



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

February 6, 2019 - 6:00 PM

5:30 P.M. RECEPTION FOR THE SPONSORS OF THE 2018 UKIAH ON ICE - ALL WELCOME.

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. [2018-19 Ukiah On Ice; Presentation and Sponsor Appreciation](#)

Recommended Action: Receive presentation; present Certificates of Appreciation to sponsors.

[Attachment 1 - Ukiah On Ice Budget Report 2018](#)

[Attachment 2 - 2018 Ukiah On Ice Sponsors](#)

3.b. [Receive Presentation of Fourth Quarter Employee Recognition Awards.](#)

Recommended Action: Receive a presentation of the Employee Recognition Awards for the first quarter.

[None](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

5.a. [Approval of the January 16, 2019, Regular Meeting Minutes](#)

Recommended Action: Approve the Minutes of January 16, 2019, a Regular Meeting, as submitted.

[Attachment 1 - January 16, 2019, Draft Minutes](#)

5.b. [Approval of the January 30, 2019, Special Meeting Minutes.](#)

Recommended Action: Approve the January 30, 2019, Special Meeting Minutes.

[Attachment 1 - Draft Minutes for January 30, 2019](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Report of Disbursements for the Month of December 2018.](#)
Recommended Action: Approve the Report of Disbursements for the month of December 2018.
[Attachment 1 - December 2018 Summary of Disbursements](#)
[Attachment 2 - Account Codes for Reference](#)
[Attachment 3 - Object Codes for Reference](#)
[Attachment 4 - December 2018 Disbursement Detail](#)
- 7.b. [City Council to Consider Authorizing the City Manager to Negotiate and Execute a Lease Agreement between the City of Ukiah and Rusty Bowl BMX, Inc.](#)
Recommended Action: Authorize the City Manager to negotiate and execute a lease agreement between the City of Ukiah and Rusty Bowl BMX, Inc.
[Attachment #1 - BMX Lease](#)
- 7.c. [Notification of Purchase of Rectangular Rapid Flashing Beacon Signs and Poles from Statewide Traffic Safety and Signs in the Amount of \\$24,729.93.](#)
Recommended Action: Receive Notification of Purchase of Rectangular Rapid Flashing Beacon Signs and Poles from Statewide Traffic Safety and Signs in the Amount of \$24,729.93.
[None](#)
- 7.d. [Notification of Purchase of a Cold Planer Loader Work Tool from Peterson CAT in the Amount of \\$22,333.93 as Approved in the Fiscal Year 2018-2019 Capital Budget.](#)
Recommended Action: Receive Notification of Purchase of a Cold Planer Loader Work Tool from Peterson CAT in the Amount of \$22,333.93 as Approved in the Fiscal Year 2018-2019 Capital Budget
[None](#)
- 7.e. [Request Authorization to Increase Contract Funding for Capital Improvement Projects Design and Engineering Services by \\$300,000 to Utility Design Services, LLC for the Electric Utility System. \(EUD\)](#)
Recommended Action: Authorize increase in contract funding for Capital Improvement Projects Design and Engineering Services by \$300,000 to Utility Design Services, LLC for the Electric Utility System. (EUD)
[None](#)
- 7.f. [Award a Professional Services Agreement with Munselle Civil Engineering for Engineering and Survey Support Services for the Dora Street Utility Improvement Project in the Amount of \\$90,590.](#)
Recommended Action: Award the professional services agreement to Munselle Civil Engineering in the amount of \$90,590 for engineering and survey support services for the Dora Street Utility Improvement Project.
[Attachment 1 - Dora Street Utility Improvement Project RFP](#)
[Attachment 2 - RFP - Munselle](#)

- 7.g. City Council to Approve Submission of Two Concept Proposals for Proposition 68 Statewide Cultural, Community and Natural Resources Competitive Grant Funds for Vinewood and Oak Manor Park Improvements, and Authorize City Manager to sign Concept Proposal Applications and Grant Documents.

Recommended Action: Approve staff to submit two Concept Proposals for Proposition 68 Statewide Cultural, Community and Natural Resources competitive grant funds for Vinewood and Oak Manor Park Improvements, and authorize the City Manager to sign Concept Proposal applications and grant documents.

None

- 7.h. Notification of Acquisition of Services from Accurate Measurement Systems, Inc. for the Purchase of Instrumentation in the Amount of \$22,090.55 for the Wastewater Treatment Plant and Approval of Change Order for Parts and Installation in the Amount of \$37,977.21 for a Total Amount of \$60,067.76.

Recommended Action: Receive Notification of Acquisition of Services from Accurate Measurement Systems, Inc. for the Purchase of Instrumentation in the Amount of \$22,090.55 for the Wastewater Treatment Plant and Approval of Change Order for Parts and Installation in the Amount of \$37,977.21 for a Total Amount of \$60,067.76.

AMS Attachment 1

AMS Attachment 2

- 7.i. Request Authorization to Amend Contract with Kenwood Energy in the Amount of \$55,000 for Solar Capital Improvement Projects in Developing Specifications, Request for Proposals (RFP) and Construction Management Services.

