



UKIAH VALLEY FIRE DISTRICT Special Board Meeting AGENDA

(to be held both at the physical and virtual locations below)

Ukiah Conference Center ♦ 200 South School Street ♦ Ukiah ♦ CA ♦ 95482
(Please use the backdoor entrance off of Oak Street)

To participate, go to the following link: <https://zoom.us/j/97717635120>

**January 3, 2023
6:00 PM**

1. CALL TO ORDER

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the Ukiah Valley Fire District Board, you may do so at this time. Please limit your comments to 3 minutes per person and a total of 10 minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

4. NEW BUSINESS - DISCUSSION/ACTION

- 4.a. Vote for one Candidate to serve as a Regular Special District Member on Mendocino LAFCo.
Recommended Action: Vote for one candidate to serve as a Regular Special District Member on Mendocino LAFCo.

Attachments:

1. LAFCo Ballot Extension Packet FINAL

- 4.b. Appointment of two Board Members to an Ad hoc committee to meet with the City's Ad Hoc to discuss the adoption of the new fire code.

Recommended Action: Appoint two board members to the Ad Hoc to discuss the Fire Code.

Attachments: None

5. ADJOURNMENT

Please be advised that the Ukiah Valley Fire District complies with ADA requirements and needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. Materials related to an item on this Agenda submitted to the Ukiah Valley Fire District after distribution of the Agenda Packet, are available for public inspection at the front counter at the Ukiah Valley Fire District Office, 1500 South State Street, Ukiah, CA 95482, during normal business hours Monday through Friday, 8:00 am to 4:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following location: Ukiah Valley Fire District Office - 1500 South State Street; Ukiah, California; and online not less than 72 hours prior to the meeting set forth on this agenda. To view the meeting, click on the name of the meeting at: www.cityofukiah.com/meetings.

Stephanie Abba, Clerk of the Board
Dated: December 29, 2022



AGENDA SUMMARY REPORT

SUBJECT: Vote for one Candidate to serve as a Regular Special District Member on Mendocino LAFCo.

DEPARTMENT: Fire

PREPARED BY: Stephanie Abba, Clerk of the Board

PRESENTER: Doug Hutchison, Fire Chief

ATTACHMENTS:

1. LAFCo Ballot Extension Packet FINAL

Summary: LAFCo has notified all Special Districts of the extension of the election for a special district regular seat on Mendocino LAFCo. The deadline to vote for a member is January 16, 2023, at 5:00 p.m. Two Special District Member Candidates have been nominated, and the information sheets are attached.

Background: Announcement of extension of the election for a special district regular seat on LAFCo. For an election to be valid, at least a quorum of the special districts must submit valid ballots. A quorum was not achieved by the initial ballot deadline of November 11, 2022. Per Government Code (GC) §56332(f)(6), if a quorum of ballots is not received by the due date, the Executive Officer shall extend the deadline to submit ballots by 60 days.

Having received only one nomination for the Alternate Special District term, per GOV 56332(c)(2), Francois Christen is appointed and will begin January 1, 2023. The receipt of more than one nomination for the Regular Special District term requires an election by mailed ballot. The candidate receiving the most votes will be deemed elected.

Discussion: Vote for a Regular Special District Member to serve on LAFCo Board.

Recommended Action: Vote for one candidate to serve as a Regular Special District Member on Mendocino LAFCo.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

Approved:

Doug Hutchison, Fire Chief

MENDOCINO

Local Agency Formation Commission

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COMMISSIONERS

Tony Orth, Chair
Special District Member

Scott Ignacio, Vice-Chair
City Member

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Matthew Froneberger
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Glenn McGourty
County Member

Maureen Mulheren
County Member

Mari Rodin
City Member

Gerardo Gonzalez,
Alternate
City Member

John Haschak, Alternate
County Member

Richard Weinkle, Alternate
Public Member

Vacant, Alternate
Special District Member

STAFF

Executive Officer
Uma Hinman

Clerk/Analyst
Larkyn Feiler

Counsel
Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

Date: November 16, 2022

To: Presiding Officers of Independent Special Districts in Mendocino County

From: Uma Hinman, Executive Officer

Subject: **Official Independent Special District Election Ballot - EXTENSION**

Announcement of extension of the election for a special district regular seat on LAFCo. For an election to be valid, at least a quorum of the special districts must submit valid ballots. A quorum was not achieved by the initial ballot deadline of November 11, 2022. Per Government Code (GC) §56332(f)(6), if a quorum of ballots is not received by the due date, the Executive Officer shall extend the deadline to submit ballots by 60 days.

The election will fill one four-year term from January 2023 through December 31, 2026.

The process for selecting special district members to LAFCo is set forth in Government Code Section (GOV) 56332, which provides for a meeting to be convened among representatives from each of the 49 independent special districts in Mendocino County, unless the Executive Officer determines that a meeting is not feasible. Pursuant to GC 56332(f), the LAFCo Executive Officer is conducting the nomination process and election by mail on behalf of the Independent Special District Selection Committee, determining that achieving a quorum for a meeting is not feasible.

A request for nominations was sent via certified mail on April 29, 2022, announcing the vacancy of the alternate special district seat and the upcoming term expiration of a regular special district seat, and soliciting nominations from independent special district boards for candidates to fill the four-year terms (January 1, 2023 – December 31, 2026) for both seats. The nomination period ended August 1, with the following three (3) nominations received by the deadline.

Nominee/Candidate	Agency	Status
Regular Special District Member		
Francois Christen	Anderson Valley CSD	Election
Candace Horsley	Ukiah Valley Sanitation District	Election
Alternate Special District		
Francois Christen	Anderson Valley CSD	Appointed

Having received only one nomination for the Alternate Special District term, in accordance with GOV 56332(c)(2), Francois Christen is deemed appointed and will begin January 1, 2023. The receipt of more than one nomination for the Regular Special District term requires an election by mailed ballot.

Enclosed is an official ballot to elect one candidate to serve as a regular special district member on Mendocino LAFCo. Please mark selection directly onto the ballot, voting for no more than one (1) candidate. Ballots must be returned to Mendocino LAFCo at 200 South School Street, Ukiah, CA, 95482, or by email to eo@mendolafco.org, on or before **January 16, 2023 at 5:00 p.m.**

Any ballots already received by LAFCo remain valid and no need for further action is required.

The candidate receiving the most votes shall be deemed elected. Any nomination and ballot received by the Executive Officer after the date specified is invalid.

Your district's participation in the election is important! For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes will be deemed elected.

The following schedule for the nomination and election process.

Election Schedule

LAFCo request for nominations mailed to independent special districts via certified mail	Sent April 29, 2022
Nomination deadline	August 1 by 5:00 p.m.
Ballots mailed to independent special districts via certified mail	August 19
Initial Deadline for Ballots	November 11 by 12:00 p.m.
Extension of Deadline for Ballots	Due January 16, 2023, 5:00 p.m.
Ballots tallied at LAFCo office; successful candidate notified	January 17, 2023 at 11:00 a.m.
Election results mailed to independent special districts	No later than January 20, 2023
Confirmation of election results	February 2023 Regular Meeting of the Commission

Current Special District Members on LAFCo

Designation	Current Member	Term Ends
Regular Member	Tony Orth, Brooktrails Township Community Services District	December 31, 2024
Regular Member	Matthew Froneberger, Russian River Flood Control District	December 31, 2022
Alternate Member	Vacant	December 31, 2022

Attachments:

1. Candidate Information Forms
2. List of Independent Special Districts of Mendocino County

Enclosed: Official 2022 Ballot

Attachment 1

Candidate Information Forms

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Special District Member Candidate Information Sheet

Candidate Name	Francois G. Christen
Address	10951 Big Meadow Road PO Box 157 Philo CA 95465-0167
Phone	707-300-6041
Email	fosrover@me.com
District	Anderson Valley Community Services District
Title	Board Member

