



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – PETER BUSHBY – BOBBY BANKS – MICHAEL GRAHAM – DAVID B. HAAS

AGENDA

Please click the link below to join the webinar:

<https://zoom.us/j/97717635120>

Phone: 1-669-900-9128 or 1-253-2158

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Webinar ID: 977 1763 5120

December 14, 2021

6:00 PM

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

If you wish to speak on a matter that is not on this agenda, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

5. **APPROVAL OF MINUTES**

- 5.a. Approval of the Draft Minutes of September 21, 2021, a Joint UVFD and City Council Special Meeting.

Recommended Action: Approve the Draft Minutes of September 21, 2021, a Joint UVFD and City Council Special Meeting

Attachments:

1. September 21, 2021, Joint UVFD and City Council Special Meeting Minutes - Draft

- 5.b. Approval of Draft Minutes of October 12, 2021, a Regular Meeting.

Recommended Action: Approve the Draft Minutes of October 12, 2021, a Regular Meeting.

Attachments:

1. October 12, 2021, Regular Meeting Minutes - Draft

- 5.c. Approval of Draft Minutes of November 09, 2021, a Special Meeting.

Recommended Action: Approve the Draft Minutes of November 09, 2021, a Special Meeting.

Attachments:

1. November 09, 2021, Special Meeting Minutes - Draft

6. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 6.a. Resolution 2021-, To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt Resolution 2021-, To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Attachments:

1. 2021- Resolution to Continue Remote Meetings

7. UNFINISHED BUSINESS - DISCUSSION/ACTION

- 7.a. Policy 1023 Document Preparation & Postal Charges - Change Name to PRA; Update Information in Policy; Adopt Resolution 2021-06, Establishing Fees and Charges under CA Public Records Act (PRA); and Approve the New Public Records Request Form.

Recommended Action: Approve the Policy's New Name: Establishing Fees and Charges under CA Public Records Act (PRA); Approve the updates made to the policy; Adopt Resolution 2021-06 Establishing Fees and Charges under the CA Public Records Act (PRA); and Approve the Public Records Request Form.

Attachments:

1. Policy 1023 Public Records Act (PRA)
2. 2021-06 Resolution Establishing Fees and Charges under the CA Public Records Act (PRA)
3. Xerox pricing, comparison, & contract
4. Public Records Request Form

8. NEW BUSINESS - DISCUSSION/ACTION

- 8.a. Approve the New Ukiah Valley Fire District Board Meeting Schedule; Adopt Resolution 2021-, Establishing a New Regular Meeting Schedule for the Ukiah Valley Fire District Board Meetings.

Recommended Action: Approve the New Meeting Schedule for the UVFD and Adopt Resolution 2021-, Establishing a New Regular Meeting Schedule for the Ukiah Valley Fire District Board Meetings.

Attachments:

1. UVFD-UVFA Meeting Schedule
2. Resolution 2021- New UVFD Meeting Schedule

9. COMMUNICATIONS RECEIVED AND FILED - INFORMATION

10. CHIEFS REPORTS AND VOLUNTEERS REPORT

11. DIRECTOR'S REPORT for FEC AND LAFCO

12. CLOSED SESSION

- Closed Session may be held at any time during the meeting

13. ADJOURNMENT

Please be advised that the Ukiah Valley Fire District complies with ADA requirements and needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the Agenda Packet, are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California; and online at <http://www.cityofukiah.com/meetings> not less than 72 hours prior to the meeting set forth on this agenda.

Stephanie Abba, Clerk of the Board
Dated: December 10, 2021

Zoom Instructions

After you click on the Link or Copy and Paste the Link into the Search Bar and sign into Zoom

1. Via Computer as an Attendee: To raise your hand, click the Raise Hand Icon on the bottom of the Zoom window. When you click the Raise Hand Icon, a hand icon will appear in the Top Left Corner of the Zoom window. When you want to lower your hand, you can click the hand icon again and your hand will be lowered. When you are called upon to speak you simply click on the Mic icon. When done speaking please Mute your Microphone.

2. Via phone call using cellphone or landline: When the meeting begins, and they begin to discuss the item you wish to comment on, Press *9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic, press *6 to unmute.