

CITY OF UKIAH
ZONING ADMINISTRATOR MINUTES
Meeting Held Remotely through Teleconference
November 17, 2020
1:00 p.m.

STAFF PRESENT

Craig Schlatter, Zoning Administrator
Mireya Turner, Planning Manager
Shannon Riley, Deputy City Manager

OTHERS PRESENT

Dan Anderson
Camille Schrader
Rebecca Wilson
Martha Barra
Susan Wynd Novotny
Libby Guthrie
Mary Golden
Sage Wolf
Ellen Grossman
Heather Lopez
Victoria Kelly

1. CALL TO ORDER

The Zoning Administrator called the meeting to order at 1:00 p.m. via teleconference.

Zoning Administrator Craig Schlatter presiding.

2. VERIFICATION OF NOTICE

Staff confirmed timely noticing of all public hearings posted on today's agenda.

3. APPEAL PROCESS

Note: For matters heard at this meeting the final date to appeal is November 27, 2020 at 5:00 p.m.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None.

5. APPROVAL OF MINUTES – August 27, 2020

Zoning Administrator Craig Schlatter approved the Minutes of November 6, 2020, as presented.

6. SITE VISIT VERIFICATION

Zoning Administrator Craig Schlatter stated he had performed a site visit.

7. PUBLIC HEARING

- a. Consideration of Proposed Minor Modification to Major Use Permit/Site Development Permit for Redwood Community Services Winter Homeless Shelter, at 1045 South State Street; APN 003-083-02; File No. 19-4667

Planning Manager Mireya Turner presented the staff report.

Zoning Administrator Schlatter requested correction in the Staff Report and Proposed Conditions of Approval, to clarify this application as a Minor Modification to the Major Use Permit/Site Development Permit.

Zoning Administrator Schlatter opened the public hearing at 1:23 p.m. and the following people spoke: Dan Anderson, Camille Schrader, Rebecca Wilson, Martha Barra, Susan Wynd Novotny, Libby Guthrie, Mary Golden, Sage Wolf, Ellen Grossman, Heather Lopez and Victoria Kelly. There was no one else present wishing to speak and the public hearing was closed at 2:19 p.m.

Zoning Administrator Craig Schlatter approved the Minor Modification to the Major Use Permit/Site Development Permit to allow expansion of use of the Winter Shelter, into the former retail space, within the existing Winter Shelter building at 1045 South State Street (APN 003-083-02), based on the Findings and subject to the Conditions, as amended, in the staff report, dated October 27, 2020, as corrected.

8. **ADJOURNMENT**

There being no further business, the meeting adjourned at 2:28 p.m.