CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting, Budget Workshop, Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
FEBRUARY 20, 2019
5:00 p.m.

JOINT MEETING WITH THE UKIAH VALLEY FIRE DISTRICT

Ukiah City Council and the Ukiah Valley Fire District met at a Special Meeting on February 20, 2019, having been legally noticed on February 15, 2019. Mayor Mulheren called the meeting to order at 5:31 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, and Maureen Mulheren. **Councilmember Absent:** Juan V. Orozco. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Cathy Elawadly, Deputy City Clerk.

Ukiah Valley Fire District Board (UVFD) Members Present: David B. Haas, Patrick Garrett, Jenifer Bazzani, D. C. Carpenter, and Allen Cherry.

UVFD Staff Present: Daniel Grebil, Ukiah Valley Fire Authority Administrator; Kevin Jennings, Fire Marshal; Jeff Adair, Training Officer; Stephanie Abba, Clerk of the UVFD Board.

PLEDGE OF ALLEGIANCE AND ROLL CALL

AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Presenter: Susan Knopf.

NEW BUSINESS

a. Administer of Oath, Introduction, and Badge Pinning of New Fire Chief, Douglas Hutchison.

Presenters: Daniel Grebil, Fire Authority Administrator and Sage Sangiacomo, City Manager.

District Clerk Abba administered the Oath of Office to new Chief Hutchison.

The wife of Chief Hutchison pinned the official badge onto the Chief.

Public Comment: None.

ADJOURNMENT

There being no further business, the joint meeting between the City and the UVFD was adjourned at 5:46 p.m.

BUDGET WORKSHOP

a. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 18-19 and Review of Draft Objectives for Fiscal Year 19-20.

Presenters: FINANCE: Dan Buffalo, Finance Director; Daniel Grebil, Ukiah Valley Fire Authority & Sage Sangiacomo, City Manager.

Public Comment: None.

Council Consensus to continue the aforementioned Budget Workshop to the next regular Council meeting.

The Budget Workshop was adjourned at 5:59 p.m.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Regular Meeting on February 20, 2019, having been legally noticed on February 15, 2019. Mayor Mulheren called the meeting to order at 6:01 p.m. Roll was taken with the following **Councilmembers Present:** Juan V. Orozco, Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, and Maureen Mulheren. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Cathy Elawadly, Deputy City Clerk.

MAYOR MULHEREN PRESIDING.

The Pledge of Allegiance was led by C. Thompson.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Proclamation of the Ukiah City Council Recognizing March as Women's History Month.
Presenter: Mayor Mulheren.

Public Comment: None.

Proclamation was received by Katarzyna Rolzinski.

b. Proclamation Recognizing and Celebrating STEM Programs in our Community.
Presenter: Mayor Mulheren.

Public Comment: None.

Proclamation was received by Ukiah Unified School District Representative.

c. Mendocino-Rebuilding Our Community One-Year Anniversary of the Redwood Complex Fire Report Presentation.
Presenter: Tami Bartolomei, Community Services Administrator / Emergency Management Coordinator and Megan Barber Allende, Community Foundation of Mendocino County.

Presentation was received.

d. Presentation of Awards that have been received by The City of Ukiah Public Work Department for Redwood Business Park Transportation Improvement and Talmage Road Interchange Project.
Presenter: Tim Eriksen, Public Works Director / City Engineer and Jarod Thiele, Public Works Management Analyst.

Presentation was received.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Approval of the February 6, 2019, Regular Meeting Minutes

Motion/Second: Brown/Crane to approve Minutes of February 6, 2019, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Report of Disbursements for the Month of January 2019 – *Finance.*

b. Request for Approval to Reclassify the Salary Range of the Airport Manager Job Classification – *Human Resources.*

c. Award Contract *(COU No. 1819-171)* for the Oak Manor Joint Trench Project, Specification No. 18-07, to Wylatti Resource Management, Inc. in the Amount of $489,943.56 – *Electric Utility.*

d. Approval of Execution of Contract Amendment No. 3 *(COU No. 1718-128-A3)* to the Agreement with Crawford & Associates, Inc. in an Amount not to Exceed $12,000 for Additional On-Call Planning Services, and Approve Corresponding Budget Amendment – *Community Development.*

e. Consideration of Approval of Budget Amendment to Fund Associate Planner Position in the Planning Division of the Community Development Department – *Community Development.*

~~f. Authorization for City Manager to Negotiate and Execute a Contract for Legal Services with Briscoe, Ivester, and Bazel, LLP for Counsel on Issues Related to Water, Natural Resources, and Planning – *Water Resources.*~~ *Pulled and placed as agenda item 13f.*

g. Authorize City Manager to Formally Notify the Ukiah Valley Sanitation District of Objections, if any, to the 2018-19 Fiscal Year Budget – *Finance.*

Motion/Second: Crane/Brown to approve Consent Calendar Items 7a,b,c,d,e,g, as submitted, and pulled item 7f to become 13f of this agenda. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Randal McDonald, Lindsey Wood, Heather (no surname given), Lisa Beck, Ferdinand Thieriot, John McCowen, and two unidentified persons.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager and Craig Schlatter, Community Development Director.

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

a. Receive an Update Report on the History and Status of the Streetscape Project.

Presenter: Tim Eriksen, Public Works Director / City Engineer & Shannon Riley, Deputy City Manager.

Public Comment: Neil Davis, Laura Fogg, unidentified person, Jill Gordon, John McCowen, Carol Lindberg, Alyssum Wier, unidentified person, Nancy Rudig, Tracy Thieriot, Ferdinand Thieriot, Ronald Parker, Nephele Barrett, Phil Baldwin, Mark Hilliker, Matt Fronberger, Ken Steely, Casey Gray, unidentified person.

Report was received.

13d. New Business
Award Professional Services Agreement to GHD Inc. in the Amount of $1,257,720 for Preparation of Plans, Specifications, and Estimate for the Downtown Streetscape, Road Diet, & Utilities Project and Approve Budget Amendment.
Presenters: Tim Eriksen, Public Works Director / City Engineer & Sage Sangiacomo, City Manager.

Public Comment: Roe Sandelin, Carol (Surname inaudible).

Motion/Second: Crane/Brown to award professional services agreement *(COU No, 1819-173)* to GHD Inc. in the amount of $1,257,720 to prepare the plans, specifications, and estimate for the Downtown Streetscape, Road Diet, & Utilities Project and approve budget amendment. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

Break: 9:27 p.m.
Reconvene: 9:33 p.m.

13. NEW BUSINESS

a. Consider Approval of Specification #19-02, Final Plans and Specifications for Vinewood Park Renewal - Phase 1 Funded by Housing-Related Parks Program.
Presenter: Jake Burgess, Recreation Supervisor.

Public Comment: Nancy Parker.

Motion/Second: Brown/Scalmanini to approve Specification #19-02, final plans and specifications Vinewood Park Renewal - Phase 1. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: Crane.

12b. Unfinished Business
Consideration of Authorization to the City Manager to Negotiate and Execute Purchase Agreement for Three Parcels on East Gobbi Street, APNs 003-040-77, 003-040-78, and 003-040-79.
Presenter: Craig Schlatter, Community Development Director.

Public Comment: Phil Baldwin.

Motion/Second: Crane/Scalmanini to approve of Community Development Director Determination that the purchase of APNs 003-040-77, 003-040-78, and 003-040-79 qualifies for a CEQA exemption and consider authorization to the City Manager to negotiate and execute a Purchase Agreement *(COU No. 1819-172)* for the three parcels on East Gobbi Street. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

13.

b. Approve an Electric Vehicle Charger Rebate Program, Funded by Low Carbon Fuel Standard Credit Proceeds, Approve the Establishment of a Low Carbon Fuel Standard Reserve Account, Establish an Electric Cap-and-Trade Account Loan, and Authorize the City Manager to Execute Necessary Documents Including Registration of the Electric Department for the Low Carbon Fuel Standard Program Through Air Resources Board.

Presenter: Mel Grandi, Electric Utility Director and Diann Lucchetti, Electric Program Coordinator.

Public Comment: None.

Motion/Second: Crane/Scalmanini to approve an Electric Vehicle Charger Rebate Program, funded by low carbon fuel standard credit proceeds, approve the establishment of a Low Carbon Fuel Standard (LCFS) reserve account, establish a $30,000 Electric Cap-and-Trade account loan to the LCFS reserve account, and authorize the City Manager to execute necessary documents including registration of the Electric Department for the low carbon fuel standard program Page 5 of 6 through Air Resources Board. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

c. Electric Vehicle Charging Station Program Discussion and Update.

Presenter: Mel Grandi, Electric Utility Director and Shannon Riley, Deputy City Manager.

Public Comment: Sean White, John McCowen, Randal McDonald.

Report was received.

e. Receive Updates on City Council Committee and Ad Hoc Assignments and, if necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Presenter: Mayor Mulheren.

Public Comment: None.

Report was received.

f. Authorization for City Manager to Negotiate and Execute a Contract for Legal Services with Briscoe, Ivester, and Bazel, LLP for Counsel on Issues Related to Water, Natural Resources, and Planning – *from Consent Calendar Item 7f*

Presenter: Sean White, Water/Sewer Utilities Director.

Public Comment: Phil Baldwin.

Motion/Second: Crane/Brown to approve Consent Calendar Items 7f, as submitted *(COU No. 1819-170)*, Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: Scalmanini.

14. <u>CLOSED SESSION</u>

There was no closed session.

15. <u>ADJOURNMENT</u>

There being no further business, the meeting adjourned at 10:47 p.m.

Cathy Elawadly

Cathy Elawadly, Deputy City Clerk