



## Planning Commission

### Regular Meeting **AGENDA**

*Please join my meeting from your computer, tablet or smartphone.*  
<https://global.gotomeeting.com/join/678443853>

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United States: [+1 \(408\) 650-3123](tel:+14086503123); Access Code: 678-443-853

**June 23, 2021 - 6:00 PM**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MINUTES**

4.a. Approval of Draft Minutes of June 9, 2021, a Regular Meeting.

***Recommended Action: Approve the Draft Minutes of June 9, 2021, a Regular Meeting.***

Attachments:

1. 2021-06-09 Planning Commission Draft Minutes

**5. APPEAL PROCESS**

All determinations of the Planning Commission regarding major discretionary planning permits are final unless a written appeal, stating the reasons for the appeal, is filed with the City Clerk within ten (10) days of the date the decision was made. An interested party may appeal only if he or she appeared and stated his or her position during the hearing on the decision from which the appeal is taken. For items on this agenda, the appeal must be received by 7/5/2021.

**6. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

The Planning Commission welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

**7. SITE VISIT VERIFICATION**

**8. VERIFICATION OF NOTICE**

**9. PLANNING COMMISSIONERS REPORT**

**10. DIRECTOR'S REPORT**

**11. CONSENT CALENDAR**

**12. NEW BUSINESS**

- 12.a. Recommendation to City Council of Approval of Proposed Ordinance Amending Division 9, Chapter 2 of the Ukiah Municipal Code to Execute General Plan Housing Element Implementation Tasks and Comply with New State Housing Laws

***Recommended Action: Staff recommends the Commission continue this item to its Regular Meeting on Wednesday, July 14, 2021.***

Attachments: None

**13. UNFINISHED BUSINESS**

**14. ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available at the Civic Center 300 Seminary Ave. Ukiah, CA 95482; and online at: [www.cityofukiah/meetings/](http://www.cityofukiah/meetings/) at the end of the next business day.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

June 18, 2021  
Stephanie Abba  
Planning Commission Secretary

**CITY OF UKIAH  
PLANNING COMMISSION MINUTES  
Regular Meeting**

Virtual Meeting Link: <https://global.gotomeeting.com/join/678443853>

Ukiah, CA 95482

June 9, 2021

6:00 p.m.

**1. CALL TO ORDER**

The City of Ukiah Planning Commission held a Regular Meeting on June 9, 2021, having been legally noticed on June 4, 2021, which was called to order by Chair Christensen at 6:00 p.m. on the following virtual link:

<https://global.gotomeeting.com/join/678443853>

*CHAIR CHRISTENSEN PRESIDING*

**2. ROLL CALL**

Roll was taken with the following **Commissioners Present:** Rick Johnson, Michelle Johnson, Ruth Van Antwerp, Mark Hilliker, and Laura Christensen. **Staff Present:** Craig Schlatter, Community Development Director; Michelle Irace, Planning Manager; Jesse Davis, Planning Manager; and Kristine Lawler, City Clerk.

**3. PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance was led by Chair Christensen.*

**4. APPROVAL OF MINUTES**

**a. Approval of May 26, 2021, Regular Meeting Minutes.**

**Motion/Second:** Hilliker/M. Johnson to approve the Minutes of May 26, 2021, a Regular Meeting, as submitted. Motion **carried** by the following roll call vote: AYES: R. Johnson, M. Johnson, Van Antwerp, and Hilliker. NOES: None. ABSENT: None. ABSTAIN: Chair Christensen.

**5. APPEAL PROCESS**

*No matters eligible for appeal were received.*

**6. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

*No public comment was received.*

**7. SITE VISIT VERIFICATION**

*Verified by Commissioners.*

**9. PLANNING COMMISSIONERS' REPORT**

**Presenters:** Commissioner Van Antwerp and Vice Chair Hilliker.

**8. VERIFICATION OF NOTICE**

*Clerk confirmed that the agenda was properly noticed.*

**10. DIRECTOR'S REPORT**

**Presenter:** Craig Schlatter, Community Development Director.

*Report Received.*

**11. CONSENT CALENDAR**

*No items on consent calendar.*

**12. NEW BUSINESS**

**a. Recommendation to the City Council for Approval of an Initial Study/Mitigated Negative Declaration and Approval of the Ukiah Western Hills Open Land Acquisition & Limited Development Agreement Project. File No.: 20-5915.**

**Presenter:** Craig Schlatter, Community Development Director.

**Public Comment:** *No Public Comment was Received.*

**Motion/Second:** Hilliker/Van Antwerp to continue this agenda item to a time and date not yet certain \*. Motion **carried** by the following roll call vote: AYES: R. Johnson, M. Johnson, Van Antwerp, Hilliker, and Chair Christensen. NOES: None. ABSENT: None. ABSTAIN: None.

**\*Note:** *Director Schlatter stated that the item would be re-noticed before coming back to the Planning Commission.*

**13. UNFINISHED BUSINESS**

*No Unfinished Business*

**14. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:32 P.M.

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Kristine Lawler, City Clerk



## AGENDA SUMMARY REPORT

**SUBJECT:** Recommendation to City Council of Approval of Proposed Ordinance Amending Division 9, Chapter 2 of the Ukiah Municipal Code to Execute General Plan Housing Element Implementation Tasks and Comply with New State Housing Laws

**DEPARTMENT:** Community Development

**PREPARED BY:** Mireya Turner, Planning Manager

**PRESENTER:** \_\_\_\_\_

**ATTACHMENTS:**

None

**Summary:**

**Background:**

**Discussion:**

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**Recommended Action:** Staff recommends the Commission continue this item to its Regular Meeting on Wednesday, July 14, 2021.