

CITY OF UKIAH  
PARKS, RECREATION AND GOLF COMMISSION MINUTES

**Vinewood Park**  
**Ukiah, CA 95482**  
**October 20<sup>th</sup> 2020**  
**5:30 p.m.**

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1. **ROLL CALL**

The Parks, Recreation and Golf Commission met at Meeting Date of October 20th, 2020 having been legally noticed on October 17th, 2020. Jake Burgess called the meeting to order at 5:35 p.m. Roll was taken with the following **Commissioners Present:** Susan Knopf, Vicki Bitonti-Brown, Roger Vincent, Henry Sadowski **Commissioners Not Present:** None **Staff Present:** Jake Burgess, Recreation Supervisor

2. **INTRODUCTIONS**

Neil Davis, Program Administrator, was introduced to the Commission

3. **PETITIONS AND COMMUNICATIONS**

None Received

4. **APPROVAL OF MINUTES**

a. **Motion/Second: Vincent/Bitonti-Brown moved to approve Minutes of September 15th, 2020. Motion carried by the following roll call votes: AYES: Vincent, Sadowski, Knopf, Bitonti-Brown. NOES: None. ABSENT: None ABSTAIN: None.**

5. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

Neil Altimari, his wife, Kristine Altimari and 3 Year old daughter came to talk about why they think the Parks in Mendocino County should re-open and wanted to reach out to the Commission. Davis and Burgess reassured them that they are working on re-opening while keeping people as safe as possible.

**COMMISSIONER REPORTS**

6. -Bitoniti-Brown told the commision that over the weekend people were covering up graphiti on the rail trail, and recomended that a mural could be painted there.

7. **UNFINISHED BUSINESS**

**Community Services Staff Reports**

- Community Services Department staff reports

- **Events**

Burgess gave a brief update on the Pumpkin Weigh-off how successful it was considering the battles with Covid-19.

-Burgess talked about the opening of the Drive-Thru/Walk-Thru Haunted House and how people are signing up quickly, and how it will be open for two weekends.

- **Parks**
  - Burgess re mentioned that the department will be re evaluating signage and protocols to open the parks back up.
- **Golf**
  - Vincent gave update of the ongoing tree trimming project and a new tee being built to help seniors.
  - Burgess mentioned that #2 tank will be installed in the next couple weeks.
- **Building Maintenance**
  - Burgess mentioned that the Museum's roofing project is still in progress despite structural issues.
- **Museum**
  - Burgess talked about the virtual Gala went well and that their ability to use social media helped with the success.
- **Recreation Programs**
  - Burgess talked about our new partnership with Ukiah Unified School District resulting in a program Noon-6pm at Pomolita Middle School to help support kids with distance learning and other activities. Yokayo Elementary is another location where from 3:30-6pm kids are able to go play games and sports to take a break from Schooling.
- **Property Management**
  - Burgess talked about the lease for ARRC/Boys and Girls Club. First Five is no longer apart of the program and Tapestry is exanding operations that will result in on-site counseling for children, which is much needed during this time.
- **Financial Matters**
  - Overall budget cuts are still happening, as we are figuring out adjustments for events that we have/don't have during this time.

## 8. **NEW BUSINESS**

-Burgess talked about Prop-68 and how Community Services is working on applying for the grant to better Oak Manor Park as it is within the guidelines for the grant itself. Indoor mutipurpose building as well as outdoor feild/uses are being talked about if the grant is accepted.Knopf then suggested continuing the existing path to El Rio Court

## 9. **CLOSED SESSION**

None

## 10. **ADJOURNMENT**

Vincent made a motion to adjourn the meeting at 6:32 pm Sadowski Seconds