

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting**

Virtual Meeting Link: <https://attendee.gotowebinar.com/rt/9199312935703156493>

Ukiah, CA 95482

July 7, 2021

6:00 p.m.

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on July 7, 2021, having been legally noticed on July 2, 2021. The meeting was held virtually at the following link:

<https://attendee.gotowebinar.com/rt/9199312935703156493>

Mayor Orozco called the meeting to order at 6:05 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane (arriving at 6:08 p.m.), Mari Rodin, Josefina Dueñas, Jim O. Brown, and Juan V. Orozco. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR OROZCO PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Rodin.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. **Approval of the Minutes for the June 16, 2021, Regular Meeting.**
- b. **Approval of the Minutes for the June 29, 2021, Special Meeting.**

Motion/Second: Rodin/Brown to approve the minutes of June 16, 2021, a regular meeting; and June 29, 2021, a special meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Adopt a Resolution (2021-29) Approving Side Letter Agreements (COU Nos. 2021-227 (Department Head); 2021-228 (Management Unit); 2021-229 (BEW Local 1245); 2021-230 UPOA); 2021-231 (Fire Unit); 2021-232 (OE3 Local 3 Administrative & Maintenance Unit); 2021-233 (OE3 Local 3 Water Utilities & Mechanics Unit) to the Current Memoranda of Understanding Between the City of Ukiah and All Collective Bargaining Units – *Human Resources/Risk Management*.
- b. Adoption of Ordinance Amending Sections 3960 and 3962 in Article 2, Chapter 6, Division 4 of the Ukiah City Code, Governing Apportionment of Water and Sewer Fees to Tenants in Mobilehome Parks and Apartment Complexes – *Finance*.

ORDINANCE NO. 1214

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING SECTIONS 3960 and 3962 IN ARTICLE 2, CHAPTER 6, DIVISION 4 OF THE UKIAH CITY CODE, GOVERNING APPORTIONMENT OF WATER AND SEWER FEES TO TENANTS IN MOBILEHOME PARKS AND APARTMENT COMPLEXES

- c. Adoption of Ordinance Adding Section 9004 to Division 9, Chapter 2, Article 1 to Require Compliance with the 2020 Ukiah Municipal Airport Land Use Compatibility Plan (UKIALUCP) – *Community Development*.

ORDINANCE NO. 1215

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING SECTION 9004 TO DIVISION 9, CHAPTER 2, ARTICLE 1 OF THE CITY CODE TO REQUIRE COMPLIANCE WITH THE UKIAH MUNICIPAL AIRPORT LAND USE COMPATIBILITY PLAN.

- d. Approval of Amendment No. 3 to the Professional Services Agreement (*COU No. 1718-155-A3*) with Community Development Services in an Amount Not to Exceed \$25,434 for Professional Consulting Services Related to CDBG Business Assistance Program Loan Underwriting – *Community Development*.
- e. Approval of Notice of Completion for the Electric Utility Department's Replacement of the 12-Inch Water Line at the Hydroelectric Plant, Specification No. 20-15, and Approve Final Payment and the 5% Retention to Diamond D Construction, LLC – *Electric Utility*.
- f. Adopt Resolution (2021-30) for City of Ukiah Electric Facilities Physical Security Plan as Required by the California Public Utilities Commission (CPUC) Decision 19-01-018 – *Electric Utility*.

Motion/Second: Crane/Rodin to approve Consent Calendar Items 7a-7f, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No public comment was received.

9. **COUNCIL REPORTS**

Presenter: Vice Mayor Brown.

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Shannon Riley, Deputy City Manager; and

- **Update of Drought and Water Conditions** – Sean White, Water Resources Director.
- **Construction Update** – Tim Eriksen, Public Works Director/City Engineer.

11. **PUBLIC HEARINGS (6:15 PM)**

12. **UNFINISHED BUSINESS**

- a. **Consideration and Possible Adoption of Resolution Adopting the City of Ukiah Business Assistance Guidelines, to Be Funded by the State Community Development Block Grant (CDBG) Program**

Presenter: Craig Schlatter, Community Development Director.

Motion/Second: Crane/Rodin to adopt resolution (2021-31) adopting the City of Ukiah CDBG Business Assistance Program Guidelines. Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: None. ABSTAIN: None.

b. Receive Report Regarding the Economic Development and Financing Corporation (EDFC); Consideration of Request for Funding from EDFC; and Request for Authorization for the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC.

Presenters: Shannon Riley, Deputy City Manager and Debbie Rasar and Robert Gernert, Economic Development & Financing Corporation.

Motion/Second: Brown/Rodin to authorize the City Manager to negotiate and execute Performance Agreement (COU No. 2021-234) between the City of Ukiah and Economic Development and Financing Corporation (EDFC). Motion **carried** by the following roll call votes: AYES: Crane, Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

a. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

No reports were received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 7:18 P.M.

14. CLOSED SESSION

Direction was given to staff.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 7:54 p.m.



Kristine Lawler, City Clerk