



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

August 7, 2019 - 6:00 PM

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 3.a. [Introduction of New Employees: Tyler Anderson, Environmental Laboratory Technician; Nicholas Weiss, Water/Sewer Attendant I; Kevin Smallcomb, Sports Coordinator; and Jose Najera, Facility Maintenance Attendant.](#)

Recommended Action: Welcome new employees to the City of Ukiah.

[None](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

- 5.a. [Approval of the July 17, 2019, Regular Meeting Minutes.](#)

Recommended Action: Approve the Minutes of July 17, 2019, a Regular Meeting, as submitted.

[Attachment 1 - Draft Minutes of July 17, 2019](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Report of Disbursements for the Month of June 2019.](#)

Recommended Action: Approve the Report of Disbursements for the month of June 2019.

[Attachment 1 - June 2019 Summary of Disbursements](#)

Attachment 2 - Account Codes for Reference
Attachment 3 - Object Codes for Reference
Attachment 4 - June 2019 Disbursement Detail

- 7.b. Receive Annual Report of Boards and Commission Term Expirations and Vacancies, and Adopt Resolution Appointing Jay Stein to the Airport Commission and Susan Marie Knopf to the Paths, Open Space, and Creeks Commission (POSCC) and Parks, Recreation, and Golf Commission.

Recommended Action: 1. Receive report on the current City Boards and Commissions term expirations and vacancies.

2. Accept the nominations and adopt the resolution appointing Andrew Jay Stein to the Airport Commission, and Susan Marie Knopf to the Paths, Open Space and Creeks Commission and Parks, Recreation, and Golf Commission.

Attachment 1 - Resolution 2014-48 - Amending Procedures for Filling Vacancies on City B&Cs

Attachment 2 - B&C Applications

Attachment 3 - Nominations

Attachment 4 - Vacancy Notice and Terms

Attachment 5 - Proposed Resolution

- 7.c. Annual Review of Mobilehome Park Stabilization Fees and Activities, Possible Adoption of Resolution Amending Resolution No. 2018-22; and Approval to Waive Fees for the FY 2018-19.

Recommended Action: Receive report on the Mobilehome Park Stabilization Administrative Costs and Activities, adopt the Resolution amending Exhibit A to Resolution 2018-22 adjusting the administrative costs, and approve waiving fees for FY 2018-19.

Attachment 1 - Resolution 2018-22 - Rent Stabilization Admin Fees for Mobilehome Parks

Attachment 2 - Letter to Residents

Attachment 3 (a&b) - Proposed Resolution - redline and clean

- 7.d. Adoption of Resolution Approving Records Destruction.

Recommended Action: Adopt resolution authorizing the destruction of 17 boxes of outdated documents.

Attachment 1 - Resolution with Exhibit A

- 7.e. Approve a Budget Amendment to Fund the Open Space Contractual Services Account for Possible Expenses in the 2019/2020 Fiscal Year Related to the Donation, Acquisition, and/or Improvement of Open Space.

Recommended Action: Approve a budget amendment to fund the Open Space contractual services account for possible expenses over the fiscal year related to the donation, acquisition, and/or improvement of open space in the amount of up to \$31,560.

None

- 7.f. Notification to Council of Revised Personnel Schedule in 2019-20 City Budget Document.

Recommended Action: Receive notification of revised Personnel Schedule in FY 2019-20 City budget document.

Attachment 1 - Personnel Schedule FY 2019-20

Attachment 2 - Summary of Personnel Changes FY 2019-20

- 7.g. Authorize City Manager to Negotiate and Execute an Agreement with the Ukiah Brewing Company for Concessions at the Ukiah Skate Park.

Recommended Action: Authorize City Manager to negotiate and execute the concessions agreement for the Ukiah Skate Park.

Attachment 1 - Ukiah Brewing Company Project Proposal

Attachment 2 - UBC Skate Park Concession Contract 2019

- 7.h. Approve a Budget Amendment to Fund the Reimbursement Expense of a Joint Study Between the City of Ukiah, and the Cities of Willits and Fort Bragg, for Professional Services Regarding Property Tax Distribution for this Fiscal Year Not to Exceed \$6,700.

Recommended Action: Approve a budget amendment to fund the reimbursement expense of a joint study between the City of Ukiah, and the Cities of Willits and Fort Bragg, for professional services regarding property tax distribution for this fiscal year not to exceed \$6,700.

None

- 7.i. Approval of Plans and Specifications for the 2019 Slurry Seal of Local Streets and Authorize Staff to Issue Bids for Specifications No. 19-10.

