

CITY OF UKIAH
CITY COUNCIL MINUTES
Budget Workshop and Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
June 5, 2019
4:00 p.m.

1. **ROLL CALL**

Ukiah City Council met for a Budget Workshop followed by a Regular Meeting on June 5, 2019, having been legally noticed on May 31, 2019. Mayor Mulheren called the meeting to order at 4:02 p.m. Roll was taken with the following **Councilmembers Present:** Juan V. Orozco, Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, and Maureen Mulheren. **Staff Present:** Sage Sangiacomo, City Manager; Darcy Vaughn, Assistant City Attorney, (*arrived at 6:11 p.m.*); Dan Buffalo, Finance Director; Daphine Harris, Finance Management Analyst; and Stephanie Abba, Deputy Clerk.

MAYOR MULHEREN PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Daphine Harris, Finance Management Analyst.

4:00 **BUDGET WORKSHOP**

a. City-Wide Overview and Review of the Draft 2019-20 Fiscal Year City Budget and Capital Improvement Plan.

Presenters: Dan Buffalo, Finance Director and Daphine Harris, Finance Management Analyst.

Council received the following presentations:

City Manager

Presenter: Sage Sangiacomo, City Manager

- City Manager
- City-Wide Administrative Services
- Community Outreach
- City Clerk
- Economic Development
- Emergency Management
- Redevelopment

Council Consensus to continue the Budget Workshop after the Regular Meeting.

RECESS: 5:54 – 6:11P.M.

6:00 **REGULAR MEETING**

NOTE: The regular meeting convened at 6:11 p.m.

Deputy Clerk, Stephanie Abba, stated for the record that attendance had not changed.

In honor of Donald Rones, Sr., who passed away at the age of 102, City Manager Sangiacomo summarized some of the highlights of Mr. Rones' contributions to the community, followed by a moment of silence led by Mayor Mulheren.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Presentation: Northern California Outdoor Education and Mentoring Program.

Presenter: Lexi Garrett, Northern California Outdoor Education & Mentoring Program.

Presentation was received.

b. WEST Business Development Center Presentation.

Presenter: Mary Anne Petrillo, West Business Development Center Chief Executive Officer.

Public Comment: Nancy Hendricks, Peter Marshal, Steven O'Mara, and John McCowen, Mendocino County 2nd District Supervisor.

Presentation was received.

4. PETITIONS AND COMMUNICATIONS

Clerk stated that no communications had been received.

5. APPROVAL OF MINUTES

a. Approval of the April 29, 2019, Special Meeting Minutes.

b. Approval of the May 14, 2019, Special Meeting Minutes.

c. Approval of the May 15, 2019, Regular Meeting Minutes.

Motion/Second: Crane/Brown to approve Minutes of April 3, 2019, a special meeting; May 14, 2019, a special meeting; and May 15, 2019, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Notification of Publishing Services (COU No. 1819-225) by Ukiah Daily Journal for Fiscal Year 2019/2020, in the Amount of \$6.25 per Column Inch for the First Insertion and \$4.26 per Column Inch for Each Subsequent Insertion of the Same Advertisement – *City Clerk*.

b. Adoption of Resolution (2019-24) Appointing Jeanne Wetzel Chinn to POSCC – *City Clerk*.

c. Adoption of Resolution (2019-25) Adopting the 2019 Records Retention Schedule for the City of Ukiah – *City Clerk*.

d. Report of Acquisition of Professional Services (Purchase Order 45945) from Alpha Analytical Laboratories, Inc. in the Amount of \$15,103.85 for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill – *Public Works*.

e. Authorize an Agreement (COU No. 1819-226) with ABD Engineering & Design for Design and Quality Control Services for the Council Chamber Audio/Visual Upgrade Project – *Finance*.

- f. Report of Acquisition of Professional Services (*COU No. 1819-221*) from Munselle Civil Engineering in the Amount of \$16,500 for a Topographic Survey of the Ukiah Landfill – *Public Works*.
- g. Notification of Purchase of Services (*COU No. 1819-211*) from Crawford & Associates in the Amount of \$14,830 for Emergency Geo-technical Services at the Water Treatment Plant and Approval of Corresponding Budget Amendment – *Water Resources*.

Staff Comment: Mary Horger, Procurement Manager.

Motion/Second: Crane/Scalmanini to approve Consent Calendar Items 7a-7g, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No public comment was received.

9. **COUNCIL REPORTS**

No reports received.

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Sage Sangiacomo, City Manager and Tami Bartolomei, Community Services Administrator.

11. **PUBLIC HEARINGS (6:15 P.M.)**

12. **UNFINISHED BUSINESS**

- a. **Receive Presentation Regarding the Economic Development and Financing Corporation (EDFC); Consideration of Request for Funding from EDFC; and Request for Authorization for the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC.**

Presenter: Heather Gurewitz, Economic Development & Financing Corp Executive Director.

Public Comment: John McCowen, Mendocino County 2nd District Supervisor.

Motion/Second: Brown/Crane to receive the report and approve request for funding from EDFC; and authorize the City Manager to negotiate and execute Performance Agreement (*COU No. 1920-090*) between the City of Ukiah and EDFC. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

- b. **Update on Emergency Repair of Backwash Basins at Water Treatment Plant and Determine that Emergency Conditions Continue to Require the Repair of the Backwash Basins.**

Presenters: Sean White, Director of Water/Sewer Utilities and Jarod Thiele, Public Works Management Analyst.

Motion/Second: Crane/Brown to determine that emergency conditions continue to require the repair of the backwash basins without competitive bidding. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

c. Reject Bids Received For Gobbi Street Underground District No. 3, Specification No. 19-03.

Presenter: Mel Grandi, Electric Utility Director.

Motion/Second: Crane/Brown to reject bids received for Gobbi Street Underground District No. 3, Specification No. 19-03, and authorize staff to rebid and carry forward the available project funding in the FY 18/19 to FY 19/20 budget. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

a. Adopt Resolution and Authorize City Manager to Execute the Hazard Mitigation Grant Application.

Presenter: Cindy Sauers, Assistant Electric Utility Director.

Motion/Second: Crane/Orozco to adopt Resolution (2019-26) and authorize City Manager to execute the Hazard Mitigation Grant Application (COU No. 1819-228). Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

b. Receive Updates on City Council Committee and Ad Hoc Assignments and if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenters: Councilmember Orozco and Mayor Mulheren.

Reports were Received.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AND RECONVENED IN THE BUDGET WORKSHOP AT 7:44 P.M.

RECESS: 7:44 – 7:57 P.M

BUDGET WORKSHOP, Continued

a. City-Wide Overview and Review of the Draft 2019-20 Fiscal Year City Budget and Capital Improvement Plan.

Presenters: Sage Sangiacomo, City Manager; Dan Buffalo, Finance Director.

CITY COUNCIL ADJOURNED THE BUDGET WORKSHOP AT 8:36 P.M.

14. CLOSED SESSION

a. Conference With Legal Counsel—Anticipated Litigation

(Government Code Section 54956.9(d))

A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)

B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200*

c. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Dave Hull and Ric Piffero

Under Negotiation: Price & Terms of Payment

d. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 003-040-77; 003-040-78; 003-040-79

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Shapiro/Danco

Under Negotiation: Price & Terms of Payment

e. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 002-273-19-00 and 002-273-30-00

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Bank of America

Under Negotiation: Price & Terms of Payment

f. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 002-192-14-00 (280 E. Standley)

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Onetogether Solutions

Under Negotiation: Price & Terms of Payment

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:20 p.m.


Stephanie Abba, Deputy Clerk