

**CITY OF UKIAH  
CITY COUNCIL MINUTES  
Regular Meeting**

**Virtual Meeting Link:** <https://attendee.gotowebinar.com/rt/3862698010362077965>

**Ukiah, CA 95482**

**July 21, 2021**

**6:00 p.m.**

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**1. ROLL CALL**

Ukiah City Council met at a Regular Meeting on July 21, 2021, having been legally noticed on July 16, 2021. The meeting was held virtually at the following link:

<https://attendee.gotowebinar.com/rt/3862698010362077965>.

Mayor Orozco called the meeting to order at 6:02 p.m. Roll was taken with the following  
**Councilmembers Present:** Mari Rodin, Josefina Dueñas, Jim O. Brown, and Juan V. Orozco.  
**Councilmember Absent by Prearrangement:** Douglas F. Crane, **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

*MAYOR OROZCO PRESIDING.*

**2. PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance was led by Mayor Orozco.*

**3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

**a. Presentation: City of Ukiah and Ukiah Unified School District (UUSD) Summer School Partnership.**

**Presenters:** Jake Burgess, Recreation Supervisor and Daniel Spence, Seasonal Programs Coordinator.

*PowerPoint Presentation was received.*

**b. Presentations by Mendocino County Staff Regarding Project Homekey and the Homeless Outreach Team.**

**Presenters:** Shannon Riley, Deputy City Manager and Megan Van Sant, Mendocino County's Health and Human Services Agency (HHSA), Senior Program Manager.

**Public Comment:** Mendocino County 2<sup>nd</sup> District Supervisor Maureen (Mo) Mulheren.

*PowerPoint Presentations were received.*

**4. PETITIONS AND COMMUNICATIONS**

**5. APPROVAL OF MINUTES**

**a. Approval of the Minutes for the July 21, 2021, Regular Meeting.**

**Motion/Second:** Brown/Rodin to approve Minutes of July 21, 2021, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

**6. RIGHT TO APPEAL DECISION**

**7. CONSENT CALENDAR**

- a. Annual Report Regarding Boards and Commissions Term Expirations and Appointments; and Adoption of Resolution (2021-32) Reappointing Cynthia Coale to the Design Review Board and Henry Sadowski to the Parks, Recreation, and Golf Commission – *City Clerk*.
- b. Approval of Contract Amendment #3 (COU No. 1617-133-A3) to SHN Consulting Engineers and Geologists, Inc. in the Amount Not To Exceed \$49,200 for Additional Engineering Design and Construction Management Services for the Pressure Zone 2 South Reservoir Rehabilitation/Replacement Project, and Corresponding Budget Amendment – *Water Resources*.
- c. Notification to City Council of Purchase Order #47221 issued to Vaughan's Industrial Repair, Inc. to Rebuild a 10" Fairbanks Morse VTSH Pump for the Waste Water Treatment Plant in the Amount of \$16,053.81 – *Water Resources*.
- d. Approve Notice of Completion for Wahlund Construction, Inc. for the Downtown Streetscape Utilities Project, Specification 19-17, and Direct the City Clerk to File the Notice of Completion with the County Recorder – *Public Works*.
- e. Consideration and Approval to Unfreeze the Full-Time Assistant Facility Administrator Classification, and Approval of Corresponding Budget Amendments – *Human Resources/Risk Management*.
- f. Approval of Contract (COU No. 2122-077) in the Amount of \$140,000 with Larry Walker and Associates for Technical Permitting Assistance Related to the City's National Pollutant Discharge Elimination System (NPDES) Permit and Recycled Water Permit – *Water Resources*.
- g. Approval of the Purchase of Filter Media for the Advanced Water Treatment (AWT) Filters at the Wastewater Treatment Plant (WWTP) from WesTech Inc. of Salt Lake City, UT in the Total Amount of \$37,080.00 – *Water Resources*.
- h. Approval of Contract (COU No. 2122-078) with Stone Creek Environmental Consulting in the Amount of \$26,020 for Engineering Services Related to the Municipal Separate Storm Sewer Systems Permit Issued by the North Coast Regional Water Quality Control Board – *Public Works*.

**Council Direction** for Staff to agendize an item to discuss the Design Review Board.

**Motion/Second:** Rodin/Brown to approve Consent Calendar Items 7a-7h with the alternate resolution for agenda item 7a. Motion ***carried*** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

**8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

*No audience comments were received.*

**9. COUNCIL REPORTS**

*No Council reports were received.*

**10. CITY MANAGER/CITY CLERK REPORTS**

**Presenters:**

- **Gobbi Street Speeding Concerns** - Sage Sangiacomo, City Manager
- **Update of Drought and Water Conditions** – Sean White, Water Resources Director.
- **Construction Update** – Sage Sangiacomo, City Manager.

