

**CITY OF UKIAH
DEMOLITION PERMIT REVIEW
COMMITTEE MEETING
MINUTES
December 28, 2021**

1. CALL TO ORDER

Acting Chair Tim Eriksen called the Demolition Permit Review Committee meeting to order at 3:01 p.m. via Zoom teleconference.

Acting Chair Eriksen presiding.

2. ROLL CALL

Members Present: Matt Keizer, Building Official, Community Development Department – Building Division, Alyssa Ballard, Archivist & Historian, Historical Society of Mendocino County, and Acting Chair Tim Eriksen, City Engineer

Members Absent: Chair Craig Schlatter, Director, Community Development Department

Staff Present: Michelle Irace, Planning Manager; Mireya Turner, Planning Manager; Jesse Davis, Planning Manager; Shannon Riley, Deputy City Manager; Ian Broeske, Fire Marshal

Others present: Todd Schapmire, Pinky Kushner, Edith Lucas, Tom Liden, Patience Forest

3. APPROVAL OF MINUTES – November 28, 2017

Motion/Second Keizer/Eriksen to approve the minutes of November 28, 2017, as submitted. Motion carried by the following roll call vote: AYES: Member Eriksen, Keizer and Ballard. NOES: None. ABSTAIN: None. ABSENT: Chair Schlatter.

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None.

5. APPEAL PROCESS

There is no formal process of decisions made by the Committee, as all decisions are advisory to the City Council.

6. NEW BUSINESS

- a. Request for Review and Recommendation to the City Council Regarding an Application for Demolition of Two Structures Over the Age of 50 Years Old Located at 101 and 105 South Main Street (APN 002-231-01).

Planning Manager Michelle Irace presented the Project.

PUBLIC INPUT OPENED: 3:20 p.m.

Speakers: Edith Lucas, Pinky Kushner, Todd Schapmire, Tom Liden

PUBLIC INPUT CLOSED: 3:40 p.m.

- 1) **Motion/Second: Keizer/Eriksen** to recommend City Council approval of the demolition permit to demolish the building located at 101 S. Main St., based on the criteria listed in UCC Section 3016.

Motion carried by the following roll call vote: AYES: Members Eriksen and Keizer. NOES: Member Ballard ABSENT: Chair Schlatter. ABSTAIN: None.

- 2) **Motion/Second:** to recommend City Council approval of the demolition permit to demolish the building located at 105 S. Main St., based on the criteria listed in UCC Section 3016.

Motion carried by the following roll call vote: AYES: Members Eriksen, Keizer, and Ballard. NOES: None. ABSENT: Chair Schlatter. ABSTAIN: None.

7. **UNFINISHED BUSINESS**

None

8. **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:44 p.m.