



**City Council
Regular Meeting
AGENDA**

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Register for Ukiah City Council Regular Meeting at: <https://attendee.gotowebinar.com/rt/3862698010362077965>

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After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

October 20, 2021 - 6:00 PM

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- 1. ROLL CALL**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**
 - 4. PETITIONS AND COMMUNICATIONS**
 - 5. APPROVAL OF MINUTES**

5.a. Approval of the Minutes for the October 6, 2021, Regular Meeting.

Recommended Action: Approve the Minutes of October 6, 2021, a Regular Meeting, as submitted.

Attachments:

1. 2021-10-06 Draft Minutes

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. Approval of Purchase of Mobile Data Terminal (MDT) Units, Docking Station and Mounting Hardware from LEHR in the Amount of \$51,606.83.
Recommended Action: Approve the purchase of new Mobile Data Terminal (MDT) units, docking station and mounting hardware from LEHR in the amount of \$51,606.83.
Attachments:
1. OMNIA Contract
 2. LEHR Quote
- 7.b. Award of Contract in the Amount of \$56,500 for Roof Repair at the Water Treatment Plant to San Francisco Roofing Services, Inc.

Recommended Action: Award a contract in the amount of \$56,500 for roof repairs at the Water Treatment Plant to San Francisco Roofing Services, Inc.
Attachments:
1. Quote from SF Roofing
- 7.c. Adoption of Resolution of the City of Ukiah Establishing Time Limits on Permit Parking in Municipal Off-Street Parking Lots Pursuant to Ukiah City Code Section 7366.
Recommended Action: Adopt a resolution establishing time limits on permit parking in municipal off-street parking lots pursuant to Ukiah City Code Section 7366.
Attachments:
1. City Lot Permit Parking Resolution
- 7.d. Award Contract in the Amount of \$42,000 for Scarification of Three Percolation Ponds at the Water Treatment Plant to Gregg Simpson Trucking of Ukiah.
Recommended Action: Award contract in the amount of \$42,000 for scarification of three percolation ponds at the Waste Water Treatment Plant to Gregg Simpson Trucking of Ukiah.
Attachments:
1. Bid Results
 2. Gregg Simpson Trucking Bid
- 7.e. Approve Purchase in the Amount of \$25,000 to Aggreko for the Rental of a 200 Ton Chiller for Use at Ukiah on Ice, and Approval of Corresponding Budget Amendment.
Recommended Action: Approve purchase in the amount of \$25,000 to Aggreko for the rental of a 200 Ton Chiller for use at Ukiah on Ice, and approve corresponding budget amendment.
Attachments:
1. Chiller Proposals
 2. Aggreko Proposal

- 7.f. Approve Purchase of a Cardiac Arrest System Assessment and Digital Training for Life Support Courses in the Amount of \$26,371.20 to RQI, and Approve Corresponding Budget Amendment.
Recommended Action: Approve purchase of a Cardiac Arrest System Assessment and Digital Training for Life Support Courses in the amount of \$26,371.20 to RQI, and approve corresponding budget amendment.

Attachments:

1. Original ASR
2. Proposal

- 7.g. Authorize City Manager to Execute a Contract with Spyglass Group to Perform a Telecommunications Audit.

Recommended Action: Authorize City Manager to execute a contract with Spyglass Group to perform a telecommunications audit.

Attachments:

1. SpyGlass
2. Other Proposals

- 7.h. Authorize the City Manager to Negotiate and Execute a Multi-function Copier Lease and Maintenance Contract with Xerox for the Replacement of the Existing Machine.

Recommended Action: Authorize the City Manager to negotiate and execute a multi-function copier lease and maintenance contract with Xerox for the replacement of the existing multi-function copy machine.

Attachments:

1. Xerox AltaLinkC8170 Civic Center Main 48 months
2. Pricing Comparison
3. ESC Coop

- 7.i. Report to Council of the Three-year Contract Expenditure with Yenter Group Corporation to Provide a Web-based Electric Vehicle Resource Tools in the Amount of \$13,500.

Recommended Action: Receive a report of the contract expenditure with Yenter Group Corporation to provide a web-based electric vehicle resource toolkit, and approve the sole source purchase in the amount of \$13,500.

