City of Ukiah

City Council

Special Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: https://us06web.zoom.us/j/97199426600

Or you can call in using your telephone only:

- ***Call (toll free) 1-888-788-0099***
- ***Enter the Access Code: 971 9942 6600***
- ***To Raise Hand enter *9***
- ***To Speak after being recognized: enter *6 to unmute yourself***

Or One tap mobile (for easy connection on smart phones):
US: +16699009128,,97199426600# or +12532158782,,97199426600#

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

April 5, 2023 - 4:00 PM

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1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. UNFINISHED BUSINESS

3.a. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2022-23 and Review of Draft Objectives for Fiscal Year 2023-24.

Recommended Action: Council to receive, review, consider, and discuss updates on current stated objectives. In addition, the Council will review preliminary draft departmental objectives for the fiscal year 2023-24.

Attachments:
1. CIP -5 year-FYE 2024 - Draft - FinanceIT - 4-3-23
2. CIP -5 year-FYE 2024 - Draft - Community Svcs - 4-3-23
3. CIP -5 year-FYE 2024 - Draft - Public Works - 4-3-23
4. CIP -5 year-FYE 2024 - Draft - Water Resources - 4-4-23

4. NEW BUSINESS

5. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

Kristine Lawler, CMC
Dated: 3/31/23

City of Ukiah

AGENDA SUMMARY REPORT

SUBJECT: Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2022-23 and Review of Draft Objectives for Fiscal Year 2023-24.

DEPARTMENT: Finance

PREPARED BY: Jessie Brunell, Senior Accountant
PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:
1. CIP -5 year-FYE 2024 - Draft - FinanceIT - 4-3-23
2. CIP -5 year-FYE 2024 - Draft - Community Svcs - 4-3-23
3. CIP -5 year-FYE 2024 - Draft - Public Works - 4-3-23
4. CIP -5 year-FYE 2024 - Draft - Water Resources - 4-5-23

Summary: Council will continue to receive and consider a mid-year budget review and planning agenda for select departments.

Background: As part of the mid-year review of the current budget year and development of the budget for next year, each City department scheduled for presentation will present their individual budget information through December 31, 2022, progress on stated budget objectives for the current year, and plans for the next fiscal year and beyond. Every department has been scheduled and will present over the course of March and April.

Discussion: Departments presenting at this meeting are Public Works, Water Resources, Community Services and Finance.

**Note: Chrome is the required browser to view the Mid-Year Review 2022-23 stories in Open.Gov, as Internet Explorer is not compatible.*

Midyear Review of 2022-23 Department Objectives and Accomplishments and Review of Draft 2023-24 Department Objectives (Note- This is an active draft document and departments will continue to make minor revisions): https://stories.opengov.com/ukiahca/published/0gqlargKvSP

Each department and division report contains the following sections:

- Department purpose and basic description
- Services provided
- Personnel information
- Objectives and accomplishments:
    - For purposes of this report, current and proposed objectives for the coming year are included
    - Objectives are delineated by near, intermediate, and long-term
    - Individual objectives are assigned a unique identifier presented by year initiated and order of sequence for the year (e.g. an objective that is first identified in fiscal year 2021 and is the first objective identified by the department in that year would be assigned 2021-1, the next in the same year would be 2021-2, etc.)
    - Department comments have been updated where appropriate and convey the current status of each objective.

- Budget to actual information related to expenditures, compared to the same six-month period for the prior two years.

Recommended Action: Council to receive, review, consider, and discuss updates on current stated objectives. In addition, the Council will review preliminary draft departmental objectives for the fiscal year 2023-24.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager's Office

Approved: ______________________
Sage Sangiacomo, City Manager

INFORMATION TECHNOLOGY

FINANCE DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Redundant Internet Gateway (Fall-over Load Balancer)	Our current AT&T Internet gateway provides service to all of the City of Ukiah departments for Internet access, as well as Public Safety access to law enforcement websites and other important services. If service fails, we do not have a failover scenario in place. A failover scenario would involve an additional Internet Gateway with a different Internet service provider (ISP). If one ISP fails, the gateway would failover to the alternate one available. This would ensure service availability, virtually 100% of the time. **Additional Comments:** Moved from FYE 21 due to COVID-19. Reduced FYE 22 amount from $166,800, and FYE 23 from $48,400. This is contingent on our Cloud Data and Server Migration in 21/22, which will determine necessary bandwidth for our current gateway. Moved from FYE 23.	20913900.80100	17046	N/A	300 Seminary Ave.	Ongoing	Internal Service	Yes		~~$ 24,200~~	$ 24,200					**$ 24,200**	Budget Adopted	X
Cisco Access Switch EOL Replacement	These switches connect the City's computers, phones, printers, and Wi-Fi units into the core infrastructure. The switches allow these devices to connect to the Internet and internal servers. They will be End-Of-Life and will no longer be supported by the manufacturer. **Additional Comments:** Some switches are already acquired and will be installed 22/23.	20913900.80100	18100	N/A	300 Seminary Ave.	New	Internal Service	Yes		$ 90,000	$ 90,000					**$ 180,000**	Budget Adopted	X
Cisco Nexus Switch EOL Replacement	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They will be end-of-life, as warranty and support runs out during this time-frame. **Additional Comments:**	20913900.80100	TBD	N/A	300 Seminary Ave.	New	Internal Service	Yes				$ 110,000				**$ 110,000**	Reviewed	X
Broadband for All City Sites	Full City broadband connectivity ~~expected by the end of the fiscal year 2023~~. **Additional Comments:** Contract awarded to Magellan in December 2022 for the implementation of the "Digital Infrastructure Design and Implementation Plan" in the amount of up to $252,339.	20913900.80230	18391	N/A	300 Seminary	In Progress	Grant	Yes		$ 252,339						**$ 252,339**	Budget Adopted	X
Network Routers for All City Sites	End of Life Routers at all City sites need to be replaced, as these constitute security breaches from old firmware, etc. Also, support is not available in case of outages. **Additional Comments:**	20913900.54330	18328	N/A	300 Seminary	New	Internal Service	Yes		$ 20,000						**$ 20,000**	Budget Adopted	X

Refer to last page of this document for definition of terms used.

Wireless Mesh	This will provide a broadband wireless communication network for our Police Department across the Ukiah Valley, as well as provide Wi-fi access for other departments and divisions. Site surveys will be required to establish back-haul points which will accommodate multi-point wireless antennas. A pilot site will begin Phase I, to establish the first back-haul point for testing purposes. Phase II will establish the installation of additional multi-point wireless antennas, followed by the Wi-Fi implementation that will supplement other City department projects. **Additional Comments:** Prioritization and funding source(s) under review. Need to explore grant funding. Department estimate/request is not known at this time. Phase I will be started on FY 23/24 and Phase II will be started on FY 24/25 as funding is acquired.	20913900.54330	18329	N/A	300 Seminary Ave.	New	TBD	No								$ -	Reviewed	
								SUB-TOTAL:	$ -	$ 386,539	$ 114,200	$ 110,000	$ -	$ -	$ -	$ 586,539		

VEHICLES, MACHINERY & EQUIPMENT

FINANCE DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Truck - Utility Service Attendant	Current vehicle approaching the end of it's useful life. **Additional Comments:** Moved from FYE 23 to allow for more EV options; Electric vehicle.	20513300.8010	TBD	N/A	300 Seminary	New	TBD	No			$ 35,000					**$ 35,000**	Reviewed	X
Vehicle for Information Technology	Vehicle needed for Information Technology staff. Will explore EV options. **Additional Comments:**	20913900.80100	TBD	N/A	300 Seminary	New	TBD	No			$ 30,000					**$ 30,000**	Not Reviewed	X
								SUB-TOTAL:	$ -	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

***Refer to last page of this document for definition of terms used.**

FACILITIES/BUILDINGS/LAND

COMMUNITY SERVICES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
McGarvey Park Pathways	Pathways deteriorating beyond repair, need to be replaced. **Additional Comments:** Moved from FYE 22. Moved from FYE 24. Prioritization and funding source(s) under review. Estimated cost is $75k. Exploring the Urban Greening Grant for possible funding.	30022200.80220	18116	N/A	310 Dora St.	New	TBD	No	Fiscal Year Allocation TBD								$ -	Reviewed	
McGarvey Park Irrigation	Replace Irrigation System Plan **Additional Comments:** Contract in process. Cost increased from $10k	30022200.80220	18103	N/A	310 Dora St.	New	General	Yes			$ 11,400						$ 11,400	Budget Adopted	X
Pool Pump House	The pool pump house pool is in need of replacement due to age and general deterioration of the building. **Additional Comments:** Project was formerly called "Pool Block House". Looking for funding. Moved from starting FYE 21. Prioritization and funding source(s) under review. Estimated cost is $250k. Project deferred if we pursued pool replacement as below. Consider incorporating into Municipal Pool Replacement.	10022100.80220	18012	N/A	511 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD								$ -	Reviewed	
Riverside Park	State grant to provide some grading, flood surveying, debris removal and planting. **Additional Comments:** RFP for design process is complete 12/2018; Hydrology studies and CEQA complete. Work expected to start in late spring or early summer, with expectation of project completion in FYE 22. Most recent schedule indicates bidding in the Spring of 2023. Construction anticipated to start in Summer of 2023.	30522250.80220	18014	N/A	1281 E. Gobbi	In Progress	Grant	Yes	Grant funded.		$ 832,005						**$ 832,005**	Budget Adopted	
Wagenseller Park Plan	Park master plan needed once a site is identified. **Additional Comments:** Location and funding source(s) under review; Need to explore grant funding. Department estimate/request is $3-5 million.	30522250.80220	18063	N/A	Orchard & Brush	New	TBD	No	Potential for Prop 68 Funding								$ -	Reviewed	
Wagenseller Park Development	In 2017 the Community Development Department began work on a Wagenseller Park Feasibility Analysis. It has been determined through the analysis and other surveys a park is needed in the Wagenseller area. Extensive landscaping, equipment purchase and installation needed. **Additional Comments:** Working with RCHDC to determine location along with seeking grant funding. Reduced the amount from $950k, to break out the Master Plan into a separate line item. Moved from FYE 23. Funding from RCHDC now seems unlikely.	30022200.80220	18063	N/A	Orchard & Brush	New	TBD	No	Staff will continue to seek grant funding for development. Potential for Prop 68 funding.			$ 875,000					**$ 875,000**	Reviewed	

**Refer to last page of this document for definition of terms used.*

~~**Todd Grove Park and Pool Recreation Facility**~~	~~Addition of Recreation Building to the Pool Facility where the unusable kiddie pool is. This will eliminate the Splash Pad and Day Camp Office projects from this CIP list. Facility will serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts. Folded in to the Municipal Pool Replacement project.~~ **Additional Comments:** New project which will eliminate duplication and serve multiple divisions and functions. Prioritization and funding source(s) under review. Estimated cost is $1 million. Can be rolled into the Municipal Pool Replacement Project.	~~30022200.80220~~	~~TBD~~	~~N/A~~	~~511 Park Blvd.~~	~~New~~	~~TBD~~	~~No~~	~~Fiscal Year Allocation TBD~~								~~$ -~~	~~Reviewed~~	
Observatory House Sewer Lateral	Replace sewer lateral connection at the Observatory House. **Additional Comments:** Existing sewer lateral has a 90 degree turn and is causing regular sewage backups.	30222220.56300	18321	N/A	432 Observatory	Completed	General	Yes				$ 15,000					**$ 15,000**	Reviewed	**X**
Observatory House and Buildings Exterior Paint	Paint, repair and replace trim as needed. **Additional Comments:** House paint has deteriorated and must be repainted to retain the integrity of the wood siding and trim. Historic Observatory also in need of maintenance.	30222220.56300	18322	N/A	432 Observatory	New	General	Yes				$ 20,000					**$ 20,000**	Reviewed	**X**
Observatory House ADA Ramp	Replace temporary ADA ramp built ten years ago with a permanent ADA ramp. **Additional Comments:** Priority item for building code compliance.	30222220.56300	18323	N/A	432 Observatory	New	General	Yes				$ 15,000					**$ 15,000**	Reviewed	**X**
Picnic Area at Todd Grove Park	The Todd Grove picnic area is in need of replacing the asphalt surface area, barbeque and tables. There is currently $50,000 in Park Development Funds 25100000.39044 to begin planning and design of the area. **Additional Comments:** Project funding obtained, went out to bid, and project currently being awarded. Expected completion Summer 2023. Increased amount from $100k.	30022200.80220	18013	N/A	600 Live Oak	In Progress	General	Yes	Utilizing Park Development funds and General Funds. ~~Will also be seeking grant funding.~~		$ 113,500						**$ 113,500**	Budget Adopted	**X**
Oak Manor Playground Equipment Replacement	Replacement of this equipment is necessary, due to the age and high usage of this equipment, as well as safety concerns. Staff will be seeking grant funds to assist with the cost. **Additional Comments:** Staff applied for Prop 68 funds for park renovations including new playground equipment. Awards have not been announced. Grant award received.	30322230.80100	18010	N/A	500 Oak Manor	New	Grant	Yes	Prop 68 Funding Obtained.		$ 100,000						**$ 100,000**	Budget Adopted	**X**
Softball Fields Restroom Concession Building Roof Replacement	Replace roof at softball fields. **Additional Comments:** Prioritization and funding source(s) under review. Roof currently has some leakage and panels are pealing up. Staff is currently evaluating the project. Need to explore grant funding. Department estimate/request is $50,000.	30022210.80220	18110	N/A	901 River Street	New	TBD	No	Fiscal Year Allocation TBD								$ -	Reviewed	
Softball Fields Irrigation Replacement	Replace irrigation at softball fields. **Additional Comments:** Irrigation system is inefficient and difficult to control coverage to maintain healthy turf. Needed to remain competitive for tournaments and reduce liability. Need to explore grant funding. Department estimate/request is $500,000.	30022210.80220	TBD	N/A	901 River Street	New	TBD	No	Seeking grant funding								$ -	Reviewed	
~~**Skate Park Security Fence**~~	~~Replace front-facing fence with an equally decorative, less vandalism prone, more secure fencing.~~ ~~**Additional Comments:** Current fence easily broken to allow after-hour access. Frequent repairs and lack of security with current fence. Department estimates project cost at $40,000.~~	~~30022200.80220~~	~~1832~~	~~N/A~~	~~1043 Low Gap~~	~~New~~	~~TBD~~	~~No~~	~~Seeking grant funding~~								~~$ -~~	~~Reviewed~~	

****Refer to last page of this document for definition of terms used.***

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
COMMUNITY SERVICES ONLY

Skate Park Phase 2 - Back Lot Development	Develop additional area for meeting, band stand, viewing platforms. Install lighting. **Additional Comments:** Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is $250,000.	30022200.80220	TBD	N/A	1043 Low Gap	New	TBD	No	Seeking grant funding								$ -	Reviewed	
Municipal Pool Replacement	The Municipal Pool at Todd Grove park is approx. 100 years old. Maintenance costs are becoming prohibitive. The existing facility needs to be demolished and remove and a new facility needs to be designed and built. Addition of Recreation Building to the Pool Facility where the unusable kiddie pool is. This will eliminate the Splash Pad and Day Camp Office projects from this CIP list. Facility will serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts. **Additional Comments:** Funding will need to come from some combination of grants, fundraising, bond measures, and/or special district. Estimated cost: $12M.	TBD	TBD	N/A	512 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD								$ -	Not Reviewed	
Day Camp Office and Storage Building Replacement	The Day Camp Office and Storage Buildings are premanufactured buildings that have reached their life expectancy. **Additional Comments:** Frequency of maintenance needs and costs are increasing. Estimated cost: $240k.	TBD	TBD	N/A	512 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD								$ -	Not Reviewed	
Oak Manor Restroom	Oak Manor Park is a popular Park with significant daily use, currently served by a "porta-potty." **Additional Comments:**	TBD	TBD	N/A	501 Oak Manor	New	TBD	No	Seeking grant funding				$ 200,000				**$ 200,000**	Not Reviewed	
Museum Exterior Painting	Museum exterior is in need of painting to ensure on-going protection of the wood surface. According to staff it has been close to ten years since last exterior painting. Major benefits include the protection of a major City asset and the maintaining of the beauty of the building for the public. **Additional Comments:** Budgeted for this year. Contactor selected, expected completing Spring 2023.	10022700.56300	18023	N/A	431 S Main	In Progress	General	Yes			$ 40,000						**$ 40,000**	Budget Adopted	X
Security Cameras at Museum	Outdoor security cameras for protection of property. **Additional Comments:** Seek alternate funding. Budget moved from FYE 21, and increased from $14k. Moved from FY 22 and again in FYE 23 due to higher priorities.	10022700.54100	18111	N/A	431 S Main	Deferred	TBD	No	Seek funding assistance.			$ 20,000					**$ 20,000**	Reviewed	X
Conference Center Exterior Painting	Building exterior needs painting. **Additional Comments:** Funding not secured, planning for routine maintenance. Moved from FYE 21. Moved from FYE 23.	73022600.56300	18112	N/A	200 S. School	New	TBD	No					$ 45,000				**$ 45,000**	Reviewed	X
Conference Center Floor Repair	Lobby tiles are loose and missing, becoming a safety hazard, need to be replaced. **Additional Comments:** A lime intrusion has lifted tiles from conference center foyer. Moved from FYE 20 due to COVID-19. Moved from FYE 22 due to COVID-19.	73022600.56300	18113	N/A	200 S. School	Deferred	TBD	No					$ 15,000				**$ -**	Reviewed	X
Conference Center Security Cameras	Install new security cameras inside and outside the building. **Additional Comments:** Looking for funding. Split out cameras as it's own project. Moved from FYE 23 due to COVID-19. Reduced amount from $100k, and moved to FYE 24.	73022600.54100	18114	N/A	200 S. School	New	TBD	No				$ 25,000					**$ 25,000**	Reviewed	X

Refer to last page of this document for definition of terms used.

Conference Center Security	Security keyless door lock entry. **Additional Comments:** Recent theft and safety concerns. Split out the cardlock from the cameras. Moved from FYE 21 due to COVID-19. Moved from FYE 22 due to COVID-19.	73022600.80220	18189	N/A	200 S. School	New	TBD	No					$ 30,000				**$ 30,000**	Reviewed	X
Conference Center Bathroom Repair	Replace bathroom counter tops and sinks. **Additional Comments:** Moved from FYE 22 due to COVID-19.	73022600.56300	TBD	N/A	200 S. School	New	TBD	No					$ 25,000				**$ 25,000**	Reviewed	X
Conference Center HVAC Replacement	Replace aging HVAC at the UVCC before they fail and the rooms are unusable or emergency repairs become prohibitively expensive. **Additional Comments:**	73022600.56300	18326	N/A	200 S. School	New	General	Yes			$ 35,000						**$ 35,000**	Budget Adopted	X
Conference Center Kitchen Grease Trap Interceptor	Install grease trap interceptor to meet code requirements. **Additional Comments:**	73022600.56300	18327	N/A	200 S. School	New	General	Yes			$ 15,000						**$ 15,000**	Budget Adopted	X
									SUB-TOTAL:	**$ -**	**$ 1,146,905**	**$ 970,000**	**$ 315,000**	**$ -**	**$ -**	**$ -**	**$ 2,416,905**		

VEHICLES, MACHINERY & EQUIPMENT

COMMUNITY SERVICES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair. **Additional Comments:** Moved to FYE 22. Moved to FYE 23. Replace with electric vehicle and increased cost from $40k.	10022100.80100	V737	N/A	300 Seminary Ave.	New	General	Yes			$ 60,000						**$ 60,000**	Budget Adopted	X
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair. **Additional Comments:** Moved to FYE 24.	10022100.80100	18066	N/A	300 Seminary Ave.	Deferred	General	Yes				$ 55,000					**$ 55,000**	Reviewed	X
Mini Street Sweeper	Parks are maintaining two miles of the Great Redwood Trail (GRT), up from less than one mile. Will soon be expanded to four miles. Parks team spent over 600 hours leaf blowing in calendar year 2021. Manual leaf blowing of GRT and parking lots is inefficient and not the best use of Park worker's time. There is deferred maintenance at all City parks and staff can't get to these projects as they are spending their time blowing leaves in parking lots. Complete Streets **Additional Comments:** Consider as a future purchase as additional paved trails are built.	10022100.80100	TBD	N/A	1320 Airport Rd.	New	TBD	No						$ 50,000			**$ 50,000**	Reviewed	X
									SUB-TOTAL:	**$ -**	**$ 60,000**	**$ 55,000**	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ 165,000**		

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Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

Refer to last page of this document for definition of terms used.

FACILITIES/BUILDINGS/LAND

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Corporation Yard Renovation Project	Complete renovation of existing Corporation Yard, teardown of all accessory buildings and build new structures for Streets, Water & Sewer staff and whatever else is deemed necessary from study. **Add'l Comments:** Needs Assessment for Corp Yard Facility Moved from FYE 21 due to COVID-19. Moved from FYE 23. Estimated cost in 21/22 is for plans and specs/study work. Design contract has been awarded for $1.2M. Moved from FYE 23. Reduced funding by amount of design contract. Staff exploring opportunity of new corp yard facility off Airport property.	20824300.80220	18190	N/A	1320 Airport Rd.	In Progress	Series 2022 Lease Rev Bonds	Yes	New Revenues	$ 27,725	~~$ 13,500,000~~		$ 12,281,427				**$ 12,281,427**	Budget Adopted	
Civic Center Front of Building Replacement of Tile, Clean and Paint	Tile missing and/or broken, front of building needs cleaning and painting. **Add'l Comments:** The Civic Center Buildings have been power washed/cleaned. Project deferred. Moved $45k from FYE 20, and moved $35k from FYE 21 due to COVID-19. Combined budget for FYE 22 and FYE 23 into one budget for FYE 22. Moved from FYE 22. Moved from FYE 23. Staff exploring options for repair or replacement.	20824700.80220	18106	N/A	300 Seminary Ave.	Deferred	Building Fund	Yes	Utilizing Building Fund Reserves		~~$ 80,000~~	$ 80,000					**$ 80,000**	Budget Adopted	
Civic Center Bathroom Tile	The tiles in the bathrooms at the Civic Center have come loose and are creating a tripping hazard. Tile needs to be removed and replaced. Cement floor needs to be treated to exclude calcium intrusion. **Add'l Comments:** Moved to FYE 22 due to COVID-19. Moved from FYE 22. Moved from FYE 23. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18107	N/A	300 Seminary Ave.	Deferred	Building Fund	Yes	Utilizing Building Fund Reserves		~~$ 35,000~~	$ 35,000					**$ 35,000**	Budget Adopted	
Civic Center Roof Replacement	Roof and skylights are showing signs of failure. Failed over dispatch and a temporary tarp roof was implemented. **Add'l Comments:** Department estimates roof replacement/repair cost at $400,000; Capitalize costs over the next 4 years. The intent here is to set aside $100k every year through the cost allocation for the ultimate roof replacement in final year of set aside, thus not reflecting an actual budgeted amount in each set-aside year. Staff asked for an amendment in Dec. '22 to amend this year's budget by $40k to take care of area above Police dispatch, which has been completed. Adding and additional $100k set aside, for a total of five years. Currently on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18319	N/A	300 Seminary Ave.	Deferred	Internal Allocations	Yes	Indirect Cost Allocation	$ 37,484	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000		**$ 500,000**	Budget Adopted	X
Civic Center Police Parking Cover Insulation Replacement	The insulation in the exterior parking cover has failed that cover the public safety vehicles. To protect police vehicles and improve aesthetics. **Add'l Comments:** Moving from FYE 23. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.56300	18320	N/A	300 Seminary Ave.	Deferred	Internal Allocations	Yes	Indirect Cost Allocation		~~$ 35,000~~	$ 35,000					**$ 35,000**	Budget Adopted	X
Civic Center HVAC Replacement	HVAC units are aging and failures are imminent **Add'l Comments:** Replace two units per year. Nearly all items on pause waiting for the BoFA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.56300	TBD	N/A	300 Seminary Ave.	Deferred	Internal Allocations	Yes	Indirect Cost Allocation			$ 50,000	$ 50,000	$ 50,000	$ 50,000		**$ 200,000**	Reviewed	

Refer to last page of this document for definition of terms used.

Civic Center Lunch Room Floor Replacement	Replace floor in lunch room due to water intrusion from a bathroom leak. **Add'l Comments:** Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.56300	TBD	N/A	300 Seminary Ave.	Deferred	Internal Allocations	Yes	Indirect Cost Allocation				$ 10,000				**$ 10,000**	Reviewed	
Security Fencing at Ukiah Police Department Parking/Entrance/Exit Areas	Currently the Ukiah Police Department parks their vehicles, enters and exits the station on the south side of the Civic Center. This area is unsecured and a high security risk to those entering and exiting the building & vehicles. Securing the area with fencing and gates that only UPD and Staff have access to will provide the necessary safety needed for the UPD. Fencing and a gate would be installed near the entrance at Oak Street, follow the driveway to the Civic Center building. An additional gate would be installed near the Fire bay doors closer to Dora Street and run down the driveway back toward Oak Street. **Add'l Comments:** Prioritization and funding source(s) under review; Department estimate/request is $200,000; Project is contingent on the identification of a non General Fund source. Moved from FYE 21 due to COVID-19. Moved from FYE 22 due to COVID-19 and funding restriction. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18187	N/A	300 Seminary Ave.	Deferred	New Revenues	No	Fiscal Year Allocation TBD								**$ -**	Reviewed	
Carpet Replacement - Police Department Offices	The carpet in the Police Department offices is extremely worn with spots that can no longer be removed, along with some areas that are torn. **Add'l Comments:** Moved from FYE 21 due to COVID-19. Part of larger Civic Center service relocation and reconfiguration project. Moved from FYE 22. Moved from FYE 23. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.	20824700.80220	18176	N/A	300 Seminary Ave.	Deferred	Bond Funding	Yes	Funded by Series 2020A Bond		~~$ 51,000~~	$ 51,000					**$ 51,000**	Budget Adopted	X
Bank of America Building Acquisition, Renovation, and Services Relocation	Procurement of BofA building on S. State, rehabilitation, service relocation, and reconfiguration of Civic Center. **Add'l Comments:** Council has approved acquisition of building and is aware of estimated rehab costs. Council still needs to review master plan, including transfer of services and reconfiguration of Civic Center admin. Moved from FYE 22. Revised amount from $1,623,233 due to current available bond funds.	20824700.80220	18176	N/A	501 S. State	In Progress	Bond Funding	Yes	Purchase Completed FY 2021; Rehabilitation Costs TBD, Funded by Series 2020A Bond	$ 762,562	$ 1,326,679						**$ 2,089,241**	Budget Adopted	X
Server Room Fire Suppression System Replacement	Replace failed and obsolete halon fire suppression system in the server rooms at the Civic Center. **Add'l Comments:** Existing halon system is not functioning and obsolete, making the system irrepairable.	20824700.80220	TBD	N/A	300 Seminary Ave.	New	Internal Allocations	Yes	Indirect Cost Allocation			$ 60,000					**$ 60,000**	Not Reviewed	X
Roll-up Bay Door - Central Fire Station	Doors need replacing. **Add'l Comments:** Doors need replacing.	20824700.80220	TBD	N/A	300 Seminary Ave.	New	Internal Allocations	Yes	Indirect Cost Allocation			$ 100,000					**$ 100,000**	Not Reviewed	X
									SUB-TOTAL:	**$ 827,771**	**$ 15,127,679**	**$ 511,000**	**$ 12,441,427**	**$ 150,000**	**$ 150,000**	**$ -**	**$ 15,441,668**		

**Refer to last page of this document for definition of terms used.*

INFRASTRUCTURE

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Landfill Closure	This project will permanently close the Landfill Disposal site per Federal Mandates. **Add'l Comments:** Project specifics will require additional Council review. Moved from FYE 20 to FYE 21. EIR Litigation in progress. Construction projected for FYE 22 so moved from FYE 21. Moved from FYE 22 - ongoing litigation. Moved from FYE 23. Litigation has been slow, likely no movement until next year or later.	70224500.80230	18025	N/A	3100 Vichy Springs	In Progress	Current Revenues	Yes			~~$ 10,343,287~~	$ 10,343,287					$ 10,343,287	Budget Adopted	X
									SUB-TOTAL:	$ -	$ 10,343,287	$ 10,343,287	$ -	$ -	$ -	$ -	$ 10,343,287		

STREETS & RIGHTS-OF-WAY

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
East Clay Street Improvement Project	This project will improve East Clay Street from Main Street to the Railroad Crossing in order to facilitate the development of the new Courthouse site. This project includes water, sewer, pedestrian facilities and drainage facilities as well as reconstruction of the street section. **Add'l Comments:** Introduced and discussed at the January 16, 2019 Council meeting. Moved from FYE 21. Moved from FYE 23.	12024200.80230	18128	N/A	Clay Street	New	Special Revenue	Yes	Measure Y				$ 750,000				$ 750,000	Reviewed	X
Street Striping	This will update striping on streets in selected areas. **Add'l Comments:** Ongoing work. Increased cost from $60k to $80k for additional striping for newer projects and to promote pedestrian, cyclist and motorist safety.	12024200.52100	18251	N/A	Various Streets	Ongoing	Special Revenue	Yes	Measure Y		$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 480,000	Budget Adopted	X
Orr Street Bridge	This project will improve the bridge on Orr Street at Orr Creek.	12024200.80230	18065	Yes	Orr Street at Orr Creek	In Progress	Grant	Yes	CDBG Grant	$ 150,000							$ 404,438	Reviewed	X
	Add'l Comments: The City has received $150k to fund a planning study for Orr Street Bridge and the Orr Street transportation corridor. Activities include completion of a study to analyze existing conditions of the street, including the transportation corridor and bridge, as well as the completion of a plan and preparation of plans and specifications and an Engineer's Cost Estimate to be used for a future public improvement project. Request for Proposal completed and awarded to GHD November 2021, study has begun. Moved construction to FYE 24 as this work is completed.	25124220.80230					Capital Projects					$ 254,438							

Low Gap Road and North Bush Street Roundabout	This project will complete the environmental, ROW, and design phases for a roundabout at Low Gap Road and N. Bush St. Construction phase not currently funded. **Add'l Comments:** Design authorized, but project requires additional Council review. Moved from FYE 22, and reduced from $1.5 mil due to COVID-19. Moved from FYE 21. Moved from FYE 22 to FYE 23 and FYE 24 due to delays in grant processing.	50924210.80230	15024	N/A	Low Gap Rd & N. Bush St.	In Progress	Special Revenues	Yes	MCOG Revenues		$ 300,000	$ 450,000						**$ 750,000**	Budget Adopted	X
Slurry Seal Project	This project will improve the Streets network. **Add'l Comments:** Going out to bid. Budget will be utilizing FYE 21 anticipated revenue. Had utilized this year's budget for other projects. Increased budget from $200k FYE 22. Increased budget from $400k FYE 21, from $200k in FYE 23, and from $200k in FYE 24. Added budget in FYE 25 and 26. Increased budget in FYE 24, 25, and 26 from $250k each due to increasing funding sources, expanding scope, and inflation. Bid for FYE 23 is anticipated to be awarded prior to end of this fiscal year, so increasing this year's budget from $350k, and not budgeting anything for FYE 23.	12024200.52100	18332	N/A	Various Streets	Ongoing	Special Revenues	Yes	Measure Y		$ -	$ 400,000	$ 400,000	$ 400,000				**$ 1,200,000**	Budget Adopted	X
Main Street Reconstruction Project	Reconstruct Main Street, from Gobbi to Norton. **Add'l Comments:** Moved from FYE 22 due to COVID-19. Increased amount from $500k. RFP for design was awarded to Coastland in February of 2022. Funding source has changed from Measure Y. Part of 3 project grant application. Chance of grant award could move up timeline.	25224220.8023	18343	N/A	Main Street	New	Bond Funding	Yes	Series 2022 Lease Revenue Bonds			$ 6,000,000						**$ 6,000,000**	Reviewed	X
Clara Avenue Reconstruction Project	Reconstruct Clara Avenue, from State to Orchard. **Add'l Comments:** Moved from FYE 21. Moved from FYE 22. Formerly thought to be eligible for CDBG funding. Possible CDBG Funding opportunity. This funding is not yet secured but will be applied for closer to project construction. Increased estimated project cost from $2M, and moved from FYE 26. Project currently in construction, and will be complete summer 2023	25224220.80230	18184	N/A	Clara Avenue	In Progress	Bond Funding	Yes	~~Possibly CDBG or~~ Series 2022 Lease Revenue Bonds		$ 3,500,000		~~$ 3,500,000~~					**$ 3,500,000**	Budget Adopted	X
Leslie Street Rehabilitation Project	Rehabilitate Leslie Street, Gobbi to Perkins. **Add'l Comments:** Moved from FYE 21. Moved from FYE 22 due to a number of various projects, timelines, and severity of street conditions.	12024200.80230	TBD	N/A	Leslie Street	New	Grant	Yes	CDBG Funding Opportunity						$ 1,500,000			**$ 1,500,000**	Reviewed	X
Perkins Street Storm Drain and Widening Project	This project will add a storm drain on East Perkins Street and widen the intersection at Orchard Avenue to add another East Bound through lane. **Add'l Comments:** Request for Proposal completed and contract awarded to BKF in February of 2022. Engineering underway. Construction moved to FY 23/24. Part of 3 project grant applications. Chance of grant award could move	25224220.80230	18308	N/A	E. Perkins St.	In Progress	Grant	Yes	Series 2022 Lease Revenue Bonds and Possible Grant Funding	$ 211,889	~~$ 2,277,000~~	$ 2,227,000						**$ 2,227,000**	Budget Adopted	X
~~**South Ukiah Rehabilitation Project**~~ **State & Dora Rehabilitation Project**	This project will overlay S. Dora Street from Beacon Lane to Washington, and S. State Street from Beacon Lane to Cherry, including ADA pedestrian improvements. **Add'l Comments:** Reduced budget amount from $2.2M, and changed scope from ending at Observatory, now to Cherry St. Moved to FYE 23, anticipate bid award in July 2022. Construction nearly complete. Awaiting last invoice for Notice of Completion.	25224220.80230	~~18254~~ 18369	N/A	Dora/State	In Progress	Bond & Grant	Yes	Series 2022 Lease Revenue Bonds/CTC Local Partnership Program	$ 1,687,683	$ 1,800,000							**$ 1,800,000**	Budget Adopted	X
Great Redwood Trail- Phase 4	This project will extend the Great Redwood Trail from Commerce Drive to Norgard Lane **Add'l Comments:** Grant has been awarded. Moved full project for completion in FYE 22. Moved from FYE 22. Costs to date are for engineering. On pause waiting for railbanking announcement, will proceed Spring 2024 either way.	51124210.80230	18253	N/A	Railroad ROW	In Progress	Grant	Yes	Urban Greening Grant	$ 483,234	$ 3,563,212							**$ 3,563,212**	Budget Adopted	X
Great Redwood Trail- Phase 5	This project will extend the Great Redwood Trail from Brush Street to Hensley Creek Road **Add'l Comments:** Moved project back from beginning FYE 23.	51124210.80230	TBD	N/A	Railroad ROW	New	Grant		Urban Greening Grant				$ 275,000	$ 8,000,000				**$ 8,275,000**	Reviewed	

**Refer to last page of this document for definition of terms used.*

Gobbi Street Utility Improvement Project	Reconstruct Gobbi Street in 2 separate projects (US101 to State Street) and (State Street to Dora Street) (was formerly called street reconstruction project) **Add'l Comments:** Engineering contract awarded to BKF September 2021. Includes funds 822 and 844. Increased from $1.5M, added construction budget. Part of 3 project grant application. Chance of grant award could move up timeline.	12024200.80230	18290	N/A	Gobbi Street	New	Special & Grant	Yes	Measure Y/Possible Grant			$ 6,200,000					**$ 6,200,000**	Reviewed	X
Talmage Road Rehabilitation Project	This project will replace the water main, sewer main and include reconstruction and paving of the overlay, additional sidewalks and ADA accessibility. **Add'l Comments:** RFP completed and contract awarded to GHD for design in February of 2022. Scope greatly changed due to EUD undergrounding, moved from FYE 23.	25224220.80230	18310	N/A	Talmage Road	New	Bond	Yes	Series 2022 Lease Revenue Bond		~~$ 1,000,000~~		$ 1,000,000				**$ 1,000,000**	Budget Adopted	X
Traffic Signal Cabinet/Camera Update	Bring traffic signals at State and Washington/Talmage/Low Gap/Hospital Drive up to date with new traffic signal controller software. **Add'l Comments:** Awarded $151,450 HSIP grant through Caltrans.	50024420.80230	TBD	N/A	Multiple	New	Special Rev/Grant	Yes	Gas Tax/HSIP Grant			$ 400,000					**$ 400,000**	Reviewed	X
Downtown Streetscape Phase 2 Construction	Water and Sewer Utility Replacement, total street reconstruction, ADA accessibility. Henry to Norton, Mill to Gobbi. **Add'l Comments:** $11M construction cost overall, shared with Funds 844, 820 and 800. Currently nearing end of design with GHD, and planned to go to bid in summer, with construction planned to begin in the fall. CalTrans grant of $1.3M to offset some cost. Currently out to bid.	12024200.80230	18234	Yes	Multiple	In Progress	Special/Grant/Bond	Yes	Measure Y, Grant Funds and Bond Funds		$ 5,410,396						**$ 5,410,396**	Budget Adopted	X
									SUB-TOTAL:	**$ 2,532,806**	**$ 17,930,608**	**$ 16,011,438**	**$ 6,005,000**	**$ 8,480,000**	**$ 1,580,000**	**$ 80,000**	**$ 43,460,046**		

