



Airport Commission

Regular Meeting

AGENDA

Airport Administration ♦ 1403 S. State St. ♦ Ukiah, CA 95482

Join Zoom Meeting

<https://zoom.us/j/91399518551>

Meeting ID: 913 9951 8551

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 913 9951 8551

December 7, 2021 - 6:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.a. November 2nd, 2021 Minutes

Recommended Action: approve minutes

Attachments:

1. acm_11022021

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

The Ukiah Airport Commission welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

5. DISCUSSION / ACTION / REPORTS

- 5.a. FAA Grants
Recommended Action: Receive Report
Attachments: None
- 5.b. Airport Monthly Financial / Budget / AD Hoc
Recommended Action: Receive Report
Attachments:
 - 1. 2021 YTD
 - 2. 2022 YTD
 - 3. Balance sheet 2021
 - 4. Balance sheet 2022
- 5.c. Airport Maintenance
Recommended Action: Receive Report
Attachments: None
- 5.d. North East Corner
Recommended Action:
Attachments: None
- 5.e. Runway Extension Study
Recommended Action:
Attachments: None

6. **AGENDA ITEMS FOR NEXT MONTH**

7. **COMMISSIONER / STAFF COMMENTS**

8. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah Municipal Airport, located at 1403 W. State St., Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

CITY OF UKIAH
AIRPORT COMMISSION MINUTES
Regular Meeting
Via GoToMeetings
Ukiah, CA 95482
November 2nd, 2021
6:00 p.m.

1. ROLL CALL

Ukiah Airport Commission Meeting met November 2nd, 2021, having been legally noticed on October 28th, 2021. Acting Chair Albright called the meeting to order at 6:04 p.m. Roll was taken with the following **Commissioners Present:** Don Albright, Randy Beckler and Eric Crane. **Staff Present:** Greg Owen Airport Manager and Ken Ronk Airport Assistant.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. APPROVAL OF MINUTES

October 5th, 2021 Approved

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

5. DISCUSSION / ACTION / REPORTS

A. FAA Grants/ACIP

Presenter: Greg Owen, Airport Manager

Staff and Commission discussed future projects and reviewed the current ACIP submitted to the FAA.

B. Airport Monthly Financial / Budget

Presenter: Greg Owen, Airport Manager

Report Received

C. Airport Monthly Financial / Budget / AD Hoc

Presenter: Greg Owen, Airport Manager

Report Received

D. Airport Maintenance

Presenter: Greg Owen, Airport Manager

Report Received

E. North East Corner

1 Ad Hoc discussed draft letter and Commission directed ad hoc to review letter and
2 submit.

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4
5
6 **6. AGENDA ITEMS FOR AUGUST**

- 7 **A.** FAA Grants/ Projects
8 **B.** Airport Monthly Financial
9 **C.** Airport Maintenance
10 **D.** North East Corner
11 **E.** Runway Extension
12

13 **7. COMMISSIONER COMMENTS/STAFF COMMENTS**
14
15
16

17 **8. ADJOURNNMENT**

18 There being no further business, the meeting adjourned at 6:36 p.m.
19
20

21 _____
22 Greg Owen, Recording Secretary
23

Ukiah Municipal Airport, Ukiah, CA

Project Description: Runway 15-33 Installation of LED MRL and Threshold Lights (Construction Phase 2)
Installation of FAA Rwy 15 PAPI and REILs on both ends of Rwy 15-33 Construction
(Reimbursable Agreement)

Brief Item Description	Construction or Land Cost	Engr/Plan*	Admin. Cost	Total Cost	Federal Share	Non-Federal
					90.00%	10.00%
Rwy 15-33 MRL Installation	\$ 2,230,553	\$ 325,500	\$ 39,202	\$ 2,595,255	\$ 2,335,730	\$ 259,526
RA FAA PAPI/REILs Installation	\$ 584,990	\$ 47,200	\$ 17,810	\$ 650,000	\$ 585,000	\$ 65,000
Totals	\$ 2,815,543	\$ 372,700	\$ 57,012	\$ 3,245,255	\$ 2,920,730	\$ 324,526
Available AIP Entitlements					\$ 150,000	
Requested Discretionary					\$ 2,770,730	

* Cost include material testing and CA services

November 30, 2021

AIRPORT: Ukiah Municipal Airport (UKI)

PROJECT: Runway 15-33 Installation of LED MIRL and Threshold Lights (Construction Phase 2) and Installation of FAA Runway 15 PAPI and REILs on both ends of Runway 15-33 Construction (Reimbursable Agreement)

This project will be Phase 2 and final work for the runway width reduction. There will be the demolition of existing MIRLs fixtures and threshold lights, abandon direct buried cable. Installation of new MIRL and threshold lights at the new 75-foot width runway and coordination with the FAA's construction team to install new LED REILs and PAPIs adjusted location for the new 75-foot-wide runway width.

