

Countywide Oversight Board to the Successor Agencies to the City Redevelopment Agencies

Special Meeting **AGENDA**

Ukiah Valley Conference Center ♦ 200 S. School St. ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/85315292828>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 853 1529 2828
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Or One tap mobile (for easy connection on smart phones):

US: 16694449171 or 85315292828# US

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

January 26, 2023 - 4:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. TELECONFERENCING

- 2.a. Adoption of Resolution of the Countywide Oversight Board to the Successor Agencies to the Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg, Considering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for the Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

Recommended Action: Adopt a Resolution of the Countywide Oversight Board to the Successor Agencies to the Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg **Considering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.**

Attachments:

1. AB 361 Findings for Oversight Board

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Countywide Oversight Board welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Board when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

4. APPROVAL OF MINUTES

- 4.a. Approval of the January 27, 2022, Meeting Minutes.

Recommended Action: Approve the January 27, 2022, Meeting Minutes.

Attachments:

5. **NEW BUSINESS**

- 5.a. Review and Approval of Recognized Obligation Payment Schedules (ROPS) and Administrative Budgets for the Cities of Ukiah, Willits, and Fort Bragg.

Recommended Action: 1. Adopt the Resolution of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2023 to June 30, 2024 for the Willits Successor Agency.(Attachment 1)

2. Adopt the Resolution of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule for the period July 1, 2023 to June 30, 2024 for the Fort Bragg Successor Agency.(Attachment 2)

3. Adopt the Resolution of the Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2023 to June 30, 2024 for the City of Ukiah. (Attachment 3)

Attachments:

1. Willits - Staff Report and Resolution
2. Fort Bragg - Resolution
3. Ukiah - Resolution

- 5.b. Willits - A Resolution to Approve the Last and Final Recognized Obligation Payment Schedule 23-25 and Administrative Budget for July 2023 through December 2025.

Recommended Action: Adopt a Resolution of the Mendocino Countywide Oversight Board Approving a Last and Final Recognized Obligation Payment Schedule 23-25 for July 1, 2023 through December 31, 2025 for the Willits Successor Agency.

Attachments:

1. Willits - Staff Report
2. Willits Resolution - Last and Final ROPS

6. **ADJOURNMENT**

Please be advised that the City of Ukiah needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the County Oversight Board after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, and the Ukiah Valley Conference Center, 200 South School Street, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, Oversight Board Secretary
Dated: 1/20/23



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution of the Countywide Oversight Board to the Successor Agencies to the Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg, Considering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for the Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

DEPARTMENT: City Attorney **PREPARED BY:** Darcy Vaughn, Assistant City Attorney
PRESENTER: Consent Calendar

ATTACHMENTS:

- 1. AB 361 Findings for Oversight Board

Summary: The Countywide Oversight Board to the Successor Agencies to the Ukiah Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg ("Oversight Board") will consider adopting a resolution considering the circumstances of the state of emergency and implementing teleconferencing requirements for public meetings of the Oversight Board during the current state of emergency due to the COVID-19 pandemic.

Background: The Oversight Board is being asked to consider adopting a resolution authorizing continued remote meetings of the Oversight Board due to the imminent risk to the health and safety of attendees due to possible transmission of COVID-19 and the recent spread of variants. The current County health order strongly recommends masking in all indoor facilities due to health and safety concerns. COVID-19 is highly transmissible in indoor settings and requires multi-component prevention strategies to reduce its spread. The California Department of Public Health is currently investigating the length of vaccine protection. The Center for Disease Control and Prevention recommends avoiding indoor spaces that do not offer fresh air from the outdoors as much as possible. Returning to meetings in a physical location means being in an enclosed space for meetings and would seem to create additional exposure for participants to a possible transmission of the virus.

The Ralph M. Brown Act ("Brown Act") requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings. The Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so, including allowing public access to that location. On March 17, 2020, in order to address the need for public meetings during the COVID-19 pandemic, Governor Newsom issued Executive Order No. N-29-20, temporarily suspending the Brown Act's teleconferencing requirements, Executive Order No. N-8-2 then continued the suspension of the Brown Act's teleconferencing requirements from June 11, 2021 through September 30, 2021. These Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met.

The State Legislature amended the Brown Act through Assembly Bill No. 361 ("AB 361") on September 16, 2021. As with the Executive Orders, AB 361 requires that certain notice and accessibility requirements continue to be met for holding virtual public meetings. In addition, AB 361 states that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Brown Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

As such, Staff recommends that the Oversight Board consider the circumstances of the state of emergency, and make findings regarding the state of emergency by adopting the Resolution Implementing Teleconferencing Requirements for Oversight Board Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic ("Resolution") attached here as Attachment 1.

Discussion: AB 361, codified in part in Government Code § 54953, allows a local agency legislative body to hold a public meeting utilizing teleconferencing without giving public access to a teleconference location but allowing public comment virtually if the Governor has proclaimed a State of Emergency and any of the following circumstances also apply:

1. State or local officials have imposed or recommended measures to promote social distancing.
2. The meeting is being held for the purposes of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body has determined that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

As amended by AB 361, Government Code § 54953(e)(3) requires cities that are conducting public meetings via teleconferencing during a declared State of Emergency to make findings, within 30 days of the first virtual meeting after AB361 going into effect, and every 30 days thereafter, that the legislative body has reconsidered the circumstances of the state of emergency and either 1) the emergency continues to impact the ability to meet safely in person, and/or 2) State or local officials continue to impose or recommend social distancing.

The Oversight Board must now adopt, via this Resolution (Attachment 1), the findings that confirm the circumstances of the state of emergency and justify holding public meetings of the Oversight Board utilizing teleconferencing and allowing public comment virtually, pursuant to Government Code § 54953(e)(3).

