



Design Review Board

Special Meeting **AGENDA**

This meeting will be held virtually at the Zoom link and number below.
<https://zoom.us/j/97476094170?pwd=eIF0NVZGRnl5cjdBXbU1IR1E0ZUIQUT09>

You can also dial in using your phone (US Toll-free): (877) 853-5247
Meeting ID: 974 7609 4170
Passcode: 509445

December 8, 2021 - 3:00 PM

The Design Review Board serves as an advisory body to City staff, Zoning Administrator, Planning Commission and City Council to make site design recommendations consistent with the City's Design Review Guidelines. The Design Review Board works with staff and applicants to review proposed site development permit applications, planned development applications and precise development plans, and make recommendations concerning architecture, site design layout, landscaping, parking, signage, exterior lighting and other aspects of urban design to City staff, Zoning Administrator, Planning Commission and City Council as appropriate.

The Design Review Board encourages applicants and/or their representatives to be available at the meeting to answer questions so that no agenda item need be deferred to a later date due to a lack of pertinent information.

1. CALL TO ORDER

2. ROLL CALL

3. CORRESPONDENCE

4. APPROVAL OF MINUTES

4.a. Approval of the November 8, 2021 Special Meeting Minutes

Recommended Action: Review and Approve Minutes of the November 8, 2021 Special Meeting

Attachments:

1. DRBM_Draft_20211108

5. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

The Design Review Board welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

6. NEW BUSINESS

- 6.a. Request for Review and Recommendation to the Planning Commission Regarding an Application for a Major Use Permit to Allow the Development of a new 2,137sf Valvoline Quick Lube Facility at 1280 Airport Park Boulevard; APN 180-080-90 (previously 180-080-29); File No. 21-6505.

Recommended Action: Staff requests the Board review the project for its conformance to the Airport Industrial Park- Planned Development (AIP--PD) design standards, and make a recommendation to the Planning Commission.

Attachments:

1. Application & Project Description
2. Site Plans
3. Ord. 1213-Amending-the-Airport-Park-Planned-Industrial-Development

7. MATTERS FROM THE COMMISSION

8. MATTERS FROM STAFF

9. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah Civic Center, located at 300 Seminary Ave., Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Michelle Irace, Planning Manager
December 1, 2021