1. Length of service with District:

2 years, 8 months

2. Present Occupation:

Community Service

3. Personal and Professional Background:

- Worked in industry as a marketing researcher and marketing scientist from 1980 to 2013
- Employed at Wells Fargo Bank 16 years in Small Business, ATM Banking and Consumer Insights Group; managed teams from 3 to 36 employees
- Also worked at the Rand Corporation, SRI (Stanford Research Institute), and Landor Associates
- Owned a small marketing strategy/research consultancy for seven years
- Ph.D. in Experimental Psychology, UCLA 1980

4. Summarize your interest in serving on LAFCo:

I have been very interested in policy making since I was a graduate student and working at the Rand Corporation as an in-house consultant. At Rand I worked on a project studying growth in four major cities including San Jose, where the issue was whether citizens wanted housing versus orchards. I am interested in representing the interests of Special Districts in Mendocino County at LAFCO. In general, I am in favor of sensible regulations pertaining to LAFCO's mandate of establishing (formations and

incorporations), expanding (annexations), decreasing (detachments), combining (mergers and consolidations), and eliminating (dissolutions and dis-incorporations) cities and special districts, as well as authorizing outside service contracts in Mendocino County. I would also be interested in contributing to the five years mandate to establish the sphere of influence of each city and special district within the County, and especially focusing on the interests of the Special Districts.

5. Summarize your qualifications for serving on LAFCo:

Two and a half years on the Board of the Anderson Valley Community Services District where I have:

- Supported the Water/Wastewater initiative for Boonville,
- Successfully applied to the Community Foundation of Mendocino County for two grants for the local Fire Department for radio upgrades and water tanks,
- Spearheaded the institution of a SEP IRA for the CSD's permanent employees.
- Small business owner (marketing strategy and research) for seven years
- Successful career in a corporate environment (Wells Fargo).

6. List local government involvement:

- Board Member of the AV Community Services District
- Regular participant in the Mendocino Fire Safe Council meetings representing the Nash Ranch
- Road Association and local landowners.

7. List civic organization involvement:

- Volunteer to the Anderson Valley Adult School where I help out with English proficiency testing
- Member of the Board of the Nash Ranch Road Association for 11 years (two years as chair)
- Spearheaded a number of initiatives and grant-solicitation to improve fire safety on the Nash Ranch by reducing brush along the roads
- Spearheaded the development of a tracking to system to fairly allocate budgets to repair competing road segments.

8. List special interests or hobbies:

Outdoor enthusiast: cycling, hiking, backpacking, camping. Reading

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Special District Member Candidate Information Sheet

Candidate Name	Candace Horsley
Address	1261 Ridgeview Drive
Phone	707 391-7574
Email	candacehorsley@sbcglobal.net
District	Ukiah Valley Sanitation District
Title	Board Member

1. Length of service with District:

3 years

2. Present Occupation:

Retired City Manager

3. Personal and Professional Background:

I was City Manager at the City of Ukiah for thirteen years and worked on many issues that involved LAFCo. I have dealt with local, state and federal agencies on a variety of issues and projects.

4. Summarize your interest in serving on LAFCo:

The purpose of LAFCo includes discouraging urban sprawl and providing efficient government services. LAFCo also encourages the orderly formation and development of local agencies based upon local conditions and circumstances. I believe that we are at a critical time in Mendocino County and would like to contribute to the orderly changes that could occur in this region.

5. Summarize your qualifications for serving on LAFCo:

I believe that my past experience with SOI's, MSR's and local planning issues provides me with a broad spectrum of experience in these areas. Since being elected to the Sanitation Board, I have helped work through potentially contentious issues for the good of the entire valley and the Board. Additionally, I have participated in City/County agreements and worked extensively with water districts.

6. List local government involvement:

I was with the City of Ukiah for 23 years in various capacities and have worked with the Inland Water and Power Commission on water supply and reliability issues including being the local sponsor with the Corps of Engineers for possible raising of Coyote Dam since 2008.

7. List civic organization involvement:

I have been on the Grace Hudson Museum Guild board for fourteen years and ran the Alzheimers unit of the Ukiah Hospice for three years.

8. List special interests or hobbies:

Travel, gardening, history, grandchildren

Attachment 2

Independent Special Districts of Mendocino County

Albion-Little River Fire District
Anderson Valley Cemetery District
Anderson Valley Community Services District
Brooktrails Township Community Services District
Calpella County Water District
Caspar South Water District
Cemetery District of the Redwoods
Comptche Community Services District
Covelo Community Services District
Covelo Fire Protection District
Covelo Public Cemetery District
Elk Community Services District
Elk County Water District
Fort Bragg Rural Fire Protection District
Gualala Community Services District
Hopland Cemetery District
Hopland Fire Protection District
Hopland Public Utility District
Irish Beach Water District
Laytonville County Water District
Leggett Valley Fire Protection District
Little Lake Fire Protection District
Long Valley Fire Protection District
Mendocino City Community Services District
Mendocino Coast Health Care District

Mendocino Coast Recreation and Park District
Mendocino County Resource Conservation District
Mendocino County Water Works District No. 2
Mendocino Fire Protection District
Mendocino-Little River Cemetery District
Millview County Water District
Noyo Harbor District
Pacific Reefs Water District
Piercy Fire Protection District
Potter Valley Cemetery District
Potter Valley Community Services District
Potter Valley Irrigation District
Redwood Coast Fire Protection District
Redwood Valley-Calpella Fire District
Redwood Valley County Water District
Round Valley County Water District
Russian River Cemetery District
Russian River Flood Control and Water Conservation Improvement District
South Coast Fire Protection District
Ukiah Valley Fire Protection District
Ukiah Valley Sanitation District
Westport County Water District
Westport-Ten Mile Cemetery District
Willow County Water District

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2022 ELECTION BALLOT

Mark selection directly onto the ballot, voting for no more than one (1) candidate for the indicated seat.

Special District <i>Regular</i> Member	
Please Vote for One (1)	
☐ Francois Christen – Anderson Valley Community Services District	
☐ Candace Horsley – Ukiah Valley Sanitation District	
☐ _____ (Write in Candidate)	_____ (Name of District)
Certification of Ballot	
_____ District Board Chair or Designee	_____ District Manager/Clerk or Secretary of the Board
_____ District	_____ Date

Ballots must be returned to Mendocino LAFCo at 200 South School Street, Ukiah, CA, 95482, or by email to eo@mendolafco.org, on or before **January 16, 2023, 5:00 p.m.**



AGENDA SUMMARY REPORT

SUBJECT: Appointment of two Board Members to an Ad hoc committee to meet with the City's Ad Hoc to discuss the adoption of the new fire code.

DEPARTMENT: Fire

PREPARED BY: Stephanie Abba, Clerk of the Board

PRESENTER: Doug Hutchison, Fire Chief

ATTACHMENTS:

None

Summary: The City Council has requested the Fire District form an Ad hoc to meet with the City's Ad hoc to discuss the new Fire Code.

Background: The City Council has requested that an Ad Hoc Committee be formed to discuss the adoption of the new fire code. The suggestion was made to have the District Board create an Ad hoc so that the item could be discussed between the two governing bodies.

Discussion: Discuss which two members will serve on the Ad hoc with the City's members to discuss the new fire code.

Recommended Action: Appoint two board members to the Ad Hoc to discuss the Fire Code.

BUDGET AMENDMENT REQUIRED:

CURRENT BUDGET AMOUNT:

PROPOSED BUDGET AMOUNT:

FINANCING SOURCE:

PREVIOUS CONTRACT/PURCHASE ORDER NO.:

COORDINATED WITH:

Approved:

Doug Hutchison, Fire Chief