (HMIOT)	Mendocino County HHSA WPC Pilot	\$ 200,000	\$ -	Spent for Whole Person Care
		One-time funds			
	One-Time Housing Support Funds for WPC Pilots (Dept of Health Care Services)	Mendocino County HHSA WPC Pilot	\$ 1,200,000	In Process: 2019-2025. RFP to be issued by June 2020	Long-term and short-term housing supports for individuals who are mentally ill and homeless or at risk of homelessness
	One-Time IGT Funding	Mendocino County AIDS/Viral Hepatitis Network (MCAVHN)	\$ 150,000	\$ 150,000	Services following guidelines of the CA Dept of Public Health's Syringe exchange program, including syringe exchange, education and counseling, and linkage to other necessary services, including those provided through Whole Person Care
		Manzanita	\$ 160,000	\$ 100,000	Services in connection with the SMI Wellness Centers in Ukiah and Willits, including housing navigation
Potential Funds	California Access to Housing Act	Trailerbill for Statewide funding of \$750,000,000	TBD	TBD	Will allow for capital projects, transitional supports and housing, as well as prevention services.
	CalWORKs HSP to Purchase Housing Structures	Statewide funding of \$1,500,000	TBD	TBD	Counties may apply for purchase of structures to be released to CW HSP households, max of \$24,999

Housing Programs and Homeless Services

Mendocino County Homeless Services Continuum of Care (MCHSCoC)

Funding Source	Recipient of Funds	Amount	Funding Status	Length	Target Population and Services
2019 Emergency Solutions Grant (ESG) Noncompetitive BOS	Redwood Community Services	\$ 65,532	Awarded	2020-2021	Rapid Rehousing and HMIS
	Mendocino Coast Hospitality Center	\$ 65,532			
2019 Emergency Solutions Grant (ESG) Competitive BOS	Redwood Community Services	\$ 150,000	Awarded	2020-2021	Sheltering and HMIS
	Mendocino Coast Hospitality Center	\$ 69,824			Rapid Rehousing and HMIS
2018 Emergency Solutions Grant (ESG) Disaster Relief Funding	Redwood Community Services	\$ 78,751	Pending	2019-2020	Rapid rehousing, homeless prevention, street outreach, sheltering, HMIS
	Mendocino Coast Hospitality Center				
California Emergency Solutions and Housing Program (CESH)	City of Fort Bragg	\$ 11,724	Round 1 Allocation	2019-2021	Assistance for non-locals experiencing homelessness to return to their home cities
	Community Development Commission	\$ 123,520	Round 1 Allocation	2019-2021	Prevention and stabilization services for current clients who are in danger of losing their housing and/or subsidy
	Ford Street Project	\$ 583,871	Round 1 and 2 Allocation	2019-2021	Support for Unity Village Family Housing and Shelter Diversion Program
	Mendocino Coast Hospitality Center	\$ 148,285	Round 1 and 2 Allocation	2019-2020	Support for the Field Outreach and Critical Time Intervention initiatives
	Redwood Community Services	\$ 384,613	Round 1 and 2 Allocation	2019-2021	Expand inland winter shelter to provide year-round services; Rapid Rehousing
	HMIS and CES system funds	\$ 98,916	Round 1 Allocation	2019-2023	Support for HMIS system
	Mendocino County HHSA	\$ 71,141	Round 1 and 2 Allocation	2019-2023	Admin support at 5%
Homeless Emergency Aid Program (HEAP)	City of Fort Bragg	\$ 3,000,000	Contracted Dec 2019 - Jun 2021	2019-2021	Capital for The Plateau housing development in Ft Bragg
	Mendocino Coast Hospitality Center	\$ 36,740	Contracted Apr 2019 - Mar 2020	2019-2021	Capital for facility repair
	Mendocino County Office of Education	\$ 135,000	Contracted Apr 2019 - Jun 2021	2019-2021	Meals for students experiencing homelessness
	Project Sanctuary	\$ 132,720	Contracted Apr 2019 - Jun 2021	2019-2021	Capital for multi-shower and laundry facility for shelter families
	Redwood Community Services	\$ 621,788	Contracted Mar 2019 - Dec 2020	2019-2021	Capital for Day Center and Homeless Shelter in Ukiah
	Rural Communities Housing Development Corporation (RCHDC)	\$ 983,415	Planned Jun 2019 - Dec 2022	2019-2021	Capital investment for Phase II of Orr Creek Commons housing development in Ukiah
Homeless Management Information Systems (HMIS) HUD	Mendocino County HHSA	\$ 150,000	Awarded	2019-2021	System to assist in shelter and services for individuals, identifying who are homeless or at risk of homelessness
Continuum of Care Funding (CoC) - HUD	Community Development Commission	\$ 1,479,283	Awarded	2019-2021	Permanent Supportive Housing Rental Assistance for the Chronically Homeless
		\$ 93,312	Awarded	2019-2021	Coordination of Coordinated Entry System
	Mendocino County HHSA	\$ 47,107	Awarded	2019-2021	Admin and Monitoring Support for the CoC
Homeless Housing, Assistance and Prevention Program (HHAP)	Mendocino County Homeless Services Continuum of Care (MCHSCoC)	\$ 924,734	Awarded	2020-2025	Rental assistance/rapid rehousing, operating subsidies and reserves, landlord incentives, outreach and coordination (including employment), prevention and shelter diversion to permanent housing
CA Governor's COVID-19 Emergency Funding	Mendocino County Homeless Services Continuum of Care (MCHSCoC)	\$ 140,748	Awarded	2020-2021	Emergency Funding to support efforts related to COVID-19 to serve persons experiencing homelessness

IV. GOALS, STRATEGIES, AND ACTION STEPS

The goals, strategies, action steps delineated in this section were derived over the course of approximately four months by the Strategic Planning Committee (STRATEGIC PLANNING COMMITTEE) of the CoC governing board. Many of the recommendations from the Homeless Assessment are included as strategies here. In addition, the STRATEGIC PLANNING COMMITTEE benefitted from technical assistance provided by the Technical Assistance Collaborative through a grant from the Department of Housing and Community Development to improve the delivery of homelessness programs. The STRATEGIC PLANNING COMMITTEE was inspired by the All Home collaborative of Kings County, Washington in deciding on its overarching goals.

Goal 1: Making Homelessness Rare

Making homelessness rare will require addressing the [causes of homelessness](#), which are myriad and institutional. A [2013 national study](#) found that community rates of homelessness are driven by rent increases in the housing market, the availability of a strong safety net, economy, demographics, and influx of people moving to a region. Working together with community advocates, providers and partners the CoC aims to align efforts toward prevention, increasing affordable housing, and supporting the expansion of pre-adjudication programs and sentencing alternatives to make homelessness RARE in Mendocino County.

Goal 1: Make homelessness rare				
#	Strategy	Action Steps	Person/Org. Responsible	Timeframe
1.1	Source new housing opportunities of all types whenever possible.	1.1.1 Identify new funding for development of housing for homeless 1.1.2 Review current housing projects and identify possible areas of expansion 1.1.3 Partner with local housing developers to reserve/fund units for households experiencing homelessness 1.1.4 Collaborate with CA State Agencies to identify state-owned properties available for short-term and long-term housing interventions (CA Governor Executive Order N-23-20—attached	1.1.1 CoC Board members 1.1.2 Shelter & Solutions Cmte 1.1.3 Applicable agencies 1.1.4 Health and Human Services and Local Jurisdictions	Ongoing
1.2	Identify and support programs within the County that provide effective homelessness prevention services.	1.2.1 Survey all homeless service providers regarding formal and informal homeless prevention services provided 1.2.2 Review long-term outcomes of previous homeless prevention efforts and establish performance measurement goals 1.2.3 CoC to identify and adopt most effective intervention models 1.2.4 Include above model in Homeless Prevention processes and procedures 1.2.5 Develop, approve, and implement MCHSCoC homeless prevention (HP) policy and procedures, including inclusion in Coordinated Entry system	1.2.1 HHSA w/Strategic Planning Cmte (STRATEGIC PLANNING COMMITTEE) 1.2.2 HMIS/Performance Measurement Cmte 1.2.3 CoC Board 1.2.4 Coordinated Entry (CE)/Discharge Planning Cmte 1.2.5 CoC Board	2020
1.3	Identify and support programs within the County that provide effective homelessness diversion services.	1.3.1 Survey all homeless service providers regarding formal and informal homeless diversion services provided 1.3.2 Review long-term outcomes of previous homeless diversion efforts and establish performance measurement goals 1.3.3 CoC to identify and adopt most effective intervention models	1.3.1 HHSA w/Strategic Planning Cmte (STRATEGIC PLANNING COMMITTEE) 1.3.2 HMIS/Performance Measurement (PM) Cmte	2020

Goal 1: Make homelessness rare				
#	Strategy	Action Steps	Person/Org. Responsible	Timeframe
		1.3.4 Include above model in homeless diversion processes and procedures 1.3.5 Develop, approve, and implement MCHSCoC homeless diversion policy and procedures, including inclusion in Coordinated Entry system	1.3.3 CoC Board 1.3.4 Coordinated Entry (CE)/Discharge Planning Cmte 1.3.5 CoC Board	
1.4	Promote expansion of meaningful mental health and substance abuse treatment options to address housing barriers.	1.4.1 Support a continuum of Dual Diagnosis (Behavioral Health/SUDT) services & treatment programs 1.4.2 Promote & prioritize successful support services that prevent homelessness due to relapse & recidivism risks for clients with behavioral health and/or Substance Use issues 1.4.3 Promote & support effective Anti-Stigma, Trauma-informed community information, trainings & educational programs 1.4.4 Establish behavioral health/SUDT treatment efficacy measures 1.4.5 Develop and cross train providers (county wide) in timely referral, warm handoff protocols and resources for behavioral health & SUDT services	1.4.1 CoC/HHSA & NGOs 1.4.2 CoC/HHSA & NGOs 1.4.3 CoC with HHSA/NGSs/Mendocino College 1.4.4 HHSA and CoC 1.4.5 CoC with HHSA (includes Administrative Service Organization(s), contractors, and subcontractors)	2021
1.5	Review and evaluate overall system volume needs on a regular basis for continuous program improvement.	1.5.1 Conduct the annual Point In Time (PIT) and Housing Inventory Count (HIC) 1.5.2 Identify and collect data from sources outside the PIT/HIC that could inform the evaluation of overall system volume needs 1.5.3 Review and analyze data from 2020 PIT and HIC, and gathered from other sources 1.5.4 Report on findings in annual Housing Inventory Report	1.5.1 PIT/HIC ad hoc committee 1.5.2 HHSA 1.5.3 PIC/HIC Cmte 1.5.4 PIC/HIC Cmte	Ongoing

HOW WE WILL KNOW IT WORKED

We will see a 5% annual decrease in the total number of homeless as measured by HUD's Longitudinal Systems Analysis (LSA).

GOAL 2: Making Homelessness Brief and One-Time

To make homelessness brief and one-time, funding and programs must be aligned to support the strengths and address the needs of people experiencing homelessness. Shortening the length of time families and individuals are homeless reduces trauma and also creates capacity in the crisis response system for others in need. Ensuring that those who move to permanent housing do not become homeless again and return to our crisis response system also increases capacity of crisis services to serve more individuals.

Goal 2: Make homelessness brief and one-time				
#	Strategy	Action Steps	Person/Org. Responsible	Timeframe
2.1	Identify the most effective homelessness programs within the County, particularly those that provide emergency, transitional, and permanent housing to individuals experiencing homelessness, and provide support to expand services.	2.1.1 Gather outcomes of annual Housing Inventory Report. 2.1.2 Establish performance measurement goals for all types of projects 2.1.3 Add minimum outcome thresholds to grant rating and ranking criteria (for a project to be eligible for funds) 2.1.4 Create project evaluation processes to hold projects accountable	2.1.1 HHSA 2.1.2 Rating and Ranking Ad Hoc 2.1.3 Rating and Ranking Ad Hoc 2.1.4 CoC Board and STRATEGIC PLANNING COMMITTEE	2022
2.2	Increase utilization of resources already available in the system.	2.2.1 Recruit and hire a Landlord-Tenant Navigator focused on centralizing recruitment and retention of landlords. (New Position) 2.2.2 Internal Barriers Review: Review Barriers to Entry and Mobilization Through the System—to reduce steps and length of time from system access to housing. 2.2.3 Analyze and evaluate rapid re-housing resources to maximize effectiveness. 2.2.4 Review the utilization of resources and maximize (e.g. are all available beds being used?) 2.2.5 Increase awareness of coordinated entry access points and procedures.	2.2.1 CoC Board and/or collaborative applicant to identify agency/org. 2.2.2: Coordinated Entry Cmte 2.2.3 Shelter and Solutions Cmte 2.2.4 Coordinated Entry and HMIS Cmtes 2.2.5 Coordinated Entry and Shelter and Solutions Cmtes	2021
2.3	Create quicker and seamless movement through the homelessness system for all individuals and families experiencing homelessness (e.g., operating at maximum capacity by increasing utilization of the overall system).	2.3.1 Hire a Coordinated Entry manager (new position) 2.3.2 By-name list case conferencing 2.3.3 Formalize Practices and Referrals 2.3.4 Ensure all appropriate programs are using the CES 2.3.5 Establish system-wide service eligibility and triage criteria for allocating resources (w/emergency protocols)	2.3.1 CoC Board and/or collaborative applicant to identify agency/org. 2.3.2. CEDP cmte 2.3.3. HMIS/PM & CEDP cmtes 2.3.4. CoC Board & CE 2.3.5 HMIS/PM & CEDP cmtes	2021
2.4	Develop and Implement a Homeless Outreach Team.	2.4.1 Establish collaboration between County, Cities and law enforcement agencies regarding HOTeams in each region. 2.4.2 Identify strategies required to engage different cohort groups of unhoused persons in the most effective manner for that cohort.	Action Steps will be facilitated by HHSA in collaboration with local jurisdictions, law enforcement, and CoC members.	2022

Goal 2: Make homelessness brief and one-time				
#	Strategy	Action Steps	Person/Org. Responsible	Timeframe
		2.4.3. Consider implementing a Homeless Multi-Disciplinary Personnel Team to provide collaborative case conferencing about individual homeless individuals with complex needs. 2.4.3 The CoC shall encourage service providers to participate in and facilitate inter-jurisdictional training around street outreach efforts.		
2.5	Fully build out and robustly use HMIS.	2.5.1 Develop training curriculum for new HMIS end users 2.5.2 Create ongoing training for HMIS end users and organization administrators 2.5.3 Increase HMIS bed coverage rate by engaging homeless housing providers that are not participating in HMIS.	All Action Steps will be done by HHSA's HMIS lead	2020
2.6	Establish low barrier and no-barrier shelter(s)—with uniform eligibility criteria across agencies—for families with children.	2.6.1 Identify and select model for family shelter(s). 2.6.2 Identify agency willing to apply for funding to operate a family shelter. 2.6.3 Identify building or location—including State surplus lands—for the shelter to function with highest access to community supports and services/day shelter or access to housing navigator assisting with permanent housing. 2.6.4 Agencies working with families commit to HMIS and countywide case management system for referring families and triaging needs. 2.6.5 Career and Technical Education and childcare programs aligned with shelter for access for parents into work programs. Collaborate with CALWORKS and align requirements.	2.6.1 Shelter Solutions Cmte 2.6.2 Shelter Solutions Cmte 2.6.3 Homeless Housing Assistance & Prevention (HHAP) program ad hoc 2.6.4 HHSA (HMIS lead) 2.6.5 Organization operating family shelter	2020

HOW WE WILL KNOW IT WORKED

We will see a 5% annual decrease per year in the length of time that people are homeless as measured by HUD's LSA.

GOAL 3: Improve community and policy maker engagement around homelessness

Goal 3: Improve community and policy maker engagement around homelessness				
#	Strategy	Action Steps	Person/Org. Responsible	Timeframe
3.1	Gain buy-in and agreement for one overarching strategic plan—with action steps.	3.1.1 Engage leadership in underserved areas of the County's jurisdiction. 3.1.2 Use data (worldwide/national) on promising and evidence based practices to highlight successful strategies that can be used in our communities. 3.1.3 Provide informational presentations to policy making bodies, community agencies, and public on purpose, process and importance of having a consistent and coordinated approach to addressing homelessness. 3.1.4 Seek endorsement of Strategic Plan from entities within various jurisdictions.	All Action Steps will be done by Strategic Planning Committee	2020
3.2	Improve strategic coordination between the CoC, the County and cities.	3.2.1 Set up regular meeting between CoC and the BOS Ad-Hoc Committee on Homelessness 3.2.2 On all regular CoC agendas, there shall be a standing item for jurisdictional updates related to homelessness. 3.2.3 Members of the CoC shall engage local jurisdictions early in the development of capital projects.	3.2.1 Strategic Planning Committee 3.2.2 Strategic Planning Committee 3.2.3 HHSA	2020
3.3	Develop a community understanding of the scope, scale, and structure of the homelessness problem and need to use common nomenclature to improve decision making.	3.3.1 Form an Outreach and Public Relations team to prepare and make public presentations. 3.3.2 Create a press release once per year on PIT count and other homeless data. 3.3.3 The CoC shall make annual presentations to the governing body of each jurisdiction once each year to report on strategic plan progress and upcoming initiatives/projects. 3.3.4 Talk to local media about what is being addressed, the CoC's challenges and limitations, what the public can do to help.	All Action Steps will be done by Strategic Planning Committee.	2022
3.4	Increase engagement of persons experiencing homelessness in planning, implementation and decision making for the CoC.	3.4.1 Conduct focus groups with people experiencing homelessness regarding service provider training and education. 3.4.2 Follow up with provider trainings as identified in focus groups. 3.4.3 Establish encampment engagement protocols. 3.4.4 Develop and implement a process to compensate or incentivize people who are currently or formerly shelterless to participate in the governance of the County's homeless system of care. 3.4.5 Establish a 'Client Council.'	3.4.1 Strategic Planning Committee 3.4.2 Strategic Planning Committee 3.4.3 CoC Board and HHSA 3.4.4 Membership Committee 3.4.5 Membership Committee	Ongoing

HOW WE WILL KNOW IT WORKED

We will see increased engagement of residents as measured by increased attendance at CoC board and committee meetings.

We will see increased engagement and leadership of business and faith leaders increased attendance at and/or joining the CoC board.

We will see homeless services expanded to the outlying regions of the County, such as the South Coast and North County, including Covelo.

GOAL 4: Improve the CoC's capacity to govern itself.

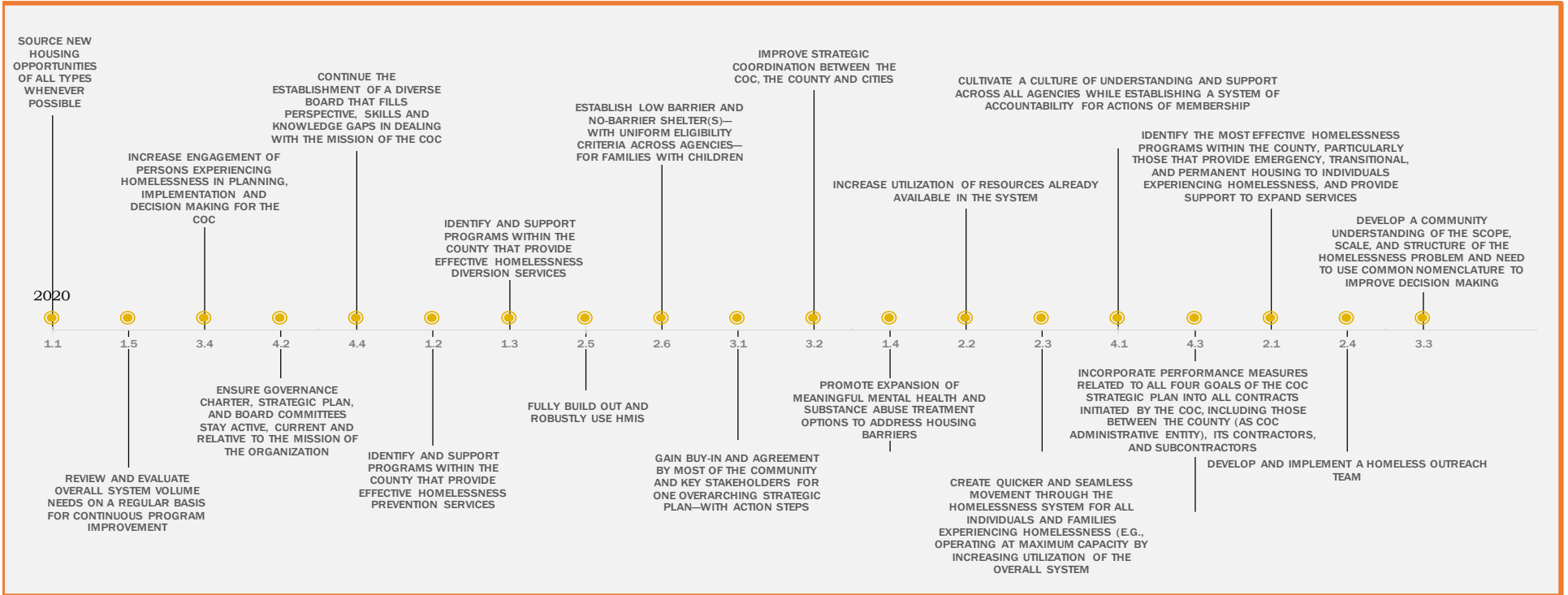
Goal 4: Improve the CoC's capacity to govern itself				
#	Strategy	Action Steps	Person/Org. Responsible	Timeframe
4.1	Cultivate a culture of understanding and support across all agencies while establishing a system of accountability for actions of membership.	4.1.1 Provide listening session with external and internal partners to identify and address the shortfalls of the current operations. 4.1.2 Establish an internal and external ethics policy with the ability to hold members accountable when policies are not followed. 4.1.3 Complete a presentation presenting what solutions each agency brings to help the CoC mission, to be used to educate other agencies and the public.	4.1.1 CoC Co-chairs and HHSA 4.1.2 HHSA 4.1.3 Membership Cmte	2021
4.2	Ensure governance charter, strategic plan, and board committees stay active, current and relative to the mission of the organization.	4.2.1 Increase monitoring activities, using the HUD provided CoC Monitoring Toolkit. 4.2.2 Develop check list of steps required annually to update or create new Strategic Plan and will be responsible for updating the plan on behalf of CoC Board. 4.2.3 Hold an annual CoC Day Away to revitalize CoC members' passion and dedication to homeless services. 4.2.4 Create and annually revise MCHSCoC Guide Book that includes: Mission and Vision Statements; Current Strategic Plan, Governance Charter and CoC Meeting Schedule; and list of current homeless services. 4.2.5 Define a review process that allows for review of the governance charter to make sure the charter stays current and relative to the issues at hand in relation to board seats.	4.4.1 HHSA 4.4.2 Strategic Planning Committee 4.4.3 CoC Board will host 4.4.4 CoC Membership Committee 4.2.5 Strategic Planning Committee	Ongoing
4.3	Incorporate performance measures related to all four goals of the Strategic Plan and all contracts initiated by the CoC, including those between the County (as CoC Administrative Entity), its Contractors, and Subcontractors.	4.3.1 Promote data-informed decisions and focus on system performance. 4.3.2 Agree on consistent contract language across all homeless service-related projects. 4.3.3 Use performance measures in contracts.	4.3.1 CoC Board 4.3.2 HHSA for County contracts & CoC Board for CoC contracts 4.3.3 HHSA and CoC	2021
4.4	Continue the establishment of a diverse board that fills perspective, skills and knowledge gaps in dealing with the mission of the CoC.	4.4.1 Conduct skills inventory for all board members to find the skills gap that may be needed by consultants or additional board seats. 4.4.2 CoC leadership will actively attend events to speak with leaders in the community to make sure that the local needs are being accomplished by the boards long term goals and objectives.	4.4.1 CoC Co-Chairs 4.4.3 CoC Co-Chairs	Ongoing

HOW WE WILL KNOW IT WORKED

We will have effective and efficient governance at the CoC and within the homeless system infrastructure as measured by surveys conducted before and after listening sessions by whomever conducts listening session.

HHSA and CoC contracts all include measurable performance measures.

Timeline for Strategies to Address Homelessness in Mendocino County



DATE	STRATEGIES	POSITION
1.1	Source new housing opportunities of all types whenever possible	20
1.5	Review and evaluate overall system volume needs on a regular basis for continuous program improvement	-15
3.4	Increase engagement of persons experiencing homelessness in planning, implementation and decision making for the CoC	10
4.2	Ensure governance charter, strategic plan, and board committees stay active, current and relative to the mission of the organization	-10
4.4	Continue the establishment of a diverse board that fills perspective, skills and knowledge gaps in dealing with the mission of the COC	15
1.2	Identify and support programs within the County that provide effective homelessness prevention services	-10
1.3	Identify and support programs within the County that provide effective homelessness diversion services	5
2.5	Fully build out and robustly use HMIS	-5
2.6	Establish low barrier and no-barrier shelter(s)—with uniform eligibility criteria across agencies—for families with children	15
3.1	Gain buy-in and agreement by most of the community and key stakeholders for one overarching strategic plan—with action steps	-10
3.2	Improve strategic coordination between the CoC, the County and cities	20
1.4	Promote expansion of meaningful mental health and substance abuse treatment options to address housing barriers	-10
2.2	Increase utilization of resources already available in the system	10
2.3	Create quicker and seamless movement through the homelessness system for all individuals and families experiencing homelessness (e.g., operating at maximum capacity by increasing utilization of the overall system)	-10
4.1	Cultivate a culture of understanding and support across all agencies while establishing a system of accountability for actions of membership	15
4.3	Incorporate performance measures related to all four goals of the CoC Strategic Plan into all contracts initiated by the CoC, including those between the County (as CoC Administrative Entity), its Contractors, and Subcontractors	-15
2.1	Identify the most effective homelessness programs within the County, particularly those that provide emergency, transitional, and permanent housing to individuals experiencing homelessness, and provide support to expand services	10
2.4	Develop and Implement a Homeless Outreach Team	-10
3.3	Develop a community understanding of the scope, scale, and structure of the homelessness problem and need to use common nomenclature to improve decision making	5

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-23-20

WHEREAS California faces a severe housing crisis that has made housing unaffordable for too many Californians and, in turn, exacerbated the problem of homelessness; and

WHEREAS homelessness in California is not confined to urban corridors but is present in urban, suburban, and tribal and rural communities throughout the state; and

WHEREAS data released recently by the U.S. Department of Housing and Urban Development based on the 2019 Point-in-Time Count indicated that there were 151,278 individuals who were homeless in California, over 108,000 of whom were unsheltered, and that the homeless population has been steadily increasing; and

WHEREAS Californians driven into homelessness often develop significant health issues over time and, often experience significant morbidity and die sooner; and

WHEREAS it is estimated that a substantial proportion of individuals who are homeless experience chronic physical and mental health disorders, yet are not receiving regular and consistent medical or psychiatric care; and

WHEREAS California's homelessness crisis has put considerable stress on many public services including transportation, libraries, schools, health services and public safety, as well as created public health challenges; and

WHEREAS California's homelessness crisis has impacted certain business sectors throughout the state and is a top concern to many residents, businesses, communities, tribal governments, cities, and counties across the state; and

WHEREAS unauthorized encampments of people who are homeless are increasing in many areas of the state within the public right of way and near or on private or tribal property, resulting in traffic and fire hazards, crime, risk of injury and death, and other conditions detrimental to public health and safety, both for people who are homeless and people who are not; and

WHEREAS since 2018, almost 200 counties and cities have declared a shelter crisis, pursuant to Government Code section 8698 et seq.; and

WHEREAS over the past two years, the state has substantially increased its efforts to address street homelessness by providing more than \$2.7 billion in new funding, significantly increasing its support for safety net services, eliminating barriers to getting navigation centers and temporary housing built to allow homeless adults to receive services and stability in



order to find longer-term housing, enacting the most aggressive rent-gouging protections, launching a 100-Day Challenge Initiative to bring counties and cities together to more urgently address homelessness in their communities, and expediting funding allocations to local governments, including allocations to counties to reduce the number of families in the child welfare services system experiencing homelessness; and

WHEREAS solutions to homelessness require additional innovation, cooperation and urgency within the public sector, and among the public and private and tribal sectors; and

WHEREAS because reducing the population of homeless individuals in California is a matter of critical statewide importance, the state can and needs to do more to help local communities act with urgency to address street homelessness and the society-wide problems associated with the homelessness crisis.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, by virtue of the power and authority vested in me by the Constitution and statutes of the State of California, do hereby issue this Order to reduce street homelessness, break down barriers to homeless individuals accessing health care and other critical services, and to increase housing options for those experiencing homelessness. This Order shall become effective immediately.

IT IS HEREBY ORDERED THAT:

1. All state agencies specifically referenced in this Order shall develop by no later than February 28, 2020 accountability metrics for state agencies and for local partners to assess the use of the state resources referenced in the following paragraphs and their impact on reducing street homelessness, breaking down barriers to homeless individuals accessing health care and other critical services, and increasing housing options for those experiencing homelessness. The metrics shall be published online and regularly updated. In carrying out this Order, state agencies shall consider the extent to which local partners regularly and publicly report data based on the local metrics.
2. The Department of Finance, pursuant to its authority under Government Code sections 11005, 11005.1, and 13306, shall immediately establish the California Access to Housing and Services Fund within the Department of Social Services, to receive future state appropriations, as well as donations from philanthropy and the private sector, and to provide much needed dollars for additional affordable housing units, providing rental and operating subsidies, and stabilizing board and care homes;
3. To rapidly increase housing options for those experiencing homelessness, the following actions shall occur by no later than January 31, 2020:

end by September 30, 2020, unless the secretaries of the Government Operations Agency and the Health and Human Services Agency both concur on a case-by-case basis that the specific circumstances warrant the continued use of the trailers or tent structures. These trailers and tent structures shall only be used where the following criteria have been satisfied:

- a. A shelter crisis declared pursuant to Government Code section 8698 et seq. or its equivalent under the applicable laws governing the jurisdiction of a federally recognized tribe in California is in effect.
 - b. Local partners, including counties, cities, and non-profit agencies, have the capacity and resources to deploy, operate, secure, and maintain the trailers or tent structures.
 - c. Local partners make appropriate health, social, housing, and other appropriate services available to support the needs of individuals temporarily housed in the trailers or tent structures and transition them into permanent, safe and stable housing.
 - d. Local partners agree to regularly and publicly report data based on the accountability metrics referenced in paragraph 1.
5. To further assist local jurisdictions in addressing street homelessness, there shall be a multi-agency state strike team comprised of the Business, Consumer Services, and Housing Agency; the Government Operations Agency; the Health and Human Services Agency; the Labor and Workforce Development Agency; and the Transportation Agency. The strike team shall be coordinated by the Homeless Coordinating and Financing Council and provide technical assistance and targeted direct support to counties, cities, and public transit agencies seeking to bring individuals experiencing homelessness indoors and connect them with appropriate health, human, and social services and benefits.

FURTHERMORE, all counties, cities, public transit agencies, special districts, school districts, tribal governments, and non-governmental actors, including businesses, faith-based organizations, and other non-profit agencies, are requested to examine their own ability to provide shelter and house homeless individuals on a short-term emergency basis and coordinate with local authorities to provide shelter and house individuals.

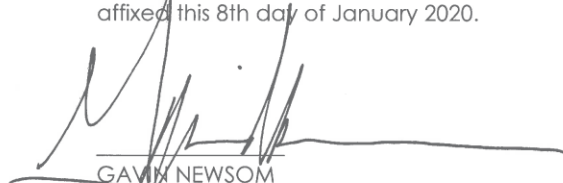
IT IS FURTHER ORDERED that as soon as hereafter possible, this Order shall be filed with the Office of the Secretary of State and that widespread publicity and notice shall be given to this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its departments, agencies, or other entities, its officers or employees, or any other person.



- a. The Department of General Services shall identify all properties from the digitized inventory of excess state land created by EO N-06-19 that can be used by local partners, including tribal governments, counties, cities, or non-profit agencies, on a short-term emergency basis to provide shelter for individuals who are homeless, so long as such usage will not delay affordable housing development on those properties.
 - b. The Department of General Services shall conduct an initial assessment of all state facilities to identify facilities that can be used by local partners on a short-term emergency basis to provide shelter for individuals who are homeless and in need of health and social services.
 - c. The Department of Transportation (Caltrans) shall develop and share a model lease template to allow counties and cities to use Caltrans property adjacent to highways or state roads in those jurisdictions on a short-term emergency basis to provide shelter for individuals who are homeless, building on recent partnerships with the cities of Los Angeles, San Jose, and San Francisco, and consistent with Streets & Highways Code section 104.30. Priority for future partnerships to make state land available to counties and cities for short-term emergency housing shall be given to jurisdictions where a shelter crisis declared pursuant to Government Code section 8698 et seq. is in effect.
 - d. The Office of Statewide Health Planning and Development shall work with local jurisdictions, tribal communities, and private entities to conduct an initial assessment of the appropriateness and availability of vacant and decommissioned hospitals and health care facilities for use by local partners on a short-term emergency basis to provide shelter for individuals who are homeless.
 - e. The Department of Food and Agriculture, in consultation with the Department of General Services, the Department of Housing and Community Development, the Department of Social Services, and the Office of Emergency Services, shall conduct an initial assessment of fairgrounds in or near jurisdictions where a shelter crisis is currently in effect, and, for those fairgrounds, determine the population capacity and space that would currently be available to local partners on a short-term emergency basis to provide shelter for individuals who are homeless.
4. The Department of General Services shall supply 100 travel trailers from the state fleet, and the Emergency Medical Services Authority shall supply complementary modular tent structures, to provide temporary emergency housing and the delivery of health and social services in communities across the state. The Department of General Services and the Emergency Medical Services Authority shall supply trailers and tents immediately and

IN WITNESS WHEREOF I have hereunto
set my hand and caused the Great
Seal of the State of California to be
affixed this 8th day of January 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting**

Virtual Meeting: <https://attendee.gotowebinar.com/rt/4910662329263871245>

**Ukiah, CA 95482
September 2, 2020
6:00 p.m.**

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on September 2, 2020, having been legally noticed on August 28, 2020. The meeting was held virtually at the following link: <https://attendee.gotowebinar.com/rt/4910662329263871245>. Mayor Crane called the meeting to order at 6:03 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Scalmanini.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. Approval of the Minutes for the August 19, 2020, Special Meeting.
- b. Approval of the Minutes for the August 19, 2020, Regular Meeting.

Motion/Second: Brown/Mulheren to approve Minutes of the August 19, 2020, Special and Regular meetings, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Request Authorization for the City Manager to Negotiate and Execute a Seventh Amendment to the Lease Agreement (COU No 1617-112-A7) with Tayman Park Golf Group – *Community Services*.
- b. Adoption of Resolution (2020-49) Approving Destruction of Records – *City Clerk*.
- c. ~~Award Contract to EIDIM Group, Inc. in the Amount of \$279,770.43 for the Council Chambers AV Replacement Project, Specification No. 20-09, and Approve Corresponding Budget Amendment – Finance & Information Technologies. Pulled by Councilmember Scalmanini~~

- d. Award Contract (*COU No. 2021-118 to Roofing & Solar Construction*) for the Roof Replacement at the Grace Hudson Museum, Spec. No. 20-10, and Approve Corresponding Budget Amendment If Necessary – *Community Services*.
- e. ~~Consider Adoption of Resolution Adopting a 2020 Advocacy Platform to Serve as Guidelines for Local, State, and Federal Legislative Matters—Administration. Pulled by Councilmember Scalmanini.~~

Motion/Second: Scalmanini/Orozco to approve Consent Calendar Items 7a, b, and d, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No public comment was received.

9. **COUNCIL REPORTS**

Presenter:

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenter: Sage Sangiacomo, City Manager.

- Construction Update – Tim Eriksen, Public Works Director / City Engineer.

11. **PUBLIC HEARINGS (6:15 PM)**

12. **UNFINISHED BUSINESS**

- a. **Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.**

Presenters: Tami Bartolomei, Office of Emergency Management Coordinator and Sage Sangiacomo, City Manager.

Report was received.

- b. **Receive Report Regarding Review of Ordinance for Development of Operating Standards for Community Gardens, Live Entertainment, Outdoor Dining, Sidewalk Cafes, and Specialty Food and Beverage Sales with Tasting; and Provide Direction to Staff as Necessary.**

Presenter: Craig Schlatter, Community Development Director.

Motion/Second: Brown/Mulheren to receive and approve the report. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- c. **Receive Report Regarding Annual Review of Ordinance for the Regulation of Shopping Cart Containment and Retrieval and Provide Direction as Necessary.**

Presenter: Craig Schlatter, Community Development Director.

A PowerPoint presentation was given.

Motion/Second: Brown/Mulheren to direct the ad hoc and staff to review the compliance and enforcement, and provide further recommendations for Council consideration. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

d. Continued Discussion and Possible Adoption of Resolution Amending Procedures for Annual Appointment and Rotation of Mayor, Vice Mayor, and City Councilmembers.

Presenter: Kristine Lawler, City Clerk.

Upon further consideration, Councilmember Brown withdrew his motion made on August 5, 2020.

Motion/Second: Brown/Scalmanini to adopt Resolution (2020-50) for Option A. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

e. Discussion with Possible Direction to Staff Regarding Draft Objective Development and Design Standards and Flexible Parking Options for Multi-family Residential Development.

Presenters: Mireya Turner, Planning Manager and Craig Schlatter, Community Development Director.

Motion/Second: Mulheren/Orozco to appoint Councilmember Mulheren and Vice Mayor Orozco to serve on an Ad Hoc Committee to review the housing element and implementation. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

a. Possible Introduction by Title Only of the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

Presenters: Darcy Vaughn, Assistant City Attorney and Craig Schlatter, Community Development Director.

Public Comment: George Hollister, Mendocino County Farm Bureau President (*read by clerk*); and Ruth Van Antwerp.

Motion/Second: Scalmanini/Mulheren to introduce the Ordinance by title only. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

City Clerk, Kristine Lawler, read the following title into the record:

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 5, CHAPTER 2 OF THE CITY CODE TO DESIGNATE THE ENTITY AUTHORIZED TO MAKE DETERMINATIONS ON LIVESTOCK PERMITS.

Motion/Second: Scalmanini/Mulheren to introduce the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Discussion and Possible Action to Determine the City's Position on the 2020 Resolution being Considered by the League of California Cities and Provide Corresponding Voting Instructions to the City of Ukiah's Voting Delegate.

Presenter: Sage Sangiacomo, City Manager.

Council Consensus to support the position related to the 2020 League of California Cities resolution, unless the delegate finds that it doesn't meet with the City's advocacy and legislative platform.

c. Possible Introduction of Ordinance by Title Only, Amending Sign Ordinance.

Presenter: David Rapport, City Attorney.

Motion by Councilmember Scalmanini for the recommended action.

Motion died for lack of a second.

Council Consensus to continue this item to the September 16th meeting.

d. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter: Councilmember Mulheren.

Report was received.

e. Award Contract to EIDIM Group, Inc. in the Amount of \$279,770.43 for the Council Chambers AV Replacement Project, Specification No. 20-09, and Approve Corresponding Budget Amendment (From Consent Calendar Agenda Item 7c).

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Brown/Mulheren to disregard Bid Protest Received by PCD, and award contract (COU No. 2021-117) to EIDIM Group, Inc. in the amount of \$279,770.43 for the Council Chambers AV Replacement Project, Specification No. 20-09, and approve corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

f. Consider Adoption of Resolution Adopting a 2020 Advocacy Platform to Serve as Guidelines for Local, State, and Federal Legislative Matters (From Consent Calendar Agenda Item 7e).

Presenter: Shannon Riley, Deputy City Manager and Sage Sangiacomo, City Manager.

Motion/Second: Mulheren/Brown to adopt resolution (2020-51) adopting a 2020 Advocacy Platform to serve as guidelines for local, state, and federal legislative, administrative, regulatory and court matters. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: Scalmanini.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 9:20 P.M.

14. CLOSED SESSION

a. **"Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)(2))

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)(Number of potential cases: 3)"

b. **"Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)(4))

Deciding whether to initiate litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9 (Potential Cases: 1)"

c. **"Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200"

d. **"Conference with Legal Counsel – Existing Litigation**

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCU-K- CVPT-15-66036"

e. **"Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units"

f. **"Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01

Negotiator: Sage Sangiacomo, City Manager; Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment"

Direction was given to staff.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:47 p.m.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of July 2020.

DEPARTMENT: Finance **PREPARED BY:** Candice Rasmason, Accounts Payable
PRESENTER: Consent Calendar

ATTACHMENTS:

1. July 2020 Summary of Disbursements
2. Account Codes for Reference
3. Object codes for Reference
4. July 2020 Disbursement Detail

Summary: The Council will review and consider approval of the Report of Disbursements for the month of July 2020.

Background: Payments made during the month of July 2020 are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the five (5) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3038893-3038938; 3038939-3039061; 3039062-3039171; 3039172-3039271; 3039272-3039351

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 507999-508033; 508034-508071; 508072-508106

Payroll Manual Check Numbers: N/A

Direct Deposit Numbers: 99542-99771; 99772-100005; 100006-100244

Manual Direct Deposit Numbers: N/A

Void Check Numbers: 3038201, 3039171, 3038909

Void Direct Deposit Numbers: N/A

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: July 2020 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: July 2020 Disbursement Detail

Recommended Action: Approve the Report of Disbursements for the Month of July 2020.

BUDGET AMENDMENT REQUIRED: N/A

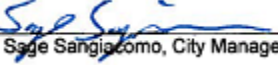
CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager

Attachment 1

[illegible]

Retainage Withheld	\$170,125.68
CDBG 16-CDBG-11147	

* vendor name(if applicable)

TOTAL PAYMENTS	\$8,322,839.94
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Account Code Summary

Attachment 2

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024620	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122000	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

Account Code Summary

Attachment 2

60517462	FTHB Activity Delivery	80026130	Electric Substation
60517467	FTHB - PIR	80026140	Reimbursable Work for Others
60600000	CDBG Grant 10-EDEF-7261 Fund	80026200	Electric Metering
60617441	Grant - CDBG 606	80026300	Electric Generation
60617451	General Administration	80026312	Mendocino Hydro
60617452	AD ED Direct Financial Assistance	80026330	Hydro Electric
60617453	ED Direct Financial Assistance	80026400	Electric Administration
60717443	Grant Prop 84	80026410	Electric General Administration
60724413	Prop 84 Water Distribution Cap	80026430	Interdepartmental Charges
60900000	13-CDBG-8940	80326330	Hydro Plant
60917458	13-CDBG-8940	80526610	Street Lighting
63020210	Asset Seizure Expenditure	80626500	Public Benefit
63120210	Drug & Alcohol Education	82027110	Water
63320210	H&S Asset Seizure Expenditure	82027111	Water - Production O&M
63420250	Fed Asset Seizure Expenditure	82027113	Water - Distribution Capital
63520210	SLESF	82027114	Water - Distribution O&M
63820210	Asset Forfeiture 11470	82027115	Water - Production Capital
64020213	Parking Enforcement	82227113	Water - Distribution Capital
69122700	Museum	84027220	Wastewater
70024500	Landfill 700	84027221	Wastewater City - O&M
70224500	Landfill Closure	84027222	Wastewater City - Capital
70424500	Landfill Post closure	84027225	Wastewater Treatment - O&M
72022400	Golf	84027226	Wastewater Treatment - Capital
73022600	Conference Center	84227220	Wastewater
75017110	Visit Ukiah	84327222	Wastewater City - Capital
77725200	Airport Operations	84427221	Wastewater City Capital - O&M
77817411	FAA Grant	84427222	Wastewater City - Capital
80026100	Electric Administration	90000000	Special Deposit Trust Fund
80026110	Electric Overhead	91190100	Russian River Watershed Assoc
80026120	Electric Underground	96900000	Successor Agency
80100000	Infrastructure		

Object Code Summary

Attachment 3

12102	INVENTORY OF SUPPLIES	52526	FRAUD INVEST. ASSESSMENT
12103	STORES PURCHASES	52527	A.D.P. PREMIUM & DEDUCTIBLE
12104	INVENTORY - PURCHASES	52528	LIABILITY INSURANCE
12105	STORES ISSUES	52529	EARTHQUAKE & FLOOD PREMIUMS
51211	PERS UNFUNDED LIABILITY	52530	POLLUTION-ENVIRON INS PREMIUM
51280	OVERTIME/CALLOUT MEALS	52531	UMEMPLOY. INS EXPENSE
51285	CALLOUT MILEAGE REIMBURSEMENTS	52532	SAFETY & TRAINING SUPPORT
52100	CONTRACTED SERVICES	52600	RENT
52107	CONTRACTED SERVICES-EIR	52841	SUCCESSOR AGENCY ADMIN
52108	CONTRACT SERVICES-GPU	54100	SUPPLIES
52110	AMBULANCE BILLING	54101	POSTAGE
52111	MAINT. CONTRCTS - DEFIBRULATOR	54102	SMALL TOOLS
52112	M. S. OVERSIGHT	54105	PHOTOGRAPHIC EXPENSE
52113	PLANNING STUDIES	54106	SPECIALTY SUPPLIES
52114	COMPLIANCE STUDIES	54120	PW - SPECIAL SUPPLIES
52120	LABOR CHARGES FROM OTHER DEPAR	54121	PW - ASPHALT CONCRETE
52130	EDUCATIONAL & MARKETING MATL'S	54122	PW - AGGREGATE BASE
52131	ASSISTANCE TO SENIORS	54123	PW - CRACK SEALANT
52132	EMERGENCY ASSISTANCE	54124	PW - CONCRETE/SUPPLIES
52133	MONTHLY DISCOUNT PROGRAM	54125	PW - TRAFFIC PAINT
52134	CONTRACT ADMINISTRATION	54126	PW-PREMARKS
52135	ENERGY CONSERVATION PROGRAM	54127	PW - SIGN POSTS/SHEETING
52136	PHOTOVOLTAIC RATES/INCENTIVE	54128	PW - COLD PATCH MATERIAL
52137	PUBLIC BENEFITS PROGRAM MGMT	54129	PW - TACK OIL
52138	NCPA PUBLIC BENEFITS PROGRAM	54130	PW - SAFETY
52139	RESEARCH, DEVELOPMENT & DEMO	54131	PW - BARRICADES & CONES
52140	LITIGATION EXPENSES	54160	HR - CITY LIABILITY & CONTRACT
52145	DETACHMENT-SEWER-UVSD	54161	HR - BACKGROUND & PHYSICALS
52150	LEGAL SERVICES/EXPENSES	54162	HR - ADVERTISING
52151	AFLAC & PERS INSUR ADMIN FEES	54163	HR - INTERVIEW SUPPLIES
52170	UKIAH WASTE SOLUTIONS	54164	HR - FORMS & OTHER DIV. EXP.
52171	RESIDENTIAL BILLING CHARGE	54165	HR - NEW EMPLOYEE FINGERPRINT
52172	COMMERCIAL OVERSIGHT FEE	54166	HR - DOT TESTING PROGRAM
52180	SECURITY SERVICES	54167	HR - EMPLOYEE DEVELOPMENT
52301	PROPERTY TAX ADMIN FEE	54168	HR - REMIF SAFETY TRNG & SUPPO
52302	AMBULANCE FEES	54201	PRISONER EXPENSE
52303	REHIT SUPPORT	54202	MAJOR CRIME INVETIGATIONS
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY INSURANCE DEDUCT	55200	PG&E
52523	BOILER/MACHINERY PREMIUMS	55210	UTILITIES
52524	PROPERTY INSURANCE	56100	VEHICLE & EQUIPMENT MAINT. & R
52525	WORKER'S COMP. EXPENSE	56110	CITY GARAGE - PARTS

56121	R & M RADIO EQUIPMENT	56111	CITY GARAGE - LABOR
56122	R & M NON-AUTO EMS EQUIPMENT	56112	EQUIPMENT PARTS FOR RESALE
56123	R & M COMPUTERS	56120	EQUIPMENT MAINTENANCE & REPAIR
56124	MAINT CONTRACT DEFIBULATORS	80235	SYSTEM MAINTENANCE
56130	EXTERNAL SERVICES	80236	EMERGENCY/CONTINGENCY
56210	FUEL & FLUIDS	90100	LOAN PROCEEDS
56300	BUILDING MAINT. & REPAIR	90101	LOAN PAYMENT RECEIVED
56410	EQUIPMENT RENTAL - PRIVATE	90301	LOAN REPAYMENT
56504	FACILITY MAINTENANCE & REPAIR	90410	BOND PROCEEDS
56600	AIRFIELD MAINTENANCE & REPAIR		
56700	LANDFILL CLOSURE EXPENSE		
57100	CONFERENCE & TRAINING		
57101	CONF & TRAINING-AQUATICS		
57102	CONF & TRAINING-PARKS STAFF		
57200	MEETINGS		
57300	MEMBERSHIPS & SUBSCRIPTIONS		
58101	NCPA PLANT GENERATION		
58102	NCPA POWER PURCHASES		
58103	NCPA TRANSMISSION		
58104	NCPA MANAGEMENT SERVICES		
58105	NCPA THIRD PARTY SALES		
58106	NCPA PASS THROUGH COSTS		
58107	NCPA COMMITMENTS ACTIVITY		
58201	WATER PURCHASES		
58202	WATER TREATMENT PLANT CHEMICAL		
58401	AVIATION FUEL		
58410	GARAGE LUBRICANTS & PARTS		
58510	REIMBRABLE JOBS		
59100	PROPERTY TAXES PAID		
59101	FEES		
59102	FRANCHISE FEES		
59350	PURCHASE DISCOUNTS TAKEN		
59400	OTHER EXPENSES		
70101	LOAN PAYMENTS MADE		
70102	BOND INTEREST PAYMENTS		
70110	BOND ISSUANCE COSTS		
70201	LOAN PRINCIPAL PAYMENTS		
70202	BOND PRINCIPAL PAYMENTS		
80100	MACHINERY & EQUIPMENT		
80200	BUILDINGS ACQUISITION		
80210	LAND ACQUISITION		
80220	BUILDING IMPROVEMENTS		
80230	INFRASTRUCTURE		
80231	RECYCLING STUDY 50% GRANT MATC		
80232	LINE REPLACEMENTS		
80233	MAIN REPLACEMENTS		
80234	INFLOW/INFILTRATION		

List of Checks Presented for Approval on 7/2/2020

The following list of bills payable was reviewed and approved for payment.



08-08-2020

DB 8/13/20

CR 8/8/20

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALONZO FRIAS	BA FY 19/20	BOOT ALLOWANCE	\$113.26	82027111-54100	SUPPLIES	\$113.26
					Vendor Total:	\$113.26
AMAZON CAPITAL SERVICES	1VMX-VL99-YNXQ	VEHICLE INSPECTION REPORTS	\$148.84	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$148.84
	14HC-YYLK-37CL	FUEL INJECTION KIT	\$137.76	84027221-54102	SMALL TOOLS	\$137.76
	196X-3DFX-696Y	ALUMINUM TAGS	\$83.90	82027114-54100	SUPPLIES	\$83.90
					Vendor Total:	\$370.50
CA MUNICIPAL UTILITIES ASSOC	19-0558	ANNUAL DUES 20/21	\$16,012.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,308.00
				80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$13,416.00
				82027110-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,288.00
					Vendor Total:	\$16,012.00
CA POLICE CHIEFS ASSOC	15314	MEMBERSHIP - S KAESER	\$145.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$145.00
	15422	MEMBERSHIP- C CROOK	\$145.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$145.00
					Vendor Total:	\$290.00
COUNTY OF SONOMA	WTR-00001636	GROUNDWATER PLANNING STUDY CON	\$2,699.13	82027110-52100	CONTRACTUAL SERVICES	\$2,699.13
					Vendor Total:	\$2,699.13
DAVID A JOHNSTON	DV062420	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84427222-52100	CONTRACTUAL SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
DEANN BUERGLER-HOWE	55020	UNIFORM TEES	\$544.38	10020210-54100	SUPPLIES	\$544.38
					Vendor Total:	\$544.38
ENTENMANN-ROVIN CO	0152414-IN	DOME BADGES	\$256.89	10020210-54100	SUPPLIES	\$256.89
					Vendor Total:	\$256.89
FASTENAL	CAUKA39488	HARDWARE FOR SWIVEL CLAMP	\$20.84	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$20.84

List of Checks Presented for Approval on 7/2/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FASTENAL	CAUKA39494	FLANGE BOLTS	\$81.13	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$81.13
					Vendor Total:	\$101.97
FILIPPO VIOLA	DV062220	INSTRUCTOR	\$875.00	10022850-52100	CONTRACTUAL SERVICES	\$875.00
					Vendor Total:	\$875.00
HACH COMPANY	11990827	STABL CAL EMPULE KIT, GELEX SET	\$747.56	84027225-54103	LAB SUPPLIES	\$747.56
					Vendor Total:	\$747.56
INTEGRITY SHRED LLC	107524	DOCUMENT SHREDDING	\$28.50	10020210-54100	SUPPLIES	\$14.25
				20620231-54100	SUPPLIES	\$14.25
					Vendor Total:	\$28.50
INTERNATIONAL ASSOC OF CHIEFS OF POLICE	0116354	ANNUAL MEMBERSHIP DUES	\$875.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$875.00
					Vendor Total:	\$875.00
JUDY CHAN	JUL 20	JUL 20 RENT - MASON ST	\$1,506.75	10022100-52600	RENT	\$1,506.75
					Vendor Total:	\$1,506.75
KEVIN PIERACHINI	BA FY 19/20	BOOT ALLOWANCE	\$150.00	20324100-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00
KIMBALL MIDWEST	8016908	BATTERY PARTS	\$154.33	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$154.33
					Vendor Total:	\$154.33
MAHALA JACYNTHA KUEHNE	DV060820	INSTRUCTOR	\$504.00	10022850-52100	CONTRACTUAL SERVICES	\$504.00
	DV060920	INSTRUCTOR	\$560.00	10022850-52100	CONTRACTUAL SERVICES	\$560.00
					Vendor Total:	\$1,064.00
MARK CLEMENTI PHD	06-15-20PD	PRE-EMPLOYMENT EVALUATION	\$734.00	10020210-54161	BACKGROUND & PHYSICALS	\$734.00
					Vendor Total:	\$734.00
MARK MIRATA	DV070120	INSTRUCTOR	\$87.50	10022850-52100	CONTRACTUAL SERVICES	\$87.50
	DV070120 1	INSTRUCTOR	\$96.25	10022850-52100	CONTRACTUAL SERVICES	\$96.25
	DV070320	INSTRUCTOR	\$96.25	10022850-52100	CONTRACTUAL SERVICES	\$96.25
					Vendor Total:	\$280.00
MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY	WP061820	HAZMAT MATERIALS	\$32.00	84027225-54100	SUPPLIES	\$32.00
					Vendor Total:	\$32.00

List of Checks Presented for Approval on 7/2/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OLDCASTLE PRECAST INC	030288772	04-0340 PG&E TRAFFIC COVER 54	\$163.32	80126100-80230	INFRASTRUCTURE	\$163.32
					Vendor Total:	\$163.32
OLIN CORPORATION	2836676	LIQUID SODIUM HYPOCHLORITE	\$4,149.57	84027225-58202	CHEMICALS	\$4,149.57
					Vendor Total:	\$4,149.57
ONE TIME PAY VENDOR	DV062220	REC REFUND- D BRILEY, COVID-19	\$60.00	10022850-44915	RECREATION PROGRAM INCOME	\$60.00
	DV062320	REC REFUND- MATILDA SIMMEL	\$125.00	10022850-44915	RECREATION PROGRAM INCOME	\$125.00
					Vendor Total:	\$185.00
PACE SUPPLY CORPORATION	026136108	HOSE CONNECTION	\$3.76	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$3.76
	026092173	LIQUID FILLED GAUGE	\$64.86	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$64.86
	026020791	BACKWASH PUMP	\$778.23	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$778.23
	026160604	PIPE LUBE	\$85.12	82027114-54100	SUPPLIES	\$85.12
					Vendor Total:	\$931.97
PACIFIC PRODUCTS AND SERVICES LLC	26934	18"X12" SIGN BLANK, .080G ALUM	\$1,121.33	10024620-54126	PW-PREMARKS	\$1,121.33
					Vendor Total:	\$1,121.33
PETER ARMSTRONG	061920	2020 ANNUAL REPORT PHOTOGRAPHS	\$350.00	63020210-54100	SUPPLIES	\$350.00
					Vendor Total:	\$350.00
PETERSON POWER SYSTEMS INC	PC060160760	COUPLING	\$131.74	10024620-56130	EXTERNAL SERVICES	\$131.74
					Vendor Total:	\$131.74
PETERSON TRUCKS INC	226797R	FILTER, LUBE-OIL	\$103.95	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.48)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.11)
				84027221-56130	EXTERNAL SERVICES	\$0.59
				84027221-56130	EXTERNAL SERVICES	\$103.95
	227148R	TURBO CHARGER ACTUATOR	\$519.21	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$2.40)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.60)
				84027221-56130	EXTERNAL SERVICES	\$3.00
				84027221-56130	EXTERNAL SERVICES	\$519.21

List of Checks Presented for Approval on 7/2/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	232996S	CONNECTORS	\$132.40	84027221-56130	EXTERNAL SERVICES	\$132.40
					Vendor Total:	\$755.56
REDWOOD COAST FUELS	2154297	CARDLOCK FUEL PURCHASES	\$331.42	82027111-56130	EXTERNAL SERVICES	\$331.42
	2150979	CARDLOCK FUEL PURCHASES	\$589.14	10024620-56210	FUEL & FLUIDS	\$589.14
	3140495	CARDLOCK FUEL PURCHASES	\$300.69	20824300-56210	FUEL & FLUIDS	\$300.69
	2150978	CARDLOCK FUEL PURCHASES	\$213.92	84027225-56210	FUEL & FLUIDS	\$213.92
	2153956	CARDLOCK FUEL PURCHASES	\$85.79	20324100-58410	GARAGE LUBRICANTS & PARTS	\$85.79
	2154628	CARDLOCK FUEL PURCHASES	\$189.93	20324100-58410	GARAGE LUBRICANTS & PARTS	\$189.93
					Vendor Total:	\$1,710.89
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-07 EAP	REMIF EAP INSURANCE	\$550.96	20700000-20520	P/R DEDUCT.-MEDICAL INS	\$550.96
					Vendor Total:	\$550.96
RESPECTECH	40495	PHONE SYSTEMS SERVICE & LEAVE	\$112.50	10021210-55100	TELEPHONE	\$56.25
				91521400-55100	TELEPHONE	\$56.25
					Vendor Total:	\$112.50
SAFEWAY INC	STMT JUN 20	MISC. PURCHASES AS NEEDED	\$139.23	10022840-54100	SUPPLIES	\$112.20
				73022600-54100	SUPPLIES	\$9.07
				73022600-54100	SUPPLIES	\$17.96
					Vendor Total:	\$139.23
SAVINGS BANK OF MENDOCINO COUNTY	JUN 20	LOVERS LANE LOAN	\$1,945.41	91500000-70103	LOAN INTEREST	\$321.84
				91800000-70103	LOAN INTEREST	\$750.94
				91500000-70201	LOAN PRINCIPAL PAYMENTS	\$261.79
				91800000-70201	LOAN PRINCIPAL PAYMENTS	\$610.84
					Vendor Total:	\$1,945.41
SETH STRADER	DV062520	REIMBURSEMENT-COVID-19 SUPPLIES	\$11.74	10012200-54100	SUPPLIES	\$11.74
					Vendor Total:	\$11.74
SHAWN COX	DV060820	INSTRUCTOR	\$350.00	10022850-52100	CONTRACTUAL SERVICES	\$350.00
					Vendor Total:	\$350.00

List of Checks Presented for Approval on 7/2/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SHI INTERNATIONAL CORP	B11798605	#MXFX2LL/A: 12.9", IPAD PRO, W	\$3,737.03	80026400-54330	COMPUTER AND TECHNOLOGY	\$3,737.03
					Vendor Total:	\$3,737.03
STAPLES CREDIT PLAN	7307357381-0	CORRECTION TAPE	\$19.29	10012200-54100	SUPPLIES	\$19.29
	7307357381-0	STICKY NOTES, HIGHLIGHTERS	\$80.22	10012200-54100	SUPPLIES	\$80.22
	7307229500-0	CARTRIDGE, PAPER HOT CUPS	\$94.82	10012200-54100	SUPPLIES	\$39.40
				10013210-54100	SUPPLIES	\$55.42
	7307651931-0	LABELS FOR COVID-19 TESTING	\$49.76	10012800-54100	SUPPLIES	\$49.76
	7307488727-0	ENVELOPES	\$7.61	10020210-54100	SUPPLIES	\$7.61
	730788721-0-	ELECTRIC STAPLER	\$72.34	10020210-54100	SUPPLIES	\$72.34
	730741261-0-	ELECTRIC STAPLER, , PAPER FILLER, ENVELOPES	\$145.26	10020210-54100	SUPPLIES	\$145.26
	7307633013-0	BINDERCLIPS	\$40.48	10022810-54100	SUPPLIES	\$40.48
	7307541611-0	CAD BOND PAPER	\$80.73	10022810-54100	SUPPLIES	\$80.73
	7307476050-0	BLACK TONERS	\$315.63	20413500-54100	SUPPLIES	\$315.63
	7307756023-0	LABELS	\$20.73	20513300-54100	SUPPLIES	\$20.73
					Vendor Total:	\$926.87
THOMSON REUTERS BARCLAYS	842345244	CCR T 13 MOTOR VEHICLES COMPLE	\$1,031.81	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$1,031.81
					Vendor Total:	\$1,031.81
UKIAH DAILY JOURNAL	0006481273	NOTICE OF RELEASE	\$161.18	70024500-52515	ADVERTISING & PUBLICATION	\$161.18
	0006481655	PUBLISHING SERVICES FOR FY 19/	\$467.10	10012500-52150	LEGAL SERVICES/ EXPENSES	\$467.10
	0006481560	PUBLISHING SERVICES FOR FY 19/	\$480.76	10012500-52150	LEGAL SERVICES/ EXPENSES	\$480.76
	0006476981	PUBLISHING SERVICES FOR FY 19/	\$521.72	10012500-52150	LEGAL SERVICES/ EXPENSES	\$521.72
					Vendor Total:	\$1,630.76
UNITED ROTARY BRUSH CORP	CI251686	MISC. CABLE WRAPS, GUTTER BROO	\$732.30	10024620-56130	EXTERNAL SERVICES	\$732.30
	CI251685	MISC. CABLE WRAPS, GUTTER BROO	\$1,062.00	10024620-56130	EXTERNAL SERVICES	\$1,062.00
					Vendor Total:	\$1,794.30
VWR INTERNATIONAL INC	8801175495	LABORATORY SUPPLIES WWTP	\$39.13	84027225-56125	LAB EQUIP- REPAIR & MAINT.	\$39.13

List of Checks Presented for Approval on 7/2/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VWR INTERNATIONAL INC	8801257442	LABORATORY SUPPLIES WWTP	\$145.49	84027225-54103	LAB SUPPLIES	\$145.49
Vendor Total:						\$184.62
WEST YOST ASSOCIATED	2041615	RRWA EXECUTIVE SERVICES AGREEM	\$38,226.65	91190100-52100	CONTRACTUAL SERVICES	\$38,226.65
Vendor Total:						\$38,226.65
WEX BANK	65826586	FUEL FOR POLICE	\$175.60	10020210-56210	FUEL & FLUIDS	\$175.60
Vendor Total:						\$175.60
WYATT IRRIGATION CO	274504 00	ADAPTER	\$11.89	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$11.89
Vendor Total:						\$11.89
INVOICE TOTAL:						\$89,164.02

List of Checks Presented for Approval on 7/10/2020

The following list of bills payable was reviewed and approved for payment.