Recommended Action: Authorize amending the contract with Kenwood Energy in the amount of \$55,000 for Solar Capital Improvement Projects in developing specifications, request for proposals (RFP) and construction management services.

None

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

- 11.a. Consideration and Possible Adoption of a Resolution and Associated Findings Overruling the Mendocino County Airport Land Use Commission's Finding of Inconsistency with the Mendocino County Airport Comprehensive Land Use Plan for the Heritage Mendocino Cannabis Microbusiness Project, Located at 1076 Cunningham Street.

Recommended Action: Approve adoption of the Resolution and associated findings overruling the the Mendocino County Airport Land Use Commission's finding of inconsistency with the

Mendocino County Airport Comprehensive Land Use Plan for the proposed Heritage Mendocino project.

Attachment 1- 11-7-18 ASR Heritage Mendocino

Attachment 2- FAA Determination letter_387993982

Attachment 3- ALUC consistency determination SR Heritage Mendocino FINAL 9-7-18

Attachment 4- ALUC_2018-0006__Heritage_Mendocino__Signed_Final_Resolution

Attachment 5- Proposed Overrule Resolution and Findings for Heritage Mendocino

Attachment 6- CalTrans and ALUC letters

12 UNFINISHED BUSINESS

- 12.a. [Approval of a Sole Source Contract with Mead & Hunt, Inc., for the Purpose of Preparing a Complete, Stand-Alone Airport Land Use Compatibility Plan for the Ukiah Municipal Airport; and Approval of Corresponding Budget Amendment and City-County Agreement for Shared Costs.](#)

Recommended Action: Approve a sole source contract with Mead & Hunt, Inc., for the purpose of preparing a complete, stand-alone Airport Land Use Compatibility Plan for the Ukiah Municipal Airport, and approve corresponding budget amendment and City-County Agreement for shared costs.

[Attachment 1- ALUCP Update Options ltr.2018-12-14](#)

[Attachment 2- 1-15-19 Memo to City Council](#)

[Attachment 3- Draft City-County Contract for UKI ALUCP.pdf](#)

[Attachment 4- UKI ALUCP.MeadHunt scope.2019-01-31.pdf](#)

[Attachment 5- Proposed Mead Hunt contract 1-31-19.pdf](#)

- 12.b. [Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 18-19 and Review of Draft Objectives for Fiscal Year 19-20.](#)

Recommended Action: Receive, consider, and discuss department-specific budget reports and progress updates on stated objectives for the 2018-19 fiscal year. In addition, the Council will review draft Objectives for the Fiscal Year 19-20. Departments presenting at this meeting are the City Manager's Office and Airport.

[Attachment 1 - Airport](#)

- 12.c. [Authorize the City Manager to Execute Amendment 1 to Contract with The Weist Law Firm for Bond Counsel Services for the Refunding of the 2006 Revenue Bonds.](#)

Recommended Action: Authorize the City Manager to execute Amendment 1 to Contract 1718-159 for an additional contract amount of \$62,235, for a total revised contract amount of \$158,235.

[Attachment 1 - Contract 1718-159 - Weist](#)

[Attachment 2 - Amendment 1 DRAFT - C#1718-159](#)

- 12.d. [Authorize the City Manager to Execute Amendment 2 to Contract with NHA Advisors for Financial Advisory Services related to the refunding of the 2006 revenue bonds.](#)

Recommended Action: Authorize the City Manager to execute Amendment 2 to Contract 1617-119 for an additional contract amount of \$135,000, for a total revised contract amount of \$154,500.

[Attachment 1 - CONTRACT 1617-119 - NHA Advisors](#)

[Attachment 2 - Amendment 1 - C#1617-119 - NHA Advisors](#)

[Attachment 3 - Draft Amendment 2 C#1617-119](#)

13 NEW BUSINESS

- 13.a. Consider Approval of Award of a Professional Services Agreement to Melton Design Group Landscape Architects & Planners for Development of Plans and Designs for the Riverside Park Regeneration Project, Funded by California Natural Resources, California Urban Rivers Grant Program, and Approve Corresponding Budget Amendment.
Recommended Action: Approve award of a professional services agreement to Melton Design Group Landscape Architects & Planners in the amount of \$231,243 for the development of plans and designs for the Riverside Park Regeneration Project, and approve corresponding budget amendment.
Attachment 1 RFP - Landscape Architect - Riverside Park Regeneration Project
Attachment 2 MDG Proposal - Riverside Park Regeneration
Attachment 3 California Natural Resources Agency Grant Agreement
- 13.b. Receive Updates on City Council Committee and Ad Hoc Assignments and if necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).
Recommended Action: Receive report(s). The Council may also consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).
Attachment 1 - 2019 City Council Special Assignments & Ad Hoc(s)

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200
Recommended Action: Confer in Closed Session
- 14.b. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
- 14.c. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 003-040-77; 003-040-78; 003-040-79
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Shapiro/Danco
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

- 14.d. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-273-19-00 and 002-273-30-00
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Bank of America
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk