



Paths, Open Space, and Creeks Commission

Regular Meeting **AGENDA**

*This meeting will be held remotely.
Join the meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/562765829>*

*You can also dial in using your phone.
United States: [+1 \(224\) 501-3412](tel:+12245013412)*

Access Code: 562-765-829

October 1, 2020 - 3:00 PM

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CORRESPONDENCE**

4. **APPROVAL OF MINUTES**

4.a. Approve Minutes of the July 2, 2020 Meeting

Recommended Action: Approve the Minutes of the July 2, 2020 Meeting.

Attachments:

1. POSCCM_07022020 - Draft

5. **COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

The City of Ukiah Paths, Open Space, and Creeks Commission welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments related to non-agenda items.

6. **NEW BUSINESS**

6.a. Presentation of Western Hills Open Space Project Update

Recommended Action:

Attachments: None

- 6.b. Presentation of Creek Setback Ordinance Report and Consideration of Next Steps
Recommended Action: Staff recommends a discussion with possible action on next steps.
Attachments: None

- 7. **PETITIONS AND COMMUNICATIONS**
- 8. **MATTERS FROM THE COMMISSION**
- 9. **MATTERS FROM STAFF**
- 10. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

CITY OF UKIAH
PATHS, OPEN SPACE, AND CREEKS COMMISSION MINUTES
Regular Meeting

<https://global.gotomeeting.com/join/202540557>

July 2, 2020

3:00 p.m.

COMMISSIONERS PRESENT

Ginevra Chandler
Megan Parker Prout
Diane Knox
Jeanne Wetzel Chinn
Susan Knopf

COMMISSIONERS ABSENT

STAFF PRESENT

Sage Sangiacomo, City Manager
Craig Schlatter, Community Development Director

OTHERS PRESENT

1. **CALL TO ORDER**

Meeting was called to order virtually at or about 3:00 p.m. via the City's GoTo Meeting platform.

Chair Chandler presiding

2. **ROLL CALL**

Roll call was called.

3. **CORRESPONDENCE**

None

4. **APPROVAL OF MINUTES**

The minutes of the March 5, 2020 meeting.

Motion/Second Parker Prout/Knox to approve the minutes of the March 5, 2020 meeting.

5. **COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

None

6. **NEW BUSINESS**

- a. Discussion with City Staff on Orr Street Bridge update.

Presenter: City Manager Sage Sangiacomo

No action was taken on this item, as the Commission had general discussion with Staff.

- b. Discussion and possible action on Letter from Commissioner Parker Prout

Presenter: Commissioner Parker Prout

Commission discussed the proposed letter and made some revisions to the letter.

Motion/Second Knopf/Knox to approve the revised letter. Commission voted unanimously to have the Chair sign the letter and send to the Community Development Director for a future City Council meeting as correspondence received.

- c. Discussion and possible action on Letters and Report related to Wagenseller Neighborhood Open Spaces.

Presenter: Commissioner Whetzel Chinn

Commission discussed the report and two proposed letters. Revisions were made to the letters.

Letter #1- Protection of Waterways and Riparian Corridors: **Motion/Second Knopf/Parker Prout** to approve the revised letter. Commission voted unanimously to have the Chair sign the letter and send to the Community Development Director for a future City Council meeting as correspondence received.

Letter #2- Orr Creek Pathway: **Motion/Second Knopf/Parker Prout** to approve the revised letter. Commission voted unanimously to have the Chair sign the letter and send to the Community Development Director for a future City Council meeting as correspondence received.

7. **MATTERS FROM THE COMMISSION**

Commissioner Knopf requested Staff agendaize an item at the next Commission meeting to provide a report on the Creek Setback Ordinance.

General discussion and a request for City Manager Sage Sangiacomo to provide an update on the open space project in the Western Hills.

8. **MATTERS FROM STAFF**

None

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:21 p.m.



AGENDA ITEM NO. 6A
Department of Community Development
Planning Services Division
300 Seminary Ave.
Ukiah, CA 95482
planning@cityofukiah.com

STAFF REPORT

TO: Paths, Open Space, and Creeks Commission (POSCC)
DATE: July 31, 2020
FROM: Craig Schlatter, Community Development Director
SUBJECT: Western Hills Open Space Project Update

Background

At the July 2, 2020 meeting, under Matters from the Commission, POSCC requested an agenda item at its next meeting to get a detailed update from the City Manager on the Western Hills Open Space Project.

Discussion

Staff has invited City Manager Sage Sangiacomo to participate in providing this update. Additionally, the City Manager's Office can provide additional contextual information regarding City Council and the City's Strategic Plan Goals and how they relate to this project.



STAFF REPORT

TO: Paths, Open Space, and Creeks Commission (POSCC)
DATE: July 31, 2020
FROM: Craig Schlatter, Community Development Director
SUBJECT: Creek Setback Ordinance Report

Background

At the July 2, 2020 meeting, under Matters from the Commission, POSCC requested an agenda item at its next meeting to get a detailed report from Staff on the Creek Setback Ordinance.

Discussion

Staff has reviewed the public record and minutes for meetings of the POSCC regarding the Creek Setback Ordinance in 2018 and 2019. Below is a summary.

- Planning Manager Michelle Irace provided an update to the POSCC on February 7, 2019, and discussed the previous work completed by past POSCC Commissioners in developing a Creek Setback Ordinance.
- On May 5, 2019, POSCC's agenda item 6a was continued discussion regarding a recommendation for adoption of a Creek Setback Ordinance. Motion/Second Chandler/Prout and unanimous 3-0 approval (Holbrook absent, one Commission seat vacant) to recommend the following to City Council for adoption of a Creek Setback Ordinance:
 1. Anything that triggers a building permit should be considered a "structure" and subject to the setbacks.
 2. Residentially-zoned properties: 15 ft from riparian edge, or top of bank if no riparian habitat is present; and
 3. Commercially zoned properties: 30 ft from riparian edge, or top of bank if no riparian habitat is present.
 4. A reduced setback may be sought by obtaining a Site Development Permit.
 5. No removal of riparian vegetation should be permitted within the setback.
- Many of the items on the POSCC agenda from May 2019 to March 2020 involved discussion and possible commenting on the City of Ukiah 2040 General Plan.

There has been no additional discussion or action on this item since May 5, 2019. Staff recommends a discussion with possible action on next steps.