Recommended Action: Adopt a Resolution of the Countywide Oversight Board to the Successor Agencies to the Redevelopment Agencies for the Cities of Ukiah, Willits, and Fort Bragg Considering the Circumstances of the State of Emergency and Implementing Teleconferencing Requirements for Meetings During a Proclaimed State of Emergency Due to the COVID-19 Pandemic.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Clerk

RESOLUTION NO. 2022-**RESOLUTION OF THE COUNTYWIDE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCIES FOR THE REDEVELOPMENT AGENCIES FOR THE CITIES OF UKIAH, WILLITS, AND FORT BRAGG IMPLEMENTING TELECONFERENCING REQUIREMENTS FOR OVERSIGHT BOARD MEETINGS DURING A PROCLAIMED STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC****WHEREAS:**

1. The Countywide Oversight Board for the Successor Agencies to the Redevelopment Agencies for the cities of Ukiah, Willits, and Fort Bragg (“Oversight Board”) is committed to preserving and nurturing public access and participation in meetings of the Oversight Board; and
2. All meetings of the Oversight Board are open and public, as required by the Ralph M. Brown Act, so that any member of the public may attend, participate, and watch the Oversight Board conduct its business;
3. The Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so; and
4. On March 17, 2020, in order to address the need for public meetings during the present public health emergency, i.e. the COVID-19 Pandemic, Governor Newsom issued Executive Order No. N-29-20, suspending the Act’s teleconferencing requirements; and
5. On June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act’s teleconferencing requirements through September 30, 2021; and
6. The State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and
7. AB 361, codified in part at Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and
8. Such conditions now exist in the City, specifically, the Governor has proclaimed a state of emergency exists for the state of California due to the conditions caused by the COVID-19 pandemic and the impact on the health and safety of its residents; and
9. The Omicron BA.5 variant is highly transmissible in indoor spaces, the California Department of Public Health is currently investigating how long vaccine protection lasts, and the Center for Disease Control and Prevention recommends avoiding indoor spaces that do not offer fresh air from the outdoors;
10. Current County health orders impose or measures to promote social distancing due to health and safety concerns; and
11. In accordance with Assembly Bill 361, the Oversight Board does hereby find that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees and

the Oversight Board desires to authorize continued remote teleconferenced meetings; and

12. As a consequence of the local emergency, the Oversight Board does hereby find that it shall conduct its meeting without compliance with Government Code § 54953(b)(3), as authorized by § 54953(e), and that such legislative body shall comply with the requirements to provide the public with access to the meetings as prescribed in § 54953(e)(2); and
13. The Oversight Board has taken measures to conduct public meetings via virtual tools that allow members of its legislative body and members of the public to join and participate in meetings remotely and provide public testimony in the virtual environment and via teleconference.

NOW, THEREFORE, the Oversight Board hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference; and
2. The Governor of the State of California issued a Proclamation of State of Emergency, which remains in effect; and
3. County of Mendocino officials have imposed or recommended measures to promote social distancing; and
4. Meeting in person would present imminent risk to the health or safety of attendees; and
5. The Chair or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code § 54953; and
6. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) September 3, 2022, or (ii) such time the Oversight Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which Successor Agency may continue to teleconference without compliance with paragraph (3) of subdivision (b) of § 54953(b)(3).

PASSED AND ADOPTED this 4th day of August, 2022, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Doug F. Crane, Chair

ATTEST:

Kristine Lawler, Secretary

**COUNTYWIDE OVERSIGHT BOARD FOR SUCCESSOR AGENCY
TO UKIAH REDEVELOPMENT AGENCY
Special Meeting
MINUTES**

Virtual Meeting Link: <https://zoom.us/j/95599200355>

**January 27, 2022
4:00 P.M.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

The Countywide Oversight Board for the Successor Agencies to the Redevelopment Agencies for the cities of Willits, Fort Bragg, and Ukiah met virtually at the following link: <https://zoom.us/j/95599200355>, for a Special Meeting on January 27, 2022, having been legally noticed on January 25, 2022. The meeting was called to order at 4:00 p.m. Roll was taken with the following **Members Present:** Steve Barekman, Pete Bushby, Eileen Cichocki, Guy Mills, Maureen Mulheren, Marilyn Tiriboyi, and Douglas F. Crane. **City of Willits Staff Present:** Manny Orozco, Finance Director/City Treasurer; **City of Fort Bragg Staff Present:** Isaac Whippy, Senior Government Accountant; **City of Ukiah Staff Present:** Sage Sangiacomo, Ukiah City Manager; Dan Buffalo, Finance Director; Olga Keough, Finance Controller; and Kristine Lawler, Countywide Oversight Board Secretary.

CHAIR CRANE PRESIDING

The Pledge was led by Member Mills.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was given.

3. APPROVAL OF MINUTES

a. Approve the September 23, 2021, Meeting Minutes.

Motion by Member Barekman, seconded by Member Bushby to approve the September 23, 2021, regular meeting minutes, as submitted. Motion **carried** by the following roll call votes: AYES: Barekman, Bushby, Cichocki, Mills, Mulheren, Tiriboyi, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

4. NEW BUSINESS

a. Introduction and Administer of Oaths for New Members.

Presenter: Kristine Lawler, Oversight Board Secretary.

Secretary Lawler administered the Oath of Office to Marilyn Tiriboyi.

b. Review and Approval of Recognized Obligation Payment Schedules and Administrative Budgets for the Cities of Ukiah, Willits, and Fort Bragg.

Presenters: City of Willits – Manny Orozco, Finance Director/City Treasurer; City of Fort Bragg - Isaac Whippy, Senior Government Accountant; and City of Ukiah - Dan Buffalo, Finance Director and Olga Keough, Finance Controller.

Motion by Member Mills, seconded by Member Barekman to adopt the Resolution (*COB Reso 22-01*) of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2022 to June 30, 2023 for the Willits Successor Agency, with the administrative correction as discussed; adopt the Resolution (*COB Reso 22-02*) of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule for the period July 1, 2022 to June 30, 2023 for the Fort Bragg Successor Agency; and adopt the Resolution (*COB Reso 22-03*) of the Countywide Oversight Board approving a Recognized Obligation

Payment Schedule and administrative budget for the period July 1, 2022 to June 30, 2023 for the City of Ukiah . Motion **carried** by the following roll call votes: AYES: Barekman, Bushby, Cichocki, Mills, Mulheren, Tiriboyi, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

5. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:10 p.m.

Douglas F. Crane, Chair

Attest:

Kristine Lawler
Countywide Oversight Board Secretary

DRAFT

Each RDA Successor Agency is required to prepare a proposed administrative budget (“Budget”), and submit it for approval to the Countywide Oversight Board. The Budget is required to include all of the following: (1) estimated amounts for RDA Successor Agency administrative costs for the applicable period; (2) proposed sources of payment for all administrative costs; (3) proposals for arrangements for administrative and operations services. Fort Bragg has not included an administrative budget for the Oversight Board's approval. The administrative budget is funded by the RPTTF corresponding to each Successor Agency and can't exceed the maximum statutorily determined calculation.

Willits and Ukiah's Successor Agencies have prepared their administrative budgets for July 1, 2023 - June 30, 2024. Additionally, Willits has included a Staff Report that is attached to the Resolution (Attachment 1)

Recommended Action: 1. Adopt the Resolution of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2023 to June 30, 2024 for the Willits Successor Agency.(Attachment 1)

2. Adopt the Resolution of the Mendocino Countywide Oversight Board approving a Recognized Obligation Payment Schedule for the period July 1, 2023 to June 30, 2024 for the Fort Bragg Successor Agency.(Attachment 2)

3. Adopt the Resolution of the Countywide Oversight Board approving a Recognized Obligation Payment Schedule and administrative budget for the period July 1, 2023 to June 30, 2024 for the City of Ukiah. (Attachment 3)

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A



Item No. 5a

Meeting Date: January 26, 2023**AGENDA SUMMARY REPORT****To:** Mendocino Countywide Oversight Board**From:** Manuel Orozco, City of Willits Finance Director

Agenda Title: A RESOLUTION TO APPROVE THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 23-24 AND ADMINISTRATIVE BUDGET FOR JULY 2023 THROUGH JUNE 2024.

Summary of Request: The Mendocino Countywide Oversight Board is being asked to consider and approve a Resolution approving the Recognized Obligation Payment Schedule (ROPS) for the Willits Successor Agency

ROPS 23-24

A Recognized Obligation Payment Schedule (“ROPS”) covering the period of July 1, 2023 through June 30, 2024 is due by February 1, 2023 pursuant to Health and Safety Code (“HSC”) Section 34177(o). The ROPS requests necessary payments for each enforceable obligation of the former Willits Redevelopment Agency for Fiscal Year (“FY”) 2023-24.

Willits Successor Agency (“Successor Agency”) staff has prepared ROPS 23-24 for the Mendocino Countywide Oversight Board’s (“Oversight Board”) consideration, which is attached to the resolution accompanying this staff report. Once approved, Successor Agency staff will transmit it electronically to the Department of Finance (“DOF”), State Controller, and Mendocino County Auditor-Controller (“CAC”) for their review. The adopted ROPS must be transmitted by February 1, 2023; if it is not transmitted on time, the Successor Agency will be subject to a penalty of \$10,000 per day. With DOF approval, the Auditor-Controller will be authorized to disperse property tax revenue to pay ROPS obligations on June 1, 2023 and January 2, 2024.

The requested enforceable obligations on the ROPS 23-25 consist of debt service payments and administrative costs to wind down the Successor Agency. These administrative costs include:

- Debt service payment on the 2020 Tax Allocation Refunding Bonds;
- Bond trustee fees; and,
- Administrative cost allowance

Fiscal Impact: Adoption of the Resolution, subject to timely approval by DOF, will authorize the Successor Agency to the City of Willits to receive RPTTF for payment of Successor Agency obligations for each remaining fiscal year on a bi-annual basis until all approved enforceable obligations have been fully paid.

Recommended Action: Adopt a Resolution of the Mendocino Countywide Oversight Board Approving a Recognized Obligation Payment Schedule 23-25 for July 1, 2023 through December 31, 2025 for the Willits Successor Agency

Attachments:

1. Resolution No. OB 2020-xx
Exhibit A - ROPS 23-24
Exhibit B - Administrative Budget 23-24

RESOLUTION NO. 2023-

RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE 23-24 FOR JULY 1, 2023 THROUGH JUNE 30, 2024 AND APPROVING AN ADMINISTRATIVE BUDGET 23-24 FOR JULY 1, 2023 THROUGH JUNE 30, 2024 FOR THE WILLITS SUCCESSOR AGENCY

WHEREAS, pursuant to Assembly Bill (“AB”) x1 26, as amended by AB 1484 and Senate Bill 107 (or the “Dissolution Act”, as codified in the California Health & Safety Code), the City of Willits elected to become the Successor Agency to the former Willits Redevelopment Agency (“Successor Agency”); and

WHEREAS, pursuant to Health and Safety Code Section 34179(a), commencing on and after July 1, 2018, the County of Mendocino shall have a consolidated oversight board; and

WHEREAS, the Mendocino Countywide Oversight Board (“Oversight Board”) has jurisdiction over the Successor Agency to the former Redevelopment Agency to the City of Willits; and

WHEREAS, among the duties of successor agencies under the Dissolution Act is the preparation of a recognized obligation payment schedule (“ROPS”) for the ensuing twelve-month period for consideration by the Oversight Board and California Department of Finance (“DOF”) for administering the wind-down of financial obligations of its former redevelopment agency; and

WHEREAS, the Dissolution Act requires that the proposed ROPS be transmitted to the Oversight Board, County auditor-controller, County executive officer, and DOF, after which time the oversight board may approve and transmit the adopted ROPS to DOF, the State Controller, and the County auditor-controller for their consideration; and

WHEREAS, the proposed ROPS 23-24 for the twelve-month period from July 1, 2023 through June 30, 2024, attached hereto as Exhibit “A”, has been prepared by staff and consultants consistent with the provisions of the Dissolution Act and in the format made available by DOF and submitted to the Oversight Board for approval; and

WHEREAS, pursuant to Health and Safety Code Sections 34177(j), 34177(k) and 34177(l), the Oversight Board must approve all ROPS for them to become established, valid, and operative for the applicable twelve-month fiscal period; and

WHEREAS, the Dissolution Act requires the Successor Agency to prepare a proposed administrative budget and submit it to the Oversight Board for approval; and

WHEREAS, pursuant to Section 34177(j), the Successor Agency’s administrative budget is to include all the following: (a) estimated amounts of the Successor Agency’s administrative costs for the up-coming twelve-month fiscal period; (b) the proposed sources of payment for the costs identified in (a); and (c) proposals for arrangements for administrative and operations services provided by the City serving as Successor Agency; and

WHEREAS, the Successor Agency has prepared a proposed Administrative Budget for the period July 1, 2023 through June 30, 2024 to pay for staffing, operating costs, and professional administrative services related to the wind-down of the former redevelopment

agency out of the administrative cost allowance permitted by the Dissolution Act, attached hereto as Exhibit “B”, and submitted to the Oversight Board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Mendocino Countywide Oversight Board does hereby resolve as follows:

SECTION 1. The Recitals set forth above are true and correct and incorporated herein by reference; and

SECTION 2. The Oversight Board hereby approves the ROPS 23-24 covering the period of July 2023 through June 2024, in substantially the form attached hereto as Exhibit A, as required by the Dissolution Act. Staff of the Successor Agency is hereby authorized and directed to submit a copy of the Oversight Board-approved ROPS 23-24 to DOF, the State Controller, and the County Auditor-Controller and to post a copy of the Oversight Board-approved ROPS 23-24 on the Successor Agency’s website.

