



City Council Special and Regular Meetings
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

June 5, 2019 - 4:00 PM

4:00 P.M. - SPECIAL MEETING - FISCAL YEAR 2019-20 BUDGET WORKSHOP

City-Wide Overview and Review of the Draft 2019-20 Fiscal Year City Budget and Capital Improvement Plan.

Recommended Action: The City Council will review and discuss the Draft 2019-20 Fiscal Year City Budget and Capital Improvement Plan

[CIP -5 year-FY1920 - Council Presentation, 6-5-19.pdf](#)

[Vehicle Justification Sheets - FY 19-20.pdf](#)

6:00 P.M. - REGULAR MEETING

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. [Presentation: Northern California Outdoor Education and Mentoring Program.](#)

Recommended Action: Receive presentation.

[None](#)

3.b. [WEST Business Development Center Presentation.](#)

Recommended Action: Receive presentation by WEST Business Development Center regarding their activities and services.

[None](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

5.a. [Approval of the April 29, 2019, Special Meeting Minutes.](#)

Recommended Action: Approve the April 29, 2019, Special Meeting Minutes.

[Attachment 1 - Draft Minutes of April 29, 2019](#)

- 5.b. [Approval of the May 14, 2019, Special Meeting Minutes.](#)
Recommended Action: Approve the May 14, 2019, Special Meeting Minutes.
[Attachment 1 - Draft Minutes of May 14, 2019](#)
- 5.c. [Approval of the May 15, 2019, Regular Meeting Minutes.](#)
Recommended Action: Approve the Minutes of May 15, 2019, Regular Meeting, as submitted.
[Attachment 1 - Draft Minutes of May 15, 2019](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Notification of Publishing Services by Ukiah Daily Journal for Fiscal Year 2019/2020, in the Amount of \\$6.25 per Column Inch for the First Insertion and \\$4.26 per Column Inch for Each Subsequent Insertion of the Same Advertisement.](#)
Recommended Action: Receive and approve notification/agreement of the legal publishing services of Ukiah Daily Journal for fiscal year 2019/2020, in the amount of \$6.25 per column inch for the first issue and \$4.26 per column inch for additional issues.
[Attachment 1 - Ukiah Daily Journal Rate Structure](#)
- 7.b. [Adoption of Resolution Making Reappointment of Jeanne Wetzel Chinn to the Paths, Open Space, and Creeks Commission.](#)
Recommended Action: Adopt resolution reappointing Jeanne Wetzel Chinn to the Paths, Open Space, and Creeks Commission (POSCC).
[Attachment 1 - Policy Resolution](#)
[Attachment 2 - Application](#)
[Attachment 3 - Nomination](#)
[Attachment 4 - Proposed Resolution](#)
- 7.c. [Adoption of Resolution Adopting the 2019 Records Retention Schedule for the City of Ukiah.](#)
Recommended Action: Adopt the Resolution Adopting the 2019 Records Retention Schedule for the City of Ukiah.
[Attachment 1 - Resolution 2017-22](#)
[Attachment 2 - Proposed Resolution with Exhibit A - 2019 Records Retention Schedule](#)
- 7.d. [Report of Acquisition of Professional Services from Alpha Analytical Laboratories, Inc. in the Amount of \\$15,103.85 for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill.](#)
Recommended Action: Receive and file report of acquisition of professional services from Alpha Analytical Laboratories, Inc. in the amount of \$15,103.85 for quarterly water sampling and completion of chemical examination reports for the Ukiah Landfill. Report is submitted pursuant to City Code.
[Attachment 1 - Alpha Analytical Invoices - January 2019](#)

- 7.e. [Authorize an Agreement with ABD Engineering & Design for Design and Quality Control Services for the Council Chamber Audio/Visual Upgrade Project.](#)
Recommended Action: Approve an agreement with ABD Engineering & Design for Design and Quality Control Services for the Council Chamber Audio/Visual Upgrade Project in the amount of \$28,160.
[Attachment 1 - RFP - Council Chamber Audio Visual Upgrade Design & Quality Control](#)
[Attachment 2 - P-2703 - Ukiah - Council Chambers - Replacement AV Design](#)
- 7.f. [Report of Acquisition of Professional Services from Munselle Civil Engineering in the Amount of \\$16,500 for a Topographic Survey of the Ukiah Landfill.](#)
Recommended Action: Receive and file report on acquisition of services from Munselle Civil Engineering in the Amount of \$16,500 for a topographic survey of the Ukiah Landfill as required for landfill closure project.
[Attachment 1 Agreement - Ukiah Landfill Topo Survey](#)
- 7.g. [Notification of Purchase of Services from Crawford & Associates in the Amount of \\$14,830 for Emergency Geo-technical Services at the Water Treatment Plant and Approval of Corresponding Budget Amendment.](#)
Recommended Action: Receive Notification of Purchase of Services from Crawford & Associates in the Amount of \$14,830 for Emergency Geo-technical Services at the Water Treatment Plant and Approval of Corresponding Budget Amendment.
[Attachment #1 - Crawford and Associates Executed Contract- WTP Backwash Basins](#)

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

12 UNFINISHED BUSINESS

- 12.a. [Receive Report Regarding the Economic Development and Financing Corporation \(EDFC\); Consideration of Request for Funding from EDFC; and Request for Authorization for the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC.](#)
Recommended Action: Receive report regarding the Economic Development and Financing Corporation (EDFC); consider request for funding from EDFC; and authorize the City Manager to negotiate and execute Performance Agreement between the City of Ukiah and EDFC.
[Attachment 1 - Performance Agrmt 18-19 EDFC-City of Ukiah Executed 07-12-18.](#)
[Attachment 2 - FY18-19 Annual Performance Report](#)

- 12.b. [Update on Emergency Repair of Backwash Basins at Water Treatment Plant and Determine that Emergency Conditions Continue to Require the Repair of the Backwash Basins.](#)
Recommended Action: Determine that emergency conditions continue to require the repair of the backwash basins without competitive bidding.
[Attachment 1 - Resolution 2019-19](#)
- 12.c. [Reject Bids Received For Gobbi Street Underground District No. 3, Specification No. 19-03. \(EUD\)](#)
Recommended Action: Reject bids received for Gobbi Street Underground District No. 3, Specification No. 19-03, authorize staff to rebid and carry forward the available project funding in the FY 18/19 to FY 19/20 budget.
[Attachment 1 - Bid Results - Spec 19-03 Gobbi Street Undergrounding Project](#)

13 NEW BUSINESS

- 13.a. [Adopt Resolution and Authorize City Manager to Execute the Hazard Mitigation Grant Application. \(EUD\)](#)
Recommended Action: Adopt Resolution and authorize City Manager to execute the Hazard Mitigation Grant Application.
[Attachment 1 - EUD Fire Mitigation Grant Application Resolution](#)
- 13.b. [Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc\(s\).](#)
Recommended Action: Receive report(s). The Council may also consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).
[Attachment 1 - 2019 City Council Special Assignments & Ad Hocs](#)

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. [Conference With Legal Counsel—Anticipated Litigation \(Government Code Section 54956.9\(d\)\)](#)
[A. Initiation of litigation pursuant to paragraph \(4\) of subdivision \(d\) of Government Code Section 54956.9: \(Number of potential cases: 1.\)](#)
[B. Significant exposure to litigation pursuant to paragraph \(2\) or \(3\) of subdivision \(d\) of Section 54956.9: \(Number of potential cases: 1\)](#)
Recommended Action: Confer in Closed Session
- 14.b. [Conference with Legal Counsel – Existing Litigation \(Government Code Section 54956.9\(d\)\(1\)\)](#)
[Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200](#)
Recommended Action: Confer in Closed Session
- 14.c. [Conference with Legal Counsel – Existing Litigation \(Cal. Gov’t Code Section 54956.9\(d\)\(1\)\)](#)
[Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case](#)

No. SCUK- CVPT-15-66036

Recommended Action: Confer in Closed Session

- 14.d. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

- 14.e. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 003-040-77; 003-040-78; 003-040-79
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Shapiro/Danco
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

- 14.f. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-273-19-00 and 002-273-30-00
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Bank of America
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session

- 14.g. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-192-14-00 (280 E. Standley)
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Onetogether Solutions
Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk