# UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

JENIFER BAZZANI – PETER BUSHBY – BOBBY BANKS – MICHAEL GRAHAM – DAVID B. HAAS

## AGENDA

***(To participate in the virtual meeting see the link below)***

***Ukiah Conference Center ♦ 200 South School Street***
***Ukiah ♦ CA ♦ 95482***

**June 14, 2022**
**6:30 PM**

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**1. CALL TO ORDER**

**2. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

**4. PUBLIC COMMENT ON NON-AGENDA ITEMS**

If you wish to speak on a matter that is not on this agenda, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

**5. APPROVAL OF MINUTES**

5.a. Approval of the Minutes of April 12, 2022, a Regular Meeting.

***Recommended Action: Approve the Minutes of April 12, 2022, a Regular Meeting.***

Attachments:
1. April 12, 2022, UVFD Meeting Minutes-Draft

**6. CONSENT CALENDAR- No Items on the Consent Calendar**

**7. NEW BUSINESS - DISCUSSION/ACTION**

7.a. Approve the Refinancing of the Lovers Lane Mortgage through the City of Ukiah's General Fund, and Approval of the Corresponding Resolution.

***Recommended Action: Approve the refinancing of the Lovers Lane Mortage through the City of Ukiah's General Fund 100, and approve the Corresponding Resolution, Contingent upon the City of Ukiah Council's Approval.***

Attachments:
1. Lovers Lane Resolution and Amo Schedule
2. 10-year Treasury Note Interest rate

7.b. Consideration and Possible Adoption of the Fiscal Year 2022-2023 Fire Authority Budget.

***Recommended Action: Adopt the recommended Ukiah Valley Fire Authority Budget for Fiscal Year 2022-2023***

Attachments:

1. FY 2022-23 Ukiah Valley Fire District Budget
2. FY 2022-23 Non-major Funds_ Fiduciary

7.c. Raise the monthly limit on UVFD Cal-Card Credit Card and revise Procurement Policy #1021.

***Recommended Action: Approve the increase to the Cal-Card Credit Card Program and the Revisions to the Procurement Policy #1021.***

Attachments:

1. UVFD Procurement Policy 1021-Draft

7.d. Discussion and Possible Action on Replacement of the West Fence at the North Fire Station

***Recommended Action: Provide direction to staff regarding payment for one half of the west side fence at the North Fire Station.***

Attachments: None

7.e. Report on Changes Within the Fire Authority's Fire Prevention Office.

***Recommended Action: Receive the report, and give direction to staff as necessary.***

Attachments: None

## 8. UNFINISHED BUSINESS - DISCUSSION/ACTION-No Unfinished Business

## 9. COMMUNICATIONS RECEIVED AND FILED - INFORMATION

9.a. County of Mendocino; Katrina Bartolomie; Assessor county Clerk-Recorder Registrar of Voters; 501 Low Gap Rd. RM 1020; Ukiah, CA 95482; May 6, 2022; Special District Board Election.

***Recommended Action:***

Attachments:

1. County of Mendocino Assessor-County Clerk-Recorder Elections info
2. Elections Memo to Mendocino County Assessor-County Clerk-Recorder

9.b. LAFCo; Uma Hinman, Executive Officer; Ukiah Valley Conference Center; 200 South School Street; Ukiah, CA 95482; April 29, 2022; Notice of Vacancies for Special District Members to LAFCo.

***Recommended Action:***

Attachments:

1. LAFCo; Notice of Vacancies for Special Districts

9.c. Van Lant & Fankhanel, LLP; 29970 Technology Drive, Suite 105 A; Murrieta, CA 92563; April 22, 2022; CPA Audit Report for the year ended June 30, 2021.

***Recommended Action:***

Attachments:

1. VanLandt&Hankhanel CPA Audit Report year ended June 30, 2021

## 10. DIRECTOR'S REPORT for FEC AND LAFCO

## 11. CHIEFS REPORTS AND VOLUNTEERS REPORT

## 12. CLOSED SESSION

- Closed Session may be held at any time during the meeting

## 13. ADJOURNMENT

**To participate or view the virtual meeting use the link below.**

**https://zoom.us/j/97717635120**

**Or you can call in using your telephone:**

1. Toll-Free: 1-833-548-0276 or 833-548-0282

2. To raise hand: enter *9; To Speak: after being recognized, enter *6 to unmute

Please be advised that the Ukiah Valley Fire District complies with ADA requirements and needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the Agenda Packet, are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah Conference Center; 200 South School Street; Ukiah, California; and online not less than 72 hours prior to the meeting set forth on this agenda. To view the meeting, click on the name of the meeting at: www.cityofukiah.com/meetings.

Stephanie Abba, Clerk of the Board
Dated: June 10, 2022