SECTION 3. The Oversight Board hereby approves the Willits Administrative Budget 20-21 for the period July 1, 2023 through June 30, 2024, in substantially the form attached hereto as Exhibit B.

Section 4. The officers of the Oversight Board and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution, including requesting additional review by the DOF and an opportunity to meet and confer on any disputed items, and any such actions previously taken by such officers and staff are hereby ratified and confirmed.

Section 5. A certified copy of this resolution shall be filed with the Successor Agency Secretary.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 26th DAY OF JANUARY, 2023, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

EXHIBIT "A"
RECOGNIZED OBLIGATION PAYMENT SCHEDULE 23-24
JULY 2023 THROUGH JUNE 2024

Recognized Obligation Payment Schedule (ROPS 23-24) - Summary
Filed for the July 1, 2023 through June 30, 2024 Period

Successor Agency: Willits
County: Mendocino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	23-24A Total (July - December)	23-24B Total (January - June)	ROPS 23-24 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 326,830	\$ 32,648	\$ 359,478
F RPTTF	326,830	32,648	359,478
G Administrative RPTTF	-	-	-
H Current Period Enforceable Obligations (A+E)	\$ 326,830	\$ 32,648	\$ 359,478

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Willits
Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail
July 1, 2023 through June 30, 2024

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$359,478		\$359,478	\$-	\$-	\$-	\$326,830	\$-	\$326,830	\$-	\$-	\$-	\$32,648	\$-	\$32,648
2	Administrative Costs	Admin Costs	02/01/2012	06/30/2025	City of Willits	Administrative Costs	Willits Improvement and Development Project Area	28,800	N	\$28,800	-	-	-	-	-	\$-	-	-	-	28,800	-	\$28,800
3	Bond Trustee Fee to US Bank	Fees	09/01/2002	09/30/2025	U. S. Bank	Annual Trustee fee	Willits Improvement and Development Project Area	2,700	N	\$2,700	-	-	-	2,700	-	\$2,700	-	-	-	-	-	\$-
11	2020 Tax Allocation Refunding Bond	Refunding Bonds Issued After 6/27/12	01/15/2020	09/01/2024	US Bank	Refunded 2002 Tax Allocation Bonds	Willits Improvement and Development Project Area	327,978	N	\$327,978	-	-	-	324,130	-	\$324,130	-	-	-	3,848	-	\$3,848

Willits
Recognized Obligation Payment Schedule (ROPS 23-24) - Report of Cash Balances
July 1, 2020 through June 30, 2021
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 20-21 Cash Balances (07/01/20 - 06/30/21)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/20) RPTTF amount should exclude "A" period distribution amount.					428,381	
2	Revenue/Income (Actual 06/30/21) RPTTF amount should tie to the ROPS 20-21 total distribution from the County Auditor-Controller					200,557	
3	Expenditures for ROPS 20-21 Enforceable Obligations (Actual 06/30/21)					378,781	This amount includes actual debt service payments made; bond trustee costs and administrative costs.
4	Retention of Available Cash Balance (Actual 06/30/21) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 20-21 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 20-21 PPA form submitted to the CAC		No entry required			1,453	Per 2021 DOF Annual Recognized Obligation Payment Schedule Letter Dated 3/10/2020
6	Ending Actual Available Cash Balance (06/30/21) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$248,704	

Willits
Recognized Obligation Payment Schedule (ROPS 23-24) - Notes
July 1, 2023 through June 30, 2024

Item #	Notes/Comments
2	Annual Administrative Costs of Facilitating Bond payments, Arbitrage, Continuing Disclosures, Attorney Fees, Office Overhead Audit and other Successor Agency Expenses
3	Annual Trustee Fees
11	Bond and Interest payments

EXHIBIT "B"

*Successor Agency to the Willits Redevelopment Agency
Administrative Estimate - FY 24-25
Overhead Expense*

Regular Salaries	16,300.00
FICA	100.00
Medicare	250.00
Health Care	300.00
Retirement	1,000.00
Unemployment	2,250.00
Workers Compensation	1,300.00
	<u>21,500.00</u>
Communications	100.00
Office Expense	500.00
Professional Services	1,100.00
Other Contracts	
Overhead and Admin	5,600.00
Total Administrative Costs	<u>28,800.00</u>

RESOLUTION NO. 2023-**RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 2023-24 FOR THE FORT BRAGG SUCCESSOR AGENCY**

WHEREAS, pursuant to AB x1 26, enacted in 2011, as subsequently amended (the “Dissolution Law”), all redevelopment agencies in California were dissolved, and replaced by successor agencies; and

WHEREAS, every successor agency is required to periodically prepare a Recognized Obligation Payment Schedule (“ROPS”) which lists the payments to be made by the successor agency on its enforceable obligations during the ROPS period; and

WHEREAS, each successor agency is required to submit the ROPS to its designated Oversight Board for approval, prior to the submission of the ROPS to the California Department of Finance; and

WHEREAS, the Mendocino Countywide Oversight Board has considered and reviewed the ROPS 2023-24 approved by the Fort Bragg Redevelopment Successor Agency (the “Fort Bragg Successor Agency”)

NOW THEREFORE BE IT RESOLVED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated herein by reference.

Section 2. The Oversight Board hereby approves the ROPS 2023-24 for the Fort Bragg Successor Agency, as set forth in Resolution No. RS 35-2023 of the Fort Bragg Redevelopment Successor Agency, attached hereto as Exhibit A and incorporated herein by reference.

Section 3. A copy of this Resolution shall be transmitted to the California Department of Finance and the Mendocino County Auditor-Controller.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 26th DAY OF JANUARY, 2023, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

Exhibit A

[Fort Bragg ROPS and Administrative Budget]

RESOLUTION NO. RS 35-2023

RESOLUTION OF THE FORT BRAGG REDEVELOPMENT SUCCESSOR AGENCY APPROVING RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 23/24 (FY 23/24; JULY 1, 2023 – JUNE 30, 2024) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(I)

WHEREAS, pursuant to Health and Safety Code Section 34173(d), the Fort Bragg Redevelopment Successor Agency (“Successor Agency”) is the Successor Agency to the Fort Bragg Redevelopment Agency (“Agency”), acknowledged by Resolution 3559-2012 adopted on July 23, 2012; and

WHEREAS, pursuant to Health and Safety Code Section 34179(a), each Successor Agency shall have an Oversight Board composed of seven members; and

WHEREAS, pursuant to Health and Safety Code Section 34179(a), the Successor Agency maintained a local Oversight Board composed of seven members from July 23, 2012 to July 23, 2018; and

WHEREAS, pursuant to Health and Safety Code Section 34179 (j), on and after July 1, 2018 in each county where more than one oversight board was created, there shall be only one Countywide Oversight Board (Countywide OB). The Countywide OB shall be staffed by the County Auditor-Controller (CAC), by another county entity selected by the CAC, or by a city within the county that the CAC may select after consulting with the California Department of Finance (Finance); and

WHEREAS, on July 24, 2018 the Mendocino County Auditor-Controller created the Mendocino Countywide Oversight Board and designated the new countywide oversight board to be staffed by the City of Ukiah; and

WHEREAS, Health and Safety Code Section 34177(l)(2), requires the Successor Agency to prepare a draft of a Recognized Obligation Payment Schedule (“ROPS”) listing outstanding obligations of the Agency to be performed by the Successor Agency; and

WHEREAS, Health and Safety Code Section 34177(o) provides that each ROPS shall be forward looking to the next twelve months; and

WHEREAS, Health and Safety Code Section 34177(l)(2) requires the Successor Agency to submit the draft ROPS to the Mendocino Countywide Oversight Board for approval and, upon such approval, the Successor Agency is required to submit a copy of such approved ROPS to the County of Mendocino Auditor-Controller, the California State Controller, and the State of California Department of Finance and post the approved ROPS on the Successor Agency’s website; and

WHEREAS, AB 1484 passed by the State Legislature on June 27, 2012 establishes a new schedule for submittal of a ROPS for periods subsequent to the period ending December 31, 2012; and

WHEREAS, under AB 1484 a Successor Agency is required to submit the approved ROPS for the period July 1, 2023 through June 30, 2024 to the County of Mendocino Auditor-

Controller, the California State Controller, and the State of California Department of Finance by February 1, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Fort Bragg Redevelopment Successor Agency does hereby resolve as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. CEQA Compliance. The approval of the ROPS through this Resolution does not commit the Oversight Board to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

SECTION 3. Approval of the ROPS. The Fort Bragg Redevelopment Successor Agency hereby approves and adopts the ROPS, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177, recognizing it has not been subjected to the County audit.

SECTION 4. Implementation. The Fort Bragg Redevelopment Successor Agency hereby directs City of Fort Bragg staff to submit copies of the ROPS to the Mendocino Countywide Oversight Board and upon approval to further submit copies to the County of Mendocino Auditor-Controller, the State of California Controller, and the State of California Department of Finance after the effective date of this Resolution or, if the State of California Department of Finance requests review of the ROPS prior to the effective date of this Resolution, upon approval of the ROPS by the State of California Department of Finance, and prior to February 1, 2023, and to post the ROPS on the Successor Agency's website.

SECTION 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end of the provisions of this Resolution are severable. The Oversight Board declares that the Oversight Board would have adopted Resolution irrespective of the invalidity of any particular portion of this Resolution.

SECTION 6. Certification. The City Clerk of the City of Fort Bragg, acting on behalf of the Successor Agency as its Secretary, shall certify to the adoption of this Resolution.

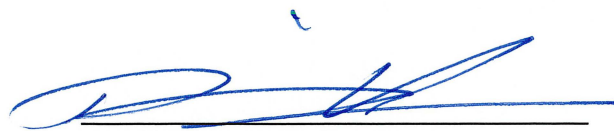
SECTION 7. Effective Date. Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, this Resolution shall not be effective for three (3) business days, pending a request for review by the State of California Department of Finance.

The above and foregoing Resolution was introduced by Agency Board Member Peters, seconded by Agency Board Member Rafanan, and passed and adopted at a regular meeting of the Fort Bragg Redevelopment Successor Agency held on the 9th day of January, 2023, by the following vote:

AYES: Councilmembers Albin-Smith, Godeke, Peters, Rafanan and Mayor Norvell
NOES: None.
ABSENT: None.

ABSTAIN: None.

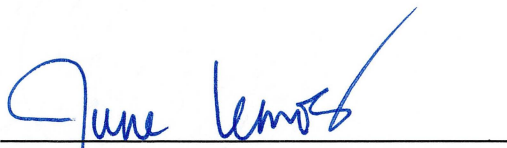
RECUSE: None.



BERNIE NORVELL

Chair

ATTEST:



June Lemos, MMC
Successor Agency Secretary

Fort Bragg
Last and Final Recognized Obligation Payment Schedule (ROPS) - Summary by ROPS Period
July 1, 2023 through June 30, 2024

A Period July - December					
ROPS Period	Fund Sources				Six-Month Total
	Bond Proceeds	Other Funds	RPTTF	Admin RPTTF	
	\$165,000	\$-	\$-	\$64,550	\$229,550
ROPS 23-24A	165,000	-	-	64,550	\$229,550

B Period January - June						Twelve-Month Total
ROPS Period	Fund Sources				Six-Month Total	
	Bond Proceeds	Other Funds	RPTTF	Admin RPTTF		
	\$84,950	\$-	\$-	\$64,550	\$149,500	\$379,050
ROPS 23-24B	84,950	-	-	64,550	\$149,500	\$379,050

Fort Bragg
 Last and Final Recognized Obligation Payment Schedule (ROPS) - ROPS Detail
 July 1, 2023 through June 30, 2024
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation
								\$379,050
18	Administration & Staffing Costs	Admin Costs	12/12/1988	06/30/2037	Successor Agency	Admin & staff costs during Agency winddown	FBRA	129,100
21	2015 Tax Allocation Refunding Bonds	Bonds Issued After 12/31/10	02/19/2015	09/01/2036	U.S. Bank	Annual Debt Service Payment	FBRA	248,200
22	Trustee Services for Bonds	Fees	02/19/2015	09/01/2036	U.S. Bank	Financial Services Contract	FBRA	1,750

A	J	M	N	Q
	23-24A (Jul-Dec)		23-24B (Jan-Jun)	
Item #	Bond Proceeds	Admin RPTTF	Bond Proceeds	Admin RPTTF
	\$165,000	\$64,550	\$84,950	\$64,550
18	-	-	-	-
21	165,000	-	83,200	-
22	-	-	1,750	-

RESOLUTION NO. 2023-

RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING THE ADMINISTRATIVE BUDGET AND RECOGNIZED OBLIGATION PAYMENT SCHEDULE 2023-24 FOR THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF UKIAH

WHEREAS, pursuant to AB x1 26, enacted in 2011, as subsequently amended (the "Dissolution Law"), all redevelopment agencies in California were dissolved, and replaced by successor agencies; and

WHEREAS, every successor agency is required to periodically prepare a Recognized Obligation Payment Schedule ("ROPS") which lists the payments to be made by the successor agency on its enforceable obligations during the ROPS period; and

WHEREAS, the Dissolution Law also requires each successor agency to prepare an administrative budget; and

WHEREAS, each successor agency is required to submit the administrative budget and ROPS to its designated Oversight Board for approval, prior to the submission of the ROPS to the California Department of Finance; and

WHEREAS, the Mendocino Countywide Oversight Board has considered and reviewed the administrative budget and ROPS 2023-24 approved by the Successor Agency to the Dissolved Redevelopment Agency of the City of Ukiah (the "Ukiah Successor Agency")

NOW THEREFORE BE IT RESOLVED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated herein by reference.

Section 2. The Oversight Board hereby approves the ROPS and the administrative budget 2023-24 for the Ukiah Successor Agency of the Ukiah Successor Agency, attached hereto as Exhibits A and B, and incorporated herein by reference.

Section 3. A copy of this Resolution shall be transmitted to the California Department of Finance and the Mendocino County Auditor-Controller.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 26th DAY OF JANUARY, 2023, BY THE FOLLOWING VOTE:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

Exhibit A
[Ukiah ROPS 2023-24]

**Recognized Obligation Payment Schedule (ROPS 23-24) - Summary
Filed for the July 1, 2023 through June 30, 2024 Period**

Successor Agency: Ukiah

County: Mendocino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	23-24A Total (July - December)	23-24B Total (January - June)	ROPS 23-24 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 893,055	\$ 178,854	\$ 1,071,909
F RPTTF	768,055	53,854	821,909
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	\$ 893,055	\$ 178,854	\$ 1,071,909

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Ukiah
Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail
July 1, 2023 through June 30, 2024

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$6,455,807		\$1,071,909	\$-	\$-	\$-	\$768,055	\$125,000	\$893,055	\$-	\$-	\$-	\$53,854	\$125,000	\$178,854
1	Protection of Successor Agency assets	Property Maintenance	02/01/2012	01/12/2025	Various	Maintenance of assets until disposition and asset disposition costs.	Eastside	259,327	N	\$19,000	-	-	-	9,500	-	\$9,500	-	-	-	9,500	-	\$9,500
8	Trustee services	Fees	05/02/2007	12/01/2029	BNY Mellon, Trustee	Trustee services for Tax allocation bonds	Eastside	36,201	N	\$4,800	-	-	-	2,400	-	\$2,400	-	-	-	2,400	-	\$2,400
9	Audit Services	Dissolution Audits	07/08/2009	12/01/2029	Van Lant and Fankhanel, LLP	Financial Audit (34177(n)) & Due Diligence Review Services (34179.5)	Eastside	25,800	N	\$4,000	-	-	-	4,000	-	\$4,000	-	-	-	-	-	\$-
12	Fiscal consulting	Professional Services	07/17/2008	12/01/2029	NHA Advisors	Financial analysis and advice	Eastside	30,000	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
17	Successor Agency allowable administrative budget	Admin Costs	02/01/2012	12/01/2029	Successor Agency	Successor Agency allowable administrative budget	Eastside	1,750,000	N	\$250,000	-	-	-	-	125,000	\$125,000	-	-	-	-	125,000	\$125,000
22	First Amended Funding Agreement for public infrastructure improvements for the Redwood Business Park, approved and authorized by the Oversight Board for the Successor	Improvement/Infrastructure	06/20/2012	12/01/2029	City of Ukiah	For the purpose of the construction obligation for the development of infrastructure projects that will improve traffic, drainage, and utility services, necessary for	Eastside	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
	Agency in Resolution No. 2012-08					the complete build-out of the Business Park.																	
24	Series 2019A Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2023	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	569,073	N	\$330,149	-	-	-	330,149	-	\$330,149	-	-	-	-	-	-	\$-
25	Series 2019B Taxable Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	12/12/2019	12/01/2028	BNY Mellon Trust Company, N.A.	Refunding bonds	Eastside	3,479,909	N	\$463,960	-	-	-	422,006	-	\$422,006	-	-	-	41,954	-	-	\$41,954
26	Covenant Mandate - Six-Month Reserve	Reserves	12/12/2019	12/01/2028	Ukiah Redevelopment Successor Agency	Series 2019A and B bond indenture requirement	Eastside	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
28	Land Acquisition for low-mod income housing project	Bond Funded Project - Housing	03/09/2011	06/30/2023	City of Ukiah	Request for authorization to spend the remaining amount of the 2011 Series B housing bond proceeds		305,497	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-

Ukiah
Recognized Obligation Payment Schedule (ROPS 23-24) - Report of Cash Balances
July 1, 2020 through June 30, 2021
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
	ROPS 20-21 Cash Balances (07/01/20 - 06/30/21)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/20) RPTTF amount should exclude "A" period distribution amount.		5,954,812		1,956,483	70,137	FY2020 ending cash balances were revised by DOF and due to the revision are different from the ROPS cash balances as of 6/30/20.
2	Revenue/Income (Actual 06/30/21) RPTTF amount should tie to the ROPS 20-21 total distribution from the County Auditor-Controller		495		24,610	1,450,094	Interest income
3	Expenditures for ROPS 20-21 Enforceable Obligations (Actual 06/30/21)				1,532,283	1,508,428	RPTTF in amount of \$1,049,518 was received and recorded on 6/3/20 (FY2020).
4	Retention of Available Cash Balance (Actual 06/30/21) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		5,955,307		448,810	11,803	
5	ROPS 20-21 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 20-21 PPA form submitted to the CAC		No entry required				
6	Ending Actual Available Cash Balance (06/30/21) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$-	

Ukiah
Recognized Obligation Payment Schedule (ROPS 23-24) - Notes
July 1, 2023 through June 30, 2024

Item #	Notes/Comments
1	
8	BNY Mellon continues as trustee for the series A and B refunding bonds.
9	
12	
17	Successor Agency received a distribution from PRTTF in the 2022-23 ROPS period.
22	
24	To meet debt service obligations due December 1, 2023.
25	To meet debt service obligations due December 1, 2023 and June 1, 2024.
26	
28	

Exhibit B
[Ukiah Admin Budget 2023-24]

ADMIN ALLOWANCE CALCULATION

ROPS 2023-24

Steps and inputs:

1. ROPS 22-23 Total Distributed RPTTF, including admin	\$ 2,254,772
2. 22-23 Distributed Admin RPTTF	250,000
3. 22-23 City/County Loan Repayments {Pursuant to HSC 34191.4 (b) only}	1,500,000
4. Other Adjustments	-

Calculations

A. FY 22-23 Distributed RPTTF	2,254,772
B. Less: FY 22-23 Distributed Admin RPTTF	(250,000)
C. Less: FY 22-23 City/County, or City and County Loan Repayments	(1,500,000)
D. Other Adjustments	-
E. FY 22-23 Adjusted Distributed RPTTF	504,772
F. 3% of FY 22-23 Distributed RPTTF	15,143

Allowable admin, prior to statutory limit (higher of F or \$250,000)	250,000
--	---------

50% of FY 22-23 adjusted distributed RPTTF	252,386
--	---------

Minimum allowed FY 2022-23 administrative cost allowance (Note 1)	<u>\$ 250,000</u>
---	-------------------

SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

July 1, 2023 - June 30, 2024

ADMINISTRATIVE COSTS BY FUNCTION (Note 2)	Budget
Personnel costs	\$ 145,173
Materials, supplies, and service costs	53,920
Capital outlay	-
Overhead	50,907
Total	\$ 250,000

SOURCES OF FUNDING

Low and moderate income housing fund	\$ -
Bond proceeds	-
Reserve balances	-
Administrative cost allowance	250,000
Redevelopment Property Tax Trust Fund	-
Total	\$ 250,000

Funding sufficiency (deficiency)	<u>\$ -</u>
----------------------------------	-------------

Note 1. This amount is formulaically derived based on prior period distributed amounts from the RPTTF, as defined by statute.

Note 2. Administrative costs associated with the dissolution of the former Ukiah Redevelopment Agency are borne by the City of Ukiah general fund. The Administrative Budget allocates cost pursuant to the City's 2022-23 Cost Allocation Plan. The administrative allowance is accounted for as revenue to the City's general fund for the administrative services provided to the Successor Agency.



AGENDA SUMMARY REPORT

SUBJECT: Willits - A Resolution to Approve the Last and Final Recognized Obligation Payment Schedule 23-25 and Administrative Budget for July 2023 through December 2025.

DEPARTMENT: City Clerk **PREPARED BY:** Manuel Orozco, City of Willits Finance Director
PRESENTER: _____

ATTACHMENTS:

- 1. Willits - Staff Report
- 2. 5b Willits Resolution - Last and Final ROPS rev 1-23-23

Summary: The Mendocino Countywide Oversight Board is being asked to consider and approve a Resolution approving the Last and Final Recognized Obligation Payment Schedule (L&F ROPS) for the Willits Successor Agency.

Background: See Attachment 1 for Staff Report

Discussion:

Recommended Action: Adopt a Resolution of the Mendocino Countywide Oversight Board Approving a Last and Final Recognized Obligation Payment Schedule 23-25 for July 1, 2023 through December 31, 2025 for the Willits Successor Agency.

BUDGET AMENDMENT REQUIRED: _____
CURRENT BUDGET AMOUNT: _____
PROPOSED BUDGET AMOUNT: _____
FINANCING SOURCE: _____
PREVIOUS CONTRACT/PURCHASE ORDER NO.: _____
COORDINATED WITH: _____



AGENDA SUMMARY REPORT

To: Mendocino Countywide Oversight Board

From: Manuel Orozco, City of Willits Finance Director

Agenda Title: A RESOLUTION TO APPROVE THE LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE 23-25 AND ADMINISTRATIVE BUDGET FOR JULY 2023 THROUGH DECEMBER 2025.

Summary of Request: The Mendocino Countywide Oversight Board is being asked to consider and approve a Resolution approving the Last and Final Recognized Obligation Payment Schedule (L&F ROPS) for the Willits Successor Agency

Last and Final ROPS 23-25

A Recognized Obligation Payment Schedule (“ROPS”) covering the period of July 1, 2023 through December 31, 2025 is ready for submission to the California State Department of Finance (DOF) pending approval from the Oversight Board.

Willits Successor Agency (“Successor Agency”) staff has prepared a Last and Final ROPS 23-25 for the Mendocino Countywide Oversight Board’s (“Oversight Board”) consideration, which is attached to the resolution accompanying this staff report. Once approved, Successor Agency staff will transmit it electronically to the Department of Finance (“DOF”), State Controller, and Mendocino County Auditor-Controller (“CAC”) for their review. With DOF approval, the Auditor-Controller will be authorized to disperse property tax revenue to pay Last & Final ROPS obligations based on the schedule presented in the Last and Final ROPS.

The requested enforceable obligations on the Last and Final ROPS 23-25 consist of debt service payments and administrative costs to wind down the Successor Agency. These administrative costs include:

- Debt service payment on the 2020 Tax Allocation Refunding Bonds;
- Bond trustee fees; and,
- Administrative cost allowance.