Recommended Action: Approve Plans and Specifications for the 2019 Slurry Seal of Local Streets and Authorize Staff to Issue Bids for Specifications No. 19-10.

Attachment 1 - Plans 19-10 - 2019 SLURRY SEAL OF LOCAL STREETS

Attachment 2 - Specs 19-10 - 2019 SLURRY SEAL OF LOCAL STREETS

- 7.j. Authorize the City Manager to Terminate Existing Contract with Briscoe, Ivester, and Bazel, and Negotiate and Execute a Contract for Legal Services with Welty, Weaver, and Currie for Counsel on Issues Related to Water, Natural Resources, and Planning.

Recommended Action: Authorize the City Manager to terminate the existing contract with Briscoe, Ivester, and Bazel, and negotiate and execute a contract for legal services with Welty, Weaver, and Currie for counsel on issues related to water, natural resources, and planning.

Attachment 1 - Draft Agreement - Welty, Weaver and Currie

- 7.k. Report of Contract in the Amount of \$10,668.00 with Hunters Services for Pest Control Services at Various City of Ukiah Locations.

Recommended Action: Receive report regarding contract amendment with Hunters Services for Pest Control Services at various City of Ukiah locations.

Attachment 1 - Original Contract

Attachment 2 - Amendment 1

- 7.l. Award of Contract to Golden Bell Products in the Amount of \$26,632.50 for Insecta Application to 1,005 Manholes and Approval of Corresponding Budget Amendment.

Recommended Action: Award contract to Golden Bell Products in the amount of \$26,632.50 for Insecta application to 1,005 manholes and approval of budget amendment transferring \$6,632.50 from 84000000 Wastewater reserves, to 84027221.52100 Wastewater Contractual Services.

None

- 7.m. Report to the City Council of the Contract Expenditure with Laco Associates for the Preparation and Filing of the Hazard Mitigation Grant Application in the Amount of \$19,500.00 (EUD)

Recommended Action: Report to the City Council of the Contract Expenditure with Laco Associates for the Preparation and Filing of the Hazard Mitigation Grant Application in the Amount of \$19,500.00 (EUD)

None

- 7.n. [Award Three-Year Contract to Evergreen Job and Safety Training in the Amount of \\$77,140.64 to Provide Job and Safety Training for the Electric Utility Employees. \(EUD\)](#)
Recommended Action: Award Three-Year Contract to Evergreen Job and Safety Training in the Amount of \$77,140.64 to Provide Job and Safety Training for the Electric Utility Employees.
[Attachment 1 Evergreen Job & Safety Training Proposal](#)
- 7.o. [Award Bid to Bartley Pump in the Amount of \\$137,650 for the Installation of the El Dorado Sewer Lift Station.](#)
Recommended Action: Award Bid to Bartley Pump in the amount of \$137,650 for the installation of the El Dorado Sewer Lift Station.
[Attachment 1 - Bid_Results_Spec 19-13 El Dorado Lift Station](#)
[Attachment 2 - Bartley Pump Bid](#)
- 7.p. [Approve Amending the Budget for Housing Accounts.](#)
Recommended Action: Approve amending the budget for Housing accounts.
None
- 7.q. [Approve Cancellation of Purchase Order 45951 with Redwood Ford for a New 2020 Ford Explorer Interceptor, and Approve Re-Bid for a 3/4 Ton Crew Cab Truck.](#)
Recommended Action: Approve cancellation of Purchase Order 45951 with Redwood Ford for a new 2020 Ford Explorer Interceptor, and approve a re-bid for a new 3/4 Ton Crew Cab Truck.
[Attachment 1 - PO 45951](#)
[Attachment 2 - V3164 - FIRE - COMMAND VEHICLE- Final](#)
[Attachment 3 - Correspondence from Redwood Ford](#)

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

12 UNFINISHED BUSINESS

- 12.a. [Receive a Status Update on the County's Development of a Potential Exclusive Operating Agreement for Inland Mendocino County Ambulance Services, and Consider the City of Ukiah's Continued Participation.](#)
Recommended Action: Authorize notice to the County of Mendocino declining inclusion in the County's exclusive operating area, and authorize staff to identify and evaluate options for the continued delivery of EMS services within the City of Ukiah.
[Attachment #1 - 03-02-16 13f Signed Letter](#)
[Attachment #2 - MOU EOA County of Mendocino 2018-05-20](#)
[Attachment #3 - 2019-02-28 Ltr fm City to County RE EOA RFP](#)

Attachment #4 - Ltr Agreement extending MOU County EOA 3-4-19

Attachment #5 - City RFP Questions 3-22-19

12.b. [Possible Adoption of Broadband Deployment Ordinance.](#)

Recommended Action: Staff asks that the City Council adopt the Broadband Deployment Ordinance.

