



City Council

Special Meeting

AGENDA

Register for Ukiah City Council Regular Meeting at:

<https://attendee.gotowebinar.com/rt/3862698010362077965>

After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

April 21, 2021 - 4:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. UNFINISHED BUSINESS

- 3.a. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2020-21 and Review of Draft Objectives for Fiscal Year 2021-22.

Recommended Action: Council to receive, review, consider, and discuss updates on current stated objectives. In addition, the Council will review preliminary draft departmental objectives for the fiscal year 2021-22.

Attachments: None

4. NEW BUSINESS

- 4.a. Police Department Annual Report Review.

Recommended Action: Receive the Ukiah Police Department's Annual Report for 2020, and review the Department's performance and objectives.

Attachments:

1. Crime Graphs
2. Annual Report 2020

5. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk
Dated: 4-16-21



AGENDA SUMMARY REPORT

SUBJECT: Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2020-21 and Review of Draft Objectives for Fiscal Year 2021-22.

DEPARTMENT: Finance

PREPARED BY: Finance Staff

PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

None

Summary: Council will continue to receive and consider a mid-year budget review and planning agenda on select departments.

Background: As part of the mid-year review of the current budget year and development of the budget for next year, each City department scheduled for presentation will present their individual budget information through December 31, 2020, progress on stated budget objectives for the current year, and plans for the next fiscal year and beyond. Every department has been scheduled and will present over the course of February, March and April.

Discussion: Departments presenting at this meeting are Public Works and Police.

**Note: Chrome is the required browser to view the Mid-Year Review 2020-21 stories in Open.Gov, as Explorer is not compatible.*

Midyear Review of 2020-21 Department Objectives and Accomplishments and Review of Draft 2020-21 Department Objectives (Note- This is an active draft document and departments will continue to make minor revisions):

<https://stories.opengov.com/ukiahca/published/0SMJZpxWT>

Recommended Action: Council to receive, review, consider, and discuss updates on current stated objectives. In addition, the Council will review preliminary draft departmental objectives for the fiscal year 2021-22.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager's Office

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Police Department Annual Report Review.

DEPARTMENT: Police **PREPARED BY:** Justin Wyatt, Police Chief

PRESENTER: Justin Wyatt, Police Chief.

ATTACHMENTS:

1. Crime Graphs
2. Annual Report 2020

Summary: Staff will present the Ukiah Police Department's Annual Report for 2020.

Background: The Ukiah Police Department uses five goal areas to guide objectives and priorities and to measure performance from year to year. The Department's Annual Report for this year represents our performance within these goal areas and our plans for the future.

Discussion: The Ukiah Police Department was presented with a series of challenges in 2020. The organization continued experiencing a shortage of sworn officer staffing, and began the year by significantly altering service delivery and various normal practices in response to the COVID-19 pandemic. Typical trends in service calls and police activities were altered due to mandated lockdowns and service closures, resulting in decreases in certain demand areas and unanticipated increases in others. These trends are reflected within the Department's goal area surrounding crime reduction for 2020.

There are eight crimes tracked within the FBI Index Crimes Categories, and for 2020, we experienced an overall 8% increase from last year. Violent crimes increased by 16% and is attributed to the 24% increase in assaults this year, as crimes in the other three violent crimes categories – robbery, rape, and homicide - dropped again this year, as they did last year and when compared to prior years.

Property crimes increased only about 1% compared to 2019. Burglaries, which were up last year comparatively, dropped 23% from 2019 while theft was down 10%. For 2020, vehicle theft was up 41% and arson was up 136% compared to 2019. The Ukiah Police Department investigated an unprecedented 52 arson crimes in 2020. Thanks to persistent investigative efforts and generous support from the Ukiah Valley Fire Authority, we identified and arrested a total of 12 suspects this year, accounting for the majority of arson fires.

Attachment# 1 represents a ten-year overview of all FBI Index Crimes, and five-year overviews of violent and property crimes for Ukiah. These graphs represent an overall decline in these particular crimes since 2014 and 2015, when call volume peaked for the Ukiah Police Department.

The department's overall clearance rate for crimes in 2020 was about 56%. Specifically, the Ukiah Police Department solved or cleared 74% of violent crimes and 34% of property crimes, both predicted to be higher again this year than the state average.

We made 13% more felony arrests in 2020 than in 2019, made 41% fewer misdemeanor arrests, and issued

increasingly more field citations than in 2019 or in years prior. Officers continue to issue more field citations for crimes that would have resulted in an arrest and incarceration a number of years ago. This can be attributed to legislation, such as Proposition 47, which changed many of these crimes from felonies to misdemeanors, and this year due to the zero bail policy from the judiciary in accordance with COVID-19 directives towards reducing incarcerated populations.

The Department's efforts towards improving the quality of life in our neighborhoods is represented by a slight decrease overall in response times from 2019. We investigated six illegal marijuana grow sites in the city, seized more than 20 firearms, and we made numerous drug seizures compared to the past several years involving commercial amounts of methamphetamine, marijuana, and opiates. Our officers deployed NARCAN, used to resuscitate those suffering an opiate overdose, 66% more in 2020 than in 2019, saving 18 lives this year.

The Department received 26% fewer reports of traffic collisions in 2020, and investigated 51% fewer than last year. Of the 84 traffic collisions investigated in 2020, 17 involved an injury and none were fatalities. As a result of lockdowns and closures, we made 39% fewer vehicle stops and wrote 59% fewer traffic citations in 2020 than in 2019, issuing 324 citations this year. DUI arrests were at 75 for the year, dropping 39% compared to last year.

The Department's calls for service decreased by about 14% this year compared to 2019. We received 3% fewer telephone calls, at a little over 76,000 for the year, or about 210 telephone calls per day. We took 16% fewer reports, and ended the year at 74% of full staffing for sworn police officers.

During most of 2020, there were accelerated releases of sentenced state and local inmates from custody and directives towards maintaining lowered incarceration numbers. Contacts and arrests of those on probation, parole, and other forms of supervised release rose in 2020 while most other service impacts were down. This number increases yearly, and when compared to 2017, this number has risen well over 30% in the course of three years.

The Department experienced budgetary reductions in anticipation of an economy impacted by the pandemic, and the Department's Crime Prevention Officer position was cut from the budget this year. This position typically performs crime reduction and preventive work through outreach with the business community and with property crime victims. The Crime Prevention Officer works closely with the Community Development Department on cannabis licensing, a duty recently absorbed by command staff, and administers the Crime Prevention Through Environmental Design Program which is a proven concept towards reducing criminal impacts to local businesses. Further, the City Council has authorized the submittal of a CDBG application to fill this void for enhanced code enforcement and nuisance abatement.

The Department's efforts towards enhancing partnerships were challenged in 2020, as there was limited opportunities for in-person community engagement, and our school resource officers were unable to interact in the schools. Staff remained focused on maintaining a presence through social media, remote interactions, and performing outreach where possible.

The Department continues to evaluate our response to non-criminal events as we strive to balance law enforcement's presence with supportive service professionals related to the needs of our vulnerable populations. We continue working in collaborations and partnerships with supportive service professionals, and we value the importance of these relationships in achieving a model towards delivering mobile supportive services to those within our community.

Through the pandemic, many training opportunities that were initially canceled transitioned to remote and

virtual delivery models. Taking advantage of these alternative methods allowed the Department to accomplish about 65% of the normal training received in a year. We attended training across 37 different topics in 2020, to include updates and instruction in First Aid and CPR, principled policing and ethical bias, response to in-progress events and critical incidents, instructor development, emergency vehicle operations, advanced records management, and supervisory and management training. The Department has received previous training in crisis intervention and de-escalation, and will continue to seek additional training in disengagement and withdrawal tactics into 2021.

Staff continues to evaluate the latest recruiting trends while maintaining a presence in multiple law enforcement academies in search of recruits. Retention incentives were put in place this year, but the Department remains challenged in maintaining and hiring qualified police officers and those positions were effectively staffed at about 60% through 2020.

We will be evaluating methods to enhance civilian support of sworn positions, specifically utilizing an analyst to support investigative functions such as data and records management, communications, crime scene security, and evidence gathering and processing. Further support at a supervisory level in the communications center and enhancing management of the Communications and Records Division will be evaluated for implementation.

The Department continues with plans for succession as young leaders embrace supervisory and management level responsibilities behind the departures of experienced veterans. Staff accomplished a complete update of the Department's Field Training Program and is anticipating approval from the California Commission of Peace Officer Standards and Training.

The demands and expectations upon Law Enforcement continue to evolve, as do the priorities of the community. The Department strives to continue to meet these progressions with modern training and practices, and to keep the community informed of its policies and latest events. Our updated website has been redesigned for ease of navigation and contains important and updated departmental information including our policy manual, training plans, and news releases. The Department now has a public "app" for improved community access and information sharing, and this platform shares an internal side which provides department members quick and easy access to wellness resources.

The Department will continue with the implementation of the upgraded Records Management System to facilitate increasing data management and reporting requirements. Our in-car computer terminals and camera systems, as well as the body-worn cameras will be updated for improved data and media capturing and management. Additional plans include evaluating methods to measure and demonstrate our perceived effectiveness, inclusion, and diversity within the community and updating the Department's strategic plan.

The Ukiah Police Department's Annual Report for 2020 is Attachment #2 to this report.

Recommended Action: Receive the Ukiah Police Department's Annual Report for 2020, and review the Department's performance and objectives.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

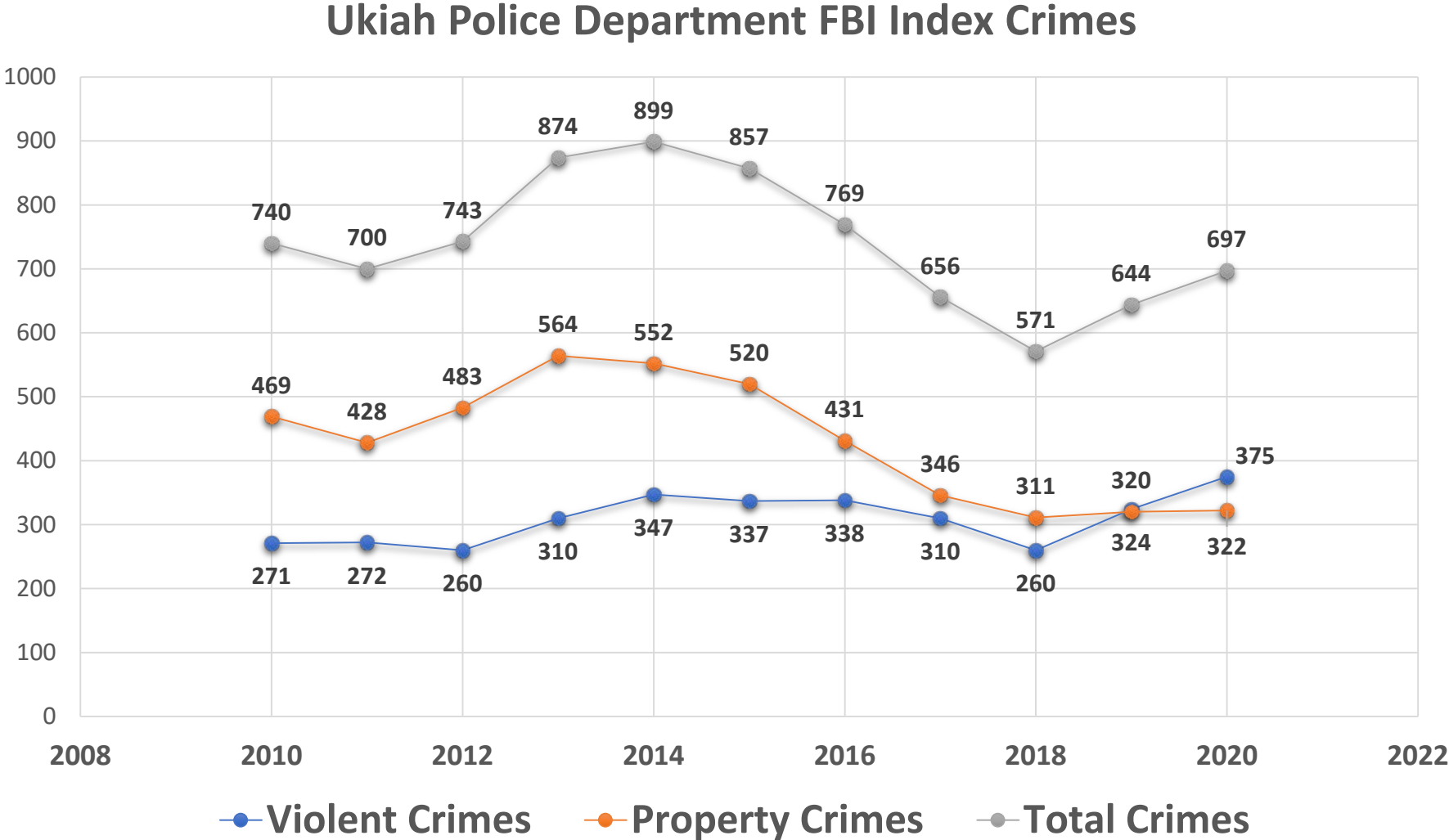
FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

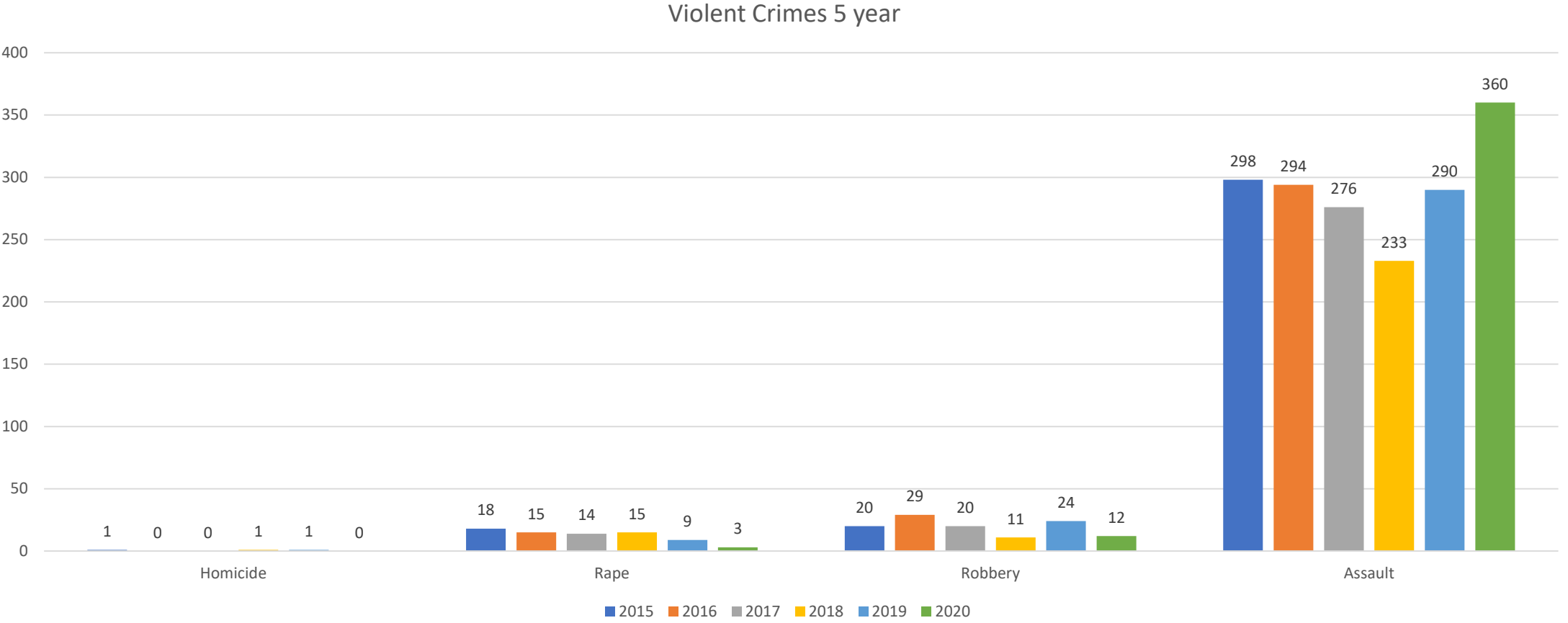
COORDINATED WITH:

Approved: 
Sage Sangiacomo, City Manager

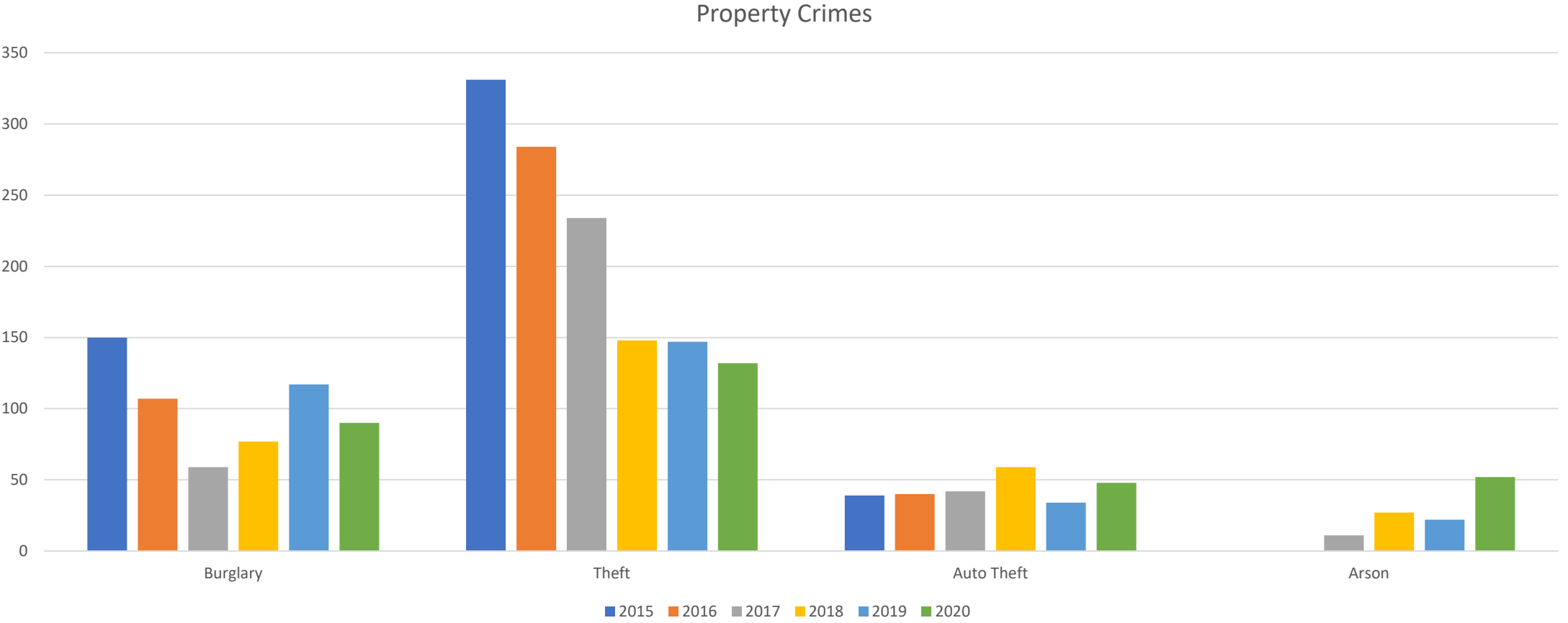
Ukiah Police Department FBI Index Crimes 2010-2020



Ukiah Police Department Violent Crimes 2015-2020



Ukiah Police Department Property Crimes 2015-2020



Ukiah Police Department Annual Report



20

20



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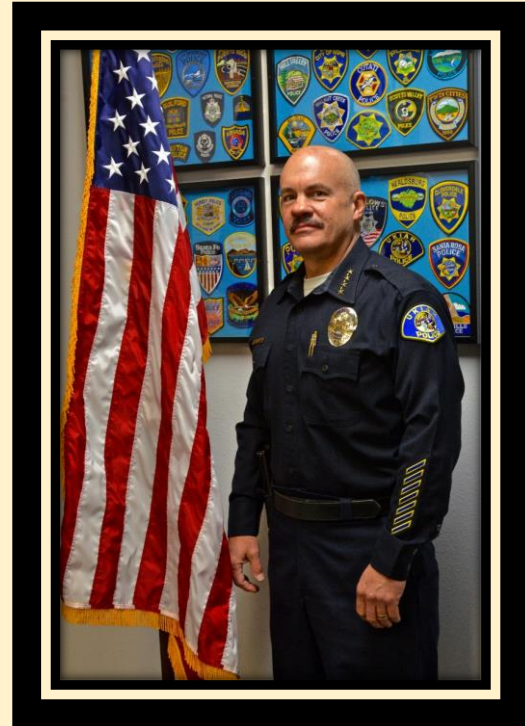




Message From the Chief

Welcome to the Ukiah Police Department's 2020 Annual Report, and thank you for your interest in our organization. We are comprised of dedicated and professional men and women committed to public safety and to delivering exceptional police services to the community.

The Ukiah Police Department was presented with a series of challenges in 2020. The organization continued experiencing a shortage of sworn officer staffing, and began the year by significantly altering service delivery and many normal practices in response to the COVID-19 pandemic. Typical trends in service calls and police activities were altered due to mandated lockdowns and service closures, resulting in decreases in certain demand areas and unanticipated increases in others.



As an organization we strive to meet the needs of the community and the evolving demands upon our profession. We are committed to evaluating and updating our policies and procedures regularly, and we work to implement modern methods and best practices into our training and practices to reflect professional and effective policing principles.

The support of our community means a great deal to us and we are grateful for your confidence and trust. We look forward to working within the community to provide public safety through our core values of Safety, Professionalism, and Community Service. I am honored to be a part of this outstanding organization and to provide law enforcement services to our community.

Justin Wyatt

Chief of Police



Our Department

Chief Of Police
Justin Wyatt

Captain
Noble Waidelich

Dispatch & Records
Supervisor
Tracey Porter

Operations Lieutenant
Andrew Phillips

Administrative Lieutenant
Cedric Crook

Dispatch Services
-City of Ukiah
-City of Fort Bragg

Patrol Services

Detective Bureau

Front Office and
Records
Management

Animal Control
Services

Special Enforcement
Team

Crime Analyst

Community Service
Officers

Crime Prevention

Administrative
Assistant

Major Crimes
Task Force

School Resource
Officers

Parking Enforcement

Evidence & Property



Introducing Captain Waidelich

The Ukiah Police Department is organized into **three divisions** which are overseen by the Police Captain who is second-in command. The **Operations** and **Administrative Divisions** are commanded by Lieutenants, and the **Communications and Records Division** is supervised by a civilian manager.

The Department's **Captain** is accountable for communicating and implementing the vision of the department to ensure an effective, efficient, and professional organization. The Captain is responsible for overseeing all divisions within the department, and the management of all personnel records to include internal investigations and professional standards matters. The Captain submits and tracks data to ensure compliance with mandated reporting requirements such as major use of force incidents and citizen complaints. The Captain participates and assists staff in solving complex police and personnel problems, coordinates activities with other City departments, civic and community entities, and other law enforcement agencies.



In 2020, Captain Sean Kaeser retired after 28 years of service. Captain Kaeser's career at UPD began on June 17, 1992. Over the course of his career, Captain Kaeser has earned numerous promotions and achievements.

His promotions include Corporal in May 1998, Sergeant in May 2005, Administrative Lieutenant in August 2015, and finally Captain in August 2018. We thank Captain Kaeser & the Kaeser family for 28 years of loyalty, service, and sacrifice to the City of Ukiah community! We will miss you!



Lieutenant Noble Waidelich was promoted to Captain following Sean Kaeser's retirement this year. Captain Waidelich has been with the Ukiah Police Department for 15 years, and served previously with the Lake County Sheriff's Department. Captain Waidelich has worked in the Patrol Division, the Detective Bureau, as a Field Training Officer and Sergeant, and has overseen the K-9 Program.



Division Commanders

In 2020 Lieutenant Cedric Crook assumed command of the Department's Administrative Division. This position is directly responsible for several essential department functions and for recruitment and hiring department staff. The Administrative Lieutenant works closely with the City of Ukiah's Human Resources Department in processing all Police Department employees, and is responsible for the Police Department's training program.

The Administrative Lieutenant oversees specialized services and programs, which include; Detective Bureau, Special Enforcement Team (SET), School Resource Officer (SRO) Program, Parking, Crime Prevention, Evidence and Property, Peer Support, and Volunteer and Chaplain Services.



This year Sergeant Andrew Phillips was promoted to Lieutenant and assumed command of Patrol and Operations. This position is responsible for the Patrol Division including the Community Services Officers and Field Training Program. A significant portion of Lieutenant Phillips' responsibility is managing the deployment of patrol resources and personnel through the scheduling of staff in accordance with service demand and available resources, and to ensure service to the community is provided safely and professionally.

The Patrol Division provides law enforcement and crime prevention services to Ukiah's residents and visitors through uniformed police response to calls for service. Duties include serving criminal warrants, making arrests, issuing citations, taking reports, conducting criminal and accident investigations, and assisting community members and other law enforcement personnel. The Patrol Division is proud of having the strong public support from the community that it serves.

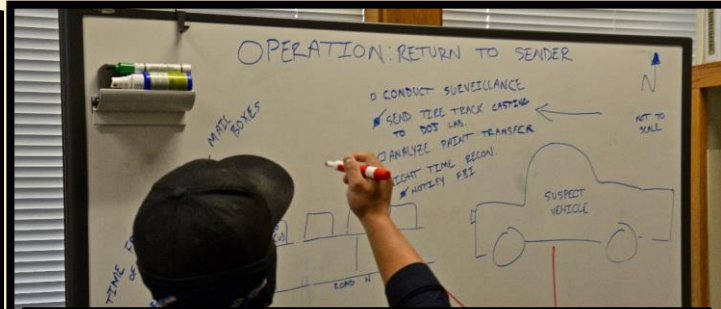


Detective Bureau - Evidence - Parking

Detective Bureau

FBI Index Crime Categories

	2018	2019	2020
Violent Crime			
Homicide	1	1	0
Rape	15	9	3
Robbery	11	24	12
Assault	233	290	360
Violent Crime Totals	260	324	375
Property Crime			
Burglary	77	117	90
Theft	148	147	132
Vehicle Theft	59	34	48
Arson	27	22	52
Property Crime Totals	311	320	322
Total FBI Index Crimes	571	644	697



Our Detective Bureau is supervised by a very seasoned investigator, Detective Sergeant Rick Pintane, whose most notable investigation landed him a spot on America's Most Wanted in 2012. The Detectives perform comprehensive and detailed investigations of both violent and property crimes in Ukiah.

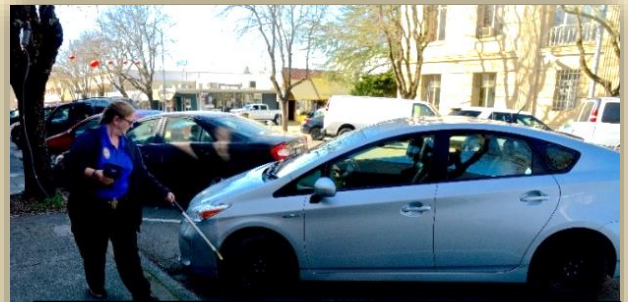
Index Crimes Clearance Rates

	2018	2019	2020
Violent Crime			
Committed	260	324	375
Cleared	87%	86%	74%
State Average	45%	37%	Not Available
Property Crime			
Committed	311	320	322
Cleared	51%	43%	34%
State Average	10%	23%	Not Available

Evidence and Parking



The Community Services Officer responsible for Evidence and Property categorizes and catalogues all the Police Department's property storage, ensuring preservation and proper disposition of all items received.

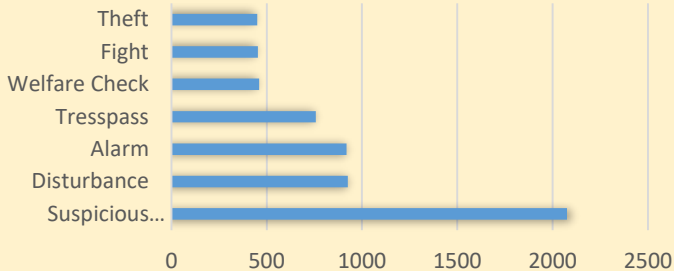


The Community Services Officer assigned to parking is responsible for ensuring drivers comply with local parking regulations and ordinances.



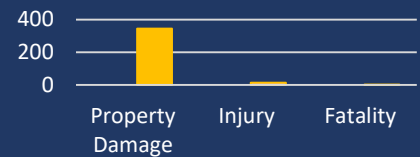
Patrol Division

2020 Top 10 Ukiah Officer Calls

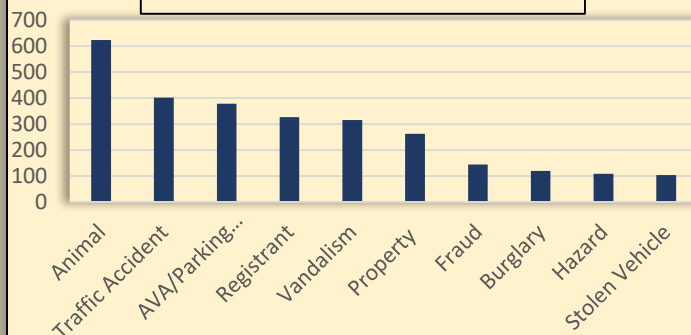


The Ukiah Police Department responded to approximately **59** calls for service a day!

Traffic Collisions



2020 Top 10 Ukiah CSO Calls



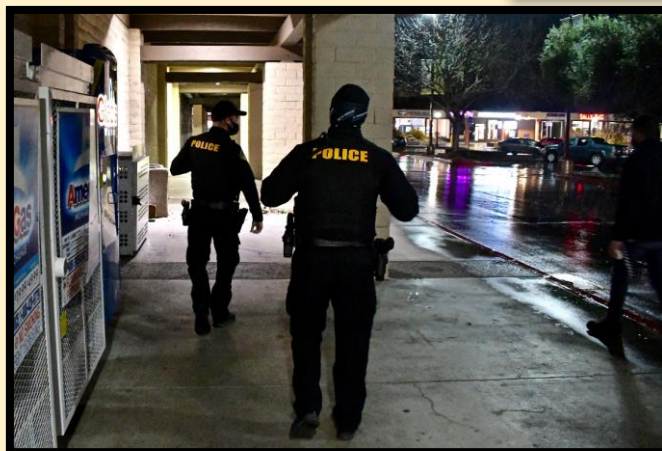
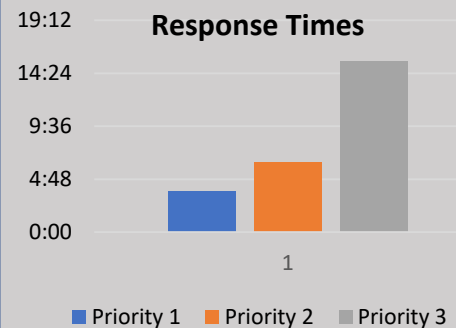
Priority 1: Immediate Response

Priority 2: Urgent

Priority 3: Not in Progress

Ukiah Police Officers responded to 21,385 Calls For Service in 2020. Ukiah Police Officers investigated 2934 cases, made 595 Misdemeanor arrest, 489 Felony arrests, and issued 487 field citations.