08-08-2020

DB 8/13/20

CR 8/8/20

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AACTION RENTS	461926A-1	MESSAGE BOARD RENTAL (11.6 X 9	\$1,471.00	10024620-56410	EQUIPMENT RENTAL - PRIVATE	\$1,471.00
	461927A-1	MESSAGE BOARD RENTAL (11.6 X 9	\$1,471.00	10024620-56410	EQUIPMENT RENTAL - PRIVATE	\$1,471.00
Vendor Total:						\$2,942.00
ACME RIGGING & SUPPLY CO	310264	MISC. RENTAL & SUPPLIES AS NEEDED	\$11.97	84027221-54100	SUPPLIES	\$11.97
Vendor Total:						\$11.97
ADAMSON POLICE PRODUCTS	INV327627	HANDHELD SIRENS	\$136.30	10020210-56130	EXTERNAL SERVICES	\$136.30
	INV328053	POLE	\$139.15	91521400-56130	EXTERNAL SERVICES	\$139.15
Vendor Total:						\$275.45
ADRIANA MURRAY	DV070120	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84427222-52100	CONTRACTUAL SERVICES	\$2,000.00
Vendor Total:						\$2,000.00
AFLAC	279133	CANCER/LIFE/ACC INSURANCE	\$7,719.16	20700000-20527	SECTION 125 (CANCER & LIFE)	\$7,719.16
Vendor Total:						\$7,719.16
AFLAC GROUP INSURANCE	A138914100	JUN 20 AFLAC CRITICAL CARE INS	\$364.60	20700000-20538	AFLAC CRITICAL ILLNESS POLICY	\$364.60
Vendor Total:						\$364.60
AIRMED CARE NETWORK	6202-202063	FY 20/21 REACH AIR AMBULANCE SERVICE	\$195.00	20700000-20531	REACH AIR AMBULANCE	\$195.00
Vendor Total:						\$195.00
AL SMATSKY	89	DESIGN, ENGINEERING & CONSULTA	\$9,450.00	80126100-80230	INFRASTRUCTURE	\$9,450.00
Vendor Total:						\$9,450.00
ALTEC INDUSTRIES INC	11426224	SOLENOID COIL AND VALVE	\$641.18	80026110-56130	EXTERNAL SERVICES	\$641.18
Vendor Total:						\$641.18
AMANDA M BROWN	061620 II	INSTRUCTOR	\$210.00	10022850-52100	CONTRACTUAL SERVICES	\$210.00
	061620 I	INSTRUCTOR	\$350.00	10022850-52100	CONTRACTUAL SERVICES	\$350.00
Vendor Total:						\$560.00
AMAZON CAPITAL SERVICES	1JLQ-XQQC-DNYC	FACE MASKS	\$282.80	10012200-54100	SUPPLIES	\$282.80
	1FJ6-KTYR-9WKR	CREDIT RETURN HEADSET	(\$205.50)	10020210-54100	SUPPLIES	(\$205.50)

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1YTG-GPR6-F9CM	GLOVES	\$304.82	10020210-54100	SUPPLIES	\$304.82
	13PG-Q6PQ-6YKD	GLOVES	\$413.60	10020210-54100	SUPPLIES	\$413.60
	1HLX-1NH4-N6VW	SHIPPING CREDIT	(\$20.73)	10022840-54100	SUPPLIES	(\$20.73)
	1JLQ-XQQC-LJ1V	SHIPPING CREDIT	(\$5.38)	10022840-54100	SUPPLIES	(\$5.38)
	1NQ1-RT4Y-KRGX	SHIPPING CREDIT	(\$4.00)	10022840-54100	SUPPLIES	(\$4.00)
	1NQ1-RT4Y-KRJR	SHIPPING CREDIT	(\$2.93)	10022840-54100	SUPPLIES	(\$2.93)
	17JL-7HDH-KTV4	SHIPPING CREDIT	(\$2.42)	10022840-54100	SUPPLIES	(\$2.42)
	1X67-JX4G-LPN9	SHIPPING CREDIT	(\$0.25)	10022840-54100	SUPPLIES	(\$0.25)
	17JL-7HDH-KTYV	SHIPPING CREDIT	(\$0.07)	10022840-54100	SUPPLIES	(\$0.07)
	1HLX-1NH4-N779	SHIPPING CREDIT	(\$0.07)	10022840-54100	SUPPLIES	(\$0.07)
	1FGG-FP9X-MTKV	CRAFT PIPE CLEANERS	\$16.88	10022840-54100	SUPPLIES	\$16.88
	1P7J-GGHX-DDRC	DAY CAMP SUPPLIES	\$902.45	10022840-54100	SUPPLIES	\$902.45
	1P7J-GGHX-RRKF	THERMAL PRINT RECEIPT ROLLS	\$29.67	20513300-54100	SUPPLIES	\$29.67
	1KVL-KX4Q-6CCH	BLUETOOTH HEADSET	\$54.43	80026400-54100	SUPPLIES	\$54.43
	1GGN-YQKN-19QC	MECHANICAL PENCILS, WALL CHARGER, CLASP ENVELOPES	\$64.29	80026400-54100	SUPPLIES	\$64.29
	1L1C-WP1D-HHRP	LAPTOP WIRELESS ADAPTER	\$70.74	80026400-54100	SUPPLIES	\$70.74
	1X11-T4JX-W13P	LAMINATED P-TOUCH TAPE	\$105.20	84027221-54100	SUPPLIES	\$105.20
	1HLX-1NH4-P4DY	RECHARGEABLE BATTERY PACK	\$106.70	84027221-54100	SUPPLIES	\$106.70
	Vendor Total:					\$2,110.23
AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT	22278158	LIFEGUARDING WITH BLOODBORNE	\$228.00	10022300-54100	SUPPLIES	\$228.00
	22275871	FIRST AID/CPR/AED BLOODBORNE	\$300.00	10022300-54100	SUPPLIES	\$300.00
	22277015	LIFEGUARDING WITH BLOODBORNE	\$342.00	10022300-54100	SUPPLIES	\$342.00
	Vendor Total:					\$870.00
ANIXTER	4622890-01	(C-806) COND, CU 6AWG, PROTECT	\$115.41	80000000-12104	INVENTORY - PURCHASES	\$115.41
	4622890-00	(C-806) COND, CU 6AWG, PROTECT	\$126.30	80000000-12104	INVENTORY - PURCHASES	\$126.30
	4622890-02	(C-806) COND, CU 6AWG, PROTECT	\$573.77	80000000-12104	INVENTORY - PURCHASES	\$573.77
	Vendor Total:					\$815.48
AT&T	2799 JUL 20	INTERNET	\$78.40	10022100-55100	TELEPHONE	\$78.40

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	3138 JUN 20	DSL FOR 911 REMOTE SUPPORT	\$101.65	20620231-55100	TELEPHONE	\$101.65
					Vendor Total:	\$180.05
BAY AREA BARRICADE SERVICE INC	0012965	PEXCO GF 300: LITE BLACK BASE	\$2,658.48	10024620-54127	PW - SIGN POSTS/SHEETING	\$466.95
				10024620-54125	PW - TRAFFIC PAINT	\$2,191.53
					Vendor Total:	\$2,658.48
BORIS PROKOP	UKIAH-2020-3	ASSIST EUD WITH REGULATORY & M	\$15,125.00	80026400-52100	CONTRACTUAL SERVICES	\$15,125.00
					Vendor Total:	\$15,125.00
BOUND TREE MEDICAL LLC	83602525	EMS SUPPLIES	\$95.40	91721400-54100	SUPPLIES	\$95.40
					Vendor Total:	\$95.40
CAPTURE TECHNOLOGIES INC	2694	FY 20/21 SUPPORT SERVICES RENEWAL	\$1,089.99	20016100-54320	SOFTWARE	\$1,089.99
					Vendor Total:	\$1,089.99
COASTLAND CIVIL ENGINEERING INC	48593	DESIGN SERVICES - CLARA AVE PH	\$9,444.00	12024200-80230	INFRASTRUCTURE	\$5,927.42
				84427221-80230	INFRASTRUCTURE	\$3,516.58
	48450	DESIGN SERVICES - CLARA AVE PH	\$15,785.00	12024200-80230	INFRASTRUCTURE	\$7,892.50
				84427221-80230	INFRASTRUCTURE	\$7,892.50
					Vendor Total:	\$25,229.00
COFFEE CRITIC INC, THE	R23963	MISC. COFFEE SUPPLIES AS NEEDED	\$45.00	10012200-54100	SUPPLIES	\$45.00
					Vendor Total:	\$45.00
COMCAST	5488 JUL 20	INTERNET SERVICES	\$89.86	10021210-55100	TELEPHONE	\$44.93
				91521400-55100	TELEPHONE	\$44.93
					Vendor Total:	\$89.86
COOPER COMPLIANCE CORPORATION	2073	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTUAL SERVICES	\$500.00
					Vendor Total:	\$500.00
COTA COLE LLP	34927	RETAINER AGRMT-PALACE HOTEL RE	\$1,250.00	10014000-52150	LEGAL SERVICES/EXPENSES	\$1,250.00
					Vendor Total:	\$1,250.00
DAPHINE HARRIS - PETTY CASH	063020	REPLENISH PETTY CASH	\$82.75	70024500-59101	FEES	\$17.00
				20513380-57100	LEARNING AND DEVELOPMENT	\$1.81

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAPHINE HARRIS - PETTY CASH	063020	REPLENISH PETTY CASH	\$82.75	84027225-57100	LEARNING AND DEVELOPMENT	\$7.74
				84027221-54101	POSTAGE	\$4.24
				20413500-54100	SUPPLIES	\$17.00
				20413500-54100	SUPPLIES	\$19.00
				20824300-54100	SUPPLIES	\$15.96
				Vendor Total:		\$82.75
DARLENE R SIMPSON	1920235 RET	CONTRACT 1920235 RETAINAGE	\$4,814.20	12000000-20150	AP CONTRACT RETAINAGE	\$4,814.20
				Vendor Total:		\$4,814.20
DAVID KIRCH	BA FY 20/21	BOOT ALLOWANCE	\$150.00	20324100-54100	SUPPLIES	\$150.00
				Vendor Total:		\$150.00
DEEP VALLEY SECURITY	363241	ALARM SERVICES PER ATTACHED CO	\$100.00	10022700-52180	SECURITY SERVICES	\$100.00
	363250	ALARM SERVICES PER ATTACHED CO	\$104.90	10022700-52180	SECURITY SERVICES	\$104.90
	Vendor Total:		\$204.90			
DELL MARKETING LP	10401208770	DELL LATITUDE 7400 LAPTOP	\$1,832.06	10022810-54330	COMPUTER AND TECHNOLOGY	\$1,832.06
				Vendor Total:		\$1,832.06
DEPT OF FORESTRY & FIRE PROTECTION	CF-FADO1B0277	CFSTES FIRE CONTROL REGISTRATION	\$728.00	10021210-57100	LEARNING AND DEVELOPMENT	\$364.00
				91721400-57100	LEARNING AND DEVELOPMENT	\$364.00
				Vendor Total:		\$728.00
DON BROWN	BA FY 19/20	BOOT ALLOWANCE	\$150.00	82027114-54100	SUPPLIES	\$75.00
				84027221-54100	SUPPLIES	\$75.00
				Vendor Total:		\$150.00
DON TUBBS	BA FY 19/20	BOOT ALLOWANCE	\$146.98	84027225-54100	SUPPLIES	\$146.98
				Vendor Total:		\$146.98
EDWARD BACON COMPANY INC	30901	RETAINER LATCH, PLUNGERS, ROLL PINS	\$125.05	82027114-56130	EXTERNAL SERVICES	\$125.05
				Vendor Total:		\$125.05
EUREKA OXYGEN CO	DM00814539	EQUIPMENT RENTAL	\$20.30	91721400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$20.30
				Vendor Total:		\$20.30

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EVERBRIDGE INC	M52541	NIXLE 360 ANNUAL CONTRACT TERM	\$9,566.83	20913900-54320	SOFTWARE	\$9,566.83
					Vendor Total:	\$9,566.83
EVERGREEN JOB & SAFETY TRAINING INC	1164	JOB AND SAFETY TRAINING - JUN	\$2,109.12	80026110-52100	CONTRACTUAL SERVICES	\$2,109.12
					Vendor Total:	\$2,109.12
FAMILY TREE RESOURCE INC	202286	TREE TRIMMING PER CONTRACT 192	\$12,906.00	80026110-52100	CONTRACTUAL SERVICES	\$12,906.00
	202287	TREE TRIMMING PER CONTRACT 192	\$12,906.00	80026110-52100	CONTRACTUAL SERVICES	\$12,906.00
					Vendor Total:	\$25,812.00
FASTENAL	CAUKA39625	RAIL TRAIL RULE SIGNS	\$13.69	10022100-54100	SUPPLIES	\$13.69
	CAUKA39572	GLOVES	\$113.45	84027225-54100	SUPPLIES	\$113.45
					Vendor Total:	\$127.14
FEDERAL AVIATION ADMINISTRATION	AIP GRANT 16	REFUND AIP GRANT #3-06-0268-016-2019	\$29,067.00	77800000-43299	FAA GRANT	\$29,067.00
					Vendor Total:	\$29,067.00
FIRST ALARM	550985	ALARM MONITORING	\$166.86	10020210-52180	SECURITY SERVICES	\$120.51
				20822500-52180	SECURITY SERVICES	\$46.35
					Vendor Total:	\$166.86
GARTON TRACTOR INC	CU52326	HOSE, COUPLINGS, NUTS	\$403.75	10024620-56130	EXTERNAL SERVICES	\$403.75
					Vendor Total:	\$403.75
GENERAL PACIFIC INC	1375551	(TI-W397) TIE, WRAPLOCK #WTF-0	\$2,696.83	80000000-12104	INVENTORY - PURCHASES	\$2,696.83
					Vendor Total:	\$2,696.83
GENERAL SERVICES AGENCY	JUL 20	SPANISH MTN SUBLEASE MO RENT	\$50.00	20620231-52100	CONTRACTUAL SERVICES	\$50.00
					Vendor Total:	\$50.00
GHD INC	144258	BIOLOGICAL MONITORING SVCS AT	\$109.50	10024210-52100	CONTRACTUAL SERVICES	\$109.50
					Vendor Total:	\$109.50
GRAINGER INC	9558700002	IMPERIAL #40AW29: INTERNAL/EXT	\$143.75	80026220-54102	SMALL TOOLS	\$143.75
	9558205309	IMPERIAL #40AW29: INTERNAL/EXT	\$1,112.76	80026220-54102	SMALL TOOLS	\$1,112.76
	9573154045	LIQUID DETERGENT	\$116.77	91521400-54100	SUPPLIES	\$58.39
				91721400-54100	SUPPLIES	\$58.38
					Vendor Total:	\$1,373.28
HANSEL FORD	1200650	BRACKET, INSULATOR HOUSING	\$398.01	10020210-56130	EXTERNAL SERVICES	\$398.01
					Vendor Total:	\$398.01

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HILDEBRAND CONSULTING LLC	217	SEWER RATE STUDY	\$3,540.00	84427222-52100	CONTRACTUAL SERVICES	\$1,770.00
				94000000-52100	CONTRACTUAL SERVICES	\$1,770.00
				Vendor Total:		\$3,540.00
IDEXX DISTRIBUTION INC	3062862674	WP200I IRRADIATED COLILERT 100	\$184.82	84027225-54103	LAB SUPPLIES	\$184.82
				Vendor Total:		\$184.82
INSIGHT PUBLIC SECTOR INC	110074501	AZURE OVERAGE LICENSE	\$616.40	20913900-54320	SOFTWARE	\$616.40
				Vendor Total:		\$616.40
INTERSTATE SALES	5254	ENNIS STENCIL GUARD	\$366.63	10024620-54127	PW - SIGN POSTS/SHEETING	\$366.63
				Vendor Total:		\$366.63
INTERWEST CONSULTING GROUP INC	61121	ON-CALL BUILDING & PLAN CHECK	\$945.00	10023320-52100	CONTRACTUAL SERVICES	\$945.00
	61114	ON-CALL BUILDING & PLAN CHECK	\$1,583.75	10023320-52100	CONTRACTUAL SERVICES	\$1,583.75
				Vendor Total:		\$2,528.75
ITRON INC	558668	FC300, DESK DOCK - FC300211345	\$1,332.18	20513380-54320	SOFTWARE	\$666.09
				20513382-54320	SOFTWARE	\$666.09
				Vendor Total:		\$1,332.18
IXII GROUP INC	5681	REGISTRATION - K ROCKEL	\$296.00	20620232-57100	LEARNING AND DEVELOPMENT	\$296.00
				Vendor Total:		\$296.00
JARROD MEYER	BA FY 19/20	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
				Vendor Total:		\$150.00
KEN FOWLER MOTORS INC	25029	SEAL	\$8.03	10021210-56130	EXTERNAL SERVICES	\$8.03
	25207	BATTERIES	\$278.50	80026110-56130	EXTERNAL SERVICES	\$278.50
				Vendor Total:		\$286.53
LANGUAGE LINE SERVICE INC	4752844	TRANSLATION AND INTERPRETING S	\$117.65	10012300-52100	CONTRACTUAL SERVICES	\$117.65
	4845210	TRANSLATION AND INTERPRETING S	\$300.00	10012300-52100	CONTRACTUAL SERVICES	\$300.00
				Vendor Total:		\$417.65
LIEBERT CASSIDY WHITMORE	1500506	LEGAL SERVICES - PERSONNEL	\$157.00	10016100-52100	CONTRACTUAL SERVICES	\$157.00
	1500504	LEGAL SERVICES - PERSONNEL	\$541.60	10016100-52100	CONTRACTUAL SERVICES	\$541.60

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LIEBERT CASSIDY WHITMORE	1500505	LEGAL SERVICES - PERSONNEL	\$632.00	10016100-52100	CONTRACTUAL SERVICES	\$632.00
Vendor Total:						\$1,330.60
LN CURTIS & SONS	INV374324	VEHICLE SLIP ON BOOTS	\$144.15	91521400-54100	SUPPLIES	\$72.08
				91721400-54100	SUPPLIES	\$72.07
Vendor Total:						\$144.15
LORELEI SCOTT	7973	POLICE VEHICLE REPLACEMENT GRAPHICS	\$212.50	10020210-56130	EXTERNAL SERVICES	\$212.50
				10020210-56130	EXTERNAL SERVICES	\$321.25
				10021210-56130	EXTERNAL SERVICES	\$100.71
				10021210-56130	EXTERNAL SERVICES	\$100.71
				10021210-56130	EXTERNAL SERVICES	\$100.71
				10021210-56130	EXTERNAL SERVICES	\$640.74
				10021210-56130	EXTERNAL SERVICES	\$749.22
				10024620-56130	EXTERNAL SERVICES	\$413.73
				91521400-56130	EXTERNAL SERVICES	\$595.74
Vendor Total:						\$3,235.31
MAHALA JACYNTHA KUEHNE	DV062220	INSTRUCTOR	\$616.00	10022850-52100	CONTRACTUAL SERVICES	\$616.00
Vendor Total:						\$616.00
MARK CLEMENTI PHD	04-01-20PD	PRE-EMPLOYMENT PSYCH EVAL	\$685.00	10020210-54161	BACKGROUND & PHYSICALS	\$685.00
				10021210-54161	BACKGROUND & PHYSICALS	\$734.00
Vendor Total:						\$1,419.00
MATHESON TRI- GAS INC	21875749	OXYGEN & MISC. SUPPLIES AS NEE	\$51.19	80026210-54100	SUPPLIES	\$51.19
Vendor Total:						\$51.19
MEAD & HUNT INC	301865	AIRPORT LAND USE PLAN UPDATE	\$12,223.00	10023100-52100	CONTRACTUAL SERVICES	\$4,074.33
				77725200-52100	CONTRACTUAL SERVICES	\$8,148.67
Vendor Total:						\$12,223.00
MEDSTAR AMBULANCE OF MENDOCINO COUNTY INC	10019	CPR, FIRST AID, NARCAN TRAINING	\$525.00	10020210-57100	LEARNING AND DEVELOPMENT	\$525.00
Vendor Total:						\$525.00

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDO MILL & LUMBER CO	162912/1	WADING POOL BLUE 59"	\$97.93	10024620-54120	PW - SPECIAL SUPPLIES	\$97.93
					Vendor Total:	\$97.93
MENDOCINO COUNTY COOPERATIVE AERAL FIRE PATROL	DV070820	FIRE PREVENTION ANNUAL CONTRIBUTION	\$500.00	10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$250.00
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$250.00
					Vendor Total:	\$500.00
MICHELLE WHYBURN	BA FY 19/20	BOOT ALLOWANCE	\$114.35	82027111-54100	SUPPLIES	\$114.35
					Vendor Total:	\$114.35
MOIRS	159510	MISC. POOL SUPPLIES AS NEEDED	\$552.32	82027111-58202	CHEMICALS	\$552.32
	160040	MISC. POOL SUPPLIES AS NEEDED	\$552.32	82027111-58202	CHEMICALS	\$552.32
	159224	MISC. POOL SUPPLIES AS NEEDED	\$662.79	82027111-58202	CHEMICALS	\$662.79
	159931	MISC. POOL SUPPLIES AS NEEDED	\$151.07	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$151.07
	160031	MISC. POOL SUPPLIES AS NEEDED	\$65.30	10022300-54100	SUPPLIES	\$65.30
	159273	MISC. POOL SUPPLIES AS NEEDED	\$490.99	10022300-54100	SUPPLIES	\$490.99
					Vendor Total:	\$2,474.79
MUNICIPAL MAINTENANCE EQUIPMENT	0149915-IN	E-40.075, GRENADE-BOMB NOZZLE,	\$1,998.16	84027221-54100	SUPPLIES	\$1,998.16
					Vendor Total:	\$1,998.16
NFP NATIONAL ACCOUNT SERVICES INC	20-07 NFP	JUL 20 NFP INSURANCE	\$2,954.76	20700000-20523	P/R DEDUCT-LTD	\$2,647.11
				20700000-20512	REMIF LIFE	(\$27.60)
				20700000-20512	REMIF LIFE	\$37.25
				20700000-20512	REMIF LIFE	\$298.00
					Vendor Total:	\$2,954.76
NFPA	7758471Y	ANNUAL NFPA MEMBERSHIP RENEWAL	\$1,575.00	10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$787.50
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$787.50
					Vendor Total:	\$1,575.00

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NOR-CAL RECYCLED ROCK & AGGREGATES INC	19493	MISC. ROCK & ROAD PATCH MATERI	\$391.90	82027114-54100	SUPPLIES	\$391.90
Vendor Total:						\$391.90
ONE TIME PAY VENDOR	0016977	REC REFUND- M WRIGHT, COVID-19	\$300.00	10022824-44915	RECREATION PROGRAM INCOME	\$300.00
	0018095	DAY CAMP REIMBURSEMENT- M STECKTER	\$289.00	10022840-44915	RECREATION PROGRAM INCOME	\$289.00
	0016755	REC REFUND- L RAY, COVID-19	\$30.00	10022850-44915	RECREATION PROGRAM INCOME	\$30.00
	0018038	REC REFUND- C GORDON, COVID-19	\$64.00	10022850-44915	RECREATION PROGRAM INCOME	\$64.00
	0018103	REC REFUND- MARY HOUGHTON	\$64.00	10022850-44915	RECREATION PROGRAM INCOME	\$64.00
	18300	REC REFUND- STEPHANIE FESLER	\$64.00	10022850-44915	RECREATION PROGRAM INCOME	\$64.00
	B 20643	CONF CENTER REFUND- J MARRERO	\$1,500.00	73000000-46712	ROOM RENTALS	\$1,500.00
	115440-0	UTILITY REFUND- PATRICK DANLEY	\$187.92	90100000-10421	UTILITY RECEIVABLES CLEARING	\$187.92
Vendor Total:						\$2,498.92
ONESOURCE DISTRIBUTORS LLC	S6388760 005	(CP-57) CLAMP, PG 3/0 -397.5 AC	\$373.66	80000000-12104	INVENTORY - PURCHASES	\$373.66
	S6428121 001	ANGLE CROSS ARM	\$485.89	80000000-12104	INVENTORY - PURCHASES	\$485.89
	S6411561 002	(CO-118) CONN, VISE, BRONZE #5	\$761.04	80000000-12104	INVENTORY - PURCHASES	\$761.04
	S6465749 001	HIGH VOLTAGE SIGNS, INSULATORS	\$1,026.96	80000000-12104	INVENTORY - PURCHASES	\$1,026.96
	S6421397 001	(), SPACER, SECONDARY,	\$1,599.92	80000000-12104	INVENTORY - PURCHASES	\$1,599.92
Vendor Total:						\$4,247.47
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 JUN 20	JUN 20 HEALTH INSURANCE	\$1,497.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,497.00
Vendor Total:						\$1,497.00
OWEN EQUIPMENT SALES	00049714	SWITCH TOGGLE	\$207.33	84027221-56130	EXTERNAL SERVICES	\$207.33
Vendor Total:						\$207.33
PACE SUPPLY CORPORATION	02615691	PVC PIPE	\$10.30	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$10.30
	026143285	CONCRETE BOX	\$533.49	82000000-12104	INVENTORY - PURCHASES	\$533.49
Vendor Total:						\$543.79

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PAN-PACIFIC SUPPLY CO	290605456	#CS/678333 1-7/8" CHESTERTON 4	\$1,992.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,992.26
					Vendor Total:	\$1,992.26
PETERSON POWER SYSTEMS INC	PC060160759	FILTER-LUBE, ELEMENT	\$87.92	10024620-56130	EXTERNAL SERVICES	\$87.92
					Vendor Total:	\$87.92
PFM ASSET MANAGEMENT LLC	SMA-M0520-17427	FINANCIAL ADVISORY SERVICES	\$2,772.80	10015100-52100	CONTRACTUAL SERVICES	\$2,772.80
					Vendor Total:	\$2,772.80
PSOMAS	163924	LAND SURVEYOR SERVICES	\$5,936.00	10012200-52100	CONTRACTUAL SERVICES	\$2,509.25
				70024500-52100	CONTRACTUAL SERVICES	\$1,305.89
				77725200-52100	CONTRACTUAL SERVICES	\$1,305.89
				82027110-52100	CONTRACTUAL SERVICES	\$814.97
	162859	LAND SURVEYOR SERVICES	\$1,560.00	82027110-52100	CONTRACTUAL SERVICES	\$1,560.00
					Vendor Total:	\$7,496.00
R EMMETT JONES	JUN 20	MANAGEMENT ADVISORY SERVICES	\$600.00	10012100-52100	CONTRACTUAL SERVICES	\$600.00
					Vendor Total:	\$600.00
RAY C STARKEY	P-2001432	EMBROIDER SERVICES	\$48.00	10023320-54100	SUPPLIES	\$48.00
					Vendor Total:	\$48.00
REDWOOD COAST FUELS	2155319	CARDLOCK FUEL PURCHASES	\$64.35	80026110-56130	EXTERNAL SERVICES	\$21.45
				80026110-56130	EXTERNAL SERVICES	\$21.45
				80026110-56130	EXTERNAL SERVICES	\$21.45
	2147759	CARDLOCK FUEL PURCHASES	\$5,915.79	10020210-56210	FUEL & FLUIDS	\$1,627.89
				10022100-56210	FUEL & FLUIDS	\$362.27
				10023320-56210	FUEL & FLUIDS	\$102.65
				10024620-56210	FUEL & FLUIDS	\$893.01
				20324100-56210	FUEL & FLUIDS	\$92.28
				80026400-56210	FUEL & FLUIDS	\$1,373.92
				82027111-56210	FUEL & FLUIDS	\$258.18
				82027114-56210	FUEL & FLUIDS	\$230.28
				82027114-56210	FUEL & FLUIDS	\$332.93
				84027221-56210	FUEL & FLUIDS	\$196.16

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail						
REDWOOD COAST FUELS	2147759	CARDLOCK FUEL PURCHASES	\$5,915.79	84027221-56210	FUEL & FLUIDS	\$283.61				
				84027225-56210	FUEL & FLUIDS	\$162.61				
	2151144	CARDLOCK FUEL PURCHASES	\$7,921.40	10020210-56210	FUEL & FLUIDS	\$2,041.88				
				10022100-56210	FUEL & FLUIDS	\$883.82				
				10024620-56210	FUEL & FLUIDS	\$829.65				
				20324100-56210	FUEL & FLUIDS	\$172.97				
				20513382-56210	FUEL & FLUIDS	\$25.11				
				20822500-56210	FUEL & FLUIDS	\$14.13				
				80026400-56210	FUEL & FLUIDS	\$1,773.24				
				82027110-56210	FUEL & FLUIDS	\$100.39				
				82027111-56210	FUEL & FLUIDS	\$208.38				
				82027114-56210	FUEL & FLUIDS	\$349.62				
				82027114-56210	FUEL & FLUIDS	\$593.96				
				84027221-56210	FUEL & FLUIDS	\$297.83				
				84027221-56210	FUEL & FLUIDS	\$505.97				
				84027225-56210	FUEL & FLUIDS	\$124.45				
				2155267	CARDLOCK FUEL PURCHASES	\$18.88	84027225-56210	FUEL & FLUIDS	\$18.88	
				Vendor Total:					\$13,920.42	
				REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-07 HEALTHCOMP	JUL 20 REMIF MEDICAL, DENTAL & VISION INSURANCE	\$282,642.12	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$509.60
								20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,443.20
20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$18,645.00								
20700000-20520	P/R DEDUCT.-MEDICAL INS	\$240,570.00								
20700000-20510	REMIF DENTAL	\$17,307.52								
20700000-20511	REMIF VISION	\$3,166.80								
Vendor Total:								\$282,642.12		
REXEL USA INC	0L76369	PIPE CLAMP	\$20.50	80026120-54100	SUPPLIES	\$20.50				
Vendor Total:					\$20.50					

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RICHARD ANDERSON	2020-0615-1	AGREEMENT FOR PROF.SVC'S FOR W	\$4,300.00	20913900-52100	CONTRACTUAL SERVICES	\$4,300.00
					Vendor Total:	\$4,300.00
RINO PACIFIC	CL31368	FUEL CARD CHARGES AS NEEDED	\$1,884.78	10021210-56210	FUEL & FLUIDS	\$942.39
				91521400-56210	FUEL & FLUIDS	\$942.39
					Vendor Total:	\$1,884.78
RKS RESEARCH & CONSULTING	U4731	CMUA 2020 STATEWIDE RESIDENTIA	\$2,500.00	80026400-52100	CONTRACTUAL SERVICES	\$2,500.00
					Vendor Total:	\$2,500.00
ROGINA WATER COMPANY	0380 JUN 20	WATER SERVICES - 1301 TALMAGE RD	\$23.84	10021210-55210	UTILITIES	\$11.92
				91521400-55210	UTILITIES	\$11.92
					Vendor Total:	\$23.84
ROUND TABLE PIZZA	14-112	OBSERVATORY AVE OUTRAGE LUNCH	\$145.93	80126100-80230	INFRASTRUCTURE	\$145.93
	14-114	CHERRY ST OUTRAGE LUNCH	\$149.40	80126100-80230	INFRASTRUCTURE	\$149.40
					Vendor Total:	\$295.33
RYAN KRIKEN	BA FY 19/20	BOOT ALLOWANCE	\$150.00	84027225-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00
SAFETY-KLEEN SYSTEMS INC	83207515	SOLVENT WASHERS	\$440.94	20324100-52100	CONTRACTUAL SERVICES	\$440.94
					Vendor Total:	\$440.94
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	104824	DESIGN & CONST. MGMNT FOR ZONE	\$3,035.00	82227113-80230	INFRASTRUCTURE	\$3,035.00
	105729	DESIGN & CONST. MGMNT FOR ZONE	\$7,666.25	82227113-80230	INFRASTRUCTURE	\$7,666.25
					Vendor Total:	\$10,701.25
SNAP-ON INDUSTRIAL	ARV/44085825	GARAGE TOOLS	\$61.41	20324100-54102	SMALL TOOLS	\$61.41
	ARV/44216036	GARAGE TOOLS	\$304.82	82027111-54102	SMALL TOOLS	\$304.82
					Vendor Total:	\$366.23
SONIC NET LLC	1001178651	INTERNET SERVICES - UVFA	\$18.20	10021210-55100	TELEPHONE	\$9.10
				91521400-55100	TELEPHONE	\$9.10
					Vendor Total:	\$18.20
STAPLES CREDIT PLAN	7308124411-0	WIRELESS KEYBOARD	\$54.21	20513300-54330	COMPUTER AND TECHNOLOGY	\$54.21
	49559	WIRELESS MOUSE	\$27.21	10020210-54100	SUPPLIES	\$27.21
	7308558109-0	SHARPIE, VERBA DVD-R	\$88.01	10020210-54100	SUPPLIES	\$88.01

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	184277262-0-	TRASH BAGS	\$195.00	20822500-54100	SUPPLIES	\$195.00
	184277262-0-	PAPER TOWELS	\$264.83	20822500-54100	SUPPLIES	\$264.83
	184277262-0-	SEAT COVER, TOILER PAPER, TRASH BAGS	\$323.89	20822500-54100	SUPPLIES	\$323.89
	47167	SCOTCH TAPE, COLOR PAPER	\$71.79	82027111-54100	SUPPLIES	\$71.79
	44587	HOLE PUNCH, SHARPIES, BINDERS, BINDER CLIPS	\$78.93	82027111-54100	SUPPLIES	\$78.93
	46147	WALL FILES	\$102.36	82027114-54100	SUPPLIES	\$102.36
Vendor Total:						\$1,206.23
THATCHER COMPANY OF CALIFORNIA INC	276406	CHLORINE PRODUCTS REFUND	(\$1,815.00)	82027111-58202	CHEMICALS	(\$1,815.00)
	276405	CHLORINE PRODUCTS	\$4,261.51	82027111-58202	CHEMICALS	\$4,261.51
Vendor Total:						\$2,446.51
THE REED GROUP INC	1888	WATER RATE STUDY	\$2,850.00	82027110-52100	CONTRACTUAL SERVICES	\$2,850.00
	1878	WATER RATE STUDY	\$8,487.00	82027110-52100	CONTRACTUAL SERVICES	\$8,487.00
Vendor Total:						\$11,337.00
TKP ENTERPRISE, INC	117804	DAY CAMP SUPPLIES	\$133.61	10022840-54100	SUPPLIES	\$133.61
	143544	DAY CAMP SUPPLIES	\$334.87	10022840-54100	SUPPLIES	\$334.87
Vendor Total:						\$468.48
TRACI BOYL	CR022220	COURSE REIMBURSEMENT	\$4,950.00	10012100-57100	LEARNING AND DEVELOPMENT	\$4,950.00
Vendor Total:						\$4,950.00
TUFTS POLYGRAPH & INVESTIGATION	2020-562(B)	POLYGRAPH & INVESTIGATION SERVICES	\$650.00	10020210-54161	BACKGROUND & PHYSICALS	\$650.00
	2020-561(B)	POLYGRAPH & INVESTIGATION SERVICES	\$1,371.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,371.00
	2020-557(B)	POLYGRAPH & INVESTIGATION SERVICES	\$1,391.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,391.00
Vendor Total:						\$3,412.00
TYLER MAGNAN	AT14X43	WINDOW TINT	\$250.00	91521400-56130	EXTERNAL SERVICES	\$250.00
Vendor Total:						\$250.00
UKIAH AUTO PARTS	162294	BEAMS	\$103.38	77725200-56300	BUILDING MAINT. & REPAIR	\$103.38
	165062	TIRE KIT	\$10.88	10022100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$10.88
	STMT063020	DISCOUNT	(\$19.40)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$19.40)

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH AUTO PARTS	163457	SWITCH	\$32.00	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$32.00
	166333	EPOXY	\$8.37	10020210-56130	EXTERNAL SERVICES	\$8.37
	164829	OIL FILTER	\$11.14	10020210-56130	EXTERNAL SERVICES	\$11.14
	164830	AIR FILTER	\$20.62	10020210-56130	EXTERNAL SERVICES	\$20.62
	166296	BATTERY, CORE DEPOSIT	\$145.85	10022100-56130	EXTERNAL SERVICES	\$145.85
	166552	AIR FILTER	\$98.75	10024620-56130	EXTERNAL SERVICES	\$98.75
	163783	CORE DEPOSIT	(\$120.00)	20822500-56130	EXTERNAL SERVICES	(\$120.00)
	163605	BATTERIES	\$614.78	20822500-56130	EXTERNAL SERVICES	\$614.78
	163527	SEALED BEAMS	\$103.38	77725200-56130	EXTERNAL SERVICES	\$103.38
	164329	ANITFREEZE	\$39.13	82027111-56130	EXTERNAL SERVICES	\$39.13
Vendor Total:						\$1,048.88
UKIAH PAPER SUPPLY	CM1512303	MISC. JANITORIAL SUPPLIES AS N	(\$116.38)	20822500-54100	SUPPLIES	(\$116.38)
	1512445	MISC. JANITORIAL SUPPLIES AS N	\$37.41	20822500-54100	SUPPLIES	\$37.41
	1512304	MISC. JANITORIAL SUPPLIES AS N	\$66.50	20822500-54100	SUPPLIES	\$66.50
	1511967	MISC. JANITORIAL SUPPLIES AS N	\$85.71	20822500-54100	SUPPLIES	\$85.71
	1512267	MISC. JANITORIAL SUPPLIES AS N	\$138.94	20822500-54100	SUPPLIES	\$138.94
	1512090	MISC. JANITORIAL SUPPLIES AS N	\$197.62	73022600-54100	SUPPLIES	\$197.62
	511498	MISC. JANITORIAL SUPPLIES AS N	\$411.34	73022600-54100	SUPPLIES	\$411.34
	1512459	MISC. JANITORIAL SUPPLIES AS N	\$278.09	80026120-54100	SUPPLIES	\$278.09
	1512315	MISC. JANITORIAL SUPPLIES AS N	\$435.77	80026120-54100	SUPPLIES	\$435.77
	1512194	MISC. JANITORIAL SUPPLIES AS N	\$110.50	82027111-54100	SUPPLIES	\$110.50
	1511863	MISC. JANITORIAL SUPPLIES AS N	\$205.53	82027114-54100	SUPPLIES	\$205.53
	512223	MISC. JANITORIAL SUPPLIES AS N	\$113.69	84027225-54100	SUPPLIES	\$113.69
Vendor Total:						\$1,964.72
UKIAH ROUND TREE GLASS	166301	CLEAR POLYCARBONATE	\$272.19	20822500-56300	BUILDING MAINT. & REPAIR	\$272.19
	166361	PLEXI TO PATTERN	\$54.44	10020210-56130	EXTERNAL SERVICES	\$54.44
Vendor Total:						\$326.63
UKIAH TROPHIES & GIFTS	126556	BENCH & TREE PROGRAM ENGRAVING SERVICES	\$377.25	90000000-23212	ADOPT-A-TREE PROGRAM	\$377.25

List of Checks Presented for Approval on 7/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH TROPHIES & GIFTS	867248	MEN'S BASKETBALL TROPHIES	\$280.90	10022821-54100	SUPPLIES	\$280.90
					Vendor Total:	\$658.15
UNDERGROUND SERVICE ALERT OF	1314392019D	CALIFORNIA STATE FEE FOR REGUL	\$1,084.70	82027114-59101	FEES	\$1,084.70
					Vendor Total:	\$1,084.70
USA BLUEBOOK	247569	LIQUID FILL GAUGE	\$242.54	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$242.54
					Vendor Total:	\$242.54
VITISYSTEMS INC	609691	LABORATORY TESTING	\$722.00	84027225-52100	CONTRACTUAL SERVICES	\$722.00
					Vendor Total:	\$722.00
WALMART COMMUNITY	000063	CANOPY	\$442.03	10012800-54100	SUPPLIES	\$442.03
	000064	DAY CAMP SUPPLIES	\$98.27	10022840-54100	SUPPLIES	\$98.27
	000065	DAY CAMP SUPPLIES	\$228.43	10022840-54100	SUPPLIES	\$228.43
					Vendor Total:	\$768.73
WELTY, WEAVER & CURRIE	1237	LEGAL SERVICES - WATER RESOURC	\$9,625.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$9,625.00
					Vendor Total:	\$9,625.00
WESCO DISTRIBUTION INC	909510	BRACKET EQUIPMENT	\$928.21	80000000-12104	INVENTORY - PURCHASES	\$928.21
	933925	S6450, 2/0 CLEAR JACKET COPPER	\$854.52	80026210-54100	SUPPLIES	\$854.52
					Vendor Total:	\$1,782.73
WILLOW COUNTY WATER DIST	10010 JUN 20	WATER SERVICES - 1500 S STATE ST	\$72.30	10021210-55210	UTILITIES	\$36.15
				91521400-55210	UTILITIES	\$36.15
	40353 JUN 20	WATER SERVICE - 1640 S STATE ST	\$23.68	31122000-55210	UTILITIES	\$23.68
	40351 JUN 20	WATER SERVICE - 1640 S STATE ST	\$20.00	84027225-55210	UTILITIES	\$20.00
	81154 JUN 20	WATER SERVICE - SEWER TRATMENAT PLANT	\$25.55	84027225-55210	UTILITIES	\$25.55
					Vendor Total:	\$141.53
WIPF CONSTRUCTION LLC	4824	STATE CERTIFIED PLAYGROUND BAR	\$2,713.67	10022100-54100	SUPPLIES	\$2,713.67
	4948	DELIVERY OF MISC. MATERIALS AS	\$719.76	84027221-54100	SUPPLIES	\$719.76
					Vendor Total:	\$3,433.43
					INVOICE TOTAL:	\$578,846.87

List of Checks Presented for Approval on 7/17/2020

The following list of bills payable was reviewed and approved for payment.

Sgt. Sangin

08-08-2020

DB 8/13/20

CR 8/8/20

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADVANCED SECURITY SYSTEMS	525534 1	ALARM MONITORING AT GHM	\$88.50	10022700-52180	SECURITY SERVICES	\$88.50
	525534	FIRE, LIFE SAFETY INSPECTION &	\$528.48	10022700-52180	SECURITY SERVICES	\$528.48
	Vendor Total:					\$616.98
AIR QUALITY MANAGEMENT DISTRICT	PERMIT#237 0 FY 19/20	PERMIT #2370 RENEWAL FEES	\$109.42	70024500-59101	FEES	\$109.42
	PERMIT#285 9 FY 19/20	PERMIT #2859 RENEWAL	\$408.72	80026220-59101	FEES	\$408.72
	PERMIT#285 4 FY 19/20	PERMIT #2854 RENEWAL FEES	\$860.42	82027110-59101	FEES	\$25.00
				82027110-59101	FEES	\$406.77
				82027110-59101	FEES	\$428.65
	Vendor Total:					\$1,378.56
AIRGAS INC	9102472458	MILLER REVOLUTION HARNESS #RKN	\$1,315.10	80026120-54100	SUPPLIES	\$1,315.10
	Vendor Total:					\$1,315.10
ALHAMBRA NATIONAL WATER	5109554 070620	DRINKING WATER SERVICES	\$122.81	10022700-52100	CONTRACTUAL SERVICES	\$8.99
				84027225-54100	SUPPLIES	\$113.82
	Vendor Total:					\$122.81
ALL-GUARD ALARM SYSTEMS INC	A282383	MONTHLY MONITORING AT WWTP	\$91.40	84027225-52180	SECURITY SERVICES	\$91.40
	Vendor Total:					\$91.40
ALPHA ANALYTICAL LABORATORIES INC	0063546-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$170.00	82027111-52100	CONTRACTUAL SERVICES	\$170.00
	0061246-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$230.00	82027111-52100	CONTRACTUAL SERVICES	\$230.00
	0062013-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$470.00	82027111-52100	CONTRACTUAL SERVICES	\$470.00
	0063181-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$1,000.00	82027111-52100	CONTRACTUAL SERVICES	\$1,000.00
	0063051-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$59.00	84027225-52100	CONTRACTUAL SERVICES	\$59.00
	0063611-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$59.00	84027225-52100	CONTRACTUAL SERVICES	\$59.00
	0063758-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$59.00	84027225-52100	CONTRACTUAL SERVICES	\$59.00
	0063826-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$59.00	84027225-52100	CONTRACTUAL SERVICES	\$59.00

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	0062925-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$118.00	84027225-52100	CONTRACTUAL SERVICES	\$118.00
	0061961-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$177.00	84027225-52100	CONTRACTUAL SERVICES	\$177.00
	0064124-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$177.00	84027225-52100	CONTRACTUAL SERVICES	\$177.00
	0061734-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$188.00	84027225-52100	CONTRACTUAL SERVICES	\$188.00
	0062608-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$281.00	84027225-52100	CONTRACTUAL SERVICES	\$281.00
	0061618-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$418.00	84027225-52100	CONTRACTUAL SERVICES	\$418.00
	0061689-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$456.00	84027225-52100	CONTRACTUAL SERVICES	\$456.00
	0061690-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$695.00	84027225-52100	CONTRACTUAL SERVICES	\$695.00
	0061627-UKIAHSTP	ANNUAL GROUND WATER/WELL SAMPL	\$1,220.00	84027225-52100	CONTRACTUAL SERVICES	\$1,220.00
	0062243-UKIAHSTP	ANNUAL GROUND WATER/WELL SAMPL	\$1,542.00	84027225-52100	CONTRACTUAL SERVICES	\$1,542.00
	0061688-UKIAHSTP	ANNUAL GROUND WATER/WELL SAMPL	\$2,570.00	84027225-52100	CONTRACTUAL SERVICES	\$2,570.00
Vendor Total:						\$9,948.00
AMAZON CAPITAL SERVICES	1YHC-D6PQ-1P4F	HP LASERJET PRO PRINTER	\$963.54	10013400-54330	COMPUTER AND TECHNOLOGY	\$963.54
	1JLQ-XQQC-NX43	RETURN ANTI-SPITTING PROTECTIVE MASKS	(\$423.30)	10012200-54100	SUPPLIES	(\$423.30)
	1HDW-H9DW-67YC	RESCUE HYFIN VENT CHEST SEALS	\$103.05	10020210-54100	SUPPLIES	\$103.05
Vendor Total:						\$643.29
AT&T	000014975787	FIBER INTERNET GATEWAY	\$1,439.12	20913900-55100	TELEPHONE	\$1,439.12
	Vendor Total:					\$1,439.12
AXON ENTERPRISE INC	SI-1665570	TASER & DATA STORAGE AGREEMENT	\$15,051.97	10020210-54100	SUPPLIES	\$15,051.97
	Vendor Total:					\$15,051.97
B & B INDUSTRIAL SUPPLY INC	217913	MISC. MATERIALS AS NEEDED	\$20.86	20822500-56300	BUILDING MAINT. & REPAIR	\$20.86
	218107	MISC. MATERIALS AS NEEDED	\$99.26	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$99.26
	218073	MISC. MATERIALS AS NEEDED	\$141.20	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$141.20
	217427	MISC. MATERIALS AS NEEDED	\$9.55	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$9.55
	217634	MISC. MATERIALS AS NEEDED	\$21.71	20822500-56130	EXTERNAL SERVICES	\$21.71
	217455	MISC. MATERIALS AS NEEDED	\$98.25	80126100-80230	INFRASTRUCTURE	\$98.25
	217440	MISC. MATERIALS AS NEEDED	\$17.40	82027111-54102	SMALL TOOLS	\$17.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
B & B INDUSTRIAL SUPPLY INC	217681	MISC. MATERIALS AS NEEDED	\$221.76	84027221-54102	SMALL TOOLS	\$221.76
					Vendor Total:	\$629.99
BADGER METER INC	1369524	(M-59-A) METER, 5/8" X 3/4" BA	\$4,432.39	82000000-12104	INVENTORY - PURCHASES	\$4,432.39
	1368166	2" BADGER COMPOUND METER W/TES	\$2,230.87	82027114-54100	SUPPLIES	\$2,230.87
					Vendor Total:	\$6,663.26
BELKORP AG	647954	BLADE	\$113.21	77725200-56300	BUILDING MAINT. & REPAIR	\$113.21
					Vendor Total:	\$113.21
BROADCAST MICROWAVE SERVICES, LLC	SI-110461	TM-5502-UNIB	\$854.68	10020210-56130	EXTERNAL SERVICES	\$854.68
					Vendor Total:	\$854.68
CALIFORNIA INFRASTRUCTURE AND ECONOMIC	63077	IBANK INFRASTRUCTURE FINANCING	\$160,267.49	10000000-70102	BOND INTEREST EXPENSE	\$11,511.65
				10000000-70102	BOND INTEREST EXPENSE	\$63,314.10
				10000000-70202	BOND PRINCIPAL PAYMENTS	\$85,441.74
					Vendor Total:	\$160,267.49
CANDICE RASMASON	DV062520	REIMBURSEMENT-SUPPLIES, COVID-19	\$30.96	10013210-54100	SUPPLIES	\$30.96
					Vendor Total:	\$30.96
CANTEEN SERVICE	5975:007939	MISC. FOOD ITEMS AS NEEDED	\$45.00	10020210-54100	SUPPLIES	\$22.50
				20620231-54100	SUPPLIES	\$22.50
					Vendor Total:	\$45.00
CAROLLO ENGINEERS INC	0188258	DESIGN PHASES I&II RECYCLED WA	\$3,773.15	83027330-80230	INFRASTRUCTURE	\$3,773.15
					Vendor Total:	\$3,773.15
CDW GOVERNMENT INC	ZCK0011	#ISR4221/K9: CISCO INTEGRATED	\$4,172.64	20913900-52601	DATA STORAGE & CONNECTIVITY	\$4,172.64
					Vendor Total:	\$4,172.64
COMCAST	1067 JUL 20	INTERNET SERVICES	\$124.81	10021210-55100	TELEPHONE	\$62.41
				91521400-55100	TELEPHONE	\$62.40
	1296 JUL 20	INTERNET SERVICES	\$168.91	20913900-55100	TELEPHONE	\$168.91
	4635 JUL 20	INTERNET SERVICES	\$247.00	20913900-55100	TELEPHONE	\$247.00
	9780 JUL 20	INTERNET SERVICES	\$130.88	73022600-55100	TELEPHONE	\$130.88
					Vendor Total:	\$671.60

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
COOPER COMPLIANCE CORPORATION	2128	COMPLIANCE & REPORTING SERVICE	\$500.00	80026400-52100	CONTRACTUAL SERVICES	\$500.00
					Vendor Total:	\$500.00
DANIEL F MEAD	50405	DUPLICATE KEYS, REPAIRS & MISC	\$43.60	20822500-56300	BUILDING MAINT. & REPAIR	\$43.60
	50354	DUPLICATE KEYS, REPAIRS & MISC	\$179.14	10022100-54100	SUPPLIES	\$179.14
					Vendor Total:	\$222.74
DARLENE R SIMPSON	9901	ALL LABOR AND MATERIALS TO SPR	\$1,325.00	84027221-52100	CONTRACTUAL SERVICES	\$1,325.00
					Vendor Total:	\$1,325.00
DEEP VALLEY SECURITY	363696 6	SECURITY SYSTEM MONITORING AT	\$39.95	10022100-52180	SECURITY SERVICES	\$39.95
	363696	ALARM SERVICES PER ATTACHED CO	\$278.65	10022100-52180	SECURITY SERVICES	\$26.95
				10022100-52180	SECURITY SERVICES	\$29.95
				10022700-52180	SECURITY SERVICES	\$42.95
				20822500-52180	SECURITY SERVICES	\$42.95
				20824300-52180	SECURITY SERVICES	\$49.00
				73022600-52180	SECURITY SERVICES	\$19.95
				73022600-52180	SECURITY SERVICES	\$21.95
				82027111-52180	SECURITY SERVICES	\$20.00
				82027111-52180	SECURITY SERVICES	\$24.95
	363696 5	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	363696 1	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95
	363696 2	SECURITY MONITORING SVCS - STR	\$34.95	20824300-52180	SECURITY SERVICES	\$34.95
	363696 3	SECURITY MONITORING SVCS - GAR	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95
	363696 4	PROVIDE AND INSTALL ELECTRONIC	\$52.95	80026400-52180	SECURITY SERVICES	\$52.95
					Vendor Total:	\$529.35
DEPARTMENT OF JUSTICE	455795	CHEM/TEST REPORT CRIMINAL INVE	\$70.00	10020210-52100	CONTRACTUAL SERVICES	\$70.00
	456824	FINGERPRINTS	\$213.00	10020210-54169	LIVESCAN	\$213.00
	459865	FY1920 CLETS SERVICE	\$1,200.48	20620231-55100	TELEPHONE	\$1,200.48
					Vendor Total:	\$1,483.48
EFAX CORPORATE	1459929	EFAX SERVICES	\$150.70	10012200-52100	CONTRACTUAL SERVICES	\$150.70
					Vendor Total:	\$150.70

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ELECTRICAL EQUIPMENT CO INC	227203	EM3615T-8 BALDOR 5 HP, 1750 RP	\$769.87	80026220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$769.87
	227339	EM3615T-8 BALDOR 5 HP, 1750 RP	\$784.21	80026220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$784.21
	Vendor Total:					\$1,554.08
EPIC AVIATION LLC	7324943	JET A	\$12,505.10	77725200-58401	AVIATION FUEL	\$12,505.10
	Vendor Total:					\$12,505.10
EUREKA OXYGEN CO	466466	EQUIPMENT MAINTENANCE	\$299.93	73022600-52100	CONTRACTUAL SERVICES	\$299.93
	466555	EQUIPMENT MAINTENANCE	\$441.08	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$441.08
	466476	EQUIPMENT MAINTENANCE	\$311.74	10020210-56130	EXTERNAL SERVICES	\$311.74
	STMT 6/30/20	SERVICE CHARGE	\$7.04	10024620-54120	PW - SPECIAL SUPPLIES	\$7.04
	Vendor Total:					\$1,059.79
FACILITYDUDE.COM	INV-68205	MAINTENANCE EDGE ANNUAL RENEWAL	\$5,122.50	20822500-52100	CONTRACTUAL SERVICES	\$5,122.50
	Vendor Total:					\$5,122.50
FASTENAL	CAUKA39606	MISC. SUPPLIES AS NEEDED	\$236.13	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$236.13
	CAUKA39657	L/XL GLOVES	\$537.82	82027114-54100	SUPPLIES	\$268.91
				84027221-54100	SUPPLIES	\$268.91
	Vendor Total:					\$773.95
FLIGHT LIGHT INC	0073282-IN	GE LIGHTS	\$477.99	77725200-56300	BUILDING MAINT. & REPAIR	\$477.99
	Vendor Total:					\$477.99
FRIEDMANS HOME IMPROVEMENT	INV11009757	MISC. SUPPLIES AS NEEDED	\$70.94	20822500-56300	BUILDING MAINT. & REPAIR	\$70.94
	INV11151700	MISC. SUPPLIES AS NEEDED	\$94.88	20822500-56300	BUILDING MAINT. & REPAIR	\$94.88
	INV11117638	MISC. SUPPLIES AS NEEDED	\$113.65	20822500-56300	BUILDING MAINT. & REPAIR	\$113.65
	INV11017595	MISC. SUPPLIES AS NEEDED	\$121.40	20822500-56300	BUILDING MAINT. & REPAIR	\$121.40
	INV11010002	MISC. SUPPLIES AS NEEDED	\$39.11	73022600-56300	BUILDING MAINT. & REPAIR	\$39.11
	INV11150726	MISC. SUPPLIES AS NEEDED	\$341.69	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$333.95
				84027221-54102	SMALL TOOLS	\$7.74
	INV11124576	MISC. SUPPLIES AS NEEDED	\$18.11	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.11
	INV11157767	MISC. SUPPLIES AS NEEDED	\$107.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$107.26

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV11003042	MISC. SUPPLIES AS NEEDED	\$143.46	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$143.46
	INV11150917	MISC. SUPPLIES AS NEEDED	\$28.24	10022100-59400	OTHER EXPENSES	\$28.24
	INV10968485	MISC. SUPPLIES AS NEEDED	\$276.23	10022100-59400	OTHER EXPENSES	\$276.23
	INV11111931	MISC. SUPPLIES AS NEEDED	\$19.56	10024620-54120	PW - SPECIAL SUPPLIES	\$19.56
	INV11058492	MISC. SUPPLIES AS NEEDED	\$26.81	10024620-54120	PW - SPECIAL SUPPLIES	\$26.81
	INV11158135	MISC. SUPPLIES AS NEEDED	\$40.24	10024620-54120	PW - SPECIAL SUPPLIES	\$40.24
	INV10988883	MISC. SUPPLIES AS NEEDED	\$53.70	10024620-54120	PW - SPECIAL SUPPLIES	\$53.70
	INV11150594	MISC. SUPPLIES AS NEEDED	\$98.96	10024620-54120	PW - SPECIAL SUPPLIES	\$98.96
	INV11118323	MISC. SUPPLIES AS NEEDED	\$335.63	82027111-54102	SMALL TOOLS	\$335.63
	INV11078714	MISC. SUPPLIES AS NEEDED	\$56.48	10022100-54100	SUPPLIES	\$56.48
	INV10961736	MISC. SUPPLIES AS NEEDED	\$12.56	10022700-54100	SUPPLIES	\$12.56
	INV10968190	MISC. SUPPLIES AS NEEDED	\$39.88	20822500-54100	SUPPLIES	\$39.88
	INV11011559	MISC. SUPPLIES AS NEEDED	\$13.76	80026110-54100	SUPPLIES	\$13.76
	INV11016627	MISC. SUPPLIES AS NEEDED	\$22.02	80026110-54100	SUPPLIES	\$22.02
	INV11017523	MISC. SUPPLIES AS NEEDED	\$81.23	80026110-54100	SUPPLIES	\$81.23
	INV11024918	MISC. SUPPLIES AS NEEDED	\$15.22	80026120-54100	SUPPLIES	\$15.22
	INV11151999	MISC. SUPPLIES AS NEEDED	\$15.91	80026120-54100	SUPPLIES	\$15.91
	11125445	MISC. SUPPLIES AS NEEDED	\$16.51	80026120-54100	SUPPLIES	\$16.51
	INV10983104	MISC. SUPPLIES AS NEEDED	\$18.38	80026120-54100	SUPPLIES	\$18.38
	INV11010579	MISC. SUPPLIES AS NEEDED	\$19.41	80026120-54100	SUPPLIES	\$19.41
	INV10982499	MISC. SUPPLIES AS NEEDED	\$29.39	80026120-54100	SUPPLIES	\$29.39
	INV11119068	MISC. SUPPLIES AS NEEDED	\$30.84	80026120-54100	SUPPLIES	\$30.84
	INV11104266	MISC. SUPPLIES AS NEEDED	\$33.74	80026120-54100	SUPPLIES	\$33.74
	INV11152003	MISC. SUPPLIES AS NEEDED	\$35.39	80026120-54100	SUPPLIES	\$35.39
	INV11079933	MISC. SUPPLIES AS NEEDED	\$42.24	80026120-54100	SUPPLIES	\$42.24
	INV10982244	MISC. SUPPLIES AS NEEDED	\$54.35	80026120-54100	SUPPLIES	\$54.35
	INV10982210	MISC. SUPPLIES AS NEEDED	\$82.75	80026120-54100	SUPPLIES	\$82.75
	INV10975201	MISC. SUPPLIES AS NEEDED	\$88.68	80026120-54100	SUPPLIES	\$88.68

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV10969347	MISC. SUPPLIES AS NEEDED	\$27.88	80026200-54100	SUPPLIES	\$27.88
	INV11071810	MISC. SUPPLIES AS NEEDED	\$44.59	80026200-54100	SUPPLIES	\$44.59
	INV11158070	MISC. SUPPLIES AS NEEDED	\$24.35	80026220-54100	SUPPLIES	\$24.35
	INV11158097	MISC. SUPPLIES AS NEEDED	\$69.09	82027111-54100	SUPPLIES	\$69.09
	INV11030813	MISC. SUPPLIES AS NEEDED	\$211.92	82027111-54100	SUPPLIES	\$211.92
	INV11057483	MISC. SUPPLIES AS NEEDED	\$281.25	82027111-54100	SUPPLIES	\$281.25
	INV11023727	MISC. SUPPLIES AS NEEDED	\$8.70	82027114-54100	SUPPLIES	\$8.70
	INV11064694	MISC. SUPPLIES AS NEEDED	\$9.16	82027114-54100	SUPPLIES	\$9.16
	INV11058228	MISC. SUPPLIES AS NEEDED	\$11.27	82027114-54100	SUPPLIES	\$11.27
	INV11065383	MISC. SUPPLIES AS NEEDED	\$12.17	82027114-54100	SUPPLIES	\$12.17
	INV11016931	MISC. SUPPLIES AS NEEDED	\$13.04	82027114-54100	SUPPLIES	\$13.04
	INV11124461	MISC. SUPPLIES AS NEEDED	\$17.97	82027114-54100	SUPPLIES	\$17.97
	INV11064725	MISC. SUPPLIES AS NEEDED	\$27.84	82027114-54100	SUPPLIES	\$27.84
	INV11152425	MISC. SUPPLIES AS NEEDED	\$31.51	82027114-54100	SUPPLIES	\$31.51
	INV11030410	MISC. SUPPLIES AS NEEDED	\$33.80	82027114-54100	SUPPLIES	\$33.80
	INV11064680	MISC. SUPPLIES AS NEEDED	\$33.80	82027114-54100	SUPPLIES	\$33.80
	INV11010862	MISC. SUPPLIES AS NEEDED	\$34.79	82027114-54100	SUPPLIES	\$34.79
	INV10982310	MISC. SUPPLIES AS NEEDED	\$42.46	82027114-54100	SUPPLIES	\$42.46
	INV11104449	MISC. SUPPLIES AS NEEDED	\$46.02	82027114-54100	SUPPLIES	\$46.02
	INV10990774	MISC. SUPPLIES AS NEEDED	\$70.64	82027114-54100	SUPPLIES	\$70.64
	INV11124329	MISC. SUPPLIES AS NEEDED	\$84.96	82027114-54100	SUPPLIES	\$84.96
	INV11118539	MISC. SUPPLIES AS NEEDED	\$85.24	82027114-54100	SUPPLIES	\$85.24
	INV11011419	MISC. SUPPLIES AS NEEDED	\$273.39	82027114-54100	SUPPLIES	\$273.39
	INV11112533	MISC. SUPPLIES AS NEEDED	\$107.94	84027221-54100	SUPPLIES	\$107.94
	INV11064975	MISC. SUPPLIES AS NEEDED	\$187.84	84027225-54100	SUPPLIES	\$187.84
Vendor Total:						\$4,430.23
GAYLORD BROS INC	2656721	CORRUGATED BOARD, VELCRO TAPE, TISSUE PAPER	\$447.36	10022700-54100	SUPPLIES	\$447.36
Vendor Total:						\$447.36
GCR TIRES & SERVICES	851-49862	TIRES, TUBES, REPAIRS & LABOR	\$593.15	10020210-56130	EXTERNAL SERVICES	\$593.15

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
GCR TIRES & SERVICES	851-49861	TIRES, TUBES, REPAIRS & LABOR	\$762.20	10020210-56130	EXTERNAL SERVICES	\$762.20
	851-49851	TIRES, TUBES, REPAIRS & LABOR	\$131.77	10022100-56130	EXTERNAL SERVICES	\$131.77
	851-49919	TIRES, TUBES, REPAIRS & LABOR	\$378.46	80026110-56130	EXTERNAL SERVICES	\$378.46
	Vendor Total:					\$1,865.58
GOLDEN STATE RISK	GS2007100216	UVFA WORKERS COMP CONTRIBUTION	\$13,725.40	10021210-52521	LIABILITY INSURANCE PREMIUM	\$6,862.70
				91521400-52521	LIABILITY INSURANCE PREMIUM	\$6,862.70
				Vendor Total:		
GRAINGER INC	9575226932	CABLE CLIPS #1A871: FOUR-WAY M	\$989.30	80026210-54102	SMALL TOOLS	\$989.30
	9573154037	PAPER TOWELS, TRASH BAGS, ENTRANCE MAT	\$150.66	10021210-54100	SUPPLIES	\$75.33
				91521400-54100	SUPPLIES	\$75.33
	Vendor Total:					\$1,139.96
GRANITE CONSTRUCTION COMPANY	1831327	MISC ROCK & ROAD PATCH MATERIA	\$325.81	82027114-54100	SUPPLIES	\$110.08
				82027114-54100	SUPPLIES	\$110.08
				84027221-54100	SUPPLIES	\$105.65
				Vendor Total:		
HARRIS COMPUTER SYSTEMS INC	MN00130269	CLASSIC SOFTWARE MAINTENANCE	\$28,999.75	20513300-52100	CONTRACTUAL SERVICES	\$28,999.75
Vendor Total:					\$28,999.75	
HILDEBRAND CONSULTING LLC	196	SEWER RATE STUDY	\$5,670.00	84427222-52100	CONTRACTUAL SERVICES	\$2,835.00
				94000000-52100	CONTRACTUAL SERVICES	\$2,835.00
				Vendor Total:		
INTEGRITY SHRED LLC	108026	DOCUMENT SHREDDING	\$28.50	10020210-54100	SUPPLIES	\$14.25
				20620231-54100	SUPPLIES	\$14.25
				Vendor Total:		
INTERCOUNTY MECHANICAL & ELECTRICAL INC	7422-B	REPLACED INDUCER MOTOR IN EVIDENCE LOCKER	\$700.00	10020210-54100	SUPPLIES	\$700.00
					Vendor Total:	
INTERSTATE BATTERIES	380042434	MTX-49/H8 BATTERY	\$205.64	10020210-56130	EXTERNAL SERVICES	\$205.64
	382803	C65-XHD PRICE FIX	(\$45.05)	10022100-56130	EXTERNAL SERVICES	(\$22.52)
				80026110-56130	EXTERNAL SERVICES	(\$22.53)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INTERSTATE BATTERIES	380042268	C65-XHD BATTERY	\$151.20	10022100-56130	EXTERNAL SERVICES	\$151.20
	382907	31P-MHD BATTERY	\$267.56	10022100-56130	EXTERNAL SERVICES	\$267.56
	380042266	31-MHD BATTERY	\$263.20	10024620-56130	EXTERNAL SERVICES	\$263.20
	380042267	C65-XHD BATTERY	\$151.20	80026110-56130	EXTERNAL SERVICES	\$151.20
Vendor Total:						\$993.75
INTOXIMETERS	658957	DRYGAS 108L/272, 1000 MOUTHPIECES	\$659.14	10020210-54100	SUPPLIES	\$659.14
	Vendor Total:					\$659.14
JACK MILLER	20029	LABOR TO INSTALL AND TEST VALV	\$1,443.16	82027111-52100	CONTRACTUAL SERVICES	\$1,443.16
	20028	LABOR FOR EMERGENCY SCADA MAIN	\$3,506.32	82027111-52100	CONTRACTUAL SERVICES	\$3,506.32
	Vendor Total:					\$4,949.48
JAMES THOMSEN	BA FY 20/21	BOOT ALLOWANCE	\$150.00	10022100-54100	SUPPLIES	\$150.00
	Vendor Total:					\$150.00
JOSE AVILA	1819230 RET	CONTRACT 1819230 RETAINAGE	\$6,050.00	91500000-20150	AP CONTRACT RETAINAGE	\$1,490.00
				91500000-20150	AP CONTRACT RETAINAGE	\$4,560.00
	Vendor Total:					\$6,050.00
KAREN ROCKEL	TA 7/28-30/20	TRAVEL ADVANCE	\$45.00	20620232-57100	LEARNING AND DEVELOPMENT	\$45.00
	Vendor Total:					\$45.00
KELLY-MOORE PAINT COMPANY INC	910-00000325561	MISC. SUPPLIES AS NEEDED	\$177.31	82027111-56300	BUILDING MAINT. & REPAIR	\$177.31
	910-00000324697	MISC. SUPPLIES AS NEEDED	\$157.37	10022700-54100	SUPPLIES	\$157.37
	Vendor Total:					\$334.68
KOMLINE-SANDERSON	42046909	#6395882 REPAIR KIT, SEAL, PIS	\$5,825.38	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$382.26
				84027225-54100	SUPPLIES	\$5,443.12
	Vendor Total:					\$5,825.38
LACAL EQUIPMENT	0319216-IN	HD FLAIL BLADE, CLEVIS, COTTER PIN	\$482.04	84027225-56130	EXTERNAL SERVICES	\$482.04
	Vendor Total:					\$482.04
LEGAL SHIELD	38295 JUL 20	JUL 20 PRE-PAID LEGAL SERVICES	\$77.70	20700000-20526	PREPAID LEGAL - AFLAC	\$77.70
	Vendor Total:					\$77.70
LES SCHWAB TIRE CENTER	64000484381	MISC. TIRE SERVICES AS NEEDED	\$69.00	10024620-56130	EXTERNAL SERVICES	\$69.00
	64000481539	MISC. TIRE SERVICES AS NEEDED	\$20.00	82027114-56130	EXTERNAL SERVICES	\$20.00
	Vendor Total:					\$89.00

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEXISNEXIS RISK DATA MANAGEMENT INC	1410964-20200630	LEXIS NEXIS LE PLUS SEARCHING	\$82.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$82.50
Vendor Total:						\$82.50
LIFE ASSIST INC	1014373	MISC. EMS SUPPLIES AS NEEDED	\$450.92	91721400-54100	SUPPLIES	\$450.92
Vendor Total:						\$450.92
LINCOLN AQUATICS	NX254064	PULSAR #AWC506501 PLUS BRIQUET	\$5,370.59	10022300-54106	SPECIALTY SUPPLIES	\$5,370.59
Vendor Total:						\$5,370.59
MELINDA WALLS	DV070220	RIGHT OF WAY AGREEMENT - AIRPO	\$4,320.81	77725200-52100	CONTRACTUAL SERVICES	\$4,320.81
Vendor Total:						\$4,320.81
MENDO MILL & LUMBER CO	160387/1	MATERIALS FOR ELECTRICAL REPAIR AT UVFA	\$49.61	10021210-56300	BUILDING MAINT. & REPAIR	\$24.81
				91721400-56300	BUILDING MAINT. & REPAIR	\$24.80
	163000/1	MASTER/GARAGE REMOTE FOR CENTRAL STATION	\$62.91	10021210-56300	BUILDING MAINT. & REPAIR	\$31.45
				91721400-56300	BUILDING MAINT. & REPAIR	\$31.46
	160732/1	SAND BAGS	\$6.49	91521400-54100	SUPPLIES	\$6.49
	161048/1	PELLETS RSRV OAK	\$23.09	91521400-54100	SUPPLIES	\$23.09
Vendor Total:						\$142.10
MENDOCINO COUNTY INFORMATION SERVICES DIVISION	20206-4	SLA/MAINTENANCE AGREEMENT FY19	\$525.00	20620231-52100	CONTRACTUAL SERVICES	\$525.00
Vendor Total:						\$525.00
MOORE ZAMORA INC	1920166 RET	CONTRACT 1920166 RETAINAGE	\$3,548.60	91500000-20150	AP CONTRACT RETAINAGE	\$3,548.60
Vendor Total:						\$3,548.60
MUNICIPAL MAINTENANCE EQUIPMENT	0149863-IN	SWITCH SHUT DOWN NO NC	\$356.79	84027221-56130	EXTERNAL SERVICES	\$356.79
	0150378-IN	QUICK CLAMPS	\$382.39	84027221-56130	EXTERNAL SERVICES	\$382.39
Vendor Total:						\$739.18
MUNICIPAL MANAGEMENT ASSOCIATION OF	3910	MEMBERSHIP RENEWAL - C RASMASON	\$75.00	20013210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$75.00
Vendor Total:						\$75.00
MUNNELL & SHERRILL	341280	4"X27" IDLER ROLL COVERED	\$575.80	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$575.80

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MUNNELL & SHERRILL	341281	4"X27" IDLER ROLL COVERED	\$575.80	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$575.80
					Vendor Total:	\$1,151.60
NCPA	006102-0720027	JUL 20 NCPA	\$886,582.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$55,861.00
				80026440-58101	NCPA PLANT GENERATION	\$348,855.00
				80026440-58102	NCPA POWER PURCHASES	\$183,959.00
				80026440-58105	NCPA THIRD PARTY SALES	(\$7,186.00)
				80026440-58103	NCPA TRANSMISSION	\$305,093.00
					Vendor Total:	\$886,582.00
NICK KIRBY	BA FY 20/21	BOOT ALLOWANCE	\$145.62	82027114-54100	SUPPLIES	\$72.81
				84027221-54100	SUPPLIES	\$72.81
					Vendor Total:	\$145.62
OLIN CORPORATION	2844980	LIQUID SODIUM HYPOCHLORITE	\$4,042.37	84027225-58202	CHEMICALS	\$4,042.37
					Vendor Total:	\$4,042.37
ONE TIME PAY VENDOR	B 21281	CONF CENTER REIMBURSEMENT- E SANDOVAL	\$300.00	10022700-46530	MUSEUM MEETING RENTALS	\$300.00
	0018104	REC REFUND- KIMBERLY SOUZA	\$64.00	10022850-44915	RECREATION PROGRAM INCOME	\$64.00
	224663	CONF CENTER REIMB- MANZANITA, COVID-19	\$500.00	73000000-46712	ROOM RENTALS	\$500.00
	61591-4	UTILITY REFUND - OVERPAYMENT - GUY MILLS	\$3,366.45	90100000-10421	UTILITY RECEIVABLES CLEARING	\$3,366.45
					Vendor Total:	\$4,230.45
OPPERMAN & SON INC	01P32782 01	BREAKER RETURN	(\$86.05)	20324100-56112	EQUIPMENT PARTS FOR RESALE	(\$86.05)
	01P33211	CONSTANT CLAMP	\$77.61	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$77.61
	01p33666	VALVE	\$55.44	10021210-56130	EXTERNAL SERVICES	\$55.44
	01P32782 02	BREAKER	\$98.02	10021210-56130	EXTERNAL SERVICES	\$98.02
	01P32452	FITTING	\$21.89	20822500-56130	EXTERNAL SERVICES	\$21.89
	01P33865	OIL FILTER	\$25.37	20822500-56130	EXTERNAL SERVICES	\$25.37
	01P33397	FUEL FILTER	\$44.20	20822500-56130	EXTERNAL SERVICES	\$44.20

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OPPERMAN & SON INC	01P33188	FUEL FILTER	\$14.41	77725200-56130	EXTERNAL SERVICES	\$7.20
				77725200-56130	EXTERNAL SERVICES	\$7.21
	01P33226	FUEL FILTER	\$38.39	77725200-56130	EXTERNAL SERVICES	\$19.19
				77725200-56130	EXTERNAL SERVICES	\$19.20
	01P33521	FUEL LINE, WASHERS	\$61.16	77725200-56130	EXTERNAL SERVICES	\$61.16
	01P33412 02	AIR FILTER	\$180.11	82027111-56130	EXTERNAL SERVICES	\$180.11
	01P34071	BATTERY ISOLATOR	\$409.58	82027114-56130	EXTERNAL SERVICES	\$204.79
				84027221-56130	EXTERNAL SERVICES	\$204.79
	01P33949	SWITCH	\$37.81	84027221-56130	EXTERNAL SERVICES	\$37.81
	01P33667	VALVE	\$22.64	91521400-56130	EXTERNAL SERVICES	\$22.64
	01P33403	LIQUID COOLANT ADDITIVE	\$65.00	20324100-58410	GARAGE LUBRICANTS & PARTS	\$65.00
	01P336559	FUEL FILTERS, BREAKER	\$106.90	20324100-58510	REIMBURSABLE JOBS	\$106.90
	01P33071	SUCTION HOSE	\$163.54	20324100-58510	REIMBURSABLE JOBS	\$163.54
	01P33348	TANK SENDER	\$324.98	20324100-58510	REIMBURSABLE JOBS	\$324.98
	Vendor Total:					\$1,661.00
PACE SUPPLY CORPORATION	026188386	NIPPLE & MALL GALVES	\$417.60	82027111-56300	BUILDING MAINT. & REPAIR	\$417.60
	026173761	PLUG	\$10.95	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$10.95
	026185299	MISC. ITEMS AS NEEDED	\$213.34	82027114-54100	SUPPLIES	\$213.34
	026187773	MISC. ITEMS AS NEEDED	\$431.33	82027114-54100	SUPPLIES	\$431.33
Vendor Total:					\$1,073.22	
PARKER, LUCAS AND ASSOCIATES	15	UNDERWRITING SERVICES FOR BUSI	\$375.00	60012612-52155	ACTIVITY DELIVERY	\$375.00
				Vendor Total:		\$375.00
PETERSON TRUCKS INC	227556R	FILTER FUEL, BLADES, FILTER ASSEMBLY	\$55.47	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.06)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.25)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$0.31
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$55.47
				Vendor Total:		\$55.47
PG&E CO	7075-1 JUN 20	PACIFIC GAS & ELECTRIC	\$3.81	10022100-55210	UTILITIES	\$3.81

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	0853-6 JUN 20	PACIFIC GAS & ELECTRIC	\$3,463.07	31122000-55210	UTILITIES	\$3,463.07
					Vendor Total:	\$3,466.88
PUBLIC SERVICE DEPARTMENT	81411-1 MAY 20	SEWER - 1500 S STATE ST	\$87.21	10021210-55210	UTILITIES	\$43.61
				91521400-55210	UTILITIES	\$43.60
	90558-8 MAY 20	SEWER - 141 LOVERS LN	\$112.87	10021210-55210	UTILITIES	\$56.44
				91521400-55210	UTILITIES	\$56.43
	CITY MAY 20	CITY UTILITIES	\$139,108.83	10022100-55210	UTILITIES	\$21,886.18
				10022300-55210	UTILITIES	\$1,681.82
				10022700-55210	UTILITIES	\$2,050.42
				10024214-55210	UTILITIES	\$891.23
				10024620-55210	UTILITIES	\$381.51
				20620231-55210	UTILITIES	\$75.46
				20822500-55210	UTILITIES	\$9,304.97
				20824300-55210	UTILITIES	\$995.69
				25024300-55210	UTILITIES	\$93.79
				64020213-55210	UTILITIES	\$648.38
				72022400-55210	UTILITIES	\$24,834.95
				73022600-55210	UTILITIES	\$1,798.27
				77725200-55210	UTILITIES	\$3,362.36
				80026400-55210	UTILITIES	\$2,244.44
				80526150-55210	UTILITIES	\$12,225.53
				82027111-55210	UTILITIES	\$24,653.10
				83027330-55210	UTILITIES	\$4,703.83
				84027221-55210	UTILITIES	\$59.31
				84027225-55210	UTILITIES	\$27,217.59
	89690-2 MAY 20	SEWER - 1640 S STATE ST	\$140.68	31122000-55210	UTILITIES	\$140.68
					Vendor Total:	\$139,449.59
RAINBOW AGRICULTURAL SERVICES	33971/1	TRIMMER LINE	\$89.26	10024620-54120	PW - SPECIAL SUPPLIES	\$89.26
	89998/1	OIL PUMP, HOSE	\$114.93	10024620-54120	PW - SPECIAL SUPPLIES	\$114.93

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	34658/1	TRIMMER, PROTECTORS CLAMPS	\$329.76	82027111-54102	SMALL TOOLS	\$329.76
	33857/1	HEDGE TRIMMER	\$359.21	82027111-54102	SMALL TOOLS	\$359.21
					Vendor Total:	\$893.16
RANDY BARTON	BA FY 19/20	BOOT ALLOWANCE	\$150.00	84027225-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00
RAY C STARKEY	P-2001418	T-SHIRTS - UTILITY METER READER	\$145.17	20513382-54100	SUPPLIES	\$145.17
					Vendor Total:	\$145.17
REDWOOD COAST FUELS	2157298	CARDLOCK FUEL PURCHASES	(\$2,201.37)	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$2,201.37)
	2157299	CARDLOCK FUEL PURCHASES	\$199.30	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$199.30
	2155266	CARDLOCK FUEL PURCHASES	\$2,201.37	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,201.37
	3140452	CARDLOCK FUEL PURCHASES	\$698.40	77725200-56210	FUEL & FLUIDS	\$698.40
					Vendor Total:	\$897.70
REXEL USA INC	0M24111	FILTER PLATE	\$25.32	82027111-56300	BUILDING MAINT. & REPAIR	\$25.32
					Vendor Total:	\$25.32
RYAN PROCESS INC	R2006032	JUG ASSEMBLY	\$276.33	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$276.33
					Vendor Total:	\$276.33
SALLY SWANSON ARCHITECTS INC	0245627	ADA RIGHT OF WAY ACCESS PLAN	\$1,674.24	50824210-52100	CONTRACTUAL SERVICES	\$1,674.24
					Vendor Total:	\$1,674.24
SNAP-ON INDUSTRIAL	ARV/4410824	GARAGE TOOLS	\$19.53	20324100-54102	SMALL TOOLS	\$19.53
	ARV/4400278	GARAGE TOOLS	\$36.42	20324100-54102	SMALL TOOLS	\$36.42
	ARV/4392776	GARAGE TOOLS	\$113.13	20324100-54102	SMALL TOOLS	\$113.13
	ARV/4405867	GARAGE TOOLS	\$211.75	20324100-54102	SMALL TOOLS	\$211.75
					Vendor Total:	\$380.83
SOLID WASTES SYSTEMS INC	JUN 20	RESIDENTIAL GARBAGE FEES	\$36,122.03	90200000-52170	UKIAH WASTE SOLUTIONS	\$36,122.03
					Vendor Total:	\$36,122.03
STERICYCLE INC	3005143547	"SHARPS" DISPOSAL AS NEEDED	\$21.28	10020210-54100	SUPPLIES	\$21.28
					Vendor Total:	\$21.28
STEVE MICHAEL BROWN	UKIAH-009 1	EIR FOR LANDFILL CLOSURE PROJE	\$15,000.00	70024500-52100	CONTRACTUAL SERVICES	\$15,000.00
					Vendor Total:	\$15,000.00

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SYDNEY DEARBORN	Q7941355	REIMBURSEMENT FOR MEDICAL INSURANCE	\$188.03	91500000-52152	POST-EMPLOYMENT BENEFITS	\$188.03
					Vendor Total:	\$188.03
TARGET SOLUTIONS LEARNING LLC	INV7048	PREMIER MEMBERSHIP PLATFORM SOFTWARE	\$10,949.92	20016100-54320	SOFTWARE	\$10,949.92
					Vendor Total:	\$10,949.92
THATCHER COMPANY OF CALIFORNIA INC	276507	LIQUID FERRIC CHLORIDE	\$9,259.95	84027225-58202	CHEMICALS	\$9,259.95
					Vendor Total:	\$9,259.95
TRITECH SOFTWARE SYSTEMS	280603	ANNUAL LICENSE FOR POLICE AND	\$43,563.64	10020210-54320	SOFTWARE	\$18,060.72
				20620231-54320	SOFTWARE	\$25,502.92
					Vendor Total:	\$43,563.64
UKIAH DAILY JOURNAL	0006483480	NOTICE OF AVAILABILITY OF UKIAH LANFILL	\$196.99	70024500-52515	ADVERTISING & PUBLICATION	\$196.99
	0006476091	PUBLISHING SERVICES FOR FY 19/	\$334.75	10012500-52150	LEGAL	\$334.75
					Vendor Total:	\$531.74
UNITED SITE SERVICES	114-10389127	PORTABLE TOILET RENTAL	\$166.86	10022100-52100	CONTRACTUAL SERVICES	\$166.86
	114-10389129	PORTABLE TOILET RENTAL	\$166.86	10022100-52100	CONTRACTUAL SERVICES	\$166.86
	114-10552844	PORTABLE TOILET RENTAL	\$178.15	10022100-52100	CONTRACTUAL SERVICES	\$178.15
	114-10552845	PORTABLE TOILET RENTAL	\$178.15	10022100-52100	CONTRACTUAL SERVICES	\$178.15
	114-10389130	PORTABLE TOILET RENTAL	\$136.37	80026220-52100	CONTRACTUAL SERVICES	\$136.37
	114-10552846	PORTABLE TOILET RENTAL	\$143.99	80026220-52100	CONTRACTUAL SERVICES	\$143.99
					Vendor Total:	\$970.38
US BANK CORPORATE PAYMENT SERVICES	JUN 20	CAL CARD PURCHASES	\$681.65	10021210-56300	BUILDING MAINT. & REPAIR	(\$20.85)
				10021210-56300	BUILDING MAINT. & REPAIR	\$100.46
				91721400-56300	BUILDING MAINT. & REPAIR	(\$20.86)
				91721400-56300	BUILDING MAINT. & REPAIR	\$100.46
				10021210-54101	POSTAGE	\$19.52
				91521400-54101	POSTAGE	\$19.52
				25321210-54106	SPECIALTY SUPPLIES	\$153.43

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
US BANK CORPORATE PAYMENT SERVICES	JUN 20	CAL CARD PURCHASES	\$681.65	91621400-54106	SPECIALTY SUPPLIES	\$153.44
				10021210-54100	SUPPLIES	\$65.31
				91521400-54100	SUPPLIES	\$45.91
				91521400-54100	SUPPLIES	\$65.31
				Vendor Total:		\$681.65
USA BLUEBOOK	280661	CHEMICAL PUMP	\$799.56	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$799.56
				Vendor Total:		\$799.56
VERIZON WIRELESS	9857010493	DATA & EMERGENCY PHONES	\$2,426.22	80126100-80100	MACHINERY & EQUIPMENT	\$152.04
				10012100-55100	TELEPHONE	\$38.01
				10020210-55100	TELEPHONE	\$76.02
				10022100-55100	TELEPHONE	\$38.01
				10022300-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$38.00
				10022840-55100	TELEPHONE	\$38.01
				10023100-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$69.69
				10024620-55100	TELEPHONE	\$53.96
				20913900-55100	TELEPHONE	\$430.45
				70024500-55100	TELEPHONE	\$28.51
				77725200-55100	TELEPHONE	\$38.01
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$272.09
				82027110-55100	TELEPHONE	\$117.20
				82027111-55100	TELEPHONE	\$76.02
				82027114-55100	TELEPHONE	\$317.04
				84027220-55100	TELEPHONE	\$98.19
				84027221-55100	TELEPHONE	\$430.94
				Vendor Total:		\$2,426.22

List of Checks Presented for Approval on 7/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VICKY GILSON	DV070820	REIMBURSEMENT-SUPPLIES	\$52.22	73022600-54100	SUPPLIES	\$52.22
					Vendor Total:	\$52.22
WASTE MANAGEMENT	2795346	GARBAGE SERVICES - 141 LOVERS LN	\$5.00	10021210-55210	UTILITIES	\$2.50
				91521400-55210	UTILITIES	\$2.50
	2795148	GARBAGE SERVICES - 1500 S STATE ST	\$5.00	10021210-55210	UTILITIES	\$2.50
				91521400-55210	UTILITIES	\$2.50
	2796192-2561	GARBAGE SERVICE - 1500 S STATE ST	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
	2796386-2561	GARBAGE SERVICE - LOVERS LANE	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
					Vendor Total:	\$129.00
WECO INDUSTRIES LLC	0045930-IN	TIGER TAIL	\$412.18	84027221-54100	SUPPLIES	\$412.18
	0045931-IN	LEADER HOSE	\$817.33	84027221-54100	SUPPLIES	\$817.33
					Vendor Total:	\$1,229.51
WEST YOST ASSOCIATED	2041685	TRAINING AT WWTP	\$283.00	84027225-52100	CONTRACTUAL SERVICES	\$283.00
	2039972	RUSSIAN RIVER CONFLUENCE PROGR	\$1,260.00	90000000-23029	RRWA CONFLUENCE	\$1,260.00
	2041616	RUSSIAN RIVER CONFLUENCE PROGR	\$7,284.00	90000000-23029	RRWA CONFLUENCE	\$7,284.00
	2040472	RUSSIAN RIVER CONFLUENCE PROGR	\$7,408.50	90000000-23029	RRWA CONFLUENCE	\$7,408.50
					Vendor Total:	\$16,235.50
WEX BANK	66364805	FUEL FOR POLICE	\$97.18	10020210-56210	FUEL & FLUIDS	\$97.18
					Vendor Total:	\$97.18
WYATT IRRIGATION CO	275924 00	IRRIGATION PARTS	\$19.07	10022100-54100	SUPPLIES	\$19.07
					Vendor Total:	\$19.07
XEROX CORP	010727785	COPIER LEASE-SEE ADD'L DESCRIP	\$176.07	10022700-52100	CONTRACTUAL SERVICES	\$176.07
	010727784	COPIER LEASE-SEE ADD'L DESCRIP	\$303.87	73022600-52100	CONTRACTUAL SERVICES	\$303.87
	010727781	XEROX CB070H COPIER LEASE	\$502.17	10012200-54500	EQUIP RENTS AND LEASES	\$502.17
	010727780	COPIER LEASE-SEE ADD'L DESCRIP	\$539.63	10012200-54500	EQUIP RENTS AND LEASES	\$539.63
	010727783	COPIER LEASE-SEE ADD'L DESCRIP	\$204.28	10020210-54500	EQUIP RENTS AND LEASES	\$143.00
				20620231-54500	EQUIP RENTS AND LEASES	\$40.86

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	010727783	COPIER LEASE-SEE ADD'L DESCRIP	\$204.28	64020213-54500	EQUIP RENTS AND LEASES	\$20.42
	010727782	COPIER LEASE-SEE ADD'L DESCRIP	\$430.23	10020210-54500	EQUIP RENTS AND LEASES	\$301.16
				20620231-54500	EQUIP RENTS AND LEASES	\$86.05
				64020213-54500	EQUIP RENTS AND LEASES	\$43.02
					Vendor Total:	\$2,156.25
ZACK'S RESTAURANT & CATERING INC	011120	MEALS FOR THE VOLUNTEER DINNER	\$2,947.79	10021210-54167	EMPLOYEE DEVELOPMENT	\$1,473.89
				91521400-54167	EMPLOYEE DEVELOPMENT	\$1,473.90
					Vendor Total:	\$2,947.79
						INVOICE TOTAL: \$1,515,834.22

List of Checks Presented for Approval on 7/24/2020

The following list of bills payable was reviewed and approved for payment.

Sgt. Sangin

08-08-2020

DB 8/13/20

CR 8/8/20

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV330818	POLE, TELE, HDM, SDMT, 8.5H	\$138.24	91521400-56130	EXTERNAL SERVICES	\$138.24
Vendor Total:						\$138.24
AMAZON CAPITAL SERVICES	1C33-TM6J-G9JV	POWER INVERTER	\$99.81	91521400-56130	EXTERNAL SERVICES	\$99.81
	1J6P-XYCT-XCP1	B&B TOW & STOW, DUAL BALL, SPAN RECEIVER	\$315.31	91521400-56130	EXTERNAL SERVICES	\$315.31
	1NHD-6QYT-DDF1	DAYCAMP SUPPLIES	\$246.72	10022840-54100	SUPPLIES	\$246.72
	1YJ1-JJML-DGY4	DEWALT 20V BATTERIES	\$329.70	82027114-54100	SUPPLIES	\$329.70
	1TG3-JK49-C7PM	INK CARTRIDGES	\$60.98	84027225-54100	SUPPLIES	\$60.98
Vendor Total:						\$1,052.52
ANSELL USA INC	20919307	GLOVES	\$496.47	10020210-54100	SUPPLIES	\$496.47
Vendor Total:						\$496.47
ARROW FENCING	80748	INSTALL 735' OF 6' OPEN CHAIN	\$22,938.46	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$22,938.46
	80691	108 TEMP FENCE PANELS FROM 5/2	\$2,268.00	96917200-52100	CONTRACTUAL SERVICES	\$2,268.00
Vendor Total:						\$25,206.46
AT&T	000014977266	T1 TO INTERNET FOR DOJ/CLETS	\$299.15	10020210-55100	TELEPHONE	\$149.58
				20620231-55100	TELEPHONE	\$149.57
	1718 JUL 20	CC TERMINAL	\$222.53	77725200-55100	TELEPHONE	\$222.53
Vendor Total:						\$521.68
AT&T MOBILITY	832118877X07142020	DATA & VOICE CELL PHONES	\$350.76	10020210-55100	TELEPHONE	\$129.69
				20620231-55100	TELEPHONE	\$14.76
				77725200-55100	TELEPHONE	\$32.73
				80026400-55100	TELEPHONE	\$86.46
				82027110-55100	TELEPHONE	\$14.76
				82027111-55100	TELEPHONE	\$42.84
				84027221-55100	TELEPHONE	\$29.52

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T MOBILITY	832056361X07142020	POLICE-MODEMS	\$473.44	10020210-55100	TELEPHONE	\$473.44
	875108535X07142020	VOCE & 1 DATA	\$36.94	84027221-55100	TELEPHONE	\$36.94
Vendor Total:						\$861.14
BORGES & MAHONEY INC	142079	CONNECTORS	\$69.25	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$69.25
	Vendor Total:					\$69.25
BRAD BOWERS	TA 7/26-8/7/20	TRAVEL ADVANCE	\$1,146.00	80026110-57100	LEARNING AND DEVELOPMENT	\$1,146.00
	Vendor Total:					\$1,146.00
BURTON'S FIRE INC	S 49399	WD881 - PHOSCHEK FOAM - 55GAL	\$2,335.67	91721400-54100	SUPPLIES	\$2,335.67
	Vendor Total:					\$2,335.67
BUSINESS CARD	K8453VWD	FACEBOOK ADVERTISING	\$39.85	10012300-52510	ADVERTISING & PROMOTION	\$39.85
	489185773	LOGITECH WEBCAM	\$198.15	10013400-54330	COMPUTER AND TECHNOLOGY	\$198.15
	1882070	#44161-014 GEAR BOX	\$2,369.10	77725200-56130	EXTERNAL SERVICES	\$2,369.10
	368	REGISTRATION/ MEMBERSHIP - S MANNION	\$890.00	20016100-57100	LEARNING AND DEVELOPMENT	\$520.00
				20016100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$370.00
	368 2	REGISTRATION/ MEMBERSHIP - T MITCHELL	\$890.00	20016100-57100	LEARNING AND DEVELOPMENT	\$520.00
				20016100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$370.00
	245824	REGISTRATION - M HORGER	\$699.00	20413510-57100	LEARNING AND DEVELOPMENT	\$349.50
				20413520-57100	LEARNING AND DEVELOPMENT	\$349.50
	18897	MEMBERSHIP RENEWAL - R PINTANE	\$30.00	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$30.00
	271497	ICAMA MEMERSHIP - D BUFFALO	\$200.00	20013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$200.00
	700840521	METAL CARPORT	\$927.53	10024620-54127	PW - SIGN POSTS/SHEETING	\$318.29
				10024620-54120	PW - SPECIAL SUPPLIES	\$609.24
	WB8399436	SUBSTATION SMALL TOOLS	\$609.61	80026210-54102	SMALL TOOLS	\$609.61
	W862988021	CORDLESS GREASE GUN KIT, EXTENSIONS, SOCKET SET	\$413.60	80026220-54102	SMALL TOOLS	\$413.60
	51742	HEAVY DUTY DISPTACH CHAIR	\$639.21	90000000-23013	STATE USE TAX LIABILITY	(\$9.69)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	51742	HEAVY DUTY DISPTACH CHAIR	\$639.21	20620231-54100	SUPPLIES	\$9.69
				20620231-54100	SUPPLIES	\$639.21
	66092	SYMPATHY FLOWERS	\$138.71	10013400-54100	SUPPLIES	\$138.71
	109575	LAMINATOR ROLL	\$122.73	10022810-54100	SUPPLIES	\$122.73
	53044383	SNOWCONE SYRUP	\$463.17	10022840-54100	SUPPLIES	\$463.17
	ST1415	2020 CEQA BOOK	\$40.73	10023100-54100	SUPPLIES	\$40.73
	15995401	APPAREL - BUILDING DIVISION	\$283.82	10023320-54100	SUPPLIES	\$283.82
	062520	SMART LED TV	\$359.69	63820210-54100	SUPPLIES	\$359.69
	S018195	AVPOS MONTHLY FEE	\$50.00	77725200-54100	SUPPLIES	\$50.00
	S017628	AVPOS MONTHLY SERVICE FEE	\$50.00	77725200-54100	SUPPLIES	\$50.00
	SF-D 23066	ARCTIC KING DOOR	\$173.11	80026400-54100	SUPPLIES	\$173.11
Vendor Total:						\$9,588.01
CA DEPT OF TAX AND FEE ADMISTRATION	2ND QTR-2020	2ND QTR-2020 ELECTRIC ENERGY SURCHARGE	\$6,847.00	90000000-23009	ELECTRIC SURCHARGE TRUST	\$6,847.00
					Vendor Total:	\$6,847.00
CALIFORNIA UTILITIES EMERGENCY ASSOCIATION	2021084	CUEA ANNUAL MEMBERSHIP DUES	\$500.00	80026400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$500.00
					Vendor Total:	\$500.00
CALIFORNIA WATER ENVIRONMENT ASSOCIATION	510020	REGISTRATION/ MEMBERSHIP - D TUBBS	\$379.00	84027225-57100	LEARNING AND DEVELOPMENT	\$187.00
				84027225-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$192.00
				Vendor Total:		\$379.00
CARLOS REYNOSO	BA FY 20/21	BOOT ALLOWANCE	\$150.00	10024620-54120	PW - SPECIAL SUPPLIES	\$150.00
					Vendor Total:	\$150.00
CAROLLO ENGINEERS INC	0186331	DESIGN PHASES I&II RECYCLED WA	\$585.80	83027330-80230	INFRASTRUCTURE	\$585.80
					Vendor Total:	\$585.80
CINTAS CORPORATION	4052315825	RUG/MAT & UNIFORM SERVICES	\$85.39	20822500-56300	BUILDING MAINT. & REPAIR	\$85.39
	4053513102	RUG/MAT & UNIFORM SERVICES	\$85.39	20822500-56300	BUILDING MAINT. & REPAIR	\$85.39
	4053513083	RUG/MAT & UNIFORM SERVICES	\$50.33	20324100-52100	CONTRACTUAL SERVICES	\$50.33
	4054175077	RUG/MAT & UNIFORM SERVICES	\$63.27	20324100-52100	CONTRACTUAL SERVICES	\$63.27
	4052315779	RUG/MAT & UNIFORM SERVICES	\$49.83	20824300-52100	CONTRACTUAL SERVICES	\$49.83

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CINTAS CORPORATION	4052897863	RUG/MAT & UNIFORM SERVICES	\$180.72	20824300-52100	CONTRACTUAL SERVICES	\$180.72
	4052315766	RUG/MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4053512979	RUG/MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4052315799	RUG/MAT & UNIFORM SERVICES	\$35.00	73022600-52100	CONTRACTUAL SERVICES	\$35.00
	4053513073	RUG/MAT & UNIFORM SERVICES	\$35.00	73022600-52100	CONTRACTUAL SERVICES	\$35.00
	4052414160	RUG/MAT & UNIFORM SERVICES	\$40.60	77725200-54100	SUPPLIES	\$40.60
	4053053980	RUG/MAT & UNIFORM SERVICES	\$40.60	77725200-54100	SUPPLIES	\$40.60
	4053663496	RUG/MAT & UNIFORM SERVICES	\$40.60	77725200-54100	SUPPLIES	\$40.60
	4054290010	RUG/MAT & UNIFORM SERVICES	\$42.85	77725200-54100	SUPPLIES	\$42.85
Vendor Total:					\$819.58	
CODE PUBLISHING COMPANY	67096	CODIFICATION SERVICES AS PER A	\$268.50	10012500-52100	CONTRACTUAL SERVICES	\$268.50
	Vendor Total:					\$268.50
COFFEE CRITIC INC, THE	R24051	MISC. COFFEE SUPPLIES AS NEEDED	\$180.00	91521400-54100	SUPPLIES	\$90.00
				91721400-54100	SUPPLIES	\$90.00
	Vendor Total:					\$180.00
DC ELECTRIC GROUP INC	414926	TRAFFIC SIGNAL REPAIR AT COMME	\$3,491.87	10024214-52100	CONTRACTUAL SERVICES	\$3,491.87
	414925	TRAFFIC SIGNAL REPAIR AT COMME	\$7,148.60	10024214-52100	CONTRACTUAL SERVICES	\$7,148.60
	Vendor Total:					\$10,640.47
DETROIT INDUSTRIAL TOOL	579421	RECIP BLADE KING CUT 9X.063X10-14	\$203.75	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.95)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.24)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.95)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.95)
				82027114-54100	SUPPLIES	\$3.09
				82027114-54100	SUPPLIES	\$203.75
				Vendor Total:		
DUSTIN BUTLER	TA 7/26-8/7/20	TRAVEL ADVANCE	\$1,146.00	80026110-57100	LEARNING AND DEVELOPMENT	\$1,146.00
Vendor Total:					\$1,146.00	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
EFFICIENCY SERVICES GROUP LLC	2768	ADMIN OF EUD PUBLIC BENEFITS P	\$3,500.00	80626450-52137	PUBLIC BENEFITS PROGRAM MGMT	\$3,500.00
					Vendor Total:	\$3,500.00
EPIC AVIATION LLC	7333660	JET-A FUEL	\$9,408.59	77725200-58401	AVIATION FUEL	\$9,408.59
	7331795	JET-A FUEL	\$13,346.52	77725200-58401	AVIATION FUEL	\$13,346.52
					Vendor Total:	\$22,755.11
FAMILY TREE RESOURCE INC	202325	TREE TRIMMING PER CONTRACT 192	\$15,057.00	80026110-52100	CONTRACTUAL SERVICES	\$15,057.00
	202322	TREE TRIMMING PER CONTRACT 192	\$16,562.71	80026110-52100	CONTRACTUAL SERVICES	\$16,562.71
					Vendor Total:	\$31,619.71
FASTENAL	CAUKA39711	MISC. SUPPLIES AS NEEDED	\$317.41	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$317.41
	CAUKA39712	MISC. SUPPLIES AS NEEDED	\$15.24	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$15.24
					Vendor Total:	\$332.65
FEDERAL ENERGY REGULATORY COMMISSION	H20415-00	2020 FERC ANNUAL ADMINISTRATIVE CHARGES	\$4,970.04	80026220-59101	FEES	\$4,970.04
					Vendor Total:	\$4,970.04
FEDERAL EXPRESS	7-067-93496	SHIPPING SERVICES	\$238.55	10013400-54101	POSTAGE	\$86.61
				10020210-54101	POSTAGE	\$16.78
				10020210-54101	POSTAGE	\$26.84
				10020210-54101	POSTAGE	\$29.18
				10020210-54101	POSTAGE	\$31.40
				10021210-54101	POSTAGE	\$12.09
				10023100-54101	POSTAGE	\$23.55
				91521400-54101	POSTAGE	\$12.10
	7-067-93496 1	SHIPPING SERVICES	\$50.83	10020210-54101	POSTAGE	\$26.97
				84027221-54101	POSTAGE	\$23.86
					Vendor Total:	\$289.38
FERGUSON ENTERPRISES INC #1423	1551376	FIP BALL CURB STOP FORD	\$349.91	82000000-12104	INVENTORY - PURCHASES	\$349.91
					Vendor Total:	\$349.91
FILETRAIL INC	2020-0466	HOSTED FILE MANAGMENT SYSTEM	\$610.00	20012500-54320	SOFTWARE	\$610.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FILETRAIL INC	2020-0548	HOSTED FILE MANAGMENT SYSTEM	\$610.00	20012500-54320	SOFTWARE	\$610.00
					Vendor Total:	\$1,220.00
GARTON TRACTOR INC	CU53416	ELEMENT	\$16.73	84027225-56130	EXTERNAL SERVICES	\$16.73
					Vendor Total:	\$16.73
GHD INC	133322	TRAFFIC ANALYSIS OF SCHOOL ARE	\$3,702.50	10024210-52100	CONTRACTUAL SERVICES	\$3,702.50
	131659	TRAFFIC ANALYSIS OF SCHOOL ARE	\$3,976.17	10024210-52100	CONTRACTUAL SERVICES	\$3,976.17
	135491	TRAFFIC ANALYSIS OF SCHOOL ARE	\$7,045.00	10024210-52100	CONTRACTUAL SERVICES	\$7,045.00
	144680	DOWNTOWN STREETSCAPE - UNDERGR	\$16,026.00	12024200-80230	INFRASTRUCTURE	\$355.00
				12024200-80230	INFRASTRUCTURE	\$8,083.75
				50924200-80230	INFRASTRUCTURE	\$2,805.00
				82227113-80230	INFRASTRUCTURE	\$773.00
				82227113-80230	INFRASTRUCTURE	\$1,618.13
				84427221-80230	INFRASTRUCTURE	\$773.00
				84427221-80230	INFRASTRUCTURE	\$1,618.12
	145253	PLAN & SPEC PREP - STREETSCAPE	\$320.92	50024220-80230	INFRASTRUCTURE	\$320.92
	145252	PLAN & SPEC PREP - STREETSCAPE	\$333.96	50024220-80230	INFRASTRUCTURE	\$333.96
	145254	PLAN & SPEC PREP - STREETSCAPE	\$741.58	84427221-80230	INFRASTRUCTURE	\$741.58
					Vendor Total:	\$32,146.13
GRAINGER INC	9585814339	TRAILER JACK, BASE PLATE KIT	\$63.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$63.26
					Vendor Total:	\$63.26
GRANITE CONSTRUCTION COMPANY	1833266	MISC ROCK & ROAD PATCH MATERIA	\$280.77	80126100-80230	INFRASTRUCTURE	\$280.77
					Vendor Total:	\$280.77
HOME ENERGY ASSISTANCE PROGRAM	120590-5	CLOSED UTILITY ACCOUNT	\$23.02	90100000-10421	UTILITY RECEIVABLES CLEARING	\$23.02
					Vendor Total:	\$23.02
IDEXX DISTRIBUTION INC	3066550070	WQT2K QUANTI-TRAY 2000 DISPOSA	\$1,517.89	82027111-54100	SUPPLIES	\$1,517.89
					Vendor Total:	\$1,517.89
INFOSEND INC	174471	UB PRINT & MAIL SERVICES	\$4,205.36	20513300-52100	CONTRACTUAL SERVICES	\$4,205.36

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INFOSEND INC	173014	UB PRINT & MAIL SERVICES	\$4,216.16	20513300-52100	CONTRACTUAL SERVICES	\$4,216.16
					Vendor Total:	\$8,421.52
INLAND WATER & POWER COMM	2020.1B	ONGOING POTTER VALLEY PROJECT	\$50,000.00	82027110-52100	CONTRACTUAL SERVICES	\$50,000.00
					Vendor Total:	\$50,000.00
JACK WANN	DV072820 5-7	INSTRUCTOR	\$280.00	10022850-52100	CONTRACTUAL SERVICES	\$280.00
	DV072820 8-	INSTRUCTOR	\$329.00	10022850-52100	CONTRACTUAL SERVICES	\$329.00
					Vendor Total:	\$609.00
JOHNSON CONTROLS FIRE PROTECTION LP	21727387	HALON SAFETY TEST/INSPECTION	\$541.20	20822500-56300	BUILDING MAINT. & REPAIR	\$541.20
					Vendor Total:	\$541.20
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E5295	EMERGENCY TREE REMOVAL AT CORN	\$1,800.00	10024620-52100	CONTRACTUAL SERVICES	\$1,800.00
					Vendor Total:	\$1,800.00
JUSTIN HILL	11058	TOTAL FEET OF GROUND LADDERS T	\$1,169.15	91721400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,169.15
					Vendor Total:	\$1,169.15
KIMBALL MIDWEST	8064387	POWER TAP, FUSE, CABLES	\$167.42	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$167.42
					Vendor Total:	\$167.42
LN CURTIS & SONS	PINV571165	WIDE HOSES	\$311.18	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$155.59
				91521400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$155.59
					Vendor Total:	\$311.18
LYMAN GROUP INC	5246440	BAIT	\$60.39	84027221-54100	SUPPLIES	\$60.39
					Vendor Total:	\$60.39
MARC CARSON WEB DESIGN	30 JUNE 2020	ANNUAL WEB HOSTING FOR UKIAH	\$1,100.00	63020210-52100	CONTRACTUAL SERVICES	\$1,100.00
					Vendor Total:	\$1,100.00
MICHAEL WRIGHT	DV072720	INSTRUCTOR	\$385.00	10022850-52100	CONTRACTUAL SERVICES	\$385.00
					Vendor Total:	\$385.00
MILLVIEW COUNTY WATER DISTRICT	WELL 35	GRANT REIMBURSEMENT FOR CARTER LN WELL	\$113,366.45	82227113-52100	CONTRACTUAL SERVICES	\$113,366.45
					Vendor Total:	\$113,366.45

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MINTIER HARNISH LP	UKIAHSB2-04	GPU, EIR & ADVANCED PLANNING S	\$13,693.75	31523100-52100	CONTRACTUAL SERVICES	\$13,693.75
					Vendor Total:	\$13,693.75
MOTION INDUSTRIES INC	CA23-520467	#Y32P2BCR-P HORIZONTAL MOTOR -	\$3,656.14	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$3,656.14
					Vendor Total:	\$3,656.14
MUNI SERVICES LLC	IN06-009241	SALES TAX AUDIT REPORTING SERV	\$258.70	10013400-52100	CONTRACTUAL SERVICES	\$258.70
	IN06-009242	SALES TAX AUDIT REPORTING SERV	\$16,844.52	10013400-52100	CONTRACTUAL SERVICES	\$16,844.52
					Vendor Total:	\$17,103.22
MUNICIPAL MAINTENANCE EQUIPMENT	0150501-IN	NOZZLE, ALUMINUM PIPE 4FT	\$176.66	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.66)
				84027221-56130	EXTERNAL SERVICES	\$0.66
				84027221-56130	EXTERNAL SERVICES	\$176.66
	0150491-IN	ALUMINUM PIPE 4FT	\$196.47	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.66)
				84027221-56130	EXTERNAL SERVICES	\$0.66
				84027221-56130	EXTERNAL SERVICES	\$196.47
	0150478-IN	NOZZLE, FEMALE/MALE HANDGUN COUPLING	\$432.84	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.81)
				84027221-56130	EXTERNAL SERVICES	\$1.81
				84027221-56130	EXTERNAL SERVICES	\$432.84
					Vendor Total:	\$805.97
OLDCASTLE PRECAST INC	030289258	PRIMARY VAULT FULL TRAFFIC - U	\$24,158.43	80126100-80230	INFRASTRUCTURE	\$24,158.43
					Vendor Total:	\$24,158.43
ONE TIME PAY VENDOR	B 21299	PARK REFUND - PACHECO - COVID 19	\$100.00	10022100-46360	PARKS RENTAL	\$100.00
	0018218	REC REFUND - CREMEENS - COVID 19	\$65.00	10022850-44915	RECREATION PROGRAM INCOME	\$65.00
	120303-3	UTILITY REFUND - RYAN FLEMING	\$35.07	90100000-10421	UTILITY RECEIVABLES CLEARING	\$35.07
					Vendor Total:	\$200.07
PAMELA WHITAKER	DV063020	INSTRUCTOR	\$300.00	10022850-52100	CONTRACTUAL SERVICES	\$300.00
					Vendor Total:	\$300.00
PETERSON TRUCKS INC	226971R	FILTERS, BREATHER ELEMENT	\$165.64	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.77)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.19)
				77725200-56130	EXTERNAL SERVICES	\$0.12

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	226971R	FILTERS, BREATHER ELEMENT	\$165.64	77725200-56130	EXTERNAL SERVICES	\$20.57
				84027221-56130	EXTERNAL SERVICES	\$0.83
				84027221-56130	EXTERNAL SERVICES	\$145.08
	231115S	FUEL FILTERS	\$18.65	82027111-56130	EXTERNAL SERVICES	\$18.65
	Vendor Total:					\$184.29
PG&E CO	1522-8 JUN 20	PACIFIC GAS & ELETRIC	\$34.51	10021210-55210	UTILITIES	\$17.25
				91521400-55210	UTILITIES	\$17.26
	6833-2 JUN 20	PACIFIC GAS & ELECTRIC	\$584.58	10021210-55210	UTILITIES	\$292.29
				91521400-55210	UTILITIES	\$292.29
	6124-2 JUN 20	PACIFC GAS & ELECTRIC	\$1,161.73	10021210-55210	UTILITIES	\$580.86
				91521400-55210	UTILITIES	\$580.87
	Vendor Total:					\$1,780.82
PITNEY BOWES INC	1015779411	ITEM AZCG SENDPRO P1500 SERIES	\$567.45	10012200-52100	CONTRACTUAL SERVICES	\$553.74
				10012200-54100	SUPPLIES	\$13.71
				Vendor Total:		
REDWOOD FORD	331987	SPARK PLUG	\$66.90	10020210-56130	EXTERNAL SERVICES	\$66.90
	332000	COIL ASSEMBLY	\$95.72	10020210-56130	EXTERNAL SERVICES	\$95.72
	332007	FILTER ASSEMBLY	\$14.32	10022100-56130	EXTERNAL SERVICES	\$14.32
	331906	CAP	\$14.70	80026110-56130	EXTERNAL SERVICES	\$14.70
	Vendor Total:					\$191.64
REDWOOD VALLEY COUNTY WATER DISTRICT	DV071720	GRANT REIMBURSEMENT REDWOOD VALLEY WELL	\$123,870.99	82227113-52100	CONTRACTUAL SERVICES	\$123,870.99
				Vendor Total:		
RELIABLE MILL SUPPLY CO	146370	FLAT BAR	\$17.42	82027114-54100	SUPPLIES	\$17.42
				Vendor Total:		
RESERVE ACCOUNT	JUL 20	JUL 20 PRE-PAID POSTAGE	\$6,500.00	10000000-10301	PRE-PAID POSTAGE	\$6,500.00
				Vendor Total:		
RICHARD ANDERSON	2020-0615-2	AGREEMENT FOR PROF.SVC'S FOR W	\$325.00	20913900-52100	CONTRACTUAL SERVICES	\$325.00
				Vendor Total:		
RINO PACIFIC	CL31206	FUEL CARD CHARGES AS NEEDED	\$1,650.71	10021210-56210	FUEL & FLUIDS	\$825.35
				91521400-56210	FUEL & FLUIDS	\$825.36

List of Checks Presented for Approval on 7/24/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RINO PACIFIC	CL31058	FUEL CARD CHARGES AS NEEDED	\$1,844.17	10021210-56210	FUEL & FLUIDS	\$922.08
				91521400-56210	FUEL & FLUIDS	\$922.09
				Vendor Total:		\$3,494.88
ROY THOMAS HISE	070720	ARCH SVCS - GLU- LAM BEAM REPAI	\$2,971.00	10022700-80220	BUILDING IMPROVEMENTS	\$2,971.00
				Vendor Total:		\$2,971.00
SAFARILAND LLC	1010-305474	PRISON SUPPLIES	\$223.20	10020210-54100	SUPPLIES	\$223.20
				Vendor Total:		\$223.20
SHAWN COX	DV072720	INSTRUCTOR	\$350.00	10022850-52100	CONTRACTUAL SERVICES	\$350.00
				Vendor Total:		\$350.00
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	105533	COMPACTION TESTING FOR SPEC 19	\$1,546.00	82027110-52100	CONTRACTUAL SERVICES	\$773.00
				84027220-52100	CONTRACTUAL SERVICES	\$773.00
				Vendor Total:		\$1,546.00
SOLID WASTES SYSTEMS INC	428293	MISC. DUMP FEES	\$175.26	84027225-56300	BUILDING MAINT. & REPAIR	\$21.67
				10024620-54120	PW - SPECIAL SUPPLIES	\$46.59
				10024620-54120	PW - SPECIAL SUPPLIES	\$92.10
				20824300-54100	SUPPLIES	\$14.90
				Vendor Total:		\$175.26
SOLUTIONS II INC	48559	SOFTWARE SUPPORT	\$210.00	20513300-54330	COMPUTER AND TECHNOLOGY	\$210.00
				Vendor Total:		\$210.00
SONU UPADHYAY	061820	RECRUITMENT - MOVING COST	\$15,000.00	80026400-54203	RECRUITMENT	\$15,000.00
				Vendor Total:		\$15,000.00
ST FRANCIS ELECTRIC, LLC	19099205	GOBBI ST UNDERGROUND - SPEC 19	\$345,130.00	80126100-80230	INFRASTRUCTURE	\$345,130.00
	19099204.1	GOBBI ST UNDERGROUND - SPEC 19	\$365,914.00	80126100-80230	INFRASTRUCTURE	\$365,914.00
	Vendor Total:					\$711,044.00
STATE CONTROLLER'S OFFICE	DV072020	WARRANTS ISSUED LISTING	\$150.00	20013400-52100	CONTRACTUAL SERVICES	\$150.00
				Vendor Total:		\$150.00
TKP ENTERPRISE, INC	117725	DAY CAMP SUPPLIES	\$59.88	10022840-54100	SUPPLIES	\$59.88
				Vendor Total:		\$59.88

List of Checks Presented for Approval on 7/24/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TUFTS POLYGRAPH & INVESTIGATION	2020-572(A)	POLYGRAPH & INVESTIGATION SERVICES	\$800.00	10020210-54161	BACKGROUND & PHYSICALS	\$800.00
	2020-559(B)	POLYGRAPH & INVESTIGATION SERVICES	\$1,200.00	10020210-54161	BACKGROUND & PHYSICALS	\$1,200.00
	Vendor Total:					\$2,000.00
UKIAH AUTO DISMANTLERS, LLC	246	VEHICLE TOWING	\$300.00	10020210-52100	CONTRACTUAL SERVICES	\$300.00
	Vendor Total:					\$300.00
UKIAH MAIN STREET PROGRAM	2ND QTR - 2020	2ND QTR 2020 DOWNTOWN IMPROVEMENTS	\$2,300.76	31217100-52100	CONTRACTUAL SERVICES	\$2,300.76
	Vendor Total:					\$2,300.76
UKIAH ROUND TREE GLASS	166955	CLEAR POLYCARBONATE	\$816.56	20822500-56300	BUILDING MAINT. & REPAIR	\$816.56
	Vendor Total:					\$816.56
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	INV22979	JANITORIAL SERVICES - WWTP FY	\$85.00	84027225-52100	CONTRACTUAL SERVICES	\$85.00
	Vendor Total:					\$85.00
UKIAH WASTE SOLUTIONS INC	433621	BIOSOLID REMOVAL	\$8,000.64	84027225-52100	CONTRACTUAL SERVICES	\$8,000.64
	Vendor Total:					\$8,000.64
US BANK EQUIPMENT FINANCE	418586855	COPYSTAR LEASE	\$130.53	10021210-54500	EQUIP RENTS AND LEASES	\$65.26
				91521400-54500	EQUIP RENTS AND LEASES	\$65.27
	Vendor Total:					\$130.53
US CELLULAR	0382514552	CELL PHONES	\$356.61	10024620-55100	TELEPHONE	\$31.31
				80026400-55100	TELEPHONE	\$42.10
				80026400-55100	TELEPHONE	\$69.04
				82027110-55100	TELEPHONE	\$13.70
				82027111-55100	TELEPHONE	\$153.78
				84027221-55100	TELEPHONE	\$13.70
				84027225-55100	TELEPHONE	\$32.98
	Vendor Total:					\$356.61
VERIZON WIRELESS	9857840152	DATA & EMERGENCY LOANER PHONES	\$418.11	10021210-55100	TELEPHONE	\$209.05
				91521400-55100	TELEPHONE	\$209.06
	Vendor Total:					\$418.11

List of Checks Presented for Approval on 7/24/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WAHLUND CONSTRUCTION INC	061520	DOWNTOWN UTILITY UPGRADE & ELE	\$435,262.00	82227113-80230	INFRASTRUCTURE	\$59,692.50
				84427221-80230	INFRASTRUCTURE	\$375,569.50
				Vendor Total:		\$435,262.00
WECO INDUSTRIES LLC	0045939-IN	DPP GREASE RELEASE - 5 GAL CON	\$4,038.78	84027221-54100	SUPPLIES	\$4,038.78
				Vendor Total:		\$4,038.78
WELTY, WEAVER & CURRIE	1289	LEGAL SERVICES - WATER RESOURC	\$10,462.50	82027110-52150	LEGAL SERVICES/ EXPENSES	\$10,462.50
				Vendor Total:		\$10,462.50
WEST YOST ASSOCIATED	2040978	RUSSIAN RIVER CONFLUENCE PROGR	\$18,423.50	90000000-23029	RRWA CONFLUENCE	\$18,423.50
				Vendor Total:		\$18,423.50
WHITLOCK & WEINBERGER TRANSPORTATIO N INC	24967	TRAFFIC SIGNAL DESIGN AT GOBBI	\$14,230.45	50924210-80230	INFRASTRUCTURE	\$14,230.45
				Vendor Total:		\$14,230.45
WORLD OIL ENVIRONMENTAL SERVICES	I500-00582456	DISPOSAL OF MISC. PRODUCTS AS	\$160.00	20324100-52100	CONTRACTUAL SERVICES	\$160.00
				Vendor Total:		\$160.00
XYLEM WATER SOLUTIONS USA INC	3556B6813	PUMPING EQUIPMENT AND ACCESSOR	\$18,422.35	84027221-80230	INFRASTRUCTURE	\$18,422.35
	3556B28686	PUMPING EQUIPMENT AND ACCESSOR	\$17,397.08	94424424-80230	INFRASTRUCTURE	\$17,397.08
	3556B26809	#6020.091-0007, PUMP, NX-4 MT/	\$9,150.63	84027221-80100	MACHINERY & EQUIPMENT	\$9,150.63
	Vendor Total:		\$44,970.06			
ZACHARY CHERNEY	TA 7/26-8/7/20	TRAVEL ADVANCE	\$1,146.00	80026110-57100	LEARNING AND DEVELOPMENT	\$1,146.00
				Vendor Total:		\$1,146.00
INVOICE TOTAL:						\$1,811,832.36

List of Checks Presented for Approval on 7/31/2020

The following list of bills payable was reviewed and approved for payment.


 08-14-2020
 DB
CR 8/11/20

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AACTION RENTS	461926C-1	MESSAGE BOARD RENTAL (11.6 X 9	\$735.50	10024620-56410	EQUIPMENT RENTAL - PRIVATE	\$735.50
	461927C-1	MESSAGE BOARD RENTAL (11.6 X 9	\$735.50	10024620-56410	EQUIPMENT RENTAL - PRIVATE	\$735.50
Vendor Total:						\$1,471.00
AARON CHRISTOPHER FORD	DV072820 11-	INSTRUCTOR	\$136.50	10022850-52100	CONTRACTUAL SERVICES	\$136.50
	DV072820 5-7	INSTRUCTOR	\$227.50	10022850-52100	CONTRACTUAL SERVICES	\$227.50
	DV073020	INSTRUCTOR	\$227.50	10022850-52100	CONTRACTUAL SERVICES	\$227.50
Vendor Total:						\$591.50
ALLEN L LEEPIN	DV072720	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84427222-52100	CONTRACTUAL SERVICES	\$2,000.00
	Vendor Total:					\$2,000.00
ALPHA ANALYTICAL LABORATORIES INC	0061600-UKIAHPW	MISC. LABORATORY WORK AS NEEDED	\$80.00	82027111-52100	CONTRACTUAL SERVICES	\$80.00
	Vendor Total:					\$80.00
AMAZON CAPITAL SERVICES	1HY6-7V11-3JLP	DAY CAMP SUPPLIES	\$7.60	10022840-54100	SUPPLIES	\$7.60
	1KK4-4RKX-MT77	DAYCAMP SUPPLIES	\$29.37	10022840-54100	SUPPLIES	\$29.37
	14YG-JN3N-RLGK	DAYCAMP SUPPLIES	\$201.84	10022840-54100	SUPPLIES	\$201.84
	1MPV-Y4LQ-PH4G	3-PLY FACE MASKS	\$364.00	20012200-54100	SUPPLIES	\$364.00
	16FG-LPTQ-9FLV	ALUMINUM TAGS	\$151.44	82027114-54100	SUPPLIES	\$151.44
	1QCP-WN7G-HHWY	OFFICE SUPPLIES FOR SEWER	\$441.50	84027221-54100	SUPPLIES	\$441.50
	Vendor Total:					\$1,195.75
AT&T	00001504779	FIBER INTERNET	\$2,546.77	20913900-52601	DATA STORAGE & CONNECTIVITY	\$2,546.77
	00001497918	TELEPHONE SERVICES - S STATION	\$15.45	10021210-55100	TELEPHONE	\$7.72
				91521400-55100	TELEPHONE	\$7.73
	00001497918	TELEPHONE SERVICES	\$20.88	10021210-55100	TELEPHONE	\$10.44
				91521400-55100	TELEPHONE	\$10.44
	00001500769	T1 TO INTERNET	\$573.75	20913900-55100	TELEPHONE	\$573.75

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	00001500809	TELEPHONE SERVICES	\$5,076.18	20913900-55100	TELEPHONE	\$5,076.18
					Vendor Total:	\$8,233.03
BOUND TREE MEDICAL LLC	83679894	XL LATEX GLOVES	\$123.10	91521400-54100	SUPPLIES	\$61.55
				91721400-54100	SUPPLIES	\$61.55
					Vendor Total:	\$123.10
CA BUILDING STANDARDS COMMISSION	APR-JUN 20	QUARTERLY REPORT FOR BSA	\$133.20	90000000-23027	BUILDING STDS ADMIN SPEC FD	\$148.00
				90000000-48110	MISCELLANEOUS RECEIPTS	(\$14.80)
					Vendor Total:	\$133.20
CA DIVISION OF THE STATE ARCHITECT	2ND QTR 20	2ND QTR 2020 DISABILITY FEE	\$80.40	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$723.60)
				90000000-23002	STATE \$1 BUSINESS LICENSE FEE	\$804.00
					Vendor Total:	\$80.40
CODE PUBLISHING COMPANY	67040	CODIFICATION SERVICES AS PER A	\$562.50	10012500-52100	CONTRACTUAL SERVICES	\$562.50
					Vendor Total:	\$562.50
DARLENE R SIMPSON	9916	ANTON DONOR WALL INSTALLATION	\$5,148.00	30122210-80220	BUILDING IMPROVEMENTS	\$2,091.70
				10022100-52100	CONTRACTUAL SERVICES	\$3,056.30
					Vendor Total:	\$5,148.00
DAVID KORNEGAY	DV072820	INSTRUCTOR	\$500.50	10022850-52100	CONTRACTUAL SERVICES	\$500.50
					Vendor Total:	\$500.50
DC FROST ASSOCIATES INC	41851	BRENTWOOD PARTS - WWTP	\$66.16	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$66.16
					Vendor Total:	\$66.16
DENNIS YEO	121426-1	UTILITY REFUND	\$75.27	90100000-10421	UTILITY RECEIVABLES CLEARING	\$75.27
					Vendor Total:	\$75.27
DEPT OF CONSERVATION	APR-JUN 20	APR-JUN 20 SMIP TAX RETURN	\$425.05	90000000-23006	STRONG MOTION ED. SET ASIDE	(\$22.37)
				90000000-23005	STRONG MOTION INSTR. PROG.	\$447.42
					Vendor Total:	\$425.05
E&M ELECTRIC & MACHINERY, INC	357693	REPAIR/RECONDITION 25HP 1190RP	\$1,228.97	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,228.97

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
E&M ELECTRIC & MACHINERY, INC	357696	REPAIR/RECONDITION 25HP 1190RP	\$1,228.97	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,228.97
					Vendor Total:	\$2,457.94
ELECTRICAL EQUIPMENT CO INC	227492	EM3615T-8 BALDOR 5 HP, 1750 RP	\$896.89	80026220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$896.89
					Vendor Total:	\$896.89
EPIC AVIATION LLC	7333927	JET A FUEL	\$9,827.82	77725200-58401	AVIATION FUEL	\$9,827.82
					Vendor Total:	\$9,827.82
EVERGREEN JOB & SAFETY TRAINING INC	1172	JOB AND SAFETY TRAINING - JULY	\$2,109.12	80026110-52100	CONTRACTUAL SERVICES	\$2,109.12
					Vendor Total:	\$2,109.12
FARWEST LINE SPECIALTIES LLC	309385	VARIOUS SMALL TOOLS FOR EUD	\$471.10	80026110-54102	SMALL TOOLS	\$471.10
					Vendor Total:	\$471.10
GEMINI GROUP LLC	120-14128	2019 CONSUMER CONFIDENCE REPOR	\$3,356.00	82027111-52100	CONTRACTUAL SERVICES	\$3,356.00
					Vendor Total:	\$3,356.00
GRAFIX SHOPPE	134578	WALL DECALS - POLICE	\$230.56	63820210-54100	SUPPLIES	\$230.56
					Vendor Total:	\$230.56
GRAINGER INC	9574083474	KITCHEN/BATHROOM CLEANER	\$22.87	91521400-54100	SUPPLIES	\$11.54
				91721400-54100	SUPPLIES	\$11.33
					Vendor Total:	\$22.87
GRANITE CONSTRUCTION COMPANY	1920097 2.1	SPEC 19-11 - RUNWAY 15-33 PAVE	(\$53,582.51)	77825200-80230	INFRASTRUCTURE	(\$53,582.51)
	1825440S	SPEC 19-11 - RUNWAY 15-33 PAVE	\$53,582.51	77825200-80230	INFRASTRUCTURE	\$53,582.51
	1920097 2	SPEC 19-11 - RUNWAY 15-33 PAVE	\$2,256,207.44	77825200-80230	INFRASTRUCTURE	\$2,256,207.44
	1837945	MISC ROCK & ROAD PATCH MATERIA	\$6,247.30	10024620-54127	PW - SIGN POSTS/SHEETING	\$6,247.30
	1837245	MISC ROCK & ROAD PATCH MATERIA	\$347.20	82027114-54100	SUPPLIES	\$113.83
				82027114-54100	SUPPLIES	\$121.51
				84027221-54100	SUPPLIES	\$111.86
					Vendor Total:	\$2,262,801.94
HAROLD J LANCE JR	JUN 20	LEGAL SERVICES	\$700.00	91521400-52150	LEGAL SERVICES/ EXPENSES	\$700.00
					Vendor Total:	\$700.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
HERC RENTALS INC	31580561-001	RENTAL OR PURCHASE OF MISC EQU	\$172.36	10024620-56410	EQUIPMENT RENTAL - PRIVATE	\$172.36
					Vendor Total:	\$172.36
HINDERLITER DE LLAMAS AND ASSOCIATES	SIN002097	SALES, USE & TRANSACTIONS TAX	\$300.00	10013400-52100	CONTRACTUAL SERVICES	\$300.00
	SIN002096	SALES, USE & TRANSACTIONS TAX	\$1,050.00	10013400-52100	CONTRACTUAL SERVICES	\$1,050.00
					Vendor Total:	\$1,350.00
HOME DEPOT CREDIT SERVICES	0540730	DOOR SWEEP	\$5.42	20822500-56300	BUILDING MAINT. & REPAIR	\$5.42
	34102	COUPLING	\$25.36	20822500-56300	BUILDING MAINT. & REPAIR	\$25.36
	9070775	DOOR SWEEP, LITHIUM BATTERIES	\$110.61	20822500-56300	BUILDING MAINT. & REPAIR	\$110.61
	1070461	PLYWOOD	\$40.96	82027111-56300	BUILDING MAINT. & REPAIR	\$40.96
	1011052	WTP SUPPLIES	\$400.13	82027111-56300	BUILDING MAINT. & REPAIR	\$400.13
	6070897	TOOL BOX	\$10.85	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$10.85
	6034441	DRILL BITS	\$141.47	84027225-54102	SMALL TOOLS	\$141.47
	6210685	SURFACE CLEAN PRESSURE WASHER	\$641.30	84027225-54102	SMALL TOOLS	\$641.30
	8361308	T8 DAYLIGHT	\$9.91	10022840-54100	SUPPLIES	\$9.91
	6273239	TIKI BITEFIGHTER	\$60.84	10022840-54100	SUPPLIES	\$60.84
	0010718	STORAGE UNITS, BATTERIES	\$102.26	10022840-54100	SUPPLIES	\$102.26
	4513031	HOSE FAUCET, CONTRACTOR HOSE, NOZZLES	\$311.86	10022840-54100	SUPPLIES	\$311.86
	7032927	SPRAYER, SPRINKLER, WATER DISPENSER	\$400.54	10022840-54100	SUPPLIES	\$400.54
	2080863	COUPLING, ABS BUSHINGS	\$24.91	20822500-54100	SUPPLIES	\$24.91
	1361212	SOCKET SET	\$26.00	80026120-54100	SUPPLIES	\$26.00
	4361188	HAMMER, PAINT, WEDGE ANCHOR	\$58.12	80026120-54100	SUPPLIES	\$58.12
	9032781	BASAL PORTLAND BLOCK	\$22.54	82027114-54100	SUPPLIES	\$22.54
	9032757	BASAL PORTLAND BLOCK	\$33.81	82027114-54100	SUPPLIES	\$33.81
	1532028	HAMMER BITS	\$54.37	82027114-54100	SUPPLIES	\$54.37
	1033339	ROUND STEEL STEAKS	\$208.13	82027114-54100	SUPPLIES	\$208.13
	1512648	CONCRETE	\$17.14	84027221-54100	SUPPLIES	\$17.14
					Vendor Total:	\$2,706.53

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
IAN BROESKE	TA8/2-7/20	TRAVEL ADVANCE	\$1,159.05	10021210-57100	LEARNING AND DEVELOPMENT	\$579.52
				91721400-57100	LEARNING AND DEVELOPMENT	\$579.53
				Vendor Total:		\$1,159.05
INTERCOUNTY MECHANICAL & ELECTRICAL INC	7182	LABOR AND MATERIALS TO REMOVE	\$3,600.00	82027111-56300	BUILDING MAINT. & REPAIR	\$3,600.00
				Vendor Total:		\$3,600.00
INTERWEST CONSULTING GROUP INC	61382	ON-CALL BUILDING & PLAN CHECK	\$6,248.05	10023320-52100	CONTRACTUAL SERVICES	\$6,248.05
				Vendor Total:		\$6,248.05
JACK MILLER	2032	SEAL REPAIR KITS, FILTER, PREUMATIC VALVES	\$225.86	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$225.86
				Vendor Total:		\$225.86
JJ CUSTOM SHARPENING LLC	862859	CHAIN SHARPENING	\$50.00	80026110-54100	SUPPLIES	\$50.00
				Vendor Total:		\$50.00
LARRY K FRANKLIN	DV072720	ADA REIMBURSEMENT	\$5,400.80	10024620-52100	CONTRACTUAL SERVICES	\$5,400.80
				Vendor Total:		\$5,400.80
LARRY WALKER ASSOCIATES INC	00564.07-4	APPLICATION PREPARATION (NPDES	\$7,206.75	84027225-52100	CONTRACTUAL SERVICES	\$7,206.75
				Vendor Total:		\$7,206.75
LEAVITT COMMUNICATIONS LLC	7069516	AMPLIFIER CHARGERS, ANTENNAS	\$340.00	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.43)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.70)
				90000000-23013	STATE USE TAX LIABILITY	(\$24.65)
				91521400-54100	SUPPLIES	\$13.39
				91521400-54100	SUPPLIES	\$170.00
				91721400-54100	SUPPLIES	\$13.39
				91721400-54100	SUPPLIES	\$170.00
	7069571	BATTERIES, BATTERY CLAMSHELL	\$915.75	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.14)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$4.58)
				90000000-23013	STATE USE TAX LIABILITY	(\$66.40)
				91521400-54100	SUPPLIES	\$36.06

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
LEAVITT COMMUNICATIONS LLC	7069571	BATTERIES, BATTERY CLAMSHELL	\$915.75	91521400-54100	SUPPLIES	\$457.88
				91721400-54100	SUPPLIES	\$36.06
				91721400-54100	SUPPLIES	\$457.87
	7069557	BATTERY CLAMSHELLS, FREQUENCY KNOBS	\$924.25	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$1.15)
				90000000-23237	DISTRICT USE TAX-MEASURES	(\$4.63)
				25321210-54102	SMALL TOOLS	\$36.39
				25321210-54102	SMALL TOOLS	\$462.12
				91621400-54102	SMALL TOOLS	\$36.40
				91621400-54102	SMALL TOOLS	\$462.13
				90000000-23013	STATE USE TAX LIABILITY	(\$67.01)
				Vendor Total:		\$2,180.00
LIEBERT CASSIDY WHITMORE	1502466	LEGAL SERVICES - PERSONNEL	\$702.00	10016100-52100	CONTRACTUAL SERVICES	\$702.00
	1502465	LEGAL SERVICES - PERSONNEL	\$1,801.00	10016100-52100	CONTRACTUAL SERVICES	\$1,801.00
	1502467	LEGAL SERVICES - PERSONNEL	\$5,285.15	10016100-52100	CONTRACTUAL SERVICES	\$5,285.15
	Vendor Total:					\$7,788.15
MAHALA JACYNTHA KUEHNE	DV071520	INSTRUCTOR	\$616.00	10022850-52100	CONTRACTUAL SERVICES	\$616.00
	DV072920	INSTRUCTOR	\$616.00	10022850-52100	CONTRACTUAL SERVICES	\$616.00
	DV073020	INSTRUCTOR	\$616.00	10022850-52100	CONTRACTUAL SERVICES	\$616.00
	Vendor Total:					\$1,848.00
MARK MIRATA	DV072920 11	INSTRUCTOR	\$245.00	10022850-52100	CONTRACTUAL SERVICES	\$245.00
	DV072920 1	INSTRUCTOR	\$315.00	10022850-52100	CONTRACTUAL SERVICES	\$315.00
	Vendor Total:					\$560.00
MEAD & HUNT INC	301788	DESIGN SVCS PAPI & REIL REPLAC	\$990.68	77825200-80230	INFRASTRUCTURE	\$990.68
	303060	DESIGN SVCS PAPI & REIL REPLAC	\$2,786.30	77825200-80230	INFRASTRUCTURE	\$2,786.30
	299416	DESIGN SVCS PAPI & REIL REPLAC	\$16,014.69	77825200-80230	INFRASTRUCTURE	\$16,014.69
	300452	DESIGN SVCS PAPI & REIL REPLAC	\$17,630.95	77825200-80230	INFRASTRUCTURE	\$17,630.95
	303112	CONSTRUCTION ADMIN SVCS RUNWAY	\$20,226.44	77825200-80230	INFRASTRUCTURE	\$20,226.44
	299151	DESIGN SVCS PAPI & REIL REPLAC	\$28,670.10	77825200-80230	INFRASTRUCTURE	\$28,670.10

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MEAD & HUNT INC	304057	CONSTRUCTION ADMIN SVCS RUNWAY	\$65,632.08	77825200-80230	INFRASTRUCTURE	\$65,632.08
	305355	CONSTRUCTION ADMIN SVCS RUNWAY	\$151,413.88	77825200-80230	INFRASTRUCTURE	\$151,413.88
Vendor Total:						\$303,365.12
MENDOCINO COUNTY AUDITOR- CONTROLLER	2012	UVFA LAFCO SHARE OF COST	\$2,933.70	10021210-52304	LAFCO FEES AND PROP TAX EXP	\$216.85
				91521400-52304	LAFCO FEES AND PROP TAX EXP	\$2,716.85
Vendor Total:						\$2,933.70
OFFICE DEPOT INC	10025497200	BINDER, CALENDAR WALL, TAPE	\$35.45	10020210-54100	SUPPLIES	\$35.45
	10010608700	CHAIRMAT	\$38.10	10020210-54100	SUPPLIES	\$38.10
	49590006900	SOAP DISPENSERS	\$326.56	10022100-54100	SUPPLIES	\$108.85
				10022840-54100	SUPPLIES	\$163.28
				73022600-54100	SUPPLIES	\$54.43
	50586434400	HP INK	\$34.65	20413500-54100	SUPPLIES	\$34.65
	51021611900	INK	\$55.74	20413500-54100	SUPPLIES	\$55.74
	50639481700	ENVELOPES, MARKERS	\$51.86	80026400-54100	SUPPLIES	\$51.86
	10031536100	BATTERY, PENCIL	\$55.40	80026400-54100	SUPPLIES	\$55.40
	50209196500	KEYBOARD	\$140.45	82027110-54100	SUPPLIES	\$140.45
Vendor Total:						\$738.21
ONE TIME PAY VENDOR	0018276	REC REFUND - CARLIE MILES	\$50.00	10022850-44915	RECREATION PROGRAM INCOME	\$50.00
	0018226	REC REFUND - ERIN KOEHN	\$50.00	10022850-44915	RECREATION PROGRAM INCOME	\$50.00
	0018271	REC REFUND- M LOJOWSKY, COVID-19	\$65.00	10022850-44915	RECREATION PROGRAM INCOME	\$65.00
	121094-7	UTILITY REIMBURSEMENT - A BEEBE, A WORTH	\$136.64	90100000-10421	UTILITY RECEIVABLES CLEARING	\$136.64
Vendor Total:						\$301.64
PACE SUPPLY CORPORATION	026188386-1	MISC. ITEMS AS NEEDED	\$70.83	82027111-56300	BUILDING MAINT. & REPAIR	\$70.83
	026182782	MISC. ITEMS AS NEEDED	\$188.81	82027114-54100	SUPPLIES	\$188.81
	026160396	MISC. ITEMS AS NEEDED	\$829.04	82027114-54100	SUPPLIES	\$829.04
	026190690	MISC. ITEMS AS NEEDED	\$960.28	82027114-54100	SUPPLIES	\$960.28
Vendor Total:						\$2,048.96

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PAMELA WHITAKER	DV071620	INSTRUCTOR	\$500.00	10022850-52100	CONTRACTUAL SERVICES	\$500.00
					Vendor Total:	\$500.00
PAYMENTUS GROUP INC	INV-15-102987	CREDIT CARD PROCESSING SERVICE	\$5,106.63	20513300-52100	CONTRACTUAL SERVICES	\$5,106.63
	INV-15-103641	CREDIT CARD PROCESSING SERVICE	\$7,821.25	20513300-52100	CONTRACTUAL SERVICES	\$7,821.25
					Vendor Total:	\$12,927.88
PETERSON TRUCKS INC	227556RX1	FILTER FUEL	\$9.24	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.04)
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$0.05
				20324100-56112	EQUIPMENT PARTS FOR RESALE	\$9.24
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.01)
					Vendor Total:	\$9.24
PG&E CO	3822-9 JUN 20	PACIFIC GAS & ELECTRIC	\$7,081.28	84027225-55200	PG&E	\$2,101.59
				10022100-55210	UTILITIES	\$12.57
				10022300-55210	UTILITIES	\$7.84
				10022700-55210	UTILITIES	\$23.49
				10022700-55210	UTILITIES	\$237.33
				20822500-55210	UTILITIES	\$15.11
				70024500-55210	UTILITIES	\$608.82
				73022600-55210	UTILITIES	\$7.85
				77725200-55210	UTILITIES	\$14.64
				82027111-55210	UTILITIES	\$3,937.03
				84027221-55210	UTILITIES	\$115.01
	8716-1 JUL 20	PACIFIC GAS & ELECTRIC	\$377.04	82027111-55210	UTILITIES	\$377.04
					Vendor Total:	\$7,458.32
PIONEER LAW GROUP LLP	5565	UVSD DETACHMENT	\$1,619.50	84427222-52100	CONTRACTUAL SERVICES	\$1,619.50
	5564	LANDFILL CLOSURE PROJECT	\$4,779.50	90214000-52150	LEGAL SERVICES/ EXPENSES	\$4,779.50
					Vendor Total:	\$6,399.00
PITNEY BOWES INC	1015770065	POSTAGE MACHINE LEASE & SUPPLI	\$117.00	73022600-54101	POSTAGE	\$117.00

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PITNEY BOWES INC	1015774999	POSTAGE MACHINE LEASE & SUPPLI	\$146.98	73022600-54101	POSTAGE	\$146.98
					Vendor Total:	\$263.98
POLYDYNE INC	1463706	LIQUID POLYMER ALKYLAMINE	\$4,732.80	84027225-58202	CHEMICALS	\$4,732.80
	1463706 1	LIQUID POLYMER EMULSION	\$6,272.33	84027225-58202	CHEMICALS	\$6,272.33
					Vendor Total:	\$11,005.13
POWER ENGINEERS INC	341717 1	TASK ORDER #4: DEVELOP A SYSTE	(\$1,554.03)	80026400-52100	CONTRACTUAL SERVICES	(\$1,554.03)
	341717 2	TASK ORDER #5: DEVELOP AN ARC	\$1,554.03	80026400-52100	CONTRACTUAL SERVICES	\$1,554.03
	364518	TASK ORDER #4: DEVELOP A SYSTE	\$3,523.89	80026400-52100	CONTRACTUAL SERVICES	\$1,524.36
				80026400-52100	CONTRACTUAL SERVICES	\$1,999.53
	364522	TASK ORDER #8: FIRE MITIGATION	\$4,291.62	80026400-52100	CONTRACTUAL SERVICES	\$4,291.62
	364516	SPECIFICATION DEVELOPMENT - 26	\$1,237.25	80126100-80230	INFRASTRUCTURE	\$1,237.25
					Vendor Total:	\$9,052.76
RADIAN RESEARCH INC	PS54828	#PL010208:M2X50 TCP/IP ETHERNE	\$400.00	80026200-54330	COMPUTER AND TECHNOLOGY	\$400.00
					Vendor Total:	\$400.00
REDWOOD COAST FUELS	2155625	CARDLOCK FUEL PURCHASES	\$7,151.63	10020210-56210	FUEL & FLUIDS	\$1,812.77
				10020224-56210	FUEL & FLUIDS	\$28.94
				10022100-56210	FUEL & FLUIDS	\$653.78
				10023320-56210	FUEL & FLUIDS	\$120.63
				10024620-56210	FUEL & FLUIDS	\$934.38
				20324100-56210	FUEL & FLUIDS	\$230.76
				20822500-56210	FUEL & FLUIDS	\$66.45
				77725200-56210	FUEL & FLUIDS	\$72.46
				80026400-56210	FUEL & FLUIDS	\$1,334.45
				82027110-56210	FUEL & FLUIDS	\$53.92
				82027114-56210	FUEL & FLUIDS	\$333.00
				82027114-56210	FUEL & FLUIDS	\$470.58
				84027221-56210	FUEL & FLUIDS	\$283.66
				84027221-56210	FUEL & FLUIDS	\$400.86
				84027225-56210	FUEL & FLUIDS	\$95.55
				84027225-56210	FUEL & FLUIDS	\$259.44

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	0104742	CARDLOCK FUEL PURCHASES	\$469.10	20824300-56210	FUEL & FLUIDS	\$469.10
	3140784	CARDLOCK FUEL PURCHASES	\$654.38	20824300-56210	FUEL & FLUIDS	\$654.38
Vendor Total:						\$8,275.11
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-08 EAP	AUG 20 REMIF EAP INSURANCE	\$556.64	20700000-20520	P/R DEDUCT.- MEDICAL INS	\$556.64
	INV-003074	FY 20/21 SAFETY PASS/MSDS PASS	\$2,254.33	20216200-52532	SAFETY & TRAINING SUPPORT	\$2,254.33
	INV-003078	FY 20/21 LEXIPOL FIRE POLICY	\$4,763.00	91521400-54320	SOFTWARE	\$2,381.50
				91721400-54320	SOFTWARE	\$2,381.50
Vendor Total:						\$7,573.97
REDWOOD TREE SERVICE STATIONS INC	JUN 20	CAR WASHING & INTERIOR CLEANIN	\$213.00	10020210-56130	EXTERNAL SERVICES	\$213.00
	Vendor Total:					\$213.00
RINO PACIFIC	CL31522	FUEL CARD CHARGES AS NEEDED	\$2,151.53	10021210-56210	FUEL & FLUIDS	\$1,075.77
				91521400-56210	FUEL & FLUIDS	\$1,075.76
	CL31533	FUEL CARD CHARGES AS NEEDED	\$39.68	82027114-56210	FUEL & FLUIDS	\$21.43
				84027221-56210	FUEL & FLUIDS	\$18.25
	Vendor Total:					\$2,191.21
ROSETTA STONE LTD	11008090	FY 20/21 LICENSE RENEWAL	\$1,345.00	20016100-54320	SOFTWARE	\$1,345.00
	Vendor Total:					\$1,345.00
SNAP-ON INDUSTRIAL	ARV/4428868	EXTENTION SET	\$128.80	80026110-54102	SMALL TOOLS	\$128.80
	ARV/4434443	EXTENTION SET	\$370.03	80026110-54102	SMALL TOOLS	\$370.03
Vendor Total:						\$498.83
SOLUTIONS II INC	49778	HOURLY SOFTWARE SUPPORT	\$1,365.00	20513300-54330	COMPUTER AND TECHNOLOGY	\$1,365.00
	Vendor Total:					\$1,365.00
SONIC NET LLC	1001296908	INTERNET SERVICES - UVFA	\$18.47	10021210-55100	TELEPHONE	\$9.24
				91521400-55100	TELEPHONE	\$9.23
	Vendor Total:					\$18.47
TKP ENTERPRISE, INC	143542	DAY CAMP SUPPLIES	\$215.66	10022840-54100	SUPPLIES	\$215.66
	Vendor Total:					\$215.66
TYLER TECHNOLOGIES INC	045-308578	PAYROLL END PROCESS TRAINING	\$1,480.00	10013400-57100	LEARNING AND DEVELOPMENT	\$1,480.00
	Vendor Total:					\$1,480.00

List of Checks Presented for Approval on 7/31/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UNIVAR USA INC	48541694	SODIUM BISULFITE WWTP	\$4,925.51	84027225-58202	CHEMICALS	\$4,925.51
					Vendor Total:	\$4,925.51
USA BLUEBOOK	271291	PRESSURE VALVE	\$204.14	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$204.14
					Vendor Total:	\$204.14
WESCO DISTRIBUTION INC	952289	(S-181) SPLICE, AL 4/0 STR - 3	\$58.52	80000000-12104	INVENTORY - PURCHASES	\$58.52
	933926	S6450, 2/0 CLEAR JACKET COPPER	\$1,769.07	80026210-54100	SUPPLIES	\$1,769.07
					Vendor Total:	\$1,827.59
WHITLOCK & WEINBERGER TRANSPORTATION INC	24832	TRAFFIC SIGNAL DESIGN AT GOBBI	\$14,053.88	50924210-80230	INFRASTRUCTURE	\$14,053.88
					Vendor Total:	\$14,053.88
XEROX CORP	010871739	COPIER LEASE-SEE ADD'L DESCRIP	\$303.36	10012200-54500	EQUIP RENTS AND LEASES	\$303.36
					Vendor Total:	\$303.36
					INVOICE TOTAL:	\$2,745,949.92



AGENDA SUMMARY REPORT

SUBJECT: Possible Adoption of the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

DEPARTMENT: City Attorney **PREPARED BY:** Darcy Vaughn, Assistant City Attorney
PRESENTER: Consent Calendar

ATTACHMENTS:

1. Livestock Permitting Ordinance Introduced

Summary: The City Council will consider adopting an Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

Background: Planning staff in the Community Development Department were recently asked to investigate whether a resident of an R1 district was allowed to keep two goats on their property and under what circumstances. The City Code, in Division 5, Chapter 2, outlines a process for applying for a permit (“Livestock Permit”) to keep livestock, such as goats, within the City, sets forth standards for determining whether the Livestock Permit should be granted, and allows for an administrative hearing for the applicant or an interested person to appeal that determination.

The City Code currently designates the Health Department of the City as the department charged with making Livestock Permit determinations. “Health Department” is defined in Section 4152, Division 5, Chapter 1 of the City Code as the “Health Officer or authorized agents of the County Health Officer or City Health Officer.” While the City Code, in Sections 470-471, establishes the office of Health Officer, there is no City Health Officer currently designated. However, in 1952, the City and the County of Mendocino entered into an agreement (“Agreement”) whereby the County Health Officer acts as the Health Officer for the City and performs “ . . .all the functions relating to the enforcement in the City of all Ordinances of the City relating to public health and sanitation. . .” To Staff’s knowledge, that Agreement remains in effect.

The City Code provisions regarding Livestock Permits in Division 5, Chapter 2 were adopted in 1961. At the time they went into effect, it is likely that the County Health Officer was charged with administering Livestock Permits for the City. There is no historic record of the County Health Officer fulfilling that function within the last decade. In addition, given the current demands on the County Health Officer and related officials during the COVID-19 pandemic, it would not be practical to seek to have the County take on this administrative role for the City, nor is this desired by City staff. In the City, as in other jurisdictions, these sort of property-related health and safety issues are largely treated as issues of land use and zoning. (See, e.g., Ukiah City Code Section 9181, which charges the Zoning Administrator with the responsibility to receive applications for and grant use permits to allow keeping hens, chickens or rabbits.) Because Community Development staff currently handle administration, inspections, and enforcement of health and safety issues related to land use and zoning, it is logical for and consistent with other sections of City Code for Community Development staff to be responsible for administering and enforcing Livestock Permits. As such, Staff recommends that the Council introduce and adopt a Livestock Permit Ordinance that authorizes the City’s Zoning Administrator to review applications for Livestock Permits, conduct necessary investigations, and make findings and determinations

on issuance of Livestock Permits.

During the September 2, 2020 City Council meeting, the Council voted unanimously to introduce by title only the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

Discussion: The Livestock Permit Ordinance, attached here as Attachment 1, amends Division 5, Chapter 2 of the City Code to replace all references to the “Health Department” as the entity authorized to review applications for and make determinations regarding Livestock Permits with references to the “Zoning Administrator”. In addition, a definition for Hearing Officer is added to clarify that appeals of the Zoning Administrator’s Livestock Permit determinations will be heard by the Hearing Officer appointed by the City Council to hear and decide appeals from a variety of determinations made by City officials and entities.

Specifically, under the Livestock Permit Ordinance, any person, firm, or corporation wishing to keep livestock in the City must submit an application for a permit to do so to the Zoning Administrator. On receipt of a Livestock Permit application, the Zoning Administrator will conduct an investigation to determine whether keeping animals as requested in the application would: 1) Create a hazard to public health or safety; 2) Constitute a public or private nuisance; or, 3) Otherwise seriously and injuriously affect living conditions or property values in adjacent or neighboring properties (“Adverse Conditions”).

If the Zoning Administrator finds that none of the Adverse Conditions are present, or would be present in the event the application is granted, he/she shall issue the Livestock Permit. A Livestock Permit, like a use permit, may contain any conditions that the Zoning Administrator deems necessary. Livestock Permits are nontransferable and are valid only for the location stated in the Permit. In addition, Livestock Permits may be modified or terminated at any time whenever the Zoning Administrator determines that the circumstances have changed so as to cause any of the Adverse Conditions.

If a Livestock Permit applicant or permittee, or any other interested person is dissatisfied with the determination of the Zoning Administrator regarding the existence of any Adverse Conditions or is aggrieved by any decision of the Zoning Administrator with respect to the issuance, modification or termination or refusal to issue, modify or terminate any Livestock Permit, they may apply for a hearing before the Hearing Officer of the City. The Livestock Permit Ordinance sets forth the standard procedure for these administrative hearings.

Finally, the Livestock Permit Ordinance states that anyone dissatisfied with the decision of the Hearing Officer may appeal to the City Council, which will hear and consider evidence and make a final determination on the appeal.

These amendments to the Livestock Ordinance are intended to clarify the process for permitting livestock. However, Staff intends to conduct a more comprehensive review of the livestock and related ordinances and propose more comprehensive amendments as time allows.

The current version of the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits reflects a wide array of community, City staff, and Council input. The Ordinance is now ready for consideration for adoption and will go into effect thirty (30) days after adoption.

Recommended Action: Approve the adoption of the Ordinance Amending Division 5, Chapter 2 of the City Code to Designate the Entity Authorized to Make Determinations on Livestock Permits.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Craig Schlatter, Community Development Director

Approved: 
Sage Sangiacomo, City Manager

ORDINANCE NO.

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH
AMENDING DIVISION 5, CHAPTER 2 OF THE CITY CODE TO
DESIGNATE THE ENTITY AUTHORIZED TO MAKE
DETERMINATIONS ON LIVESTOCK PERMITS.**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE.

Division 5, Chapter 2 of the Ukiah City Code is hereby amended to read as follows (unchanged text is omitted and is shown by “* * *”):

§4200 KEEPING LIVESTOCK WITHIN CITY LIMITS PROHIBITED WITHOUT PERMIT

It shall be unlawful for any person, firm, or corporation to keep, harbor or maintain, or cause, permit or suffer to be kept, harbored or maintained within the corporate limits of the City any cow, bull, calf, horse, mule, jennie, jack, burro, sheep, goat, swine or any other livestock without then and there having a valid permit in writing issued by the Zoning Administrator of the City under the provisions of the Chapter.

§4201 APPLICATION FOR PERMIT

Any person, firm or corporation required to have a permit under the provisions of this Chapter shall make application for the same to the Zoning Administrator of the City. Such application shall be in writing and signed by the applicant and shall contain the following:

- A. The name and address of the applicant.
- B. The type and number of such animals.
- C. The place where such animals are intended to be kept.
- D. The length of time such applicant intends to keep such animals at such place.
- E. Such other information as may be required by the Zoning Administrator for the enforcement of the provisions of this Chapter.

§4202 ZONING ADMINISTRATOR TO INVESTIGATE CONDITIONS; STANDARDS

Upon receipt of an application for a permit required under this Chapter the Zoning Administrator shall make an investigation to determine if the keeping of such animals as requested in the application would create or continue any of the following conditions:

- A. Create a hazard to public health or safety; or,
- B. Constitute a public or private nuisance; or,
- C. Otherwise seriously and injuriously affect living conditions or property values in adjacent or neighboring properties

§4203 ISSUANCE OF PERMIT; FORM; CONDITIONS

If the Zoning Administrator finds that none of the conditions set forth in §4202 are present, or would be present in the event the application were granted, it shall issue to the applicant the permit requested. The permit may be unconditional or may contain such conditions as are deemed necessary by the Zoning Administrator. The permit shall be in such form as prescribed by the Zoning Administrator and shall be signed by an authorized member thereof. It shall be nontransferable and shall be valid only for the location stated in the permit.

§4204 DURATION OF PERMIT; TERMINATION OR MODIFICATION; NOTICE TO PERMITTEE

The permit shall continue until modified or terminated, and the same may be modified or terminated at any time whenever in the opinion of the Zoning Administrator the circumstances have changed so as to cause any of the conditions set forth in §4202 to be present. At least ten (10) day's notice in writing shall be given the permittee prior to any modification or termination becoming effective. Placing such notice in the regular U.S. Mail, postage prepaid, and addressed to the permittee at the address appearing on the application shall constitute such notice. Permittee shall at all times keep the Zoning Administrator informed of any change in his address, and in the event of notification of such change such notice shall be given to permittee at such changed address rather than the address appearing in the application.

§4205 REFUSAL TO ISSUE PERMIT

If the Zoning Administrator finds that any one or more of the conditions set forth in §4202 are present, or would be present in the event the application were granted, it shall refuse to issue the permit requested, and shall notify the applicant of such action and the reason therefor.

§4206 ADMINISTRATIVE HEARINGS

In any case where an applicant for a permit, a permittee, or any other interested person is dissatisfied with any determination of the Zoning Administrator relative to the presence or absence of any of the conditions mentioned in section 4202 of this code, or is aggrieved by any decision of the Zoning Administrator with respect to the issuance, modification or termination or refusal to issue, modify or terminate any permit required by this chapter, such person may apply for a hearing before the Hearing Officer of the City. Such hearing shall be held within fifteen (15) days from the date of filing the application for hearing, unless continued at the request of the appellant. Notice of the time and

place of hearing shall be given the appellant, and he shall be entitled to appear in person or by counsel and present evidence. In the event such a hearing is requested by other than an applicant or permittee, any applicant or permittee affected thereby shall be given the same notice and shall have the same rights to appear and present evidence as the person requesting the hearing.

The Hearing Officer shall hear and consider evidence presented at such hearing, and shall decide the issue based upon the evidence presented. A decision must be rendered in writing by such Hearing Officer within ten (10) days from the date of hearing, and a copy of any such decision shall be furnished to the person requesting the hearing, and affected applicant or permittee, and any other interested person requesting the same. The decision may reverse, affirm or modify any action of the Zoning Administrator, and may provide such other determination as the Hearing Officer may deem appropriate.

* * *

SECTION TWO.

A new Section 4211 shall be added to Chapter 2 in Division 5 of the Ukiah City Code and shall read as follows:

§4211 DEFINITIONS

Unless the context otherwise requires, the following terms shall have the following meanings when those terms are used in this Chapter.

HEARING OFFICER. An individual appointed by the City Council to hear and decide appeals of certain decisions made by City officials and entities, as defined further in Section 23 of this Code.

SECTION THREE.

1. **Publication:** Within fifteen (15) days after its adoption, this Ordinance shall be published once in a newspaper of general circulation in the City of Ukiah. In lieu of publishing the full text of the Ordinance, the City may publish a summary of the Ordinance once 5 days prior to its adoption and again within fifteen (15) days after its adoption.

3. **Effective Date:** The ordinance shall become effective thirty (30) days after its adoption.

Introduced by title only on September 2, 2020, by the following roll call vote:

AYES: Councilmembers Mulheren, Brown, Scalmanini, Orozco, and Mayor Crane

NOES: None

ABSENT: None

ABSTAIN: None

Adopted on _____, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Approving Records Destruction.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Consent Item

ATTACHMENTS:

1. Resolution with Exhibit A

Summary: The Police department, along with the City Attorney and Police Records Clerk, have reviewed records that have been identified as being ready for destruction. Council is being asked to approve their destruction.

Background: The Police department, along with the City Attorney, and Police Records Clerk have reviewed the Records Destruction Notices for 35 boxes and have approved them for shredding. The removal of these boxes for destruction will create much needed space for new record retention boxes currently awaiting storage locations.

Discussion: The estimated cost for shredding the 35 boxes is \$245. The City Clerk budget includes funds for annual records destruction and no budget amendment is necessary at this time.

Staff recommends that Council adopt the resolution (Attachment 1), authorizing the destruction of 35 boxes of outdated documents, listed in full and attached as Exhibit A to the resolution.

Recommended Action: Adopt resolution authorizing the destruction of outdated documents.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: \$12,000

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: 10012500.52100; City Clerk Contracted Services

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2020-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS

WHEREAS, the Police department, along with the City Attorney and Police Records Clerk have reviewed and approved the list of records that are attached as Exhibit A, and determined that said records are no longer necessary and may at this time be destroyed.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council hereby approves the destruction of certain records, contained in Exhibit A of this Resolution, and authorizes the City Clerk to destroy the records.

PASSED AND ADOPTED this 16th day of September, 2020, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk

LOC.	BOX #	Record Title	RECORD DATES	RETAIN	DEPART	COMMENT
UPD	3988	Radar Calibration Records	12/03-12/07	12/09	Police	Expired- No longer used radar gun-Calibrations T+2
UPD	3988	Sizing Form for Bullet Proof Vests	10/10-11/14	11/16	Police	Employee Sizing Charts-Equipment List for Bullet Proof Vests S+2
UPD	3988	Equipment-Radio Logs/Communication	10/77-11/81	11/83	Police	Expired- No longer use Motorola Portable Radios with Warranty Reports S+2
UPD	3988	Unfounded Complaint-Investigation (14-01)	2014	2017	Police	Internal Administrative Investigation- [REDACTED] Unfounded CL+2
UPD	3988	Unfounded Complaint-Investigation (14-02)	2014	2017	Police	Internal Administrative Investigation- [REDACTED] Unfounded CL+2
UPD	3988	Unfounded Complaint-Investigation (14-040)	2014	2017	Police	Internal Administrative Investigation- [REDACTED] Unfounded CL+2
UPD	3988	Unfounded Complaint Investigation (14-06)	2014	2017	Police	Internal Administrative Investigation- [REDACTED] Unfounded CL+2
UPD	3988	Unfounded Complaint- Investigation (14-05)	2014	2017	Police	Internal Administrative Investigation- Long Unfounded CL+2
UPD	3988	Exonerated Complaint - Investigation (15-03)	2015	2020/8	Police	Citizen complaint IA Investigation - [REDACTED] Exonerated CL+5
UPD	3988	Unfounded Complaint - Investigation (15-04)	2015	2018	Police	Internal Administrative Investigation- [REDACTED] Not Sustained CL+2
UPD	3988	External Complaint - Investigation (15-06)	2015	2020/8	Police	Citizen Complaint IA Investigation - [REDACTED] sustained verbal CL+5
UPD	3988	External Complaint - Investigation (15-07)	2015	2020/9	Police	Citizen Complaint IA Investigation - [REDACTED] sustained written CL+5
UPD	3988	External Complaint - Investigation (15-08)	2015	2020/9	Police	Citizen Complaint IA Investigation - [REDACTED] unfounded CL+5
UPD	3988	Unfounded Complaint - Investigation (16-01)	2016	2019	Police	Internal Administrative Investigation- [REDACTED] Sustained Traffic collision CL+2
UPD	3988	Internal Complaint - Investigation (16-02)	2016	2019	Police	Internal Administrative Investigation- [REDACTED] Not Sustained CL+2
UPD	3988	Internal Complaint - Investigation (16-03)	2016	2019	Police	Internal Administrative Investigation- [REDACTED] Not Sustained CL+2
UPD	3988	Internal Complaint - Investigation (16-06)	2016	2019	Police	Internal Administrative Investigation- [REDACTED] Sustained reprimand CL+2
UPD	3988	Internal Complaint - Investigation (16-08)	2016	2019	Police	Internal Administrative Investigation- [REDACTED] Sustained reprimand CL+2
UPD	3988	Fingerprint Application Files	7/09-6/10	06/12	Police	Revenue Guideline with Detail-Livescans T+2
UPD	3988	Insurance	12/13-9/16		Police	Liability Insurance -State or Governmental Agency/Rental Agreements
UPD	3988	Survey	1999-2013	2015	Police	Criminal and Traffic Related Fines and Fees Survey CU+2
UPD	3988	Correspondence	2002-2017	2019	Police	Working documentation if not attached to agreement or project file
UPD	3988	Background Investigation Report	12/17-10/18	10/20	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	09/2017	09/2019	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	12/2012	12/2014	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	09/2017	09/2019	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	06/2017	06/2019	Police	Pre- Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	09/2017	09/2019	Police	Pre- Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	7/2018	7/2020	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	3/2018	3/2020	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Background Investigation Report	2/2018	2/2020	Police	Pre-Employment Background Investigation Report/ [REDACTED] CL+2
UPD	3988	Survey responses	2006 - 2016	2008 - 2018	Police	BSCC Facility surveys from 2006 through 2018 CU+2
UPD	3988	Survey responses	2002 - 2014	2004 - 2016	Police	Annual In custody Death survey CU+2

2



AGENDA SUMMARY REPORT

SUBJECT: Determination of Notification of Intent to Adjust Curbside Collection and Transfer Station Service Rates in compliance with solid waste contracts.

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director

PRESENTER: Dan Buffalo, Director of Finance

ATTACHMENTS:

1. UWS Rate Package 2021
2. SWS Rate Package 2021

Summary: The City Council is asked to receive and review a determination from the City Manager of proposed rates, as intended to be adjusted by Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. for curbside and Ukiah Transfer Station services, respectively. The proposed rate adjustments are, by contract, allowed annually to address cost adjustments borne by the City's franchise solid waste contractor. Those operating costs are limited and specifically identified by contract as pass-through or affected by inflation, measured by the consumer price index (CPI-u).

Background: Pursuant to contracts between the City of Ukiah and Ukiah Waste Solutions, Inc., and City of Ukiah and Solid Waste Systems, Inc. (collectively referred to herein as "Company"), notices of intent were submitted to the City by Company on August 15, 2020, of adjustments to collection rates for residential and commercial curbside service and rates for Ukiah Transfer Station services, effective January 1, 2021. These notices are allowed by contract annually, and any subsequent adjustments to rates are applied to the next calendar year, effective January 1. Corresponding notices are further detailed in the discussion section and included as attachments to this report.

Discussion: As is required by contract, the City Manager reviewed the notices of intent. The Finance Department was tasked to review the methodology used by Company to arrive at the proposed rate adjustments to evaluate its conformity with the respective contracts. The elements of the proposed rate adjustment are limited to pass-through costs, including changes to the consumer price index (CPI-u) for the San Francisco-Oakland-San Jose area. Specifically, the elements under review consist of the changes in cost to the following:

Curbside collection costs:

- fuel
- landfill disposal fees for garbage
- landfill disposal fees for mixed organic waste
- recycling processing costs
- operating costs affected by inflation (CPI-u)

Transfer Station costs:

- fuel
- disposal and processing costs of garbage and recycling
- property tax based on tonnage

-operating costs affected by inflation (CPI-u)

The determination by the Finance Department, after review and testing of the information provided by the Company, is that the calculations and supporting documentation used by the Company in the notices appear correct and reasonable.

The Company calculated curbside collection service cost increases and pass-throughs of \$10,164, which equates to an average of 0.22 percent increase to all residential and commercial accounts. For transfer station services, cost increases and pass-throughs calculated by the Company equate to \$32,220, resulting in an increase in revenue requirements of 0.61 percent.

Supporting documentation provided by the Company for curbside services are attached here as Attachment 1.

Supporting documentation provided by the Company for Ukiah Transfer Station services are attached here as Attachment 2.

By November 20, 2020, the City Council must complete its review of the Company's notices of intent and either confirm that the intention to adjust rates conforms to the provisions of the contracts for curbside services and transfer station services or establish by mutual agreement with the Company any necessary changes to the proposed rates so that it can make such confirmation. The City must provide customers notice of proposed rate adjustments for curbside collection and transfer station services by December 1, 2020.

The next available regular City Council meeting before the November 20th deadline is scheduled for November 18, 2020. However, staff recommends Council accept this City Manager's report and determination at this time, unless there are any further questions or responses Council would like to make back to the Company before acceptance.

Recommended Action: Confirm the determination of the City Manager, as reported here, of compliance with the provisions of the agreements between the City of Ukiah and Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. regarding the company's notice of intent to adjust curbside collection and transfer station rates.

BUDGET AMENDMENT REQUIRED: N/A

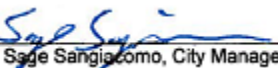
CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager

**Ukiah Waste Solutions, Inc.
P.O. Box 60
Ukiah, CA 95482**

Mr. Sage Sangiacomo
City Manager
City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

August 14, 2020

RE: UWS letter of intention to adjust rates.

Dear Mr. Sangiacomo,

Please accept this letter as our formal notification of intention to adjust each of the current Ukiah Waste Solutions, Inc. rates effective as of January 1, 2021 in accordance with Section 6.1 "Establishment of Rates" of the Second Amended and Restated Waste Collection Agreement dated December 20, 2017. The attached proposed rate adjustments do not include any City initiated increases or decreases in Transfer Station Rent, Landfill fee, MSWMA fee or Curbside Landfill Closure Cost and Commercial Oversight Fee. Any adjustments to these items will cause a change in the proposed rates.

Thank you,

UKIAH WASTE SOLUTIONS, INC.

David M. Carroll

David M. Carroll
President

Cc: Dan Buffalo

**Ukiah Waste Solutions Curbside Rate
Annual Adjustment Calculations
Effective Date January 1, 2021**

<u>Comparison Year Costs</u>		Index	Increase / Decrease Allowed	
TOTAL COSTS	<u>\$4,366,970.56</u>			
Less: Fuel Cost	\$146,895.94	Fuel	(\$41,471.45)	
Less: Disposal Fees - Garbage	\$1,218,782.32	SWS TS Gate	\$7,312.69	
Less: Disposal Fees - Mixed Organic Waste	\$127,703.46	Negotiated	\$3,728.94	
Less: Processing - Recycling	\$164,618.85	Contract	(\$3,766.95)	
Less: City Landfill Closure Costs	\$60,000.00	Set by City	\$0.00	
Less: City Commercial Oversight fee	\$9,999.96	Set by City	\$0.00	
Collection Costs	<u>\$2,638,970.03</u>			
Change in Franchise Fee & Billing Costs			\$1,610.15	
Collection COSTS Subject to CPI adj.	<u>\$2,638,970.03</u>	CPI BA	\$42,751.31	
Per Adjustment Summary			<u>\$10,164.69</u>	TOTAL
<u>Revenue base</u>	Residential	Commercial	Roll Off	Total Revenue
	27.30%	65.60%	7.10%	100.00%
	\$1,253,577.58	\$3,012,002.68	\$325,944.15	\$4,591,524.41
2019 Comparison Year Revenue	\$1,253,577.58	\$3,012,002.68	\$325,944.15	\$4,591,524.41
Fuel Cost	(\$11,322.53)	(\$27,204.93)	(\$2,943.98)	(\$41,471.44)
Disposal Fees - MOW	\$1,018.07	\$2,446.15	\$264.71	\$3,728.93
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
Processing - Recycle	(\$1,028.45)	(\$2,471.09)	(\$267.41)	(\$3,766.95)
Landfill closure cost	\$0.00	\$0.00	\$0.00	\$0.00
Commercial Oversight fee	\$0.00	\$0.00	\$0.00	\$0.00
Other Regulatory & Governmental Costs	\$0.00	\$0.00	\$0.00	\$0.00
Disposal Fees - Garbage	\$1,996.51	\$4,797.07	\$519.11	\$7,312.69
CPI adjustment	\$11,671.96	\$28,044.51	\$3,034.84	\$42,751.31
Total before franchise and billing fees	\$1,255,913.14	\$3,017,614.39	\$326,551.42	\$4,600,078.95
Franchise & Billing Fees	\$512.68	\$990.30	\$107.17	\$1,610.15
Adjusted revenue	<u>\$1,256,425.82</u>	<u>\$3,018,604.69</u>	<u>\$326,658.59</u>	<u>\$4,601,689.10</u>
Revenue Adjustment	<u>\$2,848.24</u>	<u>\$6,602.01</u>	<u>\$714.44</u>	<u>\$10,164.69</u>
Rate adjustment as a percent				0.22%

**Ukiah Waste Solutions Curbside Rate
Annual Adjustment Calculations
Effective Date January 1, 2021**

Fuel - June to June (EIA Petroleum & Other Liquids)

See Fuel Cost Adjustment Worksheet

CPI Bay Area - June to June (Index)

June 2019	June 2020	Index Increase (Decrease)
295.259	300.032	4.773
CPI % Change		1.62%

Transfer Station Fee (Disposal Fees - Garbage) Jan to Jan

January 2020	January 2021	Increase (Decrease)
\$108.35	\$109.00	\$0.65
Transfer Station Fee % Change		0.60%

Mixed Organic Waste Disposal Fee (Disposal - Green Waste) Jan to Jan

	June 2019	June 2020	Increase (Decrease)
PRS 90% CPI Jun to Jun	295.259	300.032	4.773
CCC 90% CPI Jun to Jun	295.259	300.032	4.773
	\$57.45	\$59.13	2.92%
Disposal Fee - Green Waste % Change			2.92%

Landfill Closure Costs Jan to Jan

January 2020	January 2021	Increase (Decrease)
\$60,000.00	\$60,000.00	\$0.00
Landfill Closure Costs % Change		0.00%

Commercial Oversight Fee Jan to Jan

January 2020	January 2021	Increase (Decrease)
\$10,000.00	\$10,000.00	\$0.00
Commercial Oversight Fee % Change		0.00%

Recycle Tip Fee June to June

Y/E June 2019	Y/E June 2020	Increase (Decrease)
\$168,385.80	\$164,618.85	(\$3,766.95)

City Franchise Fee	15%	City Billing Fee - Residential Customers	3%
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Ukiah Waste Solutions, Inc.**2021 RATE ADJUSTMENT****Effective Date January 1, 2021****SUMMARY OF RATE ADJUSTMENT FOR STANDARD SERVICES**

Service Level	YEAR 2020	Current 2020 Rate	New 2021 Rate	Effective Percentage Adjustment	Total Monthly Adjustment	Rate Per Gallon / Yard
<u>Curbside Service</u>						
No Service Minimum Charge		\$ 10.00	\$ 10.00	0.00%	\$ -	\$ 1.000
20 gallon can rate		\$ 19.93	\$ 19.97	0.20%	\$ 0.04	\$ 1.997
32 gallon can rate		\$ 21.69	\$ 21.74	0.23%	\$ 0.05	\$ 0.679
68 gallon can rate		\$ 51.25	\$ 51.36	0.21%	\$ 0.11	\$ 0.755
95 gallon can rate		\$ 72.20	\$ 72.36	0.22%	\$ 0.16	\$ 0.762
Other combinations - rate per gallon		\$ 0.85	\$ 0.85	0.00%	\$ -	\$ 0.850
1 yard bin rate		\$ 153.42	\$ 153.76	0.22%	\$ 0.34	\$ 153.76
1.5 yard bin rate		\$ 181.28	\$ 181.68	0.22%	\$ 0.40	\$ 121.12
2 yard bin rate		\$ 241.74	\$ 242.27	0.22%	\$ 0.53	\$ 121.14
3 yard bin rate		\$ 362.57	\$ 363.37	0.22%	\$ 0.80	\$ 121.12
4 yard bin rate		\$ 483.43	\$ 484.49	0.22%	\$ 1.06	\$ 121.12
6 yard bin rate		\$ 725.15	\$ 726.75	0.22%	\$ 1.60	\$ 121.13
<u>Packout Service</u>						
20 gallon can rate		\$ 25.01	\$ 25.07	0.24%	\$ 0.06	\$ 0.783
32 gallon can rate		\$ 28.40	\$ 28.46	0.21%	\$ 0.06	\$ 0.889
68 gallon can rate		\$ 66.71	\$ 66.86	0.22%	\$ 0.15	\$ 0.983
95 gallon can rate		\$ 96.37	\$ 96.58	0.22%	\$ 0.21	\$ 1.017
Other combinations - rate per gallon		\$ 1.03	\$ 1.03	0.00%	\$ -	\$ 1.030
<u>Remote Area Service</u>						
Add to the Packout Service rate.		\$ 9.47	\$ 9.49	0.21%	\$ 0.02	N/A
In areas with limited access, an additional fee is charged to fund the costs of special equipment and special handling necessary to provide garbage pickup services. This fee is in addition to the "Packout Service" fee listed in this schedule.						
<u>Commercial / Multi-Family Service</u>						
20 gallon can rate		\$ 20.68	\$ 20.73	0.24%	\$ 0.05	\$ 0.648
32 gallon can rate		\$ 24.07	\$ 24.12	0.21%	\$ 0.05	\$ 0.754
68 gallon can rate		\$ 56.89	\$ 57.02	0.23%	\$ 0.13	\$ 0.839
95 gallon can rate		\$ 80.17	\$ 80.35	0.22%	\$ 0.18	\$ 0.846
1 yard bin rate		\$ 153.42	\$ 153.76	0.22%	\$ 0.34	\$ 153.76
1.5 yard bin rate		\$ 181.28	\$ 181.68	0.22%	\$ 0.40	\$ 121.12
2 yard bin rate		\$ 241.74	\$ 242.27	0.22%	\$ 0.53	\$ 121.14
3 yard bin rate		\$ 362.57	\$ 363.37	0.22%	\$ 0.80	\$ 121.12
4 yard bin rate		\$ 483.43	\$ 484.49	0.22%	\$ 1.06	\$ 121.12
6 yard bin rate		\$ 725.15	\$ 726.75	0.22%	\$ 1.60	\$ 121.13

Calculation to adjust fuel costs				
Effective Date January 1, 2021				
Fuel Revenue Adjustment Worksheet, based on Fuel Index change, June to June				
Base Year Fuel Index and Cost	2.782		\$140,867.70	June 2016 after 5 yr Review - Jan 2017
Index Change - New vs. Base Year				
Annual adjustment based on Fuel Index change, year to year (using example fuel index changes)				
2 Fuel index adjustment at June 2017	3.095	11.25%	\$15,847.62	Plus: Base Year Cost X Index Change
Revenue adjustment for January 2018 rate revision			\$0.00	Less: Prior Fuel Cost applied to rate
			\$156,715.32	Fuel Cost Allowed Year 1 - 2018
3 Estimated Fuel index adjustment at June 2018	3.982	43.13%	\$60,756.24	Plus: Base Year Cost X Index Change
Revenue adjustment for January 2019 rate revision			\$15,847.62	Less: Prior Fuel Cost applied to rate
			\$201,623.94	Fuel Cost Allowed Year 2 - 2019
4 Estimated Fuel index adjustment at June 2019	4.035	45.04%	\$63,446.81	Plus: Base Year Cost X Index Change
Revenue adjustment for January 2020 rate revision			\$60,756.24	Less: Prior Fuel Cost applied to rate
			\$204,314.51	Fuel Cost Allowed Year 3 - 2020
5 Estimated Fuel index adjustment at June 2020	3.216	15.60%	\$21,975.36	Plus: Base Year Cost X Index Change
Revenue adjustment for January 2021 rate revision			\$63,446.81	Less: Prior Fuel Cost applied to rate
			\$162,843.06	Fuel Cost Allowed Year 4 - 2021
6 Estimated Fuel index adjustment at June 2021	3.216	15.60%	\$21,975.36	Plus: Base Year Cost X Index Change
Revenue adjustment for January 2022 rate revision			\$0.00	Less: Prior Fuel Cost applied to rate
			\$162,843.06	Fuel Cost Allowed Year 5 - 2022

Recycle Charge or Payment

Ukiah Waste Solutions Tip Fee or (Credit) Schedule			
Market Value Grid			
	From	To	Tip / Credit
Zero Point	\$115.00	\$154.99	\$0.00
Tip Fee	\$105.00	\$114.99	\$15.00
Charge to Customer	\$95.00	\$104.99	\$25.00
	\$85.00	\$94.99	\$35.00
	\$75.00	\$84.99	\$45.00
	\$74.99	and below	\$55.00
PMT	\$155.00	\$164.99	\$5.00
Payment to Customer	\$165.00	\$174.99	\$10.00
	\$175.00	\$184.99	\$15.00
	\$185.00	\$194.99	\$20.00
	\$195.00	and up	\$25.00

		Recycling	Per Ton	TOTAL
2019	Material CMV	Tons	Tip Fee/Pmt	Fee / Pmt
Jul	\$46.81	231.44	\$55.00	\$12,729.20
Aug	\$49.43	250.76	\$55.00	\$13,791.80
Sep	\$46.73	236.52	\$55.00	\$13,008.60
Oct	\$33.90	248.06	\$55.00	\$13,643.30
Nov	\$30.47	230.72	\$55.00	\$12,689.60
Dec	\$31.58	278.93	\$55.00	\$15,341.15
2020				
Jan	\$31.90	259.08	\$55.00	\$14,249.40
Feb	\$33.31	222.50	\$55.00	\$12,237.50
Mar	\$36.21	241.60	\$55.00	\$13,288.00
Apr	\$44.84	227.37	\$55.00	\$12,505.35
May	\$51.70	257.17	\$55.00	\$14,144.35
Jun	\$45.18	308.92	\$55.00	\$16,990.60
				\$164,618.85

Ukiah Waste Solutions Curbside Agreement

Effective Date January 1, 2018

		Cost/Rev	Adjustment Period	Adjustment Method	Index Used	Cost Group	
1,2	Fuel		Annual	100% of index change	eia Ca #2 Diesel Retail all sellers	Base Rate as Adjusted	
	Disposal - Solid Waste		Time to Time	Per TS (SWS) Agreement	N/A	Pass Through	
1,2	Operations (all other costs)		Annual	100% of index change	CPI - US Cities CPI-U	Base Rate as Adjusted	
3	Recycle Reduction		Annual	Per Recycle Agreement	Rec Market Value Grid - \$5 base	Operating Cost Reduction	
1,2	Green Waste Disposal	\$30 / Ton	Annual	Up to CPI (Contractor Choice)	CPI - US Cities CPI-U	Base Rate as Adjusted	
1,2,8	Food Waste Disposal (Comm)	Up to \$40 / ton	Annual	Up to CPI (Contractor Choice)	CPI - US Cities CPI-U	Base Rate as Adjusted	
4	City Franchise Fee	15%	Time to Time	City Action	N/A	Pass Through	
4	City Bill Fee	3%	Time to Time	City Action	N/A	Pass Through	
4	City Oversight Fee	\$10,000.00	Time to Time	City Action	N/A	Pass Through	
4	City Landfill Closure Fee	\$60,000.00	Time to Time	City Action	N/A	Pass Through	
6,9	TOTAL NET COST						

Notes

- 1 Agreement should state mutually agreed upon Index if Index becomes unavailable
- 2 June to June change
- 3 Recycle Agreement with PRS renewable every 5 years with Base Market Value per mixed ton to provide for Rev sharing with City (reduction of operating costs).
- 4 Agreement should state initial rate, subject to change by City action
- 5 Exhibit of calculation to be made part of agreement
- 6 UWS requests new rate by Aug 15, City approves by Oct 15, Pub Notice given by Nov 1, Adjusted Rate goes into effect following January 1.
- 7 Agreement must provide for City Flow Control with language that directs flow to contractor facilities when available.
- 8 FOOD WASTE - UWS will implement a pilot and or full commercial food waste program in place by June 2013 provided proper permits can be obtained
Details still to be worked out.
- 9 Rate change is calced as follows: % annual adjustment X actual prior year (July to June) actual component cost = new funds needed / collection revenue
= % adjustment per rate. New cost adj dollars (fuel, disposal, city fees etc..) need to be adjusted for city fees - CPI adj does not.

