



Diversity and Equity Standing Committee

Regular Meeting Agenda

(to be held both at the physical and virtual locations below)

**Ukiah Valley Conference Center
200 South School Street, Ukiah, CA 95482**

To participate or view the virtual meeting, go to the following link:

<https://us06web.zoom.us/j/99995172194>

January 25, 2023 - 6:00 PM

1 ROLL CALL

2 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda. (Not to exceed 2 min.)

3 INTRODUCTIONS/PRESENTATIONS

(Not to exceed 10 min.)

3.a. Oath of Office to be Administered to Members.

Recommended Action: Administer Oaths of Office to New Members.

Attachments:

1. Resolution 2023-03 - Appointing DE Members

4 APPROVAL OF MINUTES

(Not to exceed 5 min.)

4.a. Approval of the Minutes for the October 26, 2022, Regular Meeting

Recommended Action: Approve the Minutes for the October 26, 2022, Regular Meeting.

Attachments:

1. 2022_1026_October Minutes

4.b. Approval of the Minutes for the December 14, 2022, Special Meeting.

Recommended Action: Approve the minutes for the December 14, 2022, Special Meeting.

Attachments:

1. December Special Minutes Draft

5 NEW BUSINESS

(Not to exceed 10 min. per item.)

5.a. Election of Chair and Vice Chair of the Equity and Diversity Committee, and Approval for the Diversity Equity Committee Liaison/Senior Analyst to the City Manager's Office to Act on Behalf of the Chair in Their Absence.

Recommended Action: Elect Chair and Vice Chair of the Equity and Diversity Committee, and approve the Committee Liaison/Senior Analyst to the City Manager's Office to act on behalf of the Chair in their absence.

Attachments:

1. Election Process

- 5.b. Meeting Locations.

Recommended Action: Discussion on meeting locations.

Attachments: None

6 INTENTIONS

Inspirational, spiritual, encouraging words, short reading, or prayer that sets the tone for our work: to inspire, acknowledge our collective purpose, and focus our energies as many working as one. (Not to exceed 5 min.)

- 6.a. Check-in Intention for the Next Year.

Recommended Action: Members give a brief check-in intention for the next year.

Attachments: None

7 UNFINISHED BUSINESS

(Not to exceed 10 min. per item.)

- 7.a. Discuss and Assign the Recommended Schedule of Proclamations for the City of Ukiah.

Recommended Action: Assign drafting the recommended schedule of proclamations for the City of Ukiah.

Attachments:

1. 2023 Schedule of Proclamations

- 7.b. City of Ukiah Communication Survey.

Recommended Action: Discuss the status of the City of Ukiah Communication Survey.

Attachments:

1. DE Community Survey

8 MONITORING THE IMPLEMENTATION OF THE EQUITY ACTION PLAN BY OBJECTIVES AND PERFORMANCE MEASURES

(Not to exceed 10 min.)

- 8.a. Review the Equity Action Plan Updates and Goals.

Recommended Action: Receive report.

Attachments:

1. January 2023 Progress Report

9 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the Equity & Diversity Committee after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.