



City Council Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
March 7, 2018 - 6:00 PM

1 ROLL CALL

2 PLEDGE OF ALLEGIANCE

3 PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- 3.a. [Proclamation of the Ukiah City Council Recognizing March as Women's History Month](#)
Recommended Action: Issue a Proclamation of the Ukiah City Council recognizing March as Women's History Month.
[Attachment 1 - 2018 Women's History Proclamation](#)
[Attachment 2 - 35th Annual Women's History Gala Celebration Flyer](#)
- 3.b. [Introduction of New Employee – Jordan Beebe, IT Specialist I, Finance Department – Information Technology Division](#)
Recommended Action: The City Council will welcome new team member Jordan Beebe to the City of Ukiah.
[None](#)
- 3.c. [Presentation of GFOA's Distinguished Budget Presentation Award to the City of Ukiah](#)
Recommended Action: Mayor Doble to present to staff and Council GFOA's Distinguished Budget Award for the City's fiscal year 2017-18 budget document.
[None](#)
- 3.d. [Status Report, Discussion and Possible Action Regarding the Ukiah Valley Sanitation District's Litigation Against the City of Ukiah Related to the Operation of the Sanitary Sewer System](#)
Recommended Action: Receive status report. If desired, discuss and provide direction to Staff and/or consider any action(s) related to the matter.
[Attachment 1 - UVSD Litigation Update Box Files location](#)

4 PETITIONS AND COMMUNICATIONS

5 APPROVAL OF MINUTES

- 5.a. [Approval of the February 21, 2018, Regular Meeting Minutes](#)
Recommended Action: Approve the Minutes of February 21, 2018, a Regular Meeting, as submitted.
[Attachment 1 - Minutes of February 21, 2018](#)

6 RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7 CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. [Request Approval of Budget Amendment for Granicus Portable Encoder, Camera and Accessories](#)
Recommended Action: Approve budget amendment for Granicus Portable Encoder, Camera and Accessories.
[Attachment 1 - Granicus Invoice](#)
[Attachment 2 - PO 45192-01](#)
[Attachment 3 - PO 45212-01](#)
- 7.b. [Notification of Purchase for Replacement and Installation of Batteries for APC Battery Back-ups from Schneider Electric in the Amount of \\$19,866](#)
Recommended Action: Notification of purchase for replacement and installation of batteries for APC Battery Back-ups from Schneider Electric in the amount of \$19,866.
[Attachment 1 - PO 45084 - Schneider](#)
- 7.c. [Consideration of Award of Purchase to SHI International Corp. for the Annual Software Renewal for the City of Ukiah's Checkpoint Perimeter Firewall in the Amount of \\$32,657](#)
Recommended Action: Approve the award of purchase to SHI International Corp. for the annual software renewal for the City of Ukiah's Checkpoint Perimeter Firewall in the amount of \$32,657.
[Attachment 1 - SHI Quote - 14867723](#)
- 7.d. [Approval of Notice of Completion for the Wastewater Treatment Plant Barscreen Installation, Specification No. 17-06 and Notification of Contract Exceedance in the Amount of \\$10,064.49; and Approval of Corresponding Budget Amendment](#)
Recommended Action: Approval of Notice of Completion for the Wastewater Treatment Plant Barscreen Installation, Specification No. 17-06 and Notification of Contract Exceedance in the Amount of \$10,064.49; and approval of corresponding budget amendment.
[Attachment 1 - Notice of Completion-Specification 17-06](#)

- 7.e. Notification of Acquisition of Professional Services from GHD, Inc. for Implementation Assistance and for Use of ProCore Construction Management Software for the Transportation Improvements for Redwood Business Park and Talmage Road Interchange Projects, Specification Nos. 17-09 and 17-07 in the Amount of \$17,218
Recommended Action: Receive Report
Attachment 1 - GHD Procore Proposal
- 7.f. Approval of Acquisition of Professional Services from Carollo Engineers for Implementation Assistance and for Use of ProCore Construction Management Software for the Recycled Water Project, Phases 1-3, Specification No. 17-08 in the Amount of \$35,233
Recommended Action: Approval of Acquisition of Professional Services from Carollo Engineers for implementation assistance and for use of ProCore Construction Management Software for the Recycled Water Project, Phases 1-3, Specification No 17-08 in the amount of \$35,233.
Attachment 1 - Procore Quote
- 7.g. Authorize the City Manager to Negotiate and Execute an Easement Agreement with the North Coast Railroad Authority for the Construction of the Recycled Water System and Approval of Payment of Corresponding Fee
Recommended Action: Authorize the City Manager to negotiate and execute an easement agreement with the North Coast Railroad Authority for the construction of the Recycled Water System and approval of payment of corresponding fee.
Attachment 1 - NCRA 10 Yr License Final 03022018
- 7.h. Approve Professional Services Contract Amendment with Crawford & Associates for On-Call Planning Services in amount not to exceed \$30,000.
Recommended Action: Approve the professional services contract amendment with Crawford & Associates in an amount not to exceed \$30,000.
Attachment 1 - COU No. 1718-128 - Crawford - Planning Svcs