RE-OPENER - the contract should have a mutual re-opener for other new items

UWS disposal rate for MOW

Effective Date January 1, 2021

Current 2020 Tip Fee \$57.45

\$57.45

PRS 90% CPI 2020 1.46%

CCC 90% CPI 2020 1.46%

 2.92%

MOW Tip Fee 2021 with CPI \$59.13

Percentage Increase/Decrease 2.92%



U.S. Energy Information
Administration

PETROLEUM & OTHER LIQUIDS

OVERVIEW

DATA

ANALYSIS & PROJECTIONS

GLOSSARY

FAQS

Weekly Retail Gasoline and Diesel Prices

(Dollars per Gallon, Including Taxes)

Area: California



Period: Monthly



Show Data By:	Product	Area	Graph	Clear	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	View History
Gasoline - All Grades			☐		3.447	3.262	2.827	2.771	2.972	3.102	2000-2020
All Grades - Reformulated Areas			☐								1995-2001
Regular			☐		3.364	3.184	2.744	2.685	2.889	3.021	2000-2020
Reformulated Areas			☐								1995-2001
Midgrade			☐		3.602	3.414	2.996	2.937	3.123	3.238	2000-2020
Reformulated Areas			☐								1995-2001
Premium			☐		3.687	3.486	3.063	3.022	3.217	3.345	2000-2020
Reformulated Areas			☐								1995-2001
Diesel (On-Highway) - All Types			☐		3.787	3.601	3.283	3.182	3.216	3.254	1995-2020
Ultra Low Sulfur (15 ppm and Under)			☐		3.787	3.601	3.283	3.182	3.216	3.254	2007-2020

Click on the source key icon to learn how to download series into Excel, or to embed a chart or map on your website.

- = No Data Reported; -- = Not Applicable; NA = Not Available; W = Withheld to avoid disclosure of individual company data.

Notes: Conventional area is any area that does not require the sale of reformulated gasoline. All types of finished motor gasoline may be sold in this area. RFG area is an ozone nonattainment area designated by the Environmental Protection Agency which requires the use of reformulated gasoline. Publication of Low Sulfur On-Highway Diesel (LSD) prices at the U.S. level was discontinued on December 8, 2008 due to a diminishing number of stations selling LSD as a result of EPA diesel fuel regulations. EIA continued to collect LSD prices from retail outlets and included them in the Diesel Average All Types price until July 26, 2010, when no more outlets reported LSD sales. Beginning July 26, 2010 publication of Ultra Low Sulfur Diesel (ULSD) price became fully represented by the Diesel Average All Types price. As of December 1, 2010 (September 1, 2006 in California), any on-highway diesel fuel sold is ULSD as mandated by EPA on-highway diesel fuel regulations. EIA did not collect weekly retail motor gasoline data between December 10, 1990 and January 14, 1991. Monthly and annual averages



U.S. BUREAU OF LABOR STATISTICS

Databases, Tables & Calculators by Subject

Change Output Options:

From: 2010 ▼

To: 2020 ▼

GO

☒ include graphs
 ☒ include annual averages

[More Formatting Options](#) ➔

Data extracted on: July 21, 2020 (11:53:29 AM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS49BSA0

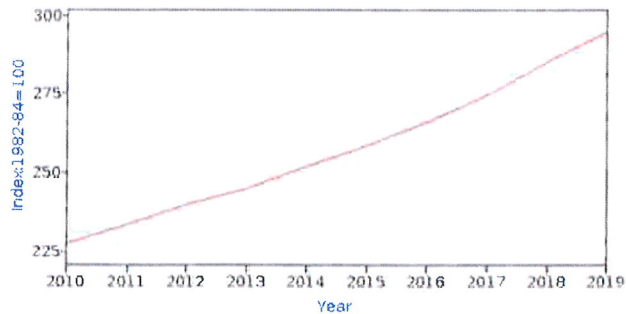
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Download: [xls](#) [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2010		226.145		227.697		228.110		227.954		228.107		227.658	227.469	226.994	227.944
2011		229.981		234.121		233.646		234.608		235.331		234.327	233.390	232.082	234.698
2012		236.880		238.985		239.806		241.170		242.834		239.533	239.650	238.099	241.201
2013		242.677		244.675		245.935		246.072		246.617		245.711	245.023	243.894	246.152
2014		248.615		251.495		253.317		253.354		254.503		252.273	251.985	250.507	253.463
2015		254.910		257.622		259.117		259.917		261.019		260.289	258.572	256.723	260.421
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032								299.109	

12-Month Percent Change

Series Id: CUURS49BSA0

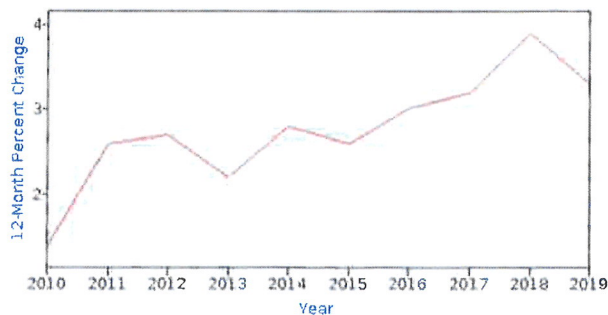
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Download: [xls](#) [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2010		1.8		1.7		1.1		1.0		0.9		1.5	1.4	1.7	1.1
2011		1.7		2.8		2.4		2.9		3.2		2.9	2.6	2.2	3.0
2012		3.0		2.1		2.6		2.8		3.2		2.2	2.7	2.6	2.8
2013		2.4		2.4		2.6		2.0		1.6		2.6	2.2	2.4	2.1

1.622

Ukiah Waste Solutions, Inc.
2021 Rate Schedule

RESIDENTIAL / COMMERCIAL

Residential Carts			1 - 10***	11 - 20	21 - 32	33 - 68	69 - 95	Gallons
	2021 Rates	No Service Fee	1x/WK	1x/WK	1x/WK	1x/WK	1x/WK	
	Roadside	10.00	N/A	19.97	21.74	51.36	72.36	
	Pack Out*	9.49	N/A	25.07	28.46	66.86	96.58	
	Remote**		N/A	34.56	37.95	76.35	106.07	

* Pack Out service is limited to the elderly and disabled who apply directly through Ukiah Waste Solutions @ 707-234-6400.

** The additional charges of Remote service may be required for certain areas with difficult access.

*** 10 gallon containers and rates are longer available to new customers effective January 1, 2018. Existing customers with these containers may continue to use them at the 20-gallon cart rate.

Commercial / Multi-Family Carts			1 - 10***	11 - 20***	21 - 32	33 - 68	69 - 95	Gallon
	2021 Rates							
	1 Can - 1x/WK		N/A	20.73	24.12	57.02	80.35	
	1 Can - 2x/WK				53.60	126.91	178.58	
	1 Can - 3x/WK				89.56	194.58	271.86	
	2 Cans - 1x/WK				53.60	126.91	178.58	

*** 10 gallon containers and rates are longer available to new customers effective January 1, 2018. Existing customers with these containers may continue to use them at the 20-gallon cart rate.

Commercial / Multi-Family Bins			Number of pick-ups per week						Extra
	Yards		1x/WK	2x/WK	3x/WK	4x/WK	5x/WK	6x/WK	Pick-up
	2021 Rates								
	1.0		153.76	0.00	0.00	0.00	0.00	0.00	35.51
	1.5		181.68	363.36	545.04	726.72	908.40	1,090.08	41.96
	2.0		242.27	484.54	726.81	969.08	1,211.35	1,453.62	55.95
	3.0		363.37	726.74	1,090.11	1,453.48	1,816.85	2,180.22	83.92
	4.0		484.49	968.98	1,453.47	1,937.96	2,422.45	2,906.94	111.89
	6.0		726.75	1,453.50	2,180.25	2,907.00	3,633.75	4,360.50	167.84

Extra p/u calculated at 1/wk divided by 4.33

Clean-Up Bins and Boxes		Rate	
		1/1/2021	
3.0 Yd	3 day rental	125.71	
15.0 Yd	7 day rental	284.84	Plus \$109.00 per ton tip fee
20.0 Yd	7 day rental	284.84	Plus \$109.00 per ton tip fee
30.0 Yd	7 day rental	284.84	Plus \$109.00 per ton tip fee
Compactors		284.84	Plus \$109.00 per ton tip fee

Misc Charges		Rate	
		1/1/2021	
Bulky Items (appliances, Lg Tires, Furniture etc..)		31.62	Plus tip fee
Tires - each - (Automotive or motorcycle)		6.66	
Damage Cart Replacement		86.05	
Additional Green Waste or R/C Cart		8.48	
Extra Residential Pick-up		8.26	
Extra Commercial Pick-up		15.41	
Compactor Cleaning		370.91	
Container Cleaning		133.51	
Locking bin, one-time setup fee		42.28	Plus Materials
Replacement Key		14.84	
Contamination Fee		42.36	
Returned Check Fee		35.00	
Roll Off or Bin Extra Day Charge		15.41	
Exchange Cart Size		31.76	
Enclosure Fee - Unlock/Lock or Pull Out/Put In		11.66	

6.1 Establishment of Rates. The service rates specified in Exhibit E to this Agreement (the “Rates”) shall take effect on the Effective Date, subject to approval by the City Council and compliance with the notice and hearing requirements in Article XIII.D of the California Constitution and Government Code Sections 53750 et seq. (collectively, “Proposition 218”). Such Rates shall be adjusted pursuant to Sections 6.2, 6.3, 6.4 and 6.5 below, subject to compliance with the notice and public hearing requirements of Proposition 218 as provided in such Sections. The parties’ agreement to subject the Rates and certain adjustments thereto to the notice and public hearing requirements of Proposition 218 is precautionary only and shall not be deemed an admission that Proposition 218 applies to the Rates or such adjustments. Company shall not charge any amount in excess of the approved Rates for services required by or permitted under this Agreement.

6.2 Modification Based on Consumer Price Index, Fuel Index, Recycling Adjustment and Certain Pass-Through Costs.

(a) Adjustment Calculation. Each Rate shall be adjusted January 1st every year, beginning January 1, 2018 (“Rate Adjustment Date”) to reflect (i) changes in the CPI, (ii) changes in the Fuel Index, (iii) the Recycle Adjustment, and (iv) changes in certain Pass-Through Costs, all by a percentage determined in accordance with the Curbside Rate Calculation attached hereto as Exhibit C (the “Calculation”).

(b) Definitions. For purposes of Rate adjustments pursuant to this Section 6.2 and the Calculation, the following terms shall have the following meanings.

(i) “Base Fuel Costs” means Company’s actual costs for diesel and other fuels used in performing services under this Agreement for the year ended December 31, 2010 or \$200,641.15.

(ii) “Base Revenue” means Company’s total revenue received from Customers during the Comparison Year.

(iii) “Base Year” means the year ended June 30th one year prior to June 30th of the Comparison Year.

(iv) “Comparison Year” means the year ended June 30th immediately prior to the relevant Rate Adjustment Date.

(v) “Commercial Oversight Fees” means the total amount of commercial oversight fees, including any fees or charges adopted to replace or supplement such fees, paid by Company to City in accordance with Section 4 and 6.6 during the Comparison Year.

(vi) “CPI” means the Consumer Price Index, All Urban Consumers, All items in San Francisco-Oakland-San Jose, CA, (Series CUURA422SA0, CUUSA422SA0) (Index 1982-84=100), published by the United States Department of Labor, Bureau of Labor Statistics.

(vii) “Disposal Fees – Garbage” means the actual Disposal Costs paid by Company to SWS for Solid Waste delivered by Company to the Transfer Station during the Comparison Year.

(viii) “Disposal Fees – Green Waste” means the actual Processing Costs paid by Company to PRS or any other Authorized Facility for Green Waste and/or Mixed Organic Waste delivered by Company to the PRS Facility or such Authorized Facility (including pursuant to Section 5.11(d) above), respectively, during the Comparison Year.

(ix) “Fuel Costs” means Company’s actual costs for diesel and other fuels used in performing services under this Agreement during the Comparison Year.

(x) “Fuel Index” means the California No.2 Diesel Retail Sales by all Sellers (Dollars Per Gallon) published by the U. S. Energy Information Administration.

(xi) “Landfill Closure Costs” means the total amount of landfill closure fees, including any fees or charges adopted to replace or supplement such fees, paid by Company to City in accordance with Section 4 and 6.6 during the Comparison Year.

(xii) “Recycle Adjustment” means the amount, expressed as a credit or a charge in Exhibit C, that PRS pays Company for Recyclables, or the Company pays as gate fees to PRS to accept and process Recyclables at the PRS Facility, for the Comparison Year, each determined in accordance with the Recyclable Materials Agreement. “Recycle Adjustment” shall replace “Recycle Credit” in any exhibits to this Agreement.

(xiii) “Total Costs” means all of Company’s costs to provide Collection services under this Agreement, including, without limitation, labor costs, vehicle and vehicle-related costs, maintenance, insurance, and transportation costs, Fuel Costs and Pass-Through Costs.

(c) Rules. For purposes of Rate adjustments pursuant to this Section 6.2 and the Calculation, the following rules shall apply.

(i) “changes in the CPI” shall be calculated as one hundred percent (100%) of the percentage increase or decrease, if any, in the CPI during the Comparison Year, using the CPI published for June of such Year as compared with the CPI published for June of the Base Year.

(ii) “changes in the Fuel Index” shall be calculated as one hundred percent (100%) of the percentage increase or decrease, if any, in the Fuel Index from June of the Base Year through June of the Comparison Year; provided, however, that, notwithstanding Section 6.2(b)(iii) above, “Base Year” for purposes of the Fuel Index Change shall mean the year ended June 30, 2010; and, provided, further, that the Fuel Index Change adjustment (i.e., Fuel Index Change multiplied by Base Fuel Cost) for any Rate Adjustment Date shall be calculated after removal of such adjustment for the prior Rate Adjustment Date.

(iii) Each adjustment element in the first part of the Calculation will be grossed up for the corresponding increase or decrease in Franchise Fees and Billing Fees (where applicable) resulting from such adjustment.

(iv) Rate adjustments for changes in Commercial Oversight Fees or Landfill Closure Costs that take effect on a date other than January 1st, as well as changes in other Pass-Through Costs, will be determined under Section 6.3 below and not under this Section 6.2.

(d) Procedure. The procedure for Rate adjustments under this Section 6.2 shall be as follows:

(i) Not later than August 15th of each year, Company shall file with the City Manager a written notice of intention to adjust each of the then current Rates effective as of January 1st of the next year in accordance with Section 6.2(a) through (c) above. Said notice shall include the Calculation, documents from which the information used to perform the Calculation was derived, and any other information and documents reasonably requested by the

City Manager to verify that the proposed Rate adjustments comply with Section 6.2(a) through (c), above.

(ii) Within sixty (60) days of the filing of the notice of intention, the City Manager shall review the notice and either confirm that the proposed Rates are within the limit of Section 6.2(a) through (c) above or establish by mutual agreement with Company any necessary changes to the proposed Rates to make such confirmation.

(iii) Not later than October 20th, the City Manager shall inform the City Council in writing of his or her determination regarding the proposed new Rates and the City Council shall be entitled to review and confirm that the proposed Rates are within the limit of Section 6.2 above or establish by mutual agreement with Company any necessary changes to the proposed Rates to make such confirmation, not later than November 20th. Any new Rates shall become effective on the following January 1st, provided that the Company and the City shall give the respective Customers that each bills written notice of the new Rates not later than December 1st.

(iv) In the event that the CPI or the Fuel Index described in Section 6.2(b) above shall be discontinued or materially modified during the term of this Agreement, the parties shall together select a replacement index and/or otherwise change Section 6.2(b) above so as to replicate, as nearly as possible, the mutual intention of the parties to rely on the results of the relevant index described in Section 6.2(b) as in effect on the date hereof.

6.3 Modification Based on Changes in Pass-Through Costs. In addition to adjustments under Section 6.2 above, each Rate shall be adjusted to reflect changes in Pass-Through Costs that are not the subject of Rate adjustments pursuant to Section 6.2 above, as follows. Using the section of the Calculation entitled "Revenue Base," each Rate shall be increased by an amount equal to the increase in applicable Pass-Through Costs, and decreased by an amount equal to the decrease in applicable Pass-Through Costs, in each case so as to cause all the Rates to compensate for such change in Pass-Through Costs as of the date such change becomes effective and either payable by or a benefit to Company, and taking into account the increase or decrease in Franchise Fees and/or Billing Fees payable in respect of such change.

6.4 Five Year Review. Once every five (5) years (beginning no later than April 2, 2021 for purposes of adjusting the Rates effective January 1, 2022), City shall conduct a review for the purpose of determining whether or not the automatic adjustments provided in Sections 6.2 and 6.5 have adequately adjusted the rates to cover the actual increase or decrease in the Company's reasonable operating costs or have exceeded those costs and whether the Rates remain fair to the ratepayer and the Company. Depending on the results of that review the City may increase or decrease the rates. City shall complete each such review and adjustment, if any, at least three months (3) prior to the beginning of such year (by September 30, 2021 in the case of the first such review), and Company shall cooperate with such review. In conducting each such review, City shall consider the following information: financial records of Company (including operating expenses and revenues and Disposal, Processing, Regulatory and other costs of Company, and Company revenues), the factors described in Section 6.5 below, and rates charged for comparable services in similar communities. Increases or decreases in the Rates pursuant to this Section 6.4 shall be subject to the notice and public hearing requirements of Proposition 218. The City may conduct such investigation as it deems necessary to perform this

review and Company shall cooperate with such investigation, which may include the City's inspection and copying of Company records and Review and/or Audit of Company's financial records by a City retained CPA, the costs of which shall be reimbursed to City from Base Revenue but treated as a pass-through cost for rate setting purposes.

6.5 Modification Based on Extraordinary Items. In addition to adjustments under Sections 6.2, 6.3 and 6.4 above, Company may request an increase in the Rates if Company's costs increase or its revenues decrease solely as the result of extraordinary circumstances beyond its control that could not have been reasonably anticipated by Company (such as a Change in Law) and if the increase in costs or decrease in revenues unavoidably adversely affects Company's opportunity to operate at a reasonable profit. Company shall have the burden of producing evidence satisfactory to City demonstrating its need for a rate increase prior to the regular Five Year Review pursuant to Section 6.4 above, including, but not limited to, reviewed or audited financial statements of Company, if requested by City. The City Council shall consider the request in good faith. Any such increase shall only be approved through the notice and hearing requirements in Proposition 218.

6.6 Billing. Company shall bill directly for all Solid Waste, Recyclables, Green Waste and Mixed Organic Waste Collection services provided herein to all Commercial and Institutional Customers, and to those Multi-Family Residential Customers assigned by City to Company for billing. Company and City shall regularly exchange billing lists to avoid double billing and to insure that Company is following the City's direction regarding its direct billing of Multi-Family Residential Customers. City shall bill all Residential Customers (except those currently billed by Company as approved by City) for all Solid Waste, Recyclables, Green Waste and Mixed Organic Waste Collection services hereunder. Each Commercial or Institutional Customer will be billed for one (1) month of service in advance upon commencement of service, and thereafter for one (1) month of service in arrears. Interest of one percent (1%) per month or the highest rate permitted under applicable law, whichever is less, shall be applied to any past due amounts from all Customers until paid in full. Amounts shall be past due if not paid within thirty (30) days of billing. Company shall have the right to refuse service to any Customer that is more than sixty (60) days delinquent on his, her or its account; provided, however, that if the City is forced to take enforcement action against a Customer who has been refused service, Company shall pay the City's costs to take such enforcement action as is necessary to protect public health and safety. Company shall pay City three percent (3%) of the amount billed by City to Residential Customers as a billing fee. City shall pay to Company all amounts billed to Residential Customers, less Billing Fees, Franchise Fees, commercial oversight fees and landfill closure costs (in accordance with Section 4 above), and a delinquency allowance equal to one-half percent (0.5%) of such billings, monthly within thirty (30) days of the end of the calendar month for which the Residential Customers are billed. When permitted by the City's accounting software, the City will reconcile the amount held by City as a delinquency allowance at the end of each calendar quarter and shall pay Company, within thirty (30) days after the end of such quarter, the portion of such amount that exceeds the actual delinquent billings for such quarter.

6.7 Proposition 218. Notwithstanding any other provision in this Agreement, in the event that the Rates or any modifications thereof are invalidated by a final non-appealable

judgment in a court action challenging them as in violation of Proposition 218, and Company's operating costs exceed its revenue for a continuous period of six months since the date of the last Rate adjustment, Company shall have the right, exercisable by written notice to City within ninety (90) days after the entry of such judgment, to terminate this Agreement effective One Hundred Twenty (120) days after City's receipt of such notice.

7. Provisions Applicable to Equipment and Personnel.

7.1 Company shall use in connection with transportation of Solid Waste modern motor dump trucks with water tight bodies, sufficient in number and capacity to efficiently perform the work required by this Agreement and to comply with all applicable legal requirements. Company shall keep the outside of the truck bodies free from dirt and filth, and shall clean the inside of the trucks in a sanitary manner on a regular basis. Suitable measures shall be taken to prevent refuse from falling into public streets or places. Company shall keep all trucks freshly painted in a uniform manner, and the firm name or logo, telephone number, and truck number of each truck shall appear in a conspicuous manner. Company shall keep all trucks in good maintenance and repair, regularly inspect same, keep accurate records of all vehicle maintenance, and replace as needed.

7.2 Company shall not litter premises in the process of making collections nor allow refuse to blow or fall from any vehicle used for collections. Company shall clean up any and all spills, including oil and debris on the streets, resulting from its operations. Should Company fail to promptly clean up such spills resulting from its operations after notice from City, Company shall be liable to City for all reasonable costs incurred by City in doing so.

7.3 Company shall provide suitable operational and safety training for all of its employees who utilize or operate vehicles or equipment for Collection of Solid Waste or who are otherwise directly involved in such Collection. Company shall use its best efforts to assure that all employees present a neat appearance, conduct themselves in a courteous manner, and perform the work as quietly as possible. Company shall also designate one or more qualified employees as supervisors of field operations, who will devote a substantial portion of their time in field checking Collection operations, including responding to complaints.

7.4 City officials shall at all times have access on 24 hours' prior written notice to inspect Company's work during operations and Company's facilities for purposes of ascertaining full knowledge respecting the conduct of Company's operations.

8. Records and Reports.

8.1 Company shall keep and maintain accurate books and records in accordance with the most recently adopted Accounting Standards Codification of generally accepted accounting principles by the Financial Accounting Standards Board clearly showing its revenues and expenses in connection with the operations provided for in this Agreement. Company shall maintain records accounting by category for the tonnage of Solid Waste, Green Waste, Mixed Organic Waste and Source Separated Recyclables Collected pursuant to this Agreement on a

**Solid Wastes Systems, Inc.
P.O. Box 60
Ukiah, CA 95482**

Mr. Sage Sangiacomo
City Manager
City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

August 14, 2020

RE: SWS letter of intention to adjust rates.

Dear Mr. Sangiacomo,

Please accept this letter as our formal notification of intention to adjust each of the current Solid Wastes Systems, Inc. (Ukiah Transfer Station) rates effective as of January 1, 2021 in accordance with Section 6 "Gate Rate and Other Service Fees" of the Second Amended and Restated Transfer Station Agreement dated October 7, 2015, Addendum One to Transfer Station Agreement dated September 21, 2016 and Addendum Two to Transfer Station Agreement dated December 20, 2017. The attached proposed rate adjustments do not include any City initiated increases or decreases in Transfer Station Rent, Landfill fee or MSWMA fee. Any adjustments to these items will cause a change in the proposed rates.

Thank you,

SOLID WASTES SYSTEMS, INC.

David M. Carroll

David M. Carroll
President

Cc: Dan Buffalo

**Solid Wastes Systems Transfer Station
Annual Adjustment Calculations
Effective Date January, 2021
Using 2019/20 Year Data**

<u>COSTS Subject to adjustment</u>	Cost	Index		Adjustment Allowed
Operating Costs subject to CPI	\$2,388,237.81	CPI		\$ 38,689.45
Fuel	\$217,780.68	Fuel		\$ (51,255.41)
Disposal - Garbage	\$782,229.94	Contract rate	Pass Through	\$ 11,420.56
Disposal - Processing	\$311,235.52	Negotiated	Pass Through	\$ 2,023.03
Disposal - Processing Recycling	\$208,308.51		Pass Through	\$ 29,706.31
			Pass Through	\$ -
Maint / Prop Tax \$2.36/ton	\$101,009.27	CPI	Pass Through	\$ 1,636.35
City Rent \$10/ton	\$428,005.40	Lease rate	Pass Through	\$ -
City Landfill Fee \$14/ton	\$599,207.56	Set by City	Pass Through	\$ -
MSWMA Fee \$6.50/ton	\$214,002.70	Set by City	Pass Through	\$ -
Total COSTS Subject to adjustment	\$5,250,017.39			\$ 32,220.29
Adjusted Costs				\$ 5,282,237.68
Adjustments:	\$0.00			\$ -
Total Adjustments	\$0.00			\$ -
Adjusted Cost	\$5,250,017.39			\$ 32,220.29
<u>Revenue base</u>				
Comparison Year Revenue	\$3,800,184.49			
Fuel	-\$51,255.41			
Disposal - garbage	\$11,420.56			
Disposal - processing	\$2,023.03			
CPI adjustment	\$38,689.45			
City Landfill Fee \$14/ton	\$0.00			
Maint / Prop Tax \$2.36/ton	\$1,636.35			
Disposal Processing - Recycling	\$29,706.31			
	\$0.00			
Revenue change - Contractor	\$32,220.29	Less: City & MSWMA Fee Adjustments		
Adjusted revenue	\$3,832,404.78			
Adjusted Revenue Difference	\$32,220.29			
		Current	Adjustment	New
Contractor Rate increase as a percent	0.85%	\$77.87	\$0.66	\$78.53
MSWMA Rate increase as a percent	0.00%	\$6.50	\$0.00	\$6.50
City Rate increase as a percent	0.00%	\$24.00	\$0.00	\$24.00
		\$108.37	Total Rate	\$109.03
EFFECTIVE RATE ADJUSTMENT PERCENT				0.61%

**Solid Wastes Systems Transfer Station
Annual Adjustment Calculations
Effective Date January, 2021
Using 2019/20 Year Data**

**Worksheet for computing the change in various indexes and factors which comprise the
components on which rates are adjusted**

Fuel - June to June (EIA Petroleum & Other Liquids)				
See Fuel cost adjustment worksheet				
CPI Bay Area- June to June				
June 2019	June 2020			Index Increase (Decrease)
295.259	300.032			4.773
CPI % Change				1.62%
Landfill Fee Jan to Jan				
January 2020	January 2021	<u>CPI Jun to Jun</u> 2019	<u>CPI Jun to Jun</u> 2020	90% Increase (Decrease)
\$ 25.91	\$ 26.29	295.259	300.032	4.773 1.46%
Disposal - Garbage Cost % Change				1.46%
Disposal Processing Fee Jan to Jan				
January 2020	January 2021	<u>CPI Jun to Jun</u> 2019	<u>CPI Jun to Jun</u> 2020	Increase (Decrease)
\$ 31.89	\$ 32.10	256.143	257.797	1.654
Disposal - Green Waste Cost % Change				0.65%
Transfer Station MSW Tonnage at gate, Year to Year				
June 2019	June 2020			Increase (Decrease)
41,314.87	42,800.54			1,485.67
Tonnage % Change				3.60%
City Landfill Fee June to June				
January 2020	January 2021			Increase (Decrease)
\$ 14.00	\$ 14.00			\$ 0.00
City Landfill Fee % Change				0.00%
MSWMA Fee June to June				
January 2020	January 2021			Increase (Decrease)
\$ 6.50	\$ 6.50			\$ 0.00
MSWMA Fee % Change				0.00%
Recycle Tip Fee June to June				
Y/E June 2019	Y/E June 2020			Increase (Decrease)
\$178,602.20	\$208,308.51			\$29,706.31

Fuel Revenue Adjustment Worksheet, based on Fuel Index change, June to June				SWS	Fuel Exhibit #2
Base Year Fuel Index and Cost		2.782	\$174,101.27	June 2016 after 5 yr Review - Jan 2017	
Index Change - New vs. Base Year					
Annual adjustment based on Fuel Index change, year to year (using example fuel index changes)					
1	Estimated Fuel index adjustment at June 2017	3.095	11.25%	\$19,586.39	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2018 rate revision			\$0.00	Less: Prior Fuel Cost applied to rate
	iea index 2.895 + SB1 Diesel Tax .20			\$193,687.66	Fuel Cost Allowed Year 1 - 2018
2	Estimated Fuel index adjustment at June 2018	3.982	43.13%	\$75,089.88	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2019 rate revision			\$19,586.39	Less: Prior Fuel Cost applied to rate
				\$249,191.15	Fuel Cost Allowed Year 2 - 2019
3	Estimated Fuel index adjustment at June 2019	4.035	45.04%	\$78,415.21	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2020 rate revision			\$75,089.88	Less: Prior Fuel Cost applied to rate
				\$252,516.48	Fuel Cost Allowed Year 3 - 2020
4	Estimated Fuel index adjustment at June 2020	3.216	15.60%	\$27,159.80	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2021 rate revision			\$78,415.21	Less: Prior Fuel Cost applied to rate
				\$201,261.07	Fuel Cost Allowed Year 4 - 2021
5	Estimated Fuel index adjustment at June 2021	3.216	15.60%	\$27,159.80	Plus: Base Year Cost X Index Change
	Revenue adjustment for January 2022 rate revision			\$0.00	Less: Prior Fuel Cost applied to rate
				\$201,261.07	Fuel Cost Allowed Year 5 - 2022

Solid Wastes Systems, Inc.
Transfer Station Rate Schedule
 Effective Date January, 2021

Item	2020 Rate	Calculated 2021 FA Rate	NEW 2021 Rate Rounded *
MSW - Ton	\$108.35	\$109.01	\$109.00
MSW - Yard	\$24.25	\$24.40	\$24.40
Minimum Gate Fee - MSW	\$12.10	\$12.20	\$12.20
Per Can Rate - 32 gallon	\$4.05	\$4.07	\$4.05
Green Waste - Ton	\$51.25	\$51.69	\$51.70
Green Waste - Yard	\$7.45	\$7.51	\$7.50
Minimum Gate Fee - Green Waste	\$7.35	\$7.41	\$7.40
Mixed Load - Additional Charge	\$22.90	\$23.09	\$23.10
Appliances	\$12.55	\$12.66	\$12.65
Oil Filters - Small	\$0.45	\$0.45	\$0.45
Oil Filters - Medium	\$0.80	\$0.81	\$0.80
Oil Filters - Large	\$1.10	\$1.11	\$1.10
Concrete - Ton	\$80.35	\$81.03	\$81.05
Dirt - Ton	\$80.35	\$81.03	\$81.05
Sheetrock - Clean	\$51.25	\$51.69	\$51.70
Sheetrock - Dirty	\$80.35	\$81.03	\$81.05
Tires - Bicycle	\$1.45	\$1.46	\$1.45
Tires - Motorcycle	\$2.80	\$2.82	\$2.80
Tires - Passenger Car	\$4.20	\$4.24	\$4.25
Tires - Passenger Car with Rim	\$6.55	\$6.61	\$6.60
Tires - Truck	\$8.90	\$8.98	\$9.00
Tires - Truck with Rim	\$12.05	\$12.15	\$12.15
Tires - Tractor	52.95 - 400.50	53.40 - 403.90	53.40 - 403.90
E-Waste - Computers	No Charge	No Charge	No Charge
E-Waste - Monitors	No Charge	No Charge	No Charge
Scrap Metal	No Charge	No Charge	No Charge

This rate adjusted by 0.61% (effective rate)
 This rate = 24.05% of per ton contractor gate fee PLUS per ton City & MSWMA fees divided by 5.54 (yards / ton)
 This rate = MSW Yard fee / 2
 This rate - Min Gate fee / 3

These rates adjusted by 0.85% (contractor rate)

* Rates are rounded to the nearest five cents

Solid Wastes Systems, Inc.
Transfer Station Rate Schedule
Effective Date January, 2021

		NEW 2021 Rate
<u>Item</u>		<u>Rounded *</u>
MSW - Ton		\$109.00
MSW - Yard		\$24.40
Minimum Gate Fee - MSW	Up to 3 cans	\$12.20
Per Can Rate - 32 gallon	After 3 cans	\$4.05
Green Waste - Ton		\$51.70
Green Waste - Yard		\$7.50
Minimum Gate Fee - Green Waste		\$7.40
Mixed Load - Additional Charge		\$23.10
Appliances		\$12.65
Oil Filters - Small		\$0.45
Oil Filters - Medium		\$0.80
Oil Filters - Large		\$1.10
Concrete - Ton		\$81.05
Dirt - Ton		\$81.05
Sheetrock - Clean		\$51.70
Sheetrock - Dirty		\$81.05
Tires - Bicycle		\$1.45
Tires - Motorcycle		\$2.80
Tires - Passenger Car		\$4.25
Tires - Passenger Car with Rim		\$6.60
Tires - Truck		\$9.00
Tires - Truck with Rim		\$12.15
Tires - Tractor		53.40 - 403.90
E-Waste - Computers		No Charge
E-Waste - Monitors		No Charge
Scrap Metal		No Charge

* Rates are rounded to the nearest five cents

SWS Transfer Station Agreement

		Cost/Rev	Adjustment Period	Adjustment Method	Index Used	Cost Group
1,2,4	Construction / Lease	\$2.36 / MSW ton	Annual	100% of index change	CPI - US Cities CPI-U	Base Rate as Adjusted
3	Construction / Lease	\$10.00 / MSW ton	Time to Time	Per City	N/A	Pass Through
1,2	Fuel		Annual	100% of index change	eia CA #2 Diesel Retail all sellers	Base Rate as Adjusted
	Disposal - Landfill		Time to Time	Per Landfill Agreement	N/A	Pass Through
9	Disposal - Processing		Time to Time	Per Processor Agreements	N/A	Pass Through
1,2	Operating Costs		Annual	100% of index change	CPI - US Cities CPI-U	Base Rate as Adjusted
	Per Ton Contractor Gate					
4	City Franchise Fee	\$2.00	Time to Time	Per City	N/A	Pass Through
4	MSWMA Fee	\$5.00	Time to Time	Per MSWMA	N/A	Pass Through
6,7,8	TOTAL GATE FEE					

Notes

- 1 Agreement should state mutually agreed upon Index if Index becomes unavailable
 - 2 June to June change
 - 3 Lease rate replaces construction rate January 1, 2017 - \$10.00 per ton MSW
 - 4 Part of Construction rate left in gate rate to cover triple net lease costs (adjusts by CPI) starting January 1, 2017. i.e.. Prop tax, Insurance & R&M.
 - 4 Agreement should state initial rate, subject to change by City / MSWMA action
 - 5 Exhibit of calculation to be made part of agreement
 - 6 SWS requests new rate by Aug 15, City approves by Oct 15, Pub Notice given by Nov 1, Adjusted Rate goes into effect following January 1.
 - 7 Per Yard Gate Fee shall be equal to 24.05% of per ton contractor gate fee PLUS per ton City & MSWMA fees divided by 5.54 (MSWMA yards / ton)
 - 8 Rate change is calculated as follows: % annual adjustment X actual prior year (July to June) component cost = new funds needed / total gate revenue
= % adjustment to gate rate.
 - 9 Processing contract mutually agreed to with city - i.e. PRS grinding yard rate charged SWS for greenwaste.
- City can direct SWS to implement other programs, provided the costs of such programs are covered through increased rates.

SWS CPI Operating Costs

July to June

TOTAL Expenses 2019/20 **\$5,591,603.66**

Less:

Fuel -\$217,780.68

Disposal - Garbage -\$782,229.94

Disposal - Processing -\$311,235.52

Disposal - Recycling -\$208,308.51

Maint / Prop Tax \$2.36/ton -\$101,009.27

City Rent \$10/ton -\$428,005.40

City Landfill Fee \$14/ton -\$599,207.56

MSWMA Fee \$6.50/ton -\$214,002.70

Scrap Metal Cost \$0.00

Buyback Recycle Purchase Cost -\$252,243.24

Compost / Landscape Cost -\$89,343.03

TOTAL CPI Allowed Operating Costs **\$2,388,237.81**

Comparison Year Revenue

Total Revenue \$5,484,974.04

Less:

Scrap Metal -\$81,689.14

Buyback -\$254,054.70

Compost / Landscape -\$107,830.05

City Rent \$10/ton -\$428,005.40**City Landfill Fee \$14/ton** -\$599,207.56**MSWMA Fee \$6.50/ton** -\$214,002.70Comparison Year Revenue **\$3,800,184.49**



Databases, Tables & Calculators by Subject

Change Output Options:

From: 2010 ▾

To: 2020 ▾

GO

☒ include graphs☒ include annual averages[More Formatting Options](#) ➔

Data extracted on: July 21, 2020 (11:53:29 AM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS49BSA0

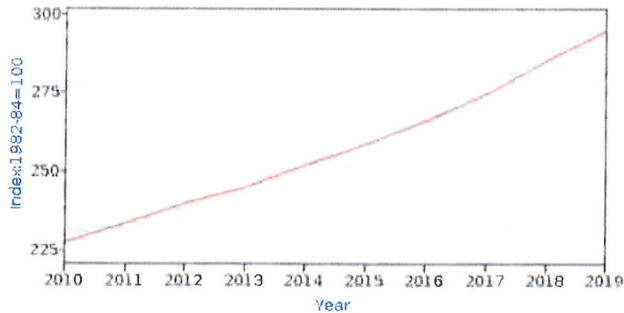
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2010		226.145		227.697		228.110		227.954		228.107		227.658	227.469	226.994	227.944
2011		229.981		234.121		233.646		234.608		235.331		234.327	233.390	232.082	234.698
2012		236.880		238.985		239.806		241.170		242.834		239.533	239.650	238.099	241.201
2013		242.677		244.675		245.935		246.072		246.617		245.711	245.023	243.894	246.152
2014		248.615		251.495		253.317		253.354		254.503		252.273	251.985	250.507	253.463
2015		254.910		257.622		259.117		259.917		261.019		260.289	258.572	256.723	260.421
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032								299.109	

12-Month Percent Change

Series Id: CUURS49BSA0

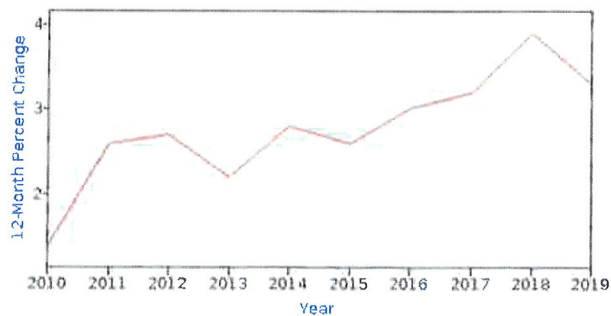
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2010		1.8		1.7		1.1		1.0		0.9		1.5	1.4	1.7	1.1
2011		1.7		2.8		2.4		2.9		3.2		2.9	2.6	2.2	3.0
2012		3.0		2.1		2.6		2.8		3.2		2.2	2.7	2.6	2.8
2013		2.4		2.4		2.6		2.0		1.6		2.6	2.2	2.4	2.1



U.S. Energy Information
Administration

PETROLEUM & OTHER LIQUIDS

OVERVIEW

DATA

ANALYSIS & PROJECTIONS

GLOSSARY

FAQS

Weekly Retail Gasoline and Diesel Prices

(Dollars per Gallon, Including Taxes)

Area: California



Period: Monthly



Show Data By:		Graph	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	View History
Product	Area	Clear							
Gasoline - All Grades		☐	3.447	3.262	2.827	2.771	2.972	3.102	2000-2020
All Grades - Reformulated Areas		☐							1995-2001
Regular		☐	3.364	3.184	2.744	2.685	2.889	3.021	2000-2020
Reformulated Areas		☐							1995-2001
Midgrade		☐	3.602	3.414	2.996	2.937	3.123	3.238	2000-2020
Reformulated Areas		☐							1995-2001
Premium		☐	3.687	3.486	3.063	3.022	3.217	3.345	2000-2020
Reformulated Areas		☐							1995-2001
Diesel (On-Highway) - All Types		☐	3.787	3.601	3.283	3.182	3.216	3.254	1995-2020
Ultra Low Sulfur (15 ppm and Under)		☐	3.787	3.601	3.283	3.182	3.216	3.254	2007-2020

Click on the source key icon to learn how to download series into Excel, or to embed a chart or map on your website.

-- = No Data Reported; -- = Not Applicable; NA = Not Available; W = Withheld to avoid disclosure of individual company data.

Notes: Conventional area is any area that does not require the sale of reformulated gasoline. All types of finished motor gasoline may be sold in this area. RFG area is an ozone nonattainment area designated by the Environmental Protection Agency which requires the use of reformulated gasoline. Publication of Low Sulfur On-Highway Diesel (LSD) prices at the U.S. level was discontinued on December 8, 2008 due to a diminishing number of stations selling LSD as a result of EPA diesel fuel regulations. EIA continued to collect LSD prices from retail outlets and included them in the Diesel Average All Types price until July 26, 2010, when no more outlets reported LSD sales. Beginning July 26, 2010 publication of Ultra Low Sulfur Diesel (ULSD) price became fully represented by the Diesel Average All Types price. As of December 1, 2010 (September 1, 2006 in California), any on-highway diesel fuel sold is ULSD as mandated by EPA on-highway diesel fuel regulations. EIA did not collect weekly retail motor gasoline data between December 10, 1990 and January 14, 1991. Monthly and annual averages

MUNICIPAL SOLID WASTE

MONTH	TOTAL CITY		TOTAL COUNTY		TOTAL MSW		% CITY		% COUNTY	
	TONS		TONS		TONS					
Jan-19	1225.50		2399.86		3625.36		33.80%		66.20%	
Feb-19	1113.83		1737.19		2851.02		39.07%		60.93%	
Mar-19	1438.01		2038.31		3476.32		41.37%		58.63%	
Apr-19	1402.96		2115.51		3518.48		39.87%		60.13%	
May-19	1319.68		2229.99		3549.67		37.18%		62.82%	
Jun-19	1578.25		1995.03		3573.28		44.17%		55.83%	
Jul-19	1722.30		2087.13		3809.43		45.21%		54.79%	
Aug-19	1802.17		1974.19		3776.36		47.72%		52.28%	
Sep-19	1659.71		1937.70		3597.41		46.14%		53.86%	
Oct-19	1697.88		2014.32		3712.20		45.74%		54.26%	
Nov-19	1628.14		2075.59		3703.73		43.96%		56.04%	
Dec-19	1525.45		1698.42		3223.87		47.32%		52.68%	
					42417.14					

MUNICIPAL SOLID WASTE

Check	Check	Check	Check	Check	Check	Check
1780.91	2548.09	3766.86	2711.69	0.00	0.00	0.00

Page 154 of 269

4.12 Additional Services. Contractor shall provide additional services upon request of City or upon the proposal of Contractor as approved by City subject, if the costs incurred by Contractor to provide such services increase, to the establishment by mutual written agreement of a reasonable service fee therefor.

4.13. Permits and Licenses. Contractor shall obtain and maintain throughout the term of this Agreement all permits, licenses and approvals required for Contractor to perform the services described herein, including, without limitation, an operating permit from the County of Mendocino. City shall cooperate with Contractor in connection with such permits, licenses and approvals, and shall renew all such permits, licenses and approvals issued by City, provided that Contractor is not in material breach of this Agreement and provided Contractor shall have fulfilled all requirements for the renewal of such permits, licenses and approvals. Contractor shall provide City's City Manager or his or her designee with copies of all permits or amendments or renewals thereof which are not issued by City.

4.14 Applicable Law. Contractor shall perform all its obligations under this Agreement in accordance with all applicable laws, including, without limitation, the permits, licenses and approvals described in Section 4.12 above, and shall be solely liable for all fines and penalties that may be imposed on Contractor for violations thereof.

5. Landfill Fee and Other Surcharges. Within forty-five (45) days after the end of each calendar month during the term of this Agreement, Contractor shall remit to City as a landfill fee a sum of money equal to Two Dollars (\$2.00) per ton (or the equivalent amount for a cubic yard), or such other amount approved by City, of Acceptable Waste received by Contractor at the Transfer Station, and any other Surcharge, approved by and acceptable to the City still in force shall be remitted to City or another entity, as directed by the City, within ninety (90) days after the end of each calendar month. If these fees are not paid on or before such due date, a late payment fee in an amount equal to eighty-three one-hundredths of a percent (0.83%) of the amount owing per month will be charged for each thirty (30) day period, or portion thereof, that the fee remains unpaid. Each monthly remittance to City shall be accompanied by a statement detailing the Acceptable Waste received at the Transfer Station for the period covered.

6. Gate Rate and Other Service Fees.

6.1 Establishment. Exhibit D sets forth the gate rate and other service fees for services provided by Contractor under this Agreement (collectively, the "Rates") effective as of the Effective Date. Contractor shall not charge lower Rates to any Franchised Waste Hauler or Self Hauler serving or from areas outside the City. Such Rates shall be subject to review and revision as set forth in Sections 6.2, 6.3, 6.4 and 6.5 below. Contractor shall not charge any amount in excess of the approved Rates for services required by or permitted under this Agreement.

6.2 Modification Based on Consumer Price Index, Fuel Index and Certain Pass-Through Costs.

(a) Per Ton MSW Rate. The per ton Municipal Solid Waste ("MSW") Rate shall be adjusted January 1st every year, beginning January 1, 2013 ("Rate Adjustment Date") to reflect changes in the CPI, the Fuel Index and certain Pass-Through Costs by an amount determined in accordance with the Transfer Station Rate Calculation attached hereto as Exhibit E (the "Calculation").

(b) Definitions. For purposes of Rate adjustments pursuant to this Section 6.2 and the Calculation, the following terms shall have the following meanings.

(i) "Base Fuel Cost" means Contractor's actual costs for diesel and other fuels used in performing services under this Agreement for the year ended December 31, 2010 or \$152,533.47.

(ii) "Base Revenue" means Contractor's total revenue received from Franchised Haulers and Self-Haulers during the Comparison Year, excluding revenue from the sale of scrap metal, Recyclables purchased under the buy-back program, and compost.

(iii) "Base Year" means the year ended June 30th one year prior to June 30th of the Comparison Year.

(iv) "Comparison Year" means the year ended June 30th immediately prior to the relevant Rate Adjustment Date.

(v) "Contractor Rate" means the per ton MSW Rate minus the per ton Franchise Fees.

(vi) "CPI" means the Consumer Price Index, All Urban Consumers, U.S. City Average, All Items (1982-1984=100), published by the United States Department of Labor, Bureau of Labor Statistics.

(vii) "Disposal Fees – Garbage" means the actual Disposal Costs paid by Contractor for Solid Waste delivered by Contractor to the Disposal Facility during the Comparison Year.

(viii) "Disposal Fees – Processing" means the actual Processing Costs paid by Contractor to PRS or any other Authorized Facility for Recyclables, Green Waste, Mixed Organic Waste and Food Waste delivered by Contractor to the PRS Facility or such Authorized Facility, respectively, during the Comparison Year.

(ix) "Fuel Costs" means Contractor's actual costs for diesel and other fuels used in performing services under this Agreement during the Comparison Year.

(x) "Fuel Index" means the California No.2 Diesel Retail Sales by all Sellers (Dollars Per Gallon) published by the U. S. Energy Information Administration.

(xi) "Operating Costs" means all of Contractor's costs to operate the Transfer Station under this Agreement, including, without limitation, labor costs, vehicle and vehicle-related costs, maintenance, insurance and transportation costs, but excluding Fuel Costs, Pass-Through Costs and the costs of purchasing scrap metal, Recyclables purchased under the buy-back program, and compost (including sales taxes).

(c) Rules. For purposes of Rate adjustments pursuant to this Section 6.2 and the Calculation, the following rules shall apply.

(i) "CPI Change" shall be calculated as one hundred percent (100%) of the percentage increase or decrease, if any, in the CPI during the Comparison Year, using the CPI published for June of such Year as compared with the CPI published for June of the Base Year.

(ii) "Fuel Index Change" shall be calculated as one hundred percent (100%) of the percentage increase or decrease, if any, in the Fuel Index from June of the Base Year through June of the Comparison Year; provided, however, that, notwithstanding Section 6.2(b)(iii) above, "Base Year" for purposes of the Fuel Index Change shall mean the year ended June 30, 2010; and, provided, further, that the Fuel Index Change adjustment (i.e., Fuel Index Change multiplied by Base Fuel Cost) for any Rate Adjustment Date shall be calculated after removal of such adjustment for the prior Rate Adjustment Date.

(iii) The Adjustments for destination charges and Disposal Fees with respect to the use of the Eastlake landfill that appear in the Calculation are not recurring.

(iv) Rate adjustments for changes in Franchise Fees that take effect on a date other than January 1st, as well as changes in other Pass-Through Costs, will be determined under Section 6.3 below and not under this Section 6.2.

(v) If City elects to purchase the Transfer Station Site and the Improvements on December 31, 2016 pursuant to Section 12 below, the cost entitled "Construction/Lease \$2.36/ton" in the Calculation will be increased annually commencing January 1, 2018 by one hundred percent (100%) of the percentage increase or decrease, if any, in the CPI during the Comparison Year, using the CPI published for June of such Year as compared with the CPI published for June of the Base Year.

(vii) As set forth in the Calculation, each adjustment in the per ton MSW Rate pursuant to this Section 6.2 shall equal the percentage adjustment in the Contractor Rate plus the per ton Franchise Fees.

(d) Per Yard MSW and Minimum MSW Rates. Each of the per yard MSW Rate, minimum MSW Rate and per can MSW Rate shall be adjusted January 1st every year (beginning January 1, 2013), as follows: the per yard MSW Rate shall equal 24.05% of the Contractor Rate, plus the per ton Franchise Fees divided by 5.54; the minimum MSW Rate shall equal the per yard MSW Rate divided by two (2); and the per can MSW Rate shall equal the minimum MSW Rate divided by three (3). All rates in this Section 6.2(d) shall be rounded to the nearest five cents.

(e) All Other Rates. Each of the Rates set forth on Exhibit D other than the MSW Rates shall be adjusted January 1st every year (beginning January 1, 2013) by an amount equal to the percentage increase or decrease, if any, in the Contractor Rate (i.e., determined before adjusting for Franchise Fees). All rates in this Section 6.2(e) shall be rounded to the nearest five cents.

(f) Procedure. The procedure for Rate adjustments under this Section 6.2 shall be as follows:

(i) Not later than August 15th of each year, Contractor shall file with the City Manager a written notice of intention to adjust each of the then current Rates effective as of January 1st of the next year in accordance with Section 6.2(a) through (e) above.

(ii) Within sixty (60) days of the filing of the notice of intention, the City Manager shall review the notice and either confirm that the proposed Rates are within the limit of Section 6.2 above or establish by mutual agreement with Contractor any necessary changes to the proposed Rates to make such confirmation.

(iii) Not later than October 20th, the City Manager shall inform the City Council in writing of his or her determination regarding the proposed new Rates and the City Council shall be entitled to review and confirm that the proposed Rates are within the limit of Section 6.2 above or establish by mutual agreement with Contractor any necessary changes to the proposed Rates to make such confirmation, not later than November 20th. Any Rates shall become effective on the following January 1st, provided that Contractor shall post notice of the revised Rates at the Transfer Station not later than December 1st.

(iv) In the event that the CPI or the Fuel Index described in Section 6.2 above shall be discontinued or materially modified during the term of this Agreement, the parties shall together select a replacement index and/or otherwise change Section 6.2 above so as to replicate, as nearly as possible, the mutual intention of the parties to rely on the results of either index described in Section 6.2 as in effect on the date hereof.

6.3 Modification Based on Changes in Pass-Through Costs. In addition to adjustments under Section 6.2 above, each Rate shall be adjusted to reflect changes in Pass-Through Costs that are not the subject of Rate adjustments pursuant to Section 6.2 above, as follows. Using the section of the Calculation entitled "Revenue Base," each Rate shall be increased by an amount equal to the increase in applicable Pass-Through Costs, and decreased by an amount equal to the decrease in applicable Pass-Through Costs, in each case so as to cause such Rate to compensate for such change in Pass-Through Costs as of the date such change becomes effective and either payable by or a benefit to Contractor, and

taking into account the increase or decrease in Franchise Fees payable in respect of such change. Changes in Pass-Through Costs resulting from a change in Disposal Facilities or Processing Facilities shall cause an increase in Rates as provided herein only if Contractor has complied with Sections 4.1.1 and 4.1.2 and City has approved the successor or alternate Facilities in accordance with such Sections, subject to Section 4.6.

6.4 Five Year Review. Once every five (5) years (beginning no later than April 2, 2016 for purposes of adjusting the Rates effective January 1, 2017), City shall conduct a review for the purpose of determining whether or not the automatic adjustments provided in Sections 6.2, 6.3 and 6.5 have adequately adjusted the Rates to cover the actual increase or decrease in the Contractor's reasonable operating costs or have exceeded those costs and whether the Rates remains fair to the ratepayer and the Contractor. Depending on the results of that review the City may approve an increase or decrease in the Rates. City shall complete each such review and adjustment, if any, at least three months (3) prior to the beginning of such year (by September 30, 2016 in the case of the first such review), and Contractor shall cooperate with such review. In conducting each such review, City shall consider the following information: financial records of Contractor (including operating expenses and revenues and Disposal, Processing, Regulatory and other costs of Contractor, and Contractor revenues), the factors described in Section 6.5 below, and rates charged for comparable services at similar facilities. Increases or decreases in the Rates pursuant to this Section 6.4 shall be subject to the notice and public hearing requirements in the Ukiah City Code, Division 4, Chapter 6, Article 1, commencing with Section 3950. The City may conduct such investigation as it deems necessary to perform this review and Contractor shall cooperate with such investigation, which may include the City's inspection and copying of Contractor records and review and/or audit of Contractor's financial records by a City retained CPA, the costs of which shall be reimbursed to City from Base Revenue but treated as a Pass-Through Cost for rate setting purposes.

6.5 Modification Based on Extraordinary Items. In addition to adjustments under Sections 6.2, 6.3, and 6.4 above, Contractor may request an increase in the Rates if Contractor's costs increase or its revenues decrease solely as the result of extraordinary circumstances beyond its control that could not have been reasonably anticipated by Contractor (such as a Change in Law) and if the increase in costs or decrease in revenues unavoidably adversely affects Contractor's opportunity to operate at a reasonable profit. Contractor shall have the burden of producing evidence satisfactory to City demonstrating its need for a rate increase prior to the regular Five Year Review pursuant to Section 6.4 above, including, but not limited to, Reviewed or Audited financial statements of Contractor, if requested by City. The City Council shall consider the request pursuant to the notice and public hearing procedures in Ukiah City Code, Division 4, Chapter 6, Article 1, commencing with Section 3950.

6.6 Billing. Contractor shall charge and collect from all customers at the Transfer Station upon receipt of materials, or bill such customers, for all services hereunder. Interest of one percent (1%) per month or the highest rate permitted under applicable law, whichever is less, shall be applied to any past due amounts until paid in full. Amounts shall be past due if not paid within thirty (30) days of billing. Contractor shall have the right to refuse service to any customer that is more than sixty (60) days delinquent on his, her or its account.

7. Provisions Applicable to Equipment and Personnel.

7.1 Equipment. Contractor shall provide all equipment necessary to perform the services described in the Agreement, sufficient in number and capacity to efficiently perform the work required by

ADDENDUM TWO TO TRANSFER STATION AGREEMENT

This Addendum Two ("Addendum Two") to that certain Second Amended and Restated Transfer Station Agreement dated October 7, 2015, as amended by Addendum One thereto dated September 21, 2016 (the "Transfer Station Agreement"), is made between the City of Ukiah, a municipal corporation (hereinafter "City"), and Solid Wastes Systems, Inc., a California corporation (hereinafter "Contractor"), effective as of December 20, 2017, with reference to the following:

A. City and Contractor wish to amend the Transfer Station Agreement on the terms herein.

B. This is the second addendum to the Transfer Station Agreement. Except as expressly stated herein, all of the terms of the Transfer Station Agreement remain in full force and effect as currently written.

NOW, THEREFORE, in and for the mutual covenants herein and other good and valuable consideration, the parties hereby agree as follows:

1. Section 6.2(b)(vi) of the Transfer Station Agreement is amended to read as follows:

"CPI" means the Consumer Price Index, All Urban Consumers, All items in San Francisco-Oakland-San Jose, CA, (Series CUURA422SA0, CUUSA422SA0) (Index 1982-84=100), published by the United States Department of Labor, Bureau of Labor Statistics.

IN WITNESS WHEREOF, the parties have executed this Addendum Two as of the date first set forth above.

Solid Wastes Systems, Inc.

City of Ukiah

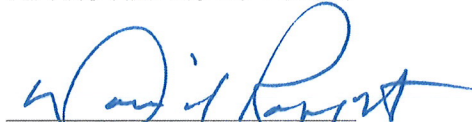
By: 
David Carroll, President

By: 
City Manager

ATTEST:


Kristine Lawler
City Clerk

APPROVED AS TO FORM:


City Attorney



AGENDA SUMMARY REPORT

SUBJECT: Review Landfill Closure Financial Plan Update.

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director

PRESENTER: Consent Calendar

ATTACHMENTS:

1. CC Reso-Establishing Funding Closure-Ukiah Solid Waste Disposal
2. Annual Inflation Factor Report 2019

Summary: The City Council will receive an update on the Financial Plan of 2016 to finance closure, post-closure, and a corrective action plan of the Ukiah Landfill.

Background: The City Council, at its regularly scheduled meeting of January 6, 2016, considered a strategy to provide funding for the ultimate closure, post closure, and Corrective Action Plan (CAP) reserve of the Ukiah Landfill. The strategy was memorialized in the City Council Resolution No. 2016-03 (Attachment #1). The Resolution directs the Finance Director to present to Council for consideration annually the condition of the financial plan, with any recommended adjustments.

Discussion: Costs to conduct closure, post-closure, and prepare a corrective action plan have been adjusted by an inflationary index provided by CalRecycle. For 2020 the estimated cost with an assumed inflationary adjustment of 1.8 percent is \$15,830,455. In 2019, the adjusted total was estimated to be \$15.55 million, a 2.2 percent increase to the 2018 estimate plus an adjustment of \$1.66 million for amounts of post-closure that were not captured in the base calculation in 2016 but were part of the engineer's estimate reported to Council. The change in cost due to the annual inflation factor provided by CalRecycle was anticipated in the analysis done by staff in determining a financing strategy for the project, of which a revenue factor of \$14 per ton tipping fee surcharge at the transfer station was a part. No adjustments to that surcharge or the overall financing strategy are recommended at this time.

Detail of the calculation and the breakdown by the various categories of closure are included in Attachment 2.

Recommended Action: Receive and file update to the Landfill Closure Financial Plan.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Tim Eriksen, Public Works Director/City Engineer

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2016- 03**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING FINANCIAL MECHANISM FOR FUNDING CLOSURE, POST-CLOSURE MAINTENANCE, AND CORRECTIVE ACTION PLAN FOR CITY OF UKIAH SOLID WASTE DISPOSAL SITE****WHEREAS:**

1. The City of Ukiah solid waste disposal site ("Landfill") located at 3100 Vichy Springs Road, Mendocino County Assessor Parcel No. 178-130-01), consisting of a landfill footprint of approximately 40 acres, ceased operations and accepting solid waste in September 2001; and
2. Since September 2001, the City has maintained the Landfill, including monitoring wells surrounding the perimeter of the property and a leachate collection system that captures and disposes of leachate through the City's sewer system; and
3. Under applicable provisions of the California Public Resources Code and in Title 27 of the California Code of Regulations ("CCR"), the City is required to adopt a plan for the closure, post-closure maintenance, and corrective actions required for the Landfill; and
4. Pursuant to 27 CCR 21180(a), the City must provide post-closure maintenance and a corrective action plan reserve ("CAP") for a thirty-year period after closure; and
5. The cash collected by the City to provide for Closure, Post-Closure Maintenance, and the CAP reserve are reflected in the City's financial statements as a net position of the disposal site proprietary fund; and
6. The City is scheduled to complete the closure of the landfill ("Closure") in accordance with its approved closure plan in 2016; and
7. Recently, new and more costly regulatory requirements relating to Closure have been imposed by the California state agencies with jurisdiction over the Closure. These additional requirements, including installation of a methane gas collection system, would have been imposed, even if the Closure had occurred prior to the imposition of these new requirements; and
8. The most recent engineer's estimates for Closure, including the gas collection system and other additional requirements, indicate that the net proprietary fund for the Landfill is not sufficient to cover all of the costs of Closure, Post-Closure Maintenance, and to establish a CAP reserve; and
9. The City must provide the funding for Closure, Post-Closure Maintenance, and the CAP reserve; and
10. On January 1, 2017, pursuant to the Amended and Restated Transfer Station Agreement ("Transfer Station Agreement") between the City of Ukiah and Solid Waste Systems, Inc. ("SWS"), dated December 12, 2011, the City is entitled to acquire legal title to the Transfer Station (Transfer Station) located at 3151 Taylor Drive, Ukiah, California, and the City and SWS are obligated to enter a lease under which SWS will continue to operate the transfer station and pay rent ("Transfer Station Rent") to the City for the use of the Transfer Station; and

10. Dedicating Transfer Station Rent to fund Closure, Post-Closure Maintenance, and the Cap Reserve as further provided herein will provide a source of revenue to fund those obligations which exceed the disposal site proprietary fund; and

11. Commencing on January 1, 2012, the City adopted a City Surcharge on the Gate Fee at the Transfer Station ("Surcharge") to provide a source of revenue in the Landfill/Solid Waste Enterprise Fund for Closure and Post-Closure Maintenance, and the CAP reserve. The Surcharge is currently \$2.00 per ton of Solid Waste received at the Transfer Station. The Surcharge is collected by SWS and remitted to the City, where it is recorded as revenue in the Landfill/Solid Waste Enterprise Fund as Closure and Post-Closure Reserve; and

12. Committing the Surcharge at its current level or any future level approved by the City Council will stabilize the Landfill/Solid Waste Enterprise Fund, provide a dedicated source of revenue to comply with the City's Closure and Post-Closure Maintenance costs, and the establishment and replenishment of the Cap Reserve; and

13. The combination of the disposal site proprietary fund, Transfer Station Rent, and the Surcharge will provide adequate funding for City's Closure and Post-Closure Maintenance costs, and the establishment and replenishment of the Cap Reserve, provided however, that an increase in the Surcharge may be necessary once the final Closure costs and the method of financing the City's obligations is determined;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ukiah as follows:

1. Transfer Station Rent is hereby committed to any unfunded Closure costs, Post-Closure Maintenance costs, and the establishment and replenishment of the CAP reserve.

2. There is hereby established a Transfer Station Rents Special Revenue Fund (Special Revenue Fund) for all Transfer Station Rent revenue which fund is established and dedicated to pay for any Closure costs, Post-Closure Maintenance costs, and the establishment and replenishment of the CAP reserve.

3. Revenue recorded in the Special Reserve Fund shall be given first preference over other revenue sources, other than grants, in funding Closure and Post-Closure Maintenance expenses and CAP reserve requirements that are not funded by the disposal site proprietary fund.

4. Any Closure and Post-Closure Maintenance expenses and CAP reserve requirements not funded by grants, the disposal site proprietary fund, and the Special Revenue Fund shall be funded by the Surcharge.

5. The City Finance Director is hereby directed to prepare for City Council the approval a Financial Plan (Plan) to extinguish in fifteen years the estimated unfunded Closure and thirty-year Post-Closure Maintenance costs, and the CAP reserve requirements, and present the Surcharge to be applied to the Transfer Station Gate Fee commencing on January 1, 2017. The revised Surcharge shall be submitted to the City Council for approval no later than October 2016. Thereafter, in September of each year, the City Finance Director shall prepare an update of the Plan to fund Closure, Post-Closure Maintenance, and CAP requirements. Any recommended increase or decrease in the Surcharge resulting from the annual update of the Plan shall be presented to the City Council for approval in October, and if approved, will be applied to the Transfer Station Gate Fee immediately following January 1st.

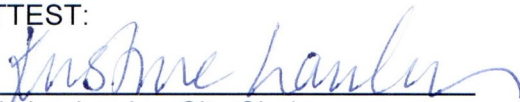
PASSED AND ADOPTED this 6th day of January 2016, by the following roll call vote:

AYES: Councilmember Crane, Mulheren, Doble, Brown, and Scalmanini.
NOES: None
ABSTAIN: None
ABSENT: None



Stephen G. Scalmanini, Mayor

ATTEST:



Kristine Lawler, City Clerk

California Environmental Protection Agency



Department of
Resources Recycling and Recovery

Gavin Newsom
California Governor

Jared Blumenfeld
Secretary for Environmental Protection

Ken DaRosa
CalRecycle Acting Director

ANNUAL INFLATION FACTOR REPORT 2019

FACILITY NAME: City of Ukiah

FACILITY NO.: SW-23-AA-0019

1.) Identify the highest approved or subsequently submitted cost estimate on record and the date of the plan:

\$ <u>8,748,697</u>	<u>March 2016</u>
Highest Closure Cost Estimate	Date of Plan
Approved or Subsequently Submitted	
\$ <u>5,258,102</u>	<u>March 2016</u>
Highest Postclosure Maintenance Cost Estimate	Date of Plan
Approved or Subsequently Submitted	
\$ <u>654,116</u>	<u>January 2014</u>
Highest Corrective Action Cost Estimate	Date of Plan
Approved or Subsequently Submitted	

2.) Multiply each cost estimate by the inflation factor to determine the new adjusted cost estimates as illustrated below:

The ABC Landfill's cost estimate for CLOSURE in 2019 was \$2,000,000. Using the 2019 inflation factor of 1.018, they recalculated their ADJUSTED CLOSURE COST for 2020 to \$2,036,000. Their POSTCLOSURE MAINTENANCE (PCM) COST with a Multiplier of 30 in 2019 was \$1,500,000. Using the 2019 inflation factor of 1.018, their ADJUSTED PCM COST for 2020 is \$1,527,000. Their cost estimate for CORRECTIVE ACTION in 2019 was \$1,000,000. Using the 2019 inflation factor of 1.018, they recalculated their ADJUSTED CORRECTIVE ACTION COST for 2020 to \$1,018,000.

NOTE: If the cost estimates identified above were prepared in 2020 dollars, do not inflate below.

ANNUAL INFLATION FACTOR REPORT 2019

\$ <u>9,312,641</u>	x 1.018 =	\$ <u>9,480,268</u>
Closure Costs (2019 Dollars)		Estimate in 2020 Dollars
\$ <u>5,541,625</u>	x 1.018 =	\$ <u>5,641,374</u>
Annual PCM Costs x PCM Multiplier of 30 or other <u>approved</u> PCM Multiplier (2019 Dollars)		Estimate in 2020 Dollars
\$ <u>696,280</u>	x 1.018 =	\$ <u>708,813</u>
Corrective Action Costs (2019 Dollars)		Estimate in 2020 Dollars
Choose Either:		
Water ☐		
or Non-Water ☒		

I certify under penalty of perjury under the laws of the State of California that the information in this document is true and correct to the best of my knowledge and is being provided in accordance with the regulations. To sign, click the "Fill & Sign" button on the right pane. Click "Sign" at the top and click "Add Signature".

<u>Operator/Owner Signature</u>	<u>Tim Eriksen</u>	
	Printed Name of Person Signing	
<u>300 Seminary Ave, Ukiah, CA 95482</u>	<u>Director of Public Works/City Engineer</u>	
Mailing Address	Title of Person Signing	
<u>707-463-6280</u>	<u>teriksen@cityofukiah.com</u>	<u>9/8/2020</u>
Phone Number	Email	Date of Report



AGENDA SUMMARY REPORT

SUBJECT: Award of Purchase for Rental of Street Sweeper from Owen Equipment, Inc. in the Amount of \$10,671 per Month and Approval of Corresponding Budget Amendment.

DEPARTMENT: Public Works

PREPARED BY: jarod, dave

PRESENTER: Consent Calendar

ATTACHMENTS:

1. Quote

Summary: Council will consider award of purchase of a rental Street Sweeper from Owen Equipment, Inc. in the amount of \$10,671 per month (up to three months) and approval of corresponding budget amendment.

Background: During the course of the Fiscal Year 2020-2021 Capital Improvement Program (CIP), staff recommended the replacement of an existing Street Sweeper and budgeted \$248,100 for Fiscal Year 2021-2022.

Due to anticipated budget deficits, this item was removed from the recommended CIP and deferred to the Fiscal Year 2021-2022 CIP.

Discussion: The existing Street Sweeper is a 2008 Tymco Air Sweeper with over 10,000 hours on it. This unit has become unreliable and needs constant repairs. Over the course of the last two years, over \$14,000 in repairs have been made even though this unit is rarely used.

With the upcoming fall season ahead, it is crucial that the City has two fully operating Street Sweepers in order to be able to keep the streets swept during the leaf season. In addition, the city must maintain compliance with the City's Municipal Separate Sanitary Storm Sewer System (MS4) Permit issued by the Regional Water Quality Control Board (RWQCB).

Staff requested a quote (Attachment 1) from Owen Equipment, Inc. for the rental of a unit similar to the existing Tymco Sweeper. The rental unit that will be delivered is similar in type to the one being considered for replacement in the next fiscal year and will provide staff the ability to test the unit to ensure functionality in met on a day to day basis. Owen Equipment is the sole provider of the Elgin Brand of sweepers and offers cooperative purchasing contracts.

Staff will begin working on the specification for the new unit and explore options for a Lease/Purchase Agreement, Financing from the manufacturer as well as a direct purchase option. In addition, staff will explore the availability of grant funding from the California Air Resources Board (CARB) for financial assistance in the purchase of the new unit.

Recommended Action: Award of purchase of rental Street Sweeper from Owen Equipment, Inc. in the amount of \$10,671 per month and approval of corresponding budget amendment.

BUDGET AMENDMENT REQUIRED: Yes

CURRENT BUDGET AMOUNT: 10024224.56410- \$2,000

PROPOSED BUDGET AMOUNT: 10024224.56410- \$32,013

FINANCING SOURCE: Storm Water Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Tim Eriksen, Director of Public Works/City Engineer; Don Brown,
Water/Sewer/Streets Supervisor

Approved: 
Sage Sangiacomo, City Manager



ENVIRONMENTAL SALES • RENTALS • SERVICE

Customer: City of Ukiah (Elgin Crosswind Low Dump Air Sweeper)

Rental / Lease Quote and Terms

Thank you for choosing Owen Equipment for your rental needs. Please see the rates and terms below for your request. Please sign and return this form so that we may proceed. If you have any questions please feel free to call anytime.

Rental Rate \$1,450.00 per day. Per Week \$3,750.00 per Four Weeks \$9,850.00

Rental Deposit \$Full due when unit is picked up. Customer to send payment for 2nd month at 30 days from will call date.

Environmental fees of \$15.95 will be included in every rental billing.

Normal terms are Net 30 days. All past due accounts will be charged a 1.5% service fee per month.

Rates are based on a 40 hour week or 160 hours per 4 weeks. Additional hours will be invoiced at \$95.00 per hour.

Rental Rate includes 1,250 miles per Four Weeks. Additional miles will be invoiced at .90 per mile over 1,250.

Prior to equipment leaving Owen premises, customer shall have on file with Owen Equipment insurance coverage with the following limits listing Owen Equipment as additional insured.

- A) Property Damage \$2,000,000.00
- B) Liability \$2,500,000.00
- C) Physical damage \$ 500,000.00

Customer is responsible for **ALL** damage to equipment and rental will continue until the equipment is back in rental condition. Customer is responsible for all IFTA charges, fuel permits and / or local taxes.

No-Tax PUC Fuel: Use of Red Dye fuel or other no-tax PUC fuel is prohibited for use in Owen rental vehicles. Upon return, if prohibited fuel is found in the rental unit, the customer will be charged for a filter replacement and a complete flush of the fuel system. In the unlikely event of fines levied by government agencies for driving the unit on road using no-tax fuel the customer will be held responsible.

Tolls: Any road/bridge tolls not paid by the customer will be billed separately for the amount of the toll plus an administrative fee of \$25 per toll.

Daily Trip Logs: In case of IFTA or IRP audits Daily Trip Logs are to be available for inspection and review.

Customer shall not use equipment in abrasive work environments such as heavy sand, salt or corrosive materials. Damage as a result of improper use or use for material that causes damage to equipment will be paid for by the customer and rent shall continue until the equipment is back in rental condition.

Customer is responsible for normal maintenance including scheduled oil changes and replacement of wear items. Owen equipment will provide the normal service work and oil changes at no charge providing the customer brings the equipment into our Portland, Kent or Fairfield location for a scheduled service. All service records shall be provided to Owen Equipment upon request. Failure to complete normal service requirements could result in additional charges.

Customer shall ensure only properly trained and licensed staff will be permitted to operate equipment. Owen Equipment will provide training time of up to 4 hours at delivery. Additional training is available at anytime upon the customer's request for an additional charge.

Wear items such as brushes, dirt shoes, hoses and similar items will be replaced at the rental return and invoiced to the customer. Equipment will have new or like new wear items at initiation of rental.

All other terms of Owen Equipment's normal rental agreement shall apply to all rentals.

Accepted by _____ Date _____

Title _____

Portland 13101 NE Whitaker Way • Portland, OR 97230 | (503) 255-9055 • fax (503) 256-3880

Kent 8721 S 218th St • Kent, WA 98031 | (253) 852-5819 • fax (253) 852-8913

Fairfield 1085 Horizon Drive • Fairfield, CA 94533 | (707) 422-2333 • fax (707) 422-2444

www.owenequipment.com



AGENDA SUMMARY REPORT

SUBJECT: Approve Amended Scope of Work in Pioneer Law Group Retainer Agreement.

DEPARTMENT: City Attorney

PREPARED BY: David Rapport, City Attorney

PRESENTER: David Rapport, City Attorney

ATTACHMENTS:

1. Engagement Letter - Amendment I

Summary: Amend scope of work in Pioneer Law Group retainer agreement to defend *Vichy Springs et al v. City of Ukiah*, Mendocino Superior Court Case No. CVPT-20-746612, challenging certification of Landfill Closure Plan Environmental Impact Report

Background: Pioneer Law Group, which specializes in environmental law with an emphasis on the California Environmental Quality Act ("CEQA"), was originally retained on June 4, 2020, to review the proposed Environmental Impact Report ("EIR") for the plan to close the former Ukiah Landfill before the City Council conducted its meeting to consider approval of the EIR and the Plan. The City Council certified the EIR on August 5, 2020, and on September 8, 2020, Vichy Springs Resort and two other organizations have filed suit to challenge the EIR.

Discussion: The scope of work for the Pioneer Law Group was originally limited to review of the EIR with a not to exceed maximum of \$10,000. The City now requires legal representation to defend the City Council decision certifying the EIR. As demonstrated when it was selected to review the EIR and by the quality of its work in conducting that review, Andrea Matarazzo, the partner in the firm, assigned to represent the City, is highly qualified to defend this lawsuit.

The lawyers who filed the action specialize in bringing actions under CEQA to challenge the approval of EIRs. CEQA is a complex regulatory scheme that has become even more complex due to the many court decisions interpreting its provisions. In the opinion of the City Attorney, the City needs an attorney and law firm specializing in CEQA and CEQA litigation to defend the City Council's decision. The City Attorney would act as co-counsel.

Council is therefore being asked to approve the amended scope of work in the Pioneer Law Group retainer agreement (Attachment 1).

Recommended Action: Approve and authorize City Manager to sign Engagement Letter Amendment 1, with the Pioneer Law Group.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: Various project based budgets approved by the City Council

PROPOSED BUDGET AMOUNT: As needed and contingent on authorized budgets

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.: COU No. 1920-260

Approved: 
Sage Sangiacomo, City Manager



Andrea A. Matarazzo

Partner

andrea@pioneerlawgroup.net

direct: (916) 287-9502

September 9, 2020

Via Electronic Mail

drapport@cityofukiah.com

David J. Rapport, City Attorney
City of Ukiah
300 Seminary Ave.
Ukiah, CA 95482

Re: Engagement Letter Amendment I
File No.: 5364.003

Dear Mr. Rapport:

Pioneer Law Group, LLP ("PLG") is very pleased to continue to provide legal services to the City of Ukiah ("City") in environmental matters with a focus on the California Environmental Quality Act (CEQA). Specifically, this letter updates the existing scope of services to include PLG's representation of the City as co-counsel in the matter of *Russian Riverkeeper et al. v. City of Ukiah*, Mendocino County Superior Court case number SCUk-CVPT-20-74612.

Pursuant to our discussions, PLG will serve as co-counsel to the City Attorney, and our attorneys will report to the City Attorney or any other representative whom the City designates as appropriate. Our scope of services includes all legal work required to obtain a judgment in the referenced litigation. PLG's legal services will be provided on an hourly basis as directed by the City. At this time, our fees and costs in this case are estimated to be in the range of approximately \$150,000 based on our experience in similar matters, with the understanding that (1) the estimate is not a cap; and (2) actual fees incurred are a function of the time required to provide the necessary legal services, which will depend on how the case is litigated by the petitioners and other factors we cannot control.

All invoices shall be provided monthly to the City's designated representative, with an electronic copy to the City Attorney. Invoices will provide an accounting of attorney time for the month's tasks as well as any costs incurred. Our current public agency billing rates for legal personnel range from \$150 per hour for paralegals to \$395 per hour for partners. These rates are

2 | Engagement Letter Amendment I

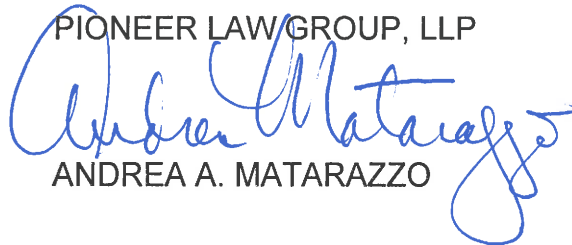
adjusted effective as of January 1 of each year. All work assignments will be made, where possible, in a way that maximizes our legal effectiveness and time efficiency and minimizes your legal expenses. Our goal is to provide quality legal services in a cost-effective fashion.

If you have any questions concerning a billing statement, we will be pleased to discuss them with you. We will also provide any additional explanation of our work that may be required. It is essential that you promptly advise us if you do have questions or concerns regarding the billings so that we may resolve them as quickly as possible.

Although we have set forth the terms of our representation in the form of a letter, you should understand that the Agreement set forth in this letter is a binding legal contract. If the Agreement meets with your approval, please sign and mail or email a copy back to this office.

Thank you very much for having engaged this firm to provide legal services. We appreciate the opportunity to continue to work with you.

Very truly yours,

PIONEER LAW GROUP, LLP

ANDREA A. MATARAZZO

AAM:sr
Enclosure

ACCEPTANCE AND APPROVAL

The undersigned has reviewed and understands the foregoing terms and conditions and agrees to them as of the date indicated below.

Dated: _____

By: _____

Name: _____

Title: _____



AGENDA SUMMARY REPORT

SUBJECT: Conduct a Public Hearing to Consider Adoption of a Resolution Authorizing Submittal of an Application in Response to the 2020 State Community Development Block Grant Program - Coronavirus Response Round 1 Notice of Funding Availability; and Approve Corresponding Budget Amendments if Awarded the Grant.

DEPARTMENT: Community
Development

PREPARED BY: Craig Schlatter, Community Development
Director

PRESENTER: Craig Schlatter, Community Development
Director

ATTACHMENTS:

1. CDBG-CV1 NOFA
2. CARES-Programs-for-CDBG-Grantees-Enterprise
3. CDBG-CV1 Jurisdiction Allocations
4. Resolution- 2020 CDBG-CV1 application

Summary: Council will conduct a public hearing to consider and possibly adopt a resolution authorizing the submittal of an application in response to the 2020 State Community Development Block Grant Program - Coronavirus Response Round 1 Notice of Funding Availability.

Background: Note: this public hearing is being conducted again due to a noticing error with the first public hearing conducted on August 5, 2020. The content of this staff report is largely unchanged from the August 5, 2020 public hearing. The Resolution has been updated with minor revisions.

On June 5, 2020, the State Department of Housing and Community Development (HCD) announced the availability of \$18.7 million in new federal funds for the Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) for local assistance through a Notice of Funding Availability (NOFA) (Attachment 1). HCD began accepting applications beginning June 8, 2020, with applications and required documentation originally due by August 31, 2020. An amendment was issued on August 31, 2020, amending the deadline to September 21, 2020. Funding for the NOFA was made available pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law March 27, 2020.

State CDBG Citizen Participation regulations require a public hearing to adopt a resolution authorizing submittal of an application, or applications, to HCD. That is the purpose of this public hearing.

CDBG-CV1 Eligible Activities and Threshold Requirements

The CDBG-CV1 NOFA provides funding for the following activities: assistance to businesses and microenterprises impacted by COVID-19 stay-at-home orders and shut-downs; public services related to COVID-19 support; facility improvements related to COVID-19 healthcare and homeless housing needs; and acquisition of real property to be used for the treatment or recovery of infectious diseases in response to COVID-19. Funds must be used to meet the national objective of benefit to low- to moderate-income (LMI)

individuals and/or households.

CDBG-CV1 funds cannot be used where a "Duplication of Benefits" occurs- i.e. "when a program beneficiary receives assistance from multiple sources for a cumulative amount that exceeds the total need for a particular funding need." For this reason, jurisdictions must be careful in their deployment of CDBG-CV1 funds. Please see Attachment 2 for a list of other financial assistance sources that may preclude deployment of CDBG-CV1 funds.

Applicants can apply for up to three activities with the total request not exceeding the allocation limit per jurisdiction. The City's allocation per the NOFA is \$108,757 (Attachment 3). Up to 17 percent of this allocation can be utilized for general administration. Because CDBG-CV1 funds are noncompetitive, provided the City's application is complete and meets threshold requirements, the City will receive an award of \$108,757.

Discussion: Staff within the City Manager's Office/Emergency Management, Electric Utility Department, and Community Development Department discussed current priorities related to the COVID-19 pandemic. Identified was the need for an emergency sheltering facility within the city limits to assist healthcare providers meet the demand for services and support in the event of a surge in the number of COVID-19 patients. Such an emergency sheltering facility should also have the capacity to sustain services in the event of a Public Safety Power Shutdown (PSPS).

The City's conference center was identified as a possible emergency sheltering facility but would need to be improved with a generator in the event of a PSPS or other disaster causing a power outage. Staff discussed the eligibility of a generator installation for CDBG-CV1 funds with HCD staff, and HCD staff confirmed the project would be eligible provided that it principally benefited LMI residents and could assist existing healthcare providers with increased capacity to respond to COVID-19. By having the City's conference center operational to handle emergency sheltering and support during a PSPS, the hospital is able to more fully focus on responding to the COVID-19 crisis, improving capacity. The conference center is located within a census tract/block group with more than 50% LMI area benefit, so the project is eligible per CDBG National Objective requirements.

Staff Recommendation to Council

The following is requested and included in the attached Resolution (Attachment 4):

City of Ukiah Public Facility Improvement Project = not to exceed \$90,269

General Administration = not to exceed \$18,488

Total = not to exceed \$108,757

To proceed with this recommendation, Staff requests Council 1) conduct a public hearing; and 2) adopt the Resolution in Attachment 4 authorizing an application be submitted to HCD for the above activities; and 3) approve corresponding budget amendments if the application is awarded.

Recommended Action: Conduct public hearing and adopt a resolution authorizing the submittal of an application in response to the 2020 State Community Development Block Grant Program - Coronavirus Response Round 1 Notice of Funding Availability, and approve corresponding budget amendments if awarded the grant.

BUDGET AMENDMENT REQUIRED: If CDBG-CV1 grant awarded.

CURRENT BUDGET AMOUNT: N/A

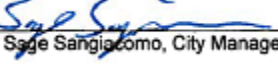
PROPOSED BUDGET AMOUNT: \$108,757: \$18,488- General Administration; \$90,269- City of Ukiah Public

Facility Improvement Project

FINANCING SOURCE: CDBG

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mel Grandi, Electric Utility Director, Tami Bartolomei, Office of Emergency Management Coordinator; Traci Boyd, Management Analyst

Approved: 
Sage Sangiacomo, City Manager

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 670
Sacramento, CA 95833
(916) 263-2771
www.hcd.ca.gov



June 5, 2020

MEMORANDUM FOR: All Potential Applicants

FROM: Jennifer Seeger, Acting Deputy Director
Division of Financial Assistance

A handwritten signature in blue ink, reading "Jennifer Seeger".

SUBJECT: Community Development Block Grant Program –
Coronavirus Response Round 1 (CDBG-CV1)
Notice of Funding Availability

The California Department of Housing and Community Development (Department) is pleased to announce the availability of approximately \$18.7 million in new federal funds for the Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) funding for local assistance. Funding for this Notice of Funding Availability (NOFA) is made available pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law March 27, 2020.

The Department will be accepting applications through the Grants Network portal beginning June 8, 2020. Applications and required documentation must be received by the Department no later than **Monday, August 31, 2020, 5:00 p.m. Pacific Daylight Time.** **Any applications received after this time will not be accepted.**

Applications will be reviewed and awarded as received. Applicants must submit their approved governing body resolution prior to the Department's execution of a Standard Agreement. The Department will not execute agreements without an approved governing body resolution that is acceptable to the Department. In the event that the CDBG-CV1 funds are not fully awarded by the application closing date, the Department will either allocate additional funding to active contracts that have met performance and timeliness milestones, or it will roll unawarded funds into subsequent rounds of CARES Act funding as appropriate and available.

Applicants are encouraged to set-up their profiles in the Grants Network portal located at <https://portal.ecivis.com/#/login> as early as possible. Profile set-up instructions can be found in the Grants Network portal, external user manual on the CDBG webpage at <https://www.hcd.ca.gov/grants-funding/active-funding/cdbq.shtml>.

Applicants are encouraged to begin the application process early to ensure successful submission before the application deadline. If you have any trouble logging into the portal or have questions on how to complete the online application, please contact the CDBG staff at cdbg@hcd.ca.gov and make sure to include CDBG-CV1 in the subject line of your message.

To receive CDBG-CV1 NOFA FAQs, notice of the NOFA webinar, and other program information and updates, please subscribe to the CDBG listserv at https://www.hcd.ca.gov/HCD_SSI/subscribe-form.html. For questions or assistance, please email cdbgnofa@hcd.ca.gov.

Attachment

**Community Development Block Grant Program -
Coronavirus Response Round 1 (CDBG-CV1)
Notice of Funding Availability**



**Gavin Newsom, Governor
State of California**

**Lourdes M. Castro Ramírez, Secretary
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I. Notice of Funding Availability

The California Department of Housing and Community Development (Department) receives funding from the United States Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Program and allocates funds to CDBG eligible non-entitlement jurisdictions. Approximately \$18.7 million in new CDBG coronavirus response round 1 (CDBG-CV1) federal funds authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, will be allocated to eligible jurisdictions to perform Activities related to COVID-19 response and recovery. The CARES Act provides extra CDBG funds specifically targeted to prevent, prepare for, and respond to coronavirus.

The CDBG-CV1 Notice of Funding Availability (NOFA) provides funding ONLY for the following Activities, which are narrowly tailored as described in Section II.A and Section II.B of this Notice of Funding Availability (NOFA):

- Assistance to businesses and microenterprises impacted by COVID-19 stay-at-home orders and shut-downs
- Public services related to COVID-19 support
- Facility improvements related to COVID-19 healthcare and homeless housing needs
- Acquisition of real property to be used for the treatment or recovery of infectious diseases in response to COVID-19

CDBG-CV1 funds will be distributed through a simplified application via the Grants Network portal online grant management system and will be available to all CDBG-eligible non-entitlement jurisdictions as outlined in the Department's Annual Plan Amendment located at <https://www.hcd.ca.gov/policy-research/plans-reports/index.shtml>.

This NOFA outlines application requirements, timelines for eligible jurisdictions, and provides documentation requirements.

A. Tentative program timeline

EVENT	DATE
CDBG-CV1 NOFA and application released	June 5, 2020
OTC application window opens	June 8, 2020
Application deadline	August 31, 2020
Department announces awards	As applications are received

* Award timeline is dependent on receipt of HUD's grant agreement.

B. Authorizing Legislation

Funding under this NOFA is made available pursuant to the CARES Act (Public Law No: 116-136) and the Housing and Community Development Act of 1974 (HCDA) as amended and codified at Title 42 United States Code (U.S.C.) § 5301 et. seq., and Subpart 1 of the Federal CDBG Regulations, found at Title 24 Code of Federal Regulations (CFR) § 570.480 et seq. The requirements of the state administered CDBG program are in California Health and Safety Code (HSC) §§ 50825-50834. This NOFA should be read in conjunction with the following regulations that establish state and federal CDBG requirements. Relevant legal authority includes, but is not limited to, the following:

- Housing and Community Development Act of 1974 (HCDA) as amended and codified at Title 42 United States Code 5301 et seq., and Subpart 1 of the Federal CDBG Regulations
- [HSC §§ 50825-50834](#)
- [CFR, Title 24, Part 570, Subpart I](#)
- [24 CFR Part 58](#)
- [2 CFR Part 200](#)
- [CDBG Guidelines \(Guidelines\)](#)
- [The State of California 2015-2020 Consolidated Plan as amended](#)
- [The State of California 2019-2020 Annual Action Plan as amended](#)
- [Governor of California Executive Order N-66.20](#)

If state or federal statutes or regulations, or other laws, relating to the CDBG-CV1 funds are modified by the United States Congress, HUD, the Department, California State Legislature, or the Governor, the changes may become effective immediately and may be applicable to this NOFA and existing Standard Agreements.

If there is a conflict between the state and federal regulations, the federal regulations shall prevail. In addition, the Department reserves the right, at its sole discretion, to suspend or amend the provisions of this NOFA. If such an action occurs, the Department will notify interested parties. Awards made under this NOFA are also contingent upon the Department executing a grant agreement from HUD for the CARES Act funds.

C. Conditions

Applicants and Awardees acknowledge that the funding opportunities referenced in this NOFA, and all obligations of the Department herein, are expressly subject to the following conditions:

1. The ongoing availability of funds
2. The continued authority of the Department to administer the CDBG-CV1 funds
3. The execution of the CARES Act funding grant agreement with HUD
4. Issuance of the Governor's Executive Order providing regulatory relief from state statute

In the event that funds are not available to fund any, or all, Activities offered herein, or if the Department's authority to administer the CDBG-CV1 funds or act under this NOFA is eliminated, or in any way restricted, the Department shall have the option, at its sole discretion, to amend, rescind, suspend, or terminate this NOFA and any associated funding pursuant to the provision set forth immediately above. **This NOFA is not a commitment of funds to any Activity or Applicant.**

D. Applicant responsibility

It is the Applicant's responsibility to ensure that the application submitted is clear, complete, and accurate. It is also the Applicant's responsibility to ensure that the governing body resolution submitted is clear, complete, and accurate. The Department will not execute agreements without a resolution that is also acceptable to the Department. In this NOFA, the Department has gone to great lengths to explain what will be an acceptable resolution to the Department. After the application submittal deadline, Department staff may request clarifying information to make sure the application is complete and accurate and meets federal eligibility requirements. Applicants may be asked to make changes to their Activities to meet eligibility requirements. Applications that do not meet federal minimum eligibility requirements will be returned to draft status for Applicant changes. No Applicant may appeal the Department's evaluation of another Applicant's application.

II. **Eligible Activities (24 CFR §§ 570.201-203)**

Applicants can apply for a total of three (3) Activities with the total request not exceeding the allocation amount in Appendix A. **Activities funded under this NOFA will have a 12-month expenditure period.** See Appendix E for a list of eligible HUD Matrix Codes. Applicants must show a relationship between the need for services and COVID-19 impacts.

For the CDBG-CV1 NOFA, the following Activities are permitted:

A. Community Development

1. Public services to respond to COVID-19 impacts
2. Public facility improvements to increase capacity for healthcare facilities (facility improvements must include a documented connection with healthcare facility needs)
3. Public facility acquisition, provided that the end use increases healthcare facility capacity
4. Acquisition and/or improvement of housing facilities for persons experiencing homelessness

B. Economic Development with a focus on job retention

1. Business assistance
2. Microenterprise assistance (including Micro-financial assistance and Technical assistance)

III. Duplication of benefits

A Duplication of Benefits (DOB) occurs when a program beneficiary receives assistance from multiple sources for a cumulative amount that exceeds the total need for a particular funding need. The amount of the duplication is the amount of assistance provided in excess of the need. It is the Department's responsibility to ensure that each CDBG-CV1 Activity provides assistance only to the extent that the project's funding needs have not been met by another source. See the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) (42 U.S.C. § 5155; HUD Memorandum dated 9 April 2020, subject: 'CARES Act Flexibilities for CDBG funds used to support coronavirus response and plan amendment waiver').

Section 312 of the Stafford Act prohibits federal agencies from providing assistance to any "person, business concern, or other entity" for any loss to which the entity has already received financial assistance from another source (42 USC § 5155(a)). The Federal Register Notice, published November 16, 2011 (Docket No. FR-5582-N), requires adequate policies and procedures in place to prevent a DOB and the recapture of funds, if necessary.

Applicants will be required to complete DOB documentation at application and will be required to continue to report on DOBs throughout the expenditure period for the CDBG-CV1 funds.

IV. National Objectives (24 CFR §§ 570.483-484)

A. Low- to Moderate-Income National Objective

At least 70 percent of the funds awarded shall benefit low- to moderate-income (LMI) individuals or households. No Activity or portion of a program assisted by these funds may exclude from its benefits the lowest-income eligible group.

Persons, households, and/or neighborhoods benefiting from LMI Activities must meet HUD's LMI requirements. Income limits are regularly updated. Applicants will be notified via a news email blast and information will be posted on the Department's website if the HUD Adjusted Median Family Income (HAMFI) limits or low- to moderate-income areas (LMA) are updated during the application period.

The LMI National Objective consists of the following categories:

1. LMI Limited Clientele (LMC), as defined by income limits or presumed benefit.

LMC refers to persons who earn 80 percent or less of HAMFI for the county of residence, as updated annually by HUD.

Presumed benefit LMC refers to persons who, as a category, are typically low income. This includes:

- Seniors
- Persons with a disability (must meet the [Bureau of the Census' Current Population Report's definition of "severely disabled"](#))
- Homeless persons
- Abused children and battered spouses
- Illiterate adults
- Persons living with acquired immunodeficiency syndrome (AIDS)
- Migrant farmworkers

2. LMI Area (LMA), as defined by census tracts and block groups.

- LMA eligibility is based on the American Community Survey using Census Geographies.
- At least 51 percent of households in the area must be earning at 80 percent or below HAMFI to meet LMA.

- Must be contiguous – the area must be a solid area, without certain streets or buildings being excluded, and the area should be mapped to show eligibility. If a service area is not contiguous it will be determined to be a separate Activity and will need a separate application.
- Activity must be a public benefit for the area, for example, the construction of a facility to be used for testing, diagnosis, or treatment of infectious disease.

LMA eligibility should be determined from the map application at HUD's Low- and Moderate-Income Summary Data Application page. Instructions for HUD's mapping application can be found at this link:

<https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=ffd0597e8af24f88b501b7e7f326bedd>

3. LMI Housing (LMH), as defined by household income limits

- Households earning 80 percent or less of HAMFI.

4. LMI Job Creation or Retention (LMJ) Activities

- LMJ is based on the number of full-time equivalent jobs created or retained.
- Must create or retain jobs, and 51 percent of those jobs must be for LMI persons.
- To meet the public benefit requirements for LMJ Activities, for every \$35,000 spent (including Activity delivery), one full-time equivalent job must be created or retained.

B. Urgent Need National Objective

Urgent Need is a National Objective that is available for instances where the existing conditions in a community:

- Pose a serious and immediate threat to the health or welfare of the community.
- Are of recent origin or recently became urgent.
- The applicant is unable to finance the Activity.
- Other resources of funding are not available to carry out the Activity.

The availability of Urgent Need as a National Objective depends on the overall LMI performance of the state. The state may only offer Urgent Need in the margin above the statutory 70 percent LMI requirement. As a result, Urgent Need will not be a default National Objective and may only be designated on a case-by-case basis.

Applicants that have no option but to use Urgent Need must contact the Department to discuss how to prepare and submit their application.

Please note that if HUD should provide waivers of the 70 percent LMI requirement or other guidance that will allow for greater utilization of Urgent Need, the Department may make changes to the program allocation process to incorporate Urgent Need as a default National Objective without amending this NOFA. Applicants will be notified of any such changes via email.

V. Eligible applications

Applicants must meet the following requirements when the application is submitted to be eligible to apply for funding under this NOFA:

A. Eligible jurisdictions

Any California city or county is eligible to apply for CDBG-CV1 funding except a city or county that participates in the HUD-administered CDBG Entitlement program either as a direct entitlement, or as part of an Urban County consortium. Incorporated cities located in an Urban County as defined by 42 U.S.C. 5302(a)(6) must formally elect to be excluded from participation in the Urban County entitlement status.

HUD must be notified that the city has elected to be excluded from the Urban County participation as per 24 CFR 570.307(g) for it to be eligible for the state administered CDBG program, including CDBG-CV1 funding. Eligible Applicants may use the following approaches. Only eligible Activities from eligible Applicants will be reviewed.

1. An eligible Applicant may apply on its own behalf.
2. An eligible Applicant may apply on behalf of one or more other eligible Applicants. An application on behalf of one or more other eligible applications will need to include a Memorandum of Understanding (MOU), or similar formal agreement, fully executed by all parties of the application, that clearly identifies the lead Applicant and that details the roles, responsibilities, and requirements for each party. The agreement must be enforceable.
3. Two or more eligible Applicants, which share a program, may submit a joint application. A joint application must include a MOU, or similar formal agreement, fully executed by all parties of the application, that clearly identifies the lead Applicant and that details the roles, responsibilities, and requirements for each party. The agreement must be enforceable. Only one Applicant in a joint application may be designated as the lead agency and will have the lead responsibility for administering the Standard Agreement, financial management, and Activity reporting.

B. Financial Management Compliance (2 CFR Part 200)

The Applicant must demonstrate to the satisfaction of the Department that it is in compliance with the financial management requirements at 2 CFR §200, et seq., including the single audit requirements of 2 CFR §200.501.

C. Good standing

The Applicant, and any co-Applicant, together with the respective affiliates, must be in good standing with the Department (*i.e.*, are current on all loan and/or grant obligations, have a satisfactory past performance history in all of their prior dealings with the Department, and are in full compliance with all Department contracts and reporting requirements). Applicants not meeting the foregoing requirements shall include with their application evidence that they are actively working with the Department to resolve any issue.

D. Federal debarment

Pursuant to [24 CFR Part 5](#), all CDBG-CV1 Applicants are required to verify they and their principals, or any/all persons, contractors, consultants, businesses, sub-recipients, etc., that will be conducting business with the Applicant as part of the Activity are not presently debarred, proposed for debarment, suspended, declared ineligible, or voluntarily excluded from participation in the covered transaction or in any proposal submitted in connection with the covered transaction.

The Department will not award any CDBG-CV1 funds to Applicants that are debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from participation from federally assisted programs, or that are proposing to partner, contract, or otherwise fund Activities through an organization that is debarred, suspended, proposed for debarment, or otherwise ineligible from participation in federally assisted programs. Applicants are responsible for providing proof that all program partners, subrecipients, contractors, and any other program participants, current or future, are not debarred. Applicants must provide proof from the federal System for Award Management that the Applicant, all application partners, and any subrecipients, developers, consultants, and contractors that are or may be participating in the application, the potential administration of the award, or the potential implementation of the Activity, are not debarred. Applicants are not required to run debarment checks against individual employees. If the Applicant has not yet procured the contractor or identified a subrecipient for a specific Activity, the Applicant will be required to check for debarment prior to executing a contract or agreement for that Activity and shall include proof of debarment evaluation in the Activity file.

E. Restrictions on multiple Activities in the same political districts

Applications for eligible Activities outside the Applicant's jurisdiction must include a legally binding agreement, acceptable to the Department, with the city or county in which the eligible Activity is located. Applicants may not apply to both the state administered CDBG program (including CDBG-CV1) and to a CDBG program

administered by an Urban County or other entitlement entity during the same program year.

VI. Funding and Activity limits

IMPORTANT NOTE:

All applications must be submitted through the Department's online Grants Network portal via <https://portal.ecivis.com/#/login>; no hard copies will be accepted. Jurisdictions will submit **one application per** Activity. Each jurisdiction **can submit up to three (3) applications** during this NOFA cycle. Each Activity must have a unique application with a complete budget, National Objective, scope of work, and milestone timeline. There will be no "combo" Activities or applications accepted in this NOFA cycle. Each Activity, both projects and programs, is stand-alone with a separate budget and scope of work. General Administration should be budgeted for each Activity up to 17 percent of the total Activity budget. HUD allows a total of 20 percent of funding to be used for planning and administration. HUD limits the state to 3 percent, which allows up to 17 percent for local jurisdictions. The Department is not proposing to allocate any funding for planning only Activities, which will allow local jurisdictions to access the full administration balance. Each Activity will have a stand-alone Standard Agreement for that Activity. Applicants are encouraged to review the attached draft Standard Agreement as a sample of the applicable terms and conditions.

- Funds from this NOFA cycle will be available to eligible Applicants via allocation through a simplified application (See Appendix A for final jurisdiction allocations).
- Maximum total grant amount limits are the allocation for your jurisdiction. Program income is not included in the allocation amounts. Total Activity budgets may exceed the award limits if program income is included in the Activity application. Note that program income included in a CDBG-CV1 application will be required to meet the same performance terms, duplication of benefits, and expenditure period for the CDBG-CV1 funds.
- Milestones: All CDBG-CV1 funded Activities must be implemented according to the milestones defined in the Standard Agreement. Applicants must include at least two milestones per Activity application – a milestone for Activity initiation and a milestone for Activity closeout. Additional milestones are optional, though encouraged for best practice Activity implementation.

VII. Program administrative costs

Grantees will be allowed to use a total of 17 percent of their allocation for program administration costs. Costs incurred in COVID-19 response prior to the allocation may be eligible for reimbursement as per the CARES Act. Applicants will be asked to identify pre-agreement costs as part of the simplified application.

VIII. Pre-agreement costs

Costs incurred in COVID-19 response prior to allocation may be eligible for reimbursement as per the CARES Act. Applicants will be required to identify pre-agreement costs. Pre-agreement costs not identified as part of the application budget will not be eligible for reimbursement. See the attached sample Standard Agreement for pre-agreement cost reimbursement terms.

IX. Threshold requirements

- A city or county must be a non-entitlement jurisdiction and must not currently be party to an Urban County Agreement or participate in, or be eligible to participate in, the HUD-administered CDBG Entitlement program.
- The Activity applied for must be an eligible Activity as defined by [24 CFR §§ 570.201-203](#) and the CARES Act.
- The Activity must meet a CDBG National Objective as defined by 24 CFR §570.483.
- The Applicant must provide the Department with its most recent single audit, if applicable. If the Applicant has open single audit findings and does not have a plan or agreement to remediate those findings, the Applicant will be deemed ineligible for CDBG-CV1 funding through the state administered CDBG program until the findings are resolved or a remediation plan or agreement is established.
- Pursuant to 24 CFR § 570.486, applications must follow CDBG Public Participation regulations as identified in the state's updated [Citizen Participation Requirements for Federal Programs, Plans, and Reports](#). Applicants will be expected to provide opportunities for virtual meetings that include opportunities for the public to pose questions about the program and receive answers. Applicants will also be expected to meet noticing and public information requirements for the program as per federal regulations and the Citizen Participation Requirements.
- As per HSC § 50829, the Applicant must submit a draft and adopted Housing Element to the Department in accordance with the requirements listed in Government Code (GC) § 65580 et seq., most specifically GC § 65585. Applicants must demonstrate compliance with HSC § 50829 with documented proof at the time of application submittal. Documented proof includes, at a minimum, correspondence, resolutions or email verification from the Department. Failure to comply with the procedural requirements (i.e., GC § 65585) of Housing Element Law will invalidate the application for this NOFA and the Applicant will be deemed ineligible for funding through the state administered CDBG program, including CDBG-CV1 funding, until the Applicant has met procedural requirements. Applicants triggering the provision of HSC § 50830 must meet and document all pertinent requirements. See Appendix A for information on Housing Element status. For additional information and assistance, please contact Paul McDougall at paul.mcdougall@hcd.ca.gov.

- The Applicant must be in good standing with the Department as defined in Section V of this NOFA.
- The Applicant must demonstrate compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 relocation requirements, as applicable.
- The Applicant must demonstrate compliance with Article XXXIV, as applicable.
- To reduce delays in the application review, award, and contracting processes, Applicants are required to use the Department's *Sample Resolution of the Governing Body*. For reference, please see Appendix D.

X. Applications

A. Application webinar

The Department will hold a NOFA workshop webinar on June 24, 2020. Please visit the Department's website at <https://www.hcd.ca.gov/grants-funding/active-funding/cdbg.shtml> to register.

Applicants are also strongly encouraged to review available webinars and training materials on the CDBG program in general, the CDBG Redesign, using the Grants Network portal, and preparing a CDBG program application in the Grants Network portal.

B. Application submission

Applicants **must** follow instructions in both this NOFA and the online application. Failure to follow instructions will result in disqualification, and applications will be returned to draft status for correction and re-submittal.

The CDBG-CV1 application and all required attachments must be submitted to the Department through the Grants Network portal located at <https://portal.ecivis.com/#/login>. Applications must include all required information to be submitted. Applicants must certify that all information is true and complete to the best of their knowledge, under penalty of perjury.

Applicants that do not have an account with the Grants Network portal should log into the <https://portal.ecivis.com/#/login>. Use the "Create an account" option to initiate a profile.

Applications must meet all threshold and eligibility requirements upon submission. It is the Applicant's responsibility to ensure that the submitted application is clear, complete, and accurate. Department staff may request clarifying information and may request that applications be revised and resubmitted to help address eligibility and threshold issues prior to approving applications and issuing awards.

C. Disclosure of application

Information provided in the application will become public record available for review by the public pursuant to the California Public Records Act (PRA) (GC § 6250 et seq.). As such, the Department may disclose any materials provided by the Applicant to any person making a request under the PRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including, but not limited to, bank account numbers, personal phone numbers, home addresses, or other personally identifiable information. By providing this information to the Department, the Applicant is waiving any claims of confidentiality, and consents to the Department's disclosure of the Applicant's material upon receipt of a PRA request.

XI. Application review, approval and commitment process

A. Application review

All applications are required to pass threshold requirements. Failure to meet threshold will result in immediate disqualification. Applications that do not meet threshold will not be further reviewed and will be returned to a draft status for Applicant revisions.

All applications will be reviewed for Activity eligibility. Activities that do not meet program eligibility will be disqualified, and the application will be returned to a draft status for Applicant revisions.

B. Recommendations

The Department will review applications and make award recommendations according to the above criteria. Applicants that are recommended for awards will be contacted and provided with an opportunity to update project schedules or other date-dependent data that may have aged during the application review period. Applicants will officially be notified of awards through the Grants Network portal. Applicants should ensure that the appropriate contact information is included in applicant profiles to facilitate notifications of awards and requests for changes. The award notification will include instructions for accepting or declining the award, as well as an executable Standard Agreement. Applicants that are not recommended for awards will be notified through the Grants Network portal that their application has been returned to draft status for Applicant revision, as applicable.

C. Standard Agreements

Successful Applicants (Grantees) will enter into a Standard Agreement with the Department. A draft sample is included as Appendix K of this NOFA. The Standard Agreement contains all the relevant state and federal requirements, Activity performance and management requirements, and disbursement requirements. A condition of award will be that a Standard Agreement must be executed by the Grantee within 30 days (contracting period) of the Grantee's receipt of the Standard Agreement(s). Failure to execute and return the Standard Agreement(s) to the

Department within the contracting period will result in award cancellation. Award cancellations are final.

XII. Awards announcement and grant implementation

The Department anticipates awards will be announced as applications are approved for funding.

XIII. Federal program requirements

A. Cross-cutting requirements

The CDBG-CV1 funding is administered under the general rules and regulations promulgated primarily in [24 CFR § 570.600](#), et seq. These primary regulations are known as the federal cross-cutting requirements and form the basis of the programmatic requirements. The Department incorporates all federal cross-cutting requirements into the state administered CDBG program, and the regulations in Part 570 are translated into required actions on the part of all Grantees of the state administered CDBG program, including CDBG-CV1 funds.

This following is a summary of the federal cross-cutting requirements:

1. Environmental Standards (based on the National Environmental Policy Act of 1969 [NEPA])
2. Labor Standards (Davis-Bacon and related laws)
3. Achieving a HUD National Objective
4. Public participation requirements
5. Fair Housing and Affirmatively Furthering Fair Housing
6. Equal Opportunity and Non-Discrimination in federal Grant Programs
7. Federal Procurement Guidelines
8. National Flood Insurance Program compliance
9. Relocation and displacement requirements
10. Employment and Contracting Opportunities Section 3 compliance
11. Lead-based paint requirements
12. No use of debarred, ineligible, or suspended contractors or sub-recipients
13. Uniform Administrative Requirements and Cost Principles
14. Conflict of interest prohibitions
15. Compliance with the Architectural Barriers Act and the Americans with Disabilities Act
16. Compliance with Eligibility Restrictions for certain resident aliens
17. Federal reporting requirements
18. Grant and subrecipient monitoring requirements

B. Relocation Plan requirement

Applicants engaging in project-specific Activities that may or will cause the temporary or permanent relocation and displacement of persons, property, or businesses must provide a project-specific relocation plan as part of the application. The plan must meet the standards established in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA). Applicants must successfully demonstrate that they have met URA requirements prior to the start of the project or displacement Activity. Applicants should include relocation costs in project budgets.

Applicants must provide General Information Notices to persons who may be displaced if the Activity in the grant application is funded. This plan must outline how the Grantee will enforce and manage the project's temporary relocation and displacement Activities and estimate what relocation benefits will be required so those costs can be included in the project's development budget.

C. Article XXXIV compliance

Applicants engaging in low-income housing project Activities that are subject to Article XXXIV of the California Constitution must show that the project approval process complies with Article XXXIV requirements as defined in the California Constitution, California state statutes, and applicable case law. The state statutes implementing Article XXXIV can be found at [HSC § 37000, et seq.](#)

D. Procurement

Pursuant to [24 CFR §570.489\(g\)](#), all Grantees must comply with federal procurement requirements. The Department will review the Grantee's procurement documents for services (i.e., administrative sub-contractor, Davis-Bacon Act consultant, etc.) at time of monitoring.

Requirements for federal procurement can be found at [2 CFR §200.317-326](#). Applicants are responsible for meeting all federal procurement standards for goods and services funded through federal programs. Failure to meet procurement requirements may result in disqualification, recapture of federal funds, and debarment.

E. Certifications and Statement of Assurances

Applicants must sign and submit the Certifications and Statement of Assurances (Appendix J) with their application to meet threshold. Please review the Statement and confirm compliance with each requirement. Failure to comply with the certifications and assurances may result in disqualification, recapture of federal funds, and debarment.

JURISDICTION ALLOCATIONS

Housing Element Eligibility status is as of June 1, 2020. This is a static list. Ineligible jurisdictions are encouraged to resolve Housing Element issues as early to be able to participate in the CDBG-CV1 funding. Eligible jurisdictions that fail to meet Housing Element timelines may be ineligible at application. For additional information and assistance, please contact Paul McDougall at paul.mcdougall@hcd.ca.gov.

Jurisdiction Low-Mod Income percentages are based on HUD's 2020 Area Benefit instructions.

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
Alpine County	\$56,890	39.82%	Currently Ineligible
Alturas	\$66,337	48.47%	Eligible
Amador City	\$55,037	46.67%	Currently Ineligible
Amador County	\$112,462	38.76%	Eligible
American Canyon	\$98,383	33.80%	Eligible
Anderson	\$86,899	61.16%	Currently Ineligible
Angels	\$68,004	43.94%	Eligible
Arcata	\$147,657	67.47%	Eligible
Artesia	\$113,758	53.95%	Eligible
Arvin	\$116,166	66.80%	Eligible
Atwater	\$132,653	49.81%	Eligible
Auburn	\$100,421	43.22%	Eligible
Avenal	\$87,639	74.18%	Eligible
Benicia	\$118,575	23.60%	Eligible
Biggs	\$59,113	58.07%	Eligible
Bishop	\$70,042	49.67%	Eligible
Blue Lake	\$57,075	39.69%	Currently Ineligible
Brawley	\$126,725	52.15%	Eligible
Butte County	\$279,919	45.99%	Eligible
Calaveras County	\$173,220	41.57%	Eligible
Calexico	\$170,998	51.68%	Eligible
Calimesa	\$74,302	38.19%	Eligible
Calipatria	\$64,484	57.63%	Eligible
Calistoga	\$71,338	54.19%	Eligible
Capitola	\$88,010	52.78%	Eligible
Carmel-by-the-Sea	\$68,560	28.46%	Eligible
Chowchilla	\$92,456	61.49%	Currently Ineligible
Clearlake	\$122,279	71.16%	Eligible
Coalinga	\$86,343	40.56%	Eligible
Colfax	\$60,224	56.79%	Eligible
Colusa	\$71,894	47.70%	Eligible
Colusa County	\$69,856	38.92%	Eligible
Corcoran	\$95,420	67.17%	Eligible
Corning	\$77,451	66.47%	Eligible
Crescent City	\$67,634	62.71%	Eligible

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
Del Norte County	\$118,019	45.60%	Eligible
Dinuba	\$124,317	60.81%	Eligible
Dixon	\$96,716	38.99%	Eligible
Dorris	\$55,593	72.58%	Eligible
Dos Palos	\$69,301	65.38%	Currently Ineligible
Dunsmuir	\$60,224	62.58%	Eligible
El Dorado County	\$403,103	34.73%	Eligible
Etna	\$56,149	68.57%	Eligible
Eureka	\$157,290	50.52%	Eligible
Exeter	\$81,897	54.96%	Eligible
Farmersville	\$82,268	59.18%	Eligible
Ferndale	\$59,483	34.69%	Eligible
Firebaugh	\$79,859	61.04%	Eligible
Fort Bragg	\$89,492	52.65%	Eligible
Fort Jones	\$57,816	47.96%	Eligible
Fortuna	\$90,974	49.51%	Eligible
Fowler	\$67,819	49.83%	Eligible
Glenn County	\$89,492	48.08%	Eligible
Grass Valley	\$113,573	65.31%	Eligible
Greenfield	\$117,278	64.77%	Eligible
Gridley	\$77,451	45.79%	Eligible
Grover Beach	\$101,532	53.61%	Eligible
Guadalupe	\$84,676	69.04%	Eligible
Gustine	\$61,521	46.42%	Eligible
Hidden Hills	\$59,668	18.33%	Eligible
Hollister	\$151,177	45.57%	Eligible
Holtville	\$69,115	59.48%	Eligible
Humboldt County	\$289,181	46.58%	Eligible
Huron	\$83,379	70.69%	Eligible
Imperial	\$76,525	20.91%	Eligible
Imperial County	\$145,805	48.54%	Eligible
Indian Wells	\$74,302	23.11%	Eligible
Industry	\$54,815	65.85%	Eligible
Inyo County	\$86,899	41.44%	Eligible
Ione	\$63,003	38.75%	Eligible
Jackson	\$73,191	49.71%	Eligible
King City	\$112,462	68.41%	Eligible
Kings County	\$137,099	46.93%	Eligible
Lake County	\$202,859	51.44%	Currently Ineligible
Lakeport	\$66,337	41.50%	Currently Ineligible
Lassen County	\$85,417	38.47%	Eligible
Lemoore	\$121,724	41.05%	Eligible

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
Lincoln	\$170,442	33.27%	Eligible
Lindsay	\$98,198	67.17%	Eligible
Live Oak	\$75,043	55.17%	Eligible
Livingston	\$91,159	41.01%	Eligible
Loomis	\$68,375	24.55%	Eligible
Los Banos	\$157,845	52.59%	Eligible
Loyalton	\$56,519	55.81%	Currently Ineligible
Madera County	\$229,904	47.90%	Eligible
Mammoth Lakes	\$68,375	53.34%	Eligible
Maricopa	\$55,778	60.66%	Currently Ineligible
Marina	\$132,097	46.32%	Currently Ineligible
Mariposa County	\$107,645	38.31%	Eligible
Marysville	\$92,456	56.37%	Eligible
McFarland	\$94,493	75.01%	Eligible
Mendocino County	\$293,812	45.87%	Eligible
Merced County	\$261,024	51.54%	Eligible
Modoc County	\$63,929	48.50%	Currently Ineligible
Mono County	\$64,484	50.27%	Eligible
Montague	\$57,445	43.29%	Eligible
Mount Shasta	\$75,228	45.91%	Eligible
Napa County	\$120,057	41.84%	Eligible
Nevada City	\$65,966	48.00%	Eligible
Nevada County	\$257,134	39.32%	Eligible
Orange Cove	\$84,861	75.54%	Currently Ineligible
Orland	\$77,451	55.25%	Eligible
Oroville	\$114,870	55.20%	Eligible
Pacific Grove	\$99,495	23.93%	Eligible
Palos Verdes Estates	\$80,971	15.31%	Eligible
Parlier	\$111,906	71.45%	Eligible
Pismo Beach	\$83,379	43.06%	Eligible
Placer County	\$382,171	31.45%	Eligible
Placerville	\$92,826	55.93%	Eligible
Plumas County	\$101,532	41.09%	Eligible
Plymouth	\$56,334	55.42%	Eligible
Point Arena	\$56,334	53.85%	Eligible
Portola	\$63,003	59.34%	Eligible
Rancho Mirage	\$144,323	34.32%	Eligible
Red Bluff	\$103,941	58.69%	Eligible
Rio Dell	\$66,152	48.88%	Currently Ineligible
Rio Vista	\$80,600	43.80%	Eligible
Riverbank	\$102,273	35.70%	Eligible
San Benito County	\$101,532	45.98%	Eligible
San Joaquin	\$65,781	76.81%	Eligible

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
San Juan Bautista	\$63,558	51.56%	Eligible
San Juan Capistrano	\$198,413	51.84%	Eligible
Sand City	\$56,112	62.90%	Eligible
Sanger	\$129,689	47.09%	Eligible
Santa Cruz County	\$475,347	50.09%	Eligible
Scotts Valley	\$86,899	24.62%	Eligible
Shasta County	\$240,833	42.64%	Currently Ineligible
Shasta Lake	\$85,602	44.42%	Eligible
Sierra County	\$56,519	42.56%	Eligible
Siskiyou County	\$119,130	50.10%	Eligible
Solano County	\$107,460	39.35%	Eligible
Soledad	\$101,347	56.49%	Eligible
Sonora	\$76,525	54.59%	Eligible
South Lake Tahoe	\$138,951	59.15%	Eligible
St. Helena	\$74,487	36.53%	Eligible
Suisun City	\$129,689	41.31%	Eligible
Susanville	\$78,007	42.62%	Eligible
Sutter County	\$97,457	40.84%	Eligible
Sutter Creek	\$65,781	50.48%	Eligible
Taft	\$75,784	45.35%	Eligible
Tehama	\$54,815	47.56%	Currently Ineligible
Tehama County	\$156,586	47.18%	Eligible
Trinidad	\$55,222	27.27%	Eligible
Trinity County	\$101,903	48.72%	Eligible
Truckee	\$87,639	27.72%	Eligible
Tulare County	\$490,166	53.64%	Eligible
Tulelake	\$57,260	63.50%	Eligible
Tuolumne County	\$203,229	38.07%	Eligible
Ukiah	\$108,757	49.25%	Eligible
Vernon	\$54,630	75.00%	Eligible
Wasco	\$113,573	57.01%	Eligible
Weed	\$64,114	65.41%	Eligible
Westmorland	\$60,780	77.14%	Eligible
Wheatland	\$60,224	30.21%	Eligible
Williams	\$67,634	36.54%	Eligible
Willits	\$77,266	55.82%	Eligible
Willows	\$78,377	44.56%	Eligible
Winters	\$74,302	40.32%	Eligible
Woodlake	\$75,228	62.74%	Currently Ineligible
Yolo County	\$114,499	50.42%	Eligible
Yountville	\$67,819	44.71%	Eligible
Yreka	\$85,417	59.78%	Eligible
Yuba County	\$228,607	45.13%	Eligible

Local Assistance Total	\$17,579,805
Non-Federal Tribe 1.25%	\$234,397
Colonia 5%	\$937,590
Total Local Assistance	\$18,751,792
State of California Operations	\$579,952
Program Total	\$19,331,744

IDIS Matrix- CDBG Eligibility Activity Codes and National Objectives

Matrix Code Key - National Objective Codes (N = Not Allowed)

Code	Eligible Activity	LMA	LMC	LMH	LMJ	URG
01	Acquisition of Property - 570.201(a)					
03B	Facility for Persons with Disabilities	N		N		
03C	Homeless Facilities (not operating costs)	N		N		
03P	Health Facilities			N		
03T	Operating Costs Homeless/AIDS Patients	N		N	N	
05A	Senior Services	N		N	N	
05B	Services for Persons with Disabilities	N		N	N	
05C	Legal Services			N	N	
05D	Youth Services	N		N	N	
05F	Substance Abuse Services			N	N	
05G	Services for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking	N		N	N	
05H	Employment Training			N	N	
05J	Fair Housing Activities-Subj.to Pub.Serv.Cap			N	N	
05K	Tenant/Landlord Counseling	N		N	N	
05L	Child Care Services	N		N	N	
05M	Health Services			N	N	
05N	Abused and Neglected Children	N		N	N	
05O	Mental Health Services			N	N	
05Q	Subsistence Payments	N		N	N	
05S	Rental Housing Subsidies	N	N		N	
05T	Security Deposits	N	N		N	
05U	Housing Counseling Only, under 24 CFR 5.100	N	N		N	N
05W	Food Banks			N	N	
05X	Housing information and referral services	N			N	N
06	Interim Assistance		N	N	N	
08	Relocation					
09	Rental Income Loss					
14B	Rehab; Multi-Unit Residential	N	N		N	
14G	Acquisition for Rehabilitation	N	N		N	
14H	Rehabilitation Administration					
14I	Lead-Based Paint Abatement	N	N		N	
18A	ED Assistance to For-Profits		N	N		
18B	Economic Development: Technical Assistance		N	N		
18C	Micro-Enterprise Assist.			N		
21A	General Program Admin. - 570.206	N	N	N	N	N

Please contact the Department's Division of Housing Policy Development with questions and current status at (916) 263-2911.

CARES Act Programs through SBA, FEMA, IRS, Treasury, USDA, and HHS for CDBG Grantees' Awareness for Duplication of Benefits

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
SBA	<u>Payment Protection Program Loans</u>	All small businesses, including non-profits, Veterans organizations, Tribal concerns, sole proprietorships, self-employed individuals, and independent contractors, with 500 or fewer employees, or no greater than the number of employees set by the SBA as the size standard for certain industries. ¹	The new loan program will help small businesses with their payroll and other business operating expenses. It will provide critical capital to businesses without collateral requirements, personal guarantees, or SBA fees – all with a 100% guarantee from SBA. All loan payments will be deferred for six months. Most importantly, the SBA will forgive the portion of the loan proceeds that are used to cover the first eight weeks of payroll costs, rent, utilities, and mortgage interest.	Treasury and the Small Business Administration launched this program on April 3, allowing businesses to go to a participating SBA 7(a) lender, bank, or credit union, to apply for a loan, and be approved on the same day. As of April 7, the program had reached the funding limit set in the CARES Act.	Maximum loan amounts up to \$10 million. Small Business owners in all U.S. states and territories	\$349 billion of loans available. Loan forgiveness if proceeds used for payroll costs and other designated business operating expenses in the 8 weeks following the date of loan origination (due to likely high subscription, it is anticipated that not more than 25% of the forgiven amount may be for non-payroll costs). All loans under this program will have the following identical features: Interest rate of 0.5%, maturity of 2 years, first payment deferred for six months, 100% guarantee by SBA, no collateral, no personal guarantees, no borrower or lender fees payable to SBA
SBA	<u>Economic Injury Disaster Loans</u>	Small Business owners in all U.S. States and territories	In response to the Coronavirus (COVID-19) pandemic, small business owners in all U.S. states, Washington D.C., and territories are eligible to apply for an Economic Injury Disaster Loan advance of up to \$10,000. ²	Funds will be made available within three days of a successful application, and this loan advance will not have to be repaid.	Loans up to \$10,000. Small Business owners in all U.S. states and territories	An additional appropriation of \$10 billion . This advance will provide economic relief to businesses that are currently experiencing a temporary loss of revenue. Funds will be made available within three days of a successful application. This loan advance will not have to be repaid.

¹ <https://www.sba.gov/about-sba/sba-newsroom/press-releases-media-advisories/349-billion-emergency-small-business-capital-cleared-sba-and-treasury-begin-unprecedented-public>

² <https://www.sba.gov/disaster-assistance/coronavirus-covid-19>

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
SBA	Express Bridge Loans	Small Business owners in all U.S. States and territories	Express Bridge Loan Pilot Program allows small businesses who currently have a business relationship with an SBA Express Lender to access up to \$25,000 quickly.	These loans can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing and can be a term loans or used to bridge the gap while applying for a direct SBA Economic Injury Disaster loan.	Access up to \$25,000 quickly.	If a small business has an urgent need for cash while waiting for decision and disbursement on an Economic Injury Disaster Loan, they may qualify for an SBA Express Disaster Bridge Loan.
SBA	Debt Relief Program	Small Business owners in all U.S. States and territories	As part of SBA's debt relief efforts will automatically pay the principal, interest, and fees for: - current 7(a), 504, and microloans for a period of six months, and - new 7(a), 504, and microloans issued prior to September 27, 2020.	For current SBA Serviced Disaster (Home and Business) Loans: If your disaster loan was in “regular servicing” status on March 1, 2020, the SBA is providing automatic deferments through December 31, 2020.		Payment of applicable principal, interest, and fees, or of loan deferment, is automatic.
FEMA	Disaster Relief Fund	State and local governments attempting to mitigate against the spread of COVID-19 and protect public health.	FEMA can direct, coordinate, manage, and fund eligible response and recovery efforts associated with COVID-19 that overwhelm State resources pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act. ³	Every 30 days the Administrator shall provide the Committees on Appropriations of the Senate and the House both projected and actual costs for funds provided.	\$25 billion set aside for major disasters declared pursuant to the Stafford Act. The other \$15 billion may be used for all purposes authorized by FEMA under the CARES Act. <i>(The other \$5 billion seems to be unmentioned)</i>	\$45 billion to remain available until expended. Through the DRF, FEMA can fund authorized Federal disaster support activities as well as eligible State, territorial, tribal, and local actions, such as: (1) the repair and restoration of qualifying disaster-damaged public infrastructure; (2) hazard mitigation initiatives; (3) financial assistance to eligible disaster survivors.
FEMA	Public Assistance Program	State, territorial, tribal, and local government entities and certain private non-	Under the COVID-19 Emergency Declaration described above, FEMA may	Consistent with the President’s national emergency declaration for the coronavirus (COVID-	President Trump declared a national emergency under Section 501(b) of the Stafford Act on March 13 in wake	FEMA assistance will be provided at a 75 percent federal cost share. This assistance will

³ <https://www.fema.gov/media-library/assets/documents/31789>

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
		profit organizations are eligible to apply for Public Assistance .	provide assistance for emergency protective measures including, but not limited to: <i>Management, control and reduction of immediate threats to public health and safety, Emergency medical care, Medical sheltering, and Purchase and distribution of food</i> , provided they are not funded by the HHS/CDC or other federal agency. Final reimbursement determinations will be coordinated by HHS and FEMA.	19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.	of the ongoing COVID-19 pandemic. State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for Public Assistance . FEMA will not duplicate any assistance provided by HHS/CDC.	require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.
FEMA	Emergency Food and Shelter Program (EFSP)	American families in sudden economic crisis.	Shelter, food and supportive services to individuals and families in sudden economic crisis.	EFSP was established to supplement and expand the ongoing work of local social service organizations, both nonprofit and governmental. Accordingly, EFSP funding is open to all organizations helping hungry and homeless people, as well as organizations that support those at risk of becoming hungry or homeless due to economic hardships ⁴	\$200 million allocation to program account. Nonprofit and governmental service organizations in U.S. states and territories	Unlike FEMA's disaster assistance programs authorized under the Stafford Act, EFSP is authorized by the McKinney-Vento Homeless Assistance Act of 1987 (PL 100-77).
Treasury	The Coronavirus Relief Fund	States, Tribal governments, and units of local governments with a population above 500,000	The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that— (1) are necessary expenditures incurred due to the public health emergency	The legislation specifies that within 30 days of passage the funds will be released to states based on their relative populations, with each state receiving at least \$1.25 billion.	\$150 billion fund. U.S. states and territories. Additional information on eligible uses of Fund disbursements by governments will be posted as it becomes available.	Funds will be released to states based on their relative populations, with each state receiving at least \$1.25 billion. A local government must have a population above 500,000 to qualify.

⁴ <https://www.fema.gov/media-library/assets/documents/24422>

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
			created by COVID-19. (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.			\$3 billion for making payment to the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, and American Samoa. \$8 billion for making payments to Tribal governments.
Treasury	Unemployment Insurance Provisions	Makes sure self-employed and independent contractors, gig workers, can receive unemployment during the public health emergency. The bill also includes support to state and local governments and nonprofits so they can pay unemployment to their employees.	Makes benefits more generous by adding a \$600/week across-the-board payment increase through the end of July.	For those who need extra assistance the bill provides an additional 13 weeks of benefits beyond what states typically allow.	\$250 billion to expand unemployment benefits. Individuals in U.S. states and territories.	The expansion in unemployment benefits expires at the end of 2020 in recognition of the temporary nature of this challenge.
IRS	Economic Impact Payments	Tax filers with adjusted gross income up to \$75,000 for individuals and up to \$150,000 for married couples filing joint returns will receive the full payment. For filers with income above those amounts, the payment amount is reduced by \$5 for each \$100 above the \$75,000/\$150,000 thresholds. Single filers with income exceeding	Direct payment.	One-time payment for eligible citizens.	Up to \$1,200 for single filers. Up to \$2,400 for joint filers. Individuals in U.S. states and territories.	The payments will be administered by the Internal Revenue Service (IRS) and function as a federally refundable tax credit.

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
		\$99,000 and \$198,000 for joint filers with no children are not eligible. Social Security recipients and railroad retirees who are otherwise not required to file a tax return are also eligible and will not be required to file a return.				
USDA	Commodity Assistance Program	Through CSFP, USDA distributes both food and administrative funds to participating states and Indian Tribal Organizations (ITOs).	The Commodity Supplemental Food Program (CSFP) works to improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious USDA Foods.	Sec 1101. (g) AVAILABILITY OF COMMODITIES.—During fiscal year 2020, the Secretary of Agriculture may purchase commodities for emergency distribution in any area of the United States during a public health emergency designation. (i) FUNDING.—There are hereby appropriated to the Secretary of Agriculture such amounts as are necessary to carry out this section.	Through CSFP, USDA distributes both food and administrative funds to participating states and Indian Tribal Organizations (ITOs).	\$450 million to Commodity Assistance Program, \$150 million of which may be used for distribution.
USDA	Child Nutrition Programs	Children from low-income families (at or below 130% of the Federal Poverty Level (FPL), or \$31,590 for a family of four in school year 2016 - 2017) are eligible for free meals. Those with incomes up to 185% of the FPL are eligible for reduced price meals.	Child nutrition programs help to ensure that children have access to nutrition meals and snacks in schools, summer programs, childcare centers and homes, and afterschool programs. FNS also issued guidance on meal delivery using existing authorities in summer meal programs.	Waiver authority for existing program.	For Congregate Meal Waivers, FNS has approved waivers from all 50 states, DC, Guam, Puerto Rico, and the Virgin Islands, enabling Summer Food Service Program (SFSP) and National School Lunch Program Seamless Summer Option (SSO) sponsors to serve meals in a non-congregate setting and at school sites during school closures related to the coronavirus.	\$8.8 billion. Pandemic EBT – Supplemental EBT allotments in FY2020 for the value of school meals for each eligible child in the household.
USDA	Supplemental Nutrition for Women, Infants and Children (WIC)	The WIC target population are low-income, nutritionally at risk: - Pregnant women (through pregnancy and up	The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides federal grants to states for supplemental foods, health care referrals,	WIC is not an entitlement program as Congress does not set aside funds to allow every eligible individual to participate in the program. WIC is a Federal grant program for which Congress authorizes a specific amount	WIC operates through 1,900 local agencies in 10,000 clinic sites, in 50 State health departments, 34 Indian Tribal Organizations, the District of Columbia, and five territories (Northern Mariana, American	The Families First Coronavirus Response Act provided the WIC Program with \$500 million to remain available through Sept. 30, 2021 for increases in program participation. FNS will

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
		to 6 weeks after birth or after pregnancy ends). - Breastfeeding women (up to infant's 1st birthday) - Non breastfeeding postpartum women (up to 6 months after the birth of an infant or after pregnancy ends) - Infants (up to 1st birthday). - Children up to their 5th birthday.	and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk.	of funds each year for the program. WIC is administered at the Federal level by FNS, and by 90 WIC state agencies, through approximately 47,000 authorized retailers.	Samoa, Guam, Puerto Rico, and the Virgin Islands).	work with state to ensure funding is available to state agencies that require additional funds based on enrollment.
USDA	Nutrition Assistance Block Grant to Territories	Low-income individuals and families are eligible for benefits as determined by each Territory.	The NABG Provides food assistance to low-income households in the U.S. Territories of the Commonwealth of Puerto Rico, American Samoa, and the Commonwealth of the Northern Mariana Islands, in lieu of operating a Supplemental Nutrition Assistance Program (SNAP).	With the authority granted them via the block grants, the U.S. territories establish eligibility and benefit levels for their nutrition assistance programs.	\$200 million U.S. Territories of the Commonwealth of Puerto Rico, American Samoa, and the Commonwealth of the Northern Mariana Islands	\$200 million for PR, CNMI, AS.
USDA	Disaster Household Distribution	USDA has approved targeted DHD programs for the following states and Indian Tribal Organizations (ITOs) .	States and Tribes may apply for the DHD program to meet specific needs when traditional channels of food are unavailable and not being replenished on a regular basis.	Please check with the specific state or ITO for details on the DHD operation	USDA has approved targeted DHD programs for the following states and Indian Tribal Organizations (ITOs).	Please check with the specific state or ITO for details on the DHD operation
USDA	Summer Food Service Program	Summer Food Service Program (SFSP) and National School Lunch Program Seamless Summer Option (SSO) to serve	The U.S. Department of Agriculture's (USDA) Summer Food Service Program (SFSP), also known as the Summer Meals Program, provides kids	The SFSP reimburses providers who serve free healthy meals to children and teens in low-income areas during the summer months when school is not in session.	The SFSP serves children and teens age 18 and younger. Serve meals in non-congregate setting and at school sites during COVID-related school closures.	There are three main players involved: State agencies, sponsors, and sites.

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
		meals in non-congregate setting and at school sites during COVID-related school closures.	and teens in low-income areas free meals when school is out.			- State agencies administer the program and communicate with USDA. - Sponsors enter into agreements with State agencies to run the program. Schools, local government agencies, camps, faith-based and other non-profit community organizations that can manage a food service program may be SFSP sponsors. Sponsors get reimbursed by the Program and may manage multiple sites. - Sites are places in the community where children receive meals in a safe and supervised environment. Sites may be in a variety of settings, including schools, parks, community centers, health clinics, hospitals, apartment complexes, churches, and migrant centers. Sites work directly with sponsors.
USDA	The Emergency Food Assistance Program	The Emergency Food Assistance Program (TEFAP) is a federal program that helps supplement the diets of low-income Americans, including elderly people, by providing them with emergency food assistance at no cost.	Through TEFAP, the U.S. Department of Agriculture (USDA) purchases a variety of nutritious, high-quality USDA Foods, and makes those foods available to State Distributing Agencies.	States provide the food to local agencies that they have selected, usually food banks, which in turn distribute the food to local organizations, such as soup kitchens and food pantries that directly serve the public.	The amount of food each state receives out of the total amount of food provided is based on the number of unemployed persons and the number of people with incomes below the poverty level in the state.	State agencies may adjust The Emergency Food Assistance Program (TEFAP) income eligibility guidelines to expand participation at any time; can consider categorical income eligibility (e.g. all SNAP and WIC participants).
USDA	Pandemic EBT	As a result of the Families First Coronavirus Response	Temporary emergency standards of eligibility and	Waiver of existing requirements is provided upon request.	State agencies may submit plans in any case in which a school is closed	Secretary has authority to approve state agency plans for

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
		Act of 2020, children who would receive free or reduced-price meals if not for school closures are eligible to receive assistance under this provision. USDA is providing guidance to state agencies on plan requirements in order to receive approval.	levels of benefits for free or reduced-price meals.		for at least 5 consecutive days during a public health emergency designation during which the school would otherwise be in session.	temporary emergency standards of eligibility and levels of benefits under the Food and Nutrition Act of 2008. Children eligible for free or reduced-price meals if not for the school closure are eligible under this provision.
USDA	Supplemental Nutrition Assistance Program Emergency Allotments	USDA has granted waivers to all states, allowing for the issuance of emergency allotments (supplements) based on a public health emergency declaration by the Secretary of Health and Human Services under section 319 of the Public Health Service Act related to an outbreak of COVID-19 when a state has also issued an emergency or disaster declaration.	SNAP provides nutrition benefits to supplement the food budget of needy families so they can purchase healthy food and move towards self-sufficiency.	Waiver of existing program requirements is provided upon request.	Options for plan adjustments include a number of approaches to easing states' workload to facilitate processing the large number of new applications expected. For example, USDA has already allowed states to extend certification periods and take other measures to keep current participants from having their cases closed when they cannot conduct business online or remotely. USDA also has allowed states to modify their application processes to streamline operations, for example by reducing interview requirements and adapting telephone signature procedures.	The Act allows USDA to approve state plans to adjust their SNAP operations and procedures to help states manage their workload under current conditions.

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
HHS	Community Living Allocation	Older adults in need of meals.	These programs provide meals to more than 2.4 million older adults each year, both through home delivery and in places like community centers. The need for these services, particularly home-delivered and packaged meals, has increased as community measures to slow transmission of COVID-19 have closed meal sites and have left many family caregivers unable to assist their older loved ones.	Funding has been provided to states, territories, and tribes for subsequent allocation to local meal providers. Grant amounts are determined based on the population-based formulas defined in the Older Americans Act.		\$250 million in grants from the Administration for Community Living (ACL) to help communities provide meals for older adults.
Labor	Dislocated Worker Grants	Workers laid off because of impact from COVID-19.	Grants for temporary employment and training services, including humanitarian assistance, clean-up and mitigation associated with the virus, and job training for industries still hiring during the health emergency.	Grants will be made in installments to state and local workforce programs, with the first 26 grants totaling \$131 million awarded on April 15, 2020.	States and other eligible entities may also apply for Employment Recovery DWGs to provide reemployment services to eligible individuals	\$345 million made available through state and local workforce programs.

*Note on Duplication of Benefits

Federal disaster law prohibits the provision of federal assistance in excess of need. Before paying a cost with federal disaster assistance, a Federal agency must check to see that the assistance will not cause a duplication of benefits, meaning that the cost has not or will not be paid by another source. HUD grantees are required to prevent the duplication of benefits when carrying out HUD-funded programs to provide disaster assistance.

Knowing the other sources of assistance that may be available to pay for coronavirus-related needs can help grantees prevent duplication of benefits in two ways. First, it helps grantees design programs that target needs that are unlikely to be addressed by other sources. Second, it helps grantees know which sources of assistance it needs to look for when completing a duplication of benefits check before providing assistance to individuals, households, and entities.

Assistance is not prohibited to meet needs that remain after considering other federal, state, local or philanthropic financial assistance. Private, unsubsidized loans generally are not considered a duplication of benefits. In some cases, subsidized loans do not cause a duplication, if all assistance is used for disaster-related needs. More specific information about how to comply with this requirement is available from HUD.

JURISDICTION ALLOCATIONS

Housing Element Eligibility status is as of June 1, 2020. This is a static list. Ineligible jurisdictions are encouraged to resolve Housing Element issues as early to be able to participate in the CDBG-CV1 funding. Eligible jurisdictions that fail to meet Housing Element timelines may be ineligible at application. For additional information and assistance, please contact Paul McDougall at paul.mcdougall@hcd.ca.gov.

Jurisdiction Low-Mod Income percentages are based on HUD's 2020 Area Benefit instructions.

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
Alpine County	\$56,890	39.82%	Currently Ineligible
Alturas	\$66,337	48.47%	Eligible
Amador City	\$55,037	46.67%	Currently Ineligible
Amador County	\$112,462	38.76%	Eligible
American Canyon	\$98,383	33.80%	Eligible
Anderson	\$86,899	61.16%	Currently Ineligible
Angels	\$68,004	43.94%	Eligible
Arcata	\$147,657	67.47%	Eligible
Artesia	\$113,758	53.95%	Eligible
Arvin	\$116,166	66.80%	Eligible
Atwater	\$132,653	49.81%	Eligible
Auburn	\$100,421	43.22%	Eligible
Avenal	\$87,639	74.18%	Eligible
Benicia	\$118,575	23.60%	Eligible
Biggs	\$59,113	58.07%	Eligible
Bishop	\$70,042	49.67%	Eligible
Blue Lake	\$57,075	39.69%	Currently Ineligible
Brawley	\$126,725	52.15%	Eligible
Butte County	\$279,919	45.99%	Eligible
Calaveras County	\$173,220	41.57%	Eligible
Calexico	\$170,998	51.68%	Eligible
Calimesa	\$74,302	38.19%	Eligible
Calipatria	\$64,484	57.63%	Eligible
Calistoga	\$71,338	54.19%	Eligible
Capitola	\$88,010	52.78%	Eligible
Carmel-by-the-Sea	\$68,560	28.46%	Eligible
Chowchilla	\$92,456	61.49%	Eligible
Clearlake	\$122,279	71.16%	Eligible
Coalinga	\$86,343	40.56%	Eligible
Colfax	\$60,224	56.79%	Eligible
Colusa	\$71,894	47.70%	Eligible
Colusa County	\$69,856	38.92%	Eligible
Corcoran	\$95,420	67.17%	Eligible
Corning	\$77,451	66.47%	Eligible
Crescent City	\$67,634	62.71%	Eligible

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
Del Norte County	\$118,019	45.60%	Eligible
Dinuba	\$124,317	60.81%	Eligible
Dixon	\$96,716	38.99%	Eligible
Dorris	\$55,593	72.58%	Eligible
Dos Palos	\$69,301	65.38%	Currently Ineligible
Dunsmuir	\$60,224	62.58%	Eligible
El Dorado County	\$403,103	34.73%	Eligible
Etna	\$56,149	68.57%	Eligible
Eureka	\$157,290	50.52%	Eligible
Exeter	\$81,897	54.96%	Eligible
Farmersville	\$82,268	59.18%	Eligible
Ferndale	\$59,483	34.69%	Eligible
Firebaugh	\$79,859	61.04%	Eligible
Fort Bragg	\$89,492	52.65%	Eligible
Fort Jones	\$57,816	47.96%	Eligible
Fortuna	\$90,974	49.51%	Eligible
Fowler	\$67,819	49.83%	Eligible
Glenn County	\$89,492	48.08%	Eligible
Grass Valley	\$113,573	65.31%	Eligible
Greenfield	\$117,278	64.77%	Eligible
Gridley	\$77,451	45.79%	Eligible
Grover Beach	\$101,532	53.61%	Eligible
Guadalupe	\$84,676	69.04%	Eligible
Gustine	\$61,521	46.42%	Eligible
Hidden Hills	\$59,668	18.33%	Eligible
Hollister	\$151,177	45.57%	Eligible
Holtville	\$69,115	59.48%	Eligible
Humboldt County	\$289,181	46.58%	Eligible
Huron	\$83,379	70.69%	Eligible
Imperial	\$76,525	20.91%	Eligible
Imperial County	\$145,805	48.54%	Eligible
Indian Wells	\$74,302	23.11%	Eligible
Industry	\$54,815	65.85%	Eligible
Inyo County	\$86,899	41.44%	Eligible
Ione	\$63,003	38.75%	Eligible
Jackson	\$73,191	49.71%	Eligible
King City	\$112,462	68.41%	Eligible
Kings County	\$137,099	46.93%	Eligible
Lake County	\$202,859	51.44%	Currently Ineligible
Lakeport	\$66,337	41.50%	Currently Ineligible
Lassen County	\$85,417	38.47%	Eligible
Lemoore	\$121,724	41.05%	Eligible

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
Lincoln	\$170,442	33.27%	Eligible
Lindsay	\$98,198	67.17%	Eligible
Live Oak	\$75,043	55.17%	Eligible
Livingston	\$91,159	41.01%	Eligible
Loomis	\$68,375	24.55%	Eligible
Los Banos	\$157,845	52.59%	Eligible
Loyalton	\$56,519	55.81%	Currently Ineligible
Madera County	\$229,904	47.90%	Eligible
Mammoth Lakes	\$68,375	53.34%	Eligible
Maricopa	\$55,778	60.66%	Currently Ineligible
Marina	\$132,097	46.32%	Eligible
Mariposa County	\$107,645	38.31%	Eligible
Marysville	\$92,456	56.37%	Eligible
McFarland	\$94,493	75.01%	Eligible
Mendocino County	\$293,812	45.87%	Eligible
Merced County	\$261,024	51.54%	Eligible
Modoc County	\$63,929	48.50%	Currently Ineligible
Mono County	\$64,484	50.27%	Eligible
Montague	\$57,445	43.29%	Eligible
Mount Shasta	\$75,228	45.91%	Eligible
Napa County	\$120,057	41.84%	Eligible
Nevada City	\$65,966	48.00%	Eligible
Nevada County	\$257,134	39.32%	Eligible
Orange Cove	\$84,861	75.54%	Currently Ineligible
Orland	\$77,451	55.25%	Eligible
Oroville	\$114,870	55.20%	Eligible
Pacific Grove	\$99,495	23.93%	Eligible
Palos Verdes Estates	\$80,971	15.31%	Eligible
Parlier	\$111,906	71.45%	Eligible
Pismo Beach	\$83,379	43.06%	Eligible
Placer County	\$382,171	31.45%	Eligible
Placerville	\$92,826	55.93%	Eligible
Plumas County	\$101,532	41.09%	Eligible
Plymouth	\$56,334	55.42%	Eligible
Point Arena	\$56,334	53.85%	Eligible
Portola	\$63,003	59.34%	Eligible
Rancho Mirage	\$144,323	34.32%	Eligible
Red Bluff	\$103,941	58.69%	Eligible
Rio Dell	\$66,152	48.88%	Currently Ineligible
Rio Vista	\$80,600	43.80%	Eligible
Riverbank	\$102,273	35.70%	Eligible
San Benito County	\$101,532	45.98%	Eligible
San Joaquin	\$65,781	76.81%	Eligible

Jurisdiction	CDBG-CV1 Allocation	Jurisdiction-Wide % Low-Mod Income	Housing Element Eligibility
San Juan Bautista	\$63,558	51.56%	Eligible
San Juan Capistrano	\$198,413	51.84%	Eligible
Sand City	\$56,112	62.90%	Eligible
Sanger	\$129,689	47.09%	Eligible
Santa Cruz County	\$475,347	50.09%	Eligible
Scotts Valley	\$86,899	24.62%	Eligible
Shasta County	\$240,833	42.64%	Currently Ineligible
Shasta Lake	\$85,602	44.42%	Eligible
Sierra County	\$56,519	42.56%	Eligible
Siskiyou County	\$119,130	50.10%	Eligible
Solano County	\$107,460	39.35%	Eligible
Soledad	\$101,347	56.49%	Eligible
Sonora	\$76,525	54.59%	Eligible
South Lake Tahoe	\$138,951	59.15%	Eligible
St. Helena	\$74,487	36.53%	Eligible
Suisun City	\$129,689	41.31%	Eligible
Susanville	\$78,007	42.62%	Eligible
Sutter County	\$97,457	40.84%	Eligible
Sutter Creek	\$65,781	50.48%	Eligible
Taft	\$75,784	45.35%	Eligible
Tehama	\$54,815	47.56%	Currently Ineligible
Tehama County	\$156,586	47.18%	Eligible
Trinidad	\$55,222	27.27%	Eligible
Trinity County	\$101,903	48.72%	Eligible
Truckee	\$87,639	27.72%	Eligible
Tulare County	\$490,166	53.64%	Eligible
Tulelake	\$57,260	63.50%	Eligible
Tuolumne County	\$203,229	38.07%	Eligible
Ukiah	\$108,757	49.25%	Eligible
Vernon	\$54,630	75.00%	Eligible
Wasco	\$113,573	57.01%	Eligible
Weed	\$64,114	65.41%	Eligible
Westmorland	\$60,780	77.14%	Eligible
Wheatland	\$60,224	30.21%	Eligible
Williams	\$67,634	36.54%	Eligible
Willits	\$77,266	55.82%	Eligible
Willows	\$78,377	44.56%	Eligible
Winters	\$74,302	40.32%	Eligible
Woodlake	\$75,228	62.74%	Currently Ineligible
Yolo County	\$114,499	50.42%	Eligible
Yountville	\$67,819	44.71%	Eligible
Yreka	\$85,417	59.78%	Eligible
Yuba County	\$228,607	45.13%	Eligible

Local Assistance Total	\$17,579,805
Non-Federal Tribe 1.25%	\$234,397
Colonia 5%	\$937,590
Total Local Assistance	\$18,751,792
State of California Operations	\$579,952
Program Total	\$19,331,744

RESOLUTION NO. 2020-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM- CORONAVIRUS RESPONSE ROUND 1 (CDBG-CV1) NOFA DATED JUNE 5, 2020

BE IT RESOLVED by the **City Council** of the **City of Ukiah** as follows:

SECTION 1:

The City Council has reviewed and hereby approves the submission to the State of California of one application, in the aggregate amount of not to exceed \$108,757, for the following CDBG-CV1 activities, pursuant to the June 2020 CDBG-CV1 NOFA:

City of Ukiah Public Facility Improvement Project	Not to Exceed \$ 90,269
General Administration	Not to Exceed \$ <u>18,488</u>
Total	Not to Exceed \$108,757

SECTION 2:

The City has committed the use of Program Income for activities within its 2019-2020 CDBG application and acknowledges no Program Income is authorized or approved for the CDBG-CV1 activities described in Section 1.

SECTION 3:

The City acknowledges compliance with all state and federal public participation requirements in the development of its application.

SECTION 4:

The City hereby authorizes and directs the City Manager to execute and deliver the application and act on the City's behalf in all matters pertaining to the application.

SECTION 5:

If an application is approved, the City Manager is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the City Manager is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Ukiah held on September 16, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Douglas F. Crane, Mayor
Ukiah City Council

STATE OF CALIFORNIA
City of Ukiah

ATTEST:

I, Kristine Lawler, City Clerk of the City of Ukiah, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 16th day of September, 2020.

Kristine Lawler, City Clerk
of the City of Ukiah of the State of California

By: _____



AGENDA SUMMARY REPORT

SUBJECT: Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Tami Bartolomei, Office of Emergency Services
Coordinator

PRESENTER: Tami Bartolomei, Office of Emergency
Management Coordinator

ATTACHMENTS:

None

Summary: The City Council will receive a status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Background: On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California in response to the COVID-19 pandemic.

The County of Mendocino declared a State of Emergency related to the COVID-19 on March 4, 2020.

On March 17, 2020, the City Manager acting as the Director of Emergency Services declared the existence of a local emergency.

On March 18, 2020, City Council approved a Resolution ratifying the proclamation declaring the existence of a local emergency.

Since the onset of the emergency, the City of Ukiah has worked to respond to the public health and safety needs of the community in cooperation with the County of Mendocino and other partners. The local response for public health is lead regionally by the County of Mendocino and the County's Public Health Officer. In addition, the City of Ukiah has worked to maintain the continuity of public services including public safety, water, sewer, electric, airport, public works, and other essential activities.

Discussion: As the coronavirus "COVID-19" continues to evolve, the City of Ukiah continues to monitor the situation and respond to emerging needs of the community. The City is in continued contact with local and state agencies, as well as community partners, hospitals, schools, and neighboring cities to ensure we have the most updated information pertaining to COVID-19 and are coordinating efforts.

Reports and/or information from the City of Ukiah's Emergency Operation Center (EOC) will include:

- * Emergency Operation Center (EOC) Status
- * COVID-19 Case Updates
- * Public Information Officer

- * Medical Services
- * School/Education
- * Public Safety (Police/Fire/EMS)
- * Shelter in Place Monitoring and Compliance
- * Community Service Groups
- * Homeless Response
- * Business Impacts/Services
- * Public Infrastructure/Construction Status
- * City Finance
- * Recovery Efforts and Planning
- * Other Related matters

Staff will provide a status report to City Council and will seek direction or action on operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Go to the City's website (www.cityofukiah.com) for direct access to information related to the Novel Coronavirus (COVID-19) emergency including local updates, City Services, Community/Resident Information, and Business Resources.

Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Follow-up Review of Unfunded Accrued Liability Financing Strategy with CalPERS and Approval of Recommended Repayment Plan.

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director
PRESENTER: Dan Buffalo, Finance Director; Eric Scriven and Mike Meyer, NHA Advisors

ATTACHMENTS:

1. Ukiah UAL Restructuring Analysis 200910

Summary: On August 19, 2020, Council approved a financing strategy to more cost-effectively manage the City's unfunded accrued pension liability ("UAL") with CalPERS and directed staff to complete work finalizing it for Council consideration and approval. The City's financing team, consisting of the budget ad hoc, City Manager's Office, Finance Department, City's registered municipal advisor, bond counsel, and underwriter have completed the final recommended plan.

Background: In 2019, the Finance Department commissioned a report by NHA Advisors, the City's Registered Municipal Advisor, to analyze and provide recommendations to address its UAL with CalPERS. The report was presented to Council on August 19, 2020. The UAL represents the City's share of CalPERS estimated liabilities to meet pension benefit obligations earned by current and past City employees and the assets available to fund them. It is an existing debt, reported by the City on the face of its audited financial statements and owed to those employees. CalPERS is responsible to make the annuity payments, but the City is responsible for funding them.

Over the last seven years, the City's aggregate UAL for its CalPERS Miscellaneous, Safety Fire, and Safety Police Plans has grown from \$25 million to about \$56 million (estimated for 6/30/2021 by CalPERS). The UAL will likely be increasing again after incorporation of the 6.7 percent FYE 2019 returns and 4.7 percent returns for FYE 2020. The UAL represents the shortfall/gap between what is actuarially expected to be needed to pay retiree benefits over time compared to the current assets on hand and expected earnings on those assets from City contributions, employee contributions and past CalPERS earnings. The \$56 million of UAL debt is reduced over time through payments required by CalPERS. The payments are defined through multiple amortization schedules over 2 to 30 years, and interest is charged to the City at the current rate of 7.0 percent. Pension cost increases are the largest financial challenge facing most cities throughout the state and are primarily due to factors outside the City's control, including discount rate changes, assumption changes made by CalPERS and investment returns that were below expectations. In fiscal year 2021 alone the City paid CalPERS over \$4.1 million for its annual UAL installment. This was a budgetary expenditure not required of the City prior to 2008.

Council considered various payment shapes for a pension bond to refinance the City's UAL. Council members provided staff with their individual preferences for the kind of shape in the final recommendation, balancing the two objectives of the plan: 1) lowering overall costs of the UAL and 2) providing budgetary savings, or resiliency, so that the effect of rising UAL costs could be normalized and less impactful to the

City's ability to maintain service delivery over the next 27 years.

Discussion: The final recommended repayment shape presented here (Attachment 1) is the result of a thorough evaluation of options available to the City, including specific scenario analysis to ensure that this plan achieves both objectives in the near, intermediate, and long-term. Notably, staff was careful in its analysis of scenarios where CalPERS did not achieve its investment return targets, particularly in the early years of the plan when the City is most susceptible to negative impacts. This plan accounts for that possibility, providing a required level of resiliency to better ensure the City remains in a positive condition under the plan even if CalPERS's investment returns are poor or even negative.

As opposed to significant annual increases under the current payment structure imposed by CalPERS, this plan involves a lower, more steady increase in annual contributions with a gradual and steady decrease in payments during the last years. Net present value savings over the term of the plan are estimated at \$12.3 million with average annual budgetary savings in the escalating years estimated to be \$1.4 million.

It maximizes potential interest cost savings, flattens the payment curve to mitigate significant annual budgetary increases, and aligns the payment shape in later years to more closely align the declining payments projected by CalPERS, which was noted as of particular concern of individual council members. Staff affirms this recommended payment plan is the most beneficial alternative to the City.

Recommended Action: Approve final recommended unfunded accrued liability financing strategy and payment shape as presented by staff.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

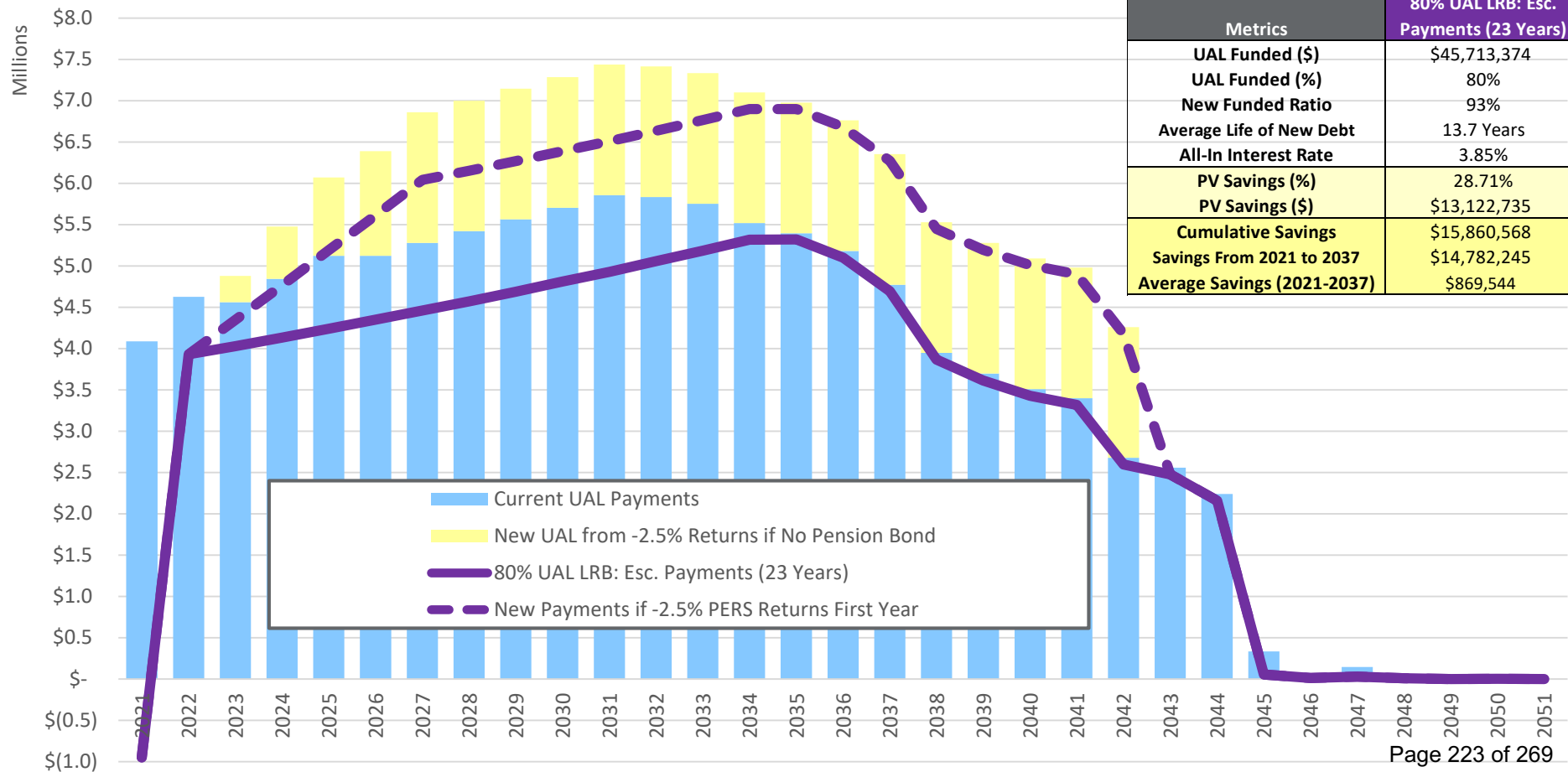
COORDINATED WITH:

Approved: 
Sage Sangiacomo, City Manager

Sensitivity Analysis: (1) No Dissavings

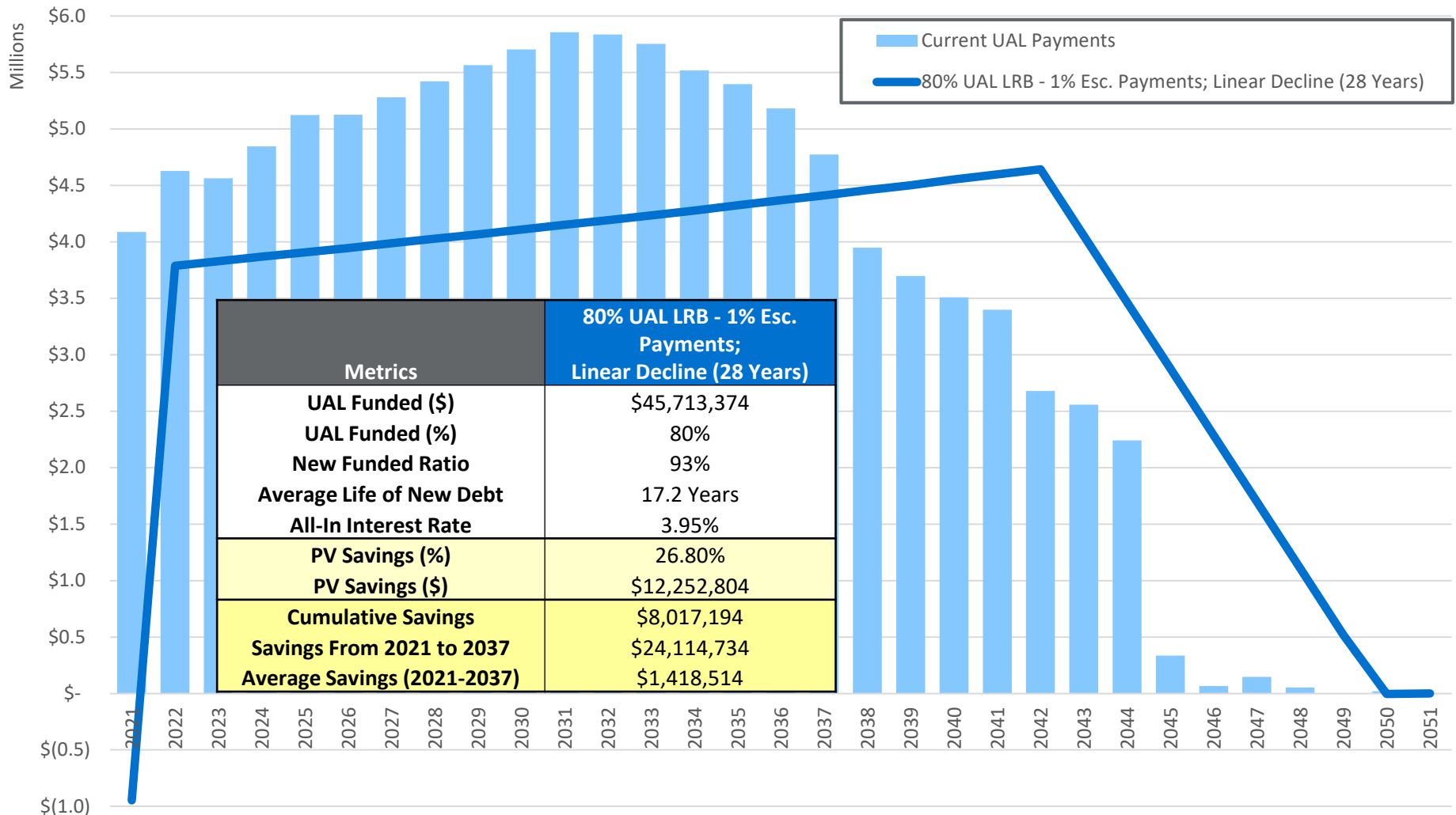
CalPERS Earns -2.5% in First Year After Pension Bond Issued

- ▶ New payments (Purple dotted) would be significantly higher than currently scheduled (above blue bars)
- ▶ Lowest resiliency to near term downturn in PERS returns



80% UAL LRB - FINAL RECOMMENDED SHAPE

1% Escalating Payments with Linear Decline (28 Years)



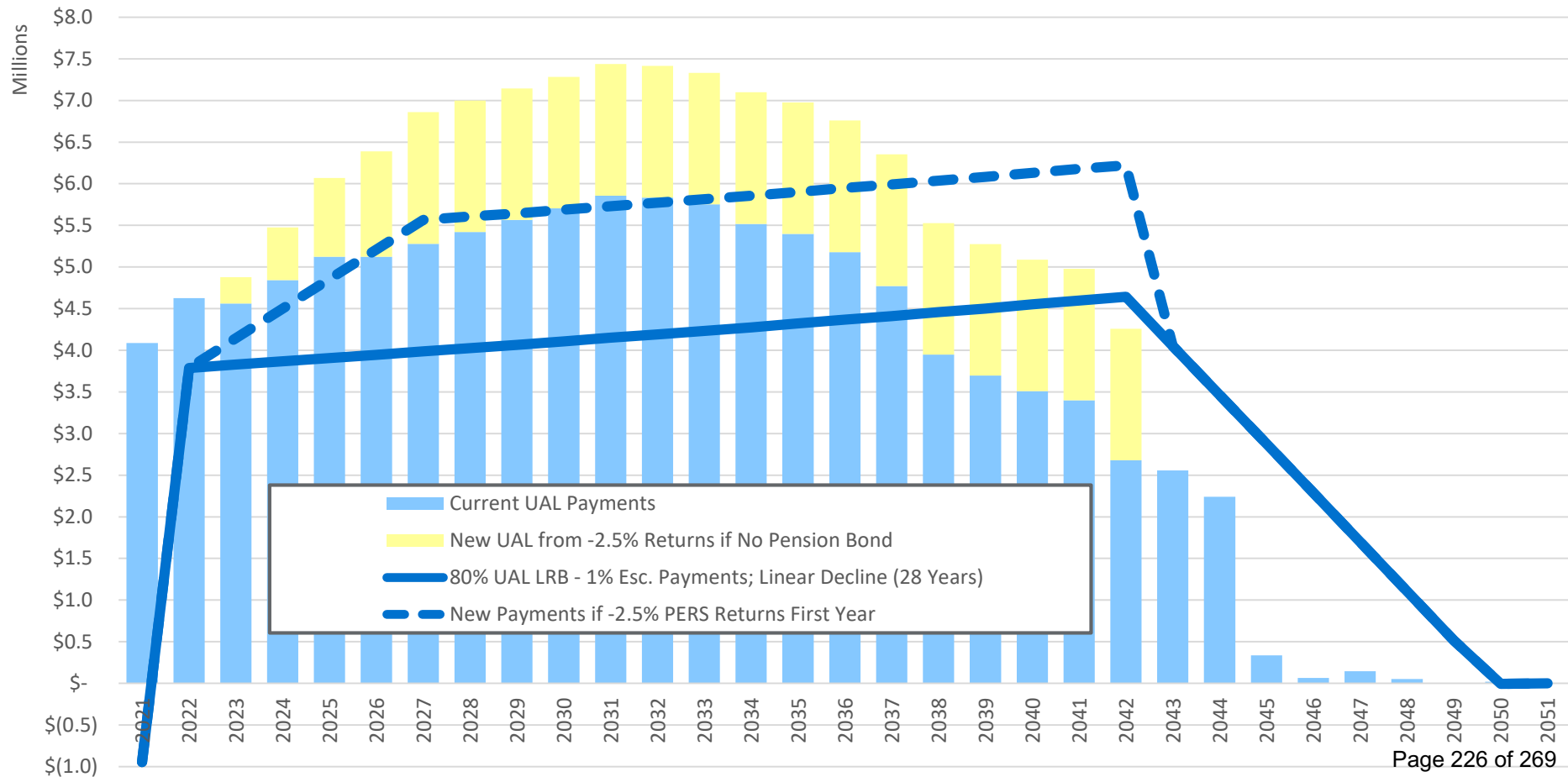
Metrics	80% UAL LRB - 1% Esc. Payments; Linear Decline (28 Years)
UAL Funded (\$)	\$45,713,374
UAL Funded (%)	80%
New Funded Ratio	93%
Average Life of New Debt	17.2 Years
All-In Interest Rate	3.95%
PV Savings (%)	26.80%
PV Savings (\$)	\$12,252,804
Cumulative Savings	\$8,017,194
Savings From 2021 to 2037	\$24,114,734
Average Savings (2021-2037)	\$1,418,514

Appendix to Recommended Shape

Sensitivity Analysis: (3) 1% Escalating to 2042 + Decline to 2050

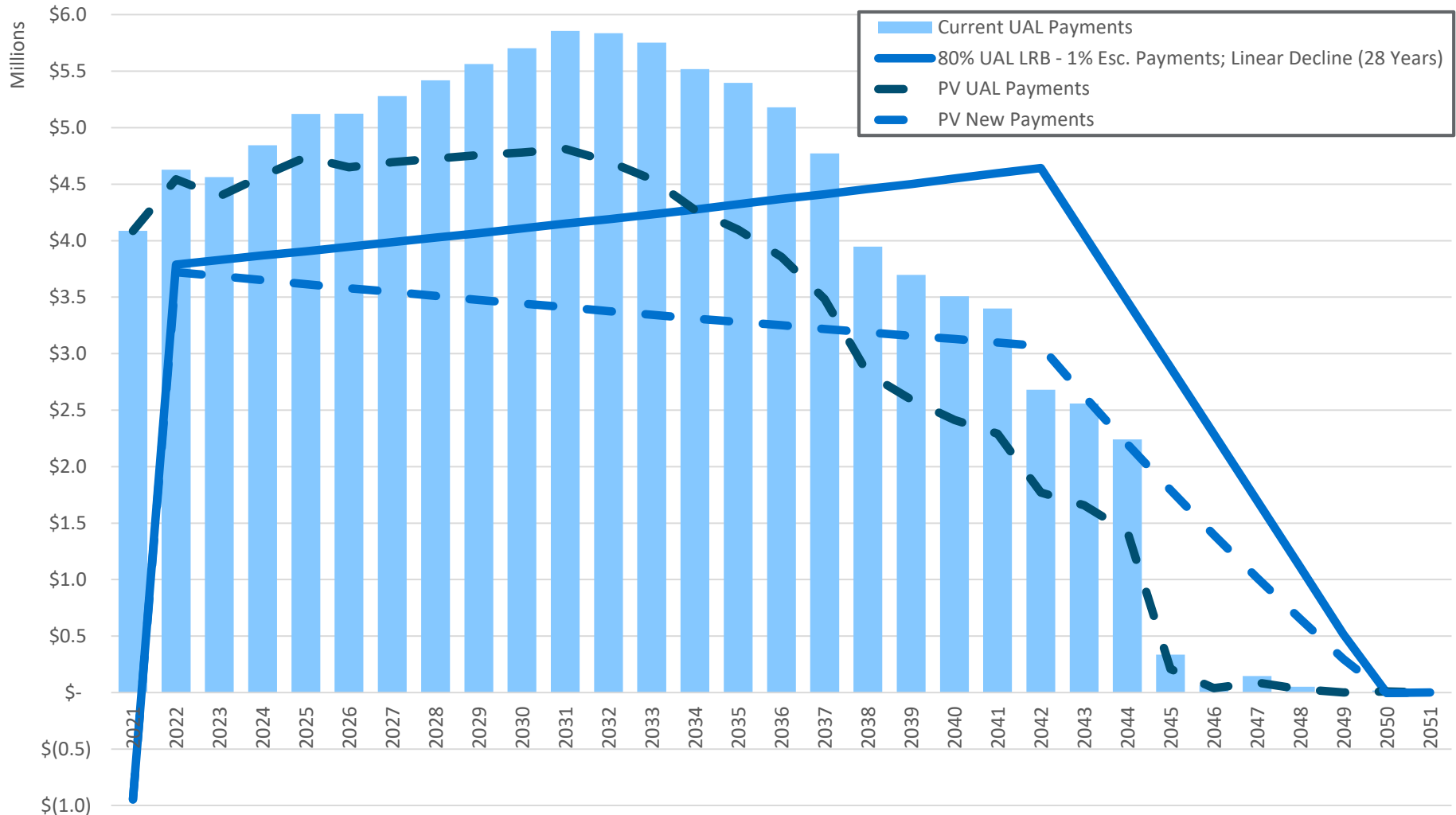
CalPERS Earns -2.5% in First Year After Pension Bond Issued

- ▶ New payments (blue dotted) are about same level as currently scheduled (blue bars)
- ▶ Decent resiliency to near term downturn in PERS returns



80% UAL LRB

1% Escalating Payments with Linear Decline (28 Years)





AGENDA SUMMARY REPORT

SUBJECT: Approval of Contract Amendment with Carollo Engineers for the Design Efforts of the Recycled Water Phase 4 Project.

DEPARTMENT: Public Works **PREPARED BY:** Jason Benson, Senior Civil Engineer, Tim Eriksen, Public Works Director/City Engineer
PRESENTER: Tim Eriksen, Director of Public Works/City Engineer

ATTACHMENTS:

1. Amendment No 7_9Sept2020

Summary: The City Council will consider giving approval of a Contract Amendment with Carollo Engineers for the design efforts of the Recycled Water Phase 4 project.

Background: The City Council approved Contract Amendments and the budget required for Carollo Engineers to continue with Recycled Water Phase 4 Design on November 7, 2018. The items issued in the Scope of Work to perform are Tasks 1-9: Project Management, Funding, Preliminary Design, Permitting and Easement, Field Investigation Services and Hydraulics, Bid Support, Engineering Services during Construction, and Construction Management. This work is to be completed with the issued budget of \$2,627,484.75.

Two amendments, numbers 5 and 6, have been issued to the Carollo Contract 1314231 for Phase 4 design work. Amendment 5 for Tasks 1-3: Project Management, Funding, Preliminary Design; and, Amendment 6 for Task 5: Field Investigation Services and Hydraulics. These amendments were approved 1/16/2019 and 5/3/2019, respectively. The four prior amendments approved for this contract work were for: additional geotechnical and environmental work, Recycled Water Phase 3 design, Chlorine Contact Basin (CCB) design, and additional CCB and Recycled Water Phase 3 design.

The 30% Design drawings and the Preliminary Design Report (PDR) were completed and submitted to the City in August 2019. This information was used by Carollo to submit an application for the State Revolving Fund (SRF) funding and coordination with the State.

Discussion: The overall recycled water pipeline layout and the appurtenances of it have been revised since the last submittal of deliverables (August 2019). The revision includes: eliminating the storage ponds at the golf course, a storage tank and pump station designed for the golf course, the pipeline alignment adjusted to not pass through the golf course, design a pipe/pedestrian bridge for Pomolita Field, and submit an additional design package (60% design) for review.

Carollo Engineers has prepared a revised Scope of Work and the necessary actions to perform Task 1-9. This includes a No Cost Change Order for the additional work for Task 1-6. The added cost is augmented by the cost reduction of Task 9: Construction Management, that will be performed by City Staff. Carollo Engineers has prepared a revised budget for the remaining and modified Tasks to complete at \$1,860,781.22, which is within the original contract budget of \$2,627,484.75 (Attachment 1).

Recommended Action: Approve Contract Amendment Seven with Carollo Engineers for the Design Efforts of the Recycled Water Phase 4 Project.

BUDGET AMENDMENT REQUIRED: \$0

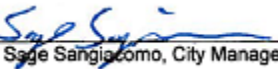
CURRENT BUDGET AMOUNT: 83027330.80230.15062: \$2,627,484.75

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Water Fund- 82000000.30007

PREVIOUS CONTRACT/PURCHASE ORDER NO.: Carollo - COU No. 1314-231

COORDINATED WITH: Tim Eriksen, Director of Public Works/City Engineer

Approved: 
Sage Sangiacomo, City Manager

COU NO 1314-231-A7

CITY OF UKIAH
AMENDMENT NO. 7
TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
DATED SEPTEMBER 4, 2020

TERMS AND CONDITIONS

All terms and conditions of the Agreement for Professional Consulting Services dated July 4, 2014 shall remain in force and effect except as modified in amendments.

AUTHORIZATION

Upon execution of this amendment, service provider is authorized to provide the service described under the Scope of Additional Work identified in this Amendment No. 7.

SCOPE OF ADDITIONAL WORK

Work authorized by this amendment shall include that work described in the Subject Letter dated November 1, 2018 and the No Cost Change Order dated August 18, 2020.

1. Task 1 – Project Management and Meetings
2. Task 2 – SRF Funding Applications and Coordination
3. Task 3 – Preliminary Design
4. Task 4 – Permitting & Easement
5. Task 5 – Field Investigative Services & Hydraulics
6. Task 6 – Final Design

A copy of said work is included in this Seventh Amendment and referred to as Attachment 1.

COMPENSATION

Compensation for the performance of the additional work shall be made on a time and expense basis at Consultant's customary fees as listed in Attachment 2. Expenses shall not exceed a maximum total cost of \$1,103,626 for a revised total contract amount of \$6,042,964.

CAROLLO ENGINEERS

BY: B. L. Am. E. R.
PRINCIPAL

Brian Avon Anne Prudhel
PRINT NAME

September 4, 2020

DATE _____

CITY OF UKIAH

BY: SAGE SANGIACOMO
CITY MANAGER

DATE _____

ATTACHMENT 1

EXHIBIT A
CITY OF UKIAH
RECYCLED WATER PROJECT – PHASE 4 DESIGN, ESDC, and CM
SCOPE OF WORK
November 1, 2018

BACKGROUND

The City of Ukiah (OWNER) has requested Carollo Engineers (ENGINEER) develop a design, ESDC, and CM scope and budget for Phase 4 of the Recycled Water Pipeline Project (Project) as defined in the Feasibility Study dated December 2012.

The project will include approximately 19,000 linear feet of 8 to 16-inch recycled water pipeline (including crossings of US 101, the railroad, Gibson Creek, and Orr Creek), a recycled water storage tank (approximate size of 1 MG), and a recycled water pump station with capacity up to 4 MG/day. The scope will also include all field work, funding, permitting, and right-of-way acquisition work to support the design and construction of the project.

In addition to the recycled water distribution facilities, the Project will include improvements at the plant to support operation of the recycled water system. These improvements will include the following:

- Refurbish 4 existing package clarifier/filter AWT units:
 - o Replace 4 existing analog pressure sensors used to initiate settled sludge blowdown cycle with 4 digital pressure switches
 - o Replace 8 existing analog pressure sensors used to initiate filter backwash cycle with 4 digital differential pressure switches
 - o Replace existing PLCs and program to incorporate new digital pressure and digital differential pressure switches
- Replace existing chlorine residual analyzer 3 (at the backwash pumping station) and chlorine residual analyzer 4 (at the dechlorination structure) with probe-type analyzers
- Replace one primary coagulant (ferric chloride) feed pump with smaller capacity pump to provide sufficient turndown for low-demand periods
- Install motor-operated valve and valve vault on existing 24-inch FW/RW diversion line west of the dechlorination structure.
- Add digester feed alkalinity storage and feed system to handle increased settled sludge/waste filter backwash ferric hydroxide sludge production

Carollo will lead the engineering effort as a continuation of the Phase 1-3 Design and Construction services provided. SMB Environmental will continue to support the project, being contracted directly with the City. NHC will conduct the surge analysis, JDH will provide corrosion

design services, and local consultants will provide surveying and geotechnical services totaling approximately 12% of the overall contract amount.

Local sub consultants will provide the following services:

- **Crawford & Associates** – Geotechnical Investigation, Corrosion Analysis.
- **Rau & Associates** – Surveying, Existing Utility Investigation, Easement Acquisition Assistance.

SCOPE OF WORK

TASK 1 – PROJECT MANAGEMENT

Task 1.1 - Project Administration

Administer the project and subconsultants to maintain project schedule and budget. The project progress and budget status will be included in monthly progress reports that will be attached to billing invoices. Additionally, the monthly progress report will include a list of work completed for the time period and what is expected in the coming period.

Task 1.2 - Meetings

Coordinate the project tasks between the City, subconsultants, stakeholders (including Ag Bureau, Flood Control District, and the San District), and other agencies as required through project meetings. Prepare an agenda and meeting minutes for each of these meetings.

Anticipated project meetings are identified below:

- Project Kick-off Meeting (City offices)
- Monthly Project Status Meetings (Conference call) (Assume 12 total)
- Stakeholder Meeting (City offices)
- PDR Review Meeting (City offices)
- 90% Review Meeting (City offices)

Task 1.3 – Quality Control

Quality control will be monitored throughout the entirety of the Project. We will review deliverables provided by subconsultants prior to forwarding to the City. Any document developed by Carollo will be peer reviewed internally prior to delivering to the City.

Task 1.4 – Coordination with Golf Course Improvements

Coordinate with the designer of the golf course facilities to confirm recycled water delivery needs, elevations, etc that will impact the recycled water system design.

Task 1 Deliverables:

- Monthly invoices
- Monthly status reports
- Meeting agendas and minutes

TASK 2 - SRF FUNDING DOCUMENTATION ASSISTANCE & APPLICATION

2.1 - SRF Documentation & Support

Carollo will support the City with funding applications for the CA SRF grant/loan program and the US Bureau of Reclamation (Reclamation). It is assumed that Carollo will be developing the SRF loan packages for General, Technical, and Financial (mainly City) and be delivering a complete package by December 31, 2018 in order for the City to be on the States fundable list for 2020. The environmental package will be developed by others. This task includes uploading the all four packages and reference documents to the State's electronic FFAST system. The Reclamation grants have an approximately 75 page application limit and are estimated to take approximately 140 hours to complete as they have to be developed from a 'project selling' angle.

Task 2 Assumptions:

- OWNER will provide required financial statements.
- OWNER will provide required resolutions.
- Carollo will develop documentation for the following packages: General, Technical, and assist with Financial.

Task 2 Deliverables:

- Grant Application Documentation (75 page limit).
- General, Technical, Environmental, and Financial SRF Application packages.

TASK 3 – PRELIMINARY DESIGN

3.1 – Confirm Phase 4 System Customers & Demands

Review the recommended alternative from the Feasibility Study as well as the demand profile generated during Phase 1-3 design to identify the preferred system configuration for the Phase 4 system while maintaining uninterrupted recycled water delivery to Phase 1-3 customers. Confirm water delivery schedule (summer/winter/day/night) to determine minimum and maximum pump flows. The design hydraulic loading will be included in the updated model as part of tasks 2.3-2.5.

3.2 – Evaluate and Optimize Chemical Usage at the AWT.

Evaluate current chemical usage and optimize. The goal of the AWT chemical addition evaluation is to minimize the quantity of primary coagulant addition in order to minimize the quantity of chemical sludge production, as the chemical sludge in the clarifier blowdown and waste filter backwash ends up in the anaerobic digester feed where it can affect digester alkalinity and performance. Consultant will review existing chemical feed operations procedures and recommend a routine jar test procedure to determine optimum primary coagulant and polymer addition based on secondary effluent water quality. Consultant will evaluate the clarifier component internals and recommend physical modifications to improve clarifier efficiency and

minimize primary coagulant and polymer demand. Results of this task will be used to inform the design of the ferric chloride feed pump replacement and digester feed alkalinity storage.

3.3 – Develop Design Criteria

Review pipeline design criteria used in Phase 1-3 Design and confirm suitability for Phase 4 delivery to the uphill receivers. Develop design criteria for the system storage, pump station, and electrical equipment based on the results of Task 3.1. Develop criteria to be used in the design of the AWT improvements.

3.4 – Storage and Pump Station Siting Analysis

Review the area within and around the Water Treatment Plant (WTP) to identify sites with sufficient area for a pump station and 1MG reservoir (~75 ft diameter). Evaluate the alternatives with respect to environmental, accessibility (for connection to Phase 3 and Phase 4 pipeline facilities), geotechnical conditions, and property acquisition needs. Based on the analysis and discussions with the City, recommend a preferred site.

3.5 - Update Model, Confirm Preliminary Routing & Sizing

Using the demand profile confirmed in Task 3.1 and the criteria defined in Task 3.2, confirm the preliminary system configuration, including pipe sizing, pump station configuration and capacity, and storage volume.

3.6 – Develop 30% Design

Develop 30% plans, a list of technical specifications, and a 30% estimate of probable construction cost. 30 percent plans will include:

- Preliminary pipeline plan and profile drawings showing the horizontal and vertical alignments, critical utilities, and easement requirements.
- Process flow diagrams,
- Preliminary pump station site plan, initial structural and mechanical layout, electrical single lines, communication block diagram, and P&IDs
- Preliminary tank site plan, initial structural and mechanical layout, communication block diagram, and P&IDs
- Preliminary site plan for AWT improvements, including initial structural, mechanical, and electrical layouts, and P&IDs

3.7 – Develop Draft/Final Preliminary Design Report (PDR)

Prepare a draft PDR that defines the basis of final design for the project components. A project description will be prepared describing the proposed improvements, reasons for selecting specific improvements, hydraulic basis including system and preliminary pump selection/curves, design concepts, description of alternatives analysis (where appropriate), a summary of the chemical usage analysis, recommended construction methods, a final customer list with demands, required permits, required property acquisition (if any), and design criteria. The cost estimate developed in Task 3.6 will be included. The 30% plans and an outline of technical specification sections will be included as an appendix to the PDR. The Draft PDR will be

submitted to the City and City review comments will be discussed during the Draft PDR review meeting. The review comments on the Draft PDR will be incorporated and submitted as the Final PDR. All review comments and response to comments will be documented in a comment log.

Task 3 Assumptions:

- A maximum of two (2) model runs will be conducted to confirm the final alignments, pipe sizing, and pump sizing/configuration.

Task 3 Deliverables:

- Draft/Final Preliminary Design Report, including 30% plans, technical specification outline and cost estimate. (2 hard copies, and 1 pdf)
- Comment log

TASK 4 - PERMITTING & EASEMENTS

Task 4.1 - Regulatory Agency Coordination

This task includes meetings with permit agencies as needed to obtain permits. Coordination is anticipated with the US Army Corps of Engineers, North Coast Regional Water Quality Control Board, California Department of Fish and Wildlife, Mendocino County Air Quality Management District, Caltrans, North Coast Rail Authority (NCRA), and County of Mendocino Department of Transportation (DOT).

Task 4.2 – Prepare Permit Applications

This task includes completing the permit applications and preparing supporting documentation packages as necessary for submission to appropriate agencies. Caltrans, NCRA, and DOT encroachment permits are covered in Task 5. Anticipated permits include Caltrans, NCRA, County DOT, Section 1600, SWPPP NOI, 401 Certification, Section 404 or Nationwide Permit #12, and MCAQMD Authority to Construct.

Task 4.3 – Prepare Easement Documents

Prepare and submit legal descriptions and plat maps for permanent and temporary easements from private property owners (if required). Prepare preliminary and final Deed forms conforming to City standards for easements on private property.

Task 4.4 – Easement Staking

Where necessary, coordinate with Private Acquisition Appraiser, obtain permission from landowners to stake the proposed acquisition, stake the centerline of proposed private permanent easement areas to be acquired, and stake the centerline of encroachment permit areas.

Task 4 Assumptions:

- Permit fees will be paid for by the CITY.

- 2 creek crossings, which will be constructed using a trenchless method (either below flow line or outside riparian zone).
- 1 Caltrans crossing
- 1 Railroad crossing
- Title reports, if needed, will be provided by the City
- A maximum of 5 legal descriptions and plat maps will be needed.
- Easement areas will only be staked once.
- No eminent domain will be required for easement acquisition.
- City will lead easement negotiations with property owners.

Task 4 Deliverables:

- Permit application packages.
- Meeting agendas and minutes.
- Draft/Final legal descriptions and plat maps.
- Staked centerline of private property easements and permits.

TASK 5 – FIELD INVESTIGATIVE WORK

5.1 - Topographical Survey

Establish project survey control. Set approximately 25 control points for project mapping in accordance with City of Ukiah control requirements. The horizontal datum will be based on the North American Datum 83 (NAD 83). The vertical datum will be based on the North American Vertical Datum of 1988 (NAVD 88).

Aerial photography will be used to provide a 100 ft strip map along the pipeline routes. Ground surveys will be used to supplement the aerial survey and will include utility location and identification of right-of-way lines. Detailed ground survey will be conducted for the pump station and tank sites and will include the FEMA 100 year flood elevation (if appropriate). Detailed ground survey will also be provided at the Orrs Creek and Gibson Creek crossings.

5.2 – Geotechnical & Corrosion Investigation

Review existing geologic maps, soils reports, and geologic reports for the project area. Review the project area and mark the boring locations for Underground Service Alert (USA). Perform a total of up to 23 borings ranging from 15 to 50 feet below ground surface. Trenchless borings (~3-4) will be 30-40 feet deep, 2 will be at the pump station/reservoir site and will be 25 to 50 ft deep for liquefaction analysis. The remainder of the borings are anticipated to be 15-20 ft deep. A laboratory testing program will be conducted to characterize the soil properties.

A Geotechnical Report documenting the results of the geotechnical exploration will include soil logs, results of laboratory analysis, results of the quantitative slope stability analysis, recommendations to support design of cut and fill slopes; trench construction, backfill, and

compaction; corrosion protection; trenchless construction; and geotechnical related synthetic liner design considerations.

5.3 – Existing Utility Research

Contact all agencies having existing utilities within the project area to obtain mapping of their facilities. Where appropriate, contact USA, prior to field survey, so that utility location markings can be surveyed and shown on the plans. Identify all utilities within the project corridor and walk the site to verify preliminary locations and identify potential conflicts. A utility contact log will be maintained. Based on this task and the topographic survey, develop a potholing plan, as necessary to identify potential conflicts. Coordinate with the City for potholing services.

The City will perform potholing with City forces or City specified contractor.

5.4 – Conduct Surge Analysis

Analyze pressure transients created by the operation of the pump station (e.g. pump power failure, pump startup) and their effect on the system pipeline (Phase 4). Winter, summer, daytime, and nighttime scenarios will be evaluated to identify the worst-case pressure surges in the system. Opening and closing of flow control valves at each customer location can also create adverse pressure surges in the pipelines. An analysis of safe opening and closing times will be developed to help define the system operating parameters and time of use strategy.

Task 5 Assumptions:

- Property line mapping will be consistent with deeds and maps of record. No Record of Survey Map will be prepared.
- Mapping of wetland delineations or other resources is not included.
- A maximum of 23 geologic borings will be performed.
- An environmental assessment or any exploration for the presence or absence of any hazardous or toxic materials is not included.
- Current property owner, or their representative, will be responsible for clearance from private utilities not covered by USA.
- Geotechnical investigation does not include a site specific quantitative liquefaction analysis.
- The City will secure site access for survey and geotechnical investigation.
- The City will provide traffic control and asphalt repair along the trench alignment for potholing and geotechnical borings.

Task 5 Deliverables:

- Topographic Map.
- Utility contact log.
- Draft/Final Geotechnical Report . (2 hard copies and 1 pdf)
- Surge Analysis Report (2 hard copies and 1 pdf)

TASK 6 – FINAL DESIGN

Assist the City with information required to obtain a new electrical service for the pump station from the City's Electric Utility Division including preparing an application for service, if needed.

Task 6.1 – Develop 90% Plans, Specifications, and Cost Estimate

Develop plans using Carollo CAD standards. Prepare technical specifications in conjunction with City standard front-end specifications. All specification documents will be prepared using Microsoft Word. Technical specification will be in CSI format.

An estimate of probable construction will be prepared to reflect the level of design. An electronic PDF of the cost estimate will be provided.

The 90% package will be provided to the City for review and comment. A review meeting (identified in Task 1.2) will be held to discuss the City's comments. All review comments and response to comments will be documented in a comment log.

Task 6.2 – Develop Final Plans, Specifications, and Cost Estimate

Comments received from the City will be incorporated into the plans and specifications to develop a set of final bid ready documents. The cost estimate will be updated to reflect the final design. Ten (10) hard copies (if requested) and a reproducible set of the final bid ready contract documents will be provided to the City for distribution to interested contractors.

Task 6 Assumptions:

- Pump station design will be for the Phase 4 Pump Station, to be located adjacent to the proposed Phase 4 recycled water storage tank, near the end of the Phase 1-3 pipeline. The proposed pump station will be the single pump station servicing Phase 4, no additional booster station is included in the scope.
- Pump station is assumed to consist of dry mounted horizontal split case pumps, with an inlet manifold connected to the storage tank.
- New electrical service will be required for the pump station, unless electrical can be pulled from the water treatment plant.
- New electrical equipment will be located in a new electrical room within the pump station building. The pump station is assumed to be CMU construction with an on-grade concrete mat foundation. Rooms within the pump station will be air conditioned as required for protection of the proposed equipment and operator comfort.
- Fire suppression systems for the electrical building are not included.
- Variable frequency drives will be provided for the pumps.
- Provisions for a portable generator will be included, but design of a generator is not included.
- Pump station will be controlled by a new PLC located in the electrical room and will be tied into the OWNER's SCADA system.
- Building permit reviews are not required.

- Landscaping and architectural design are not required, and are not included.
- Traffic control plans are not included.
- City will provide front-end documents.
- The project is assumed to consist of approximately 100 sheets.

Task 6 Deliverables:

- Electrical service application.
- 90% Plans, Specifications, and Cost Estimate (2 hard copies, 1 electronic copy).
- Final Plans, Specifications, and Cost Estimate (10 hard copies, 1 reproducible electronic copy).

TASK 7 – BID PHASE SERVICES & SUPPORT

Task 7.1 – Attend Pre-Bid Meeting

Attend the pre-bid conference. The meeting will be conducted by the City, but we will be available to answer questions or discuss the intent of the plans and specifications as requested by the City. Prepare minutes from the meeting. Meeting minutes will be distributed to attendees by the City.

Task 7.2 – Answer Questions/Provide Addenda

Provide assistance, as required, to the City during the bidding of the Project. This will include answering contractor questions and preparing up to two addenda during the advertisement period. The Engineer will be the primary contact for technical questions during the bid period. Addenda will be distributed by the City.

Task 7.3 - Conformed Documentation

At the conclusion of the Bid phase, provide a Conformed set of documents from which the Project shall proceed into construction.

Task 7 Assumptions:

- The City will sell and distribute contract documents to contractors.
- City will distribute addenda and minutes from the pre bid meeting.
- A maximum of two addenda will be prepared.

Task 7 Deliverables:

- Written responses to contractors' questions.
- Addenda, as necessary
- Meeting minutes.
- Conformed Documents

TASK 8 – ENGINEERING SERVICES DURING CONSTRUCTION

Task 8.1 – Pre-Construction Conference

Attend the pre-construction conference to answer questions and provide clarification. The meeting will be conducted by the Construction Manager. Meeting agendas and minutes will be prepared by the Construction Manager.

Task 8.2 – Engineer's Site Observation

Assuming a construction contract of 12 months, conduct construction observation site visits at least once per month, with these visit increasing to twice monthly at the initial startup and where specific milestones dictate. Where possible the site visits will be scheduled to coincide with progress meetings.

Task 8.3 - Submittal Review

Review shop drawings and data submittals as requested by the Construction Manager. It is assumed that the Construction Manager will receive all submittals and re-submittals and will forward those submittals and re-submittals that require design review. Provide written responses within 14 calendar days of receipt of a submittal. Exceptions to this response target may include large submittals (up to 30 calendar days for review) or when the Contractor requests an expedited review. An allowance for 120 submittals and 25 resubmittals has been made in the budget.

Task 8.4 - Response to Contractor Requests for Information (RFIs)

Provide written responses to RFIs. A total of 40 RFIs are included in this scope.

Task 8.5 - Design Clarifications

Prepare and/or review proposed changes in the project scope or project time, when requested by the City or Construction Manager. A total of eight DCs are included in this scope. It is assumed that the Construction Manager will prepare and manage Change Order's resulting from the Design Clarifications.

Task 8.6 - Record Drawings

Review, after substantial completion, the final version of the Contractor's redline drawings that have been accepted by the Construction Manager. Based on this final set of marked up drawings, prepare record drawings in an electronic format (AutoCAD and PDF versions) for delivery to the City.

Task 8.7 - Substantial & Final Completion

At the request of the City or Construction Manager, assist in determining if the project or portions thereof are substantially complete and in accordance with the Contract Document. Assist in preparing the Certificate of Substantial Completion and a list of deficient items ("punch list"). If requested by the Construction Manager, assist in determining whether punch list items have been successfully completed to the standard of work required of the project documentation. The Construction Manager will be responsible for final determination of substantial completion.

Task 8.8 - Training and Commissioning

Under the lead of the Construction Manager, assist in the review of the Contractor's training plan and instruction materials for compliance with the Contract Documents. If requested by the City, provide instruction to City personnel on the project objectives, design intent and system operating procedures.

Task 8.9 - Operations and Maintenance Manuals

Review Operations and Maintenance (O&M) documentation provided by equipment vendors and Contractor to ensure they provide adequate information for ongoing maintenance and eventual replacement of the component.

Task 8 Deliverables:

- Electronic Responses to all Submittals. (120 submittals and 25 resubmittals budgeted)
- Electronic Responses to all RFIs. (40 RFIs budgeted)
- Formal Design Clarifications (8 DCs budgeted)
- Conformed Documents

TASK 9 – CONSTRUCTION MANAGEMENT

Task 9.1 – Preconstruction Services

Task 9.1a - Bid Escrow document review - We will perform an escrow review of bid documents provided by the accepted bidder to determine completeness and conformance of the received bid package. Secure bid package for duration of construction contract to assist in negotiation and resolution of change orders and potential claims

Task 9.1b Construction Contract Compliance - We will review the contractor's contract execution for compliance with contract document requirements, state revolving loan fund requirements, including prevailing wage and apprenticeship program requirements, as well as compliance with all environmental documents.

Task 9.1c - Pre-Construction Conference - We will schedule, coordinate, and conduct one preconstruction conference. An agenda will be prepared in advance to notify attendees of key

items for discussion. Meeting notes will be prepared and distributed to attendees within 10 days of the conference.

Task 9.2 – Services During Construction

Task 9.2a - Documentation System Set-up - We will use Procore. The construction manager (CM) will pay for and maintain a Procore license for the duration of the project for use by all project personnel.

Task 9.2b - Communication and Construction Management Plan - A project specific Construction Management Plan will be created for the project to establish project protocols, communications, and procedures.

Task 9.2c - Manage Field Inspection Personnel - We will provide resident inspection and our CM and/or resident engineer will manage the activities of the field inspection personnel, including the materials testing subcontractor. Our inspectors will prepare daily inspection reports, and summary weekly and monthly inspection reports to the City.

Task 9.2d - Track Submittals - We will coordinate and manage the shop drawing and submittal review process between the design engineer and the contractor. All submittals will be handled using the Procore documentation system. We will screen all submittals and determine their completeness before reviewing them or forwarding them to the design engineer for review.

Task 9.2e - Prepare Field Memos and Clarifications - We will coordinate and manage preparation of field memos and clarifications of drawings and specifications between the design engineer and the contractor. Memos will be handled in Procore to allow easy tracking of their status and outcome.

Task 9.2f - Track Requests for Information - We will coordinate and manage the RFI process between the design engineer and the contractor. All RFIs will be handled using the Procore documentation system. We will screen all RFIs and determine their validity before responding to them or forwarding them to the design engineer for response.

Task 9.2g - Review Monthly Progress Payment Requests - We will evaluate the contractor's monthly progress payment requests from the contractor and recommend payment by the City if requirements are met. We will compare requested quantities to the actual quantities completed and negotiate the appropriate progress payment request with the contractor.

Task 9.2h - Review Construction Schedule - We will review and approve the contractor's construction schedule, including updates and revisions, in accordance with the contract documents. Our review will focus on key elements such as logic, duration of activities, duration of startup and testing, and construction sequencing constraints and milestones.

Task 9.2i - Review Change Order Requests - We will review change order requests in conjunction with the design engineer to determine changes in scope and conditions. We will prepare independent cost estimates and negotiate with the contractor. We will prepare and

process approved change orders and incorporate them into the contract. We will prepare a log for tracking all potential change orders and agreed upon change orders.

Task 9.2j - Resolve Conflicts - We will work with all parties involved to resolve potential conflicts before they become an issue.

Task 9.2k - Review Labor Compliance - We will monitor project records and review labor compliance of the contractor. We will work with the contractor to correct any deficiencies found and report status to the City.

Task 9.2l - Review installation and maintenance of BMPs and Implementation of the SWPPP. Our staff is educated in California's evolving stormwater policies. We will monitor the stormwater protection installed by the contractor and work with him to maintain it and report its effectiveness in accordance with the current state regulations.

Task 9.2m - Conduct Final Inspection and Issue Punchlists - We will schedule and conduct a final inspection of the completed facilities and issue punch lists of uncompleted items where necessary. We will also assist the City in negotiation of unsettled changes or disputes associated with these inspections. When the final punch list items have been completed or resolved, we will recommend acceptance by the City.

Task 9.2n - Documentation of Existing Site Conditions - We will prepare video and photographic records of initial site conditions before the contractor begins construction. Video documentation will be accompanied by a verbal description of existing conditions. A copy of the video and photographic documentation will be provided to the City.

Task 9.2o - Construction Inspection - We will provide a qualified inspector to monitor the contractor's compliance with the specifications requirements.

Task 9.2p - Electrical Testing - We will work with the designer, contractor and vendors to determine all the required testing, then witness and document all site acceptance tests on electrical equipment. This includes witnessing all point-to-point checks and run tests for electrical equipment. We will confirm that circuit breaker settings conform to the values shown in the short circuit study and that all harmonic filters are correct and in place. All electrical testing results will be documented and filed in the project records.

Task 9.2q - Monitor Contractor's Compliance with Contract Documents - We will review and monitor the contractor's work against the contract documents to ensure compliance. We will report any non-conformances and deficiencies to the City and contractor and will work with the contractor to correct these deficiencies in a timely manner to the satisfaction of the City.

Task 9.2r - Review Certified Payroll - We will review the contractor and subcontractor certified payroll for compliance with State and Federal prevailing wage requirements. Any discrepancies will be identified and returned to the contractor for immediate correction. Violations will be addressed in accordance with the State Labor Code and Davis Bacon wage requirements. We

will also conduct interviews with select contractor field personnel to confirm payroll conditions. Our certified payroll findings will be included in the monthly project progress report.

Task 9.2s- Monitor Contractor's Compliance with CEQA Requirements - We will maintain a copy of the CEQA requirements and monitor the contractor's compliance against these requirements. We will periodically inform the City and contractor of compliance status and recommend a course of action to the City and contractor if these requirements are not being met.

Task 9.2t- Monitor and Review Record Drawings - We will monitor and coordinate the contractor's recording and maintenance of field changes to plans and specifications during construction on a monthly basis, or more frequently as required. At the 50-, 75-, and 90-percent project completion levels, we will perform a review of the contractor's working record drawings for general completeness and advise him of status. We will approve progress payments beyond 90- percent completion contingent upon the acceptability of the working record drawings

Task 9.3 – Material Testing

Materials testing will be provided by others to take quality assurance samples during construction and report to Carollo. We will coordinate callouts of the materials testing services firm with the contractor to efficiently use the testing firm. Testing results will be monitored for compliance with the contract documents. Discrepancies will be noted and the contractor will be directed to make necessary corrections.

Task 9.4 – Startup and Testing

Task 9.4a - Oversee Startup and Testing - We will oversee facilities acceptance testing and startup in cooperation with the contractor, design engineer, and City and plant staff. Startup and testing services will include assistance with comprehensive testing of functional equipment, sub-systems, and entire treatment processes.

Task 9.4b - Field Testing Reports and O&M Manuals - We will witness all field tests of equipment as described in the specifications and the vendor documentation. We will use test report forms as supplied by the vendors and the designer. Where no report forms are available, we will use our own in-house test forms with input from the designer and vendors. All test reports will be field with the equipment O&M manuals. All vendor O&M manuals will be reviewed for completeness, including all recommended maintenance procedures, calibration requirements, and spare parts lists.

EXHIBIT A
CITY OF UKIAH
RECYCLED WATER PROJECT – PHASE 4 DESIGN, ESDC, and CM
SCOPE OF WORK
November 1, 2018

BACKGROUND

The City of Ukiah (OWNER) has requested Carollo Engineers (ENGINEER) develop a design, ESDC, and CM scope and budget for Phase 4 of the Recycled Water Pipeline Project (Project) as defined in the Feasibility Study dated December 2012.

The project will include approximately 19,000 linear feet of 8 to 16-inch recycled water pipeline (including crossings of US 101, the railroad, Gibson Creek, and Orr Creek), a recycled water storage tank (approximate size of 1 MG), and a recycled water pump station with capacity up to 4 MG/day. The scope will also include all field work, funding, permitting, and right-of-way acquisition work to support the design and construction of the project.

In addition to the recycled water distribution facilities, the Project will include improvements at the plant to support operation of the recycled water system. These improvements will include the following:

- Refurbish 4 existing package clarifier/filter AWT units:
 - o Replace 4 existing analog pressure sensors used to initiate settled sludge blowdown cycle with 4 digital pressure switches
 - o Replace 8 existing analog pressure sensors used to initiate filter backwash cycle with 4 digital differential pressure switches
 - o Replace existing PLCs and program to incorporate new digital pressure and digital differential pressure switches
- Replace existing chlorine residual analyzer 3 (at the backwash pumping station) and chlorine residual analyzer 4 (at the dechlorination structure) with probe-type analyzers
- Replace one primary coagulant (ferric chloride) feed pump with smaller capacity pump to provide sufficient turndown for low-demand periods
- Install motor-operated valve and valve vault on existing 24-inch FW/RW diversion line west of the dechlorination structure.
- Add digester feed alkalinity storage and feed system to handle increased settled sludge/waste filter backwash ferric hydroxide sludge production

Carollo will lead the engineering effort as a continuation of the Phase 1-3 Design and Construction services provided. SMB Environmental will continue to support the project, being contracted directly with the City. NHC will conduct the surge analysis, JDH will provide corrosion

design services, and local consultants will provide surveying and geotechnical services totaling approximately 12% of the overall contract amount.

Local sub consultants will provide the following services:

- **Crawford & Associates** – Geotechnical Investigation, Corrosion Analysis.
- **Rau & Associates** – Surveying, Existing Utility Investigation, Easement Acquisition Assistance.

SCOPE OF WORK

TASK 1 – PROJECT MANAGEMENT

Task 1.1 - Project Administration

Administer the project and subconsultants to maintain project schedule and budget. The project progress and budget status will be included in monthly progress reports that will be attached to billing invoices. Additionally, the monthly progress report will include a list of work completed for the time period and what is expected in the coming period.

Task 1.2 - Meetings

Coordinate the project tasks between the City, subconsultants, stakeholders (including Farm Bureau, Flood Control District, Ukiah Unified School District, Ukiah Valley Golf Course, and the Ukiah Valley Sanitation District), and other agencies as required through project meetings. Prepare an agenda and meeting minutes for each of these meetings. Anticipated project meetings are identified below:

- Project Kick-off Meeting (City offices)
- Monthly Project Status Meetings (Conference call) (Assume 12 total)
- Stakeholder Meeting (City offices)
- PDR Review Meeting (City offices)
- 90% Review Meeting (City offices)

Task 1.3 – Quality Control

Quality control will be monitored throughout the entirety of the Project. We will review deliverables provided by subconsultants prior to forwarding to the City. Any document developed by Carollo will be peer reviewed internally prior to delivering to the City.

Task 1.4 – Coordination with Golf Course Improvements

Coordinate with the designer of the golf course facilities to confirm recycled water delivery needs, elevations, etc that will impact the recycled water system design.

Task 1 Deliverables:

- Monthly invoices
- Monthly status reports

- Meeting agendas and minutes

TASK 2 - SRF FUNDING APPLICATIONS AND COORDINATION

Carollo will support the City with funding applications for the CA SRF grant/loan program and the US Bureau of Reclamation (Reclamation). It is assumed that Carollo will be developing the SRF loan packages for General, Technical, and Financial (mainly City) and be delivering a complete package by December 31, 2018 in order for the City to be on the States fundable list for 2020. The environmental package will be developed by others. This task includes uploading the all four packages and reference documents to the State's electronic FFAST system. The Reclamation grants have an approximately 75 page application limit and are estimated to take approximately 140 hours to complete as they have to be developed from a 'project selling' angle.

Task 2 Assumptions:

- OWNER will provide required financial statements.
- OWNER will provide required resolutions.
- Carollo will develop documentation for the following packages: General, Technical, and assist with Financial.

Task 2 Deliverables:

- Grant Application Documentation (75 page limit).
- General, Technical, Environmental, and Financial SRF Application packages.

TASK 3 – PRELIMINARY DESIGN

3.1 – Confirm Phase 4 System Customers & Demands

Review the recommended alternative from the Feasibility Study as well as the demand profile generated during Phase 1-3 design to identify the preferred system configuration for the Phase 4 system while maintaining uninterrupted recycled water delivery to Phase 1-3 customers. Confirm water delivery schedule (summer/winter/day/night) to determine minimum and maximum pump flows. The design hydraulic loading will be included in the updated model as part of tasks 2.3-2.5.

3.2 – Evaluate and Optimize Chemical Usage at the AWT.

Evaluate current chemical usage and optimize. The goal of the AWT chemical addition evaluation is to minimize the quantity of primary coagulant addition in order to minimize the quantity of chemical sludge production, as the chemical sludge in the clarifier blowdown and waste filter backwash ends up in the anaerobic digester feed where it can affect digester alkalinity and performance. Consultant will review existing chemical feed operations procedures and recommend a routine jar test procedure to determine optimum primary coagulant and polymer addition based on secondary effluent water quality. Consultant will evaluate the clarifier component internals and recommend physical modifications to improve clarifier efficiency and

minimize primary coagulant and polymer demand. Results of this task will be used to inform the design of the ferric chloride feed pump replacement and digester feed alkalinity storage.

3.3 – Develop Design Criteria

Review pipeline design criteria used in Phase 1-3 Design and confirm suitability for Phase 4 delivery to the uphill receivers. Develop design criteria for the system storage, pump station, and electrical equipment based on the results of Task 3.1. Develop criteria to be used in the design of the AWT improvements.

3.4 – Storage and Pump Station Siting Analysis

Review the area within and around the Water Treatment Plant (WTP) to identify sites with sufficient area for a pump station and 1MG reservoir (~75 ft diameter). Evaluate the alternatives with respect to environmental, accessibility (for connection to Phase 3 and Phase 4 pipeline facilities), geotechnical conditions, and property acquisition needs. Based on the analysis and discussions with the City, recommend a preferred site.

3.5 - Update Model, Confirm Preliminary Routing & Sizing

Using the demand profile confirmed in Task 3.1 and the criteria defined in Task 3.2, confirm the preliminary system configuration, including pipe sizing, pump station configuration and capacity, and storage volume.

3.6 – Develop 30% Design

Develop 30% plans, a list of technical specifications, and a 30% estimate of probable construction cost. 30 percent plans will include:

- Preliminary pipeline plan and profile drawings showing the horizontal and vertical alignments, critical utilities, and easement requirements.
- Process flow diagrams,
- Preliminary pump station site plan, initial structural and mechanical layout, electrical single lines, communication block diagram, and P&IDs
- Preliminary tank site plan, initial structural and mechanical layout, communication block diagram, and P&IDs
- Preliminary site plan for AWT improvements, including initial structural, mechanical, and electrical layouts, and P&IDs

3.7 – Develop Draft/Final Preliminary Design Report (PDR)

Prepare a draft PDR that defines the basis of final design for the project components. A project description will be prepared describing the proposed improvements, reasons for selecting specific improvements, hydraulic basis including system and preliminary pump selection/curves, design concepts, description of alternatives analysis (where appropriate), a summary of the chemical usage analysis, recommended construction methods, a final customer list with demands, required permits, required property acquisition (if any), and design criteria. The cost estimate developed in Task 3.6 will be included. The 30% plans and an outline of technical specification sections will be included as an appendix to the PDR. The Draft PDR will be

submitted to the City and City review comments will be discussed during the Draft PDR review meeting. The review comments on the Draft PDR will be incorporated and submitted as the Final PDR. All review comments and response to comments will be documented in a comment log.

Task 3 Assumptions:

- A maximum of two (2) model runs will be conducted to confirm the final alignments, pipe sizing, and pump sizing/configuration.

Task 3 Deliverables:

- Draft/Final Preliminary Design Report, including 30% plans, technical specification outline and cost estimate. (2 hard copies, and 1 pdf)
- Comment log

TASK 4 - PERMITTING & EASEMENTS

Task 4.1 - Regulatory Agency Coordination

This task includes meetings with permit agencies as needed to obtain permits. Coordination is anticipated with the US Army Corps of Engineers, North Coast Regional Water Quality Control Board, California Department of Fish and Wildlife, Mendocino County Air Quality Management District, Caltrans, North Coast Rail Authority (NCRA), and County of Mendocino Department of Transportation (DOT).

Task 4.2 – Prepare Permit Applications

This task includes completing the permit applications and preparing supporting documentation packages as necessary for submission to appropriate agencies. Caltrans, NCRA, and DOT encroachment permits are covered in Task 5. Anticipated permits include Caltrans, NCRA, County DOT, Section 1600, SWPPP NOI, 401 Certification, Section 404 or Nationwide Permit #12, and MCAQMD Authority to Construct.

Task 4.3 – Prepare Easement Documents

Prepare and submit legal descriptions and plat maps for permanent and temporary easements from private property owners (if required). Prepare preliminary and final Deed forms conforming to City standards for easements on private property.

Task 4.4 – Easement Staking

Where necessary, coordinate with Private Acquisition Appraiser, obtain permission from landowners to stake the proposed acquisition, stake the centerline of proposed private permanent easement areas to be acquired, and stake the centerline of encroachment permit areas.

Task 4 Assumptions:

- Permit fees will be paid for by the CITY.

- 2 creek crossings, which will be constructed using a trenchless method (either below flow line or outside riparian zone).
- 1 Caltrans crossing
- 1 Railroad crossing
- Title reports, if needed, will be provided by the City
- A maximum of 5 legal descriptions and plat maps will be needed.
- Easement areas will only be staked once.
- No eminent domain will be required for easement acquisition.
- City will lead easement negotiations with property owners.

Task 4 Deliverables:

- Permit application packages.
- Meeting agendas and minutes.
- Draft/Final legal descriptions and plat maps.
- Staked centerline of private property easements and permits.

TASK 5 – FIELD INVESTIGATIVE WORK

5.1 - Topographical Survey

Establish project survey control. Set approximately 25 control points for project mapping in accordance with City of Ukiah control requirements. The horizontal datum will be based on the North American Datum 83 (NAD 83). The vertical datum will be based on the North American Vertical Datum of 1988 (NAVD 88).

Aerial photography will be used to provide a 100 ft strip map along the pipeline routes. Ground surveys will be used to supplement the aerial survey and will include utility location and identification of right-of-way lines. Detailed ground survey will be conducted for the pump station and tank sites and will include the FEMA 100 year flood elevation (if appropriate). Detailed ground survey will also be provided at the Orrs Creek and Gibson Creek crossings.

5.2 – Geotechnical & Corrosion Investigation

Review existing geologic maps, soils reports, and geologic reports for the project area. Review the project area and mark the boring locations for Underground Service Alert (USA). Perform a total of up to 23 borings ranging from 15 to 50 feet below ground surface. Trenchless borings (~3-4) will be 30-40 feet deep, 2 will be at the pump station/reservoir site and will be 25 to 50 ft deep for liquefaction analysis. The remainder of the borings are anticipated to be 15-20 ft deep. A laboratory testing program will be conducted to characterize the soil properties.

A Geotechnical Report documenting the results of the geotechnical exploration will include soil logs, results of laboratory analysis, results of the quantitative slope stability analysis, recommendations to support design of cut and fill slopes; trench construction, backfill, and

compaction; corrosion protection; trenchless construction; and geotechnical related synthetic liner design considerations.

5.3 – Existing Utility Research

Contact all agencies having existing utilities within the project area to obtain mapping of their facilities. Where appropriate, contact USA, prior to field survey, so that utility location markings can be surveyed and shown on the plans. Identify all utilities within the project corridor and walk the site to verify preliminary locations and identify potential conflicts. A utility contact log will be maintained. Based on this task and the topographic survey, develop a potholing plan, as necessary to identify potential conflicts. Coordinate with the City for potholing services.

The City will perform potholing with City forces or City specified contractor.

5.4 – Conduct Surge Analysis

Analyze pressure transients created by the operation of the pump station (e.g. pump power failure, pump startup) and their effect on the system pipeline (Phase 4). Winter, summer, daytime, and nighttime scenarios will be evaluated to identify the worst-case pressure surges in the system. Opening and closing of flow control valves at each customer location can also create adverse pressure surges in the pipelines. An analysis of safe opening and closing times will be developed to help define the system operating parameters and time of use strategy.

Task 5 Assumptions:

- Property line mapping will be consistent with deeds and maps of record. No Record of Survey Map will be prepared.
- Mapping of wetland delineations or other resources is not included.
- A maximum of 23 geologic borings will be performed.
- An environmental assessment or any exploration for the presence or absence of any hazardous or toxic materials is not included.
- Current property owner, or their representative, will be responsible for clearance from private utilities not covered by USA.
- Geotechnical investigation does not include a site specific quantitative liquefaction analysis.
- The City will secure site access for survey and geotechnical investigation.
- The City will provide traffic control and asphalt repair along the trench alignment for potholing and geotechnical borings.

Task 5 Deliverables:

- Topographic Map.
- Utility contact log.
- Draft/Final Geotechnical Report . (2 hard copies and 1 pdf)
- Surge Analysis Report (2 hard copies and 1 pdf)

TASK 6 – FINAL DESIGN

Assist the City with information required to obtain a new electrical service for the pump station from the City's Electric Utility Division including preparing an application for service, if needed.

Task 6.1 – Develop 90% Plans, Specifications, and Cost Estimate

Develop plans using Carollo CAD standards. Prepare technical specifications in conjunction with City standard front-end specifications. All specification documents will be prepared using Microsoft Word. Technical specification will be in CSI format.

An estimate of probable construction will be prepared to reflect the level of design. An electronic PDF of the cost estimate will be provided.

The 90% package will be provided to the City for review and comment. A review meeting (identified in Task 1.2) will be held to discuss the City's comments. All review comments and response to comments will be documented in a comment log.

Task 6.2 – Develop Final Plans, Specifications, and Cost Estimate

Comments received from the City will be incorporated into the plans and specifications to develop a set of final bid ready documents. The cost estimate will be updated to reflect the final design. Ten (10) hard copies (if requested) and a reproducible set of the final bid ready contract documents will be provided to the City for distribution to interested contractors.

Task 6 Assumptions:

- Pump station design will be for the Phase 4 Pump Station, to be located adjacent to the proposed Phase 4 recycled water storage tank, near the end of the Phase 1-3 pipeline. The proposed pump station will be the single pump station servicing Phase 4, no additional booster station is included in the scope.
- Pump station is assumed to consist of dry mounted horizontal split case pumps, with an inlet manifold connected to the storage tank.
- New electrical service will be required for the pump station, unless electrical can be pulled from the water treatment plant.
- New electrical equipment will be located in a new electrical room within the pump station building. The pump station is assumed to be CMU construction with an on-grade concrete mat foundation. Rooms within the pump station will be air conditioned as required for protection of the proposed equipment and operator comfort.
- Fire suppression systems for the electrical building are not included.
- Variable frequency drives will be provided for the pumps.
- Provisions for a portable generator will be included, but design of a generator is not included.
- Pump station will be controlled by a new PLC located in the electrical room and will be tied into the OWNER's SCADA system.
- Building permit reviews are not required.

- Landscaping and architectural design are not required, and are not included.
- Traffic control plans are not included.
- City will provide front-end documents.
- The project is assumed to consist of approximately 100 sheets.

Task 6 Deliverables:

- Electrical service application.
- 90% Plans, Specifications, and Cost Estimate (2 hard copies, 1 electronic copy).
- Final Plans, Specifications, and Cost Estimate (10 hard copies, 1 reproducible electronic copy).

TASK 7 – BID PHASE SERVICES & SUPPORT

Task 7.1 – Attend Pre-Bid Meeting

Attend the pre-bid conference. The meeting will be conducted by the City, but we will be available to answer questions or discuss the intent of the plans and specifications as requested by the City. Prepare minutes from the meeting. Meeting minutes will be distributed to attendees by the City.

Task 7.2 – Answer Questions/Provide Addenda

Provide assistance, as required, to the City during the bidding of the Project. This will include answering contractor questions and preparing up to two addenda during the advertisement period. The Engineer will be the primary contact for technical questions during the bid period. Addenda will be distributed by the City.

Task 7.3 - Conformed Documentation

At the conclusion of the Bid phase, provide a Conformed set of documents from which the Project shall proceed into construction.

Task 7 Assumptions:

- The City will sell and distribute contract documents to contractors.
- City will distribute addenda and minutes from the pre bid meeting.
- A maximum of two addenda will be prepared.

Task 7 Deliverables:

- Written responses to contractors' questions.
- Addenda, as necessary
- Meeting minutes.
- Conformed Documents

TASK 8 – ENGINEERING SERVICES DURING CONSTRUCTION

Task 8.1 – Pre-Construction Conference

Attend the pre-construction conference to answer questions and provide clarification. The meeting will be conducted by the Construction Manager. Meeting agendas and minutes will be prepared by the Construction Manager.

Task 8.2 – Engineer's Site Observation

Assuming a construction contract of 12 months, conduct construction observation site visits at least once per month, with these visit increasing to twice monthly at the initial startup and where specific milestones dictate. Where possible the site visits will be scheduled to coincide with progress meetings.

Task 8.3 - Submittal Review

Review shop drawings and data submittals as requested by the Construction Manager. It is assumed that the Construction Manager will receive all submittals and re-submittals and will forward those submittals and re-submittals that require design review. Provide written responses within 14 calendar days of receipt of a submittal. Exceptions to this response target may include large submittals (up to 30 calendar days for review) or when the Contractor requests an expedited review. An allowance for 120 submittals and 25 resubmittals has been made in the budget.

Task 8.4 - Response to Contractor Requests for Information (RFIs)

Provide written responses to RFIs. A total of 40 RFIs are included in this scope.

Task 8.5 - Design Clarifications

Prepare and/or review proposed changes in the project scope or project time, when requested by the City or Construction Manager. A total of eight DCs are included in this scope. It is assumed that the Construction Manager will prepare and manage Change Order's resulting from the Design Clarifications.

Task 8.6 - Record Drawings

Review, after substantial completion, the final version of the Contractor's redline drawings that have been accepted by the Construction Manager. Based on this final set of marked up drawings, prepare record drawings in an electronic format (AutoCAD and PDF versions) for delivery to the City.

Task 8.7 - Substantial & Final Completion

At the request of the City or Construction Manager, assist in determining if the project or portions thereof are substantially complete and in accordance with the Contract Document. Assist in preparing the Certificate of Substantial Completion and a list of deficient items ("punch list"). If requested by the Construction Manager, assist in determining whether punch list items have been successfully completed to the standard of work required of the project documentation. The Construction Manager will be responsible for final determination of substantial completion.

Task 8.8 - Training and Commissioning

Under the lead of the Construction Manager, assist in the review of the Contractor's training plan and instruction materials for compliance with the Contract Documents. If requested by the City, provide instruction to City personnel on the project objectives, design intent and system operating procedures.

Task 8.9 - Operations and Maintenance Manuals

Review Operations and Maintenance (O&M) documentation provided by equipment vendors and Contractor to ensure they provide adequate information for ongoing maintenance and eventual replacement of the component.

Task 8 Deliverables:

- Electronic Responses to all Submittals. (120 submittals and 25 resubmittals budgeted)
- Electronic Responses to all RFIs. (40 RFIs budgeted)
- Formal Design Clarifications (8 DCs budgeted)
- Conformed Documents

TASK 9 – CONSTRUCTION MANAGEMENT

Task 9.1 – Preconstruction Services

Task 9.1a - Bid Escrow document review - We will perform an escrow review of bid documents provided by the accepted bidder to determine completeness and conformance of the received bid package. Secure bid package for duration of construction contract to assist in negotiation and resolution of change orders and potential claims

Task 9.1b Construction Contract Compliance - We will review the contractor's contract execution for compliance with contract document requirements, state revolving loan fund requirements, including prevailing wage and apprenticeship program requirements, as well as compliance with all environmental documents.

Task 9.1c - Pre-Construction Conference - We will schedule, coordinate, and conduct one preconstruction conference. An agenda will be prepared in advance to notify attendees of key

items for discussion. Meeting notes will be prepared and distributed to attendees within 10 days of the conference.

Task 9.2 – Services During Construction

Task 9.2a - Documentation System Set-up - We will use Procore. The construction manager (CM) will pay for and maintain a Procore license for the duration of the project for use by all project personnel.

Task 9.2b - Communication and Construction Management Plan - A project specific Construction Management Plan will be created for the project to establish project protocols, communications, and procedures.

Task 9.2c - Manage Field Inspection Personnel - We will provide resident inspection and our CM and/or resident engineer will manage the activities of the field inspection personnel, including the materials testing subcontractor. Our inspectors will prepare daily inspection reports, and summary weekly and monthly inspection reports to the City.

Task 9.2d - Track Submittals - We will coordinate and manage the shop drawing and submittal review process between the design engineer and the contractor. All submittals will be handled using the Procore documentation system. We will screen all submittals and determine their completeness before reviewing them or forwarding them to the design engineer for review.

Task 9.2e - Prepare Field Memos and Clarifications - We will coordinate and manage preparation of field memos and clarifications of drawings and specifications between the design engineer and the contractor. Memos will be handled in Procore to allow easy tracking of their status and outcome.

Task 9.2f - Track Requests for Information - We will coordinate and manage the RFI process between the design engineer and the contractor. All RFIs will be handled using the Procore documentation system. We will screen all RFIs and determine their validity before responding to them or forwarding them to the design engineer for response.

Task 9.2g - Review Monthly Progress Payment Requests - We will evaluate the contractor's monthly progress payment requests from the contractor and recommend payment by the City if requirements are met. We will compare requested quantities to the actual quantities completed and negotiate the appropriate progress payment request with the contractor.

Task 9.2h - Review Construction Schedule - We will review and approve the contractor's construction schedule, including updates and revisions, in accordance with the contract documents. Our review will focus on key elements such as logic, duration of activities, duration of startup and testing, and construction sequencing constraints and milestones.

Task 9.2i - Review Change Order Requests - We will review change order requests in conjunction with the design engineer to determine changes in scope and conditions. We will prepare independent cost estimates and negotiate with the contractor. We will prepare and

process approved change orders and incorporate them into the contract. We will prepare a log for tracking all potential change orders and agreed upon change orders.

Task 9.2j - Resolve Conflicts - We will work with all parties involved to resolve potential conflicts before they become an issue.

Task 9.2k - Review Labor Compliance - We will monitor project records and review labor compliance of the contractor. We will work with the contractor to correct any deficiencies found and report status to the City.

Task 9.2l - Review installation and maintenance of BMPs and Implementation of the SWPPP. Our staff is educated in California's evolving stormwater policies. We will monitor the stormwater protection installed by the contractor and work with him to maintain it and report its effectiveness in accordance with the current state regulations.

Task 9.2m - Conduct Final Inspection and Issue Punchlists - We will schedule and conduct a final inspection of the completed facilities and issue punch lists of uncompleted items where necessary. We will also assist the City in negotiation of unsettled changes or disputes associated with these inspections. When the final punch list items have been completed or resolved, we will recommend acceptance by the City.

Task 9.2n - Documentation of Existing Site Conditions - We will prepare video and photographic records of initial site conditions before the contractor begins construction. Video documentation will be accompanied by a verbal description of existing conditions. A copy of the video and photographic documentation will be provided to the City.

Task 9.2o - Construction Inspection - We will provide a qualified inspector to monitor the contractor's compliance with the specifications requirements.

Task 9.2p - Electrical Testing - We will work with the designer, contractor and vendors to determine all the required testing, then witness and document all site acceptance tests on electrical equipment. This includes witnessing all point-to-point checks and run tests for electrical equipment. We will confirm that circuit breaker settings conform to the values shown in the short circuit study and that all harmonic filters are correct and in place. All electrical testing results will be documented and filed in the project records.

Task 9.2q - Monitor Contractor's Compliance with Contract Documents - We will review and monitor the contractor's work against the contract documents to ensure compliance. We will report any non-conformances and deficiencies to the City and contractor and will work with the contractor to correct these deficiencies in a timely manner to the satisfaction of the City.

Task 9.2r - Review Certified Payroll - We will review the contractor and subcontractor certified payroll for compliance with State and Federal prevailing wage requirements. Any discrepancies will be identified and returned to the contractor for immediate correction. Violations will be addressed in accordance with the State Labor Code and Davis Bacon wage requirements. We

will also conduct interviews with select contractor field personnel to confirm payroll conditions. Our certified payroll findings will be included in the monthly project progress report.

Task 9.2s- Monitor Contractor's Compliance with CEQA Requirements - We will maintain a copy of the CEQA requirements and monitor the contractor's compliance against these requirements. We will periodically inform the City and contractor of compliance status and recommend a course of action to the City and contractor if these requirements are not being met.

Task 9.2t- Monitor and Review Record Drawings - We will monitor and coordinate the contractor's recording and maintenance of field changes to plans and specifications during construction on a monthly basis, or more frequently as required. At the 50-, 75-, and 90-percent project completion levels, we will perform a review of the contractor's working record drawings for general completeness and advise him of status. We will approve progress payments beyond 90- percent completion contingent upon the acceptability of the working record drawings

Task 9.3 – Material Testing

Materials testing will be provided by others to take quality assurance samples during construction and report to Carollo. We will coordinate callouts of the materials testing services firm with the contractor to efficiently use the testing firm. Testing results will be monitored for compliance with the contract documents. Discrepancies will be noted and the contractor will be directed to make necessary corrections.

Task 9.4 – Startup and Testing

Task 9.4a - Oversee Startup and Testing - We will oversee facilities acceptance testing and startup in cooperation with the contractor, design engineer, and City and plant staff. Startup and testing services will include assistance with comprehensive testing of functional equipment, sub-systems, and entire treatment processes.

Task 9.4b - Field Testing Reports and O&M Manuals - We will witness all field tests of equipment as described in the specifications and the vendor documentation. We will use test report forms as supplied by the vendors and the designer. Where no report forms are available, we will use our own in-house test forms with input from the designer and vendors. All test reports will be field with the equipment O&M manuals. All vendor O&M manuals will be reviewed for completeness, including all recommended maintenance procedures, calibration requirements, and spare parts lists.

CITY OF UKIAH
RECYCLED WATER PROJECT – PHASE 4 DESIGN, ESDC, and CM

NO COST CHANGE ORDER

August 18, 2020

After the Phase-4 30% design package was submitted, modifications to the alignment and design elements were recommended by the project team. This document amends the original scope of work to include these elements for the pipeline and pump stations and remove the design elements at the Wastewater Treatment Plant (WWTP). In addition, a 60% design submittal has now been included.

New project elements are as followed:

- A second tank and pump station will be designed at the golf course.
- No ponds will be installed at the golf course.
- The alignment will be modified to avoid trenching through the golf course except for pipelines going to the proposed tank location and irrigation meters.
- A new pipe/pedestrian bridge will be designed to replace the existing bridge adjacent to the soccer field.
- New Geotech and Survey to support the new alignment, bridge crossing, and tank design.
- Revise the Preliminary Design Report to include the new elements.
- Revise the SRF application package.
- Resubmit the 30% design package to include the modified alignment and new elements.
- Add a 60% design submittal
- Add additional time for Task 1 Project Management for the time extension and additional effort for the design change analysis.
- Design elements for the WWTP have been removed from the Phase 4 scope.
- Reduce Carollo's effort for construction management.
- Support the City to apply for stimulus money, if available, through the SRF application process.

Table 1 provides a budget breakdown by task showing the revised estimated budgets. A detailed estimate for work to be authorized is provided as Exhibit A.

Table 1: Budget Adjustments			
Task	Original Contract	Scope Delta	New Total
1.0 Project Management	\$124,685	\$102,841	\$227,526
2.0 SRF Funding Applications and Coordination	\$50,047	\$28,382	\$78,429
3.0 Preliminary Design	\$220,827	\$82,471	\$303,298
4.0 Permitting & Easement	\$71,482	\$3,244	\$74,726
5.0 Field Investigative Services & Hydraulics	\$356,494	\$163,780	\$520,274
6.0 Final Design	\$440,125	\$225,952	\$666,077
7.0 Bid Support	\$42,019	\$0	\$42,019
8.0 ESDC	\$261,895	\$0	\$261,895
9.0 CM	\$1,059,902	-\$606,672	\$453,240
Total	\$2,627,484.75	\$0	\$2,627,484.75

Assumptions:

- Survey will begin upon notice to proceed (NTP).
- The preliminary design report will be modified to show the new alignment and tank. All language for the plant work will remain. Carollo will modify the preferred project to not include the plant work.
- The 60% design submittal will include drawings, technical specifications, and a 60% construction estimate. Two half size copies of the drawings and one pdf will be provided.
- Carollo and the City will negotiate the fee/scope for construction and bid support tasks when a construction schedule has been identified.

EXHIBIT A

Exhibit A - (Aug 18 2020) City of Ukiah Recycled Water Project - Phase 4 Budget Remaining for TO Approval																														
Task Task Description		Carollo Labor																	Subconsultant				Other Direct Costs (ODC)					Total Cost		
																							Subconsultants Fee							
																													Includes 10% Markup	PECE
		\$302	\$252	\$285	\$267	\$267	\$267	\$185	\$194	\$302	\$122	\$273	\$186	\$186	\$114			Hours	Cost	Munselle Survey	Crawford Geotech	NHC Hydraulics	JDH CP	\$13.00	ODC	Trips	Amount		Total	
1.0	Project Management and Meetings (15 months)																													
1.1	Project Management and Administration	98	45	0	0	0	0	0	0	0	0	0	0	0	0			143	\$40,842					\$0	\$1,853	0	\$0	\$1,853	\$42,694	
1.2	Meetings	54	92	0	0	0	0	46	0	0	0	0	0	0	0			192	\$48,048					\$0	\$2,496	12	\$1,794	\$4,290	\$52,338	
1.3	QA/QC (hours included in below tasks)	0	0	0	0	0	0	0	0	0	0	0	0	0	0			0	\$0					\$0	\$0	0	\$0	\$0	\$0	
1.4	Coordination with Golf Course Improvements	8	8	0	0	0	0	16	0	0	0	0	0	0	0			32	\$7,392					\$0	\$416	0	\$0	\$416	\$7,808	
Task 1.0 Totals =		160	145	0	0	0	0	62	0	0	0	0	0	0	0	0	0	367	\$96,283										Task 1.0 Totals =	\$102,841
2.0	SRF Funding Applications and Coordination																													
2.1	SRF Funding Applications and Coordination	90	0	0	0	0	0	0	0	0	0	0	0	0	0			90	\$27,212					\$0	\$1,170	0	\$0	\$1,170	\$28,382	
Task 2.0 Totals =		90	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	90	\$27,212										Task 2.0 Totals =	\$28,382
3.0	Preliminary Design																													
3.6	30% Design (Modify Existing Drawings for new alignment)	16	40	0	8	0	0	40	100	8	8	0	0	0	0			295	\$47,269					\$0	\$3,841	0	\$0	\$3,841	\$51,110	
3.7	Develop Draft/Final PDR	16	20	0	10	0	0	40	0	8	8	0	0	0	0			102	\$23,340					\$0	\$1,326	0	\$0	\$1,326	\$24,666	
3.8	Basis of Design (Pipe Bridge)	0	0	1	18	0	0	0	0	3	3	0	0	0	0	0	0	25	\$6,370					\$0	\$325	0	\$0	\$325	\$6,695	
Task 3.0 Totals =		32	60	1	36	0	0	80	100	19	19	0	0	0	0	0	0	422	\$76,980										Task 3.0 Totals =	\$82,471
4.0	Permitting & Easement																													
4.1	Regulatory Agency Coordination	8	16	0	0	0	16	16	0	0	0	0	0	0	0			56	\$13,690					\$0	\$728	0	\$0	\$728	\$14,418	
4.2	Prepare Permit Applications	8	16	0	0	0	40	54	12	4	8	0	0	0	0			142	\$31,636					\$0	\$1,846	1	\$150	\$1,996	\$33,632	
4.3	Prepare Easement Documents	2	4	0	0	0	0	16	0	2	0	0	0	0	0			24	\$5,173	\$15,406			\$16,947	\$312		0	\$0	\$17,259	\$22,432	
4.4	Easement Staking	0	2	0	0	0	0	0	2	0	0	0	0	0	0			4	\$893	\$3,000			\$3,300	\$52		0	\$0	\$3,352	\$4,245	
Task 4.0 Totals =		18	38	0	0	0	56	86	14	6	8	0	0	0	0	0	0	226	\$51,392										Task 4.0 Totals =	\$74,726
5.0	Field Investigative Services & Hydraulics																													
5.1	Topographic Survey	6	12	0	0	0	0	0	0	2	0	0	0	0	0			20	\$5,449	\$30,000				\$33,000	\$260		0	\$0	\$33,260	\$38,709
5.2	Geotechnical Investigations	2	8	0	4	0	0	0	0	2	0	0	0	0	0			16	\$4,299		\$63,089			\$69,398	\$208		0	\$0	\$69,606	\$73,905
5.3	Potholing	8	4	0	0	0	0	8	0	1	0	0	0	0	0			21	\$5,208					\$0	\$273	1	\$150	\$423	\$5,630	
5.4	Surge Analysis	2	8	0	0	0	0	0	0	2	0	0	0	0	0			12	\$3,229			\$25,000		\$27,500	\$156		0	\$0	\$27,656	\$30,885
Task 5.0 Totals =		18	32	0	4	0	0	8	0	7	0	0	0	0	0	0	0	69	\$18,185										Task 5.0 Totals =	\$149,129
6.0	Final Design																													
6.1	60%, 90%, & 100% Distribution Design Documentation (Pipe, Mech, Struc)	129	362	0	145	0	0	254	565	65	51	0	0	0	0			1,571	\$351,684				\$10,000	\$11,000	\$20,426	\$500	1	\$150	\$32,076	\$383,760
6.2	60%, 90%, & 100% Pedestrian & Pipe Bridge	35	0	0	119	0	0	0	96	18	16	0	0	0	0			284	\$68,429					\$3,692		1	\$150	\$3,842	\$72,271	
6.3	60%, 90%, & 100% Pump Stations Electric and Intermentation (2)	0	132	0	0	222	0	195	242	68	16	0	0	0	0			875	\$198,172					\$11,375	\$500	0	\$0	\$11,875	\$210,047	
6.4	60%, 90%, & 100% WWTP Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0	0			0	\$0				\$0			0	\$0	\$0	\$0	
Task 6.0 Totals =		164	494	0	264	222	0	449	903	151	83	0	0	0	0	0	0	2,730	\$618,285										Task 6.0 Totals =	\$666,077
7.0	Bid Support																													
7.1	Attend Pre Bid Meeting	8	8	0	0	0	0	0	0	0	8	0	0	0	0			24	\$6,368					\$0	\$281		1	\$150	\$430	\$6,798
7.2	RFI Review & Response & Addenda	4	22	4	4	4	0	4	18	0	2	0	0	0	0			62	\$13,870					\$0	\$730	0	\$0	\$730	\$14,600	
7.3	Conformed Documentation	4	8	0	8	8	0	16	40	2	8	0	0	0	0			94	\$18,528					\$0	\$1,094	\$1,000	0	\$0	\$2,094	\$20,621
Task 7.0 Totals =		16	38	4	12	12	0	20	58	2	10	8	0	0	0	0	0	180	\$38,765										Task 7.0 Totals =	\$42,019
8.0	Engineering Services During Construction																													
8.1	Construction Contract Award	4	8	0	0	0	0	0	0	0	0	0	0	0	0			12	\$3,044					\$0	\$140		0	\$0	\$140	\$3,184
8.2	Pre-Construction Conference	8	8	0	0	8	0	8	0	0	0	0	0	0	0			32	\$7,592					\$0	\$374		0	\$0	\$374	\$7,966
8.3	Engineer's Site Observation	48	96	0	8	16	0	48	0	0	0	0	0	0	0			216	\$50,928											



AGENDA SUMMARY REPORT

SUBJECT: Receive and File Fourth Quarter Financial Report.

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director, Daphine Harris, Management Analyst
PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

None

Summary: The City Council will receive a presentation on the Fourth Quarter (June 30) Financial Report for the City of Ukiah.

Background: The report provides readers with a summary of the City's financial position and activities through the fiscal year period ending June 30, 2020. This report is unaudited.

Discussion: The following link will direct readers to the report on the City's OpenGov platform, which is a dynamic and navigable presentation allowing readers to drill down into data to explore more detail than the former report offered.

<https://stories.opengov.com/ukiahca/published/DKPrksIPe>

The report is meant to be viewed through the OpenGov platform via a web browser, preferably Google Chrome.

Recommended Action: Receive and file report.

BUDGET AMENDMENT REQUIRED: N/A

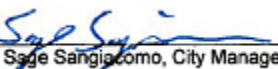
CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Sage Sangiacomo, City Manager

ATTACHMENTS:

1. 2020 City Council Special Assignments

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment #1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments and modify assignments as necessary.

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

ATTACHMENT 1

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT	
Disaster Council	Shall meet a minimum of twice a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Emergency Management Coordinator 300 Seminary Ave. Ukiah, CA 95482 467-5765 - Tami Bartolomei	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Mulheren Orozco- Alternate	Tami Bartolomei, Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com	
Greater Ukiah Business & Tourism Alliance	3rd Tuesday of month, 11:30 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Mulheren	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com	
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Brown Mulheren- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Orozco Brown- Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com	
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers	Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Brown Scalmanini- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena	Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Mulheren Brown- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Ross Walker, Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Bartolomei (appointed 12/19/18)	Tami Bartolomei, Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com	
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced	419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Shannon Riley, Deputy City Manager	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com	
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall	Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	Mulheren Brown- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office Nicole French 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane Mulheren- Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com	
COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com	
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Bartolomei (appointed 12/19/18)	David Burton, Museum Director; 467-2836 dburton@cityofukiah.com	
Continued - COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room	Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Noble Waidelich, Police Lieutenant	Noble Waidelich, Police Lieutenant; 463-6249; nwaidelich@cityofukiah.com	
Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. (see calendar from NCPA)	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	Crane Grandi - Alternate	Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com	

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

LOCAL/COUNTY/REGIONAL/LIANS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Adventist Health Community Advisory Council	Quarterly: Aug. 27, 6:45 a.m. Nov 5, 6:45 a.m.	275 Hospital Drive Ukiah, CA 95482	275 Hospital Drive Ukiah, CA 95482 707-463-7623 Allyne Brown - Allyne.Brown@ah.org	Provides the Adventist Health Ukiah Valley (AHUV) Governing Board and Administration with advice, support, and suggestions on matter of importance to Mendocino, Lake and Sonoma Counties.	Brown	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced	Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Mulheren Brown- Alternate	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	Mayor	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Orozco, Alternate Alan Carter , Treasurer	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months (beginning January), 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	Mulheren	Kristine Lawler , City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen , Airport Manager (appointed 12/19/18)	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Mayor, City Manager and Police Chief	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA	151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	Mulheren/Orozco White (appointed 12/19/18)	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
HHSa Advisory Board	2nd Wednesday of month; 9:00 a.m.	Big Sur Room County Department of Social Services	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St. Ukiah CA 95482	Discussions and possible work on health and human service issues	Brown - Liaison	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	(positions not active) Crane Mulheren- Alternate	Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Owen/Schlatter	Greg Owen , Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 2nd District Supervisor	Brown Crane- Alternate	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIANS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Fire Executive Committee	2nd Wednesdays of month, 3:45 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA	Stephanie Abba Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Brown	Doug Hutchison , Fire Chief; 463-6263; dhutchison@cityofukiah.com
Mendocino County 5th District Liaison	Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 5th District Supervisor	Brown	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com

2020 AD HOC COMMITTEES			
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT	COMMENTS
Electric Grid Operational Improvements	Crane/Scalmanini	Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com	
Downtown Parking Management	Mulheren/Brown	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com	
Public Works Project Specification Development	Crane/Mulheren	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
Uniform Cost Accounting	Crane/Mulheren	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
Marbut Study Ad Hoc	Brown/Scalmanini	Justin Wyatt, Police Operations Captain, 463-6760 jwyatt@cityofukiah.com	
Cannabis Events	Mulheren/Brown	Tami Bartolomei, Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com	
Public Right of Way Related ADA Compliance	Scalmanini/Orozco	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com	
Mayor Rotation Guidelines	Brown/Crane	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com	
2020 Rate Study for Sewer	Brown/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com	
Budget Development Best Practices and Financial Policy For FY 20/21 Budget	Crane/Brown	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sheri Mannion, Human Resource Director/Risk Manager; 463-6272, smannion@cityofukiah.com	
Advance Planning & Policy for Sphere of Influence (SOI), Municipal Service Review (MSR), Annexation, Tax Sharing, Detachment, and Out of Area Service Agreements	Crane/Scalmanini	Sage Sangiacomo, City Manager 463-6221 ssangiacomo@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com	
2020 Electric Rate Study	Crane/Scalmanini	Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com	
Diversity and Equity <i>Scope: With community engagement, develop an action plan to foster diversity and equity in the organization and our community. Review policies, practices, and procedures to promote and enhance equal participation and access to services, resources, and life opportunities and to ensure our organization accurately reflects the diversity of our community.</i>	Orozco/Mulheren	Traci Boyd, Management Analyst; 467-5720; tboyd@cityofukiah.com	
Housing Element and Implementation Review	Mulheren/Orozco	Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com	