VEHICLES, MACHINERY & EQUIPMENT

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirgten W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $120,000 total **Add'l Comments:** Moved from FYE 23 due to COVID-19. Moved from FYE 24. Working with Fleet Maintenance staff on evaluation. Moving to FYE 23. Continued evaluation and validation of justification required prior to purchase. Deferring to allow for Western Hills Water Infrastructure PC 18385 Western Hills Water Infrastructure.	10024620.80100	E1001	Yes	1320 Airport Rd.	Deferred	General	Yes	Department plans to set aside funds for this replacement.		~~$ 40,000~~	$ 40,000					**$ 40,000**	Budget Adopted	X
Asphalt Roller - Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $66,000 total **Add'l Comments:** Moved from FYE 23 due to COVID-19. Working with Fleet Maintenance staff on evaluation.	10024620.80100	E1612	Yes	1320 Airport Rd.	New	General	Yes	Department plans to set aside funds for this replacement.			$ 22,000					**$ 22,000**	Reviewed	X
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $210,000 total **Add'l Comments:** Moved from FYE 23 due to COVID-19. Working with Fleet Maintenance staff on evaluation.	10024620.80100	E1812	Yes	1320 Airport Rd.	New	General	Yes	Department plans to set aside funds for this replacement.			$ 70,000					**$ 70,000**	Reviewed	X

**Refer to last page of this document for definition of terms used.*

Flat Rack Truck	Replace existing Flat Rack Truck due to age and mileage. **Add'l Comments:** Moved from FYE 22 due to COVID-19.	10024620.80100	V2236	N/A	1320 Airport Rd.	New	General	Yes						$ 62,500			**$ 62,500**	Reviewed	**X**
3-Yard Dump Truck	Replace existing 3-yard dump truck due to age and mileage. **Add'l Comments:** Moved from FYE 23 due to COVID-19.	10024620.80100	TBD	N/A	1320 Airport Rd.	New	General	Yes				$ 102,000					**$ 102,000**	Reviewed	**X**
Loader Replacement	Replace existing loader due to CARB requirements. **Add'l Comments:** Working with Fleet on evaluation. Continued evaluation and validation of justification required prior to purchase. Moved from FYE 22. Deferring to allow for Western Hills Water Infrastructure PC 18385 Western Hills Water Infrastructure.	10024620.80100	E1413	Yes	1320 Airport Rd.	New	General	Yes			~~$ 110,000~~	$ 110,000					**$ 110,000**	Budget Adopted	**X**
Dump Truck Replacement	Dump Truck Replacement for 3 years. This equipment is used to maintain and repair the Infrastructure for our citizens. Total cost: $500,000 **Add'l Comments:** Moved from FYE 22 due to COVID-19. Reduced cost from $750k due to splitting Loader to separate line.	20824300.80100	18017	N/A	1320 Airport Rd.	New	Internal Service	Yes	Department plans to set aside funds for this replacement.			$ 500,000					**$ 500,000**	Reviewed	**X**
Snap-On Toolsets	Snap-On Tools, Master Set Tool set and Fleet Pro Set. **Add'l Comments:** Garage Tool Sets. Added funding in FYE 24 for additional toolsets for employees.	20324100.54102	18347	N/A	1320 Airport Rd.	In Progress	Internal Service	Yes		$ 56,932	$ 60,000	$ 70,000					**$ 130,000**	Budget Adopted	**X**
Replacement Truck-Building Maintenance	Replacement truck is necessary. **Add'l Comments:** Moved to FYE 22. Moved to FYE 23. Replace with electric vehicle and increase cost from $48k to $60k.	20824700.80100	V2642	N/A	300 Seminary	New	Internal Service	Yes	Reserves		$ 60,000						**$ 60,000**	Budget Adopted	**X**
2-Yard Concrete Mixer	2-Yard Concrete mixer would allow street and water crews to perform repair or patching jobs as needed more effectively. Currently crews have to mix concrete on site in small batches. This would allow for more efficient workflow. **Add'l Comments:**	10024620.80100	TBD	Yes	1320 Airport Rd.	New	General	Yes				$ 70,000					**$ 70,000**	Not Reviewed	X
									SUB-TOTAL:	**$ 56,932**	**$ 270,000**	**$ 984,000**	**$ -**	**$ 62,500**	**$ -**	**$ -**	**$ 1,166,500**		

Refer to last page of this document for definition of terms used.

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
PREP FOR 23/24 FISCAL YEAR
WATER RESOURCES ONLY

FACILITIES/BUILDINGS/LAND

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Upgrade HVAC Units on Buildings - WTP	Due to aging infrastructure upgrades are needed to the HVAC system at the Water Treatment Plant **Add'l Comments:** Moved from FYE 23, and increased from $70,000. Working on a engineering contract for design.	82027111.5630	18349	N/A	935 River Street	In Progress	Water Fund	Yes			~~$ 70,000~~	$ 100,000					$ 100,000	Budget Adopted	
Well 3 Improvements	Improve Well 3 building enclosure. **Add'l Comments:**	82227113.8022	TBD	N/A	Vichy Springs	New	Water Fund	Yes						$ 150,000			$ 150,000	Reviewed	X
Replace Roof at WTP	Replace roof at the Water Treatment Plant. **Add'l Comments:**	82227113.8022	TBD	N/A	935 River Street	New	Water Fund	Yes						$ 100,000			$ 100,000	Reviewed	X
Replace Roof at Pump Station	Roof replacement at the high service pump station. **Add'l Comments:**	82227113.8022	TBD	N/A	935 River Street	New	Water Fund	Yes							$ 50,000		$ 50,000	Reviewed	X
									SUB-TOTAL:	$ -	$ 70,000	$ 100,000	$ -	$ 250,000	$ 50,000	$ -	$ 400,000		

INFRASTRUCTURE

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Water Main Replacements	Plan for water main replacements throughout the City, performed in conjunction with street improvement projects. **Add'l Comments:** Added funding for FYE 25 and FYE 26. Reduced FYE 22 from $1.5M. Removed $1.5M for FYE 23, as funds will be used for this purpose in Streetscape Ph 2 programmed for next year.	82227113.80230	18072	N/A	Various	Ongoing	Water	Yes				$ 1,500,000	$ 1,500,000	$ 1,500,000			$ 1,500,000	Reviewed	X
Phase 4 Recycled Water	This project will provide an additional irrigation source for City Parks, Golf Course, Cemetery and Schools. This will reduce the demand on the potable water system and reduce discharge to the Russian River **Add'l Comments:** Environmental documentation is complete. Design began in December, 2018. Modified funding comments to eliminate a shared cost with Sewer. Moved budget from FYE 21. Moved from FYE 22 due to COVID-19 - feasibility still under review. Increased amount in FYE 25 from $25M, and added $27M to FYE 24. Grant awarded in January 2023 in the amount of $53,770,000.	83027330.80230	18052	N/A	Brush St. to Golf Course	In Progress	Grant	Yes	CA State Water Resources Control Board Construction Grant			$ 27,000,000	$ 27,000,000				$ 54,000,000	Reviewed	X

Refer to last page of this document for definition of terms used.

