



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – PETER BUSHBY – BOBBY BANKS – MICHAEL GRAHAM – DAVID B. HAAS

AGENDA

Please click on the link below

<https://zoom.us/j/97717635120>

Phone: 1-669-900-9128

Dial Toll Free: 833-548-0276 or 833-548-0282

Webinar ID: 977 1763 5120

January 11, 2022

6:30 PM

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

If you wish to speak on a matter that is not on this agenda, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

4. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the Ukiah Valley Fire District Board. Items may be removed from the Consent Calendar upon request of a Board member or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the Ukiah Valley Fire District Board on the Consent Calendar will approve and make findings in accordance with Administrative Staff.

- 4.a. Resolution 2022-01; To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt Resolution 2022-01; To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Attachments:

1. 2022-01 Resolution to Continue Remote Meetings

5. **NEW BUSINESS - DISCUSSION/ACTION**

- 5.a. Annual Organizational Meeting to Elect Board Officers for 2022.

Recommended Action: Vote on Board Officer Positions for 2022: Secretary/Treasurer; Vice President; and President.

Attachments:

1. UVFD Board Policy 1006 Board Meetings - Revised 12-14-21

6. **COMMUNICATIONS RECEIVED AND FILED - INFORMATION**

7. **CHIEFS REPORTS AND VOLUNTEERS REPORT**

8. **DIRECTOR'S REPORT for FEC AND LAFCO**

9. **CLOSED SESSION**

10. **ADJOURNMENT**

Please be advised that the Ukiah Valley Fire District complies with ADA requirements and needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the Agenda Packet, are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California; and online at <http://www.cityofukiah.com/meetings> not less than 72 hours prior to the meeting set forth on this agenda.

Stephanie Abba, Clerk of the Board

Dated: 1/7/2022

After you click on the link or Copy and Paste it into the Search Bar and sign in to Zoom.

Zoom Instructions

1. Via Computer as an Attendee: To raise your hand, click the Raise Hand icon on the bottom of the Zoom window. When you click the Raise Hand Icon, a hand icon will appear in the Top Left Corner of the Zoom window. When you want to lower your hand, you can click the hand icon again and your hand will be lowered. When you are called upon to speak, you simply click on the Mic icon. When done speaking please Mute your Microphone.
2. Via phone call using cellphone or landline: When the meeting begins, and they begin to discuss the item you wish to comment on, Press *9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic, press *6 to unmute.



AGENDA SUMMARY REPORT

SUBJECT:Resolution 2022-01; To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

DEPARTMENT: Fire **PREPARED BY:** Stephanie Abba, Administrative Secretary

ATTACHMENTS:

1. 2022-01 Resolution to Continue Remote Meetings

Summary:Pursuant to Assembly Bill 361 (AB361), which was signed into order on September 21, 2021, in order for the District Board to continue to conduct its meetings remotely, it must adopt a resolution indicating that a Gubernatorial State of Emergency exists and the District Board has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, District Board, and staff. Attachment 1; Resolution 2022-01- Authorizing Continued Remote Teleconferenced Meetings Due to the COVID-19 Pandemic.

Background:At this time, the Governor's Proclamation of a State of Emergency-COVID executed on March 4, 2020, remains in effect. Furthermore, the State Department of Public Health website "*recommends universal mask use/or indoor public settings, regardless of vaccination status.*"

New AB 361 - Flexibility for Remote Open Meetings During a Proclaimed State Emergency

Assembly Bill 361 provides local agencies with the ability to continue to meet remotely under modified Brown Act requirements during proclaimed state emergencies with the adoption of a resolution finding that either:

1. Open physical meetings present imminent risks to the health or safety of attendees; or
2. State/local officials recommend/require measures to promote social distancing.

These criteria permit a local agency to schedule a remote meeting to determine whether meeting in person during the state of emergency would pose an imminent risk to the health or safety of attendees. At that remote meeting, a local agency may determine by majority vote that sufficient risks exist to the health or safety of attendees as a result of the emergency and pass a resolution to that effect. These criteria also permit a local agency to meet remotely in the event that there is a state of emergency declaration while state or local officials have recommended or required measures to promote social distancing.

Renewal

AB 361 requires that the renewal of the resolution effecting the transition to the modified Brown Act requirements must be based on findings that the state of emergency declaration remains active, the local agency has thoughtfully reconsidered the circumstances of the state of emergency, and the local agency has either identified A) ongoing, direct impacts to the ability to meet safely in-person or B) active social distancing measures as directed by relevant state or local officials.

Discussion:To provide the Board with the greatest flexibility to conduct its business in a safe manner, the staff is recommending the Ukiah Valley District Board adopt " Resolution 2022-01, that the COVID 19 pandemic state of emergency remains in effect and continuing to allow District Board meetings to be conducted remotely.

Recommended Action: Adopt Resolution 2022-01; To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Doug Hutchison, Fire Chief

RESOLUTION NO. 2022-01**RESOLUTION OF THE UKIAH VALLEY FIRE DISTRICT TO CONTINUE REMOTE TELECONFERENCED MEETINGS DURING A PROCLAIMED STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC****WHEREAS:**

1. The Ukiah Valley Fire District Board of Directors are committed to preserving and nurturing public access and participation in meetings of the Ukiah Valley Fire District; and
2. All meetings of Ukiah Valley Fire District are open and public, as required by the Ralph M. Brown Act, so that any member of the public may attend, participate, and watch the Ukiah Valley Fire District conduct its business;
3. The Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so; and
4. On March 17, 2020, in order to address the need for public meetings during the present public health emergency, i.e. the COVID-19 Pandemic, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and
5. On June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and
6. The State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and
7. AB 361, codified in part at Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and
8. Such conditions now exist in the County of Mendocino, specifically, the Governor has proclaimed a state of emergency exists for the state of California due to the conditions caused by the COVID-19 pandemic and the impact on the health and safety of its residents; and
9. The Delta variant is highly transmissible in indoor spaces, the California Department of Public Health is currently investigating how long vaccine protection lasts, and the Center for Disease Control and Prevention recommends avoiding indoor spaces that do not offer fresh air from the outdoors;
10. Current County health orders impose or measures to promote social distancing due to health and safety concerns; and
11. In accordance with Assembly Bill 361, the Ukiah Valley Fire District does hereby find that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, Staff, and the Ukiah Valley Fire District Board of Directors desires to authorize continued remote teleconferenced meetings; and

12. As a consequence of the local emergency, the Ukiah Valley Fire District Board does hereby find that it shall conduct its meetings without compliance with Government Code § 54953(b)(3), as authorized by § 54953(e), and that it shall comply with the requirements to provide the public with access to the meetings as prescribed in § 54953(e)(2); and
13. The Ukiah Valley Fire District Board has taken measures to conduct public meetings via virtual tools that allow its members and members of the public to join and participate in meetings remotely and provide public testimony in the virtual environment and via teleconference.

NOW, THEREFORE, the Ukiah Valley Fire District Board of Directors hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference; and
2. The Governor of the State of California issued a Proclamation of State of Emergency, which remains in effect; and
3. County of Mendocino officials have imposed or recommended measures to promote social distancing; and
4. Meeting in person would present imminent risk to the health or safety of attendees; and
5. The Ukiah Valley Fire District Board of Directors has reconsidered the circumstances of the State of Emergency, and finds that:
 - a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Ukiah Valley Fire District Board, the staff, and members of the public to meet safely in person; and
 - b. State and County officials continue to impose or recommend measures to promote social distancing.
6. The Ukiah Valley Fire District Board of Directors is authorized to continue to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code § 54953; and
7. This Resolution shall take effect immediately upon its adoption in accordance with Government Code section 54953(e)(3) to extend the time during which the Ukiah Valley Fire District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of § 54953(b)(3).
8. The Ukiah Valley Fire District Board of Directors will reconsider the circumstances of the State of Emergency and revisit the need to conduct meetings remotely within 30 days of the adoption of this Resolution.

PASSED AND ADOPTED this 11th day of January 2022, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David B. Haas, President

ATTEST:

Stephanie Abba, Clerk of the Board



AGENDA SUMMARY REPORT

SUBJECT: Annual Organizational Meeting to Elect Board Officers for 2022.

DEPARTMENT: Fire **PREPARED BY:** Stephanie Abba, Administrative Secretary

ATTACHMENTS:

1. UVFD Board Policy 1006 Board Meetings - Revised 12-14-21

Summary: Policy 1006: Board Meetings

Background: Board Policy 1006.30 - Annual Organization Meeting states: As the last order of business at the December meeting, the President will preside over the election of Board Officers. The Board shall elect one of its members as President, one as Vice President, and one as Secretary/Treasurer.

Discussion: The Board shall discuss and elect a new President, Vice President, and Secretary/Treasurer for the next calendar year. The new President shall appoint members to serve on the Fire Executive Committee. Since both board members on the FEC still have time left in this position, there will not be a change to the Fire Executive Committee at this time.

Recommended Action: Vote on Board Officer Positions for 2022: Secretary/Treasurer; Vice President; and President.

BUDGET AMENDMENT REQUIRED: NO

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH: Doug Hutchison, Fire Chief

UKIAH VALLEY FIRE DISTRICT

Policy Title: BOARD MEETINGS

Policy Number: 1006

1006.10

Regular meetings of the Board of Directors shall be held on the second Tuesday of February, April, June, August, October and December at 6:30 p.m. in the meeting room at 151 Laws Ave. (Willow Water District), Ukiah, California or via Teleconferencing.

1006.20

Public Notice of Board Meetings: All regular, special (non-emergency) meetings or special (emergency) meetings shall conform to the Ralph M. Brown Act (Government Code Sections 54950-54962).

1006.30

Annual Organization Meeting: As the last order of business at the December meeting, the President shall preside over the election of Board Officers. The Board shall select one of its members as President, one of its members as Vice-President and one of its members as Secretary. The newly selected President will appoint two members to the Fire Executive Committee (Standing Committee) if their term has expired. One member shall serve two years and the other member shall serve four years. These terms shall be rotated so there shall always be a member who has been serving on the committee alongside a new board member.

Adoption Date: 3/10/92

Revision Date: 2/16/94

Revision Date: 3/08/94

Revision Date: 1/23/96

Revision Date: 5/9/18

Revision Date: 2/13/19

Revision Date: 8/14/19

Revision Date: 12/14/21