8 AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9 COUNCIL REPORTS

10 CITY MANAGER/CITY CLERK REPORTS

11 PUBLIC HEARINGS (6:15 PM)

12 UNFINISHED BUSINESS

- 12.a. Discussion and Direction Regarding Proposed Adult Use Cannabis Retail Ordinance
Recommended Action: Staff asks that the City Council discuss and provide policy direction on a draft proposed Adult Use Cannabis Retail Ordinance.

13 **NEW BUSINESS**

- 13.a. Consideration of Adoption of Resolution Supporting Approval of Agricultural Conservation Easement Grant Funding from the California Department of Conservation Sustainable Agricultural Lands Conservation Program to the Mendocino Land Trust for One Property within the City's Sphere of Influence
Recommended Action: Adopt resolution supporting approval of Agricultural Conservation Easement Grant Funding from the California Department of Conservation Sustainable Agricultural Lands Conservation Program to the Mendocino Land Trust for one property within the City's Sphere of Influence.
Attachment 1 - MLT Email Request for Resolution of Support
Attachment 2 - MLT SALCP Application Lovers Lane
Attachment 3 - Resolution of Support
- 13.b. Consider Approval of a Resolution Authorizing the Water Resources Department to Pay for Certain Uses of Real Property Comprising of the Ukiah Valley Golf Course Enterprise within the Community Services Department for the Storage and Distribution of Potable and Recycle Water, and Consider Authorizing the City Manager to Negotiate and Execute a Third Addendum to the Tayman Park Golf Group Lease; and Approve Corresponding Budget Amendments
Recommended Action: Adopt the proposed resolution and approve the third addendum to the Tayman Park Golf Group Lease Agreement, and all corresponding budget amendments.
Attachment 1 - proposed resolution
Attachment 2 - COU No. 1617112 Addendum 3
- 13.c. Report of a Regional Government Services Contract and Approve and Authorize Changes to Personnel Allocations in Finance Department and Corresponding Budget Amendment
Recommended Action: Receive a report of pending contract entered into with Regional Government Services (RGS) on a time and expense basis due to payroll staffing needs; approve the reduction of an unfilled, half-time Customer Service Representative (CSR) position and the addition a full-time Financial Services Specialist (FSS) position; and approve the corresponding budget amendment.
Attachment 1 - Ukiah-RGS Agreeent (Payroll Consulting) 2018-02-12.pdf
- 13.d. Receive updates on City Council Committee and Ad Hoc Assignments
Recommended Action: Receive report(s).
Attachment 1 - 2018 City Council Special Assignments & Ad Hoc

14 **CLOSED SESSION – CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING.**

- 14.a. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200
Recommended Action: Confer in Closed Session

14.b. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))

Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Sonoma County Superior Court, Case No. SCV 256737 (UVSD)

Recommended Action: Confer in Closed Session

14.c. Conference with Real Property Negotiators
(Cal. Gov't Code Section 54956.8)

Property: 341 Norgard Lane, Ukiah, CA 95482 (APN's 184-080-27,28; 184-090-01,07; 184-100-04; 180-090-05-00; 180-120-04-44; 180-120-05-00; 180-120-06-00; 184-080-01-00; 184-080-25-00; 184-080-26-00; 180-110-03-00; 180-100-03-00)

Negotiators: Sage Sangiacomo, City Manager; Sean White, Water Resources Director;

Negotiating Parties: City of Ukiah and Tim Norgard;

Under Negotiation: Price & Terms of Payment

Recommended Action: Confer in Closed Session

15 ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk