



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

PETER BUSHBY – MICHAEL GRAHAM – KEVIN JENNINGS – DAVID B. HAAS

REGULAR MEETING MINUTES

Ukiah Conference Center 200 South School St. Ukiah, CA 95482

December 13, 2022

6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** and **PLEDGE OF ALLEGIANCE**

The Ukiah Valley Fire District Board of Directors met on December 13, 2022, having been legally noticed on December 9, 2022. President Haas called the meeting to order at 6:46 P.M. with the following **Directors Present:** Peter Bushby, Michael Graham, Kevin Jennings, and David Haas; **Directors Absent:** None **Staff Present:** Douglas Hutchison, Fire Chief, Justin Buckingham, Battalion Chief, and Stephanie Abba, Clerk of the Board.

The Pledge of Allegiance was recited

3. **ANNOUNCEMENTS**

None

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

No public comment

5. **APPROVAL OF MINUTES**

a. Minutes of October 11, 2022, a Regular Meeting

Motion/Second: Graham/Bushby to approve Minutes of October 11, 2022, as submitted. Motion **carried** by the following roll call votes: AYES: Bushby, Graham, Jennings, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

6. **NEW BUSINESS**

a. Annual Organizational Meeting to Elect Board Officers for 2023 and Appoint a New Board Member to the Fire Executive Committee to fill the vacancy

After discussion on whether or not there needs to be a Secretary/Treasurer on the Board of Directors, it was decided that the Nomination of this position will be postponed to a date certain at the next board meeting on February 14, 2023.

Motion/Second: Jennings/Graham to Nominate Bushby as Vice President. Motion **carried** by the following roll call votes: AYES: Bushby, Graham, Jennings, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Graham/Bushby to Nominate Haas as President. Motion **carried** by the following roll call votes: AYES: Bushby, Graham, Jennings, and Haas. NOES: None. ABSENT: None. ABSTAIN: None.

7. **UNFINISHED BUSINESS**

No Unfinished Business was agendized

8. **COMMUNICATIONS RECEIVED**

No Communications were received.

9. **DIRECTOR'S REPORT**

No report received

10. **CHIEF'S REPORT**

Report Received from Chief Hutchison

Public Comment: Mark Hilliker

Report received on updating the Fire Code and the need for an Ad Hoc Committee from Battalion Chief Justin Buckingham.

11. **CLOSED SESSION**

No Closed Session

12. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:36 p.m.



David B. Haas, Board President



Stephanie Abba, Clerk of the Board