



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – BOBBY BANKS – PETER BUSHBY – MICHAEL GRAHAM – DAVID B. HAAS

REGULAR MEETING

AGENDA

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/851101141>

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United States: [+1 \(646\) 749-3112](tel:+16467493112); Access Code: 851-101-141

Join from a video-conferencing room or system.

Dial in or type: 67.217.95.2 or inroomlink.goto.com

Meeting ID: 851 101 141

Or dial directly: 851101141@67.217.95.2 or 67.217.95.2##851101141

April 13, 2021

6:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- 3.a. Presentation Honoring Retirees, Fire Captain, David B. Haas; Division Chief, Jeff Adair; and Engineer, Michael Graham, for their 30+ years of service to the Ukiah Valley Fire District. David Haas and Michael Graham continue to serve the Ukiah Valley Fire District as members of the Board of Directors.

Recommended Action: Present Certificates and invite input from Department Personnel.

Attachments: None

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

- 5.a. Approval of February 09, 2021 Minutes - Draft

Recommended Action: Approve the Draft Minutes of February 09, 2021, a Regular Meeting.

Attachments:

1. February 09, 2021 Minutes-Draft

6. UNFINISHED BUSINESS - DISCUSSION/ACTION

- 6.a. Consideration and Possible Action Allowing the Installation of a Culvert for Offsite Improvements at the North Fire Station Property, 141 Lovers Lane.

Recommended Action:

Attachments:

1. 124-20 Offsite IP-EXHIBIT

7. **NEW BUSINESS - DISCUSSION/ACTION**
8. **COMMUNICATIONS RECEIVED AND FILED - INFORMATION**
9. **CHIEFS REPORTS AND VOLUNTEERS REPORT**
10. **DIRECTOR'S REPORT for FEC AND LAFCO**
11. **CLOSED SESSION**
 - Closed Session may be held at any time during the meeting
12. **ADJOURNMENT**

Please be advised that the Ukiah Valley Fire Authority needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The Ukiah Valley Fire Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Due to COVID 19, materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the agenda packet, are available for public inspection online at: www.cityofukiah.com/meetings/ at the end of the next business day.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

April 9, 2021

Stephanie Abba, Clerk of the Board
Ukiah Valley Fire District



AGENDA ITEM NO.: 3. a.

MEETING DATE: April 13, 2021

ITEM NO: 2021-796

AGENDA SUMMARY REPORT

SUBJECT: Presentation Honoring Retirees, David B. Haas, Fire Captain; Jeff Adair, Division Chief; and Michael Graham, Engineer; for their 30+ years of service to the Ukiah Valley Fire District.

Summary: The Fire District will honor Retirees, David Haas, Fire Captain; Jeff Adair, Division Chief; and Michael Graham, Engineer; for their 30+ years of service to the Ukiah Valley Fire District.

Background: David Haas, Fire Captain; Jeff Adair, Division Chief; and Michael Graham, Engineer; all retired from the Ukiah Valley Fire District after putting in many years of service. David Haas and Michael Graham continue to serve as members of the Board of Directors for Ukiah Valley Fire District.

Discussion: The Board of Directors for Ukiah Valley Fire District will present Certificates honoring David Haas, Jeff Adair, and Michael Graham for their years of service at the April 13, 2021 Board Meeting.

FISCAL IMPACT:				
Budgeted Amount in 18-19 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Present Certificates and invite input from Department Personnel.

ALTERNATIVES:

Citizens advised: N/A
Requested by:
Prepared by/Contact: Stephanie Abba, Clerk of the Board
Coordinated with: Doug Hutchison, Fire Chief
Presenters: Doug Hutchison, Fire Chief
Attachment:

BOARD ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: _____
Doug Hutchison, Fire Chief



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS
JENIFER BAZZANI – ROBERT BANKS – PETER BUSHBY – MICHAEL GRAHAM – DAVID B. HAAS
REGULAR MEETING MINUTES

Meeting held virtually at:

<https://global.gotomeeting.com/join/851101141>

February 9, 2021

6:00 P.M.

1. CALL TO ORDER AND ROLL CALL

The Ukiah Valley Fire District Board of Directors met on February 9, 2021, having been legally noticed on February 05, 2021. President Haas called the meeting to order at 6:02 P.M. with the following **Directors Present:** Jenifer Bazzani, Bobby Banks, Peter Bushby, and David B. Haas; **Directors Absent:** Michael Graham **Staff Present:** Douglas Hutchison, Fire Chief; Eric Singleton, Battalion Chief; Ian Broeske, Acting Fire Marshal; and Stephanie Abba, Clerk of the Board

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

Due to Director Graham's absence, he was unable to take his Oath of Office. Director Graham will make other arrangements to take his Oath of Office.

4. PUBLIC EXPRESSION

No public expression was received.

5. APPROVAL OF MINUTES

a. Approval of Minutes of December 08, 2020, a Regular Meeting.

Motion/Second: Bazzani/Bushby to approve the Minutes of December 08, 2020 a Regular Meeting, as submitted. Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

6. UNFINISHED BUSINESS - DISCUSSION/ACTION

No unfinished business

7. NEW BUSINESS - DISCUSSION/ACTION

a. Accept and Authorize Expenditure of a Grant Award from the California Fire Foundation in the Amount of \$10,000 for Fireline Hose Clamps and Wildland PPE Fireline Packs; and Approve Corresponding Budget Amendments.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bazzani/Bushby to Approve expenditure of a Grant Award from the California Fire Foundation in the amount of \$10,000.00 for Fire Equipment and Personal Protective Equipment (PPE) for the Ukiah Valley Fire Authority, and approval of corresponding budget amendments as submitted. Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

b. Accept and Authorize Expenditure of Grant Funds from FM Global in the Amount of \$3,339.00 for two (2) Combustible Gas Detectors; and Approval of Corresponding Budget amendments.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bazzani/Banks to Accept and Authorize Expenditure of Grant Funds from FM Global in the amount of \$3,339.00 for two (2) Combustible Gas Detectors; and Approval of Corresponding Budget Amendments, as submitted. Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

c. Consider Authorization of Proposed Offsite Drainage Improvements at 141 Lovers Lane Property Location.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bazzani/Bushby to Table the Decision regarding the Proposed Offsite Drainage Improvement at 141 Lovers Lane until the Board receives Further Information. Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

d. Approval of Resolution 2021-01 for the County of Mendocino to Continue the Implementation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bazzani/Banks to Approve the Resolution 2021-01, for the County of Mendocino to Continue the Implementation of Fire Protection Mitigation Fees for the Ukiah Valley Fire District. Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

e. Approval of Resolution 2021-02, Amending the Signature List for Authorization of the Disbursement of Funds from the Savings Bank of Mendocino County for removing Allen Cherry and adding Robert Banks.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bazzani/Bushby to Approve the Resolution 2021-02, Amending the Signature List for Authorization of the disbursement of Funds from the Savings Bank of Mendocino county for removing Allen Cherry and adding Robert Banks. Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

f. Approval of Resolution 2021-03, Amending the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino.

Presenter: Douglas Hutchison, Fire Chief

Motion/Second: Bazzani/Bushby to Approve the Resolution 2021—03, Amending the Signature List for Authorizing the Disbursement of Funds by the County of Mendocino to remove Allen Cherry and add Robert Banks Motion **carried** by the following votes: AYES: Bazzani, Banks, Bushby, and Haas; NOES: None; ABSTAIN: None; ABSENT: Graham

8. COMMUNICATIONS RECEIVED AND FILED – INFORMATION

No Communications Received.

9. CHIEF'S AND VOLUNTEERS REPORT - INFORMATION

Chief's report received

No Volunteer report received

10. DIRECTOR'S REPORT for FEC AND LAFCO

No reports received

11. CLOSED SESSION

No closed session was held.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:43 P.M.

David Haas, President

Stephanie Abba, Clerk of the Board



AGENDA SUMMARY REPORT

SUBJECT:Consideration and Possible Action Allowing the Installation of a Culvert for Offsite Improvements at the North Fire Station Property, 141 Lovers Lane.

DEPARTMENT: Fire **PREPARED BY:** _____

ATTACHMENTS:

1. 124-20 Offsite IP-EXHIBIT

Summary:The Board will consider allowing the installation of a culvert across the North Fire Station Property located at 141 Lovers Lane.

Background:Previously, the Board heard a proposal from Munselle Civil Engineering regarding the installation of a culvert across the North Fire Station property as part off necessary off site preparations for the Millview Apartment project located south of the station.

Discussion:At the previous meeting, questions arose regarding maintenance and staff was directed to go back and seek out more information. That information has been received, and the contractors need a decision one way or another to finalize their plans.

Recommended Action:

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

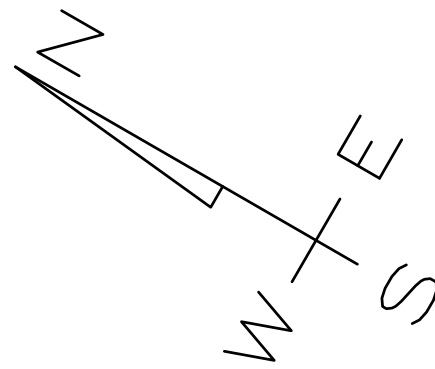
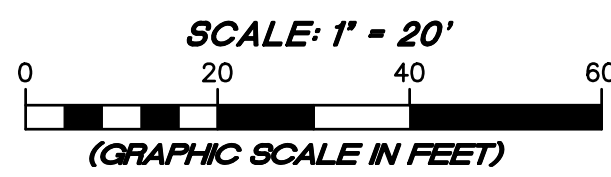
FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Doug Hutchison- Fire Chief

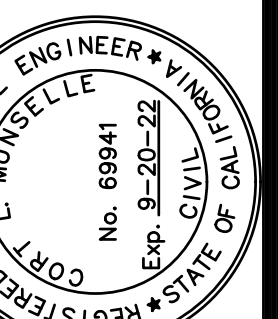


PRIVATE OFFSITE STORM DRAIN IMPROVEMENTS



REVISION	DESCRIPTION	BY	DATE

MUNSELLE CIVIL ENGINEERING
CIVIL ENGINEERING • LAND PLANNING
100 NORTH PINE STREET
UKIAH, CA 94582
(707) 462-6536



Cort L. Munselle
12-17-20
DATE
Cort L. Munselle
PCE 69941

MILLVIEW APARTMENTS
OFFSITE INTERSECTION AND STORM DRAIN PLAN
APN: 170-100-10 AND 170-120-07
1650 N. LOVERS LANE
UKIAH, CA 95482

JANUARY 12, 2021
JOB NO.
124-20
SHEET NO.

C7.5
OF 31 SHEETS