**11. PUBLIC HEARINGS (6:15 PM)**

**a. Annual Review and Adoption of Resolution Updating the Fee Schedule for Community Services; Including Recreation Programs, Sports Fields, Parks, Municipal Pools, Ukiah Valley Conference Center, and the Grace Hudson Museum.**

**Presenter:** Jake Burgess, Recreation Supervisor.

*PUBLIC HEARING OPENED AT 8:16 P.M.*

*No public comment was received.*

*PUBLIC HEARING CLOSED AT 8:16 P.M.*

**Motion/Second:** Brown/Rodin to adopt the Resolution (2021-33) updating the fee schedule for Community Services; including recreation programs, sports fields, parks, municipal pools, Ukiah Valley Conference Center, and the Grace Hudson Museum. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

*RECESS: 8:18 – 8:30 P.M.*

*Councilmember Duenas absent at 8:30 p.m.*

**12. UNFINISHED BUSINESS**

**a. Council to Receive Status Report on the Ukiah Valley Golf Course and Consider Approval of the 2021/2022 Capital Improvement Plan for the Ukiah Valley Golf Course, and to Consider Approval of an Amended Cart Barn Lease Agreement with the Ukiah Men's Golf Club, and a Corresponding Amendment to the Tayman Park Golf Group Agreement.**

**Presenters:** Maya Simerson, Project Administrator and Roger Vincent, Ukiah Men's Golf Club President; and Frank Johnson, Tayman Park Golf Group.

*PowerPoint Presentation was received.*

**Motion/Second:** Brown/Rodin to approve the 2021/2022 Capital Improvement Plan for the Ukiah Valley Golf Course, and authorize the City Manager to Execute the Amended Cart Barn Lease Agreement (COU No. 2122-079) with the Ukiah Men's Golf Club and a corresponding Eighth Amendment (COU No. 1617-112-A8) to the Tayman Park Golf Group Agreement. Motion **carried** by the following roll call votes: AYES: Rodin, Brown, and Orozco. NOES: None. ABSENT: Crane and Dueñas. ABSTAIN: None.

*Councilmember Duenas returned at 8:53 p.m.*

**b. Annual Report Regarding the Visit Ukiah Program and Authorization for City Manager to Negotiate and Execute Performance Agreement between the Greater Ukiah Chamber of Commerce and the City of Ukiah for Continued Administration of the Program for Fiscal Year 2021-22.**

**Presenters:** Shannon Riley, Deputy City Manager and Katrina Kessen, The Greater Ukiah Business and Tourism Alliance Executive Director,

**Motion/Second:** Brown/Rodin to authorize the City Manager to negotiate and execute a performance agreement (COU No. 2122-080) between the Greater Ukiah Chamber of Commerce and the City of Ukiah for the continued administration of the program. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

**c. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.**

**Presenter:** Tami Bartolomei, Office of Emergency Services Coordinator.

*Report was received.*

**13. NEW BUSINESS**

**a. Consideration of Adoption of a Resolution Adopting the City of Ukiah Emergency Operations Plan.**

**Presenter:** Tami Bartolomei, Emergency Management Coordinator.

**Motion/Second:** Brown/Rodin to adopt the resolution (2021-34) adopting the City of Ukiah Emergency Operations Plan. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

**b. Designation of Voting Delegates and Alternates for the League of California Cities Annual Conference – September 22-24, 2021.**

**Presenter:** Sage Sangiacomo, City Manager.

**Motion/Second:** Brown/Rodin to designate Mayor Orozco as the primary Voting Delegate to represent the City of Ukiah at the League of Cities Annual Conference being held on September 22-24, and Councilmember Duenas and Shannon Riley, Deputy City Manager, as the Alternates. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

**c. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).**

**Presenter:** Mayor Orozco.

*Report was received.*

**d. Discussion and Possible Action Regarding the Cancellation of the August 4, 2021, Regular City Council Meeting with the Option for the Mayor and/or City Manager to Call for a Special Meeting on an Alternate Date if Time Sensitive Business Arises.**

**Presenter:** Sage Sangiacomo, City Manager.

**Motion/Second:** Brown/Rodin to approve the cancellation of the August 4, 2021, Regular City Council Meeting with the option for the Mayor and/or City Manager to call for a special meeting on an alternate date if time sensitive business arises. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

*THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 10:03 P.M.*

**14. CLOSED SESSION**

**a. Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(2)or(4))

Significant exposure to litigation pursuant to paragraph (2) or (4) of subdivision (d) of Section 54956.9.  
Consideration of potential litigation arising from emergency drought declaration. (Government Code Section 54956.9(e)(2)): (Number of potential cases: 1)

**b. Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(2)or(3))

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:  
(Number of potential cases: 1)

**c. Conference with Legal Counsel – Anticipated Litigation**

(Government Code Section 54956.9(d)(2)or(3))

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:  
(1 potential case, involving possible termination of construction contract for cause)

**d. Conference with Legal Counsel – Existing Litigation**

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

**e. Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 003-500-19; 003-190-08; 057-050-12; 157-050-11; 157-060-003; 001-040-83; 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01; 003-181-01; 003-582-38

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Dave Hull and Ric Piffero

Under Negotiation: Price & Terms of Payment

**f. Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)

Property: APNs 184-090-07-00 and 184-100-04-00

Negotiator: Sean White, Water Resources Director and Sage Sangiacomo, City Manager;

Negotiating Parties: Noble Vineyard Management

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

**g. Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

*No report out was received.*

**15. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:19 p.m.



Kristine Lawler, City Clerk