

**City of Ukiah / Ukiah Valley Fire District
Ukiah Valley Fire Authority
Fire Executive Committee Special Meeting**

AGENDA

To participate or view the virtual meeting, go to the following link:
<https://zoom.us/j/92044541021>
Or Dial Toll-Free: 1-833-548-0276 or 833-548-0282 and do the following:
*To Raise hand: enter *9; To Speak: after being recognized, enter *6*
Or One tap mobile (for easy connection on smartphones):
US: +16699009128,,92044541021# or +13462487799,,92044541021#

March 8, 2022 - 5:00 PM

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

2. **ANNOUNCEMENTS**

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

If you wish to speak on a matter that is not on this agenda, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

4. **CONSENT CALENDAR**

- 4.a. Adoption of a Resolution of the Fire Executive Committee Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for the Fire Executive Committee Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt the Resolution of the Fire Executive Committee Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for the Fire Executive Committee Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Attachments:

1. 2022-03 Resolution to Continue Remote Teleconferencing Meetings-Draft

5. **APPROVAL OF MINUTES**

- 5.a. Approval of the Minutes of January 11, 2022, a Special Meeting

Recommended Action: Approve the Minutes of January 11, 2022, a Special Meeting

Attachments:

1. January 11, 2022, FEC Meeting Minutes - Draft

- 5.b. Approval of the Minutes of February 8, 2022, a Special Meeting

Recommended Action: Approve the Minutes of February 8, 2022, a Special Meeting.

Attachments:

1. February 8, 2022, FEC Meeting Minutes - Draft

6. **UNFINISHED BUSINESS - DISCUSSION/ACTION**

7. **NEW BUSINESS - DISCUSSION/ACTION**
8. **CHIEFS REPORTS AND VOLUNTEERS REPORT**
9. **CLOSED SESSION**
10. **ADJOURNMENT**

Please be advised that the Ukiah Valley Fire Authority needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The Ukiah Valley Fire Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire Authority after publication will be available online at the end of the next business day. To view the meeting go to: <http://www.cityofukiah.com/meetings/>

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following locations: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah Civic Center - 300 Seminary Ln. Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

Stephanie Abba, Clerk of the Board
Dated: March 4, 2022

RESOLUTION NO. 2022-03**RESOLUTION OF THE FIRE EXECUTIVE COMMITTEE TO CONTINUE REMOTE TELECONFERENCED MEETINGS DURING A PROCLAIMED STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC****WHEREAS:**

1. The Fire Executive Committee is committed to preserving and nurturing public access and participation in meetings of the Fire Executive Committee; and
2. All meetings of the Fire Executive Committee are open and public, as required by the Ralph M. Brown Act, so that any member of the public may attend, participate, and watch the Fire Executive Committee conduct its business;
3. The Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so; and
4. On March 17, 2020, in order to address the need for public meetings during the present public health emergency, i.e. the COVID-19 Pandemic, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and
5. On June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and
6. The State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and
7. AB 361, codified in part at Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and
8. Such conditions now exist in the County of Mendocino, specifically, the Governor has proclaimed a state of emergency exists for the state of California due to the conditions caused by the COVID-19 pandemic and the impact on the health and safety of its residents; and
9. The Delta variant is highly transmissible in indoor spaces, the California Department of Public Health is currently investigating how long vaccine protection lasts, and the Center for Disease Control and Prevention recommends avoiding indoor spaces that do not offer fresh air from the outdoors;
10. Current County health orders impose or measures to promote social distancing due to health and safety concerns; and
11. In accordance with Assembly Bill 361, the Fire Executive Committee does hereby find that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, staff, and the Fire Executive Committee desires to authorize continued remote teleconferenced meetings; and
12. As a consequence of the local emergency, the Fire Executive Committee does hereby find that it shall conduct its meetings without compliance with Government Code § 54953(b)(3), as authorized by § 54953(e), and that it shall comply with the requirements to provide the public with access to the meetings as prescribed in § 54953(e)(2); and

13. The Fire Executive Committee has taken measures to conduct public meetings via virtual tools that allow its members and members of the public to join and participate in meetings remotely and provide public testimony in the virtual environment and via teleconference.

NOW, THEREFORE, the Fire Executive Committee Board of Directors hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference; and
2. The Governor of the State of California issued a Proclamation of State of Emergency, which remains in effect; and
3. County of Mendocino officials have imposed or recommended measures to promote social distancing; and
4. Meeting in person would present an imminent risk to the health or safety of attendees; and
5. The Fire Executive Committee has reconsidered the circumstances of the State of Emergency, and finds that:
 - a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Fire Executive Committee, the staff, and members of the public to meet safely in person; and
 - b. State and County officials continue to impose or recommend measures to promote social distancing.
6. The Fire Executive Committee is authorized to continue to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code § 54953; and
7. This Resolution shall take effect immediately upon its adoption in accordance with Government Code section 54953(e)(3) to extend the time during which the Fire Executive Committee may continue to teleconference without compliance with paragraph (3) of subdivision (b) of § 54953(b)(3).

PASSED AND ADOPTED this 8th day of March 2022, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David B. Haas, President

ATTEST:

Stephanie Abba, Clerk of the Board

**UKIAH VALLEY FIRE AUTHORITY
FIRE EXECUTIVE COMMITTEE
Special Meeting Minutes**
Meeting held Virtually: <https://zoom.us/j/92044541021>

**January 11, 2022
5:00 p.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Fire Executive Committee met for a Special Meeting January 11, 2022, which was legally noticed on January 7, 2022; and held at the following virtual link: <https://zoom.us/j/92044541021>. Chair Brown called the meeting to order at 5:04 p.m. Roll was taken with the following **Committee Members Present:** Jenifer Bazzani, Pete Bushby, Jim O. Brown, and Juan Orozco. **Staff Present:** Doug Hutchison, Fire Chief; Justin Buckingham, Battalion Chief; and Kristine Lawler, City Clerk.

The Pledge of Allegiance was led by Member Brown.

2. ANNOUNCEMENTS

No announcements given.

3. PUBLIC COMMENT

No public comment was received.

4. CONSENT CALENDAR

a. Resolution 2022-01, To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Presenter: Member Brown.

Motion/Second: Orozco/Bazzani to adopt Resolution 2022-01; To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic. Motion **carried** by the following roll call votes: AYES: Bushby, Bazzani, Orozco, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

5. APPROVAL OF MINUTES

a. November 10, 2021, Special Meeting Minutes - draft.

b. December 13, 2021, Re-Adjourned Special Meeting Minutes - draft.

Motion/Second: Bushby/Orozco to approve the December 10, 2021, Special Meeting Minutes; and Draft Minutes of December 13, 2021, a Special Re-Adjourned Meeting from December 8, 2021, as submitted. Motion **carried** by the following roll call votes: AYES: Bushby, Bazzani, Orozco, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

6. UNFINISHED BUSINESS – DISCUSSION/ACTION

7. NEW BUSINESS – DISCUSSION/ACTION

8. CHIEF and VOLUNTEER'S REPORT

Presenter: Doug Hutchison, Fire Chief.

Report Received.

9. **CLOSED SESSION**

No Closed Session was held.

10. **ADJOURNMENT**

There being no further business, the meeting adjourned at 5:11 p.m.

Kristine Lawler, City Clerk/CMC

DRAFT

**UKIAH VALLEY FIRE AUTHORITY
FIRE EXECUTIVE COMMITTEE
Special Meeting Minutes**
Meeting held Virtually: <https://zoom.us/j/92044541021>

**February 8, 2022
5:00 p.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Fire Executive Committee met for a Special Meeting on February 8, 2022, which was legally noticed on February 4, 2022; and held at the following virtual link: <https://zoom.us/j/92044541021>. Chair Brown called the meeting to order at 5:31 p.m. Roll was taken with the following **Committee Members Present:** Jenifer Bazzani, Pete Bushby, Juan Orozco, and Jim O. Brown. **Staff Present:** Doug Hutchison, Fire Chief; Justin Buckingham, Battalion Chief; and Stephanie Abba, Clerk of the Board.

The Pledge of Allegiance was led by Member Brown.

2. ANNOUNCEMENTS

- Ukiah Valley Fire District Board Meeting on February 8, 2022, at 6:30 p.m.
- The Next FEC Meeting is on March 8, 2022, at 5:00 p.m.

3. PUBLIC COMMENT

No public comment was received.

4. CONSENT CALENDAR

- a. Resolution 2022-02, To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.**

Presenter: Member Brown

Motion/Second: Bazzani/Bushby to adopt Resolution 2022-02; To Continue Remote Teleconferenced Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic. Motion **carried** by the following roll call votes: AYES: Bushby, Bazzani, Orozco, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

5. NEW BUSINESS – DISCUSSION/ACTION

- a. Appointment of a New Committee Chairperson for 2022.**

Presenter: Chief Hutchison

Motion/Second: Bazzani/Orozco to Appoint Member Bushby as the New Committee Chair. Motion **carried** by the following roll call votes: AYES: Bazzani, Bushby, Orozco, and Brown. NOES: None. ABSENT: None. ABSTAIN: None.

6. ADJOURNMENT

There being no further business, the meeting adjourned at 5:40 p.m.

Stephanie Abba, Clerk of the Board