



Diversity and Equity Standing Committee

Regular Meeting Agenda

This meeting will be held in a hybrid format (in-person and virtual). To participate in person, go to the Ukiah Valley Conference Center at 200 South School Street, Ukiah, CA. To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/99995172194>

Call Toll-Free 1-888-788-0099

Meeting ID: 999 9517 2194

May 25, 2022 - 6:00 PM

1 ROLL CALL

2 INTENTIONS

Inspirational, spiritual, encouraging words, short reading, or prayer that sets the tone for our work: to inspire, acknowledge our collective purpose, and focus our energies as many working as one.

3 INTRODUCTIONS/PRESENTATIONS

- 3.a. Presentation from City of Ukiah Human Resources Department

Recommended Action: Receive presentation

Attachments: None

- 3.b. Presentation on Persons from the Hispanic/Latino Community

Recommended Action: Receive presentation

Attachments: None

4 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

5 APPROVAL OF MINUTES

- 5.a. Approval of the Minutes for the March 23, 2022, Regular Meeting of the Diversity and Equity Committee.

Recommended Action: Approve minutes.

Attachments:

1. DRAFT MARCH MINUTES

6 UNFINISHED BUSINESS

- 6.a. Discuss and Assign Upcoming Proclamations - July: Disability Independence Day

Recommended Action: Discuss and assign proclamation.

Attachments: None

- 6.b. Equity Action Plan Update
Recommended Action: Receive report.
Attachments: None

7 NEW BUSINESS

- 7.a. Equity Workshop
Recommended Action: Provide direction to Committee Liaison regarding an equity workshop.
Attachments:
1. Conversations Workshop Draft Summary

8 ADJOURNMENT

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May 25, 2022 - 6:00 PM

Agenda Item No: 3.a.

MEETING DATE/TIME: 5/25/2022

ITEM NO: 2022-1675



AGENDA SUMMARY REPORT

SUBJECT: Presentation from City of Ukiah Human Resources Department

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: _____

ATTACHMENTS:

None

Summary: The Committee will receive a presentation from the City of Ukiah Human Resources Department.

Background:

Discussion:

Recommended Action: Receive presentation

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May 25, 2022 - 6:00 PM

Agenda Item No: 3.b.

MEETING DATE/TIME: 5/25/2022

ITEM NO: 2022-1676



AGENDA SUMMARY REPORT

SUBJECT: Presentation on Persons from the Hispanic/Latino Community

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: _____

ATTACHMENTS:

None

Summary: The Committee will receive a presentation on Persons from the Hispanic/Latino Community.

Background:

Discussion:

Recommended Action: Receive presentation

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Meeting ID: 999 9517 2194

May 25, 2022 - 6:00 PM

Agenda Item No: 5.a.

MEETING DATE/TIME: 5/25/2022

ITEM NO: 2022-1677



AGENDA SUMMARY REPORT

SUBJECT: Approval of the Minutes for the March 23, 2022, Regular Meeting of the Diversity and Equity Committee.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: _____

ATTACHMENTS:

1. DRAFT MARCH MINUTES

Summary: Approval of the minutes for the March 23, 2022, regular meeting.

Background:

Discussion:

Recommended Action: Approve minutes.

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Equity & Diversity Committee Regular Meeting MINUTES

March 23rd, 2022 - 6:00 PM

1. ROLL CALL

Present: Orozco, Duenas, Martinez, Gorny, Jackson, Upadhyay, Jones
Absent: Marson, Stern (by prior arrangement), Tognoli

2. INTENTIONS

3. INTRODUCTIONS/PRESENTATIONS

a. Gobbi Street Project Presentation and Approval of Letter of Support

City of Ukiah Grants Manager, Jim Robbins, informed the Committee that the Gobbi Street Project will be moved to next year, therefore, no letter of support is needed at this time. Instead, the Grants Manager led the Committee in a discussion about grants in relation to Diversity and Equity, and opportunities for input from the Committee.

4. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: Perry Trip

5. APPROVAL OF MINUTES

a. Approval of the Minutes for the February 23, 2022.

Motion/Second: Jones/Gorny to approve the minutes of the February 23, 2022, Diversity and Equity Committee Regular meeting as submitted. Motion carried by the following roll call votes:

AYES: Orozco, Duenas, Martinez, Gorny, Jackson, Upadhyay, Jones

NOES: None

ABSENT: Marston, Stern, Tognoli

ABSTAIN: None.

6. NEW BUSINESS

None

7. UNFINISHED BUSINESS

a. Proclamations for the month of May – Asian Pacific American Heritage and Older Americans' Month

The Committee reviewed and discussed the upcoming proclamations. Committee Member Jones offered to assist with the proclamation for Older Americans Month, and Committee Member Martinez offered to assist with proclamation for Asian Pacific American Heritage Month.

b. Meeting format discussion – in-person, hybrid, or online

The Committee discussed options and preferences for meeting formats. The members unanimously supported the idea of hybrid meeting options with the option of in-person workshops. Traci Boyl, Committee Liaison, stated that the Council would provide direction regarding meeting formats and that decision will be shared with the Committee once finalized.

8. COMMITTEE REPORTS

a. Equity Plan

Traci Boyl, Committee Liaison, provided the Committee with a report of the City's progress on the Equity Action Plan.

b. General Plan

No report.

9. ADJOURNMENT

The meeting was adjourned at 7:02 pm.

Traci Boyl, Management Analyst to the City Manager's Office/Committee Liaison



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May 25, 2022 - 6:00 PM

Agenda Item No: 6.a.

MEETING DATE/TIME: 5/25/2022

ITEM NO: 2022-1678



AGENDA SUMMARY REPORT

SUBJECT: Discuss and Assign Upcoming Proclamations - July: Disability Independence Day

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: _____

ATTACHMENTS:

None

Summary: Discuss proclamations.

Background:

Discussion:

Recommended Action: Discuss and assign proclamation.

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May 25, 2022 - 6:00 PM

Agenda Item No: 6.b.

MEETING DATE/TIME: 5/25/2022

ITEM NO: 2022-1679



AGENDA SUMMARY REPORT

SUBJECT: Equity Action Plan Update

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: _____

ATTACHMENTS:

None

Summary: The committee will receive an update on the Equity Action Plan.

Background:

Discussion:

Recommended Action: Receive report.

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Meeting ID: 999 9517 2194

May 25, 2022 - 6:00 PM

Agenda Item No: 7.a.

MEETING DATE/TIME: 5/25/2022

ITEM NO: 2022-1680



AGENDA SUMMARY REPORT

SUBJECT: Equity Workshop

DEPARTMENT: City Manager /
Admin

PREPARED BY: Traci Boyl, Management Analyst

PRESENTER: _____

ATTACHMENTS:

1. Conversations Workshop Draft Summary

Summary: The Committee will discuss hosting an equity workshop at the Ukiah Valley Conference Center and will provide direction to the Committee Liaison regarding the workshop.

Background:

Discussion:

Recommended Action: Provide direction to Committee Liaison regarding an equity workshop.

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Equity Conversations Workshop

Summary: The City of Ukiah will host a community workshop, “Equity Conversations” at the Ukiah Valley Conference Center in September. The purpose of the workshop is to facilitate open dialogue between city leaders and community leaders on topics of critical importance to the community specifically as they relate to the City’s Equity Action Plan and the goal of improving inclusive programs and services in the City of Ukiah.

The workshop will include facilitated roundtable conversations on the following topics: Community Planning, Public Safety, Housing & Homelessness, and Parks and Recreation. Conversations will be led by City Leaders with facilitation support from City staff. The workshop will be open to the community. Service clubs, as well as leadership groups from the Ukiah High School, will be invited to participate.

The format for the conversations will be as follows: City leaders provide a brief overview of the topic, a Diversity and Equity Committee member asks the equity-related question(s), the City leader responds and the conversation continues with the participants asking questions and the City leadership responding. Participants will rotate to a different table “conversation” every twenty minutes. Additionally, participants will have an opportunity to submit written questions to be answered by City staff in follow-up conversations, emails, or phone calls as appropriate.