Response Times





Communications & Records

The Ukiah Police Department's Communications Center serves as an emergency Public Safety Answering Point for the City of Ukiah and City of Fort Bragg. The Public Safety Dispatchers answer 9-1-1 and non-emergency calls from the public 24 hours a day.

Calls are screened for police, fire, and medical needs. Citizens who need fire or medical assistance are transferred to Cal Fire (Howard Forest Unit). If the caller is reporting a crime in the City of Ukiah or Fort Bragg, our dispatchers radio officers in the field and have them respond to assist. Dispatchers also handle a variety of after-hours Street, Water, Sewer, and Electric call outs.



Text to 9-1-1 is now available from some cell phone carriers. Our motto is, "Call if you can, text if you can't."

In 2020, our Public Safety Dispatchers answered just under **15,000** 9-1-1 calls and **62,000** non-emergency calls from the public.



Se Habla Español.

The Ukiah Police Departments Records and Administrative staff represent our business office. Our dedicated clerical staff answer calls from the public on our business lines and assist people who walk into our front lobby during business hours. They handle a variety of tasks ranging from preparing reports for citizens, insurance companies, the Mendocino County District Attorney's Office, receive subpoenas, send monthly statistical crime reports to the State, handle taxi permits, and public records requests among several other administrative functions.



Meet Our Team!

Years of Service with the Ukiah Police Department

Chief Wyatt 26 Years
Captain Waidelich 15 Years
Lieutenant Crook 23 Years
Lieutenant Phillips 12 Years
Sergeant Hoyle 32 Years
Sergeant Pintane 25 Years
Sergeant Long 15 Years
Sergeant Snyder 12 Years
Sergeant Corning 5 Years
Officer Delapo 8 Years
Officer B. Chapman 7 Years
Officer Donohue 6 Years
Officer Brazill 6 Years

Officer Rigby 5 Years
Officer Elledge 4 Years
Officer Perez 4 Years
Officer Oswald 3 Years
Officer Cowan 2 Years
Officer Min 2 Years
Officer Parker 1 Year
Officer Rodello 1 Year
Officer Stout 6 Months
Officer Infante 2 Years
CSO Bartholf 17 Years
CSO Freeman 10 Years
CSO Mosna 7 Years
CSO R. Breece 2 Years

Supervisor Porter 19 Years
Dispatcher Ronk 31 Years
Dispatcher T. Breece 13 Years
Dispatcher Pittman 11 Years
Dispatcher Rockel 11 Years
Dispatcher Denham 8 Years
Dispatcher Stone 3 Years
Dispatcher Nelson 3 Years
Dispatcher McPherson 9 Months
Dispatcher LaCoy 1 Month
Records Clerk Castanon 23 Years
Records Clerk Garcia 9 Years
Crime Analyst Mason 9 Years
Assistant Mathias 3 Years

Congratulations For Completing Training!

Officer Parker
Officer Rodello
Officer Stout
Dispatcher McPherson
Dispatcher LaCoy



Accomplishments



Ukiah Police Department (707) 463-6262
300 Seminary Ave. Ukiah, CA Translate

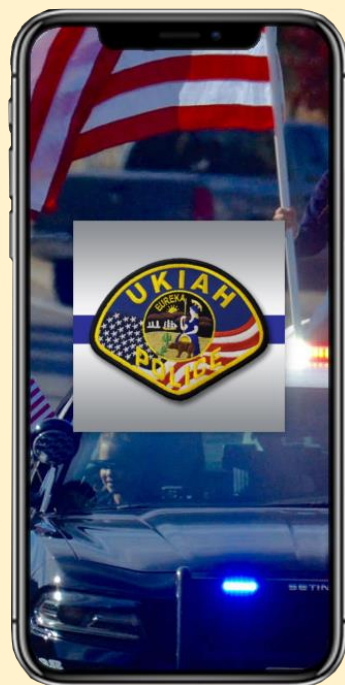
Current Conditions: Clouds, 56°F



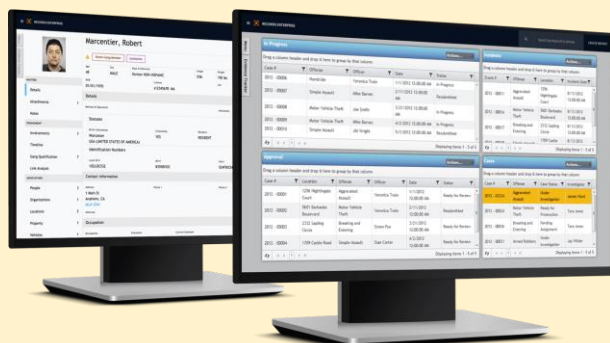
Visit our updated website
www.ukiahpolice.com and
be sure to download our
app from the IOS app store
or Google Play store.



Follow us on
Instagram

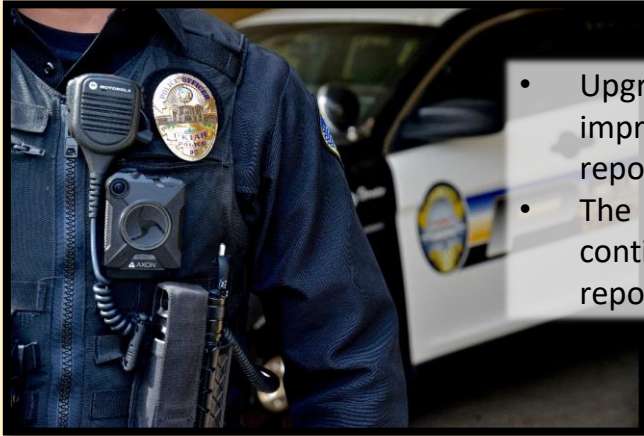


Web RMS replaces paper and spreadsheets with a clean, plug-and-play RMS that features custom fields, forms, modules, dashboards and a built-in report generator. This allows our Officers more time in the community by reducing their reporting time.





Looking Ahead



- Upgraded cameras and in-car computer systems will improve functionality, reliability, and in-field reporting capabilities.
- The Records Management System upgrade will continue into 2021 for a more comprehensive crime reporting model.



- Expanded non-sworn support will enhance evidence gathering and investigative functions.
- Innovative recruitment and retention practices will build sworn staffing.



- Co-responder models will improve service delivery to vulnerable populations.



Awards

**Life Saving Award
Officer Cowan**

**Life Saving Award
Officer Infante**

**23152 VC Award
Officer Cowan**

**11550 H&S Award
Officer Infante**

**Ukiah Police
Department
Recognized for
Excellence in Policy
Management and
Training.**



**Officer of the Year
Chase Rigby**

**Dispatcher of the Year
Christopher Pittman**





Thank You!

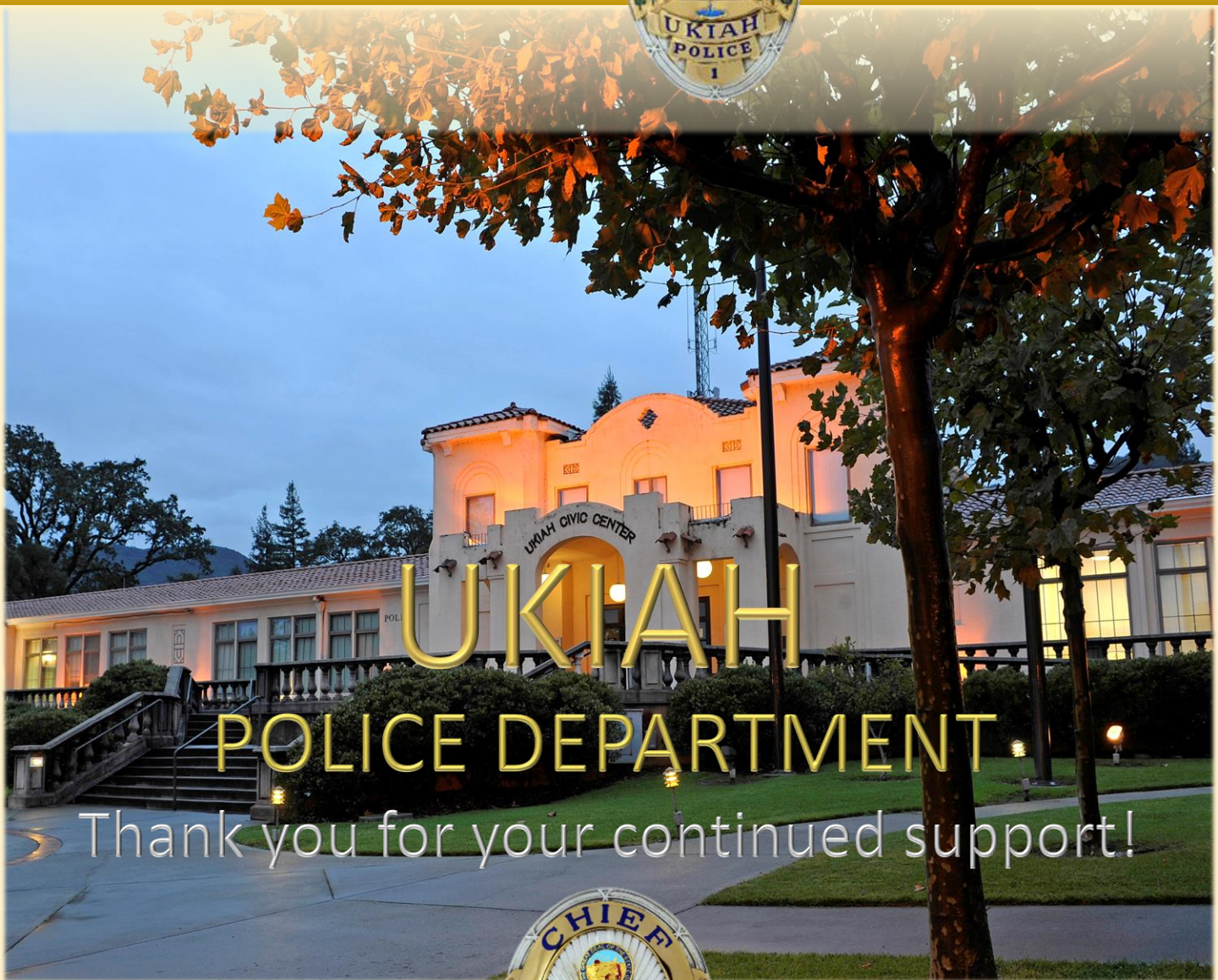


THANK YOU!



We would like to thank the members of our community for their continuous support throughout 2020! We are honored to serve such a supportive and dedicated community!





UKIAH

POLICE DEPARTMENT

Thank you for your continued support!



Safety, Professionalism, Community Service