



**City Council  
Regular Meeting  
AGENDA**

*Register and Join Ukiah City Council Regular Meeting at:*

<https://attendee.gotowebinar.com/rt/3862698010362077965>

*After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at [www.cityofukiah.com/meetings](http://www.cityofukiah.com/meetings).*

**July 21, 2021 - 6:00 PM**

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**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- 3.a. Presentation: City of Ukiah and Ukiah Unified School District (UUSD) Summer School Partnership.

***Recommended Action: Receive Presentation***

Attachments: None

- 3.b. Presentations by Mendocino County Staff Regarding Project Homekey and the Homeless Outreach Team.

***Recommended Action: Receive presentations.***

Attachments: None

**4. PETITIONS AND COMMUNICATIONS**

**5. APPROVAL OF MINUTES**

- 5.a. Approval of the Minutes for the July 7, 2021, Regular Meeting.

***Recommended Action: Approve the Minutes of July 7, 2021, a Regular Meeting, as submitted.***

Attachments:

1. 2021-07-07 Draft Minutes

**6. RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

## 7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. Annual Report Regarding Boards and Commissions Term Expirations and Appointments; and Adoption of Resolution Reappointing Cynthia Coale to the Design Review Board and Henry Sadowski to the Parks, Recreation, and Golf Commission.

***Recommended Action: Receive the report regarding the Boards and Commission Term Expirations and Appointments; and Adopt the Resolution Reappointing Cynthia Coale to the Design Review Board and Henry Sadowski to the Parks, Recreation, and Golf Commission.***

Attachments:

1. Resolution 2014-48
2. Nominations
3. Board and Commission Terms
4. Proposed Resolution

- 7.b. Approval of Contract Amendment #3 to SHN Consulting Engineers and Geologists, Inc. in the Amount Not To Exceed \$49,200 for Additional Engineering Design and Construction Management Services for the Pressure Zone 2 South Reservoir Rehabilitation/Replacement Project, and Corresponding Budget Amendment.

***Recommended Action: Approve contract amendment #3 to SHN Consulting Engineers and Geologists, Inc. in the amount not to exceed \$49,200 for additional engineering design and construction management services for the Pressure Zone 2 South Reservoir Rehabilitation/Replacement Project, and corresponding budget amendment.***

Attachments:

1. 1617-133 SHN Agreement\_CM
2. 1617-133-A3 PZ2S Project Modification Agreements

- 7.c. Notification to City Council of Purchase Order #47221 issued to Vaughan's Industrial Repair, Inc. to Rebuild a 10" Fairbanks Morse VTSH Pump for the Waste Water Treatment Plant in the Amount of \$16,053.81.

***Recommended Action: Receive report on Purchase Order issued to Vaughan's Industrial Repair Co., Inc. in the amount of \$16,053.81***

Attachments:

1. Vaughan's Quote Fairbanks Morse 10 inch VTSH Pump

- 7.d. Approve Notice of Completion for Wahlund Construction, Inc. for the Downtown Streetscape Utilities Project, Specification 19-17, and Direct the City Clerk to File the Notice of Completion with the County Recorder.

***Recommended Action: Approve Notice of Completion Specification 19-17 Downtown Streetscape Utilities Project, and direct the City Clerk to file the Notice of Completion with the County Recorder.***

Attachments:

1. Spec 19-17 PROJECT PLANS
2. Specification 19-17\_Notice of Completion

- 7.e. Consideration and Approval to Unfreeze the Full-Time Assistant Facility Administrator Classification, and Approval of Corresponding Budget Amendments.

**Recommended Action: Council to consider and approve unfreezing the full-time Assistant Facility Administrator classification, and approval of corresponding budget amendments.**

Attachments: None

- 7.f. Approval of Contract in the Amount of \$140,000 with Larry Walker and Associates for Technical Permitting Assistance Related to the City's National Pollutant Discharge Elimination System (NPDES) Permit and Recycled Water Permit.

**Recommended Action: Approve contact in the amount of \$140,000 with Larry Walker and Associates for Technical Permitting Assistance Related to the City's National Pollutant Discharge Elimination System (NPDES) Permit and Recycled Water Permit**

Attachments:

1. Proposal from Larry Walker and Associates

- 7.g. Approval of the Purchase of Filter Media for the Advanced Water Treatment (AWT) Filters at the Wastewater Treatment Plant (WWTP) from WesTech Inc. of Salt Lake City, UT in the Total Amount of \$37,080.00.

**Recommended Action: Approve the purchase of filter media for the Advanced Water Treatment (AWT) filters at the Wastewater Treatment Plant (WWTP) from WesTech Inc. of Salt Lake City, UT in the Total Amount of \$37,080.00.**

Attachments:

1. Quote from WesTech

- 7.h. Approval of Contract with Stone Creek Environmental Consulting in the Amount of \$26,020 for Engineering Services Related to the Municipal Separate Storm Sewer Systems Permit Issued by the North Coast Regional Water Quality Control Board.

**Recommended Action: Approve contract with Stone Creek Environmental Consulting in the amount of \$26,020 for Engineering Services related to the City's Stormwater Permit.**

Attachments:

1. 210218 Ukiah Proposal for 2021 2022

## **8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

## **9. COUNCIL REPORTS**

## **10. CITY MANAGER/CITY CLERK REPORTS**

## **11. PUBLIC HEARINGS (6:15 PM)**

- 11.a. Annual Review and Adoption of Resolution Updating the Fee Schedule for Community Services; Including Recreation Programs, Sports Fields, Parks, Municipal Pools, Ukiah Valley Conference Center, and the Grace Hudson Museum.

***Recommended Action: Receive the annual review and adopt the Resolution updating the fee schedule for Community Services; including recreation programs, sports fields, parks, municipal pools, Ukiah Valley Conference Center, and the Grace Hudson Museum.***

Attachments:

1. Resolution with Exhibit A - Fee Schedule for Community Services

## **12. UNFINISHED BUSINESS**

- 12.a. Council to Receive Status Report on the Ukiah Valley Golf Course and Consider Approval of the 2021/2022 Capital Improvement Plan for the Ukiah Valley Golf Course, and to Consider Approval of an Amended Cart Barn Lease Agreement with the Ukiah Men's Golf Club, and a Corresponding Amendment to the Tayman Park Golf Group Agreement.

***Recommended Action: Approve the 2021/2022 Capital Improvement Plan for the Ukiah Valley Golf Course, and authorize the City Manager to Execute the Amended Cart Barn Lease Agreement with the Ukiah Men's Golf Club and a corresponding Eighth Amendment to the Tayman Park Golf Group Agreement.***

Attachments:

1. UMGC CIP work to June 2022
2. Amended Draft Cart Barn Lease updated
3. UMGC CIP Fund approval letter
4. Addendum No 8 to Tayman Park Golf Course Lease
5. Ukiah Golf Course CIP 2021 22

- 12.b. Annual Report Regarding the Visit Ukiah Program and Authorization for City Manager to Negotiate and Execute Performance Agreement between the Greater Ukiah Chamber of Commerce and the City of Ukiah for Continued Administration of the Program for Fiscal Year 2021-22.

***Recommended Action: Receive a presentation regarding the Visit Ukiah program and consider authorizing the City Manager to negotiate and execute a performance agreement between the Greater Ukiah Chamber of Commerce and the City of Ukiah for the continued administration of the program.***

Attachments:

1. Agreement\_Greater Ukiah Chamber of Commerce 2020-07-01

- 12.c. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

***Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.***

Attachments: None

## **13. NEW BUSINESS**

- 13.a. Consideration of Adoption of a Resolution Adopting the City of Ukiah Emergency Operations Plan.

**Recommended Action: Adopt resolution adopting the City of Ukiah Emergency Operations Plan.**

Attachments:

1. City of Ukiah Resolution and Exhibit A - Emergency Operation Plan.docx

- 13.b. Designation of Voting Delegates and Alternates for the League of California Cities Annual Conference – September 22-24, 2021.

**Recommended Action: Designate a Councilmember as the Voting Delegate, and Sage Sangiacomo, City Manager and Shannon Riley, Deputy City Manager as the Alternate(s) to represent the City of Ukiah for the 2021 League Annual Conference; and authorize the City Clerk to submit the Voting Delegate/Alternate Form on their behalf.**

Attachments:

1. League Correspondence
2. Voting Procedures
3. Voting Delegate Form

- 13.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

**Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).**

Attachments:

1. 2021 City Council Special Assignments

- 13.d. Discussion and Possible Action Regarding the Cancellation of the August 4, 2021, Regular City Council Meeting with the Option for the Mayor and/or City Manager to Call for a Special Meeting on an Alternate Date if Time Sensitive Business Arises.

**Recommended Action: Approve the cancellation of the August 4, 2021, Regular City Council Meeting with the option for the Mayor and/or City Manager to call for a special meeting on an alternate date if time sensitive business arises.**

Attachments: None

#### **14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING**

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)(2)or(4))

Significant exposure to litigation pursuant to paragraph (2) or (4) of subdivision (d) of Section 54956.9. Consideration of potential litigation arising from emergency drought declaration.

(Government Code Section 54956.9(e)(2)): (Number of potential cases: 1)

**Recommended Action: Confer in Closed Session**

Attachments: None

- 14.b. **Conference with Legal Counsel—Anticipated Litigation**  
(Government Code Section 54956.9(d)(2)or(3))  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)  
**Recommended Action: Confer in Closed Session**  
Attachments: None
- 14.c. **Conference with Legal Counsel—Anticipated Litigation**  
(Government Code Section 54956.9(d)(2)or(3))  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case, involving possible termination of construction contract for cause)  
**Recommended Action: Confer in Closed Session**  
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**  
(Cal. Gov’t Code Section 54956.9(d)(1))  
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036  
**Recommended Action: Confer in Closed Session**  
Attachments: None
- 14.e. **Conference with Real Property Negotiators**  
(Cal. Gov’t Code Section 54956.8)  
Property: APN Nos: 003-500-19; 003-190-08; 057-050-12; 157-050-11; 157-060-003; 001-040-83; 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01; 003-181-01; 003-582-38  
Negotiator: Sage Sangiacomo, City Manager;  
Negotiating Parties: Dave Hull and Ric Piffero  
Under Negotiation: Price & Terms of Payment  
**Recommended Action: Confer in Closed Session**  
Attachments: None
- 14.f. **Conference with Real Property Negotiators**  
(Cal. Gov’t Code Section 54956.8)  
Property: APN Nos: 184-090-07-00 and 184-100-04-00  
Negotiator: Sean White, Water Resources Director and Sage Sangiacomo, City Manager;  
Negotiating Parties: Noble Vineyard Management  
Under Negotiation: Instruction to negotiator will concern price and terms of payment.  
**Recommended Action: Confer in Closed Session**  
Attachments: None
- 14.g. **Conference with Labor Negotiator (54957.6)**  
Agency Representative: Sage Sangiacomo, City Manager  
Employee Organizations: All Bargaining Units  
**Recommended Action: Confer in Closed Session**  
Attachments: None

15. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk  
Dated: 7/16/21