

CITY OF UKIAH  
PARKS, RECREATION AND GOLF COMMISSION MINUTES

Meeting Link

<https://global.gotomeeting.com/join/140696565>

**1/19/2021 5:30 PM**

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**1. ROLL CALL**

The Parks, Recreation and Golf Commission met at Meeting Date of January 19th, 2021 having been legally noticed on January 15th, 2021. Jake Burgess called the meeting to order at 5:35 p.m. Roll was taken with the following **Commissioners Present:** Vicki Bitonti-Brown, Susan Knopf, Roger Vincent, Henry Sadowski **Commissioners Not Present:** **Staff Present:** Jake Burgess, Recreation Supervisor

**2. INTRODUCTIONS**

**3. PETITIONS AND COMMUNICATIONS**

None Received

**4. APPROVAL OF MINUTES**

**a. Motion/Second: Vincent/Sadowski moved to approve Minutes of December 15th, 2020. Motion carried by the following roll call votes: AYES: Vincent, Sadowski, Bitonti-Brown, Knopf NOES: None. ABSENT: None ABSTAIN: None.**

**5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

None Received

**6. COMMISSIONER REPORTS**

-Bitonti-Brown mentioned that she read that landowners gave the City acres for future use. Neil Davis then gave a further explanation on the details of where the land is and how it may be put to use.

**7. UNFINISHED BUSINESS**

**Community Services Staff Reports**

- Community Services Department staff reports

- **Events**

- Burgess talked about how the department is hoping for events to go back to normal soon, but with percentages of vaccinations being given out, Summer Events such as Sundays in the Park aren't likely to happen. A later start date could be an alternative

- **Parks**

- Burgess talked about how the parks are remaining open and the community is very thankful for the ability to have their kids out in sun and getting exercise.

- **Golf**  
-None Given
- **Building Maintenance**  
-Burgess gave an update on cleaning of facilities, such as the ARRC for classes and the Civic Center for employees who come into the office daily.
- **Museum**  
-Burgess talked about the roofing project and how its coming along nicely.
- **Recreation Programs -**  
-Burgess talked about how classes are continuing to go well, the new health order states that we are able to up the number of kids in pods to 14 with 2 instructors. More classes will be offered outside, such as baseball when the weather permits  
  
-Burgess talked about Fall Safari-After School Program and how 180 kids per week are attending these school sites, and will continue to do officially until end of March (Spring Break) when we will reevaluate the program with the School District.
- **Property Management**  
-None Given
- **Financial Matters**  
-Burgess talked about how Budget Season is upon us, and decisions will be made soon on what money needs to go where to ensure the programs/projects we are able to do have enough funds. Knopf mentioned that the signs at Orchard Park need to be replaced as well as many others in all City Parks.

## 8. **NEW BUSINESS**

-Neil Davis, Program Administrator talked about the potential of combining the PRGC (Parks, Recreation and Golf Commission) and POSC (Paths, Open Space and Creeks Commission) he presented this idea to the Commission to see if the overlap of communication discussed in meetings would be more efficient together. Discussion continued between the Commission Members and a further conversation will continue into the next meeting after the idea is presented to City Council.

## 9. **CLOSED SESSION**

-None

## 10. **ADJOURNMENT**

Sadowski made a motion to adjourn the meeting at 6:25 pm Bitonti-Brown Seconds