[Attachment 1 - Broadband Deployment Ordinance](#)

[Attachment 2 - Appendix A Municipal Agreement](#)

12.c. [Award of Bid to Apparent Low Bidder in an Amount to be Provided for the Northwestern Pacific Rail Trail, Phase 3 Specification No. 18-04, and Possible Budget Amendment.](#)

Recommended Action: Award of bid to apparent low bidder in an amount to be provided for the Northwestern Pacific Rail Trail, Phase 3, Specification No. 18-04 and, if necessary, approve budget amendment.

[None](#)

12.d. [Award of Bid to Apparent Low Bidder in an Amount to be Provided for the 2019 Street Reconstruction Project, Specification No. 19-09 and Possible Budget Amendment.](#)

Recommended Action: Award of bid to apparent low bidder in an amount to be provided for the 2019 Street Reconstruction Project, Specification No. 19-09 and, if necessary, authorize corresponding budget amendment.

[None](#)

12.e. [Award of Contract for Gobbi Street Underground District No. 3, Specification No. 19-03 to St. Francis Electric, LLC in the Amount of \\$2,024,419, and Approve Budget Amendment in the Amount of \\$1,900,000 \(EUD\).](#)

Recommended Action: Award of Contract for Gobbi Street Underground District No. 3, Specification No. 19-03 to St. Francis Electric, LLC in the Amount of \$2,024,419, and Approve Budget Amendment in the Amount of \$1,900,000 (EUD).

[Attachment 1 Gobbi Re-Bid Results](#)

[Attachment 2 - St. Francis Electric Bid - Gobbi Street Undergrounding](#)

12.f. [Introduction and Adoption of Urgency Ordinance to Amend the City of Ukiah's Camping Ordinance.](#)

Recommended Action: Introduce and adopt an urgency ordinance of the City Council of the City of Ukiah amending Article 8, entitled "Camping" in Division 7, Chapter 1 of the Ukiah City Code.

[Attachment 1 - Camping Ordinance Revision Draft 2 REDLINE](#)

[Attachment 2 - Camping Ordinance Revision Draft 2 CLEAN](#)

13 **NEW BUSINESS**

13.a. [Award Contract for Specification #E32818 – Installing Underground Conduit and Associated Equipment on North Orchard Avenue to Diamond D Construction, LLC of Ukiah, CA in the amount of \\$44,052.25. \(EUD\)](#)

Recommended Action: Award Contract to Diamond D Construction, LLC in the amount of \$44,052.25. (EUD)

[Attachment 1 Bid Results-Orchard Realignment](#)

[Attachment 2 Diamond D Bid-Orchard Realignment](#)

- 13.b. Discuss and Consider Responses to the Ukiah Valley Sanitation District Regarding the Calculation of ESSUS and Notice to Assume Billing and Collection.
Recommended Action: Discuss and consider responses to the Ukiah Valley Sanitation District and provide any necessary direction to staff.
Attachment #1 - ESSU Calculations 2019-7-9
Attachment #2 - Ltr to James Regarding calculating connection fees
Attachment #3 - 2019-07-11 UVSD to City RE Billing and Collection Services
Attachment #4 - Sangiacomo letter to District re notice DB edits 7-31-19revDR
- 13.c. Approval of Proposal for a General Capital Equipment Municipal Lease Agreement with Umpqua Bank.
Recommended Action: Approve proposal for a general capital equipment municipal lease agreement with Umpqua Bank for the financing of capital equipment as needed for a one-year term, and authorize the City Manager to approve the extension for two additional years.
Attachment 1 - Umpqua Bank Proposal 10yr2019
Attachment 2 - Purchase Order No. 45813
Attachment 3 - Amortization Schedule
- 13.d. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).
Recommended Action: Receive report(s). The Council may also consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).
Attachment 1 - 2019 City Council Special Assignments & Ad Hoc

14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.

- 14.a. Conference With Legal Counsel—Anticipated Litigation
(Government Code Section 54956.9(d))
A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)
B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)
Recommended Action: Confer in Closed Session
- 14.b. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200
Recommended Action: Confer in Closed Session
- 14.c. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036
Recommended Action: Confer in Closed Session

- 14.d. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
- 14.e. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 003-040-77; 003-040-78; 003-040-79
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Shapiro/Danco
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
- 14.f. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-192-14-00 (280 E. Standley)
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Onetogether Solutions
Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session
- 14.g. Public Employee Performance Evaluation
Government Code Section 5495
Title: City Manager
Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk