

CITY OF UKIAH
DESIGN REVIEW BOARD SPECIAL MEETING MINUTES
Held remotely via Zoom
December 8, 2021
3:00 p.m.

1. CALL TO ORDER

Chair Liden called the Design Review Board meeting to order at 3:15 p.m.

Chair Tom Liden presiding.

2. ROLL CALL

Present: Members Meaux and Morrow, and
Chair Liden

Absent: Member Hawkes arrived at 3:25 p.m.

Staff Present: Michelle Irace, Planning Manager

Others Present: Jeff Yokum
Mike Smith
Pinky Kushner

3. CORRESPONDENCE

None was received.

4. APPROVAL OF MINUTES

a. Approval of Draft Minutes of the November 8, 2021 Special Meeting

Motion/Second Morrow/Liden to approve the November 8, 2021 Special Meeting Minutes, as submitted. Motion carried by an AYE voice vote by Morrow and Liden.

Note: because the vote was not approved by a majority vote, the minutes were not approved.

5. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

Pinky Kushner noted that she appreciates DRB's review and recommendations on the car wash project, located at 1006 South State Street.

6. NEW BUSINESS

6a. Request for Review and Recommendation to the Planning Commission Regarding an Application for a Major Use Permit to Allow the Development of a new 2,137 sf Valvoline Quick Lube Facility at 1280 Airport Park Boulevard; APN 180-080-90 (previously 180-080-29); File No. 21-6505.

Planning Manager Michelle Irace presented the project.

Chair Liden opened the item for public comment at 3:36 p.m. and the following people spoke: Jeff Yokum, Mike Smith and Pinky Kushner.

Chair Liden closed the item for public comment at 4:05 p.m.

Morrow/Hawkes made a motion to recommend approval of the project to the Planning Commission with the addition of 15ft awnings over all three service bays on the east and west sides of the building for passive cooling reasons.

The motion was passed by roll call vote (4 ayes).

7. **MATTERS FROM THE BOARD**

None

8. **MATTERS FROM STAFF**

None

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:12 p.m.