

# City of Ukiah / Ukiah Valley Fire District Ukiah Valley Fire Authority Fire Executive Committee Special Meeting

## AGENDA

(to be held both at the Physical and Virtual locations below)

**Ukiah Conference Center ♦ 200 South School Street ♦ Ukiah ♦ CA ♦ 95482**

**June 14, 2022 - 5:00 PM**

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**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**2. ANNOUNCEMENTS**

**3. PUBLIC COMMENT ON NON-AGENDA ITEMS**

If you wish to speak on a matter that is not on this agenda, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

**4. CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the Ukiah Valley Board of Directors. Items may be removed from the Consent Calendar upon request of a Board Member or a citizen, in which event the item will be considered at the completion of all other items on the agenda. The motion by the Board of Directors on the Consent Calendar will approve and make findings in accordance with the Administrative Staff and/or the Board of Directors' recommendations.

**5. APPROVAL OF MINUTES**

5.a. Approval of the Minutes of April 12, 2022, a Special Meeting

***Recommended Action: Approve the Minutes of April 12, 2022, a Special Meeting***

Attachments:

1. April 12, 2022, Special Meeting Minutes-Draft

**6. NEW BUSINESS - DISCUSSION/ACTION**

6.a. Consideration and Possible Adoption of the Fiscal Year 22-23 Fire Authority Budget.

***Recommended Action: Adopt the recommended Ukiah Valley Fire Authority budget for fiscal year 2022-23.***

Attachments:

1. FY 2022-23 Ukiah Valley Fire District Budget
2. FY 2022-23 Non-major Funds\_ Fiduciary

**7. UNFINISHED BUSINESS - DISCUSSION/ACTION**

**8. CHIEFS REPORTS AND VOLUNTEERS REPORT**

## **9. CLOSED SESSION**

- Closed Session may be held at any time during the meeting

## **10. ADJOURNMENT**

Please be advised that the Ukiah Valley Fire Authority needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The Ukiah Valley Fire Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire Authority after publication will be available online at the end of the next business day.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following locations: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah Civic Center - 300 Seminary Ln. Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

**To participate or view the virtual meeting, go to the following link: <https://zoom.us/j/92044541021>**

Or you can call in using your telephone only:

1. Dial Toll-Free: 1-833-548-0276 or 833-548-0282

2. To raise hand: enter \*9; To Speak: after being recognized, enter \*6 to unmute

Mobile Phones - US: [+16699009128](tel:+16699009128) or [+13462487799](tel:+13462487799)

Stephanie Abba, Clerk of the Board

Dated: June 10, 2022

**UKIAH VALLEY FIRE AUTHORITY  
FIRE EXECUTIVE COMMITTEE  
Special Meeting Minutes**  
Meeting held Virtually: <https://zoom.us/j/92044541021>

**April 12, 2022  
5:00 p.m.**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

The Fire Executive Committee met for a Special Meeting on April 12, 2022, which was legally noticed on April 8, 2022; and held at the following virtual link: <https://zoom.us/j/92044541021>. Chair Bushby called the meeting to order at 5:08 p.m. Roll was taken with the following **Committee Members Present:** Jenifer Bazzani, Jim O. Brown, Juan Orozco, and Pete Bushby. **Staff Present:** Doug Hutchison, Fire Chief; Eric Singleton, Battalion Chief; and Stephanie Abba, Clerk of the Board.

The Pledge of Allegiance was recited

**2. ANNOUNCEMENTS**

*No announcements were given.*

**3. PUBLIC COMMENT**

*No public comment was received.*

**4. APPROVAL OF MINUTES**

**a. Approval of the Minutes of March 8, 2022, a Fire Executive Committee Special Meeting.**

**Motion/Second:** Brown/Orozco to Approve the Minutes of March 8, 2022, a Fire Executive Committee Special Meeting, Motion **carried** by the following roll call votes: AYES: Bazzani, Brown, Orozco, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

**5. CONSENT CALENDAR**

**a. Adoption of a Resolution of the Fire Executive Committee Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for the Fire Executive Committee Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.**

**Presenter:** Member Brown

**Motion/Second:** Brown/Bazzani Member Brown asked to pull the resolution from the Consent Calendar. Member Brown asked the Fire Executive Committee will go back to every other month In-Person Meetings beginning May 10, 2022. Motion **carried** by the following roll call votes: AYES: Bazzani, Brown, Orozco, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

**6. NEW BUSINESS – DISCUSSION/ACTION**

*No new business was agendized*

**7. UNFINISHED BUSINESS – DISCUSSION/ACTION**

*No unfinished business was agendized*

**8. CHIEFS REPORTS AND VOLUNTEERS REPORT**

*Chiefs report received*

**9. CLOSED SESSION**

*No closed session was held*

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:18 p.m.

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Stephanie Abba, Clerk of the Board



## AGENDA SUMMARY REPORT

**SUBJECT:** Consideration and Possible Adoption of the Fiscal Year 22-23 Fire Authority Budget.

**DEPARTMENT:** Fire

**PREPARED BY:** Jessie Brunell, Senior Accountant

**PRESENTER:** Dan Buffalo, Finance Director,  
Doug Hutchison, Fire Chief

**ATTACHMENTS:**

1. FY 2022-23 Ukiah Valley Fire District Budget
2. FY 2022-23 Non-major Funds\_ Fiduciary

**Summary:** The Board of Directors will review and consider approving and adopting the proposed Ukiah Valley Fire Authority budget for fiscal year 22-23.

**Background:** Fire Authority staff have been working for many months to draft the budget for the next fiscal year, and now have a final draft to propose.

**Discussion:** The proposed budget makes some significant investments in the Fire Authority's operations that will improve our service levels and efficiency. While there was much more that Fire Authority staff had proposed, some items have been postponed.

Links to the proposed budget are provided below.

JPA Budget: <https://stories.opengov.com/ukiahca/published/6go7-KGIEr>

Funds Summary: <https://stories.opengov.com/ukiahca/published/zvdopeb6zB>

**Recommended Action:** Adopt the recommended Ukiah Valley Fire Authority budget for fiscal year 2022-23.

**BUDGET AMENDMENT REQUIRED:** N/A

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Doug Hutchison- Fire Chief, Eric Singleton- Battalion Chief, Dan Buffalo- Finance Director

**Approved:**

Doug Hutchison, Fire Chief



THE CITY OF UKIAH

# Ukiah Valley Fire Authority

Joint Powers Agreement Between the City of Ukiah and Ukiah Valley Fire Protection District

Presented here are two sections:

1. An overview of the financial activities of the Ukiah Valley Fire Authority, to which the Fire District is a participating member with the City of Ukiah.
2. Financial activities and condition specific to the Ukiah Valley Fire District.



## What we are

The Ukiah Valley Fire Authority (UVFA) became effective on July 1, 2017, a Joint Powers Agreement (JPA) between the City of Ukiah and the Ukiah Valley Fire Protection District (UVFD). The JPA jointly manages, equips, maintains and operates all-risk fire, emergency medical and rescue services to the City and Fire District. UVFA was formed with the desire to maximize the use of existing resources, create cost containment opportunities, reduce duplication, maintain local control and continue to deliver fire, medical, and other emergency services at a high level of service.

The UVFA is currently budgeted for 30 full time safety positions (1- Fire Chief, 3- Battalion Chiefs, 6- Captains, 13- Engineer/Firefighter, 3- Ambulance Paramedics, 1- Fire Marshal), and 1- 0.8 time Administrative Assistant, and several dedicated volunteer Firefighters including a Volunteer Division Chief. The UVFA maintains four fire stations (three staffed with career personnel). The daily staffing consists of a Duty Officer, one full-time Ambulance staffed with two-persons, and a minimum of two/two-person crews cross staffing a Type I (Structural), Type II/III (Wildland Interface) Engines, and a reserve Ambulance.

## What we do

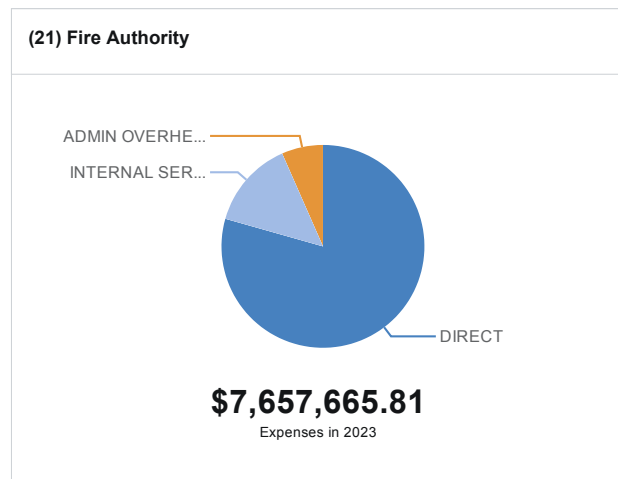
**UVFA is organized into the following activities:**

- Administration
- Operations
- Training and Safety
- Fire Prevention
- Ambulance and EMS services

## Our People

|                                                            |                            |             |
|------------------------------------------------------------|----------------------------|-------------|
| <b>(21) Fire Authority</b><br><br>Data Updated 2 weeks ago | <b>Category</b>            | <b>2023</b> |
|                                                            | PROFESSIONAL               | 17          |
|                                                            | MANAGEMENT                 | 9           |
|                                                            | EXECUTIVE                  | 1           |
|                                                            | ADMINISTRATIVE & TECHNICAL | 0.8         |

## Budget Summary: Costs



Here is a summary of the budget unit in graphical form, illustrating direct costs and indirect costs. Click on the graph to explore greater detail of the unit's budget.

## Budget Summary: Just the Numbers

(21) Fire Authority

| Category             | 2023           |
|----------------------|----------------|
| DIRECT               | \$6,079,504.81 |
| INTERNAL SERVICE USE | \$1,073,237.00 |
| ADMIN OVERHEAD       | \$504,924.00   |

Similar to the graph to the left, here is a summary of the budget unit, just the numbers. It illustrates direct costs and indirect costs. Click on the table to explore greater detail of the unit's budget.

### (21) Fire Authority: Response and Prevention

|                               | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget      | Estimated Year-End  | 2022 - 23 Budget    |
|-------------------------------|----------------------|----------------------|---------------------|---------------------|---------------------|
| <b>REVENUES</b>               | \$138,018            | \$299,104            | \$2,456,604         | \$1,923,710         | \$2,314,546         |
| <b>EXPENSES</b>               |                      |                      |                     |                     |                     |
| DIRECT                        | \$5,140,734          | \$4,761,343          | \$6,408,314         | \$5,610,496         | \$5,021,428         |
| INDIRECT                      | \$1,032,239          | \$1,205,343          | \$1,249,679         | \$1,249,679         | \$1,377,016         |
| <b>EXPENSES TOTAL</b>         | <b>\$6,172,973</b>   | <b>\$5,966,686</b>   | <b>\$7,657,993</b>  | <b>\$6,860,175</b>  | <b>\$6,398,444</b>  |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$6,034,955</b>  | <b>-\$5,667,581</b>  | <b>-\$5,201,389</b> | <b>-\$4,936,465</b> | <b>-\$4,083,898</b> |

Provided here is an accounting of the net cost of service for this particular function or activity. Revenues reported are programmatic or directly resulting from the services being provided (e.g. user fees, charges, grants, etc.).

Expenses reported here also include non-departmental costs associated with this activity. This is why expenses may be higher than in other sections of this report focused specifically on the division.

Click "View Report" to the bottom right of the table for more detail.

### NET COST OF SERVICE: (211) Fire Authority Ambulance and EMS

|                               | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget     | Estimated Year-End | 2022 - 23 Budget   |
|-------------------------------|----------------------|----------------------|--------------------|--------------------|--------------------|
| <b>REVENUES</b>               | \$39,489             | \$79,692             | \$1,155,177        | \$226,648          | \$1,230,000        |
| <b>EXPENSES</b>               |                      |                      |                    |                    |                    |
| DIRECT                        | \$76,492             | \$38,769             | \$1,815,745        | \$660,936          | \$1,106,625        |
| INDIRECT                      | \$0                  | \$5,818              | \$184,220          | \$184,220          | \$201,145          |
| <b>EXPENSES TOTAL</b>         | <b>\$76,492</b>      | <b>\$44,587</b>      | <b>\$1,999,965</b> | <b>\$845,156</b>   | <b>\$1,307,770</b> |
| <b>REVENUES LESS EXPENSES</b> | <b>-\$37,003</b>     | <b>\$35,105</b>      | <b>-\$844,788</b>  | <b>-\$618,508</b>  | <b>-\$77,770</b>   |

Provided here is an accounting of the net cost of service for this particular function or activity. Revenues reported are programmatic or directly resulting from the services being provided (e.g. user fees, charges, grants, etc.).

The bottom line reflects the difference between such revenues and the associated expenditures or appropriations. A positive number demonstrates fiscal self-sufficiency. A negative number signals a need for other resources to fully fund the function or activity, whether it be general revenues (i.e. taxes), the use of reserves, subventions from other funds (transfers), debt financing, or internal borrowing.

Click "View Report" to the bottom right of the table for more detail.

**Objectives and Accomplishments**

Department: Fire  
Division: City Fire (212) & UVFD Fire (214)

|                   | Year-Sequence | Objectives                                                                                                         | Status                          | Department Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------|---------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NEAR-TERM         | 2021-1        | Increase total suppression & E.M.S. shift personnel.                                                               | In Progress                     | UVFA has been able to fill a large portion of our vacant positions last fiscal year. Currently, twenty-one of twenty-four FTE positions for fire personnel and all six FTE ambulance positions have been filled. Staff is presently establishing a list to fill the remainder of the vacancies and possibly staffing additional ambulances to subsidize the current ambulance shortage for the Ukiah area and the County. Though staffing has increased, it is still well below both National Fire Protection Association (NFPA) and International City and County Managers Association (ICMA) guidelines for staffing. Service level demands will require increases in staffing to cover fire, prevention, and E.M.S. services. Continued efforts to enhance revenue will be necessary. |
|                   | 2021-2        | Complete a Fire Mitigation Nexus study for the City & Ukiah Valley Fire District.                                  | Pandemic affected               | Due to COVID-19, the Nexus study has been delayed. Staff is currently working on an updated timeframe for completion within the fiscal year. The Nexus study is essential to ensure that the current Fire Mitigation Fees are adequate and accurate for UVFA's response area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                   | 2021-3        | Identify alternative funding sources & enhance revenue for continued UVFA operations.                              | In Progress                     | UVFA was able to secure, through LAFCO, an overlay of the district property tax on the city through an annexation process. This process will bring approximately one million dollars in additional funding to the fire district and increase the overall budget of the combined district/city fire authority. UVFA will continually be looking for all avenues for additional funding options. Other areas include but are not limited to indexing existing property tax measures, new taxes (sales/property), and grant funding to reduce costs of specific items. With increased costs and demand for services, this will be an ongoing process into the future to provide a stable and sustainable fire service.                                                                      |
|                   | 2021-5        | Develop a Fleet Replacement Master Plan.                                                                           | In Progress                     | Team members are currently developing the document that includes the current fleet's future needs and replacement for the department based on the useful life of the vehicles.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                   | 2021-6        | Partner with allied agencies on mitigation for Wildland fires.                                                     | In Progress                     | UVFA has been working closely with Cal Fire to reduce the risk of Wildland fires in the surrounding Urban-Interface areas of the Ukiah Valley. A fuel reduction program is in place through Cal Fire to reduce the fuel load and create fire breaks on the eastern and western hills surrounding Ukiah. This has been an ongoing process and will be for the foreseeable future. Strategies for the future include working with federal agencies and the Bureau of Land Management (B.L.M.) to further reduce the risk to the Ukiah Valley.                                                                                                                                                                                                                                              |
|                   | 2021-7        | Improve the Central Station training facility/grounds.                                                             | In Progress                     | The process has begun to improve the training grounds, training props, and the training tower to provide team members with up-to-date training in a positive and safe learning environment. This project will be phased based over the next few years. Improvements on the training grounds began two years ago now and will continue through this fiscal year. This project will be ongoing for the foreseeable future.                                                                                                                                                                                                                                                                                                                                                                 |
|                   | 2021-8        | Re-negotiate the fire dispatch agreement.                                                                          | In Progress                     | This is an ongoing process with Cal Fire, the County of Mendocino, and the City of Ukiah. Cal Fire currently provides services under two separate contracts with the City and County. Discussions have been held throughout the year between all agencies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                   | 2021-9        | Represent UVFA's interests in the development & implementation of the County E.M.S. System.                        | In Progress                     | There has been a constant increase in demand for emergency medical services in the Ukiah Valley. In contrast, the UVFA has been supplementing/augmenting the private ambulance industry by shutting down engine companies to cross-staff ambulances to keep up with service demand. It has been an ongoing process; the UVFA began dual staffing roles (cross staffing ambulances) due to the ambulance shortages. UVFA staffs one full-time ambulance but is still looking into alternative options (staffing additional ambulances) to minimize down-staffing fire engines to keep up with the demand and shortfalls while providing a safe and sustainable future for the Ukiah Valley citizens.                                                                                      |
|                   | 2021-10       | Develop a facilities enhancement plan.                                                                             | In Progress                     | Staff is currently developing this document to include our current needs for our team members, as well as looking at the department's future needs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| INTERMEDIATE-TERM | 2021-11       | Complete auto-extrication equipment purchase upgrade.                                                              | Completed                       | This has been a three-year phased purchase to replace the Department's aging auto-extrication equipment. The final purchase was completed last fiscal year, giving our team members the tools necessary to complete their job correctly and safely.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                   | 2021-12       | Develop a Strategic Master Plan.                                                                                   | In Progress - pandemic affected | Development for the Strategic Master Plan began last year to complete the succession planning portion. Unfortunately, staff faced delays to the document due to the pandemic, impacting external services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                   | 2022-1        | Index fire-specific revenue sources, including special property taxes, to adjust to inflationary changes annually. | In Progress                     | This is necessary to ensure revenue sources meant to support a certain level of fire services are adjusted to match inflation and remain adequate to support those services as costs change. With significant inflationary pressures on operating and capital costs, this objective has become even more important to complete as soon as possible. The Fire Authority will be partnering with the Finance Department to develop and execute a plan to place this item in front of voters in the near future.                                                                                                                                                                                                                                                                            |
| LONG-TERM         | 2021-14       | Provide all California Fire Service Training and Education System (CFSTES) certification training internally.      | In Progress                     | This will be a continuing process as UVFA is striving towards completing all CFSTES certifications internally. We have begun by certifying staff as instructors in a multitude of classes, with more to come in the subsequent years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                   | 2021-15       | Complete the Center for Public Safety Excellence (CPSE) accreditation process.                                     | Pandemic affected               | The Center for Public Safety Excellence (CPSE) accreditation has been delayed as the pandemic has impacted services' availability. The process was supposed to begin last year but was delayed due to the COVID-19 pandemic's impacts. UVFA plans to start the accreditation process this year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

## The Numbers Over Time

Updated On 31 May, 2022

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**EXPENSES**

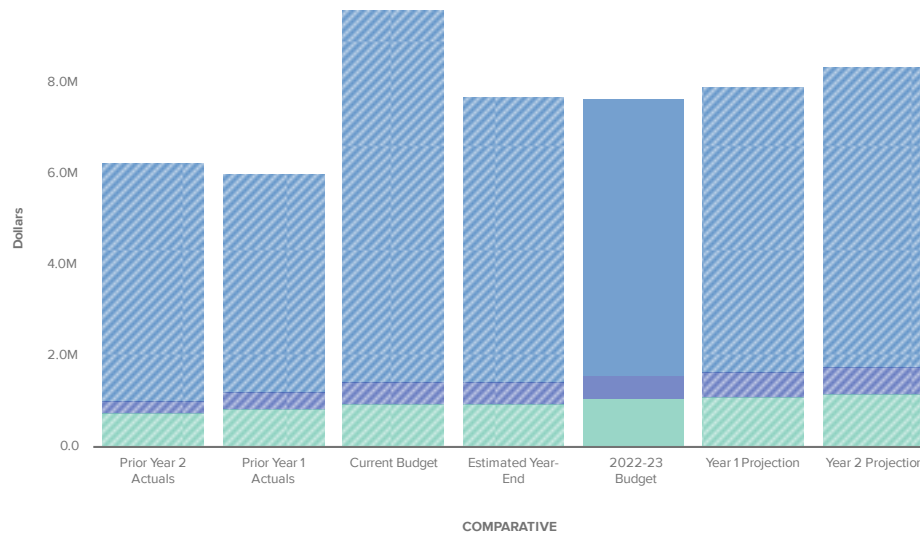
▼ 21 - FIRE AUTHORITY



Sort By Chart of Accounts ▾

- DIRECT
- ADMIN OVERHEAD
- INTERNAL SERVICE USE

Visualization



## Fire Authority: Budget by Character

Updated On 31 May, 2022

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EXPENSES 21 - FIRE AUTHORITY

## Data

| Collapse All                 | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget | Estimated Year-End | 2022-23 Budget | Year 1 Projection | Year 2 Proj |
|------------------------------|----------------------|----------------------|----------------|--------------------|----------------|-------------------|-------------|
| ▼ DIRECT                     | \$ 5,217,226         | \$ 4,800,112         | \$ 8,159,060   | \$ 6,271,432       | \$ 6,079,505   | \$ 6,266,382      | \$ 6,59     |
| ▶ PERSONNEL                  | 3,402,680            | 3,613,029            | 4,177,779      | 3,879,185          | 4,571,948      | 4,896,146         | 5,18        |
| ▶ SERVICES & OTHER OPERATING | 1,149,872            | 1,086,756            | 2,102,203      | 1,808,561          | 1,242,522      | 1,297,401         | 1,34        |
| ▶ DEBT SERVICE               | 51,479               | 55,604               | 51,580         | 51,580             | 51,479         | 51,479            | 5           |
| ▶ CAPITAL                    | 613,195              | 44,723               | 1,827,498      | 532,106            | 213,556        | 21,356            | 2           |
| ▼ INDIRECT                   | 1,032,239            | 1,211,161            | 1,433,815      | 1,433,815          | 1,578,161      | 1,665,015         | 1,75        |
| ▶ ADMIN OVERHEAD             | 283,966              | 364,155              | 475,391        | 475,391            | 504,924        | 545,318           | 58          |
| ▶ INTERNAL SERVICE USE       | 748,273              | 847,006              | 958,424        | 958,424            | 1,073,237      | 1,119,698         | 1,16        |
| Total                        | \$ 6,249,465         | \$ 6,011,272         | \$ 9,592,875   | \$ 7,705,247       | \$ 7,657,666   | \$ 7,931,397      | \$ 8,35     |

## Fire Authority: Budget by Fund

Updated On 31 May, 2022

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Funds

▼ 21 - FIRE AUTHORITY

▼ EXPENSES

Data

| Collapse All                 | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget | Current Estimated Year-End | 2022-23 Budget | Year 1 Projection | Year 2 Projection |
|------------------------------|----------------------|----------------------|----------------|----------------------------|----------------|-------------------|-------------------|
| ▼ GOVERNMENTAL               | \$ 3,934,415         | \$ 3,802,080         | \$ 7,287,956   | \$ 6,542,010               | \$ 5,985,761   | \$ 6,258,825      | \$ 6,258,825      |
| ▶ GENERAL FUND               | 3,890,911            | 3,410,087            | 7,265,561      | 6,519,615                  | 5,940,661      | 6,240,365         | 6,240,365         |
| ▶ SPECIAL REVENUES           | 43,504               | 391,993              | 22,395         | 22,395                     | 45,100         | 18,460            | 18,460            |
| ▼ PROPRIETARY                | 76,492               | 44,587               | 1,934,881      | 845,072                    | 1,259,222      | 1,346,125         | 1,346,125         |
| ▶ ENTERPRISE                 | 76,492               | 44,587               | 1,934,881      | 845,072                    | 1,259,222      | 1,346,125         | 1,346,125         |
| ▼ FIDUCIARY                  | 2,238,558            | 2,164,606            | 370,038        | 318,164                    | 412,683        | 326,447           | 326,447           |
| ▶ UKIAH VALLEY FIRE DISTRICT | 2,238,558            | 2,164,606            | 370,038        | 318,164                    | 412,683        | 326,447           | 326,447           |
| Total                        | \$ 6,249,465         | \$ 6,011,272         | \$ 9,592,875   | \$ 7,705,247               | \$ 7,657,666   | \$ 7,931,397      | \$ 7,931,397      |

## District-Only Revenues and Expenditures

This section pertains to the financial activities and condition of the Fire District, specifically, separate and aside from the overall Fire Authority operation.



# District Only Funds: Revenues and Expenditures

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Updated On 31 May, 2022

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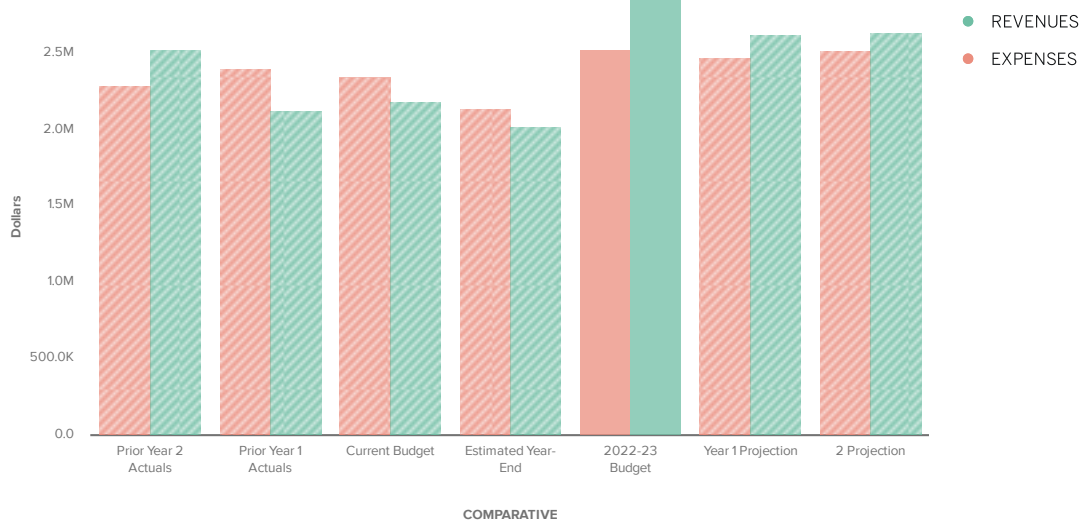
Types

▼ UKIAH VALLEY FIRE DISTRICT



Visualization

Sort By Chart of Accounts ▾



Updated On 31 May, 2022

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[↺ History ▾](#)
[↺ Reset](#)

Broken down by

Types

▼ UKIAH VALLEY FIRE DISTRICT

## Data

| Collapse All                        | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget | Estimated Year-End | 2022-23 Budget | Year 1 Projection | 2 Pr   |
|-------------------------------------|----------------------|----------------------|----------------|--------------------|----------------|-------------------|--------|
| ▼ REVENUES                          | \$ 2,523,489         | \$ 2,119,071         | \$ 2,183,458   | \$ 2,018,192       | \$ 2,856,777   | \$ 2,616,215      | \$ 2,6 |
| ▶ TAXES                             | 1,072,354            | 1,121,087            | 1,151,000      | 1,144,340          | 2,120,918      | 2,127,263         | 2.1    |
| ▶ CHARGES FOR SERVICE               | 37,501               | 202,777              | 45,049         | 29,420             | 60,100         | 60,400            |        |
| ▶ GRANTS AND SUBVENTIONS            | 50,959               | 55,193               | 111,392        | 57,261             | 50,606         | 51,618            |        |
| ▶ USE OF MONEY AND PROPERTY         | 12,291               | -384                 | 7,602          | 2,385              | 2,300          | 2,369             |        |
| ▶ FINES, FORFEITURES, AND PENALTIES | 0                    | 23,871               | 0              | 23,871             | 35,000         | 35,000            |        |
| ▶ LICENSES/PERMITS/FRANCHISES       | 36,796               | 112,279              | 178,000        | 162,000            | 280,603        | 286,215           | 2      |
| ▶ OTHER REVENUES                    | 504,777              | 395,306              | 6,500          | 5,000              | 52,000         | 53,350            |        |
| ▶ OTHER FINANCING SOURCES           | 808,811              | 208,942              | 683,915        | 593,915            | 255,250        | 0                 |        |
| ▼ EXPENSES                          | 2,285,693            | 2,401,872            | 2,344,043      | 2,134,372          | 2,521,183      | 2,471,953         | 2.5    |
| ▶ DIRECT                            | 2,012,062            | 1,890,810            | 2,113,563      | 1,993,892          | 2,516,492      | 2,466,978         | 2.5    |
| ▶ INDIRECT                          | 240,945              | 302,120              | 5,480          | 5,480              | 4,691          | 4,974             |        |
| ▶ OTHER FINANCING USES              | 32,686               | 208,942              | 225,000        | 135,000            | 0              | 0                 |        |
| Revenues Less Expenses              | \$ 237,796           | \$ -282,800          | \$ -160,585    | \$ -116,180        | \$ 335,594     | \$ 144,263        | \$ 1   |

## Notes:

1. Expenses here are presented by character to demonstrate the District's share in operations by character. In actuality, the District contract's with the City to perform all operating activities. Personnel, services and other operating, and indirect costs are contracted costs through the City. Further, the District does not employ any personnel directly. Personnel services are provided by the City, i.e. all fire personnel are City personnel.

# District-Only Funds: Fund Balances

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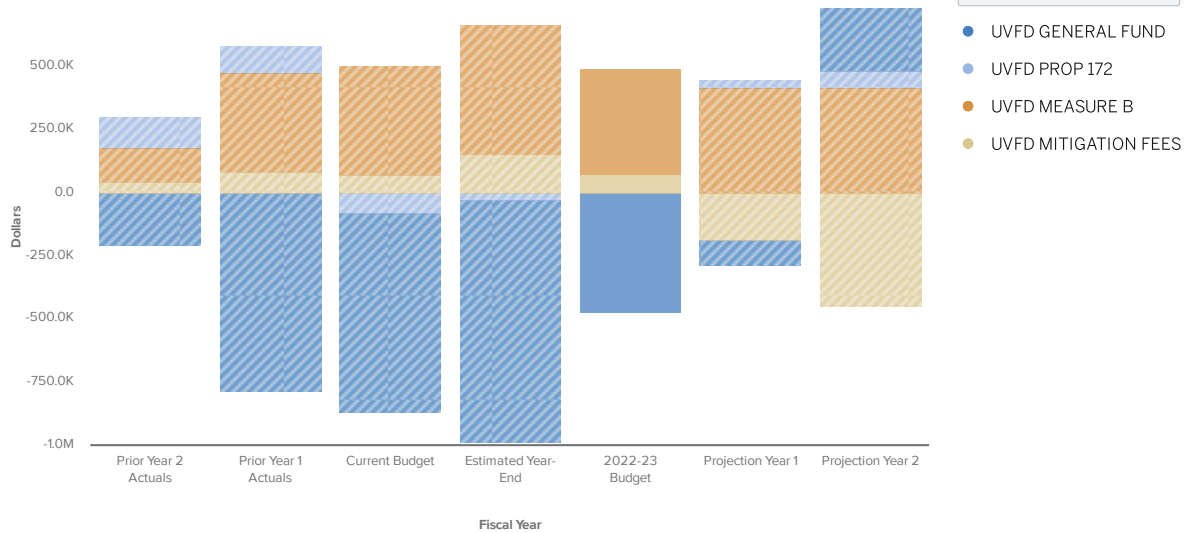
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UKIAH VALLEY FIRE DISTRICT

▼ FUND BALANCE/WORKING CA...



Visualization



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UKIAH VALLEY FIRE DISTRICT

▼ FUND BALANCE/WORKING CA...

Data

|                      | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget | Estimated Year-End | 2022-23 Budget | Projection Year 1 | Projection Year 2 |
|----------------------|----------------------|----------------------|----------------|--------------------|----------------|-------------------|-------------------|
| UVFD GENERAL FUND    | \$ -207,748          | \$ -782,116          | \$ -789,092    | \$ -954,487        | \$ -473,542    | \$ -99,233        | \$ 247,568        |
| UVFD PROP 172        | 124,158              | 108,098              | -77,666        | -30,599            | 863            | 32,952            | 66,197            |
| UVFD MEASURE B       | 134,232              | 387,319              | 432,719        | 513,152            | 414,386        | 413,300           | 412,793           |
| UVFD MITIGATION FEES | 42,315               | 82,722               | 69,478         | 151,777            | 73,730         | -187,320          | -450,325          |
| Total                | \$ 92,957            | \$ -203,977          | \$ -364,562    | \$ -320,157        | \$ 15,437      | \$ 159,699        | \$ 276,233        |

## Notes

1. District appropriations of \$2.3 million include an interagency loan, estimated to be \$458K from City to District. Terms of the loan are expected to be zero percent interest with repayment beginning in FY 2024, as new revenues are realized by the District from Measures B and J overlay on City parcel through annexation. This replaces the contribution in years past, booked as revenue from City to District to subvent the District's contribution to the Fire Authority at a 50/50 split. In reality, even with this past subvention and the interagency loan for 2021, the District's contribution to the Fire Authority will still be at a de facto split of 70/30 City.

# Non-major Funds : Fiduciary

Ukiah Valley Fire District

## Non-major Funds: Fiduciary

These funds account for assets held by the City as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the Government-wide financial statements, but are presented in the separate Fiduciary Fund financial statements.

## Ukiah Valley Fire District (UVFD) (915-918)

The Ukiah Valley Fire District Fund is used to account for the activities of the Ukiah Valley Fire District. The City provides accounting, budget management, and other fiscal and administrative services to the District.

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Types

▼ UKIAH VALLEY FIRE DISTRICT

Data

| Collapse All                        | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget | Estimated Year-End | 2022-23 Budget | Year 1 Projection | 2 Pr   |
|-------------------------------------|----------------------|----------------------|----------------|--------------------|----------------|-------------------|--------|
| ▼ REVENUES                          | \$ 2,523,489         | \$ 2,119,071         | \$ 2,183,458   | \$ 2,018,192       | \$ 2,856,777   | \$ 2,616,215      | \$ 2,6 |
| ▶ TAXES                             | 1,072,354            | 1,121,087            | 1,151,000      | 1,144,340          | 2,120,918      | 2,127,263         | 2.1    |
| ▶ CHARGES FOR SERVICE               | 37,501               | 202,777              | 45,049         | 29,420             | 60,100         | 60,400            |        |
| ▶ GRANTS AND SUBVENTIONS            | 50,959               | 55,193               | 111,392        | 57,261             | 50,606         | 51,618            |        |
| ▶ USE OF MONEY AND PROPERTY         | 12,291               | -384                 | 7,602          | 2,385              | 2,300          | 2,369             |        |
| ▶ FINES, FORFEITURES, AND PENALTIES | 0                    | 23,871               | 0              | 23,871             | 35,000         | 35,000            |        |
| ▶ LICENSES/PERMITS/FRANCHISES       | 36,796               | 112,279              | 178,000        | 162,000            | 280,603        | 286,215           | 2      |
| ▶ OTHER REVENUES                    | 504,777              | 395,306              | 6,500          | 5,000              | 52,000         | 53,350            |        |
| ▶ OTHER FINANCING SOURCES           | 808,811              | 208,942              | 683,915        | 593,915            | 255,250        | 0                 |        |
| ▼ EXPENSES                          | 2,285,693            | 2,401,872            | 2,344,043      | 2,134,372          | 2,521,183      | 2,471,953         | 2.5    |
| ▶ DIRECT                            | 2,012,062            | 1,890,810            | 2,113,563      | 1,993,892          | 2,516,492      | 2,466,978         | 2.5    |

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**UKIAH VALLEY FIRE DISTRICT** ▼ FUND BALANCE/WORKING CA...

Data

|                             | Prior Year 2 Actuals | Prior Year 1 Actuals | Current Budget | Estimated Year-End | 2022-23 Budget | Projection Year 1 | Projection Year 2 |
|-----------------------------|----------------------|----------------------|----------------|--------------------|----------------|-------------------|-------------------|
| <b>UVFD GENERAL FUND</b>    | \$ -207,748          | \$ -782,116          | \$ -789,092    | \$ -954,487        | \$ -473,542    | \$ -99,233        | \$ 247,568        |
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| <b>UVFD MITIGATION FEES</b> | 42,315               | 82,722               | 69,478         | 151,777            | 73,730         | -187,320          | -450,325          |
| <b>Total</b>                | \$ 92,957            | \$ -203,977          | \$ -364,562    | \$ -320,157        | \$ 15,437      | \$ 159,699        | \$ 276,233        |

City of Ukiah

300 Seminary Ave

[City Website](#)