

**CITY OF UKIAH
PLANNING COMMISSION MINUTES
Regular Meeting**

Meeting held Virtually: <https://global.gotomeeting.com/join/678443853>

Ukiah, CA 95482

May 12, 2021

6:00 p.m.

1. CALL TO ORDER

The regular meeting of the City of Ukiah Planning Commission was called to order by Chair Christensen at 6:01 p.m. on <https://global.gotomeeting.com/join/678443853>. The meeting was legally noticed on Friday, May 7, 2021

CHAIR CHRISTENSEN PRESIDING.

2. ROLL CALL

Roll was taken with the following **Commissioners Present:** Rick Johnson, Michelle Johnson, Ruth Van Antwerp, Mark Hilliker, and Chair, Laura Christensen. **Staff Present:** Craig Schlatter, Community Development Director; Jesse Davis, Planning Manager; and Stephanie Abba, Planning Secretary.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone.

4. APPROVAL OF MINUTES

a. Approval of April 28, 2021, Regular Meeting Minutes.

Motion/Second: R. Johnson/Hilliker to approve the Draft Minutes of April 28, 2021, a Regular Meeting. Motion **carried** by the following roll call vote: **AYES:** R. Johnson, M. Johnson, Van Antwerp, Hilliker, and Chair Christensen. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

5. APPEAL PROCESS

No matters eligible for appeal were received.

6. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

No public comment was received.

7. SITE VISIT VERIFICATION

Site Verified

8. VERIFICATION OF NOTICE

Confirmed by Staff

9. PLANNING COMMISSIONERS' REPORT

No report was given.

10. **DIRECTOR'S REPORT**

Presenter: Craig Schlatter, Community Development Director.

Report Received.

11. **CONSENT CALENDAR**

No items on consent calendar.

12. **NEW BUSINESS**

a. Consideration of Proposed Major Use Permit to Operate Cannabis Processing, Distribution, and Non-Storefront Retail/ Delivery within an Existing building at 902 Waugh Lane; APN 003-090-38. File No. 20-5750.

Presenter: Jesse Davis, Planning Manager

Public Comment: Davis Lawyer, Agent; Stephanie Lovell, Applicant; Gary Gottlieb

Motion/Second: Van Antwerp/M. Johnson to Adopt the Findings and Conditionally Approve the Major Use Permit to Allow for Cannabis "Processing" "Distribution", and Non-Storefront Retail Delivery within an Existing Building at 902 Waugh Lane, Ukiah, CA 95482, (based on the Findings, see Attachment 1 for the "Findings", and subject to the Conditions listed in the Staff Report, see Attachment 2, for the "List of Conditions"). Motion **carried** by the following roll call vote: AYES: R. Johnson, M. Johnson, Van Antwerp, and Chair Christensen. NOES: Hilliker. ABSENT: None. ABSTAIN: None.

13. **UNFINISHED BUSINESS**

a. Nomination and Appointment of Vice Chair of the Planning Commission; and Planning Commission Reorganization on the Dias.

Presenter: Craig Schlatter, Community Development Director

Motion/Second: Van Antwerp/Christensen to Nominate and Appoint Mark Hilliker as Vice Chair for the Planning Commission. Motion **carried** by the following roll call vote: AYES: R. Johnson, M. Johnson, Van Antwerp, and Chair Christensen. NOES: None. ABSENT: None. ABSTAIN: Hilliker.

It is the Consensus of the Commission to do the Reorganization of the Officers of the Commission on the Dias when meetings are back in person according Section 7I of the Procedures of Conduct. The change will occur every May beginning May 2022.

14. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:30 P.M.



Stephanie Abba, Planning Commission Secretary