



**City Council
Regular Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://zoom.us/j/97199426600>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 971 9942 6600
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Or One tap mobile (for easy connection on smart phones):
US: [+16699009128](tel:+16699009128), [97199426600#](tel:+197199426600) or [+12532158782](tel:+12532158782), [97199426600#](tel:+197199426600)

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

July 20, 2022 - 6:00 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

3.a. Proclamation: Disability Independence Day in the City of Ukiah.

Recommended Action: Issue a proclamation of the Ukiah City Council recognizing July 26, 2022, as Disability Independence Day in the City of Ukiah.

Attachments:

1. 2022 - Disability Independence Day

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

5.a. Approval of the Minutes for the June 15, 2022, Regular Meeting.

Recommended Action: Approve the Minutes for the June 15, 2022, Regular Meeting.

Attachments:

1. 2022-06-15 Draft Minutes

5.b. Approval of the Minutes for the June 29, 2022, Special Meeting.

Recommended Action: Approve the Minutes for the June 29, 2022, Special Meeting.

Attachments:

1. 2022-06-29 Draft Minutes

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. Report of Disbursements for the Month of June 2022.

Recommended Action: Approve the Report of Disbursements for the Month of June 2022.

Attachments:

1. June 2022 Summary of Disbursements
2. Account Codes for Reference
3. Object Codes for Reference
4. June 2022 Disbursement Detail

7.b. Authorize City Manager to Negotiate and Execute a Landowner Access Agreement with the Fire Safe Council of Mendocino County for Environmental Review Work Towards Fire Prevention and Mitigation Efforts on City-Owned Properties.

Recommended Action: Authorize City Manager to negotiate and execute a landowner access agreement with the Fire Safe Council of Mendocino County for environmental review work towards fire prevention and mitigation efforts on City-owned properties.

Attachments:

1. MCFSC LOA - City of Ukiah

7.c. Adoption of Resolution of the City Council Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt a Resolution of the City Council Reconsidering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for City Council and Board and Commission Meetings during a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Attachments:

1. AB 361 Findings Reconsideration for All Legislative Bodies

7.d. Designation of Voting Delegates and Alternates for the League of California Cities Annual Conference – September 7-9, 2022.

Recommended Action: Designate Councilmember Rodin as the Voting Delegate, and Sage Sangiacomo, City Manager and Shannon Riley, Deputy City Manager as the Alternate(s) to represent the City of Ukiah for the 2022 League Annual Conference; and authorize the City Clerk to submit the Voting Delegate/Alternate Form on their behalf.

Attachments:

1. League Correspondence
2. Voting Procedures

3. Voting Delegate Form
- 7.e. Consideration of Adoption of Resolution Approving Records Destruction for the Finance Department.
Recommended Action: Adopt resolution authorizing the destruction of outdated documents for the Finance department.
Attachments:
1. Proposed Resolution with Exhibit A
- 7.f. Possible Adoption of an Ordinance of the City Council of the City of Ukiah Repealing Articles 1A and 2 in Division 1, Chapter 4 of the Ukiah City Code to Remove References to Obsolete Boards and Commissions.
Recommended Action: Adopt the Ordinance of the City Council of the City of Ukiah repealing Articles 1A and 2 in Division 1, Chapter 4 of the Ukiah City Code to remove references to obsolete boards and commissions.
Attachments:
1. Obsolete Boards and Commissions Ordinance intro
- 7.g. Council to Receive and File Adopted 2022-23 Fiscal Year City of Ukiah Budget Document.
Recommended Action: Receive and File adopted 2022-23 Fiscal Year City of Ukiah Budget Document.
Attachments: None
- 7.h. Consideration of Approval of Minor Reorganization of Planning Division of Community Development Department.
Recommended Action: Approve reorganization of Planning Division of Community Development Department.
Attachments:
1. Associate Planner Job Description (rev. 7-8-22)
2. Chief Planning Manager Job Description (7-11-22)
- 7.i. Report of the Acquisition of Professional Services Contract for the Plans and Specifications Modifications for the Clara Avenue Reconstruction Project with Coastland Engineers Inc. in the Amount of \$15,420, and Approve Corresponding Budget Amendments.
Recommended Action: Receive report of the acquisition of a professional services contract for the plans and specifications modifications for the Clara Avenue Reconstruction Project with Coastland Engineers Inc. in the amount of \$15,420, and approve corresponding budget amendments.
Attachments:
1. Coastland - Clara Ave Project 2122257 - Proposal
- 7.j. Consideration of Award of Bid to Granite Construction Company in the Amount of \$1,511,529.90 for the State Street and Dora Street Rehabilitation Project, Specification No.21-04, and Approval of Corresponding Budget Amendment.
Recommended Action: Award of Bid to Granite Construction Company in the Amount of \$1,511,529.90 for the State Street and Dora Street Rehabilitation Project Specification No. 21-04, and approve corresponding budget amendment.
Attachments:
1. 12e Council Action Report for 3-2-22 att 1
2. Bid Results - Spec 21-04 State Street and Dora Street Rehab Project att 2
3. Bid from Granite Construction Company - Spec 21-04 State and Dora Rehab Project att 3
4. 5049029 R1 Alloc to agency att 4

- 7.k. Report of the Acquisition of Consulting Services with GHD Inc. for Flood Mapping Review Support in the Amount of \$19,272.00.
Recommended Action: Receive the report of the acquisition of a professional service contract with GHD for flood mapping review support not to exceed the amount of \$19,272.00
Attachments:
1. GHD Proposal - FEMA Flood Mapping Review - Apr 22 att 1
- 7.l. Report on Contract with CivicPlus for Agenda and Meeting Management Services, and Requesting Authorization to Continue Using Services Until Further Notice.
Recommended Action: Receive report of contract with CivicPlus, and approve authorization to continue to use the program and services of CivicPlus until further notice.
Attachments:
1. Contract with CivicPlus
- 7.m. Consideration of Approval of a Budget Amendment in the Amount of \$56,000.00 for the Purchase of Personal Protective Equipment (PPE) for the Ukiah Valley Fire Authority (UVFA).
Recommended Action: Approve the budget amendment in the amount of \$56,000.00 for the purchase of Personal Protective Equipment (PPE) for the Ukiah Valley Fire Authority (UVFA).
Attachments: None
- 7.n. Award Professional Services Agreement to LDA Partners, Inc. in the Amount of \$1,218,573, to Prepare the Plans, Specifications, and Estimate for the Corporation Yard Design.
Recommended Action: Award professional services agreement to LDA Partners Inc. in the amount of \$1,218,573, to prepare the plans, specification, and estimate for the Corporation Yard Design.
Attachments:
1. RFP - Corp Yard Design Services
2. LDA Response- City of Ukiah
3. LDA - Cost Proposal
4. 2022-05-12 Cost Proposal Summary GHD
5. 2022-05-12 Detailed Cost Proposal GHD
- 7.o. Report of the Acquisition of Parts and Labor for the Repair of the 2018 Pierce Fire Engine from Golden State Emergency Vehicle Services Inc. in the Amount of \$53,505.32, and Approval of Corresponding Budget Amendments.
Recommended Action: Receive report of the acquisition of parts and labor for the repair of a 2018 Pierce Fire Engine from Golden State Emergency Vehicle Services in the amount of \$53,505.32, and approve the corresponding budget amendments.
Attachments:
1. Repair Estimate 1446678
2. 00048057
3. UPD # 22-0886 Invoice

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

- 11.a. Public Hearing and Possible Introduction by Title Only of an Ordinance Amending Various Sections of Ukiah City Code to Streamline the Use Permit Application Process and Operational Standards for Cannabis-Related Businesses.

Recommended Action: Conduct a public hearing and introduce by title only the Ordinance of the City Council of the City of Ukiah amending various sections of the Ukiah City Code to streamline the use permit application process and operational standards for cannabis-related businesses.

Attachments:

1. Cannabis Ordinance Amendment Redline
2. Cannabis Ordinance Amendment Clean

12. UNFINISHED BUSINESS

- 12.a. Receive Report Regarding the Economic Development and Financing Corporation (EDFC); Consideration of Request for Funding from EDFC; and Authorize the City Manager to Negotiate and Execute Performance Agreement Between the City of Ukiah and EDFC in the amount of \$12,455.25 for FY 2022-23.

Recommended Action: Receive report regarding the Economic Development and Financing Corporation (EDFC) and authorize the City Manager to negotiate and execute Performance Agreement between the City of Ukiah and EDFC.

Attachments:

1. Ukiah City Council Presentation_072022
2. Economic Development and Financing Corporation (EDFC) 2021-07-01

- 12.b. Approve Contract with HdL Companies for Tax and Fee Administration Services for Transient Occupancy, and Approve Corresponding Budget Amendment.

Recommended Action: Re-authorize the City Manager to execute a three-year contract with HdL Companies for audit and financial assistance services of the City's Transient Occupancy Tax (TOT) revenue - including short term rental compliance, and authorize the corresponding budget amendment.

Attachments:

1. ASR 4-6-22
2. Ukiah HdL TOT Proposal

13. NEW BUSINESS

- 13.a. The Ukiah City Council will Receive a Report on Energy Costs, and Provide Direction on Scheduling a Public Hearing to Consider Adoption of a Power Cost Surcharge Rider.

Recommended Action: Receive report and provide direction to Staff on scheduling a Public Hearing to consider adoption of a Power Cost Surcharge Rider.

Attachments:

1. Ukiah Market Conditions - Summer 2022 Readiness 06-01-22 FINAL
2. Power Cost Surcharge

- 13.b. Consideration of New Ad Hoc Committee to Participate in the Recruitment Process for a New Police Chief.

Recommended Action: Appoint two ad hoc committee members to participate in the recruitment process for a new Police Chief.

Attachments: None

- 13.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).
Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).
Attachments:
1. 2022 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d)(2 & 3))
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)(Number of potential cases: 1)
Recommended Action:
Attachments: None
- 14.b. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Roofing & Solar Construction, Inc. v. City of Ukiah et al., Mendocino County Superior Court Case No. 22CV00048
Recommended Action:
Attachments: None
- 14.c. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: Siderakis v. Ukiah, et al, Mendocino County Superior Court, Case No. 21CV00603
Recommended Action:
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: Arturo Flores Valdes et al., (Fed. Dist. Ct., N.D. Cal.) 22-CV-03125 RMI
Recommended Action:
Attachments: None
- 14.e. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-070-04, 001-040-84, 001-040-82, 001-040-65
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Grady Huff
Under Negotiation: Price & Terms of Payment
Recommended Action:
Attachments: None
- 14.f. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
Recommended Action:
Attachments: None

14.g. **Public Employee Discipline/Dismissal/Release**

Recommended Action:

Attachments: None

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk

Dated: 7/15/22