CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
June 11, 2019
6:00 p.m.

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1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on June 11, 2019, having been legally noticed on June 7, 2019. Mayor Mulheren called the meeting to order at 3:00 p.m. Roll was taken with the following **Councilmembers Present:** Juan V. Orozco, Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, and Maureen Mulheren. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR MULHEREN PRESIDING.

The Pledge of Allegiance was led by Mayor Mulheren.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

4. NEW BUSINESS

a. Approval of Plans and Specifications to Rehabilitate the 75-foot Center Section of Runway 15-33.

Presenters: Greg Owen, Airport Manager and Mary Horger, Procurement Manager.

Public Comment: Sheri Crew (?).

Motion/Second: Crane/Brown to approve plans and specifications to rehabilitate the 75-foot center section of runway 15-33. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

5. NEW BUSINESS

a. Departmental Presentations of the Draft 2019-20 Fiscal Year City Budget and Capital Improvement Plan.

Presenters: Dan Buffalo, Finance Director and Daphine Harris, Finance Management Analyst. Council received the following presentations:

Police (3:13 p.m.)
Presenter: Justin Wyatt, Chief of Police and Pam Mathias, Administrative Secretary.

Community Development (3:30 p.m.)
Presenters:

- Housing Services – Craig Schlatter, Community Development Director
- Building Services – Matt Keizer, Building Official
- Planning Services – Michelle Irace, Planning Manager

City Attorney Rapport departed at 4:13 p.m.

Airport (4:20 p.m.)
Presenter: Greg Owen, Airport Manager

Mayor Directive to staff to add exploring private/public partnerships for facility development, including hangars, to the Airport goals.

Fire (4:30 p.m.)
Presenter: Douglas Hutchison

Finance (4:37 p.m.)
Presenters:

- Accounting and Reporting – Dan Buffalo, Finance Director
- Utility Billing and Customer Service – Dan Buffalo, Finance Director *(for Lori Martin, Customer Service and Billing Supervisor)*
- Information Technology – Michael Ingwell, I.T. Network Specialist
- Procurement – Mary Horger, Procurement Manager
- Budget Management – Daphine Harris, Finance Management Analyst

RECESS: 5:24 – 5:49 P.M.

Electric Utility (5:49 p.m.)
Presenters: Mel Grandi, Electric Utility Director and Diann Lucchetti, Administrative Secretary

- Electric Distribution
- Technical Services
- Electric Administration

Human Resources / Risk Management (6:03 p.m.)
Presenter: Sheri Mannion, Human Resources and Risk Management Director.

Community Services (6:14 p.m.)
Presenters: Tami Bartolomei, Community Services Administrator and Jake Burgess, Recreation Supervisor.

- Alex Rorabaugh Recreation Center
- Parks
- Park Development
- Aquatics
- Golf
- Building Maintenance
- Conference Center
- Museum
- Recreation
- Special Services

Public Works (6:44 p.m.)
Presenter: Tim Eriksen, Public Works Director / City Engineer

- Fleet Management
- Engineering
- Corp Yard
- Landfill
- Streets

Mayor Directive to add a Projects page for the Landfill.

Water Resources (7:00 p.m.)
Presenter: Sean White, Water Resources Director

- Water Services
- Wastewater Services
- Recycled Water Services

Closing remarks were given by both the City Manager and the Finance Director.

6. ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 p.m.

Kristine Lawler

Kristine Lawler, City Clerk