



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – BOBBY BANKS – PETER BUSHBY – MICHAEL GRAHAM – DAVID B. HAAS

REGULAR MEETING

AGENDA

Ukiah Valley Fire District Board Meeting

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February 9, 2021

6:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. Clerk of the Board will Administer the Oath of Office to Director Michael Graham

Recommended Action: Clerk of the Board will Administer the Oath of Office to Director Michael Graham.

Attachments: None

4. PUBLIC EXPRESSION

Limited to 3 minutes per person and a total of 15 minutes per subject to address any matter not on the agenda. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

5. APPROVAL OF MINUTES

5.a. Approval of December 08, 2020 Regular Meeting Minutes - Draft

Recommended Action: Approve December 08, 2020 Regular Meeting Minutes - Draft

Attachments:

1. 2021-02-09 5a 2020-12-08 UVFD Regular Meeting Minutes-Draft

6. UNFINISHED BUSINESS - DISCUSSION/ACTION

7. NEW BUSINESS - DISCUSSION/ACTION

- 7.a. Accept and Authorize Expenditure of a Grant Award from the California Fire Foundation in the Amount of \$10,000 for Fireline Hose Clamps and Wildland PPE Fireline Packs; and Approve Corresponding Budget Amendments.
Recommended Action: Approve expenditure of a grant award from the California Fire Foundation in the amount of \$10,000.00 for fire equipment and personal protective equipment (PPE) for the Ukiah Valley Fire Authority, and approval of corresponding budget amendments.
 Attachments: None
- 7.b. Accept and Authorize Expenditure of Grant Funds from FM Global in the Amount of \$3,339.00 for two (2) Combustible Gas Detectors; and Approval of Corresponding Budget Amendments.
Recommended Action: Accept and Authorize Expenditure of Grant Funds from FM Global in the Amount of \$3,339.00 for two (2) Combustible Gas Detectors; and Approval of Corresponding Budget Amendments.
 Attachments: None
- 7.c. Consider Authorization of Proposed Offsite Drainage Improvements at 141 Lovers Lane Property Location.
Recommended Action: Authorize Munselle Civil Engineering to make proposed off site drainage improvements at the District's 141 Lovers Lane property site.
 Attachments:
1. 124-20 Offsite IP-EXHIBIT
- 7.d. Approval of Resolution 2021-01 for the County of Mendocino to Continue the Implimentation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District.
Recommended Action: Approve the Resolution 2021-01, for the County of Mendocino to Continue the Implimentation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District.
 Attachments:
1. 2021-02-09 7d Resolution 2021-01 - County continued implimentation of Fire Protection Mitigation Fees
- 7.e. Approval of Resolution 2021-02, Amending the Signature List for Authorization of the Disbursement of Funds from the Savings Bank of Mendocino County for removing Allen Cherry and adding Robert Banks.
Recommended Action: Approve the Resolution 2021-02, Amending the Signature List for Authorization of the Disbursement of Funds from the Savings Bank of Mendocino County for Removing Allen Cherry and Adding Robert Banks.
 Attachments:
1. 2021-02-09 7e Resolution 2021-02 - Amending Signature List for Savings Bank
- 7.f. Approval of Resolution 2021-03, Amending the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino.
Recommended Action: Approve the Resolution 2021-03, Amending the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino to Remove Allen Cherry and Add Robert Banks.
 Attachments:
1. 2021-02-09 7f Resolution 2021-03 - Amending Signature List for the Disbursement of Funds by the County of Mendocino

8. **COMMUNICATIONS RECEIVED AND FILED - INFORMATION**
9. **ADMINISTRATOR, CHIEFS AND VOLUNTEERS REPORT - INFORMATION**
10. **DIRECTOR'S REPORT for FEC AND LAFCO**
11. **ADJOURNMENT**
12. **CLOSED SESSION**

- Closed Session may be held at any time during the meeting

Please be advised that the Ukiah Valley Fire Authority needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The Ukiah Valley Fire Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Due to COVID 19, materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the agenda packet, are available for public inspection online at: www.cityofukiah.com/meetings/ at the end of the next business day.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

February 5, 2021

Stephanie Abba, Clerk of the Board
Ukiah Valley Fire District



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – PETER BUSHBY – MICHAEL GRAHAM – DAVID B. HAAS

REGULAR MEETING MINUTES

Meeting held virtually at: <https://global.gotomeeting.com/join/851101141>

December 8, 2020

6:00 P.M.

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

2. ANNOUNCEMENTS

No announcements were received.

3. ROLL CALL

The Ukiah Valley Fire District Board of Directors met on December 08, 2020, having been legally noticed on December 04, 2020. Vice President Bazzani called the meeting to order at 6:13 P.M. with the following **Directors Present:** Peter Bushby, Michael Graham, and Vice President Bazzani. **Directors Absent:** President Haas **None** **Staff Present:** Douglas Hutchison, Fire Chief; Eric Singleton, Battalion Chief; Justin Buckingham, Battalion Chief; and Stephanie Abba, Clerk of the Board

4. PUBLIC EXPRESSION

No public expression was received.

5. APPROVAL OF MINUTES

a. Approval of Minutes of October 13, 2020, a Regular Meeting.

Motion/Second: Graham/Bushby to approve the Minutes of October 13, 2020, a Regular Meeting, as submitted. Motion **carried** by the following votes: AYES: Bazzani, Bushby, and Graham; NOES: None; ABSTAIN: None; ABSENT: Haas

b. Approval of Minutes of November 12, 2020 a Special Meeting.

Motion/Second: Graham/Bushby to approve the Minutes of November 12, 2020, a Special Meeting, as submitted. Motion **carried** by the following votes: AYES: Bazzani, Bushby, and Graham; NOES: None; ABSTAIN: None; ABSENT: Haas

6. UNFINISHED BUSINESS - DISCUSSION/ACTION

No Unfinished Business

The Chief asked Vice-President Bazzani to address Agenda Items C. and D. first, to give President Haas time to arrive and to be able to vote on Agenda Items A. and B.

7. NEW BUSINESS - DISCUSSION/ACTION

c. Declare Miscellaneous Obsolete Self-Contained Breathing Apparatus (SCBA) and Parts, Surplus and Authorized the Fire Chief to Arrange Disposal.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bushby/Graham to Authorize the Fire Chief to Dispose of or Sell the Miscellaneous and Obsolete SCBA's and Parts. AYES: Bushby, Graham, and Bazzani; NOES: None; ABSTAIN: None; ABSENT: Haas

President Haas arrived at 6:22 P.M.

d. Consideration of Cardiac Arrest Assessment System Purchase from Resuscitation Quality Improvement (RQI). COVID-19 We can Help Program.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Haas/Bushby to Purchase the Cardiac Arrest Assessment System from Resuscitation Quality Improvement (RQI) for \$11,000.00 to be split between the District and City. With the Understanding that Funding for this Project would come from Measure B Working Capital and it May also be Possible by Incorporating more Departments in the City, that it Could Off-set the Cost by Charging other Departments for the Use of this System. Motion **carried** by the following votes: AYES: Bushby, Graham, Haas and Bazzani; NOES: None; ABSTAIN: None; ABSENT: None

a. Consideration and Possible Appointment to Fill the Vacancy on the Board of Directors.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bushby/Haas to Appoint Mike Graham to fill the vacancy left by Director Cherry effective January 1, 2021 through December 31, 2022. Motion **carried** by the following votes: AYES: Bushby, Graham, Haas and Bazzani; NOES: None; ABSTAIN: None; ABSENT: None

b. Annual Election of Board Officers for the year 2021 per Policy 1006.30

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bushby/Graham to Nominate President Haas for President; Motion **carried** by the following Roll Call Votes: AYES: Bushby, Graham, and Bazzani; NOES: None; ABSTAIN: Haas; ABSENT: None.

Motion/Second: Graham/Bushby to Nominate Vice-President Bazzani for Vice-President; Motion **carried** by the following Roll Call Votes: AYES: Bushby, Graham, and Haas; NOES: None; ABSTAIN: Bazzani; ABSENT: None.

Motion/Second: Bazzani/Haas to Nominate Director Bushby for Secretary/Treasurer. Motion **carried** by the following Roll Call Votes: AYES: Bazzani, Graham, and Haas; NOES: None; ABSTAIN: Bushby; ABSENT: None.

8. COMMUNICATIONS RECEIVED AND FILED – INFORMATION

- a. Mike Graham; Letter of Interest for the Ukiah Valley Fire District Vacant Position on the Board of Directors; November 27, 2020.

9. CHIEF’S AND VOLUNTEERS REPORT - INFORMATION

*Chief's report received
No Volunteer report received*

10. DIRECTOR’S REPORT for FEC AND LAFCO

No reports received

11. CLOSED SESSION

No closed session was held.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:07 P.M.

Jenifer Bazzani, Vice-President

Stephanie Abba, Clerk of the Board



AGENDA SUMMARY REPORT

SUBJECT: Accept and Authorize Expenditure of a Grant Award from the California Fire Foundation in the Amount of \$10,000 for Fireline Hose Clamps and Wildland PPE Fireline Packs; and Approve Corresponding Budget Amendments.

DEPARTMENT: Fire **PREPARED BY:** Eric Singleton, Battalion Chief

ATTACHMENTS:

None

Summary: The District Board is requested to approve the expenditure and corresponding budget amendments of grant funds received from the California Fire Foundation in the amount of \$10,000 for fireline hose clamps and Wildland PPE Fireline Packs.

Background: The Ukiah Valley Fire Authority (UVFA) has been actively seeking alternative funding sources to help supplement the replacement of our aging and out of service fire equipment and personal protective equipment (PPE). One of the avenues we have been exploring is grant funding. We are excited to announce that the UVFA has been approved and received a California Fire Foundation grant.

Discussion: The California Fire Foundation Grant applied for and received was for item-specific equipment, fireline hose clamps, and Wildland PPE Fireline Packs. The hose clamps are utilized in the Wildland firefighting setting, allowing crews to extend or add additional hoses to a hose-lay while containing the fire's spread without the need to shut off the water supply. The Wildland PPE Fireline Packs, also known as Web-Gear, are also utilized in the Wildland firefighting setting. All firefighters wear these packs during fire suppression activities. All firefighters carry these packs to have the essential items needed in the field, including a last resort fire shelter required by National Fire Protection Association (NFPA) and National Wildfire Coordinating Group (NWCG) standards during any fire suppression activities.

As a result of this grant award, the budget needs to be amended. Therefore, staff is requesting approval of a budget amendment in the amount of \$5,000, which represents 50% of the grant award, to amend both the revenue account (91500000.43209.18158) and the expense account (91521400.54100.18158). Staff was required the same approval from the City of Ukiah Council to amend the budget for the remaining half of the grant award.

Recommended Action: Approve expenditure of a grant award from the California Fire Foundation in the amount of \$10,000.00 for fire equipment and personal protective equipment (PPE) for the Ukiah Valley Fire Authority, and approval of corresponding budget amendments.

BUDGET AMENDMENT REQUIRED: Yes.

CURRENT BUDGET AMOUNT: 91500000.43209.18158 (Revenue): \$0; 91521400.54100.18158 (Expense): \$0

PROPOSED BUDGET AMOUNT: 91500000.43209.18158 (Revenue): \$5,000; 91521400.54100.18158 (Expense): \$5,000

FINANCING SOURCE: California Fire Foundation Grant

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Doug Hutchison- Fire Chief



AGENDA SUMMARY REPORT

SUBJECT: Accept and Authorize Expenditure of Grant Funds from FM Global in the Amount of \$3,339.00 for two (2) Combustible Gas Detectors; and Approval of Corresponding Budget Amendments.

DEPARTMENT: Fire **PREPARED BY:** Eric Singleton, Battalion Chief

ATTACHMENTS:
None

Summary: The Ukiah Valley District Board is requested to approve grant funds distribution through FM Global Fire Prevention Grant in the amount of \$3,339.00; and approve corresponding budget amendments.

Background: The Ukiah Valley Fire Authority (UVFA) has been actively seeking alternative funding sources to supplement costs related to fire prevention and arson detection. One of the avenues we have been exploring is grant funding. We are excited to announce that the UVFA has been approved for its second grant for Fiscal Year 2020-21, this time from FM Global Fire Prevention.

Discussion: The FM Global Fire Prevention Grant applied for and received was for two combustible gas detectors. The Fire Prevention Bureau will utilize these detectors to assist with the detection of combustible fuels helping with cause determination and arson investigation(s). The Fire Prevention Bureau investigates fires locally and has continuously been involved with multiple fire investigations countywide through mutual-aid and cost-reimbursement contracts. These detectors will help continue the prestigious service the bureau offers and allow our team members to use cutting edge technology within their investigations.

As a result of this grant award, the budget needs to be amended. Therefore, staff is requesting approval of a budget amendment in the amount of \$1,669.50, which represents 50% of the grant award, to amend both the revenue account (91500000.43209.18231), and the expense account (91521400.54100.18231). Staff was required the same approval from the City of Ukiah Council to amend the budget for the remaining half of the grant award.

Recommended Action: Accept and Authorize Expenditure of Grant Funds from FM Global in the Amount of \$3,339.00 for two (2) Combustible Gas Detectors; and Approval of Corresponding Budget Amendments.

BUDGET AMENDMENT REQUIRED: Yes.

CURRENT BUDGET AMOUNT: 91500000.43209.18231 (Revenue): \$0; 91521400.54100.18231 (Expense): \$0

PROPOSED BUDGET AMOUNT: 91500000.43209.18231 \$1669.50; 91521400.54100.18231 \$1669.50

FINANCING SOURCE: FM Global Fire Prevention Grant

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Doug Hutchison- Fire Chief



AGENDA SUMMARY REPORT

SUBJECT: Consider Authorization of Proposed Offsite Drainage Improvements at 141 Lovers Lane Property Location.

DEPARTMENT: Fire **PREPARED BY:** Doug Hutchison, Fire Chief

ATTACHMENTS:

1. 124-20 Offsite IP-EXHIBIT

Summary: The Board will consider authorizing offsite drainage improvements at the District's 141 Lovers lane property site for an adjacent new apartment complex.

Background: The vacant property to the south of the District's 141 Lovers Lane property has been sold and is proposed for development into an affordable housing apartment complex.

Discussion: For many years there have been drainage problems at the North Fire Station, located at 141 Lovers Lane. These problems include large amounts of pooled and standing water, as well as water flowing across the rear parking area in times of high runoff.

As part of their approval to develop an apartment complex on the adjacent property to the south, the developers were tasked to remedy the drainage issues in the area.

After doing site survey work, and meeting with the Fire Chief and other staff at the site, they now propose to excavate and place a culvert crossing under the District's property to alleviate the drainage issues. See Attachment #1.

All costs would be born by the developers.

Recommended Action: Authorize Munselle Civil Engineering to make proposed off site drainage improvements at the District's 141 Lovers Lane property site.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

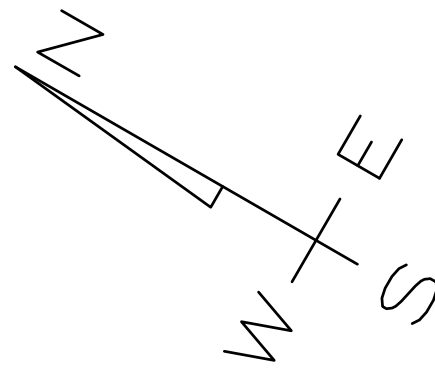
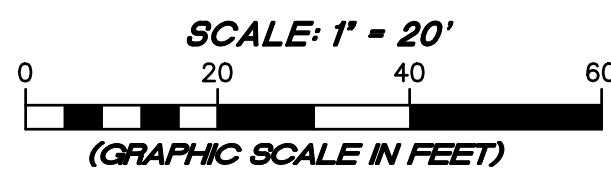
FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Doug Hutchison- Fire Chief



PRIVATE OFFSITE STORM DRAIN IMPROVEMENTS



REVISION	DESCRIPTION	BY	DATE

MUNSELLE CIVIL ENGINEERING
CIVIL ENGINEERING • LAND PLANNING
100 NORTH PINE STREET
UKIAH, CA 94582
(707) 462-6536



CORT L. MUNSELLE
No. 69941
Exp. 9-20-23
REGISTERED PROFESSIONAL ENGINEER • CIVIL
STATE OF CALIFORNIA

CORT L. MUNSELLE
P.E. 69941
DATE 12-17-20

MILLVIEW APARTMENTS
OFFSITE INTERSECTION AND STORM DRAIN PLAN
APN: 170-100-10 AND 170-120-07
1650 N. LOVERS LANE
UKIAH, CA 95482

JANUARY 12, 2021
JOB NO.
124-20
SHEET NO.

C7.5
OF 31 SHEETS



AGENDA SUMMARY REPORT

SUBJECT: Approval of Resolution 2021-01 for the County of Mendocino to Continue the Implimentation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District.

DEPARTMENT: Fire **PREPARED BY:** Stephanie Abba, Administrative Secretary

ATTACHMENTS:

1. 2021-02-09 7d Resolution 2021-01 - County continued implimentation of Fire Protection Mitigation Fees

Summary:

Resolution of the Board of Directors of the Ukiah Valley Fire District requesting the Board of Supervisors for the County of Mendocino to continue the implementation of fire protection mitigation fees for the Ukiah Valley Fire District. (Attachment 7d-1)

Background:

Original UVFD Resolution 2008-5 and County Resolution 08-129. The collection of fees assures that the Fire District can plan for and replace capital facilities and equipment in order to ensure an appropriate level of protection services that are required as new development projects arise within their jurisdiction.

Discussion:

Review and Adoption of Resolution 2021-01; To continue the use of Fire Mitigation Fees for the Ukiah Valley Fire District.

Recommended Action: Approve the Resolution 2021-01, for the County of Mendocino to Continue the Implimentation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE: PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

RESOLUTION 2021-01**RESOLUTION OF THE BOARD OF DIRECTORS OF THE UKIAH VALLEY FIRE DISTRICT REQUESTING THE BOARD OF SUPERVISORS FOR THE COUNTY OF MENDOCINO TO CONTINUE THE IMPLEMENTATION OF FIRE PROTECTION MITIGATION FEES FOR THE UKIAH VALLEY FIRE DISTRICT**

WHEREAS, the Board of Directors of the Ukiah Valley Fire District, recognizes that continuing development within the Fire District places added responsibilities and cost to the Fire District; and

WHEREAS, the County of Mendocino has, by Ordinance No. 4175, established and implemented a procedure for the adoption of fire protection mitigation fees and to ensure the assessment and collection of these fees in connection with the issuance of building permits; and

WHEREAS, the Mendocino County Board of Supervisors, adopted and implemented, by Resolution No. 08-129, fire protection fees for the Ukiah Valley Fire District in order to ensure the provision of the capital facilities and equipment necessary to maintain current levels of fire protection services that are required as the result of new development projects within the boundaries of the Ukiah Valley Fire District pursuant to Mendocino County Code Chapter 5.36; and

IT IS HEREBY FOUND THAT:

- (1) The Ukiah Valley Fire District does not have existing fire protection facilities and equipment that could be used to provide an adequate level of services to new development projects within the Fire District's boundaries; and
- (2) The Ukiah Valley Fire District does not have sufficient funds available to construct additional facilities and purchase additional equipment from fund balances, capital facility funds, property tax sources, fire suppression assessments, or any other available sources; and
- (3) The lack of additional fire protection facilities and equipment to serve new development projects would create a situation that is dangerous to the public health and safety if fire protection mitigation fees are not levied within the Fire District.

IT IS HEREBY RESOLVED THAT:

- (1) The Ukiah Valley Fire District requests that the County of Mendocino continue to impose a specified fire protection mitigation fee of 39 cents per square foot of a proposed structure on the Fire District's behalf on applicants for development projects; and
- (2) The Ukiah Valley Fire District shall exempt the specified fire protection fee *for*:
 - (a) the first one thousand, five hundred (1,500) square feet of additions to existing single-family dwellings, and
 - (b) the first five hundred (500) square feet of additions to other existing buildings, and
 - (c) the first five hundred (500) square feet of new accessory buildings, per assessor's parcel, and
 - (d) all existing non-conforming structures built prior to September 22, 2008; and

- (3) Fire protection mitigation fees imposed under the County of Mendocino's Fire Protection Mitigation Fee Ordinance (Ordinance) shall only be used to expand the availability of capital facilities and equipment to provide fire services to new development projects; and
- (4) The Ukiah Valley Fire District shall place all funds collected under this Ordinance and all interest subsequently accruing on these funds in a separate budget accounting category, known as "UVFD Fire Protection Mitigation Fee", only for those purposes of providing capital improvements and equipment to serve new development projects; and
- (5) The Ukiah Valley Fire District shall spend funds from the "UVFD Fire Protection Mitigation Fee" budget accounting category only for those purposes of providing capital improvements and equipment to serve new development projects; and
- (6) The Ukiah Valley Fire District shall submit a Fire Protection Mitigation Fee Annual Report no later than October 31st of each year to the Clerk of the Board of Supervisors. The report shall include, but not be limited to, the balance in the account at the end of the prior fiscal year, the fire protection mitigation fee revenue received, the amount and type of expenditures made and the ending balance in the fund. In addition, the report shall specify the actions the Fire District plans to take to mitigate the facility and equipment needs caused by the new development projects in a Capital Fire Facilities and Equipment Plan adopted at a noticed public hearing. The Fire District shall make available, upon request by the Clerk of the Board, a copy of the annual audited report; and
- (7) The Ukiah Valley Fire District shall make its records that justify the basis for the fire protection mitigation fee amount available to the public upon request; and
- (8) The Ukiah Valley Fire District shall agree to indemnify and defend the County of Mendocino and its officers, agents, and employees from any claim, action, or proceeding that arises from or is in any way related to the fire protection mitigation fees; and
- (9) For the fifth fiscal year following the first deposit into the "UVFD Fire Protection Mitigation Fee" account and every five (5) years thereafter, the Fire District shall make all of the following findings with respect to any cash portion of the fire protection mitigation fees remaining unexpended or uncommitted in the account:
 - (a) Identify the purpose to which the fee is to be put,
 - (b) Demonstrate a reasonable relationship between the fee and the purpose for which it was charged,
 - (c) Identify all sources and amounts of funding anticipated to complete financing all incomplete improvements, and
 - (d) Designate the approximate dates on which complete funding is expected to be deposited into the account.

If the findings in subsections (9)(a) through (d) above are not made, the Ukiah Valley Fire District shall refund, on a prorated basis, to the current record owner or owners of the development projects for which the fees were paid the unexpended and uncommitted portion of the fees and any interest accrued for which a need cannot be demonstrated.

IT IS HEREBY FURTHER RESOLVED THAT:

- (10) The governing board of the Ukiah Valley Fire District adopted a Capital Fire Facilities and Equipment Plan in compliance with Government Code Section 66002 at a noticed public hearing on June 11, 2008; and
- (11) The Ukiah Valley Fire District will add a 9% charge to the specified fire protection mitigation fee that reflects the Fire District's reasonable costs of administering the fee and complying with all laws, ordinances, and regulations related to the fee, including the requirements imposed by the County's Fire Protection Mitigation Fee Ordinance; and
- (12) The "UVFD Fire Protection Mitigation Fee" may be amended annually or from time to time in accordance with the procedures and based upon the findings for such fees set forth in Government Code Section 66000 *et seq.*, or any applicable successor statutes; and
- (13) Subject to the Board's approval, on July 1st of each fiscal year, beginning in July 2010, the Fire Chief, or his/her designee shall make annual adjustments to the dollar amounts of the Fire Protection Mitigation Fee by a percentage equal to the percentage change in the *"Engineering News Record's Construction Cost Index- 20 Cities Annual Average"* for the preceding twelve (12) month period calculated from January 1 to December 31. This adjustment will offset the effects of inflation-related construction cost increases (or any deflation related decreases). If this index should cease publication, the Fire Chief shall use any appropriate official index published by the Bureau of Labor Statistics, or successor, or similar agency as may then exist or may then be most nearly equivalent thereto. Land costs may be evaluated annually and adjusted as necessary based on the current market conditions at the time. The Fire Chief shall present the new Fire Protection Mitigation Fee for adoption by resolution of the Board of Directors after at least one public hearing.

PASSED AND ADOPTED, by the Board of Directors of the Ukiah Valley Fire District, County of Mendocino, State of California, on the 9th Day of February, 2021 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

David B. Haas, President

ATTEST:

Stephanie Abba, Clerk of the Board



AGENDA SUMMARY REPORT

SUBJECT: Approval of Resolution 2021-02, Amending the Signature List for Authorization of the Disbursement of Funds from the Savings Bank of Mendocino County for removing Allen Cherry and adding Robert Banks.

DEPARTMENT: Fire **PREPARED BY:** Stephanie Abba, Administrative Secretary

ATTACHMENTS:

1. 2021-02-09 7e Resolution 2021-02 - Amending Signature List for Savings Bank

Summary:

Adoption of Resolution 2021-02; The Board of Directors of the Ukiah Valley Fire District requesting the Amendment of the Signature List for Authorizing the Disbursement of Funds from the Savings Bank of Mendocino County. (7e-1 Attachment)

Background:

Pursuant to Resolution 96-2, dated April 10, 1996; the Board of Directors of Ukiah Valley Fire District authorized a checking account with the Savings Bank of Mendocino County. The Fire Chief and any Board Member shall together be authorized to disburse funds from Checking Account # 02 067249 with Savings Bank of Mendocino County.

Discussion:

Review and Adopt Resolution 2021-02; Amendment of the Signature List for Authorizing the Disbursement of Funds from the Savings Bank of Mendocino County.

Recommended Action: Approve the Resolution 2021-02, Amending the Signature List for Authorization of the Disbursement of Funds from the Savings Bank of Mendocino County for Removing Allen Cherry and Adding Robert Banks.

BUDGET AMENDMENT REQUIRED: NONE

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

RESOLUTION 2021-02

RESOLUTION AMENDING THE SIGNATURE LIST FOR AUTHORIZING THE DISBURSEMENT OF FUNDS BY THE SAVINGS BANK OF MENDOCINO COUNTY

WHEREAS, pursuant to Resolution 96-2, the Board of Directors of Ukiah Valley Fire District authorized a checking account with the Savings Bank of Mendocino County; and

WHEREAS, the Fire Chief and any Board Member shall together be authorized to disburse funds from the checking account; and

NOW THEREFORE BE IT RESOLVED, that the signature list for authorizing the disbursement of funds from checking account #02 067249 with the Savings Bank of Mendocino county be amended to delete:

Allen Cherry

And to add:

Robert Banks

PASSED AND ADOPTED, by the Board of Directors of the Ukiah Valley Fire District, County of Mendocino, State of California, on the 9th day of February, 2021 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

David B. Haas, President

Stephanie Abba, Clerk of the Board



AGENDA SUMMARY REPORT

SUBJECT:Approval of Resolution 2021-03, Amending the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino.

DEPARTMENT: Fire **PREPARED BY:** Stephanie Abba, Administrative Secretary

ATTACHMENTS:

1. 2021-02-09 7f Resolution 2021-03 - Amending Signature List for the Disbursement of Funds by the County of Mendocino

Summary:

Adoption of Resolution 2021-03; The Board of Directors of the Ukiah Valley Fire District requesting the Amendment of the Signature List for Authorizing the Disbursement of Funds from the County of Mendocino County. (7f-1 Attachment)

Background:Pursuant to Sections 13854, 13896 and 13899 of the Health and Safety Code, and Resolution 95-15, dated December 12, 1995 of the Ukiah Valley Fire District Board of Directors, the County of Mendocino shall receive and disburse monies on behalf of the Ukiah Valley Fire District. The Fire Chief and any Board Member shall together be authorized to order disbursement of claims, subsequent to Board Approval.

Discussion:

Review and Adopt Resolution 2021-03; Amendment of the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino by removing Allen Cherry and adding Robert Banks.

Recommended Action:Approve the Resolution 2021-03, Amending the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino to Remove Allen Cherry and Add Robert Banks.

BUDGET AMENDMENT REQUIRED: NO

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT: FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

RESOLUTION 2021-03

RESOLUTION AMENDING THE SIGNATURE LIST FOR AUTHORIZING THE DISBURSEMENT OF FUNDS BY THE COUNTY OF MENDOCINO

WHEREAS, pursuant to Resolution 95-15, the Board of Directors of Ukiah Valley Fire District authorized the County of Mendocino to disburse claims received by the District; and

WHEREAS, the Fire Chief and any Board Member shall together be authorized to order disbursement of claims, subsequent to Board Approval.

NOW THEREFORE BE IT RESOLVED, that the signature list for authorizing the disbursement of claims submitted to the Auditor-Controller of Mendocino County be amended to delete:

Allen Cherry

And to add:

Robert Banks

PASSED AND ADOPTED, by the Board of Directors of the Ukiah Valley Fire District, County of Mendocino, State of California, on the 9th day of February, 2021 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

David B. Haas, President

Stephanie Abba, Clerk of the Board