City of Ukiah

City Council
Regular Meeting
AGENDA

To participate or view the virtual meeting, go to the following link: https://zoom.us/j/92368474873

Or you can call in using your telephone only:

- ***Call 1-669-900-9128***
- ***Enter the Access Code: 923 6847 4873***
- ***To Raise Hand enter *9***
- ***To Speak after being recognized: enter *6 to unmute yourself***

Or One tap mobile (for easy connection on smart phones):
US: +16699009128,,92368474873# or +13462487799,,92368474873#

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

November 17, 2021 - 6:00 PM

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**
4. **PETITIONS AND COMMUNICATIONS**
5. **APPROVAL OF MINUTES**

5.a. Approval of the Minutes for the November 3, 2021, Regular Meeting.

Recommended Action: Approve the Minutes of November 3, 2021, a Regular Meeting, as submitted.

Attachments:

1. 2021-11-03 Draft Minutes

5.b. Approval of the Minutes for the November 8, 2021, Adjourned Regular Meeting.

Recommended Action: Approve the Minutes of November 8, 2021, a Adjourned Regular Meeting, as submitted.

Attachments:

1. 2021-11-08 Draft Minutes

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. Notification of Purchase Order #47548 Issued to Pan Pacific Supply for the Teardown, Inspection, and Repair of Floway Pump in the Amount of $1,015.00 for the Wastewater Treatment Plant, and Authorize Additional Change Orders as Needed When Repair Quote is Provided.

Recommended Action: Receive notification of Purchase Order #47548 issued to Pan Pacific Supply for the teardown, inspection, and repair of pumps in the amount of $1,015.00 for the Wastewater Treatment Plant, and authorize additional change orders as needed when repair quote is provided.

Attachments:

1. Pan Pacific Supply Quotation

7.b. Adoption of Resolution of the City Council Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt a Resolution of the City Council Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings during a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Attachments:

1. AB 361 Findings Reconsideration for All Legislative Bodies

7.c. Receive Schedule of Proclamations Recommended by the City of Ukiah's Equity and Diversity Committee

Recommended Action: Receive schedule of proclamations recommended by the City of Ukiah's Equity and Diversity Committee.

Attachments:

1. Schedule of Proclamations

7.d. Adoption of Resolution Making Appointments to the Design Review Board and Airport Commission.

Recommended Action: Adopt resolution appointing Ronald J. Meaux to the 'Community at Large position on the Design Review Board, term ending November 17, 2025; and Eric Crane to the 'City Resident' position on the Airport Commission, term ending November 17, 2024.

Attachments:

1. City Code 1161
2. Application - Ron Meaux
3. Resolution 2014-48
4. Application - Eric Crane
5. Nomination for Eric Crane
6. Proposed Resolution

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

12.a. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Attachments: None

13. NEW BUSINESS

13.a. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2021 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

14.a. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d)(2)or(3))
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)
Recommended Action: Confer in Closed Session

Attachments: None

14.b. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d)(2)or(3))
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case, involving possible termination of construction contract for cause)
Recommended Action: Confer in Closed Session

Attachments: None

14.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200
Recommended Action: Confer in Closed Session

Attachments: None

14.d. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-20-74612
Recommended Action: Confer in Closed Session

Attachments: None

14.e. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036
Recommended Action: Confer in Closed Session

Attachments: None

14.f. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: Siderakis v. Ukiah, et al, Mendocino County Superior Court, Case No. 21CV00603
Recommended Action: Confer in Closed Session

Attachments: None

14.g. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Gerardo Magdaleno, by and through his Guardian Ad Litem, Pedro Francisco Magdaleno v. City of Ukiah, Justin Wyatt (Fed. Dist. Ct. N.D. Cal.) 3:21-2609 VC.
Recommended Action: Confer in Closed Session

Attachments: None

14.h. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 003-500-19; 003-190-08; 057-050-12; 157-050-11; 157-060-003; 001-040-83;157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01; 003-181-01; 003-582-38
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

Attachments: None

14.i. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
Recommended Action: Confer in Closed Session

Attachments: None

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk/CMC
Dated: 11/12/21

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
Virtual Meeting Link: *https://attendee.gotowebinar.com/rt/9199312935703156493*
Ukiah, CA 95482
November 3, 2021
6:00 p.m.

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1. ROLL CALL

Ukiah City Council met at a Regular Meeting on November 3, 2021, having been legally noticed on October 29, 2021. The meeting was held virtually at the following link: *https://attendee.gotowebinar.com/rt/9199312935703156493*. Mayor Orozco called the meeting to order at 6:10 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Josefina Dueñas, Jim O. Brown, and Juan V. Orozco. **Councilmember Absent by Prearrangement:** Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR OROZCO PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Manager Sangiacomo.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Approval of the Minutes for the October 20, 2021, Regular Meeting.

Motion/Second: Brown/Duenas to approve Minutes of October 20, 2021, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Report of Disbursements for the Month of September 2021 - Finance.

b. Report Regarding Contract *(COU No. 2122-115)* to SMB Environmental Inc. in the Amount Not to Exceed $15,000 for the Necessary Environmental Documentation Pursuant to the California Environmental Quality Act (CEQA) for the Recycled Water Phase 4 Project – *Water Resources.*

c. Council will Consider Awarding a Contract *(COU No. 2122-153)* in the Amount of $37,251.76 for Bi-Weekly General Maintenance and Troubleshooting Services at the Waste Water Treatment Plant to JM Integration – *Water Resources.*

d. Authorize City Manager to Negotiate and Execute a Contract *(COU No. 2122-154)* with the California Conservation Corps (CCC) in the Amount of $26,000 to Provide Project Support for the California Natural Resources Agency (CNRA) Funded Urban Greening Grant to Build Phase 4 of the Great Redwood Trail – *Community Services.*

DRAFT

e. ~~Adoption of Resolution of the City Council Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic – *City Attorney*~~ *– Pulled by Public Member Susan Knopf and placed as Agenda Item 13d.*

f. Consideration of a Payment of $29,440 to the Mendocino Solid Waste Management Authority (MSWMA) Board to Fund Increase Costs Associated with the Operation and Household Hazardous Waste Disposal Costs; and Approve Corresponding Budget Amendments – *Public Works.*

g. ~~Authorize the City Manager to Negotiate and Execute a Professional Services Agreement in an Amount Not to Exceed $149,999.50 with GHD Inc. for Preparation of the Orr Street Bridge and Transportation Corridor Study and Plan, to be Funded through 20-CDBG-12052, and Approval of Corresponding Budget Amendment – *Public Works*.~~ *Pulled by Councilmember Rodin and Public Member Susan Knopf, and placed as Agenda Item 13c.*

h. Adopt a Resolution *(2021-55)* Approving a Side Letter Agreement to the Current Memorandum of Understanding *(COU No. 1819-125-A2)* Between the City of Ukiah and the International Brotherhood of Electrical Workers Local 1245, and Corresponding Budget Amendment – *Human Resources.*

Public Comment: Susan Knopf.

Motion/Second: Brown/Rodin to approve Consent Calendar Items 7a-7d, 7f and 7h, as submitted. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Pinky Kushner, Susan Knopf,

Motion/Second: Brown/Duenas to postpone the remainder of the agenda until Monday, November 8, 2021, at 6:00 p.m. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

15. ADJOURNMENT

The meeting adjourned to Monday, November 8, 2021, at 6:55 p.m. due to technical difficulties.

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Kristine Lawler, City Clerk

DRAFT

CITY OF UKIAH
CITY COUNCIL MINUTES
Adjourned Regular Meeting from November 3, 2021
Virtual Meeting Link: https://zoom.us/j/92891275593
Ukiah, CA 95482
November 8, 2021
6:00 p.m.

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1. ROLL CALL

Ukiah City Council met at a Regular Meeting on November 8, 2021, which was an adjourned - due to technical difficulties - from November 3, 2021. The agenda having been legally noticed on October 29, 2021, and the Notice of Adjournment having been noticed on November 4, 2021. The meeting was held virtually at the following link: https://zoom.us/j/92891275593. Mayor Orozco called the meeting to order at 6:03 p.m. Roll was taken with the following **Councilmembers Present:** Mari Rodin, Josefina Dueñas, Jim O. Brown, and Juan V. Orozco. **Councilmember Absent by Prearrangement:** Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR OROZCO PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Neil Davis, Community Services Director.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

9. COUNCIL REPORTS

Presenter: Mayor Orozco.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; and

- **Update of Drought and Water Conditions** – Sean White, Water Resources Director.
- **Construction Update** – Tim Eriksen, Public Works Director/City Engineer.
- **Measure B Update** – Shannon Riley, Deputy City Manager.
- **Fire Annexation and Update** – Doug Hutchison, Fire Chief.

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

a. Direction from Council Regarding the Reformation of the Paths, Open Space and Creeks Commission (POSCC) and the Parks, Recreation, and Golf Commission (PRGC) into a Single Public Spaces Commission.

Presenter: Neil Davis, Community Services Director.

Public Comment: Susan Knopf and Pinky Kushner.

Motion by Councilmember Rodin to approve the reformation of the POSCC and the PRGC into a combined Public Spaces Commission with seven commissioners; a minimum of six meetings per year, and a minimum of four of the seven members be residents of the city of Ukiah.

Upon further consideration the maker amends the motion to the recommended action.

DRAFT

Motion/Second: Rodin/Brown to approve reformation of the POSCC and PRGC into a combined Public Spaces Commission (PSC), and direct Staff to draft ordinance to codify change. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

13. NEW BUSINESS

Council Consensus *to hear Agenda Items 13c and 13d (pulled from Consent Calendar) after Unfinished Business.*

c. Authorize the City Manager to Negotiate and Execute a Professional Services Agreement in an Amount Not to Exceed $149,999.50 with GHD Inc. for Preparation of the Orr Street Bridge and Transportation Corridor Study and Plan, to be Funded through 20-CDBG-12052, and Approval of Corresponding Budget Amendment – *From Consent Calendar Agenda Item 7g.*

Presenter: Tim Eriksen, Public Works Director.

Public Comment: Linda Sanders, Susan Sher, Pinky Kushner, Melissa Phillips, and Susan Knopf.

Motion/Second: Rodin/Brown to authorize the City Manager to negotiate and execute a professional services agreement *(COU No. 2122-155)* in an amount not to exceed $149,999.50 with GHD Inc. for preparation of the Orr Street Bridge and Transportation Corridor Study and Plan, which will be funded through 20-CDBG-12052; approve corresponding budget amendment; create an ad hoc committee with Councilmembers Rodin and Duenas, and for staff to come back to the City Council meeting in December with interim measures to open the bridge until such time as there is a construction contract in place for the project. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

d. Adoption of Resolution of the City Council Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic – *From Consent Calendar Agenda Item 7e.*

Presenter: Darcy Vaughn, Assistant City Attorney.

Public Comment: Susan Knopf.

Motion/Second: Rodin/Brown to adopt a Resolution *(2021-56)* of the City Council Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings during a Proclaimed State of Emergency Due to the COVID-19 Pandemic. Motion **carried** by the following roll call votes: AYES: Rodin, Dueñas, Brown, and Orozco. NOES: None. ABSENT: Crane. ABSTAIN: None.

RECESS: 8:44 – 8:51 P.M.

a. Capital Project Financing Strategy Workshop: City Council Will Receive and Consider a Management Strategy to Finance Several Significant Capital Projects Related to Streets, Corporation Yard, and Electric Services.

Presenter: Dan Buffalo, Finance Director.

Report received.

Council Consensus to direct Staff to work with the Mayor to identify a time to bring this item back to the City Council to answer questions to the entire Council, and engage on a more dynamic discussion.

b. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

No reports were received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 9:30 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation
(Government Code Section 54956.9(d)(2)or(3))
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

b. Conference with Legal Counsel – Anticipated Litigation
(Government Code Section 54956.9(d)(2)or(3))
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case, involving possible termination of construction contract for cause)

c. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200

d. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-20-74612

e. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

f. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: Siderakis v. Ukiah, et al, Mendocino County Superior Court, Case No. 21CV00603

g. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 003-500-19; 003-190-08; 057-050-12; 157-050-11; 157-060-003; 001-040-83;157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01; 003-181-01; 003-582-38
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment

h. Conference with Labor Negotiator (54957.6)
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

No report out was received.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:10 p.m.

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Kristine Lawler, City Clerk

DRAFT

Agenda Item No: 7.a.
MEETING DATE/TIME: 11/17/2021
ITEM NO: 2021-759

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Notification of Purchase Order #47548 Issued to Pan Pacific Supply for the Teardown, Inspection, and Repair of Floway Pump in the Amount of $1,015.00 for the Wastewater Treatment Plant, and Authorize Additional Change Orders as Needed When Repair Quote is Provided.

DEPARTMENT: Finance

PREPARED BY: Mary Williamson, Buyer II, Dave Kirch, Fleet Maintenance Supervisor

PRESENTER: Consent Calendar

ATTACHMENTS:

1. Pan Pacific Supply Quotation

Summary: Council will receive notification of Purchase Order (PO) #47548 issued to Pan Pacific Supply for the teardown, inspection, and repair of pumps in the amount of $1,015.00 for the Wastewater Treatment Plant, and authorize additional change orders as needed to cover the actual repairs when quote is provided.

Background: The Waste Water Treatment Plant Advanced Water Treatment (AWT) system produces Tertiary effluent that can be discharged to the Russian River or the newly constructed Recycled Water System.

This unit consists of three pumps, one for surface washing and two for backwash water supply. These pumps were installed as part of the of the 1996 Plant Upgrade Projects and are at the end of their useful life.

Discussion: Staff is utilizing Pan Pacific as a sole source vendor for this work, as they have had the lowest labor rates for pump repairs when doing the previous three (3) pumps (PO #47065) from the Waste Water Treatment Plant, and provided excellent service. Pan Pacific Supply has supplied the quote for the teardown and inspection, and the pick up and delivery in the amount of $1,015.00. Please see Attachment 1 for a copy of the quote.

The Floway pump being sent out is a sister pump to one that was done on the previous PO #47065 and the repairs for that pump came to $20,814.81 including tax.

The dollar amount of this purchase does not require Staff to report it to Council. However, authorization is being requested to allow staff to issue change orders as needed to complete the necessary repairs, as they may very well exceed the $20,000 threshold without Council approval. Therefore Staff is requesting authorization to make the additional change orders as needed to cover those anticipated repairs.

Recommended Action: Receive notification of Purchase Order #47548 issued to Pan Pacific Supply for the teardown, inspection, and repair of pumps in the amount of $1,015.00 for the Wastewater Treatment Plant, and authorize additional change orders as needed when repair quote is provided.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: 84027225.56120: $232,038

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: Wastewater Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: PO 47065

COORDINATED WITH:

Approved: Sage Sangiacomo, City Manager

PAN-PACIFIC SUPPLY

ESTABLISHED IN 1957

QUOTATION

Date	Quote #
6/8/2021	QU-22280

City of Ukiah
Accts Payable (email)
300 Seminary Ave
Ukiah, CA 95482-5400

City of Ukiah - WWTP
300 Plant Rd
Ukiah, CA 95482-6974

		Terms	Net 30	
Web Site		FOB	Delivery:	Quoted By:
www.panpacificsupply.com		Ship Point	7/8/2021	Charlie

Item	Description	Qty	Price	Total
812-LABOR	Tear down and Inspect of BW2 pump	1	500.00	500.00
Shipping	Pick up and Delivery of BW2 pump	1	515.00	515.00

Thank you for the opportunity to quote!

Subtotal	$1,015.00
Sales Tax (8.875%)	$0.00
Total	$1,015.00

Phone # 925-685-2292
E-mail panpac@panpacificsupply.com
Fax # 925-685-4017

2045 Arnold Industrial Way Concord, CA 94520-5342

Agenda Item No: 7.b.
MEETING DATE/TIME: 11/17/2021
ITEM NO: 2021-1128

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution of the City Council Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

DEPARTMENT: City Attorney **PREPARED BY:** Darcy Vaughn, Assistant City Attorney
PRESENTER: Consent Calendar

ATTACHMENTS:

1. AB 361 Findings Reconsideration for All Legislative Bodies

Summary: The City Council will consider adopting a resolution reconsidering the circumstances of the state of emergency and implementing teleconferencing requirements for public meetings of the Council and all City Commissions and Boards during the current state of emergency due to the COVID-19 pandemic.

Background: The City Council is being asked to consider adopting a resolution authorizing continued remote meetings of the Council and its subordinate legislative bodies due to the imminent risk to the health and safety of attendees due to possible transmission of COVID-19 and the recent spread of variants. The current County health orders require masking in all indoor facilities due to health and safety concerns. The Delta variant is highly transmissible in indoor settings and requires multi-component prevention strategies to reduce its spread. The California Department of Public Health is currently investigating the length of vaccine protection. The Center for Disease Control and Prevention recommends avoiding indoor spaces that do not offer fresh air from the outdoors as much as possible. Returning to meeting in the Council Chambers or smaller conference rooms means being in an enclosed space for meetings that commonly last for one to five hours and would seem to create additional exposure for participants to a possible transmission of the virus.

The Ralph M. Brown Act ("Brown Act") requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings. The Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so, including allowing public access to that location. On March 17, 2020, in order to address the need for public meetings during the COVID-19 pandemic, Governor Newsom issued Executive Order No. N-29-20, temporarily suspending the Brown Act's teleconferencing requirements, Executive Order No. N-8-2 then continued the suspension of the Brown Act's teleconferencing requirements from June 11, 2021 through September 30, 2021. These Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met.

The State Legislature amended the Brown Act through Assembly Bill No. 361 ("AB 361") on September 16, 2021. As with the Executive Orders, AB 361 requires that certain notice and accessibility requirements continue to be met for holding virtual public meetings. In addition, AB 361 states that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Brown Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

As such, staff recommends that the Council reconsider the circumstances of the state of emergency, and make findings regarding the state of emergency by adopting the Resolution Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic ("Resolution") attached here as Attachment 1.

Discussion: AB 361, codified in part in Government Code § 54953, allows a local agency legislative body to hold a public meeting utilizing teleconferencing without giving public access to a teleconference location but allowing public comment virtually if the Governor has proclaimed a State of Emergency and any of the following circumstances also apply:

1. State or local officials have imposed or recommended measures to promote social distancing.

2. The meeting is being held for the purposes of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

3. The legislative body has determined that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

As amended by AB 361, Government Code § 54953(e)(3) requires cities that are conducting public meetings via teleconferencing during a declared State of Emergency to make findings, within 30 days of the first virtual meeting after AB361 going into effect, and every 30 days thereafter, that the legislative body has reconsidered the circumstances of the state of emergency and either 1) the emergency continues to impact the ability to meet safely in person, and/or 2) State or local officials continue to impose or recommend social distancing.

Council adopted these findings at their November 3, 2021 meeting, continued to November 8, 2021. The Council must now adopt, via this Resolution (Attachment 1), the findings that confirm the circumstances of the state of emergency and justify holding public meetings of the Council and all subordinate commissions, boards, and committees utilizing teleconferencing and allowing public comment virtually, pursuant to Government Code § 54953(e)(3).

Recommended Action: Adopt a Resolution of the City Council Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings during a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Clerk

Approved: Sage Sangiacomo, City Manager

RESOLUTION NO. 2021-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH IMPLEMENTING TELECONFERENCING REQUIREMENTS FOR CITY COUNCIL AND BOARD AND COMMISSION MEETINGS DURING A PROCLAIMED STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC

WHEREAS:

1. The City of Ukiah is committed to preserving and nurturing public access and participation in meetings of the City Council and its Boards and Commissions; and

2. All meetings of City's legislative bodies are open and public, as required by the Ralph M. Brown Act, so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business;

3. The Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so; and

4. On March 17, 2020, in order to address the need for public meetings during the present public health emergency, i.e. the COVID-19 Pandemic, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

5. On June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

6. The State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

7. AB 361, codified in part at Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

8. Such conditions now exist in the City, specifically, the Governor has proclaimed a state of emergency exists for the state of California due to the conditions caused by the COVID-19 pandemic and the impact on the health and safety of its residents; and

9. The Delta variant is highly transmissible in indoor spaces, the California Department of Public Health is currently investigating how long vaccine protection lasts, and the Center for Disease Control and Prevention recommends avoiding indoor spaces that do not offer fresh air from the outdoors;

10. Current County health orders impose or measures to promote social distancing due to health and safety concerns; and

11. In accordance with Assembly Bill 361, the City Council does hereby find that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees and the Council desires to authorize continued remote teleconferenced meetings of its legislative bodies; and

12. As a consequence of the local emergency, the City Council does hereby find that the legislative bodies of the City shall conduct their meetings without compliance with Government Code § 54953(b)(3), as authorized by § 54953(e), and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in § 54953(e)(2); and

13. The City has taken measures to conduct public meetings via virtual tools that allow members of its legislative bodies and members of the public to join and participate in meetings remotely and provide public testimony in the virtual environment and via teleconference.

NOW, THEREFORE, the City Council for the City of Ukiah hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference; and

2. The Governor of the State of California issued a Proclamation of State of Emergency, which remains in effect; and

3. County of Mendocino officials have imposed or recommended measures to promote social distancing; and

4. Meeting in person would present imminent risk to the health or safety of attendees; and

5. The City Council of the City of Ukiah has reconsidered the circumstances of the State of Emergency, and finds that:
    a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the legislative bodies of the City of Ukiah, their staff, and members of the public to meet safely in person; and
    b. State and County officials continue to impose or recommend measures to promote social distancing.

6. The City Manager or his designee and the legislative bodies of the City of Ukiah are authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code § 54953; and

7. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 1, 2021, or (ii) such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City may continue to teleconference without compliance with paragraph (3) of subdivision (b) of § 54953(b)(3).

PASSED AND ADOPTED this 17th day of November, 2021, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Juan V. Orozco, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

Agenda Item No: 7.c.
MEETING DATE/TIME: 11/17/2021
ITEM NO: 2021-1169

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Receive Schedule of Proclamations Recommended by the City of Ukiah's Equity and Diversity Committee

DEPARTMENT: City Manager / Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: Consent Calendar

ATTACHMENTS:

1. Schedule of Proclamations

Summary: The City Council will receive the schedule of proclamations recommended by the City of Ukiah's Equity and Diversity Committee.

Background: The City of Ukiah's Equity and Diversity Standing Committee, established on October 7, 2020, was tasked with developing an action plan to foster diversity and equity in the organization and our community, to review policies, practices, and procedures to promote and enhance equal participation and access to services, resources, and life opportunities, and to ensure our organization accurately reflects the diversity of our community.

The City's Equity and Diversity Committee has carefully considered the diversity of the City and community and has prepared a schedule of recommended proclamations to be presented at City Council meetings (Attachment 1).

Discussion: The Equity and Diversity Committee believes that by issuing the recommended schedule of proclamations, the City of Ukiah can further honor and recognize the various demographic groups present within our community, increase education and awareness of relevant issues and causes, and continue the forward progress of creating a more inclusive city and community.

Staff recommends that the Ukiah City Council receives the schedule of proclamations recommended by the City of Ukiah's Equity and Diversity Committee, and work with the committee to develop and issue those proclamations throughout the year.

The schedule of recommended proclamations is provided as Attachment 1.

Recommended Action: Receive schedule of proclamations recommended by the City of Ukiah's Equity and Diversity Committee.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH:

Approved: Sage Sangiacomo, City Manager

City of Ukiah

Recommended Proclamations for the City of Ukiah for the Year 2022

1. **January -** Commitment to Equity, Diversity, and Inclusion
2. **February -** Black History Month
3. **March -** Women's History Month
4. **May -** Asian Pacific American Heritage
5. **May –** Older Americans' Month
6. **June -** Pride Month – LGBTQA+
7. **June 19 -** Juneteenth, celebrating the emancipation of those who have been enslaved in the United States.
8. **June –** National Immigrant Heritage
9. **July 26 -** Disability Independence Day, celebrating the anniversary of the 1990 signing of the Americans with Disabilities Act.
10. **September -** Hispanic Heritage Month
11. **October 11 -** National Indigenous Peoples' Day
12. **October -** National Disability Employment Awareness Month
13. **November –** Veterans' Month

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Making Appointments to the Design Review Board and Airport Commission.

DEPARTMENT: City Clerk **PREPARED BY:** Kristine Lawler, City Clerk
PRESENTER: Consent Calendar

ATTACHMENTS:
1. City Code 1161
2. Application - Ron Meaux
3. Resolution 2014-48
4. Application - Eric Crane
5. Nomination for Eric Crane
6. Proposed Resolution

Summary: The City Council will consider adopting a resolution appointing Ronald J. Meaux to the Design Review Board, term ending November 17, 2025; and Eric Crane to the 'City Resident' position on the Airport Commission, term ending November 17, 2024.

Background: Design Review Board – The Design Review Board reviews proposed site development permit applications, planned development applications, and precise development plans. They work with staff and the applicants to ensure design consistency with the Ukiah General Plan, Zoning Code, and Design Review Guidelines. They make recommendations concerning architecture, site design layout, landscaping, parking, signage, exterior lighting, and other aspects of urban design to city staff, Zoning Administrator, Planning Commission, and City Council as appropriate.

Pursuant to City Code Section 1161 (Attachment 1), members of the Design Review Board are appointed by a majority of the City Council, to serve at the will of the Council for up to a term of four years. There are two vacancies on the Design Review Board, which have been noticed since July 2, 2021, online, in the glass case in front of Civic Hall, in the Public View Binder, and at the County Library.

The City Clerk's office has received an application from Ronald J. Meaux (Attachment 2), with no other applications having been received.

Airport Commission – The Airport Commission serves in an advisory capacity to the City Council in all matters pertaining to the operations of the municipal airport. The commission aids and advises the City Manager in the selection of personnel for the operation of the municipal airport in keeping with the provisions of the civil service ordinance.

Pursuant to Resolution 2014-48 (Attachment 3), the Airport Commission has had two vacancies that have been noticed – one since February 2021, due to the term expiration of Eric Crane; and the other has been noticed since November 3, 2021, due to the resignation of Andrew Stein. Seeing that no one had submitted an application for either position, Eric Crane expressed interest in reapplying for the city resident position

(Attachment 4 – application).

Councilmember Duenas, being the next in line to nominate a candidate for the Airport Commission, has submitted a memo with such nomination (Attachment 5).

Discussion: Staff's recommendation is to adopt the resolution (Attachment 6) appointing Ronald J. Meaux to 'Community at Large' position on the Design Review Board, with the term ending November 17, 2025; and appointing Eric Crane to the 'City Resident' position on the Airport Commission, term ending November 17, 2024.

Recommended Action: Adopt resolution appointing Ronald J. Meaux to the 'Community at Large position on the Design Review Board, term ending November 17, 2025; and Eric Crane to the 'City Resident' position on the Airport Commission, term ending November 17, 2024.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

§1161 MEMBERS; APPOINTMENT

Board shall consist of a total of five (5) members, of which at least three (3) members shall be residents of the City or a business owner in the City and up to two (2) members shall be at-large without a residence or business located within the City. If no at-large candidates are available, the City Council may fill the board seats with City residents or City business owners. At or near the beginning of his or her four (4) year term of office, each member of the City Council may nominate one Board member who shall be appointed to the Board, if approved by a majority vote of the City Council. Each Board member's term of office shall coincide with the four (4) year term of office of the City Council member who nominated him or her, regardless of whether that City Council member serves his or her full four (4) year term.

If a Board member vacates his or her office before the expiration of his or her term of office, the City Council member who nominated that Board member (or a City Council member elected or appointed to fill the remaining unexpired term of office of the City Council member who appointed the Board member) may nominate a replacement to serve the remainder of that Board member's term of office, who shall be appointed, if the nomination is approved by a majority vote of the City Council.

If a City Council member's nomination receives less than a majority vote, he or she may nominate additional candidates, one at a time, until one of them is appointed by a majority vote of the City Council. Board members shall be nominated and voted upon at a single City Council meeting, unless a different procedure is approved by a majority vote of the City Council. If a City Council member fails to nominate a Board member within sixty (60) days after the vacancy occurs, a majority of the City Council shall fill the vacancy following the procedure used to appoint members to other City Commissions and Boards. (Ord. 1136, §2, adopted 2012)

DESIGN REVIEW BOARD APPLICATION FOR APPOINTMENT

A. General Information

Full Name	Ronald J. Meaux	Date	10-4-21
Residence Address (Physical Address, not PO)			
Mailing Address (if different from above)			
Home Phone		Work Phone	
Email		Cell Phone	
Employer	Self		
Business Address	206 Mason Street, Ukiah, Ca. 95482		
Job Title/Position	Owner, Architect, Gen Building Conatractor	Employed Since	1973

How long have you resided in:	Redwood Valley& Ukiah?	48 years	Mendocino County?	49 years	California?	53 years
Please list community groups or organizations you are affiliated with and list any offices held.						

B. Please answer the following on a separate sheet(s) of paper and attach.

1. Why are you applying to serve on the City of Ukiah's Design Review Board?
2. What is your understanding of the purpose, role and responsibility of the Design Review Board?
3. Please list any volunteer, civic or charitable organizations to which you serve or have served. Have you held an officer position in any of these organizations?
4. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Design Review Board?
5. Can you commit to preparing for and attending at least one meeting of the Design Review Board per month? Note: for most monthly agendas, the average time needed for preparation and attendance is 2-3 hours.
6. Please describe your experience in architecture/design, community, city, urban or environmental planning, construction, engineering or surveying, and/or historical or cultural preservation.
7. Are you interested in serving on any other Boards or Commissions of the City? If so, which one(s)?

Ronald J.Meaux_____
____ Signature of Applicant Date

Thank you for your interest in serving your community and the City of Ukiah.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

Updated August 22, 2016

MEAUX ARCHITECTURE GROUP

DESIGN REVIEW BOARD APPLICATION FOR APPOINTMENT

WHY APPLYING?
I am now semi–retired and have time, which I did not have in the past, to serve.

PURPOSE, ROLE, AND RESPONSIBITITY;
To insure that the exterior of building with-in the Downtown Design District are consistent with the Downtown Design Guidelines, Ukiah General Plan, Zoning Code and make recommendations concerning architecture, site design layout, landscaping, parking, signage, and exterior lighting and other aspects of urban design to City Staff .
Duties include reviewing proposed site development permit applications, planned development applications and precise development plans and work with staff and applicants

ORGANIZATIONS.
Years ago I served on the board of North Coast Energy Services.

BENEFIT AND EXPERIENCE;
Architectural Degree from the University of Southwestern Louisiana 1970
Licensed General Building Contractor Since 197?
Licensed Architect Since 1982
Owner and Manager: Infinite Sun Design and Construction, Inc.
Owner and Manager: Meaux Architecture Group
Completed hundreds of Design and Construction projects in Mendocino, Lake and Sonoma Counties
One may more fully evaluate my experience by visiting www.meauxarch.com

COMMIT TO MEETING:
Yes, as long as Covid- 19 precautions are maintained at all times

206 MASON STREET, SUITE D. UKIAH, CA. 95482
707-462-6377 MEAUXARCH@GMAIL.COM

RESOLUTION NO. 2014-48

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING PROCEDURE FOR FILLING VACANCIES ON CITY BOARDS AND COMMISSIONS

WHEREAS,

1. Ukiah City Code 1151 and 1161 provides that members of the Design Review Board and Planning Commission shall be appointed in accordance with a procedure established by resolution of the City Council; and

2. The City Council has determined that using a uniform procedure will insure fair and consistent treatment of candidates and Councilmembers; and

3. The City Council has determined to amend its procedures for appointing board members and commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council hereby adopts the following amended procedure for filling vacancies on the City's boards and commissions:

- The City Council shall develop a pool of applicants for vacancies by posting a general advertisement once a year, preferably in June before the June 30th expirations, in a newspaper of general circulation in Ukiah, and by noticing available vacancies as they occur on the city's website, in the library, on popular social media sites (Facebook and Twitter), and in the glass cabinet located in front of the Civic Center subject to Government Code Section 54970-54974. Applications shall be received, reviewed for eligibility, and brought forward as they are submitted.

- If more applications have been received than position(s) available, the City Council will conduct interviews for the position.

- All applications received shall be kept on file in the City Clerk's office for a period of one (1) year.

- Incumbents seeking reappointment for an additional term only need to complete the contact portion of the application and not the questionnaire.

- City staff seeking appointment in their capacity as City staff and elected officials seeking appointment in their capacity as elected officials do not need to fill out an application.

- **Nominations:** Each Councilmember, including the Mayor, shall have the right to nominate a candidate from the available pool of applicants.

  a. The right to place a name before the City Council for consideration shall rotate among the Councilmembers based on seniority with the most senior Councilmember going first.

  b. The Council shall vote on nominations presented.

  c. A councilmember's right to make a nomination shall rotate to the next most senior Councilmember, once that Councilmember's nomination is approved by a majority vote of the Councilmembers present, or the Councilmember agrees to pass the nomination to the next most senior Councilmember.

  d. This process for rotating the right to nominate candidates among Councilmembers to fill vacancies shall be followed for each separate board or commission.

1. The City Clerk shall maintain a record of the last Councilmember to make a nomination for each board or commission.

2. When another vacancy must be filled on that board or commission, the next Councilmember in line to make a nomination for that board or commission shall make the first nomination to fill the vacancy.

PASSED AND ADOPTED this 17th day of December, 2014, by the following roll call vote:

AYES: Councilmembers Mulheren, Doble, Brown, Scalmanini, and Mayor Crane
NOES: None
ABSTAIN: None
ABSENT: None

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk

CITY OF UKIAH
AIRPORT COMMISSION APPLICATION FOR APPOINTMENT

A. General Information

Full Name	Eric Douglas Crane	Date	11/1/2021
Residence Address (Physical Address, not PO)	[redacted]		
Mailing Address (if different from above)			
Home Phone		Work Phone	[redacted]
Email	[redacted]	Cell Phone	( )
Employer	Crane of Ukiah		
Job Title/Position	VP	Employed Since	2002

How long have you resided in:	Ukiah?	36	Mendocino County?	36	California?	42

Please list community groups or organizations you are affiliated with and list any offices held.	Mendocino County Airport Land Use Commission, Ukiah Airport Commission, Mendocino County Air Resources Board, North Coast Builders Exchange, Mendocino Employers Council, Mendocino County Farm Bureau,

B. Please answer the following on a separate sheet(s) of paper and attach.

1. Why are you applying to serve on the City of Ukiah's Airport Commission?
2. What is your understanding of the purpose, role, and responsibility of the Airport Commission?
3. What do you believe are the three most important Airport related issues facing our community and why?
4. In your opinion, what type of Airport programs or Airport development should the City encourage?
5. In your opinion, what type of Airport programs or Airport development should the City discourage?
6. What kind of ideal community do you envision for Ukiah?
7. Do you have any known projects or conflict of interest related to this Commission (business and/or personal)?
8. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Airport Commission?
9. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Signature of Applicant — Date: 11/1/2021

Thank you for your interest in serving your community and the City of Ukiah. This position is open until filled.

Please return this application and attachments to the City Clerk's office at 300 Seminary Avenue, Ukiah, CA 95482. If you have any questions, please contact the City Clerk's office at (707) 463-6217.

Eric Crane
Airport Commission Application
6/6/18

1. Why are you applying to serve on the City of Ukiah's Airport Commission?

I believe my work on the Ukiah Airport Commission is making a difference and I enjoy serving the community.

2. What is your understanding of the purpose, role, and responsibility of the Airport Commission?

To provide advice and recommendations to City Council and City Staff on Ukiah Airport operations, facilities, management, funding, government compliance, and risk assessment. Also to provide subject matter expertise, serve as a resource to City Council and Staff. Also to augment institutional memory.

3. What do you believe are the three most important Airport related issues facing our community and why?

1) Budget - Managing changing costs and revenue streams. It is critical to the health of the airport for the Airport Enterprise to operate in a sustainable fashion while adapting to ever shifting Federal, State, County and City pressures. Pursuing funding at the Federal, State and local levels. Prioritizing expenditures to best utilize limited resources.

2) Prevention and management of deferred maintenance - Continuing to make incremental gains on past deferred maintenance while keeping up on maintenance of existing assets. We have a large number of buildings that are increasingly in need of maintenance and spending money and staff resources efficiently is a constant challenge. We also have Runway and Taxiway paving that is in poor to very poor condition and that is a lot of pavement that must be maintained with grant funding.

3) Encroachment of incompatible land use - The Ukiah Airport biggest threat is from incremental incompatible development; especially the approach and departure ends of the runway. Nationwide this is the number one risk to airports. While the Airport Commission has little to no oversight in this area it does remain the largest Airport issue and highest risk.

4. In your opinion, what type of Airport programs or Airport development should the City encourage?

Those that benefit the community, maximize safety and protect the ongoing viability of the Ukiah Airport and the community at large.

5. In your opinion, what type of Airport programs or Airport development should the City discourage?

Those that harm the community, reduce safety and risk the health and sustainability of the Ukiah Airport and the community at large.

6. What kind of ideal community do you envision for Ukiah?

One where we all participate in our community and work to make both the short and long term future better than the past or the present. Where people employ their talents to better the community.

7. Do you have any known projects or conflict of interest related to this Commission (business and/or personal)?

No.

8. How do you believe your own skills, experience, expertise and perspectives will be beneficial to the work of the Airport Commission?

My vocation as construction manager has been useful to the commission on topics of maintenance, contracts, leases and government interface. My avocation as a pilot gives me exposure and insight into airport operations.

9. Are there any other City of Ukiah Committees/Commissions in which you are interested and on which you would be willing to serve?

Not at this time.

Eric Crane

MEMORANDUM

City of Ukiah

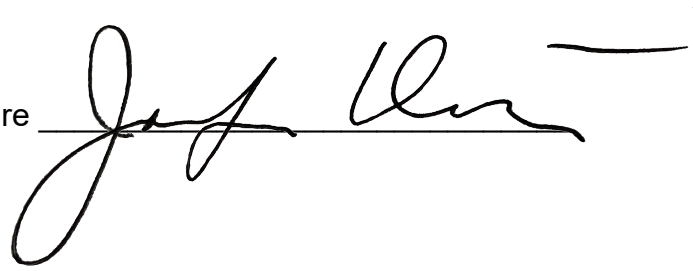
Date: November 10, 2021

To: Kristine Lawler, City Clerk

From: Josefina Duenas, Councilmember

Subject: Nomination for Airport Commission

I nominate Eric Crane for the Airport Commission as a City Resident Representative, to be considered at the November 17, 2021, Regular City Council meeting.

Signature 

RESOLUTION NO. 2021-

Resolution of the City Council of the City of Ukiah Making Appointments to the Design Review Board and the Airport Commission

WHEREAS, Pursuant to City Code Section 1161 – members of the Design Review Board are appointed by a majority of the City Council, to serve at the will of the Council for up to a term of four years; and

WHEREAS, the City Clerk's office has received an application from Ronald J. Meaux, with no other applications having been received; and

WHEREAS, in respect to the Airport Commission, Resolution 2014-48, which amends the procedures for filling vacancies on City Boards and Commissions, states that the right to nominate a candidate from the available pool shall rotate among the Councilmembers; and

WHEREAS, Councilmember Duenas, being the next in line to make a nomination to the Airport Commission, has nominated Eric Crane for the City Resident position, with no other applications having been received.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council approve the nominations, and do hereby appoint the following persons and terms:

BOARD/ COMMISSION	NAME	POSITION	NOMINATED BY COUNCILMEMBER	TERM EXPIRATION
Design Review Board	Ronald J. Meaux	Community at Large	Full Council	11/17/25
Airport Commission	Eric Crane	City Resident	Duenas	11/17/24

PASSED AND ADOPTED this 17th day of November, 2021, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Juan V. Orozco, Mayor

ATTEST:

_____
Kristine Lawler, City Clerk

Agenda Item No: 12.a.
MEETING DATE/TIME: 11/17/2021
ITEM NO: 2020-352

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

DEPARTMENT: City Manager / Admin

PREPARED BY: Tami Bartolomei, Office of Emergency Services Coordinator

PRESENTER: Traci Boyl, City Manager's Office Management Analyst.

ATTACHMENTS:
None

Summary: The City Council will receive a status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Background: On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California in response to the COVID-19 pandemic.

The County of Mendocino declared a State of Emergency related to the COVID-19 on March 4, 2020.

On March 17, 2020, the City Manager, acting as the Director of Emergency Services, declared the existence of a local emergency.

On March 18, 2020, City Council approved a Resolution ratifying the proclamation declaring the existence of a local emergency.

Since the onset of the emergency, the City of Ukiah has worked to respond to the public health and safety needs of the community in cooperation with the County of Mendocino and other partners. The local response for public health is lead regionally by the County of Mendocino and the County's Public Health Officer. In addition, the City of Ukiah has worked to maintain the continuity of public services including public safety, water, sewer, electric, airport, public works, and other essential activities.

Discussion: As the coronavirus “COVID-19” continues to evolve, the City of Ukiah continues to monitor the situation and respond to emerging needs of the community. The City is in continued contact with local and state agencies, as well as community partners, hospitals, schools, and neighboring cities to ensure we have the most updated information pertaining to COVID-19 and are coordinating efforts.

Reports and/or information from the City of Ukiah's Emergency Operation Center (EOC) may include, as necessary:

* Emergency Operation Center (EOC) Status
* COVID-19 Case Updates

* Public Information Officer
* Medical Services
* School/Education
* Public Safety (Police/Fire/EMS)
* Shelter in Place Monitoring and Compliance
* Community Service Groups
* Homeless Response
* Business Impacts/Services
* Public Infrastructure/Construction Status
* City Finance
* Recovery Efforts and Planning
* Other Related matters

Staff will provide a status report to City Council and will seek direction or action on operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Go to the City's website (www.cityofukiah.com) for direct access to information related to the Novel Coronavirus (COVID-19) emergency including local updates, City Services, Community/Resident Information, and Business Resources.

Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager

Approved: Sage Sangiacomo, City Manager

Agenda Item No: 13.a.
MEETING DATE/TIME: 11/17/2021
ITEM NO: 2019-62

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

DEPARTMENT: City Clerk
PREPARED BY: Kristine Lawler, City Clerk
PRESENTER: Mayor Orozco and Various Councilmembers

ATTACHMENTS:
1. 2021 City Council Special Assignments

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment 1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments and modify assignments as necessary.

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: No
CURRENT BUDGET AMOUNT: N/A
PROPOSED BUDGET AMOUNT: N/A
FINANCING SOURCE: N/A
PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A
COORDINATED WITH: N/A

Approved: Sage Sangiacomo, City Manager

2021 CITY COUNCIL SPECIAL ASSIGNMENTS

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Disaster Council	Shall meet a minimum of once a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Office of Emergency Management 300 Seminary Ave. Ukiah, CA 95482 467-5765 - Tami Bartolomei	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	**Orozco** **Duenas- Alternate**	**Tami Bartolomei,** Office of Emergency Management Coordinator; 467-5765 tbartolomei@cityofukiah.com
Greater Ukiah Business & Tourism Alliance	3rd Tuesday of month, 11:30 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	**Duenas** **Rodin - Alternate**	**Shannon Riley,** Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	**Brown** **Rodin- Alternate**	**Tim Eriksen,** Public Works Director/City Engineer**;** 463-6280 teriksen@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	**Orozco** **Brown- Alternate**	**Sean White,** Director of Water Resources; 463-5712 swhite@cityofukiah.com
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers	Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	**Brown** **Duenas- Alternate**	**Tim Eriksen,** Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena	Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	**Duenas** **Orozco - Alternate**	**Tim Eriksen, Public Works Director/City Engineer;** 463-6280 teriksen@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Ross Walker, Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	**Bartolomei** (appointed 12/19/18)	**Tami Bartolomei,** Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced	419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	**Shannon Riley, Deputy City Manager**	**Shannon Riley,** Deputy City Manager; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall	Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 508-3670	Consider issues related to Russian river - plans projects and funding requests	**Rodin** **Brown- Alternate**	**Tim Eriksen,** Public Works Director/City Engineer**;** 463-6280 teriksen@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office Nicole French 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	**Crane** **Duenas- Alternate**	**Sean White,** Director of Water Resources; 463-5712 swhite@cityofukiah.com

COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	**Riley** (appointed 12/19/18)	**Shannon Riley,** Deputy City Manager; 467-5793 sriley@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	**Orozco** **Neil Davis- Alternate**	**David Burton**, Museum Director; 467-2836 dburton@cityofukiah.com

Continued - COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room	Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	**Cedric Crook, Patrol Lieutenant**	**Cedric Crook**, Patrol Lieutenant Nob; 463-6771; ccrook@cityofukiah.com
Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. *(see NCPA calendar)*	Roseville, CA and other locations	651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	**Crane** **Grandi - Alternate**	**Mel Grandi,** Electric Utility Director; 463-6295 mgrandi@cityofukiah.com

2021 CITY COUNCIL SPECIAL ASSIGNMENTS

LOCAL/COUNTY/REGIONAL/LIASONS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Adventist Health Community Advisory Council	Quarterly: Aug. 27, 6:45 a.m. Nov 5, 6:45 a.m.	275 Hospital Drive Ukiah, CA 95482	275 Hospital Drive Ukiah, CA 95482 707-463-7623 Allyne Brown - Allyne.Brown@ah.org	Provides the Adventist Health Ukiah Valley (AHUV) Governing Board and Administration with advice, support, and suggestions on matter of importance to Mendocino, Lake and Sonoma Counties.	**Brown** **Rodin - Alternate**	**Kristine Lawler,** City Clerk, 463-6217 klawler@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced	Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	**Rodin** **Orozco-Alternate**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA	C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	**Mayor**	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	**Crane** **Orozco, Alternate** **Alan Carter,** Treasurer	**Dan Buffalo,** Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months; 1:00 p.m.	Various Mendocino County Libraries	Ukiah County Library 463-4491	Review library policy and activities	**Supervisor Mulheren**	**Kristine Lawler,** City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210	1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	**Greg Owen,** Airport Manager (appointed 12/19/18)	**Kristine Lawler,** City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482	511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	**Mayor, City Manager and Police Chief**	**Sage Sangiacomo,** City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave.,Suite D Ukiah, CA	151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	**White/Orozco**	**Sean White,** Director of Water Resources; 463-5712 swhite@cityofukiah.com
HHSA Advisory Board	2nd Wednesday of month; 9:00 a.m.	Big Sur Room County Department of Social Services	Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St. Ukiah CA 95482	Discussions and possible work on health and human service issues	**Brown - Liaison**	**Shannon Riley**, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers	Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	**(positions not active)** **Crane** **Rodin**	**Craig Schlatter,** Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA	Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	**Owen/Schlatter**	**Greg Owen**, Airport Manager; 467-2855; gowen@cityofukiah.com **Craig Schlatter**, Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County 1st District Liaison	Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 1st District Supervisor	**Brown** **Crane- Alternate**	**Sage Sangiacomo,** City Manager; 463-6221; ssangiacomo@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 2nd District Supervisor	**Brown**	**Shannon Riley, Deputy City Manager**; 467-5793 sriley@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIASONS OnGoing One or Two Council and/or Staff	**MTG DATE/TIME**	**LOCATION**	**MAILING ADDRESS/CONTACT**	**COMMITTEE FUNCTION**	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Fire Executive Committee	2nd Wednesdays of month, 3:45 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA	Stephanie Abba Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	**Orozco/Brown**	**Doug Hutchison, Fire Chief;** 463-6263; dhutchison@cityofukiah.com
STANDING COMMITTEES	**MTG DATE/TIME**	**LOCATION**	**MAILING ADDRESS/CONTACT**	**COMMITTEE FUNCTION**	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Equity and Diversity	TBD	Virtual Meeting Room (link to be created)	Civic Center 300 Seminary Ave. Ukiah, CA 95482	Improve diversity and equity in the City's workforce and municipal services	**Orozco/Duenas**	**Traci Boyl,** City Manager's Office Management Analyst; 467-5720 tboyl@cityofukiah.com

2021 AD HOC COMMITTEES		
COMMITTEE	**ASSIGNED TO**	**PRINCIPAL STAFF SUPPORT**
Electric Grid Operational Improvements	**Crane/Orozco**	**Mel Grandi, Electric Utility Director**; 463-6295 mgrandi@cityofukiah.com
Trench Cut Policy Development	**Crane/Brown**	**Tim Eriksen, Public Works Director/City Engineer**; 463-6280 teriksen@cityofukiah.com
Budget Development Best Practices and Financial Policy For FY 21/22 Budget	**Crane/Brown**	**Dan Buffalo, Director of Finance;** 463-6220 dbuffalo@cityofukiah.com **Sheri Mannion, Human Resource Director/Risk Manager**; 463-6272, smannion@cityofukiah.com
Advance Planning & Policy for Sphere of Influence (SOI), Municipal Service Review (MSR), Annexation, Tax Sharing, Detachment, and Out of Area Service Agreements	**Crane/Rodin**	**Sage Sangiacomo, City Manager** 463-6221 ssangiacomo@cityofukiah.com **Shannon Riley, Deputy City Manager** 467-5793 sriley@cityofukiah.com **Craig Schlatter, Community Development Director** 463-6219 cschlatter@cityofukiah.com **Sean White, Director of Water Resources;** 463-5712 swhite@cityofukiah.com **Tim Eriksen, Public Works Director/City Engineer**; 463-6280 teriksen@cityofukiah.com **Mel Grandi, Electric Utility Director;** 463-6295 mgrandi@cityofukiah.com **Dan Buffalo,** Director of Finance; 463-6220 dbuffalo@cityofukiah.com
2021 Electric Rate Study	**Crane/Duenas**	**Mel Grandi, Electric Utility Director**; 463-6295 mgrandi@cityofukiah.com
Housing Element and Implementation Review	**Rodin/Orozco**	**Craig Schlatter, Community Development Director** 463-6219 cschlatter@cityofukiah.com
Planning Commissioner Appointment Process	**Crane/Rodin**	**Craig Schlatter, Community Development Director** 463-6219 cschlatter@cityofukiah.com **Darcy Vaughn, Assistant City Attorney** 462-6846 dvaughn@cityofukiah.onmicrosoft.com
UVSD/ City Relations *Ad hoc committee to address specific issues with the Ukiah Valley Sanitation District, including discussion of overall sewer system service delivery policies, operating policy revisions, potential revisions to the current Operating Agreement, and cost sharing*	**Crane/Brown**	**Dan Buffalo, Director of Finance;** 463-6220 dbuffalo@cityofukiah.com **Sean White, Water Resources Director** 463-5712 swhite@cityofukiah.com
Upper Russian River Water Agency/City Relations	**Crane/Brown**	**Sean White, Director of Water Resources;** 463-5712 swhite@cityofukiah.com
Orr Street Bridge Corridor	**Rodin/Duenas**	**Tim Eriksen, Public Works Director/City Engineer**; 463-6280 teriksen@cityofukiah.com