NPR CODE: RE, RW, LI; NPR: 779; PCI: 100.

This project will be the construction and FAA oversight of demolition of the (E) VASI and REILs and the coordination with the FAA's inspection team for the installation of new LED REILs and PAPIs to meet the reduced width 75 feet wide runway.

NPR CODE: RE, RW, VI; NPR: 80; PCI: N/A.

5.

B. Staff will give report on monthly financial

12/01/2021
10:43:22

City of Ukiah
2021
EXPENSE

PAGE 1
glflxrpt

FROM 2021 01 TO 2021 04

ACCOUNTS FOR:
777 AIRPORT FUND

ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
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77700000 AIRPORT FUND

44201 AIRPORT GAS & OIL SALES	-975,250	0	-975,250	-537,822.84	-437,427.16	55.1%
44202 AIRPORT OPERATION FEES	-8,500	0	-8,500	-1,794.00	-6,706.00	21.1%
44203 AIRPORT MISC. SALES	0	0	0	.00	.00	.0%
44204 AIRPORT LANDING FEES	-32,000	0	-32,000	.00	-32,000.00	.0%
46110 INTEREST ON INVESTMENTS	-3,000	0	-3,000	-2,140.33	-859.67	71.3%
46116 MISCELLANEOUS INCOME	-5,500	0	-5,500	-1,012.00	-4,488.00	18.4%
46801 AIRPORT GROUND RENT	-165,000	0	-165,000	-35,508.07	-129,491.93	21.5%
46802 AIRPORT ADMIN BLDG RENT	-11,000	0	-11,000	-3,824.00	-7,176.00	34.8%
46803 AIRPORT HANGAR RENT	-150,000	0	-150,000	-55,423.00	-94,577.00	36.9%
46804 FAA BUILDING	-15,000	0	-15,000	-5,066.76	-9,933.24	33.8%
46805 CORPORATION YARD LAND RENTAL	-80,272	0	-80,272	-80,272.00	.00	100.0%
46806 COMMISSION ON HANGAR RENTAL	-2,500	0	-2,500	-444.40	-2,055.60	17.8%
48110 MISCELLANEOUS RECEIPTS	-600	0	-600	.00	-600.00	.0%
54700 FINES & PENALTIES	0	0	0	63.27	-63.27	.0%
61300 BILLING & COLLECTION ALLOCATIO	11,657	0	11,657	7,127.00	4,530.00	61.1%
62100 ADMIN & OVERHEAD ALLOCATION	1,292	0	1,292	518.00	774.00	40.1%
95778 TRANSFER TO AIRPORT CAP IMP	163,771	0	163,771	.00	163,771.25	.0%
95779 TRANSFER TO SPECIAL AVIATION F	14,375	0	14,375	.00	14,375.00	.0%
TOTAL AIRPORT FUND	-1,257,527	0	-1,257,527	-715,599.13	-541,927.62	56.9%

77714000 CITY ATTORNEY

52150 LEGAL SERVICES/EXPENSES	6,000	0	6,000	694.82	5,305.18	11.6%
61200 PURCHASING ALLOCATION	448	0	448	168.00	280.00	37.5%
61500 INSURANCE ALLOCATION	27	0	27	28.00	-1.00	103.7%
62100 ADMIN & OVERHEAD ALLOCATION	444	0	444	178.00	266.00	40.1%
TOTAL CITY ATTORNEY	6,919	0	6,919	1,068.82	5,850.18	15.4%

77725200 AIRPORT OPERATIONS

51110 REGULAR SALARIES & WAGES	255,959	0	255,959	70,266.83	185,692.17	27.5%
51130 OVERTIME SALARIES & WAGES	4,500	0	4,500	3,459.82	1,040.18	76.9%

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City of Ukiah
2021
EXPENSE

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FROM 2021 01 TO 2021 04

ACCOUNTS FOR: 777 AIRPORT FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
51210 RETIREMENT (PERS)	29,815	0	29,815	8,847.75	20,967.25	29.7%
51211 PERS UNFUNDED LIABILITY	40,804	0	40,804	40,804.01	-.01	100.0%
51220 INSURANCE	57,319	0	57,319	16,547.41	40,771.59	28.9%
51230 WORKERS COMP	17,866	0	17,866	5,418.67	12,447.33	30.3%
51240 MEDICARE	3,973	0	3,973	1,254.87	2,718.13	31.6%
51250 UNEMPLOYMENT	2,752	0	2,752	868.24	1,883.76	31.5%
51260 FICA	0	0	0	.00	.00	.0%
51290 CELL PHONE STIPEND	1,008	0	1,008	281.40	726.60	27.9%
52100 CONTRACTUAL SERVICES	25,065	3,168	28,233	6,290.80	19,994.70	22.3%
52528 LIABILITY INSURANCE	8,100	0	8,100	8,015.00	85.00	99.0%
54100 SUPPLIES	10,300	0	10,300	2,558.81	7,741.19	24.8%
54101 POSTAGE	400	0	400	4.10	395.90	1.0%
54102 SMALL TOOLS	1,000	0	1,000	.00	1,000.00	.0%
54330 COMPUTER AND TECHNOLOGY	2,000	0	2,000	.00	2,000.00	.0%
55100 TELEPHONE	3,000	0	3,000	1,262.83	1,737.17	42.1%
55210 UTILITIES	37,000	0	37,000	4,558.88	32,441.12	12.3%
56110 CITY GARAGE - PARTS	0	0	0	.00	.00	.0%
56111 CITY GARAGE - LABOR	0	0	0	.00	.00	.0%
56120 EQUIPMENT MAINTENANCE & REPAIR	0	0	0	.00	.00	.0%
56130 EXTERNAL SERVICES	8,816	0	8,816	1,911.37	6,904.34	21.7%
56210 FUEL & FLUIDS	2,000	0	2,000	463.02	1,536.98	23.2%
56300 BUILDING MAINT. & REPAIR	15,000	0	15,000	9,092.15	5,907.85	60.6%
56600 AIRFIELD MAINTENANCE & REPAIR	20,000	19,057	39,057	.00	12,217.30	.0%
57100 LEARNING AND DEVELOPMENT	6,000	0	6,000	.00	6,000.00	.0%
57300 MEMBERSHIPS & SUBSCRIPTIONS	400	0	400	.00	400.00	.0%
58401 AVIATION FUEL	463,250	0	463,250	236,809.98	226,440.02	51.1%
59100 PROPERTY TAXES PAID	1,250	0	1,250	.00	1,250.00	.0%
59101 FEES	600	0	600	1,023.40	-423.40	170.6%
59108 BANK FEES	0	0	0	2,715.03	-2,715.03	.0%
61100 GENERAL GOVERNMENT ALLOCATION	0	0	0	.00	.00	.0%
61200 PURCHASING ALLOCATION	2,788	0	2,788	1,048.00	1,740.00	37.6%
61300 BILLING & COLLECTION ALLOCATIO	0	0	0	.00	.00	.0%
61422 IT ALLOCATION	32,658	0	32,658	8,907.00	23,751.00	27.3%
61500 INSURANCE ALLOCATION	23,347	0	23,347	24,521.00	-1,174.00	105.0%
61600 GARAGE ALLOCATION	17,545	0	17,545	6,183.00	11,362.00	35.2%
62100 ADMIN & OVERHEAD ALLOCATION	82,873	0	82,873	33,226.00	49,647.00	40.1%
80100 MACHINERY & EQUIPMENT	0	0	0	.00	.00	.0%
TOTAL AIRPORT OPERATIONS	1,177,388	22,225	1,199,612	496,339.37	674,486.14	41.4%
TOTAL AIRPORT FUND	-73,220	22,225	-50,995	-218,190.94	138,408.70	427.9%
TOTAL REVENUES	-1,448,622	0	-1,448,622	-723,307.40	-725,314.60	
TOTAL EXPENSES	1,375,402	22,225	1,397,627	505,116.46	863,723.30	

12/01/2021
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City of Ukiah
2021
EXPENSE

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FROM 2021 01 TO 2021 04

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-73,220	22,225	-50,995	-218,190.94	138,408.70	427.9%

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City of Ukiah
2021

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EXPENSE

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:

2021
EXPENSE
Includes accounts exceeding 0% of budget.
Print Full or Short description: F
Print full GL account: N
Sort by full GL account: N
Print Revenues-Version headings: Y
Print revenue as credit: Y
Print revenue budgets as zero: N

From Yr/Per: 2021/ 1
To Yr/Per: 2021/ 4
Budget Year: 2021
Print totals only: Y
Format type: 1
Double space: N
Suppress zero bal accts: Y
Amounts/totals exceed 999 million dollars: N
Roll projects to object: N
Print journal detail: N
From Yr/Per: 2014/ 1
To Yr/Per: 2014/ 2
Include budget entries: Y
Incl encumb/liq entries: Y
Sort by JE # or PO #: J
Detail format option: 1
Multiyear view: D

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10:41:55

City of Ukiah
2022
EXPENSE

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FROM 2022 01 TO 2022 04

ACCOUNTS FOR:
777 AIRPORT FUND

ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
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77700000 AIRPORT FUND

44201 AIRPORT GAS & OIL SALES	-880,000	0	-880,000	-397,799.02	-482,200.98	45.2%
44202 AIRPORT OPERATION FEES	-8,500	0	-8,500	-2,800.00	-5,700.00	32.9%
44203 AIRPORT MISC. SALES	0	0	0	.00	.00	.0%
44204 AIRPORT LANDING FEES	-20,000	0	-20,000	.00	-20,000.00	.0%
46110 INTEREST ON INVESTMENTS	-5,000	0	-5,000	-1,126.60	-3,873.40	22.5%
46116 MISCELLANEOUS INCOME	-5,500	0	-5,500	-1,060.00	-4,440.00	19.3%
46801 AIRPORT GROUND RENT	-165,000	0	-165,000	-49,788.06	-115,211.94	30.2%
46802 AIRPORT ADMIN BLDG RENT	-11,000	0	-11,000	-4,356.00	-6,644.00	39.6%
46803 AIRPORT HANGAR RENT	-150,000	0	-150,000	-57,671.50	-92,328.50	38.4%
46804 FAA BUILDING	-15,000	0	-15,000	-5,066.76	-9,933.24	33.8%
46805 CORPORATION YARD LAND RENTAL	-81,000	0	-81,000	-82,680.00	1,680.00	102.1%
46806 COMMISSION ON HANGAR RENTAL	-2,500	0	-2,500	-450.00	-2,050.00	18.0%
48110 MISCELLANEOUS RECEIPTS	-600	0	-600	.00	-600.00	.0%
61300 BILLING & COLLECTION ALLOCATIO	13,085	0	13,085	.00	13,085.00	.0%
62100 ADMIN & OVERHEAD ALLOCATION	1,047	0	1,047	.00	1,047.00	.0%
94402 ACCRUALS AND OTHER ADJUSTING	0	13,391	13,391	.00	13,391.33	.0%
95779 TRANSFER TO SPECIAL AVIATION F	164,375	0	164,375	.00	164,375.00	.0%
TOTAL AIRPORT FUND	-1,165,593	13,391	-1,152,202	-602,797.94	-549,403.73	52.3%

77714000 CITY ATTORNEY

52150 LEGAL SERVICES/EXPENSES	6,000	0	6,000	1,292.95	4,707.05	21.5%
61200 PURCHASING ALLOCATION	393	0	393	.00	393.00	.0%
61500 INSURANCE ALLOCATION	24	0	24	.00	24.00	.0%
62100 ADMIN & OVERHEAD ALLOCATION	449	0	449	.00	449.00	.0%
TOTAL CITY ATTORNEY	6,866	0	6,866	1,292.95	5,573.05	18.8%

77725200 AIRPORT OPERATIONS

51110 REGULAR SALARIES & WAGES	256,613	0	256,613	82,366.89	174,246.11	32.1%
51130 OVERTIME SALARIES & WAGES	4,500	0	4,500	879.02	3,620.98	19.5%
51210 RETIREMENT (PERS)	26,667	0	26,667	9,484.88	17,182.12	35.6%

12/01/2021
10:41:55

City of Ukiah
2022
EXPENSE

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FROM 2022 01 TO 2022 04

ACCOUNTS FOR: 777 AIRPORT FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
51211 PERS UNFUNDED LIABILITY	48,729	0	48,729	48,729.00	.00	100.0%
51220 INSURANCE	59,335	0	59,335	16,592.24	42,742.76	28.0%
51230 WORKERS COMP	17,026	0	17,026	5,892.88	11,133.12	34.6%
51240 MEDICARE	3,092	0	3,092	1,147.27	1,944.73	37.1%
51250 UNEMPLOYMENT	0	0	0	915.39	-915.39	.0%
51260 FICA	0	0	0	.00	.00	.0%
51290 CELL PHONE STIPEND	1,008	0	1,008	282.00	726.00	28.0%
52100 CONTRACTUAL SERVICES	25,065	1	25,066	4,793.64	20,182.06	19.1%
52528 LIABILITY INSURANCE	8,100	0	8,100	8,015.00	85.00	99.0%
54100 SUPPLIES	10,300	0	10,300	2,567.88	7,732.12	24.9%
54101 POSTAGE	400	0	400	9.56	390.44	2.4%
54102 SMALL TOOLS	1,000	0	1,000	.00	1,000.00	.0%
54330 COMPUTER AND TECHNOLOGY	2,000	0	2,000	.00	2,000.00	.0%
55100 TELEPHONE	3,000	0	3,000	1,448.39	1,551.61	48.3%
55210 UTILITIES	37,800	0	37,800	5,747.46	32,052.54	15.2%
56110 CITY GARAGE - PARTS	0	0	0	.00	.00	.0%
56111 CITY GARAGE - LABOR	0	0	0	.00	.00	.0%
56120 EQUIPMENT MAINTENANCE & REPAIR	0	0	0	.00	.00	.0%
56130 EXTERNAL SERVICES	12,446	0	12,446	1,230.60	11,215.40	9.9%
56210 FUEL & FLUIDS	2,000	0	2,000	.00	2,000.00	.0%
56300 BUILDING MAINT. & REPAIR	20,000	0	20,000	2,958.90	17,041.10	14.8%
56600 AIRFIELD MAINTENANCE & REPAIR	35,000	0	35,000	1,268.22	33,731.78	3.6%
57100 LEARNING AND DEVELOPMENT	7,000	0	7,000	1,624.00	5,376.00	23.2%
57300 MEMBERSHIPS & SUBSCRIPTIONS	400	0	400	95.00	305.00	23.8%
58401 AVIATION FUEL	541,350	0	541,350	191,185.20	350,164.80	35.3%
59100 PROPERTY TAXES PAID	1,250	0	1,250	.00	1,250.00	.0%
59101 FEES	1,500	0	1,500	.00	1,500.00	.0%
59108 BANK FEES	0	0	0	8,357.81	-8,357.81	.0%
61100 GENERAL GOVERNMENT ALLOCATION	0	0	0	.00	.00	.0%
61200 PURCHASING ALLOCATION	2,448	0	2,448	.00	2,448.00	.0%
61300 BILLING & COLLECTION ALLOCATIO	0	0	0	.00	.00	.0%
61422 IT ALLOCATION	35,944	0	35,944	.00	35,944.00	.0%
61500 INSURANCE ALLOCATION	32,275	0	32,275	.00	32,275.00	.0%
61600 GARAGE ALLOCATION	20,208	0	20,208	.00	20,208.00	.0%
62100 ADMIN & OVERHEAD ALLOCATION	94,161	0	94,161	.00	94,161.00	.0%
80100 MACHINERY & EQUIPMENT	0	0	0	.00	.00	.0%
TOTAL AIRPORT OPERATIONS	1,310,617	1	1,310,618	395,591.23	914,936.47	30.2%
TOTAL AIRPORT FUND	151,890	13,392	165,282	-205,913.76	371,105.79	-124.6%
TOTAL REVENUES	-1,344,100	0	-1,344,100	-602,797.94	-741,302.06	
TOTAL EXPENSES	1,495,990	13,392	1,509,382	396,884.18	1,112,407.85	

12/01/2021
10:41:55

City of Ukiah
2022
EXPENSE

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FROM 2022 01 TO 2022 04

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	151,890	13,392	165,282	-205,913.76	371,105.79	-124.6%

12/01/2021
10:41:55

City of Ukiah
2022

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EXPENSE

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:

2022
EXPENSE
Includes accounts exceeding 0% of budget.
Print Full or Short description: F
Print full GL account: N
Sort by full GL account: N
Print Revenues-Version headings: Y
Print revenue as credit: Y
Print revenue budgets as zero: N

From Yr/Per: 2022/ 1
To Yr/Per: 2022/ 4
Budget Year: 2022
Print totals only: Y
Format type: 1
Double space: N
Suppress zero bal accts: Y
Amounts/totals exceed 999 million dollars: N
Roll projects to object: N
Print journal detail: N
From Yr/Per: 2014/ 1
To Yr/Per: 2014/ 2
Include budget entries: Y
Incl encumb/liq entries: Y
Sort by JE # or PO #: J
Detail format option: 1
Multiyear view: D

12/01/2021 10:45
gowen

City of Ukiah
BALANCE SHEET FOR 2021 4

P
g1balsht 1

FUND: 777 AIRPORT FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
77700000	10101	POOLED CASH	111,731.82	486,330.97
77700000	10298	MARKET VALUE ADJUSTMENT	.00	4,791.13
77700000	10410	ACCOUNTS RECEIVABLE	-18,424.27	9,796.41
77700000	10600	ALLOWANCE FOR BAD DEBT	.00	-125.00
77700000	19010	LAND	.00	271,957.47
77700000	19015	INFRASTRUCTURE	.00	1,055,147.91
77700000	19020	LAND IMPROVEMENTS	.00	1,290,900.17
77700000	19040	BUILDINGS	.00	542,676.71
77700000	19080	ROLLING EQUIPMENT	.00	226,630.00
77700000	19090	MACHINERY	.00	64,716.82
77700000	19260	DEFERRED OUTFLOWS - AGENT	.00	152,915.00
77700000	19515	ACCUM DEP - INFRASTRUCTURE	.00	-1,055,147.91
77700000	19520	ACCUM DEP - LAND IMPROVEMENTS	.00	-981,097.68
77700000	19540	ACCUM DEP - BUILDINGS	.00	-439,417.18
77700000	19580	ACCUM DEP - ROLLING EQUIPMENT	.00	-104,495.80
77700000	19590	ACCUM DEP - MACHINERY	.00	-51,742.13
TOTAL ASSETS			93,307.55	1,473,836.89
LIABILITIES				
77700000	20560	COMPENSATED ABSENCES	.00	-30,831.91
77700000	21110	CUSTOMER DEPOSITS	-100.00	-3,761.50
77700000	22200	NET PENSION LIABILITY - AGENT	.00	-1,023,066.00
77700000	22211	DEFERRED INFLOWS - AGENT	.00	-15,785.00
TOTAL LIABILITIES			-100.00	-1,073,444.41
FUND BALANCE				
77700000	30001	ENCUMBRANCE CONTROL	7,547.80	28,786.90
77700000	30002	ENCUMBRANCES - BUDGET FB RESER	-7,547.80	-28,786.90
77700000	30004	APPROPRIATIONS	.00	-1,397,626.66
77700000	30005	REVENUE CONTROL	-253,516.95	-723,307.40
77700000	30006	EXPENDITURE CONTROL	160,309.40	505,116.46
77700000	30007	FUND BALANCE	.00	829,485.12
77700000	30009	ESTIMATED REVENUE	.00	1,448,622.00
77700000	30010	BUDGETARY FUND BALANCE UNRESER	.00	-50,995.34
77700000	31009	INVESTMENT IN FIXED ASSETS	.00	-1,011,686.66
TOTAL FUND BALANCE			-93,207.55	-400,392.48
TOTAL LIABILITIES + FUND BALANCE			-93,307.55	-1,473,836.89

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City of Ukiah
BALANCE SHEET FOR 2022 4

