



## Special Meeting **AGENDA**

**Register for Ukiah City Council Regular Meeting at:**

**<https://attendee.gotowebinar.com/rt/3862698010362077965>**

**After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at [www.cityofukiah.com/meetings](http://www.cityofukiah.com/meetings).**

**March 17, 2021 - 4:00 PM**

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**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

**3. UNFINISHED BUSINESS**

- 3.a. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2020-21 and Review of Draft Objectives for Fiscal Year 2021-22.

***Recommended Action: Council to receive, review, consider, and discuss updates on current stated objectives. In addition, the Council will review preliminary draft departmental objectives for the fiscal year 2021-22.***

Attachments: None

**4. NEW BUSINESS**

**5. ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California,

not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk

Dated: 3/12/21



## AGENDA SUMMARY REPORT

**SUBJECT:** Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2020-21 and Review of Draft Objectives for Fiscal Year 2021-22.

**DEPARTMENT:** Finance

**PREPARED BY:** Finance Staff

**PRESENTER:** Dan Buffalo, Finance Director

**ATTACHMENTS:**

None

**Summary:** Council will continue to receive and consider a mid-year budget review and planning agenda on select departments.

**Background:** As part of the mid-year review of the current budget year and development of the budget for next year, each City department scheduled for presentation will present their individual budget information through December 31, 2020, progress on stated budget objectives for the current year, and plans for the next fiscal year and beyond. Every department has been scheduled and will present over the course of February, March and April.

**Discussion:** Departments presenting at this meeting are Water Resources, Airport, Finance, Community Services, and Public Works (time permitting).

*\*Note: Chrome is the required browser to view the Mid-Year Review 2020-21 stories in Open.Gov, as Explorer is not compatible.*

Midyear Review of 2020-21 Department Objectives and Accomplishments and Review of Draft 2020-21 Department Objectives (Note- This is an active draft document and departments will continue to make minor revisions):

<https://stories.opengov.com/ukiahca/published/0SMJZpxWT>

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**Recommended Action:** Council to receive, review, consider, and discuss updates on current stated objectives. In addition, the Council will review preliminary draft departmental objectives for the fiscal year 2021-22.

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**BUDGET AMENDMENT REQUIRED:** N/A

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**CURRENT BUDGET AMOUNT:** N/A

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**PROPOSED BUDGET AMOUNT:** N/A

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**FINANCING SOURCE:** N/A

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**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

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**COORDINATED WITH:** City Manager's Office

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Approved:   
Sage Sangiacomo, City Manager