Fiscal Impact: Adoption of the Resolution, subject to timely approval by DOF, will authorize the Successor Agency to the City of Willits to receive RPTTF for payment of Successor Agency obligations for each remaining fiscal year on a bi-annual basis until all approved enforceable obligations have been fully paid.

Recommended Action: Adopt a Resolution of the Mendocino Countywide Oversight Board Approving a Last and Final Recognized Obligation Payment Schedule 23-25 for July 1, 2023 through December 31, 2025 for the Willits Successor Agency

Attachments:

1. Resolution No. OB 2020-xx
Exhibit A - ROPS 20-21
Exhibit B - Administrative Budget 20-21

RESOLUTION NO. 2023-

RESOLUTION OF THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD APPROVING A LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE SUCCESSOR AGENCY TO THE FORMER WILLITS REDEVELOPMENT AGENCY

WHEREAS, pursuant to Assembly Bill (“AB”) x1 26, as amended by AB 1484 and Senate Bill 107 (or the “Dissolution Act”, as codified in the California Health & Safety Code), the City of Willits elected to become the Successor Agency to the former Willits Redevelopment Agency (“Successor Agency”); and

WHEREAS, pursuant to Health and Safety Code Section 34179(a), commencing on and after July 1, 2018, the County of Mendocino shall have a consolidated oversight board; and

WHEREAS, the Mendocino Countywide Oversight Board (“Oversight Board”) has jurisdiction over the Successor Agency to the former Redevelopment Agency to the City of Willits; and

WHEREAS, among the duties of successor agencies under the Dissolution Act is the preparation of a recognized obligation payment schedule (“ROPS”) for the ensuing twelve-month period for consideration by the Oversight Board and California Department of Finance (“DOF”) for administering the wind-down of financial obligations of its former redevelopment agency; and

WHEREAS, the Dissolution Act requires that the proposed ROPS be transmitted to the Oversight Board, County auditor-controller, County executive officer, and DOF, after which time the oversight board may approve and transmit the adopted ROPS to DOF, the State Controller, and the County auditor-controller for their consideration; and

WHEREAS, the proposed Last and Final ROPS 23-25 Schedule was prepared for the period from July 1, 2023 through December 31, 2025, attached hereto as Exhibit “A”, has been prepared by staff and consultants consistent with the provisions of the Dissolution Act and in the format made available by DOF and submitted to the Oversight Board for approval; and

WHEREAS, Health and Safety Code Section 34191.6 allows Successor Agencies to submit a Last and Final ROPS, eliminating the need to submit an annual ROPS; and

WHEREAS, following approval by the Mendocino Countywide Oversight Board (“Oversight Board”), the Last and Final ROPS must be reviewed and approved by the State Department of Finance; and

WHEREAS, the Successor Agency desires to express and memorialize its approval of the ROPS as the Last and Final Recognized Obligation Payment Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Successor Agency to the Willits Redevelopment Agency does hereby resolve as follows:

SECTION 1. The Recitals set forth above are true and correct and incorporated herein by reference; and

SECTION 2. The Oversight Board hereby approves the Last and Final ROPS for the Successor Agency to the Willits Redevelopment Agency, attached hereto as Exhibits A and B, and incorporated herein by reference.

SECTION 3. A copy of this Resolution shall be transmitted to the California Department of Finance and the Mendocino County Auditor-Controller.

ADOPTED BY THE MENDOCINO COUNTYWIDE OVERSIGHT BOARD ON THE 26th DAY OF JANUARY 2023, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

Douglas F. Crane, Chairman,
Mendocino Countywide Oversight Board

ATTEST:

Kristine Lawler, Secretary
Mendocino Countywide Oversight Board

EXHIBIT "A"
RECOGNIZED OBLIGATION PAYMENT SCHEDULE 23-24
JULY 2023 THROUGH DECEMBER 2024



Redevelopment Agency Dissolution System (RAD-SA)

Willits
 Last & Final ROPS

Summary Detail Submission

Period	Non-RPTTF			RPTTF			Total Obligations
	Bond Proceeds	Other Funds	Total	RPTTF	Admin RPTTF	Total	
23-24A	-	-	-	326,830	18,800	345,630	345,630
23-24B	-	-	-	6,549	18,800	25,349	25,349
24-25A	-	-	-	331,331	18,800	350,131	350,131
24-25B	-	-	-	-	-	-	-
Total	-	-	-	664,710	56,400	721,110	721,110

EXHIBIT "B"

**Willits Successor Agency Administrative Budget
July 2023 Through December 2024**

	July-Dec 2023	Jan-June 2024	July-Dec 2024	FY 2023-24	Description
Successor Agency Administration					
Overhead & Administration	\$18,800	\$18,800	\$18,800	\$56,400	Administrative Office costs of facilitating Bond Payments, office overhead, utilities, supplies, audit, attorney fees and other SA expenses.
Outside Services					
Bond Trustee Fees from Bank	\$2,700	\$2,700	\$2,700	\$8,100	Annual Trustee Fee is based on the annual rate observed in prior years.
TOTAL EXPENSES:	\$33,500	\$33,500	\$33,500	\$100,500	

Successor Agency to the Willits Redevelopment Agency
 2020 Tax Allocation Refunding Bonds
 Debt Schedule

Transaction Name	Account ID	As of Date	Debt Service Date	Principal Due	Interest Due	Call Premium/ Discount	Paydown/ Redemption	Total Payment	Ending Balance
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	03/01/2021	0.00	14,708.67	0.00	0.00	14,708.67	1,241,238.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	09/01/2021	297,562.00	14,708.67	0.00	0.00	312,270.67	943,676.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	03/01/2022	0.00	11,182.56	0.00	0.00	11,182.56	943,676.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	09/01/2022	302,364.00	11,182.56	0.00	0.00	313,546.56	641,312.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	03/01/2023	0.00	7,599.55	0.00	0.00	7,599.55	641,312.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	09/01/2023	316,530.00	7,599.55	0.00	0.00	324,129.55	324,782.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	03/01/2024	0.00	3,848.67	0.00	0.00	3,848.67	324,782.00
Successor Agency to the Willits Redevelopment Agency 2020 Tax Allocation Refunding Bonds	231938000	January 5, 2021 at 10:10 AM CST	09/01/2024	324,782.00	3,848.67	0.00	0.00	328,630.67	0.00