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FUND: 777 AIRPORT FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
77700000	10101	POOLED CASH	9,337.95	548,930.63
77700000	10298	MARKET VALUE ADJUSTMENT	.00	247.26
77700000	10410	ACCOUNTS RECEIVABLE	12,334.67	23,540.80
77700000	10600	ALLOWANCE FOR BAD DEBT	.00	-125.00
77700000	19010	LAND	.00	271,957.47
77700000	19015	INFRASTRUCTURE	.00	1,055,147.91
77700000	19020	LAND IMPROVEMENTS	.00	1,290,900.17
77700000	19040	BUILDINGS	.00	360,924.81
77700000	19080	ROLLING EQUIPMENT	.00	203,558.44
77700000	19090	MACHINERY	.00	64,716.82
77700000	19260	DEFERRED OUTFLOWS - AGENT	.00	1,230,384.00
77700000	19515	ACCUM DEP - INFRASTRUCTURE	.00	-1,055,147.91
77700000	19520	ACCUM DEP - LAND IMPROVEMENTS	.00	-1,027,925.02
77700000	19540	ACCUM DEP - BUILDINGS	.00	-264,176.59
77700000	19580	ACCUM DEP - ROLLING EQUIPMENT	.00	-94,994.80
77700000	19590	ACCUM DEP - MACHINERY	.00	-54,337.13
TOTAL ASSETS			21,672.62	2,553,601.86
LIABILITIES				
77700000	20560	COMPENSATED ABSENCES	.00	-27,970.11
77700000	21110	CUSTOMER DEPOSITS	.00	-3,761.50
77700000	22200	NET PENSION LIABILITY - AGENT	.00	-1,262,886.00
77700000	22202	INTERFND PENS PAYBL DUE TO 995	.00	-1,275,086.09
77700000	22211	DEFERRED INFLOWS - AGENT	.00	-594.00
TOTAL LIABILITIES			.00	-2,570,297.70
FUND BALANCE				
77700000	30001	ENCUMBRANCE CONTROL	.00	90.00
77700000	30002	ENCUMBRANCES - BUDGET FB RESER	.00	-90.00
77700000	30004	APPROPRIATIONS	.00	-1,509,382.03
77700000	30005	REVENUE CONTROL	-88,479.79	-602,797.94
77700000	30006	EXPENDITURE CONTROL	66,807.17	396,884.18
77700000	30007	FUND BALANCE	.00	1,234,296.26
77700000	30009	ESTIMATED REVENUE	.00	1,344,100.00
77700000	30010	BUDGETARY FUND BALANCE UNRESER	.00	165,282.03
77700000	31009	INVESTMENT IN FIXED ASSETS	.00	-1,011,686.66
TOTAL FUND BALANCE			-21,672.62	16,695.84
TOTAL LIABILITIES + FUND BALANCE			<u>-21,672.62</u>	<u>-2,553,601.86</u>

** END OF REPORT - Generated by Greg Owen **

5.

c. Staff will give a verbal update on maintenance

5.

D. North East Corner Ad Hoc Draft Letter

The Ukiah Airport Commission for several years has had concerns with the use of Airport property for the storage of City equipment and vehicles. The City corporation yard on the east side of the airport property has vehicles and equipment stored in the north east corner.

The Airport Commission has seen items come and go out of these areas as time passes. The Commission has concerns that these areas do not look esthetically pleasing and have made the airport look less than neat and orderly. As an example weeds have grown around abandoned equipment make it difficult to mow.

The Airport Commission request the City install a privacy fence around this North East corner to protect items stored in this area and also to hide the lack of cleanliness and orderly storage. The Commission believes this area does not meet the City standard and practices.

5.

E. Runway Extension Study

Runway Extension Study

Background

The City of Ukiah (the City) is interested in an exploratory study to determine the feasibility of extending Ukiah Municipal Airport's (the Airport) Runway 15/33 to a length of 5,000'. This would require an extension of 577'. This study is funded outside of the Federal Aviation Administration's (FAA) Airport Improvement Program (AIP) grant program. This conceptual study will not include an aviation activity forecasting element. The study will assume that the Airport will remain as a FAA category B-II airport with approach visibility minimums as low as 1 ¼ mile (Runway 15) and visual (Runway 33)

Study Elements

1. Geometric exercise for the physical configuration of a 5,000'x75' runway.
 - a. Element will analyze how the runway could fit on existing property including required FAA safety areas and standards.
 - b. If existing property is inadequate, the study will look at what areas of land would need to be acquired.
 - c. Analysis will result in up to five alternative configurations
2. An airspace study will be conducted for the alternatives developed in element 1. The airspace study will be limited to using obstruction/object data already obtained and included in the January 2016 FAA approved ALP set.
3. Rough order of magnitude cost estimates will be developed for up to five alternatives that are deemed viable after Elements 1 and 2 are complete. These will be prepared using available information, and will not constitute an engineer's opinion of probable cost. No field work, such as geotechnical survey, will be performed.
4. Environmental considerations will be documented using publicly available information. This will not be an environmental document to CEQA or NEPA standards but rather a way to gauge alternative viability and community impact. No field survey will be performed.
5. A summary matrix will be prepared to document each alternative (up to five) and its respective viability in terms of geometry, airspace impacts, property impacts, cost estimates, and environmental concern.