



## City Council Regular Meeting **AGENDA**

***Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482***  
**February 21, 2018 - 6:00 PM**

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**1 ROLL CALL**

**2 PLEDGE OF ALLEGIANCE**

**3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

- 3.a. [Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System](#)  
**Recommended Action: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.**  
[Attachment 1 - UVSD Litigation Update Box Files location](#)

**4 PETITIONS AND COMMUNICATIONS**

**5 APPROVAL OF MINUTES**

- 5.a. [Approval of the February 7, 2018, Regular Meeting Minutes](#)  
**Recommended Action: Approve the Minutes of February 7, 2018, a Regular Meeting, as submitted.**  
[Attachment 1 - Minutes of February 7, 2018](#)

**6 RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

**7 CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Report of Disbursements for the Month of January 2018](#)  
**Recommended Action: Approve the Report of Disbursements for the month of January 2018.**  
[Attachment 1 - January 2018 Summary of Disbursements](#)  
[Attachment 2 - Account Codes for reference](#)  
[Attachment 3 - Object Codes for reference](#)  
[Attachment 4 - January 2018 Disbursement Detail](#)
- 7.b. [Award Purchase of a New 2018 Terex Commander, Model 505 Digger Derrick Line Truck to Terex Utilities, Inc. in Watertown, South Dakota in the Amount of \\$325,967 \(EUD\)](#)  
**Recommended Action: Award purchase of a new 2018 Terex Commander 5050 Model hydraulic rotating Digger Derrick with a turntable winch in the amount of \$325,967.**  
[Attachment 1 - NJPA Contract Quote](#)  
[Attachment 2 - Electric Digger Derrick Vehicle Replacement Justification](#)
- 7.c. [Request Authorization to Increase Contract Funding for Electric Department Related Capital Improvement Project Design and Engineering Services by \\$180,000 to Utility Design Services, LLC \(EUD\)](#)  
**Recommended Action: Authorize contract funding increase to Utility Design Services, LLC by \$180,000 for capital improvement project design and engineering services.**  
**None**
- 7.d. [Award the Purchase of Two Police Vehicles: One \(1\) Dodge Charger in the amount of \\$36,253.15 and One \(1\) Dodge Durango SSV SUV in the amount of \\$32,711.31 to Thurston Chrysler Dodge Jeep Ram for a Total Award Amount of \\$68,964.41](#)  
**Recommended Action: Award the purchase of two police vehicles: one (1) Dodge Charger in the amount of \$36,253.15 and one (1) Dodge Durango SSV SUV in the amount of \$32,711.31 to Thurston Chrysler Dodge Jeep Ram for a total award amount of \$68,964.41.**  
[Attachment 1 - Thurston Bids and Vehicle Specifications](#)  
[Attachment 2 - Bid Tab - E29904-01 and -02](#)  
[Attachment 3 - 17-18 Police Vehicle Purchase Justification Worksheet](#)
- 7.e. [Adopt a Resolution Declaring the Council's Intention to Supervise and Regulate the Design, Construction, Operation, Enlargement, Replacement, and Removal of Recycled Water Storage at the Ukiah Wastewater Treatment Plant](#)  
**Recommended Action: Adopt a resolution declaring the Council's intention to supervise and regulate the design, construction, operation, enlargement, replacement and removal of recycled water storage at the Ukiah Wastewater Treatment Plant.**  
[Attachment 1 - Proposed Resolution](#)
- 7.f. [Adoption of Resolution Removing On-Street Parking at 1346 South State Street](#)  
**Recommended Action: Adopt resolution removing on-street parking at 1346 South State Street.**  
[Attachment 1 - Resolution and Location Map](#)
- 7.g. [Approve Assignment of Contract with Public Financial Management, Inc. for Financial Advisory Services to PFM Financial Advisors LLC](#)  
**Recommended Action: Approve assignment of contract with Public Financial Management, Inc. for financial advisory services to PFM Financial Advisors LLC.**

Attachment 1 - Agenda Summary Report 7/16/08 11b

Attachment 2 - COU No. 1213194

Attachment 3 - Notice of Assignment of Contract for Financial Advisory Services

- 7.h. [Report to City Council Regarding the Contract for Professional Services with the North Bay Professional Officials Association for Adult Basketball Referees](#)  
**Recommended Action: Receive report regarding the purchase of professional services with the North Bay Professional Officials Association inclusive of future contract extensions up to five years for Adult Basketball referees.**  
[Attachment 1 - COU No. 1718167](#)

- 7.i. [Approval of Agreement with SMB Environmental for the Mitigation and Monitoring Plan for the Construction of the Recycled Water Project in an Amount not to Exceed \\$55,000 to be Billed on a Time and Material Basis](#)  
**Recommended Action: Approval of agreement with SMB Environmental for the Mitigation and Monitoring Plan for the construction of the Recycled Water Project in an amount not to exceed \$55,000 to be billed on a time and material basis.**  
[Attachment 1 - Proposal to Conduct Environmental Construction Inspection and Monitoring Services](#)

## **8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

## **9 COUNCIL REPORTS**

## **10 CITY MANAGER/CITY CLERK REPORTS**

## **11 PUBLIC HEARINGS (6:15 PM)**

## **12 UNFINISHED BUSINESS**

- 12.a. [Discussion and Initial Direction to Staff Regarding Evaluation of Alternatives for Orr Street Bridge](#)  
**Recommended Action: Provide direction to staff regarding the Orr Street Bridge.**  
[Attachment 1 - Orr Street Bridge](#)  
[Attachment 2 - City Council Agenda Item 10b - October 6, 2010](#)  
[Attachment 3 - City Council Minutes - October 6, 2010](#)

## **13 NEW BUSINESS**

- 13.a. [Discussion and Possible Introduction by Title Only of an Ordinance Adding Various Sections to the Ukiah City Code to Regulate Shopping Cart Containment and Retrieval](#)  
**Recommended Action: Staff asks that the City Council discuss and consider introducing an**

ordinance adding various sections to the Ukiah City Code to regulate shopping cart containment and retrieval by title only.

Attachment 1 - Shopping Cart Ordinance

Attachment 2 - Abandoned Shopping Cart Enforcement Procedures

- 13.b. Discussion and Possible Action Regarding the Cancellation of the July 4, 2018, City Council Meeting with the Option for the Mayor and/or City Manager to Call for a Special Meeting on an Alternate Date if Time Sensitive Business Arises

**Recommended Action:** Approve the cancellation the July 4, 2018, Regular City Council Meeting with the option for the Mayor and/or City Manager to call for a special meeting on an alternate date if time sensitive business arises.

None

## **14 CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.**

- 14.a. Conference with Legal Counsel – Existing Litigation  
(Government Code Section 54956.9(d)(1))

Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200

**Recommended Action:** Confer in Closed Session

None

- 14.b. Conference with Legal Counsel – Existing Litigation  
(Government Code Section 54956.9(d)(1))

Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

**Recommended Action:** Confer in Closed Session

None

- 14.c. Conference with Real Property Negotiators  
(Cal. Gov't Code Section 54956.8)

Property: 341 Norgard Lane, Ukiah, CA 95482 (APN's 184-080-27,28; 184-090-01,07; 184-100-04; 180-090-05-00; 180-120-04-44; 180-120-05-00; 180-120-06-00; 184-080-01-00; 184-080-25-00; 184-080-26-00; 180-110-03-00; 180-100-03-00)

Negotiators: Sage Sangiacomo, City Manager; Sean White, Water Resources Director;

Negotiating Parties: City of Ukiah and Tim Norgard;

Under Negotiation: Price & Terms of Payment

**Recommended Action:** Confer in Closed Session

None

## **15 ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda



packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk  
February 16, 2018



## AGENDA SUMMARY REPORT

**SUBJECT:** Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System

**DEPARTMENT:** Administration

**PREPARED BY:** Sage Sangiacomo

**ATTACHMENTS:**

[Attachment 1 - UVSD Litigation Update Box Files location](#)

**Summary:** Staff will provide the latest status report on the Ukiah Valley Sanitation District's Litigation against the City of Ukiah related to the operation of the sanitary sewer system.

The City of Ukiah continues to request that the District consider a change in process outside of litigation to resolve the dispute and restore a working relationship, recognizing there is simply too much at stake for the ratepayers, system operations, and the community.

**Background:** Chronological History of Recent Correspondence and Activity:

In September 2013, the Ukiah Valley Sanitation District (UVSD) filed a claim for damages with the City, and one month later filed its lawsuit. In its lawsuit, the District seeks damages for alleged breaches of the various agreements between the City and the District related to the operation of the sanitary sewer system, starting with the original 1955 agreement.

**RECOMMENDED ACTION:** Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

The lawsuit will have significant adverse financial impacts to both agencies, as well as the ratepayers and the community, and the City is seeking an alternative to litigation to resolve this dispute. Attached is the letter that was sent on September 14, 2016, by the City Council to the District Board, formally requesting that the District drop the lawsuit with terms that would allow the District to refile if agreement cannot be reached (UVSD Litigation Update Box File #1), as well as an informational piece that details the background/impacts (UVSD Litigation Update Box File #2).

On September 21, 2016, the City Council received a presentation (UVSD Litigation Update Box File #3) from staff that explained the relationship between the two agencies and provided responses to some of the most frequently asked questions about this matter to better inform the public about the consequences of the litigation. This information along with a video link to the September 21st presentation/discussion are accessible at <http://www.cityofukiah.com/projects/uvsd-vs-cou/>.

The UVSD submitted a letter dated September 20, 2016, (UVSD Litigation Update Box File #4) which inaccurately asserts that the City's request is for the District to drop the lawsuit until after the recycled water project funding is received. In fact, the City's request is for the District to dismiss its lawsuit and that the City and District devote their time, money and resources to solving the costly issues confronting the sewer system and improving their working relationship. The City's goal is to eliminate the lawsuit altogether. The City has offered to include terms that would allow the District to refile the lawsuit if the parties fail to reach agreement, but the City never suggested that the District would simply refile the lawsuit once State funding was obtained. Also, the City never suggested that dismissing the lawsuit is all that would be necessary to obtain State funding. In addition to dismissal of the lawsuit, there would have to be an agreement between the City and the District regarding the recycled water project that would satisfy the State Water Resources Control Board.

At the conclusion of the September 21st discussion, the Council directed the City Manager to contact the UVSD District Manager to explore possible alternatives. The City Manager attempted to contact the District Manager by email, but due to a reported medical leave, Mr. McMichael was not available to provide a timely/detailed response. On October 5th, the City Attorney received an email correspondence from Duncan James (Attorney representing the District) responding to the City Manager's email to Mr. McMichael. Mr. James indicated in the email that the District had accepted the City's request to meet and formed a committee consisting of Frank McMichael, District Manager; Jim Ronco, Board Chair; Bob Page, Board Member; and legal counsel. The City Manager issued a supplemental memo to the City Council for the October 5th City Council meeting regarding this email exchange and included a recommendation to Council for the formation of a City Council ad hoc committee to meet with the District (UVSD Litigation Update Box File #5). At the City Council meeting, Mr. Doug Losak with the Law Offices of Duncan James delivered and read aloud a letter containing some additional allegations, but in the end, agreed to meet with the City. The City Council formed an ad hoc committee consisting of Councilmembers Crane and Doble. The City immediately made efforts to schedule the first meeting between the District's committee and the City's ad hoc.

At the October 19, 2016, meeting, the City Council discussed the latest correspondence from the District including the District's request to hold the ad hoc meetings in private and require the City to consent to a confidentiality agreement. The City Manager provided the Council with the correspondence to date from the District regarding the confidentiality condition (UVSD Litigation Update Box File #6) for consideration. At the time of the meeting, the District had not provided a draft of the proposed confidentiality agreement. By consensus, the City Council continued to object to private meetings that do not provide the public with the opportunity to be informed. However, the City Council did direct the ad hoc to meet with the District's ad hoc to discuss the process for such meetings and report back to the City Council at its regular meeting on November 2, 2016.

Prior to the ad hoc meeting, the City Attorney received a letter from Duncan James' Office regarding the District's request for a confidentiality agreement for the ad hoc meetings along with a draft of the agreement (UVSD Litigation Update Box File #7). The City Attorney issued a response (UVSD Litigation Update Box File #8) indicating that such agreement would need to be discussed at the first joint ad hoc meeting and ultimately

considered by the City Council.

In addition, the City Council received correspondence from the District Manager related to the recycled water project dated October 21st (UVSD Litigation Update Box File #9). Most of the questions referenced in the letter had already been either answered or provided to the District. Nonetheless, City staff welcomed the dialogue and discussion in a sincere effort to move this critical project forward. Staff provided a response to the District Manager on October 27, 2016 (UVSD Litigation Update Box File #10).

On October 28, 2016, the City's ad hoc met with the District's ad hoc. At the meeting, the District presented the City with a take-it-or-leave-it condition imposing confidentiality on the ad hoc discussions.

On November 2nd and 4th, the City Council considered the District's confidentiality condition on the ad hoc discussions and approved a letter (UVSD Litigation Update Box File #11) that confirmed agreement to the condition if the District Board would agree to either stay further proceedings in the lawsuit or dismiss the lawsuit without prejudice. The City's proposal, if accepted, would halt the costly litigation fees currently being incurred by both agencies, but would not preclude the District from terminating the stay or refiling the lawsuit if the District wasn't satisfied with the discussions/negotiations. The District issued a response to the City's proposal on November 8, 2016 (UVSD Litigation Update Box File #12) that continues to impose a confidentiality condition on the joint ad hoc meetings. The District further stated "the lawsuit needs to otherwise remain in motion" except to provide a limitation on any discovery requests for a period of 4 weeks.

It's important to note that the District's legal team has predominately utilized the Public Information Act (PRA) rather than formal discovery to obtain information. Because the City of Ukiah is a public agency, the District's attorneys have used the PRA process to obtain information, which does not require the District to justify its requests by showing how they are relevant to the issues in the case. In a typical lawsuit, the discovery process is used to obtain documents and is overseen and controlled by the court to prevent burdensome or oppressive requests. The City continues to expense a tremendous amount of staff resources responding to the District's PRA requests for information dating back to 1955. To date, the District has submitted over 41 requests (with multiple parts) under the PRA process. The City has diligently been responding to the requests for the past 12 months. Suspension of the formal discovery process will not prevent the continued practice by the District nor will it limit the escalating litigation expenses during this proposed period.

With regard to the recycled water project, the City received additional correspondence from the District Manager indicating the need for more information (UVSD Litigation Update Box File #13). However, the correspondence did not identify any specific questions or information that had not otherwise been provided. The City Manager issued a response on November 15th (UVSD Litigation Update Box File #14) and included a BOX link to all relevant information on the recycled water project (<https://cityofukiah.box.com/v/uvsdpointsofinterest>). Most, if not all, of the information and/or documents have already been provided to the District. Furthermore, the City Manager requested a determination from the District regarding its position on the project and offered to provide any other information and/or presentations that would be necessary for a determination.

On November 16th, the City Council instructed the City Attorney to contact the lawyers for the Ukiah Valley Sanitation District to work out the details for mediating the outstanding disputes including selecting a mediator. Furthermore, and as a first step in the mediation, the City Council requested the District to provide a detailed written response and any counter proposals to the City's written proposal that was submitted to the District in March 2014, during the original mediation between the City and the District. On November 17th, the City Attorney sent correspondence to the UVSD's lawyer to initiate mediation as directed (UVSD Litigation Update Box File #15). As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Additional correspondence between the City and District had also been exchanged related to the recycled water project (UVSD Litigation Update Box File #16 & #17). Despite continued attempts to engage and provide the

District with information, the District had yet to conclude that the recycled water project is the superior alternative of disposing treated wastewater. In an effort to bring this item to a conclusion, the City Manager proposed in a December 1st correspondence to the District Manager a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the project. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

Related to the Fiscal Year 16/17 Budget, the District has not yet identified the District's timeline for their previously identified budget review process that reportedly extends through various staff, committee and District Board stages before a final joint meeting with the City can be scheduled. The previously approved continuing resolution for the budget was scheduled to expire on December 31, 2016. The City had made inquiries as to the District's progress and anticipated review timeline (UVSD Litigation Update Box File #18). Staff recognized some level of District review was underway given recent engagement (since November 11th) on the budget, but the District Manager had not provided a timeline for completion of their review and/or indicated readiness for a joint budget meeting. As of the publication of the report for the December 7th City Council meeting, the District had not responded.

At the December 7th City Council meeting, the Council adopted a resolution to secure funding for the construction of the recycled water system using water revenues as an alternate to the City's wastewater revenues. While this was a less desirable option for securing project funding, it was considered a better alternative to losing the project funds altogether. The Ukiah Valley Sanitation District's lawsuit remains the only impediment to securing project funding with the wastewater revenues, given the City must be able to demonstrate to the State an unconstrained revenue source to guarantee repayment of the loan funds. City staff reported that they were vetting the details of the water revenue alternative with the State Water Resources Control Board. The UVSD continued to be unresponsive to the City Manager's proposal for a joint meeting between the City Council and the District Board to discuss and resolve any remaining questions/issues related to the recycled water project.

Related to the Fiscal Year 16/17 Budget, the City Council and the District Board approved a continuing budget resolution at their respective meetings on December 7th and December 27th. The City's continuing resolution was set to expire on January 18, 2017, unless otherwise extended. The City requested a joint meeting with the District Board prior to the expiration of the resolution. While the District had taken action to extend the continuing resolution beyond December 31, 2016, it had yet to identify a timeline for the completion of its budget review or response to the City's request for a joint meeting.

At the January 4, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project. It was further reported that the City received a notice from the District Chair related to communication in the absence of the District Manager due to an extended medical leave (UVSD Litigation Update Box File #19).

At the January 18, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed and the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

Development of the City's wastewater operating budget is a joint process between the City and the Ukiah Valley Sanitation District (UVSD). The process had been delayed significantly despite efforts by the City to move it forward expeditiously. In the interim, the City had been operating its wastewater enterprise on a continuing resolution, carrying forward the adopted appropriations from Fiscal Year 2015-16. At its meeting of December 7, 2016, the City Council determined that continuing to do so impeded its ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD and voted to move the budget process forward with its consideration and potential adoption at its regularly scheduled meeting on January 18, 2017. The City notified UVSD of its intentions and again called on it to schedule a meeting with the City Council

to complete the budget review process. As of the January 18th City Council meeting, the UVSD continued to be unresponsive to the requests to meet. As such, the City Council unilaterally considered and approved the FY 16-17 Wastewater Budget (UVSD Litigation Update Box File #20).

At the February 1, 2017, City Council meeting, the City Manager and staff reported that terms for mediation continue to be discussed with a location and mediator agreed to, but a date not finalized. Furthermore, the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the February 15, 2017, City Council meeting, the City Attorney reported that a date (May 11th) had been finalized for the first session of mediation. In addition, the City had accepted the District's conditions that the mediation be subject to a confidentiality agreement in addition to the Evidence Code mediation privilege and to conduct the mediation in Santa Rosa using a mediator from the Judicial Arbitration and Mediation Service (JAMS). The City Manager also reported the District had not responded to the City's continued requests for a joint meeting on the Fiscal Year 16/17 budget or the recycled water project.

At the March 1, 2017, City Council meeting, the City Manager reported that the District remains nonresponsive to the requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project.

At the March 15, 2017, City Council meeting, the City Manager reported the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. The City Manager also reported that District Manager McMichael had responded to the City's request for a staff meeting to prepare the bid package to rebid the installation of the barscreen at the Wastewater Treatment Plant as previously directed by the City Council and District Board. The barscreen meeting took place on the morning of March 15th.

At the April 5, 2017, City Council meeting, the City Manager reported that the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. At the District's March 16, 2017 Board meeting, the City Manager reiterated the City's request for the joint meeting during public comment on non-agenda items. In addition, the City continues to be available and responsive to budget and billing inquiries from Mr. Dickerson and public information requests from the District's legal counsel, although none have been received in the past two weeks.

At the April 19, 2017, City Council meeting, the City Manager reported that the District continues to remain non-responsive to the City's requests for a joint meeting on the Fiscal Year 16/17 budget and recycled water project. In addition, the City has provided the District with a timeline for the City's proposed FY 17-18 Budget process and has sought input on how/when the District would prefer to coordinate the development and joint review of next year's FY 17-18 wastewater budget (UVSD Litigation Update Box File #21).

At the May 3, 2017, City Council meeting, the City Manager reported that the UVSD continues to be non-responsive to the City's ongoing requests for a joint meeting on the FY 16-17 Budget and recycled water project. In addition, the District has been non-responsive to the City's request to engage in the development and joint review of the FY 17-18 wastewater budget. Furthermore, it was reported that the District was unwilling to provide details related to the maintenance of customer billing accounts as demonstrated by the District's refusal to share refund calculations and methodology related to a sizable refund reportedly authorized by the District at their January 19, 2017, board meeting. Given the District's uncooperative approach regarding account information through customary administrative communication, the City was forced to seek the information through a Public Records Act (PRA) request. Since the May 3rd meeting, the District has provided a response to the PRA request which is currently being reviewed by City staff.

At the May 17, 2017, City Council meeting, the City Manager reported that mediation regarding the litigation resumed on May 11, 2017, and continues with the efforts remaining confidential due to the rules established for the meetings. In addition, the District remains non-responsive to the City's ongoing request for a joint meeting

on the FY 16-17 budget and recycled water project. The District also continues to be non-responsive to the City's numerous requests for engagement in the development and joint review of the FY 17-18 wastewater budget. Correspondence has been sent to the District detailing the budget development schedule and budget related items on the City Council's agenda, inclusive of the following dates:

- March 13-17: Budget Training in Munis
- March 20-31: First-round budget meetings
- March 31: Deadline for personnel requests for budget
- Friday April 7: Budget entry due. Budget will be locked to departments to allow for further processing and analysis by Finance
- April 17-28: Second-round budget meetings
- Wednesday, May 17: Budget 101 with Council
- May 19: Comment period on budget document closes
- June 7: First budget hearing and workshop with Council
- June 14: Final budget hearing with Council and adoption (tentative)

At the June 7, 2017, City Council meeting, the City Manager reported the District continues to be non-responsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. The City Attorney also reported that the mediation process is ongoing.

At the June 21, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. In addition, Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

At the July 5, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the current year budget, the recycled water project and the development of next fiscal year's budget. Given the continued lack of response from the District, the City Council, at its meeting of June 21, 2017, approved the Fiscal Year 17-18 budget inclusive of the budget for wastewater. The City continues to seek cooperation from the District, but delaying approval of the budget impedes the City's ability to effectively, efficiently, and responsibly provide wastewater services to the citizens of Ukiah and the UVSD.

In addition, the District had not yet considered the barscreen installation bid which requires joint approval. Director White has sent correspondence to the District regarding the need for joint approval of the barscreen installation bid, given the \$100,000 Participation Agreement threshold for capital items. The City Council considered and approved the item at the June 21st meeting, but the District will need to approve the project if it is to proceed.

The City Manager also reported the second mediation date is scheduled for July 14, 2017.

Furthermore, UVSD Director Marshall has contacted the City requesting a tour be scheduled for the District's new interim manager. The City is responding to coordinate the request.

At the July 19, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. In addition, a tour of the Wastewater Treatment Plant was given to the new District Manager and UVSD Board Member Marshall. Mediation meetings continue, but no public reports are available. The candidate filing period for 3 of the 5 District Board seats for the November 7th Election is open from July 17 - August 11.

At the August 2nd, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. City representatives attended the UVSD Board Meeting on July 20, 2017, and again requested cooperation from the District.

Regarding the barscreen rebid, the City Manager reported: On June 21st, the City Council approved the award of contract to Fort Bragg Electric for the installation of a barscreen at the Wastewater Treatment Plant. The award was contingent upon the District taking corresponding action of which they were informed. Due to an extended delay and no response from the UVSD, the City requested an extension of the expiring bid from the contractor to afford the District additional time to take action. The District approved the contract at its July 20, 2017, Board Meeting and the project will proceed.

Regarding the litigation impact, the City Manager reported: Staff completed an updated estimate of legal related expenses associated with the Ukiah Valley Sanitation District. Estimates demonstrated that the Ukiah Valley Sanitation District is closing in on \$4 million dollars of legal related expenses with over \$3.3 million directly paid to the Law Offices of Duncan James (UVSD Litigation Update Box File #22). In defense of the District's legal actions, the City has expended approximately \$814,000. On a cost per account base evaluation, this equates to \$1,225.55 per District customer account and \$207.39 per City customer account.

At the August 16, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. However, discussions related to mediation continue. Furthermore, City representatives continue to attend the UVSD Board Meetings in an effort to seek an improved working relationship.

At the September 6, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. With regard to mediation, representatives of the City of Ukiah and the Ukiah Valley Sanitation District continue to have meetings, but because of the confidential nature of mediations, the parties cannot reveal any further information. On the administrative front, the City Manager and Joe Tait, the new District Manager had a meeting on August 24, 2017. While the meeting was an initial meet and greet, both Mr. Tait and the City Manager expressed a desire to improve the working relationship between the two agencies. Earlier in the week, Mr. Tait also met with engineering staff to review operational processes and procedures.

During this reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

At the September 20, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project.

During the previous reporting period, the City responded to the District's request for a draw on available, unencumbered District funds held by the City in the amount of \$4,544,482. Pursuant to the Participation Agreement, as amended and the Financing Agreement between the City of Ukiah and the Ukiah Valley Sanitation District, the City issued a check on August 30, 2017, per the District's final instructions received on that same day.

Over the course of the two weeks leading up to the City Council meeting on September 20th, the District made a number of false claims related to their draw on District funds in an effort to justify their continued legal action



against the City. The press release that fully describes this issue is included in the Litigation Files as UVSD Litigation Update Box File #23.

Mediation continues, but the litigation activities are escalating as the March 2018 trial date nears. The high cost of litigation could be avoided if the District were to agree to focus on mediation efforts and put a hold on the trial.

The City's Director of Finance gave an updated presentation on the impacts of the District's litigation (UVSD Litigation Update Box File #24).

The City Council had previously requested the District put a hold on litigation activities over a year ago and the District opposed the request. The City Council issued a new request on September 21, 2017 (UVSD Litigation Update Box File #25) in hopes the parties could agree to focus efforts on resolution and stay the litigation activities in an effort to avoid the high costs a trial.

At the October 4, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,126,971 in legal fees, with \$3,426,487 paid directly to the Law Offices of Duncan James. Litigation activities were reported to be escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. As of that meeting, the District had not responded to the most recent request from the City Council to put the litigation on hold. In addition, the paid advertisements from the District continued through this period across multiple media platforms with a continued attempt on justifying their litigation.

At the October 18, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget, and the recycled water project. As of mid September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

Litigation activities continue and are quickly escalating as a trial date nears. The mounting legal expenses could be avoided if the District were to agree to focus on mediation efforts and put a hold on the litigation. The City had previously made this request and issued a new request following the conclusion of the last City Council meeting (UVSD Litigation Update Box File #25). Unfortunately, mediation efforts are significantly being displaced by the litigation. To date, the District has not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation.

At a special meeting on October 11, 2017, the Ukiah Valley Sanitation District voted in favor of contract amendments to their contract for legal services with Law Office of Duncan James. In addition, the Board voted to change their regular meeting time to the 3rd Wednesdays of the month at 6pm which is in direct conflict with the regular City Council meetings.

The District continues to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contain false, partial and manipulated information.

The City's Finance Director again reported on the impacts litigation has on the refinancing of the wastewater treatment plant bonds. A current review by Director Buffalo demonstrates that refinancing would not be feasible given the litigation in that the rates would not be advantageous due to a diminished rating. In addition, it would be difficult to secure insurance and underwriting given the risk to investors created by the District's litigation efforts.

At the November 1, 2017, City Council meeting, the City Manager again reported that the District continues to be unresponsive to the City's request for a joint meeting regarding the Fiscal Year 16-17 budget, 17-18 budget,

and the recycled water project.

The City of Ukiah continues to contend that the lawsuit is unnecessary, and is seeking cooperation with the District to settle the dispute outside of litigation. As of the end of September 2017, the Ukiah Valley Sanitation District had spent nearly \$4,232,610 in legal fees, with \$3,524,988 paid directly to the Law Offices of Duncan James. On a cost-per-utility customer account evaluation, this equates to \$1,321 per District customer account.

During this period, litigation activities continued and escalated as the trial date nears with a number of depositions completed and scheduled. Mediation efforts were significantly being displaced by the litigation. The District had not responded directly to the most recent request from the City Council to put the litigation on hold and focus all efforts on mediation (UVSD Litigation Update Box File #25).

The District continued to utilize a paid media consultant and paid ads in the Ukiah Daily Journal, Hometown Shopper and social media to justify the continued legal action against the City. The ads contained false, partial and manipulated information.

At the November 15, 2017, City Council meeting, the City Attorney reported that there was a case management conference at which the court continued the trial date from March 29th to June 22nd while the City and District continue to be engaged in on-going settlement negotiations. The court ordered a mandatory settlement conference to occur not later than January 5th, and continued the case management conference to January 8th, to report to the court on the status.

At the December 6, 2017, City Council meeting, the City staff reported on the then current cost of the litigation (UVSD Litigation Update Box File #26) and efforts to refinance the 2006 Wastewater Bonds. As of the end of November 2017, the Ukiah Valley Sanitation District had spent nearly \$4,691,748 in legal fees, with \$3,883,170 paid directly to the Law Offices of Duncan James. The City's total cost for defense was \$1,102,822. On a cost-per-utility customer account evaluation, this equates to \$1,464 per District customer account and \$281 per City customer account. Staff also reported the three newly elected UVSD Board Members officially took their seats on December 1.

At the December 20, 2017, City Council meeting, the City Attorney reported that he and the City Manager were in ongoing settlement discussions with the District's legal/staff that include a meeting on the 20th and at least another scheduled for the 21st. In addition, City staff and bond consultants delivered a presentation to the District Board on December 19th at their special meeting on efforts to refinance the 2006 Wastewater Bonds. The same presentation (UVSD Litigation Update Box File #27) was provided to the City Council at their December 20th meeting.

At the January 17, 2018, City Council meeting, the City Manager reported that there are active discussions between the City and District's ad hoc related to mediation. However, litigation activities are also ongoing with costs continuing to mount for both the City and District. It is estimated that just a single half day deposition costs ratepayers in excess of \$3000.

At the February 7, 2018, City Council meeting, Staff again reported that there are two tracks of activity that include settlement discussion and litigation. Staff reported that settlement discussions remain active with additional meeting dates planned. Unfortunately, litigation activity is also continuing on a parallel track. The City Attorney reported that the trial date has been moved from June 22 to July 20, 2018.

**Discussion:** At the February 21, 2018, City Council meeting, Staff will provide the latest status report on the Ukiah Valley Sanitation District's litigation against the City of Ukiah related to the operation of the sanitary sewer system. The Council may elect to discuss the matter further and, if desired, provide direction to Staff and/or consider any related action(s).

As part of this agenda item, the Council does not intend to consult with legal counsel regarding the litigation itself and does not intend to waive evidentiary privileges for attorney-client communication or attorney work product.

UVSD Litigation Update Box Files located at:

<https://cityofukiah.box.com/v/UVSDlitigationUpdates>



## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of the February 7, 2018, Regular Meeting Minutes

**DEPARTMENT:** Clerk/Admin

**PREPARED BY:** Ashley Cocco

**ATTACHMENTS:**

[Attachment 1 - Minutes of February 7, 2018](#)

**Summary:** Council will consider approving the Minutes of February 7, 2018, a Regular Meeting.

**Background:** N/A

**Discussion:** N/A

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**RECOMMENDED ACTION:** Approve the Minutes of February 7, 2018, a Regular Meeting, as submitted.

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**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**CITY OF UKIAH  
CITY COUNCIL MINUTES  
Regular Meeting  
CIVIC CENTER COUNCIL CHAMBERS  
300 Seminary Avenue  
Ukiah, CA 95482  
February 7, 2018  
6:00 p.m.**

---

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

Ukiah City Council met at a Regular Meeting on February 7, 2018, having been legally noticed on February 2, 2018. Mayor Doble called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Jim O. Brown, Stephen G. Scalmanini, Douglas F. Crane, Maureen Mulheren, and Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; Craig Schlatter, Community Development Director; Dan Buffalo, Finance Director; Tim Eriksen, Public Works Director/City Engineer; Sean White, Water Resources Director; and Ashley Cocco, Deputy City Clerk.

*MAYOR DOBLE PRESIDING.*

*The Pledge of Allegiance was led by City Manager Sangiacomo.*

**3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

**a. Receive Presentation Regarding Ukiah on Ice, the Outdoor Holiday Ice Rink, and Present Event Sponsors with Certificates of Appreciation**

**Presenter:** Jake Burgess, Recreation Supervisor

*Presentation was received.*

*RECESS 6:18 – 6:19 P.M.*

**b. Receive Presentation of Fourth Quarter Employee Recognition Awards**

**Presenters:** Justin Wyatt, Police Captain and Tami Bartolomei, Community Services Administrator

*Presentation was received.*

**c. Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System**

**Presenters:** Sage Sangiacomo, City Manager and David Rapport, City Attorney

*Report was received.*

**d. Presentation Regarding Possible City of Ukiah Membership in the National Association of City Transportation Officials (NACTO) and the NACTO Urban Street Design Guide**

**Presenter:** Tim Eriksen, Public Works Director/City Engineer

*Presentation was received.*

**4. PETITIONS AND COMMUNICATIONS**

**5. APPROVAL OF MINUTES**

- a. Approval of the January 12, 2018, Special Meeting Minutes
- b. Approval of the January 17, 2018, Regular Meeting Minutes
- c. Approval of the January 31, 2018, Regular Adjourned Meeting Minutes
- d. Approval of the January 31, 2018, Special Meeting Minutes

**Motion/Second:** Crane/Brown to approve Minutes of January 12, 2018, a special meeting; January 17, 2018, a regular meeting; January 31, 2018, a regular adjourned meeting; and January 31, 2018, a special meeting; as submitted. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**6. RIGHT TO APPEAL DECISION**

**7. CONSENT CALENDAR**

- a. Adoption of Resolution (2018-03) Removing 25 Lineal Feet of On-Street Parking North and South of the Intersection of North Bush Street and Capps Lane – *Public Works*.
- b. Report of the Emergency Acquisition of Professional Services from Peterson CAT in the amount of \$21,544.12 for the Replacement of Switch-gear for the Backup Generator at the Waste Water Treatment Plant – *Water Resources*.
- c. Approve Amendment (COU No. 1314-238-A1) to the Northwestern Pacific Rail Trail License Agreement with North Coast Railroad Authority to Extend the Term of the Agreement an Additional Ten Years to August 1, 2049 – *Public Works*.
- d. Adoption of Resolution (2018-04) Removing On-Street Parking on Sections of Commerce Drive – *Public Works*.
- e. Notification of Purchase of Professional Services (COU No. 1718-177) from Community Development Services for CDBG Business Assistance Loan Underwriting Services in the Amount of Up to \$20,000, or 10% of Each Approved Loan, Whichever is Less – *Community Development*.
- f. Council to Consider Approving a Revision to the Scope of Work for the Contract (COU No. 1718-133-A1) for Professional Services between the City of Ukiah and North Coast Opportunities and Authorize the City Manager to Execute a Corresponding Amendment – *Community Services*.
- ~~g. Council to Receive a Report Regarding the Proposed Change Order for Specification 15-17, Grace Hudson Museum Outdoor Landscape Improvements Project to Siri Grading & Paving in the Amount of \$71,686 for the Installation of a Sidewalk on Main Street at the Grace Hudson Museum – *Community Services*.~~

**Motion/Second:** Crane/Brown to approve to Approve Consent Calendar Items 7a-7f. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**9. COUNCIL REPORTS**

**10. CITY MANAGER/CITY CLERK REPORTS**

**11. PUBLIC HEARINGS (6:15 PM)**

**12. UNFINISHED BUSINESS**

- a. Authorize the City Manager to Negotiate and Execute the 2018 Funding Allocation Agreement with the County of Mendocino for Local Fire Protection Services and Approval of the Corresponding Budget Amendments**

**Presenter:** Sage Sangiacomo, City Manager

**Motion/Second:** Brown/Crane to authorize the City Manager to negotiate and execute the 2018 Funding Allocation Agreement (COU No. 1718-178) with the County of Mendocino for local fire protection services and approval of the corresponding budget amendments. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

**13. NEW BUSINESS**

- a. Consider Adoption of Proposed Resolution Authorizing the Corporation Yard to Pay for Certain Uses of Real Property from the Ukiah Municipal Airport Enterprise Fund and the Corresponding Budget Amendments**

**Presenter:** Greg Owen, Airport Manager

**Motion/Second:** Crane/Brown to adopt the resolution (2018-05) authorizing the Corporation Yard to pay for certain uses of real property from the Ukiah Municipal Airport Enterprise Fund and approve corresponding budget amendments. Motion **carried** by the following roll call votes: AYES: Brown, Scalmanini, Crane, Mulheren, and Doble. NOES: None. ABSENT: None. ABSTAIN: None.

*(Previously Agenda Item 7g)*

- b. Council to Receive a Report Regarding the Proposed Change Order for Specification 15-17, Grace Hudson Museum Outdoor Landscape Improvements Project to Siri Grading & Paving in the Amount of \$71,686 for the Installation of a Sidewalk on Main Street at the Grace Hudson Museum**

**Presenters:** Tami Bartolomei, Community Services Administrator and Mary Horger, Procurement Manager

*Report was received.*

*THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 7:13 P.M.*

**14. CLOSED SESSION**

**Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200*

**Conference with Legal Counsel – Existing Litigation**

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

**Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)

Property: 341 Norgard Lane, Ukiah, CA 95482 (APN's 184-080-27,28; 184-090-01,07; 184-100-04;



180-090-05-00; 180-120-04-44; 180-120-05-00; 180-120-06-00; 184-080-01-00; 184-080-25-00; 184-080-26-00; 180-110-03-00; 180-100-03-00)

Negotiators: Sage Sangiacomo, City Manager; Sean White, Water Resources Director;

Negotiating Parties: City of Ukiah and Tim Norgard;

Under Negotiation: Price & Terms of Payment

**Conference with Real Property Negotiators**

(Cal. Gov't Code Section 54956.8)

Property: 429 South Dora St. Ukiah, CA 95482

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: City of Ukiah and Ukiah Unified School District;

Under Negotiation: Price & Terms of Payment

*No report out was given.*

**15. ADJOURNMENT**

There being no further business, the meeting adjourned at 9:14 p.m.

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Ashley Cocco, Deputy City Clerk



## AGENDA SUMMARY REPORT

**SUBJECT:** Report of Disbursements for the Month of January 2018

**DEPARTMENT:** Finance

**PREPARED BY:** Candice Rasmason

**ATTACHMENTS:**

[Attachment 1 - January 2018 Summary of Disbursements](#)

[Attachment 2 - Account Codes for reference](#)

[Attachment 3 - Object Codes for reference](#)

[Attachment 4 - January 2018 Disbursement Detail](#)

**Summary:** Payments made during the month of January 2018 are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

**Background:** Accounts Payable Check Numbers (City): 3025329; 3025347-3025471; 3025472-3025572; 3025587-3025691; 3025707-3025814

Accounts Payable Check Numbers (UVFD): 3025330-3025346; 3025573-3025586; 3025692-3025706

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 505613-505658; 505659-505698

Payroll Manual Check Numbers: N/A

Void Check Numbers: 3025260, 3018577, 3024584, 3024683, 3025329, 3025331, 3025452, 3025675

**RECOMMENDED ACTION:** Approve the Report of Disbursements for the month of January 2018.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

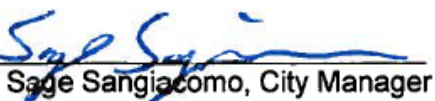
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** N/A

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**Discussion:** This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: January 2018 Summary of Disbursements

Attachment #2: Account Codes for reference

Attachment #3: Object Codes for reference

Attachment #4: January 2018 Disbursement Detail

**CITY OF UKIAH  
REPORT OF DISBURSEMENTS  
REGISTER OF PAYROLL AND DEMAND PAYMENTS  
FOR THE MONTH OF JANUARY**

Attachment 1

**FUNDS:**

|     |                                      |              |         |                                              |              |
|-----|--------------------------------------|--------------|---------|----------------------------------------------|--------------|
| 100 | General Fund                         | \$693,483.99 | 700     | Sanitary Disposal Site Fund                  | \$9,943.20   |
| 105 | Measure S General Fund               |              | 701     | Landfill Corrective Fund                     |              |
| 110 | Special General Fund                 |              | 702     | Disposal Closure Reserve Fund                |              |
| 201 | Worker's Comp Fund                   | \$54,078.86  | 704     | Post Closure Fund - Solid Waste              | \$0.00       |
| 202 | Liability Fund                       | \$95,915.12  | 720     | Golf Fund                                    | \$2,116.18   |
| 203 | Garage Fund                          | \$126,096.07 | 730     | Conference Center Fund                       | \$7,173.18   |
| 204 | Purchasing Fund                      | \$2,422.05   | 750     | Visit Ukiah                                  | \$12,650.51  |
| 205 | Billing & Collections Fund           | \$14,163.56  | 777     | Airport Fund                                 | \$43,221.48  |
| 206 | Public Safety Dispatch Fund          | \$7,971.00   | 778     | Airport Capital Improvement Fund             |              |
| 207 | Payroll Posting Fund                 | \$488,025.58 | 779     | Special Aviation Fund                        |              |
| 208 | Building Maintenance/Corp Yard Fund  | \$14,055.60  | 800     | Electric Fund                                | \$803,516.70 |
| 209 | IT Fund                              | \$17,059.05  | 801     | Electric Capital Reserve Fund                | \$21,930.91  |
| 220 | Equipment Reserve Fund               |              | 803     | Lake Mendocino Bond Reserve                  | \$1,787.50   |
| 250 | Special Revenue Fund                 | \$24.47      | 805     | Street Lighting Fund                         | \$14,343.87  |
| 251 | Special Projects Reserve Fund        |              | 806     | Public Benefits Fund                         | \$32,858.37  |
| 300 | Park Development Fund                |              | 820     | Water Fund                                   | \$115,250.44 |
| 301 | Anton Stadium Fund                   | \$0.00       | 822     | Water Capital Improvement Fund               | \$3,072.50   |
| 302 | Observatory Park Fund                |              | 830     | Recycled Water Fund                          | \$49,437.34  |
| 304 | Swimming Pool Fund                   | \$0.00       |         |                                              |              |
| 305 | Riverside Park Fund                  | \$0.00       | 840     | City/District Sewer Fund                     | \$185,868.30 |
| 306 | Skate Park Fund                      | \$0.00       | 841     | Sewer Construction Fund                      |              |
| 310 | Museum Grants                        | \$1,367.00   | 843     | Sewer Capital Fund                           |              |
| 311 | Alex Rorbaugh Recreation Center Fund | \$3,472.75   | 900     | Special Deposit Trust                        | \$8,397.05   |
| 312 | Downtown Business Improvement Fund   |              | 901     | General Service (Accts Recv)                 | \$3,130.31   |
| 313 | LMIHF Housing Asset Fund             |              | 902     | U.S.W. Billing & Collection                  | \$4,044.03   |
| 314 | Winter Special Events                | \$12,380.39  | 903     | Public Safety - AB 109                       | \$0.00       |
| 500 | 2106 Gas Tax Fund                    |              | 905     | Federal Emergency Shelter Grant              |              |
| 501 | 2107 Gas Tax Fund                    |              | 905     | Mendocino Emergency Service Authority        |              |
| 503 | 2105 Gas Tax Fund                    |              | 911     | Russian River Watershed Association          | \$135,098.79 |
| 505 | Signalization Fund                   |              | 940     | Sanitation District Special Fund             | \$272.58     |
| 506 | Bridge Fund                          |              | 943     | Sanitation District Capital Improvement Fund |              |
| 507 | 1998 STIP Augmentation Fund          |              | 952     | REDIP Sewer Enterprise Fund                  |              |
| 508 | SB325 Reimbursement Fund             | \$9,791.75   | 960     | Community Redevelopment Agency               |              |
| 509 | S.T.P. Fund                          |              | 961     | RDA Housing Pass-Through                     |              |
| 510 | Trans-Traffic Congest Relief Fund    | \$10,767.77  | 962     | Redevelopment Housing Fund                   |              |
| 600 | Community Development Block Grant    |              | 963     | Housing Debt                                 | \$109,525.00 |
| 601 | EDBG 94-333 Revolving Loan           |              | 964     | RDA Capital Pass-Through                     |              |
| 602 | Community Development Fund           |              | 965     | Redevelopment Capital Improvement Fund       |              |
| 603 | 08-HOME-4688                         |              | 966     | Redevelopment Debt Service                   |              |
| 604 | CDBG Grant 09-STBG-6417              |              | 967     | Housing Bond Proceeds                        |              |
| 605 | 11-HOME-7654 Fund                    | \$0.00       | 968     | Non-Housing Bond Proceeds                    |              |
| 606 | CDBG Grant 10-EDEF-7261              |              | 969     | RDA Obligation Retirement Fund               |              |
| 607 | Prop 84 Grant Fund                   |              | 844/944 | Sewer Capital Projects Fund                  | \$23,297.88  |
| 609 | 13-CDBG-8940                         |              | 915     | UVFD                                         | \$68,227.03  |
| 610 | City RDA Projects Fund               |              |         | Retainage Withheld                           | \$18,498.11  |
| 630 | Asset Seizure Fund                   | \$1,600.00   | 611     | CDBG 16-CDBG-11147                           |              |
| 631 | Asset Seizure Fund (Drug/Alcohol)    |              |         |                                              |              |
| 633 | H & S Education 11489(B)(2)(A1)      | \$5,000.00   |         |                                              |              |
| 634 | Federal Asset Seizure Grants         |              |         |                                              |              |
| 635 | SUP Law Enforcement Service Fund     | \$1,250.00   |         |                                              |              |
| 637 | Local Law Enforcement Block Grant    |              |         |                                              |              |
| 638 | Asset Forfeiture 11470.2 H & S       |              |         |                                              |              |
| 639 | Special Revenue - Police             | \$0.00       |         |                                              |              |
| 640 | Parking District Fund                | \$545.78     |         |                                              |              |
| 691 | Museum Fund                          | \$3,134.81   |         |                                              |              |

PAYROLL CHECK NUMBERS: 505613-505658  
DIRECT DEPOSIT NUMBERS: 85333-85552  
PAYROLL PERIOD: 12/17/17-12/30/17  
PAYROLL CHECK NUMBERS: 505659-505698  
DIRECT DEPOSIT NUMBERS: 85553-85761  
PAYROLL PERIOD: 12/31/17-1/13/18  
PAYROLL CHECK NUMBERS:  
DIRECT DEPOSIT NUMBERS:  
PAYROLL PERIOD:

VOID CHECK NUMBERS:  
3025260, 3018577, 3024584, 3024683  
3025329, 3025331, 3025452, 3025675

MANUAL CHECK NUMBERS:

WIRE TRANSFER NUMBERS:

TOTAL DEMAND PAYMENTS- A/P CHECKS \$3,236,266.86  
TOTAL DEMAND PAYMENTS-WIRES\* & EFT's \$120.00  
TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$866,370.74  
TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$548,137.21

\* vendor name( if applicable)

TOTAL PAYMENTS \$4,650,894.81

**CERTIFICATION OF CITY CLERK**

This register of Payroll and Demand Payments was duly approved by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
City Clerk

**APPROVAL OF CITY MANAGER**

I have examined this Register and approve same.

\_\_\_\_\_  
City Manager

**CERTIFICATION OF DIRECTOR OF FINANCE**

I have audited this Register and approve for accuracy and available funds.

\_\_\_\_\_  
Director of Finance

## Account Code Summary

Attachment 2

|          |                                         |          |                                        |
|----------|-----------------------------------------|----------|----------------------------------------|
| 10000000 | General Fund                            | 20526430 | Electric Department - Meter Readers    |
| 10010000 | City Council                            | 20620231 | Ukiah Dispatch                         |
| 10011100 | City Clerk                              | 20620232 | Ft Bragg Dispatch                      |
| 10011300 | Elections                               | 20700000 | Payroll Posting Fund                   |
| 10012100 | City Manager                            | 20822500 | Building Maintenance                   |
| 10012200 | Administrative Support                  | 20824300 | Corporation Yard                       |
| 10012400 | Miscellaneous General Government        | 20922900 | IT Fund                                |
| 10013400 | Finance Department                      | 22013300 | FA Replace - Finance UB                |
| 10014000 | City Attorney                           | 22020200 | FA Replace - Police Operations         |
| 10015100 | Treasury Management                     | 22021210 | FA Replace - Fire Administration       |
| 10016100 | Human Resources                         | 22022900 | FA Replace - Information Technology    |
| 10017100 | Economic Development                    | 22024100 | FA Replace - Garage                    |
| 10018000 | Community Outreach                      | 22024220 | FA Replace - Streets                   |
| 10020217 | Animal Control                          | 22024413 | FA Replace - Water Distribution Cap    |
| 10022100 | Parks                                   | 22024414 | FA Replace - Water Distribution O&M    |
| 10022300 | Aquatics                                | 22024421 | FA Replace - City Wastewater           |
| 10022800 | Recreation                              | 25024210 | Engineering Reserve                    |
| 10022810 | Recreation Administration               | 25024300 | Corporation Yard Reserve               |
| 10022821 | Adult Basketball                        | 25122900 | CIP - IT                               |
| 10022822 | Adult Softball                          | 25123100 | CIP - Planning                         |
| 10022824 | Co-Ed Volleyball                        | 25124210 | CIP - Engineering                      |
| 10022831 | Youth Basketball                        | 25124220 | CIP - Streets                          |
| 10022832 | Youth Softball                          | 25124410 | CIP - Water                            |
| 10022840 | Day Camp                                | 25124421 | CIP - City Wastewater                  |
| 10022850 | Classes & Clinics                       | 25126410 | CIP - Electric                         |
| 10022860 | Special Activities                      | 30022200 | Park Development                       |
| 10023100 | Community Planning                      | 30122210 | Anton Stadium                          |
| 10023320 | Building Inspection                     | 30222220 | Observatory Park                       |
| 10024210 | Engineering                             | 30522250 | Riverside Park                         |
| 10024214 | Traffic Signals                         | 30622260 | Skate Park                             |
| 10024220 | Streets                                 | 30822280 | Project Planning                       |
| 10024224 | Storm Drains                            | 31022700 | Museum Grant                           |
| 10514000 | Police - City Attorney                  | 31122870 | Alex Rorabaugh Recreation Center       |
| 10520210 | Patrol                                  | 31217100 | Downtown Business Improvement District |
| 10520214 | Police Reserves                         | 50524210 | Engineering - Signalization Fund       |
| 10520216 | COPS Grant                              | 50624210 | Capital Engineering                    |
| 10520218 | Police - CSO                            | 50824210 | SB325 - Engineering                    |
| 10520224 | Police - Major Crimes Task Force        | 50824220 | SB325 - Streets                        |
| 10521210 | Fire Administration                     | 50924210 | STP - Engineering                      |
| 10521312 | Fire Volunteer Station                  | 50924220 | STP - Streets                          |
| 20112400 | Worker's Compensation Fund              | 51024220 | Trans - Traffic Slurry Seal            |
| 20212400 | Liability Fund                          | 510X9999 | Trans -Traffic Project                 |
| 20324100 | Garage Fund                             | 60217441 | Grant - CDBG 602                       |
| 20413500 | Purchasing Fund                         | 60317442 | Grant - HOME 603                       |
| 20513300 | Billing and Collections                 | 60417441 | Grant - CDBG 604                       |
| 20514000 | Billing and Collections - City Attorney | 60517442 | Grant - HOME 605                       |
| 20524412 | Water Department - Meter Readers        | 60517461 | First Time Homebuyer Program           |

**Account Code Summary**

Attachment 2

|          |                                   |          |                                 |
|----------|-----------------------------------|----------|---------------------------------|
| 60517462 | FTHB Activity Delivery            | 80026130 | Electric Substation             |
| 60517467 | FTHB - PIR                        | 80026140 | Reimbursable Work for Others    |
| 60600000 | CDBG Grant 10-EDEF-7261 Fund      | 80026200 | Electric Metering               |
| 60617441 | Grant - CDBG 606                  | 80026300 | Electric Generation             |
| 60617451 | General Administration            | 80026312 | Mendocino Hydro                 |
| 60617452 | AD ED Direct Financial Assistance | 80026330 | Hydro Electric                  |
| 60617453 | ED Direct Financial Assistance    | 80026400 | Electric Administration         |
| 60717443 | Grant Prop 84                     | 80026410 | Electric General Administration |
| 60724413 | Prop 84 Water Distribution Cap    | 80026430 | Interdepartmental Charges       |
| 60900000 | 13-CDBG-8940                      | 80326330 | Hydro Plant                     |
| 60917458 | 13-CDBG-8940                      | 80526610 | Street Lighting                 |
| 63020210 | Asset Seizure Expenditure         | 80626500 | Public Benefit                  |
| 63120210 | Drug & Alcohol Education          | 82024410 | Water                           |
| 63320210 | H&S Asset Seizure Expenditure     | 82024411 | Water - Production O&M          |
| 63420250 | Fed Asset Seizure Expenditure     | 82024413 | Water - Distribution Capital    |
| 63520210 | SLESF                             | 82024414 | Water - Distribution O&M        |
| 63820210 | Asset Forfeiture 11470            | 82024415 | Water - Production Capital      |
| 64020213 | Parking Enforcement               | 82224413 | Water - Distribution Capital    |
| 69122700 | Museum                            | 84024420 | Wastewater                      |
| 70024500 | Landfill 700                      | 84024421 | Wastewater City - O&M           |
| 70224500 | Landfill Closure                  | 84024422 | Wastewater City - Capital       |
| 70424500 | Landfill Post closure             | 84024425 | Wastewater Treatment - O&M      |
| 72022400 | Golf                              | 84124426 | Wastewater Treatment - Capital  |
| 73022600 | Conference Center                 | 84224420 | Wastewater                      |
| 75017110 | Visit Ukiah                       | 84324422 | Wastewater City - Capital       |
| 77725200 | Airport Operations                | 84424421 | Wastewater City Capital - O&M   |
| 77817411 | FAA Grant                         | 84424422 | Wastewater City - Capital       |
| 80026100 | Electric Administration           | 90000000 | Special Deposit Trust Fund      |
| 80026110 | Electric Overhead                 | 91190100 | Russian River Watershed Assoc   |
| 80026120 | Electric Underground              | 96900000 | Successor Agency                |

# Object Code Summary

Attachment 3

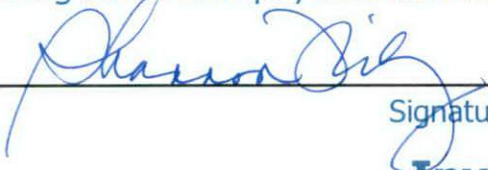
|                                      |                                      |
|--------------------------------------|--------------------------------------|
| 12102 INVENTORY OF SUPPLIES          | 52526 FRAUD INVEST. ASSESSMENT       |
| 12103 STORES PURCHASES               | 52527 A.D.P. PREMIUM & DEDUCTIBLE    |
| 12104 INVENTORY - PURCHASES          | 52528 LIABILITY INSURANCE            |
| 12105 STORES ISSUES                  | 52529 EARTHQUAKE & FLOOD PREMIUMS    |
| 51211 PERS UNFUNDED LIABILITY        | 52530 POLLUTION-ENVIRON INS PREMIUM  |
| 51280 OVERTIME/CALLOUT MEALS         | 52531 UMEMPLOY. INS EXPENSE          |
| 51285 CALLOUT MILEAGE REIMBURSEMENTS | 52532 SAFETY & TRAINING SUPPORT      |
| 52100 CONTRACTED SERVICES            | 52600 RENT                           |
| 52107 CONTRACTED SERVICES-EIR        | 52841 SUCCESSOR AGENCY ADMIN         |
| 52108 CONTRACT SERVICES-GPU          | 54100 SUPPLIES                       |
| 52110 AMBULANCE BILLING              | 54101 POSTAGE                        |
| 52111 MAINT. CONTRCTS - DEFIBRULATOR | 54102 SMALL TOOLS                    |
| 52112 M. S. OVERSIGHT                | 54105 PHOTOGRAPHIC EXPENSE           |
| 52113 PLANNING STUDIES               | 54106 SPECIALTY SUPPLIES             |
| 52114 COMPLIANCE STUDIES             | 54120 PW - SPECIAL SUPPLIES          |
| 52120 LABOR CHARGES FROM OTHER DEPAR | 54121 PW - ASPHALT CONCRETE          |
| 52130 EDUCATIONAL & MARKETING MATL'S | 54122 PW - AGGREGATE BASE            |
| 52131 ASSISTANCE TO SENIORS          | 54123 PW - CRACK SEALANT             |
| 52132 EMERGENCY ASSISTANCE           | 54124 PW - CONCRETE/SUPPLIES         |
| 52133 MONTHLY DISCOUNT PROGRAM       | 54125 PW - TRAFFIC PAINT             |
| 52134 CONTRACT ADMINISTRATION        | 54126 PW-PREMARKS                    |
| 52135 ENERGY CONSERVATION PROGRAM    | 54127 PW - SIGN POSTS/SHEETING       |
| 52136 PHOTOVOLTAIC RATES/INCENTIVE   | 54128 PW - COLD PATCH MATERIAL       |
| 52137 PUBLIC BENEFITS PROGRAM MGMT   | 54129 PW - TACK OIL                  |
| 52138 NCPA PUBLIC BENEFITS PROGRAM   | 54130 PW - SAFETY                    |
| 52139 RESEARCH, DEVELOPMENT & DEMO   | 54131 PW - BARRICADES & CONES        |
| 52140 LITIGATION EXPENSES            | 54160 HR - CITY LIABILITY & CONTRACT |
| 52145 DETACHMENT-SEWER-UVSD          | 54161 HR - BACKGROUND & PHYSICALS    |
| 52150 LEGAL SERVICES/EXPENSES        | 54162 HR - ADVERTISING               |
| 52151 AFLAC & PERS INSUR ADMIN FEES  | 54163 HR - INTERVIEW SUPPLIES        |
| 52170 UKIAH WASTE SOLUTIONS          | 54164 HR - FORMS & OTHER DIV. EXP.   |
| 52171 RESIDENTIAL BILLING CHARGE     | 54165 HR - NEW EMPLOYEE FINGERPRINT  |
| 52172 COMMERCIAL OVERSIGHT FEE       | 54166 HR - DOT TESTING PROGRAM       |
| 52180 SECURITY SERVICES              | 54167 HR - EMPLOYEE DEVELOPMENT      |
| 52301 PROPERTY TAX ADMIN FEE         | 54168 HR - REMIF SAFETY TRNG & SUPPO |
| 52302 AMBULANCE FEES                 | 54201 PRISONER EXPENSE               |
| 52303 REHIT SUPPORT                  | 54202 MAJOR CRIME INVETIGATIONS      |
| 52304 LAFCO FEES AND PROP TAX EXP    | 54320 SOFTWARE                       |
| 52500 TRUSTEE FEES                   | 55100 TELEPHONE                      |
| 52510 ADVERTISING & PROMOTION        | 55200 PG&E                           |
| 52515 ADVERTISING & PUBLICATION      | 55210 UTILITIES                      |
| 52521 LIABILITY INSURANCE PREMIUM    | 56100 VEHICLE & EQUIPMENT MAINT. & R |
| 52522 LIABILITY INSURANCE DEDUCT     | 56110 CITY GARAGE - PARTS            |
| 52523 BOILER/MACHINERY PREMIUMS      | 56111 CITY GARAGE - LABOR            |
| 52524 PROPERTY INSURANCE             | 56112 EQUIPMENT PARTS FOR RESALE     |
| 52525 WORKER'S COMP. EXPENSE         | 56120 EQUIPMENT MAINTENANCE & REPAIR |

|       |                                |       |                       |
|-------|--------------------------------|-------|-----------------------|
| 56121 | R & M RADIO EQUIPMENT          | 80235 | SYSTEM MAINTENANCE    |
| 56122 | R & M NON-AUTO EMS EQUIPMENT   | 80236 | EMERGENCY/CONTINGENCY |
| 56123 | R & M COMPUTERS                | 90100 | LOAN PROCEEDS         |
| 56124 | MAINT CONTRACT DEFIBULATORS    | 90101 | LOAN PAYMENT RECEIVED |
| 56130 | EXTERNAL SERVICES              | 90301 | LOAN REPAYMENT        |
| 56210 | FUEL & FLUIDS                  | 90410 | BOND PROCEEDS         |
| 56300 | BUILDING MAINT. & REPAIR       |       |                       |
| 56410 | EQUIPMENT RENTAL - PRIVATE     |       |                       |
| 56504 | FACILITY MAINTENANCE & REPAIR  |       |                       |
| 56600 | AIRFIELD MAINTENANCE & REPAIR  |       |                       |
| 56700 | LANDFILL CLOSURE EXPENSE       |       |                       |
| 57100 | CONFERENCE & TRAINING          |       |                       |
| 57101 | CONF & TRAINING-AQUATICS       |       |                       |
| 57102 | CONF & TRAINING-PARKS STAFF    |       |                       |
| 57200 | MEETINGS                       |       |                       |
| 57300 | MEMBERSHIPS & SUBSCRIPTIONS    |       |                       |
| 58101 | NCPA PLANT GENERATION          |       |                       |
| 58102 | NCPA POWER PURCHASES           |       |                       |
| 58103 | NCPA TRANSMISSION              |       |                       |
| 58104 | NCPA MANAGEMENT SERVICES       |       |                       |
| 58105 | NCPA THIRD PARTY SALES         |       |                       |
| 58106 | NCPA PASS THROUGH COSTS        |       |                       |
| 58107 | NCPA COMMITMENTS ACTIVITY      |       |                       |
| 58201 | WATER PURCHASES                |       |                       |
| 58202 | WATER TREATMENT PLANT CHEMICAL |       |                       |
| 58401 | AVIATION FUEL                  |       |                       |
| 58410 | GARAGE LUBRICANTS & PARTS      |       |                       |
| 58510 | REIMBRASABLE JOBS              |       |                       |
| 59100 | PROPERTY TAXES PAID            |       |                       |
| 59101 | FEES                           |       |                       |
| 59102 | FRANCHISE FEES                 |       |                       |
| 59350 | PURCHASE DISCOUNTS TAKEN       |       |                       |
| 59400 | OTHER EXPENSES                 |       |                       |
| 70101 | LOAN PAYMENTS MADE             |       |                       |
| 70102 | BOND INTEREST PAYMENTS         |       |                       |
| 70110 | BOND ISSUANCE COSTS            |       |                       |
| 70201 | LOAN PRINCIPAL PAYMENTS        |       |                       |
| 70202 | BOND PRINCIPAL PAYMENTS        |       |                       |
| 80100 | MACHINERY & EQUIPMENT          |       |                       |
| 80200 | BUILDINGS ACQUISITION          |       |                       |
| 80210 | LAND ACQUISITION               |       |                       |
| 80220 | BUILDING IMPROVEMENTS          |       |                       |
| 80230 | INFRASTRUCTURE                 |       |                       |
| 80231 | RECYCLING STUDY 50% GRANT MATC |       |                       |
| 80232 | LINE REPLACEMENTS              |       |                       |
| 80233 | MAIN REPLACEMENTS              |       |                       |
| 80234 | INFLOW/INFILTRATION            |       |                       |



# List of Checks Presented for Approval on 1/5/2018

The following list of bills payable was reviewed and approved for payment.

