

CITY OF UKIAH
PLANNING COMMISSION MINUTES
REGULAR MEETING
Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
Virtual Meeting Link: <https://zoom.us/j/91264543193>
Ukiah, CA 95482
March 8, 2023
6:00 p.m.

1. **CALL TO ORDER**

The City of Ukiah Planning Commission held a Regular Meeting on March 8, 2023. The meeting was legally noticed on March 2, 2023. The meeting was held in person and at the following virtual link: <https://zoom.us/j/91264543193>. Chair Hilliker called the meeting to Order at 6:02 p.m.

CHAIR HILLIKER PRESIDING.

2. **ROLL CALL**

Roll was taken with the following **Commissioners Present**: Phi, de Grassi, Rick Johnson, Michelle Johnson, and Hilliker. **Staff Present**: Craig Schlatter, Community Development Director, and Stephanie Abba, Planning Commission Secretary.

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

4. **APPROVAL OF MINUTES**

a. **Approval of the Minutes of February 22, 2023, a Regular Meeting.**

Motion/Second: de Grassi/Phi to approve the minutes of February 22, 2023, a Regular meeting as submitted. Motion **carried** by the following roll call votes: **AYES**: de Grassi, R. Johnson, Phi and Hilliker. **NOES**: None. **ABSENT**: M. Johnson **ABSTAIN**:.

5. **APPEAL PROCESS**

No appeals were received.

6. **COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

No public comment was received

7. **SITE VISIT VERIFICATION**

Site Verification not necessary

8. **VERIFICATION OF NOTICE**

Verified by Staff

9. **PLANNING COMMISSIONERS REPORTS**

R. Johnson asked to have the 1992 Design Guidelines for downtown Ukiah.

10. **DIRECTOR'S REPORT**

Discussed the downtown zoning codes and design of downtown and bringing this information to the Commissioners at a later meeting.

Presenter: Craig Schlatter, Community Development Director.
Report received

11. **CONSENT CALENDAR**

No items on the Consent Calendar

12. **UNFINISHED BUSINESS**

No unfinished business was agendized

13. **NEW BUSINESS**

a. Discussion and Possible approval of changes to the Ukiah Planning Commission Procedures of Conduct.

Presenter: Craig Schlatter, Community Development Director.

Commissioner Michelle Johnson arrived at 6:23 p.m.

6:36 p.m. RECESS To fix the sound problem

6:49 p.m. Reconvened

Commissioner Michelle Johnson left the meeting at 6:46 p.m. due to a sound problem.

It is the consensus of the Commission to have the Staff make the discussed and approved edits in the Planning Commission Procedures of Conduct and bring the item back to the Commission when there is time on an agenda to review the edits.

14. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:38 p.m.



Stephanie Abba, PC Secretary