Develop Additional Groundwater Facilities	This project will provide an additional source of groundwater to increase our system redundancy during periods of surface water scarcity. **Add'l Comments:**	822	TBD	N/A	TBD	New	Water Fund	No				$ 300,000	$ 500,000	$ 1,500,000			**$ 2,300,000**	Not	
Replace Heat Exchangers	This project will replace deteriorating heat exchangers for the operation of the Digester and Boilers **Add'l Comments:** Moved from FYE 21 due to COVID-19. Moved from FYE 24 due to forecasted workload for staff with Phase 4.	84027225.8023	18131	N/A	300 Plant Road	New	Wastewater	Yes					$ 750,000				**$ 750,000**	Reviewed	X
Rehabilitation of Zone 2 Booster Pump Station	Upgrade the enclosure and electrical components in the structure enclosing the booster pump for Pressure Zone 2 to increase reliability and security **Add'l Comments:** Moved from FYE 23 due to COVID-19.	82227113.8023	TBD	N/A	Golf Course	New	Water Fund	Yes					$ 50,000				**$ 50,000**	Reviewed	X
Water Main Replacement Set-aside	Set-aside for main replacement(s) caused by an unanticipated event **Add'l Comments:** Removed budget from FYE 21 due to COVID-19. Increased budget from $250k in FYE 22, and eliminated $250k in FYE 23, 24 and 25. Moved to FYE 23, and added amounts to future years. Reduced from $400k. This is a set-aside for unanticipated event(s) causing the need for replacement(s). Reduced 22/23 from $250k.	82227113.80230	18262	N/A	Various	New	Water Fund	Yes			$ 100,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000		**$ 1,100,000**	Budget Adopted	X
Replace Water and Sewer Main on Low Gap Street	Replace the 16" steel water main, and 15" and 6" sewer main from North State Street to North Bush Street concurrent with Phase 4 of the Recycled Water Project	84427222.8023	TBD	N/A	Low Gap Road	New	Water Fund	Yes					$ 500,000				$ 1,000,000	Reviewed	X
	Add'l Comments: Moved from FYE 22 due to COVID-19. Merged the water and sewer replacement on Low Gap to one project.	82227113.8023											$ 500,000						
Reseal Wash Water Basins	Remove and Replace Seal on Wash Water Basins **Add'l Comments:** Moved from FYE 21. Moved from FYE 22, and increased from $40k due to inflation.	84427222.8023	18192	N/A	300 Plant Road	New	Wastewater	Yes			$ 60,000						**$ 60,000**	Budget	X
Recondition Levees	Recondition the levees on the Percolation Ponds. **Add'l Comments:** Eliminated $200k for 2 prior years due to COVID-19.	84027225.80230	TBD	NA	300 Plant Road	New	Wastewater	Yes					$ 200,000				**$ 200,000**	Reviewed	X
Downtown Streetscape Phase 2 Construction	Water and Sewer Utility Replacement, total street reconstruction, ADA accessibility. Henry to Norton; Mill to Gobbi.	84427221.80230	18234	Yes	Multiple	New	Sewer Fund	Yes			$ 2,556,547						**$ 4,273,804**	Budget Adopted	X
	Add'l Comments: $11M construction cost overall, shared with Funds 120 and 800. Currently nearing end of design with GHD, and planned to go to bid in summer, with construction planned to begin in the fall. Currently out to bid.	82227113.8023					Water Fund				$ 1,717,257								

Refer to last page of this document for definition of terms used.

Replace Water and Sewer Main - PZ1 to Bush	Replace the 16" steel water and sewer main, from PZ1 to Bush Street Add'l Comments:	82227113.80230 84427222.8023	TBD	N/A	Bush Street	New	Water	Yes					$ 500,000 $ 500,000				$ 1,000,000	Not Reviewed	X
									SUB-TOTAL:	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000		

VEHICLES, MACHINERY & EQUIPMENT

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	22/23	23/24	24/25	25/26	26/27	27/28	Totals	City Council Status	Shovel Ready
Replace Water Treatment Plant Service Truck	The current vehicle's useful is expected to be exceeded in future years and will need to be replaced. **Add'l Comments:** Moved from FYE 23. Moved back to FYE 23. Increased amount from $50k due to revising to a 3/4 ton with lift gate, as well as inflation; EV is not an option at this time due to the heavy duty needs. Moved from FYE 23.	82227113.80100	V3754	N/A	935 River Street	Deferred	Water Fund	Yes			~~$ 70,000~~	$ 70,000					$ 70,000	Budget Adopted	X
Convert Chlorine Gas to Liquid Chlorine at Water Treatment Plant	This project will replace chlorine gas at the Water Treatment Plant and convert to Liquid Chlorine for safety reasons **Add'l Comments:** Was budgeted FYE 20, moved to start in FYE 21 due to COVID-19. Moved $270k from FYE 22. Moved $50k from FYE 21. Moved $50k from FYE 22. Moved from FYE 23.	82227113.80100	18133	N/A	935 River Street	Deferred	Water Fund	Yes			~~$ 50,000~~	$ 50,000	$ 270,000				$ 320,000	Budget Adopted	X
Replace Turbidimeters	Replace Turbidimeters at Water Treatment Plant. **Add'l Comments:** Increased from $75k total, and split costs between FYE 23 and FYE 24 (was originally budgeted in just FYE 23)	82227113.8010	18353	N/A	935 River Street	New	Water Fund	Yes			$ 40,000	$ 40,000					$ 80,000	Budget	X
Water Meter Replacements	Upgrade aged meter in order to provide increased service efficiency. **Add'l Comments:** Ongoing - reduced FYE 21 from $50k, added $50k to FYE 24 due to COVID-19. Added funding for FYE 25 and 26. Removed $50k from FYE 22, FYE 23, and FYE 26. Scope being re-evaluated against other projects going on.	82027114.80100	18074	N/A	Various	New	Water Fund	Yes				$ 50,000	$ 50,000				$ 100,000	Reviewed	X
Replace Water/Sewer Operations Call Truck - Shared Cost	The current vehicle's useful is expected to be exceeded in future years and will need replaced **Add'l Comments:** Increased amounts in both Water and Sewer from $30k each due to inflation. EV is not an option at this time due to the heavy duty needs. Moved from FYE 23.	82027114.8010 84027221.80100	V3753	Yes	1320 Airport Road	Deferred	Water Fund Sewer Fund	Yes			~~$ 40,000~~ ~~$ 40,000~~	$ 40,000 $ 40,000					$ 80,000	Budget Adopted	X

Refer to last page of this document for definition of terms used.

Replace Water/Sewer Operations Lead Worker Truck - Shared Cost	The current vehicle's useful life is expected to be exceeded in future years and will need replaced	82027114.8010	TBD	Yes	1320 Airport Road	New	Water Fund	Yes				$ 22,500					**$ 45,000**	Reviewed	X
	Add'l Comments: Increased amounts in both Water and Sewer from $20k each due to inflation. Electric vehicle.	84027221.80100					Sewer Fund					$ 22,500							
~~**Asphalt Zipper - Shared Cost**~~	~~The current equipment is Equipment #1000, a 1994 Wirgten W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $120,000 total~~	~~82027114.8010~~	~~E1001~~	~~Yes~~	~~1320 Airport Road~~	~~New~~	~~Water Fund~~	~~Yes~~			~~$ 40,000~~	~~$ 40,000~~					~~**$ 80,000**~~	~~Budget Adopted~~	X
	~~**Add'l Comments:** Moved from FYE 23 due to COVID-19. Moved from FYE 24. Working with PW and Fleet on evaluation. Moving to FYE 23. Continued evaluation and validation of justification required prior to purchase. Deferring to allow for Western Hills Water Infrastructure PC 18385 Western Hills Water Infrastructure.~~	~~84027221.80100~~					~~Sewer Fund~~				~~$ 40,000~~	~~$ 40,000~~							
Asphalt Roller - Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $66,000 total	82027114.8010	E1612	Yes	1320 Airport Road	New	Water Fund	Yes	Department plans to set aside funds for this replacement.			$ 22,000					**$ 88,000**	Reviewed	X
	Add'l Comments: Moved from FYE 23 due to COVID-19. Working with PW and Fleet on evaluation.	84027221.80100					Sewer Fund		Department plans to set aside funds for this replacement.			$ 66,000							
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: $210,000 total	82027114.8010	E1812	Yes	1320 Airport Road	New	Water Fund	Yes	Department plans to set aside funds for this replacement.			$ 70,000					**$ 140,000**	Reviewed	X
	Add'l Comments: Moved from FYE 23 due to COVID-19. Working with PW and Fleet on evaluation.	84027221.80100					Sewer Fund		Department plans to set aside funds for this replacement.			$ 70,000							
Loader Replacement	Replace existing loader due to CARB requirements.	82027114.8010	E1413	Yes	1320 Airport Road	Deferred	Water Fund	Yes			~~$ 110,000~~	$ 110,000					**$ 220,000**	Budget Adopted	X
	Add'l Comments: Working with Fleet on evaluation. Continued evaluation and validation of justification required prior to purchase. Moved from FYE 22. Moved from FYE 23.	84027221.8010					Sewer Fund				~~$ 110,000~~	$ 110,000							

Refer to last page of this document for definition of terms used.

~~Telescoping Lift~~	~~This equipment is needed at the Wastewater Treatment Plant to assist in maintaining the facility which provides Waste Water Treatment for the City and the Ukiah Valley Sanitation District.~~ ~~**Add'l Comments:** Rebudgeted FYE 20. Moved from FYE 20 due to COVID-19. Increased the amount from $12k. Moved from FYE 22.~~	~~84027225.80100~~	~~E1718~~	~~Yes~~	~~1320 Airport Road~~	~~New~~	~~Sewer Fund~~	~~Yes~~				~~$ 20,000~~					~~$ 20,000~~	~~Reviewed~~	~~X~~
Digester Rehabilitation and Methane Scrubber	Methane Scrubbers are needed in order to clean the methane gas to provide an alternate energy source to operate the boilers at the Wastewater Treatment Plant, which will in turn decrease the City's energy cost at the plant. **Add'l Comments:** Moved from FYE 22 due to COVID-19.	84027225.8010	18135	N/A	300 Plant Rd.	New	Sewer Fund	Yes	Cost will be offset by savings in the purchase of natural gas.				$ 1,500,000				**$ 1,500,000**	Reviewed	**X**
Replace Ford Ranger	Replace Ford Ranger at the Wastewater Treatment Plant. **Add'l Comments:** (Not on CIP during rate study.) Moved from FYE 21 due to COVID-19. Moved to FYE 23. Electric vehicle option will be evaluated. Moved from FYE 23, and increased from $40k.	84027225.8010	TBD	N/A	300 Plant Rd.	Deferred	Sewer Fund	Yes			~~$ 40,000~~	$ 55,000					**$ 55,000**	Budget	**X**
Recondition Yardney Filters	Recondition the filters that produce in-house plant utility wash water. **Add'l Comments:** Moved from FYE 22, and increased from $65k.	84027225.8010	18243	N/A	300 Plant Rd.	New	Sewer Fund	Yes			$ 100,000						**$ 100,000**	Budget	**X**
Install Flow Sensors	Install Flow Sensor on the effluent at the Chlorine Contact Basins. **Add'l Comments:** Moved from FYE 22. Moved from FYE 23.	84027225.8010	18244	N/A	300 Plant Rd.	Deferred	Sewer Fund	Yes			~~$ 20,000~~	$ 20,000					**$ 20,000**	Budget Adopted	**X**
Belt Filter Press Replacement	This project will replace the existing Belt Filter Press Equipment which has passed its useful life. **Add'l Comments:** Purchase approved in amount of $432,729 for the equipment. Amount for FYE 22 also reflects $269,326 for engineering and project management services, going to Council approval in May. Rebudgeting $825k for FYE 23 for installation/construction.	84027225.80100	18130	N/A	300 Plant Rd.	In Progress	Sewer Fund	Yes			$ 825,000						**$ 825,000**	Budget Adopted	**X**
DAFT Replacement	Perform repairs to components of the Dissolved Air Flotation Thickener (DAFT) at the Wastewater Treatment Plant. **Add'l Comments:** Award was approved by Council this May for equipment. Amount changed from original budget of $250k. The increase also reflects $252,752 for engineering and project management services, going to Council approval in May, and an additional $725k budgeted for next year for installation/construction.	84027225.80100	18248	N/A	300 Plant Rd.	In Progress	Sewer Fund	Yes			$ 725,000						**$ 725,000**	Budget Adopted	**X**
Vichy Springs Lift Station Upgrade	This needs upgrading to install two new pumps, the pump guides, and the discharge valves. **Add'l Comments:** Increased total amount from $250k.	District	TBD	N/A	Vichy Springs	New	District	Yes						$ 400,000			**$ 400,000**	Reviewed	**X**
VFD Replacements	A total of five Variable Frequency Drive replacements at high service pump station and raw water pump station. **Add'l Comments:** Increased amount in FYE 23 from $100k.	82027111.5612	18355	N/A	Various	New	Water Fund	Yes			$ 122,000	$ 200,000	$ 20,000				**$ 342,000**	Budget	**X**
Mag Meters	(4) Mag Meters **Add'l Comments:**	82027111.5612	TBD	N/A	Various	New	Water Fund	Yes				$ 80,000					**$ 80,000**	Budget	**X**

**Refer to last page of this document for definition of terms used.*

New Sodium Hypochlorite Tanks	2 new sodium hypochlorite tanks at the WWTP **Add'l Comments:**	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater	No					$ 100,000				$ 100,000	Not Reviewed	
Bisulfite Tank	Tank with temperature controller and insulation. **Add'l Comments:**	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater	No					$ 100,000				$ 100,000	Not Reviewed	
Solids Conveyor	Part of the dewatering solids process. **Add'l Comments:** $50k for design in 23/24, construction to follow.	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater	No				$ 50,000		$ 300,000			$ 350,000	Not Reviewed	
									SUB-TOTAL:	**$ -**	**$ 2,372,000**	**$ 1,288,000**	**$ 2,040,000**	**$ 700,000**	**$ -**	**$ -**	**$ 5,840,000**		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.