  
 \_\_\_\_\_  
 Signature  
**Invoices**

| Vendor Name                 | Invoice #  | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                               |            |
|-----------------------------|------------|--------------------------------|-------------|--------------------------------------|-------------------------------|------------|
| ADAMSON POLICE PRODUCTS     | INV261939  | UPFITTING 2017 DODGE CHARGER   | \$371.61    | 10020210-56130                       | EXTERNAL SERVICES             | \$371.61   |
|                             | INV259910  | UPFITTING 2017 DODGE CHARGER   | \$572.77    | 10020210-56130                       | EXTERNAL SERVICES             | \$572.77   |
|                             | INV259395  | UPFITTING 2017 DODGE CHARGER   | \$2,650.69  | 10020210-56130                       | EXTERNAL SERVICES             | \$2,650.69 |
|                             | INV261717  | UPFITTING 2017 DODGE CHARGER   | \$2,791.50  | 10020210-56130                       | EXTERNAL SERVICES             | \$2,791.50 |
|                             | INV261729  | PARTS AS NEEDED                | \$244.64    | 10021210-56130                       | EXTERNAL SERVICES             | \$244.64   |
|                             | INV260355  | PARTS AS NEEDED                | \$851.51    | 82024414-56130                       | EXTERNAL SERVICES             | \$425.75   |
|                             |            |                                |             | 84024421-56130                       | EXTERNAL SERVICES             | \$425.76   |
|                             |            |                                |             |                                      | <b>Vendor Total:</b>          | \$7,482.72 |
| ADVANCED SECURITY SYSTEMS   | 396172.2   | ALARM MONITORING AT GHM        | \$88.50     | 69122700-52180                       | SECURITY SERVICES             | \$88.50    |
|                             | 396172     | FIRE, LIFE SAFETY INSPECTION & | \$528.48    | 69122700-52180                       | SECURITY SERVICES             | \$528.48   |
|                             |            |                                |             |                                      | <b>Vendor Total:</b>          | \$616.98   |
| AFLAC                       | 454910     | CANCER/LIFE/ACC INSURANCE      | \$7,101.68  | 20700000-20527                       | SECTION 125 (CANCER & LIFE)   | \$7,101.68 |
|                             |            |                                |             |                                      | <b>Vendor Total:</b>          | \$7,101.68 |
| AFLAC GROUP INSURANCE       | A093819700 | CRITICAL CARE INSURANCE        | \$515.72    | 20700000-20538                       | AFLAC CRITICAL ILLNESS POLICY | \$515.72   |
|                             |            |                                |             |                                      | <b>Vendor Total:</b>          | \$515.72   |
| AIMEE SHIELDS               | JAN 2018   | TRANSCRIPTION SERVICES FOR POL | \$1,250.00  | 63520210-52100                       | CONTRACTED SERVICES           | \$1,250.00 |
|                             |            |                                |             |                                      | <b>Vendor Total:</b>          | \$1,250.00 |
| ALHAMBRA NATIONAL WATER     | 5109554    | DRINKING WATER SERVICES        | \$113.95    | 84024425-52100                       | CONTRACTED SERVICES           | \$99.13    |
|                             | 120617     |                                |             | 69122700-54100                       | SUPPLIES                      | \$14.82    |
|                             |            |                                |             |                                      | <b>Vendor Total:</b>          | \$113.95   |
| ALL-GUARD ALARM SYSTEMS INC | A155183    | MONTHLY MONITORING AT WWTP     | \$81.80     | 84024425-52180                       | SECURITY SERVICES             | \$81.80    |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                 | Invoice #      | Invoice Description        | Invoice Amt | Account Detail and Allocation Detail |                                |          |
|-----------------------------|----------------|----------------------------|-------------|--------------------------------------|--------------------------------|----------|
| ALL-GUARD ALARM SYSTEMS INC | A160014        | MONTHLY MONITORING AT WWTP | \$81.80     | 84024425-52180                       | SECURITY SERVICES              | \$81.80  |
|                             |                |                            |             |                                      | <b>Vendor Total:</b>           | \$163.60 |
| AMAZON CAPITAL SERVICES     | 1RWP-FDC3-TRG7 | FUSE HOLDER                | \$38.00     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.05) |
|                             |                |                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.19) |
|                             |                |                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.19) |
|                             |                |                            |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$2.76) |
|                             |                |                            |             | 80026210-54100                       | SUPPLIES                       | \$3.19   |
|                             |                |                            |             | 80026210-54100                       | SUPPLIES                       | \$38.00  |
|                             | 1QVX-7G3G-R1PM | DC POWER SUPPLY            | \$38.98     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.05) |
|                             |                |                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.20) |
|                             |                |                            |             | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$3.28   |
|                             |                |                            |             | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$38.98  |
|                             |                |                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.20) |
|                             |                |                            |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$2.83) |
|                             | 1YGR-N1X1-TLCQ | 65FT HDMI CABLE            | \$62.95     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.08) |
|                             |                |                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.32) |
|                             |                |                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.32) |
|                             |                |                            |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$4.57) |
|                             |                |                            |             | 10022810-54100                       | SUPPLIES                       | \$5.29   |
|                             |                |                            |             | 10022810-54100                       | SUPPLIES                       | \$62.95  |
|                             | 1RLV-3DGX-XMPH | WIRELESS VERTICAL MOUSE    | \$91.75     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.12) |
|                             |                |                            |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.48) |
|                             |                |                            |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.48) |
|                             |                |                            |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$6.89) |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name             | Invoice #       | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|-------------------------|-----------------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| AMAZON CAPITAL SERVICES | 1RLV-3DGX-XMPH  | WIRELESS VERTICAL MOUSE        | \$91.75     | 84024425-54100                       | SUPPLIES                   | \$7.97     |
|                         |                 |                                |             | 84024425-54100                       | SUPPLIES                   | \$91.75    |
|                         | 1RWP-FDC3-646Q  | HP TONER CARTRIDGE             | \$99.14     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.13)   |
|                         |                 |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.50)   |
|                         |                 |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.50)   |
|                         |                 |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$7.19)   |
|                         |                 |                                |             | 80026400-54100                       | SUPPLIES                   | \$8.32     |
|                         |                 |                                |             | 80026400-54100                       | SUPPLIES                   | \$99.14    |
|                         | 16PY-3R6W-CQWM  | HMDI MULTI SPLITTER            | \$112.70    | 10022810-54100                       | SUPPLIES                   | \$112.70   |
|                         | 19VT-QCND-XWDP  | CARMEL APPLE DIP & CORN DOGS   | \$79.07     | 31400000-54100                       | SUPPLIES                   | \$79.07    |
|                         | 1G71-XDWC-9TV7  | TRUE FORM ERGONOMIC KEYBOARD   | \$59.18     | 84024425-54100                       | SUPPLIES                   | \$59.18    |
|                         | Vendor Total:   |                                |             |                                      |                            | \$581.77   |
| ANDREW STRICKLIN        | TA 1/22-5/25/18 | TRAVEL ADVANCE                 | \$360.00    | 82024410-57100                       | CONFERENCE & TRAINING      | \$360.00   |
| Vendor Total:           |                 |                                |             |                                      | \$360.00                   |            |
| ANIXTER                 | 3727030-01      | ELECTRICAL EQUIPMENT AND SUPPL | \$343.77    | 80000000-12104                       | INVENTORY - PURCHASES      | \$343.77   |
|                         | 3763264-00      | ELECTRICAL EQUIPMENT AND SUPPL | \$1,006.26  | 80000000-12104                       | INVENTORY - PURCHASES      | \$1,006.26 |
|                         | 3727030-03      | ELECTRICAL EQUIPMENT AND SUPPL | \$1,479.32  | 80000000-12104                       | INVENTORY - PURCHASES      | \$1,479.32 |
|                         | Vendor Total:   |                                |             |                                      |                            | \$2,829.35 |
| AT&T                    | 0602239914      | LIVESCAN                       | \$1,068.74  | 10020210-55100                       | TELEPHONE                  | \$1,068.74 |
| Vendor Total:           |                 |                                |             |                                      | \$1,068.74                 |            |
| AVIATION LABORATORIES   | 0303613-IN      | DICE FLASH- 5 GALLON PAIL      | \$116.18    | 77725200-58401                       | AVIATION FUEL              | \$6.47     |
|                         |                 |                                |             | 77725200-58401                       | AVIATION FUEL              | \$116.18   |
|                         |                 |                                |             | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.10)   |
|                         |                 |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.39)   |
|                         |                 |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.39)   |



# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                             | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|-----------------------------------------|---------------|--------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| AVIATION LABORATORIES                   | 0303613-IN    | DICE FLASH- 5 GALLON PAIL      | \$116.18    | 90000000-23013                       | STATE USE TAX LIABILITY     | (\$5.59)    |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$116.18    |
| BAY AREA BARRICADE SERVICE INC          | 0350920-IN    | ROAD MARKERS                   | \$1,187.10  | 90000000-23028                       | MEASURE Y DISTRICT TAX      | (\$4.93)    |
|                                         |               |                                |             | 10024220-54127                       | PW - SIGN POSTS/SHEETING    | \$4.93      |
|                                         |               |                                |             | 10024220-54127                       | PW - SIGN POSTS/SHEETING    | \$1,187.10  |
|                                         | 0350429-IN    | UNISTRUT POST                  | \$689.00    | 10024220-54120                       | PW - SPECIAL SUPPLIES       | \$689.00    |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$1,876.10  |
| BAYSIDE PRINTED PRODUCTS                | 109190        | RECEIPT BOOKS                  | \$761.05    | 10013400-54100                       | SUPPLIES                    | \$761.05    |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$761.05    |
| BEST BEST & KRIEGER LLP                 | 810447        | RDA LEGAL SERVICES AS NEEDED   | \$290.16    | 10017200-52100                       | CONTRACTED SERVICES         | \$290.16    |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$290.16    |
| BORIS PROKOP                            | UKIAH-2018-00 | ASSIST EUD WITH REGULATORY & M | \$7,125.00  | 80026400-52100                       | CONTRACTED SERVICES         | \$7,125.00  |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$7,125.00  |
| CALIFORNIA PAVEMENT MAINTENANCE COMPANY | 117429        | SLURRY SEAL LOCAL STRTS & AIRP | \$11,334.50 | 51024220-80230                       | INFRASTRUCTURE              | \$11,334.50 |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$11,334.50 |
| CANTEEN SERVICE                         | 10316         | MISCELLANEOUS SUPPLIES AS NEED | \$220.75    | 31400000-54100                       | SUPPLIES                    | \$220.75    |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$220.75    |
| CDW GOVERNMENT INC                      | LDP8911       | HP BLACK TONER                 | \$203.22    | 80026400-54100                       | SUPPLIES                    | \$203.22    |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$203.22    |
| CINDY SAUERS                            | DV120617      | SUBSCRIPTION                   | \$99.99     | 80026400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$99.99     |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$99.99     |
| CLARK PEST CONTROL                      | 21166108      | PEST CONTROL SVCS              | \$74.00     | 80026220-52100                       | CONTRACTED SERVICES         | \$74.00     |
|                                         | 21329794      | PEST CONTROL SVCS              | \$95.00     | 80026400-52100                       | CONTRACTED SERVICES         | \$95.00     |
|                                         |               |                                |             |                                      | <b>Vendor Total:</b>        | \$169.00    |
| CODE PUBLISHING COMPANY                 | 58571         | CODIFICATION SERVICES AS PER A | \$64.35     | 10012500-52100                       | CONTRACTED SERVICES         | \$64.35     |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                        | Invoice #      | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                               |            |
|------------------------------------|----------------|---------------------------------|-------------|--------------------------------------|-------------------------------|------------|
| CODE PUBLISHING COMPANY            | 58506          | CODIFICATION SERVICES AS PER A  | \$386.10    | 10012500-52100                       | CONTRACTED SERVICES           | \$386.10   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$450.45   |
| COMCAST                            | 0472 NOV 17    | INTERNET SERVICES               | \$161.92    | 73022600-55100                       | TELEPHONE                     | \$161.92   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$161.92   |
| CRAIG SCHLATTER                    | TR 12/14-15/17 | TRAVEL REIMBURSEMENT            | \$352.98    | 10023100-57100                       | CONFERENCE & TRAINING         | \$352.98   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$352.98   |
| DANIEL SPENCE                      | DV122017       | REIMBURSEMENT ICE RINK SUPPLIES | \$268.95    | 31400000-54100                       | SUPPLIES                      | \$268.95   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$268.95   |
| DC CUSTOMS INC                     | 184709         | PARTS AS NEEDED                 | \$209.32    | 10024210-56130                       | EXTERNAL SERVICES             | \$209.32   |
|                                    | 184678         | PARTS AS NEEDED                 | \$277.00    | 80026400-56130                       | EXTERNAL SERVICES             | \$277.00   |
|                                    | 184649         | PARTS AS NEEDED                 | \$889.66    | 82024414-56130                       | EXTERNAL SERVICES             | \$444.83   |
|                                    |                |                                 |             | 84024421-56130                       | EXTERNAL SERVICES             | \$444.83   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$1,375.98 |
| DEEP VALLEY SECURITY               | 318582         | ALARM SERVICES PER ATTACHED CO  | \$75.86     | 73022600-52180                       | SECURITY SERVICES             | \$75.86    |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$75.86    |
| DELL MARKETING LP                  | 10200611156    | THUNDERBOLT DOCK ADAPTER        | \$274.72    | 10020210-54330                       | COMPUTER AND TECHNOLOGY       | \$274.72   |
|                                    | 10211895230    | LOGITECH KEYBOARD               | \$64.09     | 20513300-54100                       | SUPPLIES                      | \$64.09    |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$338.81   |
| DEPARTMENT OF JUSTICE              | 271610         | FINGERPRINTING SERVICES         | \$106.00    | 10016100-54165                       | HR - NEW EMPLOYEE FINGERPRINT | \$106.00   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$106.00   |
| DEPT OF FORESTRY & FIRE PROTECTION | 148056         | CHAMBERLAIN WORK CREWS OCT 17   | \$913.60    | 10024220-52100                       | CONTRACTED SERVICES           | \$913.60   |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$913.60   |
| DIANA THOMAS                       | DV122117       | REIMBURSEMENT SUPPLIES          | \$89.00     | 69122700-54100                       | SUPPLIES                      | \$89.00    |
|                                    |                |                                 |             |                                      | <b>Vendor Total:</b>          | \$89.00    |
| DIANN LUCCHETTI                    | TR 12/10-16/17 | TRAVEL REIMBURSEMENT            | \$100.99    | 80026400-57100                       | CONFERENCE & TRAINING         | \$100.99   |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                    | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|--------------------------------|-------------|--------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| DIANN LUCCHETTI                | DV121917    | REIMBURSEMENT SUPPLIES         | \$60.93     | 80026400-54100                       | SUPPLIES                       | \$60.93     |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$161.92    |
| E&M ELECTRIC & MACHINERY, INC  | 310305      | WONDERWARE MAINTENANCE CONTRAC | \$11,378.00 | 84024425-52100                       | CONTRACTED SERVICES            | \$11,378.00 |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$11,378.00 |
| EDWARD BACON COMPANY INC       | 29133       | ROAD AND HIGHWAY EQUIPMENT (EX | \$1,119.91  | 84024421-54102                       | SMALL TOOLS                    | \$1,119.91  |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$1,119.91  |
| ENTENMANN-ROVIN CO             | 0131773-IN  | BADGES                         | \$125.08    | 10020210-54100                       | SUPPLIES                       | \$125.08    |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$125.08    |
| EUREKA OXYGEN CO               | 439241      | EQUIPMENT SERVICES             | \$166.05    | 31122870-56300                       | BUILDING MAINT. & REPAIR       | \$166.05    |
|                                | 439171      | EQUIPMENT SERVICES             | \$179.53    | 31122870-56300                       | BUILDING MAINT. & REPAIR       | \$179.53    |
|                                | U 151496    | EQUIPMENT MAINTENANCE          | \$289.47    | 82024411-54100                       | SUPPLIES                       | \$289.47    |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$635.05    |
| FASTENAL                       | CAUKA29023  | MISC SUPPLIES AS NEEDED        | \$41.83     | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$41.83     |
|                                | CAUKA28985  | MISC SUPPLIES AS NEEDED        | \$108.68    | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$108.68    |
|                                | CAUKA28812  | MISC SUPPLIES AS NEEDED        | \$19.66     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$19.66     |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$170.17    |
| FEDERAL EXPRESS                | 3-026-52152 | SHIPPING SERVICES              | \$212.17    | 10013400-54101                       | POSTAGE                        | \$14.90     |
|                                |             |                                |             | 10013400-54101                       | POSTAGE                        | \$70.20     |
|                                |             |                                |             | 10020210-54101                       | POSTAGE                        | \$16.78     |
|                                |             |                                |             | 10020210-54101                       | POSTAGE                        | \$18.75     |
|                                |             |                                |             | 10020210-54101                       | POSTAGE                        | \$22.16     |
|                                |             |                                |             | 80026400-54101                       | POSTAGE                        | \$32.71     |
|                                |             |                                |             | 84024425-54100                       | SUPPLIES                       | \$36.67     |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$212.17    |
| FERGUSON ENTERPRISES INC #1423 | 1327986     | PLUMBING EQUIPMENT, FIXTURES,  | \$1,818.21  | 82000000-12104                       | INVENTORY - PURCHASES          | \$1,818.21  |
| <b>Vendor Total:</b>           |             |                                |             |                                      |                                | \$1,818.21  |



# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                   | Invoice #      | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                              |            |
|-------------------------------|----------------|--------------------------------|-------------|--------------------------------------|------------------------------|------------|
| FOOD MAXX                     | 2853437        | CORP YARD BBQ SUPPLIES         | \$128.27    | 20824300-54100                       | SUPPLIES                     | \$128.27   |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$128.27   |
| GARTON TRACTOR INC            | CU33587        | PARTS AS NEEDED                | \$24.69     | 10021210-56130                       | EXTERNAL SERVICES            | \$24.69    |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$24.69    |
| GCS ENVIRONMENTAL EQUIP SRVS  | 16738          | PARTS & SUPPLIES AS NEEDED     | \$366.09    | 10024220-56130                       | EXTERNAL SERVICES            | \$366.09   |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$366.09   |
| GENERAL SERVICES AGENCY       | 201710-4       | SLA AGREEMENT THRU JUNE 30, 20 | \$525.00    | 20620231-52100                       | CONTRACTED SERVICES          | \$525.00   |
|                               | 201711-4       | SLA AGREEMENT THRU JUNE 30, 20 | \$525.00    | 20620231-52100                       | CONTRACTED SERVICES          | \$525.00   |
|                               | 20179-4        | SLA AGREEMENT THRU JUNE 30, 20 | \$525.00    | 20620231-52100                       | CONTRACTED SERVICES          | \$525.00   |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$1,575.00 |
| GINA GRECO                    | DV122717       | INSTRUCTOR                     | \$1,113.00  | 10022850-52100                       | CONTRACTED SERVICES          | \$1,113.00 |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$1,113.00 |
| GOLDEN GATE K9 LLC            | UPD11302017    | ANNUAL K9 TRAINING             | \$700.00    | 10020210-54100                       | SUPPLIES                     | \$700.00   |
|                               | UPD12312017    | ANNUAL K9 TRAINING             | \$700.00    | 10020210-54100                       | SUPPLIES                     | \$700.00   |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$1,400.00 |
| GRACE N ESPINOZA              | 32             | APPLE CIDER                    | \$35.25     | 31400000-54100                       | SUPPLIES                     | \$35.25    |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$35.25    |
| GRANITE CONSTRUCTION COMPANY  | 1304454        | MISC ROCK & ROAD PATCH MATERIA | \$81.64     | 84024421-54100                       | SUPPLIES                     | \$81.64    |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$81.64    |
| HAILEY STONE                  | TA 1/21-2/9/18 | TRAVEL ADVANCE                 | \$3,522.27  | 20620231-57100                       | CONFERENCE & TRAINING        | \$735.00   |
|                               |                |                                |             | 20620232-57100                       | CONFERENCE & TRAINING        | \$2,787.27 |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$3,522.27 |
| HARTFORD RETIREE PREMIUM ACCT | 50011 JAN 18   | RETIREE HEALTH INSURANCE       | \$1,166.06  | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM | \$1,166.06 |
|                               |                |                                |             |                                      | <b>Vendor Total:</b>         | \$1,166.06 |
| HIGHWAY HANDYMAN PRODUCTS INC | 17437          | RUBBER ROLLER                  | \$792.97    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES   | (\$0.87)   |
|                               |                |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S   | (\$3.45)   |
|                               |                |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$3.45)   |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                   | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                               |           |
|-------------------------------|-----------|--------------------------------|-------------|--------------------------------------|-------------------------------|-----------|
| HIGHWAY HANDYMAN PRODUCTS INC | 17437     | RUBBER ROLLER                  | \$792.97    | 10024220-54127                       | PW - SIGN POSTS/SHEETING      | \$57.80   |
|                               |           |                                |             | 10024220-54127                       | PW - SIGN POSTS/SHEETING      | \$792.97  |
|                               |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY       | (\$50.03) |
|                               |           |                                |             | <b>Vendor Total:</b>                 |                               | \$792.97  |
| HOME DEPOT CREDIT SERVICES    | 0160680   | MISCELLANEOUS SUPPLIES AS NEED | \$113.80    | 84024425-56504                       | FACILITY MAINTENANCE & REPAIR | \$113.80  |
|                               | 0184437   | MISCELLANEOUS SUPPLIES AS NEED | \$518.98    | 84024425-56504                       | FACILITY MAINTENANCE & REPAIR | \$518.98  |
|                               | 4035688   | MISCELLANEOUS SUPPLIES AS NEED | \$193.99    | 10022100-54102                       | SMALL TOOLS                   | \$193.99  |
|                               | 0106295   | MISCELLANEOUS SUPPLIES AS NEED | \$18.25     | 10022100-54100                       | SUPPLIES                      | \$18.25   |
|                               | 3025055   | MISCELLANEOUS SUPPLIES AS NEED | \$67.30     | 10022100-54100                       | SUPPLIES                      | \$67.30   |
|                               | 3113346   | MISCELLANEOUS SUPPLIES AS NEED | \$138.68    | 10022100-54100                       | SUPPLIES                      | \$138.68  |
|                               | 0112577   | MISCELLANEOUS SUPPLIES AS NEED | \$148.91    | 10022100-54100                       | SUPPLIES                      | \$148.91  |
|                               | 4111266   | MISCELLANEOUS SUPPLIES AS NEED | \$337.18    | 10022100-54100                       | SUPPLIES                      | \$337.18  |
|                               | 0112648   | MISCELLANEOUS SUPPLIES AS NEED | (\$34.40)   | 31400000-54100                       | SUPPLIES                      | (\$34.40) |
|                               | 8011977   | MISCELLANEOUS SUPPLIES AS NEED | \$10.79     | 31400000-54100                       | SUPPLIES                      | \$10.79   |
|                               | 0024499   | MISCELLANEOUS SUPPLIES AS NEED | \$34.39     | 31400000-54100                       | SUPPLIES                      | \$34.39   |
|                               | 0024483   | MISCELLANEOUS SUPPLIES AS NEED | \$40.53     | 31400000-54100                       | SUPPLIES                      | \$40.53   |
|                               | 8011974   | MISCELLANEOUS SUPPLIES AS NEED | \$45.86     | 31400000-54100                       | SUPPLIES                      | \$45.86   |
|                               | 8012000   | MISCELLANEOUS SUPPLIES AS NEED | \$54.43     | 31400000-54100                       | SUPPLIES                      | \$54.43   |
|                               | 0011815   | MISCELLANEOUS SUPPLIES AS NEED | \$73.97     | 31400000-54100                       | SUPPLIES                      | \$73.97   |
|                               | 0024491   | MISCELLANEOUS SUPPLIES AS NEED | \$84.73     | 31400000-54100                       | SUPPLIES                      | \$84.73   |
|                               | 9011876   | MISCELLANEOUS SUPPLIES AS NEED | \$88.56     | 31400000-54100                       | SUPPLIES                      | \$88.56   |



# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                             | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|-----------------------------------------|-----------|--------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| HOME DEPOT CREDIT SERVICES              | 9035306   | MISCELLANEOUS SUPPLIES AS NEED | \$13.23     | 82024411-54100                       | SUPPLIES                    | \$13.23     |
|                                         | 3012276   | MISCELLANEOUS SUPPLIES AS NEED | \$21.64     | 82024411-54100                       | SUPPLIES                    | \$21.64     |
| Vendor Total:                           |           |                                |             |                                      |                             | \$1,970.82  |
| INFOSEND INC                            | 129335    | UB PRINT & MAIL SERVICES       | \$4,808.07  | 20513300-52100                       | CONTRACTED SERVICES         | \$4,808.07  |
|                                         |           |                                |             |                                      |                             |             |
| Vendor Total:                           |           |                                |             |                                      |                             | \$4,808.07  |
| INGERSOLL RAND INDUSTRIAL TECHNOLOGIES  | 24084683  | DRIP PROOF MOTOR               | \$158.25    | 82024411-80100                       | MACHINERY & EQUIPMENT       | \$158.25    |
|                                         | 24161735  | DRIP PROOF MOTOR               | \$23,400.50 | 82024411-80100                       | MACHINERY & EQUIPMENT       | \$23,400.50 |
| Vendor Total:                           |           |                                |             |                                      |                             | \$23,558.75 |
| INTEGRITY SHRED                         | 76401     | SHREDDING SERVICES             | \$57.00     | 10020210-54100                       | SUPPLIES                    | \$28.50     |
|                                         |           |                                |             | 20620231-54100                       | SUPPLIES                    | \$28.50     |
| Vendor Total:                           |           |                                |             |                                      |                             | \$57.00     |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 6246      | REPAIRS AS NEEDED              | \$224.34    | 20822500-52100                       | CONTRACTED SERVICES         | \$224.34    |
|                                         |           |                                |             |                                      |                             |             |
| Vendor Total:                           |           |                                |             |                                      |                             | \$224.34    |
| INTERNATIONAL CODE COUNCIL              | 3180679   | MEMBERSHIP DUES                | \$135.00    | 10023320-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$135.00    |
|                                         |           |                                |             |                                      |                             |             |
| Vendor Total:                           |           |                                |             |                                      |                             | \$135.00    |
| INTERSTATE BATTERIES                    | 363592    | BATTERIES                      | \$541.24    | 10021210-56130                       | EXTERNAL SERVICES           | \$541.24    |
|                                         | 380030612 | BATTERIES                      | \$39.67     | 10022100-56130                       | EXTERNAL SERVICES           | \$39.67     |
|                                         | 363488    | BATTERIES                      | \$139.67    | 77725200-56130                       | EXTERNAL SERVICES           | \$139.67    |
|                                         | 363827    | BATTERIES                      | \$209.97    | 84024425-56130                       | EXTERNAL SERVICES           | \$209.97    |
| Vendor Total:                           |           |                                |             |                                      |                             | \$930.55    |
| INTERWEST CONSULTING GROUP INC          | 31790     | GIS SERVICES - ON-CALL AND AS  | \$1,312.50  | 10023100-52100                       | CONTRACTED SERVICES         | \$682.50    |
|                                         |           |                                |             | 10023320-52100                       | CONTRACTED SERVICES         | \$367.50    |
|                                         |           |                                |             | 82024414-52100                       | CONTRACTED SERVICES         | \$131.25    |
|                                         |           |                                |             | 84024421-52100                       | CONTRACTED SERVICES         | \$131.25    |
|                                         | 37237     | ON-CALL BUILDING & PLAN CHECK  | \$3,062.40  | 10023320-52100                       | CONTRACTED SERVICES         | \$3,062.40  |
| Vendor Total:                           |           |                                |             |                                      |                             | \$4,374.90  |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name           | Invoice #        | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                               |            |
|-----------------------|------------------|--------------------------------|-------------|--------------------------------------|-------------------------------|------------|
| INTOXIMETERS          | 583423           | SUPPLIES AS NEEDED             | \$286.60    | 10020210-54201                       | PRISONER EXPENSE              | \$286.60   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$286.60   |
| JASON CHAPMAN         | TA 1/16-20/18    | TRAVEL ADVANCE                 | \$200.00    | 10020210-57100                       | CONFERENCE & TRAINING         | \$200.00   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$200.00   |
| JEFF WALKER           | TA 1/25/18       | TRAVEL ADVANCE                 | \$68.16     | 20513300-57100                       | CONFERENCE & TRAINING         | \$68.16    |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$68.16    |
| JUDY CHAN             | JAN 2018         | JAN 18 RENT                    | \$1,385.00  | 10022100-52600                       | RENT                          | \$1,385.00 |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$1,385.00 |
| KAREN ADAIR           | 84141            | ADVERTISING DESIGN             | \$748.95    | 75012700-52515                       | ADVERTISING & PUBLICATION     | \$748.95   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$748.95   |
| KAREN HOLMES          | 3660174          | REIMBURSEMENT SUPPLIES         | \$100.74    | 69122700-54100                       | SUPPLIES                      | \$100.74   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$100.74   |
| LAWRENCE ELECTRIC INC | PERMIT 3196      | REFUND BUILDING PERMIT         | \$73.14     | 10023300-42220                       | ELECTRICAL PERMITS            | \$59.95    |
|                       |                  |                                |             | 90000000-23234                       | GENERAL PLAN UPDATE FEES      | \$8.99     |
|                       |                  |                                |             | 10023300-42212                       | TECH & RECORDS SURCHARGE      | \$1.80     |
|                       |                  |                                |             | 10023300-42211                       | TRAIN & CERTIFICATION SURCHRG | \$2.40     |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$73.14    |
| LOUIS MALDONADO SR    | JAN-FEB-MARCH 18 | 17/18 DEFENSIVE TACTICAL TRAIN | \$2,600.00  | 10020210-57100                       | CONFERENCE & TRAINING         | \$2,600.00 |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$2,600.00 |
| MARY WILLIAMSON       | TA 1/8-1/12/18   | TRAVEL ADVANCE                 | \$250.00    | 20413500-57100                       | CONFERENCE & TRAINING         | \$250.00   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$250.00   |
| MATHESON TRI-GAS INC  | 16680873         | OXYGEN & MISCELLANEOUS AS NEED | \$47.15     | 82024411-56300                       | BUILDING MAINT. & REPAIR      | \$47.15    |
|                       | 16656367         | OXYGEN & MISCELLANEOUS AS NEED | \$44.82     | 20822500-56210                       | FUEL & FLUIDS                 | \$44.82    |
|                       | 16680871         | OXYGEN & MISCELLANEOUS AS NEED | \$47.61     | 10024220-54120                       | PW - SPECIAL SUPPLIES         | \$47.61    |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>          | \$139.58   |
| MEL GRANDI            | DV121917         | REIMBURSEMENT TRAVEL EXPENSES  | \$458.90    | 80026200-57100                       | CONFERENCE & TRAINING         | \$106.49   |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                            | Invoice #    | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                             |            |
|----------------------------------------|--------------|----------------------------------------|-------------|--------------------------------------|-----------------------------|------------|
| MEL GRANDI                             | DV121917     | REIMBURSEMENT TRAVEL EXPENSES          | \$458.90    | 80026400-57100                       | CONFERENCE & TRAINING       | \$352.41   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$458.90   |
| MENDOCINO COMMUNITY HEALTH CLINIC      | DV121817     | REFUND PERMIT APPLICATION              | \$600.00    | 10023110-42320                       | VAR/USE & SITE DEV PERMITS  | \$600.00   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$600.00   |
| MICROFLEX CORP #774353                 | IN1826936    | SUPPLES AS NEEDED                      | \$453.02    | 10020210-54201                       | PRISONER EXPENSE            | \$453.02   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$453.02   |
| MOIRS                                  | 142952       | MISCELLANEOUS POOL SUPPLIES AS         | \$259.35    | 82024411-58202                       | CHEMICALS                   | \$259.35   |
|                                        | 142738       | MISCELLANEOUS POOL SUPPLIES AS         | \$311.21    | 82024411-58202                       | CHEMICALS                   | \$311.21   |
|                                        | 142817       | MISCELLANEOUS POOL SUPPLIES AS         | \$311.21    | 82024411-58202                       | CHEMICALS                   | \$311.21   |
|                                        | 143030       | MISCELLANEOUS POOL SUPPLIES AS         | \$423.08    | 82024411-58202                       | CHEMICALS                   | \$423.08   |
|                                        | 142882       | MISCELLANEOUS POOL SUPPLIES AS         | \$466.82    | 82024411-58202                       | CHEMICALS                   | \$466.82   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$1,771.67 |
| MUNICIPAL MAINTENANCE EQUIPMENT        | 0123580-IN   | MISCELLANEOUS PARTS AS NEEDED          | \$943.18    | 84024425-54100                       | SUPPLIES                    | \$943.18   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$943.18   |
| NATIONAL METER & AUTOMATION            | S1093134.001 | WATER SUPPLY, GROUNDWATER, SEW         | \$2,928.14  | 82000000-12104                       | INVENTORY - PURCHASES       | \$2,204.90 |
|                                        |              |                                        |             | 82024414-54100                       | SUPPLIES                    | \$723.24   |
|                                        | S1093190.001 | WATER SUPPLY, GROUNDWATER, SEW         | \$3,976.26  | 82000000-12104                       | INVENTORY - PURCHASES       | \$3,976.26 |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$6,904.40 |
| NICK KIRBY                             | DV010218     | REIMBURSEMENT FOR WWTP TRAINING & EXAM | \$249.00    | 82024414-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$249.00   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$249.00   |
| NOR-CAL RECYCLED ROCK & AGGREGATES INC | 14329        | MISC ROCK & ROAD PATCH MATERIA         | \$745.87    | 10024220-54120                       | PW - SPECIAL SUPPLIES       | \$745.87   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$745.87   |
| NORTHERN AGGREGATES INC                | 55413        | MISC ROCK & SAND AS NEEDED             | \$238.46    | 10024220-54120                       | PW - SPECIAL SUPPLIES       | \$238.46   |
|                                        |              |                                        |             |                                      | <b>Vendor Total:</b>        | \$238.46   |



# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                    | Invoice #   | Invoice Description           | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|--------------------------------|-------------|-------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| ONE TIME PAY VENDOR            | 224092      | REFUND DANCE FLOOR RENTAL     | \$500.00    | 73000000-10410                       | ACCOUNTS RECEIVABLE            | \$500.00   |
|                                | DV120118    | REFUND LIGHT PARADE           | \$10.00     | 90000000-23259                       | PARADE OF LIGHTS               | \$10.00    |
|                                | 35-56600    | UTILITY REFUND                | \$106.79    | 90100000-10420                       | UTILITY RECEIVABLES            | \$106.79   |
|                                | 35-57015    | UTILITY REFUND                | \$51.69     | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$51.69    |
|                                | 3-2230      | UTILITY REFUND                | \$56.86     | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$56.86    |
|                                | 116671-9    | UTILITY REFUND                | \$90.84     | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$90.84    |
|                                | 5-29500     | UTILITY REFUND                | \$243.92    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$243.92   |
|                                | 10054-5     | UTILITY REFUND                | \$264.20    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING   | \$264.20   |
| Vendor Total:                  |             |                               |             |                                      |                                | \$1,324.30 |
| PACE SUPPLY CORPORATION        | 024291672   | VACUUM BREAKER REPAIR KIT     | \$18.08     | 31122870-56300                       | BUILDING MAINT. & REPAIR       | \$18.08    |
|                                | 024263099   | BADGER METER M25 GAL          | \$93.08     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$93.08    |
|                                | 024230329-3 | PLUMBING EQUIPMENT, FIXTURES, | \$6,179.49  | 82000000-12104                       | INVENTORY - PURCHASES          | \$6,179.49 |
| Vendor Total:                  |             |                               |             |                                      |                                | \$6,290.65 |
| PARAMOUNT SIGN CONTRACTORS INC | 2287        | BUILDING PERMIT REFUND        | \$227.57    | 10023300-42210                       | BUILDING PERMITS               | \$92.41    |
|                                |             |                               |             | 90000000-23027                       | BUILDING STDS ADMIN SPEC FD    | \$1.00     |
|                                |             |                               |             | 10021000-44540                       | FIRE PREVENTION FEES           | \$100.00   |
|                                |             |                               |             | 90000000-23234                       | GENERAL PLAN UPDATE FEES       | \$22.87    |
|                                |             |                               |             | 90000000-23005                       | STRONG MOTION INSTR. PROG.     | \$0.62     |
|                                |             |                               |             | 10023300-42212                       | TECH & RECORDS SURCHARGE       | \$4.57     |
|                                |             |                               |             | 10023300-42211                       | TRAIN & CERTIFICATION SURCHRG  | \$6.10     |
| Vendor Total:                  |             |                               |             |                                      |                                | \$227.57   |
| PETERSON TRUCKS INC            | 279943P     | BLADES                        | \$20.84     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$20.84    |
|                                | 279557P     | SHOP SUPPLIES                 | \$40.31     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$40.31    |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name           | Invoice #     | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------|---------------|-----------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| PETERSON TRUCKS INC   | CM270815P     | RETURN OF FILTER, FILTER LUBE OIL | (\$15.31)   | 10020210-56130                       | EXTERNAL SERVICES              | (\$15.31)  |
|                       | 279409P       | FILTER                            | \$8.14      | 10021210-56130                       | EXTERNAL SERVICES              | \$8.14     |
|                       | Vendor Total: |                                   |             |                                      |                                | \$53.98    |
| PG&E CO               | 3822-9 DEC-17 | PACIFIC GAS & ELECTRIC            | \$6,885.54  | 84024425-55200                       | PG&E                           | \$2,464.46 |
|                       |               |                                   |             | 10022100-55210                       | UTILITIES                      | \$78.18    |
|                       |               |                                   |             | 10022300-55210                       | UTILITIES                      | \$124.77   |
|                       |               |                                   |             | 20822500-55210                       | UTILITIES                      | \$616.18   |
|                       |               |                                   |             | 69122700-55210                       | UTILITIES                      | \$139.30   |
|                       |               |                                   |             | 70024500-55210                       | UTILITIES                      | \$413.18   |
|                       |               |                                   |             | 73022600-55210                       | UTILITIES                      | \$135.44   |
|                       |               |                                   |             | 73022600-55210                       | UTILITIES                      | \$292.32   |
|                       |               |                                   |             | 77725200-55210                       | UTILITIES                      | \$63.19    |
|                       |               |                                   |             | 82024411-55210                       | UTILITIES                      | \$2,479.65 |
|                       |               |                                   |             | 84024421-55210                       | UTILITIES                      | \$78.87    |
| Vendor Total:         |               |                                   |             |                                      | \$6,885.54                     |            |
| PITNEY BOWES INC      | 1005990893    | POSTAGE MACHINE LEASE & SUPPLI    | \$117.00    | 73022600-52100                       | CONTRACTED SERVICES            | \$117.00   |
|                       | 1005997561    | POSTAGE MACHINE LEASE & SUPPLI    | \$146.31    | 73022600-52100                       | CONTRACTED SERVICES            | \$146.31   |
|                       | Vendor Total: |                                   |             |                                      |                                | \$263.31   |
| PLATT ELECTRIC SUPPLY | P257389       | MISC ELECTRICAL SUPPLIES AS NE    | \$167.58    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$167.58   |
|                       | P268297       | MISC ELECTRICAL SUPPLIES AS NE    | \$584.23    | 20324100-54102                       | SMALL TOOLS                    | \$584.23   |
|                       | Vendor Total: |                                   |             |                                      |                                | \$751.81   |
| POWER INDUSTRIES INC  | 746930        | PARTS & SUPPLIES AS NEEDED        | \$3.61      | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$3.61     |
|                       | 747076        | PARTS & SUPPLIES AS NEEDED        | \$221.03    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$221.03   |
|                       | 746866        | PARTS & SUPPLIES AS NEEDED        | \$239.62    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$239.62   |
|                       | 747221        | PARTS & SUPPLIES AS NEEDED        | \$90.30     | 77725200-56130                       | EXTERNAL SERVICES              | \$90.30    |
|                       | Vendor Total: |                                   |             |                                      |                                | \$554.56   |
| QUILL CORPORATION     | 27387         | 2PLY PRINT ROLL 2-1/4X100         | \$82.90     | 20513300-54100                       | SUPPLIES                       | \$82.90    |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name         | Invoice # | Invoice Description     | Invoice Amt | Account Detail and Allocation Detail |                      |                   |
|---------------------|-----------|-------------------------|-------------|--------------------------------------|----------------------|-------------------|
| QUILL CORPORATION   | 27386     | 2PLY PRINT ROLL 3X100   | \$101.32    | 20513300-54100                       | SUPPLIES             | \$101.32          |
|                     |           |                         |             |                                      | <b>Vendor Total:</b> | <b>\$184.22</b>   |
| REDWOOD COAST FUELS | 1898646   | CARDLOCK FUEL PURCHASES | \$64.05     | 80026400-56130                       | EXTERNAL SERVICES    | \$64.05           |
|                     | 1896692   | CARDLOCK FUEL PURCHASES | \$7,552.87  | 10020210-56210                       | FUEL & FLUIDS        | \$162.28          |
|                     |           |                         |             | 10020210-56210                       | FUEL & FLUIDS        | \$2,364.68        |
|                     |           |                         |             | 10020224-56210                       | FUEL & FLUIDS        | \$36.53           |
|                     |           |                         |             | 10022100-56210                       | FUEL & FLUIDS        | \$682.67          |
|                     |           |                         |             | 10024210-56210                       | FUEL & FLUIDS        | \$21.87           |
|                     |           |                         |             | 10024210-56210                       | FUEL & FLUIDS        | \$53.80           |
|                     |           |                         |             | 10024220-56210                       | FUEL & FLUIDS        | \$1,103.96        |
|                     |           |                         |             | 20324100-56210                       | FUEL & FLUIDS        | \$229.09          |
|                     |           |                         |             | 20513382-56210                       | FUEL & FLUIDS        | \$23.32           |
|                     |           |                         |             | 20822500-56210                       | FUEL & FLUIDS        | \$61.33           |
|                     |           |                         |             | 77725200-56210                       | FUEL & FLUIDS        | \$60.68           |
|                     |           |                         |             | 80026400-56210                       | FUEL & FLUIDS        | \$1,417.15        |
|                     |           |                         |             | 82024411-56210                       | FUEL & FLUIDS        | \$258.29          |
|                     |           |                         |             | 82024414-56210                       | FUEL & FLUIDS        | \$21.87           |
|                     |           |                         |             | 82024414-56210                       | FUEL & FLUIDS        | \$195.12          |
|                     |           |                         |             | 82024414-56210                       | FUEL & FLUIDS        | \$240.07          |
|                     |           |                         |             | 84024421-56210                       | FUEL & FLUIDS        | \$21.88           |
|                     |           |                         |             | 84024421-56210                       | FUEL & FLUIDS        | \$166.21          |
|                     |           |                         |             | 84024421-56210                       | FUEL & FLUIDS        | \$204.50          |
|                     |           |                         |             | 84024425-56210                       | FUEL & FLUIDS        | \$183.24          |
|                     |           |                         |             | 31400000-54100                       | SUPPLIES             | \$44.33           |
|                     | 0085461   | CARDLOCK FUEL PURCHASES | \$513.12    | 20824300-56210                       | FUEL & FLUIDS        | \$513.12          |
|                     | 0086747   | CARDLOCK FUEL PURCHASES | \$520.51    | 20824300-56210                       | FUEL & FLUIDS        | \$520.51          |
|                     |           |                         |             |                                      | <b>Vendor Total:</b> | <b>\$8,650.55</b> |



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## Invoices

| Vendor Name                               | Invoice #        | Invoice Description             | Invoice Amt  | Account Detail and Allocation Detail |                                          |
|-------------------------------------------|------------------|---------------------------------|--------------|--------------------------------------|------------------------------------------|
| REDWOOD EMPIRE AIKIKAI                    | DV122017         | INSTRUCTOR                      | \$216.00     | 10022850-52100                       | CONTRACTED SERVICES \$216.00             |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$216.00                                 |
| REDWOOD EMPIRE MUNICIPAL INSURANCE FUND   | 17-12 HEALTHCOMP | DEC 17 REMIF INSURANCE PREMIUMS | \$226,115.80 | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM \$17,316.40 |
|                                           |                  |                                 |              | 20700000-20520                       | P/R DEDUCT.-MEDICAL INS \$192,011.00     |
|                                           |                  |                                 |              | 20700000-20510                       | REMIF DENTAL \$13,931.00                 |
|                                           |                  |                                 |              | 20700000-20511                       | REMIF VISION \$2,857.40                  |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$226,115.80                             |
| RINO PACIFIC                              | CL21091          | FUEL AS NEEDED                  | \$135.02     | 82024414-56210                       | FUEL & FLUIDS \$72.91                    |
|                                           |                  |                                 |              | 84024421-56210                       | FUEL & FLUIDS \$62.11                    |
|                                           | CL21164          | FUEL AS NEEDED                  | \$148.57     | 82024414-56210                       | FUEL & FLUIDS \$80.23                    |
|                                           |                  |                                 |              | 84024421-56210                       | FUEL & FLUIDS \$68.34                    |
|                                           | CL20978          | FUEL AS NEEDED                  | \$157.71     | 82024414-56210                       | FUEL & FLUIDS \$85.17                    |
|                                           |                  |                                 |              | 84024421-56210                       | FUEL & FLUIDS \$72.54                    |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$441.30                                 |
| RONALD DONOHUE                            | TA 1/8-12/18     | TRAVEL ADVANCE                  | \$636.12     | 10020210-57100                       | CONFERENCE & TRAINING \$636.12           |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$636.12                                 |
| ROUND TABLE PIZZA                         | 02-5066          | TRAINING MEAL AT WWTP           | \$73.12      | 84024425-57100                       | CONFERENCE & TRAINING \$73.12            |
|                                           | 02-5062          | GOING AWAY MEAL                 | \$220.45     | 84024425-57100                       | CONFERENCE & TRAINING \$220.45           |
|                                           | 02-5065          | MEAL FOR OUTAGE CREW EUD        | \$99.13      | 80026110-54100                       | SUPPLIES \$99.13                         |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$392.70                                 |
| SANTA ROSA UNIFORM & CAREER APPAREL INC   | 12475608         | ACADEMY GEAR SAMMIE MARSH JR    | \$781.93     | 10020210-54100                       | SUPPLIES \$781.93                        |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$781.93                                 |
| SHN CONSULTING ENGINEERS & GEOLOGISTS INC | 94515            | ENG SVCS FOR LOW GAP/N STATE    | \$778.75     | 50824220-80230                       | INFRASTRUCTURE \$778.75                  |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$778.75                                 |
| SIMONA'S ITALIAN RESTAURANT               | 026677           | EUD STAFF MEETING LUNCH         | \$656.56     | 80026210-57100                       | CONFERENCE & TRAINING \$656.56           |
|                                           |                  |                                 |              | <b>Vendor Total:</b>                 | \$656.56                                 |
| SKILLPATH/NST SEMINARS                    | 2150657          | TRAINING MATERIALS              | \$33.99      | 20513300-57100                       | CONFERENCE & TRAINING \$33.99            |

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## Invoices

| Vendor Name                         | Invoice # | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|-------------------------------------|-----------|---------------------------------|-------------|--------------------------------------|----------------------------|------------|
| SKILLPATH/NST SEMINARS              | 11679744  | REGISTRATION                    | \$149.00    | 20513300-57100                       | CONFERENCE & TRAINING      | \$149.00   |
|                                     |           |                                 |             |                                      | <b>Vendor Total:</b>       | \$182.99   |
| SOUTHWIRE C/O YOUNG & COMPANY       | 91800154  | ELECTRICAL CABLES AND WIRES (N  | \$3,512.22  | 80000000-12104                       | INVENTORY - PURCHASES      | \$3,512.22 |
|                                     |           |                                 |             |                                      | <b>Vendor Total:</b>       | \$3,512.22 |
| SPACE                               | DV122117  | 17/18 ANNUAL DONATION           | \$5,000.00  | 63320210-52100                       | CONTRACTED SERVICES        | \$5,000.00 |
|                                     |           |                                 |             |                                      | <b>Vendor Total:</b>       | \$5,000.00 |
| SPEEDY SIGNS                        | 019562    | COLOR CUSTOM LOGO               | \$687.20    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$3.20)   |
|                                     |           |                                 |             | 10022100-56130                       | EXTERNAL SERVICES          | \$1.28     |
|                                     |           |                                 |             | 10022100-56130                       | EXTERNAL SERVICES          | \$137.44   |
|                                     |           |                                 |             | 10024220-56130                       | EXTERNAL SERVICES          | \$1.28     |
|                                     |           |                                 |             | 10024220-56130                       | EXTERNAL SERVICES          | \$137.44   |
|                                     |           |                                 |             | 80026400-56130                       | EXTERNAL SERVICES          | \$2.56     |
|                                     |           |                                 |             | 80026400-56130                       | EXTERNAL SERVICES          | \$274.88   |
|                                     |           |                                 |             | 82024414-56130                       | EXTERNAL SERVICES          | \$0.64     |
|                                     |           |                                 |             | 82024414-56130                       | EXTERNAL SERVICES          | \$68.72    |
|                                     |           |                                 |             | 84024421-56130                       | EXTERNAL SERVICES          | \$0.64     |
|                                     |           |                                 |             | 84024421-56130                       | EXTERNAL SERVICES          | \$68.72    |
|                                     |           |                                 |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$3.20)   |
|                                     |           |                                 |             |                                      | <b>Vendor Total:</b>       | \$687.20   |
| SPINLAB UTILITY INSTRUMENTATION INC | 8766      | TESTING AND CALIBRATION SERVICE | \$1,989.29  | 80026200-54100                       | SUPPLIES                   | \$1,989.29 |
|                                     |           |                                 |             |                                      | <b>Vendor Total:</b>       | \$1,989.29 |
| STAPLES CREDIT PLAN                 | 54387     | OFFICE SUPPLIES, MISC AS NEEDED | \$231.30    | 10022100-54100                       | SUPPLIES                   | \$231.30   |
|                                     | 23589     | OFFICE SUPPLIES, MISC AS NEEDED | \$13.63     | 10023100-54100                       | SUPPLIES                   | \$13.63    |
|                                     | 55796     | OFFICE SUPPLIES, MISC AS NEEDED | \$97.81     | 10024210-54100                       | SUPPLIES                   | \$97.81    |
|                                     | 24442     | OFFICE SUPPLIES, MISC AS NEEDED | \$52.64     | 20513300-54100                       | SUPPLIES                   | \$52.64    |
|                                     | 23004     | OFFICE SUPPLIES, MISC AS NEEDED | \$87.52     | 69122700-54100                       | SUPPLIES                   | \$87.52    |



# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name              | Invoice #            | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                             |                    |
|--------------------------|----------------------|---------------------------------|-------------|--------------------------------------|-----------------------------|--------------------|
| STAPLES CREDIT PLAN      | 59220                | OFFICE SUPPLIES, MISC AS NEEDED | \$29.77     | 77725200-54100                       | SUPPLIES                    | \$29.77            |
|                          | 23361                | OFFICE SUPPLIES, MISC AS NEEDED | \$8.65      | 80026200-54100                       | SUPPLIES                    | \$8.65             |
|                          | 54418                | OFFICE SUPPLIES, MISC AS NEEDED | \$26.31     | 80026210-54100                       | SUPPLIES                    | \$26.31            |
|                          | 57401                | OFFICE SUPPLIES, MISC AS NEEDED | \$120.99    | 82024411-54100                       | SUPPLIES                    | \$120.99           |
|                          | 54498                | OFFICE SUPPLIES, MISC AS NEEDED | \$150.99    | 82024411-54100                       | SUPPLIES                    | \$150.99           |
|                          | 60105                | OFFICE SUPPLIES, MISC AS NEEDED | \$147.46    | 84024425-54100                       | SUPPLIES                    | \$147.46           |
| <b>Vendor Total:</b>     |                      |                                 |             |                                      |                             | <b>\$967.07</b>    |
| STATE OF CALIFORNIA      | DV122717             | CERTIFICATE RENEWAL             | \$90.00     | 10022100-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$90.00            |
|                          | <b>Vendor Total:</b> |                                 |             |                                      |                             | <b>\$90.00</b>     |
| STEVE BEAMAN             | TR 11/13-16/17       | TRAVEL REIMBURSEMENT            | \$829.26    | 80026200-57100                       | CONFERENCE & TRAINING       | \$829.26           |
|                          | <b>Vendor Total:</b> |                                 |             |                                      |                             | <b>\$829.26</b>    |
| THE OKONITE COMPANY      | 50085                | ELECTRICAL CABLES AND WIRES (N  | \$38,969.89 | 80000000-12104                       | INVENTORY - PURCHASES       | \$38,969.89        |
|                          | <b>Vendor Total:</b> |                                 |             |                                      |                             | <b>\$38,969.89</b> |
| THOMPSON'S PARTY RENTALS | 01-023506-04         | MISC PARTY RENTALS & SUPPLIES   | \$231.77    | 73022600-54100                       | SUPPLIES                    | \$231.77           |
|                          | <b>Vendor Total:</b> |                                 |             |                                      |                             | <b>\$231.77</b>    |
| TIFFANY BREECE           | TA 1/9/18            | TRAVEL ADVANCE                  | \$15.00     | 20620232-57100                       | CONFERENCE & TRAINING       | \$15.00            |
|                          | <b>Vendor Total:</b> |                                 |             |                                      |                             | <b>\$15.00</b>     |
| TRANSENE COMPANY INC     | 152821               | ACETATE BUFFER SOLUTION         | \$713.64    | 84024425-54100                       | SUPPLIES                    | \$713.64           |
|                          | <b>Vendor Total:</b> |                                 |             |                                      |                             | <b>\$713.64</b>    |
| UKIAH PAPER SUPPLY       | 478383               | JANITORIAL SUPPLIES, MISC AS N  | \$229.96    | 20822500-56300                       | BUILDING MAINT. & REPAIR    | \$229.96           |
|                          | 1479337              | JANITORIAL SUPPLIES, MISC AS N  | \$229.10    | 10024220-54120                       | PW - SPECIAL SUPPLIES       | \$229.10           |
|                          | 1478414              | JANITORIAL SUPPLIES, MISC AS N  | \$91.66     | 10022100-54100                       | SUPPLIES                    | \$91.66            |
|                          | 478417               | JANITORIAL SUPPLIES, MISC AS N  | \$251.41    | 10022100-54100                       | SUPPLIES                    | \$251.41           |
|                          | 1478851              | JANITORIAL SUPPLIES, MISC AS N  | \$53.23     | 20822500-54100                       | SUPPLIES                    | \$53.23            |

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## Invoices

| Vendor Name          | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                       |            |
|----------------------|-------------|--------------------------------|-------------|--------------------------------------|-----------------------|------------|
| UKIAH PAPER SUPPLY   | 1478418     | JANITORIAL SUPPLIES, MISC AS N | \$276.70    | 20822500-54100                       | SUPPLIES              | \$276.70   |
|                      | 1478792     | JANITORIAL SUPPLIES, MISC AS N | \$38.97     | 31400000-54100                       | SUPPLIES              | \$38.97    |
|                      | 479353      | JANITORIAL SUPPLIES, MISC AS N | \$60.52     | 31400000-54100                       | SUPPLIES              | \$60.52    |
|                      | 479137      | JANITORIAL SUPPLIES, MISC AS N | \$178.03    | 31400000-54100                       | SUPPLIES              | \$178.03   |
|                      | 478895      | JANITORIAL SUPPLIES, MISC AS N | \$352.92    | 31400000-54100                       | SUPPLIES              | \$352.92   |
|                      | 478572      | JANITORIAL SUPPLIES, MISC AS N | \$93.32     | 73022600-54100                       | SUPPLIES              | \$93.32    |
|                      | 478443      | JANITORIAL SUPPLIES, MISC AS N | \$373.24    | 73022600-54100                       | SUPPLIES              | \$373.24   |
|                      | 479220      | JANITORIAL SUPPLIES, MISC AS N | \$614.52    | 73022600-54100                       | SUPPLIES              | \$614.52   |
|                      | 1479081     | JANITORIAL SUPPLIES, MISC AS N | \$210.10    | 77725200-54100                       | SUPPLIES              | \$210.10   |
|                      | 1478960     | JANITORIAL SUPPLIES, MISC AS N | \$70.42     | 80026400-54100                       | SUPPLIES              | \$70.42    |
|                      | 1478865     | JANITORIAL SUPPLIES, MISC AS N | \$326.92    | 80026400-54100                       | SUPPLIES              | \$326.92   |
|                      | 478819      | JANITORIAL SUPPLIES, MISC AS N | \$269.63    | 84024425-54100                       | SUPPLIES              | \$269.63   |
| Vendor Total:        |             |                                |             |                                      |                       | \$3,720.65 |
| UNITED SITE SERVICES | 114-6117482 | PORTABLE TOILET RENTAL         | \$166.81    | 10022100-52100                       | CONTRACTED SERVICES   | \$166.81   |
|                      | 114-6117485 | PORTABLE TOILET RENTAL         | \$166.81    | 10022100-52100                       | CONTRACTED SERVICES   | \$166.81   |
|                      | 114-6117487 | PORTABLE TOILET RENTAL         | \$136.32    | 80026220-52100                       | CONTRACTED SERVICES   | \$136.32   |
| Vendor Total:        |             |                                |             |                                      |                       | \$469.94   |
| UNIVAR USA INC       | SJ856122    | SODIUM BISULFITE               | \$5,231.15  | 84024425-52100                       | CONTRACTED SERVICES   | \$5,231.15 |
| Vendor Total:        |             |                                |             |                                      |                       | \$5,231.15 |
| VERIZON WIRELESS     | 9798391751  | CELL PHONES                    | \$1,436.84  | 80100000-80100                       | MACHINERY & EQUIPMENT | \$114.03   |
|                      |             |                                |             | 10022100-54100                       | SUPPLIES              | \$38.01    |
|                      |             |                                |             | 10022300-54100                       | SUPPLIES              | \$38.01    |
|                      |             |                                |             | 10022840-54100                       | SUPPLIES              | \$38.01    |
|                      |             |                                |             | 10020210-55100                       | TELEPHONE             | \$76.02    |

# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name       | Invoice #  | Invoice Description  | Invoice Amt | Account Detail and Allocation Detail |                       |                   |
|-------------------|------------|----------------------|-------------|--------------------------------------|-----------------------|-------------------|
| VERIZON WIRELESS  | 9798391751 | CELL PHONES          | \$1,436.84  | 10023100-55100                       | TELEPHONE             | \$38.01           |
|                   |            |                      |             | 10024210-55100                       | TELEPHONE             | \$63.35           |
|                   |            |                      |             | 10024220-55100                       | TELEPHONE             | \$53.72           |
|                   |            |                      |             | 20913900-55100                       | TELEPHONE             | \$385.34          |
|                   |            |                      |             | 70024500-55100                       | TELEPHONE             | \$28.52           |
|                   |            |                      |             | 77725200-55100                       | TELEPHONE             | \$38.02           |
|                   |            |                      |             | 80026400-55100                       | TELEPHONE             | \$152.04          |
|                   |            |                      |             | 82024410-55100                       | TELEPHONE             | \$110.86          |
|                   |            |                      |             | 82024411-55100                       | TELEPHONE             | \$76.02           |
|                   |            |                      |             | 84024420-55100                       | TELEPHONE             | \$72.85           |
|                   |            |                      |             | 84024421-55100                       | TELEPHONE             | \$114.03          |
|                   |            |                      |             | <b>Vendor Total:</b>                 |                       | <b>\$1,436.84</b> |
| WALMART COMMUNITY | 08886      | MISC ITEMS AS NEEDED | \$140.79    | 10024220-54120                       | PW - SPECIAL SUPPLIES | \$140.79          |
|                   | 03424      | MISC ITEMS AS NEEDED | \$112.36    | 10022100-54100                       | SUPPLIES              | \$112.36          |
|                   | 00998      | MISC ITEMS AS NEEDED | \$203.96    | 10022100-54100                       | SUPPLIES              | \$203.96          |
|                   | 00081      | MISC ITEMS AS NEEDED | \$421.36    | 10022100-54100                       | SUPPLIES              | \$421.36          |
|                   | 06411      | MISC ITEMS AS NEEDED | \$242.66    | 20824300-54100                       | SUPPLIES              | \$242.66          |
|                   | 09440      | MISC ITEMS AS NEEDED | \$38.15     | 31400000-54100                       | SUPPLIES              | \$38.15           |
|                   | 09689      | MISC ITEMS AS NEEDED | \$74.50     | 31400000-54100                       | SUPPLIES              | \$74.50           |
|                   | 05521      | MISC ITEMS AS NEEDED | \$98.04     | 31400000-54100                       | SUPPLIES              | \$98.04           |
|                   | 08866      | MISC ITEMS AS NEEDED | \$133.04    | 31400000-54100                       | SUPPLIES              | \$133.04          |
|                   | 02408      | MISC ITEMS AS NEEDED | \$11.81     | 73022600-54100                       | SUPPLIES              | \$11.81           |
|                   | 00812      | MISC ITEMS AS NEEDED | (\$87.00)   | 80026110-54100                       | SUPPLIES              | (\$87.00)         |
|                   | 08474      | MISC ITEMS AS NEEDED | \$77.17     | 80026110-54100                       | SUPPLIES              | \$77.17           |



# List of Checks Presented for Approval on 1/5/2018

## Invoices

| Vendor Name                    | Invoice #     | Invoice Description                | Invoice Amt | Account Detail and Allocation Detail |                       |              |
|--------------------------------|---------------|------------------------------------|-------------|--------------------------------------|-----------------------|--------------|
| WALMART COMMUNITY              | 06180         | MISC ITEMS AS NEEDED               | \$231.99    | 80026110-54100                       | SUPPLIES              | \$231.99     |
|                                | 06844         | MISC ITEMS AS NEEDED               | \$301.34    | 80026110-54100                       | SUPPLIES              | \$301.34     |
|                                | 07135         | MISC ITEMS AS NEEDED               | \$391.19    | 80026110-54100                       | SUPPLIES              | \$391.19     |
|                                | 05578         | MISC ITEMS AS NEEDED               | \$491.25    | 80026110-54100                       | SUPPLIES              | \$491.25     |
| Vendor Total:                  |               |                                    |             |                                      |                       | \$2,882.61   |
| WESCO DISTRIBUTION INC         | 474065        | ELECTRICAL EQUIPMENT AND SUPPLIES  | \$468.18    | 80000000-12104                       | INVENTORY - PURCHASES | \$468.18     |
|                                | Vendor Total: |                                    |             |                                      |                       |              |
| WESCO GRAPHICS INC             | 43635         | PRODUCTION OF RECREATION GUIDE     | \$5,036.69  | 10022850-54100                       | SUPPLIES              | \$5,036.69   |
|                                | Vendor Total: |                                    |             |                                      |                       |              |
| WEST YOST ASSOCIATED           | 2033698       | RRWA EXECUTIVE DIRECTOR SVCS 1     | \$28,350.17 | 91190100-52100                       | CONTRACTED SERVICES   | \$28,350.17  |
|                                | Vendor Total: |                                    |             |                                      |                       |              |
| WESTERN HILLS HOMEOWNERS ASSOC | 1186          | QUARTERLY MEMBER DUES              | \$225.00    | 10012400-52100                       | CONTRACTED SERVICES   | \$225.00     |
|                                | Vendor Total: |                                    |             |                                      |                       |              |
| WOODLAND COMMUNITY COLLEGE     | DV010418      | CLASS REGISTRATION FOR JAMES NOVAK | \$148.00    | 82024410-57100                       | CONFERENCE & TRAINING | \$148.00     |
|                                | DV010318      | REGISTRATION: ANDREW STRICKLIN     | \$148.00    | 82024410-57100                       | CONFERENCE & TRAINING | \$148.00     |
|                                | Vendor Total: |                                    |             |                                      |                       |              |
| INVOICE TOTAL:                 |               |                                    |             |                                      |                       | \$485,027.07 |



# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                       | Invoice #       | Invoice Description                             | Invoice Amt | Account Detail and Allocation Detail |                              |             |
|-----------------------------------|-----------------|-------------------------------------------------|-------------|--------------------------------------|------------------------------|-------------|
| ALPHA ANALYTICAL LABORATORIES INC | 7122817         | MISCELLANEOUS LABORATORY WORK                   | \$291.00    | 84024425-52100                       | CONTRACTED SERVICES          | \$291.00    |
|                                   | 7123494         | MISCELLANEOUS LABORATORY WORK                   | \$291.00    | 84024425-52100                       | CONTRACTED SERVICES          | \$291.00    |
|                                   | 7122954         | MONTHLY ANALYSIS FOR NPDES PER                  | \$1,698.00  | 84024425-52100                       | CONTRACTED SERVICES          | \$1,698.00  |
|                                   | Vendor Total:   |                                                 |             |                                      |                              | \$3,732.00  |
| ALSCO-AMERICAN LINEN DIVISION     | LSRO1038438     | LAUNDRY SERVICES                                | \$260.67    | 20324100-52100                       | CONTRACTED SERVICES          | \$260.67    |
|                                   | LSRO1035541     | LAUNDRY SERVICE                                 | \$264.39    | 20324100-52100                       | CONTRACTED SERVICES          | \$264.39    |
|                                   | Vendor Total:   |                                                 |             |                                      |                              | \$525.06    |
| AMERICAN MESSAGING                | W4200555SA      | ON CALL PAGER SERVICE                           | \$174.29    | 20913900-54100                       | SUPPLIES                     | \$174.29    |
| Vendor Total:                     |                 |                                                 |             |                                      | \$174.29                     |             |
| ANDREW SNYDER                     | TA 1/24-1/26/17 | TRAVEL ADVANCE                                  | \$268.48    | 10020210-57100                       | CONFERENCE & TRAINING        | \$268.48    |
| Vendor Total:                     |                 |                                                 |             |                                      | \$268.48                     |             |
| ANIXTER                           | 3771157-00      | SUPPLIES AS NEEDED                              | \$162.56    | 80026110-54100                       | SUPPLIES                     | \$162.56    |
| Vendor Total:                     |                 |                                                 |             |                                      | \$162.56                     |             |
| ANTONIO MUNOZ                     | DV 102417       | REFUND BOOTH PLACEMENT                          | \$25.00     | 90000000-23220                       | PUMPKINFEST (CC VENDOR PYTS) | \$25.00     |
| Vendor Total:                     |                 |                                                 |             |                                      | \$25.00                      |             |
| AT&T                              | 5694 JAN 18     | 911 DSL LINE                                    | \$180.05    | 20620231-55100                       | TELEPHONE                    | \$180.05    |
|                                   | 000010717632    | FIBER INTERNET GATEWAY                          | \$4,650.87  | 20913900-55100                       | TELEPHONE                    | \$4,650.87  |
|                                   | 9678 JAN 18     | INTERNET SERVICES                               | \$84.00     | 77725200-55100                       | TELEPHONE                    | \$84.00     |
|                                   | Vendor Total:   |                                                 |             |                                      |                              | \$4,914.92  |
| BJ'S EMBROIDERY                   | 12612           | EMBROIDERY SERVICES                             | \$999.62    | 77725200-54100                       | SUPPLIES                     | \$999.62    |
| Vendor Total:                     |                 |                                                 |             |                                      | \$999.62                     |             |
| BWS DISTRIBUTORS INC              | 229949          | CALIBRATION SERVICES                            | \$125.82    | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$0.10)    |
|                                   |                 |                                                 |             | 80026120-54100                       | SUPPLIES                     | \$0.10      |
|                                   |                 |                                                 |             | 80026120-54100                       | SUPPLIES                     | \$125.82    |
|                                   |                 |                                                 |             | Vendor Total:                        |                              |             |
| CA DEPT OF FISH & WILDLIFE        | DV011118        | PERMIT FEES FOR CDFW FOR RECYCLED WATER PROJECT | \$13,082.50 | 83024430-52100                       | CONTRACTED SERVICES          | \$13,082.50 |
| Vendor Total:                     |                 |                                                 |             |                                      | \$13,082.50                  |             |



# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                      | Invoice #     | Invoice Description                      | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|----------------------------------|---------------|------------------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| CAROLLO ENGINEERS INC            | 0163309       | DESIGN PHASES I&II RECYCLED WA           | \$59,918.37 | 84024425-52100                       | CONTRACTED SERVICES         | \$59,918.37 |
|                                  | 0163351       | DESIGN PHASES I&II RECYCLED WA           | \$35,089.04 | 83024430-80230                       | INFRASTRUCTURE              | \$35,089.04 |
|                                  | Vendor Total: |                                          |             |                                      |                             | \$95,007.41 |
| CDW GOVERNMENT INC               | LHG0675       | ADOBE CREATIVE CLOUD                     | \$3,362.90  | 10022810-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$1,345.16  |
|                                  |               |                                          |             | 10023100-54320                       | SOFTWARE                    | \$672.58    |
|                                  |               |                                          |             | 10024210-54320                       | SOFTWARE                    | \$168.14    |
|                                  |               |                                          |             | 20913900-54320                       | SOFTWARE                    | \$672.58    |
|                                  |               |                                          |             | 82024410-54320                       | SOFTWARE                    | \$168.14    |
|                                  |               |                                          |             | 83024430-54320                       | SOFTWARE                    | \$168.16    |
|                                  |               |                                          |             | 84024420-54320                       | SOFTWARE                    | \$168.14    |
|                                  |               |                                          |             | Vendor Total:                        |                             |             |
| CHASE RIGBY                      | TA 1/30/18    | TRAVEL ADVANCE                           | \$45.00     | 10020210-57100                       | CONFERENCE & TRAINING       | \$45.00     |
|                                  |               |                                          |             |                                      | Vendor Total:               |             |
| CHROMAGRAPHICS                   | 63032         | BUISNESS CARDS                           | \$50.71     | 20413500-54100                       | SUPPLIES                    | \$50.71     |
|                                  |               |                                          |             |                                      | Vendor Total:               |             |
| CLERK-RECORDER, MENDOCINO COUNTY | DV011018      | CEQA FILING                              | \$50.00     | 10023100-59101                       | FEES                        | \$50.00     |
|                                  |               |                                          |             |                                      | Vendor Total:               |             |
| COASTSIDE CONCRETE               | 56812         | Contract 1415160 retainage 05/20/2015 to | \$32,404.90 | 80000000-20150                       | AP CONTRACT RETAINAGE       | \$3,552.53  |
|                                  |               |                                          |             | 80000000-20150                       | AP CONTRACT RETAINAGE       | \$4,191.88  |
|                                  |               |                                          |             | 80000000-20150                       | AP CONTRACT RETAINAGE       | \$4,296.83  |
|                                  |               |                                          |             | 80000000-20150                       | AP CONTRACT RETAINAGE       | \$4,472.60  |
|                                  |               |                                          |             | 80000000-20150                       | AP CONTRACT RETAINAGE       | \$5,285.14  |
|                                  |               |                                          |             | 80000000-20150                       | AP CONTRACT RETAINAGE       | \$5,348.55  |
|                                  |               |                                          |             | 80500000-20150                       | AP CONTRACT RETAINAGE       | \$5,257.37  |
|                                  | 10            | PERKINS ST UNDERGROUNDING PROJ           | \$4,534.89  | 80026120-80230                       | INFRASTRUCTURE              | \$4,534.89  |
| Vendor Total:                    |               |                                          |             |                                      | \$36,939.79                 |             |
| CRAWFORD & ASSOC INC             | 35279         | ON-CALL PLANNING SERVICES                | \$1,595.00  | 10023100-52100                       | CONTRACTED SERVICES         | \$1,595.00  |
|                                  |               |                                          |             |                                      | Vendor Total:               |             |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                 | Invoice #     | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------------|---------------|--------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| DANIEL STEEL & MACHINE INC  | 14284         | REPAIRS AS NEEDED              | \$215.27    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$215.27   |
|                             | 120414-C      | CRANE SERVICES AS NEEDED AT WW | \$550.00    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$550.00   |
|                             | 14304         | LABOR SS SUN GUARDS            | \$980.79    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$980.79   |
|                             | Vendor Total: |                                |             |                                      |                                | \$1,746.06 |
| DAPHINE HARRIS - PETTY CASH | 011218        | REPLENISH PETTY CASH           | \$187.34    | 10013400-59400                       | BAD DEBT EXPENSE               | \$7.00     |
|                             |               |                                |             | 10013400-57100                       | CONFERENCE & TRAINING          | \$5.25     |
|                             |               |                                |             | 20324100-57100                       | CONFERENCE & TRAINING          | \$5.00     |
|                             |               |                                |             | 20513380-57100                       | CONFERENCE & TRAINING          | \$1.05     |
|                             |               |                                |             | 82024411-57100                       | CONFERENCE & TRAINING          | \$42.00    |
|                             |               |                                |             | 84024425-57100                       | CONFERENCE & TRAINING          | \$37.03    |
|                             |               |                                |             | 83024430-52100                       | CONTRACTED SERVICES            | \$50.00    |
|                             |               |                                |             | 10024210-54100                       | SUPPLIES                       | \$13.01    |
|                             |               |                                |             | 83024430-54100                       | SUPPLIES                       | \$27.00    |
| Vendor Total:               |               |                                |             |                                      | \$187.34                       |            |
| DARYL KAPPIS                | DV010318      | INSTRUCTOR                     | \$840.00    | 10022850-52100                       | CONTRACTED SERVICES            | \$840.00   |
| Vendor Total:               |               |                                |             |                                      | \$840.00                       |            |
| DEEP VALLEY SECURITY        | 323347-4      | SECURITY SYSTEM MONITORING AT  | \$39.95     | 10022100-52180                       | SECURITY SERVICES              | \$39.95    |
|                             | 323347-1      | ALARM SERVICES PER ATTACHED CO | \$379.50    | 10022100-52180                       | SECURITY SERVICES              | \$26.95    |
|                             |               |                                |             | 10022100-52180                       | SECURITY SERVICES              | \$29.95    |
|                             |               |                                |             | 10022822-52180                       | SECURITY SERVICES              | \$22.95    |
|                             |               |                                |             | 20822500-52180                       | SECURITY SERVICES              | \$42.95    |
|                             |               |                                |             | 20824300-52180                       | SECURITY SERVICES              | \$49.00    |
|                             |               |                                |             | 69122700-52180                       | SECURITY SERVICES              | \$42.95    |
|                             |               |                                |             | 69122700-52180                       | SECURITY SERVICES              | \$42.95    |
|                             |               |                                |             | 73022600-52180                       | SECURITY SERVICES              | \$19.95    |
|                             |               |                                |             | 73022600-52180                       | SECURITY SERVICES              | \$21.95    |
|                             |               |                                |             | 73022600-52180                       | SECURITY SERVICES              | \$34.95    |
|                             |               |                                |             | 82024411-52180                       | SECURITY SERVICES              | \$20.00    |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                  | Invoice #       | Invoice Description            | Invoice Amt | Account Detail       | Allocation Detail                       |
|------------------------------|-----------------|--------------------------------|-------------|----------------------|-----------------------------------------|
| DEEP VALLEY SECURITY         | 323347-1        | ALARM SERVICES PER ATTACHED CO | \$379.50    | 82024411-52180       | SECURITY SERVICES \$24.95               |
|                              | 323347-2        | MONITORING - STREET/WATER DEPT | \$24.95     | 20824300-52180       | SECURITY SERVICES \$24.95               |
|                              | 323347-3        | MONITORING - GARAGE            | \$36.95     | 20824300-52180       | SECURITY SERVICES \$36.95               |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$481.35</b>                         |
| DELL MARKETING LP            | 10186802815     | POWER CORDS                    | \$240.45    | 20913900-80100       | MACHINERY & EQUIPMENT \$240.45          |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$240.45</b>                         |
| EFAX CORPORATE               | 1017603         | EFAX SERVICES                  | \$145.10    | 10012200-55100       | TELEPHONE \$145.10                      |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$145.10</b>                         |
| EMD MILLIPORE CORP           | 8299509         | PROGARD TS2                    | \$755.87    | 84024425-52100       | CONTRACTED SERVICES \$755.87            |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$755.87</b>                         |
| EPIC AVIATION LLC            | 7047264         | AVGAS 100LL                    | \$34,433.76 | 77725200-58401       | AVIATION FUEL \$34,433.76               |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$34,433.76</b>                      |
| EUREKA OXYGEN CO             | 437947          | EQUIPMENT MAINTENANCE          | \$114.50    | 84024425-52100       | CONTRACTED SERVICES \$114.50            |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$114.50</b>                         |
| FREIGHTQUOTE. COM INC        | 6072203754      | SHIPPING SERVICES              | \$264.84    | 84024425-56120       | EQUIPMENT MAINTENANCE & REPAIR \$264.84 |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$264.84</b>                         |
| GCR TIRES & SERVICES         | 851-40317       | TIRES, TUBES, REPAIRS & LABOR  | \$20.00     | 10022100-56120       | EQUIPMENT MAINTENANCE & REPAIR \$20.00  |
|                              | 851-40419       | TIRES, TUBES, REPAIRS & LABOR  | \$368.33    | 10020210-56130       | EXTERNAL SERVICES \$368.33              |
|                              | 851-40329       | TIRES, TUBES, REPAIRS & LABOR  | \$277.15    | 10024220-56130       | EXTERNAL SERVICES \$277.15              |
|                              | 851-40382       | TIRES, TUBES, REPAIRS & LABOR  | \$742.03    | 82024414-56130       | EXTERNAL SERVICES \$371.01              |
|                              |                 |                                |             | 84024421-56130       | EXTERNAL SERVICES \$371.02              |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$1,407.51</b>                       |
| GRAINGER INC                 | 9653981283      | PVC BALL VALVE                 | \$305.98    | 82024411-56300       | BUILDING MAINT. & REPAIR \$305.98       |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$305.98</b>                         |
| GRANITE CONSTRUCTION COMPANY | 1308890         | MISC ROCK & ROAD PATCH MATERIA | \$137.46    | 10024220-54121       | PW - ASPHALT CONCRETE \$137.46          |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$137.46</b>                         |
| GREG OWEN                    | TA 1/28-1/31/18 | TRAVEL ADVANCE                 | \$1,359.15  | 77725200-57100       | CONFERENCE & TRAINING \$1,359.15        |
|                              |                 |                                |             | <b>Vendor Total:</b> | <b>\$1,359.15</b>                       |



# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                             | Invoice #       | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |          |
|-----------------------------------------|-----------------|--------------------------------|-------------|--------------------------------------|----------------------------|----------|
| IDEXX DISTRIBUTION INC                  | 3025035747      | SUPPLIES AS NEEDED             | \$333.85    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.38) |
|                                         |                 |                                |             | 84024425-54100                       | SUPPLIES                   | \$0.38   |
|                                         |                 |                                |             | 84024425-54100                       | SUPPLIES                   | \$333.85 |
|                                         | 3025101281      | SUPPLIES AS NEEDED             | \$483.38    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.51) |
|                                         |                 |                                |             | 84024425-54100                       | SUPPLIES                   | \$0.51   |
|                                         |                 |                                |             | 84024425-54100                       | SUPPLIES                   | \$483.38 |
|                                         | Vendor Total:   |                                |             |                                      |                            | \$817.23 |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 6072            | REPAIR AC                      | \$683.17    | 20324100-56300                       | BUILDING MAINT. & REPAIR   | \$683.17 |
|                                         |                 |                                |             |                                      | Vendor Total:              |          |
| INTERSTATE BATTERIES                    | 380030937       | BATTERIES                      | \$86.79     | 80026400-56130                       | EXTERNAL SERVICES          | \$86.79  |
|                                         | 380031157       | BATTERIES                      | \$102.40    | 84024421-56130                       | EXTERNAL SERVICES          | \$102.40 |
|                                         | Vendor Total:   |                                |             |                                      |                            | \$189.19 |
| J & M LOCK                              | 33416           | DUPLICATE KEYS, REPAIRS & MISC | \$57.50     | 20822500-56300                       | BUILDING MAINT. & REPAIR   | \$57.50  |
|                                         |                 |                                |             |                                      | Vendor Total:              |          |
| JAMES NOVAK                             | TA 1/22-5/25/18 | TRAVEL ADVANCE                 | \$360.00    | 82024410-57100                       | CONFERENCE & TRAINING      | \$360.00 |
|                                         |                 |                                |             |                                      | Vendor Total:              |          |
| JAROD THIELE                            | DV010818        | REIMBURSEMENT REGISTRATION     | \$100.00    | 82024414-57100                       | CONFERENCE & TRAINING      | \$100.00 |
|                                         |                 |                                |             |                                      | Vendor Total:              |          |
| KATIE MASON                             | TA 1/29-1/30/18 | TRAVEL ADVANCE                 | \$412.49    | 10020210-57100                       | CONFERENCE & TRAINING      | \$412.49 |
|                                         | TA 1/24-1/26/18 | TRAVEL ADVANCE                 | \$268.48    | 20620232-57100                       | CONFERENCE & TRAINING      | \$268.48 |
|                                         | Vendor Total:   |                                |             |                                      |                            | \$680.97 |
| KELLY-MOORE PAINT COMPANY INC           | 910-00000275478 | MISCELLANEOUS PURCHASES AS REQ | \$24.48     | 82024411-56300                       | BUILDING MAINT. & REPAIR   | \$24.48  |
|                                         | 910-00000275554 | MISCELLANEOUS PURCHASES AS REQ | \$73.45     | 82024411-56300                       | BUILDING MAINT. & REPAIR   | \$73.45  |
|                                         | Vendor Total:   |                                |             |                                      |                            | \$97.93  |
| KEN FOWLER MOTORS INC                   | 13645           | MISC AUTOMOTIVE PARTS AS NEEDE | \$103.12    | 10021210-56130                       | EXTERNAL SERVICES          | \$103.12 |
|                                         | 13667           | MISC AUTOMOTIVE PARTS AS NEEDE | \$209.73    | 10021210-56130                       | EXTERNAL SERVICES          | \$209.73 |
|                                         | Vendor Total:   |                                |             |                                      |                            | \$312.85 |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                           | Invoice #       | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|---------------------------------------|-----------------|--------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| KEVIN MURRAY                          | TA 1/24-1/26/18 | TRAVEL ADVANCE                 | \$268.48    | 10020210-57100                       | CONFERENCE & TRAINING          | \$268.48   |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$268.48   |
| KOMLINE-SANDERSON                     | 42037450        | PARTS AS NEEDED                | \$512.37    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$512.37   |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$512.37   |
| LES SCHWAB TIRE CENTER                | 64000340055     | MISCELLANEOUS TIRE SERVICES AS | \$45.93     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$45.93    |
|                                       | 64000333189     | MISCELLANEOUS TIRE SERVICES AS | \$99.50     | 10020210-56130                       | EXTERNAL SERVICES              | \$99.50    |
|                                       | 64000333979     | MISCELLANEOUS TIRE SERVICES AS | \$79.95     | 10022100-56130                       | EXTERNAL SERVICES              | \$79.95    |
|                                       | 64000338062     | MISCELLANEOUS TIRE SERVICES AS | \$146.46    | 82024414-56130                       | EXTERNAL SERVICES              | \$146.46   |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$371.84   |
| LIEBERT CASSIDY WHITMORE              | 1451669         | LEGAL SERVICES - PERSONNEL     | \$312.00    | 10016100-52100                       | CONTRACTED SERVICES            | \$312.00   |
|                                       | 1451667         | LEGAL SERVICES - PERSONNEL     | \$1,318.00  | 10016100-52100                       | CONTRACTED SERVICES            | \$1,318.00 |
|                                       | 1451668         | LEGAL SERVICES - PERSONNEL     | \$1,578.00  | 10016100-52100                       | CONTRACTED SERVICES            | \$1,578.00 |
|                                       | UK229-1000      | MEMBERSHIP RENEWAL             | \$895.50    | 10016100-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$895.50   |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$4,103.50 |
| LORY LIMBIRD                          | TA 1/30/18      | TRAVEL ADVANCE                 | \$116.94    | 10024210-57100                       | CONFERENCE & TRAINING          | \$38.98    |
|                                       |                 |                                |             | 82024410-57100                       | CONFERENCE & TRAINING          | \$38.98    |
|                                       |                 |                                |             | 84024420-57100                       | CONFERENCE & TRAINING          | \$38.98    |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$116.94   |
| MARY HORGER                           | TR 11/13-15/17  | TRAVEL REIMBURSEMENT           | \$149.05    | 20413500-57100                       | CONFERENCE & TRAINING          | \$149.05   |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$149.05   |
| MAX BRAZILL                           | TA 1/30/18      | TRAVEL ADVANCE                 | \$45.00     | 10020210-57100                       | CONFERENCE & TRAINING          | \$45.00    |
|                                       | TA 1/24-1/26/18 | TRAVEL ADVANCE                 | \$172.68    | 10020210-57100                       | CONFERENCE & TRAINING          | \$172.68   |
|                                       |                 |                                |             |                                      | <b>Vendor Total:</b>           | \$217.68   |
| MENDOCINO COUNTY ENVIRONMENTAL HEALTH | EH34055         | HAZARDOUS MATERIALS PERMIT     | \$1,021.00  | 20324100-59101                       | FEES                           | \$1,021.00 |
|                                       | EH32959         | SOLID WASTE PERMIT             | \$5,474.00  | 70024500-59101                       | FEES                           | \$5,474.00 |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                           | Invoice #     | Invoice Description              | Invoice Amt | Account Detail and Allocation Detail |                              |             |
|---------------------------------------|---------------|----------------------------------|-------------|--------------------------------------|------------------------------|-------------|
| MENDOCINO COUNTY ENVIRONMENTAL HEALTH | EH34159       | HAZARDOUS MATERIALS PERMIT       | \$405.00    | 80026210-59101                       | FEES                         | \$405.00    |
|                                       | EH34057       | HAZARDOUS MATERIALS PERMIT       | \$965.00    | 80026210-59101                       | FEES                         | \$965.00    |
|                                       | EH34056       | HAZARDOUS MATERIALS PERMIT       | \$879.00    | 80026220-59101                       | FEES                         | \$879.00    |
|                                       | EH34058       | HAZARDOUS MATERIALS PERMIT       | \$1,295.00  | 84024425-59101                       | FEES                         | \$1,295.00  |
| Vendor Total:                         |               |                                  |             |                                      |                              | \$10,039.00 |
| MUNI SERVICES LLC                     | INV-06-001144 | BUSINESS LICENSE PROCESSING      | \$1,980.00  | 10013400-52100                       | CONTRACTED SERVICES          | \$1,980.00  |
|                                       |               |                                  |             |                                      | Vendor Total:                | \$1,980.00  |
| NATHANIEL HAYES                       | DV010518      | INSTRUCTOR                       | \$717.50    | 10022850-52100                       | CONTRACTED SERVICES          | \$717.50    |
|                                       |               |                                  |             |                                      | Vendor Total:                | \$717.50    |
| OCT WATER QUALITY ACADEMY             | DV122117      | REGISTRATION - VINCENTE MARTINEZ | \$900.00    | 82024414-57100                       | CONFERENCE & TRAINING        | \$900.00    |
|                                       |               |                                  |             |                                      | Vendor Total:                | \$900.00    |
| OMNI-MEANS LTD                        | 1785          | CONSULTING SERVICES SPEED ZONE   | \$9,013.00  | 50824210-52100                       | CONTRACTED SERVICES          | \$9,013.00  |
|                                       |               |                                  |             |                                      | Vendor Total:                | \$9,013.00  |
| ONE TIME PAY VENDOR                   | 117026-5      | UTILITY REFUND                   | \$142.62    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$142.62    |
|                                       | 119001-6      | UTILITY REFUND                   | \$170.00    | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$170.00    |
|                                       | DV010918      | REIMBURSEMENT UTILITY PAYMENT    | \$1,841.64  | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$1,841.64  |
|                                       | Vendor Total: |                                  |             |                                      |                              | \$2,154.26  |
| ONESOURCE DISTRIBUTORS LLC            | S5712865.001  | ELECTRICAL SUPPLIES AS NEEDED    | \$312.13    | 80000000-12104                       | INVENTORY - PURCHASES        | \$312.13    |
|                                       | S5713783.001  | ELECTRICAL SUPPLIES AS NEEDED    | \$416.94    | 80000000-12104                       | INVENTORY - PURCHASES        | \$416.94    |
|                                       | S5672256.001  | ELECTRICAL EQUIPMENT AND SUPPL   | \$431.85    | 80000000-12104                       | INVENTORY - PURCHASES        | \$431.85    |
|                                       | S5706912.001  | ELECTRICAL EQUIPMENT AND SUPPL   | \$547.77    | 80000000-12104                       | INVENTORY - PURCHASES        | \$547.77    |
|                                       | S5573869.002  | ELECTRICAL EQUIPMENT AND SUPPL   | \$1,387.41  | 80000000-12104                       | INVENTORY - PURCHASES        | \$1,387.41  |
|                                       | S5591155.004  | SUPPLIES AS NEEDED               | \$179.90    | 80026120-54100                       | SUPPLIES                     | \$179.90    |
| Vendor Total:                         |               |                                  |             |                                      |                              | \$3,276.00  |



# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                 | Invoice #     | Invoice Description                 | Invoice Amt | Account Detail | and Allocation Detail               |
|-----------------------------|---------------|-------------------------------------|-------------|----------------|-------------------------------------|
| ONLINE INFORMATION SRVS INC | 830746        | UTILITY EXCHANGE REPORTING FY       | \$127.20    | 20513300-52100 | CONTRACTED SERVICES \$127.20        |
|                             |               |                                     |             |                | Vendor Total: \$127.20              |
| OWEN EQUIPMENT COMPANY      | 00040916      | SUPPLIES-POLYMER, AIR SEALS, GASKET | \$243.78    | 82024414-56130 | EXTERNAL SERVICES \$121.89          |
|                             |               |                                     |             | 84024421-56130 | EXTERNAL SERVICES \$121.89          |
|                             |               |                                     |             |                | Vendor Total: \$243.78              |
| PACE SUPPLY CORPORATION     | 024292542     | MISCELLANEOUS ITEMS AS NEEDED       | \$15.50     | 82024411-56300 | BUILDING MAINT. & REPAIR \$15.50    |
|                             | 024289382     | MISCELLANEOUS ITEMS AS NEEDED       | \$16.65     | 82024411-56300 | BUILDING MAINT. & REPAIR \$16.65    |
|                             | 024287720     | MISCELLANEOUS ITEMS AS NEEDED       | \$23.61     | 82024411-56300 | BUILDING MAINT. & REPAIR \$23.61    |
|                             | 024297944     | MISCELLANEOUS ITEMS AS NEEDED       | \$278.25    | 82024411-56300 | BUILDING MAINT. & REPAIR \$278.25   |
|                             | 024300865     | MISCELLANEOUS ITEMS AS NEEDED       | \$278.13    | 84024421-54100 | SUPPLIES \$278.13                   |
|                             |               |                                     |             |                | Vendor Total: \$612.14              |
| PAYMENTUS GROUP INC         | US17120029    | CREDIT CARD PROCESSING SERVICE      | \$2,422.25  | 20513300-52100 | CONTRACTED SERVICES \$2,422.25      |
|                             |               |                                     |             |                | Vendor Total: \$2,422.25            |
| PG&E CO                     | 7075-1 JAN 18 | PACIFIC GAS & ELECTRIC              | \$84.25     | 10022100-55210 | UTILITIES \$84.25                   |
|                             | 0853-6 JAN 18 | PACIFIC GAS & ELECTRIC              | \$2,438.13  | 31122870-55210 | UTILITIES \$2,438.13                |
|                             |               |                                     |             |                | Vendor Total: \$2,522.38            |
| PITNEY BOWES INC            | 1006009853    | POSTAGE MACHINE LEASE & SUPPLI      | \$261.00    | 20513300-52100 | CONTRACTED SERVICES \$261.00        |
|                             |               |                                     |             |                | Vendor Total: \$261.00              |
| PLATT ELECTRIC SUPPLY       | P283818       | MISC ELECTRICAL SUPPLIES AS NE      | \$273.07    | 84024425-54102 | SMALL TOOLS \$273.07                |
|                             |               |                                     |             |                | Vendor Total: \$273.07              |
| POWER INDUSTRIES INC        | 747886        | PARTS AS NEEDED FOR WWTP            | \$226.96    | 90000000-23237 | DISTRICT USE TAX-MEASURE S (\$1.06) |
|                             |               |                                     |             | 84024425-56130 | EXTERNAL SERVICES \$2.12            |
|                             |               |                                     |             | 84024425-56130 | EXTERNAL SERVICES \$226.96          |
|                             |               |                                     |             | 90000000-23028 | MEASURE Y DISTRICT TAX (\$1.06)     |
|                             |               |                                     |             |                | Vendor Total: \$226.96              |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                   | Invoice #           | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-------------------------------|---------------------|---------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| RAINBOW AGRICULTURAL SERVICES | 646465/1            | PARTS & MISC SUPPLIES AS NEEDED | \$108.77    | 10024220-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$108.77   |
|                               | 2311/1              | PARTS & MISC SUPPLIES AS NEEDED | \$281.72    | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$281.72   |
|                               | 2816/1              | PARTS & MISC SUPPLIES AS NEEDED | \$5.36      | 10024220-56130                       | EXTERNAL SERVICES              | \$5.36     |
|                               | 647791/1            | PARTS & MISC SUPPLIES AS NEEDED | \$5.94      | 80026400-56130                       | EXTERNAL SERVICES              | \$5.94     |
|                               | 2597/1              | PARTS & MISC SUPPLIES AS NEEDED | \$8.12      | 10022100-56210                       | FUEL & FLUIDS                  | \$8.12     |
|                               | 2195/1              | PARTS & MISC SUPPLIES AS NEEDED | \$90.90     | 10022100-56210                       | FUEL & FLUIDS                  | \$90.90    |
|                               | 2763/1              | PARTS & MISC SUPPLIES AS NEEDED | \$82.81     | 10024220-54120                       | PW - SPECIAL SUPPLIES          | \$82.81    |
|                               | 2224/1              | PARTS & MISC SUPPLIES AS NEEDED | \$596.01    | 10022100-54102                       | SMALL TOOLS                    | \$596.01   |
|                               | 2873/1              | CHAINSAW                        | \$1,029.51  | 10024220-54102                       | SMALL TOOLS                    | \$617.70   |
|                               |                     |                                 |             | 84024421-54102                       | SMALL TOOLS                    | \$411.81   |
|                               | 2257/1              | PARTS & MISC SUPPLIES AS NEEDED | \$43.34     | 10020210-54100                       | SUPPLIES                       | \$43.34    |
|                               | 3077/1              | PARTS & MISC SUPPLIES AS NEEDED | \$43.34     | 10020210-54100                       | SUPPLIES                       | \$43.34    |
|                               | 3108/1              | PARTS & MISC SUPPLIES AS NEEDED | \$52.01     | 10020210-54100                       | SUPPLIES                       | \$52.01    |
|                               | 2164/1              | PARTS & MISC SUPPLIES AS NEEDED | \$69.34     | 10020210-54100                       | SUPPLIES                       | \$69.34    |
|                               | 2483/1              | PARTS & MISC SUPPLIES AS NEEDED | \$54.18     | 10022100-54100                       | SUPPLIES                       | \$54.18    |
|                               | 2100/1              | PARTS & MISC SUPPLIES AS NEEDED | \$41.14     | 80026110-54100                       | SUPPLIES                       | \$41.14    |
|                               | 653419/1            | PARTS & MISC SUPPLIES AS NEEDED | \$67.04     | 82024414-54100                       | SUPPLIES                       | \$67.04    |
|                               | 650271/1            | PARTS & MISC SUPPLIES AS NEEDED | \$38.97     | 84024421-54100                       | SUPPLIES                       | \$38.97    |
|                               | Vendor Total: ----- |                                 |             |                                      |                                | \$2,618.50 |
| REDWOOD COAST FUELS           | 1899919             | CARDLOCK FUEL PURCHASES         | \$5,018.48  | 10020210-56210                       | FUEL & FLUIDS                  | \$21.81    |
|                               |                     |                                 |             | 10020210-56210                       | FUEL & FLUIDS                  | \$82.29    |
|                               |                     |                                 |             | 10020210-56210                       | FUEL & FLUIDS                  | \$2,058.48 |
|                               |                     |                                 |             | 10020224-56210                       | FUEL & FLUIDS                  | \$30.36    |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                             | Invoice # | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|-----------------------------------------|-----------|---------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| REDWOOD COAST FUELS                     | 1899919   | CARDLOCK FUEL PURCHASES         | \$5,018.48  | 10022100-56210                       | FUEL & FLUIDS                  | \$394.89    |
|                                         |           |                                 |             | 10024210-56210                       | FUEL & FLUIDS                  | \$17.65     |
|                                         |           |                                 |             | 10024220-56210                       | FUEL & FLUIDS                  | \$463.70    |
|                                         |           |                                 |             | 20324100-56210                       | FUEL & FLUIDS                  | \$117.62    |
|                                         |           |                                 |             | 20513382-56210                       | FUEL & FLUIDS                  | \$24.53     |
|                                         |           |                                 |             | 80026400-56210                       | FUEL & FLUIDS                  | \$888.93    |
|                                         |           |                                 |             | 82024411-56210                       | FUEL & FLUIDS                  | \$295.55    |
|                                         |           |                                 |             | 82024414-56210                       | FUEL & FLUIDS                  | \$17.65     |
|                                         |           |                                 |             | 82024414-56210                       | FUEL & FLUIDS                  | \$89.01     |
|                                         |           |                                 |             | 82024414-56210                       | FUEL & FLUIDS                  | \$182.86    |
|                                         |           |                                 |             | 84024421-56210                       | FUEL & FLUIDS                  | \$17.65     |
|                                         |           |                                 |             | 84024421-56210                       | FUEL & FLUIDS                  | \$75.83     |
|                                         |           |                                 |             | 84024421-56210                       | FUEL & FLUIDS                  | \$155.77    |
|                                         |           |                                 |             | 84024425-56210                       | FUEL & FLUIDS                  | \$83.90     |
|                                         |           |                                 |             | <b>Vendor Total:</b> -----           |                                |             |
|                                         | 0085375   | CARDLOCK FUEL PURCHASES         | \$569.88    | 10024220-56210                       | FUEL & FLUIDS                  | \$569.88    |
|                                         | 0085439   | CARDLOCK FUEL PURCHASES         | \$168.93    | 20824300-56210                       | FUEL & FLUIDS                  | \$168.93    |
|                                         |           |                                 |             | <b>Vendor Total:</b> -----           |                                |             |
| REDWOOD EMPIRE MUNICIPAL INSURANCE FUND | DV010218  | FY 17/18 ANNUAL CA WORKERS COMP | \$53,556.62 | 20112400-52525                       | WORKER'S COMP. EXPENSE         | \$53,556.62 |
|                                         |           |                                 |             | <b>Vendor Total:</b> -----           |                                |             |
| REDWOOD TREE SERVICE STATIONS INC       | DEC-17    | CAR WASHES & INTERIOR CLEANING  | \$544.00    | 10020210-56130                       | EXTERNAL SERVICES              | \$480.00    |
|                                         |           |                                 |             | 10024210-56130                       | EXTERNAL SERVICES              | \$26.00     |
|                                         |           |                                 |             | 20324100-56130                       | EXTERNAL SERVICES              | \$12.00     |
|                                         |           |                                 |             | 20513382-56130                       | EXTERNAL SERVICES              | \$26.00     |
|                                         |           |                                 |             | <b>Vendor Total:</b> -----           |                                |             |
| RELIANCE ENTERPRISES                    | 33454     | EQUIPMENT MAINT AND REPAIR      | \$307.07    | 73022600-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$307.07    |
|                                         |           |                                 |             | <b>Vendor Total:</b> -----           |                                |             |



# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name      | Invoice #   | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                       |                   |
|------------------|-------------|---------------------------------|-------------|--------------------------------------|-----------------------|-------------------|
| RICHARD ANDERSON | 2018-0105-1 | AGREEMENT FOR PROF. SVC'S FOR W | \$3,600.00  | 20913900-52100                       | CONTRACTED SERVICES   | \$3,600.00        |
|                  |             |                                 |             |                                      | <b>Vendor Total:</b>  | <b>\$3,600.00</b> |
| SAFEWAY INC      | STMT DEC 17 | MISCELLANEOUS PURCHASES AS REQ  | \$3,134.53  | 84024425-57100                       | CONFERENCE & TRAINING | \$49.25           |
|                  |             |                                 |             | 10010000-54100                       | SUPPLIES              | \$16.00           |
|                  |             |                                 |             | 10010000-54100                       | SUPPLIES              | \$70.64           |
|                  |             |                                 |             | 10013400-54100                       | SUPPLIES              | \$15.30           |
|                  |             |                                 |             | 20824300-54100                       | SUPPLIES              | \$18.98           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | (\$9.99)          |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$12.21           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$14.00           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$15.92           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$15.96           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$23.94           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$27.72           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$42.94           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$44.40           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$47.45           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$48.00           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$49.96           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$55.88           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$63.28           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$74.50           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$76.92           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$79.15           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$86.97           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$96.07           |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$109.42          |
|                  |             |                                 |             | 31400000-54100                       | SUPPLIES              | \$111.75          |

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## Invoices

| Vendor Name                               | Invoice #   | Invoice Description               | Invoice Amt   | Account Detail and Allocation Detail |                                |            |
|-------------------------------------------|-------------|-----------------------------------|---------------|--------------------------------------|--------------------------------|------------|
| SAFEWAY INC                               | STMT DEC 17 | MISCELLANEOUS PURCHASES AS REQ    | \$3,134.53    | 31400000-54100                       | SUPPLIES                       | \$112.44   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$114.56   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$143.17   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$151.21   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$179.52   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$199.31   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$207.83   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$213.06   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$217.23   |
|                                           |             |                                   |               | 31400000-54100                       | SUPPLIES                       | \$231.17   |
|                                           |             |                                   |               | 73022600-54100                       | SUPPLIES                       | \$4.99     |
|                                           |             |                                   |               | 77725200-54100                       | SUPPLIES                       | \$92.44    |
|                                           |             |                                   |               | 84024425-54100                       | SUPPLIES                       | \$10.98    |
|                                           |             |                                   |               | Vendor Total:                        |                                | \$3,134.53 |
| SCHAT'S BAKERY                            | NOV-17 CC   | PROVIDE MISCELLANEOUS FOOD DISH   | \$494.73      | 73022600-54100                       | SUPPLIES                       | \$494.73   |
|                                           |             |                                   |               | Vendor Total:                        |                                | \$494.73   |
| SEAN WHITE                                | DV010518    | REIMBURSEMENT RETIREMENT SUPPLIES | \$96.40       | 84024425-54100                       | SUPPLIES                       | \$96.40    |
|                                           |             |                                   |               | Vendor Total:                        |                                | \$96.40    |
| SHN CONSULTING ENGINEERS & GEOLOGISTS INC | 94502       | DESIGN & CONST. MGMNT FOR ZONE    | \$952.50      | 82224413-80230                       | INFRASTRUCTURE                 | \$952.50   |
|                                           | 94216       | DESIGN & CONST. MGMNT FOR ZONE    | \$2,120.00    | 82224413-80230                       | INFRASTRUCTURE                 | \$2,120.00 |
|                                           |             |                                   | Vendor Total: |                                      | \$3,072.50                     |            |
| SOLAR WINDS                               | IN354242    | ANNUAL MAINTENANCE RENEWAL        | \$413.00      | 20913900-54320                       | SOFTWARE                       | \$413.00   |
|                                           |             |                                   |               | Vendor Total:                        |                                | \$413.00   |
| SOUTHWEST VALVE LLC                       | 4485        | 8" MILLIKEN PLUG VALVE            | \$4,003.98    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$4,003.98 |
|                                           |             |                                   |               | Vendor Total:                        |                                | \$4,003.98 |
| STATE WATER RESOURCES CONTROL BOARD       | DV010418    | CERTIFICATE TIMOTHY E ERIKSEN     | \$60.00       | 82024410-59101                       | FEES                           | \$60.00    |



# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                         | Invoice #      | Invoice Description              | Invoice Amt | Account Detail | Allocation Detail              |            |
|-------------------------------------|----------------|----------------------------------|-------------|----------------|--------------------------------|------------|
| STATE WATER RESOURCES CONTROL BOARD | DV010217       | CERTIFICATE FEE JOHN P AGUILAR   | \$60.00     | 82024414-57300 | MEMBERSHIPS & SUBSCRIPTIONS    | \$60.00    |
|                                     |                |                                  |             |                | <b>Vendor Total:</b>           | \$120.00   |
| SYBLON REID                         | 0017K          | ELECTRICAL EQUIPMENT AND SUPPL   | \$4,000.00  | 80026330-52100 | CONTRACTED SERVICES            | \$4,000.00 |
|                                     |                |                                  |             |                | <b>Vendor Total:</b>           | \$4,000.00 |
| TELEDYNE INSTRUMENTS INC            | S020226079     | SILCONE PUMP TUBING              | \$92.12     | 84024425-54100 | SUPPLIES                       | \$92.12    |
|                                     |                |                                  |             |                | <b>Vendor Total:</b>           | \$92.12    |
| THOMAS CORNING JR                   | TA 1/24-26/18  | TRAVEL ADVANCE                   | \$248.48    | 10020210-57100 | CONFERENCE & TRAINING          | \$248.48   |
|                                     |                |                                  |             |                | <b>Vendor Total:</b>           | \$248.48   |
| THOMAS MILLER                       | TR 12/19-20/17 | TRAVEL REIMBURSEMENT 12/19-20/17 | \$341.48    | 80026400-57100 | CONFERENCE & TRAINING          | \$341.48   |
|                                     | TR 1/2-4/18    | TRRAVEL REIMBURSEMENT 1/2-4/18   | \$439.18    | 80026400-57100 | CONFERENCE & TRAINING          | \$439.18   |
|                                     |                |                                  |             |                | <b>Vendor Total:</b>           | \$780.66   |
| THURSTON CHEVROLET TOYOTA SCION     | 204638         | PARTS & SERVICE REPAIRS AS NEE   | \$103.93    | 82024412-56130 | EXTERNAL SERVICES              | \$103.93   |
|                                     |                |                                  |             |                | <b>Vendor Total:</b>           | \$103.93   |
| UKIAH AUTO PARTS                    | 031419         | AUTO & MACHINE PARTS & MATERIA   | \$35.76     | 84024425-56120 | EQUIPMENT MAINTENANCE & REPAIR | \$35.76    |
|                                     | 033304         | AUTO & MACHINE PARTS & MATERIA   | \$6.84      | 10020210-56130 | EXTERNAL SERVICES              | \$6.84     |
|                                     | 031322         | AUTO & MACHINE PARTS & MATERIA   | \$18.21     | 10024210-56130 | EXTERNAL SERVICES              | \$18.21    |
|                                     | 031681         | AUTO & MACHINE PARTS & MATERIA   | \$25.88     | 10024220-56130 | EXTERNAL SERVICES              | \$25.88    |
|                                     | 030984         | AUTO & MACHINE PARTS & MATERIA   | \$46.59     | 10024220-56130 | EXTERNAL SERVICES              | \$46.59    |
|                                     | 031218         | AUTO & MACHINE PARTS & MATERIA   | \$59.79     | 10024220-56130 | EXTERNAL SERVICES              | \$59.79    |
|                                     | 031559         | AUTO & MACHINE PARTS & MATERIA   | \$131.56    | 20822500-56130 | EXTERNAL SERVICES              | \$131.56   |
|                                     | 031180         | AUTO & MACHINE PARTS & MATERIA   | \$2.38      | 80026400-56130 | EXTERNAL SERVICES              | \$2.38     |
|                                     | 031175         | AUTO & MACHINE PARTS & MATERIA   | \$20.14     | 80026400-56130 | EXTERNAL SERVICES              | \$20.14    |
|                                     | 032109         | AUTO & MACHINE PARTS & MATERIA   | \$45.08     | 80026400-56130 | EXTERNAL SERVICES              | \$45.08    |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name            | Invoice #     | Invoice Description                | Invoice Amt | Account Detail and Allocation Detail |                          |            |
|------------------------|---------------|------------------------------------|-------------|--------------------------------------|--------------------------|------------|
| UKIAH AUTO PARTS       | 032397        | AUTO & MACHINE PARTS & MATERIA     | \$21.51     | 82024414-56130                       | EXTERNAL SERVICES        | \$21.51    |
|                        | 033637        | AUTO & MACHINE PARTS & MATERIA     | \$41.80     | 82024414-56130                       | EXTERNAL SERVICES        | \$20.90    |
|                        |               |                                    |             | 84024421-56130                       | EXTERNAL SERVICES        | \$20.90    |
|                        | 032556        | AUTO & MACHINE PARTS & MATERIA     | \$257.35    | 10024220-54120                       | PW - SPECIAL SUPPLIES    | \$257.35   |
|                        | 032999        | AUTO & MACHINE PARTS & MATERIA     | \$25.88     | 80026120-54100                       | SUPPLIES                 | \$25.88    |
|                        | 032792        | AUTO & MACHINE PARTS & MATERIA     | \$5.19      | 80026220-54100                       | SUPPLIES                 | \$5.19     |
| Vendor Total:          |               |                                    |             |                                      |                          | \$743.96   |
| UKIAH DAILY JOURNAL    | 0006075935    | PUBLICATION                        | \$123.42    | 10023100-52100                       | CONTRACTED SERVICES      | \$123.42   |
|                        | 0006075940    | PUBLICATION                        | \$125.01    | 10023100-52100                       | CONTRACTED SERVICES      | \$125.01   |
|                        | 0006075945    | LEGAL NOTICE PUBLICATIONS FY 1     | \$66.22     | 10012500-52150                       | LEGAL SERVICES/EXPENSES  | \$66.22    |
|                        | 0006081803    | LEGAL NOTICE PUBLICATIONS FY 1     | \$69.40     | 10012500-52150                       | LEGAL SERVICES/EXPENSES  | \$69.40    |
|                        | 0006081769    | LEGAL NOTICE PUBLICATIONS FY 1     | \$85.29     | 10012500-52150                       | LEGAL SERVICES/EXPENSES  | \$85.29    |
| Vendor Total:          |               |                                    |             |                                      |                          | \$469.34   |
| UKIAH ROUND TREE GLASS | 158505        | SCREEN REPLACEMENT - TRAIN STATION | \$140.89    | 20822500-56300                       | BUILDING MAINT. & REPAIR | \$140.89   |
| Vendor Total:          |               |                                    |             |                                      |                          | \$140.89   |
| UKIAH TROPHIES & GIFTS | 198356        | EMBROIDERED SHIRTS                 | \$329.46    | 10022100-54100                       | SUPPLIES                 | \$329.46   |
| Vendor Total:          |               |                                    |             |                                      |                          | \$329.46   |
| ULINE                  | 93318125      | RETURNED POLYTUBING                | (\$180.99)  | 84024425-54100                       | SUPPLIES                 | (\$180.99) |
|                        | 92651452      | POLYTUBING DISPENSER               | \$34.38     | 84024425-54100                       | SUPPLIES                 | \$34.38    |
|                        | 93128039      | POLYTUBING DISPENSER               | \$42.99     | 84024425-54100                       | SUPPLIES                 | \$42.99    |
|                        | 93008284      | POLYTUBING SUPPLIES                | \$169.20    | 84024425-54100                       | SUPPLIES                 | \$169.20   |
| Vendor Total:          |               |                                    |             |                                      |                          | \$65.58    |
| UPS                    | 0000E19R54527 | SHIPPING                           | \$9.68      | 10020210-56130                       | EXTERNAL SERVICES        | \$9.68     |
| Vendor Total:          |               |                                    |             |                                      |                          | \$9.68     |

# List of Checks Presented for Approval on 1/12/2018

## Invoices

| Vendor Name                      | Invoice #     | Invoice Description                   | Invoice Amt | Account Detail and Allocation Detail |                            |                     |
|----------------------------------|---------------|---------------------------------------|-------------|--------------------------------------|----------------------------|---------------------|
| US BANK                          | 4858915       | ELEC SERIES 92 TRUSTEE & PAYING AGENT | \$1,787.50  | 80326330-52500                       | TRUSTEE FEES               | \$1,787.50          |
|                                  |               |                                       |             |                                      | <b>Vendor Total:</b>       | <b>\$1,787.50</b>   |
| VWR INTERNATIONAL INC            | 8080919135    | SUPPLIES AS NEEDED                    | \$65.31     | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.25)            |
|                                  |               |                                       |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.25)            |
|                                  |               |                                       |             | 84024425-54100                       | SUPPLIES                   | \$0.50              |
|                                  |               |                                       |             | 84024425-54100                       | SUPPLIES                   | \$65.31             |
|                                  | 8080894121    | SUPPLIES AS NEEDED                    | \$146.51    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.63)            |
|                                  |               |                                       |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.63)            |
|                                  |               |                                       |             | 84024425-54100                       | SUPPLIES                   | \$1.26              |
|                                  |               |                                       |             | 84024425-54100                       | SUPPLIES                   | \$146.51            |
|                                  | 8080897834    | SUPPLIES AS NEEDED                    | \$153.96    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.63)            |
|                                  |               |                                       |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.63)            |
|                                  |               |                                       |             | 84024425-54100                       | SUPPLIES                   | \$1.26              |
|                                  |               |                                       |             | 84024425-54100                       | SUPPLIES                   | \$153.96            |
|                                  |               |                                       |             |                                      | <b>Vendor Total:</b>       | <b>\$365.78</b>     |
| WEST YOST ASSOCIATED             | 2033603       | PROP 1 STORM WATER RESOURCES          | \$14,426.00 | 91190100-52100                       | CONTRACTED SERVICES        | \$14,426.00         |
|                                  | 2034047       | RRWA EXECUTIVE DIRECTOR SVCS 1        | \$45,462.62 | 91190100-52100                       | CONTRACTED SERVICES        | \$45,462.62         |
|                                  | 2034008       | PROP 1 STORM WATER RESOURCES          | \$46,860.00 | 91190100-52100                       | CONTRACTED SERVICES        | \$46,860.00         |
|                                  |               |                                       |             |                                      | <b>Vendor Total:</b>       | <b>\$106,748.62</b> |
| WILLOW COUNTY WATER DIST         | 40351 DEC 17  | WATER SERVICES - S STATE ST IRRIG     | \$20.00     | 31122870-55210                       | UTILITIES                  | \$20.00             |
|                                  | 40353 DEC 17  | WATER SERVICES - S STATE ST           | \$29.85     | 31122870-55210                       | UTILITIES                  | \$29.85             |
|                                  |               |                                       |             |                                      | <b>Vendor Total:</b>       | <b>\$49.85</b>      |
| WORLD OIL ENVIRONMENTAL SERVICES | 1500-00280845 | DISPOSAL OF MISC. PRODUCTS AS         | \$120.00    | 20324100-52100                       | CONTRACTED SERVICES        | \$120.00            |
|                                  |               |                                       |             |                                      | <b>Vendor Total:</b>       | <b>\$120.00</b>     |
|                                  |               |                                       |             |                                      | <b>INVOICE TOTAL:</b>      | <b>\$460,339.00</b> |



# List of Checks Presented for Approval on 1/19/2018

The following list of bills payable was reviewed and approved for payment.

 2-2-18    
Signature

## Invoices

| Vendor Name                   | Invoice #      | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail                     |
|-------------------------------|----------------|-------------------------------------|-------------|----------------------------------------------------------|
| ACCURATE AIR ENGINEERING INC  | L-070704       | BARE AIR END REPLACEMENT            | \$3,145.42  | 84024425-56120 EQUIPMENT MAINTENANCE & REPAIR \$3,145.42 |
|                               |                |                                     |             | Vendor Total: \$3,145.42                                 |
| ADAMSON POLICE PRODUCTS       | INV261716      | PARTS AS NEEDED                     | \$188.37    | 10020210-56130 EXTERNAL SERVICES \$188.37                |
|                               |                |                                     |             | Vendor Total: \$188.37                                   |
| AFLAC                         | 809743         | CANCER/LIFE/ACC INS                 | \$6,984.52  | 20700000-20527 SECTION 125 (CANCER & LIFE) \$6,984.52    |
|                               |                |                                     |             | Vendor Total: \$6,984.52                                 |
| AMAZON CAPITAL SERVICES       | 1RPY-NKTP-WT37 | MISCELLANEOUS SUPPLIES AS NEED      | \$269.85    | 10013400-54100 SUPPLIES \$269.85                         |
|                               |                |                                     |             | Vendor Total: \$269.85                                   |
| AMERICAN SOCIETY OF COMPOSERS | DV011218       | 2018 CONCERT IN THE PARK LICENSE    | \$348.00    | 90000000-23226 CONCERT SERIES \$348.00                   |
|                               |                |                                     |             | Vendor Total: \$348.00                                   |
| ANTONIO MUNOZ                 | CFM012018      | CITY CROSS-FIT TRAINING FOR FIRE ST | \$333.33    | 10021210-57100 CONFERENCE & TRAINING \$333.33            |
|                               |                |                                     |             | Vendor Total: \$333.33                                   |
| ARROW FENCING                 | 77403          | TEMP FENCE PANELS                   | \$117.05    | 69122700-52180 SECURITY SERVICES \$117.05                |
|                               |                |                                     |             | Vendor Total: \$117.05                                   |
| AT&T                          | JAN 18         | CREDIT CARD TERMINAL                | \$101.57    | 77725200-55100 TELEPHONE \$101.57                        |
|                               |                |                                     |             | Vendor Total: \$101.57                                   |
| BAYSIDE PRINTED PRODUCTS      | 109234         | #10 REGULAR ENVELOPES               | \$951.38    | 10012200-54100 SUPPLIES \$951.38                         |
|                               |                |                                     |             | Vendor Total: \$951.38                                   |
| BUSINESS CARD                 | SF-D20476      | PURCHASING CREDIT CARD, MISC.       | \$266.59    | 10018000-52510 ADVERTISING & PROMOTION \$266.59          |
|                               | 104991387      | ECONOMIC DEVELOPMENT CREDIT CA      | \$29.00     | 75012700-52515 ADVERTISING & PUBLICATION \$29.00         |
|                               | SF-D21323      | PURCHASING CREDIT CARD, MISC.       | \$680.48    | 84024425-56300 BUILDING MAINT. & REPAIR \$3.48           |
|                               |                |                                     |             | 84024425-56300 BUILDING MAINT. & REPAIR \$680.48         |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name   | Invoice #    | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|---------------|--------------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| BUSINESS CARD | SF-D21323    | PURCHASING CREDIT CARD, MISC.  | \$680.48    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.70)   |
|               |              |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$2.78)   |
|               | SF-D22012    | PURCHASING CREDIT CARD, MISC.  | \$1,054.80  | 10013200-57100                       | CONFERENCE & TRAINING      | \$210.96   |
|               |              |                                |             | 10013400-57100                       | CONFERENCE & TRAINING      | \$210.96   |
|               |              |                                |             | 10013400-57100                       | CONFERENCE & TRAINING      | \$210.96   |
|               |              |                                |             | 20413500-57100                       | CONFERENCE & TRAINING      | \$210.96   |
|               |              |                                |             | 20513300-57100                       | CONFERENCE & TRAINING      | \$210.96   |
|               | SF-D22011    | PURCHASING CREDIT CARD, MISC.  | \$1,990.00  | 10013200-57100                       | CONFERENCE & TRAINING      | \$370.00   |
|               |              |                                |             | 10013400-57100                       | CONFERENCE & TRAINING      | \$370.00   |
|               |              |                                |             | 10013400-57100                       | CONFERENCE & TRAINING      | \$510.00   |
|               |              |                                |             | 20413500-57100                       | CONFERENCE & TRAINING      | \$370.00   |
|               |              |                                |             | 20513300-57100                       | CONFERENCE & TRAINING      | \$370.00   |
|               | 2989225      | HR/RISK MGMT CREDIT CARD, MISC | \$803.52    | 10016100-57100                       | CONFERENCE & TRAINING      | \$803.52   |
|               | 2989235      | HR/RISK MGMT CREDIT CARD, MISC | \$803.52    | 10016100-57100                       | CONFERENCE & TRAINING      | \$803.52   |
|               | 58233        | HR/RISK MGMT CREDIT CARD, MISC | \$925.00    | 10016100-57100                       | CONFERENCE & TRAINING      | \$925.00   |
|               | 70023        | HR/RISK MGMT CREDIT CARD, MISC | \$925.00    | 10016100-57100                       | CONFERENCE & TRAINING      | \$925.00   |
|               | UPFFLT       | HR/RISK MGMT CREDIT CARD, MISC | \$1,505.18  | 10016100-57100                       | CONFERENCE & TRAINING      | \$1,505.18 |
|               | 122972       | POLICE CREDIT CARD, MISC. PURC | \$1,300.00  | 10020210-57100                       | CONFERENCE & TRAINING      | \$1,300.00 |
|               | 3567         | POLICE CREDIT CARD, MISC. PURC | \$1,500.00  | 10020210-57100                       | CONFERENCE & TRAINING      | \$1,500.00 |
|               | SF-D 20965-4 | POLICE CREDIT CARD, MISC. PURC | \$34.99     | 10020214-57100                       | CONFERENCE & TRAINING      | \$34.99    |
|               | SF-D22070    | PURCHASING CREDIT CARD, MISC.  | \$117.96    | 10022810-57100                       | CONFERENCE & TRAINING      | \$117.96   |
|               | SF-D22067    | PURCHASING CREDIT CARD, MISC.  | \$471.84    | 10022810-57100                       | CONFERENCE & TRAINING      | \$471.84   |
|               | SF-D22071    | PURCHASING CREDIT CARD, MISC.  | \$525.70    | 10022810-57100                       | CONFERENCE & TRAINING      | \$525.70   |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name   | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|---------------|-----------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| BUSINESS CARD | SF-D22068 | PURCHASING CREDIT CARD, MISC.  | \$1,189.68  | 10022810-57100                       | CONFERENCE & TRAINING      | \$1,189.68 |
|               | SF-D22072 | PURCHASING CREDIT CARD, MISC.  | \$2,375.00  | 10022810-57100                       | CONFERENCE & TRAINING      | \$2,375.00 |
|               | SF-D22077 | PURCHASING CREDIT CARD, MISC.  | \$99.99     | 20413500-57100                       | CONFERENCE & TRAINING      | \$99.99    |
|               | SF-D22075 | PURCHASING CREDIT CARD, MISC.  | \$234.40    | 20413500-57100                       | CONFERENCE & TRAINING      | \$234.40   |
|               | SF-D22073 | PURCHASING CREDIT CARD, MISC.  | \$395.00    | 20413500-57100                       | CONFERENCE & TRAINING      | \$395.00   |
|               | 106770    | POLICE CREDIT CARD, MISC. PURC | \$282.00    | 20620231-57100                       | CONFERENCE & TRAINING      | \$282.00   |
|               | SF-D22081 | PURCHASING CREDIT CARD, MISC.  | \$209.09    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.23)   |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.90)   |
|               |           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.90)   |
|               |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$13.05)  |
|               |           |                                |             | 84024425-54100                       | SUPPLIES                   | \$15.08    |
|               |           |                                |             | 84024425-54100                       | SUPPLIES                   | \$209.09   |
|               | SF-D22064 | PURCHASING CREDIT CARD, MISC.  | \$397.68    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.37)   |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$1.45)   |
|               |           |                                |             | 82024414-56130                       | EXTERNAL SERVICES          | \$17.19    |
|               |           |                                |             | 82024414-56130                       | EXTERNAL SERVICES          | \$54.34    |
|               |           |                                |             | 82024414-56130                       | EXTERNAL SERVICES          | \$205.00   |
|               |           |                                |             | 84024421-56130                       | EXTERNAL SERVICES          | \$7.04     |
|               |           |                                |             | 84024421-56130                       | EXTERNAL SERVICES          | \$54.34    |
|               |           |                                |             | 84024421-56130                       | EXTERNAL SERVICES          | \$84.00    |
|               |           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$1.45)   |
|               |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$20.96)  |
|               | SF-D20775 | PURCHASING CREDIT CARD, MISC.  | \$464.00    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$0.58)   |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$2.31)   |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name   | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                              |           |
|---------------|-----------|--------------------------------|-------------|--------------------------------------|------------------------------|-----------|
| BUSINESS CARD | SF-D20775 | PURCHASING CREDIT CARD, MISC.  | \$464.00    | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$2.31)  |
|               |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY      | (\$33.43) |
|               |           |                                |             | 80026220-54100                       | SUPPLIES                     | \$38.63   |
|               |           |                                |             | 80026220-54100                       | SUPPLIES                     | \$464.00  |
|               | SF-D22079 | PURCHASING CREDIT CARD, MISC.  | \$677.70    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES   | (\$0.83)  |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S   | (\$3.30)  |
|               |           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$3.30)  |
|               |           |                                |             | 10024220-54130                       | PW - SAFETY                  | \$55.26   |
|               |           |                                |             | 10024220-54130                       | PW - SAFETY                  | \$677.70  |
|               |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY      | (\$47.83) |
|               | SF-D20780 | PURCHASING CREDIT CARD, MISC.  | \$728.43    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES   | (\$0.82)  |
|               |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S   | (\$3.28)  |
|               |           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$3.28)  |
|               |           |                                |             | 84024421-54102                       | SMALL TOOLS                  | \$54.92   |
|               |           |                                |             | 84024421-54102                       | SMALL TOOLS                  | \$728.43  |
|               |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY      | (\$47.54) |
|               | SF-D22082 | PURCHASING CREDIT CARD, MISC.  | \$357.87    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S   | (\$1.55)  |
|               |           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$1.55)  |
|               |           |                                |             | 10022831-54100                       | SUPPLIES                     | \$3.10    |
|               |           |                                |             | 10022831-54100                       | SUPPLIES                     | \$357.87  |
| 1945          |           | HR/RISK MGMT CREDIT CARD, MISC | \$150.00    | 10016100-54162                       | HR - ADVERTISING             | \$150.00  |
| 81060         |           | HR/RISK MGMT CREDIT CARD, MISC | \$175.00    | 10016100-54162                       | HR - ADVERTISING             | \$175.00  |
| 25330         |           | HR/RISK MGMT CREDIT CARD, MISC | \$281.38    | 10016100-54164                       | HR - FORMS & OTHER DIV. EXP. | \$281.38  |
| 900737561     |           | HR/RISK MGMT CREDIT CARD, MISC | \$199.00    | 10016100-57300                       | MEMBERSHIPS & SUBSCRIPTIONS  | \$199.00  |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                              | Invoice #   | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|------------------------------------------|-------------|--------------------------------|-------------|--------------------------------------|-----------------------------|-------------|
| BUSINESS CARD                            | SF-D20776   | PURCHASING CREDIT CARD, MISC.  | \$731.75    | 82024414-54102                       | SMALL TOOLS                 | \$731.75    |
|                                          | 63324       | FINANCE CREDIT CARD, MISC. PUR | \$247.85    | 10013400-54100                       | SUPPLIES                    | \$247.85    |
|                                          | 31488       | POLICE CREDIT CARD, MISC. PURC | \$35.27     | 10020210-54100                       | SUPPLIES                    | \$35.27     |
|                                          | 53250       | POLICE CREDIT CARD, MISC. PURC | \$43.57     | 10020210-54100                       | SUPPLIES                    | \$43.57     |
|                                          | SF-D 20475  | PURCHASING CREDIT CARD, MISC.  | \$214.58    | 10022300-54100                       | SUPPLIES                    | \$42.92     |
|                                          |             |                                |             | 10022810-54100                       | SUPPLIES                    | \$42.92     |
|                                          |             |                                |             | 10022822-54100                       | SUPPLIES                    | \$42.90     |
|                                          |             |                                |             | 10022840-54100                       | SUPPLIES                    | \$42.92     |
|                                          |             |                                |             | 31400000-54100                       | SUPPLIES                    | \$42.92     |
|                                          | SF-D22009   | PURCHASING CREDIT CARD, MISC.  | \$46.05     | 20413500-54100                       | SUPPLIES                    | \$46.05     |
|                                          | 71933       | ECONOMIC DEVELOPMENT CREDIT CA | \$100.00    | 75012700-54100                       | SUPPLIES                    | \$100.00    |
|                                          | 27511       | ECONOMIC DEVELOPMENT CREDIT CA | \$307.56    | 75012700-54100                       | SUPPLIES                    | \$307.56    |
|                                          | SF-D20771   | PURCHASING CREDIT CARD, MISC.  | \$321.54    | 80026210-54100                       | SUPPLIES                    | \$321.54    |
|                                          | SF-D20779   | PURCHASING CREDIT CARD, MISC.  | \$448.24    | 82024414-54100                       | SUPPLIES                    | \$448.24    |
| Vendor Total: -----                      |             |                                |             |                                      |                             | \$23,646.21 |
| CA ASSOCIATION FOR PROPERTY AND EVIDENCE | 06258       | MEMBERSHIP DUES                | \$45.00     | 10020210-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$45.00     |
| Vendor Total: -----                      |             |                                |             |                                      |                             | \$45.00     |
| CANTEEN SERVICE                          | 5975:001153 | WATER FILTRATION SERVICE POLIC | \$45.00     | 10020210-54100                       | SUPPLIES                    | \$22.50     |
|                                          |             |                                |             | 20620231-54100                       | SUPPLIES                    | \$22.50     |
| Vendor Total: -----                      |             |                                |             |                                      |                             | \$45.00     |
| CHEVRON AND TEXACO BUSINESS CARD SVCS    | 52281379    | FUEL AS NEEDED UPD             | \$302.83    | 10020210-56210                       | FUEL & FLUIDS               | \$302.83    |
|                                          | 52047584    | FUEL AS NEEDED UPD             | \$443.58    | 10020210-56210                       | FUEL & FLUIDS               | \$443.58    |
| Vendor Total: -----                      |             |                                |             |                                      |                             | \$746.41    |
| CLARK PEST CONTROL                       | 21180890    | PEST CONTROL SVCS              | \$92.00     | 80026210-52100                       | CONTRACTED SERVICES         | \$92.00     |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name           | Invoice #   | Invoice Description         | Invoice Amt | Account Detail | Allocation Detail                     |
|-----------------------|-------------|-----------------------------|-------------|----------------|---------------------------------------|
| CLARK PEST CONTROL    | 21344493    | PEST CONTROL SVCS           | \$92.00     | 80026210-52100 | CONTRACTED SERVICES \$92.00           |
|                       |             |                             |             |                | Vendor Total: \$184.00                |
| COMCAST               | 0472 JAN 18 | INTERNET SERVICES           | \$172.19    | 73022600-55100 | TELEPHONE \$172.19                    |
|                       |             |                             |             |                | Vendor Total: \$172.19                |
| DAVID RAPPORT         | 6814        | LEGAL SERVICES FOR FY 17/18 | \$34,348.00 | 10014000-52150 | LEGAL SERVICES/EXPENSES \$64.43       |
|                       |             |                             |             | 10014000-52150 | LEGAL SERVICES/EXPENSES \$123.90      |
|                       |             |                             |             | 10014000-52150 | LEGAL SERVICES/EXPENSES \$6,329.21    |
|                       |             |                             |             | 20414000-52150 | LEGAL SERVICES/EXPENSES \$205.67      |
|                       |             |                             |             | 72022400-52150 | LEGAL SERVICES/EXPENSES \$2,116.18    |
|                       |             |                             |             | 77714000-52150 | LEGAL SERVICES/EXPENSES \$289.92      |
|                       |             |                             |             | 80014000-52150 | LEGAL SERVICES/EXPENSES \$1,769.26    |
|                       |             |                             |             | 84014000-52150 | LEGAL SERVICES/EXPENSES \$1,330.66    |
|                       |             |                             |             | 84424422-52150 | LEGAL SERVICES/EXPENSES \$17,802.16   |
|                       |             |                             |             | 90214000-52150 | LEGAL SERVICES/EXPENSES \$4,044.03    |
|                       |             |                             |             | 94024423-52150 | LEGAL SERVICES/EXPENSES \$272.58      |
|                       |             |                             |             |                | Vendor Total: \$34,348.00             |
| DC CUSTOMS INC        | 184587      | PARTS AS NEEDED             | \$227.60    | 80026400-56130 | EXTERNAL SERVICES \$227.60            |
|                       |             |                             |             |                | Vendor Total: \$227.60                |
| DC ELECTRIC GROUP INC | 29452       | TRAFFIC SIGNAL REPAIR       | \$589.48    | 10024214-52100 | CONTRACTED SERVICES \$589.48          |
|                       |             |                             |             |                | Vendor Total: \$589.48                |
| DEPARTMENT OF JUSTICE | 277220      | FINGERPRINTING SERVICES     | \$64.00     | 10016100-54165 | HR - NEW EMPLOYEE FINGERPRINT \$64.00 |
|                       |             |                             |             |                | Vendor Total: \$64.00                 |
| DONALD KNIGHT         | 019586      | DECALS \$ LOGOS             | \$330.72    | 90000000-23237 | DISTRICT USE TAX-MEASURE S (\$1.54)   |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                   | Invoice #                 | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                              |            |
|-------------------------------|---------------------------|--------------------------------|-------------|--------------------------------------|------------------------------|------------|
| DONALD KNIGHT                 | 019586                    | DECALS & LOGOS                 | \$330.72    | 10022100-56130                       | EXTERNAL SERVICES            | \$1.00     |
|                               |                           |                                |             | 10022100-56130                       | EXTERNAL SERVICES            | \$107.37   |
|                               |                           |                                |             | 10024220-56130                       | EXTERNAL SERVICES            | \$1.00     |
|                               |                           |                                |             | 10024220-56130                       | EXTERNAL SERVICES            | \$107.38   |
|                               |                           |                                |             | 20324100-56130                       | EXTERNAL SERVICES            | \$0.08     |
|                               |                           |                                |             | 20324100-56130                       | EXTERNAL SERVICES            | \$8.59     |
|                               |                           |                                |             | 80026400-56130                       | EXTERNAL SERVICES            | \$1.00     |
|                               |                           |                                |             | 80026400-56130                       | EXTERNAL SERVICES            | \$107.38   |
|                               |                           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX       | (\$1.54)   |
|                               |                           |                                |             | Vendor Total:                        |                              |            |
| EDDIE'S COCINA                | 489654                    | RECREATION STAFF MEETING       | \$40.27     | 10022810-54100                       | SUPPLIES                     | \$40.27    |
|                               |                           |                                |             | Vendor Total: \$40.27                |                              |            |
| EFFICIENCY SERVICES GROUP LLC | 1754                      | ADMIN OF EUD PUBLIC BENEFITS P | \$3,608.67  | 80626500-52137                       | PUBLIC BENEFITS PROGRAM MGMT | \$3,608.67 |
|                               | 1667                      | ADMIN OF EUD PUBLIC BENEFITS P | \$3,623.05  | 80626500-52137                       | PUBLIC BENEFITS PROGRAM MGMT | \$3,623.05 |
|                               | 1723                      | ADMIN OF EUD PUBLIC BENEFITS P | \$3,653.33  | 80626500-52137                       | PUBLIC BENEFITS PROGRAM MGMT | \$3,653.33 |
|                               | Vendor Total: \$10,885.05 |                                |             |                                      |                              |            |
| ENTENMANN-ROVIN CO            | 0132147-IN                | UKIAH PD BADGES                | \$57.90     | 10020210-54100                       | SUPPLIES                     | \$57.90    |
|                               |                           |                                |             | Vendor Total: \$57.90                |                              |            |
| ERNEST WIPF                   | 1017                      | DELIVERY OF VARIOUS MATERIALS  | \$597.60    | 84024421-54100                       | SUPPLIES                     | \$597.60   |
|                               |                           |                                |             | Vendor Total: \$597.60               |                              |            |
| FIRST ALARM                   | 365791                    | ALARM MONITORING               | \$166.86    | 10020210-52180                       | SECURITY SERVICES            | \$120.51   |
|                               |                           |                                |             | 20822500-52180                       | SECURITY SERVICES            | \$46.35    |
|                               |                           |                                |             | Vendor Total: \$166.86               |                              |            |
| FOOD MAXX                     | 19726                     | CORP YARD BBQ SUPPLIES         | \$105.75    | 20824300-54100                       | SUPPLIES                     | \$105.75   |
|                               |                           |                                |             | Vendor Total: \$105.75               |                              |            |
| FRIEDMANS HOME IMPROVEMENT    | 36174117                  | MISC ITEMS AS NEEDED           | \$17.10     | 10022100-59400                       | BAD DEBT EXPENSE             | \$17.10    |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                | Invoice # | Invoice Description  | Invoice Amt | Account Detail and Allocation Detail |                                |          |
|----------------------------|-----------|----------------------|-------------|--------------------------------------|--------------------------------|----------|
| FRIEDMANS HOME IMPROVEMENT | 36168166  | MISC ITEMS AS NEEDED | \$25.47     | 10022100-59400                       | BAD DEBT EXPENSE               | \$25.47  |
|                            | 36171464  | MISC ITEMS AS NEEDED | \$29.03     | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$29.03  |
|                            | 36165313  | MISC ITEMS AS NEEDED | \$35.02     | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$35.02  |
|                            | 36168336  | MISC ITEMS AS NEEDED | \$44.46     | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$44.46  |
|                            | 36172555  | MISC ITEMS AS NEEDED | \$75.21     | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$75.21  |
|                            | 36164350  | MISC ITEMS AS NEEDED | \$86.92     | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$86.92  |
|                            | 36168094  | MISC ITEMS AS NEEDED | \$90.27     | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$90.27  |
|                            | 36173708  | MISC ITEMS AS NEEDED | \$108.07    | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$108.07 |
|                            | 36166033  | MISC ITEMS AS NEEDED | \$245.32    | 20822500-56300                       | BUILDING MAINT. & REPAIR       | \$245.32 |
|                            | 36178434  | MISC ITEMS AS NEEDED | \$19.44     | 82024411-56300                       | BUILDING MAINT. & REPAIR       | \$19.44  |
|                            | 36169964  | MISC ITEMS AS NEEDED | \$111.67    | 20822500-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$111.67 |
|                            | 36173376  | MISC ITEMS AS NEEDED | \$36.89     | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$36.89  |
|                            | 36180951  | MISC ITEMS AS NEEDED | \$8.72      | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$8.72   |
|                            | 36160738  | MISC ITEMS AS NEEDED | \$30.36     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$30.36  |
|                            | 36178754  | MISC ITEMS AS NEEDED | \$139.60    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$139.60 |
|                            | 36171756  | MISC ITEMS AS NEEDED | \$152.88    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$152.88 |
|                            | 36173639  | MISC ITEMS AS NEEDED | \$170.51    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$170.51 |
|                            | 36174677  | MISC ITEMS AS NEEDED | \$30.50     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$30.50  |
|                            | 36163830  | MISC ITEMS AS NEEDED | \$1.93      | 10024220-56130                       | EXTERNAL SERVICES              | \$1.93   |
|                            | 36187509  | MISC ITEMS AS NEEDED | \$42.97     | 84024425-56504                       | FACILITY MAINTENANCE & REPAIR  | \$42.97  |
|                            | 36172145  | MISC ITEMS AS NEEDED | \$14.16     | 10020210-54201                       | PRISONER EXPENSE               | \$14.16  |

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## Invoices

| Vendor Name                | Invoice # | Invoice Description  | Invoice Amt | Account Detail and Allocation Detail |                        |          |
|----------------------------|-----------|----------------------|-------------|--------------------------------------|------------------------|----------|
| FRIEDMANS HOME IMPROVEMENT | 36166959  | MISC ITEMS AS NEEDED | \$19.45     | 10024220-54124                       | PW - CONCRETE/SUPPLIES | \$19.45  |
|                            | 36164814  | MISC ITEMS AS NEEDED | \$24.02     | 10024220-54124                       | PW - CONCRETE/SUPPLIES | \$24.02  |
|                            | 36172376  | MISC ITEMS AS NEEDED | \$10.10     | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$10.10  |
|                            | 36164247  | MISC ITEMS AS NEEDED | \$14.35     | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$14.35  |
|                            | 36185248  | MISC ITEMS AS NEEDED | \$32.05     | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$32.05  |
|                            | 36165895  | MISC ITEMS AS NEEDED | \$43.12     | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$43.12  |
|                            | 36173556  | MISC ITEMS AS NEEDED | \$71.03     | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$71.03  |
|                            | 36171812  | MISC ITEMS AS NEEDED | \$85.56     | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$85.56  |
|                            | 36165028  | MISC ITEMS AS NEEDED | \$140.68    | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$140.68 |
|                            | 36165876  | MISC ITEMS AS NEEDED | \$200.73    | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$200.73 |
|                            | 36181773  | MISC ITEMS AS NEEDED | \$201.45    | 10024220-54120                       | PW - SPECIAL SUPPLIES  | \$201.45 |
|                            | 36163709  | MISC ITEMS AS NEEDED | \$389.07    | 20324100-54102                       | SMALL TOOLS            | \$389.07 |
|                            | 36163740  | MISC ITEMS AS NEEDED | \$384.17    | 82024411-54102                       | SMALL TOOLS            | \$228.69 |
|                            |           |                      |             | 82024411-54100                       | SUPPLIES               | \$155.48 |
|                            | 36165398  | MISC ITEMS AS NEEDED | \$53.42     | 84024421-54102                       | SMALL TOOLS            | \$53.42  |
|                            | 36166976  | MISC ITEMS AS NEEDED | \$12.95     | 10022100-54100                       | SUPPLIES               | \$12.95  |
|                            | 36164695  | MISC ITEMS AS NEEDED | \$14.14     | 10022100-54100                       | SUPPLIES               | \$14.14  |
|                            | 36180963  | MISC ITEMS AS NEEDED | \$19.02     | 10022100-54100                       | SUPPLIES               | \$19.02  |
|                            | 36160540  | MISC ITEMS AS NEEDED | \$53.97     | 10022100-54100                       | SUPPLIES               | \$53.97  |
|                            | 36164749  | MISC ITEMS AS NEEDED | \$63.70     | 10022100-54100                       | SUPPLIES               | \$63.70  |
|                            | 36186750  | MISC ITEMS AS NEEDED | \$4.37      | 10024210-54100                       | SUPPLIES               | \$4.37   |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                | Invoice # | Invoice Description  | Invoice Amt | Account Detail and Allocation Detail |          |          |
|----------------------------|-----------|----------------------|-------------|--------------------------------------|----------|----------|
| FRIEDMANS HOME IMPROVEMENT | 36187196  | MISC ITEMS AS NEEDED | \$22.89     | 10024210-54100                       | SUPPLIES | \$22.89  |
|                            | 36160608  | MISC ITEMS AS NEEDED | \$69.75     | 20324100-54100                       | SUPPLIES | \$69.75  |
|                            | 36187219  | MISC ITEMS AS NEEDED | \$175.88    | 20324100-54100                       | SUPPLIES | \$175.88 |
|                            | 36186274  | MISC ITEMS AS NEEDED | \$17.52     | 20822500-54100                       | SUPPLIES | \$17.52  |
|                            | 36174137  | MISC ITEMS AS NEEDED | \$12.54     | 20824300-54100                       | SUPPLIES | \$12.54  |
|                            | 36166384  | MISC ITEMS AS NEEDED | \$95.88     | 20824300-54100                       | SUPPLIES | \$95.88  |
|                            | 36162983  | MISC ITEMS AS NEEDED | \$33.68     | 31400000-54100                       | SUPPLIES | \$33.68  |
|                            | 36162760  | MISC ITEMS AS NEEDED | \$265.31    | 31400000-54100                       | SUPPLIES | \$265.31 |
|                            | 36160720  | MISC ITEMS AS NEEDED | \$7.74      | 80026110-54100                       | SUPPLIES | \$7.74   |
|                            | 36164064  | MISC ITEMS AS NEEDED | \$9.32      | 80026110-54100                       | SUPPLIES | \$9.32   |
|                            | 36165469  | MISC ITEMS AS NEEDED | \$24.43     | 80026110-54100                       | SUPPLIES | \$24.43  |
|                            | 36174116  | MISC ITEMS AS NEEDED | \$38.32     | 80026110-54100                       | SUPPLIES | \$38.32  |
|                            | 36178925  | MISC ITEMS AS NEEDED | \$43.60     | 80026110-54100                       | SUPPLIES | \$43.60  |
|                            | 36165243  | MISC ITEMS AS NEEDED | \$44.91     | 80026110-54100                       | SUPPLIES | \$44.91  |
|                            | 36161179  | MISC ITEMS AS NEEDED | \$47.14     | 80026110-54100                       | SUPPLIES | \$47.14  |
|                            | 36178627  | MISC ITEMS AS NEEDED | \$86.07     | 80026110-54100                       | SUPPLIES | \$86.07  |
|                            | 36160641  | MISC ITEMS AS NEEDED | \$6.30      | 80026120-54100                       | SUPPLIES | \$6.30   |
|                            | 36160556  | MISC ITEMS AS NEEDED | \$12.07     | 80026120-54100                       | SUPPLIES | \$12.07  |
|                            | 36167558  | MISC ITEMS AS NEEDED | \$51.89     | 80026120-54100                       | SUPPLIES | \$51.89  |
|                            | 36174124  | MISC ITEMS AS NEEDED | \$51.89     | 80026120-54100                       | SUPPLIES | \$51.89  |
|                            | 36163936  | MISC ITEMS AS NEEDED | \$33.18     | 80026210-54100                       | SUPPLIES | \$33.18  |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|----------------------------|-----------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| FRIEDMANS HOME IMPROVEMENT | 36180074  | MISC ITEMS AS NEEDED           | \$8.51      | 80026400-54100                       | SUPPLIES                   | \$8.51     |
|                            | 36187393  | MISC ITEMS AS NEEDED           | \$26.02     | 82024411-54100                       | SUPPLIES                   | \$26.02    |
|                            | 36165578  | MISC ITEMS AS NEEDED           | \$3.92      | 82024414-54100                       | SUPPLIES                   | \$3.92     |
|                            | 36167687  | MISC ITEMS AS NEEDED           | \$6.94      | 82024414-54100                       | SUPPLIES                   | \$6.94     |
|                            | 36166009  | MISC ITEMS AS NEEDED           | \$18.58     | 82024414-54100                       | SUPPLIES                   | \$18.58    |
|                            | 36164161  | MISC ITEMS AS NEEDED           | \$19.38     | 82024414-54100                       | SUPPLIES                   | \$19.38    |
|                            | 36178890  | MISC ITEMS AS NEEDED           | \$27.64     | 82024414-54100                       | SUPPLIES                   | \$27.64    |
|                            | 36163643  | MISC ITEMS AS NEEDED           | \$74.98     | 82024414-54100                       | SUPPLIES                   | \$37.49    |
|                            |           |                                |             | 84024421-54100                       | SUPPLIES                   | \$37.49    |
|                            | 36168228  | MISC ITEMS AS NEEDED           | \$49.50     | 84024421-54100                       | SUPPLIES                   | \$49.50    |
|                            | 36168702  | MISC ITEMS AS NEEDED           | \$209.90    | 84024421-54100                       | SUPPLIES                   | \$209.90   |
|                            | 36185504  | MISC ITEMS AS NEEDED           | \$190.78    | 84024425-54100                       | SUPPLIES                   | \$190.78   |
|                            |           |                                |             |                                      | Vendor Total:              | \$5,140.31 |
| GABRIEL QUINONEZ           | DV011618  | REIMBURSEMENT RAIN GEAR        | \$166.47    | 82024411-54100                       | SUPPLIES                   | \$166.47   |
|                            |           |                                |             |                                      | Vendor Total:              | \$166.47   |
| GALLS LLC                  | 009037102 | BALLISTIC VEST                 | \$9,077.25  | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES | (\$10.81)  |
|                            |           |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$43.23)  |
|                            |           |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$43.23)  |
|                            |           |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY    | (\$626.77) |
|                            |           |                                |             | 10020210-54100                       | SUPPLIES                   | \$724.04   |
|                            |           |                                |             | 10020210-54100                       | SUPPLIES                   | \$9,077.25 |
|                            |           |                                |             |                                      |                            |            |
| GENERAL SERVICES AGENCY    | 201712-4  | SLA AGREEMENT THRU JUNE 30, 20 | \$525.00    | 20620231-52100                       | CONTRACTED SERVICES        | \$525.00   |
|                            |           |                                |             |                                      | Vendor Total:              | \$525.00   |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                                | Invoice #     | Invoice Description                  | Invoice Amt | Account Detail and Allocation Detail |                                |                |          |
|--------------------------------------------|---------------|--------------------------------------|-------------|--------------------------------------|--------------------------------|----------------|----------|
| GHD INC                                    | 90724         | DESIGN OF WELL #9                    | \$10,440.45 | 82024410-52100                       | CONTRACTED SERVICES            | \$10,440.45    |          |
|                                            | 92846         | DESIGN OF WELL #9                    | \$16,133.33 | 82024410-52100                       | CONTRACTED SERVICES            | \$16,133.33    |          |
|                                            | 92698         | TRANSPORTATION IMPROVEMENTS RE       | \$3,068.58  | 10024220-80230                       | INFRASTRUCTURE                 | \$3,068.58     |          |
|                                            | 93104         | TRANSPORTATION IMPROVEMENTS RE       | \$3,304.75  | 10024220-80230                       | INFRASTRUCTURE                 | \$3,304.75     |          |
|                                            | Vendor Total: |                                      |             |                                      |                                | \$32,947.11    |          |
| GOLDEN STATE EMERGENCY VEHICLE SERVICE INC | CI009526      | PARTS AS NEEDED                      | \$448.75    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.51)       |          |
|                                            |               |                                      |             | 10021210-56130                       | EXTERNAL SERVICES              | \$2.52         |          |
|                                            |               |                                      |             | 10021210-56130                       | EXTERNAL SERVICES              | \$448.75       |          |
|                                            |               |                                      |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$2.01)       |          |
|                                            |               |                                      |             | Vendor Total:                        |                                |                |          |
| GRANITE CONSTRUCTION COMPANY               | 1303389       | MISC ROCK & ROAD PATCH MATERIA       | \$2,352.88  | 82024414-54100                       | SUPPLIES                       | \$2,352.88     |          |
|                                            |               |                                      |             |                                      | Vendor Total:                  |                |          |
| HACH COMPANY                               | 10720407      | DPD CHLORINE RGT                     | \$77.47     | 82024411-54100                       | SUPPLIES                       | \$77.47        |          |
|                                            |               |                                      |             |                                      | Vendor Total:                  |                |          |
| IBEW, LOCAL 1245                           | 17-12 IBEW    | DECEMBER 17 ELECTRIC UNIT DUES       | \$1,687.96  | 20700000-20509                       | P/R DEDUCT.- UNION DUES        | \$1,687.96     |          |
|                                            | 17-11 IBEW    | NOVEMBER 17 ELECTRIC UNIT UNION DUES | \$1,687.96  | 20700000-20509                       | P/R DEDUCT.- UNION DUES        | \$1,687.96     |          |
|                                            | 17-10 IBEW    | OCTOBER 17 ELECTRIC UNIT UNION DUES  | \$1,687.96  | 20700000-20509                       | P/R DEDUCT.- UNION DUES        | \$1,687.96     |          |
|                                            | Vendor Total: |                                      |             |                                      |                                | \$5,063.88     |          |
| INDUSTRIAL ELECTRICAL CO                   | SI-007442     | MOTOR FOR COMPRESSOR                 | \$1,489.39  | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$1,489.39     |          |
|                                            |               |                                      |             |                                      | Vendor Total:                  |                |          |
| INTEGRITY SHRED                            | 77357         | SHREDDING SERVICES                   | \$28.50     | 10016100-52100                       | CONTRACTED SERVICES            | \$28.50        |          |
|                                            | 76826         | SHREDDING SERVICES                   | \$57.00     | 10020210-54100                       | SUPPLIES                       | \$28.50        |          |
|                                            |               |                                      |             | 20620231-54100                       | SUPPLIES                       | \$28.50        |          |
|                                            | 77329         | SHREDDING SERVICES                   | \$57.00     | 10020210-54100                       | SUPPLIES                       | \$28.50        |          |
|                                            |               |                                      |             |                                      |                                | 20620231-54100 | SUPPLIES |
| Vendor Total:                              |               |                                      |             |                                      |                                | \$142.50       |          |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                             | Invoice # | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|-----------------------------------------|-----------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 6033      | REPAIRS AS NEEDED              | \$110.00    | 20822500-52100                       | CONTRACTED SERVICES        | \$110.00   |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$110.00   |
| INTERSTATE BATTERIES                    | 363932    | BATTERIES                      | \$214.56    | 10020210-56130                       | EXTERNAL SERVICES          | \$214.56   |
|                                         | 380031037 | BATTERIES                      | \$214.56    | 10020210-56130                       | EXTERNAL SERVICES          | \$214.56   |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$429.12   |
| INTERSTATE SALES                        | 17295     | WARNING MAT AND STENCIL        | \$2,489.42  | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$10.82)  |
|                                         |           |                                |             | 10024220-54126                       | PW-PREMARKS                | \$10.82    |
|                                         |           |                                |             | 10024220-54126                       | PW-PREMARKS                | \$2,489.42 |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$2,489.42 |
| JENNIFER COURSEY                        | 1466      | PERFORMANCE AND SERVICE REVIEW | \$400.00    | 63020210-52100                       | CONTRACTED SERVICES        | \$400.00   |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$400.00   |
| JESSICA KING                            | 531.1     | GRAPHIC DESIGN                 | \$1,510.00  | 10013400-52100                       | CONTRACTED SERVICES        | \$1,510.00 |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$1,510.00 |
| KAREN POPLAWSKI                         | DV011118  | INSTRUCTOR                     | \$273.70    | 10022850-52100                       | CONTRACTED SERVICES        | \$273.70   |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$273.70   |
| KBC TOOLS INC                           | 4696940   | SMALL TOOLS AS NEEDED          | \$15.11     | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.07)   |
|                                         |           |                                |             | 20324100-54102                       | SMALL TOOLS                | \$0.07     |
|                                         |           |                                |             | 20324100-54102                       | SMALL TOOLS                | \$15.11    |
|                                         | 4697009   | TOOLS AS NEEDED                | \$64.64     | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.30)   |
|                                         |           |                                |             | 20324100-54102                       | SMALL TOOLS                | \$0.30     |
|                                         |           |                                |             | 20324100-54102                       | SMALL TOOLS                | \$64.64    |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$79.75    |
| KENNETH RONK                            | DV010418  | BOOT ALLOWANCE                 | \$81.27     | 77725200-54100                       | SUPPLIES                   | \$81.27    |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$81.27    |
| KIMBALL MIDWEST                         | 6083199   | SUPPLIES AS NEEDED             | \$768.28    | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE | \$768.28   |
|                                         | 6059598   | SUPPLIES AS NEEDED             | \$962.79    | 10020210-56130                       | EXTERNAL SERVICES          | \$962.79   |
|                                         |           |                                |             |                                      | <b>Vendor Total:</b>       | \$1,731.07 |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                           | Invoice #      | Invoice Description            | Invoice Amt  | Account Detail | Allocation Detail                    |
|---------------------------------------|----------------|--------------------------------|--------------|----------------|--------------------------------------|
| LAURENCE THOMPSON                     | DV 010918      | PD AWARDS DINNER MUSIC         | \$600.00     | 10020210-52100 | CONTRACTED SERVICES \$600.00         |
|                                       |                |                                |              |                | Vendor Total: \$600.00               |
| LOUIS MALDONADO SR                    | 122117         | 17/18 DEFENSIVE TACTICAL TRAIN | \$750.00     | 10020210-57100 | CONFERENCE & TRAINING \$750.00       |
|                                       |                |                                |              |                | Vendor Total: \$750.00               |
| MATHESON TRI-GAS INC                  | 16829229       | OXYGEN & MISCELLANEOUS AS NEED | \$19.61      | 20824300-56210 | FUEL & FLUIDS \$19.61                |
|                                       |                |                                |              |                | Vendor Total: \$19.61                |
| MENDOCINO COUNTY ENVIRONMENTAL HEALTH | EH34158        | HAZARDOUS MATERIALS PERMIT     | \$1,295.00   | 77725200-52100 | CONTRACTED SERVICES \$1,295.00       |
|                                       |                |                                |              |                | Vendor Total: \$1,295.00             |
| MOUNT STORM FOREST PRODUCTS INC       | 00301663-002   | 8 MP0 8/4 MAL MERANTI MAHOGANY | \$2,480.53   | 90000000-23212 | ADOPT-A-TREE PROGRAM \$2,480.53      |
|                                       |                |                                |              |                | Vendor Total: \$2,480.53             |
| NCPA                                  | 006102-0118021 | NCPA JAN-18                    | \$633,197.00 | 80026300-58104 | NCPA MANAGEMENT SERVICES \$49,693.00 |
|                                       |                |                                |              | 80026300-58101 | NCPA PLANT GENERATION \$266,673.00   |
|                                       |                |                                |              | 80026300-58102 | NCPA POWER PURCHASES \$166,984.00    |
|                                       |                |                                |              | 80026300-58105 | NCPA THIRD PARTY SALES (\$58,382.00) |
|                                       |                |                                |              | 80026300-58103 | NCPA TRANSMISSION \$208,229.00       |
|                                       |                |                                |              |                | Vendor Total: \$633,197.00           |
| NFP NATIONAL ACCOUNT SERVICES INC     | 18-01 NFP      | JAN 18 NFP INSURANCE           | \$2,971.80   | 20700000-20523 | P/R DEDUCT-LTD \$2,650.05            |
|                                       |                |                                |              | 20700000-20512 | REMIF LIFE \$35.75                   |
|                                       |                |                                |              | 20700000-20512 | REMIF LIFE \$286.00                  |
|                                       |                |                                |              |                | Vendor Total: \$2,971.80             |
| NOBLE WAIDELICH                       | TA 1/30-2/2/18 | TRAVEL ADVANCE                 | \$525.32     | 10020210-57100 | CONFERENCE & TRAINING \$525.32       |
|                                       |                |                                |              |                | Vendor Total: \$525.32               |
| OFFICE DEPOT                          | 989712092001   | OFFICE SUPPLIES, MISCELLANEOUS | \$88.22      | 10020210-54201 | PRISONER EXPENSE \$88.22             |
|                                       | 986548530001   | OFFICE SUPPLIES, MISCELLANEOUS | \$310.34     | 10024220-54120 | PW - SPECIAL SUPPLIES \$310.34       |
|                                       | 990250451001   | OFFICE SUPPLIES, MISCELLANEOUS | \$45.70      | 10012200-54100 | SUPPLIES \$37.90                     |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name         | Invoice #    | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                             |            |
|---------------------|--------------|--------------------------------|-------------|--------------------------------------|-----------------------------|------------|
| OFFICE DEPOT        | 990250451001 | OFFICE SUPPLIES, MISCELLANEOUS | \$45.70     | 20413500-54100                       | SUPPLIES                    | \$7.80     |
|                     | 986966005001 | OFFICE SUPPLIES, MISCELLANEOUS | \$50.58     | 10013400-54100                       | SUPPLIES                    | \$50.58    |
|                     | 990631226001 | OFFICE SUPPLIES, MISCELLANEOUS | \$5.08      | 10020210-54100                       | SUPPLIES                    | \$5.08     |
|                     | 990630974001 | OFFICE SUPPLIES, MISCELLANEOUS | \$10.60     | 10020210-54100                       | SUPPLIES                    | \$10.60    |
|                     | 990631227001 | OFFICE SUPPLIES, MISCELLANEOUS | \$21.72     | 10020210-54100                       | SUPPLIES                    | \$21.72    |
|                     | 989176434001 | OFFICE SUPPLIES, MISCELLANEOUS | \$28.89     | 10020210-54100                       | SUPPLIES                    | \$28.89    |
|                     | 992315825001 | OFFICE SUPPLIES, MISCELLANEOUS | \$30.20     | 10020210-54100                       | SUPPLIES                    | \$30.20    |
|                     | 992560216001 | OFFICE SUPPLIES, MISCELLANEOUS | \$34.90     | 10020210-54100                       | SUPPLIES                    | \$34.90    |
|                     | 987709562001 | OFFICE SUPPLIES, MISCELLANEOUS | \$206.37    | 10020210-54100                       | SUPPLIES                    | \$206.37   |
|                     | 991282631001 | OFFICE SUPPLIES, MISCELLANEOUS | \$30.23     | 10023100-54100                       | SUPPLIES                    | \$30.23    |
|                     | 991282274001 | OFFICE SUPPLIES, MISCELLANEOUS | \$88.86     | 10023100-54100                       | SUPPLIES                    | \$88.86    |
|                     | 992962136001 | OFFICE SUPPLIES, MISCELLANEOUS | \$12.67     | 10023320-54100                       | SUPPLIES                    | \$12.67    |
|                     | 992961411001 | OFFICE SUPPLIES, MISCELLANEOUS | \$15.77     | 10023320-54100                       | SUPPLIES                    | \$15.77    |
|                     | 992962137001 | OFFICE SUPPLIES, MISCELLANEOUS | \$117.03    | 10023320-54100                       | SUPPLIES                    | \$117.03   |
|                     | 986589559001 | OFFICE SUPPLIES, MISCELLANEOUS | \$51.54     | 10024210-54100                       | SUPPLIES                    | \$51.54    |
|                     | 985562346001 | OFFICE SUPPLIES, MISCELLANEOUS | \$402.42    | 20413500-54100                       | SUPPLIES                    | \$402.42   |
|                     | 987778503004 | OFFICE SUPPLIES, MISCELLANEOUS | \$29.20     | 80026400-54100                       | SUPPLIES                    | \$29.20    |
| Vendor Total: ----- |              |                                |             |                                      |                             | \$1,580.32 |
| ONE TIME PAY VENDOR | 16427-7      | ENERGY REBATE                  | \$50.00     | 80626500-52135                       | ENERGY CONSERVATION PROGRAM | \$50.00    |
|                     | 116383-1     | ENERGY REBATE                  | \$80.00     | 80626500-52135                       | ENERGY CONSERVATION PROGRAM | \$80.00    |
|                     | 119208-7     | ENERGY REBATE                  | \$100.00    | 80626500-52135                       | ENERGY CONSERVATION PROGRAM | \$100.00   |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                               | Invoice #    | Invoice Description           | Invoice Amt | Account Detail and Allocation Detail |                                |                   |
|-------------------------------------------|--------------|-------------------------------|-------------|--------------------------------------|--------------------------------|-------------------|
| ONE TIME PAY VENDOR                       | 112980-8.1   | ENERGY REBATE                 | \$101.00    | 80626500-52135                       | ENERGY CONSERVATION PROGRAM    | \$101.00          |
|                                           | 111104.6     | ENERGY REBATE                 | \$334.50    | 80626500-52135                       | ENERGY CONSERVATION PROGRAM    | \$334.50          |
|                                           | 79403.2      | ENERGY REBATE                 | \$939.70    | 80626500-52135                       | ENERGY CONSERVATION PROGRAM    | \$939.70          |
|                                           | 48015-2      | ENERGY REBATE                 | \$954.52    | 80626500-52135                       | ENERGY CONSERVATION PROGRAM    | \$954.52          |
|                                           |              |                               |             |                                      | <b>Vendor Total:</b>           | <b>\$2,559.72</b> |
| OPERATING ENGINEER PUBLIC& MISC EMPLOYEES | 86138 DEC 17 | DEC 17 HEALTH INSURANCE       | \$1,687.00  | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM   | \$1,687.00        |
|                                           |              |                               |             |                                      | <b>Vendor Total:</b>           | <b>\$1,687.00</b> |
| OPERATING ENGINEERS UNION                 | 1801-1       | JAN 18 PW UNION DUES          | \$819.00    | 20700000-20509                       | P/R DEDUCT.- UNION DUES        | \$819.00          |
|                                           |              |                               |             |                                      | <b>Vendor Total:</b>           | <b>\$819.00</b>   |
| PACE SUPPLY CORPORATION                   | 024315610    | MISCELLANEOUS ITEMS AS NEEDED | \$65.08     | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$65.08           |
|                                           | 024309950    | MISCELLANEOUS ITEMS AS NEEDED | \$554.98    | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$554.98          |
|                                           | 024303944    | MISCELLANEOUS ITEMS AS NEEDED | \$13.65     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$13.65           |
|                                           | 024303944-1  | MISCELLANEOUS ITEMS AS NEEDED | \$35.80     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$35.80           |
|                                           | 024304029    | MISCELLANEOUS ITEMS AS NEEDED | \$59.66     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$59.66           |
|                                           | 024320695    | MISCELLANEOUS ITEMS AS NEEDED | \$65.88     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$65.88           |
|                                           | 024309841    | MISCELLANEOUS ITEMS AS NEEDED | \$69.24     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$69.24           |
|                                           | 024302023    | MISCELLANEOUS ITEMS AS NEEDED | \$34.59     | 84024425-54102                       | SMALL TOOLS                    | \$34.59           |
|                                           | 024302023-1  | MISCELLANEOUS ITEMS AS NEEDED | \$40.95     | 84024425-54102                       | SMALL TOOLS                    | \$40.95           |
|                                           |              |                               |             |                                      | <b>Vendor Total:</b>           | <b>\$939.83</b>   |
| PAPE MACHINERY                            | 10760287     | GRADER PARTS                  | \$1,915.44  | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$8.92)          |
|                                           |              |                               |             | 10024220-56130                       | EXTERNAL SERVICES              | \$17.84           |
|                                           |              |                               |             | 10024220-56130                       | EXTERNAL SERVICES              | \$1,915.44        |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name               | Invoice #   | Invoice Description          | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|---------------------------|-------------|------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| PAPE MACHINERY            | 10760287    | GRADER PARTS                 | \$1,915.44  | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$8.92)   |
|                           |             |                              |             |                                      | <b>Vendor Total:</b>           | \$1,915.44 |
| PETERSON TRUCKS INC       | 280287P     | BLADES, SHOP TOWELS, FILTERS | \$67.53     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$0.16     |
|                           |             |                              |             | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$67.53    |
|                           |             |                              |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.16)   |
|                           | 277185P     | REFLECTORS                   | \$126.80    | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$1.84     |
|                           |             |                              |             | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$1.84     |
|                           |             |                              |             | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$123.12   |
|                           |             |                              |             |                                      | <b>Vendor Total:</b>           | \$194.33   |
| PHENOVA                   | 135909      | PROFICIENCY TESTING SAMPLES  | \$217.37    | 84024425-54100                       | SUPPLIES                       | \$217.37   |
|                           |             |                              |             |                                      | <b>Vendor Total:</b>           | \$217.37   |
| POLYDYNE INC              | 1200445     | LIQ POLYMER ALKYLAMINE       | \$3,738.94  | 84024425-52100                       | CONTRACTED SERVICES            | \$3,738.94 |
|                           |             |                              |             |                                      | <b>Vendor Total:</b>           | \$3,738.94 |
| POWER INDUSTRIES INC      | 748283      | PARTS AS NEEDED              | \$375.85    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$1.75)   |
|                           |             |                              |             | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$3.50     |
|                           |             |                              |             | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$375.85   |
|                           |             |                              |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$1.75)   |
|                           |             |                              |             |                                      | <b>Vendor Total:</b>           | \$375.85   |
| PUBLIC SERVICE DEPARTMENT | CITY NOV 17 | UTILITIES                    | \$74,348.24 | 80626500-52133                       | MONTHLY DISCOUNT PROGRAM       | \$133.92   |
|                           |             |                              |             | 10012400-55210                       | UTILITIES                      | \$252.04   |
|                           |             |                              |             | 10022100-55210                       | UTILITIES                      | \$5,821.75 |
|                           |             |                              |             | 10022300-55210                       | UTILITIES                      | \$3,247.87 |
|                           |             |                              |             | 10024214-55210                       | UTILITIES                      | \$511.70   |
|                           |             |                              |             | 10024220-55210                       | UTILITIES                      | \$377.86   |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name               | Invoice #      | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                     |             |
|---------------------------|----------------|---------------------------------|-------------|--------------------------------------|---------------------|-------------|
| PUBLIC SERVICE DEPARTMENT | CITY NOV 17    | UTILITIES                       | \$74,348.24 | 20620231-55210                       | UTILITIES           | \$61.99     |
|                           |                |                                 |             | 20822500-55210                       | UTILITIES           | \$5,244.31  |
|                           |                |                                 |             | 20824300-55210                       | UTILITIES           | \$1,609.77  |
|                           |                |                                 |             | 25024300-55210                       | UTILITIES           | \$24.47     |
|                           |                |                                 |             | 31400000-55210                       | UTILITIES           | \$6,488.60  |
|                           |                |                                 |             | 64020213-55210                       | UTILITIES           | \$462.75    |
|                           |                |                                 |             | 69122700-55210                       | UTILITIES           | \$1,532.57  |
|                           |                |                                 |             | 73022600-55210                       | UTILITIES           | \$1,846.81  |
|                           |                |                                 |             | 77725200-55210                       | UTILITIES           | \$2,547.56  |
|                           |                |                                 |             | 80026400-55210                       | UTILITIES           | \$1,768.10  |
|                           |                |                                 |             | 80526610-55210                       | UTILITIES           | \$9,086.50  |
|                           |                |                                 |             | 82024411-55210                       | UTILITIES           | \$9,827.75  |
|                           |                |                                 |             | 84024421-55210                       | UTILITIES           | \$56.68     |
|                           |                |                                 |             | 84024425-55210                       | UTILITIES           | \$23,445.24 |
|                           | 89690-2 DEC 17 | SEWER SERVICE - 1640 S STATE ST | \$145.35    | 31122870-55210                       | UTILITIES           | \$145.35    |
|                           | 89690-2 NOV 17 | SEWER SERVICE - 1640 S STATE ST | \$145.35    | 31122870-55210                       | UTILITIES           | \$145.35    |
|                           |                |                                 |             |                                      | Vendor Total:       | \$74,638.94 |
| R EMMETT JONES            | DEC 17         | MANAGEMENT ADVISORY SERVICES    | \$4,462.50  | 10012100-52100                       | CONTRACTED SERVICES | \$675.00    |
|                           |                |                                 |             | 70024500-52100                       | CONTRACTED SERVICES | \$3,787.50  |
|                           |                |                                 |             |                                      | Vendor Total:       | \$4,462.50  |
| REDWOOD COAST FUELS       | 1903372        | CARDLOCK FUEL PURCHASES         | \$6,193.20  | 10020210-56210                       | FUEL & FLUIDS       | \$19.10     |
|                           |                |                                 |             | 10020210-56210                       | FUEL & FLUIDS       | \$83.73     |
|                           |                |                                 |             | 10020210-56210                       | FUEL & FLUIDS       | \$1,950.56  |
|                           |                |                                 |             | 10020224-56210                       | FUEL & FLUIDS       | \$36.93     |
|                           |                |                                 |             | 10022100-56210                       | FUEL & FLUIDS       | \$901.69    |
|                           |                |                                 |             | 10024210-56210                       | FUEL & FLUIDS       | \$13.70     |
|                           |                |                                 |             | 10024210-56210                       | FUEL & FLUIDS       | \$51.62     |
|                           |                |                                 |             | 10024220-56210                       | FUEL & FLUIDS       | \$1,070.95  |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name         | Invoice #                                | Invoice Description            | Invoice Amt    | Account Detail and Allocation Detail    |                        |                                                    |             |                |                             |
|---------------------|------------------------------------------|--------------------------------|----------------|-----------------------------------------|------------------------|----------------------------------------------------|-------------|----------------|-----------------------------|
| REDWOOD COAST FUELS | 1903372                                  | CARDLOCK FUEL PURCHASES        | \$6,193.20     | 20324100-56210                          | FUEL & FLUIDS          | \$53.29                                            |             |                |                             |
|                     |                                          |                                |                | 20513382-56210                          | FUEL & FLUIDS          | \$20.15                                            |             |                |                             |
|                     |                                          |                                |                | 20822500-56210                          | FUEL & FLUIDS          | \$65.91                                            |             |                |                             |
|                     |                                          |                                |                | 80026400-56210                          | FUEL & FLUIDS          | \$767.99                                           |             |                |                             |
|                     |                                          |                                |                | 82024411-56210                          | FUEL & FLUIDS          | \$372.95                                           |             |                |                             |
|                     |                                          |                                |                | 82024414-56210                          | FUEL & FLUIDS          | \$13.70                                            |             |                |                             |
|                     |                                          |                                |                | 82024414-56210                          | FUEL & FLUIDS          | \$132.99                                           |             |                |                             |
|                     |                                          |                                |                | 82024414-56210                          | FUEL & FLUIDS          | \$237.96                                           |             |                |                             |
|                     |                                          |                                |                | 84024421-56210                          | FUEL & FLUIDS          | \$13.70                                            |             |                |                             |
|                     |                                          |                                |                | 84024421-56210                          | FUEL & FLUIDS          | \$113.29                                           |             |                |                             |
|                     |                                          |                                |                | 84024421-56210                          | FUEL & FLUIDS          | \$202.71                                           |             |                |                             |
|                     |                                          |                                |                | 84024425-56210                          | FUEL & FLUIDS          | \$70.28                                            |             |                |                             |
|                     |                                          |                                |                | Vendor Total:                           |                        |                                                    |             |                | \$6,193.20                  |
|                     |                                          |                                |                | REDWOOD EMPIRE MUNICIPAL INSURANCE FUND | DV010818               | 17/18 EARTHQUAKE & PROPERTY FLOOD INSURANCE PREMIU | \$95,915.12 | 20212400-52529 | EARTHQUAKE & FLOOD PREMIUMS |
| 20700000-20524      | NON-EMPLOYEE HEALTH INS.PREM             | \$2,812.20                     |                |                                         |                        |                                                    |             |                |                             |
| 20700000-20520      | P/R DEDUCT.-MEDICAL INS                  | \$207,538.00                   |                |                                         |                        |                                                    |             |                |                             |
| 20700000-20510      | REMIF DENTAL                             | \$16,426.00                    |                |                                         |                        |                                                    |             |                |                             |
| 18-01               | JAN 18 REMIF HEALTHCOMPINSURANCE PREMIUM | \$230,179.60                   | 20700000-20511 |                                         | REMIF VISION           | \$3,403.40                                         |             |                |                             |
|                     |                                          |                                | 20112400-52525 |                                         | WORKER'S COMP. EXPENSE | \$522.24                                           |             |                |                             |
|                     |                                          |                                | Vendor Total:  |                                         |                        |                                                    |             |                |                             |
|                     |                                          |                                | \$326,616.96   |                                         |                        |                                                    |             |                |                             |
| REDWOOD FORD        | 127134                                   | PARTS & SERVICE REPAIRS AS NEE | \$17.93        | 10020210-56130                          | EXTERNAL SERVICES      | \$17.93                                            |             |                |                             |
|                     | 127000                                   | PARTS & SERVICE REPAIRS AS NEE | \$10.67        | 10024220-56130                          | EXTERNAL SERVICES      | \$10.67                                            |             |                |                             |
|                     | 127106                                   | PARTS & SERVICE REPAIRS AS NEE | \$345.94       | 20324100-56130                          | EXTERNAL SERVICES      | \$345.94                                           |             |                |                             |
|                     | 127032                                   | PARTS & SERVICE REPAIRS AS NEE | \$29.16        | 20822500-56130                          | EXTERNAL SERVICES      | \$29.16                                            |             |                |                             |
|                     | 126960                                   | PARTS & SERVICE REPAIRS AS NEE | \$186.02       | 80026400-56130                          | EXTERNAL SERVICES      | \$186.02                                           |             |                |                             |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name              | Invoice #      | Invoice Description            | Invoice Amt  | Account Detail and Allocation Detail |                                |              |
|--------------------------|----------------|--------------------------------|--------------|--------------------------------------|--------------------------------|--------------|
| REDWOOD FORD             | HDA07331       | TRUCKS (INCLUDING, DIESEL, GAS | \$113,780.81 | 20324100-80100                       | MACHINERY & EQUIPMENT          | \$113,780.81 |
|                          | 127046         | PARTS & SERVICE REPAIRS AS NEE | \$617.04     | 20324100-54102                       | SMALL TOOLS                    | \$617.04     |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$114,987.57 |
| RICHARD SEANOR           | TR 1/9/18      | TRAVEL REIMBURSEMENT           | \$70.59      | 10024224-57100                       | CONFERENCE & TRAINING          | \$70.59      |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$70.59      |
| RICK PINTANE             | TA 1/31-2/3/18 | TRAVEL ADVANCE                 | \$667.37     | 10020210-57100                       | CONFERENCE & TRAINING          | \$667.37     |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$667.37     |
| RINO PACIFIC             | CL21335        | FUEL AS NEEDED                 | \$288.99     | 82024414-56210                       | FUEL & FLUIDS                  | \$156.06     |
|                          |                |                                |              | 84024421-56210                       | FUEL & FLUIDS                  | \$132.93     |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$288.99     |
| ROBERT JAMES COCHRAN     | 82             | PHOTOGRAPHY SERVICES           | \$450.00     | 75012700-52515                       | ADVERTISING & PUBLICATION      | \$450.00     |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$450.00     |
| SCENEDOC INC.            | INV-0115       | SCENEDOC IPAD LICENSE          | \$1,200.00   | 63020210-54100                       | SUPPLIES                       | \$1,200.00   |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$1,200.00   |
| SD MYERS LLC             | 774548         | SUPPLIES & ANALYTICAL SERVICES | \$781.00     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.98)     |
|                          |                |                                |              | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$3.91)     |
|                          |                |                                |              | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$3.91)     |
|                          |                |                                |              | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$56.63)    |
|                          |                |                                |              | 80026210-54100                       | SUPPLIES                       | \$65.43      |
|                          |                |                                |              | 80026210-54100                       | SUPPLIES                       | \$781.00     |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$781.00     |
| SESAC                    | 10138887       | 2018 SESAC PERFORMANCE LICENSE | \$417.00     | 90000000-23226                       | CONCERT SERIES                 | \$417.00     |
|                          |                |                                |              |                                      | <b>Vendor Total:</b>           | \$417.00     |
| SOLID WASTES SYSTEMS INC | 359048         | MISCELLANEOUS DUMP FEES        | \$276.75     | 10021210-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$163.50     |
|                          |                |                                |              | 10024220-54120                       | PW - SPECIAL SUPPLIES          | \$14.05      |
|                          |                |                                |              | 10024220-54120                       | PW - SPECIAL SUPPLIES          | \$21.20      |
|                          |                |                                |              | 10024220-54120                       | PW - SPECIAL SUPPLIES          | \$21.20      |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                         | Invoice #              | Invoice Description                  | Invoice Amt | Account Detail and Allocation Detail |                                     |
|-------------------------------------|------------------------|--------------------------------------|-------------|--------------------------------------|-------------------------------------|
| SOLID WASTES SYSTEMS INC            | 359048                 | MISCELLANEOUS DUMP FEES              | \$276.75    | 10024220-54120                       | PW - SPECIAL SUPPLIES \$46.45       |
|                                     |                        |                                      |             | 84024425-54100                       | SUPPLIES \$10.35                    |
|                                     |                        |                                      |             | Vendor Total: \$276.75               |                                     |
| SOLOMON TRANSFORMERS LLC            | 299124                 | EQUIPMENT MAINTENANCE AND REPA       | \$7,316.88  | 80126100-80230                       | INFRASTRUCTURE \$7,316.88           |
|                                     |                        |                                      |             | Vendor Total: \$7,316.88             |                                     |
| SONOMA COUNTY SHERIFF'S DEPT        | 8372                   | 17/18 COUNTY WIDE BOMB SQUAD SERVICE | \$10,586.00 | 10020210-52100                       | CONTRACTED SERVICES \$10,586.00     |
|                                     |                        |                                      |             | Vendor Total: \$10,586.00            |                                     |
| STAPLES CREDIT PLAN                 | 3347808159             | OFFICE SUPPLIES, MISC AS NEEDED      | (\$75.71)   | 10020210-54100                       | SUPPLIES (\$75.71)                  |
|                                     | 3364095498             | OFFICE SUPPLIES, MISC AS NEEDED      | \$69.93     | 10020210-54100                       | SUPPLIES \$69.93                    |
|                                     | 3364095499             | OFFICE SUPPLIES, MISC AS NEEDED      | \$41.15     | 10022810-54100                       | SUPPLIES \$41.15                    |
|                                     | 3364095504             | OFFICE SUPPLIES, MISC AS NEEDED      | \$57.83     | 10022810-54100                       | SUPPLIES \$57.83                    |
|                                     | 3364095502             | OFFICE SUPPLIES, MISC AS NEEDED      | \$92.55     | 10022810-54100                       | SUPPLIES \$92.55                    |
|                                     | 3364095500             | OFFICE SUPPLIES, MISC AS NEEDED      | \$105.86    | 10022810-54100                       | SUPPLIES \$105.86                   |
|                                     | 3364095508             | OFFICE SUPPLIES, MISC AS NEEDED      | (\$18.52)   | 84024425-54100                       | SUPPLIES (\$18.52)                  |
|                                     | 3364095510             | OFFICE SUPPLIES, MISC AS NEEDED      | \$96.42     | 84024425-54100                       | SUPPLIES \$96.42                    |
|                                     | 3364095507             | OFFICE SUPPLIES, MISC AS NEEDED      | \$133.47    | 84024425-54100                       | SUPPLIES \$133.47                   |
|                                     | 3364095509             | OFFICE SUPPLIES, MISC AS NEEDED      | \$162.14    | 84024425-54100                       | SUPPLIES \$162.14                   |
|                                     | Vendor Total: \$665.12 |                                      |             |                                      |                                     |
| STATE WATER RESOURCES CONTROL BOARD | LW-1015001             | 17/18 WATER SYSTEM FEES SYS# 2310003 | \$9,462.00  | 82024411-59101                       | FEES \$9,462.00                     |
|                                     |                        |                                      |             | Vendor Total: \$9,462.00             |                                     |
| STEVEN OROPEZA                      | DV011718               | REIMBURSEMENT                        | \$30.70     | 10024210-57100                       | CONFERENCE & TRAINING \$30.70       |
|                                     |                        |                                      |             | Vendor Total: \$30.70                |                                     |
| SYAR INDUSTRIES INC                 | 672872                 | ASPHALT AS NEEDED                    | \$1,948.69  | 10024220-54128                       | PW - COLD PATCH MATERIAL \$1,948.69 |
|                                     |                        |                                      |             | Vendor Total: \$1,948.69             |                                     |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                     | Invoice #   | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|---------------------------------|-------------|-----------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| TELEDYNE INSTRUMENTS INC        | S20225132   | POWER SUPPLIES                    | \$971.67    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$971.67    |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$971.67    |
| THE PEAVEY COMPANY              | 339158      | EVIDENCE TAGS                     | \$56.58     | 10020210-54201                       | PRISONER EXPENSE               | \$56.58     |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$56.58     |
| TIM POMA                        | DV 113017   | REIMBURSEMENT SUPPLIES & TRAINING | \$123.41    | 10022810-57100                       | CONFERENCE & TRAINING          | \$109.90    |
|                                 |             |                                   |             | 10022810-54100                       | SUPPLIES                       | \$13.51     |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$123.41    |
| TRACTOR SUPPLY CREDIT PLAN      | 355716      | MISCELLANEOUS SUPPLIES AS NEED    | \$52.01     | 10020210-54100                       | SUPPLIES                       | \$52.01     |
|                                 | 213579      | MISCELLANEOUS SUPPLIES AS NEED    | \$135.41    | 31400000-54100                       | SUPPLIES                       | \$135.41    |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$187.42    |
| TRI AIR TESTING INC             | 113191      | AIR ANALYSIS                      | \$172.00    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.15)    |
|                                 |             |                                   |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.58)    |
|                                 |             |                                   |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.58)    |
|                                 |             |                                   |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$8.41)    |
|                                 |             |                                   |             | 10021210-54100                       | SUPPLIES                       | \$9.72      |
|                                 |             |                                   |             | 10021210-54100                       | SUPPLIES                       | \$172.00    |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$172.00    |
| TUFTS POLYGRAPH & INVESTIGATION | 2018-389(A) | POLYGRAPH & INVESTIGATION         | \$700.00    | 10020210-52100                       | CONTRACTED SERVICES            | \$700.00    |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$700.00    |
| TURF STAR INC                   | 7000639-00  | MISCELLANEOUS PARTS AS NEEDED     | \$443.01    | 10022100-56130                       | EXTERNAL SERVICES              | \$443.01    |
|                                 | 607355-01   | TORO GROUNDMASTER 4010-D ALLWE    | \$54.19     | 10022100-80100                       | MACHINERY & EQUIPMENT          | \$54.19     |
|                                 | 607355-00   | TORO GROUNDMASTER 4010-D ALLWE    | \$85,241.82 | 10022100-80100                       | MACHINERY & EQUIPMENT          | \$85,241.82 |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$85,739.02 |
| UKIAH AUTUMN LEAVES             | 14436-0     | ENERGY REBATE                     | \$19,279.68 | 80626500-52135                       | ENERGY CONSERVATION PROGRAM    | \$19,279.68 |
|                                 |             |                                   |             |                                      | Vendor Total:                  | \$19,279.68 |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                                   | Invoice #     | Invoice Description                                | Invoice Amt | Account Detail and Allocation Detail |                            |                    |
|-----------------------------------------------|---------------|----------------------------------------------------|-------------|--------------------------------------|----------------------------|--------------------|
| UKIAH VALLEY ASSOCIATION FOR HABILITATION INC | IN20097       | JANITORIAL SERVICES - WWTP FYE                     | \$640.00    | 84024425-52100                       | CONTRACTED SERVICES        | \$640.00           |
|                                               |               |                                                    |             |                                      | <b>Vendor Total:</b>       | <b>\$640.00</b>    |
| UKIAH WASTE SOLUTIONS INC                     | 358911        | BIOSOLID REMOVAL                                   | \$6,985.92  | 84024425-52100                       | CONTRACTED SERVICES        | \$6,985.92         |
|                                               | 4034 0 DEC 17 | COMMERCIAL EXTRA GARBAGE CHARGE                    | \$28.76     | 73022600-55210                       | UTILITIES                  | \$28.76            |
|                                               |               |                                                    |             |                                      | <b>Vendor Total:</b>       | <b>\$7,014.68</b>  |
| US BANK                                       | 62565         | ACCT# 207877000 REDWOOD BUSINESS PARK IMPROVEMENTS | \$57,933.34 | 10000000-70102                       | BOND INTEREST PAYMENTS     | \$57,933.34        |
|                                               |               |                                                    |             |                                      | <b>Vendor Total:</b>       | <b>\$57,933.34</b> |
| US CELLULAR                                   | 0228316851    | CELL PHONES                                        | \$230.37    | 10024220-55100                       | TELEPHONE                  | \$28.33            |
|                                               |               |                                                    |             | 80026400-55100                       | TELEPHONE                  | \$18.35            |
|                                               |               |                                                    |             | 80026400-55100                       | TELEPHONE                  | \$53.34            |
|                                               |               |                                                    |             | 82024410-55100                       | TELEPHONE                  | \$12.67            |
|                                               |               |                                                    |             | 82024411-55100                       | TELEPHONE                  | \$86.66            |
|                                               |               |                                                    |             | 84024421-55100                       | TELEPHONE                  | \$12.67            |
|                                               |               |                                                    |             | 84024425-55100                       | TELEPHONE                  | \$18.35            |
|                                               |               |                                                    |             |                                      | <b>Vendor Total:</b>       | <b>\$230.37</b>    |
| VINCENT MORSE                                 | 180105-VM     | ADV DISABILITY PENSION PAYMENT                     | \$2,874.41  | 90000000-10410                       | ACCOUNTS RECEIVABLE        | \$2,874.41         |
|                                               | 180119-VM     | ADV DISABILITY PENSION PAYMENT                     | \$2,874.42  | 90000000-10410                       | ACCOUNTS RECEIVABLE        | \$2,874.42         |
|                                               |               |                                                    |             |                                      | <b>Vendor Total:</b>       | <b>\$5,748.83</b>  |
| VWR INTERNATIONAL INC                         | 8080848095    | SUPPLIES AS NEEDED                                 | \$179.93    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$0.78)           |
|                                               |               |                                                    |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.78)           |
|                                               |               |                                                    |             | 84024425-54100                       | SUPPLIES                   | \$1.56             |
|                                               |               |                                                    |             | 84024425-54100                       | SUPPLIES                   | \$179.93           |
|                                               | 8080586384    | SUPPLIES AS NEEDED                                 | \$335.94    | 90000000-23237                       | DISTRICT USE TAX-MEASURE S | (\$1.43)           |
|                                               |               |                                                    |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$1.43)           |
|                                               |               |                                                    |             | 84024425-54100                       | SUPPLIES                   | \$2.86             |



# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name                         | Invoice #  | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                      |                 |
|-------------------------------------|------------|--------------------------------|-------------|--------------------------------------|----------------------|-----------------|
| VWR INTERNATIONAL INC               | 8080586384 | SUPPLIES AS NEEDED             | \$335.94    | 84024425-54100                       | SUPPLIES             | \$335.94        |
|                                     |            |                                |             |                                      | <b>Vendor Total:</b> | <b>\$515.87</b> |
| WESTERN RENEWABLE ENERGY GENERATION | WR3738     | WREGIS CERTIFICATE FEES        | \$3.90      | 80026400-52100                       | CONTRACTED SERVICES  | \$3.90          |
|                                     | WR3395     | WREGIS CERTIFICATE FEES        | \$4.00      | 80026400-52100                       | CONTRACTED SERVICES  | \$4.00          |
|                                     | WR4443     | WREGIS CERTIFICATE FEES        | \$4.85      | 80026400-52100                       | CONTRACTED SERVICES  | \$4.85          |
|                                     | WR4810     | WREGIS CERTIFICATE FEES        | \$6.01      | 80026400-52100                       | CONTRACTED SERVICES  | \$6.01          |
|                                     | WR4079     | WREGIS CERTIFICATE FEES        | \$16.31     | 80026400-52100                       | CONTRACTED SERVICES  | \$16.31         |
|                                     |            |                                |             |                                      | <b>Vendor Total:</b> | <b>\$35.07</b>  |
| XEROX CORP                          | 091820325  | COPIER LEASE-SEE ADD'L DESCRIP | \$172.99    | 69122700-52100                       | CONTRACTED SERVICES  | \$172.99        |
|                                     | 091820324  | COPIER LEASE-SEE ADD'L DESCRIP | \$341.44    | 73022600-52100                       | CONTRACTED SERVICES  | \$341.44        |
|                                     | 091881191  | COPIER LEASE-SEE ADD'L DESCRIP | \$337.52    | 10012200-94500                       | LEASE PAYMENTS       | \$337.52        |
|                                     | 091820321  | XEROX CB070H COPIER LEASE      | \$662.81    | 10012200-94500                       | LEASE PAYMENTS       | \$662.81        |
|                                     | 091820326  | COPIER LEASE-SEE ADD'L DESCRIP | \$687.97    | 10012200-94500                       | LEASE PAYMENTS       | \$687.97        |
|                                     | 091605417  | COPIER LEASE-SEE ADD'L DESCRIP | \$892.61    | 10012200-94500                       | LEASE PAYMENTS       | \$892.61        |
|                                     | 091820323  | COPIER LEASE-SEE ADD'L DESCRIP | \$262.74    | 10020210-94500                       | LEASE PAYMENTS       | \$144.51        |
|                                     |            |                                |             | 10021210-94500                       | LEASE PAYMENTS       | \$91.96         |
|                                     |            |                                |             | 20620231-94500                       | LEASE PAYMENTS       | \$13.14         |
|                                     |            |                                |             | 64020213-94500                       | LEASE PAYMENTS       | \$13.13         |
|                                     | 091820322  | COPIER LEASE-SEE ADD'L DESCRIP | \$435.44    | 10020210-94500                       | LEASE PAYMENTS       | \$239.50        |
|                                     |            |                                |             | 10021210-94500                       | LEASE PAYMENTS       | \$152.41        |
|                                     |            |                                |             | 20620231-94500                       | LEASE PAYMENTS       | \$21.77         |

# List of Checks Presented for Approval on 1/19/2018

## Invoices

| Vendor Name | Invoice # | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail     |
|-------------|-----------|-----------------------------------|-------------|------------------------------------------|
| XEROX CORP  | 091820322 | COPIER LEASE-SEE<br>ADD'L DESCRIP | \$435.44    | 64020213-94500 LEASE<br>PAYMENTS \$21.76 |

Vendor Total: \$3,793.52

INVOICE \$1,549,295.65  
TOTAL:

# List of Checks Presented for Approval on 1/26/2018

The following list of bills payable was reviewed and approved for payment.

 2-2-18   
Signature

## Invoices

| Vendor Name                 | Invoice #      | Invoice Description           | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------------|----------------|-------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| 4LEAF INC                   | J3595B         | ON-CALL BUILDING & PLAN CHECK | \$9,960.45  | 10023320-52100                       | CONTRACTED SERVICES            | \$9,960.45 |
| Vendor Total:               |                |                               |             |                                      |                                | \$9,960.45 |
| ALHAMBRA NATIONAL WATER     | 5109554 110617 | DRINKING WATER SERVICES       | \$53.40     | 84024425-52100                       | CONTRACTED SERVICES            | \$14.60    |
|                             |                |                               |             | 69122700-54100                       | SUPPLIES                       | \$38.80    |
|                             | 5109554 010618 | DRINKING WATER SERVICES       | \$195.92    | 84024425-52100                       | CONTRACTED SERVICES            | \$175.10   |
|                             |                |                               |             | 69122700-54100                       | SUPPLIES                       | \$20.82    |
| Vendor Total:               |                |                               |             |                                      |                                | \$249.32   |
| ALL-GUARD ALARM SYSTEMS INC | A164956        | MONTHLY MONITORING AT WWTP    | \$81.80     | 84024425-52100                       | CONTRACTED SERVICES            | \$81.80    |
| Vendor Total:               |                |                               |             |                                      |                                | \$81.80    |
| AMAZON CAPITAL SERVICES     | 1C3Q-GYLL-KQQG | BATTERY CHARGER               | \$13.98     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.02)   |
|                             |                |                               |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.05)   |
|                             |                |                               |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.05)   |
|                             |                |                               |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$0.73)   |
|                             |                |                               |             | 84024421-54100                       | SUPPLIES                       | \$0.85     |
|                             |                |                               |             | 84024421-54100                       | SUPPLIES                       | \$13.98    |
|                             | 1RPY-NKTP-KFRX | BAOFENG TWO WAY RADIO         | \$101.12    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.13)   |
|                             |                |                               |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.51)   |
|                             |                |                               |             | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$8.49     |
|                             |                |                               |             | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$101.12   |
|                             |                |                               |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.51)   |
|                             |                |                               |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$7.34)   |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name              | Invoice #      | Invoice Description               | Invoice Amt | Account Detail and Allocation Detail |                          |                    |
|--------------------------|----------------|-----------------------------------|-------------|--------------------------------------|--------------------------|--------------------|
| AMAZON CAPITAL SERVICES  | 1C3Q-GYLL-WWNN | PROFESSIONAL TOOL BOX LINER       | \$42.26     | 20324100-54100                       | SUPPLIES                 | \$42.26            |
|                          | 1RPY-NKTP-KKDQ | PROFESSIONAL TOOL BOX LINER       | \$84.52     | 20324100-54100                       | SUPPLIES                 | \$84.52            |
|                          | 1C3Q-GYLL-67CP | CELLULAR MODEM/WIRELESS ROUTER    | \$342.13    | 80026210-54100                       | SUPPLIES                 | \$342.13           |
|                          | 1YXG-FYRG-KM7D | APC BATTERY BACKUP                | \$62.30     | 82024414-54100                       | SUPPLIES                 | \$31.15            |
|                          |                |                                   |             | 84024421-54100                       | SUPPLIES                 | \$31.15            |
|                          | 1RPY-NKTP-JKDV | U-8 USB CABLE                     | \$5.17      | 84024421-54100                       | SUPPLIES                 | \$5.17             |
|                          |                |                                   |             |                                      | <b>Vendor Total:</b>     | <b>\$651.48</b>    |
| ANIXTER                  | 3751666-00     | ELECTRICAL EQUIPMENT AND SUPPLIES | \$157.14    | 80000000-12104                       | INVENTORY - PURCHASES    | \$157.14           |
|                          | 3770432-00     | ELECTRICAL EQUIPMENT AND SUPPL    | \$515.65    | 80000000-12104                       | INVENTORY - PURCHASES    | \$515.65           |
|                          | 3736563-01     | ELECTRICAL EQUIPMENT AND SUPPL    | \$5,021.01  | 80000000-12104                       | INVENTORY - PURCHASES    | \$5,021.01         |
|                          | 3701772-00     | ELECTRICAL EQUIPMENT AND SUPPL    | \$21,918.85 | 80000000-12104                       | INVENTORY - PURCHASES    | \$21,918.85        |
|                          |                |                                   |             |                                      | <b>Vendor Total:</b>     | <b>\$27,612.65</b> |
| ARAMARK UNIFORM SERVICES | 703616844      | MAT & TOWEL SERVICE               | \$95.75     | 20822500-56300                       | BUILDING MAINT. & REPAIR | \$95.75            |
|                          | 703637296      | MAT & TOWEL SERVICE               | \$95.75     | 20822500-56300                       | BUILDING MAINT. & REPAIR | \$95.75            |
|                          | 703627149      | MAT & TOWEL SERVICE               | \$59.52     | 31122870-56300                       | BUILDING MAINT. & REPAIR | \$59.52            |
|                          | 703647563      | MAT & TOWEL SERVICE               | \$59.52     | 31122870-56300                       | BUILDING MAINT. & REPAIR | \$59.52            |
|                          | 703616845      | MAT & TOWEL SERVICE               | \$73.75     | 73022600-56300                       | BUILDING MAINT. & REPAIR | \$73.75            |
|                          | 703637297      | MAT & TOWEL SERVICE               | \$73.75     | 73022600-56300                       | BUILDING MAINT. & REPAIR | \$73.75            |
|                          | 703616863      | UNIFORM SVC-AIRPORT               | \$57.18     | 77725200-54100                       | SUPPLIES                 | \$57.18            |
|                          | 703637316      | UNIFORM SVC-AIRPORT               | \$57.93     | 77725200-54100                       | SUPPLIES                 | \$57.93            |
|                          | 703647578      | UNIFORM SVC-AIRPORT               | \$60.00     | 77725200-54100                       | SUPPLIES                 | \$60.00            |
|                          | 703627164      | UNIFORM SVC-AIRPORT               | \$70.05     | 77725200-54100                       | SUPPLIES                 | \$70.05            |
|                          |                |                                   |             |                                      | <b>Vendor Total:</b>     | <b>\$703.20</b>    |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                 | Invoice #          | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                             |            |
|-----------------------------|--------------------|--------------------------------|-------------|--------------------------------------|-----------------------------|------------|
| ASCE-MEMBERSHIP             | 345283 2018        | MEMBERSHIP DUES                | \$363.75    | 10024210-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$121.25   |
|                             |                    |                                |             | 82024410-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$121.25   |
|                             |                    |                                |             | 84024420-57300                       | MEMBERSHIPS & SUBSCRIPTIONS | \$121.25   |
|                             | Vendor Total:      |                                | -----       | \$363.75                             |                             |            |
| AT&T                        | 000010758763       | T1 TO INTERNET                 | \$573.75    | 20913900-55100                       | TELEPHONE                   | \$573.75   |
|                             | 000010759160       | TELEPHONE/INTERNET             | \$5,046.86  | 20913900-55100                       | TELEPHONE                   | \$5,046.86 |
|                             | Vendor Total:      |                                | -----       | \$5,620.61                           |                             |            |
| AT&T MOBILITY               | 832053631X01142018 | APN MODEMS                     | \$501.51    | 10020210-55100                       | TELEPHONE                   | \$501.51   |
|                             | 83211877X01142018  | VOICE & DATA CELL PHONES       | \$261.90    | 10022300-55100                       | TELEPHONE                   | \$50.01    |
|                             |                    |                                |             | 20620231-55100                       | TELEPHONE                   | \$13.05    |
|                             |                    |                                |             | 77725200-55100                       | TELEPHONE                   | \$37.65    |
|                             |                    |                                |             | 80026400-55100                       | TELEPHONE                   | \$84.00    |
|                             |                    |                                |             | 82024410-55100                       | TELEPHONE                   | \$13.05    |
|                             |                    |                                |             | 82024411-55100                       | TELEPHONE                   | \$13.18    |
|                             |                    |                                |             | 82024411-55100                       | TELEPHONE                   | \$24.86    |
|                             |                    |                                |             | 84024421-55100                       | TELEPHONE                   | \$26.10    |
|                             | 875108535X1142018  | VOICE & DATA CELL PHONES       | \$34.71     | 84024421-55100                       | TELEPHONE                   | \$34.71    |
| Vendor Total:               |                    | -----                          | \$798.12    |                                      |                             |            |
| B & B INDUSTRIAL SUPPLY INC | 193906             | MISCELLANEOUS MATERIALS AS NEE | \$10.30     | 10024220-54120                       | PW - SPECIAL SUPPLIES       | \$10.30    |
|                             | 193939             | MISCELLANEOUS MATERIALS AS NEE | \$44.83     | 80026120-54100                       | SUPPLIES                    | \$44.83    |
| Vendor Total:               |                    | -----                          | \$55.13     |                                      |                             |            |
| BJ'S EMBROIDERY             | 12611              | 2017 YOUTH BASKETBALL T-SHIRTS | \$6,651.96  | 90000000-23237                       | DISTRICT USE TAX-MEASURE S  | (\$30.51)  |
|                             |                    |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX      | (\$30.51)  |
|                             |                    |                                |             | 10022831-54100                       | SUPPLIES                    | \$61.02    |
|                             |                    |                                |             | 10022831-54100                       | SUPPLIES                    | \$6,651.96 |
| Vendor Total:               |                    | -----                          | \$6,651.96  |                                      |                             |            |

# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                                       | Invoice #         | Invoice Description            | Invoice Amt  | Account Detail | Allocation Detail                         |
|---------------------------------------------------|-------------------|--------------------------------|--------------|----------------|-------------------------------------------|
| BNY WESTERN TRUST CO                              | 811631 DEC 17     | UKIAH RDA 2011 LOAN INTEREST   | \$109,525.00 | 96395602-70102 | BOND INTEREST PAYMENTS \$109,525.00       |
|                                                   |                   |                                |              |                | Vendor Total: \$109,525.00                |
| BOX INC                                           | INV05233766       | BOX LICENSE                    | \$1,301.91   | 20913900-54320 | SOFTWARE \$1,301.91                       |
|                                                   |                   |                                |              |                | Vendor Total: \$1,301.91                  |
| BSN SPORTS                                        | 901387397         | WHISTLES & ICE PACKS           | \$326.99     | 10022831-54100 | SUPPLIES \$326.99                         |
|                                                   |                   |                                |              |                | Vendor Total: \$326.99                    |
| CA BUILDING STANDARDS COMMISSION                  | DEC 17            | QUARTERLY BSA REPORT           | \$118.00     | 90000000-23027 | BUILDING STDS ADMIN SPEC FD \$131.00      |
|                                                   |                   |                                |              | 90000000-48110 | MISCELLANEOUS RECEIPTS (\$13.00)          |
|                                                   |                   |                                |              |                | Vendor Total: \$118.00                    |
| CA DIVISION OF THE STATE ARCHITECT                | Q4 2017           | 4TH QTR SB 1186-DISABILITY FEE | \$197.40     | 90000000-23012 | STATE \$1 BUS. LIC. SET ASIDE (\$84.60)   |
|                                                   |                   |                                |              | 90000000-23002 | STATE \$1 BUSINESS LICENSE FEE \$282.00   |
|                                                   |                   |                                |              |                | Vendor Total: \$197.40                    |
| CA NARCOTICS OFFICERS ASSOC                       | 19289-2018        | MEMBERSHIP RENEWAL             | \$100.00     | 10020210-57300 | MEMBERSHIPS & SUBSCRIPTIONS \$100.00      |
|                                                   |                   |                                |              |                | Vendor Total: \$100.00                    |
| CALIFORNIA CRIME PREVENTION OFFICER'S ASSOCIATION | DV011818          | MEMBERSHIP DUES                | \$30.00      | 10020214-57100 | CONFERENCE & TRAINING \$30.00             |
|                                                   |                   |                                |              |                | Vendor Total: \$30.00                     |
| CDW GOVERNMENT INC                                | LCN1424           | LASERJET PRINTER               | \$1,385.25   | 20620231-56120 | EQUIPMENT MAINTENANCE & REPAIR \$1,385.25 |
|                                                   |                   |                                |              |                | Vendor Total: \$1,385.25                  |
| CHEM DRY                                          | 17760             | CARPET CLEANING SVCS           | \$950.00     | 73022600-54100 | SUPPLIES \$950.00                         |
|                                                   |                   |                                |              |                | Vendor Total: \$950.00                    |
| CLARK PEST CONTROL                                | 21477373          | PEST CONTROL SVCS              | \$95.00      | 80026400-52100 | CONTRACTED SERVICES \$95.00               |
|                                                   |                   |                                |              |                | Vendor Total: \$95.00                     |
| COMCAST                                           | 1296 JAN 18       | INTERNET                       | \$160.21     | 31122870-52100 | CONTRACTED SERVICES \$160.21              |
|                                                   |                   |                                |              |                | Vendor Total: \$160.21                    |
| DAPHINE HARRIS                                    | TA 04/21-04/25/18 | TRAVEL ADVANCE                 | \$1,900.00   | 10013200-57100 | CONFERENCE & TRAINING \$1,900.00          |
|                                                   |                   |                                |              |                | Vendor Total: \$1,900.00                  |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name           | Invoice #        | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------|------------------|--------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| DELL MARKETING LP     | 10217054987      | OPTIPLEX 7050 MINI TOWER XCTO  | \$3,835.96  | 20324100-54330                       | COMPUTER AND TECHNOLOGY        | \$3,835.96 |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>           | \$3,835.96 |
| DEPARTMENT OF JUSTICE | 253676.1         | CHEM/TEST REPORT CRIMINAL INVE | (\$864.00)  | 10020000-44420                       | FINGERPRINT FEES               | (\$864.00) |
|                       | 259773.1         | CHEM/TEST REPORT CRIMINAL INVE | (\$765.00)  | 10020000-44420                       | FINGERPRINT FEES               | (\$765.00) |
|                       | 265597.1         | CHEM/TEST REPORT CRIMINAL INVE | (\$407.00)  | 10020000-44420                       | FINGERPRINT FEES               | (\$407.00) |
|                       | 280507           | FINGERPRINT SERVICES           | \$17.00     | 10020000-44420                       | FINGERPRINT FEES               | \$17.00    |
|                       | 277109           | FINGERPRINT SERVICES           | \$368.00    | 10020000-44420                       | FINGERPRINT FEES               | \$368.00   |
|                       | 265597.2         | FINGERPRINT SERVICES           | \$407.00    | 10020000-44420                       | FINGERPRINT FEES               | \$407.00   |
|                       | 259773.2         | FINGERPRINT SERVICES           | \$765.00    | 10020000-44420                       | FINGERPRINT FEES               | \$765.00   |
|                       | 253676.2         | FINGERPRINT SERVICES           | \$864.00    | 10020000-44420                       | FINGERPRINT FEES               | \$864.00   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>           | \$385.00   |
| DEPT OF CONSERVATION  | OCT-DEC 17       | OCT-DEC 2017 SMIP TAX RETURN   | \$465.07    | 90000000-23006                       | STRONG MOTION ED. SET ASIDE    | (\$24.48)  |
|                       |                  |                                |             | 90000000-23005                       | STRONG MOTION INSTR. PROG.     | \$489.55   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>           | \$465.07   |
| EATON CORP            | 47438990         | PROVIDE NECESSARY FIELD SERVIC | \$650.00    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$650.00   |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>           | \$650.00   |
| ELENA CEBALLOS        | TR 10/31-11/1/17 | TRAVEL REIMBURSEMENT           | \$26.98     | 84024425-57100                       | CONFERENCE & TRAINING          | \$26.98    |
|                       |                  |                                |             |                                      | <b>Vendor Total:</b>           | \$26.98    |
| EUREKA OXYGEN CO      | 437949           | EQUIPMENT MAINTENANCE          | \$63.00     | 80026400-52100                       | CONTRACTED SERVICES            | \$63.00    |
|                       | 437952           | EQUIPMENT MAINTENANCE          | \$488.50    | 80026400-52100                       | CONTRACTED SERVICES            | \$488.50   |
|                       | 438078           | EQUIPMENT MAINTENANCE          | \$160.89    | 20822500-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$160.89   |
|                       | 437950           | EQUIPMENT MAINTENANCE          | \$20.00     | 20324100-54100                       | SUPPLIES                       | \$20.00    |

# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                       | Invoice #   | Invoice Description                     | Invoice Amt  | Account Detail and Allocation Detail |                                |              |
|-----------------------------------|-------------|-----------------------------------------|--------------|--------------------------------------|--------------------------------|--------------|
| EUREKA OXYGEN CO                  | 437951      | EQUIPMENT MAINTENANCE                   | \$146.00     | 84024421-54100                       | SUPPLIES                       | \$146.00     |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$878.39     |
| FARWEST LINE SPECIALTIES LLC      | 243801      | CLOTHING                                | \$532.80     | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$2.40)     |
|                                   |             |                                         |              | 80026110-54100                       | SUPPLIES                       | \$2.40       |
|                                   |             |                                         |              | 80026110-54100                       | SUPPLIES                       | \$532.80     |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$532.80     |
| FASTENAL                          | CAUKA29109  | PLUMBING EQUIPMENT, FIXTURES,           | \$1,502.74   | 82024414-54100                       | SUPPLIES                       | \$751.37     |
|                                   |             |                                         |              | 84024421-54100                       | SUPPLIES                       | \$751.37     |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$1,502.74   |
| FEDERAL EXPRESS                   | 6-061-34061 | SHIPPING SERVICES                       | \$290.26     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$34.29      |
|                                   |             |                                         |              | 10013400-54101                       | POSTAGE                        | \$21.58      |
|                                   |             |                                         |              | 10020210-54101                       | POSTAGE                        | \$18.84      |
|                                   |             |                                         |              | 10020210-54101                       | POSTAGE                        | \$19.91      |
|                                   |             |                                         |              | 10020210-54101                       | POSTAGE                        | \$25.70      |
|                                   |             |                                         |              | 10020210-54101                       | POSTAGE                        | \$29.90      |
|                                   |             |                                         |              | 10021210-54101                       | POSTAGE                        | \$62.42      |
|                                   |             |                                         |              | 10023100-54101                       | POSTAGE                        | \$14.79      |
|                                   |             |                                         |              | 83024430-54101                       | POSTAGE                        | \$20.64      |
|                                   |             |                                         |              | 84024425-54100                       | SUPPLIES                       | \$12.82      |
|                                   |             |                                         |              | 84024425-54100                       | SUPPLIES                       | \$29.37      |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$290.26     |
| FLORIDA EAST COAST HOLDINGS CORP  | DV012318    | APPLICATION FEE-RECYCLED WATER SUBGRADE | \$1,000.00   | 83024430-59101                       | FEES                           | \$1,000.00   |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$1,000.00   |
| FRANK ZEEK BOOSTERS               | DV011718    | FRANK ZEEK BOOSTERS PTO NIGHT           | \$102.00     | 31400000-48110                       | MISCELLANEOUS RECEIPTS         | \$102.00     |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$102.00     |
| GHILOTTI CONSTRUCTION COMPANY INC | 5786*01     | TALMAGE ROAD INTERCHANGE SPEC           | \$358,627.50 | 10024220-80230                       | INFRASTRUCTURE                 | \$358,627.50 |
|                                   |             |                                         |              |                                      | <b>Vendor Total:</b>           | \$358,627.50 |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                        | Invoice #    | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                               |                   |
|------------------------------------|--------------|--------------------------------|-------------|--------------------------------------|-------------------------------|-------------------|
| GI JOES ARMY-NAVY                  | 139035       | MISCELLANEOUS ITEMS AS NEEDED  | \$75.85     | 20513382-54100                       | SUPPLIES                      | \$75.85           |
|                                    |              |                                |             |                                      | <b>Vendor Total:</b>          | <b>\$75.85</b>    |
| GINA GRECO                         | DV011718     | INSTRUCTOR                     | \$147.00    | 10022850-52100                       | CONTRACTED SERVICES           | \$147.00          |
|                                    |              |                                |             |                                      | <b>Vendor Total:</b>          | <b>\$147.00</b>   |
| GRANITE CURLING CLUB OF CALIFORNIA | DV010918     | INSTRUCTOR                     | \$145.60    | 10022850-52100                       | CONTRACTED SERVICES           | \$145.60          |
|                                    |              |                                |             |                                      | <b>Vendor Total:</b>          | <b>\$145.60</b>   |
| GRICE INDUSTRIES INC               | G2422        | PLUMBING EQUIPMENT, FIXTURES,  | \$942.75    | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES    | (\$1.18)          |
|                                    |              |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S    | (\$4.70)          |
|                                    |              |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX        | (\$4.70)          |
|                                    |              |                                |             | 90000000-23013                       | STATE USE TAX LIABILITY       | (\$68.15)         |
|                                    |              |                                |             | 82024414-54100                       | SUPPLIES                      | \$78.73           |
|                                    |              |                                |             | 82024414-54100                       | SUPPLIES                      | \$942.75          |
|                                    |              |                                |             |                                      | <b>Vendor Total:</b>          | <b>\$942.75</b>   |
| HARTFORD RETIREE PREMIUM ACCT      | 50011 FEB 18 | RETIREE HEALTH INSURANCE       | \$1,166.06  | 20700000-20524                       | NON-EMPLOYEE HEALTH INS.PREM  | \$1,166.06        |
|                                    |              |                                |             |                                      | <b>Vendor Total:</b>          | <b>\$1,166.06</b> |
| HOME DEPOT CREDIT SERVICES         | 4115989      | MISCELLANEOUS SUPPLIES AS NEED | \$9.08      | 82024411-56300                       | BUILDING MAINT. & REPAIR      | \$9.08            |
|                                    | 4037540      | MISCELLANEOUS SUPPLIES AS NEED | \$15.11     | 82024411-56300                       | BUILDING MAINT. & REPAIR      | \$15.11           |
|                                    | 7011318      | MISCELLANEOUS SUPPLIES AS NEED | \$92.16     | 82024411-56300                       | BUILDING MAINT. & REPAIR      | \$92.16           |
|                                    | 4161013      | MISCELLANEOUS SUPPLIES AS NEED | \$448.91    | 84024425-56504                       | FACILITY MAINTENANCE & REPAIR | \$448.91          |
|                                    | 8160915      | MISCELLANEOUS SUPPLIES AS NEED | \$65.85     | 84024425-54102                       | SMALL TOOLS                   | \$65.85           |
|                                    | 1037186      | MISCELLANEOUS SUPPLIES AS NEED | \$24.57     | 10012200-54100                       | SUPPLIES                      | \$24.57           |
|                                    | 116437       | MISCELLANEOUS SUPPLIES AS NEED | \$7.61      | 10022100-54100                       | SUPPLIES                      | \$7.61            |
|                                    | 6160839      | MISCELLANEOUS SUPPLIES AS NEED | \$96.42     | 80026110-54100                       | SUPPLIES                      | \$96.42           |
|                                    | 5184617      | MISCELLANEOUS SUPPLIES AS NEED | \$23.81     | 80026120-54100                       | SUPPLIES                      | \$23.81           |

# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                             | Invoice #  | Invoice Description              | Invoice Amt | Account Detail and Allocation Detail |                                |                   |
|-----------------------------------------|------------|----------------------------------|-------------|--------------------------------------|--------------------------------|-------------------|
| HOME DEPOT CREDIT SERVICES              | 0580142    | MISCELLANEOUS SUPPLIES AS NEED   | \$27.49     | 82024411-54100                       | SUPPLIES                       | \$27.49           |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$811.01</b>   |
| INFOSEND INC                            | 130834     | UB PRINT & MAIL SERVICES         | \$4,676.84  | 20513300-52100                       | CONTRACTED SERVICES            | \$4,676.84        |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$4,676.84</b> |
| INSTITUTE FOR ENVIROMENTAL HEALTH INC   | 172325     | ANALYZE WATER SAMPLES            | \$365.00    | 82024411-52100                       | CONTRACTED SERVICES            | \$365.00          |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$365.00</b>   |
| INTERCOUNTY MECHANICAL & ELECTRICAL INC | 6151-B     | REMOVE AND INSTALL NEW COMPRES   | \$2,895.00  | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$2,895.00        |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$2,895.00</b> |
| INTERNATIONAL ASSOC OF CHIEFS OF POLICE | 1001294583 | ANNUAL MEMBERSHIP DUES           | \$150.00    | 10020210-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$150.00          |
|                                         | 1001298850 | ANNUAL MEMBERSHIP DUES           | \$150.00    | 10020210-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$150.00          |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$300.00</b>   |
| INTERWEST CONSULTING GROUP INC          | 37697      | ON-CALL BUILDING & PLAN CHECK    | \$4,629.50  | 10023320-52100                       | CONTRACTED SERVICES            | \$4,629.50        |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$4,629.50</b> |
| JAMES & MARTA SLIGH                     | DV011818   | ELECTRIC/PV CREDIT REIMBURSEMENT | \$254.51    | 20513300-57100                       | CONFERENCE & TRAINING          | \$254.51          |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$254.51</b>   |
| JAMES DAY CONSTRUCTION, INC             | 7283       | HOSE REEL SPEED CONTROL          | \$900.00    | 77725200-56600                       | AIRFIELD MAINTENANCE & REPAIR  | \$900.00          |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$900.00</b>   |
| JAY C GIBSON                            | DV011718   | SEWER LATERAL REIMBURSEMENT      | \$2,000.00  | 84424422-52100                       | CONTRACTED SERVICES            | \$2,000.00        |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$2,000.00</b> |
| JEFF WALKER                             | DV011918.1 | BOOT ALLOWANCE                   | \$134.21    | 20513382-54100                       | SUPPLIES                       | \$134.21          |
|                                         | DV011918   | ANNUAL RAIN BOOTS                | \$175.52    | 20513382-54100                       | SUPPLIES                       | \$175.52          |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$309.73</b>   |
| KEITH J SALONEN                         | DV010918   | SEWER LATERAL REIMBURSEMENT      | \$2,000.00  | 84424422-52100                       | CONTRACTED SERVICES            | \$2,000.00        |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$2,000.00</b> |
| KEMIRA WATER SOLUTIONS INC              | 9017574403 | LIQUID FERRIC CHLORIDE           | \$8,675.15  | 84024425-52100                       | CONTRACTED SERVICES            | \$8,675.15        |
|                                         |            |                                  |             |                                      | <b>Vendor Total:</b>           | <b>\$8,675.15</b> |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                     | Invoice #      | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |             |
|---------------------------------|----------------|--------------------------------|-------------|--------------------------------------|--------------------------------|-------------|
| KIM ANTHONY MCKEE               | DV010918       | SEWER LATERAL REIMBURSEMENT    | \$1,495.72  | 84424422-52100                       | CONTRACTED SERVICES            | \$1,495.72  |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$1,495.72  |
| LEGAL SHIELD                    | 38295 JAN 18   | PRE PAID LEGAL SERVICE         | \$51.80     | 20700000-20526                       | PREPAID LEGAL - AFLAC          | \$51.80     |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$51.80     |
| LORELEI SCOTT                   | 5145           | POLE BANNER W/ GROMMETS        | \$1,210.01  | 10012200-54100                       | SUPPLIES                       | \$1,210.01  |
|                                 | 5296           | BANNERS                        | \$353.30    | 31400000-54100                       | SUPPLIES                       | \$353.30    |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$1,563.31  |
| MARTIN BRADLEY                  | DV011818       | REIMBURSEMENT SUPPLIES         | \$284.56    | 10022100-54100                       | SUPPLIES                       | \$284.56    |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$284.56    |
| MARTIN'S ELECTRIC MOTOR SERVICE | 22306          | REBUILD SPARE BAR SCREEN       | \$1,118.38  | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$1,118.38  |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$1,118.38  |
| MATHESON TRI-GAS INC            | 16756648       | OXYGEN & MISCELLANEOUS AS NEED | \$64.02     | 80026210-54100                       | SUPPLIES                       | \$64.02     |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$64.02     |
| MATT ANLIKER                    | TA 1/29-2/9/18 | TRAVEL ADVANCE                 | \$2,320.74  | 84024425-57100                       | CONFERENCE & TRAINING          | \$2,320.74  |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$2,320.74  |
| MSI - MID STATE INSTRUMENTS LLC | MSI7920        | THERMAL IMAGING CAMERA         | \$10,515.45 | 82024411-80100                       | MACHINERY & EQUIPMENT          | \$5,257.72  |
|                                 |                |                                |             | 84024425-80100                       | MACHINERY & EQUIPMENT          | \$5,257.73  |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$10,515.45 |
| NATIONAL METER & AUTOMATION     | S1093262.001   | WATER SUPPLY, GROUNDWATER, SEW | \$1,867.05  | 82024414-54100                       | SUPPLIES                       | \$1,867.05  |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$1,867.05  |
| NICK KIRBY                      | DV012418       | BOOT ALLOWANCE                 | \$150.00    | 82024414-54100                       | SUPPLIES                       | \$75.00     |
|                                 |                |                                |             | 84024421-54100                       | SUPPLIES                       | \$75.00     |
|                                 |                |                                |             |                                      | <b>Vendor Total:</b>           | \$150.00    |
| NORTHERN SAFETY CO INC          | 902762683      | EYE FLUSHING SOLUTION          | \$55.68     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.07)    |
|                                 |                |                                |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.28)    |
|                                 |                |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.28)    |

# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                | Invoice #    | Invoice Description            | Invoice Amt   | Account Detail and Allocation Detail |                              |            |
|----------------------------|--------------|--------------------------------|---------------|--------------------------------------|------------------------------|------------|
| NORTHERN SAFETY CO INC     | 902762683    | EYE FLUSHING SOLUTION          | \$55.68       | 90000000-23013                       | STATE USE TAX LIABILITY      | (\$4.04)   |
|                            |              |                                |               | 84024425-54100                       | SUPPLIES                     | \$4.67     |
|                            |              |                                |               | 84024425-54100                       | SUPPLIES                     | \$55.68    |
|                            |              |                                |               | Vendor Total:                        |                              | \$55.68    |
| OCCU-MED LTD               | 01185110A    | PRE-EMPLOYMENT PHYSICAL        | \$296.50      | 10016100-54161                       | HR - BACKGROUND & PHYSICALS  | \$296.50   |
|                            |              |                                |               | Vendor Total:                        |                              | \$296.50   |
| OCT WATER QUALITY ACADEMY  | WQA4007      | REGISTRATION - M. ANLIKER      | \$800.00      | 84024425-57100                       | CONFERENCE & TRAINING        | \$800.00   |
|                            |              |                                |               | Vendor Total:                        |                              | \$800.00   |
| ONE TIME PAY VENDOR        | 011818       | RECREATION CLASS REFUND        | \$35.00       | 10022850-52100                       | CONTRACTED SERVICES          | \$35.00    |
|                            | 8259         | RECREATION CLASS REFUND        | \$90.00       | 10022850-44915                       | RECREATION PROGRAM INCOME    | \$90.00    |
|                            | 118376-3     | UTILITY REFUND                 | \$26.81       | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$26.81    |
|                            | 115371-7     | UTILITY REFUND                 | \$134.94      | 90100000-10421                       | UTILITY RECEIVABLES CLEARING | \$134.94   |
|                            |              |                                | Vendor Total: |                                      | \$286.75                     |            |
| ONESOURCE DISTRIBUTORS LLC | S5669047.003 | ELECTRICAL EQUIPMENT AND SUPPL | \$1,429.47    | 80026110-54102                       | SMALL TOOLS                  | \$714.73   |
|                            |              |                                |               | 80026120-54102                       | SMALL TOOLS                  | \$714.74   |
|                            |              |                                |               | Vendor Total:                        |                              | \$1,429.47 |
| OPERATING ENGINEERS UNION  | 1801-1.1     | JAN 18 MISC UNION DUES         | \$2,508.00    | 20700000-20509                       | P/R DEDUCT.- UNION DUES      | \$2,508.00 |
|                            |              |                                |               | Vendor Total:                        |                              | \$2,508.00 |
| OPPERMAN & SON INC         | 1273600021   | MISCELLANEOUS PARTS AS NEEDED  | (\$274.33)    | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE   | (\$274.33) |
|                            | 1273490010   | MISCELLANEOUS PARTS AS NEEDED  | \$192.78      | 10021210-56130                       | EXTERNAL SERVICES            | \$192.78   |
|                            | 1273460040   | MISCELLANEOUS PARTS AS NEEDED  | \$631.06      | 10021210-56130                       | EXTERNAL SERVICES            | \$631.06   |
|                            | 1273490009   | MISCELLANEOUS PARTS AS NEEDED  | \$33.59       | 10024220-56130                       | EXTERNAL SERVICES            | \$33.59    |
|                            | 1273520058   | MISCELLANEOUS PARTS AS NEEDED  | \$45.08       | 10024220-56130                       | EXTERNAL SERVICES            | \$45.08    |
|                            | 1273390056   | MISCELLANEOUS PARTS AS NEEDED  | \$48.66       | 10024220-56130                       | EXTERNAL SERVICES            | \$48.66    |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                       | Invoice #     | Invoice Description                    | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-----------------------------------|---------------|----------------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| OPPERMAN & SON INC                | 1273420009    | MISCELLANEOUS PARTS AS NEEDED          | \$79.70     | 80026400-56130                       | EXTERNAL SERVICES              | \$79.70    |
|                                   | 1273490025    | MISCELLANEOUS PARTS AS NEEDED          | \$145.95    | 80026400-56130                       | EXTERNAL SERVICES              | \$145.95   |
|                                   | 1273450013    | MISCELLANEOUS PARTS AS NEEDED          | \$163.90    | 84024421-56130                       | EXTERNAL SERVICES              | \$163.90   |
|                                   | Vendor Total: |                                        |             |                                      |                                | \$1,066.39 |
| PACE SUPPLY CORPORATION           | 024319225     | MISCELLANEOUS ITEMS AS NEEDED          | \$110.53    | 82024411-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$110.53   |
|                                   | 024327052     | MISCELLANEOUS ITEMS AS NEEDED          | \$93.18     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$93.18    |
|                                   | 024329907     | MISCELLANEOUS ITEMS AS NEEDED          | \$96.33     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$96.33    |
|                                   | 024322406     | MISCELLANEOUS ITEMS AS NEEDED          | \$305.23    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$305.23   |
|                                   | 024302557     | MISCELLANEOUS ITEMS AS NEEDED          | \$596.06    | 82000000-12104                       | INVENTORY - PURCHASES          | \$596.06   |
|                                   | 024309671     | MISCELLANEOUS ITEMS AS NEEDED          | \$66.04     | 84024425-54102                       | SMALL TOOLS                    | \$66.04    |
| Vendor Total:                     |               |                                        |             |                                      | \$1,267.37                     |            |
| PACIFIC REDWOOD MEDICAL GROUP INC | 594           | NOV 17 PRE-EMPLOYMENT & EMPLOYEE EXAMS | \$724.00    | 10020210-52100                       | CONTRACTED SERVICES            | \$196.00   |
|                                   |               |                                        |             | 80026400-52100                       | CONTRACTED SERVICES            | \$268.80   |
|                                   |               |                                        |             | 10024220-54120                       | PW - SPECIAL SUPPLIES          | \$259.20   |
|                                   |               |                                        |             | Vendor Total:                        |                                |            |
| PARKINGZONE.COM                   | 34799         | RAILROAD CHALK                         | \$44.40     | 90000000-23252                       | DISTRICT USE TAX-LIBRARIES     | (\$0.06)   |
|                                   |               |                                        |             | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$0.23)   |
|                                   |               |                                        |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$0.23)   |
|                                   |               |                                        |             | 90000000-23013                       | STATE USE TAX LIABILITY        | (\$3.22)   |
|                                   |               |                                        |             | 64020213-54100                       | SUPPLIES                       | \$3.74     |
|                                   |               |                                        |             | 64020213-54100                       | SUPPLIES                       | \$44.40    |
| Vendor Total:                     |               |                                        |             |                                      | \$44.40                        |            |
| PATELCO - HSA                     | 1712          | HSA PAYMENT                            | \$1,500.00  | 20700000-20537                       | HEALTH SAVINGS ACCOUNTS        | \$1,500.00 |
| Vendor Total:                     |               |                                        |             |                                      | \$1,500.00                     |            |
| PETERSON TRUCKS INC               | 280514P       | BLADE W/S WIPERS                       | \$42.95     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE     | \$0.10     |

# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name              | Invoice #  | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                            |            |
|--------------------------|------------|--------------------------------|-------------|--------------------------------------|----------------------------|------------|
| PETERSON TRUCKS INC      | 280514P    | BLADE W/S WIPERS               | \$42.95     | 20324100-56112                       | EQUIPMENT PARTS FOR RESALE | \$42.95    |
|                          |            |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.10)   |
|                          | 281049P    | OIL FILTER                     | \$13.40     | 10020210-56130                       | EXTERNAL SERVICES          | \$0.03     |
|                          |            |                                |             | 10020210-56130                       | EXTERNAL SERVICES          | \$13.40    |
|                          |            |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.03)   |
|                          | 280514PX1  | BLADE W/S WIPER                | \$24.30     | 10024220-56130                       | EXTERNAL SERVICES          | \$0.06     |
|                          |            |                                |             | 10024220-56130                       | EXTERNAL SERVICES          | \$24.30    |
|                          |            |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.06)   |
|                          | 280880P    | PARTS AS NEEDED                | \$59.27     | 10024220-56130                       | EXTERNAL SERVICES          | \$59.27    |
|                          | 281093PX1  | SEAL KIT                       | \$20.98     | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.05)   |
|                          |            |                                |             | 20324100-58510                       | REIMBURSABLE JOBS          | \$0.05     |
|                          |            |                                |             | 20324100-58510                       | REIMBURSABLE JOBS          | \$20.98    |
|                          | 281002P    | OIL/FUEL FILTERS               | \$189.31    | 90000000-23028                       | MEASURE Y DISTRICT TAX     | (\$0.44)   |
|                          |            |                                |             | 20324100-58510                       | REIMBURSABLE JOBS          | \$0.44     |
|                          |            |                                |             | 20324100-58510                       | REIMBURSABLE JOBS          | \$189.31   |
| Vendor Total:            |            |                                |             |                                      | \$350.21                   |            |
| PFM ASSET MANAGEMENT LLC | 83271      | FINANCIAL ADVISORY SERVICES    | \$4,039.50  | 10015100-52100                       | CONTRACTED SERVICES        | \$4,039.50 |
|                          |            |                                |             | Vendor Total: \$4,039.50             |                            |            |
| PITNEY BOWES INC         | 1006225534 | POSTAGE MACHINE LEASE & SUPPLI | \$488.20    | 10012200-54100                       | SUPPLIES                   | \$488.20   |
|                          |            |                                |             | Vendor Total: \$488.20               |                            |            |
| PLATT ELECTRIC SUPPLY    | P499179    | MISC ELECTRICAL SUPPLIES AS NE | \$22.91     | 82024411-56300                       | BUILDING MAINT. & REPAIR   | \$22.91    |
|                          | P458160    | MISC ELECTRICAL SUPPLIES AS NE | \$391.82    | 20324100-54102                       | SMALL TOOLS                | \$391.82   |
|                          | P447892    | MISC ELECTRICAL SUPPLIES AS NE | \$607.84    | 20324100-54102                       | SMALL TOOLS                | \$607.84   |
|                          | P402633    | MISC ELECTRICAL SUPPLIES AS NE | \$51.67     | 80026210-54100                       | SUPPLIES                   | \$51.67    |



# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name           | Invoice #  | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |                    |
|-----------------------|------------|--------------------------------|-------------|--------------------------------------|--------------------------------|--------------------|
| PLATT ELECTRIC SUPPLY | P410786    | MISC ELECTRICAL SUPPLIES AS NE | \$120.56    | 80026210-54100                       | SUPPLIES                       | \$120.56           |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$1,194.80</b>  |
| PMI                   | I0027076   | DATA PLAN RENEWAL              | \$630.00    | 80026200-54100                       | SUPPLIES                       | \$630.00           |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$630.00</b>    |
| POWER INDUSTRIES INC  | 748418     | GE FAN MOTOR/SHOP HEATER       | \$742.27    | 20324100-56300                       | BUILDING MAINT. & REPAIR       | \$742.27           |
|                       | 748285     | MATERIALS AS NEEDED            | \$785.77    | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$785.77           |
|                       | 748534     | HYDRAULIC ADAPTER              | \$7.34      | 84024421-56130                       | EXTERNAL SERVICES              | \$7.34             |
|                       | 748276     | MATERIALS AS NEEDED            | \$396.06    | 84024421-56130                       | EXTERNAL SERVICES              | \$396.06           |
|                       | 748502     | MASTER KEY                     | \$68.89     | 20324100-54100                       | SUPPLIES                       | \$68.89            |
|                       | 748412     | BALL VALVE                     | \$589.03    | 84024425-54100                       | SUPPLIES                       | \$589.03           |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$2,589.36</b>  |
| POWER PARTNERS INC    | 88578      | ELECTRICAL EQUIPMENT AND SUPPL | \$9,324.59  | 80000000-12104                       | INVENTORY - PURCHASES          | \$9,324.59         |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$9,324.59</b>  |
| REDWOOD COAST FUELS   | 1905711    | LABOR - FORKLIFT TANK          | \$10.00     | 20824300-56210                       | FUEL & FLUIDS                  | \$10.00            |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$10.00</b>     |
| RICHARD M SHOEMAKER   | 3          | PROPERTY RENTAL JAN/FEB 18     | \$3,200.00  | 10024210-52100                       | CONTRACTED SERVICES            | \$3,200.00         |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$3,200.00</b>  |
| RICHARD SEANOR        | TR 1/16/18 | TRAVEL REIMBURSEMENT           | \$84.76     | 10024224-57100                       | CONFERENCE & TRAINING          | \$84.76            |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$84.76</b>     |
| RONALD ROYSUM         | UKIAH 0016 | SWIFT WATER RESCUE EQUIPMENT   | \$14,997.33 | 90000000-23237                       | DISTRICT USE TAX-MEASURE S     | (\$69.65)          |
|                       |            |                                |             | 10021210-80100                       | MACHINERY & EQUIPMENT          | \$139.30           |
|                       |            |                                |             | 10021210-80100                       | MACHINERY & EQUIPMENT          | \$14,997.33        |
|                       |            |                                |             | 90000000-23028                       | MEASURE Y DISTRICT TAX         | (\$69.65)          |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$14,997.33</b> |
| ROUND TABLE PIZZA     | 02-5243    | WORKING STAFF LUNCH            | \$28.67     | 10022810-54100                       | SUPPLIES                       | \$28.67            |
|                       |            |                                |             |                                      | <b>Vendor Total:</b>           | <b>\$28.67</b>     |

# List of Checks Presented for Approval on 1/26/2018

## Invoices

| Vendor Name                                            | Invoice #     | Invoice Description                          | Invoice Amt | Account Detail and Allocation Detail |                                      |             |
|--------------------------------------------------------|---------------|----------------------------------------------|-------------|--------------------------------------|--------------------------------------|-------------|
| SAC VAL<br>JANITORIAL<br>SUPPLY SALES &<br>SERVICE INC | 30049986      | JANITORIAL SUPPLIES                          | \$292.95    | 20822500-54100                       | SUPPLIES                             | \$266.10    |
|                                                        |               |                                              |             | 69122700-54100                       | SUPPLIES                             | \$26.85     |
|                                                        | 30049983      | JANITORIAL SUPPLIES                          | \$1,622.60  | 20822500-54100                       | SUPPLIES                             | \$1,531.13  |
|                                                        |               |                                              |             | 69122700-54100                       | SUPPLIES                             | \$91.47     |
|                                                        | Vendor Total: |                                              |             |                                      |                                      | \$1,915.55  |
| SACRAMENTO<br>ENVELOPE<br>COMPANY, INC                 | 101711        | #10 LEFT WINDOW<br>ENVELOPES                 | \$919.91    | 10012200-54100                       | SUPPLIES                             | \$919.91    |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| SCHAT'S BAKERY NOV-17                                  |               | PROVIDE<br>MISCELLANOUS FOOD<br>DISH         | \$76.28     | 10013400-54100                       | SUPPLIES                             | \$14.28     |
|                                                        |               |                                              |             | 31400000-54100                       | SUPPLIES                             | \$62.00     |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| SETH STRADER                                           | DV011018      | REIMBURSEMENT -<br>CC SUPPLIES               | \$49.33     | 73022600-54100                       | SUPPLIES                             | \$49.33     |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| SNAP-ON<br>INDUSTRIAL                                  | ARV/34843639  | TOOLS AS NEEDED                              | \$230.90    | 20324100-54102                       | SMALL TOOLS                          | \$230.90    |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| STATE WATER<br>RESOURCES<br>CONTROL<br>BOARD           | DV012318      | WATER OPERATOR<br>CERT RENEWAL M.<br>WHYBURN | \$205.00    | 82024411-57300                       | MEMBERSHIPS &<br>SUBSCRIPTIONS       | \$205.00    |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| SUNSET<br>MAGAZINE                                     | 1657624       | DECEMBER 2017 -<br>SUNSET<br>ADVERTISING     | \$11,015.00 | 75012700-52515                       | ADVERTISING &<br>PUBLICATION         | \$11,015.00 |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| SURVALENT<br>TECHNOLOGY<br>CORP                        | U17225        | BRONZE SCADA<br>SUPPORT PLAN -<br>3YRS       | \$12,865.00 | 80026210-52100                       | CONTRACTED<br>SERVICES               | \$12,865.00 |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| SUSAN JANSSEN                                          | DV011718      | BILINGUAL CERT &<br>TESTING                  | \$400.00    | 10016100-54163                       | HR - INTERVIEW<br>SUPPLIES           | \$400.00    |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| T & T VALVE AND<br>INSTRUMENT INC                      | 54133         | BRAY VALVE                                   | \$110.08    | 84024425-56120                       | EQUIPMENT<br>MAINTENANCE &<br>REPAIR | \$110.08    |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |
| TIMOTHY SCOTT<br>POMA                                  | DV011718      | INSTRUCTOR                                   | \$156.00    | 10022850-52100                       | CONTRACTED<br>SERVICES               | \$156.00    |
|                                                        |               |                                              |             | Vendor Total:                        |                                      |             |



# List of Checks Presented for Approval on 1/26/2018

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| Vendor Name                      | Invoice #      | Invoice Description                 | Invoice Amt | Account Detail and Allocation Detail |                                |                     |
|----------------------------------|----------------|-------------------------------------|-------------|--------------------------------------|--------------------------------|---------------------|
| UKIAH DAILY JOURNAL              | 2018-1641      | 2018 52-WEEK SUBSCRIPTION RENEWAL   | \$151.31    | 10012400-57300                       | MEMBERSHIPS & SUBSCRIPTIONS    | \$151.31            |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$151.31</b>     |
| UKIAH WASTE SOLUTIONS INC        | 358976         | YARD WASTE REMOVAL AT 215 NORTON ST | \$357.08    | 10012200-52100                       | CONTRACTED SERVICES            | \$357.08            |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$357.08</b>     |
| UNITED SITE SERVICES             | 114-6223091    | PORTABLE TOILET RENTAL              | \$166.81    | 10022100-52100                       | CONTRACTED SERVICES            | \$166.81            |
|                                  | 114-6223094    | PORTABLE TOILET RENTAL              | \$166.81    | 10022100-52100                       | CONTRACTED SERVICES            | \$166.81            |
|                                  | 114-6223096    | PORTABLE TOILET RENTAL              | \$136.32    | 80026220-52100                       | CONTRACTED SERVICES            | \$136.32            |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$469.94</b>     |
| UNIVAR USA INC                   | SJ857940       | LIQUID SODIUM HYPOCHLORITE 12.      | \$3,544.40  | 84024425-52100                       | CONTRACTED SERVICES            | \$3,544.40          |
|                                  | SJ857939       | SODIUM BISULFITE 25% DRY            | \$5,003.28  | 84024425-52100                       | CONTRACTED SERVICES            | \$5,003.28          |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$8,547.68</b>   |
| UPS                              | 0000E19R540 18 | SHIPPING SERVICES                   | \$15.33     | 84024425-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$15.33             |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$15.33</b>      |
| VINCENTE MARTINEZ                | TA 2/4-9/18    | TRAVEL ADVANCE                      | \$976.20    | 82024414-57100                       | CONFERENCE & TRAINING          | \$976.20            |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$976.20</b>     |
| VWR INTERNATIONAL INC            | 8080956028     | SERIPETTOR DISPENSER                | \$441.03    | 84024425-54100                       | SUPPLIES                       | \$441.03            |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$441.03</b>     |
| WILLOW COUNTY WATER DIST         | 40351 JAN 18   | WATER SERVICES                      | \$20.00     | 31122870-55210                       | UTILITIES                      | \$20.00             |
|                                  | 40353 JAN 18   | WATER SERVICES                      | \$31.16     | 31122870-55210                       | UTILITIES                      | \$31.16             |
|                                  | 81154 DEC 17   | WATER SERVICES                      | \$34.78     | 84024425-58201                       | WATER PURCHASES                | \$34.78             |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$85.94</b>      |
| WORLD OIL ENVIRONMENTAL SERVICES | I500-00285567  | DISPOSAL OF MISC. PRODUCTS AS       | \$200.00    | 80026400-52100                       | CONTRACTED SERVICES            | \$200.00            |
|                                  | I500-00284602  | DISPOSAL OF MISC. PRODUCTS AS       | \$219.95    | 20324100-58410                       | GARAGE LUBRICANTS & PARTS      | \$219.95            |
|                                  |                |                                     |             |                                      | <b>Vendor Total:</b>           | <b>\$419.95</b>     |
| <b>INVOICE TOTAL:</b>            |                |                                     |             |                                      |                                | <b>\$673,183.45</b> |

# List of Checks Presented for Approval on 1/4/2018

The following list of bills payable was reviewed and approved for payment.

*David B. Haas*

*Kevin P. Jensen*

Signature

## Invoices

| Vendor Name                | Invoice #    | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail                   |
|----------------------------|--------------|--------------------------------|-------------|--------------------------------------------------------|
| ALLEN C HOLDER             | 1304         | REPAIRS AS NEEDED              | \$66.39     | 91521400-56120 EQUIPMENT MAINTENANCE & REPAIR \$66.39  |
|                            |              |                                |             | Vendor Total: \$66.39                                  |
| CITY CLERKS ASSOC          | 2741         | MEMBERSHIP DUES                | \$130.00    | 91521400-57300 MEMBERSHIPS & SUBSCRIPTIONS \$130.00    |
|                            |              |                                |             | Vendor Total: \$130.00                                 |
| DANIEL STEEL & MACHINE INC | 14279        | SUPPLIES AS NEEDED             | \$515.30    | 91521400-56120 EQUIPMENT MAINTENANCE & REPAIR \$515.30 |
|                            |              |                                |             | Vendor Total: \$515.30                                 |
| DEPARTMENT OF JUSTICE      | 273346       | FINGERPRINT SERVICES           | \$49.00     | 91521400-52181 VOLUNTEER EXPENSES \$49.00              |
|                            |              |                                |             | Vendor Total: \$49.00                                  |
| HAROLD J LANCE JR          | NOV 17       | LEGAL SERVICES                 | \$770.00    | 91521400-52150 LEGAL SERVICES/EXPENSES \$770.00        |
|                            |              |                                |             | Vendor Total: \$770.00                                 |
| INTERSTATE BATTERIES       | 363454       | BATTERIES                      | \$114.45    | 91521400-56120 EQUIPMENT MAINTENANCE & REPAIR \$114.45 |
|                            |              |                                |             | Vendor Total: \$114.45                                 |
| KS STATEBANK               | 3346624      | 2014 TYPE III FIRE ENGINE 6463 | \$18,751.86 | 91521400-74500 CAPITAL LEASE PRINCIPAL \$18,751.86     |
|                            |              |                                |             | Vendor Total: \$18,751.86                              |
| MANAGED HEALTH NETWORK     | PRM-017637   | UVFD JAN 18 EAP 8              | \$120.96    | 20700000-20661 UVFD HEALTH INS \$120.96                |
|                            |              |                                |             | Vendor Total: \$120.96                                 |
| MASSEY SMALL ENGINE REPAIR | TRUCK 6552   | TRUCK 6552 MAINTENANCE         | \$79.58     | 91521400-56130 EXTERNAL SERVICES \$79.58               |
|                            |              |                                |             | Vendor Total: \$79.58                                  |
| MENDO MILL & LUMBER CO     | 77726        | PO# TRAINING                   | \$1,377.54  | 91521400-54100 SUPPLIES \$1,377.54                     |
|                            |              |                                |             | Vendor Total: \$1,377.54                               |
| PG&E CO                    | 1582636833-2 | DECEMBER 17 UTILITIES          | \$528.35    | 91521400-55210 UTILITIES \$528.35                      |
|                            |              |                                |             | Vendor Total: \$528.35                                 |

# List of Checks Presented for Approval on 1/4/2018

## Invoices

| Vendor Name               | Invoice #    | Invoice Description             | Invoice Amt | Account Detail and Allocation Detail |                                 |
|---------------------------|--------------|---------------------------------|-------------|--------------------------------------|---------------------------------|
| RAY A MORGAN COMPANY      | 1854545      | COPIER LEASE                    | \$57.84     | 91521400-52100                       | CONTRACTED SERVICES \$57.84     |
|                           |              |                                 |             |                                      | Vendor Total: \$57.84           |
| REDWOOD COAST FUELS       | 1892988      | FUEL EXPENSE                    | \$996.49    | 91521400-56210                       | FUEL & FLUIDS \$996.49          |
|                           |              |                                 |             |                                      | Vendor Total: \$996.49          |
| RESPECTECH                | 34891        | TECH SERVICES                   | \$386.75    | 91521400-55100                       | TELEPHONE \$386.75              |
|                           |              |                                 |             |                                      | Vendor Total: \$386.75          |
| SYDNEY DEARBORN           | 20180102     | REIMBURSEMENT MEDICAL INSURANCE | \$1,669.16  | 91500000-20561                       | ACCRUED SICK \$1,669.16         |
|                           |              |                                 |             |                                      | Vendor Total: \$1,669.16        |
| US BANK EQUIPMENT FINANCE | 345814446    | DEC 17 COPIER LEASE             | \$131.13    | 91521400-54500                       | EQUIP RENTS AND LEASES \$131.13 |
|                           |              |                                 |             |                                      | Vendor Total: \$131.13          |
| US BANK NA                | 869251371752 | FUEL AS NEEDED                  | \$439.97    | 91521400-56210                       | FUEL & FLUIDS \$439.97          |
|                           |              |                                 |             |                                      | Vendor Total: \$439.97          |
|                           |              |                                 |             |                                      | INVOICE \$26,184.77             |
|                           |              |                                 |             |                                      | TOTAL:                          |

# List of Checks Presented for Approval on 1/18/2018

The following list of bills payable was reviewed and approved for payment.

*David B. Haas*

*Kevin P. Gering*

Signature

## Invoices

| Vendor Name                    | Invoice #           | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                         |
|--------------------------------|---------------------|--------------------------------|-------------|--------------------------------------|-----------------------------------------|
| ANTONIO MUNOZ                  | CFM012018DISTRICT   | UVFD CROSSFIT TRAINING         | \$166.66    | 91521400-57100                       | CONFERENCE & TRAINING \$166.66          |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$166.66                                |
| FLOYD WILLIAMS                 | 12/30/17            | BLS CPR CARDS                  | \$137.50    | 91521400-54100                       | SUPPLIES \$137.50                       |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$137.50                                |
| GOLDEN STATE RISK              | GS1713100216        | UVFD WORKER'S COMP & LIABILITY | \$22,487.88 | 91521400-52521                       | LIABILITY INSURANCE PREMIUM \$22,487.88 |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$22,487.88                             |
| MILLVIEW COUNTY WATER DISTRICT | UVFD DEC 17         | WATER SERVICES- LOVERS LANE    | \$74.50     | 91521400-61425                       | ALLOCATED UTILITIES \$74.50             |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$74.50                                 |
| PETERSON TRUCKS INC            | 107321P             | SUPPLIES AS NEEDED             | \$244.35    | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR \$244.35 |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$244.35                                |
| PG&E CO                        | UVFD 1522-8 DEC 17  | UTILITIES                      | \$35.75     | 91521400-55210                       | UTILITIES \$35.75                       |
|                                | UVFD 6833-2 DEC 18  | UTILITIES                      | \$569.81    | 91521400-55210                       | UTILITIES \$569.81                      |
|                                | UVFD 6124-2 DEC 18  | UTILITIES                      | \$1,076.53  | 91521400-55210                       | UTILITIES \$1,076.53                    |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$1,682.09                              |
| PROSPECTOR FUND                | UVFD JAN 18         | TALMAGE PROPERTY LOAN          | \$2,300.00  | 91521400-70201                       | LOAN PRINCIPAL PAYMENTS \$690.00        |
|                                |                     |                                |             | 91521400-70201                       | LOAN PRINCIPAL PAYMENTS \$1,610.00      |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$2,300.00                              |
| PUBLIC SERVICE DEPARTMENT      | UVFD 81411-1 DEC 18 | UTILITIES                      | \$53.47     | 91500000-55210                       | UTILITIES \$53.47                       |
|                                | UVFD 90558-8 DEC 18 | UTILITIES                      | \$79.87     | 91521400-55210                       | UTILITIES \$79.87                       |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$133.34                                |
| REDWOOD COAST FUELS            | 1900055             | FUEL AS NEEDED                 | \$955.06    | 91521400-56210                       | FUEL & FLUIDS \$955.06                  |
|                                | 1896827             | FUEL AS NEEDED                 | \$1,117.49  | 91521400-56210                       | FUEL & FLUIDS \$1,117.49                |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$2,072.55                              |
| REDWOOD FORD                   | 127140              | HEATER ASSYMBLY                | \$41.95     | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR \$41.95  |
|                                |                     |                                |             | <b>Vendor Total:</b>                 | \$41.95                                 |



# List of Checks Presented for Approval on 1/18/2018

## Invoices

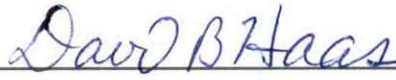
| Vendor Name                      | Invoice #         | Invoice Description           | Invoice Amt | Account Detail and Allocation Detail |                         |             |
|----------------------------------|-------------------|-------------------------------|-------------|--------------------------------------|-------------------------|-------------|
| ROGINA WATER COMPANY             | 0380 UVFD DEC 18  | WATER SERVICE-SOUTH STATION   | \$24.00     | 91521400-55210                       | UTILITIES               | \$24.00     |
| Vendor Total:                    |                   |                               |             |                                      |                         | \$24.00     |
| SAVINGS BANK OF MENDOCINO COUNTY | UVFD JAN 18       | LOVERS LANE LOAN PAYMENT      | \$1,945.41  | 91521400-70201                       | LOAN PRINCIPAL PAYMENTS | \$583.62    |
|                                  |                   |                               |             | 91521400-70201                       | LOAN PRINCIPAL PAYMENTS | \$1,361.79  |
| Vendor Total:                    |                   |                               |             |                                      |                         | \$1,945.41  |
| WASTE MANAGEMENT                 | 2720318-2561-0    | GARBAGE SERVICE-SOUTH STATION | \$56.82     | 91521400-61425                       | ALLOCATED UTILITIES     | \$56.82     |
|                                  | 272036-2561-4     | GARBAGE SERVICE-NORTH STATION | \$56.82     | 91521400-61425                       | ALLOCATED UTILITIES     | \$56.82     |
| Vendor Total:                    |                   |                               |             |                                      |                         | \$113.64    |
| WILLOW COUNTY WATER DIST         | 10010 UVFD DEC 18 | UTILITES                      | \$47.57     | 91521400-55210                       | UTILITIES               | \$47.57     |
| Vendor Total:                    |                   |                               |             |                                      |                         | \$47.57     |
| INVOICE TOTAL:                   |                   |                               |             |                                      |                         | \$31,471.44 |

# List of Checks Presented for Approval on 1/24/2018

The following list of bills payable was reviewed and approved for payment.



Signature



## Invoices

| Vendor Name                         | Invoice #            | Invoice Description            | Invoice Amt | Account Detail and Allocation Detail |                                |            |
|-------------------------------------|----------------------|--------------------------------|-------------|--------------------------------------|--------------------------------|------------|
| AFLAC                               | 891673               | UVFD AFLAC<br>JANUARY 2018     | \$73.70     | 20700000-20656                       | UVFD AFLAC                     | \$73.70    |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$73.70    |
| AT&T                                | UVFD<br>000010731259 | TELEPHONE                      | \$39.37     | 91521400-55100                       | TELEPHONE                      | \$39.37    |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$39.37    |
| ENTENMANN-ROVIN CO                  | UVFD<br>0132437-IN   | BADGES                         | \$128.34    | 91521400-54100                       | SUPPLIES                       | \$128.34   |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$128.34   |
| FEDERAL EXPRESS                     | 6-062-31563          | SHIPPING SERVICES              | \$13.98     | 91521400-54101                       | POSTAGE                        | \$13.98    |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$13.98    |
| LIEBERT CASSIDY WHITMORE            | UVFD<br>1453204      | LEGAL SERVICES                 | \$189.00    | 91521400-52150                       | LEGAL SERVICES/EXPENSES        | \$189.00   |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$189.00   |
| MENDOCINO COUNTY AUDITOR-CONTROLLER | 1819                 | PROPERTY TAX REIMBURSEMENT     | \$6,031.08  | 91521400-52301                       | PROPERTY TAX ADMIN FEE         | \$6,031.08 |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$6,031.08 |
| OPPERMAN & SON INC                  | 1273420022           | PARTS AS NEEDED                | \$40.62     | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$40.62    |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$40.62    |
| PETERSON TRUCKS INC                 | 280632P              | AIR FILTER                     | \$50.27     | 91521400-56120                       | EQUIPMENT MAINTENANCE & REPAIR | \$50.27    |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$50.27    |
| RAY A MORGAN COMPANY                | UVFD<br>1898849      | COPIER LEASE AND SERVICE       | \$41.72     | 91521400-52100                       | CONTRACTED SERVICES            | \$41.72    |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$41.72    |
| REDWOOD COAST FUELS                 | 1903504              | FUEL, FLUIDS, & LUBRICANTS     | \$1,057.58  | 91521400-56210                       | FUEL & FLUIDS                  | \$1,057.58 |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$1,057.58 |
| RESPECTECH                          | UVFD 35150           | PHONE SYSTEM SERVICE AND LEASE | \$112.50    | 91521400-55100                       | TELEPHONE                      | \$112.50   |
| Vendor Total:                       |                      |                                |             |                                      |                                | \$112.50   |

# List of Checks Presented for Approval on 1/24/2018

## Invoices

| Vendor Name                                 | Invoice #  | Invoice Description   | Invoice Amt | Account Detail and Allocation Detail |                             |             |
|---------------------------------------------|------------|-----------------------|-------------|--------------------------------------|-----------------------------|-------------|
| SCOTT'S PPE<br>RECON INC                    | 33698      | REPAIRS AS NEEDED     | \$78.00     | 91521400-54100                       | SUPPLIES                    | \$78.00     |
| Vendor Total:                               |            |                       |             |                                      |                             | \$78.00     |
| STAPLES CREDIT<br>PLAN                      | 1967056191 | SUPPLIES AS NEEDED    | \$55.81     | 91521400-54100                       | SUPPLIES                    | \$55.81     |
| Vendor Total:                               |            |                       |             |                                      |                             | \$55.81     |
| US BANK<br>CORPORATE<br>PAYMENT<br>SERVICES | DEC 17     | CAL CARD<br>PURCHASES | \$2,710.28  | 91521400-56300                       | BUILDING MAINT.<br>& REPAIR | \$487.32    |
|                                             |            |                       |             | 91521400-57100                       | CONFERENCE &<br>TRAINING    | \$175.00    |
|                                             |            |                       |             | 91521400-57100                       | CONFERENCE &<br>TRAINING    | \$182.83    |
|                                             |            |                       |             | 91521400-54101                       | POSTAGE                     | \$1.40      |
|                                             |            |                       |             | 91521400-54100                       | SUPPLIES                    | \$882.02    |
|                                             |            |                       |             | 91521400-55100                       | TELEPHONE                   | \$695.64    |
|                                             |            |                       |             | 91521400-51270                       | UNIFORM<br>ALLOWANCE        | \$286.07    |
| Vendor Total:                               |            |                       |             |                                      |                             | \$2,710.28  |
| US BANK<br>EQUIPMENT<br>FINANCE             | 347988925  | COPIER LEASE          | \$143.23    | 91521400-54500                       | EQUIP RENTS<br>AND LEASES   | \$143.23    |
| Vendor Total:                               |            |                       |             |                                      |                             | \$143.23    |
| INVOICE TOTAL:                              |            |                       |             |                                      |                             | \$10,765.48 |



## AGENDA SUMMARY REPORT

**SUBJECT:** Award Purchase of a New 2018 Terex Commander, Model 505 Digger Derrick Line Truck to Terex Utilities, Inc. in Watertown, South Dakota in the Amount of \$325,967 (EUD)

**DEPARTMENT:** Electric Utility

**PREPARED BY:** Diann Lucchetti

**ATTACHMENTS:**

[Attachment 1 - NJPA Contract Quote](#)

[Attachment 2 - Electric Digger Derrick Vehicle Replacement Justification](#)

**Summary:** Council will consider awarding the purchase of a new 2018 Terex Commander, Model 5050 digger derrick line truck to Terex Utilities, Inc. in the amount of \$325,967.

**Background:** The Ukiah City Council approved the replacement of a 2005 digger derrick line truck in the 2017-18 FY Budget. This truck will be utilized in daily operations in the maintenance and construction of the overhead/underground electrical distribution system.

Currently our existing 2005 Altec digger derrick truck is in need of substantial emissions retrofits. As of December, 2008 the California Air Resources Board (CARB) established the 2008 California Statewide Truck and Bus Rule which, with variance according to vehicle type, size and usage, requires that on-road diesel heavy trucks and buses in California be retrofitted, re-powered, or replaced to reduce particulate matter (PM) emissions by at least 85%. Retrofitting the engines with CARB-approved diesel particulate filters requires an expensive upgrade and restricts vehicle availability.

**RECOMMENDED ACTION:** Award purchase of a new 2018 Terex Commander 5050 Model hydraulic rotating Digger Derrick with a turntable winch in the amount of \$325,967.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** \$425,000; FY 17/18; 80026120.80100

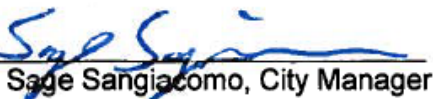
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** 80026120.80100

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Mary Horger, Procurement Manager

Approved:

  
Sage Sangiacomo, City Manager



The Department considered the following factors in making the recommendation to replace the existing digger derrick line truck:

1. CARB compliance costs of \$25,000 to \$28,000
2. CARB operational impacts/restrictions on vehicle use
3. The trucks condition and age
4. Mechanic's evaluation and recommendation.

In accordance with Ukiah Municipal Code Section 1522, purchase may be made through cooperative purchasing agreements. Purchasing obtained a bid based on pricing through the National Joint Powers Alliance (NJPA) Contract, (Attachment 1) which is a national, competitively bid cooperative purchasing agreement.

**Discussion:** Staff research for this purchase included the two leading manufacturers for the digger derrick trucks – Altec and Terex. The Department recommends the purchase of a Terex versus an Altec based on the following factors:

- Numerous quality control issues with the recent purchased Altec trucks, which required excessive down time associated with warranty repairs
- Full hydraulic controls vs electrically controlled flow valves, which makes, the Terex smoother to operate, and has better boom control during multi-function operation, resulting in a safer work environment
- Double-acting hydraulic cylinders vs single ram design is more durable, safer and extends boom life
- Shorter build time: Averaging 120-150 fewer days to build
- Service shop location for most warranty and service work is closer (Santa Rosa vs Sacramento)
- Emergency mobile same day service
- Long History: Terex's dates back to 1946 with Ray Pitman Sr., an entrepreneurial engineer developed the first truck-mounted boom crane

After the demonstrations and operation of both derricks, the operators preferred the functionality of the Terex boom.

The Vehicle Justification Worksheet has been provided for as Attachment 2.

It is Staff's recommendation to award the purchase of 2018 Terex Commander, Model 5050 to Terex Utilities, Inc. in the amount of \$325,967.00.



# TEREX®

## CUSTOMER ORDER ACKNOWLEDGEMENT

Terex Utilities, Inc. - 200 Eden Way - White House, TN 37188 - Phone: 605-882-4000 - Fax: 605-882-1842

Date: **12/7/2017**

NJPA 042815-TER  
Ref C5050 QU08471

Quote Number: QU10086-7

City of Ukiah  
300 Seminary Ave  
Ukiah, CA 95482

Attention: Tim Santo

NJPA Total: \$210,706

Open Market Items: \$88,666

Grand Total Each: \$299,372

\*Plus all applicable taxes and license fees. Chassis payment is due upon chassis receipt at our facility.

Quote is valid for 30 days. Please ensure the accuracy of the specifications and drawings you provide. Changes made after receipt of order may incur additional charges. If you are trading equipment in, you warrant that: You have good title to the trade-in; it is free of all liens and encumbrances; all information you have provided related to the trade-in is true and correct.

**Notes:**

1) Delivery Terms are: FCA, Shipping Point

2) Terms: Net 30 days

3) Delivery days from receipt of order shall be 180-240

Delivery Prepaid and Included.

Buyer hereby submits its offer to purchase the Products in this Quotation, subject to acceptance by Seller. Buyer has read and agrees to all of Seller's attached Terms and Conditions of Sale. Please fax completed form to 605-882-5595 or transmit it to your Account Manager.

Terex Utilities Inc.

Eric Schaible  
Sales Coordinator

Bruce Morrow  
Account Manager

Accepted By: \_\_\_\_\_

PO Number: \_\_\_\_\_

Quantity: \_\_\_\_\_

Grand Total: \_\_\_\_\_

Date: \_\_\_\_\_

299372.00  
877.00 opt 1  
528.00 opt 3  
300,777.00  
25190.07 tax

325,967.07 total

## Options

|                      |               |
|----------------------|---------------|
| <b>Date</b>          | 12/5/17       |
| <b>Quote(s) #</b>    | QU10086-4     |
| <b>Customer Name</b> | City of Ukiah |
| <b>Customer PO #</b> |               |

| No. | Description                                                                   | Selling Price | Options:                                       |
|-----|-------------------------------------------------------------------------------|---------------|------------------------------------------------|
| 1   | Rear window guard.                                                            | \$877         | <input checked="" type="checkbox"/> Add Option |
| 2   | PCD24B Braden Capstan Drive installed at the curbside rear with mounting box. | \$3,531       | <input type="checkbox"/> Add Option            |
| 3   | Pneumatic foot controls for capstan.                                          | \$528         | <input checked="" type="checkbox"/> Add Option |
| 4   | Braden aluminum capstan head.                                                 | \$794         | <input type="checkbox"/> Add Option            |
| 5   | Upgrade to Load Moment Limiter in lieu of HOP                                 | \$491         | <input type="checkbox"/> Add Option            |
| 6   |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 7   |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 8   |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 9   |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 10  |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 11  |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 12  |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 13  |                                                                               | \$0           | <input type="checkbox"/> Add Option            |
| 14  |                                                                               | \$0           | <input type="checkbox"/> Add Option            |

**TERMS & CONDITIONS OF SALE**  
**TEREX SOUTH DAKOTA, INC./TEREX UTILITIES, INC.**  
**U.S. and CANADA (except Quebec)**

**1. Terms and Conditions.** These Terms and Conditions of Sale cancel and supersede any and all terms of sale pertaining to Parts and Equipment (and any supplements thereto) previously issued by Seller to Buyer and are subject to change without advance notice. "Seller" herein shall be the seller identified in the Sales Order Acknowledgement or other applicable sales documents. The prices, charges, discounts, terms of sale and other provisions referred to or contained herein shall apply to Seller's Parts and Equipment (hereinafter collectively referred to as "Products") sold and shipped to Buyer on and after August 1, 2016, and shall remain in effect unless and until superseded in writing by Seller. Acceptance of an order for Products by Seller shall be deemed to constitute a binding agreement between the parties pursuant to the terms and conditions contained herein and Buyer agrees that the order may not thereafter be cancelled, countermanded or otherwise changed without the prior consent of Seller. This agreement supersedes any prior agreements, representations, or other communications between the parties relating to the subject matter set forth herein. No other terms and conditions shall apply including the terms of any purchase order submitted to Seller by Buyer, whether or not such terms are inconsistent or conflict with or are in addition to the terms and conditions set forth herein. Seller's acceptance of Buyer's purchase order is conditional upon Buyer's acceptance of all the terms and conditions contained herein. Any communication construed as an offer by Seller and acceptance thereof is expressly limited to the terms and conditions set forth herein. The Products are intended for industrial/commercial use by professional contractors and their trained employees and are not intended for use by consumers.

**2. Terms of Payments.** Payment for Products purchased by Buyer shall be made in accordance with any of the following terms, provided they have been previously arranged with and expressly approved by Seller in writing: (1) cash in advance; (2) confirmed, irrevocable letter of credit established in such amount and form and at such time and at such bank as shall be approved by Seller in respect of each order; (3) credit account purchases for which payment will be due and payable on net thirty (30) day terms, plus service and other charges applicable to past due amounts in accordance with Seller's written notices; or (4) other payment arrangements expressly approved by Seller in writing prior to or at the time the order is placed. If any Buyer credit account purchase is not paid in accordance with Seller's credit payment terms, in addition to any other remedies allowed in equity or by law, Seller may refuse to make further shipments without advance payment by Buyer. Nothing contained herein shall be construed as requiring Seller to sell any Products to Buyer on credit terms at any time, or prohibiting Seller from making any and all credit decisions which it, in its sole discretion, deems appropriate for Seller. Seller shall have the right, at its option, to charge interest on all amounts not paid when due and Buyer agrees to pay such interest calculated on a daily basis, from the date that payment was due until the Seller receives payment in full, at the rate of 1.5% per month or the maximum rate permitted by applicable law. Unless otherwise agreed in writing between Seller and Buyer, Seller may, in its sole discretion, increase or decrease the price of any Product, as Seller deems reasonably necessary, at any time prior to shipment and invoice Buyer for the same. If Buyer orders the chassis through Seller, the chassis payment is due upon receipt of chassis by Seller and the balance owed for the completed unit is due in accordance with agreed upon payment terms. When supplied by Buyer, Seller will inspect the chassis upon receipt and will notify Buyer of any chassis mounted components (including but not limited to fuel tanks, air tanks, battery boxes and exhaust systems) that require relocation. Buyer will be invoiced for such work upon completion of the finished Equipment.

**3. Taxes and Duties.** Unless otherwise noted, prices quoted do not include taxes or duties of any kind or nature. Buyer agrees that it will be responsible for filing all tax returns and paying applicable tax, duty, export preparation charge and export documentation charge resulting from the purchase of the Products. In addition, in the event any other similar tax is determined to apply to Buyer's purchase of the Products from Seller, Buyer agrees to indemnify and hold Seller harmless from and against any and all such other similar taxes, duties and fees. All prices quoted are U.S. dollars unless otherwise specified. The amount of any present or future taxes applicable to the sale, transfer, lease or use of the Products shall be paid by Buyer; or in lieu thereof, Buyer shall provide Seller with a tax exemption certificate satisfactory to the applicable taxing authority proving that no such tax is due and payable upon such sale, transfer, lease or use.

**4. Title, Property, Risk and Delivery.** Unless otherwise stated in writing, for all intra-continental United States shipments, all prices and delivery are FCA, point of manufacture (Incoterms 2010); for all other shipments, all prices and delivery are FAS, named port of shipment (Incoterms 2010). Title and all risk of loss or damage to Products shall pass to Buyer upon delivery, as per Incoterms 2010. Any claims for loss, damage or delay in transit must be entered and prosecuted by the Buyer directly with the carrier, who is hereby declared to be the agent of the Buyer. Seller shall not be liable for any delay in performance of this agreement or delivery of the Products, or for any damages suffered by Buyer by reason of delay, when the delay is caused, directly or indirectly, by a force majeure event described in Section 20 herein or any other cause beyond Seller's control. Claims for shortages in shipments shall be deemed waived and released by Buyer unless made in writing within five (5) days after Buyer's receipt of shipment. Seller's responsibility for shipment shall cease upon delivery of the Products to the place of shipment, and all claims occurring thereafter shall be made to or against the carrier by Buyer. Delivery shall generally be 240 to 270 days after receipt by Seller of a signed Order, provided that, where applicable: (1) Seller receives the chassis a minimum of 90 days prior to scheduled delivery, (2) drawings are timely sent by Buyer and the approved drawings are returned to Seller by Buyer by the requested date, (3) all vendor-supplied components and Buyer-supplied accessories are received by Seller by the date necessary to comply with scheduled delivery. Seller shall not be liable for any delay in performance of this agreement or delivery of the Products, or for any damages suffered by Buyer by reason of delay, when the



delay is caused, directly or indirectly, by a force majeure event described in Section 20 herein or any other cause beyond Seller's control. Claims for shortages in shipments shall be deemed waived and released by Buyer unless made in writing within fifteen (15) days after Buyer's receipt of shipment. Seller's responsibility for shipment shall cease upon delivery of the Parts and or Equipment to the place of shipment, and all claims occurring thereafter shall be made to or against the carrier by Buyer.

**5. Delays Caused By Buyer.** In the event of a delay in shipment or delivery due to delay by Buyer in furnishing delivery instructions, arranging a method of payment satisfactory to Seller, submitting valid import permits or licenses, or any other delay caused by Buyer or at Buyer's request, if the Products are not shipped or delivered within five (5) days from the first date they are ready to be shipped or delivered, then Seller shall be entitled to charge, as compensation, any additional costs incurred related to such delay. If the Products are not shipped or delivered by the date which is ten (10) days from the first date they are ready to be shipped or delivered, then Buyer's order shall be deemed cancelled and Seller may, in its sole discretion, sell such Products to another buyer without any liability or responsibility to Buyer whatsoever. Seller shall have the right to keep payments on account already received from Buyer, and the difference between the sales price (increased by any other and all further costs, including but not limited to attorney's fees and expenses, storage and other costs, and interest accrued thereon) and the price received from another buyer shall constitute a debt of Buyer and bear interest at the same rate set forth in Section 2 herein. Seller shall be entitled to claim for any further damages suffered as a consequence of Buyer's breach of its obligations hereunder.

**6. Cancellation.** Prior to delivery to place of shipment, a Product order may be cancelled only with Seller's prior consent and upon terms indemnifying Seller from all resulting losses and damages. Seller shall have the right to cancel and refuse to complete a Product order if any term and/or condition governing this agreement is not complied with by Buyer. In the event of cancellation by Seller, or in the event Seller consents to a request by Buyer to stop work or to cancel the whole or any part of any order, Buyer shall, in the event that Seller asks Buyer to do so, make reimbursement to Seller, as follows: (i) any and all work that can be completed within thirty (30) days from date of notification to stop work on account of cancellation shall be completed, shipped and paid in full; and (ii) for work in progress and any materials and supplies procured or for which definite commitments have been made by Seller in connection with the order, Buyer shall pay such sums as may be required to fully compensate Seller for actual costs incurred, plus fifteen percent (15%). Buyer may not cancel any order after Seller's delivery to place of shipment. Orders for "Special" Equipment may not be cancelled after acceptance, except by Seller. Items of "Special" Equipment are those that differ from standard Seller specifications, have a limited market, or incorporate specifications that have been determined for a specific application. Determination of whether an item of Equipment is "Special" shall be made by Seller in its sole discretion.

**7. Inspection and Acceptance.** Buyer agrees that it shall inspect the Products immediately after receipt and promptly (in no event later than fifteen (15) days after receipt) notify Seller in writing of any non-conformity or defect. Buyer further agrees that failure to give such prompt notice or the commercial use of the Products shall constitute acceptance. Acceptance shall be final and Buyer waives the right to revoke acceptance for any reason, whether or not known by Buyer at the time of such acceptance. The giving of any such notice by Buyer shall automatically cause the provisions of Seller's warranty to apply and govern the rights, obligations and liabilities of the parties with respect to such nonconformity or defect, provided under no circumstances shall rejection give rise to any liability of Seller for incidental or consequential damages or losses of any kind. Seller shall not be bound by any agent's, employee's or any other representation, promise or inducement not set forth herein. Seller's catalogues, technical circulars, price lists, illustrations, drawings and any other similar literature are for Buyer's general guidance only and the particulars contained in them shall not constitute representations by Seller and Seller shall not be bound by them.

**8. Warranty for New Products.** Seller warrants its new Equipment and Parts manufactured and sold worldwide, to be free, under normal use and service, of any defects in material or workmanship for a period of twelve (12) months from the date of delivery (as limited by Seller's Limited Product Warranty); provided that Buyer sends Seller written notice of the defect within thirty (30) days of its discovery and establishes that: (i) the Equipment has been operated and maintained in strict compliance with Seller's operating and maintenance manuals ; and (ii) the defect did not result in any manner from the intentional or negligent action or inaction of Buyer, its agents or employees and (2) a new machine registration certificate has been completed, signed and delivered to the Seller within thirty (30) days of the Equipment's "in-service" date. If requested by Seller, Buyer must return any defective Product to Seller's manufacturing facility, or other location designated by Seller, for inspection, and if Buyer cannot establish that conditions (i) and (ii) above have been met, then this warranty shall not cover the alleged defect. Failure to give written notice of defect within such period shall be a waiver of this warranty and any assistance rendered thereafter shall not extend or revive it. Accessories, assemblies and components included in the Products of Seller, which are not manufactured by Seller, are subject to the warranty of their respective manufacturers. This warranty shall not cover any item on which serial numbers have been altered, defaced or removed. Maintenance and wear parts are not covered by this warranty and are the sole maintenance responsibility of Buyer. This warranty is limited to the original purchaser or end-user if sold to a distributor, and is not assignable or otherwise transferable without written agreement of Seller. **THIS WARRANTY IS EXPRESSLY IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS OR IMPLIED (INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE) AND ALL OTHER OBLIGATIONS OR LIABILITY ON SELLER'S PART. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE LIMITED WARRANTY CONTAINED HEREIN.** Seller neither assumes nor authorizes any other person to assume for Seller any other liability in connection with the sale of Seller's Products. This warranty shall not apply to any of Seller's Products or any part thereof which has been subject to misuse, alteration, abuse,

negligence, accident, acts of God or sabotage. No action by either party shall operate to extend or revive this limited warranty without prior written consent of Seller.

**9. Warranty for Used Equipment.** Used Equipment sold hereunder is sold on an “AS IS, WHERE IS, WITH ALL FAULTS” BASIS WITH NO WARRANTIES WHATSOEVER, EXCEPT AS TO TITLE, UNLESS OTHERWISE SPECIFICALLY AGREED IN WRITING BY BUYER AND SELLER. SELLER ASSUMES NO RESPONSIBILITY FOR THE CONDITION, SAFETY, LEGAL COMPLIANCE, OR USABILITY OF THE USED EQUIPMENT AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE USED EQUIPMENT INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER MAKES NO REPRESENTATION OR WARRANTY REGARDING THE CONDITION OF THE USED EQUIPMENT, NOR THE SUFFICIENCY OF ANY WARNINGS, INSTRUCTIONS OR MANUALS PROVIDED WITH THE USED EQUIPMENT. Seller recommends and Buyer acknowledges that Buyer should contact the original manufacturer to obtain all available information for the used Equipment, including but not limited to product manuals, warnings, safety bulletins, recall notices, and instructional placards before using the used Equipment. Seller shall not be responsible for providing such information. Buyer agrees not to assert any claims against Seller with respect to the used Equipment or its use. Buyer agrees that it shall inspect the used Equipment prior to issuance of a purchase order for such Equipment and acknowledges that it is not relying upon any photographs, images, videos, representations, statements or other assertions made by Seller with respect to the used Equipment’s condition, but is relying upon its own knowledge and/or inspection of the used Equipment.

**10. Remedies for Breach.** IN THE EVENT OF ANY BREACH OF THE WARRANTY BY SELLER, THE PARTIES AGREE THAT SELLER’S LIABILITY SHALL BE LIMITED EXCLUSIVELY TO THE REMEDIES OF REPAIR OR REPLACEMENT (AT SELLER’S SOLE DISCRETION) OF ANY DEFECTIVE EQUIPMENT COVERED BY THE WARRANTY. In no event shall any repair or replacement of any defective equipment covered by the Seller’s warranty extend the length of the warranty beyond the period specified in Section 8 herein.

**11. Limitation of Liability.** NOTWITHSTANDING ANYTHING CONTAINED IN THIS AGREEMENT TO THE CONTRARY, SELLER AND ITS AFFILIATES SHALL NOT BE LIABLE FOR, AND SPECIFICALLY DISCLAIM, ANY LIABILITY FOR ANY: (A) LOST PROFITS AND/OR BUSINESS INTERRUPTION (WHETHER DIRECT OR INDIRECT); AND (B) INDIRECT, INCIDENTAL, CONSEQUENTIAL (WHETHER DIRECT OR INDIRECT) OR OTHER DAMAGES OR LOSSES OF ANY KIND WHATSOEVER, including, without limitation, labor costs, lost profits, loss of use of other equipment, third party repairs, personal injury, emotional or mental distress, improper performance or work, penalties of any kind, loss of service of personnel, or failure of Products to comply with any federal, state, provincial or local laws, regardless of whether arising from a breach of contract, or warranty, legal claims or otherwise. **Nothing in this Section shall operate to exclude Seller’s liability for death or personal injury when directly related to Seller’s negligent act or omission.**

**12. Limitation of Actions.** Any action for breach of this agreement must be commenced within one (1) year after the cause of action has accrued.

**13. Specification Changes.** In the event Seller incurs additional expense because of changes in specifications or drawings previously approved by Buyer, or in the event Seller is required to modify the ordered Equipment, perform any additional work or supply any additional Products, the additional expense shall be added to the purchase price. Buyer must submit to Seller a revised purchase order specifying any and all requested changes. Upon receipt of Buyer’s revised purchase order, Seller shall have the right, in its sole discretion, to accept or reject any changes in specifications requested by Buyer.

**14. Trade-in Offers.** Trade-in offers are subject to Seller’s inspection and acceptance of the equipment, which must have been maintained to U.S. Department of Transportation operating and safety standards. All accessories on the equipment, including without limitation jibs, winches, pintle hooks and trailer connectors, must remain with the equipment unless otherwise agreed by Seller and Buyer in writing. Seller reserves the right to cancel any trade-in offers or agreements if these conditions are not met, or if Buyer has misrepresented any information about the trade-in unit.

**15. Insurance.** Until the purchase price of any Products is paid in full, the Buyer shall provide and maintain insurance equal to the total value of the Equipment delivered hereunder against customary casualties and risks; including, but not limited to fire and explosion, and shall also insure against liability for accidents and injuries to the public or to employees, in the names of Seller and Buyer as their interest may appear, and in an amount satisfactory to Seller. If the Buyer fails to provide such insurance, it then becomes the Buyer’s responsibility to notify the Seller so that the Seller may provide same; and the cost thereof shall be added to the contract price. All loss resulting from the failure to affect such insurance shall be assumed by the Buyer.

**16. Patents, Copyrights, Trademarks, Confidentiality.** No license or other rights under any patents, copyrights or trademarks owned or controlled by Seller or under which Seller is licensed are granted to Buyer or implied by the sale of Products hereunder. Buyer shall not identify as genuine products of Seller products purchased hereunder which Buyer has treated, modified or altered in any way, nor shall Buyer use Seller’s trademarks to identify such products; provided, however, that Buyer may identify such products as utilizing, containing or having been manufactured from genuine products of Seller as treated, modified or altered by Buyer or Buyer’s representative, upon prior written approval of Seller. All plans,

photographs, designs, drawings, blueprints, manuals, specifications and other documents relating to the business of Seller ("Information") shall be and remain the exclusive property of Seller and shall be treated by Buyer as confidential information and not disclosed, given, loaned, exhibited, sold or transferred to any third party without Seller's prior written approval; provided, however, that these restrictions shall not apply to Information that Buyer can demonstrate: (a) at the time of disclosure, is generally known to the public other than as a result of a breach of this Agreement by Buyer; or (b) is already in Buyer's possession at the time of disclosure by from a third party having a right to impart such Information.

**17. Default and Seller's Remedies.** In the event of default by Buyer, all unpaid sums and installments owed to Seller, shall, at Seller's sole option, become immediately due and payable without notice of any kind to Buyer. In addition to its right of acceleration, Seller may pursue any and all remedies allowed by law or in equity, including but not limited to any and all remedies available to it under the Delaware Uniform Commercial Code. In addition to the foregoing, and not in limitation thereof, Seller shall have the right to set off any credits or amounts owed to Buyer against any amounts owed by Buyer to Seller.

**18. Indemnification by Buyer.** Buyer hereby agrees to indemnify, release, defend and hold harmless Seller, its directors, officers, employees, agents, representatives, successors, and assigns against any and all suits, actions or proceedings at law or in equity (including the costs, expenses and reasonable attorney's fees incurred in connection with the defense of any such matter) and from any and all claims demands, losses, judgments, damages, costs, expenses or liabilities, to any person whatsoever (including Buyer's and Seller's employees or any third party), or damage to any property (including Buyer's property) arising out of or in any way connected with the performance or the furnishing of Products under this agreement, regardless of whether any act, omission, negligence (including any act, omission or negligence, relating to the manufacture, design, repair, erection, service or installation of or warnings made or lack thereof with respect to any Products furnished hereunder) of Seller, its directors, officers, employees, agents, representatives, successors or assigns caused or contributed thereto. If Buyer fails to fulfill any of its obligations under this paragraph or this agreement, Buyer agrees to pay Seller all costs, expenses and attorney's fees incurred by Seller to establish or enforce Seller's rights. The provisions of this paragraph are in addition to any other rights or obligations set forth in this agreement.

**19. Installation.** Unless otherwise expressly agreed in writing, Buyer shall be solely responsible for the installation and erection of the Products purchased. Although Seller may in some cases provide a serviceman, data and drawings to aid Buyer with installation or start-up, Seller assumes no responsibility for proper installation or support of any Products when installed and disclaims any express or implied warranties with respect to such installation and support. Notwithstanding whether data and drawings are provided or a serviceman aids in the installation, Buyer shall indemnify and hold Seller harmless and at Seller's request, defend Seller from all claims, demands or legal proceedings (including the costs, expenses and reasonable attorney's fees incurred in connection with the defense of any such matter) which may be made or brought against Seller in connection with damage or personal injury arising out of said installation or start-up.

**20. Force Majeure.** Seller shall not be liable to Buyer or be deemed to be in breach of this agreement by reason of any delay in performing, or any failure to perform, any of Seller's obligations in relation to the Products if the delay or failure was due to any cause beyond the reasonable control of Seller including (without limitation) strike, lockout, riot, civil commotion, fire, accident, explosion, tempest, act of God, war, epidemic, stoppage of transport, terrorist activity, supply shortage or changes in government, governmental agency, laws, regulations or administrative practices.

**21. Anti-Corruption; Export Controls; No Boycotts.** Buyer agrees that it shall, and that any party retained by the Buyer ("Retained Party") shall, comply with all applicable laws including, but not limited to, laws prohibiting public corruption and commercial bribery. Buyer further agrees that it shall, and that any Retained Party shall, comply with all applicable export controls, economic sanctions, embargoes and regulations regarding the export, re-export, shipment, distribution and/or sale of the Products, technology, information or warranty related services. Buyer further agrees that it shall comply with applicable laws pursuant to the Joint Comprehensive Plan of Action (JCPOA) of July 14, 2015 and any other applicable laws, resolutions, regulations or licenses for the export or re-export of Products, technology, information or warranty related services directly, or with its knowledge indirectly into Iran. Buyer further agrees that it shall not, and any Retained Party shall not, export or re-export the Products, technology, information or warranty related services directly, or with its knowledge, indirectly, into Sudan. Buyer further agrees that it shall not, and any Retained Party shall not, export or re-export the Products, technology, information or warranty related services directly or with its knowledge indirectly into Cuba without Buyer first obtaining written approval from Seller. Failure to comply strictly with this section and all applicable laws, regulations and licensing/approval requirements shall be grounds for immediate termination of this agreement by Seller. Notwithstanding anything to the contrary contained in any agreement between the Buyer and Seller or in any other document or agreement relating to the Products sold hereunder, Seller will not comply with requests related to the boycott of any country or other jurisdiction, except to the extent such boycott is required by or otherwise not inconsistent with United States law.

**22. Telematics.** If a telematics system is included with the Equipment, the telematics system is administered by a third party ("Teleservice Provider") and collects a range of operational data about the Equipment including, but not limited to, usage, performance and reliability. Buyer consents to Seller's obtaining such data from the Teleservice Provider for warranty, product improvement and customer support purposes

**23. Construction and Severability.** These Terms and Conditions of Sale constitute the entire agreement between the parties regarding the subject matter hereof and shall be construed and enforced in accordance with the laws of Delaware. The United Nations Convention on Contracts for the International Sale of Goods (1980) (CISG) shall not apply. The invalidity or unenforceability of any provisions of this agreement shall not affect any other provision and this agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

**24. Jurisdiction.** The parties agree that the proper and exclusive forum and venue in all legal actions brought to enforce or construe any provisions herein shall be in United States District Court, District of Delaware or, if federal jurisdiction is lacking in such action, in New Castle County Superior Court in Delaware.

**25. No Assignment.** No rights arising under this agreement may be assigned by the Buyer unless expressly agreed to in writing by the Seller.

**26. No Set-off.** Buyer shall have no right to set-off any amounts it may owe Seller against amounts Seller may owe Buyer under this or any other agreement between Buyer and Seller.

**27. Miscellaneous.** Buyer represents that: (i) it is solvent and has the financial ability to pay for the Equipment and Parts purchased hereunder and (ii) it has all requisite right, power and authority to perform its obligations under this agreement.

Buyer's Initials: \_\_\_\_\_





Terex Utilities, Inc.  
500 Oakwood Rd, Watertown, SD 57201  
Phone: 605-882-4000 Fax: 605-882-1842

12/07/2017

**CITY OF UKIAH**  
300 SEMINARY AVE  
UKIAH, CA 95482  
Attention:

Phone:

**Qty. Description**

UNIT

- 1 One (1) new Terex Commander 5050 model hydraulic rotating digger derrick with a turntable winch.

**Design Criteria:**

- \* Design criteria is in accordance with current industry and engineering standards applicable and accepted for structural and hydraulic design.
- \* Meets ANSI/ASSE A10.31-2013.

**Elevation:**

- \* From +80 degrees above horizontal to -20 degrees below horizontal.

**Dual Lift Cylinders:**

- \* Double-acting cylinders with chrome plated rods and integral holding valves. Trapezoid mounting design offers greater boom support and stability providing less wear and longer life. Either cylinder can hold the rated lifting capacity of the derrick.

**Steel Lower Boom:**

- \* The boom is a fabricated box utilizing high-strength steel plates.

**Steel Intermediate Boom:**

- \* Fabricated box constructed of high strength steel. Powered by a double acting hydraulic cylinder equipped with integral holding valves on both extend and retract ports.

**Fiberglass Hydraulic Upper Boom:**

- \* Capable of lifting the hydraulic capacity of the derrick in all positions.
- \* Tested and rated for line voltage up to and including 46 KV AC.
- \* Tapered non-metallic rollers mounted at the end of the intermediate boom support the fiberglass boom under load minimizing scratches and abrasions. The sides of the fiberglass boom are supported and guided by non-metallic rollers to reduce tracking.

**Continuous And Unrestricted Rotation:**

- \* A hydraulic rotary manifold provides a rotating oil distribution system for continuous and unrestricted rotation.

**Miscellaneous:**

- \* Relief valves to protect the derrick circuits and digger-winch circuits.
- \* Hydraulic hoses are equipped with permanent type hose fittings.
- \* A custom load chart stating actual lifting capacity considering all final options, chassis, body,

**Qty. Description**

outriggers, and other fixed equipment with capacity based on completed unit stability is included.

- \* A boom-angle indicator and decal are mounted on each side of the lower boom.
- \* All metallic components of the complete digger derrick device are prime painted.
- \* Two complete manuals providing operational and maintenance procedures, and a replacement parts listing.
- \* Warning decals provided with unit.

Turntable Winch Including Transferable Pole Buddy Assembly:

\* 15,000 lb. bare drum capacity worm gear winch equipped with hydraulic counterbalance valve mounted on the derrick turntable. Equipped with flanged pole buddy transferable from intermediate boom to upper boom.

\*Note: For use of a synthetic rope on worm gear winch (wire rope not acceptable option).

Bare Boom Lift Capacities:

- \* Boom Angle: All Booms Retracted
- \* Maximum Elevation 37080 lbs.
- \* 10 Ft. Radius 15300 lbs.

Work Zone Capacities:

- Median Digging Radius 22.0 ft.
- Digging Capacity at Median Radius 3417 lbs.
- Lift Capacity at Median Radius 5450 lbs.

Sheave Height:

- \* With intermediate boom extended, 40.7 ft. at maximum elevation.
- \* With upper boom extended, 50.0 ft. at maximum elevation.
- \* Dimensions are based on a 40" chassis frame height.

Load Radius:

- \* 31.1 ft. from C/L of rotation, at 0 degree, intermediate boom extended.
- \* 41.1 ft. from C/L of rotation, at 0 degree, upper boom extended.

**1 RH Open Front Command Post With "Exclusive Single Stick T" Control located on the Outward Side:**

- \* Allows operator to easily climb into command post area from the front of the station.
- \* Control allows one hand to operate three functions: rotation, boom elevation, and intermediate boom extension.
- \* Upper boom extension and other functions have individual controls.
- \* Glycerin filled pressure gauge is provided to monitor system pressure.
- \* Permanent type control decals are provided.
- \* Adjustable cushioned operator seat is provided as standard and includes side rails.
- \* Hydraulic foot throttle.
- \* Includes a control and horn.
- \* Stop/start at control station.

**1 Pole Guide and Interlock For Transferable Pole Buddy:**

- \* Hydraulic cylinders equipped with holding valves operate the tilt and open/close on pole guide arms.
- \* Pole guide hoses are contained in a chain type carrier, installed on the side of the boom.
- \* Transfers from the end of the intermediate boom to the end of the upper boom and vice versa.
- \* The pole guide is installed on the transferable pole buddy flange assembly.
- \* Protects both the pole guide and the boom from accidental damage caused by extending the upper

**Qty. Description**

boom while the pole guide is on the intermediate boom and tilted downward. Includes actuating plunger and two poppet valves.

- 1 Pole Claw Arms:  
\*Unique circular design of arms that handle poles up to 23 inch diameter.
- 1 Customer Declined, Load Moment Limiter.  
\* Purchaser is aware of OSHA Crane and Derrick standard, subpart CC for construction (1926-14160).
- 1 Hydraulic Overload Protection for Boom system:  
\* An Operator aid to prevent damage to the derrick by stopping selected functions if an over load occurs. The functions necessary to eliminate the overload condition remain operational, to relieve the cause of overload.  
\* Disables boom extend, winch up, and digger dig when boom lift senses an overloaded condition.  
\* The system is fully automatic relative to the operation and re-set functions.
- 1 Planetary gear drive rotation including spring loaded hydraulically released parking brake and reversible hydraulic motor (non-slip rotation).
- 1 Customer Declined, Anti-Two Block.  
\* Purchaser is aware of OSHA Crane and Derrick standard, subpart CC for construction (1926.1416).
- 1 12,000 ft-lb Two Speed Digger With Hydraulic Shift (ESK 76BA):  
\* Planetary gear drive powered by reversible hydraulic motor.  
\* Telescopic trombone tube is provided to shift the two-speed digger hydraulically.
- 1 LH Auger Storage and Digger Hanger:  
\* Digger hanger bracket is box section and is equipped with a transfer protection system, auger stowage bracket with self latching auger catch and hydraulic auger release.  
\* The auger stowage bracket stores up to a 24" diameter auger, in the standard position.  
\* Digger storage protection system to protect the auger storage cable from damage caused by over-winding. Oil from the digger system is returned to tank before the cable is over-stressed.
- 1 Nylon 1" flat webbing strap for auger roll-up.
- 1 Solid Hex Auger Shaft with Coupler:  
\* 60" long x 2-5/8" hex auger shaft with auger adjustment holes.
- 1 Terex Texoma 24" BTA (bullet tooth auger) x 104" long - 60" of 1/2" upper & 1" lower flighting, 2 5/8" hex bushing. Rollup dish and cable pin welded in place and auger painted Terex Red.
- 1 12/24-volt receptacle at controls.
- 1 Pedestal:  
\* Square constructed pedestal has access holes for maintenance of hydraulic plumbing.
- 1 Pump For Use (Required Approximate 120% PTO):  
Tandem vane high efficiency 3000 psi rated hydraulic pump providing 40 gallons per minute combined flow.  
\* Provides 16 gallons per minute to boom functions and 24 gallons per minute to digger/winch functions and combines flow when boom is not in operation providing 40 gallons per minute to

**Qty. Description**

digger/winch at 1600 rpm engine speed, boom extension is faster than winch.

\* Provides up to 6 gallons per minute for tools at 700 rpm engine speed.

\*Includes pump kit.

FOR GENERAL ONLY: With the use of Radio Controls.

- 1 Hydraulic Reservoir:  
50 gallon hydraulic oil reservoir includes 10 micron replaceable cartridge type return line filter mounted in reservoir with bypass valve incorporated in filter to prevent restricted flow.  
\* A 100 mesh in screen in filter cap. A 40 mesh screen included in tank outlet and a 2 1/2" full flow ball type shut off valve.  
\* Relief valves to protect the derrick circuits and digger-winch circuits.
  - 1 Super Duty A-Frame Outriggers with swivel type stabilizer pads. (8982)
  - 1 Extra Heavy Duty A-Frame Outriggers with swivel type stabilizer pads and 6" club feet. (8348)
  - 1 Controls For 2-Sets Of Outriggers And Auxiliary Tool Outlets Below Rotation (Diggers):  
\* Recessed at rear of truck each side for ease of view for outrigger placement.  
\* Includes switches and alarm for outrigger in motion alarm.
  - 1 Adjustable flow divider for auxiliary tool outlets below rotation.
  - 1 Outrigger Interlock:  
\* To operate the boom the outriggers must be extended.
  - 1 Subframe constructed with an open center.
  - 1 Tie down kit.
  - 1 Remote Sensor Bracket:  
\* Bracket to be used with the Williams remote sensor. Installed to supply sensor to work with truck engine.
  - 1 Terex Chassis Controller (DTS51) 12 volt:  
\*Display Screen - Provides Inputs and Outputs indication for trouble shooting.  
\*Warning screens.  
\*Switch Buttons have LED indicators to show when active.  
\*Recommended for all Class 6 and above Chassis types.  
\*One system for all Chassis Types  
\*Controller programmable for communication with different Chassis manufacturers.
  - 1 Clevis for two part line attachment.
- BODY, INSTALLATION  
\*\* BODY INFORMATION \*\*
- 1 T40 Flatbed per attached specs.
  - 1 Install Derrick Over Rear Axle And Install All Associated Components:  
\* Final test and inspect completed unit including stability and dielectric testing per manufacturers requirements and ANSI/ASSE A10.31-2013.



**Qty. Description**

- 1 Hose and fittings to connect the hydraulic system from the oil reservoir to the pump and unit.
- 1 Power take off with indicator light for automatic transmission.
- 1 DOT Inspection.
- 1 Set chassis parameters.
- 1 Back-up alarm to sound when the vehicle is shifted into reverse.
- 4 Sauber 24" x 24" aluminum outrigger pads.  
\* Includes outrigger pad storage.  
  
Two each side under the T40.
- 4 Rubber wheel chocks with eye bolt.
- 4 Wheel chock bracket, single for mounting under the body.
- 1 Wilton #676 - 6" vise.
- 1 Vise bracket that mounts horizontal in a socket, removable.  
  
Installed curbside rear of the tailshelf.
- 1 Cone holder bracket, fold down type with base.  
  
Location is TBD.
- 1 Grab handles as necessary for 3-point contact.
- 1 Cable type gripstrut stirrup step.
- 1 Rigid stirrup step mounted on side access for ground to body access.
- 1 Fold-up access step mounted on command post.
- 2 Mud flap with logo 30" tall.  
Note: Trim As-Required.
- 2 Anti-sail bracket for mud flaps.  
Note: Trim As-Required to fit mud flap.
- 1 A mounting kit for over 45" flatbed frame height for a pair of mud flaps.
- 1 Grounding Loop Kit:

**Qty. Description**

\* Consists of (2) grounding copper rings located one at front and one at rear.

Located in the front and rear.

- 2 Buyers Products B50, D-ring tie down rated for 15,500# safe working.

Installed at the rear.

- 1 Storage with a drop down tray of the subframe.

- 1 Boom rest for Digger Derrick, H-frame style weldment used on Super-Duty outriggers, 36" wide.

- 1 Front pole carrier kit bunk style with a ratchet with 2" wide webbing tie down strap to secure pole and pole bunk arm weldment.

- 1 Rear pole carrier assembly 20-24" bunk style, removable and bed mount.

Pole carrier installed on the curbside.

- 1 Digger Derrick dual position boom rest saddle.

- 1 Peterson LED 7-lamp DOT Lighting Package:

\* Complies with FMVSS 108.

\* Includes required lights, junction box and wiring harness.

\* Note: Back-up lights are incandescent.

- 1 Lighted license plate bracket kit with incandescent light.

- 1 Peterson Clearance Light Kit with 2.50" Amber, LED.

- 3 Amber strobe light (LED) with 4" tall & 6" dia. lens, and branch guard.

One installed on each side of the boom rest.

One installed on the back of the pedestal.

- 2 Strobe mounting bracket weldment.

- 1 Strobe mounting bracket weldment mounted under the pole rack.

- 2 Golight 2067 spotlight, permanent mount, programmable wireless remote, dash mount, 20' wire harness with quick disconnects and white in color.

Installed on CS and SS of the pedestal.

- 4 Bracket for spotlight mounting.

**Qty. Description**

- 2 Truck-Lite 4" round LED work light.  
One on each side of the boom rest facing the bed area.
- 1 Whelen TAM-65 arrow directional LED light stick, 36" long, 6-lamp.  
Installed on the rear of the pedestal.
- 1 Glad Hand Kit, Swing Away:  
\*Requires tractor protection valve and air lines to the rear.
- 1 Tekonsha Voyager electric brake control.
- 1 Hour meter for power take off engagement time or engine hours, specify.
- 2 Remote engine stop/start control from rear of vehicle.  
Installed at the front bumper winch and rear of truck.
- 2 Remote two-speed control from rear of vehicle.  
Installed at the front bumper winch and rear of truck.
- 1 15 ton pintle hook:  
\* Safety chain eyes.  
"Pintle hook brackets and attachment methods are designed to meet the associated pintle hook ratings. They are not designed for recovery purposes. If recovery attachments are required, please order the appropriate tow eyes."
- 1 ICC rear bumper.
- 1 7-prong trailer socket.  
NOTE: Stop & turn signal lights on combined circuit.
- 1 Oil tank mounting for external reservoirs.
- 70 Fill with Hydraulic oil for general purpose use.  
\* Refer to the product maintenance manual for specific type to be used.
- 1 3/4" x 100' Samson, 2-IN-1 Stable Braid uncoated rope.
- 1 Nylite spool, shield and shackle, #4, orange.
- 1 Gunnebo Johnson 7JH swivel hook.
- 1 Hannay spring loaded hydraulic hose reel with 4-way roller assembly.

**Qty. Description**

- \* 50' of 1/2" Hose Set.
- \* Quick disconnect HTMA male and female flush faced couplers and dust covers.
- \* Installed on hose reel with ball stop.

Installed on the curbside under the command post with payout to the rear.

- 1 Stanley TA54103 Hydraulic Pole Tamper:
  - \* Kidney Foot.
  - \* 71" L with hose end valve.
  - \* Reversible on/off valve for open or closed center systems.
- 1 8' of non-conductive hose flexible with couplers.
- 1 Safety Kit consists of the following:
  - \* 5-lb ABC fire extinguisher with bracket.
  - \* James King triangle reflector kit.
- 2 Level indicator, Rieker inclinometer, +/- 5 Degrees.
- 1 Braden PD18C-11DBFEB Hydraulic Single Speed, Front Mounted Bumper Winch Assembly Including:
  - \* 20,000-lb rated capacity.
  - \* Extended shaft to curb side for take-up reel.
  - \* Four way roller assembly.
  - \* Tool Box
  - \* Tow Angle
  - \* Miscellaneous hose and fittings.

NOTE: Requires a larger hydraulic tank on the Unit Model, if internal tank will require external tank.
- 1 Wire rope, 5/8" x 200', 6x19, one eye with thimble.
- 1 Braden 7" aluminum capstan head.
- 1 Collapsible Take-up Reel:
  - \* 4,000-lb maximum pulling force.
  - \* 20" diameter, 28" overall.
  - \* Bayonet style socket fits 2-7/16" shaft.
- 1 Horizontal folding storage bracket for take-up reel.
 

Similar to DK59705 installed on the front bumper winch.
- 1 Winch control installed at front bumper and in-cab.
- 1 Shackle 1" with 10 ton capacity.
- 1 Paint flatbed one color up to 16'.
  - \*Note - Paint under carriage black.



Qty. Description

- 1 Paint T-40 saddle box one color.
- 1 Paint C5000 derrick one color.
- 1 Paint front winch one color.
- 1 Paint body floor with non-skid paint.
- 1 Paint compartment top with non-skid paint.

CHASSIS  
\*\* CHASSIS INFORMATION \*\*

- 1 Peterbilt 348 6x6 chassis per attached specs.

SPECIAL CHARGES

- 1 Delivery to Customer.
- 1 First Article Inspection, Digital

OPTIONS: ADD

1. Federal Excise Tax will be added if certificate is not supplied with order.
2. The following items must be considered by the purchaser if not already included:  
Back-up Alarm \$150.00; Strobe Light \$525.00; Wheel Chocks \$110.00;  
Outrigger Pads \$200.00 to \$650.00 (based on pad size & type); Truck Grounding Cable \$550.00;  
Barricade Kit \$895.00; Hydraulic Over Load Protection (derrick only, price will vary  
based on final option selection); Boom / Boom Stow Interlock \$700.00; Engine Stop / Start  
\$200.00 to \$795.00 (based on unit model); Auxiliary Let Down \$1500.00; and Platform  
Liner \$380.00 to \$625.00 (based on platform size).
3. Terex Utilities, Inc. strongly recommends all installation accessories be located up front in  
front in the quote or secondarily on the approved engineering drawing. Any accessories located  
or relocated during manufacturing may be subject to additional charges.
4. Terex Utilities, Inc. - Assembly in Watertown, South Dakota is ISO 9001:2000 Certified.

**B&G Bodies Inc. T-40-02 Line Body 48 inches high X 94 inches wide.**

16 Ga. body materials.

12 Ga. treadplate compartment tops.

24 Inch compartment depth.

Slam action paddle type door latches.

Stainless steel rod and socket type door hinges.

Chain stops on all doors.

Double Panel Body Doors.

VISTA LED Rope light compartment lights in all body compartments with Weather Pack Connectors.

\*Does not include Boxes or Tailshelf Compartments

Rope Lights Ship Loose.

Automotive Bulb Type Weatherstripping.

Top rail package installed on top of transverse compartment. (3-Sides)

**B&G Bodies Inc. 173" treadplate flatbed 94 inches wide.**

12 Ga. Treadplate floor.

6" structural steel I-Beam crossmembers on 12" centers.

Recessed Access steps installed on curbside.

4" High steel flat perimeter retainer, corners notched, welded to flatbed.

7-Lamp light bar installed at rear.

**Tie Downs:**

Eight (8) Recessed Swivel D-Ring tie downs.

**Streetside Compartmentation:**

**1st Vertical:**

40 Inches wide with Four (4) fixed material hooks 2-0-2.

Barn type compartment doors.

**Curbside Compartmentation:**

**1st Vertical:**

40 Inch wide transverse compartment with a 66" tool board and track in Front portion.

Front of board has Five (5) material hooks, rear has a full length tray, oak bit holder and peg hook.

Three (3) material drawers each with adjustable dividers on 6 inch centers in rear portion.

\* Top drawer is 4" high and lower 2 drawers are 6" high

Transverse drawers each include a latch and are mounted on Roller Bearing Slides.

One fixed through shelf on top of drawer set.

Barn type compartment doors.

**Subframe Installation:**

Install Customer Supplied Subframe, with outriggers attached, to body.

Possum belly access with drop down door at rear.

Stop for installing in Possum belly at 120 Inches.

Install Hose tunnel in Terex supplied subframe.

\* Per PN 95210

Pole Rack Assembly PN96101.



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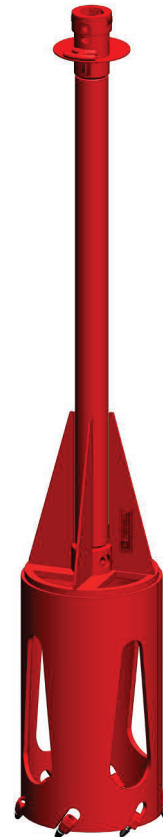
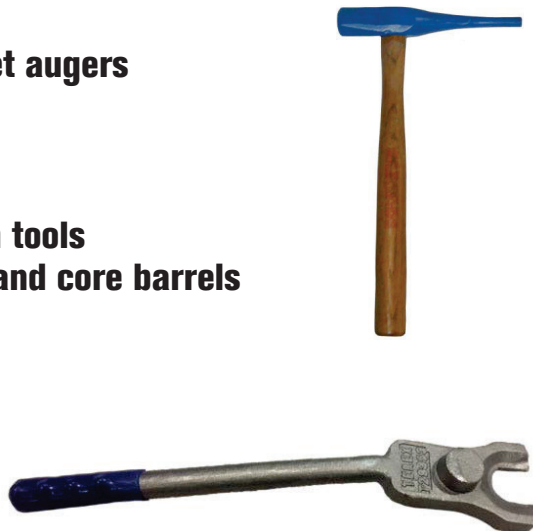
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### Contact Terex to:

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- Eliminate overheating issues
- Match the application with the correct tool
- Make your job easier and more productive

### Terex offers:

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- Core barrels
- Foundation auger tools
- Replacement teeth
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- 1 year warranty on augers and core barrels



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## Fleet Vehicle Justification

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**Proposed Vehicle:** 2018 Peterbilt/Terex digger derrick line truck

**Department:** Electric Utility Department

**Area of use:** Electric Department

**Prepared by:** Tim Santo, Interim Electric Supervisor; Dave Kirch, Fleet Maintenance Supervisor

### 1 VEHICLE PURPOSE

#### Need for vehicle within Department fleet

This vehicle will be used daily by the COU Electric Utility Department for operation maintenance and construction. This digger derrick type truck is used for digging and setting poles and the replacement of pole-mounted and pad-mounted transformers along with all other associated pole line apparatus. E.g. switches, line re-closers, capacitors banks.

### 2 REPLACEMENT JUSTIFICATION

This vehicle is 13 years old and is currently in the CARB low usage category.

To bring this vehicle into carb compliance it must be retrofitted with a diesel particulate filter or the engine must be replaced to meet today's emission standards. A new vehicle of this type has a build time of 180-240 days placing us that much closer to maximum low usage hours.

#### 2.1 Current Vehicle

#### Description, Mileage, Funding Source and Market Value

The vehicle being replaced is #2122, a 2005 International/Altec digger derrick. This vehicle has 16,200 miles and 3,000 hours on it. The truck was bought with

the Electric Utility capital funds. The vehicle is in fair condition. The value of this vehicle is approximately \$15,000.

## 2.2 Maintenance Costs

### **Overall Condition, Maintenance Costs, Out of Service Time, Parts Availability, and Associated Safety Issues**

**Overall Mechanical Condition:** This vehicle is in fair mechanical condition

**Maintenance Costs:** For the past year this vehicle has incurred approximately \$3,100 in parts and labor costs

**Out of Service Time:** This vehicle is currently in service

**Parts Availability:** Parts are available

**Associated Safety Issues:** None

## 2.3 Shared Resources

### **Define any resources currently available within the City of Ukiah fleet which could be utilized for this purpose.**

This is a highly specialized truck with multiple layers of dielectric components relied upon to perform work in close proximity to high voltage lines safely. Because the truck is used in close proximity to energized lines these dielectric components must be inspected daily and certified annually in order to provide the necessary protection/insulation for the lineworker. Employees are trained in order to operate this approved digger derrick in a safe manner.

No resources are available within the City fleet to be utilized for this type work.

### 3 PROPOSED VEHICLE SPECIFICATIONS

| Proposed Vehicle Specifications                                      |
|----------------------------------------------------------------------|
| 2018 Peterbilt/Terex Commander-model 5050 digger derrick line truck. |

### 4 ALTERNATIVE FUEL AND CARB REGULATIONS

#### 4.1 Alternative Fuels Availability

| Proposed Vehicle Alternative Fuels Availability |
|-------------------------------------------------|
| None recommended                                |

#### 4.2 CARB STANDARDS

| CARB STANDARDS                                                                           |
|------------------------------------------------------------------------------------------|
| CARB regulations do apply to this vehicle. It will meet 2018 Diesel emissions standards. |



## AGENDA SUMMARY REPORT

**SUBJECT:** Request Authorization to Increase Contract Funding for Electric Department Related Capital Improvement Project Design and Engineering Services by \$180,000 to Utility Design Services, LLC (EUD)

**DEPARTMENT:** Electric Utility

**PREPARED BY:** Diann Lucchetti

**ATTACHMENTS:**

None

**Summary:** The City Council will receive a report requesting authorization to increase the existing contract with Utility Design Services, LLC for engineering design support for system wide projects for the Electric Utility Department.

**Background:** On April 6, 2016, the City Council approved the authorization of the City Manager to extend the existing support multi services contract with Utility Design Services, LLC to assist the Electric Utility Department with capital design and construction projects.

The Electric Utility Capital Budget includes projects to improve the distribution system reliability and capability. These projects replace older end of life equipment which include an underground conductor, transformers, primary connection points, and fuse protection. The funding would provide design services for specific projects including the Gobbi Street undergrounding, Bush and Empire circuit redesign, Low Gap and Bush capacity increase, overhead conductor upgrades, Alex R. Thomas Plaza electrical upgrades, Airport feeder re-enforcement, and other budgeted capital projects. In addition, Utility Design Services, LLC performs specialized survey work for equipment placement and prepares legal descriptions for public utility easements.

**RECOMMENDED ACTION:** Authorize contract funding increase to Utility Design Services, LLC by \$180,000 for capital improvement project design and engineering services.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** \$3,689,389; FY 17/18; 80100000

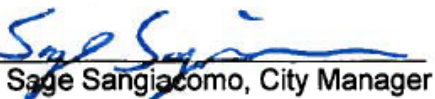
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** 80100000

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** COU No. 1314213

**COORDINATED WITH:** N/A

Approved:

  
Sage Sangiacomo, City Manager



These system improvements will result in fewer and shorter power outages experienced by our customers. The projects will upgrade many areas of the electric system that were built with direct buried cable, minimal switching points (In many cases, a single problem will affect all customers) and if not corrected will continue to impact customers as the system continues to age.

**Discussion:** The Electric Utility Department's aggressive capital improvement project plans include reconstruction in established congested areas where above ground and underground space is limited. This results in labor intensive designs and construction. Maintaining power to each customer increases the time needed to skillfully coordinate construction with design efforts. The balance of the Electric Utility Department's workload includes new customer projects, low impact capital improvements, contractor inspection services, and normal system maintenance.

Utility Design Services, LLC is highly qualified with years of industry and Ukiah knowledge to assist our design and construction team. This professional support helps insure the Electric Utility Department's capital improvements are designed and constructed while we continue to provide customer support and system maintenance. Services include: project design, drafting support, survey and public utility easement procurement, and construction management.

Staff recommends approval to provide the additional support necessary to continue budgeted system improvements. Funds are budgeted in the Fiscal Year 2017-2018 Budget.

There are no Attachments to this Agenda Item.



## AGENDA SUMMARY REPORT

**SUBJECT:** Award the Purchase of Two Police Vehicles: One (1) Dodge Charger in the amount of \$36,253.15 and One (1) Dodge Durango SSV SUV in the amount of \$32,711.31 to Thurston Chrysler Dodge Jeep Ram for a Total Award Amount of \$68,964.41

**DEPARTMENT:** Police

**PREPARED BY:** Mary Horger

**ATTACHMENTS:**

[Attachment 1 - Thurston Bids and Vehicle Specifications](#)

[Attachment 2 - Bid Tab - E29904-01 and -02](#)

[Attachment 3 - 17-18 Police Vehicle Purchase Justification Worksheet](#)

**Summary:** Council will consider awarding the purchase of two police vehicles: one (1) Dodge Charger in the amount of \$36,253.15 and one (1) Dodge Durango SSV SUV in the amount of \$32,711.31 to Thurston Chrysler Dodge Jeep Ram for a total award amount of \$68,964.41.

**Background:** Included in each fiscal year budget is the purchase of patrol vehicles, or other vehicles, as required to maintain an operating fleet of twenty-four (24) police specific vehicles. Patrol vehicles have an approximate 3-year/100,000-mile life span. Vehicles intended for other use, such as administration, Detectives, and Community Service Officers are utilized as long as possible. For the past sixteen years, except during the recent fiscal crisis, the department has budgeted and replaced vehicles annually to maintain serviceable vehicles for police activities.

**RECOMMENDED ACTION:** Award the purchase of two police vehicles: one (1) Dodge Charger in the amount of \$36,253.15 and one (1) Dodge Durango SSV SUV in the amount of \$32,711.31 to Thurston Chrysler Dodge Jeep Ram for a total award amount of \$68,964.41.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** 10020210.80100: \$150,000

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Justin Wyatt, Police Captain

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

This fiscal year staff has specified a Dodge Charger Pursuit Vehicle, and a Dodge Durango SSV SUV Vehicle. Police pursuit related vehicles are tested and evaluated in California by the Los Angeles County Sheriff's Department, and by the Michigan State Police. Certified emergency response and special purpose vehicles include a number of additional safety measures to protect occupants in emergency response situations. The Dodge Charger Pursuit and Dodge Durango Special Purpose Vehicle are designed with the latest safety features including: comprehensive and sophisticated air-bag systems, rash and roll-over impact worthiness, ballistic door panels, and reverse sensing systems.

**Discussion:** In December of 2017, staff submitted two Request for Bids to Dodge dealerships, including all local dealers, for the purchase of two police vehicles according to State of California specifications for police vehicles with preferred additional options desired by the Ukiah Police Department. One bid requested a price for two (2) Dodge Charger Pursuit Vehicles, while the other requested a bid for one (1) Dodge Charger Pursuit Vehicle as well as one (1) Dodge Durango SSV SUV, representing an either/or scenario, dependent on bids received and pricing offered.

Only one bid was received for both scenarios from Thurston Chrysler Dodge Jeep Ram. Please see Attachment 1 for a copy of the bids received.

In the City's bid specifications it reads, "The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services contract." State Contract Pricing was sought from the State of California contract holder Elk Grove Dodge. Please see Attachment 2 for a copy of the bid tabulation comparing the two prices. Although the State Contract is individually lower for just the Durango, Thurston's price is still within the 5% allowable by the City's local preference policy, resulting in an overall low bid for both the Charger and the Durango in the amount of \$68,697.56.

It is therefore staff's recommendation to award the purchase of two police vehicles: one (1) Dodge Charger in the amount of \$36,253.15 and one (1) Dodge Durango SSV SUV in the amount of \$32,711.31 to Thurston Chrysler Dodge Jeep Ram for a total award amount of \$68,964.41.

The fleet vehicle justification worksheet and equipment specification sheets are included for reference as Attachment #3.





# City of Ukiah

PAGE 1 OF 1

## REQUEST FOR BID

300 SEMINARY AVENUE  
UKIAH, CALIFORNIA 95482  
P: (707) 463-6233, F: (707) 313-3621

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

Submitted by:  
(Company Name  
& Address)

Thurston CDJR  
4 THURSTON WAY  
UKIAH, CA 95482

DATE: 12/14/2017

REQ. NO. E29904-01

**BIDS WILL BE RECEIVED UNTIL**  
**1:30 p.m., January 5, 2018**  
AT THE OFFICE OF THE PROCUREMENT MANAGER  
300 SEMINARY AVE. CITY OF UKIAH  
BY: Mary Horger  
Email: mhorger@cityofukiah.com

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:

ALL BIDS SHALL BE F.O.B. UKIAH, CA.

| QUANTITY                                                                                                                                                                                                                      | DESCRIPTION                                                                            | UNIT PRICE | EXTENDED PRICE |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|------------|----------------|
| 2 Each                                                                                                                                                                                                                        | 2018 Dodge Charger Pursuit Vehicle, as per attached Equipment Specification E29904-01. | 666,914.70 |                |
| <p><b>PLEASE NOTE:</b> THIS BID HAS BEEN RELEASED SIMULTANEOUSLY WITH REQUEST FOR BID E29904-02. BID WILL BE AWARDED EITHER TO REQUEST FOR BID E29904-01 OR E29904-02 BASED ON PRICING AND THE BEST INTEREST OF THE CITY.</p> |                                                                                        |            |                |
| Tax (8.375 %):                                                                                                                                                                                                                |                                                                                        |            | 5,597.80       |
| Shipping:                                                                                                                                                                                                                     |                                                                                        |            |                |
| TOTAL:                                                                                                                                                                                                                        |                                                                                        |            | 72,512.50      |
| Payment Terms:                                                                                                                                                                                                                |                                                                                        |            |                |

|                               |                     |                                    |
|-------------------------------|---------------------|------------------------------------|
| SIGNATURE: <u>[Signature]</u> | DATE: 1/5/2018      | LEAD TIME ARO: 14 weeks            |
| PRINT NAME: KIAN SANDOVAL     | PHONE: 707/467-1159 | EMAIL: ksandoval@thurstonhonda.com |

## TERMS:

1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of \$2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.

**CITY OF UKIAH  
EQUIPMENT SPECIFICATION E29904-01  
NEW DODGE CHARGER PURSUIT**

The City of Ukiah invites bids for furnishing two (2) new 2018 Dodge Charger Pursuit Vehicle.

The following specifications shall be considered minimum. All deviations from these specifications shall be described in the bid response. There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), as well as sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah.

Only bids from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services contract.

Please contact Mary Horger at (707) 463-6233 or at [mhorger@cityofukiah.com](mailto:mhorger@cityofukiah.com) if you have any questions regarding these specifications.

**GENERAL INSTRUCTIONS TO BIDDERS**

Each bidder is asked to attach to their bid response a complete detailed description of the unit they propose to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit. **Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah.**

The total price shall include all equipment, accessories and optional items. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, and availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public.

The City reserves the right to reject any or all bids, and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery.

## Dodge Charger - Base Vehicle Profile – 2017 or 2018 Police Pursuit 4dr Sedan

### Powertrain

- 3.6L V-6 DOHC SMPI 24 valve engine with variable valve control
- 220 amp alternator
- 800 amp battery with run down protection
- Engine oil cooler, HD radiator
- 5-speed electronic sequential shift control automatic transmission with overdrive, lock-up
- Rear-wheel drive
- ABS & driveline traction control
- 2.62 axle ratio
- Stainless steel exhaust with tailpipe finisher

### Steering and Suspension

- Electric power assist rack and pinion steering
- 4-wheel disc brakes with front and rear vented discs
- HD ride suspension, with auto-leveling, electronic stability
- Independent front suspension
- Front short and long arm suspension
- Front anti-roll bar
- Front coil springs
- Gas-pressurized front shocks
- Rear independent suspension
- Rear multi-link suspension
- HD rear anti-roll bar
- Rear coil springs
- Air rear shocks
- Front and rear 18.0" x 7.50" black steel wheels with chrome center caps
- P225/60WR18.0 BSW performance front and rear tires, matching full size spare tire

### Safety

- 4-wheel anti-lock braking system
- LED Daytime running lights, center high mounted stop light
- Multi-stage front airbags, supplemental front seat side air bags, supplemental side curtain front/rear side airbags
- Front height adjustable seatbelts with front pretensioners
- Immobilizer, panic alarm
- Rear back up camera

### Comfort and Convenience

- Dual zone front air conditioning, air filter, under seat ducts
- AM/FM/Satellite-prep, clock, seek-scan, MP3 decoder, external memory control, 6 speakers, window grid antenna, radio steering wheel controls
- 1st row LCD monitors
- Cruise control with steering wheel controls, tilt steering column
- Power door locks with 2 stage unlock, key fob (all doors) keyless entry, power remote trunk/hatch/door release, power remote fuel release, child safety rear door locks, fuel filler door power release

- One 12V DC power outlet, driver foot rest, retained accessory power, wireless phone connectivity
- Digital/analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, oil temperature gauge, transmission fluid temp gauge, engine hour meter, compass, exterior temp, systems monitor, redundant digital speedometer, trip odometer, trip computer
- Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, low washer fluid, lighting malfunction, door ajar, trunk ajar, service interval, brake fluid, turn signal on, tire specific low tire pressure, transmission fluid temp
- Leather/metal-look steering wheel with tilt and telescopic adjustment
- Power front and rear windows with light tint, driver and passenger 1-touch down
- Variable intermittent front windshield wipers with heated fluid reservoir, rear window defroster
- Sun visors with illuminated vanity mirrors
- Day-night rearview mirror
- Glove box light, trunk light, under hood light, manually actuated dome light
- Partial floor console, mini overhead console with storage, locking glove box with light, front and rear cup holders, Instrument panel bin, driver and passenger door bins, rear door bins
- Carpeted cargo floor, cargo light

### Seating and Interior

- Seating capacity of 5
- Bucket front seats with adjustable anti-whiplash head restraints
- 8-way adjustable (6-way power) driver seat
- 4-way adjustable passenger seat
- Rear bench seat with 2 fixed rear head restraints
- Cloth faced front seats with plastic back material
- Cloth faced rear seats with cloth back material
- Vinyl door trim insert, full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

### Exterior Features

- Side impact beams, galvanized steel/aluminum body material
- Black side window moldings
- Body-colored door handles
- Black grille
- Driver and passenger power remote folding outside mirrors
- Front and rear body-colored bumpers
- Projector beam halogen fully automatic headlamps with delay-off feature
- Additional exterior lights include under hood light, remote activated perimeter/approach lights
- Clear coat monotone paint

### Dodge Charger Pursuit Factory Warranty

Basic.....36 months/ 36,000 miles  
 Powertrain ....60 months/100,000 miles  
 Corrosion Perforation.....All Panels, 36 months  
 Corrosion Perforation.....Outer Panels, 60 months

## 2018 Dodge Charger Pursuit – Option List

### LDDE48 27A RWD

#### Base Car - V6 Engine, RWD

3.6 Liter V6 Engine, 300 HP,  
264 lb.-ft. of torque  
50 State Emissions  
5-Speed W5A580 Automatic  
Transmission  
Column Mount Gear Shift  
Lever  
2.62 Rear Axle Ratio  
18 x 7.5 Black Steel Wheels  
with Chrome Center Caps  
P225/60R18 BSW  
Performance Tires  
Power Windows-Locks-Mirrors  
Cruise Control  
5" Touch Screen Display  
UConnect 5.0 Radio,  
AM/FM/BT  
Black Vinyl Floor Covering  
Mini (half) Floor Console  
Center Dome Lamp  
Four Key Fobs with Proximity  
Keyless Entry and Keyless Go  
Secure Park (Key Fob must be  
present for idling vehicle to be  
driven)

### LDDE48 29A AWD Upgrade Base Car with V8 Engine and All Wheel Drive

5.7 Liter V8 Engine, 370 HP, 395 lb.-ft. of torque  
3.07 Rear Axle Ratio  
230MM Rear Axle  
(other specifications same as Base Car detailed above)

**TYL P245/55R18 BSW Performance Tires**

**CKJ Black Vinyl Floor Covering**

### **LBG Front Overhead Reading/Map Lamps**

*Mounted between sun visors. These lamps will light  
when a door is opened, but interior light switch can be  
set to off position so they do not.*

### **AWC Fleet Safety Group**

Blind Spot & Cross Path Detection, Rear Park  
Assist

### **AHM Convenience Group**

4-Way Power Front Passenger  
Seat  
Power Adjustable Pedals

**GUK Heated Exterior Mirrors**

**AYJ Max Flow Package**

### **GXA Entire Fleet Key-Alike (FREQ 2)**

*Includes 4 additional key fobs for a  
total of 8 key fobs.*

### **AYE**

#### **Patrol Package Base Prep**

Front & Rear Wire Harness  
Power Distribution Center  
Siren Speaker & Bracket  
Trunk Tray & Cooling Fan

### **CW6**

#### **Deactivate Rear Door Interior Handles and Window Switches**

*Includes bagged parts kit to reactivate  
rear door interior handles & window  
switches.*

### **CUG**

#### **Police Floor Console**

### **CBT**

#### **Steel Seat Back Panel Inserts**

### **XDV**

#### **Driver Side Ballistic Door Panel**

### **XDG**

#### **Passenger Side Ballistic Door Panel**

### **LNK**

#### **Left & Right LED Spot Lamps, black housings**

### **M2C**

#### **White Graphics Wrap – All Four Doors**

### **M3G**

#### **White Graphics Wrap – Roof**

### **PX8**

#### **Pitch Black**

### **Service Manuals on CD**

**2018 Model Year (PN 81-270-18078-CD)**



THURSTON CHRYSLER DODGE JEEP RAM  
4 THURSTON WAY  
UKIAH, CA 954827300

Configuration Preview

Date Printed: 2017-12-16 1:49 PM VIN: Quantity: 1  
Estimated Ship Date: VON: Status: BA - Pending order  
FAN 1: 000D6 CITY OF UKIAH,  
CALIFORNIA  
FAN 2:  
Client Code:  
Bid Number: TB8054  
PO Number:

Sold to: THURSTON CHRYSLER DODGE JEEP RAM (26987)  
4 THURSTON WAY  
UKIAH, CA 954827300  
Ship to: THURSTON CHRYSLER DODGE JEEP RAM (26987)  
4 THURSTON WAY  
UKIAH, CA 954827300

Vehicle: 2018 CHARGER POLICE AWD (LDEE48)

|                  | Sales Code | Description                          | MSRP(USD) |
|------------------|------------|--------------------------------------|-----------|
| Model:           | LDEE48     | CHARGER POLICE AWD                   | 36,750    |
| Package:         | 29A        | Customer Preferred Package 29A       | 0         |
|                  | EZH        | 5.7L V8 HEMI MDS VVT Engine          | 0         |
|                  | DGJ        | 5-Speed Auto W5A580 Transmission     | 0         |
| Paint/Seat/Trim: | PX8        | Pitch Black Clear Coat               | 0         |
|                  | APA        | Monotone Paint                       | 0         |
|                  | *C8        | HD Cloth Bucket & Rear Bench Seats   | 0         |
|                  | -X9        | Black                                | 0         |
| Options:         | MAF        | Fleet Purchase Incentive             | 0         |
|                  | TBH        | Full Spare Tire Relocation Bracket   | 145       |
|                  | YEP        | Manuf Statement of Origin            | 0         |
|                  | GXA        | Entire Fleet Alike Key (FREQ 2)      | 140       |
|                  | AYJ        | Max Flow Package                     | 150       |
|                  | AHM        | Convenience Group I                  | 480       |
|                  | LNF        | Black Left Spot Lamp                 | 210       |
|                  | LBG        | Front Reading/Map Lamps              | 75        |
|                  | TYL        | 245/55R18 BSW Performance Tires      | 180       |
|                  | M3G        | White Roof Graphics                  | 270       |
|                  | M2C        | White Graphics - All Doors           | 945       |
|                  | LNX        | LED Spot Lamps                       | 150       |
|                  | XDG        | Passenger Side Ballistic Door Panel  | 2,350     |
|                  | XDV        | Drive Side Ballistic Door Panel      | 2,350     |
|                  | CBT        | Steel Seat Back Panel Inserts        | 135       |
|                  | CUG        | Police Floor Console                 | 465       |
|                  | CW6        | Deactivate Rear Doors/Windows        | 75        |
|                  | AYE        | Patrol Package Base Prep             | 2,000     |
|                  | AWC        | Fleet Safety Group                   | 595       |
|                  | 4DH        | Prepaid Holdback                     | 0         |
|                  | 4ES        | Delivery Allowance Credit            | 0         |
|                  | 5N6        | Easy Order                           | 0         |
|                  | 4FM        | Fleet Option Editor                  | 0         |
|                  | 4FT        | Fleet Sales Order                    | 0         |
|                  | 171        | Zone 71-Los Angeles                  | 0         |
|                  | 4EA        | Sold Vehicle                         | 0         |
| Non Equipment:   | 4FA        | Special Bid-Ineligible For Incentive | 0         |

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

|                          |        |                                     |       |
|--------------------------|--------|-------------------------------------|-------|
| <b>Bid Number:</b>       | TB8054 | Government Incentives               | 0     |
| <b>Discounts:</b>        | 3B7    | Officer Protection Package Discount | -595  |
|                          | YGF    | 8 Additional Gallons of Gas         | 0     |
| <b>Destination Fees:</b> |        |                                     | 1,095 |

**Total Price:** 47,965

|                             |              |                        |    |
|-----------------------------|--------------|------------------------|----|
| <b>Order Type:</b>          | Fleet        | <b>PSP Month/Week:</b> |    |
| <b>Scheduling Priority:</b> | 1-Sold Order | <b>Build Priority:</b> | 99 |
| <b>Customer Name:</b>       |              |                        |    |
| <b>Customer Address:</b>    | USA          |                        |    |
| <b>Instructions:</b>        |              |                        |    |

**Note:** This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



# City of Ukiah

## REQUEST FOR BID

300 SEMINARY AVENUE  
UKIAH, CALIFORNIA 95482  
P: (707) 463-6233, F: (707) 313-3621

Bids may be emailed, faxed, or hand delivered, to the contact information listed herein, and by the specified deadline, or the bid will be rejected.

DATE: 12/14/2017

REQ. NO. E29904-02

Submitted by:

(Company Name

& Address)

**BIDS WILL BE RECEIVED UNTIL**  
**1:30 p.m., January 5, 2018**

AT THE OFFICE OF THE PROCUREMENT MANAGER

300 SEMINARY AVE. CITY OF UKIAH

BY: Mary Horger

Email: mhorger@cityofukiah.com

BIDS ARE REQUESTED FOR THE FOLLOWING ITEMS:

ALL BIDS SHALL BE F.O.B. UKIAH, CA.

| QUANTITY                                                                                                                                                                                                                      | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | UNIT PRICE     | EXTENDED PRICE |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
| 1 Each                                                                                                                                                                                                                        | 2018 Dodge Charger Pursuit Vehicle, as per attached Equipment Specification E29904-02.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 33,457.35      |                |
| 1 Each                                                                                                                                                                                                                        | 2017 OR 2018 Dodge Durango SSV SUV Vehicle, as per attached Equipment Specification E29904-02 - Base Model with REQUIRED Options.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 30,183.45      |                |
| 1 Lot                                                                                                                                                                                                                         | ADD-ON PRICE FOR OPTIONAL OPTIONS FOR DODGE DURANGO (CHECK WHICH OPTIONAL ITEMS YOU ARE OFFERING):<br><div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Black vinyl floor covering<br/> <input type="checkbox"/> Four key fobs with proximity<br/> <input type="checkbox"/> Entire fleet key-alike (FREQ 2)<br/> <input type="checkbox"/> Keyless Entry and Keyless Go<br/> <input type="checkbox"/> Secure park<br/> <input type="checkbox"/> Patrol Package Base Prep<br/> <input type="checkbox"/> Appropriate Service manual on CD </div> <div> <input type="checkbox"/> Deactivate rear door interior handles and window switches.<br/> <input type="checkbox"/> Driver and Passenger side ballistic door panels.<br/> <input type="checkbox"/> Left and right LED spotlights, black housings<br/> <input type="checkbox"/> White graphics wrap-all 4 doors &amp; roof </div> </div> |                |                |
| <p><b>PLEASE NOTE:</b> THIS BID HAS BEEN RELEASED SIMULTANEOUSLY WITH REQUEST FOR BID E29904-01. BID WILL BE AWARDED EITHER TO REQUEST FOR BID E29904-01 OR E29904-02 BASED ON PRICING AND THE BEST INTEREST OF THE CITY.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |                |
|                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Tax (8.375 %): | 5323.61        |
|                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Shipping:      |                |
|                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | TOTAL:         | 68,964.41      |
|                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Payment Terms: |                |

|                               |                       |                                    |
|-------------------------------|-----------------------|------------------------------------|
| SIGNATURE: <i>[Signature]</i> | DATE: 1/3/2018        | LEAD TIME ARO: 14 weeks            |
| PRINT NAME: JUAN SANDOVAL     | PHONE: (707) 467-1159 | EMAIL: jsandoval@thrustenhonda.com |

### TERMS:

1. LOCAL PREFERENCE: Local Vendors shall be given an allowance of five percent (5%), up to a maximum allowance of \$2,500, on any bid for supplies, equipment and/or materials per Ukiah City Code Section 1522.D.4. A Local Vendor is defined as one which, 1) conducts business in an office or other business premises with a physical location in Mendocino County, 2) holds a valid business license issued by Mendocino County or one of the cities in Mendocino County for that business location, and 3) has conducted business in compliance with 1) and 2) for not less than six (6) months prior to requesting the preference. The City shall receive satisfactory proof that a business qualifies as a local vendor before it may receive the local preference. In the event that there is a tie bid, where one bidder is local, the other is not, and the bid is equal in price and quality, the award shall go to the Local Vendor.
2. Right is reserved to reject any and all bids.
3. Right is reserved to accept separate items unless specifically denied by bidder.
4. Right is reserved to reject a bid from any bidder who has previously failed to perform adequately for the City of Ukiah.
5. In CASE OF DEFAULT, the City of Ukiah may procure the items quoted on from other sources and hold the original bidder liable for any increased costs.
6. The price, terms, delivery point, and delivery date may individually or collectively be the basis of the awarding of the bid.
7. In submitting the bid, bidder agrees that the bid shall remain open and may not be revoked or withdrawn for 60 days from the bid due date, unless a different time period is specified in RFB.
8. Bidder agrees to perform according to its bid, if the City's acceptance is communicated to the bidder within the time specified in number 7 above.

**CITY OF UKIAH  
EQUIPMENT SPECIFICATION E29904-02  
NEW DODGE CHARGER PURSUIT  
AND DODGE DURANGO SSV SUV**

The City of Ukiah invites bids for furnishing one (1) new 2018 Dodge Charger Pursuit Vehicle and one (1) new 2017 or 2018 Dodge Durango SSV SUV Vehicle.

The following specifications shall be considered minimum. All deviations from these specifications shall be described in the bid response. There will be no trade-ins involved in this bid.

Bidder shall, as indicated on the Request for Bid form, state the total price for the new vehicle as specified (including any options and accessories), as well as sales tax, destination charges and any other applicable fees or charges, FOB the City of Ukiah Corporation Yard, 1320 Airport Road, Ukiah.

Only bids from licensed dealers (new) will be considered. The City reserves the right to select and purchase a vehicle directly from the State of California Department of General Services contract.

Please contact Mary Horger at (707) 463-6233 or at [mhorger@cityofukiah.com](mailto:mhorger@cityofukiah.com) if you have any questions regarding these specifications.

**GENERAL INSTRUCTIONS TO BIDDERS**

Each bidder is asked to attach to their bid response a complete detailed description of the unit they propose to furnish. All equipment catalogued as standard shall be furnished and included in the purchase price of the unit. **Dealer shall process registration and title transfer for exempt license plates to the Department of Motor Vehicles on behalf of the City of Ukiah.**

The total price shall include all equipment, accessories and optional items. In making its selection, the City will consider all factors relating to the vehicle including operating performance, operator comfort, safety, and availability as well as cost.

The vehicle furnished under these specifications is to carry the standard warranty offered to the general public.

The City reserves the right to reject any or all bids, and to determine which bid, in its opinion, will best serve the needs and requirements of the City.

The successful bidder shall supply the vehicle fully equipped and ready for service at the time of delivery.



## Dodge Charger - Base Vehicle Profile –2018 Police Pursuit 4dr Sedan

### Powertrain

- 3.6L V-6 DOHC SMPI 24 valve engine with variable valve control
- 220 amp alternator
- 800 amp battery with run down protection
- Engine oil cooler, HD radiator
- 5-speed electronic sequential shift control automatic transmission with overdrive, lock-up
- Rear-wheel drive
- ABS & driveline traction control
- 2.62 axle ratio
- Stainless steel exhaust with tailpipe finisher

### Steering and Suspension

- Electric power assist rack and pinion steering
- 4-wheel disc brakes with front and rear vented discs
- HD ride suspension, with auto-leveling, electronic stability
- Independent front suspension
- Front short and long arm suspension
- Front anti-roll bar
- Front coil springs
- Gas-pressurized front shocks
- Rear independent suspension
- Rear multi-link suspension
- HD rear anti-roll bar
- Rear coil springs
- Air rear shocks
- Front and rear 18.0" x 7.50" black steel wheels with chrome center caps
- P225/60WR18.0 BSW performance front and rear tires, matching full size spare tire

### Safety

- 4-wheel anti-lock braking system
- LED Daytime running lights, center high mounted stop light
- Multi-stage front airbags, supplemental front seat side air bags, supplemental side curtain front/rear side airbags
- Front height adjustable seatbelts with front pretensioners
- Immobilizer, panic alarm
- Rear back up camera

### Comfort and Convenience

- Dual zone front air conditioning, air filter, under seat ducts
- AM/FM/Satellite-prep, clock, seek-scan, MP3 decoder, external memory control, 6 speakers, window grid antenna, radio steering wheel controls
- 1st row LCD monitors
- Cruise control with steering wheel controls, tilt steering column
- Power door locks with 2 stage unlock, key fob (all doors) keyless entry, power remote trunk/hatch/door release, power remote fuel release, child safety rear door locks, fuel filler door power release

- One 12V DC power outlet, driver foot rest, retained accessory power, wireless phone connectivity
- Digital/analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, oil temperature gauge, transmission fluid temp gauge, engine hour meter, compass, exterior temp, systems monitor, redundant digital speedometer, trip odometer, trip computer
- Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, low washer fluid, lighting malfunction, door ajar, trunk ajar, service interval, brake fluid, turn signal on, tire specific low tire pressure, transmission fluid temp
- Leather/metal-look steering wheel with tilt and telescopic adjustment
- Power front and rear windows with light tint, driver and passenger 1-touch down
- Variable intermittent front windshield wipers with heated fluid reservoir, rear window defroster
- Sun visors with illuminated vanity mirrors
- Day-night rearview mirror
- Glove box light, trunk light, under hood light, manually actuated dome light
- Partial floor console, mini overhead console with storage, locking glove box with light, front and rear cup holders, Instrument panel bin, driver and passenger door bins, rear door bins
- Carpeted cargo floor, cargo light

### Seating and Interior

- Seating capacity of 5
- Bucket front seats with adjustable anti-whiplash head restraints
- 8-way adjustable (6-way power) driver seat
- 4-way adjustable passenger seat
- Rear bench seat with 2 fixed rear head restraints
- Cloth faced front seats with plastic back material
- Cloth faced rear seats with cloth back material
- Vinyl door trim insert, full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

### Exterior Features

- Side impact beams, galvanized steel/aluminum body material
- Black side window moldings
- Body-colored door handles
- Black grille
- Driver and passenger power remote folding outside mirrors
- Front and rear body-colored bumpers
- Projector beam halogen fully automatic headlamps with delay-off feature
- Additional exterior lights include under hood light, remote activated perimeter/approach lights
- Clear coat monotone paint

### Dodge Charger Pursuit Factory Warranty

Basic.....36 months/ 36,000 miles  
 Powertrain ....60 months/100,000 miles  
 Corrosion Perforation.....All Panels, 36 months  
 Corrosion Perforation.....Outer Panels, 60 months

## 2018 Dodge Charger Pursuit – Option List

### LDDE48 27A RWD

#### Base Car - V6 Engine, RWD

3.6 Liter V6 Engine, 300 HP,  
264 lb-ft. of torque  
50 State Emissions  
5-Speed W5A580 Automatic  
Transmission  
Column Mount Gear Shift  
Lever  
2.62 Rear Axle Ratio  
18 x 7.5 Black Steel Wheels  
with Chrome Center Caps  
P225/60R18 BSW  
Performance Tires  
Power Windows-Locks-Mirrors  
Cruise Control  
5" Touch Screen Display  
UConnect 5.0 Radio,  
AM/FM/BT  
Black Vinyl Floor Covering  
Mini (half) Floor Console  
Center Dome Lamp  
Four Key Fobs with Proximity  
Keyless Entry and Keyless Go  
Secure Park (Key Fob must be  
present for idling vehicle to be  
driven)

### LDDE48 29A AWD Upgrade Base Car with V8 Engine and All Wheel Drive

5.7 Liter V8 Engine, 370 HP, 395 lb-ft. of torque  
3.07 Rear Axle Ratio  
230MM Rear Axle  
(other specifications same as Base Car detailed above)

**TYL P245/55R18 BSW Performance Tires**

**CKJ Black Vinyl Floor Covering**

**LBG Front Overhead Reading/Map Lamps**  
*Mounted between sun visors. These lamps will light  
when a door is opened, but interior light switch can be  
set to off position so they do not.*

**AWC Fleet Safety Group**  
Blind Spot & Cross Path Detection, Rear Park  
Assist

**AHM Convenience Group**  
4-Way Power Front Passenger  
Seat  
Power Adjustable Pedals

**GUK Heated Exterior Mirrors**

**AYJ Max Flow Package**

**GXA Entire Fleet Key-Alike (FREQ 2)**  
*Includes 4 additional key fobs for a  
total of 8 key fobs.*

**AYE Patrol Package Base Prep**  
Front & Rear Wire Harness  
Power Distribution Center  
Siren Speaker & Bracket  
Trunk Tray & Cooling Fan

**CW6 Deactivate Rear Door Interior  
Handles and Window Switches**  
*Includes bagged parts kit to reactivate  
rear door interior handles & window  
switches.*

**CUG Police Floor Console**

**CBT Steel Seat Back Panel Inserts**

**XDV Driver Side Ballistic Door Panel**  
**XDG Passenger Side Ballistic Door Panel**

**LNK Left & Right LED Spot Lamps, black  
 housings**

**M2C White Graphics Wrap – All Four  
Doors**

**M3G White Graphics Wrap – Roof**

**PX8 Pitch Black**

**Service Manuals on CD**  
**2018 Model Year (PN 81-270-18078-CD)**

## 2018 (or 2017) Dodge Durango Special Service – Specifications

### All Standard Features, to include at a minimum:

- 12-volt Auxiliary Power Outlet
- Air Conditioning
- 220 amp alternator
- Upgraded heavy-duty braking package
- Console
- Floor Mats
- Front and rear lighting w/red-white dome lamps
- Tilt/telescoping steering wheel
- Uconnect
- Heavy-Duty engine cooling
- Heavy-Duty oil cooler and water pump
- Spot Light wiring prep
- Automatic tri-zone temperature control
- Advanced air bags
- Head restraints
- 4-wheel ABS
- Rain brake support
- Trailer sway control

### 2018 (or 2017) Dodge Durango Special Service – Required Option List:

- 5.7L V-8 with Fuel Saver technology and VVT
  - o All Wheel Drive
  - o 800 amp battery
  - o Skid Plate Group
- Class IV trailer towing
- Park View Rear Back-up Camera
- BLACK exterior

### Additional options NOT REQUIRED - only if available from factory:

- Black vinyl floor covering
- Four key fobs with proximity
- Entire fleet key-alike (FREQ 2)
- Keyless Entry and Keyless Go
- Secure park
- Patrol Package Base Prep
- Deactivate rear door interior handles and window switches
- Driver and Passenger side ballistic door panels
- Left and Right LED spotlights, black housings
- White Graphics Wrap – all four doors AND roof
- Appropriate Service manual on CD

THURSTON CHRYSLER DODGE JEEP RAM  
4 THURSTON WAY  
UKIAH, CA 954827300

# Configuration Preview

**Date Printed:** 2017-12-16 2:04 PM **VIN:**  
**Estimated Ship Date:** **VON:**  
**Quantity:** 1  
**Status:** BA - Pending order  
**FAN 1:** 000D6 CITY OF UKIAH,  
CALIFORNIA  
**FAN 2:**  
**Client Code:**  
**Bid Number:** TB8054  
**PO Number:**

**Sold to:** THURSTON CHRYSLER DODGE JEEP RAM  
(26987)  
4 THURSTON WAY  
UKIAH, CA 954827300  
**Ship to:** THURSTON CHRYSLER DODGE JEEP RAM (26987)  
4 THURSTON WAY  
UKIAH, CA 954827300

**Vehicle:** 2018 DURANGO SPECIAL SERVICE AWD (WDEE75)

|                          | Sales Code | Description                          | MSRP(USD) |
|--------------------------|------------|--------------------------------------|-----------|
| <b>Model:</b>            | WDEE75     | DURANGO SPECIAL SERVICE AWD          | 34,195    |
| <b>Package:</b>          | 25X        | Customer Preferred Package 25X       | 0         |
|                          | EZH        | 5.7L V8 HEMI MDS VVT Engine          | 2,995     |
|                          | DFK        | 8-Spd Auto 8HP70 Trans (Buy-US)      | 0         |
| <b>Paint/Seat/Trim:</b>  | PXJ        | DB Black Crystal Clear Coat          | 0         |
|                          | APA        | Monotone Paint                       | 0         |
|                          | *H7        | Cloth Low-Back Bucket Seats          | 0         |
|                          | -X9        | Black                                | 0         |
| <b>Options:</b>          | 4DH        | Prepaid Holdback                     | 0         |
|                          | 4ES        | Delivery Allowance Credit            | 0         |
|                          | MAF        | Fleet Purchase Incentive             | 0         |
|                          | ADL        | Skid Plate Group                     | 295       |
|                          | YEP        | Manuf Statement of Origin            | 0         |
|                          | AHX        | Trailer Tow Group IV                 | 995       |
|                          | 5N6        | Easy Order                           | 0         |
|                          | 4FM        | Fleet Option Editor                  | 0         |
|                          | 4FT        | Fleet Sales Order                    | 0         |
|                          | 171        | Zone 71-Los Angeles                  | 0         |
|                          | 4EA        | Sold Vehicle                         | 0         |
| <b>Non Equipment:</b>    | 4FA        | Special Bid-Ineligible For Incentive | 0         |
| <b>Bid Number:</b>       | TB8054     | Government Incentives                | 0         |
| <b>Discounts:</b>        | YG1        | 7.5 Additional Gallons of Gas        | 0         |
| <b>Destination Fees:</b> |            |                                      | 1,095     |

**Total Price:** 39,575

**Order Type:** Fleet **PSP Month/Week:**  
**Scheduling Priority:** 1-Sold Order **Build Priority:** 99  
**Customer Name:**  
**Customer Address:** USA  
**Instructions:**

**Note:** This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**THURSTON CHRYSLER DODGE JEEP RAM**  
**4 THURSTON WAY**  
**UKIAH, CA 954827300**

**Configuration Preview**

|                                             |                    |                                          |                     |                                    |
|---------------------------------------------|--------------------|------------------------------------------|---------------------|------------------------------------|
| <b>Date Printed:</b>                        | 2017-12-16 1:49 PM | <b>VIN:</b>                              | <b>Quantity:</b>    | 1                                  |
| <b>Estimated Ship Date:</b>                 |                    | <b>VON:</b>                              | <b>Status:</b>      | BA - Pending order                 |
|                                             |                    |                                          | <b>FAN 1:</b>       | 000D6 CITY OF UKIAH,<br>CALIFORNIA |
|                                             |                    |                                          | <b>FAN 2:</b>       |                                    |
|                                             |                    |                                          | <b>Client Code:</b> |                                    |
|                                             |                    |                                          | <b>Bid Number:</b>  | TB8054                             |
|                                             |                    |                                          | <b>PO Number:</b>   |                                    |
| <b>Sold to:</b>                             |                    | <b>Ship to:</b>                          |                     |                                    |
| THURSTON CHRYSLER DODGE JEEP RAM<br>(26987) |                    | THURSTON CHRYSLER DODGE JEEP RAM (26987) |                     |                                    |
| 4 THURSTON WAY                              |                    | 4 THURSTON WAY                           |                     |                                    |
| UKIAH, CA 954827300                         |                    | UKIAH, CA 954827300                      |                     |                                    |

**Vehicle:** **2018 CHARGER POLICE AWD (LDEE48)**

|                         | Sales Code | Description                          | MSRP(USD) |
|-------------------------|------------|--------------------------------------|-----------|
| <b>Model:</b>           | LDEE48     | CHARGER POLICE AWD                   | 36,750    |
| <b>Package:</b>         | 29A        | Customer Preferred Package 29A       | 0         |
|                         | EZH        | 5.7L V8 HEMI MDS VVT Engine          | 0         |
|                         | DGJ        | 5-Speed Auto W5A580 Transmission     | 0         |
| <b>Paint/Seat/Trim:</b> | PX8        | Pitch Black Clear Coat               | 0         |
|                         | APA        | Monotone Paint                       | 0         |
|                         | *C8        | HD Cloth Bucket & Rear Bench Seats   | 0         |
|                         | -X9        | Black                                | 0         |
| <b>Options:</b>         | MAF        | Fleet Purchase Incentive             | 0         |
|                         | TBH        | Full Spare Tire Relocation Bracket   | 145       |
|                         | YEP        | Manuf Statement of Origin            | 0         |
|                         | GXA        | Entire Fleet Alike Key (FREQ 2)      | 140       |
|                         | AYJ        | Max Flow Package                     | 150       |
|                         | AHM        | Convenience Group I                  | 480       |
|                         | LNF        | Black Left Spot Lamp                 | 210       |
|                         | LBG        | Front Reading/Map Lamps              | 75        |
|                         | TYL        | 245/55R18 BSW Performance Tires      | 180       |
|                         | M3G        | White Roof Graphics                  | 270       |
|                         | M2C        | White Graphics - All Doors           | 945       |
|                         | LNK        | LED Spot Lamps                       | 150       |
|                         | XDG        | Passenger Side Ballistic Door Panel  | 2,350     |
|                         | XDV        | Drive Side Ballistic Door Panel      | 2,350     |
|                         | CBT        | Steel Seat Back Panel Inserts        | 135       |
|                         | CUG        | Police Floor Console                 | 465       |
|                         | CW6        | Deactivate Rear Doors/Windows        | 75        |
|                         | AYE        | Patrol Package Base Prep             | 2,000     |
|                         | AWC        | Fleet Safety Group                   | 595       |
|                         | 4DH        | Prepaid Holdback                     | 0         |
|                         | 4ES        | Delivery Allowance Credit            | 0         |
|                         | 5N6        | Easy Order                           | 0         |
|                         | 4FM        | Fleet Option Editor                  | 0         |
|                         | 4FT        | Fleet Sales Order                    | 0         |
|                         | 171        | Zone 71-Los Angeles                  | 0         |
|                         | 4EA        | Sold Vehicle                         | 0         |
| <b>Non Equipment:</b>   | 4FA        | Special Bid-Ineligible For Incentive | 0         |

**Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.**



|                          |        |                                     |       |
|--------------------------|--------|-------------------------------------|-------|
| <b>Bid Number:</b>       | TB8054 | Government Incentives               | 0     |
| <b>Discounts:</b>        | 3B7    | Officer Protection Package Discount | -595  |
|                          | YGF    | 8 Additional Gallons of Gas         | 0     |
| <b>Destination Fees:</b> |        |                                     | 1,095 |

**Total Price:** 47,965

|                             |              |                        |    |
|-----------------------------|--------------|------------------------|----|
| <b>Order Type:</b>          | Fleet        | <b>PSP Month/Week:</b> |    |
| <b>Scheduling Priority:</b> | 1-Sold Order | <b>Build Priority:</b> | 99 |
| <b>Customer Name:</b>       |              |                        |    |
| <b>Customer Address:</b>    |              |                        |    |
|                             | USA          |                        |    |
| <b>Instructions:</b>        |              |                        |    |

**Note:** This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

## ATTACHMENT 2

| <b>BID RESULTS</b>                     |                                     |                                  |                                                                 |
|----------------------------------------|-------------------------------------|----------------------------------|-----------------------------------------------------------------|
| <b>Dodge Police Vehicles</b>           |                                     |                                  |                                                                 |
| <b>Request E29904-01 and E29904-02</b> |                                     |                                  |                                                                 |
| <b>January 5, 2018</b>                 |                                     |                                  |                                                                 |
| <b>E29904-01</b>                       |                                     |                                  |                                                                 |
| <b>Vendor</b>                          | <b>Description</b>                  | <b>Bid Price (including tax)</b> | <b>Elk Grove Dodge - State Contract Pricing (Including Tax)</b> |
| <b>Thurston</b>                        | 2018 Dodge Charger - 2 each         | \$72,512.50                      | \$82,516.73                                                     |
|                                        |                                     |                                  |                                                                 |
| <b>E29904-02</b>                       |                                     |                                  |                                                                 |
| <b>Vendor</b>                          | <b>Description</b>                  | <b>Bid Price (including tax)</b> | <b>Elk Grove Dodge - State Contract Pricing (Including Tax)</b> |
| <b>Thurston</b>                        | 2018 Dodge Charger - 1 each         | \$36,253.10                      | \$41,258.37                                                     |
|                                        | 2018 Dodge Durango SSV SUV - 1 each | \$32,711.31                      | \$31,903.00                                                     |
|                                        | <i>TOTAL</i>                        | <i>\$68,964.41</i>               | <i>\$73,161.37</i>                                              |

## City of Ukiah

### Fleet Vehicle Justification

---

**Proposed Vehicle:** Police Patrol Car

**Department:** Police

**Area of use:** Patrol

**Prepared by:** Justin Wyatt

#### 1 VEHICLE PURPOSE

##### Need for vehicle within Department fleet

*The Ukiah Police Department maintains a fleet of 7 shared & marked Police vehicles, 3 shared & marked Community Service Officer vehicles, 4 marked K9 patrol vehicles, 5 detective vehicles, an unmarked special enforcement vehicle, and 4 administrative vehicles, for a total of 24 police specific vehicles.*

*These vehicles are equipped with safety equipment, radios, lights and sirens, provide transportation for police services and are authorized for emergency response and pursuit activities.*

*The department currently deploys as many as 5 uniformed patrol officers a shift and 7 shared vehicles are currently within the fleet, to allow for scheduled maintenance activities, unanticipated mechanical failures, and emergencies which may require the deployment of additional personnel.*

#### 2 REPLACEMENT JUSTIFICATION

##### 2.1 Current Vehicle

##### Description, Mileage, Funding Source and Market Value

*Vehicle #3105 is a 2001 Ford Explorer and has over 200,335 miles. The blue book trade-in value of this vehicle is estimated to be less than \$1000.00. This vehicle has been in service with the department's fleet as an administrative vehicle and used for transportation to and from out of the area trainings, since being purchased using general fund account dollars.*

*Vehicle #4114 is a 2005 Ford Crown Victoria Police Interceptor and has nearly 110,000 miles. The blue book trade-in value of this vehicle is estimated to be less than \$1000.00. This vehicle has been in service with the department's fleet as a marked patrol car and subsequently re-purposed as a marked CSO vehicle, since being purchased using general fund account dollars.*

## 2.2 Maintenance Costs

### Overall Condition, Maintenance Costs, Out of Service Time, Parts Availability, and Associated Safety Issues

#### Overall Mechanical Condition:

*Vehicle #3105 is a high-mileage vehicle and has experienced increasing mechanical failures and has exceeded its expected term of mechanical reliability.*

*Vehicle #4114 has significant mileage of high demand police activities. After 100,000 miles police vehicles begin to suffer from cracked frames and other significant structural and suspension issues as well as repeated, significant mechanical failures.*

#### Maintenance Costs:

*Vehicle maintenance records indicate the department has spent \$4756.42 in parts and labor properly equipping and maintaining vehicle #3105 over the life of the vehicle.*

*Vehicle maintenance records indicate the department has spent \$7612.33 in parts and labor properly equipping and maintaining vehicle #4114 over the life of the vehicle.*

#### Out of Service Time:

*Vehicle #3105 was out of service a total of 440.5 hours, and vehicle #4114 was out of service a total of 725 hours.*

#### Parts Availability:

*Most parts are still available for both vehicles of their respective model year. The Ford Crown Victoria Police Interceptor is no longer in production.*

#### Associated Safety Issues:

*If sold at auction, potential buys should be made aware of the age and mileage.*

## Shared Resources

*Police Pursuit rated vehicles are specific purpose vehicles, with legislated specifications for emergency driving applications. A review of the City fleet was conducted and no other vehicle exists for this purpose.*

### 3 PROPOSED VEHICLE SPECIFICATIONS

#### Proposed Vehicle Specifications

*Police pursuit rated vehicles are tested and evaluated in California by the Los Angeles County Sheriff's Department, and by the Michigan State Police. Certified emergency response and special purpose vehicles include a number of additional safety measures to protect occupants in emergency response situations.*

*The Dodge Charger Pursuit and Dodge Durango Special Purpose Vehicle are designed with the latest safety features, to include; comprehensive and sophisticated air-bag systems, crash and roll-over impact worthiness, ballistic door panels, and reverse sensing systems.*

*See Specification Sheets*

### 4 ALTERNATIVE FUEL AND CARB REGULATIONS

#### 4.1 Alternative Fuels Availability

#### Proposed Vehicle Alternative Fuels Availability

*Staff continues to research the feasibility of deploying alternative fuel marked patrol vehicles. While many alternative fuel vehicles are now available, their deployment as an emergency response vehicle is not yet practical.*

*Dodge has developed these vehicles to be Flex-Fuel compliant, which if offered in our area may serve as an alternative in the future.*

#### 4.2 CARB STANDARDS

#### CARB STANDARDS

CARB regulations do not apply to this purchase





## AGENDA SUMMARY REPORT

**SUBJECT:** Adopt a Resolution Declaring the Council's Intention to Supervise and Regulate the Design, Construction, Operation, Enlargement, Replacement, and Removal of Recycled Water Storage at the Ukiah Wastewater Treatment Plant

**DEPARTMENT:** Water Resources

**PREPARED BY:** Jarod Thiele

**ATTACHMENTS:**

[Attachment 1 - Proposed Resolution](#)

**Summary:** Council will consider adopting a resolution declaring the Council's intention to supervise and regulate the design, construction, operation, enlargement, replacement and removal of recycled water storage at the Ukiah Wastewater Treatment Plant.

**Background:** City of Ukiah ("City") owns and operates the Ukiah Wastewater Treatment Plant (WWTP) which treats wastewater for the City and the Ukiah Valley Sanitation District (UVSD). The Recycled Water Storage Pond is an essential part of the Ukiah Recycled Water Project and the design, construction, operation and maintenance of the proposed storage pond is necessary for the City to supply sufficient recycled water to users within the City and the Ukiah Valley. The pond will store tertiary treated water produced during winter months for use during the irrigation season.

**RECOMMENDED ACTION:** Adopt a resolution declaring the Council's intention to supervise and regulate the design, construction, operation, enlargement, replacement and removal of recycled water storage at the Ukiah Wastewater Treatment Plant.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

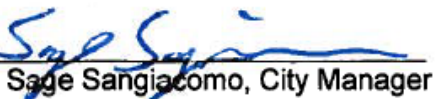
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Sean White, Water Resources Director

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**Discussion:** The Division of Safety of Dams (DSOD) regulates dams and reservoirs in the State of California pursuant to Section 6025 of the California Water Code (CWC).

If the dam height is more than 6 feet and it impounds 50 acre-feet or more of water, or if the dam is 25 feet or higher and impounds more than 15 acre-feet of water, it will be under our jurisdictional oversight, unless it is exempted.

Wastewater treatment and storage pond construction as part of a wastewater control facility which are 15 feet or less in height, have a maximum storage capacity of 1500 acre-feet or less, and are off-stream are exempt.

In order to utilize this exemption, the operating public agency must adopt a resolution (Attachment 1) declaring its intent to utilize the exemption.

**RESOLUTION 2018 –****RESOLUTION OF THE CITY OF UKIAH COUNCIL DECLARING THE COUNCIL'S INTENTION TO SUPERVISE AND REGULATE THE DESIGN, CONSTRUCTION, OPERATION, ENLARGEMENT, REPLACEMENT, AND REMOVAL OF RECYCLED WATER STORAGE AT THE UKIAH WASTEWATER TREATMENT PLANT**

**WHEREAS**, City of Ukiah ("City") owns and operates the Ukiah Wastewater Treatment Plant ("UWWTP") at 300 Plant Road, Ukiah, which collects and treats wastewater for the City and the Ukiah Valley Sanitation District; and

**WHEREAS**, the Ukiah Recycled Water Project ("Project") includes a "Recycled Water Storage Pond" which is an essential part of the design, construction, operation, and maintenance of the Project. The Project is necessary for the City to supply sufficient recycled water to users within the City and the Ukiah Valley; and

**WHEREAS**, the regulation of dams and reservoirs in the State of California is exclusively by the State pursuant to Section 6025 of the California Water Code (CWC); and

**WHEREAS**, the requirements for State regulation and supervision of the safety of dams shall not be applicable to wastewater treatment and storage pond construction as part of a wastewater control facility that meets the requirements of Section 6025.5 of the CWC.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council, as follows:

**Section 1.** The Council finds and determines that said Recycled Water Storage Pond will be designed, constructed, and operated to standards adequate to protect life and property, and that the Council shall supervise and regulate the design, construction, operation, enlargement, replacement, and removal of the ponds after the effective date of this resolution;

**Section 2.** The City Council finds and determines that the proposed Recycled Water Storage Pond shall (1) have a maximum height of 15 feet or less above the existing ground surface level and a maximum storage capacity of 1,500 acre-feet or less and (2) be designed and constructed under the supervision of a registered Civil Engineer, and (3) is not across a stream channel or water course in compliance with Section 6025.5 (c) of the CWC;

**Section 3.** The declarations contained herein are made solely for the purpose of establishing compliance with the requirements of Section 6025.5(b) of the CWC. Such findings and declarations do not bind the Council to make any expenditure, incur any indebtedness, or to proceed with the Project.

**Section 4.** This Resolution shall take effect immediately upon its adoption by the City Council and the Council Minutes shall document and certify the vote adopting this Resolution.

**PASSED AND ADOPTED** this 21<sup>st</sup> day of February, 2018, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Kevin Doble, Mayor

ATTEST:

---

Kristine Lawler, City Clerk



## AGENDA SUMMARY REPORT

**SUBJECT:** Adoption of Resolution Removing On-Street Parking at 1346 South State Street

**DEPARTMENT:** Public Works

**PREPARED BY:** Rick Seanor

**ATTACHMENTS:**

[Attachment 1 - Resolution and Location Map](#)

**Summary:** This report recommends establishing a no parking zone at 1346 South State Street.

**Background:** The Traffic Engineering Committee (TEC) reviewed a request from Ms. Traci Boyl, Executive Director of Plowshares, to establish a no parking zone along Plowshares frontage at 1346 South State Street.

**Discussion:** Ms. Boyl noted that vehicles which park along the Plowshares frontage make it difficult to see oncoming southbound traffic. In addition, Ms. Boyl noted that Plowshares provides ample off-street parking for those visiting Plowshares. The proposed no parking zone will extend 20 feet north of the fire hydrant located near the north end of the Plowshares property. There will be a net loss of four on-street parking spaces as a result of the proposed no parking zone. The TEC reviewed this item at its meeting of February 13, 2018, and recommended approval of the no parking zone to the City Council. Please refer to Attachment 1, Exhibit A for the photomap showing the location of the proposed no-parking zone.

Staff recommends adoption of the resolution establishing the no-parking zone at 1346 South State Street.

**RECOMMENDED ACTION:** Adopt resolution removing on-street parking at 1346 South State Street.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

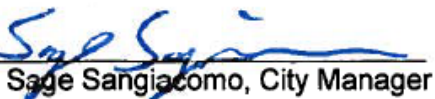
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Sage Sangiacomo, City Manager; Tim Eriksen, Public Works Director / City Engineer; Traci Boyl, Executive Director - Plowshares

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager





**RESOLUTION NO. 2018-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH REMOVING 135 LINEAL FEET OF ON-STREET PARKING AT 1346 SOUTH STATE STREET**

**WHEREAS**, the City Council may by resolution designate portions of streets upon which the standing, parking, or stopping of vehicles is prohibited or restricted pursuant to Article 11, Chapter 1, Division 8 of the Ukiah City Code; and

**WHEREAS**, the Traffic Engineering Committee (Traffic Engineer) considered the request to establish a no parking zone at 1346 South State Street at its meeting on February 13, 2018; and

**WHEREAS**, the Traffic Engineer recommends the request to establish a no parking zone at 1346 South State Street as shown on the location map, Exhibit "A".

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the City Council of the City of Ukiah does establish a no parking zone at 1346 South State Street. The City Engineer shall direct installation of signage and curb painting as necessary;

**PASSED AND ADOPTED** this 21st day of February 2018, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Kevin Doble, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk

View West - 1346 S. State St.

Proposed No Parking



Proposed No Parking

0 100 200 Feet

This map is a guide. Every reasonable effort has been made to ensure the accuracy of the map and data provided. Parcel lines are not intended to represent surveyed data.





## AGENDA SUMMARY REPORT

**SUBJECT:** Approve Assignment of Contract with Public Financial Management, Inc. for Financial Advisory Services to PFM Financial Advisors LLC

**DEPARTMENT:** Finance

**PREPARED BY:** Mary Horger

**ATTACHMENTS:**

[Attachment 1 - Agenda Summary Report 7/16/08 11b](#)

[Attachment 2 - COU No. 1213194](#)

[Attachment 3 - Notice of Assignment of Contract for Financial Advisory Services](#)

**Summary:** Council will consider the approval of assigning the current contract with Public Financial Management, Inc. for financial advisory services to PFM Financial Advisors LLC.

**Background:** On July 16, 2008, Council authorized the Executive Director/City Manager to negotiate and execute a contract for financial advisory services for both the City of Ukiah and the Ukiah Redevelopment Agency with Public Financial Management, Inc. (PFMI). Please see Attachment 1 for a copy of the original agenda summary report.

As a result, an agreement was entered. Please see Attachment 2 for a copy of the agreement. Since that time, PFMI has been providing financial advisory services as needed, including investment advisory services.

**RECOMMENDED ACTION:** Approve assignment of contract with Public Financial Management, Inc. for financial advisory services to PFM Financial Advisors LLC.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

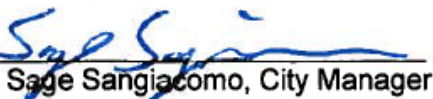
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** Contract 1213194

**COORDINATED WITH:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; Daniel Buffalo, Finance Director

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

**Discussion:** On January 30, 2018, staff received a Notice of Assignment (Attachment 3) for the existing contract to PFM Financial Advisors LLC (PFMFA).

Congress passed the Dodd-Frank financial reform bill as part of the legislation aimed at mitigating the causes of the “Great Recession” of almost a decade ago. These reforms were aimed primarily at Wall Street and commercial banking. As part of that, the law expanded the jurisdiction of the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board to require regulation of independent financial advisory firms, such as Public Financial Management (PFM). The part of their firm that advises on debt issuance came under a new regulatory regime that was initiated about two years ago. For example, all of their advisors are now required to pass the Series 50 examination in order to practice, which they have done. In order to meet all of the regulatory requirements, they had to reorganize the company and did so under the name PFM Financial Advisors LLC. The substance and nature of the services that they provide to the City and their other clients will not change as they are simply providing those services under the new legal name. This is the reason for the assignment that has been requested.

ITEM NO. 11b  
 DATE: July 16, 2008

**CITY OF UKIAH AND UKIAH REDEVELOPMENT AGENCY  
 AGENDA SUMMARY REPORT**

**SUBJECT: AUTHORIZE THE EXECUTIVE DIRECTOR/CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOR FINANCIAL ADVISORY SERVICES FOR THE CITY OF UKIAH AND THE UKIAH REDEVELOPMENT AGENCY WITH PUBLIC FINANCIAL MANAGEMENT, INC.**

On occasion the Ukiah Redevelopment Agency and the City of Ukiah encounter circumstances wherein the Agency and the City need specific financial expertise that can be available on an as-needed / retainer basis. In order to fulfill this need, the RDA and the Finance Department staff developed a list of services. The services that were identified include, but are not limited to the following:

1. Issuance of bonds, including assistance in hiring a finance team, scheduling of team activities, analysis of financing alternatives, coordination and production of bond documents, management of timing of transaction relative to market conditions, management of credit enhancement and rating strategy, pricing of bonds, and management of the bond sale and closing.
2. Analysis and advice with respect to alternative redevelopment strategies for the City, including analysis of costs, benefits, timing and other impacts for various projects.
3. Assistance in the coordination of redevelopment and financing activities with other public bodies, including the school district, the County and others.
4. Assistance with respect to the Agency's low and moderate income housing activities, including analysis of alternative strategies, development of relationships with affordable housing developers, assistance in structuring financing for projects (which may also utilize forms of tax-exempt financing).
5. Advise to the Agency on the structuring and implementation of public-private partnerships that are needed to achieve redevelopment objectives. These may include the use of both regulatory mechanisms and financial incentives such as public financing tools, to assist in achieving the Agency's objectives.
6. Any and all other services needed to assist the Agency in development and implementation of strategies needed to achieve its objectives.

**Continued on Page 2**

**RECOMMENDED ACTION: Authorize the City Manager/Executive Director to negotiate and execute a professional services agreement for financial advisory services from PFM, Inc.**

**ALTERNATIVE AGENCY POLICY OPTIONS:**

1. Determine agreement requires revision and remand to staff with direction.
2. Determine approval of agreement is inappropriate at this time and remand to staff with direction.

|                   |                                                                                                                                                                   |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Citizen Advised:  | N/A                                                                                                                                                               |
| Requested by:     | N/A                                                                                                                                                               |
| Prepared by:      | Cathleen Moller, Economic Development Manager                                                                                                                     |
| Coordinated with: | Jane Chambers, Executive Director, Gordon Elton, Director of Finance, Jan Newell, Finance Controller, and Sage Sangiacomo, Director of Community/General Services |
| Attachments:      | <ol style="list-style-type: none"> <li>1. PFM's Proposal</li> <li>2. Draft Financial Advisory Services Agreement</li> <li>3. Evaluation Criteria</li> </ol>       |

APPROVED: \_\_\_\_\_  
 Jane Chambers, City Manager/Executive Director



An RFP was sent to all qualified Financial Advisory Firms in the region and the City received five (5) proposals. An evaluation process was conducted rating each firm's responses to the criteria listed in the RFP. A multi-staff review of the submitted proposals unanimously ranked PFM as the most qualified firm to provide the requested scope of services needed by the City and the Agency. PFM's proposal demonstrated capacity to support redevelopment and other municipal financial activities. In addition, PFM has teamed with Seifel Consulting to provide specialized redevelopment project/program analysis when needed.

There is no immediate cost related to the agreement. Expenditures will be incurred only upon utilization of services as authorized by the City and the URA upon budget availability. Current rates for services range from \$80 to \$275 per hour depending on the level of work requested. Under the conditions of the agreement, the Associates are authorized to provide services to the Agency and the City under supervision of Mr. Robert Gamble, Managing Director.

The Proposal for Financial Advisory Services is included as Attachment "A", a draft professional services contract is included as Attachment "B" and evaluation criteria is included as Attachment "C" for review.

C#1213194

P.O.# 038711

**AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES  
FOR FINANCIAL ADVISORY SERVICES**

This Agreement is entered in Ukiah, California, on **July 17, 2008**, among the CITY OF UKIAH, CALIFORNIA, hereinafter referred to as "City," the Ukiah Redevelopment Agency, hereinafter referred to as "Agency" and **PUBLIC FINANCIAL MANAGEMENT, INC.** hereinafter referred to as "Consultant," a corporation organized and in good standing under the laws of the State of California.

**RECITALS**

This Agreement is predicated on the following facts:

- a. City/Agency requires consulting services related to Financial Advisory Services.
- b. Consultant represents that it has the qualifications, skills, experience, and expertise, and possesses the proper and licenses to provide these services, and is willing to provide them according to the terms of this Agreement.
- c. City/Agency and Consultant agree upon the Scope-of-Work and Work Schedule attached hereto as Attachment "A" describing contract provisions for the project and setting forth the completion dates for the various services to be provided pursuant to this Agreement.

**AGREEMENT**

**1.0 DESCRIPTION OF PROJECT**

- 1.1 The Project is described in detail in the attached Scope-of-Work (Attachment "A" from PFM's Proposal for Financial Advisory Services, pages 36 - 40).

**2.0 SCOPE OF SERVICES**

- 2.1 As set forth in Attachment "A".
- 2.2. Additional Services. Additional services, if any, shall only proceed upon written agreement between City, Agency and Consultant. The written Agreement shall be in the form of an Amendment to this Agreement.

**3.0 CONDUCT OF WORK**

- 3.1 Term. The term of this agreement begins on the Effective Date and shall continue for an indefinite term and until terminated in accordance with paragraph 7.8.
- 3.2 Time of Completion. Consultant shall commence performance of services as required by the Scope-of-Work upon receipt of a Notice to Proceed from the City and/or the Agency. Consultant shall complete each task to the City's or the Agency's reasonable satisfaction, even if contract disputes arise or Consultant contends it is entitled to further compensation.

#### 4.0 COMPENSATION FOR SERVICES

- 4.1 Basis for Compensation. For the performance of the professional services of this Agreement, Consultant shall be compensated on a time and expense basis as per the Schedule of Fees in attachment "B". The specifics of the requested services, time frame and costs will be established with each service requested by the City or the Agency under the Scope of Work identified in Attachment "A". Labor charges shall be based upon hourly billing rates for the various classifications of personnel employed by the Consultant to perform the Scope of Work as set forth in Attachment "B". When applicable and authorized by the City or the Agency, the Consultant may also charge for reimbursable expenses related to services performed for the City or the Agency including printing/reproduction, postage, travel, and long distance phone charges. Documentation of such expenses must be submitted with an invoice.
- 4.2 Changes. Should changes in compensation be required because of changes to the Scope-of-Work of this Agreement, the parties shall agree in writing to any changes in compensation. "Changes to the Scope-of-Work" means different activities than those described in Attachment "A" and not additional time to complete those activities than the parties anticipate on the date they entered this Agreement.
- 4.3 Sub-contractor Payment. The use of sub-consultants or other services to perform a portion of the work of this Agreement shall be approved by City or Agency prior to commencement of work.
- 4.4 Terms of Payment. Payment to Consultant for services rendered in accordance with this contract shall be based upon submission of monthly invoices for the work satisfactorily performed prior to the date of the invoice less any amount already paid to consultant, which amounts shall be due and payable thirty (30) days after receipt by City/Agency. The invoices shall provide a description of each item of work performed, the time expended to perform each task, the fees charged for that task, and the direct expenses incurred and billed for. Invoices shall be accompanied by documentation sufficient to enable City/Agency to determine progress made and to support the expenses claimed. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the legal rate prevailing at the principal place of business of the Consultant. Consultant retains the right to stop work if payments are not made in a timely manner.

#### 5.0 ASSURANCES OF CONSULTANT

- 5.1 Independent Contractor. Consultant is an independent contractor and is solely responsible for its acts or omissions. Consultant (including its agents, servants, and employees) is not the City's or the Agency's agent, employee, or representative for any purpose.

It is the express intention of the parties hereto that Consultant is an independent contractor and not an employee, joint venturer, or partner of Ukiah for any purpose whatsoever. Ukiah shall have no right to, and shall not control the manner or prescribe the method of accomplishing those services contracted to and performed by Consultant under this Agreement, and the general public and all governmental agencies regulating such activity shall be so informed. Those provisions of this Agreement that reserve ultimate authority in Ukiah have been inserted solely to achieve compliance with federal and state laws, rules, regulations, and interpretations thereof. No such provisions and no

other provisions of this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Consultant and Ukiah.

Consultant shall pay all estimated and actual federal and state income and self-employment taxes that are due the state and federal government and shall furnish and pay worker's compensation insurance, unemployment insurance and any other benefits required by law for himself and his employees, if any. Consultant agrees to indemnify and hold City and its officers, agents and employees harmless from and against any claims or demands by federal, state or local government agencies for any such taxes or benefits due but not paid by Consultant, including the legal costs associated with defending against any audit, claim, demand or law suit.

Consultant warrants and represents that it is a properly licensed professional or professional organization with a substantial investment in its business and that it maintains its own offices and staff which it will use in performing under this Agreement.

- 5.2 Conflict of Interest. Consultant understands that its professional responsibility is solely to City and Agency. Consultant has no interest and will not acquire any direct or indirect interest that would conflict with its performance of the Agreement. Consultant shall not in the performance of this Agreement employ a person having such an interest. If the City Manager/Agency Executive Director determines that the Consultant has a disclosure obligation under the City's/Agency's local conflict of interest code, the Consultant shall file the required disclosure form with the City Clerk within 10 days of being notified of the City Manager's/Agency's Executive Director's determination.

## 6.0 INDEMNIFICATION

- 6.1 Insurance Liability. Without limiting Consultant's obligations arising under Paragraph 6.2 Consultant shall not begin work under this Agreement until it procures and maintains for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

### A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO) Commercial General Liability Coverage Form No. CG 00 01 11 85.
2. ISO Form No. CA 0001 (Ed. 1/87) covering Automobile Liability, Code 1 "any auto" or Code 8, 9 if no owned autos and endorsement CA 0025.
3. Worker's Compensation Insurance as required by the Labor Code of the State of California and Employers Liability Insurance.
4. Errors and Omissions liability insurance appropriate to the consultant's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.

B. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Worker's Compensation and Employers Liability: Worker's compensation limits as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident.
4. Errors and Omissions liability: \$1,000,000 per occurrence.

C. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City/Agency. At the option of the City/Agency, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City/Agency, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
  - a. The City/Agency, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied or used by the Consultant, or automobiles owned, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope-of-protection afforded to the City/Agency, its officers, officials, employees or volunteers.
  - b. The Consultant's insurance coverage shall be primary insurance as respects to the City/Agency, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City/Agency, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.



- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City/Agency, its officers, officials, employees or volunteers.
- d. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the City/Agency, its officers, officials, employees and volunteers for losses arising from Consultant's performance of the work, pursuant to this Agreement.

3. Professional Liability Coverage

If written on a claims-made basis, the retroactivity date shall be the effective date of this Agreement. The policy period shall extend from July 18, 2008 to December 31, 2011.

4. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City/Agency.

E. Acceptability of Insurers

Insurance is to be placed with admitted California insurers with an A.M. Best's rating of no less than A- for financial strength, AA for long-term credit rating and AMB-1 for short-term credit rating.

F. Verification of Coverage

Consultant shall furnish the City/Agency with certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City/Agency. Where by statute, the City/Agency's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City/Agency before Consultant begins the work of this Agreement. The City/Agency reserves the right to require complete, certified copies of all required insurance policies, at any time. If Consultant fails to provide the coverages required herein, the City/Agency shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to Consultant that City/Agency has paid the premium.

G. Subcontractors

If Consultant uses subcontractors or sub-consultants, it shall cover them under its policies or require them to separately comply with the insurance requirements set forth in this Paragraph 6.1.

6.2 Indemnification. Notwithstanding the foregoing insurance requirements, and in addition thereto, Consultant agrees to indemnify the City/Agency for any claim, cost or liability that arises out of, or pertains to, or relates to the performance of services under this contract by Consultant, but this indemnity does not apply to liability for damages for death or bodily injury to persons, injury to property, or other loss, arising from the sole and active negligence or willful misconduct of the City/Agency.

"Indemnify," as used herein includes the expenses of defending against a claim and the payment of any settlement or judgment arising out of the claim. Defense costs include all costs associated with defending the claim, including, but not limited to, the fees of attorneys, investigators, consultants, experts and expert witnesses, and litigation expenses.

References in this paragraph to City/Agency or Consultant, include their officers, employees, agents, and subcontractors.

## 7.0 CONTRACT PROVISIONS

7.1 Ownership of Work. All documents furnished to Consultant by City/Agency and all documents or reports and supportive data prepared by Consultant under this Agreement are owned and become the property of the City/Agency upon their creation and shall be given to City/Agency immediately upon demand and at the completion of Consultant's services at no additional cost to City/Agency. Deliverables are identified in the Scope-of-Work, Attachment "A". All documents produced by Consultant shall be furnished to City/Agency in digital format and hardcopy. Consultant shall produce the digital format, using software and media approved by City/Agency.

7.2 Governing Law. Consultant shall comply with the laws and regulations of the United States, the State of California, and all local governments having jurisdiction over this Agreement. The interpretation and enforcement of this Agreement shall be governed by California law and any action arising under or in connection with this Agreement must be filed in a Court of competent jurisdiction in Mendocino County.

7.3 Entire Agreement. This Agreement plus its Attachment(s) and executed Amendments set forth the entire understanding between the parties.

7.4 Severability. If any term of this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in effect.

7.5 Modification. No modification of this Agreement is valid unless made with the agreement of both parties in writing.

7.6 Assignment. Consultant's services are considered unique and personal. Consultant shall not assign, transfer, or sub-contract its interest or obligation under all or any portion of this Agreement without City's or Agency's prior written consent.

7.7 Waiver. No waiver of a breach of any covenant, term, or condition of this Agreement shall be a waiver of any other or subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.

7.8 Termination. This Agreement may only be terminated by either party: 1) for breach of the Agreement; 2) because funds are no longer available to pay Consultant for services provided under this Agreement; 3) City/Agency has abandoned and does not wish to complete the project for which Consultant was retained; or 4) upon 30 days prior written notice to the other party by the party terminating the Agreement. A party shall notify the other party of any alleged breach of the Agreement and of the action required to cure the breach. If the non-breaching fails to cure the breach within the time specified in the notice, the contract shall be terminated as of that time. If terminated for lack of funds or abandonment of the project, the contract shall terminate on the date notice of termination is given to Consultant. City/Agency shall pay the Consultant only for services performed and expenses incurred as of the effective termination date. In such event, as a condition to payment, Consultant shall provide to City/Agency all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, subject to offset for any direct or consequential damages City/Agency may incur as a result of Consultant's breach of contract.

7.9 Confidentiality. Consultant hereby agrees that, except as necessary to provide the services required by this Agreement, it will not, without the prior consent of the City Manager, disclose or make any other use of information it receives from the City or in the course of performing its services for the City pertaining to the City's finances, financial condition, investments, investment decisions or similar information, or information which the City has identified as confidential.

7.10 Duplicate Originals. This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. When so signed, each such document shall be admissible in administrative or judicial proceedings as proof of the terms of the Agreement between the parties.

## 8.0 NOTICES

Whenever notice is permitted or required under the terms of this Agreement, it shall be deemed given when delivered by overnight courier, personal delivery, certified mail or fax or 48 hours after deposit in the United States Mail with proper first class postage affixed thereto. Notice may given to the address or fax number of each party as stated below:

CITY OF UKIAH/UKIAH REDEVELOPMENT AGENCY  
Economic Development Manager  
300 SEMINARY AVENUE  
UKIAH, CALIFORNIA 95482-5400  
FAX: 707-463-6201

Public Financial Management, Inc.  
50 California Street, Suite 2300  
San Francisco, CA 94111  
FAX: 415 982-4513

Either party may require notices to be sent or delivered to different addresses or fax numbers by giving written notice of the change as provided herein.

## 9.0 SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement the Effective Date:

## CONSULTANT

BY:  10/21/09  
 Bob Gamble Date  
 Senior Managing Consultant

IRS IDN Number: **231992164**

## CITY OF UKIAH/UKIAH REDEVELOPMENT AGENCY

BY:   
 Jane Chambers, Date  
 City Manager/Agency Executive Director

ATTEST.

  
 Linda Brown Date  
 City Clerk

APPROVED AS TO FORM:

  
 DAVID J. RAPPORT  
 City Attorney, City of Ukiah



## SCOPE OF WORK Attachment A

### Introduction and Background

Our approach for this work should be viewed as the second and third phases of the work undertaken in the fall of 2007. At that time, PFM and Seifel were engaged by the City to provide a framework and set of criteria for evaluating alternative approaches to providing the most programmatically effective and efficient utilization of the City's redevelopment capacity. Following the successful refunding of the City's existing tax increment bonds in the spring of 2007, it became clear that the City was in the position of having substantial tax increment bond capacity that could be invested to achieve the City's economic development and housing objectives. However, City staff wanted to ensure the most successful investment of those resources by providing a set of criteria and an analytical framework by which alternative uses of redevelopment funds could be considered.

Drawing upon our considerable experience in other jurisdictions, PFM and Seifel made a presentation to the Ukiah City Council in September of 2007. At that meeting, we provided the Council perspectives on and examples of a number of ways in which the City could most effectively re-invest its tax increment capacity. We particularly focused on how the City could most effectively leverage its own dollars through the use of public-private partnerships. We provided examples of how the City might further grow its economic base and tax increment capacity through these investments. We provided an overview of public financing tools the City could use to maximize its impact and future flexibility. Without attempting to recap this entire discussion, we felt that the Council did take away a better understanding of their choices and how the process could move forward.

Given this history, we appreciate having the opportunity to work with the Council and staff on the next phases of the work. The next (second) phase will be application of the criteria and framework previously presented to the range of actual redevelopment opportunities before the City. The third phase will be the implementation of the public financing mechanisms needed to implement the objectives agreed upon in phase 2.

### Phase 2. Choosing a Successful Redevelopment Investment Strategy

In working with the City last year, a number of potential projects were identified as having the potential for further investment. Along with the projects that the City was already aware of, PFM/Seifel identified some other potential projects. During the initial part of this work, we would re-visit these alternatives with City staff to ensure that we have a complete list of possibilities. We would then apply the criteria we have identified to these projects, actually scoring them according to their relative impacts on revitalization goals, tax increment generation, return on investment, private partner capacity, use Agency/City capacity, timeliness, and other considerations. We have attached several pages from our presentation to the Council from last year to illustrate our approach to this process (attach pages 26-32).

Given the inherently intuitive nature of the possible weighting of criteria, it will be important to allocate sufficient time to this process to allow the Council and the public to consider the rankings of the alternatives. We would expect a highly interactive process with the staff, the Council and the public, including at least two public meetings, would be necessary in order to arrive at an initial selection of alternatives. PFM/Seifel understand that this decision process is far from mechanistic, and we view our role as attempting to facilitate a decision that is based on the analysis and information available, and fully reflective of the community's values. There is







not a single "right" strategy, but there should be a strategy that will achieve the community's objectives efficiently and effectively.

It is possible that the set of choices decided upon will require that other conditions be put in place prior to implementation. For example, changes in the redevelopment plan may be needed. Also, establishment of appropriate partnerships with private or other partners may be necessary. PFM/Seifel will work closely with the City to develop and implement all of the steps needed to realize the objectives, once the alternatives have been decided upon.

#### **Integration of Housing and Redevelopment Strategies**

Simultaneously with the consideration of redevelopment strategies, PFM and Seifel will work with the City to determine potential locations for affordable housing development, as well as alternatives for partnering with affordable housing developers. With respect to location, it will be important to consider sites that complement the City's overall development objectives. By partnering with a capable non-profit or for-profit affordable housing developer, the City will be acquiring needed technical skills and experience to move projects forward expeditiously, and competing effectively for the external funding sources necessary to accomplish these projects. PFM/Seifel are very experienced in structuring processes that enable public entities to locate and partner with experienced affordable housing developers. It is likely that this process will extend beyond the time frame needed to begin to implement the other strategies that emerge from the Phase 2 work. Nevertheless, it is important to start this in order to ensure overall integration of the affordable housing and downtown redevelopment work.

#### **Coordination with Other Public Entities, including the School District, County and others.**

Ukiah enjoys the advantage and sometimes challenge of being the center of government activities for a broader geographic area. This creates opportunities for partnerships with the County and the school district that can be mutually advantageous. Public employment is a significant part of the economic base of Ukiah, and the relationships with the other public entities should be viewed as important pieces of the local economy. Therefore, it is important to dovetail to the extent possible the development objectives of the other entities with Ukiah's objectives. PFM and Seifel are experienced in the development of effective partnerships involving multiple government entities. These partnerships can be built around economic, operational and development objectives. The combination of revenue streams from different government entities can substantially strengthen public financing strategies by creating greater diversity of revenues. The provision of public amenities can be an important component of an overall economic development strategy, and the delivery of these amenities may well require close coordination with other public partners. In this context, it should also be noted that non-profit partners may also be helpful in achieving economic development objectives. Therefore, opportunities for working with non-profits should be considered if available.

#### **Time Required for Phase 2: Four months**

While we understand the uncertainties of this process, it would be our objective to reach closure on selection of alternatives four months from the time we are engaged.

#### **Criteria for Success**

PFM has identified several criteria which can be used to select a financing strategy. The first of these is that the strategy achieves the City and Agency's revitalization goals, which have been identified as:





- revitalizing downtown
- retaining and enhancing businesses
- improving infrastructure and buildings
- enhancing housing opportunities
- promoting private investment and Tax Increment (TI) growth

The second basis for selecting a financing strategy is its effectiveness in generating a "return on investment" for the City and Agency in the form of increased taxes. Some key issues in determining this return are:

- How much tax growth will result from the project?
- How quickly will this growth occur?
- How certain is the projected level of growth?
- Are there intangible or symbolic benefits?
- Are there long-term cost impacts resulting from the project?

Another factor in the financing strategy is the private partner and its financing capacity. For any private partner, the City and Agency must consider whether they have a successful track record with projects of this kind, what is their financial capacity in general and specifically for this project, and finally what rate of return will they receive on the project. For a very strong project, the City and Agency could expect a ratio of 5 to 1 of private and public investment.

The City and Agency must also consider their own position, asking many of the same questions of themselves as of the developer. For example, has the Agency (or City) done a similar project before? What is the Agency's financial capacity in general, and for this project? How should they be involved in the project? What resources does the Agency need?

The final consideration is one of timing. Namely the City and Agency must consider

- How long it will take to launch the project
- Any political challenges that may arise
- What market there is for the project
- The impact of financial markets on the availability of private and public capital

Using these and other criteria, the City and Agency can consider the utility of the strategies before them. PFM and Seifel can assist the City and Agency in this effort by bringing to bear their prior experience, facilitating the selection of the most advantageous strategy possible.

### **Phase 3: Selection and Implementation of Public Finance Alternatives**

As the City moves toward the selection of investment alternatives in Phase 2, some of the public finance choices will begin to become clear. There is an expectation that the City will use some of the tax increment bond capacity already identified. However, it will be necessary to specify how much of this capacity will be needed, when it will be needed, and what other public financing tools may be used (such as Mello Roos) to supplement this capacity. It is important that the City make the most efficient use possible of its tax increment capacity. This can be done by maximizing the leveraging of private partnerships, and by considering alternative financing strategies. The City's ability to tap its tax increment capacity relatively quickly is a significant





advantage that should be maximized. Therefore, once these strategic choices have been made, PFM will work closely with the City to implement a tax increment bond issuance.

#### **Credit Considerations.**

We have provided below a schematic description of the steps needed to accomplish a tax increment bond issuance for the City. In addition to these steps, special consideration needs to be given to the Agency's approach to the current credit situation. In late 2006, PFM was asked to manage the refunding of the Agency's existing debt. We did so, accomplishing a substantial savings that has accrued to the Agency. In the course of managing this transaction, we saw that the insurers were not very interested in backing the credit because of its relatively small size. Although a new money issue for the Agency is potentially large enough to attract stronger interest from insurers, we have witnessed a substantial reduction in the value of insurance due to the lowered perception of their value in the market place. The relationship between the cost and value of insurance has continued to be quite dynamic, and it will be essential to analyze this relationship on an ongoing basis to gauge the potential value of insurance for the transaction. PFM will analyze the value of the insurance options on a maturity-by-maturity basis to determine whether or not they make sense.

#### **Negotiated Sale**

Given the state of the credit markets, and Ukiah's relatively small size and low visibility, it makes sense to conduct a tax increment bond sale on a negotiated basis with an underwriter of the Agency's selection. PFM will of course work closely with the Agency to choose an underwriter with the appropriate skills to ensure a successful sale, and will negotiate appropriate bond pricing and compensation with that underwriter. PFM's very significant presence in the bond market (the largest of any financial advisor by far), and our unparalleled level of technical resources enables us to provide the City with the highest level of assurance that the bonds have been appropriately priced.

#### **Implementation of Other Financing Alternatives**

While it appears fairly certain that the Agency will utilize a tax increment bond issue, it should be noted that other alternatives may well be appropriate. For instance, depending on the type of development sought, a Mello Roos financing may provide value. Although we are primarily addressing issues relating to a tax increment transaction, some of the same issues will apply to other types of transactions. However, time frames may vary.

#### **Timing**

A tax increment bond sale will require approximately three months. Other financing methods will require additional time, and will be determined as we move forward.

#### **Outline of General Tasks**

The scope of services to be provided by PFM relating to new issues, remarketing, restructurings or refunding of tax-exempt or taxable bond transactions will typically include, but not necessarily be limited to, the following:

- Advise and consult with the City in structuring their taxable or tax-exempt financing transactions and the projects which are funded with proceeds of such transactions;





- Assist the City by analyzing the merits of negotiated sales vs. competitive sales vs. private placements of securities, and offer recommendations on same;
- Coordinate the issuance of the City bonds and notes;
- Advise and assist the City on the preparation of requests for proposal and in the selection of underwriters and/or other service providers (bond counsel, tax counsel, financial printers, etc.) as may be required to structure and execute a securities-related transaction;
- Assist in the preparation and review of all instruments and documents required for bond and note financing transactions, including the bond indenture and official statement;
- Review the maturities, call features, premiums, interest rates, reserve provision, flow of funds and other features of proposed bond issues and advise the City as to the financial impacts of such issues;
- Analyze cash flow assumptions with regard to interest rates, fees, application of bond proceeds, investment of funds and other program requirements to assess the reasonableness of the cash flow projections based on such assumptions;
- Prepare (for reliance upon by rating agencies, bond trustees, bond counsel, bondholders, bond dealers and analysts or other third parties) detailed cash flow projections and analyses of specified bond issues and related projects or programs, such cash projections and analyses to be accompanied by a listing of all significant underlying assumptions;
- Assist the City in preparing for, and participating in, transaction-related presentations to and negotiations with financial institutions, developers, governmental entities and others;
- In consultation with the City, provide the rating agencies with information necessary to enable them to analyze the structure and credit quality of proposed transactions;
- Assist in preparing for and making presentations to bond rating agencies
- Prepare analyses to comply with asset release test and/or cash flow certificate requirements as may be established by the bond trust indentures;
- Advise and assist the City in negotiating underwriters' fees and other terms of bond purchase contracts with underwriters, as well as the terms and provision of agreements with bond trustees and other financial institutions;
- Consult with other members of the financing team to provide advice regarding the strategy for reinvestment of bond proceeds and program revenues and, upon request, prepare investment agreement bid specifications and solicit bids in compliance with applicable laws and regulations;
- Upon request of the City, assist in establishing financial management and operating systems and procedures to comply with applicable state and federal laws or regulations or with the requirements of bond indentures or program agreements and train City staff in the implementation of such systems and procedures;
- Upon request of the City, perform arbitrage rebate analyses as may be required by the IRS Code and trust indentures relating to the City's bond transactions; and
- Such other reasonably related services as may be requested by the City.





## Section H: Fee Schedule

We propose that the first portion of the work – Phase 2 as described in Section E above, be performed by PFM/Seifel on an hourly basis at the rates shown below. We propose a budget for this work of \$45,000 based on the tasks we outlined in Phase 1. This method of compensation is appropriate given the uncertainty regarding the actual length of the City's decision process. We would provide the City with monthly statements to track billings against the budget, and would only bill up to the proposed amount. Out-of-pocket costs such as travel, telephone and the like would also be billed.

We propose a flat fee for management of the tax increment bonds of \$39,000, assuming that the City uses most of its capacity. We would be willing to consider a different fee if the size and type of bond issue under consideration changes in a significant way. PFM would also bill for out-of-pocket costs for this portion of the work. If additional methods of financing are utilized, appropriate compensation can be set based on the actual work required.

### Public Financial Management, Inc.

For services that are determined to be "non-transactional", PFM proposes that fees be based on the following hourly billing schedule, plus out-of-pocket expenses, subject to prior approval by the City.

| <u>Professional</u>        | <u>Hourly Rate</u> |
|----------------------------|--------------------|
| Managing Directors         | \$275              |
| Senior Managing Consultant | \$250              |
| Consultant                 | \$225              |

### Expenses

In addition to our professional fees, we would request reimbursement for all out-of-pocket expenses on an actual cost basis (PFM does not charge a multiplier on expenses). Expenses include items such as travel, mileage, parking, meals, postage, express mail delivery services, telephone, photocopying, outside graphics fees, etc. We do not charge for normal secretarial support, word processing or computer charges. We expect to be able to cap our expenses at approximately \$2,000 per transaction. Travel is usually the largest expense component; given our Northern California presence, expenses should be considerably less than the proposed cap. Appropriate documentation and third party receipts will be provided with each invoice.

### Seifel Consulting, Inc.

Seifel Consulting Inc. bills on a time and materials basis, using the following rates for 2008. Billing rates are subject to annual revision.

| 2008 Hourly Rates (Time)   |                    |
|----------------------------|--------------------|
| <u>Professional</u>        | <u>Hourly Rate</u> |
| President                  | \$275              |
| Senior Managing Consultant | \$200              |
| Managing Consultant        | \$180              |
| Senior Consultant          | \$150              |
| Consultant                 | \$125              |
| Analyst                    | \$115              |
| Research Analyst           | \$105              |
| Technical Staff            | \$105              |
| Administrative Support     | \$80               |







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| Consultant                 | \$225              |

### Expenses

In addition to our professional fees, we would request reimbursement for all out-of-pocket expenses on an actual cost basis (PFM does not charge a multiplier on expenses). Expenses include items such as travel, mileage, parking, meals, postage, express mail delivery services, telephone, photocopying, outside graphics fees, etc. We do not charge for normal secretarial support, word processing or computer charges. We expect to be able to cap our expenses at approximately \$2,000 per transaction. Travel is usually the largest expense component; given our Northern California presence, expenses should be considerably less than the proposed cap. Appropriate documentation and third party receipts will be provided with each invoice.

### Seifel Consulting, Inc.

Seifel Consulting Inc. bills on a time and materials basis, using the following rates for 2008. Billing rates are subject to annual revision.

| <u>2008 Hourly Rates (Time)</u> |                    |
|---------------------------------|--------------------|
| <u>Professional</u>             | <u>Hourly Rate</u> |
| President                       | \$275              |
| Senior Managing Consultant      | \$200              |
| Managing Consultant             | \$180              |
| Senior Consultant               | \$150              |
| Consultant                      | \$125              |
| Analyst                         | \$115              |
| Research Analyst                | \$105              |
| Technical Staff                 | \$105              |
| Administrative Support          | \$80               |





Sage Sangiacomo  
City Manager  
City of Ukiah  
300 Seminary Avenue  
Ukiah, CA 95482

Re: Notice of Assignment of Contract for Financial Advisory Services

pfm

50 California Street  
Suite 2300  
San Francisco, CA 94111  
415.982.5544

**pftm.com**

This letter is to inform you that we are pleased to offer the same great financial advisory services pursuant to agreement for Financial Advisory Services dated July 17, 2008 between the City of Ukiah and Public Financial Management, Inc. ("PFMI") through our affiliated company PFM Financial Advisors LLC ("PFMFA"), a municipal advisor registered with the SEC and MSRB. Delivery of our services will not be impacted as current financial advisory personnel will continue to provide services to you under PFMFA.

Please sign this letter to acknowledge your consent and return it to Cayla Wilbur, Senior Associate, by email [wilburc@pfm.com](mailto:wilburc@pfm.com). In all other respects the agreement is ratified, and the terms and conditions remain in full force and effect.

We appreciate your assistance and look forward to our continued service to the City of Ukiah. Thank you in advance for your prompt attention to this matter.

Sincerely,

Robert J. Gable

Robert Gamble, Managing Director

### Acknowledgment:

## The City of Ukiah

Authorized Signature

SAGE SANGIACOMO

Name

CITY MANAGER

Title

Date \_\_\_\_\_

**DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER  
IMPORTANT MUNICIPAL ADVISORY INFORMATION  
PFM Financial Advisors LLC**

**I. Introduction**

Public Financial Management, Inc., PFM Financial Advisors LLC, Western Financial Group, LLC (a wholly-owned subsidiary of PFM Financial Advisors LLC), and PFM Swap Advisors LLC (hereinafter, referred to as “We,” “Us,” or “Our”) are registered municipal advisors with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. In accordance with MSRB rules, this disclosure statement is provided by Us to each client prior to the execution of its advisory agreement with written disclosures of all material conflicts of interests and legal or disciplinary events that are required to be disclosed with respect to providing financial advisory services pursuant to MSRB Rule G-42(b) and (c) (ii). We employ a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing actual and potential conflicts of interest provided herein.

***How We Identify and Manage Conflicts of Interest***

**Code of Ethics.** The Code requires that all employees conduct all aspects of Our business with the highest standards of integrity, honesty and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee’s independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and Our clients.

**Policies and Procedures.** We have adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allows Us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to Our analysis of potential conflicts of interest.

**Supervisory Structure.** We have both a compliance and supervisory structure in place that enables Us to identify and monitor employees’ activities, both on a transaction and Firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client’s interests, the proposed engagement, Our engagement personnel, experience and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows Us to evaluate any situations that may be an actual or potential conflict of interest.

**Disclosures.** We will disclose to clients those situations that We believe would create a material conflict of interest, such as: 1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work We perform for such client; 2) any payment made to obtain or retain a municipal advisory engagement with a client; 3) any fee-splitting arrangement with any provider of an investment or services to a client; 4) any conflict that may arise from the type of compensation arrangement We may have with a client; and 5) any other actual or potential situation that We are or become aware of that might constitute a material conflict of interest that could reasonably expect to impair Our ability to provide advice to or on behalf of clients consistent with regulatory requirements. If We identify such situations or circumstances, We will prepare meaningful disclosure that will describe the implications of the situation and how We intend to manage the situation. We will also disclose any legal or disciplinary events that are material to a client’s evaluation or the integrity of Our management or advisory personnel. We will provide this disclosure (or a means to access this information) in writing prior to starting Our proposed engagement, and will provide such additional information or clarification as the client may request. We will also advise Our clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, Our plan to manage that situation, and any additional information such client may require.

## **II. General Conflict of Interest Disclosures**

### ***Disclosure of Conflicts Concerning the Firm's Affiliates***

Our affiliates offer a wide variety of financial services, and Our clients may be interested in pursuing services separately provided by an affiliate. The affiliate's business with the client could create an incentive for Us to recommend a course of action designed to increase the level of the client's business activities with the affiliate or to recommend against a course of action that would reduce the client's business activities with the affiliate. In either instance, We may be perceived as recommending services for a client that are not in the best interests of Our clients, but rather are in Our interests or the interests of Our affiliates. Accordingly, We mitigate any perceived conflict of interest that may arise in this situation by disclosing it to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances. Further, We receive no compensation from Our affiliates with respect to a client introduction or referral. If a client chooses to work with an affiliate, We require that the client consult and enter into a separate agreement for services, so that the client can make an independent, informed, evaluation of the services offered.

### ***Disclosure of Conflicts Related to the Firm's Compensation***

From time to time, We may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since We may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, We may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest, if the transaction requires more work than contemplated and We are perceived as recommending a less time consuming alternative contrary to the client's best interest so as not to sustain a loss. Finally, We may contract with clients on an hourly fee bases. If We do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as We would not have a financial incentive to recommend an alternative that would result in fewer hours. We manage and mitigate all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances.

### ***Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients***

We regularly provide financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While Our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of Our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees Our engagement with any other particular client as a conflict, We will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establishes an "Informational Bubble" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, We will withdraw from the engagement.

***Disclosure Related to Legal and Disciplinary Events***

As registered municipal advisors with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, Our legal, disciplinary and judicial events are required to be disclosed on Our forms MA and MA-I filed with the SEC, in ‘**Item 9 Disclosure Information**’ of form MA, ‘**Item 6 Disclosure Information**’ of form MA-I, and if applicable, the corresponding disclosure reporting page(s) (“DRP”). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically access PFM Financial Advisors LLC filed forms MA and MA-I on the SEC’s Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed, at:

PFM Financial Advisors LLC –

<http://www.sec.gov/cgi-bin/browse-edgar?company=PFM+Financial&owner=exclude&action=getcompany>

**III. Specific Conflicts of Interest Disclosures –City of Ukiah 2018 Notice of Assignment**

To Our knowledge, following reasonable inquiry, we are not aware of any other actual or potential conflict of interest that could reasonably be anticipated to impair Our ability to provide advice to or on behalf of the client in accordance with applicable standards of conduct of MSRB Rule G-42.

**IV. Municipal Advisory Complaint and Client Education Disclosure**

The MSRB protects state and local governments and other municipal entities and the public interest by promoting fair and efficient municipal securities markets. To that end, MSRB rules are designed to govern the professional conduct of brokers, dealers, municipal securities dealers and municipal advisors. Accordingly, if you as municipal advisory customer have a complaint about any of these financial professionals, please contact the MSRB’s website at [www.msrb.org](http://www.msrb.org), and consult the MSRB’s Municipal Advisory Client brochure. The MSRB’s Municipal Advisory Client brochure describes the protections available to municipal advisory clients under MSRB rules, and describes the process for filing a complaint with the appropriate regulatory authority.

PFM’s Financial Advisory services are provided by Public Financial Management Inc., Western Financial Group, LLC, and PFM Financial Advisors LLC. PFM’s Swap Advisory services are provided by PFM Swap Advisors LLC. All entities are registered municipal advisors with the MSRB and SEC under the Dodd Frank Act of 2010.





## AGENDA SUMMARY REPORT

**SUBJECT:** Report to City Council Regarding the Contract for Professional Services with the North Bay Professional Officials Association for Adult Basketball Referees

**DEPARTMENT:** Community Services

**PREPARED BY:** Jake Burgess

**ATTACHMENTS:**

[Attachment 1 - COU No. 1718167](#)

**Summary:** Pursuant to the requirements of Section 1522 of the Municipal Code, Staff is filing with the City Council this report regarding the contract with North Bay Professional Officials (NBPO) to provide officials for the 2018 Adult Basketball Leagues. The new contract provides for up to five one-year extensions upon mutual agreement of both the City and NBPO. This program continues to be successful and currently provides an activity for 200 participants. This item is budgeted in account #10022821.52100.

**Background:** The Recreation Division manages officiating service contracts for a variety of sports leagues. North Bay Professional Officials (NBPO) has provided officiating services for both the adult men and women basketball programs under the expiring contract since 2013. NBPO is a regional group of officials and has provided excellent service for our basketball league.

**Discussion:** Pursuant to the requirements of Section 1522 of the Municipal Code, Staff is filing with the City

**RECOMMENDED ACTION:** Receive report regarding the purchase of professional services with the North Bay Professional Officials Association inclusive of future contract extensions up to five years for Adult Basketball referees.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** \$12,000; 10022821.52100

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** Adult Basketball revenue; 1002281-44915

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** COU No. 1617-200

**COORDINATED WITH:** Mary Horger, Purchasing Supervisor; Julie Webb, Sports Coordinator

Approved: \_\_\_\_\_

*Sage Sangiacomo*  
Sage Sangiacomo, City Manager

Council this report regarding the contract with North Bay Professional Officials (NBPO) to provide officials for the 2018 Adult Basketball Leagues.

Staff is recommending approval of the contract with NBPO (Attachment 1), thereby securing their services for 2018 sports league season. Staff is also requesting authorization to enter into up to five one-year extensions upon mutual agreement of both parties. Note: NBPO and the City have agreed the score-keeping services should be consolidated with the City's other onsite management/coordinating efforts that include registration, roster checks, and player fee collection conducted by part-time, seasonal Department staff. The modification will improve efficiency and level of services with no net budget change. This contract expense is budgeted in the Recreation Adult Softball Fund and is offset by program revenues.

COU #1718167

**AGREEMENT FOR PROFESSIONAL SPORTS OFFICIATING**

THIS AGREEMENT entered in Ukiah, California on January 18, 2018 ("Effective Date"), between the City of Ukiah, a general law city ("CITY") and the North Bay Professional Official's Inc., a corporation, ("CONTRACTOR"), collectively, "the parties."

**RECITALS**

1. CITY Community Services Department desires to contract with a qualified firm to provide trained officials adult basketball games conducted by the CITY Community Services Department.
2. CONTRACTOR represents to CITY that it is an association of trained officials qualified to officiate adult basketball games.

**AGREEMENTS**

In consideration of the above recitals and the following terms and conditions, the parties agree as follows:

1. **TERM**  
The Term of this agreement is for a period of one (1) year commencing on the Effective Date. CITY and CONTRACTOR may, upon mutual agreement of the parties, extend this Agreement.
2. **SCOPE OF SERVICE**  
The CONTRACTOR shall be required to provide the services described as follows:
  - a. Provide two (2) officials per Adult basketball games for the 2018 calendar year, as per schedule provided by the CITY.
  - b. Officiating shall be per the most current official adult basketball rules for the year when the officiating is taking place.
  - c. Officials provided by CONTRACTOR shall be dressed in a standard officiating uniform, and conduct themselves in a professional manner at all times.
3. **STANDARD OF PERFORMANCE**  
Contractor agrees to provide a high standard of performance in the execution of all obligations and duties as herein provided. The City reserves the right through the office of the City Manager to instruct the CONTRACTOR as to the standard of performance when deemed necessary.
4. **CITY RESPONSIBILITIES**
  - a. Provide a safe environment and take on all responsibilities of field or court conditions. Fields and courts will be fit for play and be in accordance with Articles 1.01 through 1.7, Section 1, Rule 1 of the 2018 official basketball rules. Failure to do so will cause the CONTRACTOR not to provide officials for the CITY.
  - b. Provide an environment free from alcoholic beverages, tobacco products and narcotics.
4. **COMPENSATION**  
As compensation for all services of CONTRACTOR in performance of this Agreement, CITY shall pay CONTRACTOR as follows:
  - a. Flat Fee: \$88.00 to provide two (2) officials per game

COU #1718167

- b. Fee Adjustments:
  - i. Any game site changes or time changes made by the CITY within 7 days of the original assignment will be assessed a \$10.00 charge to the CITY (MSBL only).
  - ii. The CITY will be charged half a game fee for any game cancellations on game day, and a full game fee if said cancellation is within two hours of game time.
  - iii. If an official is more than 15 minutes late for an assigned game, the CITY will pay at a rate of 75% of the game fee.
- c. Payment Terms: The CITY will be billed halfway through the season for the games officiated, and the balance at the end of the season for the remaining games officiated. Payment will be made within 20 calendar days of invoice receipt, subject to CITY review and agreement of amounts invoiced.

5. **RELATIONSHIP OF PARTIES**

CONTRACTOR and its members, officers, agents and employees, in performing under this Agreement, are independent contractors and have control over the work and the manner in which it is performed. They are free to contract for similar services to be performed for other employers during the term of this Agreement. CONTRACTOR, its members, officers, agents and employees are not employees or agents of the CITY and not entitled to sick leave, vacation, health and welfare benefits, retirement benefits, worker's compensation, or any other leave or benefit for employees of the City.

6. **NOTICES**

Except as otherwise specifically provided in this Agreement, any notice, submittal or communication required or permitted to be served on a party hereto, it shall be deemed to have been given when personally delivered, or when deposited in the United States mail with proper first class postage affixed thereto and addressed as follows:

CITY:  
Tami Bartolomei  
Community Services Administrator  
411 West Clay Street  
Ukiah, CA 95482  
(707) 467-5765  
Email: [tbartolomei@cityofukiah.com](mailto:tbartolomei@cityofukiah.com)

CONTRACTOR:  
Ruben Candelaria, President  
North Bay Professional Official's Inc.  
419 Enterprise Drive  
Rohnert Park, CA 94928  
(707) 483-6039  
Email: [rubo451@sbcglobal.net](mailto:rubo451@sbcglobal.net)

7. **MODIFICATION**

This agreement shall not be modified, except in writing, by contract amendment, executed by all parties. Oral change orders are not permitted. No change in this contract shall be made unless the City of Ukiah gives its prior written approval. The CONTRACTOR shall be liable for all costs resulting from, and/or for satisfactorily correcting, any specification change not properly ordered by written modification to the contract and signed by the City of Ukiah.

8. **ADDITIONAL SERVICES**

During the contractual period covered by this Agreement, CITY may request CONTRACTOR to provide services in addition to the services provided hereunder. CONTRACTOR may, at its option, agree to provide such additional services upon terms and conditions mutually agreed upon in writing by CITY and CONTRACTOR.

COU #1718167

9. **CONTRACTING OFFICER REPRESENTATIVE**

The Contracting Officer's Representative (COR) provides routine communication and guidance to the contractor. The COR is also delegated authority to increase or decrease services in the scope of work of this agreement though the use of administrative change orders if such change does not increase the encumbrance or total contract funding of this agreement. The COR is not authorized to increase encumbrance or total contract funding, nor is the COR authorized to increase the scope of work.

The COR for this agreement is:

Julie Webb  
Sports Coordinator  
411 West Clay  
Ukiah, CA 95482  
(707) 463-6714

10. **ADMINISTRATIVE CHANGE ORDER:**

A change order to the contract is a change which does not change the scope of work or intent of the contract as awarded by the original signature authority. Administrative change orders will be limited to minor changes in contract work assignments. Change orders which result in additional cost shall require the approval of the City Purchasing Agent or appropriate award authority as defined under City policy. Change orders which do not result in additional contract cost can be authorized by the Contracting Officer Representative (COR).

11. **TERMINATION OF CONTRACT FOR DEFAULT**

If at any time, in the opinion of the City Manager, upon recommendation of the Community Services Department; 1) CONTRACTOR fails to conform to the requirements of this contract; 2) CONTRACTOR seeks relief under any law for the benefit of insolvents or is adjudicated bankrupt; 3) any legal proceedings are commenced against CONTRACTOR which may interfere with the performance of the contract; or 4) CONTRACTOR has failed to supply an adequate working force, or material of proper quality, or has failed in any other respect to prosecute the work with the diligence and force specified and intended in and by the terms of the contract, notice thereof in writing may be served upon him, and should he neglect to refuse to provide means for a satisfactory compliance with the contract as directed by the City of Ukiah Community Services Department within fifteen (15) days from the time specified in such notice the City Manager in any such case shall have the right and power, at its option and without prejudice to any other right it may have, to terminate the contract. Any cost arising termination of this Agreement by City in accordance with this paragraph will be charged against the CONTRACTOR and his sureties, who will be liable thereof. In the event of such termination, all monies due the CONTRACTOR or retained under terms of the contract shall be forfeited to the City, but such forfeiture will not release the CONTRACTOR or his sureties from liability for failure to fulfill the contract.

12. **TERMINATION FOR CONVENIENCE**

- A. This Agreement may be terminated by either party by giving fifteen (15) days notice to the other in writing of its intent to terminate the Agreement.
- B. Upon such termination, CONTRACTOR shall submit to CITY an itemized statement of services performed to the date of termination.



13. **ASSIGNMENT AND SUBCONTRACTING**

The CONTRACTOR shall not assign or subcontract the work, or any part thereof, without the prior written consent of the CITY, nor shall he assign, by power of attorney or otherwise, any of the money payable under this contract unless written consent of the CITY has been obtained. No right under this contract, nor claim for money due or to become due hereunder shall be asserted against the CITY, or persons acting for the CITY, by reason of any so-called assignment of this contract or any part thereof, unless such assignment has been authorized by the written consent of the CITY. In case the CONTRACTOR is permitted to assign monies due or to become due under this contract, the instrument of assignment shall contain a clause subordinating the claim of the assignee to all prior liens for services rendered or materials supplied for the performance of work.

Should any subcontractor fail to perform in a satisfactory manner the work undertaken by him, his subcontract shall be immediately terminated by the CONTRACTOR upon notice from the CITY. The CONTRACTOR shall be fully responsible and accountable to the CITY for the acts and omissions of his subcontractors, and of persons directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him. Nothing contained in this contract shall create any contractual relation between any subcontract and the CITY.

The CONTRACTOR shall not, without the consent of the City, either:

- 1) Substitute any person as subcontractor in place of the subcontractor designated in the original proposal;
- 2) Permit any subcontract to be voluntarily assigned or transferred or allow the work to be performed by anyone other than the original subcontractor listed in the proposal; or
- 3) Sublet or subcontract any portion of the work in excess of one-half of one percent (.5%) of the total proposal as to which the contractor's original proposal did not designate a subcontractor.

14. **INDEMNIFY AND HOLD HARMLESS AGREEMENT**

CONTRACTOR agrees to accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the CITY, its officers, and employees, from actions, claims, damages, disabilities or the cost of litigation that are asserted by any person or entity to the extent arising out of the negligent acts or omissions or willful misconduct in the performance by the CONTRACTOR hereunder, whether or not there is concurrent negligence on the part of the CITY, but excluding liability due to the active negligence or willful misconduct of the CITY. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages to compensation payable to or for CONTRACTOR or its agents, under workers' compensation acts, disability benefits acts or other employees' benefits acts.

CONTRACTOR shall be liable to CITY for any loss of or damage to City property arising from contractor's negligence or willful misconduct.

As to events which occur during CONTRACTOR's performance of this Agreement, City shall hold CONTRACTOR harmless from and defend CONTRACTOR against all claims, liability, damage, or loss arising out of any injury or death of any person or

damage to or destruction of property attributable to the negligent or willfully wrongful act or omission of City or its officers and employees, where the injury, death or damage is caused by the sole and active negligence or willful misconduct of City or City's employees.

15. **INSURANCE**

Without limiting CONTRACTOR's obligations arising under Paragraph 16, above, CONTRACTOR shall not begin work under this Contract until it procures and maintains for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with its performance under this Agreement.

**A. Minimum Scope of Insurance**

Coverage shall be at least as broad as:

1. Insurance Services Office ("ISO") Commercial General Liability Coverage Form No. CG 00 01 11 85.

**B. Minimum Limits of Insurance**

CONTRACTOR shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall apply separately to the work performed under this Agreement, or the aggregate limit shall be twice the prescribed per occurrence limit.

**C. Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects to the City, its officers, officials, employees and volunteers; or the CONTRACTOR shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

**D. Other Insurance Provisions**

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability Coverages:
  - a. The City, its officers, officials, employees and volunteers are to be covered as additional insureds as respects; liability arising out of activities performed by or on behalf of the CONTRACTOR, products and completed operations of the CONTRACTOR, premises owned, occupied or used by the CONTRACTOR, or automobiles owned, hired or borrowed by the CONTRACTOR. The coverage shall contain no special limitations on the scope-of-protection afforded to the City, its officers, officials, employees or volunteers.

COU #1718167

b. The CONTRACTOR's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

d. The CONTRACTOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

## **2. Employers Liability Coverage**

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from CONTRACTOR's performance of the work, pursuant to this Agreement.

## **3. All Coverages**

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

## **E. Acceptability of Insurers**

Insurance is to be placed with insurers with a Best's rating of no less than A:VII and who are admitted insurers in the State of California.

## **F. Verification of Coverage**

CONTRACTOR shall furnish the City with certificates of Insurance and with original Endorsements effecting coverage required by this Agreement. The Certificates and Endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates and Endorsements are to be on forms provided or approved by the City. Where by statute, the City's Workers' Compensation - related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All Certificates and Endorsements are to be received and approved by the City before CONTRACTOR begins the work of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. If CONTRACTOR fails to provide the coverages required herein, the City shall have the right, but not the obligation, to purchase any or all of them. In that event, the cost of insurance becomes part of the compensation due the contractor after notice to CONTRACTOR that City has paid the premium.

## **G. Subcontractors**

If CONTRACTOR uses subcontractors or subcontractors, it shall cover them under its policies or require them to separately comply with the insurance requirements set forth in this Paragraph 17.

16. **SUCCESSORS AND ASSIGNS**

CITY and CONTRACTOR each binds itself, its partners, successors, legal representatives and assigns to the other party to this Agreement and to the partners, successors, legal representatives and assigns of such other party in respect of all promises and agreements contained herein.

17. **LEGAL REQUIREMENTS AND PERMITS**

The CONTRACTOR agrees to fully comply with all local, City, State and Federal laws regulations and ordinances governing performance of contractual services required hereunder, and it will be the responsibility of the CONTRACTOR to obtain any and all necessary licenses, permits and/or clearances.

18. **WAIVER OF BREACH.**

One or more waivers of a breach of any covenant, term or condition of this Agreement by either party shall not be construed by the other party as a waiver of a subsequent breach of the same covenant, term or condition. The consent or approval of either party to or of any act by the other party of a nature requiring consent or approval shall not be deemed to waive or render unnecessary consent to or approval of any subsequent similar act.

19. **TIME IS OF THE ESSENCE**

Time is of the essence in the performance of each provision of this Agreement.

20. **LEGALITY**

If any provisions of this agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

21. **DUPLICATE ORIGINALS**

This Agreement may be executed in duplicate originals, each bearing the original signature of the parties. Alternatively, this Agreement may be executed and delivered by facsimile or other electronic transmission, and in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. When executed using either alternative, the executed agreement shall be deemed an original admissible as evidence in any administrative or judicial proceeding to prove the terms and content of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the Effective Date.

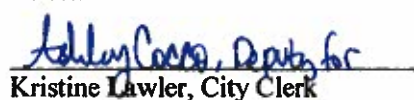
City of Ukiah

  
Sage Sangiacomo, City Manager

North Bay Professional Officials Inc.

  
Ruben Candelaria, President

Attest:

  
Kristine Lawler, City Clerk

Approved as to Form:

  
David Rapport, City Attorney



## AGENDA SUMMARY REPORT

**SUBJECT:** Approval of Agreement with SMB Environmental for the Mitigation and Monitoring Plan for the Construction of the Recycled Water Project in an Amount not to Exceed \$55,000 to be Billed on a Time and Material Basis

**DEPARTMENT:** Water Resources

**PREPARED BY:** Jarod Thiele

**ATTACHMENTS:**

[Attachment 1 - Proposal to Conduct Environmental Construction Inspection and Monitoring Services](#)

**Summary:** Council will consider approving an agreement with SMB Environmental for the Mitigation and Monitoring Plan for the construction of the Recycled Water Project in an amount not to \$55,000 to be billed on a time and material basis.

**Background:** On November 1, 2017, Council awarded a contract to Ghilotti Construction Company, Inc. in the amount of \$22,357,358 for the construction of Phases 1 through 3 of the Recycled Water System. The project limits are from south of the Wastewater Treatment Plant to the City Softball Complex on River Street off Highway 101.

**Discussion:** In order to comply with the Mitigation, Monitoring and Reporting Program (MMRP) that was developed for CEQA compliance, an on-site environmental monitor will be required before and during

**RECOMMENDED ACTION:** Approval of agreement with SMB Environmental for the Mitigation and Monitoring Plan for the construction of the Recycled Water Project in an amount not to exceed \$55,000 to be billed on a time and material basis.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** Recycled Water; 83024430 - \$25,875,000

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** Recycled Water Fund

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Sean White, Water Resources Director

Approved:

  
Sage Sangiacomo, City Manager



construction. Since SMB Environmental was part of the team that developed the MMRP, staff is recommending SMB Environmental for implementation of the MMRP during construction (Attachment 1). SMB Proposes to complete the scope of work for a not-to-exceed fee of \$55,000. SMB will bill for our services on a time-and-basis pursuant to SMB's 2018 Schedule of Fees.



December 4, 2017

Mr. Jarod Thiele  
City of Ukiah  
300 Seminary Avenue  
Ukiah, CA 95482

**SUBJECT: Proposal to Conduct Environmental Construction Inspection and Monitoring Services for the City of Ukiah's Recycled Water Project**

Dear Mr. Thiele:

Per your request, please accept this letter proposal outlining professional services to be provided by SMB Environmental, Inc. (SMB) to conduct environmental construction inspection and monitoring services for the City of Ukiah's (City) Recycled Water Project (Project). The following scope of work was developed to meet the requirements specified in the June 2013 Mitigation Monitoring and Reporting Program (MMRP) for the Project and as amended/updated through the May 2015 and May 2017 Addendums pursuant to the California Environmental Quality Act (CEQA) as well as the CEQA-Plus requirements from the State Water Resources Control Board (State Board) as part of the State Revolving Fund (SRF) Grant and Low Interest Loan Program.

## **SCOPE OF WORK**

### **TASK 1: PRE-CONSTRUCTION BIOLOGICAL SURVEY**

Upon receipt of the final pipeline alignment design and within 10-days of the initiation of Project construction, SMB will conduct a pre-construction biological survey of the proposed approximately 5-mile pipeline alignment (Phases 1-3) to ensure that there are no special status plant and wildlife species that would be affected by the construction activities. Due to the fact that the proposed pipeline alignment would be located entirely within existing agricultural service roads, the pre-construction survey(s) will be conducted by a qualified biologist to do a windshield survey to screen the entire project for the likelihood of special status plant and wildlife species. Special emphasis will be on the Project areas near the Russian River, creek/drainage crossings and areas where there are large mature trees, which could support habitat for avian species. It is assumed that the conclusion of this task will be a letter report that confirms or denies the presence of special status plant or wildlife species in the area that would be adversely affected by the construction activities. In the unlikely event that if any special status plant and/or wildlife species (or supporting habitat) are observed, SMB will consult with the California Department of Fish and Wildlife (CDFW) and/or the U.S. Fish and Wildlife Service (USFWS) to develop the appropriate avoidance and/or mitigation measures. Compliance with CDFW and/or USFWS protocols for any special status plant or non-avian (bird) wildlife species would likely require additional scope, budget, and possibly a permit. In addition, this task does not assume the need for a wetlands delineation study(s). If a wetlands delineation study(s) is deemed required by the U.S. Army Corps of Engineers (USACE) or other agency, then additional scope and budget will be necessary. If there are active mature trees that could support breeding

and nesting of special status bird species such as raptors then additional pre-construction breeding and nesting surveys should be implemented for each identified area as described in Task 2, below.

This task assumes a not-to-exceed fee budget of \$7,500 and will be billed on a time-and-materials basis pursuant to SMB's 2018 Schedule of Fees. If additional, scope and budget is required, the City shall provide further authorization in writing.

## **TASK 2: PRE-CONSTRUCTION BREEDING AND NESTING BIRD SURVEY**

Based upon the results of Task 1 above and if construction activities are to occur between February 1 and August 31, SMB will come back and conduct a breeding and nesting bird survey within 700-feet of each identified "hot-spot" area from Task 1 above. Surveys will be completed no more than 10 days prior to the scheduled construction activities. Surveys will be conducted by a qualified biologist. All active, non-status passerine nests identified at that time shall be protected by a 50-foot radius minimum exclusion zone or a wide enough buffer to prevent nest abandonment. Active raptor or special-status species nests shall be protected by a buffer with a minimum radius of 500-feet. The following considerations apply:

- Survey results are valid for 14 days from the survey date. Should ground disturbance commence later than 14 days from the survey date, surveys should be repeated. If no breeding birds are encountered, then work may proceed as planned.
- Exclusion zone sizes may vary, depending on habitat characteristics and species, and are generally larger for raptors and colonial nesting birds. Each exclusion zone would remain in place until the nest is abandoned or all young have fledged.
- The non-breeding season is defined as September 1 to January 31. During this period, breeding is not occurring and surveys are not required. However, if nesting birds are encountered during work activities in the non-breeding season, disturbance activities within a minimum of 50-feet (or wide enough prevent nest abandonment) of the nest should be postponed until the nest is abandoned or young birds have fledged.

Because the incubation period and time required for young to fledge varies by species, the cost estimate was developed for FIVE (5) active bird nest locations. Fewer or additional visits may be necessary depending on the results of Task 1 and will be billed on a time and materials basis as directed by the City. Following completion of this task, SMB will prepare a letter report. This letter report will include a summary of survey methods and results, and active nest monitoring results, and associated datasheets (if required).

This task assumes a not-to-exceed fee budget of \$25,000 and will be billed on a time-and-materials basis pursuant to SMB's 2018 Schedule of Fees. If additional, scope and budget is required, the City shall provide further authorization in writing.

## **TASK 3: ARCHEOLOGICAL, CULTURAL, AND TRIBAL RESOURCES MONITORING**

In 2015, SMB completed an archeological, cultural, and tribal resources investigation, which included a pedestrian survey of the Project's entire pipeline alignment and storage area and concluded that there are three known archeological resources (i.e. P-23-004814, P-23-004815, and P-23-003663) that could be affected by the construction of the Project. Specifically, the State Board required the City conduct an Extended Phase 1 Archeological Survey of P-23-004815 to determine whether or not cultural deposits would extend within the Project's alignment. Although it was determined that P-23-004814, P-23-

004815, and P-23-003663 would not be affected by the construction and/or operation of the Project, the State Board requires the monitoring of the three (3) areas by a professional archeologist. As a result, SMB will provide archaeological monitoring at the three locations within the project area (i.e. P-23-004814, P-23-004815, and P-23-003663). The Archaeological Monitor will meet the Secretary of the Interior's Standards for prehistoric archaeology.

The budget estimate below assumes that pipeline installation will proceed at a rate of 500-feet per day, requiring two (2) days of monitoring at each location. The monitor will complete a daily monitoring log discussing the day's activities and findings. In the event that any prehistoric and/or historic deposits are encountered during such monitoring, it will be the responsibility of the archaeological monitor to stop work within 100-feet of the discovery until the resource can be evaluated in accordance to the requirements of state and federal law. If an historic or prehistoric resource is determined eligible for either the National Register or the California Register, a research plan for mitigation of effect will be submitted to the City of Ukiah for approval of additional scope and budget before work is allowed to recommence in areas of archaeological sensitivity as defined by the project archaeologist. Mitigation may take the form of data retrieval through additional hand excavation inside areas of impact, coupled with recording and/or removal of significant cultural materials and information for future analysis and reporting purposes.

In the event that human remains are found, the archaeologist will contact the County Coroner and, if determined to be Native American, the California Native American Heritage Commission (NAHC) will be notified to identify the Most Likely Descendent (MLD), in accordance with state and federal law. The MLD will advise the City of Ukiah in the preferred manner of exhumation, exposure, removal, and reburial of all human remains and associated grave goods. Disposition of the remains will be coordinated between the City of Ukiah, MLD, NAHC, SMB, and the archaeological monitor.

After conclusion of construction, SMB will prepare an archaeological monitoring report for submission to the City of Ukiah. The archaeological monitoring report will discuss monitoring methodology, construction techniques, and any cultural materials found. This report would include archaeological, ethnographic and/or historic overviews, research design, methodology, analysis of the archaeological finds, and research results. Daily monitoring logs will be reproduced as an appendix to the report.

This task assumes a not-to-exceed fee budget of \$15,000 and will be billed on a time-and-materials basis pursuant to SMB's 2018 Schedule of Fees. If additional, scope and budget is required, the City shall provide further authorization in writing.

#### **TASK 4: CONTRACTOR TRAINING**

SMB will provide workers awareness training to all construction personnel prior to completing any work activities. Specifically, SMB will conduct a tail-gate training session on the first day of the construction activities which will provide an overview of all of the mitigation measures in the MMRP to ensure the workers are fully aware of the environmental measures to be implemented during construction activities. The training, will include the following:

- An overview of the MMRP and the associated reporting protocols, roles, and responsibilities.
- An explanation of the function of flagging that designates authorized work areas.
- An explanation of the sensitivity of any vegetation communities and special-status plant and bird species within and adjacent to work areas.

- An explanation of any sensitive wildlife that could be present on site and measures required to minimize impacts (e.g., reduced speed limit and reporting).
- An explanation of spill cleanup procedures and measures being implemented to minimize impacts to water quality.
- Waste management and the importance of maintaining good housekeeping practices.
- The importance for limiting noise during construction activities.
- Fire prevention measures and points of contact and steps to be implemented in the event a fire occurs.
- Cultural resource sensitivity training and measures to be implemented if cultural resources are accidentally discovered during construction activities.
- Communication and reporting protocol(s) as to what needs to be implemented when a sensitive resource may have been impacted during construction activities.

This task assumes a not-to-exceed fee budget of \$2,500 and will be billed on a time and materials basis pursuant to SMB's 2018 Schedule of Fees. If additional, scope and budget is required, the City shall provide further authorization in writing.

#### **TASK 5: CONSTRUCTION MONITORING AND INSPECTION SERVICES**

In addition to Tasks 1-4, SMB will provide periodic on-sight construction monitoring and inspection services during the construction activities to ensure that the mitigation measures are properly being followed. For budgeting purposes, SMB will plan to be on-site three times during the construction activities. At the conclusion of the construction, SMB will provide a signed checklist of the MMRP.

This task assumes a not-to-exceed fee budget of \$5,000 and will be billed on a time-and-materials basis pursuant to SMB's 2018 Schedule of Fees. If additional, scope and budget is required, the City shall provide further authorization in writing.

#### **FEE PROPOSAL**

SMB Proposes to complete the above scope of work for a not-to-exceed fee of \$55,000. SMB will bill for our services on a time-and-basis pursuant to SMB's 2018 Schedule of Fees.

Thank you for the opportunity to propose on this exciting project and I look forward to working with you and the City again. As President of SMB, I have the authority to sign and commit the firm to this contract. I will personally manage this effort and you have my commitment that I will do everything within my power and control to ensure that this project is a success for you and the City. If you have any questions regarding this proposal, please feel free to call me at 916-517-2189 or email me at [Steve@smbenvironmental.com](mailto:Steve@smbenvironmental.com). Thank you for your consideration.

Sincerely,



Steve M. Brown  
President/Principal





## 2018 FEE SCHEDULE

| <b>Employee Category</b>            | <b>Hourly Rate</b> |
|-------------------------------------|--------------------|
| Principal                           | \$185              |
| Senior Project Manager              | \$160              |
| Project Manager                     | \$150              |
| Associate III                       | \$135              |
| Associate II                        | \$110              |
| Associate                           | \$100              |
| Field Biologist/Cultural Specialist | \$100              |
| Graphics                            | \$125              |
| Administrative/Word Processing      | \$105              |

### **Direct Costs**

|                         |                      |
|-------------------------|----------------------|
| Postage/ Overnight Mail | Actual Cost + 15%    |
| Courier                 | Actual Cost + 15%    |
| Mileage                 | \$.55 per Mile + 15% |
| Copies                  | Actual Cost + 15%    |
| Other Direct Costs      | Actual Cost + 15%    |



## AGENDA SUMMARY REPORT

**SUBJECT:** Discussion and Initial Direction to Staff Regarding Evaluation of Alternatives for Orr Street Bridge

**DEPARTMENT:** Public Works

**PREPARED BY:** Rick Seanor

**ATTACHMENTS:**

[Attachment 1 - Orr Street Bridge](#)

[Attachment 2 - City Council Agenda Item 10b - October 6, 2010](#)

[Attachment 3 - City Council Minutes - October 6, 2010](#)

**Summary:** The City Council will consider directing staff regarding improvements to the Orr Street Bridge.

**Background:** The City Council has previously discussed the Orr Street Bridge, which is currently in a state of disrepair and closed to vehicular traffic. For the location of this bridge, please see Attachment #1. On October 6, 2010, staff presented a report (Attachment #2) requesting direction of the function and future use of the Orr Street Bridge. The City Council, at that meeting, directed staff to move forward with the Wagenseller community's concepts and produce an estimate with the pros and cons of making the bridge a pedestrian and bike bridge while retaining its capacity for future use. Please refer to the City Council minutes for the meeting (Attachment #3).

**Discussion:** Orr Street and the Orr Street Bridge were maintained by the County of Mendocino prior to annexation by the City of Ukiah in October 1979. The Orr Street right of way width is 30 feet, substantially less

**RECOMMENDED ACTION:** Provide direction to staff regarding the Orr Street Bridge.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

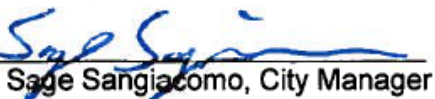
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Ann Kelly & Susan Sher, Wagenseller Neighborhood Association and Neil Davis, Walk and Bike Mendocino

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

than the City standard of 50 feet. After annexation, a parcel map on the west side of Orr Street added an additional five feet for sidewalks.

Orr Street, with the closure of the bridge, presents challenges to various users of the street. Police, fire, and ambulance provide service by accessing Orr Street from Ford Street. Fire engines and garbage/recycling trucks have no turn-around at the bridge and must back out of the street. In contrast, a typical street in Ukiah that has no outlet would end with a cul-de-sac, which would provide a turn-around for vehicles. Please refer to Attachment #1 for a photomap that shows the Orr Street neighborhood. As shown on the photomap, Myron Place has a standard cul-de-sac at the end of the street.

An additional challenge with having the Orr Street bridge closed has been the presence of homeless/transients that camp under the bridge. City street maintenance crews routinely clean up trash and debris under this bridge.

Staff met with neighborhood stakeholders on July 7, 2017, to discuss the bridge. As a follow up to that meeting, staff has prepared this report on the bridge. The condition of the wooden bridge deck and wooden bridge railings have continued to deteriorate. Possible alternatives for consideration are: 1) remove and do not replace the bridge; 2) renovate the bridge for bicycle and pedestrian traffic only; 3) removal and reconstruction of the bridge deck and railing in kind (wood); and 4) removal of the wooden deck and railings and reconstructing the bridge with galvanized bridge decking and metal bridge railings similar to that used on the Waugh Lane bridge.

With options 1 and 2, there will continue to be no outlet for traffic on Orr Street. Emergency response vehicles may be delayed in reaching and departing the neighborhood. Staff is of the opinion that the bridge, if repaired, should be opened to vehicular traffic in order to provide additional traffic circulation routes. Staff is also of the opinion that re-opening of the bridge will not result in a substantial increase in traffic through the neighborhood. With the opening of the Orchard Avenue bridge in 2009, traffic moving north – south through this part of the City primarily uses the Orchard Avenue – Brush Street route. In addition, public safety would have enhanced access to the neighborhood with the bridge re-opened.

Option 3 would restore the bridge with a replacement wooden deck and replacement wooden railings. With this option, the bridge could be reopened to vehicular traffic. Staff estimates that the construction cost for this work will be \$100,000. Associated engineering design costs are estimated to be \$10,000. The advantage of this option is that replacing the wooden deck and railings could proceed with revisions to the plans used by the City for a prior project which replaced the deck and railings. The disadvantage of the wooden deck and railings is the exposure to the elements. Sun and rain will cause the deck and railings to weather. The railings would need to be painted on a regular basis. Another disadvantage is that the boards in the wooden deck will tend to split and deteriorate with regular traffic loads. Deck boards would need to be inspected on a regular basis. Ultimately, replacement of the deck and railings would occur more frequently than with a bridge with galvanized bridge decking, generating significant ongoing maintenance costs.

Option 4 would involve removing the existing wooden bridge deck and wooden railing and replacing with a galvanized bridge decking with steel railings. The Orr Street bridge currently has steel girders beneath the wooden bridge deck, which would provide a sound structural basis for rebuilding the bridge with the galvanized bridge decking. With this option, the bridge would be designed to include pedestrian access. Staff prefers this fourth option for reconstruction of the bridge.

Staff estimates that the construction cost for this type of bridge will be \$300,000. Associated engineering design costs are estimated to be \$50,000. These cost estimates provide an order of magnitude for the project. Detailed engineering estimates would be developed should the Council choose to proceed with this option. With this type of bridge repair, the Orr Street bridge would be in substantially improved condition and could be opened to vehicular traffic. There would be minimal ongoing maintenance, as this option is a more permanent facility.

Representatives of the Wagensellers Neighborhood Association will also be making a presentation with some history and their interest in the bridge.

Staff is seeking direction from City Council on this bridge project.

Orr Street Bridge

ATTACHMENT "1"



1 inch = 100 feet

Photo Date: March 2001



ITEM NO. 10b  
DATE: October 6, 2010

## AGENDA SUMMARY REPORT

**SUBJECT: DISCUSSION AND POSSIBLE DIRECTION OF THE FUNCTION AND FUTURE OF THE ORR STREET BRIDGE**

**SUMMARY:** The Orr Street Bridge is between Ford Street and Brush Street and spans Orr Creek. On August 6, 2008 the City Council awarded a professional services agreement to LACO Associates in an amount not to exceed \$9,500 for preparation of bid documents for replacement of the Orr Street Bridge deck. At that meeting several members of the Wagenseller's community stated that they had an issue with the current functional use of the bridge. Staff explained that the award of the contract was not going to determine the bridges future use and, that regardless of the use; the prudent course of action was to explore a way to repair the deck of the bridge. The concerns of the Wagenseller's community were further explored through a few meetings with staff to identify issues and alternatives to the bridges current use.

The plans that LACO delivered required some further analysis. The City hired Rau and Associates to do a peer review of the plans. This review exposed some issues with the bridge and with the LACO plans. Most significant was the fact that the LACO design may

Continued to page 2

**Fiscal Impact:**

|                                                       |                                            |                                         |                                                    |
|-------------------------------------------------------|--------------------------------------------|-----------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Budgeted FY 10/11 | <input type="checkbox"/> New Appropriation | <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Budget Amendment Required |
|-------------------------------------------------------|--------------------------------------------|-----------------------------------------|----------------------------------------------------|

|                        |                                      |                       |                                 |
|------------------------|--------------------------------------|-----------------------|---------------------------------|
| <u>Amount Budgeted</u> | <u>Source of Funds (title and #)</u> | <u>Account Number</u> | <u>Additional Appropriation</u> |
| \$125,000              | 699 Special Project Reserve          | 699.3110.930.016      |                                 |

**RECOMMENDED ACTION:** Discuss and give direction to staff on the future use and function of the Orr Street Bridge.

**ALTERNATIVE COUNCIL POLICY OPTIONS:** None

Citizen Advised: Wagenseller's community representatives.  
Requested by: Tim Eriksen, Director of Public Works / City Engineer  
Prepared by: Tim Eriksen, Director of Public Works / City Engineer  
Coordinated with: Jane Chambers, City Manager  
Attachments: 1. Aerial photo of existing bridge  
2. Budget Sheet

APPROVED: \_\_\_\_\_

Jane Chambers, City Manager



be cost prohibitive. An update to this design has been put on hold pending the direction of the Council on this item.

The City's Street Department has been patching this bridge together for many years to keep it safe and usable for the relatively significant cut-through traffic (vehicles having their origin and destination outside of the area) that used the bridge prior to the opening of the Jason J. Buzzard Memorial Bridge. However, on February 6, 2009, the City Engineer determined that the bridge had become unsafe for public traffic and the bridge was closed for public use and has been closed since that date. Since the bridge has been closed for a year and a half it needs to be repaired. Staff is now requesting direction for the ultimate use and function of the bridge. Once that is determined the bridge can be repaired and/or reconstructed for that purpose and use.

**OPTIONS:** There are many options for the bridge use. However, this report will address the three options that have been suggested the most frequently by the community and staff.

**1. PEDESTRIAN AND BICYCLE BRIDGE WITH NO TRAFFIC PERMITTED.**

This option is most favored by many in the Wagenseller's community, and includes the possibility of narrowing the bridge to restrict traffic to pedestrians and bicycles. There are many advantages to this option that have been expressed by neighbors. It would provide a route between to busier streets that would allow for bikes and pedestrians to have a refuge from auto mobile traffic. This option would also provide a quieter environment for the residents who live adjacent to the bridge. Another benefit that the community believes is that this could be a portion of a bigger bike and pedestrian path only.

This option also has some disadvantages. If this road is closed off to through traffic then the City should provide some option for vehicles to turn around. A cul-de-sac would be the most optimal however the City does not have adequate right of way to provide that kind of facility (Attachment 1). Another disadvantage is the result of dead end streets. Many discarded items tend to collect in these kinds of places. Shopping carts, discarded appliances, and other abandoned items are all candidates to collect in this area. Another disadvantage of this option is the elimination of emergency vehicle access. City staff has not yet had a full discussion within Public Safety regarding the impacts of full street closure. This could be an issue for fire and ambulance services.

**2. REOPEN BRIDGE TO TRAFFIC.**

While many would argue that closing the Orr Street Bridge will reduce traffic, the opposite effect is more likely to occur. Accommodating vehicular traffic on the Orr Street bridge creates an additional access point within the local neighborhood, making possible alternative travel routes and thus offers several advantages: reduced congestion and internal travel volumes; diffusion of the traffic impact on the road system; and continuity in the internal street system for emergency and delivery

services. The frequency of cut-through traffic (vehicles having their origin and destination outside of the area) will be minimal due to the recent construction of the Orchard Avenue Bridge, which now provides the quickest and easiest route between North Orchard Avenue and North State Street.

**3. ONE LANE BRIDGE THAT WOULD SUPORT BOTH FUNCTIONS.**

This option would consist of splitting the bridge into two lanes. One for bicycle and pedestrians and one for vehicles separated by some type of traffic rated barrier. The one lane for vehicle use would be stop sign controlled and require vehicles to only proceed after the bridge is clear of vehicles in the oncoming direction. The advantages to this option combine most of the advantages of the first two options. However, the noise of the traffic would still be perceived as an issue for neighboring residents. Staff is confident that the type of material used for the deck would mitigate this issue. This option may have more costs than either of the other two, as some kind of traffic wall would need to be constructed for traffic separation.

**FISICAL ISSUES:** Repairs to this bridge were included in the 2010/2011 budget and funded for \$125,000 (Attachment 2). This project was also included in the Capital Improvement Program (CIP) presented to the City Council during the budget process.



# ORR STREET BRIDGE





CITY OF UKIAH  
SPECIAL REVENUE FUND  
SPECIAL PROJECTS RESERVE  
FISCAL YEAR 2010-2011

10/6/10 10b Attachment #

2

ACCOUNT NO. 699-3110

|                                  |                                             | DEPARTMENT<br>REQUEST | CITY MGR<br>RECOMMENDED | ADOPTED<br>BUDGET |
|----------------------------------|---------------------------------------------|-----------------------|-------------------------|-------------------|
| <b>930 Public Works Projects</b> |                                             | <b>\$ 472,389</b>     | <b>\$ 472,389</b>       | <b>\$ 472,389</b> |
| 699.3110.930.016                 | Orr Creek Bridge Reconstruction             | \$ 125,000            | \$ 125,000              | \$ 125,000        |
| 699.3110.930.017                 | Waugh Lane Bridge                           | \$ 130,000            | \$ 130,000              | \$ 130,000        |
| 699.3110.930.014                 | Sidewalk Repair                             | \$ 14,526             | \$ 14,526               | \$ 14,526         |
| 699.3110.930.018                 | Oak Manor School Footbridge                 | \$ 50,000             | \$ 50,000               | \$ 50,000         |
| 699.3110.930.023                 | Smith Street Sidewalk                       | \$ 27,245             | \$ 27,245               | \$ 27,245         |
| 699.3110.930.026                 | Bench Mark Verification Study               | \$ 25,000             | \$ 25,000               | \$ 25,000         |
| 699.3110.930.027                 | Storm Drain Replacements at Mendocino Place | \$ 50,618             | \$ 50,618               | \$ 50,618         |
| 699.3110.930.028                 | Upgrade Traffic Loops and Signals           | \$ 50,000             | \$ 50,000               | \$ 50,000         |

ACCOUNT NO. 699-1965

|                                                                                                                                                                                      |  |  |             |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|-------------|-------------|
| <b>800 Information Technology</b>                                                                                                                                                    |  |  | <b>\$ -</b> | <b>\$ -</b> |
| .046 Storage Area Network- to provide secure storage for the City's quickly growing data storage needs (GIS, building and police patrol car DVR, email, Council video, sewer video). |  |  |             |             |

ACCOUNT NO. 699-6001

|                                                               |                                     |                  |                  |                  |
|---------------------------------------------------------------|-------------------------------------|------------------|------------------|------------------|
| <b>255 Community Service - Lease</b>                          |                                     |                  | <b>\$ -</b>      | <b>\$ -</b>      |
| .034 Skate Park property lease (12 months @ \$300 per month). |                                     |                  |                  |                  |
| <b>250 Community Service Projects</b>                         |                                     | <b>\$ 10,000</b> | <b>\$ 10,000</b> | <b>\$ 10,000</b> |
| .044                                                          | Todd Grove Picnic area improvements |                  | \$ -             | \$ -             |
| .045                                                          | Vinewood picnic area                |                  | \$ -             | \$ -             |
| .041                                                          | Park Maintenance yard               | \$ 10,000        | \$ 10,000        | \$ 10,000        |

DRAFT

10 July, 2009

Dear Ukiah City Council Members,

We are writing this letter to provide community input from the Wagenseller Neighborhood Association about the future of the little, but important Orr Street (Creek) Bridge. Our proposal comes after lengthy discussion and eventual consensus on key points.

Our proposal is this: after the opening of the Orchard St Bridge, the Orr Street Bridge will be closed to through traffic except for emergency vehicles, and open primarily to pedestrians and bicycles. Our vision is that the bridge retain its quaint quality to provide an aesthetically pleasing experience for walking, strolling, and pedaling, connecting the old neighborhood to the newer, still forming Brush Street area. A public walking path along the creek east of the bridge would be a quality addition to our neighborhood.

The 16' 9" wide bridge will be divided into two lanes: a four foot designated pedestrian lane, and a 12 foot wide single auto lane that will be closed to through traffic with rubber pylons, the kind that can be driven over by emergency vehicles whenever necessary. Pedestrians and autos will be separated by a hard barrier for safety. The aesthetically pleasing version will cost less than the currently planned cement and steel upgrade. Money saved would go into a special fund to purchase land for a park or recreation in the Wagenseller district.

### BACKGROUND

**HISTORY:** Neighborhood members maintain that the plan to close the little bridge to through traffic was promised years ago. Former Mayor, Eric Larson, states that it was part of the plan in the mid 1990's when Kmart impact fees were negotiated and designated for the future Orchard St. Bridge. [DIANE: Facts about General Plan Here]

**TRAFFIC:** "Tipping point" and "breaking point" are terms local residents have repeatedly used to describe pressures on the neighborhood. One major complaint has been the high volume and excessive speed of automobile traffic combined with the lack of sidewalks in a neighborhood that many people walk.

#### PARK LAND FOR THE NEIGHBORHOOD

This caveat is the Wagenseller group's old refrain. City officials have heard it many times. We want a park! The old Wagenseller addition is a high density, at-risk area with constant foot traffic, dilapidated infrastructure and no green gathering space within walking distance. On April 11th 2007, planning commissioner, the late Ken Anderson declared that he would not vote for one more development in the Wagenseller neighborhood until there was a plan for a park. Two years later the plan has yet to occur. Yet the Brush street area still offers opportunity for a park AND money saved on the Orr Street bridge could be the beginnings of a plan.

#### VOTE

Please vote for our proposal of an aesthetically pleasing, bike and pedestrian friendly, Orr Street bridge that is closed to traffic except for emergency vehicles. We further ask you to take action on developing a plan for a park in the Wagenseller Neighborhood.

With sincere appreciation for your consideration, your time and your service,  
Respectfully,

Ann Kelly  
Wagenseller Neighborhood Association



# City Council Minutes October 6, 2010

Attachment # 3

**M/S Baldwin/none** to approve introduction of ordinance by title only. Motion **Failed** due to lack of a second.

**M/S Baldwin/none** to approve introduction of ordinance by title only. Motion **Failed** due to lack of a second.

**M/S Baldwin/none** to approve introduction of ordinance by title only. Motion **Failed** due to lack of a second.

**M/S Baldwin/None** to approve introduction of ordinance by title only with a mandatory review in one year. Motion **Failed** due to lack of a second.

**M/S Rodin/Baldwin** to approve introduction of the ordinance by title only with three changes to the ordinance, 1) remove "equal to the lesser" on page 8, 2704B, 2) remove "or the average of the three highest space rents in the park then in effect. This in-place rent increase may be implemented for a maximum of three in-place transfers of the mobilehome in that space." in 3704B, and 3) a mandatory review in one year. Motion **carried** by the following roll call votes: **AYES:** Councilmembers Landis, Rodin, Baldwin, and Mayor Thomas. **NOES:** Councilmember Crane. **ABSENT:** None. **ABSTAIN:** None.

**M/S Baldwin/Landis** to approve introduction of ordinance. Motion **carried** by the following roll call votes: **AYES:** Councilmembers Landis, Rodin, Baldwin, and Mayor Thomas. **NOES:** Councilmember Crane. **ABSENT:** None. **ABSTAIN:** None.

Recessed at 8:08 pm  
Reconvened at 8:17 pm

b. **Discussion and Possible Direction of the Function and Future of the Orr Creek Bridge**

Director of Public Works/City Engineer Eriksen presented the item. Recommended Action(s): Discuss and give direction to staff on the future use and function of the Orr Street Bridge.

Public Comment Opened 8:25 pm

*Public Speaking in support of the item:* Diane Zucker presented a power point by Alan Nicholson; Susan Sure; Judy Pruden; Neil Davis, president of trail group; Porter Digner; Jamie Connerton, member of the POSC and citizen, POSC has heard this item and their position is both pedestrian and bike keeps with the community's and city's vision; Bruce Alfano, CEO RCHDC Housing, the area is going to be redesigned; Susan Knopf; Linda Sanders, Friend of Gibson Creek; Sue B.; Connie Diamond; Mary Misseldine; and Jennifer Smart, organizes the First Friday Community Bike Ride for Walk and Bike Mendocino.

*Public Speaking not in support of the item:* Jack Cox.  
Public Comment Closed 9:10 pm

Councilmember Rodin left Dais at 9:24 pm  
Councilmember Rodin returned to Dais at 9:25 pm

OVER

By consensus, City Council directed staff to move forward with the Wagenseller's community concepts and produce a cost estimate with pros and cons of making the bridge a pedestrian and bike bridge while retaining its capacity for future use.

c. **Consideration of Approval of a Resolution Encouraging the Marine Life Protection Act Initiative Blue Ribbon Task Force and California Fish and Game Commission to Support and Adopt the Regional Stakeholder Group Marine Protected Area (MPA) Array Proposal (Unified MPA Array); and Possible Appointments of Two Agency Representatives**

City Manager Chambers presented the item. Recommended Action(s): Staff recommends adoption of the Resolution which encourages the Marine Life Protection Act Initiative Blue Ribbon Task Force and California Fish and Game Commission to support and adopt the Unified Marine Protected Area Array Proposal that was developed by the Regional Stakeholder Group during round three of the North Coast Marine Life Protection Act Initiative process; and possible appointments of two Agency Representatives.

James Martin was available to answer questions and addressed City Council.

Mayor Thomas left Dias at 9:45 pm; Vice Mayor Rodin assumed the gavel.  
Mayor Thomas returned 9:49 pm

M/S Rodin/Landis to approve signing the resolution. Motion carried by the following roll call votes: AYES: Councilmembers Landis, Crane, Rodin, Baldwin, and Mayor Thomas. NOES: None. ABSENT: None. ABSTAIN: None.

Adjourned to Ukiah Redevelopment Agency at 9:55 pm

Reconvened as City Council 10:22 pm

**11. NEW BUSINESS**

a. **Consideration and Possible Introduction of An Ordinance of the City Council of the City of Ukiah Amending Section 1965 and Adding Section 2000.3 to Chapter 12 (Parks and Recreation Facilities) of Division 1 (Government) of the Ukiah City Code**

Assistant City Manager Sangiacomo presented the item. Recommended Action(s): Introduce the ordinance by title only, direct the City Clerk to read the title, and pass a motion to introduce the ordinance.

M/S Landis/Rodin to approve introducing the ordinance by title only. Motion carried by the following roll call votes: AYES: Councilmembers Landis, Crane, Rodin, Baldwin, and Mayor Thomas. NOES: None. ABSENT: None. ABSTAIN: None.

City Clerk Read the title of the Ordinance.



## AGENDA SUMMARY REPORT

**SUBJECT:** Discussion and Possible Introduction by Title Only of an Ordinance Adding Various Sections to the Ukiah City Code to Regulate Shopping Cart Containment and Retrieval

**DEPARTMENT:** Community Development

**PREPARED BY:** Darcy Vaughn

**ATTACHMENTS:**

[Attachment 1 - Shopping Cart Ordinance](#)

[Attachment 2 - Abandoned Shopping Cart Enforcement Procedures](#)

**Summary:** The City Council will discuss and consider introducing an ordinance adding various sections to the Ukiah City Code to regulate shopping cart containment and retrieval by title only.

**Background:** In 2015, in response to the proliferation of stolen and abandoned shopping carts in the City, the Council voted to form an ad hoc to develop a shopping cart ordinance, consisting of Vice Mayor Mulheren and Councilmember Brown. Ultimately, the Council elected not to proceed with an ordinance, instead directing Staff to work with the businesses to seek voluntary adoption of security measures to prevent shopping cart theft and to retrieve abandoned carts. Although Staff worked with businesses on this voluntary compliance program, cart theft has persisted and abandoned carts have accumulated in particular areas of town, causing visual blight.

The shopping cart ad hoc disbanded pursuant to the Council's vote at their December 2, 2015 meeting. In recent months, however, the City's internal Homelessness Working Group, along with Vice Mayor Mulheren and Councilmember Brown, has been discussing the continued development of an ordinance to address the issue

**RECOMMENDED ACTION:** Staff asks that the City Council discuss and consider introducing an ordinance adding various sections to the Ukiah City Code to regulate shopping cart containment and retrieval by title only.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Vice Mayor Mulheren and Councilmember Brown

Approved:

  
Sage Sangiacomo, City Manager

of stolen and abandoned shopping carts. This group has reviewed and consulted with other jurisdictions that have successfully developed and implemented effective shopping cart ordinances. According to the California Grocers Association, approximately 120 jurisdictions in California have implemented ordinances related to shopping cart containment.

The work completed by the City's Homelessness Working Group has culminated in the Shopping Cart Ordinance that is presented to the Council here (Attachment #1). Prior to the City Council meeting, Staff will be performing outreach and providing informational material to the retail establishments and service providers that would be potentially be impacted by the implementation of this ordinance.

#### **Discussion:** Summary of Amendments to City Code:

The Shopping Cart Ordinance (Attachment 1) proposes a number of amendments to the Ukiah City Code that parallel the current provisions of the California Business and Professions Code that regulate the retention, removal and retrieval of shopping carts and similar carts used by retail establishments for the purpose of transporting goods on the premises of those establishments.

The Shopping Cart Ordinance requires that all businesses using shopping carts (1) affix identifying signs to those carts and (2) draft and implement either a shopping cart plan, the purpose of which is to prevent carts from being removed from the business premises and to arrange for the retrieval of any carts that are removed from the business premises, or request an exemption if a business already implements a similar plan or can demonstrate that they do not require a shopping cart plan. Approved plans must be renewed every two years, may be modified to address changed circumstances or ineffective provisions, and may be subject to revocation if they are ineffective, the business owner has misrepresented or omitted material facts from an application or other document required by the Ordinance, or the business owner is otherwise in violation of the Ordinance.

The Ordinance also explicitly prohibits the business owner from consenting to the removal of carts from the business premises or removing a shopping cart from the business premises, possessing a cart without the consent of the business owner, or altering or converting a shopping cart or its identifying sign. Violation of these provisions is considered a misdemeanor, pursuant to Business and Professions Code Section 22435.3 and the Ordinance.

The Ordinance sets forth the administrative, civil, and criminal penalties that apply in the event of a violation of the Ordinance.

Finally, the Ordinance requires that the City adopt by resolution procedures for retrieving abandoned shopping carts and for removing and storing any personal property found in abandoned shopping carts that are subject to retrieval and for claiming personal property removed from abandoned shopping carts and stored by the City or its designee.

#### **Detailed Discussion:**

The Shopping Cart Ordinance adds a number of sections to the divisions of the City Code regulating businesses and setting forth police regulations ensuring public peace and order. While the Ordinance is based in large part on the State's existing regulatory regime to curb shopping cart theft and abandonment as set forth in the Business and Professions Code Section 22435 and following, it also introduces a number of specific requirements and prohibitions for business owners and individuals.

Business owners of establishments providing shopping carts for transport of goods on the business premises must permanently affix a sign to each cart which will (1) identify the business that owns the cart, (2) indicate a valid address or phone number for the business or owner for purposes of returning a cart to the business or owner, (3) notify the public that removal of the cart from the premises or unauthorized possession of the cart is

a violation of state law and local ordinance, and (4) notify the public that there is no circumstance in which removal of the cart from the premises is authorized. These identification and notification elements are required by and set forth in the Business and Professions Code Section 22435.1 and the proposed Ordinance.

In addition, business owners are required to submit to the shopping cart program Administrator, designated in the Ordinance as the Director of Planning and Community Development, a shopping cart plan for retaining and retrieving that business's shopping carts. Once the business owner obtains approval of the shopping cart plan from the Administrator, the owner must also effectively implement the approved plan. If this Ordinance is introduced and adopted by the Council, each business operating within the City that provides shopping carts for use on the premises must submit a shopping cart plan to the Administrator within 90 days after the Ordinance goes into effect. Any new business operating after the Ordinance goes into effect must submit a shopping cart plan within 60 days of obtaining a business license. However, a business owner may instead request an exemption to the shopping cart plan requirement if the owner can demonstrate that the business already has effective restraints that prevent carts from being taken from the premises or from operating off-premises or otherwise secures all shopping carts when the business is closed.

A shopping cart plan must include the contact information for the business and its on-site manager, the number of carts on-site and the requirements for sign identification, and a description of how the business will notify the public that removal of a shopping cart from the premises is a violation of State and City law. In addition, the plan must describe the business's employee training program, to be held at least annually, to educate current and new employees about the business's shopping cart plan. Finally, the plan must describe how the business will prevent removal of shopping carts from the premises, how any shopping carts that are removed from the premises and found off-site will be retrieved, and how the plan will be modified if these measures do not prove to be effective.

Once a shopping cart plan is submitted, the Administrator has 30 days to either approve or deny the plan or request additional information. The business owner then has 30 additional days to either provide a more complete or adequate plan if this is the basis for denial, or to provide the additional information requested. Business owners may submit a modification to the shopping cart plan to address changed circumstances or ineffective provisions of the plan.

An accepted shopping cart plan or exemption is subject to renewal via written application by May 1st, every other year, without modification, if no more than six (6) of the business's carts are found off-site within the previous three (3) month period. The renewal may be denied, or an existing plan revoked, if 1) shopping carts from that business have been found off-site on 7 or more occasions within the prior 3 month period, (2) the owner violates the Ordinance, or (3) the owner knowingly makes false statements or fails to disclose material information in the plan application, renewal, or any required report.

As applicable to business owners, the Shopping Cart Ordinance prohibits failure to affix permanent, identifying signs to that business's shopping carts, failure to submit a shopping cart plan or request an exemption, and failure to comply with an approved shopping cart plan. As applicable to the public generally, the Shopping Cart Ordinance prohibits removing shopping carts from the business premises, possessing an off-site shopping cart, and altering, converting, or tampering with a shopping cart, including removing or defacing an identifying sign or a cart serial number.

The Shopping Cart Ordinance also sets forth enforcement requirements for the Ordinance and penalties for violation. A business owner is required to retrieve off-site carts within three (3) business days of being notified of the off-site cart by the Administrator. A violation of this provision, or of any other provision of the Ordinance, is subject to any enforcement procedures permitted by law, including plan revocation, fines, administrative procedures for nuisance abatement, civil enforcement, revocation of a use or site development permit, or prosecution as a misdemeanor under Business and Professions Code Sections 22435.2, 22435.3, or 22435.13, or the proposed Ordinance. While the Ukiah Police Department will serve as the enforcement entity for the Ordinance for violations by members of the public, the Director of Planning and Community



Development, in his or her role as Administrator under the Ordinance, will serve as the enforcement entity for violations of the Ordinance by Business Owners.

Finally, the Shopping Cart Ordinance requires that the City adopt by resolution a procedure for retrieving shopping carts that are abandoned off-site and for handling, storing, and returning any personal property that is left in shopping carts that are abandoned off-site and retrieved by a business or by the City. The purpose of the procedure is to prevent due process violations or unreasonable search and seizure in the event that an off-site shopping cart is being used to transport personal property. A draft procedure is included here as Attachment 2. It is important to note that, while this procedure will later be required, it should be considered separately by the Council. In other words, the Council may introduce and adopt the ordinance while Staff continues to develop the procedure for retrieving shopping carts.

#### CEQA Compliance:

The proposed City ordinance is not subject to CEQA pursuant to Sections 15060(c)(2) and 15061(b)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect adverse physical change in the existing environment and because there is no possibility that it may have a significant adverse effect on the environment.

At this time, Staff is recommending introduction of the proposed ordinance adding various sections to the Ukiah City Code to regulate shopping cart containment and retrieval by title only. If the ordinance were to be introduced at this meeting and adopted at the March 7th meeting, the local stores would have cart containment systems in place by September 2018. Council may also provide direction regarding Attachment 2, the draft procedure for enforcing abandoned shopping carts.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADDING ARTICLE 8 TO CHAPTER 2, DIVISION 2 AND ARTICLE 11 TO CHAPTER 1, DIVISION 7 OF THE UKIAH CITY CODE TO REGULATE SHOPPING CART CONTAINMENT AND RETRIEVAL.**

The City Council of the City of Ukiah ordains as follows:

**SECTION ONE. FINDINGS AND DECLARATION OF INTENT:**

The City Council of the City of Ukiah hereby finds and declares as follows:

1. Abandoned shopping carts constitute a nuisance, create potential hazards to the health and safety of the public, and interfere with pedestrian and vehicular traffic within the City.

2. The accumulation of wrecked, dismantled and abandoned shopping carts on public and private property also tends to create conditions that reduce property values, promoting blight and deterioration in the City.

3. The intent of this Ordinance is to ensure that measures are taken by cart owners to prevent the removal of shopping carts from store premises.

4. This Ordinance is based in part on California Business and Professions Code section 22435 and following.

**SECTION TWO.** Article 8, entitled "Shopping Cart Containment and Retrieval" is added to Chapter 2, Division 2 of the Ukiah City Code and shall read as follows.

**ARTICLE 8. SHOPPING CART CONTAINMENT AND RETRIEVAL**

Sections:

2380 Applicability.

2381 Definitions.

2382 Prohibitions.

2383 Shopping cart identification signs.

2384 Shopping cart plan.

2385 Enforcement.

**§2380 Applicability.**

This Article applies to:

A. Each business owner in the City that provides shopping carts for customer use on the business premises; and

B. Any person in possession of or who has abandoned an off-site shopping cart.

### **§2381 Definitions.**

*Administrator* means the Director of Planning and Community Development or his or her designee.

*Business owner* or *owner* means one or more persons or any legal entity, such as, but not limited to, a corporation, limited liability company, partnership or association which owns a business that provides shopping carts for customer use on the premises.

*Off-site shopping cart* means a shopping cart which has been removed from the premises where it belongs in violation of the requirements of this Article.

*Premises* means the entire area owned or under the control of a business owner, including the parking area and for businesses in a shopping center or other development where common areas serve more than one business, the common area shared by the business with other businesses in the development.

*Shopping cart* or *cart* means a basket or a similar device which is mounted on wheels generally owned and used as part of a retail establishment and used by a customer for transporting goods.

*Shopping cart plan* means a document submitted to the City by the business owner, under Ukiah City Code Section 2384.C.

### **§2382 Prohibitions.**

A. Prohibitions Applicable to Business Owners. It is unlawful and a violation of this Article for a business owner to:

1. Fail to affix an identifying sign to each shopping cart;
2. Fail to submit a shopping cart plan or request for exemption in conformance with Ukiah City Code Section 2384.B;
3. Fail to comply with an approved shopping cart plan; or
4. Allow or authorize a shopping cart to be removed from the premises.

B. Other Prohibitions. It is unlawful and a violation of this Article for a person to:

1. Remove a shopping cart from the premises where it belongs without the written consent of the business owner; or

2. Possess an off-site shopping cart without the written consent of the business owner; or

3. Abandon an off-site shopping cart; or

4. Alter, convert, or tamper with a shopping cart, or remove any part or portion thereof or remove, obliterate or alter an identifying sign or serial numbers on a shopping cart.

### **§2383 Shopping cart identification signs.**

The business owner shall have a sign of not less than 18 inches by 24 inches composed of 3M Engineer Grade Reflective Aluminum or equivalent durable materials permanently affixed to each cart in a prominent location.

The sign shall include all of the following information:

A. The identity of the owner of the cart or the business, or both;

B. The valid address or phone number of the business for returning the cart to the owner or business;

C. Notice to the public that the unauthorized removal of the cart from the premises or the unauthorized possession of the cart is a violation of state law and of the Ukiah City Code; and

D. Notice to the public that there shall be no authorized removal of the cart from the premises.

### **§2384 Shopping cart plan.**

A. General requirement. Each owner of a business shall submit to the administrator, obtain approval from the administrator, and effectively implement a shopping cart plan in accordance with this Article.

B. Exemptions. A business owner is exempt from this Article, for two years at a time, if the owner submits an exemption request and meets all of the following requirements:

1. The business has effective restraints that prohibit any carts from exiting the premises or from operating off the premises. Examples of such effective restraints include: poles attached to carts to keep them from passing a certain point; electronic wheel locks on all carts which prevent wheels from rolling past the perimeter of the premises; physical constraints such as bollards; and continuous use of courtesy clerks to accompany customers and return the carts to the store.

2. The business secures all shopping carts during the hours the business is closed by storing carts inside or locking them up outside.

C. Contents of the shopping cart plan. The shopping cart plan shall include all of the following elements:

1. Name, address and telephone number of the business, the business owner and the name and telephone number of the on-site manager.

2. The number of on-site shopping carts, and the requirements for sign identification on carts.

3. Public notices. A description of a customer education process by which the business owner will inform customers that the removal or off-site possession or abandonment of carts is a violation of state law and this Article. This information may include business signs posted in prominent places, flyers, warnings on shopping bags, direct mail, in-store announcements, or other means demonstrated to be effective. Public notice to customers shall include signage permanently affixed to each shopping cart that identifies the owner of the cart or the retailer, or both, as set forth in Business & Professions Code Section 22435.1 and Section 2383 of this Code.

4. Employee training. A description of an annual (or more frequent) employee training program to educate existing and new employees about the shopping cart plan.

5. Loss prevention. A description of the measures that the business owner will implement to prevent the removal of shopping carts from the premises. These measures may include any of those listed in subsection B of this section or use of security personnel to prevent removal, security deposit for use of a cart, or other measures demonstrated to be effective.

6. Cart retrieval. A plan for mandatory retrieval of off-site shopping carts on at least a weekly basis, and within three business days of notice from the City under Ukiah City Code Section 2385.A. The administrator may require retrieval on a more frequent time schedule based on the number of off-site carts from the business requiring retrieval. Cart retrieval may be done by the business owner, business employees or agents, or a retrieval service maintained by the business owner or by a combination of owners. A business owner is not required to retrieve an off-site cart in someone's possession and containing personal property of the person.

7. Implementation: The plan shall describe the measures the owner intends to take to prevent the removal of shopping carts from the premises, to retrieve off-site shopping carts on a weekly basis, and to modify these measures should they result in circumstances that would justify revocation of the plan as set forth in subdivision H of this Section.



D. Submittal and fees. Within 90 days after this Article takes effect or within 60 days of obtaining a business license for a new business and, except as provided in Subsection G of this Section, by May 1st of each even-numbered year thereafter, each owner of a business shall submit to the administrator either (1) a complete shopping cart plan, or (2) a request for exemption under subsection B of this section, stating the basis for the exemption. An owner submitting a shopping cart plan shall pay a fee in the amount established by City Council resolution to cover the City's costs of plan review and inspections.

E. Administrator review. Within 30 days after a shopping cart plan is submitted, the administrator shall render a decision to approve or deny the plan, or to request additional information. If a plan is rejected as incomplete or inadequate, or if additional information is needed, the administrator shall notify the owner in writing. The owner has 30 days from the date such notification is given to submit the additional information or a complete or adequate plan, as the case may be.

The administrator may deny a plan on any of the following grounds:

1. The plan fails to include the information required under this Article or fails to adequately address the required elements.
2. The plan is insufficient, in the administrator's opinion, to prevent removal of carts.
3. Implementation of the plan violates this Article, or a local, state or federal law.
4. The owner knowingly makes a false statement in or omits material facts from the plan, or any amendment.

F. Plan modification. The owner may submit a plan modification of any previously approved shopping cart plan to address changed circumstances or to modify ineffective provisions. The administrator shall review and consider the modification in the same manner set forth in subsection E of this section.

G. Biennial renewal. Every two years a business owner may renew an exemption or a previously approved shopping cart plan, without modification, if no more than six of the owner's shopping carts have been found off-site within the previous three months. The owner shall submit a written application for renewal by May 1st, together with the owner's statement that no more than six of the business's shopping carts have been found off-site within the previous three months.

H. Denial or revocation. The administrator may deny a renewal under subsection G of this section or revoke an exemption granted under subsection B of this section if:

1. A shopping cart has been found on public property on seven or more occasions within the prior three-month period;

2. The owner has failed to comply with a provision of this Article;

3. The owner has knowingly made a false statement or failed to disclose material information in an application, an amendment or a report required or provided under this Article.

### **§2385 Enforcement.**

A. Retrieval. Whenever the administrator notifies a business owner of an off-site cart, either verbally or in writing, the owner shall retrieve the cart within three business days.

B. Violations. An owner who violates this Article or a provision of the owner's approved shopping cart plan, a person who removes or possesses or abandons a shopping cart off-site, or an owner of real property who allows off-site carts to remain on his, her or its real property is subject to any enforcement procedures permitted by law, including:

1. Revocation of an exemption under Ukiah City Code Section 2384.B.

2. The requirement for a stricter shopping cart plan.

3. Prosecution as a misdemeanor under the authority of California Business and Professions Code sections 22435.2, 22435.3 or 22435.13 or Section 6098 of this Code.

4. Imposition of a fine not exceeding (1) one hundred dollars (\$100.00) for a first violation, (2) two hundred dollars (\$200.00) for a second violation within the same year, and (3) five hundred dollars (\$500.00) for each additional violation within the same year.

5. Procedures for abatement of a nuisance under Ukiah City Code Sections 3452.K and 3402.A, the civil and criminal penalties in Ukiah City Code Section 3424, and any other applicable administrative procedures contained in the Ukiah City Code.

6. Civil action for enforcement, including to abate a public nuisance by injunction, the City Council declaring that a violation of this Article constitutes a public nuisance.

7. Proceedings for revocation of a use or site development permit, if applicable.

These enforcement procedures and penalties are cumulative with each other and any other remedy available at law or in equity, and are not mutually exclusive. Any one or more of them may apply and be used or charged in response to a single violation of this Article.

C. The Ukiah Police Department shall use established Department policies and procedures to be followed by its officers in the enforcement of this Article 8 that prevent the Article from being enforced in an arbitrary or discriminatory manner and that prevent the violation of the constitutional right to due process and to be free from unreasonable

search or seizure. The City Council shall adopt by resolution procedures for removing personal property from an off-site shopping cart possessed or abandoned in violation of this Article 8 and provide an opportunity and procedure for any person to claim and recover such personal property.

**SECTION THREE.** Article 11, entitled “Shopping Carts” is added to Chapter 1, Division 7 of the Ukiah City Code and shall read as follows.

## **ARTICLE 11. SHOPPING CARTS**

Sections:

6096 Unauthorized removal, alteration, or possession of a shopping cart.

6097 Definitions.

6098 Penalty for Violation.

### **§6096 Unauthorized removal, alteration, or possession of a shopping cart.**

It is unlawful and a public nuisance for any person to:

1. Remove a shopping cart from the business premises where it belongs; or
2. Possess or abandon an off-site shopping cart; or
3. Alter, convert, or tamper with a shopping cart, remove any part or portion thereof or remove, obliterate or alter an identifying sign or serial numbers on a cart.

### **§6097 Definitions.**

All terms in this Article shall have the meaning stated in Section 2381 of this Code.

### **§6098 Penalty for Violation.**

In addition to the penalty prescribed in Business and Professions Code Section 22435.3 or any amendment thereof, a violation of this Article is a misdemeanor, subject to a fine not exceeding five hundred dollars (\$500.00) or imprisonment in the County jail for a period not exceeding three (3) months, or by both such fine and imprisonment.

## **SECTION FOUR.**

### **1. SEVERABILITY.**

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person

or circumstance. The City Council of the City of Ukiah hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

## **2. EFFECTIVE DATE.**

This Ordinance shall be published as required by law in a newspaper of general circulation in the City of Ukiah, and shall become effective thirty (30) days after its adoption.

Introduced by title only on \_\_\_\_\_, 2018, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Adopted on \_\_\_\_\_, 2018 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Kevin Doble, Mayor

ATTEST:

\_\_\_\_\_  
Kristine Lawler, City Clerk

**City of Ukiah****SHOPPING CART ORDINANCE ENFORCEMENT PROCEDURES****Purpose**

The City of Ukiah receives regular complaints from citizens and businesses throughout the City which relate to health and safety, and other concerns related to removal of shopping carts from business premises in violation of Division 2, Chapter 2, Article 8, entitled “Shopping Cart Containment and Retrieval,” and Division 7, Chapter 1, Article 8, entitled “Shopping Carts,” of the Ukiah City Code (“Shopping Cart Ordinance”).

By this Policy attached to and incorporated into City Council Resolution No. \_\_\_\_\_, the City of Ukiah sets forth its policies and procedures for retrieving abandoned Shopping Carts taken from business Premises in violation of the Shopping Cart Ordinance, and expresses its intention to implement these policies in a manner which balances the needs and rights of all of its citizens, including the homeless community. This policy does not establish any individual right to remove, possess, or alter Shopping Carts in violation of the Shopping Cart Ordinance or otherwise encroach on Public or Private property.

**Policy**

The City of Ukiah (“City”) shall respond to complaints and concerns arising in areas in which abandoned Shopping Carts that have been removed from business Premises in violation of the Shopping Cart Ordinance have been accumulating in a manner that protects the public health and safety and which complies with applicable state and federal laws.

**Definitions**

Capitalized terms in this Policy have the meaning set forth in Ukiah City Code Section 2381.

**Procedures****I. Shopping Cart Ordinance Enforcement.****A. Abandoned Shopping Carts**

Where the City, in accordance with City practice, or as a result of a complaint, becomes aware of and undertakes an effort to clean up an area where there has accumulated Shopping Carts abandoned and off-site in violation of the Shopping Cart Ordinance, it shall follow the procedures set forth in Subsection B of this Section I.

**B. Procedures.**

## **1. Personal Property, Generally**

The City will take reasonable precautions to prevent disposal or destruction of any items which appear to be the personal property of apparent value of any individual. Personal property of apparent value may include clothing, shoes, jackets, tents, sleeping bags, bed rolls, blankets, backpacks, duffel bags, bicycles, tools, watches, jewelry, audio and video equipment, medications, toiletries, eyeglasses, purses, handbags, personal papers, equipment, photographs, books and baby strollers. The City will not assume that property which is temporarily unattended has been discarded or abandoned. Reasonable doubt about whether property constitutes trash or debris, as opposed to personal property, shall be resolved in favor of the conclusion that the property has not been discarded or abandoned.

## **2. Shopping Carts and Personal Property**

In the event that the City receives a complaint about an abandoned Shopping Cart or undertakes an effort to clean up a public area where abandoned Shopping Carts have accumulated, the City shall notify the retail owner identified on the signage affixed to the cart of the cart's location pursuant to California Business and Professions Code Section 22435.7, subdivision (b). The City shall notify such owner that the cart shall be impounded in three (3) business days if it is not retrieved. However, in instances where the location of a shopping cart will impede emergency services or interfere with or block the public right of way or is otherwise subject to summary removal pursuant to Ukiah City Code Section 5602, the City is authorized to immediately impound the shopping cart.

In addition to providing notice to the owner of the shopping cart, the City shall issue a notice substantially in the same form as Exhibit A to the party in possession of the cart. Such notice shall inform the party that unlawfully removing, possessing, leaving, and/or abandoning shopping cart is a violation of and subject to prosecution under the Ukiah City Code and State law

The notice shall be posted in a conspicuous location in the area where removal activities will occur and shall be of sufficient type size to be easily read from a distance of at least ten feet. Copies of the notice may be given to any persons present in the area, when the notice is posted.

If a shopping cart is not retrieved within three (3) business days from the date the owner of the shopping cart or the owner's agent receives actual notice of the shopping cart's discovery and location, the City shall impound the shopping cart. The shopping cart will be stored at a location that is reasonably convenient to the owner of the shopping cart, which shall be open at least six (6) hours of each business day, however, the City may sell or otherwise dispose of the shopping cart if it remains unclaimed for thirty (30) days. The actual costs of storage may be charged to the owner. In addition, the City may impose a fine in an amount not to exceed \$50 for each occurrence in excess of three (3) occurrences during a six month period for



failure to retrieve the shopping cart. However, any shopping cart retrieved by the owner within three (3) business days following the date of actual notice is not subject to a fine, and shall not be deemed an occurrence for purposes of calculating a fine in future occurrences.

Any personal property of apparent value that is removed from the shopping cart shall be stored in a secure location for a period of not less than ninety (90) days and marked to show the date on and the location from which it was removed.

- (a) Any person may recover stored property he or she owns by submitting a written claim on a form provided by the City.
- (b) The form shall require the claimant to state the date on and the location from which it was removed and to describe the property claimed. The description must be adequate to distinguish the claimed property from other similar items removed from the same location on the same date.
- (c) The City shall note the disposition of the claim on the form and retain the forms for a period of not less than 180 days. The disposition may include "granted," "denied" or "property not found in storage." If denied, a reason must be noted on the form.

## **NOTICE OF SHOPPING CART ORDINANCE VIOLATION**

**PLEASE TAKE NOTICE [insert date]:**

Removing a shopping cart from the business premises and possessing or abandoning an off-site shopping cart without the written consent of the business owner is prohibited (UCC §2380 et seq.) and is a misdemeanor pursuant to California law (B&P Code § 22435.3 and Ukiah City Code § 6098) and subject to prosecution.

On [ insert date ], at [ insert time ], the City of Ukiah will impound the shopping cart and will remove any personal property left in the shopping cart. You should remove any personal property stored in the shopping cart prior to the clean-up date.

You may reclaim personal property from the shopping cart collected by the City by contacting [person and title] at [ address and phone number] for a period of ninety (90) days following [ date of clean-up ]. Personal property collected by the City shall be stored, without charge, for ninety (90) days. After ninety (90) days, the City will dispose of any unclaimed property in a manner of its choice.

If you have any questions or comments, please contact [ person and title ] at [ address and phone number ].

**EXHIBIT A**



## AGENDA SUMMARY REPORT

**SUBJECT:** Discussion and Possible Action Regarding the Cancellation of the July 4, 2018, City Council Meeting with the Option for the Mayor and/or City Manager to Call for a Special Meeting on an Alternate Date if Time Sensitive Business Arises

**DEPARTMENT:** Clerk/Admin

**PREPARED BY:** Ashley Cocco

**ATTACHMENTS:**

None

**Summary:** Council will consider cancelling the July 4, 2018, Regular City Council meeting due to the observance of the Independence Day holiday.

**Background:** City Council has regular meetings scheduled for the first and third Wednesdays of each month. This year the 4th of July (Independence Day) lands on the first Wednesday of the month.

**Discussion:** Due to the Wednesday holiday, staff is recommending the cancellation of the July 4th meeting. If time sensitive business arises, the Mayor and/or City Manager will call for a special meeting on an alternate date.

**RECOMMENDED ACTION:** Approve the cancellation the July 4, 2018, Regular City Council Meeting with the option for the Mayor and/or City Manager to call for a special meeting on an alternate date if time sensitive business arises.

**BUDGET AMENDMENT REQUIRED:** No

**CURRENT BUDGET AMOUNT:** N/A

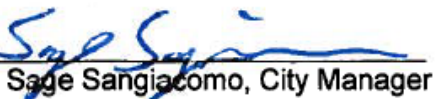
**PROPOSED BUDGET AMOUNT:** N/A

**FINANCING SOURCE:** N/A

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

**COORDINATED WITH:** Sage Sangiacomo, City Manager

Approved: \_\_\_\_\_

  
Sage Sangiacomo, City Manager

There are no Attachments to this Agenda Item.