Attachments:

1. Yenter Contract-Ukiah_ChooseEV

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- 12.a. Discussion and Direction to Staff on Proposed Ordinance to Ban the Retail Sale of Nitrous Oxide Canisters.

Recommended Action: Direct the City Attorney's Department to draft an ordinance that prohibits retail sales of nitrous oxide canisters at businesses operating under a tobacco retailer's license. Staff also recommends that the enforcement mechanism be civil/administrative, with one of the enforcement methods being suspension of a non-compliant business's tobacco retailer's license.

Attachments:

1. Proposed Ordinance
2. Cloverdale Ord 721-2018

- 12.b. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Attachments: None

13. NEW BUSINESS

- 13.a. Discussion and Possible Adoption of Resolution Establishing the In-meeting Process for Nominating and Appointing New Members to the City Council (when appointed), Planning Commission, and Design Review Board.

Recommended Action: Adopt resolution establishing the in-meeting process for making appointments to the City Council (when appointed), Planning Commission, and Design Review Board; or give direction to Staff.

Attachments:

1. Proposed Resolution with Exhibits

- 13.b. Discussion and Possible Adoption of Resolution Making an Appointment to the Planning Commission to Fill the Remaining Term of Ruth Van Antwerp.

Recommended Action: Adopt the resolution appointing Alex de Grassi to the Planning Commission to fill the unexpired term of Ruth Van Antwerp, who was filling the unexpired term of Chris Watt, with the term expiring in December 2022.

Attachments:

1. City Code Section 1151
2. PC Application - Alex de Grassi
3. Proposed Resolution

- 13.c. Annual Review and Approval of No Changes to the Existing Fee Schedule for the Ukiah Police Department.

Recommended Action: Review and Approve No Changes to the Existing Fee Schedule for the Ukiah Police Department.

Attachments:

1. Police Department Fee Schedule

- 13.d. Adoption of Resolution of the City Council Implementing Teleconferencing Requirements During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt a Resolution of the City Council Implementing Teleconferencing Requirements during a Proclaimed State of Emergency Due to the COVID-19 Pandemic; Authorize Re-adoption of the Resolution every 30 days via Consent Calendar.

Attachments:

1. Emergency Teleconferencing Resolution

- 13.e. Discussion and Possible Action Regarding the Cancellation of the December 1, 2021, and the January 5, 2022, Regular City Council Meetings, with the Option for the Mayor and/or City Manager to Call for a Special Meeting on an Alternate Date if Time Sensitive Business Arises.

Recommended Action: Approve the cancellation of the December 1, 2021, and the January 5, 2022, Regular City Council Meetings, with the option for the Mayor and/or City Manager to call for a special meeting on an alternate date if time sensitive business arises.

Attachments: None

- 13.f. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2021 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)(2)or(4))

Significant exposure to litigation pursuant to paragraph (2) or (4) of subdivision (d) of Section 54956.9. Consideration of potential litigation arising from emergency drought declaration.

(Government Code Section 54956.9(e)(2)): (Number of potential cases: 1)

Recommended Action: Confer in Closed Session

Attachments: None

- 14.b. **Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)(2)or(3))

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

Recommended Action: Confer in Closed Session

Attachments: None

- 14.c. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d)(2)or(3))
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case, involving possible termination of construction contract for cause)
Recommended Action: Confer in Closed Session
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUК-CVPT-2018-70200
Recommended Action: Confer in Closed Session
Attachments: None
- 14.e. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUК-CVPT-20-74612
Recommended Action: Confer in Closed Session
Attachments: None
- 14.f. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov’t Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUК- CVPT-15-66036
Recommended Action: Confer in Closed Session
Attachments: None
- 14.g. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov’t Code Section 54956.9(d)(1))
Name of case: Siderakis v. Ukiah, et al, Mendocino County Superior Court, Case No. 21CV00603
Recommended Action: Confer in Closed Session
Attachments: None
- 14.h. **Conference with Real Property Negotiators**
(Cal. Gov’t Code Section 54956.8)
Property: APN Nos: 003-500-19; 003-190-08; 057-050-12; 157-050-11; 157-060-003; 001-040-83;157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01; 003-181-01; 003-582-38
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
Attachments: None

14.i. **Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

Recommended Action: Confer in Closed Session

Attachments: None

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC/City Clerk

Dated: 10-15-21