



Public Spaces Commission

Regular Meeting

AGENDA

(to be held both at the physical and virtual locations below)

Civic Center Annex ♦ 411 W. Clay St., Conf. RM #5 ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link:

<https://us06web.zoom.us/j/81764322746>

Meeting Id: 817 6432 2746

September 13, 2022 - 5:00 PM

1. ROLL CALL

2. INTRODUCTIONS

2.a. Casey Thompson-New Commission Member

Recommended Action:

Attachments: None

3. APPROVAL OF MINUTES

3.a. **Approval of Minutes from March 22nd 2022 – Regular Meeting**

Recommended Action:

Attachments:

1. 2022-03-22 Minutes

3.b. **Approval of Minutes from August 4th 2022 – Special Meeting**

Recommended Action:

Attachments:

1. 2022-08-4 Minutes

4. COMMISSIONERS REPORTS

5. STAFF MEMBER PRESENTATIONS/REPORTS

5.a. Neil Davis-Community Services Director- Parks And Facilities Code Update

Recommended Action:

Attachments: None

6. UNFINISHED BUSINESS (DISCUSSION ONLY)

7. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Public Spaces Commission (PSC) welcomes input from the audience that is within the subject matter jurisdiction of the PSC. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

8. NEW BUSINESS

8.a. November Community Forum Agenda Planning

Recommended Action:

Attachments: None

9. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Public Spaces Commission after distribution of the agenda packet are available for public inspection at the main entrance of the City of Ukiah Annex, located at 411 W. Clay St., Ukiah, CA 95482, not less than 72 hours prior to the meeting set forth on this agenda.

CITY OF UKIAH
PUBLIC SPACES COMMISSION MINUTES
Special Meeting
Virtual Meeting Link: <https://zoom.us/j/91565369558>
Ukiah, CA 95482
March 22, 2022
5:00 p.m.

1. ROLL CALL

Public Spaces Commission met at a Special Meeting on March 22, 2022, having been legally noticed on March 18, 2022. The meeting was held virtually at the following link: <https://zoom.us/j/91565369558>. Commissioner Knopf called the meeting to order at 5:02 p.m. Roll was taken with the following **Commissioners Present:** Elora Babbini, Vicki Bitonti-Brown, Susan Knopf, Megan Parker. **Commissioners Absent by Prearrangement:** James Bair. **Staff Present:** Neil Davis, Community Services Director and Jake Burgess, Recreation Supervisor.

***Note:** An initial meeting was planned for March 15th but was not properly noticed and was therefore informal and no action was taken*

2. INTRODUCTIONS

Susan Sher introduced herself, as a public member.

3. PETITIONS AND COMMUNICATIONS

Commissioner Knopf stated that all communications had been distributed.

4. APPROVAL OF MINUTES

5. COMMISSIONERS REPORTS

a. Susan Knopf-Orr St Bridge.

Presenter: Commissioner Knopf.

Public Comment: Susan Sher.

Report was received.

6. UNFINISHED BUSINESS (DISCUSSION ONLY)

7. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

Public Comment:

8. NEW BUSINESS

a. Elect Chair and Vice Chair, and Introductions of Commission Members and Staff.

Presenter: Commissioner Knopf

Public Comment: None

Motion/Second: Knopf/Parker moved to elect Commissioner Elora Babbini as Chair Motion **carried** by the following roll call votes AYES: Bitonti-Brown, Knopf, and Parker. NOES: None. ABSENT: Bair

ABSTAIN: None.

Motion/Second: Knopf/Parker moved to elect Commissioner Vicki Bitonti-Brown as Vice Chair Motion **carried** by the following roll call votes AYES: Babbini, Knopf, and Parker. NOES: None. ABSENT: Bair. ABSTAIN: None.

b. Establish a Regular Meeting Date, Time, and Location for the Public Spaces Commission.

Presenter: Neil Davis, Community Services Director

Public Comment: None

Motion/Second: Knopf/Prout to establish the Regular Meeting Date, Time, and Location as the second Tuesday of every other month at 5 pm with the next meeting in May. Pending anticipated audience attendance, the meetings will be hybrid at the Council Chambers, Conference Center or Conference Room #5. Motion **carried** by the following roll call votes: AYES: Babbini, Bitonti-Brown, Knopf, and Parker. NOES: None. ABSENT: Bair ABSTAIN: None.

c. Review, edit, approve the draft Community Outreach plan and Activity Schedule.

Presenter: Neil Davis, Community Services Director

Public Comment: None

Motion/Second: Knopf/Babbini to approve the draft Community Outreach Plan and Activity Schedule. Motion **carried** by the following roll call votes: AYES: Babbini, Bitonti-Brown, Knopf, and Parker. NOES: None. ABSENT: Bair. ABSTAIN: None.

Note: By Commissioner request, the edited plan is attached.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 6:58 p.m.

Mikki Taylor, Public Spaces Commission Clerk

**CITY OF UKIAH
PUBLIC SPACES COMMISSION MINUTES
Special Meeting
Conference Room #5
411 W Clay St.
Ukiah, CA 95482**

Virtual Meeting Link: <https://us06web.zoom.us/j/81764322746>
August 4th, 2022
5:00 p.m.

1. ROLL CALL

Public Spaces Commission met at a Special Meeting on August 4th, 2022, having been legally noticed on August 1st, 2022. The meeting was held virtually at the following link: <https://us06web.zoom.us/j/81764322746> and in person in Conference Room #5 at 411 W. Clay St. Ukiah Ca 95482. Commissioner Babbini called the meeting to order at 5:02 p.m. Roll was taken with the following **Commissioners Present:** Elora Babbini, Susan Knopf, Megan Parker and Vicki Bitonti-Brown. **Commissioners Absent by Prearrangement:** None **Staff Present:** Neil Davis, Community Services Director and Mikki Taylor, Community Services Administrative Secretary.

2. INTRODUCTIONS

None Given

3. PETITIONS AND COMMUNICATIONS

None Given

4. APPROVAL OF MINUTES

a. Approval of Minutes from March 22nd 2022 – Regular Meeting

Parker/Bitonti Brown to continue item to the next meeting for the Minutes of March 22nd, 2022, a Regular Meeting

b. Approval of Minutes from May 10th 2022- Regular Meeting

*Parker/Babbini to approve the Minutes of May 10th, 2022, a Regular Meeting; as submitted. Motion **carried** by the following roll call vote: AYES: Knopf, Bitonti-Brown NOES: None. ABSENT: None ABSTAIN: None*

5. STAFF MEMBER PRESENTATIONS/REPORTS

a. Neil Davis-Community Services Director - Report and provide comment on the DRAFT update to the City of Ukiah's Tree Management Guidelines

Presenter: Neil Davis

Report was received

b. Neil Davis-Community Services Director - Receive Report and provide comment on proposed updates to Parks and Facilities Code

Presenter: Neil Davis

Report was received

c. Neil Davis-Community Services Director - Report on the Great Redwood Trail

Presenter: Neil Davis

Report was received

d. Neil Davis-Community Services Director - Report and provide comment on Upgrades to Todd Grove Park

Presenter: Neil Davis

Report was received

6. COMMISSIONER REPORTS

a. Susan Knopf - Commission Member

b. Megan Parker – Commission Member

c. Vicki Bitonti-Brown- Commissions Member

7. UNFINISHED BUSINESS

None Given

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Public Comment: None Received

9. NEW BUSINESS

None Given

10. ADJOURNMENT

There being no further business, the meeting adjourned at 6:38 p.m.

Mikki Taylor, Public Spaces Commission Clerk